



**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Action Plan

County of Champaign, Urbana, Illinois

Wednesday, November 9, 2022 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

Agenda Items

Action

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| <p>I. <u>Call to Order</u></p> | <p>6:30 p.m.</p> |
| <p>II. <u>Roll Call</u></p> | <p>18 members present</p> |
| <p>III. <u>Approval of Agenda/Addenda</u></p> | <p>Approved</p> |
| <p>IV. <u>Approval of Minutes</u>
A. October 11, 2022 – Regular Meeting</p> | <p>Approved</p> |
| <p>V. <u>Public Participation</u></p> | <p>Bryan Schluter</p> |
| <p>VI. <u>Communications</u>
A. Champaign County Juvenile Detention Center Out-of-County Boarding</p> | <p>Information only</p> |
| <p>VII. <u>Policy, Personnel, & Appointments</u>
A. County Executive</p> | |
| <p> 1. Gallagher – Workforce Study</p> | <p>Presentation</p> |
| <p> a. Recommendation to adopt a Workforce Plan</p> | <p>Discussion only</p> |
| <p> 2. Monthly HR Report – October 2022</p> | <p>Received and placed on file</p> |
| <p> 3. Appointments/Reappointments (<i>italics indicates incumbent</i>)</p> | |
| <p> a. Resolution appointing Andy Graham to the Public Aid Appeals Committee, term 12/1/2022-11/30/2024</p> | <p><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Andy Graham to the Public Aid Appeals Committee</i></p> |
| <p> b. Resolution appointing Ryan Elwell to the Zoning Board of Appeals, term 12/1/2022-11/30/2027</p> | <p><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Ryan Elwell to the Zoning Board of Appeals</i></p> |
| <p> c. Resolution appointing Robert Lee Wood Jr. to the Pesotum Fire Protection District, unexpired term ending 4/30/2024</p> | <p><i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Robert Lee Wood Jr to the Pesotum Fire Protection District</i></p> |
| <p> d. Currently vacant appointments – full list and information is available on the County’s website</p> | <p>Information only</p> |
| <p> e. Applications for open appointments</p> | <p>Information only</p> |

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| 4. Request approval of the 2023 Holiday Calendar | *RECOMMEND COUNTY BOARD APPROVAL of a resolution approving the 2023 Holiday Calendar |
| 5. Request approval of the 2023 County Board Calendar of Meetings | *RECOMMEND COUNTY BOARD APPROVAL of a resolution approving the 2023 County Board Calendar of Meetings |
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| B. County Clerk | |
| 1. Monthly Report – October 2022 | Received and placed on file |
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| C. County Board | |
| 1. Resolution designating the Highway Department Conference Room as the Lorraine Cowart Conference Room | RECOMMEND COUNTY BOARD APPROVAL of a resolution designating the Highway Department Conference Room as the Lorraine Cowart Conference Room |
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| D. <u>Other Business</u> | Mr. Stohr thanked Mr. Passalacqua for his time as Deputy Chair |
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| E. <u>Chair’s Report</u> | None |
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| F. <u>Designation of Items to be Placed on the Consent Agenda</u> | VII. A. 3. a-c, 4, 5 |
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| VIII. <u>Justice and Social Services</u> | |
| A. Monthly Reports – All reports are available on each department’s webpage through the department reports page | Received and placed on file |
| <ul style="list-style-type: none">• Probation & Court Services – September 2022 & 3rd Quarter Report• Public Defender – September & October 2022• Animal Control – October 2022 | |
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| B. Rosecrance Re-Entry Financial Report – September 2022 | Information only |
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| C. Sheriff | |
| 1. Intergovernmental Housing Agreement between the Champaign County Sheriff’s Department and Kankakee County for the housing of prisoners | *RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing an intergovernmental agreement between the Champaign County Sheriff’s Department and Kankakee County |
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| D. <u>Other Business</u> | None |
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| E. <u>Chair’s Report</u> | None |
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| F. <u>Designation of Items to be Placed on the Consent Agenda</u> | VIII. C. 1 |

IX. Finance

A. Budget Amendments/Transfers

1. Budget Transfer BUA 2022/10/358
Fund 1080 General Corporate / Dept 071 Public Properties, 042 Coroner, 040 Sheriff, 026 County Treasurer, 022 County Clerk, 023 Recorder, 030 Circuit Clerk, 041 State’s Attorney, 025 Supervisor of Assessments, 052 Court Services – Probation, 036 Public Defender, 031 Circuit Court, 141 State’s Attorney Support Enforcement, and 075 General County
Amount: \$206,220
Reason: A Board approved transfer is required to cover the FY2022 AFCSME contract wage increases in the General Fund.
***RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget transfer BUA 2022/10/358**

 2. Budget Amendment BUA 2022/10/369
Fund 2075 Regional Planning Commission / Dept 100 Regional Planning Commission
Increased Appropriations: \$30,000
Increased Revenue: \$30,000
Reason: To receive ISC Supportive Housing Transition funding
***RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2022/10/369**

