

CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE
Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda
County of Champaign, Urbana, Illinois
Tuesday, June 9, 2020 at 6:30 p.m.
Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

<u>Agenda Items</u>	<u>Page #</u>
I. <u>Call to Order</u>	
II. <u>Roll Call</u>	
III. <u>Approval of Agenda/Addenda</u>	
IV. <u>Approval of Minutes</u> A. May 12, 2020	1-7
V. <u>Public Participation</u> <ul style="list-style-type: none">Being accepted remotely through Zoom – for instructions go to: http://www.co.champaign.il.us/CountyBoard/Committee_Of_The_Whole/2020/200609/Meeting/200609_Zoom_Instructions.pdf	
VI. <u>Presentations</u> A. Soil & Water Conservation District	
VII. <u>Communications</u>	
VIII. <u>Policy, Personnel, & Appointments</u> A. County Executive <ol style="list-style-type: none">Monthly HR Report – May 2020Appointments/Reappointments (persons to be appointed distributed at the meeting) Applicants (<i>italics indicates incumbent</i>):<ol style="list-style-type: none">Drainage District #2 Town of Scott – 1 position – unexpired term ending 8/31/2022<ul style="list-style-type: none">Larry ZahndEastern Illinois Economic Development Authority Board – 1 position – unexpired term ending 1/22/2025<ul style="list-style-type: none">Dale CraneBailey Memorial Cemetery Association – 4 positions – term 7/1/2020-6/30/2026<ul style="list-style-type: none">Gary FisherThomas BarnhartMichael J. Freese, Jr.Prairie View Cemetery Association – 3 positions – term 7/1/2020-6/30/2026<ul style="list-style-type: none">Pamela CarpenterMarc ShawClark Wise	8-10 11 12-13 14 15-16 17 18 19 20

e.	Mt. Olive Cemetery Association – 3 positions – term 7/1/2020-6/30/2026	
•	<i>David McCormick</i>	21
f.	Yearsley Cemetery Association – 1 position – term 7/1/2020-6/30/2026	
•	<i>Phillip Roy Nigg</i>	22
g.	Champaign County Board of Health – 2 positions – term 7/1/2020-6/30/2023	
•	<i>John Peterson</i>	23-24
h.	Champaign County Forest Preserve District – 1 position – term 7/1/2020-6/30/2025	
•	<i>Andrew Kerins</i>	25-26
•	Brendan McGinty	27-28
i.	Sangamon Valley Public Water District - 1 position – unexpired term ending 5/31/2025	
•	<i>Frank Howard</i>	29
•	Michelle Grindley	30
B.	County Clerk	
1.	May 2020 Report	31
C.	<u>Other Business</u>	
D.	<u>Chair’s Report</u>	
1.	County Executive appointments expiring July 2020 (information only)	
a.	Champaign County Housing Authority – 1 position – term 8/1/2020-7/31/2025	
2.	Currently vacant appointments made by the County Executive – full list and information is available on the County’s website at: http://www.co.champaign.il.us/CountyExecutive/appointments/CurrentVacantOpenings.pdf	
E.	<u>Designation of Items to be Placed on the Consent Agenda</u>	
IX.	<u>Justice and Social Services</u>	
A.	Monthly Reports – All reports are available on each department’s webpage through the department reports page at: http://www.co.champaign.il.us/CountyBoard/Reports.php	
•	Probation & Court Services – April 2020	
•	Public Defender – April & May 2020	
B.	Rosecrance Re-Entry Financial Report – April 2020 (information only)	32
C.	<u>Other Business</u>	
D.	<u>Chair’s Report</u>	
E.	<u>Designation of Items to be Placed on the Consent Agenda</u>	

X. Finance

A. Budget Amendments/Transfers

1. Budget Amendment 20-00022 33-35
Fund 080 General Corporate / Dept 075 General County
Increased appropriations: \$4,095
Increased revenue: \$-530,637
Reason: Court-ordered refund Carle Foundation Property Tax Exemption Case recorded as a reduction of property tax revenues, and post-judgment interest costs recorded as increased expenditure.

2. Budget Amendment 20-00023 36
Fund 080 General Corporate / Dept 017 Cooperative Extension Srv
Increased appropriations: \$146
Increased revenue: \$-18,895
Reason: Court-ordered refund Carle Foundation Property Tax Exemption Case recorded as a reduction of property tax revenues, and post-judgment interest costs recorded as increased expenditure.

3. Budget Amendment 20-00024 37
Fund 088 Ill Municipal Retirement / Dept 073 Ill Municipal Retirement
Increased appropriations: \$866
Increased revenue: \$-112,132
Reason: Court-ordered refund Carle Foundation Property Tax Exemption Case recorded as a reduction of property tax revenues, and post-judgment interest costs recorded as increased expenditure.

4. Budget Amendment 20-00025 38
Fund 089 County Public Health Fund / Dept 049 Board of Health
Increased appropriations: \$420
Increased revenue: \$-54,389
Reason: Court-ordered refund Carle Foundation Property Tax Exemption Case recorded as a reduction of property tax revenues, and post-judgment interest costs recorded as increased expenditure.

5. Budget Amendment 20-00027 39
Fund 076 Tort Immunity Tax Fund / Dept 075 General County
Increased appropriations: \$824
Increased revenue: \$-106,658
Reason: Court-ordered refund Carle Foundation Property Tax Exemption Case recorded as a reduction of property tax revenues, and post-judgment interest costs recorded as increased expenditure.

6. Budget Amendment 20-00030 40
Fund 188 Social Security Fund / Dept 075 General County
Increased appropriations: \$716
Increased revenue: \$-92,707
Reason: Court-ordered refund Carle Foundation Property Tax Exemption Case recorded as a reduction of property tax revenues, and post-judgment interest costs recorded as increased expenditure.

7. Budget Amendment 20-00031 41
Fund 090 Mental Health / Dept 053 Mental Health Board
Increased appropriations: \$1,648
Increased revenue: \$-213,491
Reason: Court-ordered refund Carle Foundation Property Tax Exemption Case recorded as a reduction of property tax revenues, and post-judgment interest costs recorded as increased expenditure.

8. Budget Amendment 20-00032 42
Fund 108 Developmental Disability Fund / Dept 050 Developmental Disability Board
Increased appropriations: \$1,363
Increased revenue: \$-176,585
Reason: Court-ordered refund Carle Foundation Property Tax Exemption Case recorded as a reduction of property tax revenues, and post-judgment interest costs recorded as increased expenditure.

9. Budget Amendment 20-00026 43
Fund 083 County Highway / Dept 060 Highway
Increased appropriations: \$884
Increased revenue: \$-114,427
Reason: Court-ordered refund Carle Foundation Property Tax Exemption Case recorded as a reduction of property tax revenues, and post-judgment interest costs recorded as increased expenditure.

10. Budget Amendment 20-00028 44
Fund 084 County Bridge / Dept 060 Highway
Increased appropriations: \$443
Increased revenue: \$-57,390
Reason: Court-ordered refund Carle Foundation Property Tax Exemption Case recorded as a reduction of property tax revenues, and post-judgment interest costs recorded as increased expenditure.

11. Budget Amendment 20-00029 45
Fund 103 Hwy Fed Aid Matching Fund / Dept 060 Highway
Increased appropriations: \$36
Increased revenue: \$-4,592
Reason: Court-ordered refund Carle Foundation Property Tax Exemption Case recorded as a reduction of property tax revenues, and post-judgment interest costs recorded as increased expenditure.

12. Budget Amendment 20-00033 46-48
Fund 104 Early Childhood Fund / Dept 876 EHS Exp Cares
Increased appropriations: \$80,000
Increased revenue: \$80,000
Reason: Please see attached memo

13. Budget Amendment 20-00034 49-52
Fund 104 Early Childhood Fund / Dept 875 HS-EHS Cares
Increased appropriations: \$507,000
Increased revenue: \$507,000
Reason: Please see attached memo

B. Treasurer

1. Monthly Report – 1st Distribution Settlement Report – Reports are available on the Treasurer’s webpage at: <http://www.co.champaign.il.us/treasurer/reports.php>

C. Auditor

1. Monthly Report – May 2020 – Reports are available on the Auditor’s webpage at: <http://www.co.champaign.il.us/auditor/countyboardreports.php>

D. County Executive

1. Update on ERP selection process (discussion only)
2. FY2020 General Fund Budget Projection Report (to be distributed)

53-55

E. Other Business

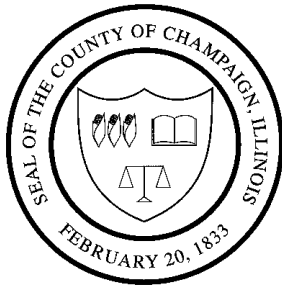
F. Chair’s Report

G. Designation of Items to be Placed on the Consent Agenda

XI. Other Business

XII. Adjournment

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact the Office of the County Executive, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.



