

CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE
Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda
County of Champaign, Urbana, Illinois
Tuesday, February 9, 2021 at 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

<u>Agenda Items</u>	<u>Page #</u>
I. <u>Call to Order</u>	
II. <u>Roll Call</u>	
III. <u>Approval of Agenda/Addenda</u>	
IV. <u>Approval of Minutes</u>	
A. January 12, 2020 – Regular Meeting	1-11
V. <u>Public Participation</u>	
• Being accepted remotely through Zoom – for instructions go to: http://www.co.champaign.il.us/CountyBoard/Committee Of The Whole/2021/210209 Meeting/210209 Zoom Instructions.pdf	
VI. <u>Closed Session</u>	
A. Closed session pursuant to 5 ILCS 120/2(c)11 to consider litigation which is pending against or on behalf of Champaign County, and litigation which is probable or imminent against or on behalf of Champaign County	
VII. <u>Communications</u>	
VIII. <u>Policy, Personnel, & Appointments</u>	
A. County Executive	
1. Monthly HR Report – January 2021	12-14
2. Appointments/Reappointments (<i>italics indicates incumbent</i>)	
a. Resolution appointing Brian Rector to the Champaign County Board of Review, unexpired term ending 5/31/2022	15-18
b. County Board Liaison Appointments	19-20
c. Currently vacant appointments – full list and information is available on the County’s website at: http://www.co.champaign.il.us/CountyExecutive/appointments/CurrentVacant Openings.pdf (information only)	
d. Applications for open appointments (information only)	21
i. Locust Grove Cemetery Association – 1 position – unexpired term ending 6/30/2026	
• <i>Marcia Fisher</i>	22

- 3. Requirements for Reapportionment of County Board Districts 23-29
 - 4. COVID-19 testing option for County employees (*to be distributed* – discussion only)
 - B. County Clerk
 - 1. Monthly Report – January 2021 30
 - C. Other Business
 - D. Chair’s Report
 - F. Designation of Items to be Placed on the Consent Agenda
- IX. Finance**
- A. Budget Amendments/Transfers
 - 1. Budget Amendment 20-00063 31-32
 - Fund 080 General Corporate / Dept 042 Coroner
 - Increased Appropriations: \$15,990
 - Increased Revenue: \$28,853
 - Reason: To cover end of FY20 additional autopsy and toxicology related expenses.
 - Budget amendment is revenue and expenditure neutral due to increased FY20 revenue from statutory fees and reimbursement of coroner costs totaling approximately \$28,853 in additional revenue
 - 2. Budget Amendment 20-00064 33-34
 - Fund 679 Child Advocacy Center / Dept 179 Child Advocacy Center
 - Increased appropriations: \$2,245
 - Increased revenue: \$0
 - Reason: Increase in spending authority to pay for end of year expenses. See memo.
 - 3. Budget Transfer 20-00009 35-36
 - Fund 076 Tort Immunity Tax Fund / Dept 075 General County
 - Amount: \$28,626
 - Reason: To pay final FY2020 worker’s compensation premium billing.
 - 4. Budget Transfer 20-00008 37-41
 - Fund 080 General Corporate / Dept 030 Circuit Clerk
 - Amount: \$5,202
 - Reason: \$5,201.53 in publications run between 12/1/19 and 5/14/20 in the News Gazette were unpaid. News Gazette has waived service charges for past due amounts. Requesting personnel funds be transferred to cover past due amounts so 080-030 non-personnel lines can be used for any remaining and en route invoices.
 - 5. Budget Amendment 21-00011 42-43
 - Fund 630 Cir Clk Operation & Admin / Dept 030 Circuit Clerk
 - Increased Appropriations: \$89,000
 - Increased Revenue: \$0
 - Reason: The Circuit Clerk’s Office has 34 desks in one large room; many side by side. Staff in this area answer 300 to 350 calls a day. Partitions would provide sound dampening, improve COVID-19 social distancing, and still allow visibility across the room. Clerk will absorb cost of labor.

6. Budget Amendment 21-00007 44-45
Fund 091 Animal Control / Dept 247 Animal Warden Services
Increased Appropriations: \$16,077
Increased Revenue: \$0
Reason: Transfer from fund balance to cover the cost of van conversion. Was originally budgeted for in FY2020 but the conversion was not complete by the end of the year.

7. Budget Amendment 21-00009 46-48
Fund 075 Regional Planning Comm / Dept 899 US Dpt of Treas Rntl Asst
Increased Appropriations: \$6,215,623
Increased Revenue: \$6,215,623
Reason: See attached

8. Budget Amendment 21-00010 49-51
Fund 105 Capital Asset Replcmt Fnd / Dept 051 Juvenile Detention Center, 059 Facilities Planning
Increased Appropriations: \$85,833
Increased Revenue: \$0
Reason: Re-encumber funds for Courthouse and JDC video security and master control projects started in FY2020; however, not completed until January 2021

- B. Treasurer
 1. Monthly Report – January 2021 – Reports are available on the Treasurer’s webpage at: <http://www.co.champaign.il.us/treasurer/reports.php>

 2. Resolution authorizing the County Executive to assign mobile home tax sale certificate of purchase 52

- C. Auditor
 1. Monthly Report – January 2021 - Reports are available on the Auditor’s webpage at: <http://www.co.champaign.il.us/auditor/countyboardreports.php>

- D. County Executive
 1. Resolution abating certain taxes hereto levied to pay the principal of and interest on various outstanding bonds of the County of Champaign, Illinois 53-56

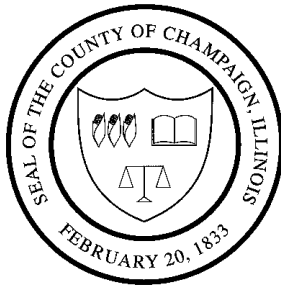
 2. RFQ2020-006 – Employee Health Insurance & Related Benefits Broker Consultant Services 57-58

 3. COVID-19 testing option for County employees (*to be distributed*)

- E. County Clerk
 1. Resolution authorizing an acceptance agreement between Champaign County and the Illinois State Board of Elections for a Voter Registration State Grant 2021 59-61

2. Budget Amendment 21-00008 62
Fund 080 General Corporate / Dept 022 County Clerk
Fund 628 Election Assist/Accessibility / Dept 022 County Clerk
Increased Appropriations: \$80,369
Increased Revenue: \$80,369
Reason: Grant funds to offset cost for annual license fees of voter registration system, VBM, staff time for IVRS work, ETC....
- F. Other Business
- G. Chair's Report
- H. Designation of Items to be Placed on the Consent Agenda
- X. Justice and Social Services**
- A. Monthly Reports – All reports are available on each department's webpage through the department reports page at: <http://www.co.champaign.il.us/CountyBoard/Reports.php>
- Animal Control – November & December 2020
 - Probation & Court Services – December 2020 and 4th Quarter Report
- B. Rosecrance Re-Entry Financial Report – December 2020 (information only) 63
- C. Memorandum of Understanding for implementation of the Moral Reconciliation Therapy for youth ages 11-18 in Champaign County 64-65
- D. Other Business
- E. Chair's Report
- F. Designation of Items to be Placed on the Consent Agenda
- XI. Other Business**
- XII. Adjournment**

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact the Office of the County Executive, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.



CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE
Finance/ Policy, Personnel, & Appointments/Justice & Social Services
County of Champaign, Urbana, Illinois
Tuesday, January 12, 2021 at 6:30 p.m.
Brookens Administrative Center/Zoom
1776 East Washington Street, Urbana, Illinois

MINUTES – Subject to Approval

Members Present via Zoom: Titianna Ammons, Aaron Esry, Stephanie Fortado, Jim Goss, Stan Harper, Jordan Humphrey, Mary King, Jim McGuire, Diane Michaels, Brad Passalacqua, Jacob Paul, Cameron Raab, Emily Rodriguez, Chris Stohr, Jennifer Straub, Steve Summers, Leah Taylor, Eric Thorsland, Jodi Wolken

Members Physically Present: Kyle Patterson

Members Absent: Lorraine Cowart

Others Present: Darlene Kloeppel (County Executive), Tami Ogden (Deputy Director of Finance), Megan Robison (Recording Secretary), Aaron Ammons (County Clerk), Angela Patton (Chief Deputy County Clerk), Michelle Jett (County Clerk Director of Training), Cassandra “CJ” Johnson (Treasurer), DeShawn Williams (Chief Deputy Treasurer), Dustin Heurman (Sheriff), George Danos (Auditor), Orion Smith (Chief Deputy Auditor), Lisa Benson (Community Services Director – RPC), Julia Rietz (State’s Attorney), Barb Mann (Assistant State’s Attorney)

Agenda Items

I. Call to Order

Chair Patterson called the meeting to order at 6:34 p.m.

II. Roll Call

A verbal roll call was taken, and a quorum was declared present

III. Approval of Agenda/Addenda

MOTION by Mr. Thorsland to approve the agenda; seconded by Ms. King. Upon roll call vote, the **MOTION CARRIED** unanimously.

IV. Approval of Minutes

A. November 10, 2020 – Regular Meeting (*to be distributed*)

MOTION by Ms. Michaels to approve the minutes of November 10th, 2020; seconded by Ms. Straub. Upon roll call vote, the **MOTION CARRIED** unanimously.

V. Public Participation

Benjamin Beaupre spoke about the Facilities Committee and the items on their agenda. He shared the current COVID statistics and his disgust for blatant disregard of the current rules.

John Bambenek, Champaign, supports the consolidation of the Recorder's Office with the County Clerk's Office. He would like to see the date of consolidation moved closer to the election.

Judi was here speaking as the voice of the dog that was euthanized by Animal Control around Christmas. She spoke about the Animal Control statistics, Animal Control Ordinance and the death of the dog Dada.

Amy Hatch, Champaign resident, spoke about the concerns over the Animal Control actions. She shared her concerns about the many horror stories that have been shared on social media, the statements made by the County, the lack of transparency within the Animal Control Office and questioned the roll of the County Executive.

Sarah Rochnowski personally knows Monica Lopez and her dog that was euthanized. She has started a petition to remove anyone from Animal Control that had a part in this euthanasia. She would like to see justice for the dog.

Terry Flick, previous County Correctional and Animal Control officer, and currently nationally certified Animal Control Officer in Knoxville. Asked anyone to email him with questions they may have.

Karen Boudreau, Champaign resident, appalled with Animal Control and the County Executive. She asked why these dogs can't be sent to rescues throughout the U.S.? Suggested that the animals be posted to the various social media sites to assist with locating the owners.

Ming Kuo, Urbana resident, speaking in favor of the elimination of the Recorder of Deeds Office.

Melinda Barthelme, Founder/Director of the Animal Rescue in Newton, IL, believes Champaign County has many resources to be able to send the animals from Animal Control to various rescues.

VI. Communications

Mr. Harper requested for the County Board to step in and help the small businesses.

VII. Finance

A. Budget Amendments/Transfers

1. Budget Amendment 20-00060
Fund 080 General Corporate / Dept 036 Public Defender
Increased Appropriations: \$8,118
Increased Revenue: \$0

MOTION by Ms. King to recommend County Board approval of a resolution authorizing budget amendment 20-00060; seconded by Ms. Straub. Upon roll call vote, the **MOTION CARRIED** unanimously.

2. Budget Amendment 20-00061
Fund 110 Workforce Development Fund / Dept 763 WIOA Formula Grant I
Increased Appropriations: \$250,000
Increased Revenue: \$250,000
Reason: More expenses are needed than originally anticipated

MOTION by Ms. Taylor to recommend County Board approval of a resolution authorizing budget amendment 20-00061; seconded by Mr. Summers. Upon roll call vote, the **MOTION CARRIED** unanimously.

3. Budget Amendment 20-00062
Fund 679 Child Advocacy Center / Dept 179 Child Advocacy Center
Increased Appropriations: \$4,250
Increased Revenue: \$0
Reason: Increase in spending authority to reflect additional grant funds, which were expended in FY20. See memo.

4. Budget Amendment 21-00006
Fund 679 Child Advocacy Center / Dept 179 Child Advocacy Center
Increased Appropriations: \$12,750
Increased Revenue: \$17,000
Reason: Increased spending authority and revenue to show additional grant funds awarded to CAC. Budget amendment 21-6 shows county FY21 portion of expenses, as well as full reimbursement. See memo

OMNIBUS MOTION by Mr. Goss to recommend County Board approval of resolutions authorizing budget amendments 20-00062 and 21-00006; seconded by Mr. Thorsland. Upon roll call vote, the **MOTION CARRIED** unanimously.

5. Budget Amendment 21-00001
Fund 104 Early Childhood Fund / Dept 891 Emergency Ed Relief - CARES
Increased appropriations: \$29,092
Increased revenue: \$29,092
Reason: This federal pass-through CARES funding is awarded to programs that have been identified as disproportionately impacted by COVID-19. This one-time award will be utilized to provide developmentally appropriate hands-on home learning materials that will provide parents with the support they need to advance remote learning. PPE's for children and staff.

MOTION by Ms. Michaels to recommend County Board approval of a resolution authorizing budget amendment 21-00001; seconded by Ms. Ammons. Upon roll call vote, the **MOTION CARRIED** unanimously.

