

CHAMPAIGN COUNTY BOARD

COMMITTEE OF THE WHOLE

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda

County of Champaign, Urbana, Illinois

Tuesday, January 11, 2022 at 6:30 p.m.

Shields-Carter Meeting Room/Zoom

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

Pursuant to the Governor's Executive Order establishing a pandemic disaster in the State of Illinois that covers the County of Champaign, and the County Executive's determination that holding this meeting in person is not prudent at this time due to health concerns with rising numbers of COVID-19 cases and hospitalizations being reported in the county, this meeting will be held remotely via zoom. Public comment also will be taken remotely. The public may watch the meeting live or via recording on the County's [YouTube Channel](#).

Agenda Items

Page #

- I. **Call to Order**
- II. **Roll Call**
- III. **Approval of Agenda/Addenda**
- IV. **Approval of Minutes**
 - A. December 8, 2021 – Regular Meeting 1 - 5
- V. **Public Participation**

Being accepted remotely through Zoom – for instructions go to:
http://www.co.champaign.il.us/CountyBoard/Committee_Of_The_Whole/2022/220111_Meeting/220111_Zoom_Meeting_Procedure.pdf
- VI. **Communications**
- VII. **Policy, Personnel, & Appointments**
 - A. County Executive
 1. Monthly HR Report – December 2021 6 - 9
 2. Appointments/Reappointments
 - a. Currently vacant appointments – full list and information is available on the County's website at:
<http://www.co.champaign.il.us/CountyExecutive/appointments/CurrentVacantOpenings.pdf>
(information only)
 - B. County Clerk
 1. Monthly Report – December 2021 10
 2. Semi-Annual Report – July-December 2021 11
 - C. County Board
 1. Resolution declaring continued utility disconnections in Illinois to be a pandemic safety risk 12 - 15
 - D. **Other Business**

E. Chair's Report

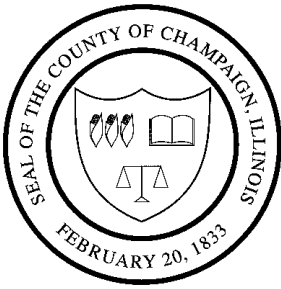
F. Designation of Items to be Placed on the Consent Agenda

VIII. Finance

- A. Budget Amendments/Transfers 16 - 17
1. Budget Amendment 21-00064
Fund 080 General Corporate / Dept 031 Circuit Court
Increased Appropriations: \$15,000
Increased Revenue: \$26,479
Reason: Increased revenue from AOIC COVID Rapid Relief and request for additional expenditure – see memo
 2. Budget Amendment 21-00065 18 - 19
Fund 080 General Corporate / Dept 042 Coroner
Increased Appropriations: \$27,868
Increased Revenue: \$5,787
Reason: To cover increase autopsy, toxicology, and histology expenses. Increased revenue from Northwestern University Grant for toxicology expenses.
 3. Budget Amendment 21-00066 20 - 21
Fund 080 General Corporate / Dept 023 Recorder
Increased Appropriations: \$163,779
Increased Revenue: \$245,580
Reason: Increased real estate activity end of FY2021 generating additional revenue and requiring additional appropriation to submit the state's portion of funding. Additional appropriation needed in elected official line due to salary administration miscalculation during budget prep. See memo for additional details.
 4. Budget Amendment 21-00068 22 - 23
Fund 627 / Dept 026 County Treasurer
Increased Appropriations: \$9,595
Increased Revenue: \$9,595
Reason: Increased revenue due to non-redemption of interest for prior years for property tax CD & increased revenue from tax sale resulting in appropriation increase.
 5. Budget Amendment BGA22-3 24 - 25
Fund 1080 / Dept 127 Veteran's Assistance Commission
Increased Appropriations: \$5,150
Increased Revenue: \$0
Reason: Donations received in December 2021 (recorded to Reserve Fund Balance) to be distributed to Veterans in FY2022
 6. Budget Amendment BGA22-36 26 - 27
Fund 2630 / Dept 030 Circuit Clerk
Increased Appropriations: \$68,000
Increased Revenue: \$0
Reason: Re-encumber FY2021 Transfer (21-00004) for furnishings and carpeting

- B. Treasurer
1. Monthly Report – October 2021 - Reports are available on the Treasurer’s webpage at:
<http://www.co.champaign.il.us/treasurer/reports.php>
- C. Auditor
1. Monthly Report – December 2021 - Reports are available on the Auditor’s webpage at:
<http://www.co.champaign.il.us/auditor/countyboardreports.php>
- D. Sheriff
1. Outside Boarding Appropriation (*information only*) 28
2. Award of contract pursuant to RFP 2021-013 Food and Commissary Service (*information only*) 29
- E. Other Business
- F. Chair’s Report
- G. Designation of Items to be Placed on the Consent Agenda
- IX. Justice and Social Services**
- A. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/CountyBoard/Reports.php>
- Probation & Court Services – November 2021
 - Public Defender – November 2021
 - Animal Control – June – December 2021
 - Memo from the County Executive 30 - 36
- B. Rosecrance Re-Entry Financial Report – November 2021 (*information only*) 37
- C. Other Business
- D. Chair’s Report
- E. Designation of Items to be Placed on the Consent Agenda
- X. Other Business**
- A. Closed session pursuant to 5 ILCS 120/2(c)6 to discuss the setting of a price for sale, purchase or lease of property owned by Champaign County.
- XI. Adjournment**

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact the Office of the County Executive, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.



CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE
Finance/ Policy, Personnel, & Appointments/Justice & Social Services
County of Champaign, Urbana, Illinois
Wednesday, December 8, 2021 at 6:30 p.m.

Shields-Carter Meeting Room
Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois

10

11 **MINUTES – Subject to Approval**

12 **Members Present:** Samantha Carter, Lorraine Cowart, Aaron Esry, Stephanie Fortado, Jim Goss,
13 Stan Harper, Mary King, Jenny Lokshin, Jim McGuire, Diane Michaels, Brad
14 Passalacqua, Jacob Paul, Emily Rodriguez, Chris Stohr, Jennifer Straub, Steve
15 Summers, Eric Thorsland, Bethany Vanichtheeranont, Kyle Patterson, Wayne
16 Williams

17

18 **Members Absent:** Leah Taylor, Jodi Wolken

19

20 **Others Present:** Darlene Kloeppe (County Executive), Susan McGrath (Circuit Clerk), Cassandra
21 Johnson (Treasurer), George Danos (Auditor), Megan Robison (Recording
22 Secretary)

23

24 **Agenda Items**

25

26 **I. Call to Order**

27

28 Chair Patterson called the meeting to order at 6:32 p.m.

29

30 **II. Roll Call**

31

32 A verbal roll call was taken, and a quorum was declared present.

33

34 **III. Approval of Agenda/Addenda**

35

36 **MOTION** by Ms. Straub to approve the agenda; seconded by Mr. Summers. Upon vote, the **MOTION**
37 **CARRIED** unanimously.

38

39 **IV. Approval of Minutes**

40 A. September 30, 2021 – Special Finance Meeting

41 B. November 9, 2021 – Regular Meeting

42

43 **OMNIBUS MOTION** by Mr. Goss to approve the minutes of September 30, 2021 and November 9, 2021;
44 seconded by Ms. Carter. Upon vote, the **MOTION CARRIED** unanimously.

