

CHAMPAIGN COUNTY BOARD

COMMITTEE OF THE WHOLE

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda

County of Champaign, Urbana, Illinois

Tuesday, April 10, 2018 – 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

Agenda Items

Page

I. Call To Order

II. Roll Call

III. Approval of Agenda/Addenda

IV. Approval of Minutes

A. March 13, 2018

1-8

V. Public Participation

VI. Communications

VII. Justice & Social Services

A. Racial Justice Task Force – Community Engagement Recommendation

9-11

1. Recommendation that the County Board facilitate the collection of racial/ethnicity data within the County Criminal Justice system, cooperate with other local government entities in sharing data, and utilizing compatible software so that data can be used in a community-wide data portal.

B. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/CountyBoard/Reports.php>

1. Animal Control – February 2018
2. Emergency Management Agency – March 2018
3. Head Start – March 2018
4. Probation & Court Services – February 2018
5. Public Defender – February 2018
6. Veterans’ Assistance Commission – February 2018

C. Other Business

D. Chair’s Report

E. Designation of Items to be Placed on the Consent Agenda

VIII. Policy, Personnel, & Appointments

A. Appointments/Reappointments (**italicized name indicates incumbent*)

1. Fire Protection Districts – 1 Term Each, May 1, 2018 – April 30, 2021

12-27

- Broadlands-Longview – *David Bosch*
- Eastern Prairie – *Steve Lemke*
- Edge-Scott – *Linda Barcus*
- Ivesdale – *John Flavin*
- Ludlow – *Patrick Quinlan*
- Ogden-Royal – *Tyler Wright*
- Pesotum – *Chris Hausman*
- Philo – *Michael McHenry*
- Sadorus – *Richard Jobe*
- Sangamon Valley – *Douglas Enos*
- Scott – *Paul Berbaum*

Committee of the Whole Agenda
Finance; Policy, Personnel, & Appointments; Justice & Social Services
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Agenda Items

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• St. Joseph-Stanton – <i>Richard Denhart</i>	
• Thomasboro – <i>Michael Tittle</i>	
• Tolono – <i>Dennis Davis</i>	
• Windsor Park – <i>David Dupre</i>	
2. Fountain Head Drainage District – 1 Unexpired Term Ending 8/31/2018 Applicant: Gerald Reifsteck	28
3. Penfield Water District – 1 Unexpired Term Ending May 31, 2019 Applicant: Elizabeth Cropper	29
B. Sheriff	
1. Proclamation Designating the Week of May 6 th as National Correctional Officer Week	30
2. Proclamation Designating the Week of May 13 th as National Police Week	31
C. County Clerk	
1. March 2018 Report	32
D. County Administrator	
1. Administrative Services Monthly Report – March 2018 (to be distributed)	
E. Other Business	
F. Chair’s Report	
1. County Board Appointments Expiring May 31, 2018: (<i>Information Only</i>) Various Water Districts; Urbana-Champaign Sanitary District; Board of Review	
G. Designation of Items to be Placed on the Consent Agenda	
IX. Finance	
A. Budget Amendments/Transfers	
1. Budget Amendment 18-00010	33
Fund 080 General Corporate / Dept. 077 Zoning and Enforcement	
Increased Appropriations: \$8,100	
Increased Revenue: None: from Fund Balance	
Reason: Re-encumber Funds Approved in 2017 for Demolition of 504 S. Dodson Drive, Urbana in May 2018	
2. Budget Amendment 18-00012	34
Fund 083 County Highway / Dept. 060 Highway	
Increased Appropriations: \$900,000	
Increased Revenue: None: from Fund Balance	
Reason: for Road Improvement on CH 25 Staley Rd for Approximately 2.8 Miles. In 2017 the Highway Department Received Funds from Ameren Illinois for Damages to County Highways Including CH 25. The Highway Department is Requesting to Use the Funds Received for CH 25 Section 18-00448-00-RS	
B. Board of Review	35
1. Annual Report	
C. Treasurer	
1. Monthly Report – March 2018 – Reports are available on the Treasurer’s Webpage at: http://www.co.champaign.il.us/treasurer/Reports.php	

Agenda Items

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- | | |
|---|----|
| 2. General Corporate Fund Cash Flow Report Presentation | |
| 3. Resolution Authorizing the County Board Chair to Assign Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel 30-056-0105 | 36 |
| 4. Resolution Authorizing Disbursement of Funds on Defaulted Contract for Mobile Home Tax Sale, Permanent Parcel 15-025-0736 | 37 |
| 5. Resolution Authorizing Disbursement of Funds on Defaulted Contract for Real Estate Tax Sale, Permanent Parcel 21-34-333-430-013 | 38 |
| 6. Resolution Authorizing the County Board Chair to Assign Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel 30-059-0004 | 39 |

D. Auditor

1. Monthly Report – March 2018 – Reports are available on the Auditor’s Webpage at:
<http://www.co.champaign.il.us/Auditor/countyboardreports.php>

E. County Administrator

1. Five-Year Financial Forecast for General Corporate & Public Safety Sales Tax Funds (to be distributed)

F. Other Business

G. Chair’s Report

H. Designation of Items to be Placed on the Consent Agenda

X. Other Business

- A. Closed Session pursuant to 5 ILCS 120/2 (c)11 to consider litigation which is probable or imminent against Champaign County

XI. Adjournment

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.

1
2
3
CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE MINUTES

4 **Finance; Policy, Personnel, & Appointments; Justice & Social Services**
5 **Tuesday, March 13, 2018**
6 **Lyle Shields Meeting Room**

7 **MEMBERS PRESENT:** Jack Anderson, Brad Clemmons, John Clifford, Lorraine Cowart,
8 Aaron Esry, Stephanie Fortado, Jim Goss, Stan Harper, Robert
9 King, Jim McGuire, Max Mitchell, Kyle Patterson, Patsi Petrie,
10 Jon Rector, Giraldo Rosales, Chris Stohr, Stephen Summers, James
11 Tinsley, C. Pius Weibel

12
13 **MEMBERS ABSENT:** Shana Crews, Josh Hartke, Brooks Marsh

14
15 **OTHERS PRESENT:** Deb Busey (County Administrator), John Farney (Treasurer), Lori
16 Hansen (Circuit Court Administrator), Gordy Hulten (County
17 Clerk), Diane Michaels (Auditor), Tami Ogden (Deputy County
18 Administrator/Finance), Julia Reitz (State's Attorney), Kay Rhodes
19 (Administrative Assistant), Susie Koenig, Joyce Ciyou, and Flora
20 Reznik (SAK Nursing Home Management Team)

21
22 **CALL TO ORDER**

23
24 Weibel called the meeting to order at 6:31 p.m.

