

# Committee of the Whole

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*Items to be Distributed  
December 12, 2017*

**IV. Approval of Minutes**

A. November 14, 2017 Minutes

**VIII. Finance**

B. Auditor

2. CCNH Accounts Payable Update

E. County Administrator

1. FY2017 General Corporate Fund Budget Projection Report

2. FY2017 General Corporate Fund Budget Change Report

1 **CHAMPAIGN COUNTY BOARD**  
2 **COMMITTEE OF THE WHOLE MINUTES**  
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4 **Finance; Policy, Personnel, & Appointments; Justice & Social Services**  
5 **Tuesday, November 14, 2017**  
6 **Lyle Shields Meeting Room**

7 **MEMBERS PRESENT:** Jack Anderson, Brad Clemmons, Lorraine Cowart, Aaron Esry,  
8 Stephanie Fortado, Jim Goss, Stan Harper, Josh Hartke, Brooks  
9 Marsh, Jim McGuire, Diane Michaels, Max Mitchell, Kyle  
10 Patterson, Patti Petrie, Jon Rector, Giraldo Rosales, Chris Stohr,  
11 Stephen Summers, James Tinsley, C. Pius Weibel  
12

13 **MEMBERS ABSENT:** Shana Crews, Robert King  
14

15 **OTHERS PRESENT:** Dana Brenner (Facilities Director), John Farney (Auditor), John  
16 Hall (Director of Planning & Zoning), Gordy Hulten (County  
17 Clerk), Allen Jones (Chief Deputy Sheriff), Brian Kelly (Chief  
18 Deputy Circuit Clerk), Tami Ogden (Deputy County  
19 Administrator/Finance), Kay Rhodes (Administrative Assistant),  
20 Julia Rietz (State's Attorney), Rick Snider (County Administrator)  
21

22 **CALL TO ORDER**  
23

24 Weibel called the meeting to order at 6:31 p.m.  
25

26 **ROLL CALL**  
27

28 Rhodes called the roll. Anderson, Clemmons, Cowart, Esry, Fortado, Goss, Harper,  
29 Hartke, Marsh, McGuire, Michaels, Mitchell, Patterson, Petrie, Rector, Rosales, Stohr, Summers,  
30 Tinsley, and Weibel were present at the time of roll call, establishing the presence of a quorum.  
31

32 **APPROVAL OF AGENDA/ADDENDA**  
33

34 **MOTION** by Petrie to approve the Agenda/Addenda as amended moving the Nursing  
35 Home financial report to the beginning of the Finance portion of the agenda; seconded by  
36 Anderson. **Motion carried with unanimous support.**  
37

38 **APPROVAL OF MINUTES**  
39

40 **OMNIBUS MOTION** by Rosales to approve the Legislative Budget Hearing minutes of  
41 August 28, 2017 and August 29, 2017; the revised Committee of the Whole minutes of September  
42 12, 2017; the minutes of the Special Finance Committee of the Whole meeting of September 28,  
43 2017; and the minutes of the October 10, 2017 Committee of the Whole meeting; seconded by  
44 Anderson. **Motion carried with unanimous support.**  
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## **Committee of the Whole**

*Finance, Policy, Personnel, & Appointments; Justice & Social Services*

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48 **PUBLIC PARTICIPATION**

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50 Steve Moser, Gary Maxwell, Belden Fields, Stuart Levy, Kerrie Pruitt, and Vicky  
51 Smaardyk spoke regarding the Champaign County Nursing Home. Niloofar Shambayati and  
52 Laurel Prussing spoke regarding the County budget. Charles Davidson, Alexa Bryn, and Laura  
53 Tucker spoke about the need for more support of mental health and substance abuse issues. Darren  
54 Preston and Perry Cline spoke about recovery assistance and transitional housing. Bobbi Trist  
55 spoke about the County Jail.

56

57 **COMMUNICATIONS**

58

59 Marsh announced that Salt & Light Ministries Grocery and Thrift Store recently opened  
60 their second facility in Urbana and he invited the public.

61

62 **JUSTICE & SOCIAL SERVICES**

63 **Racial Justice Task Force Final Report Presentation**

64

65 Members of the Racial Justice Task Force (RJTF): Sam Byndom, Ryan Hughes, Lynn  
66 Branham, Ellyn Dee, Gerry Walter, Artice James, Maryam Ar-Raheem, Amy Felty, and Henry  
67 Ross summarized their final findings and recommendations developed to reduce racial disparities  
68 in the Champaign County Criminal Justice System. Other current members of the RJTF not in  
69 attendance at the meeting are Esther Patt, Carolyn Randolph, Kevin Schneider, Demario Turner,  
70 Susan Silver, and Scott Lerner.

71

72 Two overarching recommendations were 1) to establish a Restorative and Criminal Justice  
73 Coordinating Council 2) to establish a Community Engagement Oversight Commission. The  
74 RJTF report also made recommendations in the areas of community engagement, police practices,  
75 pretrial jail confinement, fees and costs, restorative justice, juvenile justice, and housing.

76

77 **Reentry Program Presentation**

78

79 Celeste Blodgett and Bruce Barnard of Rosecrance presented the Reentry Program data to  
80 date. Reentry services for the County began on June 1, 2014. Since then, 303 service plans have  
81 been completed and of those, six (6) were duplicate participants resulting in 297 unduplicated  
82 participants in the Reentry Program. The baseline recidivism rate for Champaign County, which  
83 includes those sentenced to the IDOC and the County Jail, is 31.5%. The current caseload consists  
84 of 52 participants. To date, no program participants from the fourth yearly cohort have  
85 recidivated.

86

87 A survey of 106 reentry clients indicated 98% satisfaction with the overall experience;  
88 91% experienced an improvement in their situation; and 100% would refer a friend in need of  
89 similar assistance. Testimonial letters from successful clients and case study examples were  
90 provided to the committee for information.

91

92 The Reentry Program will continue to develop initiatives to address the needs of the  
93 reentry population based on the risk-needs-responsivity assessment and coordinate reentry  
94 services based on recommendations from the Crisis Response Planning Committee.

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### **Justice & Mental Health Collaboration Program Final Report Presentation**

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Claudia Lenhoff, the Collaboration Consultant for the Justice and Mental Health Collaboration Program (JMHCPC), and Chief Deputy Sheriff, Allen Jones, JMHCPC Co-Convener joined Blodgett and Barnard for the presentation of the JMHCPC Final Report.

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In October 2015, Champaign County was awarded a two-year JMHCPC planning grant by the US Department of Justice (DOJ), for which the Champaign County Mental Health Board (CCMHB) provided matching funds. The purpose of the grant was to assist the community with identifying systemic gaps and planning for the development of resources, for persons with mental illness or co-occurring mental health and substance use disorders who are exposed to local law enforcement and the county jail.

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The Champaign County Sheriff's Office and Rosecrance jointly administered the grant. In addition to funding support, JMHCPC grant recipients received technical assistance (TA) from TA Providers at the Council of State Governments Justice Center (CSG). This involved monthly conference calls between the Sheriff's Office, JMHCPC staff, and the TA Providers, as well as an onsite visit from the Providers during the planning phase. The initiative took shape with four nationally recognized goals in mind: Reduce the number of people with MI/COD booked into the jail; Reduce the length of time people with MI/COD disorders stay in the jail; Increase linkage to community-based services and supports by people with MI/COD who are released from the jail; and reduce the number of people with MI/COD returning to jail.

