# COMMITTEE OF THE WHOLE

# Finance/ Policy, Personnel, & Appointments/Justice & Social Services County of Champaign, Urbana, Illinois

Summary of Action Taken Tuesday, October 9, 2018

Agenda	<u>a Items</u>	<u>Action</u>
I. II. III.	Call To Order  Roll Call  Approval of Agenda/Addenda	6:30 p.m.  17 members present  Item IX-E-5 was removed from the agenda-agenda approved as amended
IV.	A. Legislative Budget Hearing-August 27, 2018 B. Legislative Budget Hearing-August 28, 2018 C. Committee of the Whole-September 11, 2018	All minutes approved
V.	Public Participation	None
VI.	<u>Communications</u>	
VII.	A. Monthly Reports  1. Animal Control – August 2018  2. Emergency Management Agency – August 2018  3. Head Start – August 2018  4. Public Defender – August 2018  5. Probation & Court Services – August 2018  6. Veterans' Assistance Commission – August 2018	All reports received and placed on file
	<ul><li>B. Court Services/Probation</li><li>1. FY2019 Annual Probation Plan</li></ul>	Information only
	C. Sheriff  1. Request Approval of An Intergovernmental Agreement with the City of Champaign, the City of Urbana, & Champaign County for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program	*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing an Intergovernmental Agreement Between the City of Champaign & Champaign County for JAG Program
	D. Other Business	
	E. Chair's Report	
	F. Designation of Items to be Placed on the Consent Agenda	C1
VIII.	Policy, Personnel, & Appointments  A. Appointments/Reappointments  1. Rural Transit Advisory Group – 1	RECOMMEND COUNTY BOARD APPROVAL of a Resolution Appointing Kyle Shartzer to the Rural Transit Advisory Group for an unexpired term ending

12/31/2019

• Kyle Shartzer

## Committee of the Whole

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2. Lincoln Legacy Committee – 1 Unexpired Term Ending 2/28/2019 Applicant:

Breaden Belcher

\*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Appointing Breaden Belcher to the Lincoln Legacy Committee for an unexpired term ending 2/28/2019

B. County Clerk

1. September 2018 Report

Received and placed on file

C. County Administrator

Administrative Services Monthly Report – September 2018

2. Job Content Evaluation Committee Recommendation for Planner Position for Planning & Zoning Department

3. Job Content Evaluation Committee Recommendation for Office Manager/Accountant Position for Highway Department

Recommendation for Amendment to Travel Policy – Fly Local

5. Update on Employee Recognition Event

Received and placed on file

Approved and forwarded to Finance

Approved and forwarded to Finance

D. Other Business

1. Approval of County Board Rules

2. Membership in Statewide County Organizations

3. County Board of Health – Request Approval of Revised Appendix A to Agreement Between the CUPHD and the County of Champaign and Champaign County Health Department for the Provision of Public Health of Public Health Services by CUPHD to the Champaign County Health Department

Information only

Ordinance Amending the County Travel Policy

\*RECOMMEND COUNTY BOARD APPROVAL of

Failed Information only

Deferred to November 13 Committee of the Whole meeting

E. Chair's Report

1. County Board Appointments Expiring November 30, 2018:

- Public Aid Appeals Committee
- Senior Services Advisory Committee
- Zoning Board of Appeals

F. Designation of Items to be Placed on the Consent Agenda

Information only

A2 and C4

#### IX. Finance

A. Budget Amendments/Transfers

Budget Transfer 18-00005 Fund 080 General Corporate / Dept. 141 State's Attorney Support Enforcement Total Amount: \$3,000 Reason: to Pay for a Temporary Contractor Via Spherion Staffing

\*RECOMMEND COUNTY BOARD APPROVAL of Resolutions Authorizing BT 18-00005 and BA 18-00056

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2. Budget Amendment 18-00056

Fund 619 Tax Sale Automation / Dept. 026

County Treasurer

Increased Appropriations: \$2,338

Increased Revenue: None: from Fund Balance Reason: to Cover Salary of Temporary Help

**During Tax Collection** 

#### B. Treasurer

1. Monthly Report – September 2018

- 2. General Corporate Fund Cash Flow Report Presentation
- 3. Resolution Authorizing Disbursement of Funds on Defaulted Contract for Mobile Home Tax Sale, Permanent Parcel 30-064-0115

#### C. Auditor

1. Monthly Report – September 2018

Received and placed on file Information only

\*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing Disbursement of Funds on Defaulted Contract for Mobile Home Tax Sale, Permanent Parcel 30-064-0115

Received and placed on file

## D. County Clerk

- Request Approval of Illinois State Board of Elections Cyber Navigator Program Certification of Participation
- 2. Request Approval of Help America Vote Act (HAVA) Election Security Grant Acceptance Agreement

### E. County Administrator

- FY2018 General Corporate Fund Budget Projection & Budget Change Reports
- Recommendation to County Board to Receive & Place on File the FY2019 Tentative Budget
- 3. Job Content Evaluation Committee Recommendation for Planner Position for Planning & Zoning Department
- 4. Job Content Evaluation Committee Recommendation for Office Manager/Accountant Position for Highway Department
- 5. Recommendation of Contract for Nursing Home Post Closing Accounting Services
  - a. Budget Amendment 18 00058
    Fund 080 General Corporate / Dept.
    075 General County
    Increased Appropriations: \$89,950
    Increased Revenue: None: from Fund Balance
    Reason: to Pay Outstanding
    Obligation of Accounting Services
    Owed by the Nursing Home to RSM.
    Payment to be Made on Date of

\*RECOMMEND COUNTY BOARD APPROVAL of Resolutions Authorizing Cyber Navigator Certificate of Participation and Election Security Grant Acceptance Agreement

Received and placed on file

\*RECOMMEND COUNTY BOARD APPROVAL of a Resolution to receive and place on the file the FY2019 Budget

\*RECOMMEND COUNTY BOARD APPROVAL of amendment to the schedule of authorized positions for the Planning & Zoning Department

\*RECOMMEND COUNTY BOARD APPROVAL of amendment to the schedule of authorized positions for the Highway Department

Removed from agenda

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Closing of the Sale of the Nursing Home.

F. Other Business None

G. Chair's Report Fortado thanked County Board members for input on budget

H. Designation of Items to be Placed on the Consent A1-2, B3, D1-2, E2-4

Agenda

X. Other Business None

XI. Adjournment 8:17 p.m.

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities.

Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.