



CHAMPAIGN COUNTY BOARD

COMMITTEE OF THE WHOLE

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda

County of Champaign, Urbana, Illinois

Tuesday, February 15, 2022 at 6:30 p.m.

Shields-Carter Meeting Room/Zoom

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

MINUTES – Approved as Distributed on March 15, 2015

Members Present: Samantha Carter, Aaron Esry, Stephanie Fortado, Jim Goss, Stan Harper, Mary King, Jim McGuire, Diane Michaels, Brad Passalacqua, Jacob Paul, Chris Stohr, Jennifer Straub, Steve Summers, Leah Taylor, Bethany Vanichtheeranont, Wayne Williams, Jodi Wolken, Kyle Patterson

Members Absent: Lorraine Cowart, Jenny Lokshin, Emily Rodriguez, Eric Thorsland

Others Present: Darlene Kloeppel (County Executive), Tami Ogden (Director of Finance), Aaron Ammons (County Clerk), Angela Patton (Chief Deputy County Clerk), George Danos (Auditor), Orion Smith (Chief Deputy Auditor), Megan Robison (Recording Secretary),

Agenda Items

I. Call to Order

Chair Patterson called the meeting to order at 6:32 p.m. Due to technical difficulties, roll call did not begin until 6:37 p.m.

II. Roll Call

Roll call was taken, and a quorum was declared present.

III. Approval of Agenda/Addenda

MOTION by Ms. Straub to approve the agenda; seconded by Ms. Vanichtheeranont. Upon roll call vote, the **MOTION CARRIED** unanimously.

IV. Approval of Minutes

A. January 11, 2022 – Regular Meeting

MOTION by Mr. Esry to approve the minutes of January 11, 2022; seconded by Mr. Summers. Upon roll call vote, the **MOTION CARRIED** unanimously.

V. Public Participation

None

VI. Communications

Ms. Straub thanked the Highway employees for their tireless work during the last snowstorm.

VII. Justice and Social Services

A. Monthly Reports – All reports are available on each department’s webpage through the department reports page

- Emergency Management – October, November and December 2021
- Probation & Court Services – December 2021 and Quarterly Report
- Public Defender – December 2021
- Animal Control – January 2022

Received and placed on file

B. Rosecrance Re-Entry Financial Report – December 2021

Information only

C. Other Business

1. Resolution directing the County Board to modify the Animal Control Ordinance

MOTION by Ms. King to recommend County Board approval of a resolution directing the County Board to modify the Animal Control Ordinance; seconded by Ms. Vanichtheeranont. Upon roll call vote, the **MOTION CARRIED.**

D. Chair’s Report

None

E. Designation of Items to be Placed on the Consent Agenda

None

VIII. Policy, Personnel, & Appointments

A. County Executive

1. Monthly HR Report – January 2022

Received and placed on file – Mr. Stohr noted the number of vacancies and asked Board members to let their constituents know the County has open positions.

2. Appointments/Reappointments (*italics indicates incumbent*)

- a. Resolution appointing *Phil Fiscella (R)* to the Champaign-Urbana Mass Transit District Board, term ending 12/31/2026
- b. Resolution appointing *Rachel Voss* to the Rural Transit Advisory Group, term ending 12/31/2022
- c. Resolution appointing *Lori Larson* to the Rural Transit Advisory Group, term ending 12/31/2022
- d. Resolution appointing *Mary Sleeth* to the Rural Transit Advisory Group, term ending 12/31/2022
- e. Resolution appointing *Nathan Montgomery* to the Rural Transit Advisory Group, term ending 12/31/2022
- f. Resolution appointing *Tawanna Nickens* to the Rural Transit Advisory Group, term ending 12/31/2022
- g. Resolution appointing *John Ehmen* to the #10 Town of Ogden Drainage District, term ending 8/31/2023

OMNIBUS MOTION by Ms. Michaels to recommend County Board approval of resolutions appointing Phil Fiscella, Rachel Voss, Lori Larson, Mary Sleeth, Nathan Montgomery, Tawanna Nickens and John Ehmen to their respective boards; seconded by Ms. Carter. Upon roll call vote, the **MOTION CARRIED** unanimously.

- g. Currently vacant appointments – full list and information is available on the County’s website

Information only

- h. Applications for open appointments

Information only

- i. List of appointments expiring in 2021 – full list available on the County’s website

Information only

- 3. Recommendation to the Finance Committee for approval of the creation of a new position titled Animal Control Clerk/Kennel Worker and recommends the new Clerk/Kennel Worker position to be added to the AFSCME General Bargaining Unit in Grade Range D.

MOTION by Ms. Carter to forward to the Finance Committee the approval of the creation of a new position titled Animal Control Clerk/Kennel Worker; seconded by Ms. Taylor. Discussion followed to clarify that they will be using this part-time position by adding it to another part-time position to make one full-time position. Upon roll call vote, the **MOTION CARRIED** unanimously.

