



**CHAMPAIGN COUNTY BOARD  
COMMITTEE OF THE WHOLE**

**Finance/Justice & Social Services/Policy, Personnel, & Appointments Agenda**  
*County of Champaign, Urbana, Illinois*  
**Tuesday, May 15, 2012 – 6:00 p.m.**

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*Lyle Shields Meeting Room, Brookens Administrative Center  
1776 East Washington Street, Urbana, Illinois*

**I. Call To Order**

**II. Roll Call**

**III. Approval of Minutes**

A. Committee of the Whole Minutes – April 10, 2012 1-9

**IV. Approval of Agenda/Addenda**

**V. Public Participation**

**VI. Communications**

**VII. Policy, Personnel, & Appointments:**

A. Appointments/Reappointments (*Names listed in italics are incumbents seeking reappointment*)

1. Appointment of Jon Schroeder as County Board Liaison to the Regional Planning Commission to Replace County Board member Steve Moser 10

2. C-U Mass Transit District – One Unexpired Term ending 12/31/2013 11-12

Applicant:

- Margaret Chaplan

3. Deputy Sheriff Merit Commission – One Term Ending 11/30/2017 13-15

Applicant:

- Eddie Adair

4. East Lawn Memorial Burial Park Association – One Unexpired Term ending 3/30/2017 16

Applicant:

- Todd McManaway

5. Fire Protection Districts – One Term each District expiring 4/30/2015 17-32

Applicants:

- Broadlands-Longview FPD – *Bruce Ricketts*
- Eastern Prairie FPD – *Stewart Williams*
- Edge-Scott FPD – *Linda Barcus*
- Ivesdale FPD – *James Hixson*

- Ludlow FPD – *Patrick Quinlan*
- Ogden-Royal FPD – *Maurice Gorman*
- Pesotum FPD – Chris Hausman **and** Gregory Fisher
- Philo FPD – *Michael McHenry*
- Sadorus FPD – *Richard Jobe*
- Sangamon Valley FPD – *Ron Kuhns*
- Scott FPD – *Paul Berbaum*
- St. Joseph/Stanton FPD – *Richard Denhart*
- Thomasboro FPD – *Michael Tittle*
- Tolono FPD – *Dennis Davis*
- Windsor Park FPD – *David Dupre*

**One unexpired term ending 4/30/2014**

Applicant:

- Windsor Park FPD – Ruth S. Mitchell

33

6. Farmland Assessment Review Committee – Two Terms expiring 5/31/2016

34-35

Applicants:

- *Richard Rayburn*
- *Kent Krukewitt*

7. Local Foods Policy Council – Nine Terms Expiring 5/31/2014

36-57

Applicants:

- Rebecca Roach
- Mary Ellen Farrell
- Tod Satterthwaite
- Lisa Meid Hamelberg
- Cathe Capel
- Dana Overman
- Bradley Uken
- Sarah Riddle
- Zachary Kennedy
- Erik Chapman
- Christopher Henning

8. Urbana & Champaign Sanitary District – One Term expiring 5/31/2015

58-60

Applicant:

- *Jerry Lyke*

9. Water Districts – One Term in each expiring 5/31/2017

61-62

Applicants:

- Penfield Water District – *Mark Richardson*
- Sangamon Valley Public Water District – *Mike Larson*

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10. Board of Review – Two Terms expiring 5/31/2014 63-75  
*One must be Republican and One must be Democrat*

Applicants:

- *Steve Bantz* (R)
- *Wayne Williams* (D)
- Elizabeth Burgener-Patton (D)
- Patricia Langland (R)
- Mark Whitsitt (R)

B. County Administrator

1. Administrative Services Monthly Report – April 2012 76-78
2. Job Content Evaluation Committee Recommendation for VAC Superintendent 79-84

C. County Clerk

1. April 2012 Report 85

D. Other Business

E. Chair’s Report

F. Designation of Items to be Placed on County Board Consent Agenda

**VIII. Justice & Social Services:**

A. Monthly Reports – All reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/COUNTYBD/deptrpts.htm>

1. Animal Control – March 2012
2. Emergency Management Agency – March 2012
3. Head Start – April
4. Probation & Court Services – March 2012 and April 2012
5. Public Defender – March 2012 and April 2012
6. Public Defender – Cover Letter Regarding March and April Reports (*To Be Distributed*)

B. Other Business

C. Chair’s Report

D. Designation of Items to be Placed on the County Board Consent Agenda

**IX. Finance:**

A. Budget Amendments/Transfers

1. Budget Amendment #12-00019 86-87  
Fund/Dept: 075 Regional Planning Commission-819 Shelter Plus Care IV  
Increased Appropriations: \$10,000  
Increased Revenue: \$10,000  
Reason: To Accommodate the Modest Expansion of Our Existing HUD-funded Shelter Plus Care Grant Program with Receipt of HUD Bonus Project Funding for One Additional Unit

2. Budget Amendment #12-00020 88-90  
Fund/Dept: 075 Regional Planning Commission-820 Emergency Solutions  
Increased Appropriations: \$52,000  
Increased Revenue: \$52,000  
Reason: To Accommodate a New Emergency Solutions Grant Originating From HUD Act Allocations for the Provision of Services to the Homeless.
  
3. Budget Amendment #12-00021 91  
Fund/Dept: 080 General Corporate-041 States Attorney  
Increased Appropriations: \$17,868  
Increased Revenue: None: from Fund Balance  
Reason: Increase in appropriations of \$17,868 for Benefit Payout for a Retiring Employee on May 31, 2012 and an Employee Leaving the Employ of Champaign County on May 9, 2012
  
4. Budget Amendment #12-00023 92-93  
Fund/Dept: 080 General Corporate-140 Correctional Center  
Increased Appropriations: \$21,587  
Increased Revenue: None: from Fund Balance  
Reason: Well Into This Fiscal Year, Receipt of Bills that Included Charges for HIV Medications Dispensed in the County's Last Fiscal Year in the Amount of \$21,587. Amendment to Put the Amount of Last Year's Bill Into this Year's Budget.
  
5. Budget Amendment #12-00024 94  
Fund/Dept: 080 General Corporate-042 Coroner  
Increased Appropriations: \$4,000  
Increased Revenue: \$4,000  
Reason: Grant Monies Received from Illinois Department of Public Health from Surcharge of Death Certificates. Monies to be Used for Autopsy Needs.
  
6. Budget Amendment #12-00025 95  
Fund/Dept: 080 General Corporate-140 Correctional Center  
Increased Appropriations: \$2,940  
Increased Revenue: \$2,940  
Reason: To Cover Personnel Expenditures for Court Security Officers for FY12
  
7. Budget Amendment #12-00026 96  
Fund/Dept: 080 General Corporate-023 Recorder  
Increased Appropriations: 300,000  
Increased Revenue: \$450,000  
Reason: To Purchase Additional Transfer Tax Stamps Due to Increased Sales Prices. For Every Dollar that is Spent Purchasing Transfer Tax \$1.50 is Returned as Revenue to General Corporate.
  
8. Budget Transfer #12-00003 97  
Fund: 080 General Corporate  
Departments: 075 General County, 020 Auditor, 022 County Clerk, 023 Recorder, 025 Supervisor of Assessments, 026 Treasurer, 030 Circuit Clerk, 031 Circuit Court, 032 Jury Commission

Total Amount: \$20,771	
Reason: To Transfer Funds to the Appropriate General Corporate Fund Department	
Line Items to Cover the Cost of FY2012 Negotiated Bargaining Unit Wage Increases	
9. Budget Transfer #12-00004	98
Fund: General Corporate	
Departments: 075 General County, 036 Public Defender, 040 Sheriff, 041 States Attorney, 042 Coroner, 051 Juvenile Detention Center, 052 Court Services, 071 Public Properties	
Total Amount: \$25,344	
Reason: To Transfer Funds to the Appropriate General Corporate Fund Department	
Line Items to Cover the Cost of FY2012 Negotiated Bargaining Unit Wage Increases	
10. Budget Transfer #12-00005	99
Fund: 080 General Corporate	
Departments: 075 General County, 071 Public Properties, 130 Circuit Clerk Support Enforcement, 140 Correctional Center, 040 Sheriff	
Total Amount: \$260,482	
Reason: To Transfer Funds to the Appropriate General Corporate Fund Department	
Line Items to Cover the Cost of FY2012 Negotiated Bargaining Unit Wage Increases	
11. Budget Transfer #12-00006	100
Fund: 080 General Corporate	
Departments: 075 General County, 141 States Attorney Support Enforcement	
Total Amount: \$1,670	
Reason: To Transfer Funds to the Appropriate General Corporate Fund Department	
Line Items to Cover the Cost of FY2012 Negotiated Bargaining Unit Wage Increases	
B. <u>Animal Control</u>	
1. Request Approval of an Intergovernmental Agreement for Animal Control Services with the City of Urbana	101-103
2. Request Approval of an Intergovernmental Agreement for Animal Impound Services with the City of Urbana	104-109
C. <u>Children’s Advocacy Center</u>	
1. Request Approval of Application & if Awarded, Acceptance of National Children’s Alliance Chapter Sub-Awardees Grant	110-120
D. <u>Sheriff</u>	
1. Request Approval to Amend the Aramark Inmate Commissary Services Agreement	121-122
E. <u>County Administrator</u>	
1. General Corporate Fund FY2012 Budget Projection Report	123-125
2. General Corporate Fund Budget Change Report	126
3. FY2012 Additional General Corporate Funding Requests	127-131
4. Resolution Authorizing Inclusion of Taxable Allowances as IMRF Earnings	132-134
5. IMRF Report ( <i>For Information Only</i> )	135-136
6. FY2013 Non-Bargaining Salary Administration Recommendation	137-139
7. Resolution Establishing the Budget Process for FY2013	140-142

F. Auditor

1. Monthly Report – April 2012

143-150

G. Treasurer

1. Monthly Report –April 2012- Reports are available on the Treasurer’s webpage at <http://www.co.champaign.il.us/TREAS/reports.htm>

H. Other Business

I. Chair’s Report

J. Designation of Items to be Placed on County Board Consent Agenda

**X. Other Business**

**XI. Adjourn**

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## CHAMPAIGN COUNTY BOARD COMMITTEE OF THE WHOLE MINUTES

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**Finance/ Justice & Social Services/Policy, Personnel, & Appointments**  
**Tuesday, April 10, 2012**  
**Lyle Shields Meeting Room, Brookens Administrative Center**  
**1776 E. Washington St., Urbana, Illinois**

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**MEMBERS PRESENT:** Christopher Alix, Carol Ammons, Jan Anderson, Ron Bensyl, Astrid Berkson, Thomas Betz, Lloyd Carter, Lorraine Cowart, Aaron Esry, Stephanie Holderfield, Stan James, John Jay, Jeff Kibler, Alan Kurtz, Ralph Langenheim, Gary Maxwell, Brendan McGinty, Diane Michaels, Max Mitchell, Steve Moser, Steve O'Connor, Patsi Petrie, James Quisenberry, Michael Richards, Giraldo Rosales

25  
26

**MEMBERS ABSENT:** C. Pius Weibel, Jonathon Schroeder

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**OTHERS PRESENT:** Deb Busey (County Administrator), Gordy Hulten (County Clerk), Stan Jenkins (Supervisor of Assessment), Kay Rhodes (Administrative Assistant), Dan Walsh (Sheriff), Dan Welch (Treasurer), Mike Williams (Children's Advocacy Center Director)

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37

### CALL TO ORDER

38  
39

Betz called the meeting to order at 6:05 p.m.

40  
41  
42

### ROLL CALL

43  
44  
45  
46

Rhodes called the roll. Alix, Ammons, Anderson, Bensyl, Berkson, Betz, Carter, Cowart, Esry, Holderfield, James, Jay, Kibler, Kurtz, Langenheim, Maxwell, McGinty, Michaels, Mitchell, Moser, O'Connor, Petrie, Quisenberry, Richards, and Rosales were present at the time of roll call, establishing the presence of a quorum.

### APPROVAL OF MINUTES

**MOTION** by Rosales to approve the March 13, 2012 Committee of the Whole minutes; seconded by Carter. **Motion carried with unanimous support.** **MOTION** by Ammons to approve the January 11, 2012 minutes of the Strategic Planning Committee; seconded by Esry. **Motion carried with unanimous support.**

### APPROVAL OF AGENDA/ADDENDA

**MOTION** by James to approve the agenda/addenda; seconded by Cowart. **Motion carried with unanimous support.**

47 **PUBLIC PARTICIPATION**

48  
49 Jerehme Bamberger spoke regarding the Jail Space Improvement Project Planning Team.  
50 Sarah Lazare spoke regarding a public forum on May 11, 2012 regarding the County Board's  
51 proposal for a new jail.  
52

53 **COMMUNICATIONS**

54  
55 Kurtz announced a public meeting was held in Clinton concerning the Clinton Land Fill  
56 application and the EPA had extended the timeline for public comment.  
57

58 **FINANCE**

59 Budget Amendments/Transfers

60

61 **Budget Amendment #12-00014**

62

63 **MOTION** by Mitchell to recommend to the County Board approval of Budget  
64 Amendment 12-00014 Fund/Dept: 080 General Corporate-042 Coroner for increased  
65 appropriations of \$450 with increased revenue of \$450 from sale of Coroner's 1998 Ford  
66 Windstar Van to purchase additional supplies for the autopsy suite; seconded by James. **Motion**  
67 **carried with unanimous support.**

68

69 **MOTION** by James to recommend to the County Board approval of Budget Amendment  
70 12-00015 Fund/Dept: 080 General Corporate-043 Emergency Management Agency for increased  
71 appropriations of \$6,800 with increased revenue of \$6,800 from the new grant for the Local  
72 Emergency Planning Committee; seconded by Kurtz. Ammons asked for more information on  
73 the grant. Busey explained the grant was for the Local Emergency Planning Committee  
74 organized through the County Emergency Management Agency, this committee would consist of  
75 local private and public entities, which would participate in emergency training to better, prepare  
76 the County in the event of an emergency for example a hazardous material spill. **Motion carried**  
77 **with unanimous support.**

78

79 **MOTION** by Bensyl to recommend to the County Board approval of Budget  
80 Amendment 12-00016 Fund/Dept: 080 General Corporate-020 Auditor for increased  
81 appropriations of \$28 with increased revenue of \$28 because Government Accounting Standards  
82 require salary stipends paid by the State to County officials be recorded by the County as  
83 revenues with offsetting expenditures and the salary stipend received by the County Auditor this  
84 year is more than what was budgeted; seconded by Ammons. **Motion carried with unanimous**  
85 **support.**

86

87 **MOTION** by Langenheim to recommend to the County Board approval of Budget  
88 Amendment 12-00017 Fund/Dept: 080 General Corporate-025 Supervisor of Assessment for  
89 increased appropriations of \$1,800 with increased revenue of \$1,800 because the annual stipend



90 paid by the State was greater than budgeted in FY2012; seconded by Holderfield. **Motion**  
91 **carried with unanimous support.**

92  
93 Sheriff

94 Amendment to Aramark Inmate Commissary Services Agreement

95  
96 **MOTION** by Michaels to recommend approval to the County Board of the amendment  
97 to the Aramark Inmate Commissary Services Agreement; seconded by Kibler. Cowart did not  
98 support it. Busey explained all proceeds the County received go into a special commissary fund  
99 for the benefit of the inmates. These funds are not used for County operations.

100

101 Walsh stated the inmate commissary fund is for the sole benefit of the inmates. He  
102 explained the new jail superintendent felt the inmates would be better served if none of the  
103 supplies were stored offsite, but instead kept on the premises. This was the essence of the  
104 amendment to the agreement. Walsh said it would cost Aramark more to store the supplies at the  
105 jail and therefore it would reduce the County commission on sales from 40% to 30%.

106

107 Cowart asked what types of supplies were stored at the jail. Walsh listed various items  
108 such as toiletries, snacks, and fresh fruit. Walsh added the costs to the inmate are the same costs  
109 one would find out in the community. Ammons inquired how the commissary fund had been  
110 utilized over the past few years. She also asked for further explanation on the costs to the inmates  
111 and the commission the County received from their purchases. Walsh stated that many jails used  
112 these commissions to fund their normal operations and Champaign County did not. Walsh said  
113 during Christmas all inmates receive a pizza party and goody bags. He explained some inmates  
114 receive wages for their work in the kitchen and laundry. These types of costs come out of the  
115 inmate commissary fund, as well as indigent haircuts and hygiene kits. Walsh added he also  
116 purchased multiple sets of law books and a couple of extra oxygen concentrators.

117

118 Alix understood that the commissary fund was there to assist inmates who could not  
119 afford to purchase essential items on their own as well as the benefit of the inmates as a whole.  
120 He asked for the approximate amount of the commission earned in a year. Busey said the  
121 revenue for the commissary fund was \$28,000 per year. Petrie asked if the commission  
122 percentage could be lower than 30%. **MOTION to amend** by Petrie to revise Paragraph 3-F  
123 "The County shall earn a commission..." to "The Inmate Trust (Commissary) Fund shall earn a  
124 commission..." seconded by Alix. **Motion to amend carried. Original motion carried as**  
125 **amended.**

126

127 States Attorney

128 Renewal & Amendment of Intergovernmental Agreement with the Illinois Department of  
129 Healthcare & Family Services

130

131 **MOTION** by Jay to recommend County Board approval of the renewal and amendment  
132 of an Intergovernmental Agreement with the Illinois Department of Healthcare and Family

133 Services and the Champaign County State's Attorney for Support Enforcement; seconded by  
134 Mitchell. **Motion carried with unanimous support.**

135  
136 County Administrator  
137 General Corporate Fund FY2012 Budget Projection Report  
138 General Corporate Fund Budget Change Report

139  
140 Busey said sales tax revenues were at budget or slightly above with the exception of the  
141 Corporate Personal Property and Income taxes. Personnel expenditures continue to be under  
142 budget however, all areas of commodities are over budget. It appeared the Fund Balance would  
143 remain stable through the end of the year. Betz asked if any consideration had been given to the  
144 expected Medicaid shortfall and the Nursing Home. Busey stated the Nursing Home and the  
145 Nursing Home Board were investigating other ways to increase revenue to offset the potential  
146 cut in revenue.

147  
148 **MOTION** by Kibler to receive the General Corporate Fund FY2012 Projection and  
149 Budget Change reports and place on file; seconded by James. **Motion carried with unanimous**  
150 **support.**

151  
152 Recommendation of Update to County Grant Application/Acceptance Procedures

153  
154 Busey explained the procedures for application and acceptance of grants were written in  
155 2001 and have been out-dated for some time. The current recommendation would bring the  
156 procedures up to date based on the way the County Board operates now. She explained the  
157 current ordinance refers to parent committees and the County Board Rules no longer make this  
158 reference. The recommendation is that all grants go through the Finance Committee because all  
159 grants have budgetary impact.

160  
161 Busey said the 2001 ordinance also requires the County Board to convene the Grant  
162 Executive Committee upon notice of award of grant, to accept it formally. She stated the  
163 recommendation would change the requirement for convening the Grant Executive Committee to  
164 occur only when the terms of the final grant are different from the terms of the grant at the time it  
165 was presented to the County Board for approval. It would then be up to the Grant Executive  
166 Committee to accept the grant in its final terms or determine if it should be referred back to the  
167 County Board for final approval.

168  
169 Lastly, Busey explained the current make-up of the Grant Executive Committee was no  
170 longer relevant due to changes to the County Board Rules. The current Grant Executive  
171 Committee consisted of the County Board Chair, the Parent Committee Chair, and a designated  
172 representative of the minority party who sits on the Budget Committee. She recommended the  
173 Grant Executive Committee consist of the County Board Chair, the Deputy Chair of Finance, and  
174 the County Board Minority Party Caucus Chair.

175

176           **MOTION** by Moser to recommend County Board approval of the recommended updates  
177 to the County Grant Application/Acceptance procedures; seconded by James. Maxwell asked if  
178 there were any provision for substitution if the named representatives were unavailable. Busey  
179 stated there was not.

180  
181           **MOTION by Ammons to amend** the recommendation for the make-up of the Grant  
182 Executive Committee to consist of the County Board Chair, the Assistant Deputy Chair of  
183 Finance, and the Minority Party Caucus Chair or designee; seconded by Petrie. Michaels asked  
184 for further explanation on the motion to amend. Ammons explained this would allow other  
185 Board members other than the Deputy Chairs to be involved in the processes of the County.  
186 **Motion to amend failed. Original motion carried.**

187  
188           Report & Review of County Fees

189  
190           Busey explained the County fee report was presented to them because the Board would  
191 begin to examine the FY2013 budget process in May 2012. The financial policies of the County  
192 require an annual review of the County fees. Busey stated the County Fee Schedule report  
193 included all fees with the exception of the Nursing Home and the Regional Planning  
194 Commission.

195  
196           Auditor's Report

197  
198           **MOTION** by Holderfield to receive and place the Auditor's March 2012 report on file;  
199 seconded by Maxwell. **Motion carried with unanimous support.**

200  
201           Treasurer's Report

202  
203           Welch stated a \$1 million loan from Public Safety Sales Tax to the General Corporate  
204 Fund was made. This is an annual loan and a few years ago, the loan was much larger.

205  
206           Welch stated this marked the 10<sup>th</sup> consecutive year that real estate tax bills would be  
207 mailed on time. Welch said this accomplishment is made possible through the efforts of several  
208 departments: the Board of Review, the Township Assessors, the Supervisor of Assessment, the  
209 County Clerk, Treasurer's office, and Information Technology Services.

210  
211           This year, Welch identified a company his office can transmit an electronic file to and  
212 they will print the forms, envelopes, and inserts there. He explained one advantage is that this  
213 company can combine any tax bills belonging to the same person or entity together. Normally,  
214 the total cost to send out tax bills would be approximately \$41,000 or 54 cents/piece. Welch said  
215 the new process would cost 53 cents/piece, but if more than one piece goes to the same recipient,  
216 the cost for the second piece goes down to 12 cents. This should bring the total cost down to  
217 approximately \$29,000.

218

219 Welch said the cash balance for the Nursing Home on April 10 was \$919,000 and  
220 \$878,000 of this was borrowed in the form of Tax Anticipation Warrants, and these are  
221 scheduled for payback beginning in May 2012. Welch explained the Nursing Home also still  
222 owed the General Corporate Fund \$333,000 in loans, so this places the Nursing Home cash  
223 balance at -\$292,000 and he urged County Board members to monitor the Nursing Home  
224 financial situation closely.

225

226 **MOTION** by Jay to receive and place the Treasurer's March 2012 report on file;  
227 seconded by Rosales. Ammons asked when the loan to General Corporate Fund from Public  
228 Safety Sales Tax would be returned to Public Safety. Welch stated it was a 12-month loan and  
229 would be repaid in November. **Motion carried with unanimous support.**

230

231 Other Business

232 Illinois State Board of Elections Voter Registration State Grant

233

234 **MOTION** by Langenheim to recommend County Board approval of the Illinois State  
235 Board of Elections Voter Registration State Grant; seconded by Kurtz. Hulten explained the  
236 Voter Registration Grant is an annual grant to assist with the costs of voter registration. **Motion**  
237 **carried with unanimous support.**

238

239 There was no Chair's report.

240

241 Designation of Items to be Placed on County Board Consent Agenda

242

243 Items A1-4, C1, and G1 were designated for the County Board Consent Agenda.

244

245 Holderfield exited the meeting at approximately 7:00 p.m.

246

247 **JUSTICE & SOCIAL SERVICES**

248

249 Children's Advocacy Center Presentation

250

251 Mike Williams has been the Executive Director of the Children's Advocacy Center since  
252 February 2002. Williams said in 1989, the Illinois Child Advocacy Act was instituted and it  
253 required all counties in the State of Illinois to develop a protocol on how to handle child sexual  
254 abuse cases in their jurisdiction. He explained a Champaign County Child Advocacy Board was  
255 formed because of the 1989 Act. Williams said the Child Advocacy Board took steps in 1999 to  
256 establish a Children's Advocacy Center in Champaign County through grant funding. The Child  
257 Advocacy Board felt the Children's Advocacy Center should be a safe, welcoming, child  
258 friendly place where specially trained professionals would conduct interviews with children  
259 whenever abuse or allegations of abuse had occurred. As well as, a place where children and  
260 their families would receive specialized follow-up services designed to help them overcome the  
261 trauma of child abuse.

262 Williams stated the CAC Board adopted its first protocol in 2001. The Board is made up  
263 of fourteen members and the current Chair of the Children's Advocacy Center Governing Board  
264 is Julia Reitz, States Attorney. Other members of the Board represent the major law enforcement  
265 agencies in Champaign County, the Department of Children and Family Services, Court  
266 Services, medical, mental health, and education professionals.

267  
268 Williams stated in 2003, CAC was accredited by the National Children's Alliance. This is  
269 recognition that the center has achieved a high level of multi-disciplinary response to allegations  
270 of child sexual abuse in their jurisdiction and that the children subject to this type of intervention  
271 benefit from the experience. Williams said CAC was re-accredited in 2009 by the National  
272 Children's Alliance. He said over 200 children per year are interviewed at CAC.

