

Approved 8/14/2012

## **CHAMPAIGN COUNTY BOARD COMMITTEE OF THE WHOLE MINUTES**

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**Finance/ Justice & Social Services/Policy, Personnel, & Appointments; County Facilities**

**Tuesday, June 12, 2012**

**Lyle Shields Meeting Room, Brookens Administrative Center**

**1776 E. Washington St., Urbana, Illinois**

**MEMBERS PRESENT:** Christopher Alix, Carol Ammons, Jan Anderson, Ron Bensyl, Astrid Berkson, Thomas Betz, Lloyd Carter, Aaron Esry, Stephanie Holderfield, Stan James, John Jay, Jeff Kibler, Alan Kurtz, Ralph Langenheim, Gary Maxwell, Brendan McGinty, Diane Michaels, Max Mitchell, Steve Moser, Steve O'Connor, Patsi Petrie, James Quisenberry, Michael Richards, Giraldo Rosales, Jon Schroeder, C. Pius Weibel

**MEMBERS ABSENT:** Lorraine Cowart

**OTHERS PRESENT:** Jeff Blue (County Engineer), Deb Busey (County Administrator), Gordy Hulten (County Clerk), Julia Rietz (States Attorney), Kay Rhodes (Administrative Assistant), Dan Walsh (Sheriff), Dan Welch (Treasurer)

### **CALL TO ORDER**

Weibel called the meeting to order at 6:04 p.m.

### **ROLL CALL**

Rhodes called the roll. Alix, Anderson, Bensyl, Berkson, Betz, Carter, Esry, Holderfield, James, Jay, Kibler, Kurtz, Langenheim, Maxwell, McGinty, Michaels, Mitchell, Moser, O'Connor, Petrie, Quisenberry, Richards, Rosales, Schroeder, and Weibel were present at the time of roll call, establishing the presence of a quorum.

### **APPROVAL OF MINUTES**

**MOTION** by Rosales to approve the May 15, 2012 Committee of the Whole minutes; seconded by Carter. **Motion carried with unanimous support.**

### **APPROVAL OF AGENDA/ADDENDA**

**MOTION** by James to approve the agenda/addenda as amended; seconded by Langenheim. Item X-A1 was removed from the agenda. **Motion carried with unanimous support.**

## **PUBLIC PARTICIPATION**

Shirley Stillinger, Jerehme Bamberger, Lynn Branham, James Kilgore, and Chris Evans spoke regarding the jail expansion project and request for proposals.

## **COMMUNICATIONS**

Kurtz announced a large Wind Farm Corporation was interested in a Northwest area of Champaign County for future Wind Farm development in the next 2 to 3 years.

## **FINANCE**

### **Presentation and Report by the Champaign County Convention & Visitors Bureau**

Jayne DeLuce, President and CEO of the CCCVB, talked about the importance of tourism in Champaign County, the current year's highlights and upcoming events. She stated the tourism industry provided 2,500 jobs; \$58 million in travel-generated payroll; \$4.5 million in local travel-generated tax revenues; \$266 million in direct spending by visitors on food, entertainment, transportation, and shopping; 5.9% total increase in direct visitor spending over last year; and a 7% increase in hotel occupancy over last year for Champaign County.

DeLuce said the CCCVB FY2012 highlights were the opening of the Champaign County Welcome Center, the announcement of the Bloomington Gold Corvette Show for 2013, the Hot Rod Power Tour on June 4, 2012, introduction of Savor the Flavor and packaged itineraries for Blue, Brews, and Barbeque, hosted IHSA, the Shootout at the Hall, and the Marathon. The CCCVB also increased performance reporting and worked on building their brand.

DeLuce said in FY2013 the CCCVB plans to work on event coordination with high impact event organizers, provide a new high impact events calendar to restaurants, retail, attractions, work on a stronger social media presence and increase efforts in the international market, especially agritourism. As well as, increase efforts in arts & cultural tourism.

Kibler asked if there were any venues large enough to host technology conferences. DeLuce said the largest available venue is Holiday Inn and the attraction of larger events to Champaign County has been hampered by the lack of venue space larger than this. The renovation of the Assembly Hall would help, but can be cost prohibitive. The CCCVB would work with them on a pricing structure.

