

CHAMPAIGN COUNTY BOARD COMMITTEE OF THE WHOLE

Justice & Social Services/Policy, Personnel, & Appointments/Finance Agenda

County of Champaign, Urbana, Illinois

Tuesday, November 13, 2012 – 6:15 p.m. or upon adjournment of Joint Public Hearing on
Government Aggregation Opt-Out Program

***ILEAS Conference Room, 1701 East Main Street, Urbana, IL**

(NOTE LOCATION)

- I. **Call To Order**
- II. **Roll Call**
- III. **Approval of Minutes**
 - A. Legislative Budget Hearing Minutes – August 27, 2012 1-6
 - B. Legislative Budget Hearing Minutes – August 28, 2012 7-11
 - C. Legislative Budget Hearing Minutes – August 29, 2012 12-18
 - D. Committee of the Whole Minutes – October 9, 2012 19-25
- IV. **Approval of Agenda/Addenda**
- V. **Public Participation**
- VI. **Communications**
- VII. **Policy, Personnel, & Appointments:**
 - A. Appointments/Reappointments – (*Italicized Names are Incumbents*)
 1. Rural Transit Advisory Group - Three Terms Expiring 11/30/2014 26-31
Applicants:
 - Seamus Reilly
 - *Andrew Kulczycki*
 - *Michelle Ramage*
 2. Silver Creek Drainage District - Unexpired Term Ending 8/31/2013 32
Applicant:
 - Steve Moser
 3. Public Aid Appeals Committee - Two Terms Expiring 11/30/2014 33-36
Applicants:
 - *James Rusk*
 - *Carol Elliott*
 4. Senior Services Advisory Committee - Five Terms Expiring 11/30/2015 37-44
Applicants:
 - *Tami Fruhling-Voges*
 - *Linda Hascall*
 - Cathy Lentz
 - *Karen Bodnar*
 5. Zoning Board of Appeals – One Term Expiring 11/30/2017 45-46
Applicant:
 - *Eric Thorstrand*

6. <u>Animal Control Administrator</u> – One Term Expiring 11/30/2014	47-48
Applicant:	
• <i>Stephanie Joos</i>	
7. <u>Nursing Home Board of Directors</u> – Two Terms Expiring 11/30/2014	49-52
Applicants:	
• Mary Hodson	
• <i>Dr. Robert D. Palinkas</i>	
8. <u>Community Action Board</u> - Unexpired Term Ending 12/31/2015	53-54
Applicant:	
• Steve O’Connor	
B. <u>County Clerk</u>	55
1. October 2012 Report	
C. <u>Champaign County Electric Aggregation Program</u>	56-73
1. Approval of Plan of Operations & Governance	
a. Decision Regarding Power Mix – Lowest Price/Enhanced Renewable Energy	
b. Decision Regarding Recouping Program Development Costs	
c. Decision Regarding Additional Fee	74
2. Designation of County Administrator to Execute Supplier Contract on behalf of Champaign County on Bid Day – December 11, 2012	
D. <u>County Administrator</u>	75-77
1. Administrative Services Monthly Report – October 2012	78-84
2. Approval of Job Content Evaluation Committee Recommendation for Classification of Lead Tax Extension Specialist in Grade Range I	85-87
3. Recommendation for County Board 2013 Calendar of Meetings	88
4. 2013 Holiday Calendar (<i>Provided for information only</i>)	
E. <u>Other Business</u>	89-92
1. Additional County Board Rules Changes (<i>Presented in October</i>)	
F. <u>Chair’s Report</u>	
G. <u>Designation of Items to be Placed on the County Board Consent Agenda</u>	
VIII. <u>Justice & Social Services:</u>	
A. <u>Community Justice Task Force Report</u> – (<i>to be distributed</i>)	
B. <u>Citizens Advisory Committee on Jury Selection Report</u>	
C. <u>Monthly Reports</u> – All reports are available on each department’s webpage through the department reports page at: http://www.co.champaign.il.us/COUNTYBD/deptrpts.htm	
1. Animal Control – September 2012 and October 2012	
2. Emergency Management Agency – September 2012	
3. Head Start – October 2012	
4. Probation & Court Services – September 2012 and Third Quarter Report 2012	

D. Other Business

E. Chair’s Report

F. Designation of Items to be Placed on the County Board Consent Agenda

IX. Finance:

A. Treasurer

1. Monthly Reports –October 2012 - Reports are available on the Treasurer’s webpage at <http://www.co.champaign.il.us/TREAS/reports.htm>
2. Resolution Authorizing the County Board Chair to Assign Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel Number: 30-059-0038 93
3. Resolution Authorizing the County Board Chair to Assign Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel Number: 30-059-0041 94
4. Resolution Authorizing the County Board Chair to Assign Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel Number: 15-025-0341 95

B. Auditor

1. Monthly Report– October 2012 96-103

C. Budget Amendments/Transfers

1. Budget Amendment #12-00064 104
Fund/Dept: 080 General Corporate-042 Coroner
Increased Appropriations: \$1,513
Increased Revenue: \$1,513
Reason: State Paid Stipend to County Officials

D. Sheriff

1. Renewal of the Agreement for Inmate Health Care Services at Champaign County 105-106
2. Approval of Amendment No. 2 to the Operating Agreement for Inmate Food Services 107

E. County Administrator

1. General Corporate Fund FY2012 Budget Projection Report (*to be distributed*)
2. General Corporate Fund Budget Change Report (*to be distributed*)
3. Approval of Policy Committee of the Whole Recommendation for Classification of Lead Tax Extension Specialist in Grade Range I 78-84
4. Recommendation for Use of Champaign County Electricity Aggregation Program Fee 108
5. FY2013 Annual Tax Levy Ordinance 109-113
6. FY2013 Annual Budget and Appropriation Ordinance 114-115
7. Resolution Authorizing the Issuance of Tax Anticipation Notes of Champaign County 116-134

F. Other Business

G. Chair’s Report

H. Designation of Items to be Placed on County Board Consent Agenda

X. Other Business:

XI. Adjourn

CHAMPAIGN COUNTY BOARD
BUDGET HEARING MINUTES

LEGISLATIVE BUDGET HEARINGS

Monday, August 27, 2012

**Brookens Administrative Center, Lyle Shields Meeting Room
1776 E. Washington St., Urbana**

MEMBERS PRESENT: Christopher Alix, Jan Anderson, Astrid Berkson, Tom Betz, Lorraine Cowart, Aaron Esry, Stephanie Holderfield, Stan James, John Jay, Jeff Kibler, Alan Kurtz, Ralph Langenheim, Gary Maxwell, Brendan McGinty, Diane Michaels, Max Mitchell, Steve O'Connor, Patti Petrie, James Quisenberry, Michael Richards, Giraldo Rosales, Jon Schroeder, C. Pius Weibel

MEMBERS ABSENT: Carol Ammons, Ron Bensyl, Lloyd Carter, Steve Moser

OTHERS PRESENT: Jeff Blue (County Highway Engineer), Deb Busey (County Administrator), Stephanie Joos (Animal Control Director), Cameron Moore (Chief Officer RPC), Elizabeth Murphy (Chief Operating Officer RPC), John Peterson (BOH Treasurer), Kay Rhodes (Administrative Assistant), Peter Tracy (MHB/DDB Director), Michael Williams (Children's Advocacy Center Director)

CALL TO ORDER

County Board Chair Weibel called the hearing to order at 6:03 p.m.

ROLL CALL

Rhodes called the roll. Alix, Anderson, Berkson, Betz, Esry, James, Jay, Kibler, Kurtz, Langenheim, Maxwell, McGinty, Michaels, O'Connor, Petrie, Quisenberry, Richards, Schroeder, and Weibel were present at the time of roll call establishing a quorum.

APPROVAL OF AGENDA/ADDENDUM

MOTION by Betz to approve the agenda; seconded by Petrie. **Motion carried with unanimous support.**

Cowart and Mitchell entered the hearing at 6:05 p.m.

BUDGET PRESENTATIONS

Champaign County Board of Health

Peterson explained the agency contracts with the Champaign-Urbana Public Health District and the results have been good. He explained the core concerns of the Board of Health are

sanitation, sewage, and water quality. Peterson said the Board of Health budget is incremental and the overall percentage increase for FY2013 is 5.9%. This is largely due to grant activity. He said although support had lessened, they are still able to assist the Smile Healthy Program with \$45,000. In the past, it had been \$55,000. Maxwell asked what the projected increase over the original budget in Food Protection Permits was based on. Peterson explained that they were doing a better job of collecting fees. Busey added this year there was a spike in permits, but she did not want to carry this over to FY2013, in case this was an anomaly.

Petrie asked if the budget had increased 5.9% due to grants, why did the funding for the Smile Healthy Program decrease. Peterson said it was a 5.9% increase to the overall budget, not an increase in revenue.

Petrie asked how the Cherry Orchard situation became so out of hand. Peterson explained that most members on the Board of Health felt that the district handled it very well. He was not addressed sooner due to the legal limitations.

Kurtz asked about the progress of posting restaurant inspection reports on the website. Peterson said they discuss this topic at every board meeting now and review different models to post the reports. Schroeder asked for further explanation of the VECTOR Grant. Peterson said this grant is due to the West Nile Virus and mosquito control. He added that if evidence of an infection is found the district receives additional funding. Schroeder inquired if the lack of funding affected the number of children served through the Smile Healthy Program. Peterson said a cut back in funding results in a cut back in services.

MOTION by Kurtz to receive the budget report and place on file; seconded by James.
Motion carried with unanimous support.

RPC, Head Start, GIS Consortium, & USDA Loans

Moore stated they expected revenue and expenses totaling approximately \$20 million for FY2013. RPC encompasses over 105 active funding sources or departments. Each fund has its own reporting requirements and fiscal years. Federal and State Grants account for approximately 85% of the budget. Moore said 65% of RPC expenditures are salaries and fringe benefits. Some of the funds have a "pass through" component, meaning that RPC receives the funds and passes them on to people in the community who need assistance.

Moore explained the current FY2013 Budget presented is at this time their best guess since 85% of the budget comes from State and Federal contracts. Two factors could affect the outcome: 1) Congress passed a 6-month continuing resolution, which will provide funding for federal programs through March 2013 instead of adopting a new budget in October 2012. The programs that RPC receives funding for did well. 2) Sequestration calls for budget cuts to be implemented by January 2, 2013. If this occurs, cuts would be made to programs.

Moore said Administrative costs would remain around 7% of the budget. This is well below the maximums for Federal and State costs.

Moore said RPC would assume the role of Grant Recipient, Fiscal Agent, and Administrator for the Federal Workforce Development Programs for Ford, Champaign, Piatt, and Iroquois Counties, effective October 1, 2012. The base funding for this program is \$1.9 million per year. There are four supplemental grants, which may not be available every year, but these would bring the total up to approximately \$2.5 million per year.

Murphy explained how RPC's budget would affect the County of Champaign.

The Champaign County Planning contract for professional services has been budgeted at \$71,922, which represents a 1.95% increase effective December 1, 2012. The budget will support the long-term planning function for various countywide projects. Specific goals, objectives, and performance indicators for 2013 are detailed in the budget document.

Champaign County's portion of the RPC's membership dues for 2013 is budgeted at \$21,640, which represents a 6.3% decrease resulting from a decline in county population. The dues structure consists of a base and per capita contribution utilizing adjusted 2010 census data. The dues structure has been designed to ensure full cost recovery for enhanced membership services.

Champaign County matching funds for the Senior Services program are budgeted at \$22,248, which represent a 0% increase. These local matching funds support over \$100,000 in additional federal and local support for enhanced senior services.

Champaign County support for CUUATS through the Highway Department totals \$27,598 representing a projected 5% increase from the prior year. These matching funds support an additional \$600,000 in federal and state funding for transportation planning, engineering, and research functions.

Champaign County's support for the Court Diversion Project is budgeted at \$161,000, which represents a 13.9% increase from the prior year. The Mental Health Board provides additional support in the amount of \$26,000. Grant funds support a total project cost in excess of \$228,000 providing expanded juvenile justice diversion services through mediation strategies.

Holderfield entered the meeting at 6:10 p.m.

The Police Training match is budgeted at \$7,334 with the annualized 5.0% increase tied to state grant contributions. The County's match is used to leverage nearly \$400,000 in state funding for law enforcement personnel training.

Rosales entered the meeting at 6:11 p.m.

The Geographic Information System (GIS) continues to advance toward service bureau status for its member agencies. Champaign County's portion of the Consortium budget includes the base allocation of \$255,790, which is now inclusive of funding for the assessment-mapping project. These funds will be combined with the Champaign County GIS Special Projects budget of \$9,356. The County Recorder fee for GIS has been designated as the funding source for these initiatives.

MOTION by Betz to receive the RPC Budget report and place on file; seconded by Langenheim. **Motion Carried with unanimous support.**

Mental Health Board Funds & ACCESS Initiative

Tracy explained their office maintains five separate budgets. These are the Mental Health Board, Developmental Disabilities Board, ACCESS Initiative Grant, Drug Courts Program Grant, and Delinquency Prevention Grants.

Tracy said the fact that the State of Illinois had fallen behind in its payments to community agencies placed the burden of determining how best to use their resources to support programs when the State cannot be counted on to do its part. Tracy said the ACCESS Initiative Grant was a federal grant that comes through the state and had no impact at all on county government. Tracy said if a cash flow issue occurred, the program would be shut down, and no county funds would be used to support it.

Holderfield asked for an example of the type of expenditures for Public Relations line item under the Mental Health Board budget. Tracy explained these funds are used for the Anti-Stigma Campaigns. There are major two events: the Disability Exposition for people with disabilities and the Roger Ebert Film Festival. Films are selected that feature disabilities. Literature is passed out regarding anti-stigma and disabilities. These events are not fully funded by the Mental Health Board the expenses are offset by contributions.

Alix asked how one would obtain budgetary information in detail regarding ACCESS Initiative. Weibel explained to obtain this type of information Tracy would need to be contacted.

Petrie asked if it would be possible to place ACCESS Initiative's budgetary information on its website. She explained this action would be appropriate since this program is funded through a federal grant. Tracy was unaware of such a requirement, but he would check on it. Betz pointed out this request had been made before more than once. He stated although it may not be a federal requirement perhaps it should be done since it had been requested many times.

Rosales asked why interest and late fees were paid on the credit card account. Tracy explained they were unable to collect hotel and other expense receipts from the families they had sent for training. The Auditor's office does not process payments without receipts. Tracy said they spent a great deal of time collecting the needed documentation.

Tracy said the Mental Health Board manages the Drug Courts Program Grant through a memorandum of understanding with Champaign County. The CCMHB contracts with Prairie Center Health Systems to disburse Drug Court Fees in behalf of Drug Court clients. These disbursements are made under the supervision of and consistent with Drug Court Steering Committee policies for appropriate use of these dollars. In addition, the CCMHB provides funding to support clinical services for Drug Court clients through a separate contract with Prairie Center. The Drug Court Steering Committee, the CCMHB contracts with Prairie Center Health Systems to provide services as delineated in the Federal Grants Justice Drug Courts Program. This is a two-year grant for \$100,000 per year.

Richards left the meeting at 7:00 p.m.

Tracy explained his office also manages the Delinquency Prevention Grants through a memorandum of understanding with Champaign County. These funds are used to support juvenile delinquency prevention and intervention programs and services as prioritized by the Quarter Cent for Public Safety Administrative Team. This team includes the States Attorney, Director of Court Services, Superintendent of the Juvenile Detention Center, the ACCESS Initiative, and representatives of the Champaign County Mental Health Board.

MOTION by Rosales to receive the Mental Health Board Funds and ACCESS Initiative Budget reports and place on file; seconded by Kibler. **Motion carried.**

Children's Advocacy Center

Williams stated approximately 175-200 children pass through the center per year. Williams said they are overseen by a fourteen member governing board and there are two full-time employees consisting of himself and a case manager. They also contract with two licensed therapists to provide crisis intervention counseling services. He explained there are three primary revenue streams and these are a combination of local, federal and state grants, fund raising, and donations.

MOTION by Cowart to receive the budget report and place on file; seconded by Langenheim. **Motion carried with unanimous support.**

Animal Control Funds

Joos explained her budget was split into three areas to have a better statistical breakdown of the budget as a whole. It is split into Administrative-registration of all dogs and cats, Control Services-provided for 22 villages and the City of Champaign, and Impoundment Services-provided for county with the exception of the Village of Bondville and Homer. She explained there had been no change in personnel or in large administrative expenditures. Control Services purchased a new van in FY2012, but no large expenditures are expected in FY2013. No large expenditures are expected for Impoundment Services and no change in personnel.

James asked if there was a contingency fund for unexpected expenses. Joos stated she saves money wherever she can, but the budget is extremely tight. She compared her department to the Champaign County Humane Society. Joos explained that the nine employees of Animal Control take in 2,000 animals per year. The Humane Society handles the same number with 50 employees plus many volunteers. Joos said the facility is running in the most cost effective manner possible and she recognized that the lack of emergency funds was a problem.

MOTION by Schroeder to receive the budget report and place on file; seconded by Rosales. **Motion carried with unanimous support.**

Highway Funds

Blue explained the Highway department is funded by several different funds: the County Highway Fund-derived from property taxes, the County Bridge Fund-derived from the County Bridge Fund Levy, the County Motor Fuel Tax Fund-derived from the allotment of State Motor Fuel Tax funds, and Federal-Aid Matching Tax-derived from Matching Tax Levy. Blue said there were twenty-eight rural and two urban districts in Champaign County.

MOTION by Kurtz to receive the budget report and place on file: seconded by Langenheim.
Motion carried with unanimous support.

ADJOURNMENT

The hearing adjourned at 8:55 p.m.

Respectfully submitted,

Kay Rhodes
Administrative Assistant

Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.

CHAMPAIGN COUNTY BOARD
Legislative Budget Hearings
Tuesday, August 28, 2012

Lyle Shields Meeting Room
1776 E. Washington St., Urbana, IL

MEMBERS PRESENT: Alix, Anderson, Berkson, Betz, Carter, Cowart, Esry, Holderfield, James, Jay, Kibler, Kurtz, Langenheim, Maxwell, McGinty, Michaels, Mitchell, O'Connor, Petrie, Quisenberry, Richards, Rosales, Weibel

MEMBERS ABSENT: Ammons, Bensyl, Moser, Schroeder

OTHERS PRESENT: Barb Frasca (Recorder), Andy Rhodes (IT Director), Julia Reitz (State's Attorney), Duane Northrup (Coroner), John Carleson (EMA Director), Alan Reinhart (Facilities Director), John Hall (Zoning Director), Gordy Hulten (County Clerk), Deb Busey (County Administrator)

CALL TO ORDER

Chair Weibel called the meeting to order at 6:03pm.

ROLL CALL

The secretary called the roll and the following were shown to be present: Alix, Anderson, Berkson, Betz, Carter, Cowart, Esry, Holderfield, James, Jay, Kibler, Kurtz, Langenheim, Maxwell, McGinty, Michaels, Mitchell, O'Connor, Petrie, Quisenberry, Richard, Rosales and Weibel.

APPROVAL OF AGENDA/ADDENDUM

Motion by Betz to approve the agenda for the meeting; seconded by Kibler. **Motion carried unanimously.**

Deb Busey reminded the Board of the budget process resolution approving the budget process. She said the Board provided direction that if a department had an increase in a line, a line item justification form should be completed. If any new requests for funding were made, there was a form to be completed for that as well. She said that general corporate departments are presenting their budgets at this evening's meeting.

BUDGET PRESENTATIONS

Auditor

Busey presented the auditor budget. The largest revenue source for the Auditor is charging funds outside the general corporate funds for accounting services. Much of that comes from RPC, some from the Nursing Home and the balance is from the special funds. They have no changes to their line item requests. Their staff remains as it has for the past five years. He is requesting that one part-time position be increased to full-time. The 2013 budget includes the salary line for the chief deputy auditor as it was when she left. Only the Auditor can hire the Chief Deputy or outside firm, but that hasn't been done yet. Busey suggested leaving that salary at a proactive level. Petrie asked about the

salary stipend. Busey said certain elected officials receive a stipend from the state. Kibler asked if there is there a need to replace this auditing system and tie it with IT.

Board of Review

Ms. Busey also presented the Board of Review's budget. She said it is pretty straight forward and 93% of their budget is staff salary. Quisenberry asked about a previous discussion regarding support staff. Busey said the Supervisor of Assessments provides staff support to the BOR. They do not track the time spend on BOR, because it is all general corp funding. It is also the official duty of the Supervisor of Assessments to provide support for the BOR.

Recorder

Barb Frasca said a special automation budget was set up by the state legislature in 1993. Her general corp budget is much the same as last year, but is getting tighter. She said her office is difficult to plan for because it is very much based on the economy. The housing slump caused nearly half of their revenue to be cut. Frasca explained the revenue fees. She stated she has a position that remains vacant. She said as the housing situation improves she will look at the need to fill that vacant position. Langenheim asked how historical integrity is achieved. Frasca said that historical books are maintained, but now records are stored electronically. There are three backup record systems and the large books haven't been used since 1975.

Supervisor of Assessments

Ms. Busey gave a brief description of the S of A's revenue. She pointed out that legal notices and advertising are a big expenditure for their office. She said the good news is that they will no longer have large spikes in that line item every four years because they have divided the County into four sections for their notices. Petrie asked about the conference and training line item. Busey responded there are some continuing education requirements for the S of A.

Treasurer

Busey said the Treasurer's budget generates a little more than the others presented thus far. The majority of the revenue is from delinquent tax fees. The working cash fund is not changing much. She said the tax sale automation fund is for the automation and operation of the tax sales. The Property tax Interest Fee Fund is funded by the tax sale and maintains a balance of \$100,000 and anything over that amount is transferred to the General Corp fund.

Information Technology

Andy Rhodes explained that the biggest change in this budget is an increase in revenue by billing back departments outside of General Corp for IT services, mainly for staff services. Expenditures haven't really changed and this is only the second year for an IT budget. He said there is a program change request requesting the addition of an AS400 Programmer position. He said the one AS400 programmer employee will need a large amount of time to train someone new to take over programming. He also said the outside auditor mentioned the accounting system is in need of some updating. James asked how computers and other IT equipment are inventoried. Rhodes said computers are no longer tagged, so there is no formal inventory. He said there is an active directory

maintained, so they pretty much know how many are out there. Quisenberry asked how the service invoices would be determined. Rhodes said that some will be billed by the service and others may be billed on an hourly basis. Discussion continued.

Circuit Clerk

Busey said the Circuit Clerk has authority over the highest number of special revenue funds. Circuit Clerk fees do generate a significant amount of revenue, however that amount is down somewhat this year. She pointed out a new line item for fee revenue that was established in 2010. She said the Support Enforcement Fund is specifically for child support and is a result of an intergovernmental agreement with DCFS. This fund pays for one full-time person who works with child support. The Automation Fund funds the Courts Technology position. It also covers purchasing all hardware and maintenance fees for the Courts and Clerk's operations. This fund has reached a point where the all revenue is being spent. The Child Support Service Fund is from fees paid by those who pay child support. The Court Document Storage Fund is generated through a court case filing fee and its balance is diminishing. Brief discussion continued.

Circuit Court

Busey said the Circuit Court is very much status quo. They do not have revenue. One of the changes the Court is requesting is Attorney Legal Services. They are expecting a large spike in 2012 as result of appointing attorneys in special cases. They feel they get more coverage by adding a contract attorney. The Law Library Fund is also under control of the Presiding Judge. It remains stable.

Public Defender

Busey stated the revenue in this budget comes primarily from the reimbursement of salary. They do have a program change request for the addition of a Part-time Investigator for 2013; the addition of one Part-time Social Worker by 2015; and the reinstatement of a Secretary position in 2014.

Sheriff

Busey said the Sheriff's revenue remains fairly stable. With regard to expenditures, there are four increases, the most significant being with METCAD services that are provided for the Sheriff. That fee increase is nearly 18%. The Sheriff makes a contribution to the Metro SWAT Team. The Sheriff is in need of replacing more vehicles this year. With regard to the Correctional Center budget, the revenue will be a bit higher than in 2011 due to more individuals on home electronic supervision. She said the Sheriff works very hard at managing Corrections overtime. But it does need to be increased and Busey said it seemed like a reasonable increase. She said the Drug Forfeiture Fund is projected to receive a bit higher revenue. The Jail Commissary Fund does have a balance that has built up over the years and the Sheriff has in mind a program that has the ability for inmates' families outside to access the commissary on-line. The Jail Medical Cost Fund revenue is transferred to the Corrections budget to offset medical expenditures for inmates.

State's Attorney

Julia Reitz said a new fund, the State's Attorney Automation Fund, was created and fees are collected from defendants on judgment. She said it just beginning to generate a balance and she will work with

the IT department and determine the best way to use those funds. She briefly described the Victim Advocacy Fund and the Support Enforcement funds. She stated her only increase in expenditures is in personnel salaries. Brief discussion continued with regard to victim witness services.

Coroner

Duane Northrup said his staffing remains consistent. He mentioned the new facility is working great and has helped out with operations and staffing issues. He said he had completed the line item justification form for several items. He continued answering some procedural questions about autopsies and families. Kibler asked Northrup of the two requests on the Program Change Request form which would he prefer, if he were granted only one. Northrup said his x-ray machine is older, still uses chemicals and is broken at this time, for which parts can no longer be ordered. He said they have to have an x-ray machine. He said the price on the form is for a used machine.

Emergency Management Agency

John Carlson said there are not a lot of changes from last year. He said there are a couple of significant points being early this year some monies were received from the State of Illinois for Emergency Preparedness grant. He said there are some modest increases in office and operational supplies, mainly for literature. Fuel has increased due to increase in gas prices. Their office has been called out a little more and is also building stronger relationships with public services. They have also placed themselves on social media, but that is handled by a volunteer. Jay noted that he was please in Carlson's performance since he has taken his position overseeing the department. Alix also stated that he appreciated Carlson's effort to profile that office in the community.

Probation/Court Services

Busey talked first about the Juvenile Detention Center budge and it is basically the same as the previous year. She said the Probation Office is similar. She said their revenue is made up from fees paid by people on probation. This office also supports public service work projects. There is also a contribution to the County Drug Court fund. The Juvenile Intervention Services Fund is there to provide for appropriate training for juvenile service officers. The Juvenile Information Sharing Grant is received and used for additional services for juveniles in the system. Brief discussion followed.

Physical Plant

Alan Reinhart reviewed the line item justification form that showed increases to the water service, storm water utility fee, sanitary service fees and building & repair maintenance line items. He stated he had to estimate the amount for the storm water utility fee because the City of Urbana hasn't yet completed their ordinance outlining the fees. He said the requests for increases to the building repair & maintenance lines are due to market increases for annual service agreements for elevators and generators and other components of the buildings. He also mentioned that he has taken a vacant Grounds Maintenance Worker position and created Temporary Seasonal Grounds worker positions.

Planning & Zoning

Ms. Busey said the most notable item is the big jump in revenue in 2012 that will drop again in 2013 and this was due to the wind farm application. Petrie asked how those fees were used. Busey said that revenue went into the General Corp Fund. Brief discussion followed.

County Clerk

Gordy Hulten said his office has four funds. The County Clerk Surcharge Fund which is a pass through fund to the State of Illinois and is generated from death certificate fees. The County Clerk Grant Fund expects a voter registration grant sometime in FY2013, but the grant has fluctuated through the years. He continued with a brief description of the Automation Fund which is funded by collecting a fee through document transactions. It was nearly exhausted last year, but he anticipates being able to slowly build that balance up to take care of any equipment needs. He said his General Corp budget has been somewhat decreased in FY2013 because there is not a major election. He does see a potential for a larger primary in February because of elections in the City of Urbana. He said many licenses can now be issued on-line decreasing the amount of in office staff time. Quisenberry asked to revisit the issue of consolidating his technology staff with the County IT staff. Hulten said much of his office's operations have been integrated with the County's IT department over the last twelve to eighteen months. Brief discussion continued.

Regional Office of Education

Ms. Busey said the ROE followed the guidelines given by the County Board. The single increase in their budget is for personnel increases. Alix asked what other funding sources are for the ROE. Ms. Quinlan stated there are additional state and federal grants, possibly up to ten sources. The budget being presented to this County is strictly Champaign County's share.

Ms. Busey said there are still a significant number of budgets to present tonight and due to the late hour she will present them at the following night's meeting.

Motion by Jay to receive and place on file the budget presentation reports; seconded by Quisenberry. **Motion carried unanimously.**

Chair Weibel declared the meeting adjourned at 9:30pm.

