

CHAMPAIGN COUNTY BOARD

COMMITTEE OF THE WHOLE

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda

County of Champaign, Urbana, Illinois

Tuesday, January 9, 2018 – 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

Agenda Items

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- I. Call To Order
- II. Roll Call
- III. Approval of Agenda/Addenda
- IV. Approval of Minutes
 - A. December 12, 2017 (*to be distributed*)
- V. Public Participation
- VI. Communications
- VII. Justice & Social Services
 - A. Bail Reform Act Presentation
 - B. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/CountyBoard/Reports.php>
 - 1. Animal Control – November 2017
 - 2. Emergency Management Agency – December 2017
 - 3. Probation & Court Services – November 2017
 - 4. Public Defender – November 2017
 - 5. Veterans’ Assistance Commission – November 2017
 - C. Other Business
 - D. Chair’s Report
- VIII. Policy, Personnel, & Appointments
 - A. Appointments/Reappointments **Italicized Name Indicates Incumbent*
 - 1. List of County Board Appointments Expiring in 2018 (*Information Only*) 1-3
 - 2. Rural Transit Advisory Group – 1 Vacancy, Term 1/1/2018-12/31/2019 4-6
Applicant:
 - *Caitlin Hitzeman*
 - 3. Nursing Home Board of Directors – 3 Vacancies, Term 12/1/2017-11/30/2019 7-9
Applicant:
 - *Edmund Sutton*
 - B. County Clerk
 - 1. December 2017 Report 10
 - 2. Semi-Annual Report: July – December 2017 11
 - C. County Administrator
 - 1. Administrative Services Monthly Report – December 2017 (*to be distributed*)
 - 2. Recommendation from Job Content Evaluation Committee Regarding GIS Specialist Position 12-16
 - 3. Resolution Honoring County Employees 17-20
 - 4. Resolution Honoring Retiring County Employees 21

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- D. Other Business
 - 1. Appointment of Stephanie Fortado as Deputy Chair of the Finance Committee of the Whole to Replace Diane Michaels
 - 2. Appointment of Jim Goss as Assistant Deputy Chair of the Finance Committee of the Whole to Replace Stephanie Fortado
 - 3. Appointment of Chris Stohr as Liaison to the Community Action Board to Replace Lorraine Cowart, Term 1/2018-12/2021

- E. Chair's Report
 - 1. County Board Appointments Expiring February 28, 2018: *(Information Only)*
 - a. Lincoln Legacy Committee – 1 Vacancy, Term 3/1/2018-2/28/2021

- F. Designation of Items to be Placed on the Consent Agenda

IX. Finance

- A. Treasurer
 - 1. Monthly Report – December 2017 – Reports are available on the Treasurer's Webpage at: <http://www.co.champaign.il.us/treasurer/Reports.php>
 - 2. Cash Flow Projection Report Presentation
 - 3. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on Real Estate, Permanent Parcel 46-21-07-327-006 22

- B. Auditor
 - 1. Monthly Report – December 2017 – Reports are available on the Auditor's Webpage at: <http://www.co.champaign.il.us/Auditor/countyboardreports.php>
 - 2. Champaign County Nursing Home Accounts Payable Update *(to be distributed)*

- C. Nursing Home 23
 - 1. Financial Statement Summary
 - 2. Detailed Financial Report *(to be distributed)*

- D. Budget Amendments/Transfers
 - 1. Budget Amendment 17-00053 24-25
 - Fund 679 Child Advocacy Center - Dept. 179 Child Advocacy Center
 - Increased Appropriations: \$1,000
 - Increased Revenue: \$1,000
 - Reason: End of the Year Personnel Expenses. Revenue from Increased Grant Funds

 - 2. Budget Amendment 17-00055 26
 - Fund 080 General Corporate – Dept. 043 Emergency Management Agency
 - Increased Appropriations: \$8,801
 - Increased Revenue: \$8,801
 - Reason: For Funds Received From the Illinois Emergency Hazardous Material Planning Grant for Hazardous Commodity Flow Study (Freight Train Data Collection) Funds have been Received and Deposited with the County Treasurer to Pay for Completed Surveys

 - 3. Budget Amendment 17-00056 27-28
 - Fund 080 General Corporate – Dept. 041 State's Attorney
 - Increased Appropriations: \$3,000
 - Increased Revenue: None: from Fund Balance
 - Reason: to Pay for Expert Testimony in 3 Child Abuse Cases

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4.	Budget Amendment 17-00057 Fund 675 Victim Advocacy Grant-ICJIA – Dept. 041 State’s Attorney Increased Appropriations: \$2,619 Increased Revenue: None: from Fund Balance Reason: to Pay for FY17 Salary Costs. Deficit Created Following Former Employee’s Retirement & Payout	29
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E.	State’s Attorney	
1.	Request Approval of FY2018 State’s Attorney’s Appellate Prosecutor’s Office Contract Renewal	31-34
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2.	FY2017 General Corporate Fund Budget Change Report <i>(to be distributed)</i>	
3.	Recommendation from Job Content Evaluation Committee Regarding GIS Specialist Position	17-20
G.	Other Business	
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H.	Chair’s Report	
I.	Designation of Items to be Placed on the Consent Agenda	
X.	<u>Other Business</u>	
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All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.

Annual Listing of Expiring County Board Appointments

<p>Follow Link Below for Individual Appointment Requirements & Additional Information</p> <p>http://www.co.champaign.il.us/CountyBoard/Appointments.php</p>	
<p><u>Appointed Body</u></p>	<p><u># Terms</u></p>
<p>Appointments Expiring February 2018:</p> <p><u>Lincoln Legacy Committee</u></p>	<p style="text-align: center;">1</p>
<p>Appointments Expiring April 2018:</p> <p><u>Fire Protection District</u></p> <ul style="list-style-type: none"> • Broadlands-Longview • Eastern Prairie • Edge-Scott • Ivesdale • Ludlow • Ogden-Royal • Pesotum • Philo • St. Joseph-Stanton • Sangamon Valley • Thomasboro • Windsor Park • Scott • Sadorus • Tolono 	<p style="text-align: center;">1 Each</p>
<p>Appointments Expiring May 2018:</p> <p><u>Board of Review</u></p> <p><u>Sangamon Valley Water District</u></p> <p><u>Penfield Water District</u></p> <p><u>Dewey Community Public Water District</u></p> <p><u>Urbana-Champaign Sanitary District</u></p>	<p style="text-align: center;">1 (D) 1(R)</p> <p style="text-align: center;">2</p> <p style="text-align: center;">2</p> <p style="text-align: center;">2</p> <p style="text-align: center;">1(R)</p>
<p>Appointments Expiring June 2018:</p> <p><u>Bailey Memorial Cemetery Association</u></p> <p><u>Craw Cemetery Association</u></p> <p><u>East Lawn Memorial Burial Park Association</u></p>	<p style="text-align: center;">1</p> <p style="text-align: center;">4</p> <p style="text-align: center;">1</p>

