

CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE
Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda
County of Champaign, Urbana, Illinois
Tuesday, May 11, 2021 at 6:30 p.m.
Shields-Carter Meeting Room/Zoom
Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois

<u>Agenda Items</u>	<u>Page #</u>
I. <u>Call to Order</u>	
II. <u>Roll Call</u>	
III. <u>Approval of Agenda/Addenda</u>	
IV. <u>Approval of Minutes</u>	
A. April 13, 2021 – Regular Meeting	1-6
V. <u>Public Hearing</u>	
A. Pursuant to the requirements of Section 147(f) of the Internal Revenue Code, as amended, on the plans to issue Capital Improvement Revenue Refunding Bond, Series 2021 (Countryside School Project) in the amount not to exceed \$2,000,000	7-8
VI. <u>Public Participation</u>	
• Being accepted remotely through Zoom – for instructions go to: http://www.co.champaign.il.us/CountyBoard/Committee_of_The_Whole/2021/210511_Meeting/210511_Zoom_Instructions.pdf	
VII. <u>Communications</u>	
VIII. <u>Justice and Social Services</u>	
A. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: http://www.co.champaign.il.us/CountyBoard/Reports.php	
• Probation & Court Services – March 2021 & First Quarter report	
• Public Defender – February, March & April 2021	
• Emergency Management Agency – March 2021	
• Animal Control – January & February 2021	
• Head Start – January & February 2021	
B. Rosecrance Re-Entry Financial Report – March 2021 (information only)	9
C. <u>Other Business</u>	
D. <u>Chair’s Report</u>	
E. <u>Designation of Items to be Placed on the Consent Agenda</u>	

IX. Finance

A. Budget Amendments/Transfers

1. Budget Amendment 21-00016 10-16
Fund 089 County Public Health Fund / Dept 049 Board of Health
Increased Appropriations: \$321,258
Increased Revenue: \$321, 258
Reason: COVID mass vaccination grant funding awarded to Public Health Department from State of Illinois \$290,000. Increased local health protection grant funding \$31,258.

2. Budget Amendment 21-00017 17-18
Fund 080 General Corporate / Dept 040 Sheriff
Increased Appropriations: \$67,834
Increased Revenue: \$67,834
Reason: Increased grant funding to cover increased FY21 expenditures for the new Records Management (RMS) implementation (see attached memo).

3. Budget Amendment 21-00019 19-21
Fund 103 Hwy Fed Aid Matching Fund / Dept 060 Highway
Increased Appropriations: \$345,297
Increased Revenue: \$0
Reason: Request for budget amendment for final county share of CH 13 Section #17-0/445-00-RS. Agreement executed with the State of IL on 7/25/2018. \$350,000 was carried in the federal aid FY 2020 budget. The final invoice was received on 04/15/2021. Grant funding of \$2,300,000 was received. The total project cost was \$2,645,297.

B. Treasurer

1. Monthly Report – April 2021 – Reports are available on the Treasurer’s webpage at: <http://www.co.champaign.il.us/treasurer/reports.php>

C. Auditor

1. Monthly Report – April 2021 - Reports are available on the Auditor’s webpage at: <http://www.co.champaign.il.us/auditor/countyboardreports.php>

2. Update from the Auditor 22

D. County Executive

1. Resolution adopting the Champaign County Financial Policies 23-30

2. FY2022 County Budget Process (information only) 31-33

3. Intergovernmental Agreement between the Champaign-Urbana Public Health District and Champaign County, for the allotment transfer of local CURE funding 34-39

E. Other Business

1. Request for public input on American Rescue Plan Act Funds 40

F. Chair’s Report

G. Designation of Items to be Placed on the Consent Agenda

X. Policy, Personnel, & Appointments

A. County Executive

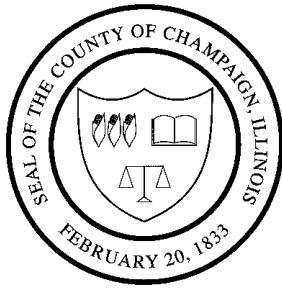
1. Monthly HR Report – April 2021 41-43
2. Appointments/Reappointments
 - a. Resolution appointing Kathryn Stacey to the Locust Grove Cemetery Association, unexpired term ending 6/30/2024 44-45
 - b. Resolution appointing Derek Winstanley to the Urbana-Champaign Sanitary District, term 6/1/2021-5/31/2024 46-71
 - c. Resolution appointing Steve Parrish to the Penfield Public Water District, term 6/1/2021-5/31/2026 72-73
 - d. Resolution appointing Meghan Hennesy to the Sangamon Valley Public Water District, term 6/1/2021-5/31/2026 74-75
 - e. Resolution appointing Colleen Schultz to the Sangamon Valley Public Water District, term 6/1/2021-5/31/2026 76
 - f. Resolution appointing Olen Parkhill to the Sangamon Valley Public Water District, unexpired term ending 5/31/2024 77
 - g. Currently vacant appointments – full list and information is available on the County’s website at:
<http://www.co.champaign.il.us/CountyExecutive/appointments/CurrentVacantOpenings.pdf>
(information only)
 - h. Applications for open appointments (information only – *italics indicates incumbent*) 78-79
 - i. Locust Grove Cemetery Association – 2 positions – term 7/1/2021-6/30/2027
 - *Dirk Rice* 80-81
 - ii. Bailey Memorial Cemetery Association – 2 positions – one term 7/1/2021-6/30/2027 and one unexpired term ending 6/30/2024
 - *James Wilson* 82-83
 - iii. Prairie View Cemetery Association – 3 positions – term 7/1/2021-6/30/2027
 - *Phillip Van Ness* 84-85
 - *Craig Wise* 86-87
 - *Edward Fiscus* 88-89
 - iv. Craw Cemetery Association – 1 position – term 7/1/2021-6/30/2027
 - *Kevin Reifsteck* 90-91

v.	East Lawn Memorial Burial Park Association – 5 positions – two terms 7/1/2021-6/30/2027	
	• Douglas Short	92-93
	• David Short	94-95
vi.	County Board of Health – 3 positions – term 7/1/2021-6/30/2024	
	• Krista Jones	96-123
	• Dottie Vura-Weis	124-126
vii.	Developmental Disabilities Board – 2 positions – term 7/1/2021- 6/30/2024	
	• Kim Wolowiec-Fisher	127-128
	• Georgiana Schuster	129-130
viii.	Champaign County Forest Preserve District – 1 position – term 7/1/2021-6/30/2026	
	• Bill Goodman	131-132
ix.	Rural Transit Advisory Group – 1 position – unexpired term ending 12/31/2022	
	• Rovee Fabi	133-134
3.	Request for Job Content Evaluation Committee to review a Senior Zoning Technician position for the Planning and Zoning Department	135-138
4.	Request for Job Content Evaluation Committee to review an Assistant Animal Control Director position for the Animal Control Department	139-141
5.	County Executive’s recommendation for a redistricting map (<i>to be distributed</i>)	
B.	County Board	
1.	County Board member compensation for the 2021 Apportionment Plan (discussion only)	
a.	Per diem rate for County Board, Committee of the Whole, Standing Committees and Study Sessions	
b.	Per diem rate for Special committees, sub-committees, and labor negotiation sessions	
c.	County Board Chair annual salary amount	
C.	County Clerk	
1.	Monthly Report – April 2021	142
D.	<u>Other Business</u>	
E.	<u>Chair’s Report</u>	
F.	<u>Designation of Items to be Placed on the Consent Agenda</u>	

XI. Other Business

XII. Adjournment

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact the Office of the County Executive, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.



CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE
Finance/ Policy, Personnel, & Appointments/Justice & Social Services
County of Champaign, Urbana, Illinois
Tuesday, April 13, 2021 at 6:30 p.m.
Brookens Administrative Center/Zoom
1776 East Washington Street, Urbana, Illinois

MINUTES – Subject to Approval

Members Present via Zoom: Titianna Ammons, Lorraine Cowart, Aaron Esry, Stephanie Fortado, Jim Goss, Stan Harper, Jordan Humphrey, Mary King, Jenny Lokshin, Jim McGuire, Diane Michaels, Brad Passalacqua, Jacob Paul, Emily Rodriguez, Chris Stohr, Jennifer Straub, Steve Summers, Leah Taylor, Eric Thorsland, Jodi Wolken

Members Physically Present: Kyle Patterson

Members Absent: None

Others Present: Darlene Kloeppel (County Executive), Tami Ogden (Deputy Director of Finance), Bill Colbrook (Director of Administration), Megan Robison (Recording Secretary), Aaron Ammons (County Clerk), Cassandra “CJ” Johnson (Treasurer), George Danos (Auditor), Orion Smith (Chief Deputy Auditor), Mike Ingram (Recorder of Deeds)

Agenda Items

I. Call to Order

Chair Patterson called the meeting to order at 6:30 p.m.

II. Roll Call

Roll call was taken, and a quorum was declared present.

III. Approval of Agenda/Addenda

MOTION by Ms. Taylor to approve the agenda; seconded by Ms. Straub. Upon roll call vote, the **MOTION CARRIED** unanimously.

IV. Approval of Minutes

A. March 9, 2021 – Regular Meeting

MOTION by Mr. Goss to approve the minutes of March 9, 2021; seconded by Mr. Thorsland. Ms. Lokshin noted her name was missing from the members present list. Upon roll call vote, the **MOTION CARRIED** unanimously.

V. Public Participation

JB Tinsley spoke to the Board about the resolution honoring Lloyd Carter. Mr. Tinsley had known Mr. Carter since childhood and would like to see the Board pay homage to Mr. Carter for his 24 years of service.

Jenny Putman was here to speak in favor of the resolution honoring Lloyd Carter. Ms. Putman shared some stories about Mr. Carter and Mr. Shields. She believes it would be an honor, to both men, for them to share the name of the room.

Shane Gilbert spoke about the eviction moratorium. He shared how this is affecting local landlords. He would like the Board to consider foregoing the collection of property tax interest.

Mike Ingram spoke in favor of the resolution honoring Lloyd Carter. He mentioned that Mr. Carter was only the fourth black Board member in Champaign County.

VI. Communications

None

VII. Policy, Personnel, & Appointments

A. County Executive

1. Monthly HR Report – March 2021

Received and placed on file

2. Appointments/Reappointments

- a. Resolution appointing Darrell Schiff to the Mt. Olive Cemetery Association, unexpired term ending 6/30/2026
- b. Resolution appointing David Bosch to the Broadlands-Longview Fire Protection District, term 5/1/2021-4/30/2024
- c. Resolution appointing Jill Stewart to the Edge-Scott Fire Protection District, term 5/1/2021-4/30/2024
- d. Resolution appointing John Flavin to the Ivesdale Fire Protection District, term 5/1/2021-4/30/2024
- e. Resolution appointing Patrick Quinlan to the Ludlow Fire Protection District, term 5/1/2021-4/30/2024
- f. Resolution appointing Tyler Wright to the Ogden-Royal Fire Protection District, term 5/1/2021-4/30/2024
- g. Resolution appointing Chris Hausman to the Pesotum Fire Protection District, term 5/1/2021-4/30/2024
- h. Resolution appointing Mike McHenry to the Philo Fire Protection District, term 5/1/2021-4/30/2024
- i. Resolution appointing Douglas Enos to the Sangamon Valley Fire Protection District, term 5/1/2021-4/30/2024
- j. Resolution appointing Paul Berbaum to the Scott Fire Protection District, term 5/1/2021-4/30/2024
- k. Resolution appointing Richard Denhart to the St. Joseph-Stanton Fire Protection District, term 5/1/2021-4/30/2024
- l. Resolution appointing Michael Tittle to the Thomasboro Fire Protection District, term 5/1/2021-4/30/2024
- m. Resolution appointing Vicki Foley to the Tolono Fire Protection District, term 5/1/2021-4/30/2024
- n. Resolution appointing Dennis Davis to the Tolono Fire Protection District, term 5/1/2021-4/30/2024
- o. Resolution appointing David Dupre to the Windsor Park Fire Protection District, term 5/1/2021-4/30/2024

- p. Resolution appointing Matthew Hausman to the Mental Health Board, unexpired term ending 12/31/2023
- q. Resolution appointing Daphne Maurer to the Mental Health Board, unexpired term ending 12/31/2024
- r. Resolution appointing County Board Member Stan Harper as the alternate liaison to the Labor/Management Health Insurance Committee

OMNIBUS MOTION by Ms. Cowart to recommend County Board approval of resolutions appointing Darrell Schiff, David Bosch, Jill Stewart, John Flavin, Patrick Quinlan, Tyler Wright, Chis Hausman, Mike McHenry, Douglas Enos, Paul Berbaum, Richard Denhart, Michael Tittle, Vicki Foley, Dennis Davis, David Dupre, Matthew Hausman, Daphne Maurer and Stan Harper to their respective boards; seconded by Ms. King. Upon roll call vote, the **MOTION CARRIED** unanimously.

- s. Currently vacant appointments – full list and information is available on the County’s website

Mr. Stohr listed some of the current vacancies.

- t. Applications for open appointments

Mr. Stohr listed the current applicants for open appointments.

- 3. Recommendation to the Finance Committee for approval of the creation of the Director of Operations position in salary grade range J and the concurrent elimination of the Director of Training position

MOTION by Ms. Lokshin to approve and forward the creation of the Director of Operations position to the Finance Committee; seconded by Mr. Thorsland. Discussion followed regarding why this change is necessary. Many members stated this change should not be the concern of the Board as long as the change stays within the Clerk’s budget. Upon roll call vote:

Yea: 14 – Humphrey, King, Lokshin, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Wolken, Ammons, Cowart, Fortado, Patterson

Nay: 7 - Goss, Harper, McGuire, Michaels, Passalacqua, Paul, Esry

The **MOTION CARRIED**.

- 4. Redistricting Advisory Group update

Ms. Kloeppe spoke about her Redistricting Advisory Group and their meetings. She gave information about the criteria the group is using to examine each map. She also explained where to find information about their meetings and the timeline for completion of the redistricting process. Mr. McGuire asked if there was a better way to understand the Hispanic population and making sure they are not under-represented.

B. County Clerk

- 1. Monthly Report – March 2021

Received and placed on file – Mr. Stohr asked about the large increase in marriage fees and Clerk Ammons explained that more people have been getting married since the County is reopening from the pandemic.

C. Other Business

1. County Board

- a. Resolution designating Meeting Room 1 as Shields-Carter Meeting Room

MOTION by Ms. Cowart to recommend County Board approval of a resolution designating Meeting Room 1 as Shields-Carter Meeting Room; seconded by Ms. Fortado. Discussion followed regarding what a wonderful person Mr. Carter was and possibly naming another room after him instead of combining the two names on one room. Upon roll call vote:

Yea: 16 – Harper, Humphrey, King, Lokshin, Paul, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Wolken, Ammons, Cowart, Fortado, Patterson

Nay: 5 – Goss, McGuire, Michaels, Passalacqua, Esry

The **MOTION CARRIED**.

D. Chair's Report

Mr. Stohr would like to see the Board continue the discussions regarding the jail modifications.

F. Designation of Items to be Placed on the Consent Agenda

VII. A. 2a-r

VIII. Finance

A. Budget Amendments/Transfers

1. Budget Amendment 21-00014

Fund 850 Geog Inf Sys Joint Venture / Dept 111 Operations & Administration

Increased Appropriations: \$27,900

Increased Revenue: \$27,903

Reason: Amendment needed to cover costs for acquisition of enhanced hydro break lines and updated hydro-flattened DEM for generation of county-wide 1ft contours from LIDAR data. CCGIS shall be the administrative agent for this project. The expenditure to be paid with pass through funds from the member agencies as reflected in the requested revenue increases.

2. Budget Amendment 21-00015

Fund 107 Geographic Inf System Fund / Dept 010 County Board

Increased Appropriations: \$5,475

Increased Revenue: \$0

Reason: LIDAR county-wide contour layer to be procured by GIS Consortium with costs allocated to member agencies. Champaign County's cost is \$10,950 with Highway paying 50% and GIS Fund paying 50% if approved by the Board.

OMNIBUS MOTION by Mr. Stohr to recommend County Board approval of a resolution approving budget amendments 21-00014 and 21-00015; seconded by Mr. McGuire. Discussion followed regarding how important this is for the rural areas of the county. Upon roll call vote, the **MOTION CARRIED** unanimously.

B. Treasurer

1. Monthly Report – March 2021 – Reports are available on the Treasurer's webpage

Received and placed on file

2. Resolution authorizing the execution of a deed of conveyance of the County's interest or cancellation of the appropriate certificate of purchase on real estate, permanent parcel 14-03-35-427-011

MOTION by Ms. King to recommend County Board approval of a resolution authorizing the execution of a deed of conveyance of the County's interest or cancellation of the appropriate certificate of purchase on real estate, permanent parcel 14-03-35-427-011; seconded by Mr. Passalacqua. Upon roll call vote, the **MOTION CARRIED** unanimously.

3. Collecting interest on property tax payments

Ms. Fortado asked for the Board to share their thoughts on waving property tax interest payments. Treasurer Johnson knows this would create more work for her office but wanted to let the Board know this is an option. The Board discussed extending the grace period, what other counties did last year, requiring proof of hardship and staffing capacity. No one spoke in opposition of the Finance Chair drafting a resolution for the County Board meeting.

C. Auditor

1. Monthly Report – March 2021 - Reports are available on the Auditor's webpage

Received and placed on file

2. Auditor's Update

Auditor Danos gave a quick overview of the current status of the 2019 audit.

D. County Executive

1. Approval of the creation of the Director of Operations position in salary grade range J and the concurrent elimination of the Director of Training position.

MOTION by Ms. Taylor to recommend County Board approval of a resolution creating the Director of Operations position in salary grade range J and the concurrent elimination of the Director of Training position; seconded by Ms. Lokshin. Upon roll call vote:

Yea: 14 – Humphrey, King, Lokshin, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Wolken, Ammons, Cowart, Fortado, Patterson

Nay: 7 – Goss, Harper, McGuire, Michaels, Passalacqua, Paul, Esry

The **MOTION CARRIED**.

2. Financial Forecast for General Corporate & Public Safety Sales Tax Funds

Ms. Ogden gave a presentation of the financial forecast for the General Fund, Public Safety Sales Tax Fund and the Capital Asset Replacement Fund. She explained that the County has a very strong financial rating, gave current news and highlights, and outlined some of the County's financial challenges. Ms. Ogden finished with some items to keep in mind for the ARPA funding and suggestions for FY2022 levy reallocation.

E. Other Business

None

F. Chair's Report

Ms. Fortado reminded everyone about the April Study Session regarding the ARPA funding.

G. Designation of Items to be Placed on the Consent Agenda

VIII. A. 1, 2, B. 2

IX. Justice and Social Services

A. Monthly Reports – All reports are available on each department's webpage through the department reports page

- Probation & Court Services – February 2021
- Emergency Management Agency – February 2021
- Animal Control – January & February 2021
- Head Start – January & February 2021

Received and placed on file

B. Rosecrance Re-Entry Financial Report – February 2021

Information only

C. Other Business

1. Semi-annual review of closed session minutes

MOTION by Mr. Humphrey to move the minutes, suggested by the State's Attorney's Office, from closed to open and maintain all other minutes as closed; seconded by Mr. Thorsland. Upon roll call vote, the **MOTION CARRIED** unanimously.

D. Chair's Report

None

E. Designation of Items to be Placed on the Consent Agenda

None

X. Other Business

None

XI. Adjournment

Chair Patterson adjourned the meeting at 9:27 p.m.

TO: Tami Ogden, Director of Finance

FROM: James M. Snyder

RE: Proposed Capital Improvement Revenue Refunding Bonds, Series 2021
(Countryside School Project)

DATE: May 4, 2021

Countryside School of Champaign / Urbana, Inc., an Illinois not-for-profit corporation (the “*Borrower*”), is an independent, nonprofit, nonsectarian school incorporated on June 30, 1992. The School operates a private elementary and middle school located at 4301 West Kirby Avenue, Champaign, Illinois. The Borrower is governed by a board of directors, the majority of whom are parents.

The County of Champaign, Illinois (the “*County*”) previously issued its \$2,400,000 Capital Improvement Revenue Bonds, Series 2011 (Countryside School Project), outstanding in the aggregate principal amount of \$1,532,335.37 as of May 4, 2021 (the “*Prior Bonds*”), for the benefit of the Borrower, and the Borrower previously issued a note (the “*Prior Note*”) evidencing a taxable loan from Hickory Point Bank and Trust, Champaign, Illinois (the “*Bank*”) to the Borrower, outstanding in the aggregate principal amount of \$270,602.98 as of May 4, 2021. Both the Prior Bonds and the Prior Note were issued for the purpose of financing the acquisition, construction and installation of a performance gym, and related facilities, improvements and costs at 4301 West Kirby Avenue, Champaign, Illinois. The Prior Bonds were purchased by the Bank and the County is indemnified under the corresponding Prior Bond documents.

The Borrower and the Bank wish to amend the Prior Bonds and refinance the Prior Note in order to extend the amortization to manage cash flow and reduce the interest rate through the issuance of the County’s Capital Improvement Revenue Refunding Bonds, Series 2021 (Countryside School Project) (the “*Bonds*”). The issuance of the Bonds will require: (1) a new resolution to be adopted by the County; (2) new Bond documents in similar form as the Prior Bond documents; and (3) a TEFRA hearing and related notice. The County will be fully indemnified under the new Bond documents. We appreciate your assistance and please reach out with any questions.

Sincerely,

Ice Miller LLP

NOTICE OF PUBLIC HEARING

Notice is hereby given that the County Board of The County of Champaign, Illinois (the "County"), or its designee, will hold a public hearing on Tuesday, May 11, 2021 at 6:30 p.m. during the meeting of the Committee of the Whole, at the Brookens Administrative Center, 1776 East Washington St., Urbana, Illinois, pursuant to the requirements of Section 147(f) of the Internal Revenue Code of 1986, as amended, to receive public comments regarding the proposed issuance by the County of its not to exceed \$2,000,000 aggregate principal amount of Capital Improvement Revenue Refunding Bonds, Series 2021 (Countryside School Project) (the "Bonds") for the benefit of Countryside School of Champaign/Urbana, Inc., an Illinois not-for-profit corporation (including successors and assigns, the "Borrower"). The proceeds of the Bonds will be loaned by the County to the Borrower and will be used to (a) finance and refinance (by refunding certain prior obligations) the acquisition, construction and installation of a performance gym and related facilities, improvements and costs at 4301 West Kirby Avenue, Champaign, Illinois 61822 (collectively, the "Project"), and (b) pay a portion of the costs of issuing the Bonds, including but not limited to fees for credit enhancement or liquidity support for the Bonds (collectively, the "Financing Purposes"). The Project is owned and operated by the Borrower.

The County is authorized and empowered by the provisions of the Industrial Building Revenue Bond Act (50 ILCS 445/1 *et seq.*), as supplemented and amended from time to time (the "Act"), to issue its revenue bonds and to lend the proceeds thereof for the purpose of financing industrial projects. The Bonds will be special limited obligations of the County. The principal of, premium, if any, and interest on the Bonds shall be payable solely out of the revenues derived from payments made by or on behalf of the Borrower pursuant to a loan agreement among the County, the Borrower and the purchaser of the Bonds. The Bonds and the interest thereon shall never constitute a debt or indebtedness of the County within the meaning of any provision or limitation of the statutes or Constitution of the State of Illinois (the "State") and shall not constitute or give rise to a pecuniary liability of the County or a charge against its general credit or taxing powers. No owner of the Bonds shall have the right to compel any exercise of the taxing power of the County, the State or any other political subdivision thereof to pay the principal of the Bonds or the interest or premium, if any, thereon.

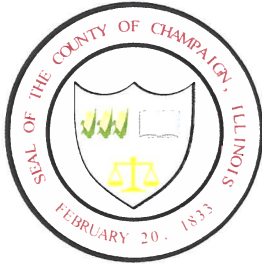
The above notice of public hearing is required by Section 147(f) of the Internal Revenue Code of 1986, as amended. At the public hearing, residents, taxpayers and other interested persons will have the opportunity to express their views for or against the financing and refinancing of the Project, the Financing Purposes and the Bonds. In addition, the public hearing will be simultaneously accessible by residents, taxpayers and other interested persons telephonically on Tuesday, May 11, 2021 at 6:30 p.m. by dialing into the toll-free telephone conference line number: 888-788-0099, and entering webinar ID: 869-5903-3329, and pressing #; or by using the following web address: <https://us02web.zoom.us/j/86959033329?pwd=M2JKYy9hTWoxSUpxYVmpXekc2dGJEQT09> and the following webinar ID: 037805. Written comments may also be submitted to the County Clerk of the County at 1776 East Washington St., Urbana, Illinois 61802, until May 10, 2021. Subsequent to the public hearing, the County Board shall consider approval of the Bonds.

NOTICE DATED: May 4, 2021.

THE COUNTY OF CHAMPAIGN, ILLINOIS

By /s/ Aaron Ammons
County Clerk and ex-officio Clerk of the
Champaign County Board

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total YTD
1. Personnel Costs	\$19,761	\$20,893	\$19,079	\$23,024	\$22,342	\$19,778	\$19,829	\$17,894	\$17,938	\$180,538
2. Payroll Taxes/Benefits	\$6,205	\$5,104	\$3,714	\$4,856	\$5,731	\$5,706	\$4,511	\$4,662	\$4,998	\$45,507
Computer Hardware & Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Property Insurance	\$49	\$49	\$49	\$99	\$25	\$25	\$25	\$25	\$25	\$371
Building & Grounds Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Janitorial Service	\$51	\$82	\$39	\$60	\$47	\$51	\$55	\$52	\$130	\$567
Equip Maintenance Agreements	\$1,722	\$1,537	\$1,412	\$1,348	\$1,360	\$1,884	\$1,390	\$1,517	\$1,458	\$13,628
Depreciation	\$233	\$233	\$192	\$192	\$192	\$192	\$192	\$192	\$192	\$1,810
Total Occupancy	\$2,055	\$1,901	\$1,692	\$1,699	\$1,624	\$2,152	\$1,662	\$1,786	\$1,805	\$16,376
Office Supplies	\$106	\$88	\$90	\$360	\$44	\$56	\$44	\$6	\$238	\$1,032
Contractual / Professional Fees	\$936	\$760	\$877	\$936	\$908	\$980	\$889	\$950	\$1,177	\$8,413
Travel / Training	\$223	\$316	\$149	\$461	\$361	\$222	\$219	\$156	\$261	\$2,368
Client Assistance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Rent	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Telephone / Cell Phone	\$232	\$153	(\$17)	\$155	\$147	\$117	\$151	\$148	\$140	\$1,226
Liability / Malpractice Insurance	\$186	\$186	\$186	\$381	\$310	\$310	\$315	\$322	\$317	\$2,513
Moving & Recruiting	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Program Expenses	\$29,704	\$29,401	\$25,770	\$31,872	\$31,467	\$29,321	\$27,620	\$25,944	\$26,874	\$257,973
ALLOCATED M&G	\$5,828	\$6,290	\$6,458	\$6,408	\$5,742	\$6,149	\$6,078	\$5,768	\$5,838	\$54,559
TOTAL EXPENSE	\$35,532	\$35,691	\$32,228	\$38,280	\$37,209	\$35,470	\$33,698	\$31,712	\$32,712	\$312,532
Re-Entry Indirect - 11.9% Max										
Max M&G Allowed	\$4,012	\$3,971	\$3,481	\$4,305	\$4,250	\$3,960	\$3,731	\$3,504	\$3,630	\$34,845
Champaign County Total	\$33,716	\$33,372	\$29,251	\$36,177	\$35,717	\$33,281	\$31,351	\$29,448	\$30,504	\$292,818
Champaign County Paid	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$75,000



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MEMORANDUM

To: Stephanie Fortado, Deputy Chair – Finance; and
Jim Goss, Assistant Deputy Chair – Finance; and
Honorable Members of the Finance Committee of the Whole

From: Tami Ogden, Director of Finance

Date: May 4, 2021

Subject: Budget Amendment for new Public Health COVID Mass Vaccination Grant and
increased Local Health Protection Grant

The Champaign County Public Health Department received a COVID Mass Vaccination grant from the State of Illinois in the amount of \$290,000. The grant was unbudgeted in FY2021. The County has already received the funds and is requesting appropriation to extend payment to CUPHD as services are provided. A copy of the Intergovernmental Agreement and check are attached.

