



**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE**

Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda

County of Champaign, Urbana, Illinois

Tuesday, June 9, 2015 – 6:30 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois

- I. **Call To Order**
- II. **Roll Call**
- III. **Approval of Agenda/Addenda**
- IV. **Approval of Minutes**
 - A. April 14, 2015 1-6
- V. **Public Participation**
- VI. **Communications**
- VII. **Justice & Social Services**
 - A. **Justice & Social Services Subcommittee**
 - 1. Recommendation for Memorandum of Understanding with the Regional Planning Commission for Administration of Quarter Cent for Public Safety Funding to Support Juvenile Justice Programs for Delinquency Prevention, Intervention and Diversion Programming 7-13
 - B. **Resolution for Call to Action to Reduce the Number of People with Mental Illness in the Champaign County Jail** 14-15
 - C. **Re-Entry Program Quarterly Report** 16-17
 - D. **Monthly Reports** – All reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/COUNTYBD/deptrpts.htm>
 - 1. Animal Control – April 2015
 - 2. Emergency Management Agency – May 2015
 - 3. Head Start – May 2015
 - 4. Probation & Court Services – April 2015
 - 5. Public Defender – April 2015
 - 6. Veterans’ Assistance Commission – May 2015
 - E. **Other Business**
 - F. **Chair’s Report**
 - 1. Dissolution of Justice & Social Services Subcommittee Pursuant to Completion of Assigned Tasks
 - 2. Determination to Cancel July Justice & Social Services Committee of the Whole Meeting
 - G. Designation of Items to be Placed on the Consent Agenda

VIII. Policy, Personnel, & Appointments

A. Appointments/Reappointments *(Italicized Name Denotes Incumbent)*

1. Bailey Memorial Cemetery Association – 1 Term 7/1/2015-6/30/2021 18
 - *James Wilson*

2. Craw Cemetery Association – 2 Terms 19-20
 - Debbie Bialeschki – Unexpired Term Ending 6/30/2018
 - Kevin Reifsteck - 7/1/2015-6/30/2021

3. East Lawn Memorial Burial Park Association – 5 Terms 7/1/2015-6/30/2021 21-25
 - Connie Roberts
 - Mary Kay Phillips
 - Lee A. Mannin
 - Douglas Short
 - *David Short*

4. Locust Grove Cemetery Association 1 Terms 7/1/2015-6/30/2021 26
 - *Dirk Rice*

5. Prairie View Cemetery Association 3 Terms 7/1/2015-6/30/2021 27-29
 - *Phillip R. Van Ness*
 - *Craig Wise*
 - *Edward Fiscus*

6. Forest Preserve District Board of Commissioners 1 Term 7/1/2015-6/30/2020 30-35
 - *Andrew Kerins*
 - Delores Isabel Cole
 - Kenneth Keefe

7. County Board of Health 2 Terms 7/1/2015-6/30/2018 36-58
 - *Krista Jones, DNP*
 - Dorothy Vura-Weis, MD

8. Developmental Disabilities Board 2 Terms 7/1/2015-6/30/2018 59-72
 - John Decker Garrett
 - Joseph Omo-Osagie
 - Vicki Niswander
 - *Joyce Dill*
 - *Michael Smith*

9. Local Foods Policy Council 1 Unexpired Term Ending 2/28/2016 73-74
 - Richard Weinzierl

B. County Clerk

1. May 2015 Report 75

- C. County Administrator
1. Administrative Services May 2015 Report 76-79
 2. Recommendation from Job Content Evaluation Committee Regarding County Clerk Senior Vital Records Specialist position 80-85
 3. Settlement Agreement Between the United States of America & Champaign County, Illinois Under the Americans with Disabilities Act 86-143
- D. Other Business
1. Resolution Adopting Local Economic Growth Initiative Tripartite 144-163
- E. Chair's Report
1. Update on Strategic Plan
 2. Determination to Cancel July Policy, Personnel, & Appointments Committee of the Whole Meeting
- F. Designation of Items to be Placed on the Consent Agenda

IX. Finance

- A. Treasurer
1. Monthly Report – May 2015 – Reports are available on the Treasurer's Webpage at: <http://www.co.champaign.il.us/TREAS/reports.htm>
 2. Resolution Authorizing to Execute a Deed of Conveyance and/or the Cancellation of Certificate of Purchase for Real Estate, Permanent Parcel # 23-19-17-276-001 164
 3. Resolution Authorizing the County Board Chair to Assign a Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel No. 20-032-0273 165
 4. Resolution Authorizing the County Board Chair to Assign a Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel No. 20-032-0135 166
 5. Resolution Authorizing the County Board Chair to Assign a Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel No. 20-032-0257 167
- B. Auditor
1. Monthly Report – May 2015 – Reports are available on the Auditor's Webpage at: <http://www.co.champaign.il.us/Auditor/monthlyreports.htm>
- C. Nursing Home
1. Monthly Report 168-173
- D. Coroner
1. Monthly Report on Outstanding Death Certificates 174
- E. Mental Health Board
1. Recommendation for Award of \$234,105 in Quarter Cent for Public Safety Funding Supporting Juvenile Justices Post-Detention Programs to the Champaign County Regional Planning Commission Youth Assessment Center 175
 2. Budget Transfer #15-00001 Fund/Dept. 090 Mental Health-Mental Health Board Total Amount: \$56,490 176-191

Reason: To Support the Transition of Grant-Funded Staff to Permanent Employee Status. These Dollars will Cover Salaries and Benefits from October 1, 2015-December 31, 2015. Please Refer to Memorandum for Justification and Rationale.

F. Animal Control

- | | |
|---|---------|
| 1. Approval of Intergovernmental Agreement with the Village of Royal for Animal Control Services | 192-193 |
| 2. Approval of Intergovernmental Agreement with the Village of Royal for Animal Impound Services | 194-199 |
| 3. Approval of Intergovernmental Agreement with the Village of Broadlands for Animal Control Services | 200-201 |
| 4. Approval of Intergovernmental Agreement with the Village of Broadlands for Animal Impound Services | 202-207 |
| 5. Approval of Intergovernmental Agreement with the Village of Foosland for Animal Control Services | 208-209 |
| 6. Approval of Intergovernmental Agreement with the Village of Foosland for Animal Impound Services | 210-215 |
| 7. Approval of Intergovernmental Agreement with the Village of Ivesdale for Animal Control Services | 216-217 |
| 8. Approval of Intergovernmental Agreement with the Village of Ivesdale for Animal Impound Services | 218-223 |
| 9. Approval of Intergovernmental Agreement with the City of Champaign for Animal Control Services | 224-228 |
| 10. Approval of Intergovernmental Agreement with the City of Champaign for Animal Impound Services | 229-234 |

G. Sheriff

- | | |
|---|---------|
| 1. Request Approval of Justice Assistance Grant (JAG) Program Agreement Between the City of Champaign, the City of Urbana, and Champaign County | 235-237 |
|---|---------|

H. County Administrator

- | | |
|---|-------|
| 1. FY 2015 General Corporate Fund Budget Projection Report (to be distributed) | |
| 2. FY 2015 General Corporate Fund Budget Change Report (to be distributed) | |
| 3. Recommendation from Policy, Personnel & Appointments Committee Regarding County Clerk Senior Vital Records Specialist position | 80-85 |

I. Other Business

J. Chair's Report

- | | |
|--|--|
| 1. Determination to Cancel July Finance Committee of the Whole Meeting | |
|--|--|

K. Designation of Items to be Placed on the Consent Agenda

X. Other Business

XI. Adjournment

1 **CHAMPAIGN COUNTY BOARD**
2 **COMMITTEE OF THE WHOLE MINUTES**
3

4
5 **Finance; Policy, Personnel, & Appointments; Justice & Social Services**
6 **Tuesday, April 14, 2015**
7 **Lyle Shields Meeting Room**
8

9 **MEMBERS PRESENT:** Christopher Alix, Jack Anderson, , Lorraine Cowart, Aaron Esry,
10 Stan Harper, Josh Hartke, Jeff Kibler, Gary Maxwell, Jim McGuire,
11 Diane Michaels, Max Mitchell, Patti Petrie, James Quisenberry,
12 Giraldo Rosales, , Rachael Schwartz, Sam Shore, C. Pius Weibel
13

14 **MEMBERS ABSENT:** Astrid Berkson, Lloyd Carter, Shana Harrison, John Jay, Jon
15 Schroeder
16

17 **OTHERS PRESENT:** Deb Busey (County Administrator), John Hall (Director of Planning
18 & Zoning), Kay Rhodes (Administrative Assistant), Sheriff Dan
19 Walsh
20

21 **CALL TO ORDER**

22 Petrie called the meeting to order at 6:30 p.m.
23

24 **ROLL CALL**
25

26 Rhodes called the roll. Alix, Anderson, Cowart, Esry, Harper, Hartke, Kibler, Maxwell,
27 McGuire, Michaels, Petrie, Quisenberry, Rosales, Schwartz, Shore, and Weibel were present at
28 the time of roll call, establishing the presence of a quorum.
29

30 **APPROVAL OF AGENDA/ADDENDA**
31

32 **MOTION** by Kibler to approve the Agenda/Addenda; seconded by Hartke. Petrie re-
33 moved items VIII-A2 and A3 from the agenda. **Motion carried with unanimous support for**
34 **agenda as amended.**
35

36 **APPROVAL OF MINUTES**
37

38 **MOTION** by Rosales to approve the minutes of February 10, 2015; seconded by Shore.
39 **Motion carried with unanimous support.**
40

41 **PUBLIC PARTICIPATION**
42

43 There was no public participation.
44

45 **COMMUNICATIONS**
46

47 Petrie announced that on April 23, 2015 at 1:00 p.m., representatives from Bexar County,
48 Texas would give a presentation at the Brookens Administrative Center regarding its jail diver-
49 sion programs. Petrie also announced that a discussion sponsored by the ACLU and Representa-
50 tive Ammons would be held at the Urbana Civic Center on April 30, 2015 at 6:15 p.m. regarding
51 the Criminal Justice System.

52

53 **JUSTICE & SOCIAL SERVICES**

54 Monthly Reports

55

56 **OMNIBUS MOTION** by Kibler to receive the Animal Control-February 2015; EMA-
57 February and March 2015; Head Start-March 2015; Probation & Court Services-February 2015;
58 Public Defender-January and February 2015; and the Veterans' Assistance Commission-March
59 2015 reports and place them on file; seconded by Shore. **Motion carried with unanimous sup-
60 port.**

61

62 There was no other business or Chair's report.

63

64 **POLICY, PERSONNEL, & APPOINTMENTS**

65 Appointments/Reappointments

66

67 **OMNIBUS MOTION** by Petrie to recommend County Board approval of resolutions au-
68 thORIZING the appointments of the following to their respective Fire Protection Districts, term May
69 1, 2015 – April 30 , 2018: Eastern Prairie – Stewart Williams; Edge-Scott – Linda Barcus; Ives-
70 dale – John Flavin; Ludlow - Patrick Quinlan; Pesotum – Chris Hausman; St. Joseph-Stanton –
71 Richard Denhart; Sangamon Valley – Douglas Enos; Thomasboro – Michael Tittle; Windsor Park
72 – David Dupre; Scott – Paul Berbaum; Sadorus – Richard Jobe; and Tolono – Dennis Davis ; se-
73 cONded by Kibler. **Motion carried with unanimous support.**

74

75 Mitchell entered the meeting at 6:39 p.m.

76

77 **MOTION** by Petrie to recommend County Board approval of a resolution authorizing the
78 appointment of Barb Sweet to the Community Action Board, unexpired term ending 11/30/2017;
79 seconded by Esry. **Motion carried with unanimous support.**

80

81 **MOTION** by Petrie to appoint Samuel Shore as the Democratic County Board liaison to
82 the Developmental Disabilities Board; seconded by McGuire. **Motion carried with unanimous
83 support.**

84

85 Sheriff

86

87 **MOTION** by Kibler to recommend County Board approval of a resolution authorizing a
88 proclamation designating the week of May 3 as National Correctional Officer Week; seconded by
89 Maxwell. **Motion carried with unanimous support.**

90

91 **MOTION** by Michaels to recommend County Board approval of a resolution authorizing
92 a proclamation designating the week of May 10 as National Police Week; seconded by Kibler.
93 **Motion carried with unanimous support.**

94
95 County Clerk

96
97 The March 2015 report was received and placed on file.

98
99 County Administrator

100
101 The Administrative Services March 2015 report was received and placed on file.

102
103 There was no other business.

104
105 Chair's Report
106 Strategic Plan

107
108 Quisenberry directed board members attention to a handout displaying a side-by-side
109 comparison of the current Champaign County Board initiatives with the new 2015 initiatives. He
110 explained that Board members who attended the County Board Study Session held on March 24,
111 2015 prioritized the items by order of importance. Quisenberry stated that this prioritization was
112 not final.

113
114 Quisenberry asked for more input from those Board members who attended the Study Ses-
115 sion as well as any input from those who did not attend. He explained that the next step would be
116 to rank these items formally at the May 2015 Committee of the Whole meeting and finalize the
117 updated Strategic Plan at the June 2015 meeting.

118
119 Designation of Items to be Placed on the Consent Agenda

120
121 Items A1 and A4 were designated for the Consent Agenda.

122
123 **FINANCE**

124 Treasurer

125
126 The Treasurer's March 2015 report was received and placed on file.

127
128 Auditor

129
130 The Auditor's March 2015 report was received and placed on file.

131
132 Nursing Home

133
134 Anderson noted that the Champaign County Nursing Home is mentioned four times in the
135 County Board's list of goals and initiatives just discussed and this demonstrates its importance
136 and the impact it has on the community. The Board of Directors will select a vendor for water

137 heater replacement soon. An RFP for Food Service Management will go out soon as well. Ander-
138 son planned to give a more thorough report to the Board members soon regarding the perfor-
139 mance expectations and remedial action plan for the management of the nursing home put togeth-
140 er by the County Administrator and her staff. Anderson stated that MPA is not meeting all the ex-
141 pectations at this time although there had been improvement in some areas.

142
143 Quisenberry asked that future graphs in the nursing home financial report only contain a
144 two- month look back as opposed to one-year.

145
146 The Nursing Home Monthly Report was received and placed on file.

147
148 Budget Amendments/Transfers

149
150 **MOTION** by Michaels to recommend County Board approval of a resolution authorizing
151 **Budget Amendment #15-00017** for Fund/Dept. 080 General Corporate-040 Sheriff with \$78,856
152 in increased appropriations and \$78,856 in increased revenue obtained through a Howard G. Buf-
153 fett Foundation Restricted Grant, which allows for the purchase a fully equipped squad car, K-9,
154 and training; seconded by Mitchell. **Motion carried with unanimous support.**

155
156 **MOTION** by Harper to recommend County Board approval of a resolution authorizing
157 **Budget Amendment #15-00020** for Fund/Dept. 614 Recorder's Automation Fund-023 Recorder
158 with increased appropriations of \$80,000 and no increased revenue to cover cost of rebinding
159 books and purchase of new shelving; seconded by Esry. **Motion carried with unanimous sup-
160 port.**

161
162 Emergency Management Agency
163 IEMA Hazardous Materials Emergency Preparedness Grant

164
165 **MOTION** by Esry to recommend County Board approval of a resolution authorizing the
166 acceptance of the IEMA Hazardous Materials Emergency Preparedness Grant; seconded by Cow-
167 art. **Motion carried with unanimous support.**

168
169 County Administrator
170 Financial Forecast for General Corporate & Public Safety Sales Tax Funds

171
172 Busey explained that she focused her report on these two funds because they are inter-
173 related and the majority of County office functions are paid through them. She stated that this 5-
174 year forecast has been developed to inform the County Board of specific incidents/changes that
175 will impact these funds in the near future, and provide a forecast, based on current economic indi-
176 cators and historic trend averages, to assist the County Board in its decisions regarding the annual
177 budget and Champaign County Board Goals and Strategic Plan.

178
179 For the purpose of the report, the last five years of actual revenues and expenditures are
180 used, and beginning with the current FY2015 budget, the future forecast includes FY2015 through
181 FY2019 as a look forward. Although FY2014 was a 13-month budget year, for this report the

182 FY2014 revenues and expenditures have been adjusted to reflect the 12-month annualized num-
183 bers.

184
185 Busey summarized that a structural deficit is created for the General Corporate Fund be-
186 cause 70% of expenditures (Personnel) increase at a rate greater than the rate of inflation each
187 year, while only 60% of revenues (property tax and sales & income taxes) increase at a rate pro-
188 portionate to the rate of inflation. The other revenue streams – Fees and Other Miscellaneous
189 revenues tend to remain flat, and as evidenced above – sometimes declining. This deficit places
190 pressure on the County Board to limit wage increases and growth in personnel costs.

191
192 She explained that the validity of projections for later years in the forecast is less reliable,
193 as it is difficult to predict what additional changes could occur in the economic environment.
194 While the economic forecast anticipates a continuing slow and steady recovery, there are still
195 risks that the economy could stall or decline again.

196
197 Busey stated that while it is not known for certain, there are strong indications that the
198 State will also cut funding sources to local governments, which is something the County will face
199 in its FY2015, FY2016 and future budgets. The projected deficits based on these assumptions
200 start at \$1.4 million in FY2016, and project out to \$2.6 million in FY2019.

201
202 Busey noted that it is important for the County Board to note that the following are not in-
203 cluded in the expenditure projections: Increasing funding for facilities maintenance and replace-
204 ment, a number which the County Board should obtain by the end of FY2015 as a result of the
205 development and documentation of a complete Facilities Assessment Plan; Additional dollars
206 which may need to be allocated in the next three years to bring the County into full compliance
207 with an ADA Audit received in 2015; Additional funding for technology resource replacement
208 and/or development; and Operational enhancements which may be required for the operation of
209 county offices.

210
211 Busey stated that the fund balance goal for the Public Safety Sales Tax Fund is that the
212 ending balance be equal to 1.25 of the annual debt service obligation for the ensuing fiscal year.
213 The reported Public Safety Sales Tax Fund balance dropped below the fund balance goal in
214 FY2014, and is fully recovered by FY2018, with a fund balance that continues to grow based on
215 current obligations, until the end of the debt service requirements in 2029.

216
217 Busey concluded that this Financial Forecast is provided as an informational tool to the
218 County Board as it begins the process of setting parameters for the preparation and adoption of
219 the FY2016 budget. She noted the long term challenges with regard to the General Corporate
220 Fund and Public Safety Sales Tax Fund include the following: Maintaining the General Corporate
221 Fund Balance at a minimum 12.5% level through the adoption of balanced budgets; Development
222 of Comprehensive Plan for County Facilities and Campuses and identification and appropriation
223 of funding for Capital Replacement and Improvement Plans; Identification of funding to continue
224 development and completion of building projects related to the Sheriff's Operations Master Plan;
225 Documentation of appropriate technology infrastructure and support and identification of the
226 funding to provide it; and Capacity to cover the cost of the full implementation for department
227 budgets to best deliver mandated services.

228 Alix commented that the County is clearly not in a position to absorb any cuts from the
229 State based on this report and the County Engineer has informed the Board that the Motor Fuel
230 Tax Fund is facing similar challenges.

231
232 The General Corporate Fund FY 2015 Budget and the General Corporate Fund FY 2015
233 Budget Change reports were received and placed on file.

234
235 There was no other business or Chair's report.

236
237 Designation of Items for the Consent Agenda

238
239 Items D1-2; E1 were designated for the County Board Consent Agenda.

240
241 **Other Business**

242
243 There was no other business.

244
245 **Adjourn**

246
247 **MOTION** by Kibler to adjourn the meeting; seconded by Esry. **Motion carried with**
248 **unanimous support.** The meeting adjourned at 7:19 p.m.

249
250 Respectfully submitted,

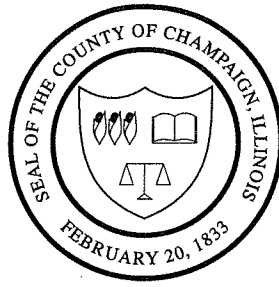
251
252 Kay Rhodes,
253 Administrative Assistant

254 *Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

Pattsi Petrie PhD, FAICP
Chair

ppetrie@co.champaign.il.us

Jeff Kibler
Vice-Chair



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**Office of
County Board
Champaign County, Illinois**

**REPORT of the JUSTICE and SOCIAL SERVICES SUBCOMMITTEE REGARDING
MEMORANDUM OF UNDERSTANDING for
¼ CENT PUBLIC SAFETY SALES TAX FUNDING for
JUVENILE JUSTICE DELINQUENCY PREVENTION PROGRAMS**

In January 2015, Astrid Berkson, Chair of the Champaign County Justice & Social Services Committee of the Whole, appointed a Subcommittee to investigate and provide recommendations on three topics: (a) continued funding of the Re-Entry Program; (b) continuation of a Memorandum of Understanding with the Mental Health Board for the ¼ Cent for Public Safety Sales Tax Funding for Juvenile Justice Delinquency Prevention Programs; and (c) investigation of potential development of an Adult Assessment Center. This report is to provide the Subcommittee's actions and recommendation regarding Item B – evaluation of the Memorandum of Understanding with the Mental Health Board for ¼ Cent Public Safety Sales Tax Funding for Juvenile Justice Delinquency Prevention Programs.

The following summarizes the activity of the Subcommittee with regard to this issue:

- February 26, 2015 – The Subcommittee had presentations by Darlene Kloeppel of the Regional Planning Commission and Julia Rietz, State's Attorney, regarding the Youth Assessment Center. Currently the annual ¼ Cent for Public Safety Sales Tax Funding allocation for delinquency prevention funding is awarded to the Youth Assessment Center, which is a program administered by the Regional Planning Commission.
- March 26, 2015 – The Subcommittee had a presentation by Peter Tracy of the Mental Health Board regarding the current Memorandum of Understanding (MOU) including the oversight provided by the Mental Health Board through the MOU, and the Cultural Compliance Plan which is required for all programs funded by the Mental Health Board.
- May 28, 2015 – The Subcommittee was presented with two options, both of which are attached to this Report for the benefit of the Justice & Social Services Committee of the Whole:
 - Option 1 – Amended MOU with the Mental Health Board to continue the oversight of the annual allocation process for the award of the County's ¼ Cent for Public Safety Sales Tax Funding for Juvenile Justice Delinquency Prevention Programs; and

- Option 2 – New MOU with the Champaign County Regional Planning Commission awarding the annual allocation of the County's ¼ Cent for Public Safety Sales Tax Funding for Juvenile Justice Delinquency Prevention Programs to be allocated to the Youth Assessment Center, effective January 1, 2016.

On May 28, 2015, the Subcommittee approved a recommendation to be forwarded to the Justice & Social Services Committee of the Whole to award an MOU with the Regional Planning Commission and terminate the MOU with the Mental Health Board. The vote on the recommendation was:

Ayes - Maxwell, McGuire, Rosales

Nays – Berkson, Cowart

This completes the work of the Justice & Social Services Subcommittee regarding the issue of how the ¼ Cent for Public Safety Sales Tax Funding for Juvenile Justice Delinquency Prevention Programming shall be administered.

Attachments

MEMORANDUM OF UNDERSTANDING

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THIS MEMORANDUM OF UNDERSTANDING, is entered into this 6th day of December, 2005, by and between the Champaign County Mental Health Board (hereinafter the "Mental Health Board") and the Champaign County Board. The parties hereby enter into this MEMORANDUM OF UNDERSTANDING to delineate respective roles, responsibilities and financial obligations associated with the management and administration of the Quarter Cent for Public Safety Funding SUPPORTING JUVENILE JUSTICE ~~POST-DETENTION~~ PREVENTION PROGRAMS.

WITNESSETH

WHEREAS, the Mental Health Board has a statutory responsibility to plan, fund, monitor and evaluate mental health, substance abuse, and developmental disability services in Champaign County pursuant to 405 ILCS 20/3e; and

WHEREAS, the Mental Health Board has a statutory responsibility for the planning for programs for persons adjudicated delinquent minors under the Juvenile Court Act or the Juvenile Court Act of 1987 who are found to be persons with mental illnesses, for persons with a developmental disability and for the substance abuse pursuant to 405 ILCS 20/3e; and

WHEREAS, the Juvenile Court Act in 705 ILCS 405/5-105 defines the juvenile justice continuum as a set of delinquency prevention programs and services designed for the purpose of preventing or reducing delinquent acts through intervention, rehabilitation and prevention services targeted at minors who have committed delinquent acts, with the said prevention services to include substance abuse and mental health programs; and

~~WHEREAS, consultant Harry Shalleross, Ph.D. recommended that the Mental Health Board pool resources with other funding agencies and public systems to produce better outcomes for children involved with the juvenile justice system; and~~

WHEREAS, the Champaign County Board is responsible for implementation of the Quarter Cent for Public Safety Funding pursuant to 55 ILCS 5/5-1006.5; and

WHEREAS, the Quarter Cent for Public Safety funds are to be expended for public safety, which is defined in 55 ILCS 5/5-1006.5 as "crime prevention, detention, firefighting, police, medical, ambulance, or other emergency services"; and

WHEREAS, there is an overlap of responsibility between the Mental Health Board and the Champaign County Board pertaining to prevention, intervention and diversion of delinquent youth; and

WHEREAS, the parties agree that a collaborative arrangement will result in integrated planning for delinquent youth and youth at-risk for delinquency, more effective allocation

of funds, inclusion in system of care development and implementation, increased financial and programmatic accountability, and opportunities ~~for participation in as required by~~ the SAMHSA Children's Initiative grant ~~application process~~; and

WHEREAS, the County Board has the power to enter into contractual agreements with the Mental Health Board and expend county funds for the purpose of providing mental health services to its residents pursuant to 55 ILCS 5/5-1054;

THEREFORE it is the agreement of the parties that this Memorandum of Understanding is entered into in order to assure an efficient, ongoing, cooperative effort that will benefit delinquent youth and youth at-risk for delinquency in Champaign County.

The Parties Agree to these Provisions to implement their agreement:

1. The Champaign County Board shall assign the Mental Health Board authority for ~~management and~~ administration of ~~the competitive process for determination of award of~~ Quarter Cent for Public Safety Funding SUPPORTING JUVENILE JUSTICE ~~POST-DETENTION PREVENTION PROGRAMS~~ for ~~FY07 FY2016~~ contracts (July 1, ~~2006-2015~~ through June 30, ~~2007~~2016). ~~All funds which the County Board allocates to the Quarter Cent for Public Safety Funding SUPPORTING JUVENILE JUSTICE POST-DETENTION PROGRAMS shall be transferred to the Community Mental Health Fund by June 1, 2006.~~

2. The Mental Health Board shall ~~incorporate~~ ~~administer~~ the Quarter Cent for Public Safety Funding SUPPORTING JUVENILE JUSTICE ~~POST-DETENTION PREVENTION PROGRAMS~~ ~~as a component of the FY07~~ contract allocation process. Decision support criteria shall be revised to include specific provisions pertaining to delinquency prevention, intervention and diversion ~~as determined by the Quarter Cent Advisory Team~~. In addition, these funds shall not supplant support for prevention, intervention and diversion programs currently funded by the Mental Health Board.

3. The primary purpose of the Quarter Cent for Public Safety Funding SUPPORTING JUVENILE JUSTICE ~~POST-DETENTION PREVENTION PROGRAMS~~ shall be to reduce ~~recidivism- incarceration~~ at the Juvenile Detention Center, and to implement other ~~post-detention~~ programs and services designed to prevent or reduce delinquent acts through intervention, rehabilitation and prevention services targeted at minors who have committed delinquent acts.

4. The Mental Health Board shall ~~make FY07~~ ~~recommend to the County Board the annual~~ allocation decisions for Quarter Cent for Public Safety Funding SUPPORTING JUVENILE JUSTICE ~~POST-DETENTION PREVENTION PROGRAMS~~ based on established Mental Health Board decision support criteria, organization eligibility and Funding Guidelines. ~~The County Board shall be the final authority for the approval of the allocation decision of the annual Quarter Cent for Public Safety Funding.~~ The contract format and all other aspects of the contracting process shall

follow established Mental Health Board policies and procedures, with the exception that payment to the awarded program(s) will be paid directly from the Public Safety Sales Tax Fund, said payments to be administered by Administrative Services in compliance with the terms of the awarded contract.

5. The Mental Health Board Executive Director shall attend *meetings* of the Justice and Social Services Committee of the Champaign County Board as requested by that Committee in order to provide verbal status reports and answer questions about the process. Copies of all Mental Health Board meeting packets pertaining to the allocation process will be provided to the Champaign County Administrator of Finance and HR Management.

6. ~~The Mental Health Board shall continue the Quarter Cent for Public Safety Funding~~ SUPPORTING JUVENILE JUSTICE POST-DETENTION PROGRAMS monitoring contract with Champaign Urbana Area Project through June 30, 2007.

7. Either party may terminate this Memorandum of Understanding with 180 days written notice to the other. Upon the mutual written consent of both parties, the agreement may be terminated sooner.

8. Nothing contained herein serves to limit, alter, or amend either party's duties, rights, or responsibilities as set out in applicable State and federal statutes, law or regulation.

IN WITNESS WHEREOF, the Parties have caused this Memorandum of Understanding to be executed by their authorized representatives on this 6th day of December, 200515.

Barbara Wysocki
Chair, Champaign County Board

Ernest Gullerud
President, Champaign County Mental Health Board

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING, is entered into this 1st day of January, 2016, by and between the Champaign County Board (hereinafter the "County Board") and the Champaign County Regional Planning Commission (hereinafter the "Commission"). The parties hereby enter into this MEMORANDUM OF UNDERSTANDING to delineate respective roles, responsibilities and financial obligations associated with the management and administration of the Quarter Cent for Public Safety Funding set aside to support juvenile justice delinquency prevention programs.

WITNESSETH

WHEREAS, the Juvenile Court Act in 705 ILCS 405/5-105 defines the juvenile justice continuum as a set of delinquency prevention programs and services designed for the purpose of preventing or reducing delinquent acts through prevention, intervention, rehabilitation services targeted at minors who have committed delinquent acts and

WHEREAS, the County Board is responsible for implementation of the Quarter Cent for Public Safety Funding pursuant to 55 ILCS 5/5-1006.5; and

WHEREAS the Commission has a mission to promote, plan and facilitate improvements to the health, safety, welfare, education, economic conditions, environment and development within the Champaign County Region; and

WHEREAS the Commission has administered well over \$50 million in local, state and federal funds on behalf of the County Board without a single program, financial or audit finding; and

WHEREAS, the Quarter Cent for Public Safety funds are to be expended for public safety, which is defined in 55 ILCS 5/5-1006.5 as "crime prevention, detention, firefighting, police, medical, ambulance, or other emergency services"; and

WHEREAS, the County Board has set aside a portion of Quarter Cent for Public Safety funds to support juvenile crime prevention and detention recidivism programming, and

WHEREAS, the Commission has successfully administered juvenile justice programs on behalf of the County Board for over a decade and remains committed to delivering necessary juvenile justice programs for the foreseeable future; and

WHEREAS, in collaboration with county law enforcement units, community partners and local funders, the Commission currently administers a Youth Assessment Center and juvenile court diversion programs for the purposes of youth risk/strength assessment, early intervention, court diversion and recidivism reduction, and

WHEREAS, the County Board has the power to enter into contractual agreements with the Commission;

THEREFORE it is the agreement of the parties that this Memorandum of Understanding is entered into in order to assure an efficient, ongoing, cooperative effort that will benefit delinquent youth and youth at-risk for delinquency in Champaign County.

The Parties Agree to these Provisions to implement their agreement:

1. The primary purpose of the Quarter Cent for Public Safety Funding to support juvenile justice delinquency prevention programs shall be to reduce recidivism at the Juvenile Detention Center, and to implement other programs and services designed to prevent or reduce delinquent acts through intervention, rehabilitation and prevention services targeted at minors who have committed delinquent acts.

2. The Commission shall administer Quarter Cent for Public Safety Funding to support juvenile justice programs for delinquency prevention, intervention and diversion programming to reduce youth involvement with the juvenile justice system.

3. The Commission shall provide regular program and fiscal reports regarding youth served, program operations and youth outcomes (including recidivism rates) and a representative from the Commission will attend the Justice and Social Services Committee and/or Champaign County Board as requested by the County Board.

4. Either party may terminate this Memorandum of Understanding with 180 days written notice to the other. Upon the mutual written consent of both parties, the agreement may be terminated sooner.

9. Nothing contained herein serves to limit, alter, or amend the party's duties, rights, or responsibilities as set out in applicable State and Federal statutes, law or regulation.

IN WITNESS WHEREOF, the Parties have caused this Memorandum of Understanding to be executed by their authorized representatives on this ____ day of _____, 2015.

Pattsi Petrie, Chair
Champaign County Board

Deb Frank Feinen, Chair
Champaign County Regional Planning Commission

RESOLUTION NO.

RESOLUTION FOR CALL TO ACTION TO REDUCE THE NUMBER OF PEOPLE WITH MENTAL ILLNESS IN THE CHAMPAIGN COUNTY JAIL

WHEREAS, in May 2015 the National Association of Counties (NACo), the Council of State Governments Justice Center and the American Psychiatric Foundation launched *Stepping Up: A National Initiative to Reduce the Number of People with Mental Illnesses in Jails*; and

WHEREAS, the Champaign County Board hereby signs on to the Call to Action to join *Stepping Up* to reduce the number of people with mental illnesses in county jails, including the Champaign County Jail; and

WHEREAS, the Champaign County Board commits to sharing lessons learned with other counties in Illinois and across the country to support a national initiative and encourage all county officials, employees and residents to participate in *Stepping Up*;

NOW, THEREFORE BE IT RESOLVED that the County Board of Champaign County resolves to utilize the comprehensive resources available through *Stepping Up* to support the Champaign County Mental Health Board and the Sheriff of Champaign County in their efforts to:

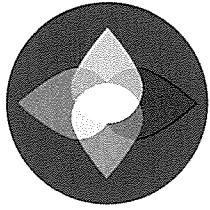
- Convene or draw on a diverse team of leaders and decision makers from multiple agencies committed to safely reducing the number of people with mental illnesses in jails;
- Collect and review prevalence numbers and assess individuals' needs to better identify adults entering jails with mental illnesses and their recidivism risk, and use that baseline information to guide decision making at the system, program, and case levels;
- Examine treatment and service capacity to determine which programs and services are available in the county for people with mental illnesses and co-occurring substance use disorders, and identify state and local policy and funding barriers to minimizing contact with the justice system and providing treatment and supports in the community;
- Develop a plan with measurable outcomes that draws on the jail assessment and prevalence data and the examination of available treatment and service capacity, while considering identified barriers;
- Implement research-based approaches that advance the plan; and
- Create a process to track progress using data and information systems, and to report on successes.

PRESENTED, ADOPTED, APPROVED and RECORDED this 18th day of June, A.D. 2015.

ATTEST:

Patti Petrie, Chair
Champaign County Board

Gordy Hulten, Champaign County Clerk and
Ex-Officio Clerk of the County Board



community elements

wellness and recovery for the community

Community Reentry Quarterly Report March 2015 – May 2015

Submitted To:

Ms. Debra Busey
County Administrator
Brookens Administrative Center
1776 E. Washington
Urbana, IL 61802

May 29, 2015

The Reentry Council has held 13 monthly meetings in all, three this quarter.

In March 2015, Community Elements assisted the County of Champaign in its application for a Federal Second Chance Act Reentry Program for Adults with Co-Occurring Substance Abuse and Mental Disorders grant. If awarded, funding from the grant would support the expansion of reentry services in the community for this specialized reentry population, in addition to pre-release case management and coordination services inside Illinois Department of Corrections (IDOC) facilities for a limited number of individuals with co-occurring disorders who plan to return to Champaign County.

On March 13, 2015, IDOC held a Summit of Hope, a reentry resource fair, in Decatur, Illinois. Celeste Blodgett accompanied Gwen Powell, a Reentry Council member representative of U.S. Probation, to the event to gather information and make connections with vendors offering services and information. At the Reentry Council's suggestion, Ms. Blodgett is organizing a local reentry resource event at the local level.

Claudia Lennhoff, CEO of Champaign County Health Care Consumers (CCHCC), and Chris Garcia an Advocate/Benefits Case Manager at CCHCC, have joined the Reentry Council. Chris does in-reach in the Champaign County Jail to assist inmates in signing up for Medicaid and Medicare. He often works with former inmates released to the community, to aid their linkage to primary medical care. Community Elements' criminal justice staff and Chris often collaborate to assist justice-involved people in the Champaign County community.

In addition to assisting with reentry screenings, Benita Rollins-Gay, Crisis Line Director for Community Elements, is facilitating community support from various individuals and agencies throughout Champaign County. In light of this, a third local landlord has

1801 Fox Drive, Champaign IL 61820 217 398 8080
801 North Walnut Street, Champaign IL 61820 217 373 2430

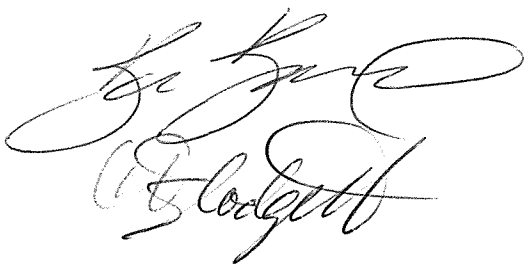
confirmed her willingness to rent to individuals with felony convictions who are Reentry Program participants. Additionally, collaboration with Urbana Adult Education Center (UAE), Parkland College, and Champaign County Regional Planning Commission (CCRPC) has been established. Ms. Blodgett and Ms. Gay met with Stuart Smith, Manager of the Illinois Terminal to discuss use of the site as a venue for a local reentry resource fair. Mr. Smith verbalized his support of using Illinois Terminal as the site for the initial event, and future reentry events.

On April 23, 2015, UAE held the last placement testing day for new students, and on May 7, 2015 Central Illinois Human Resource Group (CIHRG) held a job fair at Hilton Garden Inn, in Champaign. Community Elements provided transportation support and support staff on site at both events.

As of May 8, 2015, Jenee Westjohn resigned her position as the Reentry Case Manager. Matthew Chouinard who has three years of direct case management experience, accepted the Reentry Case Manager position as of May 20, 2015. In the interim between this staffing change, multiple Community Elements' staff members have worked together to continue communication with active reentry participants, as well as continue contacting and screening potential program participants to maintain continuity of services.

Celeste Blodgett, Benita Rollins-Gay, and Becky Griffith attended Reentry Summits in Danville Correctional Center and Sheridan Correctional Center in April and May. Many incarcerated citizens from Champaign County visited the Community Elements table and were grateful to learn about the reentry services that are available upon their return. In addition, contacts were made with various agencies, such as the Secretary of State's Office, as they relate to participating in the reentry resource fair currently in the works.

Respectfully Submitted By:
Bruce Barnard and Celeste Blodgett

The image shows two handwritten signatures in black ink. The top signature is for Bruce Barnard, and the bottom signature is for Celeste Blodgett. Both signatures are written in a cursive, flowing style.

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: JAMES WILSON

ADDRESS: 411 E. LOCUST TOLONO IL. 61880
Street City State Zip Code

EMAIL: _____ PHONE: 217-485-5730

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Bailey Memorial Cemetery Association Trustee

BEGINNING DATE OF TERM: July 1, 2015 ENDING DATE: June 30, 2021

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I HAVE ENJOYED 5 1/2 YEARS of my first term and feel that is
the experience in need to continue in the future

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I know and have all the information available to me from
the Cemetery Association

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Signature 

Date 5-4-15

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: DEBBIE BIALESCHKI

ADDRESS: 213 E. South St. SADORUS ILL 61872
Street City State Zip Code

EMAIL: _____ PHONE: (217) 595-2781

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: CRAW CEMETERY TRUSTEE

BEGINNING DATE OF TERM: unexpired ENDING DATE: 6/30/2018

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

LIVED IN SADORUS, ILLINOIS 47 YEARS. MY HUSBAND HAS BEEN A TRUSTEE ON CRAW CEMETERY Bd FOR 25 YEARS, BUT DUE TO HEALTH ISSUES HAS TO GIVE UP POSITION AND I AM TAKING HIS PLACE
Have family buried SAH THERE

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I now limited knowledge at this time.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Debbie Bialeschki
Signature

4-2-2015
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: KEVIN REIFSTECK

ADDRESS: 503 W. River RD. JADORSUS IL. 61872
Street City State Zip Code

EMAIL: _____ PHONE: (217) 578-2347

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: CROWN CEMETERY TRUSTEE

BEGINNING DATE OF TERM: 7/1/2015 ENDING DATE: 6/30/2021

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I have lived in the Jadorsus area all my life. Many relatives are buried in the cemetery. I have been asked to be on cemetery board.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Kevin G. Reifsteck
Signature

April 19, 2015
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Connie R. Roberts

ADDRESS: Jacob Clayton Biv Champaign IL 61821
Street City State Zip Code

EMAIL: NONE PHONE: 219-351-4898
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: East Lawn Cemetery

BEGINNING DATE OF TERM: 7/1/15 ENDING DATE: 6/30/2021

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
Many Family members buried there.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
None

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Connie Rose Roberts
Signature

4-5-15
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Mary Kay Phillips

ADDRESS: 304 S. Garfield, Champaign, IL 61821
Street City State Zip Code

EMAIL: Mary.Kay333@comcast.net PHONE: 217-352-1598
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: East Lawn Cem.

BEGINNING DATE OF TERM: 7/1/15 ENDING DATE: 6/30/2021

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
Family members buried there.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
None

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:
None

Mary Kay Phillips
Signature
4/08/15
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: LEE A MANNIN

ADDRESS: P.O. Bx 122 SAVOY IL 61874
Street City State Zip Code

EMAIL: _____ PHONE: 217-979-1513

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: EASTLAWN CEMEJARY.

BEGINNING DATE OF TERM: 7/1/15 END DATE: 6/30/2021

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
Family buried there.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
NONE

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Lee A. Mannin
Signature

04-08-15
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Douglas R. Shont

ADDRESS: 2005 Strand Dr. Champ. IL 61822
Street City State Zip Code

EMAIL: dsont@eastlawn.com PHONE: 217-378-6809
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: EASTLAWN BURIAL PARK ASS.

BEGINNING DATE OF TERM: April 1 2015 ENDING DATE: open

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
Computer skills and past work with Eastlawn

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
I have helped at Eastlawn for four years. Marking graves, flagging for headstones, and working with people who inquire about purchases. I know all of the fees and have a working knowledge of Eastlawn's computer program

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)
Yes No If yes, please explain:

Doug Shont
Signature
Date: 4-13-15

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: David R Short

ADDRESS: 2005 Strand D. Champ. Ill. 61822
Street City State Zip Code

EMAIL: DAVIDS8562@AOL.COM PHONE: 217 3786809
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: EASTLAWN BURIAL PARK

BEGINNING DATE OF TERM: 7/1/15 ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
on the board at the present time for 5 years

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
complete

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:
no

David R Short
Signature
April 25, 2015
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: DIRK RICE

ADDRESS: 1752 CR 700N Philo IL 61864
Street City State Zip Code

EMAIL: ricefarm2@gmail.com PHONE: 217-684-2198
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Locust Grove Cemetery

BEGINNING DATE OF TERM: 7-1-2015 ENDING DATE: 6-30-2021

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I am a lifelong resident of Philo where Locust Grove Cemetery is located. I have been very active in the Presbyterian Church and served for 8 years on the Park Board. I take a lot of pride in Philo.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have served on the cemetery board for 3 years. We thoroughly review all investments, income, lot sales and burials annually. I also am in frequent contact with our board secretary.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Dirk Rice
Signature

5-11-2015
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: PHILLIP R. VAN NESS

ADDRESS: 1809A LYDIA COURT, URBANA IL 61802
Street City State Zip Code

EMAIL: _____ PHONE: 217/351-5033
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: PRAIRIE VIEW CEMETERY

BEGINNING DATE OF TERM: 7/1/15 ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
CURRENTLY PRESIDENT (>10 YRS)
FORMER MEMBER, UNIT 4 B.O.E.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
MEMBER & PRESIDENT MORE THAN 10 YEARS. SEVERAL
"FAMILY" CONNECTIONS

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Phillip R. Van Ness
Signature
5/4/15
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: CRAIG A WISE

ADDRESS: 4110 S DUNCAN RD Champaign IL 61822
Street City State Zip Code

EMAIL: _____ PHONE: 217 714 4730

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: PRAIRIE VIEW CEMETERY TRUSTEE

BEGINNING DATE OF TERM: July 1 2015 ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I have an interest in its sustainability because my mother and nephew are buried there. My father owns a plot next to my mother. Keeping the local centerery solvent is a personal matter for me.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Main income for the Cemetery is stocks and bonds dividends. As well as payments for individual grave sites. We are currently in the black and should remain that way for some time.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Signature

Craig A. Wise

Date

8 5-2-15

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment**

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Edward Fiscus

ADDRESS: 2341 Homer Lake Rd. St. Joseph ILO 61873
Street City State Zip Code

EMAIL: edfiscus@hotmail.com **PHONE:** 217-469-8931

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Prairie View Cemetery Association

BEGINNING DATE OF TERM: July 1,2015 **ENDING DATE:** June 30,2020

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment?