45

46 **V. Public Participation**

47

48 None

49

50 **VI. Communications**

51 Mr. Esry read an email from Phil Fiscella. concerning the decision not to reappoint him on the Champaign-
52 Urbana Mass Transit District Board

53

54

55

56VII. **Justice and Social Services**

57 A. Monthly Reports – All reports are available on each department’s webpage through the
58 department reports page at: <http://www.co.champaign.il.us/CountyBoard/Reports.php>

- 59 • Probation & Court Services – October 2021

60

61 Reports were received and placed on file.

62

63 B. Rosecrance Re-Entry Financial Report – October 2021

64

65 Information Only

66

67 C. Other Business

68

69 There was no other business.

70

71 D. Chair’s Report

72

73 There was no Chair’s Report.

74

75 E. Designation of Items to be Placed on the Consent Agenda

76

77 There were no items to place on the Consent Agenda.

78

79VIII. **Policy, Personnel, & Appointments**

80 A. County Executive

- 81 1. Monthly HR Report – November 2021

82

83 Report was received and placed on file.

84

- 85 2. Appointments/Reappointments

86 a. Resolution appointing James Nonman to the Clements Cemetery Association, unexpired term
87 ending 6/30/2023

88

89 b. Resolution appointing David Bright to the Nelson-Moore-Fairfield Drainage District, unexpired
90 term ending 8/31/2022

91

92 c. Resolution appointing Lucas Rogers to the Nelson-Moore-Fairfield Drainage District, unexpired
93 term ending 8/31/2023

94

95 **OMNIBUS MOTION** by Ms. Michaels to recommend County Board approval of resolutions appointing
96 James Nonman, David Bright and Lucas Rogers to their respective boards; seconded by Ms. Lokshin. Upon
97 vote, the **MOTION CARRIED** unanimously.

98

- 99 d. Resolution appointing Issa Issantu (R) to the Champaign-Urbana Mass Transit District Board,
100 term 1/1/2022-12/31/2025

101

102 **MOTION** by Ms. Straud to recommend County Board approval of the resolution appointing Issa Issantu to
103 the Champaign-Urbana Mass Transit District Board; seconded by Ms. Carter. Discussion followed. Upon
104 vote the **MOTION FAILED** unanimously.

105

106

107 e. Currently vacant appointments – full list and information is available on the County’s website at:
108 <http://www.co.champaign.il.us/CountyExecutive/appointments/CurrentVacantOpenings.pdf>
109 *(information only)*

110 Information Only

111
112 f. Applications for open appointments *(information only)*

113
114 Information Only

115
116 B. County Clerk
117 1. Monthly Report – November 2021

118
119 Received and placed on file

120
121 C. Other Business

122
123 There was no other business.

124
125 D. Chair’s Report

126
127 There was no Chair’s Report.

128
129 E. Designation of Items to be Placed on the Consent Agenda

130
131 A. 2 a-c

132
133 **IX. Finance**

134 A. Budget Amendments/Transfers

135 1. Budget Amendment 21-00060
136 Fund 091 Animal Control / Dept 247 Animal Warden Services
137 Fund 091 Animal Control / Dept 047 Animal Control Admin
138 Increased Appropriations: \$23,144
139 Increased Revenue: \$22,325

140 Reason: Additional costs incurred in FY2021 (Facility security, vehicle damages and repairs, ballistic
141 vests). Additional revenues are also reflected. See memo for more detailed information.

142
143 **MOTION** by Ms. King to recommend County Board approval of a resolution approving budget amendment
144 21-00060; seconded by Mr. Goss. Upon vote, **MOTION CARRIED** unanimously.

145
146 2. Budget Amendment 21-00061
147 Fund 080 General Corporate / Dept 026 County Treasurer
148 Increased Appropriations: \$1,050
149 Increased Revenue: \$0
150 Reason: Required payout of benefits to previous employee totaling \$827. Current employee maxed
151 out in comp time and required payment of OT.

152
153 **MOTION** by Ms. Michaels to recommend County Board approval of a resolution approving budget
154 amendment 21-00061; seconded by Mr. Thorsland. Upon vote, the **MOTION CARRIED** unanimously.

155
156 3. Budget Amendment 21-00063
157 Fund 080 General Corporate / Dept 030 Circuit Clerk
158 Increased Appropriations: \$538
159 Increased Revenue: \$0

160 Reason: Received AOIC Grant of \$8,000 for 2022 Expungement & Sealing Event. Need to spend
161 \$538 of that for radio ads in 2021. The Circuit Clerk budget does not have the surplus spending
162 authority to absorb this cost. Requesting authority to spend that \$538 now; we commit to no spending
163 the allocated \$538 for this cost on something in 2022.
164

165 **MOTION** by Mr. Esry to recommend County Board approval of a resolution approving budget amendment
166 21-00063; seconded by Ms. Lokshin. Upon vote, the **MOTION CARRIED** unanimously.
167

- 168 4. Budget Transfer 21-00004
169 Fund 630 Cir Clk Operation & Admin / Dept 030 Circuit Clerk
170 Amount: \$68,000
171 Reason: Transfer personnel savings from elimination of financial manager position to nonpersonnel
172 line in order to lock in 2021 costs prior 1/1/2022 price increases. There is no general fund budget or
173 expenditure impact in FY2021 or FY2022
174

175 **MOTION** by Ms. Cowart to recommend County Board approval of a resolution approving budget transfer
176 21-00004; seconded by Ms. Carter. Mr. McGuire recused himself from voting. Upon vote, the **MOTION**
177 **CARRIED** unanimously.
178

179 B. Treasurer

- 180 1. Resolution authorizing the County Executive to execute a deed of conveyance of the County's
181 interest or the cancellation of the appropriate certificate of purchase, permanent parcel 14-03-01-459-
182 010
183
184 2. Resolution authorizing the cancellation of the appropriate certificate of purchase, permanent parcel
185 15-025-0423
186
187 3. Resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase,
188 permanent parcel number 04-006-0008
189
190 4. Resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase,
191 permanent parcel number 04-006-0228
192

193 **OMNIBUS MOTION** by Ms. Michaels to recommend County Board approval of the 4 resolutions listed
194 above; seconded by Mr. Summers. Upon vote, the **MOTION CARRIED** unanimously.
195

196 C. Auditor

- 197 1. Monthly Report – November 2021 - Reports are available on the Auditor's webpage
198

199 Received and placed on file
200

201 D. State's Attorney

- 202 1. Renewal of State's Attorney's Appellate Prosecutor Program for FY22
203

204 **MOTION** by Mr. Patterson to recommend County Board approval of a resolution for the renewal of
205 State's Attorney's Appellate Prosecutor Program for FY22; seconded by Mr. Summers. Upon vote, the
206 **MOTION CARRIED**.
207
208
209
210
211
212

- 213 E. Circuit Clerk
214 1. Ordinance revising civil fees to be charged by the Clerk of the Circuit Court
215
216 **MOTION** by Mr. Williams to recommend to the County Board approval of an ordinance revising civil fees to
217 be charged by the Clerk of the Circuit Court; There was discussion concerning the adjustment of fees;
218 seconded by Ms. Carter.
219
220 F. Other Business
221
222 There was no other business.
223
224 G. Chair’s Report
225
226 There was no Chair’s Report.
227
228 H. Designation of Items to be Placed on the Consent Agenda
229
230 A. 1-4, B. 1-4, E. 1
231
232 **X. Other Business**
233 A. American Rescue Plan
234 1. Agilis Duo Vote by Mail sorting machine (*information only*)
235
236 2. Award of RFP 2021-009 for Full Body Security Scanner (*information only*)
237 Information only
238
239 **XI. Adjournment**
240
241 Chair Patterson adjourned the meeting at 6:57 p.m.
242



