



**CHAMPAIGN COUNTY BOARD**  
**COMMITTEE OF THE WHOLE**  
**Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda**  
County of Champaign, Urbana, Illinois  
Tuesday, June 13, 2017 – 6:30 p.m.

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Lyle Shields Meeting Room, Brookens Administrative Center,  
1776 East Washington Street, Urbana, Illinois

**Agenda Items**

**Page**

- I. Call To Order**
- II. Roll Call**
- III. Approval of Agenda/Addenda**
- IV. Approval of Minutes**  
A. May 9, 2017 (to be distributed)
- V. Public Participation**
- VI. Communications**
- VII. Finance**
- A. Treasurer
1. Monthly Report – May 2017 – Reports are available on the Treasurer’s Webpage at:  
<http://www.co.champaign.il.us/treasurer/Reports.php>
  2. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on a Mobile Home, Permanent Parcel 06-900-0048 1
  3. Resolution Authorizing the Cancellation of the Appropriate Certificate of Purchase on a Mobile Home, Permanent Parcel 29-050-0155 2
  4. Cash Flow Projection Report Presentation
- B. Auditor
1. Monthly Report – May 2017 – Reports are available on the Auditor’s Webpage at:  
<http://www.co.champaign.il.us/Auditor/countyboardreports.php>
  2. Champaign County Nursing Home Accounts Payable Update 3-4
- C. Nursing Home
1. Monthly Financial Report 5-12
  2. Presentations by Proposer Finalists on RFI 2017-004 for Brokerage and Consulting Services
  3. Selection and Approval of Firm on RFI 2017-004
  4. Approval and Award of Contract for RFP 2017-005 Nursing Home Management and Consulting Services
- D. Budget Amendments/Transfers
1. Budget Amendment 17-00013 13  
Fund/Dept. 080 General Corporate/040 Sheriff  
Increased Appropriations: \$6,000  
Increased Revenue: \$6,000  
Reason: Donation from the Journey Foundation for Body Camera Expenses for the Patrol Division. The Donation was for \$6,000, Which has been Received and Deposited with the Treasurer. This is a Specific use Grant/Donation.
  2. Budget Amendment 17-00014 14  
Fund/Dept. 080 General Corporate/042 Coroner  
Increased Appropriations: \$4,737  
Increased Revenue: None: from Fund Balance

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Reason: to Re-encumber FY2016 Death Certificate Grant Funds Received in FY2017. FY2016 Death Certificate Grant Funds were not Expended in 2016 because the Funds were not Received until after January 1, 2017

3. Budget Amendment 17-00015 15  
Fund/Dept. 080 General Corporate/040 Sheriff  
Increased Appropriations: \$500  
Increased Revenue: None: \$500  
Reason: Donation from FE Moran & their Employees to use Towards K-9 Training. The Donation was for \$500 and has been deposited with the Treasurer. This is a Specific use Donation.
  
4. Budget Amendment 17-00016 16  
Fund/Dept. 075 Regional Planning Commission/812 Justice System Diversion Services  
Increased Appropriations: \$62,755  
Increased Revenue: \$62,755  
Reason: the Justice System Diversion Services Program will Serve Individuals and Families in Rantoul who have had Crisis Intervention Team (CIT) or Domestic Offense Police Contact. Case Management Services will be Provided to Clients to Help Reduce Criminal Recidivism and Develop Plans to Move Toward Becoming Successful and Productive Members of the Community.

**Memorandum Regarding Budget Amendments 17-00017 thru 17-00025** 17

5. Budget Amendment 17-00017 18  
Fund/Dept. 080 General Corporate/075 General County  
Appropriations: \$0  
Decreased Revenue: -\$511,341  
Reason: Remove Property Tax Revenue Associated with Levying to Capture New Growth in a Potential Hospital Property Tax Case Ruling. The County Board Approved the Levy in November 2016 in Anticipation of a Ruling; However, the Case was Remanded Back to the Circuit Court in March 2017 and the County will not Receive any Additional Property Tax Revenue.
  
6. Budget Amendment 17-00018 19  
Fund/Dept. 089 County Public Health/049 Board of Health  
Appropriations: \$0  
Decreased Revenue: -\$38,179  
Reason: Remove Property Tax Revenue Associated with Levying to Capture New Growth in a Potential Hospital Property Tax Case Ruling. The County Board Approved the Levy in November 2016 in Anticipation of a Ruling; However, the Case was Remanded Back to the Circuit Court in March 2017 and the County will not Receive any Additional Property Tax Revenue.
  
7. Budget Amendment 17-00019 20  
Fund/Dept. 076 Tort Immunity Tax/075 General County  
Appropriations: \$0  
Decreased Revenue: -\$52,324  
Reason: Remove Property Tax Revenue Associated with Levying to Capture New Growth in a Potential Hospital Property Tax Case Ruling. The County Board Approved the Levy in November 2016 in Anticipation of a Ruling; However, the Case was Remanded Back to the Circuit Court in March 2017 and the County will not Receive any Additional Property Tax Revenue.
  
8. Budget Amendment 17-00020 21  
Fund/Dept. 083 County Highway/060 Highway  
Appropriations: \$0  
Decreased Revenue: -\$80,362

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Reason: Remove Property Tax Revenue Associated with Levying to Capture New Growth in a Potential Hospital Property Tax Case Ruling. The County Board Approved the Levy in November 2016 in Anticipation of a Ruling; However, the Case was Remanded Back to the Circuit Court in March 2017 and the County will not Receive any Additional Property Tax Revenue.

9. Budget Amendment 17-00021 22  
Fund/Dept. 084 County Bridge/060 Highway  
Appropriations: \$0  
Decreased Revenue: -\$40,307  
Reason: Remove Property Tax Revenue Associated with Levying to Capture New Growth in a Potential Hospital Property Tax Case Ruling. The County Board Approved the Levy in November 2016 in Anticipation of a Ruling; However, the Case was Remanded Back to the Circuit Court in March 2017 and the County will not Receive any Additional Property Tax Revenue.
  
10. Budget Amendment 17-00022 23  
Fund/Dept. 103 Highway Federal Aid Matching/060 Highway  
Appropriations: \$0  
Decreased Revenue: -\$3,255  
Reason: Remove Property Tax Revenue Associated with Levying to Capture New Growth in a Potential Hospital Property Tax Case Ruling. The County Board Approved the Levy in November 2016 in Anticipation of a Ruling; However, the Case was Remanded Back to the Circuit Court in March 2017 and the County will not Receive any Additional Property Tax Revenue.
  
11. Budget Amendment 17-00023 24  
Fund/Dept. 090 Mental Health/053 Mental Health Board  
Appropriations: \$0  
Decreased Revenue: -\$149,062  
Reason: Remove Property Tax Revenue Associated with Levying to Capture New Growth in a Potential Hospital Property Tax Case Ruling. The County Board Approved the Levy in November 2016 in Anticipation of a Ruling; However, the Case was Remanded Back to the Circuit Court in March 2017 and the County will not Receive any Additional Property Tax Revenue.
  
12. Budget Amendment 17-00024 25  
Fund/Dept. 108 Developmental Disability/050 Developmental Disability Board  
Decreased Appropriations: -\$124,426  
Decreased Revenue: -\$124,426  
Reason: Remove Property Tax Revenue Associated with Levying to Capture New Growth in a Potential Hospital Property Tax Case Ruling. The County Board Approved the Levy in November 2016 in Anticipation of a Ruling; However, the Case was Remanded Back to the Circuit Court in March 2017 and the County will not Receive any Additional Property Tax Revenue. Reduce 533.92
  
13. Budget Amendment 17-00025 26  
Fund/Dept. 081 Nursing Home/410 Administrative  
Appropriations: \$0  
Decreased Revenue: -\$40,808  
Reason: Remove Property Tax Revenue Associated with Levying to Capture New Growth in a Potential Hospital Property Tax Case Ruling. The County Board Approved the Levy in November 2016 in Anticipation of a Ruling; However, the Case was Remanded Back to the Circuit Court in March 2017 and the County will not Receive any Additional Property Tax Revenue.
  
14. Budget Amendment 17-00026 27-29  
Fund/Dept. 080 General Corporate/031 Circuit Court  
Increased Appropriations: \$34,410

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Increased Revenue: None: from Fund Balance  
Reason: Move FY2016 Foreclosure Mediation Program Balance from 080 to Newly Established Foreclosure Mediation Fund 093

15. Budget Amendment 17-00027 30  
Fund/Dept. 093 Foreclosure Mediation/031 Circuit Court  
Appropriations: \$0  
Increased Revenue: \$34,410  
Reason: Recognizing Transfer of FY2016 Fund Balance from Fund 080 to Newly Established Foreclosure Mediation Fund 093

E. County Clerk

1. Request Approval of Illinois State Board of Elections Voter Registration State Grant 2017 Acceptance Agreement 31-33

F. County Administrator

1. FY2017 General Corporate Fund Budget Projection Report *(to be distributed)*  
2. FY2017 General Corporate Fund Budget Change Report *(to be distributed)*  
3. Non-Bargaining Salary Recommendation for FY 2018 34-35

G. Other Business

H. Chair's Report

1. Determination to Cancel July Finance Committee of the Whole Meeting

I. Designation of Items to be Placed on the Consent Agenda

**VIII. Policy, Personnel, & Appointments**

A. Appointments/Reappointments *(italics indicate incumbent)*

1. Appointment of County Board Member from District 8 to Replace Matt Hiser
2. Bailey Memorial Cemetery Association – 1 Position, Term 7/1/2017-6/30/2023 36  
Applicant:  
• *Rachel Schroeder*
3. Craw Cemetery Association – 2 Positions, Term 7/1/2017-6/30/2023 37-38  
Applicant:  
• *David Payne*  
• *Michael Rosenberger*
4. Mount Olive Cemetery Association – 2 Positions, Term 7/1/2017-6/30/2023 39-40  
Applicant:  
• *Rod Maddock*  
• *James Prather*
5. Prairie View Cemetery Association – 1 Position, Term 7/1/2017-6/30/2023 41  
Applicant:  
• *Larry Kienzler*

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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| 6. Yearsley Cemetery Association – 3 Positions – Term 7/1/2017-6/30/2023<br>Applicants: <ul style="list-style-type: none"><li>• <i>Roger Corray</i></li><li>• <i>Joseph Marriott</i></li><li>• <i>John Yearsley</i></li></ul>                                                                                                                                                                                                                                                                                                                                                                                                 | 42-44 |
| 7. Forest Preserve District Board – 1 Position – Term 7/1/2017-6/30/2022<br>Applicant: <ul style="list-style-type: none"><li>• <i>Scott Hays</i></li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 45-46 |
| 8. County Board of Health – 2 Positions – Term 7/1/2017-6/30/2020<br>Applicants: <ul style="list-style-type: none"><li>• <i>John Peterson</i></li><li>• <i>Kyle Fleming</i></li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                         | 47-50 |
| 9. Developmental Disabilities Board – 1 Position – Term 7/1/2017-6/30/2020<br>Applicant: <ul style="list-style-type: none"><li>• <i>Debra Ruesch</i></li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 51-52 |
| 10. Racial Justice Task Force – 16 Positions – Term 8/1/2017-10/31/2017<br>Applicants: <ul style="list-style-type: none"><li>• <i>Maryam Ar-Raheem</i></li><li>• <i>Sara Balgoyen</i></li><li>• <i>Lynn Branham</i></li><li>• <i>Sam Byndom</i></li><li>• <i>Ellyn Dee</i></li><li>• <i>Amy Felty</i></li><li>• <i>David Harber</i></li><li>• <i>Ryan Hughes</i></li><li>• <i>Artice James</i></li><li>• <i>Scott Lerner</i></li><li>• <i>Esther Patt</i></li><li>• <i>Carolyn Randolph</i></li><li>• <i>Henry Ross</i></li><li>• <i>Demario Turner</i></li><li>• <i>Susan Silver</i></li><li>• <i>Gerry Walter</i></li></ul> |       |
| 11. Community Action Board – 2 Positions – Term 6/1/2017-5/31/2020<br>Applicants: <ul style="list-style-type: none"><li>• <i>Kathryn Woodcock</i></li><li>• <i>Carol Bradford</i></li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                   | 53-57 |
| B. <u>Children’s Advocacy Center</u> <ul style="list-style-type: none"><li>1. Request to Send MDT Coordinator Position to the Job Content Evaluation Committee</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 58    |
| C. <u>County Clerk</u> <ul style="list-style-type: none"><li>1. May 2017 Report</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 59    |
| D. <u>County Administrator</u> <ul style="list-style-type: none"><li>1. Administrative Services Monthly Report – May 2017</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 60-62 |

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- E. Other Business
  - 1. Formation of the County Administrator Evaluation Committee and Appointment of 3-5 County Board Members to the Committee
  - 2. Changes for County Executive Form of Government (*Discussion Only*)
- F. Chair's Report
  - 1. County Board Appointments Expiring July 31, 2017: None (*Information Only*)
  - 2. Determination to Cancel July Policy, Personnel, & Appointments Committee of the Whole Meeting
- G. Designation of Items to be Placed on the Consent Agenda

63-75

**IX. Justice & Social Services**

- A. Community Reentry Quarterly Report – March 2017 through May 2017
- B. Monthly Reports – All reports are available on each department's webpage through the department reports page at: <http://www.co.champaign.il.us/CountyBoard/Reports.php>
  - 1. Animal Control – April 2017
  - 2. Emergency Management Agency – May 2017
  - 3. Head Start – May 2017
  - 4. Probation & Court Services – April 2017
  - 5. Public Defender – April 2017
  - 6. Veterans' Assistance Commission – May 2017

76-77

C. Other Business

D. Chair's Report

- 1. Determination to Cancel July Justice & Social Services Committee of the Whole Meeting

**X. Other Business**

- A. Closed Session pursuant to 5 ILCS 120/2 (c)(11) to discuss litigation that is pending or imminent against Champaign County and pursuant to 5 ILCS 120/2(c)(17) to discuss the recruitment, credentialing, discipline or formal peer review of physicians or other health care professionals, or for the discussion of matters protected under the federal Patient Safety and Quality Improvement Act of 2005, and the regulations promulgated thereunder, including 42 C.F.R. Part 3 (73 FR 70732), or the federal Health Insurance Portability and Accountability Act of 1996, and the regulations promulgated thereunder, including 45 C.F.R. Parts 160, 162, and 164, by a hospital, or other institution providing medical care, that is operated by the public body.

