



## CHAMPAIGN COUNTY BOARD

### COMMITTEE OF THE WHOLE

#### Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda

County of Champaign, Urbana, Illinois

Tuesday, November 14, 2017 – 6:30 p.m.

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Lyle Shields Meeting Room, Brookens Administrative Center,  
1776 East Washington Street, Urbana, Illinois

#### Agenda Items

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- I. Call To Order**
- II. Roll Call**
- III. Approval of Agenda/Addenda**
- IV. Approval of Minutes**
- A. Legislative Budget Hearing – August 28, 2017 1-4
  - B. Legislative Budget Hearing – August 29, 2017 5-7
  - C. Committee of the Whole - September 12, 2017 – Revised 8-14
  - D. Special Finance Committee of the Whole– September 28, 2017 15-19
  - E. Committee of the Whole - October 10, 2017 20-26
- V. Public Participation**
- VI. Communications**
- VII. Justice & Social Services**
- A. Racial Justice Task Force Final Report
  - B. Justice & Mental Health Collaboration Program Final Report
  - C. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/CountyBoard/Reports.php>
    - 1. Animal Control – September 2017
    - 2. Emergency Management Agency – October 2017
    - 3. Head Start – October 2017
    - 4. Probation & Court Services – September 2017 and 3<sup>rd</sup> Quarter Statistical Report
    - 5. Public Defender – September 2017
    - 6. Veterans’ Assistance Commission – September & October 2017; 2017 Annual Report
  - D. Court Services/Probation
    - 1. FY2018 Annual Probation Plan – Available on the department webpage here: <http://www.co.champaign.il.us/probation/courtservices.php>
  - E. Other Business
  - F. Chair’s Report
- VIII. Policy, Personnel, & Appointments**
- A. Appointments/Reappointments *\*Italicized Name Indicates Incumbent*
    - 1. Public Aid Appeals Committee – 3 Vacancies (1 R & 2 D), Term 12/1/2017-11/30/2019 27-32  
Applicants:
      - *Andrew Quarnstrom* (D)
      - *Bryan Wrona* (R)
      - *Bernie Magsamen* (D)
    - 2. Deputy Sheriff Merit Commission – 1 Vacancy, Term 12/1/2017- 11/30/2023 33-34
      - *Oliver Clark*

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- 3. Two Mile Slough Drainage District – 1 Unexpired Term Ending 8/31/2020 35
  - *Jonathan Schroeder*
- 4. Appointment of Current Member Catherine Capel as Chair of the Zoning Board of Appeals, Term 12/1/2017-11/30/2018
- B. County Clerk
  - 1. October 2017 Report 36
- C. Circuit Court
  - 1. Request for Evaluation of Circuit Court Executive Secretary Position by the Job Content Evaluation Committee 37
- D. County Administrator
  - 1. Administrative Services Monthly Report – October 2017 38-40
  - 2. 2018 Holiday Calendar (*information only*) 41
  - 3. Request Approval of the 2018 County Board Calendar of Meetings 42-44
- E. Other Business
  - 1. Resignation of County Administrator, Effective November 30, 2017 (*information only*) 45-46
  - 2. Action(s) Concerning Filling Vacancy for the County Administrator Position
    - a) Authority for Board Chair, acting in coordination with Interim Administrator, or if no Interim Administrator is employed, acting prior to or without the advice and consent of the Board, to designate employees of Administrative Services as acting Administrator as necessary for specific purposes.
    - b) Other
  - 3. Appointment of County Treasurer
- F. Chair’s Report
  - 1. County Board Appointments Expiring December 31, 2017: (*See Below-Information Only*)
    - a) Champaign-Urbana Mass Transit District – 1 Vacancy (R) – Term 1/1/2018-12/31/2022
    - b) Mental Health Board – 2 Vacancies – Term 1/1/2018-12/31/2021
    - c) Rural Transit Advisory Group – 1Vacancy – Term 1/1/2018-12/31/2019
- G. Designation of Items to be Placed on the Consent Agenda

**IX. Finance**

- A. Treasurer
  - 1. Monthly Report – October 2017 – Reports are available on the Treasurer’s Webpage at: <http://www.co.champaign.il.us/treasurer/Reports.php>
  - 2. Cash Flow Projection Report Presentation
  - 3. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on a Mobile Home, Permanent Parcel 15-025-0423 47  
48
  - 4. Resolution Authorizing the County Board Chair to Assign a Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel 14-023-0066
- B. Auditor
  - 1. Monthly Report – October 2017 – Reports are available on the Auditor’s Webpage at: <http://www.co.champaign.il.us/Auditor/countyboardreports.php>
  - 2. Quarterly Financial Report 49-52
  - 3. Champaign County Nursing Home Accounts Payable Update 53-56

