



CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE
Finance/ Policy, Personnel, & Appointments/Justice & Social Services
County of Champaign, Urbana, Illinois
Tuesday, August 10, 2021 at 6:30 p.m.

Shields-Carter Meeting Room
Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois

MINUTES – Approved as Distributed on September 14, 2021

Members Present:	Samantha Carter, Lorraine Cowart, Aaron Esry, Stephanie Fortado, Jim Goss, Stan Harper, Mary King, Jenny Lokshin, Jim McGuire, Diane Michaels, Brad Passalacqua, Jacob Paul, Emily Rodriguez, Chris Stohr, Jennifer Straub, Steve Summers, Leah Taylor, Jodi Wolken, Kyle Patterson
Members Absent:	Jordan Humphrey, Eric Thorsland
Others Present:	Darlene Kloeppe (County Executive), Tami Ogden (Deputy Director of Finance), Bill Colbrook (Director of Administration), Megan Robison (Recording Secretary), George Danos (Auditor), Mike Ingram (Recorder of Deeds), Dustin Heurman (Sheriff), Kathy Larson (ARPA Project Manager)

Agenda Items

I. Call to Order

Chair Patterson called the meeting to order at 6:31 p.m.

II. Roll Call

Roll call was taken, and a quorum was declared present.

III. Approval of Agenda/Addenda

MOTION by Ms. Taylor to approve the agenda; seconded by Mr. Goss. Upon vote, the **MOTION CARRIED** unanimously.

IV. Approval of Minutes

A. June 15, 2021 – Regular Meeting

MOTION by Mr. Harper to approve the minutes of June 15, 2021; seconded by Mr. Passalacqua. Upon vote, the **MOTION CARRIED** unanimously.

V. Public Participation

Micah McMahon, Sheriff's Office employee, came to speak about the struggles of working in corrections during the COVID-19 pandemic. He believes that premium pay will aid in the retention problem to show the County's appreciation for the work they do each day.

Mike Ingram, County Recorder, wanted to explain the latest scam regarding access to property deeds. Anyone can come to the Recorder's Office and receive a copy of their deed for little to no cost. He would also like the Board to consider adding remote access to the Board rules.

Mr. Paul entered the meeting at 6:42 p.m.

VI. Communications

Mr. Stohr shared his sympathy for the loss of Ms. Cowart's daughter and asked for a moment of silence.

VII. Finance

A. Budget Amendments/Transfers

1. Budget Amendment 21-00044

Fund 679 Child Advocacy Center / Dept 179 Child Advocacy Center

Increased Appropriations: \$6,000

Increased Revenue: \$5,690

Reason: Increase in appropriations and revenue following increase in funding from grant. See memo.

MOTION by Mr. Goss to recommend County Board approval of a resolution approving budget amendment 21-00044; seconded by Ms. Cowart. Upon vote, the **MOTION CARRIED** unanimously.

2. Budget Amendment 21-00043

Fund 080 General Corporate / Dept 140 Correctional Center

Increased Appropriations: \$17,450

Increased Revenue: \$17,450

Reason: Receipt of revenue funds from County insurance claim from satellite jail incident of 7/14/2021. CCSO will use other appropriated funds from our budget to pay the difference for the purchase of a new transit van.

MOTION by Ms. Michaels to recommend County Board approval of a resolution approving budget amendment 21-00043; seconded by Mr. Passalacqua. Upon vote, the **MOTION CARRIED** unanimously.

3. Budget Amendment 21-00045

Fund 080 General Corporate / Dept 040 Sheriff

Increased Appropriations: \$10,225

Increased Revenue: \$10,225

Reason: Receipt of revenue funds from County insurance claim from accident with squad car. CCSO will use other appropriated funds from our budget to pay the difference for the purchase of a new squad SUV.

MOTION by Ms. Michaels to recommend County Board approval of a resolution approving budget amendment 21-00045; seconded by Mr. Summers. Upon vote, the **MOTION CARRIED** unanimously.