Respectfully submitted,

Ranae Wolken
Recording Secretary

CHAMPAIGN COUNTY BOARD
BUDGET HEARING MINUTES

LEGISLATIVE BUDGET HEARINGS

Wednesday, August 29, 2012

Brookens Administrative Center, Lyle Shields Meeting Room
1776 E. Washington St., Urbana

MEMBERS PRESENT: Christopher Alix, Jan Anderson, Astrid Berkson, Tom Betz, Lloyd Carter, Aaron Esry, Stephanie Holderfield, Stan James, John Jay, Jeff Kibler, Alan Kurtz, Ralph Langenheim, Gary Maxwell, Brendan McGinty, Diane Michaels, Steve O'Connor, Patti Petrie, James Quisenberry, Michael Richards, Giraldo Rosales, C. Pius Weibel

MEMBERS ABSENT: Carol Ammons, Ron Bensyl, Lorraine Cowart, Max Mitchell, Steve Moser, Jon Schroeder

OTHERS PRESENT: Deb Busey (County Administrator), Scott Gima (MPA), (Kay Rhodes (Administrative Assistant)

CALL TO ORDER

County Board Chair Weibel called the hearing to order at 6:06 p.m.

ROLL CALL

Rhodes called the roll. Alix, Anderson, Berkson, Betz, Esry, Holderfield, James, Jay, Kibler, Kurtz, Langenheim, Maxwell, McGinty, Michaels, O'Connor, Petrie, Rosales, and Weibel were present at the time of roll call establishing a quorum.

APPROVAL OF AGENDA/ADDENDUM

MOTION by James to approve the agenda; seconded by Rosales. **Motion carried with unanimous support.**

Richards entered the hearing at 6:08 p.m.

BUDGET PRESENTATIONS

Nursing Home Fund

Gima highlighted the main budget assumptions for the Nursing Home fund and these were the census/program development, reimbursement rates, salaries, and non-labor expenses. He said the current year-to-date census as of May 2012 was used as the starting point for the 2013 revenue projections. Private pay and Medicaid census was not changed from current experience. Medicare census was increased from 15.1 to 19.4, an increase of 4.3 residents.

Carter entered the hearing at 6:10 p.m.

Gima pointed out two new programs drive the increase in Medicare and these are respiratory therapy and renal dialysis. The renal dialysis financial pro forma which was presented to the County Board with the dialysis RFP, assumed that the overall census would increase by eleven residents - Medicare volume would increase six, Medicaid by three, and private pay by two. The budget does not assume any increase in private pay or Medicaid and a Medicare increase of 4.3.

Gima stated that a respiratory therapist would provide respiratory therapy and pulmonary rehabilitation services. Respiratory therapy services will meet the growing acuity and medical complexity of the residents at CCNH. He explained the services of a respiratory therapist in a nursing home setting are a missing service in the market to treat congestive heart failure and pneumonia, which make up a large percentage of Medicare diagnoses. Gima said the feedback from hospital physicians and discharge planners has been very positive. Respiratory therapy is expected to increase Medicare census and increase Medicare length of stay. Respiratory therapy does not require a capital investment. The program will be up and running well before the start of the new fiscal year. Gima explained that with the introduction of renal dialysis and respiratory therapy, the projected increase of 4.3 Medicare residents is a conservative target.

Gima said Medicare provided an unexpected surprise by increasing Medicare rates by 1.8 percent effective October 1, 2012. The budget reflects this increase. Medicaid rates were not adjusted. He said the rate does reflect the SMART Act rate cut of 1.5 percent cut that was implemented on July 1. The SMART Act also included an 18-month delay in the implementation of RUGS IV, which is the new Medicaid reimbursement system for Illinois skilled nursing facilities. This was a significant change from the original July 1, 2012 implementation date. Based on estimates by the State, the new Medicaid rate will increase CCNH's Medicaid revenue by over \$1 million annually. Due to the efforts of the for-profit nursing home lobbying group, the revenue increase will not be seen until January of 2014. Gima said private pay rates would be increased by five percent. Gima explained wages were increased by one percent for all employees. Health insurance and IMRF employer expenses reflect county budget increases.

Finally, Gima said non-labor expenses were increased by one percent, except as noted in the budget report to the Board of Directors. Agency costs have steadily declined over the past few years and management will continue to work on additional reductions. A three-year review of non-labor expense trends identified a number of opportunities for cost reductions that are reflected in the budget.

MOTION by Kibler to receive the Nursing Home Budget report and place on file; seconded by Langenheim. **Motion carried with unanimous support.**

Public Safety Sales Tax Fund

Busey explained there were four department budgets within the Sales Tax Fund. She explained the summary gives an overview of the entire fund. Sales Tax revenue is budgeted at a 2.5% increase over FY2012 projected revenues, which are currently 3.5% ahead of FY2011. She said \$112,993 is budgeted for software maintenance for the Courts Technology system (JANO and New World systems); \$69,384 is budgeted to be transferred to the Capital Asset Replacement Fund for

technology needs of the criminal justice system offices; \$228,380 is budgeted as the 5% of FY2012 revenue designated for delinquency programming. Busey explained this funding had been frozen in FY2010 through FY2012, but is restored to full 5% funding with the FY2013 budget. She said \$825,000 is budgeted for transfer to the General Corporate Fund to offset the utilities costs for the public safety buildings. This is a decrease of \$114,909 over the original FY2012 budget for this expenditure. Busey said this reimbursement for utilities costs from Public Safety Sales Tax Fund was increased in FY2010, 2011 and 2012 as a result, of loss of revenues to the General Corporate Fund due to the recession, and is now being gradually decreased back to its pre-FY2010 levels. She said \$3,325,989 is budgeted for debt service on bonds issued for the construction of the Courthouse and Juvenile Detention Center. The fund is revenue positive for FY2013 for \$123,240.

Quisenberry entered the hearing at 7:38 p.m.

Alix asked about the language in the original document regarding the use of the Public Safety Sales Tax Fund for post detention programs. He was concerned because the ACCESS Initiative program seemed to focus on prevention programs. Betz said his concern was that the funding for ACCESS Initiative would run out.

GIS Fund

Busey explained several municipalities and government entities participate in the GIS Consortium. However, the main source of revenue comes from County recording fees paid by all the residents of Champaign County. She said the recording fees revenue for GIS averaged \$285,284 in the 5-year period from 2007 to 2011. The lowest revenue year was in 2011, when the revenue dropped to \$252,634. Busey explained in FY2012 the real estate market anticipated revenue for the year is currently projected at \$279,826, and the projection for FY2013 is \$280,000, which is just slightly under the 5-year average. The expenditure budget covers \$7,500 for mapping software licensing and maintenance for the County Clerk and Supervisor of Assessments Offices; \$258,987 to pay the County's annual membership fee to the GIS Consortium; and \$10,700 for a special project to be completed in FY2013 for the County's EMA. This project has to do with county addressing. Most of the money from this fund goes to the GIS Consortium Fund.

Debt Management & Capital Projects Funds

Nursing Home Debt Service Fund

Busey explained the Nursing Home Debt Service Fund was for the repayment of \$19,925,000 in general obligation bonds issued in FY2003 to finance the replacement of the Champaign County Nursing Home. The debt will be re-paid from property taxes over a twenty-year period. She said in 2005, the County approved the advance refunding of \$7,425,000 of bonds due 20132 through 2019 to receive savings from a lower interest rate and again in 2011.

Highway Facility Debt Service Fund

Busey explained this budget was for the repayment of \$1,480,000 in general obligation bonds issued in FY2007 to finance part of the Highway Facility construction. This fund would be paid off in 2017.

Public Safety Sales Tax Fund-Debt Service

Busey said this fund is sales tax revenue required to be set aside for repayment of the \$28,797,290 in bonds issued for the construction/remodeling of the Courthouse and construction of the Juvenile Detention Center, and the \$5,955,000 in bonds issued for the Courthouse exterior masonry renovation and Clock and Bell Tower restoration projects are deposited in this budget.

Busey stated that in 2004, the County approved the advance refunding of \$1,520,000 of the 2000 bonds due 2007 to 2012 to achieve savings from lower interest rates. In 2005, the County approved the advance refunding of \$18,440,000 of the 1999 bonds due 2010 to 2029 to achieve savings from lower interest rates.

Busey said in 2007, the County sold additional bonds-\$5,955,000 General Obligation-Public Safety Sale Tax Alternate Revenue Source Bonds 2007A, for the exterior renovation of the original Courthouse and for restoration of the Clock and Bell Tower.

ERI Debt Service

Busey said this budget was for repayment of \$2,450,000 bonds issued in 2006 to repay an IMRF Early Retirement Incentive debt.

General Corporate Fund Debt Service

Busey explained his budget was for the repayment of two different bond issues. The first was \$4,000,000 in general obligation bonds (general sales tax alternate revenue source) issued in FY2006 to finance additional costs of the Nursing Home Construction Project. The alternate revenue source for repayment is the County's 1% sales tax. In FY2010, the Nursing Home operating budget assumed responsibility for the debt service on this bond obligation and continues to do so. The County continues to set aside the sales tax revenue as required by the bond covenants. Busey explained the second was \$700,000 in general obligation bonds (general sales tax alternate revenue source) issued in FY2007 to finance a portion of the County Highway Fleet Maintenance Facility.

Courts Construction Fund

Busey explained this fund was created in 1999 as the capital projects fund for the construction and remodeling of the Courthouse and the Courthouse Addition. She said this fund has a projected balance at the end of FY2012 of \$858,000. She explained these funds were left over in the construction fund. This fund received donations from citizens for the Clock & Bell Tower project. These funds could be used to pay some of the debt service or could be earmarked for the Courthouse building maintenance until the funds run out. Exterior maintenance is scheduled for FY2013. Jay asked that these funds be identified for Courthouse maintenance and nothing else.

Highway Facility Construction Fund

Busey said this project was complete except for an issue with one contractor and so the fund cannot be closed out until then. When the project is completed, the funds would revert to County Motor Fuel Tax Fund.

202 Art Bartell Construction Fund

Busey said this project should be completed this year and the fund can be closed out at that time. Petrie asked if that meant the funds would be depleted. Busey indicated this was correct.

IMRF Fund

Busey said the FY2013 IMRF Rates for Regular IMRF and SLEP increased over the FY2012 rates. Regular IMRF increased from 10.07% to 10.3% of payroll and the SLEP rate increased from 20.91% to 21.35%. She said the Elected County Officials rate also increased from 72.46% to 73.9%.

Social Security Fund

This fund is the employer portion of the Social Security program. The FICA remained stable at 7.65% resulting in a 2.36% in the property tax funding for the General Corporate Fund obligation in FY2013.

Tort Immunity Tax and Self-Funded Insurance

Busey explained this was a property tax based revenue fund and funds the General Corporate Fund's share of premium payments and claims to the Self-Funded Insurance Fund. An actuarial study determines what General Corporate should pay. The claims payments are determined based on the most recent actuarial study recommendations. Since property tax is the only revenue stream for this fund, the tax caps applied to the property tax have not allowed the revenue to keep pace with the annual required contributions. In FY2013, the property tax would have to be increased by 32% to meet the actuarial and premium expenditure demand. The Self-Funded Insurance Fund has excess revenue because the actual claims paid have been less than anticipated by the actuary.

Courthouse Museum Fund

Busey explained there is a small balance left in this fund and is available for specific purposes to be identified by the Lincoln Legacy Committee.

Solid Waste Management Fund

Busey explained this funds programs and initiatives by the Champaign County Solid Waste Management 5 Year Update. The revenue comes from the licensing of waste haulers in Champaign County. The revenue is stable at \$1,700.

County Board

Busey said the revenue remains stable at approximately \$39,000 and these funds come from Licenses and Permits. Per Diems are going up however; there will be fewer Board members. Attorney Legal Services has a balance of \$14,000 for the Intergovernmental Agreement regarding the Clinton Landfill. These funds would need to be re-encumbered if they are not spent in FY2012.

McGinty asked where funds would come from if the County Board chose to hire a parliamentarian. Busey said the funds would come from the County Board budget. McGinty urged the next Board to take action on this. Betz urged the Board to consider attending NACO. Busey said if the Board chose, she could increase the budget.

Administrative Services

Busey said this budget has seen little change. Total revenues are down and this is due to a decrease in vending machine revenue.

Extension Education

They have downsized and asked to keep the same budget as the previous year.

Veteran's Assistance Commission

Busey explained this is a new budget coming to the Committee of the Whole in September. These funds have already been approved by the VAC Committee. If the Board approves this, the Commission will begin on December 1, 2012.

General County

Busey said this was not a County department. It is the budget for receipting general revenues and appropriating general expenditures. She explained the property tax revenue for FY2013 is budgeted at a 5.08% increase over FY2012. The actual increase allowed under the Property Tax Extension Limitation Law (PTELL) was 4.19% or a \$330,019 increase. The IMRF and Social Security levies did not require the full PTELL property tax increases, so the balance of levy authority was transferred to the General Corporate Fund for an additional \$70,056 in property tax revenue for the General Corporate Fund.

Busey said that based on the current economic environment and revenue performance, the 1-cent sales tax is budgeted at a 0.5% increase over anticipated income for FY2012; and the 1/4 cent sales tax is budgeted at a 2.5% increase over anticipated income for FY2012. The income tax is also budgeted at a 2.5% increase over the anticipated revenue to be received in FY2012. The State eliminated the revenue sharing agreement with counties for Inheritance Tax resulting in a \$250,000-\$300,000 annual revenue loss. The State also cut the County's share of the Corporate Personal Property Replacement Tax, which results in a \$50,000 decrease in FY2013.

Busey listed the expenses included in the FY2012 and they are: \$76,000 for the Outside Auditor Contract; \$5,000 for Attorney Fees; \$36,000 for Soil and Water Conservation; \$24,500 for the Urbana Free Library Archive; \$2,250 as a grant to the Children First Program; \$700 for Fees on General Corporate Fund Bond Debt Service; \$22,248 as a grant to Senior Services; \$123,278 to the Capital Asset Replacement Fund for General Corporate capital needs; \$33,500 for Special Assessment for the Scottswood Drainage Project; \$2,761,128 for Employer Contribution to Employee Health Insurance for General Corporate Fund Employees (this is still in negotiations); \$72,000 to County Highway Fund to reimburse salary and fringe benefit costs of the Highway Mechanic responsible for fleet maintenance of the General Corporate fund Vehicles; and \$0 in the General Corporate Fund Contingent Line Item.

Busey noted that the Urbana Free Library performs a great service for the County in their archive department. Quisenberry felt that the Circuit Clerk should include some of the expense in their budget. Busey said she would discuss this with the next Circuit Clerk.

Busey said the total revenue for FY2013 is \$32,496,745 and total expenditures are \$32,682,912 for a deficit of \$186,167. This deficit is less than 1%. This does not include a single program change request.

Capital Asset Replacement Fund Summary

Busey explained this has been in place for 10 years. However, the County has been unable to fund it for the last 4 years and this trend will continue in FY2013. At this time, the County is not saving for items that need to be replaced in 2014 and beyond.

OMNIBUS MOTION by Betz to receive all of the budget reports presented by Busey and place on file; seconded by Kurtz. **Motion carried with unanimous support.**

ADJOURNMENT

The hearing adjourned at 8:32 p.m.

Respectfully submitted,

Kay Rhodes
Administrative Assistant

Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.

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**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE MINUTES**

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**Finance/ Justice & Social Services/Policy, Personnel, & Appointments
Tuesday, October 9, 2012
Lyle Shields Meeting Room, Brookens Administrative Center
1776 E. Washington St., Urbana, Illinois**

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MEMBERS PRESENT: Christopher Alix, Jan Anderson, Ron Bensyl, Astrid Berkson, Thomas Betz, Lloyd Carter, Lorraine Cowart, Aaron Esry, Stephanie Holderfield, Stan James, John Jay, Jeff Kibler, Gary Maxwell, Brendan McGinty, Diane Michaels, Pattsy Petrie, James Quisenberry, Michael Richards, Giraldo Rosales, C. Pius Weibel

23
24
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26

MEMBERS ABSENT: Carol Ammons, Alan Kurtz, Ralph Langenheim, Max Mitchell, Steve Moser, Steve O'Connor, Jon Schroeder

27
28
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32

OTHERS PRESENT: Deb Busey (County Administrator), Stephanie Joos (Animal control Director), Kay Rhodes (Administrative Assistant), Molly Rollings (Dimond Brothers), Dan Welch (Treasurer)

33
34

CALL TO ORDER

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36
37

Weibel called the meeting to order at 6:05 p.m.

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39
40
41

ROLL CALL

42
43
44
45
46

Rhodes called the roll. Alix, Anderson, Bensyl, Berkson, Betz, Carter, Cowart, Esry, James, Jay, Kibler, Maxwell, McGinty, Michaels, Petrie, Quisenberry, Richards, Rosales, and Weibel were present at the time of roll call, establishing the presence of a quorum.

APPROVAL OF MINUTES

MOTION by Rosales to approve the September 11, 2012 Committee of the Whole minutes; seconded by James. **Motion carried with unanimous support.**

Holderfield entered the meeting at 6:07 p.m.

APPROVAL OF AGENDA/ADDENDA

MOTION by Esry to approve the agenda/addenda; seconded by McGinty. **Motion carried with unanimous support.**

47 **PUBLIC PARTICIPATION**

48
49 There was no public participation.

50
51 **COMMUNICATIONS**

52
53 Weibel announced the Call for Award Nominations for the 2013 MLK Countywide
54 Celebration. Anderson announced the Annual Disabilities Fair and congratulations to
55 Community Elements for achieving the success developmental stage of PLL implementation.
56 Holderfield announced the 2011 Convention & Visitors' Bureau report would be distributed
57 soon. Petrie announced a town hall meeting for District 6 residents was scheduled from 1-2 p.m.,
58 at the Champaign Public Library on October 14, 2012.

59
60 **JUSTICE & SOCIAL SERVICES**

61 **Agency Presentation – Animal Control Presentation**

62
63 Joos presented the 2011 Annual Animal Control Report. There was an increase of
64 approximately 400 cat registrations. Dog registrations remained the same. The total number of
65 cats impounded was 783 and 1,115 dogs were impounded. The City of Champaign remains the
66 largest source for impoundment of animals. The majority of cats that are euthanized are feral.
67 There were four dangerous dog investigations in 2011 and three of those were declared
68 dangerous.

69
70 Joos stated the 2011 revenue total for licensing was \$218,005.00, \$330,458.29 in revenue
71 from animal impound and control contracts with the surrounding cities and villages. Joos added
72 they also received \$1,351.42 in grants and donations. They are missing some revenue in fees and
73 fines because it is difficult to collect un citizens in the unincorporated areas and to pursue
74 collection through the courts would negate any revenue earned.

75
76 Joos said personnel continues to be the largest expense. Joos noted there was an epidemic
77 of squirrel bites in 2011 due to college students attempting to feed them on the quad. This has
78 been addressed through information provided by McKinley Student Health Services.

79
80 James was concerned because the expenses were \$15,000 more than revenue. Joos
81 explained that although it was close, they did end the year with a balanced budget. Rosales asked
82 what other types of calls Animal Control received. Joos said they do not deal with wildlife, but
83 they will remove animals from the living space. Petrie inquired how much money was lost when
84 fines were not collected from people in the unincorporated area. Joos estimated the loss to be
85 around \$5-10,000. Joos said they do not issue them anymore because they cannot collect the
86 fees. Petrie asked how Animal Control keeps track of the areas that dogs comes from. Joos
87 explained the Animal Control Officers fill out forms when they bring in an animal. They also
88 require citizens to fill out forms if they bring in an animal. Weibel inquired about the euthanasia
89 rates. Joos said she believed the County had a low rate because the Humane Society has done a
90 good job promoting spaying/neutering. Quisenberry commended Joos for her budget work.

91
92 **MOTION** by Petrie to receive the 2011 Annual Animal Control report and place on file;
93 seconded by Cowart. **Motion carried with unanimous support.**

94
95 Monthly Reports

96
97 **OMNIBUS MOTION** by James to receive the Animal Control-August 2012, EMA-
98 August 2012, Head Start-August-October 2012, Probation & Court Services-August 2012, and
99 Public Defender- August 2012 reports and place them on file; seconded by Alix. **Motion carried**
100 **with unanimous support.**

101
102 There was no other business.

103
104 Chair's Report

105
106 Richards gave an update on the Community Justice Task Force progress. A preliminary
107 report should be ready by October 22, 2012. A presentation is planned for the County Board in
108 November 2012.

109
110 Designation of Items to be Placed on the County Board Consent Agenda

111
112 There were no items placed on County Board Consent Agenda.

113
114 **POLICY, PERSONNEL, & APPOINTMENTS**

115 Appointments/Reappointments

116
117 **MOTION** by Weibel to appoint Maya Bauer to the Local Foods Policy council for an
118 unexpired term ending 5/31/2014; seconded by McGinty. **Motion carried.**

119
120 County Clerk

121
122 **MOTION** by Alix to receive the September 2012 report and place on file; seconded by
123 Cowart. **Motion carried with unanimous support.**

124
125 County Administrator

126
127 **MOTION** by Kibler to receive the Administrative Services September 2012 report and
128 place on file; seconded by Rosales. **Motion carried with unanimous support.**

129
130 **MOTION** by McGinty to recommend County Board approval of the insurance coverage
131 for liability and worker's compensation for FY2013 from December 1, 2012-November 30, 2013
132 as presented; seconded by Betz. Petrie asked why the percentage increases were so high
133 compared to the consumer price index. Rollings explained the overall increase was due to their
134 experience with the County of Champaign. She explained some counties received 10-12%

135 increases. Rollings stated the increase to boiler and machinery is a result of the higher re-
136 insurance rates. **Motion carried with unanimous support.**

137

138 Other Business

139 County Board Rules Changes

140

141 **MOTION** by McGinty to recommend approval to the County Board of the proposed
142 County Board Rules Changes as presented; seconded by Berkson.

143

144 **MOTION** by Weibel to amend the proposed rules changes by adding the following line
145 to Rule 12 F. 3- i) *Items which require Board action with a time period that does not allow the*
146 *item to be presented at either a committee or COW meeting of the Board.*; seconded by Esry.
147 Weibel explained that occasionally items require Board action due to deadlines that do not fit
148 into the committee schedule and in the past, a suspension of the rules was required.

149

150 Betz was concerned about items appearing at the last minute without time for
151 consideration. Weibel pointed out these items would need to have deadline requirement and the
152 Board could always refuse it. Petrie pointed out that she presented additional rules changes that
153 would address this issue and as it stands she could not support the amendment as it is written.

154

155 **Motion to amend failed with a vote of 13 -7.** Weibel, Alix, Anderson, Bensyl, Esry,
156 Holderfield, and Jay voted in favor of the amendment. Petrie, Quisenberry, Richards, Rosales,
157 Berkson, Betz, Carter, Cowart, James, Kibler, Maxwell, McGinty, and Michaels voted against it.

158

159 **MOTION** by Alix to amend the proposed County Board Rules Changes by adding
160 *effective date as December 1, 2012*; seconded by Esry. **Motion carried.**

161

162 Holderfield exited the meeting.

163

164 **Original Motion carried as amended with a vote of 12-7.** Petrie, Quisenberry,
165 Richards, Weibel, Alix, Anderson, Berkson, Cowart, Esry, Kibler, Maxwell, and McGinty voted
166 in favor of the motion as amended. Rosales, Bensyl, Betz, Carter, James, Jay, and Michaels
167 voted against it.

168

169 Petrie requested that the additional proposed changes she presented be placed on the
170 November agenda. Alix requested that the proposed change to Rule 8 be placed on the
171 November agenda as well.

172

173 Chair's Report

174

175 There was no chair's report.

176

177 Designation of Items to be Placed on the County Board Consent Agenda

178

179 Item C2 was designated for the Consent Agenda.

180

181 **FINANCE**

182

183 Treasurer

184

185 Welch pointed out this would make the fourth year the County has borrowed funds for
186 the Nursing Home in anticipation of real estate tax payments. As tax payments come in the loan
187 is paid back by the County. He stated in 2009, the Nursing Home borrowed \$780,000; 2010-
188 \$780,000; 2011- \$856,000; and in 2012 the County borrowed \$878,000. He added the interest
189 paid on these loans over the last four years was approximately \$32,000.

190

191 **MOTION** by Cowart to receive the September 2012 report and place on file: seconded
192 by Rosales. **Motion carried with unanimous support.**

193

194 Auditor

195

196 **MOTION** by Esry to receive the September 2012 report and place on file; seconded by
197 Carter. **Motion carried with unanimous support.**

198

199 Budget Amendments/Transfers

200

201 **MOTION** by Betz to recommend County Board approval of **Budget Transfer #12-**
202 **00014** for Fund /Dept: 080 General Corporate-071 Public Properties for \$60,000 to pay for
203 upcoming projects in the Brookens building-money available due to several open positions
204 throughout the year; seconded by Carter. **Motion carried with unanimous support.**

205

206 **MOTION** Holderfield to recommend County Board approval of **Budget Amendment**
207 **#12-00056** for Fund/Dept: 613 Court's Automation Fund-030 Circuit Clerk with increased
208 appropriations of \$2,295 and increased revenue of \$2,295 pursuant to an agreement by the
209 Justice System's Governing Board, it was agreed that the position of JANO Project Manager
210 would be eligible for health insurance and that this would be paid out of the Probation Service
211 Fund; seconded by Petrie. **Motion carried with unanimous support.**

212

213 **MOTION** by James to recommend County Board approval of **Budget Amendment #12-**
214 **00057** for Fund/Dept: 675 Victim Advocacy Grant-Illinois Criminal Justice Information
215 Authority-041 State's Attorney with increased appropriations of \$173 and no increased revenue,
216 from Fund Balance for program director additional 7.5 hours of work in January 2012; seconded
217 by Petrie. **Motion carried with unanimous support.**

218

219 **MOTION** by James to recommend County Board approval of **Budget Amendment #12-**
220 **00058** for Fund/Dept: 080 General Corporate-042 Coroner with increased appropriations of
221 \$2,387 and increased revenue of \$2,387 for salary stipend paid by state; seconded by Esry.
222 **Motion carried with unanimous support.**

223 **MOTION** by James to recommend County Board approval of **Budget Amendment #12-**
224 **00059** for Fund/Dept: 850 G.I.S. Joint Venture-623 G.I.S.-Odd Years with increased
225 appropriations of \$16,000 and no increased revenue, from Fund Balance for the GIS Consortium
226 move out of RPC to purchase office furniture for staff, which is an additional expense in
227 FY2012; seconded by Holderfield. **Motion carried with unanimous support.**
228

229 **MOTION** by Jay to recommend County Board approval of **Budget Amendment #12-**
230 **00060** for Fund/Dept: 080 General Corporate-State's Attorney with increased appropriations of
231 \$3,540 and no increased revenue, from Fund Balance necessary to cover expenses for moving
232 State's Attorney Support Enforcement Division from Brookens to the Courthouse; seconded by
233 Esry. **Motion carried with unanimous support.**
234

235 Sheriff

236
237 **MOTION** by Alix to recommend County Board approval of New World Systems
238 Maintenance agreement; seconded by Bensyl. **Motion carried with unanimous support.**
239

240 IT Director

241
242 **MOTION** by Holderfield to approve request for waiver to the hiring freeze; seconded by
243 Anderson. **Motion carried with unanimous support.**
244

245 County Administrator

246
247 **MOTION** by Kibler to receive the General corporate Fund FY2012 Budget Projection
248 and Change Reports and place on file; seconded by Maxwell. **Motion carried with unanimous**
249 **support.**
250

251 **MOTION** by Jay to recommend County Board approval of the changes to the Schedule
252 of Authorized Positions: elimination of the Building Services Assistant position from the
253 Physical Plant Department and the addition of an Administrative Assistant position to the
254 Administrative Services Department, effective October 28, 2012; seconded by James. **Motion**
255 **carried with unanimous support.**
256

257 **MOTION** by Bensyl to approve request for waiver to hiring freeze; seconded by Jay.
258 **Motion carried with unanimous support.**
259

260 **MOTION** by Maxwell to recommend County Board approval of JANO Systems
261 Maintenance Agreement; seconded by Esry. **Motion carried with unanimous support.**
262

263 Busey provided a 3-year Fund Summary Overview. Berkson questioned the FY2011 RPC
264 beginning and ending balances. Busey would look into it.
265
266

267 Other Business

268

269 There was no other business.

270

271 Chair's Report

272

273 There was no Chair's Report.

274

275 Items Designated for the County Board Consent Agenda

276

277 Items designated for the County Board Consent Agenda were C1-6, D1, E1, F3-5.

278

279 **OTHER BUSINESS**

280

281 **MOTION** by James to approve the September 11, 2012 Committee of the Whole Closed
282 Session Minutes; seconded by Esry. **Motion carried with unanimous support.**

283

284 The meeting adjourned at 7:45 p.m.

285

286 Respectfully submitted,

287

288

289 Kay Rhodes

290 Administrative Assistant

291

292 *Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Seamus Reilly

ADDRESS: 2400 W Bradley Ave Champaign IL 61821
Street City State Zip Code

EMAIL: sereilly@parkland.edu **PHONE:** 217 353217

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Rural Transit Advisory Group (RTAG)

BEGINNING DATE OF TERM: December 1st, 2012 **ENDING DATE:** November 30th, 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

Working with various groups and agencies concerned with workforce development issues, education and access to education.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

Provide information and advice about transportation needs of the community related to needs of community college students and staff.
Work to develop transportation solutions for rural areas.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I am familiar with mission and general goals. _____

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes ___ No X If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes X No ___ If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

 Pamela Kelly
Signature

 10/18/12
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Andrew Kulczycki

ADDRESS: 306 W. Evergreen Ct. Urbana IL 61801
Street City State Zip Code

EMAIL: evergreen3069@yahoo.com PHONE: 217-~~888~~
Check Box to Have Email Address Redacted on Public Documents 369-1311

NAME OF APPOINTMENT BODY OR BOARD: Rural Transit Advisory Group (RTAG)

BEGINNING DATE OF TERM: December 1st, 2012 ENDING DATE: November 30th, 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I've served as Executive Director of the Community Service Center in Pantou over 22 years, I've worked with various groups to establish rural transportation in Champaign County. I have 30 years experience in various aspects of social services. Currently I serve as the chair of RTAG.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

To review the current status of rural transportation and to recommend/advise the current provider (CRIS Rural Transit) & the county regarding the program.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

Not applicable - RTAG is solely an advisory group.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes ___ No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No ___ If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Signature

Date

10/16/12

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Michelle Ramage

ADDRESS: 1504 E. Ridgefield Dr Mahomet IL 61853
Street City State Zip Code

EMAIL: Michelle.Ramage@rcs.k12.il.us PHONE: 217-260-7859
Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Rural Transit Advisory Group (RTAG)

BEGINNING DATE OF TERM: December 1st, 2012 ENDING DATE: November 30th, 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have been the vice president of the board for the past 1 1/2 years. I was a member of the planning committee when we started this endeavor long ago. I feel I can represent the needs of the Penton community.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

To listen to and evaluate all matters brought forth to the board. We give guidance and suggestions.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I am aware of RTAB's operations.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes ___ No X If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes X No ___ If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Micelle Lopez

Signature

10-16-12

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Steve Moser

ADDRESS: 1860 C.R. 1400W Urbana Ill 61802
Street City State Zip Code

EMAIL: _____ PHONE: 217-369-7565

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Silver Creek Drainage Dist.