The Health Department is also receiving an increase in Local Health Protection Grant funding. In SFY2021 the increase is \$6,258 (to be used April – June 2021). The increase in SFY2022 is \$25,000 (to be used July - December 2021). A copy of the SFY2021 allocation is attached. Information from the Illinois Department of Public Health regarding the SFY2022 grant increase is attached. An increase in appropriation is requested to extend payment to CUPHD as services are provided.

Requested Action

The Finance Committee recommends Board Budget Amendment #21-00016 be forwarded to the County Board for approval.

REQUEST FOR BUDGET AMENDMENT

BA NO. 21-00016

FUND 089 COUNTY PUBLIC HEALTH FUND DEPARTMENT 049 BOARD OF HEALTH

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
089-049-533.07 PROFESSIONAL SERVICES	2,402,431	2,402,431	2,723,689	321,258
TOTALS	2,402,431	2,402,431	2,723,689	321,258

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
089-049-332.42 IDPH CV19 MASS VACC	0	0	290,000	290,000
089-049-334.43 IDPH-HLTH PROTECTION GRNT	163,108	163,108	194,366	31,258
TOTALS	163,108	163,108	484,366	321,258

EXPLANATION: COVID MASS VACCINATION GRANT FUNDING AWARDED TO PUBLIC HEALTH DEPARTMENT FROM STATE OF ILLINOIS \$290,000.

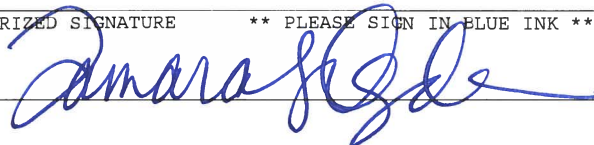
INCREASED LOCAL HEALTH PROTECTION GRANT FUNDING \$31,258.

DATE SUBMITTED:

4/15/2021

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **



APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

INTER-GOVERNMENTAL AGREEMENT



BETWEEN
THE STATE OF ILLINOIS, DEPARTMENT OF PUBLIC HEALTH
AND
Champaign County

The Illinois Department of Public Health (Grantor), with its principal office at Office of Health Protection, 525 W. Jefferson St., 2nd Floor, Springfield, IL 62761, and Champaign County (Grantee), with its principal office at 1776 E. Washington, Urbana, IL 61802 and payment address (if different than principal office) at 1776 E. Washington, Urbana, IL 61802, hereby enter into this Inter-governmental Grant Agreement (Agreement), pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. Grantor and Grantee are collectively referred to herein as "Parties" or individually as a "Party."

PART ONE – THE UNIFORM TERMS
RECITALS

WHEREAS, it is the intent of the Parties to perform consistent with all Exhibits and attachments hereto and pursuant to the duties and responsibilities imposed by Grantor under the laws of the state of Illinois and in accordance with the terms, conditions and provisions hereof.

NOW, THEREFORE, in consideration of the foregoing and the mutual agreements contained herein, and for other good and valuable consideration, the value, receipt and sufficiency of which are acknowledged, the Parties hereto agree as follows:

ARTICLE 1
AWARD AND GRANTEE-SPECIFIC INFORMATION AND CERTIFICATION

- 1.1. DUNS Number; SAM Registration; Nature of Entity. Under penalties of perjury, Grantee certifies that 097322861 is Grantee's correct DUNS number, that 37-6006910 is Grantee's correct FEIN or Social Security Number, and that Grantee has an active State registration and SAM registration (if federal funds). Grantee is doing business as a Governmental.

If Grantee has not received a payment from the state of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.
- 1.2. Amount of Agreement. Grant Funds shall not exceed \$290,000.00, of which \$290,000.00 are federal funds. Grantee agrees to accept Grantor's payment as specified in the Exhibits and attachments incorporated herein as part of this Agreement.
- 1.3. Identification Numbers. If applicable, the Federal Award Identification Number (FAIN) is


NH23IP922637, the federal awarding agency is The Centers for Disease Control and Prevention (CDC), and the Federal Award date is 01/01/2020. If applicable, the Catalog of Federal Domestic Assistance (CFDA) Name is Immunization Cooperative Agreements and Number is 93.268. The Catalog of State Financial Assistance (CSFA) Number is 482-00-2528. The State Award Identification Number is 15080609I.

- 1.4. **Term.** This Agreement shall be effective on December 1, 2020 and shall expire on November 30, 2021, unless terminated pursuant to this Agreement.
- 1.5. **Certification.** Grantee certifies under oath that (1) all representations made in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement shall be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions shall be the basis for immediate termination of this Agreement and repayment of all Grant Funds.
- 1.6. **Signatures.** In witness whereof, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives.

Illinois Department of Public Health

Champaign County

By: 
Signature of Director: Ngozi O. Ezike, MD

By: 
Signature of Authorized Representative

By: 
Signature of Designee Shirley M. Murrain
Executive Assistant

Date: 03/22/2021
Printed Name: JULIE A. PRYDE

Date: 3-22-2021
Printed Name: Ngozi O. Ezike, M.D.
Printed Title: Director of Public Health

Printed Title: ADMINISTRATOR
E-mail: JPRYDE@C-UPHD.ORG

Designee

By: _____
Signature of First Other Approver, if Applicable
Date: _____
Printed Name: _____
Printed Title: _____

Other Approver

By: _____
Signature of Second Other Approver, if Applicable
Date: _____

SUSANA A. MENDOZA
COMPTROLLER - STATE OF ILLINOIS
325 W. Adams Street Springfield, IL 62704-1871

CHAMPAIGN COUNTY

1776 E WASHINGTON ST OFFC
URBANA IL 61802-4578

Agency * PUBLIC HEALTH
Warrant Number AC1339065
Warrant Amount \$290,000.00
Warrant Date 04-02-2021
Voucher Number PV482120291523

Vendor Number ***** Q

Payment Description: Payment for program expenses for Local Health Department for COVID MassVaccination in accordance with the State Disaster Proclamation signed by theGovernor on 3/9/20 Champaign County 15080609I

089-049-332.42

Invoice Number	Inv. Date	Customer ID	Billing Account Number	Net Amount
MASS VACC	032221			290000.00

DO YOU NEED HELP OR HAVE QUESTIONS ABOUT THIS PAYMENT?

For questions regarding this payment, please contact the Vouchering Agency at the number listed below:

PUBLIC HEALTH 217-782-5934

Payment of interest may be available if the State fails to comply with the Illinois Prompt Payment Act (30 ILCS 540/1).

www.illinoiscomptroller.gov/contact

AC1339065
REFER TO THIS NUMBER

DRAWN BY SUSANA A. MENDOZA COMPTROLLER 70-2186
ON THE TREASURER OF THE STATE OF ILLINOIS 711
325 W. Adams Street Springfield, IL 62704-1871

PAY THIS AMOUNT: Two Hundred Ninety Thousand *****00/100

\$*****290000.00

VOID AFTER TWELVE MONTHS

DATE ISSUED: 04-02-2021
TO THE ORDER OF: CHAMPAIGN COUNTY

AC1339065

1776 E WASHINGTON ST OFFC
URBANA IL 61802-4578



COUNTERSIGNED AND REGISTERED
Michael Frerichs
Michael Frerichs, Treasurer, State of Illinois

This document has a colored background and contains an artificial watermark on the reverse side.

GRANTED, DRAWN AND RECORDED
Susana A. Mendoza
Susana A. Mendoza, Comptroller, State of Illinois

SFY 2021 INCREASE TO LOCAL HEALTH PROTECTION GRANT PROGRAM

The Department received an additional \$1 million appropriation in the SFY 2021 Illinois State Budget from the Personal Property Replacement Tax Fund (802 Fund) for the Local Health Protection Grant (LHPG) program. These funds will be distributed to all 97 certified local health departments according to the population formula.

Additional FY21 LHPG funds may be used towards any of the four LHPG program areas (food, water, sewer, infectious diseases) or COVID-19 response activities. For COVID-19 response, please include only similar expenses that were approved in your contact tracing or mass vaccination grants (i.e., do not include costs that were denied or not allowed on your other COVID-19 grants).

LOCAL HEALTH DEPARTMENTS	FY21 LHPG Award	LHPG \$1MM	NEW FY21 LHPG TOTAL
Adams County Health Department	\$ 175,813.00	\$5,183.00	\$ 180,996.00
Bond County Health Department	\$ 64,521.00	\$1,326.00	\$ 65,847.00
Boone County Health Department	\$ 67,375.00	\$4,187.00	\$ 71,562.00
Brown County Health Department	\$ 63,733.00	\$526.00	\$ 64,259.00
Bureau County Health Department	\$ 69,103.00	\$2,601.00	\$ 71,704.00
Calhoun County Health Department	\$ 63,585.00	\$380.00	\$ 63,965.00
Carroll County Health Department	\$ 64,340.00	\$1,136.00	\$ 65,476.00
Cass County Health Department	\$ 64,202.00	\$980.00	\$ 65,182.00
Champaign County Public Health Department	\$ 131,858.00	\$6,258.00	\$ 138,116.00
Champaign-Urbana Public Health District	\$ 203,479.00	\$10,127.00	\$ 213,606.00
Chicago Department of Public Health	\$ 2,752,201.00	\$212,560.00	\$ 2,964,761.00
Christian County Health Department	\$ 77,635.00	\$2,590.00	\$ 80,225.00
Clark County Health Department	\$ 64,446.00	\$1,234.00	\$ 65,680.00
Clay County Health Department	\$ 64,247.00	\$1,038.00	\$ 65,285.00
Clinton County Health Department	\$ 70,173.00	\$2,943.00	\$ 73,116.00
Coles County Health Department	\$ 129,150.00	\$4,067.00	\$ 133,217.00
Cook County Department of Public Health	\$ 2,239,551.00	\$177,073.00	\$ 2,416,624.00
Crawford County Health Department	\$ 64,713.00	\$1,484.00	\$ 66,197.00
Cumberland County Health Department	\$ 64,050.00	\$854.00	\$ 64,904.00
DeKalb County Health Department	\$ 153,582.00	\$8,195.00	\$ 161,777.00
DeWitt-Piatt Bi-County Health Department	\$ 128,944.00	\$2,534.00	\$ 131,478.00
Douglas County Health Department	\$ 64,745.00	\$1,545.00	\$ 66,290.00

From Illinois Department of Public Health

CDC \$25,000 FLU VACCINE CHANGES

We plan to include the \$25,000 CDC flu vaccine funds when we release the FY22 Comprehensive Health Protection Grant applications later this year. We might be able to provide more than \$25K for each LHD, but at this point we cannot confirm or make any commitments. In addition, we plan to separate the flu vaccine funds into a separate Egrams grant project like we did for Narcan and PrEP. This way the flu vaccine funds can have their own scope of work, work plan, budget, etc.

CDC Influenza grant funds may be used for:

- Staff salaries and fringe benefits for influenza vaccine related expenses
- Costs incurred to staff immunization clinics outside of normal business hours
- Promotion of influenza vaccine, including costs for media, educational materials, platforms for text messaging, etc.
- Purchase of the following to assist in influenza preparation and vaccine administration:
 - Refrigerators and freezers for proper vaccine storage
 - Certified/calibrated thermometers for vaccine monitoring on or off site as well as during transport
 - Insulated coolers for appropriate vaccine transportation to and from off-site vaccine clinics
 - Bar code scanners to assist in ease/speed of inputting data from patient id's as well as vaccine information
 - Large weatherproof tents and stabilizing materials for off-site drive thru immunization clinics to decrease the burden for patients to receive vaccine

Influenza grant funds may **NOT** be used for:

- Incentives or promotional items such as small gifts, gift cards, etc. that encourage clients to be immunized
- Purchase of computers or phones for LHD staff
- Purchase of food or drinks for LHD staff or clients
- Transportation vouchers to assist clients who have no transportation
- Flu Vaccine



**SHERIFF DUSTIN D. HEUERMAN
CHAMPAIGN COUNTY SHERIFF'S OFFICE**

204 E. Main Street
Urbana, Illinois 61801-2702
(217) 384-1204

Dustin D. Heuerman

Sheriff

ph (217) 384-1205

Chief Deputy

Shannon Barrett

ph (217) 384-1222

fax (217) 384-1219

Captain

Law Enforcement

Shane Cook

ph (217) 384-1207

fax (217) 384-1219

Captain/Jail Supt

Corrections

Karee Voges

ph (217) 819-3534

fax (217) 384-1272

Jail Information

ph (217) 384-1243

fax (217) 384-1272

Investigations

ph (217) 384-1213

fax (217) 384-1219

Civil Process

ph (217) 384-1204

fax (217) 384-1219

Records/Warrants

ph (217) 384-1233

TO: Stephanie Fortado, Finance Committee Chair

FROM: Dustin D. Heuerman, Sheriff *HD*

DATE: April 21, 2021

SUBJECT: Budget Amendment

The Champaign County Sheriff's Office is requesting a budget amendment in the amount of \$67,834 to cover FY21 expenditures for the new records management system (RMS) implementation.

In 2020 we received a federal grant in the amount of \$450,834 to be applied toward the new RMS (in the form of reimbursement). We expected, and budgeted, to expend \$383,000 of that in FY21 and the remainder in FY22. The project implementation timeline now requires the full amount of the grant to be spent in FY21.

In sum, this budget amendment will reflect \$67,834 in additional expenditures but also \$67,834 in new revenue due to grant reimbursement.

I appreciate the Board's consideration with this budget amendment.

FUND 080 GENERAL CORPORATE

DEPARTMENT 040 SHERIFF

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-040-534.60 AREA-WIDE RECORDS MGT SYS	448,441	448,441	516,275	67,834
TOTALS	448,441	448,441	516,275	67,834

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-040-331.56 NIBRS GRANT REIMBURSEMENT	383,800	383,800	451,634	67,834
TOTALS	383,800	383,800	451,634	67,834

EXPLANATION: INCREASED GRANT FUNDING TO COVER INCREASED FY21 EXPENDITURES FOR THE NEW RECORDS MANAGEMENT (RMS) IMPLEMENTATION (SEE ATTACHED MEMO).

DATE SUBMITTED:

4-26-2021

AUTHORIZED SIGNATURE

Justin Heuser

** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

JEFF BLUE
COUNTY ENGINEER

1605 E. MAIN STREET

(217) 384-3800
FAX (217) 328-5148

URBANA, ILLINOIS 61802

Memo Regarding Fund 103 Request for Budget Amendment

The Highway Department is requesting a budget amendment for our Federal Aid Matching Fund 103. The requested funds were carried in the Federal Aid Fiscal Year 2020 Budget however, the final invoice for payment was received this fiscal year on April 30, 2021. The funds were not spent in fiscal year 2020.

An agreement was executed with the State of Illinois on July 25, 2018 for a road resurfacing project on CH 13 with a total project cost of \$2,645,297. Champaign County received \$2,300,000 grant funding for this project. Therefore, we are asking for the Federal Aid Fiscal Year 2021 budget be amended to include the requested \$345,297 for the Final County share of the project. A copy of the final invoice is attached.


Jeff Blue, P.E.
Champaign County Engineer

REQUEST FOR BUDGET AMENDMENT

BA NO. 21-00019

FUND 103 HWY FED AID MATCHING FUND DEPARTMENT 060 HIGHWAY


INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
103-060-544.11 ROAD IMPROVEMENTS	0	0	345,297	345,297
TOTALS	0	0	345,297	345,297

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: REQUEST FOR BUDGET AMENDMENT FOR FINAL COUNTY SHARE OF CH 13 SECTION #17-0/445-00-RS. AGREEMENT EXECUTED WITH STATE OF IL ON 7/25/2018. \$350,000 WAS CARRIED IN THE FEDERAL AID FY 2020 BUDGET. THE FINAL INVOICE WAS RECEIVED ON 04/15/2021. GRANT FUNDING OF \$2,300,000 WAS RECEIVED. THE TOTAL PROJECT COST WAS \$2,645,297.

DATE SUBMITTED: <u>4/30/21</u>	AUTHORIZED SIGNATURE 	** PLEASE SIGN IN BLUE INK **
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APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____



**Illinois Department
of Transportation**

Invoice

County of Champaign
County Engineer
1776 East Washington Street
Urbana, IL 61802

RECEIVED
APR 30 2021
BY:

INVOICE NO. 123835
RESP. CODE 9040
INVOICE DATE 05/01/2021
REVENUE CODE 6301
AUDIT NUMBER
PAYER NUMBER 01801

EXPLANATION OF CHARGES

PAY FROM THIS INVOICE

LOCATION:	Champaign County Line	AMOUNT
ADDTL INFO:		
ROUTE:	FAS 523	
SECTION:	17-00445-00-RS	
COUNTY :	Champaign	
JOB NO. :	C-95-312-17	
PROJECT NO.:	AWQV-351	
CONTRACT NO.:	91553	
DISTRICT:	05	

The Agreement executed 7/25/2018 between County of Champaign, and the State of Illinois provides that the county will reimburse the State for part of the construction costs.

FINAL COUNTY SHARE:

Z232D01	\$2,645,296.58
LESS LUMP SUM TARP FUNDS @100% NTE \$900,000.0	(\$900,000.00)
LESS FEDERAL SHARE @80% NTE \$1,400,000.00	(\$1,400,000.00)
LOCAL SHARE	\$345,296.58
Payment Due Date 05/15/2021	TOTAL DUE \$345,296.58

PLEASE MAKE CHECK PAYABLE TO TREASURER, STATE OF ILLINOIS

**MAIL TO: Illinois Department of Transportation
Room 322, Harry R. Hanley Building
2300 So. Dirksen Parkway
Springfield, IL 62764**

INQUIRIES CONTACT: Local Agency-Agreement Analyst at 217/524-6531.

GEORGE P. DANOS, CPA
COUNTY AUDITOR

K. ORION SMITH, CPA
CHIEF DEPUTY AUDITOR



1776 EAST WASHINGTON
URBANA, ILLINOIS 61802
TELEPHONE (217) 384-3763
FAX (217) 384-1285

OFFICE OF THE AUDITOR
CHAMPAIGN COUNTY, ILLINOIS

MEMORANDUM

DATE : May 6, 2021
TO : Finance Chair Stephanie Fortado, Finance Vice-Chair Jim Goss and County Board Members
FROM : George P. Danos, County Auditor & Orion Smith, Chief Deputy Auditor
RE : Auditor's Update (updated from the Finance Committee meeting of May 5)

On March 26, Illinois DCEO reversed Stop Pay. All grant submissions to date have thus been paid.

I had forecasted a likely deferral of Stop Pay until May 1. On May 5, DCEO notified us that it will place Champaign County on Stop Pay on May 20. Because our target date for submission of the Single Audit remains on track for June 1, I estimate that grant submissions totaling about \$300,000 will be subject to an average delay of six days. There is therefore no need to borrow.

The Auditor's Office still awaits completion by the **Treasurer's Office** of the January through April County bank reconciliations.

The Auditor's Office requires that County monthly bank reconciliations be performed and provided to our office within 30 days of month end. Adherence to timely bank reconciliations ensures that revenues and disbursements are reported on the financial statements correctly and promptly.

The state mandates that all cash and checks be deposited within 48 hours of receipt. To satisfy internal controls, the Auditor's Office makes a monthly, impromptu count of the Treasurer's cash on hand. E.g., our count on April 30 showed no late deposits.



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MEMORANDUM

To: Stephanie Fortado, Deputy Chair – Finance; and
Jim Goss, Assistant Deputy Chair – Finance; and
Honorable Members of the Finance Committee of the Whole

From: Tami Ogden, Director of Finance

Date: May 4, 2021

Subject: Recommended Revisions to Champaign County Financial Policies

Following a review of the County’s Financial Policies, the recommended changes are:

Budgeting Policies

- Include a reference to the State statute that identifies the required contents of the annual budget.
- Increase minimum expenditure projections in the Financial Forecast from the current plus four (4) years, to the current plus (5) years. The Government Finance Officers Association (GFOA) encourages longer term forecasts.

Revenue Policies

- Increase minimum revenue projections in the Financial Forecast from the current plus four (4) years, to the current plus (5) years.

Fund Policies

- Eliminate the reference to the Nursing Home Fund as an Enterprise Fund. The fund will be reclassified with the FY2020 Audit as a Special Revenue Fund.

Financial Reserves and Surplus

- In FY2017, a “target” fund balance of 16.7% was advised by Administration and implemented by the Board based on GFOA’s recommendation that “at a minimum, that general-purpose governments, regardless of size, maintain unrestricted budgetary fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures.” Now that the County has achieved this target, it is advised the minimum fund balance be permanently set at the GFOA recommended minimum of two months of regular general fund operating revenues, or 16.7%.

Debt Management

- Add language requiring compliance with continuing disclosure obligations.

Risk Management

- Clarify the terms used in the actuarial reports for the self-funded insurance program's recommended fund balance.

REQUESTED ACTION

The Finance Committee recommends the Resolution adopting Champaign County Financial Policies be forwarded to the County Board for approval.



Champaign County Financial Policies

Introduction

Champaign County has several relevant financial policies in order to preserve and enhance its fiscal health, identify acceptable and unacceptable courses of action, and provide a standard to evaluate the government's fiscal performance. Besides the county's Financial Policies and Annual Budget Process Resolution, other policies that are central to a strategic, long-term approach to financial management are posted on the county website <http://www.co.champaign.il.us/HeaderMenu/generalinfo.php>.

- Purchasing Policy (including Capital Asset Management and Replacement)
- Grant Application/Approval Policy
- Personnel Policy (including Salary Administration Guidelines)
- Travel Policy
- Treasurer's Investment Policy <http://www.co.champaign.il.us/treasurer/PDFS/InvestmentPolicy.pdf>

Budgeting Policies

1. The County's fiscal year is January 1 – December 31.
2. All County funds are appropriated in the "Official Budget," which is approved by the County Board. Appropriations are considered the maximum authorization to incur obligations and not a mandate to spend.
3. The County is committed to producing a balanced budget in a timely manner. The County will pay for current expenditures with current revenues, avoiding procedures that balance budgets by postponing needed expenditures, realizing future revenues early, or rolling over short-term debt. A budget is balanced when total appropriations do not exceed total revenues and appropriated fund balance within an individual fund.
4. The budgets for all governmental funds and proprietary funds are presented on a modified accrual basis.
5. The final Budget document must include:
 - a. A statement of financial information including prior year revenue and expenditure totals, and current and ensuing year revenue and expenditure projections; and
 - b. A statement of all moneys in the county treasury unexpended at the termination of the last fiscal year; and
 - c. A statement of all outstanding obligations or liabilities of the county incurred in any preceding fiscal year; and
 - d. Additional information required by [55 ILCS 5/6-1002](#) and state law.
6. The budget may be amended through a Budget Amendment or Budget Transfer which require a 2/3rd majority vote (15) of the County Board. Department heads may authorize transfers between non-personnel budget lines in their department budget as long as they do not exceed the total combined appropriation for non-personnel categories; and transfers between personnel lines as long as they do not exceed the total combined appropriation for personnel categories.
7. A General Corporate Fund contingency appropriation will be designated for emergency purchases during the fiscal year. The contingency appropriation goal is 1% of the total anticipated expenditure for the General Corporate Fund. No more than 5% of the total General Corporate Fund Appropriation may be appropriated to contingencies. Money appropriated for contingencies may be used for contingent, incidental,

miscellaneous, or general county purposes, but no part of the amounts so appropriated shall be used for purposes for which other appropriations are made in the budget unless a transfer of funds is authorized by a 2/3rd majority vote (15) of the County Board.

8. On an annual basis, the County will prepare a Financial Forecast to include expenditure projections for the current year and the next ~~four~~ five (45) fiscal years at a minimum.

Revenue Policies

1. The County will strive to maintain diversified and stable revenue sources to shelter it from unforeseeable short-run fluctuations in any one revenue source.
2. The County will estimate its annual revenues by an objective, analytical process. On an annual basis, and in conjunction with expenditure projections, the County will prepare revenue projections for the current year and the next ~~four~~ five (45) fiscal years at a minimum. Each existing and potential revenue source will be re-examined annually.
3. The property tax rates for each levy shall be calculated in accordance with the Property Tax Extension Limitation Law (PTELL).
4. The County charges user fees for items and services, which benefit a specific user more than the general public. State law or an indirect cost study determine the parameters for user fees. The County shall review all fees assessed in its annual budget preparation process to determine the appropriate level of fees for services and recommend any proposed changes to the fees collected to be implemented in the ensuing budget year.
5. To the extent feasible, one-time revenues will be applied toward one-time expenditures and will not be used to finance ongoing programs. Ongoing revenues should be equal to or exceed ongoing expenditures.
6. The Champaign County Board supports efforts to pursue grant revenues to provide or enhance County mandated and non-mandated services and capital needs. Activities which are, or will be, recurring shall be initiated with grant funds only if one of the following conditions are met:
 - a. The activity or service can be terminated in the event the grant revenues are discontinued; or
 - b. The activity should, or could, be assumed by the County's General and recurring operating fund or another identified fund. Departments are encouraged to seek additional sources of revenue to support the services prior to expiration of grant funding. Grant approval shall be subject to the terms and conditions of County Ordinance Number 635, and Ordinance amendments 903 and 920.

