

CHAMPAIGN COUNTY BOARD

COMMITTEE OF THE WHOLE

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda

County of Champaign, Urbana, Illinois

Tuesday, May 10, 2022 at 6:30 p.m.

Shields-Carter Meeting Room

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

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I. <u>Call to Order</u>	
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IV. <u>Approval of Minutes</u>	
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V. <u>Public Participation</u>	
VI. <u>Communications</u>	
VII. <u>Justice and Social Services</u>	
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• Probation & Court Services – March 2022 & 1 st Quarter Report	
• Animal Control – April 2022	
• Emergency Management Agency – February & March 2022	
• Public Defender – February, March & April 2022	
B. Rosecrance Re-Entry Financial Report – March 2022 (<i>information only</i>)	7
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E. <u>Designation of Items to be Placed on the Consent Agenda</u>	
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b. Resolution appointing Cody Rose to the Penfield Public Water District, term ending 5/31/2024	13
c. Resolution appointing <i>Jennifer Putman</i> to the Urbana-Champaign Sanitary District, term 6/1/2022-5/31/2025	14-16

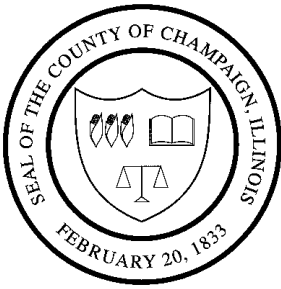
d.	Resolution appointing <i>Chris Diana (R)</i> to the Board of Review, term 6/1/2022-5/31/2024	17-18
e.	Resolution appointing <i>Susan Frobish (D)</i> to the Board of Review, term 6/1/2022-5/31/2024	19-20
f.	Resolution appointing <i>Anne Robin</i> to the Developmental Disabilities Board, term 7/1/2022-6/30/2025	21-22
g.	Resolution appointing Vicki Niswander to the Developmental Disabilities Board, term 7/1/2022-6/30/2025	23-24
h.	Resolution appointing Molly McLay to the Mental Health Board, term ending 12/31/2025	25-26
i.	Resolution appointing Kevin Harden to the Tolono Fire Protection District, term ending 4/30/2025	27-28
j.	Currently vacant appointments – full list and information is available on the County’s website at: http://www.co.champaign.il.us/CountyExecutive/appointments/CurrentVacantOpenings.pdf <i>(information only)</i>	
k.	Applications for open appointments <i>(information only)</i>	29-43
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C.	<u>Other Business</u>	
D.	<u>Chair’s Report</u>	
E.	<u>Designation of Items to be Placed on the Consent Agenda</u>	

IX. Finance

A.	Budget Amendments/Transfers	
1.	Budget Transfer BUA 2022/4/263 Fund 2840 ARPA / Dept 075 General County Amount: \$9,043 Reason: Final costs for ARPA premium pay came in slightly higher than anticipated. A budget transfer is requested from non-personnel to personnel appropriation within the ARPA fund to cover the additional cost.	45-46
2.	Budget Amendment BUA 2022/4/269 Fund 2085 County Motor Fuel Tax / Dept 060 Highway Increased Appropriations: \$250,000 Increased Revenue: \$0 Reason: Budget amendment to re-encumber funds appropriated in FY2021 for bridge projects on County Road 1.	47-56

3. Budget Amendment BUA 2022/4/349 57-65
Fund 2613 Court's Automation Fund / Dept 030 Circuit Clerk
Increased Appropriations: \$28,622.78
Increased Revenue: \$28,622.78
Reason: Appropriation required to increase the spending authority to expend grant money awarded from the Illinois Supreme Court.
- B. Treasurer 66
1. Resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase, permanent parcel 04-006-0129 66
2. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel 20-032-0045 67
- C. Auditor 68
1. Monthly Report – March 2022 – Reports are available on the Auditor's webpage at: <http://www.co.champaign.il.us/auditor/countyboardreports.php>
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- D. County Executive 69-71
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2. Resolution adopting the Champaign County Financial Policies 72-78
3. Resolution approving a revision to the Enterprise Zone Intergovernmental Agreement between the City of Urbana and Champaign County 79-80
4. Resolution to supersede Resolution No. 2021-310 for establishing the salary for the Champaign County Sheriff 81-84
- E. County Board 85
1. Resolution establishing salaries of countywide elected officials (*to be distributed*)
2. Reimburse County Board member Wayne Williams for travel expenses 85
- F. Other Business
- G. Chair's Report
- H. Designation of Items to be Placed on the Consent Agenda
- X. Other Business
- A. Upcoming Justice & Social Services Study Session – May 24th @ 6:00 p.m. (*information only*)
- XI. Adjournment

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact the Office of the County Executive, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.



CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE
Finance/ Policy, Personnel, & Appointments/Justice & Social Services
County of Champaign, Urbana, Illinois
Tuesday, April 12, 2022 at 6:30 p.m.

Shields-Carter Meeting Room
Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois

MINUTES – Subject to Approval

Members Present: Samantha Carter, Lorraine Cowart, Aaron Esry, Stephanie Fortado, Stan Harper, Mary King, Jenny Lokshin, Jim McGuire, Brad Passalacqua, Emily Rodriguez, Jennifer Straub, Steve Summers, Eric Thorsland, Bethany Vanichtheeranont, Wayne Williams, Kyle Patterson

Members Absent: Jim Goss, Diane Michaels, Jacob Paul, Chris Stohr, Leah Taylor, Jodi Wolken

Others Present: Darlene Kloeppel (County Executive), Dustin Heuerman (Sheriff), George Danos (Auditor), Cassandra Johnson (Treasurer), Aaron Ammons (County Clerk and Recorder), M.C. Neal (Chief Information Officer), Lynn Canfield (Executive Director MHB/DDB), Megan Robison (Recording Secretary)

Agenda Items

I. Call to Order

Chair Patterson called the meeting to order at 6:32 p.m.

II. Roll Call

Roll call was taken, and a quorum was declared present.

III. Approval of Agenda/Addenda

MOTION by Ms. Cowart to approve the agenda; seconded by Ms. Michaels. Upon vote, the **MOTION CARRIED** unanimously.

IV. Approval of Minutes

A. March 15, 2022 – Regular Meeting

MOTION by Mr. Harper to approve the minutes of March 15, 2022; seconded by Ms. Straub. Upon roll call vote, the **MOTION CARRIED** unanimously.

V. Public Participation

Kim Wolowiec-Fisher, Developmental Disabilities Board member, spoke in support of using ARPA funds for premium pay for direct support professionals (DSP) to support Champaign County residents with developmental disabilities. The ARPA final rule allows the use of funds for this purpose and the State of Illinois has decided not to use funds for this work. She requested the County Board engage in conversation for using funds to support DSP's in Champaign.

Lynn Canfield explained she has a personal interest in developmental disability services. Unfortunately, the statute does not allow the Mental Health Board or the Developmental Disability Board to give this type of

support. Also, there won't be any federal funding for this purpose. Illinois has already lost much of their service capacity, and it continues to disappear. She would like the Board to understand the issues before she brings a specific request.

Jennifer Henry, Executive Director – Promise Healthcare, has submitted information for support for their psychiatric services. They provide wrap-around services that are very expensive to fund and would like see if ARPA funding can assist them in funding these services for the next year.

Jim Hamilton, Director of Behavioral Health – Promise Healthcare, gave an overview of the services provided to the community, their locations and how many patients are served annually. He asked the Board to consider providing funding for mental health services.

Shea Ward, Director of Marketing – Promise Healthcare, he is amazed how the organizations work together in this county.

Rebecca Obuchowski, Executive Director – Community Choices, explained they are a human services cooperative that services Champaign County residents with developmental disabilities. The staffing crisis is affecting many and the providers are struggling. She asked the Board to consider these issues.

VI. Communications

- Premium Pay for Direct Support Professionals in I/DD Service Settings
- Promise Healthcare Request

Mr. Patterson mentioned the letters included in the packet.

Mr. McGuire asked when these items will be brought to the Board for consideration. At this time it is just information but it will be considered when there is a specific request.

Mr. Harper asked Promise Healthcare about their funding sources. They explained their sliding fee schedule and billing the insurance companies for patients that are covered.

Ms. Straub thanked everyone that wrote and shared their personal stories.

VII. Finance

A. Budget Amendments/Transfers

1. Budget Amendment BUA 2022/3/88
Fund 1080 General Corporate / Dept 040 Sheriff
Increased Appropriations: \$38,400
Increased Revenue: \$38,400
Reason: Insurance reimbursement for damaged squad car.

MOTION by Mr. Esry to recommend County Board approval of a resolution approving Budget Amendment BUA 2022/3/88; seconded by Mr. McGuire. Upon vote, the **MOTION CARRIED** unanimously.

2. Budget Amendment BUA 2022/3/389
Fund 2075 Regional Planning Commission / Dept 100 Regional Planning Commission
Increased Appropriations: \$50,000
Increased Revenue: \$50,000
Reason: Appropriation to develop an allocation plan for the Urbana HOME Consortium's HOME Investment Partnerships American Rescue Plan Program (HOME-ARP) funding.

MOTION by Ms. King to recommend County Board approval of a resolution approving Budget Amendment BUA 2022/3/389; seconded by Mr. Thorsland. Upon vote, the **MOTION CARRIED**.

3. Budget Amendment BUA 2022/3/450
Fund 2075 Regional Planning Commission / Dept 100 Regional Planning Commission
Increased Appropriations: \$263,000
Increased Revenue: \$263,000
Reason: Receipt of ARPA funds for distribution to eligible households that were negatively impacted by the COVID-19 pandemic.

MOTION by Ms. Michaels to recommend County Board approval of a resolution approving Budget Amendment BUA 2022/3/450; seconded by Ms. Carter. Upon vote, the **MOTION CARRIED** unanimously.

4. Budget Amendment BUA 2022/3/457
Fund 3105 Capital Asset Replacement Fund / Dept 059 Facilities and Planning
Increased Appropriations: \$2,510,591
Increased Revenue: \$0
Reason: Budget amendment to re-encumber funds for FY2021 Facilities Projects ongoing in FY2022.
5. Budget Amendment BUA 2022/3/551
Fund 2083 County Highway / Dept 062 Highway Building Capital
Increased Appropriations: \$274,150.50
Increased Revenue: \$0
Reason: Budget amendment to re-encumber funds for FY2021 Facilities Projects ongoing in FY2022.

OMNIBUS MOTION by Mr. Thorsland to recommend County Board approval of resolutions approving Budget Amendments BUA 2022/3/457 and BUA 2022/3/551; seconded by Mr. Harper. Upon vote, the **MOTION CARRIED** unanimously.

B. Auditor

1. Monthly Report – March 2022 - Reports are available on the Auditor’s webpage

Received and placed on file

C. Sheriff

1. Resolution authorizing an agreement with Advanced Correctional Healthcare for inmate medical and mental health services in Champaign County, Illinois pursuant to RFP 2022-001

MOTION by Mr. Patterson to recommend County Board approval of a resolution authorizing an agreement with Advanced Correctional Healthcare for inmate medical and mental health services in Champaign County, Illinois pursuant to RFP 2022-001; seconded by Ms. Lokshin. Discussion followed with Sheriff Heurman regarding more details about each company. Upon vote, the **MOTION CARRIED** unanimously.

D. Other Business

1. Semi-Annual Closed Session Minute Review

MOTION by Mr. Patterson to follow the State’s Attorney’s recommendation for all closed minutes to remain closed; seconded by Mr. Esry. Upon vote, the **MOTION CARRIED** unanimously.

E. Chair's Report

Ms. Fortado explained there currently isn't any money allocated for these developmental disability requests but that doesn't mean they can't allocate some at a future meeting. She suggested this topic be discussed further at the County Board meeting in April with other ARPA discussions.

She also expressed her appreciation for the work done by Mr. Stohr and Ms. Carter for their work on assistance for small businesses and Mr. Esry and Mr. Thorsland for their work on rural water projects.

F. Designation of Items to be Placed on the Consent Agenda

VII. A. 1, 3-5, C. 1

VIII. Justice and Social Services

A. Monthly Reports – All reports are available on each department's webpage through the department reports page

- Probation & Court Services – February 2022
- Animal Control – March 2022

Received and placed on file

B. Rosecrance Re-Entry Financial Report – February 2022

Information only – Misty Bell, Case Manager – Rosecrance, and Dave Kellerhals, Director of Mental Health – Rosecrance, provided the Board with more detailed information about their program and the financial report.

C. Other Business

1. Semi-Annual Closed Session Minute Review

MOTION by Mr. Patterson to follow the State's Attorney's recommendation for all closed minutes to remain closed; seconded by Mr. Passalacqua. Upon vote, the **MOTION CARRIED** unanimously.

D. Chair's Report

None

E. Designation of Items to be Placed on the Consent Agenda

None

IX. Policy, Personnel, & Appointments

A. County Executive

1. Monthly HR Report – March 2022

Received and placed on file

2. Appointments/Reappointments (*italics indicates incumbent*)

- a. Resolution appointing Todd Jamison to the Pesotum Fire Protection District, term ending 4/30/2023
- b. Resolution appointing Alan Holt to the Pesotum Fire Protection District, term ending 4/30/2025

- c. Resolution appointing *Clifford Gorman* to the Philo Fire Protection District, term ending 4/30/2025
- d. Resolution appointing *Roger Hayden* to the Tolono Fire Protection District, term ending 4/30/2025
- e. Resolution appointing *Frederick Seibold* to the Sadorus Fire Protection District, term ending 4/30/2025
- f. Resolution appointing *Kris Ehler* to the Thomasboro Fire Protection District, term ending 4/30/2025
- g. Resolution appointing *Roger Ponton* to the Sangamon Valley Fire Protection District, term ending 4/30/2025
- h. Resolution appointing *Kenny During* to the Ludlow Fire Protection District, term ending 4/30/2025
- i. Resolution appointing *Jeff White* to the Ivesdale Fire Protection District, term ending 4/30/2025
- j. Resolution appointing *Tod Courtney* to the Windsor Park Fire Protection District, term ending 4/30/2025
- k. Resolution appointing *Clayton Coulter* to the Broadlands-Longview Fire Protection District, term ending 4/30/2025
- l. Resolution appointing *Bernie Magsamen* to the Scott Fire Protection District, term ending 4/30/2025
- m. Resolution appointing *Norman Paul* to the St. Joseph-Stanton Fire Protection District, term ending 4/30/2025
- n. Resolution appointing *Mark McDuffy* to the Edge-Scott Fire Protection District, term ending 4/30/2025
- o. Resolution appointing *Patricia Chancellor* to the Eastern Prairie Fire Protection District, term ending 4/30/2025

MOTION by Ms. Michaels to recommend County Board approval of resolutions appointing Todd Jamison, Alan Holt, Clifford Gorman, Roger Hayden, Frederick Seibold, Kris Ehler, Roger Ponton, Kenny During, Jeff White, Tod Courtney, Clayton Coulter, Bernie Magsamen, Norman Paul, Mark McDuffy and Patricia Chancellor to their respective boards; seconded by Mr. Harper. Upon vote, the **MOTION CARRIED** unanimously.

- p. Resolution appointing Mark Douglas to the Silver Creek Drainage District, unexpired term ending 8/31/2024

MOTION by Mr. Harper to recommend County Board approval for a resolution appointing Mark Douglas to the Silver Creek Drainage District; seconded by Mr. Esry. Upon vote, the **MOTION CARRIED** unanimously.

- q. Currently vacant appointments – full list and information is available on the County’s website

Information only

- r. Applications for open appointments

Information only

B. County Clerk

- 1. Monthly Report – March 2022

Received and placed on file

2. Update regarding ARPA projects

Information only – Clerk Ammons presented the Board with an overview of how grant funding was spent and why it was necessary.

3. Resolution to establish place of election for the 2022 Primary and General Elections

No action was taken. The attachment needs to be corrected and will be placed on the County Board agenda for consideration.

C. County Executive

1. Request for Job Evaluation Content Committee review of a new Senior Systems Administrator position

MOTION by Ms. King send the Senior Systems Administrator position to the Job Evaluation Content Committee for review; seconded by Mr. Williams. Mr. Neal gave the Board some background information about the IT Department and explained how the new cyber-security requirements are necessitating the need for an additional position in his department. Upon vote, the **MOTION CARRIED** unanimously.

