

CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE
Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda
County of Champaign, Urbana, Illinois
Tuesday, March 12, 2019 – 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

<u>Agenda Items</u>	<u>Page</u>
I. <u>Call To Order</u>	
II. <u>Roll Call</u>	
III. <u>Approval of Agenda/Addenda</u>	
IV. <u>Approval of Minutes</u>	
A. February 12, 2019	1-6
V. <u>Public Participation</u>	
VI. <u>Communications</u>	
VII. <u>Justice & Social Services</u>	
A. New Business	
1. Regional Planning Commission Presentation on Youth Reentry Program (Information Only)	
2. Rosecrance Central Illinois' (RCI) Reentry Program Mid-Annual Report	7-17
3. Approval of Intent to Renew Re-Entry Program Contract with Rosecrance for the Term July 1, 2019 - June 30, 2020	18-19
4. Monthly Reports – All reports are available on each department's webpage through the department reports page at: http://www.co.champaign.il.us/CountyBoard/Reports.php	
• Animal Control – January 2019	
• Emergency Management Agency – February 2019	
• Head Start – February 2019	
• Public Defender – January 2019	
• Probation & Court Services – January 2019	
B. Other Business	
1. Semi-Annual Review of Closed Session Minutes	20
C. Chair's Report	
D. Designation of Items to be Placed on the Consent Agenda	
VIII. <u>Policy, Personnel, & Appointments</u>	
A. <u>New Business</u>	
1. Appointments/Reappointments (<i>italicized name indicates incumbent</i>)	
<u>County Executive's Appointment:</u>	21
a. Union #3 Drainage District of South Homer & Sidney – 1 Unexpired Term Ending 8/31/2021	22-24
• Colton Allen	
2. County Clerk	
a. February 2019 Report	25
3. County Executive	
a. Monthly HR Report – February 2019	26-28

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- B. Other Business
 - 1. Semi-Annual Review of Closed Session Minutes 29
- C. Chair's Report
 - 1. Appointments Expiring April 30, 2019: (Information Only)
Various Fire Protection Districts
- D. Designation of Items to be Placed on the Consent Agenda

IX. Finance

- A. New Business
 - 1. Budget Amendments/Transfers
 - a. Budget Transfer 19-00001 30-31
Fund 080 General Corporate / Depts. 075 General County & 016 Administrative Services
Total Amount: \$60,000
Reason: Transfer Request to Utilize Appropriation for ERP Budgeted in FY2019 in Order to Hire a Project Manager to Assist the County with Needs and Requirements Assessment, RFP Development, and Project Lead Oversight
 - b. Budget Amendment 19-00012 32
Fund 080 General Corporate / Dept. 036 Public Defender
Increased Appropriations: \$500
Increased Revenue: None: from Fund Balance
Reason: Insurance Reimbursement for a Television Damage in 2018 was Received in January 2019 and Posted to the FY2018 Budget Due to the Date of Damage. Request to Use the Reimbursement received and Posted to the FY18 Budget to Replace the Television in FY19.
 - c. Budget Amendment 19-00013 33
Fund 080 General Corporate / Dept. 010 County Board
Increased Appropriations: \$150
Increased Revenue: \$150
Reason: Receipt of UCCI Reimbursement for Hotel Stay by County Board Members to Attend Training in Springfield, IL on 1/28/2019
 - d. Budget Amendment 19-00015 34
Fund 081 Nursing Home / Dept. 410 Administrative
Increased Appropriations: \$287,052
Increased Revenue: None: from Fund Balance
Reason: Appropriation for Payment of Nursing Home Employee Benefit Time and Management Retention Bonuses to be Included on the Last Paycheck from the County Following the Sale of the Home
 - e. Budget Amendment 19-00016 35-37
Fund 080 General Corporate / Dept. 036 Public Defender
Increased Appropriations: \$35,423
Increased Revenue: None: from Fund Balance
Reason: Increase Public Defender Attorney Salaries to be Equitable with Attorneys in the State's Attorney's Office, Based on Comparable Workloads, Time Admitted to the Bar, and Time in Service
 - f. Budget Amendment 18-00087 38
Fund 101 MHB/DDB CILA Facilities / Dept. 054 CILA Project
Increased Appropriations: \$22,960
Increased Revenue: \$4,974
Reason: to Cover FY18 Budget Shortages and Unanticipated Roof Repair

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- 2. Treasurer
 - a. Monthly Reports – December 2018 & January 2019 – Reports are available on the Treasurer’s Webpage at: <http://www.co.champaign.il.us/treasurer/Reports.php>
 - b. Resolution Authorizing Disbursement of Funds on Defaulted Contract for Mobile Home Tax Sale, Permanent Parcel 30-054-0054 39
- 3. Auditor
 - a. Monthly Report – February 2019 - Reports are available on the Auditor’s Webpage at: <http://www.co.champaign.il.us/Auditor/countyboardreports.php>
- 4. County Executive
 - a. Request for Reimbursement of Travel Expense by County Board Member Lorraine Cowart for Mileage to Attend UCCI Training in Springfield, Il on January 28, 2019 40-41
- B. Other Business
 - 1. Semi-Annual Review of Closed Session Minutes 42
- C. Chair’s Report
- D. Designation of Items to be Placed on the Consent Agenda

X. Other Business

XI. Adjournment

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact the Office of the County Executive, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.

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**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE MINUTES**

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**Finance; Policy, Personnel, & Appointments; Justice & Social Services
Tuesday, February 12, 2019
Lyle Shields Meeting Room**

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MEMBERS PRESENT: Brad Clemmons, John Clifford, Lorraine Cowart, Jodi Eisenmann, Aaron Esry, Stephanie Fortado, Jim Goss, Stan Harper, Mike Ingram, Tanisha King-Taylor, Jim McGuire, Kyle Patterson, Jon Rector, Giraldo Rosales, Chris Stohr, Stephen Summers, Leah Taylor, Eric Thorsland, James Tinsley, Pranjal Vachaspati, Jodi Wolken, Charles Young

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MEMBERS ABSENT: None

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OTHERS PRESENT: Lynn Canfield, (Director of MHB/DDB), George Danos (Auditor), Isak Griffiths (Deputy Director of Administration), John Hall (Planning & Zoning Director), Sheriff Heuerman (Sheriff's Office), Stephanie Joos (Director of Animal Control), Darlene Kloeppe (County Executive), Tami Ogden (Deputy Director of Finance), Kay Rhodes (Administrative Assistant), Dalitso Sulamoyo (CEO-Regional Planning Commission)

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CALL TO ORDER

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Chair Rosales called the meeting to order at 6:31 p.m.

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ROLL CALL

Rhodes called the roll. Clemmons, Clifford, Cowart, Eisenmann, Esry, Fortado, Goss, Harper, Ingram, King-Taylor, McGuire, Patterson, Rector, Rosales, Stohr, Summers, Taylor, Thorsland, Tinsley, Vachaspati, Wolken, and Young were present at the time of roll call, establishing the presence of a quorum.

APPROVAL OF AGENDA/ADDENDA

MOTION by Cowart to approve the Agenda/Addenda; seconded by Clifford. **Motion carried with unanimous support.**

APPROVAL OF MINUTES

MOTION by Goss to approve the January 15, 2019 Committee of the Whole minutes; seconded by Thorsland. **Motion carried with unanimous support.**

PUBLIC PARTICIPATION

There was no public participation.

Committee of the Whole

Finance; Policy, Personnel, & Appointments; Justice & Social Services

Tuesday, February 12, 2019

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48 **COMMUNICATIONS**

49
50 Thorsland noted President Lincoln's birthday and discussed the work of the Lincoln
51 Legacy Committee (LLC), specifically the Lincoln exhibits located in the Champaign County
52 Courthouse and the Museum of the Grand Prairie in Mahomet, Illinois. The LLC is also updating
53 their informational flyer concerning Champaign County points of interest concerning President
54 Lincoln.

55
56 Ingram announced that the Champaign Park District was taking suggestions to name the
57 new education wing of the Martens Center at Human Kinetics Park, in Champaign. Young
58 announced that February 12th was also the NAACP's birthday. Stohr announced that the annual
59 electronics recycling collection would take place on May 18, 2019.

60
61 Fortado stated that on February 25, 2019, the Chicago Jobs Council in conjunction with
62 the Chicago youth group, the Young Invincibles, would hold Apprenticeship 101 training at the
63 Brookens Administrative Center from 1-5p.m.

