

CHAMPAIGN COUNTY BOARD

COMMITTEE OF THE WHOLE

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda

County of Champaign, Urbana, Illinois

Tuesday, August 9, 2016 – 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

| <u>Agenda Items</u> | <u>Page #</u> |
|---|---------------|
| I. <u>Call To Order</u> | |
| II. <u>Roll Call</u> | |
| III. <u>Approval of Agenda/Addenda</u> | |
| IV. <u>Approval of Minutes</u> | 1-5 |
| A. June 14, 2016 | |
| V. <u>Public Participation</u> | |
| VI. <u>Communications</u> | |
| VII. <u>Finance</u> | |
| A. <u>Treasurer</u> | |
| 1. Monthly Report – June and July 2016 – Reports are available on the Treasurer’s Webpage at: http://www.co.champaign.il.us/TREAS/reports.htm | |
| 2. Resolution Authorizing the County Board Chair to Assign Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel 14-023-0092 | 6-7 |
| B. <u>Auditor</u> | |
| 1. Monthly Report – June and July 2016 – Reports are available on the Auditor’s Webpage at: http://www.co.champaign.il.us/Auditor/monthlyreports.htm | |
| 2. Quarterly Financial Report through June 2016 | 8-11 |
| C. <u>Nursing Home Monthly Report</u> (to be distributed) | |
| D. <u>Budget Amendments/Transfers</u> | |
| 1. Budget Amendment 16-00034 | 12 |
| Fund/Dept. 080 General Corporate/023 Recorder | |
| Increased Appropriations: \$54,000 | |
| Increased Revenue: \$60,000 | |
| Reason: Rental Housing Support Program (RHSP) is \$10 Fee per Document. \$9 is Remitted to the State and \$1 is split Between General Corporate and the Automation Funds. This is not an Increase in Expenditure, Overall, It is an Increase in Revenue | |
| 2. Budget Amendment 16–00035 | 13 |
| Fund/Dept. 676 Solid Waste Management/011 Solid Waste Management | |
| Increased Appropriations: \$13,855 | |
| Increased Revenue: \$11,855 | |
| Reason: To Cover Portion of Local Government Shared Expenses for October 15, 2016 Countywide Residential Electronics Collection Event | |
| 3. Budget Amendment 16-00036 | 14-17 |
| Fund/Dept. 080 General Corporate/028 Information Technology | |
| Increased Appropriations: \$36,953 | |
| Increased Revenue: None: from Fund Balance | |
| Reason: to Defray the Total Cost of \$68,036 for Replacement of KRONOS Time Clocks | |
| E. <u>Emergency Management Agency</u> | |
| 1. Request Approval of Application for, & If Awarded, Acceptance of Illinois Emergency Management Agency Performance Grant | 18-53 |

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Agenda Items

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- F. County Administrator
1. FY2016 General Corporate Fund Projection Report *(to be distributed)*
 2. FY2016 General Corporate Fund Budget Change Report *(to be distributed)*
 3. 2007 Bond Refunding Ordinance
- G. Other Business
1. Resolution Placing a Referendum Regarding the Imposition of a Special County Retailer's Occupation Tax for Public Safety, Public Facilities, or Transportation on the November 8, 2016 Ballot
- H. Chair's Report
- I. Designation of Items to be Placed on the Consent Agenda

VIII. Policy, Personnel, & Appointments

- A. Appointments/Reappointments **Italicized Name Denotes Incumbent*
1. County Board of Health – July 1, 2016-June 30, 2019 (1 vacancy) 84-87
 - Kenneth Keefe
 - Julie Kumar
 2. Developmental Disabilities Board – July 1, 2016-June 30, 2019 (2 Vacancies) 88-95
 - David Happ
 - Cheryl Hanley-Maxwell
 - *Sue Suter*
 3. Drainage District Commissioners – September 1, 2016-August 31, 2019 – 1 Vacancy Each 96-123
 - Beaver Lake - *Joe Irle*
 - Blackford Slough – *Valarie Rogers*
 - Conrad-Fisher – *Richard Rayburn*
 - Drainage District #10 Of Ogden – Doug Bluhm
 - Fountain Head – *Marc Shaw*
 - Harwood & Kerr – *Bryan Schluter*
 - Kankakee – *James Boland*
 - Kerr & Compromise – *Carl Park*
 - Lower Big Slough – Mark Pflugmacher
 - South Fork – *Kenneth Decker*
 - Nelson-Moore-Fairfield – *David Bright*
 - Okaw – *Steve Stierwalt*
 - Owl Creek – *John Nelson*
 - Pesotum Slough Special – *Dennis Butler*
 - Raup – *Kenneth Schmidt*
 - Sangamon & Drummer – *William Siegfried*
 - Silver Creek – *Steve Moser*
 - Somer #1 – *Earl Woller*
 - St. Joseph #6 – *Garry Gannon*
 - Two-Mile Slough – *Jerry Heinz*
 - Union DD of Stanton & Ogden Townships – *Ray Aden*
 - St. Joseph #4 – *Francis Osterbur*
 - Union DD of Philo & Crittenden – *Jerry Thinnas*
 - Union DD of St. Joseph & Ogden – *William Wilson*
 - Union DD of South Homer & Sidney – *Kevin Wienke*
 - Upper Embarrass River Basin – *Steve Westfall*

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| <u>Agenda Items</u> | <u>Page #</u> |
|--|---------------|
| • Wrisk – <i>Dennis Riggs</i> | |
| • Longbranch Mutual – <i>David Mennenga</i> | |
| 4. <u>Union DD of Philo & Crittenden – 1 Unexpired Term Ending 8/31/2018</u> | 124 |
| • Justin Decker | |
| B. <u>County Clerk</u> | |
| 1. June 2016 Report | 125 |
| 2. July 2016 Report | 126 |
| 3. Semi-Annual Report | 127 |
| C. <u>County Administrator</u> | |
| 1. Administrative Services Monthly Report – June & July 2016 (<i>to be distributed</i>) | |
| 2. ADA Settlement Agreement Compliance Update | 128-135 |
| D. <u>Other Business</u> | |
| 1. Resolution Requesting the Submission of a Question of Public Policy to the Electors of Champaign County Regarding the Method of Selection of the County Board Chair | 136 |
| E. <u>Chair’s Report</u> | |
| F. <u>Designation of Items to be Placed on the Consent Agenda</u> | |
| IX. <u>Justice & Social Services</u> | |
| A. <u>Monthly Reports – All reports are available on each department’s webpage through the department reports page at: http://www.co.champaign.il.us/COUNTYBD/deptrpts.htm</u> | |
| 1. Animal Control – May 2016 | |
| 2. Emergency Management Agency – June & July 2016 | |
| 3. Head Start – (<i>Reports Unavailable Due to RPC Website Issues</i>) | |
| 4. Probation & Court Services – May 2016 | |
| 5. Public Defender – June 2016 | |
| 6. Veterans’ Assistance Commission – May & June 2016 | |
| B. <u>Other Business</u> | |
| C. <u>Chair’s Report</u> | |
| X. <u>Other Business</u> | |
| XI. <u>Adjournment</u> | |

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue.

Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.

1 **CHAMPAIGN COUNTY BOARD**
2 **COMMITTEE OF THE WHOLE MINUTES**
3

4 **Finance; Policy, Personnel, & Appointments; Justice & Social Services**
5 **Tuesday, June 14, 2016**
6 **Lyle Shields Meeting Room**

7 **MEMBERS PRESENT:** Christopher Alix, Astrid Berkson, Lorraine Cowart, Aaron Esry,
8 Stan Harper, Shana Harrison, Josh Hartke, John Jay, Gary Maxwell,
9 Jim McGuire, Diane Michaels, Max Mitchell, Pattsy Petrie, James
10 Quisenberry, Jon Rector, Giraldo Rosales, Jon Schroeder, Rachael
11 Schwartz
12

13 **MEMBERS ABSENT:** Jack Anderson, Lloyd Carter, C. Pius Weibel
14

15 **OTHERS PRESENT:** John Farney (Auditor), Tami Ogden (Deputy Administrator of
16 Finance), Kay Rhodes (County Board Administrative Assistant),
17 Rick Snider (County Administrator)
18

19 **CALL TO ORDER**
20

21 Petrie called the meeting to order at 6:30 p.m.
22

23 **ROLL CALL**
24

25 Rhodes called the roll. Alix, Berkson, Cowart, Esry, Harper, Harrison, Hartke, Jay,
26 Maxwell, McGuire, Michaels, Mitchell, Petrie, Quisenberry, Rector, Rosales, Schroeder, and
27 Schwartz were present at the time of roll call, establishing the presence of a quorum.
28

29 **APPROVAL OF AGENDA/ADDENDA**
30

31 **MOTION** by Esry to approve the Agenda/Addenda; seconded by Rosales. Petrie removed
32 item A-4, under Policy, Personnel, and Appointments. **Motion carried with unanimous**
33 **support.**
34

35 **APPROVAL OF MINUTES**
36

37 **MOTION** by Jay to approve the revised minutes of May 10, 2016; seconded by Rector.
38 **Motion carried with unanimous support.**
39

40 **PUBLIC PARTICIPATION**
41

42 Rohn Koester, Charles Davidson, Niloofar Shambayhti, Chris Evans, Belden Fields, Brian
43 Dolinar, Bobbi Trist, Martel Miller, Yvonne Johnson, Leslie Smith, Byron Clark, Azark Cobbs,
44 Neil Parthon, Donte Lotts and Richard Wilson spoke regarding the county jail and deaths that
45 have occurred there. Patricia Avery did not speak, but communicated that *something must be*
46 *done.* Terry Townsend spoke regarding the Champaign County Housing Authority. The

Committee of the Whole

Finance; Policy, Personnel, & Appointments; Justice & Social Services

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47 Committee of the Whole suspended the rules in order to allow everyone a chance to speak. Public
48 participation closed at 7:55 p.m.

49
50 Maxwell left the meeting at 7:58 p.m.

COMMUNICATIONS

53
54 Petrie announced she would arrange to view the jail video concerning Toya Frazier.
55 Secondly, she stated that the rules and intergovernmental agreements governing appointments to
56 the Housing Authority of Champaign County were at odds and she would continue to work with
57 the St. Attorney to correct the issues surrounding the resident appointment.

JUSTICE & SOCIAL SERVICES

Monthly Reports

61
62 All reports were received and placed on file.

Other Business

65
66 There was no other business.

Chair's Report

68
69 Determination to Cancel July Meeting

70
71 **MOTION** by Quisenberry to cancel the Justice & Social Services Committee July
72 meeting; seconded by Esry. **Motion carried.**

POLICY, PERSONNEL, & APPOINTMENTS

Appointments/Reappointments

76
77 **MOTION** by Petrie to recommend County Board approval of a resolution appointing
78 Matt Hiser as a County Board member in District 8 to replace Sam Shore, term ending
79 11/30/2016; seconded by Hartke. **Motion carried with unanimous support.**

80
81 **MOTION** by Petrie to recommend County Board approval of a resolution appointing
82 Steven Westfall to the Prairie View Cemetery Association Board, term July 1, 2016-June 30,
83 2022; seconded by Rector. **Motion carried with unanimous support.**

84
85 **MOTION** by Petrie to recommend County Board approval of a resolution appointing
86 William Goodman to the Champaign County Forest Preserve District Board of Commissioners,
87 term July 1, 2016 – June 30, 2021; seconded by Berkson. **Motion carried with unanimous**
88 **support.**

County Clerk

91
92 The May 2016 report was received and placed on file.

93

Committee of the Whole

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94 County Administrator

95

96 The Administrative Services May 2016 report was received and placed on file.

97

98 **MOTION** by McGuire to recommend County Board approval of an ordinance adopting
99 the revised Nursing Home Personnel Policy; seconded by Hartke.

100

101 Petrie pointed to a document titled Non-Union Regular Support Staff Grievance
102 Procedures from Michigan State University, which lists a third step referring a grievance to an
103 outside party or appeal board.

104

105 Snider clarified that the current revised Nursing Home Personnel Policy lists the grievance
106 steps as: Step 1-immediate supervisor, Step 2-nursing home administrator, and Step 3-county
107 administrator. Cowart added that the Nursing Home Board of Directors passed the current revised
108 policy unanimously. **Motion carried with unanimous support.**

109

110 Other Business

111

112 There was no other business.

113

114 Chair's Report

115 Determination to Cancel July Meeting

116

117 **MOTION** by Harper to cancel the Policy, Personnel, and Appointments Committee July
118 meeting; seconded by Berkson. **Motion carried.**

119

120 Designation of Items to be Placed on the Consent Agenda

121

122 Items A1-3; C2 were designated for the Consent Agenda.

123

124 **FINANCE**

125 Treasurer

126

127 The Treasurer's May 2016 report was received and placed on file.

128

129 Auditor

130

131 The Auditor's May 2016 report was received and placed on file.

132

133 **MOTION** by Michaels to recommend County Board approval of a resolution authorizing
134 Budget Transfer 16-00004 for \$400 for Fund/Dept. 080 General Corporate-020 Auditor to share
135 cost of positive pay fraud protection on accounts payable with the Treasurer's office; seconded by
136 Quisenberry. **Motion carried.**

137

138

139

140

Committee of the Whole

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Tuesday, June 14, 2016

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141 Nursing Home Monthly Report

142

143 Farney stated that nursing home staff had been much more cooperative and projected out
144 their cash flow for much longer periods. He added that the nursing home staff is working with
145 several vendors to arrange payment schedules. Snider and Schwartz had met with MPA and
146 requested firm dates that payments would be made to all the vendors. Snider stated that they had
147 also requested additional financial information to provide the county board a better understanding.

148

149 The monthly report was received and placed on file.

150

151 Budget Amendments/Transfers

152

153 **MOTION** by Harrison to recommend County Board approval of a resolution authorizing
154 Budget Amendment 16-00028 for Fund/Dept. Regional Planning commission-630 Curtis Road
155 Corridor Study with increased appropriations of \$150,000 and matching revenue from federal
156 funding to identify infrastructure that facilitates mobility within and between surrounding
157 jurisdictions; seconded by Cowart. **Motion carried with unanimous support.**

158

159 **MOTION** by Esry to recommend County Board approval of a resolution authorizing
160 Budget Amendment 16-00029 for Fund/Dept. 075 Regional Planning Commission-793 HUD
161 Continuum of Care Plan with increased appropriations of \$25,000 and matching revenue from
162 federal funding to support continuum of care planning, coordination, and project evaluation
163 activities to promote community-wide commitment to ending homelessness; seconded by Cowart.

164 **Motion carried with unanimous support.**

165

166 County Administrator

167

168 Ogden provided an update of the financial impact on Champaign County as the State of
169 Illinois ends FY2016 without a budget, and begins FY2017 the same way. The county has not
170 received Federal or State funding for its Child Support Enforcement contracts since July 1, 2015.
171 Approximately \$119,000 is owed to Champaign County for services provided in FY2015; and
172 approximately \$136,000 is owed for services provided since January 1, 2016.

173 The lack of Federal funding is due to the state's failure to submit expenditure reports for
174 reimbursement. The county's FY2016 budget includes a total of \$327,634 for support enforcement
175 reimbursement. The majority of these funds support five employees in the State's Attorney Support
176 Enforcement budget.

177 Additionally, the county has not received state funding for prisoner transportation, law
178 enforcement training and election judge reimbursement. The combined total of these funds is
179 \$55,000. It is also questionable whether \$25,000 in budgeted grant funding will be received.

180 It is likely that if the state begins a new fiscal year without a budget, Use Tax, Video Gaming
181 Tax and Motor Fuel Tax revenues will stop being disbursed to the county. Last year, the county
182 waited until December for these revenues to resume.

183

184 The FY2016 General Corporate Fund Projection and Budget Change Reports were
185 received and placed on file.

Committee of the Whole

Finance; Policy, Personnel, & Appointments; Justice & Social Services

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186 Other Business

187

188 There was no other business.

189

190 Chair's Report

191 Determination to Cancel July Meeting

192

193 **MOTION** by Michaels to cancel the Finance Committee July meeting; seconded by
194 Berkson. **Motion carried.**

195

196 Designation of Items for the Consent Agenda

197

198 Items B2; D1-2 were designated for the Consent Agenda.

199

200 **OTHER BUSINESS**

201

202 There was no other business.

203

204 **ADJOURNMENT**

205

206 **MOTION** by Jay to adjourn; seconded by Harrison. **Motion carried with unanimous**
207 **support.** The meeting adjourned at 8:43 p.m.

208

209 Respectfully submitted,

210

211

212 Kay Rhodes,

213 Administrative Assistant

214 *Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

RESOLUTION



**RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN
MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE**

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

TRIANGLE MHP, 20 TRIANGLE

PERMANENT PARCEL NUMBER: 14-023-0092

RECEIVED
JUL 28 2016
C. C. TREAS. OFF.

As described in certificates(s) : 60 sold October 2012

AND WHEREAS, pursuant to public auction sale, John J Vidimos, Purchaser(s), has/have deposited the total sum of \$695.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$250.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$95.00 for issuance of the Tax Certificate Title to said Purchaser(s); and the remainder shall be the sums due the Tax Agent for his services;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$250.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED and RECORDED this _____ day of _____,

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

| RES# | Account | Type | Account Name | Total Collected | County Clerk | Auctioneer | Recorder/ Sec of State | Agent | Treasurer |
|---------------|----------|------|----------------|-----------------|---------------|---------------|------------------------|-----------------|-----------------|
| 08-16-001 | 0915030D | SAL | JOHN J VIDIMOS | 695.00 | 0.00 | 0.00 | 95.00 | 350.00 | 250.00 |
| Totals | | | | \$695.00 | \$0.00 | \$0.00 | \$95.00 | \$350.00 | \$250.00 |

| | | | | | | | | |
|--|--|--|--|--|--|--|-----------------------------------|-----------------|
| | | | | | | | Clerk Fees | \$0.00 |
| | | | | | | | Recorder/Sec of State Fees | \$95.00 |
| | | | | | | | Total to County | \$345.00 |

Committee Members

JOHN FARNEY
COUNTY AUDITOR



1776 EAST WASHINGTON
URBANA, ILLINOIS 61802
TELEPHONE (217) 384-3763
FAX (217) 384-1285

OFFICE OF THE AUDITOR
CHAMPAIGN COUNTY, ILLINOIS

To: Patsi Petrie, Champaign County Board Chair
Chris Alix, Deputy Chair for Finance
Members of the Champaign County Board
Elected Officials & Department Heads

From: John Farney, Champaign County Auditor

Subject: Quarterly Financial Report through the 6 months ended June 30, 2016

Date: August 9, 2016

In accordance with Chapter 55, Act 5, Section 3-1005, Illinois Compiled Statutes, the following Quarterly Financial Report of the financial operations of Champaign County through June 30, 2016 is presented.

This report presents actual revenues and expenditures as entered into the County's AS400 Accounting System through the close of the reporting period. Budgeted amounts listed come directly from the County AS400 Accounting System, and include amendments approved by the County Board during the fiscal year.

Champaign County maintains three major governmental funds that are presented individually in this report: the General Corporate Fund; Mental Health Fund; and the Regional Planning Commission Fund. The remaining governmental funds are considered "non-major". Also presented is the Nursing Home Fund, the County's sole Enterprise Fund.

Additionally, I have compiled data on various revenue and expenditure lines that may be of interest to County Board Members.

Should you have any questions, comments or requests for further data, please feel free to contact me.

Sincerely,

JOHN FARNEY
CHAMPAIGN COUNTY AUDITOR

JOHN FARNEY, CHAMPAIGN COUNTY AUDITOR
Champaign County Quarterly Financial Report
For the 6 months ending June 30, 2016

| | <u>General Corporate Fund</u> | | <u>Mental Health Fund</u> | | <u>Regional Planning Commission Fund</u> | | <u>Nursing Home Fund</u> | |
|---------------------------|---------------------------------|------------------------------------|---------------------------------|------------------------------------|--|------------------------------------|---------------------------------|------------------------------------|
| | <u>Total Fiscal Year Budget</u> | <u>Actual Year-to-Date Amounts</u> | <u>Total Fiscal Year Budget</u> | <u>Actual Year-to-Date Amounts</u> | <u>Total Fiscal Year Budget</u> | <u>Actual Year-to-Date Amounts</u> | <u>Total Fiscal Year Budget</u> | <u>Actual Year-to-Date Amounts</u> |
| Revenues: | | | | | | | | |
| Property Taxes | \$10,185,072 | \$5,415,011 | \$4,313,571 | \$2,275,812 | \$0 | \$0 | \$1,173,917 | \$621,528 |
| Public Safety Sales Tax | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Intergovernmental Revenue | 16,312,309 | 5,728,196 | 423,166 | 157,283 | 11,853,186 | 3,233,345 | 0 | 0 |
| Charges for services | 4,188,403 | 1,705,434 | 0 | 0 | 1,289,830 | 462,070 | 15,842,306 | 5,116,363 |
| Fines & Forfeitures | 1,043,000 | 362,938 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other revenues | 4,312,187 | 1,289,127 | 80,700 | 11,711 | 510,250 | 180,120 | 33,300 | 4,615 |
| Total Revenues | \$36,040,971 | \$14,500,706 | \$4,817,437 | \$2,444,806 | \$13,653,266 | \$3,875,535 | \$17,049,523 | \$5,742,506 |
| Expenditures: | | | | | | | | |
| Personnel | \$25,135,911 | \$11,589,138 | \$602,464 | \$269,662 | \$5,353,553 | \$1,626,850 | \$9,781,514 | \$3,527,091 |
| Commodities | 2,027,795 | 985,802 | 23,500 | 3,699 | 258,525 | 37,141 | 885,581 | 103,454 |
| Services | 7,499,200 | 3,091,670 | 4,071,338 | 1,760,581 | 7,657,911 | 2,386,330 | 5,211,112 | 1,398,434 |
| Capital outlay | 82,500 | 10 | 0 | 0 | 41,400 | 0 | 556,000 | 25,609 |
| Transfers | 1,048,927 | 73,290 | 126,718 | 124,718 | 283,500 | 72,186 | 307,765 | 23,712 |
| Bond and debt service | 530,427 | 43,875 | 45,298 | 0 | 0 | 0 | 11,000 | 5,974 |
| Bad debt expense | 0 | 0 | 0 | 0 | 0 | 0 | 257,065 | 0 |
| Total Expenditures | \$36,324,760 | \$15,783,785 | \$4,869,318 | \$2,158,660 | \$13,594,889 | \$4,122,507 | \$17,010,037 | \$5,084,274 |

NOTES:

- 1) Revenues and expenditures are reported using the cash basis.
- 2) This report is unaudited.
- 3) Fiscal year budgeted revenues and expenditures obtained from FY2016 County Budget as recorded in the County AS400 Accounting System.
- 4) All data subject to adjustment. Final FY2016 data will be reported in the Comprehensive Annual Financial Report

JOHN FARNEY, CHAMPAIGN COUNTY AUDITOR
Champaign County Quarterly Financial Report
For the 6 months ending June 30, 2016

| | <u>Non-major Funds</u> | | <u>Combined Funds</u> | |
|---------------------------|-------------------------------------|---|-------------------------------------|---|
| | <u>Total Fiscal Year Budget</u> | <u>Actual Year-to- Date Amounts</u> | <u>Total Fiscal Year Budget</u> | <u>Actual Year-to- Date Amounts</u> |
| Revenues: | | | | |
| Property Taxes | \$15,761,384 | \$8,381,630 | \$31,433,944 | \$16,693,981 |
| Public Safety Sales Tax | \$4,595,519 | \$1,526,817 | 4,595,519 | 1,526,817 |
| Intergovernmental Revenue | \$14,661,931 | \$6,621,442 | 43,250,592 | 15,740,266 |
| Charges for services | \$5,092,344 | \$1,340,967 | 26,412,883 | 8,624,834 |
| Fines & Forfeitures | \$67,000 | \$31,732 | 1,110,000 | 394,670 |
| Other revenues | \$12,101,983 | \$4,994,433 | 17,038,420 | 6,480,006 |
| Total Revenues | \$52,280,161 | \$22,897,021 | \$123,841,358 | \$49,460,574 |
| Expenditures: | | | | |
| Personnel | \$24,997,280 | \$10,958,750 | \$65,870,722 | \$27,971,491 |
| Commodities | \$1,453,783 | \$587,029 | 4,649,184 | 1,717,125 |
| Services | \$15,408,780 | \$6,267,053 | 39,848,341 | 14,904,068 |
| Capital outlay | \$5,702,009 | \$861,664 | 6,381,909 | 887,283 |
| Transfers | \$1,361,608 | \$339,167 | 3,128,518 | 633,073 |
| Bond and debt service | \$5,290,191 | \$47,145 | 5,876,916 | 96,994 |
| Bad debt expense | \$69,100 | \$19,068 | 326,165 | 19,068 |
| Total Expenditures | \$54,282,751 | \$19,079,876 | \$126,081,755 | \$46,229,102 |