273  
274 **OMNIBUS MOTION** by Ammons to receive the Animal Control – February 2012;  
275 Emergency Management Agency – February 2012; Head Start – March 2012; Probation & Court  
276 Services – February 2012; and Public Defender-February 2012 reports and place on file;  
277 seconded by Kurtz. **Motion carried with unanimous support.**

278  
279 There was no Chair's report.

280  
281 Designation of Items to be Placed on County Board Consent Agenda

282  
283 There were no items for the County Board Consent Agenda.

284  
285 **POLICY, PERSONNEL, & APPOINTMENTS**

286  
287 Supervisor of Assessments

288  
289 **MOTION** by Kurtz to recommend County Board approval of the recommendation for  
290 division of the County into four assessment districts; seconded by Berkson. **Motion carried with**  
291 **unanimous support.**

292  
293 County Administrator

294 Request to Submit VAC Positions to the Job Content Evaluation Committee

295  
296 **MOTION** by Langenheim to recommend approval of request to submit proposed  
297 Veterans' Assistance Commission Superintendent and Administrative Assistant positions to the  
298 Job Content Evaluation Committee for classification, evaluation, and position description  
299 development; seconded by Quisenberry. **Motion carried with unanimous support.**

300  
301 Amendments to Ordinance No. 897- Champaign County Purchasing Policy

302  
303 **MOTION** by James to recommend County Board approval of amendments to Ordinance  
304 No. 897 - Champaign County Purchasing Policy; seconded by Kurtz. **Motion carried with**  
305 **unanimous support.**

306 County Clerk

307

308 **MOTION** by Kibler to receive the February and March 2012 reports and place on file;  
309 seconded by Rosales. **Motion carried with unanimous support.**

310

311 Other Business

312

313 **OMNIBUS MOTION** by Betz to recommend County Board approval of resolutions  
314 honoring retired County Board members Brad Jones and Alan Nudo; seconded by Esry. **Motion**  
315 **carried with unanimous support.**

316

317 McGinty exited the meeting at approximately 7:25 p.m.

318

319 Chair's Report

320 Overview of Historic Timeline and County Board Actions Regarding the Public Safety Sales Tax

321

322 Ammons stated in light of recent comments made during public participation and for the  
323 benefit of Board, she felt it appropriate to ask the County Administrator to report on the historic  
324 timeline and the County Board actions regarding the Public Safety Sales Tax.

325

326 Busey explained on July 23, 1998, the County Board approved Resolution No. 4012  
327 instructing the County Clerk to place a referendum on the ballot to approve a special County  
328 Retailer's Occupation Tax for Public Safety. In September 1998, the County Board approved  
329 Ordinance No. 572 designating the projects to be funded by the tax. Busey said in April 2003,  
330 the County Board approved Ordinance No. 683 designating the plan for use of the tax with  
331 amended definitions.

332

333 Busey explained that at the time the original Ordinance No. 572 was written, there was  
334 no statutory authority to sunset the tax. Although it was mentioned in the ordinance, the question  
335 on the ballot could not contain this language. She said the statutory authority changed in 2008.

336

337 Betz asked how often loans were taken from the sales tax for the General Corporate Fund  
338 over the years. Busey answered loans had not been taken every year, but there have been  
339 approximately six times since 2001. Betz asked Busey if these loans to the General Corporate  
340 Fund needed due to Nursing Home financial issues. Busey said the decline in the General  
341 Corporate Fund balance was definitely attributed to the County Board granting loans totaling a  
342 little over \$2 million to the Nursing Home between 2005 and 2008. Alix asked when the  
343 obligation bonds would be paid off. Busey stated the bonds were scheduled to be paid off in  
344 2027.

345

346 Designation of Items to be Placed on County Board Consent Agenda

347

348 Items A1, B3, and D1-2, were designated for the County Board Consent Agenda.

349

350 The meeting adjourned at 7:50 p.m.

351

352 Respectfully submitted,

353

354

355 Kay Rhodes

356 Administrative Assistant

357

358 *Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

RESOLUTION NO.

RESOLUTION APPOINTING JON SCHROEDER AS THE  
COUNTY BOARD LIAISON TO THE REGIONAL PLANNING COMMISSION  
TO REPLACE STEVE MOSER

WHEREAS, C. Pius Weibel has submitted to the County Board his appointment of Jon Schroeder to be the County Board Liaison to the Champaign County Regional Planning Commission to replace Steve Moser; and

WHEREAS, Such appointment requires the advice and consent of the County Board under 35 ILCS 200/6-5;

NOW, THEREFORE, BE IT RESOLVED By the Champaign County Board that the County Board does hereby advise and consent to the appointment of Jon Schroeder to replace Steve Moser as the County Board Liaison to the Champaign County Regional Planning Commission.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 24<sup>th</sup> day of May A.D. 2012.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Gordy Hulten, County Clerk  
and ex-officio Clerk of the  
Champaign County Board



CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
PLEASE TYPE OR PRINT IN BLACK INK

NAME: Margaret A. Chaplan  
ADDRESS: 707 Southwest Dr. Champaign IL 61820  
Street City State Zip Code  
EMAIL: [redacted] PHONE: 217-359-8459  
 Check Box to Have Email Address Redacted on Public Documents

PARTY AFFILIATION: (Please check one)  Democrat  Republican  Other, please explain:

NAME OF APPOINTMENT BODY OR BOARD: Champaign-Urbana Mass Transit District  
BEGINNING DATE OF TERM: \_\_\_\_\_ ENDING DATE: 12/31/2016

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?  
I have been a rider of the MTD buses since I moved to Champaign in 1971. I did not own a car until 1985 and regularly commuted to work, shopping, and entertainment venues on the bus. I was involved with two University of Illinois committees related to mass transit: the Campus Area Transportation Study, from 2000-2001, and the campus Public Safety Advisory Committee from 1999-2002. I am concerned about the maintenance of good bus service in an atmosphere of assault on tax-supported public services.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?  
A board member participates in setting policy and in making decisions for the operation of the District and the expenditure of funds. As a board member I would attend board meetings, keep myself informed on mass transit issues locally and in general, and be open to communications from citizens who live in the District. I would also review important background documents, since I would be new to the Board.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I have no personal knowledge of the specifics of MTD operations, but, as a frequent and concerned bus rider, I regularly follow reports in the news media relating to the MTD.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Regent A. Chepler  
Signature

3 February 2012  
Date

## Ranae Wolken

---

**From:** Dan Walsh  
**Sent:** Tuesday, March 27, 2012 2:55 PM  
**To:** Pius Weibel; Ranae Wolken  
**Cc:** Teresa Schleinz  
**Subject:** FW: Resume for Eddie Adair  
**Attachments:** Scanned from a Xerox multifunction device001.pdf

Pius I believe that Eddie Adair, the retired police chief from Urbana would be an excellent replacement for Pastor Ed McGee whose term with the Merit Commission expired. Pastor does not want to re-up for another term. This would be the Democratic member required by statute.

Eddie is willing to serve in this capacity. Would you please make the appropriate nomination for me.

Thank you very much.

Dan Walsh  
Sheriff - Champaign County  
217-384-1205  
[dwalsh@co.champaign.il.us](mailto:dwalsh@co.champaign.il.us)

-----Original Message-----

**From:** Teresa Schleinz  
**Sent:** Tuesday, March 27, 2012 2:32 PM  
**To:** Dan Walsh  
**Subject:** Resume for Eddie Adair

Teresa Schleinz  
Champaign County Sheriff's Office  
217-384-1205 - Extension 1600  
217-384-3023 Fax  
[tschleinz@co.champaign.il.us](mailto:tschleinz@co.champaign.il.us)

## **RESUME**

I was appointed Chief of Police of the Urbana Police Department on November 1, 1994. While serving on the department I was able to increase the operating budget from \$2.5 million to \$5.5 million; increase the number of officer positions from 43 to 55, increase diversity from two black officers to four plus one Asian American officer. Implemented a K-9 Officer Program. With Justice Department Grants I was able to get Desktop Computers for the entire police department and Laptop Computers for the police vehicle fleet. Also I was able to get and train all Patrol Supervisors with new Less Lethal Equipment. Implemented a mandatory 24 Hour Annual In Service Training Program for all officers. And finally I was able to increase our civilian positions from 10 to 12. I retired from the department on December 31, 2005 after 11 wonderful years of serving the citizens of Urbana, Illinois. I was the first black Police Chief hired by the city of Urbana and to date the longest serving Chief of Police since 1935.

I previously served 27 ½ years as a police officer on the Memphis Police Department. My assignments with the department included Patrol Officer, Swat Team Member, Traffic Division Investigator, Recruiting Officer, Homicide Investigator, Hostage Negotiation Team Member, Patrol Shift Commander, Precinct Commander, Patrol Division Commander and Chief of Police. The ranks I held were Patrol Officer, Sergeant, Lieutenant, Captain, Inspector, Deputy Chief and Deputy Director of Police. I was the first black officer appointed to the Deputy Director position (January 1992 – May 1994).

## **AWARDS and HONORS**

Received the Outstanding Police Recruit Award for graduating first in my Police Recruit Training Class, which was the 25<sup>th</sup> Session of the Memphis Police Department on December 8, 1967. I was the first black officer on the Memphis Police Department to receive this award.

Graduated from the FBI National Academy's 136<sup>th</sup> Session on March 23, 1984. I was the first black officer on the Memphis Police Department to graduate from the FBINA.

Received the Community Service Award from the National Conference of Christians and Jews on September 19, 1985 for volunteer service performed in the community

Graduated from the U. S Secret Service's Dignitary Protection School on August 11, 1989.

Graduated from the University of Illinois's Police Training Institute's Law for Police Training Class on November 11, 1994.

Graduated from the Illinois Law Enforcement Executive Management Institute on October 18, 1997.

Participated in the Illinois/Russian Police Officer Exchange program August 5-15, 1999. I was the first and only black Police Chief to participate in this Exchange program.

Appointed by the Governor to serve on the Illinois Law Enforcement Training and Standards Board from October 13, 2000 until December 15, 2005.

I joined the Urbana Exchange Club on March 24, 2006. The Urbana Exchange Club was organized in 1926 and is affiliated with the National Exchange Club of America, which was founded March 27, 1911. The Exchange Club is a community service organization with a primary focus on Child Abuse Prevention, Youth Scholarship and Developing Community Leadership. I currently serve on the child abuse, the membership and the program planning committees. I am the club's President – elect for the 2008 year.

I was appointed by Mayor Laurel Lunt Prussing on November 1, 2006 and approved by the Urbana City Council on November 6, 2006 to serve as a board member on the Champaign County Housing Authority Board. This is a seven member countywide board with a six year term of office. I serve as one of two appointees representing the City of Urbana.

### **EDUCATION**

Graduated from Memphis State University in May 1973 with a B. A. Degree in Political Science and Police Administration. Completed 36 hours toward a Master's Degree in Public Administration in May 1975.

### **MILITARY SERVICE**

Served in the United States Air Force as a Military Police Officer from August 29, 1963 until August 28, 1967. Honorably discharged from the United States Air Force as a Sergeant (E-4).

### **VITALS**

My wife is Patricia Moore Adair, who retired after 20 years service at FEDEX Headquarters in Memphis, Tennessee to relocate with me to my next job in Urbana, Illinois. We have two adult sons, Reginald D. and Kenneth D. Adair. Reggie is married to Barbara Stone and they have two high-energy daughters Courtney and Jessica. Kenny is married to Mistie Moore and they have two high-powered sons Keidric and Kaiden.

Prepared by : **Eddie B. Adair**  
**204 N. Abbey Road**  
**Urbana, IL 61802**  
**h. Phone 217.344.2521**  
**e-mail [adairebpat@wmconnect.com](mailto:adairebpat@wmconnect.com)**

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Todd McManaway

ADDRESS: 2305 Grange DR Urbana IL 61801  
Street City State Zip Code

EMAIL: [Redacted] PHONE: 314-422-6231

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: East Lawn Cemetery

BEGINNING DATE OF TERM: \_\_\_\_\_ ENDING DATE: \_\_\_\_\_

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

Im interested in helping improve the Cemetery

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

none

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

Todd McManaway  
Signature

3/2/12  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Bruce Nicklotts  
P.O. Box 109  
ADDRESS: 302 HENSON DR. BROADLANDS ILL. 61816  
Street City State Zip Code  
EMAIL: bnicklot -- @ -- gmail.com PHONE: 1-217-834-3263

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Broadlands-Longview F.P.D.  
BEGINNING DATE OF TERM: 5-1-2012 ENDING DATE: 4-30-2015

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?  
I AM CURRENTLY SERVING ON THE BOARD AND ALSO A FIRE FIGHTER FOR THE BROADLANDS-LONGVIEW FIRE PROTECTION DISTRICT. AND HAVE A PASSION TO SEE THAT WE CONTINUE TO HAVE A STRONG FIRE PROTECTION DISTRICT
2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?  
I CURRENTLY SERVE ON THE BOARD OF TRUSTEE AND HAVE A STRONG WORKING KNOWLEDGE OF THE OPERATIONS OF THE DISTRICT.
3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  
Yes  No  If yes, please explain:

Bruce Nicklotts  
Signature

Date: 1/25/2012

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Stewart G. Williams

ADDRESS: 2310 Roland Champaign IL 61821  
Street City State Zip Code

EMAIL: \_\_\_\_\_ PHONE: 217-357-1820

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Eastern-Prairie F.P.D

BEGINNING DATE OF TERM: 5-1-2012 ENDING DATE: 4-30-2015

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?  
MANAGERIAL EXPERIENCE IN 30+ YEARS, CURRENT TERM ON EASTERN PRAIRIE FPD BOARD OF TRUSTEES, I AM CURRENTLY SERVING AS PRESIDENT.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?  
I HAVE CURRENT & SPECIFIC KNOWLEDGE OF ALL OF THESE AREA'S. I AM THE CURRENT PRESIDENT OF BOARD OF TRUSTEE'S

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  
Yes \_\_\_ No X If yes, please explain:

[Signature]  
Signature

Date: 3/11/12



CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: LINDA L. BARCUS

ADDRESS: 2605 E. CALIFORNIA AVE URBANA IL 61802  
Street City State Zip Code

EMAIL: \_\_\_\_\_ PHONE: 217-384-7044

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Edge-Scott F.P.D.

BEGINNING DATE OF TERM: 5-1-2012 ENDING DATE: 4-30-2015

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I HAVE BEEN TRUSTEE SINCE 1991 BEFORE THAT I HAVE BEEN INVOLVED WITH THE DEPARTMENT SINCE 1970 - HUSBAND WAS FIRE FIGHTER OVER 30 YEARS.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I AM PRESENTLY TRUSTEE, TREASURER OF THE DEPARTMENT

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes \_\_\_ No X If yes, please explain:

Linda L. Barcus  
Signature

Date: January 24, 2012

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**  
**Fire, Drainage, Cemetery, Water, & Farmland Assessment**

PLEASE TYPE OR PRINT IN BLACK INK

NAME: James Hixson

ADDRESS: JAMES E. & MARILEE HIXSON  
263 Co. Rd. 500N.  
IVESDALE, ILLINOIS 61851-9732

Street City State Zip Code

EMAIL: [redacted] PHONE: 217-202-6536

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Ivesdale F.P.D

BEGINNING DATE OF TERM: 5-1-2012 ENDING DATE: 4-30-2015

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

SEVERAL YEARS EXPERIENCE IN THIS CAPACITY

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

SAME AS ABOVE

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes  No  If yes, please explain:

James E. Hixson  
Signature

Date: 1-23-2012

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: MAURICE G. GORMAN

ADDRESS: 2552 HOMER LAKE ROAD HOMER IL 61849  
Street City State Zip Code

EMAIL: gorman??@ILLINOIS.EDU PHONE: 217-896-3056

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Ogden-Royal F.P.D.

BEGINNING DATE OF TERM: 5-1-2012 ENDING DATE: 4-30-2015

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

2 TERMS TRUSTEE

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

2 TERMS TRUSTEE

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes  No  If yes, please explain:

Maurice Gorman  
Signature

Date: 1-27-12

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**  
**Fire, Drainage, Cemetery, Water, & Farmland Assessment**

**PLEASE TYPE OR PRINT IN BLACK INK**

**NAME:** Chris Hausman

**ADDRESS:** 948 CR 100 N Pesotum IL 61863  
Street City State Zip Code

**EMAIL:** \_\_\_\_\_ **PHONE:** 217-867-2369

Check Box to Have Email Address Redacted on Public Documents

**NAME OF APPOINTMENT BODY OR BOARD:** Pesotum Fire Protection District Trustee

**BEGINNING DATE OF TERM:** 5/1/12 **ENDING DATE:** 4/30/15

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment?

I have been a volunteer fireman for the Pesotum Fire Dist. since 1991 serving in that capacity until early in 2011, when I decided it was time for younger volunteers to contribute their time. I've been very aware of the demands and the equipment needed in order to run a volunteer Fire Dept. I have served as Pesotum Township Supervisor for 12 years and as a trustee for 4 years. I also have a background in Finance and Accounting, as a graduate of the University of Illinois.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

The role of the Trustee for the Fire Protection Dist. is to oversee the Tax levy, create a budget, oversee the assets of the District which include the Building, and all of the fire fighting equipment, and to have a good line of communications with the Fire Chief. It is vital that the Trustees manage the assets of the District in order to carry out the mission of fire protection and rescue, and to ensure proper use of taxpayers dollars.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

  
\_\_\_\_\_  
Signature

3/3/12  
\_\_\_\_\_  
Date

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**

**PLEASE TYPE OR PRINT IN BLACK INK**

**NAME:** Gregory A. Fisher

**ADDRESS:** 300 South Oak Street Pestotum IL 61863  
Street City State Zip Code

**EMAIL:** --- **PHONE:** 217-493-9984

Check Box to Have Email Address Redacted on Public Documents

**NAME OF APPOINTMENT BODY OR BOARD:** Pesotum Fire Protection District

**BEGINNING DATE OF TERM:** May 2012 **ENDING DATE:** May 2015

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment? 35 years in the fire service as a volunteer, paid on call, and career firefighter, instructor and program director for the Illinois Fire Service Institute. I attended and taught at Illinois Association of Fire Protection Districts Trustees Seminars and Annual Conference for ten years. My formal education is a Bachelor's Degree in Fire Service Management from Southern Illinois University. Certified as Fire Officer II/ Office of the Illinois State Fire Marshal. Some National Fire Academy courses in Executive Fire Officer

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role? Trustees have the express power to execute notes, mortgage for real estate or personal property to be used for fire protection. Provide for the firefighters with group health, accident, life and workmen's comp. insurance. Pass necessary ordinances, rules, regulations for the management of the district business. Carrying out the role would be done by proactive participation in meetings, working with personnel to provide services and work with the public to educate, inform and recruit for the public protection of the district's citizens.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees? Familiarity with the Text of Laws Relating to Illinois Fire Protection Districts and the State Fire Marshal. 2009 Edition. I am a member of the department, written numerous successful grants for P.F.P.D. equipment. I work with the department inventory and training on a weekly basis. I have attended the few trustees meetings that have occurred in my 4 year tenure at P.F.P.D. and encouraged trustees to attend the annual IAFFD Trustees Conference and annual Trustee Seminars. I Receive legislative updates and attend the annual training seminars. I Presently hold Asst. Chief rank and understand the ramifications of providing emergency response on a "shoe string" budget.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No

If yes, please explain: BUT... employment at the state fire academy, position of Assistant Chief, working annually for Fire Engineering magazine's Fire Department Instructor's Conference may be considered by some to be an issue. Within 70ILCS 705/4 Trustees; Conflict of Interest; violations Chapter 70 Illinois Revised Statutes -Special Districts there are non conflicts of interest under Sections 4(1), (2), (3), (4. (A-E)/furthermor 50ILCS 135/12 "a member of any fire dept. or FPD may (2) be appointed to... and serve in any public office if appointed

5. Would you be available to regularly attend the scheduled meeting of the appointed body?  Yes  No

If no, please explain: Yes ...if the regular schedule of meetings is posted annually as required under 5ILCS120 Section 2.02 - "Public notice of all meetings shall be given as follows:every public body shall give public notice of the schedule of regular meetings at the beginning of each calendar or fiscal year and shall state the regular dates, times, and places of each meeting NO - if not duly scheduled as required by law, I could not guarantee attendance. YES - if the meetings are appropriately scheduled and posted

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

  
\_\_\_\_\_  
Signature

March 11, 2012  
\_\_\_\_\_  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Michael E. McHenry

ADDRESS: 1670 CR 600 N. Philo IL 61864  
Street City State Zip Code

EMAIL: DMMEMC@AOL.COM PHONE: 217-684-2178  
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Philo F.P.D.

BEGINNING DATE OF TERM: 5-1-2012 ENDING DATE: 4-30-2015

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

*Been on Philo Fire Dept. for 41 years.  
Maintain fire trucks and fire house for past 10 years.*

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

*Involved in purchasing 3 fire trucks. Involved in applying for grants for fire equipment. Involved in setting the budget & tap levy for Philo Fire Dist.*

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes  No  If yes, please explain:

Michael E. McHenry  
Signature

Date: 2-25-12

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Richard D. Jobe

ADDRESS: 202 S. Cider St. Sadorus IL 61872  
Street City State Zip Code

EMAIL: rdeanjobe@hotmail.com PHONE: 217-598-2490  
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Sadorus F.P.D.

BEGINNING DATE OF TERM: 5-1-2012 ENDING DATE: 4-30-2015

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?  
25 years plus as member of fire dept - Served 15 yrs as fire chief, was an insurance claims representative for 38 yrs Police officer for eleven years 2 as sergeant & investigator
2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?  
Been active in local government activities for 40 yrs Taking training in new procedures
3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  
Yes  No  If yes, please explain:

Richard D. Jobe  
Signature

Date: 02/15/2012



**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**  
**Fire, Drainage, Cemetery, Water, & Farmland Assessment**

**PLEASE TYPE OR PRINT IN BLACK INK**

**NAME:** Ron Kuhns

**ADDRESS:** 2865 County Rd 900 E Dewey IL 61840  
Street City State Zip Code

**EMAIL:** \_\_\_\_\_ **PHONE:** 217-897-6384

Check Box to Have Email Address Redacted on Public Documents

**NAME OF APPOINTMENT BODY OR BOARD:** Sangamon Valley Fire Protection District

**BEGINNING DATE OF TERM:** May 1, 2012 **ENDING DATE:** April 30, 2015

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment?


I have been a member of SVFPD since 1962. I was appointed Chief of the Dewey unit in 1967. In 1972 I was appointed a trustee, which I have served in that capacity ever since. Currently, I am President of the Trustees.

I have attached a list of references if necessary.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have knowledge of the district from the bottom to the top. I know the needs and the districts financial conditions. I understand how monies are obtained and how the should be spent to benefit the members of the district.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

  
Signature

3-12-12  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Paul D. Berbaum

ADDRESS: 476 County Rd 1700 N Champaign Illinois 61822  
Street City State Zip Code

EMAIL: \_\_\_\_\_ PHONE: 217-863-2003

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Scott F.P.D.

BEGINNING DATE OF TERM: 5-1-2012 ENDING DATE: 4-30-2015

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

- served as trustee and treasurer on Scott Fire District Board since its formation in 1992
- attended several Illinois Fire District Trustee's Training Seminars
- farmed for past 24 years and owned and operated mechanics business for 13 years
- served 6 years as a member of the Champaign County Farm Bureau Board of Directors and was Treasurer of the Board of Directors for 4 years
- received an Associate's degree from Parkland College
- landowner and homeowner, all within the Scott Fire Protection District
- lived in Scott Fire Protection District all my life; current residence in the country north of Bondville
- serve as commissioner for Scott #1 and Scott #2 drainage districts

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have a clear understanding of the operations, property holdings, staff, and taxes of the District because I've served as a Scott Fire Protection District Trustee and as Treasurer since the District was establishment in 1992. For the past 20 years I have participated in the development and adoption of the District's budget and appropriation ordinance and tax levy ordinance.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes \_\_\_\_\_ No X If yes, please explain:

Paul D. Berbaum  
Signature

Date: January 20, 2012

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Richard W. Denhart

ADDRESS: 1673 Co. Rd. 2200 E. St. Joseph IL 61873  
Street City State Zip Code

EMAIL: rwdenhart@comcast.net PHONE: \_\_\_\_\_

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: St. Joseph-Stanton F.P.D.

BEGINNING DATE OF TERM: 5-1-2012 ENDING DATE: 4-30-2015

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

47 YEARS LIVING IN ST-JOSEPH  
71 YEARS LIVING IN CHAMPAIGN COUNTY

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

9 YEARS AS TRUSTEE OF SJS-FPD (VICE PRESIDENT)  
17 YEARS AS FIREMAN FOR SJS-FPD

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes \_\_\_\_\_ No  If yes, please explain:

Richard W Denhart  
Signature

Date: 1-25-12

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**  
**Fire, Drainage, Cemetery, Water, & Farmland Assessment**

**PLEASE TYPE OR PRINT IN BLACK INK**

**NAME:** Michael S. Tittle

**ADDRESS:** 408 West Morris St. Thomasboro IL 61878  
Street City State Zip Code

**EMAIL:** mtittle@mchsi.com **PHONE:** 217-841-1757

Check Box to Have Email Address Redacted on Public Documents

**NAME OF APPOINTMENT BODY OR BOARD:** Thomasboro Fire Protection District

**BEGINNING DATE OF TERM:** 05-01-2012 **ENDING DATE:** 04-30-2015

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment?  
I have been on the Board for Two (2) Years now and have served in the positions of Secretary, and presently serving as President of the Board of Trustees. I am also a Trustee with the Rantoul Police Pension Board.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?  
I have attend the Advanced Training for Fire Protection District Trustees, and have attended several training session at the State Conference. I have also attended training put on by the State Fire Marshall Office.  
I also took a 2011 Local Government Education and Training Session, put on by the State of Illinois Office of the Comptroller.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

Michael S. Tittle  
Signature  
02/07/2012  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Dennis Davis

ADDRESS: 306 E. Washington Tolono, IL 61880  
Street City State Zip Code

EMAIL: denny.davis1@juno.com PHONE: 217-485-5234 H

Check Box to Have Email Address Redacted on Public Documents 217-840-5500 C

NAME OF APPOINTMENT BODY OR BOARD: Tolono F.P.D.