64
65 Rosales remembered former County Board member, Linda Cross, who passed away on
66 January 29, 2019. Rosales also noted the death of Willeta Donaldson on February 2, 2019, who
67 was a member of the Ellis Park Six, which worked to promote the local desegregation of public
68 schools.

69
70 **POLICY, PERSONNEL, & APPOINTMENTS**

71 **FFA Presentation of Mahomet Aquifer**

72
73 The Future Farmers of America (FFA) Ag Issues Team, of Mahomet-Seymour High
74 School gave a presentation on protecting the quality of water rights of the Mahomet Aquifer.

75
76 **Appointments/Reappointments**
77 **Zoning Board of Appeals**

78
79 **MOTION** by Rector to recommend County Board approval of a resolution appointing
80 Thomas Anderson to the Zoning Board of Appeals, term 12/1/2018-11/30/2023; seconded by
81 Vachaspati. **Motion carried with unanimous support.**

82
83 **Lincoln Legacy Committee**

84
85 **MOTION** by King-Taylor to recommend County Board approval of a resolution
86 appointing Breaden Belcher to the Lincoln Legacy Committee, term 3/1/2019-2/28/2022;
87 seconded by Rosales. **Motion carried with unanimous support.**

88
89 **Rural Transit Advisory Group**

90
91 **MOTION** by Esry to recommend County Board approval of resolutions appointing
92 Nancy Greenwalt, Tawanna Nickens, Nathan Montgomery, and Mary Sleeth to the Rural Transit
93 Advisory Group, term 1/1/2019-12/31/2020; seconded by Thorsland. **Motion carried with**
94 **unanimous support.**

95 County Clerk
96 Report

97
98 The January 2019 report was received and placed on file.
99

100 County Executive
101 Report

102
103 The January 2019 HR report was received and placed on file.
104

105 Job Content Evaluation Committee Recommendation
106 Crime Analyst/Special Projects Coordinator Position

107
108 **MOTION** by McGuire to recommend to the Finance Committee approval of
109 classification of the Crime Analyst/Special Projects Coordinator position to Grade Range G;
110 seconded by Patterson.

111
112 Sheriff Heuerman discussed the parameters and scope of responsibilities of the new
113 position in terms of data collection, analysis, reporting, and community relations needed
114 regarding the County's criminal justice and jail census programs and initiatives; and the technical
115 competence required for the position.

116
117 Discussion followed regarding the proposed job description and its robustness as
118 compared to a similar position for the City of Urbana, particularly, the data analysis skills.
119

120 **Motion carried by roll call vote of 20-2.** Clifford, Cowart, Eisenmann, Esry, Fortado,
121 Goss, Harper, Ingram, King-Taylor, McGuire, Patterson, Rector, Rosales, Stohr, Taylor,
122 Thorsland, Tinsley, Wolken, Young, and Clemmons voted in favor of the motion. Summers and
123 Vachaspati voted against it.

124
125 Other Business

126
127 There was no other business.
128

129 Chair's Report

130
131 Young noted that there were no appointments expiring March 31, 2019 for the
132 committee's information. Young also discussed information regarding negotiations between
133 AFSCME and the State of Illinois. Young announced that he met with the City of Champaign
134 Community Relations representative to discuss partnering with them and others on their Diversity
135 Advancement Program for the certification of minority and women owned businesses. Young
136 also attended the UCCI training for new county board members and found it to be an excellent
137 source of information.

138
139 Designation of Items to be Placed on the Consent Agenda

140
141 Items A2a-c were designated for the Consent Agenda.

142 **FINANCE**

143 **Budget Amendments/Transfers**

144
145 **MOTION** by Harper to recommend County Board approval of a resolution authorizing
146 **Budget Transfer 18-00010** of \$10 for Fund 080 General Corporate / Dept. 023 Recorder to cover
147 shortage in payroll; seconded by Clifford. **Motion carried with unanimous support.**

148
149 **MOTION** by Esry to recommend County Board approval of a resolution authorizing
150 **Budget Transfer 18-00012** of \$8,200 for Fund 091 Animal Control / Depts. 047 Animal Control
151 Administration and 247 Animal Warden Services due to end of year shortages; seconded by
152 Ingram. **Motion carried with unanimous support.**

153
154 **MOTION** by Clemmons to recommend County Board approval of a resolution
155 authorizing **Budget Amendment 19-00011** for Fund 110 Workforce Development / Dept. 849
156 Workforce Innovation Program with increased appropriations of \$209,064 and matching revenue
157 to document receipt of federal pass-through Workforce Innovation and Opportunity Act funding
158 to support transition and implementation of U.S. Department of Labor Directive for the re-
159 alignment of the Local Workforce Area of Champaign, Piatt, Iroquois, and Ford Counties, to
160 include Douglas County; seconded by McGuire.

161
162 Dalitso Sulamoyo, Regional Planning Commission CEO, explained that this funding will
163 support the transition and implementation of a U.S. Department of Labor directive for the re-
164 alignment of the local workforce area of Champaign, Piatt, Iroquois and Ford Counties to include
165 Douglas County. It will also further support a fully integrated, data-supported, systematic
166 approach to establishing business-driven workforce priorities. This initiative requires advanced
167 data collection efforts, design of supportable labor market analytics, use of localized data to
168 identify strategies and develop a regional plan, creation of a digital platform for housing datasets,
169 establishment of a methodology for statewide replication, and the ultimate provision of workforce
170 education and training in targeted industries. **Motion carried with unanimous support.**

171
172 **Treasurer**

173 **Monthly Reports**

174
175 The Treasurer's reports for October and November 2018 were received and placed on file.

176
177 **Resolutions for Signatures on Treasurer's Accounts**

178
179 **MOTION** by Cowart to recommend County Board approval of a resolution for
180 authorization of signatures for the Champaign County Treasurer's accounts, Collector's accounts,
181 and investment instruments or accounts; seconded by Rosales. **Motion carried with unanimous**
182 **support.**

183
184 **MOTION** by Summers to recommend County Board approval of a resolution for
185 authorization of facsimile signatures for the Champaign County Treasurer's accounts and
186 Collector's accounts; seconded by Thorsland. **Motion carried with unanimous support.**

187
188

189 Auditor
190 Monthly Report

191
192 The Auditor's January 2019 report was received and placed on file.
193

194 County Executive
195 Job Content Evaluation Committee Recommendation

196
197 **MOTION** by Rector to recommend County Board approval of a resolution amending the
198 Sheriff's Office schedule of authorized positions with the addition of a Crime Analyst/Special
199 Projects Coordinator position in Grade Range G to the staffing budget; seconded by Rosales.
200 **Motion carried.**

201
202 County Board Member Travel Reimbursements

203
204 **MOTION** by King-Taylor to recommend County Board approval of a resolution
205 authorizing a travel expense reimbursement to County Board member Charles Young in the
206 amount of \$100.57, pursuant to the Travel Policy; seconded by Summers. Fortado requested that
207 the UCCI reimbursements be added back into the County Board's Conferences & Training budget
208 for FY2019 once they are received.

209
210 **Motion carried by roll call vote of 22-0.** Clifford, Cowart, Eisenmann, Esry, Fortado,
211 Goss, Harper, Ingram, King-Taylor, McGuire, Patterson, Rector, Rosales, Stohr, Summers,
212 Taylor, Thorsland, Tinsley, Vachaspati, Wolken, Young, and Clemmons voted in favor of the
213 motion.

214
215 **MOTION** by Esry to recommend County Board approval of a resolution authorizing a
216 travel expense reimbursement to County Board member Lorraine Cowart in the amount of
217 \$100.57, pursuant to the Travel Policy; seconded by Thorsland. **Motion carried by roll call vote**
218 **of 22-0.** Clifford, Cowart, Eisenmann, Esry, Fortado, Goss, Harper, Ingram, King-Taylor,
219 McGuire, Patterson, Rector, Rosales, Stohr, Summers, Taylor, Thorsland, Tinsley, Vachaspati,
220 Wolken, Young, and Clemmons voted in favor of the motion.