NOTES:

- 1) Revenues and expenditures are reported using the cash basis.
- 2) This report is unaudited.
- 3) Fiscal year budgeted revenues and expenditures obtained from FY2016 County Budget as recorded in the County AS400 Accounting System.
- 4) All data subject to adjustment. Final FY2016 data will be reported in the Comprehensive Annual Financial Report

JOHN FARNEY, CHAMPAIGN COUNTY AUDITOR
Champaign County Quarterly Financial Report
For the 6 months ended June 30, 2016

**Fiscal Year to Date
Top 5 Revenue Lines
All Funds**

| Revenue Source | FY 2016 | FY 2015 |
|--|-------------|-------------|
| Property Taxes - General Corporate | \$5,190,081 | \$4,936,153 |
| NH Care - Medicaid | 2,338,885 | 2,930,410 |
| Property Taxes - Mental Health Fund | 2,275,812 | 2,239,888 |
| HHS Head Start Grant | 2,179,000 | 2,182,358 |
| Property Taxes - Developmental Disability Fund | 1,926,951 | 1,908,331 |

**Fiscal Year to Date
Top 5 Revenue Lines
General Corporate Fund Only**

| Revenue Source | FY 2016 | FY 2015 |
|------------------------------------|-------------|-------------|
| Property Taxes - General Corporate | \$5,190,081 | \$4,936,153 |
| 1/4 Cent Sales Tax (All County) | 1,789,119 | 1,749,510 |
| Income Tax | 1,620,696 | 1,175,281 |
| Circuit Clerk Fees | 649,680 | 700,290 |
| Revenue Stamps | 610,995 | 532,260 |

**Fiscal Year to Date
Top 5 Revenue Lines
Champaign County Nursing Home**

| Revenue Source | FY 2016 | FY 2015 |
|--|-------------|-------------|
| NH Care - Medicaid | \$2,338,885 | \$2,930,410 |
| NH Care - Private Pay | 1,284,303 | 1,352,753 |
| Property Taxes - Nursing Home Operations | 621,528 | 611,705 |
| NH Care - Medicare A | 490,830 | 429,555 |
| NH Care - Private Insurance | 458,885 | 545,394 |

**Fiscal Year to Date
Accounts Payable
Monthly Warrants Paid**

| Monthly Warrants Paid | FY 2016 | FY2015 |
|-----------------------|-------------|-------------|
| April | \$6,050,916 | \$5,549,642 |
| May | 6,515,739 | 5,828,953 |
| June | 6,576,971 | 6,477,866 |

**Fiscal Year to Date
Top 5 Expenditure Lines
All Funds**

| Expenditure | FY 2016 | FY 2015 |
|-----------------------------|--------------|--------------|
| Reg. Full Time Employees | \$11,492,251 | \$11,415,653 |
| Health/Life Insurance | 4,762,145 | 5,224,892 |
| Contributions/Grants | 3,434,643 | 4,059,261 |
| Sheriff Full Time Employees | 2,972,461 | 2,935,352 |
| Social Security | 1,624,440 | 1,587,593 |

**Fiscal Year to Date
Top 5 Expenditure Lines
General Corporate Fund Only**

| Expenditure | FY 2016 | FY 2015 |
|---------------------------------------|-------------|-------------|
| Regular Full Time Employees | \$5,975,602 | \$5,882,525 |
| Sheriff Full Time Employees | 2,972,461 | 2,935,352 |
| Health/Life Insurance | 1,440,401 | 1,409,187 |
| Document Stamps | 480,000 | 480,000 |
| Medical/Dental/Mental Health Services | 447,950 | 390,768 |

**Fiscal Year to Date
Top 5 Expenditure Lines
Champaign County Nursing Home**

| Expenditure | FY 2016 | FY 2015 |
|--------------------------------|-------------|-------------|
| Regular Full Time Employees | \$1,767,386 | \$1,789,117 |
| No Benefit Full Time Employees | 738,470 | 372,032 |
| Professional Services | 478,943 | 720,841 |
| Overtime | 270,078 | 255,784 |
| Health/Life Insurance | 358,934 | 374,228 |
| Contract Nursing ** | 41,116 | 338,140 |

** Contract Nursing is not a Top 5 expense, included for Board information only

NOTES:

- 1) Revenues and expenditures are reported using the cash basis
- 2) This report is unaudited.

REQUEST FOR BUDGET AMENDMENT

BA NO. 16-00034

FUND 080 GENERAL CORPORATE

DEPARTMENT 023 RECORDER

INCREASED APPROPRIATIONS:

| ACCT. NUMBER & TITLE | BEGINNING BUDGET AS OF 12/1 | CURRENT BUDGET | BUDGET IF REQUEST IS APPROVED | INCREASE (DECREASE) REQUESTED |
|--|-----------------------------|----------------|-------------------------------|-------------------------------|
| 080-023-534.85 RENTAL HSG FEE REMITTANCE | 135,000 | 135,000 | 189,000 | 54,000 |
| | | | | |
| | | | | |
| TOTALS | 135,000 | 135,000 | 189,000 | 54,000 |

INCREASED REVENUE BUDGET:

| ACCT. NUMBER & TITLE | BEGINNING BUDGET AS OF 12/1 | CURRENT BUDGET | BUDGET IF REQUEST IS APPROVED | INCREASE (DECREASE) REQUESTED |
|--|-----------------------------|----------------|-------------------------------|-------------------------------|
| 080-023-341.53 RENTAL HOUSNG SUPPORT FEE | 150,000 | 150,000 | 210,000 | 60,000 |
| | | | | |
| | | | | |
| TOTALS | 150,000 | 150,000 | 210,000 | 60,000 |

EXPLANATION: RHSP IS A 10.00 FEE PER DOCUMENT. 9.00 WE REMIT TO THE STATE AND 1.00 IS SPLIT BETWEEN GENERAL CORP AND THE AUTOMATION FUND. THIS IS NOT INCREASED EXPENDITURE, OVERALL, IT IS AN INCREASE IN REVENUE.

| | | |
|------------------------------------|---|-------------------------------|
| DATE SUBMITTED: <u>8/1/2016</u> | AUTHORIZED SIGNATURE <u>Barbara J. [Signature]</u> | ** PLEASE SIGN IN BLUE INK ** |
|------------------------------------|---|-------------------------------|

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

| | | |
|--|--|--|
| | | |
| | | |
| | | |

FUND 676 SOLID WASTE MANAGEMENT

DEPARTMENT 011 SOLID WASTE MANAGEMENT

INCREASED APPROPRIATIONS:

| ACCT. NUMBER & TITLE | BEGINNING BUDGET AS OF 12/1 | CURRENT BUDGET | BUDGET IF REQUEST IS APPROVED | INCREASE (DECREASE) REQUESTED |
|--|-----------------------------|----------------|-------------------------------|-------------------------------|
| 676-011-533.36 WASTE DISPOSAL & RECYCLNG | 4,200 | 29,200 | 43,055 | 13,855 |
| | | | | |
| | | | | |
| TOTALS | 4,200 | 29,200 | 43,055 | 13,855 |

INCREASED REVENUE BUDGET:

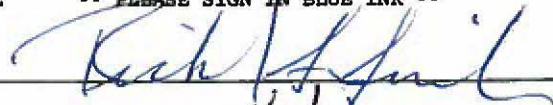
| ACCT. NUMBER & TITLE | BEGINNING BUDGET AS OF 12/1 | CURRENT BUDGET | BUDGET IF REQUEST IS APPROVED | INCREASE (DECREASE) REQUESTED |
|---------------------------------|-----------------------------|----------------|-------------------------------|-------------------------------|
| 676-011-336.01 CHAMPAIGN CITY | 2,625 | 17,054 | 24,412 | 7,358 |
| 676-011-336.02 URBANA CITY | 1,630 | 8,486 | 12,336 | 3,850 |
| 676-011-336.14 VILLAGE OF SAVOY | 200 | 1,588 | 2,235 | 647 |
| | | | | |
| TOTALS | 4,455 | 27,128 | 38,983 | 11,855 |

EXPLANATION: TO COVER PORTION OF LOCAL GOVERNMENT SHARED EXPENSES FOR OCT 15 2016 COUNTYWIDE RESIDENTIAL ELECTRONICS COLLECTION EVENT

DATE SUBMITTED:

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **

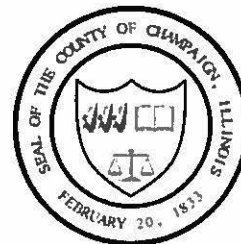


APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

8/1/16

CHAMPAIGN COUNTY INFORMATION TECHNOLOGY SERVICES
1776 East Washington Street, Urbana, Illinois 61802-4581



Andy Rhodes, Information Technology Director

TO: Christopher Alix, Deputy Chair of Finance
FROM: Andy Rhodes, Information Technology Director
DATE: August 2, 2016
RE: Budget Amendment to pay for replacement of Kronos time clocks

Dear Mr. Alix,

County IT is requesting a budget amendment in the amount of \$36,953 to help defray the total cost of \$68,036 for replacing the County's Kronos time clocks.

BACKGROUND

The County began utilizing Kronos for Timekeeping and HR/Payroll functions in 2006. Kronos time clocks are used for timekeeping functions.

Throughout the County there are presently 28 time clocks that were purchased between 2006 and 2010. Kronos has announced that software and hardware maintenance, which includes firmware updates, for the version of time clocks that the County has will end on 12/31/2016.

To encourage replacement of time clocks Kronos is offering a \$700 per time clock incentive for time clocks purchased by September 30, 2016 (a total savings of \$19,600 over list price).

RECOMMENDATION


In order to maintain software and hardware maintenance on the County's Kronos time clocks after December 31, 2016, they must be replaced. Because the ADA website and ERP consulting services expenditures have been less than expected, the IT budget can absorb \$10,000 of the time clock replacement cost. Several non-General Corporate departments will also pay for replacing their time clocks, leaving a shortfall of \$36,953.

REQUESTED ACTION

The Finance Committee recommends to the County Board adoption of Budget Amendment No. 16-34 in the amount of \$36,953, in order to defray the total cost of replacing the County's Kronos time clocks.

Thank you for your consideration of this request.

Sincerely,

A handwritten signature in black ink that reads "Andy Rhodes". The signature is written in a cursive, slightly slanted style.

Andy Rhodes
Information Technology Director



ORDER FORM

Quote#: 539579 - 1
 Expires: 01-SEP-2016
 Sales Executive: DeWitt, Jessica Lee

Order Type: Upgrade US
 Date: 21-JUL-2016
 Page: 1/2

Bill To: Attn:ANDY RHODES
 CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES
 1776 EAST WASHINGTON
 URBANA
 IL 61802
 United States

Ship To: Attn:ANDY RHODES
 CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES
 1776 EAST WASHINGTON
 URBANA
 IL 61802
 United States

Solution ID: 6069613

Contact: Andy Rhodes
Email: arhodes@co.champaign.il.us
Ship To Phone: 1 217 819-3429

Payment Terms: N30
Currency: USD
Customer PO Number:

FOB: Shipping Point
Ship Method:
Freight Term: Prepay & Add

Order Notes:
 Estimated shipping \$345

This order is subject to the terms and conditions of that certain Sales, Software License and Services Agreement (the "Agreement") between Kronos and Customer dated 3-26-2009. Notwithstanding the expiration of the Future Purchases provision of the Agreement, the parties hereby agree that the terms and conditions of the Agreement shall be extended to apply to this order.

EQUIPMENT

| Item | Quantity | Total Price |
|--|----------|------------------|
| KRONOS INTOUCH 9000 H3,STANDARD,KR B/C | 20 | 41,540.00 |
| KRONOS INTOUCH 9000 H3,STANDARD,HID PROX | 8 | 20,816.00 |
| NORTH AMERICA POWER KIT FOR EXTERNAL OUTLET, INTOUCH STD | 28 | 0.00 |
| Total Price | | 62,156.00 |

SUPPORT SERVICES

| Item | Duration | Total Price |
|------------------------------|----------|-----------------|
| DEPOT REPAIR SUPPORT SERVICE | 1 YR | 5,880.00 |
| Total Price | | 5,880.00 |

*Support values listed above are total for all applicable products in each section of this order form

QUOTE SUMMARY

| Description | Total Price |
|--------------------|------------------|
| Subtotal | 68,036.00 |
| Deposit | 0.00 |
| Tax | 0.00 |
| Grand Total | 68,036.00 |

Kronos | Time & Attendance • Scheduling • Absence Management • HR & Payroll • Hiring • Labor Analytics

Kronos Incorporated 297 Billerica Road Chelmsford, MA 01824 (800) 225-1561 (978) 250-9800 www.kronos.com

FUND 080 GENERAL CORPORATE

DEPARTMENT 028 INFORMATION TECHNOLOGY

INCREASED APPROPRIATIONS:

| ACCT. NUMBER & TITLE | BEGINNING BUDGET AS OF 12/1 | CURRENT BUDGET | BUDGET IF REQUEST IS APPROVED | INCREASE (DECREASE) REQUESTED |
|---|-----------------------------|----------------|-------------------------------|-------------------------------|
| 080-028-522.44 EQUIPMENT LESS THAN \$5000 | 16,586 | 21,586 | 58,539 | 36,953 |
| | | | | |
| | | | | |
| TOTALS | 16,586 | 21,586 | 58,539 | 36,953 |

INCREASED REVENUE BUDGET:

| ACCT. NUMBER & TITLE | BEGINNING BUDGET AS OF 12/1 | CURRENT BUDGET | BUDGET IF REQUEST IS APPROVED | INCREASE (DECREASE) REQUESTED |
|-------------------------|-----------------------------|----------------|-------------------------------|-------------------------------|
| None: from Fund Balance | | | | |
| | | | | |
| | | | | |
| TOTALS | 0 | 0 | 0 | 0 |

EXPLANATION: TO DEFRAY THE TOTAL COST OF \$68,036 FOR REPLACEMENT OF KRONOS TIME CLOCKS

DATE SUBMITTED: _____ AUTHORIZED SIGNATURE *Audrey Rhodes* ** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: *8/2/2016*

| | | |
|--|--|--|
| | | |
| | | |
| | | |



SHERIFF DAN WALSH CHAMPAIGN COUNTY SHERIFF'S OFFICE

Coordinator John Dwyer
Champaign County EMA
1905 E. Main Street
Urbana, Illinois 61802
(217) 384-3826

To Finance Committee of the Whole

From: John Dwyer, Coordinator

Subject: Emergency Management Performance (EMP) Grant

Date: August 1, 2016

EMA is requesting the approval to accept when awarded our annual Emergency Management Performance grant as attached. This grant is to offset the administrative costs for the County EMA program. This grant has been applied for and awarded since the 2002. This year's grant is for a one year period.


We normally receive funds in the amount of \$53,000. The grant application shows more the \$53,000 just in case there is a reallocation of grant funds. Funds will cover salaries. Matching funds are in-kind match; they aren't any additional costs to the county. We will advise the committee when we know the exact grant amount.



ILLINOIS EMERGENCY MANAGEMENT AGENCY

OFFICE OF THE DIRECTOR

MEMORANDUM

TO: Emergency Management Coordinators VIA Regional Coordinators
FROM: James K. Joseph 
DATE: July 20, 2016
SUBJ: Emergency Management Performance Grants (FFY17)

I'm pleased to announce that grant applications are available for the Federal Fiscal Year 2017 Emergency Management Performance Grants (EMPG). (Please note this is different from the FFY17 grant awards for FFY16 announced last week.) The local share of the program, known as the Emergency Management Assistance (EMA) grant, is to be used for up to 50 percent of eligible grant expenses for day-to-day operations of accredited emergency management agencies in Illinois. The 2017 EMA grant applications are due by Aug. 31, 2016, per administrative rule.

The online application form is located here: <https://grants.iema.state.il.us/SitePages/2017%20EMA.aspx>

The application has been revised to reflect the new Illinois Grants Accountability and Transparency Act (GATA) standards. Please note that the Grants Accountability and Transparency Act require all potential subrecipients to pre-qualify prior to the state of Illinois awarding a grant. Pre-qualification can be done electronically at the <http://grants.illinois.gov> website. The "grantee link" will guide you through the process of pre-qualification and submission of the internal control questionnaire.

For the 17 EMA application, IEMA has developed a short training video housed on the IEMA grants portal at <https://grants.iema.state.il.us>. Webinars will be scheduled in the near future and you will be notified of those opportunities. Also, contained in the IEMA grants portal are a number of links that will assist you with the grant application process:

- 2017 EMA Handbook, which contains a crosswalk comparing the differences between last year's application and this year's version, as well as grant eligible and ineligible activities.
- 2017 EMA Grant Program Application User Guide, which gives further instruction on completing the form.
- Sample Application Form to assist in better understanding the expectations of a completed form.

Should you have any programmatic questions regarding this grant program, please contact your respective IEMA Regional Office.

Any questions should be directed to iema.grants@illinois.gov, which is monitored by the IEMA staff.

**CHAMPAIGN COUNTY
APPLICATION FORM FOR
GRANT CONSIDERATION, ACCEPTANCE, RENEWAL/EXTENSION**

Department: Champaign County Sheriff's Office (Champaign Co EMA)
Grant Funding Agency: Illinois Emergency Management Agency (IEMA)
Amount of Grant: \$53,000
Begin/End Dates for Grant Period: Oct 1, 2016-Sep 30, 2017
Additional Staffing to be Provided by Grant: none
Application Deadline: August 31, 2016
Parent Committee Approval of Application: Justice
Is this a new grant, or renewal or extension of an existing grant? renewal
If renewal of existing grant, date grant was first obtained: 2002

Will the implementation of this grant have an effect of increased work loads for other departments? (i.e. increased caseloads, filings, etc.) Yes No

If yes, please summarize the anticipated impact:

Does the implementation of this grant require additional office space for your department that is not provided by the grant? Yes No

If yes, please summarize the anticipated space need:

Please check the following condition which applies to this grant application:

- The activity or service provided can be terminated in the event the grant revenues are discontinued.
- The activity should, or could be, assumed by County (or specific fund) general and recurring operating funds.

Departments are encouraged to seek additional sources or revenue to support the services prior to expiration of grant funding.

This Grant Application Form must be accompanied by a Financial Impact Statement. (See back of form)

All staff positions supported by these grant funds will exist only for the term award of grant, unless specific action is taken by the County Board to extend the position.

DATE: 8/2/16

SIGNED: Sherriff Dan Walsh
Department Head

Application for & Acceptance of Grant Approval:

Approved by Finance Committee: _____
Approved by County Board: _____
Approved by Grant Executive Committee: _____

COUNTY OF CHAMPAIGN

FINANCIAL IMPACT STATEMENT

(To accompany Grant Applications or Appropriate Resolutions/Ordinances)

Current Year Annual Expenditure Estimate:

Number of Positions 2 Personnel \$ 126,748
Commodities: \$ 5533
Contractual: \$ ---
Capital: \$ 11,628

Long Term Expenditure Estimate:

\$155,000

Current Year Annual Revenue Estimate:

\$82,000

Long Term Revenue Estimate:

\$72,000

Approved by Finance Committee:

Date: _____

Approved by County Board:

Date: _____

**EMERGENCY MANAGEMENT ASSISTANCE (EMA) GRANT PROGRAM
FFY 2017 GRANT PROGRAM APPLICATION**

Contact iema.grants@illinois.gov for programmatic and technical support.

| | |
|--|---|
| Name of the Awarding State Agency: | Illinois Emergency Management Agency (IEMA) |
| Catalog of State Financial Assistance (CSFA) Number: | 558-00-0450 |
| CSFA Title: | Emergency Management Performance Grants |
| CFDA Number: | 97.042 |
| CFDA Title: | Emergency Management Performance Grants |
| Funding Opportunity Number: | n/a |
| Funding Opportunity Title: | n/a |
| Funding Opportunity Program Field: | n/a |
| Competition Identification Number: | n/a |
| Competition Identification Title: | n/a |
| Grant Program Local Match Percentage: | 50.00% |

APPLICATION SUMMARY

| | |
|----------------------------------|------------------|
| Subrecipient: | Champaign County |
| Project 100% Amount: | \$ 152,821.01 |
| Required Minimum Match: | \$ 76,410.51 |
| Maximum Allowable Federal Share: | \$ 76,410.51 |
| Requested Federal Share: | \$ 76,410.51 |

SUBRECIPIENT INFORMATION

| | | | |
|---|---------------------------|-----------------------------|---------------------------|
| Subrecipient: | Champaign County | | |
| Employer/Taxpayer Identification Number (EIN, TIN): | 376006910 | | |
| Data Universal Number System (DUNS) Number: | 961922478 | | |
| Cage Code: | 5XNA5 | | |
| SAM Expiration Date: | 06/28/2017 | <small>MM/DD/YYYY</small> | <small>SAM LOOKUP</small> |
| IEMA Region #: | 7 | | |
| BUSINESS ADDRESS | | | |
| Street: | 1776 E. Washington St. | | |
| City: | Urbana | | |
| State: | IL | | |
| County: | Champaign | | |
| ZIP+4: | 618027692 | <small>ZIP+4 LOOKUP</small> | |
| GRANT POINT OF CONTACT | | | |
| First Name: | John | Last Name: | Dwyer |
| Street Address: | 1905 E. Main St. | | |
| City: | Urbana | | |
| County: | Champaign | State: | IL ZIP: 61802 |
| Email: | jdwyer@co.champaign.il.us | Phone: | (217) 384-3826 |
| CHIEF ELECTED OFFICAL / ADMINISTRATOR | | | |
| First Name: | Pattsi | Last Name: | Petrie |
| Street Address: | 1776 E. Washington St. | | |
| City: | Urbana | | |
| County: | Champaign | State: | IL ZIP: 61802 |
| Email: | pattsi2@gmail.com | Phone: | (217) 384-3776 |

BUDGET SUMMARY

| BUDGET CATEGORY | FEDERAL / STATE PASSTHROUGH | LOCAL MATCH | TOTAL |
|--|-----------------------------|---------------------|----------------------|
| 1. Personnel (200.430) | \$ 61,260.45 | \$ 61,260.45 | \$ 122,520.90 |
| 2. Fringe Benefits (200.491) | \$ 15,150.06 | \$ 15,150.06 | \$ 30,300.11 |
| 3. Travel (200.474) | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 4. Equipment (200.439) | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 5. Supplies (200.94) | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 6. Contractual/Subawards (200.318 and .92) | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 7. Consultant (200.459) | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 8. Construction | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 9. Occupancy (200.465) | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 10. Research and Development (200.87) | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 11. Telecommunications | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 12. Training and Education (200.472) | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 13. Direct Administrative Costs (200.413) | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 14. Miscellaneous Costs | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 15. Grant Exclusive Line Item(s) | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 16. Total Direct Costs (add lines 1-15) | \$ 76,410.51 | \$ 76,410.51 | \$ 152,821.01 |
| 17. Total Indirect Costs (200.414) | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| TOTAL PROJECT COSTS | | | \$ 152,821.01 |
| TOTAL MATCH OFFERED | | \$ 76,410.51 | |
| AMOUNT BEING REQUESTED IN FEDERAL PASSTHROUGH AND STATE FUNDS | \$ 76,410.51 | | |

PERSONNEL

| | |
|---|----------|
| Enter the number of people on GRANT PROGRAM staff for which reimbursement is being requested: | 2 |
|---|----------|

| | |
|---|--------------|
| Enter the standard work week in hours for your organization: (STANDARD WORK WEEK means a 35-40 hour work week) | 37.50 |
|---|--------------|

| LINE# | TITLE | NAME | % GRANT PROGRAM TIME | GRANT PROGRAM % of Salary | Total Annual Salary from local government | Annual Salary for GRANT PROGRAM Only | MATCH |
|-------|--------------------|------------|----------------------|---------------------------|---|--------------------------------------|-------|
| 1. | Coordinator | John Dwyer | 50.00% | 50.00% | \$ 66,027.00 | \$ 33,013.50 | No |
| 2. | Coordinator | John Dwyer | 50.00% | 50.00% | \$ 66,027.00 | \$ 33,013.50 | Yes |
| 3. | Deputy Coordinator | Bill James | 45.00% | 45.00% | \$ 62,771.00 | \$ 28,246.95 | No |
| 4. | Deputy Coordinator | Bill James | 45.00% | 45.00% | \$ 62,771.00 | \$ 28,246.95 | Yes |
| 5. | | | 0.00% | 0.00% | | \$ 0.00 | No |
| 6. | | | 0.00% | 0.00% | | \$ 0.00 | No |
| 7. | | | 0.00% | 0.00% | | \$ 0.00 | No |
| 8. | | | 0.00% | 0.00% | | \$ 0.00 | No |
| 9. | | | 0.00% | 0.00% | | \$ 0.00 | No |
| 10. | | | 0.00% | 0.00% | | \$ 0.00 | No |
| 11. | | | 0.00% | 0.00% | | \$ 0.00 | No |
| 12. | | | 0.00% | 0.00% | | \$ 0.00 | No |
| 13. | | | 0.00% | 0.00% | | \$ 0.00 | No |
| 14. | | | 0.00% | 0.00% | | \$ 0.00 | No |

Continued on next page...

