

## CHAMPAIGN COUNTY BOARD

### COMMITTEE OF THE WHOLE

#### *Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda*

County of Champaign, Urbana, Illinois

Tuesday, October 12, 2021 at 6:30 p.m.

Shields-Carter Meeting Room/Zoom

Brookens Administrative Center

1776 East Washington Street, Urbana, Illinois

*Pursuant to the Governor's Executive Order establishing a pandemic disaster in the State of Illinois that covers the County of Champaign, and the County Executive's determination that holding this meeting in person is not prudent at this time due to health concerns with rising numbers of COVID-19 cases and hospitalizations being reported in the county, this meeting will be held remotely via zoom. Public comment also will be taken remotely. The public may watch the meeting live or via recording on the County's [YouTube Channel](#).*

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<b>V. <u>Public Participation</u></b>	
• Being accepted remotely through Zoom – for instructions go to: <a href="http://www.co.champaign.il.us/CountyBoard/Committee_Of_The_Whole/2021/211012_Meeting/211012_Zoom_Instructions.pdf">http://www.co.champaign.il.us/CountyBoard/Committee_Of_The_Whole/2021/211012_Meeting/211012_Zoom_Instructions.pdf</a>	
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A. Cover Crop Initiative – Champaign County Farm Bureau	11
B. Northward Expansion Project Summary – Sangamon Valley Public Water District	12-26
C. Draft use of ARPA funds – Champaign County Chamber of Commerce	27-28
<b>VII. <u>Finance</u></b>	
A. Budget Amendments/Transfers	
1. Budget Amendment 21-00053	29-31
Fund 080 General Corporate / Dept 036 Public Defender	
Increased Appropriations: \$4,275	
Increased Revenue: \$0	
Reason: Based on current spending (Jan-Sept, 2021) additional/approximate funds will be needed for Oct/Nov/Dec, 2021 in the following: Office Supplies: \$525/month daily operation. Court Reporting: \$100/month professional services: \$800/mo to cover cost of interpreter services for attorney/client appointments	
2. Budget Amendment 21-00054	32-33
Fund 075 Regional Planning Comm / Dept Urbana ARPA Management	
Increased Appropriations: \$71,335	
Increased Revenue: \$71,335	
Reason: see attached	

3. Budget Amendment 21-00057 34-35  
Fund 080 General Corporate / Dept 127 Veterans Assistance Commission  
Increased Appropriations: \$7,305  
Increased Revenue: \$7,305  
Reason: Donations received in FY2021 and request for appropriation to extend benefits to veterans. See attached memo for more details.
  
4. Budget Transfer 21-00003 36-43  
Fund 080 General Corporate / Dept 030 Circuit Clerk  
Amount: \$56,700  
Reason: This is a requested transfer from full time personnel to pay for replacement of office chairs, and for new headsets and microphones. Originally this was an ARPA request which I withdrew to make this purchase from our budget. See attached information from the original ARPA request.
  
- B. County Clerk 44-47
  1. Resolution authorizing an acceptance agreement between Champaign County and the Illinois State Board of Elections for the 2022 Voter Registration State Grant 44-47
  
  2. Resolution authorizing an acceptance agreement between Champaign County and the Illinois State Board of Elections for the 2022 Help America Vote Act (HAVA) Federal Grant 48-53
  
- C. Treasurer 54-56
  1. Monthly Report – June and July 2021 - Reports are available on the Treasurer’s webpage at: <http://www.co.champaign.il.us/treasurer/reports.php>
  
- D. Auditor 57-77
  1. Monthly Report – September 2021 - Reports are available on the Auditor’s webpage at: <http://www.co.champaign.il.us/auditor/countyboardreports.php>
  
- E. Sheriff 54-56
  1. Intergovernmental Agreement – JAG Program 54-56
  
- F. County Executive 57-77
  1. Recommendation to the County Board to receive and place on file the FY2022 Tentative Budget 57-77
  
- G. Other Business
  1. Semi-Annual Closed Session Minute Review (to be distributed)
  
- H. Chair’s Report
  
- I. Designation of Items to be Placed on the Consent Agenda

**VIII. Justice and Social Services**

- A. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/CountyBoard/Reports.php>
  - Probation & Court Services – August 2021
  - Emergency Management Agency – July-September 2021

B. Rosecrance Re-Entry Financial Report – August 2021 (information only)	78
C. <u>Other Business</u>	
1. Semi-Annual Closed Session Minute Review (to be distributed)	
D. <u>Chair’s Report</u>	
E. <u>Designation of Items to be Placed on the Consent Agenda</u>	
<b>IX. <u>Policy, Personnel, &amp; Appointments</u></b>	
A. County Executive	
1. Monthly HR Report – September 2021	79-81
2. Appointments/Reappointments	
a. Resolution appointing Bill Routh to the Mount Olive Cemetery Association, unexpired term ending 6/30/2026	82-83
b. Resolution appointing Julie Smith to the Clements Cemetery Association, unexpired term ending 6/30/2027	84-85
c. Resolution appointing Joe Burke to the Lower Big Slough Drainage District, unexpired term ending 8/31/2024	86-87
d. Currently vacant appointments – full list and information is available on the County’s website at: <a href="http://www.co.champaign.il.us/CountyExecutive/appointments/CurrentVacantOpenings.pdf">http://www.co.champaign.il.us/CountyExecutive/appointments/CurrentVacantOpenings.pdf</a> (information only)	
e. Applications for open appointments (information only)	88-101
B. Sheriff	
1. Resolution amending the number of authorized deputy sheriff positions for the Champaign County Sheriff	102
C. County Clerk	
1. Monthly Report – September 2021	103
2. Request for Job Evaluation Content Committee to review the new Election Specialist position	104-113
D. County Board	
1. Proposed maps for 2021 Reapportionment Plan (discussion only)	114-116
• Maps can be viewed at: <a href="http://www.maps.ccgisc.org/Redistrict/plans">www.maps.ccgisc.org/Redistrict/plans</a>	
E. <u>Other Business</u>	
1. Semi-Annual Closed Session Minute Review (to be distributed)	
F. <u>Chair’s Report</u>	
G. <u>Designation of Items to be Placed on the Consent Agenda</u>	

**X. Other Business**

**XI. Adjournment**

**All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact the Office of the County Executive, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.**



## CHAMPAIGN COUNTY BOARD

### Legislative Budget Hearings – FY2022

Monday, August 23, 2021 – 6:00 p.m.

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**Shields-Carter Meeting Room**

**Brookens Administrative Center**

**1776 East Washington Street, Urbana, Illinois**

#### **MINUTES – Subject to Approval**

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**Present:** Jacob Paul, Chris Stohr, Jennifer Straub, Steve Summers, Leah Taylor, Eric Thorstrand, Samantha Carter, Lorraine Cowart, Aaron Esry, Stephanie Fortado, Jim Goss, Stan Harper, Mary King, Jenny Lokshin, Jim McGuire, Diane Michaels, Brad Passalacqua, Kyle Patterson

**Absent:** Emily Rodriguez, Jodi Wolken, Jordan Humphrey

**County Staff:** Darlene Kloeppel (County Executive), Tami Ogden (Director of Finance), Bill Colbrook (Director of Administration), Gary Lewis (Regional Office of Education), Ginger Boas (Extension Education), Brad Gould (Veterans Assistance Commission), Paula Bates (Supervisor of Assessments), George Danos (Auditor), DeShawn Williams (Chief Deputy Treasurer), Angie Patton (Chief Deputy County Clerk), Mike Ingram (Recorder), Mike Williams (Director, Juvenile Detention Center), Duane Northrup (Coroner), Janie Miller-Jones (Public Defender), Randy Rosenbaum (Presiding Judge, Circuit Court), Lori Hansen (Court Administrator), Susan McGrath (Circuit Clerk), Julia Rietz (State's Attorney), Dustin Heuerman (Sheriff), John Hall (Director, Planning and Zoning), Susan Monte (Solid Waste Management), M.C. Neal (Chief Information Officer), Dana Brenner (Director, Physical Plant), Dan Busey (Recording Secretary)

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#### **Agenda Items**

##### **I. Call to Order**

County Executive, Darlene Kloeppel, called the meeting to order at 6:02 p.m.

##### **II. Roll Call**

A verbal roll call was taken, and a quorum was declared present.

##### **III. Approval of Agenda**

**MOTION** by Mr. Goss to approve the agenda; seconded by Ms. Straub. Upon vote, **the MOTION CARRIED unanimously.**

##### **IV. Budget Presentation**

Ms. Kloeppel opened the meeting and explained the process and timeline of budget approval.

47 Ms. Ogden presented a power point presentation and began with notes on the budget. Explaining the  
48 fiscal year comparisons, fund balances, effect of CTAA and the preparation of the property tax levy.  
49 Ms. Ogden explained to the Board that the Fiscal Year 2020 fund balances are unaudited at this point  
50 and that there is a memo from the Auditors Office explaining that.

51

52 The power point presentation covered the following funds: Regional Office of Education, Extension  
53 Education, Veterans Assistance Commission, Auditor, Board of Review, Supervisor of Assessments,  
54 Recorder, Treasurer, County Clerk, Coroner, Public Defender, Circuit Court, Juvenile Detention Center,  
55 Court Services, Circuit Clerk, State's Attorney, Emergency Management Agency, Sheriff, Planning and  
56 Zoning, Solid Waste Management, Information Technology, Physical Plant, Administrative Services,  
57 County Board, General County, Tornado Siren Fund. The presentation and the budget packet are  
58 available in .pdf format on the County's website.

59

60 Regional Office of Education

61 Expenses of ROE are allocated to all counties in the service region. Champaign County represents 94%  
62 of total assessed valuation of the region. A new five-year grant, awarded by ISBE, will be used to help  
63 retain and recruit Special Education Teachers.

64

65 Extension Education

66 State funding has improved slightly. Champaign County property taxes make up 32.6% of the total  
67 revenue. The County Levies on behalf of Extension Education.

68

69 Veteran's Assistance Commission

70 An estimated 457 veterans will receive financial assistance from VAC in 2021. Per Mr. Gould close to  
71 \$6,800 in donations have been received year to date. Donations go directly to providing additional  
72 assistance to veterans. Ms. Ogden pointed out that the Board will be seeing a budget amendment  
73 coming later in the year to receive and distribute those donations.

74

75 Board of Review

76 Personnel account for 96% of the budget with nominal expenses budgeted for office supplies, travel  
77 and training needed to complete work of the office.

78

79 Supervisor of Assessments

80 The state reimburses 50% of the supervisor's salary. Legal notices costs increase due to 2022  
81 Quadrennial schedule. New construction for 2021 \$98 million. As of July 6<sup>th</sup>, staff has processed 2,667  
82 property transfers. An increase of 27% from the previous year.

83

84 Auditor

85 Salaries and wages are 96% of the total budget. The largest non-personnel expense is conferences &  
86 training. Both the Auditor and Chief Deputy Auditor are required to receive 40 hours of CPE training  
87 annually to maintain an active CPA designation.

88

89 Treasurer

90 The FY2020-FY2022 expenditures for tax cycle services historically paid from Tax Sale Automation  
91 Fund are moved to the General Fund, due to a depleted fund balance in Fund 619. Equipment  
92 purchases are budgeted in CARF in FY2022. Job-required travel appropriation was requested and

93 added to the budget as well. Ms. Fortado asked if there was capacity in the budget to accommodate  
94 the request of the continuation of increased salary for the Chief Deputy Treasurer. Ms. Ogden stated  
95 that it was not in the current personnel appropriation reflected in the budget. Ms. Fortado stated to  
96 the Executive that she expects that to be remedied. The Working Cash, Tax Sale Automation, and Tax  
97 Property Tax Interest Fee Funds were detailed by Ms. Ogden.

98

99 County Clerk

100 Two Elections in 2022 are being planned to have continued voter trends utilizing early voting and vote  
101 by mail. The replacement of two Senior Election Specialist and one Deputy Clerk position with  
102 Election Specialist positions are being anticipated. The Clerk's Office is working on the transition of  
103 the merger with the Recorders office. Digitization projects are being looked at for the Clerks and the  
104 Recorders offices in FY2022. Proposed Vote Centers are being looked at as a pilot for Champaign  
105 County through the State Legislature. Mr. McGuire asked to define Election workers. Ms. Patton  
106 explained the individuals that deliver equipment and set up the polling places are considered workers.  
107 Mr. McGuire and Ms. Patton discussed the possibility of Voting Centers and the details there of. Mr.  
108 Summers commented that he does not believe that vote centers have a partisan standing and stated  
109 that Clerk Hulten was a proponent of Vote Centers. Ms. Michaels asked about the budget increase for  
110 Election Workers regarding Vote Centers making voting more cost effective. Mr. Patterson and Ms.  
111 Patton discussed the cost differences in years where there are a General Primary and a General  
112 Election versus a Consolidated General Election. Ms. Fortado asked if there are cost savings from the  
113 Clerk's office if they would be moved back to the General Fund. Ms. Ogden said that this is historically  
114 the case and Ms. Patton stated that as in past years that it would continue to be done that way. Ms.  
115 Kloeppel spoke about the ways money may be moved around within the budget from year to year.  
116 The Election Assistance and Accessibility Grant, Surcharge Fund, and Automation Fund were  
117 highlighted by Ms. Ogden.

118

119 Recorder

120 Strong real estate market will generate additional revenue in FY2021. The Majority of Document  
121 Stamp and Rental Housing Remittance revenues are passed through to the State. The elimination of  
122 the Recorders salary allows FTE payroll to move from the Automation fund to General fund to better  
123 conform to statute. Ms. Michaels and Mr. Ingram discussed fees possibly changing. Mr. Ingram spoke  
124 about possibly changing the fee structure for large companies, that are basically harvesting  
125 Champaign County records for profit, and using those fees to digitize outdated records. Mr. McGuire,  
126 Ms. Fortado, and Ms. Kloeppel discussed personnel line changes and the goals of getting away from  
127 paying employees out of the Automation fund.

128

129 Juvenile Detention Center

130 Salary reimbursement allocation for State FY2022 will include full funding for officers' salaries,  
131 including cost of living increase. A new contract will be put in place for medical services as well as an  
132 appropriation to increase physical examinations for applicants.

133

134 Court Services/Probation

135 The Chief Judge authorizes expenditures from this fund after the Annual Probation Plan has been  
136 approved by the Administrative Office of the Illinois Courts. This fund was recently used to support  
137 the upgrade of the Video Surveillance System.

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Coroner

Recent turnover has been experienced by the Coroner’s office due to staff burnout. In FY2022 two additional Deputy Coroners are being funded. There have been increases in operational supplies, medical/dental/mental health, and indigent burial costs. Mr. Patterson asked about the increase in cases of indigent burial costs. Mr. Northrup stated that the number has increased greatly over the years. Discussion between Ms. Fortado, Ms. Kloeppel, Mr. McGuire, and Mr. Northrup ensued about having autopsies outsourced to other counties.

Public Defender

The Fee structure changed in FY2021 to a flat \$25 fee per case that will not be waived. A 2021 study concluded the Public Defender’s office is woefully understaffed. 2 Assistant Public Defender positions are added in FY2022 to attempt to move closer to complying with the National Advisory Commission on Criminal Justice caseload standards. There are also some space needs that are being addressed by the Facilities Director. Mr. McGuire and Ms. Miller-Jones had conversation about projected case numbers and lack of staffing.

Circuit Court

Grant Funding was received in FY2021 to upgrade courtroom audio-visual technology. The Jury Commission moved under the Court in FY2021 with Jury-related expenses transferred to the Jury Commission budget. There was an increase in professional services appropriation due to the increasing need for psychiatric evaluations and interpreter services. Changes to the Juror selection process were discussed. Mr. Stohr and Mr. Rosenbaum had a discussion on options for implementing the funds for the law library. Specialty Courts and Foreclosure Mediation budgets were also reviewed.

Circuit Clerk

The office experienced loss of revenue from CTAA and Bail Bond reform with no replacement revenue. There are efforts to enhance revenue through the amnesty event and receipt of expungement event grant. There has been institution of cross training for staff to be more proficient in different areas of expertise. Budgets for Support Enforcement, Court Automation, Child Support Service, Operation and Administrative, E-Citations, and Court Document Storage were discussed. There was discussion from Board Members with Ms. McGrath about the cost of increasing amount of cases as well as e-filing and attempts to go paperless.

State’s Attorney

Other than wage increases there are no significant Budget changes in FY2022. Mr. McGuire inquired about the influx of cases and what resources are needed to accomplish the extra work. Ms. Reitz stated that cases basically cannot be projected into the future. Digital evidence storage options within the Capital Budget are being considered. Mr. McGuire said that he would like to see the resources that were taken from the most valuable departments due to the Nursing Home absorbing them returned. Ms. Reitz stated that the funds should go towards the Sheriffs’ office and the Jail Issues and that she is only asking for evidence management. Budgets for Support Enforcement, Drug asset Forfeitures, and Automation were all outlined. Ms. Reitz told the Board that two large forfeitures have been highly beneficial to her office for funding.

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Sheriff

There are increase mandates for deputy training and operational oversight/reporting in FY2022 that will increase the need for resources. An increase in personal leaving CCSO, on military and medical leave will result in increased overtime and a variety of other areas of the budget. A request for two additional deputies funded in FY2022 will require a County Board resolution. There is also continued investment in a social worker program. New contracts for food service/medical/mental health for inmates will take effect in FY2022. The jails are experiencing retention issues of staff as well as increased costs of COVID 19 mitigation. If there were an unexpected closure of the downtown jail it would increase costs to the Sheriffs' budget exponentially. Mr. McGuire and Sheriff Heuerman discussed staffing, pay, and facilities. Budgets for the Merit Commission, Drug Forfeitures, Cannabis Regulation Fund, Jail Commissary, and Jail Medical Costs were all addressed by Ms. Ogden. Ms. Fortado, Ms. Michaels, and Sheriff Heuerman discussed the budget for Jail Commissary in further detail.

Emergency Management Agency

Revenue comes from Homeland Security and DOT grants.

Planning & Zoning/Solid Waste Management

The backlog of open nuisance complaints should continue to be reduced. Permit fees are expected to increase due to the large solar farm in Sidney. There will be an edition of a Zoning Officer. FY2021 is projected to have 42 new Zoning cases which is the 2<sup>nd</sup> highest number of cases in the last 11 years.

The Solid Waste Management revenue to expenditure deficit represents the County's contribution to collection events. 2021 shows an increase in costs to hold the community collection events, due to not having volunteer services of the community and reduced contributions from municipalities. Another revenue source will be needed to continue funding the County share of collection initiatives. Mr. McGuire, Mr. Stohr, and Ms. Ogden discussed revenue sources for funding.

Information Technology

There will be a replacement of the end-of-life phone system. Major upgrades to network infrastructure, including fiber optic infrastructure and added layers of security. There will also be cybersecurity awareness training for staff. Ms. Fortado spoke about ARPA funding as an option. Mr. Stohr and Mr. Neal discussed the AS400 and the new ERP system. Mr. Goss inquired about cyber security insurance Ms. Ogden stated that the county does have cyber security insurance through ICRMT.

Physical Plant

There are rent revenue increases in FY2022 due to contractual increases. Transfer to CARF includes funding per the Facilities Plan plus funding for video surveillance system at Brookens. Mr. Stohr and Mr. Brenner discussed the demolition of the old nursing home being in next year's capital asset plan.

Administrative Services

County-wide postage is the biggest expenditure after personnel which covers postage for all General Corp. The Clerk's Office has requested additional postage appropriation through ARPA. Which will be discussed in the following budget meeting.

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County Board

Although vacant, the administrator position continues to be appropriated as a cushion for board initiatives. Discussion of unbudgeted costs that could come from the Administrator appropriation ensued.

General County

Property taxes and State-shared revenues are the County's main sources of General Fund Revenues. While the property tax levy increases 3.6% in FY2022, the General Fund levy reflects a decrease due to the reallocation of the former Nursing Home to the Liability Levy. Sales tax revenues show strong growth due to Level the Playing Field legislation. Income tax revenue presently in the budget will be adjusted down to reflect 2020 unincorporated area census numbers. A breakdown of the General County Expenditure was given.

Tornado Sirens

Systems are owned by Champaign, Urbana, Savoy, the University of Illinois, and recently added Sidney and Pesotum. This is a pass-through budget.

**V. Adjournment**

Ms. Kloeppe adjourned the meeting at 8:25 p.m.



## CHAMPAIGN COUNTY BOARD

### Legislative Budget Hearings – FY2022

Monday, August 24, 2021 – 6:00 p.m.

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**Shields-Carter Meeting Room**

**Brookens Administrative Center**

**1776 East Washington Street, Urbana, Illinois**

#### **MINUTES – Subject to Approval**

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**Present:** Jacob Paul, Chris Stohr, Jennifer Straub, Steve Summers, Leah Taylor, Eric Thorsland, Samantha Carter, Lorraine Cowart, Aaron Esry, Stephanie Fortado, Jim Goss, Stan Harper, Mary King, Jenny Lokshin, Jim McGuire, Diane Michaels, Brad Passalacqua, Kyle Patterson

**Absent:** Emily Rodriguez, Jodi Wolken, Jordan Humphrey

**County Staff:** Darlene Kloepfel (County Executive), Tami Ogden (Director of Finance), Bill Colbrook (Director of Administration), Leann Brehob-Riley (GIS Director), Kari May (Executive Director - Children Advocacy Center), Jeff Blue (County Engineer), Lynn Canfield (Executive Director, Mental Health Board), Mike Williams (Juvenile Detention Center Director), Susan McGrath (Circuit Clerk), Dustin Heuerman (Sheriff), M.C. Neal (Chief Information Officer), Dana Brenner (Facilities Director), Kathy Larson (ARPA Project Manager), Dalitso Sulamoyo (Chief Executive Officer, Regional Planning Commission), Chris Ward (Fiscal Manager, Regional Planning Commission), Megan Robison (Recording Secretary)

**Others Present:** Julie Pryde (CUPHD Administrator), Krista Jones (Board of Health), Cathy Emmanuel (Board of Health)

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#### **Agenda Items**

##### **I. Call to Order**

County Executive, Darlene Kloepfel, called the meeting to order at 6:00 p.m.

##### **II. Roll Call**

A verbal roll call was taken, and a quorum was declared present.

##### **III. Approval of Agenda**

**MOTION** by Ms. Cowart to approve the agenda; seconded by Ms. Lokshin. Upon vote, the **MOTION CARRIED** unanimously.

##### **IV. Budget Presentation**

Ms. Kloepfel introduced Ms. Ogden and her presentation on the remainder of the budget. Ms. Ogden began with some information about the figures that appear on the slides.

48 GIS Consortium

49 Ms. Ogden explained the increase in membership fees, an anticipated retirement in personnel and  
50 how the fund balance is above their goal of 25%.

51

52 GIS Fund

53 Ms. Ogden indicated that this fund pays the fees for the County's membership in the GIS Consortium,  
54 mapping software licenses and explained where the revenue comes from. She stated that revenues  
55 are expected to be greater than budgeted due to a strong real estate market in 2021.

56

57 Children's Advocacy Center

58 Ms. Ogden presented this budget and informed the Board that employees would not be getting wage  
59 increases due to a lack of an increase in grant funding in FY2022, but they are working to find  
60 additional revenue for those increases.

61

62 Board of Health

63 Ms. Ogden explained how revenue is generated for this fund. She also mentioned that COVID-19  
64 funding will be ending in FY2021 and the County Board of Health has requested an additional  
65 appropriation of \$250,000 only to be used for emergencies and response to COVID-19.

66

67 Ms. Fortado asked where the fund balance would be at the end of FY2022. Ms. Ogden said it would be  
68 below the goal of 25%, around 11%, but the Board of Health believes that COVID-19 is a good reason  
69 to draw on the fund balance. Ms. Fortado also mentioned the possibility to use ARPA funds instead on  
70 drawing on their fund balance.

71

72 County Highway

73 Ms. Ogden moved on to the Highway budgets by listing some of the projects that funds have been  
74 appropriated to cover. She pointed out the large, anticipated fund balance in the County Motor Fuel  
75 Tax fund and gave more details about the IDOT Rebuild Grant.

76

77 Animal Control

78 The presentation showed a quick summary of all three budgets for Animal Control. Ms. Ogden pointed  
79 out the revenue to expenditure deficit and explained that was due to the planned purchase for a new  
80 vehicle and new software to shift this department off the AS/400.

81

82 Mental Health Board & Developmental Disabilities Boards

83 After introducing Ms. Canfield, Ms. Ogden explained some of the highlights provided by Ms. Canfield  
84 for uses of this levy funding.

85

86 Ms. Fortado asked for clarification on the location of the ARPA funding within this budget. Mr.  
87 McGuire invited Ms. Canfield to join the conversation and asked how the ARPA funding will be used.  
88 Ms. Canfield explained that ARPA funding is set to fund nine programs through June of 2022 and that  
89 she continues to work with state officials to locate more funding for these programs past that time.

90

91 Regional Planning Commission

92 Mr. Sulamoyo and Ms. Ward presented the budget for the Regional Planning Commission. Mr.  
93 Sulamoyo began with a general overview of their budget. He then moved on to highlights of each

94 individual fund. He explained that their fund balances are affected by the timing of grant funding.  
95 Some are provided upfront, but others are reimbursed after expenses are incurred. Mr. Sulamoyo  
96 finished the presentation by pointing out the memo in their binders that highlights some of the  
97 funding that is received from various entities within the County.

98  
99 Ms. Michaels inquired about the expenses that weren't reimbursed and Mr. Sulamoyo explained they  
100 were not eligible to be reimbursed due to the COVID-19 shutdown. Mr. Patterson asked about  
101 challenges with the workforce. Mr. Sulamoyo expressed that it has been a great challenge to attract  
102 qualified talent.

103  
104 Courts Construction

105 This fund is expected to be depleted in FY2022

106  
107 Courthouse Museum

108 There aren't any specific expenditures budgeted for FY2022

109  
110 Public Safety Sales Tax Fund

111 Ms. Ogden explained the state is still collecting the 1.5% collection, but the Level the Playing Field  
112 legislation has enhanced these revenues. Projections show revenues will be 20% higher than they  
113 were in 2020. Currently, there is a budget surplus that has been unbudgeted, and Ms. Ogden listed  
114 some options for these funds. She went on to explain what the remainder of the revenue goes  
115 towards. Then, Ms. Ogden gave details about the current bonds and when the debt service would be  
116 completely paid off.

117  
118 Mr. Goss asked about possibly putting the surplus towards the principal on the 2014 bonds. Ms.  
119 Ogden does not believe they have an opportunity to make an advanced payment. Ms. Fortado  
120 mentioned they may need to issue debt for the jail project and the Board may want to seek advice  
121 from Raymond James regarding all their options.

122  
123 Capital Asset Replacement Fund

124 Ms. Ogden listed many of the projects that have been budgeted in this fund. Ms. Kloeppel stated that  
125 several of these projects may be ARPA eligible items.

126  
127 IMRF

128 Moody's Credit Rating, in 2019, stated the County's pension burden is above average. In FY2022, they  
129 will use levy capacity to make an additional contribution of \$550,000 to Unfunded Liability, Ms. Ogden  
130 explained. She also projects the loan from this fund to the Nursing Home Fund will be paid in FY2021.

131  
132 Social Security

133 Ms. Ogden stated the FICA rate remains stable, additional expenditures are due to increased wages  
134 and the loan from this fund to the Nursing Home Fund is projected to be paid in FY2021.

135  
136 Tort Immunity

137 This fund has carried a negative fund balance for many years, but Ms. Ogden is suggesting reallocating  
138 the Nursing Home levy to this fund. The Nursing Home will be given credit for money owed to Self-  
139 Funded Insurance, but the money will be retained in this fund to remedy the negative fund balance.

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Self-Funded Insurance

After explaining the purpose of this fund, Ms. Ogden explained a way to lessen the financial burden on other funds, once this fund is in a healthier position.

Nursing Home

University Rehab (nursing home owner) currently owes the County a refund, but they are withholding that until the HFS Audit is complete. Ms. Ogden stated the HFS Audit currently shows the County owing money in excess of the amount owed from University Rehab, but the process has been slow moving.

Mr. McGuire confirmed with Ms. Ogden that the County is no longer responsible for any residents.

American Rescue Plan Act (ARPA)

Ms. Ogden reminded everyone that the first disbursement was received in FY2021 and the second installment is budgeted in FY2022. Ms. Kloepfel referred the Board members to the memo in their binder and explained the items listed in the spreadsheet. Ms. Kloepfel asked Ms. Larson to explain the qualifications to fit in the public health emergency category.

**V. Adjournment**

Ms. Kloepfel adjourned the meeting at 8:25 p.m.



# Champaign County Farm Bureau

---

801 N. Country Fair Drive, Suite A • Champaign Il 61821-2492  
Phone: (217) 352-5235 • Fax: (217) 352-8768 • [www.ccfarmbureau.com](http://www.ccfarmbureau.com)  
Bradley Uken, *Manager*

## CCFB Cover Crop Initiative

The Champaign County Farm Bureau (CCFB) and Illinois Farm Bureau have a long history of supporting and funding conservation initiatives that mitigate the environmental impact of farming while improving the water and soil quality of our communities. At a statewide level, over \$2 million has been invested by Illinois Farm Bureau in efforts related to the Illinois Nutrient Loss Reduction Strategy. These investments, including investment in the Embarras River Watershed that encompasses part of Champaign County, have led to a measurable reduction in nutrient loss from farm ground.

One highly effective method to reduce nutrient runoff, prevent soil erosion, improve soil health, and help control weeds, pests, and diseases is the use of cover crops. Cover crops are crops that are planted to provide winter soil cover and are not intended to be used as a cash crop. Crops used as cover crops run the gamut of species ranging from cereal rye to radishes. The 2017 USDA Census of Agriculture found a 50% increase in cover crop acreage between 2012 and 2017. The USDA's Sustainable Agriculture Research and Education program's 2019-2020 Cover Crop survey found that 91.2% of farmers reported an improvement in weed control after a solid stand of cereal rye cover crop. This report also found that 68% of farmers who planted a cash crop like corn or soybeans into a still-living cover crop reported better soil moisture management.

Despite the positive impact cover crops have, the challenges to widespread adoption of these practices are vast. Farmers lack the financial flexibility to invest in the added seed cost, the additional passes over the field, and to withstand the possible decrease in yield during the first years of cover crop usage. It takes multiple years for soil quality and moisture management benefits to be measurable enough to offset the initial investment cost.

Recent incentive programs have had great success in increasing the acreage on which cover crops are utilized. The CCFB would like to build upon its previous environmental stewardship efforts by incentivizing farmers who utilize cover crops on a per acre basis. Our incentive would not cover the entire cost of cover crop utilization by the farmer; however, it would offset enough costs to make it a financially viable option for Champaign County farmers.

The CCFB is asking for a one-time disbursement of \$225,000 from the ARPA funds. This money would fund a multi-year cover crop incentive and education program for Champaign County farmers. The CCFB and our membership are committed to being responsible stewards of the land and water that are entrusted to us.

Thank you for your consideration of this program.

Technical Memorandum  
**Project Summary**  
**Northward Expansion**



Sangamon Valley Public Water District

---

**Date:** August 23, 2021  
**To:** Sangamon Valley Public Water District Board of Directors  
Kerry Gifford, General Manager, Sangamon Valley Public Water District  
**From:** Terry Boyer, Donohue & Associates  
**Re:** Northward Expansion Project Summary

---

The Sangamon Valley Public Water District seeks to expand water service to the northern parts of the new District boundaries, primarily to provide potable water to households whose private wells are contaminated with natural gas from the Peoples Gas storage reservoir.