221
222 FY2018 General Corporate Fund Projection and Budget Change Reports

223
224 Reports were unavailable due to late receipt of information.
225

226 Resolution Abating Certain Taxes

227
228 **MOTION** by Fortado to recommend County Board approval of a resolution abating
229 certain taxes hereto levied to pay the principal of and interest on various outstanding bonds;
230 seconded by Tinsley. **Motion carried with unanimous support.**

231
232 **MOTION** by Ingram to recommend County Board approval of a resolution for
233 authorization of loan to General Corporate Fund from Public Safety Sales Tax Fund; seconded
234 by Clemmons. **Motion carried with unanimous support.**

235

236 Other Business

237

238 There was no other business.

239

240 Chair's Report

241

242 There was no Chair's report.

243

244 Designation of Items for the Consent Agenda

245

246 Items A1a-c; A2b-c; A4bi-ii; A4d-e; were designated for the Consent Agenda.

247

248 **JUSTICE & SOCIAL SERVICES**

249 Monthly Reports

250

251 The monthly reports were received and placed on file.

252

253 Mental Health Board

254

255 **MOTION** by Vachaspati to recommend County Board approval of a resolution
256 supporting the application for NACo 2019 Achievement Awards Program, nominating the
257 Decision Support/Person Centered Planning of Champaign County by the Regional Planning
258 Commission Independent Service Coordination Unit; seconded by Summers. **Motion carried**
259 **with unanimous support.**

260

261 Other Business

262

263 There was no other business.

264

265 Chair's Report

266

267 There was no Chair's report.

268

269 Designation of Items to be Placed on the Consent Agenda

270

271 Item A2a designated for the Consent Agenda.

272

273 **OTHER BUSINESS**

274

275 There was no other business.

276

277 **ADJOURNMENT**

278

279 Chair Rosales adjourned the meeting at 8:08 p.m.

280

281 Respectfully submitted,

282 Kay Rhodes, Administrative Assistant

283 *Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

Reentry Program – Mid Annual Report
July 01, 2018 – December 31, 2018

This past year has seen a number of activities and changes to Rosecrance Central Illinois' (RCI) Reentry Program, which supports adults returning to Champaign County from incarceration and has been funded by the Champaign County Board since early 2014. Progress has been made, such as (1) formation of the executive committee (2) criteria to join the executive committee (3) formation of by-laws and a (3) closer collaboration with the Champaign County Housing Authority and Parkland College. The following report details this information, as well as data, for this past year.

Activities

The Reentry Council has met 6 times during this program year (**July 01, 2018 – December 31, 2018**).

Reentry Council has created an infrastructure so all reentry concerns, recommendations and needs are met and worked on with due process through the implementation of the reentry council by-laws.

The Reentry Program coordinator, Misty Teheran Bell receives the weekly release lists from IDOC Parole, and contact IDOC releases through a mailing and a phone call. In the initial phone call, the coordinator screens individuals to determine identified needs.

- For persons with no behavioral health concern, who identify other needs, the coordinator provides referral information to various community resources over the phone, via email and/or postal mail.
- For persons that need only a Substance Abuse Assessment, as part of his/her stipulations from the Parole Review Board, he/she will be referred to walk in hours at RCI's Killarney and Walnut St, locations. For those wanting to set an appointment, they are referred to RCI's Substance Abuse Services Clinical Coordinator. Walk in hours are on a first come first serve basis Monday(s) through Friday(s) 8:00am – 3:00pm.
- Persons who communicate a behavioral health (BH) concern (Mental Health, Counseling, Case Management, and/or Co-occurring Disorders) are asked to call (217) 398-8080 to schedule an appointment for further assessment and resource referral.
 - If a mental health treatment need is detected, individual will be linked to additional RCI case management services and, if needed, psychiatric services at Promise Healthcare. The individual will also be linked to the Reentry Program coordinator Misty Teheran Bell at (217) 402-2699. The coordinator will provide the individual additional referral information to community resources for other identified needs.
 - If a substance abuse treatment need is detected, the individual will be given an time for an substance abuse assessment with staff and linked to the Reentry

Program coordinator Misty Teheran Bell at (217) 402-2699 and additional RCI substance use treatment services. The individual will also be provided additional referral information to community resources for other identified needs.

- If a BH need is not detected, the individual will be linked to the Reentry Program coordinator Misty Teheran Bell at (217) 402-2699 and provided referral information to community resources for other identified needs. At the request of the individual a letter can be drafted to the individual's Parole Agent stating that further treatment needs were not indicated.

Identified needs and linkage data, to the extent possible, is collected and reported.

The purpose in modifying the Program was to address its fast-approaching termination date of February 28, 2018. The amendment to the one-year contract, to extend an additional four months to June 30, 2018, enhances coordination of services for individuals with behavioral health needs returning to Champaign County from incarceration, in addition to aligning the contract year with RCI's fiscal year, which runs July 1 – June 30.

At the June 21, 2018 County Board meeting, the Board voted to extend the Reentry Program contract with Rosecrance for an additional year. As a result, Rosecrance will reinstate reentry case management services, formalize the Reentry Council via the execution of bylaws, election of a Chair, and formation of an executive committee, and continue to provide administrative support to the Council.

In March 2018, IDOC Parole informed the Program that they may no longer be able to share the list of people releasing from IDOC to the community. A final decision regarding this development is awaited. In addition, the Program Coordinator position was vacated from March 2018 through December 2018 but was filled by Misty Teheran Bell in December 2018. Since that time, Misty Teheran has retroactively reached out to make contact to all individuals released from IDOC to the community from March 2018 to December 2018 and continues to regularly report referral and engagement data at the monthly reentry council meeting.

Program Changes

In December 2018, Misty Teheran Bell accepted the Reentry Case Manager position and has been performing the administrative duties of the program.

Mr. Bell came to the Reentry Program from RCI's Parenting with Love and Limits Program, and has extensive experience in administration, data management, client engagement and community outreach.

Misty Teheran assumed the position in December and began by retroactively compiling all the weekly Parole lists from March 12, 2018 to date, mailed letters and made phone calls to all individuals released to Champaign County totaling 113.

- 113 individuals were on weekly release lists provided to the Reentry Program
- 113 individuals were mailed a letter and flyer on weekly release lists provided to the Reentry Program

- 22 were returned to sender
- 99 Calls were attempted -88%
 - 6 Individuals had no phone contact listed
 - 5 Duplicate numbers
- 92 Calls were successful-93%
 - 56.5% Live Answer
 - 41.5% Voicemail
- 23 individual screenings completed
 - 6 responded
 - 1 walk-in (Jail referral from Access- Probation (Homeless))

Misty was able to gain momentum by identifying, creating procedures and processes with Rosecrance and quickly link clients to their identified needs.

The Year in Numbers

The chart on the following page indicates the number of people served by the program this past year, as well as their identified needs and linkage information. It must be noted while linkage information is much more difficult to collect due to the change in program format, to the contact and refer method, as linkage information was previously collected during ongoing case management sessions. As such, it is expected that more linkage to community resources occurred in January and December 2018 than has been confirmed and illustrated in the chart.

Refer to page 4 for June 2014- December 2018 Identified Needs & Linkage Data

Reentry Program Identified Needs & Linkage Data

June 2014 – December 2018

Date	Parole Rls	Contacts	Screenings	Service Plans	Housing	Employment	Education	Medical	Benefits	BH	Transport
Jun '14 - Dec '14	63	156	110	43	17	35	11	16	31	24	8
Jan '15 - Dec '15	288	281	184	110	34	87	34	56	88	93	22
Jan '16 - Dec '16	220	215	172	92	39	62	14	33	71	79	24
Jan '17 - Dec '17	184	167	119	93	38	60	31	46	58	78	25
Jan '18 - Feb '18	23	34	34	34	8	14	1	12	7	31	3
Mar '18 - Dec '18	113	23	23	23	5	15	11	16	18	10	4
'18 ID Needs Total	136	57	57	57	13	29	12	28	25	41	7
18 % Needs					23%	51%	21%	49%	44%	72%	12%
ID Needs Totals	891	876	642	395	141	273	102	179	273	315	86
% Needs of Engaged					36%	69%	26%	45%	69%	80%	22%
Previous Totals					31	130	33	83	191	217	44
A8 Linkage Totals					2	5	1	12	16	5	1
2018 Linkage %					15%	17%	8%	43%	64%	12%	14%
Combined Linkage %					23%	49%	33%	53%	76%	70%	52%

Annual identified needs and linkage information for individuals who received services from RCI's Reentry Program

Recidivism Data

Engaged Population

Recidivism data detailed in the following charts focuses on the first five yearly cohorts of the Reentry Program, as well as the fourth cohort which was truncated by changes made to the program's format that eliminated case management services as of December 10, 2017 and the fifth cohort which was when Misty Teheran Bell assumed the Reentry Program coordinator responsibilities in September 2018.

