



**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Action Plan

County of Champaign, Urbana, Illinois

Tuesday, May 9, 2023 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

Agenda Items

Action

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| I. <u>Call to Order</u> | 6:34 p.m. |
| II. <u>Roll Call</u> | 20 members present |
| III. <u>Approval of Agenda/Addenda</u> | Approved |
| IV. <u>Approval of Minutes</u>
A. April 11, 2023 – Regular Meeting | Approved |
| V. <u>Public Participation</u> | None |
| VI. <u>Communications</u> | Ms. Carter acknowledged Ms. Cowart for all her years of service

Ms. Michaels recommended everyone stop by the Highway Department and check out the room dedicated to Ms. Cowart

Mr. Stohr reminded everyone of the May 20 th electronic collection event |
| VII. <u>Policy, Personnel, & Appointments</u>
A. County Executive
1. Appointments/Reappointments (<i>italics indicates incumbent</i>)
a. Resolution Appointing <i>John Bergee</i> (D) to the Board of Review, term 6/1/2023-5/31/2025
b. Resolution Appointing <i>Ladell Myrick</i> (D) to the Urbana-Champaign Sanitary District, term 6/1/2023-5/31/2026
c. Resolution Appointing Lisa Liggins-Chambers to the Mental Health Board, unexpired term ending 12/31/2025
d. Currently vacant appointments – full list and information is available on the County’s website
e. Applications for open appointments | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing John Bergee to the Board of Review</i>

<i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Ladell Myrick to the Urbana-Champaign Sanitary District</i>

<i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Lisa Liggins-Chambers to the Mental Health Board</i>

Information only

Information only |

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| 2. Request for Job Content Evaluation Committee to review the Clerk(s), Tax Map Technician, Assistant Deputy/Appraiser and Assistant Deputy/Sales Analyst positions for the Supervisor of Assessments | Approved |
| 3. Request for Job Content Evaluation Committee to review the GIS Technician position for the Champaign County GIS Consortium | Approved |
| 4. Recommendation to the County Board for approval of the updated job description for the Information and Technology Specialist in the County Clerk's Office, effective May 18, 2023 | RECOMMEND COUNTY BOARD APPROVAL of a resolution approving the updated job description for the Information and Technology Specialist in the County Clerk's Office |
| 5. Recommendation to the Finance Committee for approval of the creation of the HR Generalist position to be assigned to Grade Range H, effective May 18, 2023 | Approved and forwarded to Finance Committee |
| 6. Resolution Honoring Stanley Summers | *RECOMMEND COUNTY BOARD APPROVAL of a resolution honoring Stanley Summers |
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| B. County Clerk | |
| 1. Monthly Fees Report – April 2023 | Received and placed on file |
| C. <u>Other Business</u> | None |
| D. <u>Chair's Report</u> | None |
| E. <u>Designation of Items to be Placed on the Consent Agenda</u> | VII. A. 1a-c, 4, 6 |

VIII. Finance

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| A. Budget Amendments/Transfers | |
| 1. Budget Amendment BUA 2023/04/77
Fund 2083 County Highway / Dept 060 Highway
Increased Appropriations: \$250,000
Increased Revenue: \$0
Reason: The Highway Department's FY2022 budget included appropriations for the purchase of a Mack dump truck. The truck was ordered in April 2022 and was not delivered until 2023. The unspent funds need to be added to the FY2023 budget. | *RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment 2023/04/77 |

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| 2. Budget Transfer BUA 2023/04/415
Fund 1080 General Corporate / Dept 060 Juvenile Detention Center
Amount: \$100,000
Reason: To transfer savings from the Regular Full-Time Employees line to the Outside Boarding line. Transfer required to send juveniles to outside facilities to maintain safety and security while we continue to hire and train new staff. | RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget transfer BUA 2023/04/415 |
| 3. Budget Transfer BUA 2023/04/539
Fund 1080 General Corporate / Dept 036 Public Defender
Amount: \$2,000
Reason: To transfer savings from the Regular Full-Time Employees line to the Employee Recruitment line in order to offer a one-time relocation payment to a potential new employee. | RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget transfer BUA 2023/04/539 |
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| B. Treasurer | |
| 1. Monthly Reports – January & February 2023 and March 2023 Investment Reports – are available on the Treasurer’s webpage | Received and placed on file |
| 2. Resolution Authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 11-014-0039 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase</i> |
| 3. Resolution Authorizing the County Executive to Assign Mobile Home Tax Sale Certificate of Purchase, permanent parcel 30-060-0021 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase</i> |
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| C. Auditor | |
| 1. Monthly Report – March 2023 – Reports are available on the Auditor’s webpage | Received and placed on file |
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| D. Circuit Court | |
| 1. Approving the application for, and if awarded, acceptance of the Adult Redeploy Illinois Implementation Grant | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving the application for, and if awarded, acceptance of the Adult Redeploy Illinois Implementation Grant</i> |
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| E. County Executive | |
| 1. Resolution Adopting the Champaign County Financial Policies | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution adopting the Champaign County Financial Policies</i> |

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| 2. Resolution Establishing the Budget Process for Champaign County for FY2024 | *RECOMMEND COUNTY BOARD APPROVAL of a resolution establishing the budget process for Champaign County for FY2024 |
| 3. Broadband Expansion Project Update | Information only |
| 4. Recommendation to the County Board for approval of the creation of the HR Generalist position to be assigned to Grade Range H, effective May 18, 2023 | *RECOMMEND COUNTY BOARD APPROVAL of a resolution approving the creation of the HR Generalist position to be assigned for Grade Range H |
| F. <u>Other Business</u> | None |
| G. <u>Chair's Report</u> | Ms. Fortado mentioned she will miss the May County Board meeting and the June Committee of the Whole due to work conflicts |
| H. <u>Designation of Items to be Placed on the Consent Agenda</u> | VII. A. 1, B. 2, 3, D. 1, E. 1, 2, 4 |
| IX. <u>Justice and Social Services</u> | |
| A. Monthly Reports – All reports are available on each department's webpage through the department reports page <ul style="list-style-type: none">• Probation & Court Services – March 2023 & 1st Quarter• Public Defender – March & April 2023 | Received and placed on file |
| B. Rosecrance Re-Entry Financial Report – March 2023 | Information only |
| C. <u>Other Business</u> | None |
| D. <u>Chair's Report</u> | None |
| E. <u>Designation of Items to be Placed on the Consent Agenda</u> | None |
| X. <u>Other Business</u> | None |
| XI. <u>Adjournment</u> | 7:42 p.m. |

****Denotes Inclusion on the Consent Agenda***