

**CHAMPAIGN COUNTY BOARD**  
**COMMITTEE OF THE WHOLE**  
**Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda**  
County of Champaign, Urbana, Illinois  
Tuesday, April 9, 2019 – 6:30 p.m.

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Lyle Shields Meeting Room, Brookens Administrative Center,  
1776 East Washington Street, Urbana, Illinois

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**Agenda Items**

**Page**

**I. Call To Order**

**II. Roll Call**

**III. Approval of Agenda/Addenda**

**IV. Approval of Minutes**

A. March 12, 2019

1-6

**V. Public Participation**

**VI. Communications**

**VII. Justice & Social Services**

A. New Business

1. Community Coalition Presentation (Information Only)
2. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/CountyBoard/Reports.php>
  - Animal Control – February 2019
  - Emergency Management Agency – March 2019
  - Head Start – March 2019
  - Public Defender – February 2019
  - Probation & Court Services – February 2019
  - Veterans’ Assistance Commission – January & February 2019

B. Other Business

C. Chair’s Report

**VIII. Policy, Personnel, & Appointments**

A. New Business

1. Appointments/Reappointments (*italicized name indicates incumbent*)

County Executive’s Appointments:

a. Fire Protection District Trustees – 1 Term Each, 5/1/2019-4/30/2022

- Broadlands-Longview – *Clayton Coulter*
- Eastern Prairie – *Patricia Chancellor*
- Edge-Scott – *Mark McDuffy*
- Ivesdale – *Jeff White*
- Ludlow – *Kenny During*
- Ogden-Royal – *Ken Osterbur*
- Pesotum – *Dennis Butler*
- Philo – *Clifford Gorman*
- Sadorus – *Frederick Seibold*
- Sangamon Valley – *Roger Ponton Jr.*
- Scott – *Bernard Magsamen*
- St. Joseph-Stanton – *Norman Paul*
- Thomasboro – *Kris Ehler*

7-25

*Committee of the Whole Agenda*  
*Finance; Policy, Personnel, & Appointments; Justice & Social Services*  
*April 9, 2019*  
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• Tolono – <i>Roger Hayden</i>	
• Windsor Park – <i>Tod Courtney</i>	
b. Sadorus Fire Protection District Trustee – 1 Unexpired Term Ending 4/30/2021	26
• James Wood	
c. Kerr & Compromise Drainage District Commissioner– 1 Unexpired Term Ending 8/31/2021	27
• Brian Emkes	
d. Lower Big Slough Drainage District Commissioner – 1 Unexpired Term Ending 8/31/2021	28
• Joseph Burke	
e. Owl Creek Drainage District Commissioner – 1 Unexpired Term Ending 8/31/2019	29
• Wayne Cox	
2. Sheriff	
a. Resolution Approving Proclamation Designating the Week of May 5, 2019 as National Correctional Officer Week	30
b. Resolution Approving Proclamation Designating the Week of May 12 <sup>th</sup> , 2019 as National Police Week	31
3. County Clerk	
a. March 2019 Report (to be distributed)	
4. County Executive	
a. Monthly HR Report – March 2019	32-35
B. Other Business	
C. Chair’s Report	
1. Appointments Expiring May 31, 2019: (Information Only)	
• Farmland Assessment Review Committee	
• Urbana-Champaign Sanitary District	
• Various Water Districts	
• Board of Review	
D. Designation of Items to be Placed on the Consent Agenda	

**IX. Finance**

A. New Business	
1. Budget Amendments/Transfers	
a. Budget Amendment 19-00017	36-38
Fund 090 Mental Health / Dept. 053 Mental Health Board	
Increased Appropriations: \$250,000	
Increased Revenue: None: from Fund Balance	
Reason: Utilize Available MHB Fund Balance to Transfer to CILA Fund 101 in Order to Pay Off CILA Mortgage per 2/20/2019 Decision Memo Approved by CCMHB	
b. Budget Amendment 19-00018	39
Fund 101 MHB/DDB CILA Facilities / Dept. 054 CILA Project	
Increased Appropriations: \$350,000	
Increased Revenue: \$250,000	
Reason: to Utilize Funds Transferred from CCMHB and Available Fund Balance to Pay Off Remaining CILA Mortgage per Joint Decision Memo 2/20/2019 Approved by CCMHB/CCDDB.	

- c. Budget Amendment 19-00019 40  
Fund 476 Self-Funded Insurance / Dept. 118 Property/Liability Insurance  
Increased Appropriations: \$410,204  
Increased Revenue: None: from Fund Balance  
Reason: Insurance Premium for 2-Year Claim Extended Reporting Coverage for Liability Protection for the Nursing Home (Tail Coverage).

- 2. Treasurer
  - a. Monthly Reports – February 2019 – Reports are available on the Treasurer’s Webpage at:  
<http://www.co.champaign.il.us/treasurer/Reports.php>
- 3. Auditor
  - a. Monthly Report – March 2019 - Reports are available on the Auditor’s Webpage at:  
<http://www.co.champaign.il.us/Auditor/countyboardreports.php>
- 4. County Executive
  - a. Five-Year Financial Forecast for General Corporate & Public Safety Sales Tax Funds  
(to be distributed)

B. Other Business

C. Chair’s Report

D. Designation of Items to be Placed on the Consent Agenda

**X. Other Business**

**XI. Adjournment**

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact the Office of the County Executive, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.

1 **CHAMPAIGN COUNTY BOARD**  
2 **COMMITTEE OF THE WHOLE MINUTES**  
3

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4 **Finance; Policy, Personnel, & Appointments; Justice & Social Services**  
5 **Tuesday, March 12, 2019**  
6 **Lyle Shields Meeting Room**

7 **MEMBERS PRESENT:** Brad Clemmons, Lorraine Cowart, Jodi Eisenmann, Aaron Esry,  
8 Stephanie Fortado, Jim Goss, Stan Harper, Mike Ingram, Tanisha  
9 King-Taylor, Jim McGuire, Kyle Patterson, Jon Rector, Giraldo  
10 Rosales, Chris Stohr, Stephen Summers, Leah Taylor, Eric  
11 Thorsland, Pranjali Vachaspati, Jodi Wolken, Charles Young  
12

13 **MEMBERS ABSENT:** John Clifford, James Tinsley  
14

15 **OTHERS PRESENT:** Aaron Ammons (County Clerk), Jeremy Bell (Youth Workforce  
16 Development Coordinator), Lisa Benson (RPC Community  
17 Services Director), Lynn Canfield, (Director of MHB/DDB), Judge  
18 Difanis (Circuit Court), Isak Griffiths (Deputy Director of  
19 Administration), Lori Hansen (Court Administrator), Darlene  
20 Kloeppel (County Executive), Janie Miller-Jones (Public Defender),  
21 Tami Ogden (Deputy Director of Finance), Angie Patton (Chief  
22 Deputy County Clerk), Andy Rhodes (IT Director), Kay Rhodes  
23 (Administrative Assistant), Dalitso Sulamoyo (CEO-Regional  
24 Planning Commission)  
25

26 **CALL TO ORDER**  
27

28 Chair Rosales called the meeting to order at 6:33 p.m.  
29

30 **ROLL CALL**  
31

32 Rhodes called the roll. Clemmons, Cowart, Eisenmann, Esry, Fortado, Goss, Harper,  
33 Ingram, King-Taylor, McGuire, Patterson, Rector, Rosales, Stohr, Summers, Taylor, Thorsland,  
34 Vachaspati, Wolken, and Young were present at the time of roll call, establishing the presence of  
35 a quorum.  
36

37 **APPROVAL OF AGENDA/ADDENDA**  
38

39 Chair Rosales amended the agenda adding the FY2018 Budget Report under Finance,  
40 A4-b for information only. **MOTION** by King-Taylor to approve the Agenda as amended;  
41 seconded by Fortado. **Motion carried with unanimous support.**  
42

43 **APPROVAL OF MINUTES**  
44

45 **MOTION** by Vachaspati to approve the February 12, 2019 Committee of the Whole  
46 minutes; seconded by Cowart. **Motion carried with unanimous support.**  
47

48 **PUBLIC PARTICIPATION**

49  
50 There was no public participation.