2. Workforce Study update

Information only

D. Other Business

1. Appointment of County Board Community Violence Prevention Task Force

MOTION by Mr. Patterson to recommend County Board approval of a resolution establishing and appointing a Community Violence Prevention Task Force; seconded by Ms. Straub. Upon vote, the **MOTION CARRIED**.

2. Semi-Annual Closed Session Minute Review

MOTION by Mr. Patterson to follow the State’s Attorney’s recommendation to open the minutes of September 21, 2004 and for all other closed minutes to remain closed; seconded by Ms. Lokshin. Upon vote, the **MOTION CARRIED** unanimously.

E. Chair’s Report

None

F. Designation of Items to be Placed on the Consent Agenda

IX. A. 2. a-p

X. Other Business

A. Upcoming County Board Study Session – April 26th @ 6:00 p.m.

Information only

XI. Adjournment

Chair Patterson adjourned the meeting at 8:39 p.m.

Rosecrance, Inc (Formerly Community Elements)
 Champaign Co Re-Entry Grant
 For the Month Ending March 31, 2022

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total YTD
1. Personnel Costs	\$23,289	\$22,439	\$22,982	\$23,437	\$21,948	\$22,862	\$22,619	\$19,789	\$25,975	\$205,340
2. Payroll Taxes/Benefits	\$5,710	\$6,058	\$4,963	\$4,895	\$5,458	\$5,403	\$4,436	\$6,052	\$4,440	\$47,415
Computer Hardware & Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Property Insurance	\$25	\$25	\$25	\$25	\$28	\$28	\$29	\$29	\$29	\$243
Building & Grounds Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities	\$112	\$130	\$107	\$72	\$115	\$160	\$410	\$982	\$264	\$2,352
Janitorial Service	\$231	\$176	\$225	\$218	\$225	\$6,294	\$799	\$417	\$435	\$9,020
Equip Maintenance Agreements	\$74	\$56	\$86	\$48	\$59	\$73	\$135	\$77	\$189	\$797
Depreciation	\$369	\$389	\$389	\$390	\$395	\$508	\$508	\$510	\$499	\$3,957
Total Occupancy	\$811	\$776	\$832	\$753	\$822	\$7,063	\$1,881	\$2,015	\$1,416	\$16,369
Office Supplies	\$153	\$95	\$104	\$103	\$97	\$447	\$161	\$78	\$143	\$1,381
Contractual / Professional Fees	\$752	\$703	\$670	\$554	\$643	\$602	\$538	\$692	\$653	\$5,807
Travel / Training	\$261	\$163	\$246	\$527	\$271	\$237	\$1,025	\$179	\$873	\$3,782
Client Assistance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Rent	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Telephone / Cell Phone	\$363	\$369	\$379	\$391	\$395	\$472	\$492	\$451	\$429	\$3,741
Liability / Malpractice Insurance	\$301	\$287	\$287	\$273	\$305	\$297	\$315	\$325	\$325	\$2,715
Moving & Recruiting	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Program Expenses	\$31,640	\$30,890	\$30,463	\$30,933	\$29,939	\$37,383	\$31,467	\$29,581	\$34,254	\$286,550
ALLOCATED M&G	\$6,515	\$7,371	\$6,824	\$6,601	\$6,740	\$6,937	\$6,556	\$6,766	\$6,840	\$61,150
TOTAL EXPENSE	\$38,155	\$38,261	\$37,287	\$37,534	\$36,679	\$44,320	\$38,023	\$36,347	\$41,094	\$347,700
Re-Entry Indirect - 11.9% Max										
Max M&G Allowed	\$4,274	\$4,172	\$4,115	\$4,178	\$4,044	\$5,049	\$4,250	\$3,996	\$4,627	\$38,705
Champaign County Total	\$35,914	\$35,062	\$34,578	\$35,111	\$33,983	\$42,432	\$35,717	\$33,577	\$38,881	\$325,255
Champaign County Paid	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$75,000



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MONTHLY HR REPORT APRIL 2022

VACANT POSITIONS LISTING

VACANT POSITIONS AS OF COB 04/30/2022

*** Highlighted vacancies were reported this month

FUND	DEPT	EMPLOYEE NAME	JOB TITLE	HOURLY RATE	REG HRS	REGULAR SALARY	FY 2022 HRS	FY 2022 SALARY
80	20	vacant 3/14/22 (Katrein promo)	Administrative Secretary	21.07	1950	41,086.50	1,950.0	41,086.50
80	22	vacant 3/18/22 (Barbee)	Elections Specialist	18.00	1950	35,100.00	1,950.0	35,100.00
80	30	vacant 8/31/21 (Cunningham)	Director of Operations	36.06	1950	70,317.00	1,950.0	70,317.00
80	30	vacant 12/25/21 (Lubben)	Senior Legal Clerk	18.19	1950	35,470.50	1,950.0	35,470.50
80	30	vacant 2/11/22 (Arshad)	Senior Legal Clerk	18.19	1950	35,470.50	1,950.0	35,470.50
80	30	vacant 3/18/22 (Gooch)	Senior Legal Clerk	18.19	1950	35,470.50	1,950.0	35,470.50
80	30	vacant 2/11/22 (Dunn promo)	Legal Clerk	15.00	1950	29,250.00	1,950.0	29,250.00
80	30	vacant 4/20/22 (Dunn transfer)	Account Clerk	17.05	1950	33,247.50	1,950.0	33,247.50
80	36	vacant 1/01/22 (New Position)	Assistant Public Defender	27.12	1950	52,884.00	1,950.0	52,884.00
80	36	vacant 2/25/22 (Ham)	Assistant Public Defender	34.29	1950	66,865.50	1,950.0	66,865.50
80	36	vacant 3/18/22 (Anderson)	Assistant Public Defender	30.70	1950	59,865.00	1,950.0	59,865.00
80	36	vacant 3/18/22 (Taylor)	Assistant Public Defender	34.62	1950	67,509.00	1,950.0	67,509.00
80	40	vacant 2/22/22 (Cummings)	Deputy Sheriff-Patrol	26.74	2080	55,619.20	2,080.0	55,619.20
80	40	vacant 3/23/22 (Fromm)	Deputy Sheriff-Patrol	29.23	2080	60,798.40	2,080.0	60,798.40
80	41	vacant 7/23/21 (Clifton)	Victim Advocate	21.84	1950	42,588.00	1,950.0	42,588.00
80	51	vacant 11/30/21 (Elmore)	Assistant Superintendent	30.76	1950	59,982.00	1,950.0	59,982.00
80	51	vacant 7/21/21 (Adams)	Court Services Officer	21.29	1950	41,515.50	1,950.0	41,515.50
80	51	vacant 10/17/21 (Wazny)	Court Services Officer	20.88	1950	40,716.00	1,950.0	40,716.00
80	51	vacant 11/13/21 (Williams)	Court Services Officer	23.95	1950	46,702.50	1,950.0	46,702.50
80	51	vacant 12/03/21 (Cobb)	Court Services Officer	20.88	1950	40,716.00	1,950.0	40,716.00
80	51	vacant 12/06/21 (Saveley)	Court Services Officer	32.29	1950	62,965.50	1,950.0	62,965.50
80	51	vacant 12/09/21 (Rardin)	Court Services Officer	23.29	1950	45,415.50	1,950.0	45,415.50
80	51	vacant 12/30/21 (Gretz)	Court Services Officer	20.88	1950	40,716.00	1,950.0	40,716.00
80	51	vacant 1/17/22 (Ahart)	Court Services Officer	21.81	1950	42,529.50	1,950.0	42,529.50
80	51	vacant 4/8/22 (Floyd)	Court Services Officer	21.81	1950	42,529.50	1,950.0	42,529.50
80	52	vacant 2/8/21 (Hewkin)	Court Services Officer	28.65	1950	55,867.50	1,950.0	55,867.50
80	52	vacant 12/26/21 (Nau)	Court Services Officer	27.57	1950	53,761.50	1,950.0	53,761.50
80	77	vacant 9/4/20 (Heffernan)	Associate Planner	22.00	1950	42,900.00	1,950.0	42,900.00
80	77	vacant 1/01/22 (New Position)	Zoning Officer	18.48	1950	36,036.00	1,950.0	36,036.00
80	140	vacant 10/31/16 (Syme)	Clerk - Corrections	14.53	1950	28,333.50	1,950.0	28,333.50
80	140	vacant 8/7/21 (Evans)	Correctional Officer	22.06	2080	45,884.80	2,080.0	45,884.80
80	140	vacant 1/02/22 (Reed)	Correctional Officer	20.87	2080	43,409.60	2,080.0	43,409.60
80	140	vacant 1/09/22 (Paige promo to Sgt)	Correctional Officer	25.42	2080	52,873.60	2,080.0	52,873.60
80	140	vacant 1/10/22 (Spence promo to Sgt)	Correctional Officer	31.97	2080	66,497.60	2,080.0	66,497.60
80	140	vacant 4/17/22 (Faust)	Correctional Officer	23.13	2080	48,110.40	2,080.0	48,110.40
80	140	vacant 4/15/22 (Donnals)	Correctional Officer	21.39	2080	44,491.20	2,080.0	44,491.20
80	140	vacant 4/21/22 (Brown)	Correctional Officer	23.13	2080	48,110.40	2,080.0	48,110.40
80	140	vacant 4/22/22 (Emory)	Correctional Officer	23.63	2080	49,150.40	2,080.0	49,150.40
80	140	vacant 4/26/22 (Aldredge)	Correctional Officer	28.84	2080	59,987.20	2,080.0	59,987.20
80	140	vacant 4/29/22 (Jones)	Sergeant-Corrections	40.62	2080	84,489.60	2,080.0	84,489.60
80	140	vacant 7/30/21 (Barth)	Part Time Master Control Officer	17.07	1040	17,752.80	1,040.0	17,752.80
80	140	vacant 8/29/21 (Skinner)	Part Time Master Control Officer	17.07	1040	17,752.80	1,040.0	17,752.80
80	140	vacant 11/23/21 (Andres-Mittman)	Part Time Master Control Officer	17.07	1040	17,752.80	1,040.0	17,752.80
80	140	vacant 4/4/22 (Shepard to FT)	Part Time Master Control Officer	17.07	1040	17,752.80	1,040.0	17,752.80
80	141	vacant 4/25/22 (Muller transfer)	Assistant State's Attorney	28.53	1950	55,633.50	1,950.0	55,633.50
91	248	vacant 4/4/22 (Adams promo)	Clerk/Kennel Worker	15.01	2080	31,220.80	2,080.0	31,220.80
671	30	vacant 8/6/21 (Cook)	Legal Clerk	15.50	1950	30,225.00	1,950.0	30,225.00
			-- TOTAL --			2,133,323.40		2,133,323.40

UNEMPLOYMENT REPORT

April's information will be provided in next month's report

PAYROLL REPORT

APRIL PAYROLL INFORMATION

Pay Group	4/8/2022		4/22/2022	
	EE's Paid	Total Payroll \$\$	EE's Paid	Total Payroll \$\$
General Corp	490	\$1,020,101.71	498	\$1,057,136.79
RPC/Head Start	281	\$433,697.90	279	\$434,295.41
Total	771	\$1,453,799.61	777	\$1,491,432.20

HEALTH INSURANCE/BENEFITS REPORT

Total Number of Employees Eligible: 657

General County Union (includes AFSCME & FOP):

Single; 174 EE+spouse; 33 EE+child(ren); 63 Family; 12 waived 88

Non-bargaining employees:

Single; 131 EE+spouse; 32 EE+child(ren); 45 Family; 14 waived 65

Life Insurance Premium paid by County: \$1,665.30

Health Insurance Premium paid by County: \$558,235

TURNOVER REPORT

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County

April 2022: 1.34 % average over the last 12 months

April 2022: 9 out of 671 Employees left Champaign County: 8 resignations, 1 dismissal

WORKERS' COMPENSATION REPORT

Entire County Report	April 2021	April 2022
New Claims	9	1
Closed	11	3
Open Claims	26	35

EEO REPORT

Information provided based on EEO Tracking forms submitted by Applicant. Figures are for General County only.

April 2022 Monthly EEO Report General County Only	ads closing this month:		ads with no end date:											Total
	Assistant State's Attorney - State's Attorney	Assistant State's Attorney - Support Enforcement - State's Attorney	Planning Internship - Planning and Zoning	Deputy Coroner/Autopsy Tech (PT) - Coroner	Court Services Officer - JDC	Assistant Public Defender - Public Defender	Attorney - Public Defender	Deputy County Clerk - Elections - County Clerk	Animal Control Warden - Animal Control	Legal Clerk - Circuit Clerk	PT Visitation Clerk - Sheriff	Clerk/Kennel Worker - Animal Control	Assistant Public Defender - Public Defender	
Total Applicants	0	1	2	8	6	1	0	18	3	5	14	3	0	61
Male	0	0	2	2	1	0	0	2	0	1	3	0	0	11
Female	0	1	0	6	5	1	0	15	3	4	11	3	0	49
NonBinary	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Undisclosed	0	0	0	0	0	0	0	1	0	0	0	0	0	1
Hispanic or Latino	0	0	0	2	0	0	0	1	0	1	0	0	0	4
White	0	1	0	4	3	0	0	11	1	4	3	1	0	28
Black or African-American	0	0	0	1	3	1	0	2	2	0	10	1	0	20
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0	1	0	0	0	0	0	1
Asian	0	0	1	1	0	0	0	1	0	0	0	0	0	3
American Indian or Alaska Native	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Two or more races	0	0	1	0	0	0	0	1	0	0	1	1	0	4
Undisclosed	0	0	0	0	0	0	0	1	0	0	0	0	0	1
Veteran Status	0	0	0	0	1	0	0	1	0	0	0	0	0	2

ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT

Agendas Posted	19	Meetings Staffed	7	Minutes Posted	11
Appointments Posted	9	Notification of Appointment	15	Contracts Posted	6
Calendars Posted	6	Resolutions Prepared	32	Ordinances Prepared	1

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Mike Larson
ADDRESS: 1001 Forestview Dr. Mahomet IL 61853
EMAIL: mjlarso1@yahoo.com **PHONE:** 217-493-7157

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Sangamon Valley Public Water District Board

BEGINNING DATE OF TERM: 06/01/2022 **ENDING DATE:** 05/31/2027

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have worked for the University of Illinois in the area that is responsible for both the production and distribution of all campus utilities (electricity, steam, chilled water, natural gas, potable water, waste water, and storm water) for the past 22 years. I have experience in all facets of this work including design, repair, maintenance, and operation of all of these systems. I have also lead and managed these operations for the past 13 years, so I have first hand experience with all facets of the work performed by SVPWD.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

SVPWD is in essence a member owned district, and a board members primary role is to ensure the district is operated in a way that is customer focused and provides safe, sustainable, reliable, and cost effective water and sewer service to the people that the district serves. I will seek to know and understand the customers needs, and utilize my knowledge and experience to balance those needs against the operations demands to provide safe, sustainable, reliable, and cost effective service.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I am very familiar with the operation of the SVPWD board as I have been a customer of the district for the past 14 years, and I have served as a board member for the past 10 years.


4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Signature



Date

3/8/2022

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Cody Rose

ADDRESS: 324 East ST. PO. Box 13 Pentfield IL 61862
Street City State Zip Code

EMAIL: Codyrose1997@gmail.com PHONE: 217-979-9370
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Pentfield Water Board Trustee

BEGINNING DATE OF TERM: 02-01-2022 ENDING DATE: 2024
(Replaces Dick Willfong)

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I have experience in maintenance work with
being with Combe Laboratories being a line
mechanic.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I am new to the town and wanting to serve the
community.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Cody Rose
Signature
3/9/22
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Urbana-Champaign Sanitary District

RECEIVED
4/28/22

NAME: Jennifer Putman

ADDRESS: 402 W. Delaware Avenue Urbana IL 61801
Street City State Zip Code

EMAIL: jenny-p@sbcglobal.net PHONE: (217) 337-1148

Check Box to Have Email Address Redacted on Public Documents

PARTY AFFILIATION:(Please check one) Democrat Republican Other, please explain:

BEGINNING DATE OF TERM: June 1, 2022 ENDING DATE: May 31, 2025

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of the sanitary district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?

Please see response on attached page.

3. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

Please see response on attached page.

- 4. What is your knowledge of the appointed body’s operations, specifically property holdings and management, staff, taxes, fees?

Please see response on attached page.

