

Approved 9/11/2012

CHAMPAIGN COUNTY BOARD COMMITTEE OF THE WHOLE MINUTES

Finance/ Justice & Social Services/Policy, Personnel, & Appointments

Tuesday, August 14, 2012

Lyle Shields Meeting Room, Brookens Administrative Center

1776 E. Washington St., Urbana, Illinois

MEMBERS PRESENT: Jan Anderson, Astrid Berkson, Thomas Betz, Lloyd Carter, Lorraine Cowart, Aaron Esry, Stephanie Holderfield, Stan James, John Jay, Jeff Kibler, Alan Kurtz, Ralph Langenheim, Gary Maxwell, Brendan McGinty, Max Mitchell, Steve Moser, Steve O'Connor, Patsi Petrie, James Quisenberry, Michael Richards, Giraldo Rosales, Jon Schroeder, C. Pius Weibel

MEMBERS ABSENT: Christopher Alix, Carol Ammons, Ron Bensyl, Diane Michaels

OTHERS PRESENT: Deb Busey (County Administrator), Scott Gimo (MPA Management Services), Gordy Hulten (County Clerk), Julia Rietz (States Attorney), Kay Rhodes (Administrative Assistant), Mary Ellen O'Shaughnessy (Nursing Home Board of Directors), Dan Walsh (Sheriff), Dan Welch (Treasurer), Hope Wheeler (Clifton, Larson, Allen)

CALL TO ORDER

Weibel called the meeting to order at 6:02 p.m.

ROLL CALL

Rhodes called the roll. Anderson, Berkson, Betz, Carter, Esry, Holderfield, James, Jay, Kibler, Kurtz, Langenheim, Maxwell, McGinty, Mitchell, Moser, O'Connor, Petrie, Quisenberry, Richards, Rosales, Schroeder, and Weibel were present at the time of roll call, establishing the presence of a quorum.

APPROVAL OF MINUTES

MOTION by James to approve the June 12, 2012 Committee of the Whole minutes; seconded by Esry. **Motion carried with unanimous support.**

APPROVAL OF AGENDA/ADDENDA

MOTION by Langenheim to approve the agenda/addenda; seconded by McGinty. McGinty removed Finance Item F-1, concerning the Revenue Anticipation Notes for the nursing home, from the agenda. He requested that the County Administrator and the County Treasurer

prepare an impact analysis report on the General Corporate Fund and present it to the Committee of the Whole on September 11, 2012 in order make a more informed decision. **Motion carried with unanimous support.**

PUBLIC PARTICIPATION

James Kilgore spoke regarding the County Jail Needs Assessment. Rachel Schwartz spoke regarding the outstanding loan to the nursing home. Robert Michael Doyle spoke about a proposed proclamation designating September 8, 2012 as LGBT Pride Day in Champaign County. Brian Dolinar spoke regarding the high arrest percentage of Afro-Americans in the Champaign-Urbana area.

COMMUNICATIONS

Cowart made an announcement regarding MFT Funds.

FINANCE

Report of the Outside Auditor –Clifton Larson Allen

Hope Wheeler of Clifton, Larson, and Allen summarized the company's outside audit of Champaign County's financial statements and practices. Most notable was the recommendation to update the financial system. There were no disagreements with management on financial accounting and reporting matters, auditing procedures, or other matters, which would be significant to the County's basic financial statements or the report on those basic financial statements. **MOTION** by Cowart to receive the outside audit report and place on file: seconded by Kurtz. **Motion carried with unanimous support.**

Treasurer

MOTION by Jay to receive the June and July 2012 reports and place on file; seconded by Berkson. **Motion carried with unanimous support.**

OMNIBUS MOTION by Langenheim to recommend County Board approval of resolutions to authorize the County Board Chair to cancel the mobile home certificates of purchase for permanent parcels 03-002-0094, 01-900-0012, and assign mobile home certificates of purchase for permanent parcels 02-001-001, 02-001-0029; seconded by Kibler. **Motion carried with unanimous support.**

