



CHAMPAIGN COUNTY BOARD COMMITTEE OF THE WHOLE
Justice & Social Services/Policy, Personnel, & Appointments/Finance Agenda
County of Champaign, Urbana, Illinois
Tuesday, January 15, 2013 – 6:30 p.m. (Please Note Time Change)

**Lyle Shields Meeting Room, Brookens Administrative Center,
1776 East Washington Street, Urbana, Illinois**

I. Call To Order

II. Roll Call

III. Approval of Minutes

A. Committee of the Whole Minutes – December 11, 2012

1-10

IV. Approval of Agenda/Addenda

V. Public Participation

VI. Communications

VII. Justice & Social Services:

A. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/COUNTYBD/deptrpts.htm>

1. Emergency Management Agency – December 2012
2. Probation & Court Services – November 2012
3. Public Defender – September 2012, October 2012, November 2012

B. Other Business

C. Chair’s Report

1. Appointments to the Community Justice Task Force –Term 1/15/2013 – 6/30/2013
Continuing Member Appointments:

- Scott Bennett
- Lynn Branham
- James Kilgore
- Julian Rappaport
- William C. Sullivan
- Michael Richards

New Member Appointments:

- Darlene Kloeppe
- Carol Ammons
- Bruce Suardini

11

12-14

D. Designation of Items to be Placed on the County Board Consent Agenda

VIII. Policy, Personnel, & Appointments:

A. Appointments/Reappointments

1. List of Appointments Expiring in 2013 *(for information only)* 15-18
2. Resignation of James Hixson-Ivesdale Fire Protection District *(for information only)* 19
3. Ivesdale Fire Protection District Appointment Request *(for information only)* 20-23
4. Ivesdale Fire Protection District – 1 Unexpired Term Ending 4/30/2015 24
Applicant:
 - John C. Flavin
5. Appointment of Patsi Petrie as County Board Liaison to the Greenways & Trails Policy Committee

B. County Clerk

1. December 2012 Report 25

C. Circuit Clerk

1. Request to Submit Administrative Secretary Position to Job Content Evaluation Committee for Review and Evaluation 26

D. Regional Planning Commission

1. Proposal to Amend the Ordinance for Licensure of Waste Haulers in Champaign County 27-34

E. County Administrator

1. Administrative Services Monthly Report – December 2012 35-38

F. Other Business

1. Additional County Board Rules Changes *(deferred from November 2012 meeting)* 39

G. Chair’s Report

H. Designation of Items to be Placed on the County Board Consent Agenda

IX. Finance:

A. Treasurer

1. Monthly Reports – December 2012 - Reports are available on the Treasurer’s webpage at <http://www.co.champaign.il.us/TREAS/reports.htm>
2. Resolution Authorizing the County Board Chair to Assign Mobile Home Tax Sale Certificate of Purchase – Permanent Parcel #30-060-0043 40

B. Auditor

1. Monthly Reports – December 2012_ - Reports are available on the Auditor’s webpage at <http://www.co.champaign.il.us/auditor/monthlyreports.htm>

C. Budget Amendments/Transfers

1. Budget Amendment #13-00009	41
Fund/Dept. 080 General Corporate-010 County Board	
Increased Appropriations: \$14,000	
Increased Revenue: None: from Fund Balance	
Reason: To Appropriate the Funds Committed by the County Board for the Mahomet Aquifer Coalition Intergovernmental Agreement as Adopted by the County Board Resolution No. 8402	
D. <u>Emergency Management Agency</u>	
1. Request Approval of Illinois Emergency Management Agency Grant Award and Agreement	42-53
2. Budget Amendment #13-00008	54
Fund/Dept. 080 General Corporate-043 Emergency Management Agency	
Increased Appropriations: \$3,730	
Increased Revenue: \$3,730	
Reason: Illinois Management Agency Approved Funds for Training Exercise in Champaign County During April 2013. Funding is for Fuel, Meals, and Supplies. Exercise is April 11-13, 2013.	
E. <u>Regional Planning Commission</u>	
1. Proposal to Issue an RFP for a Recycling Contractor for Two Countywide Residential Electronics Collections in 2013	55-67
2. Approval of Application, and If Awarded, Acceptance of Electronic Products Recycling and Reuse Grant	68-70
F. <u>State’s Attorney</u>	
1. Resolution Authorizing a Litigation Assistance Agreement Between the County of Champaign and the Office of the State’s Attorneys Appellate Prosecutor	71-73
2. Resolution to Designate the Office of the State’s Attorneys Appellate Prosecutor as Agent	74-75
G. <u>County Administrator</u>	
1. General Corporate Fund FY2012 Budget Report <i>(to be distributed)</i>	
2. General Corporate Fund FY2012 Budget Change Report <i>(to be distributed)</i>	
H. <u>Chair’s Report</u>	
I. <u>Designation of Items to be Placed on the Consent Agenda</u>	
X. <u>Other Business</u>	
XI. <u>Adjourn</u>	

1 **CHAMPAIGN COUNTY BOARD**
2 **COMMITTEE OF THE WHOLE MINUTES**
3

4
5 **Finance/ Justice & Social Services/Policy, Personnel, & Appointments**
6 **Tuesday, December 11, 2012**
7 **Lyle Shields Meeting Room**
8

9 **MEMBERS PRESENT:** Christopher Alix, Astrid Berkson, Lloyd Carter, Aaron Esry,
10 Stan Harper, Josh Hartke, Stan James, John Jay, Jeff Kibler, Alan
11 Kurtz, Ralph Langenheim, Gary Maxwell, Jim McGuire, Diane
12 Michaels, Max Mitchell, Patti Petrie, James Quisenberry,
13 Michael Richards, Giraldo Rosales, Jon Schroeder, Rachel
14 Schwartz
15

16 **MEMBERS ABSENT:** Lorraine Cowart
17

18 **OTHERS PRESENT:** Angela Adams (City of Champaign Public Works Department),
19 (Deb Busey (County Administrator), John Carlson (EMA
20 Director), John Dwyer (Deputy Director EMA), John Farney
21 (Auditor), Gordy Hulten (County Clerk), Andrew Levy
22 (Regional Planning Commission), Susan Monte (Regional
23 Planning Commission), Andy Rhodes (IT Director), Kay Rhodes
24 (Administrative Assistant), David Voorhis (ILPP Consultant),
25 Dan Welch (Treasurer)
26

27 **CALL TO ORDER**
28

29 Kurtz called the meeting to order at 6:01 p.m.
30

31 **ROLL CALL**
32

33 Rhodes called the roll. Alix, Berkson, Carter, Esry, Harper, Hartke, James, Jay, Kibler,
34 Langenheim, Maxwell, McGuire, Michaels, Mitchell, Petrie, Quisenberry, Richards, Rosales,
35 Schroeder, Schwartz, and Kurtz were present at the time of roll call, establishing the presence
36 of a quorum.
37

38 **APPROVAL OF MINUTES**
39

40 **MOTION** by Petrie to approve the November 8, 2012 Committee of the Whole
41 Minutes; seconded by Langenheim. **Motion carried with unanimous support.**
42

43 **MOTION** by James to approve the November 13, 2012 Committee of the Whole
44 minutes; seconded by Berkson. **Motion to Amend** by Petrie to move approval to the December
45 20, 2012 County Board meeting to allow time for review of minutes. Alix pointed out that the
46 minutes were distributed earlier in the day via email. **Original Motion carried with**
47 **unanimous support.**
48
49
50

51 **APPROVAL OF AGENDA/ADDENDA**

52
53 **MOTION** by Jay to approve the agenda/addenda; seconded by Kibler. **Motion carried**
54 **with unanimous support.**

55
56 **PUBLIC PARTICIPATION**

57
58 Ron Peters and Donald Uchtmann spoke regarding the CU Mass Transit District
59 appointment.

60
61 **COMMUNICATIONS**

62
63 Hulten announced the County Board meetings are now streamed live via the internet
64 thanks to cooperative efforts by the County's IT department headed by Andy Rhodes, the
65 Physical Plant, the County Clerk's office, and Administrative Services.

66
67 Kurtz announced that he would like to meet with each individual board member to
68 discuss his or her goals for the County over the next year. He asked that each member select a
69 date and time that would work best for them. Kurtz also complemented the Drug Court
70 Program for being the most successful diversion program in the State of Illinois. He had
71 attended the most recent graduation. He stated that 84% of the graduates within the last five
72 years have not returned to crime or drug use. He added that Judge Ford had been named the
73 President of the State of Illinois Drug Court.

74
75 Busey announced that she attended the bid opening for the County's Municipal
76 Electricity Aggregation Program. She stated that Ameren's base rate was 0.056 per kWh and
77 the rate that the County will offer to those in the unincorporated areas will be of 0.03999 per
78 kWh, which is a 28.6% reduction.

79
80 **JUSTICE & SOCIAL SERVICES**

81 **Emergency Management Agency**

82
83 Chris Miller, Warning Coordination Meteorologist of the National Weather Service in
84 Lincoln, Illinois is the primary liaison for thirty-five County Emergency Management
85 Agencies in Illinois. He was there to recognize Champaign County as a Storm Ready County.
86 He said this was really a collaborative effort by the County Emergency Management Agency,
87 volunteers, local fire and law enforcement agencies, as well as elected officials.

88
89 Miller explained that John Carlson, EMA Director and John Dwyer, EMA Deputy
90 Director had performed an extensive and impressive amount of planning to prepare Champaign
91 County for the various disasters that could impact this County. He stated that the County
92 Emergency Management Agency was always ready to relay the National Weather Service
93 information to the public. He acknowledged the work of the former County Emergency
94 Management Agency Director, Mr. Bill Keller; the former EMA Deputy Director, Mr. Gregg
95 Abbott; the Mahomet ESDA Director, Mr. Gary Crowley; and the Mahomet ESDA Deputy
96 Director, Mr. Mark Reifsteck. He concluded the presentation by stating that this award means

97 that Champaign County citizens can be confident that the County they live and work in is
98 prepared to minimize hazards before, during, and after an event.

99 Monthly Reports

100

101 **OMNIBUS MOTION** by James to receive the monthly reports for EMA: October and
102 November 2012 and Probation & Court Services: October 2012 and place on file; seconded by
103 Langenheim. **Motion carried with unanimous support.**

104

105 Other Business

106

107 David Voorhis, Criminal Justice Consultant spoke regarding his work for ILPP and
108 Champaign County. He encouraged Board members to stay involved in the project and not just
109 leave it up to the experts. He believed that incarceration only further educated criminals and
110 did not change their behavior. He clarified that he was not against building a new jail. He
111 emphasized that the County Board should participate and plan in order to build a good facility.

112

113 Chair's Report

114 Re-establishment of the Community Justice Task Force

115

116 **MOTION** by Petrie to re-establish the Community Justice Task Force; seconded by
117 Langenheim. Alix felt that the initial charter for the Task Force was too narrow and it should
118 be revised to include youth services and juvenile detention as well. James asked that any new
119 appointments to the Task Force include someone from the rural area. Petrie said an amended
120 resolution should be presented to the Board including the expanded charter and a sunset date
121 ending one month after the ILPP contract ends.

122

123 **MOTION** by Kibler to defer until the County Board meeting on December 20, 2012 to
124 allow for changes before consideration; seconded by Petrie.

125

126 Busey recalled that the Community Justice Task Force was created by the Justice &
127 Social Services Committee and the Chair of the Justice & Social Services Committee made the
128 appointments. She did not believe that a resolution had been approved at the County Board
129 level. Richards agreed that a press release could be created asking for applications and defining
130 the new scope of the Task Force. **Motion to defer carried with unanimous support.**

131

132 Designation of Items to be Placed on the Consent Agenda

133

134 There were no items designated for the County Board Consent Agenda.

135

136 **POLICY, PERSONNEL, & APPOINTMENTS**

137 Appointments/Reappointments

138

139 **OMNIBUS MOTION** by Kurtz to recommend County Board approval of the
140 appointments of Myron Isaac to the Lower Big Slough DD, term ending 8/31/2015; Doug
141 Stierwalt to the Two Mile slough DD, term ending 8/31/2015; Steve Moser to the Silver Creek

142 DD, term ending 8/31/2013; Ed Feeney to the Kankakee DD; seconded by Michaels. **Motion**
143 **carried with unanimous support.**

144
145 **MOTION** by Kurtz to recommend County Board approval of the appointments of
146 Deborah Townsend and Julian Rappaport to the Mental Health Board, terms ending
147 12/31/2016; seconded by Langenheim. **Motion carried.**

148
149 **MOTION** by Kurtz to recommend County Board approval of the appointment of
150 Donald Uchtmann to the CU Mass Transit District Board, term ending 12/31/2017; seconded
151 by Jay. **Motion carried with unanimous support.**

152
153 **MOTION** by Kurtz to recommend County Board approval of the appointment of
154 Steven Herriott to the Local Foods Policy Council, term ending 5/31/2014; seconded by
155 Langenheim. **Motion carried with unanimous support.**

156
157 **MOTION** by Kurtz to recommend County Board approval of the appointment of Zoe
158 Hood to the Community Action Board, term ending 12/31/2015; seconded by James. **Motion**
159 **carried with unanimous support.**

160
161 County Clerk

162
163 **MOTION** by Esry to receive the November 2012 and Semi-annual reports and place
164 on file; seconded by Mitchell. **Motion carried with unanimous support.**

165
166 **MOTION** by Esry to recommend County Board approval of the County Clerk Plan for
167 2013 Polling Places; seconded by Mitchell. **Motion carried with unanimous support.**

168
169 County Administrator

170
171 **MOTION** by Mitchell to receive the Administrative Services November 2012 report
172 and place on file; seconded by Hartke. Petrie asked that a year-to-year comparison be included
173 in future workers compensation reports. **Motion carried with unanimous support.**

174
175 Other Business

176 Mahomet Aquifer Coalition

177
178 **MOTION** by Alix to forward to the County Board meeting on December 20, 2012
179 without recommendation to allow time for review of the proposal; seconded by Langenheim.

180
181 Petrie asked what actions the City of Champaign had taken to bring other municipalities
182 on board to share costs. Adams explained that they had sent outreach letters to fourteen county
183 farm bureaus, all fourteen counties over the aquifer, elected officials of eighty-eight
184 communities, as well as agricultural, and environmental organizations. She said it was very
185 important for the EPA to see public support. They would reissue letters again after the first of
186 the year.

187

188 Petrie was concerned about the cost. Adams explained there was a “not to exceed cost”
189 clause and costs would go down as more entities joined the coalition. Adams said there were
190 two separate initiations going on: 1) lawsuit claiming that the Clinton Landfill did not follow
191 the proper procedure for permit application, 2) public outreach, and the designation of the
192 Mahomet Aquifer as the sole source aquifer of the region. She explained that Illinois law states
193 that a landfill must meet certain requirements if there is a sole source aquifer. If the lawsuit is
194 won and Clinton Landfill has to go back to Dewitt County for permit application and the
195 Mahomet Aquifer gets sole source designation, then the Clinton Landfill would not meet the
196 stricter state requirements. However, if the Clinton Landfill receives the go ahead from the
197 Illinois EPA in February and the designation of the sole source aquifer comes later, then it
198 would be grandfathered in.

199
200 McGuire asked how the designation of a sole source aquifer would affect area farmers.
201 Adams said if that if a project did not pose a threat to the Mahomet Aquifer then it would go
202 through without incident. Discussion followed. **Motion carried with unanimous support.**

203
204 Chair’s Report

205
206 Quisenberry said if Board members had items they would like addressed during the
207 Policy, Personnel, & Appointments portion of the Committee of the Whole they should bring
208 them to either himself or Busey by Monday of the week before the scheduled date of the
209 meeting.

210
211 Designation of Items to be Placed on the County Board Consent Agenda

212
213 Items A2-5, A7-9, B3 were designated for the Consent Agenda.

214
215 The meeting recessed for five minutes.