51  
52 **COMMUNICATIONS**

53  
54 Summers noted the passing of Champaign County Nursing Home resident Richard  
55 Kruidenier.

56  
57 **JUSTICE & SOCIAL SERVICES**

58 Young Adult Reentry Program Presentation

59  
60 Jeremy Bell, RPC Young Adult Reentry Program (YARP) Coordinator, provided a brief  
61 presentation on the new program. The program focuses on creating pathways to adulthood by  
62 providing young adults with tools/skills for self-sufficiency, including acquiring industry  
63 recognized credentials, obtaining and retaining living wage jobs, and the development of personal  
64 pathways that result in a stable life and civic engagement. It is a Workforce Development program  
65 funded by the U.S. Department of Labor Employment and Training Administration aimed to help  
66 justice-involved young adults in high-crime, high-poverty communities in Champaign County  
67 obtain a secondary or post-secondary education, as well as training that leads to an industry-  
68 recognized credential and the ability to obtain and retain better jobs.

69  
70 Adult Reentry Program Mid-Annual Report by Rosecrance

71  
72 Misty Teheran Bell, Reentry Program Case Manager and Chris Gleason, Executive  
73 Director of Rosecrance Central Illinois (RCI) discussed the reentry program mid-annual report  
74 for the period of July 1, 2018 – December 31, 2018, contained in the Committee of the Whole  
75 packet.

76  
77 Intent to Renew Reentry Program Contract with Rosecrance

78  
79 **MOTION** by Rosales to recommend County Board approval of a resolution documenting  
80 County Board intent to extend contract with Rosecrance for reentry programming for Champaign  
81 County, July 1, 2019-June 30, 2020; seconded by Stohr. **Motion carried with unanimous**  
82 **support.**

83  
84 Monthly Reports

85  
86 The monthly reports were received and placed on file.

87  
88 Summers left the meeting at 7:24 p.m.

89  
90 **Other Business**

91 Semi-Annual Review of Closed Session Minutes

92  
93 **MOTION** by Esry to release the June 6, 2005 Closed Session minutes of the Justice and  
94 Social Services Committee of the Whole, all other Closed Session minutes shall remain closed

95 pursuant to Resolution No. 7969, a Resolution Establishing Procedures for Semi-Annual Review  
96 of Closed Session Minutes by the Champaign County Board; seconded by Vachaspati.

97  
98 **MOTION** by Vachaspati to table this item to later in the agenda under Item X-Other  
99 Business, to allow committee members time to review the closed session minutes of June 6, 2005  
100 before approving the recommendation of the St. Attorney's office to release them; seconded by  
101 Stohr. **Motion carried with unanimous support.**

102  
103 Chair's Report

104  
105 There was no Chair's report.

106  
107 Designation of Items to be Placed on the Consent Agenda

108  
109 Item A3 designated for the Consent Agenda.

110  
111 **POLICY, PERSONNEL, & APPOINTMENTS**

112 Appointments/Reappointments

113  
114 **MOTION** by Rector to recommend County Board approval of a resolution appointing  
115 Colton Allen as a commissioner for Union #3 Drainage District of S. Homer & Sidney for an  
116 unexpired term ending 8/31/2021; seconded by Harper. **Motion carried with unanimous**  
117 **support.**

118  
119 County Clerk  
120 Report

121  
122 The February 2019 report was received and placed on file.

123  
124 County Executive  
125 Report

126  
127 The February 2019 HR report was received and placed on file.

128  
129 Other Business

130 Semi-Annual Review of Closed Session Minutes

131  
132 **MOTION** by Esry that the Closed Session minutes of the Policy, Personnel, & Appointments  
133 Committee of the Whole shall remain closed pursuant to Resolution No. 7969, a Resolution  
134 Establishing Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign  
135 County Board; seconded by Vachaspati. **Motion carried with unanimous support.**

136  
137 Chair's Report

138  
139 Young noted that various Fire Protection District Trustee appointment terms would expire  
140 April 30, 2019 for the committee's information.

**Committee of the Whole**

*Finance; Policy, Personnel, & Appointments; Justice & Social Services*

*Tuesday, March 12, 2019*

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142 Designation of Items to be Placed on the Consent Agenda

143  
144 Items A1a was designated for the Consent Agenda.

145  
146 **FINANCE**

147 **Budget Amendments/Transfers**

148  
149 **MOTION** by Esry to recommend County Board approval of a resolution authorizing  
150 **Budget Transfer 19-00001** for \$60,000 in Fund 080 General Corporate / Depts. 075 General  
151 County and 016 Administrative Services to hire a project manager to assist the County with ERP  
152 project; seconded by Thorsland. **Motion carried with unanimous support.**

153  
154 **MOTION** by Ingram to recommend County Board approval of a resolution authorizing  
155 **Budget Amendment 19-00012** for Fund 080 General Corporate / Dept. 036 Public Defender with  
156 increased appropriations of \$500 to document insurance reimbursement for damaged television  
157 in FY2018 and appropriate funds to purchase replacement in FY2019; seconded by Vachaspati.  
158 **Motion carried with unanimous support.**

159  
160 **MOTION** by King-Taylor to recommend County Board approval of a resolution  
161 authorizing **Budget Amendment 19-00013** for Fund 080 General Corporate / Dept. 010 County  
162 Board with increased appropriations of \$150 and matching revenue to recognize receipt of UCCI  
163 reimbursement for hotel stay by County Board members to attend training on January 28, 2019;  
164 seconded by Young. **Motion carried with unanimous support.**

165  
166 **MOTION** by King-Taylor to recommend County Board approval of a resolution  
167 authorizing **Budget Amendment 19-00015** for Fund 081 Nursing Home / Dept. 410  
168 Administrative with increased appropriations of \$287,052 from Fund Balance for payment of  
169 nursing home employee benefit time and management retention bonuses to be included on the  
170 last paycheck from the County following the sale of the nursing home; seconded by Thorsland.  
171 **Motion carried.**

172  
173 **MOTION** by Ingram to recommend County Board approval of a resolution authorizing  
174 **Budget Amendment 19-00016** for Fund 080 General Corporate / Dept. 036 Public Defender with  
175 increased appropriations of \$35,423 from Fund Balance to make Public Defender Attorney  
176 salaries in-line with attorneys in the State's Attorney office based on comparable workloads, time  
177 admitted to the Bar and time in service; seconded by King-Taylor. **Motion carried with**  
178 **unanimous support.**

