CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE –Finance/Justice/Policy Agenda

County of Champaign, Urbana, Illinois
Tuesday, February 14, 2012 – 6:00 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois

I. <u>Finance</u>:

A. <u>Budget Amendments & Transfers</u>

1. Budget Transfer #12-00002 **11**
   Fund/Dept: 641 ACCESS Initiative-053 Mental Health Board
   Total Amount: $237,736
   Reason: To Reduce Original Personnel Budget - Staffing Changes Were Made After December 1 to Allow for Staff to Work out of Contracting

2. Budget Amendment #12-00009 **12-13**
   Fund/Dept: 075 Regional Planning Commission-729 IDOT Traffic Signal Retiming
   Increased Appropriations: $22,215
   Increased Revenue: $22,215
   Reason: Analysis and Retiming of Additional Designated Signalized Intersections in Champaign, Urbana, and the U of I to Improve Safety. These Intersections were Selected Based on Crash and Injury Data and have been Approved by the Participating Local Agencies that Provided Local Match in the Prior Fiscal Year.

3. Budget Amendment #12-00010 **14**
   Fund/Dept: 080 General Corporate-041 States Attorney
   Increased Appropriations: $3000
   Increased Revenue: None: from Fund Balance
   Reason: Amendment Required Due to Increase in Cost for Appellate Prosecutor Services Due to Champaign County's Increase in Population to 201,081

4. Budget Amendment #12-00011 **15**
   Fund/Dept: 303 Court Complex Construction Fund-010 County Board
   Increased Appropriations: $63,200
   Increased Revenue: None: from Fund Balance
   Reason: To Cover All Project Costs for the Courthouse Sound & Video Arraignment System Replacement Project, and to Cover Overtime for the Sheriff's Office for Court Security Personnel Monitoring the Building During Off-Hours Installation.

B. <u>Animal Control</u>

1. Request Approval of Revised Intergovernmental Agreement for Animal Control Services with the Village of Pesotum **16-17**
2. Request Approval of Intergovernmental Agreement for Animal Impound Services with the Village of Pesotum **18-21**

C. <u>Children's Advocacy Center</u>

1. Request Approval of Application & if Awarded, Renewal of Violent Crime Victims Assistance Grant for FY2013 **22-53**
2. Request Approval of Application & if Awarded, Acceptance of Continued Grant Funding **54-84**

from the Illinois Criminal Justice Information Authority-Agreement #211216

D. Sheriff
1. Request Approval of Contract to Provide Special Police Services for the Village of St. Joseph **85-87**
2. Request Approval of Contract to Provide Special Police Services for the Village of Philo **88-91**
3. Request Approval of Contract to Provide Special Police Services for the Village of Sidney **92-95**

E. States Attorney
1. Request Approval of Application & if Awarded, Renewal of Violent Crime Victims Assistance Grant **96-130**

F. County Administrator
1. General Corporate Fund FY2012 Budget Projection Report *(to be distributed)*
2. General Corporate Fund Budget Change Report *(to be distributed)*
3. Determination of Elected Official Salaries FY2013-FY2016
   a. Administrator Recommendation Memo **131-135**
   b. Longevity of Elected Officials in Comparable Counties **136**
   c. FY2004 Elected Officials County Comparison **137**
   d. History of Champaign County Elected Official Salaries and Annual CPI Increases **138-139**
   e. Statutory Definitions of Elected Official Responsibilities:
      (i) Auditor, Coroner, County Clerk, Recorder, Sheriff - http://www.ilga.gov/legislation/ilcs/ilcs3.asp?ActID=750&ChapterID=12
      (ii) Circuit Clerk - http://www.ilga.gov/legislation/ilcs/ilcs2.asp?ChapterID=50
4. Review of General Corporate Fund Balance and Additional Funding Requests for FY2012 **140-142**
5. Resolution for the Abatement and Reduction of Taxes Heretofore Levied for the Payment of Bonds **143-146**

G. Auditor
1. Monthly Report – January 2012 **147-154**

H. Other Business
1. Resolution Authorizing the Board Chair to Execute the Collective Bargaining Agreement Between the FOP Labor Council for Corrections Sergeants, the Champaign County Board and the Sheriff of Champaign County **155**

I. Chair's Report

J. Designation of Items to be Placed on County Board Consent Agenda

REQUEST FOR BUDGET TRANSFER
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 12-00002

FUND 641 ACCESS INITIATIVE GRANT **DEPARTMENT** 053 MENTAL HEALTH BOARD

TO LINE ITEM: **FROM LINE ITEM:**

NUMBER/TITLE	$ AMOUNT	NUMBER/TITLE
641-053-533.92 CONTRIBUTIONS & GRANTS	175,125.	641-053-511.03 REG. FULL-TIME EMPLOYEES
641-053-533.92 CONTRIBUTIONS & GRANTS	13,784.	641-053-513.01 SOCIAL SECURITY-EMPLOYER
641-053-533.92 CONTRIBUTIONS & GRANTS	18,144.	641-053-513.02 IMRF - EMPLOYER COST
641-053-533.92 CONTRIBUTIONS & GRANTS	29,900.	641-053-513.06 EMPLOYEE HEALTH/LIFE INS
641-053-533.92 CONTRIBUTIONS & GRANTS	793.	641-053-513.05 UNEMPLOYMENT INSURANCE