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Because of this initiative and the work of key stakeholders, Champaign County has built a relationship with interest groups and government organizations involved in similar work. Many of the collaborators who have been involved since the outset of this initiative will continue to be involved in this work. The Behavioral Health & Justice Coordinating Council should remain active and representative of the multiple community stakeholders, and active in pursuing coordination and integration of the community's criminal justice efforts. Specific recommendations are:

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- Enhance initial law enforcement response by establishing co-responder or similar approaches
- Maintain/refine jail screening process (implemented on March 7, 2017)
- Implement risk-needs-responsivity screening (LSI-R) as early as possible in the criminal justice process
- Ensure adequate resources and facilities for Community behavioral health providers working in the jail
- Provide case management and behavioral health support to the Public Defender's Office
- Enhance specialized reentry services for the population with MI/COD

### **Monthly Reports**

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The monthly reports were received and placed on file as well as the FY2018 Annual Probation Plan.

142 Other Business

143

144 There was no other business.

145

146 Chair's Report

147

148 McGuire noted that the Youth Assessment Center would provide a presentation at the  
149 County Board meeting, November 21, 2017. McGuire noted that 92% of youth served by the  
150 assessment center in 2015 did not have a juvenile court adjudication in 2016; 97% of youth served  
151 in 2016 have not had a juvenile court adjudication to date in 2017; 100% of youth with moderate-  
152 high risk assessment score have been provided service referrals; 56% of youth engaged in the  
153 services that they were referred; and 58% of youth who engage in the referred services completed  
154 those services.

155

156 The meeting recessed at 9:11 p.m. and resumed session at 9:21 p.m.

157

158 **POLICY, PERSONNEL, & APPOINTMENTS**

159 Appointments/Reappointments

160

161 **OMNIBUS MOTION** by Weibel to recommend County Board approval of resolutions  
162 reappointing Andrew Quarnstrom, Bryan Wrona and Bernie Magsamen to the Public Aid Appeals  
163 Committee, terms 12/1/2017-11/30/2019; seconded by Mitchell. **Motion carried with**  
164 **unanimous support.**

165

166 **MOTION** by Weibel to recommend County Board approval of a resolution reappointing  
167 the Sheriff's selection for Merit Commission, Oliver Clark, term 12/1/2017-11/30/2023;  
168 seconded by Mitchell. **Motion carried with unanimous support.**

169

170 **MOTION** by Weibel to recommend County Board approval of a resolution appointing  
171 Jonathan Schroeder to the Tow Mile Slough Drainage District for an unexpired term ending  
172 8/31/2020; seconded by Esry. **Motion carried with unanimous support.**

173

174 **MOTION** by Weibel to recommend County Board approval of a resolution appointing  
175 current Zoning Board of Appeals member, Catherine Capel as Chair, term 12/1/2017-11/30/2018;  
176 Mitchell. **Motion carried with unanimous support.**

177

178 County Clerk

179

180 The October 2017 report was received and placed on file.

181

182 Circuit Court

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184 **MOTION** by Esry to approve the review and reevaluation of the Circuit Court Executive  
185 Secretary position by the Job Content Evaluation Committee; seconded by McGuire. **Motion**  
186 **carried with unanimous support.**

187

188

189 County Administrator

190  
191 The October 2017 HR Report was received and placed on file. The 2018 County Holiday  
192 Calendar was presented for information.

193  
194 **MOTION** by Esry to recommend County Board approval of a resolution approving the  
195 2018 County Board Calendar of Meetings; seconded by Harper. Petrie asked if any of the  
196 scheduled meeting dates interfered with religious holidays. Rhodes will double check before the  
197 County Board meeting. **Motion carried with unanimous support.** However, item will not be on  
198 the consent agenda pending verification of non-interference with any religious dates.

199  
200 Other Business

201  
202 The updated resignation of County Administrator, Rick Snider was received and placed  
203 on file.

204  
205 **MOTION** by Weibel for County Board Chair authority, acting in coordination with  
206 Interim Administrator, or if no Interim Administrator is employed, acting prior to or without the  
207 advice and consent of the County Board, to designate employees of Administrative Services as  
208 acting Administrator as necessary for specific purposes; seconded by Summers. Discussion  
209 followed. Weibel withdrew the motion and Summers agreed.

210  
211 **MOTION** by Esry to authorize the County Board Chair to enter into discussions with  
212 Debra Busey to act as Interim County Administrator, He further moved that the County Board  
213 Chair, if possible, negotiate a contract agreeable to both Ms. Busey and the County Board and  
214 bring said contract back before the County Board for approval on November 21, 2017; seconded  
215 by Harper. **Motion carried.**

216  
217 **MOTION** by Weibel to recommend County Board approval of a resolution appointing  
218 John Farney as County Treasurer, effective January 1, 2018 to fill the unexpired term of Dan  
219 Welch; seconded by McGuire. **Motion carried with unanimous support.**

220  
221 Chair's Report

222  
223 Rosales noted appointments expiring in December 2017 for the Champaign-Urbana Mass  
224 Transit District, the Mental Health Board, and the Rural Transit Advisory Group.

225  
226 Designation of Items to be Placed on the Consent Agenda

227  
228 Items A1-4; and E3 were designated for the Consent Agenda.

229  
230 FINANCE  
231 Nursing Home

232  
233 SAK Management updated the committee on the nursing home financials through  
234 September 2017. SAK also updated the committee on their marketing activities and nursing home  
235 operations. Goss raised concerns regarding the 2018 nursing home budget and the projected

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236 revenue from census growth. He was also concerned about the backlog of accounts payable.  
237 Discussion followed. Michaels suggested that Goss meet with the nursing home management  
238 team for further explanation regarding his concerns. She also encouraged SAK to bring their  
239 budget documentation to all County Board meetings for reference.

240

### 241 Treasurer

#### 242 Monthly Reports

243

244 Treasurer's October 2017 monthly report and cash flow projection report was received  
245 and placed on file.

246

247 **MOTION** by Anderson to recommend County Board approval of a resolution authorizing  
248 the cancellation of the appropriate Certificate of Purchase on a mobile home, permanent parcel  
249 15-025-0423; seconded by McGuire. **Motion carried with unanimous support.**

250

251 **MOTION** by Rector to recommend County Board approval of a resolution authorizing  
252 the County Board Chair to assign a mobile home tax sale Certificate of Purchase, permanent  
253 parcel 14-023-0066; seconded by Fortado. **Motion carried with unanimous support.**

254

### 255 Auditor

#### 256 Monthly Report

257

258 The Auditor's October 2017 and Quarterly Financial reports were received and placed on  
259 file.

260

#### 261 Nursing Home Accounts Payable Update

262

263 Farney stated that as of November 8, 2017 the nursing home obligations to vendors are  
264 \$4,672,877.12, including Champaign County. This is an increase of \$321,408.93 since last month.  
265 In comparison, the General Corporate Fund balance is \$5,332,093.