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C. Nursing Home	
1. Financial Statement Summary – July through September 2017	57
2. Detailed Financial Report – September 2017	58-74
D. Budget Amendments/Transfers	
1. Budget Transfer 17-00006	75-76
Fund/Dept. 080 General Corporate/075 General County & 040 Sheriff	
Total Amount: \$88,260	
Reason: for Retroactive Wages Due to Settlement of the FOP Law Enforcement and Law Enforcement Sergeants Contract	
2. Budget Transfer 17-00007	77
Fund/Dept. 630 Circuit Clerk Operations & Administration/030 Circuit Clerk	
Total Amount: \$25,199	
Reason: to Cover the Transfer of Court Technology Specialist from Court Automation Fund (613) to Circuit Clerk Operations & Administration Fund (630)	
3. Budget Amendment 17-00040	78-79
Fund/Dept. 679 Child Advocacy Center/179 Child Advocacy Center	
Increased Appropriations: \$17,535	
Increased Revenue: \$17,535	
Reason: Increase in Spending Authority for Personnel Expenses Following Hiring of MDT Coordinator; Revenue for this Increase to Come from Grant Funds Awarded for Fourth Quarter County FY2017	
4. Budget Amendment 17-00041	80-81
Fund/Dept. 080 General Corporate/031 Circuit Court	
Increased Appropriations: \$74,034	
Increased Revenue: None: from Fund Balance	
Reason: Funds Needed to Cover Additional Required Expenditures	
5. Budget Amendment 17-00042	82
Fund/Dept. 080 General Corporate/028 Information Technology	
Increased Appropriations: \$1,600	
Increased Revenue: \$1,600	
Reason: Reimbursement from the City of Urbana and Urbana Free Library for Shared Internet Connection and Additional Expenditure Authority for that Revenue	
6. Budget Amendment 17-00043	83
Fund/Dept. 080 General Corporate/023 Recorder	
Increased Appropriations: \$65,000	
Increased Revenue: \$72,000	
Reason: To cover Increased Revenue and Reimbursement of the State Rental Housing Support Fee	
7. Budget Amendment 17-00045	84-85
Fund/Dept. 080 General Corporate/077 Planning & Zoning	
Increased Appropriations: \$8,600	
Increased Revenue: None: from Fund Balance	
Reason: to cover the \$8,100 Cost for Property Demolition Project at 504 South Dodson, Urbana, IL and to Make Up \$500 in Transfers from Other Line Items to Property Clearance Throughout the Year.	

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- E. County Administrator
  - 1. FY2017 General Corporate Fund Budget Projection Report *(to be distributed)*
  - 2. FY2017 General Corporate Fund Budget Change Report *(to be distributed)*
  - 3. Amendment to Aggregation Program Agreement Between Champaign County and Illinois Power Marketing Company DBA Homefield Energy 86-89
  - 4. Nursing Home Loans 90-100
    - a) Resolution Authorizing Renewal of Loan Resolutions Numbered 9892 and 10097 from the Champaign County General Corporate Fund to the Nursing Home Funds  
***(If approved nullifies action on item b.)***
    - b) Resolution Rescinding Loan Authorization Resolutions Numbered 9892 and 10097 Thereby Forgiving Loans from the Champaign County General Corporate Fund to the Nursing Home Fund
      - i. Budget Amendment 17-00044  
Fund/Dept. 080 General Corporate/075 General County  
Increased Appropriations: \$400,000  
Increased Revenue: None: from Fund Balance  
Reason: to Recognize Bad Debt Pursuant to a Resolution Forgiving Short-Term Loans Granted to the Nursing Home in FY2017 by Resolutions 9892 and 10097
  - 5. FY2018 Budget Discussion 101-109
  - 6. Annual Budget & Appropriation Ordinance 110-131
  - 7. Annual Tax Levy Ordinance 132-135
  - 8. Resolution for Issuance of Tax Anticipation Warrants for the Champaign County Nursing Home 136-149
- F. Other Business
- G. Chair's Report
- H. Designation of Items to be Placed on the Consent Agenda

**X. Other Business**

**XI. Adjournment**

***All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.***