Annual Listing of Expiring County Board Appointments

<u>Locust Grove Cemetery</u>	2
<u>Mount Olive Cemetery Association</u>	2
<u>Stearns Cemetery Board</u>	1
<u>Yearsley Cemetery Association</u>	2
<u>Forest Preserve District Board of Commissioners</u>	1
<u>County Board of Health</u>	2
<u>Developmental Disabilities Board</u>	2
Appointments Expiring August 2018:	
<u>Drainage District Commissioners</u>	1 Each
<ul style="list-style-type: none"> • Beaver Lake • Blackford Slough • Conrad & Fisher • Fountain Head • Harwood & Kerr • Kankakee • Lower Big Slough • South Fork • Nelson-Moore-Fairfield • #10 of Ogden • Okaw • Owl Creek • Pesotum Slough Special • Prairie Creek • Raup • Salt Fork • Sangamon & Drummer • Silver Creek • St. Joseph #3 • Somer #1 • St. Joseph #6 • Two Mile Slough • Union-Stanton & Ogden Twp • St. Joseph #4 • Triple Fork • Union #1-Philo & Crittenden • Union #2-St. Joseph & Ogden • Union #3-S. Homer & Sidney • Upper Embarrass River Basin • Union #1-Philo & Urbana 	

Annual Listing of Expiring County Board Appointments

<ul style="list-style-type: none"> • West Branch • Wrisk • #2 Town of Scott • Pesotum Consolidated • Longbranch Mutual 	
<p>Appointments Expiring November 2018:</p> <p><u>Public Aid Appeals Committee</u></p> <p><u>Zoning Board of Appeals</u></p> <p><u>Nursing Home Board of Directors</u></p>	<p style="text-align: center;">1(R)</p> <p style="text-align: center;">2</p> <p style="text-align: center;">2</p>
<p>Appointments Expiring December 2018:</p> <p><u>Champaign-Urbana Mass Transit District Board</u></p> <p><u>Mental Health Board</u></p>	<p style="text-align: center;">2</p> <p style="text-align: center;">2</p>



Memorandum

To: Champaign County Committee of the Whole, Policy, Personnel & Appointments

From: Zoe Keller, CCRPC / Champaign County Program Compliance Oversight Monitor (PCOM)

Date: January 9, 2018

Re: Recommendation to Reappoint Caitlin Hitzeman to the Rural Transit Advisory Group (RTAG)

Background: The Champaign County Rural Transit Advisory Group (RTAG), a subcommittee of the County Board, is responsible for oversight of the Champaign County Area Rural Transit System (C-CARTS). In addition to one member being a County Board liaison, the RTAG strives to have at least one member representing each of the following areas: older adults, individuals with disabilities, persons with low income, medical, education, and employment. Currently, all of these positions are filled.

Caitlin Hitzeman is the Adult Program Coordinator at Champaign-Urbana Special Recreation, and has served on the RTAG since January 2016 representing persons with disabilities. Ms. Hitzeman brings important perspective to the group, and provides meaningful insight to the program. This will be her second term serving the Rural Transit Advisory Group.

Staff Recommendation: Approve reappointment of Caitlin Hitzeman to the RTAG for a two-year term.

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Caitlin Hitzeman
ADDRESS: 1311 W Church St Champaign IL 61821
Street City State Zip Code
EMAIL: Caitlin.Hitzeman@champaignparks.com **PHONE:** 217-239-1152

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Rural Transit Advisory Group (RTAG)
BEGINNING DATE OF TERM: 1/1/2018 **ENDING DATE:** 12/31/2019

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

For the past four years, I have been employed as Champaign-Urbana Special Recreation's Adult Coordinator. This has allowed me the opportunity to meet and work with hundreds of individuals in Champaign County who have disabilities. This gives me a unique perspective to contribute to the Rural Transit Advisory Group.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

As a member, I feel it is my responsibility to speak and advocate for the individuals with disabilities in the communities and to provide an accessibility and inclusivity perspective to the other members of the advisory group.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

My knowledge has been limited to the information that I gain at the bi-monthly meetings; however, other members have done an excellent job of providing relevant information and answering questions, as they arise. I understand that this is a collaborative effort with MTD and that there are many different facets that make up the aspects of this group's effort, which I continue to learn more about at every meeting.

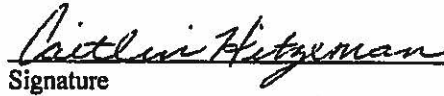
4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

I do not feel that I can fully commit to attending every scheduled meeting due to the demand of my full-time employment. However, I will continue to attend as often as my schedule allows.

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

12/5/2017

Date

4015 Lakepoint Rd.
Champaign, IL 61822
November 30, 2017

Dear Champaign County Board:

Please accept the following as an application for reappointment to the Board of the Champaign County Nursing Home. The completed Conflict of Interest Questionnaire is attached at the end of this letter.

1. Edmund C. Sutton
4015 Lakepoint Rd.
Champaign, IL 61822
(217) 352-9595 -- home phone
(217) 840-9595 -- cell phone (preferred)
no fax number
ecsutton@gmail.com -- email
2. From 1986 to 1989 I served on the vestry (governing board) of All Souls Episcopal Parish in Berkeley, California. The chief responsibilities of the vestry are financial (including budget), advisory (to the clergy), and to provide both leadership and oversight. During this time I served as vestry liaison on the Search Committee for a new rector (chief clergy person).