266

267 The County Board authorized a loan of \$250,000 from the General Fund to Champaign  
268 County Nursing Home (Resolution No. 9892). As of August 31, 2017, this loan has been  
269 exhausted. The County Board also authorized another loan of \$250,000 from the General Fund  
270 to Champaign County Nursing Home (Resolution No. 10097). On August 31, 2017, a distribution  
271 of \$100,000 was made to the nursing home to cover payroll shortfall. On November 7, 2017, a  
272 distribution of \$50,000 was made to the nursing home to cover payroll shortfall.

273

274 Farney noted his disappointment with SAK Management in the handling of the recent  
275 payroll shortfall. He stated that his office had been reassured several times that the funds would  
276 be available for payroll. There was no communication on the day the funds were needed with the  
277 Auditor's office or the Treasurer's office that it would fall short. Instead, a courier brought over  
278 a deposit of \$4,700; the payroll for the nursing home was short \$30,000. Farney added that nursing  
279 home accounts payable was not paid the week before in anticipation of the need for payroll funds.

280

281 Mitchell left the meeting at 10:14 p.m. and returned at 11:10 p.m.

282

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283 *Budget Amendments/Transfers for items D1; D3; D5; D6; Amendment to Aggregation*  
284 *Agreement-item E3; Annual Budget & Appropriation Ordinance-E6; and Annual Tax Levy*  
285 *Ordinance-E7 were forwarded to the County Board without recommendation due to time*  
286 *constraints.*

287

### 288 Budget Amendments/Transfers

289

290 **MOTION** by Esry to recommend County Board approval of a resolution authorizing  
291 **Budget Transfer 17-00007** for Fund/Dept. 630 Circuit Clerk Operations & Administration/030  
292 Circuit Clerk for \$25,199 to cover transfer of position of Court Technology Specialist; seconded  
293 by Petrie. **Motion carried with unanimous support.**

294

295 **MOTION** by Goss to recommend County Board approval of **Budget Amendment 17-**  
296 **00041** for Fund/Dept. 080 General Corporate/031 Circuit Court with increased appropriations of  
297 \$74,034 from fund balance, with no matching revenue to cover additional required expenses;  
298 seconded by Marsh. Anderson requested further explanation for this budget amendment request.  
299 Lori Hansen, Circuit Court Administrator explained that the additional expenses were for  
300 additional costs that were not anticipated during the budget process and much of the actual  
301 expenditures are dependent upon the court cases.

302

303 Snider added that the Circuit Court had requested a higher budget in some of the line items  
304 during the FY2017 budget process, but they were encouraged to be more conservative and to  
305 bring forth budget amendments as necessary. **Motion carried.**

306

307 **MOTION** by Esry to recommend County Board approval of **Budget Amendment 17-**  
308 **00045** for Fund/Dept. 080 General Corporate/077 Planning & Zoning with increased  
309 appropriations of \$8,600 from fund balance, with no matching revenue to cover additional  
310 required expenses regarding demolition projects; seconded by Goss. **Motion carried with**  
311 **unanimous support.**

312

### 313 County Administrator

314 FY2017 General Corporate Fund Budget Projection & Budget Change Reports

315

316 Ogden noted that the FY2017 budgeted revenue includes an additional \$511,341  
317 associated with the property tax levy to capture new growth linked with a potential ruling in the  
318 hospital property tax exemption case. It was determined in March 2017 that the County would  
319 not receive any additional property tax revenue in FY2017.

320

321 The Fund Balance projection for FY2017 is \$3,970,907 or 11%. As of November 7, 2017,  
322 the nursing home has borrowed \$626,802 from the General Fund. The loans have no impact on  
323 the Fund Balance unless they remain unpaid.

324

325 The reports were received and placed on file.

326

327

328

329



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### 330 Nursing Home Loans

331  
332 **MOTION** by Weibel to recommend County Board approval of a resolution authorizing  
333 renewal of loans approved in Resolutions 9892 and 10097 from the General Corporate Fund to  
334 the Nursing Home Fund; seconded by Petrie. **Motion failed with a roll call vote of 10-10.** Hartke,  
335 Patterson, Petrie, Rosales, Stohr, Summers, Tinsley, Weibel, Cowart, and Fortado voted in favor  
336 of the motion. Marsh, McGuire, Michaels, Mitchell, Rector, Anderson, Clemmons, Esry, Goss,  
337 and Harper voted against it.

338  
339 **MOTION** by Rosales to recommend County Board approval of a resolution rescinding  
340 loan authorization listed in Resolutions 9892 and 10097 and approving **Budget Amendment 17-**  
341 **00044** to recognize bad debt; seconded by Weibel. **Motion failed with a roll call vote of 9-11.**  
342 Hartke, Patterson, Rosales, Stohr, Summers, Tinsley, Weibel, Cowart, and Fortado voted in favor  
343 of the motion. Marsh, McGuire, Michaels, Mitchell, Petrie, Rector, Anderson, Clemmons, Esry,  
344 Goss, and Harper voted against it.

345  
346 Hartke and Tinsley left the meeting at 11:18 p.m.

### 347 348 FY2018 Budget Discussion

349  
350 Snider reviewed the FY2018 budget and remaining decision points for the County Board.  
351 He reminded the committee members that the FY2018 Budget that was placed on file in October  
352 2017 represented the Option B budget for the nursing home. This option included a potential sale  
353 of the nursing home; paying off AP, all loans and the General Obligation Bond; replenishing the  
354 Capital Asset Replacement Fund; and capture levy. Snider reviewed the status of the nursing  
355 home operations since SAK Management assumed administration and operation of the nursing  
356 home.

357  
358 Snider reviewed the County Board's budget authority for the committee members. He  
359 stated that the County Board has the ability to control expenditures for non-elected General Fund  
360 departments. The County Board cannot make line item expenditure determination or dictate hiring  
361 practices for departments under elected officials. Almost all Non-General Fund departments are  
362 under elected official's control by statute. Discussion followed regarding the Sheriff's office need  
363 for new radio equipment, the role of the Youth Assessment Center, the possible elimination of  
364 early voting locations and the loss of grant funding for the State's Attorney's office.

365  
366 Snider encouraged County Board members to work together to resolve the budget issues  
367 before the County Board meeting on November 21, 2017. He also recommended release of the  
368 nursing home RFP in order to have more information at their disposal moving forward.

### 369 370 Issuance of Tax Anticipation Warrants

371  
372 **MOTION** by Petrie to recommend County Board approval of a resolution authorizing  
373 issuance of Tax Anticipation Warrants for the Champaign County Nursing Home; seconded by  
374 McGuire. **Motion failed with a roll call vote of 8-10.** Patterson, Petrie, Rosales, Stohr, Summers,  
375 Weibel, Cowart, and Fortado voted in favor of the motion. Marsh, McGuire, Michaels, Mitchell,  
376 Rector, Anderson, Clemmons, Esry, Goss, and Harper voted against it.

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377 Other Business

378

379 **MOTION** by Goss to suspend indefinitely and immediately the advisory board for the  
380 Champaign County Nursing Home; seconded by Petrie.