CHAMPAIGN COUNTY BOARD
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Tuesday, May 12, 2020 at 6:30 p.m.
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MINUTES – Subject to Approval

- Members Present:** Brad Clemmons, Lorraine Cowart, Connie Dillard-Myers, Jodi Eisenmann, Cynthia Fears, Stephanie Fortado, Jim Goss, Mike Ingram, Jim McGuire, Kyle Patterson, Jon Rector, Chris Stohr, Steve Summers, Leah Taylor, Eric Thorsland, Jodi Wolken, Charles Young, Giraldo Rosales
- Members Absent:** Aaron Esry, Stan Harper, James Tinsley
- Others Present:** Darlene Kloeppel (County Executive), Tami Ogden (Deputy Director of Finance), Megan Robison (Recording Secretary), Aaron Ammons (County Clerk), George Danos (Auditor), Dustin Heuerman (Sheriff), John Hall (Director of Planning & Zoning), Marisol Hughes (Treasurer), Alejandra Aguero (Chief Deputy Treasurer), Elizabeth Burgener-Patton (Board of Review), Lisa Benson (Community Services Director, RPC)
-

Agenda Items

I. Call to Order

Chair Rosales called the meeting to order at 6:35 p.m.

II. Roll Call

A verbal roll call was taken, and a quorum was declared present.

III. Approval of Agenda/Addenda

MOTION by Ms. Cowart to approve the agenda; seconded by Mr. Young. Upon vote, the **MOTION CARRIED** unanimously.

IV. Approval of Minutes

A. March 10, 2020

MOTION by Mr. Goss to approve the minutes of March 10, 2020; seconded by Mr. Thorsland. Upon vote, the **MOTION CARRIED** unanimously.

V. Public Participation

Amy Gibbons introduced herself as a small business owner in the community.

Annie Murray, Pear Tree Estate owner, asked the Board to recognize the economic impact that COVID-19 has had on Champaign County and the small businesses. She would like to see Champaign County re-open faster than Governor Pritzker’s plan.

56 Mr. Ammons read a statement about the affect that COVID-19 has had on elections and what his
57 office has done to keep voters and judges safe.

58
59 **VI. Presentations**

60 A. Youth Assessment Center

61
62 Ms. Benson presented information about the Youth Assessment Center to the Board. She
63 highlighted their history, services, data, goals and future steps for the program. Discussion
64 followed about changes due to COVID-19, what a formal station adjustment entails, and
65 programs where youth are referred.

66
67 **VII. Communications**

68
69 Mr. Stohr proposed that the County Board create an ad hoc committee on incarceration,
70 diversion, and Sheriff's Office relocation. He stated the many issues the committee should
71 discuss, the leaders and organizations that should be included in the conversation, and a timeline
72 for a recommendation to be made. Mr. Stohr is requesting this item to be included on the May
73 County Board agenda for discussion and approval.

74
75 Mr. Rector recognized his constituent Brian Blume. Mr. Blume is asking the County Board to
76 delay due dates and waive late fees on property tax bills. Mr. Rector also mentioned the
77 difficulties that small businesses are currently facing due to the Governor's current order.

78
79 Mr. Ingram thanked everyone that has been making face masks for the community. He also
80 mentioned the virtual town hall that is being held on May 26th regarding home rule.

81
82 Mr. Thorsland spoke about the Lincoln Legacy Committee and their current efforts. He also
83 asked that everyone support the vote by mail effort. Finally, he spoke about the outbreak at
84 Rantoul Foods and his hopes that the County Board of Health can get all of the resources they
85 need.

86
87 Ms. Fortado commended Ben Galewsky for his creation of a database to help connect agencies
88 with volunteers.

89
90 Mr. Goss expressed his sorrow over the loss of Rudy Frasca and how he will be missed in the
91 community.

92
93 **VIII. Finance**

94 A. Budget Amendments/Transfers

95 1. Budget Amendment 20-00016

96 Fund 080 General Corporate / Dept 077 Zoning Enforcement

97 Increased appropriations: \$30,000

98 Increased revenue: \$0

99 Reason: Proposed demolition and clean-up of 202 Third Street, Foosland, Illinois

100
101 **MOTION** by Mr. Thorsland to recommend County Board approval of a resolution authorizing
102 budget amendment 20-00016; seconded by Mr. Patterson. Discussion followed. Upon vote, the
103 **MOTION CARRIED** unanimously.

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- 108 2. Budget Amendment 20-00019
109 Fund 080 General Corporate / Dept 026 County Treasurer
110 Increased appropriations: \$34,300
111 Increased revenue: \$0
112 Reason: Request for part time temp staff to assist with bank reconciliations for 3 months.
113 Also, for expenditures that are historical pay from funds 619 which is unable to support
114 this cost due to over utilization in FY 2019
115

116 **MOTION** by Ms. Fortado to recommend County Board approval of a resolution authorizing
117 budget amendment 20-00019; seconded by Mr. McGuire. Upon vote, the **MOTION CARRIED**
118 unanimously.
119

120 B. Treasurer

- 121 1. Monthly Report – March 2020
122

123 Received and placed on file – Ms. Hughes and Ms. Agüero discussed property taxes with the
124 Board members
125

126 C. Auditor

- 127 1. Monthly Report – April 2020
128

129 Received and placed on file – Mr. Goss mentioned the new Chief Deputy Auditor and the audit
130 status
131

132 D. County Executive

- 133 1. Resolution authorizing the execution of a service agreement for the supply of electricity
134 for residential and small commercial retail customers who do not opt out of such a
135 program (electric aggregation)
136

137 **MOTION** by Mr. Thorsland to recommend County Board approval of a resolution authorizing
138 the execution of a service agreement for the supply of electricity for residential and small
139 commercial retail customers who do not opt out of such a program (electric aggregation);
140 seconded by Mr. Ingram. Discussion followed. Upon vote, the **MOTION CARRIED**
141 unanimously.
142

- 143 2. Resolution authorizing execution of Emergency Management Agency COVID-19
144 Related Supplies Capital Fund Participation Agreement
145

146 **MOTION** by Mr. Young to recommend County Board approval of a Resolution authorizing
147 execution of Emergency Management Agency COVID-19 Related Supplies Capital Fund
148 Participation Agreement; seconded by Ms. Cowart. Upon vote, the **MOTION CARRIED**
149 unanimously.
150

- 151 3. Ideas to mitigate County expenses in 2020 and 2021
152

153 Ms. Kloeppel and Ms. Ogden are meeting with Department Heads to discuss the 2021 budget and
154 determine different areas of savings. Ms. Ogden suggested the fund balance should be protected
155 by mitigating the balance by approximately \$1,000,000. Discussion followed about getting more
156 specific reference points, tax revenue ideas, re-opening businesses, a hiring freeze, saving on
157 commodities and furloughs.
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159 Ms. Fears left at 8:05 p.m.

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E. Other Business

None

F. Chair's Report

Chair Goss expressed his frustration with how the COVID-19 outbreak at Rantoul Foods was handled by the County Board of Health and Champaign-Urbana Public Health District.

G. Designation of Items to be Placed on the Consent Agenda

VIII. A. 1, 2, D. 1, 2

IX. Policy, Personnel, & Appointments

A. County Executive

1. Monthly HR Report – April 2020

Received and placed on file

2. Appointments/Reappointments (persons to be appointed distributed at the meeting)

Applicants (*italics indicates incumbent*):

a. Penfield Public Water District – 1 position – term 06/01/2020-05/31/2025

- *Carl Withers*

MOTION by Mr. Rector to recommend County Board approval of a resolution appointing Carl Withers to the Penfield Public Water District; seconded by Ms. Wolken. Upon vote, the **MOTION CARRIED** unanimously.

b. Sangamon Valley Public Water District – 1 position – term 06/01/2020-05/31/2025

- *Frank Howard*
- Michelle Grindley

MOTION by Ms. Cowart to recommend County Board approval of a resolution appointing Michelle Grindley to the Sangamon Valley Public Water District; seconded by Ms. Eisenmann. Discussion followed. Upon vote, the **MOTION FAILED**.

c. Farmland Assessment Review Committee – 2 positions – term 06/01/2020-05/31/2024

- *Richard Rayburn*
- Jeffery Adam Watson

MOTION by Mr. Goss to recommend County Board approval of a resolution appointing Richard Rayburn and Jeffery Adam Watson to the Farmland Assessment Review Committee; seconded by Mr. Rector. Upon vote, the **MOTION CARRIED** unanimously.

d. Union Drainage District #2 of St. Joseph and Ogden – 1 position – unexpired term ending 08/31/2020

- Dwight Raab

210 **MOTION** by Mr. Stohr to recommend County Board approval of a resolution appointing Dwight
211 Raab to the Union Drainage District #2 of St. Joseph and Ogden; seconded by Mr. Rosales. Upon
212 vote, the **MOTION CARRIED** unanimously.

