

**CHAMPAIGN COUNTY BOARD**  
**COMMITTEE OF THE WHOLE**  
**Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda**  
County of Champaign, Urbana, Illinois  
Tuesday, June 11, 2019 – 6:30 p.m.

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Lyle Shields Meeting Room, Brookens Administrative Center,  
1776 East Washington Street, Urbana, Illinois

<u>Agenda Items</u>	<u>Page</u>
<b>I. <u>Call To Order</u></b>	
<b>II. <u>Roll Call</u></b>	
<b>III. <u>Approval of Agenda/Addenda</u></b>	1-3
<b>IV. <u>Approval of Minutes</u></b> A. May 14, 2019	4-11
<b>V. <u>Public Participation</u></b>	
<b>VI. <u>Communications</u></b>	
<b>VII. <u>Finance</u></b> A. <u>New Business</u>	
1. Budget Amendments/Transfers	12
a. Budget Transfer 19-00004 Fund 080 General Corporate / Dept. 020 Auditor Total amount: \$1,200 Reason: Transfer from temporary salary to cover expenses for conferences and training for both CPA's in the office	
2. Treasurer	
a. Monthly Report – March 2019 – Reports are available on the Treasurer's Webpage at: <a href="http://www.co.champaign.il.us/treasurer/Reports.php">http://www.co.champaign.il.us/treasurer/Reports.php</a>	
b. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel No. 20-09-03-229-015	13
c. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel No. 30-21-04-328-057	14
d. Resolution Authorizing Addendum to Professional Service Agreement with Joseph E. Meyer & Associates providing for the creation and administration of a Delinquent Tax Liquidation Program	15
3. Auditor	
a. Monthly Report – May 2019 – Reports are available on the Auditor's Webpage at: <a href="http://www.co.champaign.il.us/Auditor/countyboardreports.php">http://www.co.champaign.il.us/Auditor/countyboardreports.php</a>	
4. County Clerk	
a. Request Approval of Illinois State Board of Elections Voter Registration State Grant 2019 Acceptance Agreement	16-17

5. Supervisor of Assessments 18-27  
Memorandum Regarding Amendment to DEVNET Agreement  
a. Resolution Authorizing an Amendment to an Agreement with DEVNET Inc. for an Integrated Property Tax Assessment, Extension and Collection System  
i. Budget Amendment 19-00029  
Fund 105 Capital Asset Replacement Fund / Dept. 028 Information Technology  
Increased Appropriations: \$27,000  
Increased Revenue: None: from Fund Balance  
Reason: Conversion of existing data needs completed in 2019, in order to implement CAMA software through DEVNET for 2020. Conversion includes approximately 23,050 parcels and any existing photographs saved in the system  
Memorandum Regarding Contract with DEVNET for CAMA and Intergovernmental Agreements for CAMA Software 28-106  
b. A Resolution Authorizing a Contract with DEVNET Inc. for CAMA License, Maintenance and Support for Townships in Champaign County, IL  
c. A Resolution Adopting and Authorizing Intergovernmental Agreements for Computer Assisted Mass Appraisal Software (CAMA)  
i. IGA #1 (\$2,000 Subsidy)  
ii. IGA #2 (No Subsidy)  
6. County Executive  
a. FY2019 General Corporate Fund Budget Projection & Budget Change Reports (to be distributed)  
b. Request for Reimbursement of Travel Expense by County Board Member Christopher Stohr for mileage to attend Lincoln Heritage RC&D in Paris, IL on May 16, 2019 107-109  
B. Other Business  
C. Chair's Report  
D. Designation of Items to be Placed on the Consent Agenda

**VIII. Justice & Social Services**

- A. New Business:  
1. Monthly Reports – All reports are available on each department's webpage through the department reports page at: <http://www.co.champaign.il.us/CountyBoard/Reports.php>
  - Emergency Management Agency – May 2019
  - Head Start – May 2019
  - Public Defender – April 2019
  - Probation & Court Services – April 2019
  - Emergency Management Agency – May 2019  
B. Other Business  
C. Chair's Report

**IX. Policy, Personnel, & Appointments**

**A. New Business**

1. Appointments/Reappointments (*italicized name indicates incumbent*)

County Executive's Appointments:

- a. Champaign County Forest Preserve District – 1 Position, Term 7/1/2019-6/30/2024 110-115  
Applicants:
  - i. Joseph Edwards
  - ii. *Bobbie Herakovich*
  
- b. Developmental Disabilities Board – 2 Positions, Term 7/1/2019-6/30/2022 116-125  
Applicants:
  - i. Janet Manning
  - ii. Hedda Meadan
  - iii. Anne Robin
  - iv. Sue Suter
  
- c. County Board of Health – 3 Positions, Term 7/1/2019-6/30/2022 126-135  
Applicants:
  - i. Cathy Emanuel
  - ii. *David King*
  - iii. *Julie Kumar*
  - iv. *David Thies*
  - v. Jon Paul Youakim
  
- 2. Sheriff 136-145
  - a. Request Review of Sheriff Data Analyst Position by Job Content Evaluation Committee
  - b. Request Review of Recorder Document Clerk Position by Job Content Evaluation Committee
  
- 3. GIS 146-169
  - a. Approval of Amended Intergovernmental Agreement Providing for the Creation of the Geographic Information System Consortium
  
- 4. County Clerk 169 a
  - a. May 2019 Report
  
- 5. County Executive 170
  - a. Monthly HR Report – May 2019

**B. Other Business**

**C. Chair's Report**

1. There are no Appointments expiring July 30, 2019 (Information Only)

**D. Designation of Items to be Placed on the Consent Agenda**

**X. Other Business**

**XI. Adjournment**

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact the Office of the County Executive, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.

1 **CHAMPAIGN COUNTY BOARD**  
2 **COMMITTEE OF THE WHOLE MINUTES**  
3

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4 **Finance; Policy, Personnel, & Appointments; Justice & Social Services**  
5 **Tuesday, May 14, 2019**  
6 **Lyle Shields Meeting Room**

7 **MEMBERS PRESENT:** Brad Clemmons, John Clifford, Lorraine Cowart, Jodi Eisenmann,  
8 Aaron Esry, Stephanie Fortado, Jim Goss, Stan Harper, Mike  
9 Ingram, Tanisha King-Taylor, Jim McGuire, Kyle Patterson, Jon  
10 Rector, Giraldo Rosales, Chris Stohr, Stephen Summers, Leah  
11 Taylor, James Tinsley, Eric Thorsland, Pranjali Vachaspati, Jodi  
12 Wolken,  
13

14 **MEMBERS ABSENT:** Charles Young  
15

16 **OTHERS PRESENT:** Aaron Ammons (County Clerk), Katie Blakeman (Circuit Clerk),  
17 George Danos (Auditor), Chief Judge Difanis (Circuit Court), Isak  
18 Griffiths (Deputy Director of Administration), Lori Hansen (Circuit  
19 Court Administrator), Dustin Heuerman (Sheriff), Darlene Kloeppe  
20 (County Executive), Janie Miller-Jones (Public Defender), Rita  
21 Morocoima-Black (RPC Planning & Development Director), Tami  
22 Ogden (Deputy Director of Finance), Angela Patton (Chief Deputy  
23 County Clerk), Julia Rietz (State's Attorney), Kay Rhodes  
24 (Administrative Assistant)  
25

26 **CALL TO ORDER**  
27

28 Chair Rosales called the meeting to order at 6:31 p.m.  
29

30 **ROLL CALL**  
31

32 Rhodes called the roll. Clemmons, Clifford, Cowart, Esry, Fortado, Goss, Harper, Ingram,  
33 King-Taylor, McGuire, Patterson, Rector, Rosales, Stohr, Summers, Taylor, Thorsland, Tinsley,  
34 Vachaspati, and Wolken were present at the time of roll call, establishing the presence of a  
35 quorum.  
36

37 **APPROVAL OF AGENDA/ADDENDA**  
38

39 Chair Rosales noted the removal of the following items from the agenda: IX-3bi-iii and  
40 VII-6c. **MOTION** by Vachaspati to approve the agenda as amended; seconded by Ingram.  
41 **Motion carried with unanimous support.**  
42

43 **APPROVAL OF MINUTES**  
44

45 **MOTION** by Fortado to approve the minutes of April 9, 2019; seconded by Cowart.  
46 **Motion carried with unanimous support.**  
47

## Committee of the Whole

Finance; Policy, Personnel, & Appointments; Justice & Social Services

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### 48 PUBLIC PARTICIPATION

49

50 There was no public participation.

51

### 52 COMMUNICATIONS

53

54 Vachaspati congratulated fellow board members Fortado and Patterson on their awards  
55 for *Excellence in Local Government* from Champaign County Health Care Consumers.

56

### 57 FINANCE

58 Champaign County Economic Development Corporation Presentation

59

60 Carly McCrory, Executive Director of the Champaign County Economic Development  
61 Corporation (CCEDC) gave a PowerPoint presentation explaining the focus and activities of the  
62 organization.

63

64 The CCEDC is a public-private partnership dedicated to fostering a cooperative, county-  
65 wide approach to economic development, working to grow the regional economy. Activities  
66 include business outreach, programs and events, and data management.

67

### 68 Budget Amendments/Transfers

69

70 **MOTION** by Ingram to recommend County Board approval of a resolution authorizing  
71 **Budget Amendment 19-00028** for Fund 075 Regional Planning Commission / Dept. 618  
72 Regional Environmental Framework with increased appropriations of \$80,000 with matching  
73 revenue to develop a regional environmental framework creating a centralized resource for  
74 CUUATS staff to manage ecological, social and cultural resources in the region; seconded by  
75 Esry. **Motion carried with unanimous support.**

76

### 77 Treasurer

78 Monthly Report

79

80 The Treasurer's report for March 2019 was unavailable.

81

### 82 Auditor

83 Monthly Report

84

85 The Auditor's April 2019 report was received and placed on file.

86

87 Interfund Loan Resolution

88

89 **MOTION** by Fortado to recommend County Board approval of a resolution authorizing  
90 interfund loans from fund reserves to other funds; seconded by King-Taylor. **Motion carried**  
91 **with unanimous support.**

92

93

94

## Committee of the Whole

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### 95 Circuit Clerk & Circuit Court

#### 96 Criminal & Traffic Assessment Act Presentation

97

98 Katie Blakeman, Circuit Clerk gave a PowerPoint presentation on Criminal and Traffic  
99 Assessment Act (CTAA), effective July 1, 2019. She explained the Access to Justice Act (705  
100 ILCS 95/1 *et seq.*) was enacted in 2013 with the goal of improving meaningful access to legal  
101 information, resources and assistance for all litigants, regardless of their income or circumstances.

102

103 The Act established the Statutory Court Fee Task Force, a bipartisan coalition of  
104 stakeholders studied the current system of fees, fines and other court costs (collectively,  
105 "assessments") imposed upon civil and criminal litigants. The Task Force was charged with  
106 proposing recommendations to the Supreme Court and the General Assembly to simplify the  
107 imposition, collection and distribution of these assessments while making them more transparent,  
108 affordable, and fair.

109

110 The Task Force released its Report and Recommendations in 2016. The purpose of the  
111 CTAA is as follows: 1) Courts should be substantially funded from general government revenue  
112 sources. Court users may be required to pay reasonable assessments to offset a portion of the cost  
113 of the courts borne by the public-at-large. 2) The amount of assessments should not impede access  
114 to the courts and should be waived, to the extent possible, for indigent litigants and the working  
115 poor. 3) Assessments should be simple, easy to understand, and uniform to the extent possible. 4)  
116 Assessments should be directly related to the operation of the court system. Assessments imposed  
117 for a particular purpose should be limited to the types of court proceedings that are related to that  
118 purpose. Monies raised by assessments intended for a specific purpose should be used only for  
119 that purpose. 5) The General Assembly should periodically review all assessments to determine  
120 if they should be adjusted or repealed.

121

122 The CTAA also sets out minimum fines to be levied and assessments to be charged in  
123 criminal and traffic cases by the Clerks of the Circuit Court in all counties in the State of Illinois.  
124 Sections 15-5 through 15-65 of the Criminal and Traffic Assessment Act establish thirteen (13)  
125 assessment schedules for various criminal, traffic, conservation and non-traffic offenses, and for  
126 each schedule the County's portion of the assessment is specifically listed. However, the  
127 distribution of the County's portion to court operations may be codified by County Board  
128 ordinance and Blakeman proposed following the same distribution proportions presently used by  
129 the County. Discussion followed regarding fee waivers.

130

131 Eisenmann entered the meeting at 7:15 p.m.

132

133 **MOTION** by Esry to bring forth an Ordinance to the County Board meeting for approval;  
134 seconded by Harper. **Motion carried with unanimous support.**

135

### 136 County Executive

#### 137 Financial Policies

138

139 **MOTION** by Esry to recommend County Board approval of a resolution adopting the  
140 Champaign County Financial Policies; seconded by King-Taylor. McGuire voiced concerns that  
141 the policy did not provide language to enforce adoption of a balanced budget.

6

## Committee of the Whole

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142           **Motion by McGuire to Amend** the Financial Policies by adding language stating that if  
143 a department head requested a budget increase greater than 2% of their total budget, the  
144 department head would need to identify a revenue source or budget cuts in other areas otherwise  
145 increased budget approval would require 15 votes; seconded by Wolken. Discussion followed.  
146 **Motion to Amend failed with a show of hands 8-13.**

147

148           **Original Motion carried with unanimous support.**

149

150 FY2020 Budget Process

151

152           **MOTION** by Rector to recommend County Board approval of a resolution authorizing  
153 the FY2020 Budget Process; seconded by Clemmons.

154

155           **Motion by Fortado to Amend** the FY2020 Budget Process by inserting the following  
156 language after Property Tax Levy:

157

- 158           • *Capital Asset Replacement Fund*

159

160           *Capital asset replacement programs have an impact on the General Fund and Public*  
161 *Safety Sales Tax Fund. In-progress commitments for inclusion in the FY2020 CARF*  
162 *budget:*

163

- 164           1. *Funding for maintenance scheduled in FY2020 per the County's Facilities Capital*  
165 *Plan; and*
- 166           2. *Funding for Enterprise Resource Planning (ERP) to replace the County's in-house*  
167 *financial system; and*
- 168           3. *Funding for other CARF equipment and items previously scheduled for*  
169 *replacement in 2020; and*
- 170           4. *An estimated calculation of full reserve funding required for future CARF*  
171 *replacement schedules.*

172

173 Followed by additional language under General Corporate Fund:

174

- 175           • *...or documented cost increases..., and the recognition of the need to provide the*  
176 *necessary equipment and software for an accessible, safe and secure election in 2020.*

177

178 Motion to Amend seconded by Patterson.

179

180           Fortado noted that the CARF language had been removed from the original draft of the  
181 resolution reviewed during the Finance Agenda preview meeting. Items listed in the CARF  
182 portion of the resolution had been authorized by the County Board in previous years. Secondly,  
183 Fortado noted that there was no dollar amount associated with the language recognizing the need  
184 to provide the necessary equipment and software for an accessible, safe and secure election in  
185 2020 and she recognized that budgetary decisions would be necessary. Discussion followed.

186

187           Goss objected to language singling out any particular department's budget needs. He  
188 stated that several departments had additional budgetary needs, however all departments should

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189 go through the same process and the County Board would then have decision points to adopt a  
190 final balanced budget.

191  
192 Fortado moved to divide the question, splitting out the two amendments to the budget  
193 process resolution for separate votes; seconded by Stohr.

194  
195 Kloeppel explained that in the past, the County Board provided direction to the County  
196 Administrator for preparation of the budget and its priorities. The County Executive form of  
197 government does not require the Executive to come to the County Board to set budget priorities.  
198 Kloeppel stated that the removal of the CARF language was negotiated during the Finance  
199 Agenda preview meeting.

200  
201 Patterson requested a roll call vote and it was seconded.

202  
203 Fortado repeated the CARF language related to the first amendment to the resolution.  
204 **Motion to amend the budget process resolution with the additional CARF language was**  
205 **approved by roll call vote 18-3.** Fortado, Goss, Harper, Ingram, King-Taylor, Patterson, Rosales,  
206 Stohr, Summers, Taylor, Thorsland, Tinsley, Vachaspati, Wolken, Clemmons, Clifford, Cowart,  
207 and Eisenmann voted in favor of the motion. Esry, McGuire, and Rector voted against it.

208  
209 Fortado repeated the language of the second amendment to the budget resolution to be  
210 added under General Corporate Fund regarding the recognition of the need to provide necessary  
211 equipment and software for the 2020 election.

212  
213 Vachaspati requested a roll call vote and it was seconded by Thorsland.

214  
215 **Motion to amend the budget process resolution with additional language regarding**  
216 **the recognition of the need to provide necessary equipment and software for the 2020**  
217 **election was approved by roll call vote 12-9.** Fortado, Ingram, King-Taylor, Patterson, Rosales,  
218 Stohr, Summers, Taylor, Thorsland, Tinsley, Vachaspati, and Cowart voted in favor of the  
219 motion. Esry, Goss, Harper, McGuire, Rector, Wolken, Clemmons, Clifford, and Eisenmann  
220 voted against it.

221  
222 A roll call vote was requested for the approval of the resolution authorizing the FY2020  
223 Budget Process as amended. **The FY2020 Budget Process resolution as amended, was**  
224 **approved by roll call vote 14-7.** Esry, Fortado, Goss, Ingram, King-Taylor, Patterson, Rosales,  
225 Stohr, Summers, Taylor, Thorsland, Tinsley, Vachaspati, and Cowart voted in favor of the  
226 amended resolution. Harper, McGuire, Rector, Wolken, Clemmons, Clifford and Eisenmann  
227 voted against it.

228  
229 FY2019 General Corporate Fund Budget Reports

230  
231 Ogden explained that the budget variance of -4.1% under Property Taxes levied for  
232 additional property tax revenue associated with the hospital property tax exemption case. Revenue  
233 Stamps may be overstated based on YTD performance. There is potential additional revenue for  
234 Solar Farm Zoning Permits. It is uncertain if this revenue will be received in FY2019 or FY2020.  
235 Personal Property Replacement Tax revenues reflect a significant in April due to a one-time



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236 higher than expected corporate income tax receipts. Sales Tax revenues to date are -3.6% (1-cent)  
237 and -3.8% (1/4-cent) compared to a year ago. Ogden noted the changes to the fees, fines and  
238 forfeitures effective July 1, 2019 and the undetermined impact of this legislation.  
239

240 Ogden noted the significant underspending in Personnel, predominately due to the number  
241 of employee health insurance waivers. There were waivers in FY2018 and the trend has  
242 continued, increasing in FY2019 since the new health insurance program has been in place.  
243

### 244 Other Business

245  
246 There was no other business.  
247

### 248 Chair's Report

249  
250 Goss discussed the lack of participation and/or provision of reports at meetings from  
251 highly paid elected officials. He also expressed concern over the tax extension cycle process.  
252

### 253 Designation of Items for the Consent Agenda

254  
255 Items A2a, A4b and A6a were designated for the Consent Agenda.  
256

## 257 JUSTICE & SOCIAL SERVICES

### 258 Reentry Program Quarterly Report

259  
260 Misty Bell, Rosecrance Reentry Program Coordinator reviewed the quarterly report for  
261 January 1, 2019-March 31, 2019 contained in the packet.  
262

263 He noted that because of the 1-year extension with the County for provision of reentry  
264 services, Rosecrance will work with C-U Fresh Start and Champaign Collation, continue to  
265 collaborate with the Criminal Justice Program, and formalize the Reentry Council executing the  
266 bylaws, electing a Chair and forming an executive committee. It remains the view of the Reentry  
267 Council that more resources are needed in Champaign County to better support the successful  
268 transition of citizens returning here from incarceration.  
269

### 270 Monthly Reports

271  
272 The monthly reports were received and placed on file.  
273

### 274 Emergency Management Agency

275  
276 **MOTION** by Ingram to recommend County Board approval of a resolution approving the  
277 application for, and if awarded, the acceptance of the Illinois Emergency Management Agency  
278 Hazardous Materials Emergency Preparedness Grant; seconded by Fortado. **Motion carried with**  
279 **unanimous support.**  
280

281  
282

## Committee of the Whole

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283 Other Business

284

285 There was no other business.

286

287 Chair's Report

288

289 Patterson announced the Police Memorial Ceremony on May 17, 2019 at the Courthouse  
290 Plaza at noon. He also noted the *Ask-a-Lawyer Desk* available to the public at the courthouse.

291

292 Designation of Items to be Placed on the Consent Agenda

293

294 Item A3a was designated for the Consent Agenda.

295

296 POLICY, PERSONNEL, & APPOINTMENTS

297 Appointments/Reappointments

298

299 **MOTION** by Esry to recommend County Board approval of a resolution appointing Paul  
300 Sailor to the Board of Review, term 6/1/2019-5/31/2022; seconded by McGuire. Discussion  
301 followed. **Motion carried.**

302

303 **MOTION** by Harper to recommend County Board approval of a resolution appointing  
304 Steve Moser to the Farmland Assessment Review Committee, term 6/1/2019-5/31/2023;  
305 seconded by Ingram. **Motion carried with unanimous support.**

306

307 **MOTION** by Ingram to recommend County Board approval of a resolution appointing  
308 Jennifer Putman to the Urbana-Champaign Sanitary District Board, term 6/1/2019-5/31/2022;  
309 seconded by Stohr. **Motion carried with unanimous support.**

310

311 **MOTION** by Goss to recommend County Board approval of a resolution appointing  
312 David Hudson to the Dewey Community Public Water District Board, term 6/1/2019-5/31/2024;  
313 seconded by Clemmons. Discussion followed. **Motion carried.**

314

315 **MOTION** by Esry to recommend County Board approval of resolutions appointing  
316 Elizabeth Cropper and Dick Willfong to the Penfield Water District board, term 6/1/2019-  
317 5/31/2024; seconded by Clifford. Discussion followed. **Motion carried.**

318

319 Rector noted the current vacancy for the Sangamon Valley Public Water District Board  
320 and the resignation of the incumbent.

321

322 **MOTION** by Harper to recommend County Board approval of a resolution appointing  
323 Mary Lakey to the Yearsley Cemetery Association for an unexpired term ending 6/30/2023;  
324 seconded by Clifford. **Motion carried with unanimous support.**

325

326 County Clerk

327 Report

328

329 The April 2019 report was received and placed on file.

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330 County Executive  
331 Report

332  
333 The April 2019 HR report was received and placed on file.

334  
335 Other Business

336  
337 There was no other business.

338  
339 Chair's Report

340  
341 Rector noted appointments expiring June 30, 2019 for Steans Cemetery Board, Forest  
342 Preserve District Board, County Board of Health, and the Developmental Disabilities Board.

343  
344 Designation of Items to be Placed on the Consent Agenda

345  
346 Items A1b; A1c; and A1g were designated for the Consent Agenda.

347  
348 **OTHER BUSINESS**

349  
350 There was no other business.

351  
352 **ADJOURNMENT**

353  
354 Chair Rosales adjourned the meeting at 9:45 p.m.

355  
356 Respectfully submitted,

357  
358 Kay Rhodes,  
359 Administrative Assistant

360 *Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

REQUEST FOR BUDGET TRANSFER  
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 19-00004

FUND 080 GENERAL CORPORATE

DEPARTMENT 020 AUDITOR

TO LINE ITEM:

FROM LINE ITEM:

NUMBER/TITLE	\$ AMOUNT	NUMBER/TITLE
080-020-533.95 CONFERENCES & TRAINING	1,200.	080-020-511.05 TEMP. SALARIES & WAGES

EXPLANATION: TRANSFER FROM TEMPORARY SALARY TO COVER EXPENSES FOR CONFERENCE  
S AND TRAINING FOR BOTH CPA'S IN OFFICE

DATE SUBMITTED: 6/6/2019      George Danov  
 APPROVED BY PARENT COMMITTEE:      DATE: \_\_\_\_\_ AUTHORIZED SIGNATURE  
 \* PLEASE SIGN IN BLUE INK \*

APPROVED BY BUDGET AND FINANCE COMMITTEE:      DATE: \_\_\_\_\_

RESOLUTION



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

RECEIVED  
MAY 30 2019  
C. C. TREAS. OFF.

PERMANENT PARCEL NUMBER: 20-09-03-229-015

As described in certificate(s): 373 sold on October 21, 2016

Commonly known as: 119 E. SANGAMON AVE.

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, MTAG Services LLC, Attn: Sandra Carnesecchi, has paid \$12,128.06 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$8,020.94 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. MTAG Services LLC, Attn: Sandra Carnesecchi shall receive \$102.00 for overpayment. The Agent under his contract for services shall receive \$4,056.12.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described real estate for the sum of \$8,020.94 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this \_\_\_\_\_ day of \_\_\_\_\_,

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

SURRENDER

06-19-001

RESOLUTION



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

PERMANENT PARCEL NUMBER: 30-21-04-328-057

RECEIVED  
MAY 30 2019  
C. C. TREAS. OFF.

As described in certificate(s): 535 sold on October 21, 2016

Commonly known as: 1804 OLIVER DR.

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Keyonn L Pope, has paid \$1,210.73 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$664.29 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. Keyonn L Pope shall receive \$102.00 for overpayment. The Agent under his contract for services shall receive \$495.44.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described real estate for the sum of \$664.29 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY EXECUTIVE

SURRENDER

06-19-002

14

RESOLUTION No. 2019-

WHEREAS, this County Board of Champaign County, Illinois, has heretofore entered into a certain written "PROFESSIONAL SERVICE AGREEMENT" with Joseph E. Meyer & Associates, Inc. (or its predecessor) originally dated April 22, 1998 and providing for the creation and administration of a Delinquent Tax Liquidation Program; and

WHEREAS, said Agreement, as extended and amended, remains in full force and effect as of the date hereof, but the costs of conducting said Delinquent Tax Liquidation Program, including costs of obtaining title to tax delinquent properties and conveying such properties through public auctions, have substantially increased; and

WHEREAS, for the past twelve years, the auction sale process has used a minimum bid of \$600.00 while expenses have risen and increasing the minimum auction sale bid to \$750.00 per property will serve to defray such increased program costs;

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County, Illinois, that the minimum auction sale bid for properties first offered at public oral or sealed bid auction sales, through the Delinquent Tax Liquidation Program shall be, and is hereby, increased to \$750.00 per parcel; and

FURTHER, that the minimum bid of \$350.00 hereby effected shall be increased by \$100.00, to a total of \$450.00, the minimum fee paid to the said Joseph E. Meyer & Associates, Inc., for its services on account of the sale of any property pursuant to said Agreement, and to increase the proceeds accruing to the Taxing Districts by an additional \$50.00 per property; and

FURTHER, that any properties that are not sold upon first offering may be re-offered at a reduced selling price as may be deemed appropriate by the Treasurer and this County Board; and

FURTHER, that the County Executive is hereby authorized to enter into and to subscribe, on behalf of this County Board, the written "ADDENDUM TO PROFESSIONAL SERVICE AGREEMENT" presented to this meeting and providing for the increase in minimum auction sale bid hereby approved and effected, and that all other terms and provisions of the said "PROFESSIONAL SERVICE AGREEMENT", as heretofore amended, shall remain in full force and effect.

PRESENTED, ADOPTED, APPROVED, by the County Board this 20<sup>th</sup> day of June 2019.