BEGINNING DATE OF TERM: Dec 1 - 2012 ENDING DATE: 2013

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
I have been a member County Board for 20 years. I served on St. Joe III Drainage district for a years
2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
I own 170 Acres of land in Silver Creek and have farmed for 43 years in the district
3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)
Yes _____ No ✓ If yes, please explain:

Steve Moser
Signature

Date: Oct. 20, 2012

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: James A. Rusik

ADDRESS: 607 E. Sangamon Rantoul 61864
Street City State Zip Code

EMAIL: rantoultownship1@aol.com PHONE: 217 621 4137
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Public Aid Appeals Committee

BEGINNING DATE OF TERM: 12-1-2012 ENDING DATE: 11-30-2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?
Township Supervisor for 16 years
on this Board for several years

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?
Be a fair judge of complaints.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

Have been on Board 20 years AN Supervisor for 16, AN feel very knowledgeable

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

no / through March / work for IDOT Snow Bird

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Jama n Lusk
Signature

10-16-12
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Carol Elliott

ADDRESS: 205 W. Green St Urbana IL 61801
Street City State Zip Code

EMAIL: carol.township@gmail.com PHONE: 217-384-4144

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Public Aid Appeals Committee

BEGINNING DATE OF TERM: 12-1-2012 ENDING DATE: 11-30-2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

Employed at Cunningham Township since 1980 and have processed cases of General Assistance applicants and supervise full-time caseworker. I am familiar with the Dept of Human Services programs and rules and regulations.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

Board members should be able to apply appropriate rules and regulations to specific cases under appeal and take all relevant facts into consideration when making a determination.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

The Public Aid Committee meets only as needed due to filing of appeals by applicants/recipients of Public Assistance benefits

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes ___ No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No ___ If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Carol A. Green

Signature

10/24/12

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Tanci Fruhling-Voges

ADDRESS: 407 N. 3rd, P.O. Box 945 St. Joseph, IL, 61873
Street City State Zip Code

EMAIL: fruvro@comcast.net PHONE: 317-469-7218

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Senior Services Advisory Committee

BEGINNING DATE OF TERM: 12-1-2012 ENDING DATE: 11-30-2015

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I am currently serving on this committee
and have been since 2007.

I have been a volunteer for the St. Joseph
Senior Citizens for over 15 years.

Have delivered meals on wheels approx. 15 yrs.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

As a board member, I believe my responsibility
is to be a liason between the Village of St. Joseph
& bring forth information to the board about the
needs of seniors in our community & keep the
community informed of programs available for our seniors

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

N/A

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes _____ No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No _____ If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

James D. Trullinger
Signature

10/16/12
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Linda Hascall

ADDRESS: 2 Redwing Ct Savoy IL 61874
Street City State Zip Code

EMAIL: lhascall@att.net PHONE: 356-3855

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Senior Services Advisory Committee

BEGINNING DATE OF TERM: 12-1-2012 ENDING DATE: 11-30-2015

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

Being on the Board the prior three
years. I've always had a great respect and
admiration for our senior population and
want to be part of a network that will
help (assist + support) them.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

to disseminate information to the public (seniors)
and bring information from my area to
the Board. To be an advocate for the seniors.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

None

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes ___ No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No ___ If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Ainda Jo Harcoale
Signature

10/22/12
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Cathy Lentz

ADDRESS: 1101 Timber Dr. Mahomet IL 61853
Street City State Zip Code

EMAIL: _____ PHONE: (217) 637-1726

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Senior Services Advisory Committee

BEGINNING DATE OF TERM: 12-1-2012 ENDING DATE: 11-30-2015

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I've worked for a senior nutrition program
since 1984.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

Advisory capacity. Being liaison w/my community

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

Been on the advisory bd sev'l yrs. now

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Signature

Cathy Lentz

Date

10/26/12

Champaign County Appointment Request Form

Page 1

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

NAME: KAREN S BODNAR PHONE 217/351-3059 FAX -

ADDRESS 1207 W. WILLIAM CHAMP IL 61824
Street City State Zip Code

TITLE OF APPOINTMENT REQUESTED: RPC Senior Services Adv Bd. Member

BEGINNING DATE OF TERM REQUESTED: 1/1/2013

ENDING DATE OF TERM REQUESTED: 12/31/2015

Champaign County appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATES MUST COMPLETE AND SIGN APPLICATION.

THE CHAMPAIGN COUNTY BOARD.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

Adv Bd Member / SSRPC 9 yrs

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

Attend Meetings; volunteer as needed; fund raising

3. What is your knowledge of the district/association's operation, specifically property holdings and management, staff, taxes and fees?

I've been an ~~RPC~~ RPC/SS Bd Member
9 yrs

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the board or commission for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

_____ yes no


If yes, please explain.

5. Would you be available to regularly attend the scheduled meetings of board district?

yes _____ no

If no, please explain.

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.


Signature
4/05/12
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Eric Thorsland

ADDRESS: 480 CR 2500 N. Mahomet Il. 618
Street City State Zip Code

EMAIL: Ericfor1@yahoo.com **PHONE:** 217 586 4330

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Zoning Board of Appeals

BEGINNING DATE OF TERM: 12/1/2012 **ENDING DATE:** 11/30/2017

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

Currently serving as Chair of the Zoning Board of Appeals, have served as a member since 2007.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

As a member of the Board to apply fairly and thoughtfully the ordinance to cases before the board.

To work with the County Board and staff to develop and modify new parts of the ordinance as needed

or directed by the County.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I have served for 5 years and have strong knowledge of the boards duties and operation.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.


Signature


Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Stephanie Joos

ADDRESS: 5005 W. Dudley Champaign IL 61822
Street City State Zip Code

EMAIL: sjoos@co.champaign.il.us PHONE: 217-398-3978
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Animal Control Administrator

BEGINNING DATE OF TERM: 12-1-2012 ENDING DATE: 11-30-2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have been the Director of Champaign County Animal Control since 2005 and the Animal Control Administrator since 2007.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The Animal Control Administrator is responsible for investigating dangerous dog investigations and enforcing the dangerous dog ordinance. This must be done fairly and without conflict.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

As Director of the Animal Control Department I have access to all records and information for the department.


4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.


Signature

10-10-12
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Mary Fraser Hodson

ADDRESS: 2011 O'Donnell, Champaign IL 61821
Street City State Zip Code

EMAIL: maryfhodson@aol.com PHONE: 212-493-6957
Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Nursing Home Board of Directors.

BEGINNING DATE OF TERM: 12.1.12 ENDING DATE: 11.30.14

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I was employed by the IL Dept. of Public Aid from 1972-1986. My last position with the state was as a surveyor on a long term care survey team. I served as H.R. Director at CCNH from 1986-2003. I recently joined the CCNH Auxiliary and volunteered many hours at the nursing home in northern IL, where my mother died. I have also served 2 terms on the board

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

of Cunningham Children's Home
The CCNH Board is an advisory board.
I believe the role of a board member is to offer support and to promote the interests of the nursing home to help ensure its long term viability and service to the

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I am familiar with the building. The individual departments have not changed much since I left in 2003. I helped with the campaign for the tax to support CCNH. However, I would need to study to be brought up to date with the current budget.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes ___ No If yes, please explain:

However, I will mention that my husband was involved with setting up the Joyce Ettensohn fund at the Community Foundation. The volunteer director has recently consulted

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No ___ If no, please explain:

about setting up another foundation.

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Mary Franze Hodson
Signature

10.23.12
Date

November 2, 2012

Robert D. Palinkas, M.D.
9391 E. 2250 N Road
Danville, IL 61834
H: 217-776-2456
W: 217-244-5345
Cell: 217-213-8388
Fax: 217-244-1758
E-mail: Palinkas@illinois.edu

APPLICATION FOR APPOINTMENT TO THE BOARD OF DIRECTORS OF THE
CHAMPAIGN COUNTY NURSING HOME

Statement of Experience: Please refer to the accompanying curriculum vitae.

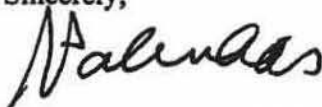
Here is my statement regarding a wish to serve on the Champaign County Nursing Home Board of Directors:

As a medical administrator and physician I have a long-standing interest in the delivery of health care services. This interest has expanded from my normal every day responsibilities to include nursing home activities due to the recent time my father has board would enrich my understanding of the health care system for older individuals, and broaden my experience as a medical administrator.

Additionally, I feel that I have much to offer as an experienced administrator who has worked with both unionized and non-unionized staff. I have significant experience in management of financial affairs and for large and similar sized operations, and my medical background in internal medicine and infectious disease lends itself to involvement in matters of public health.

Thank you for any consideration in this matter.

Sincerely,



Robert D. Palinkas, M.D.

RDP/mjc

Robert D. Palinkas, M.D.

STATEMENT OF OUTSIDE ACTIVITIES

In addition to the items listed in my curriculum vitae submitted to the Champaign County governing body, I wish to disclose certain outside activities which have little or no impact to my appointment to the Advisory Board of the Champaign County Nursing Home.

In addition to my 100%, 12-month appointment to the University of Illinois as an administrator and physician at the McKinley Health Center, and as a member of the faculty of the College of Medicine, I conduct the following outside activities:

1. I am currently chairman of the Vaccine Preventable Disease Committee of the American College Health Association.
2. I am a member of the adult working group of the Centers for Disease Control Advisory Committee on Immunization Practice.
3. I am a regular unpaid advisor to the Department of Defense, often functioning as a civilian observer or advisor to military exercises and operations.

None of these unpaid activities represent a conflict on my part since these agencies do not conduct business with or compete with services of the Champaign County Nursing Home, or render other services in competition with the Champaign County Nursing Home or any of its related entities.



Robert D. Palinkas, M.D.

RDP/mjc

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Steve O'Connor

ADDRESS: 1151 County Road 1800E Urbana IL 61802
Street City State Zip Code

EMAIL: soconnor7@gmail.com PHONE: 217-688-2210

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Community Action Board

BEGINNING DATE OF TERM: Dec 1, 2012 ENDING DATE: Nov 30, 2015

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

3 YRS. SERVICE ON THIS BOARD AND SOON TO BE TWENTY YRS. ON THE CO. BOARD. MY CAREER WITH I. D. O. T. TAUGHT ME A GREAT DEAL ABOUT MANAGEMENT OF FEDERAL FUNDS.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

MAKE ALL EFFORT TO ASSURE THAT OUR GRANTS ARE SPENT JUDICIOUSLY AND WORK TOWARD INCREASING THE NUMBER OF HEALTHY, HAPPY PEOPLE THROUGH COMMUNITY SERVICE.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

IN THE PURVIEW OF THE R. P. C. OVERSIGHT RESPONSIBILITIES INCLUDE: C.S.B.G. LOANS AND GRANTS FOR SMALL BUSINESSES, SCHOLARSHIPS FOR ELIGIBLE STUDENTS, SENIOR HOME SAFETY, RENT ASSISTANCE, AND EMERGENCY ASSISTANCE FOR LOW INCOME HOUSEHOLD SERVICE COORDINATION FOR DEVELOPMENTALLY DISABLED

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.


Signature


Date



Gordy Hulten
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

COUNTY CLERK
MONTHLY REPORT
OCTOBER
2012

Liquor Licenses & Permits	20.00
Civil Union Licenses	150
Marriage License	2,275.00
Interests	22.24
State Reimbursements	-
Vital Clerk Fees	11,921.50
Tax Clerk Fees	7,401.92
Refunds of Overpayments	-
TOTAL	21,790.66
Additional Clerk Fees	1,732.00

To: Champaign County Board
From: Andrew Levy, CCRPC
Date: November 5, 2012
RE: Plan of Operations and Governance - Electric Aggregation Program

Background:

On June 21, 2012, the Champaign County Board directed the County Clerk to place a question on the November 6, 2012 election ballot regarding the creation of an Electric Aggregation Program. Upon approval of the referendum to create the Program, and to comply with 20 ILCS 3855/1-92, the County is required to adopt a Plan of Operation and Governance for the Electric Aggregation Program. The Plan of Operation and Governance is a practical rather than technical plan intended to (1) provide universal access and equitable treatment to all applicable residential customers, (2) provide demand management and energy efficiency services to each class of customers, and (3) meet any other legal requirements concerning aggregated electric service as required by state law.

Introduction:

Three elements of the aggregation program should be discussed and decided by the County Board. Specifically, recouping costs associated with program development, a fee which the County can collect from program participants and Power Mix. Specific instruction regarding the fees must be included in the bid dissemination occurring on November 29th. Instruction regarding the power mix must be determined prior to December 11th.

Program Operation Decisions

Recouping Program Development Costs – Draft Plan Page 8

Champaign County has incurred costs developing its electric aggregation program. Work has included staff time meeting with Good Energy (the Consultant), staff time conducting address verification, placing legal ads for the public hearings, and drafting the Plan of Operation and Governance. These costs are currently estimated at \$10,000 and can be recouped as a lump sum payment from the winning electric supplier.

Program Decision: Staff recommends that program development costs be recouped in this manner. Less than \$1.00 would be paid by each participating member estimating 11,000 members. This decision will be translated to section L on page 8 of the Plan of Operation and Governance.

Additional Fee Agreement Option (County Fee) – Draft Plan Page 8

Champaign County has the option of entering into an Agreement where a fee per kWh is collected by the County. This fee is paid by the consumer and is deposited into a designated account of the County by the supplier. Over 40 of the 50 jurisdictions that Good Energy worked with in the previous round of aggregation adopted a fee of \$0.001 per kWh. Communities which did not take the fee are located in the East St. Louis Metropolitan Area.

State law does not place use restrictions on the fee, however most jurisdictions have identified ongoing program costs or established a link between the fee and efforts towards improving energy efficiency. Future program costs for Champaign County are expected to be minimal especially with retaining Good Energy as a Consultant. The majority of work associated with the program of signing up accounts and sending opt-out notices is the responsibility of the supplier should the County enter into a Power Supply Agreement. The County may want to allocate some amount of funding to develop annual or quarterly reporting on the program that would include information about the number of people enrolled, and the amount of money saved when compared to Ameren's default rate. Since this will be an adopted program of Champaign County, staff should be identified with a duty to maintain contact with Good Energy, the Supplier, update the Plan of Operation and Governance as needed, and ensure that the program is running as designated by the County Board.

Based on preliminary usage statistics supplied by Ameren, most eligible accounts use between 2,405 kWh and 13,917 kWh annually. These accounts would contribute between \$2.00 and \$14.00 annually if this fee is instituted. The resulting revenue from the fee would be approximately \$90,000 based on total kWh delivered. A more precise estimate is dependent on identifying participation rate for the program.

Program Decision: Staff recommends that a \$0.001 per kWh delivered fee be included in the program and that it be used for energy efficiency improvements under the Capital Facilities Fund only. This decision will be translated to section K on page 8 of the Plan of Operation and Governance.

Power Mix – Draft Plan Page 5

The Consultant will request that bidders quote energy rates based on specified generation profiles or "Mix". The Lowest Price Mix provides a cost rate for the mix of energy that is consistent with the Renewable Portfolio Standard established by the State of Illinois and achieves the lowest price on the day the bid occurs. Enhanced renewable mixes utilize Renewable Energy Credits (REC's) to offset the portion of electricity supplied from non-renewable resources. (REC's are expected to conform to Green-e standards.)

The County Board can designate a preferred energy mix, that achieves the lowest cost, some percentage of renewable energy (50%, 100%), or it can set a premium for renewable energy. Numerous jurisdictions have identified a premium of \$0.001 per kWh delivered that would be paid above the Lowest Price Mix if a mix of 100% Renewables is achieved. Both Champaign and Urbana elected to provide its residents with 100% renewable energy at a slightly higher cost than the lowest price mix but less than \$0.001 per kWh.

Program Decision: Staff recommends that a premium of \$0.001 per kWh delivered be adopted. If the cost differential between lowest price mix and 100% renewable is less than or equal to \$0.001 per kWh, the 100% renewable power mix option will be selected. If the 100% renewable mix has a price differential greater than \$0.001 per kWh, the mix with the highest percentage of renewable energy available that falls below the \$0.001 per kWh threshold will be used. This decision will be translated to section B on page 5 of the Plan of Operation and Governance.

Plan of Operation and Governance

Champaign County Electricity Aggregation Program

11/2/2012

DRAFT

The Plan of Operation and Governance is a practical rather than technical plan to provide universal access and equitable treatment to all applicable residential customers, provide demand management and energy efficiency services to each class of customers, and meet any other legal requirements concerning aggregated electric service as required by state law.

Table of Contents

History and Purpose of Electricity Aggregation Program	1
Definitions	3
The Role of the County	4
Billing.....	5
Renewable Energy and Energy Efficiency	5
Determination of Eligible Customer Pool	6
Power Supply Agreement	7
Implementation Procedures	9
Additional Service Terms and Conditions	13
Information and Complaint Numbers.....	13
Amendment	13
Appendix A: Sample Opt-Out Notice	14

History and Purpose of Electricity Aggregation Program

Champaign County (County) has developed this Plan of Operation and Governance (Plan) in compliance with Section 92 of the Illinois Power Agency Act, 20 ILCS 3855/1-92 (Act). The Act authorizes the County to create an Electricity Aggregation Program (Aggregation Program) and to negotiate with an Alternative Retail Electric Supplier (Supplier) for the purchase of electricity and related services for its small commercial and retail customers (Eligible Members). According to the Act, the County will serve as governmental aggregator authorized to collect all residential and small business electricity load within the County and seek bids from a Supplier.

This Plan has been prepared by County officials in cooperation with the selected consultant Good Energy, L.P., (Consultant), to provide an understanding of structure, governance, operations, management, and policies of the Program to be utilized for residents and small businesses participating in the Aggregation Program. The purpose in developing this Plan is to describe the uniform approach to the Aggregation Program undertaken by County officials and Pursuant to 20 ILCS 3855/1-92. The plan shall:

- Provide for universal access to all applicable residential customers and equitable treatment of applicable residential customers.
- Describe demand management and energy efficiency services to be provided to each class of customers.
- Meet any requirements established by law concerning aggregated service offered pursuant to statute 20 ILCS 3855/1-92.

The Aggregation Program is designed to reduce the amount residents and small businesses in the unincorporated areas of the County pay for electricity, and to gain favorable economic and non-economic terms in power supply contracts with a Supplier. County officials shall seek fixed electricity prices for each eligible class of customers that may be lower than the comparable price available from the local distribution company, in this case Ameren (Ameren). Individual residential and small business retail consumers are unable to obtain significant price discounts since they lack the bargaining power, expertise and the economies of scale enjoyed by larger industrial consumers. The Aggregation Program will band together numerous electric accounts, providing the benefits of competitive energy markets that work to benefit the smaller consumer.

The County does not own electric generation assets and will not purchase and resell electricity, but represents consumer interests as a governmental aggregator to set the terms for electricity supply and service from competing Suppliers licensed with the State. Through a competitive bid process operated and managed by the Consultant, the County will enter into a contract with a Supplier for full-requirements electricity supply service (Power Supply Agreement). The contract is expected to be for a fixed price for a specified term. The County may contract with one or more Suppliers if necessary to meet the needs of participating residents and small businesses.

On June 21, 2012, in accordance with the requirements of the Act, the Champaign County Board approved a resolution allowing a referendum question to be placed on the November 6, 2012, election ballot to operate an "Opt-Out" Aggregation Program. Under the Opt-Out Aggregation Program, all Ameren residential and small commercial retail customers located in unincorporated areas of the County are automatically included as participants in the Aggregation Program unless they "Opt-Out" by providing written notice of their intention not to participate. On November 6, 2012, a majority of citizens voted YES to the referendum question, allowing the County to form an Opt-Out Electricity Aggregation Program.

Before adopting this Plan and as required by the Act, the County duly published a notice in the local newspaper of general circulation, informing the public of two public hearings to raise questions or concerns about this Plan. The public hearings were held by the County at the Illinois Law Enforcement Alarm System Training Center at 1701 E. Main Street in Urbana, Illinois, on November 8, 2012 and November 13, 2012.

The Opt-Out notice for the Aggregation Program shall be provided in advance to all eligible electric customers in the unincorporated areas of the County upon approval of this Plan according to the Opt-out Disclosure Program (Opt-out Program) developed by the County officials. The Opt-out notice (Notice) and disclosures shall comply with the Act and all rules and regulations of the State of Illinois, and shall fully inform Eligible Members in advance that they have the right to opt out of the Aggregation Program. The Notice shall disclose all required information including, but not limited to, rates, terms and conditions of the Program, and the specific method of how to opt out of the Aggregation Program.

The County has retained the Consultant to assist with administering the Aggregation Program, the Opt-Out Program, managing the competitive bidding process, and writing the Request for Proposal (RFP) to help County officials select the most suitable Supplier and commodity product for Eligible Members wanting to participate in the Aggregation Program.

Definitions

"Act" shall refer to the Illinois Power Agency Act, 20 ILCS 3855/1-1 *et seq.*

"Aggregation Program" shall refer to the Electricity Aggregation Program of Champaign County, Illinois

"Alternative Retail Electric Supplier (ARES)" shall mean an entity certified by the ICC to offer electric power or energy for sale to one or more retail customers, or that engages in the delivery or furnishing of electric power or energy to such retail customers, and shall include, without limitation, resellers, aggregators and power marketers, but shall not include the Electric Utility or the Aggregation members. For purposes of this Plan the definition of Alternative Retail Electric Supplier is more completely set forth in 220 ILCS 5/16-102

"Ameren" shall mean the Ameren Illinois Utility Company, as the entity that has a franchise, license, permit or right to distribute, furnish or sell electricity to retail customers within the County

"Ameren Default Rate" shall mean the Ameren electricity supply rate set by the ICC, which is available to a class of eligible retail customers

"Consultant" shall refer to Good Energy, L.P., the independent consultant with demonstrated expertise in electric supply contracting that has been retained by the County to assist with the implementation of the County's Program

"County" shall mean the County of Champaign, Illinois

"Eligible Members" shall refer to the small commercial and retail customers within the unincorporated areas of Champaign County

"Full Requirements Electricity Supply Service" shall mean that an Electricity Supplier be the sole source of electricity supply supporting 100% of its Customers' purchased supply needs

"Notice" shall mean the information sent to all Eligible Members pursuant to the Opt-out Program

"Opt-in" shall mean the process by which an eligible residential or small commercial retail customer shall be afforded the opportunity to affirmatively choose to participate in the Aggregation Program during the initial nineteen (19) day period or after the initial switching process has occurred

"Opt-out" shall mean the process by which an Eligible Member who would be included in the Aggregation Program chooses not to participate in the Aggregation Program

"Opt-out Notice" shall refer to the mailing sent to Eligible Members notifying them of their ability to opt out of the Aggregation Program

"Opt-out Period" shall refer to the initial nineteen (19) day and subsequent fourteen (14) day period that eligible members may opt out of the Aggregation Program

"Opt-out Program" shall refer to the procedures of allowing eligible members to opt out of the Aggregation Program

"Participating Members" shall refer to the small commercial and retail customers within the unincorporated areas of Champaign County that have not opted out.

"Plan" shall refer to the Plan of Operation and Governance for the Electric Aggregation Program of Champaign County, Illinois

"Power Supply Agreement" shall mean the agreement between the County and the selected Alternative Retail Electric Supplier for full-requirements electricity supply service.

"RECs" shall mean duly certified and verified Renewable Energy Credits as described in 20 ILCS 3855/1-10

"RFP" shall mean this written invitation to responsible ARES bidders to submit qualifications and pricing methods for electricity supply, services, and equipment to the Aggregation Program.

"Supplier" shall mean the Alternative Retail Electric Supplier with which Champaign County, Illinois enters into a Power Supply Agreement

The Role of the County

- A. Legal Compliance** – The County shall adopt: (1) an ordinance authorizing an Opt-out Aggregation Program; and (2) this Plan of Operation and Governance. The County shall be responsible for issuing all required public notices and conducting all required public hearings concerning this Plan, and any amendments thereto, in accordance with Section 1-92 of the Act.
- B. Identification of Customers** – The County shall submit a request to Ameren for the identification of Eligible Members’ account information and generic load profiles.
- C. Confidentiality** - The County will maintain the customer information it receives from Ameren in a confidential manner as required by the Act and will use that information only for purposes of its Aggregation Program. The County may assign access to the customer information to the Consultant for the purposes of soliciting supply and service bids on behalf of the County. The Consultant is bound by confidentiality requirements in this regard, and shall only access and utilize consumer data at the direction of the County. Customer account information will be considered confidential and will not be disclosed under the Freedom of Information Act, except as required by law.
- D. List Review** - The County, in cooperation with the Consultant, will review the customer list to remove ineligible customers, provided however, that the County shall have no responsibility to Eligible Members or the Supplier for the accuracy of the customer account information provided. The County shall be responsible for providing the Consultant and Supplier with resources and publicly available material to screen out customers who are not located within the unincorporated areas of the County.
- E. RFP Development** - The County, in cooperation with the Consultant, shall develop an RFP in accordance with the terms set forth in this document. The County will inform the potential proposers in the RFP document of the County’s unincorporated area generic load profile information as provided by Ameren.
- F. Action on RFPs** - The County shall receive and evaluate proposals and contract with any Supplier who the County Board finds to be in the best interest of the Eligible Members. The County is under no obligation to enter into any service agreement with any Supplier and may, in its discretion, choose to reject all proposals or to conduct a new proposal request to provide the electric service under the same or amended terms of this Plan.
- G. Notification Materials** - The County shall assist the Supplier in drafting customer notification materials pursuant to the Opt-Out Program. The County shall specify the form and content of such materials, and all communications disseminated by the Supplier to Eligible Members must be approved by the County.
- H. No Responsibility for Electric Supply** - The County, as the facilitator of the RFP process, is not responsible for providing electricity to the Members of the Aggregation Program, or for billing or collecting for electricity provided under any Supplier power supply agreement, and has no responsibility beyond the duties described herein. Ameren will continue to provide a single bill to Aggregation Members for all electrical charges.
- I. Expenditure by County Recoverable** - The County shall implement and offer the Aggregation Program as a service to its residents and small commercial retail customers. The Program shall be revenue-neutral. The County shall be reimbursed for expenditures related to the Aggregation Program by the Supplier in the form of payment specified in the RFP and Power Supply Agreement. All Aggregation Program expenditures shall be disclosed to Aggregation Members.