179  
180 **MOTION** by Stohr to recommend County Board approval of a resolution authorizing  
181 **Budget Amendment 18-00087** for Fund 101 Mental Health Board & Developmental Disabilities  
182 Board CILA Facilities / Dept. 054 CILA Project with increased appropriations of \$22,960 and  
183 increased revenue of \$4,974 to cover FY2018 budget shortages and unanticipated roof repair;  
184 seconded by Patterson. Canfield indicated that they had not budgeted for unanticipated repairs  
185 and had not included the sanitary district charges in the rent. The FY2019 budget includes funds  
186 for unexpected repairs as well as sanitary district charges. **Motion carried with unanimous**  
187 **support.**

## Committee of the Whole

Finance; Policy, Personnel, & Appointments; Justice & Social Services

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189 Treasurer

190 Monthly Reports

191

192 The Treasurer's reports for December 2018 and January 2019 were received and placed  
193 on file.

194

195 Disbursement of Funds on Defaulted Contract

196

197 **MOTION** by Esry to recommend County Board approval of a resolution authorizing  
198 disbursement of funds on defaulted contract for mobile home tax sale, permanent parcel 30-54-  
199 0054; seconded by Harper. **Motion carried with unanimous support.**

200

201 Auditor

202 Monthly Report

203

204 The Auditor's February 2019 report was received and placed on file.

205

206 County Executive

207 County Board Member Travel Reimbursement

208

209 **MOTION** by Stohr to recommend County Board approval of a resolution authorizing a  
210 reimbursement to County Board member Lorraine Cowart for mileage to attend UCCI training in  
211 Springfield, Illinois on January 28, 2019; seconded by Young. **Motion carried with unanimous**  
212 **support.**

213

214 FY2018 General Corporate Fund Budget Summary Presentation

215

216 Ogden noted that there had been a strong real estate market which resulted in net increased  
217 revenue stamps \$199,000. The strong economy resulted in \$227,000 over budget in Sales Taxes,  
218 \$90,000 over budget for Personal Property Replacement Tax, Use Tax was \$118,000 over budget,  
219 Interest Income was \$100,000 over budget, and finally income tax was \$96,000 below budget.  
220 Ogden stated that the County received an early distribution of reimbursements for probation/court  
221 services and support enforcement salaries totaling \$205,000 posted to the FY2018 budget. There  
222 was also an additional TIF distribution from the City of Champaign in the amount of \$78,000.  
223 Fees revenue was \$167,000 below budget and fines revenue was \$100,000 over budget.

224

225 Ogden highlighted the expenditure impacts for FY2018. Personnel lines came in \$547,000  
226 under budget, predominately due to reduced health insurance costs due to underutilization of  
227 health insurance by employees. Employees moved to other plans or chose coverage under their  
228 spouse. Commodities increased by \$324,000 due to increased expenditure for Document Stamps.  
229 Services line was underspent by \$341,000. The transfers to the nursing home totaled \$2.9 million.  
230 This includes loan forgiveness and transfers for payment of the nursing home's accounts payable.  
231 The FY2018 fund balance projection is 8.2%. Ogden projected the FY2019 ending fund balance  
232 to be 12.6%.

233

234 Other Business

235 Semi-annual Review of Closed Session Minutes



**Committee of the Whole**

*Finance; Policy, Personnel, & Appointments; Justice & Social Services*

*Tuesday, March 12, 2019*

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**MOTION** by Esry that the Closed Session minutes of the Finance Committee of the Whole shall remain closed pursuant to Resolution No. 7969, a Resolution Establishing Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign County Board; seconded by Fortado. **Motion carried with unanimous support.**

Chair's Report

There was no Chair's report.

Designation of Items for the Consent Agenda

Items A1a-c; A1e-f; A2b; A4a; were designated for the Consent Agenda.

**OTHER BUSINESS**

Chair Rosales noted the information provided by the County Executive concerning motion procedures.

**MOTION** by Vachaspati to take item VII. B1 Semi-Annual Review of Closed Session Minutes for the Justice & Social Services Committee from the table; seconded by Stohr. **Motion carried with unanimous support.**

**MOTION** by Esry to release the June 6, 2005 Closed Session minutes of the Justice and Social Services Committee, all other Closed Session minutes shall remain closed pursuant to Resolution No. 7969, a Resolution Establishing Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign County Board; seconded by Vachaspati. **Motion carried with unanimous support.**

**ADJOURNMENT**

Chair Rosales adjourned the meeting at 8:00 p.m.

Respectfully submitted,

Kay Rhodes,  
Administrative Assistant

*Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*



## **OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE**

1776 East Washington Street, Urbana, Illinois 61802-4581

**Darlene A. Kloeppe, County Executive**

### **MEMORANDUM**

**TO:** County Board Members  
**FROM:** Darlene Kloeppe, County Executive  
**DATE:** April 9, 2019  
**RE:** Recommended Board/Committee Appointments

Pursuant to the Executive's authority to make county appointments to governmental and community boards and committees with County Board approval and following an interview with all applicants, I am recommending appointment of the following persons to fill vacancies on these boards and committees:

**Fire Protection Districts** - The terms of one trustee of each of the county's 15 rural fire protection districts expire on April 30, 2019. One application was received for each open trustee position. Incumbents are listed in *italics*. All terms for these new appointments will run from 5/1/19-4/30/22.

**Broadlands-Longview Fire Protection District** - *Clayton Coulter*, who is re-appointed.

**Eastern Prairie Fire Protection District** - *Patricia Chancellor*, who is re-appointed.

**Edge-Scott Fire Protection District** - *Mark McDuffy*, who is re-appointed.

**Ivesdale Fire Protection District** - *Jeff White*, who is re-appointed.

**Ludlow Fire Protection District** - *Kenny During*, who is appointed.

**Ogden-Royal Fire Protection District** - *Ken A. Osterbur*, who is re-appointed.

**Pesotum Fire Protection District** - *Dennis Butler*, who is re-appointed.

**Philo Fire Protection District** - *Clifford M. Gorman*, who is re-appointed.

**Sadorus Fire Protection District** - *Frederick W. Seibold*, who is re-appointed.

**St. Joseph-Stanton Fire Protection District** - *Norman Paul*, who is re-appointed.

**Sangamon Valley Fire Protection District** - *Roger L. Ponton, Jr.*, who is re-appointed.

**Scott Fire Protection District - *Bernie Magsamen*, who is re-appointed.**

**Thomasboro Fire Protection District - *Kris Ehler*, who is re-appointed.**

**Tolono Fire Protection District - *Roger Hayden*, who is re-appointed.**

**Windsor Park Fire Protection District - *Tod Courtney*, who is re-appointed.**

**For the Sadorus Fire Protection District**

One application was received for a vacant unexpired term ending 4/30/2021, for James E. Wood, who is appointed.

**For the Pesotum Fire Protection District**

There is still a vacant unexpired term ending 4/30/20.

**Drainage Districts – Applications were received for these open trustee positions. Incumbents are listed in *italics*.**

**Kerr & Compromise Drainage District**

One application was received for a vacant unexpired term ending 8/31/2021, for Brian Emkes, who is appointed.

**Lower Big Slough Drainage District**

One application was received for a vacant unexpired term ending 8/31/2021, for Joseph Burke, who is appointed.