\_\_\_\_\_  
Giraldo Rosales, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_

Approved:

\_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_

Date: \_\_\_\_\_

ADDENDUM TO PROFESSIONAL SERVICE AGREEMENT

THIS AGREEMENT, entered into by and between the County of Champaign, Illinois, hereinafter referred to as "County", and Joseph E. Meyer & Associates, Inc., hereinafter referred to as "Contractor";

WITNESSETH:

WHEREAS, the County and Contractor (or its predecessor) entered into a written instrument entitled "PROFESSIONAL SERVICE AGREEMENT" bearing date of April 22, 1998 (hereinafter referred to as "the Agreement") establishing a Delinquent Tax Liquidation Program, and said Agreement, as heretofore extended and amended, remains in full force and effect between the County and Contractor as of the date hereof; and

WHEREAS, the County and Contractor desire to further amend the Agreement as hereinafter set forth;

NOW THEREFORE, for and in consideration of the sum of TEN DOLLARS (\$10.00), and for other good and valuable consideration, the parties agree as follows, to-wit:

1. That the relevant provisions of the Agreement are hereby amended such that:
  - a. The minimum auction sale bid for properties first offered at public oral or sealed bid auction sales through the Delinquent Tax Liquidation Program shall be \$750.00 per parcel; and
  - b. Whenever title to any tax-delinquent property shall be conveyed to a new owner through the Delinquent Tax Liquidation Program Agent shall receive a minimum compensation of FOUR HUNDRED FIFTY DOLLARS (\$450.00) or TWENTY-FIVE PERCENT (25%) of the purchase price, whichever is greater. In event the sale price of any such property is FOUR HUNDRED FIFTY DOLLARS (\$450.00) or less, the Agent shall receive the full sale price as compensation and no additional fee shall be paid on account of the sale of such property:

2. All of the terms and provisions of the Agreement, as heretofore amended and extended, and as amended hereby shall remain in full force and effect between the parties hereto.

Agreed, entered and signed this \_\_\_\_ day of \_\_\_\_\_, A.D., 2019.

The County of Champaign, Illinois  
A Body Corporate and Politic

Joseph E. Meyer & Associates, Inc.

By \_\_\_\_\_  
County Executive

By \_\_\_\_\_  
Whitney Strohmeyer, President

ATTEST:

\_\_\_\_\_  
County Clerk





Illinois State Board of Elections  
Voter Registration State Grant 2019  
Acceptance Agreement



You are receiving a grant from the Illinois State Board of Elections. Generally stated; the purpose of this grant is to assist in the maintenance and other costs associated with your voter registration system in order for it to communicate with the Centralized Statewide Voter Registration System as required by Title III Section 303 of the Help America Vote Act of 2002. Your election jurisdiction received previous information regarding the amount your jurisdiction is entitled to, which will be distributed in a lump sum payment after the Illinois State Board of Elections has received copies of all current documented expenditures. It is important to note that only documented expenditures and/or obligations to expend are eligible for reimbursement. Your election jurisdiction, Champaign County, is eligible to receive an amount of \$100,000.00, which will be distributed in a lump sum payment. If your expenses exceed this amount and funding is available, you may be able to take advantage of a second reimbursement which may be sent in a second payment.

The State Board of Elections and you, the Election Authority, have responsibilities both as to spending the monies for the intended purposes and tracking expenditures not previously covered or reimbursed by the HAVA funded VR Grant or other grant monies. By accepting this money, you agree to send copies of all future documented expenditures and/or obligations to expend for audit purposes in accordance with generally accepted auditing standards.

Purchases made from this fund shall become the responsibility and property of the Election Authority, not the State Board of Elections. All property control and custody responsibilities will be assumed by the Election Authority. Likewise, the Election Authority agrees that all future costs related to maintenance, repairs, and upgrades to equipment or property purchased with these grant funds shall be the sole responsibility of the Election Authority, not the State Board of Elections. While future maintenance funds have been requested by the State Board of Elections for this purpose, there are no guarantees as to the availability of said funding.

As a condition of receipt of this grant, the Election Authority agrees to comply with the provisions of the Business Enterprise for Minorities, Females, and Persons with Disabilities Act (30 ILCS 575/) and the equal employment practices of the Illinois Human Rights Act (775 ILCS 5/2-105).

**THIS GRANT IS SUBJECT TO THE ILLINOIS GRANT FUNDS RECOVERY ACT (30 ILCS 705/1, et seq.). THEREFORE, ANY UNSPENT PORTION OF THE GRANT THAT REMAINS AFTER 30 DAYS MUST BE RETURNED WITH INTEREST TO THE STATE BOARD OF ELECTIONS IMMEDIATELY. ANY MISSPENT OR IMPROPERLY HELD GRANT FUNDS ARE SUBJECT TO RECOVERY BY THE STATE BOARD OF ELECTIONS.**

Election authorities that fail to pay their vendors for qualifying expenses within the 30-day time period as specified by the terms of this Agreement and underlying federal rule shall become liable to the State Board of Elections for interest penalties for failing to meet the 30-day interval (unless the applicable grant amount, or any unused portion thereof, is returned to the State before the 30-day period has elapsed). An election authority failing to meet this 30-day requirement will be liable for interest at the rate applicable to the State's payments to its vendors under the terms of the State Prompt Payment Act (30ILCS 540). The interest calculation for this mandatory reimbursement is based on the historical interest rates earned by the State HAVA fund and paid by the State Treasurer during the specific time periods the money was improperly held by the local jurisdiction. The election authority assessed this interest penalty must remit the penalty amount to the State Board of Elections within 30 days of receipt of notice from SBE. Such interest payment shall be identified separately from any grant returns or other refunds.

By signing this document, you certify that you agree to use the grant funds provided for the purposes articulated above and certify that you understand and agree to the record keeping and documentation requirements set forth above. Further, you certify that you will return to the SBE any of the unspent funds remaining within thirty days after receipt of such funds as noted above. For purposes of this paragraph, the unspent funds shall be considered timely returned if it is actually received in either of the SBE offices (Chicago or Springfield) within 30 days of receipt or, if received beyond such 30-day period, the envelope containing the unspent funds is postmarked within such 30-day

Voter Registration State Grant 2019  
Acceptance Agreement

period. If the postmark on the envelope containing the unspent funds is missing or illegible, the return of the unspent funds will be considered timely if such envelope is received by the SBE no later than 5 business days following the end of such 30-day period.

Any violations of this agreement may be reported to appropriate legal authorities for review and appropriate action.

Chairman of County Board or Board of Election  
Commissioners Authorized Agent

Signature \_\_\_\_\_  
Printed Name \_\_\_\_\_  
Date \_\_\_\_\_

Election Authority Authorized Agent

Signature Angela Patton  
Printed Name Angela Patton  
Date 5/31/19

**Illinois State Board of Elections**

Signature \_\_\_\_\_  
Printed Name Steven S. Sandvoss, Executive Director  
Date \_\_\_\_\_



## CHAMPAIGN COUNTY ASSESSMENT OFFICE

1776 East Washington Street  
Urbana, Illinois 61802-4581  
(217) 384-3760 • FAX (217) 384-3762  
Monday-Friday 8:00 a.m.-4:30 p.m.  
<http://www.co.champaign.il.us/ccao>

To: Jim Goss, Deputy Chair-Finance Committee of the Whole  
Stephanie Fortado, Deputy Chair-Finance Committee of the Whole

From: Paula Bates, Supervisor of Assessments  
Tami Ogden, Deputy Director of Finance

Re: Amendment to DEVNET Agreement for CAMA conversion and one-year extension and  
Budget Amendment to pay for 2019 CAMA conversion costs

Date: June 3, 2019

### **Background:**

In order to implement the CAMA software thru DEVNET for 2020 the conversion of existing data needs to be completed in 2019. The County has approximately 23,050 parcels sketched in our existing sketch software to convert in preparation for implementation. This conversion will also include any existing photographs. Sketches are an integral part of valuation of properties. Assessment calculations will be derived directly from the sketches to calculate assessments.

Attached is the amendment to the DEVNET Agreement for Property Tax and wEdge Software License Maintenance and Support (originally approved November 2018). The Amendment includes one-time conversion costs of \$27,000 to be paid in FY2019, which will require a budget amendment from the Capital Asset Replacement Fund; and extends the Agreement for an additional year in order to align with the CAMA License, Maintenance and Support Contract.

### **Requested Action:**

The Finance Committee recommends to the Champaign County Board approval of a Resolution amending the Agreement with DEVNET for an Integrated Property Tax Assessment, Extension and Collection System.

The Finance Committee recommends to the Champaign County Board approval of Budget Amendment #19-00029 for \$27,000 from the Capital Asset Replacement Fund.

**RESOLUTION NO. 2019-**

**AUTHORIZING AN AMENDMENT TO AN AGREEMENT WITH DEVNET INC. FOR AN INTEGRATED PROPERTY TAX ASSESSMENT, EXTENSION AND COLLECTION SYSTEM**

WHEREAS, The County of Champaign has previously entered into an Agreement with DEVNET Inc. for an Integrated Property Tax Assessment, Extension and Collection System; and

WHEREAS, The County of Champaign and DEVNET agree to amend said Agreement to allow for the conversion of existing data to implement the Computer Assisted Mass Appraisal (CAMA) software; and

WHEREAS, The County of Champaign and DEVNET agree to amend the Agreement payment schedule to include the one-time conversion costs in Year 01 (December 1, 2018 – November 30, 2019), and to extend the Agreement to include additional services and payment terms for Year 06 (December 1, 2023 – November 30, 2024) thereby aligning the Property Tax and wEdge Software License Maintenance, and Support contract with the CAMA License, Maintenance and Support Contract.

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board hereby authorizes an Amendment to the Agreement between DEVNET Inc. and Champaign County, IL, incorporated as an attachment to this Resolution.

PRESENTED, ADOPTED, APPROVED AND RECORDED this \_\_\_\_ day of \_\_\_\_\_ 2019.

\_\_\_\_\_  
Giraldo Rosales, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
And ex-officio Clerk of the Champaign  
County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloeppel, County Executive  
Date: \_\_\_\_\_



## **Amendment to Agreement**

Property Tax and wEdge  
Software License Maintenance and Support

**in**

**Champaign County, Illinois**

**AMENDMENT TO AGREEMENT  
BETWEEN THE  
COUNTY OF CHAMPAIGN, IL  
AND DEVNET INC.**

**THIS AMENDMENT** is made and executed this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by and between the CHAMPAIGN COUNTY, IL an Illinois unit of local government, having its principal offices at Brookens Administrative Center, 1776 East Washington, Urbana, IL 61802-4581, hereinafter called the "COUNTY" and DEVNET INC., a corporation, with a principal place of business at 1709 Afton Road, Sycamore, Illinois 60178; hereinafter called the "CONTRACTOR".

**WITNESSETH**

**WHEREAS**, by Agreement dated the 1<sup>st</sup> day of December 2018, the parties entered into an Agreement for Property Tax and wEdge License, Maintenance and Support, hereinafter called the "AGREEMENT", and

**WHEREAS**, the COUNTY and the CONTRACTOR now mutually desire to amend the AGREEMENT as outlined in Exhibit (A) and (B).

**NOW, THEREFORE**, the parties hereto, in consideration of the mutual covenants and conditions contained herein and in the AGREEMENT, and intending to be legally bound, agree as follows:

1. All provisions of the AGREEMENT shall continue in full force and effect as herein modified and shall be binding upon and inure to the benefit of all parties to this AGREEMENT.
2. The AGREEMENT shall be amended to add a conversion to convert existing County Apex sketches that are currently in version 4, 5 or 6 to version 7 as outlined in Exhibit (A).
3. The AGREEMENT shall also be amended to add year six of the contract and update the price and payment section as outlined in Exhibit (B)
4. Except as expressly modified and amended herein, all other terms and conditions of the AGREEMENT are hereby ratified and reaffirmed, shall remain in full force and effect, and shall be binding upon and inure to the benefit of the parties to this AGREEMENT.

5. This Amendment and any attachments constitute the entire AGREEMENT among the parties with respect to the matters set forth herein and in the AGREEMENT.
6. In the event that any inconsistencies exist between this Amendment and the original AGREEMENT, this Amendment shall prevail.

IN WITNESS WHEREOF, the parties hereto, by and through their duly authorized officers and/or representatives, have hereunto set their hands the day and year first written above.

CHAMPAIGN COUNTY Illinois

By: \_\_\_\_\_  
CHAMPAIGN County, Illinois

DEVNET, INC.

By: \_\_\_\_\_  
Michael J. Gentry, President

## EXHIBIT A

DEVNET has recently added support for Apex Sketch version 7 integration with the Edge Assessor application. This integration requires the installation of Apex Sketch version 7 as well as a new DEVNET plug-in called EdgeApex. Champaign County currently maintains various legacy versions Apex files. DEVNET will perform an upgrade of 23,200 Apex sketch files to the version 7 format as well as deliver the new files into the Champaign County property tax database, enable the integration in the Assessor program, and provide training for maintaining sketches using the Apex Sketch version 7 integration.

To accomplish this project the following process will be followed:

1. DEVNET will upgrade Champaign County's Apex area code, which is a .DAT file to the version 7 .XML area code format and verify consistency.
2. DEVNET will use the Apex .NET Integration API to convert legacy versions of Apex files to the current .AX7 format as well as reproduce the corresponding JPEG images.
3. DEVNET will load the new Apex and Jpeg files to the County's image volume and update the Property Tax application settings to reference the new files.
4. DEVNET will provide the EdgeApex plug-in which provides embedded support for creating and editing sketches by opening Apex Sketch version 7 from within the DEVNET Edge Assessor application.
5. DEVNET will provide onsite training of the sketching related CAMA workflow using the Apex version 7 integration.



**EXHIBIT B**

- 6.1 The payment schedule set forth herein is priced over the following six years, payable quarterly, effective from the date of execution of this Agreement.

Year 01 (December 1, 2018-November 30, 2019): For services received by CHAMPAIGN COUNTY under this Agreement during Year 01, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$127,325.00, payable as follows:

- A. The sum of \$25,925.00 on or before December 1, 2018; and,
- B. The sum of \$24,800.00 on or before March 1, 2019; and,
- C. The sum of \$24,800.00 on or before June 1, 2019; and,
- D. The sum of \$24,800.00 on or before September 1, 2019.
- E. The sum of \$27,000.00 on or before October 30, 2019.

The sums payable for Year 01 services shall be apportioned as follows:

- ⊕ \$85,100.00 for Property Tax software license, maintenance and support.
- ⊕ \$14,100.00 for wEdge software license, maintenance and support.
- ⊕ \$1,125.00 for third-party software and hardware.
- ⊕ \$27,000.00 for conversion of Apex sketches per Exhibit A.

- 6.2 Year 02 (December 1, 2019-January 31, 2021): For services received by CHAMPAIGN COUNTY under this Agreement during Year 02, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$81,680.00, payable as follows:

- A. The sum of \$20,420.00 billed on January 1, 2020 and due on or before February 1, 2020; and,
- B. The sum of \$20,420.00 billed on April 1, 2020 and on or before May 1, 2020; and,
- C. The sum of \$20,420.00 billed on July 1, 2020 and due on or before August 1, 2020; and,
- D. The sum of \$20,420.00 billed on October 1, 2020 and due on or before November 1, 2020.

The sums payable for Year 02 services shall be apportioned as follows:

- ⊕ \$74,000.00 for Property Tax software license, maintenance and support.
- ⊕ \$7,680.00 for wEdge software license, maintenance and support.

6.3 Year 03 (February 1, 2021-January 31, 2022): For services received by CHAMPAIGN COUNTY under this Agreement during Year 03, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$81,680.00, payable as follows:

- A. The sum of \$20,420.00 billed on January 1, 2021 and due on or before February 1, 2021; and,
- B. The sum of \$20,420.00 billed on April 1, 2021 and on or before May 1, 2021; and,
- C. The sum of \$20,420.00 billed on July 1, 2021 and due on or before August 1, 2021; and,
- D. The sum of \$20,420.00 billed on October 1, 2021 and due on or before November 1, 2021.

The sums payable for Year 03 services shall be apportioned as follows:

- ⊖ \$74,000.00 for Property Tax software license, maintenance and support.
- ⊖ \$7,680.00 for wEdge software license, maintenance and support.

6.4 Year 04 (February 1, 2022-January 31, 2023): For services received by CHAMPAIGN COUNTY under this Agreement during Year 04, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$81,680.00, payable as follows:

- A. The sum of \$20,420.00 billed on January 1, 2022 and due on or before February 1, 2022; and,
- B. The sum of \$20,420.00 billed on April 1, 2022 and on or before May 1, 2022; and,
- C. The sum of \$20,420.00 billed on July 1, 2022 and due on or before August 1, 2022; and,
- D. The sum of \$20,420.00 billed on October 1, 2022 and due on or before November 1, 2022.

The sums payable for Year 04 services shall be apportioned as follows:

- ⊖ \$74,000.00 for Property Tax software license, maintenance and support.
- ⊖ \$7,680.00 for wEdge software license, maintenance and support.

6.5 Year 05 (February 1, 2023-January 31, 2024): For services received by CHAMPAIGN COUNTY under this Agreement during Year 05, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$81,680.00, payable as follows:

- A. The sum of \$20,420.00 billed on January 1, 2023 and due on or before February 1, 2023; and,
- B. The sum of \$20,420.00 billed on April 1, 2023 and on or before May 1, 2023; and,
- C. The sum of \$20,420.00 billed on July 1, 2023 and due on or before August 1, 2023; and,
- D. The sum of \$20,420.00 billed on October 1, 2023 and due on or before November 1, 2023.

The sums payable for Year 05 services shall be apportioned as follows:

- ☺ \$74,000.00 for Property Tax software license, maintenance and support.
- ☺ \$7,680.00 for wEdge software license, maintenance and support.

6.6 Year 06 (February 1, 2024-January 31, 2025): For services received by CHAMPAIGN COUNTY under this Agreement during Year 06, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$81,680.00, payable as follows:

- E. The sum of \$20,420.00 billed on January 1, 2024 and due on or before February 1, 2024; and,
- F. The sum of \$20,420.00 billed on April 1, 2024 and on or before May 1, 2024; and,
- G. The sum of \$20,420.00 billed on July 1, 2024 and due on or before August 1, 2024; and,
- H. The sum of \$20,420.00 billed on October 1, 2024 and due on or before November 1, 2024.

The sums payable for Year 06 services shall be apportioned as follows:

- ☺ \$74,000.00 for Property Tax software license, maintenance and support.
- ☺ \$7,680.00 for wEdge software license, maintenance and support.

REQUEST FOR BUDGET AMENDMENT

BA NO. 19-00029

FUND 105 CAPITAL ASSET REPLCMT FND DEPARTMENT 028 INFORMATION TECHNOLOGY

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
105-028-544.33 OFFICE EQUIPMENT & FURNIS	18,120	18,120	45,120	27,000
TOTALS	18,120	18,120	45,120	27,000

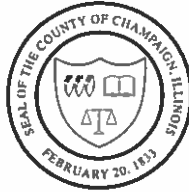
**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

**EXPLANATION:** CONVERSION OF EXSISTING DATA NEEDS COMPLETED IN 2019, IN ORDER TO IMPLEMENT CAMA SOFTWARE THROUGH DEVNET FOR 2020. CONVERSION INCLUDES APPROXIMATELY 23,050 PARCELS AND ANY EXISTING PHOTOGRAPHS SAVED IN THE SYSTEM.

DATE SUBMITTED: <b>6-3-19</b>	AUTHORIZED SIGNATURE <i>Zamara J. Golder</i>	** PLEASE SIGN IN BLUE INK **
----------------------------------	---	-------------------------------

APPROVED BY BUDGET & FINANCE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_

## CHAMPAIGN COUNTY ASSESSMENT OFFICE

1776 East Washington Street  
Urbana, Illinois 61802-4581  
(217) 384-3760 • FAX (217) 384-3762  
Monday-Friday 8:00 a.m.-4:30 p.m.  
<http://www.co.champaign.il.us/ccao>

To: Jim Goss, Deputy Chair-Finance Committee of the Whole  
Stephanie Fortado, Deputy Vice Chair-Finance Committee of the Whole

From: Paula Bates, Supervisor of Assessments

Re: Contract with DEVNET for Computer Assisted Mass Appraisal System (CAMA) and Intergovernmental Agreements for CAMA software

Date: June 3, 2019

### **Background:**

In 2018, the County approved the RFP for the real estate tax cycle software and CAMA software with DEVNET. CAMA is software required to assess properties in the County (Computer Assisted Mass Appraisal System). This system is used to create property record cards and calculate assessed values. The tax cycle software is being implemented in 2019 and the CAMA software in 2020.

Champaign County has used the ICAAS system since the late 1980's. This is a free CAMA software product that is provided to us by the Illinois Department of Revenue. The Illinois Department of Revenue is sunsetting this system at the end of 2019. DEVNET has provided a contract for the CAMA software which will integrate with the tax system. Each township assessor will need access to the system to value properties in their jurisdictions.

This will enable the County to digitize property record cards with a sketching and valuation system providing assessment uniformity. Our property record cards are in paper format at this time and are not available on our website. CAMA will enable the assessors and the County to move in the direction of digitization of records.

**Options:**

Provided in the attached spreadsheets are Options #1 and #2 for funding CAMA software. Cunningham Township has opted to purchase a different CAMA system, therefore are excluded in both options.

1. The 1<sup>st</sup> option is the full price for the entire county, paid by the county for 2020 thru 2024. The cost to the County for the 1<sup>st</sup> year is \$42,053 and \$35,228 for the remaining years.
2. The 2<sup>nd</sup> option is for the County to pay for the software in full with reimbursement from each township, less a subsidy of up to \$2,000 per year, per township. The City of Champaign will pay their full cost each year. Each Township or Multi-Township will pay for Apex licenses in the 2<sup>nd</sup> year and thereafter.

The cost to the County for the 1<sup>st</sup> year is \$42,053 less township reimbursement of \$14,537.50 for a total cost to the County of \$27,515. DEVNET costs will decrease by \$17,600 in 2020, which will offset part of the cost. The remaining years \$35,228 less township reimbursement of \$15,799 for a total cost to the County of \$19,429.

3. The third option is not purchasing software for valuation of assessments. If we have no software, property assessments will be calculated by hand from cost manuals on paper record cards. This will create a significant amount of burden on our office requiring additional staffing and the Township Assessors.

I respectfully recommend Option #2. This will encourage all Assessors to assist in the automation of property records and provide the tools to calculate property assessments from one system. It will alleviate time-consuming procedures and ensure equitable assessments within each township.

**Recommended Action:**

The Finance Committee recommends to the Champaign County Board approval of a Resolution Authorizing a Contract with DEVNET Inc. for CAMA License, Maintenance and Support for Townships in Champaign County, IL.

The Finance Committee recommends to the Champaign County Board approval of a Resolution Adopting and Authorizing Intergovernmental Agreements for Computer Assisted Mass Appraisal Software (CAMA), IGA #1 (\$2,000 Subsidy).

Thank you for your time and consideration. If you have any questions or concerns, please feel free to contact me at 384-3760 or pbates@co.champaign.il.us.

1st Option

1st Year Fully Subsidized

CAMA Software County (Includes Cost Tables for Residential Commercial & Farm)  
Apex Sketch 1st Yr & 3rd Party Tools  
Total

1st Year County

\$31,703.00  
\$10,350.00  
**\$42,053.00**

2nd Year Fully Subsidized

CAMA Software County (Includes Cost Tables for Residential Commercial & Farm)  
Apex Sketch  
Total

\$31,702.50  
\$3,525.00  
**\$35,227.50**

<b>2nd Option/1st Year</b>	<b>Cunningham Excluded</b>	<b>Devnet CAMA</b>	<b>3rd Party</b>	<b>3rd Party</b>	<b>3rd Party</b>	<b>Total</b>	<b>Subsidy</b>	<b>County Cost</b>	<b>Township</b>
<b>\$2000/Twp. Paid by the County 2020</b>			<b>Tools Apex</b>	<b>Lead Tools</b>			<b>\$2000/Twp.</b>		<b>Cost</b>
Ayers/Raymond/South Homer		\$1,102.50	\$595.00	\$75.00	\$1,772.50	\$6,000.00	\$1,772.50		
Brown		\$628.50	\$595.00	\$75.00	\$1,298.50	\$2,000.00	\$1,298.50		
Champaign		\$2,515.50	\$595.00	\$75.00	\$3,185.50	\$2,000.00	\$2,000.00		\$1,185.50
City of Champaign		\$11,319.00	\$595.00	\$300.00	\$12,214.00	\$0.00	\$0.00		\$12,214.00
Colfax/Sadorus		\$738.00			\$738.00	\$4,000.00	\$738.00		
Compromise/Harwood/Kerr		\$980.50	\$595.00	\$75.00	\$1,650.50	\$6,000.00	\$1,650.50		
Condit/East Bend/Newcomb/Hensley		\$1,429.00		\$75.00	\$1,504.00	\$8,000.00	\$1,504.00		
Crittenden/Pesotum		\$639.50	\$595.00	\$75.00	\$1,309.50	\$4,000.00	\$1,309.50		
Ludlow/Rantoul		\$2,909.50	\$595.00	\$75.00	\$3,579.50	\$4,000.00	\$3,579.50		
Mahomet		\$2,439.50	\$595.00	\$75.00	\$3,109.50	\$2,000.00	\$2,000.00		\$1,109.50
Ogden/Stanton		\$899.50	\$595.00	\$75.00	\$1,569.50	\$4,000.00	\$1,569.50		
Philo		\$575.50	\$595.00	\$75.00	\$1,245.50	\$2,000.00	\$1,245.50		
Scott		\$394.00	\$595.00	\$75.00	\$1,064.00	\$2,000.00	\$1,064.00		
Sidney		\$596.00	\$595.00	\$75.00	\$1,266.00	\$2,000.00	\$1,266.00		
Somer		\$653.00			\$653.00	\$2,000.00	\$653.00		
St Joseph		\$1,358.50	\$595.00	\$75.00	\$2,028.50	\$2,000.00	\$2,000.00		\$28.50
Tolono		\$1,221.50	\$595.00	\$75.00	\$1,891.50	\$2,000.00	\$1,891.50		
Urbana		\$1,303.50	\$595.00	\$75.00	\$1,973.50	\$2,000.00	\$1,973.50		
Total		\$31,703.00	\$8,925.00	\$1,425.00	\$42,053.00		\$27,515.50		\$14,537.50
					Grand Total County		\$27,515.50		
					Townships Pay		\$14,537.50		



<b>2nd Option/2nd Year</b>		<b>Cunningham Excluded</b>	<b>Devnet CAMA</b>	<b>3rd Party</b>	<b>3rd Party</b>	<b>Total</b>	<b>Subsidy</b>	<b>County Cost</b>	<b>Township</b>
<b>\$2000 per Township Paid by the</b>		<b>County 2021</b>	<b>Tools Apex</b>	<b>Lead Tools</b>	<b>\$2000/Twp.</b>				<b>Cost</b>
Ayers/Raymond/South Homer		\$1,102.50	\$235.00		\$1,337.50	\$6,000.00	\$1,102.50	\$235.00	
Brown		\$628.50	\$235.00		\$863.50	\$2,000.00	\$628.50	\$235.00	
Champaign		\$2,515.50	\$235.00		\$2,750.50	\$2,000.00	\$2,000.00	\$750.50	
City of Champaign		\$11,319.00	\$235.00		\$11,554.00	\$0.00		\$11,554.00	
Colfax/Sadorus		\$738.00			\$738.00	\$4,000.00	\$738.00		
Compromise/Harwood/Kerr		\$980.50	\$235.00		\$1,215.50	\$6,000.00	\$980.50	\$235.00	
Condit/East Bend/Newcomb/Hensley		\$1,429.00			\$1,429.00	\$8,000.00	\$1,429.00		
Crittenden/Pesotum		\$639.50	\$235.00		\$874.50	\$4,000.00	\$639.50	\$235.00	
Ludlow/Rantoul		\$2,909.50	\$235.00		\$3,144.50	\$4,000.00	\$2,909.50	\$235.00	
Mahomet		\$2,439.50	\$235.00		\$2,674.50	\$2,000.00	\$2,000.00	\$674.50	
Ogden/Stanton		\$899.50	\$235.00		\$1,134.50	\$4,000.00	\$899.50	\$235.00	
Philo		\$575.00	\$235.00		\$810.00	\$2,000.00	\$575.00	\$235.00	
Scott		\$394.00	\$235.00		\$629.00	\$2,000.00	\$394.00	\$235.00	
Sidney		\$596.00	\$235.00		\$831.00	\$2,000.00	\$596.00	\$235.00	
Somer		\$653.00			\$653.00	\$2,000.00	\$653.00		
St Joseph		\$1,358.50	\$235.00		\$1,593.50	\$2,000.00	\$1,358.50	\$235.00	
Tolono		\$1,221.50	\$235.00		\$1,456.50	\$2,000.00	\$1,221.50	\$235.00	
Urbana		\$1,303.50	\$235.00		\$1,538.50	\$2,000.00	\$1,303.50	\$235.00	
Total		\$31,702.50	\$3,525.00		\$35,227.50		\$19,428.50	\$15,799.00	

Grand Total Co \$19,428.50  
Townships Pay \$15,799.00

RESOLUTION NO. 2019-

**AUTHORIZING A CONTRACT WITH DEVNET INC. FOR CAMA LICENSE, MAINTENANCE AND SUPPORT FOR TOWNSHIPS IN CHAMPAIGN COUNTY, IL**

WHEREAS, The County of Champaign has previously entered into an Agreement with DEVNET Inc. for an Integrated Property Tax Assessment, Extension and Collection System; and

WHEREAS, Computer Assisted Mass Appraisal (CAMA) software allows for the automation of property records and the provisions of tools necessary to calculate property assessments in a manner in which the County and Townships deem appropriate and cost-effective; and

WHEREAS, The County of Champaign wishes to enter into a Contract with DEVNET to allow any interested Township to access and use the property tax system.

