

CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE
Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda
County of Champaign, Urbana, Illinois
Tuesday, December 10, 2019 – 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

Agenda Items

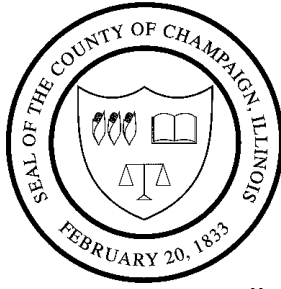
Page #

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda/Addenda**
- IV. Approval of Minutes**
 - A. November 12, 2019 1-8
- V. Public Participation**
- VI. Communications**
 - A. Presentation from Jayne Deluce, President – Visit Champaign County (Information Only)
 - B. Letter from Joseph Lamb, President – Champaign Asphalt Company (Information Only) 9-11
- VII. Finance**
 - A. Budget Amendments/Transfers 12
 - 1. Budget Amendment 19-00058
Fund 621 Sts Atty Drug Forfeitures / Dept 041 States Attorney
Increased appropriations: \$6,000
Increased revenue: \$0
Reason: Increase in appropriations for educational material and conference registration & travel. Increase will come from fund balance.
 - 2. Budget Amendment 19-00061 13-14
Fund 080 General Corporate / Dept 071 Public Properties
Increased appropriations: \$865,000
Increased revenue: \$865,000
Reason: B/A to record revenue and expenditure for the Series 2019 Refunding Bonds (formerly 2010A), issued November 27, 2019
 - B. Auditor
 - 1. Monthly Report – October 2019 – Reports are available on the Auditor’s webpage at: <http://www.co.champaign.il.us/auditor/countyboardreports.php>
 - C. Sheriff
 - 1. Emergency Management Assistance (EMA) grant 15-29

D.	County Executive	
1.	Update on Status of the County’s Finances (Information Only)	30
E.	<u>Other Business</u>	
F.	<u>Chair’s Report</u>	
G.	<u>Designation of Items to be Placed on the Consent Agenda</u>	
VIII.	<u>Justice and Social Services</u>	
A.	Monthly Reports – All reports are available on each department’s webpage through the department reports page at: http://www.co.champaign.il.us/CountyBoard/Reports.php	
	<ul style="list-style-type: none"> • Probation & Court Services – October 2019 • Public Defender – October 2019 	
B.	Rosecrance Re-Entry Financial Report - October 2019 (Information Only)	31
C.	Sheriff	
1.	Intergovernmental agreement for body camera purchase	32-37
D.	<u>Other Business</u>	
E.	<u>Chair’s Report</u>	
IX.	<u>Policy, Personnel, & Appointments</u>	
A.	County Executive	
1.	Monthly HR Report – November 2019	38-40
2.	Request to forward proposed job description for a Structural Engineer to the Job Evaluation Committee	41-43
3.	Appointments/Reappointments (persons to be appointed distributed at the meeting)	
	<u>Applicants (italicized name indicates incumbent):</u>	
a.	Senior Services Advisory Board – 9 positions, term 12/1/2019-11/30/2022	
	<ul style="list-style-type: none"> • <i>Cindy Bell</i> 	44-45
b.	Bill Huss Cemetery Association – 1 position, term 12/19/2019-6/30/2022	
	<ul style="list-style-type: none"> • Brandon Hastings 	46
c.	Mental Health Board – 1 unexpired position, term 12/19/2019-12/31/2022 and 2 positions, term 1/1/2020-12/31/2023	
	<ul style="list-style-type: none"> • <i>Elaine Palencia</i> • Kathleen Wirth-Couch • Tom Seals • Jon Youakim • Heather Hintz • Georgiana Schuster 	47-48 49-50 51-55 56-57 58-59 60-61
d.	Developmental Disabilities Board – 1 unexpired position, term 12/19/2019-06/30/2021	
	<ul style="list-style-type: none"> • Georgiana Schuster 	60-61

- e. Champaign-Urbana Mass Transit District Board – 1 position (D), term 1/1/2020-12/31/2024
 - *Matthew Cho* 62-63
 - Rusty Clark 64-65
 - Tomas Delgado 66-67
 - f. East Central Land Bank Authority – 3 positions – term 12/1/2019-11/30/2022
- B. County Clerk
- 1. November 2019 Report 68
- C. Other Business
- D. Chair’s Report
- 1. Vacancies appointed by County Executive (information only)
 - a. Lincoln Legacy Committee – Expiring February 29, 2020
 - b. Zoning Board of Appeals (*Urbana, Champaign, South Homer, Scott, Newcomb and Rantoul Townships already represented*) – 1 vacancy
 - c. Senior Services Advisory Board – 8 vacancies
 - d. Bailey Memorial Cemetery – 1 vacancy
 - e. Clements Memorial Cemetery – 2 vacancies
 - f. Locust Grove Cemetery – 1 vacancy
 - g. Stearns Cemetery – 3 vacancies
 - h. Pesotum Fire Protection – 1 vacancy
 - i. Dewey Community Public Water District – 1 vacancy
 - j. Board of Review – 1 vacancy (*Democrat*)
 - k. Drainage Districts – 1 vacancy each
 - Willow Branch
 - Harwood & Kerr
 - Lower Big Slough
 - Nelson-Moore-Fairfield
 - Salt Fork
 - Somer #1
 - Union D.D. of Stanton & Ogden Township
 - West Branch
 - #2 Town of Scott
- E. Designation of Items to be Placed on the Consent Agenda
- X. Other Business
- XI. Adjournment

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact the Office of the County Executive, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.



CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE
Finance/ Policy, Personnel, & Appointments/Justice & Social Services
County of Champaign, Urbana, Illinois
Tuesday, November 12, 2019 – 6:30 p.m.
Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

9

10 **Subject to Approval**

11 **Members Present:** Brad Clemmons, John Clifford, Jodi Eisenmann, Aaron Esry,
12 Stephanie Fortado, Jim Goss, Stan Harper, Mike Ingram, Jim
13 McGuire, Kyle Patterson, Jon Rector, Chris Stohr, Steve Summers,
14 Leah Taylor, Eric Thorsland, James Tinsley, Pranjal Vachaspati,
15 Jodi Wolken, Charles Young, Giraldo Rosales

16 **Members Absent:** Lorraine Cowart

17 **Others Present:** Darlene Kloeppe (County Executive), Tami Ogden (Deputy
18 Director of Finance), Isak Griffiths (Deputy Director of
19 Administration), Megan Robison (Recording Secretary), Aaron
20 Ammons (County Clerk), Angela Patton (Chief Deputy County
21 Clerk), Stephanie Joos (Animal Control), Molly Rollings (Dimond
22 Bros. Insurance)

23 **MINUTES**

24 **I. Call to Order**

25 Chair Rosales called the meeting to order at 6:30 p.m.

26 **II. Roll Call**

27 A verbal roll call was taken, and a quorum was declared present

28 **III. Approval of Agenda/Addenda**

29 **MOTION** by Mr. Esry to approve the agenda; seconded by Mr. Thorsland. Discussion
30 followed. Upon vote, the **MOTION CARRIED** unanimously.

31 **IV. Approval of Minutes**

32 A. Special Finance Committee of the Whole – September 26, 2019
33

34 **MOTION** by Mr. Goss to approve the minutes of September 26, 2019; seconded by Mr.
35 Esry. Upon vote, the **MOTION CARRIED** unanimously.
36

37 B. Committee of the Whole – October 15, 2019
38

39 **MOTION** by Mr. Rector to approve the minutes of October 15, 2019; seconded by Mr.
40 Thorsland. Discussion followed and corrections were made. Upon vote, the **MOTION**
41 **CARRIED** unanimously.

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V. Public Participation

None

VI. Communications

Mr. Young mentioned his completion of the UCCI achievement graduation certificate and Mr. Rosales added that Ms. Cowart also completed the same certificate. Mr. Young also mentioned his thoughts on the flaws of the system.

Mr. Thorsland asked about the options for getting the Nursing Home sign changed to show that it does not belong to Champaign County. Ms. Kloepfel stated that the Nursing Home is working with the City to get approval for their new signs and that Mr. Brenner will be going to take the “Champaign County” letters off the sign.

VII. Policy, Personnel, & Appointments

A. County Board Chair

1. Appointment/Reappointments

a. Public Aid Appeals Committee

- Bryan Wrona
- Andrew Quarnstrom
- Danielle Chynoweth

MOTION by Mr. Rector to recommend County Board approval of resolution appointing Bryan Wrona to Public Aid Appeals Committee; seconded by Mr. Vachaspati. Upon vote, the **MOTION CARRIED** unanimously.

MOTION by Mr. Ingram to recommend County Board approval of resolution appointing Andrew Quarnstrom to Public Aid Appeals Committee; seconded by Ms. Fortado. Upon vote, the **MOTION CARRIED** unanimously.

MOTION by Mr. Tinsley to recommend County Board approval of resolution appointing Danielle Chynoweth to Public Aid Appeals Committee; seconded by Ms. Taylor. Discussion followed. Upon vote, the **MOTION CARRIED** unanimously with request to keep off the consent agenda.

B. County Executive

1. Monthly HR Report – October 2019

Received and placed on file

2. 2020 Holiday Calendar

84 Information only

85

86 3. Request approval of the 2020 County Board Calendar of Meetings

87

88 **MOTION** by Mr. Patterson to recommend County Board approval of resolution
89 approving the 2020 County Board Calendar of Meetings; seconded by Ms. Taylor. Upon
90 vote, the **MOTION CARRIED** unanimously.

91

92 4. Request approval of Champaign County Policies

93

94 a. Information Technology

95

96 **MOTION** by Mr. Goss to recommend County Board approval of resolution adopting
97 Champaign County Information Technology Policy; seconded by Ms. Taylor. Upon vote,
98 the **MOTION CARRIED** unanimously.

98

99 b. Discrimination and Harassment

100

101 **MOTION** by Ms. Taylor to recommend County Board approval of resolution adopting
102 Champaign County Discrimination and Harassment Policy; seconded by Mr. Thorsland.
103 Discussion followed. Upon vote, the **MOTION CARRIED** unanimously.

104

105 c. Cannabis, Drug and Alcohol

106

107 **MOTION** by Mr. Stohr to recommend County Board approval of resolution adopting
108 Champaign County Cannabis, Drug and Alcohol Policy; seconded by Ms. Taylor.
109 Discussion followed. Upon vote, the **MOTION CARRIED by hand vote 12-9.**

110

111 5. Review and recommendation for IT Systems Administrator

112

113 **MOTION** by Mr. Esry to approve and forward to Finance Committee; seconded by Mr.
114 Harper. Discussion followed. Upon vote, the **MOTION CARRIED.**

115

116 6. Appointments/Reappointments

117

118 a. Willow Branch Drainage District

119

120 • William Wilson
121 **MOTION** by Mr. Rector to recommend County Board approval of resolution appointing
122 William Wilson to the Willow Branch Drainage District; seconded by Mr. Harper. Upon
123 vote, the **MOTION CARRIED** unanimously.

123

124 b. Community Action Board

125

• *Cindy Bell*

- 126 • *Dick Norton*
- 127 • Tomas Delgado
- 128 • Jane Webber
- 129 • Cathy Bedard
- 130 • Gene Koprowski

131
132 **MOTION** by Mr. Goss to recommend County Board approval of resolution appointing
133 Cindy Bell to the Community Action Board; seconded by Ms. Eisenmann. Discussion
134 followed. Upon vote, the **MOTION CARRIED** unanimously.

135
136 **MOTION** by Mr. Stohr to recommend County Board approval of resolution appointing
137 Dick Norton to the Community Action Board; seconded by Mr. Vachaspati. Upon vote,
138 the **MOTION CARRIED** unanimously.

139
140 **MOTION** by Mr. Stohr to recommend County Board approval of resolution appointing
141 Jane Webber to the Community Action Board; seconded by Mr. Goss. Upon vote, the
142 **MOTION CARRIED** unanimously.