During the time that Reentry Case Management Services were implemented at Rosecrance Central Illinois (June 1, 2014 - December 31, 2018), 347 service plans were completed. Seven of these were for duplicate participants, resulting in 340 unduplicated participants having engaged in the Reentry Case Management services.

The following information categorizes the variations of program engagement and recidivism data for those who chose to engage in reentry case management services.

Definitions

- *Recidivism* – A new judgment within three years of release
- *Service Plan* – A list of goals with numerous areas of support for which clients desire linkage or assistance obtaining (Areas of support include: state identification, housing, employment, education, medical coverage and care, benefits/entitlements, transportation, BH assessments & treatment)
- *Service Plan Completion Status* – The degree to which a client achieved his or her stated goals before discharging from the program *There are three completion statuses, for which definitions follow.
 - *Successful* – Met all goals of the service plan
 - *Partial Completion* – Met some goals of the service plan
 - *Unsuccessful* – Met no goals of the service plan
- *Success* – No new judgment within three years of release, and linkage to community resources and support

Recidivism Data

Overall Reentry Program Data (June 1, 2014 – May 31, 2019) 347 Service Plans Completed/340 Unduplicated Reentry Clients											
Plan Status	Total Plans	Not Found in Co. Database	Recidivism	New Offense Type		New Offense Severity Compared to Offense History			Incarceration Type		
				CM	CF	Same	Less	More	IDOC	Jail	BOP
Successful	125	21	23	2	21	19	3	1	107	15	2
	36%		18%								
Partial	171	21	46	13	33	32	10	4	141	29	2
	49%		27%								
Unsuccessful	51	10	10	3	7	7	0	3	35	15	1
	15%		20%								
TOTALS	347	52	79	18	61	58	13	8	283	59	5
		15%	23%	23%	77%	73%	16%	10%	82%	17%	1%

Year 1 Cohort (June 1, 2014 – May 31, 2016) 112 Service Plans Completed											
Plan Status	Total Plans	Not Found in Co. Database	Recidivism	New Offense Type		New Offense Severity Compared to Offense History			Incarceration Type		
				CM	CF	Same	Less	More	IDOC	Jail	BOP
Successful	39	10	8	0	8	7	1	0	34	3	2
	35%		21%								
Partial	59	9	18	6	12	10	6	2	45	12	2
	53%		31%								
Unsuccessful	14	3	3	0	3	2	0	1	13	1	0
	13%		21%								
TOTALS	112	22	29	6	23	19	7	3	92	16	4
		20%	26%	21%	79%	66%	24%	10%	82%	14%	4%

Year 3 Cohort (June 1, 2016 – May 31, 2017) 78 Service Plans Completed											
Plan Status	Total Plans	Not Found in Co. Database	Recidivism	New Offense Type		New Offense Severity Compared to Offense History			Incarceration Type		
				CM	CF	Same	Less	More	IDOC	Jail	
Successful	41	8	6	1	5	4	1	1	37	4	
	53%		15%								
Partial	31	4	7	1	6	6	1	0	26	5	
	40%		23%								
Unsuccessful	6	3	1	1	0	1	0	0	6	0	
	8%		17%								
TOTALS	78	15	14	3	11	11	2	1	69	9	
		19%	18%	21%	79%	79%	14%	7%	88%	12%	

Year 4 Cohort (June 1, 2017 – May 31, 2018) 55 Service Plans Completed										
Plan Status	Total Plans	Not Found in Co. Database	Recidivism	New Offense Type		New Offense Severity Compared to Offense History			Incarceration Type	
				CM	CF	Same	Less	More	IDOC	Jail
Successful	13	0	0	0	0	0	0	0	11	2
	24%		0%							
Partial	30	5	1	0	1	1	0	0	28	2
	55%		3%							
Unsuccessful	12	2	0	0	0	0	0	0	12	0
	22%		0%							
TOTALS	55	7	1	0	1	1	0	0	51	4
		13%	2%	0%	100%	100%	0%	0%	93%	7%

Year 5 Cohort (June 1, 2018 – May 31, 2019) 17 Service Plans Completed										
Plan Status	Total Plans	Not Found in Co. Database	Recidivism	New Offense Type		New Offense Severity Compared to Offense History			Incarceration Type	
				CM	CF	Same	Less	More	IDOC	Jail
Successful	1	0	0	0	0	0	0	0	0	0
	6%		0%							
Partial	15	1	0	0	0	0	0	0	15	1
	88%		0%	(4 Pending Charges)						
Unsuccessful	1	0	0	0	0	0	0	0	0	1
	6%		0%							
TOTALS	17	1	0	0	0	0	0	0	15	2
		6%	0%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	88%	12%

In addition to the individuals for whom recidivism has been calculated, as illustrated in the previous charts, recidivism data has been calculated for the 14 released individuals who have received the recently re-formatted Contact and Refer reentry services. This group has been released for a short period of time, between June 1, 2018 and December 31, 2018. At this time, no one in the group has received a new judgment. However, 4 individuals have a pending charge.

Non-Engaged Population

Since Reentry Services were implemented on June 1, 2014, a total of 1,028 (Engaged and Non-Engaged) unduplicated people have been contacted (42 duplicate contacts = 1,070 total contacts). Of those, 600 unduplicated people agreed to be screened (27 duplicate screens = 627 total screens) for the Reentry Program.

Recidivism data detailed in the following charts focuses on the first five yearly cohorts of those persons contacted and screened by the Reentry Program, but who did not engage in services through the Program. These cohorts total 460 individuals.

In addition to the individuals for whom recidivism has been calculated, as illustrated in the previous charts, recidivism data has been calculated for the 100 released individuals contacted who have received the recently re-formatted Contact and Refer reentry services. This group has been released for a short period of time, between June 1, 2018 and December 31, 2018. At this time, 14 in the group have received a new judgment. However, 14 individuals have a pending charge.

Overall Contacted-Not Engaged Reentry Data (June 1, 2014 – May 31, 2019) 624 Contacts											
Plan Status	Total Plans	Not Found in Co. Database	Recidivism	New Offense Type		New Offense Severity Compared to Offense History			Incarceration Type		
				CM	CF	Same	Less	More	IDOC	CC Jail	Misc
Contacts	363	38	51	7	40	40	5	6	273	79	11
	58%		14%								
Screenings	261	32	82	18	64	55	12	15	148	100	13
	42%		31%								
TOTALS	624	70	133	25	104	95	17	21	421	179	24
		11%	21%	19%	78%	71%	13%	16%	67%	29%	4%

Year 1 Cohort-Not Engaged Reentry Data
(June 1, 2014 – May 31, 2015)
185 Contacts

Plan Status	Total Plans	Not Found in Co. Database	Recidivism	New Offense Type		New Offense Severity Compared to Offense History			Incarceration Type		
				CM	CF	Same	Less	More	IDOC	CC Jail	Misc
Contacts	81	17	12	2	10	7	3	2	6	74	1
	44%		15%								
Screenings	104	8	37	9	28	27	6	4	29	74	1
	56%		36%								
TOTALS	185	25	49	11	38	34	9	6	35	148	2
		14%	26%	22%	78%	69%	18%	12%	19%	80%	1%

Year 2 Cohort-Not Engaged Reentry Data
(June 1, 2015 – May 31, 2016)
153 Contacts

Plan Status	Total Plans	Not Found in Co. Database	Recidivism	New Offense Type		New Offense Severity Compared to Offense History			Incarceration Type		
				CM	CF	Same	Less	More	IDOC	CC Jail	Misc
Contacts	78	8	25	4	21	20	2	3	70	0	8
	51%		32%								
Screenings	75	5	25	4	21	15	4	6	56	10	9
	49%		33%								
TOTALS	153	13	50	8	42	35	6	9	126	10	17
		8%	33%	16%	84%	70%	12%	18%	82%	7%	11%

Year 3 Cohort-Not Engaged Reentry Data (June 1, 2016 – May 31, 2017) 122 Contacts											
Plan Status	Total Plans	Not Found in Co. Database	Recidivism	New Offense Type		New Offense Severity Compared to Offense History			Incarceration Type		
				CM	CF	Same	Less	More	IDOC	CC Jail	Misc
Contacts	44	5	8	1	7	8	0	0	42	0	2
	36%		18%								
Screenings	78	18	20	5	15	13	2	5	59	16	3
	64%		26%								
TOTALS	122	23	28	6	22	21	2	5	101	16	5
		19%	23%	21%	79%	75%	7%	18%	83%	13%	4%