- 213
214 e. South Fork Drainage District – 1 position – unexpired term ending 08/31/2021
215 • Dirk Rice

216
217 **MOTION** by Mr. Goss to recommend County Board approval of a resolution appointing Dirk
218 Rice to the South Fork Drainage District; seconded by Mr. Rosales. Upon vote, the **MOTION**
219 **CARRIED** unanimously.

- 220
221 f. Urbana-Champaign Sanitary District – 1 position – term 06/01/2020-05/31/2023
222 • *Ladell Myrick*

223
224 **MOTION** by Mr. Summers to recommend County Board approval of a resolution appointing
225 Ladell Myrick to the Urbana-Champaign Sanitary District; seconded by Mr. Patterson. Upon
226 vote, the **MOTION CARRIED** unanimously.

- 227
228 g. Board of Review – 3 positions – 2 terms 06/1/2020-05/31/2022 and 1 unexpired term
229 ending 05/31/2021
230 • *Elizabeth Burgener-Patton*
231 • *Zebo Zebe*
232 • *Paul Sailor*

233
234 **MOTION** by Mr. Goss to recommend County Board approval of a resolution appointing
235 Elizabeth Burgener-Patton to the Board of Review; seconded by Mr. McGuire. Upon vote, the
236 **MOTION CARRIED**.

237
238 **MOTION** by Mr. Rector to recommend County Board approval of a resolution appointing Zebo
239 Zebe to the Board of Review; seconded by Mr. Rosales. Upon vote, the **MOTION CARRIED**.

240
241 **MOTION** by Mr. Rosales to recommend County Board approval of a resolution appointing Paul
242 Sailor to the Board of Review; seconded by Mr. Clemmons. Discussion followed.

243 **MOTION** by Mr. Goss for roll call vote; seconded by Mr. McGuire. Discussion followed. Upon
244 roll call vote, the **MOTION FAILED** by a vote of 6-11.

245
246 3. Preparation for COVID- re-opening

247
248 Information only

249
250 4. Extension of proclamation of a disaster in Champaign County for Coronavirus-19
251 response

252
253 **MOTION** by Ms. Taylor to recommend County Board approval of an ordinance extending the
254 proclamation of a disaster in Champaign County for Coronavirus-19 response; seconded by Mr.
255 Thorsland. Discussion followed.

256 **MOTION** by Mr. Rector to amend the proclamation for an end date of June 30, 2020; seconded
257 by Mr. McGuire. Discussion followed.

258 **MOTION** by Ms. Fortado for a roll call vote on the motion to amend; seconded by Mr. Patterson.
259 Upon roll call vote, the **MOTION TO AMEND FAILED** by a vote of 6-11.

260 **MOTION** by Mr. Goss for a roll call vote on the original motion; seconded by Mr. Patterson.
261 Upon roll call vote, the original **MOTION PASSED** by a vote of 11-6.

262 B. County Clerk-
263 1. April 2020 Report
264
265 Received and placed on file
266
267 C. Other Business
268
269 D. Chair's Report
270 1. County Executive appointments expiring June 2020
271 2. Currently vacant appointments made by the County Executive
272
273 Upcoming and current vacancies mentioned
274
275 E. Designation of Items to be Placed on the Consent Agenda
276
277 IX. A. 2. a, c, d, e, f
278
279 **X. Justice and Social Services**
280 A. Monthly Reports
281 • Probation & Court Services – March 2020 & 1st quarter report
282 • Public Defender – March 2020
283 • Animal Control – February & March 2020
284
285 Received and placed on file
286
287 B. Sheriff
288 1. Relocation of Sheriff's Office and Downtown Jail
289
290 Mr. Patterson mentioned the Sheriff's proposal for relocating the Sheriff's Office and plans for
291 overflow inmates. Discussion followed about location ideas, proper procedures, and current
292 economic issues.
293
294 C. Other Business
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296 None
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298 D. Chair's Report
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300 None
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302 E. Designation of Items to be Placed on the Consent Agenda
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304 None
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306 **XI. Other Business**
307 A. Resignation of District 2 County Board Member John Clifford
308
309 Chair Rosales mentioned the recent resignation of County Board Member John Clifford. He
310 stated the Republican Central Committee has forwarded their recommendation and he will be
311 making an appointment at the May County Board meeting.
312
313

314 **XII. Adjournment**

315

316 Chair Rosales adjourned the meeting at 9:57 p.m.

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318



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppe, County Executive

MONTHLY HR REPORT MAY 2020

VACANT POSITIONS LISTING

*** Highlighted vacancies were new this month

FUND	DEPT	EMPLOYEE NAME	JOB TITLE	HOURLY RATE	REG HRS	REGULAR SALARY	FY 2020 HRS	FY 2020 SALARY
80	26	vacant 5/22/20 (Axelrod)	ACCOUNT CLERK	15.40	1950	30,030.00	1965.0	30,261.00
80	28	vacant 12/31/19 (Simmering)	Desktop Support Technician	18.21	1950	35,509.50	1965.0	35,782.65
80	30	vacant 8/12/19 (Jones)	Account Clerk	15.40	1950	30,030.00	1965.0	30,261.00
80	30	vacant 1/20/20 (Kelly)	Chief Deputy Circuit Clerk	43.57	1950	84,961.50	1965.0	85,615.05
80	30	vacant 10/21/19 (Ward)	Legal Clerk	14.53	1950	28,333.50	1965.0	28,551.45
80	40	vacant 2/23/20 (Melero)	Clerk	14.62	1950	28,509.00	1965.0	28,728.30
80	40	vacant 3/17/20 (Maxey)	Deputy Sheriff--Patrol	36.38	2080	75,670.40	2096.0	76,252.48
80	40	vacant 5/8/20 (Wakefield)	DEPUTY SHERIFF--PATROL	26.31	2080	54,724.80	2096.0	55,145.76
80	41	vacant 1/24/20 (Ogle)	Senior Executive Secretary	33.05	1950	64,447.50	1965.0	64,943.25
80	43	vacant 3/13/20 (James)	Deputy EMA Coordinator	34.69	1950	67,645.50	1965.0	68,165.85
80	51	vacant 3/2 (Wileaver)	Court Services Officer	20.37	1950	39,721.50	1965.0	40,027.05
80	51	vacant 5/18/20 (Devoe)	COURT SERVICES OFFICER	20.37	1950	39,721.50	1965.0	40,027.05
80	140	vacant 10/31/16 (Syme)	CLERK	14.53	1950	28,333.50	1965.0	28,551.45
80	140	vacant 5/1/20 (Melchor)	COURT SECURITY OFFICER	19.60	2080	40,768.00	2096.0	41,081.60
80	140	VACANT 4/2/20 (King)	Master Control Officer (FT)	17.03	2080	35,422.40	2096.0	35,694.88
80	140	vacant 2/3/20 (Young)	Master Control Officer (PT)	16.57	1040	17,232.80	1048.0	17,365.36
83	60	vacant 5/29/20 (Cagle)	HWY PROJECTS/MFT ACCOUNTANT	21.41	2080	44,532.80	2096.0	44,875.36
614	23	vacant 4/25/19 (Judth)	Clerk	14.53	1040	15,111.20	1048.0	15,227.44
671	30	vacant 8/30/19 (Clark)	Legal Clerk	14.53	1950	28,333.50	1965.0	28,551.45
-- TOTAL --						789,038.90	795,108.43	