**XI. Adjournment**

***All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue. Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.***

RESOLUTION



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts, has acquired an interest in the following described mobile home:

MH PARK: OUTSIDE PARK  
VIN: 8492E  
YR/SQ FT: 1997 / 2128

PERMANENT PARCEL NUMBER: 06-900-0048

RECEIVED  
JUN 01 2017  
C. C. TREAS. OFF.

As described in certificate(s): 24 sold on October 24, 2014

Commonly known as: 116 FRANKLIN

and it appearing to the Budget & Finance Committee that it would be to the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Pamela Rhodes, For Carla and Keith Phillips, has paid \$1,305.29 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$691.70 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. The Agent under his contract for services shall receive \$562.59.

THEREFORE, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described mobile home for the sum of \$691.70 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this \_\_\_\_\_ day of \_\_\_\_\_,

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY BOARD CHAIRMAN

SURRENDER

06-17-001

RESOLUTION



WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts, has acquired an interest in the following described mobile home:

MH PARK: THE OAKS MHP  
VIN:  
YR/SQ FT: 2000 / 1080

PERMANENT PARCEL NUMBER: 29-050-0155

RECEIVED  
JUN 01 2017  
C. C. TREAS. OFF.

As described in certificate(s): 118 sold on October 24, 2014

Commonly known as: 72 THE OAKS

and it appearing to the Budget & Finance Committee that it would be to the best interest of the County to accept full payment of the delinquent taxes, penalties, interest, and costs from the owner of an interest in said property.

WHEREAS, Bruce Miller, has paid \$1,261.73 for the full amount of taxes involved and a request for surrender of the tax sale certificate has been presented to the Budget & Finance Committee and at the same time it having been determined that the County shall receive \$708.47 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$51.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account. The Agent under his contract for services shall receive \$502.26.

THEREFORE, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, authorizes the cancellation of the appropriate Certificate(s) of Purchase on the above described mobile home for the sum of \$708.47 to be paid to the Treasurer of Champaign County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CLERK

\_\_\_\_\_  
COUNTY BOARD CHAIRMAN

SURRENDER

06-17-002

**JOHN FARNEY**  
COUNTY AUDITOR



1776 EAST WASHINGTON  
URBANA, ILLINOIS 61802  
TELEPHONE (217) 384-3763  
FAX (217) 384-1285

**OFFICE OF THE AUDITOR**  
CHAMPAIGN COUNTY, ILLINOIS

**TO:** Christopher Alix, Deputy Chair, Champaign County Board Finance Committee  
Members of the Champaign County Board  
Dan Welch, County Treasurer  
Rick Snider, County Administrator

**FROM:** John Farney, County Auditor

**DATE:** June 9, 2017

**RE:** Champaign County Nursing Home Accounts Payable Update

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Champaign County Nursing Home (CCNH) continues to struggle to meet its Accounts Payable obligations. I am pleased to provide the following updated information.

As of June 9, 2017, the Home owes a total of \$3,211,792.92 to its vendors. This is an increase of \$294,823.43 from May 9, 2017.

Champaign County is owed the greatest amount of funds by CCNH. The Home's current Accounts Payable obligations to the County include (May 9, 2017 amount in parenthesis):

General Corporate Fund	\$220,342.25	(\$211,652.14)
Highway Fund	\$ 2,330.85	(\$ 1,737.38)
IMRF Fund	\$200,598.16	(\$166,455.16)
Social Security Fund	\$193,413.29	(\$160,711.22)
Self-Funded Insurance Fund	\$ 55,496.24	(\$ 31,316.99)

Additionally, CCNH is obligated in the form of a loan from the General Corporate Fund for \$226,802. This loan was used for boiler repair/replacement. CCNH has not made its FY2016 debt service reimbursement to the General Corporate Fund for \$262,114.

This brings the total obligation to Champaign County from the Home to \$1,161,096.79. This total is an increase of \$100,306.90 from May 9, 2017.

Not included in the above amounts is the June 2017 Debt Service interest payment. I do not foresee the Home making this payment during this month. An additional \$21,334.99 will be added to the home's obligation to the County on my July report.

Increasing the Home's debt to the County by over \$100,000 a month is not sustainable.

The Home continues to struggle to meet its obligations to private vendors as well. The following vendors are owed at least \$100,000. They include (May 9, 2017 amount in parenthesis):

HealthPro Rehab Services (rehabilitation services)	\$297,744.82	(\$433,261.55)
Uvanta Pharmacy (resident pharmaceuticals)	\$403,994.12	(\$439,370.70)
Professional Medical Supply (operational supplies)	\$297,744.82	(\$297,744.82)
HFS/Bureau of Operations (State bed tax, fees)	\$240,502.00	(\$197,637.00)
Medical Staffing Services (contract nursing)	\$188,338.61	(\$188,338.61)
Diamond Brothers (liability insurance)	\$133,877.68	(\$133,877.68)
Health Care Services Group (dietary)	\$160,774.47	(\$172,890.91)

On April 11, 2017, Champaign County Nursing Home received an advance of \$150,000 of real estate tax revenues from the County Collector to temporarily ease their cash flow crisis. On May 26, 2017, after receiving its first distribution of real estate tax revenues, the Home reimbursed the County Collector for these funds as required by the County Treasurer. These funds have not been included among the Accounts Payable obligations reported to the County Board monthly.

The County Auditor, County Treasurer and County Administrator continue to meet on a regular basis to monitor the Home's financial situation

The County Auditor's Office will continue to monitor and report to the County Board on the status of Champaign County Nursing Home's financial obligations and debt. Should you have any questions, please don't hesitate to contact me.

To: Nursing Home Board of Directors  
Champaign County Nursing Home

From: Scott Gima  
Manager

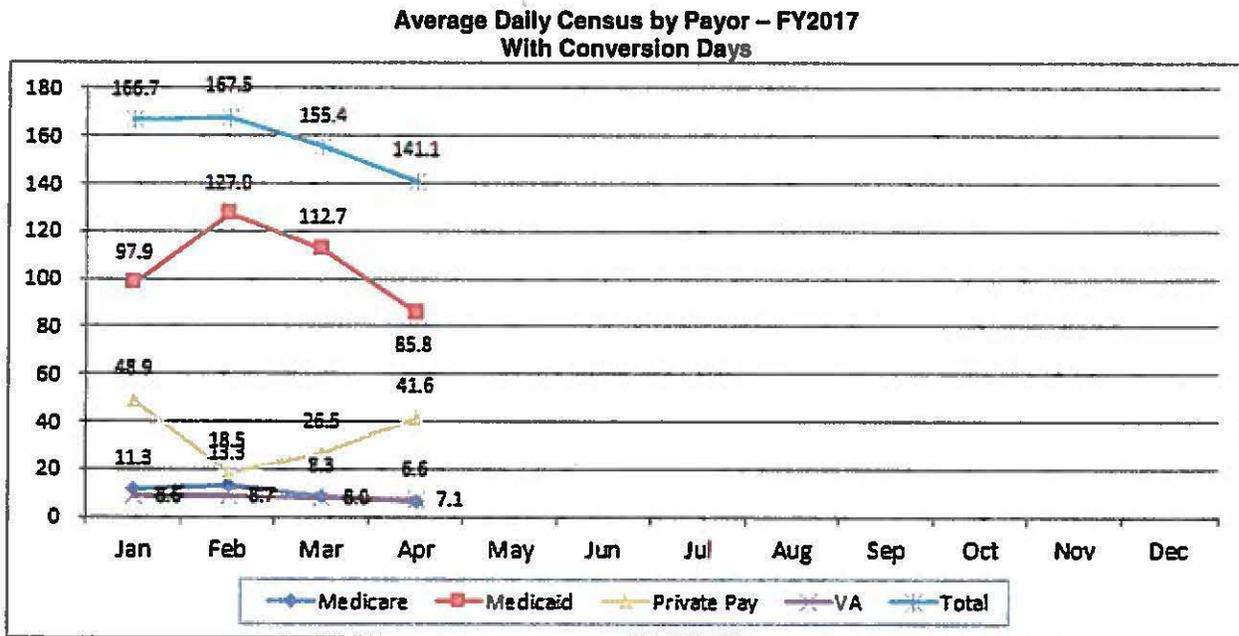
Date: June 8, 2017

Re: April 2017 Financial Management Report

The April financials are reviewed below.

### Statistics

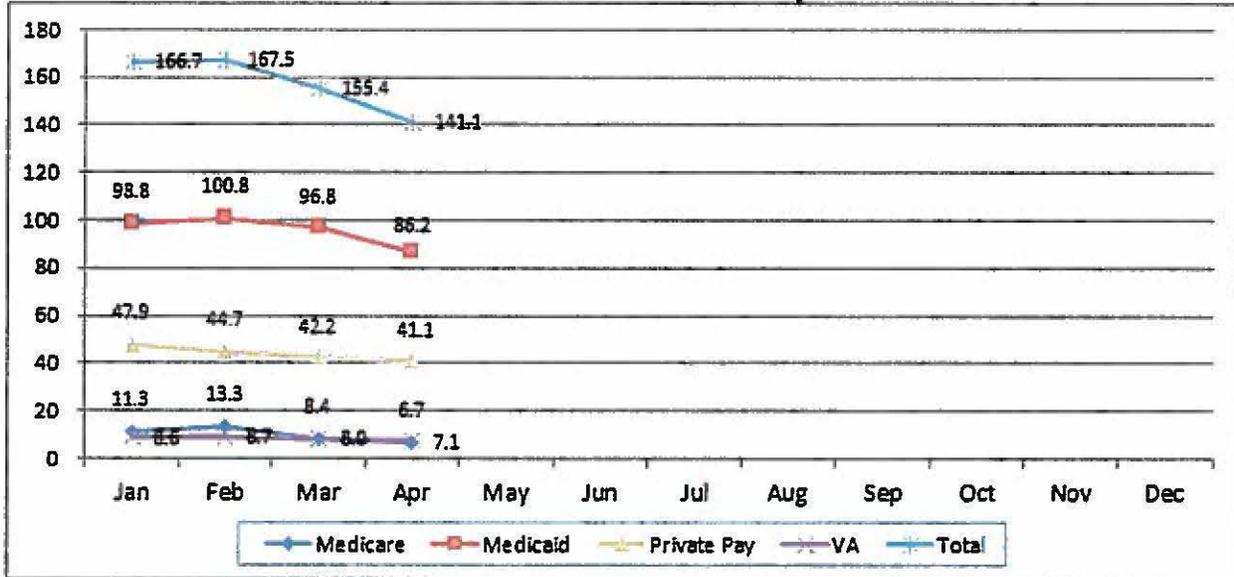
The census fell from 155.4 to 141.1 between March and April. The chart below shows a significant decrease in Medicaid with a large increase in private pay. This is seen due to a decrease in conversion days from 489 in March to almost zero in April. And the conversion days for May will also be very low.



The census in May shows a slowing of the decline in census with an average of 138.2 with 6.8 Medicare and 6.8 VA.

The table below summaries the census without the Medicaid conversion days. Due to the absence of conversion days, there is no significant difference in the April payor census when compared to the previous chart.

**Average Daily Census by Payor – FY2017  
Without Medicaid Conversion Days**

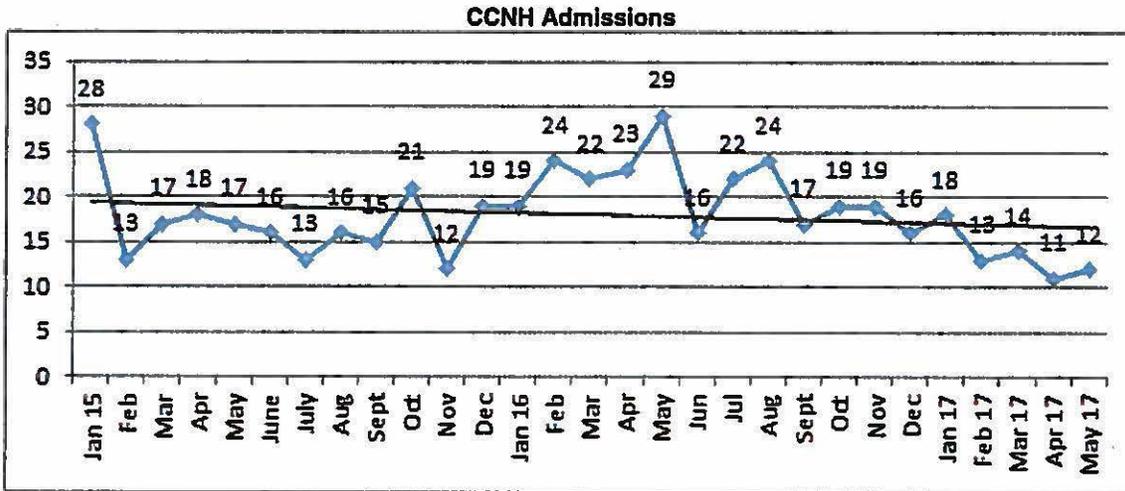


The patterns seen over the past three months is a high number of separations (more than 20) with a decline in non-Medicare admissions. May show a small yet important reversal of this trend with 12 admissions, of which 6, were Medicare and 10 separations, all discharges.

**Admissions and Discharges  
January 2016 to May 2017**

	Medicare Admits	Non-Medicare Admits	Total Admits	Discharges	Expirations	Total Discharges/Expirations
Jan 16	12	7	19	15	7	22
Feb	18	6	24	13	6	19
Mar	10	12	22	18	8	26
Apr	12	11	23	20	4	24
May	19	10	29	11	8	19
June	8	8	16	15	5	20
July	7	15	22	17	6	23
Aug	13	11	24	10	7	17
Sept	5	12	17	12	7	19
Oct	9	10	19	18	6	24
Nov	11	8	19	14	5	19
Dec	10	6	16	11	10	21
Jan	9	9	18	15	6	21
Feb	8	5	13	12	6	18
Mar	5	9	14	15	10	25
April	9	2	11	9	15	24
May	6	6	12	10	0	10

The chart below summarizes the monthly admissions. 2016 admissions improved over 2015. The 2015 average is 16.4. The 2016 average is 20.8. In 2017 so far, the average is 13.6 admission per month.

