

## **CHAMPAIGN COUNTY BOARD COMMITTEE OF THE WHOLE MINUTES**

---

**Finance/ Justice & Social Services/Policy, Personnel, & Appointments  
Tuesday, February 12, 2013  
Lyle Shields Meeting Room**

**MEMBERS PRESENT:** Christopher Alix, Astrid Berkson, Lloyd Carter, Lorraine Cowart, Aaron Esry, Stan Harper, Josh Hartke, Stan James, John Jay, Alan Kurtz, Ralph Langenheim, Gary Maxwell, Jim McGuire, Diane Michaels, Max Mitchell, Patsi Petrie, Michael Richards, Giraldo Rosales, Jon Schroeder, Rachel Schwartz

**MEMBERS ABSENT:** Jeff Kibler, James Quisenberry

**OTHERS PRESENT:** Katie Blakeman (Circuit Clerk), Deb Busey (County Administrator), John Farney (Auditor), John Malachowski (Gallagher Benefit Services, Inc.), Susan Monte (Regional Planning Commission), Cameron Moore (RPC Director), Duane Northrup (Coroner), Kay Rhodes (Administrative Assistant), Peter Tracy (MHB/DDB Director), Dan Welch (Treasurer)

### **CALL TO ORDER**

Kurtz called the meeting to order at 6:01 p.m.

### **ROLL CALL**

Rhodes called the roll. Alix, Berkson, Carter, Cowart, Esry, Harper, Hartke, James, Jay, Langenheim, Maxwell, McGuire, Michaels, Mitchell, Petrie, Richards, Rosales, Schroeder, Schwartz, and Kurtz were present at the time of roll call, establishing the presence of a quorum.

### **APPROVAL OF MINUTES**

**MOTION** by Mitchell to approve the January 15, 2013 Committee of the Whole minutes; seconded by James. **Motion carried with unanimous support.**

### **APPROVAL OF AGENDA/ADDENDA**

**MOTION** by Rosales to approve the agenda/addenda; seconded by James. **Motion carried with unanimous support.**

## **PUBLIC PARTICIPATION**

Bill Brown, Dianna Visek, Brian Dolinar, and Linda Turnbull spoke regarding the use of drones. C. P. Weibel spoke about the Nursing Home and selection of MPA as management. Duane Northrup spoke regarding the submission of Coroner reports to the County Board.

## **COMMUNICATIONS**

Kurtz announced that he met with Congressmen Rodney Davis and discussed many Champaign County issues with him. Kurtz stated he would meet with him on a regular basis.

## **POLICY, PERSONNEL, & APPOINTMENTS**

### **Appointments/Reappointments**

**MOTION** by Kurtz to recommend County Board approval of the appointment of Heather Tucker to the Lincoln Legacy Committee term 3/1/2013-2/29/2016; seconded by Michaels. Petrie asked where information for the budget could be found. Langenheim said the committee was financed with public contributions. Michaels said the Chair of the Committee was Barbara Wysocki. Schroeder said committee information could be found on the Forest Preserve website. **Motion carried with unanimous support.**

**MOTION** by Kurtz to recommend County Board approval of the appointment of Cedric Jones to the Community Action Board, term 2/22/2013-12/31/2016; seconded by Cowart. **Motion carried with unanimous support.**

**MOTION** by Kurtz to recommend County Board approval of the appointment of Steven Hawthorne to the Sangamon Drummer Drainage District for an unexpired term ending 8/31/2015; seconded by Jay. **Motion carried with unanimous support.**

### **County Clerk**

**MOTION** by Esry to receive the January 2013 report and place on file; seconded by James. **Motion carried with unanimous support.**

### **Regional Planning Commission**

**MOTION** by James to recommend County Board approval of an Ordinance amending Ordinance No. 635, establishing procedures for grant application, consideration, acceptance, and renewal/extension; seconded by Esry. Alix asked if RPC could present a quarterly summary of the Grants applied for and received for County Board information. Moore agreed. **Motion carried with unanimous support.**

Developmental Disabilities Board

**MOTION** by Langenheim to increase the size of the Developmental Disabilities Board from three to five members; seconded by Cowart. Petrie supported the increase from three members to five members. Kurtz said the DDB had worked very well with the current number of members. He said no other county in the state had increased their DDB except Peoria County. Mitchell and Jay agreed that it was not necessary to increase the number of members of the DDB. Richards agreed the DDB was working fine but if the Board wanted to move forward, he suggested the item be deferred to allow more time to reflect. Maxwell felt the DDB should be allowed time to work out issues on their own.