For 5 years (1993-1996, 2003-2005) I served on the 3-member Executive Committee of the Astronomy Department here at the University of Illinois. The department Chair and Executive Committee together run the department. I also served on numerous departmental committees. I served for 7 years (1992-1998, 2013) on the Faculty and Student Senate of this campus and for 3 years on 2 campus-wide committees (1994-1996).
3. I have served on the Board of the Champaign County Nursing Home for the past two years. As we are all aware, during that time the Board has struggled constantly with the finances of the Home. In addition there have been ongoing problems with staff turnover, leadership, food service, quality ratings, inspections, equipment, ... indeed almost all aspects of operation of the home.
4. 1974 B. S. with honors (Physics), California Institute of Technology
1979 Ph. D. (Physics), University of California, Berkeley
1979—1990 career in research and teaching at Caltech and Berkeley
1991—2014 Associate Professor of Astronomy, University of Illinois
5. My recent research interests have included, among other things, astronomical instrumentation design, astrochemistry, and astrostatistics.
6. My employment for the past 24 years has been with the **University of Illinois**. I use **Carle** for my own medical care. During my late wife's illness we employed

Alpha Care (now ResCare) to provide CNA's for home health care. In the end stages of her illness we used **Harbor Light Hospice**. I use **Busey Bank**, just as an ordinary customer. I use **Thomas, Mamer, and Haughey** for legal services.

7. My current major philanthropic interests include
- Emmanuel Memorial Episcopal Church
 - Champaign County Audubon Society, Inc.
 - Doctors Without Borders
 - Nature Conservancy, Inc.
 - University of Illinois Foundation
 - National Multiple Sclerosis Society
 - Gilman School (Baltimore, MD)
 - Habitat For Humanity
 - Grace USA.

I have performed community service by delivering **Meals on Wheels**, by making food deliveries for **Empty Tomb**, and by serving meals at the former **Catholic Worker House**. I currently volunteer as receptionist for **Empty Tomb** one afternoon a week. I participate as a member of a **men's support group** (for men whose wives suffer or have suffered from dementia) that meets Tuesday and Wednesday mornings at the Stephens Family YMCA.

8. My wife suffered from, among other things, multiple sclerosis and dementia. For her last two years I served as her principal home caregiver, virtually full time. She passed in May 2015. I had taken early retirement from my faculty position at the University of Illinois when my duties as caregiver became too great. During this period I became well acquainted with patient issues such as personal hygiene, toileting, medications, lifting, feeding, etc. Much of this I learned from personal experience.

In years past, my wife and I regularly visited friends at CCNH, in both the old and the new buildings. I believe that all of the above have given me deep personal experience with the issues facing CCNH. My hope as a member of the CCNH board is primarily to maintain and improve the level of care and to help the County Board manage the finances of the Home.

9. Conflict of Interest Questionnaire (attached).

Thank you for the opportunity to re-apply for membership on the Champaign County Nursing Home Board of Directors. If you have any questions, feel free to contact me by phone or by email.

Sincerely,

Edmund C. Sutton

CONFLICT OF INTEREST QUESTIONNAIRE

Pursuant to the purposes and intent of the conflict of interest policy adopted by the Governing Body of Champaign County Nursing Home requiring disclosure of certain interests, a copy of which has been furnished to me, I hereby state that I or members of my immediate family have the following affiliations or interests and have taken part in the following transactions that, when considered in conjunction with my position with or relation to Champaign County Nursing Home, might possibly constitute a conflict of interest.

(Check "None" where applicable.)

1. Outside Interests

Identify any interests, other than investments, held by you or a member of your immediate family, as described in the list of definitions accompanying this questionnaire.

None OR – List below:

2. Investments

List and describe all investments held by you or a member of your immediate family that might fall within the category of "material financial interest," as described in the list of definitions accompanying this questionnaire.

None OR – List below:

3. Outside Activities

Identify any outside activities, engaged in by you or a member of your immediate family, as described in the list of definitions accompanying this questionnaire.

None OR – List below:

4. Material Financial Interest

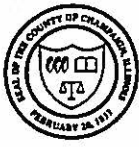
Identify whether you, your spouse, or any immediately family member living with you (a) is entitled to receive more than 7 ½% of the total distributable income under a contract with CCNH or (b) if you, together with your spouse and immediate family members living with you are entitled to receive more than 15% in the aggregate of the total distributable income under a contract with CCNH.

None OR – List below:

Signed: Edmund C. Sutter

Date: 11/30/17

TITLE: NURSING HOME BOARD



Gordy Hulten
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

COUNTY CLERK
MONTHLY REPORT
DECEMBER
2017

Liquor Licenses & Permits	\$	300.00
Civil Union Licenses	\$	-
Marriage License	\$	5,250.00
Interests	\$	20.93
State Reimbursements	\$	-
Vital Clerk Fees	\$	18,449.00
Tax Clerk Fees	\$	4,106.67
Refunds of Overpayments	\$	<u>73.71</u>
TOTAL	\$	28,200.31
Additional Clerk Fees	\$	1,094.00



Gordy Hulten
Champaign County Clerk
 Champaign County, Illinois

1776 East Washington Street
 Urbana, IL 61802
 Email: mail@champaigncountyclerk.com
 Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
 Elections: (217)384-3724
 Fax: (217)384-1241
 TTY: (217)384-8601


SEMI-ANNUAL REPORT
July - December 2017

Liquor Licenses & Permits	\$	475.00
Civil Union Licenses	\$	140.00
Marriage License	\$	41,790.00
Interests	\$	175.94
State Reimbursements	\$	-
Vital Clerk Fees	\$	134,865.50
Tax Clerk Fees	\$	27,833.20
Refunds of Overpayments	\$	115.90
	TOTAL \$	205,395.54
Additional Clerk Fees	\$	8,260.00

State of Illinois)
) SS
 Champaign County)

I, Gordy Hulten, do solemnly swear that the foregoing account is in all respects true, according to the best of my knowledge and belief; and that I have neither received nor directly or indirectly agreed to receive, or be paid for my own or another's benefit, any other money, article or consideration than therein stated, nor am I entitled to any fee or emolument for the period therein mentioned, other than those therein specified.