**Project Phases**

Phase 1 – Install booster pump station north of Thornewood subdivision and transmission mains to the north to serve the Peoples Gas impacted homes. Cost Opinion = \$3,800,000.

Future Phase(s) – Expand service area and water services to the areas further east of Route 47 and further west of Route 47.

**Schedule**

Projected grant funding from State	Aug 2021
Initiate Design	Sep 2021
Environmental Clearances	Sep – Dec 2021
Easements	Sep 2021 – Jan/Feb 2022
Preliminary Design	Sep – Dec 2021
Final Design	Jan – May 2022
Permitting	Feb – May 2022
Bidding	May – Jun 2022
Construction	July 2022 – July 2023
Water Available to New Customers	July 2023

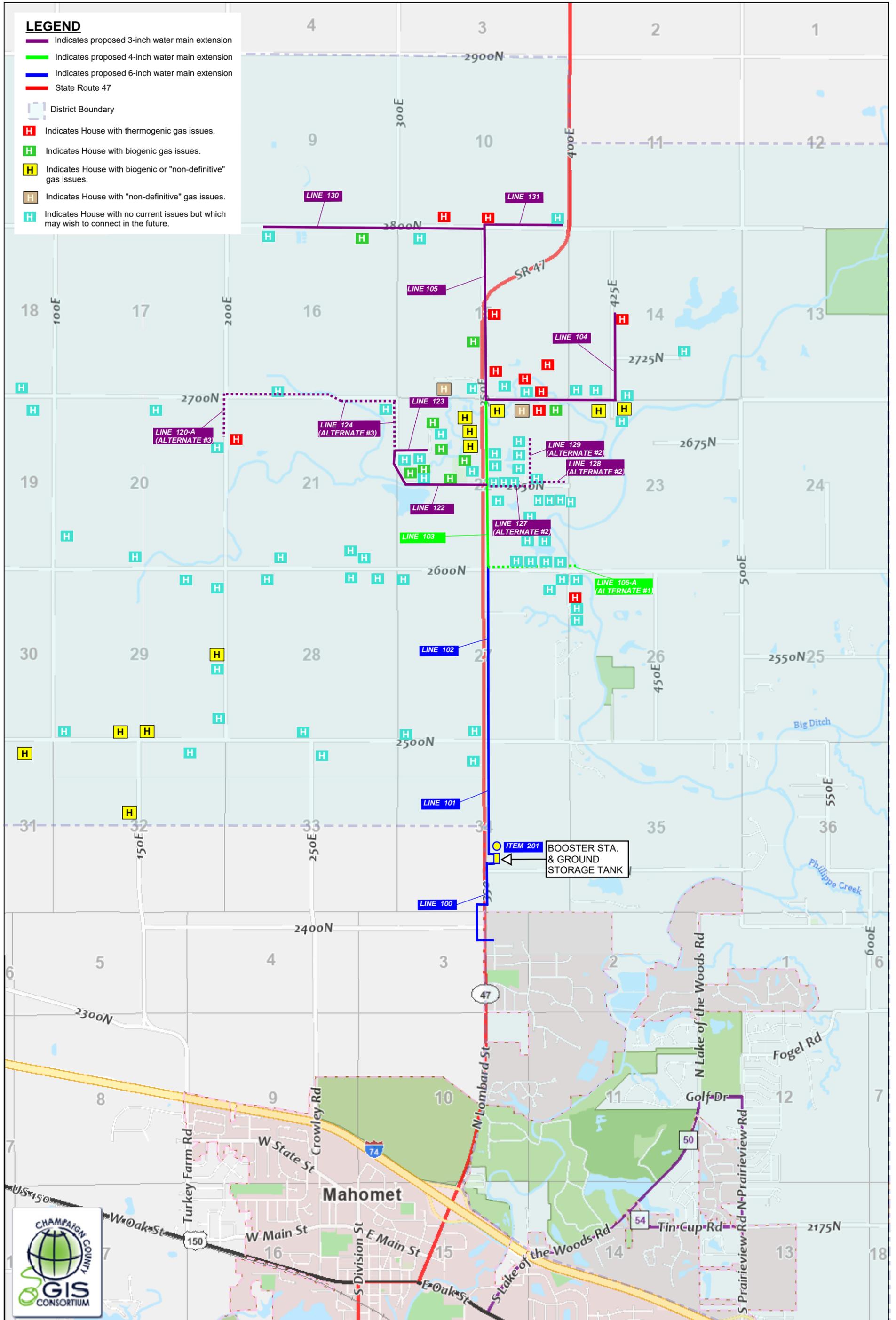
**Critical Items**

Easements – approximately 120 easements  
Environmental Clearances – Archaeological Phase I and Phase II  
WaterGems Model for entire potential system  
DCEO Administration – can request up to 25% upfront to pay for soft costs  
Conceptual Drawings

# Sangamon Valley Public Water System Northward Expansion – Phase 1 with Alternates

## LEGEND

- Indicates proposed 3-inch water main extension
- Indicates proposed 4-inch water main extension
- Indicates proposed 6-inch water main extension
- State Route 47
- District Boundary
- H Indicates House with thermogenic gas issues.
- H Indicates House with biogenic gas issues.
- H Indicates House with biogenic or "non-definitive" gas issues.
- H Indicates House with "non-definitive" gas issues.
- H Indicates House with no current issues but which may wish to connect in the future.

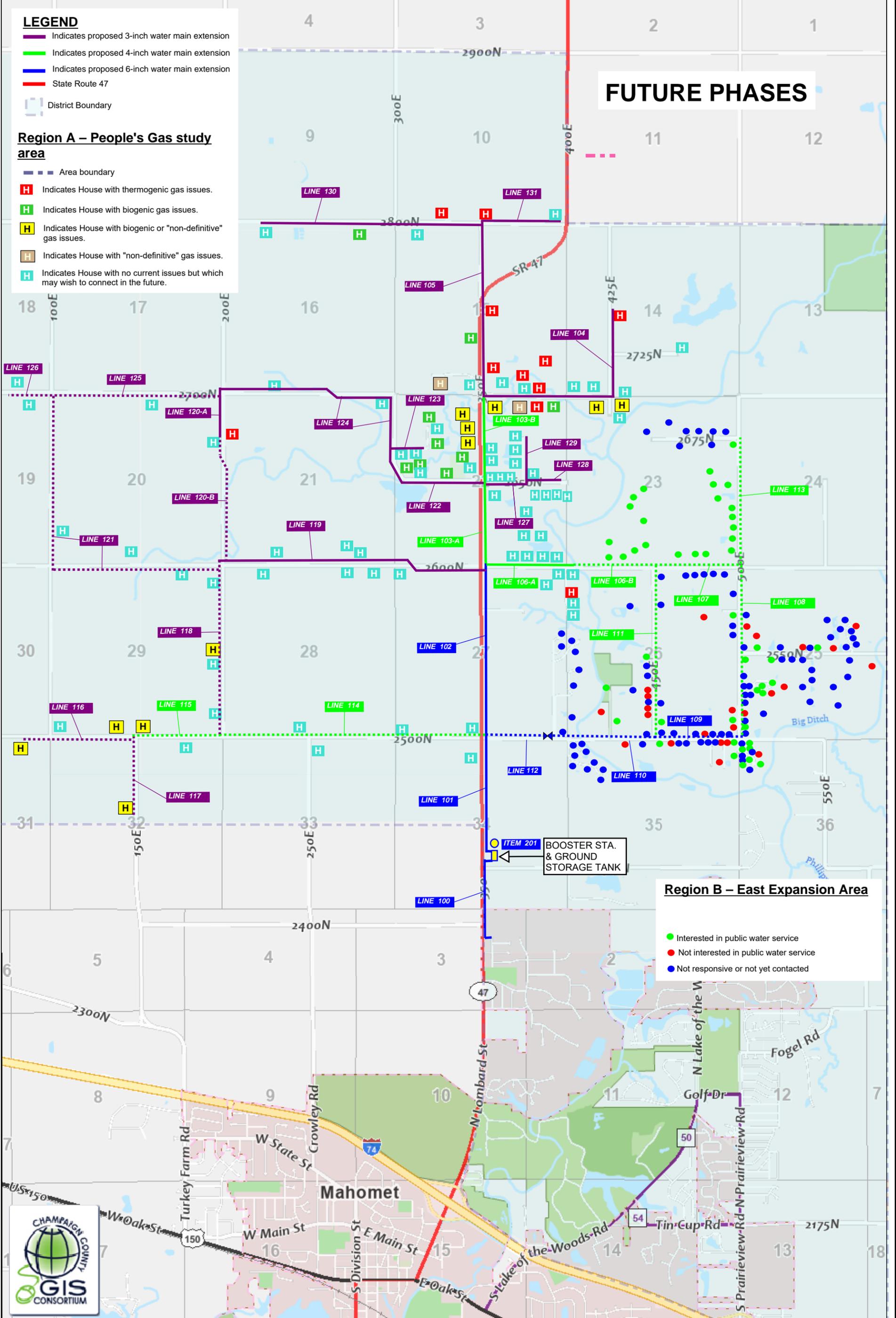


1,700 Feet

This map application was prepared with geographic information system (GIS) data created by the Champaign County GIS Consortium (CCGIS), or other CCGIS member agency. These entities do not warrant or guarantee the accuracy or suitability of GIS data for any purpose. The GIS data within this application is intended to be used as a general index to spatial information and not intended for detailed, site-specific analysis or resolution of legal matters. Users assume all risk arising from the use or misuse of this application and information contained herein. The use of this application constitutes acknowledgement of this disclaimer.



# Figure 1: Sangamon Valley Public Water System Northward Expansion



1,700 Feet

This map application was prepared with geographic information system (GIS) data created by the Champaign County GIS Consortium (CCGISC), or other CCGISC member agency. These entities do not warrant or guarantee the accuracy or suitability of GIS data for any purpose. The GIS data within this application is intended to be used as a general index to spatial information and not intended for detailed, site-specific analysis or resolution of legal matters. Users assume all risk arising from the use or misuse of this application and information contained herein. The use of this application constitutes acknowledgement of this disclaimer.

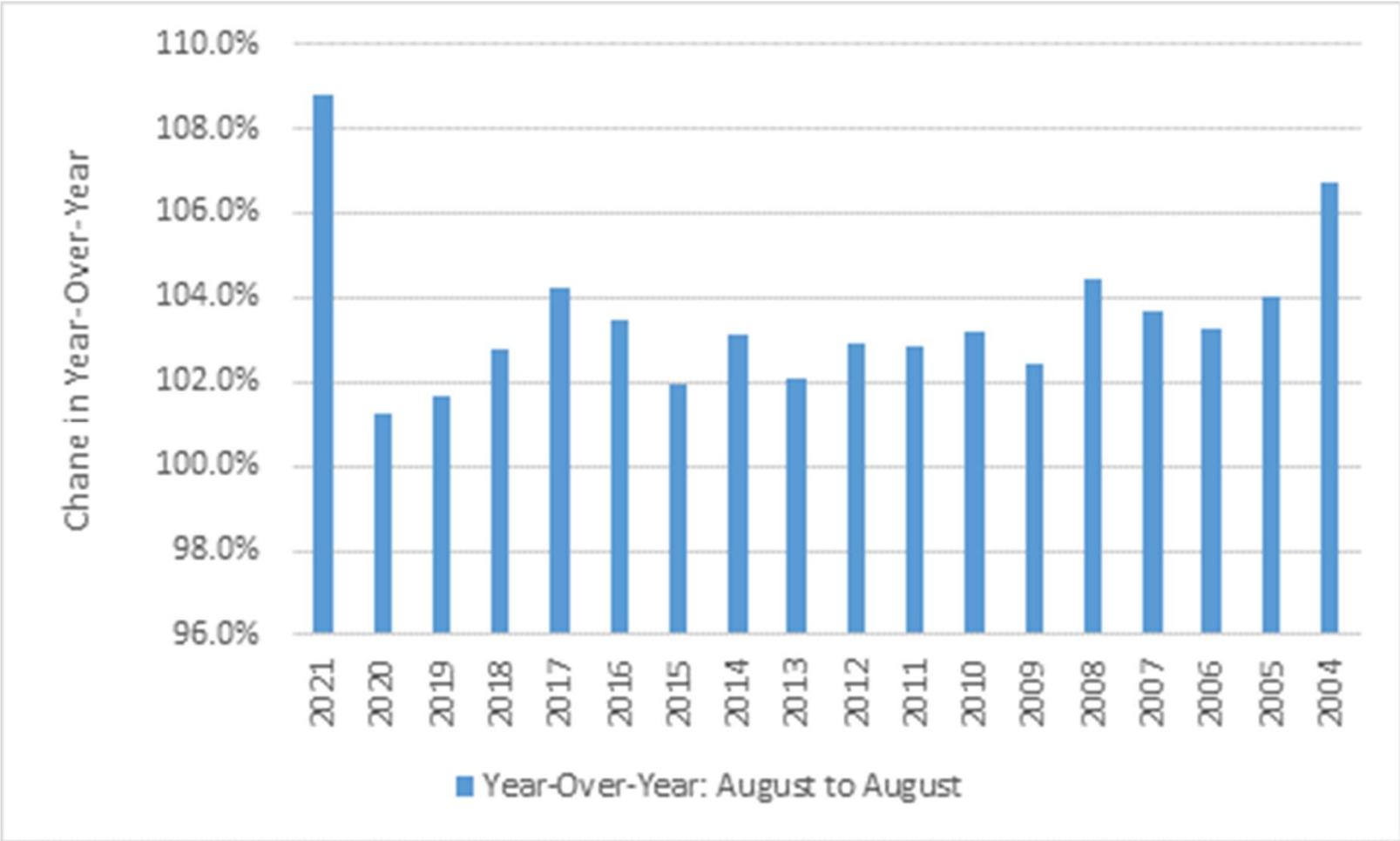
NORTH 14

Sangamon Valley Public Water District  
 Northward Expansion of Water System  
 Mahomet, Illinois

PHASE 1 - BASE  
 OPINION OF PROBABLE PROJECT COST  
 August 2021

WATER MAIN OR STRUCTURE NO. AND NAME	Initial Cost
Line 100: 6" water main along 350E/IL-47 from Quarry Rd to Booster Station North of 2425 N	\$126,000
Line 101: 6" water main along IL-47 from Booster Station North of 2425 N to 2500 N	\$175,000
Line 102: 6" water main along IL-47 from 2500 N to 2600 N	\$232,000
Line 103-A: 4" water main along IL-47 from 2600 N to 2700 N	\$105,000
Line 103-B: 4" water main along 350 E/Rte 47 from 2650 N to 2700 N	\$137,000
Line 104: 3" water main along 2700 N and 425 E from IL-47	\$272,000
Line 105: 3" water main along IL-47 and 2800N from 2700 N to Gas Plant	\$171,000
Line 122: 3" water main along 2650 N from 350 E/Rte 47 to 300 E	\$131,000
Line 123: 3" water main off 300 E	\$62,000
Line 130: 3" water main along 2800 N from 350 E/Rte 47 to Gas Plant	217,000
Line 131: 3" water main along 2800 N from 350 E/Rte 47 to 400 E	81,000
<u>Item 201: Booster Pump Station, Hydropneumatic Tank &amp; Ground Storage Tank</u>	<u>\$1,060,100</u>
Total Construction Cost of all Project Cost Items =	\$2,769,100
Contingency =	\$277,000
Design Engineering =	\$252,300
Bid Assistance =	\$15,000
Construction Engineering =	\$225,000
Easements (120 easements estimated) =	\$84,000
Private Well Disconnection (46 users) =	\$92,600
Land Acquisition for Booster Station =	\$80,000
Legal Fees =	\$5,000
TOTAL PROJECT COST =	<u>\$3,800,000</u>

# ENR Construction Cost Index – 2003 to 2021



# SVPWD Northward Expansion

Design and Bidding Task Listing  
August 16, 2021

ID	Task Name	Duration	Start	Finish	Predecessors	% Complete	2022												2023											
							Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
1	District Boundary Revision Legislative Process	240 days	Fri 07/31/20	Thu 07/01/21		100%																								
2	Funding Availability	22 days	Tue 08/03/21	Wed 09/01/21	1	0%																								
3	Easements and Routing	88 days	Thu 08/19/21	Mon 12/20/21		0%																								
4	Start Design	0 days	Wed 09/01/21	Wed 09/01/21	2	0%																								
5	Determine Easement Requirements	10 days	Thu 08/19/21	Wed 09/01/21	4FF	0%																								
6	Order and obtain title reports	22 days	Thu 09/02/21	Fri 10/01/21	4	0%																								
7	Review title reports	10 days	Mon 10/04/21	Fri 10/15/21	6	0%																								
8	Utility review	45 days	Thu 09/02/21	Wed 11/03/21	4	0%																								
9	Preliminary layouts with aerial backgrounds for initial contact with property owners	24 days	Thu 09/02/21	Tue 10/05/21		0%																								
10	Obtain aerials	5 days	Thu 09/02/21	Wed 09/08/21	5	0%																								
11	Obtain GIS / property lines	5 days	Thu 09/09/21	Wed 09/15/21	10	0%																								
12	Develop aerials for each property	5 days	Thu 09/16/21	Wed 09/22/21	11	0%																								
13	Drive route and review drawings / mark	2 days	Thu 09/23/21	Fri 09/24/21	12	0%																								
14	Review route adjustments	2 days	Mon 09/27/21	Tue 09/28/21	13	0%																								
15	Final aerial route drawings	5 days	Wed 09/29/21	Tue 10/05/21	14	0%																								
16	Discussion with property owners for concept agreement on routing and easement	10 days	Wed 10/06/21	Tue 10/19/21	15	0%																								
17	Topographic Survey - Drone Survey	22 days	Thu 09/02/21	Fri 10/01/21	4	0%																								
18	Prepare final easement plats	22 days	Wed 10/20/21	Thu 11/18/21	16,17	0%																								
19	Prepare easement agreements from plats (attorney)	22 days	Wed 10/20/21	Thu 11/18/21	18FF	0%																								
20	Easement agreements signed by owners	22 days	Fri 11/19/21	Mon 12/20/21	19	0%																								
21	Environmental Clearances	253 days	Mon 03/01/21	Wed 02/16/22		0%																								
22	IHPA archeological review - Phase I	50 days	Thu 09/02/21	Wed 11/10/21		0%																								
23	Prepare request for quote and drawing	7 days	Thu 09/02/21	Fri 09/10/21	4	0%																								
24	Submit request for quote to U of I	0 days	Fri 09/10/21	Fri 09/10/21	23	0%																								
25	Quote from U of I	5 days	Mon 09/13/21	Fri 09/17/21	24	0%																								
26	Quote to District for Approval	0 days	Fri 09/17/21	Fri 09/17/21	25	0%																								

Project: SVPWD Northward Expansion  
Date: Mon 08/16/21

Task		Project Summary		Inactive Milestone		Manual Summary Rollup		Deadline	
Split		External Tasks		Inactive Summary		Manual Summary		Progress	
Milestone		External Milestone		Manual Task		Start-only		Manual Progress	
Summary		Inactive Task		Duration-only		Finish-only			

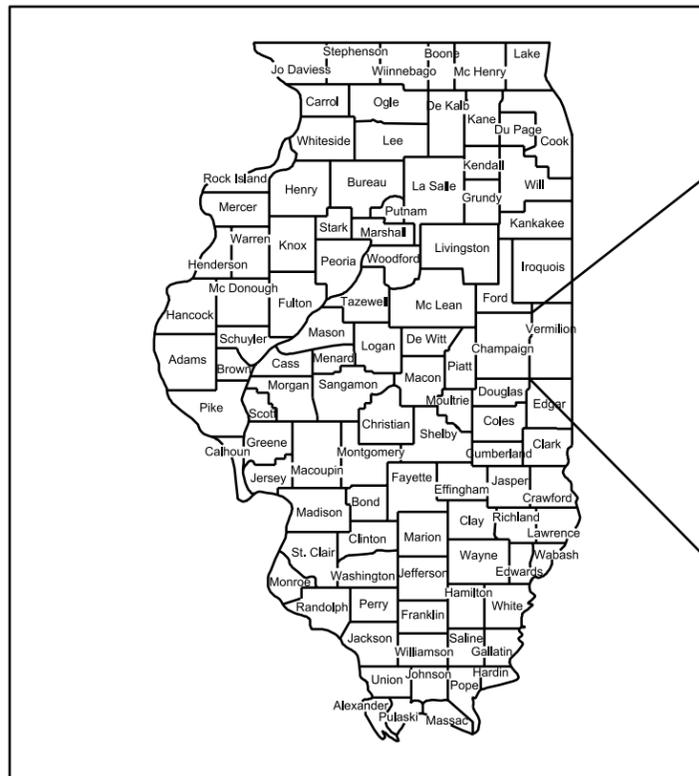




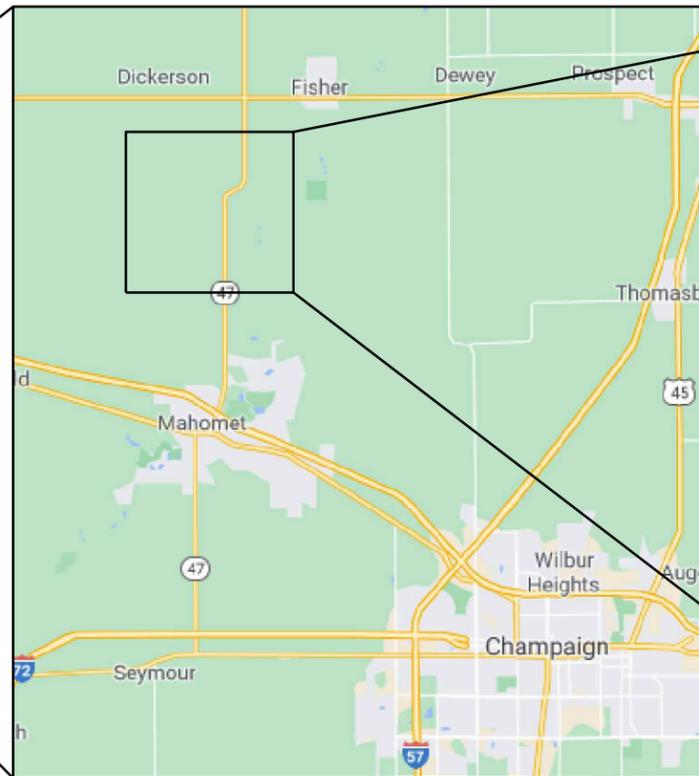


# SANGAMON VALLEY PUBLIC WATER DISTRICT NORTHWARD EXPANSION ON ROUTE 47 PHASE 1 WITH ALTERNATES

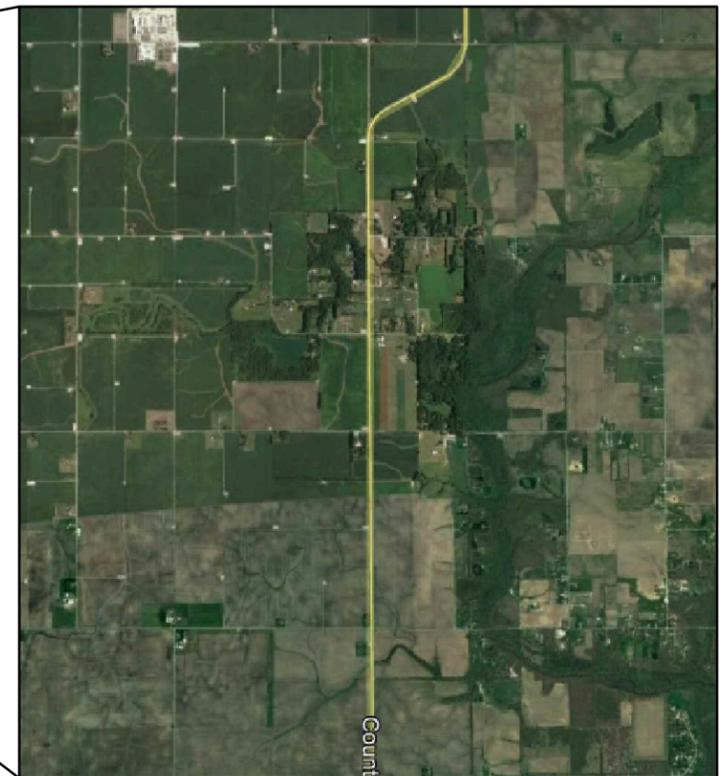
## MAHOMET ILLINOIS AUGUST 2021



STATE MAP



PROJECT LOCATION MAP



PROJECT SITE MAP

PREPARED FOR



PREPARED BY



3311 WEEDEN CREEK ROAD  
SHEBOYGAN, WISCONSIN 53081  
920-208-0296











### Economic Development

**Goal:** Create and implement a comprehensive, collaborative Champaign County business retention program.

**Purpose:** The business retention program aims to strengthen the connection between companies and the community. The program will help existing businesses solve current and potential problems; assist businesses with educational and technical assistance; connect companies with resources, and develop strategic retention and growth plans. Knowledge of companies' plans allows the community to build capacity for future growth.

**Meets our strategic goals of leveraging the strength of partners and common agenda and leading in economic, community, talent and member development.**

**Goal:** Increase the number of retailers in Champaign County who engage in e-Commerce.

**Purpose:** Coordination of an e-Commerce platform will help expand sales and give small retailers the ability to reach more customers than traditional retail. A countywide platform will make Champaign County retailers more competitive. It will provide an opportunity for underfunded minority and women-owned retailers to create an online presence without substantial costs to create the infrastructure.

**Meets our strategic goal of leading in economic, community, talent and member development and utilizing data to align Chamber initiatives and resources to our members' needs.**

**Goal:** Establish a low-interest microloan program for companies that historically had challenges accessing capital.

**Purpose:** While many loan programs exist, the purpose of a countywide microloan program will be to help disadvantaged households and entrepreneurs gain access to affordable financial services that help finance income-generating activities and the accumulation of assets through savings. The program will be true microloans not to exceed \$10K per loan.

**Meets our strategic goals of leveraging the strength of partners and common agenda and leading in economic, community, talent and member development.**

### Workforce Development

**Goal:** Create an in-school enterprise for **high school** students that will require multidisciplinary teams of students.

**Purpose:** A multi-disciplinary enterprise will provide students, particularly those from disadvantaged backgrounds, with the opportunity to build workplace and soft skills. The enterprise will give the students' career awareness and employ students during the school day as part of their education, enabling them to earn money and learn financial literacy. Food trucks.

**Meets our strategic goals of leveraging the strength of partners and common agenda; leading in economic, community, talent and member development and deepening the engagement of the next tier of emerging business leaders.**

**Goal:** Create a manufacturing talent pipeline for Champaign County. Focus on **middle school** hands-on career awareness.

**Purpose:**

A May 2021 study by Deloitte reports that as many as 2.1 million manufacturing jobs will go unfilled through 2030. The industry already has over a half of million jobs open. The skills gap is estimated to cost the US economy as much as **\$1 trillion**. The pandemic has cost the industry a nearly six-year loss in job gains. This effort will focus on creating career awareness at an earlier age than high school. This will enable interested students to focus their high school and post-secondary education better.

Career awareness activities will include (not necessarily limited to) a countywide manufacturing career day field trip; creation of a mobile hands-on manufacturing lab (with curriculum that becomes part of the science and math units); fifth grade field trips to high schools and Parkland College's CTE spaces; science fair assistance to build a pneumatic or robotic piece, and mentoring from area manufacturers.

**Meets our strategic goals of leveraging the strength of partners and common agenda; leading in economic, community, talent and member development and deepening the engagement of the next tier of emerging business leaders.**

**Goal:** As a community, go all in on iRead • iCount.

**Purpose:** iRead • iCount is a grassroots community initiative for K-2 marginalized students who need the most significant help. Studies have shown that as little as 15-minutes of reading a day with a child will expose that child to 1.8 million words a year. Up until 3rd grade, we learn to read. From 3rd grade on, we read to learn.

Only 32 percent of Champaign's Unit 4 black and brown students meet and exceed 3rd-grade reading. It hovers below 20 percent in Urbana. Yet, graduation rates are in the mid to high 80 percent in both districts. It means that students who are not prepared for work or a post-secondary education are sent into the world without basic skills.

As a community, we have to build a pipeline of opportunity for our youngest citizens. We have to show them a path forward and cannot wait until they are in high school because, at this point, the course has been chosen for the student. We need a concentrated effort on building curriculum, an on-going intensive marketing campaign for program awareness, and volunteer recruitment. We need to change the culture of the community on valuing basic skills.

**Meets our strategic goals of leveraging the strength of partners and common agenda; leading in economic, community, talent and member development and deepening the engagement of the next tier of emerging business leaders.**



**OFFICE OF THE PUBLIC DEFENDER**  
**CHAMPAIGN COUNTY, ILLINOIS**

To: County Board

From: Janie Miller-Jones

Date: 09/30/2021

Re: Budget Amendment 20-00053

**MEMO**

The FY21 funding allocated for Office Supplies, Professional Services, and Court Reporting has been depleted. Based on current spending (Jan-Sept, 2021) additional funding will be essential to get through the remaining fiscal year (Oct-Dec, 2021).

Please be aware that additional funds have been requested and are essential for the upcoming fiscal year. See spending pattern below.

**522.02 OFFICE SUPPLIES**

Original Budget 2018-2021: \$4,407

In 2018, spent \$7,801

In 2019, spent \$5,996

In 2020, spent \$7,885

2021: The costs of office supplies continue to increase annually, and the past original budgets have been underfunded.

**533.07 PROFESSIONAL SERVICES**

Original Budget 2018-2021, \$4,000

In 2018, spent \$4,300

In 2019, spent \$6,300

In 2020, spent \$7,616

2021: The cost for interpreting services has increased and interpreters are used more often due to a higher number of non-English speaking clients being assigned to the Public Defender's Office. In addition, when we have no local interpreters for certain languages, attorneys are required to use Language Line Solutions, \$3.95/minute/audio to communicate with clients.

### **533.05 COURT REPORTING**

2021 Original Budget \$900

The Public Defender's Office is not charged for all transcripts (Motion To Withdraw Guilty Plea, Motion To Reconsider Sentence, etc.). However, this year the Public Defender's office was required to purchase a transcript costing \$774 (req 036-036) which has created a financial hardship. See spending pattern below.

2017 Actual	\$1,607
2018 Actual	\$1,282
2019 Actual	\$ 882
2020 Actual	\$ 904

FUND 080 GENERAL CORPORATE

DEPARTMENT 036 PUBLIC DEFENDER

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-036-522.02 OFFICE SUPPLIES	4,407	4,407	5,982	1,575
080-036-533.07 PROFESSIONAL SERVICES	4,000	7,010	9,410	2,400
080-036-533.05 COURT REPORTING	900	900	1,200	300
<b>TOTALS</b>	<b>9,307</b>	<b>12,317</b>	<b>16,592</b>	<b>4,275</b>

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

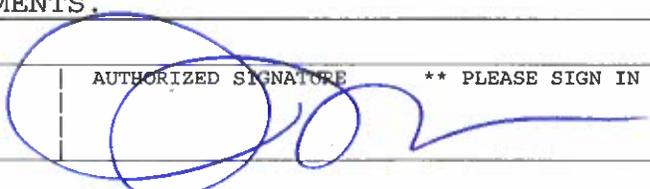
**EXPLANATION:** BASED ON CURRENT SPENDING (JAN-SEPT, 2021) ADDITIONAL/APPROXIMATE FUNDS WILL BE NEEDED FOR OCT/NOV/DEC, 2021 IN THE FOLLOWING:  
 OFFICE SUPPLIES: \$525/MONTH DAILY OPERATION. COURT REPORTING: \$100/MONTH  
 PROFESSIONAL SERVICES: \$800/MO TO COVER COST OF INTERPRETER SERVICES FOR ATTORNEY/CLIENT APPOINTMENTS.