EXPLANATION: TO REDUCE ORIGINAL PERSONNEL BUDGET. STAFFING CHANGES WERE MADE AFTER DECEMBER 1 TO ALLOW FOR STAFF TO WORK OUT OF CONTRACTING AGENCIES.

DATE SUBMITTED: 01-18-12

AUTHORIZED SIGNATURE
* PLEASE SIGN IN BLUE INK *

APPROVED BY PARENT COMMITTEE: DATE: _____

APPROVED BY BUDGET AND FINANCE COMMITTEE: DATE: _____

C O U N T Y B O A R D C O P Y

REQUEST FOR BUDGET AMENDMENT

BA NO. 12-00009

FUND 075 REGIONAL PLANNING COMM **DEPARTMENT** 729 IDOT TRAF SIGNAL RETIMING

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	22,215	22,215

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	22,215	22,215

EXPLANATION: ANALYSIS AND RETIMING OF ADDITIONAL DESIGNATED SIGNALIZED INTERSECTIONS IN CHAMPAIGN, URBANA, AND THE UNIVERSITY TO IMPROVE SAFETY. THESE INTERSECTIONS WERE SELECTED BASED ON CRASH AND INJURY DATA AND HAVE BEEN APPROVED BY THE PARTICIPATING LOCAL AGENCIES THAT PROVIDED LOCAL MATCH IN THE PRIOR FISCAL YEAR.

DATE SUBMITTED:	AUTHORIZED SIGNATURE ** PLEASE SIGN IN BLUE INK **
1-31-2012	

APPROVED BY BUDGET & FINANCE COMMITEE: DATE:

C O U N T Y B O A R D C O P Y

REQUEST FOR BUDGET AMENDMENT

BA NO. 12-00009

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
075-729-511.03 REG. FULL-TIME EMPLOYEES	0	0	15,500	15,500
075-729-511.05 TEMP. SALARIES & WAGES	0	0	5,300	5,300
075-729-522.02 OFFICE SUPPLIES	0	0	500	500
075-729-522.06 POSTAGE, UPS, FED EXPRESS	0	0	200	200
075-729-522.15 GASOLINE & OIL	0	0	215	215
075-729-533.12 JOB-REQUIRED TRAVEL EXP	0	0	250	250
075-729-533.29 COMPUTER/INF TCH SERVICES	0	0	250	250
TOTALS	0	0	22,215	22,215

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
075-729-331.17 DOT-FHWA-HIGHWAY PLANNING	0	0	22,215	22,215
TOTALS	0	0	22,215	22,215

REQUEST FOR BUDGET AMENDMENT BA NO. 12-00010

FUND 080 GENERAL CORPORATE **DEPARTMENT** 041 STATES ATTORNEY

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-041-533.15 ISAA-APPELLATE SERVICE	27,000	30,000	33,000	3,000
TOTALS	27,000	30,000	33,000	3,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: AMENDMENT REQUIRED DUE TO INCREASE IN COST FOR APPELLATE PROSECUTOR SERVICES DUE TO CHAMPAIGN COUNTY'S INCREASE IN POPULATION TO 201,081.

DATE SUBMITTED: 02/06/2012

AUTHORIZED SIGNATURE ** PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITEE: DATE:

C O U N T Y B O A R D C O P Y

REQUEST FOR BUDGET AMENDMENT BA NO. 12-00011

FUND 303 COURT COMPLEX CONSTR FUND **DEPARTMENT** 010 COUNTY BOARD

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
303-010-571.80 TO GENERAL CORP FUND 080	0	0	11,200	11,200
303-010-544.33 FURNISHINGS, OFFICE EQUIP	0	0	52,000	52,000
TOTALS	0	0	63,200	63,200

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: TO COVER ALL PROJECT COSTS FOR THE COURTHOUSE SOUND AND VIDEO ARRAIGNMENT SYSTEM REPLACEMENT PROJECT, AND TO COVER OVERTIME FOR THE SHERIFF'S OFFICE FOR COURT SECURITY PERSONNEL MONITORING THE BUILDING DURING OFF-HOURS INSTALLATION.

DATE SUBMITTED:	AUTHORIZED SIGNATURE ** PLEASE SIGN IN BLUE INK **
2-7-2012	Debra L. Busey

APPROVED BY BUDGET & FINANCE COMMITEE: DATE:

INTERGOVERNMENTAL AGREEMENT
FOR ANIMAL CONTROL SERVICES

THIS AGREEMENT for Intergovernmental Animal Control Services (hereinafter "Agreement") is entered into by the County of Champaign (hereinafter "County") and the Village of Pesotum (hereinafter "Village") for animal control services.