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board hereby authorizes the award of Contract to DEVNET, Inc. for CAMA License, Maintenance and Support for Townships in Champaign County, IL incorporated as an attachment to this Resolution.

PRESENTED, ADOPTED, APPROVED AND RECORDED this \_\_\_\_ day of \_\_\_\_\_ 2019.

\_\_\_\_\_  
Giraldo Rosales, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
And ex-officio Clerk of the Champaign  
County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloeppel, County Executive  
Date: \_\_\_\_\_



**CAMA License, Maintenance and Support  
Contract for:**

**Townships in  
Champaign County, IL**

# Agreement For DEVNET Inc. Services

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This "Agreement," dated February 1, 2020 ("Effective Date") is between DEVNET, INC., (DEVNET), an Illinois Corporation, having its principal offices at 1709 Afton Road, Sycamore, Illinois 60178, and CHAMPAIGN COUNTY, State (CHAMPAIGN COUNTY), an State unit of local government, having its principal offices at Brookens Administrative Center, 1776 East Washington, Urbana, IL 61802-4581.

## Recitals

WHEREAS, DEVNET is in the business of providing software development to units of local government and others; and

WHEREAS, CHAMPAIGN COUNTY desires to update and modernize its appraisal software system;

NOW THEREFORE, in consideration of the mutual promises and covenants set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, DEVNET and CHAMPAIGN COUNTY ("the Parties") hereby agree as follows:

## ARTICLE 1: Definitions

### 1.1 Acceptance

The term "acceptance" means the first date and time that the DEVNET Appraisal Software System is delivered to CHAMPAIGN COUNTY, is installed on CHAMPAIGN COUNTY's hardware, and is certified by a representative of each of the parties hereto as being in full compliance with the terms of this Agreement.

### 1.2 Application Error

The term "application error" means an error in an application program that causes it to fail and terminate abnormally.

### 1.3 Application Program

The term "Application Program" means the software programs developed and exclusively owned by DEVNET that will allow CHAMPAIGN COUNTY to operate its Appraisal database.

### 1.4 Customized Changes

The term "customized changes" means a program or system change specific to the needs of CHAMPAIGN COUNTY and that no other current client of DEVNET has requested on or before the date of acceptance.

### 1.5 Database Error

The term "database error" means an error or corruption in a database that causes an application program to fail or to present inaccurate or corrupted data to the user. These errors can be caused by hardware failure, operating system failure or incorrect configuration of database hardware or software and are not caused by an error in the DEVNET Appraisal Software System.

### 1.6 Champaign County Databases

The term "CHAMPAIGN COUNTY Databases" means the Appraisal data prepared and managed by CHAMPAIGN COUNTY that are stored in electronic format and which are accessible by CHAMPAIGN COUNTY's computer system and shall include any Champaign County Township which has entered into an Intergovernmental Agreement with Champaign County regarding the appraisal software system.

**1.7 Champaign County Equipment**

The term "CHAMPAIGN COUNTY Equipment" means the equipment owned (or leased), operated and maintained by the CHAMPAIGN COUNTY and shall include any Champaign County Township which has entered into an Intergovernmental Agreement with Champaign County regarding the appraisal software system. By way of illustration, but not limitation, CHAMPAIGN COUNTY Equipment includes: access to mainframe, minicomputer, and LAN server platforms where "CHAMPAIGN COUNTY Databases reside, and the communications equipment required to link the CHAMPAIGN COUNTY Databases to any satellite location(s).

**1.8 Champaign County Software**

The term "CHAMPAIGN COUNTY Software" means application software, database management software, and operating system software that runs on CHAMPAIGN COUNTY Equipment and CHAMPAIGN COUNTY Databases and/or other software all of which are owned (or licensed from third parties), and maintained by CHAMPAIGN COUNTY including any Champaign County Township which has entered into an Intergovernmental Agreement with Champaign County regarding the appraisal software system. (or CHAMPAIGN COUNTY's third party vendors), not DEVNET.

**1.9 Documentation**

The term "Documentation" means User manuals, CHAMPAIGN COUNTY training literature, other written materials that DEVNET normally provides, or will provide with the services set forth herein and verbal representations made at sales demonstrations by authorized DEVNET personnel.

**1.10 DEVNET Appraisal Software System**

The term "DEVNET Appraisal Software System" means all of the application programs, source codes, database definitions and documentation necessary for the purpose of processing Appraisals. Such a system includes, but is not limited to, functions for processing Appraisals. •

**1.11 Software Maintenance**

The terms "software maintenance" means an ongoing process of modernizing, repairing and enhancing an existing software system.

**1.12 Software Support**

The term "software support" means the ongoing process of providing services to the users of a software system that allows them to make proper and efficient use of the system. These services include user training, repair of data corrupted by database errors and answering user questions.

## ARTICLE 2: Description of Services

- 2.1 DEVNET shall provide CHAMPAIGN COUNTY the DEVNET Appraisal Software System as described below for the fees set forth herein on the dates listed in Article 6 below.
- 2.2 DEVNET shall develop, maintain and support an Appraisal Software System for use by CHAMPAIGN COUNTY in the ordinary course of its business.
- 2.3 DEVNET shall provide its own development tools for the development of the DEVNET Appraisal Software System. DEVNET will also be responsible for setting up a testing and development Windows Server 2008 R2-2012 R2 network within its own offices for such purposes.
- 2.4 DEVNET shall supply the following module(s) to the Townships listed under Article 6:

### Mass Appraisal Module

- Replacement Cost Module
    - Residential
    - Agricultural
    - Commercial
    - Industrial Structures
  - Marshall & Swift for Commercial/Industrial and Agricultural (if needed)
  - 2010 or 2019 Illinois Manual for Residential
  - Cost Table Maintenance
  - Sales Maintenance
  - Sales Ratio / Study Module
  - Land Appraisal Module
  - Multiple Regression Analysis
  - Comparable Property Analysis
  - Integrated with Property Tax Administration
- 2.5 SECURITY. All modules shall contain sufficient levels of security to prevent unauthorized users from modifying data in any way.
  - 2.6 DEVNET shall provide maintenance and support that includes:
    - a. Software maintenance includes all system upgrades of non-customized portions of the DEVNET Appraisal Software System. Maintenance does not include the cost of any upgrades to third party software. CHAMPAIGN COUNTY is not required to upgrade third party software such as operating systems or database software unless failing to perform such an upgrade results in application errors in the DEVNET Inc. Appraisal System. As part of maintenance DEVNET will also provide documentation in an electronic format for the DEVNET Inc. Appraisal System as such documentation becomes available. Maintenance also includes the correction of any DEVNET Inc. Appraisal System software discrepancies that result in application errors. As part of maintenance DEVNET intends to certify the DEVNET Inc. Appraisal System's compatibility with additional operating systems as DEVNET determines these operating systems are acceptable platforms for the use of the DEVNET Inc. Appraisal System.
    - b. Software support includes all training, and retraining of CHAMPAIGN COUNTY Personnel. It includes the diagnosis and correction of errors that may occur in the database due to a hardware or network problem. If any support is required during weekends or after normal business hours, DEVNET requests that a 2-day advance notice be given, so DEVNET can have staff available to help. DEVNET understands that any advance notice may not be possible and as such we will provide the person or persons designated by CHAMPAIGN COUNTY with cell phone numbers of DEVNET staff members. Software support also

includes telephone support for any "how to" questions that any member of the clients staff may have.

- c. Software support shall not include any customized changes to the system, after the system is accepted by CHAMPAIGN COUNTY.
- d. Undertaking enhancements as mutually agreed upon by Champaign County Supervisor of Assessments and DEVNET at an additional cost to be mutually agreed in writing.
- e. DEVNET shall reasonably respond to CHAMPAIGN COUNTY'S phone calls by return telephone call. However, there are may be times when the programmer is not immediately available. In these isolated cases DEVNET guarantees a response time of not more than two (2) hours from the time of the initial call. CHAMPAIGN COUNTY shall have the option to contact the project manager or head of DEVNET'S support division to have the problem reassigned.

2.7 The design for the DEVNET Appraisal Software System must include all of the basic functionality necessary for following the legal requirements to process Appraisals in the State of Illinois.

2.8 DEVNET shall supply the following third party computer software. Included with this software are configuration, on-site setup and installation.

<b>Ayres, Raymond and South Homer Multi-Township</b>					
<b>Third Party Licenses</b>					
	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
<b>(1) Apex Sketch License</b>	\$595.00	\$235.00	\$235.00	\$235.00	\$235.00
<b>(1) Lead Tools-View Image License</b>	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2019 Cost Schedule</b>	Included	Included	Included	Included	Included
<b>Total</b>	<b>\$670.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>

<b>Brown Township</b>					
<b>Third Party Licenses</b>					
	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
<b>(1) Apex Sketch License</b>	\$595.00	\$235.00	\$235.00	\$235.00	\$235.00
<b>(1) Lead Tools-View Image License</b>	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2019 Cost Schedule</b>	Included	Included	Included	Included	Included
<b>Total</b>	<b>\$670.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>



<b>Champaign Township</b>					
<b>Third Party Licenses</b>					
	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
<b>(1) Apex Sketch License</b>	\$595.00	\$235.00	\$235.00	\$235.00	\$235.00
<b>(1) Lead Tools-View Image Licenses</b>	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2019 Cost Schedule</b>	Included	Included	Included	Included	Included
<b>Total</b>	<b>\$670.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>

<b>City of Champaign Township</b>					
<b>Third Party Licenses</b>					
	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
<b>(1) Apex Sketch License</b>	\$595.00	\$235.00	\$235.00	\$235.00	\$235.00
<b>(4) Lead Tools-View Image Licenses</b>	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2019 Cost Schedule</b>	Included	Included	Included	Included	Included
<b>Total</b>	<b>\$895.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>

<b>Colfax and Sadorus Multi-Township</b>					
<b>Third Party Licenses</b>					
	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
<b>2019 Cost Schedule</b>	Included	Included	Included	Included	Included
<b>Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Compromise, Harwood and Kerr Multi-Township**

**Third Party Licenses**

	Year 1	Year 2	Year 3	Year 4	Year 5
(1) Apex Sketch License	\$595.00	\$235.00	\$235.00	\$235.00	\$235.00
(1) Lead Tools-View Image License	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00
2019 Cost Schedule	Included	Included	Included	Included	Included
<b>Total</b>	<b>\$670.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>

**Condit, East Bend, Hensley and Newcomb Multi-Township**

**Third Party Licenses**

	Year 1	Year 2	Year 3	Year 4	Year 5
(1) Lead Tools-View Image License	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00
2019 Cost Schedule	Included	Included	Included	Included	Included
<b>Total</b>	<b>\$75.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Crittenden and Pesotum Multi-Township**

**Third Party Licenses**

	Year 1	Year 2	Year 3	Year 4	Year 5
(1) Apex Sketch License	\$595.00	\$235.00	\$235.00	\$235.00	\$235.00
(1) Lead Tools-View Image License	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00
2019 Cost Schedule	Included	Included	Included	Included	Included
<b>Total</b>	<b>\$670.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>

<b>Ludlow and Rantoul Multi-Township</b>					
<b>Third Party Licenses</b>					
	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
<b>(1) Apex Sketch License</b>	\$595.00	\$235.00	\$235.00	\$235.00	\$235.00
<b>(1) Lead Tools-View Image License</b>	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2019 Cost Schedule</b>	Included	Included	Included	Included	Included
<b>Total</b>	<b>\$670.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>

<b>Mahomet Township</b>					
<b>Third Party Licenses</b>					
	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
<b>(1) Apex Sketch License</b>	\$595.00	\$235.00	\$235.00	\$235.00	\$235.00
<b>(1) Lead Tools-View Image License</b>	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2019 Cost Schedule</b>	Included	Included	Included	Included	Included
<b>Total</b>	<b>\$670.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>

<b>Ogden and Stanton Multi-Township</b>					
<b>Third Party Licenses</b>					
	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
<b>(1) Apex Sketch License</b>	\$595.00	\$235.00	\$235.00	\$235.00	\$235.00
<b>(1) Lead Tools-View Image License</b>	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2019 Cost Schedule</b>	Included	Included	Included	Included	Included
<b>Total</b>	<b>\$670.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>

**Philo Township****Third Party Licenses**

	Year 1	Year 2	Year 3	Year 4	Year 5
(1) Apex Sketch License	\$595.00	\$235.00	\$235.00	\$235.00	\$235.00
(1) Lead Tools-View Image License	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00
2019 Cost Schedule	Included	Included	Included	Included	Included
<b>Total</b>	<b>\$670.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>

**Scott Township****Third Party Licenses**

	Year 1	Year 2	Year 3	Year 4	Year 5
(1) Apex Sketch License	\$595.00	\$235.00	\$235.00	\$235.00	\$235.00
(1) Lead Tools-View Image License	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00
2019 Cost Schedule	Included	Included	Included	Included	Included
<b>Total</b>	<b>\$670.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>

**Sidney Township****Third Party Licenses**

	Year 1	Year 2	Year 3	Year 4	Year 5
(1) Apex Sketch License	\$595.00	\$235.00	\$235.00	\$235.00	\$235.00
(1) Lead Tools-View Image License	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00
2019 Cost Schedule	Included	Included	Included	Included	Included
<b>Total</b>	<b>\$670.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>

<b>Somer Township</b>					
<b>Third Party Licenses</b>					
	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
<b>(1) Apex Sketch License</b>	\$595.00	\$235.00	\$235.00	\$235.00	\$235.00
<b>(1) Lead Tools-View Image License</b>	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2019 Cost Schedule</b>	Included	Included	Included	Included	Included
<b>Total</b>	<b>\$670.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>

<b>St. Joseph Township</b>					
<b>Third Party Licenses</b>					
	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
<b>(1) Apex Sketch License</b>	\$595.00	\$235.00	\$235.00	\$235.00	\$235.00
<b>(1) Lead Tools-View Image License</b>	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2019 Cost Schedule</b>	Included	Included	Included	Included	Included
<b>Total</b>	<b>\$670.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>

<b>Tolono Township</b>					
<b>Third Party Licenses</b>					
	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
<b>(1) Apex Sketch License</b>	\$595.00	\$235.00	\$235.00	\$235.00	\$235.00
<b>(1) Lead Tools-View Image License</b>	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2019 Cost Schedule</b>	Included	Included	Included	Included	Included
<b>Total</b>	<b>\$670.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>

**Urbana Township**

**Third Party Licenses**

	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
<b>(1) Apex Sketch License</b>	\$595.00	\$235.00	\$235.00	\$235.00	\$235.00
<b>(1) Lead Tools-View Image License</b>	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>2019 Cost Schedule</b>	Included	Included	Included	Included	Included
<b>Total</b>	<b>\$670.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>	<b>\$235.00</b>

### ARTICLE 3: Joint Responsibilities

- 3.1 Product design, to ensure consistency of interface and operation of CHAMPAIGN COUNTY Databases.
- 3.2 Technology planning, to ensure adequate infrastructure necessary to deliver any expanded services.
- 3.3 Change control planning, to ensure orderly maintenance and enhancement of CHAMPAIGN COUNTY Databases.
- 3.4 The Champaign County Supervisor of Assessments and DEVNET Inc. shall co-develop a CHAMPAIGN COUNTY training program to instruct CHAMPAGIN COUNTY personnel in the use of the DEVNET Property Tax System. The Champaign County Supervisor of Assessments shall instruct any Champaign County Township which has entered into an Intergovernmental Agreement with Champaign County regarding the appraisal software system.

## ARTICLE 4: CHAMPAIGN COUNTY Responsibilities

- 4.1 CHAMPAIGN COUNTY shall take the steps necessary, including the activities set forth in the following provisions, to enable DEVNET, in accordance with a mutually agreed upon schedule, to develop, install, test and maintain the DEVNET Appraisal Software System in CHAMPAIGN COUNTY's Databases.
- 4.2 CHAMPAIGN COUNTY shall allow DEVNET scheduled access to CHAMPAIGN COUNTY Equipment and CHAMPAIGN COUNTY Software relevant to the DEVNET Appraisal Software System to obtain the needed access to its software and equipment, in order to allow DEVNET to develop, install, test and maintain the DEVNET Appraisal Software System in CHAMPAIGN COUNTY's Databases. Any delay by CHAMPAIGN COUNTY in their performance of its obligations under this paragraph shall extend all due dates and maintenance obligations of DEVNET herein by a like amount of time.
- 4.3 CHAMPAIGN COUNTY shall take all necessary actions in order to allow DEVNET scheduled access to the CHAMPAIGN Software and CHAMPAIGN Equipment seven days a week, 24 hours a day, if possible, when DEVNET determines that such access is required by DEVNET and it is mutually agreed by CHAMPAIGN COUNTY. Any delay by CHAMPAIGN COUNTY in their performance of its obligations under this paragraph shall extend all due dates and maintenance obligations of DEVNET herein by a like amount of time. DEVNET also requires scheduled access seven days a week, 24 hours a day to CHAMPAIGN COUNTY Appraisal databases and Appraisal servers via modem or Internet connection.
- 4.4 CHAMPAIGN COUNTY shall provide guidelines to DEVNET regarding use of information contained in the CHAMPAIGN Databases and such other information as DEVNET may require to perform its work as described in this Agreement. Any delay by CHAMPAIGN COUNTY in their performance of its obligations under this paragraph shall extend all due dates and maintenance obligations of DEVNET herein by a like amount of time.
- 4.5 CHAMPAIGN COUNTY shall allow DEVNET to use CHAMPAIGN COUNTY'S name in promoting DEVNET to potential users and other customers and will allow DEVNET to use, copies obtained at DEVNET'S expense at a time convenient to CHAMPAIGN COUNTY, the CHAMPAIGN Databases for demonstration of the DEVNET Appraisal Software System to potential users and other customers. Notice of this paragraph shall follow the provisions of Paragraph 15.1 herein.
- 4.6 If CHAMPAIGN COUNTY makes modifications to its hardware and/or software (including operating systems) that are incompatible with the DEVNET Appraisal Software System, efforts by DEVNET to make necessary revisions due to such change(s) will be billable to CHAMPAIGN COUNTY at DEVNET's then-current rates for time and materials. Any delay by CHAMPAIGN COUNTY in their performance of its obligations under this paragraph shall extend all due dates and maintenance obligations of DEVNET herein by a like amount of time.
- 4.7 On or before the commencement of work to be performed by DEVNET pursuant to this Agreement, CHAMPAIGN COUNTY shall obtain and have in full operation the following hardware for installation and operation of the DEVNET Appraisal Software System:



## Hardware Requirements for DEVNET Products

Hardware may be purchased from any third-party vendor of the County's choice. Note that the county or third-party vendor is responsible for setting up the file server and all required third-party software, including the Active Directory/domain and SQL Server.

The following specifications assume a single SQL and File server environment. In an environment in which the DEVNET applications do not reside on the SQL server, these specifications apply to the SQL server.

If the Application, Image/Document, Sketch files are stored on a separate server or NAS, the file I/O performance of this alternative must be equivalent to the server specifications described in this section.

These specifications are for a physical server to support the DEVNET solution.

### Server Specifications

Minimum less than 15,000 parcels and less than 15 users
2.00 GHz Quad core Processor
16 GB RAM
100+ GB hard drive space in a RAID-1 (mirroring) or RAID-5 array using 10K 6G SAS drives for Windows OS, SQL Server Application, and Virtual Memory file <sup>2</sup>
300+ GB available hard drive space in a RAID-1 (mirroring) or RAID-5 array using 10K 6G SAS drives for SQL Data, Application, Image/Document & Sketch files <sup>1,2</sup>
Video adapter capable of 1280 x 1024 resolution
Monitor capable of 1280 x 1024 resolution
Tape/disk or other backup solution
High Speed Internet Access
VPN remote access
1 Gb Ethernet Adapter
N+1 redundant cooling <sup>3</sup>
N+1 redundant power <sup>3</sup>
Uninterruptible Power Supply <sup>4</sup>
Windows Server 2012-2016 Standard Edition <sup>5</sup>
Microsoft SQL Server 2012-2016 Standard Edition <sup>5</sup>
MS SQL Native Client
.NET Framework 4.5

Minimum less than 30,000 parcels and less than 20 users
2.00+ GHz Quad-Core Processor
16-32 GB RAM
150+ GB hard drive space in a RAID-1 (mirroring) or RAID-5 array using 10K 6G SAS drives for Windows OS, SQL Server Application, and Virtual Memory file <sup>1,2</sup>
600+ GB available hard drive space in a RAID-1 (mirroring) or RAID-5 array using 10K 6G SAS drives for SQL Data, Application, Image/Document & Sketch files <sup>1,2</sup>
Video adapter capable of 1280 x 1024 resolution
Monitor capable of 1280 x 1024 resolution
Tape/disk or other backup solution
High Speed Internet Access
VPN remote access
1 Gb Ethernet Adapter
N+1 redundant cooling <sup>3</sup>
N+1 redundant power <sup>3</sup>
Uninterruptible Power Supply <sup>4</sup>
Windows Server 2012-2016 Standard Edition <sup>5</sup>
Microsoft SQL Server 2012-2016 Standard Edition <sup>5</sup>
MS SQL Native Client
.NET Framework 4.5

<sup>1</sup> The storage space required may vary depending on the number of parcels, images, sketches, and documents. Additionally the amount of historical information added will impact the storage requirements.

<sup>2</sup> Clients may substitute the recommended RAID levels for alternative RAID levels or storage methods such as a SAN as long as they provide the comparable redundancy and performance. The lowest server specifications provided above will provide sustained disk I/O of 250MB/s based on Windows file read write testing. The highest specifications will provide sustained disk I/O of 450MB/s based on Windows file read write testing.

<sup>3</sup> The client can substitute an alternative as long as they provide the same level of redundancy.

<sup>4</sup> The client does not need a UPS specific to this server as long as the solution utilized can provide sufficient runtime and graceful shutdown of the server.

<sup>5</sup> While older Windows and SQL server versions are supported, we recommend using the Windows Server 2016 standard edition and SQL server 2016 standard edition

## Server Virtualization

DEVNET does not recommend a virtual Microsoft SQL server.

If a virtual environment is utilized, the virtual server must provide the same sustained performance as the recommended physical hardware.

The most critical performance component is disk I/O. The virtual SQL server must provide sustained performance equivalent to the recommended physical server while other guest virtual servers on the same physical server are under load. Note that unlike other applications, SQL is not very tolerant of latency.

The lowest server specifications provided in this section provide sustained disk I/O of 250MB/s based on Windows file read write testing. The highest specifications provide sustained disk I/O of 450MB/s based on Windows file read write testing.

## Workstation Specifications

Minimum
2.0+ GHz single core Processor
4 GB RAM
20GB+ hard drive
Video adapter capable of 1280 x 1024 resolution
19" standard width or 22" widescreen monitor capable of 1280 x 1024 resolution
Windows p7-10 (ver. 1511+) Pro/Ent
100/1000 Mb Ethernet Adapter
Mouse
MS SQL Native Client
.NET Framework 4.5

Recommended
2.0+ GHz dual core Processor
8 GB RAM
40GB+ hard drive
Video adapter capable of 1280 x 1024 resolution
19" standard width or 22" widescreen monitor capable of 1280 x 1024 resolution
Windows 7-10 (ver. 1511+) Pro-Ent
100/1000 Mb Ethernet Adapter

Mouse
MS SQL Native Client
.NET Framework 4.5

**Printers**

DEVNET applications are compatible with most laser printers.

**Receipt/Slip Printer**

DEVNET applications can print receipts to either a laser printer or receipt printer. Receipt/slip printers compatible with the DEVNET applications must have a Windows driver that supports the printer's functions and paper type. If slip/check endorsement printing and/or cash drawers will be used, receipt/slip printer driver will need to support slip wait and cash drawer open via settings in the driver. The DEVNET applications are compatible with Epson TM-U675 Receipt/Slip/Validation Printer. DEVNET has successfully worked with other Epson printers that use the EPSON Advanced Print Driver.

**Bar Code Reader**

Barcode reader must read Code 39 and have the ability to add a prefix and suffix character (depending on your barcode configuration). Additionally, the barcode reader must be configured to omit carriage return and line feed. DEVNET recommends the Honeywell Voyager Series bar code reader.

**Document Scanning**

The DEVNET application can interface with scanners that provide a fully TWAIN compliant driver.

DEVNET recommends Fujitsu scanners for use with its imaging applications. When imaging is used within DEVNET applications, one or more licenses of Lead Tools imaging toolkit are required. The Lead Tools software can be provided with the installation of DEVNET software applications.

**Check Scanning**

The DEVNET application can interface with scanners that provide a fully TWAIN compliant driver. DEVNET recommends the Epson Capture One and Epson TM-S2000 scanners.

## ARTICLE 5: Term

- 5.1 The initial term of this agreement shall be five (5) years from the effective date hereof subject to Article 13.

## ARTICLE 6: Price and Payment

### Ayres, Raymond and South Homer Multi-Township

- 6.1 The payment schedule set forth herein is priced over the following five years, payable yearly, effective from the date of execution of this Agreement.

Year 01 (February 1, 2020-January 31, 2021): For services received by CHAMPAIGN COUNTY for Ayres, Raymond and South Homer Multi-Township under this Agreement during Year 01, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,772.50, payable as follows:

- A. The sum of \$1,772.50 billed on January 1, 2020 and due on or before February 1, 2020.

The sums payable for Year 01 services shall be apportioned as follows:

- ⊖ \$1,102.50 for CAMA software license, maintenance and support.
- ⊖ \$670.00 for third-party software and hardware.