Petrie asked to see the data behind the facts presented by the CCCVB. DeLuce explained the data was based on an Economic Impact Report on Illinois Counties produced by the U.S. Travel Association.

Treasurer

**MOTION** by Jay to receive the May 2012 report and place on file; seconded by James. **Motion carried with unanimous support.**

**MOTION** by Kibler to recommend County Board approval of resolution to authorize the County Board Chair to cancel a mobile home certificate of purchase for permanent parcel no. 15-025-0464; seconded by Esry. **Motion carried with unanimous support.**

Auditor

**MOTION** by Langenheim to receive the May 2012 report and place on file; seconded by Esry. **Motion carried with unanimous support.**

Budget Amendments/Transfers

**MOTION** by Carter to recommend County Board approval of **Budget Amendment #12-00027** for Fund/Dept: 105 Capital Asset Replacement Fund-051 Juvenile Detention Center with increased appropriations of \$18,520 and no increased revenue, from Fund Balance for replacement of DVR System at the Juvenile Detention Center; seconded by Anderson. **Motion carried with unanimous support.**

**MOTION** by Moser to recommend County Board approval of **Budget Amendment #12-00028** for Fund/Dept: 075 Regional Planning Commission-628 St. Joseph Comprehensive Plan with increased appropriations of \$22,000 and increased revenue of \$22,000 to accommodate the receipt of a technical service contract to create a comprehensive plan for the Village of St. Joseph; seconded by Weibel. **Motion carried with unanimous support.**

**MOTION** by Michaels to recommend County Board approval of **Budget Amendment #12-00029** for Fund/Dept: 080 General Corporate-042 Coroner with increased appropriations of \$2,600 and increased revenue of \$2,600 for salary stipend paid by the State to a County Official; seconded by James. **Motion carried with unanimous support.**

**MOTION** by James to recommend County Board approval of **Budget Amendment #12-00018** for Fund/Dept: 080 General Corporate-040 Sheriff with increased appropriations of \$3,900 and increased revenue of \$3,900 for FY2012 salary stipend from the State of Illinois; seconded by Kibler. **Motion carried with unanimous support.**

County Administrator

**MOTION** by Jay to receive the General Corporate Fund FY2012 and the Budget Change reports and place them on file; seconded by Jay. **Motion carried with unanimous support.**

There was no other business or Chair's report.

#### Designation of Items to be Placed on County Board Consent Agenda

Items B2 and D1-4 were designated for the County Board Consent Agenda.

#### **HIGHWAY & TRANSPORTATION**

##### County & Township Motor Fuel Tax Claims – May 2012

**MOTION** by Carter to approve the County & Township Motor Fuel Tax Claims of May 2012; seconded by Rosales. **Motion carried with unanimous support.**

#### Petitions – Tolono, Sadorus, and Compromise Road Districts

**OMNIBUS MOTION** by Michaels to recommend County Board approval of resolutions for petitions from the Tolono, Sadorus, and Compromise Road Districts requesting appropriation of funds from the County Bridge Fund pursuant to 605 ILCS 5/5-501; seconded by Carter.

Petrie asked for the status of the balance in the County Bridge Fund. Blue explained there was a significant amount of money. He said currently there were no large projects other than the emergency Kirby Avenue project, so they were concentrating on the smaller ones that the townships really need. **Motion carried with unanimous support.**

#### Striping Bid Resolution & Bid Tabulation

Blue explained that although the vendor America's Parking Remarketing came in with the lower bid, he would prefer to use the vendor Varsity Striping. Blue explained they had unfavorable experiences with America's Parking Remarketing in the past. Blue said he had used Varsity Striping in the past as well and their performance was good.

Kibler exited the meeting at 7:30 p.m.