25
26 **ROLL CALL**

27
28 Rhodes called the roll. Anderson, Clemmons, Clifford, Cowart, Esry, Fortado, Goss,
29 Harper, King, McGuire, Mitchell, Patterson, Petrie, Rector, Rosales, Stohr, Summers, Tinsley,
30 and Weibel were present at the time of roll call, establishing the presence of a quorum.

31
32 **APPROVAL OF AGENDA/ADDENDA**

33
34 **MOTION** by Esry to approve the Agenda/Addenda; seconded by Goss. **Motion carried**
35 **with unanimous support.**

36
37 **APPROVAL OF MINUTES**

38
39 **OMNIBUS MOTION** by Mitchell to approve the minutes of the February 7, 2018
40 County Administrator Evaluation Committee and the minutes of the February 13, 2018
41 Committee of the Whole meeting; seconded by Rector. **Motion carried with unanimous**
42 **support.**

43
44 **PUBLIC PARTICIPATION**

45
46 Dorothy Vura-Weis discussed the jail population and access to information.
47

48 **COMMUNICATIONS**

49 There were no communications from the committee members.
50
51

52 **JUSTICE & SOCIAL SERVICES**

53 **Presentation on RJTF Database**

54 **& Community Engagement Subcommittee Recommendations**
55

56 Ryan Hughes and Dr. Carolyn Randolph discussed the database created in collaboration
57 with Dr. Beverly Wilson, at the University of Illinois and two graduate level student groups. They
58 also discussed the findings and recommendations of the Racial Justice Task Force (RJTF)
59 Community Engagement Subcommittee included in the Racial Justice Task Force Report
60 presented to the Committee of the Whole on November 14, 2017.
61

62 Mr. Hughes and Dr. Randolph requested that the Committee of the Whole take action on
63 the following recommendations listed under Community Engagement in the RJTF report:
64

65 *3. Maintain and invest in the countywide Racial Justice Task Force Community Justice*
66 *Data Portal similar to that maintained by the City of Urbana. Augment quantitative data with*
67 *qualitative information, such as personal narratives. In addition, increase the scope of both*
68 *quantitative and qualitative data to include areas such as employment, housing, and education.*
69

70 *4. Invite diverse communities to help develop procedures for annual (or more frequent)*
71 *assessment of progress toward eliminating racial disparities where they occur in various sectors*
72 *of the County's criminal-justice system.*
73

74 **MOTION** by Tinsley to accept all four recommendations listed on pages 12-14 of the
75 committee packet; seconded by Patterson.
76

77 Weibel explained that this was not an action item on the agenda and therefore no action
78 could be taken. King asked for clarification. Weibel explained that some of the recommendations
79 are not specific enough and some create issues regarding the Open Meetings Act and meeting
80 recordings. Closer review of the recommendations would be necessary, perhaps by a special
81 committee.
82

83 **Monthly Reports**

84
85 The monthly reports and Community Reentry Quarterly report were received and placed
86 on file.
87

88 **Other Business**

89 **Semi-Annual Review of Closed Session Minutes**
90

91 **MOTION** by Weibel that the Closed Session minutes of the Justice & Social Services
92 Committee shall remain closed pursuant to Resolution No. 7969, a Resolution Establishing
93 Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign County Board;
94 seconded by Rosales. **Motion carried with unanimous support.**

95 Chair's Report

96

97 There was no Chair's report.

98

99 **POLICY, PERSONNEL, & APPOINTMENTS**

100 County Clerk Report

101

102 The February 2018 report was received and placed on file.

103

104 State's Attorney

105 Request for Temporary Position

106

107 **MOTION** by King to recommend County Board approval of a resolution amending the
108 Schedule of Authorized Positions for the Office of the State's Attorney; seconded by Tinsley.

109

110 Reitz explained that the on-going litigation regarding the hospital property tax exemptions
111 has been handled in-house rather than hire outside counsel, which would result in a greater
112 expense to the County. However, given the complexity of the case, in addition to the multiple
113 complex issues surrounding the nursing home, it has become impossible for the case to be handled
114 at the current staffing level. Reitz added that she was not asking for a budget amendment at this
115 time because the current State's Attorney personnel budget has excess funds available due to
116 turnover.

117

118 Discussion followed regarding an end date for the temporary position. Busey explained
119 that the position would be monitored through the budget process by the County Board and she
120 recommended an end date of December 31, 2018. The need for the temporary position would be
121 considered again during the FY2019 budget process.

122

123 **Motion to Amend** by King adding a sunset date of December 31, 2018; seconded by
124 Petrie. Clemmons and McGuire recused themselves from the vote due to possible conflicts of
125 interest. **Original Motion carried as amended.**

126

127 County Administrator

128 Report

129 The February 2018 HR Report was received and placed on file.

130

131 Other Business

132 Semi-Annual Review of Closed Session Minutes

133

134 **MOTION** by Weibel that the Closed Session minutes of the Policy, Personnel, &
135 Appointments Committee shall remain closed pursuant to Resolution No. 7969, a Resolution
136 Establishing Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign
137 County Board; seconded by Summers. **Motion carried with unanimous support.**

138

139

140

141

142 Chair's Report

143
144 Rosales noted that appointments to various Fire Protection Districts would expire April
145 30, 2018.

146
147 Designation of Items to be Placed on the Consent Agenda

148
149 There were no items designated for the Consent Agenda.