**Owl Creek Drainage District**

One application was received for a vacant unexpired term ending 8/31/2019, for Wayne Cox, who is appointed. Mr. Cox does not own land within the district; however, it is found to be in the best interest of the district that this requirement be waived.

There are still vacancies for the following:

**Harwood & Kerr - unexpired term ending 8/31/20.**

**West Branch - unexpired term ending 8/31/19.**

**Willow Branch - unexpired term ending 8/31/21.**

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Clayton Coulter

ADDRESS: 187 CH 2100E Longview IL 61852  
Street City State Zip Code

EMAIL: Clayton.dac@yahoo.com PHONE: 217 621 4391  
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Broadlands Longview Fire Protection District

BEGINNING DATE OF TERM: 05/01/19 ENDING DATE: 4/30/20

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?  
Currently Trustee of this position. Own and operate  
farm.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?  
I have been trustee for years and know  
the needed things.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

[Signature]  
Signature

07/23/19  
Date

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**  
**Fire, Cemetery, Water, & Farmland Assessment**

**PLEASE TYPE OR PRINT IN BLACK INK**

**NAME:** Patricia Chancellor

**ADDRESS:** 2710 Bartlow Road Urbana IL 61802  
Street City State Zip Code

**EMAIL:** oakandpat@yahoo.com **PHONE:** 217-344-0573

Check Box to Have Email Address Redacted on Public Documents

**NAME OF APPOINTMENT BODY OR BOARD:** Eastern Prairie Fire Protection District

**BEGINNING DATE OF TERM:** 5/1/2019 **ENDING DATE:** 4/30/2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment?  
I have held this appointment since Nov. 1, 2008. I pay operational costs in maintaining department, keep strict records, help with preparation of yrly budget, implement guidelines, etc. In my past employment I have been employed as a bookkeeper providing me with the skills necessary for this appointment. I'm dedicated to the superior success of this department.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?  
We have 3 trustees that are appointed. Fire Chief, Asst. Fire Chief, 4 officers & 25-27 firefighters.  
Appointed body manages the financial operations and other operations in maintaining an excellent dept.  
Our income includes tax money, money received from private contracts and grant money when available. Our department is free and clear of any debt except in the maintenance and operating costs of the department.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:



Signature

March 13, 2019

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: MARK MCDUFFY

ADDRESS: 506 EDWARDS DR URBANA IL 61802  
Street City State Zip Code

EMAIL: \_\_\_\_\_ PHONE: 217-369-1842

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: EDGE-SCOTT FIRE DEPT BOARD

BEGINNING DATE OF TERM: 5/1/19 ENDING DATE: 4/30/22

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I HAVE BEEN WITH THIS FIRE DEPT SINCE 1976, I FEEL TO  
KNOW THE DIRECTION WE HAVE BEEN GOING AND KNOW WHAT  
WE NEED TO DO TO HELP OUR RESIDENTS.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I HAVE HELD THE OFFICE OF PRES FOR AT LEAST 15 YEARS  
HAVE BEEN INVOLVED WITH MANY OF THE DAILY  
OPERATIONS.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mark McDuffy  
Signature

2/18/19  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Jeff White

ADDRESS: 267 Co. Rd. 800 North Ivesdale, IL. 601851  
Street City State Zip Code

EMAIL: jwhitefarms@gmail.com PHONE: 217/564-2221  
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Ivesdale Fire Protection District

BEGINNING DATE OF TERM: 5/1/19 ENDING DATE: 4/30/2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?  
I have served on the board for over 15 years and am currently president.  
I am a life-long resident of the district and respected member of the community.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?  
I have worked on the following for the fire district: budget, levies, property tax income.  
I have been a part of appointing several volunteer firemen, making sure equipment is updated.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

\_\_\_\_\_

Signature [Handwritten Signature]  
Date 3-12-2019

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
PLEASE TYPE OR PRINT IN BLACK INK

NAME: Kenny During  
ADDRESS: 3393 County Road 1300E Pantau, 61866  
Street City State Zip Code  
EMAIL: Kduring65@gmail PHONE: 217-202-3230  
 Check Box to Have Email Address Redacted on Post Documents

NAME OF APPOINTMENT BODY OR BOARD: Ludlow Fire Protection District  
BEGINNING DATE OF TERM: 5/1/19 ENDING DATE: 4/30/22

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

Have served on various boards and have large degree of familiarity with the district.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

To ensure regulations and by-laws are being followed to the best of ones abilities.



3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

Served on the department as volunteer fireman for 10 years, have good knowledge, overall, of the department.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

Am elected Road Commissioner for Ludlow Township, but do not see that as conflict

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Signature

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Ken A. Osterbur

ADDRESS: 401 West Kristi St. Royal IL. 61871-0012  
Street City State Zip Code

EMAIL: \_\_\_\_\_ PHONE: 217-841-1583

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Ogden-Royal Fire Protection Dist.

BEGINNING DATE OF TERM: May 1st 2019 ENDING DATE: April 30th 2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

Served on Department for 27 years and Trustee for the past  
7 1/2 years

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Have been Vice President of Board for 7 1/2 years and have worked  
with Board members and Treasurer on budgeting. Have also worked  
closely with day to day operations with both Stations.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Ken A. Osterbur  
Signature

3/15/19  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Dennis Butler

ADDRESS: 481 CR - 1000E Tolono IL 61880  
Street City State Zip Code

EMAIL: dbutler@unitedprairie.com PHONE: 217 841 5338

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Pesotum Fire Protection District

BEGINNING DATE OF TERM: 5/1/19 ENDING DATE: 4/30/22

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?  
Current member with 30+ years with Pesotum Fire Dept.  
Have held all positions within department

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?  
Current board member and current Treasurer  
involved in all aspects of day to day and long term goals of PFPD. work closely with fire chief on all aspects of operation including taxes, insurance and employees

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

Dennis M Butler  
Signature  
3/15/2019  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: CLIFFORD M. GORMAN

ADDRESS: 509 S. CLEVELAND PHILO IL 61864  
Street City State Zip Code

EMAIL: CLIFFORD.M.GORMAN@PHILO.IL.GOV PHONE: (219) 684-2128  
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: PHILO FIRE PROTECTA DISTRICT TRUSTEE

BEGINNING DATE OF TERM: 5-01-19 ENDING DATE: 4-30-22

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?  
I WAS A FIREMAN IN THE DISTRICT FOR 27 YEARS,  
LIVED IN PHILO MOST OF MY LIFE AND I HAVE  
BEEN TRUSTEE FOR 12 YEARS.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?  
HAVE BEEN AFFILIATED WITH DEPARTMENT  
FOR 30 YEARS AS A FIREMAN + TRUSTEE.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

Signature Clifford M. Gorman

Date 2-26-19

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: FREDERICK W. SEIBOLD

ADDRESS: POST OFFICE BOX 140 SADORUS IL 61872  
Street City State Zip Code

EMAIL: \_\_\_\_\_ PHONE: 217-598-2555

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: TRUSTEE, SADORUS FIRE PROTECTION DISTRICT

BEGINNING DATE OF TERM: 1 MAY 2019 ENDING DATE: 30 APR 2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I HAVE BEEN BOARD SECRETARY AND TRUSTEE FOR 15 YEARS. I ATTEND ANNUAL TRAINING SESSIONS FOR TRUSTEES BY ILLINOIS ASSN. OF FIRE PROTECTION DISTRICTS. CERTIFICATE COPY FROM THIS YEAR'S SESSION ATTACHED

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

MINUTELY DETAILED.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

MY WIFE, JOY SEIBOLD, IS MEDICAL CAPTAIN OF THE DISTRICT. I ABSTAIN FROM DISCUSSION OR VOTES INVOLVING HER.