BEGINNING DATE OF TERM: 5-1-2012 ENDING DATE: 4-30-2015

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I have been involved with the Tolono Fire Department since 1974. I started as a firefighter and worked thru the ranks, serving in several officer positions and as Chief for 1 year. During that time I served as training officer and helped several of the firefighter and myself become classified as Firefighter II. I also was involved with the firefighters association during though years. We raised funds to assist the Department to purchase equipment and other necessary items.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have been on the District Board since 2006, and assisting in the building /land purchases, and the vehicle purchases. I have been involved with much of the paperwork, and communications with the attorney. I have been active with the building committee trying to design and raise funds for a new fire station.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes  No  If yes, please explain:

  
Signature \_\_\_\_\_  
Date: 2-16-2012

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: David H. Dupre

ADDRESS: 2511 Lyndhurst Drive, Champaign, IL 61820  
Street City State Zip Code

EMAIL: \_\_\_\_\_ PHONE: 239-7313

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Windsor Park F.P.D.

BEGINNING DATE OF TERM: 5-1-2012 ENDING DATE: 4-30-2015

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

Previous appointment to position.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Intimate.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes \_\_\_\_\_ No  If yes, please explain:

David H. Dupre  
Signature

Date: 3/12/2012

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: RUTH S. MITCHELL

ADDRESS: 3 REGENT COURT CHAMPAIGN IL 61820  
Street City State Zip Code

EMAIL: \_\_\_\_\_ PHONE: 217-419-9460

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: WINDSOR PARK FIRE PROTECTION DISTRICT

BEGINNING DATE OF TERM: 5/1/2012 ENDING DATE: 4/30/2015 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

Concerned resident of Windsor Park and board member of the Windsor Park Homeowner's Association. While I do not have previous experience, I am an organized and responsible person, who has the time needed to properly report on and file paperwork on time, and adhere to State + local laws

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

The WP HOA board has been meeting with members of the current WPFPD board getting familiar with practices and procedures. Recent conversations with the County Clerk's office and Savoy Fire Dept have helped bring me up to date with current events.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Ruth S. Mitchell

Signature

4/2/2012

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Patrick Quinlan

ADDRESS: 2172 CR 3500N Ludlow IL 60949  
Street City State Zip Code

EMAIL: pquinlan@prairie.net PHONE: \_\_\_\_\_  
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Ludlow F.P.D.

BEGINNING DATE OF TERM: 5-1-2012 ENDING DATE: 4-30-2015

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?  
Have served on the fire department for 29 years, serving as a captain and chief. Live & work in community.
2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?  
Have served as a trustee.
3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  
Yes \_\_\_\_\_ No X If yes, please explain:

Patrick Quinlan  
Signature

Date: 2-7-12



CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Richard C. Rayburn  
ADDRESS: 24 51 County Rd. 700E. Dewey 61840  
Street City State Zip Code  
EMAIL: Richard-Gloria @RayburnFarms.com PHONE: 586-4888  
 Check Box to Have Email Address Redacted on Public Documents  
NAME OF APPOINTMENT BODY OR BOARD: Farmland Assessment Review Comm.  
BEGINNING DATE OF TERM: 6-1-12 ENDING DATE: 5-31-16

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

*Landowner  
Lifetime Resident of County  
Understands LAWS governing Assessment  
Current Member of Review Committee*

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

*Current Member*

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes  No  If yes, please explain:

*Richard C. Rayburn*  
Signature  
Date: April 3, 2012

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Kent Krukewitt

ADDRESS: 911 County Rd 2400E Homer IL 61849  
Street City State Zip Code

EMAIL: Kent@KrukewittForms.com PHONE: 217 493 2195

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Farmland Assessment Review Comm.

BEGINNING DATE OF TERM: 6-1-12 ENDING DATE: 5-31-16

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?  
  - Past experiences on committee
  - College degree that includes study of Illinois soil and taxation
  - Past school Bd member and understands tax levies
  - Past Champaign County Farm Bureau President
  - Past member & chair of Champaign County Zoning Board of Appeals
2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?  

Review the assessment of Champaign County Farmland in accordance of the Illinois farmland assessment law.
3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  
Yes \_\_\_ No X If yes, please explain:

Kent Krukewitt  
Signature

Date: 4/16/2012

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Rebecca Roach

ADDRESS: 1106 South New Street Champaign IL 61820
Street City State Zip Code

EMAIL: PHONE: 217.356.8727

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Local Foods Policy Council

BEGINNING DATE OF TERM: 5/31/2012 ENDING DATE: 5/31/2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I am a registered dietitian. I have lived in CU for more than 20 years
I teach a general nutrition course to 1500+ university undergraduates each year.
I am involved in the development of a Food Systems course at UIUC. I teach food systems in my general nutrition course, too. Local food is very important to our economy and our health.
I worked for Blue Moon farm selling vegetables at Farmers Market for more than 5 years

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The council should look at the opportunities for and the limits to the production and sales of local food products. If there are changes in regulation necessary, we should advise the County Board. We will promote the availability of and production of local food products.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I have very little knowledge of these issues

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?


Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

4-3-12

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Mary Ellen Farrell

ADDRESS: 701 E. Oregon Urbana IL 61801  
Street City State Zip Code

EMAIL: \_\_\_\_\_ PHONE: 217-898-7031

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Local Food Policy Council

BEGINNING DATE OF TERM: 2012 ENDING DATE: 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

Co-Chair Prairieland Slow Food 2001-2003  
Chair Flatlander Food Foundry 2011-current  
Chair Urbana Free Library Board 1993-current  
intense interest in the local food economy; with this  
wealth of land - why is not more in production to feed people?

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

with knowledge of the community and its needs, the  
board member should bring informed opinions and  
even-handed consideration to the issues at hand.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

It is a new body. I believe we will be mapping  
our strategies and defining the issues.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

The Flatlander Food Foundry will soon divest its  
fund-raising money to a local, food-based entity. After  
that (very near future), the group will disband.

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

↳ if no conflict with UFL Board (2nd Tuesday of the month)

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

May Ellen Tanel  
Signature

4/4/2012  
Date

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**

**PLEASE TYPE OR PRINT IN BLACK INK**

**NAME:** Tod Satterthwaite

**ADDRESS:** 502 S. Elm St., Champaign IL 61820  
Street City State Zip Code

**EMAIL:** \_\_\_\_\_ **PHONE:** 355-0085

Check Box to Have Email Address Redacted on Public Documents

**NAME OF APPOINTMENT BODY OR BOARD:** Local Foods Policy Council

**BEGINNING DATE OF TERM:** May 24, 2012 **ENDING DATE:** May 31, 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I am a Board member of Sola Gratia Farm, a community supported farm located on 5 acres in southeast Urbana. Sola Gratia is an LLC under the umbrella of the St. Matthew Lutheran Church. Sola Gratia grows vegetables and distributes them to members who pay in advance. See solagratiainfarm.org I have taken two Sustainability Seminars at the U of I in the past year, each has had a section on our food systems. 12 years of local government experience.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

To discuss the opportunities and challenges of supporting farms who sell their goods either locally or regionally. To make recommendations on how local government can help to make it easier to establish and promote such farms.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

To recommend policy that would help local small farms.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

  
\_\_\_\_\_  
Signature

April 9, 2012

\_\_\_\_\_  
Date



CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Lisa Meid Hamelberg

ADDRESS: W: 309 South Neil Street Champaign IL 61820
Street City State Zip Code

EMAIL: lisa@surface51.com PHONE: W: 217.356.1300

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Local Foods Policy Council

BEGINNING DATE OF TERM: May 2012 ENDING DATE: May 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I was raised practicing "Farm to Table" before it was a catch-phrase. We grew & raised a lot of our foods, so I'm appreciative of the commitment & crafts involved in getting foods to market.

Professionally, my strengths are in strategy formation & in implementing comm & marketing plans to further those strategic goals. This represents a chance to utilize my professional skills toward something I love.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

A primary role in any board position involves working as part of a team to set and attain specific, defined goals. I will bring a focused set of individual abilities to the council and endeavor to use those to meet the goals set by the council and county board.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

As this is a newly formed council, I am not aware that these yet exist.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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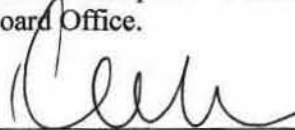
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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

I have one standing commitment on the 2nd Wednesday of each month, from 4 to 6p. Otherwise, I am available to attend regularly.

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

11 April 2012

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Cathe Capel

ADDRESS: 1123 County Road 2300 E Sidney IL 61877  
Street City State Zip Code

EMAIL: cathe505@gmail.com PHONE: 217-493-8019

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Local Foods Policy Council

BEGINNING DATE OF TERM: May 27, 2012 ENDING DATE: May 31, 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I worked for The Land Connection as Farmer Programming Director and Farm Beginnings Facilitator between August 2008 and November 2011. TLC is a not-for-profit in Bloomington dedicated to preserving farmland and promoting local food production. I worked closely with extension and several area organizations active in promoting land stewardship and local food systems. Currently I serve on the ZBA, and I own and operate my own small farm, Seven Sisters Farm, near Sidney.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe our role is to research and develop policies that will encourage economic development in Champaign County through the production, processing, and sale of local foods and to present our findings to the County Board. I intend to carry out that responsibility by: 1) preparing for and attending scheduled meetings; 2) carrying out any research assigned by the Council; and 3) by conducting independent research on topics of interest to the Council and presenting that information at meetings.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

This is a newly created council, and my understanding is that there will be no money to support its operation, and that the council will cease operations on May 31, 2014 unless further action is taken by the County Board.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

I serve on the ZBA. I don't believe this constitutes a conflict, but I want to disclose it.

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

April 23, 2012

Date

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**

**PLEASE TYPE OR PRINT IN BLACK INK**

**NAME:** Dana C. Overman

**ADDRESS:** 903 Trailway Drive Champaign IL 61822  
Street City State Zip Code

**EMAIL:** \_\_\_\_\_ **PHONE:** 217-714-7700

Check Box to Have Email Address Redacted on Public Documents

**NAME OF APPOINTMENT BODY OR BOARD:** Local Foods Policy Council

**BEGINNING DATE OF TERM:** May 24, 2012 **ENDING DATE:** May 24, 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

My diverse background in healthcare, community and economic development and most recently public health policy will allow me to contribute directly to the foods policy council and the communities of Champaign Co. through a holistic lens. As an RN, MS Politics/Govt, and Aug. 2012 MPH-HPA my knowledge & expertise will provide indepth understanding of food in a socio-ecological framework.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

Public servants are responsible to always place the best interest of the people first. I would be dedicated in gathering and sharing information that would allow for the best possible decisions to be made. I have the knowldege and understanding of how food is not only a commodity, it is a health determinant and a source for economic growth. I will work diligently to be fair and informed.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

A newly developed Local Food Policy Council has been established by the Champaign C.B. in order to evaluate and develop new and improved opportunities for economic growth through local foods. In addition, any barriers to local enterprise development will be addressed through a collaborative and thoughtful process. This Council will be re-assessed for need in May 2014 by the Champaign C.B.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

*Dana C Obaman*

Signature

April, 20, 2012

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Bradley Uken

ADDRESS: 801 N. Country Fair Dr. Champaign Il 61821
Street City State Zip Code

EMAIL: brad@ccfarmbureau.com PHONE: 217-352-5235

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Local Foods Policy Council

BEGINNING DATE OF TERM: March 2012 ENDING DATE: March 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/ reappointment?

I work for the largest agriculture organization in the county, the Farm Bureau. Our organization is a strong believer in local foods and that it is an expanding part of agriculture in the county. Through my position I can bring numerous resources to the table including help from our statewide organization and the ability to publicize events, informations etc to the farming community through our membership.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

Obviously, the first role of a council member will be to attend the meetings and be prepared for each meeting. Next, a council member will have to be willing to share his or her ideas but also listen to the views of other members of the council and try to understand their side of the issue. Finally, if indeed differing views exist then work with the other side and formulate a compromise on the issue. I believe that I can do all of this.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

Since this is a newly created council, I don't believe that they have had any past operations.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

  
\_\_\_\_\_  
Signature

April 24, 2012

\_\_\_\_\_  
Date



**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**

**PLEASE TYPE OR PRINT IN BLACK INK**

**NAME:** Sarah Riddle  
**ADDRESS:** 1710 W Clark St Champaign IL 61821  
Street City State Zip Code  
**EMAIL:** skeeter.cgfc@gmail.com **PHONE:** 423.943.2315

Check Box to Have Email Address Redacted on Public Documents

**NAME OF APPOINTMENT BODY OR BOARD:** Local Foods Policy Council

**BEGINNING DATE OF TERM:** 05/2012 **ENDING DATE:** 03/2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

In my current role as produce manager at Common Ground Food Coop in Urbana, IL, I currently work within a growing small business forming relationships with local farmers and food producers to provide our community with sustainably produced local food. I have advocated & worked to develop programs to promote economic growth through small business and local food shed awareness through my work in Champaign County as well as in Chicago at Intelligentsia Coffee and in Northeastern Tennessee.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe that the role of a board member is to explore within the community the necessary means to reach the given objectives and to make appropriate recommendations to the county board. I would start by raising awareness in our community and then working within the community to create an effective process to bring the various purposes of this council to every end of the community.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I have limited knowledge of this body's operations currently. I anticipate that as the council is formed and begins to function within our community, I would gain a much better understanding of the aforementioned operations.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

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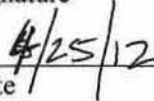
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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature



Date

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**

**PLEASE TYPE OR PRINT IN BLACK INK**

**NAME:** Zachary Kennedy

**ADDRESS:** 705 Bardeen Ln. Champaign IL 61822  
Street City State Zip Code

**EMAIL:** \_\_\_\_\_ **PHONE:** 217-721-7101

Check Box to Have Email Address Redacted on Public Documents

**NAME OF APPOINTMENT BODY OR BOARD:** Local Foods Policy Council

**BEGINNING DATE OF TERM:** May 24, 2012 **ENDING DATE:** May 31, 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

My work experience as a Community and Economic Development Educator with U of I Extension has prepared me to be a valuable contributor to this council. Sustainable and profitable food production and marketing systems is one of the five program areas in which Extension operates. I have worked on local foods programming including the recent "Meet the Buyers" event. I also work with the Food Equity Group which is dedicated to healthy food access; local foods can play an important role.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe that the main role of the council member is to work towards creating a local environment that encourages a robust local foods economy, per Champaign County Economic Development Policy Goal ED-4. This would be best accomplished through the convening of local stakeholders, creation of educational materials, coordination of various groups already engaged in this arena, exploration of funding opportunities, and discovering best practices among other local foods policy councils.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

This is a newly established appointed body. This question does not yet apply.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

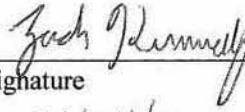
Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

  
\_\_\_\_\_  
Signature

04/24/12  
\_\_\_\_\_  
Date

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**

**PLEASE TYPE OR PRINT IN BLACK INK**

**NAME:** Erik Chapman  
**ADDRESS:** 325 N. Fair St. Champaign IL 61821  
Street City State Zip Code  
**EMAIL:** silencio012@yahoo.com **PHONE:** 217-359-7304

Check Box to Have Email Address Redacted on Public Documents

**NAME OF APPOINTMENT BODY OR BOARD:** Local Food Policy Council

**BEGINNING DATE OF TERM:** 5-24-12 **ENDING DATE:** 5-31-14

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/ reappointment?

I am a consumer of local foods and keep a family garden. I seek out and utilize local food options including The Common Ground Food Co-op, local farmer's markets, and local small scale farms. I am familiar with the concerns of the local food consumers and potential consumers in the county.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

To my mind, the role of a council member is to identify the pertinent aspects of an issue and make recommendations in regard to those aspects. This includes thorough research of the issue; discussing with, and gaining feedback from, the community.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

To my understanding The Food Policy Council does not hold any property or maintain staff.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

  
\_\_\_\_\_  
Signature

4-26-12  
\_\_\_\_\_  
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Christopher Henning

ADDRESS: 705 Northgate Drive Saint Joseph IL 61873
Street City State Zip Code

EMAIL: PHONE: 217-493-4867

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Local Foods Policy Council

BEGINNING DATE OF TERM: May 24th, 2012 ENDING DATE: May 31st, 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment? I am currently the Assistant Director of Procurement for Dining Services at the University of Illinois.

I am also a member of Housing's Sustainability Council and am passionate about supporting local economies. I have served as Assistant Director for five years, and have a strong culinary background. I have worked in the food service industry for over sixteen years and have always been an advocate of the farm to table philosophy and understand the importance of regional foods.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe that the board members for this committee have a real opportunity in strengthening and developing our local food network. As a committee member, I would like the opportunity to shape this network and build relationships between local vendors, growers, manufacturers, and buyers. I believe that my experience with quantity food service buying brings a unique perspective to this committee.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I am currently unfamiliar with the Local Foods Policy Councils operations but have business experience regarding financial analysis and budget planning.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

  
Signature

4/26/12  
Date



CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Jerry Lyke  
ADDRESS: 304 North Draper Champaign IL 61821  
Street City State Zip Code  
EMAIL: [redacted] PHONE: 352-5181

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Urbana-Champaign Sanitary District Board Member  
BEGINNING DATE OF TERM: June 2012 ENDING DATE: May 2015

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have a college degree from Notre Dame and a law degree from the University of Illinois. I have practiced law out of offices in Champaign since 1982. I will have been a two term Trustee of the U-C Sanitary District at the expiration of the current term. I was a Champaign County Board Member for six years and a Champaign County Forest Preserve Commissioner for five years. (See attached.)

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

A basic responsibility is to attend meetings. I had an excellent attendance record as a County Board Member and Forest Preserve Commissioner. I think I have missed only one or two U-C Sanitary District Board meetings in almost six years and that was for reasons beyond my control. I understand that a Board Member does not manage the District - that is the responsibility of the Executive Director. However, the Board Members evaluate the Executive Director annually. (See attached.)

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

The District has a northeast treatment plant in Urbana and a southwest treatment plant in Champaign. The District's administrative offices are at the northeast plant. I am familiar with U-C Sanitary District management and staff from having served as a Trustee for almost six years. The District's revenue comes from user fees, billed bi-monthly, connection fees and interceptor costs recovery fees.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  Yes  No If yes, please explain:

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5. Would you be available to regularly attend the scheduled meeting of the appointed body?

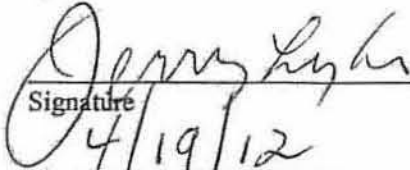
Yes  No  If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

  
Signature \_\_\_\_\_  
4/19/12  
Date \_\_\_\_\_

1. (continued)

As a U-C Sanitary District Board Member, County Board Member and Forest Preserve Commissioner, I have had experience with local government operations and interacting with the public. I believe I have been a fiscal conservative who also understands that the functions of government must be carried out. I hope I am considered to be someone who works well with fellow Board Members and the excellent staff of the District. If there is a problem where a Trustee needs to step in, I am ready to do so.

2. (continued)

I believe a Board Member should work with the other Board Members to help the District set policy and procedures to implement policy and also act as a liaison between the Executive Director and the public. It seems like the Sanitary District has been well run and largely free of controversy. My only agenda would be for that to continue.

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Mark A. Richardson

ADDRESS: 320 S. Main St Penfield IL 61862  
Street City State Zip Code

EMAIL: NA PHONE: 217-595-5722

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Penfield Water District

BEGINNING DATE OF TERM: 6-1-12 ENDING DATE: 5-31-17

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?  
*I'm trained to operate our water plant in case our maintenance man is away. I've served on this board for some years now.*

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?  
*Very familiar with our operation. We are tight knit and keep each other informed on any problems or upcoming things.*

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)  
Yes  No  If yes, please explain:

Mark A. Richardson  
Signature

Date: 4-19-2012

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**  
**Fire, Drainage, Cemetery, Water, & Farmland Assessment**

**PLEASE TYPE OR PRINT IN BLACK INK**

**NAME:** Mike Larson

**ADDRESS:** 1313 Wildwood Lane Mahomet IL 61853  
Street City State Zip Code

**EMAIL:** \_\_\_\_\_ **PHONE:** 217-493-7157

Check Box to Have Email Address Redacted on Public Documents

**NAME OF APPOINTMENT BODY OR BOARD:** Sangamon Valley Public Water District

**BEGINNING DATE OF TERM:** 6/1/12 **ENDING DATE:** 5/31/17

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment?

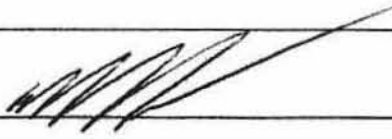
I have worked for the University of Illinois Utilities division for over 10 years. The University owns and operates several different utility systems which include a water distribution system, sanitary sewer lift stations, and sanitary sewer collection system. I have assisted with all facets of the utilities division operations, and these experiences qualify for the appointment with the Sangamon Valley Public Water District.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have served as a trustee for the past year, and during that term have been exposed to all facets of the Sangamon Valley Public Water Districts operations, holdings, staff, taxes and fees. In addition, I have been a customer of the District for the past 5 years.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
\_\_\_\_\_  
Signature

4/18/12  
\_\_\_\_\_  
Date

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**  
**PLEASE TYPE OR PRINT IN BLACK INK**

**NAME:** Steve Bantz

**ADDRESS:** 718 South Elm, Champaign, IL 61820

**EMAIL:** \_\_\_\_\_ **PHONE:** 217/217/398-0990

Check Box to Have Email Address Redacted on Public Documents

**PARTY AFFILIATION:**(Please check one)

X Republican

**NAME OF APPOINTMENT BODY OR BOARD:** Champaign County Board of Review

**BEGINNING DATE OF TERM:** June 1, 2012      **ENDING DATE:** May 31, 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have more than 40 years of experience as a Real Estate Appraiser, Real Estate Broker, and 4 1/2 years as a member of the Champaign County Board of Review.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

Board of Review has the responsibility of explaining to taxpayers the working of the Illinois Property Tax Code. Our primary function is service to taxpayers. We correct assessments when necessary.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I am an experienced Board of Review member. I am familiar with the daily operations of the office. I have an established working relationship with local assessors as well as county staff in all the offices that comprise our tax cycle.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes \_\_\_ No X If yes, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes X No \_\_\_ If no, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

SAK  
Signature

April 19, 2012  
Date

**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**  
**PLEASE TYPE OR PRINT IN BLACK INK**

**NAME:** Wayne Williams

**ADDRESS:** 303 W. Maple Champaign IL 61820  
Street City State Zip Code

**EMAIL:** williams@champaign.il.us **PHONE:** 217-384-3758

Check Box to Have Email Address Redacted on Public Documents

**PARTY AFFILIATION:** (Please check one)  Democrat  Republican  Other, please explain:

**NAME OF APPOINTMENT BODY OR BOARD:** Champaign County Board of Review

**BEGINNING DATE OF TERM:** 6-1-2012 **ENDING DATE:** 5-31-2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

See Attached

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2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

See Attached

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3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

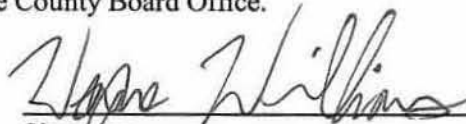
I am aware of the operations of the Board of Review having served for the last 2 years. I am familiar with the budget having been involved in preparing it for the past 2 years.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

  
Signature

4-11-2012

Date

1. I have been on the Board of Review for a little over 2 years now. In those 2 years I have signed thousands of decisions lowering assessments for Champaign County taxpayers. I have negotiated assessment disputes between property tax lawyers/representative and taxing bodies. I've done the Board of Review budget for the past 2 years and am intimately familiar with it. I've prepared agendas for meetings and presided over hearings. I've also answered PTABs and given recommendations for applications for non-homestead exemptions. Additionally I've taken more than 90 hours of continuing education classes during the time I've been with the county at no cost to the county with the exception of a mileage reimbursement. I am proud to be one of the few assessment officials in the county to not have had a unit of local government pay for any of my training and I intend to continue with that practice. I am a Certified Illinois Assessing Official, and have a degree in Accountancy from the University of Illinois, the best school in the Universe. Further, I am a member of the Real Estate Administration and Disciplinary Board which is responsible for the licensing, administration, and disciplining of real estate licenses in the State of Illinois.
  