150
151 **FINANCE**

152 Budget Amendments/Transfers

153
154 **MOTION** by Anderson to recommend County Board approval of a resolution authorizing
155 **Budget Transfer 18-00002** for Fund 080 General Corporate-Depts. 075 General County and 140
156 Correctional Center in the amount of \$180,846 for Corrections and Court Security labor contracts
157 settled in November 2017 and January 2018; seconded by Rosales. **Motion carried with**
158 **unanimous support.**

159
160 **MOTION** by Goss to recommend County Board approval of a resolution authorizing
161 **Budget Amendment 18-00003** for Fund 080 General Corporate – Dept. 040 Sheriff for increased
162 appropriations of \$15,220 and matching revenue for replacement of totaled squad car; seconded
163 by Esry. **Motion carried with unanimous support.**

164
165 **MOTION** by Anderson to recommend County Board approval of a resolution authorizing
166 **Budget Amendment 18-00004** for Fund 080 General Corporate-Dept. 072 ADA Compliance for
167 a total of \$7,700 to re-encumber funds to complete ADA parking lot improvements at Satellite
168 Jail; seconded by Cowart. **Motion carried with unanimous support.**

169
170 **MOTION** by Rector to recommend County Board approval of a resolution authorizing
171 **Budget Amendment 18-00005** for Fund 105 Capital Asset Replacement-Dept. 059 Facilities
172 Planning for \$151,815 to re-encumber funds for Capital Asset Replacement projects, not
173 completed in FY2017; seconded by Esry. **Motion carried with unanimous support.**

174
175 **MOTION** by Cowart to recommend County Board approval of a resolution authorizing
176 **Budget Amendment 18-00006** for Fund 075 Regional Planning Commission-Dept. 869
177 Weatherization-Ameren-IL with increased appropriations of \$202,000 and matching revenue, to
178 accommodate receipt of new contract with Ameren-IL; seconded by Stohr. **Motion carried with**
179 **unanimous consent.**

180
181 **MOTION** by Goss to recommend County Board approval of a resolution authorizing
182 **Budget Amendment 18-00007** for Fund 80 General Corporate-Dept. 077 Zoning & Enforcement
183 with increased appropriations of \$890 and no matching revenue to pay for nursing home
184 subdivision application fee to the City of Urbana and for the required legal notice for the zoning
185 case; seconded by Tinsley. **Motion carried with unanimous support.**

186
187 **MOTION** by King to recommend County Board approval of a resolution authorizing
188 **Budget Amendment 18-00009** for Fund 093 Foreclosure Mediation-Dept. 031 Circuit Court

189 with increased appropriations of \$16,156 and no matching revenue to fund temporary part-time
190 program coordinator position through the end of FY2018; seconded by Rosales. **Motion carried**
191 **with unanimous support.**

192
193 Treasurer
194 Monthly Report

195
196 The Treasurer's February 2018 monthly report was received and placed on file.

197
198 General Corporate Fund Cash Flow Projection Presentation

199
200 Farney explained that the General Corporate Fund this month, there were 3-payrolls and
201 outstanding loans to the nursing home totaled over \$1.2 million. He projected the General Fund
202 Balance to be -\$195,117 by March 31, 2018.

203
204 The County Board has previously authorized a loan up to o \$1.5 million from the Public
205 Safety Sales Tax Fund to the General Corporate Fund. Farney anticipated the use of \$1 million
206 by March 31, 2018, reserving the other \$500,000 for use only if necessary. The final projection
207 for March 31, 2018 is just over \$800,000 with the loan from the Public Safety Sales Tax Fund.

208
209 Designation of Depositories for Funds

210
211 **MOTION** by Esry to recommend County Board approval of a resolution designating
212 depositories for funds; seconded by Summers. **Motion carried with unanimous support.**

213
214 Auditor
215 Monthly Report

216
217 The Auditor's February 2018 report was received and placed on file.

218
219 Nursing Home-Cash Flows from Operating Activities

220
221 Michaels summarized the report, which showed the nursing home cash flow operating
222 activities from 2005 through 2016. The report also included patient days per year and the average
223 daily census per year. This report showed a net loss of more than \$12.7 million. The County Board
224 transferred over \$1.5 million between FY2004 and FY2008 to the nursing home fund from the
225 General Fund. At the close of FY2008, the nursing home owed the General Fund just over \$1.3
226 million for outstanding inter-fund loans. The County Board forgave \$1 million of the loans in
227 FY2009 and in FY2013, the remaining balance of \$333,142 was also forgiven.

228
229 The nursing home reimbursed the General Fund from FY2010 through 2015 for annual
230 payments on bonds issued for HVAC and mold remediation. The nursing home has not
231 reimbursed the County for FY2016 and FY2017 Debt Service totaling \$544,784.96.

232
233 In September 2016, the County Board authorized a loan for \$282,802 to the nursing home
234 for boiler replacement. The County received \$56,000 on March 24, 2017 from the State of Illinois
235 as part of the energy-efficiency-rebate program, leaving an unreimbursed balance of \$226,802.

Committee of the Whole

Finance; Policy, Personnel, & Appointments; Justice & Social Services

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236 Lastly, the County Board approved two loans for nursing home operations in FY2017 each for
237 \$250,000.

238

239 Nursing Home & County Administration

240 February Nursing Home Cash Flow Report &

241 Financial Statement Summary

242

243 Busey discussed the monthly cash flow report in its new format. She explained that the
244 information contained in the report came from Flora Reznik of S.A.K. Management. Busey said
245 the total revenue received in February 2018 was \$774,997.89 and the total revenue outstanding
246 was over \$4.9 million. The total expenditure for February 2018 was \$706,154.95 and the total
247 expenditures outstanding was just over \$3.7 million.

248

249 Esry asked if there were plans to write-off any of the outstanding revenue. Busey indicated
250 that the County Auditor is discussing this with the outside auditor and S.A.K. continues to follow-
251 up on the collection of outstanding revenue.

252

253 Busey discussed that February Nursing Home AP Payments report which listed the
254 current, aging, and mandated payments for this month. The Nursing Home AP Summary report
255 listed all the vendors and their respective outstanding balances, categorized by older than
256 November 2017 and then monthly through February 2018.

257

258 Cash Flow Management Recommendation

259

260 **MOTION** by Weibel to recommend County Board approval of a resolution for loan from
261 the General Corporate Fund to the Nursing Home Fund based upon the following requirements:

- 262 1) If there are not adequate funds to cover payroll in a payroll week, the County Treasurer is
263 authorized to cover the shortfall with a loan from the General Corporate Fund to the Nursing
264 Home Fund; and
265 2) When a loan has been made as indicated in #1, the County Treasurer is further instructed to
266 repay the General Corporate Fund from the Nursing Home Fund with the next revenues
267 deposited into the Nursing Home Fund, until the General Corporate Fund is fully repaid;
268 seconded by King.