216
217 FINANCE

218 Treasurer

219
220 **MOTION** by Petrie to receive the Treasurer’s November 2012 report and place on file;
221 seconded by Mitchell. **Motion carried with unanimous support.**

222
223 **MOTION** by Jay to recommend County Board approval of resolution authorizing the
224 County Board Chair to assign Mobile Home Tax Sale Certificate of Purchase for permanent
225 parcel number 30-059-0030; seconded by Kibler. **Motion carried with unanimous support.**

226
227 **MOTION** by Quisenberry to recommend County Board approval of resolution
228 authorizing signatures for the Champaign County Treasurer’s accounts, Champaign County
229 Collector’s accounts, and Investment Instruments or Investment accounts; seconded by
230 Berkson. **Motion carried with unanimous support.**

231
232 **MOTION** by Esry to recommend County Board approval of resolution for
233 authorization of facsimile signatures for the Champaign County Treasurer’s accounts and

234 Champaign County Collector's accounts; seconded by James. **Motion carried with**
235 **unanimous support.**

236

237 Auditor

238

239 **MOTION** by Quisenberry to receive the November 2012 report and place on file;
240 seconded by Michaels. Alix encouraged the Auditor to submit the reports electronically in the
241 future. **Motion carried with unanimous support.**

242

243 Budget Amendments/Transfers

244

245 **MOTION** by Mitchell to recommend County Board approval of **Budget Transfer**
246 **#12-00017** for Fund/Dept. 076 Tort Immunity Tax Fund-075 General County for a total
247 amount of \$8,509 to pay General Corporate FY12 Property/Auto/Liability Insurance expenses;
248 seconded by Quisenberry. **Motion carried with unanimous support.**

249

250 **MOTION** by Langenheim to recommend County Board approval of **Budget Transfer**
251 **#12-00018** for Fund/Dept. 080 General Corporate-042 Coroner for a total amount of \$6,539 to
252 cover year-end expenses; seconded by Esry. **Motion carried with unanimous support.**

253

254 **MOTION** by Maxwell to recommend County Board approval of **Budget Transfer**
255 **#12-00019** for Fund/Dept. 083 County Highway-060 Highway for a total amount of \$12,200
256 for removal of contaminated soil around bulk fuel tank; seconded by Jay. **Motion carried with**
257 **unanimous support.**

258

259 **MOTION** by Mitchell to recommend County Board approval of **Budget Transfer**
260 **#12-00020** for Fund/Dept. 080 General Corporate-028 Information Technology for a total
261 amount of \$6,995 to cover shortage in Copier Services line item with funds left in Personnel
262 line; seconded by Esry. **Motion carried with unanimous support.**

263

264 **MOTION** by Jay to recommend County Board approval of **Budget Transfer #12-**
265 **00021** for Fund/Dept. 080 General Corporate-031 Circuit Court for a total amount of \$4,300 to
266 provide funding for bills accrued at the end of fiscal year 2012; seconded by Michaels. **Motion**
267 **carried with unanimous support.**

268

269 **MOTION** by Mitchell to recommend County Board approval of **Budget Amendment**
270 **#12-00070** for Fund/Dept. 620 Health-Life Insurance-120 Employee Group Insurance with
271 increased appropriations of \$169,449 and increased revenue of \$169,449 to pay November
272 2012 Health Insurance Premiums; seconded by James. **Motion carried with unanimous**
273 **support.**

274

275 **MOTION** by Esry to recommend County Board approval of **Budget Amendment #12-**
276 **00071** for Fund/Dept. 614 Recorder's Automation Fund-023 Recorder with increased
277 appropriations of \$1,500 and increased revenue of \$1,500 to cover shortage; seconded by
278 James. **Motion carried with unanimous support.**

279

280 **MOTION** by Kibler to recommend County Board approval of **Budget Amendment**
281 **#12-00072** for Fund/Dept. 080 General Corporate-020 Auditor with increased appropriations
282 of \$18,460 and increased revenue of \$3,872 to cover payroll shortfall and account for Elected
283 Official State Stipend; seconded by Berkson. **Motion carried with unanimous support.**
284

285 **MOTION** by Mitchell to recommend County Board approval of **Budget Amendment**
286 **#12-00075** for Fund/Dept. 627 Property Tax Interest Fee Fund-026 County Treasurer with
287 increased appropriations of \$29,884 and increased revenue of \$18,420 transfer per statute to
288 General Corporate Fund for funds accumulated above budgeted amount; seconded by
289 Michaels. **Motion carried with unanimous support.**
290

291 **MOTION** by Mitchell to recommend County Board approval of **Budget Amendment**
292 **#12-00076** for Fund/Dept. 610 Working Cash Fund-026 County Treasurer with increased
293 appropriations of \$13 and no increased revenue, from Fund Balance to document interest
294 earned above budgeted amount; seconded by Esry. **Motion carried.**
295

296 **MOTION** by Jay to recommend County Board approval of **Budget Amendment #13-**
297 **00002** for Fund/Dept. 080 General Corporate-040 Sheriff with increased appropriations of
298 \$85,585 and no increased revenue to re-appropriate and re-encumber funds designated for
299 purchase of squad cars and related equipment; seconded by Mitchell. **Motion carried with**
300 **unanimous support.**
301

302 **MOTION** by Petrie to recommend County Board approval of **Budget Amendment**
303 **#13-00003** for Fund/Dept. 080 General Corporate-028 Information Technology with increased
304 appropriations of \$13,642 and no increased revenue to re-encumber unspent funds for Lyle
305 Shields meeting room remodel project for purchase of additional equipment; seconded by
306 Quisenberry. **Motion carried with unanimous support.**
307

308 **MOTION** by Quisenberry to recommend County Board approval of **Budget**
309 **Amendment #13-00004** for Fund/Dept. 080 General Corporate-010 County Board with
310 increased appropriations of \$13,642 and no increased revenue to re-encumber funds in FY2013
311 for Clinton Landfill legal challenge; seconded by Maxwell. **Motion carried with unanimous**
312 **support.**
313

314 **MOTION** by James to recommend County Board approval of **Budget Amendment**
315 **#13-00005** for Fund/Dept. 075 Regional Planning Commission-709 Tenant Based Rental
316 Assistance with increased appropriations of \$50,000 and increased revenue of \$50,000 to
317 accommodate the receipt of additional funding from the City of Champaign to administer the
318 Tenant-Based Rental Assistance Program; seconded by Mitchell. **Motion carried with**
319 **unanimous support.**
320

321 **MOTION** by Kibler to recommend County Board approval of **Budget Amendment**
322 **#13-00006** for Fund/Dept. 080 General Corporate-071 Public Properties with increased
323 appropriations of \$5,960 and no increased revenue to re-encumber funds for work in Cell
324 Block A that was not completed by December 1; seconded by Esry. **Motion carried with**
325 **unanimous support.**

326 **MOTION** by James to recommend County Board approval of **Budget Amendment**
327 **#12-00077** for Fund/Dept. 676 Solid Waste Management-011 Solid Waste Management with
328 increased appropriations of \$72 and no increased revenue to pay for 2013 Waste Hauler decals;
329 seconded by Esry. **Motion carried with unanimous support.**
330

331 **MOTION** by Michaels to recommend County Board approval of **Budget Amendment**
332 **#12-00078** for Fund/Dept. 089 County Public Health Fund-049 Board of Health with increased
333 appropriations of \$12,058 and no increased revenue to pay final invoice from CUPHD for
334 FY2012; seconded by Berkson. **Motion carried with unanimous support.**
335

336 Regional Planning Commission

337

338 **MOTION** by Esry to recommend County Board approval of application and if
339 awarded, acceptance of Illinois Recycling Grant; seconded by Langenheim. **Motion carried**
340 **with unanimous support.**

341

342 County Administrator

343

344 **MOTION** by Quisenberry to receive the General Corporate Fund FY2012 Budget
345 Projection and Change Reports and place on file; seconded by Kibler. **Motion carried with**
346 **unanimous support.**

347

348 **MOTION** by Mitchell to recommend County Board approval of Collective Bargaining
349 Agreement between Champaign County and FOP Corrections from 12/1/2012-11/30/2015;
350 seconded by Quisenberry. **Motion carried with unanimous support.**

351

352 **MOTION** by Kurtz to recommend County Board approval of resolution to rescind
353 SLEP IMRF for Corrections Officers hired after 1/1/2013; seconded by Esry. **Motion carried**
354 **with unanimous support.**

355

356 Chair's Report

357

358 There was no Chair's Report.

359

360 Designation of Items for the County Board Consent Agenda

361

362 Items A2-4, C1-9, C11-17, and D1 were designated for the Consent Agenda.

363

364 Items Deferred from Organizational Meeting 12/3/2012

365

366 Appointments of Assistant Deputy Chairs for each Area of Responsibility

367

368 **MOTION** by Kurtz to appoint Kibler as the Assistant Deputy Chair of Policy,
369 Personnel, & Appointments and Michaels as the Assistant Deputy Chair of Finance; seconded
370 by Mitchell. **Motion carried with unanimous support.** The appointment of the Assistant

371 Deputy Chair of Justice & Social Services was deferred until the December 20 County Board
372 meeting.

373

374 Appointment of Vice Chairs for Standing Committees

375

376 **MOTION** by Kurtz to appoint Esry as the Vice Chair of the Environment & Land Use
377 Committee; seconded by Kibler. **Motion carried with unanimous support.** Vice Chair
378 appointments for County Facilities and Highway and Transportation Standing Committees
379 were deferred until the December 20, 2012 County Board meeting.

380

381 Appointment of Committee Members for Standing Committees

382

383 **MOTION** by Kurtz to appoint Langenheim (Chair), Esry (Vice-Chair), Berkson,
384 Harper, Kurtz, Petrie, and Schroeder to the Environment & Land Use Standing Committee;
385 seconded by Berkson. **Motion carried with unanimous support.**

386

387 **MOTION** by Kurtz to appoint James (Chair), Quisenberry, Kibler, Maxwell, Rosales,
388 Schwartz, and Hartke to the County Facilities Standing Committee; seconded by Michaels.
389 **Motion carried with unanimous support.**

390

391 **MOTION** by Kurtz to appoint Cowart (Chair), Carter, Alix, Jay, Michaels, Mitchell,
392 McGuire, and Richards to the Highway & Transportation Standing Committee; seconded by
393 James. **Motion carried with unanimous support.**

394

395 Special County Board Committee & Liaison Appointments

396

397 **MOTION** by Kurtz to appoint Alix (Chair), Kurtz, Hartke, Harper, and Kibler to the
398 Labor Committee; seconded by Kibler. **Motion carried with unanimous support.**

399

400 **MOTION** by Kurtz to appoint Alix and Harper to the Labor/Management Health
401 Insurance Committee; seconded by James. **Motion carried with unanimous support.**

402

403 **OMNIBUS MOTION** by Kurtz to appoint the following liaisons: ACCESS Initiative -
404 Giraldo Rosales; Champaign Consortium-Alan Kurtz, Jon Schroeder, Josh Hartke (Alt);
405 Champaign-Urbana Urbanized Area Transportation Study-Ralph Langenheim; Community
406 Action Board-Giraldo Rosales, Jim McGuire; Convention & Visitors Bureau-Max Mitchell,
407 Rachel Schwartz (Alt); Developmental Disabilities Board-Michael Richards, Gary Maxwell;
408 East Central Illinois Economic Development District-Michael Richards; Lincoln Legacy
409 Committee-Ralph Langenheim; Lincoln Heritage RC&D-Jon Schroeder, Alan Kurtz (Alt);
410 County Board of Health- Stan James; Economic Development Corporation-Jon Schroeder,
411 James Quisenberry; Extension Services Board-Alan Kurtz, Stan Harper; Head Start Policy
412 Board-Diane Michaels; Mahomet Aquifer Consortium-Ralph Langenheim, Al Kurtz, Gary
413 Maxwell; Mental Health Board-Astrid Berkson; Nursing Home Board of Directors-Josh
414 Hartke, Gary Maxwell; Regional Office of Education-Alan Kurtz, Diane Michaels; Regional
415 Planning Commission-Alan Kurtz, Jon Schroeder, & Patsi Petrie, John Jay (Alt), Rachel
416 Schwartz (Alt); RPC Community Services Block Grant Loan Committee-Christopher Alix;

417 Rural Transit Advisory Group-Stan James; Veterans' Assistance Commission-Ralph
418 Langenheim; seconded by Maxwell. **Motion carried with unanimous support.**

419

420 **Other Business**

421

422 *Public Notice*-Proposed Issuance of a Federally Enforceable State-Operating Permit for
423 Clifford-Jacobs Forging Company in Champaign. No action required.

424

425

426 **Adjourn**

427

428 The meeting adjourned at 8:33 p.m.

429

430 Respectfully submitted,

431

432

433 Kay Rhodes

434 Administrative Assistant

435

436 *Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Darlene Kloeppe

ADDRESS: 306 W Pennsylvania Ave Urbana IL 61801
Street City State Zip Code

EMAIL: kloeppe75@gmail.com PHONE: 217-384-7390

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Citizen Task Force/Jail

BEGINNING DATE OF TERM: _____ ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

Work history of jail/prison planning and design; justice system planning

Supervision of CCRPC's court diversion services program for youth offenders

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have a general understanding of the jail facilities and budget, have a working relationship with the Director of Court Services. I have been following the current issues regarding renovation/expansion of jail facilities.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

I am a current employee of the Champaign County Regional Planning Commission.

I may have a previous relationship with outside consultants hired under contract for jail-related work.

Darlene Kloeppe
Signature

1/4/13
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Bruce A. Suardini, CEO, Prairie Center Health Systems, Inc.
ADDRESS: 718 Killarney Urbana IL 61801
Street City State Zip Code
EMAIL: bsuardini@prairie-center.com **PHONE:** 217-693-3011

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Community Justice Task Force

BEGINNING DATE OF TERM: January 15, 2013 **ENDING DATE:** June 30, 2013

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have over 25 years of management experience in substance abuse treatment programs in Michigan and Illinois. I have a Master's Degree in Education Administration, with prior experience in school administration and eight years as a youth probation officer. I was the director of an inpatient substance abuse treatment facility for five years. I have served on multiple national, state, and local boards, including presently serving as the President of the Illinois Alcoholism (continued on attached)

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I see the role as that of providing information and expertise as to the services for mental health and substance abuse disorders. Prairie Center serves this population of adults and youth in all of Champaign County. We provide services ranging from prevention to residential for nearly 5,000 people annually. We have services in rural communities of Champaign County as well as Champaign-Urbana, with a variety of revenue streams to support the agency. (continued on attached)

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I am aware of the Progress Report of the 2012 task force and the recommendations included therein. I have read the agendas and minutes of the 2012 task force posted on the County's website. I am aware of the hiring of consultant, Dr. Alan Kalmanoff, ILPP, Berkeley, California, to assist the County Board in its Jail Needs Assessment, and look forward to the opportunity to work with him on the development of a final report.

Champaign County Appointment Request Form (attachment)

Bruce Suardini

1. (continued from page one of Appointment Request Form):

and Drug Dependence Association (IADDA). I have also been personally involved in implementation and development of drug courts in both Michigan and Illinois.

As CEO of Prairie Center Health Systems, I am very familiar with the justice system and behavioral health system of care in Champaign County. Under my leadership, Prairie Center also convened a community task force in 2012 to review and discuss local services for those with co-occurring disorders. This community task force recommended re-opening detoxification services and emphasizing expansion of prevention and treatment services for youth.

2. (continued from page one of Appointment Request Form):

Prairie Center Health Systems is also a provider of Youth prevention and substance abuse treatment services, as well as a partner in the local system of care, led by ACCESS Initiative. Prairie Center also provides services to youth involved in the court system who may or may not have a substance abuse disorder through its Parenting with Love and Limits program.

Prairie Center was a founding entity in the Champaign County Adult Drug Court program, and has been the primary treatment service provider for the Drug Court since its inception. Champaign County Drug Court has been shown to be a very effective program in reducing recidivism and promoting rehabilitation of felons with substance use disorders. Prairie Center also is a member of the Champaign County Mental Health Court, providing substance abuse treatment services for those involved in the Mental Health Court who have substance abuse disorders. Prairie Center COO, Gail Raney, and I serve on the Specialty Courts Steering Team.

We are very familiar with the County justice system, working hand-in-hand with Adult and Juvenile Probation/Court Services. Many of these individuals are also involved with other agencies that are part of the system of care in Champaign County, with whom we collaborate on a regular basis.

I envision bringing all of this background knowledge and experience to the Task Force to assist with discussions and recommendations about programs and strategies for at-risk youth, as well as preventing incarceration, reducing recidivism, and promoting rehabilitation for adults and youth involved in the justice system.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

There may be a conflict of interest if Prairie Center Health Systems, Inc. is involved in responding to any RFP for services that may be part of the Task Force recommendation.

