

**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE –Finance/Justice/Policy Agenda**
County of Champaign, Urbana, Illinois
Tuesday, February 14, 2012 – 6:00 p.m.

*Lyle Shields Meeting Room, Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois*

I. Justice & Social Services:

A. Agency Presentation – Court Services & Probation – Joe Gordon

B. Monthly Reports – all reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/COUNTYBD/deptrpts.htm>

1. Emergency Management Agency – January 2012
2. Head Start – January 2012
3. Probation & Court Services – December 2011
4. Public Defender – November 2011 and December 2011

C. Emergency Management Agency

1. Request Approval of Application and If Awarded, Acceptance of Hazardous Materials Emergency Preparedness (HMEP) Grant

156-162

D. Other Business

1. Establishment of Citizens Advisory Committee/Task Force to Garner Together Impactors in Social Justice System to Present Information Regarding Improvements and Implementing Suggestions in the Jailing Communities Report

E. Chair’s Report

F. Designation of Items to be Placed on the County Board Consent Agenda



CHAMPAIGN COUNTY EMERGENCY MANAGEMENT AGENCY

Emergency Operations Center
1905 E. Main Street
URBANA, IL 61802

(217) 384-3826
(217) 384-3794 – FAX
Website: www.co.champaign.il.us/EMA
email: EMA@co.champaign.il.us

To: Justice Committee

From: John M. Dwyer, Deputy Director

Subject: Hazardous Materials Emergency Preparedness (HMEP) Grant

Date: 02/07/12

EMA is requesting approval to apply for and accept when awarded the Hazardous Materials Emergency Preparedness Grant as attached. This grant is to increase local effectiveness in safely and efficiently handling hazmat incidents and to encourage a comprehensive approach to emergency training and planning by incorporating the unique challenges of response to transportation situations. The grant will support the Local Emergency Planning Committee (LEPC) to protect the public. A LEPC is designed to serve as a community forum for issues relating to preparedness for emergencies involving hazardous substances. Champaign had active LEPC years ago, but has inactive for the last five years. The grant will help reestablish the LEPC as viable committee to support emergency response and community preparedness. The award for this grant is almost \$7,000. The matching funds associated with this grant are program costs covered in other areas and require no additional funds from the county.



**ILLINOIS EMERGENCY MANAGEMENT AGENCY
HAZARDOUS MATERIALS EMERGENCY PLANNING
(HMEP) GRANT ADDENDUM**



APPLICANT INFORMATION		
1	Legal Name of Applicant: <i>(Attach copy of W-9 if new)</i>	Champaign County
2	Address of Applicant:	1905 E. Main Street Urbana, IL 61802
3	Chief Officer:	Name: C. Pius Weibel Title: County Board Chair Address: 1776 E. Washington St. Urbana, IL 61802 Phone: 217-384-3772 Fax: 217-384-3896 E-Mail: cweibel@co.champaign.il.us
4	Description of Applicant:	County EMA on behalf of the Local Emergency Planning Committee (LEPC) representing the geographic area known as <u>Champaign County</u> .
5	Applicant FEIN:	376006910

PROPOSAL INFORMATION		
1	Submittal Date:	January 31, 2012
2	Brief Project Description:	Collect and maintain information from facilities that store and use hazardous chemicals. Update the County Emergency Operations Hazardous Materials Annex. Run a drill to exercise the plan. Update maps showing chemical facilities in the planning district. Develop LEPC operating procedures. Participate in public outreach activities. Develop the LEPC website. Respond to requests for information from the public.
3	Project Contact: (LEPC Chair)	Name: John Dwyer Title: Deputy Director Address: 1905 E. Main St. Urbana, IL 61802 Phone: 217-384-3826 Fax: 217-384-3794 E-Mail: jdwyer@co.champaign.il.us
4	Project Costs:	Funding to be reimbursed by IEMA: \$6998.40 Matching Funding provided by Applicant (Please provide a description of support activities and associated costs that will NOT be reimbursed through this Grant.): \$13,908

	Total Project Cost	\$20,906.40
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STATEMENT OF WORK
Implement a program that meets the requirements Title III of the Superfund Amendments and Reauthorization Act (SARA) and the Illinois Emergency Planning and Community Right to Know Act (EPCRA)

Grantee will complete the following tasks (Please **modify tasks** to fit **your** objectives for the Grant Period):

DESCRIPTION OF TASKS		ESTIMATED COMPLETION DATE
Task 1.	Hold Quarterly Meetings	September 30, 2012
Task 2.	Plan functional exercise	October 3, 2011
Task 3.	Hold functional exercise	October 5, 2011
Task 4.	Critique completed exercise	November 9, 2012
Task 5.	Attend conferences and trainings regarding hazardous materials	September 30, 2012

NOTE: The following Section MUST be prepared ONLY if the Grant request is for \$25,000 or greater. It is OPTIONAL for all others. Please change Templates to match your objectives for the Grant period.

Measures Template	TOTALS
Number of Tier 2 Facility filers / Number of Tier 2 filers that have EHS chemicals on site.	
Drills / Exercises / Tabletops planned or completed.	
Number of Tier 2 facilities contacted or visited.	
Number of LEPC Meetings held.	
Number of requests for information received.	
Number of requests for information processed.	