269

270 McGuire was concerned that this type of resolution would remove County Board
271 oversight. Goss requested County Board notification each time a loan is made and repaid. Farney
272 had discussed this plan with the County Administrator and he supported the resolution. Farney
273 would keep the County Board informed on any loans to the nursing home and repayment.
274 Discussion followed.

275

276 **Motion carried with a roll call vote of 12-6.** Cowart, Esry, Fortado, Goss, Mitchell,
277 Patterson, Petrie, Rosales, Stohr, Summers, Tinsley, and Weibel voted in favor of the motion.
278 Anderson, Clemmons, Clifford, Harper, McGuire and Rector voted against it. King was not
279 present during the vote.

280

281

282

283 County Administrator

284 FY2017 General Corporate Fund Budget Projection & Budget Change Final Reports

285
286 Ogden reviewed the final FY2017 budget reports for the committee and discussed any
287 changes to the budget since the February 13, 2018 reports. The revenue report shows an increase
288 in use tax above projections because December 2017 collections distributed to the County in
289 March 2018 were 24% higher, approximately \$14,000. Local Government Reimbursement
290 reflected an increase of approximately \$14,000 for Sheriff's patrol services; an increase of
291 \$16,000 for Rent/Utility reimbursements and the recently approved budget amendment to re-
292 encumber funds for replacement of a squad car, deposited in 2017 for approximately \$15,000.

293
294 The expenditure report showed an increase of \$30,000 for services. The General Corporate
295 Fund FY2017 Summary showed a projected ending fund balance of 12.9%. The outstanding loans
296 to the nursing home (\$726,802) are due in FY2018. If these loans are forgiven it will impact the
297 fund balance resulting in a projected balance of 10.2%.

298
299 Other Business

300 Semi-Annual Review of Closed Session Minutes

301
302 **MOTION** by Weibel that the Closed Session minutes of the Finance Committee shall remain
303 closed pursuant to Resolution No. 7969, a Resolution Establishing Procedures for Semi-Annual
304 Review of Closed Session Minutes by the Champaign County Board; seconded by Rosales. **Motion**
305 **carried with unanimous support.**

306
307 Renewal of Intergovernmental Agreement
308 IDHFS & State's Attorney

309
310 **MOTION** Anderson to recommend County Board approval of a resolution authorizing
311 renewal of an Intergovernmental Agreement between the Illinois Department of Healthcare and
312 Family Services and the Champaign County State's Attorney; seconded by Patterson. **Motion**
313 **carried with unanimous support.**

314
315 Chair's Report

316
317 There was no Chair's report.

318
319 Designation of Items for the Consent Agenda

320
321 Items A1-7; B2; F2; were designated for the Consent Agenda.

322
323 **OTHER BUSINESS**

324 Approval of Closed Session Minutes

325
326 **MOTION** by Rosales to approve the Closed Session minutes of February 13, 2018;
327 seconded by Esry. **Motion carried with unanimous support.**

328
329
330

331 **ADJOURNMENT**

332

333 Chair Weibel adjourned the meeting at 8:26 p.m.

334

335 Respectfully submitted,

336

337 Kay Rhodes,

338 Administrative Assistant

339 *Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

employment thereby contributing to higher rates of joblessness among African Americans. Statistics at the community and national levels increasingly show the cumulative impact of racial disparity through each decision point in the criminal-justice system. Champaign County, however, has yet to act on such data or make this information readily available and easily accessible to the general public as well as to boards and commissions that work for and report to the County Board.

To better understand and respond to racial disparity in the criminal-justice system, the RJTF Community Engagement Subcommittee developed a prototype for a digital database with the assistance of Dr. Beverly Wilson (University of Illinois), Yuyan Huang (UIUC Graduate Student in Urban Planning), researchers from STAT 427: Statistical Consulting (Jack Yutong Li, Zeyu Zhang, and Haoxian Zhong) and the UIUC student organization Statistics in the Community (Hongfei Li, Huanhuan Yue, and Jingyi Zeng). The database is tentatively regarded as the RJTF Community Justice Data Portal. The overall vision for this web-based application is to foster community dialogue and collective action to eliminate racial disparity in the Champaign County criminal-justice system. Aggregating data from police reports, court orders, and jail records with personal narratives, interviews, and surveys completed by people in communities of color and others vulnerable to over-representation in the criminal-justice system, this database continues and extends an intellectual and activist tradition of using “big data” to intervene in contemporary social justice issues.

During the spring of 2017, the RJTF hosted a database workshop at the U of I campus to provide a preview of the web-application and the raw data previously collected in the county. Several community stakeholders including Circuit Clerk Katie M. Blakeman, Dr. Stuart Levy (U of I professor in National Center for Supercomputing Applications), and members of various grassroots organizations including Build Programs Not Jails attended this well-received community event. Multiple participants remarked on the potential usefulness of such a database; most promising, Circuit Clerk Katie M. Blakeman supported continued development of the digital site.

The subcommittee's efforts to assemble the data required to conduct a full analysis of racial disparities revealed the lack of compatibility of local data taken from various independent sources. Far more cooperation is necessary between local government agencies in the development and archiving of data so that it may be readily combined and analyzed.