**MOTION** by James to recommend County Board approval of a resolution awarding the contract for 2012 pavement striping of various County Highways, section 12-00000-01-GM to Varsity Striping with a bid of \$119,377.68; seconded by Berkson. **Motion carried with a roll call vote of 21-3.** McGinty, Michaels, Mitchell, Moser, O'Connor, Petrie, Quisenberry, Richards, Rosales, Schroeder, Weibel, Alix, Ammons, Anderson, Bensyl, Berkson, Esry, Holderfield, James, Jay, and Kurtz voted in favor of the motion. Langenheim, Betz, and Carter voted against it.

#### 2012 National Association of County Engineers Conference Report

Blue said he attended the 2012 NACE Conference in Lexington, Kentucky. There were over 120 vendors and 1,000 County Engineers and Consultants. Blue stated the conference

provided an abundance of information regarding roadway safety, which would assist him on future work on highway safety improvement projects, particularly on the Dewey-Fisher Road.

#### Follow-up Report on Kirby Avenue Quotes

Blue said the emergency Kirby Avenue bridge replacement quotes all came in under \$100,000.

#### Resolution of Contract Award Authority – CHS. 8 & 30

Blue explained that IDOT staff is under-going many employee changes due to retirement. In order to keep his project on schedule Blue requested that the County Board award contract authority to him.

**MOTION** by McGinty to recommend County Board approval for a resolution authorizing contract award authority to the County Engineer; seconded by Langenheim. Petrie asked if there were any sunset clause in the resolution. Blue wanted to move on the work this summer. **MOTION to amend** by Petrie to add a closing date on the County Engineer's contract award authority of September 1, 2012; seconded by Ammons. **Motion to amend failed with a roll call vote of 12-12.** Langenheim, McGinty, Michaels, Mitchell, Petrie, Quisenberry, Richards, Rosales, Ammons, Betz, Carter, and James voted in favor of the motion to amend. Moser, O'Connor, Schroeder, Weibel, Alix, Anderson, Bensyl, Berkson, Esry, Holderfield, Jay, and Kurtz voted against it. **Original motion carried.**

There was no other business or Chair's report.

#### Designation of Items to be Placed on the County Board Consent Agenda

Items B, C, and D were designated for the County Board Consent Agenda.

### **JUSTICE & SOCIAL SERVICES**

#### Monthly Reports

**OMNIBUS MOTION** by James to receive the Animal Control-April 2012, Emergency Management Agency-April 2012, and Probation & Court Services 2012 First Quarter Report and place them on file; seconded by Rosales. Petrie asked when an Open House for County Board Members at the Emergency Management Agency would take place. Richards would contact the EMA Director, John Carlson. **Motion carried with unanimous support.**

#### Chair's Report

Richards said the Citizens Advisory Committee on Jury Selection continues to run radio ads on WBCP to promote jury service. Richards said the Community Justice Task Force had an

opportunity to perform a walk-through of the downtown jail at their last meeting. He said the Task Force was looking at current and other possible programming.

## **POLICY, PERSONNEL, & APPOINTMENTS**

### **Appointments/Reappointments**

**OMNIBUS MOTION** by Weibel to recommend County Board approval of the following appointments to their respective cemetery associations, terms ending 6/30/2018: Bailey Cemetery Association-Brenda Dismon; Craw Cemetery Association-John Hadden, Kenneth Bialeschki, Bill Payne, James Reifsteck, and Carolyn Gonzalez; Locust Grove Cemetery Association-Frances Lafenhagen, Robert Grove; Mount Olive Cemetery Association-Betty Logue, Paul Routh; Yearsley Cemetery Association-David Waters, Kyle Windler; and Stearns Cemetery Association-William McMahon; seconded by Esry. **Motion carried with unanimous support.**

**MOTION** by Weibel to recommend County Board approval for the appointment of Dr. Krista Jones to the Champaign County Board of Health, Term Ending 6/30/15; seconded by James. **Motion carried with unanimous support.**

**MOTION** by Weibel to recommend County Board approval for the appointment of Carl Park to the Kerr & Compromise Drainage District for the unexpired term ending 8/31/13; seconded by Moser. **Motion carried with unanimous support.**

Kibler re-entered the meeting at 7:45 p.m.

