

**COMMITTEE OF THE WHOLE**  
**Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda**  
County of Champaign, Urbana, Illinois  
Summary of Action Taken Tuesday, November 14, 2017

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<u>Agenda Items</u>	<u>Action</u>
<b>I. <u>Call To Order</u></b>	6:31 p.m.
<b>II. <u>Roll Call</u></b>	20 members present
<b>III. <u>Approval of Agenda/Addenda</u></b>	
<b>IV. <u>Approval of Minutes</u></b>	All minutes approved
A. Legislative Budget Hearing – August 28, 2017	
B. Legislative Budget Hearing – August 29, 2017	
C. Committee of the Whole - September 12, 2017 – Revised	
D. Special Finance Committee of the Whole– September 28, 2017	
E. Committee of the Whole - October 10, 2017	
<b>V. <u>Public Participation</u></b>	Steve Moser, Gary Maxwell, Belden Fields, Charles Davidson, Perry Cline, Darren Preston, Stuart Levy, Alexa Bryn, Laura Tucker, Niloofar Shambayati, Laurel Prussing, Kerrie Pruitt, Bobbi Trist, Vicky Smaardyk
<b>VI. <u>Communications</u></b>	
<b>VII. <u>Justice &amp; Social Services</u></b>	
A. Racial Justice Task Force Final Report	All reports were received and placed on file
B. Justice & Mental Health Collaboration Program Final Report	
C. Monthly Reports –	
1. Animal Control – September 2017	
2. Emergency Management Agency – October 2017	
3. Head Start – October 2017	
4. Probation & Court Services – September 2017 and 3 <sup>rd</sup> Quarter Statistical Report	
5. Public Defender – September 2017	
6. Veterans’ Assistance Commission – September & October 2017; 2017 Annual Report	
D. Court Services/Probation	
1. FY2018 Annual Probation Plan – Available on the department webpage here: <a href="http://www.co.champaign.il.us/probation/courtservices.php">http://www.co.champaign.il.us/probation/courtservices.php</a>	Plan received and placed on file
E. Other Business	None
F. Chair’s Report	None
<b>VIII. <u>Policy, Personnel, &amp; Appointments</u></b>	
A. Appointments/Reappointments <i>*Italicized Name Indicates Incumbent</i>	
1. Public Aid Appeals Committee – 3 Vacancies (1 R & 2 D), Term 12/1/2017-11/30/2019	
Applicants:	
• <i>Andrew Quarnstrom</i> (D)	
• <i>Bryan Wrona</i> (R)	
• <i>Bernie Magsamen</i> (D)	
	<b><i>*RECOMMEND COUNTY BOARD APPROVAL of Resolutions Appointing Andrew Quarnstrom, Bryan Wrona, and Bernie Magsamen to the Public Aid Appeals Committee, 12/1/2017-11/30/2019</i></b>