143
144 **MOTION** by Ms. Taylor to recommend County Board approval of resolution appointing
145 Cathy Bedard to the Community Action Board; seconded by Mr. Ingram. Upon vote, the
146 **MOTION CARRIED** unanimously.

- 147
148 c. Bill Huss Cemetery Association
- 149 • Andy Hughes
 - 150 • Charles Hughes, Jr.
 - 151 • Misty Nelson
 - 152 • Denise Robinson
 - 153 • Rich Walden

154
155 **MOTION** by Mr. Esry to recommend County Board approval of resolution appointing
156 Andy Hughes to the Bill Huss Cemetery Association; seconded by Mr. McGuire. Upon
157 vote, the **MOTION CARRIED** unanimously.

158
159 **MOTION** by Mr. Esry to recommend County Board approval of resolution appointing
160 Charles Hughes, Jr. to the Bill Huss Cemetery Association; seconded by Mr. Harper.
161 Upon vote, the **MOTION CARRIED** unanimously.

162
163 **MOTION** by Mr. Rector to recommend County Board approval of resolution appointing
164 Misty Nelson to the Bill Huss Cemetery Association; seconded by Mr. Harper. Upon
165 vote, the **MOTION CARRIED** unanimously.

166

167 **MOTION** by Mr. Ingram to recommend County Board approval of resolution appointing
168 Denise Robinson to the Bill Huss Cemetery Association; seconded by Mr. Thorsland.
169 Upon vote, the **MOTION CARRIED** unanimously.

170
171 **MOTION** by Mr. Esry to recommend County Board approval of resolution appointing
172 Rich Walden to the Bill Huss Cemetery Association; seconded by Ms. Taylor. Upon vote,
173 the **MOTION CARRIED** unanimously.

174
175 d. East Central Illinois Land Bank Authority

176
177 Discussion about the appointment and who might be interested.

178
179 C. County Clerk

180 1. October 2019 Report

181
182 Received and placed on file

183
184 D. Other Business

185 1. Semi-annual review of closed session minutes

186
187 **MOTION** by Mr. Rector to move closed session minutes dated: 9/16/2003, 06/08/2005 –
188 8:40pm, 08/24/2006, 01/18/2011, 05/08/2012 – two and 9/11/2012 to open and all others
189 to remain closed; seconded by Mr. Summers. Upon vote, the **MOTION CARRIED**
190 unanimously.

191
192 E. Chair's Report

193
194 List of current open vacancies was mentioned

195
196 F. Designation of Items to be Placed on the Consent Agenda

197
198 VII. 3. 4. a, b, 6. a, b, c

199
200 **VIII. Finance**

201 A. Budget Amendments/Transfers

202 1. Budget Amendment 19-00052

203 Fund 080 Animal Control / Dept 248 Animal Impound Services

204 Increased appropriations: \$6,000

205 Increased revenue: \$0

206 Reason: Needed due to large impoundment of dogs from the City of

207 Champaign hoarding case. 84 dogs and puppies impounded on 10/22 all dogs
208 are being held for pending court case

209

210 **MOTION** by Mr. Clemmons to recommend County Board approval of resolution
211 authorizing budget amendment 19-00052; seconded by Mr. Thorsland. Discussion
212 followed. Upon vote, the **MOTION CARRIED** unanimously.

- 213
- 214 2. Budget Transfer 19-00011
215 Fund 080 General Corporate / Dept 075 General County, 071 Public
216 Properties, 020 Auditor, 031 Circuit Court, 036 Public Defender, 042 Coroner
217 Total amount: \$64,340
218 Reason: Transfer to cover AFSCME increases, pursuant to the negotiated
219 contracts, for General Fund Departments that are projected to require
220 supplemental funds to cover the AFSCME wage increases in FY2019.

221

222 **MOTION** by Mr. Esry to recommend County Board approval of resolution authorizing
223 budget transfer 19-00011; seconded by Ms. Taylor. Upon vote, the **MOTION**
224 **CARRIED** unanimously.

- 225
- 226 3. Budget Transfer 19-00012
227 Fund 080 General Corporate / Dept 075 General County, 023 Recorder
228 Total amount: \$1,234
229 Reason: Transfer to cover AFSCME increases, pursuant to the negotiated
230 contracts, for General Fund Departments that are projected to require
231 supplemental funds to cover the AFSCME wage increases in FY2019.

232

233 **MOTION** by Mr. Young to recommend County Board approval of resolution authorizing
234 budget transfer 19-00012; seconded by Mr. Thorsland. Upon vote, the **MOTION**
235 **CARRIED** unanimously.

- 236
- 237 B. County Clerk
238 1. Request authorization to award contract to Platinum Technology Resources,
239 LLC for voter registration and pollbook software and vendor support system
240 pursuant to RFP 2019-005

241

242 **MOTION** by Mr. Tinsley to recommend County Board approval of resolution
243 authorizing award of contract to Platinum Technology Resources, LLC; seconded by Mr.
244 Patterson. Upon vote, the **MOTION CARRIED** unanimously.

- 245
- 246 C. County Executive
247 1. Review and recommendation for IT Systems Administrator

248

249 **MOTION** by Mr. Esry to recommend County Board approval to reclassify Systems
250 Administrator position to grade range I; seconded by Mr. Harper. Discussion followed.
251 Upon vote, the **MOTION CARRIED** unanimously.

- 252
- 253 2. Annual Tax Levy Ordinance

254
255 **MOTION** by Mr. Clemmons to recommend County Board approval of the FY2020 Tax
256 Levy Ordinance – Champaign County; seconded by Ms. Fortado. Upon vote, the
257 **MOTION CARRIED** unanimously.
258

259 3. Annual Budget & Appropriation Ordinance
260

261 **MOTION** by Mr. Thorsland to recommend County Board approval of the FY2020
262 Annual Budget & Appropriation Ordinance; seconded by Ms. Taylor. Upon vote, the
263 **MOTION CARRIED** unanimously.
264

265 4. Request approval of Property, Liability and Worker’s Compensation
266 Insurance Policies
267

268 **MOTION** by Mr. McGuire to recommend County Board approval of resolution
269 approving Property, Liability and Worker’s Compensation Insurance Policies; seconded
270 by Mr. Harper. Discussion followed. Upon vote, the **MOTION CARRIED** unanimously.
271

272 5. Urbana Park District proposal
273

274 Discussion about Urbana Park District going with another option for their proposal
275

276 6. Public Safety Facilities Master Plan update financing options
277

278 Presentation given by Ms. Ogden. Discussion followed.
279

280 D. Other Business

281 1. Semi-annual review of closed session minutes
282

283 **MOTION** by Mr. Esry to move closed session minutes dated: 10/26/2005 to open and
284 for all others to remain closed; seconded by Ms. Fortado. Upon Vote, the **MOTION**
285 **CARRIED** unanimously.
286

287 E. Chair’s Report

288 None
289

290 F. Designation of Items to be Placed on the Consent Agenda
291

292 VIII. A. 1, 2, 3, B. 1, C. 1, & 4

293 **IX. Justice & Social Services**

294 A. Monthly Reports – All reports are available on each department’s webpage

- 295 • Emergency Management Agency – October 2019
- 296 • Probation & Court Services – August 2019 (Corrected), September 2019 & 3rd
- 297 Quarter Statistics

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Received and placed on file

B. September 2019 Rosecrance Re-Entry Financial Report

Received and placed on file

C. Other Business

1. Semi-annual review of closed session minutes

MOTION by Ms. Taylor to move closed session minutes dated: 12/13/1993, 09/16/1994, 05/03/1995, 04/17/1997, 06/09/1999, 07/05/2000, 07/12/2000, 07/21/2000, 09/14/2000 and 07/09/2003 to open and all others to remain closed; seconded by Mr. Harper. Upon vote, the **MOTION CARRIED** unanimously.

D. Chair's Report

None

X. Other Business

None

XI. Adjournment

Chair Rosales adjourned the meeting at 8:13 p.m.

CHAMPAIGN ASPHALT COMPANY LLC

OFFICE
1414 WEST ANTHONY DRIVE
URBANA, ILLINOIS 61802

217 356-7288



MAILING ADDRESS
POST OFFICE BOX 1730
CHAMPAIGN, ILLINOIS 61824-1730

FAX 217 356-1539

November 21, 2019

Attn: Governor JB Pritzker
State Representative Carol Ammons
State Representative Mike Marron
State Senator Scott Bennett
State Senator Chapin Rose
City of Champaign
City of Urbana
Village of Savoy
Champaign County Board
City of Rantoul
City of Danville

Re: Funding increase.

For the past several years, Illinois roads have been neglected to a point of despair, as well as being a serious safety hinderance to the traveling public.

During the spring session of the General Assembly, a vast state-wide infrastructure bill overwhelmingly passed. It was not until this week however, when I saw the District increases.

Hopefully, when you see the attached chart, you will be as appalled as I am. It almost appears as if those of us in east-central Illinois do not have a voice at all.

Because of the great disparity of funding, our building trade members and their signatory contractors will not only suffer financially but are also left to wonder why the residents of District 5 only managed to be "granted" half of every other districts' funding increases.

Even an area as remote as District 9 receives an increase of road funding of 142%. Bloomington-Normal, Champaign-Urbana, Danville and all in between, received an increase of 73%.

As you scan every district and see the increases, you are compelled to ask, what happened to District 5? Do any of you have an answer?

Respectfully,

Joseph Lamb
President

↓
MYP Summary by District

	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9	Total	
FY2019 MYP Funding (\$M)	\$2,900.0	\$560.0	\$464.0	\$671.0	\$451.0	\$426.0	\$330.0	\$807.0	\$471.0	\$7,080.0	
FY2020 MYP Funding (\$M)	\$6,630.0	\$1,280.0	\$1,360.0	\$1,520.0	\$780.0	\$1,240.0	\$1,290.0	\$2,360.0	\$1,140.0	\$17,600.0	
Increase (%)	129%	129%	193%	127%	73%	191%	291%	192%	142%	149%	
Preservation (\$M)	\$852.0	\$55.6	\$53.0	\$102.6	\$77.9	\$107.6	\$117.4	\$192.1	\$109.6	\$1,667.7	
Roadway Maintenance (Miles)	Interstate NHS	60	25	84	42	58	50	83	48	61	511
	Non-Interstate NHS	234	122	139	66	92	151	288	148	115	1,355
	Non-NHS Marked	40	81	476	96	220	238	162	145	319	1,777
	Non-NHS Unmarked	135	3	27	4	65	27	88	3	69	421
	Total in MYP	469	231	726	208	435	466	621	344	564	4,064
	% Improved	17%	14%	43%	13%	34%	22%	38%	19%	39%	26%
	Existing Miles	2,720	1,606	1,687	1,634	1,296	2,077	1,628	1,803	1,462	15,908
Bridge Maintenance (Sq.Ft.)	Interstate NHS	521,329	658,514	328,884	504,264	269,921	284,922	221,782	789,607	380,469	3,959,692
	Non-Interstate NHS	1,130,460	206,746	106,005	377,244	67,932	192,763	244,380	82,736	89,311	2,497,577
	Non-NHS Marked	22,829	42,416	136,697	114,144	49,470	137,262	189,964	169,144	80,540	942,466
	Non-NHS Unmarked	722,547	30,437	71,795	75,407	159,387	197,981	72,123	44,381	41,902	1,415,960
	Total in MYP	2,397,165	938,113	643,381	1,071,059	546,710	812,928	728,249	1,085,868	592,222	8,815,695
System Expansion	Interstate NHS	0	0	0	0	0	6	0	4	28	38
	Non-Interstate NHS	27	12	10	13	0	4	1	9	0	76
	Non-NHS Marked	4	1	1	0	0	6	0	0	0	12
	Non-NHS Unmarked	1	0	0	0	0	0	0	4	0	5
	Total in MYP	32	13	11	13	0	16	1	17	28	131
	New Bridges (Sq.Ft.)	226,565	1,497	0	1,152	154,215	2,070	2,205	0	0	387,704