Currently serving.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Currently serving.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Edward Fiscus

Digitally signed by Edward Fiscus
DN: cn=Edward Fiscus, o=Prairie View Cemetery Board, ou=Cemetery Board, email=edfiscus@hotmail.com, c=US
Date: 2015.05.11 11:10:23 -0500

Signature

05/11/2015

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Andrew J Kerins
ADDRESS: 1204 B. Starcliff Dr Urbana IL 61801
Street City State Zip Code
EMAIL: andrew.kerins@gmail.com PHONE: 217-607-6477

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Forest Preserve District
BEGINNING DATE OF TERM: July 2015 ENDING DATE: June 2020

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

For the last three years I fulfilled a partial term on the Forest Preserve District Board. Prior to that, I worked at parks and recreation agencies in several states, including IL, TX, AK, and NC. Lastly, in 2012 I received a PhD in parks + recreation from UIUC.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I see the role of commissioners for CCFPD as carrying out the mission and vision through short- and long-term planning. These actions entail setting thoughtful policies, maintaining financial discipline, and working with the Executive Director.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

My experience on the CCFPD board over the last three years has provided me with an intimate knowledge of the District's structure, policies, and operations. I also previously worked at CCFPD as a seasonal so I've seen things from that perspective too.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

4/25/15

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Delores Isabel Cole (go by Isabel), DVM

ADDRESS: 2958 East Stone Creek Blvd Urbana IL 61802
Street City State Zip Code

EMAIL: disabelcole@aatt.net PHONE: 217-240-3842

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Champaign County Forest Preserve District Board

BEGINNING DATE OF TERM: July 2015 ENDING DATE: June 2020

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I am keenly interested in preserving our wild places, and want to awaken our citizens to its joy and pleasure.
I am a retired small animal veterinarian, after practicing more than 35 years (was Supton Animal Hospital - then Inow Good Friends Animal Hospital. mae →

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

① To oversee policy, management and focus of the District. To promote its programs and properly manage staff + facilities.
② attend meetings, listen, do my homework, contribute

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I have been to all of the forest preserve properties many times - am currently a trail steward at Homer Lake. I ran a small business for 35 years, so have dealt with personnel, payroll, taxes, inventory, maintenance and marketing

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Delmus Aabel Cole
Signature

4 May 2015
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Kenneth J Keefe
ADDRESS: 354 County Road 2650 North Mahomet IL 61853
EMAIL: kjkeefe@gmail.com PHONE: 217-246-0888

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Forest Preserve District Board of Commissioners

BEGINNING DATE OF TERM: 06/30/2015 ENDING DATE: 06/30/2020

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

Over the past few years, I have been a member of the Upper Sangamon River Conservancy. The USRC has done extensive community outreach and environmental improvement work along the Sangamon river in Champaign county. I am also a certified citizen scientist with the Illinois River Watch organization. I have bachelor degrees in mathematics and computer science and a masters degree in computer science. Understanding budgets and financial matters is relatively easy for me. I'm also an active board member of the Mahomet-Seymour Parent Teacher Organization where I serve as corresponding secretary.

[Blank lines for response]

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe the role of a commissioner is to carefully and thoughtfully make decisions about the high level operations and budget of the forest preserve district. A commissioner must work as a member of a team of commissioners to develop and protect our parks while staying within a prescribed budget. I am a strong communicator and able to negotiate and compromise with my peers. These skills will be essential to serve on a successful board.

[Blank lines for response]

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I am very familiar with the forest preserves as I frequently visit them with family and community groups. I have begun studying the past minutes and publicly available budgets of the forest preserve board. I recognize that I will be a newcomer and I will have a lot to learn. However, I am anxious to learn from my fellow commissioners so that I can serve my community.


[Blank lines for response]

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.


Signature

04/22/2015
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
PLEASE TYPE OR PRINT IN BLACK INK

NAME: Dr. Krista Jones

ADDRESS: 104 West Third Street PO Box 25 Broadlands Illinois 61816
Street City State Zip Code

EMAIL: kjones29@illinois.edu **PHONE:** 217-493-9222

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Champaign County Board of Health

BEGINNING DATE OF TERM: 7-1-2015 **ENDING DATE:** 6-30-2018

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

My name is Dr. Krista Jones and I am a clinical instructor at the University of Illinois College of Nursing. I have been a public health nurse for 22 years and possess a Master's degree in Advanced Community Health Nursing as well as a Master's in Nursing Leadership and Administration. In addition, I possess a Doctorate in Nursing Practice with a focus in Community Health. My attached CV demonstrates my extensive leadership and service to this community as a member of many councils and boards aimed at assuring a competent public health workforce and a clear plan for the development of population focused interventions to meet the needs of the citizens of Champaign County. I have served as a member of the Champaign County Board of Health since the Fall of 2011 and have presided as Chair since June 2013.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe board members are charged with the responsibility of protecting the public's health and safety while promoting the delivery of quality health care to all citizens within the jurisdiction. This responsibility includes assuring the effective and efficient management of all fiscal, material and human resources. I strongly believe that my wealth of experience and expertise in public health promotion, prevention and protection including fiscal and organizational management will continue to support and complement the abilities of other board members and strengthen the present leadership team. In my present role, I have been an active participant in the direction of health care delivery in this community and will fulfill any and all duties assigned with great vigilance to the utmost of my abilities.

Champaign County Appointment Request, Continued Page 2

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I am familiar with the mission of the board of health and understand how services are provided through arrangements with the Champaign Urbana Public Health District. I am also aware of funding mechanisms through federal, state and local grants and the county Health Fund Levy. As a previous coordinator of health services at CUPHD, I was responsible for the dissemination of services through many of these grants. Therefore, I maintain a personal knowledge of the codes, policies and procedures that must be maintained to assure continuation of these funding sources.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes No If yes, please explain:

I am currently the Village Clerk for the Village of Broadlands. If serving in this role was deemed to be a conflict of interest for a Board of Health appointment, I would be willing to vacate the Village Clerk position.

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

[Handwritten signature]

March 22, 2015

Date

Krista L. Jones DNP, MSN, APHN, RN
Curriculum Vitae

University of Illinois at Chicago Urbana Campus
Department of Health Systems Science M/C 313
625 S. Wright St., Suite 201
Champaign, IL 61820

Telephone: (217) 244-5161
Fax: (217) 244-0430
Email: kjones29@illinois.edu

Web: http://www.uic.edu/nursing/facultypages/Krista_Jones.shtml

ACADEMIC AND PROFESSIONAL EDUCATION

Aug 2011	Doctorate in Nursing Practice University of Illinois College of Nursing Urbana, IL.	Summa Cum Laude (4.0)
May 2009	Master's in Administrative Nursing and Leadership University of Illinois College of Nursing Urbana, IL.	Summa Cum Laude (4.0)
May 2008	Teaching Certificate in Nursing Education University of Illinois College of Nursing Urbana, IL.	4.0 GPA
May 2007	MSN in Advanced Community Health Nursing University of Illinois College of Nursing Urbana, IL.	Summa Cum Laude (4.0)
2001-2004	Coursework in Early Childhood Education Parkland College, Champaign, IL.	4.0 GPA
May 1993	Bachelors of Science in Nursing Lakeview College of Nursing, Danville, IL.	Summa Cum Laude (4.0)

PROFESSIONAL EXPERIENCE: TEACHING

8/2012-present **Associate Director, Urbana Regional Program**
UIC College of Nursing Urbana Region

- Address faculty, staff and student concerns
- Develop/maintain clinical relationships/contracts
- Develop student rotations/clinical schedule/secure classroom space
- Assure compliance with agency clinical requirements
- Campus and Community relations

1/2012-present **Clinical Assistant Professor, Department of Health Systems Science**
UIC College of Nursing Urbana Region

8/2007-1/2012 **Clinical Instructor Department of Health Systems Science,**
UIC College of Nursing Urbana Region

PROFESSIONAL EXPERIENCE: CLINICAL

2004-2007

Pediatric Nurse

Carle Clinic Pediatrics Department Urbana, IL.

- Responsibilities include telephone triage, medication administration, pediatric assessment, procedural care and documentation
- Collaboration with Pediatric Neurologist and Pediatric Gastroenterologist on Pediatric/Adolescent Health concerns
- Assisted Department Manager in drafting telephone triage protocols for nurses on Pediatric unit.

2000-2004

Day Care Provider

- Responsibilities included daily care of up to 12 children. Education program conducted in collaboration with DCFS and Nutrition for Children Programs.

1996-2000

Champaign Urbana Public Health District, Champaign, IL.

Maternal Child Health/Prenatal Coordinator

- Responsible for Healthy Moms/Healthy Kids and Healthworks grant programs. Responsibilities included recruiting, supervising and retaining staff of 16; maintaining computer network/software for these programs; quality assurance and program evaluations; serving on numerous community action councils and maintaining ongoing relationship with all local/rural health care facilities; assisting in grant proposals and development; coordinating services/finances/staffing at three satellite offices for two state programs.
- Coordination of Adolescent Health for Pregnant and Parenting Teens

1994-1996

Champaign Urbana Public Health District, Champaign, IL.

Healthy Moms/Healthy Kids Case Manager

- Responsibilities included identifying client needs, developing an individualized care plan in conjunction with client, conducting periodic assessments, referring client to area providers, providing ongoing follow up, maintaining client records and statistics and keeping abreast of IDPH & IDPA guidelines. Managed county rural program.
- Coordination of Adolescent Health for Pregnant and Parenting Teens

1993-1994

Planned Parenthood of East Central Illinois, Champaign, IL.

Prenatal Nurse

- Primary responsibilities involved performing clinic duties: administering medication, full physical and social assessments, HIV counseling, phlebotomy, and scheduling appointments, case management.

RECOGNITION, HONORS, AND AWARDS

- April 2015 New Investigator Award, Midwest Nursing Research Society Adolescent Health Section
- April 2015 New Investigator Award, Midwest Nursing Research Society Public Health Section
- May 2014 UIC Silver Circle Award Winner for Teaching Excellence
- Dec 2013 Carle Evidenced Based Practice Research Award
- March 2013 Evidenced Based Practice Award, Midwest Nursing Research Society Public Health Section
- Dec 2012 Illinois Board of Higher Education Nursing Fellow
- April 2012 UIC Inspire Award (nominated)
- June 2011 Illinois Public Health Association Award of Merit
- May 2011 UIC Silver Circle Award Winner for Teaching Excellence
- May 2011 UIC Dean's Award for Student Achievement in Practice
- March 2011 MNRS Poster Presentation-Won Honorable Mention
- April 2010 Honored as "Outstanding Woman to Know in Central Illinois" by Illini Media
- October 2009 Honored as 1 of Top 40 Business Professionals Under 40 by Central Illinois Business Magazine
- 2007-present Recognized as Excellent Teacher by students each semester of instruction at UIUC-Results reported in Daily Illini-8/07-present
- 2007-2011 Graduated with highest honors all degrees (4.0) UIC College of Nursing
- March 1997 March of Dimes Nurse Recognition Award

CONSULTATIONS/CLINICAL PARTNERSHIPS

- 2014-2015 National Informatics PHN (public health nurse) Partnership to develop case studies for student instruction using the Omaha System as a pedagogical tool for PHN assessment, evidenced-based interventions and evaluation.
- 2014-2015 Providing Consultation to Provena United Samaritans Medical Center in the development of Community Needs Assessment for Vermilion County.
- 2013-2015 Academic Practice Partnership UIC and Rush-PHN Workforce study.
- 2013-2015 UIC Inter-professional Education Partner/Collaborator-HRSA Grant
- 2012-2015 Champaign-Urbana Public Health District. Consultation on IDPH We Chose Health Grant. Awarded \$221, 922.
- 2013-2014 Provided Consultation to Champaign Urbana Public Health District in the development of IPLAN (Local Needs Assessment).
- 2012-2015 Vermilion County Health Department and Provena United Samaritans Medical Center. Consultation on IDPH We Chose Health Grant. Awarded \$44, 814.
- 2011-present Peoria Community Sexually Transmitted Disease Collaborative Coalition Co-Chair. Conducted Literature Review on Use of Social Media Intervention to Address STD Incidence in Adolescents and Young Adults.
- 2011-2012 UIC Institute of Healthcare Innovation
Consultation to Vermilion County Health Department
IPLAN Assessment, Data Collection, and Analysis of key health indicators.
Facilitate and Moderate Community Partnership Meetings.
- 2011-2015 Appointed to the Champaign County Board of Health.
Consultation on Disease Control, Physical and Environmental Health

- 2010-2011 Provided Consultation to Champaign Urbana Public Health District in the development of IPLAN (Local Needs Assessment).
- 2010 Developed Client and Caregiver Education Modules on Depression, Bipolar Disorder & Stress Management for Federal Pilot Program-Money Follows the Person.
- 2010 Developed Care Management Training and Case Studies Tutorial for Training Coordinators in the Money Follows the Person program-October 2010

GRANTS/RESEARCH FUNDING

#	Date of Submission	Role of Candidate *	Agency	Title of Proposal	Amount** Requested	Amount** Funded	Funding Period
1	1/2012	Primary Investigator	UIC Janet A. Deatrick Nursing Junior Faculty Research Fund	Adolescent perceptions of sexual health education transmitted via social media	\$2,500	\$2,500	March 2012-April 2013
2	5/2012	Co-Investigator	Health Resources and Services Administration	Advancing Interprofessional Education and Clinical Expertise using Technology Initiatives in Advanced Nursing Practice	\$951,596	\$951,596 5% effort as of 1/2014	September 2012-June 2015
3	7/2012	Consultant	CDC-We Choose Health Grant	Community Transformation to Improve Nutrition and Physical Activity in Vermilion County	\$44,814	\$44,814	August 2012-August 2013
4	10-15-2012	Co-Primary Investigator	Trent University Vice President Strategic Initiatives Fund	Blogging as a pedagogical tool in nursing education	\$2,500	Not funded	
5	10-29-2012	Co-Investigator	Trent University Social Sciences and Human Resources Research Grant	Blogging as a pedagogical tool in nursing education	\$5,000	\$5,000	January 2013-May 2014
6	11-15-2012	Primary Investigator	Midwest Nursing Research Society New Investigator Grant	Breastfeeding among rural postpartum adolescents	\$10,000	Not funded	
7	1-15-2013	Primary Investigator	Sigma Theta Tau International Alpha Lambda Grant	Blogging as a pedagogical tool: A multi-center assessment of attitudes of nursing faculty in the Midwest & Ontario	\$2,500	Not funded	
8	1-30-2013	Primary Investigator	Association of Community Health Nurse Educators	Breastfeeding intention and behaviors among rural postpartum adolescents	\$5,000	Not funded	
9	3-15-2013	Co-Investigator	National Libraries of Medicine-	Knowledge translation in evidence-informed practice for public health nurses	\$15,000	Not funded	

#	Date of Submission	Role of Candidate *	Agency	Title of Proposal	Amount** Requested	Amount** Funded	Funding Period
			Greater Midwest Region				
10	5-1-2013	Primary Investigator	Sigma Theta Tau International	Edith Anderson Leadership Grant	\$750	\$750	Nov 2013
11	6-6-2013	Co-Primary Investigator	Center for Clinical and Translational Science	Testing the feasibility and acceptability of a text-messaging intervention to promote breastfeeding among urban adolescents.	\$25,000	Not funded	
12	10-1-2013	Co-Primary Investigator	Internal Research Support Program-UIC College of Nursing	Testing the feasibility and acceptability of a text-messaging intervention to promote breastfeeding among urban adolescents	\$10,000	\$10,000	March 1, 2014-Sept 30, 2015
13	10-1-2013	Co-Primary Investigator	UIC CON, UIC Hospitals, Carle Foundation Hospital and Clinics (Urbana, Illinois). Research Assistant funding through Chancellor student grants	Understanding health behaviors among postpartum adolescents and young women.	\$1500	\$1,500	January 1, 2014-Aug 30, 2015.
14	2-24-14	Co-Primary Investigator	Packard Foundation	A model to expand sexuality education for young people through the innovative use of social media	\$78,000	Not funded.	
15	2-28-14	Primary Investigator	Sigma Theta Tau International Alpha Lambda Grant	Health behaviors among postpartum adolescents and young women: Preliminary data for a text-messaging intervention	\$1,000	Not funded.	
16	3-17-14	Co-Investigator	National Libraries of Medicine-Greater Midwest Region	Nursing Experts: Translating the evidence (NEXT). Survey and Educational Presentations on EBP to Public Health Nurses across state of Illinois	\$14, 997	\$14, 997	May 1, 2014-April 30, 2015
17	8-15-2014	Primary Investigator	Community Foundation of Central Illinois	A model to expand sexuality education for young people through the innovative use of social media	\$7,220	\$7,220	October 2014-November 2015

OTHER SIGNIFICANT SCHOLARSHIP

Role*	Agency	Title of Proposal	Amount Requested	Amount Funded	Funding Period
Primary Investigator	UIC College of Nursing	Health care provider key informant survey CSTDC	None	None	January 1, 2014- January, 2016.
Primary Investigator	UIC College of Nursing	The Public Health Nursing Workforce: Academia	None	None	April 1, 2014- January 1, 2016.

PRESENTATIONS

- 2015 Lee, M., **Jones, K.**, Bergren, M. & Bojan, K. (2015, July). Development and pilot testing of a social media-based educational sexual health intervention. Poster accepted for presentation at Sigma Theta Tau International Research Congress, San Juan, Puerto Rico.
- 2015 **Jones, K.**, Swider, S., Levin, P., Baldwin, K., & Fenton, C. (2015, June). Addressing the future of PHN practice: A needs assessment of practice and faculty PHNs across Illinois. Podium presentation accepted for presentation at Association for Community Health Nurse Educator's annual conference, Denver, CO.
- 2015 Donald, P., Hannon, R., Swider, S., Levin, P., & **Jones, K.** (2015 May). Developing a statewide PHN agenda: Academic-Practice partnerships in Illinois. Accepted for Podium presentation at Association of Public Health Nurses Conference, Manchester, NH.
- 2015 Johnson, E., Howard, C., Eathington, P, & **Jones, K.** (2015. May). Creating an interprofessional alliance to diminish informational barriers for public health nurses. Poster accepted for presentation to National Medical Library Association Conference, Austin, TX.
- 2015 **Jones, K.** & Baldwin, K. (2015, April). The community STD collaborative: A community based partnership. Podium presentation accepted for Midwest Nursing Research Society Conference, Indianapolis, IN.
- 2015 Osborn, C., & **Jones, K.** (2015, March). Sexually transmitted disease education for adolescents. Contemporary Issues in Adolescent Health Conference, Accepted podium presentation, Tarrytown, NY.

- 2014 **Jones, K., & Baldwin, K.** (2014, October). Exploration of impact of health education transmitted via social media on adolescent risky sexual behavior. Poster presentation at International Conference on HIV/AIDS, STD's and STI's, Las Vegas, NV. **Best Poster Winner**
- 2014 **Jones, K., & Baldwin, K.** (2014, April). Exploration of Impact of Health Education Transmitted Via Social Media on Adolescent Risky Sexual Behavior. Poster presented at Adolescent Health Research Conference, Ann Arbor, MI.
- 2014 Salgado, M., Christensen, K., and **Jones, K.** (2014, April). Behavioral factors and mammography utilization among Mexican women in the US. Poster presented at UIC School of Public Health Research Day, Chicago, IL.
- 2014 Lee, M., **Jones, K.**, Bergren, M. & Bojan, K. (2014, March). An educational social media-based sexual health intervention: An evidence-based project. Poster presented at Midwest Nursing Research Society Conference, St. Louis, Mo.
- 2014 Garrity, M. K., **Jones, K.**, Vanderzwan, K., Esptein, I., & DeLaRocha, A. (2014, March) Blogging as a pedagogical tool in nursing education. Oral poster discussion presented at Midwest Nursing Research Society Conference, St. Louis, Mo.
- 2014 **Jones, K., & Baldwin, K.** (2014, March). Exploration of impact of health education transmitted via social media on adolescent risky sexual behavior. Oral poster discussion presented at Midwest Nursing Research Society Conference, St. Louis, Mo.
- 2013 **Jones, K., & Baldwin, K.** (2013, December). Exploration of impact of health education transmitted via social media on adolescent risky sexual behavior. Poster presented at Carle Evidenced-Based Practice Research Conference, Urbana, IL. **First Place Award Winner.**
- 2013 Eathington, P., Baldwin, K., & **Jones, K.** (2013, November). Delivering sexually transmitted infection education via text messaging: An evidenced based project. Podium presentation at APHA Annual Conference, Boston, MA.
- 2013 Sipsma, H., Desrosiers, A., Callands, T., Gordon, D., **Jones, K.**, and Kershaw, T. (2013, November). Mental health of young parents from pregnancy through 1 year postpartum. Poster presented at APHA Annual Conference, Boston, MA.
- 2013 **Jones, K., & Baldwin, K.** (2013, November). Exploration of impact of health education transmitted via social media on adolescent risky sexual behavior. Poster presented at Sigma Theta Tau International Conference, Indianapolis, IN.

- 2013 **Jones, K.,** & Baldwin, K. (2013, June). Adolescent perceptions of sexual health education transmitted via social media. Podium presentation at Association of Community Health Nurse Educators Annual Conference, Raleigh, NC.
- 2013 Pierre, N., Davis, J., Cassey, P., Ruppman, J. & **Jones, K.** (2013, June). Teaching evidence-based strategies for 21st century practice. Poster presentation at Association of Community Health Nurse Educators Annual Conference, Raleigh, N.C.
- 2013 Dominquez, D., & **Jones, K.** (2013, April). Breastfeeding education in incarcerated mothers. Poster presentation at University of Illinois Undergraduate Research Symposium, Urbana, IL.
- 2013 Eathington, P., Baldwin, K., & **Jones, K.** (2013, April). Delivering sexually transmitted infection education via text messaging: An evidenced based project. Poster presentation at University of Illinois College of Medicine in Peoria Research Day, Peoria IL.
- 2013 Cassey, P., Davis, J., & **Jones, K.** (2013, April). Bridging the evidence for population care. Poster presentation at National Organization of Nurse Practitioner Faculties, Pittsburgh, PA.
- 2013 Eathington, P., Baldwin, K., & **Jones, K.** (2013, March). Delivering sexually transmitted infection education via text messaging: An evidenced based project. Poster presentation at Midwest Nursing Research Society Conference. **Second Place Award Winner.**
- 2013 **Jones, K.** (2013, March). DNP Student Forum Panelist. Midwest Nursing Research Society Conference.
- 2012 Baldwin, K., **Jones, K.,** O'Bryant, A., & Lyons, B. (2012, October). Translating research into community interventions: The community sexually transmitted disease collaborative. Podium presentation at American Public Health Association annual conference, San Francisco, CA.
- 2012 **Jones, K.,** Baldwin, K., & Lewis, P. (2012, June). Potential influence of a social media intervention on risky sexual behavior and chlamydia influence. Podium presentation at Association of Community Health Nurse Educators annual conference, Portland, OR.
- 2012 **Jones, K.,** Baldwin, K., & Lewis, P. (2012, April). Effect of a social media intervention on risky sexual behavior and chlamydia incidence. Podium presentation at Midwest Nursing Research Society Symposium, Dearborn, MI.

- 2012 **Jones, K.,** Baldwin, K., & Lewis, P. (2012, January). Effect of a social media intervention on risky sexual behavior and chlamydia incidence. Podium presentation at Illinois Public Health Association Social Media Techniques in a Public Health World Conference, Springfield, IL.
- 2011 **Jones, K.,** Baldwin, K., & Lewis, P. (2011, March). Effect of a social media intervention on risky sexual behavior and chlamydia incidence. Poster presentation at Midwest Nursing Research Society Conference, Columbus Ohio. **Honorable Mention Award Winner.**
- 2010 **Jones, K.** (2010, July). Factors affecting access to immunizations in an Asian campus community population. Poster presentation at Illinois Department of Public Health Immunization Conference, Springfield, IL.

PUBLICATIONS

- Bucholz, S., Yingling, C., **Jones, K.,** & Tenfelde, S. (In Press). DNP and PhD collaboration: Bringing together clinical and research expertise as pre-degree and post-degree scholars. *Nurse Educator*.
- Eathington, P., Baldwin, K., **Jones, K.,** Ohlson, S., & Harris, N.M. (2014). Delivering sexually transmitted infection education via text messaging: An evidenced based project. Submitted to *Journal of American College Health*.
- Lee, M., **Jones, K.,** and Bergren, M. Development and Pilot Testing of a Social Media-Based Educational Sexual Health Intervention. (2014). Submitted to *Journal of Community Health Nursing*.
- Sipsma, H., **Jones, K.,** & Cole-Lewis, H. (2014). Breastfeeding among adolescent mothers: A systematic review of interventions from high-income countries. *Journal of Human Lactation*. December 5, 2014, doi: 10.1177/0890334414561264
- Jones, K.,** Baldwin, K. (2014). Adolescent perceptions of sexual health transmitted via social media. *Carle Selected Papers*, 57 (1), 21-22.
- Jones, K.,** Eathington, P., Baldwin, K., & Sipsma, H. (2014). The impact of health education transmitted via social media on adolescent risky sexual behavior: A systematic review of the literature. *Sexually Transmitted Diseases* 41(7), 413-419.
- Garrity, M.K., **Jones, K.,** Vanderzwan, K., Epstein, I., & DeLaRocha, A. (2014). Integrative review of blogging: Implications for nursing education. *J Nurs Educ*, 53(7), 395-401.
- Eathington, P., Baldwin, K., **Jones, K.,** Ohlson, S., & Harris, N.M. (2013). Delivering sexually transmitted infection education via text messaging: An evidenced based project [Abstract]. *Western Journal of Nursing Research*, April 28, 2013, doi: 10.1177/0193945913487174

Trimmell, J., Rome, M., **Jones, K.**, Hicks, S. (2012). Community health needs assessment and community health plan for Vermilion County, Illinois. Retrieved from <http://vchd.org/wp-content/uploads/2012/03/IPLAN-Document-body-2012-final26.pdf>

Jones, K., Baldwin, K., & Lewis, P. (2012). Potential influence of a social media intervention on risky sexual behavior. *Journal of Community Health Nursing*, 29 (2), 106-120.

Schraeder, C., Shelton, P., Fahey, L., **Jones, K.**, & Berger, C. (2011). Chapter 2: Overview. In Schraeder, C., & Shelton, P. (Eds.), *Comprehensive care coordination for chronically ill adults* (pp. 25-38) Ames, IA; Wiley-Blackwell Publishers

Jones, K. (2011). Effect of social media intervention on chlamydia incidence when compared to no formalized internet instruction [Abstract]. *Western Journal of Nursing Research*, 33 (8), 1114-1115.

Jones, K. (2011). Effect of a social media intervention on chlamydia incidence: A UIC DNP project. *Urbana Regional Program News & Notes*, 2(1), 4.

PEER REVIEW

Mar 2015	Reviewed 8 Abstracts for APHA 2015 Annual Conference
Feb 2015	Reviewed manuscript for Journal of Public Health Nursing
Nov 2014	Reviewed 10 Abstracts for ACHNE 2015 Annual Conference
July 2014	Reviewed manuscript submitted to Health Education Journal
Mar 2014	Reviewed 2 Social Media abstracts for presentation at Medicine 2.0: Social Media, Mobile Apps, and Internet/Web 2.0 in Health, Medicine and Biomedical Research Conference.
Feb 2014	Reviewed 10 Abstracts for APHA 2014 Annual Conference.
Nov 2013	Reviewed 10 Abstracts for ACHNE 2014 Annual Conference.
Sept 2013	Reviewed 10 Abstracts for MNRS 2014 Annual Conference.
Mar 2013	Reviewed 4 Social Media abstracts for presentation at Medicine 2.0: Social Media, Mobile Apps, and Internet/Web 2.0 in Health, Medicine and Biomedical Research Conference.
April 2013	Peer reviewed all HSS department clinical instructors and Clinical Asst. Professors
Mar 2013	Reviewed 10 Abstracts for APHA 2013 Annual Conference.
Nov 2012	Reviewed 10 Abstracts for ACHNE 2013 Annual Conference.
July 2012	Reviewed Autism Education Materials. University of Illinois Children's Research Center.
June 2012	Reviewed 5 Social Media abstracts for presentation at Medicine 2.0: Social Media, Mobile Apps, and Internet/Web 2.0 in Health, Medicine and Biomedical Research Conference.

PROFESSIONAL ORGANIZATIONS

2014-2016	Chair (Elected), Adolescent Health Section, Midwest Nursing Research Society
2013-2015	Midwest Director (Elected), Association of Community Health Nurse Educators
2013-2014	Chair (Elected), Public Health Section, Midwest Nursing Research Society

2013-2015 President Champaign County Board of Health
 2012-2013 Illinois Public Health Association Awards Committee (Appointed)
 2012-2013 Illinois Public Health Association Nominating Committee (Elected)
 2011-2013 Champaign County Board of Health-Member (Appointed)
 2012-present Illinois Public Health Association Membership Committee (Appointed)
 2012-present Association of Community Health Nurse Educators Communications Committee
 2012-2013 Chair Elect of Public Health Nursing Section, Midwest Nursing Research Society
 2010-present Midwest Nursing Research Society
 2010-present Sigma Theta Tau
 2007-present Illinois Department of Public Health
 2007-present Association of Community Health Nurse Educators
 2007-present Illinois Public Health Association
 1996-1997 Elected Chair of Illinois Nurses Association District Presidents Council
 1994-1997 District 15 President Illinois Nurses Association
 1992-1993 Elected Director of Membership National Student Nurses Association
 1991-1992 Elected Director of Membership Student Nurses Association of Illinois
 1990-1993 President of Lakeview College of Nursing Student Nurses Association
 1989-1993 National Student Nurses Association

PROFESSIONAL COMMITTEES

2015-present UIC CON Student Recruitment and Retention Subcommittee
 2014-present UIC CON Faculty Executive Committee
 2014-present UIC CON Nursing Service Plan Board
 2014-present UIC CON Administrative Council
 2014-2015 UIC CON Clinical Practice Guidelines Committee
 2014-2015 UIC CON Commencement Committee
 2014-present UIC CON Faculty Advisor Urban Health Program (Urbana)
 2013-present UIC CON Collaborative for Excellence in Inter-professional Education
 2013-present Carle Foundation Hospital Nursing Research Advisory Board
 2013-present UIC CON Diversity Strategic Planning Committee
 2013-present UIC CON IPE Immersion (Chicago/Peoria) Committee
 2013-2014 UIC CON Health Systems Sciences APT Committee
 2013-2014 UIC CON HSS Dept. Head Search Committee
 2013-2014 UIC CON DNP Curriculum Revision Committee
 2013-2014 UIC CON Commencement Committee
 2012-2013 UIC CON Graduate Admissions & Academic Standards Committee-Chair
 2011-present UIC CON Health Systems Sciences Advisory Committee
 2011-present UIC CON Urbana Region Advisory Council
 2011-present UIC CON DNP Task Force Committee
 2011-present UIC CON ACHN and MS/MPH Committee
 2011-present UIC Honors College Fellow
 2009-present UIUC Special Populations Advisory Board
 2009-present Illinois Health Information Exchange Council
 2008-present Leadership Mentor-Illinois Leadership Center
 2008-present Faculty Advisor Student Nurses Association-120 members
 2011-2012 UIC CON Graduate Admissions & Academic Standards Committee

2008-2011 UIC CON Undergraduate Curriculum Committee
 2007-2011 Advancing Public Health Nurse Education Council
 2008-2010 UIC CON Scholarship/Awards & Recruitment
 2008-2010 UIC CON MN-GNP Curriculum Committee

HONORS PROJECTS SUPERVISED

2009-2011 Carolyn Moran “Describing and diagnosing attention deficit disorder and the treatments and influences that affect the disease”
 2008-2010 Nadia Froehling, “Champaign-Urbana community resources for women with rheumatoid arthritis”
 2008-2010 Haley Filinison “Ethical implications of HPV vaccination”

INDEPENDENT STUDY

Summer 2010 Steffanie Batholme “Peruvian Culture Assessment”
 Summer 2010 Emily Niemiec “Governmental Influence on the Health Care Needs of Residents of Ecuador”

GRADUATE STUDENT ADVISING AND SUPERVISION

#	Name of Student	Beginning and Completion Dates	Degree; Thesis Title; Role (director or committee member)
1	Patricia Eathington	1/2012-8/2013	DNP; Delivering sexually transmitted infection education via text messaging: An evidenced based project; Committee Member
2	Monica Lee	1/2013-5/2014	DNP; An educational social media-based Sexual Health Intervention: An Evidence-based Project; Chair
3	Jiwon Oh	8/2013-5/2014	MSN; Korean Health Literacy; Committee Member
4	Melissa Salgado	8/2013-5/2014	MSN; Behavioral factors and mammography utilization among Mexican women: An Integrative Review; Committee Member
5	Jan Whitehead	8/2013-/8/2014	DNP; Proposal for Asymptomatic STI screening; Committee Member
6	Deb Lowrance	8/2013 - present	DNP; Pregnancy weight gain: Can it be improved?; Committee Member
7	Ida Hess	8/2013-present	DNP; Diabetes foot self-Care instructions via Facebook; Committee Member
8	Chastity Osborn	8/2013-present	DNP: Design of a tactile educational tool to decrease the incidence of STD's among rural adolescents; Committee Member (Capella University)
9	Dorothy Kozakowski	1/2014-present	DNP; Use of Evidenced Based Practice Measures by Sexual Assault Nurse Examiners in Illinois; Chair
10	Emily Larke	1/2015-present	DNP; Social Media Intervention for Adolescent STD Incidence; Chair

GRADUATE STUDENT ADVISING ONLY

#	Name of Student	Beginning and Completion Dates
1	Sara Kruse	8/2011-5/2013
2	Barbara Agbo	8/2013-5/2015
3	Cynthia Lammert	8/2012-5/2015
4	Jacqueline McLaren	8/2012-Withdrew 1/2014
5	Julia James	8/2013-5/2016
6	Mary Hobson	8/2013-5/2016
7	Megan Vogel	8/2013-5/2016
8	Emma Marr	8/2014-5/2017
9	Ryan Elwell	8/2014-5/2018

UNDERGRADUATE ADVISING AND SUPERVISION

#	Name of Student	Semester and Year	Nature of Advising/Supervision
1	Diana Dominquez	8/2011-5/2013	Honors College- Breastfeeding education for incarcerated women and its influence on infant outcomes
2	Alison Boshka	8/2011-5/2012	Advising
3	Bryn Byers	8/2011-5/2012	Advising
4	Jessica Cazares	8/2011-5/2012	Advising
5	Carissa Eheart	8/2011-5/2012	Advising
6	Laura Fernandez	8/2011-5/2012	Advising
7	Katie Foy	8/2011-5/2012	Advising
8	Lauren Grabanski	8/2011-5/2012	Advising
9	Analisa Niedbalec	8/2011-5/2012	Advising
10	Elizabeth Gola	8/2011-5/2013	Advising
11	Natasha McPherson	8/2011-5/2013	Advising
12	Peter Akpalu	8/2012-5/2014	Advising
13	Abby Klaus	8/2012-5/2014	Advising
14	Anne Tracy	8/2012-5/2014	Advising
15	Cindy Tsou	8/2012-5/2014	Advising
16	Lauren Gher	8/2013-5/2016	Advising
17	Joyce Song	8/2013-5/2017	Advising
18	Totiana Bennett	8/2014-5/2016	Advising
19	Farida Labaran	8/2014-5/2016	Advising
20	Gia Kehoe	8/2014-5/2016	Advising
21	Kenny Le	8/2014-5/2016	Advising
22	Bridget O' Grady	8/2014-5/2016	Advising
23	Kara Williams	8/2014-5/2016	Advising

INTERNATIONAL RESEARCH SCHOLAR PROJECTS SUPERVISED

2015-2016 Alice Ma-Visiting Chinese Scholar-UIC Global Health Leadership

COURSES TAUGHT-CLINICAL ASST. PROFESSOR

#	Semester/ Term	Course #	Course Title	Team Taught (Yes/No)	Semester Hours	Required/ Selective/ Elective	Enrollment
1	Spring 2012	NUPR 584	DNP Practicum I	Yes	2-4	Required	7
2	Spring 2012	NUPR 585	DNP Practicum II	Yes	2-4	Required	4
3	Spring 2012	NURS 550	Evidenced Based Practice	No	3	Required	21
4	Spring 2012	NURS 385	Clinical Concepts and Processes in Population Focused Nursing	No	5	Required	32
5	Fall 2012	NUPR 528	Practicum in Population Focused Nursing Interventions	No	1	Required	2
6	Fall 2012	NUSP 518	Population Focused Nursing Interventions in Primary Care	Yes	2	Required	2
7	Fall 2012	NURS 385	Clinical Concepts and Processes in Population Focused Nursing	No	5	Required	32
8	Spring 2013	NURS 385	Clinical Concepts and Processes in Population Focused Nursing	No	5	Required	29
9	Fall 2013	NUPR 528	Practicum in Population Focused Nursing Interventions	No	1	Required	10
10	Fall 2013	NUSP 518	Population Focused Nursing Interventions in Primary Care	Yes	2	Required	10
11	Fall 2013	NURS 385	Clinical Concepts and Processes in Population Focused Nursing	No	5	Required	30
12	Fall 2013	NURS 561	Synthesis Project Implementation	No	4	Required	1
13	Spring 2014	NURS 385	Clinical Concepts and Processes in Population Focused Nursing	No	5	Required	32
14	Spring 2014	NURS 562	Synthesis Project Evaluation	No	4	Required	1
15	Fall 2014	NUPR 528	Practicum in Population Focused Nursing Interventions	No	1	Required	10
16	Fall 2014	NUSP 518	Population Focused Nursing Interventions in Primary Care	Yes	2	Required	10
17	Fall 2014	NURS 385	Clinical Concepts and Processes in Population Focused Nursing	No	5	Required	30
18	Fall 2014	NURS 385	Clinical Concepts and Processes in Population Focused Nursing-clinical instruction with TA	Yes	Included above	Required	8
19	Fall 2014	NUPR 513	Internship in Advanced Nursing	Yes	3	Required	1
20	Spring 2015	NURS 385	Clinical Concepts and Processes in Population Focused Nursing	No	3	Required	27
21	Spring 2015	NUPR 580	Independent Study Practicum for Advanced Public Health Nursing	Yes	1	Required	4

MEDIA

Featured in UIC News for receiving the 2014 UIC Silver Circle Award for Excellence in Teaching for the second time.

<https://news.uic.edu/teaching-future-nurses-to-get-the-whole-story>

ADDITIONAL COMMUNITY INVOLVEMENT

2007-present Urbana School Health Center Advisory Board

2006-present Champaign County Senior Wellness Task Force

2006-present Village Clerk, Village of Broadlands

2002-2006 Trustee, Village of Broadlands

2003-present Public Health Chair, Village of Broadlands

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Dorothy E. Vura-Weis
ADDRESS: 2103 Mills Drive Urbana IL 61801
Street City State Zip Code
EMAIL: dottievwe@yahoo.com PHONE: 217-344-2465; 650-339-3180

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Board of Health

BEGINNING DATE OF TERM: 07/01/2015 ENDING DATE: 06/30/2018

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I am a family physician and have a Masters in Public Health with a concentration in Health Education and Health Promotion. From 2003-2013 I worked for the San Mateo County (CA) Health System, splitting my time between seeing patients in a community clinic and work in the Health Department itself, with responsibilities for infrastructure improvement including bioterrorism education and preparedness for the health department employees, coordination of influenza vaccination campaigns, on-call duties as assistant health officer which involved interfacing with environmental health and infectious disease programs, medical supervision of the county's CHDP (EPSDT) program for children's health, medical supervision of an asthma home visiting program by public health nurses and community health workers, and general medical consultation for the Family Health Services division.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

Members of the Board of Health oversee the operations of the Health Department, including approving expenditure of funds derived from the Health Fund, grants, and any other state or federal funds.

As a retired public health professional I intend to use my experience with other health departments to provide a broad perspective to reviewing current and potential operations of the Champaign County Health Department.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

My knowledge of the operation of the board and of the public health activities in Champaign County is based on review of the county website materials, including reports from the various programs to the Board. From this I am aware of the relationship between the County Board of Health and the CU Health District and its activities. This is an area that I expect to learn more about.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Dorothy E. Vura-Weis

Signature

05/26/2015

Date

Curriculum Vitae
Dorothy E. Vura-Weis, MD, MPH
May 2015

Positions Held

November 2011 to July 2013

Part-time staff physician, Family Health Services, San Mateo Health System
(continued prior roles as Medical Consultant for Child Health and Disability Prevention, Medical Director for San Mateo County Asthma management Program [SCAMP], and Medical consultant to other child health programs)

- Maintained professional standards for Child Health and Disability Prevention (CHDP) providers in San Mateo County, including planning educational activities for physicians and other health care professionals
- Medical consultant to child health programs in Family Health Services: Immunization Program, Childhood Lead Poisoning and Prevention Program, Breastfeeding activities in the WIC Program
- Medical director for San Mateo County Asthma Management Program (SCAMP). Involved in design of this asthma home visiting program, direction-setting, consultation on clients/patients, etc

August 2003 to August 2011

Assistant Health Officer and Medical Director for Child Health and Disability Prevention (CHDP) Program for San Mateo County Health System; and
Staff Physician, San Mateo Medical Center, Fair Oaks Children's Clinic

- Maintained professional standards for Child Health and Disability Prevention (CHDP) providers in San Mateo County, including planning educational activities for physicians and other health care professionals
- Medical consultant to child health programs in Family Health Services: Immunization Program, Childhood Lead Poisoning and Prevention Program, Breastfeeding activities in the WIC Program
- Medical director for San Mateo County Asthma Management Program (SCAMP). Involved in design of this asthma home visiting program, direction-setting, consultation on clients/patients, etc
- Led county influenza immunization and education campaign in 2005 and 2006; Incident Commander for influenza immunization and education campaign in 2010
- Rotating Health Officer On-Call duties
- At Fair Oaks Children's Clinic through August 2011, provided medical care to children, newborn through adolescence, in this predominantly Spanish-speaking community clinic
- Chair, San Mateo County Asthma Coalition
- Chair, Child Death Review Team
- Member, CME Committee of San Mateo Medical Center

1998-2003: Family Practice Residency Core Faculty, Riverside County Regional Medical Center, Moreno Valley, California.

- Supervised family practice residents and medical students providing outpatient and inpatient care to children and adults, including maternity care (prenatal, delivery, and post-partum care)
- Established clinical management tools and tracking system for residents' prenatal patients
- Developed community medicine curriculum for residents
- Participating Investigator for California Asthma Among the School Aged (CAASA) Project site in Riverside County, incorporated asthma best practices into resident clinic and assured they were followed using PDSA method of quality improvement, collaborated with community health workers, provided reports to funder (<http://arcc.ucsf.edu/caasa>)

1990-1998: Department of Family Medicine, Loma Linda University School of Medicine.

1993-1998, Director of Predoctoral Education, Department of Family Medicine

1990-1995, Assistant Director, Family Practice Residency

1990-1998, Attending physician, Faculty Medical Group

- Established new family medicine clerkship curriculum addressing topics including domestic violence, primary care of musculoskeletal problems, and breastfeeding
- Spearheaded negotiations for family medicine faculty to have privileges in Labor and Delivery and Newborn Nursery at Loma Linda University Medical Center
- Worked with local school district to establish Healthy Start Center, including part-time medical clinic, at Victoria Elementary School
- Supervised family practice residents and medical students providing outpatient and inpatient care to children and adults, including maternity care

1979-1988: Riverside-San Bernardino County Indian Health, Banning, California. (National Health Service Corps assignee, 1979-1982; part-time staff 1983-1988).

1980-1982, Medical Director

1985-1988, Maternal and Child Health Coordinator

Academic Appointments

1999-2003, Assistant Clinical Professor, UC-Riverside/UCLA Biomedical Program

1990-2003, Assistant Clinical Professor, Department of Family Medicine, Loma Linda University School of Medicine

Education

2000-2002: MPH, UCLA School of Public Health, in the MPH for Health Professionals Program, Community Health Sciences Department.

Master's Project: "Improving Asthma Care by Increasing Physician Use of Patient Education" - evaluated attitudes of physicians, their referrals to asthma classes, and their use of asthma action plans.

1988-1990: Family Practice Residency, Loma Linda University Medical Center, Loma Linda, CA.

1978-1979: Flexible Internship, Presbyterian-University of Pennsylvania Medical Center, Philadelphia, PA.

1974-1978, M.D., Medical College of Pennsylvania, Philadelphia, PA. Elected to AOA.

1974, B.A. Temple University, Philadelphia, PA, Summa Cum Laude, Phi Beta Kappa.

Publications

- "Allergy and Asthma" (chapter 49) in Essentials of Family Medicine, Fifth Edition, Sloane, Slatt, Ebell, Jacques, and Smith, eds. Lippincott, Williams & Wilkins. 2007.
- "Chronic Obstructive Pulmonary Disease" (chapter 51) with D. Gaspar in Essentials of Family Medicine, Fifth Edition, Sloane, Slatt, Ebell, Jacques, and Smith, eds. Lippincott, Williams & Wilkins. 2007.
- Chronic Lung Disease, American Academy of Family Physicians CME Monograph Series, with Asma Jafri, MD and Adolfo Aguilera, MD. November 2002.
- "Allergy and Asthma" and "Chronic Obstructive Pulmonary Disease" in Essentials of Family Medicine, Fourth Edition. Sloane, Slatt, Ebell, and Jacques, eds. Lippincott, Williams & Wilkins. 2002.
- "Asthma and Chronic Obstructive Pulmonary Disease" in Essentials of Family Medicine, Third Edition. Sloane, Slatt, Curtis, & Ebell, eds. Williams & Wilkins. 1998.