6. Budget Amendment 21-00003
Fund 075 Regional Planning Commission / Dept 874 ESF Diversion Case Management
Increased Appropriations: \$40,000
Increased Revenue: \$40,000
Reason: See attached

MOTION by Ms. Taylor to recommend County Board approval of a resolution authorizing budget amendment 21-00003; seconded by Mr. Passalacqua. Upon roll call vote, the **MOTION CARRIED** unanimously.

7. Budget Amendment 21-00004
Fund 075 Regional Planning Commission / Dept 873 Healthy Homes Weatherize
Increased Appropriations: \$120,000
Increased Revenue: \$120,000
Reason: See attached

MOTION by Mr. Esry to recommend County Board approval of a resolution authorizing budget amendment 21-00004; seconded by Mr. Paul. Upon roll call vote, the **MOTION CARRIED** unanimously.

8. Budget Amendment 21-00005
Fund 083 County Highway / Dept 060 Highway
Increased Appropriations: \$250,000
Increased Revenue: \$250,000
Reason: DCEO Grant opportunity – HR210043 – Champaign County - \$250,000

MOTION by Ms. Michaels to recommend County Board approval of a resolution authorizing budget amendment 21-00005; seconded by Ms. King. Discussion followed regarding the appreciation for Representative Mike Marron’s work to secure the funding for this project. Upon roll call vote, the **MOTION CARRIED** unanimously.

9. Budget Transfer 20-00006
Fund 080 General Corporate / 075 General County, 040 Sheriff, 020 Auditor, 023 Recorder, 036 Public Defender
Amount: \$50,800
Reason: Transfer to cover budget shortage associated with FOP CBA increase negotiated in FY2020.
Transfers to cover budget shortage in various elected/appointed official lines due to pay period posting date in FY2020 rather than FY2021.

MOTION by Mr. Humphrey to recommend County Board approval of a resolution authorizing budget transfer 20-00006; seconded by Mr. Thorsland. Upon roll call vote, the **MOTION CARRIED** unanimously.

B. Treasurer

1. Monthly Report – November & December 2020 and Final Settlement Sheet – Reports are available on the Treasurer’s webpage

Received and placed on file

2. Resolution authorizing the execution of a deed of conveyance of the County’s interest or cancellation of the appropriate certificate of purchase on real estate, permanent parcel number 01-35-30-202-007
3. Resolution authorizing the execution of a deed of conveyance of the County’s interest or cancellation of the appropriate certificate of purchase on real estate, permanent parcel number 26-30-08-429-004
4. Resolution authorizing the execution of a deed of conveyance of the County’s interest or cancellation of the appropriate certificate of purchase on real estate, permanent parcel number 26-30-09-161-002
5. Resolution authorizing the execution of a deed of conveyance of the County’s interest or cancellation of the appropriate certificate of purchase on real estate, permanent parcel number 24-28-16-206-021
6. Resolution authorizing the execution of a deed of conveyance of the County’s interest or cancellation of the appropriate certificate of purchase on real estate, permanent parcel number 14-03-35-402-007
7. Resolution authorizing the execution of a deed of conveyance of the County’s interest or cancellation of the appropriate certificate of purchase on real estate, permanent parcel number 14-03-35-403-002
8. Resolution authorizing the execution of a deed of conveyance of the County’s interest or cancellation of the appropriate certificate of purchase on real estate, permanent parcel number 20-03-34-428-001

9. Resolution authorizing the execution of a deed of conveyance of the County's interest or cancellation of the appropriate certificate of purchase on real estate, permanent parcel number 20-09-29-427-001
10. Resolution authorizing the execution of a deed of conveyance of the County's interest or cancellation of the appropriate certificate of purchase on real estate, permanent parcel number 41-20-01-482-010
11. Resolution authorizing the execution of a deed of conveyance of the County's interest or cancellation of the appropriate certificate of purchase on real estate, permanent parcel number 92-21-16-403-012
12. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel number 29-050-0077
13. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel number 29-050-0125
14. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel number 20-032-0246
15. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel number 30-054-0006
16. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel number 29-050-0156
17. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel number 22-900-0050
18. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel number 30-060-0024
19. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel number 02-001-0046
20. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel number 15-025-0084
21. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel number 15-025-0132
22. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel number 15-025-0136
23. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel number 15-025-0694
24. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel number 20-032-0176
25. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel number 30-058-0384
26. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel number 15-025-0208
27. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel number 20-032-0056
28. Resolution authorizing the cancellation of the appropriate certificate of purchase on a mobile home, permanent parcel number 30-058-0239
29. Resolution authorizing the County Board Chair to assign a mobile home tax sale certificate of purchase. Permanent parcel number 20-032-0001
30. Resolution authorizing the County Board Chair to assign a mobile home tax sale certificate of purchase. Permanent parcel number 30-058-0081
31. Resolution authorizing the County Board Chair to assign a mobile home tax sale certificate of purchase. Permanent parcel number 30-055-0409
32. Resolution authorizing the County Board Chair to assign a mobile home tax sale certificate of purchase. Permanent parcel number 15-025-0461

33. Resolution authorizing the County Board Chair to assign a mobile home tax sale certificate of purchase. Permanent parcel number 25-900-0032
34. Resolution authorizing the County Board Chair to assign a mobile home tax sale certificate of purchase. Permanent parcel number 30-064-0013
35. Resolution authorizing the County Board Chair to assign a mobile home tax sale certificate of purchase. Permanent parcel number 15-025-0561

OMNIBUS MOTION by Ms. Taylor to recommend County Board approval of resolutions approving items #2-35 as read into the record; seconded by Ms. Michaels. Discussion followed with the Treasurer concerning the documents that were presented and the concerns about interest being charged. Upon roll call vote, the **MOTION CARRIED** unanimously.

C. Auditor

1. Monthly Report – November & December 2020 - Reports are available on the Auditor’s webpage

Received and placed on file

2. Signing authority on Circuit Clerk Financial Accounts

MOTION by Mr. Thorsland to recommend County Board approval of a resolution authorizing signatures for the Champaign County Circuit Clerk’s financial accounts; seconded by Ms. Wolken. Discussion followed regarding other signatures that may be required. Upon roll call vote, the **MOTION CARRIED** unanimously.

D. County Executive

1. Requesting authorization for the County Executive to add jurisdictions to the Tornado Siren Intergovernmental Agreement

MOTION by Ms. Rodriguez to recommend County Board approval of a resolution authorizing the County Executive to add jurisdictions to the Tornado Siren Intergovernmental Agreement; seconded by Mr. Summers. Upon roll call vote, the **MOTION CARRIED** unanimously.

- a. Budget Amendment 21-00002
Fund 080 General Corporate / Dept 012 Tornado Sirens
Increased Appropriations: \$7,150
Increased Revenue: \$7,150
Reason: Increased siren system costs to be reimbursed by other local government IGA participants. New repeater to be purchased in FY2021 and increased maintenance/software for new participants (Sidney and Pesotum). See memo for more information

Discussion followed regarding the details of this partnership and the County’s role. Upon roll call vote, the Committee unanimously voted to move this item forward to the County Board.

2. Establish a Property Assessed Clean Energy (PACE) Program in the County of Champaign, designating a PACE area, providing for property assessments and approving related matters

Ms. Kloeppel explained the details of this program and current projects that would like to take advantage of this program. She would like some direction on how to proceed. No one brought forward any objections to an RFQ being issued.

E. Other Business

None

F. Chair's Report

Ms. Fortado thanked the Board for her appointment and explained her two goals in this role: facilitating communication with all members of the Board and fulfilling the duties of financial oversight.

G. Designation of Items to be Placed on the Consent Agenda

VII. A. 1-9, B. 2-35, C. 2, D. 1a

VIII. Justice and Social Services

A. Monthly Reports – All reports are available on each department's webpage through the department reports page

- Animal Control – July 2016; April, May and July 2019; January, September and October 2020
- Probation & Court Services – August-November 2020 and 3rd Quarter Report
- Public Defender – October, November & December 2020
- Head Start – October and November 2020
- Emergency Management Agency – September-December 2020

Received and placed on file

B. Rosecrance Re-Entry Financial Report – October & November 2020

Information only

C. Animal Control Report

Ms. Taylor made sure the Board knew exactly what items they could discuss in an open session and informed everyone that the State's Attorney's Office is reviewing the Animal Control Policies and contracts with other agencies. Ms. Taylor would also like to establish a task force to make reform recommendations to the County Board. The Board members continued with discussion regarding items to be addressed, changes that could be made and what is required of the County. Members also spoke about their frustration with some of the details in the report and press releases.

D. Other Business

None

E. Chair's Report

None

F. Designation of Items to be Placed on the Consent Agenda

None

IX. Policy, Personnel, & Appointments

A. County Executive

1. Monthly HR Report – November & December 2020

Received and placed on file

2. Appointments/Reappointments (*italics indicates incumbent*)

a. Champaign-Urbana Mass Transit District Board

- *Bruce Hannon (D)*, who is re-appointed to a term 1/1/2021 – 12/31/2025
- Alan Nudo (R), who is appointed to a term 1/1/2021 – 12/31/2025

MOTION by Mr. Patterson to recommend County Board approval of resolutions appointing Bruce Hannon and Alan Nudo to the Champaign-Urbana Mass Transit District Board; seconded by Ms. Taylor. Upon roll call vote, the **MOTION CARRIED** unanimously.

b. Mental Health Board

- *Joseph Omo-Osagie*, who is re-appointed to a term 1/1/2021 – 12/31/2024

MOTION by Mr. Patterson to recommend County Board approval of a resolution appointing Joseph Omo-Osagie to the Mental Health Board; seconded by Ms. Fortado. Upon roll call vote, the **MOTION CARRIED** unanimously.

- Matt Hausman, who is appointed to a term 1/1/2021 – 12/31/2024

MOTION by Mr. Goss to recommend County Board approval of a resolution appointing Matt Hausman to the Mental Health Board; seconded by Mr. Paul. Discussion followed about the Policy Chair being involved in the interview process. Upon roll call vote:
Yea: 10 – Esry, Goss, Harper, McGuire, Michaels, Passalacqua, Stohr, Straub, Summers, Wolken
Nay: 10 – Fortado, Humphrey, King, Paul, Raab, Rodriguez, Taylor, Thorsland, Ammons, Patterson

The **MOTION FAILED** by a **TIE VOTE** and will be reported to the Board for action without recommendation.

- *Julian Rappaport*, who is re-appointed to Thom Moore’s unexpired term 1/1/2021 – 12/31/2021

MOTION by Ms. Taylor to recommend County Board approval of a resolution appointing Julian Rappaport to the Mental Health Board; seconded by Mr. Summers. Discussion followed about the size of this Board, term limits, and the work done by this Board. Upon roll call vote:

Yea: 17 – Fortado, Humphrey, King, McGuire, Michaels, Passalacqua, Paul, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Wolken, Ammons, Patterson
Nay: 3 – Esry, Goss, Harper

The **MOTION CARRIED**.

c. Sangamon Valley Public Water District

- Colleen Schultz, who is appointed to an unexpired term ending 5/31/2024

MOTION by Mr. Thorsland to recommend County Board approval of a resolution appointing Colleen Schultz to the Sangamon Valley Public Water District; seconded by Mr. Patterson. Discussion followed about her qualifications. Upon roll call vote:

Yea: Esry, Fortado, Goss, Humphrey, King, McGuire, Michaels, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Wolken, Ammons, Patterson
Nay: Harper, Passalacqua, Paul
the **MOTION CARRIED**.

3. Currently vacant appointments – full list and information is available on the County’s website

Information only

4. Applications for open appointments (information only)
 - a. Board of Review – 1 unexpired Republican term ending 5/31/2022
 - Brian Rector (R)

A motion was made and seconded for the appointment of Mr. Rector. Discussion followed regarding his appointment and which party has an open vacancy. It was brought to the attention of the Board that this is only an informational item only.

5. List of appointments expiring in 2021

Information only

7. Redistricting for County Board Seats

Members discussed what cumulative voting means, topics that were discussed during the previous redistricting meetings, the Census availability date and the Executive’s Advisory Group.

B. County Board

1. Appointing Jim McGuire as a member of the Highway & Transportation Committee

MOTION by Ms. Taylor to appoint Mr. McGuire as a member of the Highway & Transportation Committee; seconded by Mr. Patterson. Upon roll call vote, the **MOTION CARRIED** unanimously.

C. County Clerk

1. Reports
 - November 2020
 - December 2020
 - Semi-Annual Report – July-December 2020

Received and placed on file – Clerk Ammons gave a presentation the Board with his 2020 General Election Report.

2. Resolution to establish 2021 monthly meeting schedule for the County Clerk’s Office

MOTION by Mr. Patterson to recommend County Board approval of a resolution establishing 2021 monthly meeting schedule for the County Clerk’s Office; seconded by Ms. Taylor. Discussion followed regarding the history of this process. Upon roll call vote, the **MOTION CARRIED** unanimously.