Year 4 Cohort-Not Engaged Reentry Data (June 1, 2017 – May 31, 2018) 64 Contacts											
Plan Status	Total Plans	Not Found in Co. Database	Recidivism	New Offense Type		New Offense Severity Compared to Offense History			Incarceration Type		
				CM	CF	Same	Less	More	IDOC	CC Jail	Misc
Contacts	60	7	2	0	2	2	0	0	55	5	0
	94%		3%								
Screenings	4	1	0	0	0	0	0	0	4	0	0
	6%		0%								
TOTALS	64	8	2	0	2	2	0	0	59	5	0
		13%	3%	0%	100%	100%	0%	0%	92%	8%	0%

Year 5 Cohort-Not Engaged Reentry Data (June 1, 2018 – May 31, 2019) 100 Contacts											
Plan Status	Total Plans	Not Found in Co. Database	Recidivism	New Offense Type		New Offense Severity Compared to Offense History			Incarceration Type		
				CM	CF	Same	Less	More	IDOC	CC Jail	Misc
Contacts	100	1	4	0	0	3	0	1	100	0	0
	100%		4%	(14 Pending)							
TOTALS	100	1	4	0	0	3	0	1	100	0	0
		1%	4%	0%	0%	75%	0%	25%	100%	0%	0%

Conclusion

A number of changes have occurred in Rosecrance Central Illinois' (RCI) Reentry Program this past year. With the anticipated conclusion of the County's reentry grant at the end of June, reentry program staff left and were reassigned as the end of the Program drew near.

At the June 21, 2018 County Board meeting, the Board voted to extend the Reentry Program contract with Rosecrance for an additional year. As a result, Rosecrance will reinstate reentry case management services, formalize the Reentry Council via the execution of bylaws, election of a Chair, and formation of an executive committee, and continue to provide administrative support to the Council.

It remains the view of the Reentry Council that more resources are needed in Champaign County to better support the successful transition of citizens returning here from incarceration. With recent leadership changes at the Champaign County Housing Authority, it appears that housing options, perhaps the most critical need faced, for the reentry population, will be increased.

As reentry case management is a vital component of success for all persons returning from incarceration, willing to engage in supportive services - particularly those with behavioral health needs, it is the hope of the Council that all supportive resources will become sustainable. On-going, reliable support for releasing individuals will offer the best opportunity to formerly-incarcerated people to establish productive lives that will serve the betterment of themselves, their families, and the Champaign County community.

RESOLUTION NO. 2019-

RESOLUTION DOCUMENTING COUNTY BOARD INTENT TO EXTEND CONTRACT
WITH ROSECRANCE FOR RE-ENTRY PROGRAMMING FOR
THE COUNTY of CHAMPAIGN

WHEREAS, the County Board entered into a Contract with Rosecrance on March 1, 2016 for Re-Entry Programming with Resolution No. 9494, which Contract provided the option of renewing the Contract for additional one-year terms, renewable one term at a time; and

WHEREAS, The County Board approved Resolution No. 9862 on February 23, 2017 authorizing a Contract Extension with Rosecrance for Re-Entry Programming for the term of March 1, 2017 through February 28, 2018; and

WHEREAS, The County Board approved Resolution No. 2018-39 extending the contract approved in Resolution No. 9862 for an additional four months with an ending date of June 30, 2018 instead of February 28, 2018; and

WHEREAS, The County Board approved Resolution No. 2018-182 extending the contract for an additional one year term for the period from July 1, 2018 through June 30 2019; and

WHEREAS, the Contract for Re-Entry Programming with Rosecrance requires the County Board's decision to renew said Contract to be provided to Rosecrance at least ninety (90) days prior to the termination of the then current term, to allow the parties the opportunity to negotiate the financial terms for the renewal; and

WHEREAS, the Justice and Social Services Committee of the Whole recommends to the County Board that the County Board document and advise Rosecrance of its intent to extend the Contract with Rosecrance for Re-Entry Programming for the County of Champaign for an additional one-year term to commence on July 1, 2019 and ending June 30, 2020;

NOW, THEREFORE, BE IT RESOLVED that the Champaign County Board approves the recommendation of the Justice and Social Services Committee of the Whole to document and advise Rosecrance of its intent to extend the Contract with Rosecrance for Re-Entry Programming for the County of Champaign for an additional renewal year to commence on July 1, 2019 and ending on June 30, 2020; and

BE IT FURTHER RESOLVED by the Champaign County Board that the County Executive is directed to send documentation to Rosecrance acknowledging the County Board's intent to extend the Contract with Rosecrance for Re-Entry Programming for the County of Champaign for an additional year to commence on July 1, 2019 and ending on June 30, 2020.

PRESENTED, ADOPTED, APPROVED, by the County Board this 21st day of March, A.D. 2019.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
Executive
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County
Date: _____

Julia R. Rietz
State's Attorney

Barbara Mann
Chief of the Civil Division
email: bmenn@co.champaign.il.us

Donna M. Davis
Assistant State's Attorney
email: ddavis@co.champaign.il.us



Courthouse
101 East Main Street
P. O. Box 785
Urbana, Illinois 61801
Phone (217) 384-3733
Fax (217) 384-3816

**Office of
State's Attorney
Champaign County, Illinois**

March 5, 2019
[Via Email:
tasplund@co.champaign.il.us]

Mr. Kyle Patterson
Justice and Social Services Committee Chair

Re: Closed Session Minutes Review for Justice and Social Services Committee

Dear Mr. Patterson:

Pursuant to the Open Meetings Act, a public body such as the Justice and Social Services Committee must review its closed session minutes at least semi-annually. The Committee must then determine whether the need for confidentiality exists as to all or part of those minutes, or that the minutes or portions thereof no longer require confidential treatment, if so, the records would be available for public inspection. Therefore, the question is whether there is no longer a need to keep minutes closed in order to protect either the public interest or the privacy of an individual. Whichever conclusion that the Committee draws must be then be reported in open session.

Please note that the Committee may enter into closed session for the purpose of review of closed session minutes pursuant to 5 ILCS 120/2(c)(21): Discussion of minutes of meetings lawfully closed under the Act. Just as in open session, if the matter requires action by the Committee, the matter must have been noticed on the posted agenda.

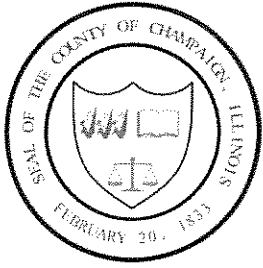
The County Board passed Resolution No. 7969, "Resolution Establishing Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign County Board" on November 17th, 2011. Under the parameters established by the full board in Resolution 7969, the closed session minutes dated 6/6/2005 are eligible to be placed in the open minute files, should the Justice and Social Services Committee so choose.

Sincerely,

A handwritten signature in cursive script that reads "Donna M. Davis".

Donna M. Davis

cc: Tammy Asplund, Kay Rhodes (Administrative Services)



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

Darlene A. Kloepfel, County Executive

MEMORANDUM

TO: County Board Members
FROM: Darlene Kloepfel, County Executive
DATE: March 12, 2019
RE: Recommended Board/Committee Appointments

Pursuant to the Executive's authority to make county appointments to governmental and community boards and committees with County Board approval, I am recommending appointment of the following person to fill a vacancy on this board:

Union #3 Drainage District of S. Homer & Sidney

This vacancy was posted per requirements and one application was received.

After review of all applications received, review of any recommendations from others and an interview with Mr. Allen, I recommend appointment of **Colton Allen** to the Union #3 Drainage District Commission of S. Homer & Sidney for an unexpired term ending 8/31/2021.

HANNAH E. WINCE
ATTORNEY AT LAW
7 NORTH MAIN STREET
VILLA GROVE, ILLINOIS 61956
TELEPHONE (217) 832-3701

December 26, 2018

Kay Rhodes
County Board Administrative Assistant
Brookens Administrative Center
1776 East Washington Street
Urbana, IL 61802

RE: Appointment to Union Drainage District No. 3 of South Homer and Sidney

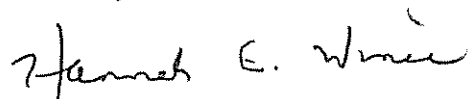
Dear Ms. Rhodes:

Enclosed please find Greg Allen's resignation as drainage commissioner for Union Drainage District No. 3 of the Town of South Homer and Sidney as well as an Appointment Request Form from his son, Colton Allen.