381

382 Patterson and Fortado were strongly opposed to the motion. Discussion followed. Weibel  
383 allowed the vote to move forward. However, he would consult with the State's Attorney before  
384 the County Board meeting on November 21, 2017. Goss explained that he wanted more  
385 accountability from the nursing home and felt it was important to have the management team  
386 report directly to the County Board.

387

388 **Motion carried with a roll call vote of 11-7.** Marsh, McGuire, Michaels, Mitchell, Petrie,  
389 Rector, Anderson, Clemmons, Esry, Goss, and Harper voted in favor of the motion. Patterson,  
390 Rosales, Stohr, Summers, Weibel, Cowart, and Fortado voted against it.

391

392 Chair's Report

393

394 There was no Chair's report.

395

396 Designation of Items for the Consent Agenda

397

398 Items A3-4; D2; and D7; were designated for the Consent Agenda.

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400 OTHER BUSINESS

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402 There was no other business.

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404 ADJOURNMENT

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406 Chair Weibel adjourned the meeting at 12:53 a.m.

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408 Respectfully submitted,

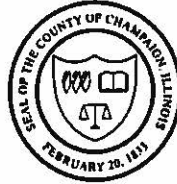
409

410 Kay Rhodes,

411 Administrative Assistant

412 *Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

**JOHN FARNEY**  
COUNTY AUDITOR



1776 EAST WASHINGTON  
URBANA, ILLINOIS 61802  
TELEPHONE (217) 384-3763  
FAX (217) 384-1285

**OFFICE OF THE AUDITOR**  
CHAMPAIGN COUNTY, ILLINOIS

**TO:** Diane Michaels, Deputy Chair, Champaign County Board Finance Committee  
Members of the Champaign County Board  
Dan Welch, County Treasurer  
Deb Busey, County Administrator

**FROM:** John Farney, County Auditor

**DATE:** December 6, 2017

**RE:** Champaign County Nursing Home Accounts Payable Update

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Champaign County Nursing Home (CCNH) continues to struggle to meet its Accounts Payable obligations. I am pleased to provide the following updated information.

As of December 6, 2017, the Home has grand total obligations of \$4,831,886.10 to its vendors and lenders, including Champaign County. This is an increase of \$159,008.98 from the previous month.

For comparison, the General Corporate Fund balance on December 6, 2017, as reported by the Treasurer's Office, is \$5,226,128.11.

The Home owes a total of \$2,409,032.99 to its outside vendors. This is an increase of \$9,918.02 from the previous month.

It should be noted that due to the sudden departure of the Nursing Home administrative assistant, a significant number of outside vendor invoices have not been entered into the accounting system and thus are not reported. This would increase the amount owed to outside vendors.

The Home owes a total of \$2,422,853.11 to Champaign County (various Funds). This is an increase of \$149,090.96 from the previous month.

The Home's current Accounts Payable obligations to the County include (November 8, 2017 amount in parenthesis):

General Corporate Fund	\$221,084.29	(\$222,135.97)
Highway Fund	\$ 75.00	(\$ 285.02)
Capital Asset Replacement Fund	\$ 15,510.00	(\$ 15,510.00)
IMRF Fund	\$422,737.54	(\$403,327.23)
Social Security Fund	\$408,005.74	(\$389,079.64)
Self-Funded Insurance Fund	\$244,910.77	(\$232,894.52)
Employee Health/Life Insurance Fund	\$100,278.78	(\$100,278.78)

Additionally, CCNH is obligated in the form of a loan from the General Corporate Fund for \$226,802. This loan was used for boiler repair/replacement. CCNH has not made its FY2016 debt service reimbursement to the General Corporate Fund for \$262,114, nor the FY2017 Debt Service interest payment of \$21,334.99.

On March 14, 2017, the County Board authorized a loan of \$250,000 from the General Fund to Champaign County Nursing Home (Resolution No. 9892). As of August 31, 2017 this loan has been exhausted.

On August 24, 2017, the County Board authorized a loan of \$250,000 from the General Fund to Champaign County Nursing Home (Resolution No. 10097). As of November 17, 2017 this loan has been exhausted.

As I have repeatedly informed this Board, debt to the County is of grave concern. The Home's debt to the County has surpassed \$2 million, and increases monthly.

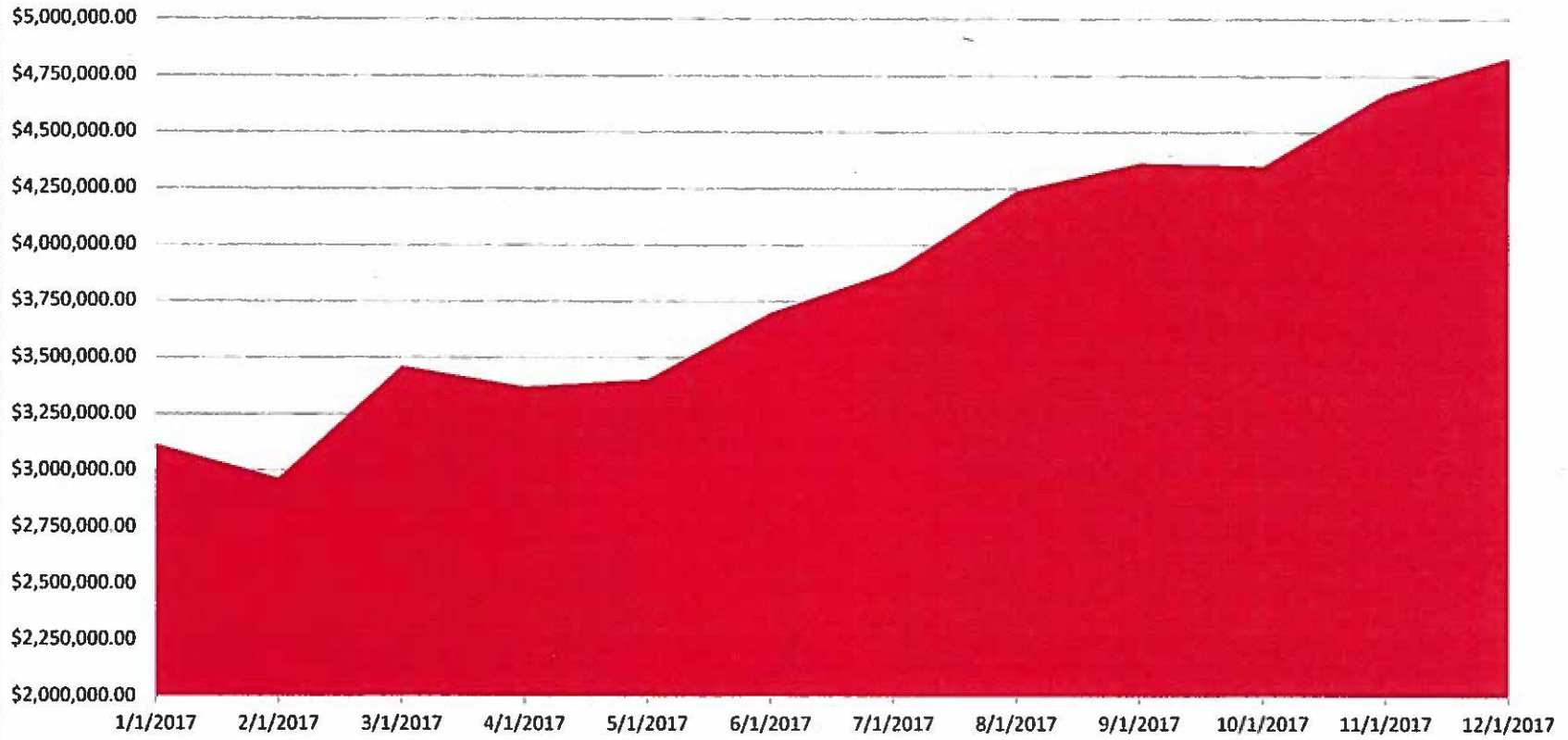
The Home continues to struggle to meet its obligations to private vendors as well. The following vendors are owed at least \$100,000. They include (November 8, 2017 amount in parenthesis):