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MONTHLY HR REPORT DECEMBER 2021

VACANT POSITIONS LISTING

VACANT POSITIONS AS OF COB 12/31/2021

*** Highlighted vacancies were reported this month

FUND	DEPT	EMPLOYEE NAME	JOB TITLE	HOURLY RATE	REG HRS	REGULAR SALARY	FY 2021 HRS	FY 2021 SALARY
80	20	vacant 8/19/21 (Brock)	Accountant - Auditor	22.42	1950	43,719.00	1,957.5	43,887.15
80	22	vacant 12/16/21 (Brock)	Tax Extension Specialist	28.50	1950	55,575.00	1,957.5	55,788.75
80	28	vacant 12/10/21 (Douglass)	Application Support Specialist	25.00	1950	48,750.00	1,957.5	48,937.50
80	28	vacant 12/16/21 (Meronek)	Systems Administrator	33.00	1950	64,350.00	1,957.5	64,597.50
80	30	vacant 12/23/20 (Belcher)	Executive Assistant	18.59	1950	36,250.50	1,957.5	36,389.93
80	30	vacant 4/30/21 (Blazaitis)	Financial Manager	39.02	1950	76,089.00	1,957.5	76,381.65
80	30	vacant 8/30/21 (Waldner)	Legal Clerk	15.50	1950	30,225.00	1,957.5	30,341.25
80	30	vacant 9/8/21 (Wilmore)	Legal Clerk	16.54	1950	32,253.00	1,957.5	32,377.05
80	30	vacant 8/31/21 (Cunningham)	Director of Operations	36.06	1950	70,317.00	1,957.5	70,587.45
80	30	vacant 10/11/21 (Brooks)	Account Clerk	18.19	1950	35,470.50	1,957.5	35,606.93
80	30	vacant 11/29/21 (Duncan)	Senior Legal Clerk	18.19	1950	35,470.50	1,957.5	35,606.93
80	30	vacant 12/22/21 (O'Brien)	Senior Legal Clerk	18.18	1950	35,451.00	1,957.5	35,587.35
80	30	vacant 12/25/21 (Lubben)	Senior Legal Clerk	18.19	1950	35,470.50	1,957.5	35,606.93
80	40	vacant 11/01/21 (Bialeschki-to Civil Proc.	Deputy Sheriff - Patrol	38.28	2080	79,622.40	2,088.0	79,928.64
80	41	vacant 11/12/21 (Weaver)	Assistant State's Attorney	32.06	1950	62,517.00	1,957.5	62,757.45
80	41	vacant 7/23/21 (Clifton)	Victim Advocate	21.84	1950	42,588.00	1,957.5	42,751.80
80	42	vacant 10/10/21 (Brauer)	Deputy Coroner	22.00	2080	45,760.00	2,088.0	45,936.00
80	42	vacant 11/5/21 (Smith)	Deputy Coroner	22.00	2080	45,760.00	2,088.0	45,936.00
80	51	vacant 11/30/21 (Elmore)	Assistant Superintendent	30.76	1950	59,982.00	1,957.5	60,212.70
80	51	vacant 6/28/21 (Cruz)	Court Services Officer	22.96	1950	44,772.00	1,957.5	44,944.20
80	51	vacant 7/21/21 (Adams)	Court Services Officer	21.29	1950	41,515.50	1,957.5	41,675.18
80	51	vacant 10/17/21 (Wazny)	Court Services Officer	20.88	1950	40,716.00	1,957.5	40,872.60
80	51	vacant 11/13/21 (Williams)	Court Services Officer	23.95	1950	46,702.50	1,957.5	46,882.13
80	51	vacant 12/03/21 (Cobb)	Court Services Officer	20.88	1950	40,716.00	1,957.5	40,872.60
80	51	vacant 12/06/21 (Saveley)	Court Services Officer	32.29	1950	62,965.50	1,957.5	63,207.68
80	51	vacant 12/09/21 (Rardin)	Court Services Officer	23.29	1950	45,415.50	1,957.5	45,590.18
80	51	vacant 12/30/21 (Gretz)	Court Services Officer	20.88	1950	40,716.00	1,957.5	40,872.60
80	52	vacant 2/8/21 (Hewkin)	Court Services Officer	28.65	1950	55,867.50	1,957.5	56,082.38
80	52	vacant 12/26/21 (Nau)	Court Services Officer	27.57	1950	53,761.50	1,957.5	53,968.28
80	77	vacant 9/4/20 (Heffernan)	Associate Planner	22.00	1950	42,900.00	1,957.5	43,065.00
80	140	vacant 10/31/16 (Syme)	Clerk - Corrections	14.53	1950	28,333.50	1,957.5	28,442.48
80	140	vacant 7/11/21 (Winters)	Sergeant - Corrections	39.82	2080	82,825.60	2,088.0	83,144.16
80	140	vacant 11/12/21 (McPheron)	Sergeant - Corrections	39.82	2080	82,825.60	2,088.0	83,144.16
80	140	vacant 8/7/21 (Evans)	Correctional Officer	22.06	2080	45,884.80	2,088.0	46,061.28
80	140	vacant 9/10/21 (Banton)	Correctional Officer	22.06	2080	45,884.80	2,088.0	46,061.28
80	140	vacant 12/17/21 (Rosario)	Correctional Officer	24.80	2080	51,584.00	2,088.0	51,782.40
80	140	vacant 11/26/21 (Ray)	Master Control Officer	17.07	2080	35,505.60	2,088.0	35,642.16
80	140	vacant 12/02/21 (Brown)	Master Control Officer	17.16	2080	35,692.80	2,088.0	35,830.08
80	140	vacant 7/30/21 (Barth)	Part Time Master Control Officer	17.07	1040	17,752.80	1,044.0	17,821.08
80	140	vacant 8/29/21 (Skinner)	Part Time Master Control Officer	17.07	1040	17,752.80	1,044.0	17,821.08
80	140	vacant 11/23/21 (Andres-Mittman)	Part Time Master Control Officer	17.07	1040	17,752.80	1,044.0	17,821.08
83	60	vacant 10/7/21 (Farrell)	Hywy Motor Fuel Tax Accountant	21.33	2080	44,366.40	2,088.0	44,537.04
91	247	vacant 11/16/21 (Angelo)	Animal Control Warden	21.59	2080	44,907.20	2,088.0	45,079.92
671	30	vacant 8/6/21 (Cook)	Legal Clerk	15.50	1950	30,225.00	2,088.0	32,364.00
			-- TOTAL --			2,032,962.10		2,042,803.94

UNEMPLOYMENT REPORT

Notice of Claims Received – 0

Determinations Received – 1 Head Start

Notice of Appeal – 1 Animal Control

PAYROLL REPORT

DECEMBER PAYROLL
INFORMATION

	12/3/2021		12/17/2021	
<u>Pay Group</u>	<u>EE's Paid</u>	<u>Total Payroll \$\$</u>	<u>EE's Paid</u>	<u>Total Payroll \$\$</u>
General Corp	491	\$1,066,830.98	491	\$1,040,996.45
RPC/Head Start	298	\$706,894.08	301	\$558,600.38
Total	789	\$1,773,725.06	792	\$1,599,596.83

	12/30/2021	
<u>Pay Group</u>	<u>EE's Paid</u>	<u>Total Payroll \$\$</u>
General Corp	478	\$1,088,669.40
RPC/Head Start	292	\$435,257.39
Total	770	\$1,523,926.79

HEALTH INSURANCE/BENEFITS REPORT

Total Number of Employees Eligible: 648

General County Union (includes AFSCME & FOP):