PERSONNEL – Continued

| LINE# | TITLE | NAME | % GRANT PROGRAM TIME | GRANT PROGRAM % of Salary | Total Annual Salary from local government | Annual Salary for GRANT PROGRAM Only | MATCH |
|--|-------|------|----------------------|---------------------------|---|--------------------------------------|-------|
| 15. | | | 0.00% | 0.00% | | \$ 0.00 | No |
| 16. | | | 0.00% | 0.00% | | \$ 0.00 | No |
| 17. | | | 0.00% | 0.00% | | \$ 0.00 | No |
| 18. | | | 0.00% | 0.00% | | \$ 0.00 | No |
| 19. | | | 0.00% | 0.00% | | \$ 0.00 | No |
| 20. | | | 0.00% | 0.00% | | \$ 0.00 | No |
| 21. | | | 0.00% | 0.00% | | \$ 0.00 | No |
| 22. | | | 0.00% | 0.00% | | \$ 0.00 | No |
| 23. | | | 0.00% | 0.00% | | \$ 0.00 | No |
| 24. | | | 0.00% | 0.00% | | \$ 0.00 | No |
| 25. | | | 0.00% | 0.00% | | \$ 0.00 | No |
| TOTAL SALARIES FOR GRANT PROGRAM WORK ONLY: | | | | | | \$ 122,520.90 | |

PERSONNEL – Continued

| | |
|--|-----|
| Do any of the Grant Program employees listed on the previous page divide their work between this GRANT PROGRAM and another GRANT PROGRAM, department in the county, or municipal government? | Yes |
|--|-----|

If the answer is YES, list the job title, name, and department or grant worked for, percentage of time worked for other department or grant, and annual salary in that job in the follow section:

| NON-GRANT PROGRAM OR OTHER DEPARTMENT WORK | | | | | |
|--|--------------------|------------|-------------------------------------|--|--|
| LINE# | TITLE | NAME | Name of "Other Department" or Grant | % OF TIME WORKED FOR "Other Department" OR GRANT | ANNUAL SALARY FOR WORK FROM "Other Department" |
| 1. | Deputy Coordinator | Bill James | HMEP | 10.00% | \$ 6,277.10 |
| 2. | | | | 0.00% | |
| 3. | | | | 0.00% | |
| 4. | | | | 0.00% | |
| 5. | | | | 0.00% | |
| 6. | | | | 0.00% | |
| 7. | | | | 0.00% | |
| 8. | | | | 0.00% | |
| 9. | | | | 0.00% | |
| 10. | | | | 0.00% | |
| 11. | | | | 0.00% | |
| 12. | | | | 0.00% | |
| 13. | | | | 0.00% | |
| 14. | | | | 0.00% | |
| 15. | | | | 0.00% | |
| 16. | | | | 0.00% | |
| 17. | | | | 0.00% | |
| 18. | | | | 0.00% | |
| 19. | | | | 0.00% | |
| 20. | | | | 0.00% | |
| 21. | | | | 0.00% | |
| 22. | | | | 0.00% | |
| 23. | | | | 0.00% | |
| 24. | | | | 0.00% | |
| 25. | | | | 0.00% | |

FRINGE BENEFITS

Fringe Benefits Narrative:

Social Security, IMRF, Life insurance, Health, Worker's Compensation, Unemployment

| LINE# | NAME | % of Gross Paycheck | Total Annual Salary | And or | Dollar Amount | Annual # of Pay Periods | A Gross Benefit Annual Total | B GRANT PROGRAM % of Salary | A X B | MATCH |
|-------|------------|---------------------|---------------------|--------|---------------|-------------------------|------------------------------|-----------------------------|-------------|-------|
| 1. | John Dwyer | 7.65% | \$ 66,027.00 | And or | | | \$ 5,051.07 | 50.00% | \$ 2,525.53 | No |
| 2. | John Dwyer | 8.97% | \$ 66,027.00 | And or | | | \$ 5,922.62 | 50.00% | \$ 2,961.31 | No |
| 3. | John Dwyer | 0.00% | | And or | \$ 2.60 | 12 | \$ 31.20 | 50.00% | \$ 15.60 | No |
| 4. | John Dwyer | 0.00% | | And or | \$ 640.00 | 12 | \$ 7,680.00 | 50.00% | \$ 3,840.00 | No |
| 5. | John Dwyer | 1.00% | \$ 66,027.00 | And or | | | \$ 660.27 | 50.00% | \$ 330.14 | No |
| 6. | John Dwyer | 3.95% | \$ 12,960.00 | And or | | | \$ 511.92 | 50.00% | \$ 255.96 | No |
| 7. | John Dwyer | 7.65% | \$ 66,027.00 | And or | | | \$ 5,051.07 | 50.00% | \$ 2,525.53 | Yes |
| 8. | John Dwyer | 8.97% | \$ 66,027.00 | And or | | | \$ 5,922.62 | 50.00% | \$ 2,961.31 | Yes |
| 9. | John Dwyer | 0.00% | | And or | \$ 2.60 | 12 | \$ 31.20 | 50.00% | \$ 15.60 | Yes |
| 10. | John Dwyer | 0.00% | | And or | \$ 640.00 | 12 | \$ 7,680.00 | 50.00% | \$ 3,840.00 | Yes |
| 11. | John Dwyer | 1.00% | \$ 66,027.00 | And or | | | \$ 660.27 | 50.00% | \$ 330.14 | Yes |
| 12. | John Dwyer | 3.95% | \$ 12,960.00 | And or | | | \$ 511.92 | 50.00% | \$ 255.96 | Yes |
| 13. | Bill James | 7.65% | \$ 62,771.00 | And or | | | \$ 4,801.98 | 45.00% | \$ 2,160.89 | No |
| 14. | Bill James | 8.97% | \$ 62,771.00 | And or | | | \$ 5,630.56 | 45.00% | \$ 2,533.75 | No |

Continued on next page...

FRINGE BENEFITS - Continued

| LINE# | NAME | % of Gross Paycheck | Total Annual Salary | And or | Dollar Amount | Annual # of Pay Periods | A Gross Benefit Annual Total | B GRANT PROGRAM % of Salary | A X B | MATCH |
|--|------------|---------------------|---------------------|--------|---------------|-------------------------|------------------------------|-----------------------------|-------------|-------|
| 15. | Bill James | 0.00% | | And or | \$ 2.60 | 12 | \$ 31.20 | 45.00% | \$ 14.04 | No |
| 16. | Bill James | 1.00% | \$ 62,771.00 | And or | | | \$ 627.71 | 45.00% | \$ 282.47 | No |
| 17. | Bill James | 3.95% | \$ 12,960.00 | And or | | | \$ 511.92 | 45.00% | \$ 230.36 | No |
| 18. | Bill James | 7.65% | \$ 62,771.00 | And or | | | \$ 4,801.98 | 45.00% | \$ 2,160.89 | Yes |
| 19. | Bill James | 8.97% | \$ 62,771.00 | And or | | | \$ 5,630.56 | 45.00% | \$ 2,533.75 | Yes |
| 20. | Bill James | 0.00% | | And or | \$ 2.60 | 12 | \$ 31.20 | 45.00% | \$ 14.04 | Yes |
| 21. | Bill James | 1.00% | \$ 62,771.00 | And or | | | \$ 627.71 | 45.00% | \$ 282.47 | Yes |
| 22. | Bill James | 3.95% | \$ 12,960.00 | And or | | | \$ 511.92 | 45.00% | \$ 230.36 | Yes |
| 23. | | 0.00% | | And or | | | \$ 0.00 | 0.00% | \$ 0.00 | No |
| 24. | | 0.00% | | And or | | | \$ 0.00 | 0.00% | \$ 0.00 | No |
| 25. | | 0.00% | | And or | | | \$ 0.00 | 0.00% | \$ 0.00 | No |
| TOTAL BENEFITS FOR GRANT PROGRAM WORK | | | | | | | | \$ 30,300.11 | | |

TRAVEL

| | |
|---|----------------------------------|
| Local Government Has No Travel Regulations - If this is the case, you will be covered by current state of Illinois travel regulations. State Travel Board site link | <input type="radio"/> |
| Local Government Has Travel Regulations - If this is the case, upload a current copy of your local travel regulations to your 17EMA grant site. IEMA Grants Portal link Failure to do so will cause the application to be ineligible for travel reimbursement | <input checked="" type="radio"/> |

| | |
|---|----------|
| If you chose Local Government Has Travel Regulations, complete the boxes below: | |
| Local Mileage (cents per mile) | \$ 0.54 |
| Meals and/or per diem | \$ 51.00 |
| Lodging Allowance | \$ 89.00 |

| | |
|--|----|
| Is any of the travel requested out of the state of Illinois? | No |
| If the answer is yes, please click on the links below: | |
| Out-of-State Travel Request User Guide | |
| Out-of-State Travel Request Form | |

| LINE # | TRAVEL ACTIVITY | AMOUNT | MATCH |
|-------------------------------|-----------------|----------------|-------|
| 1. | | \$ 0.00 | No |
| 2. | | \$ 0.00 | No |
| 3. | | \$ 0.00 | No |
| 4. | | \$ 0.00 | No |
| 5. | | \$ 0.00 | No |
| 6. | | \$ 0.00 | No |
| 7. | | \$ 0.00 | No |
| 8. | | \$ 0.00 | No |
| 9. | | \$ 0.00 | No |
| 10. | | \$ 0.00 | No |
| 11. | | \$ 0.00 | No |
| 12. | | \$ 0.00 | No |
| 13. | | \$ 0.00 | No |
| 14. | | \$ 0.00 | No |
| 15. | | \$ 0.00 | No |
| TOTAL TRAVEL EXPENSES: | | \$ 0.00 | |

EQUIPMENT

| LINE # | AEL | DESCRIPTION | QTY | UNIT PRICE | TOTAL | EHP | NARRATIVE | MATCH |
|--------|-----|-------------|-----|------------|---------|-----|-----------|-------|
| 1. | | | | | \$ 0.00 | No | | No |
| 2. | | | | | \$ 0.00 | No | | No |
| 3. | | | | | \$ 0.00 | No | | No |
| 4. | | | | | \$ 0.00 | No | | No |
| 5. | | | | | \$ 0.00 | No | | No |
| 6. | | | | | \$ 0.00 | No | | No |
| 7. | | | | | \$ 0.00 | No | | No |
| 8. | | | | | \$ 0.00 | No | | No |
| 9. | | | | | \$ 0.00 | No | | No |
| 10. | | | | | \$ 0.00 | No | | No |
| 11. | | | | | \$ 0.00 | No | | No |
| 12. | | | | | \$ 0.00 | No | | No |
| 13. | | | | | \$ 0.00 | No | | No |
| 14. | | | | | \$ 0.00 | No | | No |
| 15. | | | | | \$ 0.00 | No | | No |

Continued on next page...

EQUIPMENT - Continued

| LINE # | AEL | DESCRIPTION | QTY | UNIT PRICE | TOTAL | EHP | NARRATIVE | MATCH |
|------------------------|-----|-------------|-----|------------|----------------|-----|-----------|-------|
| 16. | | | | | \$ 0.00 | No | | No |
| 17. | | | | | \$ 0.00 | No | | No |
| 18. | | | | | \$ 0.00 | No | | No |
| 19. | | | | | \$ 0.00 | No | | No |
| 20. | | | | | \$ 0.00 | No | | No |
| 21. | | | | | \$ 0.00 | No | | No |
| 22. | | | | | \$ 0.00 | No | | No |
| 23. | | | | | \$ 0.00 | No | | No |
| 24. | | | | | \$ 0.00 | No | | No |
| 25. | | | | | \$ 0.00 | No | | No |
| 26. | | | | | \$ 0.00 | No | | No |
| 27. | | | | | \$ 0.00 | No | | No |
| 28. | | | | | \$ 0.00 | No | | No |
| 29. | | | | | \$ 0.00 | No | | No |
| 30. | | | | | \$ 0.00 | No | | No |
| 31. | | | | | \$ 0.00 | No | | No |
| 32. | | | | | \$ 0.00 | No | | No |
| 33. | | | | | \$ 0.00 | No | | No |
| 34. | | | | | \$ 0.00 | No | | No |
| 35. | | | | | \$ 0.00 | No | | No |
| 36. | | | | | \$ 0.00 | No | | No |
| 37. | | | | | \$ 0.00 | No | | No |
| 38. | | | | | \$ 0.00 | No | | No |
| 39. | | | | | \$ 0.00 | No | | No |
| 40. | | | | | \$ 0.00 | No | | No |
| 41. | | | | | \$ 0.00 | No | | No |
| 42. | | | | | \$ 0.00 | No | | No |
| 43. | | | | | \$ 0.00 | No | | No |
| 44. | | | | | \$ 0.00 | No | | No |
| 45. | | | | | \$ 0.00 | No | | No |
| Total Equipment | | | | | \$ 0.00 | | | |

SUPPLIES

| LINE# | ITEM | QTY | COST PER ITEM | SUPPLIES COST | MATCH |
|-------|------|-----|---------------|---------------|-------|
| 1. | | | | \$ 0.00 | No |
| 2. | | | | \$ 0.00 | No |
| 3. | | | | \$ 0.00 | No |
| 4. | | | | \$ 0.00 | No |
| 5. | | | | \$ 0.00 | No |
| 6. | | | | \$ 0.00 | No |
| 7. | | | | \$ 0.00 | No |
| 8. | | | | \$ 0.00 | No |
| 9. | | | | \$ 0.00 | No |
| 10. | | | | \$ 0.00 | No |
| 11. | | | | \$ 0.00 | No |
| 12. | | | | \$ 0.00 | No |
| 13. | | | | \$ 0.00 | No |
| 14. | | | | \$ 0.00 | No |
| 15. | | | | \$ 0.00 | No |

Continued on next page...

SUPPLIES - continued

| LINE# | ITEM | QTY | COST PER ITEM | SUPPLIES COST | MATCH |
|-----------------------|------|-----|---------------|----------------|-------|
| 16. | | | | \$ 0.00 | No |
| 17. | | | | \$ 0.00 | No |
| 18. | | | | \$ 0.00 | No |
| 19. | | | | \$ 0.00 | No |
| 20. | | | | \$ 0.00 | No |
| 21. | | | | \$ 0.00 | No |
| 22. | | | | \$ 0.00 | No |
| 23. | | | | \$ 0.00 | No |
| 24. | | | | \$ 0.00 | No |
| 25. | | | | \$ 0.00 | No |
| 26. | | | | \$ 0.00 | No |
| 27. | | | | \$ 0.00 | No |
| 28. | | | | \$ 0.00 | No |
| 29. | | | | \$ 0.00 | No |
| 30. | | | | \$ 0.00 | No |
| 31. | | | | \$ 0.00 | No |
| 32. | | | | \$ 0.00 | No |
| 33. | | | | \$ 0.00 | No |
| 34. | | | | \$ 0.00 | No |
| 35. | | | | \$ 0.00 | No |
| 36. | | | | \$ 0.00 | No |
| 37. | | | | \$ 0.00 | No |
| 38. | | | | \$ 0.00 | No |
| 39. | | | | \$ 0.00 | No |
| 40. | | | | \$ 0.00 | No |
| 41. | | | | \$ 0.00 | No |
| 42. | | | | \$ 0.00 | No |
| 43. | | | | \$ 0.00 | No |
| 44. | | | | \$ 0.00 | No |
| 45. | | | | \$ 0.00 | No |
| TOTAL SUPPLIES | | | | \$ 0.00 | |

CONTRACTUAL / SUBAWARDS

| LINE # | ITEM | CONTRACTUAL SERVICES | MATCH |
|--------|------|----------------------|-------|
| 1. | | \$ 0.00 | No |
| 2. | | \$ 0.00 | No |
| 3. | | \$ 0.00 | No |
| 4. | | \$ 0.00 | No |
| 5. | | \$ 0.00 | No |
| 6. | | \$ 0.00 | No |
| 7. | | \$ 0.00 | No |
| 8. | | \$ 0.00 | No |
| 9. | | \$ 0.00 | No |
| 10. | | \$ 0.00 | No |
| 11. | | \$ 0.00 | No |
| 12. | | \$ 0.00 | No |
| 13. | | \$ 0.00 | No |
| 14. | | \$ 0.00 | No |
| 15. | | \$ 0.00 | No |
| 16. | | \$ 0.00 | No |
| 17. | | \$ 0.00 | No |
| 18. | | \$ 0.00 | No |
| 19. | | \$ 0.00 | No |
| 20. | | \$ 0.00 | No |
| 21. | | \$ 0.00 | No |
| 22. | | \$ 0.00 | No |
| 23. | | \$ 0.00 | No |
| 24. | | \$ 0.00 | No |
| 25. | | \$ 0.00 | No |

Continued on next page...

Contractual / Subawards - continued

| LINE # | ITEM | CONTRACTUAL SERVICES | MATCH |
|-----------------------------------|------|----------------------|-------|
| 26. | | \$ 0.00 | No |
| 27. | | \$ 0.00 | No |
| 28. | | \$ 0.00 | No |
| 29. | | \$ 0.00 | No |
| 30. | | \$ 0.00 | No |
| 31. | | \$ 0.00 | No |
| 32. | | \$ 0.00 | No |
| 33. | | \$ 0.00 | No |
| 34. | | \$ 0.00 | No |
| 35. | | \$ 0.00 | No |
| 36. | | \$ 0.00 | No |
| 37. | | \$ 0.00 | No |
| 38. | | \$ 0.00 | No |
| 39. | | \$ 0.00 | No |
| 40. | | \$ 0.00 | No |
| 41. | | \$ 0.00 | No |
| 42. | | \$ 0.00 | No |
| 43. | | \$ 0.00 | No |
| 44. | | \$ 0.00 | No |
| 45. | | \$ 0.00 | No |
| 46. | | \$ 0.00 | No |
| 47. | | \$ 0.00 | No |
| 48. | | \$ 0.00 | No |
| 49. | | \$ 0.00 | No |
| 50. | | \$ 0.00 | No |
| TOTAL CONTRACTUAL SERVICES | | \$ 0.00 | |

CONSULTANT

Consultant Services (Fees): For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project.

| LINE # | CONSULTANT SERVICES (FEES) | SERVICES PROVIDED | FEE | BASIS | QUANTITY | CONSULTANT SERVICES (FEE) COST | MATCH |
|---|----------------------------|-------------------|-----|-------|----------|--------------------------------|-------|
| 1. | | | | | | \$ 0.00 | No |
| 2. | | | | | | \$ 0.00 | No |
| 3. | | | | | | \$ 0.00 | No |
| 4. | | | | | | \$ 0.00 | No |
| 5. | | | | | | \$ 0.00 | No |
| 6. | | | | | | \$ 0.00 | No |
| 7. | | | | | | \$ 0.00 | No |
| 8. | | | | | | \$ 0.00 | No |
| 9. | | | | | | \$ 0.00 | No |
| 10. | | | | | | \$ 0.00 | No |
| 11. | | | | | | \$ 0.00 | No |
| 12. | | | | | | \$ 0.00 | No |
| 13. | | | | | | \$ 0.00 | No |
| 14. | | | | | | \$ 0.00 | No |
| 15. | | | | | | \$ 0.00 | No |
| 16. | | | | | | \$ 0.00 | No |
| 17. | | | | | | \$ 0.00 | No |
| 18. | | | | | | \$ 0.00 | No |
| 19. | | | | | | \$ 0.00 | No |
| 20. | | | | | | \$ 0.00 | No |
| 21. | | | | | | \$ 0.00 | No |
| 22. | | | | | | \$ 0.00 | No |
| 23. | | | | | | \$ 0.00 | No |
| 24. | | | | | | \$ 0.00 | No |
| 25. | | | | | | \$ 0.00 | No |
| TOTAL CONSULTANT SERVICES (FEES) | | | | | | \$ 0.00 | |

Consultant - continued

Consultant Expenses: List all expenses to be paid from the grant to the individual consultant in addition to their fees (i.e., travel, meals, lodging, etc.)

Consultant- Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisitions Policy is used.

| LINE | CONSULTANT EXPENSES ITEMS | LOCATION | COST RATE | BASIS | QUANTITY | # OF TRIPS | CONSULTANT EXPENSES COST | MATCH |
|----------------------------------|---------------------------|----------|-----------|-------|----------|------------|--------------------------|-------|
| 1. | | | | | | | \$ 0.00 | No |
| 2. | | | | | | | \$ 0.00 | No |
| 3. | | | | | | | \$ 0.00 | No |
| 4. | | | | | | | \$ 0.00 | No |
| 5. | | | | | | | \$ 0.00 | No |
| 6. | | | | | | | \$ 0.00 | No |
| 7. | | | | | | | \$ 0.00 | No |
| 8. | | | | | | | \$ 0.00 | No |
| 9. | | | | | | | \$ 0.00 | No |
| 10. | | | | | | | \$ 0.00 | No |
| 11. | | | | | | | \$ 0.00 | No |
| 12. | | | | | | | \$ 0.00 | No |
| 13. | | | | | | | \$ 0.00 | No |
| 14. | | | | | | | \$ 0.00 | No |
| 15. | | | | | | | \$ 0.00 | No |
| 16. | | | | | | | \$ 0.00 | No |
| 17. | | | | | | | \$ 0.00 | No |
| 18. | | | | | | | \$ 0.00 | No |
| 19. | | | | | | | \$ 0.00 | No |
| 20. | | | | | | | \$ 0.00 | No |
| 21. | | | | | | | \$ 0.00 | No |
| 22. | | | | | | | \$ 0.00 | No |
| 23. | | | | | | | \$ 0.00 | No |
| 24. | | | | | | | \$ 0.00 | No |
| 25. | | | | | | | \$ 0.00 | No |
| TOTAL CONSULTANT EXPENSES | | | | | | | \$ 0.00 | |

OCCUPANCY (Page 1)

This section of the application is for requesting reimbursement of rent, janitorial, maintenance, utility service charges, yard maintenance, and snow removal.

