

CHAMPAIGN COUNTY BOARD

COMMITTEE OF THE WHOLE

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda

County of Champaign, Urbana, Illinois

Tuesday, August 13, 2019 – 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

Agenda Items

Page

- I. Call To Order
- II. Roll Call
- III. Approval of Agenda/Addenda
- IV. Approval of Minutes 1-5
A. June 11, 2019
- V. Public Participation
- VI. Communications
- VII. Justice & Social Services
A. New Business
1. Gift of Hope award presentation to Julia Reitz
2. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/CountyBoard/Reports.php>
 - Emergency Management Agency – June 2019
 - Head Start – July 2019
 - Public Defender – May, June, and July 2019
 - Probation & Court Services – April, May, June, and July 2019
 - Animal Control – June 2019
- B. Other Business
- C. Chair’s Report
- VIII. Policy, Personnel, & Appointments 6-31
A. New Business
1. Appointment / Reappointments (*italicized name indicates incumbent*)
County Executive Appointments (Memo distributed at meeting)
a. Drainage District Commissions – 1 Term Each, 9/1/2019 – 8/31/2022
 - Conrad & Fisher Drainage -*Richard Rayburn*
 - Triple Fork -*William Wilken*
 - #10 Town of Ogden – *Doug Bluhm*
 - Wrisk – *Dennis Riggs*
 - South Fork – *Kenneth Decker*
 - St. Joseph #3 *Brian Buss*
 - Prairie Creek Drainage – *Michael Buhr*
 - Kankakee Drainage District – *James T. Boland*
 - Longbranch Mutual Drainage District – *Dave Mennenga*
 - Okaw – *Steve Stierwalt*
 - Owl Creek - *Wayne Cox*
 - Harwood & Kerr - *Bryan Schluter*
 - Fountain Head – *Marc Shaw*
 - Two Mile Slough – *Jerry Heinz*

Committee of the Whole Agenda
Finance; Policy, Personnel, & Appointments; Justice & Social Services
August 13, 2019

Page 2

- Union #3 South Homer & Sidney – *Kevin Wienke*
- Kerr & Compromise – *Carl Park*
- St. Joseph #4 – *Brian Buss*
- Black Ford Slough – *Valerie Rogers*

b. Sangamon Valley Public Water District – 1 Term Present Date – May 31, 2024

- James Ingram

c. Community Action Board - 2 Terms July 18, 2019 – December 21, 2022

- Lindsey Trout

d. Sadorus Fire Protection District – 1 Term September 1, 2019 – May 31, 2020

- James Reifsteck

e. Champaign County Forest Preserve - 1 Term July 1, 2019 – June 30, 2024

- Joseph Edwards
- *Bobbie Herakovich*

2. County Clerk

a. Request approval for authorization to send the County Clerk's request to Upgrade one Sr. Election Specialist position to Supervisor of Elections to the Job Evaluation Committee for Re-evaluating and Review 32-36

3. County Executive

a. July Monthly HR Report (Information only / Distributed at meeting)

b. Request for Authorization to send the Systems Administrator Job Description to the Job Evaluation Committee for Re-evaluation and Review 37-39

c. Request Approval of the Creation of a new Document Clerk position to be added to the AFSCME General Bargaining Unit in Grade Range C, and with the creation of the new position that one Clerk position be eliminated from the AFSCME General Bargaining Unit 40-44

d. Request approval for the creation of a new position titled Data Analyst and recommends the new Data Analyst position to be classified in Grade Range F 45-54

IX. Designation of Items to be Placed on the Consent Agenda -

X. Other Business -

XI. Chair's Report

A. County Executive Appointments Expiring August 31, 2019

Drainage District Commissioners – 1 ea. - Vacancies

- Beaver Lake
- Lower Big Slough
- Nelson-Moore-Fairfield
- Pesotum Slough Special
- Raup
- Sangamon & Drummer
- Silver Creek
- Somer #1
- St. Joseph #6
- Union #1-Philo & Crittenden
- Union #2 St. Joseph & Ogden

- Upper Embarrass River Basin
- Union #1-Philo & Urbana
- West Branch
- #2 Town of Scott
- Pesotum Consolidated
- Champaign-Urbana Mass Transit District
- Willow Branch

Other Vacancies

- Pesotum Fire Protection District – 1 Vacancy – Expired April 2019
- Clements Cemetery Board – 2 Vacancies – Expired June 2015
- Locust Grove Cemetery Association – 1 Vacancy – Expired June 2015
- Stearns Cemetery Board – 2 Vacancies – Expired June 2019
- Bailey Cemetery Board – 1 Vacancy – Current Term ending 2020
- Senior Services Advisory Board – Multiple Vacancies – Expired 2018

VII. Finance

A. New Business

1. Budget Amendments/Transfers

- Memorandum Regarding Board of Health Budget Amendment #19-00038 55-61
- a. Fund 089 County Public Health / Dept. 049 Board of Health
Increase Appropriations: \$25,826
Increase Revenue: \$25,826
Reason: Budget Amendment to add the Additional Grant Revenue and Corresponding Expenditure to Professional Services for CUPHD to Provide the Scope of Services and accommodate for bundling the IDOH Health Protection into this Grant.
- Memorandum Regarding Self-Funded Insurance Budget Amendment #19-00039 62-63
- b. Budget Amendment 19-00039
Fund 476 Self-Funded Insurance / Dept. 118 Property / Liability Insurance
Increase Appropriations: \$415,117
Increase Revenue: \$0
Reason: Budget Amendment for two claims in Resolutions No. 2019-185 and No. 2019-186 Approved by the County Board on July 18, 2019.
- Memorandum Regarding County Board Approval Budget Amendment 19-00042 64-65
- c. Budget Amendment 19-00042
Fund 080 General Corporate / Dept. 077 Zoning and Enforcement
Increase Appropriations: \$26,648
Increase Revenue: \$26,648
Reason: Budget amendment for expected increased appropriations and expenditures during Fiscal Year 2019 for the update of the Champaign County Multi-Jurisdictional Hazard Mitigation Plan.
- d. Budget Transfer 19-00005 67
Fund 080 General Corporate / Dept. 020 Auditor
Total amount: \$2,800
Reason: Transfer to increase appropriation by \$2,800 to cover document filing costs and required training for CPA's in auditor's office.

Memorandum Regarding HAVA Grant

- e. Budget Amendment 19-00040 68-69
Fund 628 Election Assist / Accessibility / Dept. 022 County Clerk
Increase Appropriations: \$21,000
Increase Revenue: 21,000
Reason: This is to cover the Cyber Security Software equipment covered by the HAVA Grant
2. Treasurer
- a. Reports are available on the Treasurer's Webpage at:
<http://www.co.champaign.il.us/treasurer/Reports.php>
- b. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on Mobile Home, Permanent Parcel No. 02-001-0030 70
- c. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on Mobile Home, Permanent Parcel No.30-054-0054 71
- d. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on Mobile Home, Permanent Parcel No. 30-054-0036 72
- e. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on Mobile Home, Permanent Parcel No. 30-059-0049 73
- f. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on real property, Permanent Parcel No. 30-055-0323 74
- g. Resolution Authorizing the County Board Chair to Assign Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel No. 30-061-0023 75
- h. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on real property, Permanent Parcel No. 02-01-17-408-012 76
- i. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on real property, Permanent Parcel No. 30-059-0020 77
- j. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on real property, Permanent Parcel No. 02-01-17-408-010 78
- k. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on real property, Permanent Parcel No. 02-01-36-477-006 79
- l. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on , Permanent Parcel No. 46-21-07-181-010 80
- m. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on real property, Permanent Parcel No. 28-22-14-152-015 81
3. Auditor
- a. Reports are available on the Auditor's Webpage at:
<http://www.co.champaign.il.us/Auditor/countyboardreports.php>

- | | |
|---|---------|
| 4. County Clerk | 82-83 |
| a. June 2019 and July 2019 Monthly Reports | 84 |
| b. June 2019 Semi-Annual Monthly Report | |
|
 | |
| 5. County Executive | |
| a. Notification of receipt of Distinguished Budget Award by the Government Finance Officers Association to Tami Ogden, Deputy Director of Finance (Information only) | 85-86 |
| b. Resolution authorizing the County Executive to enter into a Tornado Siren Intergovernmental Agreement | 87-89 |
| c. Request appropriation to receive and expend revenue for a shared siren system
Budget Amendment 19-00041
Fund 080 General Corporate / Dept. 012 Tornado Sirens
Increase Appropriations: \$22,686
Increase Revenue: \$22,686
Reason: To create a budget to act as fiscal agent for the Purpose of Upgrading Siren Systems Owned by Partnering Governmental Jurisdictions. | |
| d. Request for approval of job evaluation committee recommendation for creation of a new Document Clerk position to be added to the AFSCME General Bargaining Unit in Grade Range C, and with the creation of the New position that one Clerk position be eliminated from the AFSCME General Bargaining Unit | 90-94 |
| e. Request for approval of job evaluation committee recommendation for a new position titled Data Analyst and recommends the new Date Analyst position be classified in Grade Range F | 95-104 |
| f. Request approval of recommendation for FY2020 Salary Administration and Benefits Contribution Plan for Non-Bargaining Employees | 105-107 |
|
 | |
| B. Other Business | |
|
 | |
| C. Chair's Report | |
|
 | |
| D. Designation of Items to be Placed on the Consent Agenda | |

XIII. Other Business

XIV. Adjournment

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact the Office of the County Executive, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.

1
2
3
CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE MINUTES

4 **Finance; Policy, Personnel, & Appointments; Justice & Social Services**
5 **Tuesday, June 11, 2019**
6 **Lyle Shields Meeting Room**

7 **MEMBERS PRESENT:** John Clifford, Aaron Esry, Stephanie Fortado, Jim Goss, Stanley
8 Harper, Mike Ingram, Jim McGuire, Kyle Patterson, Jon Rector,
9 Chris Stohr, Steve Summers, Leah Taylor, James Tinsley, Pranjali
10 Vachaspati, Jodi Wolken, Charles Young, Bradley Clemmons,
11 Giraldo Rosales

12
13 **MEMBERS ABSENT:** Lorraine Cowart, Jodi Eisenmann, Tanisha King-Taylor, Eric
14 Thorsland

15
16 **OTHERS PRESENT:** Darlene Kloeppel (County Executive), Rita Kincheloe (Executive
17 Administrative Assistant)

18
19 **CALL TO ORDER**

20 Chair Rosales called the meeting to order at 6:31 p.m.

21
22 **ROLL CALL**

23 Ms. Kincheloe called the roll. Clifford, Cowart, Eisenmann, Esry, Fortado, Goss, Harper,
24 Ingram, King-Taylor, McGuire, Patterson, Rector, Stohr, Summers, Taylor, Thorsland, Tinsley,
25 Vachaspati, Wolken, Young, Clemmons, and Rosales, establishing the presence of a quorum.

26
27 **APPROVAL OF AGENDA**

28 Motion by Mr. Goss to approve Agenda; seconded by Mr. Young. **Motion carried with**
29 **unanimous support.**

30
31 **APPROVAL OF MINUTES**

32 **MOTION** by Mr. Harper to approve the minutes of May 14, 2019; seconded by Mr.
33 Clifford; **Motion carried with unanimous support.**

34
35 **PUBLIC PARTICIPATION**

36 There was no public participation.

37
38 **COMMUNICATIONS**

39 Mr. Stohr read a letter for James Quisenberry, a resident and former County Board
40 Member, who is concerned in residents not receiving proper emergency notification of severe
41 weather when we are having bad weather. Mr. Quisenberry is asking for suggestions or changes
42 that can improve future similar events. Mr. Ingram spoke of attending the Visit Champaign
43 County Day and represented the Champaign County Board Members. Mr. Young mentioned that
44 the Community Coalition meeting will be held on Wednesday, June 12, 2019 at the Hawthorne
45 Hotel, now the Holiday Inn, rather than the Champaign Public Library due to large attendance.
46 Mr. Rosales added that the CU Public Health Board is reviewing Farmer's Market permits for
47 food and vendors and that there were some issues regarding a limited number of permits. Mr.

Committee of the Whole

Finance; Policy, Personnel, & Appointments; Justice & Social Services

Tuesday, June 11, 2019

Page 2

48 Ingram, speaking on behalf of Mr. Thorsland & the Lincoln Legacy Committee, added that
49 Lincoln does have a legacy, it is alive and well with Mr. Thorsland. In addition, the Facility
50 Committee received a report that the lockers outside of the Courthouse should be installed within
51 the next few weeks.

52

53 FINANCE

54 Budget Amendments/Transfers

55

56 **MOTION** by Mr. Esry to recommend County Board approval of a resolution authorizing
57 **Budget Transfer 19-00004** for Fund 080 General Corporate / Dept. 020 Auditor total amount of
58 \$1,200 to transfer from temporary salary to cover expenses for conferences and training for both
59 CPA's in the office; seconded by Ms. Fortado. Discussion followed. **Motion carried with**
60 **unanimous support.**

61

62 Treasurer

63 Monthly Report

64

65 The Treasurer's report for March 2019 were received and placed on file.

66

67 **MOTION** by Mr. Clemmons to recommend County Board approval of a resolution
68 authorizing Cancellation of the Appropriate Certificate of Purchase of Real Estate Permanent
69 Parcel No. 20-09-03-229-015; seconded by Mr. Rosales. Discussion followed. **Motion carried**
70 **with unanimous support.**

71

72 **MOTION** by Mr. Vachaspati to recommend County Board approval of a resolution
73 authorizing the Cancellation of the Appropriate Certificate of Purchase of Real Estate Permanent
74 Parcel No. 30-21-04-328-057; seconded by Mr. Clifford. **Motion carried with unanimous**
75 **support.**

76

77 **MOTION** by Ms. Fortado to recommend County Board approval of a resolution
78 authorizing the Addendum to Professional Service Agreement with Joseph E. Myer & Associates
79 providing for the creation & administration of a Delinquent Tax Liquidation Program; seconded
80 by Mr. Esry. Discussion followed. **Motion carried with unanimous support.**

81

82 Auditor

83 Monthly Report

84

85 The Auditor's May 2019 report was received and placed on file.

86

87 County Clerk

88 **MOTION** by Mr. Ingram to recommend County Board approval of Illinois State Board
89 of Elections Voter Registration State Grant 2019 Acceptance Agreement; seconded by Mr.
90 Rector. Discussion followed. **Motion carried with unanimous support.**

91

92 Supervisor of Assessments

93 **MOTION** by Ms. Fortado to recommend County Board approval of resolution
94 authorizing an Amendment to an Agreement with DEVNET Inc. for an Integrated Property Tax

Committee of the Whole

Finance; Policy, Personnel, & Appointments; Justice & Social Services

Tuesday, June 11, 2019

Page 3

95 Assessment, Extension and Collection System; seconded by Mr. Harper. Discussion followed.
96 **Motion carried with unanimous support.**

97

Budget Amendment Agreement

98
99 **MOTION** by Mr. Clemmons to recommend County Board approval of a resolution
100 authorizing **Budget Transfer 19-00029** for Fund 105 Capital Asset Replacement Fund / Dept.
101 028 Information Technology Increased Appropriations total amount of \$27,000 for conversion of
102 existing data needs completed in 2019, in order to implement CAMA software through DEVNET
103 for 2020. Conversion includes approximately 23,050 parcels and any existing photographs saved
104 in the system; seconded by Mr. Clifford. **Motion carried with unanimous support.**

105

106 **MOTION** by Mr. Esry to recommend County Board approval of a resolution authorizing
107 a Contract with DEVNET Inc. for CAMA License, Maintenance and Support for Townships in
108 Champaign County, IL; seconded by Mr. Ingram. Discussion followed. **Motion carried with**
109 **unanimous support.**

110

111 **MOTION** by Ms. Fortado to recommend County Board approval of a resolution adopting
112 and authorizing Intergovernmental Agreements for Computer Assisted Mass Appraisal Software
113 (CAMA), IGA #1 (\$2,000 subsidy); seconded by Mr. Rosales. Discussion followed. **Motion**
114 **passed.**

115

County Executive

116
117 FY2019 General Corporate Fund Budget Projection & Budget Change Reports were
118 received and placed on file.