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

If I am not available for all meetings, I intend to have Gail Raney, Chief Operating Officer, Prairie Center Health Systems, Inc., attend in my absence, if granted approval to do so.

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

1-3-13

Date

Appointments Expiring During the Next 12 Months - 2013

Body	# of Terms Expiring	Requirements for Vacancy Listed
Appointments Expiring on February 28, 2013:		
Champaign County Lincoln Legacy Committee	1	Resident of County
Appointments Expiring on April 30, 2013:		
Broadlands Longview FPD	1	All Fire Protection Districts - County resident resident and elector in the FPD
Eastern Prairie FPD	1	
Edge-Scott FPD	1	There shall be no more than one trustee from any one city or village or incorporated town in a district unless such city, village or town has more than 50% of the population of the district, according to the last preceding federal census. (This applies to Broadlands-Longview FPD & Sangamon Valley FPD, according to the 2010 census)
Ivesdale FPD	1	
Ludlow FPD	1	
Pesotum FPD	1	
Philo FPD	1	
Sadorus FPD	1	Sangamon Valley FPD, according to the 2010 census)
Sangamon Valley FPD	1	
Scott FPD	1	
St. Joseph-Stanton FPD	1	
Thomasboro FPD	1	
Tolono FPD	1	
Appointments Expiring on May 31, 2013:		
Champaign County Board of Review	1	One Republican
Dewey Community Public Water District	2	Water District and County Resident
Penfield Water District	2	Water District and County Resident
Sangamon Valley Public Water District	3	Water District and County Resident
Urbana-Champaign Sanitary District	1	Resident of the district and Democrat

Appointments Expiring During the Next 12 Months - 2013

Appointments Expiring on June 30, 2013

Stearns Cemetery	1	At least 2/3 of cemetery trustees reside within 15 miles of the cemetery of some part thereof. The other third is interested in said cemetery through family interments or otherwise and Illinois Resident
Champaign County Board of Health*	3	
Champaign County Developmental Disabilities Board**	1	
Champaign County Forest Preserve Board***	1	

Appointments Expiring on July 31, 2013

Champaign County Housing Authority Board of Commissioners	1	Must be approved by the Department of Commerce and Community Affairs of the State of Illinois. Must be a resident of the County
---	---	--

Appointments Expiring on August 31, 2013

Beaver Lake DD	1	Resident of IL Each appointee owns land in the district
Blackford Slough DD	1	
Conrad & Fisher Mutual DD	1	
Fountain Head DD	1	
Harwood & Kerr DD	1	
Kankakee DD	1	
Kerr & Compromise DD	1	
Lower Big Slough DD	1	
South Fork DD	1	
Nelson-Moore-Fairfield DD	2	
DD #10 Town of Ogden	1	
Okaw DD	1	
Owl Creek DD	1	
Pesotum Slough Special DD	1	
Prairie Creek DD	1	
Raup DD	1	
Salt Fork DD	1	
Sangamon & Drummer DD	1	
St. Joseph #3 DD	1	

Appointments Expiring During the Next 12 Months - 2013

Somer #1 DD 1
 St. Joseph #6 DD 1
 Triple Fork DD 1
 Two Mile Slough DD 1
 Union DD #1 of Philo & Crittenden 1
 Union DD #1 of Philo & Urbana 1
 Union DD #2 of St. Joseph & Ogden 1
 Union DD of Stanton & Ogden 1
 Upper Embarras River Basin DD 1
 West Branch DD 1
 Willow Branch DD 1
 Wrisk DD 1
 Ogden-Royal Fire Protection District 1
 DD #2 Town of Scott 1
 St. Joseph #5 DD 1
 Longbranch Mutual DD 1

Appointment Expiring on September 2013:

Union DD #3 South Homer & Sidney 1

Appointments Expiring on November 30, 2013:

Deputy Sheriff Merit Commission	1	
Champaign Co. Nursing Home Board of Directors	3	One is in HR/personnel and One in health care
Public Aid Appeals Committee	2	One Republican and One Democrat
Rural Transit Advisory Group	3	Names are submitted by RPC
Senior Services Advisory Group	3	Must be interested in senior citizens and more than 50% of committee should be over age 60; some names are submitted by RPC
Zoning Board of Appeals	3	all members shall be residents of separate rural townships

Appointments Expiring During the Next 12 Months - 2013

Appointments Expiring on December 31, 2012:

Champaign-Urbana Mass Transit District Board	2	
Champaign County Mental Health Board	2	Republican/may be additional residency requirements should be interested in the area of mental health
Community Action Board	2	2 are business/private representatives and 1 is client rep.; some members are appointed by RPC

Bodies with Existing Vacancies as of January 1, 2013

These appointments are needed in addition to any terms listed above expiring in 2013 unless otherwise noted

Champaign County Board of Health	2	
Community Action Board	7	One Illinois licensed dentist
Clements Cemetery Association	1	
DD #10 Town of Ogden	1	
Forest Preserve Board	1	Elector in the Forest Preserve District
East Lawn Memorial Burial Park Assoc.	6	See Cemeteries above
Harwood & Kerr DD	1	
Pesotum Consolidated DD	1	
Senior Services Advisory Committee	4	
Somer #1 DD	1	
Stearns Cemetery	3	
Union DD #2 St. Joseph & Ogden	1	
Upper Embarras River Basin DD	1	
West Branch DD	1	

December 6, 2012

Board of Trustees
Ivesdale Fire Protection District
P.O. Box 199
Ivesdale, Illinois 61851

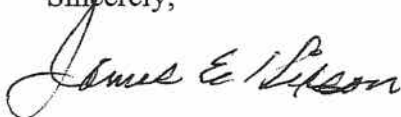
Gentleman:

I hereby submit my resignation as a Trustee of the Ivesdale Fire Protection District effective January 31, 2013. My term is set to expire April 30, 2015.

John Flavin has done an excellent job for the past several years serving as Treasurer and bookkeeper, this along with his firefighting experience make him an excellent candidate for my replacement, I hope the Fire District Board and County Board will consider appointing him as a Trustee.

I have enjoyed my tenure on the Board and I am grateful for the opportunity to have served for so many years.

Sincerely,

A handwritten signature in cursive script that reads "James E. Hixson". The signature is written in black ink and is positioned above the printed name and address.

James Hixson
263 CR 500 N.
Ivesdale, IL 61851



IVESDALE FIRE PROTECTION DISTRICT
406 THIRD ST., P.O. BOX 199
IVESDALE, IL 61851-0199
Non Emergency ~ 217-564-2333
Fax ~ 217-564-2231



December 18, 2012

Mr. Alan Kurtz
Champaign County Board Chairperson
1776 E. Washington
Urbana, IL 61802

Dear Mr. Kurtz:

James Hixson has submitted his resignation as a Trustee effective January 31, 2013. The Board accepted his resignation with regret at a Board meeting tonight. Enclosed herewith is a Resolution stating the Board's desire to have John C. Flavin appointed to take Mr. Hixson's place effective February 1, 2013 and fill the remainder of Mr. Hixson's term which expires in April, 2015.

Sincerely,

A handwritten signature in black ink, appearing to read 'JB'.

James Brewer
Secretary

Enclosures

**IVESDALE FIRE PROTECTION DISTRICT
CHAMPAIGN AND PIATT COUNTIES, ILLINOIS**

RESOLUTION ON THE APPOINTMENT OF A TRUSTEE

RESOLUTION No. 12-12-1

WHEREAS, JAMES HIXSON, a duly qualified and acting Trustee of the Ivesdale Fire Protection District, term ending April 30, 2015; and

WHEREAS, JAMES HIXSON has submitted his resignation as a Trustee effective January 31, 2013 which will cause a vacancy in said office; and


WHEREAS, the Board of Trustees desires to appoint a replacement for JAMES HIXSON to become effective February 1, 2013.

NOW, THEREFORE, be it and it is hereby resolved by Board of Trustees of the Ivesdale Fire Protection District, as follows:

1. That JOHN C. FLAVIN be appointed a Trustee of the Ivesdale Fire Protection District, Champaign and Piatt Counties, Illinois.
2. That such appointment shall be effective on February 1, 2013.
3. That such appointment shall be effective as is hereinabove provided and shall terminate in April 2015, or until his successor is appointed and duly qualified to act.
4. That all resolutions or parts thereof in conflict with are hereby expressly repealed.

5. That this resolution is passed and adopted by the Board of Trustees of the Ivesdale Fire Protection District, Champaign and Piatt Counties, Illinois.

DATED at Ivesdale, Illinois this 18th day of December, 2012.



President, Board of Trustees

ATTEST:



Secretary

CERTIFICATION

I, Denny Jayne, Secretary of the Ivesdale Fire Protection District, do hereby certify that the forgoing Resolution was adopted at a regular meeting of the Board of Trustees on 18, December, 2012, by the following aye and nay vote:

AYES: Jayne, White

NAYS: -

ABSENT: -

And that the motion was duly declared carried by the President of the Board.

Dated this 18 day of December, 2012.

Denny Jayne
Secretary, Board of Trustees
Ivesdale Fire Protection District

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: John C. Flavin

ADDRESS: 207 5th Street Ivesdale IL 61851
Street City State Zip Code

EMAIL: jcflavin@hotmail.com **PHONE:** 217-202-6525

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Ivesdale Fire Protection District

BEGINNING DATE OF TERM: February 1, 2013 **ENDING DATE:** April 30, 2015

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment?

I have been a volunteer firefighter for more than 20 years. I have also been the Treasurer of
the Ivesdale Fire Protection District for the past 8 years.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have been the Treasurer of the district for several years with duties including balancing
bank accounts, payroll, and payroll taxes.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

John C Flavin
Signature

12-20-12
Date



Gordy Hulten
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

COUNTY CLERK
MONTHLY REPORT
DECEMBER
2012

Liquor Licenses & Permits	400.00
Civil Union License	\$50.00
Marriage License	1,500.00
Interests	42.16
State Reimbursements	-
Vital Clerk Fees	9,192.00
Tax Clerk Fees	8,393.50
Refunds of Overpayments	-
TOTAL	19,577.66
Additional Clerk Fees	1,188.00

Katie M. Blakeman
Clerk of the Circuit Court



Champaign County Courthouse
101 East Main Street
Urbana, Illinois 61801
Phone (217) 384-3725
Fax (217) 384-3879

CHAMPAIGN COUNTY
OFFICE OF THE CIRCUIT CLERK

TO: James Quisenberry, Deputy Chair-Policy, Personnel & Appointments & MEMBERS OF THE CHAMPAIGN COUNTY BOARD COMMITTEE of the WHOLE

FROM: Katie Blakeman, Circuit Clerk of Champaign County

DATE: December 31, 2012

RE: REQUEST FOR RE-EVALUATION of EXISTING POSITION

I am writing to request your approval to submit to the Job Content Evaluation Committee a review and re-evaluation of the non-bargaining position in my office of Administrative Secretary. The current incumbent in this position retired on December 27, 2012, and in review of the current position description for this position, I would like to change the job duties and responsibilities, and believe it is best to do that before advertising to hire and fill the position.

Therefore, pursuant to the County's Personnel Policy Section 9-4.5(a), I request your approval to submit the Circuit Clerk Administrative Secretary position to the Job Content Evaluation Committee for review and re-evaluation based on the duties and responsibilities I would like to assign to this position.

Thank you for your consideration of this request.

Katie M. Blakeman



Date: January 4, 2013
To: Policy - Committee of the Whole
From: Susan Monte
Re: Proposal to Amend the Ordinance for Licensure of Waste Haulers in Champaign County
Requested Action: Approve

This is a proposal to amend the Champaign County Local Waste Hauler Ordinance to add an exemption from requirements of the ordinance for certain types of 'collecting agents.'

Background

The County Board adopted the current 'Ordinance for Licensure of Waste Haulers in Champaign County' on November 19, 1996. As adopted, the ordinance references a waste hauler as a "collecting agent." The ordinance defines "collecting agent" as follows:

"Collecting agent shall mean the person, firm or corporation engaged in the business of collecting and/or transporting solid waste and other refuse for a fee."

The ordinance requires 'collecting agents' to annually complete an application for a County local waste hauler license for each collection vehicle used to transport solid waste. The ordinance defines 'collecting agent' in general terms, and does not distinguish between types of waste haulers, e.g., landscape haulers, construction and demolition waste haulers, or recycling haulers. Questions arise when the County identifies local waste haulers to notify regarding annual waste hauler license renewal. The proposed amendment addresses this concern by adding specific exemptions for certain types of 'collecting agents.'

Proposed Exemptions to Add

The proposed amendment would exempt the following types of 'collecting agents' from requirements of the ordinance:

1. A person or company that transports its own personal or business discarded materials produced by said person or business;
2. A civic, community, benevolent or charitable non-profit organization that collects, transports and markets recyclable materials solely for the purpose of raising funds for a civic, community, benevolent or charitable organization;

3. Demolition or construction contractors or landscaping companies that produce and transport discarded materials in the course of such occupations, where the discarded materials produced are merely incidental to the particular demolition, construction, or landscaping work being performed by such companies;
4. Companies that solely transport liquid wastes including sewage, sewage sludge, septic tank or cesspool pumpings; discarded or abandoned vehicles or parts thereof; discarded home or industrial appliances; materials used as fertilizers or for other productive purposes; household hazardous wastes; and hazardous materials as defined in the rules and regulations adopted by the Hazardous Materials Transportation Act; and
5. Any city, village, or township which collects and transports discarded materials to any disposal area maintained by such city, village, or township.

The exempted types of collecting agents would remain subject to the requirements of all applicable state, county, and local ordinances (e.g., the Champaign County Public Nuisance Ordinance, the state Assumed Name Business Act, etc.).

Attachment: Draft Strike-Out Version of the Proposed Amendment to the Ordinance

ORDINANCE NO. ____

ORDINANCE AMENDING CHAMPAIGN COUNTY ORDINANCE NO. 522,
ORDINANCE FOR LICENSURE OF WASTE HAULERS IN CHAMPAIGN COUNTY

WHEREAS, the County Board of the County of Champaign, Illinois has adopted the Ordinance No. 522, Ordinance for Licensure of Waste Haulers in Champaign County; approved and recorded on November 19, 1996, and effective on and after the first day of January, 1997;

WHEREAS, the following exemptions specify the type of collecting agents which shall be exempt from the requirements of the Ordinance:

1. A person or company that transports its own personal or business discarded Materials produced by said person or business;
2. A civic, community, benevolent or charitable non-profit organization that collects, transports and markets recyclable materials solely for the purpose of raising funds for a civic, community, benevolent or charitable organization;
3. Demolition or construction contractors or landscaping companies that produce and transport discarded materials in the course of such occupations, where the discarded materials produced are merely incidental to the particular demolition, construction, or landscaping work being performed by such companies;
4. Companies that solely transport liquid wastes including sewage, sewage sludge, septic tank or cesspool pumpings; discarded or abandoned vehicles or parts thereof; discarded home or industrial appliances; materials used as fertilizers or for other productive purposes; household hazardous wastes; and hazardous materials as defined in the rules and regulations adopted by the Hazardous Materials Transportation Act; and
5. Any city, village, or township which collects and transports discarded materials to any disposal area maintained by such city, village, or township.

NOW, THEREFORE, BE IT ORDAINED by the Champaign County Ordinance No. 522, Ordinance for Licensure of Waste Haulers in Champaign County, is hereby amended as identified in "Exhibit A", attached;

BE IT FURTHER ORDAINED that this Amending Ordinance shall become effective on the date of adoption.

PRESENTED, PASSED, APPROVED and RECORDED this 24th day of January, 2013.

ORDINANCE NO. _____

ORDINANCE RESCINDING ORDINANCE NO. 512
FOR LICENSURE OF WASTE HAULERS IN CHAMPAIGN COUNTY

AND

ADOPTION OF ORDINANCE FOR LICENSURE OF WASTE HAULERS
IN CHAMPAIGN COUNTY

WHEREAS, the County Board of the County of Champaign, Illinois, by Ordinance No. 512, established the "Licensure of Waste Haulers in Champaign County", approved and recorded on the 18th day of March, 1996;

WHEREAS, the County Board of the County of Champaign, Illinois has adopted the Champaign County Solid Waste Plan Update 1996, and pursuant to said Plan, specific changes were required to be made to Ordinance No. 512.