Signed this 2 day
 of January, A.D. 2018



GORDY HULTEN
 Champaign County Clerk



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

**ADMINISTRATIVE, BUDGETING, PURCHASING, & HUMAN RESOURCE
MANAGEMENT SERVICES**

Debra Busey, Interim County Administrator

MEMORANDUM

**TO: Giraldo Rosales, Deputy Chair of Policy, Personnel & Appointments;
Stephanie Fortado, Deputy Chair of Finance;
And MEMBERS of the CHAMPAIGN COUNTY BOARD**

**FROM: *DB* Deb Busey, Interim County Administrator, and Job Content
Evaluation Committee**

DATE: January 4, 2018

RE: REVIEW and RECOMMENDATION for GIS SPECIALIST

Pursuant to direction from the Policy, Personnel & Appointments Committee of the Whole on December 12, 2017, the Job Content Evaluation Committee has met to review the request of the GIS Consortium Director to review and evaluate the GIS Specialist position.

REPORT:

The Job Content Evaluation Committee reviewed the submitted position analysis questionnaire that had been completed and approved by GIS Consortium Director Leanne Brehob-Riley. Ms. Brehob-Riley had also reviewed the position with the State's Attorney to determine FLSA status, and it was determined that this position should be classified Exempt under FLSA. It had previously been classified Non-Exempt. The Committee was also provided with the updated job description for the GIS Specialist position. Ms. Brehob-Riley met with the Committee and explained the parameters and scope of responsibility for the position including changes to management and administrative responsibilities in creating data and data layers and quality control processes through interpretation from varied source data, legal descriptions, plats, surveys and deeds. Pursuant to this review and evaluation, the Committee recommends the classification of the GIS Specialist position be upgraded from its current classification in Grade Range G to a corrected classification in Grade Range I. The change in status to FLSA Exempt and the acknowledgement of increased scope of responsibilities both impact the evaluation result of a 2-grade change in classification. As with all technology positions in the Champaign County Salary Administration System, the classification in Grade Range I (and previous classification to Grade Range G) reflect a market adjustment for technology jobs to a range higher than the range in which the job evaluation points assignment actually places the classification.

The financial impact of the upgrade is as follows. The current incumbent is compensated at a rate of \$24.27/hour. Section 9-3.6 of the Champaign County Personnel Policy requires that an employee receiving a promotion as a result of a re-evaluation shall receive up to a 10% increase in salary at the department head discretion or be assigned to the new salary range minimum, whichever is greater and which normally shall not exceed the new position's salary range midpoint. The incumbent's current compensation already exceeds the salary range minimum, but a 10% increase to \$26.70/hour will still place the salary below the salary range mid-point of \$27.56. It is further recommended the upgrade be made effective on the first day of the pay period following approval by the County Board – January 14, 2018.

A copy of the Job Content Evaluation Committee Report and updated job description are attached for your information and review.

REQUESTED ACTION for POLICY, PERSONNEL & APPOINTMENTS:

The Policy, Personnel & Appointments Committee recommends to the Finance Committee approval of re-classification of the GIS Specialist position from Grade Range G to Grade Range I.

REQUESTED ACTION for FINANCE:

The Finance Committee recommends to the County Board approval of re-classification of the GIS Specialist position from Grade Range G to Grade Range I, effective January 14, 2018.

Thank you for your consideration of this recommendation

cc: Leanne Brehob-Riley, GIS Consortium Director

attachments

**CHAMPAIGN COUNTY SALARY ADMINISTRATION PROGRAM
JOB CONTENT EVALUATION COMMITTEE REPORT**

Date of Request:

December 12, 2017

RE-EVALUATION OF EXISTING POSITION

Department Requesting:	GIS Consortium
Position Title:	GIS Specialist
Current Job Points:	370
FLSA Status:	Non-Exempt
Current Salary Range:	Grade Range F with Salary Market Adjustment to Grade G
*Ranges effective for FY2016	Minimum: \$17.16
	Mid-Point: \$21.45
	Maximum: \$25.74

Job Evaluation Committee Recommendation: **Reclassification**

Re-Evaluated Job Points:	631
Recommended Title:	GIS Specialist
FLSA Status:	Exempt
Recommended Salary Range:	Grade Range H with Salary Market Adjustment to Grade I
*Ranges effective for FY2016	Minimum: \$22.05
	Mid-Point: \$27.56
	Maximum: \$33.08

Date of Job Evaluation Committee Recommendation:

January 3, 2018

Champaign County Job Description

Job Title: Geographic Information System (GIS) Specialist
Department: GIS Consortium
Reports To: GIS Director
FLSA Status: Exempt
Grade/Range: I*
Prepared Date: January 2018

SUMMARY Under the direction of the GIS Director, the GIS Specialist is responsible for the design, development, and maintenance of GIS data.

ESSENTIAL DUTIES and RESPONSIBILITIES include the following. Other duties may be assigned.

Involves interaction with GIS Consortium members, clients and the general public. Provides GIS technical support to GIS Consortium members and clients.

Creates data and data layers through interpretation from varied source data, legal descriptions, plats, surveys and deeds. Creates GIS maps utilizing accepted cartographic practices and design.

Develops and completes quality control procedures and scripts.

Researches, develops and plans the implementation of new GIS technologies. Trains staff on GIS data creation procedures and legal description interpretation.

Develops customized ArcGIS Online Applications.

Assists with the development of scope of services.

Maintains address, street, and response data in a timely manner for emergency dispatching.

Assists with the coordination of projects and other tasks as required by the GIS Director.

SUPERVISORY RESPONSIBILITIES Directs the work of the GIS Mapping Technician and other staff as related to the Tax Cycle and new project initiatives.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE Bachelor's degree, with a concentration in Geography, GIS or related field; and three years' experience with interpretation and research of property legal descriptions, the Public Land Survey System, and parcel mapping in a GIS environment. Master's degree preferred. Knowledge of ArcGIS Online, Enterprise Geodatabases, ArcGIS Server. Knowledge of existing and emerging GIS trends as it relates to local government.

LANGUAGE SKILLS Ability to read and interpret documents such as computer software programs, hardware installation instructions, computer operating and maintenance instructions and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before the general public and employees of the organization. Demonstrated ability to present information clearly and effectively in written, map and graphic formats.

