



CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE
Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda
County of Champaign, Urbana, Illinois
Tuesday, April 12, 2016 – 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

Agenda Items

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- I. Call To Order**
- II. Roll Call**
- III. Approval of Agenda/Addenda**
- IV. Approval of Minutes**
 - A. Committee of the Whole – March 8, 2016 1-6
 - B. County Administrator Search Committee: 7-11
 - 1. February 18, 2016
 - 2. February 25, 2016 – Session 1
 - 3. February 25, 2016 – Session 2
 - 4. March 1, 2016
- V. Public Participation**
- VI. Communications**
- VII. Justice & Social Services**
 - A. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/COUNTYBD/deptrpts.htm>
 - 1. Animal Control – February 2016
 - 2. Emergency Management Agency – March 2016
 - 3. Head Start – March 2016
 - 4. Probation & Court Services – February 2016
 - 5. Public Defender – February & March 2016
 - 6. Veterans’ Assistance Commission – February 2016
 - B. Other Business
 - C. Chair’s Report
- VIII. Finance**
 - A. Treasurer
 - 1. Monthly Report – March 2016 – Reports are available on the Treasurer’s Webpage at: <http://www.co.champaign.il.us/TREAS/reports.htm>
 - 2. Resolution Authorizing the County Board Chair to Assign Mobile Homes Tax Sale Certificate of Purchase – Permanent Parcel No. 14-023-0065 12
 - B. Auditor
 - 1. Monthly Report – March 2016 – Reports are available on the Auditor’s Webpage at: <http://www.co.champaign.il.us/Auditor/monthlyreports.htm>
 - 2. Nursing Home Financial Update 13-23
 - C. Nursing Home Monthly Report (to be distributed)
 - D. Budget Amendments/Transfers
 - 1. Budget Amendment 16-00020 24
 - Fund/Dept. 080 General Corporate/010 County Board
 - Increased Appropriations: \$2,721
 - Increased Revenue: None: from Fund Balance
 - Reason: Expenses Related to County Administrator Search in FY2016

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	2. Budget Amendment 16-00021	25
	Fund/Dept. 080 General Corporate/010 County Board	
	Increased Appropriations: \$55,977	
	Increased Revenue: None: from Fund Balance	
	Reason: 511.02-Required Funds to Cover Benefits Payout for Retiring County Administrator; 511.05-300 Hours for Temporary/Transition Services Contract with Debra Busey; 533.52-Relocation Expenses for Rick Snider Pursuant to Employment Agreement	
	3. Budget Amendment 16-00022	26
	Fund/Dept. 080 General Corporate/040 Sheriff	
	Increased Appropriations: \$8,500	
	Increased Revenue: \$8,500	
	Reason: Donation from Journey Foundation Which will allow for Purchase for on the Body Camera Expenses for the Patrol Division.	
	4. Budget Amendment 16-00023	27
	Fund/Dept. 080 General Corporate/031 Circuit Court	
	Increased Appropriations: \$20,000	
	Increased Revenue: None: from Fund Balance	
	Reason: Mortgage Foreclosure Mediation Program Expenses not Included in FY2016 Budget.	
	5. Budget Amendment 16-00025	28
	Fund/Dept. 105 Capital Asset Replacement/042 Coroner	
	Increased Appropriations: \$4,200	
	Increased Revenue: \$4,200	
	Reason: Increased Revenue from Sale of 2003 Van to be Used to Purchase Required Operational Equipment to be Installed in Recently Purchased 2016 Van	
	E. <u>County Clerk</u>	
	1. Resolution Establishing the Election Judges' Daily Compensation in Champaign County	29-34
	2. Budget Amendment 16-00024	35-36
	Fund/Dept. 080 General Corporate/022 County Clerk	
	Increased Appropriations: \$104,482	
	Increased Revenue: None: from Fund Balance	
	Reason: to Cover Expenses for the 2016 General Election	
	F. <u>State's Attorney</u>	
	1. Request Approval of Renewal of Intergovernmental Agreement Between the Illinois Department of Healthcare and Family Services and the Champaign County State's Attorney	37-60
	G. <u>County Administrator</u>	
	1. Recommendation for Award of Contract for Financial Auditing Services Pursuant to RFP 2016-001 <i>(to be distributed)</i>	
	2. Five-Year Financial Forecast for the General Corporate & Public Safety Sales Tax Funds <i>(to be distributed for information only)</i>	
	3. ERP Replacement Project <i>(information only)</i>	
	a. GFOA Business Case Report for ERP System Replacement	
	b. Project Charter for ERP System Replacement <i>(to be distributed)</i>	61-88
	H. <u>Other Business</u>	
	I. <u>Chair's Report</u>	
	J. <u>Designation of Items to be Placed on the Consent Agenda</u>	
IX.	<u>Policy, Personnel, & Appointments</u>	
	A. <u>Appointments/Reappointments</u> <i>*Italicized Name Denotes Incumbent</i>	89-106

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1. Fire Protection Districts –Term 5/1/2016-4/30/2019

- Broadlands-Longview
 - *James Jones*
 - *Bruce Block*
- Eastern Prairie – (2 Vacancies) 1 Unexpired Term Ending 4/30/18 & 1Term 5/1/2016-4/30/2019
 - *Patricia Chancellor*
 - *Stephen Lemke*
 - *Eddie Cook*
- Edge-Scott - *Mark McDuffy*
- Ivesdale – *Jeff White*
- Ogden-Royal – *Ken Osterbur*
- Pesotum – *Dennis Butler*
- Philo – *Clifford Gorman*
- St. Joseph-Stanton – *Norman Paul*
- Sangamon Valley – *Roger Ponton*
- Thomasboro – *Kris Ehler*
- Windsor Park – *Tod Courtney*
- Scott – *Bernie Magsamen*
- Sadorus – *Frederick Seibold*
- Tolono – *Roger Hayden*

B. Appointment of Special Committee-Facilities/Finance Planning

Members: Alix, Harper, Hartke, Jay, Maxwell, Petrie, & Schwartz

C. County Clerk

1. March 2016 Report

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D. Animal Control

1. Request for Evaluation and Reclassification of One Animal Control Warden Position by the Job Content Evaluation Committee

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E. Sheriff

1. Proclamation Designating the Week of May 3rd as National Correctional Officer Week
2. Proclamation Designating the Week of May 10th as National Police Week

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F. County Administrator

1. Administrative Services Monthly Report – March 2016
2. Resolution Approving Appointment of County Administrator Richard S. Snider as Authorized Agent for IMRF for Champaign County
3. Revised Nursing Home Personnel Policy (*separate attachment*)

111-113

114-115

G. Other Business

H. Chair’s Report

I. Designation of Items to be Placed on the Consent Agenda

X. Other Business

A. Approval of the Committee of the Whole Closed Session Minutes - March 8, 2016

B. Approval of County Administrator Search Committee Closed Session Minutes:

1. February 18, 2016
2. February 25, 2016 – Session 1
3. February 25, 2016 – Session 2
4. March 1, 2016

XI. Adjournment

All meetings are at Brookens Administrative Center – 1776 E Washington Street in Urbana – unless otherwise noted. To enter Brookens after 4:30 p.m., enter at the north (rear) entrance located off Lierman Avenue.

Champaign County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities. Please contact Administrative Services, 217-384-3776, as soon as possible but no later than 48 hours before the scheduled meeting.