4. Budget Amendment 21-00046

Fund 080 General Corporate / Dept 140 Correctional Center

Increased Appropriations: \$494,100

Increased Revenue: \$0

Reason: Funds needed for expenses associated with outside prisoner boarding for FY21

MOTION by Ms. King to recommend County Board approval of a resolution approving budget amendment 21-00046; seconded by Ms. Taylor. Discussion followed regarding the state of the jail facilities, the need to do something immediately, staffing issues and why covid has made the situation worse. Upon vote, the **MOTION CARRIED** unanimously.

5. Budget Amendment 21-00047
Fund 080 General Corporate / Dept 071 Public Properties
Increased Appropriations: \$7,500
Increased Revenue: \$0
Reason: Engineering study for video surveillance at Satellite Jail, Sheriff's Office/Downtown Jail, and Brookens, and Master Control Systems at Downtown Jail and Satellite Jail.

MOTION by Ms. Cowart to recommend County Board approval of a resolution approving budget amendment 21-00047; seconded by Ms. Straub. Upon vote, the **MOTION CARRIED**.

B. Treasurer

1. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel 15-025-0334
2. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel 20-032-0213
3. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel 30-058-0295
4. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel 04-002-0138
5. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel 04-002-0089
6. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel 30-054-0030
7. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel 04-006-0213
8. Resolution authorizing the cancellation of the appropriate certificate of purchase on real estate, permanent parcel 02-01-31-178-006
9. Resolution authorizing the cancellation of the appropriate certificate of purchase on real estate, permanent parcel 02-01-31-178-005

OMNIBUS MOTION by Ms. Straub to recommend County Board approval of resolutions authorizing the cancellation of the appropriate certificate of purchase for permanent parcel numbers 15-025-0334, 20-032-0213, 30-058-0295, 04-002-0138, 04-002-0089, 30-054-0030, 04-006-0213, 02-01-31-178-006 and 02-01-31-178-005; seconded by Mr. Esry. Upon vote, the **MOTION CARRIED** unanimously.

C. Auditor

1. Monthly Report – June and July 2021 - Reports are available on the Auditor's webpage at:
<http://www.co.champaign.il.us/auditor/countyboardreports.php>

Received and placed on file

2. Champaign County bank reconciliations

Information only – Ms. Michaels asked about the timeline for the September 30th completion date and Auditor Danos explained that he thought they would be on track for that date.

3. Approval of award of contract to the review committee's recommendation for financial auditing services, pursuant to RFP 2021-005

MOTION by Mr. Goss to recommend County Board approval of a resolution approving award of contract to CliftonLarsonAllen pursuant to RFP 2021-005; seconded by Ms. Lokshin. Auditor Danos explained the process and that this company was preferred by a large majority of the evaluation committee. Upon vote, the **MOTION CARRIED** unanimously.

D. Sheriff

1. Approval of application and, if awarded, acceptance of the Illinois Emergency Management Agency Assistance Grant

MOTION by Ms. Taylor to recommend County Board approval of a resolution approving the application, and if awarded, acceptance of the Illinois Emergency Management Agency Assistance Grant; seconded by Mr. Esry. Upon vote, the **MOTION CARRIED** unanimously.

2. Approval of a sign-on incentive for correctional officers hired in 2021

MOTION by Ms. Taylor to recommend County Board approval of a resolution approving a sign-on incentive for correctional officers hired in 2021; seconded by Mr. McGuire. Upon vote, the **MOTION CARRIED** unanimously.

E. County Executive

1. Approving Employee Health Insurance and related benefit plans for FY2022

MOTION by Ms. Michaels to recommend County Board approval of a resolution approving employee health insurance and related benefit plans for FY2022; seconded by Ms. King. Upon vote, the **MOTION CARRIED** unanimously.