HealthPro Rehab Services (rehabilitation services)	\$474,813.92	(\$361,545.13)
Uvanta Pharmacy (resident pharmaceuticals)	\$353,817.72	(\$353,817.72)
HFS/Bureau of Operations (State bed tax, fees)	\$384,770.00	(\$360,806.00)
Health Care Services Group (dietary)	\$182,278.79	(\$234,610.71)
Professional Medical Supply (operational supplies)	\$147,839.94	(\$147,839.94)
Medical Staffing Services (contract nursing)	\$180,740.30	(\$180,740.30)
HealthDirect (resident pharmaceuticals)	\$129,753.53	(\$108,486.51)

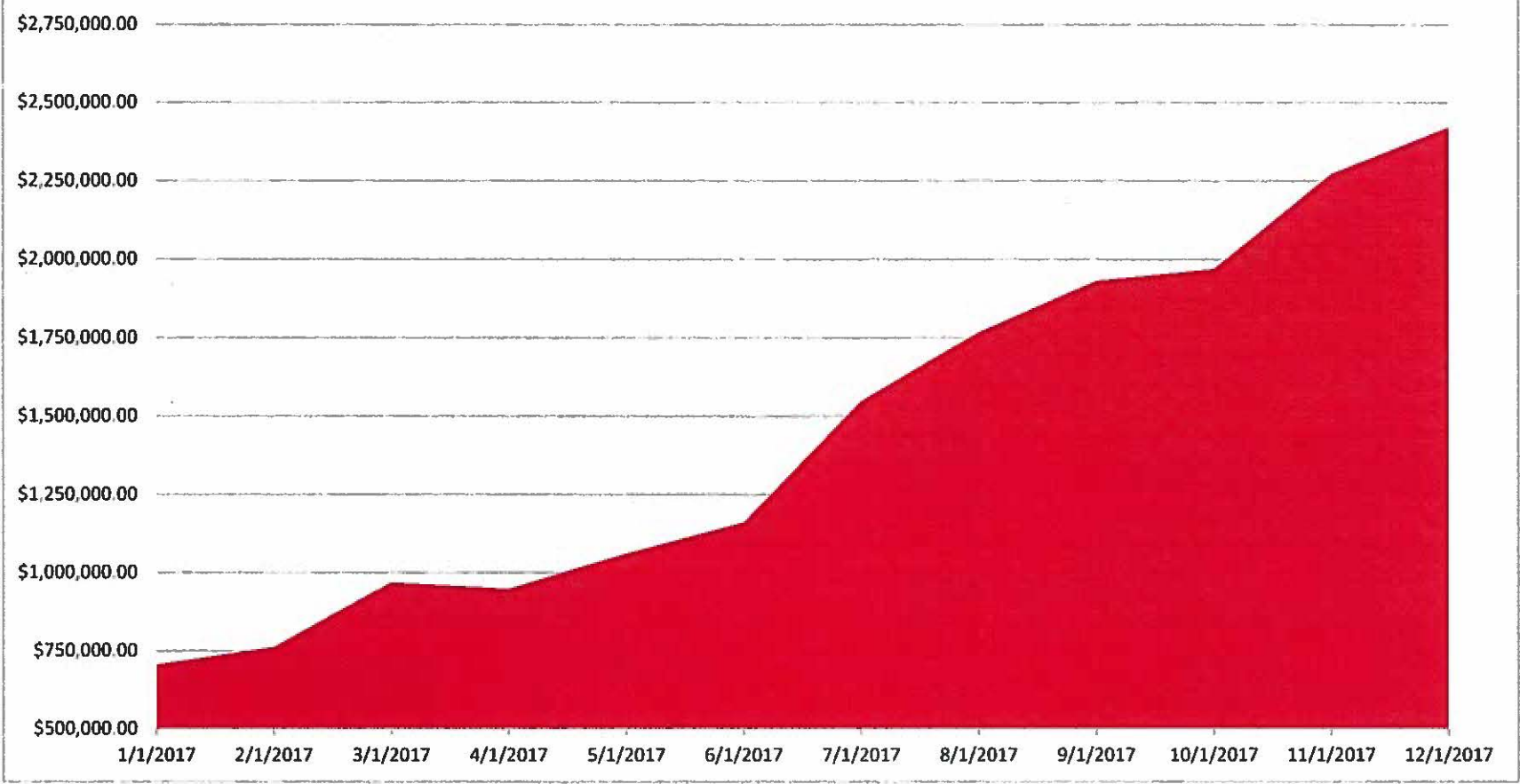
The County Auditor, County Treasurer and County Administrator continue to meet on a regular basis to monitor the Home's financial situation.

The County Auditor's Office will continue to monitor and report to the County Board on the status of Champaign County Nursing Home's financial obligations and debt. Should you have any questions, please don't hesitate to contact me.

Total Amount Owed To All Vendors by Champaign County Nursing Home



Total Amount owed Champaign County



**JOHN FARNEY**  
COUNTY AUDITOR



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**OFFICE OF THE AUDITOR**  
CHAMPAIGN COUNTY, ILLINOIS

**TO:** Diane Michaels, Deputy Chair, Champaign County Board Finance Committee  
Members of the Champaign County Board  
Dan Welch, County Treasurer  
Deb Busey, County Administrator

**FROM:** John Farney, County Auditor

**DATE:** December 12, 2017

**RE:** REVISED - Champaign County Nursing Home Accounts Payable Update

Champaign County Nursing Home (CCNH) continues to struggle to meet its Accounts Payable obligations. I am pleased to provide the following updated information.

As of December 12, 2017, the Home has grand total obligations of \$5,124,287.18 to its vendors and lenders, including Champaign County. This is an increase of \$451,410.06 from the previous month.

For comparison, the General Corporate Fund balance on December 12, 2017, as reported by the Treasurer's Office, is \$4,104,487.59.

The Home owes a total of \$2,701,434.07 to its outside vendors. This is an increase of \$302,319.10 from the previous month.

The Home owes a total of \$2,422,853.11 to Champaign County (various Funds). This is an increase of \$149,090.96 from the previous month.