NOW, THEREFORE, BE IT ORDAINED by the County Board of the County of Champaign, Illinois, as follows:

- I. Prior County Board ORDINANCE NO. 512 - ORDINANCE FOR LICENSURE OF WASTE HAULERS IN CHAMPAIGN COUNTY, is hereby rescinded;
- II. The following Ordinance is adopted as ORDINANCE FOR LICENSURE OF WASTE HAULERS IN CHAMPAIGN COUNTY;

WHEREAS, it is in the interests provision be made for appropriate waste disposal in Champaign County,

NOW, THEREFORE, BE IT ORDAINED by the County Board of the County of Champaign, as follows:

- Section 1. Short Title. This Ordinance shall be known and cited as the "Waste Haulers Licensure Ordinance."
- Section 2. Intent and Purpose. This article shall govern the storage, collection, transportation and disposal of solid wastes and other refuse within the legal geographical limits of the County as provided by law. The purpose of this article is to eliminate vectors and nuisances and prevent the transmission of disease organisms resulting from the improper and inadequate handling of solid waste and other refuse by regulating the storage, collection, transportation and disposal of solid waste. (Also reference Ord. 468 § 3.2)
- Section 3. Definitions. For the purpose of the Ordinance, the following definitions shall apply.

Collecting agent shall mean the person, firm or corporation engaged in the business of collecting and/or transporting solid waste and other refuse for a fee.

Commercial premises shall mean all grocery stores, service stations, food processing plants, industrial plants, trailer parks, motels and all other places refuse is or may be created or accumulate.

Collection vehicle shall mean vehicles owned, operated or leased by a collecting agent for the purpose of collecting and/or transporting of solid waste or other refuse.

Other refuse shall be interpreted to mean bottles, tin cans, broken glass, crockery, scrap metal, vehicle parts, derelict vehicles, printed matter, paper, discarded clothing, furniture and appliances, ashes, debris from fire damage, earth, sand, brick, stone, plaster and other substances that may accumulate during the construction of a building.

Solid waste shall mean garbage and all wastes resulting from the handling, preparation, processing or cooking of food including vegetables and animal offal, carcasses of small dead animals, except sewage, and other water carried waste.

Section 4. Vehicles used for collection and transportation of solid waste and other refuse.

(a) *Generally.* The collection and transportation of solid waste and other refuse shall be carried out in a sanitary manner which does not endanger the public health or create a public nuisance;

(b) *License required; annual fee.* All collecting agents within Champaign County shall be licensed. All collection vehicles except those vehicles owned or leased by a municipality and operated by municipal employees that transport solid waste shall be licensed. An annual fee according to the following schedule is set per business, and will include vehicle identification stickers:

Businesses with up to two vehicles.....	\$ 50.00
Business with three to five vehicles.....	.\$100.00
Business with six or more vehicles\$150.00

The license fee for collection vehicles that transport solid waste shall be effective January 1 through December 31 of each calendar year. License fees are payable at the County Administrator's Office and shall be deposited as revenue to the General Corporate Fund Solid Waste Management Department.

An application for said license shall include the following information:

1. Name, address and phone number of applicant.

2. Name of collecting agent, the collecting agent's business name, if different, location of the collecting agent's business site, the business address, and the business phone number.
3. Number, description, vehicle identification number, and license plate number of all vehicles utilized by collecting agent within Champaign County.
4. Collection agent shall provide a listing of all towns, villages, or general areas serviced by waste collector in Champaign County.
5. Location of all waste disposal sites utilized by the collecting agent, for the disposal of wastes collected within Champaign County. Licensure is subject to approval by the licensing entity, the Champaign County Board, after referral and recommendation from the Champaign County Solid Waste Committee.

(c) *Vehicle identification.* The name and phone number under which the business is conducted shall be painted with legible letters at least three inches high on the side of each vehicle, and the vehicle identification sticker shall be affixed to the driver's side front window.

(d) *Vehicle construction.* Any vehicles used for the collection of waste within Champaign County shall be water tight, equipped with tight fitting lids or covers, and designed so no materials shall be blown, scattered or leaked from vehicles at any time.

(e) *Proof of Insurance.* All collecting agents shall provide, with license application, proof of insurance in amounts set forth by the State of Illinois, for any vehicles used for collection of wastes within Champaign County.

(f) *Business site(s).* All business site(s) of the collecting agent must comply with all applicable Zoning and Public Nuisance laws.

(g) *Complaints; inspections.* Upon receipt of a complaint regarding a vehicle used in transporting or collecting solid waste or other refuse, such vehicle shall be made available, at a reasonable time, for inspection by the County.

Section 5. Exemptions.

The following are exempt from the provisions of this ordinance:

1. A person or company that transports its own personal or business discarded materials produced by said person or business;
2. A civic, community, benevolent or charitable non-profit organization that

collects, transports and markets recyclable materials solely for the purpose of raising funds for a civic, community, benevolent or charitable organization;

3. Demolition or construction contractors or landscaping companies that produce and transport discarded materials in the course of such occupations, where the discarded materials produced are merely incidental to the particular demolition, construction, or landscaping work being performed by such companies;

4. Companies that solely transport liquid wastes including sewage, sewage sludge, septic tank or cesspool pumpings; discarded or abandoned vehicles or parts thereof; discarded home or industrial appliances; materials used as fertilizers or for other productive purposes; household hazardous wastes; and hazardous materials as defined in the rules and regulations adopted by the Hazardous Materials Transportation Act; and

5. Any city, village, or township which collects and transports discarded materials to any disposal area maintained by such city, village, or township.

Section ~~5~~ 6. Enforcement.

(a) This Ordinance shall be enforced by the County Administrator and his/her authorized representatives. All violations should be reported to the County Administrator and will be referred to the State's Attorney's Office for enforcement.

(b) No person shall violate any provision of this article or abatement order made in pursuance thereof, obstruct or interfere with the executive of an abatement order, or willfully neglect to obey an abatement order.

Section 6 7. Penalties.

(a) A violation of any of the provisions of this Ordinance is a petty offense punishable by a fine of not more than five hundred dollars (\$500.00) for each offense as provided by law. Each day the violation continues shall constitute a separate offense.

(b) Two separate violations within a twelve (12) month period will result in possible suspension or revocation of the collecting agent's license. Possible suspension or revocation will be at the discretion of the licensing entity, the Champaign County Board, after referral and recommendation from the Champaign County Solid Waste Committee.

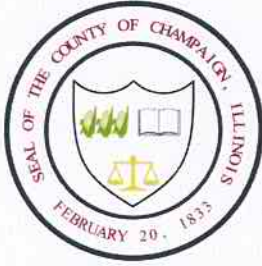
Section 7 8. Severability.

The invalidity of any Section of part of this Ordinance or any rule or regulation promulgated hereunder shall not affect the validity of the remainder of this Ordinance or any other such rule or regulation.

Section 8 9. Effective Date.

This Ordinance shall be effective on and after the first day of January, 1997.

PRESENTED, PASSED, APPROVED and RECORDED this 19th day of November A.D. 1996.



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

ADMINISTRATIVE, BUDGETING, PURCHASING, & HUMAN RESOURCE
MANAGEMENT SERVICES

Deb Busey, County Administrator

ADMINISTRATIVE SERVICES – MONTHLY HR REPORT DECEMBER 2012

VACANT POSITIONS LISTING

VACANT POSITIONS LISTED ON DATA BASE

FUND	DEPT	POSITION TITLE	HOURLY RATE	REG HRS	REGULAR	FY 2013 HRS	FY 2013
					ANNUAL SALARY		ANNUAL SALARY
80	22	DEPUTY COUNTY CLERK	\$11.74	1950	\$22,893.00	1950	\$22,893.00
80	28	PC APPLICATIONS PRG	\$23.97	1950	\$46,741.50	1950	\$46,741.50
80	30	ADMIN SECRETARY	\$13.82	1950	\$26,949.00	1950	\$26,949.00
80	30	CH DEP CIRCUIT CLERK	\$26.95	1950	\$52,552.50	1950	\$52,552.50
80	40	CLERK	\$11.74	1950	\$22,893.00	1950	\$22,893.00
80	41	LEAD PROSECUTOR	\$30.34	1950	\$59,163.00	1950	\$59,163.00
80	71	SKILLED TRADES	\$18.01	2080	\$37,460.80	2080	\$37,460.80
80	140	DEP SHRF--CORR	\$18.48	2080	\$38,438.40	2080	\$38,438.40
80	140	DEP SHRF--CORR	\$18.48	2080	\$38,438.40	2080	\$38,438.40
-- TOTAL --			\$173.53		\$345,529.60		\$345,529.60

UNEMPLOYMENT REPORT

Notice of claims received – 7 total

- 4-Nursing Home
- 1-Treasurer
- 1-Corrections
- 1-Head Start

Employer Protests Filed-3 total

- 2-Nursing Home
- 1-Treasurer

Benefit Determinations

- 3-Nursing Home benefits allowed
- 1-Nursing Home benefits denied
- 1-Head Start denied
- 1-Treasurer denied

Notice of Telephone Hearing

- 1-Nursing Home

PAYROLL REPORT

DECEMBER PAYROLL INFORMATION

<u>Pay Group</u>	<u>12/14/2012</u>		<u>12/28/2012</u>	
	<u>EE's</u> <u>Paid</u>	<u>Total Payroll \$\$</u>	<u>EE's</u> <u>Paid</u>	<u>Total Payroll \$\$</u>
General Corp	515	\$888,461.87	515	\$866,304.11
Nursing Home	210	\$277,292.23	212	\$239,339.28
RPC/Head Start	228	\$280,492.13	219	\$267,839.27
Total	953	\$1,446,246.23	946	\$1,373,482.66

HEALTH INSURANCE/BENEFITS REPORT

December, 2012

Total Number of Employees Enrolled: 824

General County Union:

Single 331; EE+spouse 25; EE+child(ren) 43; Family 38

Nursing Home Union:

Single 66; EE+spouse 9; EE+child(ren) 3; Family 1

Non-bargaining employees:

Single 135; EE+spouse 26; EE+child(ren) 22; Family 28

Life Insurance Premium paid by County: \$1,867.58

Health Insurance Premium paid by County: \$337,263.20

Health Reimbursement Account contribution paid by County: \$18,457.00

TURNOVER REPORT

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County

December 2012: 6.30%

December 2012: 0 of 585 Employees left Champaign County

WORKERS' COMPENSATION REPORT

<u>Entire County Report</u>	<u>December 2012</u>	<u>December 2011</u>
New Claims	6	2
Closed Claims	1	7
Open Claims	46	28
<u>Year to Date Total</u>		
December 2011	98	
December 2012	95	

EEO REPORT

Information provided based on EEO Tracking forms submitted by Applicant. Figures are for General County only.

December EEO Report - General County Only	PT Accountant (Auditor)	Deputy County Clerk (County Clerk)	Chief Deputy Circuit Clerk (Circuit Clerk)	Grounds Worker Snow Removal - Temp (Physical Plant)	DECEMBER - TOTALS
Total Applicants Applied	17	144	58	31	250
Male	7	30	16	27	80
Female	9	113	40	2	164
Undisclosed	1	1	2	2	6
Caucasian	10	106	47	20	183
African-American	3	30	9	9	51
Asian or Pacific Islander	4	2	1	0	7
Hispanic	0	5	1	1	7
Native American or Alaskan Native	0	1	0	1	2
Two of more races	0	0	0	0	0
Undisclosed	0	0	0	0	0
Veteran Status	0	7	3	4	14
Disability	0	1	0	0	1

ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT

Agendas Posted	7	Meetings Staffed	2	Minutes Posted	8
Appointments Posted	2	Notification of Appointment	14	Contracts Posted	5
Calendars Posted	5	Resolutions Prepared	42	Ordinances Prepared	

PROPOSED RULES CHANGES for JANUARY 15, 2013 POLICY AGENDA

Rule 8 - Rule Changes:

Written notice of any proposed change(s) to these Rules is to be presented to the Committee of the Whole at least fourteen (14) days prior to any consideration of such changes, **unless said changes are being proposed as the Rules to be adopted by the County Board at the Biennial Organizational Meeting, in which case the fourteen (14) day advance notice requirement shall not apply, but such changes shall require a 2/3 majority of County Board Members for approval.**

Rule 7 – Parliamentarian:

The Parliamentarian shall be an individual appointed to advise the County Board and not involved with the Board or County.

- A. ~~The County Board Chair may designate a Parliamentarian, who may be a member of the Board, or may rely on the advice of the State's Attorney's Office.~~
- B. ~~The Parliamentarian, if any, shall advise the County Board Chair or Deputy Chair on any Rule when called upon to do so by the Chair.~~

Rule 11 - Appointive Position – Procedures

- A. The Board Chair, **along with one individual from each caucus chosen by the respective caucus chair,** shall designate appointees to public boards, commissions, and committees as required by statute or by action of the Board, subject to review and recommendation of the Committee of the Whole, and further subject to the advice and consent of the Board.

Rule 12 – County Board Meetings:

- B. Regular meetings of the Board shall begin at 7:00 p.m. unless otherwise scheduled in accordance with these Rules. ~~Committee of the Whole meetings of the Board shall begin at 6:00 p.m., unless otherwise scheduled in accordance with these Rules.~~ **A mandatory break shall occur at the 2 hour time, and there shall be a 3-hour time limit for a meeting. The 3-hour meeting limit may be waived by majority vote of the Board then present.**
- I. **A County Board Study Session shall be scheduled each month.**
- J. **All agenda items will only be considered for a vote when a complete set of materials have been provided for consideration "X" amount of time before the meeting. If this criteria is not met, an item can be put forth for consideration by a 2/3 or 3/5 vote of the entire County Board.**

RECEIVED

DEC 26 2012 0612061E

01-13-001



RESOLUTION

C. C. TREAS. OFF.

RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

43 NORTHWOOD

PERMANENT PARCEL NUMBER: 30-060-0043

As described in certificates(s) : 116 sold October 2008

AND WHEREAS, pursuant to public auction sale, Nita Merritt, Purchaser(s), has/have deposited the total sum of \$695.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$250.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$95.00 for issuance of the Tax Certificate Title to said Purchaser(s); and the remainder shall be the sums due the Tax Agent for his services;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$250.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED and RECORDED this _____ day of _____,

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

SALE TO NEW OWNER

01-13-001

FUND 080 GENERAL CORPORATE

DEPARTMENT 010 COUNTY BOARD

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-010-533.07 PROFESSIONAL SERVICES	2,750	2,750	16,750	14,000
TOTALS	2,750	2,750	16,750	14,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: TO APPROPRIATE THE FUNDS COMMITTED BY THE COUNTY BOARD FOR THE MAHOMET AQUIFER COALITION INTERGOVERNMENTAL AGREEMENT AS ADOPTED BY COUNTY BOARD RESOLUTION 8402.

DATE SUBMITTED: <u>1-9-2013</u>	AUTHORIZED SIGNATURE <u>Debra L. Busby</u>	** PLEASE SIGN IN BLUE INK **
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APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____



CHAMPAIGN COUNTY EMERGENCY MANAGEMENT AGENCY

Emergency Operations Center
1905 E. Main Street
URBANA, IL 61802

(217) 384-3826
(217) 384-3794 – FAX
Website: www.co.champaign.il.us/EMA
email: EMA@co.champaign.il.us

January 7, 2013

To: Christopher Alix, Chair of the Finance Committee of the Whole

From: John Carlson

Subject: Grant Request Approval

The Illinois Emergency Management Agency has awarded a Grant Agreement to Champaign County EMA for the funding of \$3,730.00 of expenses related to the training exercise that will take place in Champaign County on April 11-13, 2013. This is a full-scale exercise being held in Rantoul and Urbana. Participating in the exercise will be law enforcement, fire service, emergency medical services, hospitals, County EMA, the Illinois National Guard and various other local and state resources. This grant award is for expenses related to participant's meals, fuel and general operational supplies.

These expenses and the funding award are specific to this exercise and will not any other impact on this year's budget. The expenses will take place between February 1 to April 30, 2013. IEMA will reimburse these expenses after that period.