- 5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

None.

- 6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

- 7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Jennifer Putman

 Signature

April 28, 2022

 Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST

Trustee, Urbana & Champaign Sanitary District (U&CSD)

2. What experience and background do you have which you believe qualifies you for this appointment?

Prior 11 years' service on the Board of Trustees of the Urbana & Champaign Sanitary District (U&CSD), including 1 year as President, is preparation for the challenges of a final term as Trustee. My academic background in Urban and Regional Planning (awarded B.A., UIUC, 1976), 10 years' experience as Certified Illinois Assessment Official (employed as Deputy to Cunningham Twp Assessor and as Member of the Board of Review of Property Assessment, Champaign County), and several terms as Member of the Champaign County Board (including a term as RPC Commissioner) combine to ground me with the following: knowledge of subdivision and annexation law and principles of rational, sustainable residential and commercial development; commitment to uphold the spirit and letter of Illinois' Open Meetings Act; respect for employees' rights to organize in bargaining units; dedication to intergovernmental cooperation and to good rapport among business entities and government; familiarity with Illinois' Joint Purchasing Agreement; ability to analyze budgets on scale with U&CSD's annual operating budget.

3. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

entities
It is the trustees' role to draw on their life experiences in setting policies for and guiding the operations of the public *entity* on whose boards they serve. In the case of the U&CSD (where a superbly qualified, fully engaged and dedicated Executive Director leads a team of front-line managers whose dedication and degree of engagement match those of the Executive Director) Trustees need not involve themselves in the day-to-day business of the District. Trustees should be accessible to the public. Trustees can support the Executive Director, front-line managers, and other staff in fulfilling the mission of the District -- "To protect the public health and safety, preserve public trust, and protect the natural environment" -- by arriving at meetings fully prepared to discuss and vote on items on each meeting's agenda. When unable to cast unanimous votes on business before the Board, it is essential that Trustees be respectful in expressing whatever disagreements arise.

4. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

In 11 years' service with the District I've gained a working knowledge of ordinances regulating construction of and connection to sewer lines and providing for maintenance and inspection of sewer connections and extensions; I am familiar with ordinances establishing sewer user-charges and connection fees, and with connection permit information. I have toured the District's Northeast and Southwest Treatment Plants and its 27 pumping stations. I strongly advocate heeding the findings of the District's recent Green House Gas Emissions and Climate Resiliency Report. Similarly, I advocate ensuring that the District's long-range facilities plans comply with the National Pollutant Discharge Elimination System (NPDES) and Nutrient Assessment Reduction Plans (NARPs).

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
PLEASE TYPE OR PRINT IN BLACK INK

Chris Diana

NAME: _____

ADDRESS: _____
1403 S Vine St (PO Box 17702 - mailing) Urbana IL 61801 (61803 - mailing)

Street City State Zip Code
chrisdianarealtor@gmail.com (217)766-6099

EMAIL: _____ **PHONE:** _____

Check Box to Have Email Address Redacted on Public Documents

PARTY AFFILIATION: (Please check one) Democrat Republican Other, please explain:

NAME OF APPOINTMENT BODY OR BOARD: Champaign County Board of Review

BEGINNING DATE OF TERM: 06/01/2022 **ENDING DATE:** 05/31/2024

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

Service on Champaign county BOR 10/21/2021 to present. Experience back to the '80s (Washington state) in evaluating property, along with experience as a general contractor and instruction as a home inspector. Local and regional involvement since 2009 as a Real Estate Broker evaluation residential, commercial and land properties; Illinois Realtor Pre-License Instructor including teaching property characteristics, law and evaluation; contract work with local, regional and national lenders and support services in residential, commercial and land BPO evaluations.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

Duties include reviewing assessment roll of accuracy and uniformity, and making necessary corrections; adjust assessments when needed; determine homestead exemptions; assess formerly exempt property; equalize assessments; review and make recommendations on non-homestead exemptions; and hear assessment appeals. I envision carrying out those duties in cooperation with the other Board members, as we have done from 10/21/2021 to the present time, by applying the laws and regulations in combination with my knowledge and experience in property evaluation.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

Current knowledge has been gained from serving on the Champaign County BOR since October of last year. Prior general knowledge was based on awareness of the Board and related activities from over 35 years of residence in the community, and observation of the related individuals and activity, along with almost 25 years of interaction with Urbana and Champaign county commissions and activities, in addition to the real estate activities noted above. Additional statutory specifics through the IDFPR training Board of Review course(s).

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

The only potential conflict would be in the case of issues or appeals for specific properties owned or associated with existing clients, where I may be, or have been, involved in a value determination for that property - in those limited instances I would need to recuse myself.

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Chris Diana dotloop verified 03/31/22 1:49 PM CDT XPCA-MKVM-JTUA-GTB3

Signature

03/31/2022

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
PLEASE TYPE OR PRINT IN BLACK INK

NAME: Susan Frobish

ADDRESS: 809 W Delaware Ave, Urbana Illinois 61801
Street City State Zip Code

EMAIL: sfrobish@comcast.net **PHONE:** (217) 202-4688

Check Box to Have Email Address Redacted on Public Documents

PARTY AFFILIATION: (Please check one) Democrat Republican Other, please explain:

NAME OF APPOINTMENT BODY OR BOARD: Board of Review

BEGINNING DATE OF TERM: June 1, 2022 **ENDING DATE:** May 31, 2024

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

20+ years experience valuing property in Champaign County, as an active Realtor, Appraiser and current (and former) Board of Review member. I believe it is important to assist the taxpayer to check, understand and appeal their property assessment. I enjoy serving the community with my experience in appraisal review and evaluate all complaints fairly in a friendly helpful environment.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

Our main responsibility is to meet with taxpayers that feel their property is not accurately assessed, and make appropriate adjustments. Additional responsibilities include: calculations of certificates of error, value formay exempt property, assist S. of A with destructions and sales ratio studies, and homestead exemptions,

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

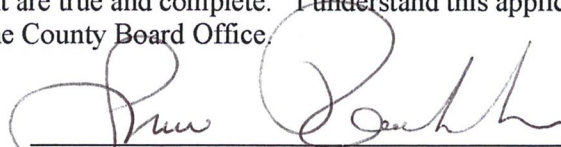
I have a clear understanding of the Board of Reviews duties & responsibilities, and have learned the new Devnet system, during my current appointment in August 2021. I am especially proud that the 3 of us "new" BOR members quickly established an excellent working relationship & completed all work on time.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

April 11, 2022

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

Mental Health Board / Developmental Disabilities Board

NAME: Anne Robin

ADDRESS: 1110 S. Pine St Champaign IL 61820
Street City State Zip Code

EMAIL: [REDACTED] PHONE: 217-493-3779

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BOARD: Developmental Disabilities Board

BEGINNING DATE OF TERM: July 1, 2022 ENDING DATE: Jine 30, 2025

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of Champaign County? Yes No
2. Are you employed with the Office of Developmental Disabilities, Illinois Department of Human Services or any facility operating under contract with the MHB or DDB? Yes No
3. What experience and background do you have which you believe qualifies you for this appointment?

I have been on the DD Board for the last 3 years. I currently serve as President. I am a Family Physician in Champaign for 40 years. I am also the mother of a developmentally disabled adult son. I raised him in Champaign and am familiar with and grateful for the support services that are available to individuals and families. I am also aware of the deficits and challenges that we face. Serving on the DD Board allows me to keep in touch with and contribute to our community.

4. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The charge to the DD Board is to review and supervise the allocation of tax funds to organizations and entities that serve DD individuals and families in Champaign County. We have an oversight function for tax money used for services to our community. We also serve as advocates for people with disabilities, working to eliminate stigma and promote human rights. We do this through educational and community events and working with community organizations.

- 5. What is your knowledge of the appointed body’s operations, specifically property holdings and management, staff, taxes, fees?

The DD Board is appointed by the County Executive . The DD Board has an institutional agreement with the Mental Health Board and shares a staff which includes the Executive Director, Associate Director for Intellectual and Developmental Disabilities, Associate Director for Mental Health and Substance Use Disorders, Cultural and Linguistic Compliance Coordinator, Operations and Compliance Coordinator and a Finance Director. The Board manages approximately \$4,000,000.00 in tax funds from the County. Organizations and programs apply for funds annually. There is a process for applications from agencies and programs and a process for Board review of all applications. Staff manages contracts and allocation of funds under the advice and consent of the Board. The Board currently also owns a house, formerly used as a Group Home. It is in the process of being sold.

- 6. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

None currently

- 7. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

- 8. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

March 19, 2022

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

Mental Health Board / Developmental Disabilities Board

NAME: Vicki Niswander

ADDRESS: 104 Woodcreek Ct., Mahomet IL 61853

Street

City

State

Zip Code

EMAIL: vniswander@gmail.com

PHONE: 217-778-1664

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BOARD: CCDDDB

BEGINNING DATE OF TERM: _____

ENDING DATE: _____

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of Champaign County? Yes No
2. Are you employed with the Office of Developmental Disabilities, Illinois Department of Human Services or any facility operating under contract with the MHB or DDB? Yes No
3. What experience and background do you have which you believe qualifies you for this appointment?

I am the parent of a 38-year-old daughter with Down Syndrome . Professionally, I started as an elementary school music teacher. Ten years later I joined a state inclusion initiative for children with disabilities (pre-k-12) called Project CHOICES. I served on a team that worked with families and school districts south of I-80. Eight years later, I left that position to attend the Masters program at the UI in Special Education with a focus on Parent/professional collaboration. Following graduation, I was offered a position with another state grant, "The Parent and Educator Partnership" and then later was hired to become the director of the Illinois Association of Microboards and Cooperatives. I retired in April 2019.

4. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe the most important role of a board member is to assure that taxpayer funds are being used for their designated purpose - to improve the quality of life for people with disabilities. That needs to be done by reading information on best practices and understanding the situation on the ground in Champaign County as it pertains to existing and even potential services. Beyond funding what currently exists, I believe a board member can work with the entire board and staff to help shape a better way of life for people with disabilities, by encouraging other types of proposals for Champaign County.

- 5. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

The CCDDDB develops plans and requirements for the distribution of funding from the designated tax base. They must read each and every proposal and ask questions as needed. The board is then responsible for interviewing proposees and potentially requesting changes to a proposal. Ultimately a vote is taken on each proposal.

I'm not extremely familiar with the details on fees specifically. I know that the Lynn Canfield and her staff manage the work of two boards; the CCMHB and CCDDDB. Grant monies come from a designated tax base. Property holdings included two homes in Champaign that were group homes. I'm not sure of the status of those at this time.

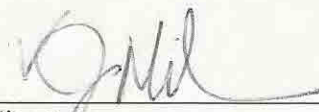
- 6. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Board Chair for Prairie Air Inc/WEFT Community Radio, Board member of CCAMR

- 7. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

- 8. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



 Signature

March 16, 2022

 Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Molly McLay
ADDRESS: 2405 Stricker Ln Urbana IL 61802
EMAIL: mollymclay@gmail.com PHONE: 217-416-0536

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Mental Health Board

BEGINNING DATE OF TERM: as soon as available ENDING DATE: 12/31/2025

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

- 1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?
2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?
3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

I am a current part-time therapist at a local agency, Elliott Counseling Group. I am also a past volunteer of RACES, and have done fundraising for both RACES and Courage Connection. Lastly, I provide clinical supervision to new social workers, though none of my supervisees are working in this area. I do not anticipate any issues regarding these past and current connections, and I am open to recusing myself from any discussion of the organizations mentioned above if I were named to the board.

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

I have no issues with attending these meetings, except that I do have a conflict on 07/20/2022, which is listed as one of the meeting dates this year.

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

03/18/2022

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire Protection District

RECEIVED
3/28/22

NAME: Kevin M. Harden

ADDRESS: 405 E. Washington St. Tolono IL 61880
Street City State Zip Code

EMAIL: kmharden@mail.com PHONE: 217-369-9731

Check Box to Have Email Address Redacted on Public Documents

FIRE PROTECTION DISTRICT: Tolono

BEGINNING DATE OF TERM: April 2022 ENDING DATE: April 2025

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of Champaign County? Yes No

2. Do you live within the fire protection district? Yes No

3. What experience and background do you have which you believe qualifies you for this appointment?

I was a member of The Tolono Volunteer Fire Dept. for almost 10 years and served as secretary for several of the years. I am a life long Tolono resident with strong roots here.

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

As of now I don't have much knowledge. I keep in touch with the district and know all the people on the board. I could learn these quickly

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

None at this time

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

I am retired from the U of I and have plenty of time.

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

[Handwritten Signature]

Signature

Date: *3/23/22*



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloepfel, County Executive

MEMORANDUM

TO: County Board Members
FROM: Darlene Kloepfel, County Executive
DATE: May 3, 2022
RE: Recommended Board/Committee Appointments

Executive appointments for expiring terms of other community boards and committees are staggered throughout the year. In advance of term expirations, the Executive's Office advertises upcoming vacancies to notify interested applicants and to offer the Board the opportunity to recruit applicants or provide input to the Executive regarding any concerns or recommendations. Methods used to publicize upcoming vacancies include:

- Post on the county's website on the County Executive's page
- Post on the "vacancies" bulletin board located in Administrative Services
- E-mail notice to County Board Members and the news media
- Notice in the County Board's Committee of the Whole agenda under the Policy, Personnel and Appointments area of responsibility
- Word-of-mouth and inquiries from interested members of the public
- Announcements at public speaking events

Applications are reviewed and applicants interviewed. Considerations for making appointments include:

- Qualifications required by the board/commission statute or by-laws, including residence in the district, specific professional representation, required partisan balance, certifications and bonding requirements
- Constituent representation for demographic characteristics, including gender, race, age
- Constituent representation for geography of the district, including rural/urban or areas of the county
- Representation of consumers of the board's activities
- Difficulties or gaps in skills the board is experiencing
- Balance of experienced and newer members
- Balance of resources, interests and skills appointees can contribute to the board
- Input from County Board members; County officials; board members; staff and partners of the board with the vacancy, and interested members of the public

Prior to appointments being named, Board Members have an opportunity to see all applications (*italics indicates incumbent*) received in the May Committee of the Whole agenda packet. I have attached here the applications for appointments and will forward my recommendations to fill these vacancies at the June Committee of the Whole meeting.

Forest Preserve District – 1 position – term 7/1/2022-6/30/2027

- Eileen Gebbie
- Wendy Hundley

County Board of Health – 3 positions – term 7/1/2022-6/30/2025

- *Brent Reifsteck*

Eastern Prairie Fire Protection District – 1 position – unexpired term ending 4/30/2024

- Stewart Williams

Bill Huss Cemetery Association – 3 positions – term 7/1/2022-6/30/2028

- *Charles Hughes*
- *Misty Nelson*

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

Forest Preserve District Board

NAME: Eileen Gebbie

ADDRESS: 201 E Sherwin Drive, Urbana IL 61802

Street

City

State

Zip Code

EMAIL: eileen@wisdomandwilderness.net

PHONE: 217-991-0208

Check Box to Have Email Address Redacted on Public Documents

BEGINNING DATE OF TERM: July 2022

ENDING DATE: June 2027

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a legal voter within the Forest Preserve District? Yes No

2. What experience and background do you have which you believe qualifies you for this appointment?

The majority of my professional life, be it in teaching in higher education or building affordable housing or serving as a parish priest, has involved bringing people together. Bringing them (us) together to learn more about each other and our shared community in such a way that our world is healthier, safer, and more relational. I now work as a trained spiritual director and forest therapy guide, both practices that bring participants into deeper knowledge of and connection with their selves and the more-than-human-world. To further those ends, I have applied to the Illinois Extension's Master Naturalist program, hopefully to begin in May 2022. I am passionate about being outside and bringing others into that passion provided it does not overly compromise or jeopardize the existence of the area's flora, fauna, and aquifer.

3. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe the role of the commissioner is to serve as the liaison between the land's professional staff and the county's elected representatives in such a way that the two understand each others' needs, while upholding the stated mission to "(p)rotect Champaign County's natural and cultural resources and inspire people to care for, enjoy, and explore their natural world." I believe I have a specific role, too, as a gay woman with antiracist commitments. I once had a man trail me and my then-partner around a hot spring (naked, touching himself) and then back to our campsite. I have not camped since. In 2021, two women on their honeymoon were murdered at their campsite in Utah. I follow the #birdingwhileblack movement and the writing and leadership of Black forest therapy guide Kim Ruffin (among others). I am preparing a course on "healing haunted histories" for the white settler descendents living on indigenous, stolen land (like me). As a community-held resource, forest preserves are obligated to attract full use by all segments of our community and to understand why that might not happen, through study and through intentional, humble relationship building with marginalized and/or frightened populations.