Fund Policies

1. The County's financial structure begins with funds. A fund is a self-balancing accounting entity with revenues and expenditures which are segregated for the purpose of carrying out specific programs in accordance with County policies and certain applicable State and Federal laws. Each fund has at least one Department Budget, which is a group of expenditures that provide for the accomplishment of a specific program or purpose.
2. A major fund is a budgeted fund where revenues or expenditures represent more than 10% of the total appropriated revenues or expenditures.
3. All county funds are included in the Annual Budget Document except the fiduciary funds described below.
 - a. Private Purpose Trust Funds in which the County Engineer acts in a trustee capacity on behalf of townships to use state funding to maintain township roads and township bridges, which resources are not available to support the County's own programs.

- b. Agency Funds held in a custodial capacity for external individuals, organizations, and governments for the purpose of reporting resources, such as property taxes and circuit court fees and fines.
- 4. Governmental funds account for traditional governmental operations that are financed through taxes and other fixed or restricted revenue sources.
 - a. The General Corporate Fund is available for any authorized purpose, and is used to account for all financial resources except those required to be accounted for in another fund. A summary is prepared which lists the amount of General Corporate Fund appropriation for all affected departments. The General Corporate Fund is a Major Fund.
 - b. Special Revenue Funds are used to account for the proceeds of specific sources that are legally restricted to expenditures for a specific purpose.
 - i. Included in the Special Revenue Funds are Debt Service Funds utilized to account for the payment of interest, principal, and related costs on the County's general long-term debt. (In addition to Debt Service Funds, the County also has debt service budgets included in other funds as appropriation based on the purpose of the fund.)
 - ii. Also included in Special Revenue Funds are Capital Project Funds used to account for all expenditures and revenues associated with the acquisition, construction or maintenance of major facilities that are not financed through proprietary funds or funds being held for other governments.
 - c. Proprietary Funds account for certain "business-type" activities of governments that are operated so that costs incurred can be recovered by charging fees to the specific users of these services.
 - i. An enterprise fund is used to account for operations that are financed primarily by User charges. ~~The Nursing Home Fund is the county's only enterprise fund. The County does not have enterprise funds.~~
 - ii. An Internal Service Fund is established to account for the financing of goods and services provided to the County and other agencies on a cost reimbursement basis. The activities of the Self-Funded Insurance Fund and Employee Health Insurance Fund are budgeted and appropriated ~~through the use of~~ using Internal Service Funds.
- 5. A Fund Statement is presented for each fund, which summarizes past and projected financial activity for the fund as follows:
 - a. Revenues presented in line item detail within revenue categories; and
 - b. Expenditures presented in line item detail within major categories – e.g., personnel, commodities, services; and
 - c. Fund Balance including the actual or estimated funds remaining at the end of the fiscal year.

Commented [TO1]: The Nursing Home Fund has been reclassified as a special revenue fund.

Financial Reserves and Surplus

1. The fund balance for each fund shall be reviewed annually, and recommendations for financial reserves and a plan for the use of surplus funds shall be documented.
2. For cash flow purposes due to the timing of property tax revenues and fluctuations in the receipt of state shared revenues, and in order to allow flexibility to respond to unexpected circumstances, the minimum unrestricted fund balance requirement for the General Corporate Fund is ~~45-day~~ two-months or ~~12.5~~ 16.7% of operating expenditures. A plan will be developed to increase the fund balance in instances where an ending audited fund balance is below the ~~45-day~~ two-month minimum requirement. ~~The fund balance target for the General Corporate Fund is two months or 16.7% of operating expenditures.~~

Commented [TO2]: GFOA best practice is at a minimum, that general-purpose governments, regardless of size, maintain unrestricted budgetary fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures.

3. It is the intent of the County to use all surpluses generated to accomplish three goals: meet reserve policies, avoid future debt, and reduce outstanding debt.

Capital Asset Management and Replacement

1. The Capital Asset Replacement Plan includes a multi-year plan for vehicles, computers, technology, furnishings, and office equipment. It will be updated for the General Corporate Fund departments during the annual budget process. Expenditures will be appropriately amortized and reserves for replacement will be estimated. If the county is unable to appropriate full funding for future reserves, this will be documented in Capital Asset Replacement budget. A five-year forecast for capital asset management and replacement will be developed and updated annually.
2. The Capital Asset Replacement Plan also includes a multi-year plan for the facilities owned and maintained by the County. The County will strive to maintain all assets at a level adequate to protect the County's capital interest and to minimize future maintenance and replacement costs.
3. The County will identify the estimated costs and potential funding sources for each capital project proposal before it is submitted and included in the Capital Asset Replacement Fund plan.
4. The Deputy Director of Finance will review all expenditures from the Capital Asset Replacement Fund and is authorized, in addition to the County Executive, to approve all expenditures from the Capital Asset Replacement Fund in compliance with the multi-year plan and policies established by the County Board. No more than 3% of the equalized assessed value of property subject to taxation by the county may be accumulated in a separate fund for the purpose of making specified capital improvements.
5. The Auditor maintains a fixed asset inventory of furniture, equipment, buildings, and improvements with a value of greater than \$5,000 and a useful life of one year or more.

Debt Management

1. When applicable, the County shall review its outstanding debt for the purpose of determining if the financial marketplace will afford the County the opportunity to refund an issue and lessen its debt service costs. ~~In order to~~ consider the possible refunding of an issue, a Present Value savings of three percent over the life of the respective issue, at a minimum, must be attainable.
2. The County will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
3. When the county finances capital projects by issuing bonds, it will pay back the bonds within a period not to exceed the estimated useful life of the project.
4. The County will strive to have the final maturity of general obligation bonds at, or below, thirty years.
5. Whenever possible, the County will use special assessment, revenue, or other self-supporting bonds instead of general obligation bonds, so those benefiting from the improvements will bear all or part of the cost of the project financed.
6. The County will not use long-term debt for current operations.
7. The County will maintain good communications with bond rating agencies regarding its financial condition. The County will follow a policy of full disclosure on every financial report and borrowing prospectus.

8. The County will comply with continuing disclosure requirements established by Securities and Exchange Commission Rule 12c2-12, and the continuing disclosure agreements required by its bond issues. The County may wish to engage the services of a Dissemination Agent to assist with its continuing disclosure obligations.

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Accounting, Auditing, and Investment

1. The County follows Generally Accepted Accounting Principles (GAAP).
2. State statutes require an annual audit by independent certified public accountants. A comprehensive annual financial report shall be prepared to the standards set by the Government Finance Officers Association (GFOA).
3. The County uses an accounts receivable system to accrue revenues when they are available and measurable for governmental fund types. Departments should bill appropriate parties for amounts owed to Champaign County, review aging reports, complete follow-up information about the account, and monitor all accounts receivables.
4. The County Treasurer is responsible for investment of all Champaign County funds. With County Board approval, the Treasurer may make a short-term loan of idle monies from one fund to another, subject to the following criteria:
 - a. Such loan does not conflict with any restrictions on use of the source fund; and
 - b. Such loan is to be repaid to the source fund within the current fiscal year.

Purchasing and Encumbrances

1. An encumbrance system is maintained to account for commitments resulting from purchase orders and contracts. Every effort will be made to ensure that these commitments will not extend from one fiscal year to the next. Any emergency encumbrances, which do extend into the next fiscal year, shall be subject to appropriation in the next year's budget. Encumbrances at year - end do not constitute expenditures or liabilities in the financial statements for budgeting purposes.
2. All items with an expected value of \$30,000 or more must be competitively bid with exceptions for professional services (other than engineering, architectural or land surveying services which will follow Quality Based Selection (QBS) requirements established in 50 ILCS 510). Additional competitive bid requirements may apply by statute or as a condition of using funds from an outside source.
3. All purchases over the respective limit of \$30,000, which require the use of either formal bids or requests for proposals, must be approved by the full Champaign County Board.
4. The Champaign County Purchasing Policy Ordinances Number 897 and 902, establish the procedures to be followed in all purchasing activities.

Risk Management

1. ~~In order to~~To forecast expenditures for its self-funded insurance program for workers compensation and liability, the county hires an actuarial consulting firm to review loss history and recommend funding taking into consideration claims, fixed costs, fund reserves, and national trends.
2. The County strives to maintain the actuary-recommended fund balance, defined as the Discounted Actuarial Central Estimate of Unpaid Claim Liability.

Salary Administration

1. The County Personnel Policy includes Salary Administration Guidelines.
2. The County Executive is responsible for computing salaries and fringe benefits costs for all departments.
3. Increases for non-bargaining employees will be established by the Finance Committee at the beginning of the budget cycle and forwarded to the County Board for inclusion in the annual budget.



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MEMORANDUM

TO: COUNTY OFFICIALS & COUNTY BOARD MEMBERS
 FROM: DARLENE A. KLOEPPEL, COUNTY EXECUTIVE
 DATE: MAY 11, 2021
 RE: 2022 COUNTY BUDGET PROCESS

It is again time to start the annual county budget process for board approval of the FY2022 budget.

Budget Calendar

The County's fiscal year begins on January 1 and ends on December 31. Budget steps offer opportunities for required public input, input from all elected officials and appointed department heads, and time for review and possible incorporation of revisions to the proposed budget by the County Board prior to final approval in November. Planning will be especially important this year, as in 2021 the County received a one-time allocation of \$40+ million from the American Rescue Plan, which must be spent by 2024.

June 9	Deputy Director of Finance provides <i>Budget Instruction and Training Seminar</i> for department budget preparers and <i>Instructions for Budget Submission</i> to outside agencies
July 9	FY2022 Department Budgets DUE to Deputy Director of Finance
July 12-30	Department Budget Reviews with County Executive
Aug. 2-6	County Executive confirms tax revenues & other revenue estimates
Aug. 23-24	6:00pm each evening – Legislative Budget Hearings before the County Board
Sept. 23	County Executive presents <i>FY2022 Budget Overview</i> to Board
Sept. 30	Special Finance Committee of the Whole Meeting for Public Comment on the Proposed FY2022 Budget and to provide further refinements for revision of the Tentative Budget
Oct. 12	<i>FY2022 Tentative Budget Recommendation</i> forwarded by Finance Committee to County Board
Oct. 21	County Board – receive & place on <i>File FY2022 Tentative Budget</i> ; County Board Truth in Taxation Public Hearing (<i>if required</i>)
Nov. 9	Finance Committee forwards <i>Final FY2022 Budget</i> to County Board for approval
Nov. 18	County Board approval of <i>Final FY2022 Budget & FY2022 Tax Levy Ordinance</i>

Form of the Budget

The proposed budget will be linked to the county's strategic planning priorities. The final budget will be prepared in acknowledgement of the *Champaign County Board Financial Policies* and will include the following, showing specific amounts:

1. Statement of financial information including prior year revenue and expenditure totals, and current year and ensuing year revenue and expenditure projections
2. Statement of all moneys in the county treasury unexpended at the termination of the last fiscal year
3. Statement of all outstanding obligations or liabilities of the county incurred in any preceding fiscal year
4. Any additional information required by state law

Property Tax Levy

The preparation of the property tax levy for FY2022 will be calculated in accordance with the Property Tax Extension Limitation Law (PTELL).

Capital Asset Replacement Fund (CARF)

Capital asset replacement programs have an impact on the General Fund and Public Safety Sales Tax Fund. In-progress commitments for inclusion in the FY2022 CARF budget:

1. Funding for maintenance scheduled in FY2022 of the County's Facilities Capital Plan, items outlined in the FY2022 Information Technology Plan, and funding for other CARF equipment and items scheduled for replacement in FY2022 on a case by case basis due to funding constraints and qualifying projects allowed by the American Rescue Plan and other special revenue resources
2. An estimated calculation of full reserve funding required for future CARF replacement schedules

County Executive's Budget Guidance for County Departments

General Corporate Fund Budget Requests

Considerations for preparing the budget include:

1. Is the county meeting its fiduciary obligation to the public?
2. Is the county meeting its statutory obligations to the public?
3. Are budgeted items tied to effective and efficient department operations and/or specific strategic planning goals?
4. How will budgeted investments impact other priorities of the county?
5. What level of service can the public expect for this level of budget support?

Non-General Corporate Fund Budget Requests

1. Presented within the County Board's definition of a balanced budget
2. Include revenues, expenditures, fund balance information, goal statements and an explanation for variances in ending fund balance
3. Document and analyze operations, and provide strategic planning information including alignment with the County's Strategic Plan, and specific fund objectives and anticipated performance indicators

Budget documents for all departments will include:

1. Department operation analysis and planning documentation
2. Alignment to the County's Strategic Plan
3. Department objectives and performance indicators

4. An objective and analytic projection of revenues including any recommendations for fee increases or modifications to revenue structure
5. Expenditures (personnel expenditures will be completed by Administrative Services based on negotiated labor contracts and the non-bargaining salary increase and prepared with 94.5% of anticipated health insurance expenditures based on enrollment at the time of budget preparation to account for turnover savings in the General County Budget).

Budget Increase Requests

Requests for budget increases must be submitted in separate documents and include:

1. A detailed explanation for the reason a budget increase is being requested
2. A detailed breakdown of the increase requested by budget line
3. Whether there are outside funding sources available to subsidize increased costs; and
4. Problems, issues, or concerns that might arise if the request is not able to be funded
5. Whether the request can be deferred to a future fiscal year, and if so, when
6. Will this be a one-time or recurring expense?

The American Rescue Plan funding will result in the ability for the county to recover lost revenues from the pandemic, to assist individuals and businesses in the county as they recover from the pandemic and to invest significantly in county infrastructure projects. Departments may propose priorities for possible one-time appropriations that will save in long-term costs, leverage additional resources, fulfill the county's strategic goals or significantly improve departments for future operations.

I look forward to working with other county officials and the Board on a challenging and exciting 2022 County Budget.



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppe, County Executive

MEMORANDUM

To: Stephanie Fortado, Deputy Chair – Finance; Jim Goss, Assistant Deputy Chair – Finance; and Honorable Members of the Finance Committee of the Whole

From: Darlene Kloeppe, County Executive
Tami Ogden, Deputy Director of Finance

Date: May 11, 2021

Subject: CURE Funds Allotment Transfers from County Health and CUPHD

The Champaign County Board of Health has determined it does not have unreimbursed eligible expenditures to apply towards Local CURE Program funding, for the period of March 1 - December 30, 2020. The Champaign Urbana Public Health District (CUPHD) has not expended its full CURE allotment for the same period. The Department of Commerce and Economic Opportunity (DCEO) allows for an allotment transfer of unused CURE funds to the County, which did incur unreimbursed eligible expenditures for the same period.

The County Board of Health has approved a CURE Allotment Transfer Agreement to the County for the unspent full amount of \$156,039. CUPHD will consider an Intergovernmental Agreement with the County for unspent funds of \$36,411.29 at its May 11 meeting.

Once approved by DCEO the County will complete Supplemental Certification forms, which will increase the County's allotment and allow the County to submit cost entries and supporting document uploads to the CURE portal. The County will submit costs for public safety salaries incurred between March 1 – December 30, 2020 and receive reimbursement in the General Fund.

We anticipate recommending most of these funds be transferred at a time to be determined in 2021-2022 to pay for a consulting firm to conduct a comprehensive salary administration study that has been needed for several years to realign the board's expectations for fair compensation among the county departments and in the surrounding region.

REQUESTED ACTION

The Finance Committee recommends the Intergovernmental Agreement between the Champaign-Urbana Public Health District and Champaign County, for the allotment transfer of Local CURE funding, be forwarded to the County Board for approval.

INTERGOVERNMENTAL AGREEMENT

The Champaign-Urbana Public Health District (“CUPHD”) and Champaign County, Illinois enter into this Intergovernmental Agreement in connection with their mutual Coronavirus Urgent Remediation Emergency (Local CURE) activities.

Recitals

A. CUPHD is a special district organized and existing in accordance with the Public Health District Act (70 ILCS 905).

B. Champaign County is a body corporate and politic of the State of Illinois organized in accordance with Article VII of the Illinois Constitution and of the Counties Code (55 ILCS 5).

C. Section 5 of the Intergovernmental Cooperation Act (5 ILCS 220/5) authorizes public agencies to contract with each other to perform any governmental service, activity or undertaking or to combine, transfer, or exercise any powers, functions, privileges or authority that any of the public agencies is authorized by law to perform.

D. The parties desire to enter into this Intergovernmental Agreement in order to remediate the Coronavirus Pandemic.

The parties agree as follows:

Terms of Agreement

Section 1. Recitals The recitals set forth above are incorporated into these terms of agreement.

Section 2. CUPHD’s Responsibilities. CUPHD agrees to an immediate allotment transfer of unused Local CURE funds for the period of March 1, 2020 thru December 30, 2020 since the originally planned re-allocation of Local CURE funds within Allotment A (counties and municipalities) and Allotment B (local health departments) will no longer occur. The amount of the allotment transfer to Champaign County, Illinois from Champaign-Urbana Public Health District will be the unspent full allotment amount of \$36,411.29.

It is agreed that the funds will be used for necessary Local CURE allowable expenditures incurred by the county such as:

- The expense is connected to the COVID-19 emergency.
- The expense is "necessary".
- The expense is not filling a short fall in government revenues.
- The expense is not funded thru another budget line item, allotment, or allocation, as of March 27, 2020.
- The expense is not being reimbursed through a different emergency response program.
- The expense wouldn't exist without COVID-19 OR would be for a "substantially different" purpose.

Section 3. The County's Responsibilities. Champaign County agrees to receive the

transfer of unspent allotment from Champaign-Urbana Public Health District in the amount of \$36,411.29.

It is agreed that the funds will be used for necessary Local CURE allowable expenditures incurred by the county such as:

The expense is connected to the COVID-19 emergency.

- The expense is "necessary".
- The expense is not filling a short fall in government revenues.
- The expense is not funded thru another budget line item, allotment, or allocation, as of March 27, 2020.
- The expense is not being reimbursed through a different emergency response program.
- The expense wouldn't exist without COVID-19 OR would be for a "substantially different" purpose.

Section 4. Liability. Each party shall be responsible for the acts and omission of its employees and agents acting in the scope of their employment with that party, and each party shall maintain a program of insurance or self-insurance to cover its liabilities under this agreement. Neither party waives any immunities or defenses provided by law.

Section 5. Term and Termination. This agreement is effective on the date of last signature below and will expire on January 31, 2022, unless terminated early by either party with 30 days written notice to the other party.

Section 6. Notices. All notices or demands to be given by one party to the other party shall be in writing and personally delivered or sent via email.

- a. To CUPHD as follows:
Julie Pryde, Administrator
201 W. Kenyon Rd.
Champaign, Illinois 61820
Email address: jpryde@c-uphd.org

- b. To Champaign County as follows:
Champaign County, Illinois
Darlene Kloeppe, Champaign County Executive
Brookens Administrative Center
1776 E Washington Street
Urbana, IL 61802
Email address: dkloeppe@co.champaign.il.us

The parties, pursuant to authority given by their respective governing bodies, have caused this Intergovernmental Agreement to be signed by their authorized signatories as required on the dates set forth below.

CHAMPAIGN COUNTY

By:

Darlene Kloeppel, Champaign County Executive
Local CURE Certification #20-491010

Date of Signature: _____

CHAMPAIGN-URBANA PUBLIC HEALTH DISTRICT

By:

Andrew Quarnstrom, Board of Health Chair
Local CURE Certification #20-492010

Date of Signature: _____

Coronavirus Urgent Remediation Emergency (Local CURE)

Allotment Transfer Agreement

Between Champaign County Health Department & Champaign County, Illinois

The Champaign County Health Department agrees to an immediate allotment transfer of unused Local CURE funds for the period of March 1, 2020 thru December 30, 2020 since the originally planned reallocation of Local CURE funds within Allotment A (counties and municipalities) and Allotment B (local health departments) will no longer occur. The amount of the allotment transfer to Champaign County, Illinois from the Champaign County Health Department will be the unspent full allotment amount of \$156,039. It is agreed that the funds will be used for necessary Local CURE allowable expenditures incurred by the county such as:

- The expense is connected to the COVID-19 emergency.
- The expense is "necessary".
- The expense is not filling a short fall in government revenues.
- The expense is not funded thru another budget line item, allotment or allocation, as of March 27, 2020.
- The expense is not being reimbursed through a different emergency response program.
- The expense wouldn't exist without COVID-19 OR would be for a "substantially different" purpose.

DocuSigned by:

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 signature

Champaign County Board of Health Chair
 Krista Jones
 Local CURE Certification # 20-492009

Date: 5/6/2021

DocuSigned by:

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 signature

Champaign County Executive
 Darlene Kloepfel
 Local CURE Certification # 20-491010

Date: 5/6/2021



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

May 11, 2021

REQUEST FOR PUBLIC INPUT ON AMERICAN RESCUE PLAN ACT FUNDS

The American Rescue Plan Act (ARPA) has allocated \$40+ million for Champaign County. These funds can be used to help our county recover from the effects of the pandemic over the next 4 years by offsetting government revenue declines, investing in critical infrastructure, and mitigating other community needs related to COVID-19.

The Finance Committee has scheduled a zoom study session on Tuesday, May 25, 6 pm, for the purpose of hearing thoughts from the public about the use of these funds.

- As usual for board meetings, members of the public wishing to speak will have up to 5 minutes during public participation on a first-come basis.
- The board members will then discuss county needs put forward by members or groups of the public in writing. To be included in the study session packet, written comments of 250 words or less may be sent to Megan Robison at mrobison@co.champaign.il.us by end of day Sunday, May 16th.

Please keep in mind:

- This is NOT a request for specific project funding proposals—this is an initial step to gain public input as the Board begins to think through potential priorities.
- The detailed rules for use of the funds have not been made known yet by the federal government.
- This is one-time funding.



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloepfel, County Executive

MONTHLY HR REPORT APRIL 2021

VACANT POSITIONS LISTING

VACANT POSITIONS AS OF COB 04/30/2021

*** Highlighted vacancies were reported this month

FUND	DEPT	EMPLOYEE NAME	JOB TITLE	HOURLY RATE	REG HRS	REGULAR SALARY	FY 2021 HRS	FY 2021 SALARY
80	22	vacant 3/25/21 (Salas)	Deputy County Clerk	15.72	1950	30,654.00	1,957.5	30,771.90
80	28	vacant 7/31/16 (Lebron)	Desktop Support Technician	17.16	1950	33,462.00	1,957.5	33,590.70
80	30	vacant 12/23/20 (Belcher)	Executive Assistant	18.59	1950	36,250.50	1,957.5	36,389.93
80	30	vacant 12/11/20 (Maya)	Legal Clerk	16.01	1950	31,219.50	1,957.5	31,339.58
80	30	vacant 4/30/21 (Smith)	Legal Clerk	16.54	1950	32,253.00	1,957.5	32,377.05
80	30	vacant 4/30/21 (Blazaitis)	Financial Manager	39.02	1950	76,089.00	1,957.5	76,381.65
80	36	vacant 4/5/21 (Causer)	Assistant Public Defender	30.11	1950	58,714.50	1,957.5	58,940.33
80	40	vacant 2/19/21 (Beckett)	Deputy Sheriff--Investigations	33.35	2080	69,368.00	2,088.0	69,634.80
80	40	vacant 3/11/21 (Keyes)	Deputy Sheriff --K9 Unit	38.73	2080	80,558.40	2,088.0	80,868.24
80	51	vacant 2/26/21 (Traynor)	Assistant Superintendent	29.57	1950	57,661.50	1,957.5	57,883.28
80	51	vacant 1/26/20 (Chino)	Court Services Officer	21.29	1950	41,515.50	1,957.5	41,675.18
80	51	vacant 4/23/21 (Jasper)	Court Services Officer	21.70	1950	42,315.00	1,957.5	42,477.75
80	51	vacant 1/26/20 (Landreth)	Court Services Officer	21.70	1950	42,315.00	1,957.5	42,477.75
80	51	vacant 3/22/21 (Bina)	Court Services Officer	21.70	1950	42,315.00	1,957.5	42,477.75
80	51	vacant 4/9/21 (White)	Court Services Officer	21.70	1950	42,315.00	1,957.5	42,477.75
80	52	vacant 2/8/21 (Hewkin)	Court Services Officer	28.65	1950	55,867.50	1,957.5	56,082.38
80	71	vacant 1/9/21 (Hinnners)	Custodian	15.45	1040	16,068.00	1,044.0	16,129.80
80	77	vacant 9/4/20 (Heffernan)	Associate Planner	22.00	1950	42,900.00	1,957.5	43,065.00
80	77	vacant 7/3/20 (Berry)	Zoning Technician	21.60	1950	42,120.00	1,957.5	42,282.00
80	140	vacant 10/31/16 (Syme)	Clerk	14.53	1950	28,333.50	1,957.5	28,442.48
80	140	vacant 1/4/21 (Wall)	Correctional Officer	20.87	2080	43,409.60	2,088.0	43,576.56
80	140	vacant 2/1/21 (Hibbs)	Correctional Officer	29.22	2080	60,777.60	2,088.0	61,011.36
80	140	vacant 4/15/21 (Key)	Correctional Officer	31.72	2080	65,977.60	2,088.0	66,231.36
80	140	vacant 4/29/21 (Pettenger)	Correctional Officer	22.06	2080	45,884.80	2,088.0	46,061.28
80	140	vacant 3/26/21 (Porter)	Master Control Officer	17.16	2080	35,692.80	2,088.0	35,830.08
80	140	vacant 3/22/21 (Weitekamp)	Part Time Master Control Officer	17.16	1040	17,846.40	1,044.0	17,915.04
80	141	vacant 3/31/21 (Pascoe)	Administrative Legal Secretary	20.08	1950	39,156.00	1,957.5	39,306.60
91	47	vacant 3/12/21 (Bickett)	Clerk	15.50	2080	32,240.00	2,088.0	32,364.00
-- TOTAL --						1,243,279.70		1,248,061.55

UNEMPLOYMENT REPORT

Notice of Claims Received – 3

Head Start – 2

WOIA – Summer Youth - 1

Determinations Received – 2

Workforce Program – 1 benefits denied

Head Start – 1 benefits denied

PAYROLL REPORT

APRIL PAYROLL
INFORMATION

	4/9/2021		4/23/2021	
<u>Pay Group</u>	<u>EE's Paid</u>	<u>Total Payroll \$\$</u>	<u>EE's Paid</u>	<u>Total Payroll \$\$</u>
General Corp	518	\$1,039,919.29	551	\$1,030,799.04
RPC/Head Start	313	\$451,335.58	315	\$454,338.89
Total	831	\$1,491,254.87	866	\$1,485,137.93

HEALTH INSURANCE/BENEFITS REPORT

Total Number of Employees Eligible: 680
General County Union (includes AFSCME & FOP):
 196 Single; 34 EE+spouse; 66 EE+child(ren); 19 Family; 80 waived
Non-bargaining employees:
 127 Single; 34 EE+spouse; 44 EE+child(ren); 14 Family; 65 waived
 Life Insurance Premium paid by County: \$1,744.73
 Health Insurance Premium paid by County: \$431,212.01

TURNOVER REPORT

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County
 April 2021: 1.43 % average over the last 12 months
 April 2021: 10 out of 669 Employees left Champaign County: 6 resignations, 1 retirement, 3 dismissals

WORKERS' COMPENSATION REPORT

<u>Entire County Report</u>	<u>April 2021</u>	<u>April 2020</u>
New Claims	7	2
Closed	5	8
Open Claims	32	26
Year To Date Total	26	10

EEO REPORT

Information provided based on EEO Tracking forms submitted by Applicant. Figures are for General County only.