2. There are many statutory duties of a BOR member. Board members by statute are supposed to hear and answer assessment complaints. If a taxpayer disagrees with the Board's final ruling the Board represents the County at PTAB. The Board is supposed to give recommendations on non-homestead exemptions as well as assessing omitted property. Going above and beyond those duties I believe that BOR members should actively engage in taxpayer education. Specifically, I have, and if reappointed intend to talk about the assessment appeal process to interested groups such as bar associations and realtor groups. Another aspect of the job is learning. I think it important that Board members keep up with the law and changes in the law and be able to talk about how they impact taxpayers such as the recent change in how mobile homes are assessed.

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
PLEASE TYPE OR PRINT IN BLACK INK

NAME: Elizabeth Burgener-Patton

ADDRESS: 1009 Forestview Dr Mahomet IL 61853  
Street City State Zip Code

EMAIL: \_\_\_\_\_ PHONE: 217-778-3240

Check Box to Have Email Address Redacted on Public Documents

PARTY AFFILIATION: (Please check one)  Democrat  Republican  Other, please explain:

NAME OF APPOINTMENT BODY OR BOARD: Board of Review

BEGINNING DATE OF TERM: 06/01/2012 ENDING DATE: 05/31/2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I am a Certified Residential Appraiser with 17 years experience and also a Real Estate Broker.

Prior to that, I held management positions in marketing and have had extensive experience managing and training staff and product lines. All of my positions have involved a high degree of communicating with the public which I have enjoyed. I have a significant amount of experience in customer service, problem resolution and product line management including financial planning and budgeting.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

Board of Review members meet with anyone who wishes to appeal their property tax in daily hearings July 1-Sept1, evaluate their property taxes and any evidence which they provided, advise people on gathering any needed additional evidence, evaluate evidence, meet with BOR, make recommendations of changes and any necessary assessment corrections. I would also prepare appraisals and analysis needed to determine multipliers, sales ratio studies, process homestead exemptions, and any perform needed special projects.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

Champaign County has 3 BOR members each with 2 year terms. I know and respect the staff members in the Supervisor of Assessments office. I have a good working knowledge of market values in Champaign Urbana as well as in small towns. I also have a good grasp of which areas are stable, decreasing or increasing in value.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

  
Signature

4/19/2012  
Date

April 23, 2012

To Whom It May Concern:

I would like to apply to be considered for a position on the Champaign County Board of Review.

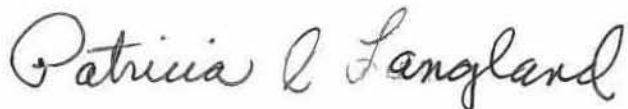
With over 12 years of experience on the Board of Review in Kankakee county, 4 years of experience on the Board of review in Iroquois County, 18 years of real estate selling experience, plus over 300 hours of assessment education, I feel very qualified for the position.

I have been considering relocating to your community for almost 2 years. I have been in touch with Stan Jenkins frequently for an assessment position opening. The ideal one for me and my qualifications would be the Board of Review.

The most important part of the position is the ability to listen and to make decisions. Even if you can not help someone, it is important that they feel you understand why they felt compelled to complain. I also feel part of the job is education of the assessment process to the people. I feel all people should be handled with respect.

I would appreciate the opportunity to interview for this position.

Sincerely,

A handwritten signature in cursive script that reads "Patricia A. Langland". The signature is written in black ink and is positioned to the left of the typed name below it.

Patricia A. Langland

## Resume

For

Patricia A. Langland

Address: 6768 E. 10000 N. Rd. Grant Park, Illinois 60940  
email address- [pathaste@aol.com](mailto:pathaste@aol.com)

cell phone 815-7916586

### Work Experience

Present- Chairperson Kankakee county Board of review- 12 years. Iroquois County Board of Review- 4 years-. Cia Designation- On Board of Directors for Certified Illinois Assessor Officers. Licensed Illinois Appraiser – 4 years.

### Real Estate Sales

18 years sales experience in Kankakee and Iroquois Counties. Received Lifetime Presidents Award for outstanding sales performance- Multi-Million Dollar Producer. Served on many committees for Realtors- chairperson of RPAC (legislative), grievance (ethics), professional standards (regulations).

### Sales

Shaklee Corp. – 17 years- sold products and developed sales groups. Reached Supervisor Level- received bonus car- planned instructional meetings- public speaking for groups up to 200.

### Education

Kankakee Community College- Courses completed- Principals of Real estate, Real Estate Law, Real estate Appraisal and Finance, Farm Marketing, Farm Management, Advertising, Accounting 1, Creative Writing, Techniques of Salesmanship, Poetry, Principals of Marketing, Business Applications of the Micro Computer.

### Real Estate Courses

Included but not limited to- GRI courses 1,2,3, Real Estate Tax Courses, 1031 Exchanges, Internal Rate of Exchange, Packaging Farms, Subdivision Development, Anti- Trust, Fair Housing/ Discrimination, Ethics, Real Estate Sales, Computer classes, USPAP appraisal, Standards of Appraisal, Courses with the Illinois Property Institute (over 30 classes).

Dale Carnegie Classes- Business Management, How To Win Friends and Influence People

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM  
PLEASE TYPE OR PRINT IN BLACK INK

NAME: Patricia A. Langland

ADDRESS: 6768E 10000 N Rd Great Park, IL 60940  
Street City State Zip Code

EMAIL: pathaste@aol.com PHONE: 815-791-6586  
 Check Box to Have Email Address Redacted on Public Documents

PARTY AFFILIATION: (Please check one)  Democrat  Republican  Other, please explain:

NAME OF APPOINTMENT BODY OR BOARD: Board of Review

BEGINNING DATE OF TERM: June 1, 2012 ENDING DATE: May 30, 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

(Present)  
12 years experience Kankakee County Board of Review  
4 years experience Iroquois County Board of Review  
18 years experience Real Estate Sales

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The role on the board of review is to view complaints in a fair manner, to treat people with respect and to educate the public about how assessment works.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I have full knowledge of all aspects of Assessment including having passed the CCAO exam. I held an appraisal license for 4 years to increase my commercial appraisal knowledge and I also took Assessment administration classes.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes \_\_\_ No  If yes, please explain:

If I am appointed here, I will be resigning my position in Kaskaskia County

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No \_\_\_ If no, please explain:

When appointed I will be residing in Champaign. I attend all the meetings currently and would do the same in Champaign County.

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Patricia L. Longland  
Signature

4/23/2012  
Date



**CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM**  
**PLEASE TYPE OR PRINT IN BLACK INK**

**NAME:** Mark S. Whitsitt

**ADDRESS:** 1101 Laura Dr Champaign IL 61822  
Street City State Zip Code

**EMAIL:** mark.whitsitt@whitsitt.com **PHONE:** 217-841-8595

Check Box to Have Email Address Redacted on Public Documents

**PARTY AFFILIATION:** (Please check one)  Democrat  Republican  Other, please explain:

**NAME OF APPOINTMENT BODY OR BOARD:** Board of Review

**BEGINNING DATE OF TERM:** 05/2012 **ENDING DATE:** 05/2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

**1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?**

I am an Illinois State certified residential appraiser (LIC# 556.004823) and specialize in residential, vacant land, multi-family, condominium, and other appraisal assignments. I have been licensed in Illinois for the past 6 years, and certified for the past 2 years.

I am a member of the Board of Directors for the Homebuilder's Association of East Central Illinois. This experience give me a good background in cost information for new construction, as well as contacts for vacant land prices in Champaign County.

I graduated from the United Way of Champaign County's Emerging Community Leader Program in 01/2012 and have experience in community volunteering and service to those in need. This was an eye-opening program in regards to leadership for young people in the community.

I graduated in 05/2011 with a B.A. in History from Eastern Illinois University, and I also hold an Associate in Arts degree from Parkland College. These educational experiences have helped me with research for appraising and also have improved my writing skills significantly since high school.

I held the position of Secretary/Treasurer for the Heart of Illinois Appraisal Institute Chapter in 2007-2008 and helped to facilitate a merger between our local chapter and the larger Chicago Appraisal Institute Chapter.

I have experience testifying in court for divorce cases in order to back up my appraisal values, and I am currently focusing on expanding my knowledge of commercial appraising through classes at the Appraisal Institute. My father, Steve Whitsitt is an MAI and has extensive commercial appraising experience.

**2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?**

I believe that the role of a member of the Board of Review is to provide an outlet for the general public to appeal their assessments and real estate tax bills.

I believe the board of review is an entity which oversees the fair and equitable levy of all real estate taxes in Champaign County, and offers support for the public to correct any errors in assessment values, and/or missed assessments.

I believe a board of review member should always conduct his/herself in an ethical manner, and to be fair and honest with the general public and to follow the law outlined in the statutes through and through.

I look forward to serving my community and working with our local residents to assure that everyone is paying their fair share of the taxes, no more and not less. I believe that it is our moral obligation to society as tax payers to make sure our schools, and other social programs are funded appropriately.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I understand that the board of review will be in session for as long as necessary, but no later than 03/15 of the following tax year.

I understand that the board of review is the final authority on values in the county.

I believe that the board of review hears tax complaints/appeals by local residents, that they provide verification of real property that is existing on a particular parcel, and that they sign off on the tax books after the CCAO has finished his/her work.

The board of review consists of three members, two appointments that are split between political affiliation (Republican/Democrat) and one member that changes with the party that holds the largest number of votes in the most recent major election.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.) Yes  No  If yes, please explain:

I currently complete tax appeal appraisals for residents of Champaign County that desire to appeal their taxes/assessments with the board of review. If I receive this appointment, I will cease and desist any such appeal work so as to follow ethical guidelines with the BOR.

I would also look to the County Board, or other entity for direction as to whether or not it would be ethically allowable for other appraisers in our office (other than myself) to complete tax appeal work. We have 2 residential and 2 other commercial appraisers that could do this work in an ethical manner if allowed.

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes  No  If no, please explain:

I have an open schedule and would be available to attend and all required meetings of the appointed body, and would be willing to participate at any level deemed allowable by the County Board.

I currently am not married, and have no children, so I have no family commitments outside of holidays with grandparents and parents and siblings etc.

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

M. Sweltz  
Signature

04/30/2012  
Date



## CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 EAST WASHINGTON  
 URBANA, IL 61802  
 (217) 384-3776  
 (217) 384-3765 – PHYSICAL PLANT  
 (217) 384-3896 – FAX  
 (217) 384-3864 – TDD  
 Website: www.co.champaign.il.us

ADMINISTRATIVE SUPPORT  
 INFORMATION TECHNOLOGY  
 MICROGRAPHICS  
 PURCHASING  
 PHYSICAL PLANT  
 SALARY ADMINISTRATION

### ADMINISTRATIVE SERVICES – MONTHLY HR REPORT APRIL 2012

#### VACANT POSITIONS LISTING

Prepared By: E. Boatz

#### VACANT POSITIONS LISTED ON DATA BASE APRIL, 2012

FUND	DEPT	POSITION TITLE	HOURLY RATE	REG HRS	REGULAR	FY 2012 HRS	FY2012
					ANNUAL SALARY		ANNUAL SALARY
80	30	PT LEGAL CLERK	\$11.51	1040	\$11,970.40	1048	\$12,062.48
80	40	CLERK	\$11.51	1950	\$22,444.50	1965	\$22,617.15
80	71	CUSTODIAN	\$10.61	2080	\$22,068.80	2096	\$22,238.56
80	71	PT CUSTODIAN	\$10.16	1040	\$10,566.40	1048	\$10,647.68
80	71	PT CUSTODIAN	\$10.16	1040	\$10,566.40	1048	\$10,647.68
80	140	DEP SHRF--CORR	\$18.30	2080	\$38,064.00	2096	\$38,356.80
80	140	DEP SHRF--CORR	\$18.30	2080	\$38,064.00	2096	\$38,356.80
80	140	DEP SHRF--CORR	\$18.30	2080	\$38,064.00	2096	\$38,356.80
83	60	HIGHWAY MAINT WKR	\$22.39	2080	\$46,571.20	2096	\$46,929.44
-- TOTAL --			\$131.24		\$238,379.70		\$240,213.39

#### UNEMPLOYMENT REPORT

Prepared By: D. Mennenga

Notice of Claims received – 10 total  
 8 – Nursing Home  
 1 – Regional Planning Commission  
 1 – State’s Attorney Support

Employer Protests Filed  
 4 – Nursing Home

Response to Employer Protests  
 3 – Benefits approved  
 3 – Benefits denied

**PAYROLL REPORT**

Prepared By: L. Robeck

APRIL PAYROLL INFORMATION				
	4/5/2012		4/20/2012	
Pay Group	EE's Paid	Total Payroll \$\$	EE's Paid	Total Payroll \$\$
General Corp	512	\$846,864.53	513	\$863,953.36
Nursing Home	216	\$234,090.89	222	\$246,702.91
RPC/Head Start	206	\$263,871.43	201	\$258,485.86
<b>Total</b>	<b>934</b>	<b>\$1,344,826.85</b>	<b>936</b>	<b>\$1,369,142.13</b>
	4/27/2012 FSE, AFSCME			
Pay Group	EE's Paid	Total Payroll \$\$		
General Corp	153	\$39,067.76		

**HEALTH INSURANCE/BENEFITS REPORT**

Prepared By: D. Mennenga

April, 2012

Total Number of Employees Enrolled: 735

General County Union:

Single: 264; Family: 87; Waiver: 47

Nursing Home Union:

Single: 72; Family: 7; Waiver: 18

Non-bargaining employees:

Single: 146; Family: 60; Waiver: 34

Life Insurance Premium Paid by County: \$1,882.77

Health Insurance Premium Paid by County: \$327,128.44

Health Reimbursement Account Contribution Paid by County: \$13,215.00

**TURNOVER REPORT**

Prepared By: Amanda Tucker

Turnover is the rate at which an employer gains and loses employees. To get the best picture for turnover the calculations are based on rolling year averages.

General County

April 2012: 10.93%

April 2012: 5 of 513 Employees left Champaign County

**WORKERS' COMPENSATION REPORT**

Prepared By: Amanda Tucker

Entire County Report

Apr-12

New Claims	4
Closed Claims	1
Open Claims	35

**EEO REPORT**

Prepared By: Amanda Tucker

Information provided based on EEO Tracking forms submitted by Applicant. Figures are for General County only.

Position Opening	Close Date	Total Applicants Applied
PT Legal Clerk (Circuit Clerk)	4/5/2012	22
Male	4	
Female	18	
Caucasian	18	
African-American	2	
Asian or Pacific Islander	2	
Hispanic	0	
Native American or Alaskan Native	0	
Veteran Status	1	
Disability	0	



## CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

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ADMINISTRATIVE SUPPORT  
DATA PROCESSING  
MICROGRAPHICS  
PURCHASING  
PHYSICAL PLANT  
SALARY ADMINISTRATION

### MEMORANDUM

**TO:** Carol Ammons, Deputy Chair of Policy, Personnel & Appointments;  
And MEMBERS of the CHAMPAIGN COUNTY BOARD

**FROM:** Deb Busey, County Administrator, and Job Content Evaluation Committee *Deb*

**DATE:** April 27, 2012

**RE:** REVIEW and RECOMMENDATION of VAC SUPERINTENDENT

Pursuant to direction from the Policy, Personnel & Appointments Committee of the Whole on April 10, 2012, the Job Content Evaluation Committee has met to review, evaluate and classify the recommendation for the creation of two new positions at the request of the Veterans' Assistance Commission – that of VAC Superintendent and Administrative Assistant.

#### ***VAC SUPERINTENDENT:***

The Job Content Evaluation Committee reviewed the position analysis questionnaire that had been completed by the VAC Representative Brad Gould. The Committee was also provided with VAC Superintendent job description samples from other counties where established VACs are already in operation. Mr. Gould met with the Committee and explained the proposed requirements for the position in terms of the services to veterans to be provided through the VAC, including information regarding the potential software system that will be used to manage and document the services. Based upon the information received, the Job Content Evaluation Committee has classified this new position in H, with an established current salary range of \$34,437 minimum to \$51,655.50 maximum, with a mid-point of \$43,056. The Job Content Evaluation Committee Report and job description for this position are attached for your information.

#### ***VAC ADMINISTRATIVE ASSISTANT:***

The Job Content Evaluation Committee also reviewed a Position Analysis Questionnaire prepared by Mr. Gould for an Administrative Assistant position. Upon discussion with Mr. Gould, the Committee learned that the VAC cannot currently document what the real demand on the VAC will be, and based on that – cannot really measure the requirements that would be

assigned to an Administrative Assistant. As a result, it is almost impossible for the Job Content Evaluation Committee to evaluate and classify this position.

Mr. Gould and the Job Content Evaluation Committee agreed that no recommendation would be forwarded at this time for the creation of an Administrative Assistant position. After the VAC has been operating for a period of time, if there is a need for an Administrative Assistant, it will be incumbent on the VAC and VAC Superintendent to then present that request to the County Board.

**REQUESTED ACTION for POLICY, PERSONNEL & APPOINTMENTS:**

***The Policy, Personnel & Appointments Committee recommends to the Finance Committee approval of classification of the VAC Superintendent in Grade Range H.***

Thank you for your consideration of this recommendation.

*attachments*

CHAMPAIGN COUNTY SALARY ADMINISTRATION PROGRAM  
JOB EVALUATION COMMITTEE REPORT

Date of Request:

April 10, 2012

EVALUATION OF NEW POSITION

Department Requesting: VAC  
Recommended Position Title: Superintendent  
Job Points 595  
FLSA Status: Exempt  
Recommended Salary Range: Grade Range H  
Bargaining Unit Status: Non-Bargaining

FY2012 Salary Range - Grade H

	<u>Hourly</u>	<u>Annual</u>
Minimum	\$17.66	\$34,437.00
Mid-Point	\$22.08	\$43,056.00
Maximum	\$26.49	\$51,655.50

Date of Job Evaluation Committee Recommendation:

April 20, 2012



## **Champaign County Job Description**

**Job Title:** Veteran's Assistance Commission Superintendent  
**Department:** Veteran's Assistance Commission for Champaign County  
**Reports To:** Veteran's Assistance Commission  
**FLSA Status:** Exempt  
**Prepared Date:** April 20, 2012

**SUMMARY** Under general direction, performs work of considerable difficulty in the development, implementation and supervision of programs and activities as delegated by the Veteran's Assistance Commission, and provides advocacy for the veteran client.

**ESSENTIAL DUTIES and RESPONSIBILITIES** include the following. Other duties may be assigned.

Coordinates and oversees programs intended to aid and assist veterans and their family members.

Develops and implements goals and objectives in accordance with the directives of the Veteran's Assistance Commission.

Supervises staff engaged in programs and activities to support the goals of the department.

Maintains knowledge of Federal, State and local programs, agencies and benefits which are available to veterans.

Researches and participates in activities to promote programs.

Utilizes internet resources to research programs for clients.

Develops and recommends annual operating budget.

Promotes understanding and utilization of programs through public speaking and various public relations activities.

Develops tracking mechanisms to monitor program participation and effectiveness.

Prepares reports, letters and other correspondence.

Maintains positive working relationships with community groups, non-profits and other external agencies, municipalities and townships.

Leads or coordinates group meetings or advisory groups.

**SUPERVISORY RESPONSIBILITIES** This position has limited supervisory

responsibilities.

**QUALIFICATIONS** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

**EDUCATION and/or EXPERIENCE** Two years of college level course work with emphasis in Human Services, Public or Business Administration, or related field and three to five years of experience in a human services, social services or veteran's services, including one year of supervisory experience; or an equivalent combination of training and experience.

**LANGUAGE SKILLS** Ability to read, analyze, and interpret regulations and policies to ensure program compliance. Ability to write reports, business correspondence, and procedure manuals. Ability to speak effectively before individuals, public groups and employees of the organization.

**MATHEMATICAL SKILLS** Ability to calculate figures and amounts such as discounts, interest, commissions, proportions and percentages.

**REASONING ABILITY** Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several variables in standardized situations. Ability to maintain positive working relationships with local agencies, non-profit and other community organizations, township offices and the general public.

**CERTIFICATES, LICENSES, REGISTRATIONS** Must be certified by the Illinois Veteran's Assistance Commission.

**OTHER SKILLS and ABILITIES** Considerable knowledge of Federal, State and local programs and resources available to veterans and their families; considerable knowledge of local community organizations and service groups; considerable knowledge of the process for assisting indigent veterans with temporary monetary relief as defined under the Illinois Statutes; considerable knowledge of applicable Federal, State and local regulations and laws; considerable knowledge of the principles and practices of social services work; good knowledge of supervisory practices; good knowledge of government accounting and budgeting processes. Skill in operating computer software programs and peripheral equipment.

**OTHER QUALIFICATIONS** This position requires the incumbent to be an honorable discharged veteran of the United States Armed Forces. The position may require certification as an Information and Referral Specialist; or the ability to obtain certification within the first year of employment.

**PHYSICAL DEMANDS** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to sit; use hands

to finger, handle, or feel; reach with hands and arms; and talk; or hear. The employee is occasionally required to stand and walk. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, distance vision and ability to adjust focus.

**WORK ENVIRONMENT** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Normal office conditions. The noise level in the work environment is moderate.



**Gordy Hulten**  
**Champaign County Clerk**  
Champaign County, Illinois

1776 East Washington Street  
Urbana, IL 61802  
Email: [mail@champaigncountyclerk.com](mailto:mail@champaigncountyclerk.com)  
Website: [www.champaigncountyclerk.com](http://www.champaigncountyclerk.com)

Vital Records: (217)384-3720  
Elections: (217)384-3724  
Fax: (217)384-1241  
TTY: (217)384-8601

**COUNTY CLERK**  
**MONTHLY REPORT**  
**APRIL**  
**2012**

Liquor Licenses & Permits	100.00
Civil Union License	100.00
Marriage License	2,350.00
Interests	37.21
State Reimbursements	-
Vital Clerk Fees	11,207.25
Tax Clerk Fees	6,699.43
Refunds of Overpayments	-
<b>TOTAL</b>	<b>20,493.89</b>
Additional Clerk Fees	1,840.00

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**INTEROFFICE MEMORANDUM**

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**TO:** CHAMPAIGN COUNTY BOARD  
**FROM:** DARLENE KLOEPPPEL  
**SUBJECT:** BUDGET AMENDMENT #12-00019  
**DATE:** 04/23/2012

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The attached budget amendment is submitted to accommodate the modest expansion of our existing HUD-funded Shelter Plus Care grant program which provides rental housing and supportive case management services for homeless, disabled clients. The goal of this program is to provide enough assistance through rent and utility subsidy in conjunction with other supportive services that persons with permanent disabilities (mental illness, substance abuse, HIV/AIDS, developmental disabilities) can remain stably housed.

The Regional Planning Commission currently operates the Shelter Plus Care program for 45 households. With the receipt of HUD bonus project funding for one additional unit, a total of 46 clients will be served under all of our Shelter Plus Care grants. The amount of rental assistance for each household is based upon HUD fair market rent amounts for one and two bedroom units and household income, similar to the Housing Authority's Section 8 program. All units are inspected annually. Supportive services are provided to participants by partnering agency case managers. The initial grant term is five years after which there is the potential for annual renewals.

We respectfully request approval of this budget amendment.

FUND 075 REGIONAL PLANNING COMM DEPARTMENT 819 SHELTER PLUS CARE IV

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
075-819-511.03 REG. FULL-TIME EMPLOYEES	0	0	1,300	1,300
075-819-533.12 JOB-REQUIRED TRAVEL EXP	0	0	100	100
075-819-533.85 PHOTOCOPY SERVICES	0	0	100	100
075-819-534.38 EMRGNCY SHELTER/UTILITIES	0	0	8,500	8,500
TOTALS	0	0	10,000	10,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
075-819-331.14 HUD-SHELTER PLUS CARE	0	0	10,000	10,000
TOTALS	0	0	10,000	10,000

EXPLANATION: SEE ATTACHED MEMO

DATE SUBMITTED:

4/23/12

AUTHORIZED SIGNATURE

*[Handwritten Signature]*

\*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

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**INTEROFFICE MEMORANDUM**

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**TO:** CHAMPAIGN COUNTY BOARD  
**FROM:** DARLENE KLOEPPPEL  
**SUBJECT:** BUDGET AMENDMENT #12-00020  
**DATE:** 04/23/2012

---

The attached budget amendment is to accommodate a new Emergency Solutions Grant (ESG). ESG funds originate from HUD HEARTH Act allocations for the provision of services to the homeless. This federal grant is administered through the Illinois Department of Commerce and Economic Opportunity (DCEO) for all Continuum of Care jurisdictions that do not receive a direct federal HUD allocation. The goal of the ESG program is to prevent homelessness and/or rehouse homeless households as quickly as possible under the principle of "Housing First" to address this national priority under the HEARTH Act.

The Continuum of Care has approved a proposal from the Regional Planning Commission to administer these funds within Champaign County for three purposes:

- Homeless Prevention (emergency rent assistance for persons in danger of being evicted)
- Rapid Rehousing (short-term rent assistance for homeless households to establish a permanent housing situation)
- Operational funding for management of the Homeless Management Information System (HMIS) used by all HUD-funded local programs for reporting.