To my knowledge, no other person has come forward seeking appointment, and I believe that Colton Allen is an excellent and qualified candidate for appointment as commissioner of Union Drainage District No. 3 of the Town of South Homer and Sidney, and it would be in the county's best interests to appoint him as commissioner.

If you have any questions about this matter, please feel free to contact me at 217-832-3701 or wince.law@gmail.com.

Sincerely,



Hannah E. Wince

Enclosures

cc via email: Greg Allen
Colton Allen

TO WHOM IT MAY CONCERN:

I, GREG ALLEN, Commissioner of Union Drainage District #3 of South Homer & Sidney, do hereby resign as Commissioner of said Drainage District. I suggest that my son, COLTON ALLEN be appointed to take my place if at all possible.

Date: 12-21-18



GREG ALLEN

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Colton Allen

ADDRESS: 1376 CR 2540 E, Ogden, IL 61859 ,
Street City State Zip Code

EMAIL: coltenallen556@gmail.com PHONE: 217-722-4683

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Union Drainage District No. 3 of Homer & Sidney

BEGINNING DATE OF TERM: as soon as possible ENDING DATE: August 31, 2021

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION. Please note that an Oath & Bond are required per statute, before each commissioner enters upon his or her duties. Please contact the attorney for the drainage district for further information regarding the Oath & Bond.

1. Do you own land within the drainage district? Yes No

2. What experience and background do you have which you believe qualifies you for this appointment?
I have a bachelors degree from the University of Illinois in Ag Business with a minor in crop Science. I have taken several soils classes, which I have learned about drainage and its importance. I also farm and have personally seen the benefits that come from properly drained land

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
I understand the drainage system, I have walked the ditches on our farm in this district. My father has been on the board for a long time and has shown me what is involved.

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

None

Colton Allen
Signature

Date: 12-19-18



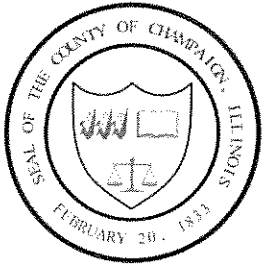
Aaron Ammons
Champaign County Clerk
 Champaign County, Illinois

1776 East Washington Street
 Urbana, IL 61802
 Email: mail@champaigncountyclerk.com
 Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
 Elections: (217)384-3724
 Fax: (217)384-1241
 TTY: (217)384-8601

COUNTY CLERK
MONTHLY REPORT
FEBRUARY
2019

Liquor Licenses & Permits		10.00
Civil Union License		0.00
Marriage License		2,520.00
Interests		29.47
State Reimbursements		-
Vital Clerk Fees		20,183.84
Tax Clerk Fees		6,899.21
Refunds of Overpayments		-
	TOTAL	29,642.52
Additional Clerk Fees		1,122.00



OFFICE OF THE CHAMPAIGN COUNTY EXECUTIVE

1776 East Washington Street, Urbana, Illinois 61802-4581

ADMINISTRATIVE, BUDGETING, PURCHASING &
HUMAN RESOURCE MANAGEMENT SERVICES

Darlene A. Kloepfel, County Executive

MONTHLY HR REPORT

February 2019

VACANT POSITIONS LISTING

FUND	DEPT	POSITION TITLE	HOURLY RATE	REG HRS	REGULAR SALARY	FY 2018 HRS	FY 2018 SALARY
80	16	Admin Assistant	\$15.57	1950	\$30,361.50	1957.5	\$30,478.28
80	22	Chief Deputy County Clerk	\$42.31	1950	\$82,504.50	1957.5	\$82,821.83
80	22	Director of Training	\$22.05	1950	\$42,997.50	1957.5	\$43,162.88
80	22	Lead Tax Ext Spec	\$22.05	1950	\$42,997.50	1957.5	\$43,162.88
80	28	PC Appl Programmer	\$25.19	1950	\$49,120.50	1957.5	\$49,309.43
80	28	Mainframe Programmer	\$25.19	1950	\$49,120.50	1957.5	\$49,309.43
80	30	Legal Clerk	\$13.70	1950	\$26,715.00	1957.5	\$26,817.75
80	30	Sr Legal Clerk	\$14.52	1950	\$28,314.00	1957.5	\$28,422.90
80	30	Trainer/App Asst	\$17.16	1950	\$33,462.00	1957.5	\$33,590.70
80	40	Deputy Sheriff	\$23.79	2080	\$49,483.20	2088	\$49,673.52
80	40	Deputy Sheriff	\$23.79	2080	\$49,483.20	2088	\$49,673.52
80	51	Court Services Officer	\$19.86	1950	\$38,727.00	1957.5	\$38,875.95
80	52	Court Services Officer	\$17.77	1950	\$34,651.50	1957.5	\$34,784.78
80	140	Clerk	\$13.70	1950	\$26,715.00	1957.5	\$26,817.75
80	140	Master Control Officer	\$15.57	2080	\$32,385.60	2088	\$32,510.16
80	140	Correctional Officer	\$19.81	2080	\$41,204.80	2088	\$41,363.28
80	140	PT Master Cntrl Ofcr	\$15.57	1040	\$16,192.80	1044	\$16,255.08
80	140	PT Master Cntrl Ofcr	\$15.57	1040	\$16,192.80	1044	\$16,255.08
80	140	Sgt-Court Security	\$31.72	2080	\$65,977.60	2088	\$66,231.36
83	60	Highway Maint Wkr	\$25.97	2080	\$54,017.60	2088	\$54,225.36
83	60	Highway Maint Supv	\$25.19	2080	\$52,395.20	2088	\$52,596.72
630	30	Financial Manager	\$22.05	1950	\$42,997.50	1957.5	\$43,162.88
-- TOTAL --						\$906,016.80	\$909,501.48

UNEMPLOYMENT REPORT

Notice of Claim

Nursing Home – 1 (claim was not disputed)

PAYROLL REPORT

FEBRUARY PAYROLL INFORMATION

	2/1/2019		2/15/2019	
Pay Group	EE's Paid	Total Payroll \$\$	EE's Paid	Total Payroll \$\$
General Corp	513	\$1,005,738.65	508	\$971,190.86
Nursing Home	178	\$232,286.91	179	\$242,678.28
RPC/Head Start	252	\$348,385.23	253	\$341,663.63
Total	943	\$1,586,410.79	940	\$1,555,532.77

HEALTH INSURANCE/BENEFITS REPORT

Total Number of Employees Enrolled: 734

General County Union (includes AFSCME & FOP):

Single 207; EE+spouse 28; EE+child(ren) 69; Family 23; waived 67

Nursing Home Union:

Single 43; EE+spouse 3; EE+child(ren) 7; Family 1; waived 17

Non-bargaining employees:

Single 120; EE+spouse 37; EE+child(ren) 41; Family 11; waived 61

Life Insurance Premium paid by County: \$1,855.49

Health Insurance Premium paid by County: \$413,511.66

TURNOVER REPORT

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County

February 2019: .85% average over the last 12 months

February 2019: 5 out of 585 Employees left Champaign County: 2 resignations, 2 retirements, 1 dismissal

WORKERS' COMPENSATION REPORT

Entire County Report	February	February
	2018	2019
New Claims	8	2
Closed	5	12
Open Claims	35	26
YTD TOTAL (on-going # of claims filed	14	4

EEO REPORT

Information provided based on EEO Tracking forms submitted by Applicant. Figures are for General County only.