**MOTION to Defer** item by Richards until the March Committee of the Whole meeting; seconded by Hartke. **Motion to defer carried.**

Board of Review

**MOTION** by Mitchell to receive the Board of Review Annual Report and place on file; seconded by James. **Motion carried with unanimous support.**

Sheriff

**MOTION** by Esry to recommend County Board approval of resolution regarding the Champaign County Sheriff's Merit Commission; seconded by Kurtz. Busey explained that State Law had changed since Resolution No. 506 was created and the Merit Commission was now allowed to create its own rules and this resolution rescinds Resolution No. 506. **Motion carried.**

County Administrator

**MOTION** by James to receive the Administrative Services January 2013 report and place on file; seconded by Esry. **Motion carried with unanimous support.**

**MOTION** by Kurtz to recommend County Board approval of a resolution authorizing a one-year renewal agreement with Gallagher Benefits Services; seconded by Berkson. Busey said the fee had increased from \$40,000 to \$50,000 however; this was still \$27,000 less than the County had paid the previous broker in 2010. Schwartz was still concerned about the twenty-five percent increase. She understood that it would be more work in the beginning to set up a new client, but felt that the work now would have decreased. Busey explained the volume of work did not decrease. It was the same amount each year. Malachowski explained the scope of services had expanded. Berkson said Malachowski had done an excellent job for the County.

**MOTION to Defer** item by Petrie to allow for further negotiation of the renewal agreement; seconded by Carter. Schwartz asked who would perform the negotiations. Petrie expected that Busey would negotiate. Kurtz did not believe the renewal agreement should be deferred. He stated this company had done an excellent job for the County and did not see any

benefit in deferring. Busey explained that she had negotiated the renewal agreement as presented. She explained there would not be enough time to perform another RFP and selection if an agreement was not reached. **Motion to defer failed. Original motion carried.**

**MOTION** by James to approve the review of GIS Consortium positions by the Job Content Evaluation Committee; seconded by Kurtz. **Motion carried with unanimous support.**

**MOTION** by Langenheim to recommend County Board approval of recommendation regarding supervision of Champaign County EMA by the Sheriff; seconded by Richards. Richards supported this because it makes the most sense at this time and if the Board wanted to change the responsibility in the future, they could. Petrie was concerned that the County Board would no longer have oversight of this agency. She also wanted to see how this responsibility would fit into the Sheriff's organizational chart.

Richards pointed out that the County Board Chair would remain the Chief Executive Officer. Cowart asked how the Sheriff would fit this in along with the other responsibilities when he was already short-staffed.

Busey explained that once she learned that Mr. Carlson would be exiting the County, she asked the Sheriff if he would consider stepping in as the Interim EMA Coordinator because the County cannot operate without one. Busey said she then met with former EMA Coordinator and the Sheriff to discuss the structure and operations of EMA. Busey said it became clear that the style of management and the knowledge base of the Sheriff's command staff were in a much better position to provide advice, consultation, oversight and supervision to EMA than herself, the County Administrator. She explained this responsibility currently lies with the County Administrator. Busey said the only item that would change is that EMA staff would now be under the supervision of the Sheriff's command staff instead of the County Administrator.

Alix stated he was initially skeptical about this however, if this does not work then the County Board can remove the responsibility from the Sheriff. Alix added that other agencies such as the U of I Police and the City of Urbana Police were in agreement with the idea and so he agreed as well. **Motion carried.**

**MOTION** by James to recommend to the Finance Committee approval of classification of the Circuit Clerk Executive Assistant to the Circuit Clerk position to Grade Range G; seconded by Langenheim. **Motion carried with unanimous support.**

Other Business

Amended 2013 County Board Calendar of Meetings  
County Board Rule 8 Proposed Change

**MOTION** by Mitchell to recommend County Board approval of resolution amending the 2013 County Board Calendar of Meetings; seconded by Kurtz.

**MOTION** by Richards to amend the 2013 County Board Calendar of Meetings by scheduling the Committee of the Whole meetings for 6:30 p.m.; seconded by Petrie. Discussion followed. **Motion to amend failed. Original motion carried.**

**MOTION** by Petrie to recommend County Board approval of proposed change to County Board Rule 8; seconded by Schwartz. Discussion followed. **Motion failed.**

Chair's Report

There was no Chair's Report.

