



**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda

County of Champaign, Urbana, Illinois

Tuesday, February 14, 2023 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

Agenda Items

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda/Addenda**
- IV. Approval of Minutes**
 - A. January 10, 2023 – Regular Meeting
- V. Public Participation**
- VI. Communications**
- VII. Policy, Personnel, & Appointments**
 - A. County Executive
 1. Monthly HR Report – January 2023
 2. Recommendation to the Finance Committee for approval of the creation of the Finance Specialist position in the Administrative Services Department to be assigned to Grade Range J, effective February 24, 2023
 3. Appointments/Reappointments (*italics indicates incumbent*)
 - a. Resolution Appointing Gerald Kellems as the Animal Control Administrator, term ending 2/28/2025
 - b. Resolution Appointing Wendy Hundley to the Rural Transit Advisory Group, term ending 12/31/2024
 - c. Resolution Appointing Rick Williams to the Rural Transit Advisory Group, term ending 12/31/2024
 - d. Additional County Board Liaison Appointments
 - e. Currently vacant appointments – full list and information is available on the County’s website at: <http://www.co.champaign.il.us/CountyExecutive/appointments/CurrentVacantOpenings.pdf> (*information only*)
 - f. Applications for open appointments (*information only*)
 - B. County Clerk
 1. Monthly Report – January 2023

- C. Public Defender
 - 1. Amending the schedule of authorized positions for the Public Defender's Office
- D. Other Business
- E. Chair's Report
- F. Designation of Items to be Placed on the Consent Agenda

VIII. Justice and Social Services

- A. Monthly Reports – All reports are available on each department's webpage through the department reports page at: <http://www.co.champaign.il.us/CountyBoard/Reports.php>
 - Probation & Court Services – December 2022 & 4th Quarterly Report
 - Public Defender – December 2022 & January 2023
 - Animal Control – December 2022 & January 2023
 - Emergency Management Agency – November 2022, December 2022 & January 2023
- B. Rosecrance Re-Entry Financial Report – December 2022 (*information only*)
- C. Other Business
- D. Chair's Report
- E. Designation of Items to be Placed on the Consent Agenda

IX. Finance

- A. Budget Amendments/Transfers
 - 1. Budget Transfer BUA 2022/12/961
Fund 2076 Tort Immunity Tax Fund / Dept 075 General County
Amount: \$20,936
Reason: The 2022 workers compensation renewal resulted in greater than expected rate increases and higher-than-expected costs. This coupled with the collective bargaining wage increases, led to greater than budgeted workers compensation costs.
 - 2. Budget Transfer BUA 2022/12/1717
Fund 1080 General Corporate / Dept 020 Auditor
Amount: \$595.50
Reason: To cover the cost of envelopes that arrived much earlier than anticipated.
 - 3. Budget Transfer BUA 2022/12/1756
Fund 1080 General Corporate / Dept 057 Deputy Merit Commission & 140 Correctional Center
Amount: \$16,554
Reason: To transfer funds for new employee psychological exams and inmate pharmacy costs.
 - 4. Budget Transfer BUA 2022/12/1941
Fund 2679 Child Advocacy Center / Dept 179 Child Advocacy Center
Amount: \$1,731
Reason: To transfer excess personnel funds to cover insurance billing.

5. Budget Amendment BUA 2022/12/1716
Fund 1080 General Corporate / Dept 026 County Treasurer
Increased Appropriations: \$27,012
Increased Revenue: \$0
Reason: To cover variances for the FY2017 and FY2018 Accounts Payable and General Corp bank accounts.
 6. Budget Amendment BUA 2022/12/1759
Fund 1080 General Corporate & 2611 County Clerk Surcharge Fund / Dept 022 County Clerk
Increased Appropriations: \$13,089.15
Increased Revenue: \$122
Reason: To address budget shortages in offices supplies, marriage surcharge, outside services, temporary staff, travel gas and election worker lines.
 7. Budget Amendment BUA 2022/12/1777
Fund 1080 General Corporate / Dept 023 Recorder
Increased Appropriations: \$12,587
Increased Revenue: \$12,587
Reason: Appropriation required to send the State's portion of the Rental Housing Support Program fees that have been collected.
 8. Budget Amendment BUA **2023**/1/437
Fund 2075 Regional Planning Commission / Dept 100 Regional Planning Commission
Increased Appropriations: \$286,000
Increased Revenue: \$286,000
Reason: To receive Homeless and Housing Innovations' grant funds.
 9. Budget Amendment BUA **2023**/1/543
Fund 1080 General Corporate / Dept 042 Coroner
Increased Appropriations: \$5,130
Increased Revenue: \$5,130
Reason: Unspent grant funds received in FY22 need to be added to the FY23 budget for expenditure.
- B. Treasurer
1. Monthly Reports through July 2022 are available on the Treasurer's webpage at:
<https://www.co.champaign.il.us/treasurer/reports.php>
 2. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on a Mobile Home, permanent parcel 30-054-0054
- C. Auditor
1. Monthly Report – December 2022 – Reports are available on the Auditor's webpage at:
<http://www.co.champaign.il.us/auditor/countyboardreports.php>
- D. County Executive
1. Resolution Abating Certain Taxes Hereto Levied to Pay the Principal of and Interest on Various Outstanding Bond of the County of Champaign, Illinois
 2. Recommendation to the County Board for approval of the creation of the Finance Specialist position in the Administrative Services Department to be assigned to Grade Range J, effective February 24, 2023

E. Sheriff

1. Contract for Inmate Food & Commissary Services, pursuant to RFP 2022-011

F. County Clerk

1. Ordinance Authorizing Statutory Fee Increase on Recordings in Champaign County, Illinois

G. Other Business

H. Chair's Report

I. Designation of Items to be Placed on the Consent Agenda

X. Other Business

XI. Adjournment

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact the Office of the County Executive, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.