3. Request for Job Evaluation Committee to review a Director of Operations position for the County Clerk's Office

MOTION by Ms. King for the Job Evaluation Committee to review a Director of Operations position for the County Clerk's Office; seconded by Mr. Raab. Discussion followed about the upgrades that have been made within the office and why this position would be necessary. Upon roll call vote:

Yea: Fortado, Goss, Humphrey, King, McGuire, Michaels, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Wolken, Ammons, Patterson

Nay: Esry, Harper, Passalacqua, Paul

the **MOTION CARRIED.**

4. Resolution requesting the submission of a binding question of public policy to the electors of Champaign County regarding eliminating the Office of the Recorder of Champaign County

MOTION by Mr. Thorsland to recommend County Board approval of a resolution requesting the submission of a binding question of public policy to the electors of Champaign County regarding eliminating the Office of the Recorder of Champaign County; seconded by Mr. Summers. Discussion followed about the election where this will be presented to the voters, the date of transfer, how Champaign County compares to other counties in Illinois and how the revenue will be handled after the transfer.

MOTION to AMEND the date to May 1st, 2021 by Ms. Wolken; seconded by Mr. Goss. Discussion followed about the transition period. Call the question by Mr. Patterson; seconded by Mr. Summers. Upon roll call vote:

Yea: Esry, Goss, Harper, McGuire, Michaels, Passalacqua, Wolken

Nay: Fortado, Humphrey, King, Paul, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Ammons, Patterson

the **MOTION to AMEND FAILED.**

Upon roll call vote:

Yea: Fortado, Humphrey, King, Paul, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Ammons, Patterson

Nay: Esry, Goss, Harper, McGuire, Michaels, Passalacqua, Wolken

the original **MOTION CARRIED.**

D. Treasurer

1. Request authorization to send the Chief Deputy Treasurer job description to the Job Evaluation Committee for Re-evaluation and Review

MOTION by Mr. Patterson to send the Chief Deputy Treasurer job description to the Job Evaluation Committee for re-evaluation and review; seconded by Ms. Taylor. Upon roll call vote:

Yea: Fortado, Humphrey, King, Michaels, Paul, Raab, Rodriguez, Stohr, Straub, Summers, Taylor, Thorsland, Ammons, Patterson

Nay: Esry, Goss, Harper, McGuire, Passalacqua, Wolken

the **MOTION CARRIED.**

E. Other Business

1. Closed Session Pursuant to 5 ILCS 120/2(c)(11) to consider litigation which is pending against or on behalf of Champaign County, and litigation that is probable or imminent against Champaign County

MOTION by Mr. Summers to enter into CLOSED session pursuant to 5 ILCS 120/2(c)(11) to consider litigation which is pending against or on behalf of Champaign County, and litigation that is probable or imminent against Champaign County and that the following parties remain present: State's Attorney, State's Attorney Chief of Civil Division, Legal Counsel, IT staff and recording secretary; seconded by Ms. Michaels. Upon roll call vote, the **MOTION CARRIED** unanimously.

The Committee of the Whole entered Closed Session at 10:58 p.m.

The Committee of the Whole resumed Open Session at 11:22 p.m.

F. Chair's Report

None

F. Designation of Items to be Placed on the Consent Agenda

XIV. A. 2a, b(Omo-Osagie), C. 2

X. Other Business

None

XI. Adjournment

Chair Patterson adjourned the meeting at 11:27 p.m.



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MONTHLY HR REPORT JANUARY 2021

VACANT POSITIONS LISTING

VACANT POSITIONS AS OF COB 1/31/2021

*** Highlighted vacancies were reported this month

FUND	DEPT	EMPLOYEE NAME	JOB TITLE	HOURLY RATE	REG HRS	REGULAR SALARY	FY 2021 HRS	FY 2021 SALARY
80	16	vacant 11/30/20 (Griffiths)	Deputy Director of Administration	43.78	1950	85,371.00	1,957.5	85,699.35
80	28	vacant 7/31/16 (Lebron)	Desktop Support Technician	17.16	1950	33,462.00	1,957.5	33,590.70
80	30	vacant 12/23/20 (Belcher)	Executive Assistant	18.59	1950	36,250.50	1,957.5	36,389.93
80	30	vacant 10/21/19 (Ward)	Legal Clerk	14.53	1950	28,333.50	1,957.5	28,442.48
80	30	vacant 12/11/20 (Maya)	Legal Clerk	16.01	1950	31,219.50	1,957.5	31,339.58
80	30	vacant 8/24/20 (Brooks)	Legal Clerk	16.01	1950	31,219.50	1,957.5	31,339.58
80	40	vacant 1/27/20 (Doege)	DEPUTY SHERIFF - PATROL	25.84	1950	50,388.00	1,957.5	50,581.80
80	51	vacant 1/26/20 (Chino)	COURT SERVICES OFFICER	21.29	1950	41,515.50	1,957.5	41,675.18
80	51	vacant 1/26/20 (Landreth)	COURT SERVICES OFFICER	21.70	1950	42,315.00	1,957.5	42,477.75
80	51	vacant 1/4/21 (Worman)	COURT SERVICES OFFICER	20.88	1950	40,716.00	1,957.5	40,872.60
80	52	vacant 8/31/20 (Griffeth)	Senior Crt Srv Ofce-IPS J	22.00	1950	42,900.00	1,957.5	43,065.00
80	71	vacant 1/9/21 (Hinnners)	CUSTODIAN	15.45	1040	16,068.00	1,044.0	16,129.80
80	77	vacant 9/4/2020 (Heffernan)	Associate Planner	22.00	1950	42,900.00	1,957.5	43,065.00
80	77	vacant 7/3/20 (Berry)	Zoning Technician	21.60	1950	42,120.00	1,957.5	42,282.00
80	140	vacant 10/31/16 (Syme)	Clerk	14.53	1950	28,333.50	1,957.5	28,442.48
80	140	vacant 1/4/21 (Wall)	CORRECTIONAL OFFICER	20.87	2080	43,409.60	2,088.0	43,576.56
80	140	vacant 5/1/20 (Melchor)	Court Security Officer	19.60	2080	40,768.00	2,088.0	40,924.80
80	141	vacant 11/30/20 (McGrath)	Assistant State's Attorney	39.63	1950	77,278.50	1,957.5	77,575.73
91	247	vacant 12/21/20 (Eubig)	Sr Animal Control Warden	21.47	2080	44,657.60	2,088.0	44,829.36
-- TOTAL --						799,225.70		802,299.65

UNEMPLOYMENT REPORT

Notice of Claims Received – 18
 Fraud claims – 10
 Head Start – 3
 Workforce Youth/WOIA – 4
 County Clerk (election worker) – 1

Protests Filed - 18
 Fraud claims - 10
 Head Start -3
 Workforce Youth/WOIA - 4
 County Clerk (election worker) - 1

PAYROLL REPORT

JANUARY PAYROLL INFORMATION

	1/15/2021		1/29/2021	
	EE's		EE's	
Pay Group	Paid	Total Payroll \$\$	Paid	Total Payroll \$\$
General Corp	508	\$1,030,577.65	516	\$1,031,360.27
RPC/Head Start	330	\$459,747.61	323	\$459,940.22

Total	838	\$1,490,325.26	839	\$1,491,300.49
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HEALTH INSURANCE/BENEFITS REPORT

Total Number of Employees Eligible: 680
General County Union (includes AFSCME & FOP):
 202 Single; 34 EE+spouse; 65 EE+child(ren); 19 Family; 77 waived
Non-bargaining employees:
 131 Single; 33 EE+spouse; 45 EE+child(ren); 13 Family; 60 waived
 Life Insurance Premium paid by County: \$1,744.73
 Health Insurance Premium paid by County: \$437,604.73

TURNOVER REPORT

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County
 January 2021: 1.22 % average over the last 12 months
 January 2021: 8 out of 658 Employees left Champaign County: 7 resignations, 1 retirement, dismissals

WORKERS' COMPENSATION REPORT

Entire County Report	January 2020	January 2021
New Claims	2	5
Closed	7	4
Open Claims	28	27

EEO REPORT

Information provided based on EEO Tracking forms submitted by Applicant. Figures are for General County only.

Jan 2021 Monthly EEO Report General County Only	ads closing this month:						ads with no end date:	
	CCMHB / CCDDDB Assoc Dir for Mental Health & Substance Use Disorder	Animal County Worden - Animal Control	Court Services Officer - JDC - Probation and Court Services	Legal Clerk - Circuit Clerk	Director of Administration - County Executive	Assistat State's Attorney - State's Attorney	Systems Administrator - IT	
Total Applicants	11	13	11	32	3	1	15	86
Male	2	8	6	9	2		12	39
Female	9	5	5	23	1	1	3	47
NonBinary		0						0
Undisclosed		0						0
Hispanic or Latino	1	1	0	6	0	0	0	8
White	5	9	4	18	3	0	11	50
Black or African-American	5	2	6	6	0	0	1	20
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0	0
Asian	0	0	0	2	0	0	2	4
American Indian or Alaska Native	0	0	0	0	0	0	0	0
Two or more races	0	1	1	0	0	1	1	4
Undisclosed	0	0	0	0	0	0	0	0
Veteran Status	0	2	2	1	0	0	1	6

ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT

Agendas Posted	14	Meetings Staffed	4	Minutes Posted	7
Appointments Posted	17	Notification of Appointment	15	Contracts Posted	4
Calendars Posted	5	Resolutions Prepared	65	Ordinances Prepared	0

RESOLUTION NO. 2021-

RESOLUTION APPOINTING BRIAN RECTOR TO THE
CHAMPAIGN COUNTY BOARD OF REVIEW

WHEREAS, Darlene A. Kloepfel, County Executive, has submitted to the County Board her appointment of Brian Rector to the Champaign County Board of Review; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 35 ILCS 200/6-5;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Brian Rector to the Champaign County Board of Review for an unexpired term ending May 31, 2022; and

BE IT FURTHER RESOLVED That the County Clerk transmit a certified copy of this resolution to: Brian Rector, 1609 W. John St., Champaign, IL 61821.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of February, A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
PLEASE TYPE OR PRINT IN BLACK INK

NAME: Brian A. Rector

ADDRESS: 1609 W John St Champaign IL 61821
Street City State Zip Code

EMAIL: brector1990@gmail.com **PHONE:** 217-841-4737

Check Box to Have Email Address Redacted on Public Documents

PARTY AFFILIATION: (Please check one) Democrat Republican Other, please explain:

NAME OF APPOINTMENT BODY OR BOARD: Champaign County Board of Review

BEGINNING DATE OF TERM: unexpired **ENDING DATE:** 05/31/2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have been a residential real estate appraiser since March, 2017.

Additionally, I am a part owner of several rental properties in the Champaign-Urbana area.

I was born and went to high school in Champaign and moved back after college. I have a good understanding of Champaign and the surrounding communities from my time growing up as well as from being an appraiser.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe the role of the board members is to review assessments throughout the county. The job is to help and take complaints/appeals from property owners, hold hearings when needed, and issue decisions. Additional responsibilities include reviewing the tax rolls and making sure all properties that should be included are in fact included.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I know that the County Board of Review has 3 members and each serve two year terms. To my knowledge, the board does not have any property holdings. The board needs to complete work in a timely manner and work with other county offices effectively.

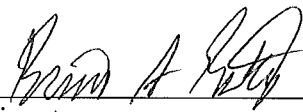
4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

As a current appraiser for Webster & Associates, I would have to recuse myself for any tax appeal appraisals done through the office.

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.


Signature

12/30/2020
Date



Illinois Department of Revenue

Property Tax Division
PO Box 19033
Springfield, IL 62794-9033
217 785-6636
217 782-9932 (fax)
Adrienne.Bailey@illinois.gov

FILED

DEC 21 2020

Jason Ammons
CHAMPAIGN COUNTY CLERK

Statewide Board of Review Examination Certification

For

CHAMPAIGN COUNTY

I, the undersigned, certify that the person(s) listed below passed the statewide Board of Review examination administered in **SANGAMON COUNTY** by the Illinois Department of Revenue on **December 15, 2020**. In accordance with Chapter 1, Part 110-155 of 86th Illinois Administrative Code, a passing score remains valid for a period of three years from the date of the examination or as long as the board of review member remains in continuous service (barring the retaking and failure of this examination before the three year period expires).

BRIAN A RECTOR

Kendra Hamrick
Authorized Signature

12/15/2020
Date of Exam



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppe, County Executive

MEMORANDUM

TO: County Board Members
FROM: Darlene Kloeppe, County Executive
DATE: February 2, 2021
RE: Recommended County Board Liaison Appointments

Pursuant to the Executive's authority to make county appointments to governmental and community boards and committees with County Board approval, and following input from both caucuses, I am recommending appointment of the following persons to fill County Board liaison vacancies on these boards and committees.