- 6.2 Year 02 (February 1, 2021- January 31, 2022): For services received by CHAMPAIGN COUNTY for Ayres, Raymond and South Homer Multi-Township under this Agreement during Year 02, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,337.50, payable as follows:

- A. The sum of \$1,337.50 billed on January 1, 2021 and due on or before February 1, 2021.

The sums payable for Year 02 services shall be apportioned as follows:

- ⊖ \$1,102.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

- 6.3 Year 03 (February 1, 2022- January 31, 2023): For services received by CHAMPAIGN COUNTY for Ayres, Raymond and South Homer Multi-Township under this Agreement during Year 03, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,337.50, payable as follows:

- A. The sum of \$1,337.50 billed on January 1, 2022 and due on or before February 1, 2022.

The sums payable for Year 03 services shall be apportioned as follows:

- ⊖ \$1,102.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

6.4 Year 04 (February 1, 2023- January 31, 2024): For services received by CHAMPAIGN COUNTY for Ayres, Raymond and South Homer Multi-Township under this Agreement during Year 04, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,337.50, payable as follows:

A. The sum of \$1,337.50 billed on January 1, 2023 and due on or before February 1, 2023.

The sums payable for Year 04 services shall be apportioned as follows:

- ⊖ \$1,102.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

6.5 Year 05 (February 1, 2024- January 31, 2024): For services received by CHAMPAIGN COUNTY for Ayres, Raymond and South Homer Multi-Township under this Agreement during Year 05, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,337.50, payable as follows:

A. The sum of \$1,337.50 billed on January 1, 2024 and due on or before February 1, 2024.

The sums payable for Year 05 services shall be apportioned as follows:

- ⊖ \$1,102.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

Brown Township

6.6 The payment schedule set forth herein is priced over the following five years, payable yearly, effective from the date of execution of this Agreement.

Year 01 (February 1, 2020- January 31, 2021): For services received by CHAMPAIGN COUNTY for Brown Township under this Agreement during Year 01, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,298.50, payable as follows:

A. The sum of \$1,298.50 billed on January 1, 2020 and due on or before February 1, 2020.

The sums payable for Year 01 services shall be apportioned as follows:

- ⊖ \$628.50 for CAMA software license, maintenance and support.
- ⊖ \$670.00 for third-party software and hardware.

6.7 Year 02 (February 1, 2021- January 31, 2022): For services received by CHAMPAIGN COUNTY for Brown Township under this Agreement during Year 02, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$863.50, payable as follows:

A. The sum of \$863.50 billed on January 1, 2021 and due on or before February 1, 2021.

The sums payable for Year 02 services shall be apportioned as follows:

- ⊖ \$628.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

6.8 Year 03 (February 1, 2022- January 31, 2023): For services received by CHAMPAIGN COUNTY for Brown Township under this Agreement during Year 03, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$863.50, payable as follows:

A. The sum of \$863.50 billed on January 1, 2022 and due on or before February 1, 2022.

The sums payable for Year 03 services shall be apportioned as follows:

- ⊖ \$628.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

6.9 Year 04 (February 1, 2023- January 31, 2024): For services received by CHAMPAIGN COUNTY for Brown Township under this Agreement during Year 04, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$863.50, payable as follows:

A. The sum of \$863.50 billed on January 1, 2023 and due on or before February 1, 2023.

The sums payable for Year 04 services shall be apportioned as follows:

- ⊖ \$628.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

6.10 Year 05 (February 1, 2024- January 31, 2025): For services received by CHAMPAIGN COUNTY for Brown Township under this Agreement during Year 05, CHAMPAIGN COUNTY shall pay to EVNET the sum of \$863.50, payable as follows:

A. The sum of \$863.50 billed on January 1, 2024 and due on or before February 1, 2024.

The sums payable for Year 05 services shall be apportioned as follows:

- ⊖ \$628.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.



Champaign Township

- 6.11 The payment schedule set forth herein is priced over the following five years, payable yearly, effective from the date of execution of this Agreement.

Year 01 (February 1, 2020- January 31, 2021): For services received by CHAMPAIGN COUNTY for Champaign Township under this Agreement during Year 01, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$3,185.50, payable as follows:

- A. The sum of \$3,185.50 billed on January 1, 2020 and due on or before February 1, 2020.

The sums payable for Year 01 services shall be apportioned as follows:

- ⊖ \$2,515.50 for CAMA software license, maintenance and support.
- ⊖ \$670.00 for third-party software and hardware.

- 6.12 Year 02 (February 1, 2021- January 31, 2022): For services received by CHAMPAIGN COUNTY for Champaign Township under this Agreement during Year 02, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$2,750.50, payable as follows:

- A. The sum of \$2,750.50 billed on January 1, 2021 and due on or before February 1, 2021.

The sums payable for Year 02 services shall be apportioned as follows:

- ⊖ \$2,515.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

- 6.13 Year 03 (February 1, 2022- January 31, 2023): For services received by CHAMPAIGN COUNTY for Champaign Township under this Agreement during Year 03, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$2,750.50, payable as follows:

- A. The sum of \$2,750.50 billed on January 1, 2022 and due on or before February 1, 2022.

The sums payable for Year 03 services shall be apportioned as follows:

- ⊖ \$2,515.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

- 6.14 Year 04 (February 1, 2023- January 31, 2024): For services received by CHAMPAIGN COUNTY for Champaign Township under this Agreement during Year 04, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$2,750.50, payable as follows:

- A. The sum of \$2,750.50 billed on January 1, 2023 and due on or before February 1, 2023.

The sums payable for Year 04 services shall be apportioned as follows:

- ⊖ \$2,515.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

6.15 Year 05 (February 1, 2024- January 31, 2025): For services received by CHAMPAIGN COUNTY for Champaign Township under this Agreement during Year 05, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$2,750.50, payable as follows:

A. The sum of \$2,750.50 billed on January 1, 2024 and due on or before February 1, 2024.

The sums payable for Year 05 services shall be apportioned as follows:

- ⊖ \$2,515.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

City of Champaign Township

- 6.16 The payment schedule set forth herein is priced over the following five years, payable yearly, effective from the date of execution of this Agreement.

Year 01 (February 1, 2020- January 31, 2021): For services received by CHAMPAIGN COUNTY for the City of Champaign Township under this Agreement during Year 01, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$12,214.00, payable as follows:

- A. The sum of \$12,214.00 billed on January 1, 2020 and due on or before February 1, 2020.

The sums payable for Year 01 services shall be apportioned as follows:

- ⊖ \$11,319.00 for CAMA software license, maintenance and support.
- ⊖ \$895.00 for third-party software and hardware.

- 6.17 Year 02 (February 1, 2021- January 31, 2022): For services received by CHAMPAIGN COUNTY for the City of Champaign Township under this Agreement during Year 02, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$11,554.00, payable as follows:

- A. The sum of \$11,554.00 billed on January 1, 2021 and due on or before February 1, 2021.

The sums payable for Year 02 services shall be apportioned as follows:

- ⊖ \$11,319.00 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

- 6.18 Year 03 (February 1, 2022- January 31, 2023): For services received by CHAMPAIGN COUNTY for the City of Champaign Township under this Agreement during Year 03, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$11,554.00, payable as follows:

- A. The sum of \$11,554.00 billed on January 1, 2022 and due on or before February 1, 2022.

The sums payable for Year 03 services shall be apportioned as follows:

- ⊖ \$11,319.00 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

- 6.19 Year 04 (February 1, 2023- January 31, 2024): For services received by CHAMPAIGN COUNTY for the City of Champaign Township under this Agreement during Year 04, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$11,554.00, payable as follows:

- A. The sum of \$11,554.00 billed on January 1, 2023 and due on or before February 1, 2023.

The sums payable for Year 04 services shall be apportioned as follows:

- ⊖ \$11,319.00 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

6.20 Year 05 (February 1, 2024- January 31, 2025): For services received by CHAMPAIGN COUNTY for the City of Champaign Township under this Agreement during Year 05, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$11,554.00, payable as follows:

A. The sum of \$11,554.00 billed on January 1, 2024 and due on or before February 1, 2024.

The sums payable for Year 05 services shall be apportioned as follows:

- ⊖ \$11,319.00 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

Colfax and Sadorus Multi-Township

- 6.21 The payment schedule set forth herein is priced over the following five years, payable yearly, effective from the date of execution of this Agreement.

Year 01 (February 1, 2020- January 31, 2021): For services received by CHAMPAIGN COUNTY for Colfax and Sadorus Multi-Township under this Agreement during Year 01, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$813.00, payable as follows:

- A. The sum of \$813.00 billed on January 1, 2020 and due on or before February 1, 2020.

The sums payable for Year 01 services shall be apportioned as follows:

- ⊖ \$738.00 for CAMA software license, maintenance and support.
- ⊖ \$75.00.00 for third-party software and hardware.

- 6.22 Year 02 (February 1, 2021- January 31, 2022): For services received by CHAMPAIGN COUNTY for Colfax and Sadorus Multi-Township under this Agreement during Year 02, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$738.00, payable as follows:

- A. The sum of \$738.00 billed on January 1, 2021 and due on or before February 1, 2021.

The sums payable for Year 02 services shall be apportioned as follows:

- ⊖ \$738.00 for CAMA software license, maintenance and support.

- 6.23 Year 03 (February 1, 2022- January 31, 2023): For services received by CHAMPAIGN COUNTY for Colfax and Sadorus Multi-Township under this Agreement during Year 03, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$738.00, payable as follows:

- A. The sum of \$738.00 billed on January 1, 2022 and due on or before February 1, 2022.

The sums payable for Year 03 services shall be apportioned as follows:

- ⊖ \$738.00 for CAMA software license, maintenance and support.

- 6.24 Year 04 (February 1, 2023- January 31, 2024): For services received by CHAMPAIGN COUNTY for Colfax and Sadorus Multi-Township under this Agreement during Year 04, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$738.00, payable as follows:

- A. The sum of \$738.00 billed on January 1, 2023 and due on or before February 1, 2023.

The sums payable for Year 04 services shall be apportioned as follows:

- ⊖ \$738.00 for CAMA software license, maintenance and support.

6.25 Year 05 (February 1, 2024- January 31, 2025): For services received by CHAMPAIGN COUNTY for Colfax and Sadorus Multi-Township under this Agreement during Year 05, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$738.00, payable as follows:

A. The sum of \$738.00 billed on January 1, 2024 and due on or before February 1, 2024.

The sums payable for Year 05 services shall be apportioned as follows:

⊖ \$738.00 for CAMA software license, maintenance and support.

Compromise, Harwood and Kerr Multi-Township

6.26 The payment schedule set forth herein is priced over the following five years, payable yearly, effective from the date of execution of this Agreement.

Year 01 (February 1, 2020- January 31, 2021): For services received by CHAMPAIGN COUNTY for Compromise, Harwood and Kerr Multi-Township under this Agreement during Year 01, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,650.50, payable as follows:

A. The sum of \$1,650.50 billed on January 1, 2020 and due on or before February 1, 2020.

The sums payable for Year 01 services shall be apportioned as follows:

- ⊖ \$980.50 for CAMA software license, maintenance and support.
- ⊖ \$670.00 for third-party software and hardware.

6.27 Year 02 (February 1, 2021- January 31, 2022): For services received by CHAMPAIGN COUNTY for Compromise, Harwood and Kerr Multi-Township under this Agreement during Year 02, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,215.50, payable as follows:

A. The sum of \$1,215.50 billed on January 1, 2021 and due on or before February 1, 2021.

The sums payable for Year 02 services shall be apportioned as follows:

- ⊖ \$980.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

6.28 Year 03 (February 1, 2022- January 31, 2023): For services received by CHAMPAIGN COUNTY for Compromise, Harwood and Kerr Multi-Township under this Agreement during Year 03, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,215.50, payable as follows:

A. The sum of \$1,215.50 billed on January 1, 2022 and due on or before February 1, 2022.

The sums payable for Year 03 services shall be apportioned as follows:

- ⊖ \$980.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

6.29 Year 04 (February 1, 2023- January 31, 2024): For services received by CHAMPAIGN COUNTY for Compromise, Harwood and Kerr Multi-Township under this Agreement during Year 04, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,215.50, payable as follows:

A. The sum of \$1,215.50 billed on January 1, 2023 and due on or before February 1, 2023.

The sums payable for Year 04 services shall be apportioned as follows:

- ⊖ \$980.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

6.30 Year 05 (February 1, 2024- January 31, 2025): For services received by CHAMPAIGN COUNTY for Compromise, Harwood and Kerr Multi-Township under this Agreement during Year 05, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,215.50, payable as follows:

A. The sum of \$1,215.50 billed on January 1, 2024 and due on or before February 1, 2024.

The sums payable for Year 05 services shall be apportioned as follows:

- ⊖ \$980.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.



Condit, East Bend, Hensley and Newcomb Multi-Township

6.31 The payment schedule set forth herein is priced over the following five years, payable yearly, effective from the date of execution of this Agreement.

Year 01 (February 1, 2020- January 31, 2021): For services received by CHAMPAIGN COUNTY for Condit, East Bend, Hensley and Newcomb Multi-Township under this Agreement during Year 01, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,504.00, payable as follows:

A. The sum of \$1,504.00 billed on January 1, 2020 and due on or before February 1, 2020.

The sums payable for Year 01 services shall be apportioned as follows:

- ⊖ \$1,429.00 for CAMA software license, maintenance and support.
- ⊖ \$75.00 for third-party software and hardware.

6.32 Year 02 (February 1, 2021- January 31, 2022): For services received by CHAMPAIGN COUNTY for Condit, East Bend, Hensley and Newcomb Multi-Township under this Agreement during Year 02, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,429.00, payable as follows:

A. The sum of \$1,429.00 billed on January 1, 2021 and due on or before February 1, 2021.

The sums payable for Year 02 services shall be apportioned as follows:

- ⊖ \$1,429.00 for CAMA software license, maintenance and support.

6.33 Year 03 (February 1, 2022- January 31, 2023): For services received by CHAMPAIGN COUNTY for Condit, East Bend, Hensley and Newcomb Multi-Township under this Agreement during Year 03, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,429.00, payable as follows:

A. The sum of \$1,429.00 billed on January 1, 2022 and due on or before February 1, 2022.

The sums payable for Year 03 services shall be apportioned as follows:

- ⊖ \$1,429.00 for CAMA software license, maintenance and support.

6.34 Year 04 (February 1, 2023- January 31, 2024): For services received by CHAMPAIGN COUNTY for Condit, East Bend, Hensley and Newcomb Multi-Township under this Agreement during Year 04, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,429.00, payable as follows:

A. The sum of \$1,429.00 billed on January 1, 2023 and due on or before February 1, 2023.

The sums payable for Year 04 services shall be apportioned as follows:

- ⊖ \$1,429.00 for CAMA software license, maintenance and support.

6.35 Year 05 (February 1, 2024- January 31, 2025): For services received by CHAMPAIGN COUNTY for Condit, East Bend, Hensley and Newcomb Multi-Township under this Agreement during Year 05, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,429.00, payable as follows:

A. The sum of \$1,429.00 billed on January 1, 2024 and due on or before February 1, 2024.

The sums payable for Year 05 services shall be apportioned as follows:

⊖ \$1,429.00 for CAMA software license, maintenance and support.

Crittenden and Pesotum Multi-Township

- 6.36 The payment schedule set forth herein is priced over the following five years, payable yearly, effective from the date of execution of this Agreement.

Year 01 (February 1, 2020- January 31, 2021): For services received by CHAMPAIGN COUNTY for Crittenden and Pesotum Multi-Township under this Agreement during Year 01, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,309.50, payable as follows:

- A. The sum of \$1,309.50 billed on January 1, 2020 and due on or before February 1, 2020.

The sums payable for Year 01 services shall be apportioned as follows:

- ⊖ \$639.50 for CAMA software license, maintenance and support.
- ⊖ \$670.00 for third-party software and hardware.

- 6.37 Year 02 (February 1, 2021- January 31, 2022): For services received by CHAMPAIGN COUNTY for Crittenden and Pesotum Multi-Township under this Agreement during Year 02, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$874.50 , payable as follows:

- A. The sum of \$874.50 billed on January 1, 2021 and due on or before February 1, 2021.

The sums payable for Year 02 services shall be apportioned as follows:

- ⊖ \$639.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

- 6.38 Year 03 (February 1, 2022- January 31, 2023): For services received by CHAMPAIGN COUNTY for Crittenden and Pesotum Multi-Township under this Agreement during Year 03, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$874.50, payable as follows:

- A. The sum of \$874.50 billed on January 1, 2022 and due on or before February 1, 2022.

The sums payable for Year 03 services shall be apportioned as follows:

- ⊖ \$639.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

- 6.39 Year 04 (February 1, 2023- January 31, 2024): For services received by CHAMPAIGN COUNTY for Crittenden and Pesotum Multi-Township under this Agreement during Year 04, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$874.50, payable as follows:

- A. The sum of \$874.50 billed on January 1, 2023 and due on or before February 1, 2023.

The sums payable for Year 04 services shall be apportioned as follows:

- ⊖ \$639.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

6.40 Year 05 (February 1, 2024- January 31, 2025): For services received by CHAMPAIGN COUNTY for Crittenden and Pesotum Multi-Township under this Agreement during Year 05, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$874.50, payable as follows:

A. The sum of \$874.50 billed on January 1, 2024 and due on or before February 1, 2024.

The sums payable for Year 05 services shall be apportioned as follows:

- ⊖ \$639.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

Ludlow and Rantoul Multi-Township

- 6.41 The payment schedule set forth herein is priced over the following five years, payable yearly, effective from the date of execution of this Agreement.

Year 01 (February 1, 2020- January 31, 2021): For services received by CHAMPAIGN COUNTY for Ludlow and Rantoul Multi-Township under this Agreement during Year 01, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$3,579.50, payable as follows:

- A. The sum of \$3,579.50 billed on January 1, 2020 and due on or before February 1, 2020.

The sums payable for Year 01 services shall be apportioned as follows:

- ⊖ \$2,909.50 for CAMA software license, maintenance and support.
- ⊖ \$670.00 for third-party software and hardware.

- 6.42 Year 02 (February 1, 2021- January 31, 2022): For services received by CHAMPAIGN COUNTY for Ludlow and Rantoul Multi-Township under this Agreement during Year 02, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$3,144.50, payable as follows:

- A. The sum of \$3,144.50 billed on January 1, 2021 and due on or before February 1, 2021.

The sums payable for Year 02 services shall be apportioned as follows:

- ⊖ \$2,909.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

- 6.43 Year 03 (February 1, 2022- January 31, 2023): For services received by CHAMPAIGN COUNTY for Ludlow and Rantoul Multi-Township under this Agreement during Year 03, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$3,144.50, payable as follows:

- A. The sum of \$3,144.50 billed on January 1, 2022 and due on or before February 1, 2022.

The sums payable for Year 03 services shall be apportioned as follows:

- ⊖ \$2,909.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

- 6.44 Year 04 (February 1, 2023- January 31, 2024): For services received by CHAMPAIGN COUNTY for Ludlow and Rantoul Multi-Township under this Agreement during Year 04, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$3,144.50, payable as follows:

- A. The sum of \$3,144.50 billed on January 1, 2023 and due on or before February 1, 2023.

The sums payable for Year 04 services shall be apportioned as follows:

- ⊖ \$2,909.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

6.45 Year 05 (February 1, 2024- January 31, 2025): For services received by CHAMPAIGN COUNTY for Ludlow and Rantoul Multi-Township under this Agreement during Year 05, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$3,144.50, payable as follows:

A. The sum of \$3,144.50 billed on January 1, 2024 and due on or before February 1, 2024.

The sums payable for Year 05 services shall be apportioned as follows:

- ⊖ \$2,909.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

Mahomet Township

6.46 The payment schedule set forth herein is priced over the following five years, payable yearly, effective from the date of execution of this Agreement.

Year 01 (February 1, 2020- January 31, 2021): For services received by CHAMPAIGN COUNTY for Mahomet Township under this Agreement during Year 01, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$3,109.50, payable as follows:

A. The sum of \$3,109.50 billed on January 1, 2020 and due on or before February 1, 2020.

The sums payable for Year 01 services shall be apportioned as follows:

- ⊖ \$2,439.50 for CAMA software license, maintenance and support.
- ⊖ \$670.00 for third-party software and hardware.

6.47 Year 02 (February 1, 2021- January 31, 2022): For services received by CHAMPAIGN COUNTY for Mahomet Township under this Agreement during Year 02, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$2,674.50, payable as follows:

A. The sum of \$2,674.50 billed on January 1, 2021 and due on or before February 1, 2021.

The sums payable for Year 02 services shall be apportioned as follows:

- ⊖ \$2,439.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

6.48 Year 03 (February 1, 2022- January 31, 2023): For services received by CHAMPAIGN COUNTY for Mahomet Township under this Agreement during Year 03, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$2,674.50, payable as follows:

A. The sum of \$2,674.50 billed on January 1, 2022 and due on or before February 1, 2022.

The sums payable for Year 03 services shall be apportioned as follows:

- ⊖ \$2,439.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

6.49 Year 04 (February 1, 2023- January 31, 2024): For services received by CHAMPAIGN COUNTY for Mahomet Township under this Agreement during Year 04, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$2,674.50, payable as follows:

A. The sum of \$2,674.50 billed on January 1, 2023 and due on or before February 1, 2023.

The sums payable for Year 04 services shall be apportioned as follows:

- ⊖ \$2,439.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

6.50 Year 05 (February 1, 2024- January 31, 2025): For services received by CHAMPAIGN COUNTY for Mohomet Township under this Agreement during Year 05, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$2,674.50, payable as follows:

A. The sum of \$2,674.50 billed on January 1, 2024 and due on or before February 1, 2024.

The sums payable for Year 05 services shall be apportioned as follows:

- ⊖ \$2,439.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.



Ogden and Stanton Multi-Township

- 6.51 The payment schedule set forth herein is priced over the following five years, payable yearly, effective from the date of execution of this Agreement.

Year 01 (February 1, 2020- January 31, 2021): For services received by CHAMPAIGN COUNTY for Ogden and Stanton Multi-Township under this Agreement during Year 01, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,569.50, payable as follows:

- A. The sum of \$1,569.50 billed on January 1, 2020 and due on or before February 1, 2020.

The sums payable for Year 01 services shall be apportioned as follows:

- ⊖ \$899.50 for CAMA software license, maintenance and support.
- ⊖ \$670.00 for third-party software and hardware.

- 6.52 Year 02 (February 1, 2021- January 31, 2022): For services received by CHAMPAIGN COUNTY for Ogden and Stanton Multi-Township under this Agreement during Year 02, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,134.50, payable as follows:

- A. The sum of \$1,134.50 billed on January 1, 2021 and due on or before February 1, 2021.

The sums payable for Year 02 services shall be apportioned as follows:

- ⊖ \$899.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

- 6.53 Year 03 (February 1, 2022- January 31, 2023): For services received by CHAMPAIGN COUNTY for Ogden and Stanton Multi-Township under this Agreement during Year 03, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,134.50, payable as follows:

- A. The sum of \$1,134.50 billed on January 1, 2022 and due on or before February 1, 2022.

The sums payable for Year 03 services shall be apportioned as follows:

- ⊖ \$899.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

- 6.54 Year 04 (February 1, 2023- January 31, 2024): For services received by CHAMPAIGN COUNTY for Ogden and Stanton Multi-Township under this Agreement during Year 04, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,134.50, payable as follows:

- A. The sum of \$1,134.50 billed on January 1, 2023 and due on or before February 1, 2023.

The sums payable for Year 04 services shall be apportioned as follows:

- ⊖ \$899.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

6.55 Year 05 (February 1, 2024- January 31, 2025): For services received by CHAMPAIGN COUNTY for Ogden and Stanton Multi-Township under this Agreement during Year 05, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,134.50, payable as follows:

A. The sum of \$1,134.50 billed on January 1, 2024 and due on or before February 1, 2024.

The sums payable for Year 05 services shall be apportioned as follows:

- ⊖ \$899.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

Philo Township

- 6.56 The payment schedule set forth herein is priced over the following five years, payable yearly, effective from the date of execution of this Agreement.

Year 01 (February 1, 2020- January 31, 2021): For services received by CHAMPAIGN COUNTY for Philo Township under this Agreement during Year 01, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,245.50, payable as follows:

- A. The sum of \$1,245.50 billed on January 1, 2020 and due on or before February 1, 2020.

The sums payable for Year 01 services shall be apportioned as follows:

- ⊖ \$575.50 for CAMA software license, maintenance and support.
- ⊖ \$670.00 for third-party software and hardware.

- 6.57 Year 02 (February 1, 2021- January 31, 2022): For services received by CHAMPAIGN COUNTY for Philo Township under this Agreement during Year 02, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$810.50, payable as follows:

- B. The sum of \$810.50 billed on January 1, 2021 and due on or before February 1, 2021.

The sums payable for Year 02 services shall be apportioned as follows:

- ⊖ \$575.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

- 6.58 Year 03 (February 1, 2022- January 31, 2023): For services received by CHAMPAIGN COUNTY for Philo Township under this Agreement during Year 03, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$810.50, payable as follows:

- A. The sum of \$810.50 billed on January 1, 2022 and due on or before February 1, 2022.

The sums payable for Year 03 services shall be apportioned as follows:

- ⊖ \$575.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

- 6.59 Year 04 (February 1, 2023- January 31, 2024): For services received by CHAMPAIGN COUNTY for Philo Township under this Agreement during Year 04, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$810.50, payable as follows:

- A. The sum of \$810.50 billed on January 1, 2023 and due on or before February 1, 2023.

The sums payable for Year 04 services shall be apportioned as follows:

- ⊖ \$575.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

6.60 Year 05 (February 1, 2024- January 31, 2025): For services received by CHAMPAIGN COUNTY for Philo Township under this Agreement during Year 05, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$810.50, payable as follows:

A. The sum of \$810.50 billed on January 1, 2024 and due on or before February 1, 2024.

The sums payable for Year 05 services shall be apportioned as follows:

- ⊖ \$575.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

Scott Township

- 6.61 The payment schedule set forth herein is priced over the following five years, payable yearly, effective from the date of execution of this Agreement.

Year 01 (February 1, 2020- January 31, 2021): For services received by CHAMPAIGN COUNTY for Scott Township under this Agreement during Year 01, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,064.00, payable as follows:

- A. The sum of \$1,064.00 billed on January 1, 2020 and due on or before February 1, 2020.

The sums payable for Year 01 services shall be apportioned as follows:

- ☹ \$394.00 for CAMA software license, maintenance and support.
- ☹ \$670.00 for third-party software and hardware.

- 6.62 Year 02 (February 1, 2021- January 31, 2022): For services received by CHAMPAIGN COUNTY for Scott Township under this Agreement during Year 02, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$629.00, payable as follows:

- A. The sum of \$629.00 billed on January 1, 2021 and due on or before February 1, 2021.

The sums payable for Year 02 services shall be apportioned as follows:

- ☹ \$394.00 for CAMA software license, maintenance and support.
- ☹ \$235.00 for third-party software and hardware.

- 6.63 Year 03 (February 1, 2022- January 31, 2023): For services received by CHAMPAIGN COUNTY for Scott Township under this Agreement during Year 03, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$629.00, payable as follows:

- A. The sum of \$629.00 billed on January 1, 2022 and due on or before February 1, 2022.

The sums payable for Year 03 services shall be apportioned as follows:

- ☹ \$394.00 for CAMA software license, maintenance and support.
- ☹ \$235.00 for third-party software and hardware.