### **County Clerk**

**MOTION** by Kibler to receive the May 2012 monthly report and place on file; seconded by James. **Motion carried with unanimous support.**

**MOTION** by Alix to receive the Semi-Annual Report and place on file; seconded by Holderfield. **Motion carried with unanimous support.**

### **Update on Plan for Early Voting/Off-Site Locations**

Hulten explained they wanted to offer early voting at off-site locations utilizing existing equipment. Hulten said they planned to conduct early voting at eight locations in Champaign County. This would greatly expand voters' choices in the timing, location, and method of voting. Hulten said post-election they would evaluate the process and make any necessary improvements and/or adjustments for future early voting.

### **County Administrator**

**MOTION** by Quisenberry to receive the May 2012 report and place on file; seconded by James. **Motion carried with unanimous support.**

Other Business

Electric Aggregation Opt-Out Program for Residential & Small Commercial Retail Customers – Referendum/Ballot Question

**MOTION** by James to place the question “Shall the Champaign County Board have the authority to arrange for the supply of electricity for its residential and small commercial retail customers who have not opted out of such a program?” on the November 2012 ballot; seconded by Berkson. Kurtz abstained due to a conflict of interest. **Motion carried.**

Proposal Overview by Good Energy

Charles de Casteja, Managing Partner of Good Energy, gave a brief description of the energy consulting services their company offers. Recently they have been involved with 50 municipalities in the Peoria area. They put together a buying group and they were able to purchase their electricity for approximately four cents, which represents a savings of about 25 - 35 percent. He explained they were a national consulting firm. The Professional Energy Consulting Services Agreement includes:

- electricity residential opt-out consulting services
- marketing services for opt-out electricity aggregation program and associates costs to perform awareness campaign
- coordinating efforts with the Illinois Commerce Commission
- attend public hearings with the City and other municipal partners
- bid creation and execution with multiple electricity suppliers with final selection made by Champaign County
- negotiate fees for the County with the winning suppliers in an amount equal to or greater than the rate negotiated for Good Energy
- after purchase program delivery and on-going daily monitoring

Anderson asked if everyone in Champaign County would vote on the ballot question. Busey confirmed this because the County Clerk cannot separate the question. Weibel felt it was a good opportunity because the public will have a choice.

**MOTION** by James to recommend County Board approval of the Professional Energy Consulting Services Agreement with Good Energy; seconded by Weibel. Weibel asked the consultant to explain how the County could earn potential revenue. Mr. de Casteja explained that Good Energy earns .00075 per kWh. The County can choose to charge an administrative fee of 1/10<sup>th</sup> of one penny per kWh. He added that most municipalities have done this. Kurtz abstained due to a conflict of interest. **Motion carried.**

There was no other business or Chair's Report.

Designation of Items to be Placed on the County Board Consent Agenda

Items A1-6, A9, A11, and E1 were designated for the County Board Consent Agenda.

McGinty exited the meeting at 8:55 p.m.

**COUNTY FACILITIES**

RFP 2012-003 Needs Assessment Study for Champaign County Corrections –  
Determination of Top-Ranked Firms for Presentations to County Board

**MOTION** by Alix with regard to RFP 2012-003 to select the top three finalists as ranked by the Jail Assessment Project Planning Team and ask these firms to provide presentations in an open meeting on June 26 and have the final award decision be made at the July 10, 2012 Special Committee of the Whole meeting; seconded by Jay.

**MOTION** by Ammons to separate the previous motion for separate discussion; seconded by Berkson. **Motion carried.**

**MOTION to amend** by Petrie to select the top five finalists based on the ranking for presentations on June 26; seconded by Ammons. Alix said he could not find five, which were acceptable to him. Quisenberry felt five was too many and they should go with the top three as ranked by the Jail Assessment Project Planning Team. Discussion followed.

Moser said five is too many and three makes a long night and it would be hard to come away with a clear perception of any of them. Kibler asked for input from Sheriff Walsh regarding his evaluation of the RFP responses. Walsh said as he read the RFPs he did not feel there were large differences except for a couple which were not acceptable to him. He explained he then went back through and began to score them based on the individual criteria. Walsh felt that it would be difficult to differentiate between five presentations.

