



CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE
Finance/ Policy, Personnel, & Appointments/Justice & Social Services Action Plan
County of Champaign, Urbana, Illinois
Tuesday, June 15, 2021 at 6:30 p.m.
Shields-Carter Meeting Room/Zoom
Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois

<u>Agenda Items</u>	<u>Action</u>
I. <u>Call to Order</u>	6:31 p.m.
II. <u>Roll Call</u>	22 members present
III. <u>Approval of Agenda/Addenda</u>	Approved
IV. <u>Approval of Minutes</u>	
A. April 27, 2021 – Finance Study Session	Approved
B. May 11, 2021 – Regular Meeting	Approved
C. May 25, 2021 – Finance Study Session	Approved
V. <u>Public Participation</u>	None
VI. <u>Communications</u>	
A. American Rescue Act Funding Requests	Discussion only – Ms. Fortado also listed upcoming dates for additional study sessions
1. Courthouse Officials	
2. Circuit Clerk and Probation/Court Services	
3. Sheriff’s Office	
VII. <u>Policy, Personnel, & Appointments</u>	
A. County Executive	
1. Monthly HR Report – May 2021	Received and placed on file
2. Appointments/Reappointments	
a. Resolution appointing Dirk Rice to the Locust Grove Cemetery Association, term 7/1/2021-6/30/2027	*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Dirk Rice to the Locust Grove Cemetery Association
b. Resolution appointing James Wilson to the Bailey Memorial Cemetery Association, term 7/1/2021-6/30/2027	*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing James Wilson to the Bailey Memorial Cemetery Association
c. Resolution appointing Phillip Van Ness to the Prairie View Cemetery Association, term 7/1/2021-6/30/2027	*RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Phillip Van Ness to the Prairie View Cemetery Association

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| d. | Resolution appointing Edward Fiscus to the Prairie View Cemetery Association, term 7/1/2021-6/30/2027 | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Edward Fiscus to the Prairie View Cemetery Association |
| e. | Resolution appointing Kevin Reifsteck to the Craw Cemetery Association, term 7/1/2021-6/30/2027 | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Kevin Reifsteck to the Craw Cemetery Association |
| f. | Resolution appointing Krista Jones to the County Board of Health, term 7/1/2021-6/30/2024 | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Krista Jones to the County Board of Health |
| g. | Resolution appointing Kim Wolowiec-Fisher to the Developmental Disabilities Board, term 7/1/2021-6/30/2024 | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Kim Wolowiec-Fisher to the Developmental Disabilities Board |
| h. | Resolution appointing Georgiana Schuster to the Developmental Disabilities Board, term 7/1/2021-6/30/2024 | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Georgiana Schuster to the Developmental Disabilities Board |
| i. | Resolution appointing Bill Goodman to the Champaign County Forest Preserve District, term 7/1/2021-6/30/2026 | Deferred to July |
| j. | Resolution appointing Rovee Fabi to the Rural Transit Advisory Group, unexpired term ending 12/31/2022 | *RECOMMEND COUNTY BOARD APPROVAL of a resolution appointing Rovee Fabi to the Rural Transit Advisory Group |
| k. | Currently vacant appointments – full list and information is available on the County’s website | <i>Information only</i> |
| l. | Applications for open appointments | <i>Information only</i> |
| 3. | Recommendation to the Finance Committee for approval of the creation of the Senior Zoning Technician position to be assigned to Grade Range G, and the concurrent elimination of one of the Zoning Technician positions effective June 25, 2021 | Forwarded to the Finance Committee |
| 4. | Recommendation to the Finance Committee for approval of the creation of the Assistant Animal Control Director position to be assigned to Grade Range I, effective June 25, 2021 | Forwarded to the Finance Committee |