Billing

Aggregation Members shall continue to receive one electric bill and make payments to Ameren. The Supplier shall be responsible for complying with the following bill format and collection procedures:

- A. Billing Method** - The Supplier will utilize the Utility Consolidated Billing/Purchase of Receivables (UCB/POR) billing method. Under this method, Ameren shall prepare the bill for both Ameren's electric delivery charges and the Supplier's electric supply charges and mail one bill to the customer. Ameren shall purchase the electric supply charges from the Supplier on the bill due date and treat those receivables as its own for credit purposes. Ameren shall retain the ability to disconnect for customer non-payment of Supplier electric supply charges.
- B. Collection** - Collection and credit procedures shall remain the responsibility of Ameren, the selected Supplier, and the individual Aggregation Member. Members are required to remit and comply with the payment terms of Ameren. The County will not be responsible for late payment or non-payment of any Aggregation Member account. Slow or no payment on the part of some Aggregation Members will not adversely impact the rates charged to other Aggregation Members.

Renewable Energy and Energy Efficiency

The Aggregation Program shall promote sustainability by seeking an electric supply with renewable energy sources in excess of state minimum standards. To achieve this goal, the County shall require the Supplier to submit price quotes for energy mixes with increasing percentages of renewable energy sources or Renewable Energy Credits (RECs). RECs may be sourced from registered hydro, wind, solar, or captured methane-landfill gas.

- A. Power Mix** - The County shall require that bidders quote rates for the following energy mixes:
 - 1) **Lowest Price Mix** - The lowest priced electricity supply available from the Supplier using, at a minimum, renewable energy consistent with the Renewable Portfolio Standard required by law.
 - 2) **Enhanced Renewable Energy Mix** - Electricity supply where non-renewable sourced supply is offset by Renewable Energy Credits.
 - I. 50 % renewable
 - II. 100% renewableBetween comparable offers, the County will give preference to any bidder that provides all its power from sources other than coal.
- B. Rate Selection** - The County shall be responsible for choosing the energy mix and corresponding rate. The County may select an enhanced renewable energy mix that shall be applied to all Aggregation Members.
- C. Energy Efficiency and Demand Management** - In the near term, the County will direct Aggregation Members to access the energy efficiency and demand management programs developed and offered from Ameren. Within six (6) months, the County will review

additional energy efficiency and demand management program options. New program options may be included in this Plan by amendment of the County Board.

Determination of Eligible Customer Pool

- A. Eligible Opt-Out Customers** - The County is using an Opt-out form of aggregation pursuant to 20 ILCS 3855/1-92. The County shall only enter a Power Supply Agreement with a Supplier offering an electric rate lower than the Ameren Default Rate. Eligible Members on the Default Rate shall be automatically included in the Aggregation Program unless they positively indicate their desire to opt out of the Aggregation Program during the Opt-out Period.
- B. Eligible Opt-In Customers** – Eligible Members not on the Ameren Default Rate cannot be guaranteed savings through the Aggregation Program and shall not be automatically enrolled in the Aggregation Program. However, such customers may elect to become Aggregation Members by contacting the County or the selected Supplier. Such customers shall include:
- 1) Ameren customers on Power Smart Pricing, Hourly Supply Service, or Real Time Pricing
 - 2) Customers under contract with a Retail Electric Supplier, and
 - 3) Ameren electric heat customers.
- C. Ineligible Customers** - Residents and small businesses will be ineligible to become Aggregation Members if:
- 1) The customer is not located within the unincorporated area of the County
 - 2) The customer has free Ameren service
 - 3) The customer is on an Ameren bundled hold
- Ineligible customers will not be notified during the Opt-out Period and shall not be required to opt out.
- D. Mistake** - Any customer who believes an eligibility mistake has occurred during or after the Opt-Out Period shall have the responsibility to report the suspected error to the County or the Supplier. The County shall make every effort to correct errors during the enrollment process, and the Supplier shall accommodate such corrections. In the event a customer not located within the County becomes enrolled in the Aggregation Program, the associated account shall be terminated from the Aggregation Program if the error is subsequently discovered. The County shall not be responsible for loss of savings to a Member due to mistaken exclusion from the Aggregation Program.
- E. Universal Access** - The County, Consultant, and Supplier shall determine initial eligibility for the Aggregation Program based on customer information provided by Ameren. The Aggregation Program shall provide universal access to all applicable residential customers. All eligible residential customers may opt in to the Aggregation Program at any time by contacting the selected Supplier. Utility rules approved by the Illinois Commerce Commission (ICC) or other regulatory agencies may determine eligibility to enroll in the Aggregation Program.

Power Supply Agreement

The County, at its option, will execute a Power Supply Agreement with the selected Supplier, in accordance with the following:

- A. Term** - The County's first Power Supply Agreement shall be for a minimum of a one-year period. If the Power Supply Agreement is longer than one year, the Supplier must agree to comply with the rate provisions in subsection B. If the first Power Supply Agreement is extended or renewed, the Consultant will notify the County of changes in the rules of the ICC and Illinois Power Authority (IPA) that require changes in rates or service conditions. The County will have the discretion to set the length of any subsequent contract term. In the event the County extends or renews the Power Supply Agreement, the Supplier shall conduct a new Opt-out Process wherein Participating Members must be notified of any modifications to the rate, fees or other charges associated with the Aggregation Program.
- B. Rate** – The Power Supply Agreement shall specify the approved rates and the power mix for the Aggregation Program and any other charges or fees. The County shall only approve a Power Supply Agreement if the Supplier's rate is less than the Ameren Default Rate. If the Ameren Default Rate is subsequently set below the rate established in the Power Supply Agreement, the Supplier at its option may establish a rate equal to or lower than Ameren or terminate the Power Supply Agreement and return affected customers to Ameren.
- C. Supply of Power** – The Supplier shall supply electricity for the Aggregation Program that includes: (1) the minimum renewable energy resources required by the State of Illinois Renewable Portfolio Standard; and (2) electricity that exceeds the current renewable energy resource requirements of the Illinois Renewable Portfolio Standard by securing RECs sourced through PJM-registered hydroelectric, wind, solar, photovoltaic, or captured methane-landfill gas.
- D. Compliance with RFP Requirements** – The Power Supply Agreement shall require the Supplier to maintain all qualifications required by law or ICC regulation, and to provide all services required pursuant to the Power Supply Agreement.
- E. Compliance with the Plan** – The Power Supply Agreement shall require the Supplier to provide all services in compliance with this Plan, as may be amended. Specifically, and without limitation of the foregoing, the Supplier shall provide the County with such reports and information as required in this Plan.
- F. Non-Competition** – The Supplier must agree not to solicit or contract directly with Eligible Members for service or rates outside the Aggregation Program, and agrees not to use the Eligible Member information for any other marketing purposes.
- G. Hold Harmless** – The Supplier must agree to hold the County financially harmless from any and all financial obligations arising out of its role as facilitator of the Aggregation Program.
- H. Insurance** – The selected Supplier shall obtain and maintain, for the duration of the Power Supply Agreement, such proof of insurance and performance security as the County deems necessary.
- I. Subcontractors** – The Supplier must employ only those subcontractors that are necessary and approved in advance by the County. Subcontractors will be held to the same strict confidentiality standards applicable to the Supplier and will be required to otherwise comply with the requirements of the Power Supply Agreement. The use of subcontractors whether approved or unapproved will not relieve the Supplier of the duties, terms, and conditions of the Power Supply Agreement.

J. Additional Services – The Power Supply Agreement may provide that the Supplier will assist the County in developing a Member Education Program as described in the Plan. The Plan may provide that the Supplier will assist the County in developing Energy Efficiency and/or Demand Response Programs. The Power Supply Agreement will not preclude the County from developing its own Member Education, Energy Efficiency, and Demand Response Programs.

K. Fees and Charges –

- 1) Additional Fees Prohibited** - Neither the County nor the Supplier will impose any terms, conditions, fees, or charges on any Participating Member served by the Aggregation Program unless the particular term, condition, fee, or charge is: (a) identified in this Plan; and (b) clearly disclosed to the Eligible Member at the time the Eligible Member enrolls in, or chooses not to opt out of, the Aggregation Program.
- 2) Billing** - Ameren will continue to bill for Late Payments, Delivery Charges, Monthly Service Fees, and any other charges. These charges apply whether or not an Eligible Member switches to the Supplier.
- 3) Prohibited Charges** - The Supplier shall not charge termination, enrollment, or switching fees.

L. Costs – All costs of the Aggregation Program development and administration will be paid by the Supplier through a lump sum payment as specified in the RFP and Power Supply Agreement.

M. Termination of Service -

- 1) End of Term** - The Power Supply Agreement with the Supplier will terminate upon its expiration.
- 2) Early Termination** - The County will have the right to terminate the Power Supply Agreement prior to the expiration of the term in the event the Supplier commits any act of default. Acts of default include but are not limited to the following:
 - a. Breach of confidentiality regarding Eligible Member information;
 - b. The disqualification of the Supplier to perform the services due to the lapse or revocation of any required license or certification identified as a qualification in the Supply Power Bid;
 - c. Ameren’s termination of its relationship with the Supplier;
 - d. Any act or omission which constitutes deception by affirmative statement or practice, or by omission, fraud, misrepresentation, or a bad faith practice;
 - e. Billing in excess of the approved rates and charges;
 - f. Billing or attempting to collect any charge other than the approved kWh rates and contractually approved charges;
 - g. Failure to perform at a minimum level of customer service required by the County; or
 - h. Failure to pay costs of the Aggregation Program.

Upon termination for any reason, the County will notify Ameren to return the Participating Members to the Ameren Default Tariff Service. Upon termination, each individual Participating Member will receive written notification from the County of the termination of the Aggregation Program.

Implementation Procedures

- A. **Customer Identification** - Pursuant to ICC regulations, Ameren shall provide the County, when requested, with retail customer identification information.
- B. **Removal of Ineligible Customers** - The County, with the assistance of the Consultant, under confidential agreement with the Supplier, will work with the Supplier to remove any customers determined to be ineligible for automatic enrollment due to one or more of the following:
 - 1) The customer is an hourly rate Ameren customer on Power Smart Pricing, Hourly Supply Service, or Real Time Pricing; or
 - 2) The customer has a pre-existing agreement with another Supplier.
 - 3) The customer is not located within the unincorporated area of the County;
 - 4) The customer has free Ameren service;
 - 5) The customer is on Ameren's electric heat rate;
 - 6) The customer is on an Ameren bundled hold.

The Retail Customer Identification Information will remain the property of the County, and the Supplier will comply with the confidentiality and non-compete provisions in the Power Supply Agreement.

- C. **Opt-Out Notices** - After the retail customer identification information is reviewed, the Supplier will mail the Opt-Out Notices described below to all Eligible Members within the boundaries of the unincorporated area of the County. The Supplier shall treat all customers equally and shall not deny service to any customer in the Aggregation Program, or alter rates for different classes of customers other than by offering the rates set forth in the Power Supply Agreement.
- D. **Maintenance of Accurate and Secure Customer Records** -
 - 1) **Database** - The Supplier will maintain a secure database of Customer Account Information. The database will include the Ameren account number and Supplier account number of each Participating Member, and other pertinent information such as rate code, rider code (if applicable), and usage and demand history. The database will be updated on an ongoing basis. The County shall have access to the database and shall recover the contents thereof after expiration of a Power Supply Agreement at no cost to the County.
 - 2) **Confidentiality** - The Supplier shall preserve the confidentiality of all Participating Members' account information and of the database, and shall agree to adopt and follow protocols to preserve that confidentiality. The protocols shall be provided to the County prior to entering into a Power Supply Agreement. The Supplier, as a material condition of any contract, shall not disclose, use, sell or provide customer account information to any person, firm or entity for any purpose outside the operation of this Aggregation Program. This provision will survive the termination of the Power Supply Agreement. The Supplier will keep customer account information for a minimum of two years following the termination of the Power Supply Agreement. The Consultant shall periodically monitor the Supplier to ensure confidentiality compliance.
- E. **Opt-Out Period** – Eligible Members will be provided a nineteen (19) day period to opt out of the Aggregation Program upon receiving Notice. Any Eligible Member that opts out of the Aggregation Program pursuant to the procedures stated below shall not be included in the Aggregation Program. Any opt-in eligible electric account may contact the County or the Supplier during the Opt-Out Period to participate in the Aggregation Program but shall not otherwise be enrolled.
 - 1) **Manner of Providing Notices and Information** - The Supplier will be required to pay for printing and mailing of all Aggregation Program and Notices on County envelope and

letterhead. The Supplier will mail Aggregation Program and Notices to Eligible Members within the boundaries of the unincorporated County at the address provided with the Retail Customer Identification Information provided by Ameren. The Supplier must manage the Notice process under the supervision of the County and the Consultant. A single database must be used to track account enrollment and billing data.

- 2) **Content of Notice** - The County and the Supplier will agree to the format and contents of the Aggregation Program and Notice prior to distribution or mailing. The Notice will inform the electric account owner of the existence of the Aggregation Program, the identity of the Supplier, the rates to be charged, and how to opt out. The Notice will also inform Percentage of Income Payment Plan (PIPP) customers of the consequences of participating in the Aggregation Program. The Notice shall indicate that it is from the County, and include the County name and seal on the envelope. The Notice shall be signed by a duly-authorized representative of the County.
 - 3) **Duration of Opt-Out Period** – Eligible Members shall have nineteen (19) calendar days from the postmark date on the Notice to mail the Opt-out card back to the Supplier stating their intention to opt out. The Supplier may offer additional means of opting out or in, such as a toll-free number, website, smart device quick response code, email address or fax number, each of which must be received within the nineteen (19) day period. Upon receipt of an opt-out reply, the Supplier will remove the account from the Aggregation Program. The time to respond shall be calculated based on the postmark date of the Notice to the customer and the postmark date of the customer’s response.
 - 4) **Expiration of Opt-Out Period** - After the expiration of the nineteen (19) day period, the Participating Member list shall become final. The Power Supply Agreement may provide that additional Opt-out Periods may be conducted by the Supplier to enroll new residents from time to time.
 - 5) **Omitted Members** - In the event that an Eligible Member is inadvertently not sent an Opt-Out Notice, or is inadvertently omitted from the Aggregation Program, the Supplier will work with the County and the Eligible Member to ensure that the Eligible Member’s decision to remain in or opt out of the Aggregation Program is properly recorded and implemented by the Supplier.
 - 6) **Notification to Ameren** - After the Opt-Out Period has expired; the Supplier shall submit the account numbers of Participating Members to Ameren and the rate to be charged to those Participating Members pursuant to the Power Supply Agreement. The Supplier will provide that information to Ameren in the format Ameren requires.
 - 7) **Option to Rescind** - Ameren will then notify Participating Members that they have been switched to the Supplier and provide the Participating Member with the name and contact information of the Supplier. Participating Members will have the option to rescind their participation in the Aggregation Program according to procedures established by Ameren and the Supplier.
- F. **Activation of Service** - Upon notification to Ameren, the Supplier will begin to provide electric power supply to Participating Members. The service will begin on the Participating Member’s normal meter read date within a month when power deliveries begin under the Aggregation Program.
- G. **Enrollments** -
- 1) **Subsequent Program Pricing** - The County will eventually seek new pricing for the Aggregation Program. If new pricing is established for the Aggregation Program, Participating Members will be sent a new Notice on County letterhead. The letter will convey the prices, terms and conditions for the Aggregation Program. Participating

Members will have a fourteen (14) day period during which they can notify the County that they do not wish to participate in the Aggregation Program. Off-cycle account additions will also be sent a notice the first time they are eligible for program-wide pricing even if they opted out of their off-cycle eligibility.

- 2) **New Accounts** - The Supplier must facilitate the addition of new accounts to the Aggregation Program during the term of the Power Supply Agreement. Accounts wishing to opt-in to the Aggregation Program may contact the Supplier to obtain enrollment information. The Supplier will make every effort to provide new customers with the same pricing available to initial enrollees, however such pricing cannot be guaranteed. The Supplier shall clearly state the rate to be charged for new accounts prior to enrollment.
- 3) **Off-Cycle Account Additions** - On a monthly basis, the County will request from Ameren a listing of all active accounts located within the unincorporated areas of the County. The Consultant and the County will identify the accounts on that list that have been added since the Initial Opt-Out Notifications were issued. The Supplier will initiate an additional Opt-out Process to enroll such new accounts. Those new accounts will be sent an Opt-Out Notice on County letterhead. The letter will convey the prices, terms and conditions for those accounts through the Aggregation Program. The prices available to the new accounts may differ from the prices secured for the initial program period. New customers will have a fourteen (14) day period during which they can notify the County that they do not wish to participate in the Aggregation Program. New accounts will be included in any subsequent Program-wide pricing offers.
- 4) **Re-Joining the Aggregation Group** - After opting out, Eligible Members may rejoin the Aggregation Program at a later date in the same manner as new residents moving into the County. These accounts may contact the Supplier at any time to obtain enrollment information.
- 5) **Percentage of Income Payment Plan (PIPP) participation** - The Supplier must facilitate billing for residents enrolled in the PIPP bill payment assistance program for low-income residential customers. The Supplier must also notify PIPP customers of the consequences of participating in the Aggregation Program.
- 6) **Change of Address** - Members who move from one location to another within the unincorporated area of the County prior to the expiration of the contract term shall retain their Participating Member status, provided the Participating Member notifies the Supplier of their desire to do so with 30-days' notice. If the Participating Member fails to notify the Supplier, the Participating Member may be required to contact the Supplier to opt in.

The Supplier will establish procedures and protocols to work with Ameren on an ongoing basis to add, delete, or change any member participation or rate information.

H. Participating Member Services -

- 1) **Program Management and Documentation** - The Supplier must have standard operating procedures in place that govern Participating Member education, opt-out notification, Participating Member inquiries, and public outreach regarding the Aggregation Program.
- 2) **Participating Member Inquiries** -
 - a. **Procedures for Handling Customer Complaints and Dispute Resolution** - Concerns regarding service reliability should be directed to Ameren, billing questions should be directed to Ameren or the Supplier, and any unresolved disputes should be directed to the ICC.
 - b. **Telephone Inquiries** - The Supplier must maintain a local or toll-free telephone access line which will be available to Members 24 hours a day, seven days a week. Trained company representatives will be available to respond to customer

telephone inquiries during normal business hours. After normal business hours, the access line may be answered by a service or an automated response system, including an answering machine. Inquiries received after normal business hours must be responded to by a trained company representative on the next business day. Under normal operating conditions, telephone answer times by a customer representative, including wait time, shall not exceed 30 seconds when the connection is made. If the call needs to be transferred, transfer time shall not exceed 30 seconds. These standards shall be met no less than 90 percent of the time under normal operating conditions, measured on a quarterly basis.

- c. **Internet and Email** - The Supplier must establish and maintain a website for Participating Members. The website will provide basic information concerning the Aggregation Program and will facilitate member inquiries by providing a platform for the submission of questions by email or text. Responses to inquiries submitted through the website platform must be generated within 24 hours.
 - d. **Bilingual Services** - The Supplier must provide customer service for Participating Members requiring non-English verbal and written assistance.
 - e. **Hearing Impaired** - The Supplier must provide customer service for hearing impaired Participating Members.
- 3) **Other disclosures** - The Supplier will provide Participating Members with updates and disclosures mandated by ICC and IPA rules.
- I. **Billing and Fees** - The Supplier will not charge early termination, enrollment, or relocating fees. A disenrollment fee of \$25 maybe applied as identified below.
- 1) Collection and credit procedures remain the responsibility of Ameren and the individual Participating Member. Participating Members are required to remit and comply with the payment terms of Ameren. The County will not be responsible for late payment or non-payment of any Participating Member accounts. Neither the County nor the Supplier shall have separate credit or deposit policies for Participating Members.
 - 2) **Early Termination** - Members may terminate electric service from the Supplier without penalty for any reason.
 - 3) **Disenrollment Charges** - Members who did not opt-out of the Aggregation Program during the opt-out period and who later leave the Aggregation Program for other reasons may be assessed an early termination fee of \$25.
 - 4) **New Enrollment Fee** - The Supplier will not charge an enrollment fee for new accounts.
 - 5) **Relocating within Unincorporated Areas of the County** - Members changing residency within the unincorporated Areas of the County will not be charged early termination or enrollment fees. If such members notify the Supplier of the relocation within 30 days, the Supplier shall continue service at the same rate and under the same terms and conditions for any Participating Member who relocates within the unincorporated area of the County.
- J. **Reliability of Power Supply** - The Aggregation Program will only affect the generation source of power. Ameren will continue to deliver power through their transmission and distribution systems. Responsibility for maintaining system reliability continues to rest with Ameren. If Participating Members have service reliability problems, they should contact Ameren for repairs. The ICC has established "Minimum Reliability Standards" for all utilities operating distribution systems in Illinois. Member outages, duration of outages, interruptions, etc., are monitored to ensure reliability remains at satisfactory levels. In addition to maintaining the "wires" system, Ameren is required to be the "Provider of Last Resort." This means that if the Supplier fails for any reason to deliver any or all of the electricity needed to serve the Participating Members' needs, Ameren will immediately provide for the shortfall. Ameren would

then bill the Supplier for the power provided on their behalf. The Participating Members would incur no additional cost.

Additional Service Terms and Conditions

- A. Member Education** - The County may direct the Supplier to assist in developing a Member Education Program.
- B. Reporting** - The Supplier will provide to the County and to the Consultant the following reports:
 - 1) **Power Mix Reporting** - The Supplier will deliver quarterly reports to the County and the Consultant which substantiate that: (a) it generated or purchased electricity with the claimed attributes in amounts sufficient to match actual consumption by the County; (b) the electricity was supplied to the interconnected grid serving the County. The report will show the source of the power and demonstrate that the power was provided in accordance with Renewable Portfolio Standards and the Federal Clean Air Act regulations and permits.
 - 2) **REC Reporting** - The Supplier will deliver reports that provide competent and reliable evidence to support the fact that it purchased properly certified RECs in a sufficient quantity to offset the non-renewable energy provided in the mix.
 - 3) **Aggregation Reports** - The Supplier will provide the County with quarterly reports showing the number of Participating Members in the Aggregation Program and the total cost for energy provided to the Aggregation Program as compared to the Ameren default tariff service rates. In addition, the Supplier will report its member education efforts.
- C. Limitation of Liability** - The County shall not be liable to Participating Members for any claims, however styled, arising out of the Aggregation Program or out of any County act or omission in facilitating the Aggregation Program.

Information and Complaint Numbers

This Plan can be reviewed on the County's website. Copies of this Plan are available from the County free of charge; please contact Champaign County Administrative Services. For more information, please call the County at 217.384.3776. Any electric customer, including any participant in the Aggregation Program, may contact the Illinois Commerce Commission for information, or to make a complaint against the Aggregation Program, the Supplier or Ameren. The ICC may be reached toll free at 217.782.5793.

Amendment

This Plan may be amended from time to time by the County Board. Such amendment shall be provided to the Supplier and Consultant prior to its effective date.

Appendix A: Sample Opt-Out Notice

COUNTY LETTERHEAD & LOGO

_____, __ 2012

Dear Champaign County resident,

On November 6, 2012, in the primary election a majority of citizens voted yes on a referendum question allowing corporate authorities to form a Municipal Opt-Out Electricity Aggregation. Champaign County officials are happy to offer eligible residents and small businesses SAVINGS over Ameren Illinois ("Ameren") rates by banding together all eligible electric service classes.

Champaign County ran a competitive bid to select a licensed Alternative Electricity Supplier to provide savings to residents and small businesses with electric service in the unincorporated County. After researching competitive electricity pricing options, we have chosen _____, to provide you with savings on your electric generation through (Month) 20___. There is no cost to join and you will not be charged a fee for partaking in this program. You are automatically enrolled and there is no need to do anything to participate.

As a participant of this Municipal Electricity Aggregation, you are expected to save ___ percent off your Price to Compare. Your Price-to-Compare is the price you pay for electric generation from the utility.

Your account will be transitioned to the Municipal Electricity Aggregation Program approximately within 30 - 45 days, depending upon your meter read date. You are not obligated to participate in the County's aggregation program and you can remain with the utility without penalty or fees. If you wish to be removed from the program and remain a full-service customer of (Ameren) you have a deadline date of _____, __ 2012 to return the attached "opt-out" card. If you leave the program after the deadline, you could be subject to a cancellation fee of no more than \$25 from the Alternative Electricity Supplier.

After you become a participant in this governmental aggregation program, (Ameren) will send you a letter confirming _____ as your Alternative Electricity Supplier (ARES).

As required by law, this letter will inform you of your option to rescind your enrollment with adequate notice prior to the scheduled switch.

To remain in the Municipal Electricity Aggregation Program, you do NOT have to take any action when you receive this letter.

Ameren will continue to maintain the system that delivers power to your home or business. You will continue to receive a one bill from Ameren. After enrollment is complete your bill will show your new supply rate from _____.

If you have any questions, please call the information line at _____, Monday through Friday, 8 a.m. to 5 p.m. Please do not call Champaign County with aggregation program questions.

Sincerely, Champaign County Board

Opt out by returning this form before the deadline date of _____, __ 2012.

I do NOT want to participate in this Municipal Electricity Aggregation Program.

Service Address _____ City _____, Zip Code _____

Phone Number _____ Account Number _____

Account Holder Signature _____ Date _____

Summary of Changes since Draft Plan of Operation and Governance for Champaign County Electric Aggregation Program dated 10/26/2012

Opt-out period

Initial opt-out period changed from fourteen (14) days to nineteen (19) days to provide additional time over the winter holidays. Subsequent opt-out periods are designated to be fourteen (14) days for consistency with other aggregation programs in the local area.

Disenrollment Charges

A \$25 fee for members who do not opt-out but wish to leave the program after the opt-out period is included based on recommendations from the Consultant. Absorbing this cost in the bid significantly increased the rates provided by potential suppliers. A section outlining this was added under Implementation Procedures - Billing and Fees and language clarified regarding fees throughout the plan.

Enhanced Renewable Mix

The County will at a minimum consider multiple options power mix options including the Lowest Price Mix, 50% renewable, and 100% renewable. Selection criteria can be included in section B of the Renewable Energy and Energy Efficiency Section of the Plan.

Term

No change to the Plan but a 17 month term will be listed in the bid sheet. Once this term length expires, the current aggregation group will be able to bid with the larger aggregation group established in spring 2012, most of whom selected a 24 month contract.

Off-Cycle Account Additions

Off-cycle account additions refers to those accounts that are created after the initial opt-out period and before the next power supply agreement is signed. On a regular basis, additional opt-out letters can be sent to these new accounts ensuring that they are enrolled in the program and receive the same prices and services as others in the community. The timing for opt-out letters was proposed to be quarterly but has been changed to monthly to capture new accounts as quickly as possible.

Subsequent Program Pricing

New accounts will be sent a Notice informing them of subsequent program-wide pricing even if they opted out of their off-cycle opportunity. This will be sent the first time an account is eligible for program-wide pricing. If the account opts out from the program-wide pricing, no additional Notices will be sent.

Sample Opt-Out notice included as an Appendix



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 EAST WASHINGTON
URBANA, IL 61802
(217) 384-3776
(217) 384-3765 – PHYSICAL PLANT
(217) 384-3896 – FAX
(217) 384-3864 – TDD
Website: www.co.champaign.il.us

ADMINISTRATIVE SUPPORT
INFORMATION TECHNOLOGY
MICROGRAPHICS
PURCHASING
PHYSICAL PLANT
SALARY ADMINISTRATION

MEMORANDUM

TO: Carol Ammons, Deputy Chair – Policy, Personnel & Appointments and Members of the Champaign County Board

FROM: Deb Busey, County Administrator

DATE: November 5, 2012

RE: Designation of County Administrator to Execute Power Supply Agreement

Issue:

One of the steps in the full implementation of the Champaign County Electricity Aggregation Program is the execution of the Supplier Contract on Bid Day, December 11, 2012. To accomplish this, the County Board is required to designate and authorize an individual to execute the Supplier Contract on its behalf in advance of December 11, 2012.

Recommendation:

It is recommended that the County Board designate and authorize the County Administrator to execute the Supplier Contract for the Champaign County Electricity Aggregation Program on December 11, 2012. This is consistent with authority granted to the County Administrator for executing contracts for the purchase of electricity for the County's facilities through an aggregation program in which the County Board authorized participation.

The County's Consultant, Good Energy, will release the RFP for Alternative Retail Electric Suppliers, on November 29, 2012 with responses due on December 11, 2012. On December 11, 2012, Consultant and the County Administrator shall insure that the selected supplier has provided a response in compliance with the County Board's Plan of Operation and Governance for Champaign County Electricity Aggregation Program, and in compliance with the contractual requirements determined in advance and reviewed by the Champaign County State's Attorney. Upon confirmation by the Consultant and County Administrator that the selected Power Supply Agreement is in compliance with these terms and conditions, the County Administrator shall then execute the Agreement on behalf of the County Board.

Recommended Action:

The Policy, Personnel & Appointments Committee recommends to the Champaign County Board that the County Administrator be designated and authorized to execute the Power Supply Agreement for the Champaign County Electricity Aggregation Program on December 11, 2012.

Thank you for your consideration of this request.