Community Coalition

Champaign-Urbana Urbanized Area Transportation Study (CUUATS) Policy

- Jim McGuire, who is appointed to a term ending 11/30/2022

Developmental Disabilities Board

Extension Services Council

- Stan Harper, who is appointed to a term ending 11/30/2022

Regional Office of Education

- Diane Michaels, who is appointed to a term ending 11/30/2022

Veterans' Assistance Commission

- Diane Michaels, who is appointed to a term ending 11/30/2022

Labor/Management Health Insurance Committee

- Steve Summers (D), who is appointed to a term ending 11/30/2022
- Diane Michaels (R), who is appointed to a term ending 11/30/2022

Community Action Board

- Emily Rodriguez, who is appointed to a term ending 11/30/2022

County Board of Health

- Jacob Paul, who is appointed to a term ending 11/30/2022

Lincoln Heritage RC&D

- Chris Stohr, who is appointed to a term ending 11/30/2022

Lincoln Legacy Committee

- Eric Thorsland, who is appointed to a term ending 11/30/2022

Head Start Policy Board

- Jennifer Straub, who is appointed to a term ending 11/30/2022

Martin Luther King Jr. Celebration Committee

Mental Health Board

- Kyle Patterson, who is appointed to a term ending 11/30/2022

Re-Entry Council

- Jim McGuire, who is appointed to a term ending 11/30/2022

Region 8 Human Service Transportation Plan (HSTP) Policy Committee

Regional Planning Commission

- Jim Goss, who is appointed to a term ending 11/30/2022
- Kyle Patterson, who is appointed to a term ending 11/30/2022

Rural Transit Advisory Group

- Aaron Esry, who is appointed to a term ending 11/30/2022

Visit Champaign County

- Jacob Paul, who is appointed to a term ending 11/30/2022

Workforce Innovation and Opportunity Act – Elected Officials



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloepfel, County Executive

MEMORANDUM

TO: County Board Members
FROM: Darlene Kloepfel, County Executive
DATE: February 4, 2021
RE: Recommended Board/Committee Appointments

Executive appointments for expiring terms of other community boards and committees are staggered throughout the year. In advance of term expirations, the Executive's Office advertises upcoming vacancies to notify interested applicants and to offer the Board the opportunity to recruit applicants or provide input to the Executive regarding any concerns or recommendations. Methods used to publicize upcoming vacancies include:

- Post on the county's website on the County Executive's page
- Post on the "vacancies" bulletin board located in Administrative Services
- E-mail notice to County Board Members and the news media
- Notice in the County Board's Committee of the Whole agenda under the Policy, Personnel and Appointments area of responsibility
- Word-of-mouth and inquiries from interested members of the public
- Announcements at public speaking events

Applications are reviewed and applicants interviewed. Considerations for making appointments include:

- Qualifications required by the board/commission statute or by-laws, including residence in the district, specific professional representation, required partisan balance, certifications and bonding requirements
- Constituent representation for demographic characteristics, including gender, race, age
- Constituent representation for geography of the district, including rural/urban or areas of the county
- Representation of consumers of the board's activities
- Difficulties or gaps in skills the board is experiencing
- Balance of experienced and newer members
- Balance of resources, interests and skills appointees can contribute to the board
- Input from County Board members; County officials; board members; staff and partners of the board with the vacancy, and interested members of the public

Prior to appointments being named, Board Members have an opportunity to see all applications received in the agenda packet for the Committee of the Whole. I have attached here the applications for appointments expiring in March (*incumbents are noted in italics*) and will forward my recommendations to fill these vacancies at the March Committee of the Whole.

Locust Grove Cemetery Association – 1 unexpired term ending 6/30/2026

- *Marcia Fisher*

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Marcia Fisher

ADDRESS: 604 S Lincoln Phib IL 61864
Street City State Zip Code

EMAIL: _____ PHONE: 217-684-2380

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Locust Grove Cemetery Association

BEGINNING DATE OF TERM: 6/30/20 ENDING DATE: 6/30/26

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I am familiar with the cemetery board as my father was on the board for many years

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Working with the other members of the board

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Marcia K. Fisher
Signature

1-11-21
Date



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppe, County Executive

MEMORANDUM

TO: County Board Members
FROM: Darlene Kloeppe, County Executive
DATE: February 2, 2021
RE: Requirements for Reapportionment of County Board Districts

Please find attached additional information regarding the requirements of reapportionment of County Board Districts for 2021. The summary timeline was provided by Matt Banach, Assistant State's Attorney, to help us all plan ahead on scheduling. As a reminder, you may find the meeting notes, handouts and videos from my Redistricting Advisory Group meetings on the County website (<http://www.co.champaign.il.us/CountyExecutive/RedistrictingAdvisory.php>) to be very informative, and matt and I remain available to the Board as you consider your decisions regarding number of districts, number of representatives per district and whether to allow cumulative voting.

Redistricting of County Board – general overview of statutory timeline

SHORT VERSION OF STATUTORY BENCHMARKS:

- By the third Wednesday in May, 2021, the County Executive is supposed to present an apportionment plan to the Board
- At least 6 days after the Executive presents the apportionment plan to the Board, but not more than 21 days after said date, the Board shall conduct a public hearing on the plan
- By July 1st, 2021, the Board is supposed to have county board districts reapportioned
- If the Executive/Board fail to meet the July 1st deadline, a county apportionment commission would have to be formed, with their deadline for submitting a reapportionment plan being October 1st, 2021, plus up to 60 more days by court order.
- After reapportionment but no later than September 1st, 2022, the county board would also need to determine the terms for the seats (2/4/4 years or 4/4/2 years).

A longer prose description of the timeline follows. As always, see the statute for all details.

The ‘redistricting’ (statute uses the term “reapportionment”) of county board seats is governed by Division 2-3 of Article 2 of the Counties Code. See generally 55 ILCS 5/2-3001 et seq.

The statute requires that **by July 1st, 2021**, the county board shall reapportion the county so that each member of the county board represents the same number of inhabitants. See 55 ILCS 5/2-3002 (“Counties with population of less than 3,000,000 and with township form of government”).

In Champaign County the county board members are elected by districts, therefore 55 ILCS 5/2-3002 (“Apportionment plan”) is applicable, and the county board must every ten years develop an apportionment plan. It has already been established that the county board has 11 districts, with two members representing each district for a total of 22 board members. 55 ILCS 5/2-3002(1) requires that each such district:

- a) Shall be substantially equal in population to each other district;
- b) Shall be comprised of contiguous territory, as nearly compact as practicable;
- c) May divide townships or municipalities only when necessary to conform to the population requirements of (a); and
- d) Shall be created in such a manner so that no precinct shall be divided between 2 or more districts, insofar as practicable.

Per 55 ILCS 5/2-3002(4), in a county where the County Executive is elected, the County Executive may develop and present to the Board **by the third Wednesday in May** in the year after a federal decennial census year an apportionment plan in accordance with the provisions of subsection (1) of 55 ILCS 5/2-3002.

If the County Executive presents such a plan to the Board by the third Wednesday in May, the Board shall conduct at least one public hearing to receive comments and to discuss the apportionment plan, the hearing shall be held at least 6 days but not more than 21 days after the

Executive's plan was presented to the Board, and the public shall be given notice of the hearing at least 6 days in advance. See 55 ILCS 5/2-3002(4). If the County Executive presents such a plan by the third Wednesday in May, the Board is prohibited from enacting an apportionment plan until after a hearing on the plan.

According to the current statutory scheme (unless or until modified by the state legislature), per 55 ILCS 5/2-3004 ("Failure to complete reapportionment"), if the Board fails to complete the reapportionment of the county by July 1st, 2021, or by the day after the county board's regularly scheduled July meeting in 2021, whichever is later, statute directs that the Champaign County Clerk shall convene a "county apportionment commission" which consists of a list of officials as defined by statute at 55 ILCS 5/2-3001(b). The county apportionment commission would then develop the apportionment plan for the county in the manner provided by statute, and would ("shall") submit the commission's apportionment plan by October 1st, 2021, except that the circuit court, for good cause shown, may grant an extension of time, not exceeding a total of 60 days, within which such a plan may be submitted. See 55 ILCS 5/2-3004.

Whether developed by the county board or the county apportionment commission, as the case may be, the apportionment plan must be filed in the office of the county clerk within the time required [by the statute].

If no apportionment plan is filed with the county clerk as required by [the statute], the members of the county board shall be elected at large in the county. See 55 ILCS 5/2-3006 ("Failure to file apportionment plan; election of board members at large).

No later than September 1st of the year of the next general election following reapportionment (so, no later than September 1st, 2022), the county board shall divide the county board districts publicly by lot as equally as possible into 2 groups to determine which board seats shall have terms of 2 years, 4 years, and 4 years, and which seats shall have terms of 4 years, 4 years, and 2 years. See generally 55 ILCS 5/2-3009 ("Terms of board members; vacancies; elections") for more on this part of the process.

The above is a general overview and plain-language summary of the statutory process with a focus on the required timeline and is not comprehensive of all issues. For all other issues please consult the statutory text first. If hypothetically, the legislature acts to extend one or more of these statutory deadlines in light of delayed census results being released, then the entire timeline is subject to change. But for now, this is the general timeline as prescribed by current statute. This timeline may be revised in the future subject to any further information received.

Matt Banach

Assistant State's Attorney

Champaign County SAO

[55 ILCS 5/2-3003](#)

Statutes current with legislation through P.A. 101-651 of the 2020 Session of the 101st Legislature.

Illinois Compiled Statutes Annotated > *Chapter 55 COUNTIES (§§ 5/1-1001 — 135/50)* > *Counties Code (Arts. 1 — 7)* > *Article 2. Governing Bodies (Divs. 2-1 — 2-6)* > *Division 2-3. Reapportionment of County for Election of County Board (§§ 5/2-3001 — 5/2-3015)*

55 ILCS 5/2-3003 Apportionment plan

(1)If the county board determines that members shall be elected by districts, it shall develop an apportionment plan and specify the number of districts and the number of county board members to be elected from each district and whether voters will have cumulative voting rights in multi-member districts. Each such district:

- a.** Shall be substantially equal in population to each other district;
- b.** Shall be comprised of contiguous territory, as nearly compact as practicable; and
- c.** May divide townships or municipalities only when necessary to conform to the population requirement of paragraph a. of this Section.
- d.** Shall be created in such a manner so that no precinct shall be divided between 2 or more districts, insofar as is practicable.

(2)The county board of each county having a population of less than 3,000,000 inhabitants may, if it should so decide, provide within that county for single member districts outside the corporate limits and multi-member districts within the corporate limits of any municipality with a population in excess of 75,000. Paragraphs a, b, c and d of subsection (1) of this Section shall apply to the apportionment of both single and multi-member districts within a county to the extent that compliance with paragraphs a, b, c and d still permit the establishment of such districts, except that the population of any multi-member district shall be equal to the population of any single member district, times the number of members found within that multi-member district.

(3)In a county where the Chairman of the County Board is elected by the voters of the county as provided in Section 2-3007 [[55 ILCS 5/2-3007](#)], the Chairman of the County Board may develop and present to the Board by the third Wednesday in May in the year after a federal decennial census year an apportionment plan in accordance with the provisions of subsection (1) of this Section. If the Chairman presents a plan to the Board by the third Wednesday in May, the Board shall conduct at least one public hearing to receive comments and to discuss the apportionment plan, the hearing shall be held at least 6 days but not more than 21 days after the Chairman's plan was presented to the Board, and the public shall be given notice of the hearing at least 6 days in advance. If the Chairman presents a plan by the third Wednesday in May, the Board is prohibited from enacting an apportionment plan until

after a hearing on the plan presented by the Chairman. The Chairman shall have access to the federal decennial census available to the Board.

(4)In a county where a County Executive is elected by the voters of the county as provided in Section 2-5007 of the Counties Code [[55 ILCS 5/2-5007](#)], the County Executive may develop and present to the Board by the third Wednesday in May in the year after a federal decennial census year an apportionment plan in accordance with the provisions of subsection (1) of this Section. If the Executive presents a plan to the Board by the third Wednesday in May, the Board shall conduct at least one public hearing to receive comments and to discuss the apportionment plan, the hearing shall be held at least 6 days but not more than 21 days after the Executive's plan was presented to the Board, and the public shall be given notice of the hearing at least 6 days in advance. If the Executive presents a plan by the third Wednesday in May, the Board is prohibited from enacting an apportionment plan until after a hearing on the plan presented by the Executive. The Executive shall have access to the federal decennial census available to the Board.

History

[P.A. 86-962](#); [93-308](#), § 10; [96-1540](#), § 5; [97-986](#), § 5.

Annotations

Notes

Editor's Notes

This section was Ill.Rev.Stat., Ch. 34, ¶ 2-3003.

Amendment Notes

The 2003 amendment by P.A. 93-308, effective July 23, 2003, inserted “and whether voters will have cumulative voting rights in multi-member districts” in subsection (1).

The 2011 amendment by P.A. 96-1540, effective March 7, 2011, added (3) and (4).

The 2012 amendment by P.A. 97-986, effective August 17, 2012, inserted “substantially” in (1)a.

CASE NOTES

Apportionment Plan**—Not Valid****Challenge to Validity****—Not Barred****Compact Districts****—Construction****—Not Shown****Population****—Exclusions****Apportionment Plan****—Not Valid**

An apportionment plan for county board member elections failed to comply with the requirement of former Ill.Rev.Stat., ch. 34, para. 833 (see now this section) that districts be compact and that townships and municipalities not be unnecessarily divided. [*Martin v. Soucie*, 109 Ill. App. 3d 731, 65 Ill. Dec. 339, 441 N.E.2d 131, 1982 Ill. App. LEXIS 2344 \(Ill. App. Ct. 3d Dist. 1982\)](#).

Challenge to Validity**—Not Barred**

Plaintiffs, who participated in a district primary election by filing nominating petitions while at the same time attacking the legality of the election, were not estopped from seeking a judicial determination as to the validity of the apportionment plan and map governing the election of county board members. [*Martin v. Soucie*, 109 Ill. App. 3d 731, 65 Ill. Dec. 339, 441 N.E.2d 131, 1982 Ill. App. LEXIS 2344 \(Ill. App. Ct. 3d Dist. 1982\)](#).