Read each section carefully, fill out information accurately, and provide all documentation as requested.

| REIMBURSEMENT WILL BE BASED ON THE FOLLOWING FACTS | | |
|--|--|--|
| Location of Property | | |
| Owner of Property | | |
| Total Square Footage of Area | | |

| REIMBURSEMENT REQUEST FOR THE FOLLOWING COSTS OR SERVICES | | | | | |
|---|------|------------------------------------|---------|-------|----|
| 1. | Rent | Yearly Cost \$ | \$ 0.00 | Match | No |
| Rent Includes: (Checkmark if applicable) | | | | | |
| <input type="checkbox"/> Janitorial Services | | <input type="checkbox"/> Utilities | | | |
| <input type="checkbox"/> Yard | | <input type="checkbox"/> Snow | | | |

| | | | | | |
|----|------------------------|----------------|---------|-------|----|
| 2. | Janitorial Maintenance | Yearly Cost \$ | \$ 0.00 | Match | No |
| 3. | Utilities | Yearly Cost \$ | \$ 0.00 | Match | No |
| 4. | Yard / Snow | Yearly Cost \$ | \$ 0.00 | Match | No |

| | |
|------------------------|----------------|
| OCCUPANCY COSTS | \$ 0.00 |
|------------------------|----------------|

OCCUPANCY (Page 2)

| REIMBURSEMENT WILL BE BASED ON THE FOLLOWING FACTS | | |
|--|--|--|
| Location of Property | | |
| Owner of Property | | |
| Total Square Footage of Area | | |

| REIMBURSEMENT REQUEST FOR THE FOLLOWING COSTS OR SERVICES | | | | | |
|---|------|------------------------------------|---------|-------|----|
| 1. | Rent | Yearly Cost \$ | \$ 0.00 | Match | No |
| Rent Includes: (Checkmark if applicable) | | | | | |
| <input type="checkbox"/> Janitorial Services | | <input type="checkbox"/> Utilities | | | |
| <input type="checkbox"/> Yard | | <input type="checkbox"/> Snow | | | |

| | | | | | |
|----|------------------------|----------------|---------|-------|----|
| 2. | Janitorial Maintenance | Yearly Cost \$ | \$ 0.00 | Match | No |
| 3. | Utilities | Yearly Cost \$ | \$ 0.00 | Match | No |
| 4. | Yard / Snow | Yearly Cost \$ | \$ 0.00 | Match | No |

| | |
|------------------------|----------------|
| OCCUPANCY COSTS | \$ 0.00 |
|------------------------|----------------|

| | |
|------------------------------|----------------|
| TOTAL OCCUPANCY COSTS | \$ 0.00 |
|------------------------------|----------------|

TELECOMMUNICATIONS

| LINE# | TELECOMMUNICATION DESCRIPTION | QUANTITY | COST PER ITEM | TELECOM COST | MATCH |
|---------------------------------|-------------------------------|----------|---------------|----------------|-------|
| 1. | | | | \$ 0.00 | No |
| 2. | | | | \$ 0.00 | No |
| 3. | | | | \$ 0.00 | No |
| 4. | | | | \$ 0.00 | No |
| 5. | | | | \$ 0.00 | No |
| 6. | | | | \$ 0.00 | No |
| 7. | | | | \$ 0.00 | No |
| 8. | | | | \$ 0.00 | No |
| 9. | | | | \$ 0.00 | No |
| 10. | | | | \$ 0.00 | No |
| 11. | | | | \$ 0.00 | No |
| 12. | | | | \$ 0.00 | No |
| 13. | | | | \$ 0.00 | No |
| 14. | | | | \$ 0.00 | No |
| 15. | | | | \$ 0.00 | No |
| 16. | | | | \$ 0.00 | No |
| 17. | | | | \$ 0.00 | No |
| 18. | | | | \$ 0.00 | No |
| 19. | | | | \$ 0.00 | No |
| 20. | | | | \$ 0.00 | No |
| TOTAL TELECOMMUNICATIONS | | | | \$ 0.00 | |

INDIRECT COSTS

Indirect Cost Rate Information

If your organization is requesting reimbursement for indirect costs on line 17 of the Budget Summary, please select one of the following options. If no reimbursement is being requested please consult your program office regarding possible match requirements.

Your organization may not have a Federally Negotiated Cost Rate Agreement. Therefore, in order for your organization to be reimbursed for the Indirect Costs from the State of Illinois your organization must either:

- a. Negotiate an Indirect Cost Rate with the State of Illinois' Indirect Cost Unit with guidance from your State Cognizant Agency on an annual basis;
- b. Elect to use the de minimis rate of 10% modified for total direct costs (MTDC) which may be used indefinitely on State of Illinois awards; or
- c. Use a Restricted Rate designated by programmatic or statutory policy (see Notice of Funding Opportunity for Restricted Rate Programs).

| SELECT ONLY ONE | | | | | | | |
|---|---|--|--|--|---|--------|--|
| <input type="radio"/> | 1. Our Organization receives direct Federal funding and currently has a Negotiated Indirect Cost Rate Agreement (NICRA) with our federal Cognizant Agency. A copy of this agreement will be provided to the State of Illinois' Indirect Cost Unit for review and documentation before reimbursement is allowed. This NICRA will be accepted by all State of Illinois agencies up to any statutory, rule-based or programmatic restrictions or limitations. | | | | | | |
| N/A | 2. Our Organization currently has a Negotiated Indirect Cost Rate Agreement (NICRA) with the State of Illinois that will be accepted by all State of Illinois agencies up to any statutory, rule-based or programmatic restrictions or limitations. Our Organization is required to submit a new Indirect Cost Rate Proposal to the Indirect Cost Unit within 6 months after the close of each fiscal year pursuant to 2 CFR 200, Appendix IV(C)(2)(c). | | | | | | |
| N/A | 3. Our Organization currently does not have a Negotiated Indirect Cost Rate Agreement (NICRA) with the State of Illinois. Our organization will submit our initial Indirect Cost Rate Proposal (ICRP) immediately after our Organization is advised that the State award will be made no later than 3 months after the effective date of the State award pursuant to 2 CFR 200 Appendix (C)(2)(b). The initial ICRP will be sent to the State of Illinois Indirect Cost unit. | | | | | | |
| <input type="radio"/> | 4. Our Organization has never received a Negotiated Indirect Cost Rate Agreement from either the federal government or the State of Illinois and elects to charge the de minimis rate of 10% modified total direct cost (MTDC) which may be used indefinitely on State of Illinois awards pursuant to 2 CFR 200.414 (C)(4)(f) and 200.68. | | | | | | |
| N/A | 5. For Restricted Rate Programs, our Organization is using a restricted indirect cost rate that: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"></td> <td>Is included as a "Special Indirect Cost Rate" in the NICRA, pursuant to 2 CFR 200 Appendix IV(5); or</td> </tr> <tr> <td></td> <td>Complies with other statutory policies.</td> </tr> <tr> <td style="text-align: center;">RATE %</td> <td></td> </tr> </table> | | Is included as a "Special Indirect Cost Rate" in the NICRA, pursuant to 2 CFR 200 Appendix IV(5); or | | Complies with other statutory policies. | RATE % | |
| | Is included as a "Special Indirect Cost Rate" in the NICRA, pursuant to 2 CFR 200 Appendix IV(5); or | | | | | | |
| | Complies with other statutory policies. | | | | | | |
| RATE % | | | | | | | |
| <input checked="" type="radio"/> | 6. No reimbursement of Indirect Cost is being requested | | | | | | |
| Basic Negotiated Indirect Cost Rate Information (Use only if option 1 or 2, above is selected.) | | | | | | | |
| Period Covered by NICRA: | From: <input style="width: 150px;" type="text"/> To: <input style="width: 150px;" type="text"/> | | | | | | |
| Approving Federal or State Agency: | <input style="width: 100%;" type="text"/> | | | | | | |
| Indirect Cost Rate: | 0.00% The Distribution Base is: <input style="width: 150px;" type="text"/> | | | | | | |

INDIRECT COSTS

Indirect Cost Table

Indirect costs are allowed only if the applicant has federally approved indirect cost rate. A copy of the rate approval, (a fully executed, negotiated agreement), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories.

| LINE # | DESCRIPTION | BASE | RATE | INDIRECT COST | MATCH |
|-----------------------------|-------------|------|------|----------------|-------|
| 1. | | | | \$ 0.00 | No |
| 2. | | | | \$ 0.00 | No |
| 3. | | | | \$ 0.00 | No |
| 4. | | | | \$ 0.00 | No |
| 5. | | | | \$ 0.00 | No |
| 6. | | | | \$ 0.00 | No |
| 7. | | | | \$ 0.00 | No |
| 8. | | | | \$ 0.00 | No |
| 9. | | | | \$ 0.00 | No |
| 10. | | | | \$ 0.00 | No |
| 11. | | | | \$ 0.00 | No |
| 12. | | | | \$ 0.00 | No |
| 13. | | | | \$ 0.00 | No |
| 14. | | | | \$ 0.00 | No |
| 15. | | | | \$ 0.00 | No |
| TOTAL INDIRECT COSTS | | | | \$ 0.00 | |

ANNUAL WORK PLAN

Program Narrative

Please provide a high level overview of the emergency management program activities the jurisdiction is proposing through the EMA grant application. The narrative must reference how these activities will support outcomes from the most recent hazard identification and risk assessment, exercise after action reports, and/or actual events. The narrative should reference specific planning, training, and exercise activities that will be supported with EMA grant funds during the grant period.

This Work Plan provides a framework for local government to be more effective in promoting and encouraging management decisions that will 1) reduce the loss of life and property 2) protect and restore resources and functions. This Work Plan is updated periodically to reflect stakeholder perspectives and input. Through this Work Plan, Champaign County Emergency Management Agency (EMA) will identify ways to improve inter agency coordination, dissemination of critical information and formulation of effective policies and guidance. Champaign County EMA will also actively seek stakeholder involvement and collaboration with public and private interests to reduce known hazards.

Champaign County Emergency Management Agency will promote, support and encourage partner agencies in the development and implementation of plans and policies needed to keep its communities resilient and sustainable. This will be accomplished through planning that addresses 1) reduction of loss of life and property 2) protection and restoration of resources.

1st Quarter (Oct - Dec)

- Monthly test of radio and siren capabilities
- Regional Emergency Coordination Group meeting as needed
- Monthly meeting with EMA Liaison team
- Host Public Information Officer and local Media meetings
- Meet with Local ESDA's about their individual plans and emergency preparedness activities
- Attend quarterly IEMA Region 7 meeting
- Host Emergency Management Program Advisory Committee Meeting
- Participate in IEMA Region 7 Full Scale Exercise

2nd Quarter (Jan - Mar)

- Monthly test of radio and siren capabilities
- Regional Emergency Coordination Group meeting as needed
- Monthly meetings with EMA Liaison team
- Conduct Severe Weather training for Storm Spotter by National Weather Service
- Host Public Information Officer and local Media meeting
- Attend quarterly IEMA Region 7 meeting
- Conduct Community Outreach events and speaking to groups on emergency preparedness
- Host Emergency Management Program Advisory Committee Meeting
- Host meeting with Local ESDA's about severe weather protocols and EMA protocols

3rd Quarter (Apr -Jun)

- Monthly test of radio and siren capabilities
- Regional Emergency Coordination Group meetings as needed
- Attend the Illinois Emergency Services Management Association Training/conference
- Monthly meetings with EMA Liaison team
- Conduct Community Outreach events and speak to groups on emergency preparedness
- Attend quarterly IEMA Region 7 meeting
- Participate in Willard Airport emergency response exercise
- Conduct Community Outreach events and speak to groups on emergency preparedness

4th Quarter (Jul - Sep)

- Monthly test of radio and siren capabilities
- Monthly meetings with EMA Liaison team
- Regional Emergency Coordination Group meeting as needed
- Host Public Information Officer and local Media meetings
- Attend Illinois Emergency Management Agency Annual Summit
- Participate in an higher education school emergency response and evacuation functional exercise

ANNUAL WORK PLAN

| Strategic Planning | | |
|--|--|---|
| <p>Describe the strategic planning efforts within the emergency management program for this performance period.</p> <p>Based on your jurisdiction's strategic plan list the goals, objectives, and performance indicators for this performance period. Jurisdictions should have a minimum of three goals.</p> | | |
| Mission statement | To provide an Emergency Management Program to plan for, respond to, and recover from any natural or man-made disaster. | |
| Vision statement | Building a safer future through effective partnerships of local government, emergency services, private sector, and volunteer agencies and the citizens of Champaign County to save lives, protect property and reduce the effects of disasters and large-scale emergencies through preparedness, prevention, planning, response, and recovery activities. | |
| Goal 1 | Enhance capabilities necessary to protect the community from all hazards | |
| | Objectives 1 | Review, update and exercise the County Emergency Operations Plan |
| | Objectives 2 | Provide support to county mitigation plan and project management |
| | Objectives 3 | Conduct and participate in exercises that focuses on emergency management polices and procedures |
| | Performance Indicator 1 | Continue Emergency Management Accreditation process |
| | Performance Indicator 2 | Participate in the Co Hazardous Mitigation Planning Process and update the plan as needed |
| | Performance Indicator 3 | Participate in the IEMA Region 7 Full Scale Exercise and monthly radio drills |
| Goal 2 | Increase community preparedness by providing emergency management information to the "Whole Community" | |
| | Objectives 1 | Target tech savvy population by expanding internet presence to provide accessible, clear information regarding preparedness |
| | Objectives 2 | Target segments of the population less likely to access internet based by providing printed materials |
| | Objectives 3 | Target special populations by providing materials and outreach opportunities |
| | Performance Indicator 1 | Post monthly articles and other preparedness information on the Internet (i.e. website, twitter, Facebook) |
| | Performance Indicator 2 | Conduct Community outreach events and engage groups on emergency preparedness |
| | Performance Indicator 3 | Provide preparedness materials to local agencies that work with special populations |
| Goal 3 | Provide coordinated effort by program stakeholders in the preparation, implementation, evaluation and revision of county emergency management programs. | |
| | Objectives 1 | Continue the EMA Advisory Committee to provide coordinated input about the EM program |
| | Objectives 2 | Enhance individual, business, and community resilience through partnerships, outreach and education |
| | Objectives 3 | Ensure EMA is aware of special events in the area for events that could be impacted by severe weather |
| | Performance Indicator 1 | Host meetings with local emergency management liaisons |
| | Performance Indicator 2 | Host Advisory Committee meetings |
| | Performance Indicator 3 | Document number of notifications of special events in the area to the local NWS office |

Strategic Planning - Continued

| | | |
|---------------|-------------------------|--|
| Goal 4 | | |
| | Objectives 1 | |
| | Objectives 2 | |
| | Objectives 3 | |
| | Performance Indicator 1 | |
| | Performance Indicator 2 | |
| Goal 5 | | |
| | Objectives 1 | |
| | Objectives 2 | |
| | Objectives 3 | |
| | Performance Indicator 1 | |
| | Performance Indicator 2 | |
| Goal 6 | | |
| | Objectives 1 | |
| | Objectives 2 | |
| | Objectives 3 | |
| | Performance Indicator 1 | |
| | Performance Indicator 2 | |
| Goal 7 | | |
| | Objectives 1 | |
| | Objectives 2 | |
| | Objectives 3 | |
| | Performance Indicator 1 | |
| | Performance Indicator 2 | |
| Goal 8 | | |
| | Objectives 1 | |
| | Objectives 2 | |
| | Objectives 3 | |
| | Performance Indicator 1 | |
| | Performance Indicator 2 | |
| | Performance Indicator 3 | |

Strategic Planning - Continued

| | | |
|----------------|-------------------------|--|
| Goal 9 | | |
| | Objectives 1 | |
| | Objectives 2 | |
| | Objectives 3 | |
| | Performance Indicator 1 | |
| | Performance Indicator 2 | |
| Goal 10 | | |
| | Objectives 1 | |
| | Objectives 2 | |
| | Objectives 3 | |
| | Performance indicator 1 | |
| | Performance Indicator 2 | |
| Goal 11 | | |
| | Objectives 1 | |
| | Objectives 2 | |
| | Objectives 3 | |
| | Performance indicator 1 | |
| | Performance Indicator 2 | |
| Goal 12 | | |
| | Objectives 1 | |
| | Objectives 2 | |
| | Objectives 3 | |
| | Performance Indicator 1 | |
| | Performance Indicator 2 | |
| | Performance Indicator 3 | |

ANNUAL WORK PLAN

Resource Requirements

Based on the jurisdictional assessments of risk and desired outcome(s) identify the top five (5) resources required to achieve established target levels.

Use the link provided to identify the resources in detail. <https://rtl.preptoolkit.org/Public>

| | |
|----------------------|--|
| RESOURCE ONE | |
| CORE CAPABILITY | 3. Operational Coordination |
| RESOURCE NAME | Mobile Communications Center (Mobile EOC) |
| RESOURCE CATEGORY | Incident Management |
| RESOURCE KIND | Vehicle |
| RESOURCE TYPE | Type I |
| PROCUREMENT STRATEGY | Reserve funds in capital, apply for any applicable grants to upgrade the 2000 Model we are currently operating and maintaining. |
| RESOURCE TWO | |
| CORE CAPABILITY | 26. Operational Communications |
| RESOURCE NAME | Communications Support Team |
| RESOURCE CATEGORY | Incident Management |
| RESOURCE KIND | Equipment |
| RESOURCE TYPE | Type I |
| PROCUREMENT STRATEGY | Apply for any applicable grants to build a local radio cache for a large scale incident for use by agencies that do not have radios on hand for daily operations for communications during emergencies or incidents. |

Resource Requirements – continued

| RESOURCE THREE | |
|-----------------------|--|
| CORE CAPABILITY | 1. Planning |
| RESOURCE NAME | Finance/Administration Section Chief |
| RESOURCE CATEGORY | Operational Coordination |
| RESOURCE KIND | Personnel |
| RESOURCE TYPE | Type III |
| PROCUREMENT STRATEGY | Host the class in the area. Class for the position hasn't been held in several years in the State. |
| RESOURCE FOUR | |
| CORE CAPABILITY | |
| RESOURCE NAME | |
| RESOURCE CATEGORY | |
| RESOURCE KIND | |
| RESOURCE TYPE | |
| PROCUREMENT STRATEGY | |
| RESOURCE FIVE | |
| CORE CAPABILITY | |
| RESOURCE NAME | |
| RESOURCE CATEGORY | |
| RESOURCE KIND | |
| RESOURCE TYPE | |
| PROCUREMENT STRATEGY | |

FFATA

The "Federal Funding Accountability and Transparency Act (FFATA) was signed on September 26, 2006. The intent is to empower every American with the ability to hold the government accountable for each spending decision. The end result is to reduce wasteful spending in the government. The FFATA legislation requires information on federal awards (federal financial assistance and expenditures) be made available to the public via a single, searchable website, which is www.USASpending.gov."

| | |
|---|-----|
| <p>Q1. In your business or organization's previous fiscal year, did your business or organization (including parent organization, all branches and affiliates worldwide) receive (1) 80% or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants and/or cooperative agreements and (2) \$25,000,000 or more in annual gross revenue from U.S. federal contracts, subcontracts, loans, grants, subgrants and/or cooperative agreements?</p> <p>If Yes, must answer Q2 below.</p> <p>If No, you are not required to provide data.</p> | No |
| <p>Q2. Does the public have access to information about the compensation of the senior executives in your business or organization (including parent organization, all branches and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Security Exchange Act of 1934 (5 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue code of 1986 (i.e., on IRS Form 990)?</p> <p>If No, you must provide the data. Please fill out the rest of this form.</p> | Yes |
| <p>Please provide names and total compensation of the top five officials:</p> | |

\$ 0.00

\$ 0.00

\$ 0.00

\$ 0.00

\$ 0.00

STATE OF ILLINOIS FUNDS

All applicants must complete this section and provide a break-down by the applicable budget categories shown in lines 1-17. Eligible applicants requesting funding for only one year should complete the column under "Year 1." Eligible applicants requesting funding for multi-year grants should complete all applicable columns. Please read all instructions before completing form.

| REVENUES | YEAR 1 | YEAR 2 | YEAR 3 | TOTAL |
|--|---------|---------|---------|--------------|
| State of Illinois Grant Requested | | | | |
| Budget Expenditure Categories | | | | |
| 1. Personnel (200.430) | | \$ 0.00 | \$ 0.00 | \$ 61,260.45 |
| 2. Fringe Benefits (200.431) | | \$ 0.00 | \$ 0.00 | \$ 15,150.06 |
| 3. Travel (200.474) | | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 4. Equipment (200.439) | | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 5. Supplies (200.84) | | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 6. Contractual/Subawards (200.318 and .82) | | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 7. Consultant (200.459) | | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 8. Construction | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 9. Occupancy (200.465) | | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 10. Research and Development (200.87) | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 11. Telecommunications | | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 12. Training and Education (200.472) | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 13. Direct Administrative Costs (200.413) | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 14. Miscellaneous Costs | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 15. Grant Exclusive Line Item(s) | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 16. Total Direct Costs (add lines 1-15) | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 76,410.51 |
| 17. Total Indirect Costs (200.414) | | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Rate % | 0.00% | | | |
| Base: | | | | |
| 18. Total Costs State Grant Funds (Lines 16 and 17) MUST EQUAL REVENUE TOTALS ABOVE | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 76,410.51 |

Check Values

NON-STATE OF ILLINOIS FUNDS

All applicants must complete this section and provide a break-down by the applicable budget categories shown in lines 1-17. Eligible applicants requesting funding for only one year should complete the column under "Year 1." Eligible applicants requesting funding for multi-year grants should complete all applicable columns. Please read all instructions before completing form.

| REVENUES | YEAR 1 | YEAR 2 | YEAR 3 | TOTAL |
|--|---------|---------|---------|--------------|
| Grantee Match Requirement % | | | | |
| Budget Expenditure Categories | | | | |
| 1. Personnel (200.430) | | \$ 0.00 | \$ 0.00 | \$ 61,260.45 |
| 2. Fringe Benefits (200.431) | | \$ 0.00 | \$ 0.00 | \$ 15,150.06 |
| 3. Travel (200.474) | | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 4. Equipment (200.439) | | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 5. Supplies (200.94) | | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 6. Contractual/Subawards (200.318 and .82) | | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 7. Consultant (200.459) | | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 8. Construction | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 9. Occupancy (200.465) | | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 10. Research and Development (200.87) | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 11. Telecommunications | | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 12. Training and Education (200.472) | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 13. Direct Administrative Costs (200.413) | | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 14. Miscellaneous Costs | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 15. Grant Exclusive Line Item(s) | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 16. Total Direct Costs (add lines 1-15) | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 76,410.51 |
| 17. Total Indirect Costs (200.414) | | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Rate % | 0.00% | | | |
| Base: | | | | |
| 18. Total Costs State Grant Funds (Lines 16 and 17). MUST EQUAL REVENUE TOTALS ABOVE | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 76,410.51 |

Check Values

CERTIFICATION

By submitting this application, I certify to the best of my knowledge and belief that the information is true, complete and accurate and that any false, fictitious or fraudulent information or the omission of any material fact could result in the immediate termination of my grant award(s).

| CHIEF FINANCIAL OFFICER OR EQUIVALENT | | | |
|---------------------------------------|----------------------------|------------|----------------|
| First Name: | John | Last Name: | Farney |
| Title: | Auditor | | |
| Email: | jfarney@co.champaign.il.us | Phone: | (217) 384-3763 |
| EXECUTIVE DIRECTOR OR EQUIVALENT | | | |
| First Name: | Rick | Last Name: | Snider |
| Title: | Administrator | | |
| Email: | rsnider@co.champaign.il.us | Phone: | (217) 384-3776 |

| REMITTANCE ADDRESS | |
|--------------------|------------------------|
| Street: | 1776 E. Washington St. |
| City: | Urbana |
| State: | Illinois |
| County: | Champaign |
| ZIP: | 61802 |

The County of Champaign Refunding Update

July 26, 2016

Market Update

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Historical AAA MMD Interest Rates

AAA Municipal Market Data (“MMD”) During the Past Five Years



Note: Reflects market conditions as of July 22, 2016
Source: Thomson Financial

Refunding Update

Final Results of October 2014 Refunding of Series 2005B Bonds

Champaign County, Illinois
Tax-Exempt Current Refunding Proposed Final
Savings Summary Series 2005B

| Levy Year | Refunded Debt Service: Series 2005B | Refunding Debt Service: Series 2015 | Savings |
|------------------|--|--|--------------------|
| 2014 | 549,125 | 538,725 | 10,400 |
| 2015 | 549,125 | 489,750 | 59,375 |
| 2016 | 549,125 | 489,750 | 59,375 |
| 2017 | 549,125 | 489,750 | 59,375 |
| 2018 | 549,125 | 489,750 | 59,375 |
| 2019 | 549,125 | 489,750 | 59,375 |
| 2020 | 549,125 | 489,750 | 59,375 |
| 2021 | 549,125 | 489,750 | 59,375 |
| 2022 | 2,154,125 | 1,819,750 | 334,375 |
| 2023 | 2,198,875 | 1,868,250 | 330,625 |
| 2024 | 2,247,375 | 1,916,000 | 331,375 |
| 2025 | 2,294,125 | 1,962,750 | 331,375 |
| 2026 | 2,338,900 | 2,003,250 | 335,650 |
| 2027 | 2,382,600 | 2,047,500 | 335,100 |
| Total | \$18,009,000 | \$15,584,475 | \$2,424,525 |

All-In TIC: 3.092%
 Net PV Savings: \$ 1,846,176
 Net PV Savings as Percent of Bonds Refunded: 15.88%

