



**CHAMPAIGN COUNTY BOARD  
COMMITTEE OF THE WHOLE**

*Finance/ Policy, Personnel, & Appointments/Justice & Social Services Agenda*

County of Champaign, Urbana, Illinois

Tuesday, May 12, 2015 – 6:30 p.m.

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Lyle Shields Meeting Room, Brookens Administrative Center,  
1776 East Washington Street, Urbana, Illinois

**I. Call To Order**

**II. Roll Call**

**III. Approval of Agenda/Addenda**

**IV. Approval of Minutes**

A. March 10, 2015

1-9

**V. Public Participation**

**VI. Communications**

**VII. Justice & Social Services**

A. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/COUNTYBD/deptrpts.htm>

1. Animal Control – March 2015
2. Emergency Management Agency – April 2015
3. Head Start – April 2015
4. Probation & Court Services – March 2015 & 1<sup>st</sup> Quarter Report
5. Public Defender – March 2015
6. Veterans’ Assistance Commission – April 2015

B. Other Business

C. Chair’s Report

**VIII. Finance**

A. Treasurer

1. Monthly Report – April 2015 – Reports are available on the Treasurer’s Webpage at: <http://www.co.champaign.il.us/TREAS/reports.htm>

B. Auditor

1. Monthly Report – April 2015 – Reports are available on the Auditor’s Webpage at: <http://www.co.champaign.il.us/Auditor/monthlyreports.htm>
2. Quarterly Financial Report 10-13
3. Resolution on Negative Fund Balances 14-15

C. Nursing Home

1. Monthly Report (*to be distributed*)

D. Budget Amendments/Transfers

1. Budget Amendment 15-00021 16  
Fund/Dept. 080 General Corporate-043 Emergency Management Agency

- Increased Appropriations: \$3,747  
Increased Revenue: \$3,747  
Reason: Receipt of Grant Funding to Maintain Tracking System for Keeping Track of Volunteers/Professionals While Working on Large Scale Disasters
2. Budget Amendment 15-00022 17  
Fund/Dept. 106 Public Safety Sales Tax-237 Delinquency Prevention Grants  
Increased Appropriations: \$1,615  
Increased Revenue: None: from Fund Balance  
Reason: This amendment Reflects the Actual Award of Grant for Delinquency Prevention to be Awarded on July 1, 2015 in the Amount of \$234,105 – Based on 5% of Actual Public Safety Sales Tax Revenue Collected in 2014. The Projected Budget Estimate was Slightly Short of the Actual Amount.
3. Budget Amendment 15-00023 18  
Fund/Dept. 075 Regional Planning Commission-782 IDOT State Capital Grant  
Increased Appropriations: \$16,000  
Increased Revenue: \$16,000  
Reason: To Accommodate Receipt of New IDOT Contract for Purchase of Five Computers, Desks, and Chairs for Champaign-Urbana Mass Transit District, Operator of rural Transit System for Champaign County
4. Budget Amendment 15-00024 19  
Fund/Dept. 075 Regional Planning Commission-788 HUD Rapid Rehousing  
Increased Appropriations: \$18,500  
Increased Revenue: \$18,500  
Reason: To Accommodate New Housing and Urban Development (HUD) Rapid Rehousing Grant. This HUD Continuum of Care Program will Provide Medium-Term Rent Assistance to Families Progressing on a Plan Toward Self-Sufficiency. Case Management Services for These Families will be Provided.
5. Budget Amendment 15-00025 20  
Fund/Dept. 075 Regional Planning Commission-825 Shelter Plus Care V-Even Years  
Increased Appropriations: \$50,000  
Increased Revenue: \$50,000  
Reason: To Provide a Separate Department to Accommodate Receipt of the Shelter Plus Care V Grant Which Crosses Two County Fiscal Years. Shelter Plus Care Provides Housing and Supportive Services for Homeless and Disabled Clients.
6. Budget Amendment 15-00026 21-22  
Fund/Dept. 075 Regional Planning Commission-783 Urbana Summer Youth Employment Program  
Increased Appropriations: \$40,000  
Increased Revenue: \$40,000  
Reason: To Provide Human Resource and Payroll Processing for 35 Urbana Summer Youth Program Enrollees in Coordination with Unit 116. The Urbana

Summer Youth Program Will be Funded by the ACCESS Initiative Grant  
Administered by the Mental Health Board

E. <u>Coroner</u>	
1. Monthly Report on Outstanding Death Certificates	23
F. <u>County Clerk</u>	
1. Request Approval of Acceptance Agreement Between Champaign County and the Illinois State Board of Elections for a Voter Registration State Grant	24-25
G. <u>Sheriff</u>	
1. Area-Wide Records Management System (A.R.M.S.) Intergovernmental Agreement	26-51
H. <u>State's Attorney</u>	
1. Request Approval of Renewal of Intergovernmental Agreement Between the Illinois Department of Healthcare and Family Services and the Champaign County State's Attorney	52-75
I. <u>County Administrator</u>	
1. FY 2015 General Corporate Fund Budget Projection Report ( <i>to be distributed</i> )	
2. FY 2015 General Corporate Fund Budget Change Report ( <i>to be distributed</i> )	
3. Financial Policies	76-83
4. FY2016 Budget Process Resolution	84-87
5. RFP 2015-005 for Vending Services	88-103
J. <u>Other Business</u>	
K. <u>Chair's Report</u>	
L. <u>Designation of Items to be Placed on the Consent Agenda</u>	
<b>IX. <u>Policy, Personnel, &amp; Appointments</u></b>	
A. <u>Appointments/Reappointments</u> ( <i>Italicized Name Denotes Incumbent</i> )	
1. <u>Board of Review – 1 Term 6/1/2015-5/31/2017</u>	104-108
• <i>Dianne Hays (R)</i>	
2. <u>Farmland Assessment Review Committee – 1 Term 6/1/2015-5/31/2019</u>	109
• <i>Steve Moser</i>	
3. <u>Sangamon Valley Public Water District – 1 Term 6/1/2015-5/31/2020</u>	110
• <i>Frank Howard</i>	
4. <u>Penfield Water District – 1 Term 6/1/2015-5/31/2020</u>	111
• <i>Michael Trione</i>	
5. <u>Dewey Community Public Water District – 2 Terms 6/1/2015-5/31/2020</u>	112-113
• <i>Edwin Holzhauer</i>	

- *Elaine Holzhauer*

6. Dewey Community Public Water District - 1 Term 6/1/2015-5/31/2019 114
  - *David Hudson*
7. Dewey Community Public Water District - 1 Term 6/1/2015-5/31/2017 115
  - *Thomas Zindars*
8. Urbana-Champaign Sanitary District - 1 Term 6/1/2015-5/31/2018 116-117
  - *Jerry Lyke (R)*

B. County Clerk

1. April 2015 Report 118
2. Request for Evaluation of the Position of Senior Vital Records Clerk by the Job Content Evaluation Committee 119

C. County Administrator

1. Administrative Services April 2015 Report 120-122
2. ADA Compliance Requirements Recommendation 123-126
3. Ordinance Amending Personnel Policy 127-137

D. Other Business

1. Resolution Adopting Local Economic Growth Initiative Tripartite 138-157

E. Chair's Report

1. Strategic Planning Prioritization 158-160

F. Designation of Items to be Placed on the Consent Agenda

G. Closed session pursuant to 5 ILCS 120/2 (c) 1 to consider the employment, compensation, discipline, performance, or dismissal of an employee.

X. Other Business

XI. Adjournment