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|---|---|
| <p>2. Deputy Sheriff Merit Commission – 1 Vacancy, Term 12/1/2017- 11/30/2023</p> <ul style="list-style-type: none"> <li>• <i>Oliver Clark</i></li> </ul>   | <p><b>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Appointing Oliver Clark to the Deputy Sheriff Merit Commission, 12/1/2017-11/30/2023</b></p>                                   |
| <p>3. Two Mile Slough Drainage District – 1 Unexpired Term Ending 8/31/2020</p> <ul style="list-style-type: none"> <li>• <i>Jonathan Schroeder</i></li> </ul>   | <p><b>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Appointing Jonathan Schroeder to the Two Mile Slough Drainage District, Term Ending 8/31/2020</b></p>                          |
| <p>4. Appointment of Current Member Catherine Capel as Chair of the Zoning Board of Appeals, Term 12/1/2017-11/30/2018</p>  | <p><b>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Appointing Current Zoning Board of Appeals Member, Catherine Capel as Chair, Term 12/1/2017-11/30/2018</b></p>                 |
| <p>B. County Clerk</p> <p>1. October 2017 Report</p>  | <p>Received and placed on file</p>  |
| <p>C. Circuit Court</p> <p>1. Request for Evaluation of Circuit Court Executive Secretary Position by the Job Content Evaluation Committee</p>  | <p>Approved</p>   |
| <p>D. County Administrator</p> <p>1. Administrative Services Monthly Report – October 2017</p> <p>2. 2018 Holiday Calendar</p> <p>3. Request Approval of the 2018 County Board Calendar of Meetings</p>   | <p>Received and placed on file<br/>Information Only<br/><b>RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the 2018 County Board Calendar of Meetings</b></p>             |
| <p>E. Other Business</p> <p>1. Resignation of County Administrator, Effective November 30, 2017 (<i>information only</i>)</p> <p>2. Action(s) Concerning Filling Vacancy for the County Administrator Position</p> <ul style="list-style-type: none"> <li>a) Authority for Board Chair, acting in coordination with Interim Administrator, or if no Interim Administrator is employed, acting prior to or without the advice and consent of the Board, to designate employees of Administrative Services as acting Administrator as necessary for specific purposes.</li> <li>b) Other</li> </ul> | <p>Received and placed on file</p> <p>No Action</p> <p><b>RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing an Employment Contract for Interim County Administrator</b></p> |
| <p>3. Appointment of County Treasurer</p>   | <p><b>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Appointing John Farney as County Treasurer, Effective January 1, 2018</b></p>  |

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| <p>F. Chair's Report</p> <p>1. County Board Appointments Expiring December 31, 2017:</p> <p style="margin-left: 20px;">a) Champaign-Urbana Mass Transit District – 1<br/>Vacancy (R) – Term 1/1/2018-12/31/2022</p> <p style="margin-left: 20px;">b) Mental Health Board – 2 Vacancies – Term<br/>1/1/2018-12/31/2021</p> <p style="margin-left: 20px;">c) Rural Transit Advisory Group – 1Vacancy – Term<br/>1/1/2018-12/31/2019</p> | <p>No Action – Information Only</p> |
| <p>G. Designation of Items to be Placed on the Consent Agenda</p>   | <p>A1-4; E3</p>                     |

**IX. Finance**

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| <p>A. Treasurer</p> <p>1. Monthly Report – October 2017</p> <p>2. Cash Flow Projection Report Presentation</p> <p>3. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on a Mobile Home, Permanent Parcel 15-025-0423</p> <p>4. Resolution Authorizing the County Board Chair to Assign a Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel 14-023-0066</p>  | <p>Received and placed on file</p> <p><b><i>*RECOMMEND COUNTRY BOARD APPROVAL of a Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on a Mobile Home, Permanent Parcel 15-025-0423</i></b></p> <p><b><i>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing the County Board Chair to Assign a Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel 14-023-0066</i></b></p> |
| <p>B. Auditor</p> <p>1. Monthly Report – October 2017</p> <p>2. Quarterly Financial Report</p> <p>3. Champaign County Nursing Home Accounts Payable Update</p>   | <p>Reports received and placed on file</p>   |
| <p>C. Nursing Home</p> <p>1. Financial Statement Summary – July through September 2017</p> <p>2. Detailed Financial Report – September 2017</p>  | <p>Reports received and placed on file</p>   |
| <p>D. Budget Amendments/Transfers</p> <p>1. Budget Transfer 17-00006<br/>Fund/Dept. 080 General Corporate/075 General County &amp; 040 Sheriff<br/>Total Amount: \$88,260<br/>Reason: for Retroactive Wages Due to Settlement of the FOP Law Enforcement and Law Enforcement Sergeants Contract</p> <p>2. Budget Transfer 17-00007<br/>Fund/Dept. 630 Circuit Clerk Operations &amp; Administration/030 Circuit Clerk<br/>Total Amount: \$25,199<br/>Reason: to Cover the Transfer of Court Technology Specialist from Court Automation Fund (613) to Circuit Clerk Operations &amp; Administration Fund (630)</p> | <p><b>Forwarded to County Board Without Recommendation</b></p> <p><b><i>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing Budget Transfer 17-00007</i></b></p>  |