MATHEMATICAL SKILLS Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions and decimals. Ability to compute rate, ratio and percent and to draw and interpret graphs.

REASONING ABILITY Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations. Ability to manage time to meet deadlines; ability to work as a member of a team; excellent organizational, analytical, verbal and written skills.

COMPUTER SKILLS To perform this job successfully, and individual should have the ability to program in Python (ArcPy, SMTP and other relevant libraries). Two years' experience with ESRI desktop software (ArcGIS Desktop/ArcPro). Advanced knowledge of ESRI GIS edit, topology, query geoprocessing and annotation tools. General knowledge of JavaScript. Ability to construct advanced spatial and tabular database queries. Ability to perform basic GIS analysis.

CERTIFICATES, LICENSES, REGISTRATIONS. As required.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to sit; use hands to finger, handle, or feel; and talk or hear. The employee is occasionally required to stand; walk; and reach with hands and arms. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision and ability to distinguish between colors.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Normal office conditions. The noise level in the work environment is usually moderate.

RESOLUTION NO.

RESOLUTION HONORING COUNTY EMPLOYEES

WHEREAS, It is the vision of the Champaign County Board to be a recognized leader in local government where every official and employee has a personal devotion to excellence in public service and embraces the highest standards of ethics and integrity, which enables Champaign County to provide the best customer services to its citizens; and

WHEREAS, One element of pursuing this vision is communicating to employees that their service to Champaign County is valued and appreciated; and

WHEREAS, Champaign County employees admirably serve the people of Champaign County with full commitment to the responsibilities of County offices, work in partnership with fellow employees and County officials, and have dedication to the best interests of all the people of Champaign County; and

WHEREAS, The Champaign County Board wishes to recognize the dedication and service of the employees who have reached a 5, 10, 15, 20, 25, 30, 35 and 40 year milestones in FY2017;

NOW, THEREFORE, BE IT RESOLVED That the County Board of Champaign County hereby recognizes each of the aforementioned Champaign County employees as an asset to the citizens of Champaign County and expresses gratitude and sincere appreciation for their years of service.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of January, A.D., 2018.

NAME	YEARS OF SERVICE
ADAMCZYK, MALGORZATA D	15
ALLEN, PENNIE E	25
APPERSON, CURTIS L	25
ATKINSON, BRADLEY J	5
ATWOOD, JASON A	20
BAKER, ROBERT D	10
BANACH, MATTHEW P	5
BARKLEY, STEVEN W	10
BROWN-JACKSON, TAMMY M	10
BRYA, ERIN S	5
BRYANT, SHELBY	40
BURGENER-PATTON, ELIZABETH A	5
BURKHALTER, ROBERT J	10

BUTCHER, HELEN K	5
CARLETON, JENNIFER L	10
CARLETON, JOHN E	25
CARR, TERESSA R	15
CARTER, TERRY J	10
CEASER, TONI M	15
CLAYBROOKS, SHAQUAN A	5
COOK, DAVID B	30
DARBY, NICOLE D	5
DAVIS, ELAWRENCE	10
DOLPH, ROLLA C	15
DUMA, GODEFROID M	5
DYER, LINDA L	20
ERIGETE, ETENESH M	10
FEENEY, JENNIFER A	10
GAITHER, RON A	5
GILL, HEATHER E	15
GLASS, CHARLES L	25
GORDON, JOSEPH	40
GOULD, BRADLEY P	5
GRAHAM, LINDSAY M	10
GRANGER, TIMOTHY A	5
GRIFFIN, NANCY R	30
GRIMM, MICHELLE L	10
HAYDEN, TAMMY S	5
HEATH-HOIKKALA, NANCY	5
HELM, KARA L	15
HOWARD-GALLO, STEPHANIE J	20
JONES, NAOMI L	5
JOOS, STEPHANIE A	15
KEYES, CHELSEY N	5
KINNEY, RACHEL R	5
KOONTZ, KEVIN A	5
KULMALA, JANELLE L	10
KYROUAC, STEPHANIE L	5
LARSON, SCOTT A	10
LAYTON, PATRICIA A	20
LEWIS, GABRIEL S	10
LLABORE, MAE LYNN B	5
LYBARGER, DANIEL A	10

LYNN, DARLENE S	5
MAIDENS, MARK A	10
MALLOCH, BRYAN E	5
MASON, DEBRA R	30
MATHEWS, ARNOLD D	15
MATTHEW, DESHONNA L	10
MAY, KARI S	10
MCCOY, LINDA K	5
MCGINNESS, JAMES L	5
MEEKER, NORMAN J	20
MILLER, JANET L	25
MOANDA, ADELE P	5
NEMECZ, THEODORE W	5
NEWELL, FELICIA A	5
NORTON, CHRISTY L	10
NSILU, JOE V	5
ONDONGO, IRENE N	5
OSBORNE, LINDA S	20
PEREZ, GLADYS	10
PRATT, SALLY C	5
PRICE, TIMEA M	5
REIFSTECK, JONATHAN P	20
RHODES, JACQUELINE K	30
RICHLER, DERRON J	5
ROBERSON, CAROL A	20
ROELFS, DWAYNE D	25
RUGGLES, KRISTIN L	5
RUMPLE, HEATHER K	25
SALLEE, KRIST E	5
SAPP, JOSHUA D	10
SCHROEDER, PAMELA K	5
SENER, STEPHANIE N	10
SHELATO, MICHAEL L	20
SHERRICK, STACI J	20
SHORT, TIMOTHY L	5
SIDERS, SHANNON L	15
SIMMERING, WILLIAM R	30
SMITH, CASSANDRA K	10
SMITH, DANA S	10
SMITH, VINCENT J	10

SOMERS, RACHEL A	10
SPENCE, JAMES E	15
SPENCER, KALEY M	10
STIFANOS, SENAIT M	5
STOVALL, LATONYA D	20
SULLIVAN, TIMOTHY J	5
TITTORA, AMIVI	5
TRAYNOR, LAUREN G	10
VERMILLION, JENNA A	10
VLIET, BOBBI J	5
WALLS, PATRICIA L	20
WILLIAMS, STEPHANIE N	5
WILLIS, KEITH A	30
WILSON, VAUGHN R	5
WINTERS, STEPHEN J	15
WITHROW, LISA K	20
ZIEGLER, STEVEN	20

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO.