- 4. What is your knowledge of the appointed body’s operations, specifically property holdings and management, staff, taxes, fees?

My most significant experience with property was as the Executive Director of Habitat for Humanity of Champaign County. There I learned a great deal about land, land management, infrastructure, ownership, liens, water, fire, taxes, neighbors, neighborhoods, easements and all of the emotions and histories that are embedded in any given piece of soil. As a home and landowner myself, I have worked to preserve and protect the greenspaces under my care, bringing them back to their native state as much as possible. As a non-profit executive and senior minister, I have been the staff working alongside boards of directors, so I have a great deal of sympathy for their role as the day-to-day on the ground thinkers and workers. I have also managed up to 12 staff at a time.

- 5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

I am a member of the YWCA of the University of Illinois Board of Directors, serving through 2025.

- 6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Possibly. I make use of the area forests for my forest therapy business. However, that business has the same values and mission as the district.

- 7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Eileen Gebbie (via Acrobat)

Signature

April 18, 2022

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

Forest Preserve District Board

NAME: Wendy M. Hundley

ADDRESS: 417 E. Grove Ave. Rantoul IL 61866
Street City State Zip Code

EMAIL: wmhundley417@gmail.com PHONE: 217-417-1619

Check Box to Have Email Address Redacted on Public Documents

BEGINNING DATE OF TERM: ENDING DATE:

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.

1. Are you a legal voter within the Forest Preserve District? Yes No

2. What experience and background do you have which you believe qualifies you for this appointment?

I currently serve as Chair for the Human Relation Committee board in the Village of Rantoul.

I am the treasurer for the Central Illinois Municipal Clerks Association (CIMCO) and the Village

Clerk for the Village of Savoy

I am a servant at heart and would like to do my part anyway I can. I love nature and believe on taking care of our environment.

3. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe the role of a trustee/commissioner/board member is to partner with staff by giving them the necessary tools to do their jobs. Analyze information provided and make educated decision while being a good steward of tax payers dollars.

If I were to be selected for this position I would like to help promote the many amenities available through out the county and to encourage families to explore the gems we have in our county.

- 4. What is your knowledge of the appointed body’s operations, specifically property holdings and management, staff, taxes, fees?

I read the 2022 Management Plan and Budget and the bylaws with each of the position's responsibilities. I know the importance to promote the Champaign County Forest Preserve facilities and services.

- 5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Central Illinois Municipal Clerks Association - Appointed Treasurer

Rantoul Human Relations Committee - Appointed
Appointed Village Clerk for the Village of Savoy

- 6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

- 7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Wendy M. Hundley

Signature

04/28/2022

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

Board of Health

NAME: Brent D Reifsteck

ADDRESS: 1618 Crabapple Ln, Champaign, IL 61822

Street

City

State

Zip Code

EMAIL: Brent.Reifsteck@Carle.com

PHONE: 2173690407

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BOARD: Champaign County Board of Health

BEGINNING DATE OF TERM: Nov 2021

ENDING DATE: 30 June 2022

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of Champaign County? Yes No

2. Are you a licensed physician or dentist? Yes No If yes, please explain: Hospital Pediatrician

3. What experience and background do you have which you believe qualifies you for this appointment?

My education, training, and experience in the field of Pediatrics, my work in the region as a Child Maltreatment Specialist, my work in the community, and my connection to the area, living in the area most of my life.

4. Do you have experience in the mental health field? Yes No If yes, please explain:

- 5. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The role of a board member is to serve the county, with the other members. I would envision carrying this out by doing my best to understand the work being done, understand the needs of the county's residents, and working with other members to advance the action items we are tasked with.

- 6. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

My knowledge is limited by my short time on the board thus far. I am learning as much as I can, but have only been on the board long enough to have participated in 3 or 4 meetings.

- 7. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

None currently. I am, however, vice chair of the Champaign Area Child Death Review Team, putting me on the Statewide Executive Council of the Illinois Child Death Review Team.

- 8. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

The only thing I've tried to be careful about is that if there is ever any issue discussed that directly involves the board interacting with my employer (Carle Health). If any situation like this arises, I would recuse myself from those discussions.

- 9. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Brent D. Reitsch, MD
Digitally signed by Brent D. Reitsch, MD
Date: 2022.04.22 18:05:50 -05'00'

Signature

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire Protection District

NAME: STEWART B. WILLIAMS

ADDRESS: 2310 Roland DR. CHAMPAIGN, IL 61821
Street City State Zip Code

EMAIL: [REDACTED] PHONE: 217-621-7500

Check Box to Have Email Address Redacted on Public Documents

FIRE PROTECTION DISTRICT: EASTERN PRAIRIE FIRE PROTECTION DISTRICT

BEGINNING DATE OF TERM: _____ ENDING DATE: _____

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

- 1. Are you a resident of Champaign County? Yes No
- 2. Do you live within the fire protection district? Yes No

3. What experience and background do you have which you believe qualifies you for this appointment?
President of Eastern Prairie Fire Protection District
for 8 years (2008-2016).
Business experience managing multi-million dollar
accounts as primary supplier.

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
Knowledge gained from prior terms.

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving
None currently serving

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

now Retired

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

Stewart J. Walker

Signature

Date: *4/25/2020*

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Cemetery Association/Board

NAME: Charles B. Hegler MS

ADDRESS: 1804. 2nd RD 1000. N. URBANA ILL 61802
Street City State Zip Code

EMAIL: _____ PHONE: 202. 9914

Check Box to Have Email Address Redacted on Public Documents

CEMETERY ASSOCIATION/BOARD: Bill Huss Cemetery Association

BEGINNING DATE OF TERM: 7/1/2022 ENDING DATE: 6/30/2028

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of the State of Illinois? Yes No
2. Do you live within 15 miles of the cemetery or have a family interest? Yes No
3. What experience and background do you have which you believe qualifies you for this appointment?

Twenty years on Board

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Twenty years on Board

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

Charles B. Hughes, Jr.
Signature

Date: 4, 20, 2022

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Cemetery Association/Board

NAME: Misty Nelson

ADDRESS: 1170 Co. Rd 1900E Sidney IL 61877
Street City State Zip Code

EMAIL: Misty.Nelson@Syngenta.Com PHONE: 217-512-1448

Check Box to Have Email Address Redacted on Public Documents

CEMETERY ASSOCIATION/BOARD: Bill Huss Chapel Cemetery

BEGINNING DATE OF TERM: _____ ENDING DATE: June, 30, 2022

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of the State of Illinois? Yes No
2. Do you live within 15 miles of the cemetery or have a family interest? Yes No
3. What experience and background do you have which you believe qualifies you for this appointment?

My Grandpa was on the board and my Dad was President of the Board for several years. I've been on the board for a few years now.

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?


5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Sec. of the Bill Huss Chapel Cemetery

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.


Signature _____
Date: 4/26/22



AARON AMMONS
CHAMPAIGN COUNTY CLERK & RECORDER
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802

Office/Vitals: 217-384-3720 Taxes: 217-384-3722 Elections 217-384-3724

www.champaigncountyclerk.il.gov

COUNTY CLERK MONTHLY REPORT APRIL 2022

Liquor Licenses & Permits	11845.00
Civil Union License	70.00
Marriage License	6,160.00
Interests	8.05
Fidlar Processing Fees	860.00
Vital Clerk Fees	20,584.00
Tax Clerk Fees	3,990.00
Refunds of Overpayments	3.50
TOTAL	43,520.55
Additional Clerk Fees	1,672.00



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MEMORANDUM

To: Stephanie Fortado, Deputy Chair – Finance; and
Jim Goss, Assistant Deputy Chair – Finance; and
Honorable Members of the Finance Committee of the Whole

From: Bill Colbrook, Director of Administration; and
Tami Ogden, Director of Finance

Date: May 3, 2022

Subject: Budget Transfer for ARPA Premium Pay

Pursuant to an initiative of the Champaign County Board, a one-time monetary stipend was provided to eligible Champaign County employees, including the employees of the Regional Planning Commission, due to the workplace challenges presented by the COVID-19 pandemic. The County Board allocated \$750,000 for the payments. A total of 530 employees received the payments.

Calculations were made, with estimates of the fringe benefit costs associated with the payments, to maximize the payments to each eligible employee. The final costs came in slightly higher than anticipated. This was a result of a couple of employees that were determined to be eligible for the payments that were not included in the original calculations, and the costs of the fringe benefits being slightly higher than originally calculated. In order to cover the additional costs, a budget transfer of \$9,043.00 is requested from non-personnel to personnel appropriation within the ARPA fund.

Requested Action

The Finance Committee recommends Transfer BUA#2022/4/263 be forwarded to the County Board for approval.

Journal Proof Report



Journal Number: 263 Year: 2022 Period: 4

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	2840-00-0251a-01-075-000-000-0000-500113-	EMPLOYEE BONUS	Transfer to Employee N Bonus		\$9043.00	
BUA	2840-00-0280t-01-075-000-000-0000-800401-	EQUIPMENT	Transfer to Employee N Bonus			\$9043.00
			Journal 2022/4/263	Total	\$9043.00	\$9043.00

Fund: ARPA

Dept: General County

Reason: Final costs for ARPA premium pay came in slightly higher than anticipated. A budget transfer is requested from non-personnel to personnel appropriation within the ARPA fund to cover the additional cost.

CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

JEFF BLUE
COUNTY ENGINEER

1605 E. MAIN STREET

(217) 384-3800
FAX (217) 328-5148

URBANA, ILLINOIS 61802

Memo Regarding Budget Amendment to County Motor Fuel Tax Fund

Two bridges were constructed on County Road 1 in 2020. The engineers final pay estimate for both the bridges was sent to IDOT on 6/29/21 for their approval to pay the final costs to the contractor. Funds were appropriated in 2021 to cover these costs, but the final pay estimates were not approved by IDOT until 4/13/22. The total cost still owed to the contractor is \$250,000. Therefore, we are asking for a Budget Amendment to amend the expenses in the Motor Fuel Tax Fund by \$250,000. There are ample funds in our reserves to cover these costs since the funds were not expended last year.

Sincerely,



Jeff Blue, P.E.

Champaign County Engineer

Journal Proof Report



Journal Number: 269 Year: 2022 Period: 4 Description: CH 1 BRIDG Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	2085-00-0280t-07-060-000-000-0000-800201-	INFRASTRUCTURE	CH 1 BRIDGE	N	\$250000.00	
			Journal 2022/4/269	Total	\$250000.00	\$0.00

Fund: County Motor Fuel Tax
 Dept: Highway
 Reason: Budget amendment to re-encumber funds appropriated in FY2021 for bridge projects on County Road 1.

Fund	Account Description	Debit	Credit
2085	COUNTY MOTOR FUEL TAX		
	2085-00-0146t-00-000-000-000-0000-300301- APPROPRIATIONS		\$250000.00
	2085-00-0146t-00-000-000-000-0000-300703- BUDGETARY FUND BALANCE	\$250000.00	
	Fund Total	250000	250000



Engineer's Payment Estimate



Local Public Agency: Champaign County Highway Department
 County: Champaign
 Route(s) (Street/Road): CH 1
 Section Number: #12-00992-00-BR
 Estimate 6
 Final

Payable to Name: Stark Excavating

Address: 1805 W Washington St Bloomington, IL 61701
 Date From: 09/22/20
 Date To: 05/17/21

Pay Items	Unit of Meas.	Awarded		Approved Change in Plans		Completed to Date		
		Quantity	Values	Added	Deducted	Quantity	Unit Price	Value
Earth Excavation	CU YD	135	\$1,620.00		67.50	67.50	\$12.00	\$810.00
Furnished Excavation	CU YD	740	\$18,500.00		370	370	\$25.00	\$9,250.00
Seeding, Class 2	Acre	.75	\$1,350.00			.75	\$1,800.00	\$1,350.00
Nitrogen Fertilizer Nutrient	Pound	68	\$204.00			68	\$3.00	\$204.00
Phosphorus Fertilizer Nutrient	Pound	68	\$204.00			68	\$3.00	\$204.00
Potassium Fertilizer Nutrient	Pound	68	\$204.00			68	\$3.00	\$204.00
Mulch Method 2	Acre	.75	\$1,350.00			.75	\$1,800.00	\$1,350.00
Temporary Erosion Control Seeding	Pound	75	\$288.75		18	57	\$3.85	\$219.45
Temporary Ditch Checks	Foot	114	\$1,140.00		114	0	\$10.00	\$0.00
Perimeter Erosion Barrier	Foot	1135	\$3,688.75		6	1129	\$3.25	\$3,669.25
Inlet and Pipe Protection	Each	4	\$460.00		4	0	\$115.00	\$0.00
Bituminous Materials (Tack Coat)	Pound	1630	\$1,956.00		1321	309	\$1.20	\$370.80
HMA BC IL-9.5FG N50	Ton	21	\$6,615.00			21	\$315.00	\$6,615.00
HMA SC "C" N50	Ton	27	\$7,560.00		1	26	\$280.00	\$7,280.00
Pavement Removal	SQ YD	257	\$3,084.00			257	\$12.00	\$3,084.00
Hot-Mix Asphalt Surface Removal 2 3/4	SQ YD	292	\$5,256.00	100		392	\$18.00	\$7,056.00
Aggregate Shoulder, Type B 6"	SQ YD	208	\$4,784.00		88	120	\$23.00	\$2,760.00
Hot-Mix Asphalt Shoulder, 6"	SQ YD	364	\$20,020.00		266	98	\$55.00	\$5,390.00

49

2085 - 80020

Local Public Agency

County

Route(s) (Street/Road)

Section Number

Champaign County Highway Department

Champaign

CH 1

#12-00992-00-BR

Pay Items	Meas.	Quantity	Values	Added	Deducted	Quantity	Unit Price	Value
Removal of Existing Structures	Each	1	\$175,000.00			1	\$175,000.00	\$175,000.00
Pipe Culvert Removal	Foot	208	\$1,768.00			208	\$8.50	\$1,768.00
Structure Excavation	CU YD	263	\$3,682.00			263	\$14.00	\$3,682.00
Cofferdam (Type 1) (Location 1)	Each	1	\$0.01			1	\$0.01	\$0.01
Cofferdam (Type 1) (Location 2)	Each	1	\$0.01			1	\$0.01	\$0.01
Floor Drains	Each	14	\$4,130.00			14	\$295.00	\$4,130.00
Concrete Structures	CU YD	150.40	\$131,600.00			150.40	\$875.00	\$131,600.00
Concrete Superstructure	CU YD	275.80	\$234,430.00			275.80	\$850.00	\$234,430.00
Bridge Deck Grooving	SQ YD	639	\$6,390.00		5	634	\$10.00	\$6,340.00
Furnish & Erect Structural Steel	L Sum	1	\$139,000.00			1	\$139,000.00	\$139,000.00
Stud Shear Connectors	Each	2988	\$8,217.00			2988	\$2.75	\$8,217.00
Reinforcement Bars, Epoxy Coated	Pound	96310	\$115,572.00		271	96039	\$1.20	\$115,246.80
Furnishing Steel Piles HP 12/74	Foot	1247	\$79,808.00	25		1272	\$64.00	\$81,408.00
Driving Piles	Foot	1247	\$12.47		112.20	1134.80	\$0.01	\$11.35
Testing Piles Steel HP 12x74	Each	4	\$24,000.00			4	\$6,000.00	\$24,000.00
Pile Shoes	Each	32	\$4,000.00			32	\$125.00	\$4,000.00
Name Plates	Each	1	\$550.00			1	\$550.00	\$550.00
Anchor Bolts, 1"	Each	48	\$4,080.00			48	\$85.00	\$4,080.00
Metal End Sections, 12"	Each	4	\$1,200.00		4	0	\$300.00	\$0.00
Geocomposite Wall Drain	SQ YD	61	\$1,342.00		15	46	\$22.00	\$1,012.00
Pipe Drains, 12"	Foot	99	\$5,940.00		99	0	\$60.00	\$0.00
Type B Inlet Box, Standard 609006	Each	4	\$6,800.00		4	0	\$1,700.00	\$0.00
Concrete Thrust Blocks	Each	4	\$700.00		4	0	\$175.00	\$0.00
SPBGR TY A 9FT Posts	Foot	587.50	\$15,862.50			587.50	\$27.00	\$15,862.50
Traffic Barrier Terminal, Type 6	Each	4	\$10,600.00			4	\$2,650.00	\$10,600.00
TR Bar TRM T1 SPL Tan	Each	4	\$9,800.00			4	\$2,450.00	\$9,800.00