Sincerely

John Carlson



Illinois Emergency Management Agency

Jonathon E. Monken, Director

NOTICE OF GRANT AGREEMENT

PART I - Notice of Grant Award to County of Champaign

This Grant Agreement is made and entered into by and between the Illinois Emergency Management Agency (Grantor), 2200 South Dirksen Parkway, Springfield, Illinois 62703, and **County of Champaign (Grantee), 1905 East Main Street, Urbana, Illinois 61802. REMIT TO: Brookens Administrative Center, 1776 E. Washington Street, Urbana, IL 61802**

The purpose of this Grant is to utilize funds from the Department of Homeland Security (DHS), Federal Fiscal Year **2010 Homeland Security Grant Program, CFDA #97.067.**

The Grantor hereby grants to the Grantee an amount not exceeding **\$3,730.00** for the period from **February 1, 2013, to April 30, 2013.** The Grantee hereby agrees to use the funds provided under the Agreement for the purposes set forth herein and agrees to comply with all terms and conditions of this Agreement and applicable federal and state policies and grant guidance.

The Grantee shall include all requirements listed herein in each sub-grant, contract and subcontract financed in whole or in part with federal assistance.

This Agreement and attachments constitute the entire agreement between the parties and there are no oral agreements or understanding between the parties other than what has been reduced to writing herein.

PART II - Term

The term of this Grant Agreement shall be from **February 1, 2013, to April 30, 2013.**

PART III - Scope of Work

The Grantee will utilize the Homeland Security Grant Program (HSGP) funding as outlined in the Grantee's FFY 2010 Grant Program Application. The HSGP funds shall be used for costs related to the planning, organization, equipment, training, and exercise needs that prevent, protect against, mitigate, respond to, and recover from acts of terrorism and other catastrophic events.

The FFY 2010 Grant Program Application, provided in the Budget Detail Worksheet (Attachment A), outlines a description of the expenditures for which the Grantee will seek reimbursement. The Grantor will only reimburse those activities that are specifically listed in the Attachment A.

The Discipline Allocation Worksheet (Attachment B) outlines the discipline specific budget allocation classification for the activities listed in Attachment A. The Grantee must submit to the Grantor the updated Discipline Allocation Worksheet with each revised Budget Detail Worksheet and as outlined in Part V – Reports.



The Project Implementation Worksheet (Attachment C) provides a detailed description of the scope of work to be performed using funds received through this Agreement, including a list of specific sequential milestones that will be accomplished by the Grantee. These milestones will allow the Grantor to measure progress of the Grantee in achieving the goal of the project.

PART IV - Compensation Amount

The total compensation and reimbursement payable by the Grantor to the Grantee shall not exceed the sum of **\$3,730.00**.

PART V - Terms and Conditions

SPENDING LIMITATIONS: All allocations and use of funds by the Grantee shall be in accordance with applicable grant guidance and application kits. The Grantee shall comply with all applicable federal and state statutes, regulations, executive orders, and other policies and requirements in carrying out any project supported by these funds. The Grantee recognizes that laws, regulations, policies, and administrative practices may be modified from time to time and those modifications may affect project implementation. The Grantee agrees that the most recent requirements will apply during the performance period of this Agreement. All sub-grants issued by the Grantee to this Agreement in excess of \$25,000.00 must be pre-approved by the Grantor.

FISCAL FUNDING: The Grantor's obligations hereunder shall cease immediately, without penalty or further payment being required, in any year for which the General Assembly of the State of Illinois fails to make an appropriation sufficient to pay such obligation or the U.S. Department of Homeland Security, Federal Emergency Management Agency, Grants Programs Directorate (DHS FEMA GPD) fails to provide the funds. The Grantor shall give Grantee notice of such termination for funding as soon as practicable after Grantor becomes aware of the failure of funding. Grantee's performance obligations under the Agreement shall cease upon notice by Grantor of lack of appropriated funds.

EQUIPMENT: Grantor reserves the right to reclaim or otherwise invoke the Illinois Grant Funds Recovery Act on any and all equipment purchased by grantee with grant funds if said equipment has fallen into neglect or misuse according to the standards and policies of the Grantor. Additionally, Grantee may not substitute, exchange or sell any equipment purchased with grant funds unless Grantee has the express written consent of the Grantor. The Grantee agrees that, when practicable, any equipment purchased with grant funding shall be prominently marked as follows: "*Purchased with funds provided by the U.S. Department of Homeland Security.*"

METHOD OF COMPENSATION: The Grantee must submit vendor invoices or a computer generated report with description of costs, including a statement of payment for personnel costs and affirmation or evidence of delivery and property identification numbers for property subject to Grantor policies and procedures, in order to receive compensation through this Agreement. Such invoices and reports must be submitted to the Grantor in a timely manner, and in no event later than 30 days following the expiration of this Agreement. The method of compensation shall be reimbursement in accordance with the invoice voucher procedures of the Office of the State of Illinois Comptroller. The Grantor will not reimburse the Grantee for any exercise expenditures unless and until an After Action Report/Improvement Plan is submitted in accordance with "Part V—Reports" herein. The Grantee shall maintain appropriate records of actual costs incurred and to submit expenditure information to the Grantor. No costs eligible under this Agreement shall be incurred after **April 30, 2013**. The Grantee agrees that funds received under this award will be used to supplement, but not supplant, state or local funds for the same purposes.

REPORTS: The Grantee shall submit to the Grantor, within 15 days after the end of the reporting period (July 15 for the reporting period of January 1 through June 30 and January 15 for the reporting period of July 1 through December 31) throughout the stated performance period, the following documentation: (1) amount of funding received, obligated

and expended for activities outlined in this Agreement and (2) Budget Detail Worksheet, Discipline Allocation Worksheet, and Grant-Funded Typed Resource Report. For agreements with a compensation amount equal to or greater than \$25,000.00, the Grantee shall provide a quarterly update of the Project Implementation Worksheet to the Grantor within fifteen (15) business days after March 31, June 30, September 30, and December 31 throughout the performance period of the Agreement. The Grantee must submit a final Budget Detail Worksheet, Discipline Allocation Worksheet, Project Implementation Worksheet and Grant-Funded Typed Resource Report to the Grantor within 30 days after the expiration of the Agreement.

The Grantee also must submit the following documentation:

- Web-form to DHS within 30 days after attendance in training for any training not provided by DHS FEMA GPD, but that is supported with funds provided through this Agreement.
- Final After Action Report/Improvement Plan to the Grantor within 45 days after each exercise. All exercises conducted with funds provided through this Agreement must be National Incident Management System (NIMS) compliant and be managed and executed in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP).

ACCOUNTING REQUIREMENTS: The Grantee shall maintain effective control and accountability over all funds, equipment, property, and other assets under this Agreement. The Grantee shall keep records sufficient to permit the tracing of funds to ensure that expenditures are made in accordance with this Agreement. The Grantee must follow the retention and access requirements for records [44 CFR part 13.42 (b) and 2 CFR 215.531]. All records must be maintained for three years after submission of the final expenditure report; or if any litigation, claim or audit is started before the expiration of the three-year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. The Grantee shall assure sub-grants are in compliance with 44 CFR Part 13.37.

The Grantee shall comply with the most recent version of the Administrative Requirements and Cost Principles, as applicable. A non-exclusive list of regulations commonly applicable to the DHS FEMA GPD grants are listed below:

- A. Administrative Requirements
 1. 44 CFR Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments
 2. 2 CFR Part 215, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations (OMB Circular A-110)
- B. Cost Principles
 1. 2 CFR Part 225, Cost Principles for State, Local and Indian Tribal Governments (OMB Circular A-87)
 2. 2 CFR Part 220, Cost Principles for Educational Institutions (OMB Circular A-21)
 3. 2 CFR Part 230, Cost Principles for Non-Profit Organizations (OMB Circular A-122)
 4. Federal Acquisition Regulations (FAR), Part 31.2 Contract Cost Principles and Procedures, Contracts with Commercial Organizations

Funds received by the Grantee must be placed in an interest-bearing account and are subject to the rules outlined in 6 CFR Part 9, Restrictions Upon Lobbying, 44 CFR Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments; and 2 CFR Part 215, Uniform Administrative Requirements for Grants and Agreements (Including Sub-awards) with Institutions of Higher Education, Hospitals and other Non-profit Organizations.

DUPLICATION OF BENEFITS: The Grantee shall not duplicate any federal assistance, per 2 CFR Part 225, Basic Guidelines Section C.3 (c), which states: Any cost allocable to a particular federal award or cost objective under the

principles provided for in this Authority may not be charged to other federal awards to overcome fund deficiencies, to avoid restrictions imposed by law or terms of the federal awards, or for other reasons. However, this prohibition does not preclude the Grantee from shifting costs that are allowable under two or more awards in accordance with existing program agreements. Non-governmental entities are subject to this prohibition per 2 CFR Parts 220 and 230 and FAR Part 31.2.

MATCHING FUNDS: All cost sharing or matching funds claimed by the Grantee shall meet the requirements of the program guidance and/or program regulations, 44 CFR 13 and 2 CFR 225. Costs must first be reasonable, allowable, allocable, and necessary, and every item must be verifiable (i.e. tracked and documented). Except as provided by federal law, a cost sharing or matching requirement may not be met by other federal funds.

RECORD KEEPING AND AUDITS: Grantee shall maintain records for equipment, non-expendable personal property, and real property. The Grantee shall, as often as deemed necessary by the Grantor, DHS FEMA GPD or any of their duly authorized representatives, permit the Grantor, DHS FEMA GPD, the Auditor General, the Attorney General or any of their duly authorized representatives to have full access to and the right to examine any pertinent books, documents, papers and records of the Grantee involving transactions related to this Agreement for three years from the date of submission of the final Budget Detail Worksheet or until related audit findings have been resolved, whichever is later. The Grantee certifies that all audits submitted under the provisions of OMB Circulars A-133, Audits of States, Local Governments, and Non-Profit Organizations, have been approved by the Grantor. The Grantee acknowledges that these are federal pass-through funds that must be accounted for in the jurisdiction's Single Audit under the Single Audit Act of 1996, if required.

MODIFICATION AND AMENDMENT OF THE GRANT: This Agreement is subject to revision as follows:

- A. Modifications may be required because of changes in state or federal laws, regulations, or federal grant guidance as determined by the Grantor. Any such required modification shall be incorporated into and will be part of this Agreement. The Grantor shall notify the Grantee of any pending implementation of or proposed amendment to such regulations before a modification is made to the Agreement.
- B. Modifications may be made upon written agreement of both Grantor and Grantee.

TERMINATION FOR CONVENIENCE: This Agreement may be terminated in whole or in part by the Grantor for its convenience, provided that, prior to termination, the Grantee is given: 1) not less than ten (10) calendar days written notice by certified mail, return receipt requested, of the Grantor's intent to terminate, and 2) an opportunity for consultation with the Grantor prior to termination. In the event of partial or complete termination of this Agreement pursuant to this paragraph, an equitable adjustment of costs shall be paid to the Grantee for expenses incurred under this Agreement prior to termination.

TERMINATION FOR BREACH OR OTHER CAUSE: The Grantor may terminate this Agreement without penalty to the Grantor or further payment required in the event of:

- A. Any breach of this Agreement that, if it is, susceptible of being cured, is not cured within 15 calendar days after receipt of the Grantor's notice of breach to the Grantee.
- B. Material misrepresentation or falsification of any information provided by the Grantee in the course of any dealing between the parties or between the Grantee and any state agency.

Grantee's failure to comply with any one of the terms of this Agreement shall be cause for the Grantor to seek recovery of all or part of the grant proceeds.

SEVERABILITY CLAUSE: If any provision under this Agreement or its application to any person or circumstance is held invalid by any court of competent jurisdiction, this invalidity does not affect any other provision or its application of this Agreement which can be given effect without the invalid provision or application.

WORKER'S COMPENSATION INSURANCE, SOCIAL SECURITY, RETIREMENT AND HEALTH INSURANCE BENEFITS, AND TAXES: The Grantee shall provide worker's compensation insurance where the same is required, and shall accept full responsibility for the payment of unemployment insurance, premiums for worker's compensation, social security and retirement and health insurance benefits, as well as all income tax deductions and any other taxes or payroll deductions required by law for employees of the Grantee who are performing services specified by this Agreement.

WAIVERS: No waiver of any condition of this Agreement may be effective unless in writing from the Director of the Grantor.

WORK PRODUCT: The Grantee acknowledges DHS FEMA GPD and State of Illinois reserve a royalty-free, non exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, for federal and state purposes: (1) the copyright in any work developed under an award or sub-award; and (2) any rights of copyright to which a recipient or sub-recipient purchases ownership with Federal support. The Grantee agrees to consult with DHS FEMA GPD, through the Grantor, regarding the allocation of any patent rights that arise from, or are purchased with, this funding. All publications created through this Agreement shall prominently contain the following statement: *"This document was prepared under a grant from the Federal Emergency Management Agency's Grant Program Directorate (FEMA/GPD) within the U.S. Department of Homeland Security. Points of view or opinions expressed in this document are those of the authors and do not necessarily represent the official position or policies of FEMA/GPD, the U.S. Department of Homeland Security or the State of Illinois."*

ACKNOWLEDGEMENT OF FEDERAL FUNDING: The Grantee shall acknowledge federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

MAINTENANCE AND REVIEW OF EQUIPMENT: The Grantor reserves the right to reallocate or repossess all equipment procured by the Grantee under this Agreement if the property is not properly maintained by the Grantee according to the manufacturer's guidelines and Grantor's requirements. All equipment procured by the Grantee through this Agreement shall be made available for review by the Grantor upon request.

POSSESSION OF EQUIPMENT: Title to equipment acquired by a non-Federal entity with Federal awards vests with the Grantee. Equipment means tangible nonexpendable property, including exempt property, charged directly to the award having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. However, consistent with a non-Federal entity's policy, lower limits may be established. A Grantee shall use, manage, and dispose of equipment acquired under a Federal grant in accordance with Federal and State laws, procedures and policies. All equipment purchased with funding received through this Agreement shall be used, for the entire useful life of the equipment, in accordance with the purpose stated in PART III – Scope of Work. Any variation to the intended use of the equipment outlined in PART III – Scope of Work by the Grantee must be approved in writing by the Grantor.

LIABILITY: The Grantor assumes no liability for actions of the Grantee under this Agreement, including, but not limited to, the negligent acts and omissions of Grantee's agents, employees, and subcontractors in their performance of the Grantee's duties as described under this Agreement. In addition, the Grantor makes no representations, or warranties, expressed or implied, as to fitness for use, condition of, or suitability of said equipment purchased pursuant to this Agreement, except as those representations are made by the manufacturer of said equipment. As to nature and condition of said equipment, in the use of said equipment, the Grantee agrees to hold the Grantor harmless for any defects or misapplications. To the extent allowed by law, the Grantee agrees to hold harmless the Grantor against any and all liability, loss, damage, cost or expenses, including attorney's fees, arising from the intentional torts, negligence,

or breach of the Agreement by the Grantee, with the exception of acts performed in conformance with an explicit, written directive of the Grantor.

ENVIRONMENTAL AND HISTORIC PRESERVATION (EHP) COMPLIANCE: The Grantee shall not undertake any project having the potential to impact Environmental or Historical Preservation (EHP) resources without the prior approval of DHS FEMA GPD, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings, structures and objects that are 50 years old or greater. The Grantee must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, the Grantee must ensure monitoring of ground disturbance, and if any potential archeological resources are discovered, the Grantee will immediately cease construction in that area and notify DHS FEMA GPD and the appropriate State Historic Preservation Office. Any construction activities that have been initiated without the necessary EHP review and approval will result in the non-compliance finding and will not be eligible for DHS FEMA GPD funding.

AMERICANS WITH DISABILITIES ACT (ADA): The Grantee understands the importance of integrating disability access and functional needs efforts into local homeland security and emergency preparedness programs. This integration should occur at all levels from planning, to purchasing equipment and supplies, to conducting exercises and drills and should involve disability inclusion experts as partners across all aspects of emergency planning.

RECAPTURE OF FUNDS: The Grantee shall return to the Grantor all state or federal grant funds that are not expended or received from the Grantor in error. All funds remaining at the expiration of the period of time the funds are available for expenditure or obligation by the Grantee shall be returned to the Grantor within 45 days, if applicable. The Grantor may recapture those funds in accordance with State and Federal laws and regulations. The Grantee's failure to comply with any one of the terms of this Agreement shall be cause for the Grantor to seek recovery of all or part of the grant proceeds.