Ammons agreed there was little difference between most of them. However, the only company in her opinion, which did not have a conflict of interest, was ILPP because they were a consulting firm only and not a builder. She explained that she also scored them based on the large volume of jails they built. She continued that many did not address the over arching issue of a complete analysis of the Criminal Justice System. Ammons was concerned because Kimme and Associates had been ranked so much higher than the rest.

Jay stated three firms were plenty for the County Board to hear presentations from and make a decision and five was too many. Alix said he was disappointed by a couple of the RFPs because they did not address public involvement, such as the Community Justice Task Force. He said a couple were not aware of the any details particular to Champaign County and referred to some items that were not an issue. Alix said of the three highest ranked, he appreciated that Kimme and Associates proposed dealing with general-purpose architect and engineering firms.

He felt Kimme and Associates was the least facility specific of the three top ranked firms. Alix said DLZ seemed very design oriented and JSG provided a good summary of alternatives and various experts on the firm's project team.

Petrie said she reviewed the proposals based on how they would deal with community input, the staff make-up, the time-lines, and other completed jobs. She felt there was only one, which was not typical, and that was ILPP. Petrie was concerned with the evaluation set-up and she was concerned with the differences in scores between Kimme and Associates and the others.

Anderson said Kimme and Associates was one of her top three choices. She also liked ILPP. Betz was impressed with ILPP. He had some previous experience with them and they did have some degree of independence.

**MOTION** by Kurtz to select Kimme and Associates, DLZ, JSG, as well as ILPP to make presentations to the County Board on June 26; seconded by Quisenberry.

**MOTION to amend** by Ammons that once the firms are identified the County Board members should have access to these packets prior to the presentations. This was considered a friendly amendment.

**MOTION** by Kurtz to select Kimme and Associates, DLZ, JSG, as well as ILPP to make presentations to the County Board on June 26 and provide access to these four proposals to all County Board members in advance; seconded by Quisenberry. Discussion followed. **Motion carried.**

Moser and Holderfield exited the meeting at 9:45 p.m.

**MOTION** by Alix that final award decision be made at the July 10, 2012 Special County Board meeting and conduct other Committee of the Whole business as needed; seconded by Jay. Ammons would not support the motion. Petrie asked when the sealed cost proposals could be opened and revealed to the County Board. Busey explained once the County Board determines which of the top ranked firms to be interviewed are the cost estimates can be opened. Busey added background checks would also be performed and revealed to the County Board by the 26<sup>th</sup>. Quisenberry preferred that the presentations be discussed at the July 10 Committee of the Whole and then sent on to the Full County Board on July 19.

**MOTION to amend** by Quisenberry to address the potential vendor selection for RFP 2012-003 at a Committee of the Whole meeting on July 10 and then forward the recommendation on to the full County Board meeting on July 19<sup>th</sup> and add Budget Amendment to be approved at the full County Board to accommodate payment for selected vendor; seconded by Berkson. **Motion carried.**

**Original motion by Alix carried as amended.**

Petrie wanted there to be a set of questions to be asked of each consulting firm and then an open session of Q and A. **MOTION** by Ammons to add a member of the Community Justice Task Force other than the Chair, Michael Richards, to the interview process; seconded by Petrie. Discussion followed. **Motion failed.**

## **OTHER BUSINESS**

### **Closed Session**

**MOTION** by Alix to enter into Closed Session pursuant to 5 ILCS 120/2©11 to consider litigation which is probable or imminent against Champaign County and further moved that the following individuals remain present: the County's legal counsel, County Administrator and Recording Secretary; seconded by Mitchell. **Motion carried 20-2.** Langenheim, Michaels, Mitchell, O'Connor, Petrie, Quisenberry, Richards, Rosales, Weibel, Alix, Ammons, Anderson, Bensyl, Berkson, Betz, Carter, Esry, Jay, Kibler, and Kurtz voted in favor of the motion. Schroeder and James voted against it. The meeting entered into closed session at 10:06 p.m.

The meeting returned to open session and adjourned at 10:23 p.m.

Respectfully submitted,

Kay Rhodes  
Administrative Assistant

*Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*