

CHAMPAIGN COUNTY BOARD COMMITTEE OF THE WHOLE
Justice & Social Services/Policy, Personnel, & Appointments/Finance Agenda
County of Champaign, Urbana, Illinois
Thursday, April 11, 2013 – 6:00 p.m. (*Please Note Date)

**Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois**

I. Call To Order

II. Roll Call

III. Approval of Minutes

A. Committee of the Whole Minutes – March 12, 2013

1-7

IV. Approval of Agenda/Addenda

V. Public Participation

VI. Communications

VII. Policy, Personnel, & Appointments:

A. Appointments/Reappointments –(*Italics indicate incumbent*)

Fire Protection Districts – Terms May 2013-April 2016

1. Philo Fire Protection District 8
Applicant – *Clifford Gorman*
2. Thomasboro Fire Protection District 9
Applicant – *Mervin Maier*
3. Sangamon Valley Fire Protection District 10
Applicant – *Roger Ponton Jr.*
4. St. Joseph-Stanton FPD 11
Applicant- *Norman Paul*
5. Ivesdale FPD 12
Applicant-*Jeff White*
6. Eastern Prairie FPD 13-14
Applicant-*Patricia Chancellor*
7. Pesotum FPD 15
Applicant - *Dennis Butler*
8. Sadorus FPD 16
Applicant – *Frederick Seibold*

9. <u>Tolono FPD</u> Applicant – <i>Roger Hayden</i>	17-19
10. <u>Edge-Scott FPD</u> Applicant – <i>Mark McDuffy</i>	20
11. <u>Windsor Park FPD</u> Applicant – <i>Tod Courtney</i>	21
12. <u>Ogden-Royal FPD</u> Applicant – <i>Ken Osterbur</i>	22
13. <u>Scott FPD</u> Applicant – <i>Bernie Magsamen</i>	23
14. <u>Broadlands-Longview FPD</u> Applicant – <i>Lacy Taylor</i>	24
15. <u>Fine Arts Review Committee for Lincoln Hall Restoration Project 830-010-327</u> Applicants – Shauna Carey Melvyn Skvarla	25-30
16. <u>Fine Arts Review Committee for Electrical & Computer Engineering Building Project 830-010-331</u> Applicants – Shauna Carey Melvyn Skvarla	25-30
17. <u>Nelson-Moore-Fairfield Drainage District – Term Ending: August 2015</u> Letter of Resignation – John Nelson (<i>for information only</i>)	31
B. <u>County Clerk</u>	
1. March 2013 Report	32
C. <u>County Administrator</u>	
1. Administrative Services Monthly Report – March 2013	33-36
2. Recommendation by the Job Content Evaluation Committee for Classifications of Champaign County GIS Positions	37-54
D. <u>Other Business</u>	
E. <u>Chair’s Report</u>	
F. <u>Designation of Items to be Placed on the County Board Consent Agenda</u>	

VIII. Finance:

A. Treasurer

1. Monthly Reports – March 2013 - Reports are available on the Treasurer’s webpage at <http://www.co.champaign.il.us/TREAS/reports.htm>

2. Resolution Authorizing the County Board Chair to Assign Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel Number 25-900-0042 55

B. Auditor

1. Monthly Reports – March 2013_ - Reports are available on the Auditor’s webpage at <http://www.co.champaign.il.us/auditor/monthlyreports.htm>

C. Nursing Home Monthly Report 56-77

D. Budget Amendments/Transfers 78

1. Budget Amendment #13-00017 78
Fund/Dept: 091 Animal Control-247 Animal Warden Services
Increased Appropriations: \$6,687
Increased Revenue: None: from Fund Balance
Reason: METCAD Bill was Higher than Budgeted
2. Budget Amendment #13-00019 79-81
Fund/Dept: 617 Child Support Services Fund-030 Circuit Clerk
Increased Appropriations: \$24,500
Increased Revenue: \$None: from Fund Balance
Reason: Increase Child Support Budget to Pay for the AS400 Child Support Data Conversion to the Jano Justice System Interface

E. Facilities Director 82-94

1. Request Approval of Application, and if Awarded, Acceptance of Public Sector Energy Efficiency Program, Double-Up Natural Gas Grant

F. County Administrator

1. General Corporate Fund FY2013 Budget Report (*to be distributed*)
2. General Corporate Fund FY2013 Budget Change Report (*to be distributed*)
3. Recommendation by the Job Content Evaluation Committee for Classifications of Champaign County GIS Positions 37-54
4. Financial Forecast for General Corporate, Public Safety & Capital Asset Replacement Funds 95-108
- a. Recommendation from County Facilities Committee to Fund Roof Replacement Projects in FY2014 109

G. Other Business

H. Chair’s Report

I. Designation of Items to be Placed on the Consent Agenda

IX. Justice & Social Services:

- A. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/COUNTYBD/deptrpts.htm>
1. Animal Control –February 2013
2. Emergency Management Agency – March 2013

3. Head Start – March 2013
4. Probation & Court Services – February 2013
5. Public Defender – February 2013
6. Veterans' Assistance Commission – March 2013

B. Other Business

C. Chair's Report

X. Other Business

XI. Adjournment

1 **CHAMPAIGN COUNTY BOARD**
2 **COMMITTEE OF THE WHOLE MINUTES**
3

4
5 **Finance/ Justice & Social Services/Policy, Personnel, & Appointments**
6 **Tuesday, March 12, 2013**
7 **Lyle Shields Meeting Room**
8

9 **MEMBERS PRESENT:** Christopher Alix, Astrid Berkson, Lloyd Carter, Lorraine
10 Cowart, Aaron Esry, Stan Harper, Josh Hartke, Stan James, John
11 Jay, Jeff Kibler, Alan Kurtz, Ralph Langenheim, Gary Maxwell,
12 Jim McGuire, Diane Michaels, Max Mitchell, Pattsy Petrie,
13 James Quisenberry, Michael Richards, Giraldo Rosales, Jon
14 Schroeder, Rachel Schwartz
15

16 **MEMBERS ABSENT:** None
17

18 **OTHERS PRESENT:** Deb Busey (County Administrator), John Farney (Auditor), Joe
19 Gordon (Probation/Court Services Director), Gordy Hulten
20 (County Clerk), Susan Monte (Regional Planning Commission),
21 Kay Rhodes (Administrative Assistant), Dan Welch (Treasurer)
22

23 **CALL TO ORDER**
24

25 Kurtz called the meeting to order at 6:04 p.m.
26

27 **ROLL CALL**
28

29 Rhodes called the roll. Alix, Berkson, Carter, Cowart, Esry, Harper, Hartke, James, Jay,
30 Kibler, Langenheim, Maxwell, McGuire, Michaels, Mitchell, Petrie, Quisenberry, Richards,
31 Rosales, Schroeder, Schwartz, and Kurtz were present at the time of roll call, establishing the
32 presence of a quorum.
33

34 **APPROVAL OF MINUTES**
35

36 **MOTION** by Kibler to approve the February 12, 2013 Committee of the Whole
37 minutes; seconded by Mitchell. **Motion carried with unanimous support.**
38

39 **APPROVAL OF AGENDA/ADDENDA**
40

41 **MOTION** by Carter to approve the agenda/addenda; seconded by Cowart. Petrie
42 requested that Agenda Item VII-C1 be removed from the agenda. Busey added that the Closed
43 Session item should be removed as well. **Motion carried to approve the agenda/addenda as**
44 **amended with unanimous support.**
45
46
47

48 **PUBLIC PARTICIPATION**

49
50 There was no public participation.

51
52 **COMMUNICATIONS**

53
54 Schroeder notified the board that Steve O'Connor, a former long time County Board
55 member was recuperating from surgery to address a serious health condition. Petrie announced
56 that she and Hartke would conduct a town meeting for District 6 at the Champaign Public
57 Library on March 24 from 1:00 p.m. to 2:00 p.m.

58
59 Quisenberry announced that the City of Champaign polling places 18 and 34 have
60 notified the County Clerk that they will be unable to host voting. The Parkland Parkhill
61 Applied Technology Center would be used instead for both polling places.

62
63 McGuire stated that he would attend the 2013 UCCI/U of I Leadership Academy. Kurtz
64 added that he would attend as well.

65
66 **POLICY, PERSONNEL, & APPOINTMENTS**

67 **Appointments/Reappointments**

68
69 **MOTION** by Kurtz to appoint Sami Anderson to the Deputy Sheriff's Merit
70 Commission for an unexpired term ending November 30, 2015; seconded by Esry. **Motion**
71 **carried with unanimous support.**

72
73 **County Clerk**

74
75 **MOTION** by James to receive the February 2013 report and place on file; seconded by
76 Kurtz. **Motion carried with unanimous support.**

77
78 **Nursing Home Board of Directors**

79
80 **MOTION** by Berkson to recommend County Board approval of the Amendments to
81 the By-Laws of the Board of Directors for the Champaign County Nursing Home; seconded by
82 Kibler. Michaels noted there were some minor changes she felt should be addressed and asked
83 if these could be made afterwards if the current version were approved. Hartke indicated
84 changes could always be made. Petrie was concerned about several areas in the text of the
85 Policy and By-laws books that needed to be cleaned up. **Motion carried with unanimous**
86 **support.**

87
88 **MOTION** by James to recommend County Board approval of the amendments to the
89 Champaign County Nursing Home Board of Directors Policy Book; seconded by Berkson.
90 Busey pointed out three additional minor changes to the policy book and asked that they be
91 incorporated with the other amendments to the policy book.

92

93 **MOTION to Amend** by Petrie to include the three changes passed by the Nursing
94 Home Board of Directors at their latest meeting as well as changes to unify the text when
95 referring to the Board of Directors; seconded by Kibler. Maxwell said the Board of Directors is
96 the Governing Body. Busey pointed out that page 3-II-A of the Policy Book states ...*The*
97 *Board of Directors, hereinafter referred to as the Governing Body for this document...*
98

99 Petrie altered the **Motion to Amend** to include the three changes passed by the Nursing
100 Home Board of Directors at their latest meeting with no other changes. **Motion to Amend**
101 **carried.**
102

103 **Original Motion Carried as Amended.**
104

105 County Administrator
106

107 **MOTION** by Michaels to receive the Administrative Services February 2013 report
108 and place on file; seconded by Rosales. **Motion carried with unanimous support.**
109

110 Other Business
111

112 There was no other business.
113

114 Chair's Report

115 State Legislative Action Regarding Drones
116

117 Quisenberry said that Senate Bill No. 1587 had been proposed restricting Law
118 Enforcement's use of drones.
119

120 Semi-Annual Review of Closed Session Minutes
121

122 **MOTION** by Alix that the Policy Committee of the Whole Closed Session Minutes be
123 maintained as closed to protect the public interest or privacy of individuals as recommended by
124 the Assistant State's Attorney under the parameters of Resolution No. 7969--Establishing
125 Procedures for Semi-Annual Review of Closed Session Minutes by the Champaign County
126 Board; seconded by Jay. **Motion carried.**
127

128 Designation of Items for the County Board Consent Agenda
129

130 Items A2, D1 were designated for the County Board Consent Agenda.
131

132 FINANCE

133 Treasurer
134

135 **MOTION** by Quisenberry to receive the Treasurer's February 2013 report and place on
136 file; seconded by Kibler. Petrie asked if the Treasurer had done any projections regarding
137 anticipated revenue/expenditures. Welch explained he had four-year projections on the
138 County's expenditures and revenues. He said he utilizes a Cash Flow Report every day. This is

139 a detailed report listing every debit and credit. He added that this helps him determine at what
140 point the County would need a loan from Public Safety for the General Corporate Fund.

141 **Motion carried with unanimous support.**

142

143 **OMNIBUS MOTION** by Mitchell to recommend County Board approval of
144 resolutions authorizing the disbursement of funds on defaulted contracts for Mobile Home Tax
145 Sale, permanent parcel numbers 29-050-0042 and 30-058-0227; seconded by Quisenberry.

146 **Motion carried with unanimous support.**

147

148 Auditor

149

150 **MOTION** by Jay to receive the Auditor's February 2013 report and place on file;
151 seconded by Langenheim. **Motion carried with unanimous support.**

152

153 Nursing Home Monthly Report

154

155 **MOTION** by Carter to receive the Nursing Home monthly report and place on file;
156 seconded by Kurtz.

157

158 Hartke discussed the recent article by the News-Gazette reporting an unusually large
159 number of deaths at the Nursing Home. He felt the report was misleading. Hartke broke down
160 the numbers for the board. He said 46 deaths occurred between December and February, winter
161 months were always worse than other seasons; 27 of those were in hospice care; and 20 were
162 over the age of 90. He added that the Board of Directors would continue to investigate this
163 issue. Discussion followed. **Motion carried with unanimous support.**

164

165 Budget Amendments/Transfers

166

167 **MOTION** by Kibler to recommend County Board approval of **Budget Transfer #13-**
168 **00001** for Fund/Dept. 080 General Corporate-075 General County, 140 Correctional Center
169 for a total of \$33,427 to transfer funds to appropriate General Corporate Fund Department line
170 item to cover cost of FY2013 negotiated FOP Bargaining Unit wage increases; seconded by
171 Harper. **Motion carried with unanimous support.**

172

173 **MOTION** by Harper to recommend County Board approval of **Budget Amendment**
174 **#13-00016** for Fund/Dept: 080 General Corporate-140 Correctional Center with increased
175 appropriations of \$141,000 and no increased revenue, from Fund Balance to cover funds
176 needed for signing bonuses per settlement of FOP Bargaining Unit Contract for FY2013;
177 seconded by Berkson. **Motion carried with unanimous support.**

178

179 Probation/Court Services

180

181 **MOTION** by Carter to recommend County Board approval of the application for the
182 U.S. Department of Justice, Bureau of Justice Assistance, Justice and Mental Health
183 Collaboration Program Grant; seconded by James. Gordon explained that this was a planning

184 grant and the matching funds would be supplied by Community Elements. **Motion carried**
185 **with unanimous support.**

186
187 Regional Planning Commission

188
189 **OMNIBUS MOTION** by Cowart to recommend County Board approval of an
190 Agreement Regarding Provision of Recycling/Refurbishing Services and a Lease Agreement
191 for 2013 Countywide Residential Electronics Collection Events; seconded by Rosales. **Motion**
192 **carried with unanimous support.**

193
194 County Administrator

195
196 **MOTION** by James to receive the General Corporate Fund FY2013 Budget Projection
197 and Change Reports and place on file; seconded by Carter. **Motion carried with unanimous**
198 **support.**

199
200 **MOTION** by Richards to recommend County Board approval of a resolution
201 rescinding Resolution No. 7601 Establishing a Hiring Freeze for Champaign County
202 Departments and Offices through the General Corporate Fund; seconded by Hartke.

203
204 Busey explained that in light of the fact that elected officials are not subject to the
205 Hiring Freeze Resolution, the hiring freeze only applies to General Corporate Fund
206 Departments and Offices, which are Administrative Services, EMA, Planning & Zoning,
207 Physical Plant and the Supervisor of Assessments. Busey said although the hiring freeze is an
208 effective tool it was not necessary at this time.

209
210 Petrie was concerned that once the hiring freeze was rescinded that department heads
211 would add staff. Busey explained this was not the case because department heads only have the
212 budget the County Board approved and if they wanted to add a position, they would need to
213 ask the County Board for permission. **Motion carried.**

214
215 **MOTION** by Michaels to recommend County Board approval of change to County
216 Fiscal Year; seconded by Mitchell. Welch and Farney supported the change. **Motion carried**
217 **with unanimous support.**

218
219 **MOTION** by Quisenberry to recommend County Board approval of market adjustment
220 and assignment of Grade Range I to Skilled Trades Position in the Physical Plant, as
221 documented in the current AFSCME Contract; seconded by James. Busey explained the
222 Physical Plant had been unable to fill this position after several attempts because the pay was
223 not competitive with the market. Discussion followed. **Motion carried.**

224
225 Other Business

226
227 **MOTION** by Esry to recommend County Board approval of the application, and if
228 awarded, acceptance of Illinois State Board of Elections – Voter Registration State Grant 2013;
229 seconded by Cowart. **Motion carried with unanimous support.**

230 Chair's Report

231
232 Alix said the outstanding cases against the Nursing Home had been resolved within the
233 County Board's economic authority. Alix thanked Diane Michaels, Barb Ramsey, John Farney,
234 Deb Busey. Alan Kurtz for meeting with the Nursing Home regarding expenditure payment
235 efficiencies.

236
237 Semi-Annual Review of Closed Session Minutes

238
239 **MOTION** by Quisenberry that the Finance Committee of the Whole Closed Session
240 Minutes be maintained as closed to protect the public interest or privacy of individuals as
241 recommended by the Assistant State's Attorney under the parameters of Resolution No. 7969–
242 Establishing Procedures for Semi-Annual Review of Closed session Minutes by the
243 Champaign County Board; seconded by Mitchell.

244
245 Designation of Items for the County Board Consent Agenda

246
247 Items A2-3, D1-2, E1, F1-2, G4, and H1 were designated for the Consent Agenda.

248
249 **JUSTICE & SOCIAL SERVICES**

250 Monthly Reports

251
252 **OMNIBUS MOTION** by Jay to receive the monthly reports for Animal Control:
253 January 2013; EMA: February 2013; Probation & Court Services: January 2013 and Fourth
254 Quarter Statistical Report; Public Defender: January 2013 and Veterans' Assistance
255 Commission: February 2013 and place on file; seconded by James.

256
257 Kurtz stated that the sequester had hit the Head Start program and as a result between
258 30 and 60 children would be cut from the program this fall. Positions would also be reduced
259 for every 20 children cut from the program.

260
261 **Motion to Amend** by Quisenberry to receive and place on file the Head Start: February
262 2013 report as well; seconded by James. **Motion carried as amended with unanimous**
263 **support.**

264
265 Other Business

266
267 There was no other business.

268
269 Chair's Report

270
271 Berkson encouraged the board to attend the Community Justice Task Force meetings.

272
273
274
275

276 Semi-Annual Review of Closed Session Minutes

277

278 **MOTION** by Quisenberry that the Justice and Social Services Committee of the Whole
279 Closed Session Minutes be maintained as closed to protect the public interest or privacy of
280 individuals, with the exception of the minutes from: January 5, 1990; January 2, 1990; January
281 30, 1991; February 20, 1991; November 20, 1991; December 3, 1991; October 1, 1992;
282 October 9, 1992; January 28, 1994 which may now be determined as Open Session Minutes;
283 seconded by Esry. **Motion carried with unanimous support.**

284

285 Other Business

286

287 There was no other business.

288

289 Adjourn

290

291 The meeting adjourned at 7:56 p.m.

292

293 Respectfully submitted,

294

295

296 Kay Rhodes

297 Administrative Assistant

298

299

300

301

302 *Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

RECEIVED

FEB 20 2013

PLEASE TYPE OR PRINT IN BLACK INK

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

NAME: CLIFFORD M. GORMAN

ADDRESS: 509 S. CLEVELAND PHILO IL 61864
Street City State Zip Code

EMAIL: CLIFFORDMGORMAN@YAHOO.COM PHONE: (217) 484-2125

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: PHILO FIRE PROTECTION DISTRICT TRUSTEE

BEGINNING DATE OF TERM: 5-1-13 ENDING DATE: 4-30-16

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I HAVE SERVED AS TRUSTEE FOR SIX YEARS, BEEN A FIREMAN
FOR 24 YEARS & LIVED IN THE DISTRICT FOR OVER 50 YEARS.
I HAVE OPERATED MY OWN BUSINESS FOR 17 YEARS

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

OVER THE LAST 6 YEARS I HAVE BEEN TREASURER,
RESPONSIBLE FOR BILL PAYING, ANNUAL FINANCIAL REPORTS &
QUARTERLY WAGE REPORTS. I'VE BEEN INVOLVED WITH THE
PURCHASE OF 3 NEW TRUCKS & SEVERAL LARGE MAINTENANCE PROJECTS

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Clifford M. Gorman
Signature

2-18-13
Date

RECEIVED

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

FEB 20 2013

PLEASE TYPE OR PRINT IN BLACK INK

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

NAME: MERVIN MAIER

ADDRESS: 1211 CR 2600N THOMASBORO IL 61878
Street City State Zip Code

EMAIL: FARMERFURF@AOL.COM PHONE: 840-6738

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: TRUSTE - THOMASBORO FIRE DEPT

BEGINNING DATE OF TERM: May June 1, 2013 ENDING DATE: April MAY 30, 2016

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I HAVE SERVED AS TREASURER FOR THE LAST 3 YEARS, ATTENDED ALL MEETINGS.
I UNDERSTAND HOW THE DEPT OPERATES,

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I HAVE SERVED 22 YEARS ON THE FIRE DEPT.
TRUSTE FOR THE LAST 3 YEARS FOR THE FIRE DEPT
" " " CATHOLIC CHURCH
" " " THOMASBORO, IMPROVEMENT ASSOC.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Mervin Maier
Signature

2-18-13
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Roger L Ponton Jr.

ADDRESS: 62 Glenbrook Fisher IL 61843
Street City State Zip Code

EMAIL: Roger.Ponton@solocup.com **PHONE:** 217.417.3893

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Sangamon Valley Fire Protection District

BEGINNING DATE OF TERM: May 1, 2013 **ENDING DATE:** April 30, 2016

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment?
Three (3) years as Trustee of Sangamon Valley Fire Protection District. Thirty (30) years as a Fireman.
Two (2) years as Village of Fisher Trustee .

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
As a current Trustee I have a excellent working knowledge of the districts operations, property holdings, taxes, and fees. In addition, I still respond to a few calls, and that provides an opportunity to have a first hand understanding of the staff.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Roger L Ponton Jr
Signature

11/21/13
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: NORMAN PAUL

ADDRESS: 2098 CR 1900E URBANA IL 61802
Street City State Zip Code

EMAIL: D- PHONE: (217) 694-4546 HOME

Check Box to Have Email Address Redacted on Public Documents (217) 377-4546 CELL

NAME OF APPOINTMENT BODY OR BOARD: ST. JOSEPH - STANTON FIRE DEPT. TRUSTEE

BEGINNING DATE OF TERM: 01-MAY-2013 ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
I HAVE SERVED AS PRESIDENT OF THE ST. JOSEPH-STANTON FIRE BOARD FOR OVER 25 YEARS.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
PLEASE SEE ITEM #1 ABOVE

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Signature *Norman Paul*
Date 02-23-2013

RECEIVED

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

MAR - 4 2013

PLEASE TYPE OR PRINT IN BLACK INK

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

NAME: JEFF White

ADDRESS: 267 Co. RD. 800N Ivesdale IL 61851
Street City State Zip Code

EMAIL: _____ PHONE: (217) 564-2221

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Ivesdale Fire Protection District

BEGINNING DATE OF TERM: 4-30-2013 ENDING DATE: 4-30-2016

May 1 2013

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I have been on this Fire District Board for many years and always been ask to stay on, I do service for them, I appoint new firemen for the district and I am well known in the County, and in the Township.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I am Highway Commissioner in Colfax Township. I deal with Taxes, Budgets and hiring staff. Now I have been appointed to Ivesdale Fire Pension Board.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Jeff White
Signature

2-28-2013
Date

RECEIVED

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

MAR - 6 2013

PLEASE TYPE OR PRINT IN BLACK INK

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

NAME: Patricia Chancellor

ADDRESS: 2710 Bartlow Rd Urbana, IL 61802
Street City State Zip Code

EMAIL: _____ PHONE: 217/344-0573

Check Box to Have Email Address Redacted on Public Documents Eastern Prairie FPD

NAME OF APPOINTMENT BODY OR BOARD: Trustee Treasurer

BEGINNING DATE OF TERM: May 1, 2013 ENDING DATE: April 30, 2016

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I am holding the position of trustee treasurer and have held since Nov. 1, 2008. I attend monthly meetings; make decisions on operations of the district, making sure all expenses are paid for the operation of the district within the guidelines. I, along with two other trustees, am responsible for preparing a yearly budget and withholding to the contents of this budget. In past employment I have held positions of bookkeeper and have the knowledge to perform the tasks necessary for this position.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

District officials discuss the expenditures. The appropriation ordinance is published to obtain taxpayers comments and requests. The appropriations and levy are reviewed and legally enacted by a vote of the Board. Supplemental appropriation ordinances may be passed by the Board should a new unanticipated source of revenue develop for a specific purpose. All unexpended appropriations lapse at year end. Appropriations are prepared on the cash basis. All governmental and proprietary funds are budgeted. The legal level of expenditures is the total fund expenditures. Eastern Prairie Fire Protection is located at 424 Wilber Avenue in Champaign, IL. The district's Fire House has no liens against it. The department is not owing any loans except for one 4-wheeler that was purchased recently with balance of less than \$10,000.00. Currently the number of firefighters is fluctuating between 15-17. We have a Chief, Asst. Chief, Captain, and three Lieutenants along with three trustee positions. We have three fire trucks, one squad vehicle and a two-passenger 4 wheeler. We run various emergency calls including Emergency Medical Calls. The district's budget is set in April of every year. Total costs to maintain the operations of Eastern Prairie Fire Protection District in 2011-2012 were just under \$300,000. As of April 30, 2012 our capital assets - net were \$650,815.00.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Patricia A. Chancellor
Signature
March 4, 2013
Date



Office of the Attorney General State of Illinois

Certificate of Completion

2012 FOIA Training

Monday, August 06, 2012

Trustee, Treasurer
Patricia A Chancellor

Has successfully completed the
Freedom of Information Act on-line training.

A handwritten signature in cursive script, reading "Lisa Madigan", is written over a horizontal line.

Lisa Madigan
Attorney General
State of Illinois

A handwritten signature in cursive script, reading "Sarah Pratt", is written over a horizontal line.

Sarah Pratt, Acting Public Access Counselor
Chief, Public Access Bureau
Office of the Attorney General

RECEIVED

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

MAR - 6 2013

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Dennis M Butler

ADDRESS: 481 CR-1000 East Tolono IL 61880
Street City State Zip Code

EMAIL: dbutler@unitedprairie.com PHONE: 217 841 5338

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Resotum Fire Protection District

BEGINNING DATE OF TERM: 2013 ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

Current member of fire dept.
current Resotum Fire District trustee Also hold the
Treasurers position with Resotum Fire Protection District

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

currently involved with day to day operations as Treasurer

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Dennis M Butler
Signature
3/3/2013
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Frederick W. Seibold

ADDRESS: Post Office Box 140 Sadorus IL 61872
Street City State Zip Code

EMAIL: seibold@trainride.com PHONE: 217-598-2555

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Sadorus Fire Protection District

BEGINNING DATE OF TERM: 1 May 2013 ENDING DATE: 30 April 2016

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

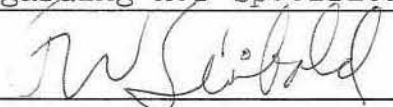
I have served as a Trustee and Board Secretary since May, 2004. I am familiar with the District's finances, operations, and legal requirements that must be met by the District. I worked closely with USDA Rural Development obtaining the financing for our new fire house, and with the Illinois Fire Marshal's office in obtaining the loan for our new tanker.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

See above. I keep the minutes of the Board meetings, and maintain personally all the records except the checking account which is maintained by the treasurer; the reason for each check is in the minutes.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

My wife Jody is the Medical Captain and is an Intermediate EMT and firefighter for the District. I have, and will continue to, recuse myself from any Board deliberations regarding her specifically.