Final Results of November 2015 Refunding of Series 2006A Bonds

County of Champaign, IL Results of Private Placement of GO Refunding Bonds (Alternate Revenue Source), Series 2015

| | Busey Bank Private Placement | Commerce Bank Private Placement | JPM Chase Bank Private Placement | Midland State Bank Private Placement | Public Sale (Aa3) Estimated 12/04/15 |
|-----------------------------------|---------------------------------|------------------------------------|-------------------------------------|---|---|
| Yield per Maturity: | | | | | |
| 12/15/2016 | 0.650% | 2.400% | 2.320% | 3.340% | 0.750% |
| 12/15/2017 | 1.030% | 2.400% | 2.320% | 3.340% | 1.200% |
| 12/15/2018 | 1.220% | 2.400% | 2.320% | 3.340% | 1.450% |
| 12/15/2019 | 1.420% | 2.400% | 2.320% | 3.340% | 1.660% |
| 12/15/2020 | 1.630% | 2.400% | 2.320% | 3.340% | 1.910% |
| 12/15/2021 | 1.890% | 2.400% | 2.320% | 3.340% | 2.140% |
| 12/15/2022 | 2.080% | 2.400% | 2.320% | 3.340% | 2.340% |
| 12/15/2023 | 2.270% | 2.400% | 2.320% | 3.340% | 2.550% |
| 12/15/2024 | 2.440% | 2.400% | 2.320% | 3.340% | 2.710% |
| 12/15/2025 | 2.550% | 2.400% | 2.320% | 3.340% | 2.840% |
| Costs of Issuance: | 30,084 | 30,084 | 30,084 | 30,084 | 58,774 |
| Total Debt Service | 2,829,215 | 2,884,117 | 2,871,436 | 3,026,198 | 2,906,294 |
| All-In TIC | 2.26362% | 2.62799% | 2.54800% | 3.57336% | 2.78989% |
| Savings | 272,770 | 217,868 | 230,549 | 75,787 | 195,691 |
| NPV Savings | 245,979 | 190,213 | 201,725 | 59,854 | 169,586 |
| NPV as % of Bonds Refunded | 9.81954% | 7.59334% | 8.05290% | 2.38937% | 6.76990% |

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Bonds Eligible for Refunding

- The District's Series 2007A Bonds are eligible for refunding at or before the call date:
 - Series 2007A Call Date – January 1, 2017
- Bonds may be refunded on a current basis 90 days prior to the call date.
- When the County issues less than \$10M of bonds in any calendar year, the bonds are bank qualified – meaning banks receive an additional tax benefit from the federal government which they pass along to the issuer with lower interest rates (.05%-.15%).
- The following shows a current refunding the bonds

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Tax-Exempt BQ Refunding of 2007A Bonds– November 2016 (Current Refunding)

**Champaign County, Illinois
Tax-Exempt BQ Current Refunding Dated 12/01/2016
Savings Summary**

| Fiscal Year | Refunded Debt Service: Series 2007A | Refunding Debt Service: Series 2016 | Savings |
|--------------|---|---|------------------|
| 2016 | - | - | - |
| 2017 | 459,139 | 422,879 | 36,260 |
| 2018 | 462,359 | 424,950 | 37,409 |
| 2019 | 459,765 | 423,550 | 36,215 |
| 2020 | 461,700 | 421,750 | 39,950 |
| 2021 | 462,875 | 424,550 | 38,325 |
| 2022 | 463,275 | 426,750 | 36,525 |
| 2023 | 463,075 | 425,000 | 38,075 |
| 2024 | 462,275 | 422,500 | 39,775 |
| 2025 | 460,670 | 419,250 | 41,420 |
| 2026 | 463,245 | 425,250 | 37,995 |
| Total | \$4,618,378 | \$4,236,429 | \$381,948 |

Average Yield on Refunded Bonds: 4.030%

All-In TIC on Proposed Series 2016 Bonds: 2.311%

Net PV Savings: \$ 344,049

Net PV Savings as a Percent of Refunded Bonds: 9.20%

Public Sale Versus Private Sale

- A public bond sale works well when the bond issue is large (over \$5M), long in maturity and can amortize the costs of issuance over time with multiple investors participating
- When a bond issue is smaller and/or has a shorter maturity, it may be more cost effective to privately place the bond with a sophisticated bank investor
- The proposed refunding of the Series 2007A Bonds is approximately \$3.7M and matures in just over 10 years (2027), therefore, one bank investor may be interested
- Acting as Placement Agent, Blair can prepare a term sheet and run a competitive process between interested local banks as well as state-wide banks
- The advantage to this approach is that it saves on costs of issuance because the bonds are not rated and a term sheet is used to sell the bonds to sophisticated investors versus a full preliminary official statement
- Assuming competitive interest rates are attained from the bidding banks, the cost of capital can be lowered and savings enhanced
- Purchasers of private placements usually prefer par bonds instead of premium bonds
- If competitive bids are not attainable versus a public sale with full costs of issuance, we can pursue a public sale

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Public Sale Versus Private Sale

**County of Champaign
\$3.7M Series 2016 Current Refunding Bonds
Estimated Costs of Issuance**

| | Refunding Bonds | |
|---|------------------------|--------------------------|
| | <u>Public Sale</u> | <u>Private Placement</u> |
| Bond Counsel, Chapman and Cutler | \$18,000 | \$18,000 |
| Disclosure Counsel, Chapman and Culter | 10,800 | 0 |
| Registrar/Paying Agent, Amalgamated Bank | 950 | 950 |
| Escrow Agent, Amalgamated Bank | 750 | 750 |
| Rating Agency, Moody's Investor Services | 15,000 | 0 |
| Preliminary and Final Official Statement Printing | 2,500 | 0 |
| Contingency and Other | 1,000 | 1,000 |
| | \$49,000 | \$20,700 |
| Underwriter's Discount: (6.50 per \$1,000) | \$24,050 | 0 |
| Placement Agent Fee | - | \$12,025 |
| Total Costs of Issuance | \$73,050 | \$32,725 |

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Debt Planning

- The County has new money financing needs as well as opportunities to refund debt service for savings.
- The timing of the refunding depends on the interest rate market which has recently hit a new low point.
- Proposed Debt Plan:
 - November 2016 – bank qualified current refunding of Series 2007A Bonds
- Maximizes bank qualified advantage
- Waits until current call date to refund bonds reducing negative arbitrage
- Will continue to monitor refunding opportunities

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Proposed Financing Schedule

| <u>Date</u> | <u>Activity</u> | <u>Responsibility</u> | <u>Status</u> |
|--|--|------------------------------|---------------|
| 2-Aug-16 | Review information for Finance Committee Meeting | WBC | |
| 9-Aug-16 Finance Committee Committee of Whole | Board Finance Committee discussion of refunding plan Reviews Parameters Refunding Ordinance Committee Reviews Private Placement V Underwriting | County/WBC/C+C | |
| 11-Aug-16 | Board receives draft bond ordinance for review | C+C | |
| 18-Aug-16 County Board Meeting | Approve parameters Bond Ordinance authorizing refunding assuming market conditions appropriate | County | |
| 23-Aug-16 ongoing | Gather information for Preliminary Official Statement (POS) | WBC | |
| 6-Sep-16 | Distribute draft Preliminary Official Statement or Term Sheet | WBC/C&C | |
| 19-Sep-16 | Receive comments on POS | All Parties | |
| Week of September 19th | Bond rating interview with Moody's Investor Services, if public sale Due diligence call | County/WBC County/WBC/C&C | |
| 27-Sep-16 | Mail POS to investors or Term sheet to Banks | WBC | |
| October-November | Price Bonds assuming appropriate market conditions - Board Delegates and Administration approve final interest rates per parameters Bond Ordinance | County | |
| November Ongoing | Process documentation | All Parties | |
| 2-Nov-16 | Mail Final OS or Term Sheet & Closing Memo | WBC | |
| 16-Nov-16 | Close bond issue | All parties | |
| Bond Counsel Abbreviation, Chapman and Cutler | | C+C | |
| Disclosure Counsel, Chapman and Cutler | | C&C | |
| Underwriter, William Blair & Company | | WBC | |
| Issuer, The County of Champaign | | County | |

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Notice and Disclaimers

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William Blair & Company
222 W. Adams St.
Chicago, IL 60606
www.williamblair.com

Contact Information:

Elizabeth Hennessy
Managing Director
ehennessy@williamblair.com
312.364.8955

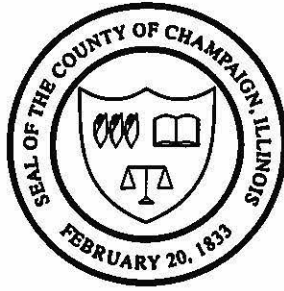
Per MSRB Rule G-17 and the SEC Municipal Advisor Rule, William Blair & Company, L.L.C. ("the Firm"), in its capacity as an underwriter of municipal securities, is not recommending an action to you as the municipal entity or obligated person. The information provided is not intended to be and should not be construed as "advice" within the meaning of Section 15B of the Securities Exchange Act of 1934. This information is being provided for discussion purposes, and you should discuss any information and material contained in this communication with any and all internal or external advisors and experts that you deem appropriate before acting on this information or material.

Unless otherwise agreed, the Firm is not acting as a municipal advisor to you and does not owe a fiduciary duty pursuant to Section 15B of the Exchange Act to you with respect to the information and material contained in this communication. In our capacity as underwriter, our primary role will be to purchase the securities as a principal in a commercial, arms' length transaction, and we will have financial and other interests that differ from yours.

The accompanying information was obtained from sources which the Firm believes to be reliable but does not guarantee its accuracy and completeness.

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Additional information is available upon request.



**OFFICE OF THE
COUNTY ADMINISTRATOR**

29 July 2016

MEMORANDUM

To: Ms. Patti Petrie, County Board Chair; and
Honorable Members of the Facilities Finance Special Committee

From: Rick Snider, County Administrator

RE: Action Plan to Address County Facilities Deficiencies

Champaign County Government is responsible for the execution of many critical public tasks such as election operations, record keeping, judicial and law enforcement services, regional coordination, tax collection and disbursement, grant administration, and social services including public health and care for children and the elderly. Performance of these administrative, intergovernmental, and social service functions requires utilization of both human and capital resources. The county must invest heavily in both brick and mortar facilities and information systems technology in order to achieve its policy objectives and comply with statutory obligations. County investment in its portfolio of courthouses, office buildings, jails, records storage, and nursing homes exceeds \$150 million. In order to fulfill its mission, Champaign County relies on these facilities as the tools essential for effective delivery of public services.

This report will examine the infrastructure of Champaign County Government through a study of its facilities and their current and expected capital requirements. A look at past history indicates that these needs have not received sufficient allocations of resources to maintain the infrastructure. The intent of this document is to provide guidance on the prioritization and timeline of necessary projects and the anticipated financial commitments to remedy deficiencies in these critical facilities.

Background

Champaign County possesses a varied portfolio of buildings that it has built or acquired for the conduct of county business. This portfolio is comprised of two dozen structures that

comprise approximately 840,000 square feet under management. Primary county-owned facilities include:

- ***Champaign County Courthouse and Annex.*** The original courthouse was constructed in 1901 and features the soaring bell towers that are iconic of our county government. In 2002, this building received extensive renovation in conjunction with the erection of the modern courthouse annex. This complex of over 146,000 square feet serves as the judicial administration center, with courtrooms and office space for judges, Circuit Clerk, State's Attorney, Public Defender, and Court Services and Probation.
- ***Sheriff's Office and Main Corrections Facility.*** This 1980 structure features 55,000 square feet on two levels and houses the headquarters for law enforcement operations as well as custody facilities for 131 inmates.
- ***East Campus.*** This expansive area located on the grounds of the original county poor farm has been developed as part of a master plan to cluster county facilities. The following groups are located on this campus:
 - ***Brookens Administrative Center.*** Formerly a middle school, the county acquired and remodeled this 93,000 square foot building in 1999. It houses the offices of the Clerk, Treasurer, Auditor, Recorder, Supervisor of Assessments, and the Administrative Services Department. In addition, space is leased to the Regional Planning Commission, the Mental Health Board, the Attorney General, and the Urbana Park District.
 - ***Champaign County Nursing Home.*** Built in 2005 at a cost of \$30 million, this 133,192 square foot building houses a 243-bed skilled nursing facility that serves long-term residents, short-term rehabilitation patients, and adult day care clients.
 - ***Satellite Jail.*** In 1996, the county built this facility to provide additional space for corrections services. This 57,000 square foot building contains the county's booking desk and houses up to 182 inmates.
 - ***Juvenile Detention Center.*** Built in 2000; 31,000 SF.
 - ***Highway Department.*** Built in 2007, this is one of the newest buildings owned by the county and features office space for the County Engineer and staff, and houses the trucks and equipment, vehicle maintenance and shop facilities.
 - ***METCAD.*** The Champaign County 9-1-1 operation and Emergency Management Agency (EMA) are both located here along with the Emergency Operations Center.
 - ***ILEAS Building.*** This large building is comprised of two sections: the original 105,000 square foot county nursing home, and the 1971 annex that added 95,000 SF. The building is currently leased by the Illinois Law Enforcement Alarm System, a training and education organization serving the needs of police agencies in Illinois and the Midwest. The annex was partially renovated in 2008 for ILEAS. The old portion of the ILEAS building is used solely for the conduct of tactical training exercises and is not otherwise occupied. Its poor

condition and extensive rehabilitation requirements render this portion of the building as unsuitable for renovation and should be demolished.

- o **Other buildings.** The remainder of the structures on the campus include Animal Control; Coroner; Election Storage; Highway Salt Dome; and several garages used by the Sheriff's Office, Highway Department, ILEAS, and EMA.
- o **Technology.** The county developed its own mainframe computer based software tools to support the business operations of the organization. These include accounting, budgeting, payroll, tax collection, and many other functions. Unfortunately, the forty-year-old software is now beyond the end of its useful life and, due to the age of the architecture, will soon become impossible to maintain or operate.

While many of the buildings have been constructed in the last twenty years, the county has invested scant resources in proper maintenance of these facilities. Consequently, the buildings have begun to exhibit the symptoms typical of structures that have suffered neglect. The list of deferred maintenance problems is long and extends to the building envelopes, mechanical and electrical systems, building controls, parking lots and sidewalks, interior finishes (walls and flooring), and business/continuity of operations systems. Deterioration of roofing, seal failures, and cracking of walls and foundations are several examples of the types of problems that currently exist.

The lack of investment may be the result of poor management practices, but it is more likely to be a consequence of the extended period of flat or declining revenues in which we find ourselves. These fiscal challenges are unprecedented in modern times and have impacted governments across the country. Operations have focused on supporting the most critical public services at the expense of routine facility maintenance expenditures. Regardless of the reasons why preventive maintenance has not been completed on a timely schedule, the resulting problems remain to be addressed.

The inadequacies and defects in county facilities are detrimental to efficient and effective delivery of services. Inadequate maintenance of facilities leads to undesirable consequences. For example, deferred maintenance of mechanical systems could ultimately end in destruction of irreplaceable property and records, interruptions in service delivery that inconvenience the public, or in the worst case, jeopardize safety. Lack of regular planned replacements of equipment could result in unbudgeted expenditures for the repair or replacement of critical infrastructure that would strain county finances.

Facilities Assessment

In 2015, Champaign County undertook a comprehensive assessment of current facility conditions. The study conducted by the architectural firm Bailey Edward targeted the following objectives:

- Perform a full assessment of the current condition of county buildings;
- Provide an inventory database of current and short term maintenance, repair, and replacement needs;
- Identify deferred maintenance needs;

- Determine a Facilities Condition Index (FCI) to establish the relative condition of each building as compared to a national benchmark;
- Provide a basis for decision making regarding maintenance, renewal, and functional improvements on existing facilities;
- Determine the overall estimated annual cost needed to keep buildings maintained.

For the purposes of evaluating building conditions, the consultants used the following scale:

- FCI is less than 5%: Building is in “GOOD” condition and typically represents a newer building requiring little more than routine maintenance;
- FCI is between 5 and 10%: Building is in “FAIR” condition, representing a slightly older building and requiring more substantial maintenance;
- FCI is greater than 10%: Building is in “POOR” condition with significant deficiencies requiring major repairs or replacements.

The consulting team made on-site surveys of facilities, and reviewed building drawings and maintenance records. This information was organized and categorized using nationally accepted practices as recommended by the Association of Physical Plant Administrators (APPA). The resulting 300-page report establishes an excellent resource for understanding current conditions and offers a roadmap to remediating the deferred maintenance issues.

Key Findings and Data

- Overall countywide current replacement value (CRV), or the estimated cost to replace existing facilities, is \$150,864,177. This amount excludes the original portion of the ILEAS Building (expected to be demolished in the future), ILEAS Boiler House (unused), and the Sheriff’s Office/Correctional Center.
- The CRV for county-wide facilities implies that annual maintenance investments should average about \$3 million. Currently, the county allocates \$532,000 annually or less than 18% of the expected cost for maintenance.
- The average Facilities Condition Index of the facility portfolio is 6.3% (Fair). However, several facilities have significant deferred maintenance backlogs that will require funding well above routine expenditures.
- The projected annual cost to keep the FCI at the current level is \$4,525,895, which is 3% of the CRV. We note that this dollar figure is simply a guideline and is not necessarily indicative of the actual required investment.

Strategy

The facility needs identified in the assessment cannot be addressed exclusively through the commitment of currently available revenues. Presently, the county is only able to allocate between \$500,000 to \$600,000 annually for maintenance, which is woefully inadequate; using the standard formula discussed in the assessment, the current replacement value of county facilities dictates an average expenditure level closer to \$3 million annually for this work. Clearly, some additional funding source will be required to fully implement recommended maintenance and replacement projects. The course ultimately selected depends upon the willingness of the public to make the necessary investments.

Furthermore, existing county debt service is projected to decline beginning in 2025, and all extant bonds should be retired by the end of 2028. At that time, the county would be debt-free and revenues previously dedicated to satisfying debt service would become available for reallocation to programs or to reduce property tax levies. Additional facility needs that were previously unforeseen could also be funded through the released revenue streams.

This implies that we should pursue a medium-term plan for facilities provisioning that establishes a bridge to the future and avoids excessively large investments that may not provide value in the future. Changing demographics and uncertain economic conditions suggest that capital expenditures should be made with a conservative philosophy. Where possible, flexibility should be sought to accommodate evolving needs that may not be readily apparent at the present time. Therefore, the best course may be to prioritize those projects offering the greatest return on investment over the next 12 years.

In order to maximize available funding, the following principles should guide selection and prioritization of facilities projects:

- Reduce space utilization by consolidation or elimination of inefficient or underutilized offices;
- Construct, renovate, or remodel facilities only to the extent that is absolutely necessary to serve current requirements; and
- Address deferred maintenance issues in existing facilities to prevent further deterioration of physical plant.

If the recommendations are fully implemented, it should be feasible to reduce overall space usage by 250,000 SF, or about 28% of the total space currently used by the county. This would greatly decrease the ongoing cost of maintenance.

Project Proposal

Due to the large scope of this program, we have elected to group projects by priority. Group A projects are the most critical, followed by groups B and C.

Group A Projects

The following projects are considered critically important and for which there are no feasible alternative solutions.

1. ***Enterprise Resource Planning (ERP) System Replacement.*** Champaign County government administration is reliant on an antiquated technology platform that is now forty years old and in desperate need of replacement. The custom-developed mainframe-based software suite supports financial services (budgeting, payroll, accounts payable/receivable), human resources, and tax administration functions among others. The software code base is written in a language that is neither taught nor well supported today, and due to the age of the language, is associated with a rapidly declining pool of software developers as professionals retire and depart the

workforce. Within three to five years, it will be impossible to continue operating and maintaining the software. The county must migrate to a modern governmental system that takes advantage of current technologies such that it can be maintained in the future. The estimated cost for acquiring and migrating to a new ERP platform is approximately \$1.2 to 2 million.

2. ***Downtown Sheriff's Office and Correctional Center Replacement.*** Located in downtown Urbana, the Sheriff's Office building contains the headquarters for the Sheriff's Department as well as the main corrections facility. This building suffers from deferred maintenance and an obsolete design that is neither efficient for staffing or inmate care nor is it easily expandable. Having staff divided between this building and the Satellite facility also creates inefficiencies. Furthermore, in May 2011, an assessment by the National Institute of Corrections found the facility to be in a "deplorable" state with risks of significant legal liability and other concerns. This leads us to believe that this facility should not receive any further investment and should be replaced in total. Such action would result in a cost avoidance of over \$2 million in deferred maintenance items. Two major initiatives would be required to effect the closure of the downtown facility:
 - a. **Consolidate services at the Satellite Jail.** A thoughtful and modest expansion of the Satellite facility would support a number of unmet needs and would address concerns of both the corrections staff and community advocates. We propose the addition of a new booking area that incorporates humane design features to ameliorate the effects of incarceration. In addition, a new 30-bed medical and behavioral health pod would allow the delivery of improved healthcare for inmates. A flexible 70-bed pod would accommodate women inmates, maximum security inmates, and separation of incompatible prisoners. Additional space would offer storage spaces for inmate property, administrative functions, and a more welcoming area for families visiting inmates. Practices implemented by the Sheriff's Office, State's Attorney, and the presiding judge have produced significant reductions in the corrections population. Consequently, we have been able to reduce the footprint of the expansion with a smaller capacity than the combined 313 beds in the downtown and satellite facilities. The revised floor plan of the jail would add about 40,000 SF with 252 beds and the 30-bed medical unit. Using a construction cost factor of \$250-325/square foot implies a construction cost range of about \$10-13 million. Focusing the project on the most critical needs results in substantial cost reductions over previous proposals.
 - b. **Sheriff's Office relocation to the ILEAS Building.** The ILEAS Building is well constructed and has sufficient unused floor space that could be remodeled for a relocation of the Sheriff's Office. Required changes include the construction of a new public entrance and a secure entrance for law enforcement personnel; office and conference space, records and evidence storage; and changing areas for law enforcement personnel. A new parking lot would be constructed to accommodate visitors and staff.
3. ***Nursing Home Deferred Maintenance.*** The facilities assessment has identified approximately \$2 million in projects to be completed over the next 10 years,

including a \$400,000 project to replace compromised boiler systems. In addition, the home is repaying the General Fund for debt service related to additional work completed following the initial construction phase. We recommend consideration of relieving the home of the balance of these payments through 2025, which would require about \$282,000 per year.

4. ***Demolition of Old Nursing Home structure (original portion only).*** The original portion of what is now the ILEAS Building has not been occupied in many years and has since suffered water intrusion due to major failures of the roofing system. This coupled with the age and condition of the building indicates that the cost for restoring this building to a useable condition will exceed \$10 million. The recommendation is to raze this building; the estimated cost of demolition including abatement of asbestos is approximately \$750,000. The removal of this building would permit the construction of a new tactical training center to support ILEAS and other agencies. Funding for this proposal has not been identified although the county may wish to consider forming a partnership with ILEAS.

Group B Projects

The projects in this group have a high priority but are not necessarily on a critical timeline, and could be implemented once Group A projects have been completed.

5. ***Funding of Deferred Maintenance Backlog Projects.*** The county has an extensive backlog of deferred maintenance projects as mentioned earlier. Using the data from the facilities assessment, our staff has assembled a ten-year plan to bring all facilities to a level where they can be maintained with routine expenditures. The ten-year cost of these projects is estimated at \$27,620,000 not including remedial work for the downtown law enforcement building, nursing home, or the demolition of the old nursing home. A substantial portion of these costs could be avoided depending upon implementation of the foregoing recommended projects.
6. ***Relocate County Government to Downtown Urbana.*** A recent census of General Fund and GIS staff indicates there are 72 employees housed at the Brookens Administrative Center. Maintaining a 93,000 SF building to house this staff and lease the remaining space to other organizations does not make financial sense. The building itself is not well suited to its function as a county facility due to its inefficient use of space, a result of its heritage as a school. This employee group should be able to fit within about 20,000 square feet including space for county board/group meetings and breakout rooms. If the building could be sold or transferred and removed from the county portfolio, it would enable the relocation of the county staff back to downtown Urbana and a location near the Courthouse and Annex. Relocation would provide a number of benefits:
 - a. In the near future, there will be a number of opportunities to lease space at a cost that would offer a net financial benefit; the county would avoid deferred maintenance expenditures of nearly \$5 million anticipated for Brookens over the next ten years.

- b. A large portion of the county staff is housed at the Courthouse complex. Bringing the other major departments in close proximity would likely result in many organizational synergies enabling better collaboration and reduced time wasted in traveling between East Campus and downtown;
- c. Many candidate facilities in downtown would include expanded parking facilities over that offered on East Campus. Coupled with excellent public transportation options available downtown, this would facilitate access to the offices of the Clerk, Treasurer, Recorder and other departments that have frequent interaction with the public.
- d. The East Campus lacks amenities such as restaurants, stores, fitness centers, and other desirable services. Access to downtown businesses would improve the county's ability to recruit and retain an able workforce. Furthermore, the addition of the county workforce and the foot traffic generated by visitors would likely result in increased economic activity for downtown merchants.

The cost of relocation and preparing office space could be offset by any revenues attained through the sale or transfer of Brookens. There may also be opportunities to obtain incentives.