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| B. County Clerk | | |
| 1. Monthly Report – May 2021 | | Received and placed on file |
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| C. County Board | | |
| 1. Appointing a Broadband Taskforce | | Discussion only |
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| D. <u>Other Business</u> | | None |
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| E. <u>Chair’s Report</u> | | None |
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| F. <u>Designation of Items to be Placed on the Consent Agenda</u> | | VII. A. 2. a, b, c, d, e, f, g, h, j |
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| VIII. <u>Justice and Social Services</u> | | |
| A. Monthly Reports – All reports are available on each department’s webpage through the department reports page | | Received and placed on file |
| <ul style="list-style-type: none">• Animal Control – April 2021• Emergency Management Agency – April & May 2021 | | |
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| B. Rosecrance Re-Entry Financial Report – April 2021 | | Information only |
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| C. <u>Other Business</u> | | None |
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| D. <u>Chair’s Report</u> | | None |
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| E. <u>Designation of Items to be Placed on the Consent Agenda</u> | | None |
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| IX. <u>Finance</u> | | |
| A. Budget Amendments/Transfers | | |
| 1. Budget Amendment 21-00020 | | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment 21-00020</i> |
| Fund 075 Regional Planning Comm / Dept 899 | | |
| US Dept of Treas Rntl Asst | | |
| Increased Appropriations: \$3,138,772 | | |
| Increased Revenue: \$3,140,182 | | |
| Reason: See attached | | |
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| 2. Budget Amendment 21-00021 | | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment 21-00021</i> |
| Fund 075 Regional Planning Comm / Dept 691 | | |
| Home Energy Ast-Hhs-Odd Year | | |
| Increased Appropriations: \$3,061,368 | | |
| Increased Revenue: \$3,150,168 | | |
| Reason: See attached | | |
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| 3. Budget Amendment 21-00023 | | <i>*RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment 21-00023</i> |
| Fund 075 Regional Planning Comm / Dept 903 | | |
| Urbana Senior Repair | | |
| Increased Appropriations: \$40,000 | | |
| Increased Revenue: \$40,000 | | |

4. Budget Amendment 21-00025
Fund 104 Early Childhood Fund / Dept 901
ARPA Supplement (Headstart)
Increased Appropriations: \$796,869
Increased Revenue: \$796,869
Reason: Funding allows to provide one-time investments that best support the immediate needs of staff, children, and families while adhering to federal guidelines.
Please see attached narrative

***RECOMMEND COUNTY BOARD
APPROVAL of a resolution approving
budget amendment 21-00025**

5. Budget Amendment 21-00026
Fund 104 Early Childhood Fund / Dept 900
COVID19 Supp (Headstart)
Increased Appropriations: \$200,445
Increased Revenue: \$200,445
Reason: One-time activities in response to COVID-19
Please see attached narrative

***RECOMMEND COUNTY BOARD
APPROVAL of a resolution approving
budget amendment 21-00026**

6. Budget Amendment 21-00030
Fund 075 Regional Planning Comm / Dept 904
LIHEAP - ARPA
Increased Appropriations: \$4,693,534
Increased Revenue: \$4,693,534
Reason: See attached

***RECOMMEND COUNTY BOARD
APPROVAL of a resolution approving
budget amendment 21-00030**

7. Budget Amendment 21-00031
Fund 075 Regional Planning Comm / Dept 905
LIHEAP State Supp - DCEO
Increased Appropriations: \$495,700
Increased Revenue: \$495,700
Reason: See attached

***RECOMMEND COUNTY BOARD
APPROVAL of a resolution approving
budget amendment 21-00031**

8. Budget Amendment 21-00024
Fund 089 County Public Health Fund / Dept 049
Board of Health
Increased Appropriations: \$350,000
Increased Revenue: \$350,000
Reason: COVID-19 contact tracing grant amendment increasing funds in the amount of \$350,000 to be spent by 12/31/21. An equal increase in appropriation is requested to extend payment to CUPHD as services are provided.