UNEMPLOYMENT REPORT

Notice of Claim Received – 8

Department – Administrative Services – benefits approved

Department – WOIA – (2) protest filed work available

Department – JDC – protest filed work available

Department – JDC – protest filed – fraudulent claim filed under employee’s name

Department – Head Start (2) – protest filed COVID 19

Department – Planning & Zoning – protest filed, temp employee, project completed

PAYROLL REPORT

MAY PAYROLL
INFORMATION

	5/8/2020		5/22/2020	
<u>Pay Group</u>	<u>EE's Paid</u>	<u>Total Payroll \$\$</u>	<u>EE's Paid</u>	<u>Total Payroll \$\$</u>
General Corp	512	\$987,536.69	504	\$982,511.60
RPC/Head Start	303	\$430,125.97	308	\$429,907.40
Total	815	\$1,417,662.66	812	\$1,412,419.00

HEALTH INSURANCE/BENEFITS REPORT

Total Number of Employees Eligible:

General County Union (includes AFSCME & FOP):

204 Single; 40 EE+spouse; 65 EE+child(ren); 14 Family; 75 waived

Non-bargaining employees:

126 Single; 38 EE+spouse; 44 EE+child(ren); 9 Family; 63 waived

Life Insurance Premium paid by County: \$1,755.91

Health Insurance Premium paid by County: \$408,398.95

TURNOVER REPORT

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County

May 2020: 2.35 % average over the last 12 months

May 2020: 14 out of 596 Employees left Champaign County: 13 resignations, 1 dismissal

WORKERS' COMPENSATION REPORT

<u>Entire County Report</u>	<u>May 2019</u>	<u>May 2020</u>
New Claims	10	3
Closed	13	4
Open Claims	35	27
2020 Year To Date Total	37	13

EEO REPORT

Information provided based on EEO Tracking forms submitted by Applicant. Figures are for General County only.

May 2020 Monthly EEO Report General County Only	ads closing this month:			ads with no end date:		
	Master Control Officer Sheriff	Motor Fuel Tax Accountant Highway	Bridge Inspector (PT) Highway	Male Court Services Officer Juvenile Detention Center	Deputy Coroner/Autopsy Coroner	
Total Applicants	0	7	1	5	10	23
Male	0	4	1	3	4	12
Female	0	3		2	6	11
NonBinary						0
Undisclosed						0
Hispanic or Latino	0	0	0	1	1	2
White	0	5	1	2	9	17
Black or African-American	0	1	0	2	0	3
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0
Asian	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0
Two or more races	0	1	0	0	0	1
Undisclosed	0	0	0	0	0	0
Veteran Status	0	0	0		1	1

ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT

Agendas Posted	14	Meetings Staffed	4	Minutes Posted	5
Appointments Posted	14	Notification of Appointment	14	Contracts Posted	2
Calendars Posted	6	Resolutions Prepared	32	Ordinances Prepared	4

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Larry Zahnd

ADDRESS: 5608 W. Old Church Rd., Champaign, IL 61822
Street City State Zip Code

EMAIL: margzahnd@gmail.com PHONE: (217) 202-9347
gmaill.com

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Drainage District No. 2 of the Town of Scott
(filling vacancy of commissioner Roger Armstrong)

BEGINNING DATE OF TERM: 09/01/19 ENDING DATE: 08/31/22

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION. Please note that an Oath & Bond are required per statute, before each commissioner enters upon his or her duties. Please contact the attorney for the drainage district for further information regarding the Oath & Bond.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?
I know the importance of drainage since I operate a working farm of 2,700 acres.
3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
I have known the other commissioners for a very long time.
4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving. Rising Farmers Grain, Board
Sadorus Sportsman Club, president, vice president, and still a Board member.
I served in past years on the Board at St Peter's United Church of Christ, Champaign, IL

Larry Zahnd
Signature

Date: 5-14-2020

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Dale Crane

ADDRESS: 2901 Rutherford Drive Urbana Illinois 61802

Street City State Zip Code

EMAIL: PHONE: 217-840-9992

[X] Check Box to Have Email Address Redacted on Public Documents
EIEDA Board of Directors

NAME OF APPOINTMENT BODY OR BOARD:

BEGINNING DATE OF TERM: 06/01/2020 ENDING DATE: 01/20/2025

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/ reappointment?

I have a degree in government from SIU; small business owner and manager for over 40 years; I stay current with political and economic trends in our community; I believe I possess good relationship skills and team building skills and continually work on personal development and personal growth.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The role as I see it is to evaluate current community economic situations and cast vision for the future economic health of our county. I am able to look at a macro picture and bring it down to a micro picture; my context is 40+ years of owning and managing and selling residential and farm ground real estate

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

At present I have no knowledge of the appointed body's operations and management and am able and willing to learn.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Dale Crane
Signature

5/29/20
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: GARY L. FISHER

ADDRESS: 701 E. WALNUT TOLONO IL 61880
Street City State Zip Code

EMAIL: _____ PHONE: 217 493 8120

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: BAILEY CEMETERY ASSOC.

BEGINNING DATE OF TERM: 7-1-2020 ENDING DATE: 6-30-2026

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I have lived in the Tolono area all my
life and have served on the cemetery board
since 1994.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Extensive knowledge due to having been
on the board for 26 years.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Gary L. Fisher
Signature

5-6-2020
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: THOMAS E BARWHAART

ADDRESS: 895 CR 800 N TOLONO IL 61880
Street City State Zip Code

EMAIL: _____ PHONE: 217-485-8575

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: BAILEY CEMETARY BOARD

BEGINNING DATE OF TERM: 6-30-2020 ENDING DATE: 6-30-2026

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I HAVE SERVED ON THE BOARD FOR SEVERAL
YEARS NOW. MOST ALL MY FAMILY ARE BURIED
THERE. MY WIFE AND I WILL BE THERE ALSO
I LIVE ONE MILE WEST OF CEMETARY (OVER
BACK)

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

AS SECRETARY I KEEP TRACK OF BILLS AND ALL
OUR CD'S WE HAVE SEVERAL I CALL SEVERAL
BANKS WHEN THE CD'S COME DUE AND GET BEST
RATE OF INTEREST TO PAY ALL OUR BILLS.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Thomas E Barwahrt
Signature

5-9-2020
Date

AND DRIVE THROUGH IT EVERY COUPLE
DAYS CHECKING ON THINGS, I HELP
WITH PICKING UP GRAVE BLANKETS
AND OLD FLOWERS EVERY SPRING.
I ALSO HELP TRIM THE HEDGE FROM
TIME TO TIME, I LOVE DOING
THINGS THERE TO HELP IT LOOK
BETTER. I ENJOY SERVING AND
WOULD LIKE TO CONTINUE.
THANKS

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Michael J. Freese Jr.

ADDRESS: 407 N. Bourne
PO Box 828 Tolono IL 61880
Street City State Zip Code

EMAIL: [REDACTED] PHONE: 217-485-7555

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Barley Memorial Cemetery Assoc.

BEGINNING DATE OF TERM: 7/1/2014 ENDING DATE: 6/30/2020

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I have performed duties associated with being the
Secy Treasurer on the Cemetery board since 2004.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

As the sec. I take care of filing all tax documents,
paying the bills, transferring CD's from bank to bank
when needed & make all deposits

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Michael J. Freese Jr
Signature

5/11/20
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Pamela B. Carpenter

ADDRESS: 3203 Fawn Hill Ct. Urbana IL 61802
Street City State Zip Code

EMAIL: [REDACTED] PHONE: 217-367-2985

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Prairie View Cemetery Association

BEGINNING DATE OF TERM: 7/1/2020 ENDING DATE: 6/30/2026

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
I have been a member of the board of Prairie View Cemetery Association and have served as the Secretary-Treasurer for at least 20 years. I have two generations of relatives buried in the cemetery including my parent. My father was on the board for probably 30 years. I plan on being buried in the cemetery also.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
Serving as the secretary-treasurer gives me access to all operations and financial information for the cemetery

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Pamela B. Carpenter
Signature
5/10/2020
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: MARC SHAW

ADDRESS: 1603 SOUTH BARKER RD. CHAMPAIGN ILL 61822
Street City State Zip Code

EMAIL: SHAWFARMS019@GMAIL.COM PHONE: 217-390-5539

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: PRAIRIE VIEW CEMETARY BOARD

BEGINNING DATE OF TERM: JULY 1, 2020 ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I HAVE SERVED ON THIS BOARD FOR MANY YEARS, AS THIS IS A FAMILY CEMETARY FOR MANY PEOPLE INCLUDING MYSELF. I BELIEVE TAKING CARE OF THIS CEMETARY NOW AND FOR THE FUTURE IS IMPORTANT.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

BEING ON THIS BOARD FOR MANY YEARS, I HAVE GAINED MUCH EXPERIENCE ON ITS ENTIRE OPERATIONS.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Marc Shaw
Signature

5/7/2020
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: CLARK WISE

ADDRESS: 14882 N 8TH AVE. EFFINGHAM IL 62401
Street City State Zip Code

EMAIL: CEWZ7AL@GMAIL.COM PHONE: 217-868-5068

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: PRAIRIE VIEW CEMETERY ASSOC.