Signature
6 MARCH 2013
Date

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CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

MAR 12 2013

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

PLEASE TYPE OR PRINT IN BLACK INK

NAME: ROGER L. HAYDEN

ADDRESS: 813 E. JACKSON TOLONO IL 61880
Street City State Zip Code

EMAIL: ROGERHAYDEN.TFPD@YAHOO.COM PHONE: 217-979-0174

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: TOLONO FIRE PROTECTION DISTRICT

BEGINNING DATE OF TERM: APR 30, 2010 ENDING DATE: APR 30, 2013
May 1 2013 2016

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

SEE ATTACHED

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

SEE ATTACHED

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Roger L. Hayden
Signature

03/11/13
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, and Farmland Assessment

NAME: Roger L. Hayden

ADDRESS: 813 East Jackson Street, Tolono, Illinois 61880

EMAIL: rogerhayden_tfpd@yahoo.com

PHONE: 217-485-5417 (Home) 217-979-0174 (Cell)

NAME OF APPOINTMENT BODY OR BOARD: Tolono Fire Protection District

BEGINNING DATE OF TERM: April 2010 **ENDING DATE:** April 30, 2013

REAPPOINTMENT REQUEST

1. What experience and background do you have which you believe qualifies you for this appointment?

- I possess 30 years of volunteer fire, rescue and emergency medical services experience with two agencies in Logan County, Illinois as well as currently serving as an active member of the Tolono Fire Department.
- I served as supervisor of a volunteer emergency medical services/basic life support unit for nine years in Logan County, Illinois.
- I served as a command officer in two separate volunteer fire agencies for a total of approximately 15 years in Logan County, Illinois.
- I served as a member of the Logan County Sheriff's Department Auxillary Police for approximately five years.
- I served as a member of the Illinois State Police for 25 years retiring in December, 2010 as the Acting Commander of District 10 in Pesotum.
- I served as a command officer in the Illinois State Police for 15 years prior to retirement.
- I served as a member of the Board of Trustees in Aetna Township, Logan County, Illinois for four years.
- I served as a member of the Board of Trustees for a local library district for three years in Logan County, Illinois.
- I served as a founding member of the Board of Directors for a local non-profit civic organization in Logan County, Illinois for four years.
- I currently serve as a member of the Tolono Fire Protection District Board of Trustees (Appointed in April 2010).
- As a result of my indicated service, I possess a thorough knowledge of the levy and budgeting process, Open Meetings Act and FOIA requirements, procurement processes, and accountability measures required to serve in the capacity of fire district trustee.
- My dedication to the public safety field has been built upon a strong commitment to community and public service.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

As indicated in my response to Question Number One, my 30 years of experience in the public safety/fire service field and past three years of experience as a member of the Tolono Fire Protection Board of Trustees have enabled me to acquire a thorough knowledge of volunteer fire service operations including the levy and budgeting process, taxing structure and property holdings for the Tolono Fire Protection District. I have actively participated in the creation of levy and budget documents, policies, and procedures as well as acquainted myself with all other members during my service as an active member of the Tolono Fire Department. I have regularly visited the Tolono Fire Department facilities and inspected existing equipment. During my tenure on the Tolono Fire Protection District Board, I have been involved in the purchase and preparation of a building which serves as a secondary fire station in addition to the purchase of two pieces of fire/rescue apparatus which have improved the department's fleet. As the selected chair of the department's building committee, I have familiarized myself with the property that had been previously acquired as a potential location for a new Tolono main fire station and actively participated in the study and development of conceptual plans for a proposed structure. To increase my knowledge of legal and ethical requirements as well as trends and best practices necessary to serve in the capacity of fire district trustee, I have attended the annual trustee training classes presented by the Illinois Association of Fire Protection Districts for the past three years.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest to serve on the appointed body for which you are applying?

- No.

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

RECEIVED

MAR 19 2013

PLEASE TYPE OR PRINT IN BLACK INK

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

NAME: MARK MCDUFFY

ADDRESS: 507 E DODSON DR URBANA IL 61802
Street City State Zip Code

EMAIL: MACMCDUFFY@YAHOO.COM PHONE: 217-369-1842

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: EDGE-SCOTT FPD TRUSTEE

BEGINNING DATE OF TERM: 2013 ENDING DATE: 2016

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

HAVE BEEN INVOLVED WITH THE FIRE DEPT AND
BOARD OF TRUSTEES FOR AROUND 37 YEARS

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

THIS WILL BE BY 4TH TERM HAVE BEEN PRESIDENT
OF THE BOARD AND OVERSEE ALL THE BOARD'S OPERATIONS

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Mark McDuffy
Signature

3/17/13
Date

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CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

MAR 20 2013

PLEASE TYPE OR PRINT IN BLACK INK

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

NAME: Tod Courtney

ADDRESS: 608 PARK LANE DR CHAMPAIGN IL 61820
Street City State Zip Code

EMAIL: tod_courtney@yphoo.com PHONE: 217 352 0579
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: WINDSOR PARK FIRE PROTECTION DISTRICT

BEGINNING DATE OF TERM: MAY 1 2013 ENDING DATE: APRIL 30 2016

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

CURRENTLY WPFPO TREASURER. LIVE IN WINDSOR PARK FOR 11+
YEARS. ENGINEER. PAST MEMBER OF WINDSOR PARK HOME
OWNERS ASSOCIATION.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

GOOD WORKING KNOWLEDGE. HAVE RECORDS + FILES OF WPFPO
FOR PAST 35+ YEARS.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Tod Courtney
Signature
3/19/2013
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

RECEIVED

MAR 20 2013

PLEASE TYPE OR PRINT IN BLACK INK

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

NAME: Ken A. Osterbur

ADDRESS: 401 W. Kristi St. Royal IL. 61871-0012
Street City State Zip Code

EMAIL: _____ PHONE: 217-841-1583

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Ogden-Royal Fire Protection Dist.

BEGINNING DATE OF TERM: May 1st 2013 ENDING DATE: April 30th 2016

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

Served on Fire Department for 20 years and Trustee for the
past 1 1/2 years.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Former Fire Chief of Dist. for 1 year and Trustee for the past
1 1/2 years, have worked with day to day operations and worked with
personnel in charge of Budget and Treasury.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Signature

Ken A. Osterbur

Date

3/19/13

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

RECEIVED

MAR 20 2013

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Bernie Magsamen

ADDRESS: 1124 C.R. ROSE White Heath IL. 61884
Street City State Zip Code

EMAIL: b.magsamen@yahoo.com PHONE: 217-687-5780 cell # 217-369-507

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Scott Fire Protection District

BEGINNING DATE OF TERM: 5/1/2013 ENDING DATE: 4/30/2016

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I have served on the Scott Fire Protection District as a trustee
for the past three years. I have also ~~been~~ served as a township
supervisor for the past four years and served as a township
trustee before that.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have knowledge of the body's operations and property holdings
pertaining to this fire district. I am very aware of how the taxes are
collected and how they are used within the district. I have worked with the levy and
budgeting process. I know the staff and the other two trustees of the fire district
and have worked with them very well and see no reason we wouldn't in the future

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

Bernie Magsamen
Signature

3/18/2013
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Lacy Taylor.....

ADDRESS: 2071 East County Road 1550N. Longview, IL 61852.....
Street City State Zip Code

EMAIL: meghansmom0920@gmail.com PHONE: 217-493-5534

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Broadlands-Longview Fire Protection District


BEGINNING DATE OF TERM: 5/1/13 ENDING DATE: 4/30/16.....

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment? I have already served 2 terms as trustee for the district. I work very well with the other trustees on the board and we have worked together to update apparatus in the least costly way to the tax payers. We are currently working to update the buildings. My past experience as trustee has given me knowledge of the workings of the departments in the district. I have also attended many advance trustee trainings through the Illinois Association of Fire Protection Districts.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees? I have been a trustee for 2 previous terms and I have helped prepare each budget and the paperwork necessary for the tax levy. I have also helped with searching for and writing grants. I have also drafted every ordinance that has passed the district during my time on the board in addition to rewriting the district By-Laws.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you, it is only intended to provide information.)
Yes _____ No If yes, please explain:


Signature _____
Date: 5/20/13

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Shauna Carey

ADDRESS: 1311 Grandview Dr. Champaign IL 61820
Street City State Zip Code

EMAIL: PHONE: 217-390-3061

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Fine Arts Review Committee - Lincoln Hall and Electrical & Computer Engineering Building

BEGINNING DATE OF TERM: ? ENDING DATE: ?

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I was a visual arts teacher in Champaign Unit 4 Schools for 35 years. I have been involved in the area arts and arts eds education community since my graduating from U of I in 1974.

I have served on the board of 40North, the Champaign County Arts Council for the past 4 years.

My experience with collaborative decision making and active listening, as well as my background in the visual arts will make me a valuable committee member.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

Members of the Fine Arts Review Committee must evaluate submissions as objectively as possible, rather than let personal aesthetic be the primary criteria for selection. The artwork selected will have immense impact on not only the university community, but on all who visit and view the work.

I envision myself able to listen objectively, evaluate critically, and discuss with informed background knowledge to select artwork relevant and appropriate to its architectural setting and context.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

This committee is comprised of community and civic representatives, as well as 2 members of the local arts community. The CDB allots 1/2 of 1% of appropriated funds for state-funded public buildings for the purchase of public art. This committee will evaluate public art submissions primarily for the University of Illinois campus.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

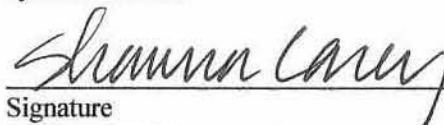
I am currently working for the College of Art and Design at U of I as a supervisor for art student teachers. I do not know if this affiliation with the U of I would be viewed as a conflict of interest.

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

This would be dependent on the committee meeting times. I do have commitments out of town for a few weeks at a time every few months.

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

2.15.2013

Date

Shauna Harvey Carey
 1311 Grandview Drive
 Champaign, Illinois 61820
 217-390-3061

e-mail: shauna@uiuc.edu

Current status	2013	Retired Volunteer Education Coordinator, I.D.E.A. Store Board Member, 40North University of Illinois, Student Teaching Supervisor
EDUCATION	1996-98	Educational Organization and Leadership Cohort, University of Illinois, Urbana-Champaign
	1977	Master of Arts, Art Education, University of Illinois, Urbana-Champaign
	1974	Bachelor of Arts, Art Education, University of Illinois, Urbana-Champaign
TEACHING, PUBLIC EDUCATION	1994-2010	Art Instructor, Booker T. Washington Magnet Elementary School, Champaign, Illinois
	1977-94	Middle School Art Instructor, Champaign, Illinois
	1975-77	Teaching Assistant, Art and Architecture, University of Illinois, Urbana-Champaign
	1975	High School Art Instructor, Champaign, Illinois
TEACHING, PROFESSIONAL DEVELOPMENT	1997-2005	Art Instructor, Workshops for Art Education Undergraduates, University of Illinois
	1998-2000	Art Instructor, Books and Bookbinding in the Classroom, Champaign Unit 4 Schools, Champaign, Illinois
	1994-96	Instructor, Teacher-Training Courses on Art Materials, Resources, and Teaching Techniques, Champaign Unit 4 Schools, Champaign, Illinois
ADMINISTRATIVE SERVICE	2002-2010	K-12 Fine Arts Curriculum Coordinator Unit 4 Schools, Champaign, Illinois
	2002-2003	Coordinator Parent Volunteer Program (VIP) Booker T. Washington Elementary School Champaign, Illinois
	1997-2000	K-12 Art Chairperson Unit 4 Schools, Champaign
	1996-97	Coordinator of Champaign Unit 4 Visual Arts Adoption Material and Resources: Needs Assessment, Ordering, Distribution and Teacher Inservice Training for Ten Schools/200 Teachers
	1995-97	Coordinator/School Liason for Visual Thinking Strategies Training: Cooperative Effort between Champaign Schools and Krannert Art Museum, Champaign, Illinois

**GRANTS &
AWARDS**

1994-97	Facilitator/Trainer for Conflict Resolution: Consensus Building, Goalsetting; Westview Elementary School, Franklin Middle School, City of Champaign Finance Department
2010	Recipient IAC grant for Artist in Residence, BTW
2010	Recipient Distinguished Alumni Award, Fine and Applied Art, University of Illinois
2008	Fulbright Summer Study Abroad, Mexico and Peru
2006	National Wal-Mart Teacher of the Year, Wal-Mart Teacher of the Year, Illinois Wal-Mart Teacher of the Year, Champaign
2003	Those Who Excel Team Award of Excellence ISBE
2002	Golden Apple Teaching Award, WICD Television
2002	CU Schools Foundation Grant \$5,000 grant for design, coordination and implementation of an interdisciplinary art, music, dance and conflict resolution project
1999	CU Schools Foundation Grants Collaborative project with the Champaign Public Library to develop units of study on African American Artists and Illustrators
1999	Fulbright Memorial Fund Teacher Fellowship 3 week study program in Japan
1997	ISBE Comprehensive Art Grant Grant for the development of a new Visual Arts Curriculum to enable the implementation of a K-5 Visual Arts Program for Unit 4 schools, beginning with the 1998 school year
1994	Research Fellowship, Council for Better Education and National Endowment for the Humanities
1993	Tech-Prep Grants (2), Regional Office of Education
1992	Regional Office of Education Award for Interdisciplinary Teaching
1987-2003	Tepper Fine Arts Grants
1986	Illinois Arts Grant
1974	University of Illinois Bronze Tablet Scholar, University of Illinois, Urbana-Champaign

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Melvyn A. Skvarla
ADDRESS: 405 West University Avenue, #401 Champaign Illinois 61820-3990
Street **City** **State** **Zip Code**
EMAIL: _____ **PHONE:** 217-419-3088

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Lincoln Hall Fine Arts Review Committee and Electrical & Computer Engineering Building
BEGINNING DATE OF TERM: April, 2013 **ENDING DATE:** April, 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I am an architect who has had a long time interest in contemporary art. I am a member of the Krannert Art Museum Council, as well as a member of the Museum of Contemporary Art - Chicago & the Block Museum - Evanston, & a life member at the Art Institute of Chicago. I have given lectures on the public art on the UIUC campus. I have taught the history of architecture & furniture & graphic design at four colleges in the Chicago area. I am a limited art collector myself.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

To assist the Lincoln Hall faculty art selection committee in selecting the most appropriate art for the various recommended areas in the bldg from slides submitted by living Illinois artists who submitted proposals to the Illinois Capital Development Board (CDB)'s Art-in-Architecture (A-i-A) Coordinator by meeting with fellow Fine Arts Review committee members and faculty and listening to what the faculty art selection committee wants for the bldg.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

The CDB's A-i-A has a set amount of funds specifically set aside for acquiring public art for Lincoln Hall unless the University and/or private entities wish to contribute additional funds there are no other funds for this purpose. There are no other management, staff, taxes and/or fees for this purpose. The University ultimately is responsible for the annual maintenance of any acquired art. Many years ago I served on a similar committee for Northeastern Illinois University in Chicago.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

sent via email

Signature

March 23, 2013

Date

RECEIVED

FEB 12 2013

**CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES**

February 7, 2013

2977 County Road 400E

Fisher, IL 61843

Kay Rhodes

Administrative Services

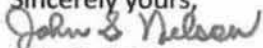
1776 Washington

Urbana, IL 61802

Dear Champaign County Board,

Please accept this letter as my resignation from the Moore-Fairfield drainage district .

Sincerely yours,



John S. Nelson



Gordy Hulten
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

COUNTY CLERK
MONTHLY REPORT
MARCH
2013

Liquor Licenses & Permits	-
Civil Union License	25.00
Marriage License	1,700.00
Interests	24.50
State Reimbursements	-
Vital Clerk Fees	12,279.75
Tax Clerk Fees	3,832.95
Refunds of Overpayments	<u>112.45</u>
TOTAL	17,974.65
Additional Clerk Fees	1,820.00



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

ADMINISTRATIVE, BUDGETING, PURCHASING, & HUMAN RESOURCE
MANAGEMENT SERVICES

Deb Busey, County Administrator

ADMINISTRATIVE SERVICES – MONTHLY HR REPORT MARCH 2013

VACANT POSITIONS LISTING

VACANT POSITIONS LISTED ON DATA BASE MARCH, 2013

FUND	DEPT	POSITION TITLE	HOURLY RATE	REG HRS	REG SAL		FY 2013 HRS	FY '13 SAL
80	28	SYSTEMS ADMIN	\$20.98	1950	\$40,911.00		1950	\$40,911.00
80	30	EXECUTIVE ASSISTANT	\$16.33	1950	\$31,843.50		1950	\$31,843.50
80	30	LEGAL CLERK	\$11.74	1950	\$22,893.00		1950	\$22,893.00
80	30	PT LEGAL CLERK	\$11.74	1040	\$12,209.60		1040	\$12,209.60
80	40	CLERK	\$11.74	1950	\$22,893.00		1950	\$22,893.00
80	41	ASST STATE'S ATTORNEY	\$23.97	1950	\$46,741.50		1950	\$46,741.50
80	71	MAINTENANCE WORKER	\$13.82	2080	\$28,745.60		2080	\$28,745.60
80	71	SKILLED TRADES	\$20.38	2080	\$42,390.40		2080	\$42,390.40
80	140	DEP SHRF--CORR	\$18.48	2080	\$38,438.40		2080	\$38,438.40
80	140	DEP SHRF--CORR	\$18.48	2080	\$38,438.40		2080	\$38,438.40
80	140	DEP SHRF--CORR	\$18.48	2080	\$38,438.40		2080	\$38,438.40
80	140	LIEUTENANT - CORR	\$36.90	2080	\$76,752.00		2080	\$76,752.00
80	140	PT MASTER CONTROL	\$11.74	1040	\$12,209.60		1040	\$12,209.60
80	140	PT MASTER CONTROL	\$11.74	1040	\$12,209.60		1040	\$12,209.60
83	60	HIGHWAY MAINT WRKR	\$22.84	2080	\$47,507.20		2080	\$47,507.20
671	30	LEGAL CLERK	\$11.74	1950	\$22,893.00		1950	\$22,893.00
850	111	GIS TECHNICIAN II	\$18.02	1950	\$35,139.00		1950	\$35,139.00
-- TOTAL --			\$299.12		\$570,653.20			\$570,653.20

UNEMPLOYMENT REPORT

Notice of Claims received – 10 total

- 7 – Nursing Home
- 1 – Physical Plant
- 1 – RPC
- 1 – Head Start

Employer Protests Filed – 2 total

- 2 – Nursing Home

Benefit Determinations

- 1 – Head Start benefits denied
- 3 – Nursing Home benefits denied

Notice of Telephone Hearing

- 1 – Corrections

Notice of Pending Appeal

1 – Nursing Home

1 – Corrections

PAYROLL REPORT

MARCH PAYROLL INFORMATION

<u>Pay Group</u>	3/8/2013		3/15/13 FCO Retro	
	<u>EE's Paid</u>	<u>Total Payroll \$\$</u>	<u>EE's Paid</u>	<u>Total Payroll \$\$</u>
General Corp	515	\$881,928.10	47	\$147,617.83
Nursing Home	224	\$243,247.72		
RPC/Head Start	223	\$271,993.45		
Total	962	\$1,397,169.27	47	\$147,617.83

<u>Pay Group</u>	3/22/2013	
	<u>EE's Paid</u>	<u>Total Payroll \$\$</u>
General Corp	512	\$867,531.19
Nursing Home	235	\$237,540.16
RPC/Head Start	223	\$271,019.85
Total	970	\$1,376,091.20

HEALTH INSURANCE/BENEFITS REPORT

March, 2013

Total Number of Employees Enrolled: 732

General County Union:

EE 240; EE+spouse 24.; EE+child(ren) 47. ; Family 37 waived 47

Nursing Home Union:

EE 62; EE+ spouse 10; EE+child(ren) 3; Family 0; waived 14

Non-bargaining employees:

EE 133; EE+spouse 28; EE+child(ren) 21; Family 29; waived 37

Life Insurance Premium paid by County: 1,881.10

Health Insurance Premium paid by County: 333,269.20

Health Reimbursement Account contribution paid by County: 18,524.00

TURNOVER REPORT

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County

March 2013 : 5.92%

March 2013 : 3of 547 Employees left Champaign County

WORKERS' COMPENSATION REPORT

<u>Entire County Report</u>	<u>March 2013</u>	<u>March 2012</u>
New Claims 3/1-3/31	7	4
Closed Claims 3/1-3/31	0	1
Open Claims	40	18
(Ongoing #, total number of open claims as of 3/31)		

Year to Date Total (Ongoing #, total number of open claims)

March 2012	15
March 2013	31

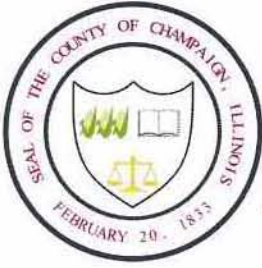
EEO REPORT

Information provided based on EEO Tracking forms submitted by Applicant. Figures are for General County only.

March EEO Report - General County Only	Executive Assistant (Circuit Clerk)	MARCH - TOTALS
Total Applicants Applied	72	72
Male	10	10
Female	61	61
Undisclosed	1	1
Caucasian	61	61
African-American	7	7
Asian or Pacific Islander	2	2
Hispanic	1	1
Native American or Alaskan Native	0	0
Two of more races	1	1
Undisclosed	0	0
Veteran Status	0	0
Disability	0	0

ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT

Agendas Posted	14	Meetings Staffed	7	Minutes Posted	8
Appointments Posted	14	Notification of Appointment	3	Contracts Posted	6
Calendars Posted	6	Resolutions Prepared	24	Ordinances Prepared	1



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

*ADMINISTRATIVE, BUDGETING, PURCHASING, & HUMAN RESOURCE
MANAGEMENT SERVICES*

Deb Busey, County Administrator

MEMORANDUM

**TO: James Quisenberry, Deputy Chair of Policy, Personnel & Appointments;
Christopher Alix, Deputy Chair of Finance & MEMBERS of the
CHAMPAIGN COUNTY BOARD**

**FROM: Deb Busey, County Administrator, and Job Content Evaluation
Committee**

DATE: March 19, 2013

RE: REVIEW and RECOMMENDATION of GIS POSITIONS

ISSUE:

Pursuant to direction from the Policy, Personnel & Appointments Committee of the Whole on February 12, 2013, the Job Content Evaluation Committee has met to review, evaluate and classify the positions assigned to the GIS Consortium, which had not previously been evaluated under the County's salary administration system because the positions were previously under the administrative direction of the Regional Planning Commission.

REPORT & ANALYSIS

GIS Director:

The Job Content Evaluation Committee has classified the GIS Director position in Salary Grade Range L, with a market adjustment to place the position in Salary Grade Range M. The market adjustment is consistent with other technology positions classified in the Champaign County system.

- Grade Range M has a salary range from \$66,826.50 minimum to \$100,249.50 maximum.
- Internal Comparisons – the County's IT Director is also assigned to this classification.
- External Comparisons – the market comparison for this position in this region indicates a minimum salary of \$66,208 to a maximum of \$108,793.
- The current incumbent's salary is within the established salary range for Grade Range M, and therefore requires no adjustment or budgetary impact as a result of this classification.

GIS Programmer

The Job Content Evaluation Committee has classified the GIS Programmer position in Salary Grade Range I with a market adjustment to place the position in Salary Grade Range J. The market adjustment is consistent with other technology positions classified in the Champaign County system.

- Grade Range J has a salary range from \$46,741.50 minimum to \$70,122 maximum.
- Internal Comparisons – the County’s Mainframe Programmer and PC Applications Programmer are also assigned to this classification.
- External Comparisons – the market comparison for this position in this region indicates a minimum salary of \$51,389 to a maximum of \$88,201.
- The current incumbent’s salary is within the established salary range for Grade Range J, and therefore requires no adjustment or budgetary impact as a result of this classification.

GIS Technician II

The Job Content Evaluation Committee reviewed the information presented by Leanne Brehob-Riley, GIS Director, with regard to some requested changes to this position. The position is currently vacant, and to address long term planning needs of the GIS Consortium, it is recommended that additional project planning and management be added to the responsibilities of this position. As a result, the Job Content Evaluation Committee recommends a title change, reflective of the new job responsibilities, to **Business Systems Analyst**. The Committee has classified the position in Salary Grade Range I with a market adjustment to place the position in Salary Grade Range J. The market adjustment is consistent with other technology positions classified in the Champaign County system.

- Grade Range J has a salary range from \$46,741.50/minimum to \$70,122 maximum.
- Internal Comparisons – the County’s existing Business Applications Analyst position is also assigned to this classification.
- External Comparisons – the market comparison for this position in this region indicates a minimum salary of \$54,432 to a maximum of \$82,240.
- This position is currently vacant; the previous incumbent was paid a salary of \$46,001/annual. The additional responsibilities assigned to the position resulting in this classification will require a modest upward adjustment to compensate a new hire in a manner consistent with the County’s Personnel Policy.

GIS Technician I

The Job Content Evaluation Committee has classified the GIS Technician I position in Grade Range F with a market adjustment to place the position in Grade Range G. Because of the elimination of the GIS Technician II title, the Job Content Evaluation Committee also recommends this position be titled **GIS Technician**. The market adjustment is consistent with other technology positions classified in the Champaign County system.

- Grade Range G has a salary range from \$16.33/hour minimum to \$24.50/hour maximum.
- Internal Comparisons – the County’s existing Technology Specialist and Desktop Support Technician positions are also assigned to this classification.
- External Comparisons – the market comparison for this position in this region indicates a minimum hourly rate of \$15.95 to a maximum hourly rate of \$24.36.
- There are currently two incumbents in this position, both compensated within the established salary range for Grade Range G, resulting in no required salary adjustments or budgetary impact.

GIS Mapping Technician

The Job Content Evaluation Committee reviewed information presented by Leanne Brehob-Riley, GIS Director, with regard to proposed changes to this position as well. This position had previously been classified as a Technician I, however the job duties are somewhat different and more accurately reflected in a Mapping Technician job description. As a result, the Job Content Evaluation Committee recommends the designation of a position titled **Mapping Technician**, assigned to Grade Range E with market adjustment to Grade Range F. As with all the other technology positions within the GIS Consortium, the market adjustment is consistent with other technology positions classified in the Champaign County system.

- Grade Range F has a salary range from \$14.82/hour minimum to \$22.23/hour maximum.
- Internal Comparison - the County does not have any mapping or CAD positions that would be comparable to this one.
- External Comparison - -- the market comparison for this position in this region indicates a minimum hourly rate of \$14.48 to a maximum hourly rate of \$24.51.
- The current incumbent's salary is within the established salary range for Grade Range F, and therefore requires no adjustment or budgetary impact as a result of this classification.

SUMMARY

The Job Content Committee respectfully requests the approval of the job titles and classifications for the five classifications within the GIS Consortium as documented in this Memorandum. Specific information regarding each of the position classification recommendations and the job descriptions are attached for your information.

REQUESTED ACTION for POLICY, PERSONNEL & APPOINTMENTS:

The Policy, Personnel & Appointments Committee recommends to the Finance Committee approval of the following classification of the positions in the Champaign County GIS Consortium:

GIS Director – Grade Range L with Market Adjustment to Grade Range M

GIS Programmer – Grade Range I with Market Adjustment to Grade Range J

GIS Business Systems Analyst – Grade Range I with Market Adjustment to Grade Range J

GIS Technician – Grade Range F with Market Adjustment to Grade Range G

GIS Mapping Technician – Grade Range E with Market Adjustment to Grade Range F

REQUESTED ACTION for FINANCE

The Finance Committee of the Whole recommends to the County Board approval of the following classification of the positions in the Champaign County GIS Consortium:

GIS Director – Grade Range L with Market Adjustment to Grade Range M

GIS Programmer – Grade Range I with Market Adjustment to Grade Range J

GIS Business Systems Analyst – Grade Range I with Market Adjustment to Grade Range J

GIS Technician – Grade Range F with Market Adjustment to Grade Range G

GIS Mapping Technician – Grade Range E with Market Adjustment to Grade Range F

Thank you for your consideration of this recommendation.

attachments

CHAMPAIGN COUNTY SALARY ADMINISTRATION PROGRAM
JOB CONTENT EVALUATION COMMITTEE REPORT

Date of Request:

February 12, 2013

RE-EVALUATION OF EXISTING POSITION

Department Requesting: GIS Consortium
Position Title: GIS Director
Current Job Points: Not previously evaluated under County system
FLSA Status: Exempt
Current Salary: \$34.79/hour; \$67,840/annual

Job Evaluation Committee Recommendation:

Re-Evaluated Job Points: 879
Recommended Title: GIS Director
FLSA Status: Exempt
Recommended Salary Range: Grade Range L with Market Adjustment to Grade Range M
*Ranges effective for FY2013

Minimum	\$34.27/hour	\$66,826.50/annual
Mid-Point	\$42.84/hour	\$83,538/annual
Maximum	\$51.41/hour	\$100,249.50/annual

Date of Job Evaluation Committee Recommendation:

March 14, 2013

Champaign County Job Description

Job Title: Geographic Information System (GIS) Director
Department: GIS Consortium
Reports To: County Administrator
FLSA Status: Exempt
Grade/Range:
Prepared Date: March, 2013

SUMMARY Responsible for planning, integration and implementation of GIS technologies for the Champaign County GIS Consortium (CCGISC). This includes GIS client needs assessment, database design, implementation and management, data development, GIS application development, and GIS standards coordination.

ESSENTIAL DUTIES and RESPONSIBILITIES include the following. Other duties may be assigned.