Continuing Medical Education Presentations

- "Supporting Breastfeeding for the First Six Months," Breastfeeding Update, San Mateo County Perinatal Council, September 2006.
- "Asthma in School-Age Children," San Mateo Medical Center Clinics, June 2005
- "Importance of Breastfeeding from a Public Health Perspective," 2nd Annual Breastfeeding Conference, San Mateo Perinatal Council, September 2004.
- "Outpatient Management of Asthma Exacerbations," San Bernardino County Asthma Coalition Conference, May 2004.
- "Advanced Life Support in Obstetrics (ALSO)," Advisory Faculty. Multiple presentations 1995-2003.
- "Like a Breath of Fresh Air – Practical Approaches to Asthma," Annual Postgraduate Convention, Loma Linda University School of Medicine, March 1998.
- "Preceptor Education Program," Loma Linda University School of Medicine, four sessions 1993 to 1997.
- "Contraceptive Update," Primary Care Update, Loma Linda University, October 1994.
- "Adolescent Pregnancy: Prevention when Possible; Personal Care when Necessary," Annual Postgraduate Convention, Loma Linda University School of Medicine, March 1993.

Awards

2006, Lyda B. Smiley Award from California School Nurses Association; nominated for providing education to school nurses in San Mateo County on asthma, use of asthma action plans, and state laws on student use of asthma medication at school.

Community Activities

- Bay Area Air Quality Management District, Advisory Council, 2009 to 2012
- Office of Community Health, Stanford University School of Medicine, Advisory Board, 2006 to 2011
- Regional Asthma Management and Prevention Initiative (RAMP), Advisory Committee, 2004 to 2013.
- San Mateo County Asthma Coalition, Chair, 2003 to July 2013
- San Mateo County Breastfeeding Committee member, 2003 to 2013
- East Palo Alto Asthma Task Force member, 2003 to 2008
- Fetal and Infant Mortality Review Committee member, Riverside County Department of Public Health, 2001-2003.
- San Bernardino County Adolescent Pregnancy and Parenting Project.
Coordinating Council, Executive Committee 1992-2000.

Dorothy E. Vura-Weis, MD, MPH
September 2011

4

Redlands Unified School District, Redlands California.
Health Advisory Task Force member, 1991-1995;
Healthy Start Planning Committee member, 1995-1998.
First Steps Child Development Center (State-Funded Infant and Toddler Day Care),
Board of Directors 1982-1990, Board President 1986-1990.

Professional Memberships

American Academy of Family Physicians.
American Public Health Association.
Physicians for Social Responsibility.

Board Certification, Licensure

American Board of Family Practice, 1990-2015.
California Medical License G-40149, expires 5/31/2013
DEA # AV8815310, expires 5/31/2013

Contact Information

Dorothy E. Vura-Weis, MD, MPH
650-339-3180, 217-344-2465
dottievwe@yahoo.com

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: John Decker Garrett

ADDRESS: 1008 Devonshire Champaign IL 61981
Street City State Zip Code

EMAIL: _____ PHONE: (217) 359-9204

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Champaign County Developmental Disabilities Board

BEGINNING DATE OF TERM: July 1, 2015 ENDING DATE: June 30, 2018

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have been a lifelong resident of Champaign County. I would be a good asset to the board as I know the challenges that an individual with developmental disabilities faces in our community. I have done some public speaking and have previously presented to the board. I have also graduated from Urbana High School where I attended the Special Education curriculum and am familiar with the school system. I participate in community activities such as Karate class and various activities with CU Special Rec, such as weekly bowling.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe the role of a trustee/commissioner/board member is to seek ways to improve our community for the citizens that live here. I believe the board should seek and implement solutions to problems that may arise through team work and problem solving. There are many great assets that our community has that can be further improved upon. I would offer my opinions and ideas and assist the board in brainstorming ideas and solutions and then implementing those ideas and solutions.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I have limited knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, and fees. I am a little knowledgable about the funding available, as I have been a recipient in the past. Although my knowledge is limited, I am excited at the opportunity to learn.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes No If yes, please explain:

I would not have any conflict of interest.

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

I would be available to regularly attend scheduled meetings.

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Signature

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: JOSEPH CIND - OSAGIE

ADDRESS: 2011 N. FOXBERRY DE URBANA IL 61502
Street City State Zip Code

EMAIL: joc@parkland.edu PHONE: 217 621 6626
Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: DISABILITY OR MENTAL
SEE ATTACH RESUME. HEALTH

BEGINNING DATE OF TERM: _____ ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

OVER THE PAST 30 yrs, I HAVE WORKED
AND VOLUNTEERED AT SEVERAL AGENCIES
THAT SERVE THE POPULATION IN QUESTION.
ALSO MY PRESENT POSITION AS A COUNSELOR
AND A PSYCHOLOGY INSTRUCTOR STILL LENDS
ME SOME CREDIBILITY FOR THIS POSITION.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

ADVISORY, DEALING WITH ISSUES THAT MAY
BE FINANCIAL OR HUMAN RESOURCE
RELATED. I THINK AM A GOOD
COLLABORATOR AND WORK WELL WITH
OTHERS

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

NOT MUCH, UNDERSTAND MANAGING PEOPLE.

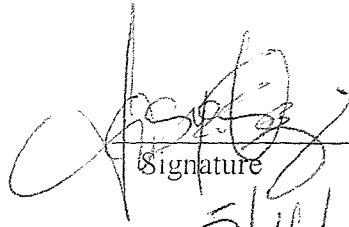
4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes ___ No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No ___ If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

Date

5/4/15

Joseph Omo-Osagie

2011 N. Foxberry Drive, Urbana, IL 61802

Telephone (217) 384-8206, 621-6626

WORK HISTORY

- 2006-present* *Counselor/Adviser Parkland College*
As a counselor/adviser over the past two years, I have work on scheduling and preparing students for transfer to other institutions. In this capacity, I am learning the details of various state colleges and the nuance of some of their admission standards. However, what has intrigued me in this position has been the counseling piece. I have had the opportunity to use my varied experience that range from disabilities to being an international and to understanding some of the ever changing minutia of immigration issues. There has been more teaching in this position than I thought and it has been a welcome to maintain and expand my skill base for teaching self care.
- 2002-2004* *Educational Specialist, Association of Illinois Middle Level Schools-University of Illinois*
As an educational specialist, my job entails working with students and teachers at schools with below average scores on the Illinois state standardized tests. My position can best be described as a coach to students and staff on improving academic practices. In this work, I am asked to work from the micro of the individual student to the macro of the whole system. I am called upon to use skills of motivation and higher level thinking to encourage change. The grant funding came to an end.
- 1996-2002* *Behavior Intervention Specialists, Circle Academy Cunningham Children's Home*
My Position at Circle Academy is comparable to that of Dean of Students in a public school. My responsibilities range from that of disciplinarian to counselor with our students, and with the staff include training at a national level during the Black Hills Seminars, supervision of teacher's assistants as well as hiring new employees.
- 9/2003-Present* *Psychology Instructor at Parkland College: Teaching Introduction to Psychology, Human Sexuality and Career and Life planning.*
- 9/2000-Present* *Group Facilitator and Counselor, Cognition Works*
Domestic Violence Group Facilitator for two groups of people. One group is court assigned individuals; the other is student offenders attending the University of Illinois.
- 6/1990-2004* *Program Coordinator, Champaign County Operation Snowball*
I helped facilitate small and large groups in this drug and alcohol prevention program for High school aged participants. Also worked with youth on issues of sexuality and coming to terms with who they are. I also conducted adult and teen staff training.
- 9/1992-Present* *Consultant and Trainer, National Council for Conflict Resolution Education*
- 1993-Present* *Fitness Instructor and Personal Trainer: YMCA, Urbana Park District.*
As a fitness instructor, I have received training to facilitate fitness classes for individual needs as well as groups. I have taught a myriad of classes from step aerobics to kickboxing to spinning to yoga. My interest in fitness emphasizes mind, body and spirit rather than the societal obsession of the perfect physique.

- 8/1994-12/1995 *Treatment Foster Care Program Counselor, Children's Home and Aid Society*
Working with young men and women placed in therapeutic foster homes as their counselor/advocate. In this capacity I conducted home visits, supervised visitations, wrote court reports about progress of parents towards reunification amongst many other duties assigned and unassigned.
- 8/1986-7/2000 *Urbana School District 116*
1999-2000
Urbana High School Speech Team Coach.
1998-1999
"Project Etc." - a program for students with severe emotional and behavioral needs. Served as Outreach Counselor working with families and children and collaborated with other agencies in order to provide similar types of services. 8/1991-6/1994
Community Outreach Worker for the truancy alternative program at Martin Luther King, Jr. Elementary School. 1/1987-6/1989
"Smart Choices" - Lead Group Facilitator and Family Intervention Specialist in a prevention program for children K-6th grade. 8/1988-6/1989
- 6/1989-12/200 Developmental Services Center: developmental trainer for customers in the workshop and assistant to area director of developmental training. Activity coordinator for Friday fun nights.
- 8/1990-9/1991 *Family Clinician, Mental Health Center of Champaign County*
Program Clinician Child Adolescent Program Team.

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Vicki Niswander

ADDRESS: 104 Woodcreek Court Mahomet IL 61853
Street City State Zip Code

EMAIL: vniswander@gmail.com **PHONE:** 217-778-1664

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Champaign County Developmental Disabilities Board

BEGINNING DATE OF TERM: July 1, 2015 **ENDING DATE:** June 30, 2018

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I am the parent of an adult daughter with a disability, and have lived in Champaign County for 27 years. I am also a professional in the field of disability, having held positions with two projects of the Illinois State Board of Education. I am currently the Executive Director of The Illinois Association of Microboards and Cooperatives, a non-profit organization that is assisting individuals with disabilities, families and professionals in understanding and implementing person-centered planning and organizing community-based microboards and cooperatives. I have participated in several state and local boards including the Illinois Council on Developmental Disabilities, The Arc of Illinois, and the Disability Resource Expo Steering Committee. I have an ongoing working relationship with the leadership of the Illinois Division of Developmental Disabilities, and am familiar with the new CMS rules, as well as services currently provided in the county. I am retiring after my 2nd term as a member of the Mahomet-Seymour Board of Education in April. My education includes a bachelor's degree in music and elementary education and a Masters in special education.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The most important responsibility of the CCDDDB is to provide leadership and set the direction of the delivery of services and supports in Champaign County. Other responsibilities include thorough preparation for decision-making, connecting with policymakers and local leaders, becoming educated regarding statewide initiatives and policy changes, evidence-based practices and successful models of service delivery. It is also important to be accessible to officials and residents of the county and to bring their questions and concerns to the board as a whole. A single board member has no power. Rather, power rests in the collective decision-making of a board vote. It is the responsibility of each board member to ask questions, voice their support or reservations, and vote accordingly. Whether in the majority or the minority, it is also the responsibility of each member to support the decision of the board and work collaboratively with staff.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

The Developmental Disabilities board holds responsibility for dispersing about 3.5 million dollars annually to purchase supports and services which are not otherwise paid through state Medicaid dollars, with a goal of improving opportunities for individuals with developmental disabilities. This has been accomplished through proposals from community-based ID/DD service providers. The remainder of available monies support a small staff shared by the Champaign County Mental Health Board. All funds come from County property taxes. It is the charge of this body to utilize those funds to maximize their impact on services in the county, with a focus on research-based practices. The DD board meets monthly and in coordination with the Mental Health Board. Members are specifically appointed by the Champaign County Board.

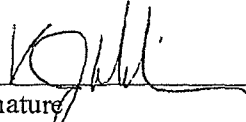
4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

I have served on the board of Community Choices, a local service provider agency who currently receives funding from the Mental Health Board, and has previously received funds from the CCDDDB. I will be leaving that board position in March.

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.


Signature

January 8, 2015
Date

VICKI NISWANDER

104 Woodcreek Court, Mahomet, IL 61853, (217) 778-1664
vniswander@gmail.com

EDUCATION

- University of Illinois, Champaign Urbana, M.Ed in Special Education** 2003
- Western Michigan University, B.S. in Elementary Education/Music Education** 1972

EXPERIENCE

- EXECUTIVE DIRECTOR, Illinois Association of Microboards and Cooperatives** 2009-present
Assist individuals with disabilities, families and professionals in creating community-based alternatives to traditional facility-based care using person-centered planning. Manage staff; facilitate trainings, budgeting, reporting, and evaluation. Collaborate with DHS, providers, agencies, school districts, parent groups, families.
- EDUCATION CONSULTANT, Family Matters, Parent Training and Information Center** 2007-2009
Presentations on inclusion and strategies for parents and teachers of students with disabilities.
- PROJECT DIRECTOR, Parent & Educator Partnership** 2005-2006
Training and technical assistance for multiple statewide grants, budget management, Curriculum development and evaluation.
- RESEARCH ASSISTANT, TEACHING ASSISTANT, Dept. of Special Education, University of Illinois** 2002-2004
- EDUCATION CONSULTANT, Project CHOICES** 1994-2002
Training and technical assistance for inclusive education.
- Elementary Music Teacher, grades K-6** 1972-1983

ADDITIONAL COURSEWORK

- PATH (Planning Alternative Tomorrows with Hope) and MAPs (Making Action Plans), Strategies for person-centered planning; Trainer of Trainers, Jack Pearpoint, Lynda Kahn.** 2011
- New Futures Initiative: Creating Community Living Options for Individuals with Disabilities, Center for Independent Futures.** 2011
- CILA Provider Training, Illinois Department of Human Services.** 2012
- Customized Employment, Tamara Geary, trainer; Griffin and Hammis.** 2010

QSP Training, Charleston Transitional Facility. 2010

RELATED EXPERIENCE

Parent of a child with a disability. 1983-present

The Arc of Illinois, board member. 2009-present

Illinois Council on Developmental Disabilities, member. 2004-2009

Advisory Board, Self-Help Center (Family Service of Champaign County) 2009-2014

Community Choices, Inc., board member 2009-2015

Host, *Disability Beat Radio*, a weekly public affairs program at WEFT Community Radio 2007-present

PUBLICATIONS AND PAPERS

Microboards and Cooperatives: A Path to a Better Quality of Life, Absolute Video Productions. 2011

Dymond, S., Renzaglia, A., Rosenstein, A., Chun, E., Banks, R., Niswander, V. & Gilson C. *Using a participatory action research approach to create a universally designed inclusive high school science course: A case study. Research and Practice for Persons with Severe Disabilities* 31(4) 293-308. 2006

From the Heart: Parents Speak to Professionals, Absolute Video Productions 2004

Bennett, T., Niswander, V., & DeLuca D., *Visions of inclusion, The School Community Journal* 1996

Roadmaps to Success: Tools that Build Inclusive Classrooms, Absolute Video Productions 1993

REFERENCES

Tony Records, *Tony Records and Associates*, 7109 Exeter Road, Bethesda, MD 20814, 301-529-9510, email: traconsult@mindspring.com.

Dr. John Trach, Associate Professor Emeritus, Special Education, *University of Illinois*, 270C Education Building, 1310 S. 6th St., Champaign, IL 61820, 217-244-9016, email: jtrach@illinois.edu.

Debbie Einhorn, Executive Director, *Family Matters Parent Training and Information Center*, 1901 S. 4th St., Ste. 209, Effingham, Illinois 62401, 866-436-7842, email: deinhorn@fmptc.org.

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Joyce Dill
ADDRESS: 2311 John Dr. Urbana IL 61802
EMAIL: pjmdill@yahoo.com PHONE: 367-6910

Check Box to Have Email Address Redacted on Public Documents
Champaign County Developmental Disability Board

NAME OF APPOINTMENT BODY OR BOARD:

BEGINNING DATE OF TERM: June 2015 ENDING DATE: June 2018

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have both BS and MS degrees from the University of Illinois in Special Education. I was a Special Education teacher and supervisor for 34 years. I also have a brother and son with Fragile X Syndrome which is the most common genetic cause of developmental and intellectual disability. I have historical and personal knowledge of services in Champaign County and I have been on the DD Board since 2004. I have visited all funded programs and have knowledge of the services provided by each. I have experience necessary to ask the hard questions when evaluating RFP's for funding. My parents were excellent role models who worked tirelessly to get services for those with DD/ID and it has always been my goal to work to provide the best direct services possible for people with developmental and/or intellectual disabilities.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe Champaign County wants to provide the best direct services to the DD/ID population possible as proven by the vote in 2004 to fund the Champaign County Developmental Disability Board. I will continue to evaluate services being provided by agencies and parent groups in this county and vote to fund those agencies who provide the best services and are open to working with other agencies to provide that care. I will visit each agency in person before each funding cycle.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I know that the CCDDDB is funding the purchase of up to four group homes and will eventually own those group homes. I have reservations about this for two reasons. I believe we could have provided the down payments for up to 20 group homes by providing the down payments for homes that agencies would then own. That would provide an incentive for opening more CILAs and provide the agencies collateral for loans when the State of Illinois does not meet its funding obligations.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Joyce Dill
Signature
05/12/2015
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Michael J Smith
ADDRESS: 810 Dodds Dr. Champaign, IL 61820
Street City State Zip Code
PHONE: Cell 217-202-3043

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Champaign County Developmental Disabilities Board

BEGINNING DATE OF TERM: 7/1/12 (Current) 7/1/13 (Applying) ENDING DATE: 6/30/15 6/30/18

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have been a board member since the inception. I am the parent of an adult disabled child. I have previous experience on the DSC and DSC Foundation Boards as well my time on the CCDDB.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe in fiscal responsibilities and in the direction of our board to serve Champaign County's Disabled Citizens. I believe as a board member it is my job to ask the hard questions and to not march blindly behind the Champaign County staff. I believe they assist the board not the board assisting them.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I believe with my experience I have a complete and substantial understanding of what we have been asked by CC citizens to do with their tax dollars.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Signature

5/27/15
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Richard Weinzierl
ADDRESS: 409 N. Abbey Road Urbana IL 61802
Street City State Zip Code
EMAIL: raweinzierl@gmail.com PHONE: 217-621-4957

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Local Foods Policy Council Food Policy Council mem

BEGINNING DATE OF TERM: 04/29/2015 ENDING DATE: 02/28/2016

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?
I have 30 years experience in University of Illinois Extension, primarily working with fruit and vegetable growers.
I am the coordinator of a beginning farmer training program that covers many aspects of small-scale farming -- including production practices, pest management, irrigation, marketing, food safety, and legal issues.
I am also the Illinois Coordinator for USDA's Sustainable Agriculture Research and Education Professional Development Program.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?
Food Policy Council members should explore and evaluate food policy issues and initiatives and use their knowledge and judgment to provide additional information to the County Board so that the Board can take the most appropriate steps to enhance local food systems, economic development, and the well-being of the county's residents.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?
I am familiar with the several members of the Local Foods Policy Council and have worked with them on related projects. I am not familiar with other details of the Council's management.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Richard A. Weingard
Signature

04/29/2015
Date



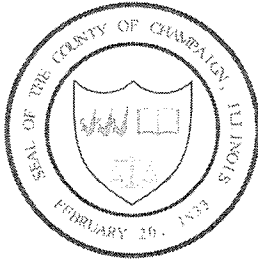
Gordy Hulten
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

COUNTY CLERK
MONTHLY REPORT
MAY
2015

Liquor Licenses & Permits	160.00
Civil Union License	0.00
Marriage License	8,820.00
Interests	13.21
State Reimbursements	-
Vital Clerk Fees	20,971.00
Tax Clerk Fees	2,713.03
Refunds of Overpayments	-
TOTAL	32,677.24
Additional Clerk Fees	1,396.00



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

ADMINISTRATIVE, BUDGETING, PURCHASING, & HUMAN RESOURCE
MANAGEMENT SERVICES

Deb Busey, County Administrator

ADMINISTRATIVE SERVICES – MONTHLY HR REPORT

MAY 2015

VACANT POSITIONS LISTING

FUND	DEPT	POSITION TITLE	HOURLY RATE	REG HRS	REGULAR SALARY	FY 2015 HRS	FY 2015 SALARY
		Deputy Co					
80	16	Admin/Finance	\$35.49	1950	\$69,205.50	1957.5	\$69,471.68
80	22	Deputy County Clerk	\$12.04	1950	\$23,478.00	1957.5	\$23,568.30
80	22	Sr Vital Records Clerk	\$14.17	1950	\$27,631.50	1957.5	\$27,737.78
80	28	PC App Programmer	\$24.82	1950	\$48,399.00	1957.5	\$48,585.15
80	30	Legal Clerk	\$12.04	1950	\$23,478.00	1957.5	\$23,568.30
80	40	Clerk	\$12.04	1950	\$23,478.00	1957.5	\$23,568.30
80	40	Deputy Sheriff	\$22.20	2080	\$46,176.00	2088	\$46,353.60
80	52	Sr Crt Srv Ofce-IPS J	\$19.90	1950	\$38,805.00	1957.5	\$38,954.25
80	71	Maintenance Worker	\$14.17	2080	\$29,473.60	2088	\$29,586.96
80	140	Correctional Officer	\$18.85	2080	\$39,208.00	2088	\$39,358.80
80	140	Court Security Officer	\$17.97	2080	\$37,377.60	2088	\$37,521.36
80	140	Lieutenant	\$38.57	2080	\$80,225.60	2088	\$80,534.16
80	140	Master Control Officer	\$12.04	2080	\$25,043.20	2088	\$25,139.52
80	140	Master Control Officer	\$12.04	2080	\$25,043.20	2088	\$25,139.52
80	140	PT Master Control Officer	\$12.04	1040	\$12,521.60	1044	\$12,569.76
83	60	Senior Engineer	\$24.82	2080	\$51,625.60	2088	\$51,824.16
91	247	Animal Control Warden	\$15.19	2080	\$31,595.20	2088	\$31,716.72
		-- TOTAL --	\$318.39		\$632,764.60		\$635,198.31

UNEMPLOYMENT REPORT

Notice of Claims received – 15 total

RPC – 1

Nursing Home – 1

Head Start – 12

Coroner – 1

Employer Protests Filed – 5 total

RPC - 2

Nursing Home - 2

Coroner - 1

Benefit Determinations - 3

Physical Plant – 1 allowed

Head Start – 1 allowed

Nursing Home – 1 denied

Notice of Telephone Hearing - 1

Physical Plant - 1

PAYROLL REPORT

MAY PAYROLL
INFORMATION

	5/1/2015		5/15/2015	
<u>Pay Group</u>	<u>EE's Paid</u>	<u>Total Payroll \$\$</u>	<u>EE's Paid</u>	<u>Total Payroll \$\$</u>
General Corp	515	\$924,021.11	502	\$913,295.47
Nursing Home	208	\$223,849.74	206	\$223,944.68
RPC/Head Start	226	\$279,811.06	223	\$275,656.46
Total	949	\$1,427,681.91	931	\$1,412,896.61

	5/29/2015	
<u>Pay Group</u>	<u>EE's Paid</u>	<u>Total Payroll \$\$</u>
General Corp	514	\$912,952.78
Nursing Home	207	\$235,476.71
RPC/Head Start	226	\$269,562.87
Total	947	\$1,417,992.36

HEALTH INSURANCE/BENEFITS REPORT

May, 2015

Total Number of Employees Enrolled: 734

General County Union:

Single 214; EE+spouse 28; EE+child(ren) 68; Family 31; waived 47

Nursing Home Union:

Single 66; EE+spouse 7; EE+child(ren) 4; Family 1; waived 13

Non-bargaining employees:

Single 119; EE+spouse 37; EE+child(ren) 39; Family 13; waived 47

Life Insurance Premium paid by County: \$1,887.73

Health Insurance Premium paid by County: \$369,028.58

Health Reimbursement Account contribution paid by County: \$23,335.00

TURNOVER REPORT

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County

May 2015 : 11.93% average over the last 12 months

May 2015: 5 out of 590 Employees left Champaign County- 3 were resignations, 2 were retirements, 1 was dismissal

WORKERS' COMPENSATION REPORT

Entire County Report	May 2015	May 2014
New Claims	6	13
Closed	6	6
Open Claims	31	34
Year To Date Total (On-going # of claims filed)	32	33

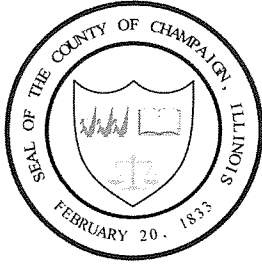
EEO REPORT

Information provided based on EEO Tracking forms submitted by Applicant. Figures are for General County only.

May 2015 Monthly EEO Report General County Only	Deputy County Administrator of Finance	.NET Developer (IT)	Maintenance Worker (Physical Plant)	TOTALS
Total Applicants	31	17	21	69
Male	15	12	20	47
Female	16	5		21
Undisclosed			1	1
Caucasian	25	10	16	51
African-American	5	2	3	10
Asian or Pacific Islander	1	3	1	5
Hispanic				0
Native American or Alaskan Native				0
Two or more races				0
Undisclosed		1	1	2
Veteran Status	5	1	2	8

ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT

Agendas Posted	13	Meetings Staffed	9	Minutes Posted	9
Appointments Posted	33	Notification of Appointment	9	Contracts Posted	0
Calendars Posted	4	Resolutions Prepared	34	Ordinances Prepared	4



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

*ADMINISTRATIVE, BUDGETING, PURCHASING, & HUMAN RESOURCE
MANAGEMENT SERVICES*

Deb Busey, County Administrator

MEMORANDUM

**TO: James Quisenberry, Deputy Chair of Policy, Personnel & Appointments;
Christopher Alix, Deputy Chair of Finance;
And MEMBERS of the CHAMPAIGN COUNTY BOARD**

FROM: Deb Busey, County Administrator, and Job Content Evaluation Committee

DATE: May 29, 2015

RE: REVIEW and RECOMMENDATION for COUNTY CLERK – SENIOR VITAL RECORDS CLERK

Pursuant to direction from the Policy, Personnel & Appointments Committee of the Whole on May 12, 2015, the Job Content Evaluation Committee has met to review the County Clerk's request to review and re-evaluate the position of Senior Vital Records Clerk.

REPORT:

The Job Content Evaluation Committee reviewed the submitted position analysis questionnaire that had been completed and approved by County Clerk Gordy Hulten. The Committee was also provided with the proposed job description for the revised position with recommended title change to Senior Vital Records Specialist. Mr. Hulten met with the Committee and explained the position had not been reviewed in eleven years. The position recently became vacant after the retirement of a long term employee, and Mr. Hulten recommends using this transition as an opportunity to upgrade the position and more closely align the responsibilities to match the current operational needs of his office. The position will now be assigned new and greater responsibility in the management of additional and sustained automation of the vital records operation of the County Clerk's Office. Based upon the information received, the Job Content Evaluation Committee has agreed to the title change to Senior Vital Records Specialist and classified the position as an FLSA Non-Exempt position in Grade G. The Committee also recommends adoption of the Senior Vital Records Specialist job description as presented by the County Clerk (included as an attachment to this Memorandum).

This is an AFSCME General Unit bargaining position which is currently vacant due to the retirement of the long-term incumbent in February 2015. The FY2015 hourly rate

salary range pursuant to the AFSCME General Unit Collective Bargaining Agreement for the new position ranges from minimum of \$16.73 to a maximum of \$25.09. The previous incumbent's FY2015 hourly rate was budgeted at \$17.26.

This title change and re-classification will also be subject to negotiation with and approval by AFSCME after approval of the Champaign County Board.

REQUESTED ACTION for POLICY, PERSONNEL & APPOINTMENTS:
The Policy, Personnel & Appointments Committee recommends to the Finance Committee approval of the title change and re-classification of the County Clerk Senior Vital Records Clerk assigned to Grade Range E to County Clerk Senior Vital Records Specialist assigned to Grade Range G.

REQUESTED ACTION for FINANCE:
The Finance Committee recommends to the County Board approval of the title change and re-classification of the County Clerk Senior Vital Records Clerk assigned to Grade Range E to County Clerk Senior Vital Records Specialist assigned to Grade Range G.

Thank you for your consideration of this recommendation

cc: Gordy Hulten, County Clerk

attachments

CHAMPAIGN COUNTY SALARY ADMINISTRATION PROGRAM
JOB CONTENT EVALUATION COMMITTEE REPORT

Date of Request:

May 12, 2015

RE-EVALUATION OF POSITION

Department Requesting: County Clerk
Position Title: Senior Vital Records Clerk
Current Job Points: 345
Current Classification Range: E
FY2015 Current Range Minimum Salary: \$14.17
FY2015 Current Range - Incumbent Salary: \$17.26
Bargaining Unit: AFSCME - General Unit
FLSA Status: Non-Exempt

Job Evaluation Committee Recommendation: ReClassification

Recommended Title: Senior Vital Records Specialist
Re-Evaluated Job Points: 412
Recommended Classification Range: G
Recommended Range Minimum Salary: \$16.73
Contractual Salary for Incumbent: N/A - Incumbent has retired
Bargaining Unit: AFSCME - General Unit
FLSA Status: Non-Exempt

Date of Job Evaluation Committee Recommendation:

May 27, 2015

Champaign County Job Description

Job Title: Senior Vital Records Specialist
Department: County Clerk
Reports To: County Clerk/Chief Deputy
FLSA Status: Non-exempt
Employment Status: Bargaining Unit - AFSCME General Unit
Prepared Date: May 2015

SUMMARY Performs specialized duties involved in processing and maintaining vital records and County documents.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Has knowledge and assists with interpretation of the Illinois Vital Records Act (410 ILCS 535/) and other rules and regulations and be aware of changing laws and procedures.

Evaluates vital records procedures and recommends changes based on efficiency, technology and changing state and federal requirements.

Responsible for the file maintenance and retention of all vital records and related documents. Responsible for the maintenance, retention and storage of required historical documents.

Has knowledge and understanding of Champaign County Clerk's Vital Records Programs and their interaction with the Illinois Vital Records System (IVRS). Collaborates with the County Clerk and relevant IT staff in maintaining and upgrading Vital Records Programs to ensure compliance with Vital Records Act and mandates from the Illinois Department of Public Health.

Responsible for development, maintenance and compliance of Vital Records transactional procedures and policies. Assists with establishing procedures for record maintenance, searching and sales to entitled individuals. Evaluates existing procedures and recommends technology and efficiency-based improvements. Assists with development, testing and deployment of software designed to manage Vital Records searching and sales. Assists with project management, development and deployment of online system for searching and sale of genealogical copies of Vital Records.

Assists Director of Training in development of documentation for Vital Records Department procedures and policies. Assists Director of Training in training other Vital Records staff.

Assists the County Clerk in the design of all forms and records used for Vital Records, which includes marriage applications, civil union applications, birth/marriage/death certified record order forms, brochures and informational materials, Oaths, and any online or e-commerce versions of the above.

Manages scanning activities related to Vital Records database and Vital Records Programs, using understanding of scanning activities interaction with Vital Records Program, including troubleshooting and data maintenance.

Responsible for processing vital records information in the Illinois Vital Records System (IVRS), including evaluation and research of possible errors or discrepancies. Responsible for making any approved corrections to any vital record document and computer entry. Has knowledge and understanding of IVRS to verify vital record information, including interaction

with other jurisdictions when necessary.

Responsible for keeping the vital records storage areas secure daily. Must have knowledge and understanding of record storage and retention procedures, and relevant rules and regulations.

Coordinates projects throughout the Vital Records Department and assists with assigning staff to projects.

Responsible for resolving outstanding marriage licenses.

Cross references death certificates with birth certificates of those born in Champaign County.

Prepares, records and files oaths for the required County positions.

Provides backup to the Account Clerk and may provide backup to the Tax Extension Specialist.

Performs any of the duties and responsibilities of the Deputy County Clerk position; also provides guidance and assistance to the Deputy County Clerks and coordinates and assists with training of new staff.

Performs all duties in Vital Records Department as necessary.

Performs other duties as assigned.

SUPERVISORY RESPONSIBILITIES Assists with direction of activity within the Vital Records Department.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE Associates Degree and two years of responsible office/clerical experience, or equivalent combination of education and experience. Requires good knowledge of the English language, spelling and mathematics; of modern office practices and procedures, of office equipment; of Microsoft Access, Excel, Word, Exchange, and desk-top publishing. Requires knowledge of the Vital Records Program and IVRS. Requires knowledge of the County community and its organizational structure; knowledge of the Vital Records Act, Tax Laws and Vital Statistics rules and procedures.

LANGUAGE SKILLS Ability to read and interpret documents such as tax laws and ordinances, computer program instructions and election law procedures. Ability to write routine reports and correspondence. Ability to speak effectively before the general public or employees of the organization.

MATHEMATICAL SKILLS Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent.

REASONING ABILITY Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS Registered voter and willing to take oath as Deputy County Clerk.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee

is frequently required to walk; sit; reach with hands and arms; and talk; or hear. The employee is occasionally required to stand; stoop; kneel; crouch; and use hands to finger, handle, or feel. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, depth perception and ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job, which are usually normal office working conditions. The noise level in the work environment is usually quiet to moderate.

Note: This job description contains wording of a general class of positions within the Champaign County salary administration program. The description contains examples of duties and responsibilities which may or may not be considered to be "essential functions" to a particular job or position within this job class. "Essential functions" are to be determined at the position or job level within each department.

SETTLEMENT AGREEMENT BETWEEN
THE UNITED STATES OF AMERICA
AND
CHAMPAIGN COUNTY, ILLINOIS
UNDER THE AMERICANS WITH DISABILITIES ACT
DJ 204-24-116

I. BACKGROUND

A. SCOPE OF THE INVESTIGATION

The United States initiated this matter as a compliance review of Champaign County, Illinois (Champaign County), under title II of the Americans with Disabilities Act of 1990 (ADA), 42 U.S.C. §§ 12131-12134, and the United States Department of Justice's implementing regulation, 28 C.F.R. Part 35. Because Champaign County receives financial assistance from the Department of Justice, the review was also conducted under the authority of section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794, and the Department of Justice's implementing regulation, 28 C.F.R. Part 42, Subpart G.

The Disability Rights Section of the Department of Justice's Civil Rights Division conducted this review of Champaign County's compliance with the following title II requirements:

- to conduct a self-evaluation of its services, policies, and practices by July 26, 1992, and make modifications necessary to comply with the Department of Justice's title II regulation, 28 C.F.R. § 35.105;
- to notify applicants, participants, beneficiaries, and other interested people of their rights and Champaign County's obligations under title II and the Department of Justice's regulation, 28 C.F.R. § 35.106;
- to designate a responsible employee to coordinate its efforts to comply with and carry out Champaign County's ADA responsibilities, 28 C.F.R. § 35.107(a);
- to establish a grievance procedure for resolving complaints of violations of title II, 28 C.F.R. § 35.107(b);
- to operate each program, service, or activity so that, when viewed in its entirety, it is readily accessible to and usable by individuals with disabilities, 28 C.F.R. §§ 35.149-.150, by:

- delivering services, programs, or activities in alternate ways, including, for example, redesign of equipment, reassignment of services, assignment of aides, home visits, or other methods of compliance and/or;
- making physical changes to buildings (required to have been made by January 26, 1995), in accordance with the Department of Justice's title II regulation, 28 C.F.R. §§ 35.150-.151, and the 1991 ADA Standards for Accessible Design (1991 ADA Standards), 28 C.F.R. Part 36, App. D (2011) or the Uniform Federal Accessibility Standards (UFAS), 41 C.F.R. § 101-19.6, App. A, and the 2010 ADA Standards for Accessible Design (2010 Standards), 28 C.F.R. § 35.104;¹
- to ensure that facilities for which construction or alteration was begun after January 26, 1992, are readily accessible to and usable by people with disabilities, in accordance with 1) the Department of Justice's title II regulation and 2) the 1991 ADA Standards or UFAS, or the 2010 ADA Standards, as applicable, 28 C.F.R. § 35.151;
- to ensure that communications with people with disabilities, including applicants, participants, and members of the public, are as effective as communications with others, including furnishing auxiliary aids and services when necessary, 28 C.F.R. § 35.160;
- to provide direct access via TTY (text telephone) or computer-to-telephone emergency services, including 911 services, 28 C.F.R. § 35.162;
- to provide information for interested people with disabilities concerning the existence and location of Champaign County's accessible services, activities, and facilities, 28 C.F.R. § 35.163(a); and
- to provide signage at all inaccessible entrances to any facility, directing users to an accessible entrance or to information about accessible facilities, 28 C.F.R. § 35.163(b).

The United States reviewed compliance with the ADA's new construction and alterations requirements at the following facilities constructed or altered after January 26, 1992: Adult Detention Facility, Courthouse and Addition, Juvenile Detention Facility, Champaign County Brookens Administrative Center, Illinois Law Enforcement Alarm System (ILEAS) Training Center, County Emergency Management Office Building, Champaign County Animal Shelter, New Nursing Home, and Highway Fleet Maintenance.

The program access review covered those of Champaign County's programs, services, and activities that operate in the following facilities that were constructed prior to January 26, 1992: Sheriff's Office and Correctional Center.

¹ Section 35.104 defines the 2010 ADA Standards as the requirements set forth in appendices B and D to 36 C.F.R. part 1191 and the requirements contained in subpart D of 28 C.F.R. part 36.

The United States conducted a program access review of the following polling places: Carpenter's Local No. 44, Douglas Center Annex, Edge-Scott Fire Department, Garden Hills Jericho Missionary Baptist Church, Illinois Employment and Training Center, Pennsylvania Avenue Baptist Church, Spalding Recreation Building, Urbana City Building, Ivesdale Fire Station, Sadorus Village Hall, Tolono Town Hall, Tolono West Fire Station, Colfax Town Hall, Urbana-Champaign Friends Quaker Meetinghouse, and Pesotum Community Building. This review was limited to the areas of the facilities used by the voting public: parking, the route from the parking area to the area used for voting, and the area used for voting.

The United States conducted a program access review of the following Head Start facilities: Champaign Early Childhood Center, Rantoul Head Start, Savoy Head Start, and Urbana Head Start.

The United States reviewed Champaign County's emergency management and disaster prevention policies and Champaign County's sidewalk maintenance policies to evaluate whether people with disabilities have an equal opportunity to utilize these programs.

The United States reviewed Champaign County Sheriff's Department's policies and procedures regarding providing effective communication to people who are deaf or hard of hearing.

B. JURISDICTION

1. The ADA applies to Champaign County because it is a "public entity" as defined by title II. 42 U.S.C. § 12131(1).
2. The United States is authorized under 28 C.F.R. Part 35, Subpart F, to determine the compliance of Champaign County with title II of the ADA and the Department of Justice's title II implementing regulation, to issue findings, and, where appropriate, to negotiate and secure voluntary compliance agreements. Furthermore, the Attorney General is authorized, under 42 U.S.C. § 12133, to bring a civil action enforcing title II of the ADA.
3. The United States is authorized under 28 C.F.R. Part 42, Subpart G, to determine Champaign County's compliance with section 504 of the Rehabilitation Act of 1973, to issue findings, and, where appropriate, to negotiate and secure voluntary compliance agreements. Furthermore, the Attorney General is authorized, under 29 U.S.C. § 794 and 28 C.F.R. §§ 42.530 and 42.108-.110, to suspend or terminate financial assistance to Champaign County provided by the Department of Justice should the United States fail to secure voluntary compliance pursuant to Subpart G or should the United States bring a civil suit to enforce the rights of the United States under applicable federal, state, or local law.

4. The parties to this Agreement are the United States of America and Champaign County, Illinois.
5. Based on its review of Champaign County's programs, services, activities, and facilities, the United States has concluded that qualified individuals with disabilities are, by reason of such disabilities, excluded from participation in or are denied the benefits of many of Champaign County's programs, services, or activities or are subjected to discrimination in violation of the ADA or section 504 of the Rehabilitation Act of 1973. The agreed upon remedial actions, below, are intended to remedy those violations.
6. In order to avoid the burdens and expenses of a further investigation and possible litigation, the parties enter into this Agreement.
7. In consideration of, and consistent with, the terms of this Agreement, the Attorney General agrees to refrain from filing a civil suit in this matter regarding paragraphs 9 through 62, except as provided in the section entitled "Implementation and Enforcement."

II. ACTIONS TAKEN BY CHAMPAIGN COUNTY

8. Champaign County represents that it has taken actions to comply with the ADA and the Rehabilitation Act, including but not limited to the following:
 - a. In 1992, Champaign County conducted an architectural self-evaluation of its facilities.
 - b. Some Champaign County agencies have adopted policies, practices, and procedures that adopt portions of Department of Justice technical assistance materials in an effort to ensure compliance with the ADA and its regulation, including Champaign County Administrative Services, the Champaign County Sheriff's Department, the Champaign County Clerk, the Champaign County Circuit Court, the Champaign County Nursing Home, the Regional Planning Commission, and Emergency Management Agency.
 - c. Champaign County has appointed ADA Coordinators, including specific coordinators for the Courthouse, Sheriff's Office and Jails, and Nursing Home.

III. REMEDIAL ACTION

A. NOTIFICATION

9. Within two (2) months of the effective date of this Agreement, Champaign County will adopt the attached Notice under the ADA, Attachment A (Notice); distribute it to all its agency heads; publish the Notice in a local newspaper of general circulation serving Champaign County; post the Notice on its Internet Home Page; and post the Notice in conspicuous locations in its public buildings. It will refresh each posted Notice, and update the contact information contained on each Notice, as necessary, during the term of this Agreement. Champaign County will provide the Notice to any person upon request.
10. Within three (3) months of the effective date of this Agreement, and annually thereafter, Champaign County will implement and send the United States its written procedures to inform interested people with disabilities of the existence and location of Champaign County's accessible programs, services, and activities.

B. ADA COORDINATOR

11. Within three (3) months of the effective date of this Agreement, Champaign County will appoint or hire one or more ADA Coordinators. The ADA Coordinator(s) will coordinate Champaign County's effort to comply with and carry out its responsibilities under the ADA, including any investigation of ADA-related complaints. Champaign County will make available to all interested individuals the name(s), office address(es), and telephone number(s) of the ADA Coordinator(s). Champaign County will maintain the ADA Coordinator(s) for the term of this Agreement. If Champaign County changes who it appoints as ADA Coordinator(s), it will notify the United States in writing, and update the name and contact information anywhere it appears, within one (1) day of making such a change.

C. INDEPENDENT LICENSED ARCHITECT

12. Within three (3) months of the effective date of this Agreement, Champaign County will retain an Independent Licensed Architect (ILA), approved by the United States, who is knowledgeable about the architectural accessibility requirements of the ADA and the Rehabilitation Act. The ILA must act independently to certify whether any alterations, additions, or modifications made by Champaign County during the term of this Agreement comply with the applicable standard pursuant to 28 C.F.R. § 35.151(c) and the Appendix to 28 C.F.R. § 35.151(c). Champaign County will bear all costs and expenses of retaining and utilizing the ILA, including the costs and expenses of any consultants and staff. Champaign County will compensate this ILA without regard to the outcome.

13. In issuing certifications pursuant to this Agreement, the ILA will impartially prepare reports with photographs identifying that the violation has been remediated and will use the certification form at Attachment O. The ILA will be considered a neutral inspector for purposes of issuing certifications of compliance and will be reasonably available to the United States to discuss findings in the reports, photographs, and certifications. The United States may also, in its discretion, provide technical assistance to the ILA throughout the term of this Agreement. Upon request by the United States, Champaign County will provide prior notice to the United States of inspections by the ILA to allow representatives of the United States to be present.
14. Champaign County will submit ILA certifications along with its reporting requirements as set forth in this Agreement.

D. GRIEVANCE PROCEDURE

15. Within three (3) months of the effective date of this Agreement, Champaign County will adopt the attached ADA Grievance Procedure, Attachment B, distribute it to all of its agencies, and post copies of it in conspicuous locations in each of its public buildings. It will refresh each posted copy, and update the contact information contained on it, as necessary, for the term of the Agreement. Champaign County will provide copies to any person upon request.

E. GENERAL EFFECTIVE COMMUNICATION PROVISIONS

16. Within three (3) months of the effective date of this Agreement, Champaign County will identify sources of qualified sign language and oral interpreters, qualified readers, real-time transcription services, and vendors able to put documents in Braille. Within this time Champaign County will implement and report to the United States its written procedures, with time frames, for fulfilling requests for sign language or oral interpreters, qualified readers, real-time transcription services, and documents in alternate formats, including Braille, large print, cassette tapes, and accessible electronic format (*e.g.*, HTML).
17. Champaign County will ensure that all appropriate employees are trained and practiced in using the Illinois Relay Service to make and receive calls, and report to the United States the details of the trainings and employees trained.

F. LAW ENFORCEMENT AND EFFECTIVE COMMUNICATION

18. Within three (3) months of the effective date of this Agreement, Champaign County will implement Champaign County Sheriff's Office's Policy Statement on Effective Communication with People Who are Deaf or Hard of Hearing, Attachment C, and distribute to all Champaign County Sheriff's officers the Guide for Law Enforcement Officers When in Contact with People Who are Deaf or Hard of Hearing, Attachment D.

19. Within three (3) months of the effective date of this Agreement, Champaign County will hire or contract with local qualified oral and sign language interpreters to be available twenty-four hours every day to its Champaign County Sheriff's Office.
20. Within three (3) months of the effective date of this Agreement, Champaign County will equip each Champaign County Sheriff's Office station and each Champaign County Correction Center and Satellite Jail with a sufficient number of working TTYs and videophones, but no fewer than one (1) of each, to enable people who are deaf, hard of hearing, or who have speech impairments to make telephone calls of the same frequency and with the same availability as those people who do not use TTYs or videophones. Where telephone calls are time-limited, Champaign County will adopt policies permitting a longer period of time for individuals using a TTY, videophone, or relay service due to the slower nature of these communications as compared to voice communications. If any person who is deaf, hard of hearing, or who has a speech impairment prefers a different method of communication, such as a captioned telephone or computer, Champaign County will make reasonable efforts to provide the communication device requested.