171 Single; 33 EE+spouse; 63 EE+child(ren); 14 Family; 31 waived

Non-bargaining employees:

125 Single; 36 EE+spouse; 46 EE+child(ren); 14 Family; 69 waived

Life Insurance Premium paid by County: \$1659.45

Health Insurance Premium paid by County: \$404,359.05

TURNOVER REPORT

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County

December 2021: 1.36 % average over the last 12 months

December 2021: 9 out of 664 Employees left Champaign County: 7 resignations, 2 deaths

WORKERS' COMPENSATION REPORT

Entire County Report	December 2020	December 2021
New Claims	4	3
Closed	8	6
Open Claims	25	30
Year To Date Total (On-going # of claims filed)	38	72

EEO REPORT

Nov 2021 Monthly EEO Report General County Only	ads closing this month:						ads with no end date:								
	Hwy Projects / MFT Accountant Highway	Kennel Worker - Animal Control	PT Master Control Officer - Sheriff	Hwy Projects/ MFT Accountant - Highway	Court Clerk - Circuit Court	Application Support Specialist - Info Technology	Planning Internship - Planning and Zoning	Deputy Coroner/Autopsy Tech (PT) - Coroner	Court Services Officer - JDC	Animal Control Warden - Animal Control	Kennel Worker - Animal Control	Systems Administrator - IT	Tax Extension Specialist - County Clerk		
Total Applicants	2	5	2	2	11	2	6	0	4	5	2	0	43		
Male	2	1	0	0	3	1	1	0	2	2	2	0	14		
Female	0	4	1	2	8	1	1	6	2	3	0	0	28		
NonBinary	0	0	0	0	0	0	0	0	0	0	0	0	0		
Undisclosed	0	0	1	0	0	0	0	0	0	0	0	0	1		
Hispanic or Latino	0	0	0	0	0	0	0	0	0	0	0	0	0		
White	2	4	1	1	6	0	2	3	4	5	1	0	29		
Black or African-American	0	1	1	0	3	2	0	1	0	0	1	0	9		
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0	0	0	0	0	0	0		
Asian	0	0	0	1	1	0	0	1	0	0	0	0	3		
American Indian or Alaska Native	0	0	0	0	0	0	0	0	0	0	0	0	0		
Two or more races	0	0	0	0	0	0	0	1	0	0	0	0	1		
Undisclosed	0	0	0	0	1	0	0	0	0	0	0	0	1		
Veteran Status	0	0	0	0	0	0	0	0	0	0	1	0	1		

Dec 2021 Monthly EEO Report General County Only	ads closing this month:					ads with no end date:										Total
	Legal Clerk (2 positions) - Circuit Clerk	FT Master Control Officer - Sheriff	Kennel Worker - Animal Control	Insurance Specialist - Admin Services	Court Services Officer - JDC	Planning Internship - Planning and Zoning	Deputy Coroner/Autopsy Tech (PT) - Coroner	Animal Control Warden - Animal Control	Systems Administrator - IT	Tax Extension Specialist - County Clerk	Legal Clerk (3 positions) - Circuit Clerk	Assistant State's Attorney - State's Attorney	Zoning Technician - Planning & Zoning	Application support Specialist - IT		
Total Applicants	6	3	5	9	2	2	3	4	5	3	3	0	1	2	48	
Male	1	1	1	1	0	2	1	2	5	0	2	0	1	2	19	
Female	5	2	4	8	2	0	2	2	0	3	1	0	0	0	29	
NonBinary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Undisclosed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Hispanic or Latino	0	1	1	0	0	0	0	1	0	0	0	0	0	0	3	
White	4	1	3	5	0	2	1	2	4	2	3	0	1	1	29	
Black or African-American	1	1	1	4	2	0	1	0	1	1	0	0	0	1	13	
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Asian	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
American Indian or Alaska Native	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Two or more races	1	0	0	0	0	0	1	1	0	0	0	0	0	0	3	
Undisclosed	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Veteran Status	0	0	0	0	0	0	1	2	1	0	0	0	0	1	5	

Information provided based on EEO Tracking forms submitted by Applicant. Figures are for General County only.

ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT

Agendas Posted	9	Meetings Staffed	5	Minutes Posted	4
Appointments Posted	0	Notification of Appointment	0	Contracts Posted	0
Calendars Posted	5	Resolutions Prepared	23	Ordinances Prepared	2



Aaron Ammons
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: vitals@co.champaign.il.us
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

COUNTY CLERK
MONTHLY REPORT
DECEMBER
2021

Liquor Licenses & Permits	\$	420.00
Civil Union Licenses	\$	-
Marriage License	\$	4,690.00
Interests	\$	14.11
State Reimbursements	\$	-
Vital Clerk Fees	\$	21,104.50
Tax Clerk Fees	\$	6,822.68
Refunds of Overpayments	\$	-
TOTAL	\$	33,051.29
Additional Clerk Fees	\$	1,154.00



Aaron Ammons
Champaign County Clerk
 Champaign County, Illinois

1776 East Washington Street
 Urbana, IL 61802
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SEMI-ANNUAL REPORT
July - December 2021

Liquor Licenses & Permits	\$	524.00
Civil Union Licenses	\$	350.00
Marriage License	\$	38,990.00
Interests	\$	64.50
State Reimbursements	\$	-
Vital Clerk Fees	\$	154,988.50
Tax Clerk Fees	\$	22,870.08
Refunds of Overpayments	\$	10.00
TOTAL	\$	217,797.08
Additional Clerk Fees	\$	8,342.00

State of Illinois)
) SS
 Champaign County)

I, Aaron Ammons, do solemnly swear that the foregoing account is in all respects true, according to the best of my knowledge and belief; and that I have neither received nor directly or indirectly agreed to receive, or be paid for my own or another's benefit, any other money, article or consideration than therein stated, nor am I entitled to any fee or emolument for the period therein mentioned, other than those therein specified.

Signed this 3rd day
 of January, A.D. 2022

AARON AMMONS
 Champaign County Clerk

A RESOLUTION DECLARING CONTINUED UTILITY DISCONNECTIONS IN ILLINOIS TO BE A
PANDEMIC SAFETY RISK

WHEREAS, a new and significant outbreak of Coronavirus Disease 2019 (“COVID-19”), a novel severe acute respiratory illness that can spread among people through respiratory transmissions, emerged in late 2019; and,

WHEREAS, on January 30, 2020, the World Health Organization declared the outbreak of COVID-19 to be a public health emergency and declared it a worldwide pandemic on March 11, 2020; and,

WHEREAS, on January 31, 2020, the U.S. Health and Human Services Secretary declared a public health emergency for the United States; and,

WHEREAS, the Governor of the State of Illinois issued a Gubernatorial Disaster Proclamation declaring all counties in the State of Illinois to be a disaster area on March 12, 2020; and,

WHEREAS, on March 13, 2020, the President of the United States declared a National Emergency concerning the COVID-19 virus; and,

WHEREAS, on March 20, 2020, the Governor of the State of Illinois issued Executive Order 2020-10 entitled Executive Order in Response to COVID-19, and has issued many Executive Orders regarding the COVID-19 public health emergency since that date; and,

WHEREAS, the issued & re-issued Gubernatorial Disaster Proclamations since March 12, 2020, continue to authorize all of the emergency powers provided in Section 7 of the Illinois Emergency Management Agency Act, 20 ILCS 3305 in all counties of Illinois, and,