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Local Public Agency				County		Route(s) (Street/Road)		Section Number	
Champaign County Highway Department				Champaign		CH 1		#12-00992-00-BR	
Guardrail Removal	Foot	413.30	\$2,169.82			413.30	\$5.25	\$2,169.82	
Mobilization	L Sum	1	\$75,000.00			1	\$75,000.00	\$75,000.00	
Guardrail Markers, Type A	Each	11	\$110.00			11	\$10.00	\$110.00	
Terminal Markers Direct Applied	Each	4	\$120.00			4	\$30.00	\$120.00	
Pipe Culvert Class A, Type 1, 10"	Foot	50	\$2,000.00	50		0	\$40.00	\$0.00	
Pipe Culvert Class A, Type 1, 15"	Foot	74	\$3,552.00	74		0	\$48.00	\$0.00	
Pipe Culvert Class A, Type 1, 18"	Foot	25	\$1,625.00	25		0	\$65.00	\$0.00	
Pipe Culvert Class A, Type 1, 24"	Foot	47	\$3,055.00	47		0	\$65.00	\$0.00	
Protective Coat (special)	SQ YD	822	\$4,932.00			822	\$6.00	\$4,932.00	
Granular Backfill for Structures	CU YD	106	\$8,374.00	32.40		73.60	\$79.00	\$5,814.40	
Traffic Control and Protection, BLR 21	Each	1	\$3,400.00			1	\$3,400.00	\$3,400.00	
Grouted Rip Rap	SQ YD	723	\$54,225.00	396.20		1119.20	\$75.00	\$83,940.00	
Concrete Cut-Off Wall	CU YD	7.80	\$3,315.00			7.80	\$425.00	\$3,315.00	
Construction Layout	L Sum	1	\$4,400.00			1	\$4,400.00	\$4,400.00	
Diamond Grinding (Bridge Section)	SQ YD	590	\$15,340.00	1		591	\$26.00	\$15,366.00	
Pipe Underdrains for Structures, 4"	Foot	130	\$2,990.00	61		191	\$23.00	\$4,393.00	
Add:Row		Total	\$1,247,376.00			Total		\$1,223,514.39	
Miscellaneous Extras and Credits				Values					
3/4/2020 Traffic Control Detour				\$1,700.00 ✓					
4/10/2020 Traffic Control Extra Barricades & Signs				\$460.00 ✓					
Pipe Culverts Class D, Type 1 10" (\$40/FT x 50') Sub for Class A, Type 1				\$2,000.00 ✓					
Pipe Culverts Class D, Type 1 15" (\$48/FT x 74') Sub for Class A, Type 1				\$3,552.00 ✓					
Pipe Culverts Class D, Type 1 18" (\$65/FT x 26') Sub for Class A, Type 1				\$1,690.00 ✓					
Pipe Culverts Class D, Type 1 24" (\$65/FT x 48') Sub for Class A, Type 1				\$3,120.00 ✓					
4 Type B Inlets (\$960 each) Material Only				\$3,840.00 ✓					
4 12" Metal End Sections (\$53 each) Material Only				\$212.00 ✓					
8 12" 45 degree elbows (\$154 each) Material Only				\$1,232.00 ✓					

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Local Public Agency		County	Route(s) (Street/Road)	Section Number
Champaign County Highway Department		Champaign	CH 1	#12-00992-00-BR
Miscellaneous Extras and Credits			Values	
2 12"x26' pipe culverts (\$300.30 each) Material Only			\$600.60	
2 12"x24' pipe culverts (\$277.20 each) Material Only			\$554.40	
16 12" splices (\$17.33 each) Material Only			\$277.28	
1 10"x26' pipe culverts (\$221.25 each) Material Only			\$221.25	
*Add Row				
Total Miscellaneous Extras and Credits			\$19,459.53	
			Total Value of Completed Work	
			\$1,242,973.92	
			Deduct Retainage	
			Balance Due of Completed Work	
			\$1,242,973.92	
Miscellaneous Debits			Values	
Pay Estimate #1			\$232,287.30	
Pay Estimate #2			\$121,648.18	
Pay Estimate #3			\$210,211.83	
Pay Estimate #4			\$301,992.12	
Pay Estimate #5			\$223,870.73	
*Add Row				
			Total Miscellaneous Debits	
			\$1,090,010.16	
			Net Cost of Section	
			\$152,963.76	
			Previous Payments	
			Net Amount Due	
			\$152,963.76	

- The Local Public Agency (LPA) certifies that the above pay estimate quantities do not require submission to the Department of Transportation of a Change in Plans (BLR 13210).
- The LPA certifies that a Change in Plans (BLR 13210) has been submitted to, and approved by the Department of Transportation as required for the above quantities.
- The LPA is under agreements of understanding and has completed the required paperwork and documentation, with submissions made per the agreement.

Resident Engineer: Jamie Snodgrass JB Date: 6/25/21

Local Agency: [Signature] Date: 6/25/21

Prepared by: Michelle D Carter Title: Office Manager

Approved Regional Engineer: [Signature] Date: 6/25/21

[Signature]
6/25/21



Engineer's Payment Estimate



Local Public Agency: Champaign County Highway Department
 County: Champaign
 Route(s) (Street/Road): CH 1
 Section Number: #12-00993-00-BR
 Estimate: 6
 Final

Payable to Name: Stark Excavating

Address: 1805 W Washington St Bloomington, IL 61701
 Date From: 09/22/20
 Date To: 03/15/21

Pay Items	Unit of Meas.	Awarded		Approved Change in Plans		Completed to Date		
		Quantity	Values	Added	Deducted	Quantity	Unit Price	Value
Earth Excavation	CU YD	204	\$2,448.00		102	102	\$12.00	\$1,224.00
Furnished Excavation	CU YD	413	\$13,629.00		206.50	206.50	\$33.00	\$6,814.50
Seeding, Class 2	Acre	.75	\$1,350.00			.75	\$1,800.00	\$1,350.00
Nitrogen Fertilizer Nutrient	Pound	68	\$204.00			68	\$3.00	\$204.00
Phosphorus Fertilizer Nutrient	Pound	68	\$204.00			68	\$3.00	\$204.00
Potassium Fertilizer Nutrient	Pound	68	\$204.00			68	\$3.00	\$204.00
Mulch Method 2	Acre	.75	\$1,350.00			.75	\$1,800.00	\$1,350.00
Temporary Erosion Control Seeding	Pound	75	\$288.75		75	0	\$3.85	\$0.00
Temporary Ditch Checks	Foot	60	\$600.00		60	0	\$10.00	\$0.00
Perimeter Erosion Barrier	Foot	1272	\$4,134.00		114	1158	\$3.25	\$3,763.50
Inlet and Pipe Protection	Each	4	\$460.00		4	0	\$115.00	\$0.00
Bituminous Materials (Tack Coat)	Pound	1630	\$1,956.00		1332	298	\$1.20	\$357.60
HMA BC IL-9.5FG N50	Ton	21	\$6,615.00	2.90		23.90	\$315.00	\$7,528.50
HMA SC °C° N50	Ton	26	\$7,280.00	3.40		29.40	\$280.00	\$8,232.00
Pavement Removal	SQ YD	203	\$3,045.00			203.0	\$15.00	\$3,045.00
Hot-Mix Asphalt Surface Removal 2 3/4	SQ YD	287	\$5,166.00	168.20		455.20	\$18.00	\$8,193.60
Aggregate Shoulder, Type B 6"	SQ YD	216	\$4,752.00		154.70	61.30	\$22.00	\$1,348.60
Hot-Mix Asphalt Shoulder, 6"	SQ YD	404	\$22,220.00		284.70	119.30	\$55.00	\$6,561.50

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2035 800201

Local Public Agency				County		Route(s) (Street/Road)		Section Number	
Champaign County Highway Department				Champaign		CH 1		#12-00993-00-BR	
Pay Items	Meas.	Quantity	Values	Added	Deducted	Quantity	Unit Price	Value	
Removal of Existing Structures	Each	1	\$66,500.00			1	\$66,500.00	\$66,500.00	
Pipe Culvert Removal	Foot	88	\$748.00			88	\$8.50	\$748.00	
Structure Excavation	CU YD	200	\$2,500.00			200	\$12.50	\$2,500.00	
Floor Drains	Each	10	\$2,950.00			10	\$295.00	\$2,950.00	
Concrete Structures	CU YD	76.50	\$43,987.50		5.90	70.60	\$575.00	\$40,595.00	
Concrete Superstructure	CU YD	231.40	\$185,120.00			231.40	\$800.00	\$185,120.00	
Bridge Deck Grooving	SQ YD	480	\$5,760.00		7	473	\$12.00	\$5,676.00	
Furnishing and Erecting Structural Steel	L Sum	1	\$93,000.00			1	\$93,000.00	\$93,000.00	
Stud Sheer Connectors	Each	2044	\$6,132.00			2044	\$3.00	\$6,132.00	
Reinforcement Bars, Epoxy Coated	Pound	71290	\$85,548.00			71290	\$1.20	\$85,548.00	
Furnishing Steel Piles HP 12x74	Foot	906	\$56,172.00		81	825	\$62.00	\$51,150.00	
Driving Piles	Foot	906	\$9.06		202.10	703.90	\$0.01	\$7.04	
Test Pile Steel HP 12x74	Each	2	\$23,000.00			2	\$11,500.00	\$23,000.00	
Piles Shoes	Each	18	\$2,250.00			18	\$125.00	\$2,250.00	
Name Plates	Each	1	\$550.00			1	\$550.00	\$550.00	
Anchor Bolts, 1"	Each	28	\$2,380.00			28	\$85.00	\$2,380.00	
Metal End Sections, 12"	Each	4	\$1,200.00			4	\$300.00	\$1,200.00	
Geocomposite Wall Drain	SQ YD	80	\$1,760.00		19.80	60.20	\$22.00	\$1,324.40	
Pipe Drains, 12"	Foot	78	\$4,992.00		8	70	\$64.00	\$4,480.00	
Type B Inlet Box, Standard 609006	Each	4	\$6,800.00			4	\$1,700.00	\$6,800.00	
Concrete Thrust Blocks	Each	4	\$700.00			4	\$175.00	\$700.00	
Steel Plate Beam Guardrail, Type A 9' Posts	Foot	625	\$16,875.00		75	550	\$27.00	\$14,850.00	
Traffic Barrier Terminal, Type 2	Each	2	\$2,400.00		2	0	\$1,200.00	\$0.00	
Traffic Barrier Terminal, Type 6	Each	4	\$10,600.00			4	\$2,650.00	\$10,600.00	
Traffic Barrier Terminal, Type 1, (Special)Tangent	Each	2	\$4,900.00	2		4	\$2,450.00	\$9,800.00	
Guardrail Removal	Foot	511.50	\$2,685.38			511.50	\$5.25	\$2,685.38	

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Local Public Agency				County		Route(s) (Street/Road)		Section Number	
Champaign County Highway Department				Champaign		CH 1		#12-00993-00-BR	
Mobilization	L Sum	1	\$50,000.00			1	\$50,000.00	\$50,000.00	
Guardrail Markers, Type A	Each	12	\$120.00			12	\$10.00	\$120.00	
Terminal Marker Direct Applied	Each	4	\$120.00			4	\$30.00	\$120.00	
Pipe Culvert Class A, Type 1, 18"	Foot	88	\$3,960.00		88	0	\$45.00	\$0.00	
Protective Coat	SQ YD	610	\$3,660.00			610	\$6.00	\$3,660.00	
Granular Backfill for Structures	CU YD	229	\$17,175.00		126	103	\$75.00	\$7,725.00	
Traffic Control and Protection, BLR 21	Each	1	\$3,400.00			1	\$3,400.00	\$3,400.00	
Grouted Rip Rap	SQ YD	661	\$49,575.00	21.20		682.20	\$75.00	\$51,165.00	
Concrete Cut-Off Wall	CU YD	8.80	\$3,740.00	.20		9	\$425.00	\$3,825.00	
Construction Layout	L SUM	1	\$3,500.00			1	\$3,500.00	\$3,500.00	
Diamond Grinding (Bridge Section)	SQ YD	480	\$13,920.00		38	442	\$29.00	\$12,818.00	
Pipe Underdrains for Structures, 4"	Foot	140	\$3,220.00	58.20		198.20	\$23.00	\$4,558.60	
Total			\$857,814.69					Total \$811,818.22	
Miscellaneous Extras and Credits				Values					
3/4/2020 Traffic Control Detour				\$1,700.00					
4/10/2020 Traffic Control Extra Barricades & Signs				\$460.00					
Pipe Culvert Class D, Type 1, 18" (\$45.00/Ft x 88.0'=\$3960.00)				\$3,960.00					
				Total Miscellaneous Extras and Credits				\$6,120.00	
				Total Value of Completed Work				\$817,938.22	
				Deduct Retainage					
				Balance Due of Completed Work				\$817,938.22	
Miscellaneous Debits				Values					
Pay Estimate #1				\$286,217.03					
Pay Estimate #2				\$118,205.46					
Pay Estimate #3				\$253,114.65					
Pay Estimate #4				\$20,932.20					
Pay Estimate #5				\$41,852.25					

Local Public Agency	County	Route(s) (Street/Road)	Section Number
Champaign County Highway Department	Champaign	CH 1	#12-00993-00-BR
Total Miscellaneous Debits			\$720,321.59
Net Cost of Section			\$97,616.63
Previous Payments			
Net Amount Due			\$97,616.63

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Resident Engineer	Date
<i>James J. [Signature]</i>	6-29-21
Local Agency	Date
<i>[Signature]</i>	6/29/21

Prepared by	Title
<i>Michelle D. Carter</i>	Office Manager
Approved Regional Engineer	Date
<i>[Signature]</i>	6/29/21

[Signature]
6/29/21

Susan W. McGrath
Champaign County Circuit Clerk



Champaign County Courthouse
101 East Main Street
Urbana, IL 61801
Phone (217) 384-3725
Fax (217) 384-3879

TO: Champaign County Board Members
Kyle Patterson, Champaign County Board Chair
Darlene Kloeppel, Champaign County Executive

FROM: Susan W. McGrath
Champaign County Circuit Clerk

RE: Budget Amendment

DATE: April 25, 2022

I hope you all had a great holiday and a very happy New Year.

Thank you for your consideration and approval of Budget Amendment Journal #349 for the Capitalized Equipment Purchases line within Fund 613, Circuit Clerk Court Automation, at your May Committee of the Whole and County Board meetings. This Amendment is necessary to increase the spending authority I previously budgeted for the FY22 budget in this line item.

The Amendment does not require any expenditure from the General Corporate Fund. I am asking for this increase in spending authority to expend grant monies we have been awarded from the Illinois Supreme Court through its agent, Guidehouse, for courthouse technology improvements. Part of those improvements are for the purchase of two kiosks to assist the public in the various ways in which they use the Circuit Clerk's office. That includes payments on fines and fees, access and use of common forms, and obtaining information about their cases. To take advantage of this grant it is necessary for me to advance the funds and then get the reimbursement for the cost of what we purchase. The contract for this improvement was approved by Presiding Judge Randy Rosenbaum in January. Attached you will find the Modernization Agreement and the quote for the kiosks we are purchasing.

This Amendment will show both increased revenue and increased expenditure for the purchase of the kiosks.

Please don't hesitate to contact me if you have any questions in this regard.