Matching supportive services from case managers will be provided by all participating agencies referring clients through a coordinated intake process. An estimated 40 households will be assisted with these funds during the grant duration of one year. It is anticipated that this will be a recurring grant resource.

We respectfully request approval of this budget amendment.

FUND 075 REGIONAL PLANNING COMM

DEPARTMENT

820 EMERGENCY SOLUTIONS

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	52,000	52,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	52,000	52,000

EXPLANATION: SEE ATTACHED MEMO

DATE SUBMITTED:

4-23-12

AUTHORIZED SIGNATURE

\*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:





FUND 080 GENERAL CORPORATE

DEPARTMENT 041 STATES ATTORNEY

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-041-511.03 REG. FULL-TIME EMPLOYEES	1,802,664	1,802,664	1,820,532	17,868
TOTALS	1,802,664	1,802,664	1,820,532	17,868

**INCREASED REVENUE BUDGET:**

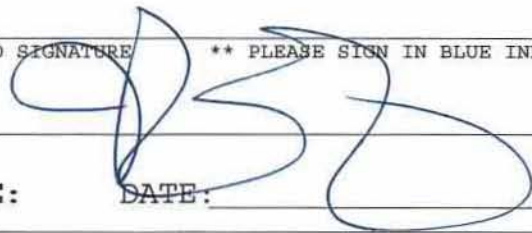
ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

**EXPLANATION:** INCREASE IN APPROPRIATIONS OF \$17,868 FOR BENEFIT PAYOUT FOR A RETIRING EMPLOYEE ON MAY 31, 2012 AND AN EMPLOYEE LEAVING THE EMPLOY OF CHAMPAIGN COUNTY ON MAY 9, 2012.

DATE SUBMITTED:

04/23/12

AUTHORIZED SIGNATURE



\*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:


RECEIVED

APR 24 2012



**SHERIFF DAN WALSH  
CHAMPAIGN COUNTY SHERIFF'S OFFICE**

204 E. Main Street  
Urbana, Illinois 61801-2702  
(217) 384-1204

**Dan Walsh**

*Sheriff*

ph (217) 384-1205  
fax (217) 384-3023

**Chief Deputy**

**Kris Bolt**

ph (217) 384-1222  
fax (217) 384-1219

**Captain**

**Allen Jones**

ph (217) 819-3546  
fax (217) 384-1272

**Jail Information**

ph (217) 384-1243  
fax (217) 384-1272

**Investigations**

ph (217) 384-1213  
fax (217) 384-1219

**Civil Process**

ph (217) 384-1204  
fax (217) 384-1219

**Records/Warrants**

ph (217) 384-1233

**TO: Chair Pius Weibel  
Members of the Champaign County Board**

**FROM: Sheriff Dan Walsh** *DW*

**DATE: May 2, 2012**

**SUBJ: Budget Amendment #12-00023  
Correctional Center**

The prescription drug needs of our inmates are handled through a contract and our medical provider. There are quarterly reconciliations done that involve both review of on-site records and on out of state major pharmaceutical supplier so there is sometimes a delay in billing.

Well into this fiscal year they completed bills that included charges for HIV medications dispensed in the County's last fiscal year in the amount of \$21,587.00. Through various measures last year, at the end of the County's fiscal year, CCSO was able to turn back over \$100,000 to the County. I am requesting an amendment to put the amount of last year's bill into this year's budget.

Thank you.

DJW:tss

FUND 080 GENERAL CORPORATE

DEPARTMENT 140 CORRECTIONAL CENTER

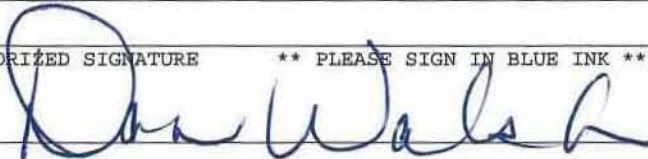
**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-140-522.12 STOCKED DRUGS	43,000	43,000	64,587	21,587
TOTALS	43,000	43,000	64,587	21,587

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

**EXPLANATION:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

DATE SUBMITTED: 5-2-12 AUTHORIZED SIGNATURE:  \*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

FUND 080 GENERAL CORPORATE

DEPARTMENT 042 CORONER

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-042-522.44 EQUIPMENT LESS THAN \$1000	0	732	4,732	4,000
TOTALS	0	732	4,732	4,000

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-042-334.42 IL DP PUB HLTH-GEN RV GRT	0	0	4,000	4,000
TOTALS	0	0	4,000	4,000

**EXPLANATION:** GRANT MONIES RECEIVED FROM IL DEPT OF PUBLIC HEALTH FROM SURCHARGE OF DEATH CERTIFICATES. MONIES TO BE USED FOR AUTOPSY NEEDS.

DATE SUBMITTED: 5/1/12 AUTHORIZED SIGNATURE Quane E. Noethrup \*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_


FUND 080 GENERAL CORPORATE

DEPARTMENT 140 CORRECTIONAL CENTER

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-140-512.03 SLEP REG FULL-TIME EMP'EE	3,606,043	3,606,043	3,608,983	2,940
TOTALS	3,606,043	3,606,043	3,608,983	2,940

**INCREASED REVENUE BUDGET:**

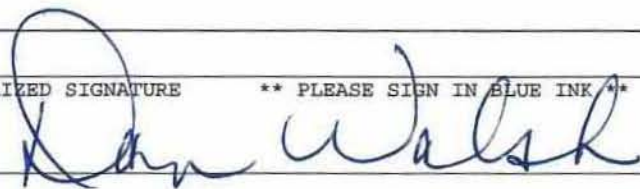
ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-140-371.33 FROM COURTS CONST FND 303	0	0	2,940	2,940
TOTALS	0	0	2,940	2,940

**EXPLANATION:** TO COVER PERSONNEL EXPENDITURES FOR COURT SECURITY OFFICERS FOR FY12.

DATE SUBMITTED:

5-2-12

AUTHORIZED SIGNATURE



\*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

FUND 080 GENERAL CORPORATE

DEPARTMENT 023 RECORDER

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-023-522.50 PURCHASE DOCUMENT STAMPS	448,800	448,150	748,150	300,000
TOTALS	448,800	448,150	748,150	300,000

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-023-322.20 REVENUE STAMPS	680,000	680,000	1,130,000	450,000
TOTALS	680,000	680,000	1,130,000	450,000

**EXPLANATION:** TO PURCHASE ADDITIONAL TRANSFER TAX STAMPS DUE TO INCREASED SALES PRICES. FOR EVERY DOLLAR THAT IS SPENT PURCHASING TRANSFER TAX 1.50 IS RETURNED AS REVENUE TO GENERAL CORP.

DATE SUBMITTED:

5/4/2012

AUTHORIZED SIGNATURE

*Danbar Shaseer*

\*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:


REQUEST FOR BUDGET TRANSFER  
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 12-00003

**FUND** 080 GENERAL CORPORATE  
 080 GENERAL CORPORATE  
 080 GENERAL CORPORATE  
 080 GENERAL CORPORATE  
 080 GENERAL CORPORATE  
 080 GENERAL CORPORATE

**DEPARTMENT** 075 GENERAL COUNTY  
 020 AUDITOR  
 022 COUNTY CLERK  
 023 RECORDER  
 025 SUPERVISOR OF ASSESSMENT  
 026 COUNTY TREASURER

**TO LINE ITEM:**

**FROM LINE ITEM:**

NUMBER/TITLE	\$ AMOUNT	NUMBER/TITLE
080-020-511.03 REG. FULL-TIME EMPLOYEES	845.	080-075-533.99 CONTINGENT EXPENSE
080-022-511.03 REG. FULL-TIME EMPLOYEES	6,543.	080-075-533.99 CONTINGENT EXPENSE
080-023-511.03 REG. FULL-TIME EMPLOYEES	1,690.	080-075-533.99 CONTINGENT EXPENSE
080-025-511.03 REG. FULL-TIME EMPLOYEES	2,437.	080-075-533.99 CONTINGENT EXPENSE
080-026-511.03 REG. FULL-TIME EMPLOYEES	1,985.	080-075-533.99 CONTINGENT EXPENSE
080-030-511.03 REG. FULL-TIME EMPLOYEES	3,816.	080-075-533.99 CONTINGENT EXPENSE
080-031-511.03 REG. FULL-TIME EMPLOYEES	2,931.	080-075-533.99 CONTINGENT EXPENSE
080-032-511.04 REG. PART-TIME EMPLOYEES	524.	080-075-533.99 CONTINGENT EXPENSE

**EXPLANATION:** TO TRANSFER FUNDS TO THE APPROPRIATE GENERAL CORPORATE FUND  
DEPARTMENT LINE ITEMS TO COVER THE COST OF FY2012 NEGOTIATED BARGAINING  
UNIT WAGE INCREASES.

DATE SUBMITTED: 4-25-2012

*Demal. Boney*  
 AUTHORIZED SIGNATURE

APPROVED BY PARENT COMMITTEE:

DATE: \_\_\_\_\_

\* PLEASE SIGN IN BLUE INK \*

APPROVED BY BUDGET AND FINANCE COMMITTEE:

DATE: \_\_\_\_\_



REQUEST FOR BUDGET TRANSFER  
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 12-00004

FUND 080 GENERAL CORPORATE  
080 GENERAL CORPORATE  
080 GENERAL CORPORATE  
080 GENERAL CORPORATE  
080 GENERAL CORPORATE  
080 GENERAL CORPORATE

DEPARTMENT 075 GENERAL COUNTY  
036 PUBLIC DEFENDER  
040 SHERIFF  
041 STATES ATTORNEY  
042 CORONER  
051 JUVENILE DETENTION CENTER

TO LINE ITEM:

FROM LINE ITEM:

NUMBER/TITLE	\$ AMOUNT	NUMBER/TITLE
080-036-511.03 REG. FULL-TIME EMPLOYEES	1,218.	080-075-533.99 CONTINGENT EXPENSE
080-040-511.03 REG. FULL-TIME EMPLOYEES	3,223.	080-075-533.99 CONTINGENT EXPENSE
080-041-511.03 REG. FULL-TIME EMPLOYEES	6,327.	080-075-533.99 CONTINGENT EXPENSE
080-042-511.03 REG. FULL-TIME EMPLOYEES	2,151.	080-075-533.99 CONTINGENT EXPENSE
080-051-511.03 REG. FULL-TIME EMPLOYEES	491.	080-075-533.99 CONTINGENT EXPENSE
080-052-511.03 REG. FULL-TIME EMPLOYEES	1,415.	080-075-533.99 CONTINGENT EXPENSE
080-071-511.03 REG. FULL-TIME EMPLOYEES	10,079.	080-075-533.99 CONTINGENT EXPENSE
080-071-511.04 REG. PART-TIME EMPLOYEES	440.	080-075-533.99 CONTINGENT EXPENSE

**EXPLANATION:** TO TRANSFER FUNDS TO THE APPROPRIATE GENERAL CORPORATE FUND DEPARTMENT LINE ITEMS TO COVER THE COST OF FY2012 NEGOTIATED BARGAINING UNIT WAGE INCREASES.

DATE SUBMITTED: 4.25.2012

*Debra L. Bush*  
AUTHORIZED SIGNATURE

APPROVED BY PARENT COMMITTEE:

DATE: \_\_\_\_\_

\* PLEASE SIGN IN BLUE INK \*

APPROVED BY BUDGET AND FINANCE COMMITTEE:

DATE: \_\_\_\_\_

REQUEST FOR BUDGET TRANSFER  
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 12-00005

FUND 080 GENERAL CORPORATE  
080 GENERAL CORPORATE  
080 GENERAL CORPORATE  
080 GENERAL CORPORATE  
080 GENERAL CORPORATE

DEPARTMENT 075 GENERAL COUNTY  
071 PUBLIC PROPERTIES  
130 CIRC CLK SUPPORT ENFORCE  
140 CORRECTIONAL CENTER  
040 SHERIFF

TO LINE ITEM:

FROM LINE ITEM:

NUMBER/TITLE	\$ AMOUNT	NUMBER/TITLE
080-071-511.24 JOINT DEPT REG EMPLOYEE	220.	080-075-533.99 CONTINGENT EXPENSE
080-071-511.44 NO-BENEFIT PART-TIME EMPL	503.	080-075-533.99 CONTINGENT EXPENSE
080-130-511.03 REG. FULL-TIME EMPLOYEES	688.	080-075-533.99 CONTINGENT EXPENSE
080-140-511.03 REG. FULL-TIME EMPLOYEES	4,969.	080-075-533.99 CONTINGENT EXPENSE
080-140-511.04 REG. PART-TIME EMPLOYEES	377.	080-075-533.99 CONTINGENT EXPENSE
080-140-511.24 JOINT DEPT REG EMPLOYEE	252.	080-075-533.99 CONTINGENT EXPENSE
080-140-512.03 SLEP REG FULL-TIME EMP'EE	52,678.	080-075-533.99 CONTINGENT EXPENSE
080-040-512.03 SLEP REG FULL-TIME EMP'EE	70,554.	080-075-533.99 CONTINGENT EXPENSE

**EXPLANATION:** TO TRANSFER FUNDS TO THE APPROPRIATE GENERAL CORPORATE FUND DEPARTMENT LINE ITEMS TO COVER THE COST OF FY2012 NEGOTIATED BARGAINING UNIT WAGE INCREASES.

DATE SUBMITTED: 4.25.2012

*Demetrius Bushy*  
AUTHORIZED SIGNATURE

APPROVED BY PARENT COMMITTEE:

DATE: \_\_\_\_\_

\* PLEASE SIGN IN BLUE INK \*

APPROVED BY BUDGET AND FINANCE COMMITTEE:

DATE: \_\_\_\_\_

REQUEST FOR BUDGET TRANSFER  
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 12-00006

**FUND** 080 GENERAL CORPORATE  
 080 GENERAL CORPORATE

**DEPARTMENT** 075 GENERAL COUNTY  
 141 STS ATTY SUPPORT ENFORCE

**TO LINE ITEM:**

**FROM LINE ITEM:**

NUMBER/TITLE	\$ AMOUNT	NUMBER/TITLE
080-141-511.03 REG. FULL-TIME EMPLOYEES	1,670.	080-075-533.99 CONTINGENT EXPENSE

**EXPLANATION:** TO TRANSFER FUNDS TO THE APPROPRIATE GENERAL CORPORATE FUND  
 DEPARTMENT LINE ITEMS TO COVER THE COST OF FY2012 NEGOTIATED BARGAINING  
 UNIT WAGE INCREASES.

DATE SUBMITTED: 4-25-2012

*Debra L. Busby*  
 AUTHORIZED SIGNATURE  
 \* PLEASE SIGN IN BLUE INK \*

APPROVED BY PARENT COMMITTEE: \_\_\_\_\_

DATE: \_\_\_\_\_

APPROVED BY BUDGET AND FINANCE COMMITTEE: \_\_\_\_\_

DATE: \_\_\_\_\_

**INTERGOVERNMENTAL AGREEMENT  
FOR ANIMAL CONTROL SERVICES**  
(City of Urbana — Champaign County)

THIS AGREEMENT is made and entered into by and between the County of Champaign ("County") and the City of Urbana ("City") and is effective on the last date signed by a party hereto.

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.* enable the parties to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, the County's Animal Control Department ("Department") currently provides animal control services throughout the County and has expertise in the handling of animals; and

WHEREAS, this Agreement is in the best interest of the County and the City.

NOW THEREFORE, the parties hereby mutually agree as follows:

1. **County to Provide Animal Control Services.** The County agrees to provide animal control services to the City in accordance with all applicable federal and state laws and City ordinances. Services will include responding to animal-related calls, investigating complaints and violations, impounding animals, issuing citations, generating reports, and all other enforcement activities. The Department will respond to requests for animal control services from the City Police Department. Nothing contained herein will prevent the City from engaging in any of the aforementioned activities as it deems appropriate.
2. **Payment.** For services provided by the Department for the first year of this Agreement, the City agrees to pay the County \$39.76 per hour of service, with a minimum of one hour per call. The City shall pay the County through the Department monthly on the 15th day of each month. This fee shall be adjusted for inflation annually prior to the annual renewal date by an increase equal to the percent increase of the most recent Illinois Department of Revenue Consumer Price Index factor applied to the annual calculation for the Property Tax Extension Limitation Law.
3. **Holding of animals.** Impounded animals will be held for a minimum of seven (7) business days to allow reclamation by an owner, agent, or caretaker but not longer than ten (10) business days, unless otherwise directed by the City Police Department or a court order.
4. **Records.** The Department agrees to provide yearly reports to the City, breaking down the number of calls responded to and number of boarding days for impounded animals on the request of the City Police Department.
5. **Indemnification.**
  - 5.1. The City agrees to indemnify and hold harmless the County, its employees, officers and officials from, for and in respect of any liability, damages, claims, demands or expenses (including but not limited to court costs, reasonable attorney fees and other costs of defense) arising out of or in connection with the acts or omissions of the City, its employees, agents, officers, officials, or independent contractors. The County shall

cooperate fully with the City and its insurers in the defense of any and all claims arising out of the performance of this Agreement.

5.2. The County agrees to indemnify and hold harmless the City, its employees, officers and officials from, for and in respect to any liability, damages, claims, demands or expenses (including but not limited to court costs, reasonable attorney fees and other costs of defense) arising out of or in connection with the acts or omissions of the County, its employees, agents, officers, officials or independent contractors. The City shall cooperate fully with the County and its insurers in the defense of any and all claims arising out of the performance of this Agreement.

6. **Duration.** The initial term of this agreement will be from the date signed by the last party until June 30, 2014, unless earlier terminated by either party. The Agreement will automatically renew annually commencing on the 1st day of July of the applicable year and will terminate on June 30 of the following year. All terms and conditions will remain in full force and effect unless otherwise amended as set forth herein. Either party may terminate this Agreement with or without cause by providing forty-five (45) days written notice to the other party.

7. **Amendments.** This Agreement may be amended only by a written document signed by both parties.

8. **Survival of Provisions.** Any terms of this Agreement that by their nature extend after the end of the Agreement, whether by way of expiration or termination, will remain in effect until fulfilled.

9. **Notices.** Written notices shall be sent by first class mail, return receipt requested to:

Chief of Police  
City of Urbana  
400 S. Vine Street  
Urbana, IL 61802

Champaign County Administrator  
1776 E. Washington Street  
Urbana, IL 61801

10. **Entire Agreement.** This writing constitutes the entire agreement between the parties and supersedes all prior understandings, written or oral, between the parties relating to its subject matter.

IN WITNESS WHEREOF, the following parties have duly executed this Agreement on the dates and year indicated herein:

CITY OF URBANA

CHAMPAIGN COUNTY

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_

ATTEST \_\_\_\_\_

APPROVED AS TO FORM:

APPROVED AS TO FORM:

*Intergovernmental Agreement for Animal Control Services*  
Page 2 of 3

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
State's Attorney's Office

**AN INTERGOVERNMENTAL AGREEMENT  
FOR ANIMAL IMPOUND SERVICES**  
(City of Urbana – County of Champaign)

THIS AGREEMENT is made and entered by and between the City of Urbana, an Illinois Municipal Corporation, (hereinafter referred to as "City") and the County of Champaign, (hereinafter referred to as "County") effective on the last date signed by a party hereto.

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, enable the parties to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, the County proposes to provide an animal services facility primarily for the impounding of animals for the use of local law enforcement agencies; and

WHEREAS, this Agreement is in the best interests of the City and the County.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. **County to Provide Facilities and Services.** The County shall maintain and operate an animal services facility which includes facilities as defined above for the impoundment of animals that are seized by the City pursuant to the provisions of Chapter 4 of the Urbana City Code as amended, entitled "Animals and Fowl" (hereinafter referred to as "Chapter 4"). The County shall provide all services necessary for the impoundment, care, transfer, and euthanasia of all animals delivered by the City. The County shall be solely responsible for the hiring and payment of facility personnel and veterinary services. For the purposes of this Agreement, "Veterinary services" include such services as rabies vaccinations, inoculations, health evaluations, treatment of minor curable diseases, spaying/neutering, and other veterinary services normally treatable by a veterinarian with the facilities that the County will be providing in the animal services facility, but expressly not including treatment of major diseases, major trauma, and unstable situations, which are to be taken care of elsewhere at

City expense. Furthermore, services do not include blood work, major surgery, or dental work.

2. **Compliance with Laws; Inspections.** The County shall operate the facility in a humane and sanitary manner and in compliance with all applicable state and local laws, ordinances and regulations, including Chapter 4. The Chief of Police or his designee shall be entitled to inspect and examine the premises and to examine the records kept of impounded animals received from the City to ensure compliance with this Agreement during normal business hours. Nothing contained herein shall make the City responsible for the manner of operation or maintenance of the facilities.

3. **Hours of Operation; Access.** The facility shall be open to the public no fewer than 8 hours per day, Monday through Friday, excluding County holidays. The facility shall be open to the public no fewer than 3 hours per day on Saturday and Sunday, excluding County holidays. The County has sole discretion to establish the specific hours of operation. City personnel will have access to the facilities for the purpose of delivering impounded animals at all times. The County shall provide necessary keys and access cards and/or codes to the City for such purposes. The City shall be responsible for securing animals delivered and securing the facilities upon departure in the event no County staff is available.

4. **Equipment.** The County shall provide adequate facilities to house all animals delivered to it in a safe and sanitary manner. The County shall endeavor to maintain a minimum of one run or cage for the proper housing and exercise of animals. The County shall maintain separate cages for animals of different species. The County shall have sufficient space to house the normal and customary number of animals that the City generally needs held for animal control purposes. The County shall be responsible for the cost of alternative facilities necessary in the normal course of operations. The City shall give advance notice to the County, to the extent practicable, of any extraordinary event that would result in a large influx of animals, such as the arrest of an animal hoarder. The County shall attempt to provide



housing in such an extraordinary event but is unable to guarantee that housing will be provided to all animals in such a circumstance. If the County is unable to provide housing in such an extraordinary event, then the City must find housing for any animals for which the County is unable to provide housing at the City's expense. The County shall notify the City as soon as possible in the event it does not have the capacity to house and maintain animals pursuant to this Agreement.

5. **Notice of Delivery and Special Directions.** The City shall notify the County as soon as practicable of its intent to deliver animals to the facility for impound. The City shall provide information concerning the nature of the impoundment and indicate any special directions it believes may be necessary for the proper handling, care, and treatment of the animals. The County shall keep animals impounded for bite quarantine or that are infected with a contagious disease in isolation from all other animals as required by law or in the exercise of sound veterinary practices.

6. **Release of Animals.** The County shall release animals to their owners upon (a) payment of all required fees; and (b) presentment of an Urbana Police Department Property/Evidence Release receipt, attached as "Exhibit A," or verbal authorization of the Police Chief or his designee.

7. **Hold Orders; Orders of Destruction.** In the event a hold order is issued by the City or a court of competent jurisdiction, the County shall hold the animal and shall not make it available for redemption, adoption, or euthanasia without written consent of the City or Court issuing the hold order. In the event an Order of Destruction is issued, the County shall humanely euthanize the subject animal(s) pursuant to the Order.

8. **Transfer of Ownership.** Animals delivered to the facility shall become the property of the County after one of the following events occurs: (a) expiration of any applicable redemption period; (b) execution of an owner-relinquishment form of the animal(s) owner(s); or (c) issuance of an order or other release authorizing the County to take ownership of the

animal. The County is thereafter authorized to sell, adopt out, convey, euthanize, or otherwise dispose of the animal in whatever manner it deems appropriate. The County accepts sole responsibility for its discretionary decision.

9. **Fees.** The County is authorized to collect such fees and fines as authorized by the Champaign County Board and is authorized to collect fees due under the City's Schedule of Fees (Urbana City Code Section 14-7). All fees collected on behalf of the City for animals impounded within the incorporated limits of the City shall be remitted monthly, to be received no later than the 15<sup>th</sup> day of each month.

10. **Bites.** The County shall notify the City within thirty-six (36) hours after impoundment of any incident within the city limits involving an animal impounded for biting, using the form attached as "Exhibit B."

11. **Payment.** The City shall pay the sum of \$34,940.04 annually, payable in monthly installments of \$2,911.67. Impounded animals will be held for a minimum of seven (7) business days to allow reclamation by an owner, agent, or caretaker. If an animal must be held in the County facility beyond ten (10) days because of court or administrative hearing proceedings, the City shall remit to the County any impound fees in excess of seven (7) days' fees recovered by the City in the legal proceedings concerning the animal. The City shall use reasonable efforts to recover impound fees in such circumstances. After an animal is held for seven (7) days, any boarding fees paid by the owner shall be paid to the County. At its discretion and expense, the County may hold an animal beyond seven (7) business days for any reason other than court proceedings.

12. **Records.** The County shall keep and maintain all required records in compliance with the Ordinances of the City and the Statutes of the State of Illinois, which shall include but shall not be limited to, complete financial records covering fees, fines, and other charges, as well as records for each animal impounded, specifically the species, street address where seized, Urbana Police Department report number, and cause for impoundment. The County shall

provide a monthly report of the number of animals received and the final dispositions of the animals. The City shall provide information concerning the status of pending cases upon request.

13. **Computer Records.** The parties shall endeavor to design/evaluate, procure, implement, maintain, and share with user agencies a computer records management program. Necessary data shall include: the number of animals housed and/or received on behalf of the City, boarding dates, date of final disposition, type of disposition, and any fees associated therewith. Such pertinent data shall be made part of the basis in determining costs associated with the impoundment services provided by the County.