BEGINNING DATE OF TERM: 1 JUL 2020 ENDING DATE: 30 JUN 2024

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

HAVE BEEN A DIRECTOR ON PRAIRIE VIEW CEMETERY ASSOC. FOR
OVER 20 YEARS.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I HAVE AN EXCELLENT UNDERSTANDING OF THE ASSOC OPERATION, PROP.
HOLDINGS, STAFF, TAXES, AND FEES.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Clark Wise
Signature
7 May 2020
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: David T. McCormick

ADDRESS: 14060 Brunswick Ct - St. Joseph IL 61873
Street City State Zip Code

EMAIL: David.T.McCormick@gmail.com PHONE: (217) 649-9286
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Mt. Olive Cemetery Board

BEGINNING DATE OF TERM: July 1 2020 ENDING DATE: June 30 2021

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

Lived in the area all my life.
My father was on the board for a long time
Many friends & family buried at Mt. Olive.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I know about 80% of how the cemetery is
run but still learning every year.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

David T. McCormick
Signature

5/8/2020
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Phillip Roy Nigg

ADDRESS: 1815 CR 2000 N Urbana IL 61802
Street City State Zip Code

EMAIL: RKCN3@aol.com PHONE: (217) 493-9011

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Yearsley Cemetery Association

BEGINNING DATE OF TERM: July 1, 2020 ENDING DATE: June 30, 2021

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I have been on the Yearsley Cemetery Association for 3 years.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I am aware of current board operations & have worked closely with other board members.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Phillip R Nigg
Signature

5/13/2020
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: John A. Peterson

ADDRESS: 702 West Pennsylvania Avenue Urbana Illinois 61801
Street City State Zip Code

EMAIL: peterson@shout.net PHONE: 217.344.5338

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Champaign County Board of Health

BEGINNING DATE OF TERM: 07/01/2020 ENDING DATE: 06/30/2023

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/ reappointment?

Reappointment. I am currently serving as Treasurer. I am by training and practice an active public health physician.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

Our role is to represent the public and to oversee the administration of the public health duties of the County.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I have served on this board since 2003.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

John A Peterson

Signature

05/08/2020

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Andrew Kerins

ADDRESS: 401 W Charles St Champaign IL 61820
Street City State Zip Code

EMAIL: PHONE: 217-607-6477

[X] Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Champaign County Forest Preserve District

BEGINNING DATE OF TERM: 07/01/2020 ENDING DATE: 06/30/2025

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have served on the Champaign County Forest Preserve District (CCFPD) Board for the last 8 years. I began serving a partial, 3 year term in 2012 and was then reappointed for a full five year term in 2015. Before joining the Board I was a seasonal at CCFPD from 2009-2011 for the Natural Resources and Botanical Garden departments. In these capacities I was able to learn a great deal from a hands-on, front-line perspective. Before working at CCFPD I held positions in the parks and recreation field with Urbana Park District as well as municipal parks and recreation departments in North Carolina, Alaska, and Texas. In addition to this practical experience I have PhD in Recreation, Sport, and Tourism from UIUC. Since 2016 I have worked as an instructor in the Recreation Administration program at Eastern Illinois University. Thus, I am able to bring a unique perspective to the Board as someone who helps teach and train young professionals, including staying up to date on the latest trends and practices in the field.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe the role of a commissioner/board member is to provide oversight and good stewardship of all of the agency's resources (e.g. financial, environmental, personnel, etc.). In order to do so I believe a Board member must dedicate the time to understanding the key issues that are facing the agency, both short-term and long-term. This effort starts with fully reading the Board packet each month and then asking good questions. Next, I believe Board members must commit themselves to learning about the issues where they do not have all of the requisite knowledge. When I began on the Board I did not know all of the intricacies of the issues the agency faces, but over time I have been able to gain a more nuanced understanding. Lastly, I believe Board members must focus on long-term issues (10-20+ years down the road) to ensure the agency is focused on more than day-to-day operations.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?


Having already served on the CCFPD Board I am well acquainted with the body's operations, staff, and financial resources. My knowledge of CCFPD began with my seasonal work in the Natural Resources and Botanical Garden departments. Having now served on the board for a number of years I have had the privilege of learning more about our various preserves (including the recently added Kickapoo Rail Trail), the priorities of Champaign County's citizens (trails as well as healthy clean air and water), the limitations with our budget, and the many important programs and services that are offered to help fulfill CCFPD's mission of conservation and preservation. Furthermore, I have served in every role on the Board - President, Vice President, Treasurer, Secretary, and Assistant Treasurer/Secretary.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

5/22/20

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Brendan McGinty
ADDRESS: 105 Eisenhower Dr Philo IL 61864
Street City State Zip Code
EMAIL: brendan@brendanmcginty.com **PHONE:** 217-722-3430 (mobile)

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Forest Preserve District Board of Commissioners

BEGINNING DATE OF TERM: 07/01/2020 **ENDING DATE:** 06/30/2025

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I served two full terms (eight years) from 2004-2012 on the Champaign County Board. I am very familiar with the County, having lived here growing up from age 11 through college, and then again since returning in 1993.

My father, Dave McGinty, retired from the Cook County Forest Preserve, where he started as a fisheries biologist and concluded as a deputy superintendent. McGinty Slough, near Orland Park, is named in his honor. I would like to honor his legacy by serving here in Champaign County.

I am a legal voter in our Forest Preserve District.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe the role of the commissioner is to consider issues pertaining to the preservation, conservation, and restoration of natural areas, particularly the six forest preserves, museums, centers, and more located in Champagin County.

I envision carrying out the responsibilities of the role by consulting with experts, hearing and learning from other commissioners, engaging actively in the forest preserves, and considering all things in the best interest of the citizens of Champaign County and its users of the preserves.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I had an understanding of the operations from my service as Champaign County Board member, including as chair of the Finance Committee during my tenure. I have also studied all related and applicable materials publicly available via the County website and Forest Preserve District portal.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

05/08/2020

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Frank Howard

ADDRESS: 1105 Olen Drive Mahomet IL 61853
Street City State Zip Code

EMAIL: fhoward@live.com PHONE: 217-202-6238

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Sangamon Valley Publis Water District

BEGINNING DATE OF TERM: June 1, 2020 ENDING DATE: May 31 2025

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
Already served 5 year appointment and I have 45 years of construction experience.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
As a current trustee i am involved in approval of annual budgets and I have served on sub committee in
different areas of the Water District operations. I have become very familiar with all aspects of
District operations in the past 5 years. During construction of the District new water plant I served as
The Districts technical expert and overseer of the project.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Frank Howard
Signature
4/9/2020
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Michelle Grindley

ADDRESS: 2308 Fogel Road Mahomet IL 61853
Street City State Zip Code

EMAIL: [REDACTED] **PHONE:** 2179792265

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Sangamon Valley Public Water District

BEGINNING DATE OF TERM: June 1, 2020 **ENDING DATE:** May 31, 2025

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment?
I am actively involved in the community and I believe the water board is a place where I could use my talents to benefit our community. I have served and led on many boards in the community including the M-S PTO and CU at Home. I am a graduate of the United Way Emerging Community Leaders Program and I believe the things I learned about community organizations and boards in that class will benefit the Water Board.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
I know the water board has a small staff and am aware of their boundaries and property holdings. I am a customer of the water district, so I am up to date on their fees that they charge to customers.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Michelle J Grindley
Signature

4/10/2020
Date



Aaron Ammons
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802

Email: mail@champaigncountyclerk.com

Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720

Elections: (217)384-3724

Fax: (217)384-1241

TTY: (217)384-8601

COUNTY CLERK
MONTHLY REPORT
MAY
2020

Liquor Licenses & Permits	100.00
Civil Union License	0.00
Marriage License	3,640.00
Interests	51.44
State Reimbursements	-
Vital Clerk Fees	9,709.00
Tax Clerk Fees	3,921.06
Refunds of Overpayments	-
TOTAL	17,421.50
Additional Clerk Fees	730.00