Journal Proof Report



Journal Number: 349 Year: 2022 Period: 4 Description: EquipKiosk Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit	
BUA	2613-00-0280t-02-030-000-000-0000-800401-	EQUIPMENT	2 Courthouse Kiosks	N	\$28622.78		
BUA	2613-00-0215a-02-030-000-000-0000-400406-	STATE - GENERAL SUPPORT	AOIC reimbursement (full cost)	N		\$28622.78	
Journal 2022/4/349					Total	\$28622.78	\$28622.78

Fund: Court Automation Fund
 Dept: Circuit Clerk
 Reason: Appropriation required to increase the spending authority to expend grant money awarded from the Illinois Supreme Court

Fund	Account Description	Debit	Credit
2613	COURT'S AUTOMATION FUND		
	2613-00-0146t-00-000-000-000-0000-300101- BUDGETED REVENUES	\$28622.78	
	2613-00-0146t-00-000-000-000-0000-300301- APPROPRIATIONS		\$28622.78
Fund Total		28622.78	28622.78



**ILLINOIS COURT TECHNOLOGY MODERNIZATION PROGRAM
FUNDING AGREEMENT**

This Funding Agreement, hereinafter "Agreement", is entered into by and between the county of Champaign, hereinafter "County", the Chief Circuit Judge and the Administrative Office of the Illinois Courts, hereinafter "AOIC", for the purpose of defining the responsibilities of the County and the AOIC in regard to the Illinois Court Technology Modernization Program.

The AOIC, on behalf of the Supreme Court of Illinois, will reimburse or make payment to the County with Fiscal Year 2022 Judicial Branch funding for technology goods/services to modernize local court systems.

The AOIC agrees to the following responsibilities:

- The AOIC will remit payment to the Illinois Comptroller's Office for the approved technology goods/services listed on the Funding Request Form (Exhibit A) pursuant to the executed Funding Agreement.

The County agrees to the following responsibilities:

- By signing this agreement, the Chief Circuit Judge and County Treasurer, ensures the technology/resource requests are submitted for modernizing their local court system.
- Will only procure the approved technology goods/services on the Request Form. Any adjustments to the approved Request must be approved by the AOIC prior to making any purchases or procuring services.
- Will comply with the County's policies and procedures for the procurement of any approved technology goods/services.
- If requesting Reimbursement to the County (Option 1), the County will complete an Invoice Voucher and attach itemized vendor invoice(s) and forward all documents for payment.
- If requesting Payment to the County (Option 2), the County will complete an Invoice Voucher and attach vendor proposal(s) and forward all documents for payment. Once the equipment and services are purchased, the County will forward paid invoice(s) for reconciliation. If the payment received was more than the paid invoice(s), the County will return the over payment to the AOIC.

This Agreement may be terminated, by either party, for failure to comply with the provisions of this agreement. The AOIC reserves the right to audit the approved Funding Agreement.

This Agreement is effective upon signature of the Chief Circuit Judge, County Treasurer and the AOIC.

Chief Circuit Judge

County Treasurer

AOIC Assistant Director

Rosenbaum
Signature

Johnson
Signature

Kara McCaffrey
Signature

Randall B Rosenbaum
Print/Type Name

Cassandra Johnson
Print/Type Name

Kara McCaffrey
Print/Type Name

1-27-22
Date

1/27/2022
Date

2/16/22
Date

ILLINOIS COURT TECHNOLOGY MODERNIZATION PROGRAM REQUEST FORM

PURPOSE AND SUBMISSION

The Administrative Office of the Illinois Courts (AOIC), on behalf of the Supreme Court of Illinois, seeks technology requests to modernize local court systems. The Program is offered with limited Fiscal Year 2022 Judicial Branch Funding for technology goods and/or services necessary to continue the Supreme Court's technology initiative.

Request due by: Friday, February 4, 2022 **Submit to:** technologymodernization@illinoiscourts.gov

APPLICANT INFORMATION

Judicial Circuit	<u>Sixth</u>	County	<u>Champaign</u>		
Name of Governmental Organization		<u>Champaign County</u>			
If Funding is Approved, please identify the Name to appear on the Warrant/Check					
Taxpayer Identification Number		<u>37-6006910</u>			
County Treasurer's Name		<u>Cassandra Johnson</u>			
Address					
<u>Champaign County Administration Bldg., 1776 E. Washington St.</u>					
City/State/Zip Code		<u>Urbana</u>		<u>61802</u>	
Telephone Number		<u>(217) 384-3743</u>		Email Address	
				<u>treasurer@co.champaign.il.us</u>	

FUNDING REQUEST

Please identify the technology goods/services, the purpose, quantity and unit cost. The funding request will be calculated automatically based on the identified quantity and unit cost. Please attach all proposals/quotes for each good/service listed below following this funding request form.

Goods/Services	Priority (Low, Medium, High)	Purpose	Quantity	Unit Cost	Funding Request	Approved (AOIC Only)
Courtroom 1 Video/Audio Equipment System & Install	High	Zoom, Electronic Evidence Display	1	40,286.00	40,286.00	40,286.00
Courtroom 2 Video/Audio Equipment System & Install	High	Zoom, Electronic Evidence Display	1	34,872.00	34,872.00	34,872.00
Self Help Kiosk & Install	High	Self help KIOSK with spanish option for Circuit Clerk related business Lobby & Library Units	1	29,750.00	29,750.00	29,750.00
Wi-Fi Access Points & Install	High	Wi-Fi Access Points - Fix Dead Spots	25	287.00	7,175.00	7,175.00
					TOTAL:	\$ 112,083.00



FUNDING OPTIONS

The Approved funding will require the Chief Circuit Judge and the County Treasurer to enter into a Funding Agreement with the AOIC. Payment to the County will be made utilizing one of the following options, please check one:

- Option 1. **REIMBURSEMENT TO THE COUNTY:** The County MUST procure and make all payments for the Approved goods/services. The County MUST submit the Invoice Voucher, vendor invoice(s) with proof of county payment to seek funding reimbursement from the AOIC.
- Option 2. **PAYMENT TO THE COUNTY:** The Approved request for goods/services will be processed for payment to the County upon receipt of the Invoice Voucher along with the vendor's proposal/quote(s). The County MUST submit vendor invoice(s) with proof of county payment to the AOIC once all invoices are paid.

COUNTY TREASURER'S CERTIFICATION AND CHIEF CIRCUIT JUDGE'S APPROVAL

I, CASSANDRA JOHNSON, County Treasurer, to the best of my knowledge, do hereby certify that the information is correct and acknowledge that the Chief Judge has reviewed and approved this Funding Request for modernizing their local court system.

	<u>1/27/2022</u>		<u>1-27-22</u>
County Treasurer's Signature	Date	Chief Circuit Judge's Signature	Date

AOIC APPROVALS

<u>Skip Robinson</u>	<u>2/16/22</u>	<u>Kara McCaffrey</u>	<u>2/16/22</u>
AOIC Manager Approval	Date	AOIC Fiscal Approval	Date



a dba of H32 Design and Development, LLC
 134 Hall Street, Units F, Concord, NH 03301
 Terms & Conditions listed at www.advancedkiosks.com

Remit To:
Advanced Kiosks
 PO Box 234
 Wilmot, NH 03287
 or by email at: tarra@h32.com

GSA Price Quote

Date	Quote #
4/12/2022	GSA1022-183
Quote valid till:	
5/12/2022	

To:
Brookens Administrative Center 1776 East Washington Street Urbana, Illinois 61802-4581

Accounts Receivable	
603-865-1000 ext. 101	tarra@h32.com

Description	Qty	Price Each	Total
Document Kiosk PN: H32-30-100 ADA compliant out of the box. Plugs into standard 110-volt power outlet. Shipped fully assembled except for printer, which comes new in manufactures box. Modular design for easy maintenance. An indoor Kiosk with the following features: 3-year warranty - www.advancedkiosks.com/products/hardware-kiosk-warranty/ 14 gauge all Steel Enclosure 19" Touchscreen LCD Monitor Intel i3 Quad-Core Processor with 4GB of Ram, 120 GB SSD Windows 10 Pro All metal external keyboard with touchpad & back lit keys Internal Thermally Controlled Cooling System Amplified Speakers Monochrome Laser printer (1yr. manufactures warranty) with Paper Tray - no paper included Adjustable Printer Shelf 5-foot power cord Built-in surge protector Wi-Fi and Cat 5 connector Set-up instructions and user manual Mounting Hardware to bolt to wall or floor Lock and key access with two keys Leveling feet Knockouts for adding options in the field (ie. Scanner, Side Table,Thermal Printer) Standard black powder coating with silver doors	2	5,934.22	11,868.44
Full Page Document Scanner, PN:H32-DS-100 ***Open Market, off contract*** Full page, jam-proof all-metal flatbed scanner. Quarter-inch thick Plexiglass cover with a spring-loaded hinge. Installed with printed vinyl use instructions. ADA compliant, cleanable with a damp sponge. Capable of scanning: ID's, passports, letters, and documents up to .2 inches thick. Compatible with Zamok Premier kiosk software and TWAIN drivers.	2	1,488.00	2,976.00
Graphics laminate for front of kiosk, PN: GS-GL-100 ***Estimated*** pending graphics file from customer. - ask for details. High density graphics file must be provided by customer in .eps or .ai format .	2	265.17	530.34
Additional Options for Document Kiosks ***Open Market, off contract*** not included in Quote: Camera \$695.00 Side Table 180.00 Credit card/Magnetic Strip Reader \$192.00 Privacy Screen \$485.00 QR Code Reader \$680.00 VOIP handset w/ switching technology \$720.00 Extended 4th yr. & 5th yr. Kiosk Warranty \$ TBD			

GSA Schedule No.:GS35F249GA Term: Feb. 17, 2017 - Feb. 16, 2022 FTIN: 61-1638729 Shipping: FOB Destination Credit Cards: NO Remit To: Same as above Payment Terms: Net 30 Cage Code: 1YA98 DUNS No.:065242997 Business Size: Small Sales Tax May Apply	Total
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Information about our Warranty can be found at www.advancedkiosks.com/company-policies/kiosk-warranty.php. Advanced kiosks is a dba of H32 Design and Development LLC and registered in the State of New Hampshire, our Terms and conditions can be found at www.advancedkiosks.com/company-policies/terms-and-conditions.php



a dba of H32 Design and Development, LLC
 134 Hall Street, Units F, Concord, NH 03301
 Terms & Conditions listed at www.advancedkiosks.com

Remit To:
Advanced Kiosks
 PO Box 234
 Wilmot, NH 03287
 or by email at: tarra@h32.com

GSA Price Quote

Date	Quote #
4/12/2022	GSA1022-183
Quote valid till:	
5/12/2022	

To:
Brookens Administrative Center 1776 East Washington Street Urbana, Illinois 61802-4581

Accounts Receivable	
603-865-1000 ext. 101	tarra@h32.com

Description	Qty	Price Each	Total
(To be used on Document Kiosks) Zamok Suite Premier Software Package, PN: #SW-ZS-200 ***Open Market, off contract*** - Yearly Subscription, begins at order ship date. Includes VOIP, Scanner Solution, Credit Card Populate, Notifications, Reports, Multi-Lang, Accessibility, Survey options, along with other Zamok options of Foundation, Cloud Solution, Home Page Solution, & Printing Solution. Does NOT include Bill Payment Solution or Video Conferencing. Compatible with standard peripherals that Advanced Kiosks sells. Features: - Secure scanning of documents and upload to web portal or send by email. - Secure Email - Customizable Toolbar - Customizable Interface Templates: HR, Grid, Blocks, Stix, Website, Kist, and more - Customizable Screen Saver - Notification of kiosk problems, ie power, internet, paper, open door by text or email. - Weekly Report automatically sent every week to an email list, of kiosk activity. - Account Portal for remote access to manage kiosk from any Chrome browser. Kiosk settings can be managed from this portal as well as reports downloaded in CVS format. - Customizable Survey with up to 5 questions with many options for how the customer answers.	2	1,849.00	3,698.00
(For Document Kiosks) Full Support Plan discounted for 2 Kiosks #AK-SS-100 ***Open Market, off contract*** A yearly cost per kiosk, begins kiosk ship date. Support includes 24/7 phone support from our technicians with remote access software. Technician will address issues with kiosk within 4 business hours. Kiosk must have stable internet connection to receive support. AK is not responsible for any third party systems, software or dependencies including internet service or network issues. Any issues found with the kiosk will be resolved by the standard terms of our Warranty that can be found at: http://www.advancedkiosks.com/company-policies/kiosk-warranty.php (additional kiosks)	1	1,524.00	1,524.00

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To:
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Accounts Receivable	
603-865-1000 ext. 101	tarra@h32.com

Description	Qty	Price Each	Total
InterpreStation in Landscape Orientation PN: H32-920-100P ***Requires stable internet connection, Open Market, off contract*** Standard Features: o 3-Year Warranty o 16-gauge steel construction o Standard black powder coating o 22-inch HD multi touch screen monitor o Intel i3 processor o Wi-Fi and cat 5 connection o Amplified Speakers o Camera o 2 Handsets o Adjustable monitor angle of 0-45 degrees o Set-up instructions and manuals o All electrical components are fully tested and meet UL and FCC standards o Zamok InterpreStation Software Subscription (Subscription cost applies) for ***LIVE*** Interpretation service in over 140 languages, including American sign language. Minutes used are billed monthly by ACH automatic payment at the total minutes by language. Cost of language translations vary. Zamok InterpreStation Software and software support is \$154 a month made by ACH automatic payment or annually by check. Software and Support includes: o 24-7 support call-in or online service o Updates of Zamok InterpreStation Software o Swap out replacement for hardware failure under warranty o Notifications of kiosk issue from server o Weekly usage reports & monthly billing reports o Kiosk comes fully assembled and configured, "Plug and Play" o 1 training session (1 hour) ***\$154 per month plus the cost of minutes used paid monthly by ACH automatic payment.***	1	3,879.00	3,879.00

GSA Schedule No.:GS35F249GA Term: Feb. 17, 2017 - Feb. 16, 2022 FTIN: 61-1638729 Shipping: FOB Destination Credit Cards: NO Remit To: Same as above Payment Terms: Net 30 Cage Code: 1YA98 DUNS No.:065242997 Business Size: Small Sales Tax May Apply	Total
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5/12/2022	

To:
Brookens Administrative Center 1776 East Washington Street Urbana, Illinois 61802-4581

Accounts Receivable	
603-865-1000 ext. 101	tarra@h32.com

Description	Qty	Price Each	Total
(To be used on InterpreStation) InterpreStation Software & Support Package, PN: #SW-ZI-100 ***Open Market, off contract*** - MONTHLY Service Subscription + the total pay per minute cost of Interpretation Service consumed during the previous term. Monthly subscription begins at the date the order ships and will reoccur on the 15th of every month thereafter. Features: - On Demand LIVE Professional Interpreters - Over 200 Languages - 24/7 Availability - Zamok InterpreStation Kiosk Software - Dual Handset Support - Usage Reports and System Notifications - Technical Support Requires: - Stable Internet Connection with Bandwidth No Less Than 3.0 Mbps - Advanced Kiosks' InterpreStation Kiosk - ACH Automatic Payment for Monthly Billing	1	154.00	154.00
(For 2 Document Kiosks & 1 Interpretation) Basic Kiosk Installation for 3 Kiosks ***Open Market, off contract*** - Single visit M - F - with a 2 hr. minimum for installation & \$400.00 an hr. after that. A \$100 cancellation fee will be charged for cancellations with less than 48 hr. notice. *** This quote does not included any structural work that might be necessary for accepting kiosk to the location site, any modification of any electrical sources for providing power to Kiosk, or any technical support for the computer or its software.***	1	1,699.00	1,699.00

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5/12/2022	

To:
Brookens Administrative Center 1776 East Washington Street Urbana, Illinois 61802-4581