2. Request for Job Evaluation Content Committee review of new Application Support Specialist position

MOTION by Ms. Taylor to send the Application Support Specialist position to the Job Evaluation Content Committee for review; seconded by Ms. Straub. Upon vote, the **MOTION CARRIED**.

3. Executive's update

Information only

F. Other Business

None

G. Chair's Report

None

H. Designation of Items to be Placed on the Consent Agenda

VII. A. 1-4, B. 1-9, C. 3, D. 1-2, E. 1

VIII. Policy, Personnel, & Appointments

A. County Executive

1. Monthly HR Report – June and July 2021

Received and placed on file

2. Appointments/Reappointments

- a. Resolution appointing Lyle Brock to the Beaver Lake Drainage District, term 9/1/2021-8/31/2024
- b. Resolution appointing Delmar Banner to the Conrad & Fisher Mutual Drainage District, term 9/1/2021-8/31/2024
- c. Resolution appointing Gerald Reifsteck to the Fountain Head Drainage District, term 9/1/2021-8/31/2024
- d. Resolution appointing Brian Emkes to the Kerr and Compromise Drainage District, term 9/1/2021-8/31/2024
- e. Resolution appointing Dirk Rice to the South Fork Drainage District, term 9/1/2021-8/31/2024
- f. Resolution appointing Rick Wolken to the Longbranch Mutual Drainage District, term 9/1/2021-8/31/2024
- g. Resolution appointing Tim Huls to the Drainage District #10 Town of Ogden, term 9/1/2021-8/31/2024
- h. Resolution appointing Gerald Henry to the Okaw Drainage District, term 9/1/2021-8/31/2024
- i. Resolution appointing Leonard Stocks to the Owl Creek Drainage District, term 9/1/2021-8/31/2024
- j. Resolution appointing Jeffrey Little to the Pesotum Slough Drainage District, term 9/1/2021-8/31/2024
- k. Resolution appointing Keith Harms to the Prairie Creek Drainage District, term 9/1/2021-8/31/2024
- l. Resolution appointing Kevin Wolken to the Raup Drainage District, term 9/1/2021-8/31/2024
- m. Resolution appointing Reggie Peters to the Salt Fork Drainage District, term 9/1/2021-8/31/2024
- n. Resolution appointing Lloyd Esry to the St. Joseph #3 Drainage District, term 9/1/2021-8/31/2024
- o. Resolution appointing William Shumate to the Somer #1 Drainage District, term 9/1/2021-8/31/2024
- p. Resolution appointing Barry Fisher to the St. Joseph ##6 Drainage District, term 9/1/2021-8/31/2024
- q. Resolution appointing Bruce Killian to the Sangamon & Drummer Drainage District, term 9/1/2021-8/31/2024
- r. Resolution appointing Greg Smith to the St. Joseph #4 Drainage District, term 9/1/2021-8/31/2024
- s. Resolution appointing David Wolken to the Triple Fork Drainage District, term 9/1/2021-8/31/2024
- t. Resolution appointing Travis Fruhling to the Union Drainage District #2 of St. Joseph an Ogden, term 9/1/2021-8/31/2024
- u. Resolution appointing Colten Allen to the Union Drainage District #3 of South Homer and Sidney, term 9/1/2021-8/31/2024
- v. Resolution appointing Donald Maxwell to the Upper Embarras River Basin Drainage District, term 9/1/2021-8/31/2024
- w. Resolution appointing Ed Decker to the Union Drainage District #1 of Philo and Urbana, term 9/1/2021-8/31/2024

- x. Resolution appointing Richard Peavler to the West Branch Drainage District, term 9/1/2021-8/31/2024
- y. Resolution appointing Francis Lafenhagen to the Wrisk Drainage District, term 9/1/2021-8/31/2024
- z. Resolution appointing Paul Berbaum to the Drainage District #2 Town of Scott, term 9/1/2021-8/31/2024
- aa. Resolution appointing Douglas Reinhart to the Pesotum Consolidated Drainage District, term 9/1/2021-8/31/2024

OMNIBUS MOTION by Mr. Harper to recommend County Board approval of resolutions appointing each person listed to their respective drainage district; seconded by Mr. Summers. Upon vote, the **MOTION CARRIED** unanimously.