Community Engagement Recommendations

Based on the preceding discussion, we offer the following specific recommendations:

- 1. Practice non-media related community engagement.**

- a. Host County Board meetings and other community events in various locations throughout Champaign County to increase the diversity of public participation.
 - b. Attend community events to become better acquainted with constituents, especially those from underrepresented and underserved communities such as African Americans and Latinos.
2. **Use a broader mix of communications media in all conversations with the public. This mix should include several print channels, several broadcast or cable channels, and several social media channels. Media used should include those that reach school-age populations. Combined, these channels should guarantee wider coverage of all demographic groups with regard to age, gender, race, ethnicity, and political outlook.**
 - a. Develop and maintain a social media presence on various platforms including Facebook, Twitter, and so on where constituents can “weigh in” on county-related topics.
 - b. Frequently and regularly update these social media channels. Ensure that they are sufficiently engaging to adequately communicate about racial disparity in the criminal-justice system.
 - c. Craft a media campaign that addresses racial disparity in the criminal-justice system and efforts to reduce racial disparity in the county (i.e. public service announcements and advertising via radio, television, print, and web-based platforms).
 - d. Create closer relations with the editors of traditional media channels, both print and broadcast. Use these relationships to better explain the contexts through which later messages from the county may be best understood.
 - e. Rebuild the current county website to make it more accessible and user-friendly. Include live-streaming and/or an archive of video-recorded County Board meetings (as has been initiated by the County Clerk at https://www.champaigncountyclerk.com/county_board/meetings/2017_meetings/index.php).
3. **Maintain and invest in the county-wide Racial Justice Task Force Community Justice Data Portal similar to that maintained by the City of Urbana. Augment quantitative data with qualitative information, such as personal narratives. In addition, increase the scope of both quantitative and qualitative data to include areas such as employment, housing, and education.**

- a. Appoint a Director of Research to continue database development and analysis.
- b. Appoint or assign personnel to assist the Director of Research in the areas of statistical analysis, ethnography, and website design and maintenance.
- c. Appoint a Community Engagement Oversight Commission tasked to monitor the implementation of these recommendations; specifically, the setting of benchmarks and the periodic assessment of progress in the reduction of racial disparity. In addition, this commission would monitor the hiring/appointment of a Director of Research, the ongoing development of the data portal, and all community engagement efforts to facilitate use of the data portal. Quarterly reports concerning these matters are to be given to the county board, the media, and the community at large.
- d. Develop training sessions that teach community stakeholders how to effectively use the database.
- e. Cooperate with other local governments and agencies to collect and archive compatible data pertaining to racial disparity so that data may be readily combined, analyzed, and shared.

4. Invite diverse communities to help develop procedures for annual (or more frequent) assessment of progress toward eliminating racial disparities where they occur in various sectors of the County's criminal-justice system.

- a. Set measurable goals and benchmarks to assess progress using publicly available data collected via the portal.
- b. Create a monitoring mechanism so that any reductions or increases in racial disparities can be measured at regular intervals.
- c. Collect and report data on race and ethnicity at every point in the criminal-justice system to allow a systematic assessment of any disproportionate impacts on minority populations. Broadly disseminate periodic progress reports and analyses to the community.
- d. Periodically and publicly reassess benchmarks and goals, and reset these as appropriate.

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: David J Bosch

ADDRESS: 2265 County Road 300N Broadlands IL 61816
Street City State Zip Code

EMAIL: - **PHONE:** 217-841-0194

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Trustee Broadlands-Longview Fire Protection District

BEGINNING DATE OF TERM: May 1st, 2018 **ENDING DATE:** _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment?

I have been a trustee and secretary for the fire district for 3 years
I am a township trustee serving my ninth year
I have been on the Heritage school board for 16 years, 4 as president

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

The trustees control the financing and staff for the fire district. Appoint the fire chiefs for each department,
budget the finances to run the departments and each fire house, and purchase fire equipment.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

David J Bosch Digitally signed by David J Bosch
Date: 2018.02.12 11:41:34 -06'00'

Signature
02/12/2018
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Stephen Lemke

ADDRESS: 318 Paul Ave. Champaign IL 61822
Street City State Zip Code

EMAIL: maddk9@yahoo.com PHONE: 217-202-5972

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Eastern Prairie Fire Protection District

BEGINNING DATE OF TERM: 5/1/18 ENDING DATE 4/30/21

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment?

My experience and background is the 2 years that I have been a trustee for Eastern Prairie. I am also a

trustee for IATSE Local 482 stagehand union for the last 4 years.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

My knowledge of the operations and all other aspects a very good as I have been a trustee for the last 2 years

and the Department is starting to grow in members again.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:



Signature

03/13/2018

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: LINDA L. BARCUS

ADDRESS: 2605 E CALIFORNIA URBANA IL 61802
Street City State Zip Code

EMAIL: DABARCUS@comcast.net PHONE: 217 384-7644

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Edge-Scott FPD

BEGINNING DATE OF TERM: 5/1/18 ENDING DATE: 4/30/21

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I have been trustee since 1991. My husband and I
have been with the department since 1974.
I know the operations of the department

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I am trustee / Assessor of ESCPO Board of Directors
and have held this position since 1991

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Linda L. Barcus
Signature

March 1, 2018
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: JOHN C. FLAVIN

ADDRESS: 207 5th St Ivesdale IL 61851
Street City State Zip Code

EMAIL: JCFlavin@hotmail.com PHONE: 217-202-6525

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Ivesdale Fire Protection Dist.

BEGINNING DATE OF TERM: 5-1-2018 ENDING DATE: 4-30-21

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I have served 2 terms as director for the Ivesdale Fire Protection District.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have been a director for several years and I am well aware of all facets of the Ivesdale Fire Protection District.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

John C. Flavin
Signature

2/12/18
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Patrick Quinlan

ADDRESS: 2172 CR 3500N Ludlow IL 60949
Street City State Zip Code

EMAIL: pquinlan@prairie.net PHONE: 217-396-7327
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Ludlow Fire Protection District

BEGINNING DATE OF TERM: May 1, 2018 ENDING DATE: Apr. 30, 2021

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
I have worked with the fireman and district for over 35 years. I have served as fire chief in the past. I live and work in the district

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
I am a current trustee and have served as treasurer for many years. I help prepare the budget + levy each year.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Patrick Quinlan
Signature

2-10-18
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Tyler Wright

ADDRESS: 2782 CR 1800 N Ogden IL 61859
Street City State Zip Code

EMAIL: _____ PHONE: 217-841-9702

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Ogden-Royal FPD

BEGINNING DATE OF TERM 5/1/18 ENDING DATE: 4/30/21

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
Currently holding the position.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
N/A

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:
NO

[Signature]
Signature
2-12-18
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Chris Haasman

ADDRESS: 948 CR 100 N Presotum IL 61863
Street City State Zip Code

EMAIL: _____ PHONE: 217 417 3619

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Presotum Fire Protection District


BEGINNING DATE OF TERM: 5/1/2018 ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
Lifelong resident of Presotum Township, and served as a
volunteer fireman for over 15 years. As a trustee, now
I look over the finances of the district. I feel it's important
to have a background in understanding financial statements.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
We have an annual budget of approx. \$95,000, which
includes a new purchase of a fire truck in 2015. We currently
have three fire trucks, with gear to equip up to 20 firemen.
Our building has space for all equip.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:


Signature
2/9/18
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Michael E. McHenry

ADDRESS: 1670 CR 600 N. Philo IL 61864
Street City State Zip Code

EMAIL: DMMEMC@AOL.com PHONE: 217-684-2178

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Philo FIRE Protection Dist.