Feb 2019 Monthly EEO Report General County Only	Account Clerk_Treasurer	Court Security_Sheriff	Deputy County Clerk	Maintenance Worker_Highway	PT Master Control Officer_Sheriff	Program Coordinator_Sheriff	Senior Accountant_Auditor	
Total Applicants	5	50	47	42	13	14	7	178
Male	0	41	11	41	3	2	1	99
Female	5	6	35	1	10	12	6	75
Undisclosed	0	0	1	0	0	0	0	1
Hispanic or Latino	0	3	0	1	1	1	0	6
White	2	32	25	36	6	7	6	114
Black or African-American	3	11	18	3	4	5	1	45
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0	0
Asian	0	0	1	0	0	0	0	1
American Indian or Alaska Native	0	0	1	0	0	0	0	1
Two or more races	0	4	1	0	1	0	0	6
Undisclosed	0	0	1	2	0	0	0	3
Veteran Status	0	6	1	4	1	1	0	13

ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT

Agendas Posted	5	Meetings Staffed	3	Minutes Posted	4
Appointments Posted	21	Notification of Appointment	6	Contracts Posted	4
Calendars Posted	5	Resolutions Prepared	31	Ordinances Prepared	1

Julia R. Rietz
State's Attorney

Barbara Mann
Chief of the Civil Division
email: bmanna@co.champaign.il.us

Donna M. Davis
Assistant State's Attorney
email: ddavis@co.champaign.il.us



Courthouse
101 East Main Street
P. O. Box 785
Urbana, Illinois 61801
Phone (217) 384-3733
Fax (217) 384-3816

**Office of
State's Attorney
Champaign County, Illinois**

March 5, 2019
[Via Email: krhodes@co.champaign.il.us]

Mr. Charles Young
Chair Policy, Personnel & Appointments Committee

*Re: Closed Session Minutes Review for Policy, Personnel & Appointments
Committee*

Dear Mr. Young:

Pursuant to the Open Meetings Act, a public body such as the Policy, Personnel & Appointments Committee must review its closed session minutes at least semi-annually. The Committee must then determine whether the need for confidentiality exists as to all or part of those minutes, or that the minutes or portions thereof no longer require confidential treatment, if so, the records would be available for public inspection. Therefore, the question is whether there is no longer a need to keep minutes closed in order to protect either the public interest or the privacy of an individual. Whichever conclusion that the Committee draws must be then be reported in open session.

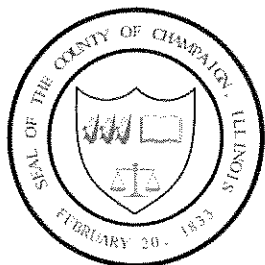
Please note that the Committee may enter into closed session for the purpose of review of closed session minutes pursuant to 5 ILCS 120/2(c)(21): Discussion of minutes of meetings lawfully closed under the Act. Just as in open session, if the matter requires action by the Committee, the matter must have been noticed on the posted agenda.

The County Board passed Resolution No. 7969, "Resolution Establishing Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign County Board" on November 17th, 2011. Under the parameters established by the full board in Resolution 7969, none of the minutes which were reviewed in previous semi-annual reviews are currently ripe for further review. Further, no closed session meetings were conducted in the previous six-month period.

Sincerely,

Donna M. Davis

cc: Tammy Asplund



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

*ADMINISTRATIVE, BUDGETING, PURCHASING & HUMAN RESOURCE
MANAGEMENT SERVICES*

MEMORANDUM

To: Jim Goss, Chair of Finance; and
Stephanie Fortado, Deputy Chair of Finance; and
Honorable Members of the Finance Committee of the Whole

From: Tami Ogden, Deputy Director of Finance

Date: March 5, 2019

Subject: BUDGET TRANSFER #19-00001 to Hire a Temporary ERP Project Manager

The FY2019 Budget includes funding for the County to begin the process of replacing its in-house financial system with Enterprise Resource Planning (ERP) software. Staff that will be integral to the successful replacement of the system have met to discuss the County's capacity to manage this project internally. County staff has also communicated with staff from the cities of Champaign and Urbana, which recently went through replacement of their financial systems, to gain insight and recommendations. Following these internal and external discussions, it is recommended the County hire a Temporary Project Manager to complete a needs assessment, develop an RFP, assist with system selection and negotiations, and the manage and oversee project implementation through go-live.

The County seeks to bring a Project Manager on board in April with a goal of issuing an RFP in late June or early July, allowing the County to adequately budget for system replacement in the FY2020 Budget. Following issuance of the RFP, system evaluation, selection, and negotiations will take several months; however, responses to the RFP will provide a basis for budgeting for system replacement next fiscal year.

REQUESTED ACTION

The Finance Committee recommends to the Champaign County Board approval of Budget Transfer #19-00001 allowing for the hire of a Temporary Project Manager to assist the County with an ERP needs and requirements assessment, RFP development, system selection and negotiations, and project management.

REQUEST FOR BUDGET TRANSFER
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 19-00001

FUND 080 GENERAL CORPORATE
 080 GENERAL CORPORATE

DEPARTMENT 075 GENERAL COUNTY
 016 ADMINISTRATIVE SERVICES

TO LINE ITEM:

FROM LINE ITEM:

NUMBER/TITLE	\$ AMOUNT	NUMBER/TITLE
080-016-511.05 TEMP. SALARIES & WAGES	60,000.	080-075-571.14 TO CAPITAL IMPRV FUND 105

EXPLANATION: TRANSFER REQUEST TO UTILIZE APPROPRIATION FOR ERP BUDGETED IN
FY2019 IN ORDER TO HIRE A PROJECT MANAGER TO ASSIST THE COUNTY WITH NEEDS
AND REQUIREMENTS ASSESSMENT, RFP DEVELOPMENT, AND PROJECT LEAD AND OVER-
SIGHT.

DATE SUBMITTED: 3-5-19

Jamaral Ogle
 AUTHORIZED SIGNATURE

APPROVED BY PARENT COMMITTEE: _____ DATE: _____ * PLEASE SIGN IN BLUE INK *

APPROVED BY BUDGET AND FINANCE COMMITTEE: _____ DATE: _____

FUND 080 GENERAL CORPORATE

DEPARTMENT 036 PUBLIC DEFENDER

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-036-522.44 EQUIPMENT LESS THAN \$5000	820	820	1,320	500
TOTALS	820	820	1,320	500

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: INSURANCE REIMBURSEMENT FOR A TELEVISION DAMAGED IN 2018 WAS RECEIVED IN 01/2019, AND POSTED TO THE FY2018 BUDGET DUE TO THE DATE OF DAMAGE. REQUEST TO USE THE REIMBURSEMENT RECEIVED AND POSTED TO THE FY18 BUDGET TO REPLACE THE TELEVISION IN FY19.

DATE SUBMITTED:

2-18-19

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

FUND 080 GENERAL CORPORATE

DEPARTMENT 010 COUNTY BOARD

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-010-533.95 CONFERENCES & TRAINING	2,000	2,000	2,150	150
TOTALS	2,000	2,000	2,150	150

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-010-369.90 OTHER MISC. REVENUE	2,500	2,500	2,650	150
TOTALS	2,500	2,500	2,650	150

EXPLANATION: RECEIPT OF UCCI REIMBURSEMENT FOR HOTEL STAY BY COUNTY BOARD MEMBERS TO ATTEND TRAINING IN SPRINGFIELD IL ON 1/28/19

DATE SUBMITTED: 2/22/19 AUTHORIZED SIGNATURE *Salome A Klepper* ** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

FUND 081 NURSING HOME

DEPARTMENT 410 ADMINISTRATIVE

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
081-410-511.03 REG. FULL-TIME EMPLOYEES	0	1,089,146	1,376,198	287,052
TOTALS	0	1,089,146	1,376,198	287,052

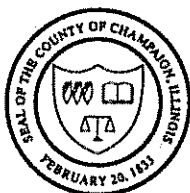
INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: APPROPRIATION FOR PAYMENT OF NURSING HOME EMPLOYEE BENEFIT TIME AND MANAGEMENT RETENTION BONUSES TO BE INCLUDED ON THE LAST PAYCHECK FROM THE COUNTY FOLLOWING THE SALE OF THE HOME

DATE SUBMITTED: 3/16/19 AUTHORIZED SIGNATURE: *Stephanie G. Burt* ** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____



**OFFICE OF THE PUBLIC DEFENDER
CHAMPAIGN COUNTY, ILLINOIS**

MEMORANDUM

TO: Finance Committee of the Whole and Members of the County Board

FROM: Janie Miller-Jones, Public Defender

DATE: March 6, 2019

RE: Request for increases in salaries and budget amendment

ISSUE

We have reviewed pay differences between attorneys in the Public Defender's Office and the State's Attorney's Office and believe that there is pay inequity between the two departments for eight attorneys doing the same work as attorneys in the State's Attorney's Office and who have comparable time in service.

REPORT

The Presiding Judge, Judge Difanis, has authority per Resolution Number 6697 to authorize salary increases of Assistant Public Defender's. We are seeking Board approval of the salary increases authorized by Judge Difanis.