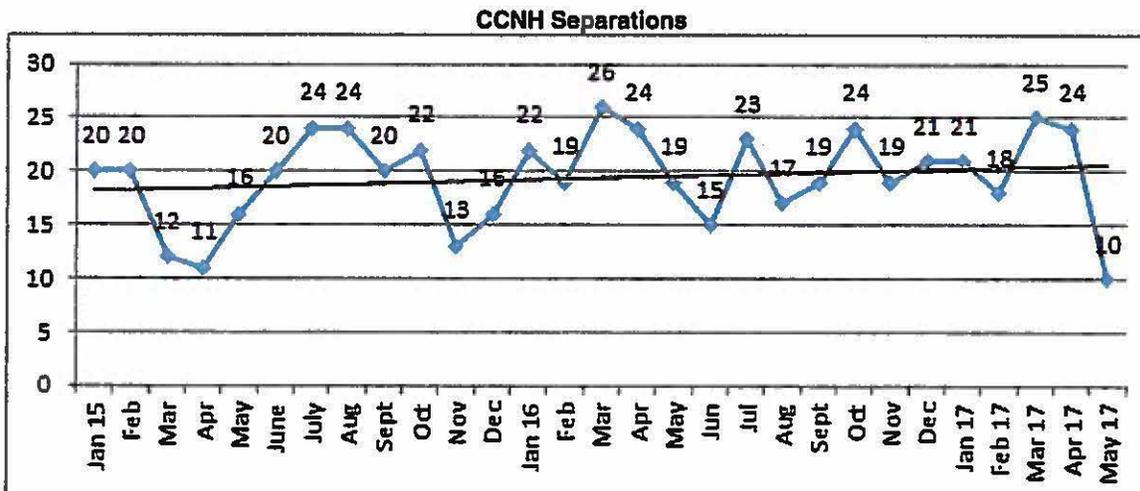


The table below summarizes the average number of admissions per month since 2012.

**Admissions per Month**

Year	Average Monthly Admissions
2012	22.2
2013	25.5
2014	22.9
2015	16.4
2016	20.8
2017 YTD	13.6

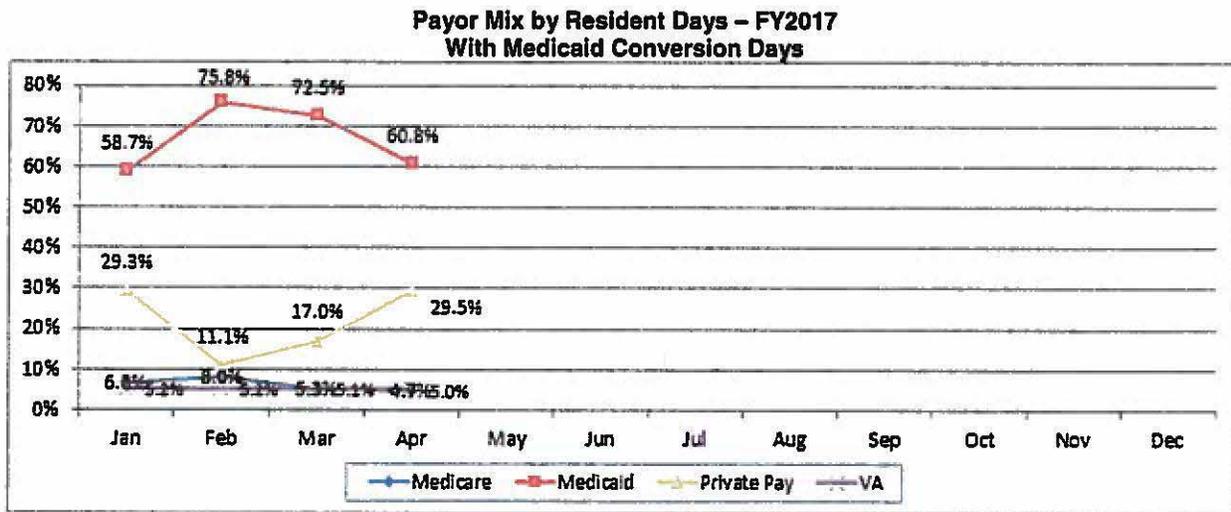
The next chart summarizes separations. The 2015 average was 17.6. For 2016, the annual average is 19.8. In 2017, the monthly average is 19.6 separations a month through April.



The table below summarizes the average number of discharges per month since 2012. The 2017 YTD average is now below the 2016 average after three months of averaging higher than the 2016 monthly average.

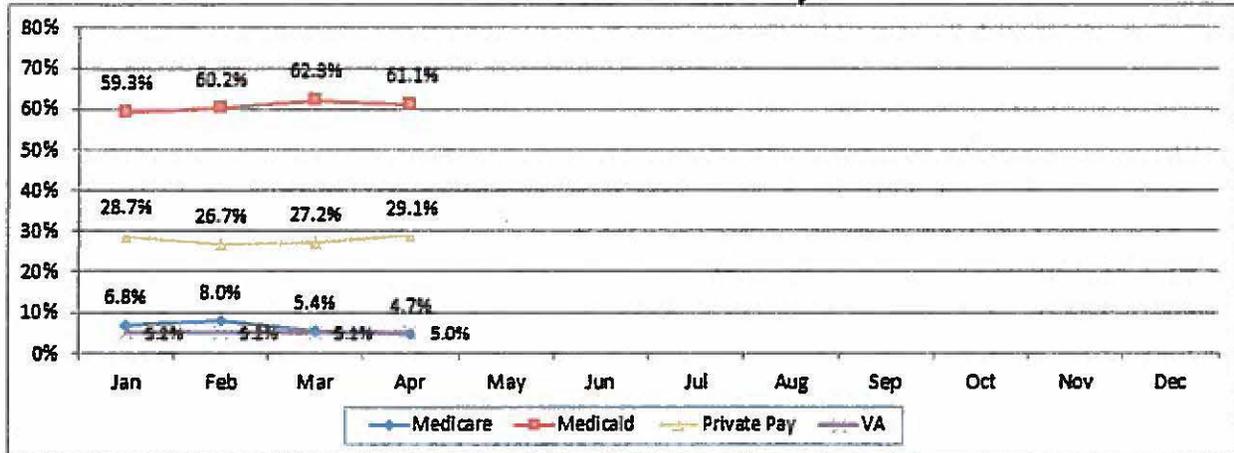
Discharges per Month	
Year	Average Monthly Admissions
2012	23.5
2013	28.1
2014	23.4
2015	17.6
2016	20.7
2017 YTD	19.6

The FY2013 payor mix was Medicare – 8.7%, Medicaid – 56.3% and Private pay 35.0%. The 2014 payor mix for the year was Medicare – 7.5%, Medicaid – 58.3%, Private pay – 32.8%, and VA – 1.3%. For 2015, the 12 month payor mix is Medicare – 6.1%, Medicaid – 70.1%, Private pay – 22.8%, and VA – 1.0%. The 2016 payor mix is Medicare – 7.1%, Medicaid – 65.8%, Private pay – 23.7%, and VA – 3.4%.



The 2015 payor mix without conversion days is Medicare – 6.1%, Medicaid – 57.2%, Private pay – 35.8% and VA – 1.0%. The 2016 payor mix is Medicare – 7.2%, Medicaid – 57.4%, Private pay – 32.0% and VA – 3.4%.

**Payor Mix by Resident Days – FY2017  
Without Medicaid Conversion Days**



## **Net Income/(Loss) & Cash from Operations**

The April income statement shows a net loss of -\$96,616 and a cash loss of -\$31,938. On a year-to-date basis, there is a net loss of -\$325,355 and a cash loss of -\$71,710.

### *Revenues*

- Operating revenues decreased from \$960,115 to \$882,898 between March and April. Medicare revenue dropped from \$145,345 to \$115,410.

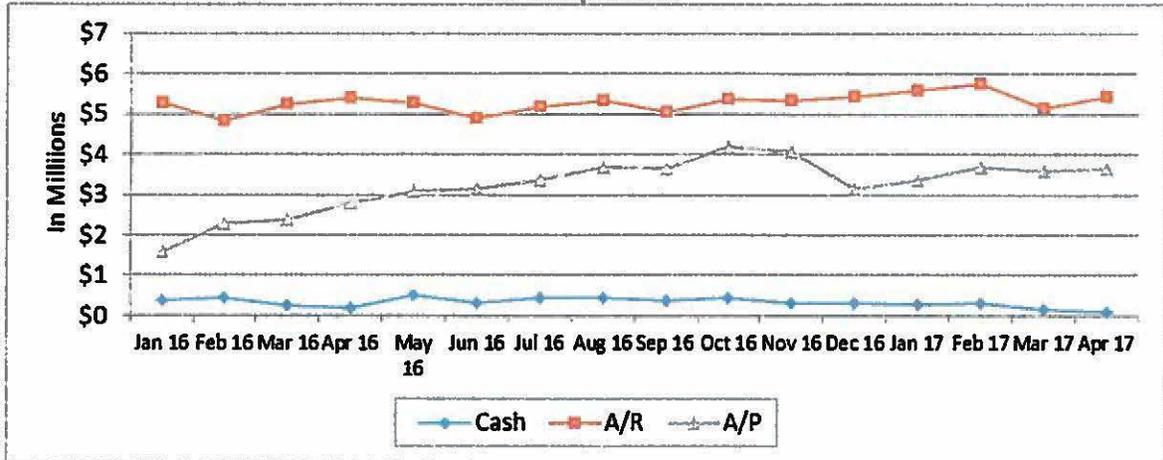
### *Expenses*

- Expenses dropped from \$1,115,871 in March to \$1,045,605 in April.
- Wages fell from \$505,145 in March to \$476,659 in April. Wages per day increased from \$104.87 to \$112.61.
- Non-labor expenses decreased from \$463,107 in March to \$415,22 in April. Non-labor costs per day increased slightly from \$96.14 to \$98.10.

### Cash Position

The month ending cash balance in April was \$80,587. Accounts receivable increased from \$5,149,002 in March to \$5,435,114 in April. Accounts payable increased slightly from \$3,584,774 in March to \$3,663,785 in April.

**Cash, Accounts Receivable & Accounts Payable  
As of April 2017**



### Cash Projection

The following is a cash summary for March and April, plus projected cash summaries for the months of May and June.

The following are approximate or average figures: payroll - \$225,000 per payroll, adjusted in March; payables - \$555,000 per month, adjusting to \$480,000 in June; Cash in - \$955,000 per month, adjusting to \$830,000 in April to reflecting drop in census - 26 residents between February and April.

Though these projections do not include IGT payments or payments on Medicaid Pending accounts, approval of the Pending Accounts would add \$103,000 per month to the Homes cash flow. Full payment on Pending Accounts would bring in over \$950,000 in cash. As more cash comes in, the more can be used to pay vendors. However, the monthly cash used for vendor payments changes based on payroll and other needs.

Projected cash receipts do not include any assumptions for any increases due to approval of Medicaid application. In other words, the Medicaid receipts estimate is based on current payments only.

March reflects an IGT receipt of \$181,753. In addition to three payrolls during the month, funds totaling \$123,693 were used to pay invoices held in February, taking our \$550,000 estimate to \$673,693.

**March**

Beginning Cash				\$335,525
January	Cash In		\$1,178,676	
	Cash Out			
	Payroll	\$683,748		
	Accounts payable	\$673,693		
			(\$1,357,441)	(\$178,765)
Ending Cash				\$156,760

April's cash in includes a \$150,000 advance on taxes due. Several April receivables due were paid in the first part of May including \$75,000 in payments from Medicare and the VA. An additional \$100,000 was received from VA, Private Pay and Molina Medicaid.

**April**

Beginning Cash				\$156,760
February	Cash In		\$814,815	
	Cash Out			
	Payroll	\$451,501		
	Accounts payable	\$440,301		
			(\$891,802)	(\$76,987)
Ending Cash				\$79,773

The projected cash activity for May includes the Home transferring back the \$150,000 advance it received from County in April on property taxes due to CCNH after property tax receipts are collected. Despite the loss of the cash, CCNH was able to cover all cash needs with internal cash receipts.

**May (projected)**

Beginning Cash				\$79,773
December	Cash In		\$1,077,774	
	Cash Out			
	Payroll	\$437,647		
	Accounts payable	\$622,917		
			(\$1,060,564)	\$17,210
Ending Cash				\$96,983

June's cash includes a \$120,000 IGT payment received June 5<sup>th</sup>. Right now, projections indicate that CCNH will not need to tap into the \$250,000 loan that is available to the Home. The projections are based on expected payroll and payables and the \$150,000 transfer.

**June (Projected)**

Beginning Cash				\$96,983
December	Cash In		\$950,000	
	Cash Out			
	Payroll	\$450,000		
	Accounts payable	\$480,000		
			(\$930,000)	\$20,000
Ending Cash				\$116,983

FUND 080 GENERAL CORPORATE

DEPARTMENT 040 SHERIFF

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-040-522.44 EQUIPMENT LESS THAN \$5000	27,000	27,000	33,000	6,000
TOTALS	27,000	27,000	33,000	6,000

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-040-363.10 GIFTS AND DONATIONS	0	0	6,000	6,000
TOTALS	0	0	6,000	6,000

**EXPLANATION:** CCSO RECEIVED A DONATION FROM THE JOURNEY FOUNDATION WHICH WILL ALLOW US TO PAY ON THE BODY CAMERA EXPENSES FOR THE PATROL DIVISION. THE DONATION WAS IN THE AMOUNT OF \$6,000.00, WHICH HAS BEEN RECEIVED AND DEPOSITED WITH THE CHAMPAIGN COUNTY TREASURER. THIS IS A SPECIFIC USE GRANT/DONATION.

DATE SUBMITTED: 5/12/17 AUTHORIZED SIGNATURE *[Signature]* \*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_


FUND 080 GENERAL CORPORATE

DEPARTMENT 042 CORONER

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-042-522.44 EQUIPMENT LESS THAN \$5000	4,625	5,567	10,304	4,737
TOTALS	4,625	5,567	10,304	4,737

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

**EXPLANATION:** TO RE-ENCUMBER FY2016 DEATH CERTIFICATE GRANT FUNDS RECEIVED IN FY2017. FY2016 DEATH CERTIFICATE GRANT FUNDS WERE NOT EXPENDED IN CALENDAR YEAR 2016 DUE TO THE FUNDS NOT BEING RECEIVED UNTIL AFTER JANUARY 1, 2017.