- 6.64 Year 04 (February 1, 2023- January 31, 2024): For services received by CHAMPAIGN COUNTY for Scott Township under this Agreement during Year 04, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$629.00, payable as follows:

- A. The sum of \$629.00 billed on January 1, 2023 and due on or before February 1, 2023.

The sums payable for Year 04 services shall be apportioned as follows:

- ☹ \$394.00 for CAMA software license, maintenance and support.
- ☹ \$235.00 for third-party software and hardware.

6.65 Year 05 (February 1, 2024- January 31, 2025): For services received by CHAMPAIGN COUNTY for Scott Township under this Agreement during Year 05, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$629.00, payable as follows:

A. The sum of \$629.00 billed on January 1, 2024 and due on or before February 1, 2024.

The sums payable for Year 05 services shall be apportioned as follows:

- ⊖ \$394.00 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

Sidney Township

6.66 The payment schedule set forth herein is priced over the following five years, payable yearly, effective from the date of execution of this Agreement.

Year 01 (February 1, 2020- January 31, 2021): For services received by CHAMPAIGN COUNTY for Sidney Township under this Agreement during Year 01, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,266.00, payable as follows:

A. The sum of \$1,266.00 billed on January 1, 2020 and due on or before February 1, 2020.

The sums payable for Year 01 services shall be apportioned as follows:

- ⊖ \$596.00 for CAMA software license, maintenance and support.
- ⊖ \$670.00 for third-party software and hardware.

6.67 Year 02 (February 1, 2021- January 31, 2022): For services received by CHAMPAIGN COUNTY for Sidney Township under this Agreement during Year 02, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$831.00, payable as follows:

A. The sum of \$831.00 billed on January 1, 2021 and due on or before February 1, 2021.

The sums payable for Year 02 services shall be apportioned as follows:

- ⊖ \$596.00 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

6.68 Year 03 (February 1, 2022- January 31, 2023): For services received by CHAMPAIGN COUNTY for Sidney Township under this Agreement during Year 03, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$831.00, payable as follows:

A. The sum of \$831.00 billed on January 1, 2022 and due on or before February 1, 2022.

The sums payable for Year 03 services shall be apportioned as follows:

- ⊖ \$596.00 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

6.69 Year 04 (February 1, 2023- January 31, 2024): For services received by CHAMPAIGN COUNTY for Sidney Township under this Agreement during Year 04, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$831.00, payable as follows:

A. The sum of \$831.00 billed on January 1, 2023 and due on or before February 1, 2023.

The sums payable for Year 04 services shall be apportioned as follows:

- ⊖ \$596.00 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

6.70 Year 05 (February 1, 2024- January 31, 2025): For services received by CHAMPAIGN COUNTY for Sidney Township under this Agreement during Year 05, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$831.00, payable as follows:

A. The sum of \$831.00 billed on January 1, 2024 and due on or before February 1, 2024.

The sums payable for Year 05 services shall be apportioned as follows:

- ⊖ \$596.00 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.



Somer Township

6.71 The payment schedule set forth herein is priced over the following five years, payable yearly, effective from the date of execution of this Agreement.

Year 01 (February 1, 2020- January 31, 2021): For services received by CHAMPAIGN COUNTY for Somer Township under this Agreement during Year 01, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$653.00, payable as follows:

A. The sum of \$653.00 billed on January 1, 2020 and due on or before February 1, 2020.

The sums payable for Year 01 services shall be apportioned as follows:

⊖ \$653.00 for CAMA software license, maintenance and support.

6.72 Year 02 (February 1, 2021- January 31, 2022): For services received by CHAMPAIGN COUNTY for Somer Township under this Agreement during Year 02, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$653.00, payable as follows:

A. The sum of \$653.00 billed on January 1, 2021 and due on or before February 1, 2021.

The sums payable for Year 02 services shall be apportioned as follows:

⊖ \$653.00 for CAMA software license, maintenance and support.

6.73 Year 03 (February 1, 2022- January 31, 2023): For services received by CHAMPAIGN COUNTY for Somer Township under this Agreement during Year 03, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$653.00, payable as follows:

A. The sum of \$653.00 billed on January 1, 2022 and due on or before February 1, 2022.

The sums payable for Year 03 services shall be apportioned as follows:

⊖ \$653.00 for CAMA software license, maintenance and support.

6.74 Year 04 (February 1, 2023- January 31, 2024): For services received by CHAMPAIGN COUNTY for Somer Township under this Agreement during Year 04, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$653.00, payable as follows:

A. The sum of \$653.00 billed on January 1, 2023 and due on or before February 1, 2023.

The sums payable for Year 04 services shall be apportioned as follows:

⊖ \$653.00 for CAMA software license, maintenance and support.

6.75 Year 05 (February 1, 2024- January 31, 2025): For services received by CHAMPAIGN COUNTY for Somer Township under this Agreement during Year 05, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$653.00, payable as follows:

A. The sum of \$653.00 billed on January 1, 2024 and due on or before February 1, 2024.

The sums payable for Year 05 services shall be apportioned as follows:

⊕ \$653.00 for CAMA software license, maintenance and support.

St. Joseph Township

- 6.76 The payment schedule set forth herein is priced over the following five years, payable yearly, effective from the date of execution of this Agreement.

Year 01 (February 1, 2020- January 31, 2021): For services received by CHAMPAIGN COUNTY for St. Joseph Township under this Agreement during Year 01, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$2,028.50, payable as follows:

- A. The sum of \$2,028.50 billed on January 1, 2020 and due on or before February 1, 2020.

The sums payable for Year 01 services shall be apportioned as follows:

- ⊖ \$1,358.50 for CAMA software license, maintenance and support.
- ⊖ \$670.00 for third-party software and hardware.

- 6.77 Year 02 (February 1, 2021- January 31, 2022): For services received by CHAMPAIGN COUNTY for St. Joseph Township under this Agreement during Year 02, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,593.50, payable as follows:

- A. The sum of \$1,593.50 billed on January 1, 2021 and due on or before February 1, 2021.

The sums payable for Year 02 services shall be apportioned as follows:

- ⊖ \$1,358.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

- 6.78 Year 03 (February 1, 2022- January 31, 2023): For services received by CHAMPAIGN COUNTY for St. Joseph Township under this Agreement during Year 03, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,593.50, payable as follows:

- A. The sum of \$1,593.50 billed on January 1, 2022 and due on or before February 1, 2022.

The sums payable for Year 03 services shall be apportioned as follows:

- ⊖ \$1,358.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

- 6.79 Year 04 (February 1, 2023- January 31, 2024): For services received by CHAMPAIGN COUNTY for St. Joseph Township under this Agreement during Year 04, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,593.50, payable as follows:

- A. The sum of \$1,593.50 billed on January 1, 2023 and due on or before February 1, 2023.

The sums payable for Year 04 services shall be apportioned as follows:

- ⊖ \$1,358.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

6.80 Year 05 (February 1, 2024- January 31, 2025): For services received by CHAMPAIGN COUNTY for St. Joseph Township under this Agreement during Year 05, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,593.50, payable as follows:

A. The sum of \$1,593.50 billed on January 1, 2024 and due on or before February 1, 2024.

The sums payable for Year 05 services shall be apportioned as follows:

- ⊖ \$1,358.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

Tolono Township

- 6.81 The payment schedule set forth herein is priced over the following five years, payable yearly, effective from the date of execution of this Agreement.

Year 01 (February 1, 2020- January 31, 2021): For services received by CHAMPAIGN COUNTY for Tolono Township under this Agreement during Year 01, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,891.50, payable as follows:

- A. The sum of \$1,891.50 billed on January 1, 2020 and due on or before February 1, 2020.

The sums payable for Year 01 services shall be apportioned as follows:

- ⊖ \$1,221.50 for CAMA software license, maintenance and support.
- ⊖ \$670.00 for third-party software and hardware.

- 6.82 Year 02 (February 1, 2021- January 31, 2022): For services received by CHAMPAIGN COUNTY for Tolono Township under this Agreement during Year 02, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,456.50, payable as follows:

- A. The sum of \$1,456.50 billed on January 1, 2021 and due on or before February 1, 2021.

The sums payable for Year 02 services shall be apportioned as follows:

- ⊖ \$1,221.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

- 6.83 Year 03 (February 1, 2022- January 31, 2023): For services received by CHAMPAIGN COUNTY for Tolono Township under this Agreement during Year 03, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,456.50, payable as follows:

- A. The sum of \$1,456.50 billed on January 1, 2022 and due on or before February 1, 2022.

The sums payable for Year 03 services shall be apportioned as follows:

- ⊖ \$1,221.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

- 6.84 Year 04 (February 1, 2023- January 31, 2024): For services received by CHAMPAIGN COUNTY for Tolono Township under this Agreement during Year 04, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,456.50, payable as follows:

- A. The sum of \$1,456.50 billed on January 1, 2023 and due on or before February 1, 2023.

The sums payable for Year 04 services shall be apportioned as follows:

- ⊖ \$1,221.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

6.85 Year 05 (February 1, 2024- January 31, 2025): For services received by CHAMPAIGN COUNTY for Tolono Township under this Agreement during Year 05, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,456.50, payable as follows:

A. The sum of \$1,456.50 billed on January 1, 2024 and due on or before February 1, 2024.

The sums payable for Year 05 services shall be apportioned as follows:

- ⊖ \$1,221.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

Urbana Township

6.86 The payment schedule set forth herein is priced over the following five years, payable yearly, effective from the date of execution of this Agreement.

Year 01 (February 1, 2020- January 31, 2020): For services received by CHAMPAIGN COUNTY for Urbana Township under this Agreement during Year 01, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,973.50, payable as follows:

A. The sum of \$1,973.50 billed on January 1, 2020 and due on or before February 1, 2020.

The sums payable for Year 01 services shall be apportioned as follows:

- ⊖ \$1,303.50 for CAMA software license, maintenance and support.
- ⊖ \$670.00 for third-party software and hardware.

6.87 Year 02 (February 1, 2021- January 31, 2021): For services received by CHAMPAIGN COUNTY for Urbana Township under this Agreement during Year 02, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,538.50, payable as follows:

A. The sum of \$1,538.50 billed on January 1, 2021 and due on or before February 1, 2021.

The sums payable for Year 02 services shall be apportioned as follows:

- ⊖ \$1,303.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

6.88 Year 03 (February 1, 2022- January 31, 2022): For services received by CHAMPAIGN COUNTY for Urbana Township under this Agreement during Year 03, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,538.50, payable as follows:

A. The sum of \$1,538.50 billed on January 1, 2022 and due on or before February 1, 2022.

The sums payable for Year 03 services shall be apportioned as follows:

- ⊖ \$1,303.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

6.89 Year 04 (February 1, 2023- January 31, 2023): For services received by CHAMPAIGN COUNTY for Urbana Township under this Agreement during Year 04, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,538.50, payable as follows:

A. The sum of \$1,538.50 billed on January 1, 2023 and due on or before February 1, 2023.

The sums payable for Year 04 services shall be apportioned as follows:

- ⊖ \$1,303.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.

6.90 Year 05 (February 1, 2024- January 31, 2024): For services received by CHAMPAIGN COUNTY for Urbana Township under this Agreement during Year 05, CHAMPAIGN COUNTY shall pay to DEVNET the sum of \$1,538.50, payable as follows:

A. The sum of \$1,538.50 billed on January 1, 2024 and due on or before February 1, 2024.

The sums payable for Year 05 services shall be apportioned as follows:

- ⊖ \$1,303.50 for CAMA software license, maintenance and support.
- ⊖ \$235.00 for third-party software and hardware.



## ARTICLE 7: Ownership; Limited License Granted

- 7.1 Except as provided in Article 7.2 below, no licenses are granted hereunder. In no event shall title to any software, equipment, or asset pass from DEVNET to CHAMPAIGN COUNTY, nor shall title to any CHAMPAIGN Equipment or CHAMPAIGN Software or asset pass from CHAMPAIGN COUNTY to DEVNET. DEVNET, shall have exclusive ownership and property rights in the DEVNET Appraisal Software System, Documentation, Demonstration Program, DEVNET's CHAMPAIGN Training Program, Data Screens, Interfaces and Marketing Literature.
- 7.2 DEVNET hereby grants CHAMPAIGN COUNTY a revocable, non-transferable, license to install, on the CHAMPAIGN COUNTY Equipment, and use solely for CHAMPAIGN COUNTY's internal business purposes, the compiled application programs of the DEVNET Appraisal Software System. Except as set forth herein, CHAMPAIGN COUNTY may not use, sublicense, distribute or dispose the licensed portion of the DEVNET Appraisal Software System, or any modified forms thereof, in any manner whatsoever. The license granted hereunder is subject further to the following additional conditions: (i) the licensed software may not be installed on any equipment other than the CHAMPAIGN COUNTY Equipment; (ii) the CHAMPAIGN COUNTY Equipment shall be located at all times at the CHAMPAIGN COUNTY site; and (iii) authorized users of the licensed software may only access and use the licensed software while onsite at the CHAMPAIGN COUNTY Site, and may not access and use the licensed software from a remote location. CHAMPAIGN COUNTY will protect against the disclosure of the DEVNET Appraisal Software System in accordance with Article 8 below. The license granted under this Article 7.2 will be immediately revoked in the event the CHAMPAIGN COUNTY breaches any of these provisions. CHAMPAIGN COUNTY shall be allowed to make one or more copies of this software for the sole purpose of routine system backup and archival.
- 7.3 DEVNET shall own the copyright and have free and clear title to all Appraisal software developed pursuant to this Agreement, including all extensions thereof.

## ARTICLE 8: Confidentiality and Nondisclosure

- 8.1 DEVNET and CHAMPAIGN COUNTY intend to disclose to each other information, which may include confidential information in connection with this Agreement. The term "Confidential Information" shall mean any information or data which is divulged by a Party to the other Party under or in contemplation of this Agreement and which (a) if in tangible form or other media that can be converted to readable form, is marked as proprietary, confidential or private when disclosed, or (b) if oral or visual, is identified as proprietary, confidential, or private on disclosure and is summarized in a writing so marked and delivered within ten (10) days following such disclosure. Confidential Information may be either the property of the disclosing Party or information provided to the disclosing Party by a "corporate affiliate" of the disclosing Party or by a third party. For CHAMPAIGN COUNTY, "corporate affiliates" means governmental employees, agencies and bodies, and all persons or entities employed or otherwise engaged thereby, provided that persons or entities that are not governmental employees or officials shall be required to execute appropriate nondisclosure agreements before obtaining access to DEVNET's Confidential Information.
- 8.2 The confidentiality and nondisclosure provisions set forth herein are intended to encompass the corporate affiliates of the Parties. Consequently, affiliates of either Party may disclose Confidential Information to the other Party or its affiliates, and affiliates of either Party may receive Confidential Information from the other Party or its affiliates. The terms "disclosing Party" and Receiving Party shall include affiliates of the Parties hereto with respect to Confidential Information disclosed or received by the affiliates. The rights and obligations of the Parties shall inure to the benefit of their respective corporate affiliates and may be directly enforced by such affiliates.
- 8.3 The receiving Party acknowledges value to the disclosing Party of all Confidential Information. With respect to Confidential information, the recipient shall:
- A. Use the Confidential Information only as required for this Agreement
  - B. Restrict disclosure of the Confidential Information solely to those employees of such Party and its affiliates with a need to know and not dispose it to any other person or entity without the prior written consent of the disposing Party;
  - C. Advise those employees who gain access to Confidential Information of their obligations with respect to the Confidential Information; and
  - D. Make only the number of copies of the Confidential information necessary to disseminate the Information to those employees who are entitled to have access to it, and ensure that all confidentiality notices set forth on the Confidential Information are reproduced in full on such copies.
- 8.4 Any legal obligations of CHAMPAIGN COUNTY pursuant to the Freedom of Information Act, 5 ILCS 140/1 et. Seq. shall be excluded from this Article 8.

For the purposes of this Article 8 only, "employees" includes third parties retained for temporary administrative, Clerical or programming support. A need to know means that the employee requires the Confidential Information in order to perform his or her responsibilities in connection with this Agreement.

- 8.4 The obligations of Article 8.3 above shall not apply to any Confidential Information that the recipient can demonstrate:
- A. Is or becomes available to the public through no breach of this Agreement;
  - B. Was previously known by the recipient without any obligation to hold in confidence;
  - C. Is received from a third party free to disclose such information without restriction;
  - D. Is independently developed by the recipient without the use of Confidential Information of the disclosing Party;
  - E. Is approved for release by written authorization of the disposing Party, but only to the extent of and subject to such conditions as may be imposed in such written authorization;
  - F. Is required by law or regulation to be disclosed, but only to the extent and for the purposes of such required disclosure; or
  - G. Is disclosed in response to a valid order of a court and other governmental body of the United States or any political subdivisions thereof, but only to the extent of and for the purposes of such order; provided, however, that the recipient shall first notify divulging Party of the order and permit the disclosing Party to seek an appropriate protective order.
- 8.5 Except where otherwise required by law or court order, Confidential information, including permitted copies, shall be deemed the property of the disclosing Party. The recipient shall, within twenty (20) days of a written request by the disclosing Party, return all Confidential information, including all copies thereof, to the disposing Party or, if so directed by the disclosing Party, destroy all such Confidential information.
- 8.6 Both Parties agree that an impending or existing violation of any provision of this Agreement would cause the disclosing Party irreparable injury for which it would have no adequate remedy at law, and that the disclosing Party shall be entitled to seek immediate injunctive relief prohibiting such violation, in addition to any other rights and remedies available to it.
- 8.7 All obligations undertaken respecting Confidential information provided hereunder shall survive any expiration or termination of this Agreement.

## ARTICLE 9: Warranty

- 9.1 DEVNET warrants that the DEVNET Appraisal Software System, for the term of this agreement, when used under normal operating conditions, will function in material conformance with the Documentation. CHAMPAIGN COUNTY's initial remedy for any failure of the DEVNET Appraisal Software System to so function shall be to contact DEVNET and to have it remedy the failure to function. If DEVNET cannot so remedy that failure within a reasonable time, CHAMPAIGN COUNTY shall be permitted to secure its own reasonable remedy for that failure.
- 9.2 The warranties provided in this Agreement do not cover malfunctions or failure caused by:
- A. CHAMPAIGN COUNTY's modification or relocation of the CHAMPAIGN equipment or software, unless mutually agreed upon in writing prior to each such modification or relocation.
  - B. CHAMPAIGN COUNTY's or any third party's abuse, misuse or negligence;
  - C. Power failure or surges, lightning, fire, flood, accident, and other events outside DEVNET's reasonable control;
  - D. CHAMPAIGN COUNTY's failure to fulfill its contractual obligations set forth in this Agreement; and
  - E. Hardware, network or operating system failure.
- 9.3 Except for the warranties expressly set forth above in this Article 9, DEVNET makes no other warranties of any kind, express or implied, regarding the DEVNET Appraisal Software System, any component thereof, any work to be performed by DEVNET hereunder, or otherwise with respect to this Agreement, and all other warranties (including, but not limited to, any warranties of merchantability or fitness for a particular purpose) are expressly disclaimed and excluded, to the maximum extent permissible by applicable law.
- 9.4 Client expressly acknowledges that systems made available or accessible on or through the internet or other public networks cannot be guaranteed to be totally secure and that no security measures are impenetrable. If, pursuant to this Agreement, client is licensing or otherwise being provided by DEVNET with any program, product, or component that will be made available or accessible on or through the internet or any other public network (e.g., DEVNET'S "wEdge" product), client acknowledges that, as between the parties, client (and not DEVNET) is solely and exclusively responsible for deploying, monitoring, and maintaining appropriate security measures, systems, and infrastructure (e.g., firewalls) that reasonably and appropriately protect, and prevent unauthorized access to, client's systems, data, and other resources. Without limiting the provisions of Article 9.3, DEVNET expressly does not represent, warrant, or covenant that any such DEVNET-provided program, product, or component shall be available or accessible on a completely uninterrupted or error-free basis. DEVNET shall not have any obligation or liability with respect to: (I) inaccuracies, errors, or omissions in data or information provided by third parties or that arise in the transmission of any data or information over the internet or other public networks; or (II) security breaches or incidents that result from causes not under the control of DEVNET.

## ARTICLE 10: Indemnification

- 10.1 CHAMPAIGN COUNTY shall defend, indemnify and hold harmless DEVNET, its employees, directors, and shareholders against all claims by third parties (including legal fees and expenses) to the extent that such claims arise out of CHAMPAIGN COUNTY's negligent acts or omissions under this Agreement or failure to perform its obligations hereunder. CHAMPAIGN COUNTY shall promptly notify DEVNET of any claim. CHAMPAIGN COUNTY shall fully cooperate with DEVNET in the defense of said claim. This obligation to indemnify shall survive termination or expiration of this Agreement.
- 10.2 DEVNET shall defend, indemnify and hold harmless CHAMPAIGN COUNTY, its employees and agents against all claims by third parties (including legal fees and expenses) to the extent that such claims arise out of DEVNET'S negligent acts or omissions under this Agreement or failure to perform its obligations hereunder. DEVNET shall promptly notify CHAMPAIGN COUNTY of any claim. DEVNET shall cooperate fully with CHAMPAIGN COUNTY in the defense of said claim. This obligation to indemnify shall survive termination or expiration of this Agreement.
- 10.3 To the degree that CHAMPAIGN COUNTY provides software to DEVNET under this Agreement or otherwise, CHAMPAIGN COUNTY warrants that it either owns or has the right to grant DEVNET the usage rights to such software set forth in this Agreement. CHAMPAIGN COUNTY shall indemnify and hold harmless DEVNET against and from all claims, demands, suits, actions, judgments, losses, damages and expenses (including reasonable attorneys fees) made against or incurred by DEVNET for infringement of any United States patent, copyright, or trade secret of any third party arising from or relating to the use of software supplied by CHAMPAIGN COUNTY pursuant to this Agreement. This indemnity and hold harmless obligation shall not apply, however, to the degree that the alleged infringement arises from or relates to modification of the software by DEVNET or by a third party retained by or under the control of DEVNET.
- 10.4 CHAMPAIGN COUNTY shall be solely responsible for insuring that the software development parameters provided to DEVNET by CHAMPAIGN COUNTY comply with all applicable laws, statutes and ordinances. CHAMPAIGN hereby agrees to indemnify and hold DEVNET, its employees, officers, directors and shareholders, harmless from any and all suits, claims, actions, causes of action, losses, damages or other matters that in any way arise from, in whole or in part, the failure or alleged failure of the DEVNET Appraisal Software System to conform to all applicable laws, statutes and ordinances.

## ARTICLE 11: Changes

- 11.1 DEVNET shall not perform any service or provide any deliverables not specified herein or act upon any request for additions, deletions and/or changes (hereinafter "Changes") not specified in this Agreement or amendment thereto without the prior written consent of CHAMPAIGN COUNTY. Such written consent will be in the form of a Change Control Document. The costs for said services shall be mutually agreed upon prior to the commencement of any such work or provision of any such deliverables. This paragraph is subject to Paragraph 15.1: Notices.

## ARTICLE 12: Force Majeure

- 12.1 DEVNET shall not be liable in any way for any delay, failure, losses, damages or expenses due to any of the following: any cause beyond DEVNET's reasonable control, including but not limited to, fires, floods, epidemics, quarantine restrictions, unusually severe weather, manufacturer's delays, strikes, embargoes, explosions, power blackouts, wars, labor disputes, acts of civil disobedience, acts of Civil or military authorities, acts of nature, acts of public enemies, acts or omissions of carriers or any court order connected with the Modification of Final Judgment, which may delay, hinder, or prevent performance under this Agreement; provided that DEVNET has exercised reasonable measures, if feasible, to mitigate such delay or failure.

## ARTICLE 13: Termination

- 13.1 If either Party (hereinafter "Defaulting Party") at any time neglects, fails, or refuses to perform under any of the material provisions of this Agreement, then the other Party may serve upon the Defaulting Party a Notice to Cure said neglect, failure or refusal to perform. The notice to cure shall specify the alleged neglect, failure, or refusal and shall be served as provided for service of notices in paragraph 15.1 herein. If, within thirty (30) days of the date of service of such notice, the Defaulting Party has not fully cured all the items indicated therein, or presented a plan acceptable to the other Party to cure such items, then upon expiration of said thirty (30) days, the other Party may, at its option, elect to serve a Notice of Termination as provided in paragraph 13.2 herein below.
- 13.2 In addition to termination pursuant to Article 5, if either Party (hereinafter "Defaulting Party") at any time neglects, fails, or refuses to perform under any of the material provisions of this Agreement within thirty (30) days of service of the Notice to Cure provided in paragraph 13.1 hereinabove, then the other Party may serve upon the Defaulting Party notice of its intention to terminate this Agreement. The notice of termination shall specify the alleged neglect, failure, or refusal and shall be served by registered mail. If, within thirty (30) days of the date of service of such notice, the Defaulting Party has not fully cured all the Defaults indicated therein, or presented a plan acceptable to the other Party to cure such Defaults, then upon expiration of said thirty (30) days, the other Party may, at its option, elect to terminate this Agreement by providing the Defaulting Party a second written notice. This paragraph is subject to Paragraph 15.1: Notices.
- 13.3 The right of either Party to terminate this Agreement shall not be affected by its failure to take action with respect to any previous Default.

## ARTICLE 14: Assignment

- 14.1 This Agreement is not assignable by either Party without the written consent of the other, which consent shall not be unreasonably withheld.

## ARTICLE 15: Miscellaneous

### 15.1 Notices

Except as otherwise provided for herein, any notice, communication or demand which under the terms of this Agreement or under any statute must or may be given or made by either Party to the other shall be in writing and shall reference this Agreement. Such notice shall be conveyed by personal delivery, facsimile during business hours with hard copy to follow within 24 hours, or certified, express, overnight or other mail service which provides proof of receipt, addressed to the respective Parties at the following addresses:

**To DEVNET:**

DEVNET, Inc.  
1709 Afton Road  
Sycamore, Illinois 60178  
Facsimile: (815) 899-0020

**To CHAMPAIGN COUNTY:**

Brookens Administrative Center  
Attn: Paula Bates, Supervisor of Assessments  
1776 East Washington  
Urbana, IL 61802-4581

**To Ayers, Raymond and South Homer Multi-Township:**

Lisa Woodmansee  
207 E. Mary Street  
Homer, IL 61849

**To Brown Township:**

Ronald Hoffman  
205 E. Front Street  
Fisher, IL 61843

**To Champaign Township:**

James G. Weisiger  
P.O. Box 6645  
Champaign, IL 61826-6645

**To City of Champaign Township:**

Paul Faraci  
51 E. Logan Street  
Champaign, IL 61820

**To Colfax and Sadorus Multi-Township:**

Denise Dees  
504 E. Walnut  
Tolono, IL 61880

**To Compromise, Harwood and Kerr Multi-Township:**

Earl Smith  
P.O. Box 186  
Gifford, IL 61847

**To Condit, East Bend, Hensley and Newcomb Multi-Township:**

Barbara A. Corbly  
3045 County Road 1200E  
Rantoul, IL 61866

**To Crittenden and Pesotum Multi-Township:**

Angela Shumaker  
315 N. Elm  
Pesotum, IL 61863

**To Ludlow and Rantoul Multi-Township:**

Gary M. Crane  
121 N. Garrard Street, Ste. 100  
Rantoul, IL 61866

**To Mahomet Township:**

Lindsey Brotherton  
902 S. Marrietta  
Mahomet, IL 61853

**To Ogden and Stanton Multi-Township:**

Robert Vilven  
P.O. Box 9  
Royal, IL 617871

**To Philo Township:**

David A. Happ  
510 Roosevelt Road  
Philo, IL 61864

**To Scott Township:**

Molly Black  
P.O. Box 253  
Bondville, IL 61815

**To Sidney Township:**

Jamie Willard  
P.O. Box 259  
Sidney, IL 61877

**To Somer Township:**

LaDonna Kaiser  
North Division Consulting  
207 N. Division  
Mahomet, IL 61853

**To St. Joseph Township:**

Todd Hitt  
P.O. Box 774  
St. Joseph, IL 61873



**To Tolono Township:**

Denise Dees  
504 E. Walnut  
Tolono, IL 61880

**To Urbana Township:**

Kathy Pew  
2312 Perkins Road  
Urbana, IL 61802

The date upon which such notice is so personally delivered, or, if the notice is given by said mail service or facsimile the date which it is received by the addressee, shall be deemed to be the date of such notice, irrespective of the date appearing thereon.