BEGINNING DATE OF TERM: 5-1-18 ENDING DATE: 4-30-21

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I have been on the Philo Fire Dept for 48 years. I was assist chief 15 years Chief 18 years & have been a trustee for 10 years. I have maintained the trucks, equipment & fire house for the past 15 years. I feel my knowledge is beneficial to the Dept.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have been the president of the trustees for 10 years and helped setting the budget and tax levy for Philo Fire Protection ~~Dist~~ Dist.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Michael E. McHenry
Signature

2-10-18
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Richard D. Jobe

ADDRESS: 202 S. Cider St Sadorus IL 61872
Street City State Zip Code

EMAIL: rdeanjobe@hotmail.com PHONE: 217-487-4171
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Sadorus Fire Prot. Dist

BEGINNING DATE OF TERM: 05/01/2018 ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
Have been investigator, supervisor, manager
Been firefighter for many years. Attended
Fire Institute and various seminars

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
Because of prior positions held and number
of years on the Board of Trustees

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Signature Richard D. Jobe

Date 02/18/2018

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: DOUGLAS J. ENOS

ADDRESS: 42 GLENBROOK FISHER IL 61843
Street City State Zip Code

EMAIL: _____ PHONE: (217) 778-3393

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: SANGAMON VALLEY FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

BEGINNING DATE OF TERM: MAY 1st 2018 ENDING DATE: APRIL 30, 2021

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I HAVE BEEN A MEMBER OF THE SANGAMON VALLEY FIRE DEPARTMENT FOR THE PAST 21 YEARS. IN THAT TIME I HAVE PLAYED AN ACTIVE PART IN THE PURCHASE OF NEW EQUIPMENT, THE HIRING OF ADDITIONAL PERSONNEL AND HAVE KEPT UP ON THE DAILY OPERATION OF THE FIRE DEPARTMENT.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

IN THE PAST 3 YEARS AS A TRUSTEE I HAVE ATTENDED OUR MONTHLY MEETINGS AND FULFILLED THE OBLIGATIONS AS SECRETARY OF THE BOARD. AT THOSE MEETINGS WE GO OVER OUR BANK ACCOUNTS, APPROVE AND PAY ALL BILLS, GO OVER OUR FEES AND REVIEW OUR STAFF AND PERSONNEL. I ALSO ATTEND ANNUAL TRAINING AT IFSI AND ATTEND THE

ANNUAL CONVENTION OF THE ILL. ASSOC. OF FPD THAT COVERS LEGAL REQUIREMENTS AND THE BEST PRACTICES
3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain: FOR GOVERNING FPD.

Douglas J. Enos
Signature

2-12-18
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Paul D. Berbaum

ADDRESS: 476 County Rd 1700N Champaign IL 61822
Street City State Zip Code

EMAIL: _____ PHONE: 217-863-2003

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Scott Fire Protection District

BEGINNING DATE OF TERM: May 1, 2018 ENDING DATE: April 30, 2021

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

- served as trustee and treasurer on Scott Fire District Board since its formation in 1992
- attended several Illinois Fire District Trustee's Training Seminars
- farmed for past 30 years and owned and operated mechanics business for 13 years
- served 9 years as a member of the Champaign County Farm Bureau Board of Directors and was Treasurer of the Board of Directors for 4 years; currently serving another 3 year term on the Board of Directors
- received an Associate's degree from Parkland College
- landowner and homeowner, all within the Scott Fire Protection District
- lived in Scott Fire Protection District all my life; current residence in the country north of Bondville
- serve as commissioner for Scott #1 and Scott #2 drainage districts

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have a clear understanding of the operations, property holdings, staff, and taxes of the District because I've served as a Scott Fire Protection District Trustee and as Treasurer since the District was establishment in 1992. For the past 26 years I have participated in the development and adoption of the District's budget and appropriation ordinance and tax levy ordinance.

Paul D. Berbaum

March 10, 2018

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: RICHARD W. DENHART

ADDRESS: 1673 Co. Rd 2200E, ST. JOSEPH IL 61873
Street City State Zip Code

EMAIL: rwdenhart@comcast.net PHONE: 217-493-8246

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: TRUSTEE ST. JOSEPH-STANTON FIRE PROTECTION DISTRICT

BEGINNING DATE OF TERM: MAY 1, 2018 ENDING DATE: April 30, 2021

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

- I HAVE BEEN A TRUSTEE SINCE MAY 1, 2006
- 53 YEARS LIVING IN ST. JOSEPH
- 76 YEARS LIVING IN CHAMPAIGN COUNTY

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I AM CURRENTLY THE VICE PRESIDENT OF THE BOARD OF TRUSTEES AND HAVE FULL KNOWLEDGE OF THE OPERATIONS OF THE DEPARTMENT

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Richard W Denhart
Signature

02-13-2018
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Michael S. Tittle
ADDRESS: 408 West Morris St. Thomasboro IL 61878
EMAIL: mtittle@mchsi.com PHONE: 217-841-1757

Check Box to Have Email Address Redacted on Public Documents
Thomasboro Fire Protection District

NAME OF APPOINTMENT BODY OR BOARD:

BEGINNING DATE OF TERM: 05/01/18 ENDING DATE: 04/30/21

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have been on the board fro Eight (8) Years now and we have made various upgrades to equipment and to the building grounds. I have worked very close with the other Board members and Fire Department personnel. Before that I was a Labor negotiator for Police officer all over the State of Illinois, so I understand how Budgets are done.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?
To watch over the Tax Payers money and how it is used to improve the District.