DATE SUBMITTED:

9-23-2021

AUTHORIZED SIGNATURE

\*\* PLEASE SIGN IN BLUE INK \*\*



APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:


### **075-914 Urbana ARPA Management**

This budget amendment will accommodate a contract to support project and fiscal management of Urbana's ARPA allocation. The budget amendment accommodates an appropriation for the remainder of the FY21 fiscal year inclusive of salary, fringe benefit, and indirect charges. Future years' appropriations will be included in the RPC's annual budget. Administrative expenses represent 3% of the total \$12,974,560 ARPA allocation over the term of the funding (FY21-FY27). RPC staff have significant experience in federal grants management and appropriate stewardship of public resources. Project and fiscal management will include developing an overall strategy for one-time ARPA investments, defining focus areas consistent with federal guidance, and developing metrics that will assess successful achievement of long-term beneficial outcomes. Staff will also develop an online proposal template for prospective applicants and will research alternative funding sources to leverage projects. Staff will prepare monthly project and fiscal reports related to award outlays, organizational performance consistent with relief funding, and progress toward achieving fair and equitable results.

FUND 075 REGIONAL PLANNING COMM DEPARTMENT 914 URBANA ARPA MANAGEMENT

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
075-914-511.03 REG. FULL-TIME EMPLOYEES	0	0	71,335	71,335
TOTALS	0	0	71,335	71,335

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
075-914-336.02 URBANA CITY	0	0	71,335	71,335
TOTALS	0	0	71,335	71,335

EXPLANATION: SEE ATTACHED

DATE SUBMITTED:

9/28/21

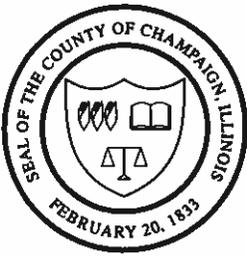
AUTHORIZED SIGNATURE

\*\* PLEASE SIGN IN BLUE INK \*\*

*Elizabeth Murphy*

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:



**CHAMPAIGN COUNTY**  
**VETERANS ASSISTANCE COMMISSION**

1776 East Washington Street, Urbana, Illinois 61802-4581

---

**Brad Gould, Superintendent**

October 4, 2021

Champaign County Board

The Veterans Assistance Commission has received \$7305.00 in donations for 2021 and request a budget amendment for this amount. The funds will be moved to Assistance to Veterans 080-127-533.54.

The donations were made by Disabled American Veterans - \$5000.00; American Legion Post 24 - \$524.00; American Legion Riders - \$781.00; and Laborers Local 703 - \$1000.00.

Bradley P. Gould  
Superintendent

REQUEST FOR BUDGET AMENDMENT

BA NO. 21-00057

FUND 080 GENERAL CORPORATE

DEPARTMENT 127 VETERANS ASSISTNC COMSSN

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
80-127-533.54 ASSISTANCE TO VETERANS	80,000	80,000	87,305	7,305
TOTALS	80,000	80,000	87,305	7,305

INCREASED REVENUE BUDGET:

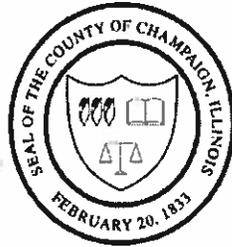
ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
80-127-363.10 GIFTS AND DONATIONS	0	0	7,305	7,305
TOTALS	0	0	7,305	7,305

EXPLANATION: DONATIONS RECEIVED IN FY2021 AND REQUEST FOR APPROPRIATION TO EXTEND BENEFITS TO VETERANS. SEE ATTACHED MEMO FOR MORE DETAILS.

DATE SUBMITTED: 10/4/21 AUTHORIZED SIGNATURE: *[Signature]* \*\* PLEASE SIGN IN BLUE INK \*\*

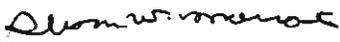
APPROVED BY BUDGET & FINANCE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Susan W. McGrath**  
Champaign County Circuit Clerk



**Champaign County Courthouse**  
101 East Main Street  
Urbana, IL 61801  
Phone (217) 384-3725  
Fax (217) 384-3879

**TO:** Kyle Patterson, County Board Chair  
Stephanie Fortado, Chair, Finance Committee  
Jim Goss, Vice Chair, Finance Committee

**FROM:** Susan W. McGrath   
Champaign County Circuit Clerk

**RE:** Proposed Budget Transfer 21-00003

**DATE:** October 4, 2021

Thank you for allowing me to present to you my proposed budget transfer 21-00003 to replace all the office chairs in my office, as well as purchase new headsets for staff, and replace microphones at the front counter.

The office chairs were purchased when the new addition to the Courthouse opened in 2003. They have not been replaced since that time. During the courthouse tours we conducted the week of June 21, 2021, County Board members were able to see and examine the condition of the office chairs. The cushions are flat and are no longer supportive. Because of the nature of their jobs, my staff are sitting in these chairs for most of the day, so the chairs they are using need to provide adequate back and leg support. In addition, some of the chairs which need to be replaced do not have adequate arm support.

The headsets staff are currently using are also out of date and need to be replaced. These headsets are crucial for phone answering, one of the major tasks performed by staff. Because of the age of the present headsets, in some cases they are losing parts. In addition, as the County is going to be investing in a new phone system in 2022, we will need these headsets to ensure that they are compatible with the new system.

The microphones at the front counter are not long enough to be comfortable used by staff and are not adequately picking up the conversations the public are trying to have with staff. Staff are having to stand on their chairs to try to hear or communicate with the public.

AFSCME has also raised the issue of the replacement of office chairs as a health and safety issue as defined by their collective bargaining agreement with this office.

Page Two

Memo to the Finance Committee

October 4, 2021

Originally, I had submitted this request, totaling \$56,700, as an ARPA request. However, because of savings I have made in my budget over the course of the year, I have sufficient monies in my full-time personnel line item to pay for these needed items. Specifically: (1) I eliminated the position of Finance Manager in April 2021; (2) I have not filled the position of Executive Assistant since he left the office in December 2020 to take a job with the City of Urbana. In addition, there are going to be other savings in full-time personnel because of staff vacancies created by a staff person who left upon his admission to Yale Law School, a staff person who transferred to the State's Attorney's Office, and a staff person who took a job with a private law firm. All those vacancies have been filled, but it took time for those vacancies to be filled.

Since the time that I originally obtained the information for the purchase of office chairs, the cost has increased 9.5%, as you will see from the attached information. I would like to avoid further cost increases by purchasing all these items from the FY21 budget.

Please do not hesitate to contact me if you need any further information in this regard.

REQUEST FOR BUDGET TRANSFER  
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 21-00003

FUND 080 GENERAL CORPORATE

DEPARTMENT 030 CIRCUIT CLERK

TO LINE ITEM:

FROM LINE ITEM:

NUMBER/TITLE	\$ AMOUNT	NUMBER/TITLE
080-030-522.44 EQUIPMENT LESS THAN \$5000	56,700.	080-030-511.03 REG. FULL-TIME EMPLOYEES

EXPLANATION: THIS IS A REQUESTED TRANSFER FROM FULL TIME PERSONNEL TO PAY  
FOR REPLACEMENT OF OFFICE CHAIRS, AND FOR NEW HEADSETS AND MICROPHONES.  
ORIGINALLY THIS WAS AN ARPA REQUEST WHICH I WITHDREW TO MAKE THIS PURCHASE  
FROM OUR BUDGET. SEE ATTACHED INFORMATION FROM THE ORIGINAL ARPA REQUEST.

DATE SUBMITTED: 10/4/21 *[Signature]*  
 AUTHORIZED SIGNATURE  
 APPROVED BY PARENT COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_ \* PLEASE SIGN IN BLUE INK \*


APPROVED BY BUDGET AND FINANCE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_


**FY2022 New Budget Request (use a separate form for each budget)**

Operation Increase Request Yes  No  ARPA Eligible Yes  No

Budget Circuit Clerk Fund/Department 080 .030

Describe your request, including the rationale for the request, any programmatic effects of not funding the request, and whether funding can be deferred to a future fiscal year.

\*\*Replace all chairs in the office. All office chairs are at least 20 years old; they no longer provide proper back and leg support, and staff are voicing concerns of increasing discomfort. The chairs at the front counters are tall stools without arms or other support. Along with the partitions, AFSCME representatives inquire about the status of chair replacements at each meeting.

\*\*Purchase 6 counter microphones @ 119. The stock microphones are not long enough to be easily used by most staff without stretching and/or standing on tip-toes. Also sound from customers is unfocused and hard to hear. Headphones for the counter microphones would allow staff to communicate more safely, and to better hear people served. Not funding the request would foster continuing communications challenges with the public.

\*\*38 phone headsets, compatible with work phones and PCs. Plantronics CS540s phone headsets were \$400 when originally purchased; PC headsets were additional. Batteries are dying, and parts of the headsets have started to fall off. In addition to a new phone system, we need a new fleet of headsets.

Budget Line #	Budget Line Description	FY2022 Budget Request (\$)	Recurring Cost (\$) (if applicable)
522.44	Equipment / Furniture < \$5000 - Chairs	47,018	0
522.44	Equipment / Furniture < \$5000 - Microphones	714	0
522.44	Equipment / Furniture < \$5000 - Headsets	8,968	0
<b>Total FY2022 Budget Increase Requested and Total Recurring Annual Cost</b>		<b>56,700</b>	<b>0</b>

Document additional costs to other budgets if applicable (i.e. additional staff will result in increased expenditures in IMRF, Social Security, Health Insurance, Work Comp and Unemployment Insurance).

Budget Line #	Budget Line Description	FY2022 Budget Impact (\$)	Recurring Cost (\$) (if applicable)
<b>Total FY2022 Budget Impact and Total Recurring Annual Cost</b>			

Document any additional revenue sources, and amounts, available to offset increased expenditures.

Over the past 5 years, 080-030 has returned \$1,885,658 to the General Fund. These requested upgrades for FY2022 (and other upgrades still needed) could have been planned, budgeted, and addressed. The Circuit Clerk is asking the Board to re-invest some of those funds back into 080-030 at this time

2018 County Budget Doc: 2016 actuals: \$1,459,161 rev - \$1,098,810 exp = \$360,351 00 returned to the General Fund  
 2019 County Budget Doc: 2017 actuals: \$1,442,870 rev - \$1,031,225 exp = \$411,645 00 returned to the General Fund  
 2020 County Budget Doc: 2018 actuals: \$1,457,262 rev - \$1,126,123 exp = \$331,139 00 returned to the General Fund  
 2021 County Budget Doc: 2019 actuals: \$1,643,411 rev - \$1,147,368 exp = \$496,043 00 returned to the General Fund  
 2022 R drive Budget Draft: 2020 actuals: \$1,400,578 rev - \$1,134,098 exp = \$266,480 00 returned to the General Fund

Provide additional information you wish to relay to the County Board.

The most recent quote from stocks for the chairs was in July for \$42,938.27, with a projected 9.5% increase effective in August, or \$47,017.41.

**From:** [Maggie McGuire](#)  
**To:** [Susan W. McGrath](#)  
**Cc:** [Isak Griffiths](#)  
**Subject:** Allsteel and Hon chair proposals  
**Date:** Thursday, July 15, 2021 12:52:35 PM  
**Attachments:** [Circuit Clerk AS chair PROPOSAL 50947.pdf](#)  
[Circuit clerk Hon side chairs PROPOSAL 50947A.pdf](#)  
[RelateBrochure \(1\).pdf](#)  
[Ceres Brochure.pdf](#)

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CAUTION: External email, be careful when opening.

Hi Susan,

Please see the attached proposals for the Allsteel Relate task chairs and stools - proposal # 50947 and the Hon proposal 50947A for the side chairs.

The 2 fabrics mentioned below are the same price so I have specified the Centurion Iron Ore in the proposals.

There is a 9.5% price increase beginning August 1st for Allsteel and Hon. I would need to revise the proposals if you're going to order after July 29th to include the price increase.

We would need to place the order by July 29th to ensure current pricing.

Please let me know if there are any questions.

Thank you,  
Maggie McGuire  
President  
Stocks Office Furniture  
602 S. Country Fair Drive  
Champaign IL 61821  
O 217-359-1661 C 217-649-7740

-----Original Message-----

From: Susan W. McGrath <[smcgrath@co.champaign.il.us](mailto:smcgrath@co.champaign.il.us)>  
Sent: Wednesday, June 23, 2021 5:05 PM  
To: Maggie McGuire <[maggie@stocks-inc.com](mailto:maggie@stocks-inc.com)>  
Cc: Isak Griffiths <[ig43434@co.champaign.il.us](mailto:ig43434@co.champaign.il.us)>  
Subject: FW: Scanned from a Xerox Multifunction Printer

Maggie, attached is our chair count.

For the fabric, there is only one that has the count of 750,000 double rubs, which is the Centurion Setting CU19 Iron Ore. The next best are 200,000. But, what is the cost difference? Susan

Susan W. McGrath  
Champaign County Circuit Clerk

**STOCKS OFFICE FURNITURE**  
**602 S. COUNTRY FAIR DR**  
**CHAMPAIGN, IL 61821**  
**ph: (217) 359-1661**

PROPOSAL: 50947A

DATE: 07/15/21

PROJECT#: 2-114

**PROPOSAL FOR:**

Champaign Co Circuit Clerks Office

101 E MAIN ST  
 URBANA IL 61801

**INSTALL AT:**

Champaign Co Circuit Clerks Office

101 E MAIN ST  
 URBANA ILLINOIS 61801

SALESPERSON

CUSTOMER P/O..:

QUOTE VALID

/ /

*Maggie McGuire*

<u>#</u>	<u>QTY</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>SELL</u>	<u>EXTENDED</u>
1	1	Hon	HON Company Ominia contract R191804	0.00	0.00
Please ship to: Stocks Warehouse					
1812 N Federal Dr Ste B Urbana, IL 61801					
2	21	HCG6	HON Company Ceres Guest/Multi purpose Four Leg Stacking	293.28	6,158.88
		.F	Arm: Fixed Arm		
		.H	Option: Hard		
		.IM	Back: Stretch Black		
		\$(1)	Gr 1 UPH		
		.CU	Centurion		
		19	COLOR: Iron Ore		
		.BLCK	Textured Black		
			List Price: 628.00		
3	1	Install	Stocks Office Furniture	150.00	150.00

Stocks Office Furniture - "We're known by the companies we keep!"

SUBTOTAL....: 6,308.88

ACCEPTED BY \_\_\_\_\_

DATE ACCEPTED \_\_\_\_\_

TOTAL

-----  
 6,308.88  
 =====

**STOCKS OFFICE FURNITURE**  
**602 S. COUNTRY FAIR DR**  
**CHAMPAIGN, IL 61821**  
**ph: (217) 359-1661**

**PROPOSAL: 50947**  
**DATE: 07/15/21**  
**PROJECT#: 2-114**

**PROPOSAL FOR:**

Champaign Co Circuit Clerks Office  
  
 101 E MAIN ST  
 URBANA IL 61801

**INSTALL AT:**

Champaign Co Circuit Clerks Office  
 SUSAN MCGRATH  
 101 E MAIN ST  
 URBANA ILLINOIS 61801

SALESPERSON

CUSTOMER P/O.:

QUOTE VALID  
 / /

*Maggie McGuire*

<u>#</u>	<u>QTY</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>SELL</u>	<u>EXTENDED</u>
			Please issue purchase order to: Allsteel c/o Stocks. Consensys State & Local Inv Dealer Contract # 7021.		
			Please ship to: Stocks Warehouse  1812 N Federal Dr Ste B Urbana, IL 61801		
1	9	RLS-MHW	Allsteel Relate Stool Std Mesh High-Bk/Adj Arms .4 Extended Range cylinder .0 Hard tread dual wheel .L Lumbar .CBK Charblack LKM01 CLR: Carbon \$(1) GRD 1 UPH .CU Fab: Centurion 19 CLR: Iron Ore List Price: 1988.00	771.34	6,942.06
2	49	RL-MHW	Allsteel Relate Std Mesh High-Bk/Adj Arms .2 Standard cylinder .0 Hard Casters .L Lumbar .CBK Charblack LKM01 CLR: Carbon \$(1) GRD 1 UPH .CU Fab: Centurion 19 CLR: Iron Ore List Price: 1484.00	575.79	28,213.71

<u>#</u>	<u>QTY</u>	<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>SELL</u>	<u>EXTENDED</u>
3	1	Srchrg	Allsteel Allsteel Tariff Surcharge 3.125%	1,098.62	1,098.62
4	1	Install	Stocks Office Furniture	375.00	375.00

Stocks Office Furniture - "We're known by the companies we keep!"

SUBTOTAL.....: 36,629.39

ACCEPTED BY \_\_\_\_\_

DATE ACCEPTED \_\_\_\_\_

TOTAL

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36,629.39  
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PAGE 2 OF 2

# Memo

To: County Executive Darlene Kloeppel, County Board Chair Kyle Patterson, County Board Members, and Tami Ogden

From: Aaron Ammons, Champaign County Clerk

Date: October 6, 2021

Re: FY 2022 IVRS and HAVA Grant Funding

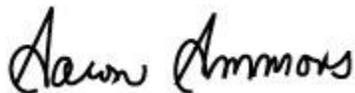
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On October 6, 2021 the Champaign County Clerk's office was notified that they were eligible for the following grant awards through the Illinois State Board of Elections:

Illinois Voter Registration System (IVRS) grant award: \$188,135 (state funded)

Help American Vote Act (HAVA) grant award: \$33,633 (federally funded)

These are annual grants that run from July 1, 2021-June 30, 2022. These grants help offset the costs related to expenses incurred from the maintenance of the Clerk's voter registration system and election security. The funding for the IVRS grant has increased from \$100,000 when we first started utilizing these grants to \$180,000. HAVA has increased from \$15,000 to \$33,000.



Aaron Ammons

Champaign County Clerk

**RESOLUTION NO. 2021-XXX**

**RESOLUTION AUTHORIZING AN ACCEPTANCE AGREEMENT BETWEEN CHAMPAIGN COUNTY AND THE ILLINOIS STATE BOARD OF ELECTIONS FOR THE 2022 VOTER REGISTRATION STATE GRANT**

**WHEREAS**, the Champaign County Clerk’s Office is receiving a Voter Registration State Grant and has been notified it is eligible to receive an amount of \$188,135.00 (ONE HUNDRED-EIGHTY-EIGHT THOUSAND, ONE HUNDRED AND THIRTY-FIVE AND 00/100 DOLLARS) to assist in the maintenance and other associated costs involved for Champaign County’s voter registration system to communicate with the Centralized Statewide Voter Registration System; and

**WHEREAS**, the Illinois State Board of Elections and Champaign both has responsibilities under Help America Vote Act as to spending the grant for its intended purposed and tracking expenditures not previously covered or reimbursed by the Help America Vote Act grant funds; and

**WHEREAS**, an acceptance agreement outlining the responsibilities of Champaign County has been prepared;

**NOW, THEREFORE, BE IT RESOLVED** that the County Board of Champaign County authorized the County Board Chair to enter into the Voter Registration State Grant Acceptance Agreement with the Illinois State Board of Elections.

**PRESENTED, ADOPTED, APPROVED, AND RECORDED** this 21<sup>st</sup> day of October.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded & Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

\_\_\_\_\_  
Darlene A. Kloeppel,  
County Executive  
Date: \_\_\_\_\_



**Illinois State Board of Elections  
Voter Registration State Grant 2022  
Acceptance Agreement**



You are receiving a grant from the Illinois State Board of Elections. Generally stated; the purpose of this grant is to assist in the maintenance and other costs associated with your voter registration system in order for it to communicate with the Centralized Statewide Voter Registration System as required by Title III Section 303 of the Help America Vote Act of 2002. Your election jurisdiction received previous information regarding the amount your jurisdiction is entitled to, which will be distributed in a lump sum payment after the Illinois State Board of Elections has received copies of all current documented expenditures. It is important to note that only documented expenditures and/or obligations to expend are eligible for reimbursement. Your election jurisdiction, **Champaign County**, is eligible to receive an amount of **\$188,135.00**, which will be distributed in a lump sum payment. If your expenses exceed this amount and funding is available, you may be able to take advantage of a second reimbursement which may be sent in a second payment.

The State Board of Elections and you, the Election Authority, have responsibilities both as to spending the monies for the intended purposes and tracking expenditures not previously covered or reimbursed by the HAVA funded VR Grant or other grant monies. By accepting this money, you agree to send copies of all future documented expenditures and/or obligations to expend for audit purposes in accordance with generally accepted auditing standards.

Purchases made from this fund shall become the responsibility and property of the Election Authority, not the State Board of Elections. All property control and custody responsibilities will be assumed by the Election Authority. Likewise, the Election Authority agrees that all future costs related to maintenance, repairs, and upgrades to equipment or property purchased with these grant funds shall be the sole responsibility of the Election Authority, not the State Board of Elections. While future maintenance funds have been requested by the State Board of Elections for this purpose, there are no guarantees as to the availability of said funding.

As a condition of receipt of this grant, the Election Authority agrees to comply with the provisions of the Business Enterprise for Minorities, Females, and Persons with Disabilities Act (30 ILCS 575/) and the equal employment practices of the Illinois Human Rights Act (775 ILCS 5/2-105).

**THIS GRANT IS SUBJECT TO THE ILLINOIS GRANT FUNDS RECOVERY ACT (30 ILCS 705/1, et seq.). THEREFORE, ANY UNSPENT PORTION OF THE GRANT THAT REMAINS AFTER 30 DAYS MUST BE RETURNED WITH INTEREST TO THE STATE BOARD OF ELECTIONS IMMEDIATELY. ANY MISSPENT OR IMPROPERLY HELD GRANT FUNDS ARE SUBJECT TO RECOVERY BY THE STATE BOARD OF ELECTIONS.**

**Election authorities that fail to pay their vendors for qualifying expenses within the 30-day time period as specified by the terms of this Agreement and underlying federal rule shall become liable to the State Board of Elections for interest penalties for failing to meet the 30-day interval (unless the applicable grant amount, or any unused portion thereof, is returned to the State before the 30-day period has elapsed). An election authority failing to meet this 30-day requirement will be liable for interest at the rate applicable to the State's payments to its vendors under the terms of the State Prompt Payment Act (30 ILCS 540). The interest calculation for this mandatory reimbursement is based on the historical interest rates earned by the State HAVA fund and paid by the State Treasurer during the specific time periods the money was improperly held by the local jurisdiction. The election authority assessed this interest penalty must remit the penalty amount to the State Board of Elections within 30 days of receipt of notice from SBE. Such interest payment shall be identified separately from any grant returns or other refunds.**

By signing this document, you certify that you agree to use the grant funds provided for the purposes articulated above and certify that you understand and agree to the record keeping and documentation requirements set forth above. **Further, you certify that you will return to the SBE any of the unspent funds remaining within thirty days after receipt of such funds as noted above.** For purposes of this paragraph, the unspent funds shall be considered timely returned if it is actually received in either of the SBE offices (Chicago or Springfield) within 30 days of receipt or, if received beyond such 30-day period, the envelope containing the unspent funds is postmarked within such 30-day period. If the postmark on the envelope containing the unspent funds is missing or illegible, the return of the unspent

funds will be considered timely if such envelope is received by the SBE no later than 5 business days following the end of such 30-day period.

Any violations of this agreement may be reported to appropriate legal authorities for review and appropriate action.

**Chair of County Board or Board of Election  
Commissioners Authorized Agent**

**Election Authority Authorized Agent**

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Printed Name \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

**Illinois State Board of Elections**

Signature \_\_\_\_\_

Printed Name Bernadette M. Matthews, Acting Executive  
Director

Date \_\_\_\_\_

**RESOLUTION NO. 2021-XXX**

**RESOLUTION AUTHORIZING AN ACCEPTANCE AGREEMENT BETWEEN CHAMPAIGN COUNTY AND THE ILLINOIS STATE BOARD OF ELECTIONS FOR THE 2022 HELP AMERICA VOTE ACT (HAVA) FEDERAL GRANT**

**WHEREAS**, the Champaign County Clerk’s Office is receiving a 2022 HAVA grant and has been notified it is eligible to receive an amount of \$33,633 (THIRTY-THREE THOUSAND AND SIX HUNDRED AND THIRTY-THREE 00/100 DOLLARS) to assist with election security and other associated costs involved for Champaign County’s elections; and

**WHEREAS**, the Illinois State Board of Elections and Champaign both has responsibilities under Help America Vote Act as to spending the grant for its intended purposed and tracking expenditures not previously covered or reimbursed by the Help America Vote Act grant funds; and

**WHEREAS**, an acceptance agreement outlining the responsibilities of Champaign County has been prepared;

**NOW, THEREFORE, BE IT RESOLVED** that the County Board of Champaign County authorized the County Board Chair to enter into the HAVA Grant Acceptance Agreement with the Illinois State Board of Elections.

**PRESENTED, ADOPTED, APPROVED, AND RECORDED** this 21<sup>st</sup> day of October.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded & Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

\_\_\_\_\_  
Darlene A. Kloeppel,  
County Executive  
Date: \_\_\_\_\_



# Illinois State Board of Elections

## CFDA 90.404

### 2022 HAVA Election Security Grant

#### **Overview**

Public Act 100-0587, effective June 4, 2018, requires the SBE to implement a Cyber Navigator Program for local election authorities.

#### **Public Act 100-0587 (10 ILCS 5/1A-55 new)**

Sec. 1A-55. Cyber security efforts. The State Board of Elections shall provide by rule, after at least t 2 public hearings of the Board and in consultation with the election authorities, a Cyber Navigator Program to support the efforts of election authorities to defend against cyber breaches and detect and recover from cyber-attacks. The rules shall include the Board's plan to allocate any resources received in accordance with the Help America Vote Act and provide that no less than half of any such funds received shall be allocated to the Cyber Navigator Program. The Cyber Navigator Program should be designed to provide equal support to all election authorities, with allowable modifications based on need. The remaining half of the Help America Vote Act funds shall be distributed as the State Board of Elections may determine, but no grants may be made to election authorities that do not participate in the Cyber Navigator Program.

#### **2022 Available Funds**

In total, \$2.5 million is available to jurisdictions for grants to improve cyber security posture for the 2022 and 2020 election cycle. Only jurisdictions that participate in the Cyber Navigator Program are eligible to apply for grant funds. The formula used to calculate allocation is based on a minimum of \$10,000 for all participating jurisdictions and the additional allocation is based on voting age population from the 2020 US Census Data.

#### **Requirements of the Cyber Navigator Program**

1. Utilize the Illinois Century Network for connectivity to State Board of Elections systems or have entered into an agreement to do so as soon as practical
2. Participate in the Cybersecurity Information Sharing Program by:
  - a. Registering with the Elections Infrastructure Information Sharing & Analysis Center (EI-ISAC)
  - b. Work with the Cyber Security Information Sharing Program Manager to establish two-way data sharing
  - c. Have at least one representative from the election authority complete security awareness training as offered by the Cyber Security Information Sharing Program Manager
3. Allow Cyber Navigators to complete an on-site risk assessment

#### **Application Process and Deadline**

Applications for grants must be submitted with the required documents to **Abby Beaty, Grants Program Manager, by May 15, 2022**, during the grant period of **July 1, 2021 through June 30, 2022**. The SBE will review applications and have final approval of grant fund requests.

**Please thoroughly complete the applicable pages and the expenditure list along with the signed certification statement. Copies of vendor invoices for all expenses listed must be submitted with your completed expenditure form and certification statement.**



**ILLINOIS STATE BOARD OF ELECTIONS**  
**ELECTION SECURITY GRANT**  
**Expenditure List**  
**CERTIFICATION STATEMENT**

I, \_\_\_\_\_, \_\_\_\_\_, of \_\_\_\_\_  
(Print Name of Election Authority) (Title) (Jurisdiction)

certify that the Election Security grant funds this election authority receives will only be used as authorized by the terms of the Illinois State Board of Elections and/or other grantor. Such terms may be found in, but are not limited to, the Election Security Grant Acceptance Agreement this election authority enters into with the State Board of Elections. I agree to provide, upon the request of the Illinois State Board of Elections and/or other grantor, any and all receipts and records of expenditures for the Election Security grant funds.

\_\_\_\_\_  
Signature of Election Authority

\_\_\_\_\_  
Date



## Illinois State Board of Elections Acceptance Agreement



### HAVA Election Security Grant

You are receiving this Election Security Grant pursuant to Section 101 of the Help America Vote Act of 2002, ("HAVA") (52 USC 20901) (CFDA 90.404). Generally stated, the purpose of this grant is to upgrade election-related computer systems to address cyber vulnerabilities identified through scans or assessments of existing election systems and implementing established cybersecurity best practices for election systems and other activities that will improve the security of elections for federal office. Your election jurisdiction, **Champaign County** ("Election Authority"), will receive the amount of **\$33,633.00**, which will be distributed in a lump sum payment unless you request to receive funds in smaller portions. This funding and any additional funding received from the 2022 HAVA Election Security Grant funds is contingent upon meeting all requirements as set forth by the Cyber Navigator Program outlined in the Certification of Participation.

Specifically, this grant is to be used to:

- Upgrade election related computer systems to address cyber vulnerabilities identified through scans or assessments of existing election systems
- Implement cyber security best practices for election systems and other activities that will improve the security of elections for federal office

The State Board of Elections and you, the Election Authority, have responsibilities under HAVA both as to spending the grant for its intended purposes and tracking grant expenditures in accordance with applicable State and Federal laws and regulations. By accepting this grant, you agree to document all expenditures for audit purposes in accordance with generally accepted auditing standards, Federal Single Audit requirements, and any specific additional provisions contained in HAVA (42 U.S.C. § 15542). You must keep all expenditure documentation and receipts in your records until you are notified by the State Board of Elections to dispose of them. Furthermore, you agree to provide all documentation (i.e., receipts, invoices, copies of checks, etc.) applicable to activity under this grant program to the State Board of Elections or other auditing entity upon request.

Under no circumstances is this grant money to be supplanted into the county's election budget by the County Board or the Board of Election Commissioners. These grant funds must be kept separate and segregated. These funds may not be used in any way in a private residence. For example, they may not be used to make permanent improvements to the building(s) or property of a private residence. These grant funds may be used only to make improvements to publicly owned buildings and/or property. Furthermore, purchases made with this grant shall become the responsibility and property of the Election Authority, or to whom the assignment of any permanent property is made by the Election Authority, not the State Board of Elections. All property control and custody responsibilities will be assumed by the Election Authority. The Election Authority must follow the federal equipment management requirements included in 41 CFR 105-71.132 and maintain adequate records of equipment purchased with HAVA funds. Likewise, the Election Authority agrees that all future costs related to maintenance, repairs, and upgrades to equipment or property purchased with these grant funds shall be the sole responsibility of the Election Authority, not the State Board of Elections.