***RECOMMEND COUNTY BOARD
APPROVAL of a resolution approving
budget amendment 21-00024**

9. Budget Amendment 21-00027
Fund 613 Court's Automation Fund / Dept 030
Circuit Clerk
Increased Appropriations: \$75,975
Increased Revenue: \$35,975
Reason: \$87,500 purchase required to replace failing court audio system Circuit Clerk will pay \$11,525 from FY2021 appropriations. Please increase appropriations by \$75,975; \$40,000 from the fund balance; AOIC will reimburse County for \$35,975. Summary >> \$35,975
AOIC Reim + \$40,000 fund bal + \$11,525 Clerk = \$87,500
- *RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment 21-00027***
10. Budget Amendment 21-00028
Fund 080 General Corporate / Dept 020 Auditor
Increased Appropriations: \$22,000
Increased Revenue: \$0
Reason: We have a 37% increase in voucher volume from Mar-May 2020 to the same period this year, much stemming from rental assistance and other COVID relief money. This increase in volume is likely to be sustained at least through the end of 2021
- RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment 21-00028**
11. Budget Amendment 21-00036
Fund 840 American Rescue Act / Dept 016
Administrative Services
Increased Appropriations: \$0
Increased Revenue: \$20,364,815
Reason: Receipt 50% American Rescue Plan Act (ARPA) local Coronavirus fiscal recovery funds. Total Champaign County allocation is \$40,729,630.
- *RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment 21-00036***
12. Budget Amendment 21-00033
Fund 840 American Rescue Plan Act / Dept 016
Administrative Services
Increased Appropriations: \$50,000
Increased Revenue: \$0
Reason: Contract with Champaign County Regional Planning Commission for Project and Fiscal Management related to the American Rescue Plan Act (ARPA) Grant funding in FY2021.
- *RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment 21-00033***
13. Budget Amendment 21-00034
Fund 075 Regional Planning Comm / Dept 902
ARPA Project Management
Increased Appropriations: \$50,000
Increased Revenue: \$50,000
- *RECOMMEND COUNTY BOARD APPROVAL of a resolution approving budget amendment 21-00034***

- B. Treasurer
1. Monthly Report – May 2021 – Reports are available on the Treasurer’s webpage Received and placed on file
- C. Auditor
1. Monthly Report – May 2021 - Reports are available on the Auditor’s webpage Received and placed on file
 2. Status of the FY2019 Audit Information only
 3. Champaign County Bank Reconciliations Information only
 4. Request approval for release of RFP 2021-005 for Financial Auditing Services for the County of Champaign Approved
- D. County Executive
1. FY2021 General Corporate Fund Budget Projection Presentation
 2. Recommendation to the County Board for approval of the creation of the Senior Zoning Technician position to be assigned to Grade Range G, and concurrent elimination of one of the Zoning Technician positions effective June 25, 2021 ****RECOMMEND COUNTY BOARD APPROVAL of a resolution amending the schedule of authorized position for the Champaign County Planning and Zoning Department – Senior Zoning Technician***
 3. Recommendation to the County Board for approval of the creation of the Assistant Animal Control Director position to be assigned to Grade Range I, effective June 25, 2021 ****RECOMMEND COUNTY BOARD APPROVAL of a resolution amending the schedule of authorized positions for the Champaign County Animal Control – Assistant Animal Control Director***
 4. Ordinance establishing a Property Assessed Clean Energy (PACE) Program and a PACE Area to finance and/or refinance the acquisition, construction, installation, or modification of energy projects; providing for the issuance of not to exceed \$500,000,000 Taxable PACE Revenue Notes of the County to finance projects pursuant to the County’s PACE Program, providing for the payment of said notes, authorizing the sale of said notes to the purchaser thereof; and other matters related thereto (full document can be viewed at: http://www.co.champaign.il.us/CountyBoard/Committee_of_The_Whole/2021/210615_Meeting/210615_PACE_Program.pdf) ****RECOMMEND COUNTY BOARD APPROVAL of an ordinance establishing a Property Assessed Clean Energy Program***
- E. Other Business None

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| F. <u>Chair's Report</u> | None |
| G. <u>Designation of Items to be Placed on the Consent Agenda</u> | IX. A. 1, 2, 3, 4, 5, 6, 7, 11, 12, 13, D. 2, 3, 4 |
| X. <u>Other Business</u> | None |
| XI. <u>Adjournment</u> | 8:00 p.m. |

**Denotes inclusion on the Consent Agenda*