B. County Clerk

- A. Monthly Report – January 2022

Received and placed on file

C. Other Business

None

D. Chair’s Report

None

E. Designation of Items to be Placed on the Consent Agenda

VIII. A. 2. a-g

IX. Finance

A. Budget Amendments/Transfers

- 1. Budget Amendment 21-00069

Fund 611 County Clerk Surcharge Fund / Dept 022 County Clerk

Increased Appropriations: \$760

Increased Revenue: \$760

Reason: To cover final surcharge funds for 2021 death certificate surcharges to IL Dept. of Public Health

MOTION by Ms. Straub to recommend County Board approval of a resolution approving Budget Amendment 21-00069; seconded by Ms. Taylor. Upon roll call vote, the **MOTION CARRIED** unanimously.

2. Budget Amendment 21-00070
Fund 080 General Corporate / Dept 031 Circuit Court
Increased Appropriations: \$219
Increased Revenue: \$0
Reason: Request increased appropriation to our regular full-time employees line to remedy the overdrawn line for an employee payout

MOTION by Mr. Goss to recommend County Board approval of a resolution approving Budget Amendment 21-00070; seconded by Ms. Michaels. Ms. Ogden noted the amount on the agenda was incorrect and should be \$239. Mr. Goss and Ms. Michaels allowed the friendly amendment to their motion. Discussion followed regarding the reporting of outstanding accrued sick and vacation liabilities. Upon roll call vote, the **MOTION CARRIED** unanimously.

3. Budget Amendment BUA2022/1/62
Fund 1080 General Corporate / Dept 075 General County
Increased Appropriations: \$28,520
Increased Revenue: \$0
Reason: Amendment necessary for 2020 audit services incomplete at the end of FY 2021, to be paid for in FY 2022
4. Budget Amendment BUA2022/1/346
Fund 8850 GIS Consortium / Dept 111 GIS Operations and Administration
Increased Appropriations: \$1,790
Increased Revenue: \$0
Reason: Amendment necessary for 2020 audit services incomplete at the end of FY2021, to be paid for in FY2022

OMNIBUS MOTION by Ms. King to recommend County Board approval of resolutions approving budget amendments BUA 2022/1/62 and BUA 2022/1/346; seconded by Mr. Patterson. Upon roll call vote, the **MOTION CARRIED** unanimously.

B. County Executive

1. Resolution authorizing an Intergovernmental Agreement for animal control services with the Village of Tolono
2. Resolution authorizing an Intergovernmental Agreement for animal control services with the Village of Savoy
3. Resolution authorizing an Intergovernmental Agreement for animal control services with the City of Urbana

OMNIBUS MOTION by Ms. Michaels to recommend County Board approval of resolutions authorizing Intergovernmental Agreements for animal control services with the Village of Tolono, Village of Savoy and the City of Urbana; seconded by Ms. Taylor. Ms. Kloeppe explained a small typo in the Tolono agreement. Mr. Patterson made a friendly amendment, that was accepted, to update the Tolono agreement by changing the annual rate from \$1.47 to \$1.49. Upon roll call vote, the **MOTION CARRIED** unanimously.

4. Recommendation to the County Board for approval of the creation of a new position titled Animal Control Clerk/Kennel Worker and recommends the new Clerk/Kennel Worker position to be added to the AFSCME General Bargaining Unit in Grade Range D.

MOTION by Ms. Taylor to recommend County Board approval of a resolution creating a new position titled Animal Control Clerk/Kennel Worker; seconded by Ms. Straub. Upon roll call vote, the **MOTION CARRIED** unanimously.

5. Budget Amendment BUA2022/2/11

Fund 2091 Animal Control / Dept 247 Animal Warden Services

Fund 2091 Animal Control / Dept 248 Animal Impound Services

Increased Appropriations: \$115,636

Increased Revenue: \$54,553

Reason: New contracts added and additional appropriation needed. See attached memo for more details

MOTION by Ms. Carter to recommend County Board approval of a resolution approving budget amendment BUA 2022/2/11; seconded by Ms. Vanichtheeranont. Ms. Michaels asked why some of the expenses aren't on their capital improvement fund. Ms. Kloeppe explained that Animal Control does not have a separate capital improvement fund but just a line item. Upon roll call vote, the **MOTION CARRIED** unanimously.

6. Resolution abating certain taxes hereto levied to pay the principal of and interest on various outstanding bonds of the County of Champaign, Illinois

MOTION by Mr. Passalacqua to recommend County Board approval of a resolution abating certain taxes hereto levied to pay the principal of and interest on various outstanding bonds of the County of Champaign, Illinois; seconded by Mr. Goss. Upon roll call vote, the **MOTION CARRIED** unanimously.

C. Treasurer

1. Monthly Report – November 2021 - Reports are available on the Treasurer's webpage

Received and placed on file

2. Resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase

D. Auditor

1. Monthly Report – January 2022 - Reports are available on the Auditor's webpage

Received and placed on file

E. Other Business

None

F. Chair's Report

None

G. Designation of Items to be Placed on the Consent Agenda

IX. A. 1-4, B. 1-6, C. 2

X. Other Business

None

XI. Adjournment

Chair Patterson adjourned the meeting at 7:20 p.m.