Revised 6/5/2019 RC

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Total YTD
1. Personnel Costs	\$21,071	\$19,686	\$19,741	\$19,163	\$21,110	\$20,278	\$25,424	\$20,247	\$21,540	\$22,432	\$210,692
2. Payroll Taxes/Benefits	\$7,305	\$6,311	\$4,664	\$6,206	\$7,604	\$6,305	\$8,354	\$5,476	\$5,383	\$5,465	\$63,073
Computer Hardware & Software	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Property Insurance	\$91	\$63	\$51	\$51	\$51	\$167	\$62	\$62	\$62	\$62	\$722
Building & Grounds Maintenance	\$44	\$113	\$53	\$37	\$43	\$59	\$118	\$194	\$0	\$37	\$698
Utilities	\$156	\$148	\$124	\$54	\$101	\$122	\$122	\$108	\$135	\$74	\$1,144
Janitorial Service	\$271	\$200	\$297	\$188	\$190	\$170	\$202	\$268	\$355	\$403	\$2,544
Equip Maintenance Agreements	\$14	\$662	\$88	\$22	\$29	\$48	\$248	\$101	\$84	\$73	\$1,369
Depreciation	\$853	\$826	\$817	\$833	\$840	\$815	\$664	\$661	\$661	\$557	\$7,527
Total Occupancy	\$1,429	\$2,012	\$1,430	\$1,185	\$1,254	\$1,381	\$1,416	\$1,394	\$1,297	\$1,206	\$14,004
Office Supplies	\$392	\$80	\$190	\$1,292	\$62	\$76	\$97	\$63	\$121	\$339	\$2,712
Contractual / Professional Fees	\$1,228	\$824	\$929	\$1,322	\$309	\$730	\$964	\$897	\$1,235	\$804	\$9,242
Travel / Training	\$173	\$370	\$337	\$282	\$827	\$265	\$1,634	\$294	\$368	\$131	\$4,681
Client Assistance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Rent	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Telephone / Cell Phone	\$149	\$274	\$197	\$176	\$173	\$190	\$197	\$253	\$251	\$248	\$2,108
Liability / Malpractice Insurance	\$218	\$46	\$14	\$14	\$14	\$1,057	\$246	\$242	\$251	\$247	\$2,349
Moving & Recruiting	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Program Expenses	\$31,965	\$29,603	\$27,502	\$29,640	\$31,353	\$30,282	\$38,332	\$28,866	\$30,446	\$30,872	\$308,861
ALLOCATED M&G	\$6,901	\$6,888	\$6,232	\$6,198	\$6,365	\$7,068	\$6,140	\$4,513	\$6,283	\$5,499	\$62,087
TOTAL EXPENSE	\$38,866	\$36,491	\$33,734	\$35,838	\$37,718	\$37,350	\$44,472	\$33,379	\$36,729	\$36,371	\$370,948
Re-Entry Indirect - 11.9% Max											
Max M&G Allowed	\$4,318	\$3,999	\$3,715	\$4,004	\$4,235	\$4,090	\$5,178	\$3,899	\$4,112	\$4,170	\$41,719
Champaign County Total	\$36,283	\$33,602	\$31,217	\$33,644	\$35,588	\$34,372	\$43,510	\$32,765	\$34,558	\$35,042	\$350,580
Champaign County Paid	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$8,333	\$83,333



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppel, County Executive

MEMORANDUM

To: Jim Goss, Deputy Chair – Finance; and
Stephanie Fortado, Assistant Deputy Chair – Finance; and
Honorable Members of the Finance Committee of the Whole

From: Tami Ogden, Deputy Director of Finance

Date: June 4, 2020

Subject: Budget Amendments regarding Carle Foundation Property Tax Case

The Sixth Judicial Circuit Court recently ruled regarding the Carle Foundation property tax exemption case for parcels in its main campus for tax years 2005-2011. The County's portion of the court ordered refund was \$1.48 million, plus \$11,435.99 in post-judgement interest. A breakdown of the refund and post-judgement interest by levy, calculated by the levy rate, is stated below. Based on the advice of the County's outside auditor, Baker Tilly, prepared budget amendments reflect a reduction of property tax revenues for the ruling, and increased expenditures for the post-judgement interest costs.

These amounts do not include a separate assessment of court costs. Additional budget amendments may be required for those amounts in the future. In addition, potential liability involving other hospital property tax exemption disputes is not included.

	Per Court Order	Post-Judgement Interest
General	\$ 530,636.68	\$ 4,094.98
Extension Education	\$ 18,894.55	\$ 145.81
IMRF	\$ 112,131.21	\$ 865.33
Highway	\$ 114,426.81	\$ 883.05
County Bridge	\$ 57,389.99	\$ 442.89
Highway Fed Match	\$ 4,591.20	\$ 35.43
Mental Health	\$ 213,490.77	\$ 1,647.53
Dev Care	\$ 176,584.59	\$ 1,362.73
Health	\$ 54,388.05	\$ 419.72
Tort Liability	\$ 106,657.09	\$ 823.09
Social Security	\$ 92,706.91	\$ 715.43
TOTAL	\$ 1,481,897.85	\$ 11,435.99

The following amounts are held in reserve fund balance from the Urbana Surplus TIF distribution. It is recommended the Auditor’s Office release these reserves to be applied towards the Carle Refund.

	Reserve Fund Balance
General	\$ 294,663
Extension Education	\$ 12,764
IMRF	\$ 87,602
Highway	\$ 69,820
County Bridge	\$ 35,019
Highway Fed Match	\$ 2,836
Mental Health	\$ 128,404
Dev Care	\$ 108,658
Health	\$ 33,165
Tort Liability	\$ 45,383
Social Security	\$ 48,983

REQUESTED ACTION

The Finance Committee recommends the budget amendments for the refund to Carle Foundation ordered by the Sixth Judicial Court, and related post-judgement interest costs, be forwarded to the County Board for approval.

FUND 080 GENERAL CORPORATE

DEPARTMENT 075 GENERAL COUNTY

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-075-582.09 INTEREST ON TAX CASE	0	0	4,095	4,095
TOTALS	0	0	4,095	4,095

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-075-311.10 CURR PROP TX-GENERAL CORP	12,760,831	12,760,831	12,230,194	-530,637
TOTALS	12,760,831	12,760,831	12,230,194	-530,637

EXPLANATION: COURT-ORDERED REFUND CARLE FOUNDATION PROPERTY TAX EXEMPTION
CASE RECORDED AS A REDUCTION OF PROPERTY TAX REVENUES, AND POST-JUDGEMENT
INTEREST COSTS RECORDED AS INCREASED EXPENDITURE.

DATE SUBMITTED:

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

REQUEST FOR BUDGET AMENDMENT

BA NO. 20-00023

FUND 080 GENERAL CORPORATE

DEPARTMENT 017 COOPERATIVE EXTENSION SRV

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-017-582.09 INTEREST ON TAX CASE	0	0	146	146
TOTALS	0	0	146	146

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-017-311.29 CURR PROP TX-COOP EXTENSN	438,015	438,015	419,120	-18,895
TOTALS	438,015	438,015	419,120	-18,895

EXPLANATION: COURT-ORDERED REFUND CARLE FOUNDATION PROPERTY TAX EXEMPTION CASE RECORDED AS A REDUCTION OF PROPERTY TAX REVENUES, AND POST-JUDGEMENT INTEREST COSTS RECORDED AS INCREASED EXPENDITURE.

DATE SUBMITTED:

6/14/2020

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **



APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

REQUEST FOR BUDGET AMENDMENT

BA NO. 20-00024

FUND 088 ILL.MUNICIPAL RETIREMENT DEPARTMENT 073 ILL.MUNICIPAL RETIREMENT

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
088-073-582.09 INTEREST ON TAX CASE	0	0	866	866
TOTALS	0	0	866	866

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
088-073-311.25 CURR PROP TX-IMRF	2,982,425	2,982,425	2,870,293	-112,132
TOTALS	2,982,425	2,982,425	2,870,293	-112,132

EXPLANATION: COURT-ORDERED REFUND CARLE FOUNDATION PROPERTY TAX EXEMPTION CASE RECORDED AS A REDUCTION OF PROPERTY TAX REVENUES, AND POST-JUDGEMENT INTEREST COSTS RECORDED AS INCREASED EXPENDITURE.