Accounts Receivable	
603-865-1000 ext. 101	tarra@h32.com

Description	Qty	Price Each	Total
(For 2 Document Kiosks & 1 Interpretation) Kiosk Configuration Service for single interface - PN: #AK-SS-300 ***Open Market, off contract*** Consultation & On-Boarding with customer's IT dept. - Highly recommended on ALL jobs. Service includes: -Up to 10 hours of Configuration & On-Boarding support within first 45 days of date order is initiated, additional hours to be billed at \$180 hr. -A Configuration Specialist will be assigned to account once order is initiated. -Prior to kiosk shipment customer will be contacted for a remote site evaluation (Is there power, internet etc.) -Specialist will perform a preflight on the kiosk(s) before they leave the factory and set up Zamok accounts according to information supplied by customer. -A set-up call will be scheduled once kiosks have shipped. A configuration checklist will be reviewed with customer during set-up call along with any additional consultation necessary to get the kiosks up and running. ***Service must be completed within first 45 days of date order is initiated. Shipping of hardware will not be delayed if configuration is not complete before hardware assembly is completed. AK specialist will be happy to help troubleshoot but will not be responsible for any Zamok custom development, third party systems, software or dependencies including internet service or network issues. Configuration of Lobby-Attendant, Q-line, Tribute/Fallen Heroes is not included.*** Shipping - ***ESTIMATED, Due to market volatility, quoted rate cannot be guaranteed & is subject to change.*** Single location Freight LTL ground freight service w/ loading dock required at receiving end. If loading dock is not available lift gate charges will apply. Freight charges provided are estimates based on information provided by customer. If additional services are required at time of delivery additional billing will be necessary. All shipments are fully insured and must be signed for AFTER the delivery has been inspected. Any damage must be noted on the delivery Bill of Lading documents and must be reported to us immediately to initiate a damage insurance claim. Any damage not reported within 48 hours from receipt will not be covered and will become solely the responsibility of the customer. Please work with our Onboarding specialist if you have any questions about receiving your kiosks. *** Quote does not include custom development for third party software systems.***	1	1,400.00	1,400.00
	1	894.00	894.00
GSA Schedule No.:GS35F249GA Term: Feb. 17, 2017 - Feb. 16, 2022 FTIN: 61-1638729 Shipping: FOB Destination Credit Cards: NO Remit To: Same as above Payment Terms: Net 30 Cage Code: 1YA98 DUNS No.:065242997 Business Size: Small Sales Tax May Apply			Total \$28,622.78

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RESOLUTION



**RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN
MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE**

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

7 LEMON TREE DR

PERMANENT PARCEL NUMBER: 04-006-0129

As described in certificates(s) : 25 sold October 2016

AND WHEREAS, pursuant to public auction sale, Irma Mateo, Purchaser(s), has/have deposited the total sum of \$900.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$300.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$150.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$450.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$300.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY EXECUTIVE

RESOLUTION



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent mobile home taxes;

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described mobile home:

VIN: 13614X
1977 929 SqFt
MH PARK: HERITAGE RANTOUL MHP,LLC

PERMANENT PARCEL NUMBER: 20-032-0045

As described in certificate(s): 80 sold on October 21, 2016

Commonly known as: 1324 CYPRESS LN

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Heritage Meadows, has paid \$2,199.28 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$1,554.83 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. The Agent under his contract for services shall receive \$593.45.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described mobile home for the sum of \$1,554.83 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY EXECUTIVE

SURRENDER

04-22-002

GEORGE P. DANOS, CPA
COUNTY AUDITOR

K. ORION SMITH, CPA
CHIEF DEPUTY AUDITOR



1776 EAST WASHINGTON
URBANA, ILLINOIS 61802
TELEPHONE (217) 384-3763
FAX (217) 384-1285

OFFICE OF THE AUDITOR
CHAMPAIGN COUNTY, ILLINOIS

MEMORANDUM

DATE : May 10, 2022
TO : Finance Chair Stephanie Fortado, Finance Vice-Chair Jim Goss and Board Members
FROM : George P. Danos, County Auditor & Darlene Kloeppel, County Executive
RE : Retirement plan consultant

BACKGROUND: Champaign County provides full-time employees with the option to elect “deferred compensation”, i.e., tax-deferred 457(b) savings in an account similar to those of 401(k) accounts with contributions coming entirely from the employee’s paycheck withholding without any match from the County. Savings may be placed into a variety of investments of varying risk and return. The menu of particular funds is determined by the plan “record keeper”. For more than two decades the County has retained Nationwide for that purpose.

Private industry employers have often found it beneficial to hire an independent consultant to act as the fiduciary agent of the employees. Much as our benefits broker does, they make sure that the investment offerings are competitive, and they negotiate in the County’s behalf. Fiduciaries act to obtain a better overall fund mix and a lighter expense load for the employee. We expect the net result to be a .5% increase in annual portfolio return. Plan consultants do not exact a fee but are paid a commission of .1% to .15% of asset value. As there is no impact on the budget, we therefore ask for no budget appropriation.

Similar to using our health insurance broker, having a 457 consultant as fiduciary on behalf of employee investments disciplines premium raises, constrains the record keeper to provide low-cost funds for a variety of investment goals and to ensure that their commission on employee transactions is reasonable. The object is to provide a best-practices level of safeguarding employees’ investments.



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MEMORANDUM

TO: COUNTY OFFICIALS & COUNTY BOARD MEMBERS
 FROM: DARLENE A. KLOEPEL, COUNTY EXECUTIVE
 DATE: MAY 10, 2022
 RE: 2023 COUNTY BUDGET PROCESS

It is again time to start the annual County budget process for board approval of the FY2023 budget.

Budget Calendar

The County's fiscal year begins on January 1 and ends on December 31. Budget steps offer opportunities for required public input, input from all elected officials and appointed department heads, and time for review and possible incorporation of revisions to the proposed budget by the County Board prior to final approval in November.

June 8	Director of Finance provides Budget Instructions for department budget preparers and Instructions for Budget Submission to outside agencies
June 2, 6, 7, 9	Director of Finance will hold Munis Budget Training Sessions
July 8	Department Budgets DUE
July 11-29	Budget Review with County Executive
Aug. 1-5	Confirm tax revenues & other revenue estimates
Aug. 29-30	6:00pm each evening – Legislative Budget Hearings before the County Board
Sept. 22	County Executive presents FY2023 Budget Overview to Board
Sept. 29	Special Finance Committee of the Whole Meeting for Public Comment on the Proposed FY2023 Budget and to provide further refinements for revision of the Tentative Budget
Oct. 11	FY2023 Tentative Budget Recommendation forwarded by Finance Committee to County Board
Oct. 20	County Board – receive & place on File FY2023 Tentative Budget; County Board Truth in Taxation Public Hearing (if required)
Nov. 9	Finance Committee forwards Final FY2023 Budget to County Board for approval
Nov. 17	County Board approval of Final FY2023 Budget & Tax Levy Ordinance

Form of the Budget

The proposed budget will be linked to the county's strategic planning priorities. The final budget will be prepared in acknowledgement of the *Champaign County Board Financial Policies* and will include the following, showing specific amounts:

1. Statement of financial information including prior year revenue and expenditure totals, and current year and ensuing year revenue and expenditure projections.
2. Statement of all moneys in the county treasury unexpended at the termination of the last fiscal year.
3. Statement of all outstanding obligations or liabilities of the county incurred in any preceding fiscal year.
4. Any additional information required by state law.

Property Tax Levy

The preparation of the property tax levy for FY2023 will be calculated in accordance with the Property Tax Extension Limitation Law (PTELL).

Capital Asset Replacement Fund (CARF)

The FY2023 CARF budget will include:

1. Funding for maintenance scheduled in the Facilities Capital Plan.
2. Funding for General Fund projects scheduled in the Information Technology Plan, taking into consideration the County's readiness to proceed with planned projects.
3. Funding for CARF equipment, technology, and items scheduled for replacement in FY2023, and reserve funding required for future CARF replacement schedules based on financial capacity within the budget.
4. Based on financial capacity within the budget, reserve funding for the potential future replacement of the County's Justice Case Management System.

County Executive's Budget Guidance for County Departments

Budgets for all funds/departments will include:

1. Department operation analysis and planning documentation.
2. Alignment to the County's Strategic Plan.
3. Department objectives and performance indicators.
4. An objective and analytic projection of revenues including any recommendations for fee increases or modifications to revenue structure.
5. Expenditures (with the exception of the Regional Planning Commission, personnel expenditures will be completed by Administrative Services based on negotiated labor contracts and the non-bargaining salary increase).
6. Presented within the County Board's definition of a balanced budget.

General Fund Budgets

Considerations for preparing the budget include:

1. Is the county meeting its fiduciary obligation to the public?
2. Is the county meeting its statutory obligations to the public?
3. Are budgeted items tied to effective and efficient department operations and/or specific strategic planning goals?
4. How will budgeted investments impact other priorities of the county?
5. What level of service can the public expect for this level of budget support?
6. Personnel expenditures will be completed by Administrative Services based on negotiated labor contracts and the non-bargaining salary increase. Recognizing underspending due to turnover and vacancies, a budget-only contra-expense will be appropriated in the General County budget. Budgeting for the contra-expense will permit estimated underspending to be appropriated for

other costs within the budget without reducing available personnel appropriation in individual departments.

- Administration’s recommendation for the negative salary expenditure is 1.3% of the total General Fund full-time appropriation.
 - Administration’s recommendation for the negative health insurance expenditure is 5% of the total General Fund health insurance appropriation based on enrollment at the time of budget preparation.
8. Commodities expenditures may be increased up to 105% over the original prior-year budget.
 9. Budgets should include increases for competitively bid contracts and documented cost increases for services (examples: the recently negotiated jail medical contract, utility rate increases, and joint ventures with other agencies such as METCAD and ARMS).
 10. All other requested increases in expenditures shall be submitted, on forms provided during budget instructions, as follows:
 1. A detailed explanation for the reason a budget increase is being requested; and
 2. A detailed breakdown of the increase requested by budget line, including any impact on other funds; and
 3. Whether there are outside funding sources available to subsidize increased costs; and
 4. Problems, issues, or concerns that might arise if the request is not able to be funded; and
 5. Whether the request can be deferred to a future fiscal year; and
 6. Whether it is a one-time or recurring expense.

American Rescue Plan Act Funding

Through the budget process, departments may propose projects for possible one-time appropriations from ARPA funds, on forms provided during budget instructions, to be forwarded to the Board for consideration.

I look forward to working with county officials and the Board on a challenging and exciting 2023 County Budget.



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MEMORANDUM

To: Stephanie Fortado, Deputy Chair – Finance; and
Jim Goss, Assistant Deputy Chair – Finance; and
Honorable Members of the Finance Committee of the Whole

From: Tami Ogden, Director of Finance

Date: May 3, 2022

Subject: Recommended Revisions to Champaign County Financial Policies

Following a review of the County's Financial Policies, the recommended changes are:

Objectives

New section.

Capital Asset Management and Replacement

Identify both the Facilities and Technology plans as part of the capital budget process and require disclosure within the budget document if the County is unable to fund the projects scheduled for the fiscal year in either plan.

Debt Management

Include debt limitations set by state statute and require disclosure regarding the County's debt position within the budget document.

Risk Management

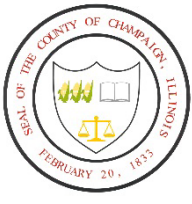
The actuary-recommended fund balance for the County's self-funded insurance program is considered the minimum fund balance level.

Salary Administration

Language reflects the changes in the non-bargaining wage increase process under the County Executive form of government.

REQUESTED ACTION

The Finance Committee recommends the Resolution adopting Champaign County Financial Policies be forwarded to the County Board for approval.



Champaign County Financial Policies

Introduction

Champaign County has several relevant financial policies in order to preserve and enhance its fiscal health, identify acceptable and unacceptable courses of action, and provide a standard to evaluate the government's fiscal performance. ~~Besides the County's Financial Policies and Annual Budget Process,~~ other policies that are central to a strategic, long-term approach to financial management are posted on the County website <http://www.co.champaign.il.us/HeaderMenu/generalinfo.php>.

- Purchasing Policy (including Capital Asset Management and Replacement)
- Grant Application/Approval Policy
- Personnel Policy (including Salary Administration Guidelines)
- Travel Policy
- Treasurer's Investment Policy <http://www.co.champaign.il.us/treasurer/PDFS/InvestmentPolicy.pdf>

Objectives

1. To institutionalize established financial management practices thereby promoting stability and continuity.
2. To establish a shared and documented understanding of financial principles to guide fiscal decision-making.
3. To protect and enhance the County's bond rating.
4. To promote long-term strategic planning.
5. To manage risks to the County's fiscal position.
6. To establish guidelines for strategic investment in County facilities, capital, and technology.

Budget Policies

1. The County's fiscal year is January 1 – December 31.
2. All County funds are appropriated in the "Official Budget," which is approved by the County Board. Appropriations are considered the maximum authorization to incur obligations and not a mandate to spend.
3. The County is committed to producing a balanced budget in a timely manner. The County will pay for current expenditures with current revenues, avoiding procedures that balance budgets by postponing needed expenditures, realizing future revenues early, or rolling over short-term debt. A budget is balanced when total appropriations do not exceed total revenues and appropriated fund balance within an individual fund.
4. The budgets for all governmental funds and proprietary funds are presented on a modified accrual basis.
5. The final Budget document must include:
 - a. A statement of financial information including prior year revenue and expenditure totals, and current and ensuing year revenue and expenditure projections; and
 - b. A statement of all moneys in the county treasury unexpended at the termination of the last fiscal year; and
 - c. A statement of all outstanding obligations or liabilities of the county incurred in any preceding fiscal year; and
 - d. Additional information required by 55 ILCS 5/6-1002 and state law.

6. The budget may be amended through a Budget Amendment or Budget Transfer which require a 2/3rd majority vote (15) of the County Board. Department heads may authorize transfers between non-personnel budget lines in their department budget as long as they do not exceed the total combined appropriation for non-personnel categories; and transfers between personnel lines as long as they do not exceed the total combined appropriation for personnel categories.
7. A General Corporate Fund contingency appropriation will be designated for emergency purchases during the fiscal year. The contingency appropriation goal is 1% of the total anticipated expenditure for the General Corporate Fund. No more than 5% of the total General Corporate Fund Appropriation may be appropriated to contingencies. Money appropriated for contingencies may be used for contingent, incidental, miscellaneous, or general county purposes, but no part of the amounts so appropriated shall be used for purposes for which other appropriations are made in the budget unless a transfer of funds is authorized by a 2/3rd majority vote (15) of the County Board.
8. On an annual basis, the County will prepare a Financial Forecast to include expenditure projections for the current year and the next five (5) fiscal years at a minimum.

Revenue Policies

1. The County will strive to maintain diversified and stable revenue sources to shelter it from unforeseeable short-run fluctuations in any one revenue source.
2. The County will estimate its annual revenues by an objective, analytical process. On an annual basis, and in conjunction with expenditure projections, the County will prepare revenue projections for the current year and the next five (5) fiscal years at a minimum. Each existing and potential revenue source will be re-examined annually.
3. The property tax rates for each levy shall be calculated in accordance with the Property Tax Extension Limitation Law (PTELL).
4. The County charges user fees for items and services, which benefit a specific user more than the general public. State law or an indirect cost study determine the parameters for user fees. The County shall review all fees assessed in its annual budget preparation process to determine the appropriate level of fees for services and recommend any proposed changes to the fees collected to be implemented in the ensuing budget year.
5. To the extent feasible, one-time revenues will be applied toward one-time expenditures and will not be used to finance ongoing programs. Ongoing revenues should be equal to or exceed ongoing expenditures.
6. The Champaign County Board supports efforts to pursue grant revenues to provide or enhance County mandated and non-mandated services and capital needs. Activities which are, or will be, recurring shall be initiated with grant funds only if one of the following conditions are met:
 - a. The activity or service can be terminated in the event the grant revenues are discontinued; or
 - b. The activity should, or could, be assumed by the County's General and recurring operating fund or another identified fund. Departments are encouraged to seek additional sources of revenue to support the services prior to expiration of grant funding. Grant approval shall be subject to the terms and conditions of County Ordinance Number 635, and Ordinance amendments 903 and 920.

Fund Policies

1. The County's financial structure begins with funds. A fund is a self-balancing accounting entity with revenues and expenditures which are segregated for the purpose of carrying out specific programs in

accordance with County policies and certain applicable State and Federal laws. Each fund has at least one Department Budget, which is a group of expenditures that provide for the accomplishment of a specific program or purpose.