G. EMPLOYMENT

21. Within three (3) months of the effective date of this Agreement, Champaign County will amend its employment policies to comply with the U.S. Equal Employment Opportunity Commission regulations implementing title I of the Americans with Disabilities Act of 1990, codified at 29 C.F.R. Part 1630. The policies will provide at a minimum that Champaign County:
 - a. will not discriminate on the basis of disability in its hiring or employment practices;
 - b. will not ask a job applicant about the existence, nature, or severity of a disability. Champaign County may ask applicants about their ability to perform specific job functions. Champaign County may make medical examinations or inquiries, but only after it makes a conditional offer of employment and only if required of all applicants for the position;
 - c. upon request will make reasonable accommodations for a qualified applicant or employee with a disability unless the accommodation would cause an undue hardship on the operation of Champaign County's business. If an applicant or an employee requests a reasonable accommodation and the individual's disability and need for the accommodation are not readily apparent or known, Champaign County may ask for information necessary to determine whether the person has a disability-related need for the accommodation;
 - d. will confidentially maintain employee medical records separate from personnel

files; and

- e. will in making employment decisions individually assess whether a qualified person with a disability meets selection criteria. To the extent Champaign County's selection criteria disqualify an individual because of disability, then those criteria must be job-related and consistent with business necessity.

H. POLLING PLACES

- 22. Champaign County has an obligation to provide an accessible voting program under the ADA, including a program that is accessible to persons who use wheelchairs and persons who are blind or have other vision disabilities. 42 U.S.C. § 12132. Champaign County is required by the ADA to select facilities in which to provide its voting programs, services, or activities in a manner that does not have the effect of excluding individuals with disabilities from, denying them the benefits of, or otherwise subjecting them to discrimination. 28 C.F.R. § 35.130(b)(4).
- 23. Champaign County will maintain in operable working condition on Election Day those features of facilities and equipment (including both permanent equipment such as lifts and elevators and temporary equipment such as portable ramps, traffic cones, signs, wedges, and door stops) that are required to make each polling place accessible to and usable by persons with disabilities. 28 C.F.R. § 35.133(a). If a polling place location that was previously accessible is no longer accessible because a feature of the facility or equipment is no longer operable, then Champaign County must relocate the polling place to an alternative, accessible location pursuant to the process established in Paragraph 29 of this Agreement.
- 24. The United States surveyed some of Champaign County's polling places during its investigation. For all locations used by Champaign County as a polling place, Champaign County will ensure that the polling place is accessible on Election Day, through the use of temporary or other measures.
- 25. Barriers to access that can be remedied temporarily on Election Day at surveyed polling places not owned by Champaign County are listed in Attachment E. For those polling places listed in Attachment E, Champaign County will be able to continue to use the polling place only if Champaign County implements temporary remedies to make the polling place accessible on Election Day.
- 26. Champaign County agrees that the following temporary measures are reasonable and will be implemented where necessary to make an otherwise inaccessible polling place temporarily accessible on Election Day. The list of measures is not exhaustive; the Parties may agree to implement other, reasonable temporary measures.
 - a. Portable ramps (including curb ramps) up to and including ramps six feet long,

with side edge protection.

- b. Portable wedges or wedge ramps.
 - c. Floor mats.
 - d. Traffic Cones.
 - e. Relocating furniture or other moveable barriers.
 - f. Door stops.
 - g. Propping open doors.
 - h. Unlocking doors.
 - i. Signage, including parking signage.
 - j. Portable buzzers or door bells.
 - k. Removing astragals that are not a permanent part of the structure from doorways.
27. Barriers to access that cannot be remedied temporarily on Election Day at surveyed polling places not owned by Champaign County are listed in Attachment E. For those polling places listed in Attachment E, Champaign County will need to relocate the polling place to an alternate location in accordance with Paragraph 29 of this Agreement.
28. Within six (6) months of the effective date of this Agreement, using the survey instrument at Attachment F, the ILA hired by Champaign County will survey all polling places not surveyed by the United States to identify barriers to access by people with disabilities in the parking, exterior route to the entrance, entrance, interior route to the voting area, and voting area. For each surveyed polling place that the ILA determines is not accessible, Champaign County will (1) remove all barriers to access by people with disabilities in Champaign County owned or operated polling places, and have the ILA confirm this work has been completed to the United States, (2) provide temporary remedies at polling places not owned or operated by Champaign County such that the polling place is temporarily accessible on Election Day, or (3) designate an alternate polling place that is accessible or can be made temporarily accessible on Election Day using the procedure in Paragraph 29 of this Agreement.

29. After the Effective Date of this Agreement, Champaign County must select accessible locations for polling places. 42 U.S.C. § 12132; 28 C.F.R. § 35.130(b)(4). Before Champaign County's selection of a location as a polling place, Champaign County will review each newly proposed polling place location to determine whether it is accessible to persons with disabilities or could be made temporarily accessible on Election Day through the use of the remedial measures provided for in Paragraph 26 of this Agreement. Champaign County will use the survey instrument at Attachment F of this Agreement to make all future polling place location selections. If Champaign County ultimately determines that a newly proposed location is not accessible (as defined by the survey instrument) or cannot be made temporarily accessible on Election Day, then Champaign County will reject the location and find an accessible location or one that can be made temporarily accessible on Election Day.
30. In the rare circumstances that Champaign County is unable to select an accessible facility (or one that can be made temporarily accessible) to be used as a polling place in a particular voting precinct, then Champaign County may apply the Program Accessibility provisions of the Title II regulation to Champaign County's voting program. See 28 C.F.R. Part 35, Subpart D. Champaign County must notify the United States when these circumstances arise. Champaign County must provide alternative methods to in-person voting that are effective in making voting accessible to persons with disabilities, while giving priority to those methods that offer services, programs, and activities in the most integrated setting appropriate.
31. Within three (3) months of the effective date of this Agreement, the ILA hired by Champaign County will survey County voter registration locations for accessibility using the form at Attachment F. The ILA will report the results of this survey to the United States. If barriers to access are identified, Champaign County will remove the barriers and have the ILA confirm the same to the United States or allow people to register to vote at alternative locations verified to be accessible by the ILA. Champaign County will publish these alternative locations using media and Champaign County's website. This provision does not change Champaign County's obligations under the National Voter Registration Act of 1993, 42 U.S.C. § 1973gg-5(a), (b).
32. Within three (3) months of the effective date of this Agreement, Champaign County will make all voter registration materials available in alternate formats, including Braille, large print, audio tape, and accessible electronic format (e.g., HTML).

33. As part of the County's poll worker training conducted prior to each election, Champaign County will train poll workers on the rights of people with disabilities and the practical aspects of assuring those rights. The training will cover, at a minimum, the need to maintain the physical accessibility of polling place locations, how to assist people with disabilities, as necessary, and how to operate any non-standard voting equipment including accessible voting systems, or accessible features of standard equipment. This provision does not change Champaign County's obligations under the Help America Vote Act, 42 U.S.C. § 15301.

I. EMERGENCY MANAGEMENT PROCEDURES AND POLICIES

34. Champaign County's Emergency Operations Plan (EOP) must comply with the ADA. Champaign County will use Chapter 7 of the Department of Justice's *ADA Best Practices Tool Kit for State and Local Government (ADA Tool Kit)* to address ADA obligations of emergency management, including planning, preparedness, evacuation, shelters, medical and social services, lodging and housing programs, recovery, and rebuilding.
35. Within sixty (60) days of the effective date of this Agreement, Champaign County will incorporate the provisions of Chapter 7 of the *ADA Tool Kit* into its EOP and provide a copy (including supporting documents) to the United States.
36. Champaign County's EOP will include the following:
 - a. procedures to solicit, receive, and use input from people with a variety of disabilities on its emergency management plan (preparation, notification, response, and clean-up);
 - b. community evacuation plans to enable people who have mobility disabilities, are blind or have low vision, are deaf or hard of hearing, have cognitive disabilities, mental illness, or other disabilities to safely self-evacuate or be evacuated by others.
 - c. if its emergency warning system uses sirens or other audible alerts, then procedures to effectively inform people who are deaf or hard of hearing of an impending disaster.
 - d. a requirement that emergency shelters have a back-up generator and a way to keep medications refrigerated (such as a refrigerator or a cooler with ice). Access to back-up power and refrigeration at such shelters will be made available to people whose disabilities require access to electricity and refrigeration, for example, for using life-sustaining medical devices, providing power to motorized wheelchairs, and preserving certain medications, such as insulin, that require refrigeration. The written procedures will include a plan for notifying people of

the location of such shelters.

- e. procedures ensuring that people who use service animals are not separated from their service animals when sheltering during an emergency, even if pets are normally prohibited in shelters. The procedures will not segregate people who use service animals from others but may take into account the potential presence of people who, for safety or health reasons, should not be in contact with certain types of animals.
- f. plans for providing equivalent opportunities for accessible post-emergency temporary housing to people with disabilities. Champaign County will ensure that information it makes available regarding temporary housing includes information on accessible housing (such as accessible hotel rooms within the community or in nearby communities) that could be used if people with disabilities cannot immediately return home after a disaster if, for instance, necessary accessible features such as ramps or electrical systems have been compromised.

J. SIDEWALKS

- 37. Within three (3) months of the effective date of this Agreement, Champaign County will implement and report to the ILA and the United States its written process for requesting and receiving input from people with disabilities regarding the accessibility of its sidewalks, including requests to add curb cuts at particular locations.
- 38. Within three (3) months of the effective date of this Agreement, Champaign County will identify and report to the ILA and the United States: (1) a plan for identifying all streets, roads, and highways that have been constructed or altered since January 26, 1992; and (2) a timetable for providing curb ramps or other sloped areas complying with the applicable architectural standards at all intersections of those streets, roads, and highways that have been constructed or altered since January 26, 1992, that have curbs or other barriers from a street level pedestrian walkway. The plan and timetable must be approved by the United States and will specify completion of all required curb ramps or other sloped areas complying with the applicable architectural standards within three (3) years.
- 39. Within three (3) years of the effective date of this Agreement, Champaign County will provide curb ramps or other sloped areas complying with the applicable architectural standards as permitted by 28 C.F.R. § 35.151(c) and its Appendix, copied below, at all intersections of the streets, roads, and highways constructed or altered since January 26, 1992, that have curbs or other barriers from a street level pedestrian walkway.

Date of Construction or Alteration	Applicable Standards
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Before September 15, 2010	1991 ADA Standards or UFAS
On or after September 15, 2010, and before March 15, 2012	1991 ADA Standards, UFAS, or 2010 ADA Standards
On or after March 15, 2012	2010 ADA Standards

40. Annually, the ILA will confirm to the United States that Champaign County has provided curb ramps or other sloped areas where required that are in compliance with the applicable architectural standards in accordance with the approved plan and timetable.
41. Immediately upon the effective date of this Agreement, Champaign County will provide curb ramps or other sloped areas complying with the 2010 ADA Standards at any intersection having curbs or other barriers to entry from a street level pedestrian walkway, whenever a street, road, or highway is constructed or altered. Annually, the ILA will confirm to the United States that Champaign County has provided curb ramps or other sloped areas where required that are in compliance with the 2010 ADA Standards.
42. Within three (3) months of the effective date of this Agreement, Champaign County will identify and report to the ILA and the United States: (1) a plan for identifying all street level pedestrian walkways that have been constructed or altered since January 26, 1992; and (2) a timetable for providing curb ramps or other sloped areas complying with the applicable architectural standards at all places where those street level pedestrian walkways constructed or altered since January 26, 1992, intersect with a street, road, or highway. The plan and timetable must be approved by the United States and will specify completion of all required curb ramps or other sloped areas complying with the applicable architectural standards within three (3) years.
43. Within three (3) years of the effective date of this Agreement, Champaign County will provide curb ramps or other sloped areas complying with the applicable architectural standards as permitted by 28 C.F.R. § 35.151(c) and its Appendix, copied below, at all places where a street level pedestrian walkway constructed or altered since January 26, 1992, intersects with a street, road, or highway.

Date of Construction or Alteration	Applicable Standards
Before September 15, 2010	1991 ADA Standards or UFAS
On or after September 15, 2010, and before March 15, 2012	1991 ADA Standards, UFAS, or 2010 ADA Standards

On or after March 15, 2012	2010 ADA Standards
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- 44. Annually, the ILA will confirm to the United States that Champaign County has provided curb ramps or other sloped areas where required that are in compliance with the applicable architectural standards in accordance with the approved plan and timetable.
- 45. Immediately upon the effective date of this Agreement, Champaign County will provide curb ramps or other sloped areas complying with the 2010 ADA Standards at all newly constructed or altered pedestrian walkways where they intersect a street, road, or highway. Annually, the ILA will confirm to the United States that Champaign County has provided curb ramps or other sloped areas where required that are in compliance with the 2010 ADA Standards.

K. WEB-BASED SERVICES AND PROGRAMS

- 46. Within one (1) month of the effective date of this Agreement, Champaign County will:
 - a. Designate an employee as the web accessibility coordinator for Champaign County who will be responsible for coordinating Champaign County’s compliance with the requirements of Section K of this Agreement. The web accessibility coordinator will have experience with the requirements of Title II of the ADA, the Web Content Accessibility Guidelines (WCAG) version 2.0, and website accessibility generally; and
 - b. Retain an independent consultant, approved by the United States, who is knowledgeable about accessible website development, Title II of the ADA, and WCAG 2.0 to evaluate Champaign County’s website and any proposed online services for compliance with the ADA and, at minimum, WCAG 2.0 Level A and Level AA Success Criteria and other Conformance Requirements (WCAG 2.0 AA), and who will be responsible for the annual website accessibility evaluation. Champaign County will bear all costs and expenses of retaining and utilizing this independent consultant, including the costs and expenses of any staff. Champaign County will compensate this independent consultant without regard to the outcome.
- 47. Within two (2) months of the effective date of this Agreement, and annually thereafter, Champaign County will:
 - a. Adopt, implement, and post online a policy that its web pages will comply with WCAG 2.0 AA, published by the World Wide Web Consortium (W3C), Web

Accessibility Initiative (WAI), available at www.w3.org/TR/WCAG;

- b. Distribute the policy to all employees and contractors who design, develop, maintain, or otherwise have responsibility for its websites, or provide website content, technical support, or customer service;
 - c. Provide training to website content personnel on how to conform all web content and services with, at minimum, WCAG 2.0 AA, Title II of the ADA, and the terms of this Agreement;
 - d. Assess all existing web content and online services covered by this Agreement for conformance with, at minimum, WCAG 2.0 AA, by: (1) performing automated accessibility tests of its website and all online services, using an automated tool approved by the United States, to identify any accessibility barriers; and (2) enlisting individuals with different disabilities, including at a minimum individuals who are blind, deaf, and have physical disabilities (such as those limiting the ability to use a mouse), to test its pages for ease of use and accessibility barriers;
 - e. Provide a notice, prominently and directly linked from its homepage, instructing visitors to its websites on how to request accessible information. The link will provide several methods to request accessible information, including an accessible form to submit feedback, an email address, and a phone number (with TTY) to contact personnel knowledgeable about the accessibility of the website; and
 - f. Provide a notice, prominently and directly linked from its homepage, soliciting feedback from visitors to its websites on how to improve website accessibility. The link will provide several methods to provide feedback, including an accessible form to submit feedback, an email address, and a phone number (with TTY) to contact personnel knowledgeable about the accessibility of the website.
48. Within nine (9) months of the effective date of this Agreement, Champaign County will:
- a. Ensure that its websites and all online services, including those websites or online services provided by third parties upon which Champaign County relies to allow members of the public to participate in or benefit from Champaign County's services, programs, or activities, comply with, at minimum, WCAG 2.0 AA, with the exception of the following categories of content:
 - i. Archived web content, *i.e.*, content maintained exclusively for reference, research, or recordkeeping, which is not altered or updated after the date of archiving, and which is organized and stored in a dedicated area or

areas clearly identified as being archived;

- ii. Conventional electronic documents (*i.e.*, portable document file (PDF), word processor, presentation, spreadsheet, and database file formats) available on Champaign County's websites as of the Effective Date of this Agreement, unless such documents are to be used by members of the public to apply for, gain access to, or participate in Champaign County's services, programs, or activities; and
 - iii. Conventional electronic documents (*i.e.*, PDF, word processor, presentation, spreadsheet, and database file formats) or any other submissions by a third party in connection with an administrative, judicial, or legal proceeding that are available on Champaign County's websites; and
- b. Assess all proposed online services before they are made available to the public for conformance with, at minimum, WCAG 2.0 AA, by: (1) performing automated accessibility tests, using an automated tool approved by the United States, to identify any accessibility barriers; and (2) enlisting individuals with different disabilities, including at a minimum individuals who are blind, deaf, and have physical disabilities (such as those limiting the ability to use a mouse), to test its pages for ease of use and accessibility barriers.

L. NEW CONSTRUCTION, ALTERATIONS, AND PHYSICAL CHANGES TO FACILITIES

- 49. Any construction or alterations to Champaign County buildings and facilities by it or on its behalf will fully comply with the requirements of 28 C.F.R. § 35.151, including applicable architectural standards.
- 50. The parts of a Champaign County facility that do not comply with the 2010 ADA Standards (or the 1991 ADA Standards, as applicable), as listed in Attachments I, J, K, and L, prevents people with disabilities from fully and equally enjoying Champaign County's services, programs, or activities and constitute discrimination on the basis of disability within the meaning of 42 U.S.C. § 12132 and 28 C.F.R. §§ 35.149-35.151.
- 51. All architectural changes by Champaign County or on its behalf made on or after March 15, 2012, must comply with the 2010 ADA Standards.

52. In the event that Champaign County has already undertaken an alteration, addition, or other modification to any element identified in Attachments or otherwise after January 26, 1992, and prior to the Effective Date of this Agreement, Champaign County will submit, within six (6) months, a written report to the ILA and the United States pursuant to paragraph 59 below summarizing the actions taken and providing evidence establishing each individual element's compliance with the applicable architectural standard as permitted by 28 C.F.R. § 35.151(c) and its Appendix, copied below:

Date of Construction or Alteration	Applicable Standards
Before September 15, 2010	1991 ADA Standards or UFAS
On or after September 15, 2010, and before March 15, 2012	1991 ADA Standards, UFAS, or 2010 ADA Standards
On or after March 15, 2012	2010 ADA Standards

53. Within six (6) months of the effective date of this Agreement, Champaign County will have the ILA survey all facilities that are the subject of this Agreement for the purpose of identifying those that have multiple entrances not all of which are accessible. Also within six (6) months of the effective date of this Agreement, Champaign County will install directional signage at all inaccessible entrances to each of its facilities and will place the international symbol for accessibility at each accessible entrance to a facility, in accordance with 28 C.F.R. § 35.163(b).
54. Newly Constructed Facilities: Champaign County will take the actions listed in Attachments I and M to make the newly constructed parts of Champaign County facilities for which construction was commenced after January 26, 1992, readily accessible to and usable by people with disabilities.
55. Altered Facilities: Champaign County will take the actions listed in Attachments J and M to make the altered parts of Champaign County facilities for which alterations commenced after January 26, 1992, readily accessible to and usable by people with disabilities.
56. Program Access in Existing Facilities: Champaign County will take the actions listed in Attachments K and M to make each of Champaign County's programs, services, and activities operating at a facility that is the subject of this Agreement, when viewed in its entirety, readily accessible to and usable by people with disabilities.

57. Facilities and Programs that the United States Did Not Survey: Champaign County will review compliance with the requirements of title II of the ADA for those Champaign County facilities and programs that the United States did not survey or review. The ILA will survey all Champaign County's facilities for compliance with title II of the ADA that the United States did not survey. Within one (1) year of the effective date of this Agreement, Champaign County will submit to the United States a detailed report from the ILA listing the access issues identified during the ILA's review together with the corrective actions and completion dates proposed to resolve such issues. The proposed completion dates may be no later than six (6) months prior to the termination of this Agreement. The survey conducted by the ILA, the access issues identified, and the corrective actions and completion dates proposed will be consistent with the requirements of title II of the ADA; the review of Champaign County facilities and programs conducted by the United States for purposes of this Agreement; and the access issues, corrective actions, and completion dates reflected in Attachments I, J, K, and M.

M. PROGRAM MODIFICATIONS

58. Access to Programs Housed in Others' Facilities: In order to ensure that Champaign County's programs, services, and activities that are the subject of this Agreement and that are operated by Champaign County at facilities owned or controlled by other entities, when viewed in their entirety, are readily accessible to and usable by people with mobility impairments, Champaign County will take the actions listed in Attachments L and M.

IV. MISCELLANEOUS PROVISIONS

59. Except as otherwise specified in this Agreement, six (6) months after the effective date of this Agreement and annually thereafter until it expires, Champaign County will submit written reports to the United States summarizing its actions pursuant to this Agreement. Reports will include reports with certifications from the ILA, photographs showing measurements, architectural plans, notices published in the newspaper, and copies of adopted policies, among other things.
60. Throughout the term of this Agreement, consistent with 28 C.F.R. § 35.133(a), Champaign County will maintain the accessibility of its programs, activities, services, facilities, and equipment, including routinely testing accessibility equipment and routinely auditing the accessibility of its programs and facilities. This provision, however, does not prohibit isolated or temporary interruptions in service or access due to maintenance or repairs. 28 C.F.R. § 35.133(b).

61. Within six (6) months of the effective date of this Agreement, Champaign County will submit for pre-approval by the United States a proposed training program, lasting at least half a day, on the requirements of the ADA and appropriate ways of serving people with disabilities. The submission will include a description of the training, the agenda, any handouts, and the name, title, and address of the trainer.
62. Within one (1) year of the effective date of this Agreement and annually thereafter, after approval of the training program by the United States, all Champaign County employees who have direct contact with members of the public will be trained for at least a half day on the requirements of the ADA and appropriate ways of serving people with disabilities. Within thirty (30) days after each training Champaign County will submit to the United States the list of employees trained.

V. IMPLEMENTATION AND ENFORCEMENT

63. Champaign County may seek to modify this Agreement because of changed conditions making performance impossible by notifying the United States in writing, setting forth the modification and the facts to support it. Until the United States agrees to the modification in writing, no modification will take effect. The United States' agreement will not be unreasonably withheld.
64. The United States may review compliance with this Agreement at any time. Champaign County will cooperate with the United States. If the United States believes that Champaign County has failed to comply with this Agreement, then the United States will notify Champaign County in writing. If, after 30 days of providing Champaign County with written notice of non-compliance, the United States determines that Champaign County has failed to come into compliance, the United States may institute a civil action in federal district court to enforce the terms of this Agreement and may take appropriate steps to enforce title II and section 504 of the Rehabilitation Act.
65. It is a violation of this Agreement for Champaign County to fail to comply in a timely manner with any of the requirements of this Agreement.
66. Failure by the United States to enforce any provision of this Agreement is not a waiver of the United States' right to enforce any provisions of this Agreement.
67. This Agreement is a public document. Champaign County will provide a copy of this Agreement to any person, upon request.
68. This Agreement (including its Attachments) is the entire agreement between the parties on the matters raised herein, and no other statement, promise, or agreement, either written or oral, made by either party will be enforceable. This Agreement does not remedy any other potential violations of the ADA or other federal law. This Agreement does not relieve Champaign County of its continuing obligation to comply with all aspects of the ADA and section 504 of the Rehabilitation Act.

- 69. This Agreement will remain in effect for three (3) years.
- 70. The person signing for Champaign County represents that he or she is authorized to bind Champaign County to this Agreement.
- 71. The effective date of this Agreement is the date of the last signature below.

For Champaign County:

For the United States:

VANITA GUPTA
 Principal Deputy Assistant Attorney General for Civil Rights
 EVE L. HILL
 Deputy Assistant Attorney General
 Civil Rights Division

JAMES A. LEWIS
 United States Attorney
 Central District of Illinois

REBECCA B. BOND, Chief
 KEVIN J. KIJEWski, Deputy Chief

By: _____
 PATTSI PETRIE, Chair
 Champaign County Board

Date: _____

ATTEST: _____
 GORDY HULTEN, County Clerk
 and ex-officio Clerk of the
 Champaign County Board

Date: _____

By: _____
 WILLIAM F. LYNCH, Trial Attorney
 Disability Rights Section - NYA
 Civil Rights Division
 U.S. Department of Justice
 950 Pennsylvania Avenue, N.W.
 Washington, DC 20530
 (202) 305-2008
 (202) 305-4486 (fax)

Date: _____

GUIDE FOR LAW ENFORCEMENT OFFICERS

*When In Contact With People
Who Are Deaf or Hard of Hearing*



As a law enforcement officer, you can expect to come into contact with people who are deaf or hard of hearing.

Title II of the Americans with Disabilities Act (ADA) of 1990 prohibits State and local governments from discriminating against an individual with a disability. Municipal and State police and county sheriff departments are bound by this Federal law. Your office has adopted a more detailed policy regarding law enforcement officers' communication with people who are deaf or hard of hearing. You should become familiar with this policy.

What does title II require of you when interacting with persons who are deaf or hard of hearing? Among other things, your communication with such an individual must be as effective as your communication with hearing people.

How do you communicate? Provide aids or services as necessary to ensure that the deaf or hard of hearing individual understands what you are saying and that you understand him or her. These can include:

- use of qualified sign language or oral interpreters,
- for people who are hard of hearing, speaking loudly and clearly, and use of assistive listening devices (to amplify sound),

- use of gestures or visual aids to supplement oral communication,
- an exchange of written notes, or
- use of a computer,
- use of video remote interpreting (VRI)

What method of communication should you use? The law requires you to give primary consideration to the individual's preference. Ask how the person wishes to communicate.

For example, some people who are deaf do not use sign language and may need to use a different aid or rely on lipreading. In one-on-one communication with an individual who lip reads, an officer should face the individual directly, and should ensure that the communication takes place in a well-lighted area.

Honor the individual's choice unless it would significantly interfere with your law enforcement responsibilities or you are confident that other means of communicating, that may be easier to provide, are just as effective. Remember that deaf or hard of hearing persons must be able to understand you as well as those who do not have hearing impairments.

DO NOT ask a family member or friend to interpret for a deaf individual unless it is urgent to communicate immediately and that is the only option. If the deaf person requests that arrangement and the other person agrees, however, you can proceed.

How do you know when you are communicating clearly to an individual who is deaf or hard of hearing? Ask the person to summarize what you are saying.

If the person uses sign language, what kinds of communication require an interpreter? Consider the length,

importance, and complexity of the communication, as well as the context.

– In a simple encounter, such as checking a driver’s license or giving directions, a notepad and pencil or perhaps gestures will normally be sufficient.

– During interrogations and arrests, a sign language interpreter will often be necessary.

– If the legality of a conversation will be questioned in court, such as situations where *Miranda* warnings are issued, a sign language interpreter may be necessary. You should be careful about misunderstandings in the absence of a qualified interpreter. A nod of the head may be an attempt to appear cooperative in the midst of misunderstanding, rather than consent or a confession of wrongdoing.

– In general, if an individual who does not have a hearing disability would be subject to police action without interrogation, then an interpreter will not be required, unless one is necessary to explain the action being taken.

Example: An officer clocks a car on the highway driving 15 miles above the speed limit. The driver, who is deaf, is pulled over and issued a noncriminal citation. The individual is able to understand the reasons for the citation, because the officer exchanges notes and points to information on the citation. A sign language interpreter is not needed.

Example: An officer responds to an aggravated battery call and upon arriving at the scene observes a bleeding victim and an individual holding a weapon. Eyewitnesses observed the individual strike the victim. The individual with the weapon is deaf. Because the officer has probable cause to make a felony arrest without an interrogation, an interpreter is not necessary to carry out the arrest.

Example: An officer responds to the scene of a domestic disturbance. The husband says the wife has been beating their children and he has been trying to restrain her. The wife, who is deaf, requests an interpreter. The officer begins by exchanging notes but the woman’s responses indicate a lack of comprehension. An interpreter should be called. If the woman’s behavior is threatening, the officer can make an arrest and call for an interpreter to be available at the booking station.

Do you have to take a sign language interpreter to a call about a violent crime in progress or a similar urgent situation involving a person who is deaf? No. An officer's immediate priority is to stabilize the situation. If the person being arrested is deaf, the officer can make an arrest and call for an interpreter to be available later at the booking station.

Contact numbers for your local sign language interpreters:

ATTACHMENT J: Modifications to Altered Facilities

The chart below lists the facilities surveyed by the Department, the access issues identified during the survey, and the actions required to correct the access issues. Required actions are listed using an alphanumeric code. The key to the alphanumeric codes is provided in Attachment M to this Agreement.

In order to ensure that the following spaces and elements in the County's facilities in which alterations occurred after January 26, 1992, are readily accessible to and usable by persons with disabilities, the County will take the actions referenced by the alphanumeric code and described in detail in Attachment M to this Settlement Agreement within the time period specified below, which time period will begin to run on the effective date of this Agreement.

Item #	Access Issue	Required Action	Completion Date
1.	Courthouse and Addition , located at 101 East Main Street, Urbana, Illinois		
1.1.	Parking Lot F:		
1.1.1.	The parking lot is inaccessible because it has no designated van accessible parking space.	P5	6 months
1.1.2.	The designated accessible parking space closest to Main Street is inaccessible because the vertical sign is mounted too low, and the designated accessible parking space closest to Elm Street is inaccessible	P3	6 months
1.1.3.	The designated accessible parking spaces are inaccessible because they have slopes of up to 4.8% and the access aisles have cross slopes of up to 4%.	P4	6-32 months
1.2.	Ramp near Main Entrance:		
1.2.1.	The ramp is inaccessible because it has a slope of up to 9.9%.	R4	6-32 months
1.2.2.	The ramp is inaccessible because it does not have edge protection.	R3	6 months
1.2.3. 1.2	The ramp is inaccessible because the handrails do not have 12 inch long extensions at the ends.	R2	6 months
1.3.	Drinking Fountains on First Floor near Toilet Rooms: The drinking fountains protrude into the	AR7	6 months

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	walkway and are not detectable to blind persons using a cane.		
1.4.	Women's Toilet Room with Stalls on First Floor:		
1.4.1.	The door is inaccessible because it requires 16.5 pounds of force to open.	D3	6-3 months
1.4.2.	The paper towel dispenser and the air dryer protrude into the walkway and are not detectable to blind persons using a cane.	AR7	6 months
1.4.3.	The toilet is inaccessible because the centerline is 20 inches from the side wall.	TR7	6 months
1.4.4.	The coat hook is inaccessible because it is mounted 53 inches high.	TR3	6-3 months
1.4.5.	The toilet is inaccessible because the side grab bar is obstructed by the sanitary napkin receptacle.	TR15	6-3 months
1.4.6.	The toilet is inaccessible because the rear grab bar is 33 inches long.	TR14	6 months
1.5.	Men's Toilet Room with Stalls on First Floor:		
1.5.1.	The door is inaccessible because it requires 16 pounds of force to open.	D3	6-3 months
1.5.2.	The paper towel dispenser and the air dryer protrude into the walkway and are not detectable to blind persons using a cane.	AR7	6-3 months
1.5.3.	The toilet is inaccessible because the centerline is 19 inches from the side wall.	TR7	6-32 months
1.5.4.	The coat hook is inaccessible because it is mounted 54 inches high.	TR3	6-3 months
1.5.5.	The toilet is inaccessible because the rear grab bar is 33 inches long.	TR14	6 months
1.6.	Public Phone on First Floor: The telephone is inaccessible because it is not hearing aid compatible, does not have a volume control mechanism, and does not have appropriate signage.	TT1	6-3 months
1.7.	Women's Toilet Room with Stalls in Jury Assembly Room:		
1.7.1.	The door is inaccessible because it requires 16.5 pounds of force to open.	D3	6-3 months

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1.7.2.	The paper towel dispenser and the air dryer protrude into the walkway and are not detectable to blind persons using a cane.	AR7	6-3 months
1.7.3.	The coat hook is inaccessible because it is mounted 54 inches high.	TR3	6-3 months
1.7.4.	The toilet is inaccessible because the rear grab bar is 33 inches long.	TR14	6 months
1.8.	Men's Toilet Room with Stalls in Jury Assembly Room:		
1.8.1.	The door is inaccessible because it requires 16 pounds of force to open.	D3	6-3 months
1.8.2.	The paper towel dispenser and the air dryer protrude into the walkway and are not detectable to blind persons using a cane.	AR7	6-3 months
1.8.3.	The toilet is inaccessible because the centerline is 15.5 inches from the side wall.	TR7	6-3 months
1.8.4.	The coat hook is inaccessible because it is mounted 54 inches high.	TR3	6-3 months
1.8.5.	The toilet is inaccessible because the rear grab bar is 33 inches long.	TR14	6 months
1.9.	Elevators:		
1.9.1.	The elevator on the left is inaccessible because there is only hoistway signage provided on one side.	E11	6-3 months
1.9.2.	The elevators are inaccessible because door reopening devices are effective for only 5 seconds.	E6	6-3 months
1.9.3.	The elevators are inaccessible because the emergency communication system requires tight grasping or pinching to access.	E7	6-3 months
1.10.	Women's Toilet Room with Stalls on Third Floor:		
1.10.1.	The door is inaccessible because it requires 18 pounds of force to open.	D3	6-3 months
1.10.2.	The paper towel dispenser and the air dryer protrude into the walkway and are not detectable to blind persons using a cane.	AR7	6-3 months
1.10.3.	The coat hook is inaccessible because it is mounted 54 inches high.	TR3	6-3 months

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1.10.4.	The toilet is inaccessible because the side grab bar is obstructed by the sanitary napkin receptacle.	TR15	6-3 months
1.10.5.	The toilet is inaccessible because the rear grab bar is 33 inches long.	TR14	6 months
1.11.	Men's Toilet Room with Stalls on Third Floor:		
1.11.1.	The door is inaccessible because it requires 20 pounds of force to open.	D3	6-3 months
1.11.2.	The paper towel dispenser and the air dryer protrude into the walkway and are not detectable to blind persons using a cane.	AR7	6-3 months
1.11.3.	The coat hook is inaccessible because it is mounted 54 inches high.	TR3	6-3 months
1.11.4.	The toilet is inaccessible because the rear grab bar is 33 inches long.	TR14	6 months
1.12.	Courtroom A on Third Floor (Prototypical Large Courtroom Design):		
1.12.1.	The door is inaccessible because it requires 17.5 pounds of force to open.	D3	6-3 months
1.12.2.	The courtroom is inaccessible because there is no signage informing the public of the availability of an assistive listening system.	AA3	6-3 months
1.12.3.	The ramp to the jury box is inaccessible because it is 34 inches wide, has a slope of 11.1%, and has no handrails.	R1	6-32 months
1.12.4.	The ramp from the jury box to the judge's bench is inaccessible because it is 34.5 inches wide and the path of travel is obstructed by the flag pole and furniture.	R1	6-32 months
1.12.5.	The ramp from the courtroom floor to the judge's bench is inaccessible because it is 34.5 inches wide and has no handrails.	R1	6-32 months
1.13.	Courtroom B on Third Floor (Prototypical Small Courtroom Design):		
1.13.1.	The courtroom is inaccessible because there is no signage informing the public of the availability of an assistive listening system.	AA3	6-3 months

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1.13.2.	The ramp to the judge's bench is inaccessible because it is 34 inches wide and has no handrails.	R1	6-32 months
1.13.3.	The ramp to the jury box is inaccessible because it is 35 inches wide and has no handrails.	R1	6-32 months
1.14.	Route from Elevator to Court Services and Probation: The route from the elevator to court services and probation is inaccessible because it has a slope of 8.4% and lacks handrails.	AR1	6-32 months
1.15.	Women's Single-User Toilet Room in Probation Office: The toilet is inaccessible because the rear-grab bar is 33 inches long.	TR14	6 months
1.16.1.15	Men's Single-User Toilet Room in Probation Office:		
1.16.1.	The toilet is inaccessible because the rear grab bar is 33 inches long.	TR14	6 months
1.16.1.1.	The toilet is inaccessible because the rear grab bar is obstructed by the soap dispenser.	TR15	6-3 months
1.17.1.16	Women's Toilet Room with Stalls on Second Floor:		
1.17.1.1.	The door is inaccessible because it requires 17 pounds of force to open.	D3	6-3 months
1.17.2.1.	The air dryer protrudes into the walkway and is not detectable to blind persons using a cane.	AR7	6-3 months
1.17.3.1.	The coat hook is inaccessible because it is mounted 54 inches high.	TR3	6-3 months
1.17.4.1.	The toilet is inaccessible because the side grab bar is obstructed by the sanitary napkin receptacle.	TR15	6-3 months
1.17.5.	The toilet is inaccessible because the rear grab bar is 34 inches long.	TR14	6 months
1.18.1.17	Men's Toilet Room with Stalls on Second Floor:		
1.18.1.1.	The door is inaccessible because it requires 14 pounds of force to open.	D3	6-3 months
1.18.2.1.	The air dryer and paper towel dispenser protrude into the walkway and are not detectable to blind persons using a cane.	AR7	6-3 months
1.18.3.1.	The urinal is inaccessible because the rim is not elongated.	TR8	6-32 months

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1.18.4.1.	The coat hook is inaccessible because it is mounted 52 inches high.	TR3	6-3 months	
1.18.5.	The toilet is inaccessible because the rear grab bar is 34 inches long.	TR14	6 months	Formatted: No bullets or numbering
1.19.1.18	Route from Elevators to State's Attorney's Office: The route from the elevators to the State's Attorney's office is inaccessible because it has a slope of 5.4% and lacks handrails.	AR1	6-32 months	
1.20.1.19	Route from the Elevators to the Law Library: The route from the elevators to the law library is inaccessible it has a slope of 6.7% and lacks handrails.	AR1	6-32 months	
1.21.1.20	Women's Single-User Toilet Room in Jury Room 240:			
1.21.1.1.	This area is inaccessible because the paper towel dispenser protrudes into the walkway and is not detectable to blind persons using a cane.	AR7	6-3 months	
1.21.2.	The toilet is inaccessible because the rear grab bar is 33.5 inches long.	TR14	6 months	Formatted: No bullets or numbering
1.22.1.21	Men's Single-User Toilet Room in Jury Room 240:			
1.22.1.1.	This area is inaccessible because the paper towel dispenser protrudes into the walkway and is not detectable to blind persons using a cane.	AR7	6-3 months	
1.22.2.	The toilet is inaccessible because the rear grab bar is 33.5 inches long.	TR14	6 months	Formatted: No bullets or numbering
1.23.	Women's Single-User Toilet Room near Courtroom K: The toilet is inaccessible because the rear grab bar is 34 inches long.	TR14	6 months	Formatted: No bullets or numbering
1.24.	Men's Single-User Toilet Room near Courtroom K: The toilet is inaccessible because the rear grab bar is 34 inches long.	TR14	6 months	Formatted: No bullets or numbering
1.25.	Women's Single-User Toilet Room in Jury Room 231: The toilet is inaccessible because the rear grab bar is 34 inches long.	TR14	6 months	Formatted: No bullets or numbering
1.26.	Men's Single-User Toilet Room in Jury Room 231: The toilet is inaccessible because the rear grab bar is 34 inches long.	TR14	6 months	Formatted: No bullets or numbering

1.27.	Women's Single-User Toilet Room in Jury Room 215: The toilet is inaccessible because the rear-grab bar is 34 inches long.	TR14	6 months	Formatted: No bullets or numbering
1.28.	Men's Single-User Toilet Room in Jury Room 215: The toilet is inaccessible because the rear-grab bar is 34 inches long.	TR14	6 months	Formatted: No bullets or numbering
1.29.	Women's Single-User Toilet Room in Jury Room 214: The toilet is inaccessible because the rear-grab bar is 34 inches long.	TR14	6 months	Formatted: No bullets or numbering
1.30.	Men's Single-User Toilet Room in Jury Room 214: The toilet is inaccessible because the rear-grab bar is 34 inches long.	TR14	6 months	Formatted: No bullets or numbering
1.31.	Women's Single-User Toilet Room in Jury Room 313: The toilet is inaccessible because the rear-grab bar is 34 inches long.	TR14	6 months	Formatted: No bullets or numbering
1.32.	Men's Single-User Toilet Room in Jury Room 313: The toilet is inaccessible because the rear-grab bar is 34 inches long.	TR14	6 months	Formatted: No bullets or numbering
1.33.	Women's Single-User Toilet Room in Jury Room 314: The toilet is inaccessible because the rear-grab bar is 34 inches long.	TR14	6 months	Formatted: No bullets or numbering
1.34.	Men's Single-User Toilet Room in Jury Room 314: The toilet is inaccessible because the rear-grab bar is 34 inches long.	TR14	6 months	Formatted: No bullets or numbering
1.35.	Women's Single-User Toilet Room in Jury Room 315: The toilet is inaccessible because the rear-grab bar is 34 inches long.	TR14	6 months	Formatted: No bullets or numbering
1.36.	Men's Single-User Toilet Room in Jury Room 315: The toilet is inaccessible because the rear-grab bar is 34 inches long.	TR14	6 months	Formatted: No bullets or numbering
1.37.	Women's Single-User Toilet Room in Jury Room 331: The toilet is inaccessible because the rear-grab bar is 34 inches long.	TR14	6 months	Formatted: No bullets or numbering
1.38.	Men's Single-User Toilet Room in Jury Room 331: The toilet is inaccessible because the rear-grab bar is 34 inches long.	TR14	6 months	Formatted: No bullets or numbering

1.39.	Women's Single User Toilet Room in Conference Room 340: The toilet is inaccessible because the rear grab bar is 34 inches long.	TR14	6 months
1.40.	Men's Single User Toilet Room in Conference Room 340: The toilet is inaccessible because the rear grab bar is 34 inches long.	TR14	6 months
1.41.1.23	Court Floor Holding Cells: There is no accessible cell provided.	PJ1	6-32 months
1.42.1.23	Central Holding Cells on the First Floor: There is no accessible cell provided.	PJ1	6-32 months
2.	Champaign County Brookens Administrative Center , located at 1776 East Washington, Champaign, Illinois		
2.1.	Parking Lot A:		
2.1.1.	The parking lot is inaccessible because it has no designated van accessible parking space.	P5	6 months
2.1.2.	The designated accessible parking spaces are inaccessible because the vertical signs are mounted less than 60 inches.	P3	6 months
2.1.3.	The designated accessible parking spaces are inaccessible because they have running slopes of up to 4.6% and cross slopes of up to 3% and the access aisles have running slopes of up to 4.2% and cross slopes of up to 4%.	P4	6-32 months
2.2.	Parking Lot B: The parking lot, with a total of 34 parking spaces, has no designated accessible spaces provided. This lot requires 1 van accessible space and 1 standard accessible space.	P1	326 months
2.3.	Route from the Street to Parking Lot A:		
2.3.1.	The route from the street to parking lot A is inaccessible because it has slopes of up to 5.8%.	AR1	326 months
2.3.2.	The curb ramp is inaccessible because it has a slope of 19.5%.	AR4	326 months
2.4.	Women's Toilet Room with Stalls in Pod 200: The toilet room contains a number of inaccessible elements and is not accessible to people with disabilities.	TR1	326 months

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2.5.	Men's Toilet Room with Stalls in Pod 200: The toilet room contains a number of inaccessible elements and is not accessible to people with disabilities.	TR1	3 6 months
2.6.	Office and Conference Room Signage: The signage provided throughout the building is inaccessible because it is mounted 60 inches above the finished floor to the centerline of the sign, is not mounted on the wall adjacent to the latch side of the door, and does not have raised and Braille characters.	D15	6 months
2.7.	Mental Health Board Office: The door is inaccessible because it requires 11 pounds of force to open.	D3	6 3 months
2.8.	Supervisor of Assessments Office:		
2.8.1.	The door is inaccessible because it requires 12 pounds of force to open.	D3	6 3 months
2.8.2.	The computer keyboard is inaccessible because it is on a table 35 inches high.	C2	6 3 months
2.9.	Route to County Auditor and County Recorder Offices: This area is inaccessible because the fire extinguisher protrudes into the walkway and is not detectable to blind persons using a cane.	AR7	6 months
2.10.	County Recorder's Office: The doors are inaccessible because one requires 8 pounds of force to open	D3	6 3 months
2.11.	County Auditor's Office: The door is inaccessible because it requires 9 pounds of force to open.	D3	6 3 months
2.12.	County Treasurer/Collector's Office: The door is inaccessible because it requires 11 pounds of force to open.	D3	6 3 months
2.13.	County Clerk's Office: The computer keyboard is inaccessible because it is on a table 36 inches high.	C2	6 9 months
2.14.	Route to Jennifer K. Putnam Meeting Room: This area is inaccessible because the fire extinguisher protrudes into the walkway and is not detectable to blind persons using a cane.	AR7	6 months
2.15.	Lyle Shields Meeting Room:		
2.15.1.	The door is inaccessible because it requires 16 pounds of force to open.	D3	3 6 months
2.15.2.	The route is inaccessible because the path of travel to the dais is obstructed by loose furniture.	AR1	3 6 months
2.16.	LIHEAP Office: The door is inaccessible because it requires 9 pounds of force to open.	D3	6 3 months