DATE SUBMITTED: <u>6/4/2020</u>	AUTHORIZED SIGNATURE <u>Amaral</u>	** PLEASE SIGN IN BLUE INK **
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APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

REQUEST FOR BUDGET AMENDMENT

BA NO. 20-00025

FUND 089 COUNTY PUBLIC HEALTH FUND DEPARTMENT 049 BOARD OF HEALTH

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
089-049-582.09 INTEREST ON TAX CASE	0	0	420	420
TOTALS	0	0	420	420

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
089-049-311.30 CURR PROP TX-PUB HTH/CNTY	600,604	600,604	546,215	-54,389
TOTALS	600,604	600,604	546,215	-54,389

EXPLANATION: COURT-ORDERED REFUND CARLE FOUNDATION PROPERTY TAX EXEMPTION CASE RECORDED AS A REDUCTION OF PROPERTY TAX REVENUES, AND POST-JUDGEMENT INTEREST COSTS RECORDED AS INCREASED EXPENDITURE.

DATE SUBMITTED: <u>6/14/2020</u>	AUTHORIZED SIGNATURE <u><i>Zumara S. Opler</i></u>	** PLEASE SIGN IN BLUE INK **
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APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

REQUEST FOR BUDGET AMENDMENT

BA NO. 20-00027

FUND 076 TORT IMMUNITY TAX FUND DEPARTMENT 075 GENERAL COUNTY

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
076-075-582.09 INTEREST ON TAX CASE	0	0	824	824
TOTALS	0	0	824	824

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
076-075-311.16 CURR PROP TX-LIABILTY INS	3,165,370	3,165,370	3,058,712	-106,658
TOTALS	3,165,370	3,165,370	3,058,712	-106,658

EXPLANATION: COURT-ORDERED REFUND CARLE FOUNDATION PROPERTY TAX EXEMPTION CASE RECORDED AS A REDUCTION OF PROPERTY TAX REVENUES, AND POST-JUDGEMENT INTEREST COSTS RECORDED AS INCREASED EXPENDITURE.

DATE SUBMITTED: <u>6/4/2020</u>	AUTHORIZED SIGNATURE 	** PLEASE SIGN IN BLUE INK **
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APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

REQUEST FOR BUDGET AMENDMENT

BA NO. 20-00030

FUND 188 SOCIAL SECURITY FUND

DEPARTMENT 075 GENERAL COUNTY

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
188-075-582.09 INTEREST ON TAX CASE	0	0	716	716
TOTALS	0	0	716	716

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
188-075-311.28 CURR PROP TX-SOCIAL SECUR	1,770,987	1,770,987	1,678,280	-92,707
TOTALS	1,770,987	1,770,987	1,678,280	-92,707

EXPLANATION: COURT-ORDERED REFUND CARLE FOUNDATION PROPERTY TAX EXEMPTION CASE RECORDED AS A REDUCTION OF PROPERTY TAX REVENUES, AND POST-JUDGEMENT INTEREST COSTS RECORDED AS INCREASED EXPENDITURE.

DATE SUBMITTED:

6/4/2020

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **

Zamaral Gede

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

FUND 090 MENTAL HEALTH

DEPARTMENT 053 MENTAL HEALTH BOARD

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
090-053-582.09 INTEREST ON TAX CASE	0	0	1,648	1,648
TOTALS	0	0	1,648	1,648

INCREASED REVENUE BUDGET:

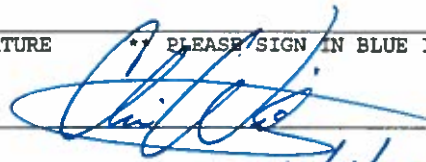
ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
090-053-311.24 CURR PROP TX-MENTAL HLTH	5,239,310	5,239,310	5,025,819	-213,491
TOTALS	5,239,310	5,239,310	5,025,819	-213,491

EXPLANATION: COURT-ORDERED REFUND CARLE FOUNDATION PROPERTY TAX EXEMPTION CASE RECORDED AS A REDUCTION OF PROPERTY TAX REVENUES, AND POST-JUDGEMENT INTEREST COSTS RECORDED AS INCREASED EXPENDITURE.

DATE SUBMITTED:

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **



APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

6/4/20

FUND 108 DEVLPMNTL DISABILITY FUND DEPARTMENT 050 DEVLMTNL DISABILITY BOARD

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
108-050-582.09 INTEREST ON TAX CASE	0	0	1,363	1,363
TOTALS	0	0	1,363	1,363

INCREASED REVENUE BUDGET:

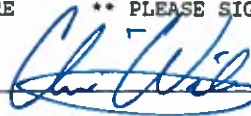
ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
108-050-311.19 CURR PROP TX-DISABILTY BD	4,334,905	4,334,905	4,158,320	-176,585
TOTALS	4,334,905	4,334,905	4,158,320	-176,585

EXPLANATION: COURT-ORDERED REFUND CARLE FOUNDATION PROPERTY TAX EXEMPTION CASE RECORDED AS A REDUCTION OF PROPERTY TAX REVENUES, AND POST-JUDGEMENT INTEREST COSTS RECORDED AS INCREASED EXPENDITURE.

DATE SUBMITTED:

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **



APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

6/4/20

REQUEST FOR BUDGET AMENDMENT

BA NO. 20-00026

FUND 083 COUNTY HIGHWAY

DEPARTMENT 060 HIGHWAY

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
083-060-582.09 INTEREST ON TAX CASE	0	0	884	884
TOTALS	0	0	884	884

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
083-060-311.22 CURR PROP TX-CNTY HIGHWAY	2,802,318	2,802,318	2,687,891	-114,427
TOTALS	2,802,318	2,802,318	2,687,891	-114,427

EXPLANATION: COURT-ORDERED REFUND CARLE FOUNDATION PROPERTY TAX EXEMPTION CASE RECORDED AS A REDUCTION OF PROPERTY TAX REVENUES, AND POST-JUDGEMENT INTEREST COSTS RECORDED AS INCREASED EXPENDITURE

DATE SUBMITTED

6/4/20

AUTHORIZED SIGNATURE



** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

REQUEST FOR BUDGET AMENDMENT

BA NO. 20-00028

FUND 084 COUNTY BRIDGE

DEPARTMENT 060 HIGHWAY

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
084-060-582.09 INTEREST ON TAX CASE	0	0	443	443
TOTALS	0	0	443	443

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
084-060-311.23 CURR PROP TX-CNTY BRIDGE	1,403,387	1,403,387	1,345,997	-57,390
TOTALS	1,403,387	1,403,387	1,345,997	-57,390

EXPLANATION: COURT-ORDERED REFUND CARLE FOUNDATION PROPERTY TAX EXEMPTION CASE RECORDED AS A REDUCTION OF PROPERTY TAX REVENUES, AND POST-JUDGEMENT INTEREST COSTS RECORDED AS INCREASED EXPENDITURE

DATE SUBMITTED: <u>6/4/20</u>	AUTHORIZED SIGNATURE 	** PLEASE SIGN IN BLUE INK **
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APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

REQUEST FOR BUDGET AMENDMENT

BA NO. 20-00029

FUND 103 HWY FED AID MATCHING FUND DEPARTMENT 060 HIGHWAY

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
103-060-582.09 INTEREST ON TAX CASE	0	0	36	36
TOTALS	0	0	36	36

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
103-060-311.27 CURR PROP TX-FED AID MTCH	111,380	111,380	106,788	-4,592
TOTALS	111,380	111,380	106,788	-4,592

EXPLANATION: COURT-ORDERED REFUND CARLE FOUNDATION PROPERTY TAX EXEMPTION CASE RECORDED AS A REDUCTION OF PROPERTY TAX REVENUES, AND POST-JUDGEMENT INTEREST COSTS RECORDED AS INCREASED EXPENDITURE

DATE SUBMITTED: 6/4/20 AUTHORIZED SIGNATURE  ** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

CARES ACT FUNDING – BUDGET NARRATIVE

This budget amendment is in direct response to the receipt of CARES Act funding to support Head Start children, families, and programs. This funding is aimed at the prevention of and response to COVID-19 in our community. In order to begin the recovery effort and safely reopen our early childhood centers, specific protocols for physical and social distancing, sanitizing, training, and distribution of personal protective equipment must be in place consistent with state and federal regulatory agencies. Due to the new restrictions, programming and operations will be limited to 8-10 children per classroom along with two adults. These restrictions will limit the number of children that can be served in our center-based option and other alternative learning platforms will need to be adopted and implemented. These options will likely include the expansion of virtual learning platforms, distribution of enhanced technology to families to support intensive early learning, and potentially modifying existing space or securing additional space for one-on-one structured teaching and engagement. Since the phased reopening presents challenges to securing and maintaining enrollment and providing optimal services aimed at enhanced early learning, a variety of strategies will be explored and deployed in response to the critical needs of our children and families. It is our expectation that these federal funds will allow us maximum flexibility to incorporate new and novel approaches to effective service delivery while preventing the transmission of COVID-19.