[Empty lines for response to question 2]

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?
I have been on the Board for Eight (8) Years now and have President of the Board for Seven (7) of those Years. We keep

trying to make improvements for the Fire District.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Signature

February 12, 2018

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: DENNIS DAVIS

ADDRESS: 306 E. WASHINGTON TOLONO IL 61880
Street City State Zip Code

EMAIL: denny.davis1@juno.com PHONE: 217-840-5500
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: TOLONO FIRE PROTECTION DISTRICT

BEGINNING DATE OF TERM: MAY 2018 ENDING DATE: APRIL 2021

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
I HAVE BEEN A MEMBER OF THE DEPARTMENT FOR 42 YEARS
I HAVE BEEN ON THE BOARD FOR SEVERAL YEARS AS A TRUSTEE:
DURING THESE TIMES I HAVE ASSISTED IN OBTAINING 2 FIRE STATIONS
TO REPLACE OLD BUILDINGS. WITH THE HELP OF THE OTHER TRUSTEES
WITH MONEY MANAGEMENT WE HAVE REPLACED VEHICLES AND EQUIPMENT

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
I AM VERY INVOLVED WITH THE OPERATIONS, PROPERTY, TAXES & FEES

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Dennis Davis
Signature

3-7-18
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: David H. Dupre

ADDRESS: 2511 Lyndhurst Dr Champaign IL 61820
Street City State Zip Code

EMAIL: _____ PHONE: 217-239-7313

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Windsor Park Fire Protection Dist.

BEGINNING DATE OF TERM: May 1, 2018 ENDING DATE: April 30, 2021

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
I have been appointed to this Board since
12/18/2007 and am familiar with its operations
and obligations.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
See #1 above

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

David H. Dupre
Signature
February 12, 2018
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Gerald Reifsteck

ADDRESS: 580 CR 1400 N Champaign, IL 61822
Street City State Zip Code

EMAIL _____ PHONE: 217-377-6749

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Fountain Head Drainage District

BEGINNING DATE OF TERM: March 2017 ENDING DATE: Sept. 2018

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?

A long time resident and farmer within the district.

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
As a resident and farmer within the District, I am familiar with the drainage district, its systems, up keep and operation.

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

N/A

Gerald Reifsteck
Signature

Date: March 3, 2018

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Elizabeth Cropper

ADDRESS: 108 Walnut St. Penfield IL 61862
Street City State Zip Code

EMAIL: algebraartist94@gmail.com PHONE: 217-474-9068

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Penfield Water Dist.

BEGINNING DATE OF TERM: 02-02-2018 ENDING DATE: 2019 (Trustee)
(Replacing Ernest Bertelmeier who is no longer on Board)

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I graduated from Illinois State University with a bachelor's in Management: Human Resources. I am currently the Human Resource Coordinator at the Menards in Champaign Illinois.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I've helped my cousin, AJ, read meters in town of Penfield.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Elizabeth Cropper
Signature

2/11/18
Date

RESOLUTION NO. _____

RESOLUTION APPROVING THE PROCLAMATION DESIGNATING THE WEEK OF
MAY 6th AS NATIONAL CORRECTIONAL OFFICER WEEK

WHEREAS, the Congress and President of the United States have designated the week of May 7th as National Correctional Officer Memorial Week; and

WHEREAS, the members of the Champaign County Sheriff's Office play an essential role in the Criminal Justice System; and

WHEREAS, the contributions they make to American law enforcement, while not highly visible, are substantial. These men and women are responsible for ensuring the custody, control, and safety of inmates held in U.S. jails and prisons. Directly supervising the incarceration and rehabilitation of criminal offenders, correctional officers are an essential part of our Nation's criminal justice system; and

WHEREAS, the general public should fully appreciate correctional officers' capable handling of the physical and emotional demands made upon them daily. Their profession requires careful and constant vigilance, and the threat of violence is always present. At the same time, these dedicated employees try to improve the living conditions of those who are being confined; and

WHEREAS, the men and women of the Champaign County Sheriff's Office unceasingly provide a vital public service.

NOW, THEREFORE, IT IS PROCLAIMED by the Champaign County Board, that the County Board calls upon all citizens of Champaign County and upon all patriotic, civic and educational organizations to observe the week of May 6th through May 12th, 2018, as Correctional Officer Week with appropriate observance which all of our people may join in commemorating correctional officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

IT IS FURTHER PROCLAIMED, that the Champaign County Board calls upon all citizens of Champaign County to observe the week of May 6th as National Correctional Officer Week in honor of those correctional officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

PRESENTED, ADOPTED, APPROVED and RECORDED this 19th day of April A.D. 2018.

C. Pius Weibel
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. _____

RESOLUTION APPROVING THE PROCLAMATION DESIGNATING THE WEEK OF
MAY 13th AS NATIONAL POLICE WEEK

WHEREAS, the Congress and President of the United States have designated the week of May 13th as Peace Officers' Memorial Week; and

WHEREAS, the members of the Champaign County Sheriff's Office play an essential role in safeguarding the rights and freedoms of the citizens of Champaign County; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

WHEREAS, the men and women of the Champaign County Sheriff's Office unceasingly provide a vital public service.

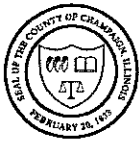
NOW, THEREFORE, IT IS PROCLAIMED by the Champaign County Board, that the County Board calls upon all citizens of Champaign County and upon all patriotic, civic and educational organizations to observe the week of May 13th through May 19th, 2018, as Police Week with appropriate ceremonies and observances in which all of our people may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

IT IS FURTHER PROCLAIMED, that the Champaign County Board calls upon all citizens of Champaign County to observe the 18th day of May, as Peace Officers' Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

PRESENTED, ADOPTED, APPROVED and RECORDED this 19th day of April, A.D. 2018.