Group C Projects

Projects in this group are conceptual only. They require further study relative to the construction and operational costs to be incurred as well as funding strategies.

- 7. ***Behavioral Health Services Facility.*** Champaign County lacks adequate mental health assessment programs and does not have a detoxification facility. With a population of over 200,000 residents, these represent serious gaps in treatment services. Furthermore, it is believed that the lack of such programs is increasing the level of incarceration as those afflicted with behavioral health disorders end up becoming the responsibility of the criminal justice system. The county does not have the resources to operate this center but could partner with entities such as the Mental Health Board and/or county municipalities to provide recurring revenues for support of operations. The cost to create a 12-16 bed behavioral health services facility would fall in the \$3-5 million range, but a detailed design has not been completed to provide the final cost. The county's contribution could be to provide funding to construct the center, as long as other sources were identified to provide operational support. This project has a high priority and should be considered for study and funding.
- 8. ***Animal Control Facility Replacement.*** The ten-year deferred maintenance backlog for the Animal Control facility exceeds 50% of its current replacement value. Developing a replacement facility for the long-term may be a wiser course than investing more funds into the current structure. Estimated cost of replacement would be in the \$500,000 to \$1 million range.
- 9. ***Central Garage Facility.*** The Salt Dome garage, Sheriff's garage, and EMA garage have very high repair and maintenance costs relative to their current replacement

value. Consolidating these facilities into one building would reduce the overhead associated with constructing and maintaining these. These garages could be separated into individual units for security purposes without great expense. The facility could also be used potentially as a temporary tactical training center during the razing of the old nursing home and construction of a new building.

Costs and Financing

We have considered several means to finance the costs of proposed projects.

Internal financing. The county has not exhausted its bonding capacity. However, it has very little revenue available to be dedicated to servicing debt. The next opportunity to bond would arrive in January 2018 after the retirement of one of the Public Safety Sales Tax bonds. Combining the total available revenue released from bond repayment along with existing budgeted revenue for maintenance would yield about \$13 million on a 10-year bond, or \$19 million for a 20-year bond. The advantage to this method is that no additional taxation would be required. Unfortunately, the projected proceeds would be significantly short of fulfilling the bulk of identified needs. It also would leave no room for flexibility in county finances for any program needs beyond facilities maintenance.

Property tax levies. Bonds could be financed through additional property tax levies if approved by voters. The county already has in place levies to support the county nursing home operations as well as debt service for the home construction. The current levy for nursing home operations is \$0.03 that generates \$1.17 million, with a statutory maximum rate of \$0.10. Principal and interest payments for the current bond issues total about \$8.9 million inclusive of FY 2016 through FY 2021.

This option has a number of disadvantages, including competition among taxing bodies for available revenues and the high level of taxation on properties in general. The exclusion of extensive portions of Champaign and Urbana from property tax rolls exacerbates the problem by increasing the relative burden on those properties that are not tax-exempt. Consequently, we believe that it would be unlikely that voters would approve any additional property tax levies.

Facilities sales tax (55 ILCS 5/5-1006.5). One option available to the county would be a voter authorized facilities sales tax. Illinois permits a rate of 0.25% to finance public facilities (eligible expenditures are listed below). Using recent tax data, the estimated revenue generated from the imposition of such a tax is about \$4.5 million annually, which would be adequate to fully implement the facilities plan. The county sustains a large, visiting population that creates service demands on the government. The sales tax levy helps relieve resident taxpayers by creating a more equitable method for all service users to share in those expenses. Furthermore, the tax would not apply to necessities such as food and medicine.

The disadvantage of a sales tax is that rates are already at high levels, particularly in the urban areas of Champaign County. Concerns about raising additional sales tax levies might

be mitigated however, by including a sunset provision in the ballot question. Doing so would assure voters that revenues would be raised only for the proposed projects and only for the time period necessary to implement them. It would prevent any change to the sunset date by a future county board, requiring voter approval for any extension. In addition, inclusion of a sunset provision would allow the county board to discontinue the tax at an earlier date if the revenue is no longer needed.

In addition to sunset provisions, an attractive feature of the sales tax is the possibility of abating tax levies used to retire qualifying facilities-related bonds. A substantial portion of the remaining nursing home bonds could qualify for abatement and provide some relief on property tax levies.

The proposed ballot question for voters might take the following form:

"To pay for public facilities purposes, shall the County of Champaign be authorized to impose an increase on its share of local sales taxes by 0.25% for a period not to exceed 12 years?"

"This would mean that a consumer would pay an additional 25 cents in sales tax for every \$100 of tangible personal property bought at retail. If imposed, the additional tax would cease being collected at the end of 12 years, if not terminated earlier by a vote of the county board."

Under Illinois statutes, "public facilities purposes" means the acquisition, development, construction, reconstruction, rehabilitation, improvement, financing, architectural planning, and installation of capital facilities consisting of buildings, structures, and durable equipment and for the acquisition and improvement of real property and interest in real property required, or expected to be required, in connection with the public facilities, for use by the county for the furnishing of governmental services to its citizens, including but not limited to museums and nursing homes.

Closing Thoughts

The time is now for Champaign County to move forward and embark on the necessary and long overdue repairs and replacements of its facility infrastructure. The alternative is to allow facilities to continue to degrade and to increase the ultimate cost of remedying the problems that are known to exist as well as new problems that are likely to arise through further deferrals of maintenance. Given the extent of the maintenance backlog, the problems cannot be solved without a source of new revenue.

The county has been surviving through a difficult economic climate by neglecting its facility maintenance needs. This has resulted in a deteriorating physical plant that is impacting the ability of the county to deliver services to its residents. When any major building system such as the roof or mechanicals is not properly maintained, it greatly shortens the life asset and wastes the original investment made in it.

Furthermore, allowing systems to decline increases the risk of an unplanned demand on capital resources that may not be easily accommodated in a timely manner. The county does not have the ability to draw on a credit line as would a private business; it can only raise revenues through the means provided by state statute. A system failure could create a significant interruption in services until funding could be sought to effect repairs or replacement.

In the case of the county's correctional facilities, events outside of the county's control might force the county to close the downtown facility without having any ability to house those inmates locally. When the county cannot provide space for persons in its corrections facilities, it must utilize available space in neighboring counties at considerable cost and inconvenience. The sudden loss of the downtown facility's capacity could easily impact the county's finances to the tune of hundreds of thousands of dollars annually in boarding and transportation expenses based upon the current jail population. This expense would not ensure that inmates would receive the improved care that would be made possible by a county investment in its own facilities.

Seeking voter approval for a quarter-cent facilities sales tax is the best available means to properly addressing the facilities challenges. Revenues generated through this tax would be dedicated to facilities-related projects and would not be available for allocation to other activities. A sunset provision should reassure voters that the tax would not be imposed any longer than is necessary or authorized by the public. It also has the potential to provide some relief on property taxes through abatement of qualifying levies.

**Champaign County, IL
Facilities Action Plan 2016-2028**

| <i>Building</i> | <i>Project</i> | <i>Cost (Low)</i> | <i>Cost (High)</i> | <i>Year</i> | <i>Priority</i> |
|--------------------------|---|-------------------|--------------------|-------------|-----------------|
| Animal Control | Revise Electrical Main Distribution (remove crazy leg 270) | \$ 200,000 | \$ 200,000 | 2019 | 2 |
| Animal Control | Add air conditioning | \$ 100,000 | \$ 100,000 | 2021 | 2 |
| Animal Control | Roof Replacement | \$ 65,000 | \$ 65,000 | 2023 | 1 |
| Animal Control | Replace existing metal siding with new siding, check and replace insulation | \$ 95,000 | \$ 95,000 | 2023 | 1 |
| Animal Control / Coroner | Floor finish replacement | \$ 300,000 | \$ 300,000 | 2021 | 5 |
| Animal Control / Coroner | Provide / install generator | \$ 165,000 | \$ 165,000 | 2019 | 2 |
| Animal Control / Coroner | Parking lot replacement | \$ 40,000 | \$ 40,000 | 2022 | 5 |
| Art Bartell Road | Replace asphalt | \$ 555,000 | \$ 555,000 | 2023 | 5 |
| Brookens | Replace Roof POD 100 | \$ 250,000 | \$ 250,000 | 2017 | 1 |
| Brookens | AHU replacement POD 100; replace 13 current units with two multi-zone units with digital controls | \$ 200,000 | \$ 200,000 | 2017 | 2 |
| Brookens | Replace remaining AHUs and digital controls where not already installed (200-2 multizone units; 300-2multizone units and 1 unit for meeting room; 400-2 multizone units and 2 smaller units | \$ 500,000 | \$ 500,000 | 2018 | 2 |
| Brookens | Install digital controls at remaining units in POD 100 and 400 | \$ 250,000 | \$ 250,000 | 2019 | 3 |
| Brookens | Replace soffit and exterior wall panels under mansard roofs, install insulation at exterior wall | \$ 974,000 | \$ 974,000 | 2020 | 1 |
| Brookens | Parking Lot Replacement | \$ 780,000 | \$ 780,000 | 2023 | 5 |
| Brookens | Replace T12/T8 light fixtures with new LED fixtures | \$ 100,000 | \$ 100,000 | 2023 | 2 |
| Brookens | Repoint exterior masonry/replace all sealants; full replacement | \$ 800,000 | \$ 800,000 | 2024 | 1 |
| Brookens | Paint entire metal panels | \$ 75,000 | \$ 75,000 | 2024 | 1 |
| Brookens | Replace carpet (90,000SF) | \$ 930,000 | \$ 930,000 | 2025 | 6 |
| Brookens | Repaint | \$ 95,000 | \$ 95,000 | 2025 | 6 |
| Courthouse | Replace boilers (2) | \$ 200,000 | \$ 200,000 | 2019 | 2 |
| Courthouse | Roof Replacement | \$ 700,000 | \$ 700,000 | 2020 | 1 |

**Champaign County, IL
Facilities Action Plan 2016-2028**

| <i>Building</i> | <i>Project</i> | <i>Cost (Low)</i> | <i>Cost (High)</i> | <i>Year</i> | <i>Priority</i> |
|--------------------|---|-------------------|--------------------|-------------|-----------------|
| Courthouse | Repair stair at roof access | \$ 150,000 | \$ 150,000 | 2020 | 1 |
| Courthouse | Update all controls with digital controls - current controls are 20 years old | \$ 800,000 | \$ 800,000 | 2022 | 3 |
| Courthouse | Chiller replacement and relocation (recommended) | \$ 500,000 | \$ 500,000 | 2025 | 2 |
| Courthouse | Parking lot replacement | \$ 285,000 | \$ 285,000 | 2025 | 5 |
| Courthouse | Replace sealants | \$ 100,000 | \$ 100,000 | 2026 | 1 |
| Courthouse Annex | Roof Replacement | \$ 1,500,000 | \$ 1,500,000 | 2020 | 1 |
| Courthouse Annex | Paint steel roof structure | \$ 50,000 | \$ 50,000 | 2020 | 1 |
| Courthouse Annex | Replace sealant at windows | \$ 45,000 | \$ 45,000 | 2020 | 1 |
| Courthouse Annex | Update finishes in courtrooms (wood, lighting) | \$ 900,000 | \$ 900,000 | 2021 | 6 |
| Courthouse Annex | Select repointing at masonry and replace sealants | \$ 300,000 | \$ 300,000 | 2026 | 1 |
| Courthouse Complex | Paint all areas | \$ 250,000 | \$ 250,000 | 2021 | 6 |
| Courthouse Complex | Replace T12/T8 light fixtures with new LED fixtures | \$ 200,000 | \$ 200,000 | 2023 | 2 |
| Garages | Roof Replacement (Metal Roof, 5 garages) | \$ 400,000 | \$ 400,000 | 2020 | 1 |
| Garages | Install oil interceptors (5 garages) | \$ 100,000 | \$ 100,000 | 2020 | 2 |
| Garages | Install exhaust fans (5 garages) | \$ 75,000 | \$ 75,000 | 2020 | 2 |
| Highway | Carpet replacement (5,000SF) | \$ 150,000 | \$ 150,000 | 2025 | 6 |
| Highway | Floor finish replacement | \$ 50,000 | \$ 50,000 | 2025 | 6 |
| Highway | Roof replacement | \$ 800,000 | \$ 800,000 | 2026 | 1 |
| ILEAS | Replace 3 AHU's | \$ 350,000 | \$ 350,000 | 2019 | 2 |
| ILEAS | Parking Lot Replacement | \$ 360,000 | \$ 360,000 | 2023 | 5 |
| ILEAS | Replace T12/T8 light fixtures with new LED fixtures | \$ 100,000 | \$ 100,000 | 2023 | 2 |
| ILEAS | Repoint exterior masonry/ replace all sealants; full replacement | \$ 950,000 | \$ 950,000 | 2024 | 1 |
| ILEAS | Replace boilers (4) | \$ 250,000 | \$ 250,000 | 2025 | 2 |
| ILEAS | Roof replacement if needed (otherwise patch) | \$ 1,200,000 | \$ 1,200,000 | 2026 | 1 |

**Champaign County, IL
Facilities Action Plan 2016-2028**

| Building | Project | Cost (Low) | Cost (High) | Year | Priority |
|---------------------------------|---|-------------------|--------------------|-------------|-----------------|
| JDC | Roof Replacement, and replace or coat existing natural gas line on roof- Existing ballasted roof installed 1999 | \$ 500,000 | \$ 500,000 | 2019 | 1 |
| JDC | Foundation joint repair; drainage tile | \$ 250,000 | \$ 250,000 | 2019 | 1 |
| JDC | Replace overhead doors (2) | \$ 50,000 | \$ 50,000 | 2019 | 1 |
| JDC | Water Heater (2) | \$ 20,000 | \$ 20,000 | 2020 | 2 |
| JDC | Replace and upgrade existitng exterior lighting systems | \$ 10,000 | \$ 10,000 | 2022 | 1 |
| JDC | Sealant replacement, paint exterior windows | \$ 150,000 | \$ 150,000 | 2022 | 1 |
| JDC | Install 10' security chain link/razor wire fence at perimeter of cell area away from windows | \$ 50,000 | \$ 50,000 | 2022 | 1 |
| JDC | Replace T12/T8 light fixtures with new LED fixtures | \$ 100,000 | \$ 100,000 | 2023 | 2 |
| JDC | Parking Lot replacement (1 lot and drive); remove damages sidewalks and install new | \$ 100,000 | \$ 100,000 | 2023 | 5 |
| JDC | Replace Generator | \$ 250,000 | \$ 250,000 | 2024 | 2 |
| JDC | Carpet replacement (3,000SF) | \$ 90,000 | \$ 90,000 | 2025 | 6 |
| JDC | Replace 7 Aeon (RTU) units | \$ 410,000 | \$ 410,000 | 2026 | 2 |
| METCAD | Provide / install generator | \$ 250,000 | \$ 250,000 | 2019 | 4 |
| METCAD | Replace AHU at basement; install digital controls | \$ 80,000 | \$ 80,000 | 2019 | 3 |
| METCAD | Roof Replacement | \$ 300,000 | \$ 300,000 | 2021 | 2 |
| METCAD | Replace T12/T8 light fixtures with new LED fixtures | \$ 50,000 | \$ 50,000 | 2023 | 2 |
| METCAD | Repoint exterior masonry/ replace all sealants | \$ 50,000 | \$ 50,000 | 2024 | 1 |
| METCAD | Parking lot replacement (2 lots and drives); removed damaged curb and install new | \$ 80,000 | \$ 80,000 | 2025 | 5 |
| Physical Plant/Election Storage | Parking Lot replacement | \$ 20,000 | \$ 20,000 | 2022 | 5 |

**Champaign County, IL
Facilities Action Plan 2016-2028**

| <i>Building</i> | <i>Project</i> | <i>Cost (Low)</i> | <i>Cost (High)</i> | <i>Year</i> | <i>Priority</i> |
|-----------------------|--|-------------------|--------------------|-------------|-----------------|
| Salt Dome | Replace existing asphalt around Salt Dome with new asphalt or concrete | \$ 210,000 | \$ 210,000 | 2026 | 5 |
| Salt Dome | Repair exterior wood and metal corners | \$ 20,000 | \$ 20,000 | 2026 | 1 |
| Satellite Corrections | Replace existing shingle roof with new shingle roof, replace 4' x 8' panels as needed and fascia | \$ 30,000 | \$ 30,000 | 2026 | 1 |
| Satellite Corrections | Roof Replacement-Existing ballasted roof installed 1996 | \$ 800,000 | \$ 800,000 | 2019 | 1 |
| Satellite Corrections | Foundation joint repair; drainage tile | \$ 250,000 | \$ 250,000 | 2019 | 1 |
| Satellite Corrections | Replace voice/door/data video security system with updated system | \$ 500,000 | \$ 500,000 | 2019 | 2 |
| Satellite Corrections | Replace overhead doors (2) | \$ 75,000 | \$ 75,000 | 2019 | 1 |
| Satellite Corrections | Replace 4 condensing units with chillers; replace coils at 4 AHUs | \$ 275,000 | \$ 275,000 | 2019 | 2 |
| Satellite Corrections | Water Heater (south) | \$ 10,000 | \$ 10,000 | 2020 | 2 |
| Satellite Corrections | Install digital controls | \$ 300,000 | \$ 300,000 | 2020 | 3 |
| Satellite Corrections | Return and supply grill replacement | \$ 100,000 | \$ 100,000 | 2022 | 2 |
| Satellite Corrections | Replace existing boiler | \$ 70,000 | \$ 70,000 | 2022 | 2 |
| Satellite Corrections | Replace existing water heaters (north, 2) | \$ 30,000 | \$ 30,000 | 2022 | 2 |
| Satellite Corrections | Replace existing booking desk and area with new millwork; raise desk and area behind desk | \$ 75,000 | \$ 75,000 | 2022 | 6 |
| Satellite Corrections | Interior flooring - clean, repair and seal/recoat concrete. Replace carpeted areas | \$ 100,000 | \$ 100,000 | 2022 | 6 |
| Satellite Corrections | Replace generator | \$ 250,000 | \$ 250,000 | 2022 | 2 |
| Satellite Corrections | Replace 4 AHU's | \$ 450,000 | \$ 450,000 | 2022 | 2 |
| Satellite Corrections | Replace T12/T8 light fixtures with new LED fixtures | \$ 100,000 | \$ 100,000 | 2023 | 2 |
| Satellite Corrections | Parking Lot replacement (2 lots and drive) | \$ 230,000 | \$ 230,000 | 2023 | 5 |
| | | \$ 23,924,000 | \$ 23,924,000 | | |

| Facility | Project Type | Start | End | Cost (Low) | Cost (High) | Comments |
|--------------------------------------|-------------------------------|--------------|------|----------------------|----------------------|---|
| Animal Control | Deferred Maintenance | 2019 | 2023 | \$ 460,000 | \$ 460,000 | |
| Animal Control / Coroner | Deferred Maintenance | 2019 | 2022 | \$ 340,000 | \$ 340,000 | |
| Art Bartell Road | Deferred Maintenance | 2023 | 2023 | \$ 555,000 | \$ 555,000 | |
| Courthouse | Deferred Maintenance | 2019 | 2025 | \$ 2,735,000 | \$ 2,735,000 | |
| Courthouse Annex | Deferred Maintenance | 2020 | 2026 | \$ 2,795,000 | \$ 2,795,000 | |
| Courthouse Complex | Deferred Maintenance | 2021 | 2023 | \$ 450,000 | \$ 450,000 | |
| Garages | Deferred Maintenance | 2020 | 2020 | \$ 575,000 | \$ 575,000 | |
| Highway | Deferred Maintenance | 2018 | 2028 | \$ - | \$ - | \$1 million funded through bond retirement. |
| ILEAS | Deferred Maintenance | 2019 | 2026 | \$ 3,210,000 | \$ 3,210,000 | |
| JDC | Deferred Maintenance | 2019 | 2026 | \$ 1,980,000 | \$ 1,980,000 | |
| METCAD | Deferred Maintenance | 2019 | 2025 | \$ 1,398,000 | \$ 1,398,000 | |
| Physical Plant / Election Storage | Deferred Maintenance | 2022 | 2022 | \$ 20,000 | \$ 20,000 | |
| Salt Dome | Deferred Maintenance | 2026 | 2026 | \$ 230,000 | \$ 230,000 | |
| Satellite Corrections | Deferred Maintenance | | | \$ 3,645,000 | \$ 3,645,000 | |
| Downtown Relocation | Savings/Optimization | 2018 | 2019 | \$ 1,500,000 | \$ 1,500,000 | |
| Relocate Sheriff's Office to ILEAS | Savings/Optimization | 2018 | 2018 | \$ 3,000,000 | \$ 3,000,000 | |
| Relocate DT Corrections to Satellite | Savings/Optimization | 2019 | 2020 | \$ 10,000,000 | \$ 13,000,000 | |
| Enterprise Resource Planning System | Modernization | 2017 | 2020 | \$ 1,200,000 | \$ 1,800,000 | |
| Nursing Home | Deferred Maintenance | 2017 | 2027 | \$ 1,787,400 | \$ 1,787,400 | |
| Demolition of Old Nursing Home | Savings/Optimization | 2019 | 2019 | \$ 500,000 | \$ 750,000 | |
| | All Projects | TOTAL | | \$ 36,380,400 | \$ 40,230,400 | |
| | High Priority Projects | TOTAL | | \$ 20,132,400 | \$ 23,982,400 | |

* Includes Contingency and 15% Project Costs

Conceptual Projects

| | | | | | |
|--------------------------|----------------------|--|--|--------------|--------------|
| Behavioral Health Center | New Facility | | | \$ 3,000,000 | \$ 5,000,000 |
| Garage Consolidation | Savings/Optimization | | | \$ 1,200,000 | \$ 1,500,000 |
| Animal Control | Replacement Facility | | | \$ 525,000 | \$ 800,000 |

RESOLUTION No. _____

RESOLUTION PLACING A REFERENDUM REGARDING THE IMPOSITION OF A SPECIAL COUNTY
RETAILER'S OCCUPATION TAX FOR PUBLIC SAFETY, PUBLIC FACILITIES, OR TRANSPORTATION
ON THE NOVEMBER 8, 2016 BALLOT

WHEREAS, Section 5-1006.5(a) of the Illinois Counties Code (55 ILCS 5/5-1006.5(a)) requires the County Board submit to the electors of the County, for their approval, the imposition of a special county retailer's occupation tax for public facilities; and

WHEREAS, Section 28-2(c) of the Illinois Election Code, 10 ILCS 5/28-2(c), provides that a resolution of a unit of local government which initiates the submission of public questions pursuant to the law must be adopted no less than 79 days before a regularly scheduled election to be eligible for submission on a ballot at such election; and

WHEREAS, the next regularly scheduled election in Champaign County is the General Election to be held on November 8, 2016.

NOW, THEREFORE BE IT RESOLVED by the County Board of Champaign County that the County Board directs the County Clerk of Champaign County, in his capacity as the appropriate election authority, to place the following question on the general election ballot on November 8, 2016:

| | | |
|---|-----|--|
| <i>To pay for public facilities purposes, shall the County of Champaign be authorized to impose an increase on its share of local sales taxes by 0.25% for a period not to exceed 12 years?</i> | YES | |
| This would mean that a consumer would pay an additional 25 cents in sales tax for every \$100 of tangible personal property bought at retail. If imposed, the additional tax would cease being collected at the end of 12 years, if not terminated earlier by a vote of the county board. | NO | |

PRESENTED, ADOPTED, APPROVED and RECORDED this ____ day of August, 2016.

Patti Petrie, Chair
Champaign County Board

Attest:

Gordy Hulten, County Clerk and *Ex-Officio*
Clerk of the Champaign County Board

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Kenneth Keele
ADDRESS: 354 County Road 2650 North Mahomet IL 61853
Street City State Zip Code
EMAIL: PHONE: 217-246-0888

[X] Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: County Board of Health

BEGINNING DATE OF TERM: 07/01/2016 ENDING DATE: 06/30/2019

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have served on the Mahomet-Seymour PTO Executive Board the past two years and currently am the Treasurer. I am also an appointed member of the Illinois Statewide Foster Care Advisory Council. As a foster parent, I've had significant experience interacting with the County's Public Health system as well as experience working with families who need the services that the county provides to struggling families. I have two bachelor of science degrees and a masters degree. During my undergraduate, I took several college-level biological science courses and have a solid educational foundation that will enable me to comprehend complicated human health related topics.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The role of a board member is to collaborate as a board to guide the Champaign County Public Health Department to effectively prevent and combat illness that affects the citizens of Champaign county.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

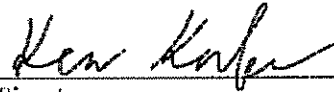
I have reviewed the recent minutes and financial information available on the county board's website.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

07/24/2016

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Julie Kumar
ADDRESS: 3303 Pebblecreek Pl Champaign IL 61822
Street City State Zip Code
EMAIL: PHONE: 5152107461

[X] Check Box to Have Email Address Redacted on Public Documents

County Board of Health

NAME OF APPOINTMENT BODY OR BOARD:

BEGINNING DATE OF TERM: 07/15/2016 ENDING DATE: 06/30/2019

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/ reappointment?