The Presiding Judge, Judge Difanis, is authorizing the salary increases of eight (8) Assistant Public Defenders to address wage disparities between the two offices, totaling \$35,423. This figure is based upon a total of \$20.48 per hour of increase beginning April 1, 2019 for FY 2019.

REQUESTED ACTION

The Finance Committee of the Whole recommends to the County Board approval of a Budget Amendment to the General Corporate Fund 080 Public Defender 036 FY2019 budget in the amount of increased appropriation for line item 511-3 Regular full-time Employees of \$35,423 to be implemented April 1, 2019.

If you have any questions or concerns, please feel free to contact me.

Attachment – Resolution No. 6697 (dated 18 September 2008)

RESOLUTION NO. 6697

**RESOLUTION ESTABLISHING AN EXCEPTION TO THE CHAMPAIGN
COUNTY PERSONNEL POLICY, ORDINANCE NUMBER 779**

WHEREAS, the Champaign County Board adopted Ordinance Number 779 on May 18, 2006, establishing the "Champaign County Personnel Policy";

WHEREAS, pursuant to 55 ILCS 5/3-4008, the compensation of assistant public defenders shall be fixed by the County Board which requires adherence to Chapter 9, Salary Administration Guidelines of the Champaign County Personnel Policy; and

WHEREAS, the Policy, Personnel, and Appointments Committee, pursuant to a request from Presiding Judge Thomas Difanis, recommends to the County Board that the Champaign County Public Defender be exempted from the requirements of Article 9-3.9 of the Champaign County Personnel Policy – Exceptional Situations – if a salary request outside of the guidelines of Article 9 of the Champaign County Personnel Policy for an assistant public defender's salary has been presented under the signature and with the approval of the Presiding Judge of Champaign County.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Champaign County, Illinois, that the Champaign County Public Defender is exempted from the requirements of Article 9-3.9 of the Champaign County Personnel Policy – Exceptional Situations – if a salary request outside of the guidelines of Article 9 of the Champaign County Personnel Policy for an assistant public defender's salary has been presented under the signature and with the approval of the Presiding Judge of Champaign County.

PRESENTED, PASSED, APPROVED and RECORDED this 18th day of September, A.D. 2008.



C. Pius Weibel, Chair
Champaign County Board

ATTEST:



Mark Sheldon, County Clerk and
Ex-officio Clerk of the County Board

FUND 080 GENERAL CORPORATE

DEPARTMENT 036 PUBLIC DEFENDER

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-036-511.03 REG. FULL-TIME EMPLOYEES	947,097	947,097	982,520	35,423
TOTALS	947,097	947,097	982,520	35,423

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: INCREASE PUBLIC DEFENDER ATTORNEY SALARIES TO BE EQUITABLE WITH ATTORNEYS IN THE STATE'S ATTORNEY'S OFFICE, BASED ON COMPARABLE WORKLOADS, TIME ADMITTED TO THE BAR, AND TIME IN SERVICE.

DATE SUBMITTED:

3-7-19

AUTHORIZED SIGNATURE



** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

FUND 101 MHB/DDB CILA FACILITIES DEPARTMENT 054 CILA PROJECT

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
101-054-533.28 UTILITIES	0	0	323	323
101-054-534.36 CILA PROJ BLDG REPAIR-MNT	0	0	10,592	10,592
101-054-544.22 BUILDING IMPROVEMENTS	0	0	12,045	12,045
TOTALS	0	0	22,960	22,960

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
101-054-362.15 RENT	18,000	18,000	22,441	4,441
101-054-369.90 OTHER MISC. REVENUE	0	0	133	133
TOTALS	18,000	18,000	22,574	4,574

EXPLANATION: TO COVER FY18 BUDGET SHORTAGES AND UNANTICIPATED ROOF REPAIR

DATE SUBMITTED: 3/5/19	AUTHORIZED SIGNATURE 	** PLEASE SIGN IN BLUE INK **
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APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

RESOLUTION



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described mobile home:

VIN: O1L23261
1984 LIBERTY 1260 SqFt
MH PARK: Chief Illini Village

PERMANENT PARCEL NUMBER: 30-054-0054 sold on October 23, 2015

RECEIVED
MAR 04 2019
C. C. TREAS. OFF.

Commonly known as: 54 POTAWATOMI TRL
and it appearing to the Budget & Finance Committee that the redemption/reconveyance party, LAURA EVANS, has defaulted a time payment contract.

Of the total amount due of \$1,379.58, the redemption/reconveyance party has only paid \$350.00. After several attempts to collect the balance, the Budget & Finance Committee feels that the above mentioned party has defaulted on the contract and the funds collected should be disbursed.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the sum paid under this defaulted contract for redemption/reconveyance be disbursed as follows:

\$0.00 to be paid to the County Clerk to reimburse the revolving account for the charges advanced from this account, \$209.71 is to be paid to the Agent for his services under his contract and the balance, \$140.29, shall be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

RESOLUTION NO. 2019-

RESOLUTION AUTHORIZING REIMBURSEMENT OF TRAVEL EXPENSE
TO COUNTY BOARD MEMBER PURSUANT TO CHAMPAIGN COUNTY TRAVEL POLICY

WHEREAS, Ordinance No. 2018-5, adopted October 18, 2018, establishes the Travel Regulations for Champaign County, Illinois which applies to all Elected Officials, Appointed Officials and Employees of the County of Champaign, regardless of source of funds; and

WHEREAS, Article VII.-A. of Ordinance 2018-5 specifies that "Approval of Travel Expenses for Members of the County Board; Approval of expenses. Expenses for travel, meals, and lodging of any member of the County Board may only be approved by roll call vote at an open meeting of the County Board" and

WHEREAS, County Board Member Lorraine Cowart has submitted the attached request for mileage reimbursement of travel expense to attend UCCI training for new county board members held in Springfield, Illinois on January 28, 2019, for the amount of \$96.28; and

WHEREAS, reimbursement of funds would come from the County Board Conferences & Training line item, which was budgeted for \$2000 for FY19 and has a current balance of \$1,798.86.

BE IT THEREFORE RESOLVED that the County Board approves said travel reimbursement to Lorraine Cowart in the amount of \$96.28 from the County Board Conferences & Training account 080-010-533.95.

PRESENTED, ADOPTED, APPROVED by the County Board this 21th day of March A.D. 2019.

Giraldo Rosales, Chair
Champaign County Board

Recorded
& Attest: _____
Aaron Ammons, County Clerk
and ex-officio Clerk of the
Champaign County Board
Date: _____

Approved: _____
Darlene A. Kloeppel, County Executive
Date: _____

Julia R. Rietz
State's Attorney

Barbara Mann
Chief of the Civil Division
email: bmenn@co.champaign.il.us

Donna M. Davis
Assistant State's Attorney
email: ddavis@co.champaign.il.us



Courthouse
101 East Main Street
P. O. Box 785
Urbana, Illinois 61801
Phone (217) 384-3733
Fax (217) 384-3816

**Office of
State's Attorney
Champaign County, Illinois**

March 5, 2019
[Via Email: krhodes@co.champaign.il.us]

Mr. Jim Goss
Finance Committee Chair

Re: Closed Session Minutes Review for Finance Committee

Dear Mr. Goss:

Pursuant to the Open Meetings Act, a public body such as Finance must review its closed session minutes at least semi-annually. The Committee must then determine whether the need for confidentiality exists as to all or part of those minutes, or that the minutes or portions thereof no longer require confidential treatment, if so, the records would be available for public inspection. Therefore, the question is whether there is no longer a need to keep minutes closed in order to protect either the public interest or the privacy of an individual. Whichever conclusion that the Committee draws must be then be reported in open session.

Please note that the Committee may enter into closed session for the purpose of review of closed session minutes pursuant to 5 ILCS 120/2(c)(21): Discussion of minutes of meetings lawfully closed under the Act. Just as in open session, if the matter requires action by the Committee, the matter must have been noticed on the posted agenda.

The County Board passed Resolution No. 7969, "Resolution Establishing Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign County Board" on November 17th, 2011. Under the parameters established by the full board in Resolution 7969, none of the minutes which were reviewed in previous semi-annual reviews are currently ripe for further review. Further, the matter considered in closed session in the previous six-month period relates to litigation and should remain confidential at this time.

Sincerely,

A handwritten signature in black ink that reads "Donna M. Davis".

Donna M. Davis

cc: Tammy Asplund