Provides a leadership role in the implementation of information management and spatially related technologies. Advises the CCGISC Policy Committee on countywide GIS policies, standards and procedures.

Facilitates meetings and public hearings to establish and ensure coordination among member organizations and staff to build consensus for project priorities.

Researches and makes recommendations for consortium policy directions, standards development, activities, and operations.

Develops and administers budget for GIS. Responsible for management of outside contracts.

Manages CCGISC projects, including data and technology acquisition and maintenance. Recommends appropriate changes to GIS software, CAD software, hardware, network and database organizations in order to maximize efficiencies for better service to Consortium members.

SUPERVISORY RESPONSIBILITIES Supervises GIS staff of 5 employees. Responsible for overall direction, coordination, and evaluation of the department. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include interviewing, hiring and training employees; planning, assigning, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE Master's degree preferred in a certified program or closely related field with more than five years hands-on experience with GIS at a technical or management level.

LANGUAGE SKILLS Ability to read, analyze, and interpret periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, public officials, and the general public.

TECHNICAL SKILLS Above average knowledge of GIS systems, data base management systems, network communications and internet technologies. Demonstrated aptitude for learning new technologies.

REASONING ABILITY Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

CERTIFICATES, LICENSES, REGISTRATIONS As required.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to sit; use hands to finger, handle, or feel; and talk or hear. The employee is occasionally required to stand; walk; and reach with hands and arms. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, distance vision, depth perception and ability to distinguish between colors.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Normal office conditions. The noise level in the work environment is usually moderate.

**CHAMPAIGN COUNTY SALARY ADMINISTRATION PROGRAM
JOB CONTENT EVALUATION COMMITTEE REPORT**

Date of Request:

February 12, 2013

RE-EVALUATION OF EXISTING POSITION

Department Requesting: GIS Consortium
Position Title: GIS Programmer
Current Job Points: Not previously evaluated under County system
FLSA Status: Exempt
Current Salary: \$25.55/hour - \$49,822/annual

Job Evaluation Committee Recommendation:

Re-Evaluated Job Points: 650
Recommended Title: GIS Programmer
FLSA Status: Exempt
Recommended Salary Range: Grade Range I with Market Adjustment to Grade Range J
*Ranges effective for FY2013

Minimum	\$23.97/hour	\$46,741.50/annual
Mid-Point	\$29.96/hour	\$58,422/annual
Maximum	\$35.96/hour	\$70,122/annual

Date of Job Evaluation Committee Recommendation:

March 14, 2013

Champaign County Job Description

Job Title: Geographic Information System (GIS) Programmer
Department: GIS Consortium
Reports To: GIS Director
FLSA Status: Exempt
Grade/Range:
Prepared Date: March, 2013

SUMMARY Responsible for the design, development and deployment of applications, including spatially enabled web-based mapping applications and dynamically driven web pages.

ESSENTIAL DUTIES and RESPONSIBILITIES include the following. Other duties may be assigned.

Develops and deploys multi-jurisdictional spatially enabled web-based mapping applications.

Develops database driven web pages/web sites.

Designs and develops SQL-Server relational databases.

Serves as project manager, directs project staff, and assists with data coordination and integrity efforts.

Assists staff with design and development of automated quality control processes.

Assists with the design, development and implementation of support system architecture (hardware, software, application, database and communications).

SUPERVISORY RESPONSIBILITIES Provides direction to project staff. This position has very limited supervisory responsibilities.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required.

LANGUAGE SKILLS Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

REASONING ABILITY Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of

instructions furnished in writyten, oral, diagram, or schedule form.

COMPUTER SKILLS To perform this job successfully, an individual should have the ability to automate tasks, analyze GIS layers, and create quality control processes with Python (ArcPy, SMTP, and other relevant libraries). Should have experience with advanced GIS spatial analysis tools.

CERTIFICATES, LICENSES, REGISTRATIONS As required.

EDUCATION and/or EXPERIENCE Bachelor's degree in GIS, Geography, Computer Science, Engineering and/or Planning or related field. Three to five years of experience with the development and design of applications and dynamically driven web pages utilizing the following preferred technologies: Microsoft ASP.NET Framework using C#, T-SQL, ARCGIS JavaScript API, Dojo Toolkit, HTML, XML, and CSS. Hands-on experience with GIS at a technical level preferred.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to sit; use hands to finger, handle, or feel; and talk or hear. The employee is occasionally required to stand; walk; and reach with hands and arms. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision and ability to distinguish between colors.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Normal office conditions. The noise level in the work environment is usually quiet.

CHAMPAIGN COUNTY SALARY ADMINISTRATION PROGRAM
JOB CONTENT EVALUATION COMMITTEE REPORT

Date of Request:

February 12, 2013

RE-EVALUATION OF EXISTING POSITION

Department Requesting: GIS Consortium
Position Title: GIS Technician II
Current Job Points: Not previously evaluated under County system
FLSA Status: Exempt
Current Salary: \$23.59/hour; \$46,001/annual

Job Evaluation Committee Recommendation:

Re-Evaluated Job Points: 697
Recommended Title: Business Systems Analyst
FLSA Status: Exempt
Recommended Salary Range: Grade Range I with Market Adjustment to Grade Range J
*Ranges effective for FY2013

Minimum	\$23.97/hour	\$46,741.50/annual
Mid-Point	\$29.96/hour	\$58,422/annual
Maximum	\$35.96/hour	\$70,122/annual

Date of Job Evaluation Committee Recommendation:

March 14, 2013

Champaign County Job Description

Job Title: Geographic Information System (GIS) Business Systems Analyst
Department: GIS Consortium
Reports To: GIS Director
FLSA Status: Exempt
Grande/Range:
Prepared Date: March, 2013

SUMMARY Responsible for design, development, analysis and maintenance of GIS data.

ESSENTIAL DUTIES and RESPONSIBILITIES include the following. Other duties may be assigned.

Researches, develops and plans the implementation of new GIS technologies (ArcGIS Online, Parcel Fabric, etc.)

Assists with the development of work plans, reports, scope of services, and contracts

Manages projects and directs project staff.

Creates data and data layers through interpretation from varied source data, complex queries and spatial data analysis.

Facilitates department meetings and assists GIS Director with Committee and Subcommittee meetings.

Assists with the development of data standards and policies.

Provides technical support to GIS Consortium members and clients.

Disseminates GIS data and assists member agencies to develop methods to leverage GIS in established workflows.

SUPERVISORY RESPONSIBILITIES Provides direction to project staff. This position has very limited supervisory responsibilities.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE Master's degree in Geography, GIS, Urban Planning or a related field preferred. Bachelor's degree with related work experience acceptable.

LANGUAGE SKILLS Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and

respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICS SKILLS Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

REASONING ABILITY Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

COMPUTER SKILLS To perform this job successfully, and individual should have expertise with advanced GIS spatial analysis. Familiarity with ESRI GIS edit, topology, query and annotation tools; demographic/economic data; and Python (ArcPy, SMTP and other relevant libraries).

CERTIFICATES, LICENSES, REGISTRATIONS As required.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to sit; use hands to finger, handle, or feel; and talk or hear. The employee is occasionally required to stand; walk; and reach with hands and arms. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision and ability to distinguish between colors.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Normal office conditions. The noise level in the work environment is usually moderate.

CHAMPAIGN COUNTY SALARY ADMINISTRATION PROGRAM
JOB CONTENT EVALUATION COMMITTEE REPORT

Date of Request:

February 12, 2013

RE-EVALUATION OF EXISTING POSITION

Department Requesting: GIS Consortium
Position Title: GIS Technician I
Current Job Points: Not previously evaluated under County system
FLSA Status: Non-Exempt
Current Salaries: \$20.00/hour - \$39,000/annual
\$19.02/hour - \$37,089/annual

Job Evaluation Committee Recommendation:

Re-Evaluated Job Points: 364
Recommended Title: GIS Technician
FLSA Status: Non-Exempt
Recommended Salary Range: Grade Range F with Market Adjustment to Grade Range G
*Ranges effective for FY2013

Minimum	\$16.33/hour	\$31,843.50/annual
Mid-Point	\$20.41/hour	\$39,799.50/annual
Maximum	\$24.50/hour	\$47,775/annual

Date of Job Evaluation Committee Recommendation:

March 14, 2013

Champaign County Job Description

Job Title: Geographic Information System (GIS) Technician
Department: GIS Consortium
Reports To: GIS Director
FLSA Status: Non-Exempt
Grade/Range:
Prepared Date: March, 2013

SUMMARY Responsible for the creation and maintenance of GIS data and maps using GIS software.

ESSENTIAL DUTIES and RESPONSIBILITIES include the following. Other duties may be assigned.

Involves interaction with GIS Consortium members, clients and the general public. Provides GIS technical support to GIS Consortium members and clients.

May direct the work of others on a project basis.

Develops and completes data quality control procedures; performs basic GIS analysis.

Interprets and researches land boundaries from legal descriptions, plat surveys, and deeds.

Creates and maintains GIS data; constructs advanced spatial and tabular database queries.

Creates GIS maps utilizing accepted cartographic practices and design such as ESRI GIS edit, topology, query and annotation tools.

Fulfills data orders and general map requests.

Performs related work as required.

SUPERVISORY RESPONSIBILITIES May direct the work of others on a project basis. This position has very limited supervisory responsibilities.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE Bachelor's degree, with a concentration in Geography, GIS or a related field preferred. GIS experience may be considered a substitute for a Bachelor's degree. At least three years' experience with interpretation and research of property legal descriptions, the Public Land Survey System, and parcel mapping in a GIS environment.

LANGUAGE SKILLS Ability to read and interpret documents such as computer software programs, hardware installation instructions, computer operating and maintenance instructions and procedure

manuals. Ability to write routine reports and correspondence. Ability to speak effectively before the general public and employees of the organization.

MATHEMATICAL SKILLS Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions and decimals. Ability to compute rate, ratio and percent and to draw and interpret graphs.

REASONING ABILITY Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

COMPUTER SKILLS To perform this job successfully, and individual should have knowledge of Python (ArcPy, SMTP and other relevant libraries); surveying and/or COGO parcel compilation methods; and a general understanding of ArcSDE.

CERTIFICATES, LICENSES, REGISTRATIONS As required

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to sit; use hands to finger, handle, or feel; and talk or hear. The employee is occasionally required to stand; walk; and reach with hands and arms. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision and ability to distinguish between colors.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Normal office conditions. The noise level in the work environment is usually moderate.

CHAMPAIGN COUNTY SALARY ADMINISTRATION PROGRAM
JOB CONTENT EVALUATION COMMITTEE REPORT

Date of Request:

February 12, 2013

RE-EVALUATION OF EXISTING POSITION

Department Requesting: GIS Consortium
Position Title: GIS Technician I
Current Job Points: Not previously evaluated under County system
FLSA Status: Non-Exempt
Current Salaries: \$20.68/hour - \$40,326/annual

Job Evaluation Committee Recommendation:

Re-Evaluated Job Points: 312
Recommended Title: GIS Mapping Technician
FLSA Status: Non-Exempt
Recommended Salary Range: Grade Range E with Market Adjustment to Grade Range F
*Ranges effective for FY2013

Minimum	\$14.82/hour	\$28,899/annual
Mid-Point	\$18.52/hour	\$36,114/annual
Maximum	\$22.23/hour	\$43,348.50/annual

Date of Job Evaluation Committee Recommendation:

March 14, 2013

Champaign County Job Description

Job Title: Geographic Information System (GIS) Mapping Technician
Department: GIS
Reports To: GIS Director
FLSA Status: Non-Exempt
Grade/Range:
Prepared Date: March, 2013

SUMMARY This position will involve interaction with GIS Consortium members, clients and the general public and is responsible to complete assigned GIS tasks.

ESSENTIAL DUTIES and RESPONSIBILITIES include the following. Other duties may be assigned.

Completes assigned GIS maintenance and quality control tasks.

Interprets and researches land boundaries from legal descriptions, plat surveys, and deeds.

Procures office supplies and maintains inventory.

Fulfills data orders and general map requests.

Answers and screens telephone calls for all office staff, takes and relays messages, responds to routine telephone inquiries; forwards calls to appropriate party.

Performs related work as assigned.

SUPERVISORY RESPONSIBILITIES This position has no supervisory responsibilities.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATIONS and/or EXPERIENCE Associate's degree, GIS certificate, or equivalent on-the-job experience. At least three years' experience with interpretation and research of property legal descriptions, the Public Land Survey System, and parcel mapping in a GIS environment.

LANGUAGE SKILLS Ability to read, analyze, and interpret maps, GIS technical procedures, legal descriptions and/or governmental regulations. Ability to write reports and business correspondence.

MATHEMATICAL SKILLS Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

REASONING ABILITY Ability to solve practical problems and deal with a variety of concrete

variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

COMPUTER SKILLS To perform this job successfully, an individual should have knowledge of ESRI GIS edit, topology, query and annotation tools; as well as Microsoft Office Suite software.

CERTIFICATES, LICENSES and REGISTRATIONS As required.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to sit; use hands to finger, handle, or feel; and talk or hear. The employee is occasionally required to stand, and walk. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, depth perception, ability to adjust focus, and ability to distinguish between colors.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Normal office conditions. The noise level in the work environment is usually moderate.

RESOLUTION



RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

103 PAUL AVE

PERMANENT PARCEL NUMBER: 25-900-0042

As described in certificates(s) : 73 sold October 2008

AND WHEREAS, pursuant to public auction sale, Richard Balsbaugh, Purchaser(s), has/have deposited the total sum of \$695.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$250.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$95.00 for issuance of the Tax Certificate Title to said Purchaser(s); and the remainder shall be the sums due the Tax Agent for his services;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$250.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED and RECORDED this _____ day of _____,

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

NURSING HOME FINANCIAL REPORT

The February revenue and expense highlights are summarized below.

- February shows a net loss of -\$28k, which was an improvement from the -\$67k loss seen in January. Revenues are down as expected with the census trends. Expenses also fell in February, which contributed to the smaller loss.
- Operating revenues fell from \$1.208 million to \$1.053 million between January and February. Medicare revenue fell from \$296k to \$277k. The average Medicare revenue per day fell from \$438 per day to \$410 per day due to a smaller percentage of rehab Medicare days for the month. This is more of a cyclical trend due to low hospital orthopedic cases. Private pay revenue fell from \$365k to \$329k, a difference of \$36k. Medicaid revenue dropped from \$502k to \$398k.
- Operating expenses fell from \$1.362 million to \$1.168 million between January and February. , an increase of \$90k. Labor expenses (wages and benefits) were down from \$546k to \$458k, difference of \$88k. Non labor expenses fell from \$599k to \$526k, a reduction of \$73k.

The following are the labor expense highlights. Monthly labor costs increased from \$710,367 in December to \$763,038 in January, but fell to \$641,974 in February. Salaries fell from \$546,417 in January to \$458,130 in February. Overtime has also improved, falling from \$82,252 in December to \$67,640 in January and \$24,469 in February.

Benefits fell from \$216,621 in January to \$183,845 in February, a decrease of \$32,776, reversing the \$31,497 increase seen between December and January.

Agency costs were also down in February. Agency usage totaled \$76,604 in December and \$68,537 in January. February's expense was \$24,469.

The short month help reduce the monthly expense total. But getting through the holidays, mean less time off and a corresponding decrease in OT, agency and holiday pay. This is reflected in the costs per resident day. Labor costs per day (all salaries and benefits) show a decline from \$126 to \$124 per day between January and February. Nursing costs per day fell from \$64 to \$62 per day during the same time frame. TOPs related expenses were down in February.

The following are the non-labor expense highlights:

Non-labor expenses fell from \$598,809 in January to \$525,721 in February. On a per day basis, non-labor costs increased from \$99 to \$101. Nursing non-labor costs fell from \$29.49 to \$25.22 per day (\$178k in January to \$131k in February). But administrative costs which fell from \$206k to \$196k, increased on a per day basis from \$34.14 to \$38.74. All other departments showed no change or a slight increase in costs per day.

Nursing home maintenance/repairs was \$12,863 in February. Major items include:

- \$1,932 for repairs to the coolers.
- \$2,700 to evaluate/repair the kitchen fire alarm system. Added three fire alarm pull stations in the kitchen (kitchen had no fire alarm pull stations)
- \$1,500 to recharge the ansul kitchen fire protection system (chemical fire suppression system)
- \$2,500 for coverage by county maintenance personnel

Social services professional services remain high at \$11,535. The interim Social Services director's last day was Friday, March 29th.

Champaign County Nursing Home
Actual vs Budget Statement of Operations

02/28/13

1

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Operating Income						
Miscellaneous Revenue	3,427.89	2,576.00	851.89	7,801.12	7,728.00	73.12
Medicare A Revenue	277,220.46	259,235.00	17,985.46	874,405.49	777,705.00	96,700.49
Medicare B Revenue	30,091.33	39,052.00	(8,960.67)	77,275.75	117,156.00	(39,880.25)
Medicaid Revenue	398,468.57	510,368.00	(111,899.43)	1,437,621.93	1,531,104.00	(93,482.07)
Private Pay Revenue	328,548.61	383,372.00	(54,823.39)	1,084,571.26	1,150,116.00	(65,544.74)
Adult Day Care Revenue	15,680.33	20,084.00	(4,403.67)	44,415.56	60,252.00	(15,836.44)
Total Income	1,053,437.19	1,214,687.00	(161,249.81)	3,526,091.11	3,644,061.00	(117,969.89)
Operating Expenses						
Administration	237,520.53	278,982.00	41,461.47	719,927.46	836,946.00	117,018.54
Environmental Services	85,489.59	95,640.00	10,150.41	266,919.68	286,920.00	20,000.32
Laundry	13,530.12	16,978.00	3,447.88	46,334.60	50,934.00	4,599.40
Maintenance	24,718.27	22,035.00	(2,683.27)	67,752.74	66,105.00	(1,647.74)
Nursing Services	466,413.87	514,356.00	47,942.13	1,597,609.61	1,543,068.00	(54,541.61)
Activities	17,913.65	24,589.00	6,675.35	55,997.65	73,767.00	17,769.35
Social Services	24,210.10	18,599.00	(5,611.10)	65,686.33	55,797.00	(9,889.33)
Physical Therapy	35,594.61	41,418.00	5,823.39	110,850.39	124,254.00	13,403.61
Occupational Therapy	31,096.44	43,501.00	12,404.56	97,353.27	130,503.00	33,149.73
Speech Therapy	9,121.83	13,724.00	4,602.17	27,954.58	41,172.00	13,217.42
Respiratory Therapy	7,466.25	10,400.00	2,933.75	11,123.75	20,800.00	9,676.25
Total This Department	16,588.08	24,124.00	7,535.92	39,078.33	61,972.00	22,893.67
Food Services	96,371.92	108,349.00	11,977.08	326,979.02	325,047.00	(1,932.02)
Barber & Beauty	6,306.65	6,928.00	621.35	19,746.27	20,784.00	1,037.73
Adult Day Care	17,018.96	20,577.00	3,558.04	48,107.15	61,731.00	13,623.85
Alzheimers and Related Disorders	94,922.08	94,632.00	(290.08)	339,076.73	283,896.00	(55,180.73)
Total Expenses	1,167,694.87	1,310,708.00	143,013.13	3,801,419.23	3,921,724.00	120,304.77
Net Operating Income	(114,257.68)	(96,021.00)	(18,236.68)	(275,328.12)	(277,663.00)	2,334.88
NonOperating Income						
Local Taxes	86,530.67	86,531.00	(0.33)	259,868.40	259,593.00	275.40
Miscellaneous NI Revenue	77.09	501.00	(423.91)	635.79	1,503.00	(867.21)
Total NonOperating Income	86,607.76	87,032.00	(424.24)	260,504.19	261,096.00	(591.81)
Net Income (Loss)	(27,649.92)	(8,989.00)	(18,660.92)	(14,823.93)	(16,567.00)	1,743.07

Champaign County Nursing Home
Actual vs Budget Statement of Operations

02/28/13

1

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Operating Income						
Miscellaneous Revenue						
Lunch Reimbursement	445.00	525.00	(80.00)	1,348.00	1,575.00	(227.00)
Late Charge, NSF Check Charge	2,797.74	1,334.00	1,463.74	6,162.28	4,002.00	2,160.28
Other Miscellaneous Revenue	185.15	717.00	(531.85)	290.84	2,151.00	(1,860.16)
Total Miscellaneous Revenue	3,427.89	2,576.00	851.89	7,801.12	7,728.00	73.12
Medicare A Revenue						
Medicare A	186,111.81	201,154.00	(15,042.19)	656,300.26	603,462.00	52,838.26
ARD - Medicare A	20,013.51	14,568.00	5,445.51	45,361.82	43,704.00	1,657.82
NH Pt_Care - Medicare Advantage/ Hmo	71,095.14	42,629.00	28,466.14	172,743.41	127,887.00	44,856.41
ARD_Pt Care - Medicare Advantage/ HMO		884.00	(884.00)		2,652.00	(2,652.00)
Total Medicare A Revenue	277,220.46	259,235.00	17,985.46	874,405.49	777,705.00	96,700.49
Medicare B Revenue						
Medicare B	30,091.33	39,052.00	(8,960.67)	77,275.75	117,156.00	(39,880.25)
Total Medicare B Revenue	30,091.33	39,052.00	(8,960.67)	77,275.75	117,156.00	(39,880.25)
Medicaid Revenue						
Medicaid Title XIX (IDHFS)	248,268.75	341,342.00	(93,073.25)	913,562.91	1,024,026.00	(110,463.09)
ARD - Medicaid Title XIX (IDHFS)	107,280.89	155,113.00	(47,832.11)	350,054.05	465,339.00	(115,284.95)
Patient Care-Hospice	27,926.75	8,071.00	19,855.75	98,928.65	24,213.00	74,715.65
ARD Patient Care - Hospice	14,992.18	5,842.00	9,150.18	75,076.32	17,526.00	57,550.32
Total Medicaid Revenue	398,468.57	510,368.00	(111,899.43)	1,437,621.93	1,531,104.00	(93,482.07)
Private Pay Revenue						
VA-Veterans Nursing Home Care	12,135.76	11,507.00	628.76	48,109.62	34,521.00	13,588.62
ARD - VA - Veterans Care		2,923.00	(2,923.00)		8,769.00	(8,769.00)
Nursing Home Patient Care - Private Pay	216,612.99	273,516.00	(56,903.01)	737,942.27	820,548.00	(82,605.73)
Nursing Home Beauty Shop Revenue	3,244.00	3,731.00	(487.00)	10,195.80	11,193.00	(997.20)
Medical Supplies Revenue	4,479.87	5,594.00	(1,114.13)	15,980.59	16,782.00	(801.41)
Patient Transportation Charges	2,382.99	1,626.00	756.99	5,172.08	4,878.00	294.08
ARD Patient Care- Private Pay	89,693.00	84,475.00	5,218.00	267,170.90	253,425.00	13,745.90
Total Private Pay Revenue	328,548.61	383,372.00	(54,823.39)	1,084,571.26	1,150,116.00	(65,544.74)
Adult Day Care Revenue						
VA-Veterans Adult Daycare	3,792.60	2,500.00	1,292.60	11,376.75	7,500.00	3,876.75
IL Department Of Aging-Day Care Grant (Title XX)	9,990.73	12,917.00	(2,926.27)	30,086.84	38,751.00	(8,664.16)
Adult Day Care Charges-Private Pay	1,897.00	4,667.00	(2,770.00)	2,951.97	14,001.00	(11,049.03)
Total Adult Day Care Revenue	15,680.33	20,084.00	(4,403.67)	44,415.56	60,252.00	(15,836.44)
Total Income	1,053,437.19	1,214,687.00	(161,249.81)	3,526,091.11	3,644,061.00	(117,969.89)

Operating Expenses

Administration

Reg. Full-Time Employees	24,018.82	29,665.00	5,646.18	73,947.34	88,995.00	15,047.66
Temp. Salaries & Wages	1,521.57	903.00	(618.57)	5,152.09	2,709.00	(2,443.09)
Per Diem	238.76	209.00	(29.76)	470.54	627.00	156.46
Overtime	67.91	103.00	35.09	461.69	309.00	(152.69)
TOPS - Balances	1,663.75	1,185.00	(478.75)	825.08	3,555.00	2,729.92
TOPS - FICA	127.28	90.00	(37.28)	63.12	270.00	206.88
Social Security - Employer	1,813.61	2,210.00	396.39	5,607.54	6,630.00	1,022.46
IMRF - Employer Cost	2,265.44	2,866.00	600.56	6,945.52	8,598.00	1,652.48
Workers' Compensation Insurance	1,525.57	1,707.00	181.43	5,144.76	5,121.00	(23.76)
Unemployment Insurance	1,284.90	500.00	(784.90)	3,144.59	1,500.00	(1,644.59)

Monday, April 01, 2013

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Champaign County Nursing Home
Actual vs Budget Statement of Operations

02/28/13

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Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Employee Health/Life Insurance	3,859.20	4,840.00	980.80	11,577.60	14,520.00	2,942.40
IMRF - Early Retirement Obligation	3,465.44	3,510.00	44.56	10,396.32	10,530.00	133.68
Employee Development/Recognition	20.98	154.00	133.02	83.92	462.00	378.08
Employee Physicals/Lab	3,034.40	1,922.00	(1,112.40)	6,027.20	5,766.00	(261.20)
Stationary & Printing		322.00	322.00	498.95	966.00	467.05
Books, Periodicals & Manuals		11.00	11.00	166.00	33.00	(133.00)
Copier Supplies	182.76	749.00	566.24	1,684.45	2,247.00	562.55
Postage, UPS, Federal Express	415.21	619.00	203.79	1,105.48	1,857.00	751.52
Operational Supplies	387.10	2,133.00	1,745.90	3,260.24	6,399.00	3,138.76
Audit & Accounting Fees	4,023.50	3,661.00	(362.50)	12,070.50	10,983.00	(1,087.50)
Attorney Fees	2,719.20	7,249.00	4,529.80	5,221.70	21,747.00	16,525.30
Engineering Fees	99.01		(99.01)	99.01		(99.01)
Professional Services	37,298.12	50,250.00	12,951.88	107,912.38	150,750.00	42,837.62
Job Required Travel Expense	471.58	165.00	(306.58)	691.50	495.00	(196.50)
Insurance	22,508.34	20,620.00	(1,888.34)	67,458.38	61,860.00	(5,598.38)
Property Loss & Liability Claims		481.00	481.00		1,443.00	1,443.00
Computer Services	3,316.34	4,203.00	886.66	15,151.02	12,609.00	(2,542.02)
Telephone Services	1,381.07	1,475.00	93.93	4,524.21	4,425.00	(99.21)
Automobile Maintenance		48.00	48.00		144.00	144.00
Legal Notices, Advertising	2,489.46	3,924.00	1,434.54	6,754.06	11,772.00	5,017.94
Photocopy Services	800.00	870.00	70.00	2,700.00	2,610.00	(90.00)
Public Relations		3.00	3.00	306.34	9.00	(297.34)
Dues & Licenses	1,725.08	1,115.00	(610.08)	5,183.31	3,345.00	(1,838.31)
Conferences & Training	462.00	389.00	(73.00)	504.00	1,167.00	663.00
Finance Charges, Bank Fees	1,290.03	218.00	(1,072.03)	4,189.57	654.00	(3,535.57)
Cable/Satellite TV Expense	2,503.83	2,465.00	(38.83)	5,887.40	7,395.00	1,507.60
IPA Licensing Fee	38,395.00	53,444.00	15,049.00	129,069.00	160,332.00	31,263.00
Fines & Penalties		1,225.00	1,225.00		3,675.00	3,675.00
Depreciation Expense	61,304.44	61,763.00	458.56	183,120.16	185,289.00	2,168.84
Interest-Tax Anticipation Notes Payable		583.00	583.00		1,749.00	1,749.00
Interest- Bonds Payable	10,840.83	11,133.00	292.17	32,522.49	33,399.00	876.51
Total Administration	237,520.53	278,982.00	41,461.47	719,927.46	836,946.00	117,018.54
Environmental Services						
Reg. Full-Time Employees	27,561.32	30,627.00	3,065.68	79,679.22	91,881.00	12,201.78
Overtime	26.66	751.00	724.34	4,622.54	2,253.00	(2,369.54)
TOPS - Balances	1,216.50	1,274.00	57.50	1,020.31	3,822.00	2,801.69
TOPS- FICA	93.06	97.00	3.94	2,429.15	291.00	(2,138.15)
Social Security - Employer	2,076.71	2,328.00	251.29	6,346.08	6,984.00	637.92
IMRF - Employer Cost	2,791.99	3,138.00	346.01	8,470.49	9,414.00	943.51
Workers' Compensation Insurance	1,634.72	1,735.00	100.28	5,156.06	5,205.00	48.94
Unemployment Insurance	1,434.55	833.00	(601.55)	3,491.51	2,499.00	(992.51)
Employee Health/Life Insurance	6,283.49	7,236.00	952.51	18,850.47	21,708.00	2,857.53
Books, Periodicals & Manuals				98.45		(98.45)
Operational Supplies	4,531.10	4,744.00	212.90	17,033.04	14,232.00	(2,801.04)
Professional Services				1,554.05		(1,554.05)
Gas Service	13,085.57	12,106.00	(979.57)	38,514.51	36,318.00	(2,196.51)
Electric Service	17,679.11	21,891.00	4,211.89	55,628.18	65,673.00	10,044.82
Water Service	2,523.46	2,307.00	(216.46)	7,942.21	6,921.00	(1,021.21)
Pest Control Service	482.00	554.00	72.00	1,446.00	1,662.00	216.00
Waste Disposal & Recycling	2,511.55	4,125.00	1,613.45	9,696.30	12,375.00	2,676.70
Equipment Rentals	258.00	260.00	2.00	774.00	780.00	6.00
Sewer Service & Tax	1,299.80	1,634.00	334.20	4,165.11	4,902.00	736.89
Total Environmental Services	85,489.59	95,640.00	10,150.41	266,919.68	286,920.00	20,000.32