2. A major fund is a budgeted fund where revenues or expenditures represent more than 10% of the total appropriated revenues or expenditures.
3. All county funds are included in the Annual Budget Document except the fiduciary funds described below.
 - a. Private Purpose Trust Funds in which the County Engineer acts in a trustee capacity on behalf of townships to use state funding to maintain township roads and township bridges, which resources are not available to support the County's own programs.
 - b. Agency Funds held in a custodial capacity for external individuals, organizations, and governments for the purpose of reporting resources, such as property taxes and circuit court fees and fines.
4. Governmental funds account for traditional governmental operations that are financed through taxes and other fixed or restricted revenue sources.
 - a. The General Corporate Fund is available for any authorized purpose and is used to account for all financial resources except those required to be accounted for in another fund. A summary is prepared which lists the amount of General Corporate Fund appropriation for all affected departments. The General Corporate Fund is a Major Fund.
 - b. Special Revenue Funds are used to account for the proceeds of specific sources that are legally restricted to expenditures for a specific purpose.
 - i. Included in the Special Revenue Funds are Debt Service Funds utilized to account for the payment of interest, principal, and related costs on the County's general long-term debt. (In addition to Debt Service Funds, the County also has debt service budgets included in other funds as appropriation based on the purpose of the fund.)
 - ii. Also included in Special Revenue Funds are Capital Project Funds used to account for all expenditures and revenues associated with the acquisition, construction or maintenance of major facilities that are not financed through proprietary funds or funds being held for other governments.
 - c. Proprietary Funds account for certain "business-type" activities of governments that are operated so that costs incurred can be recovered by charging fees to the specific users of these services.
 - i. An enterprise fund is used to account for operations that are financed primarily by User charges. The County does not have enterprise funds.
 - ii. An Internal Service Fund is established to account for the financing of goods and services provided to the County and other agencies on a cost reimbursement basis. The activities of the Self-Funded Insurance Fund and Employee Health Insurance Fund are budgeted and appropriated using Internal Service Funds.
5. A Fund Statement is presented for each fund, which summarizes past and projected financial activity for the fund as follows:
 - a. Revenues presented in line item detail within revenue categories; and
 - b. Expenditures presented in line item detail within major categories – e.g., personnel, commodities, services; and
 - c. Fund Balance including the actual or estimated funds remaining at the end of the fiscal year.

Financial Reserves and Surplus

1. The fund balance for each fund shall be reviewed annually, and recommendations for financial reserves and a plan for the use of surplus funds shall be documented.
2. For cash flow purposes due to the timing of property tax revenues and fluctuations in the receipt of state shared revenues, and in order to allow flexibility to respond to unexpected circumstances, the minimum unrestricted fund balance requirement for the General Corporate Fund is two-months or 16.7% of operating expenditures. A plan will be developed to increase the fund balance in instances where an ending audited fund balance is below the two-month minimum requirement.
3. It is the intent of the County to use all surpluses generated to accomplish three goals: meet reserve policies, avoid future debt, and reduce outstanding debt.

Capital Asset Management and Replacement

1. The Capital Asset Replacement Plan includes a multi-year plan for vehicles, computers, technology, furnishings, and office equipment. It will be updated for the General Corporate Fund departments during the annual budget process. Expenditures will be appropriately amortized and reserves for replacement will be estimated. If the County is unable to appropriate full funding for future reserves, this will be documented in the Capital Asset Replacement budget. A five-year forecast for capital asset management and replacement will be developed and updated annually.
2. ~~The Capital Asset Replacement Plan also includes a multi-year plan for the facilities owned and maintained by the County.~~ The County will strives to maintain all assets at a level adequate to protect the County's capital interest and to minimize future maintenance and replacement costs.
3. ~~The County will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted and included in the Capital Asset Replacement Fund plan. Through the annual budget process, funding for the fiscal year projects in the County's Capital Facilities and Technology plans will be identified. If the County is unable to appropriate funding for any scheduled projects, this will be documented in the Capital Asset Replacement Fund budget.~~
4. The Deputy Director of Finance will review all expenditures from the Capital Asset Replacement Fund and is authorized, in addition to the County Executive, to approve all expenditures from the Capital Asset Replacement Fund in compliance with the multi-year plans and policies established by the County Board. No more than 3% of the equalized assessed value of property subject to taxation by the county may be accumulated in a separate fund for the purpose of making specified capital improvements.
5. The Auditor maintains a fixed asset inventory of furniture, equipment, buildings, and improvements with a value of greater than \$5,000 and a useful life of one year or more.

Debt Management

1. When applicable, the County shall review its outstanding debt for the purpose of determining if the financial marketplace will afford the County the opportunity to refund an issue and lessen its debt service costs. To consider the possible refunding of an issue, a Present Value savings of three percent over the life of the respective issue, at a minimum, must be attainable.
2. The County will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.

3. When the county finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the estimated useful life of the project.
4. The County will strive to have the final maturity of general obligation bonds at, or below, thirty years.
5. Whenever possible, the County will use special assessment, revenue, or other self-supporting bonds instead of general obligation bonds, so those benefiting from the improvements will bear all or part of the cost of the project financed.

6. The County will not use long-term debt for current operations.

6-7. State statute limits indebtedness to 2.87% of the County's assessed valuation, 5.75% for voted bonds. Documentation of the County's legal debt limit and debt margin will be included in the budget document.

7-8. The County will maintain good communications with bond rating agencies regarding its financial condition. The County will follow a policy of full disclosure on every financial report and borrowing prospectus.

8-9. The County will comply with continuing disclosure requirements established by Securities and Exchange Commission Rule 12c2-12, and the continuing disclosure agreements required by its bond issues. The County may wish to engage the services of a Dissemination Agent to assist with its continuing disclosure obligations.

Accounting, Auditing, and Investment

1. The County follows Generally Accepted Accounting Principles (GAAP).
2. State statutes require an annual audit by independent certified public accountants. A comprehensive annual financial report shall be prepared to the standards set by the Government Finance Officers Association (GFOA).
3. The County uses an accounts receivable system to accrue revenues when they are available and measurable for governmental fund types. Departments should bill appropriate parties for amounts owed to Champaign County, review aging reports, complete follow-up information about the account, and monitor all accounts receivables.
4. The County Treasurer is responsible for investment of all Champaign County funds. With County Board approval, the Treasurer may make a short-term loan of idle monies from one fund to another, subject to the following criteria:
 - a. Such loan does not conflict with any restrictions on use of the source fund; and
 - b. Such loan is to be repaid to the source fund within the current fiscal year.

Purchasing and Encumbrances

1. An encumbrance system is maintained to account for commitments resulting from purchase orders and contracts. Every effort will be made to ensure that these commitments will not extend from one fiscal year to the next. Any emergency encumbrances, which do extend into the next fiscal year, shall be subject to appropriation in the next year's budget. Encumbrances at year - end do not constitute expenditures or liabilities in the financial statements for budgeting purposes.
2. All items with an expected value of \$30,000 or more must be competitively bid with exceptions for professional services (other than engineering, architectural or land surveying services which will follow Quality Based Selection (QBS) requirements established in 50 ILCS 510). Additional competitive bid requirements may apply by statute or as a condition of using funds from an outside source.

3. All purchases over the respective limit of \$30,000, which require the use of either formal bids or requests for proposals, must be approved by the full Champaign County Board.
4. The Champaign County Purchasing Policy Ordinances ~~Number 897 and 902~~, establish the procedures to be followed in all purchasing activities.

Risk Management

1. To forecast expenditures for its self-funded insurance program for workers compensation and liability, the county hires an actuarial consulting firm to review loss history and recommend funding taking into consideration claims, fixed costs, fund reserves, and national trends.
2. ~~At a minimum, T~~he County strives to maintain the actuary-recommended fund balance, defined as the Discounted Actuarial Central Estimate of Unpaid Claim Liability.

Salary Administration

1. The County Personnel Policy includes Salary Administration Guidelines.
2. The County Executive is responsible for computing salaries and fringe benefits costs for all departments.
3. Increases for non-bargaining employees will be ~~established~~ recommended by the County Executive Finance Committee at the beginning of the budget cycle and forwarded to the County Board for inclusion in the annual budget.



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloepfel, County Executive

MEMORANDUM

TO: County Board Members
FROM: Darlene Kloepfel, County Executive
DATE: May 3, 2022
RE: Revision to the Enterprise Zone Intergovernmental Agreement between the City of Urbana and Champaign County

On December 3, 2014, Champaign County entered into an agreement with the City of Urbana for designation of an Enterprise Zone. An Enterprise Zone Advisory Board, comprised of representatives from each of the participating taxing bodies, was established for management of the Enterprise Zone. The original agreement required the Advisory Board to meet twice annually. State law only requires meetings annually. The Advisory Board has not had any business to require a second meeting.

The City of Urbana has requested a revision to the Enterprise Zone Intergovernmental Agreement between the City of Urbana and Champaign County as follows:

Section 4(b)(3) Reporting. The Administrator and Deputy shall convene ~~two~~ one meetings annually of representatives of all taxing partners participating in the Zone to provide information on incentives, Zone amendments and all other Zone business. A meeting shall be noticed and convened ~~twice~~ once each year during which the Zone shall be in effect. The meetings shall be noticed and conducted in accordance with the Illinois Open Meetings Act.

REQUESTED ACTION for the FINANCE COMMITTEE

The Finance Committee recommends to the County Board approval of a resolution revising the Enterprise Zone Intergovernmental Agreement between the City of Urbana, Illinois and the County of Champaign, Illinois

RESOLUTION NO. 2022-

RESOLUTION APPROVING A REVISION TO THE ENTERPRISE ZONE INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF URBANA, ILLINOIS AND THE COUNTY OF CHAMPAIGN, ILLINOIS

WHEREAS, On November 20, 2014, the County Board approved Resolution No. 9074 Approving an Enterprise Zone Intergovernmental Agreement between the City of Urbana, Illinois and the County of Champaign, Illinois; and

WHEREAS, The Intergovernmental Agreement created an Enterprise Zone Advisory Board to manage the Enterprise Zone and required the Board meet twice annually; and

WHEREAS, The City of Urbana has requested to revise the Enterprise Zone Intergovernmental Agreement as follows:

Section 4(b)(3) Reporting. The Administrator and Deputy shall convene ~~two~~ one meetings annually of representatives of all taxing partners participating in the Zone to provide information on incentives, Zone amendments and all other Zone business. A meeting shall be noticed and convened ~~twice~~ once each year during which the Zone shall be in effect. The meetings shall be noticed and conducted in accordance with the Illinois Open Meetings Act.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of Champaign County, Illinois that the County Executive is hereby authorized to execute a revised intergovernmental agreement with the City of Urbana, Illinois for an enterprise zone.

PRESENTED, ADOPTED, APPROVED and RECORDED this 19th day of May A.D. 2022.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppe, County Executive

MEMORANDUM

TO: County Board Members
FROM: Darlene Kloeppe, County Executive
DATE: May 5, 2022
RE: Adjustment to Sheriff's Salary for 2022-2026

On April 19, 2022, Governor Pritzker signed into law Public Act 102-0699, which includes a section on setting the salary for the Sheriff at no less than 80% of the State's Attorney's salary in the same county.

Salaries must be set prior to the election of officials, and this change is effective at the start of the new term of office for the Sheriff - December 1, 2022. This Public Act supersedes previous action taken by the County Board in Resolution No. 2021-310 on September 23, 2021.

The state sets the State's Attorney's salary on an annual basis, adjusted with a COLA each July 1 for the next 12 months. The salary of the State's Attorney is set as follows:

7/1/2022	\$183,434.18
7/1/2023	TBD; COLA determined by state
7/1/2024	TBD; COLA determined by state
7/1/2025	TBD; COLA determined by state

On September 23, 2021, the county board set the Sheriff's salaries for comparable years as follows:

12/1/2022	\$125,667.00
12/1/2023	\$128,180.34
12/1/2024	\$130,743.95
12/1/2025	\$133,358.83

The required salary for the Sheriff at 80% of the State's Attorney's salary will be:

12/1/2022	\$146,747.35
7/1/2023	Must be set at least 80% of SA
7/1/2024	Must be set at least 80% of SA
7/1/2025	Must be set at least 80% of SA

Also beginning on December 1, 2022, two-thirds of the amount of the Sheriff's salary will be furnished by the State of Illinois while one-third will continue to be furnished by the County. This means that although the salary is higher, the salary expense to the county will decrease,

however the county will also retain responsibility for any employee benefits that will be higher as a percentage of salary.

The Public Act specifically states that this change to salary is independent of any additional stipends the Sheriff receives. (You may not be aware that all countywide elected officials, with the exception of the County Executive, are paid state stipends for reporting requirements to the state with regard to their offices.) The Sheriff receives an annual stipend of \$6,500, furnished by the State of Illinois, and an additional stipend of \$4,000 for being the County's Supervisor of Safety. It is a requirement that these stipend amounts also be included in the attached Resolution.

I recommend approval of the attached Resolution making this change to setting the Sheriff's salary, effective December 1, 2022.

RESOLUTION NO. 2022-

RESOLUTION TO SUPERSEDE RESOLUTION NO. 2021-310 FOR ESTABLISHING THE SALARY FOR THE CHAMPAIGN COUNTY SHERIFF

WHEREAS, Section 5-1010 of the IL Counties Code [55 ILCS 5/5-1010] requires the County Board to establish the salary of County officers at a meeting prior to the election of the officers whose salary is being established; and

WHEREAS, Section 2(a) of the Local Government Officer Compensation Act [50 ILCS 145/2(a)] requires the salary of elected officers for local governments to be established at least one hundred eighty (180) days prior to the start of their term; and

WHEREAS, Section 2(b) of the Local Government Officer Compensation Act [50 ILCS 145/2(b)] requires the salary of elected officers of a county be set by ordinance or resolution of the County Board; and

WHEREAS, the Public Act 102-0699 was enacted on April 19, 2022; and amends the IL Counties Code by adding Section 3-6007.5 [55 ILCS 5/3-6007.5] as follows:

Section 3-6007.5. Sheriff's salary.

- (a) *As used in this Section, "salary" is exclusive of any other compensation or benefits.*
- (b) *The salary of a sheriff elected or appointed after the effective date of this amendatory Act of the 102nd General Assembly in a non-home rule county shall not be less than 80% of the salary set for the State's Attorney under Section 4-2001 for the county in which the sheriff is elected or appointed.*
- (c) *The State shall furnish 66 2/3% of the total annual salary to be paid to a sheriff. Said amounts furnished by the State shall be payable monthly by the Department of Revenue out of the Personal Property Tax Replacement Fund or the General Revenue Fund to the county in which the sheriff is elected or appointed. The county shall furnish 33 1/3% of the total annual salary.*

; and WHEREAS, Section 4-2001 of the IL Counties Code establishes the methods used to set the salary of the State's Attorney.

NOW, THEREFORE, BE IT RESOLVED that the annual salary for the Champaign County Sheriff shall be as follows:

1. Effective December 1, 2022, the Champaign County Sheriff's salary shall be set at eighty percent (80%) of the Champaign County State's Attorney's salary as is set by the State of Illinois pursuant to Section 4-2001 of the Counties Code.
2. In addition to the salary provided for in Paragraph 1, the Sheriff shall receive an annual stipend to be paid by the Illinois Department of Revenue out of the Personal Property

Tax Replacement Fund in the amount of six thousand five hundred dollars (\$6,500.00) as required by Section 4-6003(d) of the Counties Code [55 ILCS 5/4-6003(d)].

3. In addition to the salary provided for in Paragraphs 1 and 2, the Sheriff shall receive four thousand dollars (\$4,000.00) pursuant to Section 3-6037 of the Counties Code [55 ILCS 5/3-6037] as the Supervisor of Safety to be paid out of the County Treasury.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of May A.D. 2022.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

MEMORANDUM

Date: May 3, 2022
To: Darlene Kloeppel, Champaign County Executive
Kyle Patterson, Champaign County Board Chair
Stephanie Fortado, Champaign County Finance Committee Chair
Jim Goss, Champaign County Finance Committee Vice Chair
From: Wayne Williams, Champaign County Board District 11
Subject: IACO Conference Reimbursement

I am writing to request reimbursement for expenses so I can attend the IACO conference on May 11-13 in Springfield, IL. I believe the conference will provide valuable insight that i can bring back to the Champaign County Board. I am requesting reimbursement for one half of the expenses below.

Item	Cost	Notes
Conference registration	\$205	
Mileage from Urbana to conference location	\$104.83	89.6 miles one way 179.2 miles roundtrip 58.5 cents per mile ¹
Hotel Stay at conference hotel rate	\$198.00	2 nights at \$99.00
Per Diem for meals and expenses	103.25	2 days at \$44.25 1 day at \$59.00 Federal government per diem rate ²
Total	611.08	

¹ <https://www.irs.gov/newsroom/irs-issues-standard-mileage-rates-for-2022>

²

https://www.gsa.gov/travel/plan-book/per-diem-rates/per-diem-rates-results/?action=perdiems_report&state=IL&fiscal_year=2022&zip=&city=