F. W. Seibold  
Signature

13 MAY 2019  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Roger L. Ponton Sr.

ADDRESS: 62 GLENBROOK FISHER IL. 61843  
Street City State Zip Code

EMAIL: PONTONS@AOL.COM PHONE: 217-417-3893

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Sangeron Valley Fire Protection Dist.

BEGINNING DATE OF TERM: 5/1/19 ENDING DATE: 4/30/23

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?  
I have been on SUFPD for 36 years. EMT for 8 yrs. And TRUSTEE FOR 8 yrs  
I have a great relationship with the firemen and CHIEF.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?  
I have worked with the CHIEF on the annual Budget for the last  
8 years I know we have around \$140,000 budget to work with.  
We are up to staff. With a low budget we are sitting very good  
with our monies.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

Roger Ponton Sr.  
Signature

2/18/19  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Bernie Magsamen

ADDRESS: 1124 County Road 100 E White Heath IL 61884  
Street City State Zip Code

EMAIL: bmagsamen@yahoo.com PHONE: 217-687-5780 cell 217-369-5071  
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Scott Fire Protection District

BEGINNING DATE OF TERM: 5/1/2019 ENDING DATE: 4/30/2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I have served on the Scott Fire Protection District as a board member for the past nine years. I have also served as a township supervisor for the past ten years and served as a ~~trustee~~ township trustee before that.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have knowledge of the body's operations and property holdings pertaining to this fire district. I am very aware of how the taxes are collected and how they are used within the district. I have worked with the levy and budgeting process. I know the staff and the other 2 trustees of the fire district and have worked with them very well and see no reason we wouldn't in the future.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Bernie J. Magsamen  
Signature

3/15/19  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: NORMAN PAUL

ADDRESS: 2098 CR 1900 E URBANA IL 61802  
Street City State Zip Code

EMAIL: NONE PHONE: RES. 694-7576  
CALL. 377-4546 \*

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: ST JOE - STANTON FDP

BEGINNING DATE OF TERM: 5/1/2019 ENDING DATE: 30 APRIL 2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?  
OVER 35 YRS OF CONTINUING SERVICE AS BOARD  
PRESIDENT OF ST. JOE - STANTON FIRE PROTECTION  
DIST.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?  
PLEASE SEE ABOVE

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

Signature Norman Paul  
Date 02-24-2019



CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Kris Ehler

ADDRESS: 2440 CR 1300 E Champaign IL 61822  
Street City State Zip Code

EMAIL: \_\_\_\_\_ PHONE: 217-202-8521

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Trustee Thomasboro Fire Protection District

BEGINNING DATE OF TERM: May 1, 2019 ENDING DATE: May 1, 2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I have been a trustee since 2012. I live and work in the area and have no intentions of moving out of the area in the appointed time frame.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Having served as Treasurer for the last 6 years, I have seen all financial aspects of the TFD.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

Kris Ehler  
Signature

3-18-19  
Date

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**  
**Fire, Cemetery, Water, and Farmland Assessment**

**NAME:** Roger L. Hayden

**ADDRESS:** 813 East Jackson Street, Tolono, Illinois 61880

**EMAIL:** [rogerhayden\\_tfpd@yahoo.com](mailto:rogerhayden_tfpd@yahoo.com)

**PHONE:** 217-485-5417 (Home) 217-979-0174 (Cell)

**NAME OF APPOINTMENT BODY OR BOARD:** Tolono Fire Protection District

**BEGINNING DATE OF TERM:** May 2019      **ENDING DATE:** April 30, 2022

**REAPPOINTMENT REQUEST**

**1. What experience and background do you have which you believe qualifies you for this appointment?**

- I possess over 40 years of combined volunteer fire, rescue and emergency medical services experience with two agencies in Logan County, Illinois as well as currently serving as an active member of the Tolono Fire Department.
- I served as supervisor of a volunteer emergency medical services/basic life support unit for nine years in Logan County, Illinois.
- I served as a command officer in two separate volunteer fire agencies for a total of approximately 15 years in Logan County, Illinois.
- I served as a member of the Logan County Sheriff's Department Auxiliary Police for approximately five years.
- I served as a member of the Illinois State Police for 25 years retiring in December, 2010 as the Acting Commander of District 10 in Pesotum.
- I served as a command officer in the Illinois State Police for 15 years prior to retirement.
- I served as a member of the Board of Trustees in Aetna Township, Logan County, Illinois for four years.
- I served as a member of the Board of Trustees for a local library district for three years in Logan County, Illinois.
- I served as a founding member of the Board of Directors for a local non-profit civic organization in Logan County, Illinois for four years.
- I currently serve as a member of the Tolono Fire Protection District (TFPD) Board of Trustees (Originally appointed in April 2010 and reappointed April 2016).
- As a result of my indicated service, I possess a thorough knowledge of the levy and budgeting process, Open Meetings Act and FOIA requirements, procurement processes, and accountability measures required to serve in the capacity of fire district trustee.
- My dedication to the public safety field has been built upon a strong commitment to community and public service.

**2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?**

As indicated in my response to Question Number One, my over 40 years of combined experience in the public safety/fire service field combined with my past nine years of experience as a member of the TFPD Board of Trustees have enabled me to acquire a thorough knowledge of volunteer fire service operations specifically including the levy and budgeting process, taxing structure and property holdings for the TFPD. I have actively participated in the creation of levy and budget documents, policies, and procedures as well as acquainted myself with all existing and new members during my service as an active member of the Tolono Fire Department. I have regularly visited the TFPD facilities and inspected existing equipment. During my service on the TFPD Board, I have been involved in the purchase and preparation of a building which serves as a secondary fire station in addition to the purchase/acquisition of five pieces of fire/rescue apparatus which have significantly improved the department's fleet and operational effectiveness.

As the selected chair of the District's building committee, I familiarized myself with property that had been previously acquired as a potential location for a new Tolono main fire station and actively participated in the study and development of conceptual plans for a proposed structure. The station proposal was accepted by the entire TFPD Board, and I assumed the lead in development and presentation of a TIF funding proposal to the Village of Tolono which was ultimately approved following considerable open debate and negotiation. With financing secured, construction of the new fire station was launched in the summer of 2014, and the new station was officially occupied by the department in February of 2015. This vitally important capital project was totally completed without the need for an increase in property tax revenues.

During my tenure on the TFPD Board, I have served as president and currently serve as the vice-president/secretary. To continually foster and build my knowledge of legal and ethical requirements as well as trends and best practices necessary to serve in the capacity of fire district trustee, I have attended the annual trustee training classes presented by the Illinois Association of Fire Protection Districts for the past nine years.

**3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest to serve on the appointed body for which you are applying?**

- In addition to my service as a Trustee for the TFPD, I also respond to emergency calls as a volunteer emergency medical and emergency management responder for the department. My service in this emergency response capacity is especially critical during daytime periods when a vast majority of other qualified members are unavailable to respond due to employment outside of the service community. Formal opinions from the Champaign County State's Attorney and the Illinois State Attorney General's Office have affirmed that serving in this dual capacity does not create a conflict of interest for service as a Board of Trustee member. However, I do refrain from participation in Board matters which could be construed as effecting benefits for the volunteer members to alleviate potential conflict of interest misperceptions.

Signature: Roger L. Hays

Date: February 28, 2019

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Tod Courtney

ADDRESS: 608 Park Lane Drive Champaign IL 61820  
Street City State Zip Code

EMAIL: \_\_\_\_\_ PHONE: 217-721-5400

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Windsor Park Fire Protection District

BEGINNING DATE OF TERM: May 1, 2019 ENDING DATE: April 30, 2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?  
I have volunteered for multiple nonprofit organizations including my church, Habitat for Humanity, band parent organizations, park district and Windsor Park Home Owners Association. I have lived in Windsor Park subdivision since 2001. I have served on the Windsor Park FPD for the past 10 years.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?  
I have been treasurer of Windsor Park FPD for the past 10 years. In that position I pay all bills and file almost all the required paperwork and reports for our district to the county and state.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

Tod Courtney  
Digitally signed by Tod Courtney  
Date: 2019.03.03 14:47:37 -06'00'  
Signature  
3/3/2019  
Date<sup>25</sup>

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: James E. Wood

ADDRESS: 211 E. Market St. Sadorus IL 61872  
Street City State Zip Code

EMAIL: \_\_\_\_\_ PHONE: 217-898-8647

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Sadorus Fire Protection District

BEGINNING DATE OF TERM: ~~1/1/2019~~ ENDING DATE: April 30, 2021

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

NOTE trustee is resigning March 31, 2019 so my appointment needs to start April 1, 2019.

1. What experience and background do you have which you believe qualifies you for this appointment?

Past Fireman on department  
Completed Administration Training Session

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Local from being on department

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

James E. Wood  
Signature

3/14/2019  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Brian Emkes

ADDRESS: 2970 CR 2400 E Gifford, Ill. 61847

Street

City

State

Zip Code

EMAIL: fwfarmsinc@gmail.com

PHONE: 217-202-4876

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Kerr and Compromise Mutual DD

BEGINNING DATE OF TERM: on appointment ENDING DATE: 8/31/2021

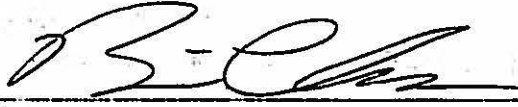
The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION. Please note that an Oath & Bond are required per statute, before each commissioner enters upon his or her duties. Please contact the attorney for the drainage district for further information regarding the Oath & Bond.**

1. Do you own land within the drainage district?  Yes  No

2. What experience and background do you have which you believe qualifies you for this appointment?  
I currently own land within the District, and am familiar with its drainage system.

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?  
I am new to this position. I have reviewed documentation of the District as my father has been a Commissioner of the District for many years.

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.  
I am currently a Trustee of the Compromise Township, Gifford, Illinois.

  
Signature

Date: 3-1-19

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Joseph Burke

ADDRESS: 2470 CR 1100 E. Thomasboro, Ill. 61878

Street

City

State

Zip Code

EMAIL: joeburke@wigi.us

PHONE: 217-840-7521

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Lower Big Slough Drainage District

BEGINNING DATE OF TERM: on appointment ENDING DATE

8/31/2021

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION. Please note that an Oath & Bond are required per statute, before each commissioner enters upon his or her duties. Please contact the attorney for the drainage district for further information regarding the Oath & Bond.

1. Do you own land within the drainage district?  Yes  No

2. What experience and background do you have which you believe qualifies you for this appointment?  
I currently own land within the District, and am familiar with its drainage needs

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?  
I am new to this position

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.  
I currently hold no other public position

Signature

Joseph Burke

Date:

2-24-2019

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Wayne Cox

ADDRESS: 207 N. Broadway, Fisher, Illinois 61843

Street

City

State

Zip Code

EMAIL: \_\_\_\_\_

PHONE: 217-~~898~~-0013

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Owl Creek Drainage District

BEGINNING DATE OF TERM: on appointment ENDING DATE: 8/31/2019

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION. Please note that an Oath & Bond are required per statute, before each commissioner enters upon his or her duties. Please contact the attorney for the drainage district for further information regarding the Oath & Bond.

1. Do you own land within the drainage district?  Yes  No *Not personally - parents, sister, uncle own property in this district*
2. What experience and background do you have which you believe qualifies you for this appointment?  
I currently own land within the District, and am familiar with its drainage needs
3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?  
I am new to this position
4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.  
I currently hold no other public position

Wayne Cox  
Signature

Date: 3-5-19



RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING THE PROCLAMATION DESIGNATING THE WEEK OF  
MAY 5<sup>th</sup> AS NATIONAL CORRECTIONAL OFFICER WEEK

WHEREAS, the Congress and President of the United States have designated the week of May 5<sup>th</sup> as National Correctional Officer Memorial Week; and

WHEREAS, the members of the Champaign County Sheriff's Office play an essential role in the Criminal Justice System; and

WHEREAS, the contributions they make to American law enforcement, while not highly visible, are substantial. These men and women are responsible for ensuring the custody, control, and safety of inmates held in U.S. jails and prisons. Directly supervising the incarceration and rehabilitation of criminal offenders, correctional officer are an essential part of our Nation's criminal justice system; and

WHEREAS, the general public should fully appreciate correctional officers' capable handling of the physical and emotional demands made upon them daily. Their profession requires careful and constant vigilance, and the threat of violence is always present. At the same time, these dedicated employees try to improve the living conditions of those who are being confined; and

WHEREAS, the men and women of the Champaign County Sheriff's Office unceasingly provide a vital public service.

NOW, THEREFORE, IT IS PROCLAIMED by the Champaign County Board, that the County Board calls upon all citizens of Champaign County and upon all patriotic, civic and educational organizations to observe the week of May 5<sup>th</sup> through May 11<sup>th</sup>, 2019, as Correctional Officer Week with appropriate observance which all of our people may join in commemorating correctional officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

IT IS FURTHER PROCLAIMED, that the Champaign County Board calls upon all citizens of Champaign County to observe the week of May 5<sup>th</sup> as National Correctional Officer Week in honor of those correctional officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

PRESENTED, ADOPTED, APPROVED by the County Board this \_\_\_\_ day of \_\_\_\_\_ A.D. 2019.

\_\_\_\_\_  
Giraldo Rosales, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloeppel, County Executive  
Date: \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING THE PROCLAMATION DESIGNATING THE WEEK OF  
MAY 12th AS NATIONAL POLICE WEEK

WHEREAS, the Congress and President of the United States have designated the week of May 12<sup>th</sup> as Peace Officers' Memorial Week; and

WHEREAS, the members of the Champaign County Sheriff's Office play an essential role in safeguarding the rights and freedoms of the citizens of Champaign County; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

WHEREAS, the men and women of the Champaign County Sheriff's Office unceasingly provide a vital public service.

NOW, THEREFORE, IT IS PROCLAIMED by the Champaign County Board, that the County Board calls upon all citizens of Champaign County and upon all patriotic, civic and educational organizations to observe the week of May 12<sup>th</sup> through May 17<sup>th</sup>, 2019, as Police Week with appropriate ceremonies and observances in which all of our people may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

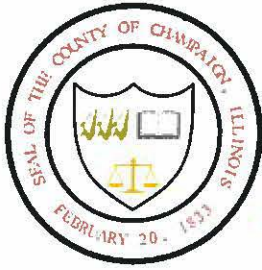
IT IS FURTHER PROCLAIMED, that the Champaign County Board calls upon all citizens of Champaign County to observe the 17<sup>th</sup> day of May, as Peace Officers' Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

PRESENTED, ADOPTED, APPROVED by the County Board this \_\_\_\_ day of \_\_\_\_\_, A.D. 2019.

\_\_\_\_\_  
Giraldo Rosales, Chair  
Champaign County Board

Recorded  
& Attest: \_\_\_\_\_  
Aaron Ammons, County Clerk  
and ex-officio Clerk of the  
Champaign County Board  
Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Darlene A. Kloeppel, County Executive  
Date: \_\_\_\_\_



# OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

ADMINISTRATIVE, BUDGETING, PURCHASING &  
HUMAN RESOURCE MANAGEMENT SERVICES

Darlene A. Kloeppel, County Executive

## MONTHLY HR REPORT March 2019

### VACANT POSITIONS LISTING

*** Highlighted vacancies are new this month			HOURLY	REG	REGULAR	FY 2019	FY 2019
FUND	DEPT	JOB TITLE	RATE	HRS	SALARY	HRS	SALARY
80	16	Administrative Assistant	15.96	1950	\$31,122.00	1957.50	\$31,241.70
80	16	EXECUTIVE ASST TO CO EXECUTIVE	25.82	1950	\$50,349.00	1957.50	\$50,542.65
80	22	DEPUTY COUNTY CLERK	16.32	1950	\$31,824.00	1957.50	\$31,946.40
80	22	DEPUTY COUNTY CLERK	14.98	1950	\$29,211.00	1957.50	\$29,323.35
80	22	Director of Training	22.60	1950	\$44,070.00	1957.50	\$44,239.50
80	22	Technology Specialist	29.84	1950	\$58,188.00	1957.50	\$58,411.80
80	25	TAX MAP TECHNICIAN	17.91	1950	\$34,924.50	1957.50	\$35,058.83
80	28	PC Applications Programmer	32.28	1950	\$62,946.00	1957.50	\$63,188.10
80	30	Trainer/Appplication Assistant	17.16	1950	\$33,462.00	1957.50	\$33,590.70
80	40	Deputy Sheriff--Patrol	24.27	2080	\$50,481.60	2088.00	\$50,675.76
80	40	DEPUTY SHERIFF--STREET CRIME	32.62	2080	\$67,849.60	2088.00	\$68,110.56
80	41	ADMIN LEGAL SECRETARY	16.32	1950	\$31,824.00	1957.50	\$31,946.40
80	41	ASSISTANT STATE'S ATTORNEY	25.81	1950	\$50,329.50	1957.50	\$50,523.08
80	41	First Assistant State's Attorney	56.12	1566	\$87,883.92	1566.00	\$87,883.92
80	42	Deputy Coroner	18.22	2080	\$37,897.60	2088.00	\$38,043.36
80	51	Court Services Officer	20.67	1950	\$40,306.50	1957.50	\$40,461.53
80	140	Clerk	13.70	1950	\$26,715.00	1957.50	\$26,817.75
80	140	CLERK	14.36	1950	\$28,002.00	1957.50	\$28,109.70
80	140	Correctional Officer	20.01	2080	\$41,620.80	2088.00	\$41,780.88
80	140	Court Security Officer	19.22	2080	\$39,977.60	2088.00	\$40,131.36
80	140	Part-Time Master Control Officer	16.57	1040	\$17,232.80	1044.00	\$17,299.08
80	140	Part-Time Master Control Officer	15.57	1040	\$16,192.80	1044.00	\$16,255.08
80	140	Part-Time Master Control Officer	15.57	1040	\$16,192.80	1044.00	\$16,255.08
80	141	ASSISTANT STATE'S ATTORNEY	29.75	1950	\$58,012.50	1957.50	\$58,235.63
83	60	Highway Maintenance	25.97	2080	\$54,017.60	2088.00	\$54,225.36
83	60	Highway Maintenance	28.22	2080	\$58,697.60	2088.00	\$58,923.36
630	30	Financial Manager	22.60	1950	\$44,070.00	1957.50	\$44,239.50
850	111	GIS TECHNICIAN	19.93	1950	\$38,863.50	1957.50	\$39,012.98
-- TOTAL --						\$1,182,264.22	\$1,186,473.38

### UNEMPLOYMENT REPORT

#### Notice of Claim

Nursing Home - 1  
County Clerk - 1  
RPC - 1

#### Benefit Determination Received

County Clerk - 1 - benefits denied

**PAYROLL REPORT**

**MARCH PAYROLL INFORMATION**

<u>Pay Group</u>	<u>3/1/2019</u>		<u>3/15/2019</u>	
	<u>EE's</u> <u>Paid</u>	<u>Total Payroll \$</u>	<u>EE's</u> <u>Paid</u>	<u>Total Payroll \$</u>
General Corp	516	\$991,466.57	520	\$991,063.19
Nursing Home	179	\$245,171.63	182	\$228,766.48
RPC/Head Start	257	\$348,156.79	256	\$358,296.51
<b>Total</b>	<b>952</b>	<b>\$1,584,794.99</b>	<b>958</b>	<b>\$1,578,126.18</b>

<u>Pay Group</u>	<u>3/29/2019</u>	
	<u>EE's</u> <u>Paid</u>	<u>Total Payroll \$</u>
General Corp	511	\$994,698.47
Nursing Home	183	\$231,806.45
RPC/Head Start	260	\$361,800.11
<b>Total</b>	<b>954</b>	<b>\$1,588,305.03</b>

**HEALTH INSURANCE/BENEFITS REPORT**

Total Number of Employees Enrolled: 736

General County Union (includes AFSCME & FOP):

Single 209; EE+spouse 29; EE+child(ren) 69; Family 21; waived 68

Nursing Home Union:

Single 40; EE+spouse 2; EE+child(ren) 8; Family 0; waived 16

Non-bargaining employees:

Single 124; EE+spouse 37; EE+child(ren) 40; Family 12; waived 61

Life Insurance Premium paid by County: \$1,865.89

Health Insurance Premium paid by County: \$415,265.38

**TURNOVER REPORT**

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County

March 2019: 2.07% average over the last 12 months

March 2019: 12 out of 579 Employees left Champaign County: 10 resignations, 1 retirement, 1 dismissal

**WORKERS' COMPENSATION REPORT**

Entire County Report	March 2019	March 2017
New Claims	4	12
Closed	6	7
Open Claims	27	41
Year To Date Total (On-going # of claims filed)	27	26

**EEO REPORT**

Information provided based on EEO Tracking forms submitted by Applicant. Figures are for General County only.

Mar 2019 Monthly EEO Report General County Only	Admin Legal Secretary State's Attorney	Clerk Sheriff	Clerk Assessment	Deputy Coroner / Autopsy Coroner	Exec Asst to County Exec Administrative Services	Tax Extension Specialist County Clerk	
<b>Total Applicants</b>	24	2	42	39	38	11	156
<b>Male</b>	4	--	8	9	5	2	28
<b>Female</b>	20	2	34	29	33	9	127
<b>Undisclosed</b>	--	--	--	1	--	--	1
<b>Hispanic or Latino</b>	1	0	1	1	2	0	5
<b>White</b>	17	2	31	30	26	3	109
<b>Black or African-American</b>	4	0	8	5	9	4	30
<b>Native Hawaiian or Other Pacific Islander</b>	1	0	0	0	0	0	1
<b>Asian</b>	0	0	1	1	0	0	2
<b>American Indian or Alaska Native</b>	0	0	0	0	0	0	0
<b>Two or more races</b>	1	0	1	2	1	2	7
<b>Undisclosed</b>	0	0	0	0	0	2	2
<b>Veteran Status</b>	1	--	1	4	1	--	7

**ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT**

Agendas Posted	7	Meetings Staffed	6	Minutes Posted	8
Appointments Posted	21	Notification of Appointment	1	Contracts Posted	3
Calendars Posted	5	Resolutions Prepared	20	Ordinances Prepared	2

## **COVER MEMORANDUM**

**DATE:** April 9, 2019  
**TO:** Members, Champaign County Board  
**FROM:** Lynn Canfield, Executive Director, Champaign County Mental Health Board and Champaign County Developmental Disabilities Board  
**SUBJECT:** Early Payoff of CILA (Community Integrated Living Arrangement) Mortgage

### **Background:**

In 2014, the Champaign County Mental Health Board (CCMHB) and Champaign County Developmental Disabilities Board (CCDDB) agreed to purchase houses to serve as small group homes, conducted an RFP to identify a provider of residential services to people from Champaign County who had state funding for the services but had not been able to live in County due to low provider capacity, and amended their intergovernmental agreement to memorialize these purposes and the obligations of each Board. Due to its authority to borrow, the CCMHB is named on the mortgage loan with PNC Bank, with interest rate of 3.903%. Both Boards have the authority to own and maintain facilities and therefore share costs. Two houses were purchased and renovated for greatest accessibility and conformity with all applicable Illinois rules, particularly regarding the licensure and service requirements for Community Integrated Living Arrangements, or CILA, one of Illinois' Medicaid waiver programs for adults with Intellectual/Developmental Disabilities programs.

The Auditor's Office organized **Fund 101-054: "Mental Health/Developmental Disabilities Board CILA Facilities"** for this project. The fund has received transfers each year from each of the CCMHB and CCDDB funds. Total contributions to date are \$250,000 from CCMHB and \$300,000 from CCDDB. In addition to two annual Principal & Interest payments, the fund pays for property management services, maintenance and repairs on the home, replacement of appliances as they age, account fees, utilities, and dues & licenses. Other revenues are rent charged to the residents and interest earned; an individual trust is also held but can only be accessed by one family and under specific conditions. PNC Community Development Bank's amortization schedule had a 2018 ending balance of \$398,002.48, with combined Principal and Interest payments of \$32,814.78 and \$32,197.19 for 2019, the first of which has been paid.

### **Issue and Budget Impacts:**

In order to avoid paying further interest and to pay off the mortgage amount during 2019, a payoff date of May 1 was proposed to PNC Bank. The date would allow CCMHB/CCDDB staff adequate time to complete the payoff of the mortgage. On February 20, 2019, the CCMHB and CCDDB approved a plan which would allow this early payoff. This directs CCMHB/CCDDB staff to work with the Champaign County Auditor's Office, and in conformity with the Auditor's Office standards and practices, to prepare and submit budget amendment requests:

- to increase the 2019 MHB Fund (090-053) appropriation for interfund transfer to CILA (MHB fund expenditure line) from the approved \$50,000 to \$300,000, using \$250,000 from MHB fund balance;
- to increase the 2019 CILA fund (101-054) budget by transfer of \$100,000 from the CILA fund balance;
- to increase CILA 2019 revenue from MHB by \$250,000 (from \$50,000 to \$300,000);
- to increase the CILA 2019 appropriation for mortgage principal and interest payment lines, combined, for a total of \$400,000 (approved for 2019 was a total of mortgage principal and interest payments of \$65,013)
  - \$300,000 is from MHB (of which \$50,000 has already been transferred to CILA)
  - \$100,000 is from CILA fund balance.

By these actions, a payment of the full balance could be made during 2019, and the CCMHB will have contributed a total of \$500,000 to the CILA project. The CCDDDB will continue to contribute \$50,000 per year to the CILA fund until an equal amount has been paid. On February 20, 2019, the CCMHB and CCDDDB also approved an addendum to their Intergovernmental Agreement, with provisions related to the new arrangement and clarifying cost-sharing.

### **Requested Action:**

The Finance Committee recommends to the Champaign County Board approval of Budget Amendments #19-00017 and #19-00018 for early payoff of mortgage associated with the Mental Health/Developmental Disabilities Board/CILA Facilities Fund.



FUND 090 MENTAL HEALTH

DEPARTMENT 053 MENTAL HEALTH BOARD

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
090-053-571.11 TO MHB/DDB CILA FUND 101	50,000	50,000	300,000	250,000
TOTALS	50,000	50,000	300,000	250,000

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

**EXPLANATION:** UTILIZE AVAILABLE MHB FUND BALANCE TO TRANSFER TO CILA FUND 101  
IN ORDER TO PAY OFF CILA MORTGAGE PER 2/20/19 DECISION MEMO APPROVED BY  
CCMHB

DATE SUBMITTED: <u>3/28/19</u>	AUTHORIZED SIGNATURE <u><i>[Signature]</i></u> <b>** PLEASE SIGN IN BLUE INK **</b>
-----------------------------------	--

APPROVED BY BUDGET & FINANCE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_


FUND 101 MHB/DDB CILA FACILITIES DEPARTMENT 054 CILA PROJECT

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
101-054-581.07 MORTGAGE PRINCIPAL PMTS	49,751	49,751	398,003	348,252
101-054-582.07 INTEREST ON MORTGAGE	15,262	15,262	17,010	1,748
TOTALS	65,013	65,013	415,013	350,000

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
101-054-371.90 FROM MENTAL HEALTH FND090	50,000	50,000	300,000	250,000
TOTALS	50,000	50,000	300,000	250,000

**EXPLANATION:** TO UTILIZE FUNDS TRANSFERRED FROM CCMHB AND AVAILABLE FUND BALANCE TO PAY OFF REMAINING CILA MORTGAGE PER JOINT DECISION MEMO 2/20/19 APPROVED BY CCMHB/CCDDB.

DATE SUBMITTED: 3/28/19 AUTHORIZED SIGNATURE: *[Signature]* \*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_

FUND 476 SELF-FUNDED INSURANCE

DEPARTMENT 118 PROPERTY/LIABILITY INSUR

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
476-118-533.20 INSURANCE	987,306	987,306	1,397,510	410,204
TOTALS	987,306	987,306	1,397,510	410,204

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: INSURANCE PREMIUM FOR 2 YEAR CLAIM EXTENDED REPORTING COVERAGE FOR LIABILITY PROTECTION FOR THE NURSING HOME (TAIL COVERAGE).

DATE SUBMITTED: 4/1/19 AUTHORIZED SIGNATURE *Dadene Kleppel* \*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE: \_\_\_\_\_ DATE \_\_\_\_\_