Laundry

Champaign County Nursing Home
Actual vs Budget Statement of Operations

02/28/13

3

Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Reg. Full-Time Employees	7,344.00	9,083.00	1,739.00	22,998.00	27,249.00	4,251.00
Overtime		229.00	229.00	918.36	687.00	(231.36)
TOPS Balances	399.15	507.00	107.85	1,318.59	1,521.00	202.41
TOPS - FICA	30.54	38.00	7.46	100.88	114.00	13.12
Social Security - Employer	550.08	688.00	137.92	1,792.72	2,064.00	271.28
IMRF - Employer Cost	740.48	928.00	187.52	2,393.26	2,784.00	390.74
Workers' Compensation Insurance	437.69	515.00	77.31	1,492.71	1,545.00	52.29
Unemployment Insurance	382.46	233.00	(149.46)	943.36	699.00	(244.36)
Employee Health/Life Insurance	554.00	1,782.00	1,228.00	5,070.00	5,346.00	276.00
Laundry Supplies	1,955.05	1,601.00	(354.05)	5,053.00	4,803.00	(250.00)
Linen & Bedding	1,136.67	1,374.00	237.33	4,253.72	4,122.00	(131.72)
Total Laundry	13,530.12	16,978.00	3,447.88	46,334.60	50,934.00	4,599.40
Maintenance						
Reg. Full-Time Employees	3,188.80	4,105.00	916.20	10,107.16	12,315.00	2,207.84
Overtime		26.00	26.00		78.00	78.00
TOPS - Balances	172.31	223.00	50.69	27.58	669.00	641.42
TOPS - FICA	13.19	17.00	3.81	2.11	51.00	48.89
Social Security - Employer	242.74	312.00	69.26	769.42	936.00	166.58
IMRF - Employer Cost	326.64	421.00	94.36	1,027.18	1,263.00	235.82
Workers' Compensation Insurance	190.36	228.00	37.64	650.48	684.00	33.52
Unemployment Insurance	167.42	145.00	(22.42)	406.59	435.00	28.41
Employee Health/Life Insurance	573.20	4.00	(569.20)	1,719.60	12.00	(1,707.60)
Gasoline & Oil		12.00	12.00	2,614.34	36.00	(2,578.34)
Ground Supplies		23.00	23.00		69.00	69.00
Maintenance Supplies	3,139.01	4,682.00	1,542.99	9,090.91	14,046.00	4,955.09
Professional Services		20.00	20.00		60.00	60.00
Automobile Maintenance	294.04	573.00	278.96	1,011.45	1,719.00	707.55
Equipment Maintenance	2,472.34	1,758.00	(714.34)	7,184.68	5,274.00	(1,910.68)
Equipment Rentals	275.60		(275.60)	568.80		(568.80)
Nursing Home Building Repair/Maintenance	12,862.62	7,500.00	(5,362.62)	26,864.44	22,500.00	(4,364.44)
Conferences & Training		243.00	243.00		729.00	729.00
Landscaping Services		4.00	4.00		12.00	12.00
Parking Lot/Sidewalk Maintenance	800.00	961.00	161.00	5,708.00	2,883.00	(2,825.00)
Nursing Home Building Construction/Improvements		778.00	778.00		2,334.00	2,334.00
Total Maintenance	24,718.27	22,035.00	(2,683.27)	67,752.74	66,105.00	(1,647.74)
Nursing Services						
Reg. Full-Time Employees	114,313.80	111,176.00	(3,137.80)	348,157.34	333,528.00	(14,629.34)
Reg. Part-Time Employees		2,911.00	2,911.00		8,733.00	8,733.00
Temp. Salaries & Wages	9,681.27	27,780.00	18,098.73	38,865.72	83,340.00	44,474.28
Overtime	18,416.72	40,254.00	21,837.28	130,113.74	120,762.00	(9,351.74)
TOPS - Balances	1,283.53	3,706.00	2,422.47	6,855.96	11,118.00	4,262.04
No Benefit Full-Time Employees	79,515.15	86,145.00	6,629.85	241,008.50	258,435.00	17,426.50
No Benefit Part-Time Employees	30,776.45	30,710.00	(66.45)	106,775.78	92,130.00	(14,645.78)
TOPS - FICA	98.19	283.00	184.81	524.48	849.00	324.52
Social Security - Employer	18,837.40	22,525.00	3,687.60	64,801.16	67,575.00	2,773.84
IMRF - Employer Cost	24,357.47	27,043.00	2,685.53	82,137.54	81,129.00	(1,008.54)
Workers' Compensation Insurance	13,967.52	16,533.00	2,565.48	47,456.83	49,599.00	2,142.17
Unemployment Insurance	13,305.78	5,833.00	(7,472.78)	36,347.54	17,499.00	(18,848.54)
Employee Health/Life Insurance	19,377.10	17,316.00	(2,061.10)	57,002.10	51,948.00	(5,054.10)
Books, Periodicals & Manuals		64.00	64.00	139.95	192.00	52.05
Stocked Drugs	2,239.91	3,333.00	1,093.09	5,673.99	9,999.00	4,325.01
Pharmacy Charges-Public Aid	756.64	992.00	235.36	3,834.32	2,976.00	(858.32)
Oxygen		3,333.00	3,333.00	5,164.63	9,999.00	4,834.37
Incontinence Supplies	8,188.72	9,000.00	811.28	29,424.13	27,000.00	(2,424.13)

Champaign County Nursing Home
Actual vs Budget Statement of Operations

02/28/13

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Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Pharmacy Charges - Insurance	7,222.24	6,666.00	(556.24)	13,224.81	19,998.00	6,773.19
Equipment < \$2,500	317.50		(317.50)	8,103.88		(8,103.88)
Operational Supplies	13,641.43	15,240.00	1,598.57	58,984.30	45,720.00	(13,264.30)
Pharmacy Charges-Medicare	11,920.32	13,449.00	1,528.68	43,109.30	40,347.00	(2,762.30)
Medical/Dental/Mental Health	3,400.00	1,616.00	(1,784.00)	10,200.00	4,848.00	(5,352.00)
Professional Services	35,604.10	5,000.00	(30,604.10)	98,740.77	15,000.00	(83,740.77)
Job Require Travel		81.00	81.00		243.00	243.00
Laboratory Fees		2,013.00	2,013.00	2,894.83	6,039.00	3,144.17
Equipment Rentals	4,359.88	4,084.00	(275.88)	17,190.01	12,252.00	(4,938.01)
Dues & Licenses		45.00	45.00		135.00	135.00
Conferences & Training		526.00	526.00		1,578.00	1,578.00
Contract Nursing Services	32,468.93	50,000.00	17,531.07	137,579.09	150,000.00	12,420.91
Medicare Medical Services	2,363.82	6,250.00	3,886.18	3,298.91	18,750.00	15,451.09
Medical/ Health Equipment		449.00	449.00		1,347.00	1,347.00
Total Nursing Services	466,413.87	514,356.00	47,942.13	1,597,609.61	1,543,068.00	(54,541.61)
Activities						
Reg. Full-Time Employees	10,666.21	16,666.00	5,999.79	37,188.83	49,998.00	12,809.17
Overtime	(96.53)	38.00	134.53	137.06	114.00	(23.06)
TOPS - Balances	1,356.48	250.00	(1,106.48)	(509.97)	750.00	1,259.97
TOPS - FICA	103.77	19.00	(84.77)	(39.01)	57.00	96.01
Social Security - Employer	760.52	1,245.00	484.48	2,688.76	3,735.00	1,046.24
IMRF - Employer Cost	1,021.81	1,677.00	655.19	3,587.90	5,031.00	1,443.10
Workers' Compensation Insurance	633.61	923.00	289.39	2,409.46	2,769.00	359.54
Unemployment Insurance	547.41	308.00	(239.41)	1,593.31	924.00	(669.31)
Employee Health/Life Insurance	2,231.00	3,012.00	781.00	7,261.78	9,036.00	1,774.22
Operational Supplies	439.97	245.00	(194.97)	1,430.13	735.00	(695.13)
Professional Services	249.40	125.00	(124.40)	249.40	375.00	125.60
Conferences & Training		81.00	81.00		243.00	243.00
Total Activities	17,913.65	24,589.00	6,675.35	55,997.65	73,767.00	17,769.35
Social Services						
Reg. Full-Time Employees	8,036.63	11,489.00	3,452.37	22,244.32	34,467.00	12,222.68
Temp. Salaries & Wages		601.00	601.00		1,803.00	1,803.00
Overtime	142.53	387.00	244.47	237.62	1,161.00	923.38
TOPS - Balances	453.32	533.00	79.68	787.85	1,599.00	811.15
TOPS - FICA	34.68	40.00	5.32	60.27	120.00	59.73
Social Security - Employer	607.30	918.00	310.70	1,691.20	2,754.00	1,062.80
IMRF - Employer Cost	814.02	1,176.00	361.98	2,255.40	3,528.00	1,272.60
Workers' Compensation Insurance	472.82	690.00	217.18	1,420.43	2,070.00	649.57
Unemployment Insurance	419.07	275.00	(144.07)	903.61	825.00	(78.61)
Employee Health/Life Insurance	1,694.80	2,076.00	381.20	5,084.40	6,228.00	1,143.60
Books, Periodicals & Manuals		58.00	58.00		174.00	174.00
Professional Services	11,534.93	235.00	(11,299.93)	31,001.23	705.00	(30,296.23)
Conferences & Training		121.00	121.00		363.00	363.00
Total Social Services	24,210.10	18,599.00	(5,611.10)	65,686.33	55,797.00	(9,889.33)
Physical Therapy						
Reg. Full-Time Employees	3,955.20	4,377.00	421.80	12,656.64	13,131.00	474.36
Overtime		3.00	3.00	8.31	9.00	0.69
TOPS - Balances	476.81	324.00	(152.81)	(57.34)	972.00	1,029.34
TOPS - FICA	36.47	24.00	(12.47)	(4.39)	72.00	76.39
Social Security - Employer	291.46	339.00	47.54	935.12	1,017.00	81.88
IMRF - Employer Cost	392.25	431.00	38.75	1,248.29	1,293.00	44.71
Workers' Compensation Ins.	236.12	242.00	5.88	814.58	726.00	(88.58)
Unemployment Insurance	203.92	91.00	(112.92)	495.21	273.00	(222.21)

Champaign County Nursing Home
Actual vs Budget Statement of Operations

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Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Employee Health/Life Insurance	1,141.20	1,204.00	62.80	3,423.60	3,612.00	188.40
Professional Services	28,861.18	34,383.00	5,521.82	91,330.37	103,149.00	11,818.63
Total Physical Therapy	35,594.61	41,418.00	5,823.39	110,850.39	124,254.00	13,403.61
Occupational Therapy						
Reg. Full-Time Employees	1,968.00	2,102.00	134.00	6,297.63	6,306.00	8.37
Overtime				(11.31)		11.31
TOPS - Balances	17.83	36.00	18.17	15.37	108.00	92.63
TOPS - FICA	1.37	2.00	0.63	1.18	6.00	4.82
Social Security - Employer	149.32	149.00	(0.32)	477.92	447.00	(30.92)
IMRF - Employer Cost	200.96	217.00	16.04	638.01	651.00	12.99
Workers' Compensation Ins.	117.48	116.00	(1.48)	405.08	348.00	(57.08)
Unemployment Insurance	103.32	46.00	(57.32)	250.92	138.00	(112.92)
Employee Health/Life Insurance	570.80	602.00	31.40	1,711.80	1,806.00	94.20
Professional Services	27,967.56	40,231.00	12,263.44	87,566.67	120,693.00	33,126.33
Total Occupational Therapy	31,096.44	43,501.00	12,404.56	97,353.27	130,503.00	33,149.73
Speech Therapy						
Professional Services	9,121.83	13,724.00	4,602.17	27,954.58	41,172.00	13,217.42
Total Speech Therapy	9,121.83	13,724.00	4,602.17	27,954.58	41,172.00	13,217.42
Respiratory Therapy						
Professional Services	7,466.25	10,400.00	2,933.75	11,123.75	20,800.00	9,676.25
Total Respiratory Therapy	7,466.25	10,400.00	2,933.75	11,123.75	20,800.00	9,676.25
Total This Department	16,588.08	24,124.00	7,535.92	39,078.33	61,972.00	22,893.67
Food Services						
Reg. Full-Time Employees	33,425.23	39,617.00	6,191.77	111,170.04	118,851.00	7,680.96
Reg. Part-Time Employees	1,771.15	2,422.00	650.85	5,552.87	7,266.00	1,713.13
Overtime	392.46	1,471.00	1,078.54	8,900.79	4,413.00	(4,487.79)
TOPS - Balances	(2,352.20)	498.00	2,850.20	(5,557.78)	1,494.00	7,051.78
TOPS - FICA	(179.95)	38.00	217.95	(425.17)	114.00	539.17
Social Security - Employer	2,682.83	3,222.00	539.17	9,466.44	9,666.00	199.56
IMRF - Employer Cost	3,614.30	4,344.00	729.70	12,638.72	13,032.00	393.28
Workers' Compensation Insurance	2,102.42	2,406.00	303.58	7,523.52	7,218.00	(305.52)
Unemployment Insurance	2,138.41	1,083.00	(1,055.41)	5,707.69	3,249.00	(2,458.69)
Employee Health/Life Insurance	6,801.00	7,803.00	1,002.00	21,541.60	23,409.00	1,867.40
Food	34,287.21	36,083.00	1,795.79	113,956.19	108,249.00	(5,707.19)
Nutritional Supplements	3,451.99	2,500.00	(951.99)	9,682.36	7,500.00	(2,182.36)
Operational Supplies	4,752.69	3,756.00	(996.69)	15,524.61	11,268.00	(4,256.61)
Professional Services	3,079.43	2,616.00	(463.43)	10,082.29	7,848.00	(2,234.29)
Equipment Rentals	404.95	394.00	(10.95)	1,214.85	1,182.00	(32.85)
Dues & Licenses		13.00	13.00		39.00	39.00
Conferences & Training		83.00	83.00		249.00	249.00
Total Food Services	96,371.92	108,349.00	11,977.08	326,979.02	325,047.00	(1,932.02)
Barber & Beauty						
Reg. Full-Time Employees	3,972.80	4,446.00	473.20	12,712.97	13,338.00	625.03
Overtime		4.00	4.00	(14.12)	12.00	26.12
TOPS - Balances	120.17	155.00	34.83	149.35	465.00	315.65
TOPS - FICA	9.20	11.00	1.80	11.43	33.00	21.57
Social Security - Employer	264.50	242.00	(22.50)	849.55	726.00	(123.55)
IMRF - Employer Cost	355.95	336.00	(19.95)	1,134.04	1,008.00	(126.04)
Workers' Compensation Insurance	237.17	246.00	8.83	817.81	738.00	(79.81)
Unemployment Insurance	205.66	166.00	(39.66)	499.70	498.00	(1.70)
Employee Health/Life Insurance	1,141.20	1,204.00	62.80	3,423.60	3,612.00	188.40

Champaign County Nursing Home
Actual vs Budget Statement of Operations

02/28/13

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Description	Actual	Budget	Variance	YTD Actual	YTD Budget	Variance
Operational Supplies		118.00	118.00	161.94	354.00	192.06
Total Barber & Beauty	6,306.65	6,928.00	621.35	19,746.27	20,784.00	1,037.73
Adult Day Care						
Reg. Full-Time Employees	8,838.80	12,908.00	4,069.20	28,273.67	38,724.00	10,450.33
Temp. Salaries & Wages		32.00	32.00		96.00	96.00
Overtime	30.89	50.00	19.11	58.99	150.00	91.01
TOPS - Balances	895.91	340.00	(555.91)	1,449.25	1,020.00	(429.25)
TOPS - FICA	68.54	26.00	(42.54)	110.87	78.00	(32.87)
Social Security - Employer	662.71	958.00	295.29	2,118.08	2,874.00	755.92
IMRF - Employer Cost	891.82	1,288.00	396.18	2,827.45	3,864.00	1,036.55
Workers' Compensation Insurance	527.64	718.00	190.36	1,819.07	2,154.00	334.93
Unemployment Insurance	459.45	250.00	(209.45)	1,113.45	750.00	(363.45)
Employee Health/Life Insurance	2,282.40	2,598.00	315.60	6,847.20	7,794.00	946.80
Books, Periodicals & Manuals		30.00	30.00		90.00	90.00
Gasoline & Oil	2,311.50	1,319.00	(992.50)	3,380.91	3,957.00	576.09
Operational Supplies	49.30	35.00	(14.30)	108.21	105.00	(3.21)
Conferences & Training		25.00	25.00		75.00	75.00
Total Adult Day Care	17,018.96	20,577.00	3,558.04	48,107.15	61,731.00	13,623.85
Alzheimers and Related Disord						
Reg. Full-Time Employees	23,638.63	22,433.00	(1,205.63)	73,081.06	67,299.00	(5,782.06)
Overtime	5,488.13	11,837.00	6,348.87	28,926.93	35,511.00	6,584.07
TOPS - Balances	(5,545.31)	389.00	5,934.31	(5,070.89)	1,167.00	6,237.89
No Benefit Full-Time Employees	19,402.36	21,746.00	2,343.64	64,938.70	65,238.00	299.30
No Benefit Part-Time Employees	19,825.84	12,785.00	(7,040.84)	54,151.79	38,355.00	(15,796.79)
TOPS - FICA	(424.21)	29.00	453.21	(387.92)	87.00	474.92
Social Security - Employer	5,172.51	5,145.00	(27.51)	16,699.62	15,435.00	(1,264.62)
IMRF - Employer Cost	6,964.71	6,942.00	(22.71)	22,297.57	20,826.00	(1,471.57)
Workers' Compensation Insurance	3,746.86	1,895.00	(1,851.86)	12,413.14	5,685.00	(6,728.14)
Unemployment Insurance	3,845.02	1,500.00	(2,345.02)	10,143.78	4,500.00	(5,643.78)
Employee Health/Life Insurance	4,522.40	3,783.00	(739.40)	13,567.20	11,349.00	(2,218.20)
Operational Supplies	4.48	77.00	72.52	4.48	231.00	226.52
Conferences & Training	56.89	238.00	181.11	56.89	714.00	657.11
ARD - Contract Nursing	8,223.77	5,833.00	(2,390.77)	48,254.38	17,499.00	(30,755.38)
Total Alzheimers and Related Disorders	94,922.08	94,632.00	(290.08)	339,076.73	283,896.00	(55,180.73)
Total Expenses	1,167,694.87	1,310,708.00	143,013.13	3,801,419.23	3,921,724.00	120,304.77
Net Operating Income	(114,257.68)	(96,021.00)	(18,236.68)	(275,328.12)	(277,663.00)	2,334.88
NonOperating Income						
Local Taxes						
Current-Nursing Home Operating	86,530.67	86,531.00	(0.33)	259,592.01	259,593.00	(0.99)
Payment in Lieu of Taxes				276.39		276.39
Total Local Taxes	86,530.67	86,531.00	(0.33)	259,868.40	259,593.00	275.40
Miscellaneous NI Revenue						
Investment Interest	67.09	84.00	(16.91)	201.51	252.00	(50.49)
Restricted Donations	10.00	417.00	(407.00)	434.28	1,251.00	(816.72)
Total Miscellaneous NI Revenue	77.09	501.00	(423.91)	635.79	1,503.00	(867.21)
Total NonOperating Income	86,607.76	87,032.00	(424.24)	260,504.19	261,096.00	(591.81)
Net Income (Loss)	(27,649.92)	(8,989.00)	(18,660.92)	(14,823.93)	(16,567.00)	1,743.07

**Champaign County Nursing Home
Historical Statement of Operations**

02/28/13

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Description	03/12	04/12	05/12	06/12	07/12	08/12	09/12	10/12	11/12	12/12	01/13	02/13	Total
Operating Income													
Miscellaneous Revenue	1,666	4,919	2,438	2,282	3,880	3,804	1,897	85	2,281	2,456	1,918	3,428	31,052
Medicare A Revenue	263,665	182,112	203,112	185,770	149,679	174,239	202,930	243,175	169,111	301,248	295,937	277,220	2,648,197
Medicare B Revenue	45,762	40,831	53,402	45,732	43,986	45,821	54,140	56,408	70,790	18,755	28,429	30,091	534,147
Medicaid Revenue	490,350	523,162	512,337	516,762	519,792	533,762	601,462	639,551	911,212	537,381	501,772	398,469	6,686,013
Private Pay Revenue	293,488	307,746	379,109	368,537	419,250	409,624	320,686	295,318	361,590	391,185	364,838	328,549	4,239,919
Adult Day Care Revenue	19,528	20,001	23,172	23,072	22,599	24,703	18,795	23,559	14,364	13,672	15,063	15,680	234,210
Total Income	1,114,458	1,078,772	1,173,571	1,142,154	1,159,185	1,191,953	1,199,911	1,258,096	1,529,348	1,264,698	1,207,956	1,053,437	14,373,539
Operating Expenses													
Administration	215,254	253,989	255,685	257,753	255,780	254,154	253,634	270,961	758,492	231,058	251,349	237,521	3,495,630
Environmental Services	96,940	98,505	101,913	95,839	91,388	95,753	87,990	95,310	103,097	87,632	93,798	85,490	1,133,655
Laundry	15,521	16,042	15,967	17,576	15,372	15,089	14,479	18,410	15,352	14,973	17,831	13,530	190,142
Maintenance	20,012	25,539	29,874	11,212	18,647	18,085	14,238	23,495	23,308	18,267	24,768	24,718	252,163
Nursing Services	544,242	526,834	554,103	514,985	525,843	513,437	512,473	509,558	542,289	552,005	579,190	466,414	6,341,374
Activities	22,600	20,833	20,486	17,021	14,597	16,700	17,759	20,257	21,416	18,781	19,303	17,914	227,667
Social Services	19,364	16,609	20,376	19,816	19,456	17,622	15,496	16,878	19,477	17,742	23,734	24,210	230,781
Physical Therapy	39,067	39,759	47,638	42,134	42,243	42,064	41,649	40,879	33,993	35,207	40,049	35,595	480,276
Occupational Therapy	36,064	33,311	35,218	36,792	32,507	34,664	37,370	35,748	27,964	31,508	34,749	31,096	406,991
Speech Therapy	11,501	9,617	9,350	10,424	11,493	10,491	12,496	13,241	8,867	9,665	9,168	9,122	125,433
Respiratory Therapy											3,658	7,466	11,124
Respiratory Therapy											3,658	7,466	11,124
Total This Department	11,501	9,617	9,350	10,424	11,493	10,491	12,496	13,241	8,867	9,665	12,825	16,588	136,557
Food Services	118,169	107,616	112,445	117,465	104,217	116,358	107,468	109,188	110,601	114,446	116,161	96,372	1,330,506
Barber & Beauty	7,236	6,049	6,900	7,121	6,581	5,798	5,955	6,557	6,277	6,026	7,414	6,307	78,220
Adult Day Care	20,327	20,992	23,910	21,818	17,683	23,226	19,643	20,750	18,439	14,430	16,659	17,019	234,894
Alzheimers and Related Disorders	102,244	86,580	92,469	105,701	100,656	114,737	111,502	126,878	109,517	120,139	124,016	94,922	1,289,360
Total Expenses	1,268,540	1,262,276	1,326,334	1,275,658	1,256,464	1,278,178	1,252,150	1,308,107	1,799,089	1,271,877	1,361,847	1,167,695	15,828,215
Net Operating Income	(154,082)	(183,504)	(152,763)	(133,504)	(97,279)	(86,225)	(52,239)	(50,011)	(269,740)	(7,180)	(153,891)	(114,258)	(1,454,676)
NonOperating Income													
Local Taxes	86,187	86,147	86,023	86,119	86,119	86,286	86,119	86,119	77,772	86,531	86,807	86,531	1,026,759
Miscellaneous NI Revenue	1,654	32,728	472	198	(11,995)	347	641	86	(556,468)	424	134	77	(531,700)
Total NonOperating Income	87,840	118,875	86,496	86,317	74,124	86,633	86,760	86,205	(478,696)	86,955	86,941	86,608	495,059
Net Income (Loss)	(66,242)	(64,629)	(66,267)	(47,187)	(23,154)	408	34,521	36,194	(748,436)	79,775	(66,949)	(27,650)	(959,617)

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Champaign County Nursing Home
Historical Statement of Operations

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Description	03/12	04/12	05/12	06/12	07/12	08/12	09/12	10/12	11/12	12/12	01/13	02/13	Total
Operating Income													
Miscellaneous Revenue													
Lunch Reimbursement	594	477	591	500	206	240	200	511	1,818	540	363	445	6,485
Late Charge, NSF Check Charge	541	3,010	1,637	1,753	3,294	3,405	1,564	(436)	1,330	1,896	1,469	2,798	22,260
Other Miscellaneous Revenue	531	1,432	210	29	381	159	133	10	(868)	20	86	185	2,307
Total Miscellaneous Revenue	1,666	4,919	2,438	2,282	3,880	3,804	1,897	85	2,281	2,456	1,918	3,428	31,052
Medicare A Revenue													
Medicare A	182,809	144,263	150,371	156,996	102,518	140,572	158,293	159,041	127,539	231,485	238,703	186,112	1,978,703
ARD - Medicare A	26,113	21,571	4,564	3,077	5,623			3,804	1,131	16,789	8,559	20,014	111,246
NH Pt_Care - Medicare Advantage/ H	54,742	11,402	48,176	25,697	41,537	33,667	44,637	80,330	40,441	52,974	48,675	71,095	553,373
ARD_Pt Care - Medicare Advantage/		4,875											4,875
Total Medicare A Revenue	263,665	182,112	203,112	185,770	149,679	174,239	202,930	243,175	169,111	301,248	295,937	277,220	2,648,197
Medicare B Revenue													
Medicare B	45,762	40,831	53,402	45,732	43,986	45,821	54,140	56,408	70,790	18,755	28,429	30,091	534,147
Total Medicare B Revenue	45,762	40,831	53,402	45,732	43,986	45,821	54,140	56,408	70,790	18,755	28,429	30,091	534,147
Medicaid Revenue													
Medicaid Title XIX (IDHFS)	318,981	360,936	348,187	351,217	343,239	389,706	422,984	419,644	733,596	335,488	329,806	248,269	4,602,053
ARD - Medicaid Title XIX (IDHFS)	160,121	143,567	141,715	129,674	136,422	109,763	140,913	172,491	128,795	123,845	118,928	107,281	1,613,514
Patient Care-Hospice	7,700	12,592	9,959	26,431	29,335	18,695	19,460	25,510	25,352	40,248	30,754	27,927	273,961
ARD Patient Care - Hospice	3,549	6,067	12,477	9,441	10,796	15,598	18,105	21,906	23,470	37,800	22,284	14,992	196,485
Total Medicaid Revenue	490,350	523,162	512,337	516,762	519,792	533,762	601,462	639,551	911,212	537,381	501,772	398,469	6,686,013
Private Pay Revenue													
VA-Veterans Nursing Home Care	14,520	13,653	13,436	13,003	15,386	14,303	13,003	15,820	14,962	20,154	15,820	12,136	176,194
Nursing Home Patient Care - Private	232,772	205,854	263,659	261,982	312,215	255,603	204,987	230,313	235,357	274,061	247,268	216,613	2,940,687
Nursing Home Patient Care - Private								(9,122)					(9,122)
Nursing Home Beauty Shop Revenue	3,656	3,484	3,836	3,666	3,855	3,603	3,576	3,831	3,598	3,372	3,580	3,244	43,299
Medical Supplies Revenue	5,093	5,007	4,823	1,742	5,837	8,334	1,868	7,371	4,945	5,409	6,091	4,480	61,001
Patient Transportation Charges	2,003	886	1,391	27	1,211	1,162	250	502	1,048	1,087	1,702	2,383	13,652
ARD Patient Care- Private Pay	35,444	78,862	91,963	88,117	80,745	126,620	97,003	46,603	101,680	87,102	90,376	89,693	1,014,208
Total Private Pay Revenue	293,488	307,746	379,109	368,537	419,250	409,624	320,686	295,318	361,590	391,185	364,838	328,549	4,239,919
Adult Day Care Revenue													
VA-Veterans Adult Daycare	3,269	3,198	3,212	2,982	3,056	2,840	3,053	4,116	2,940	3,343	4,241	3,793	40,043
IL Department Of Aging-Day Care Gra	12,617	13,721	16,612	16,173	15,293	17,313	12,294	14,763	8,702	9,968	10,128	9,991	157,575
Adult Day Care Charges-Private Pay	3,643	3,082	3,348	3,916	4,250	4,551	3,448	4,681	2,722	361	694	1,897	36,591