The Home's current Accounts Payable obligations to the County include (November 8, 2017 amount in parenthesis):

General Corporate Fund	\$221,084.29	(\$222,135.97)
Highway Fund	\$ 75.00	(\$ 285.02)
Capital Asset Replacement Fund	\$ 15,510.00	(\$ 15,510.00)
IMRF Fund	\$422,737.54	(\$403,327.23)
Social Security Fund	\$408,005.74	(\$389,079.64)
Self-Funded Insurance Fund	\$244,910.77	(\$232,894.52)
Employee Health/Life Insurance Fund	\$100,278.78	(\$100,278.78)

Additionally, CCNH is obligated in the form of a loan from the General Corporate Fund for \$226,802. This loan was used for boiler repair/replacement. CCNH has not made its FY2016 debt service reimbursement to the General Corporate Fund for \$262,114, nor the FY2017 Debt Service interest payment of \$21,334.99.

On March 14, 2017, the County Board authorized a loan of \$250,000 from the General Fund to Champaign County Nursing Home (Resolution No. 9892). As of August 31, 2017 this loan has been exhausted.

On August 24, 2017, the County Board authorized a loan of \$250,000 from the General Fund to Champaign County Nursing Home (Resolution No. 10097). As of November 17, 2017 this loan has been exhausted.

As I have repeatedly informed this Board, debt to the County is of grave concern. The Home's debt to the County has surpassed \$2 million, and increases monthly.

The Home continues to struggle to meet its obligations to private vendors as well. The following vendors are owed at least \$100,000. They include (November 8, 2017 amount in parenthesis):

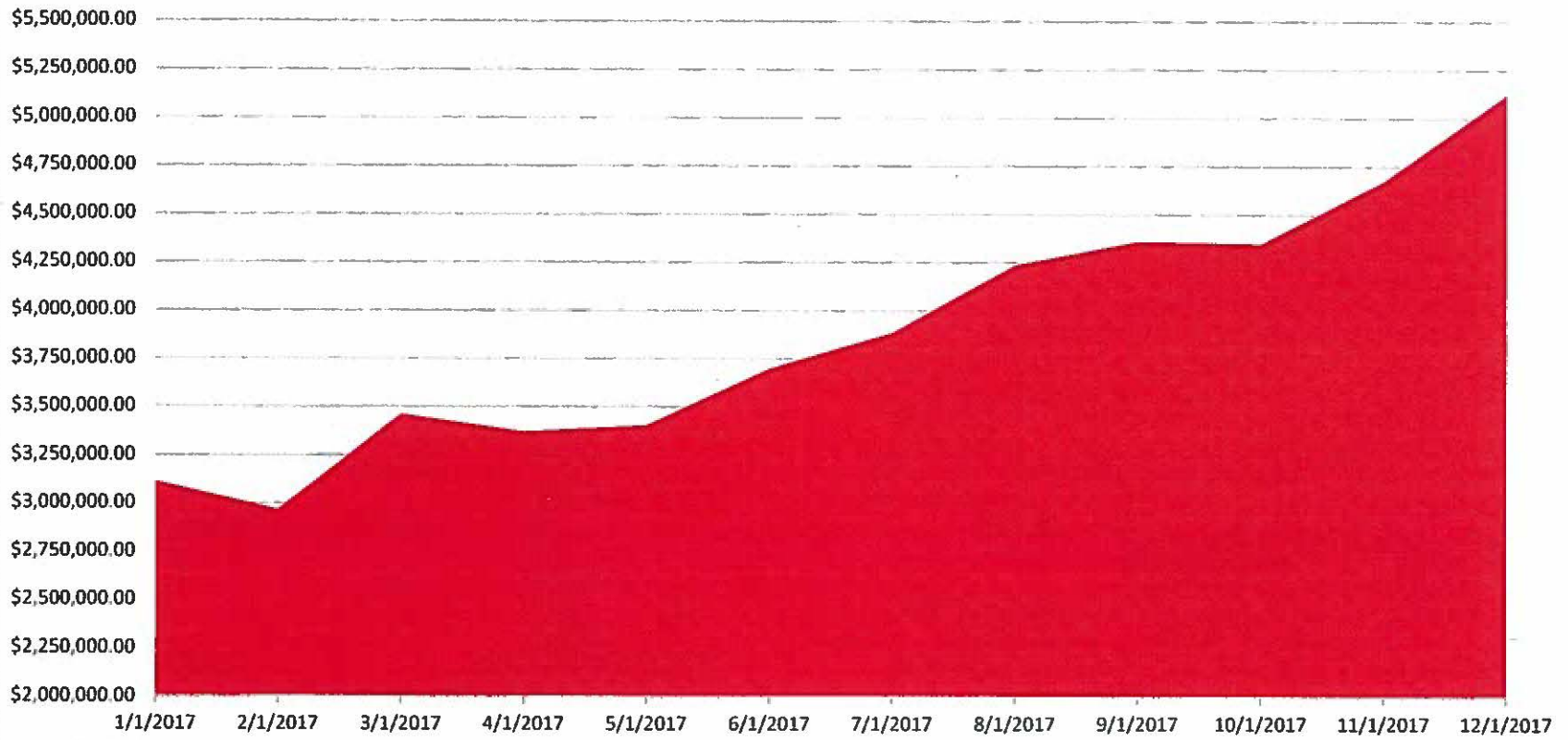
HealthPro Rehab Services (rehabilitation services)	\$347,917.40	(\$361,545.13)
Uvanta Pharmacy (resident pharmaceuticals)	\$353,817.72	(\$353,817.72)
HFS/Bureau of Operations (State bed tax, fees)	\$384,770.00	(\$360,806.00)
Health Care Services Group (dietary)	\$182,278.79	(\$234,610.71)
Professional Medical Supply (operational supplies)	\$123,028.30	(\$147,839.94)
Medical Staffing Services (contract nursing)	\$180,740.30	(\$180,740.30)
HealthDirect (resident pharmaceuticals)	\$147,118.68	(\$108,486.51)

The County Auditor, County Treasurer and County Administrator continue to meet on a regular basis to monitor the Home's financial situation.