14. **Indemnification.** Each party shall indemnify, defend, and hold harmless the other party hereto and its officers, agents, and employees, from any and all claims, demands, losses, damages, and liabilities of any kind or nature, including attorney's fees, which arise by the virtue of its own acts or omissions (either directly or through or by its officers, agents or employees) in connection with its duties and obligations under this Agreement and any amendments hereto.

15. **Duration; Termination.** The initial term of this agreement will be from the date signed by the last party until June 30, 2014, unless earlier terminated by either party. The Agreement will automatically renew annually commencing on the 1st day of July of the applicable year and will terminate on June 30 of the following year. All terms and conditions will remain in full force and effect unless otherwise amended as set forth herein. Either party may terminate this Agreement with or without cause by providing ninety (90) days written notice to the other party. The written notice shall be sent first class mail, return receipt requested to:

Urbana Chief of Police  
400 South Vine Street  
Urbana, Illinois 61801

Champaign County Administrator  
1776 East Washington Street  
Urbana, Illinois 61801

16. **Amendments.** This Agreement may be amended only by writing signed by both parties.

17. **Survival of Provisions.** Any terms of this Agreement that by their nature extend after

the end of the Agreement, whether by way of expiration or termination, shall remain in effect until fulfilled.

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed on the date and year indicated herein.

CITY OF URBANA  
An Illinois Municipal Corporation

CHAMPAIGN COUNTY

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_

ATTEST \_\_\_\_\_

APPROVED AS TO FORM:

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
State's Attorney's Office



April 26, 2012

Mr. Brendan McGinty, Chairman  
Finance Committee  
Champaign County Board Office  
Brookens Administrative Center  
1776 E. Washington Street  
Urbana, IL 61802

RE: Application for National Children's Alliance Chapter Sub-Awardee Grant

Dear Mr. McGinty and Committee Members:

Enclosed for the Committee's consideration is a copy of our application for continued grant funding from the National Children's Alliance. The deadline for online submission of this application was April 19, 2012, and the funds will be awarded for Calendar Year 2012. This application was approved by the CAC Governing Board at its meeting earlier today.

As a fully accredited member of the National Children's Alliance, the Champaign County Children's Advocacy Center is eligible for an annual Chapter Sub-Awardee Grant (previously known as Program Support Grants) in the amount of \$10,000. The Center has received Program Support Grants from the National Children's Alliance since 2004. Funding from the National Children's Alliance in 2012 will again be used to pay a portion of the salaries of the CAC Executive Director and the CAC Case Manager. Please note that there is no match requirement for this grant and that acceptance of the grant requires no financial contribution by Champaign County. Because receipt of this grant was anticipated during the budget process, it was included in the FY 2012 County budget. Consequently, a budget amendment will not be necessary.

Also enclosed is the Champaign County Application Form For Grant Consideration, Acceptance, Renewal/Extension, together with the required Financial Impact Statement.



NATIONAL  
CHILDREN'S  
ALLIANCE®

ACCREDITED  
MEMBER

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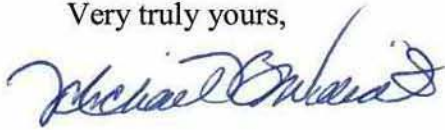
**Champaign County Children's Advocacy Center**  
201 W. Kenyon Road, Suite 1 • Champaign, IL 61820 • Phone: 217.384.1266 • Fax: 217.344.1214

Mr. Brendan McGinty  
April 26, 2012  
Page Two

On behalf of the Children's Advocacy Center, I am hereby requesting that the Committee approve the acceptance of this grant and forward its recommendation for acceptance to the full County Board.

Thank you for your time and consideration and I encourage you to contact me at 384-1266 if you have any questions or concerns regarding the enclosed application.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Michael B. Williams". The signature is fluid and cursive, with a large initial "M" and "W".

Michael B. Williams  
Executive Director

Enclosures

(For CHAPTER use only)

#



**CHAPTER SUB-AWARDEE APPLICATION COVER FORM**  
 Please use only the provided cover form, replications will not be accepted.  
**Organization Information**

**Name of Agency:** Champaign County Children's Advocacy Center

**Address:** 201 W. Kenyon Road, Suite 1

**City:** Champaign

**State:** IL

**Zip:** 61820

**Authorized Agency Representative:** Michael B. Williams

**Authorized Agency Representative's Title:** Executive Director

**Telephone (include extension):** (217) 384-1266

**Fax:** (217) 344-1214

**Email:** mwilliams@co.champaign.il.us

**Website:** www.co.champaign.il.us/cac

**Tax Status**

**Independent Non-Profit**

Tax I.D. Number: \_\_\_\_\_

Registration Date: \_\_\_\_\_

**Organizations Under Umbrella Agencies**

Umbrella Organization's Name: Champaign County

Umbrella Organization's Tax I.D. Number: 37-6006910

Umbrella Organization's Registration Date: N/A

(For CHAPTER use only)

Amount:

**Organization Type**

Membership Status and Membership Date:

(Please check appropriate membership status)

- NCA Accredited Member
- NCA Associate/Developing Member
- NCA Affiliate Member
- Multidisciplinary team
- CAC serving Native American Communities

**Internal Program Type**

Please check the appropriate box that best describes your program.

- Hospital Based
- Independent Non-Profit
- Public-CPS
- Public Law Enforcement
- Public Prosecution
- Public – Other (please describe): \_\_\_\_\_
- Umbrella Organization (please describe): Champaign County (governmental entity)

**Request**

INDICATE GRANT AMOUNT REQUESTED: \$10,000.00  
(Amount should match total amount requested on grant budget.)

**Total Program Budget**

TOTAL ANNUAL PROGRAM BUDGET: \$187,944.00

I certify that our CAC has a signed Memorandum of Understanding/ Interagency Agreement with our partnering agencies and will submit it upon request.

**Background**

Please write a brief statement describing how and why your program was started. Include an initial meeting date or important events that have helped spearhead your program. Please limit to **150** words or less.

In 1999, the Champaign County Child Advocacy Advisory Board undertook the task of establishing a Children’s Advocacy Center. The purpose of the Center was to aid in the education and prevention of child abuse, to provide compassionate and sensitive support to child victims, and to enhance the effectiveness of the investigation and prosecution of child sexual and serious physical abuse cases. Formal interviews of child victims began in August 2000. The Center was temporarily housed in the County Courthouse until moving to the first permanent site in east Urbana in August 2001. The Center remained at that site until September 2007, when we relocated to our present facility in Champaign. The staff of the CAC includes an Executive Director and a Case Manager. The first Protocol for the Center was ratified in July 2001 and has since been reviewed by the Governing Board on an annual basis.



## PROJECT NARRATIVE

**Program History:** The Champaign County Children's Advocacy Center was established in 2000 and the first interviews with children took place in August of that year. In September 2001, the Center relocated from temporary facilities at the Courthouse to a remodeled County-owned facility in east Urbana. The CAC remained at that site until moving to our current facility in September 2007.

**Proposed Project:** From our facility at 201 W. Kenyon Road in Champaign, the Children's Advocacy Center provides a safe, agency-neutral, child friendly space with assigned personnel designated for the investigation and coordination of services for child victims of sexual assault and serious physical abuse. Executive Director Mike Williams directs the administrative functions of the CAC to ensure the provision of a coordinated, timely, comprehensive, and multidisciplinary response to allegations of child sexual assault and serious physical abuse. Case Manager Elaine Carter works through and with local investigative and service provision agencies to coordinate and facilitate investigations, provides comprehensive case management services to children referred to the Center and their non-offending family members, makes medical and treatment referrals, and provides support for child victims and their families throughout consequent legal proceedings.

During Calendar Year 2011, a total of 169 unduplicated children were interviewed at the Center. As of December 31, 2011, 127 children representing 112 families were receiving services from the CAC. The normal work week for CAC staff is 37.5 hours (Monday through Friday, 8:00 a.m. to 4:30 p.m.). Staff is accessible by pager 24 hours per day.

The Champaign County CAC will use the proceeds of its 2012 Chapter Sub-Awardee Grant to pay a portion of the salaries of the Executive Director and the Case Manager. While

usage of the Center can be attributed to a number of factors, the fact that users of the Center can count on the almost immediate availability of CAC staff to facilitate interviews at the Center and the assurance that clients will receive appropriate follow-up services is crucial to the continued support of the CAC by its partners on the Multidisciplinary Team and in the community.

Adequate funding for staff salaries is critical to the Center's ability to provide services to the children and families referred to the CAC and funding from the National Children's Alliance will be used to support the activities of the CAC in maintaining and improving the quality of services to abused children.

**Goals:**

- To ensure that every child alleged to have been the victim of sexual and/or serious physical abuse is interviewed at the Champaign County CAC and that all children referred to the Center and their non-offending family members receive appropriate services.
- To ensure that the Champaign County CAC continues to meet and improve upon the NCA Standards for Multidisciplinary Team and Forensic Interview.

**Objectives:**

- CAC staff will be available 24 hours per day, 7 days per week to facilitate investigations conducted through the Center and to initiate the service provision process.
- The CAC Case Manager, with the assistance of the Executive Director and the Multidisciplinary Team, will develop an appropriate plan of treatment/referrals for all children referred to the CAC and their non-offending family members.
- The CAC will provide relevant training and educational opportunities which are designed to enhance the skills of MDT members and CAC staff, including, but not limited to, specialized training for Team members who conduct forensic interviews and peer review.

**Performance Measures:**

- During Calendar Year 2012, approximately 180 child forensic interviews will be conducted at the CAC.
- The CAC Case Manager will provide case management services to an average of 10-12 new children referred to the Center each month during the grant period.
- The Executive Director will keep a record of MDT/CAC staff members who participate in training activities facilitated or sponsored by the CAC.
- The Executive Director will facilitate at least semi-annual regional and/or local peer review sessions for investigators who conduct forensic interviews at the CAC. The Executive Director will notify supervisory law enforcement and CPS personnel of the scheduling of peer review sessions, will provide printed educational materials for review and discussion, will record the names of individuals participating in peer review, and will keep a record of investigators who submit interviews for review by the Team.
- The Executive Director will survey clients of the Center on a quarterly basis and users of the Center on an annual basis in order to assess the efficacy of our services.

**Strategy for Implementation and Governance Structure:** The Champaign County CAC is a fully accredited member of the NCA and, as such, has demonstrated the project management expertise and organizational capacity necessary to implement this project. The CAC Executive Director has primary responsibility for the implementation of the program and will be responsible for submitting all required reports to the NCA/CACI and ensuring that all funds are properly expended during the grant period. As a department of Champaign County government, all CAC revenue receipts and expenditures are monitored and processed by the Champaign County Treasurer's Office and the Champaign County Auditor's Office.

## GRANT BUDGET

**Directions: Indicate proposed use of only Sub-award grant funds in applicable categories.  
Please only use the provided form.**

Category	Amount
Personnel	\$ 10,000.00
Fringe Benefits	\$
Travel	\$
Equipment	\$
Supplies	\$
Consultant/Contract	\$
Other (list)	\$
1	
2	
3	
4	
5	
6	
<b>Total</b>	<b>\$ 10,000.00</b>

I certify that no grant funds under this sub-award will be used for fundraising and lobbying activities.

### BUDGET NARRATIVE

Proceeds of the 2012 NCA Chapter Sub-Awardee Grant (\$10,000.00) will be devoted to paying a portion of the salary of the CAC Executive Director (\$9,000.00), as well as a portion of the salary of the CAC Case Manager (\$1,000.00).

The Executive Director's 2012 annual salary is projected at \$49,818.38. The Executive Director's salary is based on an hourly rate of \$25.45 for the period January 1 through December 31, 2012 (261 days X 7.5 hours/day X \$25.45/hour). Funding from the National Children's Alliance represents approximately 18.1% of the Executive Director's 2012 annual salary. The remainder of the Executive Director's salary will be funded through grants from the Illinois Department of Children & Family Services and the Champaign County Mental Health Board, assessments paid by local law enforcement agencies, and other unrestricted funds.

The Case Manager's 2012 salary is projected at \$35,078.40, which is based on an hourly rate of \$17.92 for the period January 1 through December 31, 2012 (261 days X 7.5 hours/day X \$17.92/hour). Funding from the National Children's Alliance represents approximately 2.9% of the Case Manager's 2012 annual salary. The remainder of the Case Manager's salary will

**be funded through grants from the Illinois Department of Children & Family Services, the Illinois Attorney General and the Illinois Criminal Justice Information Authority.**

**CHAMPAIGN COUNTY  
APPLICATION FORM FOR  
GRANT CONSIDERATION, ACCEPTANCE, RENEWAL/EXTENSION**

Department: Children's Advocacy Center  
Grant Funding Agency: National Children's Alliance  
Amount of Grant: \$10,000  
Begin/End Dates for Grant Period: January 1 - December 31, 2012  
Additional Staffing to be Provided by Grant: None  
Application Deadline: April 19, 2012  
Parent Committee Approval of Application: \_\_\_\_\_  
Is this a new grant, or renewal or extension of an existing grant? Renewal  
If renewal of existing grant, date grant was first obtained: 2004

Will the implementation of this grant have an effect of increased work loads for other departments? (i.e. increased caseloads, filings, etc.) \_\_\_\_\_ yes X no


If yes, please summarize the anticipated impact: \_\_\_\_\_  
\_\_\_\_\_

Does the implementation of this grant require additional office space for your department that is not provided by the grant? \_\_\_\_\_ yes X no

If yes, please summarize the anticipated space need: \_\_\_\_\_  
\_\_\_\_\_

Please check the following condition which applies to this grant application:  
X The activity or service provided can be terminated in the event the grant revenues are discontinued.  
\_\_\_\_\_ The activity should, or could be, assumed by County (or specific fund) general and recurring operating funds. Departments are encouraged to seek additional sources or revenue to support the services prior to expiration of grant funding.

This Grant Application Form must be accompanied by a Financial Impact Statement. (See back of form)  
All staff positions supported by these grant funds will exist only for the term award of grant, unless specific action is taken by the County Board to extend the position.

DATE: April 26, 2012 SIGNED:   
Department Head

\*\*\*\*\*  
Notice of Award of Grant Received on \_\_\_\_\_  
Approved by Parent Committee: \_\_\_\_\_  
Approved by County Board: \_\_\_\_\_  
Approved by Grant Executive Committee: \_\_\_\_\_

**COUNTY OF CHAMPAIGN**

**FINANCIAL IMPACT STATEMENT**

**Resolution/Ordinance \_\_\_\_\_**  
*(circle one)*

**Current Year Annual Expenditure Estimate:**

Number of Positions  2 Partial  Personnel \$  10,000   
Commodities: \$ \_\_\_\_\_  
Contractual: \$ \_\_\_\_\_  
Capital: \$ \_\_\_\_\_

**Long Term Expenditure Estimate: \$10,000 per annum**

**Current Year Annual Revenue Estimate: \$10,000**

**Long Term Revenue Estimate: \$10,000 per annum**

Parent Committee Approval/Recommendation to County Board

Justice & Social Services  
*Name of Parent Committee*

\_\_\_\_\_  
*Date*

**Amendment No. 1 to the Inmate Commissary Services Agreement**

**THIS AMENDMENT NO. 1** entered into this \_\_\_\_ day of \_\_\_\_\_, 2012 by and between the **County of Champaign**, Illinois ("County") and **ARAMARK Correctional Services, LLC**, a Delaware limited liability company with offices at ARAMARK Tower, 1101 Market Street, Philadelphia PA, 19107 ("ARAMARK").

**WITNESSETH:**

**WHEREAS**, entered into an Inmate Commissary Services Agreement effective October 1, 2011 for the provision of commissary goods and services at the Champaign County Jail (the "Agreement"); and

**WHEREAS**, the parties desire to amend the Agreement as hereinafter set forth, effective as of January 4, 2012.

**NOW, THEREFORE**, in consideration of the foregoing and of the mutual promises in the Agreement and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as set forth below. Capitalized terms used but not defined in this Amendment have the meanings ascribed to such terms in the Agreement:

1. **COMMISSION:** ARAMARK and the County agree to delete Paragraph 3, Commissions, in its entirety and replace it with the following:

"3. **COMMISSION:** Contractor shall pay a commission to the Inmate Trust (Commissary) Fund in the amount of Thirty percent (30%) of net sales of all products, except indigent kits, postage, stamps, pre-stamped envelopes, or any other item sold at cost, all of which will have no commission."

2. **FACILITIES AND EQUIPMENT:** ARAMARK and the County agree to delete Paragraph 15.E, Facilities and Equipment, in its entirety and replace it with the following:

"E. **Facilities and Equipment:** County will supply on-site warehousing, office space and a delivery staging area at the facility."

3. **iCARE AND FRESH FAVORITES:** ARAMARK and the County agree to delete Paragraph 15.F, iCare and Fresh Favorites, in its entirety and replace it with the following:

"F. **iCare and Fresh Favorites:** ARAMARK may implement its iCare and Fresh Favorites programs at the Facility. ARAMARK shall determine the prices at which iCare and Fresh Favorites items shall be sold. If ARAMARK sustains increases in its costs, including but not limited to, increases in its product, labor or equipment costs, ARAMARK may increase its iCare and Fresh Favorites prices to recover such increased costs. No returns shall be accepted unless the inmate, who ordered a product, is released prior to such delivery. All sales shall be deemed made when an iCare item purchased is delivered to the inmate. The County shall earn a commission in an amount equal to Thirty Percent (30%) of Net Sales of all iCare and Fresh Favorites packages. Within fifteen (15) days after the end of each month, ARAMARK shall deliver to the County a check covering commissions on Net Sales made during the prior month. For purposes of this Paragraph "Net Sales" means total Fresh Favorite and iCare sales, less sales or use taxes and authorized returns."

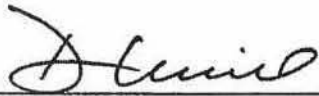
4. Except as specifically set forth herein, all other terms and provisions of the Agreement shall remain unaffected by this Amendment and continue in full force and effect.



IN WITNESS WHEREOF, the parties hereto have caused this Amendment No. 1 to be signed by their duly authorized representatives the day and year first written above.

**ARAMARK Correctional Services, LLC**

**County of Champaign  
State of Illinois**

By:   
David Kimmel  
Vice President, Finance

By: \_\_\_\_\_  
Name:  
Title:

**FY2012 General Corporate Fund Revenue Projection Report**

5/9/2012	FY2011 YTD 4/30/2011	FY2011 ACTUAL Received	FY2012 BUDGET 12/1/2011	FY2012 Actual 4/30/2012	Projected % to be Received	Projected \$\$ to be Received	\$ Difference to Original Budget
<b>SIGNIFICANT REVENUE</b>							
PROPERTY TAXES (CURRENT)	\$0	\$8,069,033	\$8,285,724	\$0	100%	\$8,285,724	\$0
PROPERTY TAXES (ESCROW)	\$0	\$0	\$0	\$0	0%	\$0	\$0
PROPERTY TAXES (BACK)	\$0	\$3,010	\$5,200	\$0	100%	\$5,200	\$0
MOBILE HOME TAXES	\$25	\$8,814	\$8,500	\$0	100%	\$8,500	\$0
PAYMENT IN LIEU OF TAXES	\$0	\$4,929	\$4,500	\$0	100%	\$4,500	\$0
COUNTY HOTEL/MOTEL TAX	\$5,437	\$22,232	\$25,000	\$5,357	82%	\$20,576	-\$4,424
COUNTY AUTO RENTAL TAX	\$2,152	\$19,140	\$15,000	\$10,409	251%	\$37,583	\$22,583
PENALTIES ON TAXES	\$10,040	\$678,071	\$674,000	\$17,548	100%	\$674,000	\$0
BUSINESS LICENSES & PERMITS	\$1,142	\$40,495	\$33,500	\$1,200	81%	\$27,198	-\$6,302
NON-BUSINESS LIC. & PERMITS	\$255,815	\$821,218	\$876,500	\$358,545	136%	\$1,193,500	\$317,000
FEDERAL GRANTS	\$254,816	\$594,999	\$451,626	\$144,572	100%	\$451,626	\$0
STATE GRANTS	\$63,995	\$218,090	\$209,911	\$94,182	100%	\$209,911	\$0
<b>STATE SHARED REVENUE</b>							
CORP. PERS. PROP. REPL. TAX	\$207,840	\$736,887	\$832,000	\$237,176	110%	\$914,262	\$82,262
1% SALES TAX (UNINCORPOR.)	\$355,426	\$1,102,692	\$1,138,484	\$370,107	101%	\$1,151,558	\$13,074
1/4% SALES TAX (ALL COUNTY)	\$1,686,918	\$5,009,241	\$5,145,952	\$1,726,424	101%	\$5,191,459	\$45,507
USE TAX	\$176,339	\$478,219	\$509,294	\$172,438	93%	\$473,842	-\$35,452
INHERITANCE TAX	\$0	\$32,698	\$165,709	\$142,484	276%	\$456,949	\$291,240
STATE REIMBURSEMENT	\$391,333	\$1,860,082	\$1,296,033	\$315,796	61%	\$790,773	-\$505,260
SALARY REIMBURSEMENT	\$57,070	\$228,813	\$293,360	\$190,651	151%	\$443,673	\$150,313
STATE REV./SALARY STIPENDS	\$11,849	\$38,900	\$34,228	\$12,128	255%	\$87,305	\$53,077
INCOME TAX	\$1,148,963	\$2,713,396	\$2,639,433	\$584,818	92%	\$2,427,150	-\$212,283
POLICE TRAINING REIMBURSEMENT	\$0	\$0	\$17,000	\$11,490	100%	\$17,000	\$0
OFF-TRACK BETTING	\$9,455	\$41,142	\$55,000	\$17,566	100%	\$57,635	\$0
LOCAL GOVERNMENT REVENUE	\$287,133	\$592,188	\$521,281	\$230,425	103%	\$539,038	\$17,757
LOCAL GOVERNMENT REIMBURSE.	\$155,613	\$525,618	\$486,600	\$148,046	100%	\$486,600	\$0
GENERAL GOVERNMENT	\$1,447,036	\$4,048,232	\$4,133,950	\$1,365,372	108%	\$4,453,388	\$319,438
FINES	\$343,669	\$906,733	\$1,065,000	\$325,493	101%	\$1,073,306	\$8,306
FORFEITURES	\$18,533	\$53,034	\$25,000	\$6,613	221%	\$55,359	\$30,359
INTEREST EARNINGS	\$5,208	\$21,194	\$19,500	\$3,738	46%	\$8,917	-\$10,583
RENTS & ROYALTIES	\$602,114	\$1,007,936	\$631,623	\$168,172	100%	\$631,623	\$0
GIFTS & DONATIONS	\$5,259	\$21,444	\$7,500	\$10,253	137%	\$10,253	\$2,753
OTHR FIN. SOURCES--FIX. ASSETS	\$3,723	\$15,922	\$8,000	\$12,640	158%	\$12,640	\$4,640
OTHR. MISC. REVENUE	\$30,994	\$79,011	\$67,508	\$31,267	120%	\$81,025	\$13,517
INTERFUND TRANSFERS	\$428,432	\$1,433,309	\$1,460,523	\$442,541	100%	\$1,460,523	\$0
INTERFUND REIMBURSEMENTS	\$11,791	\$456,061	\$418,331	\$4,157	100%	\$418,331	\$0
OTHER FINANCING SOURCES							
<b>TOTALS</b>	<b>\$7,978,122</b>	<b>\$31,882,783</b>	<b>\$31,560,770</b>	<b>\$7,161,605</b>	<b>102%</b>	<b>\$32,160,928</b>	<b>\$597,523</b>