DATE SUBMITTED: <b>5/31/17</b>	AUTHORIZED SIGNATURE <b>Quane E. Northrup</b>	** PLEASE SIGN IN BLUE INK **
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APPROVED BY BUDGET & FINANCE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_


FUND 080 GENERAL CORPORATE

DEPARTMENT 040 SHERIFF

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-040-533.95 CONFERENCES & TRAINING	40,000	40,000	40,500	500
TOTALS	40,000	40,000	40,500	500

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-040-363.10 GIFTS AND DONATIONS	0	0	500	500
TOTALS	0	0	500	500

**EXPLANATION:** CCSO RECEIVED A DONATION FROM FEMORAN & THEIR EMPLOYEES WHICH WILL ALLOW US TO USE TOWARDS K-9 TRAINING. THE DONATION WAS IN THE AMOUNT OF \$500.00, WHICH HAS BEEN DEPOSITED WITH THE CHAMPAIGN COUNTY TREASURER. THIS IS A SPECIFIC USE DONATION.

DATE SUBMITTED:

5/26/17

AUTHORIZED SIGNATURE



\*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:


FUND 075 REGIONAL PLANNING COMM DEPARTMENT 812 JUSTICE SYS DIVRSION SVCS

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
075-812-511.03 REG. FULL-TIME EMPLOYEES	0	0	61,000	61,000
075-812-533.12 JOB-REQUIRED TRAVEL EXP	0	0	1,200	1,200
075-812-533.29 COMPUTER/INF TCH SERVICES	0	0	350	350
075-812-533.33 TELEPHONE SERVICE	0	0	205	205
TOTALS	0	0	62,755	62,755

**INCREASED REVENUE BUDGET:**

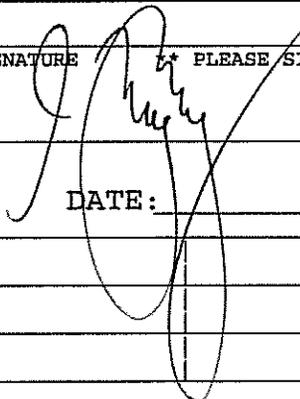
ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
075-812-336.13 CHAMP COUNTY MENT HLTH BD	0	0	62,755	62,755
TOTALS	0	0	62,755	62,755

**EXPLANATION:** THE JUSTICE SYSTEM DIVERSION SERVICES PROGRAM WILL SERVE INDIVIDUALS AND FAMILIES IN RANTOUL WHO HAVE HAD CRISIS INTERVENTION TEAM (CIT) OR DOMESTIC OFFENSE POLICE CONTACT. CASE MANAGEMENT SERVICES WILL BE PROVIDED TO CLIENTS TO HELP REDUCE CRIMINAL RECIDIVISM AND DEVELOP PLANS TO MOVE TOWARD BECOMING SUCCESSFUL AND PRODUCTIVE MEMBERS OF THE COMMUNITY.

DATE SUBMITTED:

8-31-17

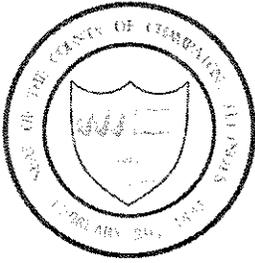
AUTHORIZED SIGNATURE



\*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

## CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

ADMINISTRATIVE, BUDGETING, PURCHASING & HUMAN RESOURCE  
MANAGEMENT SERVICES

### MEMORANDUM

To: Chris Alix, Deputy Chair – Finance Committee of the Whole

From: Tami Ogden, Deputy County Administrator of Finance

Re: Budget Amendments related to Property Tax Revenues

Date: June 13, 2017

In November 2016, the County Board approved a property tax levy which allowed for additional levy growth based on the possibility that the Illinois Supreme Court would rule on the hospital property tax exemption case. The county's budget was also prepared to include the additional revenue. In March 2017, the case was remanded back to the Circuit Court; therefore, the county will not receive additional property tax revenue in FY2017.

The following amendments have been prepared to remove this revenue from the budget, as well as the additional expenditure in the case of the Developmental Disabilities Board budget. The following is a summary of the amendments.

Property Tax Revenue	Original Budget	Amendment	Amended Budget
General Fund	\$10,905,592	\$(511,341)	\$10,394,251
Highway	\$2,462,384	\$(80,362)	\$2,382,022
County Bridge	\$1,235,028	\$(40,307)	\$1,194,721
Highway Federal Matching	\$99,723	\$(3,255)	\$96,468
Nursing Home	\$1,250,370	\$(40,808)	\$1,209,562
Board of Health	\$564,987	\$(38,179)	\$526,808
Mental Health Board	\$4,593,414	\$(149,062)	\$4,444,352
Liability Insurance	\$1,603,235	\$(52,324)	\$1,550,911
Developmental Disabilities Board	\$3,834,236	\$(124,426)	\$3,709,810
<b>Contributions and Grants</b>			
<b>Expenditure</b>	<b>Original Budget</b>	<b>Amendment</b>	<b>Amended Budget</b>
Developmental Disabilities Board	\$3,435,033	\$(124,426)	\$3,310,607

FUND 080 GENERAL CORPORATE

DEPARTMENT 075 GENERAL COUNTY

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
TOTALS	0	0	0	0

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-075-311.10 CURR PROP TX-GENERAL CORP	10,905,592	10,905,592	10,394,251	-511,341
TOTALS	10,905,592	10,905,592	10,394,251	-511,341

**EXPLANATION:** REMOVE PROPERTY TAX REVENUE ASSOCIATED WITH LEVYING TO CAPTURE NEW GROWTH IN A POTENTIAL HOSPITAL PROPERTY TAX CASE RULING: THE COUNTY BOARD APPROVED THE LEVY IN NOVEMBER 2016 IN ANTICIPATION OF A RULING; HOWEVER, THE CASE WAS REMANDED BACK TO THE CIRCUIT COURT IN MARCH 2017 AND THE COUNTY WILL NOT RECEIVE ANY ADDITIONAL PROPERTY TAX REVENUE.

DATE SUBMITTED:

5-31-17

AUTHORIZED SIGNATURE



\*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:


FUND 089 COUNTY PUBLIC HEALTH FUND DEPARTMENT 049 BOARD OF HEALTH

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
TOTALS	0	0	0	0

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
089-049-311.30 CURR PROP TX-PUB HTH/CNTY	564,987	564,987	526,808	-38,179
TOTALS	564,987	564,987	526,808	-38,179

**EXPLANATION:** REMOVE PROPERTY TAX REVENUE ASSOCIATED WITH LEVYING TO CAPTURE NEW GROWTH IN A POTENTIAL HOSPITAL PROPERTY TAX CASE RULING. THE COUNTY BOARD APPROVED THE LEVY IN NOVEMBER 2016 IN ANTICIPATION OF A RULING; HOWEVER, THE CASE WAS REMANDED BACK TO THE CIRCUIT COURT IN MARCH 2017 AND THE COUNTY WILL NOT RECEIVE ANY ADDITIONAL PROPERTY TAX REVENUE.

DATE SUBMITTED: <p style="font-size: 1.5em; margin-left: 20px;">5-31-17</p>	AUTHORIZED SIGNATURE <span style="float: right;">** PLEASE SIGN IN BLUE INK **</span> 
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APPROVED BY BUDGET & FINANCE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_

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FUND 076 TORT IMMUNITY TAX FUND DEPARTMENT 075 GENERAL COUNTY

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
TOTALS	0	0	0	0

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
076-075-311.16 CURR PROP TX-LIABILTY INS	1,603,235	1,603,235	1,550,911	-52,324
TOTALS	1,603,235	1,603,235	1,550,911	-52,324

**EXPLANATION:** REMOVE PROPERTY TAX REVENUE ASSOCIATED WITH LEVYING TO CAPTURE NEW GROWTH IN A POTENTIAL HOSPITAL PROPERTY TAX CASE RULING. THE COUNTY BOARD APPROVED THE LEVY IN NOVEMBER 2016 IN ANTICIPATION OF A RULING; HOWEVER, THE CASE WAS REMANDED BACK TO THE CIRCUIT COURT IN MARCH 2017 AND THE COUNTY WILL NOT RECEIVE ANY ADDITIONAL PROPERTY TAX REVENUE.

DATE SUBMITTED:

5-31-17

AUTHORIZED SIGNATURE

\*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:


FUND 083 COUNTY HIGHWAY

DEPARTMENT 060 HIGHWAY

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
TOTALS	0	0	0	0

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
083-060-311.22 CURR PROP TX-CNTY HIGHWAY	2,462,384	2,462,384	2,382,022	-80,362
TOTALS	2,462,384	2,462,384	2,382,022	-80,362

**EXPLANATION:** REMOVE PROPERTY TAX REVENUE ASSOCIATED WITH LEVYING TO CAPTURE NEW GROWTH IN A POTENTIAL HOSPITAL PROPERTY TAX CASE RULING. THE COUNTY BOARD APPROVED THE LEVY IN NOVEMBER 2016 IN ANTICIPATION OF A RULING; HOWEVER, THE CASE WAS REMANDED BACK TO THE CIRCUIT COURT IN MARCH 2017 AND THE COUNTY WILL NOT RECEIVE ANY ADDITIONAL PROPERTY TAX REVENUE.

DATE SUBMITTED: 5/3/17 AUTHORIZED SIGNATURE  \*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_


FUND 084 COUNTY BRIDGE

DEPARTMENT 060 HIGHWAY

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
TOTALS	0	0	0	0

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
084-060-311.23 CURR PROP TX-CNTY BRIDGE	1,235,028	1,235,028	1,194,721	-40,307
TOTALS	1,235,028	1,235,028	1,194,721	-40,307

**EXPLANATION:** REMOVE PROPERTY TAX REVENUE ASSOCIATED WITH LEVYING TO CAPTURE NEW GROWTH IN A POTENTIAL HOSPITAL PROPERTY TAX CASE RULING. THE COUNTY BOARD APPROVED THE LEVY IN NOVEMBER 2016 IN ANTICIPATION OF A RULING; HOWEVER, THE CASE WAS REMANDED BACK TO THE CIRCUIT COURT IN MARCH 2017 AND THE COUNTY WILL NOT RECEIVE ANY ADDITIONAL PROPERTY TAX REVENUE.

DATE SUBMITTED: 5/31/17 AUTHORIZED SIGNATURE:  \*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_


FUND 103 HWY FED AID MATCHING FUND DEPARTMENT 060 HIGHWAY

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
TOTALS	0	0	0	0

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
103-060-311.27 CURR PROP TX-FED AID MTCH	99,723	99,723	96,468	-3,255
TOTALS	99,723	99,723	96,468	-3,255

**EXPLANATION:** REMOVE PROPERTY TAX REVENUE ASSOCIATED WITH LEVYING TO CAPTURE NEW GROWTH IN A POTENTIAL HOSPITAL PROPERTY TAX CASE RULING. THE COUNTY BOARD APPROVED THE LEVY IN NOVEMBER 2016 IN ANTICIPATION OF A RULING; HOWEVER, THE CASE WAS REMANDED BACK TO THE CIRCUIT COURT IN MARCH 2017 AND THE COUNTY WILL NOT RECEIVE ANY ADDITIONAL PROPERTY TAX REVENUE.

DATE SUBMITTED: 5/3/17 AUTHORIZED SIGNATURE  \*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_


FUND 090 MENTAL HEALTH

DEPARTMENT 053 MENTAL HEALTH BOARD

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
TOTALS	0	0	0	0

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
090-053-311.24 CURR PROP TX-MENTAL HLTH	4,593,414	4,593,414	4,444,352	-149,062
TOTALS	4,593,414	4,593,414	4,444,352	-149,062

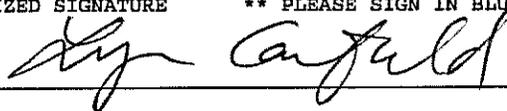
**EXPLANATION:** REMOVE PROPERTY TAX REVENUE ASSOCIATED WITH LEVYING TO CAPTURE NEW GROWTH IN A POTENTIAL HOSPITAL PROPERTY TAX CASE RULING. THE COUNTY BOARD APPROVED THE LEVY IN NOVEMBER 2016 IN ANTICIPATION OF A RULING; HOWEVER, THE CASE WAS REMANDED BACK TO THE CIRCUIT COURT IN MARCH 2017 AND THE COUNTY WILL NOT RECEIVE ANY ADDITIONAL PROPERTY TAX REVENUE.

DATE SUBMITTED:

5/31/17

AUTHORIZED SIGNATURE

\*\* PLEASE SIGN IN BLUE INK \*\*



APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:


FUND 108 DEVLPMNTL DISABILITY FUND DEPARTMENT 050 DEVLMNTL DISABILITY BOARD

**INCREASED APPROPRIATIONS:**

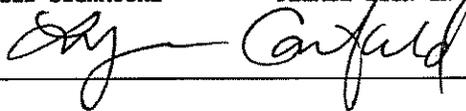
ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
108-050-533.92 CONTRIBUTIONS & GRANTS	3,435,033	3,435,033	3,310,607	-124,426
TOTALS	3,435,033	3,435,033	3,310,607	-124,426

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
108-050-311.19 CURR PROP TX-DISABILTY BD	3,834,236	3,834,236	3,709,810	-124,426
TOTALS	3,834,236	3,834,236	3,709,810	-124,426

**EXPLANATION:** REMOVE PROPERTY TAX REVENUE ASSOCIATED WITH LEVYING TO CAPTURE NEW GROWTH IN A POTENTIAL HOSPITAL PROPERTY TAX CASE RULING. THE COUNTY BOARD APPROVED THE LEVY IN NOVEMBER 2016 IN ANTICIPATION OF A RULING; HOWEVER, THE CASE WAS REMANDED BACK TO THE CIRCUIT COURT IN MARCH 2017 AND THE COUNTY WILL NOT RECEIVE ANY ADDITIONAL PROPERTY TAX REVENUE. REDUCE 533.92.