FUND 104 EARLY CHILDHOOD FUND

DEPARTMENT 876 EHS EXP CARES

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	80,000	80,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	80,000	80,000

EXPLANATION: **PLEASE SEE ATTACHED MEMO**

DATE SUBMITTED:	AUTHORIZED SIGNATURE	** PLEASE SIGN IN BLUE INK **
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APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

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CARES ACT FUNDING – BUDGET NARRATIVE

This budget amendment is in direct response to the receipt of CARES Act funding to support Head Start children, families, and programs. This funding is aimed at the prevention of and response to COVID-19 in our community. In order to begin the recovery effort and safely reopen our early childhood centers, specific protocols for physical and social distancing, sanitizing, training, and distribution of personal protective equipment must be in place consistent with state and federal regulatory agencies. Due to the new restrictions, programming and operations will be limited to 8-10 children per classroom along with two adults. These restrictions will limit the number of children that can be served in our center-based option and other alternative learning platforms will need to be adopted and implemented. These options will likely include the expansion of virtual learning platforms, distribution of enhanced technology to families to support intensive early learning, and potentially modifying existing space or securing additional space for one-on-one structured teaching and engagement. Since the phased reopening presents challenges to securing and maintaining enrollment and providing optimal services aimed at enhanced early learning, a variety of strategies will be explored and deployed in response to the critical needs of our children and families. It is our expectation that these federal funds will allow us maximum flexibility to incorporate new and novel approaches to effective service delivery while preventing the transmission of COVID-19.

FUND 104 EARLY CHILDHOOD FUND

DEPARTMENT 875 HS-EHS CARES

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	507,000	507,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	507,000	507,000

EXPLANATION: **PLEASE SEE ATTACHED MEMO**

DATE SUBMITTED:

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
104-875-511.03 REG. FULL-TIME EMPLOYEES	0	0	80,000	80,000
104-875-511.04 REG. PART-TIME EMPLOYEES	0	0	20,000	20,000
104-875-513.01 SOCIAL SECURITY-EMPLOYER	0	0	6,600	6,600
104-875-513.02 IMRF - EMPLOYER COST	0	0	6,300	6,300
104-875-513.04 WORKERS' COMPENSATION INS	0	0	1,010	1,010
104-875-513.05 UNEMPLOYMENT INSURANCE	0	0	1,400	1,400
104-875-513.06 EMPLOYEE HEALTH/LIFE INS	0	0	40,840	40,840
104-875-513.20 EMPLOYEE DEVELOPMNT/RECOG	0	0	17,000	17,000
104-875-522.02 OFFICE SUPPLIES	0	0	8,000	8,000
104-875-522.04 COPIER SUPPLIES	0	0	150	150
104-875-522.10 FOOD	0	0	1,000	1,000
104-875-522.14 CUSTODIAL SUPPLIES	0	0	21,600	21,600
104-875-522.28 LAUNDRY SUPPLIES	0	0	3,000	3,000
104-875-522.44 EQUIPMENT LESS THAN \$5000	0	0	35,000	35,000
104-875-522.96 SCHOOL SUPPLIES	0	0	30,000	30,000
104-875-533.06 MEDICAL/DENTAL/MENTL HLTH	0	0	5,000	5,000
104-875-533.07 PROFESSIONAL SERVICES	0	0	2,000	2,000
104-875-533.12 JOB-REQUIRED TRAVEL EXP	0	0	1,150	1,150
TOTALS	0	0	280,050	280,050

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
104-875-331.48 HHS-HEAD START PROGRAM	0	0	507,000	507,000
TOTALS	0	0	507,000	507,000



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppe, County Executive

MEMORANDUM

DATE: June 1, 2020
TO: Finance Chair Jim Goss, Finance Vice-Chair Stephanie Fortado and County Board Committee of the Whole
FROM: Darlene Kloeppe, County Executive, and Joel Palomaki, ERP Project Manager
RE: Update on ERP Selection Process

BACKGROUND:

Champaign County's financial system is a 30+ year-old in-house system running on the IBM Application Series/400 (AS/400) platform. The current financial system has served the County well but has reached an effective end-of-life.

With the need to provide a system that will support the operations of Finance, Human Resources and Payroll the County prepared an RFP to replace the existing financial system with a more comprehensive and integrated platform. With a successful implementation of an ERP system, the County expects to:

- Make information easily and broadly available to internal and external consumers
- Increase efficiencies in all departments by implementing best practices for end-to-end processes
- Minimize manual processes, reduce paper, and increase usage of automation wherever possible
- Minimize the use of shadow systems and standardize business processes across the County
- Support query and reporting of data using user-friendly tools making information available to aid in review and analysis
- Reduce the time expended for financial reporting and budgeting

A Request for Proposals to replace and enhance the existing financial system was released by Champaign County on October 16, 2019. The RFP was sent to all firms who had previously indicated an interest in providing a system to the County and to firms known to have systems, and appropriate notices were placed in the Legal section of *The News-Gazette* and posted on the County's website.

The initial RFP evaluation team (County Executive Darlene Kloeppe, County Auditor George Danos, Chief Deputy Auditor Barbara Ramsey, Deputy Director of Finance Tami Ogden, IT Director Andy Rhodes, ERP Project Managers Joel Palomaki and Bill DeJarnette. This team was expanded depending on processes discussed to include: RPC Chief Operating Officer Betty Murphy, RPC Fiscal Manager Chris Ward, State's Attorney's Chief of Civil Division Barb Mann, State's Attorney Office Manager Brett Lemons, Deputy Director of Administration Isak Griffiths, Chief Deputy Auditor Orion Smith, (replaced Barbara Ramsey), County Treasurer Marisol Hughes, and Chief Deputy Treasurer Alejandra Agüero.

In response to our RFP, we received proposals from seven interested vendors. Some offerings were fairly complete solutions and others addressed only partial needs. The vendors were reviewed, and the three who provided reasonably complete ERP solutions to the RFP were selected for more detailed discussions and on-site presentations to County staff.

Selected for on-site presentations:

AKA Enterprise Solutions
Central Square Technologies
Tyler Technologies Inc.

After the on-site visits, several follow up conversations and further detailed demonstrations were provided to answer staff questions regarding fit and functionality. During this process, one vendor, Tyler Technologies Inc. was chosen based on multiple criteria, including: breadth of software offering, fit of methodology, broad experience with governmental agencies, detailed discussions with references, staffing recommendations and price. We contacted governmental agencies outside their references to ascertain veracity of claims. Both Champaign and Urbana in the last three years have gone with Tyler Technologies after doing similar ERP RFP's. We have had lengthy detailed discussions with both entities as to viability, since they had already completed the process of selection, install, training and operational, and both agencies were pleased with their choice.

The ERP Project Manager is ready to begin contract negotiations with Tyler Technologies Inc. These negotiations include final assessment of modules desired, staging of processes and training to best fit County's staff availability and establishment of a payment schedule to match go live implementation.

Summary of Estimated Contract Costs:

- One time fees are subject to change based on level of County's need for support, training and data conversion.
- Some modules will be included in the contract to fix pricing for an extended period of time but may not be implemented nor costs incurred if deemed unnecessary at time of implementation. Some examples of these modules include: Work Orders, Animal Licenses, Time Keeping.
- Module implementation will be based on hierarchical design mandates then organizational payback, then time commitments.

AREA	ONE TIME FEES	ANNUAL RECURRING FEES
Financial	\$111,300	\$83,727
Human Capital Management	\$133,600	\$69,703
Revenue	\$32,000	\$22,282
Productivity	\$26,600	\$40,875
Additional Misc. Software	\$47,200	\$26,581
Additional Install Services	\$31,550	\$13,075
Project Management/Travel	\$213,035	
TOTAL	\$595,285	\$256,243

Recommended Next Steps:

The Evaluation Team recommends that the County enters into an agreement with Tyler Technologies Inc. to provide software licensing, implementation services, maintenance and support for an ERP solution with said Agreement being presented to the County Board for approval in July.