District MYP Sections

District 1	Summary	http://www.idot.illinois.gov/Assets/uploads/files/Transportation-System/Reports/OP&P/HIP/2020-2025/district/D1_Summary.pdf
	District Wide Projects	http://www.idot.illinois.gov/Assets/uploads/files/Transportation-System/Reports/OP&P/HIP/2020-2025/district/distwide.pdf
	Cook	http://www.idot.illinois.gov/Assets/uploads/files/Transportation-System/Reports/OP&P/HIP/2020-2025/district/cook.pdf
	DuPage	http://www.idot.illinois.gov/Assets/uploads/files/Transportation-System/Reports/OP&P/HIP/2020-2025/district/dupage.pdf
	Kane	http://www.idot.illinois.gov/Assets/uploads/files/Transportation-System/Reports/OP&P/HIP/2020-2025/district/kane.pdf
	Lake	http://www.idot.illinois.gov/Assets/uploads/files/Transportation-System/Reports/OP&P/HIP/2020-2025/district/lake.pdf
	McHenry	http://www.idot.illinois.gov/Assets/uploads/files/Transportation-System/Reports/OP&P/HIP/2020-2025/district/mchenry.pdf
	Will	http://www.idot.illinois.gov/Assets/uploads/files/Transportation-System/Reports/OP&P/HIP/2020-2025/district/will.pdf
	District 2	http://www.idot.illinois.gov/Assets/uploads/files/Transportation-System/Reports/OP&P/HIP/2020-2025/district/dist_2.pdf
	District 3	http://www.idot.illinois.gov/Assets/uploads/files/Transportation-System/Reports/OP&P/HIP/2020-2025/district/dist_3.pdf
	District 4	http://www.idot.illinois.gov/Assets/uploads/files/Transportation-System/Reports/OP&P/HIP/2020-2025/district/dist_4.pdf
	District 5	http://www.idot.illinois.gov/Assets/uploads/files/Transportation-System/Reports/OP&P/HIP/2020-2025/district/dist_5.pdf
	District 6	http://www.idot.illinois.gov/Assets/uploads/files/Transportation-System/Reports/OP&P/HIP/2020-2025/district/dist_6.pdf
	District 7	http://www.idot.illinois.gov/Assets/uploads/files/Transportation-System/Reports/OP&P/HIP/2020-2025/district/dist_7.pdf
	District 8	http://www.idot.illinois.gov/Assets/uploads/files/Transportation-System/Reports/OP&P/HIP/2020-2025/district/dist_8.pdf
	District 9	http://www.idot.illinois.gov/Assets/uploads/files/Transportation-System/Reports/OP&P/HIP/2020-2025/district/dist_9.pdf

	Jun-19	Jul-19	Aug-19			Sep-19			Oct-19		
	MFT (\$K)	MFT (\$K)	MFT (\$K)	TRP (\$K)	Monthly Increase	MFT (\$K)	TRP (\$K)	Monthly Increase	MFT (\$K)	TRP (\$K)	Monthly Increase
Chicago	\$4,985	\$6,231	\$4,947	\$4,017	81.2%	\$5,690	\$4,047	71.1%	\$5,293	\$3,640	68.8%
Cook	\$7,045	\$8,806	\$6,993	\$5,677	81.2%	\$8,042	\$5,720	71.1%	\$7,483	\$5,145	68.8%
DuPage	\$994	\$1,243	\$987	\$801	81.2%	\$1,135	\$807	71.1%	\$1,056	\$726	68.8%
Kane	\$485	\$606	\$481	\$391	81.3%	\$553	\$394	71.2%	\$515	\$354	68.7%
Lake	\$666	\$833	\$661	\$537	81.2%	\$761	\$541	71.1%	\$708	\$487	68.8%
McHenry	\$318	\$397	\$316	\$256	81.0%	\$363	\$258	71.1%	\$338	\$232	68.6%
Will	\$671	\$839	\$666	\$541	81.2%	\$766	\$545	71.1%	\$713	\$490	68.7%
RTA	\$0	\$0	\$0	\$19,077		\$0	\$19,220		\$0	\$17,289	
Total	\$15,164	\$18,955	\$15,051	\$12,297	207.9%	\$17,310	\$11,537	132.2%	\$16,106	\$18,363	176.1%
Other Counties	\$4,556	\$6,500	\$4,521	\$3,670	81.2%	\$5,200	\$3,698	71.1%	\$4,836	\$3,326	68.8%
Municipalities	\$15,681	\$19,600	\$15,563	\$12,635	81.2%	\$17,899	\$12,730	71.1%	\$16,654	\$11,451	68.8%
Road Districts	\$6,688	\$8,359	\$6,638	\$5,389	81.2%	\$7,634	\$5,429	71.1%	\$7,103	\$4,884	68.8%
Downstate Transit	\$0	\$0	\$0	\$2,120		\$0	\$2,136		\$0	\$1,921	
Total	\$26,925	\$34,419	\$26,722	\$21,814	89%	\$30,733	\$21,063	78%	\$28,593	\$21,582	75%

FUND 621 STS ATTY DRUG FORFEITURES DEPARTMENT 041 STATES ATTORNEY

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
621-041-522.03 BOOKS, PERIODICALS & MAN.	7,000	1,746	3,746	2,000
621-041-533.95 CONFERENCES & TRAINING	6,000	4,781	8,781	4,000
TOTALS	13,000	6,527	12,527	6,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: INCREASE IN APPROPRIATIONS FOR EDUCATIONAL MATERIAL AND CONFERENCE REGISTRATION & TRAVEL. INCREASE WILL COME FROM FUND BALANCE.

DATE SUBMITTED:

11.21.2019

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:



OFFICE OF THE AUDITOR
 CHAMPAIGN COUNTY, ILLINOIS

MEMORANDUM

TO: Tami Ogden, Deputy Director of Finance

CC: George Danos, County Auditor; Darlene Kloeppel, County Executive;

FROM: Barbara Ramsay, Chief Deputy County Auditor / Accounting Manager

DATE: December 4, 2019

RE: 2016 Refunding Bonds

In order to properly record the revenues and expenditures related to the Series 2019 Refunding Bonds which were issued on November 27, 2019, I will be making the following general ledger entries:

		080-071 General Corporate Fund <u>(Series 2019 General Corp Debt Certificates)</u>
383.10	Bond Par Value	(\$ 865,000.00)
533.07	Issuance Costs	\$ 20,750.00
581.06	Refunding Escrow (Current Refunding)	\$ 844,250.00

Based on the Series 2019 Refunding, the following budget amendment will be needed:

		080-071 General Corporate Fund <u>(Series 2019 General Corporate Debt Certificate)</u>
Increased Appropriations:		
533.07	Professional Services	\$ 20,750
581.06	Debt Certificate Refunding	\$ 844,250
Increased Revenue:		
383.10	Sale of General Obligation Bonds	\$ 865,000

Please feel free to contact me with any questions.

FUND 080 GENERAL CORPORATE

DEPARTMENT 071 PUBLIC PROPERTIES

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-071-533.07 PROFESSIONAL SERVICES	2,000	0	20,750	20,750
080-071-581.06 DEBT CERTFCATE PRINC PMTS	145,000	145,000	989,250	844,250
TOTALS	147,000	145,000	1,010,000	865,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-071-383.10 PROCEEDS-GEN OBLIG BONDS	0	0	865,000	865,000
TOTALS	0	0	865,000	865,000

EXPLANATION: B/A TO RECORD REVENUE AND EXPENDITURE FOR THE SERIES 2019 REFUNDING BONDS (FORMERLY 2010A), ISSUED NOVEMBER 27, 2019.

DATE SUBMITTED:

12/5/19

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:



SHERIFF DUSTIN D. HEUERMAN CHAMPAIGN COUNTY SHERIFF'S OFFICE

204 E. Main Street
Urbana, Illinois 61801-2702
(217) 384-1204

**Coordinator John Dwyer
Champaign Co EMA
1905 E. Main St.
Urbana, Illinois 61802
(217)-384-3826**

To: Justice Committee

From: John Dwyer, Coordinator

Subject: Emergency Management Assistance (EMA) Grant

Date: December 3, 2019

EMA is requesting the approval to accept when awarded our annual Emergency Management Assistance grant as attached. This grant is to offset the administrative costs for the County EMA program. This grant has been applied for and awarded since the 2002. This year's grant is for a 15 month period in order for the grant to move to a new fiscal year cycle over the next two-three years.

We normally receive funds in the amount of \$53,000 per year, but this grant will be for approximately \$66,250 since it covers 15 months. The grant application shows more the \$66,250 just in case there is a reallocation of grant funds. Funds will cover salaries. Matching funds are in-kind match; they aren't any additional costs to the county. We will advise the committee when we know the exact grant amount.

**CHAMPAIGN COUNTY
APPLICATION FORM FOR
GRANT CONSIDERATION, ACCEPTANCE, RENEWAL/EXTENSION**

Department: Champaign County Sheriff's Office (Champaign Co EMA)

Grant Funding Agency: Illinois Emergency Management Agency (IEMA)

Amount of Grant: \$66,250 est.

Begin/End Dates for Grant Period: Jan 1, 2020-Mar 31, 2021

Additional Staffing to be Provided by Grant: none

Application Deadline: December 16, 2019

Parent Committee Approval of Application: Justice

Is this a new grant, or renewal or extension of an existing grant? renewal

If renewal of existing grant, date grant was first obtained: 2002

Will the implementation of this grant have an effect of increased work loads for other departments? (i.e. increased caseloads, filings, etc.) Yes No

If yes, please summarize the anticipated impact:

Does the implementation of this grant require additional office space for your department that is not provided by the grant? Yes No

If yes, please summarize the anticipated space need:

Please check the following condition which applies to this grant application:

- The activity or service provided can be terminated in the event the grant revenues are discontinued.
- The activity should, or could be, assumed by County (or specific fund) general and recurring operating funds.

Departments are encouraged to seek additional sources or revenue to support the services prior to expiration of grant funding.

This Grant Application Form must be accompanied by a Financial Impact Statement. (See back of form)

All staff positions supported by these grant funds will exist only for the term award of grant, unless specific action is taken by the County Board to extend the position.

DATE: 12-4-2019 SIGNED: 
Department Head

Application for & Acceptance of Grant Approval:

Approved by Finance Committee: _____

Approved by County Board: _____

Approved by Grant Executive Committee: _____

COUNTY OF CHAMPAIGN

FINANCIAL IMPACT STATEMENT

(To accompany Grant Applications or Appropriate Resolutions/Ordinances)

Current Year Annual Expenditure Estimate:

Number of Positions	<u>2</u>	Personnel \$	<u>135,866</u>
Commodities:	<u>\$ 3415</u>		
Contractual:	<u>\$ 28,599</u>		
Capital:	<u>\$ 0</u>		

Long Term Expenditure Estimate:

\$167,880

Current Year Annual Revenue Estimate:

\$84,960.19

Long Term Revenue Estimate:

\$63,000

Approved by Finance Committee:

Date: _____

Approved by County Board:

Date: _____

**EMERGENCY MANAGEMENT ASSISTANCE (EMA) GRANT PROGRAM
FFY 2020 GRANT PROGRAM APPLICATION
Hard Match**

Contact iema.grants@illinois.gov for programmatic and technical support.