RESOLUTION HONORING RETIRING COUNTY EMPLOYEES

WHEREAS, It is the vision of the Champaign County Board to be a recognized leader in local government where every official and employee has a personal devotion to excellence in public service and embraces the highest standards of ethics and integrity, which enables Champaign County to provide the best customer services to its citizens; and

WHEREAS, One element of pursuing this vision is communicating to employees that their service to Champaign County is valued and appreciated; and

WHEREAS, Champaign County employees admirably serve the people of Champaign County with full commitment to the responsibilities of County offices, work in partnership with fellow employees and County officials, and have dedication to the best interests of all the people of Champaign County; and

WHEREAS, The Champaign County Board wishes to recognize the dedication and service of the employees who are retiring in FY2017;

NOW, THEREFORE, BE IT RESOLVED That the County Board of Champaign County hereby recognizes each of the aforementioned retiring Champaign County employees as an asset to the citizens of Champaign County and expresses gratitude and sincere appreciation for their years of service.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of January, A.D., 2018.

NAME	YEARS OF SERVICE
COILE, DANIEL A	25
DAVIS, CINDY L	13
DAVIS, GUY	28
DOYLE-LITTLE, BARBARA	18
KAISER, CONNIE	36
MCCARRELL, DAYVON	12
MILLER, SHARI	36
SCHALBER, CAREY L	27
SCOTT, JEFFREY W	10
YOUNG, DEBORAH J	9

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION



WHEREAS, The County of Champaign, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

PERMANENT PARCEL NUMBER: 46-21-07-327-006

**RECEIVED
DEC 28 2017
C. C. TREAS. OFF.**

As described in certificate(s): 849 sold on October 24, 2014

Commonly known as: 409 E. HILL ST.

and it appearing to the Budget & Finance Committee that it is in the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Lillian Moore, has paid \$12,359.04 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$6,866.97 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. Lillian Moore shall receive \$96.00 for overpayment. The Agent under his contract for services shall receive \$5,441.07.

WHEREAS, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, hereby authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described real estate for the sum of \$6,866.97 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____,

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SURRENDER

01-18-001

Champaign County Nursing Home
 Financial Statement Summary
 August - September - October - November 2017 Actual Results

12/28/17

HEADLINE - Facility is reporting Net Income 1st time this year!

	August'17	September'17	October'17	November'17	Comments
Census	132	132	137	138	Census continued to slowly build up by overall increase by 1
Net Revenue	\$ 853,047	\$ 845,867	\$ 983,658	\$ 1,076,374	Net revenue stayed consistent on per day basis, is up \$92,716 primarily due to true up of IGT revenue for first 10 months of the year
Operating Expenses	\$ 1,077,042	\$ 1,069,868	\$ 1,151,866	\$ 1,147,152	Operating expenses stayed consistent on a monthly basis but were \$1.1k per day higher primarily due to increase in nursing payroll expense
Net Operating Income	\$ (223,995)	\$ (223,789)	\$ (168,208)	\$ (70,778)	Steady improvement by \$97,430
Non Operating Income	\$ 104,540	\$ 100,834	\$ 101,633	\$ 100,796	Non operating income consistent
Net Income (Loss)	\$ (123,199)	\$ (122,954)	\$ (66,574)	\$ 30,018	Net Results continued to improve and showed \$96,592 increase to prior month
<u>Operating Expenses Detail:</u>					
Administration	\$ 274,867	\$ 289,508	\$ 302,390	\$ 276,237	Admin. Expenses are \$26, 153 lower mostly due to decrease in Attorney and Legal fees by \$18,323 and Finance charges by \$5,167
Environmental Services	\$ 96,381	\$ 83,274	\$ 96,848	\$ 108,076	Environmental Services are \$9,853 higher in Gas category, season related
Maintenance	\$ 9,730	\$ 21,337	\$ 18,363	\$ 13,422	Building Repairs are down by \$4,347
Nursing Services	\$ 461,945	\$ 449,749	\$ 494,626	\$ 517,740	Nursing expenses increased slightly due to orientation and necessary OT to provide adequate care
Food Services	\$ 89,119	\$ 94,027	\$ 99,072	\$ 106,086	Dietary Supplies are \$9,232 due to prior period expenses recognized in Nov'17

Kari S. May
Executive Director



Children's Advocacy Center
of Champaign County
201 W. Kenyon Road, Suite 1
Champaign, IL 61820
Phone: (217) 384-1266
Fax: (217) 384-1214

MEMO

DATE: December 19, 2017

TO: Stephanie Fortado, Deputy Chair, Finance Committee, Champaign County Board

FROM: Kari May, Executive Director, Children's Advocacy Center

RE: Budget Amendment 17-53

Dear Deputy Chair and County Board Members,

Enclosed for your consideration is Budget Amendment 17-53. This amendment seeks an increase in appropriations to three personnel line items, specifically the FICA, IMRF, and Worker's Comp line items. This increase in appropriations will be funded by revenue from an increase in grant funds, specifically the Victim of Crime Act (VOCA) grant.



NATIONAL
CHILDREN'S
ALLIANCE®

ACCREDITED
MEMBER

Champaign County Children's Advocacy Center
1601 East Main Street • Urbana, IL 61802 • Phone: 217.384.1266 • Fax: 217.344.1214

FUND 679 CHILD ADVOCACY CENTER

DEPARTMENT 179 CHILD ADVOCACY CENTER

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
679-179-513.01 SOCIAL SECURITY-EMPLOYER	8,094	9,155	9,605	450
679-179-513.02 IMRF - EMPLOYER COST	8,940	10,077	10,542	465
679-179-513.04 WORKERS' COMPENSATION INS	582	582	667	85
TOTALS	17,616	19,814	20,814	1,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
679-179-331.54 JUSTC-CRIME VICTIM ASSIST	60,338	77,873	78,873	1,000
TOTALS	60,338	77,873	78,873	1,000

EXPLANATION: INCREASE IN APPROPRIATIONS FOR END OF YEAR PERSONNEL EXPENSES.
REVENUE TO COME FROM INCREASED GRANT FUNDS.