C. Pius Weibel
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board



Gordy Hulten
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

COUNTY CLERK
MONTHLY REPORT
MARCH
2018

Liquor Licenses & Permits	210.00
Civil Union License	-
Marriage License	4,060.00
Interests	9.73
State Reimbursements	-
Vital Clerk Fees	24,156.00
Tax Clerk Fees	5,339.34
Refunds of Overpayments	<u>1,040.78</u>
TOTAL	34,815.85
Additional Clerk Fees	1,510.00

FUND 080 GENERAL CORPORATE

DEPARTMENT 077 ZONING AND ENFORCEMENT

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-077-534.21 PROP CLEARANCE / CLEAN-UP	6,800	8,100	16,200	8,100
TOTALS	6,800	8,100	16,200	8,100

INCREASED REVENUE BUDGET:

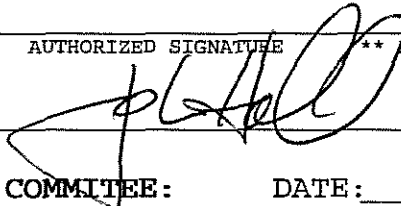
ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: RE-ENCUMBER FUNDS APPROVED IN 2017 FOR DEMOLITION OF 504 S. DODSON DRIVE, URBANA IN MAY 2018

DATE SUBMITTED:

3/19/18

AUTHORIZED SIGNATURE



** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

FUND 083 COUNTY HIGHWAY

DEPARTMENT 060 HIGHWAY

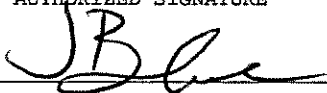
INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
083-060-544.11 ROAD IMPROVEMENTS	739,465	739,465	1,639,465	900,000
TOTALS	739,465	739,465	1,639,465	900,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: REQUEST BUDGET AMENDMENT FOR ROAD IMPROVEMENT ON CH 25 STALEY RD FOR APPROXIMATELY 2.8 MILES. IN 2017 THE HIGHWAY DEPARTMENT RECEIVED FUNDS FROM AMEREN ILLINOIS FOR DAMAGES TO COUNTY HIGHWAYS INCLUDING CH 25. THE HIGHWAY DEPARTMENT IS REQUESTING TO USE THE FUNDS RECEIVED FOR CH 25 SECTION #18-00448-00-RS.

DATE SUBMITTED: 3/27/18	AUTHORIZED SIGNATURE 	** PLEASE SIGN IN-BLUE INK **
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APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

March 12, 2018
Mr. Pius Weibel
Champaign County Board

Board of Review Yearly Report

The Board of Review (Paul Sailor, Zebo Zebe, Elizabeth Burgener-Patton) has completed it's work for the 2017 assessment year. We officially signed the assessment books on February 8, 2018 and forwarded them to the County Clerk.

Board of Review Summary of Work

	<u>2015</u>	<u>2016</u>	<u>2017</u>
Complaint Appeals	1062	1252	1403
PTAB Appeals	26	58	0
Exemption Requests	362	104	96
Certificates of Error	210	231	269
Omitted Properties	33	22	17
Board's Own Motions(changes other than complaints)	629	760	735
Requests for > \$100,000 Assessed Value	25	54	57

Of Special Interest

There was a total of 1403 complaints filed. Due to the election, Dianne Hays had to vacate her seat on the Board of Review in June and Paul Sailor was appointed to replace her. He is a certified residential appraiser and real estate broker with over 20 years of experience.

Due to campus area properties being revalued the previous year, there was an increase in commercial complaints with requests for more than \$100,000 assessed value. This also caused an increase in PTAB complaints.

As always, the Board of Review could not perform all its functions without the outstanding teamwork of the Supervisor of Assessments and her entire staff. We thank you for your support as well. Please don't hesitate to stop by or call us any time with questions, concerns or suggestions.

Elizabeth Burgener-Patton
Chair, Board of Review

RESOLUTION



**RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN
MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE**

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

705 PECAN TREE

PERMANENT PARCEL NUMBER: 30-056-0105

As described in certificate(s) : 135 sold October 2014

AND WHEREAS, pursuant to public auction sale, RV Horizons, Inc, Purchaser(s), has/have deposited the total sum of \$695.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$250.00 as a return for its certificate(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$95.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$350.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$250.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED and RECORDED this _____ day of

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

RESOLUTION



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described mobile home:

MH PARK: CANDLEWOOD ESTATES
VIN:
YR/SQ FT: 2010 / 1216

PERMANENT PARCEL NUMBER: 15-025-0736 sold on October 24, 2014

Commonly known as: 312 MCLEAN
and it appearing to the Budget & Finance Committee that the redemption/reconveyance party, Paul & Jane Demoss, has defaulted a time payment contract.

Of the total amount due of \$1,358.09, the redemption/reconveyance party has only paid \$820.00. After several attempts to collect the balance, the Budget & Finance Committee feels that the above mentioned party has defaulted on the contract and the funds collected should be disbursed.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the sum paid under this defaulted contract for redemption/reconveyance be disbursed as follows:

\$0.00 to be paid to the County Clerk to reimburse the revolving account for the charges advanced from this account, \$398.82 is to be paid to the Agent for his services under his contract and the balance, \$421.18, shall be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

RESOLUTION



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid pursuant to 35 ILCS 200/21-90, and

AND WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

PERMANENT PARCEL NUMBER: 21-34-33-430-013 sold on October 24, 2014

RECEIVED
APR 02 2018
C. C. TREAS. OFF.

Commonly known as: 106 N. JOHNSON AVE.

and it appearing to the Budget & Finance Committee that the redemption/reconveyance party, James Day, For James Day, has defaulted a time payment contract.

Of the total amount due of \$6,646.62, the redemption/reconveyance party has only paid \$1,195.00. After several attempts to collect the balance, the Budget & Finance Committee feels that the above mentioned party has defaulted on the contract and the funds collected should be disbursed.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the sum paid under this defaulted contract for redemption/reconveyance be disbursed as follows:

\$0.00 to be paid to the County Clerk to reimburse the revolving account for the charges advanced from this account, \$573.35 is to be paid to the Agent for his services under his contract and the balance, \$621.65, shall be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

RESOLUTION



**RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN
MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE**

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

4 FERN

PERMANENT PARCEL NUMBER: 30-059-0004

**RECEIVED
APR 02 2018
C. C. TREAS. OFF.**

As described in certificate(s) : 151 sold October 2014

AND WHEREAS, pursuant to public auction sale, Lanette M. Cunningham, Purchaser(s), has/have deposited the total sum of \$695.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$250.00 as a return for its certificate(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$95.00 for issuance of the Tax Certificate Title to said Purchaser(s); The Agent under his contract for services shall receive \$350.00;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$250.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED and RECORDED this _____ day of

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN