

Approved 4/9/2019

**CHAMPAIGN COUNTY BOARD  
COMMITTEE OF THE WHOLE MINUTES**

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**Finance; Policy, Personnel, & Appointments; Justice & Social Services  
Tuesday, March 12, 2019  
Lyle Shields Meeting Room**

**MEMBERS PRESENT:** Brad Clemmons, Lorraine Cowart, Jodi Eisenmann, Aaron Esry, Stephanie Fortado, Jim Goss, Stan Harper, Mike Ingram, Tanisha King-Taylor, Jim McGuire, Kyle Patterson, Jon Rector, Giraldo Rosales, Chris Stohr, Stephen Summers, Leah Taylor, Eric Thorsland, Pranjali Vachaspati, Jodi Wolken, Charles Young

**MEMBERS ABSENT:** John Clifford, James Tinsley

**OTHERS PRESENT:** Aaron Ammons (County Clerk), Jeremy Bell (Youth Workforce Development Coordinator), Lisa Benson (RPC Community Services Director), Lynn Canfield, (Director of MHB/DDB), Judge Difanis (Circuit Court), Isak Griffiths (Deputy Director of Administration), Lori Hansen (Court Administrator), Darlene Kloeppel (County Executive), Janie Miller-Jones (Public Defender), Tami Ogden (Deputy Director of Finance), Angie Patton (Chief Deputy County Clerk), Andy Rhodes (IT Director), Kay Rhodes (Administrative Assistant), Dalitso Sulamoyo (CEO-Regional Planning Commission)

**CALL TO ORDER**

Chair Rosales called the meeting to order at 6:33 p.m.

**ROLL CALL**

Rhodes called the roll. Clemmons, Cowart, Eisenmann, Esry, Fortado, Goss, Harper, Ingram, King-Taylor, McGuire, Patterson, Rector, Rosales, Stohr, Summers, Taylor, Thorsland, Vachaspati, Wolken, and Young were present at the time of roll call, establishing the presence of a quorum.

**APPROVAL OF AGENDA/ADDENDA**

Chair Rosales amended the agenda adding the FY2018 Budget Report under Finance, A4-b for information only. **MOTION** by King-Taylor to approve the Agenda as amended; seconded by Fortado. **Motion carried with unanimous support.**

**APPROVAL OF MINUTES**

**MOTION** by Vachaspati to approve the February 12, 2019 Committee of the Whole minutes; seconded by Cowart. **Motion carried with unanimous support.**

## **PUBLIC PARTICIPATION**

There was no public participation.

## **COMMUNICATIONS**

Summers noted the passing of Champaign County Nursing Home resident Richard Kruidenier.

## **JUSTICE & SOCIAL SERVICES**

### Young Adult Reentry Program Presentation

Jeremy Bell, RPC Young Adult Reentry Program (YARP) Coordinator, provided a brief presentation on the new program. The program focuses on creating pathways to adulthood by providing young adults with tools/skills for self-sufficiency, including acquiring industry recognized credentials, obtaining and retaining living wage jobs, and the development of personal pathways that result in a stable life and civic engagement. It is a Workforce Development program funded by the U.S. Department of Labor Employment and Training Administration aimed to help justice-involved young adults in high-crime, high-poverty communities in Champaign County obtain a secondary or post-secondary education, as well as training that leads to an industry-recognized credential and the ability to obtain and retain better jobs.

### Adult Reentry Program Mid-Annual Report by Rosecrance

Misty Teheran Bell, Reentry Program Case Manager and Chris Gleason, Executive Director of Rosecrance Central Illinois (RCI) discussed the reentry program mid-annual report for the period of July 1, 2018 – December 31, 2018, contained in the Committee of the Whole packet.

### Intent to Renew Reentry Program Contract with Rosecrance

**MOTION** by Rosales to recommend County Board approval of a resolution documenting County Board intent to extend contract with Rosecrance for reentry programming for Champaign County, July 1, 2019-June 30, 2020; seconded by Stohr. **Motion carried with unanimous support.**

### Monthly Reports

The monthly reports were received and placed on file.