2.17.	Regional Planning Commission Office: The door is inaccessible because it requires 10 pounds of force to open.	D3	6-3 months
2.18.	John Dimit Conference Room: The door is inaccessible because it requires 12 pounds of force to open.	D3	6-3 months
2.19.	Planning and Zoning Office: The door is inaccessible because it requires 11.5 pounds of force to open.	D3	6-3 months
2.20.	Women's Toilet Room with Stalls in Pod 100:		
2.20.1.	The air dryer protrudes into the walkway and is not detectable to blind persons using a cane.	AR7	6 months
2.20.2.	The lavatory is inaccessible because it lacks adequate knee and toe clearance.	LS3	6 months
2.20.3.	The toilet is inaccessible because the side grab bar is mounted with the far end 49.5 inches from the rear wall.	TR17	6-3 months
2.20.4.	The toilet is inaccessible because the rear grab bar is 24 inches long.	TR14	6-3 months
2.21.	Men's Toilet Room with Stalls in Pod 100:		
2.21.1.	No accessible mirror has been provided.	TR5	6-3 months
2.21.2.	The air dryer protrudes into the walkway and is not detectable to blind persons using a cane.	AR7	6 months
2.21.3.	The lavatory is inaccessible because it lacks adequate knee and toe clearance.	LS3	6 months
2.21.4.	The urinal is inaccessible because the rim is 24 inches high.	TR8	6 months
2.21.5.	The toilet is inaccessible because the top of the seat is 19.5 inches high.	TR9	6-3 months
2.21.6.	The toilet is inaccessible because the side grab bar is mounted with the far end 49 inches from the rear wall.	TR17	6-3 months
2.21.7.	The toilet is inaccessible because the rear grab bar is 24 inches long.	TR14	6-3 months

2.22.	Public Phone near Front Desk:		
2.22.1.	The telephone is inaccessible because it is not hearing aid compatible, does not have a volume control mechanism, and does not have required signage.	TT1	6-3 months
2.22.2.	The telephone cubicle protrudes into the walkway and is not detectable to blind persons using a cane.	AR7	6-3 months
2.22.3.	The facility is inaccessible because, although a public telephone is provided on this floor, a TTY is not provided.	TT2	6-3 months
2.23.	Route to Urbana Park District Gymnasium: The ramp is inaccessible because it has a slope of up to 8.4%.	R4	6-32 months
2.24.	Men's Toilet Room with Stalls in Pod 400:		
2.24.1.	No accessible mirror has been provided.	TR5	6 months
2.24.2.	The air dryer and hand sanitizer dispenser protrude into the walkway and are not detectable to blind persons using a cane.	AR7	6 months
2.24.3.	The urinal is inaccessible because the rim is 24 inches high.	TR8	6 months
2.24.4.	The toilet room is inaccessible because there is no standard accessible toilet compartment provided.	TR2	6 months
2.25.	Route to Gymnasium: The fire extinguisher protrudes into the walkway and is not detectable to blind persons using a cane.	AR7	6 months
2.26.	Women's Locker Room in Pod 400:		
2.26.1.	The door is inaccessible because it requires 13.5 pounds of force to open.	D3	6 months
2.26.2.	The toilet is inaccessible because the side grab bar is mounted with the far end 50 inches from the rear wall.	TR17	6 months
2.26.3.	The transfer shower is inaccessible because the seat is 16 inches high.	B6	6 months

2.26.4.	The transfer shower is inaccessible because it has no grab bars.	B4	6 months
2.26.5.	The bench is inaccessible because it is 9 inches deep and it provides no back support.	LR2	6 months
2.27.	Men's Locker Room in Pod 400:		
2.27.1.	The door is inaccessible because it requires 13 pounds of force to open.	D3	6 months
2.27.2.	The lavatory is inaccessible because the bottom of the lavatory apron is 27.5 inches high.	LS3	6 months
2.27.3.	The toilet is inaccessible because the side grab bar is mounted with the far end 46.5 inches from the rear wall.	TR17	6 months
2.27.4.	The transfer shower is inaccessible because it has no grab bars.	B4	6 months
2.27.5.	The bench is inaccessible because it is 9 inches deep and it provides no back support.	LR2	6 months
2.28.	Elevator in Pod 400:		
2.28.1.	The existing elevator is inaccessible because the elevator, which is on the path of travel to the altered Child Support Enforcement Office, lacks a safety door edge in lieu of an automatic door reopening device required by 1991 Standards §§ 4.1.6(3)(c)(i), 4.10.6.	See Access Issue	6-3 months
2.28.2.	The elevator is inaccessible because the hall call buttons are not raised or flush.	E3	6 months
2.28.3.	The elevator is inaccessible because there is no hoistway signage provided.	E11	6 months
2.28.4.	The elevator is inaccessible because the time from notification that a car is answering a call until the doors of that car start to close is less than 5 seconds.	E6	6 months
2.29.	Child Support Enforcement Alliance Office: The door is inaccessible because it requires 13 pounds of force to open.	D3	6-3 months
2.30.	Route from Parking Lot D to Pod 400 Entrance:		

2.30.1.	The ramp is inaccessible because it does not have edge protection.	R3	6 months
2.30.1.	The curb ramp is inaccessible because it has a slope of 10.1%.	AR4	6-32 months
2.31.	Parking Lot D:		
2.31.1.	The parking lot, with a total of 106 parking spaces only has 4 designated accessible spaces, has no designated van accessible space, and only two of the designated accessible spaces have signage. This lot requires 1 van accessible space and 4 standard accessible spaces.	P1	6 months
2.32.	Parking Lot C:		
2.32.1.	The parking lot is inaccessible because it has no van accessible parking space.	P5	6 months
2.32.2.	The designated accessible parking spaces are inaccessible because the vertical signs are mounted with the bottom of the sign less than 60 inches above the ground.	P3	6 months
3.	ILEAS Training Center , located at 1701 East Main Street, Champaign, Illinois		
3.1.	Parking:		
3.1.1.	The parking lot is inaccessible because it has no van accessible parking space.	P5	6 months
3.1.2.	The designated accessible parking spaces are inaccessible because the vertical signs are mounted with the bottom of the sign less than 60 inches above the ground.	P3	6 months
3.2.	Route from Parking to Entrance: The route from the parking lot to the entrance is inaccessible because it has a slope of up to 9.1%.	AR1	6-32 months
3.3.	Women's Toilet Room with Stalls:		
3.3.1.	The door is inaccessible because it requires 19 pounds of force to open.	D3	6-3 months

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3.3.2.	No accessible mirror has been provided.	TR5	6-3 months
3.3.3.	The paper towel dispenser is inaccessible because the controls require twisting of the wrist to operate.	CT2	6-3 months
3.3.4.	The coat hook is inaccessible because it is mounted 60 inches high.	TR3	6-3 months
3.4.	Men's Toilet Room with Stalls:		
3.4.1.	The door is inaccessible because it requires 17 pounds of force to open.	D3	6-3 months
3.4.2.	No accessible mirror has been provided.	TR5	6-3 months
3.4.3.	The paper towel dispenser is inaccessible because the controls require twisting of the wrist to operate.	CT2	6-3 months
3.4.4.	The toilet is inaccessible because the centerline is 18.5 inches from the side wall.	TR7	6-3 <u>2</u> months
3.4.5.	The coat hook is inaccessible because it is mounted 63 inches high.	TR3	6-3 months
4.	County Office Building METCAD-EMA , located at 1905 East Main Street, Urbana, Illinois		
4.1.	Parking:		
4.1.1.	The parking lot is inaccessible because it has no van accessible parking space.	P5	6 months
4.1.2.	The designated accessible parking spaces are inaccessible because the vertical signs are mounted with the bottom of the sign less than 60 inches above the ground.	P3	6 months
4.2.	Route from Parking to Entrance: The route from the parking lot to the entrance is inaccessible because it has a slope of 6.8%.	AR1	<u>32</u> months
5.	Champaign County Animal Shelter , located at 210 South Art Bartell Road, Urbana, Illinois		
5.1.	Parking:		

5.1.1.	The parking lot is inaccessible because it has no van accessible parking space.	P5	6 months
5.1.2.	The designated accessible parking spaces are inaccessible because the vertical signs are mounted with the bottom of the sign less than 60 inches above the ground.	P3	6 months
5.2.	Counter in Lobby: This area is inaccessible because the counter protrudes into the walkway and is not detectable to blind persons using a cane.	AR7	6 months

ATTACHMENT K: Program Access in Existing Facilities

The technical requirements and, where appropriate, the scoping requirements of the Standards are used as a guide for determining whether a program or activity held in an existing facility is “readily accessible to and usable by” persons with disabilities and for determining what changes are necessary to make this program or activity accessible if it continues to be provided in the existing facility in question. See 28 C.F.R. §§ 35.150(b)(1), 35.151.

The chart below lists the facilities surveyed by the Department, the access issues identified during the survey, and the actions required to correct the access issues. Required actions are listed using an alphanumeric code. The key to the alphanumeric codes is provided in Attachment M to this Agreement.

In order to ensure that the programs, services, and activities housed in the County’s facilities are accessible to persons with disabilities, when viewed in their entirety, the County will take the actions referenced by the alphanumeric code and described in detail in Attachment M to this Settlement Agreement within the time period specified below, which time period begins to run on the effective date of the Agreement.

Item #	Access Issue	Required Action	Completion Date
1.	Sheriff’s Office, 204 East Main Street, Urbana, Illinois		
1.1.	Route from Main Street to Entrance: The route is inaccessible because the running slope exceeds 5% and the cross-slope exceeds 2%.	AR1	6 months <u>32 months</u>
1.2.	Entrance on Main Street		
1.2.1.	The door is inaccessible because there is a slope of 5.1% within the door’s required maneuvering clearance.	D7	6 months <u>32 months</u>
1.2.2.	The door is inaccessible because there is a 1.25 inch high threshold.	D12	6 months <u>32 months</u>
1.3.	Counter at Lobby Information Window: The counter is inaccessible because it is 42 inches high.	C1	6 months <u>32 months</u>

1.4.	Drinking Fountain Near Public Toilet Rooms	DF1	6 months <u>32 months</u>
1.4.1.	The drinking fountain is inaccessible because it has a spout that is 42 inches high.	DF3	6 months <u>32 months</u>
1.4.2.	The drinking fountain is inaccessible because the flow of water is less than 4 inches high.	DF5	6 months <u>32 months</u>
1.4.3.	The drinking fountain is inaccessible because the controls require more than 5 pounds of force to operate.	DF2	6 months <u>32 months</u>
1.4.4.	The wall mounted drinking fountain is inaccessible because it does not provide clear knee height.	DF4	6 months <u>32 months</u>
1.5.	Women's Toilet Room with Stalls		
1.5.1.	The signage provided is inaccessible because it does not have raised and Braille characters, lacks the International Symbol of Accessibility, and is not mounted on the latch side of the door with a centerline of 60 inches above the finished floor.	D15	6 months <u>32 months</u>
1.5.2.	The paper towel dispenser protrudes into the walkway and is not detectable to blind persons using a cane.	AR7	6 months <u>32 months</u>
1.5.3.	No accessible mirror has been provided.	TR5	6 months <u>32 months</u>
1.5.4.	The lavatory is inaccessible because it has twist-type hardware.	LS4	6 months <u>32 months</u>
1.5.5.	The lavatory is inaccessible because the hot water pipes are not insulated or otherwise configured to protect against contact.	LS2	6 months <u>32 months</u>
1.5.6.	The designated accessible stall is incorrectly configured as an ambulatory stall, and there is no standard accessible stall provided.	TR2	6 months <u>32 months</u>

1.6.	Men's Toilet Room with Stalls		
1.6.1.	The signage provided is inaccessible because it does not have raised and Braille characters, lacks the International Symbol of Accessibility, and is not mounted on the latch side of the door with a centerline of 60 inches above the finished floor.	D15	6 months <u>32 months</u>
1.6.2.	The paper towel dispenser protrudes into the walkway and is not detectable to blind persons using a cane.	AR7	6 months <u>32 months</u>
1.6.3.	No accessible mirror has been provided.	TR5	6 months <u>32 months</u>
1.6.4.	The lavatory is inaccessible because it has twist-type hardware.	LS4	6 months <u>32 months</u>
1.6.5.	The lavatory is inaccessible because the hot water pipes are not insulated or otherwise configured to protect against contact.	LS2	6 months <u>32 months</u>
1.6.6.	The designated accessible stall is incorrectly configured as an ambulatory stall, and there is no standard accessible stall provided.	TR2	6 months <u>32 months</u>
1.6.7.	The urinal is inaccessible because the rim is 24 inches high.	TR8	6 months <u>32 months</u>
2.	Correctional Center (Below Sheriff's Office), 204 East Main Street, Urbana, Illinois		
2.1.	Designated Accessible Parking: The parking lot is inaccessible because it lacks an adequate accessible parking space. This lot requires 1 van accessible space.	P1	6 months <u>32 months</u>
2.2.	Small Visitation Area Booths: The visitation area is not accessible to people with disabilities because it has fixed stools blocking the clear floor space for a wheelchair user.	PJ4	6 months <u>32 months</u>
2.3.	Single User Toilet Room in Visitation		
2.3.1.	The lavatory is inaccessible because it has twist-type hardware.	LS4	6 months <u>32 months</u>
			6 months <u>32 months</u>

2.3.2.	No accessible mirror has been provided.	TR5	<u>6 months</u> 32 months
2.4.	Drinking Fountain in Visitation		
2.4.1.	The drinking fountain is inaccessible because it has a spout that is 42 inches high.	DF3	<u>6 months</u> 32 months
2.4.2.	The wall-mounted drinking fountain is inaccessible because it does not provide clear knee height.	DF4	<u>6 months</u> 32 months
2.5.	Women's Single User Toilet Room in Visitation		
2.5.1.	The signage provided is inaccessible because it does not have raised and Braille characters, lacks the International Symbol of Accessibility, and is not mounted on the latch side of the door with a centerline of 60 inches above the finished floor.	D15	<u>6 months</u> 32 months
2.5.2.	The lavatory is inaccessible because it has twist-type hardware.	LS4	<u>6 months</u> 32 months
2.5.3.	No accessible mirror has been provided.	TR5	<u>6 months</u> 32 months
2.6.	Large Visitation Area Booths: The visitation area is not accessible to people with disabilities because it has fixed stools blocking the clear floor space for a wheelchair user.	PJ4	<u>6 months</u> 32 months
2.7.	Housing Units		
2.7.1.	There are no accessible cells provided.	PJ1	<u>6 months</u> 32 months
2.7.2.	There are no accessible showers provided.	B2	<u>6 months</u> 32 months
2.7.3.	There are no accessible bathtubs provided.	B1	<u>6 months</u> 32 months

ATTACHMENT I: Modifications to Newly Constructed Facilities

The chart below lists the facilities surveyed by the Department, the access issues identified during the survey, and the actions required to correct the access issues. Required actions are listed using an alphanumeric code. The key to the alphanumeric codes is provided in Attachment M to this Agreement.

In order to ensure that the following spaces and elements in County facilities for which construction was commenced after January 26, 1992, are readily accessible to and usable by persons with disabilities, the County will take the actions referenced by the alphanumeric code and described in detail in Attachment M to this Settlement Agreement within the time periods specified below, which time periods will begin to run on the effective date of this Agreement.

Item #	Access Issue	Required Action	Completion Date
1.	Adult Detention Facility , located at 502 South Lierman Avenue, Urbana		
1.1.	Employee Parking Lot: The parking lot is inaccessible because it has no van accessible parking space.	P5	6 <u>32</u> months
1.2.	Visitor Parking Lot:		
1.2.1.	The parking lot is inaccessible because it has no van accessible parking space.	P5	<u>32</u> 6 -months
1.2.2.	The north designated accessible parking space is inaccessible because it has a cross slope of 2.5%.	P4	<u>32</u> 6 -months
1.3.	Route from Employee Parking to Employee Entrance: The route from the employee parking lot to the employee entrance is inaccessible because there is a 1.25 inch change in level at the entrance door.	AR1	<u>32</u> 6 -months
1.4.	Route from Visitor Parking to Visitor Entrance:		
1.4.1.	The route is inaccessible because is has a cross-slope of 4.5% near the designated accessible parking.	AR1	<u>32</u> 6 -months
1.4.2.	The curb ramp is inaccessible because it has a cross-slope of 4.8%.	AR4	<u>32</u> 6 -months

1.5.	Men's Single-User Toilet Room in Lobby:		
1.5.1.	The signage provided is inaccessible because it is not mounted on the wall adjacent to the latch side of the door and does not have raised and Braille characters.	D15	<u>32</u> 6 -months
1.5.2.	The door is inaccessible because it requires 15 pounds of force to open.	D3	<u>32</u> 6 -months
1.5.3.	No accessible mirror has been provided.	TR5	<u>32</u> 6 -months
1.5.4.	The paper towel dispenser is inaccessible because it is mounted with the controls 60 inches high.	CT4	<u>32</u> 6 -months
1.5.5.	The baby changing table is inaccessible because it is 36 inches high when opened.	DW1	<u>32</u> 6 -months
1.5.6.	The urinal is inaccessible because the rim is 18.5 inches high.	TR8	<u>32</u> 6 -months
1.5.7.	The lavatory is inaccessible because the water supply and drain pipes are not insulated or otherwise configured to protect against contact.	LS2	<u>32</u> 6 -months
1.5.8.	The toilet paper dispenser is inaccessible because it is mounted more than 36 inches from the rear wall.	TR6	<u>6</u> 6 -months
1.6.	Women's Single-User Toilet Room in Lobby:		
1.6.1.	The toilet room is inaccessible because the sign has no raised or Braille characters and is not mounted on the wall adjacent to the latch side of the door.	D15	<u>32</u> 6 -months
1.6.2.	The door is inaccessible because it requires 15 pounds of force to open.	D3	<u>32</u> 6 -months
1.6.3.	No accessible mirror has been provided.	TR5	<u>32</u> 6 -months
1.6.4.	The paper towel dispenser is inaccessible because it is mounted with the controls 55 inches high.	CT4	<u>32</u> 6 -months
1.6.5.	The SNAP dispenser is inaccessible because the controls require twisting of the wrist to operate.	CT2	<u>32</u> 6 -months
1.6.6.	The baby changing table is inaccessible because it is 44 inches high when opened.	DW1	<u>32</u> 6 -months
1.6.7.	The lavatory is inaccessible because the water supply and drain pipes are not insulated or otherwise	LS2	<u>32</u> 6 -months

	configured to protect against contact.		
1.6.8.	The toilet is inaccessible because the side grab bar is obstructed by the baby changing table.	TR15	<u>32</u> 6-months
1.6.9.	The toilet paper dispenser is inaccessible because it is mounted 41 inches from the rear wall.	TR6	6 months
1.7.	Drinking Fountain in Medical Unit:		
1.7.1.	The drinking fountain is inaccessible because it provides no toe clearance.	DF4	<u>32</u> 6-months
1.7.2.	Although a designated accessible drinking fountain is provided, there is no drinking fountain provided for people who have difficulty bending or stooping.	DF3	<u>32</u> 6-months
1.8.	Designated Accessible Cell in Disciplinary Segregation (Cell 1A26): There is no accessible cell provided.	PJ1	<u>32</u> 6-months
1.9.	Shower in Disciplinary Segregation: There is no accessible shower provided.	B2	<u>32</u> 6-months
2.	Juvenile Detention Center , located at 400 Art Bartell Drive, Urbana		
2.1.	Parking:		
2.1.1.	The parking lot is inaccessible because it has no van accessible parking space.	P5	<u>32</u> 6-months
2.1.2.	The designated accessible parking spaces are inaccessible because they have slopes of up to 3%.	P4	<u>32</u> 6-months
2.2.	Women's Single-User Toilet Room in Lobby:		
2.2.1.	The door is inaccessible because it requires 11 pounds of force to open.	D3	<u>32</u> 6-months
2.2.2.	No accessible mirror has been provided.	TR5	<u>32</u> 6-months
2.2.3.	The toilet is inaccessible because the rear grab bar is obstructed by the soap dispenser.	TR15	<u>32</u> 6-months
2.3.	Men's Single-User Toilet Room in Lobby:		
2.3.1.	The toilet room is inaccessible because the sign is mounted 44 inches high.	D15	<u>32</u> 6-months

2.3.2.	The door is inaccessible because it requires 11 pounds of force to open.	D3	<u>32</u> 6-months
2.3.3.	No accessible mirror has been provided.	TR5	<u>32</u> 6-months
2.3.4.	The toilet is inaccessible because the rear grab bar is obstructed by the soap dispenser.	TR15	<u>32</u> 6-months
2.4.	Learning Center Classroom #1, Room 159:		
2.4.1.	The signage provided is inaccessible because it is mounted 66 inches high.	D15	<u>32</u> 6-months
2.4.2.	The door is inaccessible because it requires 16 pounds of force to open.	D3	<u>32</u> 6-months
2.4.3.	The door is inaccessible because the knob hardware requires tight grasping, pinching, or twisting of the wrist to operate.	D2	<u>32</u> 6-months
2.5.	Learning Center Classroom #2, Room 162:		
2.5.1.	The signage provided is inaccessible because it is mounted 53 inches high.	D15	<u>32</u> 6-months
2.5.2.	The door is inaccessible because it requires 14 pounds of force to open.	D3	<u>32</u> 6-months
2.5.3.	The door is inaccessible because the knob hardware requires tight grasping, pinching, or twisting of the wrist to operate.	D2	<u>32</u> 6-months
2.6.	Learning Center Classroom #3, Room 163:		
2.6.1.	The door is inaccessible because it requires 15 pounds of force to open.	D3	<u>32</u> 6-months
2.6.2.	The door is inaccessible because the knob hardware requires tight grasping, pinching, or twisting of the wrist to operate.	D2	<u>32</u> 6-months
2.7.	Cell Block 175, Unit F: The toilet room contains a number of inaccessible elements and is not accessible to people with disabilities.	TR1	<u>32</u> 6-months
3.	Champaign County Nursing Home , located at 500 Art Bartell Road, Champaign		

3.1.	Visitor Parking: The parking lot is inaccessible because it has no van accessible parking space.	P5	6 months
3.2.	Employee Parking: The parking lot, with a total of 143 parking spaces only has 3 designated	P1	6 months
	Route from Visitor Parking to Visitor Entrance: The route from the visitor parking lot to the	AR1	6 months
3.3.	Route from Employee Parking to Employee Entrance: The route from the employee parking lot to the employee entrance is inaccessible because it has a cross-slope of up to 3.2%.	AR1	32 6 months
3.4.	Employee Entrance:		
3.4.1.	The pull side of the door is inaccessible because it has only 12 inches of clear space on the latch side.	D5	32 6 months
3.4.2.	The door is inaccessible because there is a slope of 2.5% within the required maneuvering clearance.	D7	32 6 months
3.4.3.	The route to the card reader is inaccessible because it does not have 30 x 48 inches of clear floor space.	AR3	6 months
3.5.	Adult Day Care Entrance: The automatic door actuator is inaccessible because it lacks adequate clear floor space.	AR10	6 months
3.6.	Men's Toilet Room with Stalls (Room 539):		
3.6.1.	The door is inaccessible because it requires 11 pounds of force to open.	D3	6-3 months
3.6.2.	The coat hook is inaccessible because it is mounted 59 inches high.	TR3	6-3 months
3.7.	Drinking Fountains in Lobby: The drinking fountain is inaccessible because it provides only 26.25 inches of knee clearance.	DF4	6 months
3.8.	Drinking Fountains between Toilet Rooms 538 & 539: This area is inaccessible because the high drinking fountain protrudes into the walkway and is not detectable to blind persons using a cane.	AR7	6 months
3.9.	Women's Toilet Room with Stalls (Room 538):		
3.9.1.	The door is inaccessible because it requires 13 pounds of force to open.	D3	6-3 months

3.9.2.	The SNAP dispenser is inaccessible because the controls require twisting of the wrist to operate.	CT2	6-3 months
3.9.3.	The coat hook is inaccessible because it is mounted 60 inches high.	TR3	6-3 months
3.10.	Women's Toilet Room with Stalls in Adult Daycare (Room 163):		
3.10.1.	The door is inaccessible because it requires 16 pounds of force to open.	D3	6-3 months
3.10.2.	The coat hook is inaccessible because it is mounted 61 inches high.	TR3	6-3 months
3.10.3.	The toilet is inaccessible because the arm rest obstructs the toilet.	TR24	6 months
3.11.	Men's Toilet Room with Stalls in Adult Daycare (Room 164):		
3.11.1.	The door is inaccessible because it requires 16 pounds of force to open.	D3	6-3 months
3.11.2.	The coat hook is inaccessible because it is mounted 61 inches high.	TR3	6-3 months
3.11.3.	The toilet is inaccessible because the arm rest obstructs the toilet.	TR24	6 months
3.12.	Unisex Single-User Toilet Room in Medical Administration (Room 158):		
3.12.1.	No accessible coat hook has been provided.	TR3	6-3 months
3.12.2.	The toilet is inaccessible because the centerline is 20 inches from the side wall.	TR7	6-3 months
3.12.3.	This area is inaccessible because the paper towel dispenser protrudes into the walkway and is not detectable to blind persons using a cane.	AR7	6-3 months
3.13.	Bathing Room (Room 145):		
3.13.1.	The toilet is inaccessible because the side grab bar is mounted with the far end 48 inches from the rear wall.	TR17	6 months
3.14.	Single-User Toilet Room (Room 302, Typical One-Room Sleeping Room):		
3.14.1.	The facility is inaccessible because, although the facility contains a fire alarm system, there are no	AL1	6 months

	visible alarms provided in the toilet room.		
3.14.2.	The paper towel dispenser is inaccessible because it is mounted out of reach range.	CT3	6 months
3.14.3.	The lavatory is inaccessible because the bottom of the lavatory apron is 28.25 inches high and the knee space is obstructed by a trash can.	LS3	6 <u>3</u> months
3.14.4.	The toilet is inaccessible because the arm rest obstructs the toilet.	TR24	6 months
3.14.5.	The toilet is inaccessible because the side grab bar is mounted with the far end 49 inches from the rear wall.	TR17	6 months
3.15.	Single-User Toilet Room (Room 314, Typical Two-Room Sleeping Room):		
3.15.1.	The paper towel dispenser is inaccessible because it is mounted out of reach range.	CT3	6 <u>3</u> months
3.15.2.	The toilet is inaccessible because the arm rest obstructs the toilet.	TR24	6 months
3.15.3.	The toilet is inaccessible because the centerline is 19 inches from the side wall.	TR7	6 months
3.16.	Bathing Room (Room 335):		
3.16.1.	The paper towel dispenser is inaccessible because it is mounted out of reach range.	CT3	6 <u>3</u> months
3.16.2.	The lavatory is inaccessible because the bottom of the lavatory apron is 28.5 inches high.	LS3	6 months
3.16.3.	The toilet is inaccessible because there are no grab bars provided.	TR18	6 months
3.16.4.	The toilet is inaccessible because the pull down grab bars obstruct the toilet.	TR24	6 months
3.16.5.	The toilet is inaccessible because the flush control is on the closed side.	TR4	<u>6</u> months
3.17.	Bathing Room (Room 346): The toilet is inaccessible because the side grab bar is mounted with the far end 44 inches from the rear wall.	TR17	6 months
3.18.	Bathing Room (Room 436):		

3.18.1.	The paper towel dispenser is inaccessible because it is mounted out of reach range.	CT3	6-3 months
3.18.2.	The lavatory is inaccessible because the bottom of the lavatory apron is 28.5 inches high.	LS3	6 months
3.18.3.	The toilet is inaccessible because there are no grab bars provided.	TR18	6 months
3.18.4.	The toilet is inaccessible because the pull down grab bars obstruct the toilet.	TR24	6 months
3.19.	Employee Single-User Toilet Room (Room 441):		
3.19.1.	This area is inaccessible because the paper towel dispenser protrudes into the walkway and is not detectable to blind persons using a cane.	AR7	6 months
3.19.2.	The toilet is inaccessible because there are no grab bars provided.	TR18	6 months
3.20.	Lounge (Room 173): The pull side of the door is inaccessible because it has only 5 inches of clear space on the latch side.	D5	6 months
3.21.	Men's Single-User Toilet Room (Room 539):		
3.21.1.	The door is inaccessible because it requires 11 pounds of force to open.	D3	6-3 months
3.21.2.	The coat hook is inaccessible because it is mounted 59 inches high.	TR3	6-3 months
4.	Champaign County Highway Department Highway Fleet Maintenance, located at 1605 East Main Street, Champaign		
4.1.	Visitor Parking:		
4.1.1.	The parking lot is inaccessible because it has no van accessible parking space.	P5	6 months
4.1.2.	The access aisle for the designated accessible parking space furthest from the entrance is inaccessible because it has a slope of 2.3%.	P4	6 months
4.2.	Employee Parking:		
4.2.1.	The parking lot is inaccessible because it has no van accessible parking space.	P5	6 months

4.2.2.	The access aisle for the designated accessible parking space is inaccessible because it has a slope of 2.8%.	P4	6 months
4.3.	Entrance to the Meeting Room Wing: The door is inaccessible because it requires 12 pounds of force to open.	D3	6-3 months
4.4.	Highway Department Meeting Room: The doors to the meeting rooms are inaccessible because they require 12-12.5 pounds of force to open.	D3	6-3 months
4.5.	Engineering and Administration Office:		
4.5.1.	The entrance door is inaccessible because it requires 13 pounds of force to open.	D3	6-3 months
4.5.2.	The door from the reception area to the offices is inaccessible because it requires 13 pounds of force to open.	D3	6-3 months
4.5.3.	The microfiche machine is inaccessible because there is only 24.5 inches of knee space provided.	C2	6-3 months
4.6.	Women's Single-User Toilet Room in the Engineering and Administration Office: The toilet is inaccessible because the centerline is 18.75 inches from the side wall.	TR7	6 months
4.7.	Men's Locker Room near Break Room:		
4.7.1.	The bench is inaccessible because it is 9.5 inches deep and it provides no back support.	LR2	6-3 months
4.7.2.	There is no accessible locker provided.	LR3	6-3 months
4.7.3.	The door to the toilet room area is inaccessible because it requires 8 pounds of force to open.	D3	6-3 months
4.7.4.	The toilet is inaccessible because the centerline is 20 inches from the side wall.	TR7	6-32 months
4.7.5.	The coat hook is inaccessible because it is mounted 53 inches high.	TR3	6-3 months
4.7.6.	The shower is inaccessible because the controls are mounted too low and interfere with the use of the grab bar.	B2	6-32 months

4.8.	Women's Locker Room near Break Room:		
4.8.1.	The door is inaccessible because it requires 13 pounds of force to open.	D3	6-3 months
4.8.2.	This area is inaccessible because the paper towel dispenser protrudes into the walkway and is not detectable to blind persons using a cane.	AR7	6-3 months
4.8.3.	The toilet is inaccessible because the centerline is 21 inches from the side wall.	TR7	6-32 months
4.8.4.	The coat hook is inaccessible because it is mounted 53 inches high.	TR3	6-3 months

ATTACHMENT L: Programs Housed in Others' Facilities

The chart below lists the facilities surveyed by the Department, the access issues identified during the survey, and the actions required to correct the access issues. Required actions are listed using an alphanumeric code. The key to the alphanumeric codes is provided in Attachment M to this Agreement.

In order to ensure that the County's programs, services, and activities that are operated at facilities owned or controlled by other entities as listed below are, when viewed in their entirety, readily accessible to and usable by persons with mobility impairments, the County will ensure that the actions listed below have been accomplished within the time period specified below, which time period begins to run on the effective date of the Agreement. Alternatively, within 90 days of the effective date of this Agreement, the County will submit for review by the Department a plan for providing access for persons with disabilities to the programs, services, and activities housed in the facility.

Item #	Access Issue	Required Action	Completion Date
1.	Champaign Early Childhood (Head Start) , located at 809 North Neil Street, Champaign, Illinois		
1.1.	Parking: The parking lot, with a total of 38 parking spaces, is inaccessible because it lacks a van accessible space, with van accessible signage. This lot requires 1 van accessible space and 1 standard accessible space.	P1	6 months
1.1.1.	Route from Parking to Entrance: The route is inaccessible because it has a change of level of 3/4 inch.	AR1	6 months
1.1.2.	Children's Drinking Fountain Outside Classroom 74: Although a designated accessible drinking fountain is provided, there is no drinking fountain provided for people who have difficulty bending or stooping.	DF3	6 months
1.1.3.	Children's Toilet Room in Classroom 74:		
1.1.4.	The lavatory is inaccessible because the water supply and drain pipes are not insulated or otherwise configured to protect against contact.	LS2	6 months
	The children's toilet room contains a number of inaccessible elements and is not accessible to children		

1.1.5.	with disabilities.	TR27	6 months
1.1.6.	Children's Toilet Room in Classroom 175:		
1.1.7.	The children's toilet room contains a number of inaccessible elements and is not accessible to children with disabilities.	TR27	6 months
1.1.8.	Adult Single User Toilet Room in Hallway:		
1.1.9.	The toilet room sign is mounted on the door and has no raised or Braille characters.	TR11	6 months
1.1.10.	The toilet is inaccessible because the rear grab bar is 28 inches long and mounted 3 inches from the side wall.	TR14	6 months
2.	Rantoul Head Start, 104 Nightingale Court, Rantoul, IL		
2.1.	Children's Toilet Room in Classroom 106 (3-5 Years Old):		
2.1.1.	The children's toilet room contains a number of inaccessible elements and is not accessible to children with disabilities.	TR27	6 months
2.1.2.	The lavatory is inaccessible because the water supply and drain pipes are not insulated or otherwise configured to protect against contact.	LS2	6 months
2.2.	Children's Toilet Room in Classroom 109 (3-5 Years Old):		
2.2.1.	The lavatory is inaccessible because the water supply and drain pipes are not insulated or otherwise configured to protect against contact.	LS2	6 months
2.2.2.	The children's toilet room contains a number of inaccessible elements and is not accessible to children with disabilities.	TR27	6 months
2.3.	Women's Toilet Room with Stalls:		
2.3.1.	The designated accessible toilet is inaccessible because the furthest end of the side grab bar is mounted 48 inches from the rear wall.	TR17	6 months

2.3.2.	The paper towel dispenser is inaccessible because it requires tight grasping.	CT2	6 months
2.4.	Men's Toilet Room with Stalls:		
2.4.1.	The paper towel dispenser protrudes into the walkway and is not detectable to blind persons using a	AR7	6 months
2.4.2.	The paper towel dispenser is inaccessible because it requires tight grasping.	CT2	6 months
2.4.3.	The shelf for extra toilet paper protrudes into the walkway and is not detectable to blind persons using a cane.	AR7	6 months
2.4.4.	The designated accessible toilet is inaccessible because the top of the seat is 16 inches high.	ST20	6 months
2.4.5.	The designated accessible toilet is inaccessible because the furthest end of the side grab bar is mounted 48 inches from the rear wall.	TR17	6 months
2.5.	Parking:		
2.5.1.	The designated accessible parking is inaccessible because it lacks vertical van accessible signage.	P3	6 months
2.6.	Route from Designated Accessible Parking to Entrance:		
2.6.1.	The route is inaccessible because it has a change in level of 3/4 inch.	AR1	6 months
2.6.2.	The route is inaccessible because it has a cross-slope of 9.2%.	AR1	6 months
2.6.3.	The ramp is inaccessible because it does not have edge protection at the drop off sides.	R3	6 months
2.7.	Route from Designated Accessible Parking and Head Start Entrance to Playground: No accessible route to play equipment.	AR3	6 months
3.	Savoy Head Start, 310 West Church Street, Urbana, IL		
3.1.	Parking: The parking lot, with a total of 38 parking spaces, is inaccessible because the designated van accessible space lacks an access aisle that is at least 96 inches wide, the signage for the designated accessible parking spaces is obstructable, three of the spaces are not level, and several lack access	P1	6 months

	aisles. This lot requires 1 van accessible space and 1 standard accessible spaces.		
3.2.	Entrance: The signage for the designated accessible entrance is located on the door, on the hinge side.	D10	6 months
3.2.1.	The door is inaccessible because the thumb hardware requires tight pinching to operate.	D2	6 months
3.3.	Office Door Near Drinking Fountain: The pull side of the door is inaccessible because there is no clear space on the latch side.	D5	6 months
3.4.	Office Door: The door is inaccessible because the knob hardware requires tight grasping, or twisting of	D2	6 months
3.5.	Drinking Fountain Near Classroom 5: The clear floor space is obstructed by the door. (Drinking fountain near office)	DF3	6 months
3.6.	Classroom 5: The door is inaccessible because the knob hardware requires tight grasping, or twisting of the wrist to operate	D2	6 months
3.7.	Girls Toilet Room with Stalls:		
3.7.1.	The signage provided is inaccessible because it is not mounted on the door and does not have raised and Braille characters.	D15	6 months
3.7.2.	The toilet room contains a number of inaccessible elements and is not accessible to people with disabilities.	TR1	6 months
3.7.3.	The paper towel dispenser is inaccessible because it is mounted above the lavatory and requires tight grasping.	CT2	6 months
3.7.4.	The storage container protrudes into the walkway and is not detectable to blind persons using a cane.	AR7	6 months
3.8.	Boys Toilet Room with Stalls:		
3.8.1.	The toilet room contains a number of inaccessible elements and is not accessible to people with disabilities.	TR1	6 months
3.8.2.	The lavatory is inaccessible because the water supply and drain pipes are not insulated or otherwise	LS2	6 months

	configured to protect against contact.		
3.9.	Site Manager's Single User Toilet Room:		
3.9.1.	The toilet room contains a number of inaccessible elements and is not accessible to people with disabilities.	TR1	6 months
3.10.	Head Start Classroom 4, Toilet Room:		
3.10.1.	The signage provided is inaccessible because it is not mounted on the wall adjacent to the latch side of the door and does not have raised and Braille characters.	D15	6 months
3.10.2.	The pull side of the door is inaccessible because it lacks sufficient clear space on the latch side.	D5	6 months
3.11.	Classroom 4: The door is inaccessible because the knob hardware requires tight grasping, or twisting of the wrist to operate	D2	6 months
3.11.1.	No accessible mirror has been provided.	TR5	6 months
3.11.2.	The children's toilet room contains a number of inaccessible elements and is not accessible to children with disabilities.	TR27	6 months
3.12.	Head Start Classroom 3, Toilet Room:		
3.12.1.	The signage provided is inaccessible because it is not mounted on the door and does not have raised and Braille characters.	D15	6 months
3.12.2.	The door is inaccessible because it requires 14 pounds of force to open.	D3	6 months
3.12.3.	Although an audible alarm is provided in this facility, there is no visual alarm appliance in the toilet room.	AL1	6 months
3.12.4.	No accessible mirror has been provided.	TR5	6 months
3.12.5.	The lavatory is inaccessible because the water supply and drain pipes are not insulated or otherwise configured to protect against contact.	LS2	6 months

3.12.6.	The children's toilet room contains a number of inaccessible elements and is not accessible to children with disabilities.	TR27	6 months
4.	Urbana Head Start (Head Start), 108 South Webber Street, Urbana, IL		
4.1.	Parking:		
4.2.	The designated accessible parking is inaccessible because it lacks van accessible vertical signage.	P3	6 months
4.2.1.	The designated accessible parking is inaccessible because the it has a slope of 2.9% , has level changes, and the surface is not stable, firm, and slip-resistant.	P4	6 months
4.3.	Route from Parking to Entrance: The route is inaccessible because it slopes 8.2% and has a cross-slope of 3.4%.	AR1	6 months
4.4.	Route from Street to Entrance:		
4.4.1.	The curb ramp is inaccessible because it has a slope of 14.3%.	AR5	6 months
4.4.2.	The route is inaccessible because it slopes 6.5%.	AR1	6 months
4.4.3.	The route is inaccessible because it has a change in level of 1 1/4 inches.	AR1	6 months
4.5.	Entrance: The door is inaccessible because there is a 1 inch high threshold.	D12	6 months
4.6.	Classroom 1: The signage provided is inaccessible because it does not have raised and Braille characters and is mounted on the door.	D15	6 months
4.7.	Classroom 2: The signage provided is inaccessible because it does not have raised and Braille characters and is mounted on the door.	D15	6 months
4.7.1.	The paper towel dispenser is inaccessible because it requires tight grasping.	CT2	6 months
4.8.	Classroom 5: The signage provided is inaccessible because it does not have raised and Braille characters and is mounted on the door.	D15	6 months

4.9.	Classroom 1,2,5: The door is inaccessible because the knob hardware requires tight grasping, pinching, or twisting of the wrist to operate.	D2	6 months
4.10.	Women's Toilet Room with Stalls:		
4.10.1.	The signage provided is inaccessible because it does not have raised and Braille characters.	D15	6 months
4.10.2.	The toilet room contains a number of inaccessible elements and is not accessible to people with disabilities.	TR1	6 months
4.11.	Men's Toilet Room with Stalls:		
4.11.1.	The signage provided is inaccessible because it does not have raised and Braille characters.	D15	6 months
4.11.2.	The toilet room contains a number of inaccessible elements and is not accessible to people with disabilities.	TR1	6 months
4.12.	The facilities door hardware: The door hardware thought the facility is inaccessible because the knob hardware requires tight grasping, pinching, or twisting of the wrist to operate.	D2	6 months
4.13.	Route to Playgrounds: No accessible route to playground.	AR1	6 months

RESOLUTION NO. _____

RESOLUTION ADOPTING LOCAL ECONOMIC GROWTH INITIATIVE TRIPARTITE

WHEREAS, Champaign County is committed to being good stewards of taxpayer dollars by ensuring county construction projects are completed in a timely and cost effective manner; and

WHEREAS, a positive economic impact occurs when using local skilled workers on county projects and Local Economic Growth Initiative Tripartite shall be used on projects over \$100,000.00; and

WHEREAS, Champaign County is committed to providing quality facilities and safe working conditions for all residents, visitors, and employees in the county; and

WHEREAS, Champaign County is committed to employing highly-skilled local workers on county projects; and

WHEREAS, Champaign County is guaranteed no work stoppages, strikes, or lockouts, thereby promoting the public interest in assuring the timely and economical completion of the work on county projects; and

WHEREAS, Champaign County in coordination with the East Central Building and Construction Trades Council, and Contractors use the Local Economic Growth Initiative Tripartite to arrive at the terms of the agreement before the project commences, and

NOW, THEREFORE, BE IT RESOLVED the adoption of Local Economic Growth Initiative Tripartite in order to promote stewardship of taxpayer dollars, work place safety, quality construction, and positive economic impacts in Champaign County;

BE IT FURTHER RESOLVED the adoption of Local Economic Growth Initiative Tripartite; and

PRESENTED, ADOPTED, APPROVED, AND RECORDED _____

Patti Petrie, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

Local Economic Growth Initiative Tripartite (LEGIT) East Central Illinois Building & Construction Trades Council

This Initiative is entered into this _____ day of _____, _____ by and between _____ and the East Central Illinois Building and Construction Trades Council for and on behalf of its affiliates, individually and collectively, hereinafter referred to as the Union. This Agreement shall apply to work performed by the Employer and its Contractors and Subcontractors on Construction known as the _____ hereinafter referred to as the Project.

Article 1 - INTENT AND PURPOSES

1.1 It is mutually understood that the following terms and conditions relating to employment of workmen covered by this Agreement have been developed in order to promote local economic growth, create good job opportunities, efficiency of construction operations, and provide for expedient settlement of labor disputes, eliminating strikes or lockouts, thereby promoting the public interest in assuring the timely and economical completion of the work. It is also the intent of the parties to set out standard working conditions for the efficient prosecution of said construction work, herein to establish and maintain harmonious relations between the tripartite parties of this Agreement.

(a) Therefore, the following provisions will be binding upon _____ and all its sub-contractors (herein jointly referred to as Contractor), who shall be required to sign the Participation Agreement, attached hereto as Schedule A, and the Unions during the term of this Agreement and any renewal thereafter. The Unions hereby consent to apply the terms and conditions of this LEGIT to said sub-contractors upon their signing the Participation Agreement. It is understood that each sub-contractor will be considered and accepted by the Unions as a separate employer for the purposes of collective bargaining. It is further agreed that the employees working under this Agreement shall constitute a bargaining unit separate and distinct from all others. This agreement may be modified by mutual consent in writing by the parties signatory hereto.

1.2 The Contractor agrees to be bound by the terms of the Collective Bargaining Agreements and amendments thereto of the affiliates of the East Central Illinois Building and Construction Trades Council and the applicable employers association, if any. Such agreements are incorporated herein by reference, except that the work of the International Union of Elevator Constructors on this Project shall be performed under the terms of its National Agreements, with the exception of Article XI, XII, and XIII of this LEGIT, which shall apply to work. It is mutually understood that where the provisions of this Agreement are at variance with any other agreement between the Contractor and the Union, the language of this Agreement shall prevail. In order to comply with the requirements of the various fringe benefit funds to which the Contractor is to contribute, the Contractor shall sign such participation agreements as are necessary.

1.3 The Contractor and the Union agree that should the collective Bargaining Agreement (CBA) of any East Central Illinois Building and Construction Trades Council (ECIBCTC) Affiliate signatory to this Agreement expire prior to the completion of this project, the expired contracts' terms will be maintained until a new CBA is ratified. The wages and fringe benefits included in any new CBA will be effective on the effective date of the newly negotiated CBA unless wage and fringe benefit retroactivity is agreed upon by both bargaining parties.

ARTICLE 2 - RECOGNITION

2.1 The Contractor recognizes the ECIBCTC and the signatory affiliates as the sole and exclusive bargaining representatives for its craft employees employed on the jobsite. ECIBCTC affiliates signatory to this Agreement will have recognition on the project for their craft.

ARTICLE 3 - ADMINISTRATION OF AGREEMENT

3.1 In order to assure that all parties have a clear understanding of the Agreement, to promote harmony and address potential problems, a pre-job conference will be held with the Contractor, ECIBCTC Representatives and all signatory parties prior to the start of any work on the project.

3.2 Representatives of the County, the Contractor and the ECIBCTC shall meet as required to review the operation of this Agreement. The representatives at this meeting shall be empowered to resolve any dispute over the intent and application of the Agreement.

3.3 The Contractor shall make available in writing to the ECIBCTC no less than one week prior to these meetings, a job status report, planned activities for the next 30 day period, actual numbers of craft employees on the project and estimated numbers of employees by craft required for the next 30 day period. The purpose of this report is to allow time to address any potential jurisdictional problems and to ensure that no party signatory to the Initiative is hindering the continuous progress of the project through a lack of planning or shortage of manpower.