**15.2 Independent Contractor**

DEVNET and CHAMPAIGN COUNTY are acting hereunder as independent contractors and under no circumstances shall any of the employees of one Party be deemed the employees of the other for any purpose. This Agreement shall not be construed so as to constitute DEVNET and CHAMPAIGN COUNTY as partners or joint venturers, or as authority for either Party to act for the other Party in any agency or other capacity, or to make commitments of any kind for the account of or on behalf of the other except to the extent and for the purposes provided for herein. DEVNET certifies that it has purchased standard business insurance.

**15.3 Governing Law**

This Agreement shall be construed in accordance with, and governed by, the laws of the State of Illinois.

**15.4 Insurance**

Champaign County will be named as an additional insured, on a primary and noncontributory basis, and the address for the certificate holder will read exactly as: County of Champaign, a body politic 1776 East Washington Street, Urbana, IL 61802.

**15.5 Order of Precedence**

In the event of a conflict between the terms and conditions contained in the body of this Agreement and those contained in an attachment to this Agreement, the terms and conditions set forth in the body of this Agreement shall take precedence.

**15.6 Severability**

If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other part or provision of this Agreement.

**15.7 Non-Waiver**

Failure of either Party to insist in any instance upon strict performance by the other Party of any of the provisions of this Agreement shall not be construed or deemed to be a waiver of such provision, or any other provision hereof.

**15.8 Exclusive Remedies**

The remedies set forth in this Agreement shall be the Parties' sole and exclusive remedies, both in contract and in tort, for each other's breach of this Agreement.

**15.9 Compliance with Laws**

Each Party shall comply with all applicable laws and regulations that pertain to its performance of its obligations and exercise of its rights under this Agreement. Both parties shall conduct their respective actions under this Agreement in such manner as to comply in all respects with the laws of the United States of America, the State of Illinois, and any other State, Federal or Local

agency or unit of government that may legally control or direct the actions of either party. In the event any provision of this Agreement shall now or at any time in the future be in conflict with any such law, rule, ordinance, decision or other writing of any such governmental agency or unit of government, then said provision shall be null and void and of no force and effect, and the remainder of this Agreement shall continue in full force and effect as if said provision had not been included herein.

**15.10 Binding Effect**

This Agreement shall be binding on each Party's successors and assigns, upon signature.

**15.11 Approvals**

This Agreement shall not be binding upon DEVNET until it is approved and signed by the DEVNET official authorized to sign this Agreement and all county officials and officers required by statute or ordinance to execute it.

**15.12 Survival**

The provisions of paragraphs 7.2, 7.3, 8.1, 8.2, 8.3, 8.4, 8.5, 8.6, 8.7, 10.1 and 10.2 shall survive the term of this Agreement, whether said termination is for cause or by expiration of time.

**ARTICLE 16: Entire Agreement**

16.1 This Agreement, including the Amendments attached hereto, if any, constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes all previous proposals, negotiations, representations, commitments, documents and all other communications between the Parties, both oral and written. It may not be released, discharged or modified except by an instrument in writing signed by a duly authorized representative of each of the Parties. The terms of this Agreement shall prevail notwithstanding any variance with the terms and conditions of any form document, such as a purchase order, submitted by either Party to the other Party.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the Effective Date first set forth above.

CHAMPAIGN COUNTY

By: \_\_\_\_\_  
CHAMPAIGN COUNTY

DEVNET, INC.

By: \_\_\_\_\_  
Michael J. Gentry, President

**A RESOLUTION ADOPTING AND AUTHORIZING  
INTERGOVERNMENTAL AGREEMENTS FOR COMPUTER ASSISTED MASS  
APPRAISAL SOFTWARE (CAMA)**

**WHEREAS**, pursuant to Article VII, Section 10 of the Illinois Constitution of 1970 and 5 ILCS 220/1, *et seq.* the Parties can enter into agreements which provide for joint cooperation by and among the Parties; and

**WHEREAS**, pursuant to 35 ILCS 200/9-30, township assessors may spend funds for the preparation, establishment and maintenance of a detailed property record system which would provide information useful to assessment officials; and

**WHEREAS**, Champaign County has entered into a contract with DEVNET to provide an integrated property tax system; and

**WHEREAS**, DEVNET has contracted with Champaign County to allow any interested Township to access and use the property tax system for an agreed upon cost pursuant to the Champaign County contract; and

**WHEREAS**, Champaign County wishes to enter into this IGA with any interested township situated within the County to assist in the automation of property records and the provisions of tools necessary to calculate property assessments in a manner in which the County and the Township deem appropriate and cost-effective.

**NOW, THEREFORE, BE IT RESOLVED** by the County Board of Champaign County that the Intergovernmental Agreement For Computer Assisted Mass Appraisal Software (CAMA) that is attached hereto be approved and adopted and that the Champaign County Executive is authorized to enter into this Intergovernmental Agreement with any interested Township.

**PRESENTED, PASSED, APPROVED, AND RECORDED** this \_\_\_\_ day of June 2019.

\_\_\_\_\_  
Giraldo Rosales, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
And ex-officio Clerk of the Champaign  
County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepfel, County Executive  
Date: \_\_\_\_\_

**INTERGOVERNMENTAL AGREEMENT FOR COMPUTER ASSISTED MASS  
APPRAISAL SOFTWARE (CAMA)**

**THIS INTERGOVERNMENTAL AGREEMENT** (hereinafter "the Agreement") is entered into by and between the Township of \_\_\_\_\_ (hereinafter "Township") and Champaign County (collectively "the Parties").

**WHEREAS**, pursuant to Article VII, Section 10 of the Illinois Constitution of 1970 and 5 ILCS 220/1, *et seq.* the Parties can enter into agreements which provide for joint cooperation by and among the Parties; and

**WHEREAS**, pursuant to 35 ILCS 200/9-30, township assessors may spend funds for the preparation, establishment and maintenance of a detailed property record system which would provide information useful to assessment officials; and

**WHEREAS**, Champaign County has entered into a contract with DEVNET to provide an integrated property tax system; and

**WHEREAS**, DEVNET has arranged with Champaign County to allow the Township to access and use the property tax system for an agreed upon cost pursuant to the Champaign County contract; and

**WHEREAS**, Champaign County wishes to enter into this IGA with the Township to assist in the automation of property records and the provisions of tools necessary to calculate property assessments in a manner in which the County and the Township deem appropriate and cost-effective.

**NOW, THEREFORE**, in consideration of the terms, conditions and covenants contained herein, the Parties agree as follows:

**Section 1. Champaign County Obligations.**

- A. Champaign County, specifically through the Champaign County Supervisor of Assessments, agrees to cooperate with the Township and DEVNET (the "vendor") to implement the integrated property tax system for the term of this Agreement.
- B. Champaign County agrees to pay up to \$2,000.00 all of the CAMA related software, tools, conversion costs, and fees for the Township (excluding the City of Champaign and Cunningham Townships) for each year for the term of this Agreement.

- C. Champaign County agrees to pay the APEX sketch license costs for the Township (excluding the City of Champaign and Cunningham Township) for the single year beginning January 1, 2020, the first year of this Agreement.

**Section 2. Township Obligations.**

- A. Township agrees to utilize the DEVNET integrated property tax system for the term of this Agreement.
- B. Township agrees to participate in any training provided by the County Supervisor of Assessments.
- C. Township agrees to abide by the terms and conditions of the contract between Champaign County and DEVNET, which is attached hereto as Exhibit A.
- D. (Except for City of Champaign and Cunningham Township) Township agrees to any remaining portion of the CAMA related software, tools, conversion costs, and fees for the Township after the County's \$2,000.00 obligation for each year for the term of this Agreement.
- E. Township specifically agrees to pay the APEX sketch license costs and fees for any term of this agreement except the single year beginning January 1, 2020 (except for City of Champaign and Cunningham Township).

**Section 3. Term.** This Agreement shall be effective from the date of execution for the period of time beginning January 1, 2020 through December 31, 2024.

**Section 4. Renewal.** This Agreement shall not be renewed beyond the Term in Section 3, above, without the specific approval of the Champaign County Board.

**Section 5. Notices.** All notices, requests and communications which are required or may be given under this Agreement shall be in writing and shall be sent to the following:

Paula Bates  
Champaign County Supervisor of Assessments  
1776 E. Washington  
Urbana, IL 61801

\_\_\_\_\_  
Township Assessor for the Township of \_\_\_\_\_  
\_\_\_\_\_  
(Office Address)  
\_\_\_\_\_  
(City, State, ZIP)

**Section 6. Applicable Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. Venue for any action arising from the interpretation or performance of this Agreement shall be within Champaign County, Illinois.

**Section 7. Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which shall be deemed one and the same instrument. Signatures sent via facsimile or e-mail transmission shall be deemed original signatures for purposes of creating a binding agreement.

IN WITNESS WHEREOF, the Champaign County Executive and the Township of \_\_\_\_\_ have caused this Agreement to be executed and attested in its name by its duly authorized officers as of the date shown below, and this Agreement shall be effective as set forth in Section 3 of this Agreement.

**CHAMPAIGN COUNTY**

\_\_\_\_\_  
Darlene A. Kloepfel  
Champaign County Executive  
Date: \_\_\_\_\_

**TOWNSHIP OF** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
(Printed Name)  
Date: \_\_\_\_\_

Township Board Supervisor

ATTEST:

\_\_\_\_\_  
\_\_\_\_\_  
(Printed Name)  
Date: \_\_\_\_\_

Township Clerk

**A RESOLUTION ADOPTING AND AUTHORIZING  
INTERGOVERNMENTAL AGREEMENTS FOR COMPUTER ASSISTED MASS  
APPRAISAL SOFTWARE (CAMA)**

**WHEREAS**, pursuant to Article VII, Section 10 of the Illinois Constitution of 1970 and 5 ILCS 220/1, *et seq.* the Parties can enter into agreements which provide for joint cooperation by and among the Parties; and

**WHEREAS**, pursuant to 35 ILCS 200/9-30, township assessors may spend funds for the preparation, establishment and maintenance of a detailed property record system which would provide information useful to assessment officials; and

**WHEREAS**, Champaign County has entered into a contract with DEVNET to provide an integrated property tax system; and

**WHEREAS**, DEVNET has contracted with Champaign County to allow any interested Township to access and use the property tax system for an agreed upon cost pursuant to the Champaign County contract; and

**WHEREAS**, Champaign County wishes to enter into this IGA with any interested township situated within the County to assist in the automation of property records and the provisions of tools necessary to calculate property assessments in a manner in which the County and the Township deem appropriate and cost-effective.

**NOW, THEREFORE, BE IT RESOLVED** by the County Board of Champaign County that the Intergovernmental Agreement For Computer Assisted Mass Appraisal Software (CAMA) that is attached hereto be approved and adopted and that the Champaign County Executive is authorized to enter into this Intergovernmental Agreement with any interested Township.

**PRESENTED, PASSED, APPROVED, AND RECORDED** this \_\_\_\_ day of June 2019.

\_\_\_\_\_  
Giraldo Rosales, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
And ex-officio Clerk of the Champaign  
County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloepffel, County Executive  
Date: \_\_\_\_\_



**INTERGOVERNMENTAL AGREEMENT FOR COMPUTER ASSISTED MASS  
APPRAISAL SOFTWARE (CAMA)**

**THIS INTERGOVERNMENTAL AGREEMENT** (hereinafter “the Agreement”) is entered into by and between the Township of \_\_\_\_\_ (hereinafter “Township”) and Champaign County (collectively “the Parties”).

**WHEREAS**, pursuant to Article VII, Section 10 of the Illinois Constitution of 1970 and 5 ILCS 220/1, *et seq.* the Parties can enter into agreements which provide for joint cooperation by and among the Parties; and

**WHEREAS**, pursuant to 35 ILCS 200/9-30, township assessors may spend funds for the preparation, establishment and maintenance of a detailed property record system which would provide information useful to assessment officials; and

**WHEREAS**, Champaign County has entered into a contract with DEVNET to provide an integrated property tax system; and

**WHEREAS**, DEVNET has arranged with Champaign County to allow the Township to access and use the property tax system for an agreed upon cost pursuant to the Champaign County contract; and

**WHEREAS**, Champaign County wishes to enter into this IGA with the Township to assist in the automation of property records and the provisions of tools necessary to calculate property assessments in a manner in which the County and the Township deem appropriate and cost-effective.

**NOW, THEREFORE**, in consideration of the terms, conditions and covenants contained herein, the Parties agree as follows:

**Section 1. Champaign County Obligations.**

- A. Champaign County, specifically through the Champaign County Supervisor of Assessments, agrees to cooperate with the Township and DEVNET (the “vendor”) to implement the integrated property tax system for the term of this Agreement.
- B. Champaign County agrees to pay all of the CAMA related software, tools, conversion costs, and fees, specifically including any APEX sketch license costs and fees, for the



**Section 6. Applicable Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. Venue for any action arising from the interpretation or performance of this Agreement shall be within Champaign County, Illinois.

**Section 7. Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which shall be deemed one and the same instrument. Signatures sent via facsimile or e-mail transmission shall be deemed original signatures for purposes of creating a binding agreement.

**IN WITNESS WHEREOF,** the Champaign County Executive and the Township of \_\_\_\_\_ have caused this Agreement to be executed and attested in its name by its duly authorized officers as of the date shown below, and this Agreement shall be effective as set forth in Section 3 of this Agreement.

**CHAMPAIGN COUNTY**

\_\_\_\_\_  
Darlene A. Kloeppe  
Champaign County Executive

Date: \_\_\_\_\_

**TOWNSHIP OF \_\_\_\_\_**

\_\_\_\_\_  
\_\_\_\_\_  
(Printed Name)  
Township Board Supervisor

Date: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
\_\_\_\_\_  
(Printed Name)  
Township Clerk

Date: \_\_\_\_\_



LINCOLN HERITAGE RC&D

May 16th, 2019  
10:00 a.m.

USDA Building  
11757 IL. Hwy 1  
Paris, IL. 61944

Lunch Following at:  
Tuscany's Steak & Pasta  
1218 N Main St.  
Paris, IL. 61944

CALL TO ORDER

WELCOME AND RECOGNITION OF GUESTS

APPROVAL OF MINUTES

TREASURER'S REPORT

- Current bi-monthly status
- Submit bills to pay

PRESIDENT'S REPORT

- Executive meeting

OLD BUSINESS

- Membership
- Correspondence
- Prescribed Burns
- Pollinator Project
- Forestry
- Other old business

NEW BUSINESS

- Location of July 18th meeting- will be Vermilion County
- Upcoming Workshops- June Chainsaw workshop
- Other New Business
- Grants
- Form Committees

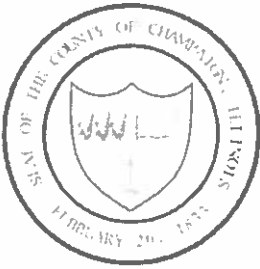
## COMMITTEE REPORTS

- Outlook Committee
- Stewardship Committee
- Outreach Committee
- Task Force Committee
- Ad Hoc Committee

## OPEN DISCUSSION

## ADJOURN

Lunch



## OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloepfel, County Executive

### MEMORANDUM

TO: COUNTY BOARD MEMBERS

FROM: Darlene Kloepfel, County Executive

DATE: June 11, 2019

RE: COUNTY EXECUTIVE APPOINTMENT PROCESS

The County Executive form of government provides for checks and balances in the IL Counties Code for decisions regarding appointments needed for other boards, commissions and committees providing services in the county:

*(55 ILCS 5/2-5010) (from Ch. 34, par. 2-5009)*

*Sec. 2-5009. Duties and powers of county executive. Any county executive elected under this Division shall:*

*....*

*(d) appoint, with the advice and consent of the board, persons to serve on the various boards and commissions to which appointments are provided by law to be made by the board;*

*(e) appoint, with the advice and consent of the board, persons to serve on various special districts within the county except where appointment to serve on such districts is otherwise provided by law.*

In order to be as transparent as possible regarding the responsibilities of the Executive's Office and provide clarity about the appointment process, this memo outlines the process used for making appointments. This process follows precedent of past County Board Chairs in making appointments.

#### County Board Member Appointments

By statute or by-laws, certain boards and commissions in the county require a County Board Member to serve as a voting member. Some of them specify further that the appointed positions be held by the County Board Chair or by a Board Member from each political party. At the organizational meeting at the beginning of each Board Session, for vacancies requiring Executive appointment, each partisan caucus is requested to provide names of interested volunteers and active recruiting takes place to fill all vacancies. Final Executive recommendations are forwarded to the Board for approval.

### Community Appointments

Executive appointments for expiring terms of other public districts and community boards and committees are staggered throughout the year. Approximately 2 months in advance of term expirations, the Executive's Office advertises upcoming vacancies to notify interested applicants and to offer Board Members the opportunity to recruit applicants or provide input to the Executive regarding any concerns or recommendations. Methods used to publicize upcoming vacancies include:

- Post on the county's website on the County Executive's page
- Post on the "vacancies" bulletin board located in Administrative Services
- E-mail notice to County Board Members and the news media
- Notice in the County Board's Committee of the Whole agenda under the Policy, Personnel and Appointments area of responsibility
- Word-of-mouth and inquiries from interested members of the public
- Announcements at public speaking events
- Coming soon – post on County Executive's Facebook page and Twitter account

Applications are reviewed and applicants interviewed. Considerations for making appointments include:

- Qualifications required by the board/commission statute or by-laws, including residence in the district, specific professional representation, required partisan balance, certifications and bonding requirements
- Constituent representation in terms of demographic characteristics, including gender, race, age
- Constituent representation in terms of geography of the district, including rural/urban or areas of the county
- Representation of consumers of the board's activities
- Difficulties or gaps in skills the board is experiencing
- Balance of experienced and newer members
- Balance of resources, interests and skills appointees can contribute to the board
- Input from County Board members; County officials; board members; staff and partners of the board with the vacancy, and interested members of the public

Prior to appointments being named, Board Members have an opportunity for input regarding specific applicants upon receipt of the agenda packet for the Committee of the Whole, which includes all applications submitted. Executive appointments will be distributed at the COW meeting.



Received 5/16/19

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Joseph Edwards

ADDRESS: 2104 S Orchard St. Apt 202 Urbana IL 61801

Street City State Zip Code

EMAIL: \_\_\_\_\_ PHONE: 4075697680

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Forest Preserve District Board of Commissioners

BEGINNING DATE OF TERM: ~~05/15/2018~~ July, 1, 2019 ENDING DATE: ~~05/15/2018~~ June, 30,

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

As a graduate student researching ecology at the University of Illinois, I study how forests work. I focus on the way stressors, like invasive species or climate change, affect how nutrients cycle in soils and the role these interactions play in maintaining or diminishing forest health and longevity. These experiences have not only given me an empirical understanding of how to promote healthy forests, but also a deep intrinsic value for forest ecosystems and the services they provide for our society and culture. I have also served extensively to promote the institutional sustainability of UIUC, including advising the Chancellor on sustainable policies through the University Senate and as Chair of the Student Sustainability Committee, a funding board with a budget of roughly \$1.1 million. Serving in these roles has taught me about setting sustainability goals and overcoming the obstacles associated with achieving them, as well as how to successfully work within institutional frameworks to promote policy, and how to manage large budgets to best serve community needs.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The role of a commissioner is to be a steward, both of the land and of the community, to manage our resources to in a way that meets the needs of those currently interacting with the Forest Preserve District without compromising the ability of future generations to do the same. The responsibilities that come with this position are to navigate the difficult situation of taking the long view regarding resource usage and management without losing sight of the present needs and desires of those around today. Carrying out this task requires a responsible, informed, inclusive, and compassionate perspective in making decisions regarding the forest preserve and its future.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I have some knowledge of property holding and regulations regarding use of the forest preserve district from previous experience working with managers from a research perspective. I have read through the by-laws and pervious meeting minutes from the commission available online, which has allowed me good insight on the regular operation of the commission. I have little institutional knowledge of fiscal aspects of this work, but from my previous experiences with funding boards like the Student Suitability Committee I should be able to learn these details quickly.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

  
\_\_\_\_\_  
Signature

5/15/2019  
\_\_\_\_\_  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: BOBBIE HERAKOVICH

ADDRESS: 105 E. MUMFORD DR URBANA IL 61821  
Street City State Zip Code

EMAIL: Bobbieher@comcast.net PHONE: 217-649-0083

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: CHAMPAIGN COUNTY FOREST PRESERVE DIST.

BEGINNING DATE OF TERM: 7/2019 ENDING DATE: 6/2024

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

AS A FORMER DIRECTOR OF CHAMPAIGN PARK DISTRICT, <sup>AND PREVIOUSLY</sup> OF  
PALM BEACH GARDENS, FL. I HAVE AN APPRECIATION FOR THE  
OUT OF DOORS AND AM SKILLED WITH WORKING WITH LOCAL  
GOVERNMENTS AND STATE AND FEDERAL AGENCIES.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

THE ROLE OF A COMMISSIONER IS TO SET POLICY AND  
ENSURE THAT THE BEST SERVICE POSSIBLE IS AVAILABLE TO  
ALL COUNTY RESIDENTS, THAT TAX PAYER DOLLARS ARE SPENT  
WISELY, TO HIRE QUALIFIED STAFF AND TO BE A CONSERVATION  
LEADER.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

AS A COMMISSIONER THIS PAST TERM, I AM AWARE OF DISTRICT  
FACILITIES INCLUDING THE NEWLY CONSTRUCTED  
KICKAPOO RAIL TRAIL.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

WHILE ON VACATION WHEN POSSIBLE, I AM TYPICALLY  
HERE FOR BOARD MEETINGS, COMMITTEE MEETINGS AND  
STUDY SESSIONS

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

  
Signature

3/31/19  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Janet Manning

ADDRESS: 1618 Windward Pointe Champaign IL 61821  
Street City State Zip Code

EMAIL: jmanning@illinois.edu PHONE: 217-398-1858

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Developmental Disabilities Board

BEGINNING DATE OF TERM: July (?) 2019 ENDING DATE: \_\_\_\_\_

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have served on the HRA Board for several years and have learned much about sorting thru issues, making assessments, including site visits. I was mother to a DD son for 47 years during which time I was actively involved w/ Developmental Services Center, group homes, special olympics and Champaign Park District

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

A Board member must be able to work w/others on the Board as well as w/Community organizations. Impartiality is of utmost importance as well as knowledge of the organizations. I have lived here all of my life and have watched the growth in organization helping others. I am also President of my Condo Association Bd for 36 units including maintenance issues, financial planning, contracts, setting goals and listening to other's opinions.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I met w/Kim Bowdry to learn more about the DD Board and its operation of how tax dollars are used to fund those organizations in need. I was glad to hear of the purchase of two 4-bed group homes.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

my term on the HRA Board is up in May of this year.

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Janet Manning  
Signature

3/18/19  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Hedda Meadan
ADDRESS: 2008 Savanna Dr. Champaign IL 61822
Street City State Zip Code
EMAIL: meadan@illinois.edu PHONE: 217-359-9209

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Champaign County Developmental Disabilities Board

BEGINNING DATE OF TERM: 07/01/2019 ENDING DATE: 06/30/2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I'm a faculty member at the Department of Special Education at the University of Illinois and my research focuses on individuals with developmental disabilities and their families. I believe that my experience and knowledge of the DD field and my interest in advocating for individuals with DD and their families make me qualified for this appointment.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

It is my understanding that the mission of the board is to promote the "local system of services for the treatment of developmental disorders in accordance with the assessed priorities of the citizens of Champaign County." I believe that the roles of the board member include evaluation of current programs and services and making decisions about funding for various programs, with an overall goal of increasing the quality of life of individuals with DD and their families.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I have limited knowledge of these topics, but I'm happy to learn.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

*Robert M. ...*

Signature

04/30/2019

Date



CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Anne Robin
ADDRESS: 1110 S. Pine St Champaign IL 61820
EMAIL: - PHONE: 217-493-3779

[X] Check Box to Have Email Address Redacted on Public Documents
Developmental Disabilities Board

NAME OF APPOINTMENT BODY OR BOARD:
BEGINNING DATE OF TERM: 07/01/2019 ENDING DATE: 06/30/2023

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?
I am a local Family Physician. I have lived in Champaign-Urbana since 1980. I have an adult son, Miles Robin, who is developmentally disabled. We have lived and worked with the system here since 1980.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?
The role of the DD Board is to oversee County funds for developmental services programs. The Board reviews programs and funding requests and makes allocations to programs. The Board should be educated and aware about what services and programs exist and how to match them to the needs of the DD community.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?
The DD Board works with the professional staff of the Mental Health/DDBoard. The Board members are all volunteers.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

04/25/2019

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: SUSAN SUTER

ADDRESS: PL see attached  
Street City State Zip Code

EMAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: \_\_\_\_\_

BEGINNING DATE OF TERM: \_\_\_\_\_ ENDING DATE: \_\_\_\_\_

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

PL see attached

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

PL see attached

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

PL see attached



Susan Suter  
2313 Stone Creek Blvd  
Urbana, IL 61802  
217328-2117  
suesuter@yahoo.com

BOARD: Champaign County Developmental Disabilities Board

Beginning of Term: July 1, 2019. Ending Date:  
June 30, 2022

1. WHAT EXPERIENCE AND BACKGROUND DO YOU HAVE WHICH YOU BELIEVE QUALIFIES YOU FOR THIS APPOINTMENT?

I have worked in the disability/human services field my entire career. I served as Director of the Illinois Departments of Rehabilitation Services, Public Aid, and Children and Family Services. I retired as Assoc. Commissioner of Disability Employment Services at the Social Security Administration.

I served on the CCDD Board from July 2013-July 2016.

2. WHAT DO YOU BELIEVE IS THE ROLE OF A TRUSTEE/COMMISSIONER/BOARD MEMBER AND HOW DO YOU ENVISION CARRYING OUT THE RESPONSIBILITIES OF THAT ROLE?

The role of a CCDD Board member is to set Developmental Disabilities' Policies for Champaign County. This includes partnerships with the public, advocacy organizations, the CCMH Board, Board funded organizations, and the business community.

The Board establishes funding for the local DD agencies according to the 377 Tax Levy. The Board holds funded agencies accountable for the funds, and develops a three year DD Plan with its partners, for services and supports in Champaign County.

3. WHAT IS YOUR KNOWLEDGE OF THE APPOINTED BODY'S OPERATIONS, SPECIFICALLY PROPERTY HOLDINGS AND MANAGEMENT?

Since I have served on the DD Board in the past, I am familiar with Board staff and operations. I am familiar with the DD tax levy, and the importance of working together with the County Executive, the County Board, the DD funded agencies, and local employers.