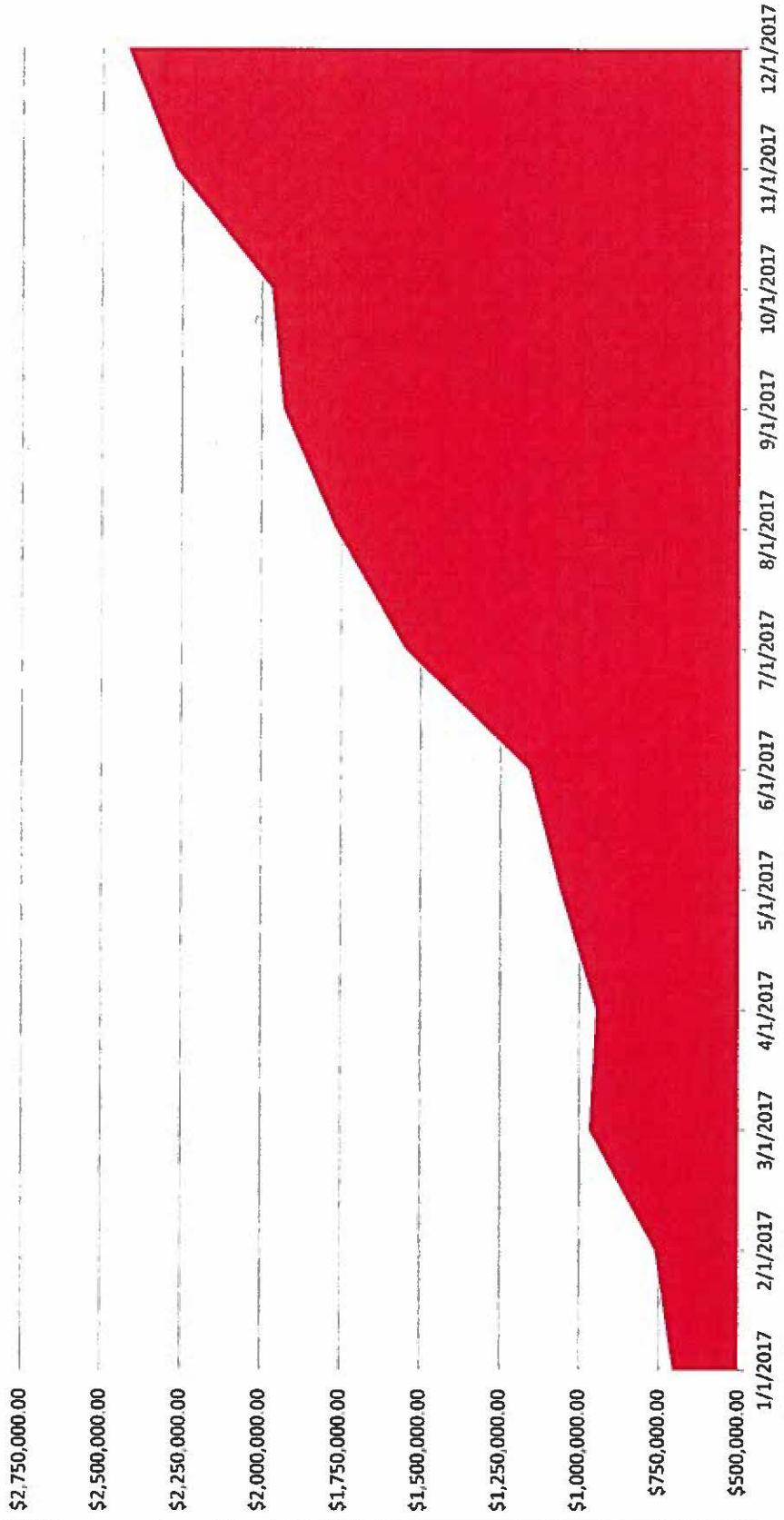
The County Auditor's Office will continue to monitor and report to the County Board on the status of Champaign County Nursing Home's financial obligations and debt. Should you have any questions, please don't hesitate to contact me.



Total Amount Owed To All Vendors by Champaign County Nursing Home



Total Amount owed Champaign County



**Champaign County**  
**General Corporate Fund FY2017 Revenue Report**

FY2017 - November	FY2016 Actual	FY2017 Budget	FY2017 Projected	Budget Variance	
<b>Local Taxes</b>					
Property Taxes	\$10,413,681	\$11,327,775	\$10,753,048	-\$574,727	-5.1% 1
Back Taxes	\$5,962	\$5,000	\$6,000	\$1,000	20.0%
Mobile Home Tax	\$9,020	\$8,500	\$9,242	\$742	8.7%
Payment in Lieu of Tax	\$7,114	\$6,000	\$7,000	\$1,000	16.7%
Hotel Motel Tax	\$23,268	\$28,000	\$21,703	-\$6,297	-22.5%
Auto Rental Tax	\$32,165	\$30,000	\$31,085	\$1,085	3.6%
Penalties on Taxes	\$647,557	\$634,000	\$617,361	-\$16,639	-2.6%
<b>Licenses &amp; Permits</b>					
Business Licenses & Permits	\$32,411	\$36,500	\$26,630	-\$9,870	-27.0%
Non-Business Licenses & Permits	\$1,578,398	\$1,428,110	\$1,576,914	\$148,804	10.4%
<b>Grants</b>					
Federal Grants	\$445,643	\$455,279	\$406,106	-\$49,173	-10.8%
State Grants	\$195,791	\$182,552	\$182,552	\$0	0.0%
<b>State Shared Revenue</b>					
Corporate Personal Property Repl. Tax	\$806,043	\$798,271	\$858,166	\$59,895	7.5% 2
1% Sales Tax	\$1,146,921	\$1,100,900	\$1,339,176	\$238,276	21.6%
1/4% Sales Tax	\$5,473,500	\$5,582,500	\$5,544,532	-\$37,968	-0.7%
Use Tax	\$769,750	\$814,289	\$821,143	\$6,854	0.8%
State Reimbursement	\$1,153,238	\$1,946,106	\$1,946,106	\$0	0.0% 3
State Salary Reimbursement	\$304,157	\$307,682	\$309,193	\$1,511	0.5%
State Revenue Salary Stipends	\$45,500	\$45,500	\$48,500	\$3,000	6.6%
Income Tax	\$3,139,832	\$3,354,520	\$3,212,211	-\$142,309	-4.2% 2
Charitable Games License/Tax	\$69,886	\$77,000	\$69,066	-\$7,934	-10.3%
Off-Track Betting	\$3,117	\$0	\$0	\$0	
<b>Local Gov. Revenue &amp; Reimbursement</b>					
Local Government Revenue	\$747,420	\$666,784	\$720,807	\$54,023	8.1%
Local Government Reimbursement	\$618,872	\$611,740	\$631,311	\$19,571	3.2%
<b>Fees, Fines &amp; Forfeitures</b>					
General Government - Fees	\$4,094,088	\$4,104,383	\$3,810,244	-\$294,139	-7.2% 4
Fines (Bond Forfeitures, DUI Fines, Traffic)	\$713,775	\$921,000	\$608,748	-\$312,252	-33.9% 4
Forfeitures	\$9,361	\$13,500	\$25,000	\$11,500	85.2%
<b>Miscellaneous Revenue</b>					
Interest Earnings	\$17,456	\$8,950	\$29,861	\$20,911	233.6%
Rents & Royalties	\$847,855	\$1,090,000	\$999,628	-\$90,372	-8.3% 5
Gifts & Donations	\$23,260	\$13,800	\$13,800	\$0	0.0%
Sale of Fixed Assets	\$2,650	\$0	\$0	\$0	
Miscellaneous Revenue	\$635,111	\$115,115	\$134,394	\$19,279	16.7%
<b>Interfund/Interdepartment</b>					
Interfund Transfers	\$684,195	\$700,710	\$701,579	\$869	0.1%
Interfund Reimbursements	\$131,665	\$365,914	\$73,244	-\$292,670	-80.0% 6
Interdepartment Revenue	\$1,480	\$1,027	\$723	-\$304	-29.6%
<b>TOTAL</b>	<b>\$34,830,142</b>	<b>\$36,781,407</b>	<b>\$35,535,073</b>	<b>-\$1,246,334</b>	<b>-3.4%</b>

1 - County will not receive additional budgeted property tax revenue associated with the hospital property tax exemption case.