Apr 2021 Monthly EEO Report General County Only	ads closing this month:									ads with no end d	
	Male Court Service Officer (JDC) - Probation/Court Services	Assistant Public Defender - Public Defender	Deputy Coroner/Autopsy Technician - Coroner	FT Clerk - Sheriff	Administrative Legal Secretary - State's Attorney's Office	Problem-Solving Court Coordinator - Circuit Court	Part-Time Master Control Officer - Sheriff	Zoning Technician - Planning & Zoning	Clerk - Animal Control		
Total Applicants	2	0	10	0	19		4	0	12	0	47
Male	1		6		2	6	3		2		20
Female	1		3		17	23	1		10		55
NonBinary											0
Undisclosed			1			1					2
Hispanic or Latino	0	0	1	0	4	2	1	0	0	0	8
White	1	0	6	0	12	18	3	0	9	0	49
Black or African-American	1	0	1	0	2	5	0	0	2	0	11
Native Hawaiian or Other Pacific Islander	0	0	1	0	0	0	0	0	0	0	1
Asian	0	0	0	0	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	2	0	0	0	0	2
Two or more races	0	0	1	0	1	3	0	0	1	0	6
Undisclosed	0	0	0	0	0	0	0	0	0	0	0
Veteran Status	1		2		0	3	1		2		9

ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT

Agendas Posted	13	Meetings Staffed	5	Minutes Posted	5
Appointments Posted	0	Notification of Appointment	17	Contracts Posted	7
Calendars Posted	6	Resolutions Prepared	35	Ordinances Prepared	1

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Cemetery Association/Board

NAME: Kathryn J. Stacey (Kathie)

ADDRESS: 106 S. Adams St Philo IL 61864
Street City State Zip Code

EMAIL: [REDACTED] PHONE: 217.493.3228

Check Box to Have Email Address Redacted on Public Documents

CEMETERY ASSOCIATION/BOARD: Locust Grove Cemetery - Philo IL

BEGINNING DATE OF TERM: _____ ENDING DATE: _____

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of the State of Illinois? Yes No
2. Do you live within 15 miles of the cemetery or have a family interest? Yes No
3. What experience and background do you have which you believe qualifies you for this appointment?

37 1/2 years @ Fertilizer Dealer Supply IN
Philo

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

NONE

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

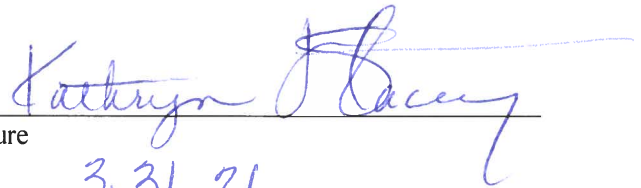
NONE

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

Signature



Date:

3.31.21

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Urbana-Champaign Sanitary District

NAME: Derek Winstanley

ADDRESS: 2901 Valley Brook Drive Champaign IL 61822
Street City State Zip Code

EMAIL: [REDACTED] **PHONE:** 217 417 9750

Check Box to Have Email Address Redacted on Public Documents

PARTY AFFILIATION:(Please check one) Democrat Republican Other, please explain:

BEGINNING DATE OF TERM: June 1 2021 **ENDING DATE:** May 31 2024

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of the sanitary district? Yes No

2. What experience and background do you have which you believe qualifies you for this appointment?
Please see my attached resume and publications list.

3. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The role is to ensure that the mission of the Urbana & Champaign Sanitary District to protect public health and safety, preserve the public trust, and protect the natural environment is implemented through governance. As a Board Member I would first fully familiarize myself with the status of operations, resources, staff, plans and issues by talking with Board Members, the Executive Director and staff and reading appropriate documents. Importantly, I would seek an understanding of income and expenditures, given the challenging financial situation created by the Covid epidemic. I would seek to clarify and understand present and future community needs and possibly meet with community representatives.

- 4. What is your knowledge of the appointed body’s operations, specifically property holdings and management, staff, taxes, fees?

As Chief of the Illinois State Water Survey I visited the plants and spoke with staff and the Executive Director. I have attended a Board meeting and spoken with the Executive Director on several occasions about proposals, management and finances.

- 5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Member of the Krannert Art Museum.

- 6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

- 7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

I have a commitment on June 1 that would prevent me from attending that scheduled Board meeting.

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

D. Whitmanley
Signature

3/22/2021
Date

DEREK WINSTANLEY

RESUME

SUMMARY

Qualifications: D.Phil., Climatology, Oxford University, 1970.
MA, Oxford University 1970.
BA, (Honors), Geography, Oxford University, 1966.

Citizenship: USA, Canada, and UK.

Knowledge and skills: Broad understanding of environmental, energy, and economic issues; ability to develop long-range programs and plans; ability to coordinate, manage, direct, and administer large and complex multi-disciplinary research programs; excellent communication skills and ability to work with others; and good understanding of the Federal Government and relationships between science, public opinion, and political decision making.

Experience: Five decades of international leadership in environmental research and assessment, and research planning, coordination and management.

Employment:

Chief, Illinois State Water Survey (ISWS), Illinois Department of Natural Resources and University of Illinois at Urbana/Champaign (UIUC), and Adjunct Professor, Department of Geography and Adjunct Professor Department of Atmospheric Sciences UIUC, Champaign, IL (1997 to 2008; retired).

Deputy Chief Scientist (Senior Executive), National Oceanic and Atmospheric Administration (NOAA), US Department of Commerce, Washington, D.C. (1994 to 1997).

Director (Senior Executive) US National Acid Precipitation Assessment Program (NAPAP), Council on Environmental Quality, The White House, Washington, D.C. (1992 to 1994).

Physical Scientist and Program Analyst, Office of Energy Research, US Department of Energy (DOE), Germantown, MD. (1987 to 1992).

Senior Atmospheric Scientist, NAPAP, Council on Environmental Quality, The White House, Washington, D.C. (1984 to 1987).

Visiting Scientist, Advanced Study Program, National Center for Atmospheric Research (NCAR) and University Corporation for Atmospheric Research (UCAR), Boulder, CO

(1980 to 1984).

Agroclimatologist (Canadian University Service Overseas), Department of Hydrometeorological Services, The Gambian Ministry of Agriculture and Natural Resources, Banjul, The Gambia (1978).

Climatologist, Office of the Science Advisor, Environment Canada, Ottawa, Canada (1974 to 1976).

Meteorologist, Center for Overseas Pest Research (COPR), Overseas Development Administration, British Foreign Office, London, UK (1969 to 1973).

Consulting:

The United Nations Food and Agriculture Organization (climate change, water resources, and inland fisheries in Africa).

The Canadian International Development Agency (climate change and hydroelectricity development on the River Volta in Ghana).

The American Association for Advancement of Science (environmental impact assessment in developing countries).

The British Trust for Ornithology (loss of bird populations in Europe in relation to drought in Africa).

The International Development Research Center (climate change in Africa).

The Mahomet Aquifer Consortium, Champaign, Illinois.

DETAILS:

EDUCATION, TRAINING, ACCOMPLISHMENTS AND EXECUTIVE SKILLS

EDUCATION

o I was awarded a D.Phil in Climatology at Oxford University after three years of professional postgraduate education and training and successful defense of a thesis on climatology in the Eastern Mediterranean area in relation to seasonal and quasi-cyclic variations of the general circulation of the northern hemisphere. The training included courses in meteorology, climatology and statistics and collaboration with scientists in the British Meteorological Office and the meteorological offices in Cyprus and Israel. I also received professional training in instrumentation and atmospheric observations, served as Meteorological Observer at the

Radcliffe Meteorological Observatory in Oxford, and tutored Oxford undergraduates in climatology. This education and training resulted in knowledge of the structure and behavior of the global climate system, the composition and variability of regional climates, analysis of hemispheric and regional meteorological and climatological data, and research planning ability.

o Undergraduate education and training in geography provided a broad base of knowledge in water resources, atmospheric resources, geology, mineralogy, geomorphology, socio-economics, anthropology, demography, and ecology. I was awarded a BA(Honors) in Geography from Oxford University and awarded "Approxime Accessit" to the Henry Oliver Becket Memorial Prize.

o Alstead Prizes in Geography, Wigan Grammar School, England, 1956.

TRAINING

o While employed, I have received the following advanced professional training:

- Research program analysis and scientific assessment of national and international energy and environmental issues in the Office of Energy Research, DOE, NOAA, and NAPAP.

- Training course for Technical Administration Contract Representatives.

- Training in the Meteorology Department at Reading University, England and in Venice, Italy on the operation of radiosondes and pilot balloons.

- Training in radar entomology on the use of 10-cm pencil-beam radar to detect insects in flight.

- Training by professional pilots and meteorologists in England, Saudi Arabia, and East Africa on the use of airborne Doppler radar to determine wind velocities in flight and for track guidance for aircraft.

- Training by entomologists to sample insect populations in flight and to identify the insects.

- Training by meteorologists in the British Meteorological Office and COPR on the plotting of surface synoptic and 500mb charts for the tropics and subtropics and the analysis of the charts to evaluate rainfall conditions suitable for locust breeding and wind patterns that determine the migration of locust swarms.

- Training by ornithologists at the British Trust for Ornithology on the analysis of the population dynamics of Palaearctic migrants.

- Training by United Nations hydrologists in Africa on the analysis of hydrological data

and information in the planning of hydroelectric and irrigation schemes.

- Training in macroeconomics at the University of Colorado.

o At NOAA and NAPAP I acquired state-of-the-art knowledge about pollutant emissions, atmospheric chemistry and deposition, visibility degradation, effects of pollutants on ecosystems and materials, modernization of the National Weather Service, oceanography, remote sensing, data information systems, fisheries science and management, global climate variability and prediction, stratospheric ozone depletion, hydrology, pollution control, and socio-economics.

o As Chief of the ISWS I gained knowledge of atmospheric, surface-water and ground-water resources in Illinois and the Midwest, nitrogen cycling, hypoxia in the Gulf of Mexico, watershed restoration, and water supply planning and management.

ACCOMPLISHMENTS IN SCIENCE

I have been listed in *Who's Who in Executive Business*; *The Contemporary Who's Who of Professionals*; *Madison Who's Who*; *Outstanding Intellectuals of the 21st Century*; *International Professional of the Year*; *Leading Educators of the World*; *Global Register's Who's Who*, *United Who's Who Registry*; *Marquis Who's Who in the World*, *Marquis Who's Who in America*, and *Strathmore's Who's Who*. In 2019 I received the Albert Nelson Marquis Lifetime Achievement Award from the Marquis Who's Who Publications Board.

o As Chief of the ISWS I accomplished the following:

- initiated a regional climate and air-quality modeling program.
- initiated a program on nitrogen cycling.
- established a decision support system for the integrated management of the Illinois River Basin
- developed and implemented a quality management program for data collection and analysis.
- led an interagency (Illinois Department of Natural Resources, Illinois Department of Agriculture, and Illinois Environmental Protection Agency) assessment of historical changes in nutrients and sediments in Illinois rivers and conducted an assessment of hypoxia in the Gulf of Mexico.
- transferred the Program Office of the National Acid Deposition Program from Colorado State University to the ISWS.
- established the Midwest Small Waters Technology Assistance Center at the ISWS.

- improved the scientific basis for water supply planning and management in Illinois.
 - served as a member of a Blue Ribbon Panel on “A National Digital Library for the Physical Sciences”, National Academy of Sciences, Washington, D.C..
 - made all ISWS publications since 1895 available full text via the Internet.
 - initiated the development of a Point-and Click system to make all ISWS data available via the Internet by geographic location.
- o At NOAA I led, under the direction of the Senior Scientist (a political appointee) the first comprehensive review of the NOAA science enterprise (programs, facilities, and management). The review included \$550 million of R&D in meteorology, hydrology, air quality, climate change, climate prediction, marine biology, fisheries, oceanography, and remote sensing. I also had oversight of laboratory consolidation studies for 27 laboratories of the National Marine Fisheries Service and 12 laboratories of the Environmental Research Laboratories. I served as Chair of an expert panel ranking the NMFS science programs.
 - o As Director of NAPAP I initiated the development of an integrated analytical tool for tracking and analyzing compliance with and the costs and benefits of the national acid rain control program. I also initiated research projects in nitrogen loadings and effects, materials effects, dry deposition, and benefits evaluation.
 - o At DOE I conducted research, analysis and interpretation of background levels of ozone in remote parts of the world and managed projects in energy-economic modeling; carbon dioxide capture, utilization and disposal; acid rain; and detection and attribution of global climate change.
 - o Research on precipitation climatology in Africa and the population dynamics of Palaearctic migrants led me to conclude that the decimation of the population of warblers in Europe was due to severe drought in their wintering quarters in sub-Saharan Africa.
 - o As an agroclimatologist in The Gambia I conducted planting date trials for peanuts. I concluded that crop yields could be increased in some years by delaying seed planting until there is a higher probability of further rains, rather than planting with the first rains of the wet season.
 - o In the Office of the Science Advisor in Environment Canada I quantified increases in the length of the growing season across Canada as global temperature increases. The longer growing season would allow for the northward expansion of agriculture and a decreased risk of frost damage.
 - o At Environment Canada and NCAR I conducted research with a political scientist on climate and political factors that led to the world food “crisis” in the 1970's and the convening of the World Food Conference by the United Nations. We demonstrated how analysts and politicians in the US used US crop and climate data to promote the goal of a less dominant position for the US as provider of food aid in an increasingly interdependent world. Other countries that did not possess the sophisticated analytical and prognostic capabilities were not in a position to

effectively counter the US analyses.

o As a consultant to the Canadian International Development Agency (CIDA) I conducted research on long-term relationships between rainfall trends in sub-Sahara Africa and the discharge of the River Volta in Ghana. My analyses and forecasts of river discharge for the next 20 years were incorporated in the feasibility study and design of a hydroelectricity and irrigation dam built on the River Volta in Ghana.

o As consultant to the United Nations I conducted research to analyze the relationships between long-term climate trends, water resources, and inland fish production in the rivers and lakes of Africa. The analyses and forecasts were used by the United Nations and African countries in long-term planning for the development of inland fisheries in Africa.

o I have reconstructed rainfall patterns, lake levels and river discharges in tropical and sub-tropical Africa and Asia over the last 200 years. I conclude that recurring droughts in sub-Sahara Africa are part of a long-term (>100-year) decline (~40%) in rainfall.

o At COPR I conducted international large-scale field experiments in Saudi Arabia and East Africa on the behavior of airborne particles (insects) in flight, in particular the transport (migration) of these particles from Asia to Africa. The field experiments involved the use of surface and upper-air instruments and an instrumented light aircraft to measure winds, temperature, and moisture and to collect insects in flight. Analysis and interpretation of the data led to improved understanding of rift flows, sea-and land-breezes, anabatic and katabatic flows, and their interactions. I also conducted research on synoptic situations that give rise to heavy rains in desert areas. Improved understanding of climate variability and population dynamics led to more accurate forecasting of locust migrations and improved locust control. The Desert Locust is a major agricultural pest throughout Africa, the Middle East, and southern Asia.

PROGRAM DIRECTION, ADMINISTRATION, AND MANAGEMENT

o As Chief of the ISWS I was responsible for scientific leadership and direction of programs, preparing budgets, managing financial resources, managing facilities and computer systems in Champaign, Peoria and Carbondale, and the safety and security of staff, facilities, and equipment. I work closely with the Senior Management Team (Assistant Chief for Financial and Human Resources and Section Leaders) and eight Survey-wide committees. We worked closely to resolve occasional conflicts among staff members and other institutions. We operated two accounting systems (for state government and the University of Illinois) and had no material findings in external audits. We implemented regular emergency drills and adopted new security systems and procedures.

o I chaired the Illinois Interagency Workgroup on Climate Change, served on the Illinois State Water Planning Task Force, the Illinois Drought Task Force, the Executive Committee of the Water Resources Center at UIUC, the Illinois River Science Advisory Council, the Illinois Department of Natural Resources Director's Science Advisory Council, the Illinois Interagency

Coordinating Committee on Groundwater, Illinois Nature Preserves Commission (science advisor), the Steering Group for Southern Lake Michigan Water Supply Planning and Management, and the University of Illinois Environmental and Policy Institute. In these capacities I provided direction and advice to these bodies on atmospheric and water resource programs, and in turn receive information that was useful in directing ISWS programs.

o Strategic planning.

As Chief of the ISWS

-Produced with all members of staff the first strategic plan for the ISWS. We implement the plan by incorporating in staff job descriptions action items in the Strategic Plan and by annual performance evaluations. Performance measures are tracked quarterly.

-Developed with other Survey Chiefs the first joint strategic plans for i) the Illinois Scientific Surveys (ISWS, Geological Survey, Natural History Survey, and the Waste Management and Research Center), and ii) the Scientific Surveys and the University of Illinois at Champaign-Urbana (UIUC).

-Developed and implemented a cooperative agreement between the ISWS, NOAA, and the regional meteorological office in Suzhou, China, to improve regional climate and air quality models. China wishes to develop the Climate Weather Research And Forecast (CWARF) model for weather forecasting and for evaluating regional climate and air-quality changes associated with regional irrigation and development.

o The Scientific Surveys were governed by the Board on Natural Resources and Conservation which delegated responsibility for leadership and management of the Survey to the Chiefs and, in turn, the Chiefs report to the Board at quarterly meetings. The Board appraised my performance as “outstanding”. I also helped revise Board policies and procedures and have revised the Internal Policy Manual for the ISWS.

o At NOAA I helped develop NOAA’s first strategic plan, operating plan, and the formation of multi-disciplinary cross-cutting teams. I worked closely with the Senior Scientist and office directors to oversee and coordinate the scientific programs of the \$2.3 billion agency with a staff of 13,000.

o As Deputy Chief Scientist in NOAA I led, with the Senior Scientist, an Evaluation Team to review 38 NOAA laboratories nationwide. The science programs included research in biology, atmospheric science, oceanography, remote sensing, stock assessments, economics, and ecology. The Team made recommendations to strengthen the science programs and modify some facilities.

o As Director of NAPAP I provided direction and guidance to Federal agencies on \$30 million monitoring, research, and assessment programs in emissions, atmospheric transport and dispersion, deposition, and effects on aquatic systems, forests, soils, materials, visibility, and

human health. I interacted closely with the external NAPAP Advisory Board, NAPAP Interagency Committees (senior technical and policy representatives from six agencies), and seven NAPAP Working Groups. I reported to a Governing Board.

o As Senior Atmospheric Scientist at NAPAP I coordinated and managed the planning and execution of a large interagency effort to improve understanding of the meteorological, chemical and physical processes that influence the transport, dispersion, transformation, and degradation of energy-related gaseous and particulate emissions. I worked through interagency Working Groups to set short- and long-term research priorities and to assess the progress of ongoing research programs in meteorology (transport and diffusion), atmospheric chemistry, physics, emissions inventories, and deposition monitoring. I identified the human and financial resources needed to carry out the research and included this information in developing plans for the National Program and in preparing the Operating Research Plan. I also developed administrative plans for the National Program and developed and executed the policies of the office.

o At DOE I helped develop the first strategic plan for the Office of Energy Research. I took into account national goals of economic development, national energy security, and protection of the environment, long-term R&D priorities, publicly identified options in the National Energy Strategy, and forecasts of energy needs and environmental changes through the 21st Century.

o As a member of the Expert US/Netherlands Group on Emissions Scenarios to the Intergovernmental Panel on Climate Change (IPCC) of the United Nations, I helped direct the international scientific community to define the increased concentrations of greenhouse gases that could occur through the year 2100. Constructing the scenarios involved the application and integration of knowledge of many complex global factors that are responsible for the emissions of greenhouse gases (e.g., population growth, economic development, energy technologies, fuel mixes, and deforestation) and the transformation of emissions to atmospheric concentrations. These scenarios have been updated and are used in the science assessment activities of the IPCC, and form a basis for US and international policy development.

o Serving as the DOE and US representative on the Executive Committee of the Energy Technology Systems Analysis Program (ETSAP) I coordinated international analyses using the MARKAL model to evaluate technology options and costs of controlling the emissions of greenhouse gases. I coordinated the preparation of an international report and, on behalf of ETSAP, submitted the report to the IPCC for its use in the preparation of the Working Group 3 report of the IPCC. The report brought together the results of research studies by economists, energy systems analysts, mathematical modelers, and engineers from a number of countries.

o In developing a DOE-supported research program to make detection of global climate change due to the enhanced greenhouse effect, I set goals, objectives, and priorities for a phased research and assessment program. I drew on experts in the National Laboratories, universities, other agencies, and other countries to structure the program, identify the tasks, set milestones for deliverables, and prepare reports.

o At COPR I directed and guided the planning and execution of a large-scale international multi-

disciplinary field experiment conducted in Saudi Arabia. I set the goals, objectives and priorities for the project and established structures and procedures for carrying them out and for the analysis of the data gathered. I scheduled all operational procedures and work assignments and managed the international team in Saudi Arabia.

o At UCAR I coordinated development of a 5-year, \$28 million, multidisciplinary research program for the Consortium on Energy Impacts in the areas of air quality, water resources, visibility, socio-economic development, and ecology. I scheduled and organized frequent research planning meetings to bring together representatives from industry, universities, government agencies and local communities, and set work assignments for scientists in universities and industry.

DEVELOP SOURCES OF FUNDING

o I have broad experience and success in preparing research proposals and in preparing Federal agency and national program budget requests to the Office of Management and Budget (OMB) and the US Congress, preparing state agency budgets, and in making awards.

o At ISWS I had oversight of an increase the ISWS budget and the number of staff by about 25%. I also acquired \$3.5 million for the construction of a new workshop, shipping and receiving facilities, instrument development and testing laboratories, and office space, and \$2.3 million for replacing the heater and chiller unit. The Scientific Surveys are also prepared long-range plans with UIUC for a new \$70 million Scientific Surveys Campus on the University Research Park.

o As Chief of the ISWS I administered \$15 million per year for programs in atmospheric science, watershed science, ground-water, environmental monitoring, analytical chemistry, and small waters technologies, and for the maintenance and operations of facilities and equipment in Champaign and Peoria. I submitted annual budget proposals to the Illinois Department of Natural Resources for about 35% of our budget, and obtained the other two thirds from competitive grants and contracts that were administered through UIUC.

o At DOE and NOAA I initiated programs, prepared requests for proposals, evaluated proposals, and made awards in atmospheric chemistry, climate detection and attribution, acid deposition, aquatic chemistry, energy modeling, and the disposal of carbon dioxide.

o As Deputy Chief Scientist at NOAA I was responsible for day-to-day operations of the Office of the Chief Scientist and for assisting the Chief Scientist in preparing NOAA budget requests. I funded contracts and awards. I initiated a streamlined funding-umbrella for providing NOAA funds to seven Boards of the National Academy of Sciences.

o As Director of NAPAP I was responsible for managing the Office of the Director, coordinating interagency research and assessment budgets, submitting an interagency cross-cut to the OMB, and for issuing contracts and awards. I helped coordinate interagency research and assessment budgets and produce and defend plans to the OMB for a unified interagency National Program.

o At DOE I reviewed environmental research grant applications from university scientists and proposals submitted by scientists in the National Laboratories for soundness of the technical approach, appropriateness of the budgets and staff, and recommend the modification, denial or acceptance of proposals. I steered the proposals through appropriate management and budget channels and, when the projects were accepted, served as Project Officer to monitor progress. As DOE representative on the interagency Task Group on Modeling, Assessment and Prediction of the USGCRP, I coordinated the preparation of DOE research initiatives, identified resource needs, and defended the initiatives to senior DOE managers.

o As director of an international large-scale field project at COPR I selected and acquired the appropriate staff in England, Switzerland, and Saudi Arabia, determined transportation and instrumentation requirements, procured trucks, aircraft, radar, radiosondes, pilot balloons, theodolites, and thermohygrographs.

o As project leader and research coordinator at UCAR, I determined staffing needs, hired support staff, prepared budgets, and administered the project. To acquire the services of 90 technical experts from oil companies, universities, government agencies, and local communities to work on five technical groups established by the Consortium on Energy Impacts, I identified the technical expertise needed and was successful in persuading senior research managers and community leaders to participate in the Consortium.