OMNIBUS MOTION by Cowart to recommend County Board approval of resolutions to authorize the County Board Chair to execute Deeds of Conveyance of the County's interest and/or cancel the real estate certificates of purchase on parcels 20-09-252-001, 20-10-07-100-003, 21-34-33-430-011, 21-34-34-305-010, 21-34-34-308-013, 46-21-06-356-004, 92-21-16-182-004, and 24-28-16-206-021; seconded by Holderfield. **Motion carried with unanimous support.**

Auditor

MOTION by Schroeder to receive the June and July 2012 reports and place on file; seconded by Petrie. **Motion carried with unanimous support.**

Budget Amendments/Transfers

MOTION by Rosales to recommend County Board approval of **Budget Amendment #12-00031** for Fund/Dept: 080 General Corporate Fund-071 Public Properties Center with increased appropriations of \$13,648 and no increased revenue, from Fund Balance to re-appropriate money paid due to overpayment from RPC grant for Brookens lighting upgrade; seconded by Mitchell. **Motion carried with unanimous support.**

MOTION by Moser to recommend County Board approval of **Budget Amendment #12-00032** for Fund/Dept: 476 Self-Funded Insurance-118 Property Liability Insurance with increased appropriations of \$35,180 and increased revenue of \$35,180 to receive insurance reimbursement for Courthouse water damage; seconded by Jay. **Motion carried with unanimous support.**

MOTION by Anderson to recommend County Board approval of **Budget Amendment #12-00033** for Fund/Dept: 080 General Corporate-043 Emergency Management Agency with increased appropriations of \$4,500 and increased revenue of \$4,851 to complete the communication links that are necessary to complete the next phase of functional operations of the County Emergency Operations Center; seconded by Holderfield. **Motion carried with unanimous support.**

MOTION by Berkson to recommend County Board approval of **Budget Amendment #12-00034** for Fund/Dept: 080 General Corporate-041 State's Attorney with increased appropriations of \$13,218 and no increased revenue, from Fund Balance for benefit payout for three employees leaving employment for Champaign County in June, 2012; seconded by Rosales. **Motion carried with unanimous support.**

MOTION by Mitchell to recommend County Board approval of **Budget Amendment #12-00035** for Fund/Dept: 614 Recorder's Automation Fund-023 Recorder with increased appropriations of \$300 and no increased revenue, from Fund Balance to cover shortage allowed for unemployment insurance line item; seconded by Jay. **Motion carried with unanimous support.**

MOTION by Esry to recommend County Board approval of **Budget Amendment #12-00036** for Fund/Dept: 080 General Corporate Fund-023 Recorder with increased appropriations of \$270,000 and increased revenue of \$300,000 to cover additional RHSP remittance for recordings exceeding expected level; seconded by Schroeder. **Motion carried with unanimous support.**

MOTION by Holderfield to recommend County Board approval of **Budget Transfer #12-00010** for Fund 080 General Corporate and Depts.: 075 General County, 051 Juvenile Detention Center, and 052 Court Services for a total amount of \$54,065 to move money to correct budgets to pay for FY2011 salary increases due to FOP Court Services Contract settlement; seconded by Kurtz. **Motion carried with unanimous support.**

Emergency Management Agency

MOTION by Moser to recommend County Board approval of the application and if awarded, the acceptance of the Annual Illinois Emergency Management Agency Grant; seconded by Quisenberry. **Motion carried with unanimous support.**

Nursing Home Board of Directors

MOTION by Schroeder to recommend County Board approval of Amendment to MPA Contract for Management of the Nursing Home Compliance Program; seconded by Kurtz. Busey pointed out that she distributed a memorandum that recommended a separate Nursing Home Compliance Program Agreement to be reviewed after one year. Discussion followed. **Motion carried with the substitution of a separate MPA Contract for Management and Development of the Nursing Home Compliance Program to be reviewed in one year, instead of an amendment to the current contract.**

MOTION by Kurtz to approve the release of RFP for Renal Dialysis Program; seconded by Berkson. Weibel explained this was a request for information and did not obligate the County. Quisenberry asked what entity would review the RFP's. Busey explained the RFP was created by MPA and they would be responsible for review of the information received. Discussion followed. Langenheim requested a roll call vote. **Motion carried with a vote of 19 to 3.** Maxwell, McGinty, Mitchell, Moser, O'Connor, Quisenberry, Rosales, Schroeder, Weibel, Anderson, Berkson, Betz, Carter, Cowart, Esry, Holderfield, Kibler, Kurtz, and Langenheim voted in favor of the motion. Petrie, James, and Jay voted against it.

