



**CHAMPAIGN COUNTY BOARD  
COMMITTEE OF THE WHOLE**

*Finance/ Policy, Personnel, & Appointments/Justice & Social Services Action Plan*

County of Champaign, Urbana, Illinois

Tuesday, February 14, 2023 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

**Agenda Items**

**Action**

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| <b>I. <u>Call to Order</u></b>  | 6:33 p.m.  |
| <b>II. <u>Roll Call</u></b>   | 19 members present   |
| <b>III. <u>Approval of Agenda/Addenda</u></b>   | Approved   |
| <b>IV. <u>Approval of Minutes</u></b><br>A. January 10, 2023 – Regular Meeting  | Approved   |
| <b>V. <u>Public Participation</u></b>   | None   |
| <b>VI. <u>Communications</u></b>  | Mr. Wilson wished everyone a Happy Valentine’s Day   |
| <b>VII. <u>Policy, Personnel, &amp; Appointments</u></b><br>A. County Executive   |  |
| 1. Monthly HR Report – January 2023   | Received and placed on file  |
| 2. Recommendation to the Finance Committee for approval of the creation of the Finance Specialist position in the Administrative Services Department to be assigned to Grade Range J, effective February 24, 2023 | Forwarded to the Finance Committee for approval  |
| 3. Appointments/Reappointments ( <i>italics indicates incumbent</i> )   |  |
| a. Resolution Appointing Gerald Kellems as the Animal Control Administrator, term ending 2/28/2025  | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Gerald Kellems as the Animal Control Administrator</i></b> |
| b. Resolution Appointing Wendy Hundley to the Rural Transit Advisory Group, term ending 12/31/2024  | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Wendy Hundley to the Rural Transit Advisory Group</i></b>  |
| c. Resolution Appointing Rick Williams to the Rural Transit Advisory Group, term ending 12/31/2024  | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Rick Williams to the Rural Transit Advisory Group</i></b>  |
| d. Additional County Board Liaison Appointments   | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing additional County Board Liaisons</i></b>                   |

e. Currently vacant appointments – full list and information is available on the County’s website	Information only
f. Applications for open appointments	Information only
B. County Clerk	
1. Monthly Report – January 2023	Received and placed on file
C. Public Defender	
1. Amending the schedule of authorized positions for the Public Defender’s Office	<b>RECOMMEND COUNTY BOARD APPROVAL of a resolution amending the schedule of authorized positions for the Public Defender’s Office</b>
D. <u>Other Business</u>	None
E. <u>Chair’s Report</u>	Mr. Stohr informed the Board that someone from the EDC would like to come give a presentation to the County Board and how he would like to hold a Study Session possibly in June to discuss the Workforce Study and how to proceed
F. <u>Designation of Items to be Placed on the Consent Agenda</u>	VII. A. 3. a-d
<b>VIII. <u>Justice and Social Services</u></b>	
A. Monthly Reports – All reports are available on each department’s webpage through the department reports page	Received and placed on file
• Probation & Court Services – December 2022 & 4 <sup>th</sup> Quarterly Report	
• Public Defender – December 2022 & January 2023	
• Animal Control – December 2022 & January 2023	
• Emergency Management Agency – November 2022, December 2022 & January 2023	
B. Rosecrance Re-Entry Financial Report – December 2022	Information only
C. <u>Other Business</u>	None
D. <u>Chair’s Report</u>	Ms. Taylor stated she is trying to get Rosecrance to attend the March meeting, as requested
E. <u>Designation of Items to be Placed on the Consent Agenda</u>	None