DATE SUBMITTED: 5/31/17

AUTHORIZED SIGNATURE **\*\* PLEASE SIGN IN BLUE INK \*\***  


APPROVED BY BUDGET & FINANCE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_


FUND 081 NURSING HOME

DEPARTMENT 410 ADMINISTRATIVE

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
TOTALS	0	0	0	0

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
081-410-311.32 CURR PROP TX-NURS HM OPER	1,250,370	1,250,370	1,209,562	-40,808
TOTALS	1,250,370	1,250,370	1,209,562	-40,808

**EXPLANATION:** REMOVE PROPERTY TAX REVENUE ASSOCIATED WITH LEVYING TO CAPTURE NEW GROWTH INA POTENTIAL HOSPITAL PROPERTY TAX CASE RULING. THE COUNTY BOARD APPROVED THE LEVY IN NOVEMBER 2016 IN ANTICIPATION OF A RULING; HOWEVER, THE CASE WAS REMANDED BACK TO THE CIRCUITY COURT IN MARCH 2017 AND THE COUNTY WILL NOT RECEIVE ANY ADDITIONAL PROPERTY TAX REVENUE

DATE SUBMITTED: 6-2-2017 AUTHORIZED SIGNATURE Brenda Lithgow \*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_




**OFFICE OF THE AUDITOR**  
CHAMPAIGN COUNTY, ILLINOIS

**MEMORANDUM**

**TO:** Lori Hansen, Court Administrator

**CC:** Tami Ogden, Deputy County Administrator; John Farney, County Auditor

**FROM:** Barbara Ramsay, Chief Deputy County Auditor / Accounting Manager

**DATE:** June 6, 2017

**RE:** Foreclosure Mediation

---

Now that we have established Fund 93 for Foreclosure Mediation, we need to move the FY16 Fund balance from Fund 080-031 to Fund 093. In addition, we also need to move all revenues received and expenditures incurred during FY17, from 080-031 to 093-031.

Based on the attached calculations, the FY16 ending Fund balance for 080-031 as related Foreclosure Mediation was **\$34,409.93**. In FY17, Foreclosure mediation received revenues of \$6,000 and incurred expenditures of \$192.00 through 5/31. There are several steps required to facilitate the transfers from 080-031 to 093-031. They are as follows:

**Fund 080:**

- In order to move the FY16 Fund Balance of **\$34,409.93** a voucher has to be prepared charging the full amount of the FY6 Fund Balance to line 080-031-571.12 "To Foreclosure Mediation Fund". The description would be "Close out FY16 Foreclosure Mediation Program Fund Balance." However, please see next bullet point.
- Since there is probably not sufficient budget in 080-031 to transfer funds from other line items to 571.12, please prepare a Budget Amendment requesting an increase of **\$34,409.93** from Fund Balance to line 080-031-571.12.
- On the same Voucher, please add another line for the FY17 net revenue totaling **\$5,808.00**. Please charge to Balance Sheet line 080-000-207.50 "Due to Other Funds". The description should read "Move FY17 Net Revenues for Foreclosure Mediation" I will prepare an AJ to place the revenues & expenditures into Fund 093 and that will zero out the Balance Sheet Line.

**Fund 093:**

- The Cash Receipt resulting from the transfer of the FY16 Fund Balance of \$34,409.93 will post to revenue line 093-031-371.80 "From General Corp Fund" by the Auditor's Office.
- Please prepare a Budget Amendment accepting the revenue of \$34,409.93 into Fund 093 from General Corp Fund.
- The AJ prepared by the Chief Deputy will put the FY17 revenues & expenditures into the appropriate line items in this Fund. The cash receipt resulting from the transfer of the net revenue will be coded to 093-000-131.10 "Due from Other Funds"
- A same category transfer is required to transfer \$192.00 in budgeted expenses from 534.24 to 522.06 for the postage expenses incurred through May 31, 2017.

Please feel free to contact me with any questions.

Attachments

FUND 080 GENERAL CORPORATE

DEPARTMENT 031 CIRCUIT COURT

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-031-571.12 TO FRCLSR MEDIATN FND 093	0	0	34,410	34,410
TOTALS	0	0	34,410	34,410

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

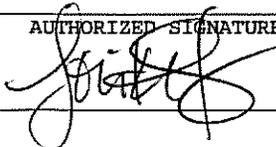
**EXPLANATION:** MOVE FY 2016 FORECLOSURE MEDIATION PROGRAM

BALANCE FROM FUND 080 TO NEWLY ESTABLISHED FORECLOSURE MEDIATION FUND, 093.

DATE SUBMITTED:

6/17/2017

AUTHORIZED SIGNATURE



\*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:


FUND 093 FORECLOSURE MEDIATION FND DEPARTMENT 031 CIRCUIT COURT

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
TOTALS	0	0	0	0

**INCREASED REVENUE BUDGET:**

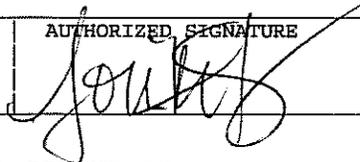
ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
093-031-371.80 FROM GENERAL CORP FND 080	0	12,000	46,410	34,410
TOTALS	0	12,000	46,410	34,410

**EXPLANATION:** RECOGNIZING TRANSFER OF FY 16 FUND BALANCE FROM FUND 080 TO NEWLY ESTABLISHED FORECLOSURE MEDIATION FUND, 093.

DATE SUBMITTED:

6/17/2017

AUTHORIZED SIGNATURE



\*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:




**Gordy Hulten**  
**Champaign County Clerk**  
Champaign County, Illinois

1776 East Washington Street  
Urbana, IL 61802  
Email: [mail@champaigncountyclerk.com](mailto:mail@champaigncountyclerk.com)  
Website: [www.champaigncountyclerk.com](http://www.champaigncountyclerk.com)

Vital Records: (217)384-3720  
Elections: (217)384-3724  
Fax: (217)384-1241  
TTY: (217)384-8601

**MEMORANDUM**

**TO:** Champaign County Board Finance Committee (Chris Alix, Chairman)  
County Administrator Rick Snider

**DATE:** June 8, 2017

**RE:** Voter Registration State Grant Acceptance Agreement

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Attached please find a copy of an acceptance agreement with the Illinois State Board of Elections Voter Registration State Grant.

In the past, this grant has been awarded on an annual basis in years in which the State of Illinois had adopted a budget. The grant is used to reimburse local jurisdictions for expenses related to voter registration and the local voter registration system. These grant funds will only be disbursed to us if the State adopts an FY2017 budget.

A year ago, we submitted a request for nearly \$100,000 in grant funds, in anticipation of filling the vacant IT Programmer/Analyst position, which provides development support to our in-house voter registration software. We have been unable to fill the vacant position, and instead have relied on stopgap contractual development support and maintenance of our software. We will use this grant as reimbursement for those contractual expenses, and for other expenses related to our voter registration system, but our limited reimbursement-eligible expenses mean that we will be unable to capture the full award amount.

Please let me know if you have any questions or if there is any other information I can provide.



**Illinois State Board of Elections  
Voter Registration State Grant 2017  
Acceptance Agreement**



You are receiving a grant from the Illinois State Board of Elections (Grantor). Generally stated; the purpose of this grant is to assist in the maintenance and other costs associated with your voter registration system in order for it to communicate with the Centralized Statewide Voter Registration System as required by Title III Section 303 of the Help America Vote Act of 2002. Grantor will distribute the grant funds in a lump sum payment after receipt and review of all documented expenditures. It is important to note that only documented expenditures and/or obligations to expend are eligible for reimbursement. Your election jurisdiction, **Champaign County** (Grantee), is eligible to receive up to the amount of **\$95,496.00**. Grantor reserves the right, at its sole discretion, to reduce the grant amount for any reason, including but not limited to: a reduction of available appropriations and/or other funding reallocations determined by the Grantor. If your expenses exceed this amount and funding is available, you may be able to take advantage of a second reimbursement which may be sent in a second payment.

The Grantor and the Grantee both have responsibilities to spend the monies for the intended purposes and track expenditures not previously covered or reimbursed by the HAVA funded VR Grant or other grant monies. By accepting this grant, you agree to send copies of all future documented expenditures and/or obligations to expend for audit purposes in accordance with generally accepted auditing standards.

Purchases made from this grant shall become the responsibility and property of the Grantee, and not the Grantor. All property control and custody responsibilities will be assumed by the Grantee. Likewise, the Grantee agrees that all future costs related to maintenance, repairs, and upgrades to equipment or property purchased with these grant funds shall be the sole responsibility of the Grantee, and not the Grantor. While future maintenance funds have been requested by the Grantor for this purpose, there are no guarantees as to the availability of said funding.

As a condition of receipt of this grant, the Grantee agrees to comply with the provisions of the Business Enterprise for Minorities, Females, and Persons with Disabilities Act (30 ILCS 575/) and the equal employment practices of the Illinois Human Rights Act (775 ILCS 5/2-105).

**THIS GRANT IS SUBJECT TO THE ILLINOIS GRANT FUNDS RECOVERY ACT (30 ILCS 705/1, et seq.). THEREFORE, ANY UNSPENT PORTION OF THE GRANT THAT REMAINS AFTER 30 DAYS MUST BE RETURNED WITH INTEREST TO THE STATE BOARD OF ELECTIONS IMMEDIATELY. ANY MISSPENT OR IMPROPERLY HELD GRANT FUNDS ARE SUBJECT TO RECOVERY BY THE STATE BOARD OF ELECTIONS.**

Grantees that fail to pay their vendors for qualifying expenses within the 30-day time period as specified by the terms of this Agreement and underlying federal rule shall become liable to the Grantor for interest penalties for failing to meet the 30-day interval (unless the applicable grant amount, or any unused portion thereof, is returned to the State before the 30-day period has elapsed). An election authority failing to meet this 30-day requirement will be liable for interest at the rate applicable to the State's payments to its vendors under the terms of the State Prompt Payment Act (30ILCS 540). The interest calculation for this mandatory reimbursement is based on the historical interest rates earned by the State HAVA fund and paid by the State Treasurer during the specific time periods the money was improperly held by the local jurisdiction. The election authority assessed this interest penalty must remit the penalty amount to the Grantor within 30 days of receipt of notice from Grantor. Such interest payment shall be identified separately from any grant returns or other refunds.

**AVAILABILITY OF APPROPRIATION:** This grant is contingent upon and subject to the availability of funds. The Grantor, at its sole option, may terminate or suspend this grant, in whole or in part, without penalty or further payment being required, if (1) the Illinois General Assembly or the federal funding source fails to make an appropriation sufficient to pay such obligation, or if funds needed are insufficient for any reason (30 ILCS 500/20-60), (2) the Governor decreases the Grantor's funding by reserving some or all of the Grantor's appropriation(s) pursuant to power delegated to the Governor by the Illinois General Assembly, or (3) the Grantor determines, in its

sole discretion or as directed by the Office of the Governor, that a reduction is necessary or advisable based upon actual or projected budgetary considerations. Grantee will be notified in writing of the failure of appropriation or of a reduction or decrease.

By signing this document, you certify that you agree to use the grant funds provided for the purposes articulated above and certify that you understand and agree to the record keeping and documentation requirements set forth above. **Further, you certify that you will return to the Grantor any of the unspent funds remaining within thirty days after receipt of such funds as noted above.** For purposes of this paragraph, the unspent funds shall be considered timely returned if it is actually received in either of the Grantor's offices (Chicago or Springfield) within 30 days of receipt or, if received beyond such 30-day period, the envelope containing the unspent funds is postmarked within such 30-day period. If the postmark on the envelope containing the unspent funds is missing or illegible, the return of the unspent funds will be considered timely if such envelope is received by the Grantor no later than 5 business days following the end of such 30-day period.

Any violations of this agreement may be reported to appropriate legal authorities for review and appropriate action.

Grantee:

**Chairman of County Board or Board of Election  
Commissioners Authorized Agent**

**Election Authority Authorized Agent**

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Printed Name \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

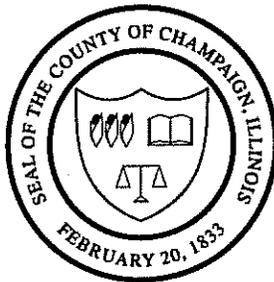
Grantor:

**Illinois State Board of Elections**

Signature \_\_\_\_\_

Printed Name Steven S. Sandvoss, Executive Director

Date \_\_\_\_\_



OFFICE OF THE  
COUNTY ADMINISTRATOR

1 June 2017

**MEMORANDUM**

**TO:** Mr. Chris Alix, Deputy Chair-Finance; and  
Mrs. Diane Michaels, Vice-Chair, Finance; and  
Honorable Members of the Champaign County Board

**FR:** Rick Snider, County Administrator  
Tami Ogden, Deputy County Administrator of Finance

**RE:** Non-bargaining Employee Salary Recommendation for FY 2018

We are herewith forwarding our recommendation for salary increases for non-bargaining employees. Our recommendation considers economic data and wage/benefit issues, our concerns for General Fund finances, and our budget strategy for FY 2018. These factors must be evaluated in determining an appropriate adjustment for employee compensation.

**ECONOMIC DATA AND WAGE/BENEFIT ISSUES**

Following several years of ultra-low inflation (less than 1%), the Consumer Price Index increased by 2.1% in 2016. This movement will place upward pressure on wages as consumers face increased costs for necessities and other goods and services.

Maintaining internal equity among employee groups is an essential goal for county government. Economic authority granted for recently negotiated collective bargaining agreements resulted in increases of 2 to 2.25% for AFSCME-represented employees. Meanwhile, FOP contracts expired at the end of 2016. To date, two new contracts have been concluded with wage increases ranging from 1.8-2.0% in FY 2018, while three others remain in negotiations or have proceeded to interest arbitration. The outstanding law enforcement and corrections officer contracts are likely to contain larger net percentage increases once wage scales are applied. To maintain equity between staff and supervisors and managers, it is recommended that any adjustment for non-bargaining employees be set in a range corresponding to those for employees under negotiated agreements.

Employees in the non-bargaining group as well as most bargaining units will be required to pay increased contributions to health insurance premiums in 2018. The contribution factor increases from 10% (current) to 12% of total premiums, which represents a 20% increase. The actual dollar amount is likely to be larger but is unknown until we conclude negotiation of the FY2018 health insurance contract later this summer.

**FUNDING**

Non-bargaining employee compensation represents approximately 33% of General Corporate Fund personnel expenditures. The estimated implementation costs are shown in this table:

<b>Increase (FY2018)</b>	<b>General Fund Non-Bargaining Wages</b>	<b>Wage Increase Cost</b>	<b>Benefits Increase Cost</b>	<b>Total Estimated Cost</b>
1.0%	\$7,430,626	\$73,571	\$11,690	\$85,261
1.5%	\$7,467,411	\$110,356	\$17,536	\$127,891
2.0%	\$7,504,196	\$147,141	\$23,381	\$170,522

Taking into consideration available funding, economic conditions and increases in the cost of living including health insurance premiums, as well as employee equity, we believe that a 2% wage increase for non-bargaining employees is warranted. Furthermore, we recommend that this increase be allocated as follows: 1% as a general cost-of-living increase, and 1% for merit. This allocation will satisfy the need for employees to keep up with inflationary pressures and provide for additional incentives for exceptional employees. Given incomplete market survey data, we do not recommend any changes to salary scale parameters.