 3. Budget Amendment BUA 2022/10/513
Fund 2619 Tax Sale Automation / Dept 026 County Treasurer
Increased Appropriations: \$10,100
Increased Revenue: \$10,100
Reason: Additional funds required to pay part-time staff through the end of the year
RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2022/10/513
- B. Treasurer
1. Monthly Reports only available through April on the Treasurer’s webpage
No new reports

 2. Champaign County Credit Card Policy
***RECOMMEND COUNTY BOARD APPROVAL of an ordinance establishing the Champaign County Credit Card Policy**

 3. Ordinance re-establishing an Indemnity Fund
***RECOMMEND COUNTY BOARD APPROVAL of an ordinance re-establishing the Indemnity Fund**

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| a. Budget Amendment BUA 2022/11/15
Fund 1080 General Corporate / Dept 075
General County
Increased Appropriations: \$602,780
Increased Revenue: \$0
Reason: Reinstatement of the Indemnity Fund to ensure legal obligations related to the tax sale are met. | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment BUA 2022/11/15</i> |
| 4. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel number 02-001-0044 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel 02-001-0044</i> |
| 5. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel number 24-900-0021 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel 24-900-0021</i> |
| 6. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel number 29-050-0024 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel 29-050-0024</i> |
| 7. Resolution authorizing the County Executive to assign a mobile home tax sale certificate of purchase, permanent parcel number 15-025-0090 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the County Executive to assign a mobile home tax sale certificate of purchase, permanent parcel 15-025-0090</i> |
| 8. Resolution authorizing the County Executive to assign a mobile home tax sale certificate of purchase, permanent parcel number 30-058-0349 | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing the County Executive to assign a mobile home tax sale certificate of purchase, permanent parcel 30-058-0349</i> |
| C. Auditor | |
| 1. Champaign County Purchasing Policy Rules, Regulations and Procedures for Purchasing | <i>*RECOMMEND COUNTY BOARD APPROVAL of an ordinance establishing the Champaign County Purchasing Policy Rules, Regulations and Procedures for Purchasing</i> |
| 2. Travel & Business Expense Policy | <i>*RECOMMEND COUNTY BOARD APPROVAL of an ordinance establishing the Champaign County Travel & Business Expense Policy</i> |

D. Sheriff

1. Resolution authorizing an intergovernmental agreement with the City of Champaign, the City of Urbana and Champaign County for the Edward Byrne Memorial Justice Assistance Grant

****RECOMMEND COUNTY BOARD APPROVAL of a resolution authorizing an intergovernmental agreement with the City of Champaign, the City of Urbana and Champaign County for the Edward Byrne Memorial Justice Assistance Grant***

E. County Executive

1. Annual Tax Levy Ordinance
2. Annual Budget and Appropriation Ordinance
3. Ordinance providing for the issue of not to exceed \$20,000,000 General Obligation Bonds (Public Safety Sales Tax Alternate Revenue Source) for the purpose of consolidating the County's jail facilities by constructing and equipping an addition attached to the existing satellite jail, providing for the pledge of certain revenues to the payment of principal and interest on said bonds and the levy of a direct annual tax sufficient to pay said bonds if the pledged revenues are insufficient to make such payments, and authorizing the sale of said bonds to the purchaser thereof
4. Ordinance providing for the issue of not to exceed \$20,000,000 General Obligation Bonds (General Sales Tax Alternate Revenue Source) for the purpose of renovating, repairing and equipping the former County Plaza building for the relocation of various County offices, providing for the pledge of certain revenues to the payment of principal and interest on said bonds and the levy of a direct annual tax sufficient to pay said bonds if the pledged revenues are insufficient to make such payments, and authorizing the sale of said bonds to the purchaser thereof

RECOMMEND COUNTY BOARD APPROVAL of the annual tax levy ordinance

RECOMMEND COUNTY BOARD APPROVAL of the annual budget and appropriation ordinance

RECOMMEND COUNTY BOARD APPROVAL of an ordinance providing for the issue of not to exceed \$20,000,000 General Obligation Bonds (Public Safety Sales Tax Alternate Revenue Source)

RECOMMEND COUNTY BOARD APPROVAL of an ordinance providing for the issue of not to exceed \$20,000,000 General Obligation Bonds (General Sales Tax Alternate Revenue Source)

F. Other Business

Ms. Fortado thanked Ms. Ogden for all of her hard work with the budget, the bonds and the upgrade to the Moody's rating

G. Chair's Report

None

H. Designation of Items to be Placed on the Consent Agenda

IX. A. 1-2, B. 2, 3, 3a, 4-8, C. 1-2

X. Other Business

Mr. Patterson acknowledged the service of the Board members that won't be returning for another term

XI. Adjournment

8:17 p.m.

**Denotes inclusion on the Consent Agenda*