2 - All CPPRT distributions have been received for FY2017.

3 - The County has been reimbursed from AOIC through January 2017.

4 - Fees and Fines are over budgeted and reflect declines in fiscal year-to-date revenues.

5 - Loss of revenue due to reduced leased square footage because of mold cont. Slight offset from cable TV revenue growth.

6 - Debt Service Reimbursement from the Nursing Home is not anticipated to occur in FY2017.

**Champaign County**  
**General Corporate Fund FY2017 Expenditure Report**

FY2017 - November	FY2016 Actual	FY2017 Budget	FY2017 Projected	Budget Variance	
<b>Personnel</b>					
Regular Salaries & Wages	\$15,103,656	\$ 15,154,796	\$15,242,412	\$87,616	0.6%
SLEP Salaries	\$6,460,079	\$ 6,538,611	\$6,442,039	-\$96,572	-1.5%
SLEP Overtime	\$356,902	\$ 493,220	\$449,164	-\$44,056	-8.9%
Fringe Benefits	\$2,845,321	\$ 3,268,464	\$3,084,203	-\$184,261	-5.6%
<b>Total Personnel</b>	<b>\$24,765,958</b>	<b>\$ 25,455,091</b>	<b>\$25,217,818</b>	<b>-\$237,273</b>	<b>-1.1%</b>
<b>Commodities</b>					
Postage	\$211,387	\$ 245,891	\$209,510	-\$36,381	-14.8%
Purchase Document Stamps	\$960,000	\$ 884,000	\$884,000	\$0	0.0%
Gasoline & Oil	\$139,110	\$ 190,685	\$158,175	-\$32,510	-17.0%
All Other Commodities	\$792,745	\$ 727,862	\$781,505	\$53,643	7.4%
<b>Total Commodities</b>	<b>\$2,103,242</b>	<b>\$ 2,048,438</b>	<b>\$2,033,189</b>	<b>-\$15,249</b>	<b>-0.9%</b>
<b>Services</b>					
Gas Service	\$245,308	\$ 386,011	\$267,619	-\$118,392	-30.7%
Electric Service	\$839,308	\$ 830,000	\$816,183	-\$13,817	-1.7%
Medical Services	\$855,365	\$ 864,318	\$810,958	-\$53,360	-6.2%
All Other Services	\$4,875,577	\$ 5,221,218	\$5,033,848	-\$187,370	-3.6%
<b>Total Services</b>	<b>\$6,815,558</b>	<b>\$ 7,301,547</b>	<b>\$6,928,608</b>	<b>-\$372,939</b>	<b>-5.1%</b>
<b>Capital</b>					
Vehicles	\$171,373	\$ 145,000	\$186,640	\$41,640	28.7%
All Other Capital	\$94,162	\$ 127,500	\$177,500	\$50,000	39.2%
<b>Transfers</b>					
To Capital Improvement Fund	\$818,272	\$ 742,180	\$742,180	\$0	0.0%
To All Other Funds	\$231,940	\$ 123,250	\$157,660	\$34,410	27.9%
Interdepartment	\$1,480	\$ -	\$723	\$723	
<b>Debt Repayment</b>	<b>\$497,646</b>	<b>\$ 477,060</b>	<b>\$477,060</b>	<b>\$0</b>	<b>0.0%</b>
<b>TOTAL</b>	<b>\$35,499,631</b>	<b>\$36,420,066</b>	<b>\$35,921,378</b>	<b>-\$498,688</b>	<b>-1.4%</b>

**Champaign County  
General Corporate Fund FY2017 Summary**

\*FY2017 Budgeted Revenue includes an additional \$511,341 associated with preparing the property tax levy to capture new growth associated with a potential ruling in the hospital property tax exemption case. It was determined in March 2017 that the county would not received any additional property tax revenue in FY2017.

<b><i>FY2016 adjusted Fund Balance based on the Auditor's Fund Balance report.</i></b>		
<b>FUND BALANCE 12/31/16</b>	<b>\$4,478,007</b>	
<b>Beginning Fund Balance % OF BUDGET</b>	<b>12.3%</b>	
	<b><i>Budgeted</i></b>	<b><i>Projected</i></b>
<b>FY2017 REVENUE</b>	<b>\$36,781,407 *</b>	<b>\$35,535,073</b>
<b>FY2017 EXPENDITURE</b>	<b>\$36,420,066</b>	<b>\$35,921,378</b>
<b>Revenue to Expenditure Difference</b>	<b>\$361,341</b>	<b>-\$386,305</b>
<b><i>FUND BALANCE PROJECTION - 12/31/17</i></b>	<b><i>\$4,839,348 *</i></b>	<b><i>\$4,091,702</i></b>
<b><i>% OF 2017 Expenditure Budget</i></b>	<b><i>13.3%</i></b>	<b><i>11.4%</i></b>

**GENERAL CORPORATE FUND  
FY2017 BUDGET CHANGE REPORT**

<b>FY2017 Original General Corporate Fund Budget</b>	<b>FY17 Budgeted Exp</b>	<b>FY17 Budgeted Rev</b>	<b>Difference</b>
	\$ 36,420,066	\$ 36,781,407	\$ 361,341

**BUDGET CHANGES**

<b>Department &amp; Description</b>	<b>Expenditure Changes</b>	<b>Revenue Changes</b>	<b>Difference</b>
ADA Compliance Re-encumber ADA funds	\$ 74,323	\$ -	\$ (74,323)
Sheriff Body Camera Donation	\$ 6,000	\$ 6,000	\$ -
Coroner Re-encumber FY2016 Grant Funds	\$ 4,737	\$ -	\$ (4,737)
Sheriff K-9 Training Donation	\$ 500	\$ 500	\$ -
General County Remove levied Property Tax Revenue (hospital case)	\$ -	\$ (511,341)	\$ (511,341)
Circuit Court Foreclosure Mediation Transfer	\$ 34,410	\$ -	\$ (34,410)
Sheriff U of Illinois Event Coverage	\$ 16,564	\$ 16,564	\$ -
IT Internet Sharing Agreement	\$ 4,786	\$ 4,786	\$ -
Circuit Court Additional Expenditures	\$ 74,034	\$ -	\$ (74,034)
IT Internet Sharing Agreement	\$ 1,600	\$ 1,600	\$ -
Recorder Rental Housing Support Fee	\$ 65,000	\$ 72,000	\$ 7,000
Planning & Zoning Property Demolition	\$ 8,600	\$ -	\$ (8,600)
			\$ -
<b>TOTAL CHANGES</b>	<b>\$ 290,554</b>	<b>\$ (409,891)</b>	<b>\$ (700,445)</b>

Nov. {

<b>General Corporate Fund Budget as of 12/31/17</b>	<b>Current Budgeted Exp</b>	<b>Current Budgeted Rev</b>	<b>Difference</b>
	\$ 36,710,620	\$ 36,371,516	\$ (339,104)
<b>% of Increase/Decrease</b>	0.8%	-1.1%	
Changes Attributable to One-Time Factors	\$ 210,134	\$ (416,277)	\$ (626,411)
Changes Attributable to Recurring Costs	\$ 80,420	\$ 6,386	\$ (74,034)