Educationally, I have a Doctorate of Chiropractic degree, a Master's of Clinical Research, and am currently finishing a PhD in Community Health at UIUC specializing in health policy and health services research. I have practiced in Champaign County as both a chiropractor in private practice and as an EMT, working for the previously named Provena hospital system within the Pro-Ambulance division. Additionally, I have graduate level education in bio/medical ethics, and taught the discussion sections of the class titled Medical Ethics within the Kinesiology and Community Health Department at UIUC for the last four years. My educational and work backgrounds have provided me with a blended knowledge of clinical care, the skills to evaluate health related research and subsequent impacts of created policy, healthcare law, healthcare management, as well as the opportunity to identify healthcare experiences of people from different races, genders, ethnicities, and socioeconomic backgrounds.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The roll of the board is to facilitate and support the multifold mission of the Champaign County Public Health Department, including evaluating conditions of public health interest, creating policy that limits these conditions through health promotion and intervention, ensuring access to care, and creating a broad and comprehensive healthcare system through cooperation with local healthcare entities. My personally held and deep philosophy dictates all people should have access to high quality healthcare, regardless of ability to pay for it, and that the health of our communities is directly tied to our individual health. I envision supporting the mission by critically evaluating all available data, continually fostering relationships between the the public health department and outside entities, supporting policy and programs that meet critical needs in an ever shifting national healthcare environment.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

The board operates to enforce state laws that relate to health preservation, as well as regulations set forth by the Illinois Department of Public Health. A large responsibility of the board is to appoint a CEO of the Health Department which will be evaluated yearly, employ appropriately qualified Health Department staff, and create personnel policies. Fees for the Health Department services will be set by the Board of Health, and the board is responsible for reviewing a requested budget, salary information, and causing an audit of Health Department accounts. This information will be used to request financing for Health Department operations. The board will also produce and annual report for evaluation of the health department. Taxation is not within the jurisdiction of the Board of Health.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

07/15/2016

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: DAVID A. HAPP
ADDRESS: 510 ROOSEVELT RD. PHILO IL 61864
Street City State Zip Code
EMAIL: happs65@yahoo.com PHONE: 217.684.2623

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: DEVELOPMENTAL DISABILITIES BOARD
BEGINNING DATE OF TERM: 07-01-2016 ENDING DATE: 06-30-2019

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/ reappointment?

I HAVE BEEN ACTIVELY INVOLVED IN THE CHAMPAIGN COUNTY DEVELOPMENTAL DISABILITIES COMMUNITY SINCE 1995 WHEN MY DAUGHTER WAS DIAGNOSED W/ AUTISM. I HAVE BEEN AN ACTIVE PARTICIPANT IN THE C-U AUTISM NETWORK; COMMUNITY CHOICES, AND OTHER GROUPS. MY DAUGHTER CURRENTLY RECEIVES SERVICES THROUGH DSC. I TEND TO BE ANALYTICAL, THOUGHTFUL, AND OPEN TO IDEAS AND OPINIONS.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

THE ROLE OF A CCDDDB BOARD MEMBER IS TO HELP IN CARRYING OUT THE BOARD'S MISSION OF PROMOTING A LOCAL SYSTEM OF SERVICES FOR THE TREATMENT OF DEVELOPMENTAL DISABILITIES. I PLAN TO USE EMPATHY AND PRACTICALITY TO HELP THE BOARD CONTINUE ITS WORK OF SETTING GOALS FOR THE COMMUNITY AND EVALUATING REQUESTS FOR FUNDING.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

THE CCDDDB AND CCMHB OWN TWO CILA HOMES FOR INDIVIDUALS WITH DISABILITIES. THE TWO BOARDS OVERSEE AND COMBINED TAX OF 7.5 MILLION, MOST OF WHICH IS DISTRIBUTED USING A COMPETITIVE APPLICATION PROCESS TO COMMUNITY SERVICE AGENCIES THAT ASSIST CHAMPAIGN COUNTY RESIDENTS WHO HAVE DEVELOPMENTAL DISABILITIES, MENTAL HEALTH AND SUBSTANCE ABUSE TREATMENT NEEDS.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

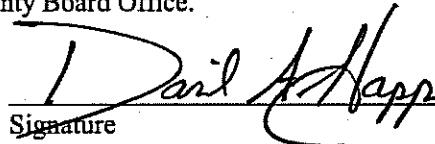
MY DAUGHTER IS CURRENTLY SERVED BY DSC.

I HAVE BEEN THE ASSESSOR FOR PHIZLO TWP. SINCE 1998.

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

07.11.2016

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Cheryl Hanley-Maxwell
ADDRESS: *** 1915 Trails Drive Urbana IL 61802
Street City State Zip Code
EMAIL: PHONE: 608-575-4318

[X] Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Developmental Disability Board

BEGINNING DATE OF TERM: ENDING DATE: 06/30/2019

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/ reappointment?

I have been a special education teacher, educational coordinator for services for children I/DD, job coach, and a professor in both special education and rehabilitation. I have served on a number of school and community advisory boards related to services for individuals with I/DD, as well as national and state task forces and committees, including WI Interagency Supported Employment Study Group, Vocational Rehabilitation Transition Committee, President's Committee for Employment of the Handicapped task force, Illinois State Supervisors of Programs for Physically Handicapped/Multiply Impaired/Other Health Impaired. I am a nationally recognized expert in transition, preparation for employment, and supported employment for youth and adults with I/DD. Finally, I am the new Dean of the College of Applied Health Sciences at UIUC.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

To work in the best interest of the children and adults with I/DD in Champaign County, board members must ensure that quality services are available, that the efficacy of those services is monitored, that policies reflect current knowledge (not past practices), and that all short and long-term initiatives are fiscally sound, well managed and accountable for outcomes. As a board member, I expect to conduct the research needed to be knowledgeable about available services (current and proposed), use data to understand past services and their outcomes and anticipate new trends and needs, become fully informed (via reading and listening) to participate in policy creation and monitoring, and solicit the information needed to ensure that the voices of individuals with I/DD and their families are heard.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I do not have current knowledge in these areas. I would have to learn about all of the areas, although I am generally familiar with services, staffing, and tax bases for many services for children, youth, and adults with I/DD.

*** address effective 08/05/2016

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

However, I worked for DCS as a job coach, June to August 1984.

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

I believe I can. However, it is possible that my Dean duties could prevent my attendance at some meetings.

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.


Signature

07/12/2016

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: SUSAN SUER
ADDRESS: 2313 Stone Creek Urbana IL 61802
Street City State 328 Zip Code
EMAIL: SueSuer@yahoo.com PHONE: 217: 338-2117

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: CHAMPAIGN CTY Dev Dist Bd
BEGINNING DATE OF TERM: 7/2016 ENDING DATE: 6/2019

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

Pl see attached

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

Pl see attached

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

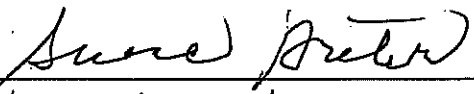
Pl see attached

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

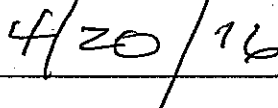
5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature



Date

Champaign County Appointment Request

Susan Suter
2313 Stone Creek
Urbana, IL 61802
217-328-2117

Champaign County Developmental Disabilities Board

Question 1

I am applying for a second term on the Board, so I have experience serving on the DD Board.

I have spent my career in the field of disability and human services. I served as the Director of the Illinois Departments of Vocational Rehabilitation; Public Aid; and Children and Family Services. I retired as Assoc. Commissioner at the Social Security Administration, overseeing employment programs for individuals with disabilities.

I have served on local, state, and national boards. I have also done work with international organizations serving people with disabilities. I currently serve the state Equip for Equality Board.

Question 2

The role of a DD Board member is to work with local organizations, businesses, individuals and families with disabilities, and other local and state agencies that serve people with disabilities. The Board funds local DD agencies; helps to develop programs and policies for individuals in Champaign County, and provides education and outreach for Champaign County. We work with the Champaign County Board to carry out our mission. In order to carry out its fiscal responsibilities, the DD Board regularly monitors the DD funded agencies.

Question 3

The DD Board was created through the County Care for Persons with DD Act. The Board is responsible for awarding .01% of a tax levy.

The Board's administrative costs are shared with the CCMHB. The DD Board pays 42.5% to the CCMHB.

The Board is a public body, so we adhere to the state Open Meetings Act.

This is an especially challenging time for the DD Board. There is a large state budget deficit, and our agencies have been burdened with a state funding backlog. In addition, federal Medicaid rules are rapidly changing. The Board is responsible for supporting further integration in the Community, while continuing to serve current individuals who are in Champaign County programs. Last year, the Board's budget was over \$3m. We funded 11 agencies. For FY17, we have funding applications from 2 additional organizations. The DD Board, along with the MH Board has helped develop 2 CILAS. The DD Board works closely with the MH Board through an Interagency agreement. The DD Board shares staff with the MH Board to save administrative costs.

I have enjoyed my time on the DD Board, and am requesting a reappointment. If you have any questions, please don't hesitate to contact me.

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Joe Irle

ADDRESS: 1373 CR 2500 N Thomasboro IL 61878
Street City State Zip Code

EMAIL: — PHONE: 217-643-7904

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Beaver Lake Drainage District

BEGINNING DATE OF TERM: 9/1/2016 ENDING DATE: 8/31/2019

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?
District commissioner last three terms
3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
Current commissioner
4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Beaver Lake Drainage District

Signature

Date:

Joe Irle
7/27/2016

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Valerie Rogers

ADDRESS: 1216 CR 3300N Rantoul IL 61866
Street City State Zip Code

EMAIL: farmn360@yahoo.com PHONE: (217) 377-1826

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Blackford Slough Drainage District

BEGINNING DATE OF TERM: 8/31/2016 ENDING DATE: 8/31/2019

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. Do you own land within the drainage district? Yes No

2. What experience and background do you have which you believe qualifies you for this appointment?

I farm within this district & have been a commissioner for 9 years.

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

For 9 years I have help decide maintenance & levy issues as a commissioner.

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

None

Valerie Rogers
Signature

Date: 6/16/16

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Richard C. Rayburn

ADDRESS: 2451 County Road 700 E, Dewey, IL 61844
Street City State Zip Code

EMAIL: _____ PHONE: 369-4888

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Conrad Fisher Drainage Dist

BEGINNING DATE OF TERM: Sept 1, 2016 ENDING DATE: 3 years term(?)

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. Do you own land within the drainage district? Yes No

2. What experience and background do you have which you believe qualifies you for this appointment?
Know Location of Tile System And history of improvements

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
Commissioner for 30+ years

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
N/A

Richard C. Rayburn
Signature
Date: May 15, 2016

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Doug Bluhm

ADDRESS: 2019 CR 2500E St. Joseph IL 61873
Street City State Zip Code

EMAIL: _____ PHONE: 217-202-4834

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Drainage Dist. #10 of Ogden

BEGINNING DATE OF TERM: 9/1/2016 ENDING DATE: 8/31/19

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?
Worked as Farm Manager for 5 years
Farmed Full Time since 1994
Drainage Commissioner on another District
3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
Father has been Commissioner of this district
for 50+ years. Have helped work on levee
and Ditch in this district for years. Pay
taxes into this District.
4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Ogden Township Trustee
Union Drainage District #1 of Ogden / Oakwood

Doug Bluhm
Signature

Date: 8/1/16

IN THE CIRCUIT COURT OF THE SIXTH JUDICIAL CIRCUIT
CHAMPAIGN COUNTY, ILLINOIS

IN THE MATTER OF FOUNTAIN HEAD)
DRAINAGE DISTRICT in the County) No. 97-MC-13
of Champaign and State of Illinois)

PETITION FOR APPOINTMENT OF DRAINAGE DISTRICT COMMISSIONER

TO: Champaign County Board

The undersigned, Marc T. Shaw, hereby requests re-appointment as Commissioner of Fountain Head Drainage District in Champaign County, Illinois, and in support hereof, states the following:

1. He is an adult landowner in the District and a resident of Illinois;
2. He is presently a Commissioner of the District; and
3. It would be in the best interest of the District that he be re-appointed as a Commissioner.

THEREFORE, Marc T. Shaw respectfully requests appointment as a Commissioner of Fountain Head Drainage District, in Champaign County, Illinois, for a three year term of office, to begin the ~~third~~ ^{1st} Tuesday in September, 2016, and to terminate the ~~first Tuesday in September, 2019.~~

August 31, 2019.



Marc T. Shaw

Prepared by:
James D. Cottrell of
JAMES D. COTTRELL LAW OFFICE, P.C.
505 W. University Ave, Ste 215
Champaign, IL 61820
Telephone: 217-693-4905
Facsimile: 217-693-4931

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: BRYAN SCHLUTER

ADDRESS: 2357 Cty Rd 2900N. Gifford IL 6847
Street City State Zip Code

EMAIL: basbms98@yahoo.com PHONE: 217 568-7358

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Hanwood Area Drainage District

BEGINNING DATE OF TERM: 8/31/2016 ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. Do you own land within the drainage district? Yes No

2. What experience and background do you have which you believe qualifies you for this appointment?

Farm, Township Government, Board, Church Board.

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Very limited funds are available & everything needs an update to maintain the drainage district. Basically starting from scratch.

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Compromise Township Secretary

Bryan Schluter

Signature

Date: July 16th 2016

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: JAMES T. BOLAND

ADDRESS: 20 COUNTY ROAD 800N MONTICELLO IL 61856
Street City State Zip Code

EMAIL: _____ PHONE: 217-564-2940

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: KANKAKEE DRAINAGE DISTRICT

BEGINNING DATE OF TERM: _____ ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?
I FARM AND REALIZE HOW IMPORTANT DRAINAGE IS FOR AG PRODUCTION,
3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
I HAVE SERVED TWO TERMS ON THE DRAINAGE DISTRICT BECOMING FAMILIAR WITH ITS OPERATION,
4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

James T. Boland
Signature

Date: 6-27-2016

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: CARL J. PARK

ADDRESS: 3104 GOR 2600E PENFIELD IL 6186
Street City State Zip Code

EMAIL: _____ PHONE: 217-369-5442

Check Box to Have Email Address Redacted on Public Documents.

NAME OF APPOINTMENT BODY OR BOARD: Kenosha/Kongressia Spring District

BEGINNING DATE OF TERM: ~~Kenosha/Kongressia Spring District~~ ENDING DATE: 8-31-2016

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. Do you own land within the drainage district? Yes No

2. What experience and background do you have which you believe qualifies you for this appointment?

Have been on the Board for at least 2 maybe 3 term

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

We have annual meeting to see how much money on what we can fix and spend

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Carl Park
Signature

Date: 5-19-2015

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage & Cemetery

NAME: Mark Pflugmacher PHONE: 217-202-0851 FAX: _____

ADDRESS: 203 W. Shelly Dr. A Thomasboro IL 61878
Street City State of Illinois Zip

TITLE OF APPOINTMENT REQUESTED: Commissioner - Lower Big Slough

BEGINNING DATE OF TERM REQUESTED: 2016 ENDING DATE OF TERM REQUESTED 2018

Champaign County appreciates your interest in serving our community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATES MUST COMPLETE AND SIGN APPLICATION.**

THE CHAMPAIGN COUNTY BOARD

1. What experience and backgrounds do you have which you believe qualifies you for this appointment?

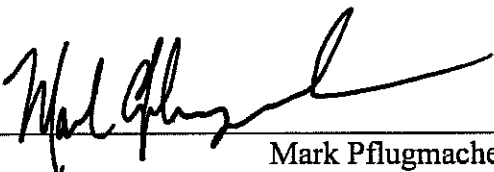
Have farmed for many years within the district.

2. What is your knowledge of the District's operations, property holdings, staff, taxes and fees?

I am familiar with district system and facilities.

3. Are you aware of any conflict of interest which would prevent you from being appointed as, or in performing any of the duties of, a commissioner/trustee of the district for which you are requesting appointment? _____ yes no.

If yes, explain.



Mark Pflugmacher

Date: 6-22-16

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: KENNETH DECKER

ADDRESS: 608 E. ROOSEVELT RD PHILO IL 61864
Street City State Zip Code

EMAIL: Kdecker9@aol.com PHONE: 217 684-2168

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: South Fork Drainage Dist Board

BEGINNING DATE OF TERM: 9/1/16 ENDING DATE: _____

Current member ending 8/31/16

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. Do you own land within the drainage district? Yes No

2. What experience and background do you have which you believe qualifies you for this appointment?

Drainage Board member 6 years

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

As one of a three member board I have been involved with all aspects.

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

South Fork Drainage Dist Board

Ken Decker
Signature

Date: 6-14-16

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: David Bright

ADDRESS: 230 Cty Rd 3400N Foosland, IL 61845
Street City State Zip Code

EMAIL: dbright1955@yahoo.com PHONE: 217-369-3263
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Nelson, Moore, Fairfield Drainage Ditch

BEGINNING DATE OF TERM: _____ ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

- 1. Do you own land within the drainage district? Yes No Farm
- 2. What experience and background do you have which you believe qualifies you for this appointment?
25 yrs. + as a commissioner

- 3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
25 yrs. experience on this board.

- 4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Brown Township Trustee
Sangamon Valley FPD Trustee

David Bright
Signature

Date: 7-7-16

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Steve Stierwalt

ADDRESS: 323 Co Rd 700N Sadorus IL 61872
Street City State Zip Code

EMAIL: SStwalt@prairie.net.net PHONE: 217-564-2344
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Okaw Drainage District

BEGINNING DATE OF TERM: 9-1-16 ENDING DATE: 8-31-19

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. Do you own land within the drainage district? Yes No

2. What experience and background do you have which you believe qualifies you for this appointment?

I now serve as chairman of the Champaign Co. SWCD

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have served on the drainage district for many years and worked in the drainage district all my life

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Champaign Co SWCD
Champaign Co Farm Bureau Board

Steve Stierwalt
Signature

Date: 6-2-16

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: John S Nelson

ADDRESS: 2977 County Rd 400E Fisher IL 61843
Street City State Zip Code

EMAIL: nelsonsa1945@gmail.com PHONE: 217-897-1250
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Owl Creek Drainage

BEGINNING DATE OF TERM: Aug 31, 2016 ENDING DATE: Aug 31, 2019

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. Do you own land within the drainage district? Yes No

2. What experience and background do you have which you believe qualifies you for this appointment? *I have been Owl Creek Commissioner for 15 yrs. Been actively involved in decisions relating to the operation of the district. Have attended all meeting when decisions have to be made in repairing tile, dredging the ditch, & repairing outlet tile leading into ditch.*

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees? *We have no staff, no property holdings. The taxes are collected by the county, & we pay the fees as needed. All bills are sent to me for payment.*

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving. *none*

John S Nelson
Signature

Date: 5-16-16

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Dennis M. Butler

ADDRESS: 481 CE - 1000 E Tolono IL 61880
Street City State Zip Code

EMAIL: dbutler@unitedprairie.com PHONE: 217 841-5338

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Pequotum Slough Drainage District

BEGINNING DATE OF TERM: Sept. 1, 2016 ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?
Current appointee of 10+ years
3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
We have an annual meeting where we budget for the following year we have (6) sub districts including the town of Pequotum. We try to be proactive
4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.
Pequotum Fire Protection District - Trustee
Pequotum Twp Trustee

Dennis M Butler
Signature

Date: 6/24/2016

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Kenneth Schmidt

ADDRESS: 1762 CO. RD. 2500N. THOMASBORO, IL 61878
Street City State Zip Code

EMAIL: _____ PHONE: Cell (617) 898-0789

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: RAUP DRAINAGE DIST

BEGINNING DATE OF TERM: 9-1-16 ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?

36 YRS AS HIGHWAY COMMISSIONER OF RANTOUL TWP.
PREVIOUS 2 YRS AS DRAINAGE COMMISSIONER
RAUP DRAINAGE DISTRICT.

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

KNOWLEDGE OF THE QUESTION OBTAINED BY PRIOR 2 YRS
OF SERVING ON THE DISTRICT BOARD

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Kenneth Schmidt
Signature

Date: 5-27-16

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: WILLIAM SIEGFRIED

ADDRESS: 476 E 50 North Rd, GIBSON CITY, IL 60936
Street City State Zip Code

EMAIL: bill8851@leapstream.net PHONE: (217) 784-4369

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: COMMISSIONER - SANGAMON & DRUMMER DRAINAGE DISTRICT

BEGINNING DATE OF TERM: 8-31-16 ENDING DATE: 8-31-19

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. Do you own land within the drainage district? Yes No

2. What experience and background do you have which you believe qualifies you for this appointment?

- FARMING / LIVING IN THE DISTRICT 47 YRS. -
- SERVING ON THIS COMMISSION FOR 19 YRS. -
- DEALING WITH ROUTINE AND SPECIAL MATTERS CONCERNING THE DISTRICT DURING MY TENURE

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

MY EXPERIENCE AS COMMISSIONER GIVES ME THE KNOWLEDGE AND UNDERSTANDING OF THE OPERATION OF THE DRAINAGE DISTRICT IN THE RECENT PAST, AS WELL AS NEW AND FUTURE CHALLENGES.

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

NONE

William B. Siegfried
Signature

Date: JULY 18, 2016

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Jeffere Moser

ADDRESS: 1860 C.R. 1400N Urbana Ill 61802
Street City State Zip Code

EMAIL: _____ PHONE: _____

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Silver Creek

BEGINNING DATE OF TERM: Aug 31/2016 ENDING DATE: Aug 31/2018

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

- 1. Do you own land within the drainage district? Yes No
- 2. What experience and background do you have which you believe qualifies you for this appointment?

I have farmed 47 year in Champ.
I have been a farm manager for 40 year
I have served on Champ. Co Board 20 years

- 3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have been a commission on the
Silver Creek + St. Joe No. 3 District
for 15 year

- 4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

None

Jeffere Moser
Signature

Date: 5/22/16

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: EARL L. WOLLER

ADDRESS: 1847CR 2100N. URBANA IL 61802
Street City State Zip Code

EMAIL: _____ PHONE: 840 5554

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: SOINWA R.D.B.

BEGINNING DATE OF TERM: 7/30/13? ENDING DATE: 3/31/19
8/1/16

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. Do you own land within the drainage district? Yes No

2. What experience and background do you have which you believe qualifies you for this appointment?

MY DAD WAS ON THIS FOR YEARS. I HELPED HIM MANY TIMES.

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I HAVE LEARNED A LOT IN THE LAST 3 YEARS

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

ONLY THIS

Earl L. Woller
Signature

Date: 7/27/16

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Garry Gannon

ADDRESS: 405 Second court ST Joseph IL 61873
Street City State Zip Code

EMAIL: _____ PHONE: 317 649 2980

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: ST Joseph #6 Drainage Dist

BEGINNING DATE OF TERM: 9-1-16 ENDING DATE: 8-31-19

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. Do you own land within the drainage district? Yes No

2. What experience and background do you have which you believe qualifies you for this appointment?

I have been a commissioner on DD 6 for over 20 years

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have good knowledge of the districts functions & operations

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Garry Gannon
Signature

Date: 7-19-16

NAME: Jerry Heinz

ADDRESS: 471 Co. Rd. 800 E TOLONO, IL 61880
Street City State Zip Code

EMAIL: jer@prilandscape.com PHONE: 217-369-8181
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Two Mile Slough Drainage District

BEGINNING DATE OF TERM: 9-1-16 ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. Do you own land within the drainage district? Yes No

2. What experience and background do you have which you believe qualifies you for this appointment?

I have lived my entire life on land within this District. Developed a interest in drainage at an early age - farmed + maintained tile for many years.