**BUDGET STRATEGY**

We have recently engaged our elected officials and departments heads in a conversation regarding potential solutions to our funding challenges for FY2018. Without substantial progress on reducing structural expenditures related to service provision, it will be necessary to entertain actions resulting in furloughs and/or layoffs. In this environment, it is essential that compensation equity be maintained so that the application of furloughs or other actions not result in a disparate impact to our professional, technical, and managerial staff.

**RECOMMENDATION**

We recommend that the County Board approve a 2% wage increase for non-bargaining employees in fiscal year 2018. We further recommend that the increase be allocated to employees as a 1% adjustment for cost-of-living, and 1% for merit considerations at the discretion of the department heads and elected officials. We recommend no changes to wage scale minimums or maximums.

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: RACHEL J. SCHROEDER

ADDRESS: 2528 WINDWARD BLVD. CHAMPAIGN IL 61821-6960  
Street City State Zip Code

EMAIL: rjwschroeder2@comcast.net PHONE: 217-493-2810

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: BAILEY MEMORIAL CEMETERY ASSOCIATION BOARD

BEGINNING DATE OF TERM: JULY 1, 2017 ENDING DATE: \_\_\_\_\_

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

My late husband, parents, grandparents and other relatives are buried at Bailey. I grew up on a farm northwest of Tolono, and recall visiting the cemetery many times when I was young. My dad and older brother served on the Board years ago.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have been completing the late Marvin Seitzle's term, and have attended several Board meetings in that capacity. I am very interested in the upkeep of the cemetery, and do visit to check on it.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Rachel J. Schroeder  
Signature

May 4, 2017  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: David L. Payne

ADDRESS: 300 W. Church St Sadorus IL 61872  
Street City State Zip Code

EMAIL: Supordave6859@yahoo.com PHONE: 217-841-8397  
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Craw Cemetery

BEGINNING DATE OF TERM: \_\_\_\_\_ ENDING DATE: \_\_\_\_\_

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?  
Long term resident of Sadorus area served as tres/sec of board  
for 4 years

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?  
well knowing of these because of serving as tres/sec. my responsibility  
to track and report to board activity of said items

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

David L. Payne  
Signature

5-6-17  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Michael Rosenberg

ADDRESS: 239 Gentry Road 525 East Peotom Ill 61863  
Street City State Zip Code

EMAIL: stargazer@soltec.net PHONE: (217) 598-2254

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: ~~East~~ Crow Cemetery Association

BEGINNING DATE OF TERM: \_\_\_\_\_ ENDING DATE: \_\_\_\_\_

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

18 years as trustee 8 years as president

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I am familiar with the Cemetery's business

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

Michael Rosenberg  
Signature

5/5/2017  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Rod Maddock

ADDRESS: 2071 CORd 1700N St. Joseph IL 61873  
Street City State Zip Code

EMAIL: \_\_\_\_\_ PHONE: 217-469-7220

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Trustee Mt Olive Cemetery

BEGINNING DATE OF TERM: 7-1-17 ENDING DATE: 6-30-21

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I OWN AND RUN MY OWN BUSINESS, HAVE BEEN ROAD  
COMMISSIONER FOR 3 TERMS, doing the Budget, taking  
CARE of the equipment.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

Rod Maddock  
Signature

4-22-19  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: JAMES PRATHER

ADDRESS: 3604 E Windsor Rd URBANA IL 61802  
Street City State Zip Code

EMAIL: twprado@aol.com PHONE: 217-202-6089  
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Mount Olive Cemetery Board  
BEGINNING DATE OF TERM: July 1 2017 ENDING DATE: June 30, 2023

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?  
All Ready served on the board, and  
have alot of Family Bur-d Thome

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?  
Already serving on the board

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

James Prather  
Signature  
5/12/17  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Lawrence Kienzler

ADDRESS: 1606 Lyndhurst Dr. unit D Savoy IL 61874  
Street City State Zip Code

EMAIL: lkienzler@ghrinc.com PHONE: 2173560536

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Prairie view Cemetery Assoc

BEGINNING DATE OF TERM: 7/1/17 ENDING DATE: \_\_\_\_\_

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I've been on the Board for 8-10 years

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I know all the members thru the Association but am friends to the board President and have been a business associate of another member. I have been involved in the business of Assoc. for the time I have been on the Assoc.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

Lawrence Kienzler  
Signature

5/24/17  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Roger M. Corray

ADDRESS: 502 N. 7th St. St. Joseph IL 61873  
Street City State Zip Code

EMAIL: rjcorray@comcast.net PHONE: 469-2507

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Yearsley Cemetery Board

BEGINNING DATE OF TERM: June 2017 ENDING DATE: June 2023

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?  
Have served as Trustee and Board President from 1987 to present. Have full working knowledge of operations, property holdings and investments. Have descendants buried there and know the reasons and wishes of relatives of mine and other families buried there as to how they wanted the Association to maintain the Cemetery for future generations. During my tenure, we have successfully completed work with

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?  
(cont.) the IRS in obtaining tax-exempt status for the Association. Also, have successfully completed putting Yearsley Cemetery Association funds into an irrevocable trust fund. Also worked for and helped obtain additional land to double the size of the Yearsley Cemetery.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

Signature   
Date May 6, 2017

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: JOSEPH MARRIOTT

ADDRESS: 506 EAST SHERMAN IL 61873  
Street City State Zip Code

EMAIL: joemarriott@yahoo.com PHONE: 217 469-7080, 217 621-0897  
 Check Box to Have Email/Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Yearsley Cemetery Association Board

BEGINNING DATE OF TERM: \_\_\_\_\_ ENDING DATE: \_\_\_\_\_

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?  
10 yrs serving on the board

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?  
Knowledge and service, serving over 10 yrs.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

Joseph Marriott  
Signature  
May 1, 2017  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: JOHN YEARSLEY

ADDRESS: 2294 CR 1800 E Urbana IL 61802  
Street City State Zip Code

EMAIL: \_\_\_\_\_ PHONE: 217-241-6255

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: YEARSLEY CEMETARY ASSEN Bd.

BEGINNING DATE OF TERM: \_\_\_\_\_ ENDING DATE: \_\_\_\_\_

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

LOCAL FARMER IN THE AREA AND SERVED ON THIS BOARD FOR OVER 25 YRS.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

WELL AQUIANTED WITH ALL THE ABOVE DUE TO ACTIVELY SERVING ON THE BOARD FOR THE CEMETARY ASSN.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature John Yearsley

Date APRIL 23, 2017

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Scott P. Hays
ADDRESS: 564A CR 2400N Dewey IL 61840
EMAIL: sphays12@gmail.com PHONE: 217.778.2645

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Champaign County Forest Preserve District

BEGINNING DATE OF TERM: 07/01/2017 ENDING DATE: 06/30/2022

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/ reappointment?

I have served as President of the Upper Sangamon River Conservancy, 2009-2011, 2013-2014, and currently serve as secretary. In that role, I have played a significant role in promoting the Sangamon River across the Mahomet area forest preserves leading volunteer efforts, river cleanups and citizen scientist efforts working in collaboration with previous ED Jerry Pagac and current ED Dan Olson. Mike Daab of the Forest Preserve District serves on the USRC board. We are working with the Village of Mahomet to extend the Sangamon River Trail from its current terminus in Barber Park, down and across the Sangamon River and through the Sangamon Greenway. I play a leading role on that effort as well as a new effort to promote a new Sangamon River watertrail from Sangamon River Forest Preserve to Allerton Park. Previously, I served as President of the C-U Smokefree Alliance (2003-2006) successfully leading efforts to pass smokefree ordinances in Champaign and Urbana. I have served as Democratic Candidate for Champaign County Board and Champaign County Clerk.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The primary role is the conservation and preservation of natural areas throughout Champaign County. A key secondary role is assuring ample natural resource education for Champaign County residents and any and all visitors to Champaign's Forest Preserves. An additional role is assuring ample recreational opportunities for all visitors. Carrying out this role involves the leadership and fiscal management of serving on the board as well as adhering to a clear future vision of what our forest preserves can be. I believe deeply in connecting humans with their natural world and envision playing a leading role in such efforts as a member of the Forest Preserve District. I also believe that assuring fiscal responsibility is crucial in ascertaining that sufficient funding is available for any and all forest preserve initiatives. Outside grants play a key role in the mix of forest preserve funding.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I have extensive knowledge of the Forest Preserve District's property holdings throughout the county, in particular the three Forest Preserve Districts surrounding Mahomet: Sangamon River Forest Preserve, Lake of the Woods, and Riverbend. Also, the Museum of the Grand Prairie, Buffalo Trace, our 3.1 mile bike trail, plus the Izaak Walton Cabin and Riverview Retreat Center. I have been actively working in collaboration with the Forest Preserve staff on initiatives as they relate to the Sangamon River, particularly since the opening of Sangamon River Forest Preserve including Director Olson, Mike Daab, and grounds supervisor Doug Sanders. Outgoing Board Member Phil Hult is also a personal friend. The District is funded through its tax levy (.0923 in 2016). Finally, I write a regular column for the Mahomet Citizen, relating stories of the Sangamon Area Forest Preserves.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

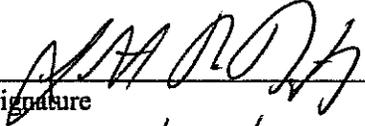
Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

  
Signature \_\_\_\_\_  
Date 5/10/17 \_\_\_\_\_

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**

**PLEASE TYPE OR PRINT IN BLACK INK**

**NAME:** John A. Peterson  
**ADDRESS:** 702 W. Pennsylvania Ave. Urbana IL 61801  
Street City State Zip Code  
**EMAIL:** peterson@shout.net **PHONE:** 217-344-5338

Check Box to Have Email Address Redacted on Public Documents

**NAME OF APPOINTMENT BODY OR BOARD:** Champaign County Board of Health

**BEGINNING DATE OF TERM:** 07/01/2017 **ENDING DATE:** 06/30/2020

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?  
I have served on the Board since 2003. My medical practice has involved public health interests throughout my career.

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2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?  
Board members should set goals consistent with the public interest and monitor their satisfactory accomplishment.

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3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?  
I have served much of my term on the Board as its Treasurer.

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4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

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Signature

05/29/2017

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Date

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**

**PLEASE TYPE OR PRINT IN BLACK INK**

**NAME:** Kyle Fleming  
**ADDRESS:** 1600 W Bradley Ave, K150 Champaign IL 61821  
**EMAIL:** k.john.fleming@gmail.com **PHONE:** 507-360-0909

Check Box to Have Email Address Redacted on Public Documents  
County Board of Health

**NAME OF APPOINTMENT BODY OR BOARD:** \_\_\_\_\_  
**BEGINNING DATE OF TERM:** 07/01/2017 **ENDING DATE:** 06/30/2020

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?  
I am currently employed at Cunningham Children's Home in Urbana, IL, where I have worked for three years, and gained experience in the mental health field, specifically in adolescent psychology. Prior to my current employment, I worked in dementia/memory care units of a variety of skilled nursing facilities in Florida, and completed my internship at a veteran's home in Iowa, working with older veterans and addressing a variety of physical and mental health needs. I also recently completed a one-year appointment to the Music Therapy Advisory Board through the Illinois Department of Financial and Professional Regulation to hear testimony related to and to make a recommendation for whether or not the profession of music therapy should be licensed in Illinois. I'm also currently a member of the Reimbursement committee for my professional organization, the American Music Therapy Association.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?  
I believe the role of a member of this board is to make informed decisions about different topics related to public health and wellness, and to advocate for the unique needs of consumers related to those topics. I hope to fulfill those responsibilities by doing the research necessary to have a solid factual foundation in order to make informed decisions that will benefit as many people as possible.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?  
My knowledge of the board's operations are admittedly limited, but, if appointed, I will work to educate myself on these processes so that I can be most effective and informed about my duties and my decisions.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

I may need to adjust my treatment schedule, as I work second shift (11:30am to 8pm), but I don't foresee this to be a problem.

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

05/01/2017

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Debra Ruesch
ADDRESS: 4416 Southford Trace Drive Champaign IL 61822
EMAIL: debruesch@comcast.net PHONE: 217 493-6463

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Champaign Co. Developmental Disabilities Board

BEGINNING DATE OF TERM: 07/01/2017 ENDING DATE: 06/30/2017

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I am the mother of a young man with autism and, as a school-based Speech-Language Pathologist, I have worked with many children with I/DD. So, both personal and professional experiences have prepared me for this role. I have a good working knowledge of the life-long challenges and the potential for great achievement and life-fulfillment of individuals with I/DD. I also have an understanding of the various and complex systems of support for this population, at the local, state and national levels. My first term as a CCDD board member has expanded my understanding of Champaign County's systems of care, both in terms of strengths and needs, and highlighted how challenging it is to provide quality, person-centered supports in such austere times. I would like to continue to serve on the board as an advocate, for those who are currently receiving DDB-funded services, individuals and their families who are waiting for help and those yet to be identified.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The CCDDDB is charged with allocating public funds in accordance with assessed priorities. To that end, an efficient, budget-minded administration and an expectation of accountability and transparency by all funded entities are essentials. Every dollar possible should be directed to improving the lives to the individuals served. To leverage DDB dollars, funded bodies should demonstrate efforts to access other revenue streams and coordinate efforts to reduce duplication of too-similar services, therefore allowing consideration of unmet need or improvements to existing services. All services should reflect best practice, be person-centered & focus on reducing disparities in access & utilization. The DDB should continue to promote community education & partnerships, & innovative research-based programs that provide choice and opportunities for real inclusion in all aspects of daily living.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

The CCDDDB is a 5-member public board authorized by 55 ILCS 105 to provide services and facilities for the care and treatment of persons with developmental disabilities within Champaign Co. The county board is authorized to levy up to .1% annually for these purposes. The board is allowed to purchase and maintain property, but not borrow money. Each member is appointed by the county board chairperson for a 3-year term. Because the CCDDDB and CCMHB have overlapping responsibilities for planning, funding, monitoring and evaluating services for persons with DD, the boards have set up an Intergovernmental Agreement for shared administration in order to maximize available funding for direct services. Currently, the CCDDDB's share of administrative costs is 42.15%, which is transferred to the CCMHB, which acts as payor via Champaign Co government operations.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

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Signature

04/24/2017

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Date



CHAMPAIGN COUNTY  
REGIONAL PLANNING  
COMMISSION

**TO:** Champaign County Board  
**FROM:** Lisa Benson, CCRPC / Community Services Director  
**DATE:** May 24, 2017  
**RE:** Recommendations for Appointments to the Community Action Board

**REQUESTED ACTION:** Approve attached Champaign County Community Action Board (CAB) Appointment forms for Carol Bradford and Kathryn Woodcock.

