



CHAMPAIGN COUNTY BOARD COMMITTEE OF THE WHOLE

Justice & Social Services/Policy, Personnel, & Appointments/Finance Agenda
County of Champaign, Urbana, Illinois
Tuesday, September 11, 2012 – 6:00 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois

I. **Call To Order**

II. **Roll Call**

III. **Approval of Minutes**

A. Committee of the Whole Minutes – August 14, 2012 *(to be distributed)*

IV. **Approval of Agenda/Addenda**

V. **Public Participation**

VI. **Communications**

VII. **Justice & Social Services:**

A. Agency Presentation - EMA

B. Monthly Reports – All reports are available on each department's webpage through the department reports page at: <http://www.co.champaign.il.us/COUNTYBD/deptrpts.htm>

1. Animal Control – July 2012
2. Emergency Management Agency – June 2012 and July 2012
3. Probation & Court Services – July 2012
5. Public Defender – July 2012

C. Other Business

D. Chair's Report

E. Designation of Items to be Placed on the County Board Consent Agenda

VIII. **Policy, Personnel, & Appointments:**

A. Appointments/Reappointments

1. St. Joseph #5 Drainage District Term 9/1/2012-8/31/2015

Applicant:

- Brian Knight

1

2. St. Joseph #6 Drainage District Term 9/1/2012-8/31/2015

Applicant:

- Brian Knight

2

B. County Clerk

1. August 2012 Report

3

C. County Administrator

1. Administrative Services Monthly Report – August 2012 4-7
2. Update on 2012 Employee Recognition Events *(for information only)* 8
3. Job Content Evaluation Committee Recommendation Regarding County Clerk Positions Submitted for Re-Evaluation and Review 9-20

D. Other Business

1. Amendment to Champaign County Liquor Ordinance 21-24
2. DISCUSSION – Proposed County Board Rules Changes 25-41

E. Chair’s Report

F. Designation of Items to be Placed on the County Board Consent Agenda

IX. Finance:

A. Labor/Management Health Insurance Committee

1. Recommendation for Health Insurance and Related Benefits Plans for County Employees for FY2013 42-51

B. Treasurer

1. Monthly Reports –August 2012- Reports are available on the Treasurer’s webpage at <http://www.co.champaign.il.us/TREAS/reports.htm>

C. Auditor

1. Monthly Report– August 2012 52-59

D. Budget Amendments/Transfers

1. Budget Transfer #12-00011 60
Fund/Dept: 080 General Corporate-022 County Clerk
Total Amount: \$18,180
Reason: To Cover Election Judges Working Early voting Stations Across Champaign County During the 2012 General Election
2. Budget Transfer #12-00012 61
Fund/Dept: 080 General Corporate-075 General County, 071 Public Properties
Total Amount: \$60,978
Reason: Pursuant to Approval by County Facilities on 9/4/2012, Transfer of Available Funds to Physical Plant Budget for Shields Meeting Room Remodel.
3. Budget Amendment #12-00040 62-63
Fund/Dept: 612 Sheriff Drug Forfeiture-040 Sheriff
Increased Appropriations: \$33,582
Increased Revenue: None: from Fund Balance
Reason: Drug Forfeiture Monies deposited in County Account should have been sent to the Illinois State Police Forfeiture Division and then the Illinois State Police will Issue a Draft for the County’s Portion To Be Deposited Into Evidence Forfeitures Account.
4. Budget Amendment #12-00041 64-68
Fund/Dept: 110 Workforce Development Fund-764 WIA Formula Grant-Even Years
Increased Appropriations: \$507,750

Increased Revenue: \$507,750

Reason: To Accommodate Receipt of New Workforce Investment Act Grant. This Grant Provides for the Employment & Training Needs of Economically Disadvantaged & Dislocated Workers in Champaign, Ford, Iroquois, & Piatt Counties.

5. Budget Amendment #12-00042 69-70
Fund/Dept: 110 Workforce Development Fund-766 WIA Local Incentive-Even Years
Increased Appropriations: \$12,000
Increased Revenue: \$12,000
Reason: To Accommodate Receipt of New Workforce Investment Act Local Incentive Grant. This Grant Provides Incentive Funds for any Activities Allowed Under the Workforce Investment Act & is supplemental to the WIA Formula Grant Budget Amendment No. 12-00041

6. Budget Amendment #12-00043 71-72
Fund/Dept: 110 Workforce Development Fund-768 Trade Case Management-Even Years
Increased Appropriations: \$69,500
Increased Revenue: \$69,500
Reason: To Accommodate Receipt of New Trade Case Management Grant Award in Conjunction with the Workforce Investment Act Formula Grant. This Grant Provides Case Management Funds to Prepare Comprehensive Employment Plans, Provide Job and Career Counseling, Training Guidance and Job Placement Assistance.

7. Budget Amendment #12000044 73
Fund/Dept: 110 Workforce Development Fund-770 Trade Adjustment Assistance-Even Years
Increased Appropriations: \$10,000
Increased Revenue: \$10,000
Reason: To Accommodate Receipt of New Trade Adjustment Assistance Grant In Conjunction with the Workforce Investment Act Formula Grant. This Grant Provides Funds for Program Participant Training, Transportation, Subsistence, Job Search Activities, or Relocation.