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 East Washington Street, Urbana, Illinois 61802-4581

ADMINISTRATIVE, BUDGETING, PURCHASING, & HUMAN RESOURCE
MANAGEMENT SERVICES

Deb Busey, County Administrator

ADMINISTRATIVE SERVICES – MONTHLY HR REPORT OCTOBER 2012

VACANT POSITIONS LISTING

VACANT POSITIONS LISTED ON DATA BASE OCTOBER, 2012

FUND	DEPT	POSITION TITLE	HOURLY RATE	REG HRS	REGULAR ANNUAL SALARY		FY 2012 HRS	FY 2012 ANNUAL SALARY
80	20	ACCOUNTING MANAGER	\$30.34	1950	\$59,163.00		1965	\$59,618.10
80	30	CH DEP CIRCUIT CLERK	\$26.95	1950	\$52,552.50		1965	\$52,956.75
80	40	CLERK	\$11.51	1950	\$22,444.50		1965	\$22,617.15
80	71	CUSTODIAN	\$10.61	1950	\$20,689.50		1965	\$20,848.65
80	71	SKILLED TRADES	\$17.66	2080	\$36,732.80		2096	\$37,015.36
80	140	DEP SHRF--CORR	\$18.48	2080	\$38,438.40		2096	\$38,734.08
80	140	DEP SHRF--CORR	\$18.48	2080	\$38,438.40		2096	\$38,734.08
80	140	PT MCO	\$11.51	1040	\$11,970.40		1048	\$12,062.48
80	140	PT MCO	\$11.51	1040	\$11,970.40		1048	\$12,062.48
80	140	PT MCO	\$11.51	1040	\$11,970.40		1048	\$12,062.48
-- TOTAL --			\$168.56		\$304,370.30			\$306,711.61

UNEMPLOYMENT REPORT

Notice of claims received – 13 total

12 - Nursing Home

1 - Treasurer

Employer Protests Filed – 6 total

4-Nursing Home

1-Treasurer

1-Head Start

Benefit Determinations

1- Head Start benefits allowed

Administrative Law Judge Decision

2 – Nursing Home benefits denied

PAYROLL REPORT

OCTOBER PAYROLL INFORMATION

Pay Group	10/5/2012		10/19/2012	
	EE's Paid	Total Payroll \$\$	EE's Paid	Total Payroll \$\$
General Corp	515	\$849,109.99	513	\$867,211.84
Nursing Home	218	\$251,601.01	222	\$248,001.32
RPC/Head Start	207	\$262,561.45	227	\$287,790.54
Total	940	\$1,363,272.45	962	\$1,403,003.70

HEALTH INSURANCE/BENEFITS REPORT

October, 2012

Total Number of Employee Enrolled: 722

General County Union:

Single: 333; Family 87; Waiver 44

Nursing Home Union:

Single: 63; Family 6; Waiver 17

Non-bargaining employees:

Single: 150; Family 64; Waiver 38

Life Insurance Premium paid by County: \$1,851.07

Health Insurance Premium paid by County: \$319,228.94

Health Reimbursement Account Contribution paid by County: \$13,041.00

TURNOVER REPORT

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County

October 2012: 7.11%

October 2012: 0 of 576 Employees left Champaign County

WORKERS' COMPENSATION REPORT

Entire County Report	October 2012
New Claims	3
Closed Claims	0
Open Claims	39

EEO REPORT

Information provided based on EEO Tracking forms submitted by Applicant. Figures are for General County only.

October EEO Report - General County Only	Legal Secretary - State's Attorney	Skilled Trade (Physical Plant)	OCTOBER - TOTALS
Total Applicants Applied	33	9	42
Male	1	9	10
Female	31	0	31
Undisclosed	1	0	1
Caucasian	25	5	30
African-American	8	3	11
Asian or Pacific Islander	0	0	0
Hispanic	0	0	0
Native American or Alaskan Native	0	1	1
Two of more races	0	0	0
Undisclosed	0	0	0
Veteran Status	2	0	2
Disability	0	0	0

ADMINISTRATIVE SUPPORT to COUNTY BOARD REPORT

Agendas Posted	10	Meetings Staffed	5	Minutes Posted	7
Appointments Posted	21	Notification of Appointment	2	Contracts Posted	6
Calendars Posted	5	Resolutions Prepared	27	Ordinances Prepared	



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES 1776

East Washington Street, Urbana, Illinois 61802-4581

*ADMINISTRATIVE, BUDGETING, PURCHASING, & HUMAN RESOURCE
MANAGEMENT SERVICES*

Deb Busey, County Administrator

MEMORANDUM

**TO: Carol Ammons, Deputy Chair of Policy, Personnel & Appointments;
Brendan McGinty, Deputy Chair of Finance;
And MEMBERS of the CHAMPAIGN COUNTY BOARD**

FROM: Deb Busey, County Administrator, and Job Content Evaluation Committee

DATE: October 23, 2012

**RE: REVIEW and RECOMMENDATION of LEAD TAX EXTENSION
SPECIALIST**

Pursuant to direction from the Policy, Personnel & Appointments Committee of the Whole on August 14, 2012, the Job Content Evaluation Committee has met to review and re-evaluate the classification and job description of the Lead Tax Extension Specialist position in the County Clerk's Office. There was some delay in the review of this position, because the Job Content Evaluation Committee requested a legal opinion from the State's Attorney's Office regarding the FLSA Exempt/Non-Exempt status of this position. The State's Attorney's opinion was that this position is appropriately classified as non-exempt.

REPORT:

The Job Content Evaluation Committee reviewed the position analysis questionnaire that had been completed by the current incumbent Lead Tax Extension Specialist and reviewed and approved by County Clerk Gordy Hulten. The Committee was also provided with an updated job description for this position. Mr. Hulten and Chief Deputy Jeremy Cirks also met with the Committee and explained the proposed changes for the position in terms of the current operating environment in the County Clerk's Office. Based upon the information received, the Job Content Evaluation Committee has classified this position in Grade I.

This is an AFSCME General Bargaining Unit position. The FY2013 minimum hourly rate pursuant to the terms of the contract for Grade Range I is \$20.38/hour.

The current incumbent in the Lead Tax Extension Specialist position is scheduled for an hourly rate for FY2013 of \$22.04. The current AFSCME contract is silent on the issue of promotional increases. When a position is evaluated and re-classified to a higher grade range, it is considered a promotion. In the absence of contractual language, we rely on the guidelines in the County Personnel Policy which states the following regarding promotions:

9-3.6 Promotion - A promotion exists when an employee is proposed to be hired to an open position or a re-evaluation of a current position has been accepted by the Policy, Personnel, & Appointments Committee where the job content has increased, resulting in placement at a higher grade range in the salary grade scale.

a. The hiring Department Head shall confirm compliance with the Salary Administration Guidelines, and budget requirements before promoting an employee to a new position. Promotions include movement between positions in all County departments.

b. An employee receiving a promotion shall receive up to a 10% increase in salary at the Department Head discretion or increase to the new salary range minimum, whichever is greater and which normally shall not exceed the new position's salary range midpoint. If such adjustment places the employee's salary above the midpoint, the Salary Administrator will refer the request to the Policy, Personnel, & Appointments Committee for approval.

Based on this language, the promotional increase for the individual currently classified as a Lead Tax Extension Specialist would be 10% above the current FY2013 hourly rate. By policy, salary increases resulting from re-evaluations go into effect on the 1st day of the fiscal year following approval by the County Board. This classification and salary change will be subject to negotiation and ratification by AFSCME, after it has been approved by the County Board.

The Job Content Evaluation Committee recommends the Lead Tax Extension Specialist position in the County Clerk's Office be assigned to Grade I, with an established FY2013 salary range of \$39,741 minimum to \$59,611.50 maximum. The Job Content Evaluation Committee Report and job description for this position are attached for your information.

REQUESTED ACTION for POLICY, PERSONNEL & APPOINTMENTS:

The Policy, Personnel & Appointments Committee recommends to the Finance Committee approval of classification of the County Clerk Lead Tax Extension Specialist position to Grade Range I.

REQUESTED ACTION for FINANCE:

The Finance Committee recommends to the County Board approval of classification of the County Clerk Lead Tax Extension Specialist position to Grade Range I, with promotional increase as documented in Article 9-3.6 of the Champaign County Personnel Policy to go into effect on December 1, 2012, subject to the approval by AFSCME prior to implementation.

Thank you for your consideration of these recommendations.

attachments

CHAMPAIGN COUNTY SALARY ADMINISTRATION PROGRAM
JOB CONTENT EVALUATION COMMITTEE REPORT

Date of Request:

August 14, 2012

RE-EVALUATION OF POSITION

Department Requesting: County Clerk
Position Title: Lead Tax Extension Specialist
Current Job Points: 452
Current Classification Range: H
FY2013 Current Range Minimum Salary: \$18.01
FY2013 Current Range - Incumbent Salary: \$22.04
Bargaining Unit: AFSCME - General Unit
FLSA Status: Non-Exempt

Job Evaluation Committee Recommendation: ReClassification

Recommended Title: Lead Tax Extension Specialist
Re-Evaluated Job Points: 483
Recommended Classification Range: I
Recommended Range Minimum Salary: \$20.38
Contractual Salary for Incumbent: \$24.24
Bargaining Unit: AFSCME - General Unit
FLSA Status: Non-Exempt

Date of Job Evaluation Committee Recommendation:

October 23, 2012

Champaign County Job Description

Job Title: Lead Tax Extension Specialist
Department: County Clerk
Reports To: Chief Deputy and County Clerk
FLSA Status: Non-exempt
Employment Status: Bargaining Unit - AFSCME General Unit
Prepared Date: October, 2012

SUMMARY Performs mathematical, analytical and administrative work related to the calculation and extension of property taxes and the sale and redemption of delinquent taxes independently; reviews tax levy data from 185 taxing districts, 8 TIF Districts, 4 Enterprise Zones and approximately 300 drainage districts and sub-districts.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Receives and reviews tax levies from 185 taxing districts and ensures the accuracy of the levies; receives financial reports and bonds from various taxing and drainage districts; reviews and updates filings of annexations and detachments by taxing district and enters tax codes, on the computer, related to annexations and detachments.

Prepares copies of annexations for other County offices (Supervisor of Assessments & Regional Planning) and prepares form for State of Illinois with a copy of annexation; makes required worksheet entries to the computer and verifies; ensures adherence of data and procedures with Illinois Department of Revenue rules and regulations pertaining to the computation of real estate taxes.

Determines drainage splits, amount of bonds, calculates 105% of previous extensions for Truth in Taxation and applies the tax cap formula where applicable; certifies Champaign County rates and value to the counties that have overlapping taxing districts into Champaign County and requests their rates and values; makes estimates of the values of those counties which do not submit values prior to extension; receives Railroad and Pollution Control values from the Illinois Department of Revenue and enters the values on the computer to the correct taxing districts.

Records various information at the annual tax sale of tax delinquent properties, whereby such properties may be redeemed by tax buyer; file dates and mails out the take notices by certified mail for each tax buyer, sometimes within the first five days after the tax sale upon receiving them from the buyer; prepares the tax buyer record reports at month-end, which indicate the redemptions made during the prior month, and an annual report at year end for 1099 purposes; year-end reports must balance with the Account Clerk's totals. Receives certificates for redeemed taxes from tax buyers and obtains check from Account Clerk for payment to tax buyers and posts appropriately.

Ensures that all redemptions, costs relating to filing for tax deed and take notice fees, are posted to the appropriate redemption books; ensures that all re-assignments and extensions are also entered into these books and the computer; issues tax deeds, prepares "sales in error", and processes bankruptcies and forfeitures in the same manner.

Prepares special reports by gathering and compiling statistical data; prepares 1099s for tax buyers, PTAB report of adjusted assessed values and the IDOT report for road and bridge funds; prepares PTELL reports for Illinois Department of Revenue and Illinois State Board of Education, prepares the State Abstract, which contains taxing districts assessed values, levies, rates and extensions by fund. TIF districts and Enterprise Zone reports; maintains files of all districts, levies, budgets, annual reports, bonds, drainage, TIF splits, EZ applications, tax certificates, take notices, information pertaining to tax sales.

Responsible for setting up new TIF districts with the base values and base years certified by the Village and a copy of the map and a legal description certified to the State; updates tax codes on the computer with new parcel numbers and base values determined on splits and combinations; checks all Enterprise Zone applications received from the cities with any errors noted reported to the Villages Planning Department for corrections; enters new parcels on the computer showing base years, percentage of abatement, districts abating and new tax code with figures calculated and proofed against the computer.

Notifies taxing districts of the CPI for tax caps, figures the tax caps by determining annexations, detachments and other necessary information needed to apply the tax cap formula; figures the rate of increase factor (RIF) on taxing districts.

Maintains the Drainage District assessment rolls, posts new rolls and notifies attorneys of the districts of all splits and combinations; enters all corrections and the percentage of assessment to be put on the tax bills for annual maintenance assessment of the districts.

Maintains extensive contact with the Supervisor of Assessments Office, County Treasurer, County Trustee, tax buyers, financial institutions and title companies; has frequent contact with County Board Office, IT Division of Administrative Services, the State's Attorney's Office and approximately 185 tax-levying bodies within the County.

Assures the accuracy of tax bills and drainage, preparing the State abstract and handling tax sales.

Coordinates storage and record retention for office documents.

Reviews relevant statutes and court cases and works with County Clerk to ensure compliance of office with same. Represents the County Clerk at statewide meetings dealing with property tax extension and property tax legislation.

Clerks meetings of the County Board. Coordinates the preparation, processing and filing of ordinances, resolutions, minutes, contracts and other documents related to County Board business.

Provides backup to the Technology Specialist, including managing incoming email to the website and forwards emails to the appropriate person or department.

Assists the Senior Vital Records Clerk with maintaining mobile home local services tax file records and mobile home manual.

Assists GIS in maintaining current taxing district boundaries. Researches map boundary discrepancies for GIS. Knowledge of GIS software.

May assist with the duties of a Deputy County Clerk as needed.

SUPERVISORY RESPONSIBILITIES Directs the activity within the Tax Extension Department including the work of the Tax Extension Specialist. Schedules and oversees 25 to 30 people on the processing of the returning ballots on election night.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE Associates Degree with heavy emphasis in mathematics and five years of responsible office/clerical experience; or equivalent combination of education and experience. Requires knowledge of the English language and spelling, plus knowledge of modern office practices and procedures. Requires knowledge of the County community and its organizational structure. Requires knowledge of the Election Code and Vital Statistics rules and procedures, plus extensive knowledge of tax laws. Should have knowledge of software programs Microsoft Access, Excel, Exchange, Word, WordPerfect and Desktop Publishing.

LANGUAGE SKILLS Ability to read, analyze, and interpret data, legal documents, or governmental regulations. Ability to prepare reports, business correspondence, and lists. Ability to work under time constraints and deadlines highly desirable. Ability to effectively present information and respond to County Officials, employees and the general public.

MATHEMATICAL SKILLS Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

REASONING ABILITY Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS Registered voter in Champaign County and willing to take the oath as Deputy County Clerk.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to walk; sit; reach with hands and arms; and talk; or hear. The employee is occasionally required to stand; stoop; kneel; crouch; and use hands to finger, handle, or feel. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, depth perception and ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Normal office conditions. The noise level in the work environment is usually quiet to moderate.

Note: This document contains wording of a description of a general class of positions within the Champaign County salary administration program. The description contains examples of duties and responsibilities which may or may not be considered to be "essential functions" to a particular job or position with the job class. "Essential functions" are to be determined at the position or job level within each department.

C. Pius Weibel
Chair
email: cweibel@co.champaign.il.us

Thomas E. Betz
Vice-Chair



Brookens Administrative Center
1776 East Washington Street
Urbana, Illinois 61802
Phone (217) 384-3772
Fax (217) 384-3896

**Office of
County Board
Champaign County, Illinois**

CHAMPAIGN COUNTY BOARD 2013 CALENDAR OF MEETINGS
ALL MEETINGS HELD IN THE LYLE SHIELDS MEETING ROOM,
Brookens Administrative Center, 1776 East Washington, Urbana, IL
(unless otherwise noted)

January 8, 2013 - 6pm	Environment & Land Use Committee
January 10, 2013 - 6pm	County Facilities Committee
January 11, 2013 - 9am	Highway Committee (at the County Highway Facility)
January 15, 2013 - 6pm	Committee of the Whole (<i>Policy, Personnel & Appointments, Justice & Social Services, Finance</i>)
January 24, 2013 - 7pm	COUNTY BOARD
January 29, 2013 - 6pm	Reserved for County Board Study Session, if required
February 5, 2013 - 6pm	Environment & Land Use Committee
February 7, 2013 - 6pm	County Facilities Committee
February 8, 2013 - 9am	Highway Committee (at the County Highway Facility)
February 12, 2013 - 6pm	Committee of the Whole (<i>Policy, Personnel & Appointments, Justice & Social Services, Finance</i>)
February 21, 2013 - 7pm	COUNTY BOARD
February 26, 2013 - 6pm	Reserved for County Board Study Session, if required
March 5, 2013 - 6pm	Environment & Land Use Committee
March 7, 2013 - 6pm	County Facilities Committee
March 8, 2013 - 9am	Highway Committee (at the County Highway Facility)
March 12, 2013 - 6pm	Committee of the Whole (<i>Policy, Personnel & Appointments, Justice & Social Services, Finance</i>)
March 21, 2013 - 7pm	COUNTY BOARD
March 26, 2013 - 6pm	Reserved for County Board Study Session, if required
April 2, 2013 - 6pm	Environment & Land Use Committee

April 4, 2013 – 6pm	County Facilities
April 5, 2013 – 9am	Highway (at the County Highway Facility)
April 11, 2013 – 6pm*	Committee of the Whole (<i>Policy, Personnel & Appointments, Justice & Social Services, Finance</i>) (*Moved to Thursday because of Election on April 9 th)
April 18, 2013 – 7pm	COUNTY BOARD
April 23, 2013 – 6pm	Reserved for County Board Study Session, if required
May 7, 2013 – 6pm	Environment & Land Use Committee
May 9, 2013 – 6pm	County Facilities
May 10, 2013 – 9am	Highway (at the County Highway Facility)
May 14, 2013 – 6pm	Committee of the Whole (<i>Policy, Personnel & Appointments, Justice & Social Services, Finance</i>)
May 23, 2013 – 7pm	COUNTY BOARD
May 28, 2013 – 6pm	Reserved for County Board Study Session, if required
June 4, 2013 – 6pm	Environment & Land Use Committee
June 6, 2013 – 6pm	County Facilities
June 7, 2013 – 9am	Highway (at the County Highway Facility)
June 11, 2013 – 6pm	Committee of the Whole (<i>Policy, Personnel & Appointments, Justice & Social Services, Finance</i>)
June 20, 2013 – 7pm	COUNTY BOARD
June 25, 2013 – 6pm	Reserved for County Board Study Session, if required
July 2, 2012 – 6pm	Environment & Land Use Committee
July 2, 2013 – 7:30pm	County Facilities (*Note change in date/time due to July 4 th Holiday)
July 5, 2013 – 9am	Highway (at the County Highway Facility)
July 9, 2013 – 6pm	Committee of the Whole (<i>Policy, Personnel & Appointments, Justice & Social Services, Finance</i>)
July 18, 2013 – 7pm	COUNTY BOARD
July 23, 2013 – 6pm	Reserved for County Board Study Session, if required
August 6, 2013 – 6pm	Environment & Land Use Committee
August 8, 2013 – 6pm	County Facilities
August 9, 2013 – 9am	Highway (at the County Highway Facility)

August 13, 2013 – 6pm	Committee of the Whole (<i>Policy, Personnel & Appointments, Justice & Social Services, Finance</i>)
August 22, 2013 – 7pm	COUNTY BOARD
August 26, 27 & 28, 2013 – 6pm	FY2014 Legislative Budget Hearings
September 3, 2013 – 6pm	Environment & Land Use Committee
September 5, 2013 – 6pm	County Facilities
September 6, 2013 – 9am	Highway (at the County Highway Facility)
September 10, 2013 – 6pm	Committee of the Whole (<i>Policy, Personnel & Appointments, Justice & Social Services, Finance</i>)
September 19, 2013 – 7pm	COUNTY BOARD
September 24, 2013 – 6pm	Reserved for County Board Study Session, if required
October 8, 2013 – 6pm	Environment & Land Use Committee
October 10, 2013 – 6pm	County Facilities
October 11, 2013 – 9am	Highway (at the County Highway Facility)
October 15, 2013 – 6pm	Committee of the Whole (<i>Policy, Personnel & Appointments, Justice & Social Services, Finance</i>)
October 24, 2013 – 7pm	COUNTY BOARD
October 29, 2013 – 6pm	Reserved for County Board Study Session, if required
November 5, 2013 – 6pm	Environment & Land Use Committee
November 7, 2013 – 6pm	County Facilities
November 8, 2013 – 9am	Highway (at the County Highway Facility)
November 12, 2013 – 6pm	Committee of the Whole (<i>Policy, Personnel & Appointments, Justice & Social Services, Finance</i>)
November 21, 2013 7pm	COUNTY BOARD
November 26, 2013 – 6pm	Reserved for County Board Study Session, if required
December 3, 2013 – 6pm	Environment & Land Use Committee
December 5, 2013 – 6pm	County Facilities
December 6, 2013 – 9am	Highway (at the County Highway Facility)
December 10, 2013 – 6pm	Committee of the Whole (<i>Policy, Personnel & Appointments, Justice & Social Services, Finance</i>)
December 19, 2013 – 7pm	COUNTY BOARD

C. Pius Weibel
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**Office of
County Board
Champaign County, Illinois**

2013 HOLIDAY CALENDAR

New Year's Day	Tuesday, January 1, 2013
Martin Luther King Holiday	Monday, January 21, 2013
President's Day	Monday, February 18, 2013
Spring Day (Good Friday)	Friday, March 29, 2013
Memorial Day	Monday, May 27, 2013
Independence Day	Thursday, July 4, 2013
Labor Day	Monday, September 2, 2013
Columbus Day	Monday, October 14, 2013
Veteran's Day	Monday, November 11, 2013
Thanksgiving Day	Thursday, November 28, 2013
Friday after Thanksgiving	Friday, November 29, 2013
Christmas Eve Day	Tuesday, December 24, 2013
Christmas Day	Wednesday, December 25, 2013

PROPOSED CHANGE to RULE 8 – RULES CHANGES

Written notice of any proposed change(s) to these Rules is to be presented to the Committee of the Whole at least fourteen (14) days prior to any consideration of such changes, **unless said changes are being proposed as the Rules to be adopted by the County Board at the Biennial Organizational Meeting, in which case the fourteen (14) day advance notice requirement shall not apply.**

To: Carol Ammons, CB Policy Chair

From: Patsi Petrie

Re: Additional CB Rule Changes

This is an augmentation to the rule changes included in the 9 October packet presented by Chris Alix and James Quisenberry. These suggestions have been previously shared with Mr. Alix and Mr. Quisenberry along with Ms. Ammons who suggested that these put into a formal presentation for board consideration.

Section I covers specific rule changes along with arguments supporting the suggested change. Section II covers general suggestions for the board to consider.

Section I—suggested additional rule changes.

1. Packet p. 20--**#12 County Board Meetings**
 - a. **Substitute for #B.** B. 1.--All meetings will begin at 6:30 P, allowing for the caucuses to meet from 5:30-6:30 P. (**Argument**—The present meeting schedule does not allow sufficient time for the caucuses to meet.)
 - b. B. 2.-- mandatory break at the 2 hour time and a 3 hour meeting time limit with the proviso of approved extension. (**Argument**—this follows the ZBA meeting rules. Many boards members have mentioned the need for scheduled breaks as a means to rejuvenate during the long meetings.)
2. Packet p. 19--**#7 Parliamentarian**
 - a. **Substitute for A and B.** Parliamentarian--An individual appointed to advise the board and not involved with the board or county. (**Argument**—This individual's role is to make certain that all county board meetings proceed per Roberts Rules and Committee of the Whole meetings proceed per Roberts Rules for COW.)
3. Packet p. 21--**#12 County Board Meetings**
 - a. **Add #I.** Study sessions/month—(**Argument**—study sessions are an efficient means to learn about complex issues as the means to help all board members become more deeply engaged with various agenda items. Other potential uses are social gatherings for the CB, joint caucuses to discuss county issues, priorities, occasion for staff and CB members to get to meet, etc.)
 - b. **Add #J** Placement of agenda items-- all agenda items will only be considered for a vote when a complete set of materials have been provided for consideration "X" amount of time before the meeting. If this criteria is not met, an item can be put forth for consideration by a 2/3 or 3/5 vote of the whole CB. (**Argument**—an expressed concern is the lack of sufficient time to read materials before a vote is be taken. This provision will minimize this problem.)
4. Packet p. 19--**#11 Appointive Position—Procedures**
 - a. **Add after first sentence** 'The Board Chair' along with one individual from each caucus chosen by the respective caucus chair shall....(**Argument**-- County wide appointments--there a many, too many of which CB has only appointment power, not even budgetary. So the quality of any appointment seems very important.

Rather than have the whole work onus on the chair alone, it might expand the possibilities if each respective caucus chair chooses one individual to work with the chair. This is suggested with the plan that more effort can be expended to increase appointment applications, therefore increasing options and just maybe expanding the population base involved with and understanding more about county business. More use of electronic distribution of committee openings could be useful.

Section II--general suggestions for the board to consider. (The following are not a list of priorities.)

- **Information flow**--I am sensing that there is a perceived anticipation that information flow will be solved by reforming 3 committees. My guess is that it only seems that information is better because in the smaller format more questions can be asked and answered. The hybrid structure still contains a COW for very broad based issues. Now back to the issue of information flow. What procedures/processes can best enable the flow of information from the committees to the full board?
- **Parliamentarian**-- As part of the new board orientation, the first study session might be use as a time to review Roberts Rules and "how to run a meeting."
- **Roberts Rules**--with the proposed hybrid configuration, the board rules more than likely need some adjustments. There is a section in Roberts Rules for COW and smaller committees. Here are some internet references that I found

<http://www.dummies.com/how-to/content/how-to-relax-roberts-rules.html>

http://en.wikipedia.org/wiki/Committee_of_the_Whole

http://en.wikipedia.org/wiki/The_Standard_Code_of_Parliamentary_Procedure

<http://www.presbycoalition.org/Committee%20of%20the%20Whole.pdf>

<http://ibbi.seadeo.net/docs/rulesord/whole.htm>

Ken Anderson, who has been the UIUC Senate parliamentarian might be a terrific resource to think through the board rules. In addition, he might also be a help to think through the pros and cons of the hybrid proposal as might the folks at the Institute of Government. We do have these resources in the community.

- There might be benefit for the new board to do a **formative evaluation** of whatever structure is chosen at the end of 12 months. Fine tuning is worth the effort. It really did not seem to be fruitful to continue in our present format without doing a serious formative evaluation.

- To help increase the **sense of ownership for the new structure**, the new board probably ought to make the final decision. The present board could offer option "A" the present structure or option "B" new format passed by the present board.

- **Enhancing experience**--as we lose members this year, we are losing a lot of experience that was held by few individuals. It probably strengthens the working of the board and institutional memory if the 40+ board roles are more evenly distributed.

- **Breaks and meeting time**—Breaks are probably helpful. Even fiscally conservative me will vote for a budget amendment to provide healthful snacks during any board meetings.

- **Illinois American Planning Conference**-- I learned a number of applicable ideas that might work for the board.
 1. An attorney ought to be present at ZBA hearings. At a very minimum, the complex cases, aka LA Gourmet.
 2. An method to create a pool of monies to obtain needed data is to create an escrow accounts. Monies provided by petitioner. This keeps independence.
 3. There was a suggestion as to how to handle a large crowd of the public to limit how many speak, saying the same thing, yet making certain that their presence gets into the public record.
 4. If one is going to have to recuse from voting, one ought to leave the room during the vote and not engage at any time in discussion of the item.
 5. Elected bodies can choose the rules under which meetings are run. The chosen rules need to be followed and to make certain that this occurs an independent parliamentarian is a must.



RESOLUTION

RECEIVED
OCT 15 2012
C. C. TREAS. OFF.

RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN
MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

14 FERN

PERMANENT PARCEL NUMBER: 30-059-0038

As described in certificates(s) : 114 sold October 2008

AND WHEREAS, pursuant to public auction sale, Lanette M. Cunningham, Purchaser(s), has/have deposited the total sum of \$695.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$250.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$95.00 for issuance of the Tax Certificate Title to said Purchaser(s); and the remainder shall be the sums due the Tax Agent for his services;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$250.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED and RECORDED this _____ day of _____,

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN



RESOLUTION

RECEIVED
OCT 15 2012
C.C. TREAS. OFF.

RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN
MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

10 FERN

PERMANENT PARCEL NUMBER: 30-059-0041

As described in certificates(s) : 154 sold October 2009

AND WHEREAS, pursuant to public auction sale, Allie Roberson, Purchaser(s), has/have deposited the total sum of \$700.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$255.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$95.00 for issuance of the Tax Certificate Title to said Purchaser(s); and the remainder shall be the sums due the Tax Agent for his services;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$255.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED and RECORDED this _____ day of _____,

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

RESOLUTION

RECEIVED

OCT 15 2012



C. C. TREAS. OFF.

RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE

WHEREAS, pursuant to the authority of 35 ILCS 516/35 the County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes;

AND WHEREAS, pursuant to this program the County of Champaign, as Trustee for the Taxing Districts, has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

341 LOGAN

PERMANENT PARCEL NUMBER: 15-025-0341

As described in certificates(s) : 97 sold October 2009

AND WHEREAS, pursuant to public auction sale, Steve Maple, Purchaser(s), has/have deposited the total sum of \$695.00 for the purchase of the said Certificate of Purchase and has/have requested that the County of Champaign assign to said Purchaser(s) the said Certificate of Purchase and all of the rights of Champaign County to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$250.00 as a return for its certificates(s) of Purchase. The County Clerk shall receive \$0.00 for cancellation of certificate(s) and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$95.00 for issuance of the Tax Certificate Title to said Purchaser(s); and the remainder shall be the sums due the Tax Agent for his services;

AND WHEREAS, it appears to the Budget & Finance Committee that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser(s) in exchange for the aforesaid payment;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY BOARD OF CHAMPAIGN COUNTY, ILLINOIS, that the County Board Chair is authorized to assign the abovesaid Tax Sale Certificate of Purchase as to the above described mobile home in exchange for payment to the Treasurer of Champaign County, Illinois, of the sum of \$250.00, which shall be disbursed according to law. This resolution shall be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED and RECORDED this _____ day of _____,

ATTEST:

CLERK

COUNTY BOARD CHAIRMAN

CHAMPAIGN COUNTY

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 10/31/12

FUND	NAME	FY 2011				FY 2012					
		-BUDGET- FINAL	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %	BEGINNING (12/01/11)	-BUDGET- CURRENT (AS OF 10/31/12)	CHANGE	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %
074	2003 NURS HM BOND DBT SRV										
	REVENUE	6,232,737	104	6,228,809	100	1,471,363	1,471,363	0	116	1,398,930	95
	EXPENDITURE	6,200,768	0	6,089,431	98	1,625,258	1,625,258	0	0	1,624,673	100
075	REGIONAL PLANNING COMM										
	REVENUE	15,287,304	618,383	11,032,025	72	12,721,628	12,848,843	127,215	1,126,849	9,973,883	78
	EXPENDITURE	16,227,104	783,972	10,878,683	67	14,065,165	14,192,380	127,215	1,129,536	9,840,266	69
076	TORT IMMUNITY TAX FUND										
	REVENUE	1,118,682	0	1,116,592	100	1,147,135	1,147,135	0	0	1,102,356	96
	EXPENDITURE	1,502,000	69,066	1,444,791	96	1,495,040	1,577,040	82,000	72,330	920,031	58

CHAMPAIGN COUNTY

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 10/31/12

FUND	NAME	FY 2011				FY 2012					
		-BUDGET- FINAL	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %	BEGINNING (12/01/11)	BUDGET- CURRENT (AS OF 10/31/12)	CHANGE	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %
080	GENERAL CORPORATE										
010	COUNTY BOARD										
	REVENUE	336,968	65	310,456	92	313,750	313,750	0	26	227,996	73
	EXPENDITURE	271,833	17,675	268,806	99	290,151	331,022	40,871	17,019	249,009	75
013	DEBT SERVICE										
	REVENUE	710,688	38,352	403,209	57	708,708	708,708	0	33,586	404,412	57
	EXPENDITURE	403,261	0	401,526	100	401,437	401,437	0	47,965	401,437	100
016	ADMINISTRATIVE SERVICES										
	REVENUE	144,426	9,377	56,397	39	83,220	83,220	0	4,162	45,173	54
	EXPENDITURE	1,011,941	91,914	975,286	96	613,248	583,519	29,729-	26,219	527,438	90
017	COOPERATIVE EXTENSION SRV										
	REVENUE	399,056	0	398,945	100	408,991	408,991	0	0	393,302	96
	EXPENDITURE	399,056	0	398,766	100	408,991	408,991	0	142,722	393,481	96
020	AUDITOR										
	REVENUE	111,504	0	157,207	141	102,600	102,628	28	0	6,500	6
	EXPENDITURE	326,688	24,492	324,871	99	336,757	337,630	873	20,538	314,722	93
021	BOARD OF REVIEW										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	122,317	8,525	121,320	99	117,567	115,667	1,900-	8,439	101,951	88
022	COUNTY CLERK										
	REVENUE	275,462	17,849	338,335	123	302,330	302,330	0	17,585	220,646	73
	EXPENDITURE	847,550	48,230	814,307	96	961,264	967,807	6,543	57,796	732,167	76
023	RECORDER										
	REVENUE	1,484,928	138,258	1,522,730	103	1,425,703	2,175,703	750,000	152,680	1,683,386	77
	EXPENDITURE	916,331	33,627	909,236	99	864,951	1,436,641	571,690	155,353	1,127,421	78
025	SUPERVISOR OF ASSESSMENT										
	REVENUE	42,675	4,538	62,112	146	35,293	37,093	1,800	0	28,582	77
	EXPENDITURE	411,093	24,578	378,382	92	353,768	359,905	6,137	24,688	316,434	88
026	COUNTY TREASURER										
	REVENUE	764,950	141,565	707,053	92	713,100	713,100	0	163,938	389,488	55
	EXPENDITURE	253,367	18,891	252,902	100	258,101	260,086	1,985	18,448	224,536	86
028	INFORMATION TECHNOLOGY										
	REVENUE	0	207	94,023	N.A.	107,586	107,586	0	412	12,353	11
	EXPENDITURE	401,317	46,722	385,179	96	803,111	818,104	14,993	88,895	721,465	88
030	CIRCUIT CLERK										
	REVENUE	2,112,645	156,754	1,968,722	93	2,024,500	2,024,500	0	130,873	1,513,940	75
	EXPENDITURE	1,114,804	76,254	1,090,988	98	1,091,741	1,095,557	3,816	75,678	899,861	82
031	CIRCUIT COURT										
	REVENUE	1,000	178	328	33	0	0	0	313	383	N.A.
	EXPENDITURE	1,030,427	72,732	1,026,101	100	1,039,084	1,048,415	9,331	83,142	939,944	90

CHAMPAIGN COUNTY

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 10/31/12

FUND	NAME	FY 2011				FY 2012					
		-BUDGET- FINAL	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %	BEGINNING (12/01/11)	BUDGET- CURRENT (AS OF 10/31/12)	CHANGE	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %
080	GENERAL CORPORATE	(CONTINUED)									
032	JURY COMMISSION										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	32,147	1,742	24,347	76	32,289	32,813	524	2,158	22,991	70
036	PUBLIC DEFENDER										
	REVENUE	127,358	11,645	215,518	169	235,289	235,289	0	10,808	194,175	83
	EXPENDITURE	997,362	76,886	988,407	99	1,045,091	1,039,909	5,182-	79,230	898,348	86
040	SHERIFF										
	REVENUE	936,465	202,302	1,005,365	107	964,300	968,200	3,900	127,239	1,062,824	110
	EXPENDITURE	4,510,219	371,823	4,376,712	97	4,449,876	4,707,298	257,422	384,901	3,837,665	82
041	STATES ATTORNEY										
	REVENUE	1,469,978	85,364	1,249,391	85	1,433,808	1,433,808	0	101,473	1,202,410	84
	EXPENDITURE	2,060,516	149,739	2,041,115	99	2,085,798	2,129,751	43,953	154,891	1,827,645	86
042	CORONER										
	REVENUE	42,726	4,099	46,354	108	51,250	60,687	9,437	5,625	58,837	97
	EXPENDITURE	500,197	36,104	499,190	100	460,412	472,000	11,588	40,571	414,488	88
043	EMERGENCY MANAGEMENT AGCY										
	REVENUE	51,548	39,825	157,791	306	52,000	63,651	11,651	0	61,122	96
	EXPENDITURE	146,650	8,499	129,123	88	123,783	135,083	11,300	9,794	102,262	76
051	JUVENILE DETENTION CENTER										
	REVENUE	935,549	5,776	1,309,009	140	932,749	932,749	0	6,118	562,974	60
	EXPENDITURE	1,592,312	120,140	1,562,014	98	1,594,329	1,624,769	30,440	120,705	1,420,315	87
052	COURT SERVICES -PROBATION										
	REVENUE	477,232	0	634,412	133	477,232	477,232	0	0	244,595	51
	EXPENDITURE	1,418,905	109,145	1,396,318	98	1,421,419	1,446,950	25,531	110,992	1,241,431	86
057	DEPUTY SHERIFF MERIT COMM										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	22,672	2,566	21,666	96	20,025	20,025	0	3,039	14,212	71
071	PUBLIC PROPERTIES										
	REVENUE	1,615,593	240,540	1,769,973	110	1,315,676	1,315,676	0	202,994	1,027,774	78
	EXPENDITURE	2,897,517	224,240	2,815,823	97	2,919,840	3,005,708	85,868	218,735	2,417,127	80
075	GENERAL COUNTY										
	REVENUE	17,855,635	850,988	18,244,617	102	18,438,984	18,438,984	0	982,428	16,895,801	92
	EXPENDITURE	3,052,119	202,396	2,914,420	95	3,212,767	2,907,563	305,204-	8,156	2,316,198	80
077	ZONING AND ENFORCEMENT										
	REVENUE	59,025	645	56,643	96	170,700	170,700	0	3,349	193,463	113
	EXPENDITURE	346,153	25,341	296,127	86	336,077	336,077	0	22,898	280,924	84
124	REGIONAL OFFICE EDUCATION										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	209,062	0	199,267	95	213,214	213,214	0	0	135,540	64

CHAMPAIGN COUNTY
 AUDITOR'S REPORT TO COUNTY BOARD
 PERIOD ENDING 10/31/12

PAGE 4

FUND	NAME	F Y 2 0 1 1				F Y 2 0 1 2				
		BUDGET- FINAL	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %	BUDGET- CURRENT MONTH	CHANGE	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %
080	GENERAL CORPORATE	(CONTINUED)								
127	VETERANS ASSISTNC COMMISSN	REVENUE EXPENDITURE	0 0	0 0	0 0	0 7,400	0 7,400	0 0	0 0	0 0
130	CIRC CLK SUPPORT ENFORCE	REVENUE EXPENDITURE	57,883 50,077	0 3,407	50,962 47,509	88 95	57,883 50,521	57,883 51,209	0 688	45,479 41,890
140	CORRECTIONAL CENTER	REVENUE EXPENDITURE	865,216 5,667,813	69,371 436,979	781,916 5,634,852	90 99	825,016 5,785,215	827,956 5,688,273	2,940 96,942-	61,837 4,831,809
141	STS ATTY SUPPRT ENFORCE	REVENUE EXPENDITURE	371,261 379,084	21,326 24,828	341,321 351,305	92 93	371,024 369,356	371,024 371,026	0 1,670	19,799 271,321
TOTAL	GENERAL CORPORATE	REVENUE EXPENDITURE	31,249,771 31,392,790	21,326 24,828	31,882,790 30,645,865	102 98	31,551,692 31,660,183	32,331,448 32,353,849	779,756 693,666	2,005,446 27,356,130
										85 84

CHAMPAIGN COUNTY

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 10/31/12

FUND	NAME	FY 2011				FY 2012					
		-BUDGET-	ACTUALS	YEAR-TO	YTD	BEGINNING	-BUDGET-	CHANGE	ACTUALS	YEAR-TO	YTD
		FINAL	CURRENT MONTH	DATE	%	(12/01/11)	(AS OF 10/31/12)		CURRENT MONTH	DATE	%
081	NURSING HOME										
	REVENUE	15,296,331	1,047,307	14,234,071	93	14,997,726	15,690,875	693,149	5,556,593	12,678,387	81
	EXPENDITURE	15,796,464	936,680	14,219,895	90	14,522,511	15,184,365	661,854	1,154,250	12,848,608	85
083	COUNTY HIGHWAY										
	REVENUE	2,771,924	38,884	2,476,351	89	2,647,044	2,647,044	0	9,057	2,610,867	99
	EXPENDITURE	2,891,102	304,435	2,818,844	98	2,645,862	2,645,862	0	282,639	2,011,849	76
084	COUNTY BRIDGE										
	REVENUE	1,058,646	83	1,132,453	107	1,067,174	1,067,174	0	5,242	991,845	93
	EXPENDITURE	1,031,000	77,581	458,330	44	1,066,000	1,066,000	0	73,369	652,868	61
085	COUNTY MOTOR FUEL TAX										
	REVENUE	2,721,643	216,795	2,846,127	105	2,827,876	2,827,876	0	515,164	2,119,200	75
	EXPENDITURE	3,775,404	221,591	3,466,038	92	2,827,205	2,827,205	0	1,261,103	2,007,554	71
088	ILL.MUNICIPAL RETIREMENT										
	REVENUE	4,883,414	36,215	4,711,298	96	4,839,122	4,839,122	0	129,912	4,271,669	88
	EXPENDITURE	4,884,984	319,136	4,646,775	95	4,820,774	4,820,774	0	651,067	4,133,558	86
089	COUNTY PUBLIC HEALTH FUND										
	REVENUE	1,304,310	15,630	1,285,544	99	1,317,053	1,317,053	0	5,342	1,254,357	95
	EXPENDITURE	1,304,310	55,914	1,291,485	99	1,316,561	1,379,459	62,898	253,474	1,165,099	84
090	MENTAL HEALTH										
	REVENUE	4,079,037	29,858	4,116,528	101	4,060,124	4,060,124	0	26,206	3,917,874	96
	EXPENDITURE	4,079,037	338,320	3,943,061	97	4,060,124	4,060,124	0	410,449	3,634,534	90
091	ANIMAL CONTROL										
	REVENUE	483,649	52,711	574,015	119	584,765	584,765	0	46,882	473,365	81
	EXPENDITURE	530,109	34,604	509,893	96	579,741	579,741	0	40,011	464,183	80
092	LAW LIBRARY										
	REVENUE	68,225	5,557	65,943	97	68,100	68,100	0	4,717	52,938	78
	EXPENDITURE	84,256	5,341	83,486	99	74,282	74,282	0	12,600	65,864	89
103	HWY FED AID MATCHING FUND										
	REVENUE	8,323	2	8,453	102	7,303	7,303	0	37	8,410	115
	EXPENDITURE	0	0	0		0	0	0	0	0	
104	EARLY CHILDHOOD FUND										
	REVENUE	7,279,475	591,777	6,999,175	96	7,859,795	7,859,795	0	742,369	6,030,182	77
	EXPENDITURE	7,275,125	549,365	6,425,494	88	7,779,740	7,779,740	0	498,271	5,746,913	74
105	CAPITAL ASSET REPLCMT FND										
	REVENUE	273,511	34	201,978	74	243,290	243,290	0	66	10,555	4
	EXPENDITURE	956,983	0	484,666	51	843,747	976,750	133,003	46,780	257,740	26
106	PUBL SAFETY SALES TAX FND										
	REVENUE	4,512,403	348,880	4,538,937	101	4,508,507	4,508,507	0	345,656	3,881,947	86
	EXPENDITURE	4,211,132	184,270	3,930,362	93	4,428,826	4,658,826	230,000	190,502	4,205,095	90
107	GEOGRAPHIC INF SYSTM FUND										
	REVENUE	282,100	19,946	252,926	90	252,000	252,000	0	26,912	241,784	96
	EXPENDITURE	316,162	925	311,004	98	272,860	272,860	0	21,316	230,137	84

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 10/31/12

FUND	NAME	FY 2011				FY 2012					
		-BUDGET- FINAL	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %	BEGINNING (12/01/11)	-BUDGET- CURRENT (AS OF 10/31/12)	CHANGE	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %
108	DEVLPMNTL DISABILITY FUND										
	REVENUE	3,585,739	100	3,575,053	100	3,677,507	3,677,507	0	126	3,448,227	94
	EXPENDITURE	3,588,739	297,582	3,550,078	99	3,675,382	3,675,382	0	289,942	3,273,891	89
109	DELINQ PREVENTN GRNT FUND										
	REVENUE	203,116	14	203,220	100	203,116	203,116	0	0	0	
	EXPENDITURE	203,116	17,608	199,626	98	203,116	203,116	0	0	128,100	63
110	WORKFORCE DEVELOPMENT FND										
	REVENUE	0	0	0		0	830,647	830,647	0	0	
	EXPENDITURE	0	0	0		0	830,647	830,647	39,053	39,053	5
188	SOCIAL SECURITY FUND										
	REVENUE	2,770,393	26,868	2,573,369	93	2,778,005	2,778,005	0	108,207	2,440,903	88
	EXPENDITURE	2,766,542	200,409	2,596,306	94	2,774,005	2,774,005	0	202,298	2,277,870	82
303	COURT COMPLEX CONSTR FUND										
	REVENUE	1,200	38	622	52	2,000	2,000	0	86	693	35
	EXPENDITURE	0	0	0		100,000	174,200	74,200	0	145,361	83
304	HIGHWAY FACILTY CONST FND										
	REVENUE	0	6	89		450	450	0	16	120	27
	EXPENDITURE	0	0	0		0	0	0	0	0	
305	202 ART BARTELL BLDG CNST										
	REVENUE	2,200,200	19	2,004,881	91	250	250	0	9	290	116
	EXPENDITURE	2,200,000	1,441	1,541,819	70	472,816	472,816	0	28,189	401,972	85
350	HWY FACIL BOND DEBT SERV										
	REVENUE	199,663	6	199,968	100	202,995	202,995	0	47,973	149,421	74
	EXPENDITURE	199,600	0	198,095	99	198,119	198,119	0	0	196,119	99
474	RPC USDA REVOLVING LOANS										
	REVENUE	551,750	19	225		500,000	500,000	0	17	187	
	EXPENDITURE	115,000	58	333		110,000	110,000	0	0	0	
475	RPC ECON DEVELOPMNT LOANS										
	REVENUE	521,700	19,752	365,288	70	438,450	438,450	0	16,094	237,774	54
	EXPENDITURE	525,000	12,503	155,984	30	438,000	438,000	0	6,831	275,968	63
476	SELF-FUNDED INSURANCE										
	REVENUE	1,955,373	191,176	2,038,360	104	2,137,800	2,172,980	35,180	102,379	1,088,532	50
	EXPENDITURE	1,890,762	38,857	1,429,723	76	1,912,613	1,947,793	35,180	13,617	1,023,226	53
610	WORKING CASH FUND										
	REVENUE	1,700	30	383	23	400	400	0	38	337	84
	EXPENDITURE	1,700	0	383	23	400	400	0	0	0	
611	COUNTY CLK SURCHARGE FUND										
	REVENUE	12,000	938	9,348	78	8,500	8,500	0	917	8,496	100
	EXPENDITURE	12,000	0	9,348	78	8,500	8,500	0	1,101	7,579	89
612	SHERIFF DRUG FORFEITURES										
	REVENUE	20,375	1,646	2,034	10	20,085	20,085	0	4	7,565	38
	EXPENDITURE	28,333	1,872	22,302	79	30,280	63,862	33,582	321	53,888	84

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 10/31/12

FUND	NAME	FY 2011				FY 2012						
		-BUDGET-	ACTUALS			BEGINNING (12/01/11)	-BUDGET-		CHANGE	ACTUALS		
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %		CURRENT MONTH	YEAR-TO DATE		YTD %		
613	COURT'S AUTOMATION FUND											
	REVENUE	289,399	20,747	256,168	89	250,250	252,545	2,295	18,836	204,123	81	
	EXPENDITURE	387,495	8,236	383,552	99	347,373	349,668	2,295	8,554	273,771	78	
614	RECORDER'S AUTOMATION FND											
	REVENUE	182,500	16,275	202,998	111	208,700	208,700	0	20,696	193,440	93	
	EXPENDITURE	260,764	11,820	241,813	93	265,638	265,938	300	11,880	131,248	49	
617	CHILD SUPPORT SERV FUND											
	REVENUE	52,500	1,013	42,246	80	600	600	0	47	669	112	
	EXPENDITURE	150,240	3,235	48,306	32	102,435	102,435	0	4,699	59,717	58	
618	PROBATION SERVICES FUND											
	REVENUE	363,500	27,908	424,916	117	401,500	414,500	13,000	33,852	417,594	101	
	EXPENDITURE	431,404	12,096	428,377	99	468,075	481,075	13,000	46,989	417,301	87	
619	TAX SALE AUTOMATION FUND											
	REVENUE	36,840	16,654	35,363	96	32,355	32,355	0	14,704	33,349	103	
	EXPENDITURE	40,933	3,097	27,606	67	40,899	40,899	0	2,891	27,538	67	
620	HEALTH-LIFE INSURANCE											
	REVENUE	5,640,158	415,086	5,118,854	91	5,128,766	5,128,766	0	112,858	4,436,734	87	
	EXPENDITURE	5,640,158	414,450	5,111,453	91	5,128,738	5,128,738	0	16,607	4,312,554	84	
621	STS ATTY DRUG FORFEITURES											
	REVENUE	55,000	12,894	59,968	109	27,040	27,040	0	4	25,899	96	
	EXPENDITURE	65,100	560	64,307	99	27,000	27,000	0	357	1,801	7	
627	PROPERTY TAX INT FEE FUND											
	REVENUE	61,000	66,848	71,278	117	60,120	60,120	0	75,790	78,174	130	
	EXPENDITURE	60,100	0	60,100	100	60,120	60,120	0	0	11,439	19	
628	ELECTN ASSIST/ACCESSIBLTY											
	REVENUE	100,000	0	37,972	38	168,339	168,339	0	0	19,741	12	
	EXPENDITURE	100,000	0	37,963	38	168,339	168,339	0	0	132,896	79	
629	COUNTY HISTORICAL FUND											
	REVENUE	25	0	1	4	10	10	0	0	502	5020	
	EXPENDITURE	0	0	0		0	0	0	0	0		
630	CIR CLK OPERATION & ADMIN											
	REVENUE	84,300	8,560	104,865	124	120,100	120,100	0	7,151	116,552	97	
	EXPENDITURE	88,145	0	80,347	91	120,000	120,000	0	0	0		
632	CIR CLK ELCTRNC CITATIONS											
	REVENUE	0	1,317	12,653		0	0	0	1,445	16,645		
	EXPENDITURE	0	0	0		0	0	0	0	0		
633	STS ATTY RECORDS AUTOMATN											
	REVENUE	0	0	0		0	0	0	590	1,695		
	EXPENDITURE	0	0	0		0	0	0	0	0		
641	ACCESS INITIATIVE GRANT											
	REVENUE	1,078,424	47	904,860	84	1,502,531	1,569,225	66,694	342,045	1,528,715	97	
	EXPENDITURE	1,466,464	146,738	1,257,730	86	1,502,531	2,002,531	500,000	128,255	1,590,049	79	

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 10/31/12

FUND	NAME	FY 2011				FY 2012					
		-BUDGET- FINAL	ACTUALS CURRENT MONTH	ACTUALS YEAR-TO DATE	ACTUALS YTD %	BEGINNING (12/01/11)	BUDGET- CURRENT (AS OF 10/31/12)	CHANGE	ACTUALS CURRENT MONTH	ACTUALS YEAR-TO DATE	ACTUALS YTD %
658	JAIL COMMISSARY										
	REVENUE	26,000	4,807	28,516	110	26,000	26,000	0	5,124	45,956	177
	EXPENDITURE	24,950	1,445	22,201	89	26,000	26,000	0	928	15,010	58
659	COUNTY JAIL MEDICAL COSTS										
	REVENUE	30,500	2,245	28,232	93	30,500	30,500	0	1,769	22,298	73
	EXPENDITURE	46,016	0	46,016	100	46,016	46,016	0	0	46,016	100
670	COUNTY CLK AUTOMATION FND										
	REVENUE	20,100	2,515	76,983	383	30,000	30,000	0	2,583	43,562	145
	EXPENDITURE	109,937	3,174	79,053	72	33,525	33,525	0	1,984	29,813	89
671	COURT DOCUMENT STORAGE FD										
	REVENUE	157,000	10,789	133,423	85	135,240	135,240	0	9,607	104,778	77
	EXPENDITURE	278,348	4,935	167,755	60	220,685	220,685	0	7,762	137,974	63
675	VICTIM ADVOCACY GRT-ICJIA										
	REVENUE	38,690	232	35,634	92	38,690	38,690	0	1,274	35,799	93
	EXPENDITURE	35,768	2,707	35,801	100	36,078	36,251	173	2,754	31,328	86
676	SOLID WASTE MANAGEMENT										
	REVENUE	1,700	5	1,318	78	1,600	1,600	0	7	1,761	110
	EXPENDITURE	5,450	0	0		2,875	2,875	0	0	704	24
677	JUV INTERVENTION SERVICES										
	REVENUE	50	1	13	26	15	15	0	0	0	
	EXPENDITURE	10,000	0	0		10,000	13,000	3,000	0	12,506	96
679	CHILD ADVOCACY CENTER										
	REVENUE	218,621	8,090	165,659	76	191,903	191,903	0	6,726	151,383	79
	EXPENDITURE	216,617	11,395	180,357	83	196,131	196,131	0	13,789	152,378	78
681	JUV INF SHARING SYS GRANT										
	REVENUE	11,250	0	6,985	62	11,812	11,812	0	0	1,821	15
	EXPENDITURE	11,250	0	7,276	65	11,812	11,812	0	0	2,094	18
685	DRUG COURTS PROGRAM										
	REVENUE	21,500	1,490	21,836	102	21,535	121,535	100,000	1,630	72,286	59
	EXPENDITURE	21,500	0	15,000	70	21,535	121,535	100,000	16,493	67,847	56
850	GEOG INF SYS JOINT VENTUR										
	REVENUE	512,942	6,383	559,168	109	470,297	520,297	50,000	55,435	393,034	76
	EXPENDITURE	512,053	44,971	496,459	97	469,770	535,770	66,000	37,834	434,383	81
TOTAL ALL FUNDS	REVENUE	19,916,693	5,011,126	117,292,593	589	10,999,158	13,697,094	2,697,936	11,534,605	93,703,734	684
	EXPENDITURE	23,952,214	5,221,958	112,653,889	470	13,312,685	16,961,698	3,649,013	9,362,178	92,558,413	546

FUND 080 GENERAL CORPORATE

DEPARTMENT 042 CORONER

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-042-511.40 STATE-PAID SALARY STIPEND	0	4,987	6,500	1,513
TOTALS	0	4,987	6,500	1,513

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-042-335.71 STATE REV-SALARY STIPENDS	0	4,987	6,500	1,513
TOTALS	0	4,987	6,500	1,513

EXPLANATION: STATE PAID STIPEND TO COUNTY OFFICIALS.

DATE SUBMITTED: 11/5/12 AUTHORIZED SIGNATURE Duane E Northrup ** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

**RENEWAL OF THE AGREEMENT FOR INMATE HEALTH CARE SERVICES AT
CHAMPAIGN COUNTY, ILLINOIS**

This is renewal of the Agreement for Inmate Health Care Services at Champaign County, Illinois effective September 1, 2010 through August 31, 2012 (hereinafter "AGREEMENT") between Health Professionals, Ltd., (hereinafter "HPL") and Champaign County, Illinois (hereinafter the "COUNTY").

WHEREAS, HPL as part of its corporate re-branding has merged into Correctional Healthcare Companies, Inc.; and

WHEREAS, Correctional Healthcare Companies, Inc., and HPL have common corporate ownership, officers and directors; and

WHEREAS, the parties desire to change the name reflected in the AGREEMENT from Health Professionals, Ltd., to Correctional Healthcare Companies, Inc., a Delaware Corporation.

NOW THEREFORE, IN CONSIDERATION of the foregoing facts, the mutual covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree that effective January 1, 2012, the AGREEMENT shall be amended as follows:

All references to Health Professionals, Ltd., in the AGREEMENT are hereby deleted and replaced with "Correctional Healthcare Companies, Inc., a Delaware Corporation" and all references in the AGREEMENT to the abbreviation HPL are hereby deleted and replaced with "CHC".

Effective September 1, 2012, Paragraph 9.0 of the AGREEMENT shall be deleted and amended to state as follows:

9.0 TERM. The Parties agree that the term of this AGREEMENT shall be extended for Three (3) months from September 1, 2012 to November 30, 2012. The Parties further agree that the term of this AGREEMENT shall be renewed for One (1) year from December 1, 2012 through November 30, 2013 at 11:59 p.m. Thereafter the Sheriff and CHC may renew the AGREEMENT for two additional one year periods on December 1st of each subsequent year with mutually agreed upon modifications, unless this AGREEMENT is terminated or notice of termination is given, as set forth in this Article.