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| 3. Budget Amendment 17-00040<br>Fund/Dept. 679 Child Advocacy Center/179 Child Advocacy Center<br>Increased Appropriations: \$17,535<br>Increased Revenue: \$17,535<br>Reason: Increase in Spending Authority for Personnel Expenses Following Hiring of MDT Coordinator; Revenue for this Increase to Come from Grant Funds Awarded for Fourth Quarter County FY2017             | <b>Forwarded to County Board Without Recommendation</b>                                       |
| 4. Budget Amendment 17-00041<br>Fund/Dept. 080 General Corporate/031 Circuit Court<br>Increased Appropriations: \$74,034<br>Increased Revenue: None: from Fund Balance<br>Reason: Funds Needed to Cover Additional Required Expenditures  | <b>RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing Budget Amendment 17-00041</b>  |
| 5. Budget Amendment 17-00042<br>Fund/Dept. 080 General Corporate/028 Information Technology<br>Increased Appropriations: \$1,600<br>Increased Revenue: \$1,600<br>Reason: Reimbursement from the City of Urbana and Urbana Free Library for Shared Internet Connection and Additional Expenditure Authority for that Revenue  | <b>Forwarded to County Board Without Recommendation</b>                                       |
| 6. Budget Amendment 17-00043<br>Fund/Dept. 080 General Corporate/023 Recorder<br>Increased Appropriations: \$65,000<br>Increased Revenue: \$72,000<br>Reason: To cover Increased Revenue and Reimbursement of the State Rental Housing Support Fee  | <b>Forwarded to County Board Without Recommendation</b>                                       |
| 7. Budget Amendment 17-00045<br>Fund/Dept. 080 General Corporate/077 Planning & Zoning<br>Increased Appropriations: \$8,600<br>Increased Revenue: None: from Fund Balance<br>Reason: to cover the \$8,100 Cost for Property Demolition Project at 504 South Dodson, Urbana, IL and to Make Up \$500 in Transfers from Other Line Items to Property Clearance Throughout the Year. | <b>*RECOMMEND COUNTY BOARD APPROVAL of a Resolution Authorizing Budget Amendment 17-00045</b> |
| E. County Administrator   |   |
| 1. FY2017 General Corporate Fund Budget Projection Report   | Reports received and placed on file   |
| 2. FY2017 General Corporate Fund Budget Change Report   |   |
| 3. Amendment to Aggregation Program Agreement Between Champaign County and Illinois Power Marketing Company DBA Homefield Energy  | <b>Forwarded to the County Board Without Recommendation</b>                                   |
| 4. Nursing Home Loans   |   |
| a) Resolution Authorizing Renewal of Loan Resolutions Numbered 9892 and 10097 from the  | Failed  |

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**Agenda Items**

**Action**

Champaign County General Corporate Fund to the  
 Nursing Home Funds  
*(If approved nullifies action on item b.)*

- b) Resolution Rescinding Loan Authorization Resolutions Numbered 9892 and 10097 Thereby Forgiving Loans from the Champaign County General Corporate Fund to the Nursing Home Fund
  - i. Budget Amendment 17-00044  
 Fund/Dept. 080 General Corporate/075  
 General County  
 Increased Appropriations: \$400,000  
 Increased Revenue: None: from Fund  
 Balance  
 Reason: to Recognize Bad Debt Pursuant to a Resolution Forgiving Short-Term Loans Granted to the Nursing Home in FY2017 by Resolutions 9892 and 10097

5. FY2018 Budget Discussion Discussion Only

6. Annual Budget & Appropriation Ordinance **Forwarded to the County Board Without Recommendation**

7. Annual Tax Levy Ordinance **Forwarded to the County Board Without Recommendation**

8. Resolution for Issuance of Tax Anticipation Warrants for the Champaign County Nursing Home Failed

F. Other Business **RECOMMEND COUNTY BOARD APPROVAL of a Resolution to Suspend indefinitely and immediately the Advisory Board for the Champaign County Nursing Home**

G. Chair's Report None

H. Designation of Items to be Placed on the Consent Agenda A3-4; D2; D7

X. **Other Business** None

XI. **Adjournment** 12:53 a.m.

*All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.*