FEIN: Under penalties of perjury, the Grantee certifies that **37-6006910** is its correct Federal Taxpayer Identification Number and that IRS Instructions have been provided for proper completion of this certification. The Grantee files with the IRS as a (please check one):

- | | |
|--|--|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Real Estate Agent |
| <input type="checkbox"/> Sole Proprietorship | <input checked="" type="checkbox"/> Governmental Entity |
| <input type="checkbox"/> Partnership | <input type="checkbox"/> Tax Exempt Organization (IRC 501(a) only) |
| <input type="checkbox"/> Corporation | <input type="checkbox"/> Trust or Estate |
| <input type="checkbox"/> Medical and Health Care | <input type="checkbox"/> Services Provider Corporation |

CERTIFICATION: The Grantee certifies under oath that all information in the Agreement is true and correct to the best of the Grantee's knowledge, information, and belief; that the funds shall be used only for the purposes described in the Agreement; and that the award of grant funds is conditioned upon such certification.

PART VI – Special Conditions for HSGP Grant

Notwithstanding references to fusion center activities in Attachments A-C, the Grantee is prohibited from obligating, expending, or drawing down funds in support of or related to the State and/or Major Urban Area Fusion Center until written approval is received from the Grantor.

PART VII– Other Requirements

CONFLICT OF INTEREST: No official or employee of the Grantee who is authorized in the Grantee's official capacity to negotiate, make, accept, or approve, or to take part in such decisions regarding a contract for

acquisition/development of property in connection with this Agreement, shall have any financial or other personal interest in any such contract for the acquisition/development. No federal employees shall receive any funds under this award. Federal employees are prohibited from serving in any capacity (paid or unpaid) on any proposal submitted under this program. The Grantee certifies that it will establish safeguards to prohibit employees, contractors, and subcontractors from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

HATCH ACT: The Grantee will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328), which limit the political activities of employees whose principal employment activities are funded in whole or in part with federal funds.

ACTIVITIES CONDUCTED ABROAD: The Grantee shall comply with the requirements that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

USE OF FUNDS: The Grantee shall not use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of the Grantor.

USE OF SEAL, LOGO AND FLAGS: The Grantee must obtain DHS's approval prior to using a DHS or United States Coast Guard seal, logo, crest or reproduction of flags or likenesses of DHS agency or Coast Guard officials.

DELINQUENCY: The Grantee shall not be delinquent in the repayment of any federal debt, including but not limited to delinquent payroll or other taxes, audit disallowances, and benefit overpayments.

PUBLIC WORKS PROJECTS: Any public works project supported with funds received through this Agreement must employ at least 90 percent Illinois' laborers on such project during periods of excessive unemployment in Illinois. "Public works" is defined as any fixed work construction or improvement for the State of Illinois, or any political subdivision of the State funded or financed in whole or in part with State funds or funds administered by the State of Illinois. "Period of excessive unemployment" is defined as any month immediately following two consecutive calendar months during which the level of unemployment in the State of Illinois has exceeded five percent.

NON-DISCRIMINATION: In carrying out the program, the Grantee will comply with all applicable federal laws relating to nondiscrimination including, but not limited to:

- Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, which prohibits discrimination on the basis of race, color, or national origin;
- Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 through 1683, and 1685 through 1687, and U.S. DOT regulations, "Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance", 49 CFR Part 25, which prohibit discrimination on the basis of sex;
- Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of handicap;
- The Age Discrimination Act of 1975, as amended 42 U.S.C. 6101 through 6107, which prohibits discrimination on the basis of age;
- The Drug Abuse Office and Treatment Act of 1972, Pub. L. 92-255, March 21, 1972, and amendments thereto, 21 U.S.C. 1174 *et seq.* relating to nondiscrimination on the basis of drug abuse;
- The Comprehensive Alcohol Abuse and Alcoholism Prevention Act of 1970, Pub. L. 91-616, Dec. 31, 1970, and amendments thereto, 42 U.S.C. 4581 *et seq.* relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
- The Public Health Service Act of 1912, as amended, 42 U.S.C. 290dd-3 and 290ee-3, related to confidentiality of alcohol and drug abuse patient records;

- Title VIII of the Civil Rights Act of 1968, 42 U.S.C. 3601 *et seq.*, relating to nondiscrimination in the sale, rental, or financing of housing;
- The Americans with Disabilities Act of 1990, as amended and 42 U.S.C. 12101 *et seq.*;
- Any other nondiscrimination provisions in the specific statutes under which Federal assistance for the project may be provided including, but not limited, to 49 U.S.C. 5332, which prohibits discrimination on the basis of race, color, creed, national origin, sex, or age, and prohibits discrimination in employment or business opportunity, and Section 1101(b) of the Transportation Equity Act for the 21st Century, 23 U.S.C. 101 note, which provides for participation of disadvantaged business enterprises in FTA programs; and
- Any other nondiscrimination statute(s) that may apply to the project.

The Grantee shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, ancestry, age, physical or mental handicap unrelated to ability, marital status, or unfavorable discharge from military service. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship. The Grantee shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Government setting forth the provisions of this non-discrimination clause.

DEBARMENT: The Grantee shall comply with debarment provisions as contained in 49 CFR Part 29, including Appendices A and B as amended. The Grantee certifies that to the best of its knowledge and belief, Grantee and Grantee's principals: a) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal agency; b) within a three-year period preceding this Agreement have not been convicted of or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records making false statements receiving stolen property; c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offences enumerated in subsection (b), above; d) have not within a three-year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default.

The inability of the Grantee to certify to the certification in this section will not necessarily result in denial of participation in the Agreement. The Grantee shall submit an explanation of why it cannot provide the certification in this section. This certification is a material representation of fact upon which reliance was placed when the Grantor determined whether to enter into this transaction. If it is later determined that Grantee knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the Grantor may terminate this Agreement for cause. The Grantee shall provide immediate written notice to the Grantor if at any time the Grantee learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this section shall have the meaning set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549.

The Grantee agrees that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized, in writing, by the Grantor. The Grantee agrees that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transaction" provided by the Grantor, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered

transactions. The Grantee may rely upon a certification of a prospective participant in a lower tier covered transaction, unless Grantee knows the certification is erroneous. Grantee may decide the method and frequency by which it determines the eligibility of its principals. The Grantee may, but is not required to, check the Non-procurement List. If a Grantee knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation, in addition to other remedies available to the federal government, the Grantor may terminate this Contract for cause or default.

LOBBYING: The Grantee certifies to the best of his or her knowledge and belief that:

- A. No federally appropriated funds have been or will be paid by or on behalf of the Grantee to any person to influence or attempt to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress regarding the award of federal assistance or the extension continuation, renewal, or amendment, of federal assistance, or the extension, continuation, renewal, amendment, or modification of any federal assistance agreement; and
- B. If any funds other than federally appropriated funds have been or will be paid to any person to influence or attempt to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any application for federal assistance, the Grantee assures that it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying,"
- C. The language of this certification shall be included in the award documents for all sub-awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements).

BOYCOTT: The Grantee certifies that neither it nor any substantially-owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the U.S. Export Administration Act of 1979 or the regulations of the U.S. Department of Commerce promulgated under that Act.

NIMS COMPLIANCE: The Grantee certifies that it has fully implemented all current National Incident Management System compliance activities in accordance with Homeland Security Presidential Directive 5 (HSPD-5), *Management of Domestic Incidents* and related compliance documentation provided by the Secretary of Homeland Security and State of Illinois. The Grantee further certifies that all required compliance documentation is on file with the appropriate federal and state entity as required by the State of Illinois throughout the performance period of this Agreement.

ANTI-BRIBERY: The Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has any official, agent, or employee of the Grantee committed bribery or attempted bribery on behalf of the Grantee and pursuant to the direction or authorization of a responsible official of the Grantee.

BIDDING: The Grantee hereby certifies that it has not been barred from bidding on or receiving state or local government contracts as a result of illegal bid rigging or bid rotating as defined in the Criminal Code of 1961 (720 ILCS 5/33E-3 and 33E-4).

OTHER APPLICABLE LAWS: The Grantee certifies that it will comply with all applicable federal laws, regulations, and orders, including the following:

- Trafficking Victims Protection Act of 2000, as amended, 22 U.S.C. 7104 and 2 CFR Part 175;
- Drug-Free Workplace Act of 1988, 412 U.S.C. 701, and related regulations at 44 CFR Part 17, which requires the Grantee to notify the Grantor if an employee of the Grantee is convicted of violating a criminal drug statute;
- Fly America Act of 1974;
- Executive Order 13166 regarding persons with Limited English Proficiency;
- Animal Welfare Act of 1966, 7 U.S.C. 2131;
- Clean Air Act of 1970 and Clean Water Act of 1977, 42 U.S.C. 7401 and related Executive Order 11738;

- Protection of Human Subjects for research purposes, 45 CFR Part 46;
- National Environmental Policy Act of 1969, as amended, 42 U.S.C. 4331;
- National Flood Insurance Act of 1968, as amended, 42 U.S.C. 4102, and regulations codified at 44 CFR Part 63;
- Flood Disaster Protection Act of 1973, as amended, 42 U.S.C. 4001;
- Coastal Wetlands Planning, Protection, and Restoration Act of 1990 and related Executive Order 11990; and
- USA Patriot Act of 2001, 18 U.S.C. 175.

WAGES: The Grantee certifies that to the extent applicable, grantee will comply with the Davis-Bacon Act, as amended, 40 U.S.C. 3141 *et seq.*, the Copeland "Anti-Kickback" Act, as amended, 18 U.S.C. 874, and the Contract Work Hours and Safety Standards Act, as amended, 40 U.S.C. 3701 *et seq.*, regarding labor standards for federally assisted sub agreements.

DRUG FREE CERTIFICATION: This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the State unless that grantee or contractor has certified to the State that the grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of the contractor or grant and debarment of contracting or grant opportunities with the State for at least one (1) year but not more than five (5) years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership, or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division, or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State.

The Grantee certifies and agrees that it will provide a drug free workplace by:

- A. Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the Grantee's or contractor's workplace.
 - (2) Specifying the actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - a. Abide by the terms of the statement; and
 - b. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- B. Establishing a drug free awareness program to inform employees about:
 - (1) the dangers of drug abuse in the workplace;
 - (2) the Grantee's or contractor's policy of maintaining a drug free workplace;
 - (3) any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) the penalties that may be imposed upon an employee for drug violations.
- C. Providing a copy of the statement required by subparagraph (a) to each employee engaged in the contract or grant and to post the statement in a prominent place in the workplace.

- D. Notifying the Grantor within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
- E. Imposing a sanction on or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by section 5 of the Drug Free Workplace Act.
- F. Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation are required and indicating that a trained referral team is in place.
- G. Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed by their duly authorized representatives.

Grantor: IL Emergency Management Agency

Grantee: **County of Champaign**

By: _____
Jonathon E. Monken, Director

By: _____
Alan Kurtz, County Board Chairman

DATE: _____

DATE: _____

By: _____
Lisa M. Desai, Assistant to the Director

10EXECHAM

FUND 080 GENERAL CORPORATE

DEPARTMENT 043 EMERGENCY MANAGEMENT AGCY

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-043-522.10 FOOD	200	200	1,075	875
080-043-522.15 GASOLINE & OIL	3,000	3,000	3,950	950
080-043-522.93 OPERATIONAL SUPPLIES	1,223	1,223	3,128	1,905
TOTALS	4,423	4,423	8,153	3,730

INCREASED REVENUE BUDGET:

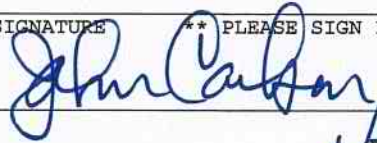
ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-043-334.28 IL EMRG MGMT AGCY-ST GRNT	0	0	3,730	3,730
TOTALS	0	0	3,730	3,730

EXPLANATION: ILLINOIS MANAGEMENT AGENCY APPROVED FUNDS FOR TRAINING EXERCISE IN CHAMPAIGN COUNTY DURING APRIL 2013. FUNDING IS FOR FUEL, MEALS AND SUPPLIES. EXERCISE IS APRIL 11-13,2013.

DATE SUBMITTED:

AUTHORIZED SIGNATURE

** PLEASE SIGN IN BLUE INK **



APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

1/7/13

DATE: January 4, 2013
TO: Finance – Committee of the Whole
FROM: Susan Monte
RE: Proposal to Issue an RFP for a Recycling Contractor for Two Countywide Residential Electronics Collections in 2013
Action Request: Approval

I seek your approval to issue a Request for Proposal (RFP) to solicit bids for an electronics recycling contractor to provide services at two Countywide Residential Electronics Collections (CRECs) in 2013.

The county recycling coordinator would issue the RFP on behalf of the county and local government jurisdictions (Cities of Urbana, Champaign and Village of Savoy) to hold two CRECs in 2013. The Champaign County Probation and Court Services staff hopes to continue to provide its community service workers the opportunities to work at these events.

There continues to be a large response to CREC events, even with local businesses providing options to collect unwanted electronics. Many residents have become accustomed to the CREC events possibly due to convenience of location, events are held on Saturdays, and ease of dropping of items; community service workers remove all items from vehicles without assistance from the owner. The CREC events also offer supervised, free home pick up of electronics items for the elderly or disabled at no charge. For the two 2013 CRECs, the participating local government recycling coordinators would seek to include a coupon/incentive campaign to promote local businesses which provide recycle/re-use of electronics items and to encourage residents to use these businesses year-round, instead of the occasional CREC events.

Since earlier CRECs held in 2010, local government costs to sponsor a CREC have continued to drop significantly.* In 2013, each of the four participating local governments would expect to contribute approximately 24 staff hours per CREC, with these hours used primarily to publicize the event within their jurisdiction, provide on-site coordination on day of the event, and share information with CREC participants about other local electronics recycling options available to them.

Attachment: Request for Proposal

* In 2008, the state mandated that manufacturers of electronics provide for downstream recycling of electronics items which were banned from Illinois landfills beginning in 2010.

The costs to participating local governments are decreasing as the number of CRECs held each year is decreasing. (Four CRECs were held in 2010 and in 2011. Three CRECs were held in 2012, and two CRECs are proposed for 2013.) The selected contractor is responsible for most costs (e.g., leasing facilities and equipment, patrol officer traffic control, transport, and processing of electronics collected). The News-Gazette is the primary private sponsor of the CREC.

REQUEST FOR PROPOSAL

**RECYCLING AND/OR REFURBISHING PROCESSING SERVICES FOR TWO COUNTYWIDE
RESIDENTIAL ELECTRONICS COLLECTIONS**

Issued by:

CHAMPAIGN COUNTY, ILLINOIS

Issue Date: January 16, 2013

Proposal Due Date: February 4, 2013, 4:30 p.m.

Proposal Submittal Format:

One copy of the proposal is to be submitted in accordance with this RFP to:

Champaign County Recycling Coordinator
Susan Monte
Champaign County Regional Planning Commission
1776 East Washington Street
Urbana, IL 61802

Request for Proposal: Recycling and/or Refurbishing Processing Services for Two
Countywide Residential Electronics Collections

INTRODUCTION

The purpose of this Request for Proposal (RFP) is to provide qualified electronics recycling and/or refurbishing contractors with information to enable them to prepare and submit a proposal to provide specific collection, transportation, recycling and/or refurbishing services for electronic waste collected at two planned Countywide Residential Electronics Collections (CREC) events for area-wide and Champaign County residents in 2013. A qualified electronics recycling and/or refurbishing contractor must be registered and meet the requirements of Illinois Public Act 97-0287, the Electronic Products Recycling and Reuse Act (hereinafter 'Act').

Contracting Agency

This RFP is issued by Champaign County, Illinois (hereinafter 'County').

Defined Terms

The terms used in this RFP are intended to be identical to the defined terms found in Section 10 of the Act. (A copy of Section 10, which includes the definitions, is provided as Attachment A.)

Two key definitions from the Act are provided below:

"Covered electronic device" or "CED" means any computer, computer monitor, television, or printer, electronic keyboard, facsimile machine, videocassette recorder, portable digital music player that has memory capability and is battery powered, digital video disc player, video game console, electronic mouse, scanner, digital converter box, cable receiver, satellite receiver, digital video disc recorder, or small-scale server sold at retail and that is taken out of service from a residence in this State regardless of purchase location. "Covered electronic device" does not include any of the following:

- (1) an electronic device that is a part of a motor vehicle or any component part of a motor vehicle assembled by or for a vehicle manufacturer or franchised dealer, including replacement parts for use in a motor vehicle;
- (2) an electronic device that is functionally or physically part of a larger piece of equipment or that is taken out of service from an industrial, commercial (including retail), library checkout, traffic control, kiosk, security (other than household security), governmental, agricultural, or medical setting, including but not limited to diagnostic, monitoring, or control equipment; or
- (3) an electronic device that is contained within a clothes washer, clothes dryer, refrigerator, refrigerator and freezer, microwave oven, conventional oven or range, dishwasher, room air conditioner, dehumidifier, water pump, sump pump, or air purifier. To the extent allowed under federal and State laws and regulations, a CED that is being collected, recycled, or processed for reuse is not considered to be hazardous waste, household waste, solid waste, or special waste.