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Description	03/12	04/12	05/12	06/12	07/12	08/12	09/12	10/12	11/12	12/12	01/13	02/13	Total
Total Adult Day Care Revenue	19,528	20,001	23,172	23,072	22,599	24,703	18,795	23,559	14,364	13,672	15,063	15,680	234,210
Total Income	1,114,458	1,078,772	1,173,571	1,142,154	1,159,185	1,191,953	1,199,911	1,258,096	1,529,348	1,264,698	1,207,956	1,053,437	14,373,539

Operating Expenses

Administration

Reg. Full-Time Employees	29,177	28,724	29,943	29,873	36,458	38,225	32,864	32,134	39,986	23,217	26,711	24,019	371,331
Temp. Salaries & Wages	971	562	955	1,196	840	774	1,229	1,190	1,145	1,639	1,992	1,522	14,014
Per Diem	315	159	274	207	225	180	180	135	35	232	232	239	2,181
Overtime	16	8	329	171	96	77	292	171	170	265	129	68	1,791
TOPS - Balances	1,698	(98)	1,327	5,715	(2,316)	(2,001)	(2,287)	2,794	(11,269)	(1,320)	482	1,664	(5,611)
TOPS - FICA	130	(8)	102	437	(177)	(153)	(175)	214	(862)	(101)	37	127	(429)
Social Security - Employer	2,197	2,122	2,265	2,334	2,735	2,854	2,453	2,394	3,259	1,754	2,040	1,814	28,221
IMRF - Employer Cost	2,763	2,723	2,862	2,934	3,493	3,661	3,062	3,017	4,223	2,171	2,509	2,265	35,684
Workers' Compensation Insurance	1,669	1,620	1,710	1,719	2,064	2,158	1,886	1,049	3,305	1,923	1,696	1,526	22,323
Unemployment Insurance	1,281	711	600	465	279	108	68	73	(131)	78	1,782	1,285	6,598
Employee Health/Life Insurance	4,871	4,739	4,739	4,882	4,739	4,739	4,739	4,393	3,776	3,859	3,859	3,859	53,197
IMRF - Early Retirement Obligation	3,475	3,475	3,475	3,475	3,475	3,475	3,475	3,475	3,356	3,465	3,465	3,465	41,555
Employee Development/Recognition	49	26	525	147	59	49	86	(53)	53	34	29	21	1,026
Employee Physicals/Lab	1,744	1,745	1,615	1,905	2,478	3,715	3,794	4,432	898	1,500	1,493	3,034	28,354
Stationary & Printing		99		202	111		173		357		499		1,442
Books, Periodicals & Manuals										69	97		166
Copier Supplies	636	602	674	609	432	548	548	914	731	771	731	183	7,378
Postage, UPS, Federal Express	804	386	421	736	501		1,072	953	335	330	360	415	6,314
Operational Supplies	3,518	1,058	1,128	1,156	3,251	1,889	588	958	729	1,307	1,567	387	17,536
Audit & Accounting Fees	3,625	3,625	3,625	6,225	3,625	3,625	3,625	3,625	8,408	4,024	4,024	4,024	52,078
Attorney Fees	7,998	4,450	5,287	864	6,409	1,073	3,986	7,765	6,932		2,503	2,719	49,984
Engineering Fees									5,550			99	5,649
Professional Services	33,237	38,582	32,856	29,151	23,882	24,579	30,518	40,813	46,452	28,733	41,881	37,298	407,981
Job Required Travel Expense	249	123	129	119	144	155	136	141	204	69	151	472	2,091
Insurance	10,241	20,731	24,731	24,981	24,731	24,731	24,731	24,808	48,776	22,442	22,508	22,508	295,919
Property Loss & Liability Claims	38		227	42									307
Computer Services	4,008	2,939	3,309	4,220	3,318	3,309	4,284	3,309	3,942	8,462	3,373	3,316	47,791
Telephone Services	664	2,011	1,585	1,382	1,613	1,617	1,404	1,420	1,671	1,511	1,633	1,381	17,891
Automobile Maintenance													
Legal Notices, Advertising	6,278	3,467	3,428	4,213	6,520	3,578	2,764	2,145	1,914	218	4,047	2,489	41,059
Photocopy Services	1,041	1,041	1,041	2,082	1,041		1,224	1,047	1,499	1,100	800	800	12,716
Public Relations		23		217	153	739	(133)	188	33	292	14		1,527
Dues & Licenses	1,925	1,625	1,625	1,625	1,625	1,625	3,615	1,700	4,575	1,625	1,833	1,725	25,124
Conferences & Training	1,267		1,047	327		342	72	548	435		42	462	4,541
Finance Charges, Bank Fees	1,981	3,128	1,803	1,953	1,835	1,878	1,626	1,624	22,497	1,284	1,616	1,290	42,513
Cable/Satellite TV Expense	2,472	2,472	2,472	2,474	2,474	2,474	2,474	2,474	2,474	2,474	909	2,504	28,148

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Description	03/12	04/12	05/12	06/12	07/12	08/12	09/12	10/12	11/12	12/12	01/13	02/13	Total
IPA Licensing Fee	11,300	43,082	45,219	45,019	47,356	47,726	46,973	49,049	439,588	46,512	44,163	38,395	904,379
Fines & Penalties	1,430	5,850							90				7,370
General Liability Claims									35,000				35,000
Depreciation Expense	60,762	60,762	60,762	60,638	60,638	60,638	60,638	60,638	66,948	60,511	61,305	61,304	735,546
Transfers to General Corporate Fund						3,960							3,960
Interest-Tax Anticipation Notes Payabl			2,173	2,633	246	381	222		(18)				5,637
Interest- Bonds Payable	11,425	11,425	11,425	11,425	11,425	11,425	11,425	11,425	11,425	10,841	10,841	10,841	135,349
Total Administration	215,254	253,989	255,685	257,753	255,780	254,154	253,634	270,961	758,492	231,058	251,349	237,521	3,495,630
Environmental Services													
Reg. Full-Time Employees	31,531	30,744	31,471	35,104	30,874	31,216	29,073	32,364	32,612	25,732	26,386	27,561	364,668
Overtime			1,207	4	1,193		1,196		1,672	2,406	2,190	27	9,894
TOPS - Balances	2,329	1,174	1,673	(143)	(1,909)	67	564	819	(3,512)	(1,866)	1,670	1,217	2,084
TOPS- FICA	178	90	128	(11)	(146)	5	43	63	(269)	2,208	128	93	2,510
Social Security - Employer	2,380	2,292	2,416	2,640	2,368	2,304	2,243	2,394	2,766	2,121	2,148	2,077	28,150
IMRF - Employer Cost	3,133	3,016	3,180	3,476	3,117	3,033	2,953	3,151	3,708	2,792	2,886	2,792	37,239
Workers' Compensation Insurance	1,744	1,700	1,740	1,941	1,707	1,726	1,608	979	2,818	1,963	1,558	1,635	21,120
Unemployment Insurance	1,672	1,454	1,415	1,471	1,221	484	233	249	123	188	1,869	1,435	11,814
Employee Health/Life Insurance	6,725	7,067	7,604	7,274	7,060	6,515	5,970	6,256	5,574	6,283	6,283	6,283	78,916
Books, Periodicals & Manuals											98		98
Operational Supplies	4,141	5,177	4,326	4,112	3,680	4,962	2,118	7,071	6,309	5,178	7,324	4,531	58,929
Professional Services											1,554		1,554
Gas Service	8,570	11,429	11,624	6,457	4,324	4,745	4,332	10,742	18,942	12,000	13,429	13,086	119,678
Electric Service	23,096	23,953	25,634	26,580	29,833	29,796	30,000	20,769	22,429	19,054	18,895	17,679	287,718
Water Service	2,233	2,165	2,250	2,172	2,644	2,290	2,172	2,697	2,474	2,586	2,832	2,523	29,039
Pest Control Service	468	954	468	482	942	932	482	482	482	482	482	482	7,137
Waste Disposal & Recycling	5,745	5,735	5,119	2,737	2,462	6,004	3,245	6,955	4,164	4,745	2,441	2,512	51,863
Equipment Rentals	258	258	258	258	258	258	258	258	18	258	258	258	2,856
Conferences & Training								221					221
Sewer Service & Tax	2,738	1,278	1,400	1,286	1,760	1,413	1,500	(161)	2,787	1,500	1,365	1,300	18,166
Total Environmental Services	96,940	98,505	101,913	95,839	91,388	95,753	87,990	95,310	103,097	87,632	93,798	85,490	1,133,655
Laundry													
Reg. Full-Time Employees	8,410	9,035	8,711	10,496	9,465	9,983	8,997	9,973	8,976	7,745	7,909	7,344	107,043
Overtime		5	361		368		243		554	418	500		2,450
TOPS Balances	1,025	196	183	(569)	(824)	(480)	(301)	83	(878)	216	704	399	(245)
TOPS - FICA	78	15	14	(44)	(63)	(37)	(23)	6	(67)	17	54	31	(19)
Social Security - Employer	627	675	677	795	735	746	691	746	775	612	630	550	8,259
IMRF - Employer Cost	825	889	891	1,046	968	983	909	982	1,044	806	847	740	10,930
Workers' Compensation Insurance	465	500	482	580	523	552	498	308	804	587	468	438	6,205
Unemployment Insurance	451	477	428	432	371	208	80		(41)		561	382	3,350
Employee Health/Life Insurance	1,662	1,612	1,612	1,662	1,612	1,609	1,609	1,675	1,642	2,258	2,258	554	19,756

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Description	03/12	04/12	05/12	06/12	07/12	08/12	09/12	10/12	11/12	12/12	01/13	02/13	Total
Laundry Supplies	1,170	1,323	1,545	1,442	2,218	1,062	1,137	1,691	1,771	755	2,343	1,955	18,411
Linen & Bedding	809	1,314	1,065	1,735		462	638	2,946	771	1,559	1,558	1,137	13,994
Total Laundry	15,521	16,042	15,967	17,576	15,372	15,089	14,479	18,410	15,352	14,973	17,831	13,530	190,142
Maintenance													
Reg. Full-Time Employees	4,242	4,904	5,237	5,155	5,089	5,400	4,696	4,667	3,747	3,251	3,667	3,189	53,244
Overtime		4	148		11								162
TOPS - Balances	796	415	456	243	(527)	259	(29)	(407)	(328)	(125)	(20)	172	905
TOPS - FICA	61	32	35	19	(40)	20	(2)	(31)	(25)	(10)	(2)	13	69
Social Security - Employer	323	372	408	392	386	409	356	355	300	248	279	243	4,072
IMRF - Employer Cost	426	490	537	516	508	539	468	468	401	326	375	327	5,381
Workers' Compensation Insurance	235	271	290	285	281	299	260	176	308	243	217	190	3,055
Unemployment Insurance	228	264	272	273	268	194	96		(19)		239	167	1,983
Employee Health/Life Insurance	3	5	5	550	550	550	550	572	1,105	573	573	573	5,609
Gasoline & Oil		65		1,227					(1,227)	2,614			2,679
Maintenance Supplies	3,674	6,017	7,346	2,022	3,179	2,448	1,613	3,526	4,033	2,701	3,251	3,139	42,950
Automobile Maintenance	931	482	560	2,228	209	398	1,217	447	109	377	340	294	7,591
Equipment Maintenance	676	4,439	2,804	919	1,730	1,903	4,005	992	5,098	2,171	2,541	2,472	29,750
Equipment Rentals					19	19	18	18	241	276	18	276	882
Nursing Home Building Repair/Mainte	9,295	7,512	10,795	(2,616)	6,984	5,648	991	12,711	13,942	5,296	8,706	12,863	92,126
Conferences & Training	486		959						35				1,480
Landscaping Services			24										24
Parking Lot/Sidewalk Maintenance	1,134	267							213	325	4,583	800	7,322
Nursing Home Building Construction/I	(2,496)								(4,625)				(7,121)
Total Maintenance	20,012	25,539	29,874	11,212	18,647	18,085	14,238	23,495	23,308	18,267	24,768	24,718	252,163
Nursing Services													
Reg. Full-Time Employees	110,704	110,697	113,272	116,140	99,965	99,994	107,151	104,893	94,265	110,538	123,306	114,314	1,305,237
Reg. Part-Time Employees	2,625	2,678	2,106	3,034	2,632	1,050	1,237	105	(478)				14,989
Temp. Salaries & Wages	19,317	21,600	31,655	35,961	31,389	17,871	17,269	17,502	15,801	15,620	13,565	9,681	247,230
Overtime	28,825	36,344	50,153	44,808	43,276	38,133	45,250	36,169	62,571	60,651	51,047	18,417	515,644
TOPS - Balances	7,981	3,671	(331)	(16,671)	(5,659)	2,322	(1,708)	(11,270)	5,624	2,368	3,204	1,284	(9,185)
No Benefit Full-Time Employees	84,010	103,593	93,197	93,527	92,422	91,783	95,048	98,213	87,366	76,201	85,292	79,515	1,080,168
No Benefit Part-Time Employees	30,485	35,354	37,934	40,988	40,037	36,736	38,293	46,659	44,261	41,074	34,926	30,776	457,523
TOPS - FICA	611	281	(25)	(1,275)	(433)	178	(131)	(862)	430	181	245	98	(703)
Social Security - Employer	20,790	23,398	24,950	25,415	23,365	21,533	23,001	22,909	23,683	22,889	23,075	18,837	273,848
IMRF - Employer Cost	25,309	27,718	28,814	29,406	27,387	26,421	26,789	28,329	30,254	28,319	29,461	24,357	332,564
Workers' Compensation Insurance	13,667	15,148	15,404	15,997	14,734	13,683	14,323	8,169	20,972	18,316	15,173	13,968	179,553
Unemployment Insurance	11,991	9,789	8,709	7,535	6,409	4,425	3,245	2,655	2,859	3,338	19,704	13,306	93,965
Employee Health/Life Insurance	16,947	17,068	16,532	16,498	14,937	13,853	14,395	15,055	15,796	18,813	18,813	19,377	198,082
Books, Periodicals & Manuals			381	89	120	591			113	140			1,434
Stocked Drugs	2,778	4,497	5,146	2,263	1,179	2,577	13,315	4,312	2,133	1,853	1,581	2,240	43,875

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Champaign County Nursing Home
Historical Statement of Operations

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Description	03/12	04/12	05/12	06/12	07/12	08/12	09/12	10/12	11/12	12/12	01/13	02/13	Total
Pharmacy Charges-Public Aid	1,275	855	979	2,164	1,886	2,879	1,144	1,181	2,698	2,039	1,039	757	18,897
Oxygen	4,223	3,155	3,116	3,560	3,788	3,005	2,102	3,061	(355)	61	5,104		30,818
Incontinence Supplies	8,209	6,727	10,797	8,248	9,235	10,660	5,435	8,185	13,024	10,024	11,212	8,189	109,946
Pharmacy Charges - Insurance	8,344	2,913	2,883	2,550	2,995	2,425	3,275	4,425	2,850	4,232	1,771	7,222	45,885
Equipment < \$2,500						2,100	110	686	3,079	5,247	2,540	318	14,080
Operational Supplies	21,618	13,678	12,365	12,138	16,727	16,700	11,771	24,791	16,926	22,162	23,181	13,641	205,698
Pharmacy Charges-Medicare	15,276	12,150	8,050	8,725	7,018	7,275	9,175	8,875	8,800	14,670	16,519	11,920	128,454
Medical/Dental/Mental Health	6,400	1,600	1,600	1,600	16,000	3,400	3,400	3,400	16,000	3,400	3,400	3,400	63,600
Professional Services	18,117	19,996	22,133	21,807	19,465	25,636	18,693	21,366	35,195	25,881	37,256	35,604	301,148
Job Require Travel		182	305		766			208	239				1,700
Laboratory Fees	1,918	2,397	1,547	1,713	990		1,697		1,638	2,895			14,795
Equipment Rentals	5,707	712	2,016	2,319	4,490	4,536	3,734	4,749	6,271	7,433	5,397	4,360	51,725
Dues & Licenses	150						160						310
Conferences & Training	959	519	1,080	129	1,218	352	168		607				5,032
Contract Nursing Services	74,099	47,435	37,695	35,478	44,561	61,900	52,788	50,462	28,609	53,531	51,579	32,469	570,608
Medicare Medical Services	1,904	2,679	21,643	840	4,943	1,419	1,344	5,329	3,729	133	802	2,364	47,128
Medical/ Health Equipment									(2,671)				(2,671)
Total Nursing Services	544,242	526,834	554,103	514,985	525,843	513,437	512,473	509,558	542,289	552,005	579,190	466,414	6,341,374
Activities													
Reg. Full-Time Employees	14,345	13,719	20,084	11,674	9,844	10,943	11,616	14,472	14,187	12,269	14,254	10,666	158,072
Overtime			231	347	192	102				120	114	(97)	1,009
TOPS - Balances	414	107	(7,446)	(717)	(544)	251	377	(561)	(303)	7	(1,873)	1,356	(8,930)
TOPS - FICA	32	8	(570)	(55)	(42)	19	29	(43)	(23)	1	(143)	104	(683)
Social Security - Employer	1,075	1,022	1,529	909	747	823	869	1,083	1,122	905	1,023	761	11,867
IMRF - Employer Cost	1,415	1,345	2,012	1,196	983	1,084	1,144	1,426	1,510	1,192	1,375	1,022	15,703
Workers' Compensation Insurance	793	759	1,111	646	544	605	642	438	1,217	931	845	634	9,164
Unemployment Insurance	759	662	554	492	374	313	327	293	222	230	816	547	5,590
Employee Health/Life Insurance	2,807	2,725	2,725	2,263	2,180	2,180	2,180	2,290	2,758	2,801	2,230	2,231	29,369
Books, Periodicals & Manuals					60		61						121
Equipment < \$2,500													
Operational Supplies	349	362	132	142	133	254	387	609	848	326	664	440	4,647
Professional Services	125	125	125	125	125	125	125	249				249	1,372
Conferences & Training	486								(122)				365
Total Activities	22,600	20,833	20,486	17,021	14,597	16,700	17,759	20,257	21,416	18,781	19,303	17,914	227,667
Social Services													
Reg. Full-Time Employees	11,337	10,971	11,743	11,611	11,582	11,505	10,682	11,544	16,108	6,835	7,373	8,037	129,328
Temp. Salaries & Wages	536	419	1,435	2,111	1,917	727							7,145
Overtime	367	17	62	18	19	37			56	66	29	143	812
TOPS - Balances	899	6	949	413	642	307	108	709	(7,488)	(191)	525	453	(2,669)
TOPS - FICA	69		73	32	49	23	8	54	(573)	(15)	40	35	(204)

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Champaign County Nursing Home
Historical Statement of Operations

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Description	03/12	04/12	05/12	06/12	07/12	08/12	09/12	10/12	11/12	12/12	01/13	02/13	Total
Social Security - Employer	908	845	983	1,037	1,005	910	790	854	1,289	520	564	607	10,312
IMRF - Employer Cost	1,141	1,071	1,150	1,152	1,127	1,124	1,040	1,124	1,722	685	757	814	12,907
Workers' Compensation Insurance	662	630	729	759	746	676	591	353	1,247	512	436	473	7,813
Unemployment Insurance	634	374	391	306	134	37	1		(27)		485	419	2,753
Employee Health/Life Insurance	2,201	2,151	2,151	2,212	2,151	2,151	2,151	2,239	2,195	1,695	1,695	1,695	24,689
Books, Periodicals & Manuals			349										349
Operational Supplies				41	(41)				153				153
Professional Services	125	125	125	125	125	125	125		4,915	7,635	11,832	11,535	36,790
Conferences & Training	486		238						(122)				603
Total Social Services	19,364	16,609	20,376	19,816	19,456	17,622	15,496	16,878	19,477	17,742	23,734	24,210	230,781
Physical Therapy													
Reg. Full-Time Employees	4,300	4,097	4,503	4,561	4,307	4,503	3,912	4,502	4,574	4,153	4,548	3,955	51,915
Overtime	22						4		4	8			39
TOPS - Balances	583	501	186	(225)	276	(789)	24	563	(38)	(192)	(342)	477	1,023
No Benefit Full-Time Employees			390	(390)									
TOPS - FICA	45	38	14	(17)	21	(60)	2	43	(3)	(15)	(26)	36	78
Social Security - Employer	320	303	407	344	319	333	290	333	260	308	335	291	3,845
IMRF - Employer Cost	421	399	439	452	420	439	382	439	508	406	450	392	5,147
Workers' Compensation Ins.	238	227	249	252	238	249	216	141	399	310	269	236	3,023
Unemployment Insurance	227	216	222	172	84	6			(16)		291	204	1,407
Employee Health/Life Insurance	1,122	1,089	1,089	1,122	1,089	1,089	1,089	1,133	1,111	1,141	1,141	1,141	13,358
Professional Services	31,789	32,888	40,139	35,862	35,489	36,294	35,729	33,724	27,194	29,088	33,382	28,861	400,440
Total Physical Therapy	39,067	39,759	47,638	42,134	42,243	42,064	41,649	40,879	33,993	35,207	40,049	35,595	480,276
Occupational Therapy													
Reg. Full-Time Employees	2,144	2,046	1,851	2,786	2,144	2,241	1,949	2,241	2,211	2,066	2,263	1,968	25,911
Overtime										(11)			(11)
TOPS - Balances	194	(32)	(75)	(7)	208	(23)	(105)	232	(150)	(131)	129	18	257
TOPS - FICA	15	(2)	(6)	(1)	16	(2)	(8)	18	(11)	(10)	10	1	20
Social Security - Employer	163	155	96	183	163	170	148	170	260	157	172	149	1,985
IMRF - Employer Cost	214	204	224	240	214	224	195	224	250	207	231	201	2,627
Workers' Compensation Ins.	119	113	124	132	119	124	108	70	195	154	134	117	1,509
Unemployment Insurance	114	111	113	114	12				(8)		148	103	708
Employee Health/Life Insurance	561	545	545	561	545	545	545	567	556	571	571	571	6,679
Professional Services	32,541	30,171	32,346	32,783	29,087	31,385	34,539	32,227	24,661	28,506	31,093	27,968	367,307
Total Occupational Therapy	36,064	33,311	35,218	36,792	32,507	34,664	37,370	35,748	27,964	31,508	34,749	31,096	406,991
Speech Therapy													
Professional Services	11,501	9,617	9,350	10,424	11,493	10,491	12,496	13,241	8,867	9,665	9,168	9,122	125,433
Total Speech Therapy	11,501	9,617	9,350	10,424	11,493	10,491	12,496	13,241	8,867	9,665	9,168	9,122	125,433

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Champaign County Nursing Home
Historical Statement of Operations

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Description	03/12	04/12	05/12	06/12	07/12	08/12	09/12	10/12	11/12	12/12	01/13	02/13	Total
Respiratory Therapy													
Professional Services													
Professional Services											3,658	7,466	11,124
Total Respiratory Therapy											3,658	7,466	11,124
Total This Department	11,501	9,617	9,350	10,424	11,493	10,491	12,496	13,241	8,867	9,665	12,825	16,588	136,557
Food Services													
Reg. Full-Time Employees	39,904	38,844	40,683	40,438	37,592	38,950	38,453	41,655	37,058	37,426	40,318	33,425	464,748
Reg. Part-Time Employees	3,078	2,383	2,634	2,150	2,566	2,284	1,664	1,599	2,109	1,814	1,968	1,771	26,021
Overtime	173	375	1,404	1,999	2,531	609	1,445	171	3,993	4,831	3,678	392	21,601
TOPS - Balances	2,521	(798)	124	(456)	(3,591)	1,427	(266)	(2,770)	(882)	(733)	(2,473)	(2,352)	(10,247)
TOPS - FICA	193	(61)	10	(35)	(275)	109	(20)	(212)	(67)	(56)	(189)	(180)	(784)
Social Security - Employer	3,227	3,111	3,344	3,374	3,192	3,127	3,114	3,248	3,487	3,322	3,462	2,683	38,690
IMRF - Employer Cost	4,247	4,095	4,402	4,441	4,202	4,117	4,074	4,275	4,683	4,372	4,652	3,614	51,174
Workers' Compensation Insurance	2,381	2,280	2,356	2,395	2,221	2,280	2,219	1,343	3,477	2,921	2,500	2,102	28,475
Unemployment Insurance	2,297	1,953	1,884	1,844	1,385	773	691	761	955	752	2,818	2,138	18,251
Employee Health/Life Insurance	7,275	7,061	7,061	7,275	7,058	5,969	5,969	6,255	6,120	7,369	7,372	6,801	81,583
Food	39,649	38,746	38,221	40,658	37,477	38,406	35,976	40,160	38,654	41,233	38,436	34,287	461,903
Nutritional Supplements	4,238	3,295	3,444	3,985	3,155	3,779	2,944	2,600	2,706	3,386	2,845	3,452	39,827
Equipment < \$2,500								1,262					1,262
Operational Supplies	5,404	3,374	3,288	6,450	2,822	4,338	4,829	3,300	4,728	4,805	5,967	4,753	54,058
Professional Services	2,609	2,553	2,253	2,542	3,476	9,785	5,971	5,138	3,297	2,601	4,402	3,079	47,707
Equipment Rentals	405	405	405	405	405	405	405	405	405	405	405	405	4,859
Dues & Licenses	80												80
Conferences & Training	486		933						(122)				1,297
Total Food Services	118,169	107,616	112,445	117,465	104,217	116,358	107,468	109,188	110,601	114,446	116,161	96,372	1,330,506
Barber & Beauty													
Reg. Full-Time Employees	4,326	4,129	4,514	4,829	4,326	4,523	3,933	4,523	4,387	4,171	4,569	3,973	52,202
Overtime			28							(19)	5		14
TOPS - Balances	516	(138)	47	(272)	129	(601)	(13)	67	(375)	(212)	241	120	(490)
TOPS - FICA	39	(11)	4	(21)	10	(46)	(1)	5	(29)	(16)	18	9	(37)
Social Security - Employer	241	230	253	324	241	252	219	252	382	281	305	265	3,242
IMRF - Employer Cost	317	303	333	427	317	331	239	331	452	369	409	356	4,184
Workers' Compensation Insurance	239	228	250	267	239	250	217	141	394	310	270	237	3,044
Unemployment Insurance	227	218	223	228	23				(16)		294	206	1,402
Employee Health/Life Insurance	1,122	1,089	1,089	1,122	1,089	1,089	1,089	1,133	1,111	1,141	1,141	1,141	13,358
Operational Supplies	209		159	216	207		272	104	(29)		162		1,301
Total Barber & Beauty	7,236	6,049	6,900	7,121	6,581	5,798	5,955	6,557	6,277	6,026	7,414	6,307	78,220
Adult Day Care													