As a condition of receipt of this grant, the Election Authority agrees to comply with the provisions of the Business Enterprise for Minorities, Females, and Persons with Disabilities Act (30 ILCS 575/) and the equal employment practices of the Illinois Human Rights Act (775 ILCS 5/2-105). There are certain

federal financial controls applicable to this grant. According to the regulations of the U.S. Treasury, recipients of Federal monies (State governments) that pass the funds on to sub-recipients in advance (Local governments) must ensure that only those monies determined necessary for immediate cash needs are advanced (34 CFR 80.20). The State Auditor General has interpreted 'immediate cash needs' as receiving advance funds **30 days or less from the expected date of paying the sub-recipient's vendors. Please submit only when you are ready to pay your vendors for qualifying expenses under this Program within the timelines given above.** Therefore, the grant may be applied toward any purchase or lease meeting the above criteria made between July 1, 2021-June 30, 2022. The Election Authority agrees to indemnify and hold the State Board of Elections harmless against any claims brought against it by the Comptroller General or other agency of the federal government, for reimbursement of the grant funds in the event that the Election Authority is found liable for misapplication, misuse, or misappropriation of funds.

The Election Authority agrees that it will not purchase goods/services with HAVA funds with any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549. These can be found on the Excluded Parties List System located at [www.gsa.gov](http://www.gsa.gov) ([http://www.gsa.gov/Portal/gsa/ep/contentView.do?contentType=GSA\\_BASIC&contentId=19944&noc=T](http://www.gsa.gov/Portal/gsa/ep/contentView.do?contentType=GSA_BASIC&contentId=19944&noc=T))

The Election Authority will follow the Lobbying certification as required by Section 1352, Title 31 of the U.S. Code. The recipient certifies that: (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement; and (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, “Disclosure of Lobbying Activities.”

**THIS GRANT IS SUBJECT TO THE ILLINOIS GRANT FUNDS RECOVERY ACT (30 ILCS 705/1, et seq.). THEREFORE, ANY UNSPENT PORTION OF THE GRANT THAT REMAINS AFTER 30 DAYS MUST BE RETURNED WITH INTEREST TO THE STATE BOARD OF ELECTIONS IMMEDIATELY. ANY MISSPENT OR IMPROPERLY HELD GRANT FUNDS ARE SUBJECT TO RECOVERY BY THE STATE BOARD OF ELECTIONS.**

**Election authorities that fail to pay their vendors for qualifying expenses within the 30-day time period as specified by the terms of this Agreement and underlying federal rule shall become liable to the State Board of Elections for interest penalties for failing to meet the 30-day interval (unless the applicable grant amount, or any unused portion thereof, is returned to the State before the 30-day period has elapsed). An election authority failing to meet this 30-day requirement will be liable for interest at the rate applicable to the State's payments to its vendors under the terms of the State Prompt Payment Act (30 ILCS 540). The interest calculation for this mandatory reimbursement is based on the historical interest rates earned by the State HAVA fund and paid by the State Treasurer during the specific time periods the money was improperly held by the local jurisdiction. The election authority assessed this interest penalty must remit the penalty amount to the State Board**

**of Elections within 30 days of receipt of notice from SBE. Such interest payment shall be identified separately from any grant returns or other refunds.**

By signing this document, you certify that you agree to use the grant funds provided for the purposes articulated above and certify that you understand and agree to the record keeping and documentation requirements set forth above. **Further, you certify that you will return to the SBE any of the unspent funds remaining within thirty days after receipt of such funds as noted above.** For purposes of this paragraph, the unspent funds shall be considered timely returned if it is actually received in either of the SBE offices (Chicago or Springfield) within 30 days of receipt or, if received beyond such 30-day period, the envelope containing the unspent funds is postmarked within such 30-day period. If the postmark on the envelope containing the unspent funds is missing or illegible, the return of the unspent funds will be considered timely if such envelope is received by the SBE no later than 5 business days following the end of such 30-day period.

In addition, you understand and accept that no additional HAVA related funds will be forthcoming, or in the alternative, that additional grant funds may be reduced by the amount of any outstanding funds owed to the State Board of Elections, until the terms of those agreements are satisfied and any unspent or unaccounted for funds are returned with interest as indicated above.

Any violations of this agreement may be reported to appropriate legal authorities for review and appropriate action.

***Chair of County Board or Board of Election  
Commissioners Authorized Agent***

***Election Authority Authorized Agent***

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Printed Name \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

***Illinois State Board of Elections***

Signature \_\_\_\_\_

Printed Name Bernadette M. Matthews, Acting  
Executive Director

Date \_\_\_\_\_

**INTERGOVERNMENTAL AGREEMENT  
JAG PROGRAM**

**(City of Champaign and Champaign County)**

THIS AGREEMENT is made and entered by and among the City of Champaign, an Illinois Municipal Corporation ("City of Champaign"), and Champaign County, an Illinois Unit of Local Government ("Champaign County"), (herein after collectively referred to as "the parties"), effective on the last date signed by a party hereto.

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.* enables the parties to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, The Edward Byrne Memorial Justice Assistance Grant Program (JAG) is a partnership among federal, state, and local governments to create safer communities by improving the functioning of the criminal justice system; and

WHEREAS, the City of Champaign and Champaign County desire to apply for JAG funds to fund individual projects in the City of Champaign and Champaign County. The City of Urbana has declined to participate.

NOW, THEREFORE, the parties agree as follows:

**Section 1. The Funds.** The parties acknowledge, as of the date of this Agreement, the total anticipated grant available to all parties is SIXTY-SIX THOUSAND TWO HUNDRED NINETY-THREE DOLLARS (\$66,293.00).

**Section 2. Grant Disposition.** Proceeds from the grant shall be distributed by the City of Champaign to Champaign County for funding individual local projects fitting into the JAG guidelines, in the amounts set forth in Exhibit A.

**Section 3. Lead Agency.** The City of Champaign is hereby designated the Lead Agency for this Agreement. Responsibilities shall include leading the application process for the JAG funds, accepting any and all funds awarded through the JAG program, establishing a trust fund in which to deposit the funds received through the JAG program, and preparing required reports.

**Section 4. Representative; Information Requirements.** The City of Champaign shall designate one representative to fulfill the requirements of this Agreement. The representative shall exercise due diligence in providing any and all information necessary or convenient for the performance of the duties required by City of Champaign in Section 3 above, including submitting the JAG application and preparation of performance measures and program assessment data.

**Section 5. Fund Restriction.** The parties agree that no funds will be used directly or indirectly for security enhancements or equipment to nongovernmental entities not engaged in criminal justice or public safety, and that the funds will not supplant existing budgeted funds.

**Section 6. Liability.** Nothing in the performance of this Agreement shall impose any liability for claims against any party other than claims for which liability may be imposed by the

Illinois Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101 et seq. Each party to this Agreement shall be responsible for its own actions in providing services under this Agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party. The parties to this Agreement do not intend for any third party to obtain any rights by virtue of this Agreement.

**Section 7. Amendments.** Amendments to this Agreement shall be made in writing and signed by all parties. In the event the amount of funds received is different from the amount set forth in Section 1, the parties shall exercise principles of good faith and fair dealing to amend Exhibit A in a manner consistent with the principles of this Agreement and in accordance with all JAG program requirements. Such amendments may be entered into by the chief administrative officers of City of Champaign and Champaign County.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date and year indicated herein.

CITY OF CHAMPAIGN

DocuSigned by:  
By: *Scotty Apple*  
D060B0A3831B438...  
Date: 9/23/2021

DocuSigned by:  
ATTEST: *Shannon Myers*  
25CF6300946A44B...

DocuSigned by:  
APPROVED AS TO FORM: *Thomas Yu*  
Asst. City Attorney CB 2021-132

CHAMPAIGN COUNTY

By: \_\_\_\_\_  
Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_

APPROVED AS TO FORM: \_\_\_\_\_  
State's Attorney

**EXHIBIT A**  
**(City of Champaign and Champaign County)**

**JAG AWARD DISPOSITION**

The 2021 JAG funds will be distributed to the Champaign Police Department to fund individual projects meeting the guidelines of the JAG grant.

Champaign Police Department	\$57,143.07
Champaign County Sheriff's Office	\$ 9,149.93
<b>TOTAL</b>	<b>\$66,293.00</b>

# CHAMPAIGN COUNTY FY2022 SUMMARY OF REVENUE, EXPENDITURE AND FUND BALANCES

	Unaudited Fund Balance 12/31/20	FY21 Projected Revenues	FY21 Projected Expenses	Projected Fund Balance 12/31/21	FY22 Budgeted Revenues	FY22 Budgeted Expenses	Budgeted Fund Balance 12/31/22
<b>General Corporate Fund</b>	<b>9,610,730</b>	45,379,442	41,778,922	<b>13,211,250</b>	43,889,800	47,637,639	<b>9,463,411</b>
<b>Special Revenue</b>							
Regional Planning Commission	1,841,846	31,974,855	25,703,444	8,113,257	30,219,707	30,111,742	8,221,222
Tort Immunity	-1,247,082	2,242,872	1,860,000	-864,210	3,645,009	2,300,000	480,799
Nursing Home Post-Closure	-330,299	1,121,097	701,707	89,091	110,000	25,000	174,091
County Highway	3,242,732	3,758,822	4,403,026	2,598,528	3,912,601	3,896,353	2,614,776
County Bridge	1,861,187	1,426,961	1,689,007	1,599,141	1,529,663	1,528,000	1,600,804
County Motor Fuel Tax	3,991,674	3,852,800	1,787,761	6,056,713	3,837,136	1,848,226	8,045,623
Illinois Municipal Retirement	822,509	4,119,578	3,934,080	1,008,007	3,993,895	3,993,045	1,008,857
County Public Health	527,257	3,828,781	3,865,455	490,583	2,009,796	2,324,796	175,583
Mental Health	3,448,333	6,585,253	6,232,035	3,801,551	5,951,344	6,336,562	3,416,333
Animal Control	346,755	685,446	655,086	377,115	706,597	773,370	310,342
Law Library	108,811	81,049	63,484	126,376	80,100	81,985	124,491
Foreclosure Mediation	34,971	8,415	15,836	27,550	26,700	34,304	19,946
MHB/DDB CILA Facilities	206,068	53,850	51,167	208,751	50,200	50,200	208,751
Highway Federal Aid Match	661,311	112,203	372,045	401,469	118,945	200	520,214
Head Start	1,340,663	11,786,993	11,583,976	1,543,680	13,052,400	13,200,250	1,395,830
Public Safety Sales Tax	2,107,190	5,577,000	4,648,784	3,035,406	5,702,000	5,702,000	3,035,406
Geographic Information System	373,684	420,200	333,487	460,397	330,200	325,986	464,611
Developmental Disability	2,226,245	4,377,425	4,379,268	2,224,402	4,537,134	4,537,134	2,224,402
WIA Fund	-245,724	4,777,366	4,582,000	-50,358	4,529,954	4,635,300	-155,704
County Hwy IDOT Rebuild Grant	1,927,026	1,926,899	1,405,204	2,448,721	1,927,900	4,300,000	76,621
Social Security	469,899	3,135,415	2,901,550	703,764	3,269,747	3,269,747	703,764
USDA Revolving Loan	904,953	10,000	41,000	873,953	15,000	42,000	846,953
Economic Development Loan	7,473,261	130,000	253,500	7,349,761	610,500	233,500	7,726,761
Working Cash	377,028	1,000	314	377,714	7,000	7,000	377,714
County Clerk Death Cert. Surch.	0	12,000	12,000	0	12,000	12,000	0
Sheriff Forfeitures	108,694	9,510	10,314	107,890	10,050	26,000	91,940
Court Automation	132,582	325,220	322,388	135,414	225,190	246,804	113,800
Recorder's Automation	490,996	200,130	228,024	463,102	185,000	179,094	469,008
Public Defender Automation	937	650	0	1,587	650	0	2,237
Child Support Service	60,900	18,112	15,604	63,408	18,102	17,925	63,585
Probation Services	1,492,683	421,000	186,327	1,727,356	431,250	474,000	1,684,606
Tax Sale Automation	7,095	16,800	8,850	15,045	20,200	11,424	23,821
State's Attorney Drug Forfeitures	137,410	75,000	66,175	146,235	24,000	104,175	66,060
Property Tax Interest Fee	103,590	57,000	57,000	103,590	57,000	57,000	103,590
Election Assistance/Access. Grant	-13,595	190,369	176,774	0	215,000	215,000	0
County Historical	8,889	10	0	8,899	10	0	8,909
Circuit Clerk Ops. & Admin.	37,983	287,985	174,946	151,022	265,824	221,850	194,996
Circuit Clerk e-Ticketing	170,587	57,996	0	228,583	54,906	50,000	233,489
State's Attorney Automation Fund	7,295	5,303	5,000	7,598	5,030	5,000	7,628

	<b>Unaudited Fund Balance 12/31/20</b>	<b>FY21 Projected Revenues</b>	<b>FY21 Projected Expenses</b>	<b>Projected Fund Balance 12/31/21</b>	<b>FY22 Budgeted Revenues</b>	<b>FY22 Budgeted Expenses</b>	<b>Budgeted Fund Balance 12/31/22</b>
Cannabis Regulation Fund	25,157	40,000	0	65,157	48,000	48,000	65,157
Coroner Statutory Fee Fund	0	60,000	27,079	32,921	62,000	36,352	58,569
Jail Commissary	484,828	116,336	112,696	488,468	101,800	300,000	290,268
County Jail Medical Costs	3,247	17,511	17,511	3,247	24,100	24,100	3,247
County Clerk Automation	22,464	24,200	24,200	22,464	29,200	29,200	22,464
Court Document Storage	73,528	235,017	281,163	27,382	222,634	221,907	28,109
Solid Waste Management	23,069	39,860	39,518	23,411	34,600	39,800	18,211
Child Advocacy Center	17,030	351,933	351,526	17,437	331,887	331,736	17,588
Drug Courts Program	118,713	73,151	71,455	120,409	75,382	78,456	117,335
ARPA	0	20,404,815	820,298	19,584,517	20,492,815	15,053,803	25,023,529
<b>Total Special Revenue</b>	<b>35,982,305</b>	<b>115,034,188</b>	<b>84,472,064</b>	<b>66,544,429</b>	<b>113,120,158</b>	<b>107,340,326</b>	<b>72,324,261</b>
<b>Joint Venture</b>							
GIS Consortium	501,580	665,326	648,077	518,829	659,041	714,720	463,150
<b>Capital Projects</b>							
Capital Equipment Replacement	5,794,462	3,844,887	6,591,175	3,048,174	8,120,983	9,101,650	2,067,507
Court Complex Construction	16,850	50	0	16,900	25	16,925	0
<b>Proprietary/ Internal Services</b>							
Self-Funded Insurance	5,292,370	2,463,500	3,146,470	4,609,400	2,789,237	3,032,637	4,366,000
Health Insurance	661,197	6,804,505	6,851,612	614,090	7,425,950	7,425,950	614,090
<b>Revenue, Expenditure, &amp; Fund Balance Summary</b>	<b>57,859,494</b>	<b>174,191,898</b>	<b>143,488,320</b>	<b>88,563,072</b>	<b>176,005,194</b>	<b>175,269,847</b>	<b>89,298,419</b>

# CHAMPAIGN COUNTY FY2022 CONSOLIDATED BUDGET REPORT

## *FINANCIAL*

County Consolidated			2020	2021	2021	2022
			Actual	Original	Projected	Budget
311	10	CURR PROP TX-GENERAL CORP	\$12,756,319	\$14,009,983	\$14,009,983	\$13,324,312
311	16	CURR PROP TX-LIABILTY INS	\$2,829,039	\$2,237,867	\$2,237,867	\$3,641,809
311	19	CURR PROP TX-DISABILTY BD	\$4,004,646	\$4,353,483	\$4,356,025	\$4,515,334
311	22	CURR PROP TX-CNTY HIGHWAY	\$2,610,189	\$2,836,496	\$2,836,496	\$2,941,601
311	23	CURR PROP TX-CNTY BRIDGE	\$1,309,204	\$1,422,736	\$1,422,738	\$1,477,663
311	24	CURR PROP TX-MENTAL HLTH	\$4,883,873	\$5,304,965	\$5,304,965	\$5,498,918
311	25	CURR PROP TX-IMRF	\$2,851,075	\$2,890,272	\$2,890,272	\$2,872,498
311	27	CURR PROP TX-FED AID MTCH	\$103,180	\$112,203	\$112,203	\$118,945
311	28	CURR PROP TX-SOCIAL SECUR	\$1,693,854	\$1,800,000	\$1,800,000	\$1,866,521
311	29	CURR PROP TX-COOP EXTENSN	\$409,410	\$438,825	\$438,825	\$441,499
311	30	CURR PROP TX-PUB HTH/CNTY	\$509,603	\$596,472	\$600,838	\$620,916
311	31	CURR PROP TX-PUB HLTH/C-U	\$696,310	\$749,966	\$749,663	\$774,400
313	10	RE BACKTAX-GENERAL CORP	\$0	\$6,000	\$6,000	\$6,000
313	16	RE BACKTAX-LIABILITY INS	\$0	\$1,000	\$0	\$0
313	19	RE BACKTAX-DISABILITY BD	\$0	\$2,000	\$1,000	\$1,000
313	24	RE BACKTAX-MENTAL HEALTH	\$0	\$1,000	\$1,000	\$1,000
313	31	RE BACKTAX-PUB HLTH/C-U	\$0	\$400	\$0	\$500
314	10	MOBILE HOME TAX	\$24,935	\$18,100	\$19,000	\$19,000
314	31	MOB HOM TAX-PUB HLTH/C-U	\$948	\$600	\$600	\$1,000
315	10	PAYMENT IN LIEU OF TAXES	\$0	\$13,100	\$20,959	\$14,200
315	30	PMT IN LIEU-PUB HLTH/CNTY	\$0	\$0	\$850	\$0
315	31	PMT IN LIEU-PUB HLTH/C-U	\$0	\$400	\$1,000	\$500
318	9	PUB SAFETY 1/4% SALES TAX	\$4,430,610	\$4,648,439	\$5,575,000	\$5,700,000
318	12	COUNTY HOTEL/MOTEL TAX	\$22,991	\$26,000	\$26,000	\$26,000
318	13	COUNTY AUTO RENTAL TAX	\$21,321	\$30,000	\$21,000	\$30,000
319	10	INTEREST-DELINQUENT TAXES	\$934,860	\$700,000	\$600,000	\$650,000
319	11	COSTS - DELINQUENT TAXES	\$1,290	\$25,000	\$20,000	\$20,000
		PROPERTY TAXES	\$40,093,657	\$42,225,307	\$43,052,284	\$44,563,616
321	10	LIQUOR/ENTERTNMNT LICENSE	\$28,269	\$27,500	\$30,500	\$29,500
321	15	FOOD PROTECTION PERMITS	\$108,451	\$88,625	\$80,000	\$113,300
321	25	WASTE HAULER LICENSE	\$4,970	\$4,970	\$4,305	\$4,375
322	10	MARRIAGE LICENSES	\$57,710	\$80,000	\$65,000	\$80,000
322	15	CIVIL UNION LICENSES	\$280	\$1,500	\$200	\$400
322	20	REVENUE STAMPS	\$1,692,405	\$1,500,000	\$1,900,000	\$1,500,000
322	30	ANIMAL LICENSES	\$305,668	\$300,000	\$325,000	\$340,000
322	40	ZONING USE PERMITS	\$49,157	\$44,215	\$30,056	\$217,006
322	50	PRIVATE SEWAGE PERMITS	\$18,200	\$14,000	\$16,000	\$16,025
322	51	WELL WATER PERMITS	\$11,257	\$13,000	\$12,500	\$10,400
		LICENSES AND PERMITS	\$2,276,367	\$2,073,810	\$2,463,561	\$2,311,006
331	11	ELEC CMMSN-HELP AMER VOTE	\$23,710	\$33,712	\$15,000	\$35,000
331	14	HUD-SHELTER PLUS CARE	\$322,105	\$404,556	\$339,525	\$389,025

County Consolidated			2020	2021	2021	2022
			Actual	Original	Projected	Budget
331	15	EMPLYMNT & TRAINING ADMIN	\$115,615	\$0	\$0	\$0
331	16	HUD-H.O.M.E. INV PRTNRSH	\$177,858	\$158,000	\$149,040	\$160,000
331	17	DOT-FHWA-HIGHWAY PLANNING	\$593,128	\$608,317	\$931,093	\$817,058
331	18	DOT-FTA-METROPOL PLANNING	\$22,530	\$54,215	\$0	\$216,300
331	21	DOT-FTA-FRMLA GRT NON-URB	\$614,699	\$377,500	\$346,467	\$370,000
331	22	DOT-FTA-NEW FREEDOM PROG	\$252	\$0	\$0	\$0
331	25	HHS-CHLD SUP ENF TTL IV-D	\$181,722	\$233,214	\$220,602	\$226,715
331	27	HHS-HEALTHY MARRIAGE GRNT	\$1,760	\$40,000	\$0	\$0
331	29	HUD-COMM DEV BLOCK GRANT	\$12,775	\$303,000	\$84,527	\$79,000
331	30	HHS-COMM SERV BLOCK GRANT	\$938,610	\$1,245,720	\$951,930	\$1,226,760
331	36	HUD-EMERGNCY SHELTER GRNT	\$106,950	\$184,000	\$463,000	\$421,000
331	37	HOM SEC-EMRG FOOD/SHELTER	\$20,725	\$39,245	\$69,905	\$40,000
331	44	USDA-CHILD/ADLT CARE FOOD	\$265,459	\$404,500	\$323,500	\$405,000
331	48	HHS-HEAD START PROGRAM	\$9,107,197	\$8,467,700	\$7,866,376	\$9,038,250
331	54	JUSTC-CRIME VICTIM ASSIST	\$145,592	\$151,492	\$174,182	\$151,492
331	56	NIBRS GRANT REIMBURSEMENT	\$84,667	\$383,800	\$436,247	\$0
331	58	EPA-PUB WATER SYS SUPRVSN	\$1,488	\$1,126	\$1,126	\$1,126
331	62	HHS-SNAP TO SUCCESS E&T	\$30,391	\$100,000	\$100,000	\$70,000
331	69	JUST-ST CRIM ALIEN ASSIST	\$0	\$18,000	\$18,636	\$18,000
331	71	HUD-SUPPORTIVE HOUSING	\$43,618	\$34,000	\$24,264	\$35,000
331	73	USDA-NAT SCHL LUNCH/SNACK	\$13,659	\$18,000	\$10,000	\$18,000
331	74	USDA-NAT SCHOOL BREAKFAST	\$7,545	\$10,000	\$5,500	\$10,000
331	75	JUST-BULLETPROOF VEST PRG	\$0	\$0	\$779	\$0
331	80	JUST-JUSTICE ASSISTNC GRT	\$3,760	\$3,231	\$3,231	\$3,977
331	81	DPT ENERGY-WEATHERIZATION	\$82,114	\$386,661	\$346,562	\$404,050
331	82	HHS-HM ENERGY ASSIST PROG	\$4,947,247	\$3,266,841	\$8,732,959	\$6,785,860
331	88	HUD RAPID REHOUS/CC PROG	\$178,501	\$391,000	\$313,855	\$397,000
331	91	HOM SEC-EMRGNCY MGMT PERF	\$74,558	\$52,000	\$67,118	\$52,000
331	93	HHS-PUB HTH EMERG PREPARE	\$64,891	\$64,562	\$64,891	\$64,562
331	97	HHS-VOTING ACCESS/DISABLD	\$0	\$0	\$15,000	\$0
331	99	DOT-HAZRD MATLS TRNG/PLAN	\$9,919	\$8,500	\$10,000	\$8,500
332	22	LABOR-WIOA YOUTH ACTIVTES	\$876,780	\$1,149,500	\$1,545,666	\$1,413,666
332	23	LABOR-WIOA ADULT PROGRAM	\$831,737	\$1,133,000	\$1,656,500	\$1,792,488
332	24	LABOR-WIOA DISLOCTD WORKR	\$1,007,378	\$685,982	\$1,184,600	\$963,200
332	25	LABOR-TRADE ADJSTMT ASSIS	\$56,927	\$97,100	\$97,100	\$97,100
332	26	WIOA NATL EMERGENCY GRANT	\$146,818	\$400,000	\$0	\$0
332	27	CARES ACT GRANT-CTY CLERK	\$342,584	\$0	\$0	\$0
332	38	CURE PROGRAM	\$1,330,618	\$0	\$192,450	\$0
332	39	BJA FY20 COVID EMRGY GRNT	\$9,411	\$0	\$0	\$0
332	40	US DPT OF TREAS RNTL ASST	\$0	\$0	\$9,355,815	\$7,850,479
332	41	FEMA PA	\$0	\$0	\$29,441	\$0
332	42	IDPH CV19 MASS VACC	\$0	\$0	\$290,000	\$0
332	43	ARPA (FND 840)	\$0	\$0	\$20,364,815	\$20,364,815
334	21	ILETSEB-POLICE TRAINING	\$156,077	\$328,500	\$219,886	\$310,886
334	24	IL HOUSING DEV AUTH GRANT	\$26,800	\$0	\$0	\$0
334	25	IL ATTY GEN-VICTIM ASSIST	\$31,000	\$31,000	\$31,000	\$31,000

County Consolidated			2020	2021	2021	2022
			Actual	Original	Projected	Budget
334	28	IL EMRG MGMT AGCY-ST GRNT	\$45,674	\$0	\$0	\$0
334	29	IL ATTY GEN - CHILD ADVOC	\$20,500	\$20,500	\$20,500	\$20,500
334	30	IL DPT MENT HLTH DD GRANT	\$2,280,143	\$2,794,170	\$2,653,205	\$3,300,000
334	32	IL DCFS-CHILD CARE	\$50,973	\$47,500	\$47,500	\$47,500
334	34	IDHS-HOMELESS PREVENTION	\$323,820	\$103,650	\$282,500	\$117,500
334	36	IDHS-HEALTHWORKS NETWORK	\$0	\$6,802	\$0	\$0
334	37	IL DPT HUM SRV-CHILD CARE	\$950,097	\$1,500,000	\$805,000	\$1,850,000
334	38	IDPH CV-19 CRISIS GRANT	\$1,183,881	\$1,430,856	\$1,780,856	\$0
334	41	IL DPT HLTHCARE & FAM SRV	\$93,614	\$120,050	\$113,643	\$116,731
334	42	IL DP PUB HLTH-GEN RV GRT	\$4,336	\$4,800	\$3,922	\$4,800
334	43	IDPH-HLTH PROTECTION GRNT	\$172,378	\$163,108	\$194,366	\$346,766
334	45	IDPH-INDOOR TANNING GRANT	\$200	\$0	\$200	\$0
334	49	IDOT-COMP REG PLAN-RURAL	\$31,635	\$0	\$0	\$0
334	52	IDOT-ST PLANNING & RESRCH	\$57,914	\$309,519	\$239,610	\$363,476
334	56	IL ST METRO PLANNING FUND	\$44,053	\$5,058	\$45,000	\$92,000
334	62	ISBE-IL SCHL BRKFST/LUNCH	\$769	\$350	\$250	\$350
334	64	IL STBD ED/PRESCH FOR ALL	\$703,397	\$1,260,000	\$1,578,017	\$1,230,000
334	69	DCFS-YTH HOUSING ADVOCACY	\$6,094	\$15,000	\$13,500	\$15,000
334	70	DCFS-HOUSNG ADVOCACY GRNT	\$94,680	\$63,300	\$95,000	\$80,000
334	73	DCFS-CHILD ADVOC CTR GRNT	\$63,487	\$86,354	\$86,354	\$86,354
334	81	IL ST BD ELECTIONS GRANT	\$42,765	\$100,000	\$160,369	\$180,000
334	85	DEPT COMMRC ECON OPPORTUN	\$0	\$0	\$0	\$250,000
334	86	IL DCEO-LIHEAP/WEATHERZTN	\$1,061,462	\$1,841,991	\$1,783,897	\$2,266,584
334	87	HWY IDOT REBUILD GRANT	\$3,649,835	\$1,924,900	\$1,924,899	\$1,924,900
334	89	ACCESS TO JUSTICE GRANT	\$0	\$0	\$102,500	\$0
334	90	CTCL GRANT - CTY CLERK	\$159,600	\$0	\$0	\$0
335	30	CORP PERSNL PROP REPL TAX	\$977,233	\$864,000	\$1,440,887	\$1,224,754
335	40	SALES TAX	\$1,324,843	\$1,064,329	\$2,070,000	\$2,150,000
335	41	1/4% SALES TAX (ALL CNTY)	\$5,323,615	\$5,559,366	\$6,690,000	\$6,823,000
335	43	USE TAX	\$1,381,651	\$1,290,000	\$1,300,000	\$1,219,340
335	44	CANNABIS USE TAX	\$25,157	\$27,000	\$40,000	\$48,000
335	45	CANNABIS SALES TAX	\$0	\$600,000	\$0	\$0
335	50	MOTOR FUEL TAXES	\$3,766,423	\$3,200,000	\$3,750,000	\$3,750,000
335	54	IDOT-PUBLIC TRANSIT	\$38,212	\$750,000	\$735,000	\$750,000
335	57	IDOT/ICC-RR GRADE XNG FND	\$0	\$0	\$110,000	\$0
335	60	STATE REIMBURSEMENT	\$1,792,266	\$2,776,456	\$2,318,285	\$2,522,461
335	61	ILOTSB-POLICE TRNING RMB	\$13,019	\$17,405	\$0	\$17,405
335	70	STATE SALARY REIMBURSEMENT	\$325,630	\$405,337	\$403,392	\$418,132
335	71	STATE REV-SALARY STIPENDS	\$44,825	\$48,500	\$45,500	\$42,000
335	80	INCOME TAX	\$3,609,387	\$2,967,460	\$3,919,000	\$3,670,033
335	91	VIDEO GAMING	\$57,263	\$70,000	\$95,000	\$95,000
336	1	CHAMPAIGN CITY	\$425,895	\$458,270	\$478,988	\$451,453
336	2	URBANA CITY	\$176,997	\$165,860	\$184,527	\$184,936
336	3	VILLAGE OF RANTOUL	\$55,465	\$53,026	\$55,487	\$53,891
336	6	UNIVERSITY OF ILLINOIS	\$69,383	\$62,849	\$185,746	\$185,284
336	7	CITY OF DANVILLE	\$13,810	\$13,810	\$13,810	\$13,810