- bb. Resolution appointing Susan Frobish to the Board of Review, unexpired term ending 5/31/2022

MOTION by Mr. Summers to recommend County Board approval of a resolution appointing Susan Frobish to the Board of Review; seconded by Mr. McGuire. Upon vote, the **MOTION CARRIED** unanimously.

- cc. Resolution appointing Debra Estes to the Board of Review, unexpired term ending 5/31/2022

MOTION by Ms. Michaels to recommend County Board approval of a resolution appointing Debra Estes to the Board of Review; seconded by Ms. Taylor. Upon vote, the **MOTION CARRIED** unanimously.

- dd. Currently vacant appointments – full list and information is available on the County’s website at:
<http://www.co.champaign.il.us/CountyExecutive/appointments/CurrentVacantOpenings.pdf>

Information only

- ee. Applications for open appointments

Information only

B. County Clerk

- 1. Monthly Report – June 2021, July 2021 and Semi-Annual Report

Received and placed on file – it was noted that the June 2021 report was missing from the packet and the clerk would get that corrected.

C. County Board

- 1. Proposed Special Committee on Jail Facilities

MOTION by Mr. Summers to recommend County Board approval of a resolution establishing an Ad Hoc Committee on Jail Facilities; seconded by Ms. Cowart. Discussion followed regarding clarification of who would be on this committee, the timeline of completion of this committee’s process, why the Facilities Committee can’t complete this process and explaining that this process is not to come up with a new plan. Upon vote, the **MOTION CARRIED** unanimously.

D. Other Business

None

E. Chair's Report

None

F. Designation of Items to be Placed on the Consent Agenda

VIII. A. 2. a-z, aa, bb, cc, C. 1

IX. Justice and Social Services

A. Monthly Reports – All reports are available on each department's webpage through the department reports page at: <http://www.co.champaign.il.us/CountyBoard/Reports.php>

- Animal Control – May 2021
- Emergency Management Agency – June 2021
- Probation & Court Services – April, May, June 2021 and 2nd Quarter Statistics
- Public Defender – May & June 2021

Received and placed on file

B. Rosecrance Re-Entry Financial Report – May & June 2021

Information only

C. Other Business

None

D. Chair's Report

None

E. Designation of Items to be Placed on the Consent Agenda

None

X. Other Business

A. Update from ARPA Project Manager

Ms. Larson gave a short presentation recapping the American Rescue Plan Act funding and the project management priorities. Ms. Fortado explained the Finance Committee's plan for discussions going forward. Mr. McGuire requested a list from RPC on what funds and projects they have so nothing is duplicated.

B. Discussion on premium pay request from ARPA funds

Ms. Fortado said her committee wanted to bring this back for discussion. Mr. Summers expressed a desire to support the Sheriff's employees as long as the other departments are supported as well. Mr. McGuire asked if we had the records to show who worked with the public and who didn't. Ms. Fortado asked that we try not to look for those records but rather giving a lump sum of \$750 to all employees and \$1500 to

the Sheriff's employees now and then another \$1500 during the budget process. Mr. Paul and Ms. Wolken do not want to give premium pay to just County employees but rather all eligible employees throughout the County. Mr. Patterson wanted to remind everyone that the County Board is only responsible for County employees and there have been other options for private employers and those on unemployment to receive extra funds. Ms. Lokshin mentioned they are helping the members of the community by providing funding for other services that they use.

Mr. Paul left the meeting at 8:10 p.m.

Ms. Carter would like to see language to the Board rules about leaving before a meeting is adjourned.

Mr. Passalacqua asked about the requirement to have meetings in person. Ms. Kloepfel explained the process they must go through to continue to have virtual meetings.

XI. Adjournment

Chair Patterson adjourned the meeting at 8:16 p.m.