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Description	03/12	04/12	05/12	06/12	07/12	08/12	09/12	10/12	11/12	12/12	01/13	02/13	Total
Reg. Full-Time Employees	13,374	12,771	13,760	14,459	13,375	13,234	12,145	13,971	14,086	9,284	10,150	8,839	149,450
Temp. Salaries & Wages	86			363	104		456						1,009
Overtime	20	9	234	77	62	132	45	59	75	28		31	773
TOPS - Balances	(571)	295	2,017	295	40	(246)	162	6	(3,883)	(537)	1,090	896	(438)
TOPS - FICA	(44)	23	154	23	(1,699)	1,683	12		(297)	(41)	83	69	(33)
Social Security - Employer	1,009	953	1,043	1,126	1,009	995	943	1,045	1,154	697	758	663	11,395
IMRF - Employer Cost	1,319	1,255	1,372	1,446	1,318	1,309	1,196	1,376	1,543	918	1,018	892	14,962
Workers' Compensation Insurance	745	706	761	820	745	732	697	438	1,203	691	600	528	8,666
Unemployment Insurance	712	637	499	229	16		24		(48)		654	459	3,183
Employee Health/Life Insurance	2,244	2,696	2,696	2,773	2,696	2,696	2,696	2,806	2,751	2,282	2,282	2,282	30,902
Books, Periodicals & Manuals			90										90
Gasoline & Oil	1,398	1,450	1,246	94		2,495	1,200	1,042	1,770	1,069		2,312	14,075
Operational Supplies	35	48	38	34		31	43	4	43	37	22	49	384
Field Trips/Activities					16				27				43
Conferences & Training		150		78		165	25						418
Automobiles, Vehicles									16				16
Total Adult Day Care	20,327	20,992	23,910	21,818	17,683	23,226	19,643	20,750	18,439	14,430	16,659	17,019	234,894
Alzheimers and Related Disord													
Reg. Full-Time Employees	22,548	20,274	21,959	24,826	24,433	29,105	25,109	27,042	24,774	23,994	25,449	23,639	293,151
Overtime	14,047	6,642	8,451	8,192	10,772	10,471	9,745	5,645	12,247	13,488	9,951	5,488	115,141
TOPS - Balances	3,214	(216)	(2,241)	291	206	248	1,412	(144)	(759)	148	326	(5,545)	(3,060)
No Benefit Full-Time Employees	16,930	17,716	21,246	23,651	20,641	24,355	19,967	19,583	20,383	21,713	23,823	19,402	249,411
No Benefit Part-Time Employees	13,828	13,168	14,441	14,701	14,217	16,805	18,801	20,428	15,063	14,250	20,076	19,826	195,604
TOPS - FICA	246	(16)	(171)	22	1,718	(1,683)	108	(11)	(58)	11	25	(424)	(234)
Social Security - Employer	5,089	4,360	4,992	5,427	5,299	6,113	5,577	5,503	5,875	5,546	5,981	5,173	64,935
IMRF - Employer Cost	6,699	5,740	6,571	7,143	6,945	8,047	7,341	7,244	7,874	7,300	8,032	6,965	85,903
Workers' Compensation Insurance	3,069	2,829	3,188	3,494	3,279	3,886	142	5,440	5,398	4,580	4,086	3,747	43,137
Unemployment Insurance	3,367	2,139	2,069	1,848	1,364	1,442	1,215	1,282	1,111	1,512	4,786	3,845	25,981
Employee Health/Life Insurance	3,342	3,782	3,782	3,347	3,237	3,778	3,778	3,943	3,866	4,522	4,522	4,522	46,424
Operational Supplies	403	43					42		42			4	535
Conferences & Training	486		928				21	1,581	(1,655)			57	1,418
ARD - Contract Nursing	8,975	10,120	7,255	12,758	8,545	12,170	18,242	29,340	15,355	23,073	16,958	8,224	171,015
Total Alzheimers and Related Disord	102,244	86,580	92,469	105,701	100,656	114,737	111,502	126,878	109,517	120,139	124,016	94,922	1,289,360
Total Expenses	1,268,540	1,262,276	1,326,334	1,275,658	1,256,464	1,278,178	1,252,150	1,308,107	1,799,089	1,271,877	1,361,847	1,167,695	15,828,215
Net Operating Income	(154,082)	(183,504)	(152,763)	(133,504)	(97,279)	(86,225)	(52,239)	(50,011)	(269,740)	(7,180)	(153,891)	(114,258)	(1,454,676)

NonOperating Income**Local Taxes**

Current-Nursing Home Operating	86,187	86,147	86,023	86,119	86,119	86,119	86,119	86,119	75,056	86,531	86,531	86,531	1,023,600
Back Tax-Nursing Home Operating									1,589				1,589

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Historical Statement of Operations													
02/28/13	03/12	04/12	05/12	06/12	07/12	08/12	09/12	10/12	11/12	12/12	01/13	02/13	Total
Description													
Mobile Home Tax									1,127				1,127
Payment in Lieu of Taxes						167					276		443
Total Local Taxes	86,187	86,147	86,023	86,119	86,119	86,286	86,119	86,119	77,772	86,531	86,807	86,531	1,026,759
Miscellaneous NI Revenue													
Prior Period Adjustment		32,549			(12,600)				(557,023)				(537,074)
Investment Interest	111	119	89	98	107	77	67	86	208		134	67	1,164
Restricted Donations	1,543	60	384	100	498	270	574		347	424		10	4,210
Total Miscellaneous NI Revenue	1,654	32,728	472	198	(11,995)	347	641	86	(556,468)	424	134	77	(531,700)
Total NonOperating Income	87,840	118,875	86,496	86,317	74,124	86,633	86,760	86,205	(478,696)	86,955	86,941	86,608	495,059
Net Income (Loss)	(66,242)	(64,629)	(66,267)	(47,187)	(23,154)	408	34,521	36,194	(748,436)	79,775	(66,949)	(27,650)	(959,617)

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Champaign County Nursing Home
Balance Sheet

02/28/13

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ASSETS

Current Assets

Cash

Cash	\$1,059,709.98
Petty Cash	\$300.00
Total Cash	\$1,060,009.98

Rec., Net of Uncollectible Amounts

Accts Rec-Nursing Home Private Pay	\$694,672.04
Accts Rec-Nursing Home Med Adv/ HMO/ Ins	\$718,961.05
Total Rec., Net of Uncollectible Amounts	\$1,413,633.09

Rec., Net of Uncollectible Amounts

Accts Rec-Nursing Home Hospice	\$209,695.30
Allowance for Uncollectible Accts-Private Pay	(\$42,520.00)
Allowance for Uncollectible Accts-Patient Care P	(\$5,093.00)
Allowance for Uncollectible Accts-Patient Care H	(\$3,258.00)
Total Rec., Net of Uncollectible Amounts	\$158,824.30

Accrued Interest

Property Tax Revenue Receivable	\$260,285.26
Total Accrued Interest	\$260,285.26

Intergvt. Rec., Net of Uncollectibl

Due from Collector Funds	\$76.01
Due From Other Funds	(\$18.01)
Due from Other Governmental Units	\$542,077.14
Due from IL Public Aid	\$594,648.14
Due from IL Department of Aging-Title XX	\$90,201.34
Due from US Treasury-Medicare	\$467,046.09
Due From VA-Adult Daycare	\$11,538.86
Due From VA-Nursing Home Care	\$33,485.79
Allowance for Uncollectible Accts-IPA	(\$63,244.00)
Allow For Uncollectible Accts-IL Dept Of Aging	(\$1,630.00)
Allowance for Uncollectible Accts-Medicare	(\$26,119.00)
Allowance For Uncollectible Accts-VA Adult Day C	(\$362.00)
Allowance for Uncollectible Accts-VA Veterans Nu	(\$1,734.00)
Total Intergvt. Rec., Net of Uncollectibl	\$1,645,966.36

Prepaid Expenses

Prepaid Expenses	\$71,489.52
Stores Inventory	\$11,622.68
Total Prepaid Expenses	\$83,112.20

Long-Term Investments

Patient Trust Cash, Invested	\$8,750.17
Total Long-Term Investments	\$8,750.17
Total Current Assets	\$4,630,581.36

Fixed Assets

Nursing Home Buildings	\$23,223,630.04
Improvements not Buildings	\$469,743.52
Equipment, Furniture & Autos	\$1,327,490.18
Construction in Progress	\$10,700.00
Accumulated Depreciation-Land Improvements	(\$224,312.73)
Accumulated Depreciation-Equipment, Furniture, &	(\$796,872.37)
Accumulated Depreciation-Buildings	(\$3,523,306.10)
Total Fixed Assets	\$20,487,072.54
Total ASSETS	\$25,117,653.90

LIABILITIES & EQUITY**Current Liabilities**

A/R Refunds	(\$3,275.48)
Accounts Payable	\$1,579,466.28
Salaries & Wages Payable	\$197,650.02
Interest Payable - Bonds	\$32,522.49
Due to General Corporate Fund	\$333,141.98
Due to Others (Non-Government)	\$0.00
Tax Anticipation Notes Payable	\$914,000.00
Total Current Liabilities	\$3,053,505.29

Non-Current Liabilities

Nursing Home Patient Trust Fund	\$8,750.17
Bonds Payable	\$3,065,000.00
Accrued Compensated Absences	\$343,209.75
Total Non-Current Liabilities	\$3,416,959.92
Total Current Liabilities	\$6,470,465.21

Equity

Revenues	\$0.00
Retained Earnings-Unreserved	\$18,647,171.04
Year To Date Earnings	\$14,841.58
Contributed Capital	\$0.00
	(\$14,823.93)
Total Equity	\$18,647,188.69
Total LIABILITIES & EQUITY	\$25,117,653.90

FUND 091 ANIMAL CONTROL

DEPARTMENT 247 ANIMAL WARDEN SERVICES


INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
091-247-534.15 METCAD	7,000	7,000	13,687	6,687
TOTALS	7,000	7,000	13,687	6,687

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: METCAD BILL WAS HIGHER THAN BUDGETED

DATE SUBMITTED: 3-19-13 AUTHORIZED SIGNATURE  ** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

Katie M. Blakeman
Clerk of the Circuit Court



Champaign County Courthouse
101 East Main Street
Urbana, Illinois 61801
Phone (217) 384-3725
Fax (217) 384-3879

CHAMPAIGN COUNTY
OFFICE OF THE CIRCUIT CLERK

MEMORANDUM

TO: Chris Alix, Deputy Chair – Finance & MEMBERS OF THE CHAMPAIGN COUNTY BOARD COMMITTEE of the WHOLE

FROM: Katie Blakeman, Circuit Clerk of Champaign County

DATE: April 3, 2013

RE: REQUEST FOR Budget Amendment

The office of the Circuit Clerk is requesting a budget amendment of \$24,500 to be transferred to line item 533 29 (Computer and Information Technology Services) in the Child Support Service Fund (617-030). This transfer is requested to come from the fund balance, which is more than sufficient to cover this expense. The purpose of the amendment is to provide funding for the data conversion of the existing child support data on County400 to JANO Justice. The following bullet points outline our reasons for seeking this data conversion:

- The Circuit Clerk and Circuit Court pay an annual maintenance fee to JANO Justice Systems, which includes maintenance of a currently unused child support module.
- In addition, the Circuit Clerk's Office is billed \$20,000 annually for data storage on the County400 system, which is directly attributable to the child support data being stored on the County400 rather than JANO, as all other case information is stored. This \$20,000 annual fee will no longer be necessary after conversion to JANO.
- Child support payments will now be able to be receipted at the counter, as all Circuit Clerk staff will have access to child support cases at every station. This will improve customer service on child support cases considerably.
- Redundant data entry will be eliminated as all data will be stored in one system.
- Data will be more secure because staff will no longer be required to transfer data from one computer to another using a flash drive.

Katie M. Blakeman
Clerk of the Circuit Court



Champaign County Courthouse
101 East Main Street
Urbana, Illinois 61801
Phone (217) 384-3725
Fax (217) 384-3879

CHAMPAIGN COUNTY
OFFICE OF THE CIRCUIT CLERK

- All data will be run, maintained and backed up on a single source. This is important in the event of a system failure or natural disaster.
- The Judiciary and State's Attorney staff will now be able to access child support case information from the JANO interface. This will allow judges to be able to make more informed decisions with respect to child support payment history, as well as for the State's Attorney's office to better serve clients in child support enforcement cases.

Please do not hesitate to contact me, should you have any questions regarding this budget amendment. I will be present at the April 11th committee meeting to answer any questions in person.

Thank you,

Katie M. Blakeman
Clerk of the Circuit Court
6th Judicial Circuit
Champaign County, Illinois

REQUEST FOR BUDGET AMENDMENT

BA NO. 13-00019

FUND 617 CHILD SUPPORT SERV FUND DEPARTMENT 030 CIRCUIT CLERK

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
617-030-533.29 COMPUTER/INF TCH SERVICES	6,000	6,000	30,500	24,500
TOTALS	6,000	6,000	30,500	24,500

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: INCREASE CHILD SUPPORT BUDGET TO PAY FOR THE AS400 CHILD SUPPORT DATA CONVERSION TO THE JANO JUSTICE SYSTEM INTERFACE.

4/3/13
 DATE SUBMITTED: _____ AUTHORIZED SIGNATURE *[Signature]* ** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

CHAMPAIGN COUNTY PHYSICAL PLANT

1776 EAST WASHINGTON STREET, URBANA, ILLINOIS 61802-4581

FACILITIES & GROUNDS MANAGEMENT SERVICES



Alan Reinhart, Facilities Director

MEMORANDUM

TO: Christopher Alix, Chair
Members of the Finance Committee of the Whole

FROM: Alan Reinhart, Facilities Director

DATE: March 19, 2013

RE: Public Sector Energy Efficiency Program, Double-Up Natural Gas Grant

The Illinois DCEO has released a short term incentive program to increase the efficiency of existing large commercial boilers. Champaign County has 3 boilers that qualify for this incentive program that are operating at less than the designed efficiency rating. The Reliable Mechanical Co. is currently performing the required maintenance and combustion analysis work following the requirements of the incentive program.

This particular program does not require a pre-approval by DCEO and with the previous work we have completed, we can complete this work before the expiration date May 15th, 2013. The cost to have the analysis completed will be paid for from the respective building Repair & Maintenance line items. When the work is completed I will submit the required documentation to the DCEO. If the incentive is approved and we are awarded the funds, I will ask for these funds to be placed back into the appropriate R&M line items.

The total investment for this program by the County will be \$5,343.00. The total incentive cannot exceed 75% of the total project cost; therefore the maximum incentive the County can receive will be \$4,007.00. The County will have invested \$1,336.00 and this amount should be recovered within six months from the saving in the natural gas usage.

REQUESTED ACTION:

The Finance Committee recommends to the full County Board the approval to apply for the PUBLIC SECTOR ENERGY EFFICIENCY PROGRAM 2012-2013, Double-up Natural Gas, Boiler Tune-up Program.

**CHAMPAIGN COUNTY
APPLICATION FORM FOR
GRANT CONSIDERATION, ACCEPTANCE, RENEWAL/EXTENSION**

Department: Physical Plant

Grant Funding Agency: DCEO, Public Sector Energy Efficiency Program, Double-Up Natural Gas

Amount of Grant: \$4,007.00

Begin/End Dates for Grant Period: January 1, 2013 / May 15, 2013

Additional Staffing to be Provided by Grant: 0

Application Deadline: May 15, 2013

~~Parent Committee Approval of Application:~~ _____

Is this a new grant, or renewal or extension of an existing grant? New

If renewal of existing grant, date grant was first obtained: _____

Will the implementation of this grant have an effect of increased work loads for other departments? (i.e. increased caseloads, filings, etc.) Yes No

If yes, please summarize the anticipated impact:

Does the implementation of this grant require additional office space for your department that is not provided by the grant? Yes No

If yes, please summarize the anticipated space need:

Please check the following condition which applies to this grant application:

The activity or service provided can be terminated in the event the grant revenues are discontinued.

The activity should, or could be, assumed by County (or specific fund) general and recurring operating funds.

Departments are encouraged to seek additional sources or revenue to support the services prior to expiration of grant funding.

This Grant Application Form must be accompanied by a Financial Impact Statement. (See back of form)

All staff positions supported by these grant funds will exist only for the term award of grant, unless specific action is taken by the County Board to extend the position.

DATE: 3-19-2013

SIGNED: Alan Reinhardt, Facilities Director
Department Head

Application for & Acceptance of Grant Approval:

Approved by Finance Committee: _____

Approved by County Board: _____

Approved by Grant Executive Committee: _____

COUNTY OF CHAMPAIGN

FINANCIAL IMPACT STATEMENT

(To accompany Grant Applications or Appropriate Resolutions/Ordinances)

Current Year Annual Expenditure Estimate:

Number of Positions 0 Personnel \$ 0
Commodities: \$ 0
Contractual: \$ 5,343.00
Capital: \$ 0

Long Term Expenditure Estimate:

No long term expenditures

Current Year Annual Revenue Estimate:

N/A

Long Term Revenue Estimate:

N/A

Approved by Finance Committee:

Date: _____

Approved by County Board:

Date: _____

**APPENDIX A: APPLICATION – PUBLIC SECTOR
BOILER TUNE-UP PROGRAM**

SECTION 1: GENERAL INFORMATION

Complete this form along with the appropriate forms and worksheets in Appendix B. Applying for electric and/or natural gas incentives from both DCEO and participating utilities for the same energy efficiency measure(s) is prohibited.

Pre- Approval Application

Final Application

Name of Public Entity: <u>Champaign County Physical Plant</u>		
Public Sector Class:		
Local Government <input checked="" type="checkbox"/>	K-12 School <input type="checkbox"/>	Community College <input type="checkbox"/>
Public University <input type="checkbox"/>	State Agency <input type="checkbox"/>	Federal Agency <input type="checkbox"/>
Project Manager: <u>Alan Reinhart</u>		Title: <u>Facilities Director</u>
Address: <u>1776 E. Washington</u> <u>Street.</u>	City: <u>Urbana</u>	Zip: <u>6 1 8 0 2 - 4 5 8 1</u>
Telephone: <u>217-384-3765</u>	Fax: <u>217-384-3896</u>	Email Address: <u>areinhart@co.champaign.il.us</u>
Contractor Information		Company: <u>Reliable Mechanical Co.</u>
Contact Name: <u>Mike Meislahn, President</u>		
Address: <u>PO Box 734</u>	City: <u>Savoy</u>	Zip: <u>6 1 8 0 1 - _ _ _ _</u>
Telephone: <u>217-356-1841</u>	Fax: <u>217-356-7655</u>	Email Address: <u>mmeislahn@reliable-mechanical.com</u>
Natural Gas Utility <input checked="" type="checkbox"/>	Ameren Illinois <input type="checkbox"/>	Nicor <input type="checkbox"/>
<input type="checkbox"/>	Peoples Gas <input type="checkbox"/>	North Shore <input type="checkbox"/>
Total Gas Incentive Requested:* \$ <u>4,0007.00</u>	Total Project Cost:** \$ <u>5,343.00</u>	
Other Public Incentive Funds:*** \$ _____		Specify: _____

* Incentive cannot exceed \$45,000 or 75 percent of total project cost whichever is less. The combined DCEO incentives and other public source incentives cannot exceed 100 percent of total project costs.

** Total Project Cost = Equipment + Labor

*** Such as State Energy Program (SEP), Energy Efficiency and Conservation Block Grant (EECBG), Illinois Clean Energy Community Foundation (ICECF).

SECTION 2: BUILDING/FACILITY INFORMATION

Complete this for each building included in this Application.

If your application includes more than one building/facility, a separate Appendix A, Section 2, Page A-4, plus all associated worksheets (Appendix B) must be filled out for each building/facility and submitted as part of this application.

Location Name of Building/Facility: <u>Illinois Law Enforcement Alarm System</u>		
Address: <u>1701 E. Main Street</u>	City: <u>Urbana</u>	Zip: <u>61802-4581</u>
Gas Utility Account Number <u>45078-86250</u>		
Gas Meter Number*: <u>00848946</u>		

*If multiple meters, just list one meter number.

Required: **Attach Natural Gas Bill**

Please include pages of bills that list Taxes and Fees applied

Check for availability of funds at www.ilenergynow.org before submitting an application to DCEO.

Subject to funding availability:

Where the public sector facility is located in Ameren Illinois, Nicor Gas, Peoples Gas or North Shore Gas natural gas service areas, facility is eligible for natural gas efficiency incentives for those measures that produce natural gas savings. Measures include: natural gas boiler tune-ups, pipe insulation on hot water/steam pipes where natural gas is the heat source, steam traps where natural gas is the source.



Please Return This Portion With Your Payment.

71-217 2/13/13

AMOUNT DUE	DUE DATE
\$3,719.49	Apr 8, 2013
AMOUNT PAYABLE AFTER DUE DATE	ACCOUNT NUMBER
\$3,758.64	45078-86250

Amount Enclosed \$ _____



>19757 2044671 0001 092139
CHAMPAIGN COUNTY PHYSICAL
PHYSICAL PLANT
1776 E WASHINGTON ST
URBANA, IL 61802

19757 1 AT 0.384 3-D 618

533.30



Ameren Illinois
P.O. Box 66893
St. Louis, MO 63166-6893

20700000 0045078862500 000003719490 000003719490

Keep This Portion For Your Records

ACCOUNT NUMBER	45078-86250
NAME	CHAMPAIGN COUNTY PHYSICAL
SERVICE AT	1701 E MAIN ST, USMS URBANA, IL 61802

BILL DATE	Feb 6, 2013
------------------	-------------

TOTAL AMOUNT DUE BY	Apr 8, 2013	\$3,719.49
AMOUNT PAYABLE AFTER DUE DATE		\$3,758.64

USE PER DAY	ELECTRIC KWH	GAS THERMS	TEMP
THIS PERIOD	0.0	574.1	31
SAME PERIOD LAST YEAR	0.0	567.0	33

Total Natural Gas Charges	\$3,719.49
Current Amount Due	\$3,719.49
Prior Amount Due	\$0.00
Total Amount Due	\$3,719.49

*** IMPORTANT INFORMATION ***

The ActOnEnergy Online Lighting Store can help you pull the plug on inefficient lighting! There you'll find deep discounts on ENERGY STAR qualified lighting from CFLs to LEDs. Learn more or place an order at ActOnEnergy.com.

Important Message for Gas Customers - Be Safe

If you ever smell gas, call Ameren Illinois to investigate the problem at no cost. Know what's below. Call before you dig. To locate underground utility-owned gas pipelines and electric lines, call JULIE at 8-1-1. It's the law.





ACCOUNT NUMBER	45078-86250
NAME	CHAMPAIGN COUNTY PHYSICAL
SERVICE AT	1701 E MAIN ST, USMS URBANA, IL 61802

BILL DATE	Feb 6, 2013
------------------	-------------

TOTAL AMOUNT DUE BY	Apr 8, 2013	\$3,719.49
AMOUNT PAYABLE AFTER DUE DATE		\$3,758.64

Payment Received on Jan 29, 2013 \$2,817.09

TYPE OF READING	METER NUMBER	SERVICE FROM TO	NO. DAYS	METER READING PREVIOUS	METER READING PRESENT	READING DIFFERENCE	METER MULTIPLIER	THERM FACTOR	USAGE	R D
Total Therm	00848946	12/31-01/31	31	37869.0000	39649.0000	1780.0000	10.0000	1.00000	17800.0000	A

NATURAL GAS SERVICE BILLING DETAIL - Rate Zone III

GDS-3 Rdr TBS-Monthly-Intermdt Gen Gas-SpHt

Service From 12/31/2012 to 01/31/2013

Max Daily Contract Qty - Transport

Customer Charge		\$260.68
Delivery Charge Gas	17,800.00 @	\$1,544.33
Rider GER Charge	17,800.00 @	\$231.76
Com Gas Env Chg	17,800.00 @	\$369.12
Rider TBS Capacity Charge	11,340.00 @	\$112.49
Total Delivery Service Amount		\$2,518.38

Taxes

Service From 12/31/2012 to 01/31/2013

Illinois State Gas Use Tax		\$427.20
Illinois State Commerce Commission Tax		\$2.52
Urbana Municipal Gross Revenue Charge		\$129.70
Urbana Municipal Use Charge		\$641.69
Total Tax Related Charges		\$1,201.11

Total Natural Gas Charges

\$3,719.49

Bank Election Factor 10

Current Month Charges

\$3,719.49



10757 7044671 030555 030555 000007/000003

SECTION 2: BUILDING/FACILITY INFORMATION

Complete this for each building included in this Application.

If your application includes more than one building/facility, a separate Appendix A, Section 2, Page A-4, plus all associated worksheets (Appendix B) must be filled out for each building/facility and submitted as part of this application.

Location Name of Building/Facility: <u>Champaign County Adult Detention Center</u>		
Address: <u>502 S. Lierman Ave.</u>	City: <u>Urbana</u>	Zip: <u>6 1 8 0 2 - 4</u> <u>5 8 1</u>
Gas Utility Account Number <u>20170-69000</u>		
Gas Meter Number*: <u>5TC85591</u>		

*If multiple meters, just list one meter number.

Required: **Attach Natural Gas Bill**

Please include pages of bills that list Taxes and Fees applied

Check for availability of funds at www.ilenergynow.org before submitting an application to DCEO.

Subject to funding availability:

Where the public sector facility is located in Ameren Illinois, Nicor Gas, Peoples Gas or North Shore Gas natural gas service areas, facility is eligible for natural gas efficiency incentives for those measures that produce natural gas savings. Measures include: natural gas boiler tune-ups, pipe insulation on hot water/steam pipes where natural gas is the heat source, steam traps where natural gas is the source.



Please Return This Portion With Your Payment.

71-229
2/13/13
\$ 2784.64

YAC ✓

AMOUNT DUE	DUE DATE
\$2,350.86	Apr 9, 2013
AMOUNT PAYABLE AFTER DUE DATE	ACCOUNT NUMBER
\$2,375.60	20170-69000

Amount Enclosed \$ _____



>28168 2045007 0001 092139
CHAMPAIGN CTY ADMIN PHYSICAL
ANITA BUSBOOM
1776 E WASHINGTON ST
URBANA, IL 61802

28168 1 AT 0.384 3-D 618

633.30



Ameren Illinois
P.O. Box 66893
St. Louis, MO 63166-6893

50700000 0020170690000 000002350860 000002350860

Keep This Portion For Your Records

ACCOUNT NUMBER	20170-69000
NAME	CHAMPAIGN CTY ADMIN PHYSICAL
SERVICE AT	502 S LIERMAN AVE, USMS URBANA, IL 61802

BILL DATE	Feb 8, 2013
-----------	-------------

TOTAL AMOUNT DUE BY	Apr 9, 2013	\$2,350.86
AMOUNT PAYABLE AFTER DUE DATE		\$2,375.60

USE PER DAY	ELECTRIC KWH	GAS THERMS	TEMP
THIS PERIOD	0.0	347.8	31
SAME PERIOD LAST YEAR	0.0	339.5	33

Total Natural Gas Charges	\$2,350.86
Current Amount Due	\$2,350.86
Prior Amount Due	\$0.00
Total Amount Due	\$2,350.86

*** IMPORTANT INFORMATION ***

The ActOnEnergy Online Lighting Store can help you pull the plug on inefficient lighting! There you'll find deep discounts on ENERGY STAR qualified lighting from CFLs to LEDs. Learn more or place an order at ActOnEnergy.com.

Important Message for Gas Customers - Be Safe

If you ever smell gas, call Ameren Illinois to investigate the problem at no cost. Know what's below. Call before you dig. To locate underground utility-owned gas pipelines and electric lines, call JULIE at 8-1-1. It's the law.