Summers left the meeting at 7:24 p.m.

## **Other Business**

### Semi-Annual Review of Closed Session Minutes

**MOTION** by Esry to release the June 6, 2005 Closed Session minutes of the Justice and Social Services Committee of the Whole, all other Closed Session minutes shall remain closed

pursuant to Resolution No. 7969, a Resolution Establishing Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign County Board; seconded by Vachaspati.

**MOTION** by Vachaspati to table this item to later in the agenda under Item X-Other Business, to allow committee members time to review the closed session minutes of June 6, 2005 before approving the recommendation of the St. Attorney's office to release them; seconded by Stohr. **Motion carried with unanimous support.**

Chair's Report

There was no Chair's report.

Designation of Items to be Placed on the Consent Agenda

Item A3 designated for the Consent Agenda.

**POLICY, PERSONNEL, & APPOINTMENTS**

Appointments/Reappointments

**MOTION** by Rector to recommend County Board approval of a resolution appointing Colton Allen as a commissioner for Union #3 Drainage District of S. Homer & Sidney for an unexpired term ending 8/31/2021; seconded by Harper. **Motion carried with unanimous support.**

County Clerk

Report

The February 2019 report was received and placed on file.

County Executive

Report

The February 2019 HR report was received and placed on file.

Other Business

Semi-Annual Review of Closed Session Minutes

**MOTION** by Esry that the Closed Session minutes of the Policy, Personnel, & Appointments Committee of the Whole shall remain closed pursuant to Resolution No. 7969, a Resolution Establishing Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign County Board; seconded by Vachaspati. **Motion carried with unanimous support.**

Chair's Report

Young noted that various Fire Protection District Trustee appointment terms would expire April 30, 2019 for the committee's information.

Designation of Items to be Placed on the Consent Agenda

Items A1a was designated for the Consent Agenda.

**FINANCE**

**Budget Amendments/Transfers**

**MOTION** by Esry to recommend County Board approval of a resolution authorizing **Budget Transfer 19-00001** for \$60,000 in Fund 080 General Corporate / Depts. 075 General County and 016 Administrative Services to hire a project manager to assist the County with ERP project; seconded by Thorsland. **Motion carried with unanimous support.**

**MOTION** by Ingram to recommend County Board approval of a resolution authorizing **Budget Amendment 19-00012** for Fund 080 General Corporate / Dept. 036 Public Defender with increased appropriations of \$500 to document insurance reimbursement for damaged television in FY2018 and appropriate funds to purchase replacement in FY2019; seconded by Vachaspati. **Motion carried with unanimous support.**

**MOTION** by King-Taylor to recommend County Board approval of a resolution authorizing **Budget Amendment 19-00013** for Fund 080 General Corporate / Dept. 010 County Board with increased appropriations of \$150 and matching revenue to recognize receipt of UCCI reimbursement for hotel stay by County Board members to attend training on January 28, 2019; seconded by Young. **Motion carried with unanimous support.**

**MOTION** by King-Taylor to recommend County Board approval of a resolution authorizing **Budget Amendment 19-00015** for Fund 081 Nursing Home / Dept. 410 Administrative with increased appropriations of \$287,052 from Fund Balance for payment of nursing home employee benefit time and management retention bonuses to be included on the last paycheck from the County following the sale of the nursing home; seconded by Thorsland. **Motion carried.**

**MOTION** by Ingram to recommend County Board approval of a resolution authorizing **Budget Amendment 19-00016** for Fund 080 General Corporate / Dept. 036 Public Defender with increased appropriations of \$35,423 from Fund Balance to make Public Defender Attorney salaries in-line with attorneys in the State's Attorney office based on comparable workloads, time admitted to the Bar and time in service; seconded by King-Taylor. **Motion carried with unanimous support.**