Name of the Awarding State Agency:	Illinois Emergency Management Agency (IEMA)
Catalog of State Financial Assistance (CSFA) Number:	558-00-0450
CSFA Title:	Emergency Management Performance Grants
CFDA Number:	97.042
CFDA Title:	Emergency Management Performance Grants
Funding Opportunity Number:	DHS-20-GPD-042-05-01
Funding Opportunity Title:	Emergency Management Performance Grant
Funding Opportunity Program Field:	(EMPG)
Competition Identification Number:	n/a
Competition Identification Title:	n/a
Grant Program Local Match Percentage:	50.00%

APPLICATION SUMMARY

Subrecipient:	Champaign County
Project 100% Amount:	\$ 198,658.09
Required Minimum Match:	\$ 99,329.05
Maximum Allowable Federal Share:	\$ 99,329.04

SUBRECIPIENT INFORMATION

Subrecipient:		Champaign County			
Employer/Taxpayer Identification Number (EIN, TIN):		376006910			
Data Universal Number System (DUNS) Number:		961922478			
Cage Code:		5XNA5			
SAM Expiration Date:		03/13/2020		MM/DD/YYYY (Must be older than today)	
IEMA Region #:		7			
BUSINESS ADDRESS					
Street:		1905 E. Main St.			
City:		Urbana			
State:		IL			
County:		Champaign			
ZIP+4:		618027693			
GRANT POINT OF CONTACT					
First Name:		John		Last Name: Dwyer	
Street Address:		1905 E. Main St.			
City:		Urbana			
County:		Champaign		State: IL ZIP: 61802	
Email:		jdwyer@co.champaign.il.us		Phone: (217) 384-3826	
CHIEF ELECTED OFFICAL / ADMINISTRATOR					
First Name:		Darlene		Last Name: Kloepfel	
Title:		Champaign County Executive			
Street Address:		1776 E. Washington St.			
City:		Urbana			
County:		Champaign		State: IL ZIP: 61802	
Email:		dkloepfel@co.champaign.il.us		Phone: (217) 384-3776	

BUDGET SUMMARY

BUDGET CATEGORY	TOTAL
1. Personnel (200.430)	\$ 168,898.77
2. Fringe Benefits (200.431)	\$ 29,759.32
3. Travel (200.474)	
4. Equipment (200.439)	
5. Supplies (200.94)	
6. Contractual/Subawards (200.318 and .92)	
7. Consultant (200.459)	
8. Construction	\$ 0.00
9. Occupancy (200.465)	
10. Research and Development (200.87)	\$ 0.00
11. Telecommunications	
12. Training and Education (200.472)	\$ 0.00
13. Direct Administrative Costs (200.413)	\$ 0.00
14. Miscellaneous Costs	\$ 0.00
15. Grant Exclusive Line Item(s)	\$ 0.00
16. Total Direct Costs (add lines 1-15)	\$ 198,658.09
17. Total Indirect Costs (200.414)	
TOTAL PROJECT COSTS	\$ 198,658.09

PERSONNEL

Enter the number of people on GRANT PROGRAM staff for which reimbursement is being requested:	2
---	----------

Enter the standard work week in hours for your organization: (STANDARD WORK WEEK means a 35-40 hour work week)	37.50
---	--------------

LINE#	TITLE	NAME	GRANT PROGRAM % of Salary	Total Salary from local government	Salary for GRANT PROGRAM Only
1.	Coordinator	John Dwyer	100.00%	\$ 91,032.40	\$ 91,032.40
2.	Deputy Coordinator	Bill James	90.00%	\$ 86,518.19	\$ 77,866.37
3.			0.00%		\$ 0.00
4.			0.00%		\$ 0.00
5.			0.00%		\$ 0.00
6.			0.00%		\$ 0.00
7.			0.00%		\$ 0.00
8.			0.00%		\$ 0.00
9.			0.00%		\$ 0.00
10.			0.00%		\$ 0.00
11.			0.00%		\$ 0.00
12.			0.00%		\$ 0.00
13.			0.00%		\$ 0.00
14.			0.00%		\$ 0.00

Continued on next page...

PERSONNEL – Continued

LINE#	TITLE	NAME	GRANT PROGRAM % of Salary	Total Salary from local government	Salary for GRANT PROGRAM Only
15.			0.00%		\$ 0.00
16.			0.00%		\$ 0.00
17.			0.00%		
18.			0.00%		
19.			0.00%		
20.			0.00%		
21.			0.00%		
22.			0.00%		
23.			0.00%		
24.			0.00%		
25.			0.00%		
TOTAL SALARIES FOR GRANT PROGRAM WORK ONLY:					\$ 168,898.77

PERSONNEL – Continued

Do any of the Grant Program employees listed on the previous page divide their work between this GRANT PROGRAM and another GRANT PROGRAM, department in the county, or municipal government?

Yes

If the answer is YES, list the job title, name, and department or grant worked for, percentage of time worked for other department or grant, and salary in that job in the follow section:

NON-GRANT PROGRAM OR OTHER DEPARTMENT WORK					
LINE#	TITLE	NAME	Name of "Other Department" or Grant	% OF TIME WORKED FOR "Other Department" OR GRANT	SALARY FOR WORK FROM "Other Department"
1.	Deputy Coordinator	Bill James	HMEP	10.00%	\$ 8,651.82
2.				0.00%	
3.				0.00%	
4.				0.00%	
5.				0.00%	
6.				0.00%	
7.				0.00%	
8.				0.00%	
9.				0.00%	
10.				0.00%	
11.				0.00%	
12.				0.00%	
13.				0.00%	
14.				0.00%	
15.				0.00%	
16.				0.00%	
17.				0.00%	
18.				0.00%	
19.				0.00%	
20.				0.00%	
21.				0.00%	
22.				0.00%	
23.				0.00%	
24.				0.00%	
25.				0.00%	

FRINGE BENEFITS

Fringe Benefits Narrative:
Social Security and Medicare - 7.65% IMRF - 7.31% Worker's Compensation - 1.00% Unemployment - 2.41% Total of Gross Pay - 18.37% Life Insurance - \$2.60 Total Dollar amount per pay - \$2.60

LINE#	NAME	% of Gross Paycheck	Total Salary	And or	Dollar Amount	# of Pay Periods	A Gross Benefit Total	B GRANT PROGRAM % of Salary	A X B
1.	John Dwyer	18.37%	\$ 91,032.40	And or	\$ 2.60	33	\$ 16,808.45	100.00%	\$ 16,808.45
2.	Bill James	18.37%	\$ 77,866.37	And or	\$ 2.60	33	\$ 14,389.85	90.00%	\$ 12,950.87
3.		0.00%		And or				0.00%	
4.		0.00%		And or			\$ 0.00	0.00%	\$ 0.00
5.		0.00%		And or			\$ 0.00	0.00%	\$ 0.00
6.		0.00%		And or				0.00%	
7.		0.00%		And or				0.00%	
8.		0.00%		And or				0.00%	
9.		0.00%		And or				0.00%	
10.		0.00%		And or				0.00%	
11.		0.00%		And or				0.00%	
12.		0.00%		And or				0.00%	
13.		0.00%		And or				0.00%	
14.		0.00%		And or				0.00%	

Continued on next page...

FRINGE BENEFITS - Continued

LINE#	NAME	% of Gross Paycheck	Total Salary	And or	Dollar Amount	# of Pay Periods	A Gross Benefit Total	B GRANT PROGRAM % of Salary	A X B
15.		0.00%		And or				0.00%	
16.		0.00%		And or				0.00%	
17.		0.00%		And or				0.00%	
18.		0.00%		And or				0.00%	
19.		0.00%		And or				0.00%	
20.		0.00%		And or				0.00%	
21.		0.00%		And or				0.00%	
22.		0.00%		And or				0.00%	
23.		0.00%		And or				0.00%	
24.		0.00%		And or				0.00%	
25.		0.00%		And or				0.00%	
TOTAL BENEFITS FOR GRANT PROGRAM WORK								\$ 29,759.32	

WORK PLAN

Program Narrative

Please provide a high level overview of the emergency management program activities the jurisdiction is proposing through the EMA grant application. The narrative must reference how these activities will support outcomes from the most recent hazard identification and risk assessment, exercise after action reports, and/or actual events. The narrative should reference specific planning, training, and exercise activities that will be supported with EMA grant funds during the grant period.

This Work Plan provides a framework for local government to be more effective in promoting and encouraging management decisions that will 1) reduce the loss of life and property 2) protect and restore resources and functions.

This Work Plan is updated periodically to reflect stakeholder perspectives and input. Through this Work Plan, Champaign County Emergency Management Agency (EMA) will identify ways to improve inter agency coordination, dissemination of critical information and formulation of effective policies and guidance. Champaign County EMA will also actively seek stakeholder involvement and collaboration with public and private interests to reduce known hazards.

Champaign County Emergency Management Agency will promote, support and encourage partner agencies in the development and implementation of plans and policies needed to keep its communities resilient and sustainable. This will be accomplished through planning that addresses 1) reduction of loss of life and property 2) protection and restoration of resources.

1st Quarter (Oct - Dec)

- Monthly test of radio and siren capabilities
- Regional Emergency Coordination Group meeting as needed
- Monthly meeting with EMA Liaison team
- Host Public Information Officer and local Media meetings
- Attend quarterly IEMA Region 7 meeting
- Host Emergency Management Program Advisory Committee Meeting
- Facilitate a functional exercise for Healthcare providers

2nd Quarter (Jan - Mar)

- Monthly test of radio and siren capabilities
- Regional Emergency Coordination Group meeting as needed
- Monthly meetings with EMA Liaison team
- Conduct Severe Weather training for Storm Spotter by National Weather Service
- Host Public Information Officer and local Media meeting
- Attend quarterly IEMA Region 7 meeting
- Conduct Community Outreach events and speaking to groups on emergency preparedness
- Host Emergency Management Program Advisory Committee Meeting
- Host meeting with Local ESDA's about severe weather protocols and EMA protocols

3rd Quarter (Apr -Jun)

- Monthly test of radio and siren capabilities
- Regional Emergency Coordination Group meetings as needed
- Attend the Illinois Emergency Services Management Association Training/conference
- Monthly meetings with EMA Liaison team
- Conduct Community Outreach events and speak to groups on emergency preparedness
- Attend quarterly IEMA Region 7 meeting
- Participate in Willard Airport emergency response exercise
- Conduct a weather spotting drill/exercise

4th Quarter (Jul - Sep)

- Monthly test of radio and siren capabilities
- Monthly meetings with EMA Liaison team
- Regional Emergency Coordination Group meeting as needed
- Host Public Information Officer and local Media meetings
- Attend Illinois Emergency Management Agency Annual Summit
- Participate in a higher education school emergency response and evacuation functional Exercise

WORK PLAN

Strategic Planning		
<p>Describe the strategic planning efforts within the emergency management program for this performance period.</p> <p>Based on your jurisdiction's strategic plan list the goals, objectives, and performance indicators for this performance period. Jurisdictions should have a minimum of three goals.</p>		
Mission statement	To provide an Emergency Management Program to plan for, respond to, and recover from any natural or man-made disaster.	
Vision statement	Building a safer future through effective partnerships of local government, emergency services, private sector, and volunteer agencies and the citizens of Champaign County to save lives, protect property and reduce the effects of disasters and large-scale emergencies through preparedness, prevention, planning, response, and recovery activities.	
Goal 1	Enhance capabilities necessary to protect the community from all identified hazards	
	Objectives 1	Review, update and exercise the County Emergency Operations Plan
	Objectives 2	Provide support to county mitigation plan and project management
	Objectives 3	Conduct and participate in exercises that focuses on emergency management policies and procedures
	Performance indicator 1	Participate in the Co Hazardous Mitigation Planning Process and update the plan as needed
	Performance indicator 2	Continue Emergency Management Accreditation process
	Performance indicator 3	Participate in the IEMA monthly radio drills, local exercises and training
Goal 2	Increase community preparedness by providing emergency management information to the "Whole Community"	
	Objectives 1	Target tech savvy population by expanding internet presence to provide accessible, clear information regarding preparedness
	Objectives 2	Target segments of the population less likely to access internet based by providing printed materials
	Objectives 3	Target special populations by providing materials and outreach opportunities
	Performance indicator 1	Post monthly articles and other preparedness information on the Internet (i.e. website, twitter, Facebook)
	Performance indicator 2	Conduct Community outreach events and engage groups on emergency preparedness
	Performance indicator 3	Provide preparedness materials to local agencies that work with special populations
Goal 3	Provide coordinated effort by program stakeholders in the preparation, implementation, evaluation and revision of county emergency management programs.	
	Objectives 1	Continue the EMA Advisory Committee to provide coordinated input about the EM program
	Objectives 2	Enhance individual, business, and community resilience through partnerships, outreach and education
	Objectives 3	Ensure EMA is aware of special events in the area for events that could be impacted by severe weather
	Performance indicator 1	Host meetings with local emergency management liaisons
	Performance indicator 2	Host Advisory Committee meetings
	Performance indicator 3	Document number of notifications of special events in the area to the local NWS office

WORK PLAN

Resource Requirements

Based on the jurisdictional assessments of risk and desired outcome(s) identify the top five (5) resources required to achieve established target levels.