ARTICLE 4 - HOURS OF WORK OVERTIME SHIFTS AND HOLIDAYS

4.1 In the interest of promoting family life, the standard work day shall be an established consecutive eight (8) hour period between the hours of 7:00 a.m. and 5:00 p.m. with one-half hour designated as unpaid period for lunch. The standard work week shall be five (5) consecutive days of work commencing on Monday. Starting time, which is to be established at the pre-job conference, will be applicable to all craft employees on the project. Should job conditions dictate a change in the established starting time and /or a staggered lunch period on certain work of the project or with individual crafts, the Contractor, Business Managers of the crafts involved and the ECIBCTC shall mutually agree to such changes. If work schedule

change cannot be mutually agreed to between these parties, the hours fixed in the Agreement shall prevail.

4.2 All time before and after the established workday of eight (8) hours, Monday through Friday and all the time on Saturday shall be paid in accordance with each craft's current Collective Bargaining Agreement. All time on Sundays and Holidays shall be paid for at the rate of double time.

(a) Fringe benefit payments for all overtime work shall be paid in accordance with each craft's Current Collective Bargaining Agreement.

4.3 Shifts may be established when considered necessary by the Contractor. Shift pay shall be in accordance with each craft's current Collective Bargaining Agreement.

(a) Shifts when established shall continue for a minimum of five (5) consecutive days.

4.4 Recognized Holidays shall be as follows: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, the day after Thanksgiving Day and Christmas Day. No work will be performed on Labor Day under any consideration, except in an extreme emergency and then only after consent has been given by the Business Manager.

ARTICLE 5 - ABSENTEEISM

5.1 The Contractor and the Union agree that chronic and/or unexcused absenteeism is inefficient and must be addressed. An employee that develops a record of such absenteeism shall be identified by the Contractor to the appropriate Union and the Contractor shall support such action with the work record of the employee. Any employee terminated for such absenteeism shall not be eligible for rehire on the project for a period of no less than ninety (90) days.

ARTICLE 6 - MANAGEMENT RIGHTS

6.1 The Contractor retains and shall exercise full and exclusive authority and responsibility for the management of its operations, except as expressly limited by the terms of this Agreement.

ARTICLE 7 - GENERAL WORKING CONDITIONS

7.1 Employment begins and ends at the project site.

7.2 Employees shall be at their place of work at the starting time and shall remain at their place of work until quitting time. The parties reaffirm their policy of a fair days work for a fair days pay.

7.3 The Contractor may utilize brassing, time clocks or other systems to check employees in and out. Should such procedures be required, the techniques and rules regarding such procedures shall be established by mutual consent of the parties at the pre-job conference.

7.4 There shall be no limit on production by workmen nor restrictions on the full use of tools or equipment. Craftsmen using tools shall perform any work of the trades and shall work under the direction of the craft foreman. There shall be no restrictions on efficient use of manpower other than as may be required by safety regulations.

7.5 Crew Foreman shall be utilized as per the existing collective bargaining agreements. The Contractor agrees to allow crew Foreman ample time to direct and supervise their crew. The Union agrees there will be no restrictions placed on crew foremen's ability to handle tools and materials.

7.6 The Contractor may utilize the most efficient methods or techniques of construction, tools or other labor saving devices to accomplish the work. Practices not a part of the terms and conditions of this Agreement will not be recognized.

7.7 The Contractor may establish such reasonable project rules as the contractor deems appropriate. These rules will be reviewed and established at the pre-job conference and posted at the project site by the contractor.

7.8 It is recognized that specialized or unusual equipment may be installed on the project and in such cases, the Union recognizes the right of the Contractor to involve the equipment supplier or vendor's personnel in supervising the setting of the equipment. These personnel may make modifications and final alignment which may be necessary prior to and during the start-up procedure, in order to protect factory warranties.

7.9 In order to promote a harmonious relationship between the equipment or vendor's personnel and the Building Trades craftsmen, a meeting shall be held between the Contractor and the ECIBCTC prior to any involvement on the project by these personnel. The Contractor will inform the ECIBCTC of the nature of involvement by these personnel and the numbers of personnel to be involved, allowing ample time for the Union representatives to inform their stewards prior to the start of any work.

7.10 Equipment or material delivered to the job site will be unloaded promptly without regard to jurisdictional disputes which will be handled as per the provisions of this Agreement. The Contractor will supply ECIBCTC and affiliated unions with delivery schedules, allowing as much time as possible to insure the appropriate crafts will be available to unload the materials or equipment.

ARTICLE 8 - SAFETY

8.1 The employees covered by the terms of this Agreement shall at all times while in the employ of the Contractor be bound by the safety rules and regulations as established by the Contractor in accordance with the Construction Safety Act and OHSA.

- (a) These rules and regulations will be published and posted at conspicuous places throughout the project.

8.2 In accordance with the requirements of OHSA, it shall be the exclusive responsibility of each Contractor on a jobsite to which this Agreement applies, to assure safe working conditions for its employees and compliance by them with any safety rules contained herein or established by the Contractor. Nothing in this Agreement will make the ECIBCTC or any of its affiliates liable to any employees or to other persons in the event that injury or accident occurs.

ARTICLE 9 - SUBCONTRACTING

The Project Contractor agrees neither it nor any of its contractors or subcontractors will subcontract any work to be done on the Project except to a person, firm or corporation who is or agrees to become party to this Agreement. Any contractor or subcontractor working on the Project, shall, as a condition to working on said Project, become signatory to and perform all work under the terms of this Agreement. The furnishing of materials, supplies or equipment and the delivery thereof shall in no case be considered subcontracting, with the exception of ready mix, aggregate, asphalts, brick, block, drywall, and trash removal.

ARTICLE 10 - UNION REPRESENTATION

10.1 Authorized representatives of the ECIBCTC and its signatory affiliates shall have access to the project provided they do not interfere with the work of the employees and further provided that such representatives fully comply with the visitor and security rules established for the project.

10.2 Each ECIBCTC affiliate, which is a party to this Agreement, shall have the right to designate a working journeyman as a steward. Such designated steward shall be a qualified worker performing the work of that craft and shall not exercise any supervisory functions. Each steward shall be concerned with the employees of the steward's employer and not with the employees of any other employer.

10.3 The working steward will be paid at the applicable wage rate for the job classification in which he is employed.

10.4 The working steward shall not be discriminated against because of his activities in performing his duties as steward, and except as otherwise provided in local agreements, shall be the last employee in his craft to be laid off in any reduction in force. Stewards will be subject to discharge to the same extent that other employees are only after notification to the Union Representative. The Contractor will permit stewards sufficient time to perform the duties inherent to a steward's responsibilities. Stewards will be offered available overtime work if qualified.

ARTICLE 11 - DISPUTES AND GRIEVANCES

11.1 This Agreement is intended to provide close cooperation between management and labor. Each of the Unions will assign a representative to this Project for the purpose of completing the construction of the Project economically, efficiently, continuously, and without interruption, delays, or work stoppages.

11.2 The Contractors, Unions, and the employees, collectively and individually, realize the importance to all parties to maintain continuous and uninterrupted performance of the work of the project, and agree to resolve disputes in accordance with the grievance-arbitration provisions set forth in this Article, except when any craft which has a no strike, no lockout grievance procedure which results in final and binding arbitration, then they shall use their local grievance procedures to settle such disputes.

11.3 Any questions or dispute arising out of and during the term of this Project Agreement (other than Trade jurisdictional disputes) shall be considered a grievance and subject to resolution under the following procedures:

Step 1: (a) When any employee subject to the provisions of the Agreement feels he or she is aggrieved by a violation of this Agreement, he or she, through his or her local union business representative or job steward, shall, within five (5) working days after the occurrence of the violation, give notice to the work-site representative of the involved Contractor stating the provision(s) alleged to have been violated. The business representative of the local union or the job steward and the work-site representative of the involved Contractor and the Project Contractor shall meet and endeavor to adjust the matter within three (3) working days after timely notice has been given. The representative of the Contractor shall keep the meeting minutes and shall respond to the Union representative in writing (copying the Project Contractor) at the conclusion of the meeting but not later than twenty-four (24) hours thereafter. If they fail to resolve the matter within the prescribed period, the grieving party may, within forty-eight (48) hours thereafter, pursue Step 2 of the Grievance Procedure, provided the grievance is reduced to writing, setting forth the relevant information concerning the alleged grievance, including a short description thereof, the date on which the grievance occurred, and the provision(s) of the Agreement alleged to have been violated.

(b) Should the Local Union(s) or the Project Contractor or any Contractor have a dispute with the other party and, if after conferring, a settlement is not reached within three (3)

working days, the dispute may be reduced to writing and proceed to Step 2 in the same manner as outlined herein for the adjustment of an employee complaint.

Step 2: The International Union Representative and the involved Contractor shall meet within seven (7) working days of the referral of a dispute to this second step to arrive at a satisfactory settlement thereof. Meeting minutes shall be kept by the Contractor. If the parties fail to reach an agreement, the dispute may be appealed in writing in accordance with the provisions of Step 3 within seven (7) calendar days thereafter.

Step 3: (a) If the grievance has been submitted but not adjusted under Step 2, either party may request in writing, within seven (7) calendar days thereafter, that the grievance be submitted to an Arbitrator mutually agreed upon by them. The Contractor and the involved Union shall attempt mutually to select an Arbitrator, but if they are unable to do so, they shall request the American Arbitration Association to provide them with a list of arbitrators from which the Arbitrator shall be selected. The rules of the American Arbitration Association shall govern the conduct of the arbitration hearing. The decision of the Arbitrator shall be final and binding on all parties, the fee and expenses of the arbitrator shall be borne equally between the Contractor and the involved Local Union(s).

(b) Failure of the grieving party to adhere to the time limits established herein shall render the grievance null and void. The time limits established herein may be extended only by written consent of the parties involved at the particular step where the extension is agreed upon. The Arbitrator shall have the authority to make decisions only on issues presented to him or her, and he or she shall not have the authority to change, amend, add to or detract from any of the provisions of this Agreement.

11.4 The Project Contractor and Owner shall be notified of all actions at Steps 2 and 3 and shall, upon their request, be permitted to participate in all proceedings at these steps.

ARTICLE 12 - JURISDICTIONAL DISPUTES

12.1 As used in this Agreement, the term “jurisdictional dispute” shall be defined as any dispute, difference or disagreement involving the assignment of particular work to one class or craft of employees rather than to a different class or craft of employees, regardless of that Contractor’s contractual relationship to any other employer, contractor or organization on the site.

12.2 It is agreed by and between the parties to this Agreement that any and all jurisdictional disputes shall be resolved in the following manner, each of the steps hereinafter listed shall be initiated by the parties in sequence as set forth:

- (a) Negotiation by and between the Local Business Representative of the disputing Unions and Contractor assigning the work within 5 business days. Such negotiation shall be pursued until it is apparent that the dispute cannot be resolved at the local level.

- (b) The International Representatives of the disputing Union shall meet on the job site by phone conference, e-mail or fax and attempt to resolve said dispute within 5 business days.
- (c) The parties to the Jurisdictional Dispute shall submit the dispute directly to an agreed upon arbitrator after complying with paragraph (2b) above within 5 business days. An arbitrator will be selected from a panel of seven (7) arbitrators supplied through the Federal Mediation and Conciliation Service being selected or rejected one at-a-time by the Unions involved. The arbitrator's decision will be final and legally binding on this project only. Further, the losing party(s) will be responsible for the cost of the Arbitrator.
- (d) A jurisdictional dispute may be submitted upon a pre-job assignment.
- (e) If any party to the jurisdictional dispute does not fully comply with the steps and time limit with each step, then the party in non-compliance will lose by "automatic default".
- (f) Time limits at any step can be extended if all parties to the jurisdictional dispute mutually agree in writing.
- (g) All parties to a jurisdictional dispute can mutually agree to waive the time limits in steps 12.2(a) & 12.2(b) and proceed directly to an expedited arbitration hearing.

12.3 The signatory parties to this Agreement agree that all jurisdictional disputes shall be resolved without the occurrence of any strike, work stoppage or slow-down of any nature, and the Contractor's assignment shall be adhered to until the dispute is resolved. Individuals violating this section shall be subject to immediate discharge

ARTICLE 13 - WORK STOPPAGES AND LOCKOUTS

13.1 During the term of this Agreement there shall be no strikes, picketing, work stoppages, slow downs or other disruptive activity for any reason by the ECIBCTC, its affiliates or by any employee and there shall be no lockout by the Contractor. Failure of any Union or employee to cross any picket line established at the project site is a violation of this Article.

13.2 The ECIBCTC and its affiliates shall not sanction, aid or abet, encourage or continue any work stoppages, picketing or other disruptive activity and will not make any attempt of any kind to dissuade others from making deliveries to or performing services for or otherwise doing business with the Contractor at the project site. Should any of these prohibited activities occur the Union will take the necessary action to end such prohibited activities.

13.3 No employee shall engage in any activities which violate this Article. Any employee who participates in or encourages any activities which interfere with the normal operation of the project shall be subject to disciplinary action, including discharge, and if justifiably discharged for the above reasons, shall not be eligible for rehire on the same project for a period of not less than ninety (90) days.

13.4 Neither the ECIBCTC nor its affiliates, shall be liable for acts of employees for which it has no responsibility. The principal officer or officers of the ECIBCTC will immediately instruct, order and use the best efforts of his office to cause the affiliated union or unions to cease any violations of this Article. The ECIBCTC in its compliance with this obligation shall not be liable for unauthorized acts of its affiliates. The principal officer or officers of any involved affiliate will immediately instruct, order or use the best effort of his office to cause the employees the union represents to cease any violations of this Article. A union complying with this obligation shall not be liable for unauthorized acts of employees it represents. The failure of the Contractor to exercise its right in any instance shall not be deemed a waiver of its right in any other instance.

13.5 In lieu of any action at law or equity, any party shall institute the following procedure when a breach of this Article is alleged, after all involved parties have been notified.

- (a) The party invoking this procedure shall notify an individual to be *mutually agreed* upon; whom the parties agree shall be the permanent arbitrator under this procedure. In the event the permanent arbitrator is unavailable at any time, he shall appoint his alternate. Notice to the arbitrator shall be by the most expeditious means available, with notice by telegram or any effective written means to the party alleged to be in violation and all involved parties.
- (b) Upon receipt of said notice the arbitrator named above shall set and hold a hearing within twenty-four (24) hours if it is contended the violation still exists but not before twenty-four (24) after the telegraph notice to all parties involved as required above.
- (c) The Arbitrator shall notify the parties by telegram or any other effective written means, of the place and time he has chosen for this hearing. Said hearing shall be completed in one session. A failure of any party or parties to attend said hearing shall not delay the hearing of evidence or issuance of an Award by the Arbitrator
- (d) The sole issue at the hearing shall be whether or not a violation of this Article has in fact occurred. The Award shall be issued in writing within three (3) hours after the close of the hearing, and may be issued without an Opinion. If any party desires an Opinion, one shall be issued within fifteen (15) days, but its issuance shall not delay compliance with, or enforcement of, the Award. The Arbitrator may order cessation of the violation of this Article, and such Award shall be served on all parties by hand or registered mail upon issuance.
- (e) Such Award may be enforced by any court of competent jurisdiction upon the filing of the Agreement and all other relevant documents referred to hereinabove in the following manner. Telegraphic notice of the filing of such enforcement proceedings shall be given to the other party. In the proceeding to obtain a temporary order enforcing the Arbitrator's Award as issued under Section 13.5 of this Article, all parties waive the right to a hearing and agree that such proceedings may be *ex parte*. Such agreement does not waive any party's right to

participate in a hearing for a final order of enforcement. The Court's order or orders enforcing the Arbitrator's Award shall be served on all parties by hand or by delivery to their last known address or by registered mail.

- (f) Any rights created by statute or law governing arbitration proceedings inconsistent with the above procedure or which interfere with compliance therewith are hereby waived by parties to whom they accrue.
- (g) The fees and expenses of the Arbitrator shall be borne by the party or parties found in violation. In the event that no violation is found, such fees and expenses shall be borne by the moving party.

ARTICLE 14 - GENERAL SAVINGS CLAUSE

14.1 If any Article or provision of this Agreement shall be declared invalid, inoperative or unenforceable by any competent authority of the executive, legislative, judicial or administrative branch of the Federal or State government, the Employer and the Union shall suspend the operation of such Article and provisions during the period of its invalidity and shall substitute by mutual consent, in its place and stead, an Article or provision which will meet the objections to its validity and which will be in accord with the intent and purpose of the Article or provision in question.

ARTICLE 15 - TERM OF AGREEMENT

15.1 This Agreement shall be in full force as of and from the date shown above to and including the end of all construction by the Contractor.

Project Name & Contractor Signature Page

Project Name _____

IN WITNESS WHEREOF, the ECIBCTC and CONTRACTOR have executed this Project Labor Agreement on the _____ day of _____, 20____.

Contractor Signature _____

East Central Illinois Building &
Construction Trades Council (ECIBCTC)

Print Name _____

Title _____

**ECIBCTC President by resolution and
authority of the signatory trade unions of
the Local Economic Growth Initiative
Tripartite**

Company Name _____

Asbestos Workers LU #18
Bricklayers & Tilesetters LU #8
Boilermakers LU #60
Carpenters LU #243
Electricians LU #601
Elevator Constructors LU #55
Glaziers LU #1168
Ironworkers LU #380
Laborers LU #703
Millwrights LU #1051
Operating Engineers LU #841
Painters LU #363
Plasterers & Cement Masons LU #143
Plumbers & Steamfitters LU #149
Road Sprinkler Fitters LU #669
Roofers LU #97
Sheet Metal Workers LU #218
Teamsters LU #26

Address _____

City, State, Zipcode _____

Phone _____

Fax _____

Email _____

Website _____

Participation Agreement

The undersigned Project Contractor, Contractor or subcontractor, subcontracting to

_____ agrees to be bound to the attached

Project Agreement negotiated between _____ and the
East Central Illinois Building and Construction Trades Council.

Project Contractor, Contractor, Subcontractor

By

Date

Signatures for the Unions:
(continued):

Plasterers & Cement Masons LU #143 Date
Operative Plasterers & Cement Masons' International
Association of the United States and Canada

Roofers LU #97 Date
United Union of Roofers Waterproofers & Allied
Workers

Plumbers & Steamfitters LU #149 Date
United Association of Journeymen & Apprentices of
the Plumbing & Pipe Fitting Industry of the United
States & Canada

Sheet Metal Workers LU #218 Date
Sheet Metal Workers International Association

Road Sprinkler Fitters LU #669 Date
United Association of Journeymen & Apprentices of
the Plumbing & Pipe Fitting Industry of the United
States & Canada

Teamsters LU #26 Date
International Brotherhood of Teamsters

ADDENDUM A: Union Contact List

Boilermakers LU #60

Cooper, Kirk W.

Company: Boilermakers LU #60
Full Name: Kirk W. Cooper
Job Title: Asst. Business Manager
425 W. Edgewood Court
Morton, IL 61550-2497
Business Phone: (309) 266-7144
Mobile Phone: (309) 339-9815
Web Page: <http://www.teamclmc.org>
E-mail: kcooper@boilermakers60.org

Boilermakers LU #60

Lusk, Gary

Company: Boilermakers LU #60
Full Name: Gary Lusk
Job Title: Business Manager
425 W. Edgewood Court
Morton, IL 61550-2497
Business Phone: (309) 266-7144
Mobile Phone: (309) 339-9445
Web Page: [Web Page: http://www.teamclmc.org](http://www.teamclmc.org)
E-mail: glusk@boilermakers60.org

Boilermakers LU #60

Nelsen, Matthew D.

Company: Boilermakers LU #60
Full Name: Matthew D. Nelsen
Job Title: President/Asst. Business Manager
425 W. Edgewood Court
Morton, IL 61550-2497
Business Phone: (309) 266-7144
Mobile Phone: (309) 339-9680
Web Page: <http://www.teamclmc.org>
E-mail: mnelsen@boilermakers60.org

Bricklayers & Tile Setters LU #8

Spence, Peter

Company: Bricklayers & Tile Setters LU #8
Full Name: Peter Spence
Job Title: Field Representative
3301 N. Boardwalk Drive
P.O. Box 6569
Champaign, IL 61826-6569
Business Phone: (217) 356-0419
Mobile Phone: (217) 369-9987
Web Page: <http://www.bac8il.org>
E-mail: JThomas@egix.net

Bricklayers & Tile Setters LU #8

Toenjes, Dave

Company: Bricklayers & Tile Setters LU #8
Full Name: Dave Toenjes
Job Title: President of BAC #8
7 N High Suite 401
PO Box 347
Belleville, IL 62222
Business Phone: (618) 234-5340
Mobile Phone: (618) 791-0331
Web Page: <http://www.bac8il.org>
E-mail: dtoenjes@egix.net

Carpenters LU #243

Johnson, Randy

Company: Carpenters LU #243
Full Name: Randy Johnson
Job Title: Business Agent
402 S. Duncan Road
P.O. Box 7170
Champaign, IL 61826-7170
Business Phone: (217) 356-5463
Mobile Phone: (217) 622-4104
Web Page: <http://www.teamclmc.org>
E-mail: rjohnson@mcircc.com

Carpenters LU #243

Nelson, Donald

Company: Carpenters LU #243
Full Name: Donald Nelson
Job Title: Field Representative
402 S. Duncan Road
P.O. Box 7170
Champaign, IL 61826-7170
Business Phone: (217) 356-5463
Web Page: <http://www.teamclmc.org>
E-mail: dnelson@mcircc.com

Elevator Constructors LU #55

Thompson, Mike

Company: Elevator Constructors LU #55
Full Name: Mike Thompson
Job Title: President
400 NE Jefferson Suite 210
Peoria, IL 61603
Business Phone: (309) 671-5085
Mobile Phone: (309) 207-0958
E-mail: iuec55@ameritech.net

Glaziers LU #1168**Feller, Bryan**

Company: Glaziers LU #1168
Full Name: Bryan Feller
Job Title: Business Representative
234 W Cerro Gordo Street
Decatur, IL 62522
Business Phone: (217) 422-5791
Mobile Phone: (618) 781-9546
Web Page: <http://www.teamclmc.org>
E-mail: Glazier.26@hotmail.com

**Heat & Frost Insulators LU #18
Smith, Jason B.**

Company: Heat & Frost Insulators LU #18
Full Name: Jason B. Smith
Job Title: Business Manager
3302 S. East Street
Indianapolis, IN 46227
Business Phone: (317) 786-3216
Mobile Phone: (812) 699-7012
E-mail: JasonSmith.Local18@yahoo.com

IBEW LU #601**Hoss, Charlie**

Company: IBEW LU #601
Full Name: Charlie Hoss
Job Title: Business Manager
3301 N. Boardwalk Drive
P.O. Box 3902
Champaign, IL 61826-3902
Business Phone: (217) 352-1741
Mobile Phone: (217) 493-4240
Web Page: <http://www.ibew601.org>
E-mail: CHoss@IBEW601.org

IBEW LU #601**Rubenacker, Frank**

Company: IBEW LU #601
Full Name: Frank Rubenacker
Job Title: Asst. Business Manager
3301 N. Boardwalk Drive
P.O. Box 3902
Champaign, IL 61826-3902
Business Phone: (217) 352-1741
Mobile Phone: (217) 493-4239
Web Page: <http://www.ibew601.org>
E-mail: FRubenacker@IBEW601.org

Ironworkers LU #380**Diskin, Sam (Brian)**

Company: Ironworkers LU #380
Full Name: Sam (Brian) Diskin
Job Title: Business Representative
1602 E. Butzow Drive
Urbana, IL 61801-2008
Business Phone: (217) 367-6014
Mobile Phone: (217) 369-6563
E-mail: IWL380@aol.com

Laborers Local #703**Davenport, Russell "Rusty"**

Company: Laborers Local #703
Full Name: Russell "Rusty" Davenport
Job Title: Business Manager
108 E Anthony Dr
Urbana, IL 61802
Business Phone: (217) 367-0703
E-mail: rusty703@att.net

Laborers Local #703**Roedl, Jimmy**

Company: Laborers Local #703
Full Name: Jimmy Roedl
Job Title: Business Representative
108 E Anthony Dr
Urbana, IL 61802
Business Phone: (217) 367-0703
E-mail: jimmy703@att.net

Laborers LU #751**Smith, Mike**

Company: Laborers LU #751
Full Name: Mike Smith
Job Title: Business Manager
1390 Stanford Drive
Kankakee, IL 60901-2113
Business Phone: (815) 932-1726
E-mail: Laborers751@ameritech.net

**Millwrights LU #1051
Hodgson, Nathan**

Company: Millwrights LU #1051
Full Name: Nathan Hodgson
Job Title: Business Representative
602 Keokuk Street
Lincoln, IL 62656
Business Phone: (217) 735-1051
Web Page: <http://www.millwrightlocal1051.com>
E-mail: nate@local1051.com

**Operating Engineers LU #841
Wombles, Mike**

Company: Operating Engineers LU #841
Full Name: Mike Wombles
Job Title: Business Representative
P.O. Box 400
Oakwood, IL 61858
Business Phone: (217) 354-4858
Mobile Phone: (812) 249-1831
Web Page: <http://www.iuoelocal841.com/>
E-mail: mwombles@iuoelocal841.com

**Painters LU #363
Anderson, Chad**

Company: Painters LU #363
Full Name: Chad Anderson
Job Title: Business Representative
212 S. First Street
Champaign, IL 61820-4186
Business Phone: (217) 356-9114
Mobile Phone: (618) 718-9538
Web Page: <http://www.teamclmc.org>
E-mail: PaintersLocal363@comcast.net

**Plasterers & Cement Masons LU #143
Butler, Chris**

Company: Plasterers & Cement Masons LU #143
Full Name: Chris Butler
Job Title: Business Manager
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P.O. Box 6569
Champaign, IL 61826-6569
Business Phone: (217) 356-9313
Mobile Phone: (217) 621-9313
Web Page: <http://www.teamclmc.org>
E-mail: local143office@OPCMIA143.org

**Plasterers & Cement Masons LU #143
Mozingo, Jeff**

Company: Plasterers & Cement Masons LU #143
Full Name: Jeff Mozingo
Job Title: Business Agent
3301 N. Boardwalk Drive
P.O. Box 6569
Champaign, IL 61826-6569
Business Phone: (217) 356-9313
Mobile Phone: (217) 480-1430
Web Page: <http://www.teamclmc.org>
E-mail: local143office@OPCMIA143.org

**Plumbers & Steamfitters LU #149
Langendorf, Matt**

Company: Plumbers & Steamfitters LU #149
Full Name: Matt Langendorf
Job Title: Business Manager
1005 N. Dunlap
P.O. Box 725
Savoy, IL 61874
Business Phone: (217) 359-5201
Mobile Phone: (217) 621-5201
Web Page: <http://www.ualocal149.com/>
E-mail: mlangendorf@ualocal149.com

**Plumbers & Steamfitters LU #149
Sage, Kevin**

Company: Plumbers & Steamfitters LU #149
Full Name: Kevin Sage
Job Title: Business Agent
1005 N. Dunlap
P.O. Box 725
Savoy, IL 61874
Business Phone: (217) 359-5201
Mobile Phone: (217) 621-5202
Web Page: <http://www.ualocal149.com/>
E-mail: ksage@ualocal149.com

**Road Sprinkler Fitters #669 District #11
Woller, Keith**

Company: Road Sprinkler Fitters #669 District #11
Full Name: Keith Woller
Job Title: Business Agent, District 38
PO Box 7717
Rockford, IL 61126
Business Phone: (815) 394-1453
Mobile Phone: (815) 315-2671
Web Page: <http://www.sprinklerfitters669.org/>
E-mail: KeithWoller@Comcast.net

**Teamsters LU #26
Marxmiller, David S.**

Company: Teamsters LU #26
Full Name: David S. Marxmiller
Job Title: Business Representative
908 N. Neil Street
Champaign, IL 61820
Business Phone: (217) 352-2236
Mobile Phone: (217) 202-3260
Web Page: <http://www.teamsters26.org>
E-mail: dmarxmiller@teamsters26.org

**Roofers LU #97
Hardig, Jim**

Company: Roofers LU #97
Full Name: Jim Hardig
Job Title: Business Representative
3301 N. Boardwalk Drive
P.O. Box 6569
Champaign, IL 61826-6569
Business Phone: (217) 359-3922
Mobile Phone: (217) 781-1138
E-mail: roofersba97@yahoo.com

**Sheet Metal Workers LU #218
Champion, Bob**

Company: Sheet Metal Workers LU #218
Full Name: Bob Champion
Job Title: Business Agent
605 S. Country Fair Drive
Champaign, IL 61821-3653
Business Phone: (217) 356-3653
Mobile Phone: (217) 840-5429
Web Page: <http://www.teamclmc.org>
E-mail: dizzychampion1@gmail.com

**Teamsters LU #26
Donovan, Tim**

Company: Teamsters LU #26
Full Name: Tim Donovan
Job Title: Business Representative
908 N. Neil Street
Champaign, IL 61820
Business Phone: (217) 352-2236
Mobile Phone: (217) 202-3256
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E-mail: tdonovan@teamsters26.org

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WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Champaign, as Trustee for the Taxing Districts, has acquired an interest in the following described real estate:

SCOTT TOWNSHIP

PERMANENT PARCEL NUMBER: 23-19-17-276-001

As described in certificates(s) : 400 sold October 2011

and it appearing to the Budget & Finance Committee that it would be to the best interest of the County to dispose of its interest in said property.

WHEREAS, Michael D Rudisill, has bid \$643.00 for the County's interest, such bid having been presented to the Budget & Finance Committee at the same time it having been determined by the Budget & Finance Committee and the Agent for the County, that the County shall receive from such bid \$250.00 as a return for its certificate(s) of purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate(s) and to reimburse the revolving account the charges advanced from this account, the auctioneer shall receive \$0.00 for his services and the Recorder of Deeds shall receive \$43.00 for recording. The remainder is the amount due the Agent under his contract for services. The total paid by purchaser is \$643.00.

THEREFORE, your Budget & Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the Chairman of the Board of Champaign County, Illinois, be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$250.00 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this _____ day of _____, _____

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

RESOLUTION



RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

1224 SYCAMORE LN

PERMANENT PARCEL NUMBER: 20-032-0273

As described in certificates(s) : 91 sold October 2011

AND WHEREAS, pursuant to public auction sale, Heritage Rantoul Homes, LLC, Purchaser(s), has/have deposited the total sum of \$695.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$250.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$95.00 for issuance of the Tax Certificate Title to said Purchaser(s); and the remainder shall be the sums due the Tax Agent for his services;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$250.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED and RECORDED this _____ day of _____,

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

RESOLUTION



RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

1318 PINOAK LN

PERMANENT PARCEL NUMBER: 20-032-0135

As described in certificates(s) : 76 sold October 2011

AND WHEREAS, pursuant to public auction sale, Heritage Rantoul Homes, LLC, Purchaser(s), has/have deposited the total sum of \$695.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$250.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$95.00 for issuance of the Tax Certificate Title to said Purchaser(s); and the remainder shall be the sums due the Tax Agent for his services;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$250.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED and RECORDED this _____ day of _____,

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

RESOLUTION



RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

1314 MAGNOLIA LN

PERMANENT PARCEL NUMBER: 20-032-0257

As described in certificates(s) : 88 sold October 2011

AND WHEREAS, pursuant to public auction sale, Heritage Rantoul Homes, LLC, Purchaser(s), has/have deposited the total sum of \$695.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$250.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$95.00 for issuance of the Tax Certificate Title to said Purchaser(s); and the remainder shall be the sums due the Tax Agent for his services;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$250.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED and RECORDED this _____ day of _____,

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

To: Board of Directors
Champaign County Nursing Home

From: Scott Gima
Manager

Date: June 2, 2015

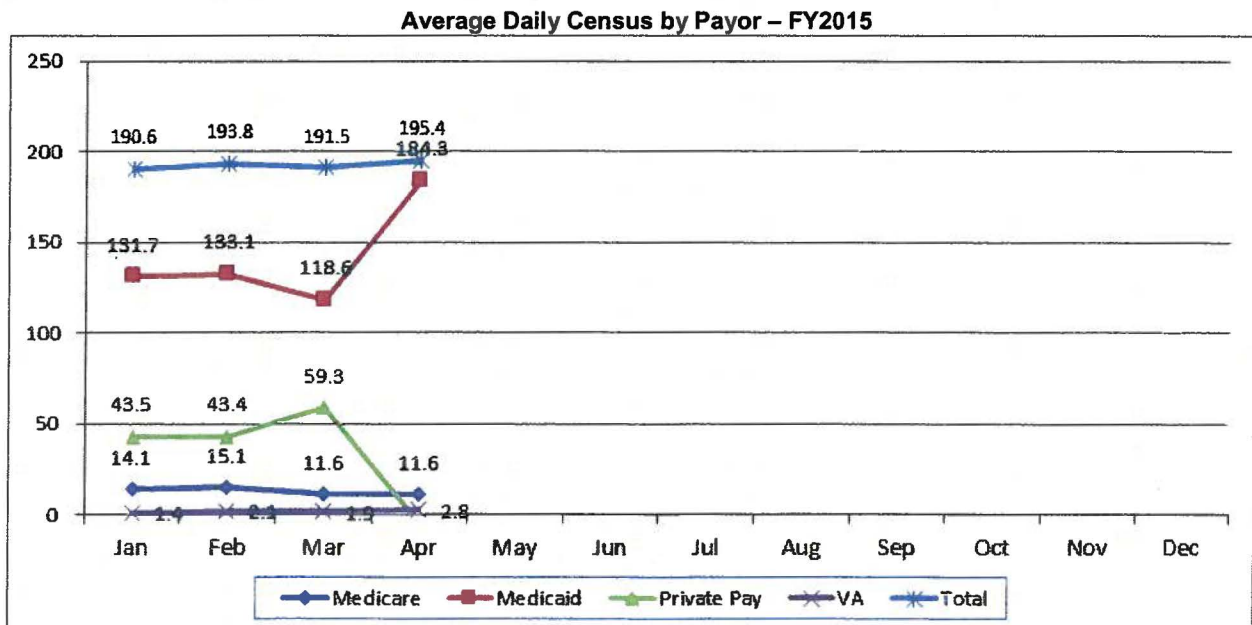
Re: April 2015 Financial Management Report

Census is showing a positive trend with the April census and preliminary May census. Medicare remains low so far in 2015, but referrals to CCNH remain very strong with more than 50 referrals in May. Net income was down in April, primarily due to 1,998 conversion days. The revenue difference of \$40 per day results in a revenue conversion loss of \$79,920.

The April census was 191.5, unchanged from March. The April Medicare census was 11.6, also unchanged from March. Net income in March was -\$35,972. Cash flow from operations totaled \$23,030. Year-to-date net income is \$74,551 with cash from operations totaling \$182,439.

Statistics

The total census is showing a slow positive gain, rising from 190.6 in January to 195.4 in April. Medicare census remains unchanged in March and April. The preliminary census for May shows a total census of 198.1 with 10.7 Medicare. Conversions from private pay to Medicaid totaled 1,998 days in April. The large number is skewing the Medicaid and private pay census in April. Private pay was -101 and Medicaid totaled 5,530. Without the conversions, the Medicaid census was 122.2 and private census was 58.8. The VA census increased from 1.9 in March to 2.8 in April. May's VA census is 2.3.

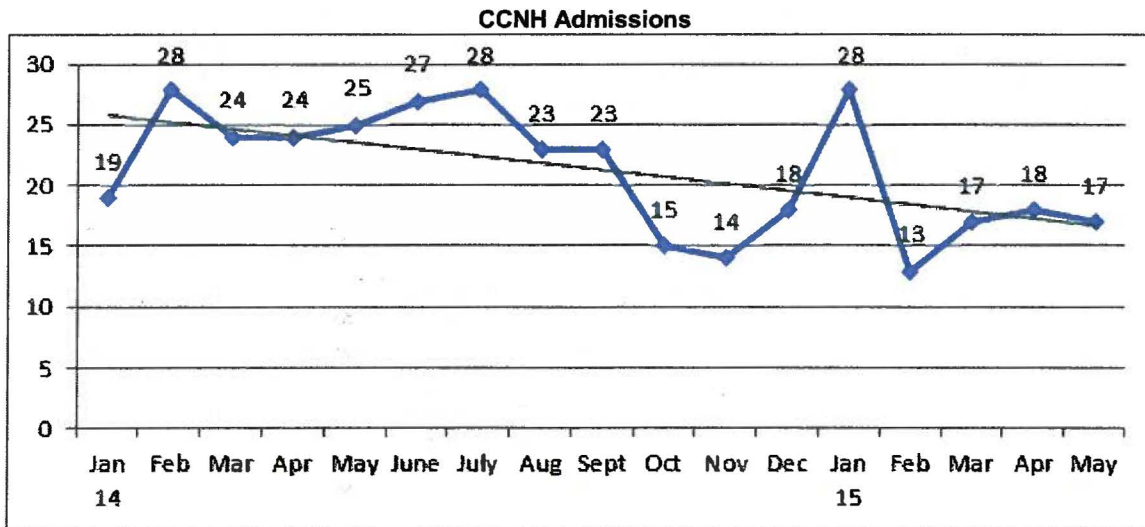


May's admissions totaled 17 with 8 Medicare admissions. Separations totaled 16, up from 11 in April.

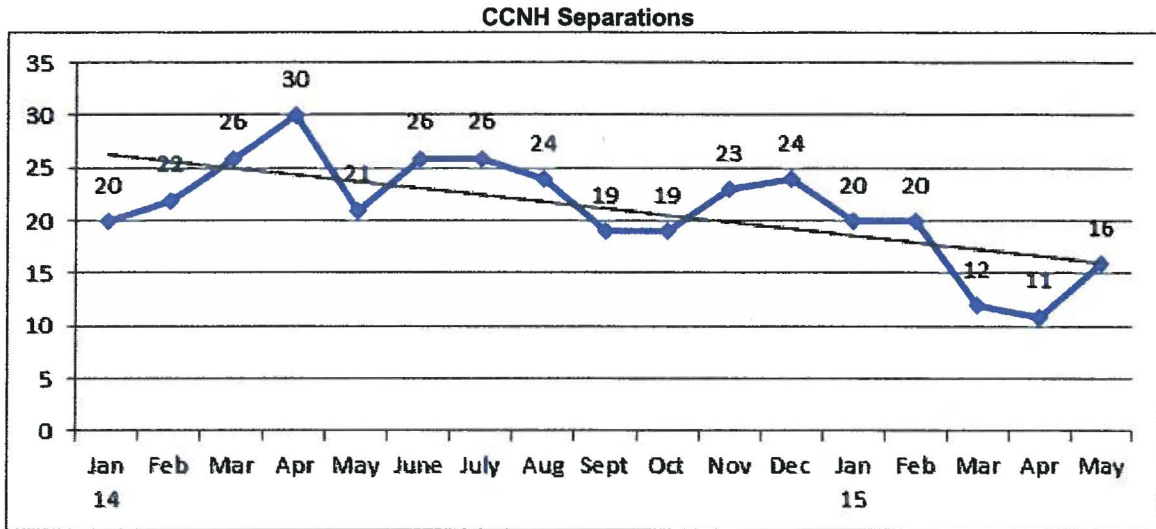
**Admissions and Discharges
March 2014 to May 2015**

	Medicare Admits	Non-Medicare Admits	Total Admits	Discharges	Expirations	Total Discharges/Expirations
Mar	10	14	24	18	8	26
Apr	18	6	24	19	11	30
May	13	12	25	17	4	21
June	12	15	27	16	10	26
July	16	12	28	21	5	27
Aug	10	13	23	18	6	24
Sept	14	9	23	16	3	19
Oct	12	3	15	13	6	19
Nov	7	7	14	13	10	23
Dec	10	8	18	16	8	24
Jan	11	17	28	11	9	20
Feb	7	6	13	14	6	20
Mar	10	7	17	8	4	12
Apr	8	10	18	9	2	11
May	8	9	17	10	6	16

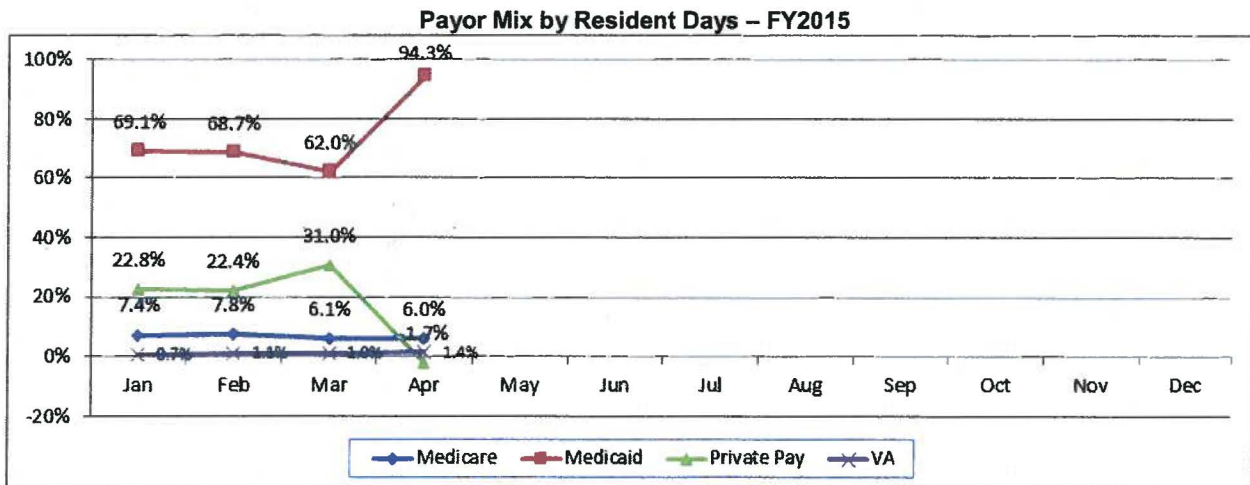
The chart below summarizes the monthly admissions. In FY2012, monthly admissions averaged 22.2 per month. FY2013 admissions averaged 25.5. The monthly average for 2014 was 22.9. The 2015 YTD average is 18.6.



The chart below summarizes separations. In FY2012, the average separations per month was 23.5. The monthly average for FY2013 was 28.1. For 2014, the monthly average was 23.4. The 2015 YTD average is 15.8.



The FY2013 payor mix was Medicare – 8.7%, Medicaid – 56.3% and Private pay 35.0%. FY2014 conversion days totaled as follows: December – 87, January – 970, February, 112, March – 437, April – 70, May – 160, June – 2,139, July – 578 and August – 367. The 2014 payor mix for the year was Medicare – 7.5%, Medicaid – 58.3%, Private pay – 32.8%, and VA – 1.3%. The April payor mix is significantly skewed by the 1,998 conversion days.



Net Income/(Loss)/Cash from Operations

The net income for April was -\$35,972. Cash flow from operations was \$23,090. Year-to-date net income was \$74,552 with YTD cash from operations totaling \$311,719.

Revenues

- Operating revenue fell slightly from \$1.227 million in March to \$1.133 million in April. Revenue per day fell from \$206.69 to \$193.23. The YTD revenue per day is \$206.95.

Expenses

- Expenses increased slightly from \$1.238 million in March to \$1.263 million in April. Expenses per day increased from \$208.63 to \$215.38. The average cost per day in FY2014 was \$210.15 per day. YTD cost per day is \$219.79.
- Wages fell from \$508,019 to \$503,704 between March and April. Wages per day increased slightly from \$85.60 to 85.91. The average for 2014 was \$83.38 and the YTD average is currently \$88.31 per day.
- Non-labor expenses increased from \$558,687 to \$578,759. Expenses per day decreased from \$106.19 to \$94.13. The 2014 average was \$97.61. The 2015 YTD average is \$98.71 per day.

Cash Position

The cash balance remains unchanged. The month ending cash balances have been running at \$330,041 in January, \$328,874 in February and \$331,882 in March.

The backlog in Medicaid applications continues with little progress as noted by 170 Medicaid conversion days in March. Receivables total around \$1.5 million. This is the highest priority issue that CCNH is facing. Applications currently total in the mid-50s, which is up from 40 at the beginning of the year. The increase is due to admits who have been approved for Medicaid home or supportive living services – community Medicaid coverage. These applications total 22 since January 1, 2015.

These Medicaid recipients have approved Medicaid coverage but require additional review of assets and income in order to receive long-term care Medicaid benefits. A shorter income and asset form plus copies of bank statements are typically required. The review process is usually shorter compared to a new Medicaid application. But over the last 24 months, community case processing has been taking at least 6 months or more to process.

There are some indications of progress. In the last couple of weeks, eight applications (including 3 community applications) have been approved. The monthly Medicaid payment has been averaging around \$200k and is expected to be more than \$350k in May. In March, a community Medicaid application was recently approved within 34 days from submission. Yet, we still have community Medicaid applications from January that are still under review.