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Cathy Emanuel
ADDRESS: 2407 Branch Rd. Champaign IL 61822
EMAIL: cathyeman@gmail.com PHONE: 309 222-3170

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Champaign County Board of Health

BEGINNING DATE OF TERM: 03/31/2019 7/1/19 ENDING DATE: 06/30/2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have more than 35 years of health care administration focused on strategy and planning for local health care organizations -- Carle Foundation and what is now known as OSF in Urbana and Danville. During my time at Carle I launched a rural health initiative and established the Center for Rural Health and Farm Safety which led me to become involved in rural health needs. As part of annual planning efforts I led, I included an assessment of the health needs of the community. For much of this we worked with CUPHD and/or depended on their reports providing me with familiarity with community needs and CUPHD activities. In addition, I have served on boards associated with community health needs including Promise Healthcare, Developmental Services Center and the Advisory Board of Champaign County Nursing Home as well as United Way. My MBA and project management role for the hospitals gave me fiscal accountability experience. Leading strategic planning gave me a broad perspective on community health issues.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe the board's role is protection, prevention and promotion of health for all citizens of the county. It has responsibility for disease control and the physical and environmental health of the community. I view the role of a board member as providing oversight, setting direction, monitoring results of existing efforts aimed at accomplishing these responsibilities as well as assessing the need for additional efforts or the opportunity for divesting of programs which are no longer needed. I envision carrying out the responsibilities of that role by working with other health care entities locally, the other Health Board members, the CC Board and CUPHD staff in review of reports, staying informed of the issues locally and industry-wide and providing direction to the management.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

My understanding is that the funding for the areas of responsibility for the Board of Health comes from the property tax levy, federal state and local grants as well as fees. It is my understanding the current tax level is \$.0298/\$100 assessed valuation and the maximum rate is \$.10/100 assessed valuation. Based on the budget, tax revenue provides slightly more than 50% of the nearly \$950,000 revenue projected for 2019. The next largest fundings come from IDPH grants and food permits. Management is primarily contracted through CUPHD. I am not aware of any property holdings.

157  
4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?


Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

  
\_\_\_\_\_  
Signature

03/31/2019

\_\_\_\_\_  
Date



CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: David L. King  
ADDRESS: 402 Capitol Street Savoy Illinois 61874  
Street City State Zip Code  
EMAIL: DaveKing@comcast.net PHONE: 217-352-7015

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Champaign County Board of Health

BEGINNING DATE OF TERM: 07/01/2019 ENDING DATE: 06/30/2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

Prior to retiring in 2014, most of my career was spent working in various administrative positions within state / local public health agencies, including the IL Department of Public Health (18 years) and the Champaign-Urbana Public Health District (6 years). I have also served as a member of the Champaign County Board of Health since December 1, 2014. I believe these experiences have given me a good understanding of the mission of public health and how public health services are commonly delivered by local public health agencies.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe the role of the Board of Health is to advise the Champaign County Board regarding the public health services that are provided by Champaign County. As a Board of Health member, I will work with other Board members to understand the public health needs of the county, including concerns from the public, and recommend to the CC Board those public health services (and a budget) for the CC Public Health Department that will best meet those needs.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

The Board of Health oversees the Champaign County Public Health Department and its services. The county contracts with the C-U Public Health District to provide public health services for the CC Public Health Department that serves residents outside Champaign-Urbana. As a member of the Champaign County Board of Health since December 2014, I've had an excellent opportunity to learn about the current staffing, taxes and fees of the CC Public Health Department.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

05/03/2019

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Julie Kumar

ADDRESS: 3303 Pebblecreek Pl Champaign IL 61822  
Street City State Zip Code

EMAIL: jakumar@illinois.edu PHONE: 515-210-7461

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Board of Health

BEGINNING DATE OF TERM: July 7<sup>th</sup> 2019 ENDING DATE: June 30<sup>th</sup> 2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have served on the board for 3 years, so I have specific knowled  
of its operations & responsibilities. Additionally, I have worked in healthcare  
for more than a decade holding multiple licenses. I will complete  
my Master's of Science in Healthcare Administration in Dec. 19  
through UIUC, while finishing my doctoral work in the  
Community Health department shortly after

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The biggest responsibility is to act in the best interest  
of the people you represent. In health care that means  
acting toward the benefit of the long-term interests of  
the community rather than the individual. My role would  
be to maintain an informed position and execute decisions  
based on facts.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

My knowledge is substantial, gained over my most  
recent appointment. I'm well aware funding comes  
from taxes, which needs to be spent with some  
return on investment.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

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---

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Julie Kuman  
Signature  
5/10/19  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: David C. Thies  
ADDRESS: 3218 Lakeshore Dr. Champaign IL 61822  
Street City State Zip Code  
EMAIL: dthies@webberthies.com PHONE: 217-649-2284

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Champaign County Board of Health

BEGINNING DATE OF TERM: 07/01/2019 ENDING DATE: 06/30/2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

Served 3 terms on County Board of Health.

Practicing Attorney

Served 1 term on Champaign County Board, representing what was then District 6.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

Ours is a policy making and oversight responsibility. Often positions taken by this board are in the nature of recommendations to the County Board. My service as a board member has and will include my study of current issues in preparation for discussion of the various issues that come before the board, as well as attempting to have a general familiarity of the needs of the county community in the area of public health in order to help to provide leadership as we seek to address those needs.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

As a board member for the last 6 years I have become familiar with the interaction between this board and the staff of the Champaign-Urbana Public Health District. Further, my participation in the budget and ongoing operational oversight process of the board has allowed for greater familiarity with all financial aspects of the county health district.


4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

As a practicing attorney I represent the interests of the clients who engage with a variety of governmental bodies in and around the Champaign County Health District. In each such matter I analyze the potential for conflicts of interest created by my role as a member of the district board and take appropriate action to either disclose or avoid the conflict as necessary.

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

05/09/2019

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Jon Paul Youakim

ADDRESS: 3848 Thornhill Circle Champaign IL 61822
Street City State Zip Code

EMAIL: PHONE: 217-390-9553

[X] Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: County Board of Health

BEGINNING DATE OF TERM: 07/01/2019 ENDING DATE: 06/30/2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/ reappointment?

I am an outpatient pediatrician at Carle Hospital in Champaign-Urbana. As a pediatrician my training was focused on preventative healthcare and advocacy for children and families. I have a scientific background including a molecular and cellular biology degree from the University of Illinois at Urbana-Champaign. I have been involved in a community health initiative called Health Beginnings as well as the dental advisory subcommittee for SmileHealthy in order to improve the well-being of our community. I was born and raised in Champaign-Urbana and have strong ties to the community and the county. My goal is to guide Champaign County onto a more resilient path.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The role of the County Board of Health is to prevent disease and optimize access to healthcare, dental care and mental health resources for county residents and particularly our vulnerable populations. The role of the CCBOH is to collaborate with public and private agencies and provide its expertise and resources when necessary in order to improve the well-being of those residing in Champaign County. As a CCBOH member my role would be to work with the board and other agencies in providing adequate surveillance of health issues in our communities and coordination of care. One of the duties of the board should be to facilitate and assist in evidence based policy development and implementation when indicated.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

The tax rate in 2016 was \$0.0297/100 assessed valuation for the Health Fund levy which funds the department along with federal, state and local grants. The County Board of Health consists of 8 members for 3 years. There are typically 4 meetings scheduled per year in March, June, August and November plus any additional special meetings as needed. The board mainly oversees agreements with public and private agencies including the Champaign-Urbana Public Health Department and SmileHealthy.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

I am on the dental advisory subcommittee for SmileHealthy. I do not receive any monetary benefit as a subcommittee member. I am a pediatrician at Carle Hospital which is a salaried position.

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Signature

Date





**SHERIFF DUSTIN D. HEUERMAN  
CHAMPAIGN COUNTY SHERIFF'S OFFICE**

204 E. Main Street  
Urbana, Illinois 61801-2702  
(217) 384-1204

**Dustin D. Heuerman**

*Sheriff*

ph (217) 384-1205

**Chief Deputy**

**Shannon Barrett**

ph (217) 384-1222

fax (217) 384-1219

**Captain**

**Law Enforcement**

**Shane Cook**

ph (217) 384-1207

fax (217) 384-1219

**Captain/Jail Supt  
Corrections**

**Karee Voges**

ph (217) 819-3534

fax (217) 384-1272

**Jail Information**

ph (217) 384-1243

fax (217) 384-1272

**Investigations**

ph (217) 384-1213

fax (217) 384-1219

**Civil Process**


ph (217) 384-1204

fax (217) 384-1219

**Records/Warrants**

ph (217) 384-1233

**TO: Charles Young, Chair of Policy, Personnel & Appointments  
Jim Goss, Chair of Finance  
Members of the Committee of the Whole**

**FROM: Sheriff Dustin D. Heuerman** 

**DATE: June 5, 2019**

**SUBJ: Review and Recommendation for Champaign County  
Sheriff's Office Data Analyst Position**

I respectfully request the County Board to review and recommend the attached revised job description for Data Analyst be sent to the Job Content Evaluation Committee.

Thank you for your consideration of this recommendation.

DDH:tss

Atch.

**Job Title:** Data Analyst  
**Department:** Sheriff  
**Reports To:** Lieutenant – Support Services  
**FLSA Status:** Non-Exempt  
**Grade Range:**  
**Prepared Date:** June 5, 2019

**JOB SUMMARY** Performs tactical, strategic, and administrative analysis using complex relational databases, highly secure law enforcement computer applications and other software to conduct statistical analysis, detect and analyze crime series/patterns, forecast crime trends, and identify suspect/crime/victim relationships in order to organize, disseminate and present findings to the appropriate units) for response. Creates reports, presentations and other documents for a variety of internal and external audiences. Performs a variety of other non-sworn functions to support Division services and activities. Work requires initiative and independent judgement and is performed under general supervision.

**Scope:** The role of this non-sworn civilian position is to provide analysis and data evaluation with the goal of increasing the effectiveness of police operations and intelligent, fact-based decision making. This is accomplished by developing statistical data resources to assist in criminal investigations and identifying evolving, current and long-term crime trends and patterns. This position is also responsible for timely responding to data analysis requests and preparing a wide variety of reports including crime and patrol bulletins, research reports, department annual reports, and informational reports for the community, media, and other entities.

**Distinguishing Characteristics:** Data Analyst is the entry-level classification in this series. Incumbents perform the more routine assignments requiring the application of basic data research and analysis principles.

### **ESSENTIAL FUNCTIONS**

- Supports the community-oriented policing strategy as envisioned by the Champaign County Sheriff's Office and set forth in the Champaign County Sheriff's Office vision and values statement; identifies opportunities for creative approaches to public safety; participates in the coordination of Sheriff's office efforts to impact perceived and actual crime problems; provides data analysis relating to community concerns and initiatives.
- Plans, organizes, and/or conducts reviews and studies on crime, traffic, homeland security, resource allocation, budget, grant administration, geographic information, and population/demographic statistics.
- Receives, gathers and analyzes information of a confidential nature from various sources, placing facts in proper relationships; evaluates the information; and prepares comprehensive analytical reports based on available data to evaluate and identify crime series, patterns and trends.

- Uses all available resources, including Area-wide Records Management System (ARMS), Law Enforcement Agencies Data System (LEADS), Geographic Information Systems (GIS), and other systems and software to identify crime and document crime clusters.
- Uses criminal intelligence analytical techniques to draw conclusions regarding patterns of crime and criminal offenders; reviews published data relative to developing trends and patterns of criminal activity and makes such information useful to law enforcement personnel.
- Responds to ad hoc requests from the Sheriff and Command Staff for meetings and briefings.
- Plans and organizes data collection strategies for crime analysis.
- Applies Geographic Information System (GIS) technology to prepare and display crime and other related data in support of investigative, management, and administrative tasks.
- Prepares a variety of statistical, analytical, and/or narrative reports which may include statistical or non-statistical data interpretation, manpower analyses, investigative analyses, findings and recommendations; prepare spreadsheets, graphs, charts, maps, link charts, associated matrices, bulletins and other supporting documentation for inclusion in such reports.
- Develops and administers presentations to office members, other agencies, and the public regarding review and study findings; represents the Sheriff's Office and responds to questions and concerns regarding partnerships between the Sheriff's Office and citizen community involvement as well as business community involvement.
- Review all pertinent information, investigative reports, and public information sources on criminal elements for tactical and strategic analysis.
- Participates in major case investigations and multi-agency task force investigations by assembling, collating, coordinating, and analyzing reports and evidence as well as projecting trends.
- Establishes and maintains cooperative partnerships with other law enforcement agencies.
- Assists in planning and establishing priorities and implementing data collection plans and targets.
- Participates in the development and implementation of operational and administrative programs, policies and procedures; analyze alternatives and make recommendations in various operational areas, such as bid specifications and grants; create and maintain procedure manuals.

- Performs quality control functions pertaining to the Sheriff's Office, including conducting quality inspections and audits, and maintaining required documentation.
- Receives and responds to comments and questions from office members and outside entities, relating to assigned area of responsibility; review problems and recommend corrective action; prepare summary reports as required.
- Assists in the training of police employees about intelligence capabilities.
- Performs frequent quality control checks of crime database to ensure accuracy and integrity.
- Performs other related duties as assigned.

**Marginal Functions:**

- Stays abreast if new trends and innovations in the field
- Travels as needed to further the collection and analysis of data.

**JOB REQUIRMENTS** *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

- Education equivalent to a Bachelor's degree from an accredited college or university in Criminal Justice, Sociology, Psychology, Geographic Information Sciences, Information Systems, Statistics, or Research Methodology or closely related field;
- Two Years of experience performing research and statistical analysis.
- A Master's degree in the above-referenced areas may be substituted for one year of experience.

**Knowledge of:**

- General law enforcement functions and procedures, statutory crime elements research, statistical analysis design and techniques and basic computer operation.
- Knowledge of current developments in their field.
- Techniques required in graphic illustration of crime trends and other law enforcement analysis.

- Functional knowledge of analysis processes, types, functions, and assessments: laws and procedures pertaining to sensitive and confidential information.

### **Skills**

- Principles and practices of statistical analysis and making appropriate recommendations.
- Research and analytical techniques used in the extraction and presentation of information in clear, concise and accurate reports.
- Excellent writing, grammatical, and usage skills.
- Excellent interpersonal skills.
- Proficiency with Microsoft Office products, particularly Word, Access, Excel, and Power Point.
- Effective oral presentation skills.

### **Ability to:**

- Perform technical report writing.
- Create and distribute data and information sets in a variety of formats for print and electronic delivery, including but not limited to social media platforms, County website, e-mail and hard copies.
- Make inferences from police intelligence to create recommendations for investigative strategies.
- Maintain effective working relationships with management, coworkers, and member of the public.
- Design and maintain record-keeping systems for information storage and retrieval in accordance with state requirements.
- Develop and maintain positive relationships with other employees, government officials and the public.

- Learn various computer systems used by the Sheriff's Office to acquire crime-related information, including but not limited to JANO, ARMS and LEADS.
- Ability to review, classify, categorize, prioritize and analyze data and reports.
- Learn of the geography of the county and accurately categorize deputy activity according to beat and zone structure.
- Show initiative, independent action, and tact under pressure.
- Maintain confidential information and comply with privacy laws and requirements.
- Multi-task
- Organize work, set priorities, meet critical deadlines and follow up on assignments with minimal supervision.
- Exhibit sound and accurate judgment by supporting and explaining decisions, conclusions and predictions.
- Successfully complete a criminal background check.

#### **Licenses, Certifications and Memberships Required**

- L.E.A.D.S. certification within one year of appointment.
- Ability to obtain and retain security clearance with appropriate law enforcement information sources.

#### **Preferred Qualifications**

- Experience performing research and statistical analysis for a law enforcement agency.
- Certification as Certified Law Enforcement Analyst through the International Association of Crime Analysts (IACA), or International Association of Law Enforcement Intelligence Analysts (IALEIA) Certification.
- Experience with GIS and/or working knowledge of ESRI products.

- Experience with and/or working knowledge of graphic design software such as Adobe InDesign, Photoshop, etc.

**Working Environment:** *The work environment characteristics described herein are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- Primary work environment is a climate-controlled office setting.

**Physical Requirements:** *The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- Vision sufficient to read rules, regulations, policies, procedures, computer screens, and computer printouts with no color deficiencies.
- Hearing sufficient to hear conversations in person or over the phone.
- Speech sufficient to make oneself heard and understood in person, in front of groups, in meetings, and over the phone
- Mobility sufficient to safely move around in an office environment, and travel to other locations to attend meetings.
- Strength sufficient to safely lift and carry routine office supplies up to 10 lbs. occasionally.
- Dexterity sufficient to safely operate office equipment including computers and laptops.
- Endurance sufficient to maintain efficiency throughout the entire shift and perform during extended hours as required.

*The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them for the position if the work is similar, related or a logical assignment to the position.*

*The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.*



## **OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE**

1776 East Washington Street, Urbana, Illinois 61802-4581

*ADMINISTRATIVE, BUDGETING, PURCHASING &  
HUMAN RESOURCE MANAGEMENT SERVICES*

**Darlene A. Kloepfel, County Executive**

**TO:** Charles Young, Chair of Policy, Personnel & Appointments;  
Jon Rector, Deputy Chair of Policy, Personnel & Appointments

**FROM:** Isak Griffiths, Deputy Director of Administration

**DATE:** June 6, 2019

**RE:** Submitting RECORDER OF DEEDS request to have send DOCUMENT CLERK job description to the JOB EVALUATION COMMITTEE

---

A Clerk position in the Recorder of Deeds office has recently become vacant.

Before filling the vacant position, the Recorder of Deeds seeks to have the vacant Clerk position assigned a new job title and appropriately reclassified according to the duties and responsibilities that have been performed in that position for several years. If allowed, the expectation is to reclassify and downgrade a single Clerk position to a Document Clerk position that has a more narrow scope of duties.

Other Clerk positions, duties, responsibilities, job titles, and job classifications would remain unchanged.

The revised and newly defined Document Clerk position would be appropriate for an intern or for an employee recommended by the Leaders in Employing All People (LEAP) program through DSC and Community Choices.

***REQUEST:***

Please recommend the attached Document Clerk job description be sent to the Job Evaluation Committee.



## Champaign County Job Description

Job Title: Document Clerk  
Department: Recorder  
Reports To: Department Head  
FLSA Status: Non-exempt  
Employment Status: Bargaining Unit -AFSCME General Unit  
Prepared Date: June, 2019

**SUMMARY** Is responsible for the mailing of documents and activities related to the digitization of records.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

Sorts outgoing mail and prepares for mailing.

Enters indexing data for older records.

Use imaging software to improve the quality of document images.

**SUPERVISORY RESPONSIBILITIES** This job does not exercise supervisory responsibilities.

**QUALIFICATIONS** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

**EDUCATION and/or EXPERIENCE** High school diploma or general education degree (GED); with one year related experience and/or training; or equivalent combination of education and experience in office/clerical duties.

**LANGUAGE SKILLS** Ability to read and comprehend simple instructions, short correspondence, memos and to use good English. Requires considerable skill in the application of office methods and procedures.

**MATHEMATICAL SKILLS** Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

**REASONING ABILITY** Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

**CERTIFICATES, LICENSES, REGISTRATIONS** as required.

**PHYSICAL DEMANDS** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; and stoop; kneel; or crouch. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distant vision and depth perception.

**WORK ENVIRONMENT** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Usually, normal office working conditions. The noise level in the work environment is quiet to moderate.

Note: This job description contains wording of a general class of positions within the Champaign County salary administration program. The description contains examples of duties and responsibilities which may or may not be considered to be "essential functions" to a particular job or position within this job class. "Essential functions" are to be determined at the position or job level within each department.



Champaign County  
City of Champaign  
City of Urbana  
University of Illinois  
Village of Pantouli  
Village of Mahoniet  
Village of Savoy

To: CCGISC Policy Committee  
From: Leanne Brehob-Riley, GIS Director  
Date: January 18, 2019  
Re: Proposed CCGISC Intergovernmental Agreement (IGA) Revisions and Review

---

### CCGISC INTERGOVERNMENTAL AGREEMENT (IGA) REVISIONS

The proposed revisions to the CCGISC Intergovernmental Agreement (IGA) are based on discussions held at the January and April (2018) CCGISC Policy Committee meetings. These revisions provide payment flexibility and encourage membership for non-member municipalities within Champaign County while protecting the investment made by existing members.

Two sections of the IGA are impacted by the revisions, Section 15 - *Disposition of Consortium Assets Upon Dissolution* and Section 19 - *Additional Members*. Barb Mann, Chief of the Civil Division for the Champaign County State's Attorney's Office, reviewed the provided revisions.

The proposed language changes are found below:

~~Strikethrough~~ = Deleted Language, Grey Highlight = Added Language (Prior to April 20, 2018), **Red Font** = Added Language (After April 20, 2018)

#### Section 15 - *Disposition of Consortium Assets Upon Dissolution*

Upon dissolution of Consortium, all assets held in trust by the Lead Agency on behalf of the Parties of this Agreement will be sold and the proceeds, after deducting all costs of sales and any unpaid obligations relating to such assets or operating expenses of Consortium, shall be divided among all Parties to this Agreement in accordance with the proportion that the amount of funding of that party bears to the total during the period of time from the ~~effective date of this Agreement~~ date of membership until the date that Consortium is dissolved. Any one (1) or more of the Parties shall have the right to purchase such assets at their fair market value prior to any public sale. Such fair market value shall be determined by unanimous vote of the Policy Committee. If more than one (1) party wishes to purchase such assets or a particular asset for the fair market value, the matter will be decided by lot.

#### Section 19 - *Additional Members*

New members may only be added to the Consortium by a unanimous vote of the Policy Committee. New members shall pay an initial buy-in ~~capital and data development~~ fee of 3 times the first year's membership fee payable **as a one-time upfront payment or in annual** ~~equal~~ **installments over within the first 5-years of membership.** The new member is obligated to pay the full buy-in fee even if the **new member** terminates membership prior to the end of the 5-years. ~~equivalent to a pro-rata share of the capital/data development costs incurred by Consortium for providing existing service.~~ New members shall agree to pay monthly fees in accordance with the funding formula.

New members shall agree in writing to all the terms of this Agreement before membership becomes effective.

### **CCGIS INTERGOVERNMENTAL AGREEMENT (IGA) REVIEW**

In addition to reviewing the provided revisions, Ms. Mann was asked to perform a comprehensive review the IGA. Of specific interest were whether 1) changes to the IGA are necessary due to the adoption of the County Executive style of government and 2) the IGA provides the CCGISC Policy Committee with the necessary authority to approve hourly cost rates for the CCGISC staff and fees for other supplied services. At this time, Ms. Mann does not foresee any changes to the IGA because of the government style change. She also believes **Section 10 – Consortium Data Policies**, provides the necessary authority to the CCGISC Policy Committee to approve hourly cost rates for CCGISC staff and set fees for other supplied services. No other edit suggestions were made.

**AMENDED**  
**INTERGOVERNMENTAL AGREEMENT**  
*PROVIDING FOR THE CREATION OF THE*  
**CHAMPAIGN COUNTY**  
**GEOGRAPHIC INFORMATION SYSTEM CONSORTIUM**

**Revised 2019**

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**INTERGOVERNMENTAL AGREEMENT PROVIDING FOR THE CREATION OF THE  
CHAMPAIGN COUNTY GEOGRAPHIC INFORMATION SYSTEM CONSORTIUM**

THIS AGREEMENT is made and entered by and between Champaign County, the City of Champaign, the City of Urbana, the Board of Trustees of the University of Illinois, the Village of Rantoul, the Village of Savoy, and the Village of Mahomet, all with offices in Champaign County, Illinois, and collectively referred to as "Parties".

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. enables the Parties here to enter into agreements among themselves and provide authority for intergovernmental cooperation; and,

WHEREAS, the Parties find it to be in the best interest of Champaign County, the City of Champaign, the City of Urbana, the University of Illinois, the Village of Rantoul, the Village of Savoy, and the Village of Mahomet to develop and operate a coordinated countywide geographic information system; and,

WHEREAS, the Parties are committed to the principles of intergovernmental cooperation; and,

WHEREAS, the Parties desire to operate such a system in the most cost effective and efficient manner;  
and,

WHEREAS, in order to develop and operate a coordinated countywide geographic information system, it is necessary to establish a geographic information system consortium; and,

WHEREAS, the mission of such a consortium is to develop, provide, and operate a coordinated countywide geographic information system for the purpose of providing geographic information at a reasonable cost in the best interest of all the constituents and citizens of the respective entities; and,

WHEREAS, it is necessary to provide for operations and joint funding of a geographic information system consortium; and,

WHEREAS, the Parties desire that the system be operated and managed with clear lines of authority for implementing policies to achieve the mission and goals of a geographic information consortium as set forth and as articulated from time to time by the Parties; and,

WHEREAS, the Parties have recently supported, and continue to support, the fee authorized by 55 ILCS 5/3-5018 P.A. 91-0791, in order to defray the cost of implementing and maintaining a geographic information system.

NOW, THEREFORE, the Parties agree as follows:

**SECTION 1. DEFINITIONS**

- a) "Consortium" means the Champaign County Geographic Information System Consortium, consisting of the members, equipment, personnel, and data established by and operating pursuant to this Agreement and created to perform the tasks necessary to establish and maintain the countywide Geographic Information System.



- b) "Consortium Director" is an employee of the Lead Agency charged by the Lead Agency with the responsibility of administering, supervising, managing and directing the activities and employees assigned to the Consortium in order to successfully operate the GIS.
- c) "Consortium Staff" means staff of the Lead Agency who are assigned work on Consortium activities under the direction of the Consortium Director.
- d) "Data" means information in a form suitable for storing and processing by a computer or computer system.
- e) "GIS" means geographic information system. A GIS is a system of hardware, software, and data used for storage, retrieval, mapping, and analysis of geographic data.
- f) "Good standing" means the member is not delinquent on any financial obligations to the Consortium.
- g) "Lead Agency" means the party designated by the members, pursuant to this Agreement as the party having overall responsibility for Consortium operations on an ongoing basis in accordance with the policies established by the Policy Committee and this Agreement.
- h) "Members" mean County of Champaign, Illinois; the City of Champaign, Illinois; the City of Urbana, Illinois; the University of Illinois at Urbana-Champaign; the Village of Rantoul, Illinois; the Village of Savoy, Illinois; and the Village of Mahomet, Illinois; and such other members who become signatories to the Agreement.
- i) "Party (or Member) in Good Standing" means a member that has not delivered a notice of its intent to withdraw from this Agreement or for which the Policy Committee has not issued a notice of payment default.
- j) "Policy Committee" means the body created by this Agreement to approve the budget for the Consortium, to develop cooperative approaches regarding countywide GIS and the concerns of each party, and to perform such other functions as are set forth in this Agreement.

**SECTION 2. CONSORTIUM CREATED**

- a) The Parties hereby create the Champaign County Geographic Information System Consortium, an undertaking to operate a countywide geographic information system. The Consortium is created to develop and operate a coordinated countywide geographic information system. Service from Consortium and access to Consortium services shall be in accordance with this Agreement.
- b) The Consortium shall be a unit of the Lead Agency, subject to the Lead Agency's policies and procedures, except as otherwise specified in the Agreement. The Parties hereby authorize and direct the Lead Agency to operate pursuant to this Agreement, and the Lead Agency hereby agrees to operate pursuant to this Agreement.

### **SECTION 3. CONSORTIUM MISSION**

The mission of the Consortium and its Members is to:

- a) Lead development effort for acquisition of data;
- b) Act as a data repository/custodian;
- c) Establish standards for content, quality, and structure of repository data;
- d) Host data on server accessible to all Members;
- e) Provide all Members access to data;
- f) Establish and maintain metadata for data held in the repository;
- g) Provide computer system administration and ongoing system support, upgrades, and maintenance for Consortium-controlled assets;
- h) Provide services to Members in accord with a work plan approved by the Policy Committee;
- i) Promote use of the GIS county wide by contributing data and utilizing the GIS;
- j) Establish operational, administrative, and procedural policy as related to the GIS system operations, data standards, and data distribution.