Use the link provided to identify the resources in detail. <https://rtlt.preptoolkit.org/Public>

RESOURCE ONE	
CORE CAPABILITY	3. Operational Coordination
RESOURCE NAME	Mobile Communications Center (Mobile ICP)
RESOURCE CATEGORY	Incident Management
RESOURCE KIND	Vehicle
RESOURCE TYPE	Type I
PROCUREMENT STRATEGY	Reserve funds in capital, apply for any applicable grants to upgrade the 2000 model we are currently operating and maintaining.
RESOURCE TWO	
CORE CAPABILITY	1. Planning
RESOURCE NAME	Finance/Administration Section Chief
RESOURCE CATEGORY	Operational Coordination
RESOURCE KIND	Personnel
RESOURCE TYPE	Type III
PROCUREMENT STRATEGY	Host the class in the area. Class for the position hasn't been held in several years in the State.

Resource Requirements – continued

RESOURCE THREE	
CORE CAPABILITY	2. Public Information And Warning
RESOURCE NAME	Siren System upgrade
RESOURCE CATEGORY	Public Warning
RESOURCE KIND	Equipment
RESOURCE TYPE	Type I
PROCUREMENT STRATEGY	Continue siren system upgrade to include villages outside the Champaign-Urbana Municipal area. Funding will be through individual village budgets.
RESOURCE FOUR	
CORE CAPABILITY	
RESOURCE NAME	
RESOURCE CATEGORY	
RESOURCE KIND	
RESOURCE TYPE	
PROCUREMENT STRATEGY	
RESOURCE FIVE	
CORE CAPABILITY	
RESOURCE NAME	
RESOURCE CATEGORY	
RESOURCE KIND	
RESOURCE TYPE	
PROCUREMENT STRATEGY	



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppe, County Executive

MEMORANDUM

TO: County Board Members
FROM: Darlene Kloeppe, County Executive
DATE: December 3, 2019
RE: Update on Status of the County's Finances

The County Treasurer's Office is responsible for collection/distribution of taxes and for keeping the County's accounts, including investments. Board members have expressed concerns about the lack of regular reporting on the County's finances from the Treasurer's Office. By mid-year, the Deputy Director of Finance in the Executive's Office was not receiving enough information to prepare her monthly financial reports and begin the budgeting process for 2020. The Auditor's Office was noticing delays with posting revenues. Investigation into possible solutions resulted in an inter-office agreement among the Executive, Treasurer and Auditor to meet weekly to implement strategies for resolution of these issues. Several steps taken included:

The Treasurer hired part-time, temporary assistance from a former Treasurer and Deputy Treasurer to complete tax collection and distributions. The Supervisor of Assessments also provided the Treasurer's Office training on tax reports and assessment software. The last tax distribution for the year is in progress.

Starting in September, the Executive and Auditor provided for the Treasurer's Office a weekly list of identified revenues not posted, along with any information required to locate documents, accounts, etc., that would be needed to post those transactions. All missing items were posted through October.

In September, the Auditor obtained access to view county bank accounts to help the Treasurer track wire transfers and electronic deposits. The Auditor's Office provided training to the Treasurer's Office on banking transactions, credit card payments, cash receipts and other electronic banking matters. All missing items, with the exception of parking fee credit card payments, were posted through August. Five items for Sept. and Oct. are outstanding.

In October, the Treasurer hired part-time, temporary staff to complete items related to RPC grant reporting and property tax adjustments and penalties. Training was provided to the Treasurer's Office on these topics by RPC fiscal staff and the IT Department. All missing items, with the exception of delinquent tax penalties and some RPC items, have been posted.

In December, the County Executive hired a CPA from Clifton Larson Allen to reconcile all 2019 monthly bank statements. Some training on reconciliation will be provided by CLA to the Treasurer's Office as this work is done.

Having received significant operational support and training from other officials and staff in 2019, the Treasurer's Office has been equipped to move forward.

	July	August	Sept	Oct	Nov	Dec	Total YTD
1. Personnel Costs	\$21,071	\$19,686	\$19,741	\$19,163			\$79,661
2. Payroll Taxes/Benefits	\$7,305	\$6,311	\$4,664	\$6,206			\$24,486
Computer Hardware & Software	\$0	\$0	\$0	\$0			\$0
Total Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Property Insurance	\$91	\$63	\$51	\$51			\$256
Building & Grounds Maintenance	\$44	\$113	\$53	\$37			\$247
Utilities	\$156	\$148	\$124	\$54			\$482
Janitorial Service	\$271	\$200	\$297	\$188			\$956
Equip Maintenance Agreements	\$14	\$662	\$88	\$22			\$786
Depreciation	\$853	\$826	\$817	\$833			\$3,329
Total Occupancy	\$1,429	\$2,012	\$1,430	\$1,185	\$0	\$0	\$6,056
Office Supplies	\$392	\$80	\$190	\$1,292			\$1,954
Contractual / Professional Fees	\$1,228	\$824	\$929	\$1,322			\$4,303
Travel / Training	\$173	\$370	\$337	\$282			\$1,162
Client Assistance	\$0	\$0	\$0	\$0			\$0
Other Rent	\$0	\$0	\$0	\$0			\$0
Telephone / Cell Phone	\$149	\$274	\$197	\$176			\$796
Liability / Malpractice Insurance	\$218	\$46	\$14	\$14			\$292
Moving & Recruiting	\$0	\$0	\$0	\$0			\$0
Total Program Expenses	\$31,965	\$29,603	\$27,502	\$29,640	\$0	\$0	\$118,710
ALLOCATED M&G	\$6,901	\$6,888	\$6,232	\$6,198			\$26,219
TOTAL EXPENSE	\$38,866	\$36,491	\$33,734	\$35,838	\$0	\$0	\$144,929
Re-Entry Indirect - 11.9% Max							
Max M&G Allowed	\$4,318	\$3,999	\$3,715	\$4,004	\$0	\$0	\$16,035
Champaign County Total	\$36,283	\$33,602	\$31,217	\$33,644	\$0	\$0	\$134,745
Champaign County Paid	\$8,333	\$8,333	\$8,333	\$8,333			\$33,333



**SHERIFF DUSTIN D. HEUERMAN
CHAMPAIGN COUNTY SHERIFF'S OFFICE**

204 E. Main Street
Urbana, Illinois 61801-2702
(217) 384-1204

Dustin D. Heuerman
Sheriff
ph (217) 384-1205

Chief Deputy
Shannon Barrett
ph (217) 384-1222
fax (217) 384-1219

Captain
Law Enforcement
Shane Cook
ph (217) 384-1207
fax (217) 384-1219

Captain/Jail Supt
Corrections
Karee Voges
ph (217) 819-3534
fax (217) 384-1272

Jail Information
ph (217) 384-1243
fax (217) 384-1272

Investigations
ph (217) 384-1213
fax (217) 384-1219

Civil Process
ph (217) 384-1204
fax (217) 384-1219

Records/Warrants
ph (217) 384-1233

TO: Kyle Patterson, Justice and Social Services Committee Chair

FROM: Dustin D. Heuerman, Sheriff *DH*

DATE: November 25, 2019

RE: IGA for Body Camera Purchase

As you know, we have budgeted for the replacement of body and in-car cameras in FY2020. My office has spent quite a bit of time evaluating body cameras, including having demonstrations by vendors, field-testing products, and comparing price quotes. Upon speaking with the Auditor's Office, we believed we had a convincing argument for sole-source purchase of body cameras through Axon, as they have purchased our current body camera vendor, and as a result, are offering many incentives to us as current customers, including providing data migration from our current system to a new system at no additional cost.

However, upon speaking with the State's Attorney's office, it was recommended that in order to ensure full transparency, we proceed in one of two ways: competitively bid for body cameras through a RFP or "piggyback" off of an agency who has competitively bid for body cameras through a RFP. This second option is done through a national consortium and requires an Intergovernmental Agreement (IGA) in order to guarantee the same prices that were solicited during the original agency's RFP process (which subsequently are the same prices we had negotiated with Axon).

After consultation with the State's Attorney's office, and given our implementation deadline of March 1, 2020, it was determined the second option was the best option at this point. As such, attached is an Intergovernmental Agreement for the Board's approval. The Intergovernmental Agreement, along with supporting documentation regarding the RFP process, has been reviewed by the State's Attorney's office.

I respectfully request the County Board approve the Intergovernmental Agreement so we can continue with the process of updating our body and in-car cameras in a transparent and timely fashion.

Intergovernmental Cooperative Purchasing Agreement

This Intergovernmental Agreement (Agreement) is by and between the "Lead Contracting Agency" and participating government entities ("Participating Agencies"), that are members of National Purchasing Partners ("NPP"), including members of FireRescue GPO and Public Safety GPO, that agree to the terms and conditions of this Agreement. The Lead Contracting Agency and all Participating Agencies shall be considered as "parties" to this agreement.

WHEREAS, upon completion of a formal competitive solicitation and selection process, the Lead Contracting Agency has entered into Master Price Agreements with one or more Vendors to provide goods and services, often based on national sales volume projections;

WHEREAS, NPP provides group purchasing, marketing and administrative support for governmental entities. NPP's marketing and administrative services are free to its membership, which includes participating public entities and nonprofit institutions throughout North America.

WHEREAS, NPP has instituted a cooperative purchasing program under which member Participating Agencies may reciprocally utilize competitively solicited Master Price Agreements awarded by the Lead Contracting Agency;

WHEREAS, the Master Price Agreements provide that all qualified government members of NPP may purchase goods and services on the same terms, conditions and pricing as the Lead Contracting Agency, subject to applicable local and state laws of the Participating Agencies;

WHEREAS, the parties agree to comply with the requirements of the Intergovernmental Cooperation Act as may be applicable to the local and state laws of the Participating Agencies;

WHEREAS, the parties desire to conserve and leverage resources, and to improve the efficiency and economy of the procurement process while reducing solicitation and procurement costs;

WHEREAS, the parties are authorized and eligible to contract with governmental bodies and Vendors to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS, the parties desire to contract with Vendors under the terms of the Master Price Agreements;

NOW, THEREFORE, the parties agree as follows:

ARTICLE 1: LEGAL AUTHORITY

Each party represents and warrants that it is eligible to participate in this Agreement because it is a local government created and operated to provide one or more governmental functions and possesses adequate legal authority to enter into this Agreement.

ARTICLE 2: APPLICABLE LAWS

The procurement of goods and services subject to this Agreement shall be conducted in accordance with and subject to the relevant statutes, ordinances, rules, and regulations that govern each party's procurement policies. Competitive Solicitations are intended to meet the public contracting requirements of the Lead Contracting Agency and may not be appropriate under, or satisfy Participating Agencies' procurement laws. It is the responsibility of each party to ensure it has met all applicable solicitation and procurement requirements. Participating Agencies are urged to seek independent review by their legal counsel to ensure compliance with all local and state solicitation requirements.