ACCOUNT NUMBER	20170-69000
NAME	CHAMPAIGN CTY ADMIN PHYSICAL
SERVICE AT	502 S LIERMAN AVE, USMS URBANA, IL 61802

BILL DATE	Feb 8, 2013
-----------	-------------

TOTAL AMOUNT DUE BY	Apr 9, 2013	\$2,350.86
AMOUNT PAYABLE AFTER DUE DATE		\$2,375.60

Payment Received on Jan 29, 2013 \$1,995.77

TYPE OF READING	METER NUMBER	SERVICE FROM	TO	NO. DAYS	METER READING		READING DIFFERENCE	METER MULTIPLIER	THERM FACTOR	USAGE	R D
					PREVIOUS	PRESENT					
Total Therm	5TC85591	12/31-01/31		31	143078.0000	144156.0000	1078.0000	10.0000	1.00000	10780.0000	A

NATURAL GAS SERVICE BILLING DETAIL - Rate Zone III

GDS-3 Rdr TBS-Monthly-Intermdt Gen Gas-SpHt
Max Daily Contract Qty - Transport

Service From 12/31/2012 to 01/31/2013

Customer Charge				\$260.68
Delivery Charge Gas	10,782.00	@	\$.08676000	\$935.45
Rider GER Charge	10,782.00	@	\$.01302000	\$140.38
Com Gas Env Chg	10,782.00	@	\$.02073730	\$223.59
Rider TBS Capacity Charge	5,880.00	@	\$.00992000	\$58.33
Total Delivery Service Amount				\$1,618.43

Taxes

Service From 12/31/2012 to 01/31/2013

Illinois State Gas Use Tax				\$258.77
Illinois State Commerce Commission Tax				\$1.62
Urbana Municipal Gross Revenue Charge				\$83.35
Urbana Municipal Use Charge				\$388.69
Total Tax Related Charges				\$732.43

Total Natural Gas Charges					\$2,350.86
Bank Election Factor	10				
Current Month Charges					\$2,350.86



SECTION 3: APPLICANT CERTIFICATIONS FOR BOILER TUNE-UP PROGRAM

Applicant hereby certifies that:

- The project received natural gas delivery service from Ameren Illinois, Nicor, Peoples or North Shore. **A copy of the gas utility bill or other documentation must be submitted with this Application.**
- Each Boiler for which Incentives are requested has not received a Tune-Up within the past 12 months.
- Each Steam Trap for which Incentives are requested has not been replaced within the past 24 months and is currently leaking steam.
- Pipe Insulation is installed on existing bare pipes or is replacing damaged existing Insulation.
- The project complies with all applicable state, federal, and local environmental and zoning laws, ordinances, and regulations and that all required licenses, permits, etc., have either been obtained or will be obtained no later than 90 days following an award by DCEO.
- It is not in violation of the prohibitions against bribery of any officer or employee of the State of Illinois as set forth in 30 ILCS 505/10.1.
- It has not been barred from contracting with a unit of state or local government as a result of a violation of Section 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33 E-3 and 5/33 E-4).
- It is not in violation of the Educational Loan Default Act (5 ILCS 385/3).
- I understand that the State Finance Act, 30 ILCS 105/30 may apply and that payments under this incentive program are contingent upon the existence of a valid appropriation, and that no officer, institution, department, board or commission shall contract any indebtedness on behalf of the State, or assume to bind the State in an amount in excess of the money appropriated, unless expressly authorized by law.
- I understand that the Illinois Prevailing Wage Act (820 ILCS 130/0.01) may apply and that Grantees are responsible for determining if their projects will trigger compliance.
- As of the submittal date, the information provided in its application is accurate, and the individuals signing below are authorized to submit this application.

_____	217-384-3765
Authorized Official (signature)*	Telephone
Alan Reinhart	217-384-3896
Typed/Printed Name	Fax
Facilities Director	_____
Title	Date
areinhart@co.champaign.il.us	
Authorized Signature E-mail Address	

Payment Information Below

37-6006910	Champaign County Government
FEIN Number (9 digits, Federal Employment Id Number, does not start with "E")	Name of Public Entity
1776 E. Washington Street	
Street Address for Incentive Payment to be Mailed	
Urbana, 61802-4581	
Payment City, 9 Digit Zip (find 9-Digit Zip at http://zip4.usps.com/zip4/welcome.jsp)	

* Electronic Signatures not acceptable. Please supply Certifications (this page) with original signature via e-mail, fax, or electronically (scanned document)

APPENDIX B: BOILER TUNE-UP PROGRAM INCENTIVE WORKSHEETS

SECTION 1: CONTRACTOR BOILER TUNE-UP REPORTING REQUIREMENTS

Complete this for each boiler included in this Application.

If your application includes more than one boiler in the same building/facility, a separate Appendix B, Section 1, Page B-1 and Page B-2, must be filled out for each boiler and submitted as part of this application.

Documentation requested: please provide a copy of the Combustion Report along with this section.

Maintenance Information

Date of last Tune-Up ³ (if available)	Other Maintenance Information

Equipment Location

	City	State	Zip

Equipment Information

Boiler (or Burner if Boiler data is unavailable)

Unit Make/Model	Serial number	Input kBtuh	Year Built

Tune-Up Information

	Pre service	Post service
Excess Oxygen (O ₂) level	%	%
Carbon Monoxide (CO) level	ppm	ppm
Carbon Dioxide (CO ₂) level	%	%
Excess Air level	%	%
Stack Temperature	°F	°F
Combustion Efficiency	%	%

(continued on page B-2)

³ Incentives for Tune-Ups are available once in a 36 months period.
Appendix B

The contractor performing the tune-up needs to check off the tasks performed, as applicable.

- Measure combustion efficiency using an electronic flue gas analyzer.
- Adjust airflow and reduce excessive stack temperatures.
- Adjust burner and gas input, manual or motorized draft control.
- Check for proper venting.
- Complete visual inspection of system piping and insulation.
- Check safety controls.
- Check adequacy of combustion air intake.
- Clean fireside surfaces.
- Inspect all refractory. Patch and wash coat as required.
- Inspect gaskets on front and rear doors and replace as necessary.
- Seal and close front and rear doors properly.
- Clean low and auxiliary low water cut-off controls, then re-install using new gaskets.
- Clean plugs in control piping.
- Remove all hand hole and man hole plates. Flush boiler with water to remove loose scale and sediment.
- Replace all hand hole and man hole plates with new gaskets.
- Open feedwater tank manway, inspect and clean as required. Replace manway plate with new gasket.
- Clean burner and burner pilot.
- Check pilot electrode and adjust or replace.
- Clean air damper and blower assembly.
- Clean motor starter contacts and check operation.
- Make necessary adjustments to burner for proper combustion.
- Perform all flame safeguard and safety trip checks.
- Check all hand hole plates and man hole plates for leaks at normal operating temperatures and pressures.
- Troubleshoot any boiler system problems as requested by on-site personnel.

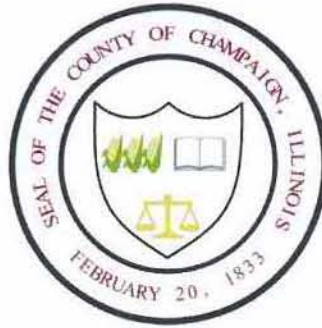
Determine Project Cost and Incentive

Total Estimated Project Cost	\$
Total Incentive (\$0.75 * kBtuh)	\$

Contractor must provide combustion reports before AND after performing the tune-up. If the efficiency after the tune-up is lower than the efficiency before the tune-up, contractor must list below the reason why it was not possible to obtain any efficiency improvement

Note: Failure to provide both Combustion reports will invalidate the application.

* Total Incentive cannot exceed 75% of Total Project Cost



CHAMPAIGN COUNTY FINANCIAL FORECAST for
GENERAL CORPORATE, PUBLIC SAFETY & CAPITAL ASSET REPLACEMENT FUNDS

OBJECTIVE:

This 5-year forecast has been developed to inform the County Board of specific incidents/changes that will impact these funds in the near future, and provide a forecast, based on current economic indicators and historic trend averages, to assist the County Board in its decisions regarding the annual budget and Champaign County Board Goals and Strategic Plan.

FORECAST DEVELOPMENT:

This forecast is not presented in line item detail, but by summary of revenue and expenditure categories. The assumptions, and notes related to those assumptions upon which the forecast is based, are included at the end of this section of the Report.

All assumptions anticipate an economic environment that continues to improve, but at a very slow rate as has been experienced by the County over the last two fiscal years. This slow growth is also reflective of the current predictions for the economy at both the national and state levels. Specific considerations relating to the various revenue or expenditure categories are described within each section. For the purpose of the report, the last five years of actual revenues and expenditures are used, and beginning with the current FY2013 budget, the future forecast includes FY2013 through FY2017 as a look forward.

The General Corporate Fund is the primary focus of this report, but there is also provided an overview of the Public Safety Sales Tax Fund and the Capital Asset Replacement Fund, as both of these funds directly correlate to the General Corporate Fund in terms of revenue, expenditure, and planning and prioritization direction provided by the County Board.

ASSUMPTIONS	FY2014	FY2015	FY2016	FY2017`
Property Tax	4.88% ¹	2.5%	2%	2.5%
Sales Taxes	2.25%	2.26%	2.27%	2.28%
Income Tax	2.25%	2.5%	2.25%	2.5%
Rent	122.36% ²	2%	2%	2%
Fees	All Years – projected at 5 year historical average with flat growth			
Personnel – Wages	2.22%	2.11%	2.09%	2.2%
Health Insurance	10%	10%	10%	10%
Commodities	0.8%	0.2%	0.2%	0.2%
Services	2.15%	2%	2%	2.1%
To Capital Fund ³	356.03%	22.23%	0%	-2.9%
Debt ⁴	0.66%	-0.24%	-5.03%	-18.7%

Notes:

- 1 The County will make its final IMRF Early Retirement Incentive debt payment in 2014 with revenues reserved in 2013. This will generate a savings of \$263,000 for the IMRF property tax levy in 2014 which can be re-allocated to the General Corporate Fund levy. This is added to the anticipated 1.7% increase in the General Corporate Fund levy for FY2014, to bring the total increase to 4.88%.
- 2 ILEAS made advance payments on their rent in 2011, paying rent through the end of 2013. This increase in rent reflects the anticipated \$400,000 rent payment from ILEAS to be received in 2014, and thereafter.
- 3 Pursuant to County Facilities Committee recommendation, the transfer to Capital Asset Replacement Fund is increased by \$313,908 in FY2014, 2015 and 2016 to enable appropriations for roofs to be replaced in those years; and in 2017 for the amortization schedule moving forward for all roof replacements. The transfer to Capital Asset Replacement Fund is also increased by \$125,000 in FY2014 to begin re-establishment of reserves for all technology and equipment replacement that has received no future reserve funding since FY2008. After FY2015, the re-established funding begins to equalize, and will decrease in future years as full future reserve funding for equipment replacement is available.
- 4 In FY2016, the General Corporate Fund will make the last payment to the RPC for the Brookens Loan, which is approximately \$25,000 less than the FY2015 payment. The last debt service payment for the General Corporate Fund share of the Highway Facility is made in FY2016, causing the additional drop in debt payments in FY2017.

GENERAL CORPORATE FUND REVENUE:

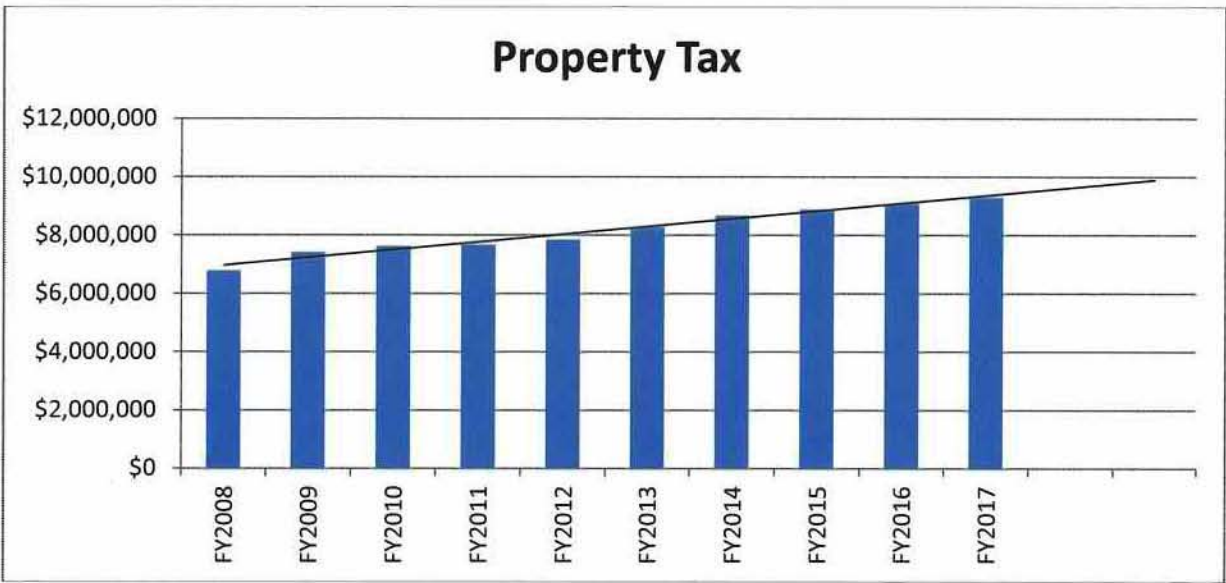
PROPERTY TAX:

In FY2013, 27% of the total General Corporate Fund revenue is property tax. This revenue is receipted over a six-month period – from May through October. This concentrated receipting of a major revenue stream creates the need for the County to maintain at least a 12.5% fund balance in the General Corporate Fund at the end of each fiscal year, to ensure there are

adequate funds to manage cash flow of operations until the next cycle of property tax receipts begins.

The property tax has exhibited stable and steady increases throughout the most recent five year history, based on growth allowed by CPI increases as dictated by the Property Tax Extension Limitation Law, and as a result of consistent new construction and a fairly stable equalized assessed valuation (EAV). The projections going forward anticipate no increase to the EAV, and modest CPI increases.

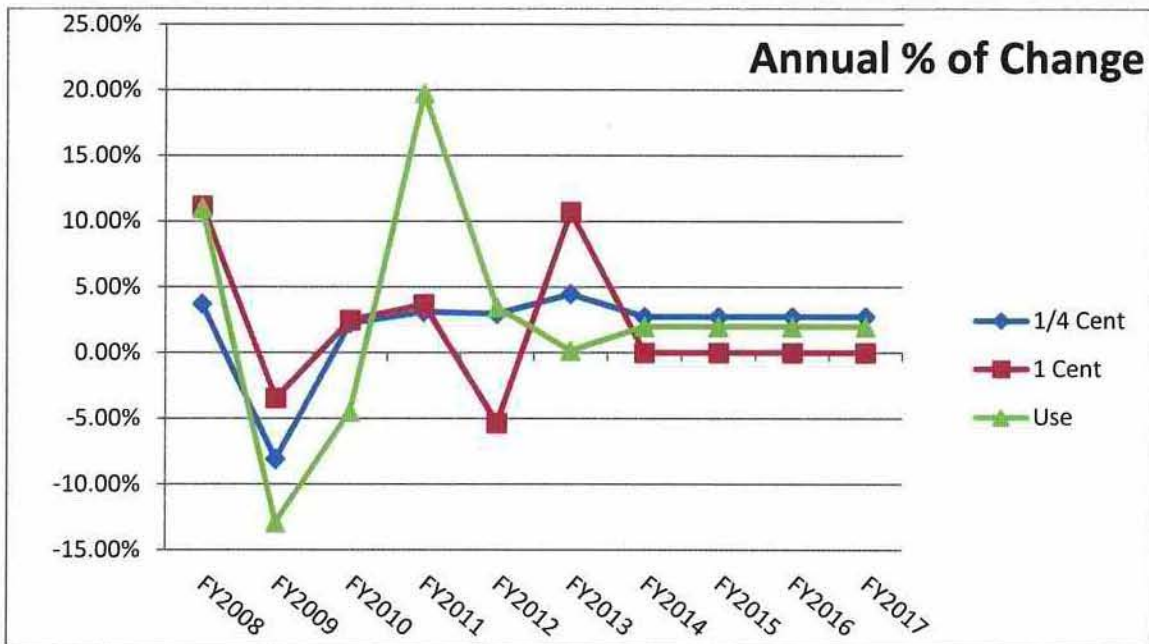
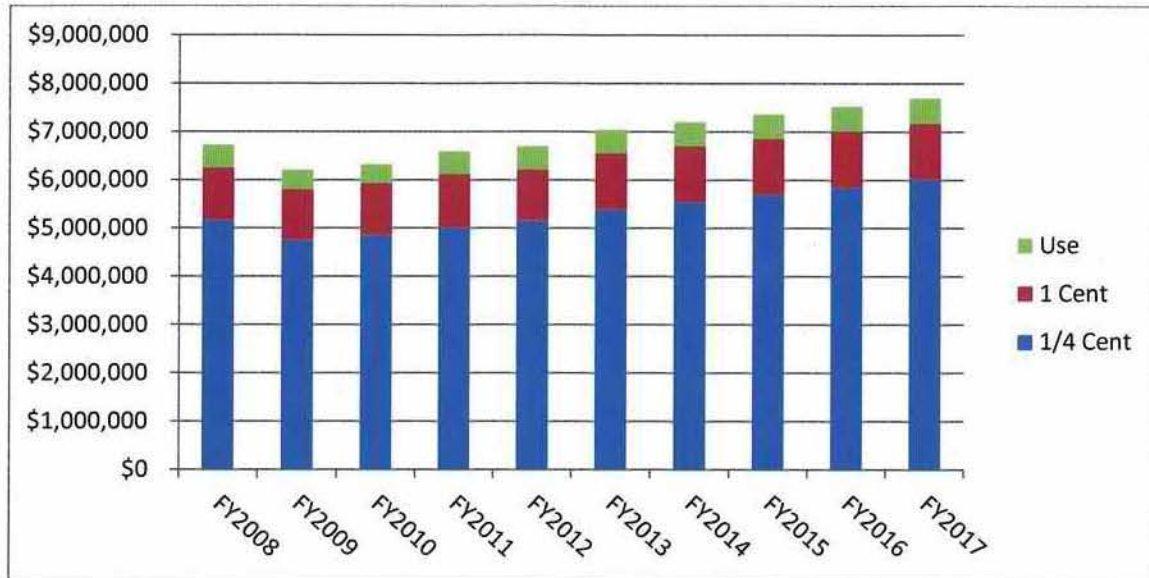
As noted in the assumptions, there is an additional increase to the projected property tax levy for the General Corporate Fund to be received in FY2014.



SALES TAXES:

For the purpose of this report, the Sales Taxes included are the County 1 cent sales tax collected in the unincorporated areas of the County, the ¼ cent general sales tax collected county-wide, and the Use Tax collected by the State and distributed based on population.

As demonstrated in the charts below, while individually each of these sales tax sources can exhibit some volatility, overall the combined total of these sales taxes reflects the current economy trends, exhibited by the significant drop in FY2009, followed by stabilization in FY2010, and slow growth in FY2011 and FY2012.

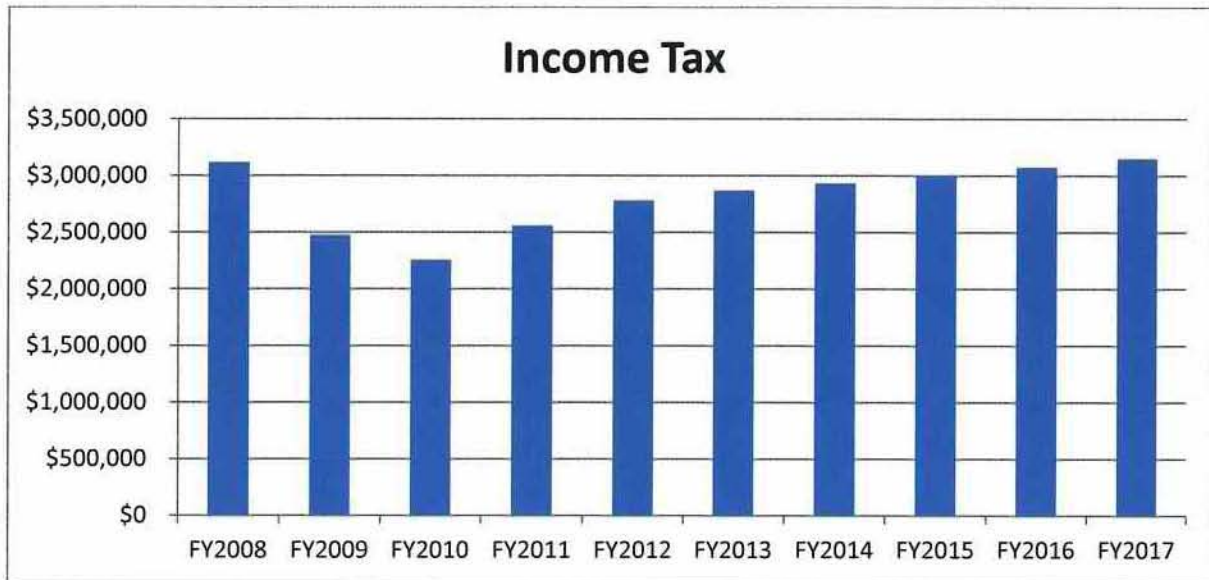


Revenue	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017
1/4 Cent	3.73%	-8.07%	2.26%	3.12%	2.98%	4.48%	2.75%	2.75%	2.75%	2.75%
1 Cent	11.17%	-3.46%	2.46%	3.66%	-5.35%	10.71%	0.00%	0.00%	0.00%	0.00%
Use	11.02%	-12.91%	-4.49%	19.78%	3.45%	0.18%	2.00%	2.00%	2.00%	2.00%

INCOME TAX:

Delayed payment from the State of Illinois in fiscal years 2009 and 2010 resulted in the receipt of only 10 months of income tax revenue in those years, followed by the receipt of 13 months of income tax revenue in each of fiscal years 2011 and 2012. The disparity of payment from the state skews the comparison of annual income tax receipts, if presented strictly on a budgetary

basis. To adjust for this discrepancy, the chart below adjusts the payments over the period from FY2009-FY2012 to more evenly distribute the total annual revenue, acknowledging that the state is still 2 months further behind in payment of income tax to the County than it was in FY2008 and earlier.

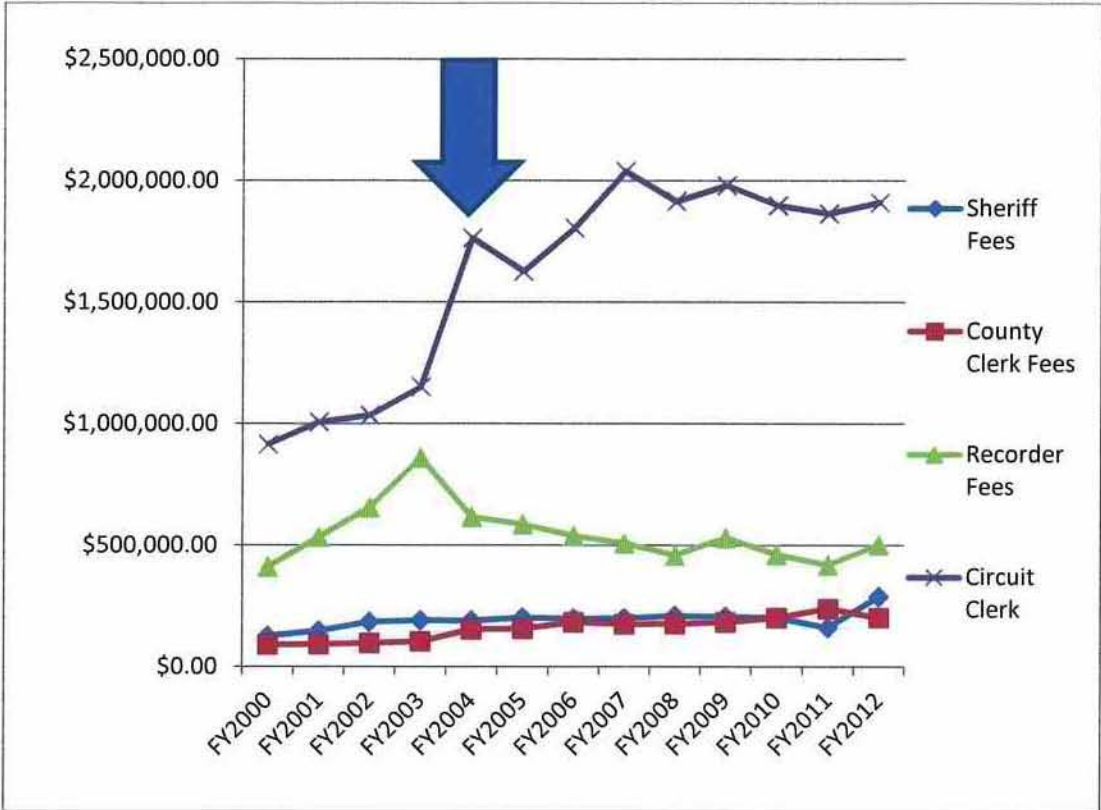


The total sales and income taxes noted above represent 22.5% of the General Corporate Fund revenues in FY2013.

FEES:

Fees for specific services represent approximately 16% of the total revenue for the General Corporate Fund in FY2013. Most fees are defined by statutory mandate, however there are some fees which are set by the County Board – within the parameters established by statute, or based upon justification through a cost analysis study of the actual cost of services provided.

The fees comprising the majority of the total fee revenue to the General Corporate Fund include the Circuit Clerk Fees, Sheriff Fees, Recorder Fees and County Clerk Fees. Many of the fees charged for the Sheriff, Recorder and County Clerk can be increased above the statutory maximum, if the County has conducted a cost analysis study to justify that the actual delivery of those services costs the County more than the statutory maximum. The last time the County Board conducted a cost analysis study was in 2003, which did result in increasing some of the Sheriff and County Clerk Fees. Those increases are reflected in the FY2004 receipts as documented in the chart below. The legislature also adopted HB269 in 2003, amending 705 ILCS 105/27.1 where the circuit clerk fees are defined, increasing those fees. The County Board adopted the new maximum circuit clerk fees allowed by the statutes in 2003 as well, which resulted in a significant increase in Circuit Clerk Fees receipts in FY2004, also documented on the chart below.



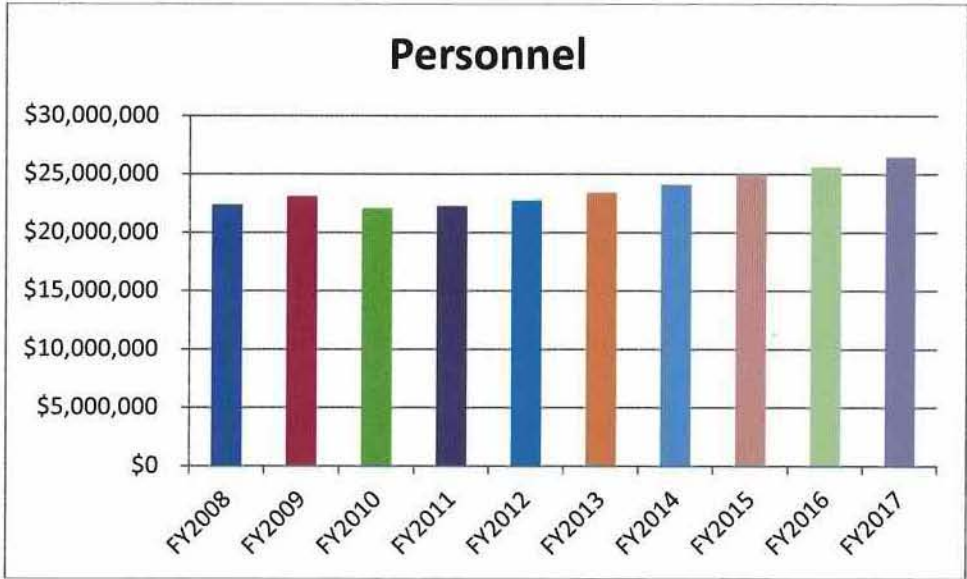
Recorder fees are directly impacted by real estate transactions and activities. Except when there are fee increases, this revenue stream tends to remain fairly steady. The 10 year report documents and forecasts all General Corporate Fees as follows:



GENERAL CORPORATE FUND EXPENDITURE

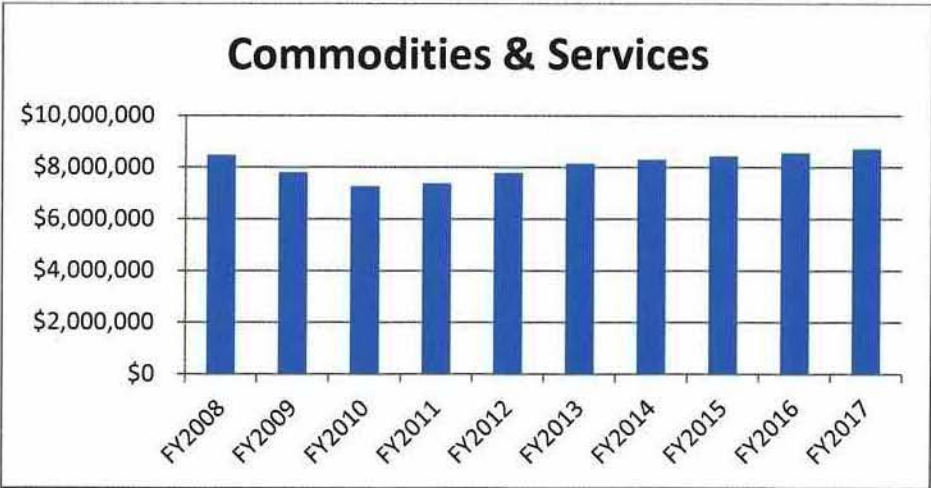
PERSONNEL:

All salaries and wages are estimated moving forward based on labor contracts that have already been negotiated, or anticipating the County Board will continue to maintain annual wage increases at a level comparable to recent years into the years projected in this Forecast. The Forecast also anticipates annual health insurance premium contribution increases of 10% each year. The total personnel costs represent 72% of the General Corporate Fund expenditure budget, and are increasing at a higher rate than non-personnel expenditures.