Effective December 1, 2012 and for the duration of the AGREEMENT, Paragraphs 1.10 and 8.0 of the AGREEMENT shall be deleted and amended to state as follows:

1.10 MEDICAL WASTE. CHC shall arrange and bear the cost of removing and properly disposing of medical waste material generated while fulfilling its duties under this AGREEMENT in accordance with all applicable state laws and OSHA-regulated standards.


8.0 ANNUAL AMOUNT/MONTHLY PAYMENTS. The base annual amount to be paid by the COUNTY to CHC under this AGREEMENT is Five Hundred Seventeen Thousand Three Hundred Twenty-Four Dollars and sixty-eight cents (\$517,324.68) for a period of twelve (12) months. Each monthly payment shall be at Forty-Three Thousand One Hundred Ten Dollars and thirty-nine cents (\$43,110.39), pro-rated for any partial months and subject to any reconciliations as set forth below. The first monthly amount is to be paid to CHC on the 1st day of December, 2012 for services administered in the month of December, 2012. Each monthly payment thereafter is to be paid by the COUNTY to CHC before or on the 1st day of the month of the month of service.

Except for the provisions amended by this document, all other provisions of the AGREEMENT shall remain in full force and effect and unchanged.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed in their names or their official acts by their respective representatives, each of whom is duly authorized to execute the same.

AGREED TO AND ACCEPTED AS STATED ABOVE:

County of Champaign, Illinois

By: 
Dan Walsh

Title: Champaign County Sheriff

Date: Nov 5, 2012

By: _____
C. Pius Weibel

Title: Champaign County Board Chairman

Date: _____

Health Professionals, Ltd.

By: _____
Douglas D. Goetz

Title: Chief Executive Officer

Date: _____

Correctional Healthcare Companies, Inc.

By: _____
Douglas D. Goetz

Title: Chief Executive Officer

Date: _____

Amendment No. 2 to Operating Agreement – Food Services

THIS AMENDMENT No. 2 is entered into this 1st day of October, 2012 (“Effective Date”) by and between the **County of Champaign, Illinois** (“County”), and **ARAMARK Correctional Services, LLC**, with offices located at the ARAMARK Tower, 1101 Market Street, Philadelphia, Pennsylvania 19107 (“ARAMARK”).

WITNESSETH:

WHEREAS, on October 1, 2011, the parties entered into an Agreement for the management of the food service operation at the Champaign County Jail and the Champaign County Juvenile Detention Center (as amended, the “Agreement”);

WHEREAS, the parties acknowledge the need to address volatility in the cost of food commodities; and

WHEREAS, the parties desire to amend said Agreement as hereinafter set forth, effective as of the Effective Date, *of OCTOBER 1, 2012. Sheriff Alan Walsh*


NOW, THEREFORE, in consideration of the foregoing and of the mutual promises in the Agreement and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as set forth below. Capitalized terms used but not defined in this Amendment have the meanings ascribed to such terms in the Agreement.

1. **Per Meal Prices:** The price per meal set forth in Section 3 of the Agreement shall be changed as a result of changes in the Consumer Price Index. The new price per Adult Meal charged to the County by ARAMARK shall be \$1.073 and the new price per Adult Snacks shall be \$0.474. The new price per Juvenile Meal charged to the County by ARAMARK shall be \$1.541 and the new price per Juvenile Snacks shall be \$0.668. These prices shall be effective from the Effective Date through September 30, 2013.

2. **Effect of Amendment:** Except as specifically set forth herein, all other terms and provisions of the Agreement shall remain unaffected by this Amendment and shall continue in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this **Amendment No. 2** to be signed by their duly authorized representatives the day and year first written above.

ARAMARK Correctional Services, LLC

By: 
David Kimmel
Vice President, Finance

**County of Champaign
State of Illinois**

By: _____



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 EAST WASHINGTON
URBANA, IL 61802
(217) 384-3776
(217) 384-3765 – PHYSICAL PLANT
(217) 384-3896 – FAX
(217) 384-3864 – TDD
Website: www.co.champaign.il.us

ADMINISTRATIVE SUPPORT
INFORMATION TECHNOLOGY
MICROGRAPHICS
PURCHASING
PHYSICAL PLANT
SALARY ADMINISTRATION

MEMORANDUM

TO: Brendan McGinty, Deputy Chair – Finance and Members of the Champaign County Board

FROM: Deb Busey, County Administrator

DATE: November 5, 2012

RE: RECOMMENDATION for USE of MUNICIPAL FEE if ADOPTED in THE PLAN of OPERATION and GOVERNANCE for the CHAMPAIGN COUNTY ELECTRICITY AGGREGATION PROGRAM

Issue:

At your meeting on November 13, 2012, the Policy, Personnel & Appointments Committee of the Whole will consider whether or not to adopt a fee of .0001 per kWh with the Champaign County Plan of Operation and Governance for the Electricity Aggregation Program. The issues related to that fee are documented in the Plan of Operation and Governance and in the related Memorandum prepared by Andrew Levy, RPC. This Memorandum to Finance Committee of the Whole is to provide a recommendation of use for that fee, if the County Board decides to include the fee in its Plan of Operation and Governance.

Recommendation:

If adopted, the \$.0001 fee per kWh to be collected by Champaign County for the Champaign County Electric Aggregation Program shall be deposited directly into the Capital Asset Replacement Fund Facilities budget. All proceeds from the fee shall be used for energy efficiency improvements of the County's facilities. The anticipated new revenue of \$90,000/year is a pivotal opportunity for the County Board to begin to address the under-funded status of facilities upgrade and replacement, by targeting this revenue specifically for the purpose of replacing, upgrading and improving energy systems and energy efficiency within the County's facilities.

Recommended Action:

The Finance Committee recommends to the Champaign County Board all proceeds from the Champaign County Electricity Aggregation Program Fee be deposited into the County's Capital Asset Replacement Fund Facilities budget, to be used explicitly for energy efficiency improvements of the County's facilities.

Thank you for your consideration of this request.

ORDINANCE NO.

FY2013 ANNUAL TAX LEVY ORDINANCE

WHEREAS, we the County Board of Champaign County, Illinois, have determined that for County purposes, it will be necessary to levy a tax in the total amount of \$28,843,733 on the real property and railroad property, in Champaign County, Illinois, for raising of monies for the several objects and purposes specified in the FY2012 Annual Budget and Appropriation Ordinance,

NOW, THEREFORE, BE IT ORDAINED that there is hereby levied a tax in the amount of \$8,277,127 for the County General Corporate purposes;

\$ 110,137 for salaries and operating budget of the Board of Review
\$ 585,519 for salaries of the County Clerk's Office
\$1,044,566 for salaries and operating budget of the Circuit Court
\$5,121,503 for salaries and operating budget of the Correctional Center
\$ 756,618 for salaries and operating budget of the State's Attorney's Office
\$ 658,784 for salaries and operating budget of the Public Defender's Office;

BE IT FURTHER ORDAINED that there is hereby levied a tax in the amount of \$1,193,554 for the purpose of purchasing insurance against any loss or liability which may be imposed upon the County, in accordance with 745 ILCS 10/9-107, said \$1,193,554 is exclusive of and in addition to those sums heretofore levied; and

\$398,554 levied for liability/property insurance/claims reserve
\$795,000 levied for Worker Compensation and unemployment insurance/claims reserve;

BE IT FURTHER ORDAINED that there is hereby levied a tax, in the amount of \$2,106,272 as the County Highway Tax, as provided in the Illinois Highway Code, being for the purpose of improving, repairing, maintaining, constructing, and reconstructing highways in this county required to be repaired, maintained, and constructed by the County in accordance with 605 ILCS 5/5-601, said sum raised to be placed in a separate fund known as the County Highway Fund, which \$2,106,272 is exclusive of and in addition to those sums heretofore levied; and

\$1,697,689 levied for Highway Department employee salaries and fringe benefits
\$ 408,583 levied for operating budget of Highway Department;

BE IT FURTHER ORDAINED that there is hereby levied a tax, in the amount of \$1,056,831 as provided in the Illinois Highway Code, for the County Bridge Fund for expenditures payable from the County Bridge Fund and for the purpose of constructing and repairing bridges, culverts, drainage structures or grade separations, including approaches thereto, on public roads in the County, required to be so constructed and repaired by the County under the Illinois Highway Code, in accordance with 605 ILCS 5/5-602, said sum of \$1,056,831 being exclusive of and in addition to those sums heretofore levied; and

\$1,056,831 levied for bridges, culverts and engineering fees;

BE IT FURTHER ORDAINED that there is hereby levied a tax, in the amount of \$3,906,389 for the purpose of providing community mental health facilities and services in Champaign County, pursuant to an election held November 7, 1972, authorizing a levy of a tax not to exceed 10 percent of the full assessed valuation, and amendments to the Community Mental Health Act, 405 ILCS 20/4, authorizing an increase to the maximum levy of tax not to exceed .15 percent of the full assessed valuation, said sum shall be placed into a special fund in the Champaign County Treasury to be designated as the "Community Mental Health Fund" and shall be used only for the purpose specified in the Illinois Compiled Statutes; said sum of \$3,906,389 is exclusive of and in addition to those sums heretofore levied; and

\$ 484,470 levied for Mental Health Board employee salaries and fringe benefits
 \$3,359,094 levied for Mental Health grants to service providers
 \$ 25,542 levied for Mental Health Board facility/office rental
 \$ 37,283 levied for Mental Health Board public relations;

BE IT FURTHER ORDAINED that there is hereby levied a tax, in the amount of \$3,222,245 in accordance with an act entitled Illinois Municipal Retirement Fund Act, as amended, 40 ILCS 5/7-171, and being for the purpose of making county contributions to said Illinois Municipal Retirement Fund as required by law, said \$3,222,245 being exclusive of and in addition to those sums heretofore levied; and

\$3,222,245 levied for General Corporate Employer Retirement Costs;

BE IT FURTHER ORDAINED that there is hereby levied a tax, in the amount of \$1,579,169 for the purpose of participation in the Federal Social Security Insurance Program and Federal Medicare Program, in accordance with 40 ILCS 5/21-110 to 5/21-110.1, said \$1,579,169 is exclusive of and in addition to those sums heretofore levied; and

\$1,579,169 levied for General Corporate Employer Social Security and Medicare.

BE IT FURTHER ORDAINED that there is hereby levied a tax, in the amount of \$7,390 for the purpose of providing funds to pay expenses in the construction and maintenance of highways in the federal aid network or County highway network in accordance with 605 ILCS 5/5-603, and said sum of \$7,390 shall be placed in a separate fund known as the Matching Fund and is exclusive of and in addition to those sums heretofore levied; and

\$7,390 levied for road improvement match funds;

BE IT FURTHER ORDAINED that there is hereby levied a tax, in the amount of \$408,991 for the purpose of the County's share of the Cooperative Extension service programs, in accordance with 505 ILCS 45/8, said \$408,991 is exclusive of and in addition to those sums heretofore levied; and

\$408,991 levied for Cooperative Extension Education Programs;

BE IT FURTHER ORDAINED that there is hereby levied a tax, in the amount of \$994,013 for the purpose of the County Health Fund in accordance with 70 ILCS 905/15 and 55

ILCS 5/5-25010 to 5-25011, said \$994,013 shall be held in a separate fund known as the County Health Fund and is exclusive of and in addition to those sums heretofore levied; and

\$426,829 levied for public health services in Champaign County outside of Champaign-Urbana

\$567,184 levied for rebate to the Champaign-Urbana Public Health District;

BE IT FURTHER ORDAINED that there is hereby levied a tax, in the amount of \$1,075,307 for the purpose of the County Nursing Home Fund in accordance with 55 ILCS 5/5-21001, said \$1,075,307 shall be held in a separate fund known as the Champaign County Nursing Home Fund, and is exclusive of and in addition to those sums heretofore levied; and

\$1,075,307 levied for Nursing Home employee salaries and fringe benefits.

BE IT FURTHER ORDAINED that there is hereby levied a tax, in the amount of \$1,436,363 for the purpose of paying the principal and interest due on Nursing Home Construction Bonds dated February 26, 2003, issued pursuant to County Board Resolution No. 4644 adopted February 6, 2003, said sum of \$1,436,363 is exclusive of and in addition to those sums heretofore levied; and

\$1,436,363 levied for bond principal/interest payments;

BE IT FURTHER ORDAINED that there is hereby levied a tax, in the amount of \$3,580,082 for the purpose of providing facilities or services for the benefit of residents in Champaign County who are mentally retarded or under a developmental disability and who are not eligible to participate in any such program conducted under Article 14 of the School Code, pursuant to an election held November 2, 2004, authorizing a levy of a tax not to exceed .1 percent of the full assessed valuation, said sum shall be placed into a special fund in the Champaign County Treasury to be designated as the "Fund for Persons With a Developmental Disability" and shall be used only for the purpose specified in 55 ILCS 105; said sum of \$3,580,082 is exclusive of and in addition to those sums heretofore levied; and

\$3,265,565 levied for grants to service providers

\$ 314,517 levied for professional services in administering grants;

BE IT FURTHER ORDAINED that the sums heretofore levied in the total amount of \$28,843,733 be raised by taxation upon property in this County and the County Clerk of Champaign County is hereby ordered to compute and extend upon the proper books of the County Collector for the said year, the sums heretofore levied for so much thereof as will not in the aggregate exceed the limit established by law on the assessed valuation as equalized for the year 2012.

PRESENTED, PASSED, APPROVED and RECORDED by the County Board of
Champaign County, Illinois, at the recessed September, A.D. 2012 session.

Dated this 27th day of November A.D. 2012.

C. Pius Weibel, Chair
Champaign County Board

AYE ___ NAY ___ ABSENT

ATTEST:

Gordy Hulten, County Clerk & ex-officio
Clerk of the Champaign County Board

**TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE**

I, the undersigned, hereby certify that I am the presiding officer of the County of Champaign, Illinois, and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of Section 18-60 through 18-85 of the "Truth in Taxation Law" or the levy ordinance does not exceed 105% of the previous year's extension.

This certificate applies to the RY2012 levy.

Date: November 28, 2012.

PRESIDING OFFICER: _____

C. Pius Weibel, Chair
Champaign County Board

ORDINANCE NO.

FY2013 ANNUAL BUDGET AND APPROPRIATION ORDINANCE

WHEREAS, the Finance Committee of the Whole of the County Board of Champaign County, Illinois, has considered and determined the amounts of monies estimated and deemed necessary expenses to be incurred by and against the County of Champaign, State of Illinois, within and for the fiscal year beginning December 1, 2012 and ending November 30, 2013, and has further proposed County expenditures in the attached recommended Budget; and

WHEREAS, pursuant to 55 ILCS 5/6-1002, the attached recommended Budget includes the following:

- a. A statement of the receipts and payments and a statement of the revenues and expenditures of the fiscal year last ended.
- b. A statement of all monies in the county treasury or in any funds thereof, unexpended at the termination of the fiscal year last ended, of all amounts due or accruing to such county, and of all outstanding obligations or liabilities of the county incurred in any preceding fiscal year.
- c. Estimates of all probable income for the current fiscal year and for the ensuing fiscal year covered by the budget, specifying separately for each of said years the estimated income from taxes, from fees, and from all other sources. The estimated income from fees shall indicate both the estimated total receipts from fees by county fee officers and the estimated net receipts from fees to be paid into the county treasury.
- d. A detailed statement showing estimates of expenditures for the current fiscal year, revised to the date of such estimate, and, separately, the proposed expenditures for the ensuing fiscal year for which the budget is prepared. Said revised estimates and proposed expenditures shall show the amounts for current expenses and capital outlay, shall specify the several objects and purposes of each item of current expenses, and shall include for each of said years all floating indebtedness as of the beginning of the year, the amount of funded debt maturing during the year, the interest accruing on both floating and funded debt, and all charges fixed or imposed upon counties by law.
- e. A schedule of proposed appropriations itemized as provided for proposed expenditures included in the schedule prepared in accordance with the provisions of paragraph (d) hereof, as approved by the county board.

WHEREAS, the level of appropriation for each fund and department is defined by the amount as listed with the following exceptions: the legal level of control in all departments (except the Regional Planning Commission) is by category, Personnel and Non-Personnel, for each department or group of departments within the same fund and headed by the same administrator. Transfers between any line items in the Personnel category and transfers between any line items in the Non-Personnel category, in the same department or group of departments headed by the same administrator within the same fund, may be made by notifying the County Auditor on forms provided by the Auditor. Transfers between the Personnel and Non-Personnel categories, as well as transfers between different departments headed by different administrators may be made only with the approval of a 2/3 vote of the full County Board; and

WHEREAS, the Regional Planning Commission’s legal level of budgetary control is by fund. Transfers between any line items in the same department or group of departments within the same fund may be made by notifying the county Auditor on standardized forms;

NOW, THEREFORE, BE IT ORDAINED by the Champaign County Board that the attached recommended Budget is hereby adopted as the Annual Budget and Appropriation Ordinance of Champaign County for the fiscal year beginning December 1, 2012 and ending November 30, 2013.

PRESENTED, PASSED, APPROVED, AND RECORDED by the County Board of Champaign County, Illinois, at the recessed September, A.D. 2012 session.

Dated this 27th day of November A.D. 2012.

C. Pius Weibel, Chair
Champaign County Board

AYE ____ NAY ____ ABSENT ____

ATTEST:

Gordy Hulten, County Clerk & ex-officio
Clerk of the Champaign County Board

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE ISSUANCE OF TAX ANTICIPATION NOTES OF THE COUNTY OF CHAMPAIGN, ILLINOIS, AND PROVIDING THE DETAILS OF SUCH NOTES, AND RELATED MATTERS

WHEREAS, the County Board (the “**Corporate Authorities**”) of The County of Champaign, Illinois (the “**Issuer**”), is a non-home rule unit under the provisions of Section 7 (Counties and Municipalities Other Than Home Rule Units) of Article VII (Local Government) of the Constitution of the State of Illinois, as supplemented and amended, including by the Counties Code, Tax Anticipation Note Act, the Registered Bond Act, the Bond Replacement Act, the Bond Authorization Act and the Local Government Debt Reform Act (collectively, the “**Act**”); and

WHEREAS, pursuant to a tax levy proceedings adopted November 29, 2012 (as supplemented, the “**Tax Levy Proceedings**”), to be filed in the Champaign County tax extension records, the Issuer levied taxes for the tax year 2012, to be extended, collected, billed and received in 2013 for the Champaign County Nursing Home (to the extent not yet received by the Issuer, the “**Taxes**”); and

WHEREAS, it is imminent that there will be insufficient funds from time to time in the Issuer's general fund to pay general county operating expenses and liabilities; and

WHEREAS, pursuant to and in accordance with the Act and this resolution, the Issuer is authorized to issue its Tax Anticipation Notes, and further designated Series 2012a, Series 2012b, etc., as the case may be, at one time or from time to time, up to the aggregate principal amount of \$914,000 (the “**Notes**”) for the purpose of anticipating the receipt of one or more of the installments of Taxes, in order that the Issuer have operating funds and to pay costs of issuance of the Notes; and

WHEREAS, pursuant to arrangements to be made from time to time on behalf of the Issuer, one or more banks or other financial institutions (including assigns and otherwise as specified in an Authenticating Order, as applicable, the “**Purchaser**”), are to purchase the Notes; and

WHEREAS, for convenience of reference only this resolution is divided into numbered sections with headings, which shall not define or limit the provisions hereof, as follows:

	<u>Page</u>
Preambles	1
Section 1. Authority and Purpose	2
Section 2. Authorization and Terms of Notes.....	2
Section 3. Sale and Delivery	4

Section 4.	Execution and Authentication.....	4
Section 5.	Transfer, Exchange and Registration.....	5
Section 6.	Registrar and Paying Agent.....	5
Section 7.	Direct Obligations.....	6
Section 8.	Form of Notes.....	7
Section 9.	Tax Covenant.....	12
Section 10.	Debt Service Fund.....	12
Section 11.	Proceeds Fund.....	12
Section 12.	Arbitrage Rebate.....	12
Section 13.	Investment Regulations.....	12
Section 14.	Non-Arbitrage and Tax-Exemption.....	13
Section 15.	Bank Qualified.....	17
Section 16.	Contract and Severability.....	17
Section 17.	Conflict and Repeal.....	17
Section 18.	Effective Date.....	17

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF THE COUNTY OF CHAMPAIGN, ILLINOIS, as follows:

Section 1. Authority and Purpose. This resolution is adopted pursuant to the Act for the purpose of anticipating receipts of the Taxes for the payment of general operating expenses and liabilities and costs of issuance of the Notes. Proceeds of the Notes are hereby confirmed as appropriated for the same purposes to which the Taxes were to be applied.

Section 2. Authorization and Terms of Notes. For the purposes described above in Section 1, there is hereby allocated the sum of up to \$914,000, to be derived from proceeds of the Notes. For the purpose of financing such allocation, Notes of the Issuer shall be issued and sold, at one time or from time to time, as funds in respect thereof are needed, in an aggregate principal amount of up to \$914,000, shall each be designated “**Tax Anticipation Note**”, and further designated “**Series 2012a**”, “**Series 2012b**”, etc., as the case may be, and shall be issuable in the denominations of \$500 each or any authorized integral multiple thereof. The Notes shall be numbered consecutively from 1 upwards in order of their issuance and may bear such identifying numbers or letters as shall be useful to facilitate the registration, transfer and exchange of the Notes. Unless otherwise determined in an order to authenticate the Notes, not inconsistent herewith, each Note shall be dated as of the date of issuance thereof. The Notes shall mature on a date within the anticipated date of receipt of the applicable installment of nursing home Taxes, and in the aggregate principal amount of not to exceed \$914,000 and shall bear interest at the rate or rates percent per annum not to exceed 4.0%, as shall be specified in an applicable Authenticating Order, presently expected to be 0.75% with Midland States Bank, Champaign, Illinois as registered owner, registrar and paying agent, with one Note of \$457,000 due July 15, 2013 and the second Note of \$457,000 due September 30, 2013.

(a) **General.** Each Note shall bear interest from its dated date, computed on the basis of a 360-day year consisting of twelve 30-day months, and payable in lawful money of the United States of America at maturity, or earlier redemption, as the case may be, at the rate or rates per annum above set forth. The principal of and premium, if any, on the Notes shall be

payable in lawful money of the United States of America upon presentation and surrender thereof at the designated financial institution (or officer of the Issuer, as the case may be) as Paying Agent for the Notes (including its successors, the “**Paying Agent**”). Interest on the Notes shall be payable on each interest payment date to the registered owners of record appearing on the registration books maintained by the designated financial institution (or officer of the Issuer, as the case may be) as Registrar on behalf of the Issuer for such purpose (including its successors, the “**Registrar**”), at the designated office of the Registrar as of the close of business on the fifth (5th) business day next preceding the payment date. Interest on the Notes shall be paid by check or draft on Tax receipts mailed to such registered owners at their addresses appearing on the registration books therefor. The Registrar shall not be required to transfer or exchange any Note during a period commencing the fifth (5th) day next preceding the payment date and ending on such payment date. With notice to the Registrar 15 days before the designated redemption date (or lesser notice acceptable to the Registrar), the Notes shall be subject to redemption prior to maturity, from Taxes if, as and when received, at the times, in the manner, with the notice and with the effect set forth in the form of the Notes in Section 8 below.

(b) **Authenticating Order**. Although the Notes (which those in this subsection (b) include Refunding Notes) are authorized to mature and to bear interest at the rate or rates per annum, as set forth above, and have such other terms as herein provided, and Notes are nevertheless hereby authorized: to have a series designation, to have specified Purchasers, to mature in the specified principal amounts (not exceeding the aggregate the principal amount set forth above) and to bear interest at such other rate or rates, and have maturity or due dates, have paying agents and registrars or other fiscal agents, be subject to redemption and have such other terms and provisions as either (i) the County Board Chairman shall certify in an Authenticating Order at the time of delivery of the Notes and payment therefor (with respect to which the term “**Authenticating Order**” shall mean, if at all and as executed and delivered, at one time or from time to time, one or more certificates as applicable to each series or to a particular draw or draws on the Notes authorized under this resolution, signed by the County Board Chairman, and attested by the County Clerk and countersigned by the County Treasurer, under the Issuer’s seal, setting forth and specifying details of the Notes, including but not limited to series designation, payment dates, other than as set forth above, interest rate or rates (but not to exceed 4.0%), interest and principal payment dates, aggregate principal amount (but not to exceed the aggregate principal amount or the rate set forth above), the principal and interest coming due in any applicable payment period, the issuance of a Note instrument in installment form in lieu of serial form or in serial form in lieu of installment form, as the case may be, optional and mandatory prepayment and redemption provisions, designation of a Paying Agent and/or Registrar, designation of a Note Purchaser or Purchasers or credit facility, sale price, and investment restrictions, not otherwise inconsistent with this resolution, and full authority is hereby given to the County Board Chairman to certify and specify such terms, without any further action by the Corporate Authorities than this resolution), or (ii) the Corporate Authorities in supplemental proceedings shall approve, in either case other than as specifically set forth in this resolution. All signatures of the officers on Notes may be manual or facsimile signatures and the Issuer’s seal a facsimile or impression.

(c) **Refunding Notes**. The Issuer, pursuant to terms and provisions under an Authenticating Order, shall be permitted to refund the Notes at or before the maturity date

thereof if it reasonably appears that at such maturity date the Taxes which have been pledged for the payment of the Notes have not been or will not be collected and received by the Issuer. The maturity date of the Refunding Notes (the "**Refunding Notes**") shall be the earliest date at which it is deemed possible to pay the Refunding Notes coming due. The Notes and Refunding Notes shall be the direct general obligations and shall so represent on the face thereof. The full faith and credit of the Issuer shall be and is hereby pledged for the punctual payment of the principal of and interest on the Notes and on Refunding Notes. Refunding Notes shall be "**Notes**" under this resolution.

Section 3. Sale and Delivery. All acts and things done by officers of the Issuer in connection with the sale of the Notes shall be and they are hereby in all respects ratified, confirmed and approved. Sales of the Notes to Purchasers, at one time or from time to time, shall be and are hereby authorized and approved.

The County Board Chairman, County Clerk, County Treasurer, Co-Administrators and other officials of the Issuer are hereby authorized and directed to do and perform, or cause to be done or performed, for or on behalf of the Issuer each and every thing necessary for the issuance of the Notes, including the due and proper execution, delivery and performance of this resolution and all related and incidental agreements, certificates, receipts and opinions, upon payment of the full purchase price of the Notes, an amount equal to not less than 98% of par, plus accrued interest, if any.

Section 4. Execution and Authentication. Each Note shall be executed in the name of the Issuer by the manual or authorized facsimile signature of its County Board Chairman and the corporate seal of the Issuer, or a facsimile thereof, shall be thereunto affixed or otherwise reproduced thereon, attested by the manual or authorized facsimile signature of its County Clerk, and countersigned by the County Treasurer.

In case any officer whose signature, or a facsimile of whose signature, shall appear on any Note shall cease to hold such office before the issuance of such Note, such Note shall nevertheless be valid and sufficient for all purposes, the same as if the person whose signature, or a facsimile thereof, appears on such Note had not ceased to hold such office. Any Note may be signed, sealed or attested on behalf of the Issuer by any person who, on the date of such act, shall hold the proper office, notwithstanding that at the date of such Note such person may not hold such office. No recourse shall be had for the payment of any Notes against the County Board Chairman, the County Clerk, the County Treasurer or any member of the County Board or any officer or employee of the Issuer (past, present or future) who executes the Notes, or on any other basis.

Each Note shall bear thereon a certificate of authentication executed manually by the Registrar. No Note shall be entitled to any right or benefit under this resolution or shall be valid or obligatory of any purpose until such certificate of authentication shall have been duly executed by the Registrar. Such certificate of authentication shall have been duly executed by the Registrar by manual signature, and such certificate of authentication upon any such Note shall be conclusive evidence that such Note has been authenticated and delivered under this resolution. The certificate of authentication on any Note shall be deemed to have been executed

by the Registrar if signed by an authorized officer of the Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Notes issued hereunder.

Section 5. Transfer, Exchange and Registration. The Notes shall be negotiable, subject to the provisions for registration of transfer contained herein. Each Note shall be transferable only upon the registration books maintained by the Registrar on behalf of the Issuer for that purpose at the designated office of the Registrar by the registered owner thereof in person or by such registered owner's attorney duly authorized in writing, upon surrender thereof together with a written instrument of transfer satisfactory to the Registrar and duly executed by the registered owner or such registered owner's duly authorized attorney. Upon the surrender for transfer of any such Note, the Issuer shall execute and the Registrar shall authenticate and deliver a new Note or Notes registered in the name of the transferee, of the same aggregate principal amount, maturity and interest rate as the surrendered Note. Notes, upon surrender thereof at the principal office of the Registrar, with a written instrument satisfactory to the Registrar, duly executed by the registered owner or such registered owner's attorney duly authorized in writing, may be exchanged for an equal aggregate principal amount of Notes of the same maturity and interest rate and of the denominations of \$500 each or any authorized integral multiple thereof, less previous retirements.