PLEASE CHECK THIS BOX IF YOU HAVE ATTACHED OTHER DOCUMENTS THAT SUPPORT OR DESCRIBE YOUR PROPOSED ACTIVITIES FOR THE GRANT PERIOD.

APPLICANT CERTIFICATION		
Under penalty of perjury, I certify that I have examined this application and the document(s), schedule(s), and statement(s) submitted in conjunction herewith, and that, to the best of my information and belief, the information contained herein is true, correct, and complete. I represent that I am the person authorized to submit this application on behalf of the applicant, and that I am authorized to execute a legally binding grant agreement on behalf of the applicant if this application is approved for funding.		
Signature	Name & Title	Date

HMEP Grant Spending Plan – FFY11

LEPC Name: Champaign County Local Emergency Planning Committee

Total Grant Request Amount: \$6998.40
(From page 1 of Grant Application)

Grant Spending Plan:

Projected amount to be spent October 1, 2011 – December 31, 2011: \$0.00

Comments: Plan, conduct, and evaluate a hazardous materials functional exercise

Projected amount to be spent January 1, 2012 – March 31, 2012: \$0.00

Comments: Hold quarterly LEPC meeting

Projected amount to be spent April 1, 2012 – June 31, 2012: \$6062.40

Comments: Hold quarterly LEPC meeting, 2 people to attend IESMA conference, 4 people to attend the Midwest Emergency Preparedness Summit in Rockford, IL, 4 people to attend the Midwest Hazardous Materials Conference

Projected amount to be spent July 1, 2012 – September 30, 2012: \$936

Comments: Hold quarterly LEPC meeting 3 people to attend the IEMA Summit in Springfield, IL

Signature of LEPC Chair: _____

Please print Name: _____

Date: _____

John M. Dwyer

John M. Dwyer

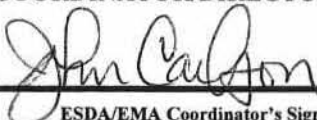
27 Jan 12

**Illinois Emergency Management Agency
 Hazardous Materials Emergency Preparedness (HMEP) Grant Program
 HMEP GRANT PROGRAM APPLICATION**

NAME OF ESDA/EMA: **Champaign County Emergency Management Agency**
 CURRENT DATE: **January 25, 2012**
 GRANT YEAR (Federal Fiscal Year) OF APPLICATION: **FY 2011-2012**
 MAILING ADDRESS: **1905 East Main Street**
 CITY AND ZIP CODE: **Urbana, 61802**
 OFFICE TELEPHONE: **(217)-384-3826**
 IEMA REGION #: **Seven**
 DATE OF FISCAL YEAR (Applicant) START: **October 1, 2011** (*Ex. "April 1")
 NUMBER OF EHS FACILITIES IN COUNTY: **136**
 LOCAL EMERGENCY PLANNING COMMITTEE CHAIRPERSON: **John M. Dwyer**
 ESDA/EMA COORDINATOR/DIRECTOR: **John Carlson**

HMEP GRANT APPLICATION SUMMARY	
TOTAL BASIC NEEDS (Total from Page 2)	\$6,998.40
*TOTAL SPECIAL PROJECTS (Total from Page 3)	
TOTAL HMEP GRANT APPLIED FOR:	\$6,998.40

SIGNATURE OF ESDA/EMA COORDINATOR/DIRECTOR:



ESDA/EMA Coordinator's Signature

*** SPECIAL PROJECTS APPLIED FOR MUST INCLUDE, AS BACKUP DOCUMENTATION TO THIS APPLICATION, ALL INFORMATION REQUESTED IN THE "GUIDANCE FOR GRANT ASSISTANCE TO LEPC'S HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANTS", WHICH IS INCLUDED IN THIS EXCEL FILE. THE DIRECTIONS FOR COMPLETION OF THIS APPLICATION ALSO PROVIDE DETAILS FOR THE "SPECIAL PROJECTS" DOCUMENTATION THAT MUST ACCOMPANY THIS APPLICATION.**

HMEP APPLICATION - LEPC BASIC NEEDS

HMEP GRANTS FOR LEPC BASIC NEEDS

There are nine categories of basic needs costs that are eligible for reimbursement through the HMEP grant program, IEMA shall provide financial support to all LEPCs to cover basic needs which include, but are not limited to, the following consumable supplies:

BASIC NEEDS CATEGORIES

- 1 Office Supplies
 - 2 Printing Services
 - 3 Postage
 - 4 Software Programs
 - 5 Travel
 - 6 Subscription Services
 - 7 Educational Materials
 - 8 Equipment Rental - Exercise/Drill
 - 9 Exercise Expenses - Other than Equipment Rental
- OTHER - Enter "Other" to apply for basic needs expenses that are not covered by these 9 categories, or the "Special Projects" categories listed on page 3.

CATEGORY Enter 1 - 9	NARRATIVE DESCRIPTION	QUANTITY	UNITS	UNIT PRICE/COST	AMOUNT
5	Attendance at the Winebago LEPC Conference	4		675.50	2,702.00
5	Attendance at the IEMA Conference	3		312.00	936.00
5	Attendance at the Midwest Hazardous Materials Response Conference	4		728.60	2,914.40
5	Attendance at the IESMA conferece	2		223.00	446.00

TOTAL COSTS CLAIMED - HMEP BASIC NEEDS SECTION: \$6,998.40
Automatically calculated and entered on page 1