**BACKGROUND:** The Champaign County Community Action Board (CCCAB) is an advisory board to the Champaign County Regional Planning Commission (CCRPC) and is assigned to oversee certain social service programs in Champaign County. The CCCAB shall consist of fifteen members with one-third of its member's representatives of the poor, one-third of its members elected officials or their delegates, and one-third of its member's representatives of business, industry, or other major groups and interests.

**STAFF RECOMMENDATION:** Recommendation to appoint Carol Bradford and Kathryn Woodcock to the Champaign County Community Action Board for the term June 1, 2017 to May 31, 2020.

**Community Services**  
A division of the Champaign County Regional Planning Commission  
1776 E. Washington St. Urbana, IL 61802  
P 217.328.3313 F 217.328.2426 TTY 217.384.3862 CCRPC.ORG

Community Services

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Kathryn L. Woodcock  
ADDRESS: 2006 Middletown Dr. Apt #111 Mahomet IL 61853  
Street City State Zip Code  
EMAIL: jesssavest35@yahoo.com PHONE: (217) 590-0254

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Champaign County Community Action Board

BEGINNING DATE OF TERM: 06/01/2017 ENDING DATE: 05/31/2020

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment or reappointment?

Rosecrance  
LITREP  
DHS  
SSOI ect.

I have been a client of many services in the past and present. I have advocated for others, connecting their needs to services that can help. This has been for about the last 7 years. I have also been connecting with public by serving as volunteer for last 8 years at Restoration Urban Ministries, as teacher & Deacon

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

To listen and to learn. To bring new ideas forward that may improve the services or operations in our community. Also to operate in integrity always. Finally, to trust my experience as a client a low-income single mother and a disabled person will add value to C.A.B.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I am not familiar with operations regarding property holding, management ect.

My knowledge is limited to what I learned while attending the May 11th meeting & carefully reading the Policy Manual.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Kathryn L Woodcock  
Signature

5/17/17  
Date



4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Carol Bradford, LCSW  
Signature

05.17.17  
Date

# Memo

**To:** Giraldo Rosales, Policy Chair, Job Content Evaluation Committee

**From:** Kari May, Executive Director

**cc:** Rick Snider, County Administrator, Evelyn Boatz, Budget & HR Specialist

**Date:** May 24, 2017

**Re:** MDT Coordinator Position

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I am writing to request to that the MDT Coordinator position be evaluated by the Job Content Evaluation committee. I am writing for a VOCA grant (Victims of Crimes Act), which has \$7.1 million dollars available for the Child Advocacy Centers of Illinois pay for this position beginning July 1, 2017. I am requesting that the job description be approved with a salary range of grade H for non-bargaining unit staff at 1950 annual hours. My grant request will specify that VOCA will pay for \$29,000 and I have requested that DCFS pay for \$8,000. The job will coordinate the MDT (multidisciplinary team) meetings, peer review trainings, provide forensic interviews 2 days a week (our current forensic interviewer only works 3 days per week). This will allow the CAC to provide more services to the residents of Champaign and Ford Counties.



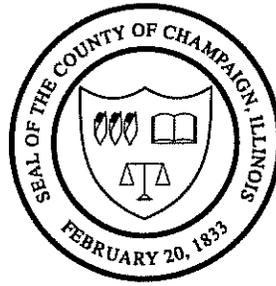
**Gordy Hulten**  
**Champaign County Clerk**  
Champaign County, Illinois

1776 East Washington Street  
Urbana, IL 61802  
Email: [mail@champaigncountyclerk.com](mailto:mail@champaigncountyclerk.com)  
Website: [www.champaigncountyclerk.com](http://www.champaigncountyclerk.com)

Vital Records: (217)384-3720  
Elections: (217)384-3724  
Fax: (217)384-1241  
TTY: (217)384-8601

**COUNTY CLERK**  
**MONTHLY REPORT**  
**MAY**  
**2017**

Liquor Licenses & Permits	30.00
Civil Union License	70.00
Marriage License	5,740.00
Interests	34.41
State Reimbursements	-
Vital Clerk Fees	20,234.50
Tax Clerk Fees	2,576.63
Refunds of Overpayments	-
<b>TOTAL</b>	<b>28,685.54</b>
Additional Clerk Fees	1,276.00



OFFICE OF THE  
COUNTY ADMINISTRATOR

**MONTHLY HR REPORT  
MAY 2017**

**VACANT POSITIONS LISTING**

FUND	DEPT	POSITION TITLE	HOURLY RATE	REG HRS	REGULAR SALARY	FY 2017 HRS	FY 2017 SALARY
80	16	Admin Assistant	\$15.57	1950	\$30,361.50	1950	\$30,361.50
80	16	Admin Assistant	\$15.57	1950	\$30,361.50	1950	\$30,361.50
80	30	Sr Legal Clerk	\$14.52	1950	\$28,314.00	1950	\$28,314.00
80	41	PT Legal Secretary	\$14.52	780	\$11,325.60	780	\$11,325.60
80	51	Asst Superintendent	\$25.19	1950	\$49,120.50	1950	\$49,120.50
80	140	Clerk	\$13.70	1950	\$26,715.00	1950	\$26,715.00
80	140	Correctional Officer	\$19.52	2080	\$40,601.60	2080	\$40,601.60
80	140	Court Security Officer	\$18.15	2080	\$37,752.00	2080	\$37,752.00
80	140	PT MCO	\$15.57	1040	\$16,192.80	1040	\$16,192.80
80	140	PT Visitation Clerk	\$13.70	1040	\$14,248.00	1040	\$14,248.00
80	141	Legal Secretary	\$14.52	1950	\$28,314.00	1950	\$28,314.00
83	60	Senior Engineer	\$25.19	2080	\$52,395.20	2080	\$52,395.20
91	248	PT Kennel Worker	\$13.70	1040	\$14,248.00	1040	\$14,248.00
92	74	Law Librarian	\$17.16	1040	\$17,846.40	1040	\$17,846.40
617	30	Sr Legal Clerk	\$14.52	1950	\$28,314.00	1950	\$28,314.00
-- TOTAL --					\$426,110.10	\$426,110.10	

**UNEMPLOYMENT REPORT**

Notice of Claims received – 4

Nursing Home – 2

RPC – 2

Benefit Determination - 3

Coroner – 1 – denied

Nursing Home – 1 - denied

Nursing Home – 1 – approved

**PAYROLL REPORT**

MAY PAYROLL  
INFORMATION

	5/12/2017		5/26/2017	
<u>Pay Group</u>	<u>EE's Paid</u>	<u>Total Payroll \$\$</u>	<u>EE's Paid</u>	<u>Total Payroll \$\$</u>
General Corp	508	\$930,750.05	511	\$939,550.65
Nursing Home	200	\$217,484.81	198	\$220,162.56
RPC/Head Start	216	\$277,625.34	231	\$278,134.37
Total	924	\$1,425,860.20	940	\$1,437,847.58

**HEALTH INSURANCE/BENEFITS REPORT**

Total Number of Employees Enrolled: 712

General County Union:

Single 202; EE+spouse 27; EE+child(ren) 77; Family 26; waived 51

Nursing Home Union:

Single 51; EE+spouse 9; EE+child(ren) 5; Family 2; waived 17

Non-bargaining employees:

Single 102; EE+spouse 43; EE+child(ren) 39; Family 10; waived 51

Life Insurance Premium paid by County: \$1,827.54

Health Insurance Premium paid by County: \$419,226.54

**TURNOVER REPORT**

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County

May 2017: .34% average over the last 12 months

May 2017: 2 out of 580 Employees left Champaign County: 2 resignations

**WORKERS' COMPENSATION REPORT**

<u>Entire County Report</u>	<u>May 2017</u>	<u>May 2016</u>
New Claims	11	5
Closed	10	7
Open Claims	35	17
Year To Date Total (On-going # of claims filed)	39	45

**EEO REPORT**

Information provided based on EEO Tracking forms submitted by Applicant. Figures are for General County only.

May 2017 Monthly EEO Report General County Only	Kennel Worker_AC	Court Services Officer_JDC	
<b>Total Applicants</b>	21	60	<b>81</b>
<b>Male</b>	13	24	<b>37</b>
<b>Female</b>	8	35	<b>43</b>
<b>Undisclosed</b>	0	1	<b>1</b>
<b>Hispanic or Latino</b>	0	6	<b>6</b>
<b>White</b>	15	23	<b>38</b>
<b>Black or African-American</b>	6	26	<b>32</b>
<b>Native Hawaiian or Other Pacific Islander</b>	0	0	<b>0</b>
<b>Asian</b>	0	2	<b>2</b>
<b>American Indian or Alaska Native</b>	0	0	<b>0</b>
<b>Two or more races</b>	0	3	<b>3</b>
<b>Undisclosed</b>	0	0	<b>0</b>
<b>Veteran Status</b>	0	2	<b>2</b>

**ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT**

Agendas Posted	15	Meetings Staffed	7	Minutes Posted	8
Appointments Posted	34	Notification of Appointment	18	Contracts Posted	2
Calendars Posted	5	Resolutions Prepared	22	Ordinances Prepared	0

**Julia R. Rietz**  
State's Attorney

**Barbara Mann**  
Chief of the Civil Division  
email: [brmann@co.champaign.il.us](mailto:brmann@co.champaign.il.us)

**Donna M. Davis**  
Assistant State's Attorney  
email: [ddavis@co.champaign.il.us](mailto:ddavis@co.champaign.il.us)



Courthouse  
101 East Main Street  
P. O. Box 785  
Urbana, Illinois 61801  
Phone (217) 384-3733  
Fax (217) 384-3816

**Office of  
State's Attorney  
Champaign County, Illinois**

June 1, 2017  
[Via Electronic Mail]

Champaign County Board  
Pius Weibel, Board Chair  
Rick Snider, Administrator

**Re: County Executive Form of Government – Implementation Information**

Dear Board Chair Weibel and Members of the Board:

As you are aware, at the November 2016 general election, a majority of voters who voted on the proposition to establish the County Executive Form of Government in Champaign County voted in favor of the proposition. According to Illinois law, once that occurs, the board shall proceed to establish the county executive form of government in accordance with Division 2-5 of the Illinois Counties Code, 55 ILCS 5/2-5005(c).

Pursuant to the 1970 Illinois Constitution, the chief executive officer shall have the duties and powers provided by law and those provided by county ordinance.

Much like the traditional township form of government, authorized by the Illinois Constitution of 1848, adopted by Champaign County in 1859, and in place since that time, while the Counties Code and other state laws and federal laws establish authority and required duties of the local government, it is the priorities of the people of Champaign County which has and will continue to drive the operation of the county government in accordance with the statutes, ordinances, and resolutions which instruct appropriate governance. Each county in Illinois varies to most fully represent the desires and customs of the citizens of that county.

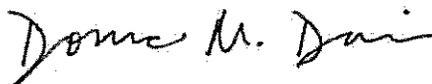
Champaign County governance has evolved with each sitting board, reflecting the citizens of Champaign County. No one could read the Counties Code Division on County Board authority and fully understand the values, vision, and priorities of Champaign County – or the practical functioning of the Champaign County Board. In the same way, no one can read the Counties Code Division on County Executives and understand and envision exactly how Champaign County will establish the county executive form of government.

Establishing a new form of governance will be a significant, ongoing task. It is wise to consider incremental implementation, which respects the successful referendum without expanding the scope of County government to an unsustainable model.

Enclosed please find the following materials as a resource for your consideration of the implementation of the County Executive Form of Government:

1. Illinois Constitution – Article 7 – Local Government – County Officers
2. Counties Code – Division 2-5 – County Executive Form of Government
3. Abridged Duties & Powers of County Executive
4. Notes / Considerations for Champaign County Implementation
5. Summary of Case Law on County Executive
6. Current Champaign County Board Rules

Sincerely,



Donna M. Davis

DMD/dms  
Enc.

DRAFT

DRAFT

**ILLINOIS CONSTITUTION**

**SECTION 4. COUNTY OFFICERS**

(a) Any county may elect a chief executive officer as provided by law. He shall have those duties and powers provided by law and those provided by county ordinance.

*Ill. Const. Art. VII, Section 4 (a)*

DRAFT

## ILLINOIS COUNTIES CODE

### **Division 2-5. County Executive Form of Government [In its entirety.]**

#### **55 ILCS 5/2-5001**

Sec. 2-5001. Subtitle. This Division shall be subtitled the "County Executive Law".  
(Source: P.A. 86-962.)

#### **55 ILCS 5/2-5002**

Sec. 2-5002. Legislative determination. It is declared as a matter of legislative determination that in order to promote the health, safety, morals and welfare of the public it is necessary in the public interest to provide for an elected county executive form of county government in accordance with Sections 4(a) and 6(a) of Article VII of the 1970 Illinois Constitution, and to permit counties which become home rule units by adopting an elected form of county executive government to simultaneously, pursuant to Section 6(b) of Article VII of the 1970 Illinois Constitution, elect not to be home rule units by referendum.  
(Source: P.A. 86-962.)

#### **55 ILCS 5/2-5003**

Sec. 2-5003. Definitions. As used in this Division, unless the context requires otherwise:

(a) "County board" or "board" means the governing body of any county other than Cook County which has adopted the county executive form of government under this Division.

(b) "County executive" means the county official elected by the voters of any county other than Cook County to be the chief executive officer to administer the county executive form of government under this Division.

(c) "County executive form of government" means that form of government in which the departments of county government are administered by a single county official called the county executive elected at large by the qualified voters of the county. The board shall act as the legislative body of the county under this form of county government.

(Source: P.A. 86-926.)

#### **55 ILCS 5/2-5004**

Sec. 2-5004. Establishment of county executive form of government. Any county other than Cook County may establish the county executive form of government for that county by submission to and approval by the electors of the county of the proposition at a referendum as provided in Section 2-5005. A referendum to adopt the county executive form of government may be called by a resolution adopted by the county board of the county or by the filing of a petition as provided in Section 2-5005.  
(Source: P.A. 86-962.)