WHEREAS, the Governor of Illinois has the authority from 20 ILCS 3305 Section 7 (12) to issue an Executive Order to restore the utility service at occupied households and enact a mandatory moratorium without means-testing on utility disconnections from all providers, including private corporations, municipal utilities, cooperatives, and all other utilities providers; and,

WHEREAS, 81,377 and 2,091 household utilities services were disconnected in the State of Illinois and Champaign County respectively from July 2020 through November 2020, with larger utilities like Ameren Illinois and Commonwealth Edison starting utility disconnections on September 24, 2020 and Illinois American Water starting utility disconnections in October, 2020; and,

WHEREAS, from October 1, 2020, to October 29, 2020, undesirable COVID-19 metrics increased including caseloads increasing by 151%, hospitalizations increasing by 73%, intensive care unit

admissions increasing by 61%, patients on ventilator increasing by 63%, and deaths increasing by 82% in the State of Illinois; and,

WHEREAS, a voluntary disconnection moratorium with greater than nominal winter protections was announced by the Illinois Commerce Commission on November 25th and lasted until the end of March 2021, over which time COVID-19 caseloads substantially decreased; and,

WHEREAS, during the voluntary disconnection moratorium with greater than nominal winter protections the pace of utility disconnections drastically decreased to 9,685 and 960 household utilities services disconnections in the State of Illinois and Champaign County respectively from December 2020 through March 2021; and,

WHEREAS, restricting access to utilities based on ability to pay hinders the public efforts in regards to other priorities including COVID-19 containment and tracing; and,

WHEREAS, Governor J.B. Pritzker issued an executive order on April 22, 2021 creating the Utility Disconnection Avoidance Program (UDAP) to provide \$105,613,446.31 to 121,028 households facing an imminent risk of shutoff through June 30, 2021 in the State of Illinois; and,

WHEREAS, 86,984 and 1,493 household utilities services were disconnected in the State of Illinois and Champaign County respectively from April 2021 through June 2021; and,

WHEREAS, the Illinois Department of Health stated that the Delta strain of COVID-19 arrived in Illinois in April, 2021, yet new COVID-19 cases fell from a 7-day average of 2,887 new daily cases on April 22, 2021, cases to a 7-day average of 264 new daily cases by June 30, 2021 in the State of Illinois; and,

WHEREAS, the Champaign-Urbana Public Health District reported a decrease in new COVID-19 cases, aggregated weekly, from 292 new cases on the week including April 22nd, 2021, to 36 new cases on the week including June 30, 2021 in Champaign County; and,

WHEREAS, since the expiration of UDAP, the 7-day average of new daily coronavirus cases in Illinois has been over 500 new daily cases since July 11, 2021, over 1,000 new daily cases since July 22, 2021, over 1,500 new daily cases since July 29, 2021, and over 2,000 new daily cases since August 3, 2021, in the State of Illinois; and,

WHEREAS, the Champaign-Urbana Public Health District reported that new COVID-19 cases, aggregated weekly, has been over 100 new cases since the week of July 11, 2021, and over 200 cases since the week of July 25, 2021 in Champaign County; and,

WHEREAS, over 194,495 and over 3,316 household utilities services were disconnected in the State of Illinois and Champaign County respectively from July 2021 through October 2021; and,

WHEREAS, the Maintaining Access to Essential Services Act of 2021 would effectively reinstate and improve upon the protections of the UDAP by appropriating Federal dollars to address Illinoisan utility debt and restore disconnected utility services among other consumer protections; and,

WHEREAS, the data on vaccinations as of November 28, 2021, show that 57.88% of all Illinoisans have been fully vaccinated according to the Illinois Department of Health; and,

WHEREAS, the data on vaccinations as of November 28, 2021, show that 56.89% of all Champaign County residents have been fully vaccinated, , in addition to a substantial number of college students who vaccinated at their parents addresses, according to the Champaign-Urbana Public Health District.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County as follows:

SECTION 1. That there is a public health emergency caused by the contagious COVID- 19 virus.

SECTION 2. The public health emergency is related to the COVID-19 virus which is causing or anticipated to cause widespread impacts on the financial health of members of the community.

SECTION 3. The County Board declares the disconnection of utility service by any utility provider, whether private for-profit, non-profit, public, or co-operative, for failure to pay for such service constitutes a pandemic safety risk until we have reached herd immunity.

SECTION 4. The County Board calls on the Illinois Governor to use the existing and continued authorization of 20 ILCS 3305 Section 7 (12) to enact a mandatory moratorium on utility disconnections without means-testing and to restore disconnected utility service for occupied households.

SECTION 5. The County Board calls on Congress to pass the Maintaining Access to Essential Services Act of 2021.

PRESENTED, PASSED, APPROVED, AND RECORDED this 9th day of November A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____

Approved: _____

Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Darlene A. Kloeppe, County Executive
Date: _____

REQUEST FOR BUDGET AMENDMENT

BA NO. 21-00064

FUND 080 GENERAL CORPORATE

DEPARTMENT 031 CIRCUIT COURT

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
180-031-544.33 OFFICE EQUIPMENT & FURNIS	0	26,498	41,498	15,000
TOTALS	0	26,498	41,498	15,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
180-031-335.60 STATE REIMBURSEMENT	0	0	26,479	26,479
TOTALS	0	0	26,479	26,479

EXPLANATION: INCREASED REVENUE FROM AOIC COVID RAPID RELIEF GRANT AND REQUEST FOR ADDITIONAL EXPENDITURE - SEE MEMO

DATE SUBMITTED: 12/14/21

AUTHORIZED SIGNATURE: *Beth Just* ** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE: DATE:

CHAMPAIGN COUNTY CIRCUIT COURT

101 East Main Street, Rm. 213
Urbana, Illinois 61801

Sixth Judicial Circuit
Champaign County, Illinois



Telephone (217) 239-5788
Fax (217) 384-8424

MEMORANDUM

To: Stephanie Fortado, Deputy Chair – Finance
Jim Goss, Assistant Deputy Chair – Finance
Honorable Members of the Finance Committee of the Whole

From: Beth Smith, Executive Assistant to the Court Administrator

Date: December 14, 2021

Subject: Budget Amendment for General Corporate Fund, Circuit Court

In June of 2021, the Circuit Court distributed \$26,498 in expenditures to provide payment for the purchase of evidence presentation carts to be used in court proceedings. These items were purchased through the Covid Rapid Relief Grant awarded by the Administrative Offices of the Illinois Courts. Full payment was expended for the equipment. In October of 2021, \$26,479.20 was reimbursed by the State of Illinois and deposited into the Circuit Court's budget.

Budget Amendment #21-00064 requests an increased appropriation of \$15,000 to our Office Equipment Line (080-031-544.33). In order to extend the payment, we borrowed appropriation from other lines and are asking for a portion of the appropriation to be restored so we can pay the remainder of our bills for the fiscal year. Because of underspending in other lines, we do not need to request the full amount of reimbursement for expenditures.