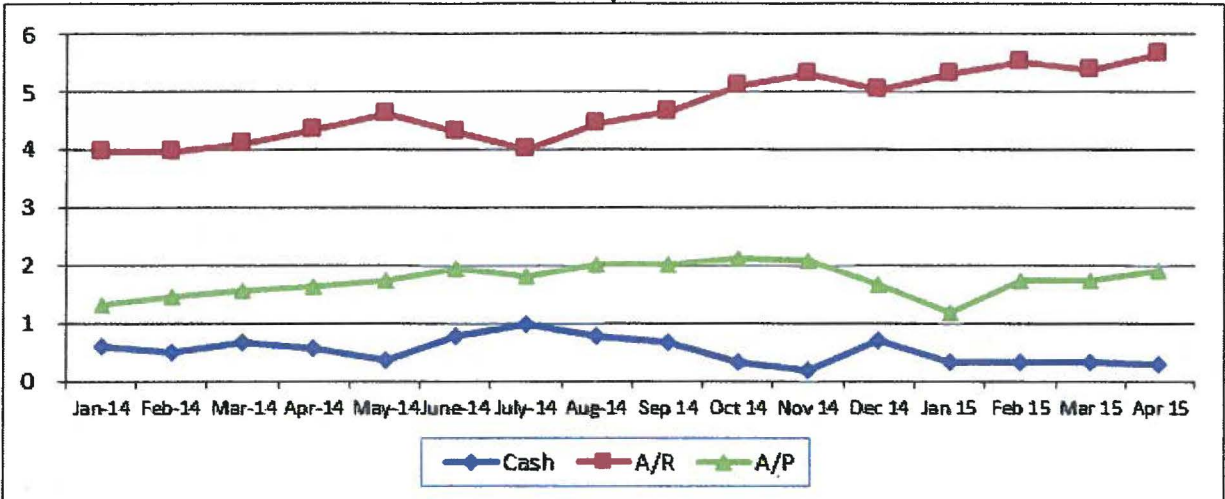
In March, I met with the Administrator of the Decatur Hub and a Regional DHS Manager. Both have been helpful and at that time, the list of open applications was provided and a caseworker provided status updates on the majority of the applications. However, additional follow-up requires resubmitting the list which may take 4 weeks or more for a response. The delay is simply due to the fact that there are many lists that are being submitted for review from other individual facilities and multi-facility corporations.

Dave Stricklin, the lobbyist that works on behalf of MPAs county homes to make inquiries at DHS. Dave and I had a conference call with the Legislative Deputy Director for DHS and I have been asked to provide an initial list of 10 cases, which have been submitted.

As mentioned last month, I have temporarily increased the business office from 3.5 to 4.0 FTEs but we have a setback with a vacancy in the biller position.

MMAI managed care payments is high priority issue number two. CCNH has received payment for a few claims since July of 2014, but the majority of claims have not been paid and the receivables for Health Alliance total almost \$600k and more than \$200k for Molina claims. Health Alliance has stated the lack of resident income information from HFS. I have been involving HFS to assist in resolving these issues with Health Alliance. The Molina payment delay issues may have been resolved but we are awaiting confirmation that the matter has been properly addressed and if so, requesting expedited payment.

**Cash, Accounts Receivable & Accounts Payable
As of April 2015**



Receivables totaled \$5.648 million in April, an increase of \$5.372 in March. Accounts payable increased from \$1.740 million to \$1.760 million between February and March. The April month ending cash balance is \$292,288.

Cash will not reflect the 1,998 conversion days until May. Some of the conversions are going to Molina or Health Alliance, which will result in additional delays as we get caught up on MMAI payments. Health Alliance payments in May have totaled \$426,738. Health Alliance MMAI receivables between July 2014 and March 2015 are down to \$163,243. April billings to Health Alliance totaled \$130,180.

Molina only paid \$4,155 in May. All claims have been rebilled and we are awaiting an update from our Molina contact. Receivables total more than \$200k for July 2014 to March 2015 claims.

Deb Busey

From: Peter Tracy <peter@ccmhb.org>
Sent: Thursday, May 21, 2015 10:29 AM
To: Deb Busey
Cc: dlrhen@comcast.net; debtownsend34@gmail.com; 'Mark Driscoll'
Subject: Quarter Cent Dollars - Recommendation from CCMHB

Dear Deb:

The Champaign County Mental Health Board unanimously passed the following motion at the May 20, 2015 Board Meeting:

Motion to recommend to the Champaign County Board the award of \$234,105 in Quarter Cent for Public Safety Funding Supporting Juvenile Justices Post-Detention Programs to the Champaign County Regional Planning Commission Youth Assessment Center.

This recommendation was predicated on the formal review of applications for Quarter Cent funding by the Quarter Cent Administrative Team. We will need to collaborate with you about the final contract format and the payment provisions prior to the July 1, 2015 start date.

Thank you for your assistance in this matter and for this excellent example of intra-county government collaboration.

Peter

Peter Tracy
Executive Director
Champaign County Mental Health Board
Champaign County Developmental Disabilities Board

REQUEST FOR BUDGET TRANSFER
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 15-00001

FUND 090 MENTAL HEALTH

DEPARTMENT 053 MENTAL HEALTH BOARD

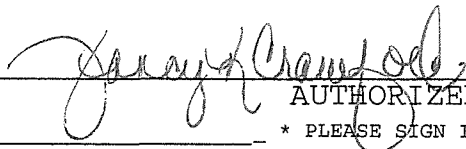
TO LINE ITEM:

FROM LINE ITEM:

NUMBER/TITLE	\$ AMOUNT	NUMBER/TITLE
090-053-511.03 REG. FULL-TIME EMPLOYEES	32,500.	090-053-533.92 CONTRIBUTIONS & GRANTS
090-053-513.01 SOCIAL SECURITY-EMPLOYER	2,490.	090-053-533.92 CONTRIBUTIONS & GRANTS
090-053-513.02 IMRF - EMPLOYER COST	2,920.	090-053-533.92 CONTRIBUTIONS & GRANTS
090-053-513.04 WORKERS' COMPENSATION INS	180.	090-053-533.92 CONTRIBUTIONS & GRANTS
090-053-513.05 UNEMPLOYMENT INSURANCE	1,200.	090-053-533.92 CONTRIBUTIONS & GRANTS
090-053-513.06 EMPLOYEE HEALTH/LIFE INS	17,200.	090-053-533.92 CONTRIBUTIONS & GRANTS

EXPLANATION: TO SUPPORT THE TRANSITION OF GRANT-FUNDED STAFF TO PERMANENT EMPLOYEE STATUS. THESE DOLLARS WILL COVER SALARIES AND BENEFITS FROM OCTOBER 1, 2015 - DECEMBER 31, 2015. PLEASE REFER TO THE ATTACHED MEMORANDUM FOR JUSTIFICATION AND RATIONALE.

DATE SUBMITTED: 6/11/15


 AUTHORIZED SIGNATURE
 * PLEASE SIGN IN BLUE INK *

APPROVED BY PARENT COMMITTEE: _____ DATE: _____

APPROVED BY BUDGET AND FINANCE COMMITTEE: _____ DATE: _____



CHAMPAIGN COUNTY MENTAL HEALTH BOARD

CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

DATE: May 28, 2015
TO: Ms. Deb Busey, Champaign County Administrator
FROM: Peter Tracy, Executive Director
SUBJECT: Justification and Rationale for Champaign County Mental Health Board
Budget Transfer Number 15-00001

This memorandum is to provide information which explains the rationale for the Budget Transfer which will support (1) the Project Director for System-of Care and Community Engagement, and (2) the Cultural and Linguistic Competence Coordinator positions from October 1, 2015 through December 31, 2015. See job descriptions attachment 1 and 2.

These positions will be transitioning from grant-funded status to permanent employee status as approved by the Champaign County Mental Health Board in October 2014 (attachment 3). This plan was also approved by the Illinois Department of Human Services Grant Monitor (attachment 4) and thereby meets the specifications of the Substance Abuse and Mental Health Services Administration (SAMHSA) Children's Initiative Cooperative Agreement.

Purpose

These positions have been created to address the complex problems associated with multi agency and system involved youth. The positions are also intended to support and energize the Champaign County Community Coalition and efforts to address the problems of youth violence in our communities and racial disparities reflected by the disproportionate involvement of children and youth of color in juvenile justice, school suspension and expulsion, and child welfare systems. Many of these children and youth have been exposed to a cycle of trauma and violence which has resulted in an adverse impact on their functioning at home, in school, and in the community.

The Champaign County Community Coalition (i.e., the system-of-care) is essential to addressing the needs of multi system involved children, youth, and families. The Project Director for System of Care and Community Engagement has been a key partner in the development and implementation of the Coalition, and has worked collaboratively with key representatives from all child-serving systems and local governmental leaders. Together, this group is working to achieve their shared vision of a fully integrated system of care that is trauma informed, strength based, and culturally and linguistically competent. In addition, the Coalition is committed to supporting strategies which result in (1) a strong and sustained collaboration which includes commitment, integration and coordination of resources, (2) improved police and community relations, (3) promotion of healthy youth by developing and promoting programs to ensure all youth are mentally and physically healthy, and (4) positive youth development to utilize all available resources to ensure at-risk youth develop to their fullest potential.

The job descriptions for both positions were developed with a recognition of the importance of sustaining the work of the Cooperative Agreement and the Champaign County Community Coalition as mechanisms for building a platform of trust to address the historic and generational

division between the African American community and public institutions, as well as mainstream private service providers in our community. The Cultural and Linguistic Coordinator position is intended to monitor the performance of service providers funded by the Champaign County Mental Health Board and the Champaign County Developmental Disabilities Board and recommend corrective action plans designed to increase access and improve efficacy of services and supports for people of color.

Summary

The CCMHB has made a commitment to reinforce the efforts started under the Cooperative Agreement with the Illinois Department of Human Services and SAMHSA, and to fully support the work of the Champaign County Community Coalition and thereby better serve the needs of people of color in Champaign County. These positions are essential to this work.



CHAMPAIGN COUNTY MENTAL HEALTH BOARD

CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

DECISION MEMORANDUM

DATE: November 19, 2014
TO: Members, Champaign County Mental Health Board (CCMHB)
FROM: Peter Tracy, Executive Director
SUBJECT: ACCESS Initiative Sustainability Plan: Concepts

Background:

The six-year Cooperative Agreement between the Federal Substance Abuse and Mental Health Services Administration (SAMHSA), the Illinois Department of Human Services (IDHS), and the Champaign County Mental Health Board (CCMHB) will end on September 30, 2015. Part of the agreement requires development of a Sustainability Plan, and the purpose of this memo is to present recommendations for the ACCESS Initiative Sustainability Plan for action by the CCMHB.

The components of these recommendations are based on the work of an ad hoc ACCESS Initiative Sustainability Committee which included Dr. Julian Rappaport, Dr. Thom Moore, Mr. Tracy Parsons, Mr. Mark Driscoll, and Peter Tracy, Executive Director. This group has convened on three occasions and has reached consensus on the components of this Decision Memorandum.

Statutory Authority:

The Champaign County Mental Health Board (CCMHB) is a nine-member body appointed by the Champaign County Board and has statutory responsibility (Illinois Community Mental Health Act, 405 ILCS 20 / Section 0.1 et.seq.) to plan, fund, monitor, and evaluate mental health, substance abuse, and developmental disability services in Champaign County.

Proposed ACCESS Sustainability Recommendations:

1. Establish a permanent full time position to manage the Champaign County Community Coalition and all components of the ACCESS Initiative Sustainability Plan.

Transition Mr. Tracy Parsons from his position as ACCESS Initiative Project Director to a full time permanent position responsible for the administration and operation of the Champaign County Community Coalition and all aspects of the Sustainability Plan approved by the Illinois Department of Human Services (DHS). This position will be responsible for building a sustainable county-wide system of care for multi-system involved youth that is trauma and justice informed. This coalition includes key decision makers from virtually all youth-serving systems including juvenile justice, law enforcement, education, behavioral health, child welfare, recreation, local government, other key stakeholders, and funding organizations in Champaign County. The vision of the Coalition is to provide a system of care to improve the lives of youth and families who are empowered and safe, to promote effective law enforcement and positive

police-community relations, and to support greater knowledge/use of the resources available. The Coalition was born out of a community tragedy which was the shooting of an unarmed youth by local police. Mr. Parsons has played a key role in the development of the Coalition and has served as facilitator of the monthly community-wide meetings and executive committee meetings. Establishing this position will assure the components of the sustainability plan will continue when the Cooperative Agreement ends in September 2015.

2. Establish a permanent full time position to coordinate all Cultural and Linguistic Competence (CLC) activities tied to the ACCESS Initiative Sustainability Plan.

Transition Ms. Shandra Summerville from her position as the ACCESS Initiative Cultural and Linguistic Competence Coordinator to a full time permanent position responsible for all CLC planning and activities associated with the mission of the CCMHB, in order to build on the Cultural and Linguistic Competence (CLC) foundation which was one of the key products of the ACCESS Initiative. This position will be responsible for taking CLC to the next level and integrating CLC plans into the funding allocation decision process. This position will be used to reinforce continued improvement in CLC plans and the capacity of service providers to more effectively address the service and support needs of underserved populations and more intentionally underserved minority populations. This position under the ACCESS Initiative is contracted out to a community-based service provider, but it was the recommendation of the Sustainability Committee to move the position in-house with the CCMHB and thereby reinforce our commitment to addressing service disparities in our community.

3. Coordination of Evidence Based Services and Supports.

Under the leadership of the Project Director in collaboration with the Associate Director for Behavioral Health, all child and youth services funded by the CCMHB will be organized to support the sustainability of the System of Care. This will include the continued partnership with Parenting with Love and Limits (PLL) and the Quarter Cent for Public Safety Administrative Team. In addition, high-fidelity WRAParound services and supports will continue as a primary component of the CHOICES implementation of the Department of Children and Family Services (DCFS) and Healthcare and Family Services (HFS) contracts for high-end youth at serious risk of psychiatric hospitalization or out of community residential placement. Mr. Parsons has already laid the groundwork for an ongoing relationship between the CCMHB, the Community Coalition, and CHOICES. In addition, the post-cooperative agreement project will continue to collaborate with ACCESS Initiative evaluators to measure the effectiveness of the sustainability plan components.

4. Ongoing Support of a Champaign County Youth Organization.

Systems of Care are by definition youth-guided, and this can best be accomplished by developing a sustainable and viable youth organization (e.g., Youth Move). The ACCESS Initiative has accomplished the foundation stages of a youth organization, and the ACCESS Initiative sustainability plan would be remiss if the youth component was not included. The Sustainability Committee recommends continuation of funding of the Youth Organization through the regular contracting and allocation process. The local youth organization will also serve as the lead youth based entity in the State of Illinois, System of Care expansion activities. The main focus of the youth organization will consist of peer to peer support and advocacy.

5. Ongoing Support of a Champaign County Parent Organization.

Systems of Care are also by definition "parent-driven" and based on the successful experiences of other systems of care this can best be accomplished by developing and nurturing a strong and viable parent organization. The ACCESS Initiative has supported the development of a Parent Organization (501c3) which has the capacity to move to the next level. Continuation of constructive and ongoing parent input into the system of care is essential to effectively meeting the needs of multi-system involved youth and families. The Sustainability Committee recommends continuation of funding of the Parent Organization through the regular contracting and allocation process. The parent organization has established a board of directors and leadership structure and has begun serving families. Moreover, the parent organization is playing a major role in the State of Illinois System of Care expansion activities. Contracts with CHOICES, HFS, Champaign Schools, and other child serving providers have been confirmed.

6. Ongoing support of System of Care Expansion in Illinois.

As the State of Illinois has received a Federal Award to expand system of care principles and practices statewide, the sustained components of the Access Initiative will play a key and instrumental role in those activities. The project director will serve on a statewide leadership committee. The Youth and Family organizations will serve in leadership roles as contractors, advisors, and facilitators. The foundation for this work has been laid and confirmed.

Budget Implications:

This plan is budget neutral. Money for permanent positions and contracts will be either continuation of current contracts or redirection/realignment of money current assigned to support the ACCESS Initiative.

Decision Section:

Motion to approve recommendations #1 through #6 as listed above.

_____x_____Approved (*Approved by the CCMHB Nov. 19, 2014*)

_____Denied

_____Modified

_____Additional Information Needed

CHAMPAIGN COUNTY MENTAL HEALTH BOARD AND
CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A
DEVELOPMENTAL DISABILITY

POSITION DESCRIPTION

JOB TITLE: Project Director for System of Care-Community Engagement

REPORTS TO: Executive Director

PURPOSE: Under the supervision and in consultation with the executive director, this position is charged with the coordination and infusion of Champaign Counties System of Care through the CCMHB. The project director is responsible for the management and oversight of all program operations including, planning, funding, monitoring, engagement and evaluation activities.

PRINCIPAL ACCOUNTABILITIES:

Coordinate and assure all funded CCMHB/DD agencies are engaged and participating in Champaign Counties System of Care activities.

Development of an on-going comprehensive strategic plan for evaluating, implementing and sustaining system of care policies and practices.

Evaluate provider contract compliance, key performance indicators based on outcome measures defined in the contract program plans. Monitor all system of care contracts to assure conformity with their terms and delivery of services delineated in program plans. Define corrective action as necessary and monitor improvement. Primary area of emphasis: contracts that support and are part of the system of care.

Analyze applications for funding for mental health, substance abuse, intellectual disability, and developmental disabilities services and programs, and, based on analysis performed, participate in the development of funding recommendations by the management team for the consideration of the Mental Health Board and the Developmental Disabilities Board.

Develop contracts to implement the recommendations of the Mental Health Board and the Developmental Disabilities Board, and, as lead staff, participate in contract negotiations with special responsibility for system of care contracts.

Serve on administrative team in the planning, promotion, and coordination of Anti-Stigma Alliance activities. Research best practices and cultivate relationships with agency and community partners which will further the goals of reducing the stigma associated with disability and behavioral health disorders and of increasing community access and awareness. Develop and maintain traditional and social media for the purposes of information, outreach, and promotion.

Supervise the work of Cultural and Linguistic Competence Coordinator. And the Champaign County Community Coalition Project Specialist. Complex issues and policy matters are to be addressed in consult with the Executive Director.

With substantial cross-training in behavioral health and substance use disorders, contribute to all areas of operation of the administrative team for each board. Develop fluency not only in each area but in their interrelation, in order to advance a local system of care which responds effectively to the needs of individuals with co-occurring disorders.

Initiate contract amendments consistent with requirements and specifications delineated in the appropriate funding guidelines, including compliance with required revisions to associated contractual documents impacted by the amendment, e.g. program plan scope of work.

With special emphasis on CCMHB/DD System of Care, collaborate with board and staff on completion of all annual reports and three year plans as required by statute for the CCMHB, and serve as staff on performance reports and three year plans as requested for the CCDDDB.

Participate in the development of annual allocation criteria and funding priorities for the Mental Health Board and the Developmental Disabilities Board.

Serve as the liaison for CCMHB/DD on local, state and federal system of care expansion activities.

Coordinate with CCMHB/DD administrative team, local evaluation activities, projects and process. To ensure CCMHB/DD funded agencies are functioning, implementing services and operating in culturally and linguistically responsive manner.

Organize community wide activities to design and implement policy that impacts violence prevention and reduction efforts. This role promotes prevention efforts and accountability, acts and a neutral organizer and works with all relevant stakeholder

Collaborates on CCMHB/DD administrative team on all CCMHB/DD needs assessment projects with primary focus on the system of care.

Participate and represent the Mental Health Board in professional networks, councils, and other collaborative bodies related to the local system of care for mental health, substance abuse, intellectual disability, and developmental disability services and programs.

Participate in the organization and preparation for meetings of the Developmental Disabilities Board and the Mental Health Board.

Participate and collaborate on grant applications and other special projects as required by the Mental Health Board and the Developmental Disabilities Board.

Collaborate with other key staff as part of the management team for the Mental Health Board and the Developmental Disabilities Board.

Champaign County Community Coalition Responsibility:

Serve as point person for Coalition Executive Committee

Facilitates monthly Coalition meetings

Supervises project specialist position

Oversee budget activities Coalition

Serves as liaison for Coalition activities

Organizes public marketing activities

Respond to inquiries (verbal and written) pertaining to mental health, cultural and linguistic competence, system of care, substance abuse, intellectual disability, and developmental disability services.

Other duties as assigned by the executive director.

CONTEXT:

The Mental Health Board and the Developmental Disabilities Board have statutory responsibilities to plan, fund, monitor and evaluate the local system of care for mental health, substance abuse, intellectual disability, and developmental disability services and program in Champaign County. A key component of this position is to assure there is fully integrated planning between the two boards and that overlapping populations are addressed in all processes.

SUPERVISORY RESPONSIBILITIES:

Reporting to this position along dual lines are the Developmental Disabilities Contract Specialist and the Administrative Compliance Specialist who report primarily to the Executive Director.

Will provide supervision to the Cultural and Linguistic Competence Coordinator. The Champaign County Community Coalition Project Specialist May also direct the work of student interns and consultants for certain project.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential task satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND EXPERIENCE:

Masters degree or experience equivalent degree in the fields of mental health, substance abuse, intellectual disability Sociology, public administration, or equivalent and years of experience in developing and evaluating behavioral health, community organizing intellectual disability, developmental disability, and/or substance abuse delivery systems including the use of statistical and computerized management and evaluation models.

LANGUAGE SKILLS:

Ability to read, analyze and interpret contract proposals, professional journals, technical procedures or government regulations including administrative rules and policy documents. Ability to write reports, business correspondence, memoranda, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, direct service staff, and the general public.

REASONING ABILITY:

Ability to define problems, collect data, establish facts, and draft valid conclusions. Ability to interpret an extensive variety of technical instructions in written and diagrammatic form and deal with several abstract and concrete variables.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the primary functions of this job. While performing the duties of this job, the employee is frequently required to walk; sit; use hands to finger, handle, or feel; reach with hands and arms; and talk; or hear. The employee is also required to stand occasionally. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required for this job include close vision, distance vision, and the ability to adjust focus. The employee is required to perform off site duties through the use of a personal vehicle.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the primary functions of this job. Normal office conditions. The noise level in the work environment is usually quiet.

Tp job

CHAMPAIGN COUNTY MENTAL HEALTH BOARD AND
CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A
DEVELOPMENTAL DISABILITY

POSITION DESCRIPTION

JOB TITLE: Cultural and Linguistic Competence Coordinator

REPORTS TO: Project Director

PURPOSE: Under the supervision and in consultation, collaboration with the Project Director, this position will provide guidance toward achieving and maintaining cultural and linguistic competence in policies, procedures, practices and service delivery. The CLC Coordinator will serve in the lead role to facilitate cultural competence, organizational accountability and cross-cultural practice.

PRINCIPAL ACCOUNTABILITIES:

Evaluate provider contract compliance, key performance indicators based on outcome measures defined in the contract program plans. Monitor all contracts to assure cultural and linguistic conformity and compliance with their agency terms and delivery of service delineated in programs plans.

Analyze applications for funding for mental health, substance abuse, intellectual disability, and developmental disabilities services and programs, and, based on analysis performed, participate in the development of funding recommendations by the management team for the consideration of the Mental Health Board and the Developmental Disabilities Board.

Develop process to implement recommendations to the Mental Health Board and Developmental Disabilities Board on agency readiness, acceptance and compliance in Cultural and Linguistic Competence.

Serve as lead staff and resource to CCMHB/DD funded agencies and additional stakeholders on cultural and linguistic competence, organizational accountability and cross cultural change.

Serve as staff in the planning, promotion, and coordination of Anti-Stigma Alliance events.

Research best practices and cultivate relationships with Alliance CCMHB/DD, COUNTY partners which will further the goals of increasing CLC awareness, reducing the stigma associated with disability and behavioral health disorders and of increasing community access. Develop and maintain traditional and social media for the purposes of information, outreach, and promotion.

Coordinate the work of cultural competence with the staffs of CCMHB/DD. Complex issues and policy matters are to be addressed in consult with the Executive Director

Coordinate and organize community work groups to look at and address critically systematic disparities.

With substantial cross-training in behavioral health and substance use disorders, contribute to all areas of operation of the administrative team for each board. Develop fluency not only in each area but in their interrelation, in order to advance a local system of care which responds effectively to the needs of individuals with co-occurring disorders.

Promote language access (translators, interpreters, and literacy) and identification of resources for all meetings, service delivery, agency activities, and outreach events sponsored by CCMHB/DD.

With special emphasis on cultural and linguistic competence collaborate with board and staff on completion of all annual reports and three year plans as required by statute for the CCMHB, and serve as staff on performance reports and three year plans as requested for the CCDDDB.

Participate in the development of annual allocation criteria and funding priorities for the Mental Health Board and the Developmental Disabilities Board. Provide technical assistance to applicant organizations as required.

Develop and collaborate on all needs assessment projects with primary focus on Cultural and Linguistic Competence.

Familiar with the following resources and applicable training:

“HHS Action Plan to Reduce Ethnic and Racial Disparities”

“National Standards for Culturally and Linguistic Appropriate services in Health and Health Care: Blueprint for Advancing CLAS Policy and Practice”

Blueprint for Using Data to Reduce Disparities/Disproportionalities in Human Services and Behavioral Healthcare”

Participate and represent the Mental Health Board and Developmental Disabilities Board in professional networks, councils, and other collaborative bodies related to the local system of care

Participate and collaborate on grant applications and other special projects as required by the Mental Health Board and the Developmental Disabilities Board.

Collaborate with other key staff as part of the management team for the Mental Health Board and the Developmental Disabilities Board.

Respond to inquiries (verbal and written) pertaining to CLC in mental health, substance abuse, intellectual disability, and developmental disability services.

Other duties as assigned by the executive director and/or project director.

CONTEXT:

The Mental Health Board and the Developmental Disabilities Board have statutory responsibilities to plan, fund, monitor and evaluate the local system of care for mental health, substance abuse, intellectual disability, and developmental disability services and program in Champaign County. A key component of this position is to assure there is fully integrated planning between the two boards and that overlapping populations are addressed in a culturally and linguistically manner all processes.

STRENGTHS, NEEDS and CULTURE:

Ensures that family/youth culture and voice is included and reflected in/on all aspects of the system of care,

Offer support/encouragement/respect to parents/caregivers/stakeholders

If needed, listen, advise and support to family/youth story to identify natural supports.

Display an ability to interact with staff, stakeholders, providers, youth and family in a compassionate, accepting, non-judgmental culturally responsive, trauma informed and ethical manner.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential task satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Must possess at least three (3) years of human service experience including knowledge of community resources, system of care, and our service delivery network. Must be open, able to communicate with others and demonstrate the capacity to listen deeply, have empathy, flexibility, reliability, dependability, positivity, organizational and time management skills.

EDUCATION AND EXPERIENCE:

Bachelor's degree in human services and/or at least 5 years relevant cultural and linguistic competence experience, community-based behavioral health experience or related task such as diversity trainer or multicultural coordinator.

LANGUAGE SKILLS:

Ability to read, analyze and interpret contract proposals, professional journals, technical procedures or government regulations including administrative rules and policy documents. Ability to write reports, business correspondence, memoranda, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, direct service staff, and the general public.

REASONING ABILITY:

Ability to define problems, collect data, establish facts, and draft valid conclusions. Ability to interpret an extensive variety of technical instructions in written and diagrammatic form and deal with several abstract and concrete variables.

CERTIFICATES, LICENSURE, REGISTRATIONS:

As required.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the primary functions of this job. While performing the duties of this job, the employee is frequently required to walk; sit; use hands to finger, handle, or feel; reach with hands and arms; and talk; or hear. The employee is also required to stand occasionally. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required for this job include close vision, distance vision, and the ability to adjust focus. The employee is required to perform off site duties through the use of a personal vehicle.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the primary functions of this job. Normal office conditions. The noise level in the work environment is usually quiet.

09/2013 PWT



14.C

Pat Quinn, Governor

Illinois Department of Human Services

Michelle R.B. Saddler, Secretary

160 N. LaSalle Street, 10th Floor, Ste-1011 Chicago, Illinois 60601

December 12, 2014

Ms. Patti Petrie, Chairperson
Champaign County Board
1776 East Washington Street
Urbana, Illinois 61802

Dear Ms. Petrie:

It has come to my attention that the Champaign County Board has raised questions about the need for continuation of the ACCESS Initiative as described in the sustainability plan recently approved by the Champaign County Mental Health Board (CCMHB). I am concerned about this situation and thought it might be helpful if you understood our perspective about the ACCESS Initiative and its importance in your community and in Illinois.

The ACCESS Initiative is a Cooperative Agreement between the Federal Government Substance Abuse and Mental Health Services Administration (SAMHSA), State Government (the Illinois Department of Human Services – Division of Mental Health), and the Champaign County Mental Health Board. I have served as the Co-Principal Investigator for this project and as such, act as the state monitor. Since the beginning of the program in October 2009, I have been involved with the selection of the administrative staff and have been a part of the team responsible for the implementation of the project as well as the development of the logic model which serves as the project blueprint. I also work with the Federal monitors and the project evaluators at the University of Illinois, and have a thorough understanding of the ACCESS Initiative.

The ACCESS Initiative is truly one of the unique System-of Care Children's Mental Health Initiative projects in the United States. The projects focus and population of interest is primarily minority youth and their families with behavioral health needs and also involvement with the juvenile justice system. This is a population disproportionately represented by African American youth in Illinois, and more importantly in Champaign County. The importance of this project's success and in serving this population is particularly relevant to Champaign County and all System of Care communities nationally. The Access Initiative project is one of four nationally focused on this population.

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Under the leadership of Mr. Tracy Parsons, with the support of the Champaign County Mental Health Board and other community partners and stakeholders, the ACCESS Initiative has worked very hard to successfully establish a trauma and justice informed System-of-Care in Champaign County which is responsive to this underserved and overrepresented cohort of youth. The ACCESS Initiative has provided extensive evidence-based trainings to many community providers, and has supported the development of a Youth and Family organization to assure the project is "family-driven and youth-guided" as required by the Cooperative Agreement. Other strategic goals including the provision of high-fidelity Wraparound services, infusion of cultural and linguistic competence consultation and oversight, social marketing, and a strong commitment to meeting the terms of the local and national evaluation have been met.

Nationally, the ACCESS Initiative has received recognition for their work. Ms. Shandra Summerville was selected to serve on the board-of-directors of the National Federation of Families for Children's Mental Health, and is acknowledged to be an expert trainer in the area of cultural and linguistic competence. Mrs. Regina Crider also serves on a national board of directors to promote family inclusion and has received national recognition. Our youth leader was recognized as the national youth leader of the year in 2013. Mr. Parsons is being sought out to consult with other projects nationally concerning the special issues and approaches to addressing the needs of underserved and difficult to engage youth populations. At the State level, Mr. Parsons and the ACCESS Initiative staff provide consultation on the DHS Division of Mental Health system-of-care expansion activity. It is my hope that Mr. Parsons will continue to be involved with this project during its sustainability phase.

For all of the above reasons, I encourage the Champaign County Board to fully endorse the work of the ACCESS Initiative by supporting the Sustainability Plan approved by the CCMHB. I have reviewed and approved this plan and believe it meets the Federal sustainability requirements which will allow us to continue this valuable work of the ACCESS Initiative in Champaign County and Illinois.

Sincerely,



Constance Y. Williams, Ph.D.
Co-Principal Investigator, ACCESS Initiative
Executive Director Region I South
Illinois Department of Human Services
Division of Mental Health

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**INTERGOVERNMENTAL AGREEMENT
FOR ANIMAL CONTROL SERVICES**

THIS AGREEMENT is entered into by the County of Champaign (hereinafter "County") and the Village of Royal (hereinafter "Village") for animal control services.

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, enables the parties to enter into agreements among themselves and provides authority for intergovernmental cooperation; and

WHEREAS, there is a need to respond to requests for animal control services within the Village; and

WHEREAS, there is a need to remove stray dogs and other animals subject to impoundment from within the Village upon the request of the Village;

WHEREAS, the County has the ability to provide such services through the Champaign County Animal Control Department (hereinafter "Department");

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. The County agrees to provide to the Village animal control services in accordance with Village ordinances through the Department.
2. The Department will respond to requests for animal control services from citizens residing within the Village.
3. For services provided by the Department, the Village shall pay an annual rate of \$1.35 per capita. The annual rate increase to go into effect on the anniversary date of the signing of this Agreement for each subsequent year of the Agreement will be an adjustment to the previous year's rate by the annual Property Tax Extension Limitation Law (hereinafter "PTELL") CPI rate as set by the State of Illinois in January. Should the PTELL CPI rate be under zero the rate increase shall be 0%; should the PTELL CPI rate be over 5% the rate of increase shall be capped at 5%. The Village shall pay the County through the Department monthly on the 15th day of each month. In January, the Department shall annually issue to the Village the PTELL CPI rate adjustment for the ensuing contract renewal year.
4. Owned animals will be held for no longer than a period of five days, unless otherwise directed by the Champaign County Sheriff's Department or directed by a court order.
5. The Department agrees to provide yearly reports to the Village breaking down the number of calls responded to and number of boarding days for impounded animals on the request of the Village President.

6. **Indemnification.** The Village and the County agree to hold the other party harmless and indemnify the other for any loss, liability or damages arising from any action, omission, or negligence of each party's employees, officers, or agents regarding the performance of this Agreement.
7. This agreement shall continue in effect from year to year unless terminated by either party giving written notice to the other at least thirty days prior to the annual renewal date, which shall occur annually on the anniversary of the effective date of this agreement.
8. This agreement shall become effective on July 1, 2015.
9. This Agreement may be amended only by a written document signed by both parties.
10. Any terms of this Agreement that by their nature extend after the end of the Agreement, whether by way of expiration or termination, will remain in effect until fulfilled.
11. Any written notice that is required between the parties shall be sent through first class mail, return receipt requested to:

Village Administrator
 Village of Royal
 P.O. Box 85
 Royal, Illinois 61871

Champaign County Administrator
 1776 East Washington Street
 Urbana, Illinois 61802

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date and year indicated herein.

VILLAGE OF ROYAL CHAMPAIGN COUNTY
 An Illinois Municipal Corporation

By:  By: _____

Date: 5/4/15 Date: _____

ATTEST:  ATTEST: _____

APPROVED AS TO FORM:

APPROVED AS TO FORM:

 Village Attorney

B _____
 State's Attorney's Office

**AN INTERGOVERNMENTAL AGREEMENT
FOR ANIMAL IMPOUNDMENT SERVICES
(Village of Royal – County of Champaign)**

THIS AGREEMENT is made and entered by and between the Village of Royal, an Illinois Municipal Corporation, (hereinafter referred to as “Village”) and the County of Champaign, (hereinafter referred to as “County”).

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.* enables the parties to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, the County proposes to provide an Animal Service Facility primarily for the impounding of animals for the use of local law enforcement agencies; and

WHEREAS, this Agreement is in the best interests of the Village and the County.

Also, for the purposes of this agreement, veterinary services shall be defined as rabies inoculations, health evaluations, the treatment of minor curable diseases, spaying/neutering, and euthanasia. Also, for the purposes of this agreement the term animal(s) shall be defined as dogs, cats, rabbits, small rodents, ferrets, and small reptiles. The term animal(s) does not include livestock, exotic animals, or any animal considered to be a “dangerous animal” under the Illinois Dangerous Animals Act, 720 ILCS 585/0.1 *et seq.*, or any other federal or state law or regulation.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. **County to Provide Facilities and Services.** The County shall maintain and operate an animal services facility for the impoundment of animals that are seized by the Village pursuant to Village Ordinances. The County shall provide all services necessary for the impoundment, care, transfer, and euthanasia of all animals delivered by the Village or citizens residing within the Village limits of Royal. The County will be solely responsible for the hiring and payment of facility

personnel and veterinary services. The County is required to provide the services and other obligations in this agreement starting on the date its animal services facility opens or the date this agreement becomes effective, whichever date is later.

2. **Compliance With Laws; Inspections.** The County shall operate the facility in a humane and sanitary manner and in compliance with all applicable state and local laws, ordinances and regulations. The Chief of Police or his designee shall be entitled to inspect and examine the premises and to examine the records kept of impounded animals received from the Village to ensure compliance with this Agreement during normal business hours. Nothing contained herein shall make the Village responsible for the manner of operation or maintenance of the facilities.
3. **Hours of Operation; Access.** The facility shall be open to the public no less than 8 hours per day, Monday through Friday, excluding County holidays. The facility shall be open to the public no less than 3 hours per day on Saturday, excluding County holidays. The County shall set the exact hours of service. Village personnel shall have access to the facilities for the purpose of delivering impounded animals at all times. The County shall provide necessary keys, access cards and/or codes to the Village for such purposes. The Village shall be responsible for securing animals delivered and securing the facilities upon departure in the event no County staff is available.
4. **Equipment.** The County shall provide adequate facilities to house the animals delivered to it in a safe and sanitary manner. The County shall endeavor to maintain a minimum of one run or cage for the proper housing and exercise of animals. The County shall maintain separate cages for animals of different species. The County shall have sufficient space to house the normal and customary number of animals that the Village generally needs held for animal control purposes. The Village must give advance notice to the County's Animal Control Director of any extraordinary event that would result in a large influx of animals, such as the arrest of an animal hoarder. The County will attempt to provide housing in such an extraordinary event but is unable to guarantee

that housing will be provided to all animals in such a circumstance. If the County is unable to provide housing in such an extraordinary event, then the Village must find housing for any animals for which the County is unable to provide housing at the Village's expense. The County will notify the Village as soon as possible in the event it does not have the capacity to house and maintain animals pursuant to this Agreement.

5. **Notice of Delivery and Special Directions.** The Village shall notify the County as soon as practical of its intent to deliver animals to the facility for impound. The Village shall provide information concerning the nature of the impoundment and indicate any special directions it believes may be necessary for the proper handling, care and treatment of the animals. The County shall keep animals impounded for bite quarantine or that are infected with a contagious disease in isolation from all other animals as required by law or in the exercise of sound veterinary practices.

6. **Hold Orders; Orders of Destruction.** In the event a hold order is issued by the Village or a court of competent jurisdiction, the County shall hold the animal and shall not make it available for redemption, adoption or euthanasia without written consent of the Village or Court issuing the hold order. In the event an Order of Destruction is issued, the County shall humanely euthanize the subject animal(s) pursuant to the Order.

7. **Transfer of Ownership.** Animals delivered to the facility shall become the property of the County after one of the following events occurs: after the expiration of any applicable redemption period; upon execution of an owner-relinquishment form of the animal's owner(s); after issuance of an order or other release authorizing the County to take ownership of the animal. The County is thereafter authorized to sell, adopt out, convey, euthanize or otherwise dispose of the animal in whatever manner it deems appropriate. The County accepts sole responsibility for its discretionary decision.

8. **Fees.** The County is authorized to collect such fees and fines as authorized by the Champaign County Board and is authorized to collect fees and fines as stated in the Village's Code. All fines and fees collected on behalf of the Village shall be remitted monthly, to be received no later than the 15th day of each month.

9. **Payment.** The Village shall pay an annual rate of \$0.88 per capita for animal impoundment services. The annual rate increase to go into effect on the anniversary date of the signing of this Agreement for each subsequent year of the Agreement will be an adjustment to the previous year's rate by the annual Property Tax Extension Limitation Law (hereinafter "PTELL") CPI rate as set by the State of Illinois in January. Should the PTELL CPI rate be under zero the rate increase shall be 0%; should the PTELL CPI rate be over 5% the rate of increase shall be capped at 5%. In January, the Department shall annually issue to the Village the PTELL CPI rate adjustment for the ensuing contract renewal year. The Village shall pay the County through the Department monthly on the 15th day of each month.

10. **Records.** The County shall keep and maintain all required records in compliance with the Ordinances of the Village and the Statutes of the State of Illinois, which shall include but not be limited to complete financial records covering fees, fines and other charges as well as records of the type and number of animals impounded. The County shall provide a monthly report of the number of animals received and the final dispositions of the animals. The Village shall provide information concerning the status of pending cases upon request.

11. **Computer Records.** The parties shall endeavor to design/evaluate, procure, implement and maintain a computer records management program. Necessary data shall include: the number of animals housed and/or received on behalf of the Village of Royal, boarding dates, date of final

disposition, type of disposition and any fees associated therewith. Such pertinent data shall be made part of the basis in determining costs associated with the impoundment services provided by the County.

12. **Indemnification.** The Village and the County agree to hold the other party harmless and indemnify the other for any loss, liability or damages arising from any action, omission, or negligence of each party's employees, officers, or agents regarding the performance of this Agreement.

13. **Duration; Termination.** This agreement shall be effective on July 1, 2015 and shall be effective until, either party terminates this contract by notifying the other party in writing at least ninety (90) days before termination is to become effective. The written notice shall be sent first class mail, return receipt requested to:

Village President
Village of Royal
P.O. Box 85
Royal, Illinois 61871

Champaign County Administrator
1776 East Washington Street
Urbana, Illinois 61801

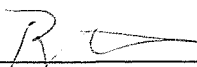
13. **Amendments.** This Agreement may be amended only by writing signed by both parties.

14. **Survival of Provisions.** Any terms of this Agreement that by their nature extend after the end of the Agreement, whether by way of expiration or termination, will remain in effect until fulfilled.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date and year indicated herein.

VILLAGE OF ROYAL
An Illinois Municipal Corporation

CHAMPAIGN COUNTY

By: 

By: _____

Date: 5/4/15

Date: _____

ATTEST: Ann M. Cag ATTEST: _____

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Village Attorney

State's Attorney's Office

CB 2015-_____

**INTERGOVERNMENTAL AGREEMENT
FOR ANIMAL CONTROL SERVICES**

THIS AGREEMENT is entered into by the County of Champaign (hereinafter "County") and the Village of Broadlands (hereinafter "Village") for animal control services.

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, enables the parties to enter into agreements among themselves and provides authority for intergovernmental cooperation; and

WHEREAS, there is a need to respond to requests for animal control services within the Village; and

WHEREAS, there is a need to remove stray dogs and other animals subject to impoundment from within the Village upon the request of the Village;

WHEREAS, the County has the ability to provide such services through the Champaign County Animal Control Department (hereinafter "Department");

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. The County agrees to provide to the Village animal control services in accordance with Village ordinances through the Department.
2. The Department will respond to requests for animal control services from citizens residing within the Village.
3. For services provided by the Department, the Village shall pay an annual rate of \$1.35 per capita. The annual rate increase to go into effect on the anniversary date of the signing of this Agreement for each subsequent year of the Agreement will be an adjustment to the previous year's rate by the annual Property Tax Extension Limitation Law (hereinafter "PTELL") CPI rate as set by the State of Illinois in January. Should the PTELL CPI rate be under zero the rate increase shall be 0%; should the PTELL CPI rate be over 5% the rate of increase shall be capped at 5%. The Village shall pay the County through the Department monthly on the 15th day of each month. In January, the Department shall annually issue to the Village the PTELL CPI rate adjustment for the ensuing contract renewal year.
4. Owned animals will be held for no longer than a period of five days, unless otherwise directed by the Champaign County Sheriff's Department or directed by a court order.

5. The Department agrees to provide yearly reports to the Village breaking down the number of calls responded to and number of boarding days for impounded animals on the request of the Village President.
6. **Indemnification.** The Village and the County agree to hold the other party harmless and indemnify the other for any loss, liability or damages arising from any action, omission, or negligence of each party's employees, officers, or agents regarding the performance of this Agreement.
7. This agreement shall continue in effect from year to year unless terminated by either party giving written notice to the other at least thirty days prior to the annual renewal date, which shall occur annually on the anniversary of the effective date of this agreement.
8. This agreement shall become effective on July 1, 2015.
9. This Agreement may be amended only by a written document signed by both parties.
10. Any terms of this Agreement that by their nature extend after the end of the Agreement, whether by way of expiration or termination, will remain in effect until fulfilled.
11. Any written notice that is required between the parties shall be sent through first class mail, return receipt requested to:

Village Administrator
 Village of Broadlands
 P.O. Box 80
 Broadlands, Illinois 61816

Champaign County Administrator
 1776 East Washington Street
 Urbana, Illinois 61802

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date and year indicated herein.

VILLAGE OF BROADLANDS
 An Illinois Municipal Corporation

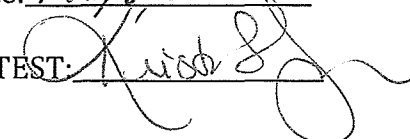
CHAMPAIGN COUNTY

By: 

By: _____

Date: May 6 2015

Date: _____

ATTEST: 

ATTEST: _____

APPROVED AS TO FORM:

APPROVED AS TO FORM:

 Village Attorney

B _____
 201 State's Attorney's Office

**AN INTERGOVERNMENTAL AGREEMENT
FOR ANIMAL IMPOUNDMENT SERVICES**
(Village of Broadlands – County of Champaign)

THIS AGREEMENT is made and entered by and between the Village of Broadlands, an Illinois Municipal Corporation, (hereinafter referred to as “Village”) and the County of Champaign, (hereinafter referred to as “County”).

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. enables the parties to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, the County proposes to provide an Animal Service Facility primarily for the impounding of animals for the use of local law enforcement agencies; and

WHEREAS, this Agreement is in the best interests of the Village and the County.

Also, for the purposes of this agreement, veterinary services shall be defined as rabies inoculations, health evaluations, the treatment of minor curable diseases, spaying/neutering, and euthanasia. Also, for the purposes of this agreement the term animal(s) shall be defined as dogs, cats, rabbits, small rodents, ferrets, and small reptiles. The term animal(s) does not include livestock, exotic animals, or any animal considered to be a “dangerous animal” under the Illinois Dangerous Animals Act, 720 ILCS 585/0.1 et seq., or any other federal or state law or regulation.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. **County to Provide Facilities and Services.** The County shall maintain and operate an animal services facility for the impoundment of animals that are seized by the Village pursuant to Village Ordinances. The County shall provide all services necessary for the impoundment, care, transfer, and euthanasia of all animals delivered by the Village or citizens residing within the Village limits of Broadlands. The County will be solely responsible for the hiring and payment of

facility personnel and veterinary services. The County is required to provide the services and other obligations in this agreement starting on the date its animal services facility opens or the date this agreement becomes effective, whichever date is later.