ARTICLE 3: USE OF BID, PROPOSAL OR PRICE AGREEMENT

- a. A "procuring party" is defined as the Lead Contracting Agency or any Participating Agency that desires to purchase from the Master Price Agreements awarded by the Lead Contracting Agency.
- b. Each procuring party shall be solely responsible for their own purchase of goods and services under this Agreement. A non-procuring party shall not be liable in any fashion for any violation of law or contract by a procuring party, and the procuring party shall hold non-procuring parties and all unrelated procuring parties harmless from any liability that may arise from action or inaction of the procuring party.
- c. The procuring party shall not use this agreement as a method for obtaining additional concessions or reduced prices for similar goods and services outside the scope of the Master Price Agreement.
- d. The exercise of any rights or remedies by the procuring party shall be the exclusive obligation of such procuring party.
- e. The cooperative use of bids, proposals or price agreements obtained by a party to this Agreement shall be in accordance with the terms and conditions of the bid, proposal or price agreement, except as modified where otherwise allowed or required by applicable law, and does not relieve the party of its other solicitation requirements under state law or local policies.

ARTICLE 4: PAYMENT OBLIGATIONS

The procuring party will make timely payments to Vendors for goods and services received in accordance with the terms and conditions of the procurement. Payment for goods and services, inspections and acceptance of goods and services ordered by the procuring party shall be the exclusive obligation of such procuring party. Disputes between procuring party and Vendor shall be resolved in accordance with the law and venue rules of the state of the procuring party.

ARTICLE 5: COMMENCEMENT DATE

This Agreement shall take effect after execution of the "Lead Contracting Agency Endorsement and Authorization" or "Participating Agency Endorsement and Authorization," as applicable.

ARTICLE 6: TERMINATION OF AGREEMENT

This Agreement shall remain in effect until terminated by a party giving 30 days written notice to "Lead Contracting Agency"

ARTICLE 7: ENTIRE AGREEMENT

This Agreement and any attachments, as provided herein, constitute the complete Agreement between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

ARTICLE 8: CHANGES AND AMENDMENTS

This Agreement may be amended only by a written amendment executed by all parties, except that any alterations, additions, or deletions of this Agreement which are required by changes in Federal and State law or regulations are automatically incorporated into this Agreement without written amendment hereto and shall become effective on the date designated by such law or regulation.

ARTICLE 9: SEVERABILITY

All parties agree that should any provision of this Agreement be determined to be invalid or unenforceable, such determination shall not affect any other term of this Agreement, which shall continue in full force and effect.

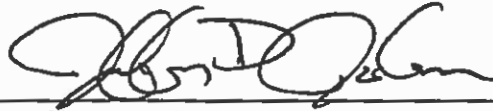
THIS INSTRUMENT HAS BEEN EXECUTED IN TWO OR MORE ORIGINALS BY EXECUTION AND ATTACHMENT OF "THE LEAD CONTRACTING AGENCY ENDORSEMENT AND AUTHORIZATION" OR "PARTICIPATING AGENCY ENDORSEMENT AND AUTHORIZATION," AS APPLICABLE. ONCE EXECUTED, IT IS THE RESPONSIBILITY OF EACH PARTY TO FILE THIS AGREEMENT WITH THE PROPER AGENCY IF REQUIRED BY LOCAL OR STATE LAW.

**PUBLIC PROCUREMENT AUTHORITY
ENDORSEMENT AND AUTHORIZATION**

The undersigned acknowledges, on behalf of the Public Procurement Authority ("Lead Contracting Agency") that he/she has read and agrees to the general terms and conditions set forth in the enclosed Intergovernmental Cooperative Purchasing Agreement regulating use of the Master Price Agreements and purchase of goods and services that from time to time are made available by the Public Procurement Authority to Participating Agencies locally, regionally, and nationally through NPP. Copies of Master Price Agreements and any amendments thereto made available by the Public Procurement Authority will be provided to Participating Agencies and NPP to facilitate use by Participating Agencies.

The undersigned understands that the purchase of goods and services under the provisions of the Intergovernmental Cooperative Purchasing Agreement is at the absolute discretion of the Participating Agencies.

The undersigned affirms that he/she is an agent of the Public Procurement Authority and is duly authorized to sign this Public Procurement Authority Endorsement and Authorization.



Date: 2-13-2019

BY: Jeffrey D. Johnson
ITS: Administrator/Board Member

Public Procurement Authority Contact Information:

Contact Person: Heidi Chames
Address: 25030 SW Parkway Ave., Suite 330
Wilsonville, OR 97070
Telephone No.: 855-524-4572
Email: questions@procurementauthority.org

**PARTICIPATING AGENCY
ENDORSEMENT AND AUTHORIZATION**

The undersigned acknowledges, on behalf of Champaign County ("Participating Agency") that he/she has read and agrees to the general terms and conditions set forth in the enclosed Intergovernmental Cooperative Purchasing Agreement regulating use of the Master Price Agreements and purchase of goods and services that from time to time are made available by the Lead Contracting Agency to Participating Agencies locally, regionally, and nationally through NPP.

The undersigned further acknowledges that the purchase of goods and services under the provisions of the Intergovernmental Cooperative Purchasing Agreement is at the absolute discretion of the Participating Agency and that neither the Lead Contracting Agency nor NPP shall be held liable for any costs or damages incurred by or as a result of the actions of the Vendor or any other Participating Agency. Upon award of contract, the Vendor shall deal directly with the Participating Agency concerning the placement of orders, disputes, invoicing and payment.

The undersigned affirms that he/she is an agent of Champaign County and is duly authorized to sign this Participating Agency Endorsement and Authorization.

BY: _____
ITS: _____

Date: _____

Participating Agency Contact Information:

Contact Person: Captain Shane Cook
Address: Champaign Co. Sheriff's office
204 E Main Street
Urbana, IL 61801
Telephone No.: 217-384-1204
Email: nCook@co.champaign.il.us



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloeppe, County Executive

MONTHLY HR REPORT NOVEMBER 2019

VACANT POSITIONS LISTING

*** Highlighted vacancies were new this month				HOURLY	REG	REGULAR	FY 2019	FY 2019
FUND	DEPT	EMPLOYEE NAME	JOB TITLE	RATE	HRS	SALARY	HRS	SALARY
80	22	VACANT 10/21/19 (Cross)	Deputy County Clerk	14.11	1950	27,514.50	1957.5	27,620.33
80	30	VACANT 8/12/19 (Jones)	Account Clerk	17.03	1950	33,208.50	1957.5	33,336.23
80	30	VACANT 10/21/19 (Ward)	Legal Clerk	14.11	1950	27,514.50	1957.5	27,620.33
80	30	VACANT 10/19/18 (Castlebury)	Trainer/Application Admin	17.67	1950	34,456.50	1957.5	34,589.03
80	36	vacant 11/22/19 (Hopkins)	ASSISTANT PUBLIC DEFENDER	25.81	1950	50,329.50	1957.5	50,523.08
80	40	VACANT	Data Analyst	15.96	1950	31,122.00	1957.5	31,241.70
80	41	VACANT 2/8/19 (Ziegler)	First Assistant State's Attorney	56.12	1566	87,883.92	1566.0	87,883.92
80	51	VACANT 11/1/19 (Young)	Court Services Officer	19.86	1950	38,727.00	1957.5	38,875.95
80	51	VACANT 9/23/19 (Rardin)	Court Services Officer	21.39	1950	41,710.50	1957.5	41,870.93
80	51	VACANT 11/27/19 (Jones)	COURT SERVICES OFFICER	19.86	1950	38,727.00	1957.5	38,875.95
80	52	VACANT 18/8/19 (Schultheis)	COURT SERVICES OFFICER	26.55	1950	51,772.50	1957.5	51,971.63
80	140	VACANT 10/31/16 (Syme)	Clerk	14.11	1950	27,514.50	1957.5	27,620.33
80	140	VACANT 11/30/19 (McComas)	CORRECTIONAL OFFICER	20.01	2080	41,620.80	2088.0	41,780.88
80	140	VACANT 7/19/2019 (Lewis)	Court Security Officer	21.89	2080	45,531.20	2088.0	45,706.32
80	140	VACANT 9/22/19 (Walden)	Part-Time Master Control Officer	16.08	1040	16,723.20	1044.0	16,787.52
83	60	VACANT 2/4/19 (Kaiser)	HIGHWAY MAINTENANCE	26.62	2080	55,369.60	2088.0	55,582.56
83	60	VACANT 2/4/19 (Reifsteck)	Highway Maintenance	28.22	2080	58,697.60	2088.0	58,923.36
91	247	VACANT 9/18/19 (Fones)	Animal Control Warden	15.57	2080	32,385.60	2088.0	32,510.16
91	248	VACANT 11/9/19 (Cantu)	KENNEL WORKER	14.82	2080	30,825.60	2088.0	30,944.16
614	23	VACANT 4/25 (Judth)	Clerk	16.12	1040	16,764.80	1044.0	16,829.28
671	30	VACANT 8/30/19 (Clark)	Legal Clerk	16.60	1950	32,370.00	1957.5	32,494.50
-- TOTAL --						820,769.32	823,588.12	

UNEMPLOYMENT REPORT

Notice of Claims Received – 2

Head Start – 1

RPC/WIA – 1

PAYROLL REPORT

NOVEMBER PAYROLL INFORMATION

Pay Group	11/8/2019		11/22/2019	
	EE's Paid	Total Payroll \$\$	EE's Paid	Total Payroll \$\$
General Corp	510	\$976,983.38	513	\$1,012,343.25
RPC/Head Start	300	\$408,071.94	306	\$431,790.09
Total	810	\$1,385,055.32	819	\$1,444,133.34

HEALTH INSURANCE/BENEFITS REPORT

Total Number of Employees Eligible: 643

General County Union (includes AFSCME & FOP):

Single 184; EE+spouse 34; EE+child(ren) 65; Family 17; waived 65

Non-bargaining employees:

Single 131; EE+spouse 33; EE+child(ren) 37; Family 12; waived 65

Life Insurance Premium paid by County: \$1,663.74

Health Insurance Premium paid by County: \$362,344.30

TURNOVER REPORT

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County

November 2019: 2.19% average over the last 12 months

November 2019: 13 out of 594 Employees left Champaign County: 13 resignations

WORKERS' COMPENSATION REPORT

Entire County Report	November 2018	November 2019
New Claims	5	1
Closed	11	11
Open Claims	33	33
Year To Date Total (On-going # of claims filed)	89	30

EEO REPORT

Information provided based on EEO Tracking forms submitted by Applicant. Figures are for General County only.

Dec 2019 Monthly EEO Report General County Only	Attorney Public Defender	Attorney Public Defender	Court Services Officer Juvenile Detention Center	Deputy Coroner/Autopsy Coroner	Deputy County Clerk County Clerk	Kennel Worker Animal Control	Maintenance Worker Highway	Snow Plow Operator (Temp) Highway	Warden Animal Control	
Total Applicants	0	1	8	21	71	34	48	14	28	225
Male	0	1	8	8		16	47	14	17	111
Female	0			13	57	18			10	98
NonBinary	0				13				1	14
Undisclosed	0				1		1			2
Hispanic or Latino	0	0	1	2	1	1	0	0	2	7
White	0	1	3	18	41	28	42	11	23	167
Black or African-American	0	0	2	1	23	2	5	2	0	35
Native Hawaiian or Other Pacific Islander	0	0	1	0	0	0	0	0	1	2
Asian	0	0	0	0	3	0	0	0	0	3
American Indian or Alaska Native	0	0	0	0	0	0	0	0	0	0
Two or more races	0	0	0	0	2	2	0	0	1	5
Undisclosed	0	0	1	0	1	1	1	1	1	6
Veteran Status			1	2	3	2	1		1	10

ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT

Agendas Posted	14	Meetings Staffed	6	Minutes Posted	9
Appointments Posted	1	Notification of Appointment	13	Contracts Posted	1
Calendars Posted	7	Resolutions Prepared	30	Ordinances Prepared	7

CHAMPAIGN COUNTY HIGHWAY DEPARTMENT

JEFF BLUE
COUNTY ENGINEER

1605 E. MAIN STREET

(217) 384-3800
FAX (217) 328-5148

URBANA, ILLINOIS 61802

Memo Regarding MFT Funding and Staffing Levels at the Highway Department

Thanks to the nineteen-cent increase in the Illinois Motor Fuel Tax passed this year, the Champaign County Highway Department will receive an estimated 68% increase in our motor fuel tax allotments every month from here going forward. This equates to about \$1.8 Million in additional annual revenue. The funding could not have come at a better time. Our bridges (we have approximately 600) on the county and township roads in Champaign County are reaching a critical age where we will need to repair/replace many of them in the near future. I intend to use a good portion of the increase in motor fuel tax to fund the reconstruction of bridges on the county highway system.