REQUEST FOR BUDGET AMENDMENT

BA NO. 21-00065

FUND 080 GENERAL CORPORATE

DEPARTMENT 042 CORONER

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-042-533.06 MEDICAL/DENTAL/MENTL HLTH	135,000	130,371	147,763	17,392
080-042-533.22 LABORATORY FEES	45,000	47,188	57,664	10,476
TOTALS	180,000	177,559	205,427	27,868

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-042-363.60 PRIVATE GRANTS	0	0	5,787	5,787
TOTALS	0	0	5,787	5,787

EXPLANATION: TO COVER INCREASE AUTOPSY, TOXICOLOGY, AND HISTOLOGY EXPENSES.
 INCREASE REVENUE FROM NORTHWESTERN UNIVERSITY GRANT FOR TOXICOLOGY
 EXPENSES

DATE SUBMITTED:

12/29/21

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **

Quane E. Northrup

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

**OFFICE OF THE CORONER
CHAMPAIGN COUNTY**



202 S. Art Bartell Rd.
Urbana, Illinois 61802

(217) 384-3888
FAX: (217) 384-1290

DUANE E. NORTHRUP
County Coroner

Ms. Stephanie Fortado
Finance Committee Chair
Champaign County Board
1776 E. Washington St.
Urbana, IL 61802

December 29, 2021

Dear Chairwoman Fortado,

I submit Champaign County Board Budget Amendment #21-00065 for increased appropriations of \$27,868 and increased revenue of \$5,787 with a request for approval by the Finance Committee and the County Board. This budget amendment covers additional autopsy and toxicology expenses totaling \$17,392 incurred over and above the original budgeted estimates for fiscal year 2021. There were 11 more autopsies performed in fiscal year 2021 than originally budgeted. This is equal to an additional month of autopsies for Champaign County. Likewise, there were 59 (37 additional and 22 add on) extra toxicology tests performed in fiscal year 2021 totaling \$10,476. A grant from Northwestern University totaling \$5,787 was received through efforts by me to offset some of the additional toxicology expenses. In addition to autopsies and toxicology testing, this budget amendment replenishes approximately \$3,660 in histology lab expenses provided to other counties and Champaign County histology lab expenses of \$4,140. These reimbursements were deposited into the county's general fund upon receipt. It is worth noting that the Champaign County Coroner's Office continues providing autopsy services to approximately 10 other Illinois counties generating additional revenue for Champaign County. Revenue totaling \$51,042 was deposited by the coroner's office into the county's general fund in fiscal year 2021 from those discretionary autopsy services. I respectfully request approval of Champaign County Board Budget Amendment BA21-00065.

Best regards,

A handwritten signature in blue ink that reads 'Duane E. Northrup'. The signature is written in a cursive, flowing style.

Duane E. Northrup
Champaign County Coroner

REQUEST FOR BUDGET AMENDMENT

BA NO. 21-00066

FUND 080 GENERAL CORPORATE

DEPARTMENT 023 RECORDER

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-023-511.01 ELECTED OFFICIAL SALARY	91,983	91,983	92,042	59
080-023-522.50 PURCHASE DOCUMENT STAMPS	1,000,000	1,466,667	1,630,387	163,720
TOTALS	1,091,983	1,558,650	1,722,429	163,779

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-023-322.20 REVENUE STAMPS	1,500,000	2,200,000	2,445,580	245,580
TOTALS	1,500,000	2,200,000	2,445,580	245,580

EXPLANATION: INCREASED REAL ESTATE ACTIVITY END OF FY2021 GENERATING ADDITIONAL REVENUE AND REQUIRING ADDITIONAL APPROPRIATION TO SUBMIT THE STATE'S PORTION OF FUNDING. ADDITIONAL APPROPRIATION NEEDED IN ELECTED OFFICIAL LINE DUE TO SALARY ADMINISTRATION MISCALCULATION DURING BUDGET PREP. SEE MEMO FOR ADDITIONAL DETAILS.

DATE SUBMITTED: <u>1-3-22</u>	AUTHORIZED SIGNATURE <u>[Signature]</u> ** PLEASE SIGN IN BLUE INK **
----------------------------------	--

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____



AARON AMMONS
CHAMPAIGN COUNTY CLERK

Champaign County, Illinois

1776 East Washington Street

Urbana, IL 61802

Office/Vitals: 217-384-3720 Taxes: 217-384-3722 Elections 217-384-3724

www.champaigncountyclerk.com

1/3/21

MEMO TO: Stephanie Fortado, Deputy Chair – Finance; and

Jim Goss, Assistant Deputy Chair – Finance; and

Honorable Members of the Finance Committee of the Whole

FROM: CHAMPAIGN COUNTY CLERK AARON AMMONS

When salary administration calculated the budget for the Elected Official line, the December 1 salary increase affected three pay periods applicable to the FY2021 Budget; however, the increase was only calculated against two pay periods generating a \$59 shortage. Administration has asked for this shortage to be captured with the Recorder's budget amendment to rectify the negative payroll line on the AS/400 in FY2021.

As for the larger amendment: There were significant real estate transactions that occurred in late December, including a \$115 million dollar transaction, resulting in the need for an additional appropriation of \$163,720.00 to submit the State's Portion of funding. This will generate \$81,860 in additional revenue for the general fund.

Sincerely,

Aaron Ammons
Champaign County Clerk

REQUEST FOR BUDGET AMENDMENT

BA NO. 21-00068

FUND 627 PROPERTY TAX INT FEE FUND DEPARTMENT 026 COUNTY TREASURER

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
627-026-571.80 TO GENERAL CORP FUND 080	56,000	56,000	65,595	9,595
TOTALS	56,000	56,000	65,595	9,595

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
627-026-361.10 INVESTMENT INTEREST	1,000	1,000	4,395	3,395
627-026-341.52 TAX SALE FEE	55,000	55,000	61,200	6,200
TOTALS	56,000	56,000	65,595	9,595

EXPLANATION: INCREASED REVENUE DUE TO NON-REDEMPTION OF INTEREST FOR PRIOR YEARS FOR PROPERTY TAX CD & INCREASED REVENUE FROM TAX SALE RESULTING IN APPROPRIATION INCREASE

DATE SUBMITTED:

1/6/2022

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **



APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:



Cassandra “CJ” Johnson

COUNTY TREASURER
CHAMPAIGN COUNTY, ILLINOIS

MEMORANDUM

**TO: Stephanie Fortado, Chair – Finance Committee of the Whole, and
Chris Stohr, Chair – Policy, Personnel & Appointments Committee of the
Whole**

FROM: Cassandra Johnson, County Treasurer

DATE: January 5, 2022

RE: Budget AMENDMENT for Increased Revenue

Upon review of the FY2021 budget, the Treasurer saw increased revenue in two areas for the below stated reasons:

- The tax sale fee fund returned \$6,200 over the estimated budget due to the increased return on the recent tax sale.
- The investment interest fund returned \$3,395 over the estimated budget due to the redemption of the prior years' interest.

As a result of this increase, the Treasurer requires increases in both lines to accurately reflect the increase in the previous year's budget.

Respectfully,

Cassandra “CJ” Johnson
County Treasurer

Journal Proof Report



Journal Number: 3 Year: 2022 Period: 1 Description: VAC Don. Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1080-00-0251c-01-127-000-000-0000-502022-	OPERATIONAL SERVICES	Assistance to Veterans	N	\$5150.00	
			Journal 2022/1/3	Total	\$5150.00	\$0.00

General Fund

Veteran's Assistance Commission

Donations received in December 2021 (recorded to Reserve Fund Balance) to be distributed to Veterans in FY2022.

Account Display	Account Description	Total	Debit	Credit
-----------------	---------------------	-------	-------	--------

Fund Summary

Fund	Account Description	Debit	Credit
1080	GENERAL CORPORATE		
	1080-00-0146t-00-000-000-000-0000-300301- APPROPRIATIONS		\$5150.00
	1080-00-0146t-00-000-000-000-0000-300703- BUDGETARY FUND BALANCE	\$5150.00	
	Fund Total	5150	5150



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MEMORANDUM

To: Stephanie Fortado, Deputy Chair – Finance; and
Jim Goss, Assistant Deputy Chair – Finance; and
Honorable Members of the Finance Committee of the Whole

From: Tami Ogden, Director of Finance

Date: January 5, 2022

Subject: Veteran’s Assistance Commission Budget Amendment

In December 2021, the Veteran’s Assistance Commission received two donations. One from an anonymous donor (\$5,000) and one from Mike Ingram (\$150). Because the donations were received so late in the fiscal year, the County was unable to request a budget amendment necessary to disburse the funds in FY2021. The donations have been recorded as reserve fund balance, and this request for a budget amendment will allow the funds to be distributed to Veterans in FY2022.