Designation of Items for the County Board Consent Agenda

Items A1-2, 4; C1; H1

*The Committee of the Whole took a ten-minute recess at 7:51 p.m.*

FINANCE

Treasurer

**MOTION** by James to receive the Treasurer's January 2013 report and place on file; seconded by Esry. **Motion carried with unanimous support.**

**MOTION** by Michaels to recommend County Board approval of a resolution authorizing the County Board Chair to assign Mobile Home Tax Sale Certificate of Purchase for permanent parcel number 30-060-0043; seconded by Berkson. **Motion carried with unanimous support.**

Auditor

**MOTION** by Hartke to receive the Auditor's January 2013 report and place on file; seconded by Petrie. **Motion carried with unanimous support.**

Nursing Home Monthly Report

**MOTION** by Hartke to receive the Nursing Home monthly report and place on file; seconded by Carter. Schwartz said it would be helpful to include the same memo that goes to the Nursing Home Board of Directors with the monthly report to the Committee of the Whole for information. **Motion carried with unanimous support.**

Budget Amendments/Transfers

**MOTION** by Mitchell to recommend County Board approval of **Budget Amendment #13-00012** for Fund/Dept. 091 Animal Control-047 Animal Control Administration with increased appropriations of \$5,000 and no increased revenue: from Fund Balance to add postage line; seconded by Rosales. **Motion carried with unanimous support.**

**MOTION** by Harper to recommend County Board approval of **Budget Amendment #13-00014** for Fund/Dept: 614 Recorders Automation Fund-023 Recorder with increased appropriations of \$700 and increased revenue of \$700 to cover rates for unemployment insurance; seconded by McGuire. **Motion carried with unanimous support.**

Children's Advocacy Center

**OMNIBUS MOTION** by Jay to recommend County Board approval of the application for FY2014 grant funding from the Champaign County Mental Health Board and the application for renewal of Violent Crime Victims Assistance Grant from the Illinois Attorney General for the Children's Advocacy Center; seconded by Michaels. **Motion carried with unanimous support.**

State's Attorney

**MOTION** by Esry to recommend County Board approval of the Renewal of Violent Crime Victims Assistance Grant from the Illinois Attorney General for the State's Attorney; seconded by Maxwell. **Motion carried with unanimous support.**

Facilities Director

**MOTION** by Langenheim to approve waiver to hiring freeze for the Skilled Trades Worker vacancy; seconded by James. **Motion carried with unanimous support.**

County Administrator

**MOTION** by Mitchell to receive the General Corporate Fund FY2013 Budget Projection and Change Reports and place on file; seconded by Cowart. **Motion carried with unanimous support.**

**MOTION** by Esry to recommend County Board approval of resolution for the abatement and reduction of taxes heretofore levied for the payment of bonds; seconded by Cowart. **Motion carried with unanimous support.**

**MOTION** by Jay to recommend County Board approval of resolution authorizing loan to the General Corporate Fund from the Public Safety Sales Tax Fund; seconded by James. **Motion carried with unanimous support.**

**MOTION** by Mitchell to recommend County Board approval of classification of the Executive Assistant to the Circuit Clerk position to Grade Range G; seconded by Michaels. **Motion carried with unanimous support.**

**MOTION** by Hartke to recommend County Board approval of an amendment to the General Corporate Fund Budget of \$333,142 to be transferred to the Nursing Home from the General Corporate Fund in FY2013, to make permanent the grant of these funds from the General Corporate Fund to the Nursing Home; seconded by Schwartz. **Motion carried.**

Chair's Report

The Chair pointed out some items for the next Finance Committee of the Whole Agenda would regard the Hiring Freeze and a change to the Fiscal Year.

Designation of Items for the County Board Consent Agenda

Items A2, D1-2, E1-2, F1, H3-5 were designated for the Consent Agenda.

**JUSTICE & SOCIAL SERVICES**

Monthly Reports

**OMNIBUS MOTION** by Hartke to receive the monthly reports for Animal Control: November 2012, December 2012; EMA: January 2013; Head Start: November 2012, December 2012, January 2013; Probation & Court Services: December 2012; Public Defender: December 2012 and Veterans' Assistance Commission: January 2013 and place on file; seconded by Richards. **Motion carried with unanimous support.**

Other Business

There was no other business.

Chair's Report

Sheriff's Drone Report

Berkson explained that the Sheriff stated the drone was purchased in 2008. They flew it briefly at a local park and it is not working. They are available for purchase at hobby shops.

**Other Business**

There was no other business.

**Adjourn**

The meeting adjourned at 8:27 p.m.

Respectfully submitted,

Kay Rhodes  
Administrative Assistant