Compact Districts**—Construction**

The requirement of former Ill.Rev.Stat., ch. 34, para. 833 (see now this section) that compact districts should be “concentrated or close or near to a certain center” had to be liberally construed to accommodate the reality of population density. [*Martin v. Soucie*, 109 Ill. App. 3d 731, 65 Ill. Dec. 339, 441 N.E.2d 131, 1982 Ill. App. LEXIS 2344 \(Ill. App. Ct. 3d Dist. 1982\)](#).

—Not Shown

County board member election districts which were dominated by peninsulas, isthmuses, and promontories, unless necessitated by the overriding requirement of population equality, could not be called compact within the meaning of former Ill.Rev.Stat., ch. 34, para. 833 (see now this section). [*Martin v. Soucie*, 109 Ill. App. 3d 731, 65 Ill. Dec. 339, 441 N.E.2d 131, 1982 Ill. App. LEXIS 2344 \(Ill. App. Ct. 3d Dist. 1982\)](#).

Population**—Exclusions**

States are not required to include aliens, transients, temporary residents, or persons denied the vote for conviction of crime, in the apportionment base by which their legislators are distributed and against which compliance with the Equal Protection Clause is to be measured; thus County Board's actions in excluding prison inmates from the population base when apportioning county into voting districts were not violative of the Equal Protection Clause. [*Knox County Democratic Cent. Comm. v. Knox County Bd.*, 231 Ill. App. 3d 855, 173 Ill. Dec. 530, 597 N.E.2d 238, 1992 Ill. App. LEXIS 1194 \(Ill. App. Ct. 3d Dist. 1992\)](#).

Illinois Compiled Statutes Annotated
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End of Document



Aaron Ammons
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

COUNTY CLERK
MONTHLY REPORT
JANUARY
2021

Liquor Licenses & Permits	200.00
Civil Union License	-
Marriage License	2,940.00
Interests	9.71
State Reimbursements	-
Vital Clerk Fees	18,936.00
Tax Clerk Fees	6,720.00
Refunds of Overpayments	18.75
TOTAL	28,824.46
Additional Clerk Fees	1,278.00

**OFFICE OF THE CORONER
CHAMPAIGN COUNTY**



202 S. Art Bartell Rd.
Urbana, Illinois 61802

(217) 384-3888
FAX: (217) 384-1290

DUANE E. NORTHRUP
County Coroner

Ms. Stephanie Fortado
Finance Committee Chair
Champaign County Board
1776 E. Washington St.
Urbana, IL 61802

January 25, 2021

Dear Chairwoman Fortado,

I submit Champaign County Board Budget Amendment #20-00063 for \$15,990 with a request for approval by the Finance Committee and the full Board. This budget amendment covers additional autopsy and toxicology expenses incurred in fiscal year 2020 and replenishes approximately \$3,563 in histology services paid by Champaign County for other county autopsies that were later reimbursed by those counties and deposited into the county's general fund. This budget amendment is expenditure and revenue neutral due to the fact revenue from discretionary autopsy services my office provides for neighboring counties brought in an additional \$16,456 of revenue over and above what was originally budgeted for a total discretionary revenue of approximately \$66,456. Additionally, fiscal year 2020 revenue from coroner statutory fees collected amounted to an additional \$12,397 above the original budgeted amount for a total of \$66,397. In addition to increased revenue from discretionary autopsy services provided in fiscal year 2020, I would like to inform the Finance Committee and the Board that I had approximately \$2,217 remaining in my personnel line items that was unspent in fiscal year 2020. I respectfully request approval of Champaign County Board Budget Amendment BA20-00063 in the amount of \$15,990.

Best regards,

A handwritten signature in black ink that reads "Duane E. Northrup". The signature is written in a cursive, flowing style.

Duane E. Northrup
Champaign County Coroner

REQUEST FOR BUDGET AMENDMENT

BA NO. 20-00063

FUND 080 GENERAL CORPORATE

DEPARTMENT 042 CORONER

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-042-533.06 MEDICAL/DENTAL/MENTL HLTH	129,202	122,535	136,775	14,240
080-042-533.22 LABORATORY FEES	45,000	50,957	52,707	1,750
TOTALS	174,202	173,492	189,482	15,990

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-042-341.41 CORONER STATUTORY FEES	54,000	54,000	66,397	12,397
080-042-341.42 REIMB OF CORONER COSTS	50,000	50,000	66,456	16,456
TOTALS	104,000	104,000	132,853	28,853

EXPLANATION: TO COVER END OF FY20 ADDITIONAL AUTOPSY AND TOXICOLOGY RELATED EXPENSES. BUDGET AMENDMENT IS REVENUE AND EXPENDITURE NEUTRAL DUE TO INCREASED FY20 REVENUE FROM STATUTORY FEES AND REIMBURSEMENT OF CORONER COSTS TOTALING APPROXIMATELY \$28,853 IN ADDITIONAL REVENUE.

DATE SUBMITTED:

1/25/21

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **

Duane E. Northrup

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

Kari S. May
Executive Director



Children's Advocacy Center
of Champaign County
201 W. Kenyon Road, Suite 1
Champaign, IL 61820
Phone: (217) 384-1266
Fax: (217) 384-1214

MEMO

DATE: January 28, 2021
TO: Stephanie Fortado, Chair, Finance Committee of the Whole
Jim Goss, Vice Chair, Finance Committee of the Whole
FROM: Brett Lemons, Administrative Assistant
RE: Budget Amendments 20-64

This memo is in reference to Budget Amendment 20-64. These budget amendments are to increase the spending authority for the Children's Advocacy Center, as the CAC was awarded additional grant funds through the VOCA program. The time period for these additional grant funds is Oct. 1, 2020 to Sept. 30, 2021. Budget Amendment 20-64 corresponds to the first quarter of that grant period, Oct. 1, 2020 to Dec. 31, 2020, for increased expenses in Champaign County's FY20. As the CAC is reimbursed after submitting a quarterly report, this increase will temporarily affect the CAC's reserves; these expenses will be reimbursed in FY21.

This Budget Amendment is for end of year expenses for both personnel and non-personnel line items. Projections for personnel expenses were slightly incorrect. The CAC needs an additional \$60.00 in spending authority to resolve this deficit. For the non-personnel line item, computers were purchased in the fall. However, due to transitions in IT, the invoice was not sent to the CAC until this week.

As mentioned above, the CAC was awarded additional grant funds through the VOCA program. These expenses are within that additional grant funding and will not affect the General Corporate Fund.



NATIONAL
CHILDREN'S
ALLIANCE®

ACCREDITED
MEMBER

FUND 679 CHILD ADVOCACY CENTER

DEPARTMENT 179 CHILD ADVOCACY CENTER

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
679-179-513.01 SOCIAL SECURITY-EMPLOYER	12,590	12,590	12,650	60
679-179-522.44 EQUIPMENT LESS THAN \$5000	2,000	1,000	3,185	2,185
TOTALS	14,590	13,590	15,835	2,245

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: INCREASE IN SPENDING AUTHORITY TO PAY FOR END OF YEAR EXPENSES. SEE MEMO.

DATE SUBMITTED:

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MEMORANDUM

To: Stephanie Fortado, Deputy Chair – Finance; and
Jim Goss, Assistant Deputy Chair – Finance; and
Honorable Members of the Finance Committee of the Whole

From: Tami Ogden, Deputy Director of Finance

Date: February 2, 2021

Subject: Tort Immunity Tax Fund Board Budget Transfer #20-00009

The Tort Immunity Fund is a property tax-based revenue fund that pays the General Corporate Fund's share of property, liability, worker's compensation and unemployment insurance to the Self-Funded Insurance Fund. Worker's Compensation rates for classifications of employment are determined by the County's insurer, Illinois Counties Risk Management Agency. While the County anticipates and accounts for necessary budget increases based on anticipated rate increases, classification rates span multiple departments making it difficult to project the exact impact of rate increases on individual funds. Additionally, the insurance renewal is received late in the year, at the same time the levy and budget are being finalized.

In 2019, the insurance renewal for FY2020 was approved at the November meeting along with the budget and tax levy. The Tort Immunity Fund budgeted a 7.6% increase over actual 2019 Worker's Compensation costs. Application of the classification rates to General Fund payrolls in FY2020 resulted in a 10.9% increase. Conversely, increases in insurance costs based on premiums, claims and actuarial calculations, were less than budgeted allowing for appropriation available in the Insurance line to be transferred to the Worker's Compensation line.

REQUESTED ACTION

The Finance Committee recommends Board Budget Transfer #20-00009 be forwarded to the County Board for approval.

REQUEST FOR BUDGET TRANSFER
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 20-00009

FUND 076 TORT IMMUNITY TAX FUND DEPARTMENT 075 GENERAL COUNTY

TO LINE ITEM:

FROM LINE ITEM:

NUMBER/TITLE	\$ AMOUNT	NUMBER/TITLE
076-075-513.04 WORKERS' COMPENSATION INS	28,626.	076-075-533.20 INSURANCE

EXPLANATION: TO PAY FINAL FY2020 WORKER'S COMPENSATION PREMIUM BILLING.

DATE SUBMITTED: 02/02/21

Tamara S Ogden
 AUTHORIZED SIGNATURE

APPROVED BY PARENT COMMITTEE: DATE: _____

* PLEASE SIGN IN BLUE INK *

APPROVED BY BUDGET AND FINANCE COMMITTEE: DATE: _____

Susan W. McGrath
Clerk of the Circuit Court



Champaign County Courthouse
101 East Main Street
Urbana, IL 61801
Phone (217) 384-3725
Fax (217) 384-3879

**CHAMPAIGN COUNTY
OFFICE OF THE CIRCUIT CLERK**

TO: Kyle Patterson, County Board Chair
Stephanie Fortado, Chair, Finance Committee
Jim Goss, Vice-Chair, Finance Committee
Darlene Kloeppe, County Executive

FROM: Susan W. McGrath, Circuit Clerk

DATE: February 2, 2021

RE: Budget Transfer 20-00008 and Budget Amendment 21-00011

Thank you for allowing me the opportunity to give you some information about these requests.

Shortly after I became Circuit Clerk on December 1, I discovered that there were unpaid bills from 2019 and 2020. Much of December and January has been spent on identifying available monies to pay those outstanding invoices. Part of the challenge for 2021 will be that the previous administration did not place routine orders in October and November to be received and paid in December. As a result, there are items that were budgeted for 2020 that will be applied to 2021. The Automation fund will finish 2020 with almost \$40,000 that should have been spent on JANO expenses in 2020; the Document Storage fund will finish 2020 with almost \$10,000 of budgeted but unspent dollars. For example, the specialty case folders for 2021 should have been purchased and received before the first of the year; instead, we will be paying for 2021 and 2022 files in the current fiscal year.

However, there is one item that needs to be addressed immediately. One of those unpaid bills was to the News Gazette for the various legal notices that we are required by law or court order to run, mostly in DCFS cases, but also in some family law cases. These notices are historically paid from our Legal Notices/Advertising line in the general corporate fund. The unpaid invoices are for the period 12/1/2019–5/14/2020. We have already paid \$1,870.70 against what was due. The News Gazette waived services fees of \$74.36 for having invoices in arrears, leaving a balance due of \$5,202.00.

There is an attachment to this budget transfer request that lists the invoices which were unpaid for the period. I am asking for the authority to pay this remaining balance with a transfer from approximately \$119,000 that was unexpended in the general corporation fund employee wages budget line.

My other request is for a budget amendment from the fund balance to pay for much-needed partitions between desks in the Circuit Clerk office. The pictures attached to the amendment show you what the partitions will look like, but they don't show you everything about how crowded the floor of the office is and how close all of the desks are located to each other. Though they are primarily to protect my employees from potential COVID contagion, they also have the additional benefit of helping dampen the noise in these close quarters when staff is answering or making calls; our office gets about 300-350 calls per day.

I wish we had been able to do this in December 2020 in order to leverage budgeted but unspent dollars in the amount of \$119,000 from my personnel lines in the general corporate fund. It took some weeks to determine what partitions were the best for our need, get everything measured for the proper partitions, and to get a preliminary quote for the partitions and their installation. I spent several hours working with the Auditor's office going through my budget and reviewing the rules to see if there was any way I could make this happen according to County policy. Unfortunately, despite our collaboration, we couldn't make it work. Therefore, those funds were returned to the general corporate fund.

The partitions are needed for employee safety and for office productivity. However, I don't have enough money in my 2021 budget from any fund to pay the partitions I am requesting for my office. We obtained a discounted price for the partitions because Stocks participates in the state purchasing consortium which allows items like this to be purchased both by the state, and by local governments, at prices well below retail. The partitions when ordered will take about 5-6 weeks to arrive, and the installation will then occur shortly thereafter delivery. I do have enough money to pay for the installation of the partitions, and therefore am not requesting additional funds for installation.

During my short tenure in office I have been working hard to identify expenses which I can eliminate and save money.

I will continue to work on other ways throughout the year in which we can save monies where available. And I ask your support in helping provide a better and safer environment for staff who have been and will continue to be exposed to COVID-19 on a regular basis for many months to come.

I appreciate your consideration of this vital request.