Requested Action:

The Finance Committee recommends Board Budget Amendment for the Veteran’s Assistance Commission in the amount of \$5,150 be forwarded to the County Board for approval.

Journal Proof Report



Journal Number: 36 Year: 2022 Period: 1 Description: TF-210004 Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	2630-00-0254t-02-030-000-000-0000-502012-	REPAIRS AND MAINTENANCE	Re-encumber TF- N 210004		\$68000.00	
				Journal 2022/1/36 Total	\$68000.00	\$0.00

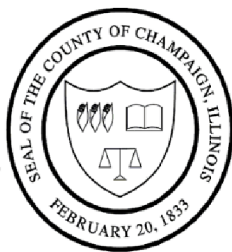
Circuit Clerk Operations and Administrative Fund
 Re-encumber FY2021 Transfer (21-00004) for furnishings and carpeting.

Account Display	Account Description	Total	Debit	Credit
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Fund Summary

Fund	Account Description	Debit	Credit
2630	CIR CLK OPERATION & ADMIN		
	2630-00-0146t-00-000-000-000-0000-300301- 2630-00-0146t-00-000-000-000-0000-300703-		\$68000.00
	APPROPRIATIONS		\$68000.00
	BUDGETARY FUND BALANCE	\$68000.00	
	Fund Total	68000	68000

Susan W. McGrath
Champaign County Circuit Clerk



Champaign County Courthouse
101 East Main Street
Urbana, IL 61801
Phone (217) 384-3725
Fax (217) 384-3879

TO: Champaign County Board Members

FROM: Susan W. McGrath
Champaign County Circuit Clerk

RE: Budget Amendment

DATE: January 3, 2022

I hope you all had a great holiday and a very happy New Year.

Thank you again for your consideration and approval of Budget Transfer 21-0004 within Fund 630, Circuit Clerk Operation and Administration, at your December Committee of the Whole and County Board meetings. This was to allow for the purchase of furnishings and new carpeting for the office.

As you know from the information you received previously, the encumbrance of those monies you allowed me to create for those items expired on December 31, 2021. I therefore need your permission to re-encumber those funds for FY22 for the purposes stated. This must be done as a budget amendment because the FY22 budget does not include the monies for the stated purposes allocated within the said budget. The money is still available, but the County's policy requires that the money be encumbered in the subsequent fiscal year if it has not yet been spent. This doesn't change the source of the funds. The funds are still monies from the Circuit Clerk Operation and Administration Fund, and not the general corporate fund.

In the event you wanted to review the information I sent to you about this previously, I will be separately emailing you the documentation for your consideration.

Please don't hesitate to contact me if you have any questions in this regard.



SHERIFF DUSTIN D. HEUERMAN CHAMPAIGN COUNTY SHERIFF'S OFFICE

204 E. Main Street
Urbana, Illinois 61801-2702
(217) 384-1204

Dustin D. Heuerman

Sheriff

ph (217) 384-1205
fax (217) 384-3023

Chief Deputy

Shannon Barrett

ph (217) 384-1222
fax (217) 384-1219

Captain

Law Enforcement

Shane Cook

ph (217) 384-1207
fax (217) 384-1219

Captain/Jail Supt.

Corrections

Karee Voges

ph (217) 819-3534
fax (217) 384-1272

Jail Information

ph (217) 384-1243
fax (217) 384-1272

Investigations

ph (217) 384-1213
fax (217) 384-1219

Civil Process

ph (217) 384-1204
fax (217) 384-1219

TO: Stephanie Fortado, Finance Committee Chairperson

FR: Sheriff Dustin D. Heuerman

DA: January 3, 2022

RE: FY21 Budget Information

This MEMO is to inform you that we will be overbudget in commodities/services for FY21 and will have to use some of the outside prisoner boarding money to fill the gap. This is due to unexpected COVID-testing costs to help mitigate COVID-19 in the jails, as well as some expenses related to out of county boarding. The total amount expected overbudget is still being calculated, but I am expecting approximately \$20,000.

When the FY21 budget was drafted, we were still relatively early into the COVID-19 pandemic and it was difficult to evaluate the budget impact it would have. While we are working closely with the Champaign-Urbana Public Health District to implement safe alternatives, we are currently averaging between \$7,500 and \$8,000 per month to test inmates for COVID-19.

Upon speaking with Tami Ogden, it didn't seem logical to ask the Board for a budget amendment since there is already an appropriation from which we can draw. I wanted to be as transparent with the Board as possible, though, about our current budget status and the intent to use some of these funds.

Please let me know if you have questions.



SHERIFF DUSTIN D. HEUERMAN CHAMPAIGN COUNTY SHERIFF'S OFFICE

204 E. Main Street
Urbana, Illinois 61801-2702
(217) 384-1204

Dustin D. Heuerman

Sheriff

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Captain

Law Enforcement

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fax (217) 384-1219

Captain/Jail Supt.

Corrections

Karee Voges

ph (217) 819-3534
fax (217) 384-1272

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ph (217) 384-1243
fax (217) 384-1272

Investigations

ph (217) 384-1213
fax (217) 384-1219

Civil Process

ph (217) 384-1204
fax (217) 384-1219

TO: Stephanie Fortado, Finance Committee Chairperson

FR: Sheriff Dustin D. Heuerman

DA: January 3, 2022

RE: Award of RFP 2021-013 for Food & Commissary Service

The Sheriff's Office recently conducted a Request for Proposals (RFP 2021-013) for a food and commissary contract for Champaign County correctional facilities, to include the Juvenile Detention Center (JDC). This resulted in four proposals being submitted for review.

After careful review and consideration of all proposals by Keith Willis, JDC Superintendent, Michael Williams, Director of Probation & Court Services, Captain Karee Voges, Jail Superintendent, Chief Deputy Shannon Barrett, and myself, the most cost-effective and comprehensive option to benefit Champaign County is to contract with Aramark, our current vendor.

Here is a sample of the pricing that was used, in part, to make this decision:

	Aramark	Summit	Trinity	Tiger
Adult meal (first year, fixed)	\$1.09	\$1.42	\$1.54	\$1.62
Adult snacks	\$0.88	\$0.90	\$1.00	\$1.50
Juvenile meal	\$1.78	\$1.80	\$2.75	\$3.00
Juvenile snack	\$1.16	\$1.80	\$1.25	\$1.25

This MEMO is to inform you of my intent to award the contract to Aramark.



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloepfel, County Executive

MEMORANDUM

TO: County Board Members
FROM: Darlene Kloepfel, County Executive
Heather Soder, Animal Services Director
DATE: January 7, 2022
RE: Animal Services Update

In addition to posting the year-end monthly reports that we finally got caught up on in December, we've attached a December 31st *News-Gazette* article featuring our new Animal Services Director Heather Soder, Veterinarian Susan Norris and Civil Division Chief State's Attorney Troy Lozar commenting on a new animal abuse law taking effect in January 2022.