INTEGRATION OF INTERNAL AND EXTERNAL PROGRAM POLICY ISSUES

o As Chief of the ISWS I tracked and analyzed environmental, energy, economic, and policy developments and constituent interests in the state, nation and other countries, and incorporate this information in ISWS plans, proposals, and budget requests. This led to new programs in regional climate and air quality modeling, arsenic in groundwater, nitrogen cycling, water quality, decision support for watershed restoration, and regional water supply planning.

o At NOAA I helped ensure that NOAA science activities (environmental monitoring, surveys, assessments, predictions, and data and information systems) were responsive to the needs of decision makers, resource managers and the academic community. I did this by providing input to the development of strategic, implementation, and operating plans and program reviews.

o At NAPAP I steered interagency research and assessment programs to address the information needs of policymakers, decision analysts, and the public. The key policy questions addressed related to the efficiency, effectiveness and adequacy of acid rain controls, and the debate over free-market mechanisms versus environmental regulation.

o At DOE I advised senior managers on scientific aspects of acid rain relevant to the national policy debate on the technological control of acid rain and revision of the Clean Air Act. I coordinated with other offices within DOE (Fossil Energy and Policy) on technical issues, budget preparation, and defense of the DOE acid rain program under the 10-year, \$550 million

NAPAP; coordinated with senior managers in the National Laboratories in setting research and assessment priorities and in the evaluation of research projects; coordinated with senior managers in other agencies in the preparation of interagency budgets and technically sound reports issued by NAPAP; and coordinated with universities and industry in reviewing technical reports prepared by other agencies and in setting research priorities. I contributed significantly to the identification, funding, preparation, and technical review of 28 State of Science/Technology Reports and the Integrated Assessment Report produced by NAPAP. In all these decision-making activities, I injected an understanding of key national issues relating to environmental change and protection, economic development, and energy security. I received recognition for bringing “good science to the issue of acid rain.”

o In serving on the DOE Working Group on Global Climate Change and representing DOE on the interagency climate change Task Group on Modeling, Assessment and Prediction of the United States Global Change Research Program (USGCRP), I injected into DOE and Administration policy analysis and decision making an understanding of scientific, technological, political, and economic issues at the national and global levels related to environmental change and protection, economic development, and energy policy. This understanding was used as a basis for senior managers and political appointees in DOE and other agencies to make decisions about scientific research and response strategies related to national energy planning and global climate change.

o As manager of the DOE research needs assessment on the capture, utilization, and disposal of carbon dioxide from major power plants, I used my understanding of global environmental change, economic and technology development, and the National Energy Strategy to make decisions on program content and selection of contractors. I coordinated this assessment with DOE's Office of Fossil Energy, the Electric Power Research Institute (EPRI), the National Laboratories, and universities. Identifying high priority research needs related to carbon dioxide capture provided an important input to identifying possible long-term energy supply options and management strategies to protect the environment.

o As Senior Atmospheric Scientist with NAPAP I tailored the atmospheric research and assessment activities of the National Program to meet the scientific information needs of national policy makers responding to the national and international issues of acid rain. I kept abreast of relevant technical, economic, social and political developments related to environmental protection and economic and technology development in setting interagency research priorities, and coordinated the acid-rain-related atmospheric research activities of six Federal agencies, the National Laboratories, and a number of universities, and monitored relevant research in industry and other countries.

o I served as a coordinator in the development of a long-term strategic plan for the Office of Energy Research in DOE (annual budget \$3 billion). The goals, objectives, and strategies were responsive to the publicly identified goals and options related to energy security, economic development and environmental protection embodied in the National Energy Strategy and were prepared in close cooperation with office directors in the offices of fusion energy, basic energy

sciences, health and environmental research (including atmospheric sciences and global climate change), high energy and nuclear physics, education, and field operations management. The plan demonstrated that the research supported by the Office was consistent with relevant technical, economic, social and political developments nationally and internationally and responsive to publicly identified priorities, including protection of the environment, energy security, and economic development.

o At UCAR I served as research coordinator in the development of a 5-year, \$28 million research plan to investigate the impacts of oil-shale development in the West. The project recognized the importance of the competing national goals of energy security and environmental protection and brought together representatives from major oil companies (AMOCO, TEXACO, MOBIL, AARCO, CHEVRON and EXXON), small communities, state and federal government agencies, and universities to establish research priorities, develop a multi-disciplinary research plan and to reflect on technological, economic, political and social needs and sensitivities in developing oil shale. I coordinated with representatives from these groups on a one-to-one basis and organized frequent meetings of a number of technical working groups (air quality, ecology, visibility, water resources, socioeconomics) and an advisory group of senior managers from industry, universities, and government.

UTILIZATION OF HUMAN RESOURCES

o The ISWS was part of the Illinois Department of Natural Resources and an affiliate member of the University of Illinois at Champaign-Urbana. As Chief of the ISWS I was responsible for a scientific and administrative staff of about 220. When I arrived at ISWS morale was low, 25% of headcount had been lost in the previous 6 years, and the employment of the previous Chief had been terminated. I introduced flexible working hours, initiated a professional staff development program, and established Survey-wide committees on safety, social activities and data and information management, and emergency operations. We conducted national and international searches for the most qualified scientists and engineers.

o As Deputy Chief Scientist at NOAA and as Director of NAPAP I staffed and managed headquarters offices (5-12 people). At NOAA I worked with other office managers to increase communication and coordination among line offices.

o At NAPAP, I enlisted scientific experts in six Federal agencies and the National Laboratories and delegated work according to the expertise and interests of the scientists and the needs of the National Program. I had little direct authority over these persons, but obtained their participation and cooperation by example, respect and persuasion.

o As director of a large-scale international (British, Swiss and Saudi Arabian), multi-disciplinary field experiment in Saudi Arabia, I acquired staff through appropriate staffing processes in the British and Saudi Arabian governments and delegated work according to the interests, expertise, and ability of staff to operate under extreme desert conditions in a Muslim country. I overcame language and cultural barriers to ensure that all members of the team worked together effectively.

o As agroclimatologist in The Gambia I delegated office and field work to Gambians with diverse levels of technical training and language proficiency. I quickly became sensitive to tribal and cultural differences and incorporated this sensitivity and knowledge of the predominant Muslim society into my utilization of human resources. In journeys up-country, I stayed in mud huts in the home villages of my colleagues in order to gain their confidence and improve my understanding of their culture.

o As project leader and research coordinator at UCAR I was responsible for the acquisition of support staff and secretaries and the delegation work assignments. I also delegated, according to their expertise, work assignments to some 60 scientists from universities and industry who served on five technical working groups.

REVIEW AND IMPLEMENTATION

o In order to increase the efficient use of resources and create new programs I reorganized the structure of the ISWS. I abolished 17 small offices and two Sections, created a new Analytical Chemistry and Technology Unit, a Groundwater Section, and a Watershed Science Section, and encourage the five Section Leaders to focus on matrix management and interdisciplinary research. We reviewed and revised the strategic plan annually. I also established an external review panel for the Water and Atmospheric Resources Monitoring program, the air quality program, and the watershed modeling program, an external technical advisory council for the Groundwater Section, and an external advisory committee for the Midwest Climate Center. I personally reviewed and approved all Survey proposals and reports.

o All ISWS projects were tracked to ensure compliance with project requirements and financial allocations and products are peer reviewed to ensure quality.

o I served on the Editorial Board of the Environmental Management and Policy Domain of *The ScientificWorld* and conduct article and book reviews for Science Magazine, the American Meteorological Society etc.

o At NOAA I organized and participated in reviews of the \$550 million science programs across the agency. I chaired panels to review science programs in fisheries and marine mammals, aquaculture, ecology, toxicology, oceanography, and the facilities at the 38 NOAA laboratories. I participated in panels to review the National Undersea Research Program, the Sea Grant Program, and environmental data and information services. Recommendations made by these panels were implemented to improve the NOAA science programs and NOAA facilities. I had charge of the process for selecting NOAA's nominations for the Presidential Early Career Awards for Scientists and Engineers.

o At NAPAP I organized and monitored peer reviews of interagency research projects in atmospheric chemistry, transport and diffusion, deposition monitoring, regional acid deposition modeling, effects on sensitive resources, and costs and benefits. The reviews were conducted by

personal discussions with investigators, by organizing group discussions at technical meetings, and by inviting outside experts to review the projects. I recommended to the Interagency Committee changes to projects in response to peer review comments and recommendations.

o At UCAR I was leader of a review of the quality and productivity of 100 projects in a program in atmospheric chemistry, emissions, transport and diffusion, regional acid deposition modeling and deposition monitoring supported by NAPAP. I organized and invited experts from universities, industry, and Canada to a week-long meeting to review the projects and to prepare a report on their findings, which I submitted to the Director of the National Program for his consideration and appropriate action. Reviewing all the 100 projects allowed for an external assessment of the effectiveness, efficiency and productivity of the entire program in the context of the national policy needs relating to acid rain.

o I served as an invited reviewer of projects and programs in atmospheric chemistry, meteorology, deposition, and deposition modeling supported by Federal agencies and as Chairman or Moderator of program reviews in the area of emissions inventories, atmospheric chemistry, meteorology and regional acid deposition modeling. I also served on an external panel to review the NOAA/University of Oklahoma Cooperative Institute for Mesoscale Meteorological Studies in October, 2003.

o As DOE Program Manager I monitored and reviewed projects in aquatic chemistry, emissions forecasting, atmospheric chemistry and source-receptor relationships, energy-economic modeling, emissions reductions, and global climate change. The monitoring and reviews were conducted by personal meetings and discussions with principal investigators, by discussing their work with other experts in the field, and by encouraging them to publish material in peer reviewed scientific journals. I encourage the investigators to remedy any problems that were identified. A major part of my job was to review technical and annual reports prepared by scientists in other agencies, NAPAP, the Committee on Environmental and Earth Sciences, and international groups for technical accuracy, balanced technical presentation and gaps. Based on my evaluation, the Director of the Office of Program Analysis submitted comments and suggestions for change to senior program managers in DOE and other agencies. The reports include global climate change, stratospheric ozone depletion, emissions inventories, transport and diffusion, atmospheric chemistry, deposition monitoring, air quality, the effects of acid rain on aquatic systems, human health, materials and visibility.

o I organized and served as Executive Secretary to external panels of experts to review the quality, productivity, and effectiveness of major DOE R&D programs in areas such as nuclear medicine, molecular and cellular biology, and geoscience. The results of the peer reviews were provided to the relevant program managers for their action.

WORKING WITH OTHERS

o The ISWS was part of the Illinois Department of Natural Resources and an affiliate member of the University of Illinois at Champaign-Urbana. As Chief, I represented the ISWS at inter-

Survey, agency, and inter-agency meetings. I also represented the agency and state in regional, national, and international meetings. I worked closely with senior officials in the Governor's office, the Department of Natural Resources, other state agencies, and universities. I also work closely with leaders of the Illinois Farm Bureau, Illinois Council on Food and Agricultural Research, electric and water utility officials, local and county governments, regional planning groups, professional organizations, and legislators. The ISWS is a research and service agency and has thousands of contacts per year with the public. I instituted a policy and procedures to make all new ISWS reports available full text via the Internet and to scan and make available full text via the Internet all historical reports back to 1895. The number of hits on the ISWS web pages increased from 4 to over 20 million per year and the number of user sessions increased from about 30,000 to over one million per year. This reflected the high quality and diversity of our data bases and reports, the technical expertise of our GIS and web professionals, and increasing customer demand for our services.

- o I organized an Illinois Governor's conference on water supplies and an Illinois conference on energy and the environment. I chaired steering groups to set the agendas and invite participants. The conferences were attended by representatives of state and local governments, industry, environmental groups, university scientists, and the public.

- o I provided written input to a National Research Council committee on water resources issues and research needs, and submitted review comments on the Draft Strategic Plan of the US Climate Change Science Program. Working closely with the Northeastern Illinois Planning Commission we established a Steering Group for Regional Water Supply Planning and Management in NE Illinois, SE Wisconsin and NW Indiana. Water supply shortages are projected and the goal was to establish a consortium to educate the public, improve the science, and manage regional water supplies.

- o At NOAA I represented the Agency on the Interagency Committee of NAPAP, represented the Office of the Chief Scientist at NOAA-wide meetings, and represented NOAA at interagency science planning and review meetings.

- o At NAPAP I established and maintained close working relationships with senior managers and atmospheric scientists in other agencies (USEPA, NOAA, Agriculture (USDA), Interior (DOI), and DOE, National Laboratories, universities, private industry, and other countries. I served as a spokesperson for the National Program and defended the National Program in public presentations. I prepared and gave presentations on the National Program to senior political appointees (e.g., Advisory Committee on Oceans and the Atmosphere), senior scientists and managers in industry (e.g., EPRI), and universities. I recommended research and assessment activities to members of the Interagency Science and Policy Committees and helped to define, implement, coordinate, and review the National Program. I represented the National Program at international scientific meetings and international negotiations.

- o I represented DOE on interagency technical working groups on atmospheric chemistry, transport and diffusion, and deposition monitoring and modeling under NAPAP and established

and maintained technical relationships with atmospheric scientists in other agencies and National Laboratories. I presented information on and defended DOE research and assessment programs to senior managers in other agencies and encouraged other agencies to modify their scientific research activities. I received complex scientific information from other agencies, National Laboratories, and universities and used this information in the preparation of DOE briefings and the preparation of NAPAP reports. In this capacity, I coordinated the DOE acid rain research with the research supported by other agencies and the private sector. I prepared briefings and analyses on scientific aspects of acid rain, stratospheric ozone depletion, and global climate change for the Director of Program Analysis and senior political appointees (Assistant and Under Secretaries) in DOE. I briefed senior scientists in other agencies, the National Laboratories, universities, private industry and other countries on atmospheric aspects of acid rain research. I reviewed and commented on Congressional testimony on acid rain, stratospheric ozone depletion and global climate change, and reports prepared by other offices within DOE and other agencies. I represented DOE on an interagency group to evaluate the environmental effects of the Gulf War.

- o As manager of a DOE program to identify long-term priority research needs to capture, utilize and dispose of carbon dioxide from major power plants, I coordinated the work and established and maintained working relationships with senior research managers in the DOE Office of Fossil Energy, in the private sector, universities, and the National Laboratories, and senior officials in the DOE Policy Office.

- o At UCAR and NCAR I established and maintained relationships with senior scientists in universities, Federal agencies, private companies, and other countries on scientific issues related to acid rain, atmospheric sciences, and global change. I represented UCAR, presented information on UCAR activities, and defended UCAR programs at international agricultural research centers and national meteorological offices in Mexico and Colombia. I received information on their meteorological and agricultural research and climate monitoring programs and presented this information in a report to the President of UCAR, together with my recommendations on the development of a UCAR program in the area of climate change and world food production.

- o As a member of the Expert Group on Emissions Scenarios of the IPCC I coordinated development of emissions scenarios with senior officials in the Policy Office of DOE, other agencies, and other countries. I attended meetings in Washington, D.C. and the Netherlands

- o I have represented the US government and DOE on the Executive Committee and Technical Working Group of ETSAP of the International Energy Agency (IEA). I have defended US and DOE programs relating to the analysis of the technical energy system and control of greenhouse gas emissions to representatives of other countries (Japan, Netherlands, Canada, West Germany, Sweden, Italy, and the UK). I have negotiated with representatives from other countries and IEA ETSAP plans, and have coordinated the reporting of ETSAP analyses of controls of greenhouse gas emissions to the IPCC.

o In Environment Canada I established and maintained relationships with atmospheric and other environmental scientists in other agencies, universities, and countries working on global climate change and its potential impacts, especially on Canadian agricultural production. I represented Environment Canada on the interagency Canadian Working Group on Climate Change, presented to the group information on Environment Canada activities, recommended research projects, and received information on external programs, which I integrated into Environment Canada activities and plans.

o At COPR I established and maintained relationships with meteorologists in universities and at the British Meteorological Office, entomologists in countries throughout tropical Africa and Asia, and with CIBA/Geigy in Switzerland. I represented COPR at meetings with officials of Saudi Arabia and Kenya, briefed them on COPR research plans on locust research and control, and helped convince them to join COPR as partners in international research activities. I incorporated the ideas and information received from other scientists in our research plans. As project director of a large-scale field experiment in Saudi Arabia, I prepared and gave technical briefings to senior government officials in the UK and Saudi Arabia and coordinated the work of an interdisciplinary international scientific research team in Saudi Arabia.

o NOAA made awards of about \$150 million a year to universities. The partnerships with universities were a cornerstone in providing scientific quality and excellence to fulfill NOAA's mission. I organized with the National Association of State and University Land Grant Colleges a successful NOAA-University partnership meeting attended by some 120 participants. Industry representatives and representatives from non-governmental organizations, as well as researchers and administrators from universities, participate in NOAA's constituent meetings.

o I have given many presentations on environmental and global issues to teachers and students and have conducted many TV and radio interviews in the US and other countries.

o I have testified to the Agriculture Committee of the US House of Representatives, the Illinois General Assembly, and the Illinois Pollution Control Board, and briefed the Illinois Environment Cabinet, the Illinois Energy Cabinet, the Director of DOE's Office of Energy Research, the Secretary of Commerce, the Administrator of NOAA, the Chairman of the White House Council on Environmental Quality, and other senior government officials in the US and other countries.

o I have given numerous lectures, seminars, and professional presentations including to The World Bank; Japanese Environment Agency; New Zealand Meteorological Service; McGill University, Canada; Chalmers University, Sweden; Oxford University; University of Wales; University of Nebraska; University of Colorado; University of Illinois; Illinois Institute of Technology, Southern Illinois University, Carnegie-Mellon University, Pittsburgh; DOE; NOAA; Illinois Fertilizer and Chemical Association; Illinois Farm Bureau; American Farm Bureau; U.S. National Association of Regulatory Utility Commissioners; Illinois Public Health Association; Illinois State Bar Association; Illinois Lake and River Management Association; Illinois Society of Professional Farm Managers and Rural Appraisers; Ohio River Basin Commission; and Upper Mississippi River Basin Association; Illinois Regulatory Group; Mahomet Aquifer Consortium;

East-Central Illinois Regional Water Supply Planning Committee; Northeastern Illinois Regional Water Supply Planning Group; Chicago Metropolitan Agency for Planning; Chicago Wilderness; Illinois Association of Floodplain and Stormwater Management; American Water Works Association; Illinois Association of Soil and Water Conservation Districts; Illinois Rural Water districts Association; Illinois Water Pollution Control Operators; Water Environment Association; Illinois Agricultural Leadership Foundation; Kane County Board, McHenry County Board, and Grundy County Board; Champaign YMCA; Champaign Rotary Club; Monticello Rotary Club; LaSalle Community Advisory Panel; Illinois; Natural Resources Conservation Service; and Illinois League of Women Voters.

INTERESTS

Wood and stone sculpture, furniture making, photography, history of Wigan, England, history of early railways.

DEREK WINSTANLEY

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"An Observational Study of Meso-Scale Circulations on the Coastal Plain of Saudi Arabia. A report to the Center for Overseas Pest Research, British Ministry for Overseas Development, London, 1973, 12pp.

"Wind flow on the Red Sea Coastal Plain of Saudi Arabia." Paper presented at the 15th Session of the Desert Locust Control Committee of FAO, Rome, 1971, 10pp.

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Water Public District

NAME: STEVE PARRISH

ADDRESS: 117 EAST ST Pentfield IL 61862
Street City State Zip Code

EMAIL: _____ PHONE: 217-621-3399

Check Box to Have Email Address Redacted on Public Documents

PUBLIC WATER DISTRICT: PENFIELD WATER DIST

BEGINNING DATE OF TERM: 6-1-21 ENDING DATE: 6-1-25

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of Champaign County? Yes No

2. Do you live within the water district? Yes No

3. What experience and background do you have which you believe qualifies you for this appointment?

HAVE BEEN ON PENFIELD WATER DIST FOR 15 YEARS

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I ATTEND EVERY MEETING AND KNOW JUST ABOUT EVERY THING THAT TAKES PLACE CONCERNING WATER DIST

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

NONE

- 6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

- 7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

I AM RETIRED NOTHING HOLDING ME DOWN

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.



 Signature

Date: 3-1-21

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Water Public District

NAME: Meghan Hennesy

ADDRESS: 1809 E. West Lake Drive Mahomet IL 61853
Street City State Zip Code

EMAIL: [REDACTED] **PHONE:** 217-586-1442

Check Box to Have Email Address Redacted on Public Documents

PUBLIC WATER DISTRICT: Sangamon Valley Public Water District

BEGINNING DATE OF TERM: May 2021 **ENDING DATE:** May 2026

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of Champaign County? Yes No

2. Do you live within the water district? Yes No

3. What experience and background do you have which you believe qualifies you for this appointment?

I have served on the Water District Board for the past 5 years, and as the Chairman for the past 3 years. I believe my dedication to the growth and success of the district has been an asset to the community. I have overseen (with other members of the current board) the building of a new state-of-the-art water plant. I believe I have proven to put the time and effort into making sure my service on the board is in the best interest of the community.

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have gained a good knowledge, over my past tenure on the board, of the goals, challenges, and growth opportunities of the district. I have attended montly meetings, overseen legal efforts and I believe I have a good understanding of the operations of the district.

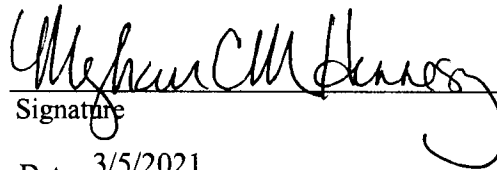
5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

I am a current member of the SVPWD board and also serve on the Mahomet-Seymour Board of Education.

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.



Signature

Date: 3/5/2021

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Colleen Schultz

ADDRESS: 1712 Sunny Acres Rd Mahomet IL 61853
Street City State Zip Code

EMAIL: [REDACTED] PHONE: 2175866555

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Sangamon Valley Public Water District

BEGINNING DATE OF TERM: to fill vacancy of J Ingram^{immediately} ENDING DATE: 5/31/2024

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
I believe my primary qualification to serve on this board is my commitment to being a person who uses the skills I have to better the world around me, especially within my local community. As an economist, I believe I would bring a viewpoint focused on efficiency as well as the skills of cost/benefit analysis and economic prioritization to the table. I also bring the experience I have gained from serving on another community board.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
It is my understanding that the Sangamon Valley Public Water District provides water and sewer services to residents who reside north of I-74 in the Mahomet area. I also understand that they have recently built a water treatment plant and within the next five or so years plan to take steps to address sewage treatment issues. They are not a taxing body and charge customers fees for services provided.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

CSchultz
Signature
11/4/2020
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: OLEN. G. PARKHILL JR

ADDRESS: 808 N. PRAIRIE VIEW RD MAHOMET IL 61853
Street City State Zip Code

EMAIL: _____ PHONE: 217 586 4937

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: SANGAMON VALLEY PUBLIC WATER DISTRICT

BEGINNING DATE OF TERM: 6/1/16 ENDING DATE: 5/31/21

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

Started SUPWD in 1966. Have been a Trustee since 1966. Chairman for a number of years. Have been a Land Developer and Property Manager since 1964. Have served on other Boards. Retired

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

See above

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Olen G. Parkhill Jr
Signature

2/17/21
Date



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MEMORANDUM

TO: County Board Members
FROM: Darlene Kloeppel, County Executive
DATE: May 3, 2021
RE: Recommended Board/Committee Appointments

Executive appointments for expiring terms of other community boards and committees are staggered throughout the year. In advance of term expirations, the Executive's Office advertises upcoming vacancies to notify interested applicants and to offer the Board the opportunity to recruit applicants or provide input to the Executive regarding any concerns or recommendations. Methods used to publicize upcoming vacancies include:

- Post on the county's website on the County Executive's page
- Post on the "vacancies" bulletin board located in Administrative Services
- E-mail notice to County Board Members and the news media
- Notice in the County Board's Committee of the Whole agenda under the Policy, Personnel and Appointments area of responsibility
- Word-of-mouth and inquiries from interested members of the public
- Announcements at public speaking events

Applications are reviewed and applicants interviewed. Considerations for making appointments include:

- Qualifications required by the board/commission statute or by-laws, including residence in the district, specific professional representation, required partisan balance, certifications and bonding requirements
- Constituent representation for demographic characteristics, including gender, race, age
- Constituent representation for geography of the district, including rural/urban or areas of the county
- Representation of consumers of the board's activities
- Difficulties or gaps in skills the board is experiencing
- Balance of experienced and newer members
- Balance of resources, interests and skills appointees can contribute to the board
- Input from County Board members; County officials; board members; staff and partners of the board with the vacancy, and interested members of the public

Prior to appointments being named, Board Members have an opportunity to see all applications received in the agenda packet for the Committee of the Whole. I have attached here the applications for appointments expiring in June (*incumbents are noted in italics*) and will forward my recommendations to fill these vacancies at the June Committee of the Whole.

Locust Grove Cemetery Association – 2 positions – term 7/1/2021-6/30/2027

- *Dirk Rice*
- *Dale Kirby*

Bailey Memorial Cemetery Association – 2 positions – one term 7/1/2021-6/30/2027 and one unexpired term ending 6/30/2024

- *James Wilson*

Prairie View Cemetery Association – 3 positions – term 7/1/2021-6/30/2027

- *Phillip Van Ness*
- *Craig Wise*
- *Edward Fiscus*

Craw Cemetery Association – 1 position – term 7/1/2021-6/30/2027

- *Kevin Reifsteck*

East Lawn Memorial Burial Park Association – 5 positions – two terms 7/1/2021-6/30/2027

- *Douglas Short*
- *David Short*

County Board of Health – 3 positions – term 7/1/2021-6/30/2024

- *Krista Jones*
- *Dottie Vura-Weis*

Developmental Disabilities Board – 2 positions – term 7/1/2021-6/30/2024

- *Kim Wolowiec-Fisher*
- *Georgiana Schuster*

Champaign County Forest Preserve District – 1 position – term 7/1/2021-6/30/2026

- *Bill Goodman*

Rural Transit Advisory Group – 1 position – unexpired term ending 12/31/2022

- *Rovee Fabi*

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Cemetery Association/Board

RECEIVED
4/13/21

NAME: DIRK RICE

ADDRESS: 1752 CR 800N Philo IL 61864
Street City State Zip Code

EMAIL: [REDACTED] PHONE: 217-778-8552

Check Box to Have Email Address Redacted on Public Documents

CEMETERY ASSOCIATION/BOARD: Locust Grove / Philo

BEGINNING DATE OF TERM: 7/1/2021 ENDING DATE: 6/30/2027

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of the State of Illinois? Yes No
2. Do you live within 15 miles of the cemetery or have a family interest? Yes No
3. What experience and background do you have which you believe qualifies you for this appointment?
This will be my third term on the board.
I have lived at Philo my entire life
I have dozens of family members buried there
We have a well maintained cemetery I am very proud of
4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
Through the report generated annually I have
become very familiar with the finances of
Locust Grove Cemetery. I have also been
involved in maintenance and working with our
groundskeeper
5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Philo Presbyterian Church - Trustee
Illinois Corn Marketing Board

- 6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

- 7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

Daniel Price

Signature

Date: 4-12-21

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Cemetery Association/Board

NAME: JAMES WILSON

ADDRESS: 411 E. HUCUIT TOLONO IL. 61800
Street City State Zip Code

EMAIL: WILGENCUN@AOL.COM PHONE: 217-621-2800

Check Box to Have Email Address Redacted on Public Documents

CEMETERY ASSOCIATION/BOARD: BAILEY CEMETERY ASSOCIATION

BEGINNING DATE OF TERM: 11-9-2009 ENDING DATE: 6-30-2021

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of the State of Illinois? Yes No
2. Do you live within 15 miles of the cemetery or have a family interest? Yes No
3. What experience and background do you have which you believe qualifies you for this appointment?

I HAVE SERVED AT BAILEY CEMETERY SINCE 2009

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I ATTEND 2 MEETINGS A YEAR AND THE INFORMATION IS PROVIDED

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

ONLY BAILEY CEMETERY

- 6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

- 7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

Signature 

Date: 4-10-21

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Cemetery Association/Board

NAME: PHILLIP R. VAN NESS

ADDRESS: 1809A LYDIA CT., URBANA IL 61802
Street City State Zip Code

EMAIL: PRVN@aol.com PHONE: _____

Check Box to Have Email Address Redacted on Public Documents

CEMETERY ASSOCIATION/BOARD: PRAIRIEVIEW CEMETERY ASSN

BEGINNING DATE OF TERM: CONTINUED ENDING DATE: 6/30/2027

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of the State of Illinois? Yes No

2. Do you live within 15 miles of the cemetery or have a family interest? Yes No

3. What experience and background do you have which you believe qualifies you for this appointment?

HAVE SERVED IN THIS CAPACITY FOR OVER 10 YRS

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

PRESIDENT

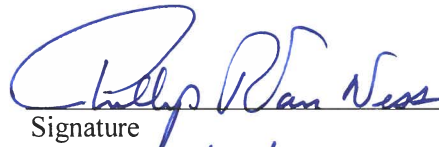
5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

NO PUBLIC BOARD, SEVERAL PRIVATE/NFP BOARDS

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.