REQUEST FOR BUDGET TRANSFER
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 20-00008

FUND 080 GENERAL CORPORATE

DEPARTMENT 030 CIRCUIT CLERK

TO LINE ITEM:

FROM LINE ITEM:

NUMBER/TITLE	\$ AMOUNT	NUMBER/TITLE
080-030-533.70 LEGAL NOTICES, ADVERTISING	5,202.	080-030-511.03 REG. FULL-TIME EMPLOYEES

EXPLANATION: \$5,201.53 IN PUBLICATIONS RUN BETWEEN 12/01/2019 AND 05/14/2020
IN THE NEWS GAZETTE WERE UNPAID. NEWS GAZETTE HAS WAIVED SERVICE CHARGES
FOR PAST DUE AMOUNTS. REQUESTING PERSONNEL FUNDS BE TRANSFERED TO COVER
PAST DUE AMOUNTS SO 080-030 NON-PERSONNEL LINES CAN BE USED FOR ANY
REMAINING AND EN ROUTE INVOICES.

DATE SUBMITTED: 2/1/21 *[Signature]*
 AUTHORIZED SIGNATURE
 APPROVED BY PARENT COMMITTEE: _____ DATE: _____ * PLEASE SIGN IN BLUE INK *

APPROVED BY BUDGET AND FINANCE COMMITTEE: _____ DATE: _____

Unpaid News Gazette Invoices

Transaction Date	Invoice #	Amount
12/01/2019	303185159	44.10
12/06/2019	303187840	43.34
12/06/2019	303187864	43.00
12/08/2019	303190517	44.10
12/10/2019	303190747	81.59
12/13/2019	303191627	42.99
12/13/2019	303191663	74.97
12/15/2019	303192696	44.10
12/15/2019	303192739	43.33
12/22/2019	303195172	43.33
12/24/2019	303195202	79.38
12/24/2019	303195371	83.79
12/24/2019	303195372	104.40
12/24/2019	303195373	74.97
12/29/2019	303200372	43.34
12/31/2019	303201084	65.00
12/31/2019	303201086	130.00
12/31/2019	303201087	110.50
12/31/2019	303207413	19.50
12/31/2019	303207638	74.97
01/04/2020	303209083	43.90
01/04/2020	303209084	43.90
01/07/2020	303209547	128.99
01/09/2020	303211322	128.99
01/12/2020	303211967	41.90
01/12/2020	303211968	41.90
01/12/2020	303213781	41.90
01/14/2020	303213942	50.40
01/18/2020	303216704	41.89
01/18/2020	303216705	41.89
01/18/2020	303216721	108.15
01/18/2020	303216722	107.10
01/18/2020	303216723	106.05
01/21/2020	303217336	48.40
01/28/2020	303221756	48.40
01/31/2020	303227803	77.60
01/31/2020	303229508	1.27
01/31/2020	303229630	2.01
01/31/2020	303229657	5.46
01/31/2020	303229658	5.41
01/31/2020	303229659	5.35
		<u>2,411.56</u>

2,411.56

2,789.97

5,201.53 total past due from 12/01/2019 through 05/14/2020 publications

Unpaid News Gazette Invoices (cont.)

Transaction Date	Invoice #	Amount
02/04/2020	303231004	46.10
02/04/2020	303231005	45.05
02/04/2020	303231006	42.95
02/04/2020	303231008	44.00
02/04/2020	303231150	44.00
02/09/2020	303233847	45.05
02/09/2020	303233848	45.05
02/11/2020	303234682	132.00
02/15/2020	303237169	49.30
02/15/2020	303237170	48.20
02/15/2020	303237176	51.50
02/21/2020	303239260	44.90
02/25/2020	303241442	110.50
02/28/2020	303244707	25.33
02/21/2020	303249724	117.00
02/29/2020	303251453	2.17
02/29/2020	303251454	2.07
02/29/2020	303251455	2.12
02/29/2020	303251456	2.23
02/29/2020	303251523	19.50
02/29/2020	303251602	2.00
02/29/2020	303251603	2.00
02/29/2020	303251616	2.12
02/29/2020	303251630	2.17
02/29/2020	303251631	2.17
02/29/2020	303251643	18.50
02/29/2020	303251840	3.12
02/29/2020	303251972	90.00
02/29/2020	303251973	90.00
03/06/2020	303255251	25.33
03/08/2020	303255637	101.00
03/11/2020	303257216	84.50
03/12/2020	303257458	87.80
03/12/2020	303257459	114.20
03/13/2020	303258904	98.00
03/13/2020	303258905	90.80
03/13/2020	303258910	6.84
03/19/2020	303260333	90.80
03/21/2020	303262518	132.00
03/22/2020	303263074	153.20
03/24/2020	303263839	156.80
04/02/2020	303276075	130.00
05/01/2020	303296000	146.00
05/01/2020	303296001	146.00
05/14/2020	303301360	95.60
		<u>2,789.97</u>

080-030 Circuit Clerk, FY 2020 balances
— *Additional balance information, as of 2/1/2021*

Some of the unspent monies in personnel:

REG. FULL-TIME	119,416.17
----------------	------------

All of the remaining non-personnel balances:

STATIONERY & PRINTING	96.66
OFFICE SUPPLIES	250.00
BOOKS, PERIODICALS	221.20
EQUIPMENT < 5000	245.07
PROFESSIONAL SERVICES	150.00
JOB-REQUIRED TRAINING	100.00
TELEPHONE SERVICE	21.50
EMPLOYEE PARKING	25.00
LEGAL NOTICES	45.13
BUSINESS MEALS	5.39
DUES AND LICENSES	167.00
CONFERENCES & TRAINING	50.00
<u>FINANCE CHARGES</u>	<u>187.33</u>
	1,564.28

The Circuit Clerk's office is still receiving invoices for FY2020. The Clerk is asking to use surplus personnel funds for the budget transfer to leave the remaining \$1,564.28 in non-personnel lines for any additional invoices that may yet arrive in early February.

FUND 630 CIR CLK OPERATION & ADMIN DEPARTMENT 030 CIRCUIT CLERK

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
630-030-544.33 OFFICE EQUIPMENT & FURNIS	0	0	89,000	89,000
TOTALS	0	0	89,000	89,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: THE CIRCUIT CLERK'S OFFICE HAS 34 DESKS IN ONE LARGE ROOM; MANY SIDE BY SIDE. STAFF IN THIS AREA ANSWER 300 TO 350 CALLS A DAY. PARTITIONS WOULD PROVIDE SOUND DAMPENING, IMPROVE COVID-19 SOCIAL DISTANCING, AND STILL ALLOW VISIBILITY ACROSS THE ROOM. CLERK WILL ABSORB COST OF LABOR.

DATE SUBMITTED: 2/1/21	AUTHORIZED SIGNATURE <i>[Signature]</i>	** PLEASE SIGN IN BLUE INK **
---------------------------	--	-------------------------------

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

From: Maggie McGuire <maggie@stocks-inc.com>
Sent: Friday, January 29, 2021 2:54 PM
To: Susan McGrath <smcgrath@co.champaign.il.us>
Subject: Revised Quote

CAUTION: External email, be careful when opening.

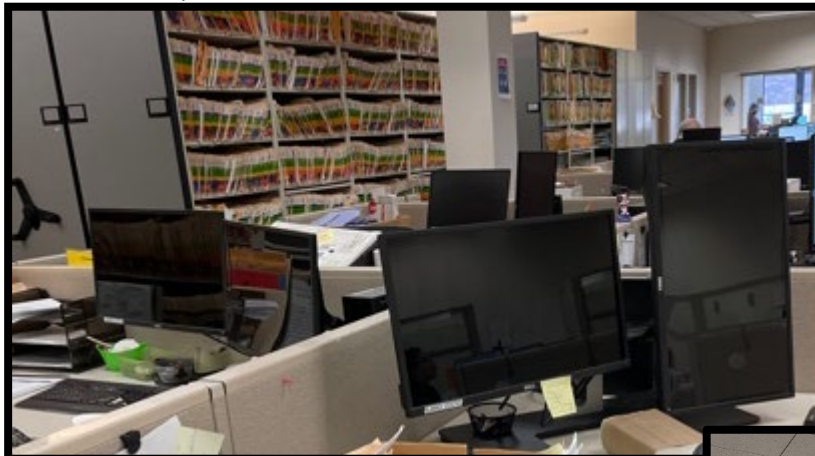
Good Afternoon-

Please see the revised pricing

-- all of the partitions as discussed throughout the Circuit Clerk office
Sale price for glass stacking panels added to existing panels = **\$89,000.00**
Labor for installation of glass panels = **\$4,500.00**

Thanks
Maggie McGuire

Desks without partitions



Desks with partitions

MEMO

To: Committee of the Whole

From: Stephanie Joos

CC:

Date: January 6, 2021

Re: Budget Amendment

Please accept for your consideration the attached budget amendment for FY2021. In FY2020, we purchased a new animal control van. The van arrived in July of 2020 and was sent to Mavron for conversion in October of 2020. Due to Covid-19, Mavron's production is delayed and the van was not finished before the end of FY2020. The amount requested is the same amount as previously budgeted in FY2020.

FUND 091 ANIMAL CONTROL

DEPARTMENT 247 ANIMAL WARDEN SERVICES

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
091-247-544.30 AUTOMOBILES, VEHICLES	0	0	16,077	16,077
TOTALS	0	0	16,077	16,077

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: TRANSFER FROM FUND BALANCE TO COVER THE COST OF VAN CONVERSION. WAS ORIGINALLY BUDGETED FOR IN FY2020 BUT THE CONVERSION WAS NOT COMPLETE BY THE END OF THE YEAR.

DATE SUBMITTED:

1/6/21

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

Reason for Amendment - ERA

The Department of Treasury's Emergency Rental Assistance program makes available \$25 billion nationwide to assist renter households that are unable to pay rent and utilities due to the COVID-19 pandemic. The Regional Planning Commission will administer the \$6.2 million dollars allocated to serve renters in Champaign County. The program will prioritize payment of existing housing-related arrears that could result in eviction of an eligible household, plus an additional 3 months if grant funds are available and it is determined the extra months are needed to ensure housing stability. Assistance will address arrears in rent and utilities (power, water, sewer). Rental assistance provided to an eligible household should not be duplicative of any other federally funded rental assistance provided to such household.

An "eligible household" is defined as a renter household in which at least one or more individuals meets the following criteria:

- Qualifies for unemployment or has experienced a reduction in household income, incurred significant costs, or experienced a financial hardship due to COVID-19;
- Demonstrates a risk of experiencing homelessness or housing instability; and
- Has a household income at or below 80 percent of the area median.

Eligible households with the following factors must be prioritized for assistance:

- Household includes an individual who has been unemployed for the 90 days prior to application for assistance, and
- Households with income at or below 50 percent of the area median.

Not less than 90 percent of awarded funds must be used for direct financial assistance. Remaining funds are available for program and administrative costs.

Program administration includes eligibility determination, monitoring, and oversight responsibilities. Grantees are required to collect from households and retain records on the following:

- Address of the rental unit,
- Name, address, social security number, tax identification number or DUNS number, as applicable, for landlord and utility provider,
- Amount and percentage of monthly rent covered by ERA assistance,
- Amount and percentage of separately-stated utility and home energy costs covered by ERA assistance,
- Total amount of each type of assistance (i.e., rent, rental arrears, utilities and home energy costs, utilities and home energy costs arrears) provided to each household,
- Amount of outstanding rental arrears for each household,
- Number of months of rental payments and number of months of utility or home energy cost payments for which ERA assistance is provided,
- Household income and number of individuals in the household, and
- Gender, race, and ethnicity for the primary applicant for assistance

Grantees should also collect information as to the number of applications received in order to be able to report to Treasury the acceptance rate of applicants for assistance.