For every such exchange or registration of transfer of Notes, the Issuer or the Registrar may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer. No other charge shall be made for the privilege of making such transfer or exchange. The provisions of the Bond Replacement Act shall govern the replacement of lost, destroyed or defaced Notes.

The Issuer, the Registrar and the Paying Agent may deem and treat the person in whose name any Note shall be registered upon the registration books as the absolute owner of such Note, whether such Note shall be overdue or not, for the purpose of receiving payment of, or on account of, the principal of, premium, if any, or interest thereon and for all other purposes whatsoever, and all such payments so made to any such registered owner or upon such registered owner's order shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid, and neither the Issuer nor the Registrar or the Paying Agent shall be affected by any notice to the contrary.

Section 6. Registrar and Paying Agent. The Issuer covenants that it shall at all times retain a Registrar and Paying Agent with respect to the Notes and shall cause to be maintained at the office of the Registrar a place where Notes may be presented for registration of transfer or exchange, that it will maintain at the designated office of the Paying Agent a place where Notes may be presented for payment, that it shall require that the Registrar maintain proper registration books and that it shall require the Registrar and Paying Agent to perform the other duties and obligations imposed upon them by this resolution in a manner consistent with the standards, customs and practices concerning local government securities. The Issuer may enter into appropriate agreements with the Registrar and Paying Agent in connection with the foregoing, including as follows:

(a) to act as Registrar, authenticating agent, Paying Agent and transfer agent as provided herein;

(b) to maintain a list of registered owners of the Notes as set forth herein and to furnish such list to the Issuer upon request, but otherwise to keep such list confidential;

(c) to cancel and/or destroy Notes which have been paid at maturity or submitted for exchange or transfer;

(d) to furnish the Issuer a certificate with respect to Notes cancelled and/or destroyed;

(e) to give notices of call for redemption; and

(f) to furnish the Issuer a confirmation statement of Notes paid, Notes outstanding and payments made with respect to interest on the Notes.

In any event, (a) - (f) above shall apply to the Registrar and Paying Agent.

The Registrar and Paying Agent shall signify their acceptances of the duties and obligations imposed upon them by this resolution. The Registrar by executing the certificate of authentication on any Note shall be deemed to have certified to the Issuer that it has all requisite power to accept, and has accepted, including as Paying Agent in the case of Commerce Bank, as the case may be, such duties and obligations not only with respect to the Note so authenticated but with respect to all of the Notes. The Registrar and Paying Agent are the agents of the Issuer for such purposes and shall not be liable in connection with the performance of their respective duties, except for their own negligence or default. The Registrar shall, however, be responsible for any representation in its certificate of authentication on the Notes.

The Issuer may remove the Registrar or Paying Agent at any time. In case at any time the Registrar or Paying Agent shall resign or shall be removed or shall become incapable of acting, or shall be adjudged a bankrupt or insolvent, or if a receiver, liquidator or conservator of the Registrar, or of its property, shall be appointed, or if any public officer shall take charge or control of the Registrar or Paying Agent or of their respective properties or affairs, the Issuer covenants and agrees that it will thereupon appoint a successor Registrar or Paying Agent, as the case may be. The Issuer shall mail or cause to be mailed notice of any such appointment made by it to each registered owner of Notes within ten (10) days after such appointment. Any Registrar or Paying Agent appointed under the provisions of this Section 6 shall be a bank, trust company, national banking association or other qualified professional with respect to such matters, maintaining a principal office in the State of Illinois.

Section 7. Direct Obligations. The Taxes and the full faith and credit of the Issuer are hereby irrevocably pledged to the punctual payment when due of the principal of and interest on the Notes. The Notes shall be direct obligations of the Issuer, provided that the Issuer shall not be obligated to separately levy ad valorem taxes (other than the Taxes) for the payment of the Notes and the interest thereon.

Section 8. Form of Notes. Subject to a Purchaser accepting typewritten Notes, the Notes shall be issued in fully registered form conforming to the industry customs and practices of printing, including part on the front and part on the reverse of the certificates, as

appropriate, the blanks to be appropriately completed when the Notes are delivered; and the Notes shall be prepared in compliance with the National Standard Specifications for Fully Registered Municipal Securities prepared by the American National Standards Institute and, with appropriate insertions and modifications, shall be in substantially the form, as follows (The Notes of each series shall be conformed to an applicable Authenticating Order.):

[The remainder of this page is intentionally left blank.]

**UNITED STATES OF AMERICA
STATE OF ILLINOIS
THE COUNTY OF CHAMPAIGN
TAX ANTICIPATION NOTE
SERIES 2012__**

REGISTERED NO. _____

REGISTERED \$ _____

INTEREST RATE:

MATURITY DATE:

DATED DATE:

Registered Owner:

Principal Amount:

KNOW ALL BY THESE PRESENTS that The County of Champaign, a unit of local government of the State of Illinois (the **“Issuer”**), acknowledges itself indebted and for value received hereby promises to pay to the Registered Owner identified above, or registered assigns, the Principal Amount set forth above on the Maturity Date specified above, and to pay interest on such Principal Amount from the Dated Date hereof, at the Interest Rate per annum set forth above, computed on the basis of a 360-day year consisting of twelve 30-day months and payable in lawful money of the United States of America at maturity or earlier redemption, as the case may be, and until the Principal Amount hereof shall have been paid, by check or draft mailed to the Registered Owner of record hereof as of the fifth (5th) business day next preceding such payment date, at the address of such Registered Owner appearing on the registration books maintained for such purpose by Midland States Bank, through its [designated] corporate trust office in Champaign, Illinois, as Registrar (including its successors, the **“Registrar”**). This Note, as to principal and premium, if any, when due, will be payable in lawful money of the United States of America upon presentation and surrender of this Note at Midland States Bank, through its designated payment office in Champaign, Illinois, as Paying Agent (including its successors, the **“Paying Agent”**).

Pursuant to a duly enacted proceedings adopted _____, 2012, the Issuer levied taxes for the nursing home for the tax levy year 2012, to be billed, extended, collected and received in 2013 (to the extent not yet received by the Issuer, the **“Taxes”**), the _____ installment of which Taxes are hereby pledged to the payment when due of the principal of and interest on the Notes. In addition, pursuant to Section 14 of the Local Government Debt Reform Act, the full faith and credit of the Issuer, but excluding any separate and specific levy of general taxes therefor, are irrevocably pledged for the punctual payment when due of the principal of and interest on this Note according to its terms.

This Note is one of a series of Notes (Series 2012_) issued in the aggregate principal amount of \$ _____, which are all of like tenor, and which are authorized and issued under and pursuant to the Constitution and laws of the State of Illinois and pursuant to and in accordance with an authorizing resolution adopted by the County Board of the Issuer on _____, 2012, and entitled: “A Resolution Authorizing the Issuance of Tax Anticipation Notes of The County of Champaign, Illinois, and Providing the Details of Such Notes, and

Related Matters.” The Notes are issued under the Constitution and laws of the State of Illinois, including the Tax Anticipation Note Act and Section 14 of the Local Government Debt Reform Act, to anticipate the Taxes not yet received by the Issuer to assure that the Issuer will have funds to pay operating expenses and liabilities for the Champaign County Nursing Home.

The Notes are subject to redemption prior to maturity at the option of the Issuer as a whole or in part at any time (with notice as herein provided) in integral multiples of \$500 (to be selected by the Registrar in such manner as it shall deem fair and appropriate in the case of partial redemption of the Notes) at a redemption price equal to the principal amount to be so redeemed plus accrued interest to the redemption date.

In the event of the redemption of less than all the Notes, the aggregate principal amount thereof to be redeemed shall be \$500 each or an integral multiple thereof, and the Registrar shall assign to each Note of such maturity a distinctive number for each \$500 principal amount of the Notes and shall select by lot from the numbers so assigned as many numbers as, at \$500 for each number, shall equal the principal amount of such Notes to be redeemed. The Notes or parts thereof to be redeemed shall be those to which were assigned numbers so selected; provided that only so much of the principal amount of each Note shall be redeemed as shall equal \$500 for each number assigned to it and so selected.

Notice of the redemption of Notes will be mailed not less than five (5) business days prior to the date fixed for such redemption to the registered owners of Notes to be redeemed at their last addresses appearing on the registration books therefor. The Registered Owner of this Note may waive such notice, presentment for payment and payment thereof being conclusive of such a waiver. The Notes or portions thereof specified in such notice shall become due and payable at the applicable redemption price on the redemption date therein designated, and if, on the redemption date, moneys for payment of the redemption price of all the Notes or portions thereof to be redeemed, together with interest to the redemption date, shall be available for such payment on such redemption date, and if notice of redemption shall have been mailed as herein set forth (and notwithstanding any defect therein or the lack of actual receipt thereof by any registered owner), then from and after the redemption date interest on such Notes or portions thereof shall cease to accrue and become payable. All notices of redemption shall state the redemption date, the redemption price, if less than all outstanding Notes are to be redeemed, the identification (and, in the case of partial redemption, the respective principal amounts in integral multiples of \$500) of the Notes to be redeemed, that on the redemption date the redemption price will become due and payable upon each such Note or portion thereof called for redemption and, upon the deposit of funds therefor with the Paying Agent, that interest thereon shall cease to accrue from and after such redemption date, and the place where such Notes are to be surrendered for payment of the redemption price, which place of payment shall be the designated payment office of the Paying Agent in Champaign, Illinois.

This Note is transferable only upon the registration books therefor by the Registered Owner hereof in person, or by such Registered Owner's attorney duly authorized in writing, upon surrender hereof at the office of the Registrar in Champaign, Illinois, together with a written instrument of transfer satisfactory to the Registrar duly executed by the Registered Owner or by such Registered Owner's duly authorized attorney, and thereupon a new registered

Note or Notes, in the authorized denominations of \$500 or any authorized integral multiple thereof and of the same aggregate principal amount as this Note, shall be issued to the transferee in exchange therefor. In like manner, this Note may be exchanged for an equal aggregate principal amount of Notes of any authorized denomination. The Registrar shall not be required to exchange or transfer any Note during the period from the fifth (5th) business day preceding the payment date to such payment date. The Issuer or the Registrar may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to the transfer or exchange of this Note. No other charge shall be made for the privilege of making such transfer or exchange. The Issuer, the Registrar and the Paying Agent may treat and consider the person in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal, premium, if any, and interest due hereon and for all other purposes whatsoever, and all such payments so made to such Registered Owner or upon such Registered Owner's order shall be valid and effectual to satisfy and discharge the liability upon this Note to the extent of the sum or sums so paid, and neither the Issuer nor the Registrar or the Paying Agent shall be affected by any notice to the contrary.

No recourse shall be had for the payment of any Notes against the County Board Chairman, the County Clerk, the County Treasurer, any member of the County Board or any other officer or employee of the Issuer (past, present or future) who executes any Notes, or on any other basis.

The Issuer may remove the Registrar or Paying Agent at any time and for any reason and appoint a successor.

This Note shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been duly executed by the Registrar.

[The Issuer has designated the Notes as **“qualified tax-exempt obligations”** under Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.]

It is hereby certified, recited and declared that all acts, conditions and things required to be done, exist and be performed precedent to and in the issuance of this Note in order to make it a legal, valid and binding obligation of the Issuer have been done, exist and have been performed in regular and due time, form and manner as required by law, and that the series of Notes of which this Note is one, together with all other indebtedness of the Issuer, is within every debt or other limit prescribed by law.

IN WITNESS WHEREOF, The County of Champaign, Illinois, by its County Board has caused this Note to be executed in its name and on its behalf by the manual or facsimile signature of its County Board Chairman, and its corporate seal, or a facsimile thereof, to be hereunto affixed or otherwise reproduced hereon, attested by the manual or facsimile signature of its County Clerk, and countersigned by the manual or facsimile signature of its County Treasurer, all as of the Dated Date set forth above.

**THE COUNTY OF CHAMPAIGN,
ILLINOIS**

(SEAL)

Attest:

County Board Chairman

County Clerk

Counter Signed:

County Treasurer

CERTIFICATE OF AUTHENTICATION

Dated: _____

This is one of the Tax Anticipation Notes, Series 2012_, described in the within mentioned resolution.

MIDLAND STATES BANK,
Champaign, Illinois, as Registrar

By _____
Authorized Signer

**Registrar and
Paying Agent:** Midland States Bank
Champaign, Illinois

ASSIGNMENT

For value received the undersigned sells, assigns and transfers unto _____ [Name,

Address and Social Security Number or FEIN of Assignee]
the within Note and hereby irrevocably constitutes and appoints _____
attorney to transfer the within Note on the books kept
for registration thereof, with full power of substitution in the premises.

Dated _____ Signature _____

Signature Guarantee:

Notice: The signature on this assignment must correspond with the name of the Registered Owner as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

Section 9. Tax Covenant. The Issuer covenants and agrees with the registered owners of the Notes that so long as any of the Notes remain outstanding, and unless and to the extent funds are then on deposit in the Debt Service Fund, established or continued in Section 10 below, the Issuer will take no action or fail to take any action which in any way would adversely affect the ability of the Issuer to levy, collect, receive and apply the Taxes as contemplated by this resolution, and the Issuer and its officers will comply with all present and future applicable laws in order to assure that the Taxes have been, will be and are levied, extended, billed, collected and received as provided herein and credited to or deposited in the Debt Service Fund, established or continued in Section 10 below, to pay the principal of and interest on the Notes.

Section 10. Debt Service Fund. Moneys derived from the Taxes, and any other available sources, are appropriated and set aside for the sole purpose of paying principal of and interest on the Notes when and as the same come due. All of such moneys, and all other moneys to be used for the payment of the principal of and interest on the Notes, shall be deposited in the “**Debt Service Fund of 2012**” (the “**Debt Service Fund**”), with a separate account for each series, which shall be administered as a bona fide debt service fund under the Internal Revenue Code of 1986, as amended.

Section 11. Proceeds Fund. All of the proceeds of the sale of the Notes shall be deposited in the “**Proceeds Fund of 2012**” (the “**Proceeds Fund**”), with a separate account for each series, as a special fund of the Issuer. Moneys in the Proceeds Fund shall be used for the purposes specified in Section 1 of this resolution, including for the payment of costs of issuance of the Notes, but may thereafter be reappropriated and used for other lawful purposes of the Issuer. Before any such reappropriation shall be made, there shall be filed with the County Clerk an opinion of nationally recognized bond counsel (“**Bond Counsel**”) to the effect that such reappropriation will not adversely affect the tax-exempt status of the Notes under Section 103 of the Internal Revenue Code of 1986, as amended.

Section 12. Arbitrage Rebate. The Issuer does not reasonably expect to issue more than \$5,000,000 of tax-exempt obligations in the calendar year of the issuance of the Notes within the meaning of the small issuer exception under Section 148(f)(4)(D) of the Internal Revenue Code of 1986, as amended. However, if exceeded, the Issuer will comply with such Section 148(f). The Issuer shall comply with the provisions of Section 148(f) of the Internal Revenue Code of 1986, as amended, relating to the rebate of certain investment earnings at periodic intervals to the United States of America to the extent that such compliance is necessary to preserve the exclusion from gross income for federal income tax purposes of interest on the Notes under Section 103 of the Internal Revenue Code of 1986, as amended.

Section 13. Investment Regulations. No investment shall be made of any moneys in the Debt Service Fund or the Proceeds Fund except in accordance with the tax covenants and other covenants set forth in Section 14 of this resolution. All income derived from such investments in respect of moneys or securities in any fund or account shall be credited in each case to the fund or account in which such moneys or securities are held.

Any moneys in any fund or account that are subject to investment yield restrictions may be invested in United States Treasury Securities, State and Local Government Series, pursuant to the regulations of the United States Treasury Department, Bureau of Public Debt. The Issuer's County Treasurer and agents designated by such officer are hereby authorized to submit, on behalf of the Issuer, subscriptions for such United States Treasury Securities and to request redemption of such United States Treasury Securities.

Section 14. Non-Arbitrage and Tax-Exemption. One purpose of this Section 14 is to set forth various facts regarding the Notes and to establish the expectations of the Corporate Authorities and the Issuer as to future events regarding the Notes and the use of proceeds of the Notes. The certifications and representations made herein and at the time of the issuance of the Notes are intended, and may be relied upon, as certifications and expectations described in the Income Tax Regulations dealing with arbitrage and rebate (the "**Regulations**"). The covenants and agreements contained herein, and at the time of the issuance of the Notes, are made for the benefit of the registered owners from time to time of the Notes. The Corporate Authorities and the Issuer agree, certify, covenant and represent as follows:

(1) The Notes to be issued in anticipation of receipt of the specified installment of Taxes to pay municipal operational costs and liabilities and issuance costs as described in Section 1 above, and all of the amounts received upon the sale of the Notes, plus all investment earnings thereon (the "**Proceeds**") are needed for the purpose for which the Notes are being issued.

(2) The Issuer expects to apply proceeds of the Notes to the costs in (1) above within three (3) months of the issuance of the Notes.

(3) The Issuer has on hand no funds which could legally and practically be used for the purposes hereof which are not pledged, budgeted, earmarked or otherwise necessary to be used for other purposes. Accordingly, no portion of the Proceeds will be used (i) directly or indirectly to replace funds of the Issuer or any agency, department or division thereof that could be used for such purposes, or (ii) to replace any proceeds of any prior issuance of obligations by the Issuer. No portion of the Notes is being issued solely for the purpose of investing the Proceeds at a Yield higher than the Yield on the Notes. For purposes of this Section 14, "**Yield**" means that yield (that is, the discount rate) which when used in computing the present worth of all payments of principal and interest to be paid on an obligation (using semi-annual compounding on the basis of a 360-day year) produces an amount equal to its issue price, including accrued interest, and the purchase price of the Notes is equal to the first offering price at which more than 10% of the principal amount of the Notes is sold to the public (excluding bond houses, brokers or similar persons or organizations acting in the capacity of underwriters or wholesalers).

(4) All principal proceeds of the Notes will be deposited in the Proceeds Fund for the purposes described in Section 1 above, and any accrued interest and premium received on the delivery of the Notes, if any, will be deposited in the Debt Service Fund and used to pay the first interest due on the Notes. Earnings on investment of moneys in any fund or account will be credited to that fund or account. Costs for the purposes

described in Section 1 above, including issuance costs of the Notes, will be paid from the Proceeds Fund, and no other moneys are expected to be deposited therein. Interest on and principal of the Notes will be paid from the Debt Service Fund. No Proceeds will be used more than 30 days after the date of issue of the Notes for the purpose of paying any principal or interest on any issue of bonds, notes, certificates or warrants or on any installment contract or other obligation of the Issuer or for the purpose of replacing any funds of the Issuer used for such purpose.

(5) The Debt Service Fund is established to achieve a proper matching of revenues and earnings with debt service requirements. Other than any amounts held to pay principal of matured Notes that have not been presented for payment, it is expected that any moneys deposited in the Debt Service Fund will be spent within the 12-month period beginning on the date of deposit therein. Any earnings from the investment of amounts in the Debt Service Fund will be spent within a one-year period beginning on the date of receipt of such investment earnings. Other than any amounts held to pay principal of matured Notes that have not been presented for payment, it is expected that the Debt Service Fund will be depleted on or before the maturity date of the Notes.

(6) Other than deposits of Taxes into the Debt Service Fund, no funds or accounts have been or are expected to be established, and no moneys or property have been or are expected to be pledged (no matter where held or the source thereof) which will be available to pay, directly or indirectly, the Notes or restricted so as to give reasonable assurance of their availability for such purposes. No property of any kind is pledged to secure, or is available to pay, obligations of the Issuer to any credit enhancer or liquidity provider.

(7) (a) All amounts on deposit in the Proceeds Fund or the Debt Service Fund and all Proceeds, no matter in what funds or accounts deposited ("**Gross Proceeds**"), to the extent not exempted in (b) below, and all amounts in any fund or account pledged directly or indirectly to the payment of the Notes which will be available to pay, directly or indirectly, the Notes or restricted so as to give reasonable assurance of their availability for such purpose contrary to the expectations set forth in (6) above, shall be invested at market prices and at a Yield not in excess of the Yield on the Notes.

(b) The following may be invested without Yield restriction:

(i) amounts invested in obligations described in Section 103(a) of the Internal Revenue Code of 1986, as amended (but not specified private activity bonds as defined in Section 57(a)(5)(C) of the Code), the interest on which is not includable in the gross income of any registered owner thereof for federal income tax purposes ("**Tax-Exempt Obligations**");

(ii) amounts deposited in the Debt Service Fund that are reasonably expected to be expended within 6 months from the deposit date and are to have not been on deposit therein for more than 6 months; and

(iii) all amounts for the first 30 days after they become Gross Proceeds (in general the date of deposit in any fund or account securing the Notes); and

(8) Subject to (17) below, once moneys are subject to the Yield limits of (7)(a) above, such moneys remain Yield restricted until they cease to be Gross Proceeds.

(9) As set forth in Section 148(f)(4)(D) of the Internal Revenue Code of 1986, as amended, the Issuer is excepted from the required rebate of arbitrage profits on the Notes because the Issuer is a governmental unit with general taxing powers, none of the Notes is a **“private activity bond”** as defined in Section 141(a) of the Internal Revenue Code of 1986, as amended, all the net proceeds of the Notes are to be used for the local government activities of the Issuer, and the aggregate face amount of all Tax-Exempt Obligations (other than **“private activity bonds”** as defined in Internal Revenue Code of 1986, as amended) issued by the Issuer and all subordinate entities thereof during the calendar year of issuance of Notes, including the Notes, is not reasonably expected to exceed \$5,000,000 under such Section 148(f)(4)(D). If such amount is exceeded, the Issuer will consult Bond Counsel concerning rebate obligations under Section 148 of the Code.

(10) None of the Proceeds will be used, directly or indirectly, to replace funds which were used in any business carried on by any person other than a state or local governmental unit.

(11) The payment of the principal of or the interest on the Notes will not be, directly or indirectly (A) secured by any interest in (i) property used or to be used for a private business activity by any person other than a state or local governmental unit, or (ii) payments in respect of such property, or (B) derived from payments (whether or not by or to the Issuer), in respect of property, or borrowed money, used or to be used for a private business activity by any person other than a state or local governmental unit.

(12) The Issuer reasonably expects to achieve a cumulative tax flow deficit equal to not less than 90% of the Proceeds of the Notes before the maturity date of the Notes drawn upon. The Issuer is now experiencing, or imminently expects to experience, a cumulative tax flow deficit equal to not less than 90% of the Proceeds of the Notes. None of the Proceeds will be used, directly or indirectly, to make or finance loans to persons other than a state or local governmental unit.

(13) No user of facilities in respect of the Notes other than a state or local government unit will use such facilities on any basis other than the same basis as the general public, and no person other than a state or local governmental unit will be a user of such facilities as a result of (i) ownership, or (ii) actual or beneficial use pursuant to a lease or a management or incentive payment contract, or (iii) any other similar arrangement, that does not comply with Revenue Procedure 97-13.

(14) Beginning on the 15th day prior to the sale of the Notes, the Issuer will not have sold or delivered, and will not sell or deliver (nor will it deliver within 15 days after the date of issue of the Notes), any other obligations pursuant to a common plan of financing, which will be paid out of substantially the same source of funds (or which will have substantially the same claim to be paid out of substantially the same source of funds) as the Notes or will be paid directly or indirectly from Proceeds.

(15) No portion of facilities in respect of the Notes is expected to be sold or otherwise disposed of prior to the last maturity of the Notes.

(16) The Issuer has not been notified of any disqualification or proposed disqualification of it by the Internal Revenue Service as a bond issuer which may certify bond issues under the Regulations.

(17) The Yield restrictions contained in (7) above or any other restriction or covenant contained herein may be violated or changed if the Issuer receives an opinion of Bond Counsel to the effect that such violation or change will not adversely affect the tax-exempt status of interest on the Notes to which it is otherwise entitled.

(18) The Issuer acknowledges that any changes in facts or expectations from those set forth herein may result in different Yield restrictions or rebate requirements from those set forth herein and that Bond Counsel should be contacted if such changes do occur.

(19) The Corporate Authorities have no reason to believe the facts, estimates, circumstances and expectations set forth herein are untrue or incomplete in any material respect. On the basis of such facts, estimates, circumstances and expectations, it is not expected that the Proceeds or any other moneys or property will be used in a manner that will cause the Notes to be arbitrage bonds within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, and of the Regulations. To the best of the knowledge and belief of the Corporate Authorities, such expectations are reasonable, and there are no other facts, estimates and circumstances that would materially change such expectations.

The Issuer also agrees and covenants with the registered owners of the Notes from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Notes and affects the tax-exempt status of the Notes.

The Corporate Authorities hereby authorize the officials of the Issuer responsible for issuing the Notes, the same being the County Board Chairman, County Clerk, the County Treasurer and the Co-Administrators of the Issuer, to make such further covenants and certifications as may be necessary to assure that the use thereof will not cause the Notes to be arbitrage bonds and to assure that the interest in the Notes will be excluded from gross income for federal income tax purposes. In connection therewith, the Issuer and the Corporate Authorities further agree: (a) through the officers of the Issuer, to make such further specific

covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with Bond Counsel approving the Notes and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Notes; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the Issuer in such compliance.

Section 15. Bank Qualified. Pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended, the Issuer hereby designates the Notes as “qualified tax-exempt obligations” as defined in such Section 265(b)(3). The Issuer represents that the reasonably anticipated amount of tax-exempt obligations that will be issued by the Issuer and all subordinate entities of the Issuer during the calendar year in which the Notes are issued will not exceed \$10,000,000 within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended. The Issuer covenants that it will not so designate and issue more than \$10,000,000 aggregate principal amount of tax-exempt obligations in such calendar year. For purposes of this Section 15, the term “tax-exempt obligations” includes “qualified 501(c)(3) Bonds” (as defined in the Section 145 of the Internal Revenue Code of 1986, as amended) but does not include other “private activity bonds” (as defined in Section 141 of the Internal Revenue Code of 1986, as amended).

Section 16. Contract and Severability. The provisions of this resolution shall constitute a contract between the Issuer and the owners of the Notes. Any pledge made in this resolution and the provisions, covenants and agreements herein set forth to be performed by or on behalf of the Issuer shall be for the equal benefit, protection and security of the owners of any and all of the Notes. All of the Notes, regardless of the time or times of their issuance, shall be of equal rank without preference, priority or distinction of any of the Notes over any other thereof except as expressly provided in or pursuant to this resolution. This resolution and the Act shall constitute full authority for the issuance of the Notes, and to the extent that the provisions of this resolution conflict with the provisions of any other ordinance or resolution of the Issuer, the provisions of this resolution shall control. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

Section 17. Conflict and Repeal. All ordinances, resolutions or parts thereof in conflict herewith be and the same are hereby repealed to the extent of such conflict, and this resolution shall be in full force and effect forthwith upon its adoption.

Section 18. Effective Date. This resolution shall become effective after its adoption as required by applicable law.

Upon motion by County Board Member _____,
seconded by County Board Member _____, adopted this ____ day of
_____, 2012, by roll call vote, as follows:

Ayes (names): _____

Nays (names): _____

Absent (names): _____

(SEAL)

Attest:

County Clerk, as *ex officio* Clerk to
the County Board

County Board Chairman

STATE OF ILLINOIS)
)
THE COUNTY OF CHAMPAIGN) SS.

CERTIFICATION OF RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Champaign, Illinois (the “County”), and that as such official I am the keeper of the records and files of the County and the County Board (the “Corporate Authorities”).

I do further certify that the foregoing is a full, true and complete excerpt from the proceedings of the meeting of the Corporate Authorities held on the ____ day of _____, 2012, insofar as the same relates to the adoption of a resolution numbered and entitled:

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE ISSUANCE OF TAX ANTICIPATION NOTES OF THE COUNTY OF CHAMPAIGN, ILLINOIS, AND PROVIDING THE DETAILS OF SUCH NOTES, AND RELATED MATTERS,

a true, correct and complete copy of which resolution as adopted at such meeting appears in the foregoing transcript of the minutes of such meeting.

I do further certify that the deliberations of the Corporate Authorities on the adoption of such resolution were conducted openly, that the vote on the adoption of such resolution was taken openly and was preceded by a public recital of the matter being considered and such other information as would inform the public of the business being conducted, that such meeting was held at a specified time and place convenient to the public, that the meeting agenda was duly posted on the County’s website and at the County Courthouse and the Brookens Administrative Center at least 48 hours before the meeting, that notice of such meeting was duly given to all of the news media requesting such notice, that such meeting was called and held in strict compliance with the provisions of the open meetings laws of the State of Illinois, as amended, and with the provisions of the Counties Code of the State of Illinois, as amended, and that the Corporate Authorities have complied with all of the procedural rules of the Corporate Authorities.

IN WITNESS WHEREOF, I hereunto affix my official signature, this ____ day of _____, 2012.

(SEAL)

County Clerk