Behind the scenes, several other substantive tasks have been accomplished in the last few months:

- The director position that had been open since the end of May has been filled – thank you for recently confirming Heather Soder's appointment! Bill, Rita and Darlene gave our best at interim management, but the return of a fulltime director has resulted in a welcome resurgence of staff morale and organization of daily operations.
- All staff vacancies have been filled and staff are currently busy with training for all positions. We recently purchased an online nationally accepted training program that will certify our wardens as they are oriented.
- We recently have been presented with some animal care/disease challenges and Heather/Susan are rising to the task of researching the most current knowledge and treatments for those in our impound care.
- Staff caught up with processing all 2021 animal registrations and deposited over \$26,000 in receipts in December.
- All the components for the office's security system finally arrived and have been installed. We've also done some minor construction to make better use of the lobby and office areas while adding some security and easier cleaning features (solid doors, shelf desks instead of desks with legs on the floor, thicker windows for visibility with security, etc.).
- We are working on finalizing potential new IGAs for animal warden services with the City of Urbana, Village of Savoy and Village of Tolono. We hope to bring these IGAs and a budget amendment to the board soon, as if approved, these contracts will generate enough revenue to hire an additional FTE for clerk/kennel worker duties to support the work being generated.

Officials: New animal abuse law doesn't go far enough

dhinton@news-gazette.com

A new Illinois law that prevents anyone who has committed two or more animal cruelty felonies from living in the same household or having custody of an animal is a good start but doesn't go far enough.

That's the opinion of several Champaign County officials who deal with such cases.

County veterinarian Dr. Susan Norris, the new director of county animal control, Heather Soder, and Assistant State's Attorney Troy Lozar said the law, which goes into

effect in 2022, is too weak. The new law, Protecting Animals from Dangerous Owners, states, "In addition to any other penalty, the court may order that a person and persons dwelling in the same household may not own, harbor or have custody or control of any other animal if the person has been convicted of two or more of the following offenses: (1) a violation of aggravated cruelty; (2) a violation of animals for entertainment; or (3) a violation of dog fighting."

Please see NEW LAW, A-8

NEW LAW

Continued from A-1

All three of the offenses are felonies.

Soder said the new law "is sort of a rehash of what's in place."

"If you have certain convictions on your record, you can't own" or be involved with animals Soder said.

Norris said many such laws have good intentions, but she wonders why it should take two felony convictions, which are extremely difficult to get, before people can't house or have custody of animals.

"I don't feel it's strict enough," Norris said. "A lot of the felony cases that we bring are pleaded down to misdemeanors."

Soder said it will be difficult to convict anyone of two such felonies in Illinois.

If only animals could talk

Lozar said animal cruelty cases, just like abuse cases involving young children, are difficult to prosecute because the victim isn't able to tell prosecutors what happened.

"If you have witnesses who can't speak for themselves, you have to resurrect the evidence through forensics, which provides tremendous hurdles,"



Robin Scholz/The News-Gazette

Heather Soder, director of the Champaign County Animal Control facility, talks about new animal abuse laws Wednesday while holding a dog that is now county property at the facility in Urbana.

Lozar said. "The animal is not capable of sharing (what happened), and consequently it can be very difficult to get a successful prosecution."

Lozar said people have "a

very visceral reaction" to animal abuse.

"It's hard to understand how someone can hurt an animal that's not being aggressive. They have a very limited ability

to provide an offense to a human being," he said.

Norris said she sees an animal cruelty charge being quite difficult to prosecute. The same with dog fighting.

"You're talking about this underground dog fighting that's based on secrecy," she said. "We're seeing some pretty egregious cases that are often plead out."

Norris said while it's still a win if someone is convicted of a misdemeanor in an animal cruelty case, it doesn't prevent an abuser from owning or being in the same household as animals.

Norris said violence against animals seems to have increased. In September alone, there were reports of two dogs being killed.

"We regularly see animals that are starved intentionally and unintentionally," Norris said. "Some people have mental health issues" and don't feed their animals enough.

"There are a lot of different cases. There was one case where the woman was beating the dog in the front yard with a Razor scooter. She pleaded guilty to a misdemeanor.

"If we have to wait until an owner has two felony convictions, we're in big trouble. We're definitely failing as a society."

Lozar doesn't know if there are more animal cruelty cases or people are reporting cases more regularly.

"Are there more occurring or is there more reporting?" he said. "It could be just now we're getting more reports on them."



HEATHER HOLDING A DOG LEAVING FOR RESCUE



BEFORE

“Arrow,” stray neutered Beagle

- Seen dumped from a car in Fooseland
- Microchipped to someone in Urbana
- Multiple calls and notice posted at residence
- Never reclaimed



AFTER

- Sent to rescue
- Relaxing in his foster home



BEFORE

- “Chi chi,” stray intact female
- Owner contacted and never called back
 - Time cleared

-
-



AFTER

- Chi chi, resting in her foster home
- Went to rescue
 - Waiting for a home



Pit bull mix, male intact "Geo"

BEFORE

- Turned in as a 'stray'
- Later learned owner was the person who turned him in



AFTER

- Headed to rescue
- Has an adoption pending!



Shih tzu male stray, unclaimed

Before

- Unneutered
- Severe matting
- Skin infection



After

- Groomed
- Neutered
- Went to rescue and was adopted!

Rosecrance, Inc (Formerly Community Elements)
 Champaign Co Re-Entry Grant
 For the Month Ending November 30, 2021

	July	August	Sept	Oct	Nov	Total YTD
1. Personnel Costs	\$23,289	\$22,439	\$22,982	\$23,437	\$21,948	\$114,095
2. Payroll Taxes/Benefits	\$5,710	\$6,058	\$4,963	\$4,895	\$5,458	\$27,084
Computer Hardware & Software	\$0	\$0	\$0	\$0	\$0	\$0
Total Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Property Insurance	\$25	\$25	\$25	\$25	\$28	\$128
Building & Grounds Maintenance	\$0	\$0	\$0	\$0	\$0	\$0
Utilities	\$112	\$130	\$107	\$72	\$115	\$536
Janitorial Service	\$231	\$176	\$225	\$218	\$225	\$1,075
Equip Maintenance Agreements	\$74	\$56	\$86	\$48	\$59	\$323
Depreciation	\$369	\$389	\$389	\$390	\$395	\$1,932
Total Occupancy	\$811	\$776	\$832	\$753	\$822	\$3,994
Office Supplies	\$153	\$95	\$104	\$103	\$97	\$552
Contractual / Professional Fees	\$752	\$703	\$670	\$554	\$643	\$3,322
Travel / Training	\$261	\$163	\$246	\$527	\$271	\$1,468
Client Assistance	\$0	\$0	\$0	\$0	\$0	\$0
Other Rent	\$0	\$0	\$0	\$0	\$0	\$0
Telephone / Cell Phone	\$363	\$369	\$379	\$391	\$395	\$1,897
Liability / Malpractice Insurance	\$301	\$287	\$287	\$273	\$305	\$1,453
Moving & Recruiting	\$0	\$0	\$0	\$0	\$0	\$0
Total Program Expenses	\$31,640	\$30,890	\$30,463	\$30,933	\$29,939	\$153,865
ALLOCATED M&G	\$6,515	\$7,371	\$6,824	\$6,601	\$6,740	\$34,051
TOTAL EXPENSE	\$38,155	\$38,261	\$37,287	\$37,534	\$36,679	\$187,916
Re-Entry Indirect - 11.9% Max						
Max M&G Allowed	\$4,274	\$4,172	\$4,115	\$4,178	\$4,044	\$20,783
Champaign County Total	\$35,914	\$35,062	\$34,578	\$35,111	\$33,983	\$174,648
Champaign County Paid	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$41,667