Signature

Date: 4/14/2021

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Cemetery Association/Board

RECEIVED
4/16/21

NAME: CRAIG A WISE

ADDRESS: 4110 S Duncan Rd Champaign IL 61822
Street City State Zip Code

EMAIL: YZFarms1@aol.com PHONE: 217 714 4730

Check Box to Have Email Address Redacted on Public Documents

CEMETERY ASSOCIATION/BOARD: Prairie View Cemetery Association

BEGINNING DATE OF TERM: July 1, 21 ENDING DATE: 6/30/2027

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of the State of Illinois? Yes No
2. Do you live within 15 miles of the cemetery or have a family interest? Yes No
3. What experience and background do you have which you believe qualifies you for this appointment?

Construction experience

Multiple family members are buried in this cemetery

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have been on the board for many years and am aware of the balance sheet figures

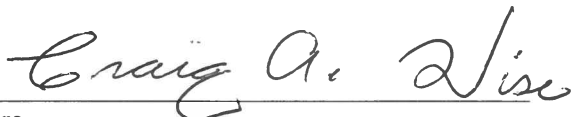
5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

NONE

- 6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

- 7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.


 Signature _____
 Date: 4-3-2021

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Cemetery Association/Board

RECEIVED
4/7/21

NAME: Edward Fiscus

ADDRESS: 2341 Homer Lake Rd., St. Joseph, IL 61873
Street City State Zip Code

EMAIL: edfiscus@protonmail.com PHONE: 217-840-8931

Check Box to Have Email Address Redacted on Public Documents

CEMETERY ASSOCIATION/BOARD: Prairie View Cemetery Association

BEGINNING DATE OF TERM: June 30, 2021 ENDING DATE: June 30, 2022

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of the State of Illinois? Yes No
2. Do you live within 15 miles of the cemetery or have a family interest? Yes No
3. What experience and background do you have which you believe qualifies you for this appointment?

Prior experience on the board.

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Available to me from the Association.

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Prairie View Cemetery Association.

- 6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

- 7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

Edward Ficus
Signature

Date: 4/5/2021

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Cemetery Association/Board

RECEIVED
4/16/21

NAME: Kevin G. Reifsteck

ADDRESS: 503 W. River Rd Sadorus IL 61872
Street City State Zip Code

EMAIL: NO COMPUTER PHONE: 217-202-6856

Check Box to Have Email Address Redacted on Public Documents

CEMETERY ASSOCIATION/BOARD: Craw Cemetary Assn

BEGINNING DATE OF TERM: July 1, 2021 ENDING DATE: 6/30/2027

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of the State of Illinois? Yes No
2. Do you live within 15 miles of the cemetery or have a family interest? Yes No
3. What experience and background do you have which you believe qualifies you for this appointment?

MANY Relatives buried at cemetery
Lifelong resident of area

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Info AT Meetings


5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Asst. Fire Chief - Sadorus Fire Protection District

- 6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

- 7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.


 Signature _____
 Date: April 5, 2021

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Cemetery Association/Board

RECEIVED
4/12/21

NAME: DOUGLAS R. SHORT

ADDRESS: 2005 STRAND DR. CHAMPAIGN IL. 61822
Street City State Zip Code

EMAIL: [REDACTED] PHONE: 217 378 6809

Check Box to Have Email Address Redacted on Public Documents

CEMETERY ASSOCIATION/BOARD: TRUSTEE East Lawn Burial Park

BEGINNING DATE OF TERM: 6/1/2021 ENDING DATE: 6/30/2027

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of the State of Illinois? Yes No
2. Do you live within 15 miles of the cemetery or have a family interest? Yes No
3. What experience and background do you have which you believe qualifies you for this appointment?

4yrs ON BOARD AS TRUSTEE

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

COMPLETE

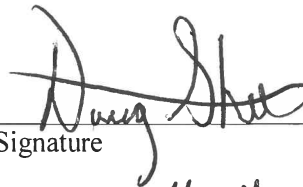
5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

TEAMSTER LOCAL UNION TRUSTEE

6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.



Signature

Date:

4-4-21

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Cemetery Association/Board

RECEIVED
4/6/21

NAME: David R. Short

ADDRESS: 2005 Strand Dr Champ. Ill. 61822
Street City State Zip Code

EMAIL: [REDACTED] PHONE: 217 3286809

Check Box to Have Email Address Redacted on Public Documents

CEMETERY ASSOCIATION/BOARD: TRUSTEE East Lawn Burial Park

BEGINNING DATE OF TERM: 6/1/2021 ENDING DATE: 6/30/2027

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of the State of Illinois? Yes No

2. Do you live within 15 miles of the cemetery or have a family interest? Yes No

3. What experience and background do you have which you believe qualifies you for this appointment?

11 years as a trustee of Eastlawn Burial Park

4. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have complete knowledge of Eastlawn Burial Park.

5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Local 219 in Graphic Comm. Union. Retired

- 6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

- 7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the Office of the County Executive.

David R. Short
 Signature
 Date: April 1, 2021

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
PLEASE TYPE OR PRINT IN BLACK INK

NAME: Krista Jones DNP, MSN, RN, PHNA-BC

ADDRESS: 104 West Third Street PO Box 25 Broadlands Illinois 61816
Street City State Zip Code

EMAIL: kjones29@illinois.edu **PHONE:** 217-493-9222

NAME OF APPOINTMENT BODY OR BOARD: Champaign County Board of Health

BEGINNING DATE OF TERM: 7-1-2021 **ENDING DATE:** 6-30-2024

1. Are you a resident of Champaign County? Yes

2. Are you a licensed physician or dentist? No

3. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I am the Director of the University of Illinois College of Nursing and a Clinical Associate Professor in the Department of Population Health Nursing Science. I have been a public health nurse for 28 years with previous experience as a public health nurse, Health Moms/Health Kids case manager and Maternal Child Health Coordinator for the Champaign Urbana Public Health District. In the later role, I managed a staff of 16 nurses and clerical workers for numerous state grants and programs.

I possess a Master's degree in Advanced Community Health Nursing as well as a Master's in Nursing Leadership and Administration. In addition, I possess a Doctorate in Nursing Practice with a focus in Community Health and am one of the very few nurses in the country certified in advanced population health practice. My attached CV demonstrates my extensive leadership and service to this community as a member of many councils and boards aimed at assuring a competent public health workforce and a clear plan for the development of population focused interventions to meet the needs of the citizens of Champaign County.

I am the author of numerous population health grants and publications. Most recently I served as Co-Investigator of two National Libraries of Medicine funded grants to provide face to face and online instructional sessions to educate public health nurses and staff on the acquisition, translation and application of evidence to inform their practice and improve the health of communities. A phase three grant where I serve as the primary investigator was funded in May 2020. To date, we have educated more than 550 population health care workers across the state of Illinois.

I am a founding member of the Illinois Public Health Nursing (PHN) Leadership Academic Practice Workgroup. This team conducted a needs assessment of public health nurses and faculty across Illinois to determine priorities for partnership activities, and the challenges impacting PHN practice. These results were used to develop innovative strategies to address educational needs of new and existing PHN workforce to sustain the work of health departments and agencies across the state. Additionally, these efforts have spawned three consecutive annual state-wide population health conferences and a Robert Wood Johnson Foundation Grant that has funded more than 20 state-wide academic practice community

service projects. I have presented this work at the Association of Community Health Nurse Educators, Midwest Nursing Research Society (MNRS), Sigma Theta Tau, and the American Public Health Association (APHA) annual conferences.

My scholarship has been recognized locally by Carle Foundation Hospital, statewide by the Illinois Public Health Association, and regionally by two different Research Sections of the Midwest Nursing Research Society -- Public Health and Adolescent Health. Additionally, I have received the Daisy Award for practice excellence, the Sigma Theta Tau Alpha Lambda Chapter Nursing Recognition Award, the Urbana Faculty Excellence Award and two Silver Circle Awards for instructional excellence. I am also a 2012 recipient of the Illinois Board of Higher Education Nursing Faculty Fellowship and a National 2020 American Association of Colleges of Nursing Elevating Leaders in Academic Nursing Fellow.

I have served as a member of the Champaign County Board of Health since the Fall of 2011 and have most recently held the office of President.

4. Do you have experience in the mental health field?

Yes, as a population health nurse I have been active in advocating for the needs of those with mental health conditions. My husband and I are the parents of 8 children, 4 with significant mental health issues including Autism, ADHD, Bipolar Disorder, OCD and intellectual disabilities. We have also fostered a number of children with these conditions. I was recently appointed to the Illinois PATH PWIDD (Partnering to Transform Health Outcomes with Persons with Intellectual and Developmental Disabilities) group. Our mission is to address the broad evidence gaps that exist around mental health treatment in individuals with IDD.

Also, I recently completed a project for the Vermilion County Health Department. Mental Health was chosen as a priority in the 2017-2022 Vermilion County Community Health Illinois Population Local Assessment of Needs (IPLAN). According to the 2018 Robert Wood Johnson County Health Rankings, citizens reported their mental health was poor an average 4 days out of 30. This exceeds both state (3.4) and national (3.0) performers. According to the county's 708 Board Annual Report, 21% of adults were mentally ill in 2015. The county's suicide rate is 15.1 per 100,000 population compared to Illinois' rate of 4.41. The stigma attached to psychiatry was a significant concern among the population (IPLAN). We distributed 50 mental health surveys to area health care providers. The 10-question survey measured local provider participation in depression screening, referral sources, and barriers to screening/referral. Twenty-seven surveys were received. From these, we established a process to track increases in referrals and screenings following our education initiatives. Additionally, students created a community media education plan to address the stigma associated with mental illness. The intervention included articles in two local papers and a series of radio spots. We were honored to receive the Illinois Broadcaster Association Small Radio Market Best Radio Public Service Announcement for our "It's Okay Not To Be Okay" radio spots. Further, one thousand professional pamphlets highlighting referral sources, locations and hours of services were created and posted around the community.

5. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe board members are charged with the responsibility of protecting the public's health and safety while promoting the delivery of quality health care to all citizens within the jurisdiction.

This responsibility includes assuring the effective and efficient management of all fiscal, material and human resources. I strongly believe that my wealth of experience and expertise in public health promotion, prevention and protection including fiscal and organizational management will continue to support and complement the abilities of other board members and strengthen the present leadership team. In my present role, I have been an active participant in the direction of health care delivery in this community and will fulfill any and all duties assigned with great vigilance to the utmost of my abilities.

6. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I am familiar with the mission of the board of health and understand how services are provided through arrangements with the Champaign Urbana Public Health District. I am also aware of funding mechanisms through federal, state and local grants and the county Health Fund Levy. As a previous coordinator of maternal child health services at CUPHD, I was responsible for the dissemination of services through many of these grants. Therefore, I maintain a personal knowledge of the codes, policies and procedures that must be maintained to assure continuation of these funding sources. I have also developed significant leadership, management, and operational skills in my present employment that I have found beneficial in my role on the county board of health.

As Director for the University of Illinois College of Nursing, my responsibilities include supervising 12 full time faculty, 26 adjunct faculty, and 6 staff while overseeing the educational, advising and course development needs of nearly 250 nursing students across baccalaureate, master's and doctoral programs. Further responsibilities include: Implement academic and educational policies within the regional program; Facilitate student leadership development and governance; Manage student or advocate concerns/issues when necessary; Engage in instructional faculty recruitment, screening, appointment, orientation, evaluation, promotion and other aspects of career development as needed; Encourage innovative nursing scholarship (education, research, and practice); Create facilitative communication processes; Facilitate the attainment of outside resources to support regional program activities in the form of grants, contracts, or gifts; Budget planning, approval, monitoring, managing and reporting; Database management, analyses and information reporting regarding the business initiatives of the regional program; Staff position recruitment, retention, evaluation, development, and facilitation; Oversee management and maintenance and change to facilities; Align and negotiate contracts with outside health care or educational agencies as necessary to providing appropriate clinical teaching, research or faculty resources; Collaborate with other University of Illinois disciplines in proximity to the regional campus; and Facilitate the marketing plan for any regional education, research and practice programs.

7. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

I have held several leadership positions in local, regional and national nursing and public health organizations. These include current President of the Champaign County Board of Health, member of the Board of the National Council of Public Health Nursing Organizations, Representative on the CDC Clinician Outreach and Communication Committee, Section Councilor of the Public Health Nursing Section of the American Public Health Association, immediate past Secretary of the National Association of Community Health Nurse Educators, and recent chair of both the Adolescent Health and the Public Health nursing research sections of the Midwest Nursing Research Society. I

also serve as a member of Carle Foundation Hospital's Nursing Research Advisory Board. Most recently, I was recently elected Vice Chairperson of the Illinois Nursing Workforce Center Board of Directors and President-Elect of the Association of Community Health Nurse Educators. These positions allow me to be continuously aware of and have a voice in local, regional and national population health policy and its impact on Champaign County and our residents.

8. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? No

9. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Kristal Jones DNP, RN

April 17, 2021 Date

Krista L. Jones, DNP, MSN, RN, PHNA-BC
Curriculum Vitae

University of Illinois at Chicago, Urbana Campus
Department of Health Systems Science M/C 313
625 S. Wright St., Suite 201
Champaign, IL 61820

Telephone: (217) 244-5161
Fax: (217) 244-0430
Email: kjones29@illinois.edu

Web: http://www.uic.edu/nursing/facultypages/Krista_Jones.shtml

EDUCATION

- Aug 2011 **Doctorate in Nursing Practice**
University of Illinois at Chicago (UIC) College of Nursing Urbana, IL
- May 2009 **Masters of Science in Administrative Nursing and Leadership**
UIC College of Nursing Urbana, IL
- May 2008 **Teaching Certificate in Nursing Education**
UIC College of Nursing Urbana, IL
- May 2007 **Masters of Science in Advanced Community Health Nursing**
UIC College of Nursing Urbana, IL
- 2001-2004 **Coursework in Early Childhood Education**
Parkland College, Champaign, IL
- May 1993 **Bachelors of Science in Nursing**
Lakeview College of Nursing, Danville, IL

CERTIFICATIONS

- Nov 2017 **Advanced Public Health Nurse-Board Certified-American Nurses**
Credentialing Center
- May 1993 **Registered Nurse License #041276844, State of Illinois**

ACADEMIC POSITIONS

- 8/2017-present **Clinical Associate Professor, Department of Health Systems Sciences**
Urbana Regional Campus, UIC College of Nursing
- 5/2015-present **Director, Urbana Regional Campus**
UIC College of Nursing
- Faculty, staff and student issues management
 - Budget and Human Resources administration
 - Graduate Entry Master's Program Development
 - Recruitment and enrollment strategy implementation

- College-Clinical Practice Partnership Relations
- Undergraduate and Graduate Program Management
- Assure compliance with agency clinical requirements
- Campus and Community relations

8/2012-9/2015 **Associate Director, Urbana Regional Campus**

UIC College of Nursing

- Faculty, staff and student issues management
- Clinical relationships/Contract management
- Student engagement and compliance with agency clinical requirements
- Campus and Community relations
- Assistance to the Regional Director
- Chair of search committee for a new Admissions Counselor/Academic Advisor over Summer 2013

1/2012-8/2017 **Clinical Assistant Professor, Department of Health Systems Sciences**

Urbana Regional Campus, UIC College of Nursing

8/2007-1/2012 **Clinical Instructor, Department of Health Systems Sciences**

Urbana Regional Campus, UIC College of Nursing

CLINICAL POSITIONS

- 2004-2007 Pediatric Nurse
Carle Clinic Pediatrics Department, Urbana, IL
- 1996-2000 Maternal Child Health/Prenatal Coordinator
Champaign Urbana Public Health District, Champaign, IL
- 1994-1996 Healthy Mom/Health Kids Case Manager
Champaign Urbana Public Health District, Champaign, IL
- 1993-1994 Prenatal Nurse
Planned Parenthood of East Central Illinois, Champaign, IL

HONORS AND AWARDS

- May 2020 AACN Elevating Leaders in Academic Nursing Program
- March 2019 Research Excellence Award, Midwest Nursing Research Society (MNRS), Public Health Research Interest Group
- Aug 2018 Daisy Award Recipient for Teaching Excellence, UIC
- Nov 2017 Sigma Theta Tau Alpha Lambda Chapter Nursing Recognition Award
- May 2016 Faculty Award for Teaching Excellence, UIC
- Nov 2015 Poster presentation at American Public Health Association Conference, Chicago, IL. Best Poster Award Winner
- April 2015 New Investigator Award, MNRS, Adolescent Health Research Interest Group
- April 2015 New Investigator Award, MNRS, Public Health Research Interest Group

Oct 2014 Poster presentation at International Conference on HIV/AIDS, STD's and STI's, Las Vegas, NV. Best Poster Award Winner

May 2014 Silver Circle Award Winner for Teaching Excellence, UIC

Dec 2013 Evidenced Based Practice Research Award, Carle Health Systems

Dec 2013 Poster presentation at Carle Evidenced Based Practice Research Conference, Urbana, IL. First Place Poster Award Winner.

March 2013 Evidenced Based Practice Award, MNRS, Public Health Research Interest Group

March 2013 Poster presentation at MNRS Conference, Chicago, IL. Second Place Poster Award Winner.

Dec 2012 Nurse Educator Fellow, Illinois Board of Higher Education

June 2011 Award of Merit, Illinois Public Health Association

May 2011 Silver Circle Award Winner for Teaching Excellence, UIC

May 2011 Dean's Award for Student Achievement in Practice, UIC

March 2011 Honorable Mention, MNRS Student Poster Presentation

April 2010 Outstanding Woman to Know in Central Illinois, Illini Media

Oct 2009 1 of Top 40 Business Professionals Under 40, Central Illinois Business Magazine

2007-present Recognized as Excellent Teacher by student review, UIUC Daily Illini

May 2006 Carle Nurse Exemplar

May 1997 Nurse Recognition Award, March of Dimes

GRANTS

2020-2021 **Jones, K. (PI)**
 Funding: National Libraries of Medicine-Greater Midwest Region
Nursing Experts: Translating the Evidence Phase 3 (NExT3)

- Amount: \$19,993

2018-2020 Hannon, R. (PI) Public Health Nursing Leadership Workgroup
 Funding: Robert Wood Johnson Foundation
Public Health Nurse Academic Practice Partnerships in Illinois

- Amount: \$55,980
- Role: Co-Investigator

2018-2019 **Jones, K. (PI)**
 Funding: Robert Wood Johnson and Illinois Nurses Foundation
Mental Health Initiative Provider Survey, Male Involvement and Adolescent Pregnancy Prevention Campaign, Emergency Preparedness

- Amount: \$3,095

2018-2019 Public Health Nursing Leadership Workgroup (No PI)
 Funding: Illinois Nurses Foundation
Public Health Nurse Academic Practice Partnerships in Illinois

- Amount: \$5,000
- Role: Co-Investigator

- 2017-2018 Public Health Nursing Leadership Workgroup (No PI)
 Funding: Illinois Nurses Foundation
Public Health Nurse Academic Practice Partnerships in Illinois
- Amount: \$6,000
 - Role: Co-Investigator
- 2016-2017 Hannon, R. (PI) Public Health Nursing Leadership Workgroup
 Funding: Robert Wood Johnson Foundation
Public Health Nurse Academic Practice Partnerships in Illinois
- Amount: \$5,000
 - Role: Co-Investigator
- 2015-2016 **Jones, K.** (Co-PI with Wolfe, S)
 Funding: Peoria Medical Society Alliance
A Model to Expand Sexuality Education for Young People through the Innovative Use of Social Media
- Amount: \$1,200
- 2015-2016 Howard, C. (PI)
 Funding: National Libraries of Medicine-Greater Midwest Region
Nursing Experts: Translating the Evidence Phase 2 (NExT2)
- Amount: \$14,961
 - Role: Co-Investigator
- 2014-2016 **Jones, K.** (Co-PI with Sipsma, H)
 Funding: Internal Research Support Program-UIC College of Nursing
Testing the Feasibility and Acceptability of a Text-Messaging Intervention to Promote Breastfeeding among Urban Adolescents
- Amount: \$10,000
 - Role: Co-Principal Investigator (PI left before study began)
- 2014-2015 **Jones, K.** (PI)
 Funding: Community Foundation of Central Illinois
A Model to Expand Sexuality Education for Young People through the Innovative Use of Social Media
- Amount: \$7,220
- 2014-2015 **Jones, K.** (Co-PI with Sipsma, H.)
 Funding: UIC CON, UIC Hospitals, Carle Foundation Hospital and Clinics (Urbana, IL) (Research Assistant funding Chancellor student grants)
Understanding Health Behaviors among Postpartum Adolescents and Young Women
- Amount: \$1,500

- 2014-2015 Howard, C. (PI)
 Funding: National Libraries of Medicine-Greater Midwest Region
Nursing Experts: Translating the Evidence (NEXT). Survey and Educational Presentations on EBP to Public Health Nurses across the State of Illinois
- Amount: \$14,997
 - Role: Co-Investigator
- 2013-2014 Garrity, M.K. (PI)
 Funding: Trent University Social Sciences and Human Resources Research Grant
Blogging as a Pedagogical Tool in Nursing Education
- Amount: \$5,000
 - Role: Co-Investigator
- 2013 **Jones, K.** (PI)
 Funding: Sigma Theta Tau International
Edith Anderson Leadership Grant
- Amount: \$750
- 2012-2015 Sparbel, K. (PI)
 Funding: Health Resources and Services Administration
Advancing Interprofessional Education and Clinical Expertise using Technology Initiatives in Advanced Nursing Practice
- Amount: \$951,596 (5% effort as of 1/2014)
 - Role: Co-Investigator
- 2012-2013 **Jones, K.** (PI)
 Funding: UIC Janet A. Deatrick Nursing Junior Faculty Research Fund
Adolescent Perceptions of Sexual Health Education Transmitted Via Social Media
- Amount: \$2500

PUBLICATIONS

Senior author underlined

*Data Based

+Peer-Reviewed

~ Mentored Student as Author

+* Raszewski, R., Goben, A., Dewey Bergren, M., **Jones, K.**, Ryan, C., Steffen, A., & Vonderheid, S. (2021). *Exploring data management content in doctoral nursing handbooks dataset*. Journal of the Medical Library Association, doi pending.

+* Kilroy S., Kent, D., Vanderzwan, K., **Jones, K.**, Hiller, A., Reese, C., Woroch, R., & McPherson, S. (2021). Development of a multisite nursing simulation workgroup. *Journal of Nursing Education*, doi pending.

- +***Jones, K.**, Burnett, G., Sztuba, L., & Hannon, R. (2020) Academic practice partnerships: A review of a statewide population health leadership initiative. *Public Health Nursing*, <http://dx.doi.org/10.1111/phn.12833>.
- +*Raszewski, R., Goben, A., Dewey Bergren, M., **Jones, K.**, Ryan, C., Steffen, A., & Vonderheid, S. (2020). A survey of current practices in data management education in nursing doctoral programs. *Journal of Professional Nursing*, <https://doi.org/10.1016/j.profnurs.2020.06.003>
- +Schultz, C., Krassa, T., **Jones, K.** (2019). Pediatric practicums conducted in school settings: An integrative review. *International Journal of Nursing Education Scholarship*, *16(1)*. doi: 10.1515/ijnes-2018-0051
- +Kair, L.R., Nickel, N.C., **Jones, K.**, Kornfeind, K., & Sipsma, H.L. (2019). Hospital breastfeeding support and exclusive breastfeeding by maternal pre-pregnancy body mass index. *Maternal and Child Nutrition*, *15(3)*. doi: 0.1111/mcn.12783
- +**Jones, K.**, Williams, J., Sipsma, H., & Patil, C. (2019). Adolescent and emerging adults' evaluation of a Facebook site providing sexual health education. *Public Health Nursing*, *36(1):11-17*. doi: 10.1111/phn.12555
- +Sipsma, H., Ruiz, E., **Jones, K.**, & Kershaw, T. (2018). Effect of breastfeeding on postpartum depressive symptoms among young mothers. *Journal of Maternal-Fetal & Neonatal Medicine*, *31(11)*: 1442-1447 doi: <http://dx.doi.org/10.1080/14767058.2017.1319351>
- +Johnson, E., **Jones, K.**, Eathington, P., Howard, C., Raszewski, R., & Twigg, N. (2017). *NExT: Creating an interdisciplinary alliance to diminish informational barriers for public health nursing*. *Health Information and Libraries*, *34 (3)*: 236-246. doi: 10.1111/hir.12184
- +Sipsma, H., **Jones, K.**, & Nickel, N. (2017). Hospital practices to promote breastfeeding: Does maternal age matter? *Birth*, *44(3)*:272-280. doi: 10.1111/birt.12284
- +**Jones, K.**, Garrity, M. K., Vanderzwan, K., Epstein, I., & DeLaRocha, A. (2016). To blog or not to blog: What do nursing faculty think? *Journal of Nursing Education*, *55(12)*: 683-689. doi: 10.3928/01484834-20161114-04
- ***Jones, K.** & Reese, C. (2016, October 17). Current nursing students hungry for knowledge, ready for challenge. *Decatur Herald and Review*. Retrieved from http://herald-review.com/current-nursing-students-hungry-for-knowledge-ready-for-challenge/article_e01c776c-8a57-5961-8553-c5993df2b346.html
- +Sipsma, H., Callands, T., Desrosiers, A., Magriples, U., **Jones, K.**, Albritton, T., & Kershaw, T. (2016). Exploring trajectories predictors of depressive symptoms among young couples during their transition to parenthood. *Maternal Child Health*, *20 (11)*: 2372-2381. doi: 10.1007/s10995-016-2064-3

- +Bucholz, S., Yingling, C., **Jones, K.**, & Tenfelde, S. (2015). DNP and PhD collaboration: Bringing together clinical and research expertise as pre-degree and post-degree scholars. *Nurse Educator*, 40(4):203-6. doi: 10.1097/NNE.000000000000141
- +Sipsma, H., **Jones, K.**, & Cole-Lewis, H. (2015). Breastfeeding among adolescent mothers: A systematic review of interventions from high-income countries. *Journal of Human Lactation*, 31(2): 221-229. (Includes Independent study module for lactation consultants pages 321-322). doi: 10.1177/0890334414561264
- ***Jones, K.**, & Baldwin, K. (2014). Adolescent perceptions of sexual health transmitted via social media. *Carle Selected Papers*, 57 (1), 21-22.
- +**Jones, K.**, Eathington, P., Baldwin, K., & Sipsma, H. (2014). The impact of health education transmitted via social media on adolescent risky sexual behavior: A systematic review of the literature. *Sexually Transmitted Diseases* 41(7), 413-419. doi: 10.1097/OLQ.000000000000146
- +Garrity, M.K., **Jones, K.**, Vanderzwan, K., Epstein, I., & DeLaRocha, A. (2014). Integrative review of blogging: Implications for nursing education. *J Nurs Educ*, 53(7), 395-401. doi: 10.3928/01484834-20140620-01
- *Trimmell, J., Rome, M., **Jones, K.**, & Hicks, S. (2012). Community health needs assessment and community health plan for Vermilion County, Illinois. Retrieved from <http://vchd.org/wp-content/uploads/2012/03/IPLAN-Document-body-2012-final26.pdf>
- +***Jones, K.**, Baldwin, K., & Lewis, P. (2012). Potential influence of a social media intervention on risky sexual behavior. *Journal of Community Health Nursing*, 29 (2), 106-120. doi:10.1080/07370016.2012.670579
- +*Schraeder, C., Shelton, P., Fahey, L., **Jones, K.**, & Berger, C. (2011). Chapter 2: Overview. In Schraeder, C., & Shelton, P. (Eds.), *Comprehensive care coordination for chronically ill adults* (pp. 25-38) Ames, IA; Wiley-Blackwell Publishers
- ***Jones, K.** (2011). Effect of a social media intervention on chlamydia incidence: A UIC DNP project. *Urbana Regional Program News & Notes*, 2(1), 4.