**IX. Finance**

A. Budget Amendments/Transfers

1. Budget Transfer BUA 2022/12/961  
Fund 2076 Tort Immunity Tax Fund / Dept 075  
General County  
Amount: \$20,936  
Reason: The 2022 workers compensation renewal resulted in greater than expected rate increases and higher-than-expected costs. This coupled with the collective bargaining wage increases, led to greater than budgeted workers compensation costs.  
**\*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving BUA 2022/12/1961**
2. Budget Transfer BUA 2022/12/1717  
Fund 1080 General Corporate / Dept 020 Auditor  
Amount: \$595.50  
Reason: To cover the cost of envelopes that arrived much earlier than anticipated.  
**\*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving BUA 2022/12/1717**
3. Budget Transfer BUA 2022/12/1756  
Fund 1080 General Corporate / Dept 057 Deputy Merit Commission & 140 Correctional Center  
Amount: \$16,554  
Reason: To transfer funds for new employee psychological exams and inmate pharmacy costs.  
**\*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving BUA 2022/12/1756**
4. Budget Transfer BUA 2022/12/1941  
Fund 2679 Child Advocacy Center / Dept 179 Child Advocacy Center  
Amount: \$1,731  
Reason: To transfer excess personnel funds to cover insurance billing.  
**\*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving BUA 2022/12/1941**
5. Budget Amendment BUA 2022/12/1716  
Fund 1080 General Corporate / Dept 026 County Treasurer  
Increased Appropriations: \$27,012  
Increased Revenue: \$0  
Reason: To cover variances for the FY2017 and FY2018 Accounts Payable and General Corp bank accounts.  
**RECOMMEND COUNTY BOARD APPROVAL of a resolution approving BUA 2022/12/1716**
6. Budget Amendment BUA 2022/12/1759  
Fund 1080 General Corporate & 2611 County Clerk Surcharge Fund / Dept 022 County Clerk  
Increased Appropriations: \$13,089.15  
Increased Revenue: \$122  
Reason: To address budget shortages in office supplies, marriage surcharge, outside services, temporary staff, travel gas and election worker lines.  
**RECOMMEND COUNTY BOARD APPROVAL of a resolution approving BUA 2022/12/1759**

7. Budget Amendment BUA 2022/12/1777  
Fund 1080 General Corporate / Dept 023 Recorder  
Increased Appropriations: \$12,587  
Increased Revenue: \$12,587  
Reason: Appropriation required to send the State's portion of the Rental Housing Support Program fees that have been collected.
- \*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving BUA 2022/12/1777 with an amendment to the increased appropriations decreasing to 11,328.22 as shown correctly on the budget amendment***
8. Budget Amendment BUA 2023/1/437  
Fund 2075 Regional Planning Commission / Dept 100 Regional Planning Commission  
Increased Appropriations: \$286,000  
Increased Revenue: \$286,000  
Reason: To receive Homeless and Housing Innovations' grant funds.
- \*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving BUA 2023/1/437***
9. Budget Amendment BUA 2023/1/543  
Fund 1080 General Corporate / Dept 042 Coroner  
Increased Appropriations: \$5,130  
Increased Revenue: \$5,130  
Reason: Unspent grant funds received in FY22 need to be added to the FY23 budget for expenditure.
- \*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving BUA 2023/1/543***
- B. Treasurer
1. Monthly Reports through July 2022 are available on the Treasurer's webpage
- Received and placed on file
2. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on a Mobile Home, permanent parcel 30-054-0054
- \*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel 30-054-0054***
- C. Auditor
1. Monthly Report – December 2022 – Reports are available on the Auditor's webpage
- Received and placed on file
- D. County Executive
1. Resolution Abating Certain Taxes Hereto Levied to Pay the Principal of and Interest on Various Outstanding Bond of the County of Champaign, Illinois
- \*RECOMMEND COUNTY BOARD APPROVAL of a resolution abating certain taxes hereto levied to pay the principal of and interest on various outstanding bond of the County of Champaign, Illinois***
2. Recommendation to the County Board for approval of the creation of the Finance Specialist position in the Administrative Services Department to be assigned to Grade Range J, effective February 24, 2023
- \*RECOMMEND COUNTY BOARD APPROVAL of a resolution amending the schedule of authorized positions in the Administrative Services Department***

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| E. Sheriff  |   |
| 1. Contract for Inmate Food & Commissary Services, pursuant to RFP 2022-011                 | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing award of contract to Trinity Services Group, pursuant to RFP 2022-011</i></b>  |
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| F. County Clerk   |   |
| 1. Ordinance Authorizing Statutory Fee Increase on Recordings in Champaign County, Illinois | <b><i>*RECOMMEND COUNTY BOARD APPROVAL of an ordinance authorizing statutory fee increase on recordings in Champaign County, Illinois</i></b>   |
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| G. <u>Other Business</u>  | Mr. Goss requested the presence of the Treasurer at the Committee of the Whole meetings to discuss the lack of monthly reports  |
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| H. <u>Chair's Report</u>  | Ms. Fortado informed the Board that the City of Urbana has decided to give some ARPA money to the Park District and would like for the Park District to come back to the County Board to discuss their request for County ARPA funds. She would also like to allocate all remaining ARPA funds before July. |
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| I. <u>Designation of Items to be Placed on the Consent Agenda</u>                           | IX. A. 1-4, 7-9, B. 2, D. 1-2, E. 1, F. 1   |
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| X. <b><u>Other Business</u></b>   | None  |
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| XI. <b><u>Adjournment</u></b>   | 8:01 p.m.   |

***\*Denotes Inclusion on the Consent Agenda***