In order to move forward with the increased revenue which leads to increased expenditures, I would like to increase our staffing level by one engineer. I believe it would be wise to employ a Structural Engineer at the Champaign County Highway Department to perform design and inspection of our structures going forward. The position can be funded through a transfer of Motor Fuel Tax Funds to the Highway Fund, where our personnel costs are paid. The increased cost in staff would be offset with our decrease in consultant fees for design of our structures. While one structural engineer will not be able to design every bridge project we do in the county, designing just two bridges per year would offset the cost of employment and the expertise we would gain would cause all our design reviews to be more thorough, leading to less change orders in the field during construction. We typically replace at least 4-6 bridges per year resulting in consulting fees between \$200,000 and \$300,000.

I have drafted a job description for a Structural Engineer. If approved, I would like to have this position filled as early as possible in 2020

If you have any questions about this memo, please let me know.

Sincerely,



Jeff Blue, P.E.
Champaign County Engineer

Champaign County Job Description

Job Title: Structural Engineer

Department: Highway

Reports To: County Engineer

FLSA Status: Exempt

Grade Range:

Prepared Date: November 2019

SUMMARY Plans, designs, and directs engineering projects on County and Township roads and bridges. Serves as Resident Engineer on major construction projects and supervises contractors. Prepares and certifies workable design drawings of bridge projects.

PRIMARY DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Serves as Structural Design Engineer on county and township bridge projects.

Serves as Resident Engineer on major construction projects to ensure that projects are built in accordance with plans, special provisions, IDOT Standards and estimates. Provides engineering advice to assist in solving problems.

Performs bridge inspection surveys on all county and township structures to monitor bridges for maintenance, repair, or replacement.

Analyzes reports, maps, drawings and tests on soil composition, terrain, hydrological characteristics, and other topographical and geological data to plan and design projects.

Directs or performs surveys for proposed construction. Estimates costs and determines feasibility of project based on analysis of collected data.

Co-ordinates contract work with utility companies and other governmental agencies.

Prepares or directs preparation and modification of reports, specifications, plans, construction schedules, environmental impact studies, and designs for project. Reviews preliminary plans and specifications of construction contracts. Approves shop drawings of structural components submitted by contractors. Prepares authorizations for change orders regarding construction revisions.

Inspects construction site to monitor progress and ensure conformance to engineering plans, specifications, and construction and safety standards. Resolves design or construction problems and meets with contractors and the public.

Uses computer assisted engineering and design software and equipment to prepare engineering and design documents.

Administers EEO and labor compliance requirements. Prepares progress and final documents to meet State and Federal Highway Administration requirements.

SUPERVISORY RESPONSIBILITIES Supervises contractor's workforce on site. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Other supervisory responsibilities include training employees, assigning and directing work.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each primary duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE Bachelor's Degree (B.S.) from a four-year college or university with a degree in Civil Engineering; with 5-7 years related experience and some supervisory experience; or equivalent training and experience. Continuous studying and training in the job is required.

LANGUAGE SKILLS Ability to read, analyze, and interpret common engineering and technical journals and financial reports and legal contracts. Ability to respond to inquiries or complaints from contractors, regulatory agencies, or other engineers. Ability to effectively present information to contractors, employees, government agency personnel and the general public.

MATHEMATICAL SKILLS Ability to apply advanced mathematical concepts such as exponents, logarithms, quadratic equations, and permutations. Ability to apply mathematical operations to such engineering tasks as structure, stress, load weights and other engineering factors.

REASONING ABILITY Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

CERTIFICATES, LICENSES, REGISTRATIONS Registration as a Professional Engineer in the State of Illinois. Registration as a Structural Engineer in the State of Illinois.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the primary functions of this job. Frequent on-site visits to road and bridge construction which includes climbing and walking over rough terrain. While performing the duties of this job, the employee is frequently required to walk; reach with hands and arms; and talk; or hear. The employee is occasionally required to stand; sit; use hands, handle, or feel; climb or balance; and stoop; kneel; crouch; or crawl. Employee must occasionally lift and/or move up to 75 pounds. Specific vision abilities required by this job include close vision and depth perception. Occasionally required to wear safety helmets and safety glasses.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the primary functions of this job. While performing the duties of this job, the employee is occasionally exposed to wet and/or humid conditions, moving mechanical parts and outside weather conditions. The noise level in the work environment is usually quiet, although the individual can be exposed to loud noise situations occasionally.

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Cynthia D. BELL

ADDRESS: 1906 LAKESHORE DR. MAHOMET ILL 61853
Street City State Zip Code

EMAIL: grannybell@mchsi.com PHONE: 217-493-7896

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Senior Services Advisory Board

BEGINNING DATE OF TERM: 12/1/19 ENDING DATE: 11/30/21

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

Retired nurse from 30 yrs in geriatric and ~~and~~ psychiatry.
I enjoy working with seniors and checking on their needs.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

To ensure that senior needs are addressed and funding
allocations cover both routine & emergency needs.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

Meetings held in May & Nov. Chair contacts group
members by phone or email for emergency discussions
about needs that come up between meetings

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Ø conflict

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Cynthia D. Bell
Signature

11/6/19
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage & Cemetery

RECEIVED
11/18/19

NAME: Brandon Hastings PHONE: 217-841-2186 FAX: _____

ADDRESS: 1947 County Road 1100 N. Sidney IL 61877
Street City State of Illinois Zip

TITLE OF APPOINTMENT REQUESTED: Trustee, Bill Huss Cemetery Association

BEGINNING DATE OF TERM REQUESTED: 12/19 ENDING DATE OF TERM REQUESTED 6/22

Champaign County appreciates your interest in serving our community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATES MUST COMPLETE AND SIGN APPLICATION.

THE CHAMPAIGN COUNTY BOARD

1. What experience and backgrounds do you have which you believe qualifies you for this appointment?

I have managed and operated a agri-business and farm for ten years. I believe I have the knowledge to help make decisions for the Bill Huss Cemetery Association as a board member.

2. What is your knowledge of the District's operations, property holdings, staff, taxes and fees?

I understand the Association has a farm to pay bills.

3. Are you aware of any conflict of interest which would prevent you from being appointed as, or in performing any of the duties of, a commissioner/trustee of the district for which you are requesting appointment? _____ yes no.

If yes, explain.

Brandon M Hastings Signature
Date: 11-12-19

Received: 10/9/19

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Elaine Fowler Palencia

ADDRESS: 3006 Valleybrook Dr., Champaign IL 61822
Street City State Zip Code

EMAIL: efpalenci@gmail.com PHONE: (217)356-3893

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Mental Health Board

BEGINNING DATE OF TERM: 1/1/2020 ENDING DATE: 12/31/23

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

Previously, I served on the Disabilities Board, where I learned about funding for both boards. A particular interest of mine is helping those diagnosed both with mental illness and developmental disabilities. While serving on the Mental Health Board, I have visited agencies and regularly attend Community Coalition meetings. I have also served on the Rural Transportation Advisory Group, so access to transportation is another of my issues. I keep abreast of new ideas →

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The role of a Mental Health Board member is, first of all, to spend tax monies wisely for the benefit of Champaign County residents. To do that, one must work collaboratively with other members and staff to identify needs of those with mental health issues, substance use disorders and developmental disabilities; establish priorities, strategies and a budget to address not only those needs, but also their causes; and support evidence-based programs →

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I study the board budget every month as well as proposed annual budgets and final audits. I understand our ownership with DD Board of CILA homes. I have interviewed the last four job hires and understand the jobs of our staff. I have studied the board's revenue, from property taxes and other sources.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Our son receives services from Developmental Services Center. Because
of that, I recuse myself from voting on their funding.

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Blanca Fowler Palencia
Signature

10/7/19
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Kathleen Wirth-Couch
 ADDRESS: 107 S. Meadowhill Lane Mahomet, IL 61853
Street City State Zip Code
 EMAIL: kdc8566@aol.com PHONE: W 217-643-2327
h 217-369-6648

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Champaign Cty Mental Health Board
 BEGINNING DATE OF TERM: 1/1/2019 or 2020 ENDING DATE: 12/2022 or 2023

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/ reappointment?

I am a 30+ year resident of Champaign County. I am a School Counselor with extensive experience working with multi-generational families and a Clinical Counselor (LPC) with a passion for Mental Health issues & advocacy. (prevention & treatment)

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe my role, as a board member, would be a part of a body of people who are part of the process of evaluating & allocating funds in regards to mental health & substance abuse services. (disability services for Champaign County if that's part of CCMH Board duties)

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I personally know two "staff" board members. (Margaret White & Jane Sprandel)

I am a quick learner. The knowledge I lack will be short term for I will grasp & implement expectations quickly.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Kathleen Wirth-Couch
Signature
11/7/2019
Date

Received: 10/9/19

October 6, 2019

County Executive
Brookens Administrative Center
1776 E. Washington Street
Urbana, IL 61802-4581

Dear Darlene Kloeppe,

Enclosed is my application for the County Mental Health Board with responses to the questions attached. I appreciate your giving this application consideration,

Regards,



Tom Seals
604 West Indiana Avenue
Urbana, IL 61801
taseals@illinois.edu

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Tom Seals

ADDRESS: 604 W. Indiana Ave Urbana IL 61801
Street City State Zip Code

EMAIL: taseals@illinois.edu PHONE: 217-494-6629

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: County Mental Health Board (708)

BEGINNING DATE OF TERM: January 1, 2020 ENDING DATE: December 31, 2022
to fill vacancy

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Shawn A. Seal Jr.
Signature

October 6, 2019
Date

Mental Health Board Application Questions

1. I have had a variety of experiences over the past 30+ years which I believe are relevant to the Mission of the Mental Health Board and which would qualify me for consideration for an appointment. Central to this is that I have been a mental health practitioner for the period between 1980 AND 2010, as an intern and staff at Family Service of Champaign County, as a Clinical Counselor at the University of Illinois Counseling Center from 1981-2004, and in private practice of psychotherapy in Champaign-Urbana as an LMFT until 2010. In addition, I was the Director of the University Counseling Center from 1988 until 2004 when I retired. As such I administered a large staff and an array of mental health and substance abuse services to students at the U of I. In this capacity we interfaced with many community social service agencies, including the Mental Health Center and successor organizations, the Prairie Center, and psychiatric services at local hospitals. All of that has made me aware of, interested in, and concerned about the many ways that mental health needs in our county are addressed.

In addition, I serve on and have served on a variety of "Boards", including previously as Board Chair and now Trustee at the University YMCA, as Session member several times at McKinley Memorial Presbyterian Church, and as President of the Association of University and College Counseling Center Directors. As such, I am familiar and comfortable with the kind of participation and processes of such a position.

2. I believe that the role of a Board Member is first and foremost to participate actively and knowledgably in decisions that are both fiscally sound and programmatically effective in the support of the agencies and staff under its jurisdiction. To carry out this role would require me

to become knowledgeable about the operation of the County Board, the agencies seeking support from the Mental Health Board, and the way that appropriations are done and allocations determined for the expenditure of available funds. To do this would mean regular attendance at Board Meetings and Study Sessions, developing collegial relationships with other Board Members, and active participation in the deliberations of the Board.

3. I am somewhat informed but not completely informed about the Board and its operations. I know that the Board operates under the jurisdiction of the County Board of Champaign County and is funded by a set tax levy allocated to the Mental Health Board in support of its work. I believe that the County Board is now administered by an elected County Executive, a recent change from being selected by the majority political party from its members. As such, I think that the County Executive appoints the members of various Boards under its jurisdiction including the Mental Health Board. The Mental Health Board reports to the County Board. I am not aware of property holdings or management of property connected with the Mental Health Board.