"Eligible electronic device" or "EED" means any of the following electronic products sold at retail and taken out of service from a residence in this State regardless of purchase location: mobile telephone; computer cable, mouse, or

Request for Proposal: Recycling and/or Refurbishing Processing Services for Two
Countywide Residential Electronics Collections

keyboard; stand-alone facsimile machine; MP3 player; portable digital assistant (PDA); or video game console, video cassette recorder/player, digital video disk player, or similar video device; zip drive; or scanner. To the extent allowed under federal and state laws and regulations, an EED that is being collected, recycled, or processed for reuse is not considered to be hazardous waste, household waste, solid waste, or special waste.

DESCRIPTION OF PLANNED COLLECTION EVENTS

Purpose of Collection Events

A total of two planned CREC events in Champaign County in 2013 are intended to provide residents with publicly advertised opportunities to safely and conveniently drop off electronics waste, including televisions and computers, and computer-related components, for recycling or re-use, at a single, centrally located site, at no charge to the resident.

Location, Dates, and Time

The two planned CREC events will take place at the Host Site facility which is The News-Gazette Distribution Center located at 3202 Apollo Drive, in Champaign, Illinois. Area wide residents will drop off electronics waste between the hours of 8:00 a.m. and 12 noon on Saturday, April 20, 2013 and between the hours of 8:00 a.m. and 12 noon on Saturday, October 12, 2013.

Electronic Waste Description

The type of electronics waste to be collected at the residential electronics waste collection events are: computer, computer monitor, television, or printer, electronic keyboard, facsimile machine, videocassette recorder, portable digital music player that has memory capability and is battery powered, digital video disc player, video game console, electronic mouse, scanner, digital converter box, cable receiver, satellite receiver, digital video disc recorder, or small-scale server, mobile telephone; computer cable, mouse, or keyboard; stand-alone facsimile machine; MP3 player; portable digital assistant (PDA); or video game console, video cassette recorder/player, digital video disk player, or similar video device; zip drive; or scanner. Other small electronics items that may be collected include: electronic items such as radios, toaster ovens, microwaves, vacuums (no bags), hair dryers and other small electronics with a cord.

Event Organizer Responsibilities

The County recycling coordinator and local municipal recycling representatives will serve as the CREC event organizers and will coordinate each planned CREC event. At no cost to the selected contractor, the event organizers will be responsible for:

- 1) advertising and promoting each collection event;
- 2) providing traffic control during each collection event;
- 3) providing and coordinating sufficient volunteer labor for each collection event. Volunteers will be responsible for removing electronics items from residents' vehicles and will preliminarily sort items collected onsite nearby pallets or placing looser electronics items in gaylord boxes, per direction of the contractor.

Request for Proposal: Recycling and/or Refurbishing Processing Services for Two
Countywide Residential Electronics Collections

The CREC event organizers will make no estimation of the amount of electronics waste that will be collected and will not guarantee a minimum or maximum amount. For general planning purposes, Attachment B contains an overview and summary of collection results from previous CREC events held at the same location during the past three years.

DESCRIPTION OF SERVICES REQUIRED

Contractor Responsibilities

The contractor selected to provide recycling and/or refurbishing services for the planned collection events will be expected to:

- 1) Be registered with the Illinois Environment Protection Agency in accordance with the Act, as a 'collector, recycler, and refurbisher' and meet all established standards for the recycling, refurbishing and processing of electronic waste in accordance with provisions of the Act.
- 2) Be either R-2 certified or utilize an R-2 certified processor.
- 3) Enter into a contractual service agreement with Champaign County within 10 calendar days of notice to the successful proposer.
- 4) Provide sufficient employees for each CREC event and be responsible for all onsite stacking, shrink-wrapping, loading, and transporting off-site of all items collected;
- 5) Agree to pay the cost to lease the Host Site facility (The News-Gazette Distribution Center) for each of the 2013 CREC events at a rate of \$1,500 per CREC event held.
- 6) Agree to pay the cost of a City of Champaign Police Department traffic control officer, at a rate of \$50 per hour of service on the day of each CREC event. The City of Champaign Police Department will send an invoice to the Contractor following each CREC event. (Typically 5 or 6 hours of traffic control service is provided on the day of each collection event).
- 7) Provide proof of insurance, to be requested as part of the contractual service agreement with Champaign County, with Champaign County and The News Gazette listed as additional insured.
- 8) Provide instructions to the CREC event organizer regarding requested day-of-event onsite separation, sorting, and packaging of collected electronics waste by volunteers.
- 9) At no charge, provide and set up a sufficient amount of pallets and gaylord boxes, and provide a sufficient amount of shrink-wrap at The News-Gazette Distribution Center site prior to the beginning of each scheduled CREC event.
- 10) If using The News-Gazette Distribution Center motorized travel vehicle (MTV) or forklift equipment, then agreeing to pay the cost of \$150/day for use of the MTV or the cost of \$200/day for use of the forklift, and providing documentation showing that contractor employees using the equipment have a valid operating engineer's license, a valid driver's

Request for Proposal: Recycling and/or Refurbishing Processing Services for Two
Countywide Residential Electronics Collections

license, and any other certification required in the State of Illinois. The contractor will have the option to pay an employee of The News-Gazette Distribution Center to operate the MTV and/or forklift at a rate of \$25/hour per person for labor.

11) Remove, transport and process pursuant to the Act, items collected at each CREC event which may be stored on pallets in the interior temporary storage area of The News-Gazette Distribution Center within the period of 6 days after each CREC event, at no cost to the CREC event organizers.

12) Provide the following information with regard specific items collected at each collection event to the Champaign County Recycling Coordinator within one month following each CREC event:

- a) total weight of computers collected;
- b) total weight of computer monitors collected;
- c) total weight of printers collected;
- c) total weight of televisions collected; and
- d) total weight of EED's collected
- e) total weight of non-EED's collected

CONTRACTOR RESPONSE TO RFP

A response to this RFP must contain:

- 1) title of contractor's firm, address, telephone, fax, web site and electronic mail (if applicable), and contact person;
- 2) background on the company, description of general services, and any relevant experience;
- 3) list of former clients, including contact information;
- 4) complete list of types of electronics waste that will be accepted/will not be accepted;
- 5) description of the procedures to be used for the destruction or sanitization of data on collected hard drives and other collected data storage devices;
- 6) description of the same-day-of-event, on-site sorting by volunteers to be requested;
- 7) description of any on-site assistance the contractor will provide on the day of the collection event, such as labor, equipment, etc.;
- 8) description of the method of dismantling, salvage, sale, reuse, recycling and/or disposal to be employed for each type of CED and EED collected; and

Request for Proposal: Recycling and/or Refurbishing Processing Services for Two
Countywide Residential Electronics Collections

9) indicate the amount of financial contribution, if any, that the contractor would agree to provide to Champaign County (on behalf of event organizers), based on the total amount of CED's and EED's collected.

EVALUATION OF RFP RESPONSES

Proposals received in response to this RFP will be reviewed and evaluated by the CREC organizers.

QUESTIONS ABOUT THE RFP

Questions about the RFP may be directed to Susan Monte, Champaign County Recycling Coordinator, by phone at (217) 328-3313 or via email at smonte@ccrpc.org prior to the RFP response due date.

REVISIONS TO THE RFP

No changes or exceptions will be made to this RFP without the Champaign County Recycling Coordinator (on behalf of the event organizers) issuing an immediate written notice (by FAX, email or certified mail) to all recipients of this RFP.

SUBMISSION OF RESPONSE TO RFP

Contractors must submit one paper copy or email copy of their proposal in response to this RFP no later than 4:30 PM, C.S.T., on Monday, February 4, 2013 to:

Mail or hand delivery:	Susan Monte Champaign County Recycling Coordinator Champaign County Regional Planning Commission 1776 E. Washington Street Champaign, IL 61802
Email:	Susan Monte smonte@ccrpc.org

Note: The Champaign County Recycling Coordinator will not be responsible for any correspondence that is not received (via regular email or mail) by the RFP response deadline.

(415 ILCS 150/10)

"Agency" means the Environmental Protection Agency.

"Cathode-ray tube" means a vacuum tube or picture tube used to convert an electronic signal into a visual image, such as a television or computer monitor.

"Collector" means a person who receives covered electronic devices or eligible electronic devices directly from a residence for recycling or processing for reuse.

"Collector" includes, but is not limited to, manufacturers, recyclers, and refurbishers who receive CEDs or EEDs directly from the public.

"Computer", often referred to as a "personal computer" or "PC", means a desktop or notebook computer as further defined below and used only in a residence, but does not mean an automated typewriter, electronic printer, mobile telephone, portable hand-held calculator, portable digital assistant (PDA), MP3 player, or other similar device. "Computer" does not include computer peripherals, commonly known as cables, mouse, or keyboard. "Computer" is further defined as either:

(1) "Desktop computer", which means an electronic, magnetic, optical, electrochemical, or other high-speed data processing device performing logical, arithmetic, or storage functions for general purpose needs that are met through interaction with a number of software programs contained therein, and that is not designed to exclusively perform a specific type of logical, arithmetic, or storage function or other limited or specialized application. Human interface with a desktop computer is achieved through a stand-alone keyboard, stand-alone monitor, or other display unit, and a stand-alone mouse or other pointing device, and is designed for a single user. A desktop computer has a main unit that is intended to be persistently located in a single location, often on a desk or on the floor. A desktop computer is not designed for portability and generally utilizes an external monitor, keyboard, and mouse with an external or internal power supply for a power source. Desktop computer does not include an automated typewriter or typesetter; or

(2) "Notebook computer", which means an electronic, magnetic, optical, electrochemical, or other high-speed data processing device performing logical, arithmetic, or storage functions for general purpose needs that are met through interaction with a number of software programs contained therein, and that is not designed to exclusively perform a specific type of logical, arithmetic, or storage function or other limited or specialized application. Human interface with a notebook computer is achieved through a keyboard, video display greater than 4 inches in size, and mouse or other pointing device, all of which are contained within the construction of the unit that comprises the notebook computer; supplemental stand-alone interface devices typically can also be attached to the notebook computer. Notebook computers can use external, internal, or batteries for a power source. Notebook computer does not include a portable hand-held calculator, or a portable digital assistant or similar specialized device. A notebook computer has an incorporated video display greater than 4 inches in size and can be carried as one unit by an individual. A notebook computer is sometimes referred to as a laptop computer.

(3) "Tablet computer", which means an electronic, magnetic, optical, electrochemical, or other high-speed data processing device performing logical, arithmetic, or storage functions for general purpose needs that are met through interaction with a number of software

programs contained therein, and that is not designed to exclusively perform a specific type of logical, arithmetic, or storage function or other limited or specialized application. Human interface with a tablet computer is achieved through a touch-screen and video display screen greater than 6 inches in size (all of which are contained within the unit that comprises the tablet computer). Tablet computers may use an external or internal power source. "Tablet computer" does not include a portable hand-held calculator, a portable digital assistant, or a similar specialized device.

"Computer monitor" means an electronic device that is a cathode-ray tube or flat panel display primarily intended to display information from a computer and is used only in a residence.

"Covered electronic device" or "CED" means any computer, computer monitor, television, or printer, electronic keyboard, facsimile machine, videocassette recorder, portable digital music player that has memory capability and is battery powered, digital video disc player, video game console, electronic mouse, scanner, digital converter box, cable receiver, satellite receiver, digital video disc recorder, or small-scale server sold at retail and that is taken out of service from a residence in this State regardless of purchase location. "Covered electronic device" does not include any of the following:

(1) an electronic device that is a part of a motor vehicle or any component part of a motor vehicle assembled by or for a vehicle manufacturer or franchised dealer, including replacement parts for use in a motor vehicle;

(2) an electronic device that is functionally or physically part of a larger piece of equipment or that is taken out of service from an industrial, commercial (including retail), library checkout, traffic control, kiosk, security (other than household security), governmental, agricultural, or medical setting, including but not limited to diagnostic, monitoring, or control equipment; or

(3) an electronic device that is contained within a clothes washer, clothes dryer, refrigerator, refrigerator and freezer, microwave oven, conventional oven or range, dishwasher, room air conditioner, dehumidifier, water pump, sump pump, or air purifier. To the extent allowed under federal and State laws and regulations, a CED that is being collected, recycled, or processed for reuse is not considered to be hazardous waste, household waste, solid waste, or special waste.

"Developmentally disabled", as defined by the Illinois Department of Human Services, Division of Developmental Disabilities Program Manual, means having mental retardation or a related condition. For the purposes of this Act:

(1) "Mental retardation" means significantly subaverage general intellectual functioning as well as deficits in adaptive behavior that manifested before age 18. A person's general intellectual functioning is significantly subaverage if that person has an intelligence quotient (IQ) of 70 or below on standardized measures of intelligence. This upper limit, however, may be extended upward depending on the reliability of the intelligence test used.

(2) "Related condition" means a severe, chronic disability that (i) is attributable to cerebral palsy, epilepsy, or any other condition, other than mental illness, (ii) is found to be closely related to mental retardation because the condition results in impairment of general intellectual functioning or adaptive behavior similar to that of a person with mental retardation, and (iii) requires treatment or services similar to those required for persons with mental

retardation. means having a severe disability, as defined by the Office of Rehabilitation Services of the Illinois Department of Human Services, that can be expected to result in death or that has lasted, or is expected to last, at least 12 months and that prevents working at a "substantial gainful activity" level.

"Dismantling" means the demanufacturing and shredding of a CED.

"Eligible electronic device" or "EED" means any of the following electronic products sold at retail and taken out of service from a residence in this State regardless of purchase location: mobile telephone; computer cable, mouse, or keyboard; stand-alone facsimile machine; MP3 player; portable digital assistant (PDA); or video game console, video cassette recorder/player, digital video disk player, or similar video device; zip drive; or scanner. To the extent allowed under federal and state laws and regulations, an EED that is being collected, recycled, or processed for reuse is not considered to be hazardous waste, household waste, solid waste, or special waste.

"Low income children and families" mean those children and families that are subject to the most recent version of the United States Department of Health and Human Services Federal Poverty Guidelines.

"Manufacturer" means a person, or a successor in interest to a person, under whose brand or label a computer, computer monitor, television, printer, electronic keyboard, facsimile machine, videocassette recorder, portable digital music player, digital video disc player, video game console, electronic mouse, scanner, digital converter box, cable receiver, satellite receiver, digital video disc recorder, or small-scale server CED is or was sold at retail. For any of the aforementioned electronic devices CEDs sold at retail under a brand or label that is licensed from a person who is a mere brand owner and who does not sell or produce any of the aforementioned electronic devices the CED, the person who produced the device the CED or his or her successor in interest is the manufacturer. For any of the aforementioned electronic devices CEDs sold that were at retail under the brand or label of both the retail seller and the person that produced the device the CED, the person that produced the device the CED, or his or her successor in interest, is the manufacturer. A retail seller of any of the aforementioned electronic devices CEDs may elect to be the manufacturer of one or more of the aforementioned electronic devices CEDs if the retail seller provides written notice to the Agency that it is accepting responsibility as the manufacturer of the device the CED under this Act and identifies any of the aforementioned electronic devices the CEDs for which it is electing to be the manufacturer.

"Municipal joint action agency" means a municipal joint action agency created under Section 3.2 of the Intergovernmental Cooperation Act.

"Orphan CEDs" means those CEDs that are returned for recycling, or processing for reuse, whose manufacturer cannot be identified, or whose manufacturer is no longer conducting business and has no successor in interest.

"Person" means any individual, partnership, co-partnership, firm, company, limited liability company, corporation, association, joint stock company, trust, estate, political subdivision, State agency, or any other legal entity, or a legal representative, agent, or assign of that entity.