### **SECTION 4. POLICY COMMITTEE CREATED**

The Policy Committee is hereby created in accordance with the following provisions:

- a) **Membership.** The Policy Committee shall be comprised of one (1) representative to be designated by the Chancellor of the University and by the Chief Administrative Officer of other Members. The designation shall be made in writing and sent to the Chancellor and the Chief Administrative Officer of the other Members. These shall be voting representatives.
- b) **Voting.** In those matters required by this Agreement to be decided by the Policy Committee, unless otherwise specified in this Agreement, the proposition voted upon shall not be considered approved unless it receives an affirmative vote from at least a majority or such greater percentage vote specified of all representatives of the Policy Committee Members in good standing.
- c) **Quorum.** A quorum shall consist of a majority of voting representatives of the Policy Committee Members in good standing.
- d) **Unanimous Vote.** In those matters required by this Agreement to be decided by a unanimous vote of the Policy Committee, a proposition shall not be considered adopted unless it receives an affirmative vote from the voting representative of each and every Member that is in good standing at the time of the vote.
- e) **Representative's Substitute.** A Member's designated representative to the Policy Committee may select a designated voting representative to serve in the designated representative's absence.

- f) Regularity of Meetings. The Policy Committee shall meet at least quarterly. Other meetings may be called at the request of the Policy Committee Chair or any two (2) of the voting Members' representatives on the Policy Committee.

## **SECTION 5. POLICY COMMITTEE FUNCTIONS AND RESPONSIBILITIES**

The Policy Committee shall have the following functions and responsibilities:

- a) Mission/By-Laws/Committees. The Policy Committee shall have the authority to adopt a mission statement, to enact procedural by-laws governing or directing the activities of the Consortium, provided such mission statement and by-laws do not conflict with the terms of this Agreement, and to create such committees as it deems advisable.
- b) Officers. The Policy Committee shall elect a Chair and such officers as it deems advisable from among the voting representatives of the Members, said election to occur every two (2) years in June, or whenever a vacancy in office occurs.
- c) General Responsibilities. The Policy Committee is responsible for approving: policy, priorities, budget, work plan, and technical standards.
- d) Budget.
- i. The Policy Committee shall, by 3/4 affirmative vote including the vote of the County:
    - 1) annually approve Consortium's budget; and
    - 2) approve amendments to said budget and expenditures as from time to time deemed necessary by the Parties.
  - ii. The tentative budget for each year shall be submitted by the lead agency to the Policy Committee during July of each year.
  - iii. Unless a new budget is approved by January 1st of any year, the last previously approved budget shall continue from year to year.
  - iv. The format of the budget shall conform to the format of the Lead Agency's budget unless otherwise directed by 3/4 vote, including the vote of the County, vote of the Policy Committee.
- e) Funding Formula. The Policy Committee shall annually on or before July 1 of each year, by a unanimous vote, approve the funding formula to determine the Parties' share of expenses for Consortium operations, provided, however, that the most recently approved cost-sharing formula shall continue unless amended by the unanimous vote of the Parties.
- f) Intergovernmental Agreement. The Policy Committee may approve contracts with other governmental entities to provide some or all of Consortium services on a contractual basis.

- g) Purchases. The Policy Committee may approve contracts for the purchase of goods or services with units of federal, state and local units of government, private corporations, not-for-profit organizations, partners and individuals. All such purchases shall be made in accordance with the purchasing policies of the Lead Agency.
- h) Gifts. The Policy Committee may approve the receipt by the Consortium of grants, loans, gifts, bequests, funding, in-kind services from federal, state and local units of government, and from public and private sources.
- i) Lead Agency. The Policy Committee may redesignate the Lead Agency by at least a three fourths (3/4) affirmative vote of all Members, provided that no Members shall be designated Lead Agency without its consent, and provided further that, unless the Parties agree otherwise, no change in the Lead Agency shall take place without at least one hundred and eighty (180) days' prior notice prior to the beginning of the next fiscal year of the current Lead Agency.
- j) Role of the Consortium Director. The Consortium Director, with input from such member agency representatives as the Director may elect to utilize, shall make recommendations to the Policy Committee concerning:
  - 1) Hardware requirements;
  - 2) Software requirements;
  - 3) Networking;
  - 4) Data Standards;
  - 5) Development/Prioritization of the Work Plan;
  - 6) Other aspects of the GIS as requested by the Policy Committee.
- k) Data Fee Policies. The Policy Committee shall have the authority to adopt data policies referred to in Section 10 and a fee schedule by a unanimous vote.

## **SECTION 6. LEAD AGENCY DESIGNATED**

The Lead Agency shall be Champaign County.

## **SECTION 7. LEAD AGENCY DUTIES**

The Lead Agency shall be responsible for, and is hereby empowered to take, all actions to support the overall operation of Consortium and its affairs in accordance with this Agreement and the mission, goals and objectives approved by the Policy Committee. These duties include, but are not limited to:

- a) Employing and supervising all personnel assigned to the Consortium in accordance with the Lead Agency's policies and procedures, including, but not limited to, hiring, firing, disciplining, establishing incentives, benefits, negotiations with unions, and all other employment decisions.
- b) Directing the management and supervision of all employees assigned to Consortium duties in accordance with the policies and procedures of the Lead Agency.
- c) Incurring and paying, on the behalf of the Members and in accordance with this Agreement and Consortium's approved budget, all Consortium expenses.
- d) Entering into all contracts, lease and procurement agreements in accordance with this Agreement, the approved budget, and the policies and procedures of the Lead Agency.

- e) Expending funds in accordance with the Consortium's approved budget. Purchasing shall be conducted in accordance with the Consortium approved budget and the purchasing policies and procedures of the Lead Agency.
- f) Providing all personnel administration, financial support staff, insurance, legal advice and management support and services in accordance with this Agreement and the approved Consortium budget and the policies and procedures of the Lead Agency.
- g) Billing and collecting from each member its share of the cost of Consortium's operations as provided in this Agreement and the approved annual budget and work plan of Consortium.
- h) Overseeing the establishment and implementation of policies and procedures at the Consortium staff level to implement the mission, goals, and work plan of the Consortium.
- i) Developing a proposed annual budget and work plan and administering the approved budget, expenditures, and work plan in accordance with this Agreement.
- j) Providing staff support, including the recording and distribution of minutes for the Consortium Policy Committee.
- k) Providing necessary office space, furnishings, equipment, hardware, software, and technical support for the Consortium to operate.
- l) Providing generally for the audit, accounting for, receipt, and custody of consortium funds.

The Lead Agency shall be entitled to reimbursement for the costs it incurs in performing these functions, which costs shall be included in Consortium's budget, as amended from time to time in accordance with this Agreement. The formula for cost reimbursement shall be established as part of the funding formula.

#### **SECTION 8. MEMBER RESPONSIBILITIES**

Each Member shall:

- a) Utilize the Consortium GIS only in accordance with Consortium policies;
- b) Designate (1) person to serve as an active voting representative on the Policy Committee;
- c) Provide original data and data updates on a regular or as needed basis to Consortium in order to maintain the master GIS dataset as required by Consortium policy;
- d) Distribute Consortium data to non-members only in accordance with the adopted Consortium data distribution policy.
- e) Retain legal responsibility and liability, if any, for the quality of the data that it provides.
- f) Retain ownership of the data that it provides.
- g) Be responsible for providing and maintaining its own GIS equipment, software, and GIS-related items.

- h) Be responsible for contributing to the Consortium budget and expenses based on a cost-sharing formula established from time to time by the Members.

## **SECTION 9. FINANCES**

- a) **Contributions.** Each party shall be responsible for contributing to the Consortium budget and expenses based on a cost-sharing formula established from time to time by the Members. Any change in the formula may be made by a unanimous vote of the Policy Committee. The initial approved cost-sharing formula is attached in Appendix A. The most recently approved cost-sharing formula shall continue unless amended by unanimous vote of the Parties.
- b) **Records.** The Lead Agency shall maintain financial records regarding Consortium operations and finances in accordance with generally accepted governmental accounting standards, which records shall be available at the Lead Agency's finance offices for inspection by any of the Parties during regular business hours.
- c) **Invoices.** The Lead Agency shall invoice each Member on the first day of each quarter for the next quarter's service for its share of Consortium costs based on the approved cost sharing formula
- d) **Payment.** Members shall pay said bills within thirty (30) days of receipt of an invoice for the same.
- e) **Audit.** Consortium financial records shall be audited on an annual basis by the outside accountant used by the Lead Agency for its other audits and the cost of such audit shall be considered an operating expense of Consortium.
- f) **University.** All commitments by the University are subject to constitutional and statutory restrictions and limitations binding upon the University and to the availability of funds which may be lawfully applied thereto.
- g) **Fiscal Year.** Consortium's fiscal year shall follow the fiscal year of the Lead Agency.

## **SECTION 10. CONSORTIUM DATA POLICIES**

a) **Policies and Procedure.**

1. The Policy Committee shall develop and approve policies and procedures on the following topics:
  - Data distribution or disclosure to Consortium Members
  - Data distribution or disclosure to non-members, including policies to protect the privacy of individuals
  - Data sales
  - Data licensing
  - Freedom of Information requests
  - Data security
  - Public Internet data distribution
2. The policies and procedures shall be consistent with this Agreement.
3. Individual Consortium Members shall release or sell GIS data only consistent with the policies and procedures developed under this Agreement.

b) Ownership.

1. Data supplied by individual Members shall continue to be owned by the individual Member, but may be utilized by the Consortium for Consortium purposes consistent with this Agreement and the policies and procedures developed under the authority of the Agreement.
2. The Consortium shall own GIS data which the Consortium develops through processing or altering of the original configuration of the data by the Consortium software.
3. Any Member has the right to refuse to provide data to GIS if required by federal or state statute, court order, or local ordinance or contract predating this Agreement, and to the limited extent necessary to preserve or recognize any statutory or common law privilege.

c) Freedom of Information Act (FOIA).

In the event that the Consortium receives a FOIA request which seeks data owned by a Member, the Consortium shall respond to the said FOIA in accordance with FOIA, and notify the appropriate Policy Committee representatives of FOIA request and response.

d) Other Disclosures to Non-Members.

1. Information protocols will allow disclosure of data in GIS to third Parties required by federal or state statute (such as the Freedom of Information Act), local ordinance or contract predating the agreement, or court order (including a judicial subpoena). The Consortium shall notify the appropriate Policy Committee representatives of the disclosure.
2. Information protocols will allow disclosure of data in GIS to third Parties to the extent necessary to maintain GIS and related systems, and to perform law enforcement and investigatory functions, prosecution, and defense of criminal cases, defense of civil claims, and coordination with other government agencies (such as DCFS and the Attorney General).
3. Additional guidelines are documented in the Champaign County GIS Consortium Digital Data Policy.

## **SECTION 11. TERMINATION BY PARTIES**

- a) **Withdrawal.** A party may terminate its participation in this Agreement as of July 1 of any year by giving written notice to each of the other Parties. Such notice shall be given prior to December 31 of the year before the desired termination date.
- b) **Failure to Budget.** Notwithstanding any provision of this Agreement to the contrary, a Member may withdraw by giving prior written notice thirty (30) days in advance to each of the other Parties indicating its intent to terminate its participation in this Agreement as of the end of the month following the expiration of such thirty (30) days, provided, however, withdrawal under this section can only be invoked if the corporate authorities of such Member, or the legislature in the case of the University, have failed or refused to authorize, appropriate or budget the funds necessary to pay such Member's share of the costs, as such costs are determined by the Policy Committee pursuant to this Agreement. Each party will utilize its best efforts to appropriate and budget sufficient funds to meet its obligations under this Agreement in full.
- c) **Default.** If a party to this Agreement is in default of its payment obligations, the Policy Committee may so declare and terminate GIS services to that Member thirty (30) days after the date of mailing of notice of default and termination of services to the defaulting party, unless the defaulting party cures the default in full prior to the expiration of the thirty (30) days set forth in the notice. The notice of the default declared by the Policy Committee shall be issued by the Lead Agency. The defaulting party shall continue to be responsible to pay its assigned share of the cost of Consortium as determined in accordance with this Agreement for the ensuing nine (9) months following the termination of GIS services. If the defaulting party, within the nine (9) month period, pays all amounts due and the costs incurred by the Consortium in updating the information in relevant databases, GIS services to the party shall be reinstated.
- d) **Data Developed Prior to Withdrawal.** A party terminating its participation in this Agreement shall have the right to one (1) electronic copy of the data developed prior to the first occurring of these dates: the date of Member termination or date of Member default.

## **SECTION 12. DISSOLUTION**

It is the intent of the Parties to maintain Consortium as a continuing operation. However, should any of the Parties elect to withdraw its participation in and support of Consortium, then Consortium may continue in operation for the benefit of the remaining Parties if a minimum of two (2) of the Parties elect to continue their participation.

## **SECTION 13. EQUIPMENT; USE AND OWNERSHIP; LOAN EQUIPMENT**

All equipment purchased for Consortium shall be purchased, utilized and disposed of by the Lead Agency and held in trust for Consortium use. It shall be recorded and identified by the Lead Agency as Consortium Agreement property, separate from other Lead Agency property. Prior to dissolution of Consortium, all proceeds from the sale of any Consortium Agreement property or data shall be devoted solely to the operation of Consortium. In the case of a change in Lead Agency, Consortium property shall be transferred with the Lead Agency function to the new Lead Agency.

Any Member agency may, with approval of the Policy Committee, loan property or equipment to the Lead Agency for the use of Consortium. Such property shall continue to be owned by the member agency, and the Lead Agency shall keep written records of such loaned equipment. If the party owning



the loaned equipment wishes to withdraw it from Consortium service, that party may do so provided that, if in the opinion of the Consortium Director, the property is essential to Consortium and requires replacement to ensure consistency and proper functioning of Consortium, then such loaned equipment shall be withdrawn only after providing a reasonable notice of withdrawal to the other Parties.

#### **SECTION 14. RIGHTS OF TERMINATING PARTY TO CONSORTIUM ASSETS**

A party terminating its participation in this Agreement shall continue to maintain its financial interest in all equipment purchased for the Consortium operation prior to the date of that member's termination. Such equipment or proceeds derived from the disposition of the equipment shall continue to be used for the continued operation of Consortium until Consortium is dissolved.

#### **SECTION 15. DISPOSITION OF CONSORTIUM ASSETS UPON DISSOLUTION**

Upon dissolution of Consortium, all assets held in trust by the Lead Agency on behalf of the Parties of this Agreement will be sold and the proceeds, after deducting all costs of sales and any unpaid obligations relating to such assets or operating expenses of Consortium, shall be divided among all Parties to this Agreement in accordance with the proportion that the amount of funding of that party bears to the total during the period of time from the date of membership until the date that Consortium is dissolved. Any one (1) or more of the Parties shall have the right to purchase such assets at their fair market value prior to any public sale. Such fair market value shall be determined by unanimous vote of the Policy Committee. If more than one (1) party wishes to purchase such assets or a particular asset for the fair market value, the matter will be decided by lot.

#### **SECTION 16. INSURANCE**

The Lead Agency shall procure and maintain, during the term of this Agreement or any extension thereof, sufficient property insurance to cover the replacement value of the Consortium equipment and all equipment loaned to Consortium, against all direct loss or damage. The cost of any such insurance shall be a cost of operating Consortium, to be borne by the Parties hereto in the same manner as other costs in accordance with this Agreement. The Lead Agency shall procure and maintain liability and worker's compensation insurance for Consortium operations in accordance with insurance purchase standards for its other operating departments. The insurance shall name each member agency as additional insured under the liability policy procured.

#### **SECTION 17. LIMITATIONS OF PERSONNEL**

No employee shall have authority to commit, obligate or bind any party hereto to any contract or obligation unless specifically authorized by said party, except as provided for in this Agreement.

**SECTION 18. AMENDMENTS**

This Agreement may be amended in writing at any time by mutual agreement of all of the Parties to the Agreement. Amendments shall refer back to this Agreement and to subsequent amendments, if any, on the same subject and shall specify the language to be changed or to be added. The execution of any amendment shall be authorized by passage of an appropriate ordinance or other proper and lawful corporate action by the corporate authorities of each party.

**SECTION 19. ADDITIONAL MEMBERS**

New members may only be added to the Consortium by a unanimous vote of the Policy Committee. New members shall pay an initial buy-in fee of 3 times the first year's membership fee payable as a one-time upfront payment or in annual installments within the first 5-years of membership. The new member is obligated to pay the full buy-in fee even if the new member terminates membership prior to the end of the 5-years.

New members shall agree in writing to all the terms of this Agreement before membership becomes effective.

**SECTION 20. EFFECTIVE DATE**

This Agreement shall be effective as to each member on the date such member executed the Agreement.

**SECTION 21. NOTICES**

Notices hereunder shall be provided personally or by first class mail to the Chancellor of the University and to the Chief Administrative Officer of each party and to the attorney representing each party. The date of the notice shall be the third day after the date of mailing of notice is provided by mail. If the notice is provided by personal delivery, the date of personal delivery is the date of the notice.

**SECTION 22. COUNTERPARTS**

This Agreement may be signed in several counterparts, each of which shall be considered an originally executed agreement for all purposes.

IN WITNESS WHEREOF, the Parties have hereunto set their hands and seals to this Agreement as of the dates below indicated.

**CITY OF CHAMPAIGN**

By: \_\_\_\_\_  
City Manager

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:  
\_\_\_\_\_  
City Attorney

**CITY OF URBANA**

By: \_\_\_\_\_  
Mayor

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

**COUNTY OF CHAMPAIGN**

By: \_\_\_\_\_  
County Executive

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
County Clerk

APPROVED AS TO FORM:  
\_\_\_\_\_  
State's Attorney

**THE BOARD OF TRUSTEES OF THE  
UNIVERSITY OF ILLINOIS**

By: \_\_\_\_\_  
Comptroller

\_\_\_\_\_  
Chancellor

\_\_\_\_\_  
Executive Director, Facilities and Services

APPROVED AS TO FORM:

\_\_\_\_\_  
Campus Legal Counsel

**VILLAGE OF MAHOMET**

By: \_\_\_\_\_  
Village President

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Village Clerk

APPROVED AS TO FORM:  
\_\_\_\_\_  
Village Attorney

**VILLAGE OF RANTOUL**

By: \_\_\_\_\_  
Village President

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Village Clerk

APPROVED AS TO FORM:  
\_\_\_\_\_  
Village Attorney



**VILLAGE OF SAVOY**

By: \_\_\_\_\_  
Village President

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Village Clerk

APPROVED AS TO FORM:  
\_\_\_\_\_  
Village Attorney

ACKNOWLEDGED BY:  
*CHAMPAIGN COUNTY RECORDER*

By: \_\_\_\_\_

Date: \_\_\_\_\_

ACKNOWLEDGED BY:  
*CHAMPAIGN COUNTY*

By: \_\_\_\_\_

Date: \_\_\_\_\_

**APPENDIX A**

CHAMPAIGN COUNTY GIS CONSORTIUM AGREEMENT PROPOSED ATTACHMENT A

GIS Consortium Member	Population 2000 Census	Fiscal Year 2003 7/1/02 - 6/30/03			Fiscal Year 2004 7/1/03 - 6/30/04		
		Base	Per Capita Rate	Total	Base	Per Capita Rate	Total
Champaign County	37,072	\$200,000.00		\$200,000.00		\$200,000.00	
Champaign	67,518	\$5,000.00	\$0.27	\$23,229.86	\$5,000.00	\$37,810.08	
Urbana	36,395	\$5,000.00	\$0.27	\$14,826.65	\$5,000.00	\$20,381.20	
Rantoul	12,857	\$5,000.00	\$0.27	\$8,471.39	\$5,000.00	\$7,199.92	
Mahomet	4,877	\$5,000.00	\$0.27	\$6,316.79	\$5,000.00	\$7,731.12	
Savoy	4,476	\$5,000.00	\$0.27	\$6,208.52	\$5,000.00	\$7,506.56	
University of Illinois		\$25,000.00		\$25,000.00		\$25,000.00	
<b>Total</b>		\$250,000.00		\$284,053.21	\$250,000.00	\$70,628.88	

The first two year's budget reflects phased costs of bringing the system online. Future budgets are expected to remain near the \$300,000 level, plus annual inflation.

Initial Projections have the per capita rate reducing to \$.48 in the third year.

The per capita would be set each year based upon the budget and expected contributors. For instance, if additional entities join the consortium, the per capita amount would be reduced by the added base amounts received.



**Aaron Ammons**  
**Champaign County Clerk**  
Champaign County, Illinois

1776 East Washington Street  
Urbana, IL 61802  
Email: [mail@champaigncountyclerk.com](mailto:mail@champaigncountyclerk.com)  
Website: [www.champaigncountyclerk.com](http://www.champaigncountyclerk.com)

Vital Records: (217)384-3720  
Elections: (217)384-3724  
Fax: (217)384-1241  
TTY: (217)384-8601

**COUNTY CLERK**  
**MONTHLY REPORT**  
**MAY**  
**2019**

Liquor Licenses & Permits	130.00
Civil Union License	0.00
Marriage License	9,240.00
Interests	63.58
State Reimbursements	-
Vital Clerk Fees	23,682.50
Tax Clerk Fees	3,103.18
Refunds of Overpayments	-
<b>TOTAL</b>	<b>36,219.26</b>
Additional Clerk Fees	1,346.00

Revised 6/5/2019 RC

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## OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

ADMINISTRATIVE, BUDGETING, PURCHASING &  
HUMAN RESOURCE MANAGEMENT SERVICES

Darlene A. Kloepfel, County Executive

### MONTHLY HR REPORT MAY 2019

#### VACANT POSITIONS LISTING

*** Highlighted vacancies were new this month			HOURLY	REG	REGULAR	FY 2019	FY 2019
FUND	DEPT	JOB TITLE	RATE	HRS	SALARY	HRS	SALARY
80	16	Administrative Assistant	15.96	1950	\$31,122.00	1,957.50	\$31,241.70
80	16	ADMINISTRATIVE ASSISTANT	23.66	1950	\$46,137.00	1,957.50	\$27,483.30
80	22	ACCOUNT CLERK	16.48	1950	\$32,136.00	1,957.50	\$27,483.30
80	22	TAX EXTENSION SPECIALIST	16.48	1950	\$32,136.00	1,957.50	\$27,483.30
80	28	PC Applications Programmer	32.28	1950	\$62,946.00	1,957.50	\$63,188.10
80	30	SENIOR LEGAL CLERK	14.52	1950	\$28,314.00	1,957.50	\$26,817.75
80	30	SENIOR LEGAL CLERK	15.80	1950	\$30,810.00	1,957.50	\$27,483.30
80	30	Trainer/Application Assistant	17.16	1950	\$33,462.00	1,957.50	\$33,590.70
80	40	Deputy Sheriff--Patrol	24.27	2080	\$50,481.60	2,088.00	\$50,675.76
80	40	DEPUTY SHERIFF--PATROL	24.27	2080	\$50,481.60	2,088.00	\$27,483.30
80	41	First Assistant State's Attorney	56.12	1566	\$87,883.92	1,566.00	\$87,883.92
80	42	Deputy Coroner	18.22	2080	\$37,897.60	2,088.00	\$38,043.36
80	51	COURT SERVICES OFFICER	20.26	1950	\$39,507.00	1,957.50	\$27,483.30
80	51	COURT SERVICES OFFICER	21.39	1950	\$41,710.50	1,957.50	\$27,483.30
80	140	Clerk	13.70	1950	\$26,715.00	1,957.50	\$26,817.75
80	140	Clerk	14.36	1950	\$28,002.00	1,957.50	\$28,109.70
80	140	CORRECTIONAL OFFICER	20.01	2080	\$41,620.80	2,088.00	\$27,483.30
80	140	COURT SECURITY OFFICER	27.91	2080	\$58,052.80	2,088.00	\$27,483.30
80	140	PART TIME MASTER CONTROL OFCR	15.57	1040	\$16,192.80	1,044.00	\$27,483.30
80	140	Part-Time Master Control Officer	16.57	1040	\$17,232.80	1,044.00	\$17,299.08
83	60	Highway Maintenance	28.22	2080	\$58,697.60	2,088.00	\$58,923.36
91	47	CLERK	14.04	2080	\$29,203.20	2,088.00	\$27,483.30
614	23	CLERK	16.12	1040	\$16,764.80	1,044.00	\$27,483.30
630	30	Financial Manager	22.60	1950	\$44,070.00	1,957.50	\$44,239.50
685	31	PROBLEM SOLVING COURT COORD	23.28	1950	\$45,396.00	1,957.50	\$27,483.30
-- TOTAL --						\$986,973.02	\$864,113.58

#### UNEMPLOYMENT REPORT

Notice of Claim

JDC - 1

Head Start - 3

Benefit Determination Received

Head Start - 1 - benefit denied

Notice of Appeal

Workforce Initiative - 1

#### PAYROLL REPORT

MAY PAYROLL  
INFORMATION

(217) 384-3776

[WWW.CO.CHAMPAIGN.IL.US](http://WWW.CO.CHAMPAIGN.IL.US)

(217) 384-3896 FAX

	5/10/2019		5/24/2019	
<u>Pay Group</u>	<u>EE's Paid</u>	<u>Total Payroll \$\$</u>	<u>EE's Paid</u>	<u>Total Payroll \$\$</u>
General Corp	496	\$964,099.90	512	\$972,402.93
RPC/Head Start	259	\$349,621.01	265	\$355,466.81
Total	755	\$1,313,720.91	777	\$1,327,869.74

**HEALTH INSURANCE/BENEFITS REPORT**

Total Number of Employees Enrolled: 636

General County Union (includes AFSCME & FOP):

Single 208; EE+spouse 30; EE+child(ren) 64; Family 18; waived 66

Non-bargaining employees:

Single 109; EE+spouse 33; EE+child(ren) 38; Family 11; waived 59

Life Insurance Premium paid by County: \$1,646.32

Health Insurance Premium paid by County: \$365,086.52

**TURNOVER REPORT**

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County

May 2019: 1.89% average over the last 12 months

May 2019: 11 out of 582 Employees left Champaign County: 9 resignations, 2 retirements

**WORKERS' COMPENSATION REPORT**

<u>Entire County Report</u>	<u>May 2019</u>	<u>May 2018</u>
New Claims	10	9
Closed	13	11
Open Claims	35	47
2019 Year To Date Total	37	45

**EEO REPORT**

Information provided based on EEO Tracking forms submitted by Applicant. Figures are for General County only.

May 2019 Monthly EEO Report General County Only	Administrative Legal Secretary State's Attorney	Administrative Legal Secretary State's Attorney	Clerk Animal Control	Clerk Sheriff	Problem-Solving Court Coord Circuit Court	
<b>Total Applicants</b>	26	0	31	1	40	26
Male	1		4		9	14
Female	25	22	26	1	31	105
NonBinary			1			1
Undisclosed						0
Hispanic or Latino	0	0	2	0	2	4
White	23	18	24	1	31	97
Black or African-American	3	3	2	0	5	13
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0
Asian	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0
Two or more races	0	1	3	0	2	6
Undisclosed	0	0	0	0	0	0
<b>Veteran Status</b>	0	0	0	0	0	0

**ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT**

Agendas Posted	5	Meetings Staffed	3	Minutes Posted	5
Appointments Posted	7	Notification of Appointment	7	Contracts Posted	2
Calendars Posted	5	Resolutions Prepared	23	Ordinances Prepared	2