#### **55 ILCS 5/2-5005**

Sec. 2-5005. Referendum on resolution of county board. (a) If the county board adopts a resolution calling for a referendum on the proposal to adopt the county executive form of government and home rule for the county, within the time provided in the general election law, the county clerk and the county board shall provide for the submission of such proposition to the electors of the county in accordance with this Section at the next general election held in an even-numbered year.



55 ILCS 5/2-5006

Sec. 2-5006. Election of chief executive officer. The electors of a county which has adopted the county executive form of government under this Division shall, at the next general election, and at the general election every 4 years subsequent, elect a chief executive officer. Nominations for the office of chief executive officer shall be made in the manner provided for other county officers in the general election law. The election of the chief executive officer shall be governed by the provisions of the general election law applicable to the election of county officers.

(Source: P.A. 86-962.)

55 ILCS 5/2-5007

Sec. 2-5007. Term of county executive. The county executive shall serve a term of 4 years, commencing on the first Monday in the month following the month of his election and until his successor is elected and qualified.

(Source: P.A. 86-962.)

55 ILCS 5/2-5008

Sec. 2-5008. Qualifications of county executive. The qualifications for the office of county executive are the same as those for membership on the board. However, the county executive shall not be an elected member of the county board.

(Source: P.A. 86-962.)

55 ILCS 5/2-5009

Sec. 2-5009. Duties and powers of county executive. Any county executive elected under this Division shall:

(a) see that all of the orders, resolutions and regulations of the board are faithfully executed;

(b) coordinate and direct by executive order or otherwise all administrative and management functions of the county government except the offices of elected county officers;

(c) prepare and submit to the board for its approval the annual budget for the county required by Division 6-1 of this Code;

(d) appoint, with the advice and consent of the board, persons to serve on the various boards and commissions to which appointments are provided by law to be made by the board;

(e) appoint, with the advice and consent of the board, persons to serve on various special districts within the county except where appointment to serve on such districts is otherwise provided by law;

(f) make an annual report to the board on the affairs of the county, on such date and at such time as the board shall designate, and keep the board fully advised as to the financial condition of the county and its future financial needs;

(f-5) for a county executive of a county that has adopted the executive form of government on or before the effective date of this amendatory Act of the 96th General Assembly, appoint, with the advice and consent of the board, all department heads for any county departments;

(g) appoint, with the advice and consent of the board, such subordinate deputies, employees and appointees for the general administration of county affairs as considered necessary, except those deputies, employees and appointees in the office of an elected county officer; however, the advice and consent requirement set forth in this paragraph shall not apply to persons employed as a member of the immediate personal staff of a county executive of a county that has adopted the executive form of government on or before the effective date of this amendatory Act of the 96th General Assembly;

(h) remove or suspend in his discretion, after due notice and hearing, anyone whom he has the power to appoint;

(i) require reports and examine accounts, records and operations of all county administrative units;

(j) supervise the care and custody of all county property including institutions and agencies;

(k) approve or veto ordinances or resolutions pursuant to Section 2-5010;

(l) preside over board meetings; however, the county executive is not entitled to vote except to break a tie vote;

(l-5) for a county executive of a county that has adopted the executive form of government on or before the effective date of this amendatory Act of the 96th General Assembly, if the County Executive is temporarily not available to preside over a board meeting, the County Executive shall designate a board member to preside over the board meeting;

(m) call a special meeting of the county board, by a written executive order signed by him and upon 24 hours notice by delivery of a copy of such order to the residence of each board member;

(n) with the advice and consent of the county board, enter into intergovernmental agreements with other governmental units;

(o) with the advice and consent of the county board, negotiate on behalf of the county with governmental units and the private sector for the purpose of promoting economic growth and development;

(p) at his discretion, appoint a person to serve as legal counsel at an annual salary established by the county board at an amount no greater than the annual salary of the state's attorney of the county;

(q) perform such other duties as shall be required of him by the board.

(Source: P.A. 96-1540, eff. 3-7-11.)

#### 55 ILCS 5/2-5010

Sec. 2-5010. Approval of ordinances. Any ordinance passed, adopted or otherwise enacted by the board shall before it becomes effective be presented to the county executive. If the county executive approves such ordinance, resolution or motion, he shall sign it; if not, he shall return it to the board with his objections, which shall be entered and spread upon the journal, and the board shall proceed to reconsider the matter. If after such reconsideration 3/5 of the members of the board pass such ordinance, it shall become effective on the date prescribed but not earlier than the date of passage following reconsideration. In all such cases the votes of the members of the board shall be determined by ayes and nays and the names of the members voting for or against such ordinance objected to by the county executive shall be entered and spread upon the journal. If any ordinance is not returned by the county executive to the board at its first meeting occurring not less than 6 days, Sundays excepted, after it has been presented to him, it shall become effective unless the board has recessed or adjourned for a period in excess of 60 days, in which case it shall not become effective without his approval. Items of appropriation may be approved or vetoed by the county executive. Any item approved by the county executive and all items not vetoed shall become law, and any item vetoed shall be returned to and reconsidered by the board in the same manner as provided in this Section for other ordinances returned to the board without approval.

(Source: P.A. 86-962.)



55 ILCS 5/2-5015

Sec. 2-5015. Superseding plan for election of county board chairman. The adoption of the county executive form of government by any county pursuant to this Division shall supersede any plan adopted by the county board of that county pursuant to Section 2-3007, as now or hereafter amended, for the election of the chairman of the county board by the voters of the county.

(Source: P.A. 86-962.)

55 ILCS 5/2-5016

Sec. 2-5016. Policy concerning exercise of powers by counties. It is the policy of this State that any county with a chief executive officer elected by the electors of the county may (1) exercise any power and perform any function pertaining to its government and affairs, or (2) exercise those powers within traditional areas of county activity, except as limited by the Illinois Constitution or a proper limiting statute, notwithstanding effects on competition.

It is the intention of the General Assembly that the "State action exemption" to the application of federal antitrust statutes be fully available to counties to the extent their activities are authorized by law as stated herein.

(Source: P.A. 86-962.)

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## ABRIDGED POWERS AND DUTIES OF COUNTY EXECUTIVE

1. Execute County laws. [*Formerly County Board and Judiciary*]
2. Coordinate all administrative and management functions of county government (except of offices of other elected officials). [*Formerly County Administrator*]
3. Issue executive orders. [*New*]
3. Prepare & Submit Annual Budget. [*Formerly County Administrator as directed by County Board*]
4. Appoint (with advice and consent of County Board) the various boards & commissions. [*Formerly County Board Chair; Excludes County Board Committees*]
5. Appoint (with advice and consent of County Board) to special districts. [*Former County Board Chair*]
6. Make an annual "State of the County" report. [*New*]
7. Keep the County Board fully advised of the financial condition of the county and its future financial needs. [*Formerly County Administrator*]
8. Appoint (with advice and consent of County Board) subordinate deputies, employees, appointees for general administration of county affairs (except for offices of other elected officials). [*Formerly County Administrator; Formerly County Board for Dept. Heads*]
9. Remove or suspend, after due notice and hearing, anyone County Executive has the power to appoint. [*New*]
10. Require reports and examine accounts, records and operations of all county administrative units. [*Formerly County Administrator*]
11. Supervise the care and custody of all county property, including institutions and agencies. [*Formerly County Administrator*]
12. Approve or veto ordinances or resolutions. [*New*]

13. Preside over board meetings. [*New; County Board presides at COW and Committee meetings*]
14. Vote in the event of a tie vote. [*New; applies to final action by full County Board*]
15. Call a special meeting of County Board by written executive order with personal delivery to each County Board member. [*New; County Board maintains ability to call special meetings pursuant to Board Rules*]
16. Enter into intergovernmental agreements (with advice and consent of County Board). [*Formerly County Administrator*]
17. Negotiate with governmental units and private sector for purpose of promoting economic growth and development (with advice and consent of County Board). [*Formerly County Administrator and County Board*].
18. May appoint legal counsel. [*New*]
19. Perform such other duties as shall be required by the County Board. [*Formerly County Administrator and County Board*]
20. May present apportionment plan to Board for a Board hearing. 55 ICLS 5/2-3003(4) [*New*]

Additional Illinois Statutes Discussing a Duty or Power of County Executive:

55 ILCS 5/5-1133  
 55 ILCS 5/3-1006  
 55 ILCS 5/2-3003  
 55 ILCS 5/5-44060  
 55 ILCS 5/5-1087  
 55 ILCS 5/5-1135  
 55 ILCS 5/5-44020  
 55 ILCS 5/6-1001  
 10 ILCS 5/5-1133  
 35 ILCS 200/17-5  
 60 ILCS 1/70-5  
 60 ILCS 1/80-5  
 60 ILCS 1/85-5  
 70 ILCS 1825/16  
 720 ILCS 5/33-3.2

## Notes & Considerations:

1. Election
  - Manner provided for other county officials in general election law at next general election (November 2018).
  
2. Qualifications of County Executive
  - Same as member of County Board: legal voter and resident of county for at least one year prior to the election.
  
3. Board Rules Updates
  - Most likely place where additional Board laws governing County Executive are imposed.
    - Additional requirements for County Executive removal power.
    - Additional requirements for budget / finance updates.
  - Most likely place where “shifts” of Board activity to County Executive can be delineated with more clarity than the statute.
  - The update of Board Rules will be where the “structure” of this form of government for Champaign County will be initiated. SAO recommends a special committee to update the Board Rules.
  - Agenda preparation is not statutorily assigned to the County Executive. County Executive presides over meetings, and should be able to engage in the agenda preparation process under the Board Rules.
  - Consider Board Leadership.
    - Selection of Board Committee Chairs is not statutorily assigned to the County Executive.
    - Consider Selection of Board Chair for continued Board Leadership.
    - Consider whether caucus leaders require board rules update.
  - Consider meeting calendars (COW, Regular Meetings, Committee Meetings).

4. Persons employed as immediate personal staff of the county executive.
  - Option to have County Executive and County Board utilize same personal staff (e.g. finance staff, administrative staff, reception and secretarial staff).
  - This option has been discussed as comparable to a City Manager working under the Mayor and City Council.
5. Consider Negotiation Authority
  - County Executive authority to negotiate and enter into agreements subject to Board policies.
    - Consider policies that would direct.
      - Finance policies.
      - Purchasing policies.
6. County Personnel Policy
  - Illustrative of policies which may need to recognize a power or duty of the County Executive.
7. Consider County Executive relationship to roles traditionally held by County Board Chair and where County Board will maintain roles.
  - Liquor Commissioner
  - Placement on Boards / Commissions:
    - Public Health District Board
    - Township Supervisor / Township Appeals
    - Regional Planning Commission
    - Regional Office of Education
    - Mental Health & Developmental Disabilities Board
  - Chief Elected Officials of Illinois Network
8. Salary
  - Not less than 1 ½ times amount of compensation to which member of board is entitled.
9. Discontinuance
  - Petition (not less than 78 days before general election) signed by number of registered voters of the county equal to or greater than 5% of the number who voted in the last regular election, certified to County Clerk, with majority of voters voting on the proposition to discontinue.
  - May only be held once within any 47-month period.

**Community Reentry Quarterly Report March 2017 – May 2017**

May 31, 2017

Report Submitted To:  
Mr. Richard Snider  
County Administrator  
Brookens Administrative Center  
1776 E. Washington Street  
Urbana, IL 61802

The Reentry Council has held 36 monthly meetings in all, three this quarter.

At the end of April 2017, more than 712 unduplicated individuals had been contacted, 524 unduplicated screenings had been conducted, and 267 unduplicated individuals had engaged in the Reentry Program since the program's inception in 2014. To date, program participants have achieved 30 successful housing outcomes, 120 successful employment outcomes, 27 successful education outcomes, 61 successful medical outcomes, 164 successful benefits outcomes, 175 successful behavioral health outcomes, and 39 successful transportation outcomes, based on a verified linkage or goal attainment.

In March, the Reentry Council attempted, once again, to speak with the Board of the Housing Authority of Champaign County (HACC), to share with them our previous request for a representative of HACC to attend Reentry Council meetings. When Council and Program staff arrived for the regular HACC meeting, a cancellation notice was posted on the door. Council and Program staff will continue to reach out to the HACC to encourage a dialogue of needs and opportunities related to housing and reentry.

Additional questions were received from some County Board members re: Reentry Program data, including a suggestion to establish a comparison group in order to more readily obtain recidivism data for program participants. The challenge to establishing a comparison group would be the ethical concerns that arise from the denial of services to a randomly assigned group.

Dr. Saijun Zhang continues to analyze recidivism data of Reentry Program participants. Participants are categorized into year one and year two cohorts. Findings indicate that the year two cohort is performing better than the year one cohort, with a 12% recidivism rate versus a 34% recidivism rate for the year one cohort. The comparative recidivism rate of the general reentry population is 50%, as both cohorts are primarily comprised of people returning from IDOC.

Dr. Zhang has discussed the limitations of a comparison group. Using Champaign County's recidivism rate, prior to the Reentry Program, as a comparison is an option; however, this type of comparison may lack strength due to changes in related policies and/or other social economic contexts over time. In order to underpin such a time series comparison, we could use another county with similar social economic contexts as a comparison group. However, this would require access to crime record data of another, similar county.

Similarity between counties may be difficult to determine. And, the comparison county would have to agree to share its recidivism data. To date, due to constraints related to both time and resources, this has not been a feasible option. However, we continue to collect identified needs data from the population, in addition to data reflecting engagement, outcomes, satisfaction, and recidivism.

Planning has begun for the next Expungement and Sealing Summit, which is scheduled for Saturday, October 21<sup>st</sup>. Guidelines for the MOU sought for organizations intending to be involved in planning activities and details re: sub-committees (Resource & Job Fair, Volunteer & Donation Recruitment, Criminal Justice Reform Discussion, and Legal Support) were distributed to Council members.

Illinois Criminal Justice Information Authority released a Notice of Funding Opportunity (NOFO) for a Residential Substance Abuse Treatment Program that could be based in the jail. A summary of the NOFO was provided to the Council which determined that the feasibility of meeting the NOFO requirements seemed unlikely, particularly for the maximum amount of funding that would be allowed, \$65,000. The NOFO recommends that the treatment population be separated from the general population. As a result of limited space in the jail, this cannot be done.

Respectfully Submitted By:  
Bruce Barnard and Celeste Blodgett