8. Budget Amendment #12-00045 74
Fund/Dept: 110 Workforce Development Fund-772 Trade/Global Adjustment-Even Years
Increased Appropriations: \$50,000
Increased Revenue: \$50,000
Reason: To Accommodate Receipt of New Trade and Global Adjustment Assistance Grant In Conjunction with the Workforce Investment Act Formula Grant. This Grant Provides Funds for Employment and Case Management, Establishment and Maintenance of Eligibility, Job Retraining and Related Expenses Including Books, Tools, and Academic Fees.

9. Budget Amendment #12-00046 75-77
Fund/Dept: 110 Workforce Development Fund-763 WIA Formula Grant-Odd Years
Increased Appropriations: \$113,897
Increased Revenue: \$113,897
Reason: Flip Department to Accommodate Alternating Fiscal Years for New Workforce

Investment Act Grant. This Program Provides for Employment and Training Needs of Economically Disadvantaged and Dislocated Workers.

10. Budget Amendment #12-00047 78-79
Fund/Dept: 110 Workforce Development Fund-765 WIA Local Incentive-Odd Years
Increased Appropriations: \$7,000
Increased Revenue: \$7,000
Reason: Flip Department to Accommodate Alternating Fiscal Years for New Workforce Investment Act Local Incentive Grant.

11. Budget Amendment #12-00048 80-81
Fund/Dept: 110 Workforce Development Fund-767 Trade Case Management-Odd Years
Increased Appropriations: \$25,500
Increased Revenue: \$25,500
Reason: Flip Department to Accommodate Alternating Fiscal Years for New Trade Case Management Grant Award in Conjunction with the Workforce Investment Act Formula Grant.

12. Budget Amendment #12-00049 82
Fund/Dept: 110 Workforce Development Fund-769 Trade Adjustment Assistance-Odd Years
Increased Appropriations: \$10,000
Increased Revenue: \$10,000
Reason: Flip Department to Accommodate Alternating Fiscal Years for New Trade Adjustment Assistance Grant.

13. Budget Amendment #12-00050 83
Fund/Dept: 110 Workforce Development Fund-771-Trade/Global Adjustment-Odd Years
Increased Appropriations: \$25,000
Increased Revenue: \$25,000
Reason: Flip Department to Accommodate Alternating Fiscal Years for New Trade & Globalization Adjustment Assistance Grant in Conjunction with the Workforce Investment Act Formula Grant.

14. Budget Amendment #12-00051 84-85
Fund/Dept: 076 Tort Immunity Tax Fund-075 General County
Increased Appropriations: \$82,000
Increased Revenue: None: from Fund Balance
Reason: For Payment of FY12 Unemployment Taxes for General Corporate Funds

15. Budget Amendment #12-00053 86
Fund/Dept: 303 Court Complex Construction Fund-010 County Board
Increased Appropriations: \$11,000
Increased Revenue: None: from Fund Balance
Reason: Pursuant to County Facilities Approval on 9/4/2012, Increase Appropriation from Courts Construction Fund Balance for Courthouse Air Conditioning Compressor Replacement.

16. Budget Amendment #12-00054 87
Fund/Dept: 105 Capital Asset Replacement Fund-059 Facilities Planning
Increased Appropriations: \$50,000
Increased Revenue: None: from Fund Balance
Reason: Pursuant to County Facilities Approval on 9/4/2012, Expenditure
Appropriation in the Amount of \$50,000 from the \$150,000 Capital Facilities Fund
Reserve for Downtown Correctional Center Maintenance Projects.

E. Nursing Home Board of Directors

1. Request Consideration of General Corporate Fund Backing for Nursing Home Revenue 88
Anticipation Notes
i) Treasurer & County Administrator Presentation and Overview of Impact on
General Corporate Fund – Backing Nursing Home RANs

F. Champaign County Board VAC Committee

1. Recommendation for Approval of Intergovernmental Agreement between Champaign 89-95
County and the Champaign County Veterans Assistance Commission
2. Recommendation for Approval of Veterans Assistance Commission of Champaign 96-105
County Program
3. Recommendation for Approval of FY2013 Budget for Champaign County VAC 106-108
4. Budget Amendment #12-00052 109
Fund/Dept: 080 General Corporate-127 Veterans Assistance Commission
Increased Appropriations: \$7,400
Increased Revenue: None: from Fund Balance
Reason: Start-up Costs for Purchases to be made Before 12/1/2012, to Ensure the
Champaign County VAC can Open and Be Operational on 12/1/2012
5. Approval of Creation of VAC Superintendent Position and Classification 110-115

G. County Administrator

1. General Corporate Fund FY2012 Budget Projection Report (*to be distributed*)
2. General Corporate Fund Budget Change Report (*to be distributed*)
3. Recommendation for Approval of Re-Evaluation of County Clerk Positions 9-20
4. Recommendation for FY2013 Health Insurance Premium Contributions for Non- 116-117
Bargaining Employees
5. FY2013 General Corporate Fund Budget
i) Overview & Summary of FY2013 General Corporate Fund Budget 118-122
ii) Summary of Program Change Requests & Direction by Finance Committee 123
iii) Revenue Increase Recommendation & Direction by Finance Committee 124-125

H. Other Business

I. Chair's Report

J. Designation of Items to be Placed on County Board Consent Agenda

X. Other Business:

XI. Adjourn