"Printer" means desktop printers, multifunction printer copiers, and printer/fax combinations taken out of service from a residence that are designed to reside on a work

surface, and include various print technologies, including without limitation laser and LED (electrographic), ink jet, dot matrix, thermal, and digital sublimation, and "multi-function" or "all-in-one" devices that perform different tasks, including without limitation copying, scanning, faxing, and printing. Printers do not include floor-standing printers, printers with optional floor stand, point of sale (POS) receipt printers, household printers such as a calculator with printing capabilities or label makers, or non-stand-alone printers that are embedded into products that are not CEDs.

"Processing for reuse" means any method, technique, or process by which CEDs or EEDs that would otherwise be disposed of or discarded are instead separated, processed, and returned to their original intended purposes or to other useful purposes as electronic devices.

"Processing for reuse" includes the collection and transportation of CEDs or EEDs.

"Program Year" means a calendar year. The first program year is 2010.

"Recycler" means a person who engages in the recycling of CEDs or EEDs, but does not include telecommunications carriers, telecommunications manufacturers, or commercial mobile service providers with an existing recycling program.

"Recycling" means any method, technique, or process by which CEDs or EEDs that would otherwise be disposed of or discarded are instead collected, separated, or processed and are returned to the economic mainstream in the form of raw materials or products. "Recycling" includes the collection, transportation, dismantling, and shredding of the CEDs or EEDs.

"Recycling coordinator" means the person designated by each county waste management plan to administer the county recycling program, as set forth in the Solid Waste Management Act.

"Refurbisher" means any person who processes CEDs or EEDs for reuse, but does not include telecommunications carriers, telecommunications manufacturers, or commercial mobile service providers with an existing recycling program.

"Residence" means a dwelling place or home in which one or more individuals live.

"Retailer" means a person who sells, rents, or leases, through sales outlets, catalogues, or the Internet, computers, computer monitors, printers, or televisions, electronic keyboards, facsimile machines, videocassette recorders, portable digital music players, digital video disc players, video game consoles, electronic mice, scanners, digital converter boxes, cable receivers, satellite receivers, digital video disc recorders, or small-scale servers at retail to individuals in this State. For purposes of this Act, sales to individuals at retail are considered to be sales for residential use.

"Retailer" includes, but is not limited to, manufacturers who sell computers, computer monitors, printers, or televisions, electronic keyboards, facsimile machines, videocassette recorders, portable digital music players, digital video disc players, video game consoles, electronic mice, scanners, digital converter boxes, cable receivers, satellite receivers, digital video disc recorders, or small-scale servers at retail directly to individuals in this State.

"Sale" means any retail transfer of title for consideration of title including, but not limited to, transactions conducted through sales outlets, catalogs, or the Internet or any other similar electronic means but does not mean financing or leasing.

"Small-scale server" means a computer that typically uses desktop components in a desktop form designed primarily to serve as a storage host for other computers. To be considered a small-scale server, a computer must: be designed in a pedestal, tower, or other

form that is similar to that of a desktop computer so that all data processing, storage, and network interfacing is contained within one box or product; be designed to be operational 24 hours per day and 7 days per week; have very little unscheduled downtime (on the order of hours per year); be capable of operating in a simultaneous multi-user environment serving several users through networked client units; and be designed for an industry accepted operating system for home or low-end server applications.

"Television" means an electronic device (i) containing a cathode-ray tube or flat panel screen the size of which is greater than 4 inches when measured diagonally, (ii) that is intended to receive video programming via broadcast, cable, or satellite transmission or to receive video from surveillance or other similar cameras, and (iii) that is used only in a residence.

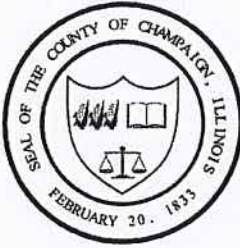
"Underserved counties" means those counties so identified in Section 60.

(Source: P.A. 95-959, eff. 9-17-08; 96-1154, eff. 7-21-10.)

COUNTYWIDE RESIDENTIAL ELECTRONICS COLLECTIONS - 2010 THROUGH 2012 TOTALS

Attachment B

	Computers	Monitors	Printers	Televisions	EEDs	Non EEDs	total pounds	total tons	annual totals	annual ton totals
2/27/2010	15,958		10,685	68,133	26,978	5,464	127,218	63.6		
5/8/2010	14,949	39,889	8,269	35,180	11,364	5,297	114,948	57.5		
8/7/2010	24,577	46,055	18,217	86,686	18,460	8,960	202,955	101.5		
11/6/2010	18,871	36,213	6,984	54,120	19,620	1,122	136,930	68.5	582,051	291
3/5/2011	13,142	23,701	7,245	46,560	22,005	411	113,064	56.5		
5/21/2011	10,249	15,014	5,956	29,084	12,334	3,048	75,685	37.8		
8/6/2011	8,647	11,224	4,787	29,410	12,430	1,114	67,612	33.8		
10/29/2011	17,030	32,762	16,955	51,361	35,908	3,113	157,129	78.6	413,490	207
05/05/12	9,275	11,095	6,498	35,275	11,063	0	73,206	36.6		
08/04/12	12,776	14,458	8,890	36,785	12,579	5,250	90,738	45.4		
10/13/12	6,466	7,183	3,946	22,216	9,539	2,321	51,671	25.8	215,615	108
								605.6	1,211,156	606



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

*ADMINISTRATIVE, BUDGETING, PURCHASING, & HUMAN RESOURCE
MANAGEMENT SERVICES*

DATE: January 4, 2013
TO: Finance – Committee of the Whole
FROM: Susan Monte
RE: Electronic Products Recycling and Reuse Grant Form for 2013
Action Request: Approval of Application and If Awarded, Acceptance of Grant

This request is to approve the Electronic Products Recycling and Reuse Grant application and, if awarded, the acceptance of the \$2,000 grant. This is the amount available, upon application, from the Illinois Environmental Protection Agency, subsequent to Public Act 097-0287 (415 ILCS 150/20 (c-5), shown below:

“... No later than February 1, 2012 and every February 1 thereafter, the Agency shall use a portion of the manufacturer, recycler, and refurbisher registration fees to provide a \$2,000 grant to the recycling coordinator in each county of the State in order to inform residents in each county about this Act and opportunities to recycle CEDs and EEDs. The recycling coordinator shall expend the \$2,000 grant before December 31 of the program year in which the grant is received. The recycling coordinator shall maintain records that document the use of the grant funds.”

Attachment: Electronic Products Recycling and Reuse Grant Form for 2013 Grant Application



Illinois Environmental Protection Agency

Bureau of Land • 1021 North Grand Avenue East • P.O. Box 19276 • Springfield • Illinois • 62794-9276

Electronic Products Recycling and Reuse Grant Form for 2013

Application for Electronic Recycling Grant

Application Deadline is February 1, 2013

The Electronic Recycling Grant provides \$2,000 to recycling coordinators in each county of the State.

Requirements of the grant include:

- The grant must be used to inform residents in each county about the Act and to educate consumers on their recycling opportunities.
- The recycling coordinator must expend the \$2,000 grant before December 31 of the program year in which the grant is received.
- The recycling coordinator must maintain receipts and records that document the use of the grant funds.
- Grant funded projects must be of the educational nature: fliers, radio ads, signs, newspaper ads, etc.
- No monies from the grant may be used towards administrative costs or towards collection events.
- Illinois EPA must approve all grant applications prior to distributing funds. Applicants must use this form when making their grant requests.
- Illinois EPA must be acknowledged on any materials paid for with grant money, such as fliers, advertisements, signs and websites.
- All grant applications for the 2013 program year are due to Illinois EPA by **February 1, 2013**.

Please type or print clearly in blank ink.

Application Information:

County: Champaign County

County Coordinator: County Recycling Coordinator: Susan Monte

Email: smonte@ccrpc.org

Telephone: (217) 328-3313 Extension: 196

Fax: (217) 328-2426 Federal Employer Identification #: 37-6006910

Fax number will be used to send the acceptance letter, agreement form and W9 for signature.

Address 1: 1776 E. Washington Street

Address 2: Urbana IL 61802

Proposed Scope of Work for 2013

Project: CREC Advertising Campaign using a Coupon/Incentive to Promote Local E-Waste Collection Options

Project Description:

For the two 2013 CRECs, the participating local government recycling coordinators would seek to develop a coupon/incentive advertising campaign to promote local businesses which provide recycle/re-use of electronics items and to encourage residents to use these businesses year-round, instead of the two one-day CREC events.

Project Partners, if any:

City of Champaign Recycling Coordinator Angela Adams, City of Urbana Recycling Coordinator Courtney Rushforth, and Village of Savoy Public Works Operations Manager James Miller

Budget request for Project: \$2,000

Estimated project period and complete date: February 15, 2013 through October 13, 2013

Project: _____

Project Description:

Note: 'CREC' as used above, is an acronym for "Countywide Residential Electronics Collection"

Project Partners, if any:

Budget request for Project: _____

Estimated project period and complete date: _____

For more information or for help in completing the application, please contact Michelle Bentley at 217-524-6713 or michelle.bentley@illinois.gov.

Julia R. Rietz
State's Attorney

Steven D. Ziegler
First Assistant State's Attorney



Courthouse
101 East Main Street
P. O. Box 785
Urbana, Illinois 61801
Phone (217) 384-3733
Fax (217) 384-3816

**Office of
State's Attorney
Champaign County, Illinois**

December 18, 2012

Christopher Alix
Deputy Chair
Finance Committee
Champaign County Board Office
Brookens Administration Center
1776 E. Washington Street
Urbana, IL 61802

Dear Chairperson and County Board Members:

Enclosed please find a Resolution and Litigation Assistance Agreement outlining the agreement with the State's Attorney's Appellate Prosecutor's Office for appellate services and litigation assistance to be provided to this office during Fiscal Year 2013. The costs of those services are the same for Fiscal Year 2013 as in Fiscal Year 2012 (\$30,000). After the committee has had a chance to review the enclosed Resolution and Litigation Assistance Agreement, and assuming there are no objections, the Resolution and Litigation Assistance Agreement should then be forwarded to the County Board for final approval. I would suggest that the following motion be adopted by the Committee:

RECOMMENDATION TO COUNTY BOARD to adopt Resolutions for
Agreement for Appellate Services and Litigation Assistance
Agreement through the State's Attorneys Appellate Prosecutor's Office
For Fiscal Year 2013.

Thank you for your assistance and attention to this matter and please feel free to call me if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to be "Julia R. Rietz".

Julia R. Rietz
State's Attorney

Enclosures

RESOLUTION NO.

RESOLUTION AUTHORIZING A LITIGATION ASSISTANCE AGREEMENT
BETWEEN THE COUNTY OF CHAMPAIGN AND THE OFFICE OF THE STATE'S
ATTORNEYS APPELLATE PROSECUTOR

The Office of the State's Attorneys Appellate Prosecutor, and the County of Champaign, Illinois, the parties herein, in consideration of their mutual interest and needs, and upon mutually FINDING:

That the powers of the Office of the State's Attorneys Appellate Prosecutor include the power to enter into agreements with any Illinois county and expend services from any public source, as provided by Section 4.07 of the State's Attorneys Appellate Prosecutor's Act, 725 ILCS 210/4.07; and

That from time to time the State's Attorney of said County may require the assistance in the circuit court of an Assistant State's Attorney knowledgeable in both trial and appellate matters; and,

That from time to time due to absence, disability, conflict of interest or the appearance thereof, or otherwise in the interest of justice, the State's Attorney may find it necessary or prudent to request the Court to appoint a Special Prosecutor to act in his or her stead; and

That the Office of the State's Attorneys Appellate Prosecutor is committed to facilitating effective and error free prosecution at trial as an essential component of exercising its statutory authority pursuant to Section 4.01 of the Act on behalf of State's Attorneys on appeal; and,

That the Office of the State's Attorneys Appellate Prosecutor is prepared, when appropriate, to permit attorneys employed by the Office to act in the capacity of Special Assistant State's Attorney or Special Prosecutor without additional fee or compensation by the County where such attorneys are so appointed by a Court of competent jurisdiction.

NOW THEREFORE, the parties hereto, in consideration of the contributions made by the County to the Office of the State's Attorneys Appellate Prosecutor pursuant to 725 ILCS

210/9 et seq., and in consideration of their respective and mutual interests and obligations above stated, hereby AGREE, pursuant to the authority granted in 725 ILCS 210/4.07, that:

1. The State's Attorney may, in his or her discretion, appoint as Special Assistant State's Attorney an attorney or attorneys employed by the Office of the State's Attorneys Appellate Prosecutor to assist the State's Attorney in the prosecution of any matter within the State's Attorney's authority, and that upon such appointment as Special Assistant State's Attorney by the Court, each such attorney shall serve without compensation by the County other than for necessary expenses; and,

2. The State's Attorney may, where in his or her considered opinion the circumstances warrant such action, request the Court regarding any matter under investigation, filed, or pending, to appoint an attorney or attorneys employed by the Office of the State's Attorneys Appellate Prosecutor as Special Prosecutor(s) in lieu of the State's Attorney, to investigate or prosecute any matter that would otherwise be within the State's Attorney's authority, and that upon acceptance of such appointment, said attorney or attorneys shall serve without compensation by the County other than for necessary expenses.

DATE: January 24, 2013

Chairman of County Board

State's Attorneys Appellate Prosecutor

By: _____
Patrick J. Delfino

Attest: _____
County Clerk

RESOLUTION NO.

**RESOLUTION TO DESIGNATE THE OFFICE OF THE
STATE'S ATTORNEYS APPELLATE PROSECUTOR AS AGENT**

WHEREAS, The Office of the State's Attorneys Appellate Prosecutor was created to provide services to State's Attorneys in Judicial Districts containing less than 3,000,000 inhabitants; and

WHEREAS, The powers and duties of the Office of the State's Attorneys Appellate Prosecutor are defined and enumerated in the "State's Attorneys Appellate Prosecutor's Act", 725 ILCS 210/1 et. seq., as amended; and

WHEREAS, The Illinois General Assembly appropriates monies for the ordinary and contingent expenses of the Office of the State's Attorneys Appellate Prosecutor, one-third from the State's Attorneys Appellate Prosecutor's County Fund and two-thirds from the General Revenue Fund, provided that such funding receives county approval and support from within the respective Judicial Districts eligible to apply; and

WHEREAS, The Office of the State's Attorneys Appellate Prosecutor shall administer the operation of the appellate offices so as to insure that all participating State's Attorneys continue to have final authority in preparation, filing, and arguing of all appellate briefs and any trial assistance; and

WHEREAS, The Office of the State's Attorneys Appellate Prosecutor and the Illinois General Assembly have reviewed and approved a budget for Fiscal Year 2013, which funds will provide for the continued operation of the Office of the State's Attorneys Appellate Prosecutor.

NOW, THEREFORE, BE IT RESOLVED That the Champaign County Board, in regular session, this 24th day of January, 2013 does hereby support the continued operation of the Office of the State's Attorneys Appellate Prosecutor, and designates the Office of the State's Attorneys Appellate Prosecutor as its Agent to administer the operation of the appellate offices and process said appellate court cases for this County.

BE IT FURTHER RESOLVED That the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor are hereby authorized to act as Assistant State's Attorneys on behalf of the State's Attorneys of this county in the appeal of all cases, when requested to do so by the State's Attorney, and with the advice and consent of the State's Attorney prepare, file, and argue appellate briefs for those cases; and also, as may be requested by the State's Attorney, to assist in the prosecution of cases under the Illinois Controlled Substances Act, the Cannabis Control Act, the Drug Asset Forfeiture Procedure Act and the Narcotics Profit Forfeiture Act. Such attorneys are further authorized to assist the State's Attorney in the State's Attorney's duties under the Illinois Public Labor Relations Act, including negotiations thereunder, as well as in the trial and appeal of tax objections; and

BE IT FURTHER RESOLVED That the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor may also assist State's Attorneys in the discharge of their duties in the prosecution and trial of other cases, and may act as Special Prosecutor if duly appointed to do so by a court having jurisdiction; and

BE IT FURTHER RESOLVED That the Champaign County Board hereby agrees to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor for Fiscal Year 2013, commencing December 1, 2012, and ending November 30, 2013, by hereby appropriating a sum of money not to exceed \$30,000.00 for the express purpose of providing a portion of the funds required for financing the operation of the Office of the State's Attorneys Appellate Prosecutor, and agrees to deliver the same to the Office of the State's Attorneys Appellate Prosecutor on request during the Fiscal Year 2013.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 24th day of January A.D. 2013.

Alan Kurtz, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board