State's Attorney

MOTION by Betz to recommend County Board approval of a DCFS contract with the State's Attorney; seconded by Esry. **Motion carried with unanimous support.**

County Administrator

MOTION by Maxwell to receive the General Corporate Fund FY2012 Budget Projection Report, the Budget Change report, and report on the distribution of the Public Health Levy for FY2012 and place them on file; seconded by James. **Motion carried with unanimous support.**

MOTION by Maxwell to recommend County Board approval of **Budget Amendment #12-00038** for Fund/Dept: 105 Capital Asset Replacement Fund-059 Facilities Planning with

increased appropriations of \$24,000 and no increased revenue, from Fund Balance, to repair the roof at the downtown correctional center; seconded by Quisenberry. Petrie asked for further explanation because it was her understanding that the Facilities Director was to provide a report to the County Board of three different scenarios on the repair needs for the correctional center and instead they have received a Budget Amendment request for a single repair.

Busey stated she and the Facilities Director understood the Board to request repair items that would have the largest impact on the County Jail and could be completed before the end of the fiscal year. Betz agreed that this was the intention of the motion at the meeting. **Motion carried.**

MOTION by Mitchell to recommend County Board approval of **Budget Amendment #12-00037** for Fund/Dept: 105 Capital Asset Replacement Fund-059 Facilities Planning with increased appropriations of \$11,000 and no increased revenue, from Fund Balance to remodel the State's Attorney space by adding a reception window for the Support Enforcement reception area; seconded by Kurtz. **Motion carried with unanimous support.**

There was no other business or Chair's report.

Designation of Items to be Placed on County Board Consent Agenda

Items B2-5, B6-13, D1-7, E1, G1, and H5 were designated for the County Board Consent Agenda.

JUSTICE & SOCIAL SERVICES

Monthly Reports

OMNIBUS MOTION by Petrie to receive the Animal Control-May & June 2012, Emergency Management Agency-May 2012, Head Start-May, June, & July 2012, Probation & Court Services 2012 Second Quarter Report and May, June, & July 2012, and the Public Defender – May & June 2012 reports and place them on file; seconded by James. **Motion carried with unanimous support.**

Chair's Report

There was no other business or Chair's report.

POLICY, PERSONNEL, & APPOINTMENTS

Appointments/Reappointments

MOTION by Weibel to recommend County Board approval of the appointment of Michael Smith to the Development Disabilities Board; seconded by Betz. **Motion carried with unanimous support.**

MOTION by Weibel to recommend County Board approval for the appointment of Tod Courtney to the Windsor Park FPD; seconded by Betz. **Motion carried with unanimous support.**

MOTION by Weibel to recommend County Board approval for the appointment of M. Jean Mannin to the East Lawn Memorial Burial Park Association; seconded by Schroeder. **Motion carried with unanimous support.**