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have served several terms as a Commissioner in this district

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Two mile Slough Drainage District

Jerry Heinz
Signature

Date: 7-7-16

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Ray R. Aden

ADDRESS: 507 N. Elm St. St. Joseph, IL. 61873
Street City State Zip Code

EMAIL: raden@parkland.edu PHONE: 217-841-1115

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Union Drainage District Board Stanton & Ogden

BEGINNING DATE OF TERM: 9-1-16 ENDING DATE: 8-31-19

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?
I HAVE SERVED ON THE DRAINAGE DISTRICT BOARD MORE THAN 30 YRS.
3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
HAVING SERVED MORE THAN THE PAST 30 YRS, I AM PRETTY WELL AWARE OF THE OPERATION DRAINAGE DISTRICT AND ITS TAXING BODY
4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving. NONE

Ray R. Aden
Signature

Date: 5-20-16

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: FRANCIS OSTERBUR

ADDRESS: 412 PRESTON STREET, SAVOY IL 61874
Street City State Zip Code

EMAIL: FRANCIS.MARSH@ATT.NET PHONE: 217-369-3413

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: ST. JOSEPH ~~#DIST~~ #4 DRAINAGE DISTRICT

BEGINNING DATE OF TERM: SEPT. 1, 2016 ENDING DATE: AUGUST 31, 2019

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?
PRESENTLY A COMMISSION ON THE DISTRICT AND HAVE BEEN IN THE PAST.
3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
PRESENTLY ON THE DRAINAGE DISTRICT
4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving. ST. JOSEPH DRAINAGE DISTRICT #4

Francis Osterbur

Signature

Date: July 4, 2016

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Jerry Thines

ADDRESS: 510 E. Benham Tolono Il. 61880
Street City State Zip Code

EMAIL: _____ PHONE: 217 485 2054

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Drainage District Commissioner
Philo/Crittenden

BEGINNING DATE OF TERM: 9/1/16 ENDING DATE: 8/31/19

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?

Lifetime farmer within district

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Full knowledge of all operations

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Union drainage district board #1 Philo Crittenden

Jerry Thines
Signature

Date: 6-1-16

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: WILLIAM A. WILSON

ADDRESS: 2467 CR. 1600N ST JOSEPH IL 61873
Street City State Zip Code

EMAIL: none PHONE 217 582 2670

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: UNION DRAINAGE #2 ST JOSEPH + OGDEN

BEGINNING DATE OF TERM: Aug 31 2016 ENDING DATE: Aug 31 2019
9/1/2016

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. Do you own land within the drainage district? Yes No

2. What experience and background do you have which you believe qualifies you for this appointment?

I have served maybe 10 yrs on this District and own and operate about 45 acres in this District

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have served about 10 yrs so I have helped with all phases of the District

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

*UNION DRAINAGE #2 ST JOSEPH + OGDEN
CONKEY BRANCH OGDEN*

William A. Wilson
Signature

Date 6/27/2016

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Kevin L. Wienke

ADDRESS: 926 County Road 2400E. Homer IL 61849
Street City State Zip Code

EMAIL: klwienke@gmail.com PHONE: 217 621-7403

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: South Homer & Sidney Drainage District board

BEGINNING DATE OF TERM: Aug 31, 2016 ENDING DATE: Aug. 31, 2019

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?

I have been on this board for a couple of years

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Some knowledge still learning about some

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

I was on the school board for eight years
I have been on this drainage district board for 2 years

Kevin L. Wienke
Signature

Date: 5/18/16

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Steve Westfall

ADDRESS: 4410 W. Old Church Rd Champaign IL 61822
Street City State Zip Code

EMAIL: _____ PHONE: 217-202-6771

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Upper Embarrass River Basin District Board

BEGINNING DATE OF TERM: current Sept 1 2013 ENDING DATE: aug 31 2016
future sept 2016 aug 31 2019

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. Do you own land within the drainage district? Yes No

2. What experience and background do you have which you believe qualifies you for this appointment?
40+ years business owner, Farmer dealing w drainage issues

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
3 year experience at this point, attendance of annual meetings.

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

Prairie View Cemetary Assn for 27 years

Steve W. Westfall
Signature

Date: 5-20-16

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Dennis Riggs

ADDRESS: 410 County Road 2200E Broadlands, IL 61816
Street City State Zip Code

EMAIL: _____ PHONE: 217-202-6076

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Wrist Drainage District Board

BEGINNING DATE OF TERM: 9/1/16 ENDING DATE: 5/31/19

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?

Farmer since 1979
Owned property along ditch for 20 years

3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have been involved with district operations for several years.

4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

None other

Dennis Riggs
Signature

Date: 5/23/16

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Drainage District Commissioner

PLEASE TYPE OR PRINT IN BLACK INK

NAME: DAVID H. MENNENGA

ADDRESS: 2370 Co. Rd. 1800 East, URBANA, IL. 61802
Street City State Zip Code

EMAIL: _____ PHONE: 217-841-2511

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: LONG BRANCH MUTUAL DRAINAGE DISTRICT

BEGINNING DATE OF TERM: 9/1, 2016 ENDING DATE: AUG. 31, 2019

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. Do you own land within the drainage district? Yes No
2. What experience and background do you have which you believe qualifies you for this appointment?
PREVIOUS EXPERIENCE IN THE POSITION
3. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
WELL AWARE OF ALL OF THE ABOVE DUE TO PRIOR EXPERIENCE.
4. Please list any boards, commissions, or public positions to which you have been appointed or elected and are currently serving.

NONE

David H. Mennenga
Signature

Date: May 17, 2016

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage & Cemetery

NAME: Justin Decker PHONE: _____ FAX: _____

ADDRESS: 1655 CR 700 N. Philo IL 61864
Street City State of Illinois Zip

TITLE OF APPOINTMENT REQUESTED: Commissioner - Union DP - Philo/Crittenden

BEGINNING DATE OF TERM REQUESTED: Immed. ENDING DATE OF TERM REQUESTED
September, 2018

Champaign County appreciates your interest in serving our community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATES MUST COMPLETE AND SIGN APPLICATION.**

THE CHAMPAIGN COUNTY BOARD

1. What experience and backgrounds do you have which you believe qualifies you for this appointment?

Has farmed for many years within the district.

2. What is your knowledge of the District's operations, property holdings, staff, taxes and fees?

I am familiar with district system and facilities.

3. Are you aware of any conflict of interest which would prevent you from being appointed as, or in performing any of the duties of, a commissioner/trustee of the district for which you are requesting appointment? _____ yes X no.

If yes, explain.

Justin Decker

Signature

Date: _____

May 17, 2016



Gordy Hulten
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

COUNTY CLERK
MONTHLY REPORT
JUNE
2016

| | |
|---------------------------|------------------|
| Liquor Licenses & Permits | 150.00 |
| Civil Union Licenses | 0.00 |
| Marriage License | 8,400.00 |
| Interests | 29.93 |
| State Reimbursements | - |
| Vital Clerk Fees | 21,188.50 |
| Tax Clerk Fees | 1,924.33 |
| Refunds of Overpayments | - |
| TOTAL | 31,692.76 |
| Additional Clerk Fees | 1,422.00 |



Gordy Hulten
Champaign County Clerk
Champaign County, Illinois

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Urbana, IL 61802
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Fax: (217)384-1241
TTY: (217)384-8601

COUNTY CLERK
MONTHLY REPORT
JULY
2016

| | |
|---------------------------|------------------|
| Liquor Licenses & Permits | - |
| Civil Union Licenses | 70.00 |
| Marriage License | 8,050.00 |
| Interests | 28.57 |
| State Reimbursements | - |
| Vital Clerk Fees | 24,922.59 |
| Tax Clerk Fees | 1,830.66 |
| Refunds of Overpayments | - |
| TOTAL | 34,901.82 |
| Additional Clerk Fees | 1,572.00 |



Gordy Hulten
Champaign County Clerk
 Champaign County, Illinois

1776 East Washington Street
 Urbana, IL 61802
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Vital Records: (217)384-3720
 Elections: (217)384-3724
 Fax: (217)384-1241
 TTY: (217)384-8601

SEMI-ANNUAL REPORT

June 2016

| | |
|---------------------------|------------|
| Liquor Licenses & Permits | 450.00 |
| Civil Union License | 70.00 |
| Marriage License | 34,020.00 |
| Interests | 186.35 |
| State Reimbursements | - |
| Vital Clerk Fees | 147,838.40 |
| Tax Clerk Fees | 31,851.42 |
| Refunds of Overpayments | 274.13 |


TOTAL

| | |
|-----------------------|----------|
| Additional Clerk Fees | 9,716.00 |
|-----------------------|----------|

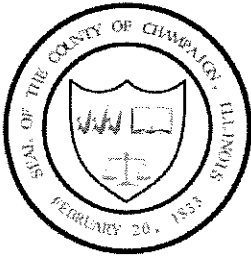
State of Illinois)
) SS
 Champaign County)

I, Gordy Hulten, do solemnly swear that the foregoing account is in all respects true, according to the best of my knowledge and belief; and that I have neither received nor directly or indirectly agreed to receive, or be paid for my own or another's benefit, any other money, article or consideration than therein stated, nor am I entitled to any fee or emolument for the period therein mentioned, other than those therein specified.

Signed this 6th day
 of July, A.D. 2016



 GORDY HULTEN
 Champaign County Clerk



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

*ADMINISTRATIVE, BUDGETING, PURCHASING & HUMAN RESOURCE
MANAGEMENT SERVICES*

MEMORANDUM

To: James Quisenberry, Deputy Chair – Policy, Personnel & Appt., Committee of the Whole

From: Tami Ogden, Deputy County Administrator of Finance
Rick Snider, County Administrator

Re: ADA Settlement Agreement Compliance Update

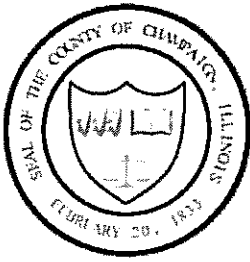
Date: August 9, 2016

Per Champaign County's Settlement Agreement with the United States under the Americans with Disabilities Act, the county submitted its annual report to the Department of Justice on July 19, 2016. The report which is attached to this memorandum summarized the county's actions pursuant to the Agreement. The county's Independent Licensed Architect, Bailey Edward, also submitted a report to the Department of Justice documenting remedial actions related to county facilities and programs housed in other facilities.

Champaign County continues to train new employees and supervisors regarding appropriate ways to serve people with disabilities and is developing a refresher course for implementation in 2017. The county will continue to work to ensure that it meets the remaining compliance deadlines set forth in the Agreement which predominantly focus on websites and online services, and buildings and facilities.

Through negotiations, the Department of Justice allowed the county to defer maintenance at the Sheriff's Office, Correctional Center and Adult Detention Center until March 2018. It is essential that the Finance Facilities Planning Committee and the County Board are mindful of the access issues at these locations and the timeline for compliance that was established by the Department of Justice. If the county continues to occupy these facilities, plans for remediating access issues must be initiated no later than the summer of 2017.

Attachment



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

**ADMINISTRATIVE, BUDGETING, PURCHASING & HUMAN RESOURCE
MANAGEMENT SERVICES**

7/19/16

United States Department of Justice
Disability Rights Section, Civil Rights Division
950 Pennsylvania Ave., N.W.
Washington DC 20530

Re: Settlement Agreement DJ 204-24-116

Dear Mr. Jackson and Mr. Kijewski:

Champaign County hereby submits its annual report summarizing its actions pursuant to Settlement Agreement DJ 204-24-116 with the United States Department of Justice.

The county's Independent Licensed Architect is submitting plans and reports for county facilities and programs housed in others' facilities. We respectfully request that the Department of Justice review the plans and confirm acceptance of the proposed compliance measures on or before August 3, 2016.

If you have any questions regarding this report or the supporting documents, please contact Deputy County Administrator Tami Ogden at 217-384-3776. Questions related to Champaign County's facilities may be directed to Facilities Director Dana Brenner at the same contact number.

Sincerely,

Richard S. Snider
County Administrator

Tami Ogden
Deputy County Administrator/Finance

ANNUAL REPORT TO THE UNITED STATES DEPARTMENT OF JUSTICE FROM
CHAMPAIGN COUNTY, ILLINOIS IN RESPONSE TO A SETTLEMENT AGREEMENT
UNDER THE AMERICANS WITH DISABILITIES ACT DJ 204-24-116
7/19/16

REMEDIAL ACTION DOCUMENTATION

NOTIFICATION

- The posted Notice is refreshed as necessary with updated contact information as required by the Settlement Agreement
 - Posted Notice updated 6/17/16
- Annual submission of the county's written procedures to inform interested people with disabilities of the existence and location of Champaign County's accessible programs, services, and activities
 - Attachment: Champaign County's Serving People with Disabilities Handbook

ADA COORDINATOR

- The county will notify the United States within 1 day of any change in designated ADA Coordinators
 - The Department of Justice was notified of a change in one of the county's ADA Coordinators on 6/13/16 (effective 6/17/16)

INDEPENDENT LICENSED ARCHITECT

- ILA reports are being submitted via mail in disk format as requested by the Department of Justice

GRIEVANCE PROCEDURE

- The posted Grievance Procedures are refreshed as necessary with updated contact information as required by the Settlement Agreement
 - Posted Grievance Procedure updated 6/17/16

GENERAL EFFECTIVE COMMUNICATION PROVISIONS

- Administrative Services maintains current lists of qualified sign language and oral interpreters, qualified readers, real-time transcription services, and vendors able to put documents in Braille
- Procedures and time frames for fulfilling requests are outlined in *Champaign County's Serving People with Disabilities Handbook* under Requests for Accommodations
- Illinois Relay Service Training is conducted for appropriate employees

LAW ENFORCEMENT AND EFFECTIVE COMMUNICATION

- Champaign County Sheriff's Office maintains a list of oral and sign language interpreters, and utilizes Sorenson Video Relay Service in order to provide effective communication 24/7
- TTYs and videophones are located in the Sheriff's Office, Downtown Jail and Satellite Jail
- Sheriff's Office policy allows persons with disabilities an extended period of time to utilize a TTY, videophone and relay service, and will make reasonable efforts to provide the preferred communication device

ANNUAL REPORT TO THE UNITED STATES DEPARTMENT OF JUSTICE FROM
CHAMPAIGN COUNTY, ILLINOIS IN RESPONSE TO A SETTLEMENT AGREEMENT
UNDER THE AMERICANS WITH DISABILITIES ACT DJ 204-24-116

7/19/16

EMPLOYMENT

- Champaign County's personnel policies comply with the U.S. Equal Employment Opportunity Commission regulations implementing title I of the Americans with Disabilities Act of 1990
- Additional guidance is provided under the Hiring, Interviewing, and Employment Sections in the Serving People with Disabilities Handbook
- Supervisor training was initially conducted on January 27, 2016
- A record of employees who have completed the Supervisor training since the initial training is included with the report
 - Attachment: Record of Supervisors trained between 2/9/16 – 6/30/16

POLLING PLACES

- Voter registration materials are available in alternate formats including Braille, large print, audio format and accessible electronic format
- Poll worker training is conducted prior to each election and includes information on assisting voters who require aid, curbside voting, Voter Assistance Terminal (VAT) instructions, polling place accessibility and the rights of people with disabilities
- The County Clerk's office eliminated a handful of inaccessible polling places, and offered curbside voting on demand at all voting locations for the March 15, 2016 General Primary Election.
- Champaign County will implement temporary remedies such that polling places are temporarily accessible on Election Day by implementing curbside voting on demand at all polling places

EMERGENCY MANAGEMENT PROCEDURES AND POLICIES

- Champaign County's Emergency Operations Plan (EOP) implements Chapter 7 of the Department of Justice's *ADA Best Practices Tool Kit for State and Local Government* to address ADA obligations of emergency management, including planning, preparedness, evacuation, shelters, medical and social services, lodging and housing programs, recovery, and rebuilding

SIDEWALKS

- Champaign County's *ADA Plan for County Highways and Sidewalks* requires staff to complete a self-evaluation and inventory of Sidewalks, Roads and Highways in order to identify street level pedestrian walkways and curbs ramps that have been constructed or altered by the county
- The county has completed its self-evaluation and will begin the process of attaining compliance with ADA guidelines per the compliance schedule which is July 1, 2016-July 1, 2018
 - Attachment: County Highway record of existing ramps to replace

WEB-BASED SERVICES AND PROGRAMS

- The county continues to work with Independent Consultant Tim Offenstein, Falling Leaf Productions, in order to ensure that its websites and online services comply with WCAG 2.0
- Champaign County utilizes www.lynda.com to facilitate training for website content personnel in order to comply with the terms of the Settlement Agreement and conform web content and

ANNUAL REPORT TO THE UNITED STATES DEPARTMENT OF JUSTICE FROM
CHAMPAIGN COUNTY, ILLINOIS IN RESPONSE TO A SETTLEMENT AGREEMENT
UNDER THE AMERICANS WITH DISABILITIES ACT DJ 204-24-116

7/19/16

- services with WCAG 2.0 AA
- The accessibility policy adopted by the County Board was distributed to Department Heads and Third Party Vendors
- Notice soliciting feedback from website visitors regarding improving website accessibility, and providing website visitors multiple methods of requesting accessible information, can be found here: <http://www1.co.champaign.il.us/ada/Feedback.php>
- Websites managed by the County Clerk, Regional Planning Commission and GIS are in compliance following a review by the county's Independent Consultant – WCAG evaluators including <https://validator.w3.org> are utilized for ongoing website development
- Champaign County IT continues to work with Pixo Technologies to develop an accessible website design. Initial templates were received in May 2016. Four department web pages were chosen as a proof of concept to ensure that the templates meet WCAG 2.0 Level A & AA guidelines. Pages for Coroner, Auditor, Board of Review and Probation were reviewed by Tim Offenstein and the suggested changes have been made. Ongoing development is being run through automated WCAG evaluators including <https://validator.w3.org/>. Go live for the new, accessible site is scheduled for 8/1/2016.
- The Circuit Clerk continues to work with Pixo Technologies to develop an accessible website design using a Content Management System. Pixo has been providing WCAG evaluations and certifies that the site will meet WCAG 2.0 Level A and AA guidelines. Go live of the Circuit Clerk's website is scheduled for July, 2016.
- AppliTrack, the county's online application management program, plans to meet accessibility requirements by 9/15/16 and has a final review scheduled with the county's Independent Consultant
- The county had notified third party sites of the accessibility requirements and continues to encourage full compliance

NEW CONSTRUCTION, ALTERATIONS, AND PHYSICAL CHANGES TO FACILITIES

Champaign County continues to work closely with its Independent Licensed Architect in order to meet the compliance requirements of the Settlement Agreement listed in Section L. ILA reports are being submitted via mail in disk format as requested by the Department of Justice.

PROGRAMMODIFICATIONS

The county's ILA is submitting reports with certifications documenting access issues that have been remediated and noting the scheduled completion date, comments and projected costs for access issues that remain outstanding. The ILA is submitting plans for outstanding issues, and the county requests that the Department of Justice review the plans and provide authorization regarding the proposed compliance measures on or before August 3, 2016.

MISCELLANEOUS PROVISIONS

- Champaign County's annual written report summarizing its actions pursuant to the Settlement Agreement is hereby submitted
- The county continues to train employees on the requirements of the ADA and appropriate ways of serving people with disabilities
 - Attachment: Record of employees trained between 12/16/15 – 6/30/16

ANNUAL REPORT TO THE UNITED STATES DEPARTMENT OF JUSTICE FROM
CHAMPAIGN COUNTY, ILLINOIS IN RESPONSE TO A SETTLEMENT AGREEMENT
UNDER THE AMERICANS WITH DISABILITIES ACT DJ 204-24-116

7/19/16

Record of Attachments:

Champaign County's Serving People with Disabilities Handbook
Record of employees trained between 12/16/15 – 6/30/16
County Highway record of existing ramps to replace
Cover Letter from Bailey Edward, Independent Licensed Architect



T 217.363.3375
 F 312.443.2303
 www.baileyedward.com

1153 South Main Ave
 Champaign, IL
 61821-4929

July 18, 2016

Dana L. Jackson
 Senior Investigator
 U.S. Department of Justice
 Civil Rights Division – DRS
 1425 New York Ave, N.W.
 Washington, DC 20005

RE: Settlement Agreement between US and Champaign Co, IL; DJ204-24-116

Dear Mr. Jackson,

Enclosed for your review, please find a disk containing an electronic copy of the following documents:

Response to Item 54:

Spread Sheets for all Attachment I - Newly Constructed Facilities. Line items highlighted in green have been completed and verified. These items also include a photo of the compliant condition. Items for which we had previously requested extensions are highlighted in yellow. These items are either planned as part of a larger project or the work is currently in progress. Items with no highlighting are scheduled to be completed by 03/20/2018.

Response to Item 55:

Spread Sheets for all Attachment J – Altered Facilities. Line items highlighted in green have been completed and verified. These items also include a photo of the compliant condition. Items for which we had previously requested extensions are highlighted in yellow. These items are either planned as part of a larger project or the work is currently in the bidding process. Items with no highlighting are scheduled to be completed by 03/20/2018.

Response to Item 56:

Spread Sheets for all Attachment K – Existing Facilities. All items in this section have a completion date of 03/20/2018. No corrective work has occurred at these facilities to date however, the spreadsheets are included in this submittal. The County has taken under advisement the option to sell these properties.

Response to Item 58:

Spread Sheets for all Attachment L – Other Facilities. The Facilities on this Attachment are all leased by the Head Start Program which is a Federally Funded Program. Line items highlighted in green have been completed and verified. These items also include a photo of the compliant condition. Items which we have previously requested extensions are highlighted in yellow. These items are either currently in the process of being completed, or are planned as part of a larger project which will occur while students are not in the building and after federal funding is secured.

- Please note, all facilities listed on Attachment L are programs occurring in leased space. The County is continuing to work with the landlords within the limits of the individual leases to comply with the deficiencies noted.

responsive c/c/c

bailey edward



T 217.353.3375
F 312.440.2503
www.baileyedward.com

1103 South Main Ave
Champaign, IL
61821-4629

- Champaign Head Start: Please see attached letter outlining work done and variance requested for this location.
- Urbana Head Start: Continued discussions with the landlord for the Urbana Head Start location have resulted in the County looking for a new facility to relocate the program. The County is therefore notifying DOJ, with this submittal, that no modifications have currently been performed at this location due to the relationship with the landlord.
- Savoy Head Start: Attached for review is a plan to provide accessible toilets at the Savoy Head Start location. The restroom identified in the DOJ spread sheet is not able to be made compliant without significant modifications, specifically enlarging the room. As previously submitted, the restrooms in Classroom 3 and 4 are not required by the Head Start program and are able to be modified to comply with adult and child ADA requirements. The attached plans indicate how modifications will be made to these areas to create ADA compliant restrooms. The other restroom locations will remain unmodified.

The above is respectfully submitted on behalf of Champaign County in response to the agreement between the Department of Justice and Champaign County. To move forward with the above plans, we request a confirmation of acceptance of this submittal on or before August 3, 2016. If you have any questions or comments concerning the enclosed documents, please contact our office.

Respectfully,

Karla J. Smalley, AIA, LEED AP, NCARB
Bailey Edward Design, Inc.

Encl.

Cc. Champaign County

bailey edward

responsive design

RESOLUTION No. _____

RESOLUTION REQUESTING THE SUBMISSION OF A QUESTION OF PUBLIC POLICY TO THE ELECTORS OF CHAMPAIGN COUNTY REGARDING THE METHOD OF SELECTION OF THE COUNTY BOARD CHAIR

WHEREAS, Article VII, Section 4(c) of the Illinois Constitution, provides that any office may be created or eliminated and the terms of office and manner of selection may be changed by county-wide referendum; and

WHEREAS, Section 28-7 of the Illinois Election Code (10 ILCS 5/28-7), provides that a governing body may initiate a public question as outlined in Article VII of the Illinois Constitution through resolution; and

WHEREAS, Section 28-2(c) of the Illinois Election Code, 10 ILCS 5/28-2(c), provides that a resolution of a unit of local government which initiates the submission of public questions pursuant to the law must be adopted no less than 79 days before a regularly-scheduled election to be eligible for submission on a ballot at such election; and

WHEREAS, the next regularly scheduled election in Champaign County is the General Election to be held on November 8, 2016.

NOW, THEREFORE BE IT RESOLVED by the County Board of Champaign County that the County Board directs the County Clerk of Champaign County, in his capacity as the appropriate election authority, to place the following question on the general election ballot on November 8, 2016:

| | | |
|--|-----|--|
| <i>Shall the Chairman of the Champaign County Board be elected by the voters rather than the members of the County Board, for a term of four years, without having first been elected to the County Board?</i> | YES | |
| | NO | |

PRESENTED, ADOPTED, APPROVED and RECORDED this ____ day of August, 2016.

Patti Petrie, Chair
Champaign County Board

Attest:

Gordy Hulten, County Clerk and *Ex-Officio*
Clerk of the Champaign County Board