**MOTION** by Stohr to recommend County Board approval of a resolution authorizing **Budget Amendment 18-00087** for Fund 101 Mental Health Board & Developmental Disabilities Board CILA Facilities / Dept. 054 CILA Project with increased appropriations of \$22,960 and increased revenue of \$4,974 to cover FY2018 budget shortages and unanticipated roof repair; seconded by Patterson. Canfield indicated that they had not budgeted for unanticipated repairs and had not included the sanitary district charges in the rent. The FY2019 budget includes funds for unexpected repairs as well as sanitary district charges. **Motion carried with unanimous support.**

Treasurer  
Monthly Reports

The Treasurer's reports for December 2018 and January 2019 were received and placed on file.

Disbursement of Funds on Defaulted Contract

**MOTION** by Esry to recommend County Board approval of a resolution authorizing disbursement of funds on defaulted contract for mobile home tax sale, permanent parcel 30-54-0054; seconded by Harper. **Motion carried with unanimous support.**

Auditor  
Monthly Report

The Auditor's February 2019 report was received and placed on file.

County Executive  
County Board Member Travel Reimbursement

**MOTION** by Stohr to recommend County Board approval of a resolution authorizing a reimbursement to County Board member Lorraine Cowart for mileage to attend UCCI training in Springfield, Illinois on January 28, 2019; seconded by Young. **Motion carried with unanimous support.**

FY2018 General Corporate Fund Budget Summary Presentation

Ogden noted that there had been a strong real estate market which resulted in net increased revenue stamps \$199,000. The strong economy resulted in \$227,000 over budget in Sales Taxes, \$90,000 over budget for Personal Property Replacement Tax, Use Tax was \$118,000 over budget, Interest Income was \$100,000 over budget, and finally income tax was \$96,000 below budget. Ogden stated that the County received an early distribution of reimbursements for probation/court services and support enforcement salaries totaling \$205,000 posted to the FY2018 budget. There was also an additional TIF distribution from the City of Champaign in the amount of \$78,000. Fees revenue was \$167,000 below budget and fines revenue was \$100,000 over budget.

Ogden highlighted the expenditure impacts for FY2018. Personnel lines came in \$547,000 under budget, predominately due to reduced health insurance costs due to underutilization of health insurance by employees. Employees moved to other plans or chose coverage under their spouse. Commodities increased by \$324,000 due to increased expenditure for Document Stamps. Services line was underspent by \$341,000. The transfers to the nursing home totaled \$2.9 million. This includes loan forgiveness and transfers for payment of the nursing home's accounts payable. The FY2018 fund balance projection is 8.2%. Ogden projected the FY2019 ending fund balance to be 12.6%.

Other Business  
Semi-annual Review of Closed Session Minutes

## **Committee of the Whole**

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**MOTION** by Esry that the Closed Session minutes of the Finance Committee of the Whole shall remain closed pursuant to Resolution No. 7969, a Resolution Establishing Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign County Board; seconded by Fortado. **Motion carried with unanimous support.**

### Chair's Report

There was no Chair's report.

### Designation of Items for the Consent Agenda

Items A1a-c; A1e-f; A2b; A4a; were designated for the Consent Agenda.

### **OTHER BUSINESS**

Chair Rosales noted the information provided by the County Executive concerning motion procedures.

**MOTION** by Vachaspati to take item VII. B1 Semi-Annual Review of Closed Session Minutes for the Justice & Social Services Committee from the table; seconded by Stohr. **Motion carried with unanimous support.**

**MOTION** by Esry to release the June 6, 2005 Closed Session minutes of the Justice and Social Services Committee, all other Closed Session minutes shall remain closed pursuant to Resolution No. 7969, a Resolution Establishing Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign County Board; seconded by Vachaspati. **Motion carried with unanimous support.**

### **ADJOURNMENT**

Chair Rosales adjourned the meeting at 8:00 p.m.

Respectfully submitted,

Kay Rhodes,  
Administrative Assistant

*Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*