FUND 075 REGIONAL PLANNING COMM DEPARTMENT 899 US DPT OF TREAS RNTL ASST

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	6,215,623	6,215,623

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	6,215,623	6,215,623

EXPLANATION: SEE ATTACHED

DATE SUBMITTED:	AUTHORIZED SIGNATURE ** PLEASE SIGN IN BLUE INK **
1-22-2021	<i>Elizabeth Murphy</i>

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

--	--	--

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
075-899-511.03 REG. FULL-TIME EMPLOYEES	0	0	500,000	500,000
075-899-522.02 OFFICE SUPPLIES	0	0	5,000	5,000
075-899-522.06 POSTAGE, UPS, FED EXPRESS	0	0	3,000	3,000
075-899-522.15 GASOLINE & OIL	0	0	1,500	1,500
075-899-522.44 EQUIPMENT LESS THAN \$5000	0	0	20,000	20,000
075-899-533.07 PROFESSIONAL SERVICES	0	0	10,000	10,000
075-899-533.12 JOB-REQUIRED TRAVEL EXP	0	0	7,663	7,663
075-899-533.29 COMPUTER/INF TCH SERVICES	0	0	30,000	30,000
075-899-533.33 TELEPHONE SERVICE	0	0	7,500	7,500
075-899-533.40 AUTOMOBILE MAINTENANCE	0	0	2,500	2,500
075-899-533.42 EQUIPMENT MAINTENANCE	0	0	1,500	1,500
075-899-533.70 LEGAL NOTICES, ADVERTISING	0	0	15,000	15,000
075-899-533.84 BUSINESS MEALS/EXPENSES	0	0	5,000	5,000
075-899-533.85 PHOTOCOPY SERVICES	0	0	5,500	5,500
075-899-533.95 CONFERENCES & TRAINING	0	0	5,000	5,000
075-899-534.38 EMRGNCY SHELTER/UTILITIES	0	0	5,594,060	5,594,060
075-899-534.44 STIPEND	0	0	2,400	2,400
TOTALS	0	0	6,215,623	6,215,623

INCREASED REVENUE BUDGET:

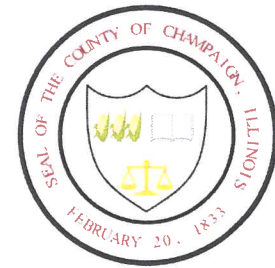
ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
075-899-332.40 US DPT OF TREAS RNTL ASST	0	0	6,215,623	6,215,623
TOTALS	0	0	6,215,623	6,215,623

CHAMPAIGN COUNTY PHYSICAL PLANT

1776 EAST WASHINGTON STREET, URBANA, ILLINOIS 61802-4581

FACILITIES & GROUNDS MANAGEMENT SERVICES

DANA BRENNER, FACILITIES DIRECTOR



Memorandum

To: Tami Ogden, Deputy County Administer of Finance

From: Dana Brenner, Champaign County Facility Director

CC: Darlene Kloeppe, County Executive

Steve Summers, Chair of County Facilities Committee

Date: 1/25/2021

RE: Budget Amendment #21-00010 for ITB #2020-002 Courthouse and JDC Video Security and Master Control Projects

Project Scope

Courthouse – Replace existing Mater Control System (door access and intercom system) with a completely new system. Replace existing video security surveillance system with new digital video and eliminate any blind spots within and around the exterior. Courthouse project to be paid through FY2020 Capital Asset Funds.

JDC - Replace existing Mater Control System (door access and intercom system) with a completely new system. Replace existing video security surveillance system with new digital video and eliminate any blind spots within and around the exterior. JDC project to be paid through FY2020 Probation Capital Asset Funds.

The Facilities Committee and County Board both approved the project in FY2019 and approved both bid awards in February 2020. The low bid price for the Courthouse was \$476,837.00 and the JDC was \$241,373.00

ITB #2020-002 Proposed Project Schedule for Courthouse and JDC

12/26/2019

August 2019 – December 2019	GHR Engineering to develop specifications & written documentation for the bid document
Tuesday, December 3, 2018	Present draft bid document to the Facilities Committee for approval
Wednesday, December 4, 2019	Advertise and Post Bid

Wednesday, December 18, 2019, 2:00pm	Vendor Pre-Bid Meeting – Brookens Administrative Center, 1776 E. Washington St., Urbana, Illinois 61802 – Lyle Shields Meeting Room
Tuesday, January 21, 2019, 12:00noon	Deadline for submission of questions and clarifications
Thursday, January 23, 2019	GHR Engineering responds to submitted questions or clarifications.
Friday, January 30, 2020, 1:00pm	Bid Opening – Brookens Administrative Center, 1776 E. Washington St., Urbana, Illinois 61802 – Lyle Shields Meeting Room
Tuesday, February 4, 2020	Present to the Facilities Committee for bid award approval
Thursday, February 20, 2020	Present to County Board for bid award approval
Friday, February 28, 2020	Finalize and sign agreement with successful low bidder. Successful low bidder submits “A & E Shop Drawings” to GHR Engineering for approval.
Friday, March 6, 2020	GHR Engineering will notify low bidder about A & E Submittals by Friday, March 6, 2020. Upon approval, low bidder shall order all materials necessary for this project.
May/June 2020	Contractor to mobilize/stage equipment and begin project – all materials for project must be on-site or available daily as needed during this project.
Friday, August 7, 2020	Substantial Completion of Project
Friday, August 14, 2020	Publish Punch List
Friday, August 28, 2020	Complete Punch List and Project

Delays and Unforeseen Problems

We had hoped to meet the project schedule above, unfortunately, COVID19 hit the world and our projects ground to a snail’s pace. Instead of starting in May/June of 2020 we started pulling wire in July for the Courthouse and September for JDC. The successful low bidder ran into several unforeseen problems at the Courthouse, due to the propriety nature of the Courthouse’s original master control and intercom system design and installed by Stanley. Once these issues were overcome, the Courthouse was able to finish their substantial completion by December 31, 2020. JDC’s project was completed by the first full week in January 2021.

While Johnson Control’s first four pay applications were paid within FY2020, the fifth and final pay application must be paid in FY2021 for a total of Courthouse \$63,263.82 and JDC \$22,568.15 or combined total of \$85,831.97.

Request

The Physical Plant is requesting a budget amendment which transfers \$85,833.00 (\$63,264.00 from Capital Asset fund and \$22,569.00 from Probation Capital Asset Fund) from FY2020 to FY2021 so we may process and pay Johnson Controls final pay application.

REQUEST FOR BUDGET AMENDMENT

BA NO. 21-00010

FUND 105 CAPITAL ASSET REPLCMT FND DEPARTMENT 051 JUVENILE DETENTION CENTER
 105 CAPITAL ASSET REPLCMT FND 059 FACILITIES PLANNING

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
105-051-544.23 JUV DET CTR CONST/IMPROVE	0	0	22,569	22,569
105-059-544.16 COURTS FACILITY CONST/IMP	710,957	710,957	774,221	63,264
TOTALS	710,957	710,957	796,790	85,833

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

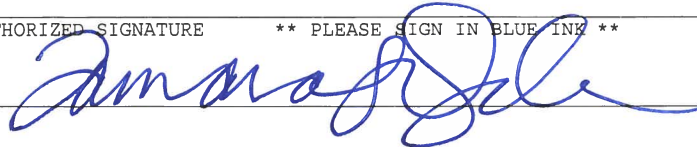
EXPLANATION: RE-ENCUMBER FUNDS FOR COURTHOUSE AND JDC VIDEO SECURITY AND MASTER CONTROL PROJECTS STARTED IN FY2020; HOWEVER, NOT COMPLETED UNTIL JANUARY 2021.

DATE SUBMITTED:

1/26/2021

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **



APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

RESOLUTION NO. 2021-

RESOLUTION AUTHORIZING THE COUNTY EXECUTIVE TO ASSIGN A MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE, PERMANENT PARCEL NUMBER 29-051-0019

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes, pursuant to the authority of 35 ILCS 516/35; and

WHEREAS, Pursuant to this program, the County of Champaign has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

790 County Road 800N Lot 19
Permanent Parcel Number: 29-051-0019
As described in certificate(s): 98 sold October 2015; and

WHEREAS, Pursuant to public auction sale, Seadet Dzabiri, Purchaser(s), has/have deposited the total sum of \$750.00 for the purchase of the said Certificate of Purchase and has requested that the County of Champaign assign to said Purchaser the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$250.00 as a return for its Certificate of Purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$150.00 for issuance of the Tax Certificate Title to said Purchaser; and the remainder, \$350.00, shall be the sums due the Tax Agent for his services; and

WHEREAS, It appears to the Finance Committee of the Whole that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser in exchange for the aforesaid payment;

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, that the County Executive is authorized to assign the above said Tax Sale Certificate of Purchase, as to the above described mobile home in exchange for payment to the Treasurer of Champaign County Illinois, of the sum of \$250.00, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of February A.D. 2021.

Kyle Patterson, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MEMORANDUM

To: Stephanie Fortado, Deputy Chair – Finance; and
Jim Goss, Assistant Deputy Chair – Finance; and
Honorable Members of the Finance Committee of the Whole

From: Tami Ogden, Deputy Director of Finance

Date: February 2, 2021

Subject: Resolution Abating Taxes Levied on Outstanding Bonds

Annually, the County prepares a Resolution to abate taxes levied in the bond ordinances for the County's outstanding alternate bonds. This Resolution directs the abatement of \$2,405,362 for 2020 taxes levied to pay the principal and interest on the outstanding alternate revenue bonds in FY2021 for the 1999, 2014, and 2016 Public Safety Sales Tax bonds. Per the bond covenants, the County has set aside the required amounts to pay the debt service on the outstanding bonds in FY2021.

After the abatement of taxes, the amount levied in 2020 for payment of the principal and interest on the County's Alternate Revenue bonds in FY2021 is \$0.

REQUESTED ACTION

The Finance Committee recommends the Resolution abating certain taxes levied to pay the principal of and interest on various outstanding bonds of The County of Champaign, Illinois, be forwarded to the County Board for approval.

RESOLUTION NO. _____

RESOLUTION ABATING CERTAIN TAXES HERETO LEVIED TO PAY THE PRINCIPAL OF AND INTEREST ON VARIOUS OUTSTANDING BONDS OF THE COUNTY OF CHAMPAIGN, ILLINOIS.

WHEREAS, the County Board (the “*Board*”) of The County of Champaign, Illinois (the “*County*”), by Ordinance Number 592 (the “*1999 Ordinance*”), did provide for the issue of \$23,800,000 General Obligation (Public Safety Sales Tax Alternate Revenue Source) Bonds, Series 1999 (the “*1999 Bonds*”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the 1999 Bonds; and

WHEREAS, the Board, by Ordinance Number 948 (the “*2014 Ordinance*”), did provide for the issue of \$9,795,000 General Obligation Refunding Bonds (Public Safety Sales Tax Alternate Revenue Source), Series 2014 (the “*2014 Bonds*”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the 2014 Bonds; and

WHEREAS, the Board, by Ordinance Number 982 (the “*2016 Ordinance*” and collectively with the 1999 Ordinance and the 2014 Ordinance, the “*Bond Ordinances*”), did provide for the issue of \$3,775,000 General Obligation Refunding Bonds (Public Safety Sales Tax Alternate Revenue Source), Series 2016 (the “*2016 Bonds*” and collectively with the 1999 Bonds and the 2014 Bonds, the “*Outstanding Alternate Bonds*”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the 2016 Bonds; and

WHEREAS, the Pledged Revenues (as defined in each Bond Ordinance) have been irrevocably deposited in the respective account of the respective Bond Fund (as defined and further described in each Bond Ordinance) in amounts sufficient to pay all principal of and interest on the respective Outstanding Alternate Bonds in the next succeeding bond year; and

WHEREAS, it is necessary and in the best interests of the County that the taxes heretofore levied for the year 2020 to pay the principal of and interest on the Outstanding Alternate Bonds be abated in their entirety:

NOW THEREFORE Be It and It is Hereby Resolved by the County Board of The County of Champaign, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Abatement of Taxes. The taxes heretofore levied for the year 2020 in each of the Bond Ordinances for each series of the Outstanding Alternate Bonds are hereby abated in their entirety.

Section 3. Filing of Resolution. Forthwith upon the adoption of this Resolution, a certified copy hereof shall be filed with the County Clerk of the County.

Section 4. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 5. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect forthwith upon its adoption.

Presented, Adopted, Approved on February 18, 2021.

Kyle Patterson,
Chair Champaign County Board

APPROVED: _____
Darlene Kloeppel,
County Executive

Date: _____

RECORDED & ATTEST:

Aaron Ammons, County Clerk
Date: _____

STATE OF ILLINOIS)
) SS
COUNTY OF CHAMPAIGN)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Champaign, Illinois, and as such official I do further certify that on the 18th day of February, 2021, there was filed in my office a duly certified copy of Resolution No. _____ entitled:

RESOLUTION abating certain taxes hereto levied to pay the principal of and interest on various outstanding bonds of The County of Champaign, Illinois.

duly adopted by the County Board of the County on the 18th day of February 2021, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County this ____ day of February 2021.

Aaron Ammons, County Clerk

[SEAL]



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloepfel, County Executive

MEMORANDUM

DATE: February 2, 2021
TO: Honorable County Board Members
FROM: Debbie Heiser, Insurance Specialist
RE: RFQ2020-006 – EMPLOYEE HEALTH INSURANCE & RELATED BENEFITS BROKER CONSULTANT SERVICES

REPORT:

1. Requests for Qualifications for this project were released by Champaign County on December 8, 2020. The RFQ was sent to all firms who had previously indicated an interest in providing this service to the County. Appropriate notices were placed in the Legal Notices section of the News Gazette newspaper, and the RFQ was posted on the County's website.
2. On January 12, 2021, proposals were received from the following ten firms:
 - a. American Central Insurance
 - b. Assurance
 - c. Barham Benefit Group
 - d. Cottingham & Butler
 - e. Dimond Brothers
 - f. Gallagher Benefit Services, Inc.
 - g. Horton Group
 - h. Loman-Ray
 - i. Tedrick Group
 - j. USI/Rector Insurance
3. The RFQ2020-006 Evaluation Team (Darlene Kloepfel-County Executive, George Danos-County Auditor, Tami Ogden-Deputy Director of Finance, Elizabeth Murphy-RPC COO, Debbie Heiser-Insurance Specialist, Angela Lusk-AFSCME Representative, John Naese-FOP Representative) individually reviewed all proposals, utilizing the evaluation rating form established for this project. Upon compilation of all individual evaluations, the Evaluation Team met, and reached consensus on a short-list of three firms to be offered the opportunity for individual interviews with the Evaluation Team. The three short-listed firms were:
 - a. Barham Benefit Group
 - b. Gallagher Benefit Services, Inc.
 - c. USI/Rector Insurance

4. On February 1, 2021, the Evaluation Team conducted interviews with the three short-listed firms. At the completion of the interviews, and based upon the compilation of the individual ratings of the evaluation team members, the top-ranked firm was Gallagher Benefit Services, Inc.