OMNIBUS MOTION by Weibel to recommend County Board approval of the following individuals to their respective drainage districts, items IX-A4-27 and A29-32, 34, and 38, all terms ending 8/31/2015: Lyle Brock to the Beaver Lake DD, Jack Murray to the Blackford Slough DD, Delmar Banner to the Conrad & Fisher DD, Paul Berbaum to the Scott DD #2, Charles Breen, Jr. to the Fountain Head DD, Rick Wolken to the Longbranch Mutual DD, Beverly Hanks to the Lower Big Slough DD, John Nelson to the Nelson-Moore-Fairfield DD, Gerald Henry to the Okaw DD, Leonard Stocks to the Owl Creek DD, Douglas Reinhart to the Pesotum Consolidated DD, Jeffrey Little to the Pesotum Slough Special DD, Kevin Wolken to the Raup DD, Steve Day to the Sangamon & Drummer DD, Mervyn Olson to the Silver Creek DD, Reggie Peters to the Salt Fork DD, Glen Lafenhagen to the South Fork DD, Lloyd Esry to the St. Joseph #3 DD, Dale Busboom to the St. Joseph #4 DD, David Wolken to the Triple Fork DD, Lynn Huls to the Union DD of Stanton & Ogden, Max Franks to the Union #1 DD of Philo & Crittenden, Edward Decker to the Union #1 DD of Philo & Urbana, Daniel Mills to the Union DD #2 of St. Joseph & Ogden, Donald Maxwell to the Upper Embarras River Basin DD, Richard Peavler to the West Branch DD, Charles Steffey to the Willow Branch DD, Francis Lafenhagen to the Wrisk DD, Kevin Wienke to the Union DD #3 of South Homer & Sidney (unexpired term ending-8/31/2012), and Keith Harms to the Prairie Creek DD; seconded by Betz. **Motion carried with unanimous support.**

Weibel announced Elizabeth Patton joined the Farmland Assessment Review Committee. Members of the Board of Review have the prerogative and an appointment by the County Board Chair is not required.

MOTION by Weibel to recommend County Board approval of the appointment of Greg Allen to the Union DD #3 of South Homer and Sidney, waiving the rule of land ownership; seconded by Moser. **Motion carried with unanimous support.**

MOTION by Weibel to recommend County Board approval of the appointment of Philip Hult to the Forest Preserve District Board, term ending 6/30/2017; seconded by James. **Motion carried with unanimous support.**

MOTION by Weibel to recommend County Board approval of the appointment of Andrew Kerins to the Forest Preserve District Board, unexpired term ending 6/30/2015; seconded by Betz. **Motion carried with unanimous support.**

County Clerk

MOTION by Betz to receive the June and July 2012 monthly reports and place on file; seconded by Kurtz. **Motion carried with unanimous support.**

MOTION by Betz to recommend County Board approval of a resolution on polling place change for the City of Champaign, #5: seconded by Kurtz. **Motion carried with unanimous support.**

MOTION by Betz to recommend County Board approval of a resolution appointing election judges for the November 2012 election; seconded by Berkson. **Motion carried with unanimous support.**

MOTION by Betz to approve the submission of County Clerk office positions for re-evaluation by the Job Content Evaluation Committee; seconded by McGinty. **Motion carried with unanimous support.**

County Administrator

MOTION by Kurtz to receive the June and July 2012 Administrative Services monthly reports and place on file; seconded by James. Jay asked if the current County technology support was not adequate because it has been alluded to in a couple of instances. Busey said County technology support staffing has always been a challenge because of budget constraints. The current staffing level is not at the recommended level for a government entity the size of Champaign County. She stated the current staff maintains operations, but does not have any time available for development. Busey added that the accounting system and the real estate tax cycle system are of great concern as well, they are both over thirty years old with only one staff member to maintain them.

McGinty asked Busey for perspective on the current Information Technology staffing level and what the level should be for Champaign County. Busey explained the Information Technology Division is currently staffed by eight employees and the recommended staffing level is between fourteen and seventeen employees. **Motion carried with unanimous support.**

Other Business

MOTION by McGinty to recommend County Board approval of Establishment of County Board Member Terms: seconded by Langenheim. **Motion carried with unanimous support.**

A mock drawing was held to demonstrate the procedures to be taken at the August 23, 2012 County Board meeting.

MOTION by Esry to change the date of November 2012 County Board Meeting from Thursday, November 29, 2012 to Tuesday, November 27, 2012; seconded by James. **Motion carried with unanimous support.**

There was no Chair's Report.

Designation of Items to be Placed on the County Board Consent Agenda

Items A1-32, A34-36, A38, and B2-3 were designated for the County Board Consent Agenda.

OTHER BUSINESS

MOTION by Carter to approve the June 12, 2012 Committee of the Whole Closed Session Minutes; seconded by McGinty. **Motion carried with unanimous support.**

The meeting adjourned at 8:08 p.m.

Respectfully submitted,

Kay Rhodes
Administrative Assistant

Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.