PUBLICATIONS UNDER REVIEW

- ~+*Bjelland, S. & **Jones, K.** (2020). *The lived experience of organ donor families: A literature review*. Manuscript submitted for publication.
- ~+*Srikant, K., **Jones, K.**, & Sperry, A. (2020). *Accommodating the student with special healthcare needs: A quality improvement project for teachers*. Manuscript submitted for publication.

- ~Hoeskstra, A., Kopmann, M., Harper, L., Vlahovich, F., & **Jones, K.** (2020). *Increasing nursing knowledge of health literacy through an educational intervention*. Manuscript submitted for publication.
- ~Hufford-Tims, K., Lowrance, D, & **Jones, K.** (2019). *Breastfeeding buddies: An intervention involving peer support groups to improve knowledge, exclusivity, duration, and initiation of breastfeeding in primiparous patients*. Manuscript submitted for publication.
- +*Sipsma, H., Kair, L., Kornfeind, K., Blake, A., **Jones, K.**, & Nickel, N. (2019). *Could hospital practices used to promote breastfeeding impact racial/ethnic disparities?* Manuscript submitted for publication.
- ~Allender, E. & **Jones, K.** (2019). *Barriers to antenatal treatment among residents of Malawi: A review of the literature*. Manuscript submitted for publication.

PUBLISHED POSITION STATEMENTS

- *Edwards, L., **Jones, K.**, Hoffman, J., Johnson, G., Harrington, S., Stalter, A., Weierbach, F., Strickland, K., Alexander, G., & Levin, P. (2020). *Association of Community Health Nursing Educators (ACHNE) Response to the American Association of Colleges of Nursing (AACN) Draft Essentials*. [Position Paper]. Retrieved from
- *Edwards, L., Johnson, G., Drake, M. **Jones, K.**, Harrington, S., Strickland, K., & Stalter, A. (2020). *Key action areas addressing education, practice, research, policy and advocacy* [Position Paper]. Retrieved from <https://www.achne.org/aws/ACHNE/pt/sp/education-advocacy>

PUBLISHED SIMULATION

- Jones, K.** & Betka, A. (2020). *Preparing for the Impending Disaster*. In Savage, C., Public/Community Health and Nursing Practice 2nd edition.

PUBLISHED ABSTRACTS

- Eathington, P., Baldwin, K., **Jones, K.**, Ohlson, S., & Harris, N.M. (2013). Delivering sexually transmitted infection education via text messaging: An evidenced based project [Abstract]. *Western Journal of Nursing Research*, April 28, 2013, doi: 10.1177/0193945913487174
- Jones, K.** (2011). Effect of social media intervention on chlamydia incidence when compared to no formalized internet instruction [Abstract]. *Western Journal of Nursing Research*, 33 (8), 1114-1115. doi:10.1177/0193945911413677

PRESENTATIONS

~ Mentored Student as Author

National and International Oral/Podium Presentations

- 2021 **Jones, K.** (2021, June). *Academic practice partnerships: A review of a statewide population health nursing leadership initiative*. National Nurse Led Consortium Conference, [Held Virtually].
- 2021 ~Abbas, H., **Jones, K.** Johnson, G. Vandenhouten, C., Hoffman, J., & Swider, S. (2021, June). Community / public health nursing and population health in 21st century nursing curriculum reform: An assessment of our strengths, weaknesses, opportunities and threats. Association of Community Health Nursing Educators Conference, [Held Virtually].
- 2021 **Jones, K.** (2021, April). *Implementing Successful Population Focused Academic Practice Partnerships*. Association of Public Health Nurses Conference, [Held Virtually].
- 2020 Goben, A., Raszewski, R., Bergren M.D., **Jones, K.**, Ryan, C.J., Steffen, A.D., Vonderheid, S.C. (2020, December). *Meeting the Demand: Integrating Data Management Education in Nursing Doctoral Programs*. International Council of Knowledge Management, [Held Virtually].
- 2020 **Jones, K.**, Betka, A. (2020, October). *It's okay to not be okay: An award winning academic practice partnership*. Podium Presentation at American Public Health Association Annual Conference. [Held Virtually].
- 2020 **Jones, K.**, (2020, June). *It's okay to not be okay: An award winning academic practice partnership*. Podium Presentation at Association for Community Health Nurse Educators Annual Conference. [Held Virtually].
- 2020 **Jones, K.**, (2020, April). *Implementing successful population focused academic practice partnerships*. Podium Presentation at Association for Public Health Nurses Annual Conference, Denver, Co. [Conference Cancelled]
- 2020 Dewey Bergren, M., Raszewski, R., Goben, A., **Jones, K.**, Ryan, C., Steffen, A., & Vonderheid, S. (2020, Jan). *Current data management practices in colleges of nursing*. Podium Presentation at American Association of Colleges of Nursing Doctoral Conference, Naples, Fl.
- 2019 Raszewski, R., Goben, A., Dewey Bergren, M., **Jones, K.**, Ryan, C., Steffen, A., & Vonderheid, S. (2019, May). *Current practices in data management education: Surveying nursing doctoral programs*. **Podium Presentation** at Medical Library Association Annual Meeting, Chicago, IL.

- 2018 Raszewski, R., **Jones, K.**, Goben, A., Dewey Bergren, M., Ryan, C., Steffen, A., & Vonderheid, S. (2018, May). *Identifying research data management in nursing doctoral programs*. **Podium Presentation** at Medical Library Association Annual Meeting, Atlanta, Ga.
- 2017 **Jones, K.** & Twigg, N. (2017, September). *Significance of an online evidenced based practice education module: Nursing experts translating the evidence (NExT)*. **Podium presentation** at Doctors of Nursing Practice Conference, New Orleans, La.
- 2017 **Jones, K.**, Twigg, N., Johnson, E., Howard, C., & Eathington, P. (2017, June). *Online evidenced based education modules for public health nurses: Nursing experts translating the evidence (NExT)*. **Podium presentation** at Association of Community Health Nurse Educators Conference, Baltimore, Maryland.
- 2017 Sipsma, H., **Jones, K.**, & Nickel, N. (2017, June). *Exploring differential implementation and effectiveness of hospital practices to promote breastfeeding by maternal body mass index*. **Poster presentation** at Annual Academy Health Conference, New Orleans, La.
- 2017 Sipsma, H., **Jones, K.**, & Nickel, N. (2017, June). *Differential implementation and effectiveness of hospital practices to promote breastfeeding by maternal race/ethnicity*. **Poster presentation** at Annual Academy Health Conference, New Orleans, La.
- 2016 **Jones, K.**, Twigg, N., Johnson, E., Howard, C., & Eathington, P. (2016, November). *Development of online evidenced based education modules: Nursing experts translating the evidence (NExT)*. **Podium presentation** at American Public Health Association Conference, Denver, Co.
- 2015 Twigg, N., **Jones, K.**, Eathington, P., & Johnson, E. (2015, November). *Evidence-based practice for public health nurses: Nursing experts translating the evidence*. **Oral Roundtable discussion** at American Public Health Association Conference, Chicago, IL.
- 2015 **Jones, K.**, Swider, S., Levin, P., Baldwin, K., & Fenton, C. (2015, June). *Addressing the future of PHN practice: A needs assessment of practice and faculty PHNs across Illinois*. **Podium presentation** at Association for Community Health Nurse Educator's Annual Institute, Denver, CO.
- 2015 Donald, P., Hannon, R., Swider, S., Levin, P., & **Jones, K.** (2015 May). *Developing a statewide PHN agenda: Academic-Practice partnerships in Illinois*. **Podium presentation** at Association of Public Health Nurses Conference, Manchester, NH.

- 2013 Eathington, P., Baldwin, K., & **Jones, K.** (2013, November). *Delivering sexually transmitted infection education via text messaging: An evidenced based project.* **Podium presentation** at American Public Health Association Conference, Boston, MA.
- 2013 **Jones, K.**, & Baldwin, K. (2013, June). *Adolescent perceptions of sexual health education transmitted via social media.* **Podium presentation** at Association of Community Health Nurse Educator's Annual Institute, Raleigh, NC.
- 2012 Baldwin, K., **Jones, K.**, O'Bryant, A., & Lyons, B. (2012, October). *Translating research into community interventions: The community sexually transmitted disease collaborative.* **Podium presentation** at American Public Health Association Conference, San Francisco, CA.
- 2012 **Jones, K.**, Baldwin, K., & Lewis, P. (2012, June). *Potential influence of a social media intervention on risky sexual behavior and chlamydia influence.* **Podium presentation** at Association of Community Health Nurse Educator's Annual Institute, Portland, OR.

National and International Poster Presentations

- 2019 ~Allender, E. & **Jones, K.** (2019, November). *Barriers to antiretroviral treatment among residents of Malawi: A review of the literature.* **Poster presentation** at Global Health Missions Conference, Louisville, KY.
- 2016 Johnson, E., Howard, C., Eathington, P., & **Jones, K.** (2016, May). *Comparing the effectiveness of public health nursing EBP in-person education to an online asynchronous tutorial.* **Poster presentation** at International Clinical Librarian Conference, Toronto, Canada.
- 2015 Sispma, H., Gilliam, M., & **Jones, K.** (2015, November). *Hospital practices to promote breastfeeding: Does maternal age matter?* **Poster presentation** at American Public Health Association Conference, Chicago, IL
- 2015 Sispma, H., Ruiz, E., **Jones, K.**, & Kershaw, T. (2015, November). *Effect of breastfeeding on postpartum depression among adolescent mothers.* **Poster presentation** at American Public Health Association Conference, Chicago, IL. **Best Poster Award Winner**
- 2015 **Jones, K.** (2015, September). *Adolescent perceptions of sexual health education transmitted via social media.* **Poster presentation** at Doctors of Nursing Practice Conference, Seattle, WA.

- 2015 ~Lee, M., **Jones, K.**, Bergren, M. & Bojan, K. (2015, July). *Development and pilot testing of a social media-based educational sexual health intervention*. **Poster presentation** at Sigma Theta Tau International Research Congress, San Juan, Puerto Rico.
- 2015 Johnson, E., Howard, C., Eathington, P, & **Jones. K.** (2015. May). *Creating an interprofessional alliance to diminish informational barriers for public health nurses*. **Poster presentation** to National Medical Library Association Conference, Austin, TX.
- 2014 **Jones, K.**, & Baldwin, K. (2014, October). *Exploration of impact of health education transmitted via social media on adolescent risky sexual behavior*. **Invited Poster presentation** at International Conference on HIV/AIDS, STD's and STI's, Las Vegas, NV. **Best Poster Award Winner**
- 2013 **Jones, K.**, & Baldwin, K. (2013, November). *Exploration of impact of health education transmitted via social media on adolescent risky sexual behavior*. **Poster presentation** at Sigma Theta Tau International Conference, Indianapolis, IN. **Grant Awardee**
- 2013 Sipsma, H., Desrosiers, A., Callands, T., Gordon, D., **Jones, K.**, & Kershaw, T. (2013, November). *Mental health of young parents from pregnancy through 1 year postpartum*. **Poster presentation** at American Public Health Association Conference, Boston, MA.
- 2013 Pierre, N., Davis, J., Cassey, P., Ruppman, J. & **Jones. K.** (2013, June). *Teaching evidence-based strategies for 21st century practice*. **Poster presentation** at Association of Community Health Nurse Educator Annual Institute, Raleigh, NC.
- 2013 Cassey, P., Davis, J., & **Jones. K.** (2013, April). *Bridging the evidence for population care*. **Poster presentation** at National Organization of Nurse Practitioner Faculties Conference, Pittsburgh, PA.

Regional and Local Oral/Podium Presentations

- 2021 Fritschi, C., **Jones, K.**, Kent, D., & Lease, K. (2021, Feb). Online Surveys and Recruitment Strategies for Research. **Seminar** presented as part of UIC College of Nursing Research Series, [Held Virtually].
- 2020 **Jones, K.** Raszewski, R., Goben, A., Bergren, M.D., Ryan, C.J., Steffen, A.D., & Vonderheid, S.C. (2020, April). *Current practices in data management education in nursing doctoral programs*. **Podium presentation** at Midwest Nursing Research Society Conference, [Held Virtually].

- 2020 **Jones, K.** (2020, March). *Return on investments: Partnerships add value*. **Invited Moderator and Program Planner**. Panel discussion of FY19 academic-practice pilot projects, Illinois Public Health Nursing Conference. Lebanon, IL.
- 2019 **Jones, K.** (2019, Nov.). *A rural academic practice partnership to address three critical population health concerns*. Podium presentation at Sigma Theta Tau International Induction Ceremony, Urbana, IL.
- 2019 Raszewski, R., **Jones, K.**, Goben, A., Bergren, M.D., Ryan, C.J., Steffen, A.D., & Vonderheid, S.C. (2019, Oct). *Current practices in data management education: Surveying nursing doctoral programs*. **Paper presentation** at Midwest Chapter/Medical Library Association, Milwaukee, WI.
- 2019 **Jones, K.**, Eathington, P., Carter, J., & Roberts, L. (2019, August). *Successful academic practice partnerships in Illinois communities*. **Webinar** supported by the Robert Wood Johnson Foundation and the Illinois Nurses Foundation.
- 2018 **Jones, K.** (2018, September). *Implementing and Sustaining Successful Public Health Nursing Academic-Practice Partnerships Conference*. **Invited Moderator**. Panel discussion of FY18 academic-practice pilot projects, Bloomington, IL.
- 2015 **Jones, K.** & Baldwin, K. (2015, April). *The community STD collaborative: A community based partnership*. **Podium presentation** at Midwest Nursing Research Society Conference, Indianapolis, IN.
- 2015 ~Osborn, C., & **Jones, K.** (2015, March). *Sexually transmitted disease education for adolescents*. **Podium presentation** at Contemporary Issues in Adolescent Health Conference, Tarrytown, NY.
- 2014 Garrity, M. K., **Jones, K.**, Vanderzwan, K., Esptein, I., & DeLaRocha, A. (2014, March). *Blogging as a pedagogical tool in nursing education*. **Oral poster discussion** presented at Midwest Nursing Research Society Conference, St. Louis, MO.
- 2013 **Jones, K.** (2013, March). *DNP Student Forum*. **Invited Panelist**. Midwest Nursing Research Society Conference, Chicago, IL.
- 2012 **Jones, K.**, Baldwin, K., & Lewis, P. (2012, April). *Effect of a social media intervention on risky sexual behavior and chlamydia incidence*. **Podium presentation** at Midwest Nursing Research Society Symposium, Dearborn, MI.
- 2012 **Jones, K.**, Baldwin, K., & Lewis, P. (2012, January). *Effect of a social media intervention on risky sexual behavior and chlamydia incidence*. **Podium presentation** at Illinois Public Health Association Social Media Techniques in a Public Health World Conference, Springfield, IL.

Regional and Local Poster Presentations

- 2021 ~Bjelland, S. & **Jones, K.** (2021, March). *The lived experience of organ donor families: A literature review*. Poster presentation at the Midwest Nursing Research Society Conference, [Held Virtually].
- 2019 **Jones, K.**, Goben, A., Raszewski, R., Bergren, M.D., Ryan, C.J., Steffen, A.D., & Vonderheid, S.C. (2019, March) *Identifying research data management (RDM) in nursing doctoral programs: foundational learning at the forefront of healthcare*. **Poster presentation** at the Midwest Nursing Research Society Conference, Kansas City, MO.
- 2017 ~Wainer, C. & **Jones, K.** (2017, April). *The influence of comprehensive versus abstinence only sexual education on sexually transmitted infections in adolescents*. **Poster presentation** at Midwest Nursing Research Society Conference, Minneapolis, MN.
- 2016 ~Larke, E., **Jones, K.**, Eathington, P., Hardy, E., & Sipsma, H. (2016, March). *Improving sexual health assessments in primary care*. **Poster presentation** at Midwest Nursing Research Society Conference, Indianapolis, IN.
- 2014 ~Salgado, M., Christensen, K., and **Jones, K.** (2014, April). *Behavioral factors and mammography utilization among Mexican women in the US*. **Poster presentation** at UIC School of Public Health Research Day, Chicago, IL.
- 2014 ~Lee, M., **Jones, K.**, Bergren, M. & Bojan, K. (2014, March). *An educational social media-based sexual health intervention: An evidence-based project*. **Poster presentation** at Midwest Nursing Research Society Conference, St. Louis, MO.
- 2013 **Jones, K.**, & Baldwin, K. (2013, December). *Exploration of impact of health education transmitted via social media on adolescent risky sexual behavior*. **Poster presentation** at Carle Evidenced Based Practice Research Conference, Urbana, IL. **First Place Poster Award Winner**.
- 2013 ~Eathington, P., Baldwin, K., & **Jones, K.** (2013, April). *Delivering sexually transmitted infection education via text messaging: An evidenced based project*. **Poster presentation** at University of Illinois College of Medicine in Peoria Research Day, Peoria, IL.
- 2013 ~Dominquez, D., & **Jones, K.** (2013, April). *Breastfeeding education in incarcerated mothers*. **Poster presentation** at University of Illinois Undergraduate Research Symposium, Urbana, IL

- 2013 ~Eathington, P., Baldwin, K., & Jones, K. (2013, March). *Delivering sexually transmitted infection education via text messaging: An evidenced based project.* **Poster presentation** at Midwest Nursing Research Society Conference, Chicago, IL. **Second Place Poster Award Winner.**

INTERPROFESSIONAL EDUCATION INSTRUCTION

Regional

- 2014 Poverty Simulation with College of Nursing (CON), College of Medicine (COM), School of Social Work (SSW) students (learners = 35)
- 2014 Peoria IPE (CON Urbana/Peoria, COM = 150+)
- 2015 IPE Vital Signs training (CON, COM)
- 2015 First formal IPE Poverty Simulation (CON, SSW, COM learners = 120+)
- 2015 Peoria IPE (CON, COM, SSW Urbana, Pharmacy learners = 200+)
- 2016 Second formal IPE, Disability Awareness (CON, SSW, COM learners = 75+) (Feb 17th)
- 2016 Peoria IPE (CON, COM, SSW, Pharmacy learners = 200+) (April 5th)
- 2017 Third formal IPE, Disability Awareness (CON, SSW, COM learners = 75+) (Feb 1st)
- 2017 Second formal IPE Poverty Simulation (CON, SSW, COM learners = 120+) (Nov 17th)
- 2017 Peoria IPE (CON, COM, SSW, Pharmacy, Dental learners = 200+) (April 4th)
- 2018 Peoria IPE (CON, COM, SSW, Pharmacy, Dental learners = 200+) (April 3rd).
- 2019 Peoria IPE (CON, COM, SSW, Pharmacy, Dental learners = 200+) (April 2nd)
- 2019 Fourth formal IPE, Disability Awareness (CON, SSW, COM learners = 75+) (Nov 12th)
- 2020 Fifth formal IPE, Disability Awareness (CON, SSW, COM learners = 75+) (March 3rd)
- 2020 Peoria IPE (CON, COM, SSW, Pharmacy, Dental learners = 200+) (March 31st)
- 2021 Peoria IPE (CON, COM, SSW, Pharmacy, Dental learners = 200+) (March 30th)

International

- 2020 Pan American Health Organization (PAHO)/World Health Organization (WHO):
Interprofessional Education and Clinical Practice Initiative in Guyana Webinar (Feb 7th)
- 2020 Pan American Health Organization (PAHO)/World Health Organization (WHO):
Interprofessional Education and Clinical Practice Initiative in Guyana Case Study
Development (April 2020)

MEDIA INTERVIEWS

- 2016 University of Illinois College of Medicine at Urbana-Champaign Interprofessional Education in Team Based Care.
<https://www.med.illinois.edu/articles/article.php?type=news&id=147>
- 2015 University of Illinois at Chicago College of Nursing Interprofessional Education Newsletter. Spring 2015. Poverty Simulation. Internal review.
- 2014 Featured in UIC News for receiving the 2014 UIC Silver Circle Award for Excellence in Teaching. <https://news.uic.edu/teaching-future-nurses-to-get-the-whole-story>

PROFESSIONAL SERVICE-EXTERNAL

Board Memberships

- 2020-present Board of **Council of Public Health Nursing Organizations**
- 2019-present **Vice Chair, (Elected) Illinois Nursing Workforce Center Advisory Board**
- 2018-2019 Member, **(Appointed), Illinois Nursing Workforce Center Advisory Board**
- 2013-present **President**, Champaign County Board of Health
- 2013-present Carle Foundation Hospital Nursing Research Advisory Board (Appointed)
- 2016-2018 Attendee, (Invited), **Illinois Nursing Workforce Center Advisory Board**
- 2011-2013 Champaign County Board of Health-Member (Appointed)
- 2009-present Advisory Board, University of Illinois at Urbana-Champaign Special Populations
- 2007-present Advisory Board, Urbana School Health Center

Professional Memberships and Committees

- 2017-present **Section Councilor, American Public Health Association** Public Health Nursing Section
- 2018-present Member, **American Public Health Association** Public Health Nursing Section Policy Committee
- 2018-present Member, **American Public Health Association** Public Health Nursing Section Education Committee
- 2018-present Member, **American Public Health Association** Public Health Nursing Section Research Committee
- 2014-present Founding Member, **Illinois Public Health Nursing Leadership Academic Practice Partnership Workgroup**
- 2012-2015 Membership Committee (Appointed), Illinois Public Health Association
- 2012-2013 Awards Committee (Appointed), Illinois Public Health Association
- 2012-2013 Nominating Committee (Elected), Illinois Public Health Association

Association of Community Health Nurse Educators

- 2020-2022 **President-Elect (Elected)**
- 2020-present Member, Program Committee
- 2020-present Member, Archives Committee
- 2019-present Representative CDC Clinician Outreach and Communication Committee
- 2019-present Member, Finance Committee
- 2019-present Member, Education Committee
- 2019-present Member, Research Committee
- 2015-2019 **Secretary (Elected)**
- 2013-2015 **Midwest Director (Elected)**
- 2012-2013 Communications Committee

Midwest Nursing Research Society

- 2019-present Member, Health Systems, Policy and Informatics Research Interest Group
- 2017-2018 **Chair (Elected)**, Public Health Research Interest Group
- 2015-2016 **Chair, (Elected)**, Adolescent Health Research Interest Group
- 2014-2015 Chair-Elect, Adolescent Health Research Interest Group
- 2013-2014 **Chair (Elected)**, Public Health Research Interest Group
- 2012-2013 Chair-Elect of Public Health Research Interest Group

- 2012-present Member, Public Health Research Interest Group
- 2012-present Member, Adolescent Health Research Interest Group

Grant Reviews

- 2020-present Sigma Theta Tau International Alpha Lambda Chapter
- 2016-present Association of Community Health Nurse Educators
- 2015-present Midwest Nursing Research Society

Manuscript Reviews

- 2019-2020 JMIR Public Health and Surveillance
- 2019 Journal of Medical Internet Research
- 2018 Asian Journal of Social Psychology
- 2018-2020 Journal of Health Communication
- 2016 Pediatrics
- 2016 International Journal of Sexual Health
- 2016 American Journal of Sexuality Education
- 2015-2021 Public Health Nursing
- 2015-2021 SAGE Open Publications
- 2015-2020 Adolescent Health Medicine and Therapeutics
- 2014 Health Education Journal

Abstract Reviews

- 2012-2021 ACHNE Annual Conferences
- 2013-2020 APHA Annual Conferences
- 2018-2020 APHA Graduate Student Posters
- 2013-2020 MNRS Annual Conferences
- 2012-2014 Social Media, Health, Medicine and Biomedical Research Conferences

CEU Reviews

- 2019-present American Public Health Association, PHN Section
- 2019-present Association of Community Health Nurse Educators

Peer Review

- October 2019 World Health Organization State of the World Nursing report: Youth Engagement and Development section
- July 2012 Autism Education Materials. University of Illinois Children’s Research Center.