2. **Compliance With Laws; Inspections.** The County shall operate the facility in a humane and sanitary manner and in compliance with all applicable state and local laws, ordinances and regulations. The Chief of Police or his designee shall be entitled to inspect and examine the premises and to examine the records kept of impounded animals received from the Village to ensure compliance with this Agreement during normal business hours. Nothing contained herein shall make the Village responsible for the manner of operation or maintenance of the facilities.
3. **Hours of Operation; Access.** The facility shall be open to the public no less than 8 hours per day, Monday through Friday, excluding County holidays. The facility shall be open to the public no less than 3 hours per day on Saturday, excluding County holidays. The County shall set the exact hours of service. Village personnel shall have access to the facilities for the purpose of delivering impounded animals at all times. The County shall provide necessary keys, access cards and/or codes to the Village for such purposes. The Village shall be responsible for securing animals delivered and securing the facilities upon departure in the event no County staff is available.
4. **Equipment.** The County shall provide adequate facilities to house the animals delivered to it in a safe and sanitary manner. The County shall endeavor to maintain a minimum of one run or cage for the proper housing and exercise of animals. The County shall maintain separate cages for animals of different species. The County shall have sufficient space to house the normal and customary number of animals that the Village generally needs held for animal control purposes. The Village must give advance notice to the County's Animal Control Director of any extraordinary event that would result in a large influx of animals, such as the arrest of an animal hoarder. The County will attempt to provide housing in such an extraordinary event but is unable to guarantee

that housing will be provided to all animals in such a circumstance. If the County is unable to provide housing in such an extraordinary event, then the Village must find housing for any animals for which the County is unable to provide housing at the Village's expense. The County will notify the Village as soon as possible in the event it does not have the capacity to house and maintain animals pursuant to this Agreement.

5. **Notice of Delivery and Special Directions.** The Village shall notify the County as soon as practical of its intent to deliver animals to the facility for impound. The Village shall provide information concerning the nature of the impoundment and indicate any special directions it believes may be necessary for the proper handling, care and treatment of the animals. The County shall keep animals impounded for bite quarantine or that are infected with a contagious disease in isolation from all other animals as required by law or in the exercise of sound veterinary practices.

6. **Hold Orders; Orders of Destruction.** In the event a hold order is issued by the Village or a court of competent jurisdiction, the County shall hold the animal and shall not make it available for redemption, adoption or euthanasia without written consent of the Village or Court issuing the hold order. In the event an Order of Destruction is issued, the County shall humanely euthanize the subject animal(s) pursuant to the Order.

7. **Transfer of Ownership.** Animals delivered to the facility shall become the property of the County after one of the following events occurs: after the expiration of any applicable redemption period; upon execution of an owner-relinquishment form of the animal's owner(s); after issuance of an order or other release authorizing the County to take ownership of the animal. The County is thereafter authorized to sell, adopt out, convey, euthanize or otherwise dispose of the animal in whatever manner it deems appropriate. The County accepts sole responsibility for its discretionary decision.

8. **Fees.** The County is authorized to collect such fees and fines as authorized by the Champaign County Board and is authorized to collect fees and fines as stated in the Village's Code. All fines and fees collected on behalf of the Village shall be remitted monthly, to be received no later than the 15th day of each month.

9. **Payment.** The Village shall pay an annual rate of \$0.88 per capita for animal impoundment services. The annual rate increase to go into effect on the anniversary date of the signing of this Agreement for each subsequent year of the Agreement will be an adjustment to the previous year's rate by the annual Property Tax Extension Limitation Law (hereinafter "PTELL") CPI rate as set by the State of Illinois in January. Should the PTELL CPI rate be under zero the rate increase shall be 0%; should the PTELL CPI rate be over 5% the rate of increase shall be capped at 5%. In January, the Department shall annually issue to the Village the PTELL CPI rate adjustment for the ensuing contract renewal year. The Village shall pay the County through the Department monthly on the 15th day of each month.

10. **Records.** The County shall keep and maintain all required records in compliance with the Ordinances of the Village and the Statutes of the State of Illinois, which shall include but not be limited to complete financial records covering fees, fines and other charges as well as records of the type and number of animals impounded. The County shall provide a monthly report of the number of animals received and the final dispositions of the animals. The Village shall provide information concerning the status of pending cases upon request.

11. **Computer Records.** The parties shall endeavor to design/evaluate, procure, implement and maintain a computer records management program. Necessary data shall include: the number of animals housed and/or received on behalf of the Village of Broadlands, boarding dates, date of

final disposition, type of disposition and any fees associated therewith. Such pertinent data shall be made part of the basis in determining costs associated with the impoundment services provided by the County.

12. **Indemnification.** The Village and the County agree to hold the other party harmless and indemnify the other for any loss, liability or damages arising from any action, omission, or negligence of each party's employees, officers, or agents regarding the performance of this Agreement.

13. **Duration; Termination.** This agreement shall be effective on July 1, 2015 and shall be effective until, either party terminates this contract by notifying the other party in writing at least ninety (90) days before termination is to become effective. The written notice shall be sent first class mail, return receipt requested to:

Village President
Village of Broadlands
P.O. Box 80
Broadlands, Illinois 61878

Champaign County Administrator
1776 East Washington Street
Urbana, Illinois 61801

13. **Amendments.** This Agreement may be amended only by writing signed by both parties.

14. **Survival of Provisions.** Any terms of this Agreement that by their nature extend after the end of the Agreement, whether by way of expiration or termination, will remain in effect until fulfilled.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date and year indicated herein.

VILLAGE OF BROADLANDS
An Illinois Municipal Corporation

CHAMPAIGN COUNTY

By: *[Signature]*

By: _____

Date: May 6, 2015

Date: _____

ATTEST: Margo Hockett

ATTEST: _____

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Village Attorney

State's Attorney's Office

CB 2015-_____

**INTERGOVERNMENTAL AGREEMENT
FOR ANIMAL CONTROL SERVICES**

THIS AGREEMENT is entered into by the County of Champaign (hereinafter "County") and the Village of Foosland (hereinafter "Village") for animal control services.

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, enables the parties to enter into agreements among themselves and provides authority for intergovernmental cooperation; and

WHEREAS, there is a need to respond to requests for animal control services within the Village; and

WHEREAS, there is a need to remove stray dogs and other animals subject to impoundment from within the Village upon the request of the Village;

WHEREAS, the County has the ability to provide such services through the Champaign County Animal Control Department (hereinafter "Department");

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. The County agrees to provide to the Village animal control services in accordance with Village ordinances through the Department.
2. The Department will respond to requests for animal control services from Village board members or Village employees. A list of these contacts will be updated by the Village whenever changes occur.
3. For services provided by the Department, the Village shall pay an annual rate of \$1.35 per capita. The annual rate increase to go into effect on the anniversary date of the signing of this Agreement for each subsequent year of the Agreement will be an adjustment to the previous year's rate by the annual Property Tax Extension Limitation Law (hereinafter "PTELL") CPI rate as set by the State of Illinois in January. Should the PTELL CPI rate be under zero the rate increase shall be 0%; should the PTELL CPI rate be over 5% the rate of increase shall be capped at 5%. The Village shall pay the County through the Department monthly on the 15th day of each month. In January, the Department shall annually issue to the Village the PTELL CPI rate adjustment for the ensuing contract renewal year.
4. Owned animals will be held for no longer than a period of five days, unless otherwise directed by the Champaign County Sheriff's Department or directed by a court order.

5. The Department agrees to provide yearly reports to the Village breaking down the number of calls responded to and number of boarding days for impounded animals on the request of the Village President.
6. **Indemnification.** The Village and the County agree to hold the other party harmless and indemnify the other for any loss, liability or damages arising from any action, omission, or negligence of each party's employees, officers, or agents regarding the performance of this Agreement.
7. This agreement shall continue in effect from year to year unless terminated by either party giving written notice to the other at least thirty days prior to the annual renewal date, which shall occur annually on the anniversary of the effective date of this agreement.
8. This agreement shall become effective on July 1, 2015.
9. This Agreement may be amended only by a written document signed by both parties.
10. Any terms of this Agreement that by their nature extend after the end of the Agreement, whether by way of expiration or termination, will remain in effect until fulfilled.
11. Any written notice that is required between the parties shall be sent through first class mail, return receipt requested to:

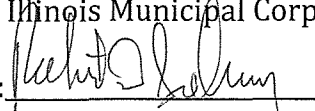
Village Administrator
 Village of Foosland
 P.O. Box 46
 Foosland, Illinois 61845

Champaign County Administrator
 1776 East Washington Street
 Urbana, Illinois 61802

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date and year indicated herein.

VILLAGE OF FOOSLAND
 An Illinois Municipal Corporation

CHAMPAIGN COUNTY

By: 

By: _____

Date: 5/11/15

Date: _____

ATTEST: 
 Clerk

ATTEST: _____

APPROVED AS TO FORM:

APPROVED AS TO FORM:

 Village Attorney

B_____
 State's Attorney's Office

**AN INTERGOVERNMENTAL AGREEMENT
FOR ANIMAL IMPOUNDMENT SERVICES**
(Village of Foosland – County of Champaign)

THIS AGREEMENT is made and entered by and between the Village of Foosland, an Illinois Municipal Corporation, (hereinafter referred to as “Village”) and the County of Champaign, (hereinafter referred to as “County”).

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. enables the parties to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, the County proposes to provide an Animal Service Facility primarily for the impounding of animals for the use of local law enforcement agencies; and

WHEREAS, this Agreement is in the best interests of the Village and the County.

Also, for the purposes of this agreement, veterinary services shall be defined as rabies inoculations, health evaluations, the treatment of minor curable diseases, spaying/neutering, and euthanasia. Also, for the purposes of this agreement the term animal(s) shall be defined as dogs, cats, rabbits, small rodents, ferrets, and small reptiles. The term animal(s) does not include livestock, exotic animals, or any animal considered to be a “dangerous animal” under the Illinois Dangerous Animals Act, 720 ILCS 585/0.1 et seq., or any other federal or state law or regulation.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. **County to Provide Facilities and Services.** The County shall maintain and operate an animal services facility for the impoundment of animals that are seized by the Village pursuant to Village Ordinances. The County shall provide all services necessary for the impoundment, care, transfer, and euthanasia of all animals delivered by the Village or citizens residing within the Village limits of Foosland. The County will be solely responsible for the hiring and payment of

facility personnel and veterinary services. The County is required to provide the services and other obligations in this agreement starting on the date its animal services facility opens or the date this agreement becomes effective, whichever date is later.

2. **Compliance With Laws; Inspections.** The County shall operate the facility in a humane and sanitary manner and in compliance with all applicable state and local laws, ordinances and regulations. The Chief of Police or his designee shall be entitled to inspect and examine the premises and to examine the records kept of impounded animals received from the Village to ensure compliance with this Agreement during normal business hours. Nothing contained herein shall make the Village responsible for the manner of operation or maintenance of the facilities.

3. **Hours of Operation; Access.** The facility shall be open to the public no less than 8 hours per day, Monday through Friday, excluding County holidays. The facility shall be open to the public no less than 3 hours per day on Saturday, excluding County holidays. The County shall set the exact hours of service. Village personnel shall have access to the facilities for the purpose of delivering impounded animals at all times. The County shall provide necessary keys, access cards and/or codes to the Village for such purposes. The Village shall be responsible for securing animals delivered and securing the facilities upon departure in the event no County staff is available.

4. **Equipment.** The County shall provide adequate facilities to house the animals delivered to it in a safe and sanitary manner. The County shall endeavor to maintain a minimum of one run or cage for the proper housing and exercise of animals. The County shall maintain separate cages for animals of different species. The County shall have sufficient space to house the normal and customary number of animals that the Village generally needs held for animal control purposes. The Village must give advance notice to the County's Animal Control Director of any extraordinary event that would result in a large influx of animals, such as the arrest of an animal hoarder. The County will attempt to provide housing in such an extraordinary event but is unable to guarantee

that housing will be provided to all animals in such a circumstance. If the County is unable to provide housing in such an extraordinary event, then the Village must find housing for any animals for which the County is unable to provide housing at the Village's expense. The County will notify the Village as soon as possible in the event it does not have the capacity to house and maintain animals pursuant to this Agreement.

5. **Notice of Delivery and Special Directions.** The Village shall notify the County as soon as practical of its intent to deliver animals to the facility for impound. The Village shall provide information concerning the nature of the impoundment and indicate any special directions it believes may be necessary for the proper handling, care and treatment of the animals. The County shall keep animals impounded for bite quarantine or that are infected with a contagious disease in isolation from all other animals as required by law or in the exercise of sound veterinary practices.

6. **Hold Orders; Orders of Destruction.** In the event a hold order is issued by the Village or a court of competent jurisdiction, the County shall hold the animal and shall not make it available for redemption, adoption or euthanasia without written consent of the Village or Court issuing the hold order. In the event an Order of Destruction is issued, the County shall humanely euthanize the subject animal(s) pursuant to the Order.

7. **Transfer of Ownership.** Animals delivered to the facility shall become the property of the County after one of the following events occurs: after the expiration of any applicable redemption period; upon execution of an owner-relinquishment form of the animal's owner(s); after issuance of an order or other release authorizing the County to take ownership of the animal. The County is thereafter authorized to sell, adopt out, convey, euthanize or otherwise dispose of the animal in whatever manner it deems appropriate. The County accepts sole responsibility for its discretionary decision.

8. **Fees.** The County is authorized to collect such fees and fines as authorized by the Champaign County Board and is authorized to collect fees and fines as stated in the Village's Code. All fines and fees collected on behalf of the Village shall be remitted monthly, to be received no later than the 15th day of each month.

9. **Payment.** The Village shall pay an annual rate of \$0.88 per capita for animal impoundment services. The annual rate increase to go into effect on the anniversary date of the signing of this Agreement for each subsequent year of the Agreement will be an adjustment to the previous year's rate by the annual Property Tax Extension Limitation Law (hereinafter "PTELL") CPI rate as set by the State of Illinois in January. Should the PTELL CPI rate be under zero the rate increase shall be 0%; should the PTELL CPI rate be over 5% the rate of increase shall be capped at 5%. In January, the Department shall annually issue to the Village the PTELL CPI rate adjustment for the ensuing contract renewal year. The Village shall pay the County through the Department monthly on the 15th day of each month.

10. **Records.** The County shall keep and maintain all required records in compliance with the Ordinances of the Village and the Statutes of the State of Illinois, which shall include but not be limited to complete financial records covering fees, fines and other charges as well as records of the type and number of animals impounded. The County shall provide a monthly report of the number of animals received and the final dispositions of the animals. The Village shall provide information concerning the status of pending cases upon request.

11. **Computer Records.** The parties shall endeavor to design/evaluate, procure, implement and maintain a computer records management program. Necessary data shall include: the number of animals housed and/or received on behalf of the Village of Foosland, boarding dates, date of final

disposition, type of disposition and any fees associated therewith. Such pertinent data shall be made part of the basis in determining costs associated with the impoundment services provided by the County.

12. **Indemnification.** The Village and the County agree to hold the other party harmless and indemnify the other for any loss, liability or damages arising from any action, omission, or negligence of each party's employees, officers, or agents regarding the performance of this Agreement.

13. **Duration; Termination.** This agreement shall be effective on July 1, 2015 and shall be effective until, either party terminates this contract by notifying the other party in writing at least ninety (90) days before termination is to become effective. The written notice shall be sent first class mail, return receipt requested to:

Village President
Village of Foosland
P.O. Box 46
Foosland, Illinois 61845

Champaign County Administrator
1776 East Washington Street
Urbana, Illinois 61801

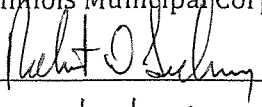
13. **Amendments.** This Agreement may be amended only by writing signed by both parties.

14. **Survival of Provisions.** Any terms of this Agreement that by their nature extend after the end of the Agreement, whether by way of expiration or termination, will remain in effect until fulfilled.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date and year indicated herein.

VILLAGE OF FOOSLAND
An Illinois Municipal Corporation

CHAMPAIGN COUNTY

By: 

By: _____

Date: 5/11/15

Date: _____

ATTEST: Clara Sedberry
Clerk

ATTEST: _____

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Village Attorney

State's Attorney's Office

CB 2015-_____

**INTERGOVERNMENTAL AGREEMENT
FOR ANIMAL CONTROL SERVICES**

THIS AGREEMENT is entered into by the County of Champaign (hereinafter "County") and the Village of Ivesdale (hereinafter "Village") for animal control services.

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, enables the parties to enter into agreements among themselves and provides authority for intergovernmental cooperation; and

WHEREAS, there is a need to respond to requests for animal control services within the Village; and

WHEREAS, there is a need to remove stray dogs and other animals subject to impoundment from within the Village upon the request of the Village;

WHEREAS, the County has the ability to provide such services through the Champaign County Animal Control Department (hereinafter "Department");

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. The County agrees to provide to the Village animal control services in accordance with Village ordinances through the Department.
2. The Department will respond to requests for animal control services from citizens residing within the Village.
3. For services provided by the Department, the Village shall pay an annual rate of \$1.35 per capita. The annual rate increase to go into effect on the anniversary date of the signing of this Agreement for each subsequent year of the Agreement will be an adjustment to the previous year's rate by the annual Property Tax Extension Limitation Law (hereinafter "PTELL") CPI rate as set by the State of Illinois in January. Should the PTELL CPI rate be under zero the rate increase shall be 0%; should the PTELL CPI rate be over 5% the rate of increase shall be capped at 5%. The Village shall pay the County through the Department monthly on the 15th day of each month. In January, the Department shall annually issue to the Village the PTELL CPI rate adjustment for the ensuing contract renewal year.
4. Owned animals will be held for no longer than a period of five days, unless otherwise directed by the Champaign County Sheriff's Department or directed by a court order.
5. The Department agrees to provide yearly reports to the Village breaking down the number of calls responded to and number of boarding days for impounded animals on the request of the Village President.

6. **Indemnification.** The Village and the County agree to hold the other party harmless and indemnify the other for any loss, liability or damages arising from any action, omission, or negligence of each party's employees, officers, or agents regarding the performance of this Agreement.
7. This agreement shall continue in effect from year to year unless terminated by either party giving written notice to the other at least thirty days prior to the annual renewal date, which shall occur annually on the anniversary of the effective date of this agreement.
8. This agreement shall become effective on July 1, 2015.
9. This Agreement may be amended only by a written document signed by both parties.
10. Any terms of this Agreement that by their nature extend after the end of the Agreement, whether by way of expiration or termination, will remain in effect until fulfilled.
11. Any written notice that is required between the parties shall be sent through first class mail, return receipt requested to:

Village Administrator
 Village of Ivesdale
 P.O. Box 109
 Ivesdale, Illinois 61851

Champaign County Administrator
 1776 East Washington Street
 Urbana, Illinois 61802

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date and year indicated herein.

VILLAGE OF IVESDALE
 An Illinois Municipal Corporation

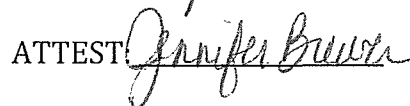
CHAMPAIGN COUNTY

By: 

By: _____

Date: May 18, 2015

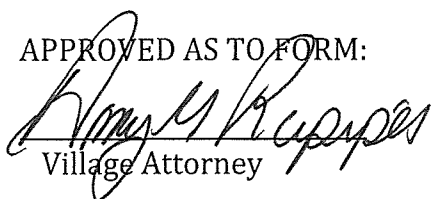
Date: _____

ATTEST: 

ATTEST: _____

APPROVED AS TO FORM:

APPROVED AS TO FORM:


 Village Attorney

By _____
 State's Attorney's Office

**AN INTERGOVERNMENTAL AGREEMENT
FOR ANIMAL IMPOUNDMENT SERVICES
(Village of Ivesdale – County of Champaign)**

THIS AGREEMENT is made and entered by and between the Village of Ivesdale, an Illinois Municipal Corporation, (hereinafter referred to as “Village”) and the County of Champaign, (hereinafter referred to as “County”).

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. enables the parties to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, the County proposes to provide an Animal Service Facility primarily for the impounding of animals for the use of local law enforcement agencies; and

WHEREAS, this Agreement is in the best interests of the Village and the County.

Also, for the purposes of this agreement, veterinary services shall be defined as rabies inoculations, health evaluations, the treatment of minor curable diseases, spaying/neutering, and euthanasia. Also, for the purposes of this agreement the term animal(s) shall be defined as dogs, cats, rabbits, small rodents, ferrets, and small reptiles. The term animal(s) does not include livestock, exotic animals, or any animal considered to be a “dangerous animal” under the Illinois Dangerous Animals Act, 720 ILCS 585/0.1 et seq., or any other federal or state law or regulation.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. **County to Provide Facilities and Services.** The County shall maintain and operate an animal services facility for the impoundment of animals that are seized by the Village pursuant to Village Ordinances. The County shall provide all services necessary for the impoundment, care, transfer, and euthanasia of all animals delivered by the Village or citizens residing within the Village limits of Ivesdale. The County will be solely responsible for the hiring and payment of

facility personnel and veterinary services. The County is required to provide the services and other obligations in this agreement starting on the date its animal services facility opens or the date this agreement becomes effective, whichever date is later.

2. **Compliance With Laws; Inspections.** The County shall operate the facility in a humane and sanitary manner and in compliance with all applicable state and local laws, ordinances and regulations. The Chief of Police or his designee shall be entitled to inspect and examine the premises and to examine the records kept of impounded animals received from the Village to ensure compliance with this Agreement during normal business hours. Nothing contained herein shall make the Village responsible for the manner of operation or maintenance of the facilities.
3. **Hours of Operation; Access.** The facility shall be open to the public no less than 8 hours per day, Monday through Friday, excluding County holidays. The facility shall be open to the public no less than 3 hours per day on Saturday, excluding County holidays. The County shall set the exact hours of service. Village personnel shall have access to the facilities for the purpose of delivering impounded animals at all times. The County shall provide necessary keys, access cards and/or codes to the Village for such purposes. The Village shall be responsible for securing animals delivered and securing the facilities upon departure in the event no County staff is available.
4. **Equipment.** The County shall provide adequate facilities to house the animals delivered to it in a safe and sanitary manner. The County shall endeavor to maintain a minimum of one run or cage for the proper housing and exercise of animals. The County shall maintain separate cages for animals of different species. The County shall have sufficient space to house the normal and customary number of animals that the Village generally needs held for animal control purposes. The Village must give advance notice to the County's Animal Control Director of any extraordinary event that would result in a large influx of animals, such as the arrest of an animal hoarder. The County will attempt to provide housing in such an extraordinary event but is unable to guarantee

that housing will be provided to all animals in such a circumstance. If the County is unable to provide housing in such an extraordinary event, then the Village must find housing for any animals for which the County is unable to provide housing at the Village's expense. The County will notify the Village as soon as possible in the event it does not have the capacity to house and maintain animals pursuant to this Agreement.

5. **Notice of Delivery and Special Directions.** The Village shall notify the County as soon as practical of its intent to deliver animals to the facility for impound. The Village shall provide information concerning the nature of the impoundment and indicate any special directions it believes may be necessary for the proper handling, care and treatment of the animals. The County shall keep animals impounded for bite quarantine or that are infected with a contagious disease in isolation from all other animals as required by law or in the exercise of sound veterinary practices.

6. **Hold Orders; Orders of Destruction.** In the event a hold order is issued by the Village or a court of competent jurisdiction, the County shall hold the animal and shall not make it available for redemption, adoption or euthanasia without written consent of the Village or Court issuing the hold order. In the event an Order of Destruction is issued, the County shall humanely euthanize the subject animal(s) pursuant to the Order.

7. **Transfer of Ownership.** Animals delivered to the facility shall become the property of the County after one of the following events occurs: after the expiration of any applicable redemption period; upon execution of an owner-relinquishment form of the animal's owner(s); after issuance of an order or other release authorizing the County to take ownership of the animal. The County is thereafter authorized to sell, adopt out, convey, euthanize or otherwise dispose of the animal in whatever manner it deems appropriate. The County accepts sole responsibility for its discretionary decision.

8. **Fees.** The County is authorized to collect such fees and fines as authorized by the Champaign County Board and is authorized to collect fees and fines as stated in the Village's Code. All fines and fees collected on behalf of the Village shall be remitted monthly, to be received no later than the 15th day of each month.

9. **Payment.** The Village shall pay an annual rate of \$0.88 per capita for animal impoundment services. The annual rate increase to go into effect on the anniversary date of the signing of this Agreement for each subsequent year of the Agreement will be an adjustment to the previous year's rate by the annual Property Tax Extension Limitation Law (hereinafter "PTELL") CPI rate as set by the State of Illinois in January. Should the PTELL CPI rate be under zero the rate increase shall be 0%; should the PTELL CPI rate be over 5% the rate of increase shall be capped at 5%. In January, the Department shall annually issue to the Village the PTELL CPI rate adjustment for the ensuing contract renewal year. The Village shall pay the County through the Department monthly on the 15th day of each month.

10. **Records.** The County shall keep and maintain all required records in compliance with the Ordinances of the Village and the Statutes of the State of Illinois, which shall include but not be limited to complete financial records covering fees, fines and other charges as well as records of the type and number of animals impounded. The County shall provide a monthly report of the number of animals received and the final dispositions of the animals. The Village shall provide information concerning the status of pending cases upon request.

11. **Computer Records.** The parties shall endeavor to design/evaluate, procure, implement and maintain a computer records management program. Necessary data shall include: the number of animals housed and/or received on behalf of the Village of Ivesdale, boarding dates, date of final

disposition, type of disposition and any fees associated therewith. Such pertinent data shall be made part of the basis in determining costs associated with the impoundment services provided by the County.

12. **Indemnification.** The Village and the County agree to hold the other party harmless and indemnify the other for any loss, liability or damages arising from any action, omission, or negligence of each party's employees, officers, or agents regarding the performance of this Agreement.

13. **Duration; Termination.** This agreement shall be effective on July 1, 2015 and shall be effective until, either party terminates this contract by notifying the other party in writing at least ninety (90) days before termination is to become effective. The written notice shall be sent first class mail, return receipt requested to:

Village President
Village of Ivesdale
P.O. Box 109
Ivesdale, Illinois 61851

Champaign County Administrator
1776 East Washington Street
Urbana, Illinois 61801

13. **Amendments.** This Agreement may be amended only by writing signed by both parties.

14. **Survival of Provisions.** Any terms of this Agreement that by their nature extend after the end of the Agreement, whether by way of expiration or termination, will remain in effect until fulfilled.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date and year indicated herein.

VILLAGE OF IVESDALE
An Illinois Municipal Corporation

By: 

Date: May 13, 2015

CHAMPAIGN COUNTY

By: _____

Date: _____

ATTEST: Jennifer Brewer

ATTEST: _____

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Amy M. Kopyso
Village Attorney

_____ State's Attorney's Office

CB 2015-5-D

**AN INTERGOVERNMENTAL AGREEMENT
FOR ANIMAL CONTROL SERVICES
(City of Champaign – Champaign County)**

THIS AGREEMENT is made and entered by and between the City of Champaign, an Illinois Municipal Corporation, (hereinafter referred to as the “City”) and the County of Champaign, (hereinafter referred to as the “County”) effective on the last date signed by a party hereto.

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. enables the parties to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, the County currently provides Animal Control Services throughout the County and has expertise in the handling of animals; and

WHEREAS, it is the intent of this agreement permit the City to more fully safeguard the citizens of the City of Champaign; and

WHEREAS, this Agreement is in the best interest of the City and the County.

NOW THEREFORE, the parties hereby mutually agree as follow:

- 1. County to Provide Animal Control Services.** The County shall provide animal control services for the City. Services shall include: responding to animal-related calls, investigating complaints and violations, impounding animals, issuing citations, generating reports and all other enforcement activities concerning the provisions of Chapter 7 of the Champaign Municipal Code, 1985, as amended, entitled “Animals” (“Animal Control Ordinance”). Nothing contained herein shall prevent the City from engaging in any of the aforementioned activities as it deems appropriate.
- 2. Compliance With Laws; Inspections of Records.** The County shall perform the animal control services in compliance with all applicable federal, state and local laws, ordinances and regulations, including Chapter 7. The Chief of Police, as ex officio Animal Control Warden, or his designee, shall be entitled to inspect and examine all equipment and animal control facilities, and to examine the records kept of animal-related calls within the City’s jurisdiction to ensure compliance with this Agreement. Access shall be provided during normal business hours or as agreed to by the parties.

3. **Nature of Relationship.** The County is acting as an Independent Contractor and shall be solely responsible for the control of personnel, standards of performance, discipline, training, benefits and all other aspects of employment and performance.
4. **Training.** The County shall be responsible for training of its animal control personnel with regard to investigation practices and procedures. The City shall provide copies of current municipal ordinances and arrange for at least one training session of County animal control personnel regarding completion of city Notices to Appear (NTA) forms and reports. The purpose of said training sessions shall be to acquaint County animal control personnel with city ordinances and city court procedures relating to ordinance enforcement. This training is not intended to modify or replace existing training programs or policies concerning general animal control and investigation practices and procedures.
5. **Issuing City NTAs.** County animal control personnel shall investigate matters pursuant to established policies and procedures and, upon a determination that probable cause exists that a violation of Chapter 7 is being or has been committed, shall issue Notice(s) to Appear (NTA) for the same pursuant to the procedures of the City. Animals shall be impounded as permitted by Chapter 7.
6. **Report Writing.** County animal control personnel shall prepare a written report of investigations of alleged violations of Chapter 7 using the A.R.M.S system. Necessary equipment will be provided by the City. The original NTA will be delivered to the City Legal Department – 102 N. Neil Street, Champaign, Illinois within forty-eight (48) hour of issuance of the NTA or completion of the report, whichever is earlier. If this period ends during a weekend or a legal holiday, or at a time when the City Legal Department is not open, the original NTA shall be delivered within four (4) hours of when the City Legal Department reopens. Supplemental reports may be requested by the City and shall be provided within a reasonable time of such request so as to permit the timely processing of the matter. The City agrees to report the disposition of cases submitted upon request.
7. **Court Appearances.** The County agrees to make its animal control personnel available for all necessary court appearances to prosecute cases. The City shall provide reasonable notice of court appearances and shall make reasonable attempts to continue court appearances to accommodate

scheduled vacations or animal control personnel. It is hereby agreed that the appearance of designated animal control personnel in court shall be required upon receipt of a "Notice" from the City and that subpoenas will not be required to compel appearance of animal control personnel employed by the County. A copy of each Notice will be provided to the County Animal Control Administration.

8. Evidence Preservation. In the event evidence must be preserved for the prosecution of a municipal ordinance matter, the County shall secure and preserve such evidence in the same manner and pursuant to the same procedures as would be required for criminal prosecutions.

9. Dedication of Personnel. The County shall commit 1.5 Full Time Equivalent (FTE) to provide the services contracted for herein. The County is not required to designate a specific person to serve the City, but shall be required to commit a minimum of 60 hours per week for animal control services for the City.

10. Contact Information; Confidentiality. The County shall provide to the City a current list of animal control personnel, together with their home addresses and telephone numbers and regularly update the same. The City agrees to exercise all reasonable efforts to maintain the confidentiality of said information, and disclose the same only to the extent required by law, judicial order, or City policy.

11. Payment. For services provided by the Department, the City shall pay an annual rate of \$1.35 per capita. The annual rate increase to go into effect on the anniversary date of the signing of this Agreement for each subsequent year of the Agreement will be an adjustment to the previous year's rate by the annual Property Tax Extension Limitation Law (hereinafter "PTELL") CPI rate as set by the State of Illinois in January. Should the PTELL CPI rate be under zero the rate increase shall be 0%; should the PTELL CPI rate be over 5% the rate of increase shall be capped at 5%. The City shall pay the County through the Department monthly on the 15th day of each month. In January, the Department shall annually issue to the City the PTELL CPI rate adjustment for the ensuing contract renewal year.

12. Animal Control Vehicle. The City provided to the County a vehicle equipped for animal transports for animal control purposes in July 2005. The County assumed title and all responsibility and control for the operation and maintenance of the vehicle. This contract includes all future replacement of and responsibility of the Animal Control Vehicle to be provided by the County.

13. Indemnification. To the fullest extent allowed by law, the County shall defend, indemnify and save harmless the City and its officers, agents and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature, including Workers Compensation claims, and including the cost of defending same including costs and attorneys fees, of or by anyone whomsoever proximately caused by the negligence or intentional misconduct of those performing services pursuant to this agreement and the acts or omissions of employees or agents, except to the extent caused by the negligence or intentional misconduct of the City, its officers or employees. The City shall cooperate fully with the County and its insurers in the defense of any and all claims arising out of the performance of this Agreement.

14. Termination. This agreement shall continue in effect from year to year unless terminated by either party giving written notice to the other at least thirty days prior to the annual renewal date, which shall occur annually on the anniversary of the effective date of this agreement. Any terms of this Agreement that by their nature extend after the end of the Agreement, whether by way of expiration or termination, will remain in effect until fulfilled

15. This agreement shall become effective on July 1, 2015.

16. Amendments. This Agreement may be amended only by writing signed by both parties and approved by the governing boards of the City and the County. In the event of an extraordinary event, or an amendment to an applicable Federal or State law, or City of Champaign ordinance, or judicial interpretation of the same, the parties hereby agree to negotiate any necessary amendments to facilitate the uninterrupted provision of services provided for herein on a fair and just basis.

17. Survival of Provisions. Any term of this Agreement that by their nature extend after the end of the Agreement, whether by way of expiration or termination, will remain in effect until fulfilled.

18. Transfer of Powers. By this Agreement, the City shares with the County all powers, whether arising by statute or its home rule status, necessary to perform this Agreement within the jurisdiction of the Champaign Municipal Code.

19. Notices. Written notices shall be sent by first class mail, return receipt requested to:

City Manager
City of Champaign
102 N. Neil Street
Champaign, Illinois 61820

Champaign County Administrator
1776 E. Washington Ave
Urbana, Illinois 61801

With copies to:

Champaign Chief of Police
82 E. University Avenue
Champaign, Illinois 61820

Champaign County Animal Control Administrator
1776 E. Washington Ave
Urbana, Illinois 61801

20. Entire Agreement. This writing constitutes the entire agreement between the parties and supersedes all prior understandings, written or oral, between the parties relating to its subject matter.

IN WITNESS WHEREOF, the following parties have duly executed this Agreement on the date and year indicated herein:

CITY OF CHAMPAIGN
An Illinois Municipal Corporation

CHAMPAIGN COUNTY

By: _____

By: _____

Date: _____

Date: _____

ATTEST: _____
City Clerk

ATTEST: _____

APPROVED AS TO FORM:

APPROVED AS TO FORM:

City Attorney

States Attorney

CB - _____

**AN INTERGOVERNMENTAL AGREEMENT
FOR ANIMAL IMPOUNDMENT SERVICES
(City of Champaign – County of Champaign)**

THIS AGREEMENT is made and entered by and between the City of Champaign, an Illinois Municipal Corporation, (hereinafter referred to as “City”) and the County of Champaign, (hereinafter referred to as “County”).

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.* enables the parties to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, the County proposes to provide an Animal Service Facility primarily for the impounding of animals for the use of local law enforcement agencies; and

WHEREAS, this Agreement is in the best interests of the City and the County.

Also, for the purposes of this agreement, veterinary services shall be defined as rabies inoculations, health evaluations, the treatment of minor curable diseases, spaying/neutering, and euthanasia. Also, for the purposes of this agreement the term animal(s) shall be defined as dogs, cats, rabbits, small rodents, ferrets, and small reptiles. The term animal(s) does not include livestock, exotic animals, or any animal considered to be a “dangerous animal” under the Illinois Dangerous Animals Act, 720 ILCS 585/0.1 *et seq.*, or any other federal or state law or regulation.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. **County to Provide Facilities and Services.** The County shall maintain and operate an animal services facility for the impoundment of animals that are seized by the City pursuant to City Ordinances. The County shall provide all services necessary for the impoundment, care, transfer, and euthanasia of all animals delivered by the City or citizens residing within the City limits of Champaign. The County will be solely responsible for the hiring and payment of facility

personnel and veterinary services. The County is required to provide the services and other obligations in this agreement starting on the date its animal services facility opens or the date this agreement becomes effective, whichever date is later.

2. **Compliance With Laws; Inspections.** The County shall operate the facility in a humane and sanitary manner and in compliance with all applicable state and local laws, ordinances and regulations. The Chief of Police or his designee shall be entitled to inspect and examine the premises and to examine the records kept of impounded animals received from the City to ensure compliance with this Agreement during normal business hours. Nothing contained herein shall make the City responsible for the manner of operation or maintenance of the facilities.

3. **Hours of Operation; Access.** The facility shall be open to the public no less than 8 hours per day, Monday through Friday, excluding County holidays. The facility shall be open to the public no less than 3 hours per day on Saturday, excluding County holidays. The County shall set the exact hours of service. City personnel shall have access to the facilities for the purpose of delivering impounded animals at all times. The County shall provide necessary keys, access cards and/or codes to the City for such purposes. The City shall be responsible for securing animals delivered and securing the facilities upon departure in the event no County staff is available.

4. **Equipment.** The County shall provide adequate facilities to house the animals delivered to it in a safe and sanitary manner. The County shall endeavor to maintain a minimum of one run or cage for the proper housing and exercise of animals. The County shall maintain separate cages for animals of different species. The County shall have sufficient space to house the normal and customary number of animals that the City generally needs held for animal control purposes. The City must give advance notice to the County's Animal Control Director of any extraordinary event that would result in a large influx of animals, such as the arrest of an animal hoarder. The County will attempt to provide housing in such an extraordinary event but is unable to guarantee that housing will be provided to all animals in such a circumstance. If the County is unable to provide

housing in such an extraordinary event, then the City must find housing for any animals for which the County is unable to provide housing at the City's expense. The County will notify the City as soon as possible in the event it does not have the capacity to house and maintain animals pursuant to this Agreement.

5. **Notice of Delivery and Special Directions.** The City shall notify the County as soon as practical of its intent to deliver animals to the facility for impound. The City shall provide information concerning the nature of the impoundment and indicate any special directions it believes may be necessary for the proper handling, care and treatment of the animals. The County shall keep animals impounded for bite quarantine or that are infected with a contagious disease in isolation from all other animals as required by law or in the exercise of sound veterinary practices.

6. **Hold Orders; Orders of Destruction.** In the event a hold order is issued by the City or a court of competent jurisdiction, the County shall hold the animal and shall not make it available for redemption, adoption or euthanasia without written consent of the City or Court issuing the hold order. In the event an Order of Destruction is issued, the County shall humanely euthanize the subject animal(s) pursuant to the Order.

7. **Transfer of Ownership.** Animals delivered to the facility shall become the property of the County after one of the following events occurs: after the expiration of any applicable redemption period; upon execution of an owner-relinquishment form of the animal's owner(s); after issuance of an order or other release authorizing the County to take ownership of the animal. The County is thereafter authorized to sell, adopt out, convey, euthanize or otherwise dispose of the animal in whatever manner it deems appropriate. The County accepts sole responsibility for its discretionary decision.

8. **Fees.** The County is authorized to collect such fees and fines as authorized by the Champaign County Board and is authorized to collect fees and fines as stated in the City's Code. All fines and fees collected on behalf of the City shall be remitted monthly, to be received no later than the 15th day of each month.

9. **Payment.** The City shall pay an annual rate of \$0.88 per capita for animal impoundment services. The annual rate increase to go into effect on the anniversary date of the signing of this Agreement for each subsequent year of the Agreement will be an adjustment to the previous year's rate by the annual Property Tax Extension Limitation Law (hereinafter "PTELL") CPI rate as set by the State of Illinois in January. Should the PTELL CPI rate be under zero the rate increase shall be 0%; should the PTELL CPI rate be over 5% the rate of increase shall be capped at 5%. In January, the Department shall annually issue to the City the PTELL CPI rate adjustment for the ensuing contract renewal year. The City shall pay the County through the Department monthly on the 15th day of each month.

10. **Records.** The County shall keep and maintain all required records in compliance with the Ordinances of the City and the Statutes of the State of Illinois, which shall include but not be limited to complete financial records covering fees, fines and other charges as well as records of the type and number of animals impounded. The County shall provide a monthly report of the number of animals received and the final dispositions of the animals. The City shall provide information concerning the status of pending cases upon request.

11. **Computer Records.** The parties shall endeavor to design/evaluate, procure, implement and maintain a computer records management program. Necessary data shall include: the number of animals housed and/or received on behalf of the City of Champaign, boarding dates, date of final disposition, type of disposition and any fees associated therewith. Such pertinent data shall be

made part of the basis in determining costs associated with the impoundment services provided by the County.

12. **Indemnification.** The City and the County agree to hold the other party harmless and indemnify the other for any loss, liability or damages arising from any action, omission, or negligence of each party's employees, officers, or agents regarding the performance of this Agreement.

13. **Duration; Termination.** This agreement shall be effective on July 1, 2015 and shall be effective until, either party terminates this contract by notifying the other party in writing at least ninety (90) days before termination is to become effective. The written notice shall be sent first class mail, return receipt requested to:

Mayor
City of Champaign
102 N Neil St
Champaign, Illinois 61820

Champaign County Administrator
1776 East Washington Street
Urbana, Illinois 61801

13. **Amendments.** This Agreement may be amended only by writing signed by both parties.

14. **Survival of Provisions.** Any terms of this Agreement that by their nature extend after the end of the Agreement, whether by way of expiration or termination, will remain in effect until fulfilled.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date and year indicated herein.

CITY OF CHAMPAIGN
An Illinois Municipal Corporation

CHAMPAIGN COUNTY

By: _____

By: _____

Date: _____

Date: _____

ATTEST: _____

ATTEST: _____

APPROVED AS TO FORM:

APPROVED AS TO FORM:

City Attorney

State's Attorney's Office

CB 2015-_____

**INTERGOVERNMENTAL AGREEMENT
JAG PROGRAM**

(City of Champaign, City of Urbana, and Champaign County)

THIS AGREEMENT is made and entered by and among the City of Champaign, an Illinois Municipal Corporation ("Champaign"), City of Urbana, an Illinois Municipal Corporation ("Urbana"), and Champaign County, an Illinois Unit of Local Government ("County"), - (herein after collectively referred to as "the parties"), effective on the last date signed by a party hereto.

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. enables the parties to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, The Edward Byrne Memorial Justice Assistance Grant Program (JAG) is a partnership among federal, state, and local governments to create safer communities by improving the functioning of the criminal justice system; and

WHEREAS, Champaign, Urbana, and County desire to apply for JAG funds to fund individual projects in the City of Champaign, the City of Urbana, and Champaign County

NOW, THEREFORE, the parties agree as follows:

Section 1. The Funds. The parties acknowledge, as of the date of this Agreement, the total anticipated grant available to all parties is SIXTY-SIX THOUSAND FIVE HUNDRED TWENTY-TWO DOLLARS (\$66,522.00).

Section 2. Grant Disposition. Proceeds from the grant shall be distributed by Champaign to Urbana and County for funding individual local projects fitting into the JAG guidelines, in the amounts set forth in Exhibit A. Urbana and County shall notify Champaign prior to expenditure of any funds indicating the purpose of the expenditure. If Champaign determines the purpose is not, or may not be, within the JAG program guidelines, the parties shall discuss the purchase and no purchase shall be made until the parties have resolved the issue.

Section 3. Lead Agency. The City of Champaign is hereby designated the Lead Agency for this Agreement. Responsibilities shall include leading the application process for the JAG funds, accepting any and all funds awarded through the JAG program, establishing a trust fund in which to deposit the funds received through the JAG program, distributing funds to Urbana and County, and preparing required reports.

Section 4. Representative; Information Requirements. Each participant shall designate one representative to fulfill the requirements of this Agreement. The representative shall exercise due diligence in providing any and all information necessary or convenient for the performance of the duties required by Champaign in Section 3 above, including submitting the JAG application and preparation of performance measures and program assessment data.

Section 5. Fund Restriction. The parties agree that no funds will be used directly or indirectly for security enhancements or equipment to nongovernmental entities not engaged in criminal justice or public safety, and that the funds will not supplant existing budgeted funds.

Section 6. Liability. Nothing in the performance of this Agreement shall impose any liability for claims against any party other than claims for which liability may be imposed by the Illinois Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101 *et seq.* Each party to this Agreement shall be responsible for its own actions in providing services under this Agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party. The parties to this Agreement do not intend for any third party to obtain any rights by virtue of this Agreement.

Section 7. Amendments. Amendments to this Agreement shall be made in writing and signed by all parties. In the event the amount of funds received is different from the amount set forth in Section 1, the parties shall exercise principles of good faith and fair dealing to amend Exhibit A in a manner consistent with the principles of this Agreement and in accordance with all JAG program requirements. Such amendments may be entered into by the chief administrative officers of Champaign, Urbana, and County.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date and year indicated herein.

CITY OF CHAMPAIGN

CHAMPAIGN COUNTY

By: _____

By: _____

Date: _____

Date: _____

ATTEST: _____

ATTEST: _____

APPROVED AS TO FORM:

APPROVED AS TO FORM:

City Attorney CB 2015-_____

State's Attorney

CITY OF URBANA

By: _____

Date: _____

ATTEST: _____

APPROVED AS TO FORM:

City Attorney CB 2015-_____

EXHIBIT A
(City of Champaign, City of Urbana, and Champaign County)

JAG AWARD DISPOSITION

The 2015 JAG funds will be distributed to the Champaign Police Department, the Urbana Police Department, and the Champaign County Sheriff's Office to fund individual projects meeting the guidelines of the JAG grant.

Champaign Police Department	\$50,900.06
Urbana Police Department	\$11,630.62
Champaign County Sheriff's Office	\$3,991.32
TOTAL	\$66,522