RECOMMENDATION

Gallagher holds the current contract for these services, which expires in April 2021 for an annual amount of \$45,000. The county currently has budgeted \$45,000 for FY2021. Gallagher has agreed to a fee of \$45,000 for FY2021 and guaranteed fee of \$50,000 for the remaining four years of the service contract.

The RFQ2020-006 Evaluation Team recommends the Champaign County Board authorize the County Executive to enter into a contract for Employee Health Insurance and Related Benefits Broker/Consultant Services to Gallagher Benefit Services, Inc. for a term not to exceed 5 years; a fee of \$45,000 for the first year (FY2021) and a guaranteed fee of \$50,000 for the remaining four years of the contract (FY2022, 2023, 2024, 2025).



AARON AMMONS
CHAMPAIGN COUNTY CLERK

Champaign County, Illinois

1776 East Washington Street

Urbana, IL 61802

217-384-3720

www.champaigncountyclerk.com

Memo

To: Finance Committee, County Board Chair Patterson, County Board Members, Tami Ogden, and Auditor's office

From: Aaron Ammons, Champaign County Clerk

Date: January 19, 2021

Re: IVRS Grant for FY 2021

The Champaign County Clerk's office is eligible to receive the Illinois State Voter Registration Grant award for the sum of \$180,369. These grant funds will be utilized to help offset costs for annual license fees of voter registration system, vote by mail processing software annual fees, staff time for IVRS work, internet fees to connect to IVRS, election server back up, training, and same day registration costs.

The grant period for the FY2021 grant award is July 1,2020—June 30 2021. The State Board of Elections did not announce the award until January of 2021 and all items must be submitted for reimbursement by May 2021. The award amount is \$80,369 more than was anticipated (budget amendment is attached). The Clerk's office is committed to continuing to utilize grant funding and finding ways to offset costs of elections to benefit the County.

Sincerely,

A handwritten signature in black ink that reads "Aaron Ammons".

Aaron Ammons Champaign County Clerk



**Illinois State Board of Elections
Voter Registration State Grant 2021
Acceptance Agreement**



You are receiving a grant from the Illinois State Board of Elections. Generally stated; the purpose of this grant is to assist in the maintenance and other costs associated with your voter registration system in order for it to communicate with the Centralized Statewide Voter Registration System as required by Title III Section 303 of the Help America Vote Act of 2002. Your election jurisdiction received previous information regarding the amount your jurisdiction is entitled to, which will be distributed in a lump sum payment after the Illinois State Board of Elections has received copies of all current documented expenditures. It is important to note that only documented expenditures and/or obligations to expend are eligible for reimbursement. Your election jurisdiction, **Champaign County**, is eligible to receive an amount of **\$180,369.00**, which will be distributed in a lump sum payment. If your expenses exceed this amount and funding is available, you may be able to take advantage of a second reimbursement which may be sent in a second payment.

The State Board of Elections and you, the Election Authority, have responsibilities both as to spending the monies for the intended purposes and tracking expenditures not previously covered or reimbursed by the HAVA funded VR Grant or other grant monies. By accepting this money, you agree to send copies of all future documented expenditures and/or obligations to expend for audit purposes in accordance with generally accepted auditing standards.

Purchases made from this fund shall become the responsibility and property of the Election Authority, not the State Board of Elections. All property control and custody responsibilities will be assumed by the Election Authority. Likewise, the Election Authority agrees that all future costs related to maintenance, repairs, and upgrades to equipment or property purchased with these grant funds shall be the sole responsibility of the Election Authority, not the State Board of Elections. While future maintenance funds have been requested by the State Board of Elections for this purpose, there are no guarantees as to the availability of said funding.

As a condition of receipt of this grant, the Election Authority agrees to comply with the provisions of the Business Enterprise for Minorities, Females, and Persons with Disabilities Act (30 ILCS 575/) and the equal employment practices of the Illinois Human Rights Act (775 ILCS 5/2-105).

THIS GRANT IS SUBJECT TO THE ILLINOIS GRANT FUNDS RECOVERY ACT (30 ILCS 705/1, et seq.). THEREFORE, ANY UNSPENT PORTION OF THE GRANT THAT REMAINS AFTER 30 DAYS MUST BE RETURNED WITH INTEREST TO THE STATE BOARD OF ELECTIONS IMMEDIATELY. ANY MISSPENT OR IMPROPERLY HELD GRANT FUNDS ARE SUBJECT TO RECOVERY BY THE STATE BOARD OF ELECTIONS.

Election authorities that fail to pay their vendors for qualifying expenses within the 30-day time period as specified by the terms of this Agreement and underlying federal rule shall become liable to the State Board of Elections for interest penalties for failing to meet the 30-day interval (unless the applicable grant amount, or any unused portion thereof, is returned to the State before the 30-day period has elapsed). An election authority failing to meet this 30-day requirement will be liable for interest at the rate applicable to the State's payments to its vendors under the terms of the State Prompt Payment Act (30ILCS 540). The interest calculation for this mandatory reimbursement is based on the historical interest rates earned by the State HAVA fund and paid by the State Treasurer during the specific time periods the money was improperly held by the local jurisdiction. The election authority assessed this interest penalty must remit the penalty amount to the State Board of Elections within 30 days of receipt of notice from SBE. Such interest payment shall be identified separately from any grant returns or other refunds.

By signing this document, you certify that you agree to use the grant funds provided for the purposes articulated above and certify that you understand and agree to the record keeping and documentation requirements set forth above. **Further, you certify that you will return to the SBE any of the unspent funds remaining within thirty days after receipt of such funds as noted above.** For purposes of this paragraph, the unspent funds shall be considered timely returned if it is actually received in either of the SBE offices (Chicago or Springfield) within 30 days of receipt or, if received beyond such 30-day period, the envelope containing the unspent funds is postmarked within such 30-day period. If the postmark on the envelope containing the unspent funds is missing or illegible, the return of the unspent

funds will be considered timely if such envelope is received by the SBE no later than 5 business days following the end of such 30-day period.

Any violations of this agreement may be reported to appropriate legal authorities for review and appropriate action.

***Chairman of County Board or Board of Election
Commissioners Authorized Agent***

Election Authority Authorized Agent

Signature _____

Signature _____

Printed Name _____

Printed Name _____

Date _____

Date _____

Illinois State Board of Elections

Signature _____

Printed Name Steven S. Sandvoss, Executive Director

Date _____

FUND 080 GENERAL CORPORATE DEPARTMENT 022 COUNTY CLERK
 628 ELECTN ASSIST/ACCESSIBLTY 022 COUNTY CLERK

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-022-511.03 REG. FULL-TIME EMPLOYEES	613,893	613,893	623,893	10,000
628-022-544.38 ELECTION/VOTER REG EQUIP	0	0	60,369	60,369
080-022-511.05 TEMP. SALARIES & WAGES	65,000	65,000	75,000	10,000
TOTALS	678,893	678,893	759,262	80,369

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-022-334.81 IL ST BD ELECTIONS GRANT	0	0	20,000	20,000
628-022-334.81 IL ST BD ELECTIONS GRANT	100,000	100,000	160,369	60,369
TOTALS	100,000	100,000	180,369	80,369

EXPLANATION: GRANT FUNDS TO OFFSET COSTS FOR ANNUAL LICENSE FEES OF VOTER REGISTRATION SYSTEM, VBM, STAFF TIME FOR IVRS WORK, ETC....

DATE SUBMITTED:

1/22/21

AUTHORIZED SIGNATURE

Angie Patton

** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

	July	August	Sept	Oct	Nov	Dec	Total YTD
1. Personnel Costs	\$19,761	\$20,893	\$19,079	\$23,024	\$22,342	\$19,778	\$124,877
2. Payroll Taxes/Benefits	\$6,205	\$5,104	\$3,714	\$4,856	\$5,731	\$5,706	\$31,316
Computer Hardware & Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Property Insurance	\$49	\$49	\$49	\$99	\$25	\$25	\$296
Building & Grounds Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Utilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Janitorial Service	\$51	\$82	\$39	\$60	\$47	\$51	\$330
Equip Maintenance Agreements	\$1,722	\$1,537	\$1,412	\$1,348	\$1,360	\$1,884	\$9,263
Depreciation	\$233	\$233	\$192	\$192	\$192	\$192	\$1,234
Total Occupancy	\$2,055	\$1,901	\$1,692	\$1,699	\$1,624	\$2,152	\$11,123
Office Supplies	\$106	\$88	\$90	\$360	\$44	\$56	\$744
Contractual / Professional Fees	\$936	\$760	\$877	\$936	\$908	\$980	\$5,397
Travel / Training	\$223	\$316	\$149	\$461	\$361	\$222	\$1,732
Client Assistance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Rent	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Telephone / Cell Phone	\$232	\$153	(\$17)	\$155	\$147	\$117	\$787
Liability / Malpractice Insurance	\$186	\$186	\$186	\$381	\$310	\$310	\$1,559
Moving & Recruiting	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Program Expenses	\$29,704	\$29,401	\$25,770	\$31,872	\$31,467	\$29,321	\$177,535
ALLOCATED M&G	\$5,828	\$6,290	\$6,458	\$6,408	\$5,742	\$6,149	\$36,875
TOTAL EXPENSE	\$35,532	\$35,691	\$32,228	\$38,280	\$37,209	\$35,470	\$214,410
Re-Entry Indirect - 11.9% Max							
Max M&G Allowed	\$4,012	\$3,971	\$3,481	\$4,305	\$4,250	\$3,960	\$23,980
Champaign County Total	\$33,716	\$33,372	\$29,251	\$36,177	\$35,717	\$33,281	\$201,515
Champaign County Paid	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$50,000

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU), is entered into this 1st day of February, 2021, by and between the Champaign County Board (hereinafter the "County Board") and the Champaign County Regional Planning Commission (hereinafter the "Commission"). The parties hereby enter into this Memorandum of Understanding to delineate respective roles, responsibilities and financial obligations associated with the management and administration of the funding set aside to support implementation Moral Reconciliation Therapy for youth ages 11-18 in Champaign County.

WITNESSETH

WHEREAS, the Juvenile Court Act in 705 ILCS 405/5-105 defines the juvenile justice continuum as a set of delinquency prevention programs and services designed for the purpose of preventing or reducing delinquent acts through prevention, intervention, rehabilitation services targeted at minors who have committed delinquent acts and

WHEREAS, Moral Reconciliation Therapy (MRT) is an evidence-based treatment modality that began to be offered in 1987 and has now been implemented in all 50 states and in 9 countries covering a vast range of treatment issues and venues; and

WHEREAS, Moral Reconciliation Therapy (MRT) is designed to reduce recidivism rates of those who are involved in, or at-risk of involvement, with the justice system; and

WHEREAS, the County Board is committed to supporting efforts to prevent or reduce delinquency; and

WHEREAS the Commission has a mission to promote, plan and facilitate improvements to the health, safety, welfare, education, economic conditions, environment and development within East Central Illinois; and

WHEREAS the Commission is administering over 147 federal and state grants and contracts with an annual operating budget of \$32M and a staff of over 355 professionals housed in 13 locations serving over 30,000 clients annually; and

WHEREAS, the County Board has set aside a portion of funds to support juvenile crime prevention and detention recidivism programming, and

WHEREAS, the Commission has successfully administered juvenile justice programs on behalf of the County Board for over a decade and remains committed to delivering necessary juvenile justice programs for the foreseeable future; and

WHEREAS, the County Board has the power to enter into contractual agreements with the Commission;

THEREFORE, it is the agreement of the parties that this Memorandum of Understanding is entered into in order to assure an efficient, ongoing, cooperative effort that will benefit delinquent youth and youth at-risk for delinquency in Champaign County.

THE PARTIES AGREE TO THESE PROVISIONS TO IMPLEMENT THE AGREEMENT:

1. The primary purpose of the funding to support Moral Reconciliation Therapy (MRT) shall be to prevent or reduce delinquent acts.
2. The Commission shall administer the funds according to the approved program budget.
3. The Commission shall provide regular program and fiscal reports regarding youth served, program operations and youth outcomes (including recidivism rates) and a representative from the Commission will attend the Justice and Social Services Committee and/or Champaign County Board as requested by the County Board.
4. Nothing contained herein serves to limit, alter, or amend the party's duties, rights, or responsibilities as set out in applicable State and Federal statutes, law or regulation.

IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. Modifications to this agreement shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by authorized officials, prior to any changes being performed.
2. Either party, upon thirty (30) days written notice, may terminate the agreement in completely, or in part, at any time before the date of expiration.

IN WITNESS WHERE OF, the undersigned hereto have caused this Memorandum of Understanding to be executed.

APPROVALS:

Champaign County Regional Planning Commission:

By: _____
Signature of Authorized Representative

Date: _____

Printed Name: Dalitso Sulamoyo

Printed Title: Chief Executive Officer

Champaign County Board:

By: _____
Signature of Authorized Representative

Date: _____

Printed Name: _____

Printed Title: _____