DATE SUBMITTED: <u>12/18/17</u>	AUTHORIZED SIGNATURE <u>[Signature]</u> ** PLEASE SIGN IN BLUE INK **
------------------------------------	---

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

FUND 080 GENERAL CORPORATE

DEPARTMENT 043 EMERGENCY MANAGEMENT AGCY

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-043-533.07 PROFESSIONAL SERVICES	0	3,192	11,993	8,801
TOTALS	0	3,192	11,993	8,801

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-043-331.99 DOT-HAZRD MATLS TRNG/PLAN	11,000	11,000	19,801	8,801
TOTALS	11,000	11,000	19,801	8,801

EXPLANATION: INCREASE OF EXPENDITURE LINE ITEM FOR FUNDS RECEIVED FROM THE IL EMERGENCY HAZARDOUS MATERIAL PLANNING GRANT FOR THE HAZARDOUS COMMODITY FLOW STUDY (FREIGHT TRAIN DATA COLLECTION STUDY) FUNDS HAVE BEEN RECEIVED AND DEPOSITED WITH THE CHAMPAIGN COUNTY TREASURER. WE NEED TO PAY FOR THE COMPLETED SURVEYS.

DATE SUBMITTED: 12/20/2017 AUTHORIZED SIGNATURE:  ** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

Julia R. Rietz
State's Attorney



Courthouse
101 East Main Street
P. O. Box 785
Urbana, Illinois 61801
Phone (217) 384-3733
Fax (217) 384-3816
email: statesatty@co.champaign.il.us

**Office of
State's Attorney
Champaign County, Illinois**

MEMO

DATE: December 22, 2017

TO: Stephanie Fortado, Deputy Chair, Finance Committee, Champaign County Board

FROM: Julia Rietz, State's Attorney

RE: Budget Amendments 17-56 and 17-57

This memo is in reference to Budget Amendments 17-56 and 17-57. A brief description of each Amendment follows:

17-56

A \$3,000 increase in appropriations for line item 080-041-533.07. This line item is used to pay for expert testimony at trial. Dr. Kathleen Buetow testified in three child abuse cases. This was a necessary expense to prosecute such cases, and exceeded our budget for that line item.

17-57

A \$2,619 increase in appropriations for line item 675-041-511.03. This line item is used to pay the salary of the Victim Witness Advocate that works under the Illinois Criminal Justice Information Authority grant for victim services. The current advocate replaced a retired employee. When the retired employee left, she was paid out her accrued leave, thus creating this deficit.

On behalf of the Champaign County State's Attorney's Office, I respectfully request that the Committee approve these amendments and forward the recommendation to the County Board.

FUND 080 GENERAL CORPORATE

DEPARTMENT 041 STATES ATTORNEY

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-041-533.07 PROFESSIONAL SERVICES	0	12,532	15,532	3,000
TOTALS	0	12,532	15,532	3,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: AN INCREASE IN APPROPRIATIONS TO PAY FOR EXPERT TESTIMONY IN THREE CHILD ABUSE CASES.

DATE SUBMITTED:

12.22.17

AUTHORIZED SIGNATURE



** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

FUND 675 VICTIM ADVOCACY GRT-ICJIA DEPARTMENT 041 STATES ATTORNEY

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
675-041-511.03 REG. FULL-TIME EMPLOYEES	57,019	57,019	59,638	2,619
TOTALS	57,019	57,019	59,638	2,619

INCREASED REVENUE BUDGET:

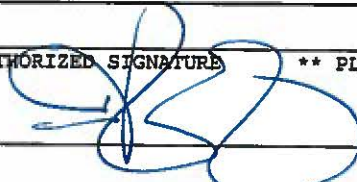
ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: AN INCREASE IN APPROPRIATIONS TO PAY FOR END OF FY17 SALARY COSTS. DEFICIT CREATED FOLLOWING FORMER EMPLOYEE'S RETIREMENT & PAYOUT OF ACCRUED LEAVE.

DATE SUBMITTED:

12.22.17

AUTHORIZED SIGNATURE



** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

FUND 080 GENERAL CORPORATE

DEPARTMENT 030 CIRCUIT CLERK

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-030-522.03 BOOKS, PERIODICALS & MAN.	2,400	2,712	3,112	400
080-030-533.75 COURT-ORDERED COSTS	2,500	1,520	1,780	260
TOTALS	4,900	4,232	4,892	660

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: NEED TO INCREASE EXPENDITURES FOR WESTLAW SUBSCRIPTIONS AND ABANDONED BOND PAYMENTS

DATE SUBMITTED: <i>12/29/17</i>	AUTHORIZED SIGNATURE <i>Brian D Kelly</i>	** PLEASE SIGN IN BLUE INK **
------------------------------------	--	-------------------------------

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

Julia R. Rietz
State's Attorney



Courthouse
101 East Main Street
P. O. Box 785
Urbana, Illinois 61801
Phone (217) 384-3733
Fax (217) 384-3816
email: statesatty@co.champaign.il.us

**Office of
State's Attorney
Champaign County, Illinois**

December 12, 2017

Diane Michaels
Deputy Chair
Finance Committee
Champaign County Board Office
Brookens Administration Center
1776 E. Washington Street
Urbana, IL 61802

Re: Renewal of State's Attorney's Appellate Prosecutor Program for FY18

Dear Deputy Chair and County Board Members:

Enclosed for the Committee's consideration is a packet from the State's Attorney's Appellate Prosecutor Office containing the goals of the Program, a Statement regarding the matching funds, and a resolution implementing the agreement.

On behalf of the Champaign County State's Attorney's Office, I respectfully request that the Committee approve the renewal of this agreement and forward the recommendation to the County Board.

Sincerely,

A handwritten signature in blue ink, appearing to be "Julia R. Rietz".

Julia R. Rietz
State's Attorney

Enclosure

RESOLUTION NO.