119

120 Budget Change report

121 No additions in May

122

123 Follow up on Moody's Call

124 Ms. Ogden discussed that Moody's did affirm the County's Double 2A rating and
125 removed the negative outlook.

126

127 **MOTION** by Mr. Vachaspati to recommend County Board approval a request for
128 reimbursement of Travel Expense by County Board Member Christopher Stohr for mileage to
129 attend Lincoln Heritage RC&D in Paris, IL on May 16, 2019; seconded by Mr. Young. Discussion
130 followed. **Motion passed.**

131

Chair's Report

132 None

133

Designation of Items to be Placed on the Consent Agenda

134 VII A. 1a, 2b, 2c, 2d, 4a, 5a, 5ai, 5b

135

JUSTICE AND SOCIAL SERVICES

Monthly Reports

138

139 The monthly reports were received and placed on file.

140

141

142

143 Chair's Report

144 None

145

146 **POLICY, PERSONNEL, & APPOINTMENTS**

147 Appointments/Reappointments

148

149 **MOTION** by Mr. Tinsley to move without recommendation to the full County Board
150 meeting, items 1a (Champaign County Forest Preserve District) and 1c (County Board of
151 Health); seconded by Mr. Clifford. **Motion passed.**

152

153 **MOTION** by Ms. Fortado to recommend County Board approval of a resolution
154 appointing Anne Robin & Sue Suter to the Developmental Disabilities Board, term 7/1/2019-
155 6/30/2022; seconded by Mr. Ingram. **Motion passed.**

156

157 Sheriff

158 **MOTION** by Mr. Rector to recommend County Board approval to Request Review of
159 the Sheriff Data Analyst Position by Job Content Evaluation Committee; seconded by Mr.
160 Patterson. Discussion followed. **Motion passed.**

161

162 Recorder of Deeds

163 **MOTION** by Mr. Goss to recommend County Board approval to Request Review of
164 Recorder Document Clerk Position by Job Content Evaluation Committee; seconded Mr.
165 Patterson. Discussion followed. **Motion passed.**

166

167 GIS

168 **MOTION** by Mr. Patterson to recommend County Board approval of Amended
169 Intergovernmental Agreement Providing for the Creation of the Geographic Information System
170 Consortium; seconded by Mr. Stohr. Discussion followed. **Motion passed.**

171

172 Director Brehob-Riley gave a brief summary regarding the policy committee members
173 requesting an edit to the IGA to help encourage membership by smaller municipalities while also
174 protecting their investment.

175

176 County Clerk

177 May 2019 report has been accepted and placed on file

178

179 County Executive

180 Monthly HR report for May 2019 has been accepted and placed on file.

181

182 Other Business

183 No other business

184

185 Chair's Report

186 No appointments expiring July 30, 2019

187

188 Designation of Items to be Placed on the Consent Agenda

189 2A, 3A, 4A

190

191

192 **ADJOURNMENT**

193 Mr. Rosales adjourned the meeting at 8:02pm.

194

195

196

Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Richard C. Rayburn

ADDRESS: 2457 Co Rd 700 E Dewey, IL 61840
Street City State Zip Code

EMAIL: rcrphaction@gmail.com PHONE: 217 369-4888

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Conrad Fisher Drainage Dist / Farm Land Assessment Review Bd.

BEGINNING DATE OF TERM: SEPT 1, 2019 ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION. Please note that an Oath & Bond are required per statute, before each commissioner enters upon his or her duties. Please contact the attorney for the drainage district for further information regarding the Oath & Bond.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?

Farmed These tracts for 60 years

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

on this Board 40 years

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Conrad Fisher Drainage
Farm Land Assessment Review

Richard C Rayburn
Signature

Date: May 14, 2019

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: William Wilken

ADDRESS: 2787 CR 1600 E RANTOUL IL 61866
Street City State Zip Code

EMAIL: Wilkenfarms@gmail.com PHONE: 217-202-8410

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Triple Fork Drainage District

BEGINNING DATE OF TERM: 8-31-19 ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION. Please note that an Oath & Bond are required per statute, before each commissioner enters upon his or her duties. Please contact the attorney for the drainage district for further information regarding the Oath & Bond.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?
lived and farmed in this district my entire life and know this district as well as anyone
3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
I know it very well
4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Thomassboro consolidated school district 130
Board Vice-president

William Wilk
Signature

Date: 5-14-19

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Doug Bluhm

ADDRESS: 2019 C.R. 2500E St. Joseph IL 61873
Street City State Zip Code

EMAIL: dlebluhm@aol.com PHONE: 217-202-4834

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Drainage District #10 Town of Ogden

BEGINNING DATE OF TERM: 9/1/19 ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION. Please note that an Oath & Bond are required per statute, before each commissioner enters upon his or her duties. Please contact the attorney for the drainage district for further information regarding the Oath & Bond.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?
Currently serve on the District Board, and other Drainage Districts.
3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
Extensive, currently the Chairman and Treasurer of said District.
4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
FSA County Committee
Union Drainage District #1 Ogden/Oakwood
Ogden Township Board - Clerk
Ogden Stanton Multi-Township Assessor Board - Treasurer

Signature Doug Bluhm

Date: 5/15/19

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Dennis Riggs

ADDRESS: 410 Co. Rd 2200E Broadlands IL 61816
Street City State Zip Code

EMAIL: d.riggs218@gmail.com PHONE: 217-202-6076

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Wisk Drainage Dist. Board

BEGINNING DATE OF TERM: September, 2019 ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION. Please note that an Oath & Bond are required per statute, before each commissioner enters upon his or her duties. Please contact the attorney for the drainage district for further information regarding the Oath & Bond.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?

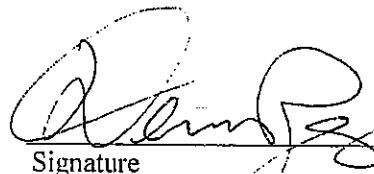
Have served on this board for several years.

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have a good working knowledge of drainage district operation

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Broadlands/Longview Fire Protection District



Signature

Date: 5/21/19

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: KENNETH DECKER

ADDRESS: 608 E. Roosevelt Rd Philo IL 61864
Street City State Zip Code

EMAIL: Kdecker9@aol.com PHONE: 217-898-0122

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: South Fork Drainage Dist

BEGINNING DATE OF TERM: Sept. 1, 2019 ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION. Please note that an Oath & Bond are required per statute, before each commissioner enters upon his or her duties. Please contact the attorney for the drainage district for further information regarding the Oath & Bond.

1. Do you own land within the drainage district? Yes No

2. What experience and background do you have which you believe qualifies you for this appointment?

Current Board member
Land owner
Farm operator
Tile experience

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I've been on this board for 6 years.

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

South Fork Drainage Dist



Signature

Date: 5/17/19

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: BRIAN Buss

ADDRESS: 1483 CR MOORE URBANA IL 61802
Street City State Zip Code

EMAIL: sub1@1@aol.com PHONE: 217-369-5006

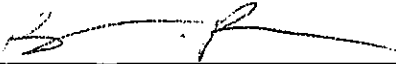
Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: St. LORETH #3 DRAINAGE DIST

BEGINNING DATE OF TERM: 9-1-2019 ENDING DATE: 8-31-2020

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION. Please note that an Oath & Bond are required per statute, before each commissioner enters upon his or her duties. Please contact the attorney for the drainage district for further information regarding the Oath & Bond.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?
I have served on drainage districts before. I own several hundred acres that are connected to this drainage district, a portion of which are family owned.
3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
As I was appointed to fill out the last term for Mike Hastings (deceased) I am new to the operation. Enclosed are the minutes from my 1st meeting.
4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
I am not currently serving on any other boards.


Signature

Date: 6-13-19

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Michael Bohr

ADDRESS: 2342 CR 3300 N. Gifford IL 61847
Street City State Zip Code

EMAIL: Michael.Bohr@hotmail.com PHONE: 217-202-8727

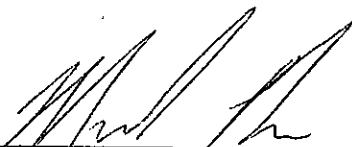
Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Prairie Creek Drainage District Commis

BEGINNING DATE OF TERM: September 1st 2019 ENDING DATE: 3 Year term
Aug. 31, 2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION. Please note that an Oath & Bond are required per statute, before each commissioner enters upon his or her duties. Please contact the attorney for the drainage district for further information regarding the Oath & Bond.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?
Have Farmed in the District for several years and have been around the tiling and service entrances of the Prairie Creek drainage district.
3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
I take part in all of the districts finances and everything that is involved with the drainage district.
4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Prairie Creek Drainage Commissioner



Signature

Date: 7-1-19

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: JAMES T. BOLAND

ADDRESS: 20 COUNTY ROAD 800 N MONTICELLO IL 61856
Street City State Zip Code

EMAIL: _____ PHONE: 217-564-2940

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: KANKAKEE DRAINAGE DISTRICT

BEGINNING DATE OF TERM: SEPT. 1, 2019 ENDING DATE: Aug. 31, 2023

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION. Please note that an Oath & Bond are required per statute, before each commissioner enters upon his or her duties. Please contact the attorney for the drainage district for further information regarding the Oath & Bond.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?
I HAVE SERVED SEVERAL TERMS ON THE DRAINAGE DISTRICT AND KNOW THE NEED FOR GOOD DRAINAGE.
3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
I HAVE BEEN INVOLVED IN MANY DISTRICT MEETINGS ABOUT OUR DITCHES AND TILES.
4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

James T. Boland
Signature

Date: July 9, 2019

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: DAVE MENNENGA

ADDRESS: 2370 County Rd 1800 EAST URBANA IL 61802
Street City State Zip Code

EMAIL: davemennenga@gmail.com PHONE: 217-841-2511

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: LONGBRANCH MUTUAL DRAINAGE DISTRICT BOARD

BEGINNING DATE OF TERM: SEPT 1, 2019 ENDING DATE: AUG. 31, 2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION. Please note that an Oath & Bond are required per statute, before each commissioner enters upon his or her duties. Please contact the attorney for the drainage district for further information regarding the Oath & Bond.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?

I HAVE PREVIOUSLY SERVED IN THIS POSITION FOR MORE THAN 10 YEARS. (I AM THE 3RD GENERATION IN MY FAMILY TO SERVE ON THIS BOARD.)

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I AM THE TREASURER & AM FAMILIAR WITH THE FINANCES & ACREAGE INVOLVED.

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

NONE

David Mennenga
Signature

Date: May 17, 2019

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Steve Stierwalt

ADDRESS: 323 Co Rd 700N Sadorus IL 61872
Street City State Zip Code

EMAIL: SStwalt@prairie.net PHONE: 217-369-2257

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: OKaw Drainage District

BEGINNING DATE OF TERM: Sept. 1, 2019 ENDING DATE: Aug. 31, 2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION. Please note that an Oath & Bond are required per statute, before each commissioner enters upon his or her duties. Please contact the attorney for the drainage district for further information regarding the Oath & Bond.

1. Do you own land within the drainage district? (Yes) No

2. What experience and background do you have which you believe qualifies you for this appointment?

I have served for many years on the Champ Co Soil & Water Conservation Dist,

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

My many years as a Drainage Dist, Commissioner have given me much experience in these matters

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

- Champ Co SWCD
- " " Farm Bureau
- President of the State Ass. of Soil & Water Conservation Districts

Signature

Date:

Steve Stierwalt
7-2-19

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Wayne Cox

ADDRESS: 207 N Broadway Fish IL 61843
Street City State Zip Code

EMAIL: wjcf2015@gmail.com PHONE: 217-998-0013

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: OWI CREEK Drainage District

BEGINNING DATE OF TERM: 9-1-19 ENDING DATE: 9-31-22

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION. Please note that an Oath & Bond are required per statute, before each commissioner enters upon his or her duties. Please contact the attorney for the drainage district for further information regarding the Oath & Bond.

1. Do you own land within the drainage district? Yes No My Parents, sister and Uncles do

2. What experience and background do you have which you believe qualifies you for this appointment?

I have farming experience, construction and water drainage experience.

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I am currently serving on the Board and have learned these processes

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Brown Township Trustee

Wayne Cox
Signature

Date: 7-7-19

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: BRYAN Schluter

ADDRESS: 2357 Cty Rd 2900 N. Gifford IL 61847
Street City State Zip Code

EMAIL: bcsbms98@yahoo.com PHONE: 217 568-7358

Check Box to Have Email/Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: HARWOOD & KEER DRAINAGE DISTRICT

BEGINNING DATE OF TERM: SEPT 31 2019 ENDING DATE: AUG 31, 2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION. Please note that an Oath & Bond are required per statute, before each commissioner enters upon his or her duties. Please contact the attorney for the drainage district for further information regarding the Oath & Bond.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?
Knowledge of Farm Drainage + Drainage Tile Converges together into Ditch on Property Owned
3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
field office compromise Township Clerk currently Church Boards & Budgets
4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Compromise Township Clerk Gifford, IL

Bryan Schluter
Signature

Date: June 1st 2019

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Marc Shaw

ADDRESS: 1003 S. Barker Rd. Champaign, Ill. 61822

Street

City

State

Zip Code

EMAIL: shawfarms01@gmail.com

PHONE: 217-390-5539

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Fountain Head Drainage District

BEGINNING DATE OF TERM: Sept. 8, 2019

ENDING DATE: Sept. 4, 2022

Aug. 31

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION. Please note that an Oath & Bond are required per statute, before each commissioner enters upon his or her duties. Please contact the attorney for the drainage district for further information regarding the Oath & Bond.**

1. Do you own land within the drainage district? Yes No

2. What experience and background do you have which you believe qualifies you for this appointment?

I have been a Commissioner of the District for many years, and have farmed in the District for many years.

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have been a Commissioner for many years

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

n/a

Marc Shaw
Signature

Date: 5/24/19

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Jerry Heinz

ADDRESS: 471 Co Rd 500 E TOLAND FL 61880
Street City State Zip Code

EMAIL: jeh@pdlandscape.com PHONE: 217-369-8181

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Two Mile Slough Drain. Dist.

BEGINNING DATE OF TERM: Sept. 1, 2019 ENDING DATE: Sept. 1, 2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION. Please note that an Oath & Bond are required per statute, before each commissioner enters upon his or her duties. Please contact the attorney for the drainage district for further information regarding the Oath & Bond.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?

Lived + farmed within the District.

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Several years of experience serving on this District

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

No others at this time

Signature Jerry Heinz

Date: 5-25-19

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Kevin Lee Wienke

ADDRESS: 926 County Rd. 2400 E Homer IL 61849
Street City State Zip Code

EMAIL: klwienke@gmail.com PHONE: (217) 621-7403

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Union Drainage District Board # 3 South Homer Sidney

BEGINNING DATE OF TERM: Aug 31, 2019 ENDING DATE: Aug 31, 2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION. Please note that an Oath & Bond are required per statute, before each commissioner enters upon his or her duties. Please contact the attorney for the drainage district for further information regarding the Oath & Bond.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?

I farm and have experience with drainage
I have been on this board for several years now

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have several years of experience on how the drainage district operates

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Kevin L. Wienke
Signature

Date: 5/13/19

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: CARL PARK

ADDRESS: 3104 CORD 2600E PENFIELD IL 61860
Street City State Zip Code

EMAIL: CARLPARK85@GMAIL.COM PHONE: 217-309-5440

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: COMPRMISE/KERR DRAZAGE DIS

BEGINNING DATE OF TERM: _____ ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION. Please note that an Oath & Bond are required per statute, before each commissioner enters upon his or her duties. Please contact the attorney for the drainage district for further information regarding the Oath & Bond.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?
BEEN THE BOARD SEVERAL TERMS
3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
WE OK WORK OF PROJECTS AND OK PAYMENTS
CHECK OUT DRAINAGE TILE AND BULK HEAD
4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Carl Park
Signature

Date: 5-14-2019

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Brian Buss

ADDRESS: 1483 CR 1900 E Urbana, IL 61802
Street City State Zip Code

EMAIL: _____ PHONE: 217-369-5006

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: _____

BEGINNING DATE OF TERM: 9/3/2019 ENDING DATE: 9/1/2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION. Please note that an Oath & Bond are required per statute, before each commissioner enters upon his or her duties. Please contact the attorney for the drainage district for further information regarding the Oath & Bond.

1. Do you own land within the drainage district? Yes No
I am a landowner in this district and am familiar with farming and drainage matters.
2. What experience and background do you have which you believe qualifies you for this appointment?
I am a landowner in this district and am familiar with farming and drainage matters.
3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
I farm within the District and am familiar generally with it's operations.
4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
I have not been appointed or elected to any other public positions, and I am unaware of any conflict of interest which would prevent me from being appointed to this position, or performing any of the duties of the position.

I am currently a commissioner on St. Joseph #3

Signature Brian Buss

Date: 6-20-19

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Valerie Rogers

ADDRESS: 1216 CR 3300N Rantoul IL 61866
Street City State Zip Code

EMAIL: farmn360@yahoo.com PHONE: (217) 377-1826

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Blackford Slough Drainage District

BEGINNING DATE OF TERM: Sept 1, 2019 ENDING DATE: August 31, 2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION. Please note that an Oath & Bond are required per statute, before each commissioner enters upon his or her duties. Please contact the attorney for the drainage district for further information regarding the Oath & Bond.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?

I have been farming since 2006.

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have held the position of Commissioner on this District for 10 years.

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

My current term as commissioner expires August 31, 2019

Valerie H. Rogers
Signature

Date: 5/22/2019

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: JAMES A. "JIM" INGRAM

ADDRESS: 1808 LAKE RIDGE CT MAHOMET IL 61853
Street City State Zip Code

EMAIL: oljim90@uphd.com PHONE: _____

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: SANGAMON VALLEY PUBLIC WATER DISTRICT

BEGINNING DATE OF TERM: PRESENT ENDING DATE: 5-31-2024 TRUSTEE

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
7 YEARS CITY TREASURER NEWMAN, IL (GRANTS, SEWER, WATER, INVESTING, REPORTING, WORKING WITH A 6 MEMBER BOARD. 32 YEARS REAL ESTATE / 15 YEARS BROKER-OWNER. 23 YEARS DOUGLAS COUNTY CLERK & RECORDER (7 MEMBER BOARD) 31 YEARS COMMUNITY BANK ADVISOR - FIRST NEIGHBOR BANK, TOLEDO, IL
2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
I KNOW THE BUILDINGS, LAYOUT OF OPERATIONS, PROCESS OF TREATMENT. FEES COSTS AND BILLING AND COLLECTIONS. FEE BASED OPERATION WITH A BUDGET TO LIVE WITH IN. STATE OF THE ART FACILITY. ENJOY SERVING THE COMMUNITY?

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

James A. Ingram
Signature
July 28, 2019
Date

B.S. EDUCATION / EIU / 1971

APPLICATION FOR CONSIDERATION OF COMMUNITY ACTION BOARD (CAB) APPOINTMENT
CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Lindsey Trout
ADDRESS: 1713 Crescent Dr., Champaign, IL 61821
 Street City State Zip Code
EMAIL: troutli@u4isd.org PHONE: 217-622-3358

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: community action board
BEGINNING DATE OF TERM: July 18, 2019 ENDING DATE: Dec. 31, 2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

With my experience as a licensed clinical social worker, school social worker, and now program director for the ACTIONS program at Unit 4 schools, I have 10 years of serving families, children and the community. I also hold an advisory board position for the IL Dept. of Financial + Prof. Regulations.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe the role is to serve the community and work with stakeholders to address the current issues that impact families. I envision doing so with a belief in collaboration, ethical decision making, and consideration of the community.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I understand that this committee oversees and advises on various applications for assistance. This is an advisory board which collaborates with the RPC.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Olinda Trout
Signature

5/31/19
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: James Reifsteck

ADDRESS: 763 CO RD 500N Sadorus IL 61872
Street City State Zip Code

EMAIL: reifsteckjim@gmail.com PHONE: 217-598-2941

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Sadorus Fire Protection District

BEGINNING DATE OF TERM: Present SEPT. 1, 2019 ENDING DATE: 05/2020

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

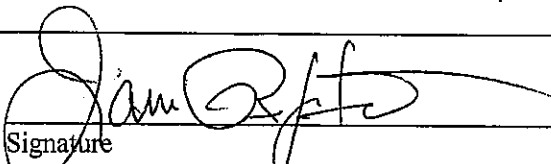
I have served on other boards and committees. As a part of that, I have participated in formulating budgets. I served on the Champaign County Sheriff's Office for over 30 years. Part of my duties was the formulation of policies and procedures.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I am acquainted with many of the fireman and trustees on the fire department and have observed their equipment, station, and see the taxes levied on my property tax bill.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Please note: this is to fill the unexpired term of William Eckerty. I would serve as the rural representative on the board.


Signature

06/20/2019

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Joseph Edwards
ADDRESS: 2104 S Orchard St. Apt 202 Urbana IL 61801
EMAIL: Joe.edwards95@gmail.com PHONE: 4075697680

[X] Check Box to Have Email Address Redacted on Public Documents

Forest Preserve District Board of Commissioners

NAME OF APPOINTMENT BODY OR BOARD:

BEGINNING DATE OF TERM: 05/15/2018 July, 1, 2019 ENDING DATE: 05/15/2018 June 30, 2021

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

As a graduate student researching ecology at the University of Illinois, I study how forests work. I focus on the way stressors, like invasive species or climate change, affect how nutrients cycle in soils and the role these interactions play in maintaining or diminishing forest health and longevity. These experiences have not only given me an empirical understanding of how to promote healthy forests, but also a deep intrinsic value for forest ecosystems and the services they provide for our society and culture. I have also served extensively to promote the institutional sustainability of UIUC, including advising the Chancellor on sustainable policies through the University Senate and as Chair of the Student Sustainability Committee, a funding board with a budget of roughly \$1.1 million. Serving in these roles has taught me about setting sustainability goals and overcoming the obstacles associated with achieving them, as well as how to successfully work within institutional frameworks to promote policy, and how to manage large budgets to best serve community needs.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The role of a commissioner is to be a steward, both of the land and of the community, to manage our resources in a way that meets the needs of those currently interacting with the Forest Preserve District without compromising the ability of future generations to do the same. The responsibilities that come with this position are to navigate the difficult situation of taking the long view regarding resource usage and management without losing sight of the present needs and desires of those around today. Carrying out this task requires a responsible, informed, inclusive, and compassionate perspective in making decisions regarding the forest preserve and its future.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

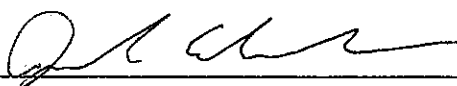
I have some knowledge of property holding and regulations regarding use of the forest preserve district from previous experience working with managers from a research perspective. I have read through the by-laws and previous meeting minutes from the commission available online, which has allowed me good insight on the regular operation of the commission. I have little institutional knowledge of fiscal aspects of this work, but from my previous experiences with funding boards like the Student Sustainability Committee I should be able to learn these details quickly.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

5/15/2019

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: BOBBIE HERAKOVICH

ADDRESS: 105 E. MUMFORD DR URBANA IL 61821
Street City State Zip Code

EMAIL: Bobbieher@comcast.net PHONE: 217-649-0083

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: CHAMPAIGN COUNTY FOREST PRESERVE DIST.

BEGINNING DATE OF TERM: 7/2019 ENDING DATE: 6/2024

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

AS A FORMER DIRECTOR OF CHAMPAIGN PARK DISTRICT, AND PREVIOUSLY OF PALM BEACH GARDENS, FL. I HAVE AN APPRECIATION FOR THE OUT OF DOORS AND AM SKILLED WITH WORKING WITH LOCAL GOVERNMENTS AND STATE AND FEDERAL AGENCIES.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

THE ROLE OF A COMMISSIONER IS TO SET POLICY AND ENSURE THAT THE BEST SERVICE POSSIBLE IS AVAILABLE TO ALL COUNTY RESIDENTS, THAT TAX PAYER DOLLARS ARE SPENT WISELY, TO HIRE QUALIFIED STAFF AND TO BE A CONSERVATION LEADER.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

AS A COMMISSIONER THIS PAST TERM, I AM AWARE OF DISTRICT FACILITIES INCLUDING THE NEWLY CONSTRUCTED KICKAPOO RAIL TRAIL.

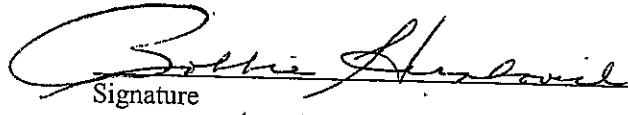
4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

WHILE ON VACATION WHEN POSSIBLE, I AM TYPICALLY
HERE FOR BOARD MEETINGS, COMMITTEE MEETINGS AND
STUDY SESSIONS

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.


Signature

3/31/19
Date

Memo to Chair of Policy, Personnel & Appointments

From: Aaron Ammons, Champaign County Clerk

Date: 7/29/19

Re: Review and recommendation for upgrade of one Sr. Election Specialist position to Supervisor of Elections.

Intro

Over the last eight months the County Clerk's office has experienced a great deal of staff turnover. This turnover has given the County Clerk an opportunity to look at previous staffing levels, job descriptions, personnel expenditures, and planning needs for the entire office--especially in the Elections Department as we prepare for the 2020 election cycle and beyond. Based on our review of the above criteria, the County Clerk would like to upgrade one of the bargaining Sr. Election Specialist positions to a bargaining Supervisor of Elections position.

Background and Scope of Work

In the County Clerk's office there are currently two Senior Election Specialist positions and two Deputy Clerks. The Supervisor of Elections position more accurately describes some of the work and responsibility being carried out by the most Senior Elections staff person. However, the most senior elections specialist's duties now have a focus on overseeing elections department staff, creating and managing election schedule/calendar for each election, working closely with State Board of Elections and researching applicable election code/statutes, identifying ways elections department can utilize State Board of Elections Department grants. Monitoring and overseeing the communication of the County Clerk's voter program with the Illinois Voter Registration System, tracking elected officials/terms and updating database. The Supervisor of Elections will play a critical role in supervising election staff as we implement new election equipment, software, and procedures as we prepare for future elections. Those duties differ from the other Sr. Elections Specialist and deputy clerk's in the Elections Department. These duties more closely align with a Supervisor of Elections position. The Supervisor of Elections position would also follow developing trends in other counties as most election authorities have a Supervisor/Director of Elections.

Classification/Funding

Recommendation for the Supervisor of Elections position be classified as pay grade H with a salary range \$42,000-\$48,000. The Supervisor of Elections would be part of the AFSCME bargaining unit. Because of the high rate of turnover in the County Clerk's office-especially in the Elections Department-there has been a significant savings in the personnel budget for FY2019. The savings in the FY2019 budget would help offset the cost of funding this position's salary. Helping fund this position for FY2020 and beyond would be possible by already budgeted personnel funds and using some portion or combination of State Board of Elections grants (IVRS and HAVA). These grants allow for personnel, whose scope of work deals with election cybersecurity and voter registration related matters to qualify to have salary covered by these grants. The County Clerk's office has used these grants previously and currently for personnel expenditures.

Summary: Allowing the County Clerk to create the Supervisor of Elections position will create a more streamlined and efficient elections department. It clarifies roles and duties organizationally and operationally. This position upgrade help brings stability to an Elections Department that has experienced turnover, coupled with a new administration. The Supervisor of Elections position upgrade would acknowledge work already being done by the County Clerk's most Senior Elections Specialist and allow for the elections department to prepare for the 2020 elections and beyond.

Thank you for your consideration,

Aaron Ammons, Champaign County Clerk

Champaign County Position Description

Job Title: Supervisor of Elections

Department: County Clerk

Reports To: County Clerk/Chief Deputy

FLSA Status: Non-Exempt

Employment Status: Bargaining Unit – AFSCME General Unit

Prepared Date: July 2019

Summary: Supervises and helps evaluate elections department staff. Creates elections manuals and train staff on elections best practices and procedures. Performs specialized duties involved in processing voter registration and election information.

Essential Duties and Responsibilities: See below. Other duties may be assigned.

Supervises and evaluates elections department staff. Trains staff on elections software and equipment

Create and manage election schedule/calendar for each election

Have knowledge and assist with interpretation of the National Voter Registration Act (NVRA – Motor Voter), Help America Vote Act (HAVA) and Illinois Election Code regarding voter registration rules and regulations and be aware of changing laws and procedures

Have knowledge of HAVA and IVRS grants. Ability to identify ways the elections department can use grants to offset expenditures.

Evaluate voter registration and election procedures and recommend changes based on efficiency, technology and changing state and federal requirements

Responsible for the file maintenance and retention of all election and voter registration documents.

Have knowledge and understanding of Champaign County Clerk's Voter Program and its interaction with the Illinois Voter Registration System (IVRS). Collaborate with the County Clerk and relevant IT staff in maintaining and upgrading Voter Program to compliance with HAVA and mandates from the State Board of Election.

Supervises and implements Voter Confirmation activities. Responsible for resolving outstanding responses and discrepancies. Responsible for Voter Program data maintenance including missing signatures, missing identification, incorrect addresses and other discrepancies.

Supervises scanning activities related to Voter Registration database and Voter Program, using understanding of scanning activities interact with Voter Program, including troubleshooting and data maintenance.

Supervises processing voter information in the Illinois Voter Registration System (IVRS), including evaluation and research of possible duplicate registered voters, and transfer of registered voters into and out of Champaign County. Have knowledge and understanding of IVRS to verify voter registration information, including interaction with other jurisdictions when necessary.

Responsible for keeping the Vote By Mail area secure daily throughout an election period. Must have knowledge and understanding of how election equipment operates and what the rules and regulations are for a voter depositing their ballot into the tabulator and/or requesting assistance in the voting of their ballot. Must be able to troubleshoot election equipment errors and act in a reasonable amount of time to resolve the issue.

Responsible for redistricting voters throughout Champaign County (every 10 years). Responsible for adjusting voter registration database and maps as needed for taxing district annexations and district boundary changes, including creation of maps of precincts, taxing districts, and legislative districts. Must have knowledge and understanding of the ArcMap program. Must also be able to translate data from ArcReader maps into working information regarding addressing issues in order to register voters correctly.

Responsible for communications received from officials in various tax districts and reflecting those changes in a program that allows our office to keep updated records of current and past elected officials. Responsible for coordinating information for taxing districts leading up to any Consolidated election the status of their members/trustees making sure they understand the election process and complete their paperwork correctly and in a timely manner.

Enters candidate and referendum information for ballot purposes into County Clerk Access program. Enters election totals after election in Access program.

Supervises projects throughout the Election Department and assists with assigning staff to projects. Inventories and submits information to County Clerk/Chief Deputy of office and election supplies.

Performs any of the duties and responsibilities of the Deputy County Clerk position; also provides guidance and assistance to the Deputy County Clerks and supervises training of new staff.

Supervisory Responsibilities: Assists with direction of activity within the Elections Department. Schedules and oversees 5-20 temporary Election Judges during Absentee/Early Voting and on Election Day.

Education and/or Experience: Associates Degree and two years of responsible office/clerical experience, or equivalent combination of education and experience. Requires good knowledge of the English language, spelling and mathematics; of modern office practices and procedures, of office equipment; of Microsoft Access, Excel, Word, Exchange, and desk-top publishing. Requires knowledge of the Voter Program, and IVRS. Requires knowledge of the County community and its organizational structure; knowledge of the Election Code, Tax Laws and Vital Statistics rules and procedures.

LANGUAGE SKILLS Ability to read and interpret documents such as tax laws and ordinances, computer program instructions and election law procedures. Ability to write routine reports and correspondence. Ability to speak effectively before the general public or employees of the organization.

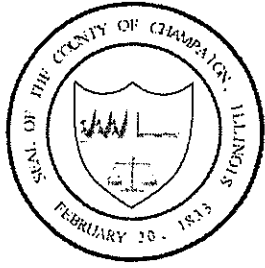
MATHEMATICAL SKILLS Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent.

REASONING ABILITY Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS Registered voter and willing to take oath as Deputy County Clerk.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job . While performing the duties of this job, the employee is frequently required to walk; sit; reach with hands and arms; and talk; or hear. The employee is occasionally required to stand; stoop; kneel; crouch; and use hands to finger, handle, or feel. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, depth perception and ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Usually, normal office working conditions. The noise level in the work environment is usually quiet to moderate.



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

*ADMINISTRATIVE, BUDGETING, PURCHASING &
HUMAN RESOURCE MANAGEMENT SERVICES*

Darlene A. Kloepfel, County Executive

MEMORANDUM

TO: Charles Young, Chair of Policy, Personnel & Appointments;
Jon Rector, Vice Chair of Policy, Personnel & Appointments

FROM: Isak Griffiths, Deputy Director of Administration

DATE: August 5, 2019

RE: Submitting IT's and COUNTY EXECUTIVE'S request to send the
SYSTEMS ADMINISTRATOR job description to the JOB EVALUATION
COMMITTEE for re-evaluation and review

As the County moves toward upgrading the technological systems and resources of the county, systems support for upgraded systems requires additional experience, expertise, and education in order to effectively support the County's IT systems. Systems administrators increasingly need greater programming skills, more sophisticated security analysis, and greater hands-on experience in a Systems Administration role.

Therefore, the Director of Information Technology has requested that the Systems Administration position be re-evaluated by the Job Evaluation Committee.

REQUEST:

Please recommend the Systems Administration position be sent to the Job Evaluation Committee for review.

cc: Andy Rhodes, Darlene Kloepfel

Champaign County Job Description

Job Title: Systems Administrator
Department: Information Technology
Reports to: Information Technology Manager
FLSA Status: Exempt
Grade Range: I*
Approved Date: August, 2009

SUMMARY Functions as a member of the County's technical team, installing new software releases, system upgrades, evaluating and installing patches and resolving software related problems. Responsible for system backups and recovery. Maintains data files and monitors system configuration to ensure data integrity. Work is performed under the supervision of the Information Technology Manager.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Works with team members in the planning and delivery of solutions; teaching improved processes; mentoring team members.

Reviews technology incidents to ensure optimized service level is achieved.

Establishes system specifications by conferring with users; analyzing workflow, designing system infrastructure.

Establishes system by planning and executing the selection, installation, configuration, and testing of PC and server hardware, software, LAN and WAN networks, and operating systems; defining system and operational policies and procedures.

Maintains system integrity by performing system monitoring and analysis, and performance tuning; troubleshooting system hardware, software, networks and operating and system management systems; designing and running system load/stress testing; escalating application problems to vendor.

Works with Security Analyst to develop system access, monitoring, control and evaluation; establishing and testing disaster recovery policies and procedures; completing back-ups; maintaining documentation.

Prepares users by designing and conducting training programs; providing references and support.

Upgrades system by conferring with vendors and services; developing, testing, evaluating, and installing enhancements and new software.

SUPERVISORY RESPONSIBILITIES This job has no direct supervisory responsibilities.

QUALIFICATIONS to perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION AND/OR EXPERIENCE Associate's Degree or equivalent from a two-year college or technical school and 1-3 years of experience in government systems design and programming.

LANGUAGE SKILLS Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

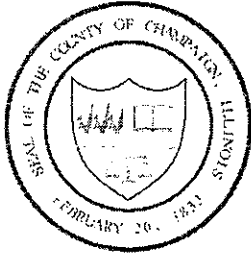
REASONING ABILITY Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

COMPUTER SKILLS to perform this job successfully, an individual should have knowledge of Project Management software and Word Processing software.

CERTIFICATES, LICENSES, REGISTRATIONS as required.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is regularly required to sit; use hands to finger, handle, or feel; and reach with hands and arms. The employee frequently is required to talk; or hear. The employee is occasionally required to stand and walk. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, color vision, and ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Normal office conditions. The noise level in the work environment is moderate.



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

*ADMINISTRATIVE, BUDGETING, PURCHASING &
HUMAN RESOURCE MANAGEMENT SERVICES*

Darlene A. Kloeppel, County Executive

MEMORANDUM

**TO: Charles Young, Chair of Policy, Personnel & Appointments;
Jim Goss, Chair of Finance; and,
MEMBERS of the CHAMPAIGN COUNTY BOARD**

**FROM: Isak Griffiths, Deputy Director of Administration;
Job Content Evaluation Committee**

DATE: August 5, 2019

RE: REVIEW and RECOMMENDATION for Recorder's DOCUMENT CLERK

Pursuant to direction from the Policy, Personnel & Appointments Committee of the Whole on June 11, 2019, the Job Content Evaluation Committee has met to review the request of the Recorder of Deeds to re-evaluate one of three Clerk positions in that Office and create the position of Document Clerk.

REPORT:

The Job Content Evaluation Committee reviewed the submitted position analysis questionnaire that had been completed and approved by Recorder Mark Shelden. The Committee was also provided with the proposed job description for the new Document Clerk position based on the actual scope of duties performed by the previous employee for several years in that position, and on the overall needs of the Office. The Recorder provided clear examples of how the scope of duties and responsibilities for one of the three clerk positions is not equivalent with the other two.

Pursuant to this review and evaluation, the Committee recommends that one of three Clerk positions in the Office of the Recorder of Deeds no longer be subject to the market upgrade for wages, and that the title for the one position be changed from Clerk to Document Clerk as requested by the Recorder of Deeds. The position would continue to be a bargaining, FLSA non-exempt position within the Champaign County Staffing Plan.

This re-classification will also be subject to negotiation with and approval by AFSCME after approval of the Champaign County Board.

(217) 384-3776

WWW.CO.CHAMPAIGN.IL.US

(217) 384-3896 FAX

REQUESTED ACTION for POLICY, PERSONNEL & APPOINTMENTS:

The Policy, Personnel & Appointments Committee recommends to the Finance Committee approval of the creation of a new Document Clerk position to be added to the AFSCME General Bargaining Unit in Grade Range C, and with the creation of the new position that one Clerk position be eliminated from the AFSCME General Bargaining Unit.

REQUESTED ACTION for FINANCE:

The Finance Committee recommends to the County Board approval of the elimination of one Clerk position in Grade Range C with a market adjustment to D from the AFSCME General Bargaining Unit, and the creation of a new position titled Document Clerk and recommends the new position be classified in Grade Range C and added to the AFSCME General Bargaining Unit.

Thank you for your consideration of this recommendation

cc: Recorder of Deeds Mark Shelden

attachments

CHAMPAIGN COUNTY SALARY ADMINISTRATION PROGRAM
JOB CONTENT EVALUATION COMMITTEE REPORT

Date of Request:

August 5, 2019

RE-EVALUATION OF POSITION

Department Requesting: Recorder of Deeds
Position Title: Clerk *Re-evaluating one of three Clerk positions.
The other two Clerk positions in the Recorder's
Office would be unimpacted and unchanged.*

Current Job Points: 269
Current Classification Range: E* *Position is rated as a D-range position, with
a market upgrade to E for wages.*

FY2019 Current Range Minimum Salary: \$13.70
FY2019 Current Range - Incumbent Salary: --- *Position is currently vacant*
Bargaining Unit: AFSCME - General Unit
FLSA Status: Non-Exempt

Job Evaluation Committee Recommendation: ReClassification / Creation of New Position

Recommended Title: Document Clerk
Re-Evaluated Job Points: 155
Recommended Classification Range: D *Recommendation is to remove the market
adjustment for the position with a smaller scope of duties*

Recommended Range Minimum Salary: \$12.30
Contractual Salary for Incumbent: --- *Position is currently vacant*
Bargaining Unit: AFSCME - General Unit
FLSA Status: Non-Exempt

Date of Job Evaluation Committee Recommendation:

July 31, 2019

Champaign County Job Description

Job Title: Document Clerk
Department: Recorder
Reports To: Department Head
FLSA Status: Non-Exempt
Employment Status: Bargaining Unit - AFSCME General Unit
Grade Range: C
Prepared Date: August 2019

SUMMARY Is responsible for the mailing of documents and activities related to the digitization of records.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Sorts outgoing mail and prepares for mailing.

Enters indexing data for older records.

Use imaging software to improve the quality of document images.

SUPERVISORY RESPONSIBILITIES This job does not exercise supervisory responsibilities.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE High school diploma or general education degree (GED); with one year related experience and/or training; or equivalent combination of education and experience in office/clerical duties.

LANGUAGE SKILLS Ability to read and comprehend simple instructions, short correspondence, memos and to use good English; requires considerable skill in the application of office methods and procedures.

MATHEMATICAL SKILLS Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

REASONING ABILITY Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

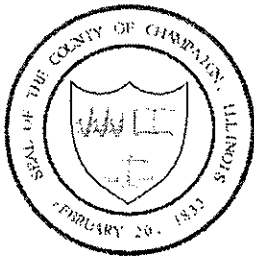
CERTIFICATES, LICENSES, REGISTRATIONS as required.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to stand; walk; use hands to finger, handle, or feel; reach with

hands and arms; and stoop; kneel; or crouch. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distant vision and depth perception.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Usually, normal office working conditions. The noise level in the work environment is quiet to moderate.

Note: This job description contains wording of a general class of positions within the Champaign County salary administration program. The description contains examples of duties and responsibilities which may or may not be considered to be "essential functions" to a particular job or position within this job class. "Essential functions" are to be determined at the position or job level within each department.



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

ADMINISTRATIVE, BUDGETING, PURCHASING &
HUMAN RESOURCE MANAGEMENT SERVICES

Darlene A. Kloeppel, County Executive

MEMORANDUM

TO: Charles Young, Chair of Policy, Personnel & Appointments;
Jim Goss, Chair of Finance; and,
MEMBERS of the CHAMPAIGN COUNTY BOARD

FROM: Isak Griffiths, Deputy Director of Administration;
Job Content Evaluation Committee

DATE: August 5, 2019

RE: REVIEW and RECOMMENDATION for Sheriff's DATA ANALYST

Pursuant to direction from the Policy, Personnel & Appointments Committee of the Whole on June 11, 2019, the Job Content Evaluation Committee has met to review the request of the Sheriff to create the position of Data Analyst.

REPORT:

The Job Content Evaluation Committee reviewed the submitted position analysis questionnaire that had been completed and approved by Sheriff Dustin Heuerman. The Committee was also provided with the proposed job description for the new Data Analyst position based largely on the job description of a similar function in the City of Urbana. Sheriff Heuerman met with the Committee and explained the parameters and scope of responsibility for the new position in terms of the data collection, analysis, and reporting regarding the County's criminal justice and jail census programs, and the educational requirements to be effective in the role.

Pursuant to this review and evaluation, the Committee recommends the classification of the Data Analyst in Salary Grade Range F, and the adoption of the job description as documented in the attachment to this Memo. This is documented as a non-bargaining, FLSA Non-Exempt position within the Champaign County Staffing Plan.

REQUESTED ACTION for POLICY, PERSONNEL & APPOINTMENTS:

The Policy, Personnel & Appointments Committee recommends to the Finance Committee approval of the creation of a new position titled Data Analyst and recommends the new Data Analyst position be classified in Grade Range F.

(217) 384-3776

WWW.CO.CHAMPAIGN.IL.US

(217) 384-3896 FAX

REOUESTED ACTION for FINANCE:

The Finance Committee recommends to the County Board approval of the creation of a new position titled Data Analyst and recommends the new Data Analyst position be classified in Grade Range F.

Thank you for your consideration of this recommendation

cc: Sheriff Dustin Heuerman

attachments

CHAMPAIGN COUNTY SALARY ADMINISTRATION PROGRAM
JOB EVALUATION COMMITTEE REPORT

Date of Request:

August 5, 2019

EVALUATION OF NEW POSITION

Department Requesting: Sheriff
Recommended Position Title: Data Analyst
Job Points 362
FLSA Status: Non-Exempt
Recommended Salary Range: Grade Range F
Bargaining Unit Status: Non-Bargaining

FY2019 Salary Range - Grade F

	<u>Hourly</u>	<u>Annual</u>
Minimum	\$15.96	\$31,122.00
Mid-Point	\$19.95	\$38,902.50
Maximum	\$23.94	\$46,683.00

Date of Job Evaluation Committee Recommendation:

July 31, 2019

Champaign County Job Description

Job Title: Data Analyst
Department: Sheriff
Reports To: Lieutenant – Support Services
FLSA Status: Non-Exempt
Grade Range: F
Prepared Date: August 2019

SUMMARY Performs tactical, strategic, and administrative analysis using complex relational databases, highly secure law enforcement computer applications and other software to conduct statistical analysis, detect and analyze crime series/patterns, forecast crime trends, and identify suspect/crime/victim relationships in order to organize, disseminate and present findings to the appropriate units) for response. Creates reports, presentations and other documents for a variety of internal and external audiences. Performs a variety of other non-sworn functions to support Division services and activities. Work requires initiative and independent judgement and is performed under general supervision.

Scope: The role of this non- sworn civilian position is to provide analysis and data evaluation with the goal of increasing the effectiveness of police operations and intelligent, fact-based decision making. This is accomplished by developing statistical data resources to assist in criminal investigations and identifying evolving, current and long-term crime trends and patterns. This position is also responsible for timely responding to data analysis requests and preparing a wide variety of reports including crime and patrol bulletins, research reports, department annual reports, and informational reports for the community, media, and other entities.

Distinguishing Characteristics: Data Analyst is the entry-level classification in this series. Incumbents perform the more routine assignments requiring the application of basic data research and analysis principles.

ESSENTIAL FUNCTIONS

- Supports the community-oriented policing strategy as envisioned by the Champaign County Sheriff's Office and set forth in the Champaign County Sheriff's Office vision and values statement; identifies opportunities for creative approaches to public safety; participates in the coordination of Sheriff's office efforts to impact perceived and actual crime problems; provides data analysis relating to community concerns and initiatives.
- Plans, organizes, and/or conducts reviews and studies on crime, traffic, homeland security, resource allocation, budget, grant administration, geographic information, and population/demographic statistics.
- Receives, gathers and analyzes information of a confidential nature from various sources, placing facts in proper relationships; evaluates the information; and prepares comprehensive analytical reports based on available data to evaluate and identify crime

series, patterns and trends.

- Uses all available resources, including Area-wide Records Management System (ARMS), Law Enforcement Agencies Data System (LEADS), Geographic Information Systems (GIS), and other systems and software to identify crime and document crime clusters.
- Uses criminal intelligence analytical techniques to draw conclusions regarding patterns of crime and criminal offenders; reviews published data relative to developing trends and patterns of criminal activity and makes such information useful to law enforcement personnel.
- Responds to ad hoc requests from the Sheriff and Command Staff for meetings and briefings.
- Plans and organizes data collection strategies for crime analysis.
- Applies Geographic Information System (GIS) technology to prepare and display crime and other related data in support of investigative, management, and administrative tasks.
- Prepares a variety of statistical, analytical, and/or narrative reports which may include statistical or non-statistical data interpretation, manpower analyses, investigative analyses, findings and recommendations; prepare spreadsheets, graphs, charts, maps, link charts, associated matrices, bulletins and other supporting documentation for inclusion in such reports.
- Develops and administers presentations to office members, other agencies, and the public regarding review and study findings; represents the Sheriff's Office and responds to questions and concerns regarding partnerships between the Sheriff's Office and citizen community involvement as well as business community involvement.
- Review all pertinent information, investigative reports, and public information sources on criminal elements for tactical and strategic analysis.
- Participates in major case investigations and multi-agency task force investigations by assembling, collating, coordinating, and analyzing reports and evidence as well as projecting trends.
- Establishes and maintains cooperative partnerships with other law enforcement agencies.
- Assists in planning and establishing priorities and implementing data collection plans and targets.
- Participates in the development and implementation of operational and administrative programs, policies and procedures; analyze alternatives and make recommendations in

various operational areas, such as bid specifications and grants; create and maintain procedure manuals.

- Performs quality control functions pertaining to the Sheriff's Office, including conducting quality inspections and audits, and maintaining required documentation.
- Receives and responds to comments and questions from office members and outside entities, relating to assigned area of responsibility; review problems and recommend corrective action; prepare summary reports as required.
- Assists in the training of police employees about intelligence capabilities.
- Performs frequent quality control checks of crime database to ensure accuracy and integrity.
- Performs other related duties as assigned.

Marginal Functions:

- Stays abreast of new trends and innovations in the field
- Travels as needed to further the collection and analysis of data.

JOB REQUIREMENTS *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

- Education equivalent to a Bachelor's degree from an accredited college or university in Criminal Justice, Sociology, Psychology, Geographic Information Sciences, Information Systems, Statistics, or Research Methodology or closely related field;
- Two Years of experience performing research and statistical analysis.
- A Master's degree in the above-referenced areas may be substituted for one year of experience.

Knowledge of:

- General law enforcement functions and procedures, statutory crime elements research, statistical analysis design and techniques and basic computer operation.
- Knowledge of current developments in their field.

- Techniques required in graphic illustration of crime trends and other law enforcement analysis.
- Functional knowledge of analysis processes, types, functions, and assessments; laws and procedures pertaining to sensitive and confidential information.

Skills

- Principals and practices of statistical analysis and making appropriate recommendations.
- Research and analytical techniques used in the extraction and presentation of information in clear, concise and accurate reports.
- Excellent writing, grammatical, and usage skills.
- Excellent interpersonal skills.
- Proficiency with Microsoft Office products, particularly Word, Access, Excel, and Power Point.
- Effective oral presentation skills.

Ability to:

- Perform technical report writing.
- Create and distribute data and information sets in a variety of formats for print and electronic delivery, including but not limited to social media platforms, County website, e-mail and hard copies.
- Make inferences from police intelligence to create recommendations for investigative strategies.
- Maintain effective working relationships with management, coworkers, and member of the public.
- Design and maintain record-keeping systems for information storage and retrieval in accordance with state requirements.

- Develop and maintain positive relationships with other employees, government officials and the public.
- Learn various computer systems used by the Sheriff's Office to acquire crime-related information, including but not limited to JANO, ARMS and LEADS.
- Ability to review, classify, categorize, prioritize and analyze data and reports.
- Learn of the geography of the county and accurately categorize deputy activity according to beat and zone structure.
- Show initiative, independent action, and tact under pressure.
- Maintain confidential information and comply with privacy laws and requirements.
- Multi-task
- Organize work, set priorities, meet critical deadlines and follow up on assignments with minimal supervision.
- Exhibit sound and accurate judgment by supporting and explaining decisions, conclusions and predictions.
- Successfully complete a criminal background check.

Licenses, Certifications and Memberships Required

- L.E.A.D.S. certification within one year of appointment.
- Ability to obtain and retain security clearance with appropriate law enforcement information sources.

Preferred Qualifications

- Experience performing research and statistical analysis for a law enforcement agency.
- Certification as Certified Law Enforcement Analyst through the International Association of Crime Analysts (IACA), or International Association of Law Enforcement Intelligence Analysts (IALEIA) Certification.

- Experience with GIS and/or working knowledge of ESRI products.
- Experience with and/or working knowledge of graphic design software such as Adobe InDesign, Photoshop, etc.

Working Environment: *The work environment characteristics described herein are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

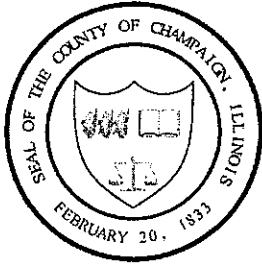
- Primary work environment is a climate-controlled office setting.

Physical Requirements: *The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- Vision sufficient to read rules, regulations, policies, procedures, computer screens, and computer printouts with no color deficiencies.
- Hearing sufficient to hear conversations in person or over the phone.
- Speech sufficient to make oneself heard and understood in person, in front of groups, in meetings, and over the phone
- Mobility sufficient to safely move around in an office environment, and travel to other locations to attend meetings.
- Strength sufficient to safely lift and carry routine office supplies up to 10 lbs. occasionally.
- Dexterity sufficient to safely operate office equipment including computers and laptops.
- Endurance sufficient to maintain efficiency throughout the entire shift and perform during extended hours as required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them for the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

*ADMINISTRATIVE, BUDGETING, PURCHASING & HUMAN RESOURCE
MANAGEMENT SERVICES*

MEMORANDUM

To: Jim Goss, Chair of Finance; and
Stephanie Fortado, Deputy Chair of Finance; and
Honorable Members of the Finance Committee of the Whole

From: Tami Ogden, Deputy Director of Finance

Date: August 1, 2019

Subject: Board of Health Budget Amendment #19-00038

The FY2019 Board of Health budget included \$152,233 in revenue from the Illinois Department of Public Health for Local Health Protection, Vector Control and Tanning Grants. An Amendment to the Grant bundled and increased the scope of the grant services as well as funding to \$178,059. Budget Amendment #19-00038 increases grant revenue by \$25,826, and professional services expenditure by an equal amount allowing for CUPHD to provide additional services per the grant amendment.

REQUESTED ACTION

The Finance Committee recommends to the Champaign County Board approval of Budget Amendment #19-00038 for an increase in Local Health Protection Grant revenue and corresponding expenditure.

FUND 089 COUNTY PUBLIC HEALTH FUND DEPARTMENT 049 BOARD OF HEALTH


INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
089-049-533.07 PROFESSIONAL SERVICES	933,407	933,407	959,233	25,826
TOTALS	933,407	933,407	959,233	25,826

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
089-049-334.43 IDPH-HLTH PROTECTION GRNT	131,858	131,858	157,684	25,826
TOTALS	131,858	131,858	157,684	25,826

EXPLANATION: THE IDPH HEALTH PROTECTION GRANT WAS BUNDLED AND INCREASED IN FY2019. ORIGINAL BUDGETED GRANTS TOTALED \$152,233 AND THE EXPANDED GRANT TOTAL IS \$178,059. THIS AMENDMENT ADDS THE ADDITIONAL GRANT REVENUE AND CORRESPONDING EXPENDITURE TO PROFESSIONAL SERVICES FOR CUPHD TO PROVIDE THE SCOPE OF SERVICES STATED IN THE GRANT AMENDMENT.

DATE SUBMITTED: <p align="center">7-30-19</p>	AUTHORIZED SIGNATURE ** PLEASE SIGN IN BLUE INK ** 
--	---

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

STATE OF ILLINOIS

GRANT AMENDMENT 1

ILLINOIS DEPARTMENT OF PUBLIC HEALTH
PROGRAM NAME : Local Health Protection Grant

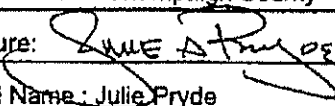
Grant # : 95080009G-LHPG

Amendment # : 95080009G-LHPGAMD1

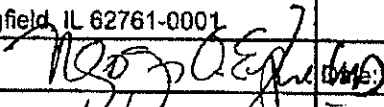
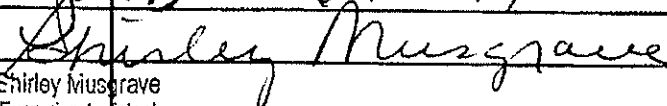
The undersigned Agency and Grantee (the Parties) agree that the following shall amend the Grant Agreement referenced herein. All terms and conditions set forth in the original Grant Agreement, not amended herein, shall remain in full force and effect as written. In the event of conflict, the terms of this Amendment shall prevail.

IN WITNESS WHEREOF, the Agency and the Grantee cause this Amendment to be executed on the dates shown below by representatives authorized to bind the respective PARTIES.

GRANTEE

Grantee Name : Champaign County	Address : 1776 E. Washington, Urbana, IL 61802
Signature: 	Phone : (217) 531-5369
Printed Name : Julie Pryde	Fax : (217) 531-5381
Title : Administrator	Email : jpryde@c-uphd.org
Date : 06/10/2019	

STATE OF ILLINOIS

Procuring Agency: Illinois Department of Public Health	Phone :
Street Address: 535 W. Jafferson	Fax :
City, State ZIP: Springfield, IL 62761-0001	
Official Signature: 	6-12-19
Printed Name: Ngozi O. Ezike, MD	
Official's Title: Director	Shirley Musgrave Executive Assistant

STATE USE ONLY

NOT PART OF CONTRACTUAL PROVISIONS

PBC# :		Project Title : Local Health Protection Grant	
Contract # : 95080009G-LHPG		Procurement Method (IFB, RFP, Small, etc):	
IPB Ref. #		IPB Publication Date:	Award Code:
Subcontractor Utilization?		Subcontractor Disclosure?	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Funding Source:		Obligation #	
General Counsel Approval:			
Signature		Printed Name	Date

1. **GRANT DESCRIPTION** (including Original Purchase Order or Contract Number): 95080009G-LHPG

The FY19 Comprehensive Health Protection Grant (CHPG-19) is a bundled grant agreement consisting of multiple Office of Health Protection grant programs comprised of the Local Health Protection Grant (LHPG), Pre-exposure Prophylaxis (PrEP), Body Art Establishment Inspections, Tanning Facility Inspections, Groundwater Protection, Vector Surveillance and Control, Lead Poisoning Prevention and Response, and Vaccines for Children. The Local Health Protection program funds ensure that basic levels of protection for Illinois residents are maintained at the community level for infectious diseases, food protection, safety of the potable water supply and private sewage disposal in accordance with the Local Health Protection Grant Code [77 Ill. Adm. Code 615] in all jurisdictions served by a certified local health department.

2. **DESCRIPTION OF AMENDMENT** (Check all that apply, complete blanks and explain as necessary):

2.1. The completion date will be extended, shortened or remain the same.

2.1.1. Original completion date: 06/30/2019

2.1.2. Revised completion date: 06/30/2019

2.2. The method of determining compensation (e.g., hourly rate, fixed fee, etc.) will stay the same or change as follows:

2.3. The cost will be increased, decreased or remain the same.

2.3.1. Original cost: 131,858.00

2.3.2. Amount of change: 28,309.00

2.3.3. Revised cost: 160,167.00

2.4. The supplies or services to be provided will stay the same or be changed as follows:

Grantees shall use this increase in Local Health Protection Grant (LHPG) program funds for the purchase of vaccines, vaccine supplies, vaccine clinic operations, vaccine education and outreach and other efforts that support Section 615.300 of the Local Health Protection Grant Code [77 Ill. Adm. Code 615].

2.5. **The following changes have been made to Article 1 of the original grant:**

1.2 Shall now read; Amount of Agreement. Grant Funds, for the period July 1, 2018 - June 30, 2019 are estimated to be \$178,058.50, of which \$0.00 are federal funds. Grantee agrees to accept Grantor's payment as specified in the Exhibits and attachments incorporated herein as part of this Agreement.

2.6. **The following changes have been made to Exhibit A of the original grant:**

A.2.3. Is being added and shall read; Each certified local health department shall use additional LHPG program grant funds for the purchase of vaccines, vaccine supplies or equipment, vaccine clinic operations, vaccine education and outreach and other efforts that support Section 615.300 of the Local Health Protection Grant Code [77 Ill. Adm. Code 615].

2.7. **The following changes have been made to Exhibit B of the original grant:**

B.1.1.5. Is being added and shall now read; Ensure additional LHPG program grant funds are used to help increase vaccination rates across the state, including increasing accessibility to vaccines, expanding outreach in communities with low vaccination rates, and educating the public on the importance of vaccines that support the Local Health Protection

Grant Code for Section 615.300 Infectious Diseases (77 Ill. Adm. Code 615).

2.8 The following changes have been made to Exhibit C of the original grant:

Grant Funds are estimated to be \$178,058.50, of which \$0.00 are federal funds

Project Title	Grant Request	Match	Total Project Cost
Local Health Protection Grant	160,167.00	0.00	160,167.00
Body Art	412.50	0.00	412.50
Tanning	400.00	0.00	400.00
Vector Surveillance and Control	17,079.00	0.00	17,079.00
Total	178,058.50	0.00	178,058.50

C.1.1 Is being added and shall read;

Local Health Protection Vaccine Funding (LHPG)

100% Lump-Sum Payment

Upon execution of this Agreement, the Department shall authorize a lump-sum payment in the amount of one hundred percent (100%) of the total Award for the purchase of vaccines, vaccine supplies or equipment, vaccine clinic operations, vaccine education and outreach and other efforts that support Section 615.300 of the Local Health Protection Grant Code [77 Ill. Adm. Code 615]. Payment to the grantee are subject to the Grantee's submission and reconciliation of eligible costs through quarterly reports to the Department, as described in **EXHIBIT E** and **PART THREE**.

2.9 The following changes have been made to Article XXXIV Authority:

34.2 Shall now read; The Department is making this grant pursuant to appropriation number(s):

- 802-48250-4440-0000 for the Local Health Protection Grant (LHPG)
- 001-48250-4400-0000 for Local Health Protection (LHPG) Vaccine Funding
- 327-48250-1900-0000 for Body Art
- 370-48250-1900-0000 for Tanning Facilities
- 256-48250-1900-0000 for Groundwater Protection
- 360-48250-1900-0000 for Lead Poisoning Prevention and Response
- 240-48250-1900-0000 for Vector Surveillance and Control
- 063-48250-1900-0000 for Vaccines for Children (VFC)

3. **EFFECTIVE DATE OF AMENDMENT:** upon execution

4. **WHY IS CHANGE NEEDED?** (Check all that apply and explain.)

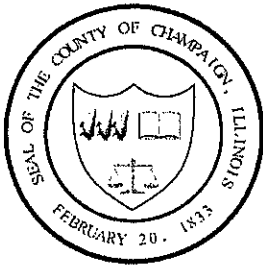
- 4.1 The circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the grant agreement was signed.
- 4.2 The change is germane to the original grant agreement as signed.
- 4.3 The change order is in the best interest of the State and authorized by law.

Explanation of why change is needed:

Increasing Local Health Protection Grant (LHPG) program funds is part of the Department's effort to increase vaccination rates across the state, including increasing accessibility to vaccines, expanding outreach in communities with low vaccination rates, and educating the public on the importance of vaccines.

5. WHAT PROVISION OF THE GRANT OR OTHER LAW AUTHORIZED THIS CHANGE?

Part One Article XXVI Section 26.5 of the original Grant Agreement allows amendments to the agreement upon mutual consent of the Parties, expressed in writing and signed by the Parties.



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

*ADMINISTRATIVE, BUDGETING, PURCHASING & HUMAN RESOURCE
MANAGEMENT SERVICES*

MEMORANDUM

To: Jim Goss, Chair of Finance; and
Stephanie Fortado, Deputy Chair of Finance; and
Honorable Members of the Finance Committee of the Whole

From: Tami Ogden, Deputy Director of Finance

Date: August 1, 2019

Subject: Self-Funded Insurance Budget Amendment #19-00039

At its July 18, 2019 meeting, the County Board authorized the full and final release of two claims per Resolution No. 2019-185 and No. 2019-186. The attached budget amendment is necessary for the County to pay its portion of the settlement costs up to the self-insured retention, less amounts already paid by the County for attorney fees. The requested budget amendment is for \$415,117.

REQUESTED ACTION

The Finance Committee recommends to the Champaign County Board approval of Budget Amendment #19-00039 required for settlement of two claims approved by the County Board in July 2019.

FUND 476 SELF-FUNDED INSURANCE

DEPARTMENT 118 PROPERTY/LIABILITY INSUR

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
476-118-534.81 GENERAL LIABILITY CLAIMS	837,410	377,206	792,323	415,117
TOTALS	837,410	377,206	792,323	415,117

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: BUDGET AMENDMENT FOR SETTLEMENT OF TWO CLAIMS APPROVED BY RESOLUTION NO 2019-185 AND NO 2019-186 APPROVED BY THE COUNTY BOARD ON JULY 18, 2019.

DATE SUBMITTED: <u>7-31-19</u>	AUTHORIZED SIGNATURE <u><i>Deidene A Kleppe</i></u> ** PLEASE SIGN IN BLUE INK **
-----------------------------------	--

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____



Brookens Administrative Center
1776 E. Washington Street
Urbana, Illinois 61802

(217) 384-3708
zoningdept@co.champaign.il.us
www.co.champaign.il.us/zoning

DATE: August 7, 2019
TO: Finance Committee
FROM: Susan Monte, Planner
John Hall, Director of Planning & Zoning
RE: Budget Amendment Request
ACTION
REQUEST: Recommend County Board Approval

Background

This request is to recommend County Board approval of a budget amendment for expected increased appropriations and expenditures during Fiscal Year 2019 for the update of the *Champaign County Multi-Jurisdictional Hazard Mitigation Plan*.

Earlier this year, the County Board approved the Planning & Zoning Department application for Pre-Disaster Mitigation Grant funds totaling \$69,442.13 for the Plan update project. This June, Illinois Emergency Management Agency notified Champaign County of its selection to be awarded the Pre-Disaster Mitigation grant totaling \$69,442.13, consisting of a Federal share of \$52,081.50, and non-Federal share of \$17,360.63, with the county to provide Planner staff hours as the 25% in-kind resource.

Project Overview

The Plan update project timeline is July 1, 2019 through June 30, 2020, as shown below. The Plan update consists of four parts, each including public involvement elements:

1. Organize Resources
2. Risk Assessment
3. Mitigation Strategy & Plan Maintenance
4. Final Review & Approvals

PART	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	1 July	2 Aug	3 Sept	4 Oct	5 Nov	6 Dec	7 Jan	8 Feb	9 Mar	10 April	11 May	12 June
1	■	■	■	■	■	■	■	■	■	■	■	■
2	■	■	■	■	■	■	■	■	■	■	■	■
3	■	■	■	■	■	■	■	■	■	■	■	■
4	■	■	■	■	■	■	■	■	■	■	■	■

FY2019 Increased Expenditures

Increased Expenditures in FY 2019 will include:

- Planning and Zoning Department hire of a temporary part-time planning intern and temporary part-time administrative assistant;
- Use of Champaign County GIS Consortium staff services; and
- Materials for advertising, public outreach and project supplies.

FY2019 Increased Revenue

Increased Revenue for FY2019 will be received in two quarterly payments from IEMA, expected to be received in sufficient time (prior to mid-February, 2020) to be counted as FY 2019 revenue.

FUND 080 GENERAL CORPORATE

DEPARTMENT 077 ZONING AND ENFORCEMENT

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	335,034	335,034	361,682	26,648

INCREASED REVENUE BUDGET:

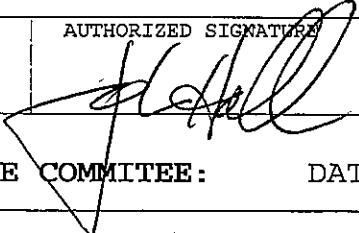
ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	26,648	26,648

EXPLANATION: SEE PROJECT OVERVIEW MEMORANDUM ATTACHED

DATE SUBMITTED:

8/8/19

AUTHORIZED SIGNATURE



** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-077-511.05 TEMP. SALARIES & WAGES	0	0	11,460	11,460
080-077-533.07 PROFESSIONAL SERVICES	10,720	10,720	15,290	4,570
080-077-522.02 OFFICE SUPPLIES	1,000	1,000	1,265	265
080-077-522.93 OPERATIONAL SUPPLIES	0	0	198	198
080-077-533.70 LEGAL NOTICES, ADVERTISING	3,262	3,262	6,634	3,372
080-077-511.03 REG. FULL-TIME EMPLOYEES	328,372	328,372	335,155	6,783
TOTALS	343,354	343,354	370,002	26,648

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-077-334.28 IL EMRG MGMT AGCY-ST GRNT	0	0	26,648	26,648
TOTALS	0	0	26,648	26,648

REQUEST FOR BUDGET TRANSFER
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 19-00005

FUND 080 GENERAL CORPORATE

DEPARTMENT 020 AUDITOR

TO LINE ITEM:

FROM LINE ITEM:

NUMBER/TITLE	\$ AMOUNT	NUMBER/TITLE
080-020-533.01 AUDIT & ACCOUNTING SERVCS	1,200.	080-020-511.05 TEMP. SALARIES & WAGES
080-020-533.95 CONFERENCES & TRAINING	1,600.	080-020-511.05 TEMP. SALARIES & WAGES

EXPLANATION: WE PAID FOR FY17 CAFR AND PAFR OUT OF FY19 BUDGET. IN ADDITION,
THERE WAS A SIGNIFICANT INCREASE IN THE COST FOR FILING THE FY18 CAFR. THIS
IS THE LAST CONFERENCE TO COMPLETE THE REQUIRED YEARLY TRAINING FOR THE 2
CPA'S IN THE OFFICE.

DATE SUBMITTED: 8/6/19 George Danov
 AUTHORIZED SIGNATURE
 APPROVED BY PARENT COMMITTEE: DATE: _____ * PLEASE SIGN IN BLUE INK *

APPROVED BY BUDGET AND FINANCE COMMITTEE: DATE: _____

Memo to County Board

August 2, 2019

From: Champaign County Clerk Aaron Ammons

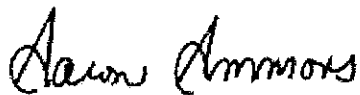
RE: HAVA Grant Budget Amendment

The Illinois State Board of Elections HAVA (Help America Vote Act)/Election Security Grant was signed into law in 2018 and requires the State Board of Elections to implement a Cyber Navigator program for election authorities. The grant period for the HAVA grant is from July 1, 2018-June 30, 2020.

The total amount of money the Champaign County Clerk's office is eligible for is \$43,000. The requested budget amendment is for HAVA grant expenditures for FY2019. We will be spending \$21,000 total in FY2019 for election security/cyber security related expenses to help prepare for the 2020 elections. Utilizing the grant will help offset costs to the County. This includes a security upgrade to the Election Supply Building and computer equipment/software that will help secure laptops at the polling locations.

The Champaign County Clerk's office will spend the remainder of the grant funds available in FY2020 which will be \$22,000, on cybersecurity related items outlined by the HAVA grant guidelines. Election security has become a very important aspect to running elections and every Election Authority. Again, these purchases help offset the costs to the County and help the Clerk's office prepare for the necessary and critical security upgrades for the 2020 Elections and beyond.

Sincerely,

A handwritten signature in black ink that reads "Aaron Ammons". The signature is written in a cursive, slightly slanted style.

Aaron Ammons

Champaign County Clerk

FUND 628 ELECTN ASSIST/ACCESSIBLTY DEPARTMENT 022 COUNTY CLERK

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
628-022-544.38 ELECTION/VOTER REG EQUIP	0	0	21,000	21,000
TOTALS	0	0	21,000	21,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
628-022-331.11 ELEC CMMSN-HELP AMER VOTE	0	0	21,000	21,000
TOTALS	0	0	21,000	21,000

EXPLANATION: THIS IS TO COVER THE CYBER SECURITY SOFTWARE EQUIPMENT COVERED BY THE HAVA GRANT.

8/1/19
 DATE SUBMITTED: _____ AUTHORIZED SIGNATURE *Claire Patton* ** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

RESOLUTION



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent mobile home taxes;

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described mobile home:

VIN: 04320277K
1977 940 SqFt
MH PARK: SHEPHERD'S MHP

PERMANENT PARCEL NUMBER: 02-001-0030

As described in certificate(s): 4 sold on October 21, 2016

Commonly known as: 30 TERRY DR

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Shepherd Mobile Estates, Inc, has paid \$834.92 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$338.26 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. The Agent under his contract for services shall receive \$445.66.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described mobile home for the sum of \$338.26 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY EXECUTIVE

SURRENDER

08-19-001

RESOLUTION



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent mobile home taxes;

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described mobile home:

VIN: O1L23261
1984 LIBERTY 1260 SqFt
MH PARK: Chief Illini Village

PERMANENT PARCEL NUMBER: 30-054-0054

As described in certificate(s): 104 sold on October 23, 2015

Commonly known as: 54 PÔTAWATOMI TRL

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Laura Evans, has paid \$1,356.08 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$841.29 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. Laura Evans shall receive \$55.70 for overpayment. The Agent under his contract for services shall receive \$463.79.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described mobile home for the sum of \$841.29 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____

ATTEST:

CLERK

COUNTY EXECUTIVE

SURRENDER

RESOLUTION



RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

36 SHEMAUGER TRL

PERMANENT PARCEL NUMBER: 30-054-0036

As described in certificate(s): 114 sold October 2016

AND WHEREAS, pursuant to public auction sale, Mothership ProCo GSE IL, LLC., Purchaser(s), has/have deposited the total sum of \$600.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$250.00 as a return for its certificate(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$95.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$350.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$250.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED and RECORDED this _____ day of _____

ATTEST:

CLERK

COUNTY EXECUTIVE

SALE TO NEW OWNER

08-19-004

RESOLUTION



RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

29 FERN ST

PERMANENT PARCEL NUMBER: 30-059-0049

As described in certificates(s) : 123 sold October 2015

AND WHEREAS, pursuant to public auction sale, Mothership ProCo GSE IL, LLC., Purchaser(s), has/have deposited the total sum of \$600.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$250.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$95.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$350.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$250.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED and RECORDED this _____ day of _____,

ATTEST:

CLERK

COUNTY EXECUTIVE

RESOLUTION



RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

1323 JEFFERSON DR

PERMANENT PARCEL NUMBER: 30-055-0323

As described in certificates(s) : 115 sold October 2016

AND WHEREAS, pursuant to public auction sale, Brandon Shaffer, Purchaser(s), has/have deposited the total sum of \$4,678.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$3,382.25 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$95.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$1,145.75;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$3,382.25, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED and RECORDED this _____ day of _____

ATTEST:

CLERK

COUNTY EXECUTIVE

SALE TO NEW OWNER

08-19-010

RESOLUTION



RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

2608 BROWNFIELD RD #23

PERMANENT PARCEL NUMBER: 30-061-0023

As described in certificates(s) : 145 sold October 2016

AND WHEREAS, pursuant to public auction sale, Donald E. Powell, Purchaser(s), has/have deposited the total sum of \$695.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$250.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$95.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$350.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$250.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED and RECORDED this _____ day of _____

ATTEST:

CLERK

COUNTY EXECUTIVE

SALE TO NEW OWNER

08-19-011

RESOLUTION



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

BROWN TOWNSHIP

PERMANENT PARCEL NUMBER: 02-01-17-408-012

As described in certificate(s) : 10 sold October 2016

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, Quinton A. Jean, has bid \$6,000.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$4,461.75 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$51.00 for recording. The Agent under his contract for services shall receive \$1,487.25. The total paid by purchaser is \$6,000.00.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$4,461.75 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____,

ATTEST:

CLERK

COUNTY EXECUTIVE

SALE TO NEW OWNER

RESOLUTION



**RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN
MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE**

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

20 FERN

PERMANENT PARCEL NUMBER: 30-059-0020

As described in certificate(s): 99 sold October 2013

AND WHEREAS, pursuant to public auction sale, Mothership ProCo GSE IL, LLC., Purchaser(s), has/have deposited the total sum of \$600.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$250.00 as a return for its certificate(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$95.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$350.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$250.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED and RECORDED this _____ day of _____

ATTEST:

CLERK

COUNTY EXECUTIVE

SALE TO NEW OWNER

RESOLUTION



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

BROWN TOWNSHIP

PERMANENT PARCEL NUMBER: 02-01-17-408-010

As described in certificate(s) : 9 sold October 2016

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, David A. Hudson, has bid \$3,000.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$2,211.75 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$51.00 for recording. The Agent under his contract for services shall receive \$737.25. The total paid by purchaser is \$3,000.00.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$2,211.75 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____,

ATTEST:

CLERK

COUNTY EXECUTIVE

SALE TO NEW OWNER

08-19-007

RESOLUTION



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

BROWN TOWNSHIP

PERMANENT PARCEL NUMBER: 02-01-36-477-006

As described in certificates(s) : 32 sold October 2016

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, David A. Hudson, has bid \$1,000.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$599.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$51.00 for recording. The Agent under his contract for services shall receive \$350.00. The total paid by purchaser is \$1,000.00.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$599.00 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____,

ATTEST:

CLERK

COUNTY EXECUTIVE

SALE TO NEW OWNER



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

CITY OF CHAMPAIGN 4 TOWNSHIP

PERMANENT PARCEL NUMBER: 46-21-07-181-010

As described in certificates(s) : 842 sold October 2015

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to dispose of its interest in said property.