Professional Organization Memberships

- 2019-present Association of Public Health Nurses
- 2013-present Healthy Teen Network
- 2008-present Sigma Theta Tau
- 2007-present American Public Health Association
- 2007-present Illinois Public Health Association
- 2007-present Association of Community Health Nurse Educators
- 2007-present Midwest Nursing Research Society

Public and Community Service

2009-present Illinois Health Information Exchange Council
2007-2011 Advancing Public Health Nurse Education Council
2006-2014 Champaign County (Illinois) Senior Wellness Task Force
2006-present Village Clerk, Village of Broadlands (Illinois)

Consultations/University-Community Partnerships

Consultations

<u>YEAR</u>	<u>ORGANIZATION/FUNDER</u>	<u>CONSULTATION FOCUS</u>
2014-present	Vermilion County/OSF Medical Center	IPLAN/Hospital Community Needs Assessment
2013-present	Champaign-Urbana Public Health District	IPLAN (Local Needs Assessment)
2012-2015	Vermilion County Health Department and Provena United Samaritans Medical Center/IDPH We Chose Health Grant	Community Transformation to Improve Nutrition and Physical Activity in Vermilion County
2012-2015	Champaign-Urbana Public Health District/IDPH We Chose Health Grant	Obesity Strategies in school districts: The Catch Program. Development of workplace strategies to improve physical activity
2011-2015	Champaign County Board of Health	Disease Control, Physical and Environmental Health
2011-2012	Vermilion County Health Department /UIC Institute of Healthcare Innovation	IPLAN Assessment, Data Collection, and Analysis of key health indicators. Facilitate and Moderate Community Partnership Meetings
2010-2011	Champaign Urbana Public Health District	IPLAN (Local Needs Assessment)

University-Community Partnerships

<u>YEAR</u>	<u>ORGANIZATION/FUNDER</u>	<u>PARTNERSHIP FOCUS</u>
2014-2015	National Informatics PHN (public health nurse) Partnership	Develop case studies for student instruction using the Omaha System as a pedagogical tool for PHN assessment, evidenced-based interventions and evaluation
2013-present	Illinois Public Health Nurse Workforce	Identify academic and professional collaborative practice barriers.
2011-present	Peoria Community Sexually Transmitted Disease Collaborative Coalition (Chair)	Conducted literature review on use of social media intervention to address STD incidence in adolescents and young adults
2010	Money Follows the Person/Federal Pilot Program	Developed Client and Caregiver Education Modules on Depression, Bipolar Disorder & Stress Management Developed Care Management Training and Case Studies Tutorial for Training Coordinators

PROFESSIONAL SERVICE- UNIVERSITY OF ILLINOIS AT CHICAGO

University

2015-present	UIC Faculty Senate member
2013-present	UIC Collaborative for Excellence in Inter-professional Education
2011-present	UIC Honors College Fellow

College of Nursing

2021-	Springfield Campus Director Search Committee- Chair
2018-2019	Appointment, Promotion, and Tenure Committee
2018-2020	Nursing Service Plan Board
2017-2018	Website Design Committee
2017-2017	BSN Curriculum Revision Workgroup
2016-2020	Information Technology Council
2016-2017	Clinical Lab Coordinator Search Committee
2016-2017	Associate Dean for Academic Affairs Search Committee
2016-2019	Academic Programs and Evaluation Committee
2015-present	Department Head and Regional Director Committees
2015-present	Student Recruitment and Retention Committee
2014-2016	Nursing Service Plan Board

2014-2019 Administrative Council
 2014-present Academic Operations Committee
 2014-2015 Faculty Executive Committee
 2013-present Inter-professional Education Immersion (Chicago/Peoria/Springfield) Committee
 2013-2015 Commencement Committee
 2013-2015 Diversity Strategic Planning Committee
 2013-2014 DNP Curriculum Revision Committee
 2012-2013 Graduate Admissions & Academic Standards Committee-**Chair**
 2011-2012 Graduate Admissions & Academic Standards Committee-Member
 2008-present Undergraduate Course Coordinator Committee
 2008-2011 Undergraduate Curriculum Subcommittee-Urbana
 2008-2010 Scholarship/Awards & Recruitment
 2008-2010 Masters in Nursing (Generic) Curriculum Subcommittee

Health Systems Science Department

2021 Teaching Evaluation Dr. Rebecca Singer
 2020 Paper Preparer Dr. Robin Shannon
 2019 Teaching Evaluation Dr. Saria Lofton
 2018-2020 Appointment, Promotion and Tenure Committee
 2013-2014 Appointment, Promotion and Tenure Committee
 2013-2014 Dept. Head Search Committee
 2013-2014 Clinical Peer Review
 2011-2015 Advisory Committee
 2011-present Advanced Population Health Nurse (APHN) and MS/MPH Committee

Urbana Regional Campus

2011-2016 Advisory Council-**Chair**

Students (e.g., student organizations)

2009-present Faculty Advisor Student Council Organization-128 members
 2008-present Student Leadership Mentor-Illinois Leadership Center
 2008-present Faculty Advisor Student Nurses Association Organization-120 members

TEACHING

Doctor of Nursing Practice Committees-Chair

2020-2023	Karin Vermillion	An Educational Intervention to Improve Documentation of Seclusion and Restraint
2020-2022	Maria Miyat	Utilization of Welcoming Packets to Improve Diabetic Nurse Educator and Registered Dietician Referral Appointment Compliance and Patient Health Indicators
2019-2021	Sonja Bjelland	An Intervention to Increase Staff Confidence in Conversations About End-Of-Life Preferences

2018-2021	Shelby Stevenson	Mental Health Literacy Dissemination in Non-psychiatric Settings: A Quality Improvement Project
2018-2020	Kate Srikant	Accommodating the Student with Special Health Care Needs: A Quality Improvement Project for Teachers
2018-2020	Madeline Rodriquez	Surgical Site Marking and Mapping
2017-2019	Abigail Hoekstra	Health Literacy
2017- 2019	Marianne Kopmann	Health Literacy
2016-2017	Kristen Hufford	Breastfeeding Buddies
2015-2016	Emily Larke	Improving sexual health assessments in primary care
2014-2015	Dorothy Kozakowski	Use of evidenced based practice measures by sexual assault nurse examiners in Illinois
2013-2014	Monica Lee	An educational social media-based sexual health intervention: An evidence-based project

Doctor of Nursing Practice Committees-Committee Member

2017-2019	Darrin Clutteur	HPV Community Based Intervention
2016-2017	Barb Agbo	DNP; Evaluation of cardiac nurse navigator program
2013-2015	Chastity Osborn (Capella University)	Design of a tactile educational tool to decrease the incidence of STDs among rural adolescents
2013-2015	Ida Hess	Diabetes foot self-care instructions via Facebook
2013-2015	Deb Lowrance	Pregnancy weight gain: Can it be improved?
2013-2014	Jan Whitehead	Proposal for Asymptomatic STI screening
2012-2013	Patricia Eathington	Delivering sexually transmitted infection education via text messaging: An evidenced based project

Masters Projects Chair

2016-2017	Tessa Audo	MSN; Food as Medicine Outreach Program
2016-2017	Min Jung Kim	MSN; Needs Assessment of Homeless Population of Champaign County

Masters Projects Committee Member

2013-2014	Jiwon Oh	Korean Health Literacy
2013-2014	Melissa Salgado	Behavioral factors and mammography utilization among Mexican women: An integrative review

Honors College Capstone Projects

2020-2022	Katherine Raycraft	TBD
2018-2020	Ella Odiko-Pim	Dropped program before completion
2015-2017	Carolyn Wainer	Comprehensive vs. abstinence only sexual health education
2015-2017	Bridgette Lona	STD Incidence
2015-2016	Cesar Hernandez	Cesarean versus Vaginal Delivery Infection Rates
2011-2013	Diana Dominquez	Breastfeeding education for incarcerated women and its influence on infant outcomes
2009-2011	Carolyn Moran	Describing and diagnosing attention deficit disorder and the treatments and influences that affect the disease
2008-2010	Haley Filinson	Ethical implications of HPV vaccination
2008-2010	Nadia Froehling	Champaign-Urbana community resources for women with rheumatoid arthritis

Visiting Scholar

2015-2016	Alice Ma-Visiting Chinese Scholar-UIC Global Health Leadership
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COURSES TAUGHT POST DNP DEGREE

Graduate Courses

<u>RUBRIC</u>	<u>TITLE</u>	<u>SEMESTERS</u>
NURS 406 & NUPH 416	Integrated Healthcare: Community	Spring 2021 Spring 2020 Spring 2019 Spring 2018 Spring 2017

NURS 542	Health Promotion Theories and Population-Focused Interventions	Fall 2016 Fall 2015
NUPR 520	Clinical Synthesis Practicum for the Advanced Generalist Nurse	Fall 2020 Summer 2020 Fall 2019 Fall 2018 Summer 2018 Fall 2017 Fall 2016
NUPR 556	Evidenced Based Practice 4	Spring 2021 Fall 2020 Fall 2019 Fall 2018
NUPR 557	Evidenced Based Practice 5	Spring 2021 Spring 2020 Spring 2019 Spring 2017
NURS 557	DNP Practicum	Summer 2017 Spring 2017
NUPR 580	Independent Study Practicum for Advanced Public Health Nursing	Spring 2015
NUSP 518	Population Focused Nursing Interventions in Primary Care	Fall 2014 Fall 2013 Fall 2012
NUPR 528	Practicum in Population Focused Nursing Interventions	Fall 2014 Fall 2013 Fall 2012 Fall 2011
NUPR 513	Internship in Advanced Nursing	Fall 2014
NURS 562	Synthesis Project Evaluation	Spring 2014
NURS 561	Synthesis Project Implementation	Fall 2013
NUPR 584	DNP Practicum I	Spring 2012

NUPR 585	DNP Practicum II	Spring 2012
NURS 550	Evidence Based Practice	Spring 2012

Undergraduate Courses

<u>RUBRIC</u>	<u>TITLE</u>	<u>SEMESTERS</u>
NURS 361	Nursing Care of Populations	Spring 2020 Fall 2019 Spring 2019 Fall 2018 Spring 2018 Fall 2017
NURS 304	Professional Nursing 3	Fall 2019 Fall 2018
NURS 385	Clinical Concepts and Processes in Population Focused Nursing	Spring 2017 Spring/Fall 2016 Spring/Fall 2015 Spring/Fall 2014 Spring/Fall 2013 Spring/Fall 2012 Spring/Fall 2011
NUEL 399	Undergraduate Independent Study	Fall 2016

GUEST LECTURE

NURS 361	Nursing Care of Populations: Community as Client/Health Education	Feb 8, 2021
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CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

Board of Health

NAME: _____

ADDRESS: _____
Street City State Zip Code

EMAIL: _____ **PHONE:** _____

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BOARD: _____

BEGINNING DATE OF TERM: _____ **ENDING DATE:** _____

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of Champaign County? Yes No
2. Are you a licensed physician or dentist? Yes No If yes, please explain: _____
3. What experience and background do you have which you believe qualifies you for this appointment?

4. Do you have experience in the mental health field? Yes No If yes, please explain:
- _____

5. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

6. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

7. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

8. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

9. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Signature

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Kim Wolowiec-Fisher

ADDRESS: 603 Haines Boulevard Champaign IL 61820
Street City State Zip Code

EMAIL: kimwfisher@gmail.com PHONE: 8473470394

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Mental Health Board / OR Developmental Disabilities Board *AK*

BEGINNING DATE OF TERM: 01/01/2021 ENDING DATE: 12/31/2024

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

~~When I lived in Evanston, I was a member of the Evanston Mental Health Board from 2010-2013 and served as both Vice Chair and Chair of the Mental Health Board. In this role, I worked with city staff to implement the goals of the Board, worked through the grant cycle process for local agencies seeking funding, and advocated to City Council for supports and services for individuals with disabilities in Evanston. Further, when I lived in Tempe, Arizona, I was a member of the City of Tempe Disability Commission (2016-2017) where we worked with city staff to prioritize the needs of Tempe residents with disability. This included supporting White Cane Day events in the community, disability-focused job fair, and accessible bus transportation. I also was a special educator and am currently a special education professor at Illinois State University.~~

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

~~The Board Member's duties include being a good steward of public monies in supporting and allocating funding for services that support individuals with disability. Board Members also assist the county in meeting the objectives of Champaign County in services of individuals with disabilities and those that support them.~~

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

~~I have knowledge and experience on the operations of city boards, particularly Mental Health Board, from my time in both Evanston, Illinois and Tempe, Arizona. The general operations includes receiving tax levied monies that are appropriated to local agencies who support, program, and advocate for individuals with disabilities who meet the objectives of the Board.~~

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

I do not believe I have any conflict of interest.

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Kim Fisher

Signature

11/20/2020

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

RECEIVED
4/13/21

Mental Health Board / Developmental Disabilities Board

NAME: Georgiana Schuster

ADDRESS: 3739 THORNHILL CIRCLE CHAMPAIGN IL 61822
Street City State Zip Code

EMAIL: schuster.georgiana@gmail.com PHONE: 217-493-0695

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BOARD: Champaign County Developmental Disabilities Board

BEGINNING DATE OF TERM: 7/1/21 ENDING DATE: 6/30/22

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a resident of the Champaign County? Yes No
2. Are you employed with the Office of Developmental Disabilities, Illinois Department of Human Services or any facility operating under contract with the MHB or DDB? Yes No
3. What experience and background do you have which you believe qualifies you for this appointment?

I have an adult daughter with I/DD and MH issues. She was born in and has lived all her life, until 2018, in Champaign County. She, and I as her advocate, have experienced the I/DD system in CC.

4. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe the role of a board member is to ensure that taxpayer's money is being spent appropriately. I envision carrying out that role by paying close attention to agencies that request and utilize those funds.

- 5. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I have been on the CCDBB for 1 year and 3 months. I am aware that the CCDBB, in conjunction with CCMHB own 2 homes in Champaign County. I do not know much about the management, staff, taxes & fees of these properties -

- 6. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

NONE

- 7. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

- 8. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Georgiana Schuster
Signature

4/12/21
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

Forest Preserve District Board

NAME: William G. Goodman

ADDRESS: 1904 Golf Drive, Mahomet, Illinois 61853

Street

City

State

Zip Code

EMAIL: wggoodma@gmail.com

PHONE: 217-586-3617

Check Box to Have Email Address Redacted on Public Documents

BEGINNING DATE OF TERM: July 1, 2021

ENDING DATE: June 30, 2026

The Champaign County Executive appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Executive in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE THIS APPLICATION AND AN INTERVIEW WITH THE COUNTY EXECUTIVE.**

1. Are you a legal voter within the Forest Preserve District? Yes No

2. What experience and background do you have which you believe qualifies you for this appointment?

I am completing my first five year term as a Commissioner for the Champaign County Forest Preserve District. During the past two years I have served as Treasurer of the Board and have learned a great deal of the financial intricacies required for the fiduciary responsibilities of the board. Also, over the past few years, I have been a member of the YES Committee which provided guidance to the effort to seek a tax rate increase for the district. Both of these responsibilities offered the opportunity to gain extensive knowledge of our outstanding programs and critical needs. My academic training includes a B.S. in Accounting, a Masters Degree in Higher Education and an M.B.A. I held several administrative positions at the University of Illinois which provided experience in dealing with complex budget and personnel matters and the development and management of capital projects. I retired two years ago as Associate Dean for Administration in the College

3. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

As an appointed board, we have the responsibility to 1) hire the Executive Director 2) develop strategic long range plans for our future, 3) Monitor the district's finances and progress towards goals, 4) Financial Planning and insure funds are appropriately used by the district, 5) be an advocate for the board to our communities. We should strive to understand the needs and interests of our taxpayers and to implement the programs allowed through the Downstate Forest Preserve District Act. We have a fiduciary responsible to insure that our funds are used appropriately and address the needs of the taxpayers of Champaign County. Having just approved a tax increase in the November election, we must insure that the new funding authorized by the referendum, is indeed used as we proposed to the taxpayers. The board must also identify and appoint the leadership necessary to carryout our annual goals and objectives. I believe the role of the commissioner is critical to approving the short term goals and objectives as developed by the professional staff. In order to meet this responsibility, it is required that commissioners

- 4. What is your knowledge of the appointed body’s operations, specifically property holdings and management, staff, taxes, fees?

As stated above in item #2, for the past two years I have served as Treasurer of the Board and have learned a great deal of the financial intricacies required for the fiduciary responsibilities of the board. I regularly (monthly) meet with the Executive Director and the Director of Business and Finance and his staff prior to each monthly board meeting in order to discuss financial and budget items to be presented to the board. These meetings cover issues such as tax revenue collections, salary and other compensation issues, and capital projects to be undertaken by the district. The board annually reviews and approves the Operating Budget and the Capital Budget for the district. These discussions are usually in a special Study Session that allows for an in depth review and discussion of the budget. As a commissioner, during the past five years, I have visited each of the districts unique facilities and met with program staff at each location as we review program requests and

- 5. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

None at this time.

- 6. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

- 7. Would you be available to regularly attend the scheduled meeting of the appointed body? Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Signature

April 21,2021

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Rovee Fabi _____

ADDRESS: 819 Bloomington Road Champaign IL 61820 _____

Street City State Zip Code
rfabi@promisehealth.org

EMAIL: _____ **PHONE:** _____

Check Box to Have Email Address Redacted on Public Documents
RTAG Committee

NAME OF APPOINTMENT BODY OR BOARD: _____

BEGINNING DATE OF TERM: _____ **ENDING DATE:** _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have been working in healthcare since 2010. I started with SmileHealthy 2010 and continued to work at Promise Healthcare since 2012 to present. Promise healthcare serves the underserved in Champaign County. To best serve our patients, Promise assess the need of the community. Public transportation is important to our patients and Promise. We want to ensure that public transportation is available and accessible not only to our patients but to the community.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The role of a committee member is to advise MTD and Champaign County on any transportation needs of the community and review/ensure that existing transportation services are adequate. If transportation services are not adequate, make recommendations to improve it. Committee Member should also advise on any new projects that can improve services. A member can carryout these responsibilities by attending and participating in meetings regularly and use our network of contacts to share information about transportation services.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I am not knowledgeable on RTAG or MTD's operations.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Rafabi

Signature

03/23/2021

Date

Champaign County
Department of



Brookens Administrative Center
1776 E. Washington Street
Urbana, Illinois 61802

(217) 384-3708
zoningdept@co.champaign.il.us
www.co.champaign.il.us/zoning

**TO: Chris Stohr, Chair - Policy, Personnel and Appointments
Brad Passalacqua, Vice Chair - Policy, Personnel and Appointments
Committee of the Whole County Board Members**

FROM: John Hall, Zoning Administrator

DATE: April 16, 2021

**RE: Request for Job Evaluation Committee Review of new Senior Zoning
Technician Position**

ISSUE

Work tasks in the Planning & Zoning Department have evolved since the most recent job descriptions were approved in 2009. Two retirements in the past two years have forced staff to reallocate resources to cover the loss of our Zoning Technician/Administrative Secretary and our Zoning Officer. The Zoning Officer position was filled in 2019, and the new Zoning Technician will begin on May 3, 2021.

The remaining Zoning Technician has been with the Department for 28 years, and has consistently completed additional work duties beyond the Zoning Technician job description for years, even before the retirements. The employee's salary is well over the maximum in the salary range, and the employee has received only one 1% increase at the end of last year based on the extra duties they have been expected to perform for the Department.

REQUEST

Please recommend a new Senior Zoning Technician position be forwarded to the Job Evaluation Committee for consideration and review. This position would be senior to the Zoning Technician, and adds a supervisory role along with most office management duties. If it is determined that a salary adjustment is advisable, the JEC's recommendations will be returned to the COW for consideration.

Attachments

- A Current Zoning Technician job description (2009)
- B Draft Senior Zoning Technician job description (revisions shown)
- C Draft Senior Zoning Technician job description (clean copy)

Champaign County Job Description

Job Title: Senior Zoning Technician
Department: Planning & Zoning
Reports to: Director of Planning & Zoning
FLSA Status: Non-Exempt
Grade Range: *(Job Evaluation Review requested)*
Prepared Date: April 2021

SUMMARY In the absence of the Zoning Technician, responsible as the initial contact with the general public seeking permits and for intake and preliminary review of permit applications as required by the Zoning Ordinance. Provides support to other Zoning staff by serving as primary staff for monitoring minimum zoning requirements, Illinois Plat Act determinations, and commercial permit reviews. Performs most office manager duties and contributes to budget documents.

The more experienced Senior Zoning Technician has the authority to answer all but the most complicated lot division inquiries.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

Helps respond to inquiries regarding Planning & Zoning and refers inquiries to appropriate personnel.

Makes interpretations of ordinance provisions under general supervision of Director.

Answers straightforward and more complicated zoning inquiries regarding the current zoning district of the property, the uses that are authorized, the soil types to determine maximum lot size, mapped floodplain information, and other regulations related to that district.

Assists the Senior Planner with review of site plans in zoning cases and subdivision plat reviews.

Helps answer written, telephone, and in-person inquiries from the public regarding application process and procedures.

In the absence of the Zoning Technician, receives and performs preliminary review of initial permit submittal and related inquiries.

Prepares permit applications for final review; flags issues and questions; obtains related documents and data as required for review and determination of request.

Requests addresses and notifies property owners and other required parties of the address assignment. Also prepares and transmits property address changes.

Prepares compliance certificates and helps maintain all permit files and records.

Has equal responsibility with the Zoning Officer for conducting straightforward field inspections as required.

Receives complaints in the absence of the Zoning Officer and, in consultation with the Director, may also make the initial contact with suspected violators and may even send the official Notices of Violation.

In the absence of the Administrative Secretary/Zoning Technician, documents Zoning Board of Appeals meetings, including attendance, taking minutes, audio recording, and the record of motions and votes.

Responsible for the production of monthly Permit Report and providing the information to various reporting agencies.

Maintains the official files of all land use regulations and ordinances.

Performs department bookkeeping and compiles accurate financial records including receipt of funds, disbursements, operational costs, trial balances, and costs charged to proper project. Ensures that accurate and prompt billings are established and payments are received.

Performs purchasing tasks for the department by contacting vendors, preparing and typing requisitions, approving invoices for payment and maintaining records of purchases, and inventory of equipment.

Reviews all Zoning staff timesheets prior to final approval by the Zoning Administrator.

Assists the Zoning Administrator with budget review and budget amendments as needed.

May perform other related duties as assigned.

SUPERVISORY RESPONSIBILITIES Provides work direction to the Zoning Technician.

QUALIFICATIONS to perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE Associate's Degree (A.A.) or equivalent from a two-year college or technical school in building construction, architecture or related field plus a minimum of 5 years' experience. Requires proficiency in drafting techniques including the use of GIS software and a working knowledge of standard surveying practice and note taking. Should have experience in field inspection of construction techniques and materials.

LANGUAGE SKILLS Ability to read, analyze, and interpret blueprints, maps, technical procedures, or governmental regulations. Ability to write reports and business correspondence. Ability to effectively present information and respond to questions from groups, contractors and employees of the organization.

MATHEMATICAL SKILLS Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical solutions.

REASONING ABILITY Ability to solve practical problems and deal with a variety of concrete variables in situations where standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS As required.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to sit; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee is occasionally required to stand; walk; climb or balance; and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, and ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. While performing the duties of this job, the employee is frequently exposed to moving mechanical parts. The employee is occasionally exposed to high, precarious places, and outside weather conditions. The noise level in the work environment is usually quiet to moderate.



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloepfel, County Executive

MEMORANDUM

TO: Chris Stohr, Chair - Policy, Personnel and Appointments
Brad Passalacqua, Vice Chair - Policy, Personnel and Appointments
Committee of the Whole County Board Members

FROM: Darlene A. Kloepfel, County Executive

DATE: April 16, 2021

RE: Request for Job Content Evaluation Committee Review of new Assistant Animal Control Director Position

I am writing to request your approval to submit to the Job Content Evaluation Committee the new position of Assistant Animal Control Director. The non-bargaining position of Assistant Animal Control Director would be an additional position in the department to provide back-up for critical and essential management functions of the department.

The department has had a long-standing need for back-up to the Director when the Director is out of the office but has not had the budget to add a position. Last December, Rantoul decided to contract with the county for provision of its animal control services when its warden retired. The additional service area has only increased the need for an Assistant Director.

This new contract also has increased the department's budget enough to be able to consider finally adding an Assistant Director, who would manage and supervise the operation and maintenance of the County's Animal Control Program, including the staff positions of Clerk, Animal Control Warden, and Kennel Worker, in the absence of the Director. The duties, responsibilities, job title, and job classification of the Animal Control Director would remain unchanged.

Pursuant to the County's Personnel Policy Section 9-4.4(a), I request your approval to submit the attached job description for the Assistant Animal Control Director position to the Job Content Evaluation Committee for review and evaluation.

Thank you for your consideration of this request.

Champaign County Job Description

Job Title: Assistant Animal Control Director

Department: Animal Control

Reports To: Animal Control Director

FLSA Status: Exempt

Grade Range: TBD

Prepared Date: March 2021

SUMMARY Under managerial direction, assists with planning, directing, and coordinating the field and office activities of the County's Animal Control Program.

PRIMARY DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Under the direction of the Animal Control Director, manages and supervises the operation and maintenance of the County's Animal Control Program; directs the apprehension, impounding, and disposing of stray or vicious animals; supervises subordinates engaged in clerical duties, including processing dog registrations and administrative support; supervises subordinates engaged in the feeding, care, and disposal of animals; directs the maintenance and cleaning of the facility, vehicles, and equipment; responsible for fee collections; supervises record maintenance and prepares required reports.

Arranges for or provides training to employees in animal control procedures.

Assists with development of the operating budget; approves expenditures; recommends capital expenditures; projects overtime requirements.

Oversees and responds to questions, concerns, or complaints from animal owners, officers, the public, or organizations; handles irate citizens and difficult situations arising from the enforcement of Animal Control Ordinances and laws.

Researches and enforces state and County laws and ordinances; writes citations; advises citizens of animal control laws and ordinances; consults with State's Attorney on difficult cases; ensures proper documentation of pertinent information.

Interprets legal statutes, codes, and ordinances; creates or modifies ordinances related to animal control.

Euthanizes animals deemed unadoptable or dangerous to population.

Performs related work as required.

SUPERVISORY RESPONSIBILITIES Directly supervises Animal Control Wardens, Kennel Workers, and a Clerk and a Senior Clerk. Responsibilities include interviewing, hiring, and training employees; planning, assigning, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each primary duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE High School diploma or GED diploma is required. An Associate's Degree or graduation from an accredited four-year college or university with major course work in Agriculture, Business or Public Administration, is preferred. Considerable progressively responsible experience (1-3 years) in supervising an Animal Control Program or related work; or any equivalent combination of education, training and experience that demonstrates the above listed knowledge, skills, and abilities. Considerable knowledge of diseases and the proper handling of mean or vicious animals.

LANGUAGE SKILLS Ability to read and interpret documents such as federal and state regulations, operating and maintenance instructions, and procedure manuals. Ability to write reports and correspondence. Ability to speak effectively before groups of employees, public safety employees or the general public.

MATHEMATICAL SKILLS Ability to add, subtract, multiply, and divide in all units of measure using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw graphs or simple maps.

REASONING ABILITY Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in written or diagram form and deal with several abstract and concrete variables.

CERTIFICATES, LICENSES, REGISTRATIONS Valid Illinois Driver's License.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the primary functions of this job. While performing the duties of this job, the employee is frequently required to bend; stand; stoop; crawl; walk; sit; and talk; or hear. The employee is occasionally required to use hands to finger, handle, or feel; and reach with hands and arms. The employee must be able to handle live and dead animals, and occasionally lift and/or move up to 75 pounds. Specific vision abilities required by this job include close vision, distance vision and color vision.

WORK ENVIRONMENT While performing the duties of this job, the employee is exposed to hazards associated with traffic; animal bites; blood from animals; hazards associated with infected animals and controlled substances. Work is performed both inside in an office environment and outside while visiting inspection facilities. The noise level in the work environment is usually moderate to loud.



Aaron Ammons
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

COUNTY CLERK
MONTHLY REPORT
APRIL
2021

Liquor Licenses & Permits	0.00
Civil Union License	0.00
Marriage License	5,460.00
Interests	19.34
State Reimbursements	-
Vital Clerk Fees	26,716.10
Tax Clerk Fees	6,781.70
Refunds of Overpayments	4.00
TOTAL	38,981.14
Additional Clerk Fees	1,632.00