4. No, I don't think of any conflicts of interest I might have in serving on this Board.

5. I would be available to attend regularly scheduled meetings. As a retired person, my wife and I do a moderate amount of travel. I would make every effort to have those scheduled so as to miss a minimum number of meetings. My wife was formerly Chair of the Forest Preserve Commissioners and we managed our travel around a similar set of meetings and meeting schedules. One other relevant factor is that I am having shoulder surgery on October 16 and will likely not be very mobile until after the first of the year (2020).

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM



PLEASE TYPE OR PRINT IN BLACK INK

NAME: Jon Paul Youakim
ADDRESS: 3848 Thornhill Circle, Champaign, IL 61822
PHONE: 217-255-5711

[X] Check Box to Have Email Address Redacted on Public Documents
Champaign County Mental Health Board

NAME OF APPOINTMENT BODY OR BOARD:

BEGINNING DATE OF TERM: January 1, 2020
ENDING DATE: December 31, 2023

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have served as a general outpatient pediatrician for Champaign-Urbana and the wider community for the last 4 years. This has placed me at the front lines of the lack of mental health resources in our community. I have seen first hand the rise of anxiety & mood disorders in our youth, the increased stressors on families and the gaps in our resources that are available for them. I know that those that are uninsured and those on Medicaid often have the hardest time getting an appointment to see a psychologist for counseling or a psychiatrist for medication management. Even children that have been in the Pavilion, have had suicidal ideation, or have a more complex diagnosis such as schizophrenia still have a difficult time getting scheduled with a psychiatrist. Sadly, what often happens is that our community members will receive delayed care causing increase adverse events. I am qualified because I see the gaps in our care as a community on a daily basis and can help guide solutions and the board to support efforts that will be the most effective in optimizing resources in our community.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The role of a board member should be to represent the perspective of a community member that is involved or affected by mental health care and resources in our community. Whether that is someone that is an individual from the general public that is a mental health advocate, a member of the mental health profession or the general medical field all have valuable perspectives to provide in the board's decisions. The role is also to assist in determining the most effective distribution of funds to community service agencies to provide comprehensive care in our community in regards to mental health and substance abuse.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I understand that the board along with the Developmental Disabilities Board are funded through tax levies which account for \$6 million of the property taxes collected. I understand that most of these funds are distributed to community service agencies to provide services to community members with developmental disabilities and treatment for mental health and substance abuse. The responsibility of the board is to evaluate applications for these funds and allocate them appropriately to the community to provide comprehensive mental health care and substance abuse services.

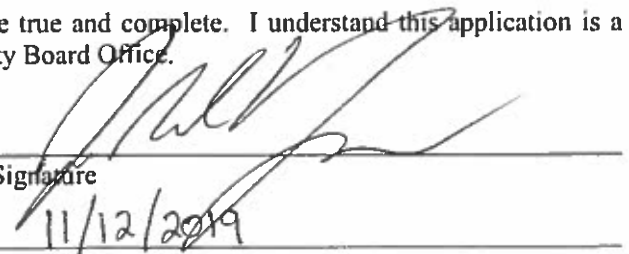
4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Signature



Date

11/12/2019



CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Heather Hintz

ADDRESS: 1508 Beaver Lake Dr. Mahomet IL 61853
Street City State Zip Code

EMAIL: [Redacted] PHONE: 740-590-2949

[X] Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Champaign County Mental Health Board

BEGINNING DATE OF TERM: 01/01/2020 ENDING DATE: 12/31/2023

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

As a mental health professional, administrator and community member, I have had the opportunity to provide direct care, create policies and processes that impact mental health, and serve as an advocate for mental wellness. As a recent transplant to the area, I have had the opportunity to learn more about services available in the community and assess opportunities.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

A board member's role is to serve as an advocate for mental health treatment through advising/strategizing, coordinating and allocating funds to the mental health systems within a community. I would work with fellow board members to ensure we are good stewards of both the financial goals as well as the community goals for mental health.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I understand there is a board, responsible for the overall planning of community's mental health system of care, as well as evaluation and funding of programs. I am not familiar with the operations as it relates to property holdings and management, but am able to learn quickly and am willing to learn what is needed to be successful in this role. I understand property taxes collected are utilized for funding of programs to support mental health needs in our community. This group is responsible for longer term planning to proactively address needs of the community.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

I am the Director of Behavioral Health for Carle Foundation Hospital. If my employer were to be at odds with the Board, or a vote that would impact my employer directly may occur, I may need to recuse myself from the discussion or vote. I have consulted my employer regarding this application, and no conflict is found at this time.

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.


Signature

10/29/2019

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Georgiana Schuster

ADDRESS: 3739 Thornhill Circle Champaign IL 61822
Street City State Zip Code

EMAIL: [REDACTED] PHONE: 217-493-0695

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: CCDB or CCMHB

BEGINNING DATE OF TERM: 7/1/18 ENDING DATE: 6/30/21

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?
My greatest qualification is my experience in obtaining services for my 36 year old daughter who has both a DD and an MH diagnosis.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?
I believe the role of a board member is to ensure that public funds are being spent appropriately and public services are made available to all. I envision doing a lot of homework to learn about and understand the CCDB

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?
NONE

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Georgiana Schuster
Signature

10/30/19
Date

Received: 10/7/19

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
PLEASE TYPE OR PRINT IN BLACK INK

NAME: MATTHEW CHO
ADDRESS: 206 W MAIN ST URBANA IL 61801
Street City State Zip Code
EMAIL: cho_matthew@hotmail.com PHONE: 443-414-8538

Check Box to Have Email Address Redacted on Public Documents

PARTY AFFILIATION: (Please check one) Democrat Republican Other, please explain:

NAME OF APPOINTMENT BODY OR BOARD: MTD BOARD OF TRUSTEES

BEGINNING DATE OF TERM: 01/01/2020 ENDING DATE: 01/01/2025

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

Living and working in the New York and Washington D.C. metro area for almost ten years before returning back to CU, I experienced on a daily basis the value of public transportation, in particular its ability to connect and build commerce alongside community. Having served on the MTD Board for the first 5 years and as a downtown business owner, I have observed how MTD is crucial in strengthening neighborhoods and connecting our community to make it an ideal place to work, play, and live in.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

As a trustee, I have been able to serve both collectively and collaboratively with other trustees to help MTD consistently meet its foremost mission of providing safe, accessible, and affordable public transportation for the community. We were successful in identifying Board priorities that helped synthesize varying interests of Board members. As an owner of multiple commercial properties, I have also provided insight in the District's real estate acquisitions and have served on the Facilities Committee for a majority of my term. I have also leveraged my experience working in multidisciplinary fields of design, construction, technology, and energy to provide an innovative and entrepreneurial perspective to the District.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

My first term on the board helped get me up to speed on how MTD leverages both federal and state grants via our local share (property taxes, user fares, and other revenue). The Board was also instrumental in several real estate transactions, the most important acquisition being property east of Illinois Terminal where we successfully acquired and sold off portions of property that were not in the District's interest. Operationally the Board has helped work through early growing pains of transitioning to a new Managing Director and experiencing more staff turnover than average.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?


Yes No If no, please explain:

During my term I am proud to say that I not missed many meetings without appropriate reason.

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Signature

Date


10/4/19



CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
PLEASE TYPE OR PRINT IN BLACK INK

NAME: Rusty Clark

ADDRESS: 813 Bluegrass Lane Champaign IL 61822
Street City State Zip Code

EMAIL: russclark9000@yahoo.com PHONE: 217-954-1216

Check Box to Have Email Address Redacted on Public Documents

PARTY AFFILIATION: (Please check one) Democrat Republican Other, please explain:
Libertarian

NAME OF APPOINTMENT BODY OR BOARD: Champaign-Urbana Mass Transit District

BEGINNING DATE OF TERM: 01/01/2020 ENDING DATE: 12/31/2024

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?
I am a degreed engineer with a background in the construction of energy related facilities including fueling stations and natural gas facilities. I have 10 years of experience in project management where I scoped, procured, constructed and commissioned large capital projects for Fortune 500 companies. I was responsible to design and construct these facilities to be in compliance with OSHA, ADA, US DOT, EPA and NFPA codes.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?
My role on the board is to be in a strict oversight function of MTA's employees and contract personnel. The board is responsible for the budget and putting taxpayer dollars to their most effective use. In an ideal world, the MTA would be self-sustaining for their operations and maintenance budgets with taxpayer funds being used for capital expenditures. I would encourage MTA management and labor to meet diversity goals set by statute and boards. I would also be an independent voice as I am neither a Republican or Democrat.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I have reviewed the past 3 years worth of agendas and board packets. The auditor's reports have been helpful in identifying property holdings. I have been particularly interested in the new terminal project as this requires coordination from multiple parties and agencies. I am in agreement with the current board that property tax room is held in line while the hospital cases are adjudicated.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

I am employed by a local utility company. I would recuse myself from any vote on contractual obligations to the utility but would answer any technical questions the board or staff may have.

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

11/11/2019

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
PLEASE TYPE OR PRINT IN BLACK INK

NAME: Tomas Delgado

ADDRESS: 506 South Glover Ave - Unit A Urbana IL 61802

Street City State Zip Code

EMAIL: tddelg@gmail.com **PHONE:** 312-934-6993

Check Box to Have Email Address Redacted on Public Documents

PARTY AFFILIATION: (Please check one) Democrat Republican Other, please explain:

NAME OF APPOINTMENT BODY OR BOARD: CUMTD - Board of Trustees

BEGINNING DATE OF TERM: 01/01/2020 **ENDING DATE:** 12/31/2019

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have been an Urbana resident for 5.5 years. While working and attending school in this community, I have relied on CUMTD to access my needs. I bring a strong interest and advocacy for public transit, working directly with our communities' most spatially marginalized population within my position as Office Administrator of the Cunningham Township. As the Administrator for the Township, my primary duties are to support strategic planning and financial operations, which includes financial oversight, grants management, and supervision. Additionally, I am a graduate student studying Geographic Information Systems, with the intent on supporting the increase of public transit and public land conservation. I intend to obtain a secondary master's degree in Urban & Regional Planning with a concentration in Land Use & Transportation Planning.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

~~The privilege of serving on the Board of Trustees for CUMTD entails the opportunity to serve and represent my community and provide excellent public transit services to all CUMTD riders. I see the trustees role to be 1) Stewardship of public funds and resource allocation. 2) Advocacy for a safe, inclusive, and efficient public transit system and a commitment to the district's constituents. 3) Assessing the agency's leadership, effectiveness, and operational strengths and areas of growth & improvement. Within my term as CUMTD Trustee, my vision is to ensure that CUMTD meets it's stated goals for the enhancement of our community.~~

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I have a knowledge of the properties and facilities owned by CUMTD and an awareness of the ~~agency's ongoing projects and partnerships, since the CUMTD has a positive profile within the~~ community. Additionally, I have a knowledge of staff size for CUMTD and its importance as a prominent employer in the community. ~~Outside of the public available budget, I would need an~~ orientation to the financial operations of the agency but as the Administrator for the ~~Cunningham Township, I have 2 years of experiences working closely with levies, budgets,~~ management of assets, and staffing within a public body.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

T. D. H.
Signature

11/05/2019

Date



Aaron Ammons
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

COUNTY CLERK
MONTHLY REPORT
NOVEMBER
2019

Liquor Licenses & Permits	\$	-
Civil Union Licenses	\$	-
Marriage License	\$	2,800.00
Interests	\$	28.04
State Reimbursements	\$	-
Vital Clerk Fees	\$	20,138.50
Tax Clerk Fees	\$	558.70
Refunds of Overpayments	\$	<u>13.00</u>
TOTAL	\$	23,538.24
Additional Clerk Fees	\$	1,212.00