**RESOLUTION TO DESIGNATE THE OFFICE OF THE
STATE'S ATTORNEYS APPELLATE PROSECUTOR AS AGENT**

WHEREAS, The Office of the State's Attorneys Appellate Prosecutor was created to provide services to State's Attorneys in Judicial Districts containing less than 3,000,000 inhabitants; and

WHEREAS, The powers and duties of the Office of the State's Attorneys Appellate Prosecutor are defined and enumerated in the "State's Attorneys Appellate Prosecutor's Act", 725 ILCS 210/1 et. seq., as amended; and

WHEREAS, The Illinois General Assembly appropriates monies for the ordinary and contingent expenses of the Office of the State's Attorneys Appellate Prosecutor, one-third from the State's Attorneys Appellate Prosecutor's County Fund and two-thirds from the General Revenue Fund, provided that such funding receives county approval and support from within the respective Judicial Districts eligible to apply; and

WHEREAS, The Office of the State's Attorneys Appellate Prosecutor shall administer the operation of the appellate offices so as to insure that all participating State's Attorneys continue to have final authority in preparation, filing, and arguing of all appellate briefs and any trial assistance; and

WHEREAS, The Office of the State's Attorneys Appellate Prosecutor and the Illinois General Assembly have reviewed and approved a budget for Fiscal Year 2018, which funds will provide for the continued operation of the Office of the State's Attorneys Appellate Prosecutor.

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board, in regular session, this 18th day of January, 2018 does hereby support the continued operation of the Office of the State's Attorneys Appellate Prosecutor, and designates the Office of the State's Attorneys Appellate Prosecutor as its Agent to administer the operation of the appellate offices and process said appellate court cases for this County.

BE IT FURTHER RESOLVED That the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor are hereby authorized to act as Assistant State's Attorneys on behalf of the State's Attorneys of this county in the appeal of all cases, when requested to do so by the State's Attorney, and with the advice and consent of the State's Attorney prepare, file, and argue appellate briefs for those cases; and also, as may be requested by the State's Attorney, to assist in the prosecution of cases under the Illinois Controlled Substances Act, the Cannabis Control Act, the Drug Asset Forfeiture Procedure Act and the Narcotics Profit Forfeiture Act. Such attorneys are further authorized to assist the State's Attorney in the State's Attorney's duties under the Illinois Public Labor Relations Act, including negotiations thereunder, as well as in the trial and appeal of tax objections; and

BE IT FURTHER RESOLVED That the Office of the State's Attorneys Appellate Prosecutor will offer Continuing Legal Education training programs to the State's Attorneys and Assistant State's Attorneys.

BE IT FURTHER RESOLVED That the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor may also assist State's Attorneys in the discharge of their duties in the prosecution and trial of other cases, and may act as Special Prosecutor if duly appointed to do so by a court having jurisdiction; and

BE IT FURTHER RESOLVED That if the Office of the State's Attorneys Appellate Prosecutor is duly appointed to act as a Special Prosecutor in this county by a court having jurisdiction, this county will provide reasonable and necessary clerical and administrative support.

BE IT FURTHER RESOLVED That the Champaign County Board hereby agrees to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor for Fiscal Year 2018, commencing January 1, 2018, and ending December 31, 2018, by hereby appropriating a sum of money not to exceed \$36,000.00 for the express purpose of providing a portion of the funds required for financing the operation of the Office of the State's Attorneys Appellate Prosecutor, and agrees to deliver the same to the Office of the State's Attorneys Appellate Prosecutor on request during the Fiscal Year 2017.

PRESENTED, ADOPTED, APPROVED AND RECORDED this 18th day of January A.D. 2018.

C. Pius Weibel
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board



STATE'S ATTORNEYS APPELLATE PROSECUTOR

Administrative Office • 725 South Second Street • Springfield, IL 62704 • 217-782-1628 • Fax 217-782-6305

PATRICK J. DELFINO
DIRECTOR

JOSEPH P. BRUSCATO
CHAIRMAN

STATEMENT

December 6, 2017

Honorable Julia Rietz
Champaign County State's Attorney
Champaign County Courthouse
101 East Main - Room 301
Urbana, Illinois 61801

COLLECTION OF COUNTY MATCHING FUNDS January 1, 2018 - December 31, 2018

County fiscal year January 1, 2018, through December 31, 2018. County contribution for participation in the State's Attorneys Appellate Prosecutor's Program.

AMOUNT DUE: \$36,000.00

Make check payable to State's Attorneys Appellate Prosecutor's County Fund and remit to:

Gloria Mundy
Chief Fiscal Officer
State's Attorneys Appellate Prosecutor
725 South Second Street
Springfield, Illinois 62704

For questions please contact Gloria Mundy at 217-782-1632 or gmundy@ilsaap.org.

PLEASE NOTE: A signed resolution must be sent. The resolution serves as your contract with the Agency and must be kept by the Agency for auditing purposes.

PLEASE MAKE CHECKS PAYABLE FOR COUNTY CONTRIBUTIONS ONLY... do not add payment for labor or special prosecution charges.

RESOLUTION NO.

RESOLUTION AUTHORIZING THE ADJUSTMENT OF COMPENSATION OF NURSING HOME BOARD OF DIRECTORS BOARD MEMBERS

WHEREAS, The Champaign County Board has previously adopted Resolution No. 8460 – Bylaws of the Board of Directors Champaign County Nursing Home, Champaign County, Illinois; and

WHEREAS, Pursuant to Article X- General Provisions, Section 2- Compensation of Officers and Board Members of the Bylaws of the Board of Directors Champaign County Nursing Home the compensation for the Board of Directors and officers shall be periodically reviewed and adjusted by the County Board as the County Board deems appropriate; and

WHEREAS, the members of the current Champaign County Nursing Home Board of Directors have requested that the per-diem and mileage compensation currently paid to the members of the Champaign County Nursing Home Board of Directors be adjusted to \$0 : and

WHEREAS, the Finance Committee of the Whole concurs with the request of the Champaign County Nursing Home Board of Directors and hereby recommends to the County Board that per-diem and mileage compensation for members of the Champaign County Nursing Home Board of Directors be adjusted to \$0 effective January 18, 2018;

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, that pursuant to the authority granted by Article X, Section 2 of the Bylaws of the Board of Directors Champaign County Nursing Home, Champaign County, Illinois as adopted in County Board Resolution No. 8460, that the per-diem and mileage compensation for members of the Champaign County Nursing Home Board of Directors be adjusted to \$0 effective January 18, 2018.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of January 2018.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the County Board