WHEREAS, Westport Holdings LLC, has bid \$701.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$300.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$51.00 for recording. The Agent under his contract for services shall receive \$350.00. The total paid by purchaser is \$701.00.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$300.00 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY EXECUTIVE

SALE TO NEW OWNER

08-19-009

RESOLUTION

377

WHEREAS, the County of Champaign has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35 ILCS 200/21-90, and

WHEREAS, through the operation of the said program, the County of Champaign, As Trustee (For Taxing Districts) has acquired 2016 Tax Sale Certificate of Purchase No.377 as to the following described real estate situated within Champaign County, Illinois:

PERMANENT PARCEL NUMBER:28-22-14-152-015

WHEREAS, Philip Fiscella Roth IRA has deposited with the Agent for the County, the total sum of \$1,744.86 and has requested an assignment of the County's aforesaid Tax Sale Certificate of Purchase; and such request for assignment has been presented to the Budget & Finance Committee; and it having been determined by the Budget & Finance Committee and the Agent for the County that the amount deposited as aforesaid is equal to the amount required to redeem the tax sale evidenced by the said Tax Sale Certificate of Purchase plus an assignment fee of \$25.00 to cover the administrative costs of the requested assignment; and that from the said deposit the County Treasurer shall receive \$1,183.35 in satisfaction of the delinquent taxes, publication costs and interest thereon for which the said Parcel was sold, and the Trustee Revolving Account shall receive \$20.00 to reimburse such account for the charges advanced therefrom with respect to the said Tax Sale Certificate of Purchase, and the remainder is the amount due the Agent under his contract for services rendered; and

WHEREAS, it appears to the Budget & Finance Committee that it would be in the best interest of the County to assign its said Tax Sale Certificate of Purchase in accordance with the request so presented;

NOW THEREFORE, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THIS COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the County Board of Champaign County, Illinois, be authorized to execute a written assignment of Champaign County, Illinois, Tax Sale Certificate of Purchase No. 377 as to Champaign County, Illinois, Parcel No. 28-22-14-152-015 to Philip Fiscella Roth IRA for the total sum of \$1,744.86 of which the sum of \$1,183.35 shall be paid to the County Treasurer; and distributed according to law. This resolution shall be effective for (60) days from this date, and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, 2019

ATTEST:

County Clerk

County Board Chairman

CERTIFICATE ASSIGNMENT



Aaron Ammons
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

COUNTY CLERK
MONTHLY REPORT
JUNE
2019

Liquor Licenses & Permits	115.00
Civil Union Licenses	0.00
Marriage License	9,240.00
Interests	49.67
State Reimbursements	-
Vital Clerk Fees	22,613.50
Tax Clerk Fees	1,746.87
Refunds of Overpayments	-
TOTAL	33,765.04
Additional Clerk Fees	1,294.00



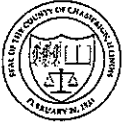
Aaron Ammons
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

COUNTY CLERK
MONTHLY REPORT
JULY
2019

Liquor Licenses & Permits	85.00
Civil Union Licenses	70.00
Marriage License	6,790.00
Interests	47.58
State Reimbursements	-
Vital Clerk Fees	27,418.50
Tax Clerk Fees	1,844.41
Refunds of Overpayments	-
TOTAL	36,255.49
Additional Clerk Fees	1,608.00



Aaron Ammons
Champaign County Clerk
 Champaign County, Illinois

1776 East Washington Street
 Urbana, IL 61802
 Email: mail@champaigncountyclerk.com
 Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
 Elections: (217)384-3724
 Fax: (217)384-1241
 TTY: (217)384-8601

SEMI-ANNUAL REPORT
June 2019

Liquor Licenses & Permits	1,100.00
Civil Union License	70.00
Marriage License	32,970.00
Interests	205.82
State Reimbursements	-
Vital Clerk Fees	136,034.64
Tax Clerk Fees	30,603.26
Refunds of Overpayments	95.30

TOTAL

Additional Clerk Fees 7,642.00

State of Illinois)
) SS
 Champaign County)

I, Aaron Ammons, do solemnly swear that the foregoing account is in all respects true, according to the best of my knowledge and belief; and that I have neither received nor directly or indirectly agreed to receive, or be paid for my own or another's benefit, any other money, article or consideration than therein stated, nor am I entitled to any fee or emolument for the period therein mentioned, other than those therein specified.

Signed this 1st day
 of July, A.D. 2019

AARON AMMONS
 Champaign County Clerk



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

July 16, 2019

Tami Ogden
Deputy Director of Finance
County of Champaign
1776 E. Washington Street
Urbana, IL 61877

Dear Ms. Ogden:

We are pleased to notify you that County of Champaign, Illinois, has received the Distinguished Budget Presentation Award for the current budget from Government Finance Officers Association (GFOA). This award is the highest form of recognition in governmental budgeting and represents a significant achievement by your organization.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual(s) or department designated as being primarily responsible for its having achieved the award. This has been presented to:

Tami Ogden, Deputy Director of Finance

We hope you will arrange for a formal public presentation of the award, and that appropriate publicity will be given to this notable achievement. A press release is enclosed for your use.

We appreciate your participation in GFOA's Budget Awards Program, and we sincerely hope that your example will encourage others to achieve and maintain excellence in governmental budgeting.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine
Director, Technical Services Center

Enclosure



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

FOR IMMEDIATE RELEASE

July 16, 2019

For more information, contact:

Technical Services Center

Phone: (312) 977-9700

Fax: (312) 977-4806

E-mail: budgetawards@gfoa.org

(Chicago, Illinois)--Government Finance Officers Association is pleased to announce that **County of Champaign, Illinois**, has received GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and in the fourteen mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual(s) or department designated as being primarily responsible for having achieved the award. This has been presented to **Tami Ogden, Deputy Director of Finance**.

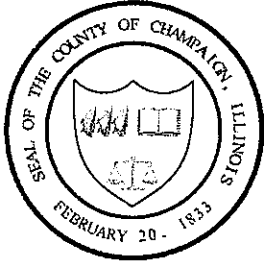
There are over 1,600 participants in the Budget Awards Program. The most recent Budget Award recipients, along with their corresponding budget documents, are posted quarterly on GFOA's website. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

Government Finance Officers Association is a major professional association servicing the needs of more than 19,000 appointed and elected local, state, and provincial-level government officials and other finance practitioners. It provides top quality publications, training programs, services, and products designed to enhance the skills and performance of those responsible for government finance policy and management. The association is headquartered in Chicago, Illinois, with offices in Washington D.C.

Washington, DC Office

Federal Liaison Center, 660 North Capitol Street, NW, Suite 410 • Washington, DC 20001 • 202.393.8020 fax: 202.393.0780

www.gfoa.org



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloepfel, County Executive

MEMORANDUM

TO: County Board Members
FROM: Darlene Kloepfel, County Executive
DATE: August 13, 2019
RE: Tornado Siren Intergovernmental Agreement

Following recent tornado incidents in the cities of Champaign and Urbana, a review of sirens owned by and located in Champaign, Urbana, Savoy and the University of Illinois resulted in interest by emergency personnel in upgrading siren equipment to a more modern warning system that is linked directly to the National Weather Service. Investigation by the County's Emergency Management Agency Manager resulted in all parties agreeing to a common type of equipment and a desire to purchase and maintain the new system jointly in order to obtain a cost savings.

The County would serve as the fiscal agent to purchase the new system and to make the annual maintenance payments for the system. The County does not own any of the siren towers, which will be prepared for the new siren system at the expense of each partner owning the towers. The central control boxes will be located at the EMA Office and at METCAD at no cost to the County. All purchase, installation and annual maintenance costs will be prorated and passed through to the partners owning towers through an annual invoice. There will be no cost to the County to serve as fiscal agent for the consortium.

I am asking for board approval to enter into this intergovernmental agreement to facilitate an improved tornado warning siren system for the most densely populated area of Champaign County.

RESOLUTION NO. 2019-196
BUDGET AMENDMENT

August 2019
FY2019

RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT FOR
PURCHASE AND MAINTENANCE OF TORNADO WARNING SIRENS

WHEREAS, Champaign County is located in an area of the state frequently experiencing severe weather, including tornadoes; and

WHEREAS, government jurisdictions with higher urban populations in Champaign County have expressed interest in joining together to provide early warning for resident safety; and

WHEREAS, the Champaign County Emergency Management Agency has identified a provider of early warning sirens that would serve the geographic polygon including these jurisdictions and are linked with the National Weather Service early warning system; and

WHEREAS, joint purchase of said system would result in best pricing;

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County that the County Executive enter into an intergovernmental agreement with the City of Champaign, the City of Urbana, the Village of Savoy and the University of Illinois for the purpose of acting as the fiscal agent for jointly purchasing and maintaining a tornado warning siren system.

PRESENTED, ADOPTED, APPROVED, by the County Board this 22nd day of August A.D. 2019.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloepfel, County Executive
Date: _____

FUND 080 GENERAL CORPORATE

DEPARTMENT 012 TORNADO SIRENS

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-012-533.42 EQUIPMENT MAINTENANCE	0	0	22,686	22,686
TOTALS	0	0	22,686	22,686

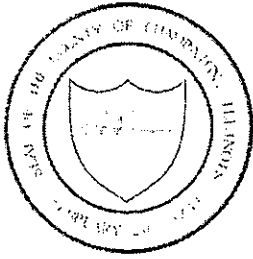
INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-012-337.21 LOCAL GOVT REIMBURSEMENT	0	0	22,686	22,686
TOTALS	0	0	22,686	22,686

EXPLANATION: SIREN SYSTEM UPGRADES FOR CHAMPAIGN, URBANA, UNIVERSITY OF ILLINOIS AND SAVOY. THIS IS A NEW BUDGET CREATED FOR THE PURPOSE OF UPGRADING SIREN SYSTEMS OWNED BY THE PREVIOUSLY STATED ENTITIES TO A POLYGON SYSTEM. THE COUNTY WILL BE THE FISCAL AGENT. ANNUAL RECURRING COSTS WILL BE \$3,750, TO BE BILLED BACK TO THE LOCAL GOVERNMENTS.

DATE SUBMITTED: <u>8-2-19</u>	AUTHORIZED SIGNATURE <i>Rudene A Klepper</i>	** PLEASE SIGN IN BLUE INK **
----------------------------------	---	-------------------------------

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

ADMINISTRATIVE, BUDGETING, PURCHASING &
HUMAN RESOURCE MANAGEMENT SERVICES

Darlene A. Kloepfel, County Executive

MEMORANDUM

TO: Charles Young, Chair of Policy, Personnel & Appointments;
Jim Goss, Chair of Finance; and,
MEMBERS of the CHAMPAIGN COUNTY BOARD

FROM: Isak Griffiths, Deputy Director of Administration;
Job Content Evaluation Committee

DATE: August 5, 2019

RE: REVIEW and RECOMMENDATION for Recorder's DOCUMENT CLERK

Pursuant to direction from the Policy, Personnel & Appointments Committee of the Whole on June 11, 2019, the Job Content Evaluation Committee has met to review the request of the Recorder of Deeds to re-evaluate one of three Clerk positions in that Office and create the position of Document Clerk.

REPORT:

The Job Content Evaluation Committee reviewed the submitted position analysis questionnaire that had been completed and approved by Recorder Mark Shelden. The Committee was also provided with the proposed job description for the new Document Clerk position based on the actual scope of duties performed by the previous employee for several years in that position, and on the overall needs of the Office. The Recorder provided clear examples of how the scope of duties and responsibilities for one of the three clerk positions is not equivalent with the other two.

Pursuant to this review and evaluation, the Committee recommends that one of three Clerk positions in the Office of the Recorder of Deeds no longer be subject to the market upgrade for wages, and that the title for the one position be changed from Clerk to Document Clerk as requested by the Recorder of Deeds. The position would continue to be a bargaining, FLSA non-exempt position within the Champaign County Staffing Plan.

This re-classification will also be subject to negotiation with and approval by AFSCME after approval of the Champaign County Board.

REQUESTED ACTION for POLICY, PERSONNEL & APPOINTMENTS:

The Policy, Personnel & Appointments Committee recommends to the Finance Committee approval of the creation of a new Document Clerk position to be added to the AFSCME General Bargaining Unit in Grade Range C, and with the creation of the new position that one Clerk position be eliminated from the AFSCME General Bargaining Unit.

REQUESTED ACTION for FINANCE:

The Finance Committee recommends to the County Board approval of the elimination of one Clerk position in Grade Range C with a market adjustment to D from the AFSCME General Bargaining Unit, and the creation of a new position titled Document Clerk and recommends the new position be classified in Grade Range C and added to the AFSCME General Bargaining Unit.

Thank you for your consideration of this recommendation

cc: Recorder of Deeds Mark Shelden

attachments

CHAMPAIGN COUNTY SALARY ADMINISTRATION PROGRAM
JOB CONTENT EVALUATION COMMITTEE REPORT

Date of Request:

August 5, 2019

RE-EVALUATION OF POSITION

Department Requesting: Recorder of Deeds
Position Title: Clerk *Re-evaluating one of three Clerk positions.
The other two Clerk positions in the Recorder's
Office would be unimpacted and unchanged.*
Current Job Points: 269
Current Classification Range: E* *Position is rated as a D-range position, with
a market upgrade to E for wages.*
FY2019 Current Range Minimum Salary: \$13.70
FY2019 Current Range - Incumbent Salary: --- *Position is currently vacant*
Bargaining Unit: AFSCME - General Unit
FLSA Status: Non-Exempt

Job Evaluation Committee Recommendation: ReClassification / Creation of New Position

Recommended Title: Document Clerk
Re-Evaluated Job Points: 155
Recommended Classification Range: D *Recommendation is to remove the market
adjustment for the position with a smaller scope of duties*
Recommended Range Minimum Salary: \$12.30
Contractual Salary for Incumbent: --- *Position is currently vacant*
Bargaining Unit: AFSCME - General Unit
FLSA Status: Non-Exempt

Date of Job Evaluation Committee Recommendation:

July 31, 2019

Champaign County Job Description

Job Title: Document Clerk
Department: Recorder
Reports To: Department Head
FLSA Status: Non-Exempt
Employment Status: Bargaining Unit - AFSCME General Unit
Grade Range: C
Prepared Date: August 2019

SUMMARY Is responsible for the mailing of documents and activities related to the digitization of records.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Sorts outgoing mail and prepares for mailing.

Enters indexing data for older records.

Use imaging software to improve the quality of document images.

SUPERVISORY RESPONSIBILITIES This job does not exercise supervisory responsibilities.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE High school diploma or general education degree (GED); with one year related experience and/or training; or equivalent combination of education and experience in office/clerical duties.

LANGUAGE SKILLS Ability to read and comprehend simple instructions, short correspondence, memos and to use good English; requires considerable skill in the application of office methods and procedures.

MATHEMATICAL SKILLS Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

REASONING ABILITY Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

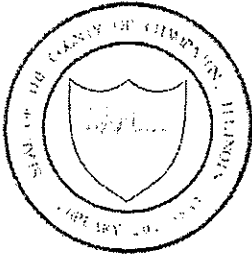
CERTIFICATES, LICENSES, REGISTRATIONS as required.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to stand; walk; use hands to finger, handle, or feel; reach with

hands and arms; and stoop; kneel; or crouch. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distant vision and depth perception.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Usually, normal office working conditions. The noise level in the work environment is quiet to moderate.

Note: This job description contains wording of a general class of positions within the Champaign County salary administration program. The description contains examples of duties and responsibilities which may or may not be considered to be "essential functions" to a particular job or position within this job class. "Essential functions" are to be determined at the position or job level within each department.



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

ADMINISTRATIVE, BUDGETING, PURCHASING &
HUMAN RESOURCE MANAGEMENT SERVICES

Darlene A. Kloeppe, County Executive

MEMORANDUM

TO: Charles Young, Chair of Policy, Personnel & Appointments;
Jim Goss, Chair of Finance; and,
MEMBERS of the CHAMPAIGN COUNTY BOARD

FROM: Isak Griffiths, Deputy Director of Administration;
Job Content Evaluation Committee

DATE: August 5, 2019

RE: REVIEW and RECOMMENDATION for Sheriff's DATA ANALYST

Pursuant to direction from the Policy, Personnel & Appointments Committee of the Whole on June 11, 2019, the Job Content Evaluation Committee has met to review the request of the Sheriff to create the position of Data Analyst.

REPORT:

The Job Content Evaluation Committee reviewed the submitted position analysis questionnaire that had been completed and approved by Sheriff Dustin Heurman. The Committee was also provided with the proposed job description for the new Data Analyst position based largely on the job description of a similar function in the City of Urbana. Sheriff Heurman met with the Committee and explained the parameters and scope of responsibility for the new position in terms of the data collection, analysis, and reporting regarding the County's criminal justice and jail census programs, and the educational requirements to be effective in the role.

Pursuant to this review and evaluation, the Committee recommends the classification of the Data Analyst in Salary Grade Range F, and the adoption of the job description as documented in the attachment to this Memo. This is documented as a non-bargaining, FLSA Non-Exempt position within the Champaign County Staffing Plan.

REQUESTED ACTION for POLICY, PERSONNEL & APPOINTMENTS:

The Policy, Personnel & Appointments Committee recommends to the Finance Committee approval of the creation of a new position titled Data Analyst and recommends the new Data Analyst position be classified in Grade Range F.

REQUESTED ACTION for FINANCE:

The Finance Committee recommends to the County Board approval of the creation of a new position titled Data Analyst and recommends the new Data Analyst position be classified in Grade Range F.

Thank you for your consideration of this recommendation

cc: Sheriff Dustin Heuerman

attachments

CHAMPAIGN COUNTY SALARY ADMINISTRATION PROGRAM
JOB EVALUATION COMMITTEE REPORT

Date of Request:

August 5, 2019

EVALUATION OF NEW POSITION

Department Requesting: Sheriff
Recommended Position Title: Data Analyst
Job Points 362
FLSA Status: Non-Exempt
Recommended Salary Range: Grade Range F
Bargaining Unit Status: Non-Bargaining

FY2019 Salary Range - Grade F

	<u>Hourly</u>	<u>Annual</u>
Minimum	\$15.96	\$31,122.00
Mid-Point	\$19.95	\$38,902.50
Maximum	\$23.94	\$46,683.00

Date of Job Evaluation Committee Recommendation:

July 31, 2019

Champaign County Job Description

Job Title: Data Analyst
Department: Sheriff
Reports To: Lieutenant – Support Services
FLSA Status: Non-Exempt
Grade Range: F
Prepared Date: August 2019

SUMMARY Performs tactical, strategic, and administrative analysis using complex relational databases, highly secure law enforcement computer applications and other software to conduct statistical analysis, detect and analyze crime series/patterns, forecast crime trends, and identify suspect/crime/victim relationships in order to organize, disseminate and present findings to the appropriate units) for response. Creates reports, presentations and other documents for a variety of internal and external audiences. Performs a variety of other non-sworn functions to support Division services and activities. Work requires initiative and independent judgement and is performed under general supervision.

Scope: The role of this non-sworn civilian position is to provide analysis and data evaluation with the goal of increasing the effectiveness of police operations and intelligent, fact-based decision making. This is accomplished by developing statistical data resources to assist in criminal investigations and identifying evolving, current and long-term crime trends and patterns. This position is also responsible for timely responding to data analysis requests and preparing a wide variety of reports including crime and patrol bulletins, research reports, department annual reports, and informational reports for the community, media, and other entities.

Distinguishing Characteristics: Data Analyst is the entry-level classification in this series. Incumbents perform the more routine assignments requiring the application of basic data research and analysis principles.

ESSENTIAL FUNCTIONS

- Supports the community-oriented policing strategy as envisioned by the Champaign County Sheriff's Office and set forth in the Champaign County Sheriff's Office vision and values statement; identifies opportunities for creative approaches to public safety; participates in the coordination of Sheriff's office efforts to impact perceived and actual crime problems; provides data analysis relating to community concerns and initiatives.
- Plans, organizes, and/or conducts reviews and studies on crime, traffic, homeland security, resource allocation, budget, grant administration, geographic information, and population/demographic statistics.
- Receives, gathers and analyzes information of a confidential nature from various sources, placing facts in proper relationships; evaluates the information; and prepares comprehensive analytical reports based on available data to evaluate and identify crime

series, patterns and trends.

- Uses all available resources, including Area-wide Records Management System (ARMS), Law Enforcement Agencies Data System (LEADS), Geographic Information Systems (GIS), and other systems and software to identify crime and document crime clusters.
- Uses criminal intelligence analytical techniques to draw conclusions regarding patterns of crime and criminal offenders; reviews published data relative to developing trends and patterns of criminal activity and makes such information useful to law enforcement personnel.
- Responds to ad hoc requests from the Sheriff and Command Staff for meetings and briefings.
- Plans and organizes data collection strategies for crime analysis.
- Applies Geographic Information System (GIS) technology to prepare and display crime and other related data in support of investigative, management, and administrative tasks.
- Prepares a variety of statistical, analytical, and/or narrative reports which may include statistical or non-statistical data interpretation, manpower analyses, investigative analyses, findings and recommendations; prepare spreadsheets, graphs, charts, maps, link charts, associated matrices, bulletins and other supporting documentation for inclusion in such reports.
- Develops and administers presentations to office members, other agencies, and the public regarding review and study findings; represents the Sheriff's Office and responds to questions and concerns regarding partnerships between the Sheriff's Office and citizen community involvement as well as business community involvement.
- Review all pertinent information, investigative reports, and public information sources on criminal elements for tactical and strategic analysis.
- Participates in major case investigations and multi-agency task force investigations by assembling, collating, coordinating, and analyzing reports and evidence as well as projecting trends.
- Establishes and maintains cooperative partnerships with other law enforcement agencies.
- Assists in planning and establishing priorities and implementing data collection plans and targets.
- Participates in the development and implementation of operational and administrative programs, policies and procedures; analyze alternatives and make recommendations in

various operational areas, such as bid specifications and grants; create and maintain procedure manuals.

- Performs quality control functions pertaining to the Sheriff's Office, including conducting quality inspections and audits, and maintaining required documentation.
- Receives and responds to comments and questions from office members and outside entities, relating to assigned area of responsibility; review problems and recommend corrective action; prepare summary reports as required.
- Assists in the training of police employees about intelligence capabilities.
- Performs frequent quality control checks of crime database to ensure accuracy and integrity.
- Performs other related duties as assigned.

Marginal Functions:

- Stays abreast of new trends and innovations in the field
- Travels as needed to further the collection and analysis of data.

JOB REQUIREMENTS *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

- Education equivalent to a Bachelor's degree from an accredited college or university in Criminal Justice, Sociology, Psychology, Geographic Information Sciences, Information Systems, Statistics, or Research Methodology or closely related field;
- Two Years of experience performing research and statistical analysis.
- A Master's degree in the above-referenced areas may be substituted for one year of experience.

Knowledge of:

- General law enforcement functions and procedures, statutory crime elements research, statistical analysis design and techniques and basic computer operation.
- Knowledge of current developments in their field.

- Techniques required in graphic illustration of crime trends and other law enforcement analysis.
- Functional knowledge of analysis processes, types, functions, and assessments; laws and procedures pertaining to sensitive and confidential information.

Skills

- Principals and practices of statistical analysis and making appropriate recommendations.
- Research and analytical techniques used in the extraction and presentation of information in clear, concise and accurate reports.
- Excellent writing, grammatical, and usage skills.
- Excellent interpersonal skills.
- Proficiency with Microsoft Office products, particularly Word, Access, Excel, and Power Point.
- Effective oral presentation skills.

Ability to:

- Perform technical report writing.
- Create and distribute data and information sets in a variety of formats for print and electronic delivery, including but not limited to social media platforms, County website, e-mail and hard copies.
- Make inferences from police intelligence to create recommendations for investigative strategies.
- Maintain effective working relationships with management, coworkers, and member of the public.
- Design and maintain record-keeping systems for information storage and retrieval in accordance with state requirements.

- Develop and maintain positive relationships with other employees, government officials and the public.
- Learn various computer systems used by the Sheriff's Office to acquire crime-related information, including but not limited to JANO, ARMS and LEADS.
- Ability to review, classify, categorize, prioritize and analyze data and reports.
- Learn of the geography of the county and accurately categorize deputy activity according to beat and zone structure.
- Show initiative, independent action, and tact under pressure.
- Maintain confidential information and comply with privacy laws and requirements.
- Multi-task
- Organize work, set priorities, meet critical deadlines and follow up on assignments with minimal supervision.
- Exhibit sound and accurate judgment by supporting and explaining decisions, conclusions and predictions.
- Successfully complete a criminal background check.

Licenses, Certifications and Memberships Required

- L.E.A.D.S. certification within one year of appointment.
- Ability to obtain and retain security clearance with appropriate law enforcement information sources.

Preferred Qualifications

- Experience performing research and statistical analysis for a law enforcement agency.
- Certification as Certified Law Enforcement Analyst through the International Association of Crime Analysts (IACA), or International Association of Law Enforcement Intelligence Analysts (IALEIA) Certification.

- Experience with GIS and/or working knowledge of ESRI products.
- Experience with and/or working knowledge of graphic design software such as Adobe InDesign, Photoshop, etc.

Working Environment: *The work environment characteristics described herein are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

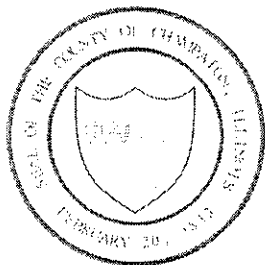
- Primary work environment is a climate-controlled office setting.

Physical Requirements: *The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- Vision sufficient to read rules, regulations, policies, procedures, computer screens, and computer printouts with no color deficiencies.
- Hearing sufficient to hear conversations in person or over the phone.
- Speech sufficient to make oneself heard and understood in person, in front of groups, in meetings, and over the phone
- Mobility sufficient to safely move around in an office environment, and travel to other locations to attend meetings.
- Strength sufficient to safely lift and carry routine office supplies up to 10 lbs. occasionally.
- Dexterity sufficient to safely operate office equipment including computers and laptops.
- Endurance sufficient to maintain efficiency throughout the entire shift and perform during extended hours as required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them for the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloepfel, County Executive

MEMORANDUM

TO: County Board Members
FROM: Darlene Kloepfel, County Executive
DATE: August 13, 2019
RE: County Executive Recommendation for Non-bargaining Unit Employee 2020 Salary Increases and Health Insurance Contributions

Attached is the proposed recommendation from the County Executive for non-bargaining unit employee 2020 salary increases and health insurance contributions (Labeled #1). This recommendation is made after consideration of the complexities of the county's diverse workforce and anticipated projections for impacts on the county's budget both short- and long-term.

At the request of some County Board members, I have also prepared an option (Labeled #2) that incorporates a calculation to reduce the employee contribution to health care premiums from 16% to 15% with a commensurate reduction in the wage increase from 3.25% to 3.1%. This option would be cost-neutral with Option #1 for fiscal year 2020.

RESOLUTION NO. 2019-

RESOLUTION APPROVING FY2020 SALARY ADMINISTRATION and BENEFITS CONTRIBUTION PLAN FOR NON-BARGAINING EMPLOYEES

WHEREAS, pursuant to Chapter 9 of the Champaign County Personnel Policy, the Champaign County Board annually determines the salary administration adjustments for non-bargaining employees to be included in the ensuing fiscal year budget; and

WHEREAS, the County Board determines on an annual basis the contribution to the County's health insurance plan that will be made by the non-bargaining employees; and

WHEREAS, pursuant to the recommendation of the County Executive, the Finance Committee of the Whole recommends to the County Board the following Salary Administration and Benefits Contribution Plan for the Non- Bargaining Employees, excluding employees of the Regional Planning Commission, to be adopted for FY2020:

- A 3.25% across the board wage increase effective January 1, 2020; and
- A 3% increase to the salary ranges for non-bargaining employees effective January 1, 2020;
- Non-Bargaining Employees shall contribute 16% of the cost of the single plan premium for health insurance in FY2020, and the County will contribute \$75 per month to the cost of dependent coverage, in addition to the contribution the County makes to the single plan premium for those employees who enroll in dependent coverage for 2020;

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County that the following Salary Administration and Benefits Contribution Plan for the Non-Bargaining Employees, excluding employees of the Regional Planning Commission shall be adopted for FY2020:

- A 3.25% across the board wage increase effective January 1, 2020; and
- A 3% increase to the salary ranges for non-bargaining employees effective January 1, 2020;
- Non-Bargaining Employees shall contribute 16% of the cost of the single plan premium for health insurance in FY2020, and the County will contribute \$75 per month to the cost of dependent coverage, in addition to the contribution the County makes to the single plan premium for those employees who enroll in dependent coverage for 2020;

PRESENTED, ADOPTED, APPROVED, by the County Board this 22nd day of August A.D. 2019.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

RESOLUTION NO. 2019-

RESOLUTION APPROVING FY2020 SALARY ADMINISTRATION and BENEFITS CONTRIBUTION PLAN FOR NON-BARGAINING EMPLOYEES

WHEREAS, pursuant to Chapter 9 of the Champaign County Personnel Policy, the Champaign County Board annually determines the salary administration adjustments for non-bargaining employees to be included in the ensuing fiscal year budget; and

WHEREAS, the County Board determines on an annual basis the contribution to the County's health insurance plan that will be made by the non-bargaining employees; and

WHEREAS, the Finance Committee of the Whole recommends to the County Board the following Salary Administration and Benefits Contribution Plan for the Non- Bargaining Employees, excluding employees of the Regional Planning Commission, to be adopted for FY2020:

- A 3.1% across the board wage increase effective January 1, 2020; and
- A 3% increase to the salary ranges for non-bargaining employees effective January 1, 2020;
- Non-Bargaining Employees shall contribute 15% of the cost of the single plan premium for health insurance in FY2020, and the County will contribute \$75 per month to the cost of dependent coverage, in addition to the contribution the County makes to the single plan premium for those employees who enroll in dependent coverage for 2020;

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County that the following Salary Administration and Benefits Contribution Plan for the Non-Bargaining Employees, excluding employees of the Regional Planning Commission shall be adopted for FY2020:

- A 3.1% across the board wage increase effective January 1, 2020; and
- A 3% increase to the salary ranges for non-bargaining employees effective January 1, 2020;
- Non-Bargaining Employees shall contribute 15% of the cost of the single plan premium for health insurance in FY2020, and the County will contribute \$75 per month to the cost of dependent coverage, in addition to the contribution the County makes to the single plan premium for those employees who enroll in dependent coverage for 2020;

PRESENTED, ADOPTED, APPROVED, by the County Board this ___ day of August A.D. 2019.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

- | | |
|---|---------|
| 4. County Clerk | 82-83 |
| a. June 2019 and July 2019 Monthly Reports | 84 |
| b. June 2019 Semi-Annual Monthly Report | |
|
 | |
| 7. County Executive | |
| a. Notification of receipt of Distinguished Budget Award by the Government Finance Officers Association by Tami Ogden, Deputy Director of Finance (Information only) | 85-86 |
| b. Resolution authorizing the County Executive to enter into a Tornado Siren Intergovernmental Agreement | 87-89 |
| c. Request appropriation to receive and expend revenue for a shared siren system
Budget Amendment 19-00041
Fund 080 General Corporate / Dept. 012 Tornado Sirens
Increase Appropriations: \$22,686
Increase Revenue: \$22,686
Reason: To create a budget to act as fiscal agent for the Purpose of Upgrading Siren Systems Owned by Partnering Governmental Jurisdictions. | |
| d. Request for approval of job evaluation committee recommendation for creation of a new Document Clerk position to be added to the AFSCME General Bargaining Unit in Grade Range C, and with the creation of the New position that one Clerk position be eliminated from the AFSCME General Bargaining Unit | 90-94 |
| e. Request for approval of job evaluation committee recommendation for a new position titled Data Analyst and recommends the new Date Analyst position be classified in Grade Range F | 95-104 |
| f. Request approval of recommendation for FY2020 Salary Administration and Benefits Contribution Plan for Non-Bargaining Employees | 105-107 |
|
 | |
| B. Other Business | |
|
 | |
| C. Chair's Report | |
|
 | |
| D. Designation of Items to be Placed on the Consent Agenda | |

XIII. Other Business

XIV. Adjournment

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact the Office of the County Executive, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.