County Consolidated			2020	2021	2021	2022
			Actual	Original	Projected	Budget
336	8	VERMILLION COUNTY	\$19,271	\$19,271	\$19,271	\$19,271
336	9	CHAMPAIGN COUNTY	\$654,276	\$719,852	\$681,694	\$710,899
336	10	PIATT COUNTY	\$38,076	\$3,881	\$3,881	\$3,881
336	11	CITY OF MONTICELLO	\$1,778	\$1,778	\$1,778	\$1,778
336	12	PARKLAND COLLEGE	\$1,457	\$1,457	\$1,457	\$1,457
336	13	CHAMP COUNTY MENT HLTH BD	\$563,050	\$553,458	\$639,328	\$641,728
336	14	VILLAGE OF SAVOY	\$560,892	\$574,029	\$574,968	\$588,002
336	16	VILLAGE OF MAHOMET	\$276,071	\$242,880	\$274,585	\$283,565
336	17	FARMER CITY	\$772	\$772	\$772	\$772
336	18	VILLAGE OF ST JOSEPH	\$3,747	\$3,753	\$3,747	\$3,747
336	23	CHAMP COUNTY DEV DISAB BD	\$691,795	\$754,606	\$745,452	\$742,776
336	24	VILLAGE OF FISHER	\$1,825	\$1,859	\$1,843	\$1,868
336	26	VILLAGE OF TOLONO	\$3,344	\$3,407	\$3,378	\$3,425
336	27	DOUGLAS COUNTY	\$28,576	\$0	\$0	\$0
336	29	CITY OF PAXTON	\$1,529	\$1,529	\$1,529	\$1,529
336	30	GIBSON CITY	\$1,093	\$1,093	\$1,093	\$1,093
336	31	CHAMP CNTY PUBLIC HLTH BD	\$25,724	\$53,338	\$33,841	\$57,517
336	32	FORD COUNTY	\$380	\$250	\$450	\$500
336	33	URBANA-CHAMP SANITRY DIST	\$1,156	\$1,157	\$1,157	\$1,157
336	84	CUPHD/IDHS-CENSUS GRANT	\$144,370	\$9,488	\$0	\$0
337	20	TOWNSHIP REIMBURSEMENT	\$16,601	\$9,897	\$12,120	\$50,000
337	21	LOCAL GOVT REIMBURSEMENT	\$281,864	\$389,218	\$300,615	\$335,705
337	23	LOC GVT RMB-EVNT SECURITY	\$61,296	\$78,000	\$98,600	\$105,000
337	26	LOC GVT RMB-POSTAGE	\$5,073	\$8,000	\$5,000	\$7,000
337	27	LOC GVT RMB-UTILITIES	\$4,931	\$4,800	\$4,800	\$4,800
337	28	JAIL BOOKING-IN FEES	\$42,229	\$64,000	\$31,659	\$64,000
337	29	SCHOOL RESOURCE OFFCR RMB	\$88,753	\$121,208	\$121,262	\$124,900
		FEDERAL, STATE & LOCAL SHARED REVENUE	\$56,991,485	\$57,082,531	\$96,383,578	\$93,935,639
341	8	PROPERTY/LIAB INS BILLING	\$1,139,218	\$1,691,402	\$1,338,166	\$1,584,242
341	9	WORKERS COMP INS BILLINGS	\$1,191,059	\$947,407	\$920,190	\$953,395
341	10	COURT FEES AND CHARGES	\$971,321	\$1,007,000	\$978,677	\$947,248
341	11	COURT FEES-MEDICAL COSTS	\$13,687	\$24,000	\$17,471	\$24,000
341	14	ELECTRNC HOME DETENTN PRG	\$78,641	\$140,000	\$114,775	\$125,000
341	17	CHILD SUPPORT FEE	\$22,151	\$16,500	\$18,102	\$18,102
341	18	PROBATION SERVICES FEE	\$363,940	\$400,000	\$375,000	\$375,000
341	19	COURT SECURITY FEE	\$243,939	\$250,000	\$277,000	\$250,000
341	20	PUBLIC DEFENDER FEES	\$529	\$400	\$650	\$650
341	22	TRAINING FEES	\$7,821	\$10,000	\$2,500	\$5,000
341	25	DETAINEE REIMBURSEMENT	\$0	\$0	\$4,000	\$1,000
341	27	OUT OF COUNTY DETAINEES	\$1,495	\$0	\$5,000	\$0
341	28	WORK RELEASE FEES	\$3,729	\$1,800	\$4,182	\$1,800
341	29	BOND FEES	\$56,385	\$100,000	\$46,852	\$45,000
341	30	ZONING & SUBDIVISION FEE	\$6,120	\$9,197	\$12,848	\$12,722
341	31	ACCOUNTING FEES	\$122,058	\$91,000	\$115,000	\$115,000
341	32	COUNTY CLERK FEES	\$294,351	\$360,000	\$358,000	\$365,000

County Consolidated			2020	2021	2021	2022
			Actual	Original	Projected	Budget
341	33	RECORDING FEES	\$1,526,549	\$1,238,000	\$1,620,000	\$1,310,000
341	34	TAX SEARCH & TAX LISTS	\$800	\$1,600	\$0	\$1,000
341	35	INFO TECH/HUM RSOURC FEES	\$45,943	\$45,000	\$45,000	\$45,600
341	36	CIRCUIT CLERK FEES	\$1,248,417	\$1,500,000	\$1,349,707	\$1,278,670
341	37	SHERIFF FEES	\$111,441	\$183,000	\$121,000	\$150,000
341	38	LIBRARY FEES	\$67,605	\$90,000	\$65,000	\$80,000
341	39	MAINTENANCE/CUSTODIAL FEE	\$75,779	\$59,000	\$59,000	\$59,000
341	40	TECHNICAL SERVICE CONT.	\$636,403	\$667,950	\$675,000	\$747,000
341	41	CORONER STATUTORY FEES	\$66,622	\$54,000	\$60,000	\$62,000
341	42	REIMB OF CORONER COSTS	\$67,866	\$54,000	\$54,000	\$58,000
341	45	ADMINISTRATIVE FEES	\$1,028,336	\$1,205,300	\$1,502,525	\$1,204,300
341	49	DEATH CERTIF SURCHARGE	\$5,148	\$6,000	\$6,000	\$6,000
341	52	TAX SALE FEE	\$86,789	\$104,000	\$96,000	\$100,000
341	53	RENTAL HOUSNG SUPPORT FEE	\$239,885	\$195,000	\$210,000	\$205,000
341	54	COURT FEES-SHF VEHICL MNT	\$1,040	\$2,500	\$954	\$2,500
341	55	MARRIAGE LICNSE SURCHARGE	\$4,135	\$6,000	\$6,000	\$6,000
341	58	SEX OFFENDER REGISTRN FEE	\$6,665	\$3,800	\$6,125	\$11,600
341	60	SHF FAIL-TO-APPEAR WARRNT	\$9,382	\$11,500	\$9,196	\$11,500
341	61	ELECTRONIC CITATIONS FEE	\$56,990	\$50,000	\$57,956	\$54,906
341	63	MTGE FORECLSR MEDIATN FEE	\$5,850	\$15,000	\$8,400	\$26,600
341	64	INTERSTATE PROBTN TFR FEE	\$1,215	\$1,075	\$3,200	\$1,075
343	70	MATERIAL & EQUIPMENT USE	\$66,964	\$60,000	\$80,000	\$60,000
343	71	MATERIAL & EQP USE-CO MFT	\$225,000	\$225,000	\$225,000	\$225,000
343	80	ENGINEERING FEE-TWP,VILL	\$15,296	\$20,000	\$5,000	\$5,000
343	82	ENGINEERING FEE-CO MFT	\$140,000	\$140,000	\$140,000	\$145,000
343	83	ENGINEERING FEE-TWP MFT	\$108,373	\$115,000	\$115,000	\$120,000
344	1	ANIM IMPOUND FEES-COUNTY	\$4,550	\$4,000	\$4,000	\$4,500
344	2	ANIM IMPOUND FEES-URBANA	\$6,360	\$5,000	\$5,800	\$6,000
344	3	ANIM IMPOUND FEES-CHAMPGN	\$9,390	\$13,000	\$13,000	\$13,000
344	4	ANIM SERVICES COST REIMB	\$15,902	\$14,000	\$14,000	\$15,500
344	5	ANIM IMPOUND FEES-MAHOMET	\$456	\$0	\$144	\$0
344	6	ANIM IMPOUND FEE-VILLAGES	\$2,466	\$3,500	\$4,800	\$4,800
344	7	ANIM IMPOUND FEE-ST JOSPH	\$0	\$0	\$50	\$0
344	8	ANIM IMPOUND FEES-SAVOY	\$619	\$500	\$500	\$500
344	9	ANIM IMPOUND FEES-TOLONO	\$283	\$500	\$500	\$500
345	23	NH CARE-MEDICAID PATIENTS	\$76,705	\$0	\$3,628	\$0
345	28	CHILD DAY CARE CHARGES	\$15,530	\$80,000	\$80,000	\$80,000
351	10	FINES & BOND FORFEITURES	\$591,188	\$600,000	\$700,000	\$600,000
351	11	DUI FINES-FOR DUI ENF EQP	\$29,571	\$30,000	\$35,000	\$30,000
351	15	FEES ON TRAFFIC FINES	\$9,533	\$8,000	\$13,000	\$10,000
351	20	PENALTIES	\$11,891	\$10,000	\$10,000	\$10,000
352	10	EVIDENCE FORFEITURES	\$157,301	\$34,000	\$85,660	\$34,000
		FEES AND FINES	\$11,296,682	\$11,903,931	\$12,078,558	\$11,607,710
361	10	INVESTMENT INTEREST	\$225,426	\$302,875	\$101,996	\$210,554
361	20	INTEREST ON LOANS	\$123,598	\$91,000	\$111,500	\$118,500

County Consolidated			2020	2021	2021	2022
			Actual	Original	Projected	Budget
362	10	CABLE TV FRANCHISE	\$311,118	\$314,000	\$290,000	\$310,000
362	11	MEA CIVIC CONTRIBUTION	\$71,511	\$75,000	\$86,000	\$86,000
362	15	RENT	\$768,948	\$878,421	\$863,838	\$894,386
363	10	GIFTS AND DONATIONS	\$124,774	\$108,417	\$108,317	\$108,750
363	12	DISABILITY EXPO DONATIONS	\$13,805	\$15,000	\$15,000	\$15,000
363	60	PRIVATE GRANTS	\$3,501	\$0	\$0	\$0
364	10	SALE OF FIXED ASSETS	\$153,150	\$110,000	\$110,000	\$110,000
369	10	SALE OF SALVAGE	\$0	\$0	\$650	\$0
369	11	JAIL COMMISSARY	\$83,198	\$60,000	\$115,000	\$100,000
369	12	VENDING MACHINES	\$2,437	\$3,000	\$2,600	\$3,000
369	13	ELECTRONIC PYTS REBATE	\$12,658	\$17,000	\$13,000	\$12,000
369	15	PARKING FEES	\$16,114	\$30,000	\$20,000	\$30,000
369	30	LATE CHARGE, NSF CK CHG	\$20	\$0	\$0	\$0
369	42	WORKER'S COMP. REIMB.	\$27,069	\$2,500	\$86	\$0
369	46	EMPLOYEE CONTRIBUTIONS	\$1,568,494	\$1,725,000	\$1,710,567	\$1,867,016
369	50	MUNICIPALITY CONTRIB.	\$4,949,595	\$5,229,350	\$5,093,938	\$5,558,934
369	71	SOCIAL SECURITY INCENTIVE	\$9,600	\$20,000	\$10,000	\$20,000
369	80	INSURANCE CLAIMS REIMB	\$2,596,331	\$754,947	\$754,947	\$0
369	85	SALE OF MAPS, DATA	\$7,598	\$13,500	\$10,000	\$12,500
369	90	OTHER MISC. REVENUE	\$892,857	\$146,240	\$853,446	\$96,940
		MISCELLANEOUS	\$11,961,802	\$9,896,250	\$10,270,885	\$9,553,580
371	3	FROM FED AID MATCH FND103	\$0	\$1,748	\$1,748	\$200
371	4	FROM HEAD START FUND 104	\$0	\$500,000	\$0	\$500,000
371	6	FROM PUB SAF SALES TAX FD	\$2,192,406	\$1,873,560	\$1,873,560	\$2,766,261
371	11	FROM GIS CONSORTIUM 850	\$0	\$8,750	\$8,750	\$2,000
371	13	FROM COURT AUTOMTN FND613	\$30,652	\$67,484	\$0	\$0
371	18	FROM PROB SERV FUND 618	\$160,493	\$10,000	\$10,000	\$10,000
371	27	FROM PROP TAX FEE FND 627	\$51,938	\$55,000	\$55,000	\$57,000
371	29	FROM ARPA FND 840	\$0	\$0	\$770,436	\$0
371	33	FROM COURTS CONST FND 303	\$231,817	\$0	\$0	\$0
371	47	FROM RPC USDA LOAN FND474	\$4,381	\$7,000	\$6,000	\$7,000
371	54	FROM DEV DIS BOARD 108	\$50,000	\$50,000	\$50,000	\$50,000
371	59	FROM JAIL MED COSTS FD659	\$13,728	\$24,100	\$17,511	\$24,100
371	61	FROM WORKING CASH FND 610	\$1,016	\$10,000	\$1,000	\$7,000
371	75	FROM REG PLAN COMM FND075	\$0	\$272,000	\$272,000	\$71,000
371	76	FROM TORT IMMUNITY FND076	\$1,305,099	\$0	\$0	\$0
371	80	FROM GENERAL CORP FND 080	\$2,787,190	\$3,572,706	\$3,572,736	\$7,157,674
371	81	FROM NURSING HOME FND 081	\$456,724	\$0	\$0	\$0
371	82	FROM SHERIFF DRUG FORF612	\$45,360	\$0	\$0	\$0
371	83	FROM CNTY HIGHWAY FND 083	\$0	\$42,071	\$42,071	\$15,000
371	84	FROM COUNTY BRIDGE FND084	\$0	\$7,007	\$7,007	\$3,000
371	89	FROM PUBLIC HLTH FUND 089	\$0	\$12,000	\$12,000	\$3,000
371	90	FROM MENTAL HEALTH FND090	\$5,819	\$59,170	\$59,170	\$19,800
371	91	FROM ANIM CONTROL FND 091	\$0	\$5,318	\$5,318	\$5,000
371	92	FROM LAW LIBRARY FUND 092	\$0	\$15,000	\$0	\$0

County Consolidated			2020	2021	2021	2022
			Actual	Original	Projected	Budget
371	99	FROM ARPA FND 840	\$0	\$0	\$50,000	\$103,800
381	12	INTERFUND POSTAGE REIMB	\$6,281	\$8,000	\$8,000	\$8,000
381	13	AUDIT FEE REIMBURSEMENT	\$11,992	\$25,000	\$20,000	\$25,000
381	15	WORKER'S COMP REIMB	\$726	\$500	\$0	\$0
381	16	HEALTH/LIFE INSUR REIMB	\$15,235	\$10,000	\$10,000	\$10,000
381	17	UNEMPLOYMENT INS REIMB	\$201,157	\$250,700	\$201,000	\$250,000
381	19	IMRF/SS REIMBURSEMENT	\$2,123,257	\$2,021,358	\$2,436,335	\$2,399,773
381	73	REIMB FRM SELF-INS FND476	\$19,683	\$20,175	\$19,973	\$20,592
381	75	REIMB FRM RPC LOAN FND475	\$82,022	\$96,000	\$73,000	\$78,000
385	10	FROM CUUATS DEPT 730	\$82,673	\$51,096	\$107,400	\$99,416
385	11	FROM CSBG DEPT	\$3,757	\$86,400	\$2,500	\$72,100
385	15	FROM POLICE TRAINING RESV	\$50,705	\$85,000	\$48,266	\$67,177
385	16	FROM POLICE TRAINING GRNT	\$17,467	\$0	\$0	\$0
385	17	FROM TRANSP LOCAL CNT 761	\$3,734	\$0	\$0	\$0
385	18	FR WIOA FRMLA GRT 763/764	\$40,848	\$45,000	\$50,000	\$50,000
385	19	FROM GEO INFO SYS 111/112	\$65,000	\$57,000	\$57,000	\$57,500
385	32	FROM HIGHWAY DEPTS 60/62	\$108,000	\$122,000	\$127,000	\$126,000
		INTERFUND REVENUE	\$10,169,160	\$9,471,143	\$9,974,781	\$14,065,393
<b>REVENUE TOTALS</b>			<b>\$132,789,153</b>	<b>\$132,652,972</b>	<b>\$174,223,647</b>	<b>\$176,036,944</b>
511	1	ELECTED OFFICIAL SALARY	\$886,682	\$874,172	\$874,233	\$793,194
511	2	APPOINTED OFFICIAL SALARY	\$1,105,143	\$1,139,386	\$1,134,921	\$1,274,431
511	3	REG. FULL-TIME EMPLOYEES	\$27,378,253	\$28,625,560	\$29,199,346	\$31,816,228
511	4	REG. PART-TIME EMPLOYEES	\$1,246,497	\$1,445,558	\$1,322,757	\$1,432,902
511	5	TEMP. SALARIES & WAGES	\$1,124,113	\$1,125,315	\$1,175,818	\$1,219,651
511	6	PER DIEM	\$48,410	\$63,950	\$50,270	\$63,950
511	9	OVERTIME	\$294,249	\$261,141	\$272,330	\$321,506
511	10	JUDGES' SALARY INCREASE	\$6,615	\$6,622	\$6,501	\$0
511	28	EMPLOYEE BONUS	\$0	\$0	\$0	\$750,000
511	40	STATE-PAID SALARY STIPEND	\$38,325	\$42,000	\$39,000	\$35,500
511	42	TAXABLE AUTO ALLOWANCE	\$10,952	\$10,952	\$10,952	\$10,952
511	44	NO-BENEFIT PART-TIME EMPL	\$25,941	\$32,260	\$32,260	\$31,720
512	1	SLEP ELECTED OFFCL SALARY	\$122,050	\$119,814	\$119,814	\$122,428
512	2	SLEP APPNTD OFFCL SALARY	\$4,154	\$4,000	\$4,000	\$4,000
512	3	SLEP REG FULL-TIME EMP'EE	\$5,996,057	\$6,124,153	\$6,124,153	\$6,124,943
512	9	SLEP OVERTIME	\$362,660	\$371,779	\$371,779	\$386,029
512	40	SLEP STATE-PD SAL STIPEND	\$6,500	\$6,500	\$6,500	\$6,500
513	1	SOCIAL SECURITY-EMPLOYER	\$3,909,798	\$4,003,100	\$4,089,315	\$4,674,673
513	2	IMRF - EMPLOYER COST	\$3,360,202	\$3,198,670	\$3,310,693	\$3,651,749
513	3	IMRF -SLEP- EMPLOYER COST	\$1,646,562	\$1,655,218	\$1,655,218	\$1,337,843
513	4	WORKERS' COMPENSATION INS	\$1,381,955	\$1,462,761	\$1,393,709	\$1,471,097
513	5	UNEMPLOYMENT INSURANCE	\$200,532	\$255,429	\$244,666	\$267,014
513	6	EMPLOYEE HEALTH/LIFE INS	\$11,328,294	\$12,723,743	\$12,154,052	\$13,278,120
513	8	EMPLOYEE DENTAL INSURANCE	\$828	\$850	\$850	\$900

County Consolidated			2020	2021	2021	2022
			Actual	Original	Projected	Budget
513	14	WKRS COMP SELF-FUND CLAIM	\$464,148	\$702,092	\$702,000	\$714,667
513	20	EMPLOYEE DEVELOPMNT/RECOG	\$15,304	\$23,240	\$22,136	\$22,185
513	21	EMPLOYEE PHYSICALS/LAB	\$400	\$1,200	\$1,200	\$1,200
513	22	FLEX SPENDING ACCT FEES	\$4,216	\$6,250	\$4,505	\$6,250
513	23	BENEFITS MANAGEMENT FEES	\$45,000	\$45,000	\$45,000	\$50,000
		PERSONNEL	\$61,013,840	\$64,330,715	\$64,367,978	\$69,869,632
522	1	STATIONERY & PRINTING	\$138,176	\$134,491	\$79,341	\$117,116
522	2	OFFICE SUPPLIES	\$212,393	\$264,983	\$230,932	\$274,027
522	3	BOOKS,PERIODICALS & MAN.	\$72,841	\$119,136	\$85,363	\$100,018
522	4	COPIER SUPPLIES	\$37,684	\$55,850	\$51,260	\$55,450
522	6	POSTAGE, UPS, FED EXPRESS	\$267,795	\$278,042	\$256,286	\$473,572
522	7	PHOTOGRAPHY SUPPLIES	\$0	\$0	\$0	\$1,500
522	10	FOOD	\$269,875	\$273,250	\$197,150	\$198,850
522	11	MEDICAL SUPPLIES	\$180,557	\$103,675	\$94,691	\$111,425
522	12	STOCKED DRUGS	\$0	\$12,000	\$12,000	\$12,000
522	13	CLOTHING - INMATES	\$11,250	\$13,500	\$13,500	\$13,750
522	14	CUSTODIAL SUPPLIES	\$111,728	\$115,733	\$101,389	\$103,533
522	15	GASOLINE & OIL	\$307,821	\$390,645	\$391,211	\$404,921
522	16	TOOLS	\$21,715	\$31,900	\$31,350	\$31,150
522	17	GROUNDS SUPPLIES	\$7,090	\$9,250	\$8,250	\$9,000
522	19	UNIFORMS	\$69,225	\$64,676	\$77,009	\$67,916
522	22	MAINTENANCE SUPPLIES	\$19,579	\$11,421	\$11,421	\$11,421
522	24	ENGINEERING SUPPLIES	\$3,261	\$7,000	\$7,000	\$8,000
522	25	DIETARY NON-FOOD SUPPLIES	\$41,081	\$53,850	\$52,500	\$54,100
522	28	LAUNDRY SUPPLIES	\$9,754	\$17,575	\$17,575	\$18,825
522	29	RPC STUDENT HANDOUT MATLS	\$240	\$12,000	\$3,144	\$8,500
522	32	SUPPL FOR DISABLED PERSNS	\$178	\$5,050	\$4,100	\$5,200
522	40	OFFICE EXPENSES	\$1,156	\$2,000	\$0	\$0
522	44	EQUIPMENT LESS THAN \$5000	\$875,123	\$962,990	\$700,990	\$825,577
522	45	VEH EQUIP LESS THAN \$5000	\$20,591	\$21,500	\$28,212	\$22,000
522	46	BODY WORN/VEHICLE CAMERAS	\$148,716	\$500	\$0	\$500
522	50	PURCHASE DOCUMENT STAMPS	\$1,121,621	\$1,000,000	\$1,266,666	\$1,000,000
522	60	PURCHASE RABIES TAGS	\$2,250	\$2,000	\$2,500	\$2,500
522	90	ARSENAL & POLICE SUPPLIES	\$28,668	\$26,650	\$51,686	\$26,650
522	91	LINEN & BEDDING	\$14,944	\$10,400	\$10,500	\$10,150
522	93	OPERATIONAL SUPPLIES	\$166,019	\$293,711	\$197,191	\$263,089
522	94	ELECTION SUPPLIES	\$50,959	\$25,000	\$11,506	\$27,000
522	96	SCHOOL SUPPLIES	\$422,526	\$202,600	\$171,700	\$194,850
		COMMODITIES	\$4,634,816	\$4,521,378	\$4,166,423	\$4,452,590
533	1	AUDIT & ACCOUNTING SERVCS	\$224,546	\$274,484	\$293,680	\$282,400
533	2	ARCHITECT SERVICES	\$14,554	\$220,086	\$220,086	\$717,586
533	3	ATTORNEY/LEGAL SERVICES	\$335,910	\$411,954	\$372,197	\$493,814
533	4	ENGINEERING SERVICES	\$491,014	\$287,900	\$380,360	\$335,900
533	5	COURT REPORTING	\$21,923	\$40,030	\$39,400	\$40,730

<b>County Consolidated</b>			<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
			<b>Actual</b>	<b>Original</b>	<b>Projected</b>	<b>Budget</b>
533	6	MEDICAL/DENTAL/MENTL HLTH	\$1,102,067	\$1,147,403	\$1,195,109	\$1,177,140
533	7	PROFESSIONAL SERVICES	\$4,169,360	\$4,635,101	\$5,004,789	\$8,406,691
533	8	CONSULTING SERVICES	\$879	\$6,950	\$5,800	\$206,700
533	12	JOB-REQUIRED TRAVEL EXP	\$53,222	\$158,604	\$100,517	\$121,680
533	13	AMBULANCE/MEDIVAN SERVICE	\$4,200	\$2,000	\$2,000	\$2,000
533	15	ISAA-APPELLATE SERVICE	\$42,000	\$42,000	\$42,000	\$42,000
533	16	OUTSIDE PRISON BOARDING	\$19,845	\$45,000	\$494,100	\$1,016,933
533	17	FIELD TRIPS / ACTIVITIES	\$0	\$3,800	\$2,750	\$2,300
533	18	NON-EMPLOYEE TRAINING,SEM	\$2,629	\$29,350	\$20,000	\$26,250
533	19	SCHOOLNG TO OBTAIN DEGREE	\$55,706	\$75,840	\$85,000	\$82,340
533	20	INSURANCE	\$1,812,760	\$2,591,087	\$2,156,245	\$2,716,970
533	22	LABORATORY FEES	\$53,747	\$47,000	\$46,500	\$52,000
533	24	CLIENT EMPLOYABILITY EXP	\$61	\$2,500	\$1,000	\$2,500
533	26	PROPERTY LOSS/DMG CLAIMS	\$84,447	\$40,500	\$40,500	\$40,500
533	28	UTILITIES	\$27,689	\$29,214	\$30,050	\$35,353
533	29	COMPUTER/INF TCH SERVICES	\$1,974,165	\$2,528,020	\$2,291,299	\$2,869,771
533	30	GAS SERVICE	\$316,812	\$422,000	\$338,550	\$418,350
533	31	ELECTRIC SERVICE	\$832,256	\$922,800	\$901,050	\$919,850
533	32	WATER SERVICE	\$104,363	\$107,150	\$105,100	\$112,575
533	33	TELEPHONE SERVICE	\$172,150	\$231,175	\$210,904	\$168,257
533	34	PEST CONTROL SERVICE	\$16,606	\$18,675	\$18,065	\$22,315
533	35	TOWEL & UNIFORM SERVICE	\$6,210	\$1,000	\$0	\$500
533	36	WASTE DISPOSAL & RECYCLNG	\$73,011	\$80,360	\$86,115	\$83,210
533	38	STORMWATER UTILITY FEE	\$0	\$32,000	\$32,000	\$32,000
533	40	AUTOMOBILE MAINTENANCE	\$98,963	\$114,238	\$110,303	\$129,273
533	42	EQUIPMENT MAINTENANCE	\$580,333	\$757,944	\$741,596	\$844,726
533	44	MAIN ST JAIL REPAIR-MAINT	\$28,354	\$47,550	\$47,550	\$47,550
533	45	NON-CNTY BLDG REPAIR-MNT	\$261,390	\$262,169	\$252,307	\$573,220
533	46	1905 E MAIN REPAIR-MAINT	\$10,780	\$15,357	\$15,357	\$15,357
533	47	JUV DET CTR REPAIR-MAINT	\$11,400	\$20,000	\$20,000	\$20,000
533	48	ROAD/BRIDGE MAINTENANCE	\$976,356	\$1,157,000	\$1,157,000	\$1,265,000
533	49	HEAVY EQUIP. MAINTENANCE	\$186,469	\$169,000	\$190,000	\$190,000
533	50	FACILITY/OFFICE RENTALS	\$637,350	\$829,868	\$719,577	\$826,207
533	51	EQUIPMENT RENTALS	\$300,908	\$301,864	\$275,345	\$280,870
533	52	OTHER SERVICE BY CONTRACT	\$37,249	\$78,708	\$45,217	\$334,770
533	53	SPECIALTY COURTS EXPENSES	\$4,894	\$13,000	\$10,000	\$12,000
533	54	ASSISTANCE TO VETERANS	\$84,932	\$80,000	\$86,305	\$80,000
533	55	WEATHERIZATION HLTH/SAFTY	\$17,375	\$108,381	\$109,504	\$123,826
533	56	VA MONUMENT UPDATE	\$0	\$982	\$0	\$982
533	58	EMPLOYEE PARKING	\$19,020	\$18,091	\$18,091	\$18,091
533	60	HWY FACILITY REPAIR-MAINT	\$24,369	\$120,000	\$112,000	\$115,000
533	61	1701 E MAIN REPAIR-MAINT	\$29,769	\$38,788	\$38,788	\$38,788
533	62	JUROR MEALS	\$1,860	\$5,725	\$2,000	\$4,700
533	63	JUROR EXPENSE	\$40,454	\$121,000	\$60,000	\$107,000
533	64	ELECTION JUDGES & WORKERS	\$170,579	\$140,000	\$111,095	\$212,089
533	65	VOTER REGISTRATION EXP.	\$145	\$4,259	\$4,259	\$4,200

County Consolidated			2020	2021	2021	2022
			Actual	Original	Projected	Budget
533	66	REGISTRARS-BIRTH & DEATH	\$5,133	\$5,400	\$5,400	\$5,400
533	67	202 BARTELL BDG RPR-MAINT	\$5,659	\$2,673	\$2,673	\$2,673
533	68	WITNESS EXPENSE	\$4,527	\$8,168	\$1,168	\$8,168
533	70	LEGAL NOTICES,ADVERTISING	\$125,459	\$155,966	\$180,842	\$193,664
533	71	BLUEPRINT,FILM PROCESSING	\$18,469	\$20,000	\$12,951	\$11,000
533	72	DEPARTMENT OPERAT EXP	\$21,863	\$208,650	\$68,000	\$208,650
533	74	JURORS' PARKING	\$15,810	\$45,000	\$45,000	\$45,000
533	75	COURT-ORDERED COSTS	\$0	\$2,500	\$0	\$9,122
533	79	PUBLIC SERVICE WORKER EXP	\$0	\$2,500	\$500	\$2,500
533	81	SEIZED ASSET EXPENSE	\$0	\$500	\$0	\$500
533	83	CO. ENGINEERING FORCES	\$140,000	\$140,000	\$140,000	\$150,000
533	84	BUSINESS MEALS/EXPENSES	\$1,753	\$30,495	\$15,861	\$31,620
533	85	PHOTOCOPY SERVICES	\$293,566	\$344,980	\$325,248	\$333,490
533	87	INDIRECT COSTS / OVERHEAD	\$1,025,772	\$906,590	\$1,109,680	\$1,136,090
533	89	PUBLIC RELATIONS	\$23,007	\$18,730	\$16,980	\$18,880
533	90	CLOTHING ALLOWANCE	\$5,498	\$4,000	\$8,000	\$8,000
533	91	LAUNDRY & CLEANING	\$1,038	\$4,100	\$3,650	\$4,150
533	92	CONTRIBUTIONS & GRANTS	\$9,153,424	\$11,244,531	\$11,195,575	\$16,549,726
533	93	DUES AND LICENSES	\$145,108	\$191,191	\$164,997	\$190,524
533	94	INVESTIGATION EXPENSE	\$15,476	\$22,050	\$10,184	\$22,350
533	95	CONFERENCES & TRAINING	\$193,769	\$422,150	\$323,520	\$422,776
533	97	IMPOUNDMENTS	\$0	\$100	\$0	\$100
533	98	DISABILITY EXPO	\$63,956	\$48,000	\$49,000	\$58,000
533	99	CONTINGENT EXPENSE	\$0	\$82,394	\$0	\$210,000
534	1	DEMOLITION COSTS	\$0	\$0	\$0	\$900,000
534	3	REMIT LOAN PAYMENTS	\$0	\$35,000	\$35,000	\$35,000
534	9	R.E. TAX / DRAINAGE ASMNT	\$73,535	\$500	\$100,247	\$10,402
534	11	FOOD SERVICE	\$354,961	\$574,200	\$421,000	\$539,200
534	15	METCAD	\$630,089	\$570,982	\$569,568	\$588,111
534	21	PROP CLEARANCE / CLEAN-UP	\$27,327	\$6,800	\$831	\$6,800
534	25	COURT FACILITY REPR-MAINT	\$80,769	\$53,775	\$53,775	\$70,700
534	27	ANIM SERV FACIL RPR-MAINT	\$1,342	\$5,091	\$9,503	\$5,091
534	29	CU URBAN AREA TRANS STUDY	\$33,545	\$35,000	\$35,000	\$40,000
534	30	WEATHERIZATION LABOR	\$64,344	\$343,048	\$365,736	\$463,808
534	31	ENERGY ASSISTANCE	\$5,320,338	\$3,367,500	\$8,170,248	\$5,643,293
534	33	ELEC SUP BLDG REPAIR-MNT	\$0	\$6,500	\$6,500	\$6,500
534	36	CILA FACILTIES REPAIR-MNT	\$0	\$14,000	\$10,000	\$10,000
534	37	FINANCE CHARGES,BANK FEES	\$7,677	\$4,606	\$3,702	\$5,189
534	38	EMRGNCY SHELTER/UTILITIES	\$892,780	\$948,199	\$5,068,828	\$10,352,332
534	39	RPC SCHOLARSHIPS & AWARDS	\$10,000	\$15,000	\$11,500	\$11,500
534	40	CABLE/SATELLITE TV EXP	\$7,056	\$560	\$460	\$560
534	41	RETURN UNUSED GRANT	\$48,487	\$0	\$0	\$0
534	42	TRANSPORT DISABLED PERSNS	\$0	\$0	\$0	\$4,500
534	43	DISABILITY THERAPY,CONSLT	\$15,662	\$21,250	\$22,500	\$22,550
534	44	STIPEND	\$27,330	\$39,320	\$46,100	\$50,670
534	46	SEWER SERVICE & TAX	\$57,230	\$65,945	\$64,695	\$64,945

County Consolidated			2020	2021	2021	2022
			Actual	Original	Projected	Budget
534	48	RPC POL TRN STAFF MILEAGE	\$162	\$3,000	\$1,000	\$1,000
534	49	RPC POL TRN STAFF TRAVEL	\$0	\$3,000	\$1,000	\$1,000
534	50	RPC POL TRN STAFF PERDIEM	\$0	\$1,350	\$750	\$750
534	51	RPC POL TRN INSTRCTR TRAV	\$987	\$22,000	\$10,277	\$21,000
534	52	RPC POL TRN INSTRCTR CONT	\$24,737	\$290,000	\$117,981	\$225,000
534	53	RPC POL TRN INSTRUCTR DEV	\$0	\$5,000	\$2,500	\$2,500
534	54	RPC POL TRN CATERING	\$71	\$5,250	\$750	\$1,250
534	55	RPC POL TRN FACILITY RENT	\$1,150	\$11,200	\$8,000	\$11,000
534	56	RPC POL TRN RENTAL AIDS	\$0	\$250	\$0	\$0
534	57	RPC POL TRN REPRODUCTION	\$65	\$1,000	\$650	\$1,000
534	58	LANDSCAPING SERVICE/MAINT	\$78,246	\$24,928	\$18,428	\$40,878
534	59	JANITORIAL SERVICES	\$239,636	\$272,900	\$274,830	\$256,450
534	60	AREA-WIDE RECORDS MGT SYS	\$106,847	\$448,441	\$516,275	\$140,978
534	62	ELECTION MILEAGE,PHONE RM	\$6,612	\$3,500	\$8,500	\$5,000
534	63	INDIGENT BURIAL	\$2,935	\$2,000	\$5,600	\$5,600
534	64	ELECTION SERVICES	\$25,462	\$10,573	\$19,573	\$21,000
534	66	UNIV OF IL SURGICAL FEES	\$1,626	\$6,000	\$1,500	\$6,000
534	67	1701 OUTBLDGS REPAIR-MNT	\$987	\$3,881	\$3,881	\$3,881
534	68	POLICY COUNCIL ACTIVITIES	\$1,947	\$9,500	\$6,750	\$7,050
534	69	PARENT ACTIVITIES/TRAVEL	\$3,842	\$24,300	\$21,750	\$18,250
534	70	BROOKNS BLDG REPAIR-MAINT	\$117,122	\$56,009	\$48,009	\$46,009
534	71	COOPERATIVE EXTENSION SRV	\$428,623	\$438,825	\$438,825	\$441,499
534	72	SATELLITE JAIL REPAIR-MNT	\$50,685	\$42,404	\$42,404	\$42,404
534	73	C-U PUBLIC HEALTH DISTRCT	\$728,487	\$751,366	\$751,263	\$776,400
534	74	CONTRACT ATTORNEYS	\$191,400	\$191,400	\$191,400	\$191,400
534	76	PARKING LOT/SIDEWLK MAINT	\$10,805	\$59,883	\$62,883	\$48,383
534	78	REMIT DEATH CERT SURCHARG	\$5,148	\$6,000	\$6,000	\$6,000
534	80	AUTO DAMAGE/LIAB CLAIMS	\$238,860	\$55,640	\$95,640	\$72,747
534	81	GENERAL LIABILITY CLAIMS	\$468,176	\$500,000	\$825,000	\$500,000
534	82	CHILD DENTAL ACCESS PROG	\$45,000	\$50,000	\$50,000	\$50,000
534	85	RENTAL HSG FEE REMITTANCE	\$211,536	\$175,500	\$189,000	\$184,500
534	86	URBANA ANIM IMPOUND FEES	\$6,040	\$5,000	\$5,800	\$6,000
534	87	CHAMPGN ANIM IMPOUND FEES	\$9,030	\$13,000	\$13,000	\$13,000
534	90	VILLAGES ANIM IMPOUND FEE	\$539	\$2,000	\$1,800	\$1,800
534	92	SAVOY ANIM IMPOUND FEES	\$544	\$500	\$500	\$500
534	93	TOLONO ANIM IMPOUND FEES	\$258	\$500	\$500	\$500
534	94	WEATHERIZATION MATERIALS	\$52,698	\$385,076	\$404,120	\$582,706
534	95	REMIT MARRIAGE LIC SURCHG	\$4,135	\$6,000	\$6,000	\$6,000
534	96	RANTOUL ANIM IMPOUND FEES	\$1,790	\$1,500	\$3,000	\$3,000
534	98	M.L.KING EVENT EXPENSES	\$1,500	\$2,000	\$1,500	\$2,000
534	99	REMIT CC FINGERPRNTG FEES	\$393	\$380	\$185	\$458
535	1	YOUTH/IN-DT SUPP SERVICE	\$13,943	\$12,500	\$35,000	\$35,000
535	3	YOUTH/IN-OTHER PROG COSTS	\$128,140	\$92,409	\$75,000	\$98,500
535	4	YOUTH/OUT-DIRECT TRNG ITA	\$35,825	\$187,000	\$105,000	\$105,000
535	6	YOUTH/OUT-OTHER PRG COSTS	\$272,609	\$241,419	\$540,500	\$409,500
535	7	ADULT-DIRECT TRAINING ITA	\$403,451	\$175,453	\$475,000	\$425,000

County Consolidated			2020	2021	2021	2022
			Actual	Original	Projected	Budget
535	9	ADULT-INCUMBANT WRKR COST	\$0	\$40,000	\$0	\$0
535	10	ADULT-OTHER PROG COSTS	\$134,125	\$272,000	\$182,000	\$282,000
535	11	DISLOC WKR-DIRCT TRAINING	\$136,831	\$100,200	\$230,000	\$230,000
535	13	DISLOC WKR-INCUMBANT WRKR	\$0	\$40,000	\$0	\$0
535	14	DISLOC WKR-OTHER PRG COST	\$89,374	\$92,772	\$80,500	\$104,500
535	15	TRADE ADJSTMNT ASSISTANCE	\$31,013	\$77,400	\$77,400	\$77,400
535	18	YOUTH/OUT-SUPPORTIVE SVCE	\$34,110	\$65,000	\$150,000	\$150,000
535	19	ADULT-SUPPORTIVE SERVICE	\$43,076	\$160,000	\$175,000	\$175,000
535	20	DISLOC WKR-SUPPRTIVE SVCE	\$2,809	\$60,000	\$40,000	\$40,000
535	21	YOUTH/IN-WORK TRAINING	\$1,237	\$50,000	\$10,000	\$35,000
535	22	YOUTH/OUT-WORK TRAINING	\$104,278	\$90,458	\$150,000	\$150,000
535	23	ADULT-WORK TRAINING	\$67,062	\$95,000	\$130,000	\$150,000
535	24	DISLOC WKR-WORK TRAINING	\$1,612	\$65,000	\$35,000	\$45,000
535	25	ADULT-DIRECT TRG REMEDIAL	\$0	\$500	\$500	\$500
535	26	DW-DIRECT TRG REMEDIAL	\$0	\$500	\$500	\$500
535	28	ADULT-WORK BASED-INCUMBNT	\$41,834	\$67,540	\$50,000	\$55,000
535	30	DSLOC WKR-WRK BASED-INCMB SERVICES	\$13,086	\$60,000	\$50,000	\$50,000
			\$39,069,336	\$44,792,058	\$54,064,106	\$70,488,591
544	2	RIGHT OF WAY	\$38,919	\$0	\$13,320	\$0
544	4	LAND & BUILDINGS	\$0	\$0	\$0	\$1,500,000
544	10	BRIDGES & CULVERTS	\$2,147,380	\$2,300,000	\$2,094,189	\$1,260,000
544	11	ROAD IMPROVEMENTS	\$559,367	\$3,400,000	\$1,416,312	\$4,420,000
544	13	202 ART BARTELL BLDG CNST	\$0	\$691,913	\$691,913	\$0
544	14	ANIM SERV BLDG CONST/IMPR	\$0	\$52,097	\$52,097	\$0
544	16	COURTS FACILITY CONST/IMP	\$595,821	\$710,957	\$774,221	\$400,000
544	17	SATELLITE JAIL CONST/IMPR	\$0	\$1,250,000	\$1,130,540	\$600,000
544	18	BROOKNS BLDG CONST/IMPROV	\$58,996	\$856,538	\$856,538	\$200,000
544	20	COURTHOUSE CONST/IMPROVE	\$0	\$19,761	\$0	\$0
544	22	BUILDING IMPROVEMENTS	\$0	\$14,000	\$10,000	\$10,000
544	23	JUV DET CTR CONST/IMPROVE	\$224,323	\$229,623	\$252,191	\$271,024
544	25	1905 E MAIN CONST/IMPROVE	\$792,808	\$435,559	\$435,559	\$0
544	26	HWY FACILITY CONST/IMPROV	\$0	\$737,676	\$737,676	\$0
544	30	AUTOMOBILES, VEHICLES	\$181,540	\$318,697	\$469,284	\$318,500
544	31	RADIO EQUIPMENT	\$0	\$169,066	\$6,000	\$193,505
544	32	OTHER EQUIPMENT	\$111,201	\$0	\$7,045	\$2,740,000
544	33	OFFICE EQUIPMENT & FURNIS	\$331,018	\$294,580	\$335,252	\$1,513,773
544	34	MAINTENANCE EQUIPMENT	\$0	\$0	\$54,655	\$41,400
544	35	HEAVY EQUIPMENT	\$156,516	\$340,000	\$335,000	\$902,341
544	38	ELECTION/VOTER REG EQUIP	\$746,195	\$85,000	\$98,415	\$330,000
544	40	LANDSCAPING, LAND IMPRVMTS	\$75,411	\$0	\$0	\$0
544	44	1601 E MAIN CONST/IMPROVE	\$0	\$0	\$10,400	\$0
544	46	1701 MAIN OUTBLDGS CONST	\$0	\$93,480	\$93,480	\$0
544	47	1701 MAIN BLDG CONST/IMPR	\$0	\$268,325	\$268,325	\$0
544	74	KITCHEN/LAUNDRY EQUIPMENT	\$0	\$0	\$8,120	\$0
544	80	STORM DRAINAGE	\$0	\$0	\$0	\$250,000

County Consolidated			2020	2021	2021	2022
			Actual	Original	Projected	Budget
544	87	POLICE DOGS/WORK ANIMALS CAPITAL	\$0 \$6,019,495	\$0 \$12,267,272	\$15,000 \$10,165,532	\$0 \$14,950,543
566	23	ELEVATOR OPERATION	\$26,400	\$0	\$0	\$0
567	2	BAD DEBT EXPENSE	\$129,945	\$155,000	\$155,000	\$155,000
		NON CASH EXPENSES	\$156,345	\$155,000	\$155,000	\$155,000
571	4	TO RPC ECON DEV LOANS 475	\$0	\$500,000	\$0	\$500,000
571	8	TO DEV DISABILITY FUND108	\$5,819	\$6,800	\$6,800	\$6,800
571	11	TO MHB/DDB CILA FUND 101	\$50,000	\$50,000	\$50,000	\$50,000
571	13	TO CIR CLK OPER&ADMIN 630	\$0	\$67,484	\$0	\$0
571	14	TO CAPITAL IMPRV FUND 105	\$3,509,220	\$3,438,039	\$3,432,371	\$8,113,324
571	18	TO SOCIAL SECURITY FND188	\$0	\$232,334	\$232,334	\$0
571	19	TO SELF-FUNDED INS FND476	\$1,305,099	\$389,089	\$0	\$0
571	20	TO HEALTH INSUR FUND 620	\$456,724	\$0	\$0	\$0
571	25	TO VCTM ADVOC GRNT FND675	\$32,831	\$0	\$0	\$0
571	75	TO REG PLAN COMM FUND 075	\$85,080	\$103,000	\$79,500	\$1,535,500
571	80	TO GENERAL CORP FUND 080	\$1,648,185	\$1,759,446	\$1,728,721	\$1,992,094
571	81	TO NURSING HOME FUND 081	\$0	\$1,000,000	\$1,000,000	\$0
571	83	TO COUNTY HIGHWAY FND 083	\$43,000	\$43,500	\$43,500	\$47,000
571	88	TO IMRF FUND 088	\$0	\$182,643	\$182,643	\$0
571	90	TO MENTAL HEALTH FUND 090	\$0	\$0	\$770,436	\$0
571	94	TO CAP ASSET RPLMT FND105	\$231,817	\$0	\$0	\$0
573	11	HOUSING ADVOCACY MATCH	\$0	\$800	\$0	\$0
573	18	TO GIS DEPTS 111/112	\$65,000	\$57,000	\$57,000	\$57,500
573	24	COURT DIVRSN 641/656 MTCH	\$0	\$25,000	\$25,000	\$25,000
573	27	HOMLSS PREVNT 634/640 MCH	\$3,757	\$2,000	\$2,000	\$2,500
573	30	TRANSPORTATION GRNT MATCH	\$86,408	\$151,000	\$147,215	\$157,215
573	31	WIOA ONE-STOP CTR 830/831	\$40,848	\$45,000	\$50,000	\$50,000
573	33	CSBG SPC PRJ 807/815 MTCH	\$0	\$32,200	\$0	\$0
573	51	POLICE TRAINING MATCH	\$68,172	\$85,000	\$60,000	\$65,000
573	52	TO HIGHWAY DEPTS 60/62	\$108,000	\$112,000	\$112,000	\$116,000
		INTERFUND EXPENDITURE	\$7,739,960	\$8,282,335	\$7,979,520	\$12,717,933
581	1	GEN OBLIG BOND PRINCIPAL	\$1,510,000	\$1,650,000	\$1,650,000	\$1,805,000
581	3	CAPITAL LEASE PRINC PMTS	\$30,382	\$0	\$0	\$0
581	6	DEBT CERTFCATE PRINC PMTS	\$165,000	\$170,000	\$170,000	\$175,000
582	2	INT &FEES-GEN OBLIG BONDS	\$858,353	\$758,361	\$757,511	\$646,283
582	3	INTEREST ON CAPITAL LEASE	\$269	\$0	\$0	\$0
582	6	INTEREST ON DEBT CERTIFCT	\$16,567	\$12,250	\$12,250	\$9,275
582	9	INTEREST ON TAX CASE DEBT	\$11,436 \$2,592,007	\$0 \$2,590,611	\$0 \$2,589,761	\$0 \$2,635,558
<b>EXPENDITURE TOTALS</b>			<b>\$121,225,799</b>	<b>\$136,939,369</b>	<b>\$143,488,320</b>	<b>\$175,269,847</b>

# AMERICAN RESCUE PLAN ACT SUMMARY

## Fund 840-000

This fund was established to receive revenue and track expenditures of the County’s American Rescue Plan Act (ARPA) local recovery funds. The Coronavirus State and Local Fiscal Recovery Funds provide a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery. Champaign County government’s total allocation is \$40,729,630. More information can be found here: <https://home.treasury.gov/system/files/136/SLFRP-Quick-Reference-Guide-FINAL-508a.pdf>

### BUDGET HIGHLIGHTS

In June 2021, the County received 50% of its ARPA funds in the amount of \$20,364,815. The remaining funds are budgeted to be received in FY2022. Interest earnings estimates were provided by the Treasurer’s Office based on the investment plan. The County Board began holding Study Sessions in April 2021 to discuss and formulate a plan for its ARPA funding. More information regarding the Study Sessions can be found here: <https://www.co.champaign.il.us/CountyBoard/ARPA.php>.

For FY2022 a list of planned responses is included in the budget document for each ARPA department.

### FINANCIAL

Fund 840 Summary			2020	2021	2021	2022
			Actual	Original	Projected	Budget
332	43	ARPA (FND 840)	\$0	\$0	\$20,364,815	\$20,364,815
337	21	LOCAL GOVT REIMBURSEMENT	\$0	\$0	\$0	\$0
		FEDERAL, STATE & LOCAL SHARED REVENUE	\$0	\$0	\$20,364,815	\$20,364,815
361	10	INVESTMENT INTEREST	\$0	\$0	\$40,000	\$128,000
		MISCELLANEOUS	\$0	\$0	\$40,000	\$128,000
		<b>REVENUE TOTALS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,404,815</b>	<b>\$20,492,815</b>
511	5	TEMP. SALARIES & WAGES	\$0	\$0	\$0	\$22,000
511	28	EMPLOYEE BONUS	\$0	\$0	\$0	\$750,000
512	9	SLEP OVERTIME	\$0	\$0	\$0	\$9,250
513	1	SOCIAL SECURITY-EMPLOYER	\$0	\$0	\$0	\$1,700
513	4	WORKERS' COMPENSATION INS	\$0	\$0	\$0	\$120
513	5	UNEMPLOYMENT INSURANCE	\$0	\$0	\$0	\$400
		PERSONNEL	\$0	\$0	\$0	\$783,470
522	6	POSTAGE, UPS, FED EXPRESS	\$0	\$0	\$0	\$95,000
522	93	OPERATIONAL SUPPLIES	\$0	\$0	\$0	\$15,750
		COMMODITIES	\$0	\$0	\$0	\$110,750
533	2	ARCHITECT SERVICES	\$0	\$0	\$0	\$500,000
533	7	PROFESSIONAL SERVICES	\$0	\$0	\$49,862	\$1,103,803
533	29	COMPUTER/INF TCH SERVICES	\$0	\$0	\$0	\$475,000

<b>Fund 840 Summary</b>			<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>
			<b>Actual</b>	<b>Original</b>	<b>Projected</b>	<b>Budget</b>
533	52	OTHER SERVICE BY CONTRACT	\$0	\$0	\$0	\$15,000
533	92	CONTRIBUTIONS & GRANTS	\$0	\$0	\$0	\$5,250,000
		SERVICES	\$0	\$0	\$49,862	\$7,343,803
544	4	LAND & BUILDINGS	\$0	\$0	\$0	\$1,500,000
544	32	OTHER EQUIPMENT	\$0	\$0	\$0	\$2,740,000
544	33	OFFICE EQUIPMENT & FURNIS	\$0	\$0	\$0	\$518,439
544	35	HEAVY EQUIPMENT	\$0	\$0	\$0	\$502,341
544	38	ELECTION/VOTER REG EQUIP	\$0	\$0	\$0	\$105,000
		CAPITAL	\$0	\$0	\$0	\$5,365,780
571	75	TO REG PLAN COMM FUND 075	\$0	\$0	\$0	\$1,450,000
571	90	TO MENTAL HEALTH FUND 090	\$0	\$0	\$770,436	\$0
		INTERFUND EXPENDITURE	\$0	\$0	\$770,436	\$1,450,000
<b>EXPENDITURE TOTALS</b>			<b>\$0</b>	<b>\$0</b>	<b>\$820,298</b>	<b>\$15,053,803</b>

***FUND BALANCE***

<b>FY2020 Actual</b>	<b>FY2021 Projected</b>	<b>FY2022 Budgeted</b>
\$0	\$19,584,517	\$25,023,529

There is no fund balance goal for this fund. The fund balance indicates funds that are available to be spent on the specific purposes identified by the County Board. Receipt of the second ARPA distribution in FY2022 is reflected in the increased fund balance.

# AMERICAN RESCUE PLAN ACT – ADMINISTRATIVE SERVICES

## Fund 840-016

This budget was established to receive revenue and track the administrative costs of the County’s American Rescue Plan Act (ARPA) local recovery funds.

### **BUDGET HIGHLIGHTS**

In June 2021, the County received 50% of its ARPA funds in the amount of \$20,364,815 and entered a contract with the Regional Planning Commission for project and fiscal management. The FY2022 contract with RPC is an annualized amount not to exceed \$103,803. Appropriation for Auditor’s Office temporary staff and fringes for ARPA management is also included.

### **FINANCIAL**

Fund 840 Dept 016			2020	2021	2021	2022
			Actual	Original	Projected	Budget
332	43	ARPA (FND 840)	\$0	\$0	\$20,364,815	\$20,364,815
		FEDERAL, STATE & LOCAL SHARED REVENUE	\$0	\$0	\$20,364,815	\$20,364,815
361	10	INVESTMENT INTEREST	\$0	\$0	\$40,000	\$128,000
		MISCELLANEOUS	\$0	\$0	\$40,000	\$128,000
<b>REVENUE TOTALS</b>			<b>\$0</b>	<b>\$0</b>	<b>\$20,404,815</b>	<b>\$20,492,815</b>
511	5	TEMP. SALARIES & WAGES	\$0	\$0	\$0	\$22,000
513	1	SOCIAL SECURITY-EMPLOYER	\$0	\$0	\$0	\$1,700
513	4	WORKERS' COMPENSATION INS	\$0	\$0	\$0	\$120
513	5	UNEMPLOYMENT INSURANCE	\$0	\$0	\$0	\$400
		PERSONNEL	\$0	\$0	\$0	\$24,220
533	7	PROFESSIONAL SERVICES	\$0	\$0	\$49,862	\$103,803
		SERVICES	\$0	\$0	\$49,862	\$103,803
<b>EXPENDITURE TOTALS</b>			<b>\$0</b>	<b>\$0</b>	<b>\$49,862</b>	<b>\$128,023</b>

### **Appropriation Breakdown**

RESPONSE	Budget	Notes	Line
Auditor Temp	\$22,000	Temp	511.05
Auditor FICA	\$1,700	fringes	513.01
Auditor WC	\$120	fringes	513.04
Auditor UI	\$400	fringes	513.05
Contract with RPC for grant and fiscal management of ARPA funds	\$103,803	Contract	533.07

# AMERICAN RESCUE PLAN ACT – GENERAL COUNTY

## Fund 840-075

This budget was established to track American Rescue Plan Act (ARPA) local recovery funds budgeted for internal County equipment and projects allowed by the Act.

### ***BUDGET HIGHLIGHTS***

For FY2022 a list of planned responses is shown in the table below.

### ***FINANCIAL***

Fund 840 Dept 075			2020	2021	2021	2022
			Actual	Original	Projected	Budget
511	28	EMPLOYEE BONUS	\$0	\$0	\$0	\$750,000
512	9	SLEP OVERTIME	\$0	\$0	\$0	\$9,250
		PERSONNEL	\$0	\$0	\$0	\$759,250
522	6	POSTAGE, UPS, FED EXPRESS	\$0	\$0	\$0	\$95,000
522	93	OPERATIONAL SUPPLIES	\$0	\$0	\$0	\$15,750
		COMMODITIES	\$0	\$0	\$0	\$110,750
533	2	ARCHITECT SERVICES	\$0	\$0	\$0	\$500,000
533	7	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$1,000,000
533	29	COMPUTER/INF TCH SERVICES	\$0	\$0	\$0	\$475,000
533	52	OTHER SERVICE BY CONTRACT	\$0	\$0	\$0	\$15,000
		SERVICES	\$0	\$0	\$0	\$1,990,000
544	4	LAND & BUILDINGS	\$0	\$0	\$0	\$1,500,000
544	32	OTHER EQUIPMENT	\$0	\$0	\$0	\$2,740,000
544	33	OFFICE EQUIPMENT & FURNIS	\$0	\$0	\$0	\$518,439
544	35	HEAVY EQUIPMENT	\$0	\$0	\$0	\$502,341
544	38	ELECTION/VOTER REG EQUIP	\$0	\$0	\$0	\$105,000
		CAPITAL	\$0	\$0	\$0	\$5,365,780
<b>EXPENDITURE TOTALS</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,225,780</b>

### ***Appropriation Breakdown***

RESPONSE	Budget	Notes	Line
County Clerk	\$105,000	Election equipment (additional mail opener, mail sorter)	544.38
County Clerk	\$500,000	Building needs/space assessment	533.02
County Clerk	\$475,000	Computer info tech services	533.29
County Clerk	\$95,000	Postage VBM	522.06
Information Technology	\$40,000	A/V equipment in Shields-Carter Room upgrade	544.32
Court Services	\$6,000	Touch-screen client Kiosk	544.33
Circuit Clerk	\$102,383	Protective/partition office furniture	544.33
Circuit Clerk	\$85,055	Court technology; laptops for jury commission; update computers/equip for Judges/clerks	544.33

RESPONSE	Budget	Notes	Line
Circuit Clerk	\$30,000	Efficient digitizing equipment/printers	544.33
Sheriff's Office	\$3,000	Explorer mentorship program	512.09
Sheriff's Office	\$9,500	Explorer mentorship program	522.93
Sheriff's Office	\$6,250	Community resource deputies	512.09
Sheriff's Office	\$6,250	Community resource deputies	522.93
Sheriff's Office	\$502,341	Update mobile command post (EMA)	544.35
Sheriff's Office	\$175,000	Full body security scanner for jail	544.32
Sheriff's Office	\$525,000	Updated camera system for jail and sheriff's office	544.32
Children's Advocacy Center	\$15,000	New Flooring	533.52
Court Services	\$6,989	Assistive listening devices, interpreter equipment	544.33
To Be Determined	\$288,012	Additional Appropriation to total \$3m	544.33
Education Assistance: Early Learning	\$1,500,000	Head Start Space--Must have 'no maintenance' agreement with County	544.04
Premium Pay	\$750,000	Fringe lines to be added as necessary	511.28
Broadband: Other Projects	\$1,000,000	Prof. Services	533.07
Broadband: Other Projects	\$2,000,000	Capital: Intention additional money in future allocations	544.32

# AMERICAN RESCUE PLAN ACT – COMMUNITY SERVICES

## Fund 840-906

This budget was established to track American Rescue Plan Act (ARPA) local recovery funds budgeted to provide services allowed by the Act within the County.

### ***BUDGET HIGHLIGHTS***

In FY2021 the County Board appropriated a transfer to the Mental Health Board for the provision of mental health services. For FY2022 a list of planned responses is shown in the table below.

### ***FINANCIAL***

Fund 840 Dept 906			2020	2021	2021	2022
			Actual	Original	Projected	Budget
533	92	CONTRIBUTIONS & GRANTS SERVICES	\$0	\$0	\$0	\$5,250,000
			\$0	\$0	\$0	\$5,250,000
571	75	TO REG PLAN COMM FUND 075	\$0	\$0	\$0	\$1,450,000
571	90	TO MENTAL HEALTH FUND 090	\$0	\$0	\$770,436	\$0
		INTERFUND EXPENDITURE	\$0	\$0	\$770,436	\$1,450,000
<b>EXPENDITURE TOTALS</b>			<b>\$0</b>	<b>\$0</b>	<b>\$770,436</b>	<b>\$6,700,000</b>

### ***Appropriation Breakdown***

RESPONSE	Budget	Notes	Line
Household Assistance: Rent, Mortgage, and Utility Aid	\$450,000	Work with RPC--Mortgage Assistance/Sewer Bill Assistance	571.75
Small Business Economic Assistance (General)	\$1,000,000	Work with RPC	571.75
Aid to Nonprofit Organizations	\$250,000	To support Immigration Service Organizations	533.92
Housing Support: Affordable Housing	\$1,000,000	Interested in first completing a plan with HA, we also like the \$500k rural house rehab project	533.92
Social Determinants of Health: Community Violence Interventions	\$1,500,000	First complete a plan--board wants one coordinated effort (not a bunch of little projects)	533.92
Clean Water: Stormwater	\$2,000,000	Rural Water Projects (with understanding we will contribute to Garden Hills in future allocations)	533.92
Drinking Water: Source	\$500,000	Mapping Mahomet Aquifer	533.92

Rosecrance, Inc (Formerly Community Elements)  
 Champaign Co Re-Entry Grant  
 For the Month Ending August 31, 2021

	July	August	Sept	Total YTD
<b>1. Personnel Costs</b>	<b>\$23,289</b>	<b>\$22,439</b>		<b>\$45,728</b>
<b>2. Payroll Taxes/Benefits</b>	<b>\$5,710</b>	<b>\$6,058</b>		<b>\$11,768</b>
Computer Hardware & Software	\$0	\$0	\$0	\$0
<b>Total Equipment</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Property Insurance	\$25	\$25		\$50
Building & Grounds Maintenance	\$0	\$0		\$0
Utilities	\$112	\$130		\$242
Janitorial Service	\$231	\$176		\$407
Equip Maintenance Agreements	\$74	\$56		\$130
Depreciation	\$369	\$389		\$758
<b>Total Occupancy</b>	<b>\$811</b>	<b>\$776</b>	<b>\$0</b>	<b>\$1,587</b>
Office Supplies	\$153	\$95		\$248
Contractual / Professional Fees	\$752	\$703		\$1,455
Travel / Training	\$261	\$163		\$424
Client Assistance	\$0	\$0		\$0
Other Rent	\$0	\$0		\$0
Telephone / Cell Phone	\$363	\$369		\$732
Liability / Malpractice Insurance	\$301	\$287		\$588
Moving & Recruiting	\$0	\$0		\$0
<b>Total Program Expenses</b>	<b>\$31,640</b>	<b>\$30,890</b>	<b>\$0</b>	<b>\$62,530</b>
<b>ALLOCATED M&amp;G</b>	<b>\$6,515</b>	<b>\$7,371</b>		<b>\$13,886</b>
<b>TOTAL EXPENSE</b>	<b>\$38,155</b>	<b>\$38,261</b>	<b>\$0</b>	<b>\$76,416</b>
<b>Re-Entry Indirect - 11.9% Max</b>				
Max M&G Allowed	\$4,274	\$4,172	\$0	\$8,446
<b>Champaign County Total</b>	<b>\$35,914</b>	<b>\$35,062</b>	<b>\$0</b>	<b>\$70,976</b>
Champaign County Paid	\$8,333	\$8,333		\$16,667



# OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

## MONTHLY HR REPORT SEPTEMBER 2021

### VACANT POSITIONS LISTING

#### VACANT POSITIONS AS OF COB 09/30/2021

\*\*\* Highlighted vacancies were reported this month

FUND	DEPT	EMPLOYEE NAME	JOB TITLE	HOURLY RATE	REG HRS	REGULAR SALARY	FY 2021 HRS	FY 2021 SALARY
80	20	vacant 8/19/21 (Brock)	Accountant - Auditor	22.42	1950	43,719.00	1,957.5	43,887.15
80	21	vacant 8/26/21 (Estes)	Board of Review		1560			43,904.29
80	22	vacant 6/30/21 (Sutton)	Senior Election Specialist	18.92	1950	36,894.00	1,957.5	37,035.90
80	28	vacant 9/23/21 (New Position)	Application Support Specialist	18.48	1950	36,036.00	1,957.5	36,174.60
80	30	vacant 12/23/20 (Belcher)	Executive Assistant	18.59	1950	36,250.50	1,957.5	36,389.93
80	30	vacant 4/30/21 (Blazaitis)	Financial Manager	39.02	1950	76,089.00	1,957.5	76,381.65
80	30	vacant 7/6/21 (Newman)	Legal Clerk	15.00	1950	29,250.00	1,957.5	29,362.50
80	30	vacant 8/30/21 (Waldner)	Legal Clerk	15.50	1950	30,225.00	1,957.5	30,341.25
80	30	vacant 9/8/21 (Wilmore)	Legal Clerk	16.54	1950	32,253.00	1,957.5	32,377.05
80	30	vacant 8/31/21 (Cunningham)	Director of Operations	36.06	1950	70,317.00	1,957.5	70,587.45
80	36	vacant 8/9/21 (Burkett)	Assistant Public Defender	27.12	1950	52,884.00	1,957.5	53,087.40
80	40	vacant 9/10/21 (Meeker)	Sergeant - Patrol	44.16	2080	91,852.80	2,088.0	92,206.08
80	41	vacant 7/23/21 (Clifton)	Victim Advocate	21.84	1950	42,588.00	1,957.5	42,751.80
80	41	vacant 9/24/21 (Bills)	Administrative Legal Secretary	17.99	1950	35,080.50	1,957.5	35,215.43
80	42	vacant 8/29/21 (Rice)	Deputy Coroner	22.00	2080	45,760.00	2,088.0	45,936.00
80	51	vacant 5/23/21 (Schifferer)	Court Services Officer	21.70	1950	42,315.00	1,957.5	42,477.75
80	51	vacant 6/28/21 (Cruz)	Court Services Officer	22.96	1950	44,772.00	1,957.5	44,944.20
80	51	vacant 7/21/21 (Adams)	Court Services Officer	21.29	1950	41,515.50	1,957.5	41,675.18
80	52	vacant 2/8/21 (Hewkin)	Court Services Officer	28.65	1950	55,867.50	1,957.5	56,082.38
80	71	vacant 9/3/21 (Cunningham)	Maintenance Worker	17.44	2080	36,275.20	2,088.0	36,414.72
80	77	vacant 9/4/20 (Heffernan)	Associate Planner	22.00	1950	42,900.00	1,957.5	43,065.00
80	140	vacant 10/31/16 (Syme)	Clerk - Corrections	14.53	1950	28,333.50	1,957.5	28,442.48
80	140	vacant 7/9/21 (Shelby)	Clerk - Corrections	15.83	1950	30,868.50	1,957.5	30,987.23
80	140	vacant 7/11/21 (Winters)	Sergeant - Corrections	39.82	2080	82,825.60	2,088.0	83,144.16
80	140	vacant 7/8/21 (Brewer)	Correctional Officer	23.05	2080	47,944.00	2,088.0	48,128.40
80	140	vacant 7/29/21 (Stewart)	Correctional Officer	20.87	2080	43,409.60	2,088.0	43,576.56
80	140	vacant 8/6/21 (Haugen)	Correctional Officer	22.06	2080	45,884.80	2,088.0	46,061.28
80	140	vacant 8/7/21 (Evans)	Correctional Officer	22.06	2080	45,884.80	2,088.0	46,061.28
80	140	vacant 8/14/21 (Brandt)	Correctional Officer	25.23	2080	52,478.40	2,088.0	52,680.24
80	140	vacant 8/21/21 (Brolon)	Correctional Officer	24.37	2080	50,689.60	2,088.0	50,884.56
80	140	vacant 9/10/21 (Banton)	Correctional Officer	22.06	2080	45,884.80	2,088.0	46,061.28
80	140	vacant 7/30/21 (Barth)	Part Time Master Control Officer	17.07	1040	17,752.80	1,044.0	17,821.08
80	140	vacant 8/1/21 (Russo)	Part Time Master Control Officer	17.07	1040	17,752.80	1,044.0	17,821.08
80	140	vacant 8/29/21 (Skinner)	Part Time Master Control Officer	17.07	1040	17,752.80	1,044.0	17,821.08
91	47	vacant 8/13/21 (Joos)	Animal Control Director	39.60	2080	82,368.00	2,088.0	82,684.80
91	248	vacant 9/20/21 (Vilven)	Kennel Worker	15.01	2080	31,220.80	2,088.0	31,340.88
671	30	vacant 8/6/21 (Cook)	Legal Clerk	15.50	1950	30,225.00	2,088.0	32,364.00
679	179	vacant 8/20/21 (Gilchrist)	Family Advocate - CAC	21.63	1950	42,178.50	1,957.5	42,340.73
		-- TOTAL --				1,636,298.30		1,688,518.80

### UNEMPLOYMENT REPORT

Notice of Claims Received – 0

Benefit Determination – 1

WOIA – 1 benefits denied

**PAYROLL REPORT**

SEPTEMBER PAYROLL INFORMATION

	9/10/2021		9/24/2021	
Pay Group	EE's Paid	Total Payroll \$\$	EE's Paid	Total Payroll \$\$
General Corp	489	\$1,019,138.45	499	\$1,044,190.97
RPC/Head Start	316	\$455,815.59	301	\$445,613.77
Total	805	\$1,474,954.04	800	\$1,489,804.74

**HEALTH INSURANCE/BENEFITS REPORT**

Total Number of Employees Eligible:

General County Union (includes AFSCME & FOP):

174 Single; 33 EE+spouse; 66 EE+child(ren); 15 Family; 79 waived

Non-bargaining employees:

126 Single; 32 EE+spouse; 47 EE+child(ren); 15 Family; 65 waived

Life Insurance Premium paid by County: \$1,670.37

Health Insurance Premium paid by County: \$409,620.15

**TURNOVER REPORT**

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County

September 2021: .75% average over the last 12 months

September 2021: 5 out of 664 Employees left Champaign County: 4 resignations, 1 retirement

**WORKERS' COMPENSATION REPORT**

Entire County Report	September 2020	September 2021
New Claims	0	5
Closed	4	7
Open Claims	23	28
Year To Date Total (On-going # of claims filed)	25	51

**EEO REPORT**

Information provided based on EEO Tracking forms submitted by Applicant. Figures are for General County only.

Sep 2021 Monthly EEO Report General County Only	ads closing this month:									ads with no end date:			
	Tax Extension Specialist - County Clerk	Deputy County Clerk - Elections - County Clerk	Family Advocate - Children's Advocacy Center	Legal Clerk - Circuit Clerk	PT Master Control Officer - Sheriff	Maintenance Worker - Physical Plant	Court Services Officer - JDC	FT Deputy Coroner/Autopsy Tech - Coroner	Assistant Public Defender - Public Defender	Planning Internship - Planning and Zoning	Deputy Coroner/Autopsy Tech (PT) - Coroner	Director - Animal Control	
<b>Total Applicants</b>	2	7	8	9	3	3	3	12	0	2	7	5	<b>61</b>
<b>Male</b>	1	5	0	4	1	3	1	7	0	2	3	0	<b>27</b>
<b>Female</b>	1	2	8	4	2	0	2	5	0	0	4	5	<b>33</b>
<b>NonBinary</b>	0	0	0	1	0	0	0	0	0	0	0	0	<b>1</b>
<b>Undisclosed</b>	0	0	0	0	0	0	0	0	0	0	0	0	<b>0</b>
<b>Hispanic or Latino</b>	0	0	1	0	1	0	0	2	0	0	1	0	<b>5</b>
<b>White</b>	1	5	3	6	1	3	2	9	0	2	6	5	<b>43</b>
<b>Black or African-American</b>	0	1	2	2	1	0	0	0	0	0	0	0	<b>6</b>
<b>Native Hawaiian or Other Pacific Islander</b>	0	0	0	0	0	0	0	0	0	0	0	0	<b>0</b>
<b>Asian</b>	0	0	0	0	0	0	0	1	0	0	0	0	<b>1</b>
<b>American Indian or Alaska Native</b>	1	0	1	0	0	0	0	0	0	0	0	0	<b>2</b>
<b>Two or more races</b>	0	1	1	1	0	0	1	0	0	0	0	0	<b>4</b>
<b>Undisclosed</b>	0	0	0	0	0	0	0	0	0	0	0	0	<b>0</b>
<b>Veteran Status</b>	0	1	0	0	0	0	0	0	0	0	0	0	<b>1</b>

**ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT**

Agendas Posted	17	Meetings Staffed	6	Minutes Posted	7
Appointments Posted	6	Notification of Appointment	4	Contracts Posted	0
Calendars Posted	5	Resolutions Prepared	21	Ordinances Prepared	1

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**  
**Cemetery Association/Board**

NAME: Bill Routh

ADDRESS: 1765 County Rd 2275 E St. Joseph IL 61873  
Street City State Zip Code

EMAIL: [REDACTED] PHONE: (217)493-0362

Check Box to Have Email Address Redacted on Public Documents

CEMETERY ASSOCIATION/BOARD: Mount Olive Cemetery Association

BEGINNING DATE OF TERM: \_\_\_\_\_ ENDING DATE: \_\_\_\_\_

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of the State of Illinois?  Yes  No

2. Do you live within 15 miles of the cemetery or have a family interest?  Yes  No

3. What experience and background do you have which you believe qualifies you for this appointment?

I oversee, coordinate, manage, and maintain my farming operation. I live close to the cemetery and visit it

frequently due to having multiple family members buried there. I've purchased plats for my wife and I so I have a personal interest in it.

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I personally know some of the board members and attended the semi annual meeting. I feel I learned a lot at the meeting

and have a good insight on how the board operates. I'm hoping to be accepted as a board member so I can learn more

about the operations of the cemetery.

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

None

- 6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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- 7. Would you be available to regularly attend the scheduled meeting of the appointed body?  Yes  No If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

Bill Cota  
Signature

Date: 8/5/2021

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Cemetery Association/Board

NAME: Julia A. Smith

ADDRESS: 3008 N. High Cross Rd. Urbana IL 61802  
Street City State Zip Code

EMAIL: smithja@unit.org PHONE: (217) 418-0943

Check Box to Have Email Address Redacted on Public Documents

CEMETERY ASSOCIATION/BOARD: Clements Cemetery Association

BEGINNING DATE OF TERM: \_\_\_\_\_ ENDING DATE: \_\_\_\_\_

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of the State of Illinois?  Yes  No
2. Do you live within 15 miles of the cemetery or have a family interest?  Yes  No
3. What experience and background do you have which you believe qualifies you for this appointment?

I live next door to the cemetery. People stop at my house all the time to ask questions about where their loved ones are buried so I've become very familiar with the cemetery. I have been the groundskeeper this Spring and Summer. I'm very passionate about cleaning this cemetery up.

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I actually do not have a great deal of knowledge about these things. Several of them do not apply to the cemetery.

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

None

- 6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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- 7. Would you be available to regularly attend the scheduled meeting of the appointed body?  Yes  No If no, please explain:

*I am willing to do anything that helps me be more informed and better equipped to take care of the cemetery.*

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

*Julie Smith*  
 Signature \_\_\_\_\_  
 Date: *8/17/21* \_\_\_\_\_

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Drainage District Commissioner

RECEIVED  
8/19/21

NAME: Joe Burke

ADDRESS: 2420 C.R. 1100 E. Thomson IL. 61878  
Street City State Zip Code

EMAIL: 1960 joeburke@gmail.com PHONE: 217-840-7521

Check Box to Have Email Address Redacted on Public Documents

NAME OF DRAINAGE DISTRICT: Lower Big Slough Drainage District

BEGINNING DATE OF TERM: Sept 1 2021 ENDING DATE: Aug 31 2022

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of the State of Illinois?  Yes  No

2. Do you own land within the drainage district?  Yes  No

3. What experience and background do you have which you believe qualifies you for this appointment?

I Have Farmed & Tiled for most of my life and know the area. The local farm is in Good condition & Hamilton Twp.

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

I am a committee member of the Champaign County Farm Bureau.

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Would you be available to regularly attend the scheduled meeting of the appointed body?  Yes  No If no, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

Signature Joseph Bunker

Date: 8-5 - 2021



## **OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE**

1776 East Washington Street, Urbana, Illinois 61802-4581

**Darlene A. Kloepfel, County Executive**

### **MEMORANDUM**

**TO:** County Board Members  
**FROM:** Darlene Kloepfel, County Executive  
**DATE:** October 5, 2021  
**RE:** Recommended Board/Committee Appointments

Executive appointments for expiring terms of other community boards and committees are staggered throughout the year. In advance of term expirations, the Executive's Office advertises upcoming vacancies to notify interested applicants and to offer the Board the opportunity to recruit applicants or provide input to the Executive regarding any concerns or recommendations. Methods used to publicize upcoming vacancies include:

- Post on the county's website on the County Executive's page
- Post on the "vacancies" bulletin board located in Administrative Services
- E-mail notice to County Board Members and the news media
- Notice in the County Board's Committee of the Whole agenda under the Policy, Personnel and Appointments area of responsibility
- Word-of-mouth and inquiries from interested members of the public
- Announcements at public speaking events

Applications are reviewed and applicants interviewed. Considerations for making appointments include:

- Qualifications required by the board/commission statute or by-laws, including residence in the district, specific professional representation, required partisan balance, certifications and bonding requirements
- Constituent representation for demographic characteristics, including gender, race, age
- Constituent representation for geography of the district, including rural/urban or areas of the county
- Representation of consumers of the board's activities
- Difficulties or gaps in skills the board is experiencing
- Balance of experienced and newer members
- Balance of resources, interests and skills appointees can contribute to the board
- Input from County Board members; County officials; board members; staff and partners of the board with the vacancy, and interested members of the public

Prior to appointments being named, Board Members have an opportunity to see all applications (*italics indicates incumbent*) received in the October Committee of the Whole agenda packet. I have attached here the applications for appointments and will forward my recommendations to fill these vacancies at the November Committee of the Whole meeting.

#### **Sadorus Fire Protection District – 1 position – unexpired term ending 4/30/2024**

- Kelly Dillman

#### **Clements Cemetery Association – 1 position – unexpired term ending 6/30/2023**

- James Nonman

**Pesotum Slough Drainage District – 1 position – unexpired term ending 8/31/2023**

- *Forrest Brewer*

**Public Aid Appeals Committee – 4 positions – 1 unexpired term ending 11/30/2022 and 3 terms ending 11/30/2023**

- *Andy Quarnstrom*
- *Danielle Chynoweth*

**Zoning Board of Appeals – 2 positions – 1 unexpired term ending 11/30/2024 and 1 term ending 11/30/2026**

- *James Randol*

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**  
**Fire Protection District**

**NAME:** Kelly Sue Dillman

**ADDRESS:** 307 N. West St. Sadorus IL 61872  
Street City State Zip Code

**EMAIL:** cedksd98@gmail.com **PHONE:** 217-979-2326

Check Box to Have Email Address Redacted on Public Documents

**FIRE PROTECTION DISTRICT:** Trustee for Sadorus Fire Dept

**BEGINNING DATE OF TERM:** 10/1/21 **ENDING DATE:** \_\_\_\_\_

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of Champaign County?  Yes  No

2. Do you live within the fire protection district?  Yes  No

3. What experience and background do you have which you believe qualifies you for this appointment?

I have limited experience living within this community, I'm eager to learn ~~the~~ the needs & out, & to see where our district is going, & how they are helping our community.

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Again not a whole lot of knowledge, but eager to learn, to give back to my community, & to see how the board works & grows

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

- None -

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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7. Would you be available to regularly attend the scheduled meeting of the appointed body?  Yes  No If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

Kelly Sue Bellman  
Signature

Date: 9/29/21

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**  
**Cemetery Association/Board**

**NAME:** James L. Nonman

**ADDRESS:** 402 E Main Sidney IL 61877  
Street City State Zip Code

**EMAIL:** mx241@hotmail.com **PHONE:** 217-202-3901

Check Box to Have Email Address Redacted on Public Documents

**CEMETERY ASSOCIATION/BOARD:** Clements Cemetery

**BEGINNING DATE OF TERM:** 10/1/2021 **ENDING DATE:** NA

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of the State of Illinois?  Yes  No
2. Do you live within 15 miles of the cemetery or have a family interest?  Yes  No
3. What experience and background do you have which you believe qualifies you for this appointment?

I have been involved with numerous cemeteries since 1978, when I began opening and closing graves. I now service 16 cemeteries in Champaign county. I am known by most of the funeral directors in the area. Have knowledge of how cemeteries work and should be maintained.

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Have been opening and closing graves at Clements Cemetery for about 20 years. Although with limited burials it is still an active cemetery. Mr. McCormick is the acting representative for the cemetery. I have known him and worked with him for the past years. Plot sales are very limited due to space limitations of the cemetery.

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

I am currently the supervisor for three cemeteries in Sidney Township.

- 6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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- 7. Would you be available to regularly attend the scheduled meeting of the appointed body?  Yes  No If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

  
 \_\_\_\_\_  
 Signature

Date: 09/21/2021  
 \_\_\_\_\_

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Drainage District Commissioner

NAME: Forrest Brewer

ADDRESS: 931 CR 800 N Tolono IL 61880  
Street City State Zip Code

EMAIL: \_\_\_\_\_ PHONE: (217) 559-8847

Check Box to Have Email Address Redacted on Public Documents

NAME OF DRAINAGE DISTRICT: Pesotum Slough

BEGINNING DATE OF TERM: \_\_\_\_\_ ENDING DATE: \_\_\_\_\_

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of the State of Illinois?  Yes  No

2. Do you own land within the drainage district?  Yes  No

3. What experience and background do you have which you believe qualifies you for this appointment?

I have been on the drainage district for several years and lived in this area for close to 70 years. I have farmed in the district for 50 years.

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I know the property and drainage problems in the district. I know the lawyer and commissioners for the district. I am familiar with the tax limits for the sub districts and what property is taxed in each district.

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

None

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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7. Would you be available to regularly attend the scheduled meeting of the appointed body?  Yes  No If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

Forest Brewer  
Signature

Date: 9-15-21

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**  
**PLEASE TYPE OR PRINT IN BLACK INK**

Andy Quarnstrom

**NAME:** \_\_\_\_\_  
1310 Broadmoor Champaign IL 61821

**ADDRESS:** \_\_\_\_\_  
Street City State Zip Code  
andy.cctownship@champaignil.gov 217-403-6121

**EMAIL:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_  
 Check Box to Have Email Address Redacted on Public Documents

**PARTY AFFILIATION:** (Please check one)  Democrat  Republican  Other, please explain:

Public Aid Appeals  
**NAME OF APPOINTMENT BODY OR BOARD:** \_\_\_\_\_

**BEGINNING DATE OF TERM:** 12/01/2021 **ENDING DATE:** \_\_\_\_\_

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?  
I've been the Township Supervisor in the largest township in the county for over eight years. I've presided over about 10 appeals hearings in that time frame. I have vast knowledge of the general assistance program rules and am able to interpret them fairly.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?  
The sole purpose of a public aid appeals committee member is to ensure that the process of providing assistance is done fairly and by the law.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I'm well versed in the public aid appeals committee and it's operations.

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4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

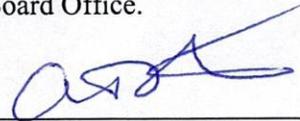
Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

08/31/2021

Date

# Chynoweth Public Aid Appeals Committee Renewal App

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
PLEASE TYPE OR PRINT IN BLACK INK

RECEIVED  
9/28/21

NAME: DANIELLE CHYNOWETH

ADDRESS: ~~412 W. ILLINOIS ST. URBANA IL 61801~~  
Street 205 W. Green St., Urbana, IL 61801 City State Zip Code

EMAIL: Supervisor@cunningham PHONE: (217) 384-4144  
township.org

Check Box to Have Email Address Redacted on Public Documents

PARTY AFFILIATION: (Please check one)  Democrat  Republican  Other, please explain:

NAME OF APPOINTMENT BODY OR BOARD: Public Aid Appeals Committee

BEGINNING DATE OF TERM: Dec 1, 2021 ENDING DATE: Nov 30, 2023

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I currently serve as the Supervisor of Cunningham Township, administering General Assistance, Rental Assistance, & other programs.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The role of a ~~com~~ Board Member is to fairly & comprehensively determine whether a public aid office (such as a township) has complied with its own rules and to vote in favor or <sup>in</sup> opposition to a resident's appeal.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I have in depth knowledge of state public aid rules, the Township officials of Illinois guidances for both General Assistance & Emergency Assistance. I also have 30 years experience in business/non profit/public administration

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

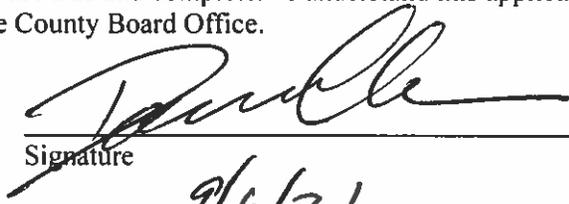
If a client of Cunningham Township appeals one of my decisions to the PAAC, I would recuse myself from the committee.

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

  
\_\_\_\_\_  
Signature  
9/6/21  
\_\_\_\_\_  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: JAMES W. RANDOL  
ADDRESS: 114 E. CENTER BX123 SEYMOUR IL 61875  
Street City State Zip Code  
EMAIL: [REDACTED] PHONE: 217-369-6827

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: ZONE BOARD OF APPEALS  
BEGINNING DATE OF TERM: 2012 ENDING DATE: 11-30-21

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I HAVE SERVED ON THE ZBA FOR ABOUT NINE (9)  
YEARS. I FEEL THAT I HAVE A GOOD  
UNDERSTANDING OF POLICY AND PROCEDURE  
OF THE BOARD POSITION.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I FEEL THE ROLE OF A BOARD MEMBER IS TO  
EVALUATE EACH CASE THAT COMES BEFORE THE  
BOARD. IN DOING SO ONE MUST READ AND UNDER  
STAND WHAT IS PRESENTED TO THE BOARD BY  
THE PETITIONER AND DETERMINE THE MERITS OF  
EACH CASE. AS EACH CASE CAN ASK FOR THE SAME →

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

AFTER 9 YEARS I FEEL I HAVE A GOOD UNDER-  
STANDING OF HOW THE ZBA OPERATES WITH THE  
GIVEN GUIDELINES, EVERY CASE IS DIFFERENT.  
I FEEL I HAVE A GOOD WORKING RELATIONSHIP  
WITH THE STAFF AND OTHER BOARD MEMBERS.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

  
Signature

9-27-21  
Date

RESOLUTION NO. 2021-

RESOLUTION AMENDING THE NUMBER OF AUTHORIZED DEPUTY SHERIFF POSITIONS FOR THE CHAMPAIGN COUNTY SHERIFF

WHEREAS, pursuant to 55 ILCS 5/3-6002, the Champaign County Board establishes the number of deputies to be appointed by the Sheriff in Champaign County; and

WHEREAS, the Sheriff has requested the addition of two Deputy Sheriff positions to help fulfill public safety obligations to Champaign County; and

WHEREAS, funding for two additional Deputy Sheriff positions has been incorporated into the Champaign County Fiscal Year 2022 budget; and

WHEREAS, the addition of two Deputy Sheriff positions would change the Sheriff's Office staffing from 40 Deputy Sheriff positions to 42 Deputy Sheriff positions; and

WHEREAS, the addition of two Deputy Sheriff positions would change the total number of Sheriff's Office sworn law enforcement positions from 54 to 56, which includes the Sheriff;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board, that the authorized number of Deputy Sheriff positions for the Sheriff has been increased from 40 to 42.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of October, A.D. 2021.

\_\_\_\_\_  
Kyle Patterson, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_



**Aaron Ammons**  
**Champaign County Clerk**  
Champaign County, Illinois

1776 East Washington Street  
Urbana, IL 61802  
Email: [vitals@co.champaign.il.us](mailto:vitals@co.champaign.il.us)  
Website: [www.champaigncountyclerk.com](http://www.champaigncountyclerk.com)

Vital Records: (217)384-3720  
Elections: (217)384-3724  
Fax: (217)384-1241  
TTY: (217)384-8601

**COUNTY CLERK**  
**MONTHLY REPORT**  
**SEPTEMBER**  
**2021**

Liquor Licenses & Permits	-
Marriage License	7,910.00
Civil Union Licenses	0.00
Interests	7.15
State Reimbursements	-
Vital Clerk Fees	25,410.00
Tax Clerk Fees	2,394.90
Refunds of Overpayments	10.00
<b>TOTAL</b>	<b>35,732.05</b>
Additional Clerk Fees	1,304.00



**AARON AMMONS**  
**CHAMPAIGN COUNTY CLERK**

Champaign County, Illinois

---

1776 East Washington Street

Urbana, IL 61802

Office/Vitals: 217-384-3720 Taxes: 217-384-3722 Elections 217-384-3724

[www.champaigncountyclerk.com](http://www.champaigncountyclerk.com)

**MEMO TO:** Board Chair Patterson, Board Member Stohr, Executive Kloepfel, Bill Colbrook, and Tami Ogden

**FROM:** Champaign County Clerk Aaron Ammons

**RE: Election Specialist Positions**

The election position descriptions have not been updated since 2004. Since that time, the Clerk's office has been able to reorganize the elections division and now it is time to update the descriptions to reflect the scope of work and responsibilities of those staff persons in the election's division. Currently the org chart reflects 2 Senior Election Specialists and 3 Deputy Clerks. After updating the current proposed job descriptions, the Clerk's office reached out to AFSCME to make sure they were on board with proposed changes. There is an MOU (please see attached) that details they agree with the updated job descriptions.

The current proposal asks that the 2 Sr Election positions be made Election Specialist positions. The Clerk's office is asking for 1 Deputy Clerk position in Elections also be made an Election Specialist position. That would make the new org chart: 3 Election Specialist positions and 2 Deputy Clerk positions. The 3 Election Specialist positions would not see a pay grade increase (it would still fall within Grade G). The Election Specialist positions would have a focus on three separate areas: Illinois Voter Registration System, Vote by Mail, and the Election Supply Building (please see attached job descriptions for more detailed information). These election position descriptions reflect the work that is already being done and the division of duties with these newly defined categories.

If anyone has any questions/concerns about the above, don't hesitate to reach out to me. Thank you for your consideration.

Aaron Ammons  
Champaign County Clerk

**Memorandum of Agreement**  
**between**  
**the Champaign County Clerk's Office**  
**and**  
**AFSCME Local 900**

1. The Election Department will be reorganized to include 3 Election Specialist positions (formerly referred to as Senior Election Specialists) and 2 Deputy positions.
2. The 3 Election Specialist positions will be posted as 1.) Election Specialist – Election Equipment, 2.) Election Specialist – Vote By Mail, 3.) Election Specialist – Election Personnel & Voter Registration.
3. Election Specialist positions will be Grade G and Deputy positions will be Grade D on the wage scale.
4. Election Specialist positions will be paid at least \$20/hour effective the date this agreement is executed.
5. Matt Cross will be the Election Specialist – Election Equipment.
6. All positions other than the Election Specialist – Election Equipment will be posted and filled in accordance with the CBA.

For the Union

*Natalie Nagel*  
8/17/21

For the Employer

*Aaron Ammons*

**Job Title:** Election Specialist – Election Equipment  
**Department:** County Clerk  
**Division:** Elections  
**Reports To:** Director of Operations  
**FLSA Status:** Non-Exempt  
**Employment Status:** Bargaining Unit – AFSCME General Unit  
**Prepared Date:** May 2021

**Summary:** Maintains, prepares, coordinates, and facilitates use of all election-related equipment, polling places, and township relationships for every election. Is the primary lead on managing the Election Services Building.

**Essential Duties and Responsibilities:** See below. Other duties may be assigned.

#### EQUIPMENT MAINTENANCE

- Perform inventory of all election equipment after every election.
- Perform or coordinate with appropriate staff or vendors to service equipment.
- Maintain detailed records of service, damage, replacement of election equipment.
- Assist the Director of Operations in the design of all forms and certificates used for election equipment maintenance.
- Assist the Director of Operations in creating and maintaining accurate and useful manuals, instructions, and other training materials for election equipment maintenance.

#### ELECTION SET UP

- Organize and prepare all equipment being sent to polling locations.
- Coordinate with township supervisors to collect, set up, and return election equipment.
- Schedule, organize, and execute election equipment distribution.
- Provide onsite direction on Election Night in ESB for equipment return.
- Assist the Director of Operations in the design of all forms and certificates used for election equipment set up.
- Assist the Director of Operations in creating and maintaining accurate and useful manuals, instructions, and other training materials for election equipment set up.

#### EARLY VOTING

- Organize and coordinate in-person early voting in our office and other stations throughout the County, including space reservation and ensuring the timely delivery and set up of all early voting sites.

#### OTHER

- Performs any of the duties and responsibilities of the Deputy County Clerk position; also provides guidance and assistance to the Deputy County Clerks and participates in training of new staff.

**Supervisory Responsibilities:** None

**Education and/or Experience:** Associates Degree and two years of responsible office/clerical experience, or equivalent combination of education and experience. Requires good knowledge of the English language, spelling, and mathematics; of modern office practices and procedures, of office equipment; of Microsoft programs and applications.

**Language Skills:** Ability to read and interpret documents such as election laws and ordinances, computer program instructions and election law procedures. Ability to write routine reports and correspondence. Ability to speak effectively before the public or employees of the organization.

**Mathematical Skills:** Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent.

**Reasoning Ability:** Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

**Certificates, Licenses, Registrations:** Registered voter and willing to take the oath as Deputy County Clerk and as an Election Judge

**Physical Demands:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While this job includes standard physical requirements of working in an office setting, it also includes the physical requirements of managing a sizeable inventory and distribution facility. Specific vision abilities required by this job include close vision, distance vision, depth perception and ability to adjust focus. Extensive walking and standing can occur. Lifting, moving, and shifting items of varying size and weight are common. Concern for standard safety warehouse safety practices is required.

**Work Environment:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Usually, normal office working conditions. The noise level in the work environment is usually quiet to moderate. However, certain time periods of the position will have working conditions like a warehouse with louder environments with less temperature control.

**Job Title:** Election Specialist – Vote By Mail  
**Department:** County Clerk  
**Division:** Elections  
**Reports To:** Director of Operations  
**FLSA Status:** Non-Exempt  
**Employment Status:** Bargaining Unit – AFSCME General Unit  
**Prepared Date:** May 2021

**Summary:** Plans, prepares, and executes all aspects of the vote by mail, nursing home, and curbside voting processes for every election. Is the primary lead on all issues and processes related to these areas.

**Essential Duties and Responsibilities:** See below. Other duties may be assigned.

- Responsible for development, maintenance, compliance, and execution of Vote by Mail activities.
- Responsible for organizing, processing, and coordinating assistance, if needed, for voters through Military and Overseas Voter Empowerment and Federal Voting Assistance Program (FVAP) and meeting all deadlines for these programs.
- Responsible for organizing, processing, and coordinating assistance, if needed, of the Incapacitated Voter program.
- Responsible for organizing, processing, and coordinating assistance, if needed, of the Nursing Home voting program.
- Responsible for organizing, processing, and coordinating assistance, if needed, of the curbside voting program.
- Responsible for maintaining and producing reports for Illinois State Board of Elections and Clerk's Office regarding all aspects of vote by mail, incapacitated voting, nursing home voting, and curbside voting.
- Assist the Director of Operations in the design of all forms and certificates used for vote by mail, nursing home voting, and the MOVE program.
- Assist the Director of Operations in creating and maintaining accurate and useful manuals, instructions, and other training materials for vote by mail, incapacitated voting, nursing home voting, and curbside voting.

#### OTHER

- Performs any of the duties and responsibilities of the Deputy County Clerk position; also provides guidance and assistance to the Deputy County Clerks and participates in training of new staff.

**Supervisory Responsibilities:** Coordinates with the Director of Operations to direct temporary employees & election judges in VBM-related work.

**Education and/or Experience:** Associates Degree and two years of responsible office/clerical experience, or equivalent combination of education and experience. Requires good knowledge of the English language, spelling, and mathematics; of modern office practices and procedures, of office equipment; of Microsoft programs and applications.