COMMODITIES & SERVICES:

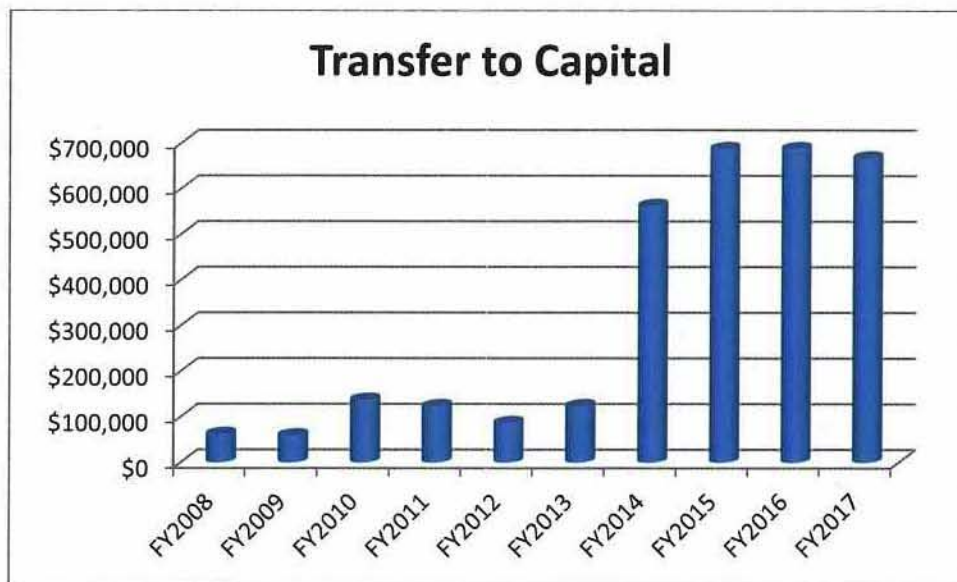
The non-personnel categories of commodities and services are projected to increase consistently with the anticipated rate of inflation. Services are anticipated to actually increase at a rate of about 2%/year, while commodities are at a rate of less than 1%, primarily due to a decreasing need to purchase commodities in light of technology and communications improvements to the operations of most county offices.



TRANSFER TO CAPITAL:

Since 2001, the largest capital expenditures for General Corporate Fund Departments, including vehicles (other than for the Sheriff) and technology, have been made by a transfer from the General Corporate Fund to the Capital Asset Replacement Fund each year. The transfers are to cover the actual cost of equipment to be replaced in that fiscal year, and an amortized contribution to future reserve for equipment to be replaced in future years. In 2007, the County Board also initiated transfers to the Capital Asset Replacement Fund for Facilities improvement and replacement, although this aspect of Capital Asset Replacement has never been fully funded by the General Corporate Fund.

The General Corporate Fund Transfer to Capital Asset Replacement Fund in the FY2014 Forecast includes adding \$125,000 to the transfer for future reserve for equipment and technology and continuing that additional contribution in FY2015-FY2017, because this future reserve has not been funded since FY2008. The FY2014, FY2015 and FY2016 Forecast also includes an additional \$313,908 for roof replacement projects that will be required in those years, and in FY2017 continuing an amortization schedule for all roof replacement projects into the future. This reflects the General Corporate Fund contribution to Capital Asset Replacement only, a more complete discussion of the Capital Asset Replacement Fund follows in a later section of this Forecast.

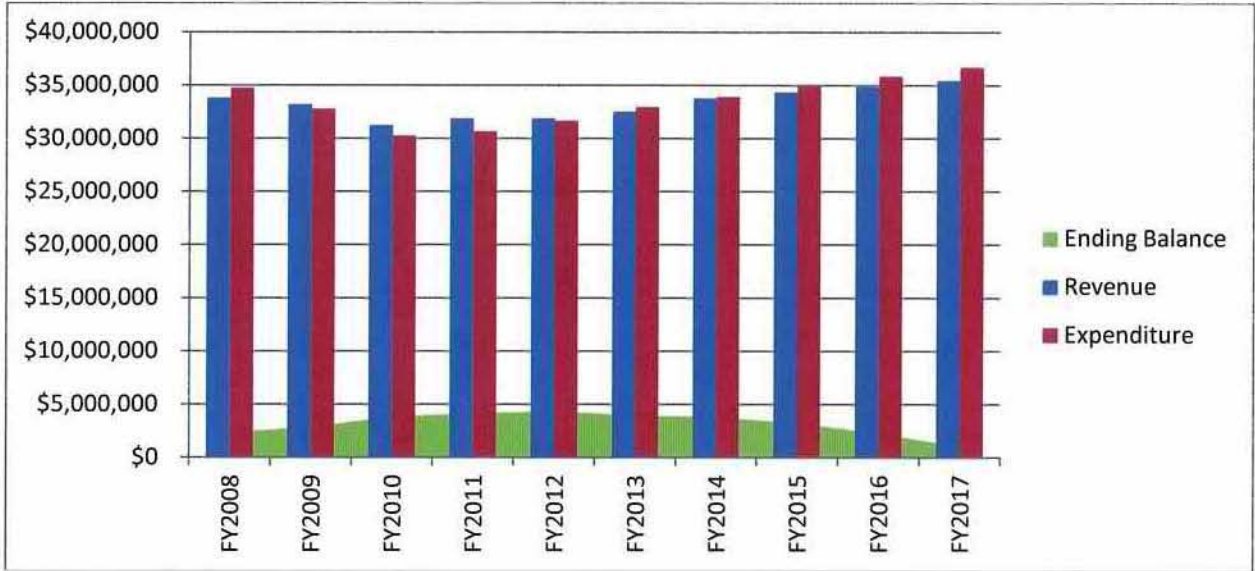


GENERAL CORPORATE FUND SUMMARY

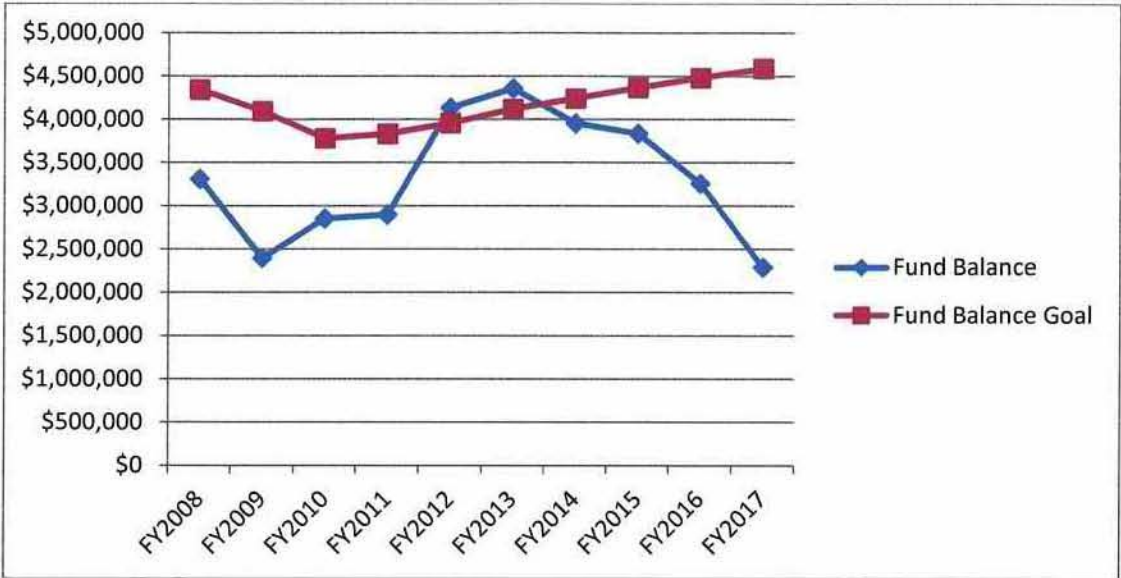
As evidenced in the 5-year historical period from 2008 – 2012, the impact of increasing personnel costs directly affects the availability of resources for non-personnel expenditures. Personnel expenditures increased from 68% of the total budget in FY2008 to 72% of the total budget in FY2012. A structural deficit is created for the General Corporate Fund because 72% of expenditures increase at a rate of inflation each year, while only 50% of revenues (property

tax and sales & income taxes) increase at a rate proportionate to economic trends, typically reflecting the rate of inflation. The other revenue streams – Fees and Miscellaneous revenues tend to remain flat. This deficit requires the County Board to carefully review fees on a regular basis, and adopt changes or increases commensurate with the cost of providing services paid for by the fees, which practice is documented in the County Board’s Economic Policies. This deficit also places pressure on the County Board to limit wage increases and growth in personnel costs.

The validity of projections for later years in the forecast are less reliable, as it is difficult to predict what additional changes could occur in the economic environment. While the economic forecast anticipates a continuing slow and steady recovery, there are still risks that the economy could stall or decline again, or that the State could cut additional funding sources to local governments, which then have to be absorbed through expenditure changes or cuts to services provided.



The additional challenge for the General Corporate Fund is to maintain the fund balance goal of 12.5% at the beginning of each fiscal year, to ensure appropriate funds are available to manage cash flow throughout the year. As demonstrated here, in the future year projections, the fund balance drops below the fund balance goal, increasingly with each year.

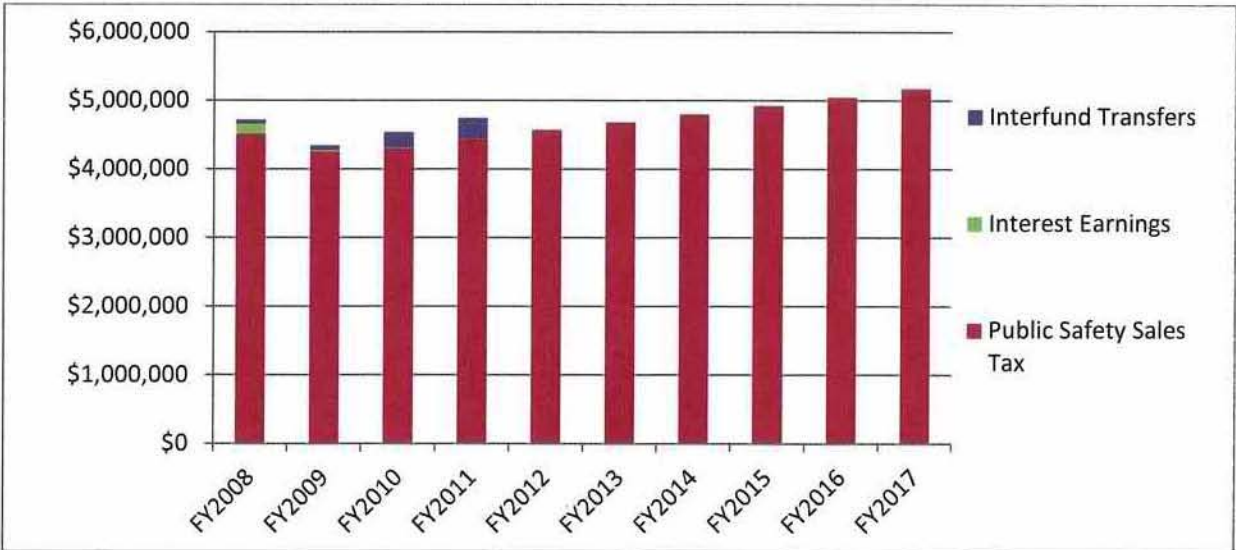


PUBLIC SAFETY SALES TAX FUND

REVENUE:

The primary revenue source for the Public Safety Sales Tax Fund is the ¼ cent sales tax for public safety that has been collected in Champaign County since 1999, after the voters approved it in November 1998. The Forecast anticipates annual growth in the Public Safety Sales Tax in FY2014 and beyond at a rate of 2.5%.

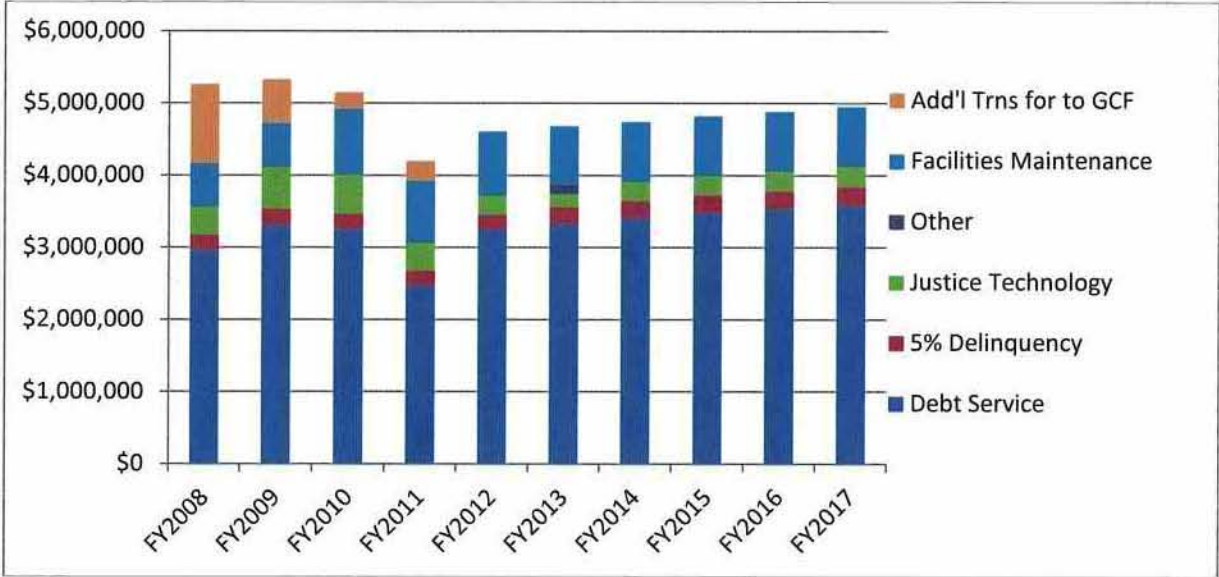
Inter-fund Transfers from the Courts Automation Fund were made in FY2010 and FY2011 to help defray the cost of a new AS400 for the Courts Technology System, which is primarily funded through the Public Safety Sales Tax. Interest earned on the fund balance is also deposited and maintained within the Public Safety Sales Tax Fund.



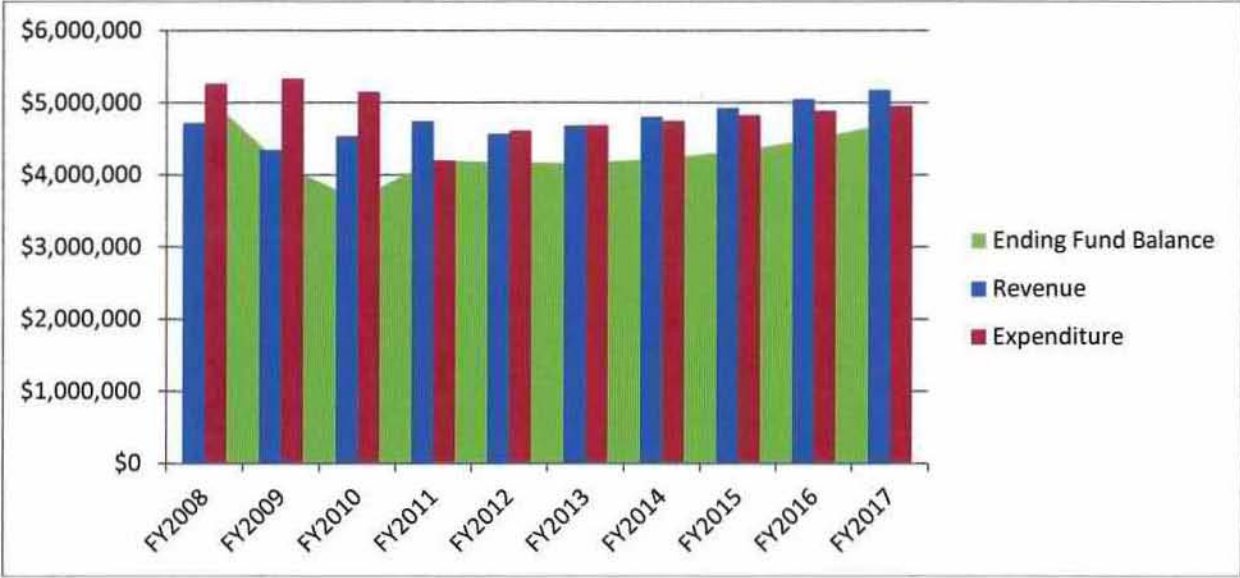
EXPENDITURE:

In accordance with guidelines established by the County Board for the expenditure of the Public Safety Sales Tax Fund, current expenses include the following:

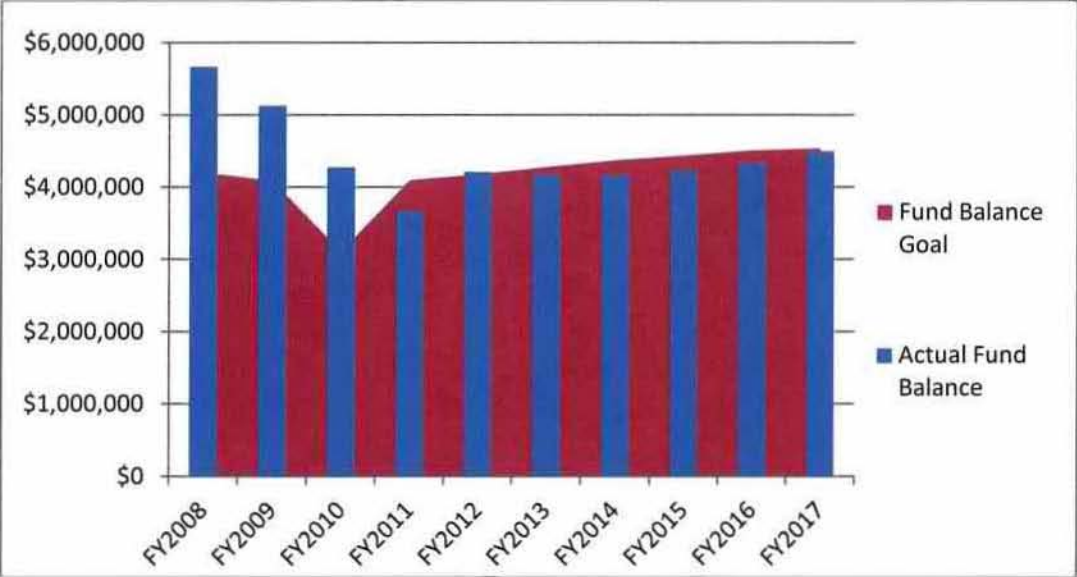
- Debt Services for the Courthouse and JDC Construction projects
- 5% of previous year revenues for delinquency prevention grant funding
- Funding for technology for the Sheriff, State’s Attorney, Court Services and Coroner
- Payment of utilities for the public safety facilities
- Additional Transfer to General Corporate Fund in Fiscal Years 2008-2011
- Other - In FY2014 – payment for a consulting contract for a Correctional Center Needs Assessment



In Fiscal Years 2008 through 2011, additional transfers were made from the Public Safety Sales Tax Fund to the General Corporate Fund to eliminate the need for additional expenditure cuts to the General Corporate Fund in those years. Moving forward, revenues are projected to begin outpacing expenditures, based on current County Board priorities for expenditures, in FY2014 and beyond.



The fund balance goal for the Public Safety Sales Tax Fund is that the ending balance must equal at least 1.25 of the annual debt service obligation for the ensuing fiscal year. As demonstrated in the chart below, the Public Safety Sales Tax Fund balance drops slightly below the fund balance goal in the projected budgets for FY2013 through FY2016, and then is re-established at the goal in FY2017.

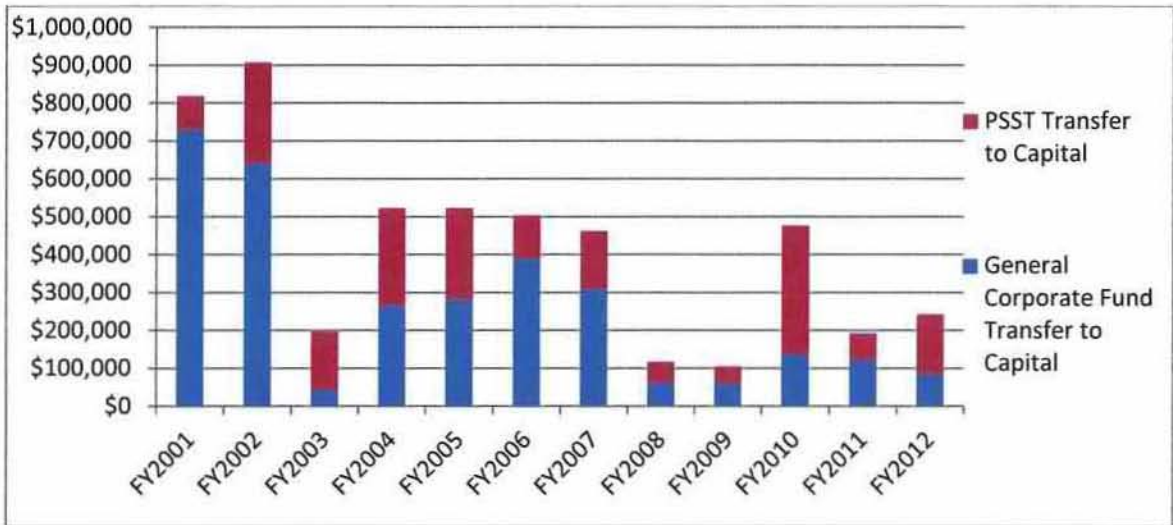


CAPITAL ASSET REPLACEMENT FUND

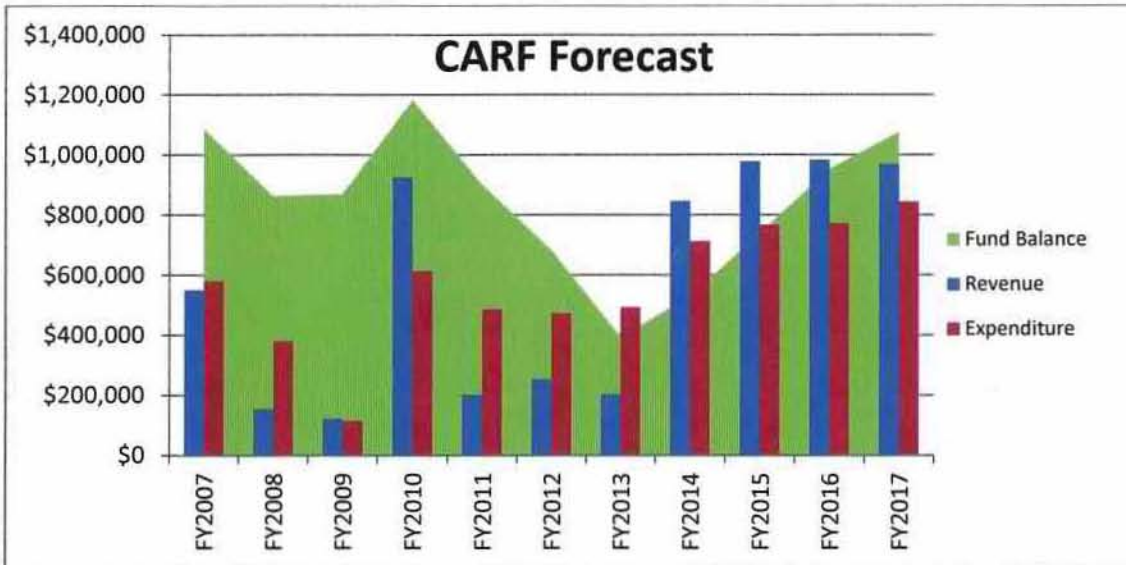
As stated earlier in this Forecast Report, the Capital Asset Replacement Fund (CARF) has been established for the replacement of equipment, technology, and some building facility needs for the General Corporate Fund departments. The CARF was first established by the County Board in FY2001, and with the exception of FY2003, from FY2001 through FY2007 the CARF received

and budgeted for the fully amortized funding for the replacement of equipment and technology. Revenue to the CARF comes from transfers from the General Corporate Fund and Public Safety Sales Tax Fund primarily, with some additional contributions for specific purchases from the Probation Services Fees Fund.

In periods of economic recession, which occurred in FY2003, and years FY2008-FY2012, the funding for future reserve was not appropriated, and the only revenue and expenditure budgeted was for the replacement of items scheduled to be replaced in the current year. This is reflected in the revenue transferred to the Capital Asset Replacement Fund from FY2001 through FY2012.



This leaves the County in a position where there is little reserve available for purchases that occur in FY2013 and beyond, which increases the contribution from the various funds to cover expenditure in future years. The amortization schedule for technology and equipment averages at 5 years. The transfers from General Corporate Fund and Public Safety Fund to Capital projected in this Financial Forecast anticipate the re-establishment of funding for future reserve in fiscal years 2014-2017. Additionally, the transfer from General Corporate Fund in fiscal years 2014-2017 also includes a new transfer averaging \$310,000/year to cover the actual cost of roof replacements in 2014-2016, and in 2017 the amortized schedule for roof replacements from that point forward. In years beyond this forecast, if the future reserve is funded from FY2014 through FY2017, there should be a reduction in annual transfers required from General Corporate and Public Safety Funds because we will reach a point where reserves have accrued in the fund to cover the cost of current year replacement. However, it is also important to note that there are still other facilities replacement costs that have not yet been documented and will, in the future, need to be added to the total Capital Asset Replacement Fund calculations.



CONCLUSION

This Financial Forecast is provided as an informational tool to the County Board as it begins the process of setting parameters for the preparation and adoption of the FY2014 budget. The focus is on the General Corporate Fund, and the two primary funds – Public Safety Sales Tax and Capital Asset Replacement – which directly correlate to the functions of the General Corporate Fund.

Long term challenges that have previously been noted by the County Board with regard to the General Corporate Fund include the following:

- Maintaining the General Corporate Fund Balance at a minimum 12.5% level
- Development of Comprehensive Plan for County Facilities and Campuses
- Identification and appropriation of funding for Capital Replacement and Improvement Plans
- Developing Plan for management of personnel costs within available revenues
- Replacement of real estate tax cycle and accounting systems software

Within this forecast, projections having an impact on some of these long term challenges are documented. Keeping these challenges in sight as the budget process is developed and adopted for FY2014 continues to be a priority for the County Board.

Respectfully submitted,

Deb Busey
County Administrator



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

*ADMINISTRATIVE, BUDGETING, PURCHASING, & HUMAN RESOURCE
MANAGEMENT SERVICES*

Inter-Committee Memo

Date: March 5, 2013

To: Finance Committee

From: Beth Brunk, Recording Secretary for the Facilities Committee

Re: Forward Recommendation from the Facilities Committee to Fund Roof Replacement
Projects in FY14

At the March 5, 2013 Facilities Committee, the members voted unanimously to adopt the following recommendation to the Finance Committee:

"The County Facilities Committee recommends to the Finance Committee that direction be given in the preparation of the FY2014 budget, that \$313,908 be budgeted in the General Corporate Fund as a Transfer to the Capital Asset Replacement Fund Facilities Budget to provide initial funding for a County Capital Improvement Plan, specifically for the replacement of roofing systems."