**FY2012 General Corporate Fund Expenditure Projection Report**

<b>SIGNIFICANT EXPENDITURE</b>	<b>FY2011 YTD 4/30/2011</b>	<b>FY2011 ACTUAL 12/31/2011</b>	<b>FY2011 YTD as % of Actual</b>	<b>FY2012 BUDGET 12/1/2011</b>	<b>FY2012 YTD 4/30/2012</b>	<b>PROJECTED % TO BE SPENT</b>	<b>Projected \$ to be SPENT</b>	<b>\$ Difference to Original BUDGET (+/-)</b>
<b>PERSONNEL</b>								
Regular Salaries & Wages	\$4,718,022	\$12,478,798	37.81%	\$12,917,464	\$4,714,783	98.59%	\$12,734,776	-\$182,688
SLEP Salaries	\$2,517,034	\$6,771,176	37.17%	\$6,918,892	\$2,578,852	100.67%	\$6,965,560	\$46,668
SLEP Overtime	\$96,968	\$391,223	24.79%	\$416,676	\$112,609	73.00%	\$304,160	-\$112,516
Fringe Benefits	\$1,114,318	\$2,623,967	42.47%	\$2,652,089	\$1,126,609	101.95%	\$2,703,861	\$51,772
<b>COMMODITIES</b>								
Postage	\$133,218	\$230,619	57.77%	\$241,297	\$143,221	117.29%	\$283,026	\$41,729
Purchase Document Stamps	\$260,925	\$500,925	52.09%	\$448,800	\$240,000	147.16%	\$660,449	\$211,649
Gasoline & Oil	\$68,294	\$225,469	30.29%	\$248,234	\$74,542	104.44%	\$259,249	\$11,015
All Other Commodities	\$199,456	\$613,044	32.54%	\$581,242	\$186,071	99.65%	\$579,233	-\$2,009
<b>SERVICES</b>								
Gas Service	\$193,474	\$355,604	54.41%	\$396,500	\$164,343	77.86%	\$308,698	-\$87,802
Electric Service	\$218,929	\$863,826	25.34%	\$896,500	\$227,935	101.23%	\$907,498	\$10,998
Medical/Professional Services	\$452,322	\$1,029,512	43.94%	\$1,035,151	\$393,713	95.91%	\$992,824	-\$42,327
All Other Services	\$1,260,769	\$3,565,621	35.36%	\$4,040,140	\$1,355,290	100.81%	\$4,073,052	\$32,912
<b>CAPITAL</b>								
Vehicles	\$0	\$182,942	0.00%	\$80,000	\$0	100.00%	\$80,000	\$0
All Other Capital	\$25,837	\$121,920	21.19%	\$7,050	\$0	100.00%	\$7,050	\$0
<b>TRANSFERS</b>								
To Capital Improvement Fund	\$0	\$123,028	0.00%	\$86,884	\$0	100.00%	\$86,884	\$0
All Other Transfers	\$0	\$175,133	0.00%	\$170,096	\$0	100.00%	\$170,096	\$0
<b>DEBT REPAYMENT</b>								
	\$257,129	\$393,050	65.42%	\$549,246	\$412,669	100.00%	\$549,246	\$0
<b>TOTAL</b>	<b>\$11,516,697</b>	<b>\$30,645,858</b>	<b>37.58%</b>	<b>\$31,686,261</b>	<b>\$11,730,638</b>	<b>99.93%</b>	<b>\$31,665,662</b>	<b>-\$20,599</b>

**FY2012 General Corporate Fund Projection Summary Report**

SUMMARY

		<i>Fund Balance Less Loan</i>
FUND BALANCE 11/30/11 (unaudited)	\$4,136,581	\$3,803,454
BEGINNING FUND BALANCE % OF BUDGET -	13.06%	12.01%
	<b><i>Budgeted</i></b>	<b><i>Projected</i></b>
ADD FY2012 REVENUE	\$31,560,770	\$32,160,928
LESS FY2012 EXPENDITURE	\$31,686,261	\$31,665,662
<b>Revenue to Expenditure Difference</b>	<b>-\$125,491</b>	<b>\$495,267</b>
<b>FUND BALANCE PROJECTION - 11/30/12</b>	<b>\$4,011,090</b>	<b>\$4,631,848</b>
<b>% OF 2012 Expenditure Budget</b>	<b>12.66%</b>	<b>14.63%</b>
<b>Outstanding Loan to Nursing Home</b>	<b>-\$333,127</b>	<b>-\$333,127</b>
Unreserved Fund Balance Projection - 11/30/12	\$3,677,963	\$4,298,721
% of FY2012 Budget	11.61%	13.58%

## GENERAL CORPORATE FUND - FY2012 BUDGET CHANGE REPORT

General Corporate Fund Original Budget As Of: 12/1/2011

Expenditure	\$31,660,183
Revenue	\$31,551,692
Revenue/Expenditure Difference	(\$108,491)

General Corporate Fund Budget As Of: 5/9/2012

Expenditure	\$31,686,261	% Inc/Dec	0.08%	Revenue/Exp. (\$125,491)
Revenue	\$31,560,770	% Inc/Dec	0.03%	

### EXPENDITURE CHANGES

Department	Description	Expenditure Change	Revenue Change	Difference
County Board	Intergovernmental Agreement to Challenge EPA Clinton Landfill Decision	\$14,000	\$0	(\$14,000)
State's Attorney	Appellate Prosecutor Contract	\$3,000	\$0	(\$3,000)
Coroner	Sale of Van/Purchase of Equipment	\$450	\$450	\$0
EMA	Local Emergency Planning Grant	\$6,800	\$6,800	\$0
Auditor	Salary Stipend	\$28	\$28	\$0
Supervisor of Assessments	Salary Stipend	\$1,800	\$1,800	\$0
<b>TOTAL</b>		<b>\$26,078</b>	<b>\$9,078</b>	<b>(\$17,000)</b>

Changes Attributable to Recurring Costs	\$5,278	\$2,278	(\$3,000)
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Changes Attributable to 1-Time Expenses	\$20,800	\$6,800	(\$14,000)
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### MEMORANDUM

**TO: Brendan McGinty, Deputy Chair-Finance & MEMBERS OF THE CHAMPAIGN COUNTY BOARD COMMITTEE of the WHOLE**

**FROM: Deb Busey, County Administrator**

**DATE: May 9, 2012**

**RE: UPDATE – FY2012 ADDITIONAL FUNDING REQUESTS**

#### ISSUE

In February, the Champaign County Finance Committee of the Whole deferred further discussion regarding the General Corporate Fund FY2012 Additional Funding Requests to the May Finance Meeting. The February recommendation is attached to this Memo.

#### MAY UPDATE

There is an update to two of the requests that had previously been presented to you for the FY2012 Additional Funding Requests.

#### ***Regional Office of Education (ROE)***

The ROE has temporarily covered the maintenance of the Truancy Program through re-assignment of existing staff and staff attrition. Currently, ROE has applied for a Grant to cover the future operation of this program, and will not hear back regarding that grant award until late summer. In light of the possibility of grant funding, the ROE is withdrawing the request to the County Board for funding the Truancy Program at this time. If the ROE does not receive the grant, the issue of the continuation of the Truancy Program will be incorporated in their FY2013 budget request.

#### ***Squad Car Cameras***

The Sheriff has withdrawn this request at this time.

***Supervisor of Assessments CAMA Software***

The Supervisor of Assessments has withdrawn his request at this time. This software solution is part of a larger overall real estate assessment technology project, and can be addressed in a more comprehensive and efficient manner in the future, when there are resources available for a complete system technology solution.

***Updated List of Requests***

The updated list of requests is now as documented in the table below – which demonstrates the total for FY2012, and ongoing totals for future years for the requests that represent ongoing expenditure.

<b>Department</b>	<b>Project Title</b>	<b>FY2012</b>	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015</b>
Public Defender	Staffing Increase- Request for Part-Time Investigator	\$10,000	\$34,800	\$59,703	\$59,703
State's Attorney	Reinstate Staffing Budget of Positions that were cut in FY2010 and FY2011	\$76,069	\$76,069	\$76,069	\$76,069
Coroner	Purchase of Freezer for Morgue Facility	\$38,000			
Physical Plant	County Board Room Update- Audio/Video System & Furnishings	\$98,579			
Physical Plant	Purchase & Install Generator for Brookens Administrative Center	\$561,000			
<b><i>TOTAL ALL REQUESTS</i></b>		<b><i>\$783,648</i></b>	<b><i>\$149,889</i></b>	<b><i>\$174,792</i></b>	<b><i>\$174,792</i></b>

I will be at your meeting on May 15<sup>th</sup>, if you have questions or require additional information regarding this issue.



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### MEMORANDUM

**TO:** Brendan McGinty, Deputy Chair – Finance, and Members of the Champaign County Board Committee of the Whole

**FROM:** Deb Busey, County Administrator

**DATE:** February 8, 2012

**RE:** REVIEW of ADDITIONAL FY2012 FUNDING REQUESTS

#### ISSUE

An additional step in the FY2012 budget process included requesting the General Corporate Fund Department Heads and Officials to provide an overview of new or additional funding requests they have for the future operation of their offices. After asking these departments to cut budgets two years in a row, the County Board sought to obtain an operational needs assessment of the departments to provide insight in future funding prioritization and decision making. The requests presented for FY2012 include:

Department	Project Title	FY2012
Regional Office of Education	Reinstate Truancy Services Program cut by State	\$45,000
Supervisor of Assessments	Purchase of CAMA Software for Assessment System	\$24,500
Public Defender	Staffing Increase- Request for Part-Time Investigator	\$10,000
Sheriff	Squad Car Cameras	\$155,000
State's Attorney	Reinstate Staffing Budget of Positions that were cut in FY2010 and FY2011	\$76,069
Coroner	Purchase of Freezer for Morgue Facility	\$38,000
Physical Plant	County Board Room Update-Audio/Video System & Furnishings	\$98,579
Physical Plant	Purchase & Install Generator for Brookens Administrative Center	\$561,000
<b>TOTAL ALL REQUESTS</b>		<b>\$1,008,148</b>



At the time the County Board reviewed the additional funding requests, there was no ability of the General Corporate Fund to absorb any of the additional requests within the FY2012 projected budget. However, the County Board concurred that it would review and re-evaluate these requests in February 2012, towards the end of the first fiscal quarter of FY2012. At that time, it was anticipated that if the FY2011 General Corporate Fund budget ended at a fund balance with at a level above 10% of the FY2012 budget, the County Board would consider again whether or not any of the presented additional funding requests could be added to the FY2012 budget.

**REPORT**

The beginning FY2012 General Corporate Fund Balance (after adjustment for the outstanding Nursing Home Loan of \$333,127 and FY2012 revenue payment for salary reimbursement in the amount of \$534,790 that was posted to the FY2011 revenue) is \$3,268,664 or 10.32% of the FY2012 Expenditure Budget of \$31,660,183.

The dollar value of the 0.32% which is over the required 10% fund balance goal is \$102,645.

The total General Corporate Fund Revenue received in FY2011 was \$31,347,993 (again, after subtracting out the FY2012 salary reimbursement payment of \$534,790 posted to FY2011) which is a \$126,887 or 0.4% increase over the total revenue received in FY2010.

**RECOMMENDATION**

Given the limited growth in General Corporate Fund revenue, and the fact that at a minimum, there will be increases in wages and health insurance for existing employees in FY2013, my recommendation is that the Board should not approve any of the requests for additional funding that result in recurring, ongoing expenditures in future years.

If the Board limits its consideration of the additional funding requests that are one-time expenditures only, the four non-recurring expenditure requests include the following:

<b>Department</b>	<b>Project Title</b>	<b>FY2012</b>
Regional Office of Education	Reinstate Truancy Services Program cut by State	\$45,000
Sheriff	Squad Car Cameras	\$155,000
Coroner	Purchase of Freezer for Morgue Facility	\$38,000
Physical Plant	County Board Room Update-Audio/Video System & Furnishings	\$98,579
Physical Plant	Purchase & Install Generator for Brookens Administrative Center	\$561,000
<b><i>TOTAL ALL REQUESTS</i></b>		<b><i>\$897,579</i></b>

With the existing allowance of \$102,645 that could be appropriated in FY2012, the County Board has numerous options which could be considered:

***Option A:***

Do not approve funding for any additional requests at this time.

***Option B:***

Adopt funding for the Regional Office of Education Truancy Program and the Coroner Freezer for the Morgue for a total of \$88,000.

***Option C:***

Adopt funding for partial purchase of squad car cameras for the Sheriff of up to \$102,645.

***Option D:***

Approve funding for the County Board Room Update, including audio/video system and furnishings - \$98,579.

***Option E:***

Fund only the Regional Office of Education Truancy Program for \$45,000.

***Option F:***

Fund only the Coroner Freezer for \$38,000.

Given the ongoing financial challenges the General Corporate Fund faces, I recommend the County Board consider Option A, or no action on this issue at this point.

Thank you for your consideration of this issue.



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### MEMORANDUM

**TO:** Brendan McGinty, Deputy Chair-Finance & MEMBERS OF THE CHAMPAIGN COUNTY BOARD COMMITTEE of the WHOLE

**FROM:** Deb Busey, County Administrator *Deb*

**DATE:** May 9, 2012

**RE:** EXPLANATION for RESOLUTION AUTHORIZING INCLUSION OF TAXABLE ALLOWANCES AS IMRF EARNINGS

#### ISSUE

On April 3, 2012, the Illinois Municipal Retirement Fund conducted an audit of Champaign County to determine if earnings and contributions of qualified employees are being properly reported to IMRF in compliance with the Illinois Pension Code, 40 ILCS 5/7-101 to 5/7-224.

#### REPORT

The audit produced one finding wherein the County is not in compliance with IMRF requirements, and which requires County Board Action for correction.

The issue has to do with allowing taxable expense allowances to be included as earnings reportable to IMRF. The County has two areas of allowances which are subject to this requirement:

1. The vehicle allowance paid to the County Engineer;
2. The clothing allowance paid to Investigators in the Sheriff's Office.

Because these allowances are considered reportable earnings under IRS guidelines, the County had made the assumption that the earnings would also be included as earnings reportable to IMRF, and has reported them as such since their inception – dating back to October, 2004. To correct the fact that a Resolution should have been presented to IMRF to include these allowances as reportable income under IMRF, you are being presented with a Resolution for approval – which

will correct this inaccuracy dating back to October 12, 2004, and will correct it from this point forward.

**RECOMMENDED ACTION:**

***The Finance Committee recommends to the County Board the adoption of a Resolution Authorizing Inclusion of Taxable Allowances as IMRF Earnings to include Vehicle Allowance, and Investigator Clothing Allowance.***

Thank you for your consideration of this recommendation. Please feel free to contact me if you have additional questions or concerns.

Attachments

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING INCLUSION OF TAXABLE ALLOWANCES AS IMRF EARNINGS**

**WHEREAS**, standard member earnings reportable to the Illinois Municipal Retirement Fund do not include expense allowances; and

**WHEREAS**, the governing body of an IMRF participating unit of government may elect to include in IMRF earnings taxable expense allowances; and

**WHEREAS**, the County Board of Champaign County, Illinois is authorized to include taxable expense allowances as earnings reportable to IMRF and it is desirable that it do so;

**NOW, THEREFORE, BE IT RESOLVED** that the County Board of Champaign County, Illinois does hereby elect to include as earnings reportable to IMRF the following taxable expense allowances effective October 12, 2004:

- Vehicle Allowance
- Investigator Clothing Allowance;

**BE IT FURTHER RESOLVED** that the Clerk of the Champaign County Board is authorized and directed to file a duly certified copy of this Resolution with the Illinois Municipal Retirement Fund.

**PRESENTED, ADOPTED, APPROVED and RECORDED** this 24<sup>th</sup> day of May, 2012.

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C. Pius Weibel, Chair  
Champaign County Board

ATTEST:

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Gordy Hulten, Champaign County Clerk and  
*Ex-Officio* Clerk of the County Board

**CERTIFICATION:**

I, Gordy Hulten, the Clerk of the Champaign County Board, State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of a resolution duly adopted by the Champaign County Board at a meeting duly convened and held on the 24<sup>th</sup> day of May, 2012.

SEAL

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CLERK of the CHAMPAIGN COUNTY BOARD



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### MEMORANDUM

**TO:** Brendan McGinty, Deputy Chair-Finance & MEMBERS OF THE CHAMPAIGN COUNTY BOARD COMMITTEE of the WHOLE

**FROM:** Deb Busey, County Administrator *Deb*

**DATE:** May 9, 2012

**RE:** IMRF REPORT

#### IMRF RATE

The County received notice from IMRF of the 2013 rates for Champaign County in April. The current FY2012 rates, FY2013 rates, and amount of change are as follows:

IMRF	FY2012	FY2013	% Change
Regular	10.07	10.30	2.28%
SLEP	20.91	21.35	2.10%
ECO	72.46	73.90	1.99%

#### IMRF FUNDED STATUS

IMRF also recently released GASB 50 Disclosures for the calendar year ending December 31, 2011, which indicates Champaign County's current funded status. Funded status is reported in two ways:

- The actuarial funded status uses a five-year smoothing of investment returns and reflects the percentage funded for active and inactive employees.
- The market value basis funded status does not reflect any smoothing.

Please note that funded status does not reflect the portion of the IMRF annuity reserve related to the County's retirees, which is 100% funded. If that annuity portion were added to the analysis, the funded percentage would increase.

As of December 31, 2011, the funded status of Champaign County's IMRF and IMRF overall were as follows:

<b>Champaign County</b>	<b>Actuarial Funded Status - 12/31/2011</b>	<b>Market Value Basis Funded Status- 12/31/2011</b>
Regular	84.69%	80.00%
SLEP	62.45%	58.13%
ECO	0.00%	0.00%

<b>IMRF - STATE-WIDE</b>	<b>Actuarial Funded Status - 12/31/2011</b>	<b>Market Value Basis Funded Status- 12/31/2011</b>
Regular	83.80%	81.00%
SLEP	75.40%	72.90%
ECO	64.80%	62.80%
<b>TOTAL</b>	<b>83.00%</b>	<b>80.20%</b>

For some additional perspective, the funded status of the other 5 pension plans in Illinois at the end of 2011 was 43.4% on an actuarial basis, and 43.3% on a market value basis.

Please feel free to contact me if you have questions with regard to this report.



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### MEMORANDUM

**TO:** Brendan McGinty, Deputy Chair-Finance & MEMBERS OF THE CHAMPAIGN COUNTY BOARD COMMITTEE of the WHOLE

**FROM:** Deb Busey, County Administrator *Deb*

**DATE:** May 8, 2012

**RE:** FY2013 NON-BARGAINING SALARY ADMINISTRATION RECOMMENDATION

#### ISSUE

Champaign County Personnel Policy Article 9-4 defines the procedure for market adjustments and annual increase recommendations to the non-bargaining salary ranges. Pursuant to the Article, it is incumbent on Salary Administration to conduct a salary survey in March-April, and provide a recommendation to the Finance Committee in May for appropriate salary range adjustments for non-bargaining salary ranges, to be implemented in the ensuing fiscal year.

#### REPORT

##### Market Adjustment:

The County has not conducted a formal market survey since 2008, because of declining revenues in 2009 and 2010, and the need to actually cut personnel budgets in 2009, 2010 and 2011.

This year, Champaign County Salary Administration has prepared a salary survey analysis based on comparison data of benchmark positions compiled from the following sources:

- A survey comparison of benchmark positions from four mid-sized Illinois Counties – Peoria, Champaign, McLean, and Rock Island;
- A survey comparison of benchmark positions from within the Champaign-Urbana area from the 2011 compensation survey by Central Illinois Human Resources Group (CiHRG).



The current position range assignments and salary scale is attached to this Memorandum as Attachment A. The methodology utilized in the survey analysis consisted of the following:

- For the Counties Survey - comparing Champaign County current range assignments (minimum to maximum) to the average for the comparable ranges of Peoria, McLean and Rock Island Counties;
- For the CiHRG survey of comparable positions in the C-U community, comparing the current average CiHRG rate to the County's mid-point (full market value) rate, and comparing the CiHRG maximum rates to the County's range maximum.

The Counties Survey indicates that the County is still at or slightly ahead of the market in its top salary ranges – K-N. However, the average of the County's minimums for Ranges E-J compared to the 3-County average is 94.64%; and the average of the County's maximums for Ranges E-J compared to the 3-County average is 96.13%.

The CiHRG Survey also indicates that the County is at or slightly ahead of the market in the top salary ranges – K-N. However, the average of the County's mid-point compared to the community averages for Ranges E-J is at 100%, while the average of the County's maximum rates compared to the community maximums for Ranges E-J is at only 74.45%.

In addition to the external survey data, we are also mindful of the County's AFSCME contracts for General Unit, State's Attorney, Circuit Court and Circuit Clerk. Pursuant to those contracts - the bargaining unit salary ranges, which are comparable to Ranges E-I for the non-bargaining positions - will all be increased by 2%, effective December 1, 2012.

Based on the benchmark salary surveys, issues of internal equity, and the fact that the County's salary ranges have not been adjusted since December 1, 2008, the following adjustments to the Non-Bargaining Salary Ranges effective December 1, 2012 are recommended:

Range N -	No Change
Range M -	No Change
Range L -	No Change
Range K -	No Change
Range J -	2% increase
Range I -	2% increase
Range H -	2% increase
Range G -	2% increase
Ranges F -	2% increase
Range E -	2% increase

In addition to the adjustment to the Salary Ranges for FY2013 as noted above, it is further recommended that all non-bargaining employees receive a 2% COLA increase to their current wages on December 1, 2012 for FY2013.

Compa-Ratio Adjustment –

The Champaign County Salary Administration Plan provides an additional annual increase for the movement through the salary range within the first seven years of employment in a position/position grade. Implementation of the compa-ratio would result in adjustment of the salaries of 18 of the 115 non-bargaining positions in the General Corporate Fund. Given the continuing fiscal condition faced by the General Corporate Fund at this time, and the fact that compa-ratio movement is very similar to longevity steps for bargaining unit employees – which have been removed from the AFSCME bargaining units; the salary administration recommendation is that no compa-ratio adjustments be budgeted in FY2013.

Merit Adjustment –

The Champaign County Salary Administration Plan includes an annual allowance for merit increases to be awarded non-bargaining employees as determined by department heads, based upon employee performance. Again, as a result of the continuing fiscal constraints on the General Corporate Fund, the salary administration recommendation is that no merit increases be budgeted in FY2013.

**RECOMMENDED ACTION:**

***The Finance Committee recommends to the County Board that the Non-Bargaining Salary Schedule Ranges E-J be increased by 2%, effective on December 1, 2012.***

***The Finance Committee further recommends to the County Board that the Non-Bargaining Salary Administration Plan for FY2013 include a 2% COLA increase to the base rate for all non-bargaining employees, effective December 1, 2012 for FY2013.***

If you have any additional questions or information requests with regard to this issue, please feel free to contact me.

Attachment

RESOLUTION NO.

RESOLUTION ESTABLISHING THE BUDGET PROCESS for FY2013

WHEREAS, the Champaign County Board determines it appropriate to establish a formal process for the compilation, presentation, approval and execution of the annual budget; and

WHEREAS, based on the anticipated receipt of revenues and expenditure appropriations for FY2012, and the need for careful study of both revenues and expenditures for FY2013, the Finance Committee recommends guidelines and policies for the process and development of the FY2013 annual budget;

NOW, THEREFORE, BE IT RESOLVED, by the County Board of Champaign County, Illinois, that the following guidelines are hereby adopted and shall be adhered to by the County Administrator and Champaign County departments in the submission, review, preparation and implementation of the Fiscal Year 2013 Budget:

Budget Development Process

Department budget requests shall be performance-based and focused on goals, objectives and performance indicators.

The FY2013 budget development process schedule is established as follows:

June 13, 2012	Budget Instruction and Training Seminar for Department Budget Preparers
June 13, 2012	Instructions for FY2013 Budget Submission sent to outside agencies
July 13, 2012	FY2013 Budgets DUE from Departments
July 16-31, 2012	Department Budget Reviews with County Administrator
August 1-19, 2012	Tax Revenues & Other Revenue Estimates Confirmation
August 21, 2012	Non-General Corporate Fund Budget Summaries electronically submitted to County Board Members for preliminary review and Q&A (Provided for individual Board Member Review, and follow-up with appropriate department heads/officials as requested by Board Members prior to September 11, 2012)
August 29, 2012	County Board Study Session on General Corporate Fund FY2013 Draft Budget
September 11, 2012	County Administrator Report to Finance Committee of FY2013 Budget Overview and Decision Points for Committee Direction

October 9, 2012	Administrator FY2013 Tentative Budget Recommendation presented to Finance Committee to be forwarded to County Board
October 18, 2012	County Board Truth in Taxation Public Hearing ( <i>if required</i> )
October 18, 2012	County Board – Receive & Place on File FY2013 Tentative Budget Recommendation
November 13, 2012	Finance Committee approval of Final FY2013 Budget
November 29, 2012	County Board approves Final FY2013 Budget & FY2013 Tax Levy Ordinance

### General Corporate Fund Budget Requests

General Corporate Fund Departments Budgets are to be prepared as follows:

- a. Include department operation analysis and planning documentation to include alignment to County Board Strategic Plan, and department objectives and performance indicators;
- b. Revenue lines - Document, evaluate and project revenues for department with the inclusion of recommendation for fee increases or modifications of revenue structure proposed, if warranted;
- c. Non-personnel expenditure lines - To be prepared with incorporation of 0% total change from the original FY2012 department budget, with the following exceptions:
  - a. Contractual increases required by competitively negotiated contracts for services;
  - b. Documented need for increase in commodities lines based on FY2012 utilization and cost increases;
- d. Personnel expenditure lines – Administrative Services Salary Administration staff will enter salary information based upon negotiated labor contracts and County Board direction for non-bargaining salary administration.
- e. Documentation of Budget Change Requests - Document any anticipated operational changes, particularly in the areas of personnel, technology, and facilities space needs, that will increase or reduce the department budget in the next three years. Provide an estimate of the impact on the department budget resulting from the anticipated changes.

### Non-General Corporate Fund Budget Requests

All non-General Corporate Fund Budgets are to be prepared as follows:

- a. FY2013 budget to be presented within the County Board's definition of balanced budget;
- b. To include fund balance information including goal statements and explanation for any variance in ending fund balance;
- c. Documentation and analysis of operations, expenditures and revenues; and strategic planning information regarding FY2013 including alignment with County Board Strategic Plan, and specific fund objectives and anticipated performance indicators.

Capital Asset Replacement Fund

The County Board directs that the Capital Asset Replacement Fund be presented with re-establishment of full funding for future reserve for all items currently included and covered by the Fund.

Contingency Fund

The County Board directs that the FY2013 Contingency line item be appropriated at 0.5% of the total General Corporate Fund FY2013 appropriation.