**Language Skills:** Ability to read and interpret documents such as election laws and ordinances, computer program instructions and election law procedures. Ability to write routine reports and correspondence. Ability to speak effectively before the public or employees of the organization.

**Mathematical Skills:** Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent.

**Reasoning Ability:** Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

**Certificates, Licenses, Registrations:** Registered voter and willing to take the oath as Deputy County Clerk and as an Election Judge.

**Physical Demands:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to walk; sit; reach with hands and arms; and talk; or hear. The employee is occasionally required to stand; stoop; kneel; crouch; and use hands to handle or feel. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, depth perception and ability to adjust focus.

During an election time, more strenuous physical work may be required, such as lifting, moving, and shifting up to 50 lbs., loading and unloading trucks, and inventory and correctly storing numerous pieces of equipment.

**Work Environment:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Usually, normal office working conditions. The noise level in the work environment is usually quiet to moderate.

During an election time, the work environment may resemble a warehouse with louder environments with less temperature control.

**Job Title:** Election Specialis – Election Personnel & Voter Registration  
**Department:** County Clerk  
**Division:** Elections  
**Reports To:** Director of Operations  
**FLSA Status:** Non-Exempt  
**Employment Status:** Bargaining Unit – AFSCME General Unit  
**Prepared Date:** May 2021

**Summary:** Plans, coordinates, and executes the recruitment, training, and scheduling of election judges and monitors voter registration and IVRS systems.

**Essential Duties and Responsibilities:** See below. Other duties may be assigned.

### IVRS/VOTER REGISTRATION

- Understand and monitor how the Champaign County Clerk’s voter program interacts with the Illinois Voter Registration System (IVRS), complies with National Voter Registration Act (NVRA – Motor Voter), Help America Vote Act (HAVA) and Illinois Election Code regarding voter registration rules and regulations and be aware of changing laws and procedures
- Responsible for ensuring voter registration is being completed in a timely manner by all Deputy Clerks. In the event it is not, alerting the Director of Operations for additional support.
- Responsible for ensuring that voter program data maintenance is completed, including missing signatures, missing identification, incorrect addresses, and other discrepancies.
- Evaluate voter registration and election procedures and recommend changes based on efficiency, technology and changing state and federal requirements.
- Responsible for planning and facilitating statutorily required file maintenance procedures every 2 and 4 years.
- Assist the Director of Operations in the design of all forms and certificates used for voter registration.
- Assist the Director of Operations in creating and maintaining accurate and useful manuals, instructions, and other training materials for all aspects of the voter maintenance process.

### ELECTION JUDGES

- Organize dates, times, and means of election judge training, alert election judges and provide directions to attend required trainings.
- Update and produce the Election Judge Manual for each election.
- Schedule election judges for the following: on Election Day at all polling places in accordance with state statute requirements, for all early voting locations, and as requested by the Election Specialist – Vote By Mail for vote by mail processing
- Generates documents and reports related to election judges as requested
- Coordinate and execute the biennial Election Judge certification process required by statute.
- Assist the Director of Operations in the design of all forms and certificates used for election judges.
- Assist the Director of Operations in creating and maintaining accurate and useful manuals, instructions, and other training materials for election judges and election judge training.

## OTHER

- Performs any of the duties and responsibilities of the Deputy County Clerk position; also provides guidance and assistance to the Deputy County Clerks and participates in training of new staff.

**Supervisory Responsibilities:** Coordinates with the Director of Operations to direct temporary employees in scheduling, and training.

**Education and/or Experience:** Associates Degree and two years of responsible office/clerical experience, or equivalent combination of education and experience. Requires good knowledge of the English language, spelling, and mathematics; of modern office practices and procedures, of office equipment; of Microsoft programs and applications.

**Language Skills:** Ability to read and interpret documents such as election laws and ordinances, computer program instructions and election law procedures. Ability to write routine reports and correspondence. Ability to speak effectively before the public or employees of the organization.

**Mathematical Skills:** Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent.

**Reasoning Ability:** Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

**Certificates, Licenses, Registrations:** Registered voter and willing to take the oath as Deputy County Clerk and as an Election Judge.

**Physical Demands:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to walk; sit; reach with hands and arms; and talk; or hear. The employee is occasionally required to stand; stoop; kneel; crouch; and use hands to finger, handle, or feel. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, depth perception and ability to adjust focus.

During an election time, more strenuous physical work may be required, such as lifting, moving, and shifting up to 50 lbs., loading and unloading trucks, and inventory and correctly storing numerous pieces of equipment.

**Work Environment:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Usually, normal office working conditions. The noise level in the work environment is usually quiet to moderate.

During an election time, the work environment may resemble a warehouse with louder environments with less temperature control.

**Job Title:** Deputy Clerk  
**Department:** County Clerk  
**Division:** Elections  
**Reports To:** Director of Operations  
**FLSA Status:** Non-Exempt  
**Employment Status:** Bargaining Unit – AFSCME General Unit  
**Prepared Date:** May 2021

**Summary:** Ensure day-to-day elections division responsibilities are met, provide support to Elections Specialists as required.

**Essential Duties and Responsibilities:** See below. Other duties may be assigned.

- Responsible for processing voter registration, confirmation, updates, and any other voter record maintenance assigned.
- Responsible for addressing phone calls and in-person voter requests.
- Responsible for processing mail daily.
- Responsible for monitoring and responding to emails in [elections@co.champaign.il.us](mailto:elections@co.champaign.il.us)
- Responsible for serving as an election judge as needed
- Responsible for assisting the Election Specialist – Election Equipment, Election Specialist – Vote by Mail, Election Specialist – Election Personnel & Voter Registration, and Director of Operations as directed.

**Supervisory Responsibilities:** None

**Education and/or Experience:** High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience. Friendliness and courtesy a must. Requires good knowledge of the English language, spelling, and mathematics; of modern office practices and procedures, of office equipment; of Microsoft programs and applications.

**Language Skills:** Ability to read and interpret documents such as election laws and ordinances, computer program instructions and election law procedures. Ability to write routine reports and correspondence. Ability to speak effectively before the public or employees of the organization.

**Mathematical Skills:** Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent.

**Reasoning Ability:** Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

**Certificates, Licenses, Registrations:** Registered voter and willing to take the oath as Deputy County Clerk and as an Election Judge.

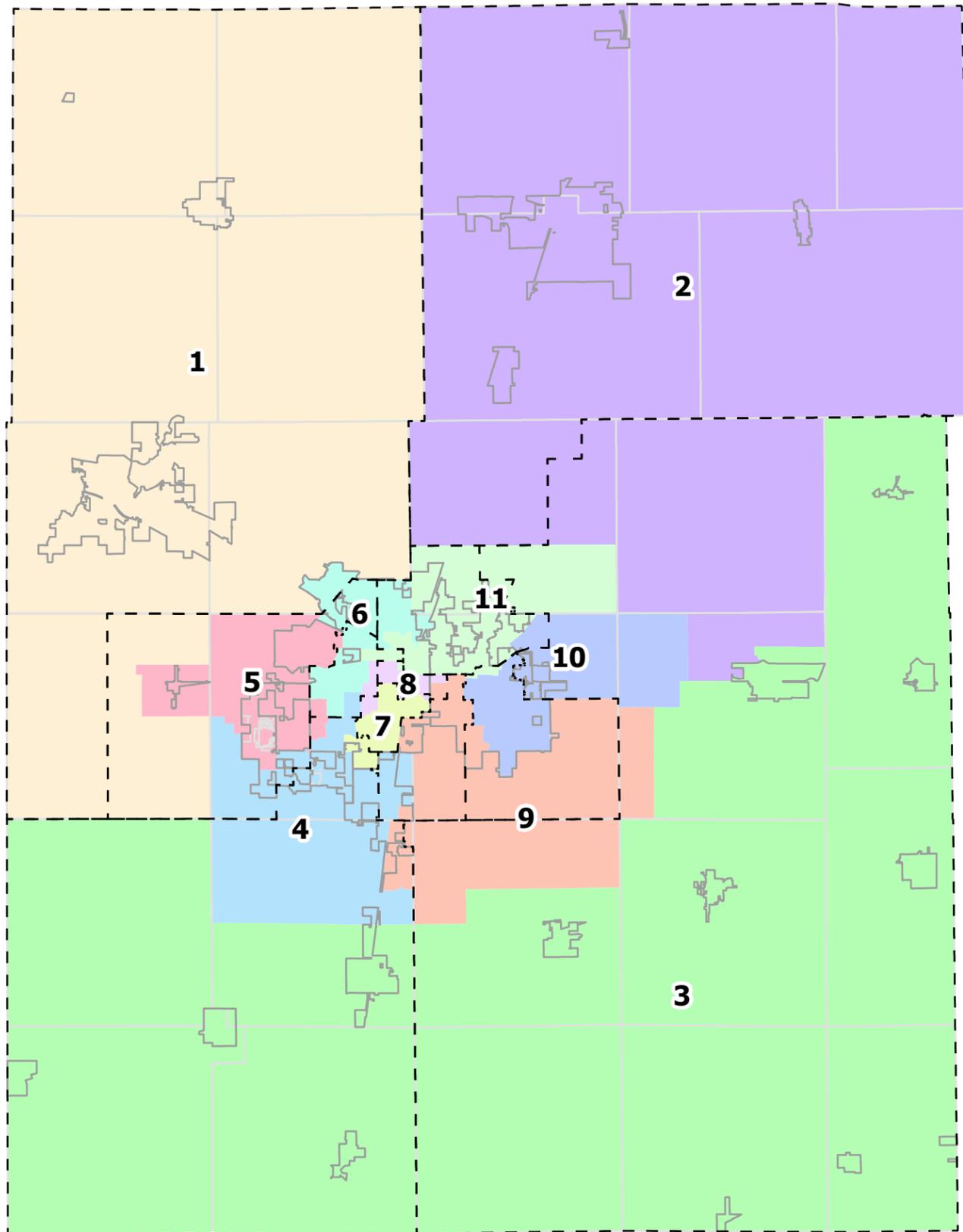
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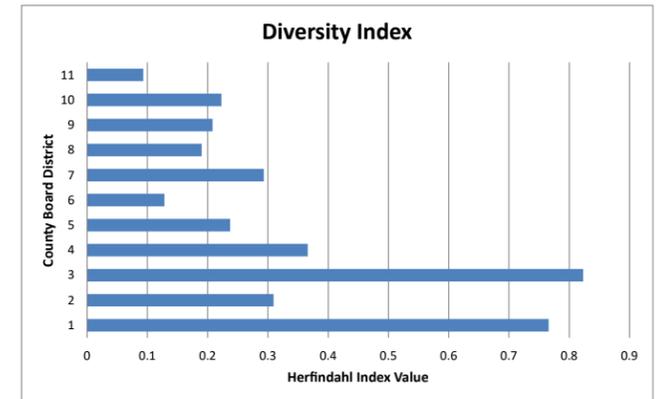
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During an election time, the work environment may resemble a warehouse with louder environments with less temperature control.



Population Summary				
District	Total Population	Absolute Deviation	Deviation Percentage Variance	Age 18+ Population Percentage
1	19460	745	3.98%	72.44%
2	18255	-460	-2.46%	75.04%
3	18378	-337	-1.80%	75.18%
4	17156	-1559	-8.33%	79.32%
5	19747	1032	5.51%	76.05%
6	18685	-30	-0.16%	76.72%
7	19293	578	3.09%	91.13%
8	19969	1254	6.70%	93.81%
9	18402	-313	-1.67%	89.04%
10	19297	582	3.11%	80.49%
11	17223	-1492	-7.97%	79.03%

Overall Scenario Measures		
Population Characteristics		Looking for
Average District Population	18,715	18715
Standard Deviation	946	low
Absolute Overall Range	2813	low
Overall Range Ratio	1.16	1
Overall Range % Variance	15.03%	Low
Smallest Majority (%)	52.51%	>50%



Compactness Summary			
District	Polsby-Popper	Roeck	Ehrenburg
1	0.49	0.43	0.47
2	0.60	0.62	0.60
3	0.38	0.35	0.29
4	0.34	0.51	0.59
5	0.41	0.50	0.43
6	0.22	0.43	0.31
7	0.34	0.42	0.36
8	0.23	0.26	0.19
9	0.36	0.52	0.30
10	0.42	0.42	0.32
11	0.34	0.34	0.41

Percent of the District \*Hispanic population is separate from race categories

District	Race & Ethnicity								
	Total One Race	Total White	Total Black or African American	Total American Indian and Alaska Native	Total Asian	Total Native Hawaiian and Other Pacific Islander	Total Other	Total Two or More Races	Total Hispanic
1	95.8%	90.0%	0.9%	0.2%	1.6%	0.0%	0.2%	4.2%	2.9%
2	93.8%	63.3%	15.6%	0.2%	0.9%	0.0%	0.4%	6.2%	13.4%
3	96.3%	92.5%	0.5%	0.2%	0.6%	0.0%	0.4%	3.7%	2.0%
4	95.1%	68.0%	9.0%	0.1%	13.4%	0.0%	0.4%	4.9%	4.1%
5	94.6%	57.9%	18.3%	0.1%	11.3%	0.1%	0.6%	5.4%	6.2%
6	94.3%	41.0%	33.4%	0.1%	8.0%	0.0%	0.5%	5.7%	11.4%
7	95.7%	62.5%	7.1%	0.1%	16.9%	0.0%	0.5%	4.3%	8.5%
8	96.21%	46.70%	5.72%	0.08%	34.91%	0.03%	0.49%	3.79%	8.3%
9	95.00%	54.45%	7.04%	0.12%	22.70%	0.02%	0.47%	5.00%	10.2%
10	94.3%	55.9%	22.2%	0.2%	7.7%	0.0%	0.4%	5.7%	7.8%
11	95.3%	36.3%	32.5%	0.2%	11.0%	0.0%	0.4%	4.7%	14.8%

Partisan Lean			
	Dem	Rep	Other
1	30.46%	64.38%	5.16%
2	35.64%	58.94%	5.42%
3	26.42%	67.97%	5.61%
4	56.26%	39.24%	4.50%
5	54.62%	40.58%	4.80%
6	65.79%	28.06%	6.15%
7	67.31%	27.46%	5.23%
8	75.70%	18.97%	5.34%
9	75.78%	18.99%	5.23%
10	66.12%	28.39%	5.49%
11	68.13%	26.14%	5.73%

Competitive Range - 45-55%, Election composite 2016-2020  
<https://medium.com/dra-2020/district-statistics-280ea441569b>

### Equity Map

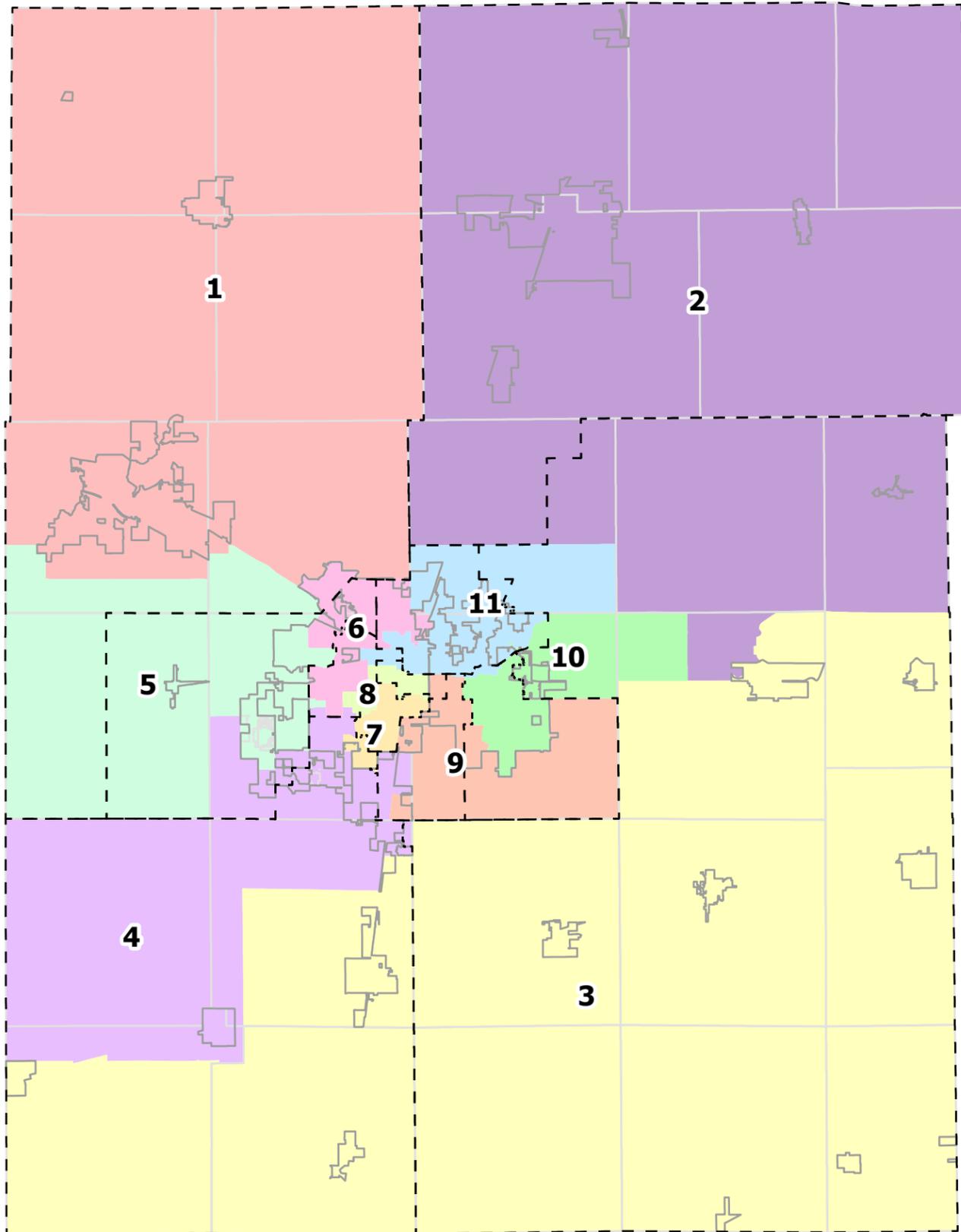
- Current County Board Districts
- Municipality
- Civil Townships

#### Districts

District 1	3
District 2	4
	5
	6
	7
	8
	9
	10
	11

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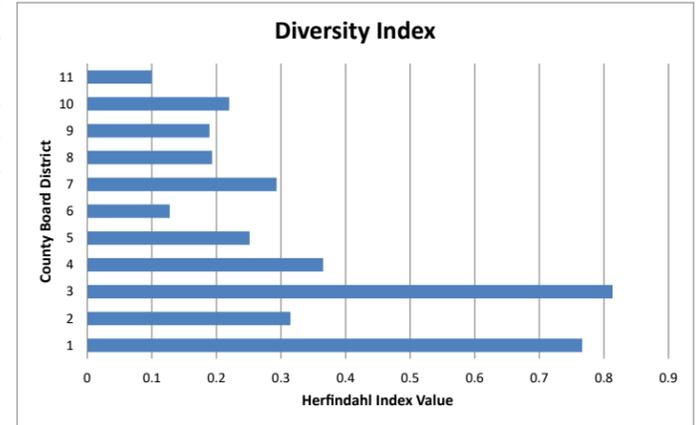
Disclaimer: This map was created for the Champaign County Redistricting Commission for the purpose of redrawing County Board district boundaries. Information on this map is not guaranteed and should not be used for any other purpose.



District	Total Population	Absolute Deviation	Deviation Percentage Variance	Age 18+ Population Percentage
1	18717	2	0.01%	72.27%
2	18481	-234	-1.25%	75.06%
3	18265	-450	-2.40%	75.28%
4	18651	-64	-0.34%	79.41%
5	18037	-678	-3.62%	75.86%
6	19108	393	2.10%	76.95%
7	19293	578	3.09%	91.13%
8	19173	458	2.45%	93.06%
9	18886	171	0.91%	89.44%
10	19042	327	1.75%	80.49%
11	18212	-503	-2.69%	79.24%

Population Characteristics	Value	Looking for
Average District Population	18,715	18715
Standard Deviation	425	low
Absolute Overall Range	1256	low
Overall Range Ratio	1.07	1
Overall Range % Variance	6.71%	Low
Smallest Majority (%)	53.61%	>50%

District	Polsby-Popper	Roeck	Ehrenburg
1	0.67	0.60	0.58
2	0.64	0.63	0.73
3	0.48	0.38	0.40
4	0.33	0.41	0.53
5	0.44	0.58	0.50
6	0.23	0.47	0.34
7	0.34	0.42	0.36
8	0.26	0.31	0.19
9	0.32	0.42	0.25
10	0.38	0.37	0.31
11	0.34	0.35	0.40



District	Dem	Rep	Other
1	30.55%	64.28%	5.17%
2	34.88%	59.73%	5.39%
3	27.03%	67.39%	5.58%
4	54.77%	40.51%	4.71%
5	52.92%	42.41%	4.67%
6	65.75%	28.11%	6.14%
7	67.31%	27.46%	5.23%
8	74.24%	20.50%	5.25%
9	77.06%	17.68%	5.26%
10	66.41%	28.08%	5.51%
11	68.32%	26.04%	5.65%

District	Total One Race	Total White	Total Black or African American	Total American Indian and Alaska Native	Total Asian	Total Native Hawaiian and Other Pacific Islander	Total Other	Total Two or More Races	Total Hispanic
1	95.8%	90.0%	0.8%	0.2%	1.7%	0.0%	0.2%	4.2%	2.9%
2	93.8%	63.7%	15.4%	0.2%	0.9%	0.0%	0.4%	6.2%	13.2%
3	96.1%	92.1%	0.6%	0.1%	0.8%	0.0%	0.4%	3.9%	2.1%
4	94.7%	68.0%	9.5%	0.2%	12.3%	0.0%	0.3%	5.3%	4.4%
5	94.8%	59.2%	17.5%	0.1%	11.6%	0.1%	0.6%	5.2%	5.7%
6	94.2%	40.9%	33.4%	0.1%	8.0%	0.0%	0.5%	5.8%	11.4%
7	95.7%	62.5%	7.1%	0.1%	16.9%	0.0%	0.5%	4.3%	8.5%
8	96.27%	48.66%	6.18%	0.09%	32.40%	0.03%	0.52%	3.73%	8.4%
9	95.29%	51.33%	6.67%	0.12%	26.52%	0.01%	0.49%	4.71%	10.2%
10	94.3%	55.6%	22.4%	0.2%	7.8%	0.0%	0.4%	5.7%	7.8%
11	95.2%	38.4%	31.3%	0.2%	10.6%	0.0%	0.4%	4.8%	14.4%

Competitive Range - 45-55%, Election composite 2016-2020  
<https://medium.com/dra-2020/district-statistics-280ea441569b>

### Equity Map Census 3

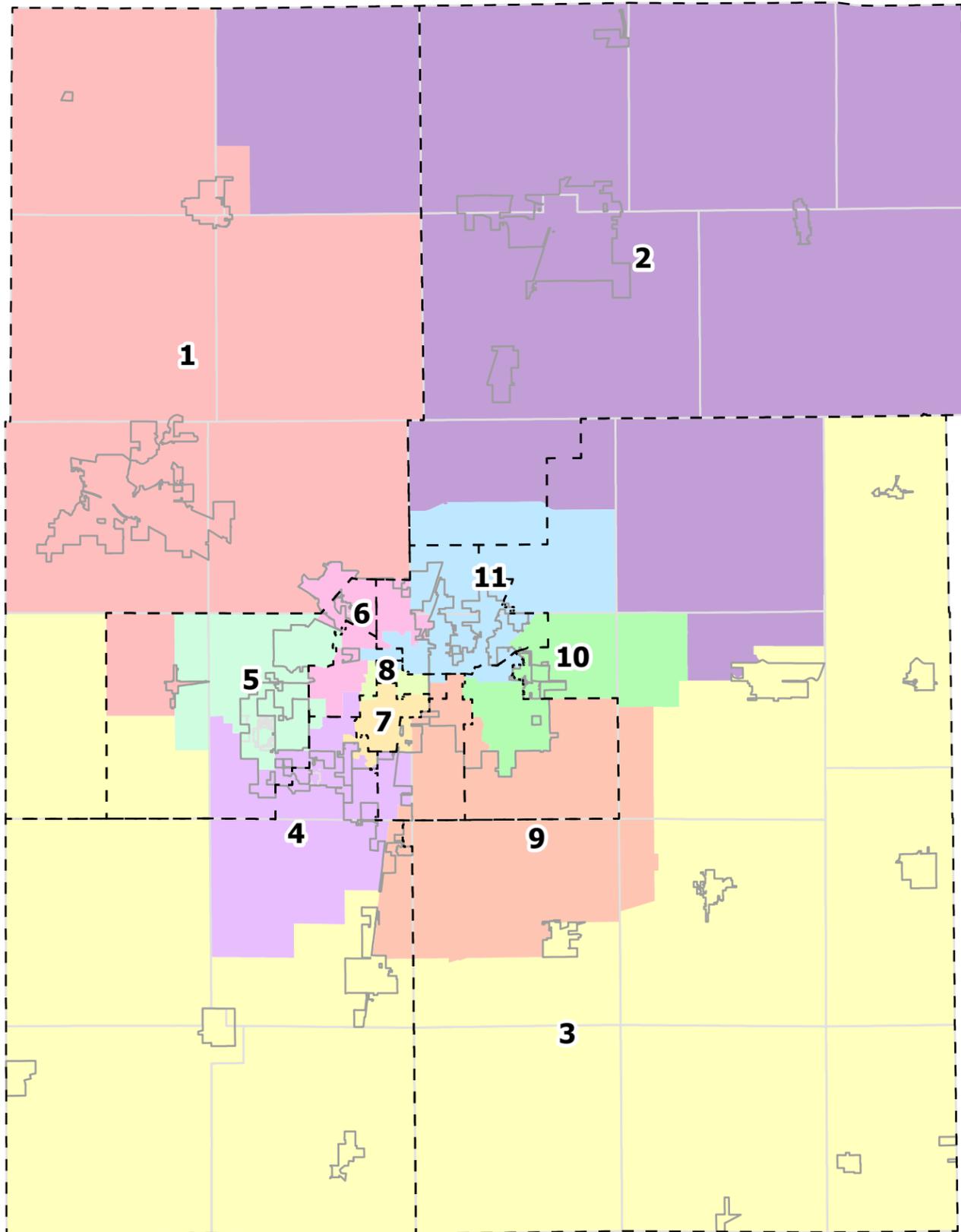
- Current County Board Districts
- Municipality
- Civil Townships

#### Districts

	3
	4
	5
	6
	7
	8
	9
	10
	11

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Disclaimer: This map was created for the Champaign County Redistricting Commission for the purpose of redrawing County Board district boundaries. Information on this map is not guaranteed and should not be used for any other purpose.



### Population Summary

District	Total Population	Absolute Deviation	Deviation Percentage Variance	Age 18+ Population Percentage
1	18718	3	0.02%	72.53%
2	18718	3	0.02%	74.98%
3	18713	-2	-0.01%	75.15%
4	18713	-2	-0.01%	79.32%
5	18717	2	0.01%	75.86%
6	18719	4	0.02%	76.60%
7	18708	-7	-0.04%	91.70%
8	18717	2	0.01%	93.57%
9	18716	1	0.01%	88.89%
10	18710	-5	-0.03%	80.44%
11	18716	1	0.01%	80.20%

### Compactness Summary

District	Polsby-Popper	Roeck	Ehrenburg
1	0.46	0.50	0.57
2	0.49	0.52	0.54
3	0.28	0.37	0.24
4	0.34	0.49	0.50
5	0.36	0.59	0.42
6	0.21	0.43	0.31
7	0.32	0.52	0.57
8	0.29	0.39	0.23
9	0.42	0.53	0.40
10	0.35	0.40	0.33
11	0.35	0.43	0.49

### Partisan Lean

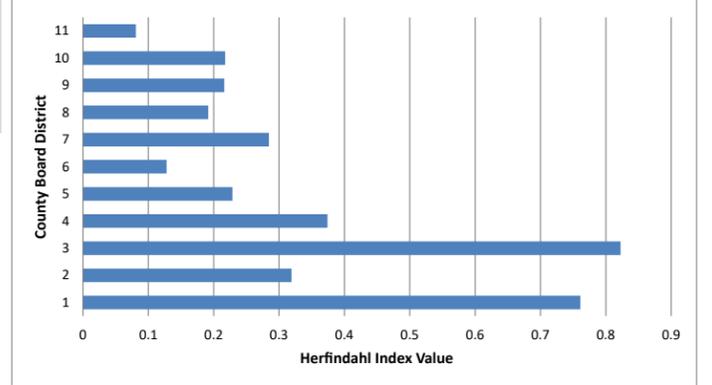
	Dem	Rep	Other
1	31.11%	63.78%	5.11%
2	34.85%	59.67%	5.48%
3	26.36%	67.99%	5.65%
4	56.12%	39.41%	4.47%
5	54.94%	40.32%	4.74%
6	65.74%	28.13%	6.13%
7	68.24%	26.41%	5.35%
8	75.54%	19.11%	5.35%
9	75.02%	19.74%	5.24%
10	66.12%	28.43%	5.45%
11	68.27%	26.00%	5.74%

Competitive Range - 45-55%, Election composite 2016-2020  
<https://medium.com/dra-2020/district-statistics-280ea441569b>

### Overall Scenario Measures

Population Characteristics		Looking for
Average District Population	18,715	18715
Standard Deviation	4	low
Absolute Overall Range	11	low
Overall Range Ratio	1.00	1
Overall Range % Variance	0.06%	Low
Smallest Majority (%)	54.54%	>50%

### Diversity Index



### Percent of the District \*Hispanic population is separate from race categories

District	Race & Ethnicity									
	Total One Race	Total White	Total Black or African American	Total American Indian and Alaska Native	Total Asian	Total Native Hawaiian and Other Pacific Islander	Total Other	Total Two or More Races	Total Hispanic	
1	95.7%	89.7%	0.9%	0.2%	1.7%	0.0%	0.2%	4.3%	3.0%	
2	93.8%	64.1%	15.2%	0.2%	0.9%	0.0%	0.4%	6.2%	13.1%	
3	96.2%	92.5%	0.5%	0.2%	0.5%	0.0%	0.5%	3.8%	2.1%	
4	95.0%	68.5%	8.7%	0.1%	13.1%	0.0%	0.4%	5.0%	4.2%	
5	94.6%	57.1%	18.8%	0.1%	11.7%	0.1%	0.6%	5.4%	6.2%	
6	94.3%	40.8%	33.6%	0.1%	8.0%	0.0%	0.5%	5.7%	11.4%	
7	95.7%	61.9%	7.3%	0.1%	17.1%	0.0%	0.5%	4.3%	8.8%	
8	96.14%	48.09%	6.01%	0.08%	33.09%	0.03%	0.51%	3.86%	8.3%	
9	95.08%	55.29%	6.95%	0.12%	22.26%	0.02%	0.46%	4.92%	10.0%	
10	94.2%	55.4%	22.5%	0.2%	7.8%	0.0%	0.4%	5.8%	7.7%	
11	95.5%	36.0%	30.3%	0.2%	14.3%	0.0%	0.4%	4.5%	14.3%	

### Equity Map Census 4

- Current County Board Districts
  - Municipality
  - Civil Townships
- Districts**
- District 1
  - District 2
  - District 3
  - District 4
  - District 5
  - District 6
  - District 7
  - District 8
  - District 9
  - District 10
  - District 11

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