Property Tax Revenue

The County Board directs the preparation of the property tax revenue for FY2013 be calculated in accordance with the Property Tax Extension Limitation Law, as established in the County Board Financial Policies.

Form of the Budget

The final Budget document must include the following, showing specific amounts:

- Statement of financial information including prior year revenue and expenditure totals, and current year and ensuing year revenue and expenditure projections;
- Statement of all moneys in the county treasury unexpended at the termination of the last fiscal year;
- Statement of all outstanding obligations or liabilities of the county incurred in any preceding fiscal year;
- Any additional information required by state law.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 24<sup>th</sup> day of May, A.D. 2012.

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C. Pius Weibel, Chair  
Champaign County Board

ATTEST:

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Gordy Hulten, County Clerk and  
Ex-Officio Clerk of the County Board

CHAMPAIGN COUNTY

PAGE 1

AUDITOR'S REPORT TO COUNTY BOARD  
PERIOD ENDING 4/30/12

FUND	NAME	F Y 2 0 1 1				F Y 2 0 1 2					
		-BUDGET- FINAL	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %	BEGINNING (12/01/11)	BUDGET CURRENT (AS OF 4/30/12)	CHANGE	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %
074	2003 NURS HM BOND DBT SRV										
	REVENUE	6,232,737	144	6,228,809	100	1,471,363	1,471,363	0	158	624	
	EXPENDITURE	6,200,768	0	6,089,431	98	1,625,258	1,625,258	0	0	356,571	22
075	REGIONAL PLANNING COMM										
	REVENUE	15,287,304	688,232	11,032,025	72	12,721,628	12,764,843	43,215	1,034,757	4,162,914	33
	EXPENDITURE	16,227,104	871,922	10,878,683	67	14,065,165	14,108,380	43,215	866,124	4,153,345	29
076	TORT IMMUNITY TAX FUND										
	REVENUE	1,118,682	0	1,116,592	100	1,147,135	1,147,135	0	0	0	
	EXPENDITURE	1,502,000	211,411	1,444,791	96	1,495,040	1,495,040	0	267,430	445,546	30

CHAMPAIGN COUNTY

AUDITOR'S REPORT TO COUNTY BOARD  
PERIOD ENDING 4/30/12

FUND	NAME	FY 2011				FY 2012					
		-BUDGET- FINAL	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %	BEGINNING (12/01/11)	BUDGET CURRENT (AS OF 4/30/12)	CHANGE	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %
080	GENERAL CORPORATE										
010	COUNTY BOARD										
	REVENUE	336,968	4,929	310,456	92	313,750	313,750	0	536	69,348	22
	EXPENDITURE	271,833	18,028	268,806	99	290,151	304,151	14,000	17,051	137,446	45
013	DEBT SERVICE										
	REVENUE	710,688	33,602	403,209	57	708,708	708,708	0	33,586	134,344	19
	EXPENDITURE	403,261	0	401,526	100	401,437	401,437	0	0	236,954	59
016	ADMINISTRATIVE SERVICES										
	REVENUE	144,426	4,414	56,397	39	83,220	83,220	0	3,384	12,986	16
	EXPENDITURE	1,011,941	168,907	975,286	96	613,248	570,801	42,447-	24,528	259,753	46
017	COOPERATIVE EXTENSION SRV										
	REVENUE	399,056	0	398,945	100	408,991	408,991	0	0	0	
	EXPENDITURE	399,056	0	398,766	100	408,991	408,991	0	0	179	
020	AUDITOR										
	REVENUE	111,504	0	157,207	141	102,600	102,628	28	0	2,628	3
	EXPENDITURE	326,688	27,771	324,871	99	336,757	336,785	28	25,548	128,333	38
021	BOARD OF REVIEW										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	122,317	13,531	121,320	99	117,567	117,567	0	8,604	43,274	37
022	COUNTY CLERK										
	REVENUE	275,462	22,470	338,335	123	302,330	302,330	0	1,293	66,611	22
	EXPENDITURE	847,550	122,592	814,307	96	961,264	961,264	0	124,101	359,811	37
023	RECORDER										
	REVENUE	1,484,928	103,005	1,522,730	103	1,425,703	1,425,703	0	134,060	633,574	44
	EXPENDITURE	916,331	152,552	909,236	99	864,951	864,951	0	36,507	404,378	47
025	SUPERVISOR OF ASSESSMENT										
	REVENUE	42,675	0	62,112	146	35,293	37,093	1,800	2,819	14,228	38
	EXPENDITURE	411,093	27,367	378,382	92	353,768	355,568	1,800	25,583	127,644	36
026	COUNTY TREASURER										
	REVENUE	764,950	4,938	707,053	92	713,100	713,100	0	6,632	20,023	3
	EXPENDITURE	253,367	21,189	252,902	100	258,101	258,101	0	18,570	92,040	36
028	INFORMATION TECHNOLOGY										
	REVENUE	0	0	94,023	N.A.	107,586	107,586	0	607	1,786	2
	EXPENDITURE	401,317	0	385,179	96	803,111	845,558	42,447	61,881	293,967	35
030	CIRCUIT CLERK										
	REVENUE	2,112,645	179,098	1,968,722	93	2,024,500	2,024,500	0	160,134	605,097	30
	EXPENDITURE	1,114,804	79,522	1,090,988	98	1,091,741	1,091,741	0	82,577	393,414	36
031	CIRCUIT COURT										
	REVENUE	1,000	0	328	33	0	0	0	0	0	
	EXPENDITURE	1,030,427	67,364	1,026,101	100	1,039,084	1,039,084	0	91,135	435,263	42

AUDITOR'S REPORT TO COUNTY BOARD  
PERIOD ENDING 4/30/12

FUND	NAME	FY 2011				FY 2012					
		-BUDGET- FINAL	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %	BEGINNING (12/01/11)	BUDGET- CURRENT (AS OF 4/30/12)	CHANGE	CURRENT MONTH	ACTUALS- YEAR-TO DATE	YTD %
080	GENERAL CORPORATE	(CONTINUED)									
032	JURY COMMISSION										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	32,147	2,400	24,347	76	32,289	32,289	0	2,330	9,844	30
036	PUBLIC DEFENDER										
	REVENUE	127,358	15,395	215,518	169	235,289	235,289	0	21,575	81,382	35
	EXPENDITURE	997,362	86,435	988,407	99	1,045,091	1,045,091	0	79,217	380,989	36
040	SHERIFF										
	REVENUE	936,465	137,184	1,005,365	107	964,300	964,300	0	73,255	426,246	44
	EXPENDITURE	4,510,219	360,006	4,376,712	97	4,449,876	4,451,876	2,000	377,645	1,651,237	37
041	STATES ATTORNEY										
	REVENUE	1,469,978	101,914	1,249,391	85	1,433,808	1,433,808	0	122,959	548,285	38
	EXPENDITURE	2,060,516	184,712	2,041,115	99	2,085,798	2,088,798	3,000	157,662	794,055	38
042	CORONER										
	REVENUE	42,726	353	46,354	108	51,250	51,700	450	5,235	20,244	39
	EXPENDITURE	500,197	34,921	499,190	100	460,412	460,862	450	31,363	175,134	38
043	EMERGENCY MANAGEMENT AGCY										
	REVENUE	51,548	0	157,791	306	52,000	58,800	6,800	4,611	4,636	8
	EXPENDITURE	146,650	7,068	129,123	88	123,783	130,583	6,800	9,816	38,220	29
051	JUVENILE DETENTION CENTER										
	REVENUE	935,549	0	1,309,009	140	932,749	932,749	0	206,291	334,844	36
	EXPENDITURE	1,592,312	129,983	1,562,014	98	1,594,329	1,594,329	0	127,888	594,624	37
052	COURT SERVICES -PROBATION										
	REVENUE	477,232	0	634,412	133	477,232	477,232	0	108,900	131,476	28
	EXPENDITURE	1,418,905	112,715	1,396,318	98	1,421,419	1,421,419	0	107,888	518,915	37
057	DEPUTY SHERIFF MERIT COMM										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	22,672	2,543	21,666	96	20,025	20,025	0	1,863	6,001	30
071	PUBLIC PROPERTIES										
	REVENUE	1,615,593	121,426	1,769,973	110	1,315,676	1,315,676	0	27,597	333,868	25
	EXPENDITURE	2,897,517	207,326	2,815,823	97	2,919,840	2,919,840	0	238,784	1,103,552	38
075	GENERAL COUNTY										
	REVENUE	17,855,635	909,156	18,244,617	102	18,438,984	18,438,984	0	849,755	3,484,369	19
	EXPENDITURE	3,052,119	274,512	2,914,420	95	3,212,767	3,212,767	0	245,805	1,209,749	38
077	ZONING AND ENFORCEMENT										
	REVENUE	59,025	7,900	56,643	96	170,700	170,700	0	16,718	24,786	15
	EXPENDITURE	346,153	26,092	296,127	86	336,077	336,077	0	20,928	109,996	33
124	REGIONAL OFFICE EDUCATION										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	209,062	0	199,267	95	213,214	213,214	0	0	33,885	16



AUDITOR'S REPORT TO COUNTY BOARD  
PERIOD ENDING 4/30/12

FUND	NAME	F Y 2 0 1 1				F Y 2 0 1 2					
		-BUDGET- FINAL	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %	BEGINNING (12/01/11)	BUDGET- CURRENT (AS OF 4/30/12)	CHANGE	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %
080	GENERAL CORPORATE	(CONTINUED)									
130	CIRC CLK SUPPORT ENFORCE										
	REVENUE	57,883	0	50,962	88	57,883	57,883	0	23,853	45,479	79
	EXPENDITURE	50,077	3,846	47,509	95	50,521	50,521	0	4,336	18,233	36
140	CORRECTIONAL CENTER										
	REVENUE	865,216	60,975	781,916	90	825,016	825,016	0	50,942	216,914	26
	EXPENDITURE	5,667,813	450,045	5,634,852	99	5,785,215	5,783,215	2,000-	386,736	2,040,054	35
141	STS ATTY SUPPORT ENFORCE										
	REVENUE	371,261	25,803	341,321	92	371,024	371,024	0	25,864	115,527	31
	EXPENDITURE	379,084	31,447	351,305	93	369,356	369,356	0	36,519	133,700	36
TOTAL	GENERAL CORPORATE										
	REVENUE	31,249,771	25,803	31,882,790	102	31,551,692	31,560,770	9,078	1,878,020	7,328,681	23
	EXPENDITURE	31,392,790	31,447	30,645,865	98	31,660,183	31,686,261	26,078	2,344,865	11,730,644	37

AUDITOR'S REPORT TO COUNTY BOARD  
PERIOD ENDING 4/30/12

FUND	NAME	FY 2011				FY 2012					
		-BUDGET- FINAL	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %	BEGINNING (12/01/11)	BUDGET- CURRENT (AS OF 4/30/12)	CHANGE	CURRENT MONTH	ACTUALS- YEAR-TO DATE	YTD %
081	NURSING HOME										
	REVENUE	15,296,331	17,583	14,234,071	93	14,997,726	14,997,726	0	1,137,229	1,144,517	8
	EXPENDITURE	15,796,464	999,572	14,219,895	90	14,522,511	14,522,511	0	1,087,039	5,231,839	36
083	COUNTY HIGHWAY										
	REVENUE	2,771,924	18,094	2,476,351	89	2,647,044	2,647,044	0	47,861	321,744	12
	EXPENDITURE	2,891,102	168,144	2,818,844	98	2,645,862	2,645,862	0	234,643	839,055	32
084	COUNTY BRIDGE										
	REVENUE	1,058,646	3,235	1,132,453	107	1,067,174	1,067,174	0	882	7,203	1
	EXPENDITURE	1,031,000	6,246	458,330	44	1,066,000	1,066,000	0	42,092	260,457	24
085	COUNTY MOTOR FUEL TAX										
	REVENUE	2,721,643	164,082	2,846,127	105	2,827,876	2,827,876	0	164,533	675,125	24
	EXPENDITURE	3,775,404	45,626	3,466,038	92	2,827,205	2,827,205	0	97,485	523,806	19
088	ILL.MUNICIPAL RETIREMENT										
	REVENUE	4,883,414	110,011	4,711,298	96	4,839,122	4,839,122	0	103,962	581,986	12
	EXPENDITURE	4,884,984	321,374	4,646,775	95	4,820,774	4,820,774	0	327,191	1,657,836	34
089	COUNTY PUBLIC HEALTH FUND										
	REVENUE	1,304,310	14,567	1,285,544	99	1,317,053	1,317,053	0	9,012	231,522	18
	EXPENDITURE	1,304,310	60,566	1,291,485	99	1,316,561	1,379,459	62,898	58,866	252,306	18
090	MENTAL HEALTH										
	REVENUE	4,079,037	28,741	4,116,528	101	4,060,124	4,060,124	0	28,782	134,875	3
	EXPENDITURE	4,079,037	287,059	3,943,061	97	4,060,124	4,060,124	0	283,083	1,555,853	38
091	ANIMAL CONTROL										
	REVENUE	483,649	63,913	574,015	119	584,765	584,765	0	42,550	204,594	35
	EXPENDITURE	530,109	38,963	509,893	96	579,741	579,741	0	44,130	185,699	32
092	LAW LIBRARY										
	REVENUE	68,225	6,220	65,943	97	68,100	68,100	0	5,693	20,697	30
	EXPENDITURE	84,256	4,714	83,486	99	74,282	74,282	0	6,835	25,057	34
103	HWY FED AID MATCHING FUND										
	REVENUE	8,323	24	8,453	102	7,303	7,303	0	152	244	3
	EXPENDITURE	0	0	0		0	0	0	0	0	
104	EARLY CHILDHOOD FUND										
	REVENUE	7,279,475	540,822	6,999,175	96	7,859,795	7,859,795	0	585,198	2,520,430	32
	EXPENDITURE	7,275,125	536,574	6,425,494	88	7,779,740	7,779,740	0	573,722	2,660,026	34
105	CAPITAL ASSET REPLCMT FND										
	REVENUE	273,511	57	201,978	74	243,290	243,290	0	62	10,262	4
	EXPENDITURE	956,983	108,347	484,666	51	843,747	873,230	29,483	1,294	183,800	21
106	PUBL SAFETY SALES TAX FND										
	REVENUE	4,512,403	304,449	4,538,937	101	4,508,507	4,508,507	0	319,116	1,668,676	37
	EXPENDITURE	4,211,132	68,176	3,930,362	93	4,428,826	4,658,826	230,000	17,608	2,955,066	63
107	GEOGRAPHIC INF SYSTM FUND										
	REVENUE	282,100	31	252,926	90	252,000	252,000	0	23,801	91,990	37
	EXPENDITURE	316,162	30,126	311,004	98	272,860	272,860	0	17,854	92,949	34

AUDITOR'S REPORT TO COUNTY BOARD  
PERIOD ENDING 4/30/12

FUND	NAME	FY 2011				FY 2012					
		-BUDGET-		ACTUALS		BEGINNING	BUDGET-	CHANGE		ACTUALS-	
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	(12/01/11)	CURRENT (AS OF 4/30/12)		CURRENT MONTH	YEAR-TO DATE	YTD %
108	DEVLPMNTL DISABILITY FUND										
	REVENUE	3,585,739	45	3,575,053	100	3,677,507	3,677,507	0	52	380	
	EXPENDITURE	3,588,739	293,476	3,550,078	99	3,675,382	3,675,382	0	291,050	1,469,803	40
109	DELINQ PREVENTN GRNT FUND										
	REVENUE	203,116	6	203,220	100	203,116	203,116	0	0	0	
	EXPENDITURE	203,116	17,608	199,626	98	203,116	203,116	0	0	128,100	63
188	SOCIAL SECURITY FUND										
	REVENUE	2,770,393	87,170	2,573,369	93	2,778,005	2,778,005	0	86,863	383,456	14
	EXPENDITURE	2,766,542	207,402	2,596,306	94	2,774,005	2,774,005	0	199,419	965,525	35
303	COURT COMPLEX CONSTR FUND										
	REVENUE	1,200	71	622	52	2,000	2,000	0	78	294	15
	EXPENDITURE	0	0	0		100,000	163,200	63,200	50,060	142,421	87
304	HIGHWAY FACILTY CONST FND										
	REVENUE	0	11	89		450	450	0	13	47	10
	EXPENDITURE	0	0	0		0	0	0	0	0	
305	202 ART BARTELL BLDG CNST										
	REVENUE	2,200,200	92	2,004,881	91	250	250	0	38	140	56
	EXPENDITURE	2,200,000	314,161	1,541,819	70	472,816	472,816	0	6,978	29,661	6
350	HWY FACIL BOND DEBT SERV										
	REVENUE	199,663	0	199,968	100	202,995	202,995	0	0	10	
	EXPENDITURE	199,600	0	198,095	99	198,119	198,119	0	0	177,206	89
474	RPC USDA REVOLVING LOANS										
	REVENUE	551,750	19	225		500,000	500,000	0	19	75	
	EXPENDITURE	115,000	0	333		110,000	110,000	0	0	0	
475	RPC ECON DEVELOPMNT LOANS										
	REVENUE	521,700	19,715	365,288	70	438,450	438,450	0	17,081	121,142	28
	EXPENDITURE	525,000	5,373	155,984	30	438,000	438,000	0	21,894	43,726	10
476	SELF-FUNDED INSURANCE										
	REVENUE	1,955,373	95,773	2,038,360	104	2,137,800	2,137,800	0	100,726	384,674	18
	EXPENDITURE	1,890,762	35,618	1,429,723	76	1,912,613	1,912,613	0	21,924	788,853	41
610	WORKING CASH FUND										
	REVENUE	1,700	39	383	23	400	400	0	44	167	42
	EXPENDITURE	1,700	0	383	23	400	400	0	0	0	
611	COUNTY CLK SURCHARGE FUND										
	REVENUE	12,000	638	9,348	78	8,500	8,500	0	845	2,716	32
	EXPENDITURE	12,000	638	9,348	78	8,500	8,500	0	845	2,716	32
612	SHERIFF DRUG FORFEITURES										
	REVENUE	20,375	8	2,034	10	20,085	20,085	0	6	803	4
	EXPENDITURE	28,333	1,000	22,302	79	30,280	30,280	0	3,010	8,057	27
613	COURT'S AUTOMATION FUND										
	REVENUE	289,399	25,176	256,168	89	250,250	250,250	0	23,094	83,825	33
	EXPENDITURE	387,495	19,403	383,552	99	347,373	347,373	0	10,927	199,111	57

AUDITOR'S REPORT TO COUNTY BOARD  
PERIOD ENDING 4/30/12

FUND	NAME	FY 2011				FY 2012					
		-BUDGET-		ACTUALS		BEGINNING	BUDGET-	CHANGE	ACTUALS-		
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	(12/01/11)	CURRENT (AS OF 4/30/12)		CURRENT MONTH	YEAR-TO DATE	YTD %
614	RECORDER'S AUTOMATION FND										
	REVENUE	182,500	59	202,998	111	208,700	208,700	0	19,595	76,824	37
	EXPENDITURE	260,764	17,264	241,813	93	265,638	265,638	0	6,918	87,379	33
617	CHILD SUPPORT SERV FUND										
	REVENUE	52,500	5,725	42,246	80	600	600	0	59	450	75
	EXPENDITURE	150,240	843	48,306	32	102,435	102,435	0	5,990	22,310	22
618	PROBATION SERVICES FUND										
	REVENUE	363,500	49,549	424,916	117	401,500	414,500	13,000	50,725	198,812	48
	EXPENDITURE	431,404	12,647	428,377	99	468,075	481,075	13,000	15,555	287,961	60
619	TAX SALE AUTOMATION FUND										
	REVENUE	36,840	4,544	35,363	96	32,355	32,355	0	2,334	8,206	25
	EXPENDITURE	40,933	0	27,606	67	40,899	40,899	0	150	5,619	14
620	HEALTH-LIFE INSURANCE										
	REVENUE	5,640,158	434,153	5,118,854	91	5,128,766	5,128,766	0	434,495	2,183,416	43
	EXPENDITURE	5,640,158	870,279	5,111,453	91	5,128,738	5,128,738	0	430,196	2,148,577	42
621	STS ATTY DRUG FORFEITURES										
	REVENUE	55,000	13	59,968	109	27,040	27,040	0	2	10,080	37
	EXPENDITURE	65,100	56	64,307	99	27,000	27,000	0	60	300	1
627	PROPERTY TAX INT FEE FUND										
	REVENUE	61,000	850	71,278	117	60,120	60,120	0	229	1,089	2
	EXPENDITURE	60,100	0	60,100	100	60,120	60,120	0	0	11,439	19
628	ELECTN ASSIST/ACCESSIBLTY										
	REVENUE	100,000	1	37,972	38	168,339	168,339	0	1	2,372	1
	EXPENDITURE	100,000	0	37,963	38	168,339	168,339	0	0	2,370	1
629	COUNTY HISTORICAL FUND										
	REVENUE	25	0	1	4	10	10	0	0	501	5010
	EXPENDITURE	0	0	0		0	0	0	0	0	
630	CIR CLK OPERATION & ADMIN										
	REVENUE	84,300	13,779	104,865	124	120,100	120,100	0	14,351	62,851	52
	EXPENDITURE	88,145	0	80,347	91	120,000	120,000	0	0	0	
632	CIR CLK ELCTRNC CITATIONS										
	REVENUE	0	1,311	12,653		0	0	0	2,089	7,268	
	EXPENDITURE	0	0	0		0	0	0	0	0	
641	ACCESS INITIATIVE GRANT										
	REVENUE	1,078,424	97	904,860	84	1,502,531	1,569,225	66,694	51	317,920	20
	EXPENDITURE	1,466,464	54,956	1,257,730	86	1,502,531	2,002,531	500,000	91,673	423,672	21
658	JAIL COMMISSARY										
	REVENUE	26,000	5,187	28,516	110	26,000	26,000	0	36	11,778	45
	EXPENDITURE	24,950	845	22,201	89	26,000	26,000	0	1,336	7,175	28
659	COUNTY JAIL MEDICAL COSTS										
	REVENUE	30,500	3,147	28,232	93	30,500	30,500	0	2,779	10,705	35
	EXPENDITURE	46,016	0	46,016	100	46,016	46,016	0	0	0	

CHAMPAIGN COUNTY

AUDITOR'S REPORT TO COUNTY BOARD  
PERIOD ENDING 4/30/12

FUND	NAME	FY 2011				FY 2012						
		-BUDGET-		ACTUALS		BEGINNING	BUDGET-	CHANGE	CURRENT	ACTUALS-		
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	(12/01/11)	CURRENT (AS OF 4/30/12)		MONTH	YEAR-TO DATE	YTD %	
670	COUNTY CLK AUTOMATION FND											
	REVENUE	20,100	2,857	76,983	383	30,000	30,000	0	3,036	9,487	32	
	EXPENDITURE	109,937	13,493	79,053	72	33,525	33,525	0	2,325	15,636	47	
671	COURT DOCUMENT STORAGE FD											
	REVENUE	157,000	13,515	133,423	85	135,240	135,240	0	12,113	44,250	33	
	EXPENDITURE	278,348	29,874	167,755	60	220,685	220,685	0	8,915	56,572	26	
675	VICTIM ADVOCACY GRT-ICJIA											
	REVENUE	38,690	0	35,634	92	38,690	38,690	0	0	11,012	28	
	EXPENDITURE	35,768	3,551	35,801	100	36,078	36,078	0	2,754	13,426	37	
676	SOLID WASTE MANAGEMENT											
	REVENUE	1,700	7	1,318	78	1,600	1,600	0	8	1,730	108	
	EXPENDITURE	5,450	0	0		2,875	2,875	0	0	304	11	
677	JUV INTERVENTION SERVICES											
	REVENUE	50	1	13	26	15	15	0	0	0		
	EXPENDITURE	10,000	0	0		10,000	13,000	3,000	0	12,506	96	
679	CHILD ADVOCACY CENTER											
	REVENUE	218,621	8,327	165,659	76	191,903	191,903	0	17,590	60,473	32	
	EXPENDITURE	216,617	16,157	180,357	83	196,131	196,131	0	13,452	65,209	33	
681	JUV INF SHARING SYS GRANT											
	REVENUE	11,250	0	6,985	62	11,812	11,812	0	0	819	7	
	EXPENDITURE	11,250	0	7,276	65	11,812	11,812	0	0	848	7	
685	DRUG COURTS PROGRAM											
	REVENUE	21,500	2,126	21,836	102	21,535	121,535	100,000	12,594	31,544	26	
	EXPENDITURE	21,500	0	15,000	70	21,535	121,535	100,000	10,432	23,156	19	
850	GEOG INF SYS JOINT VENTUR											
	REVENUE	512,942	40,120	559,168	109	470,297	470,297	0	26,739	101,278	22	
	EXPENDITURE	512,053	64,134	496,459	97	469,770	469,770	0	67,711	220,107	47	
TOTAL ALL FUNDS	REVENUE	19,916,693	2,984,127	117,292,593	589	10,999,158	11,231,145	231,987	6,209,453	23,236,678	207	
	EXPENDITURE	23,952,214	5,899,597	112,653,889	470	13,312,685	14,383,559	1,070,874	7,533,835	40,469,600	281	