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, enables the parties to enter into agreements among themselves and provides authority for intergovernmental cooperation; and

WHEREAS, there is a need to respond to requests for animal control services within the Village; and

WHEREAS, there is a need to remove stray dogs and other animals subject to impoundment from within the Village upon the request of the Village; and

WHEREAS, the County has the ability to provide such services through the Champaign County Animal Control Department (hereinafter "Department").

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. The County agrees to provide to the Village with animal control services, through the Department, in accordance with Village ordinances.

2. The Department shall respond to requests for animal control services from authorized Village employees and citizens residing within Village corporate limits. However, upon the Department receiving more than two (2) calls from any one (1) Village citizen in a thirty (30) day time period, pursuant to the terms of this Agreement, the calls of that citizen will thereafter be routed through the Village President before a response is undertaken by the County. The length of time that a citizen's calls must remain re-directed will be at the discretion of the Village President.

3. For services provided by the Department for the first year of this Agreement, the Village agrees to pay the County $39.76 per hour of service, with a minimum of one hour per service call. The Village shall pay the County, through the Department, monthly on the 15th day of each month, or as soon as reasonably practicable after receiving the invoice from the Department. This fee shall be adjusted for inflation annually, by a factor equal to the percentage increase of the most recent Illinois Department of Revenue Consumer Price Index factor applied to the annual calculation for the Property Tax Extension Limitation Law. The County shall provide the Village notice of the adjusted service fee at least thirty (30) days prior to the annual renewal date.

4. Owned animals will be held for no longer than a period of seven (7) days, unless otherwise directed by the Champaign County Sheriff's Department or directed by a court order.

5. At the request of the Village President, the Department agrees to provide annual reports to the Village breaking down the number of calls responded to and number of boarding days for impounded animals. The County may adjust the fee paid the Village annually based upon the costs incurred by the County in providing animal control services to the Village. In the event the County adjusts the fee paid by the Village pursuant to this paragraph 5, there shall be no annual inflationary adjustment pursuant to paragraph 3 hereof. The County shall provide the

Village notice of the adjusted service fee at least thirty (30) days prior to the annual renewal date.

6. This agreement shall continue in full force and effect from year to year unless terminated by either party giving written notice to the other at least thirty (30) days prior to the annual renewal date, which shall occur annually on the anniversary of the effective date of this agreement.

7. This agreement shall become effective on the date that the last party to this agreement signs it.

8. This Agreement may be amended only by a written document signed by both parties.

9. Any terms of this Agreement that by their nature extend after the end of the Agreement, whether by way of expiration or termination, will remain in effect until fulfilled.

10. Any written notice that is required between the parties shall be sent through first class mail, return receipt requested to:

Village President
Village of Pesotum
P.O. Box 200
Pesotum, Illinois 61863

Champaign County Administrator
1776 East Washington Street
Urbana, Illinois 61802

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date and year indicated herein.

VILLAGE OF PESOTUM
An Illinois Municipal Corporation

By:_____

Date:_____

ATTEST:_____

APPROVED AS TO FORM:

_____
Village Attorney

CHAMPAIGN COUNTY

By: _____

Date: _____

ATTEST:_____

APPROVED AS TO FORM:

_____
State's Attorney's Office

AN INTERGOVERNMENTAL AGREEMENT
FOR ANIMAL IMPOUND SERVICES
(Village of Pesotum – County of Champaign)

THIS AGREEMENT is made and entered by and between the Village of Pesotum, an Illinois Municipal Corporation, (hereinafter referred to as "Village") and the County of Champaign, (hereinafter referred to as "County").

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, enables the parties to enter into agreements among themselves and provide authority for intergovernmental cooperation; and

WHEREAS, the County proposes to provide an Animal Service Facility primarily for the impounding of animals for the use of local law enforcement agencies; and

WHEREAS, this Agreement is in the best interests of the Village and the County.

Also, for the purposes of this agreement, veterinary services shall be defined as rabies inoculations, health evaluations, the treatment of minor curable diseases, spaying/neutering, and euthanasia. Also, for the purposes of this agreement the term animal(s) shall be defined as dogs, cats, rabbits, small rodents, ferrets, and small reptiles. The term animal(s) does not include livestock, exotic animals, or any animal considered to be a "dangerous animal" under the Illinois Dangerous Animals Act, 720 ILCS 585/0.1, *et seq.*, or any other federal or state law or regulation.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. **County to Provide Facilities and Services.** The County shall maintain and operate an animal services facility for the impoundment of animals that are seized by the Village pursuant to Village Ordinances. The County shall provide all services necessary for the impoundment, care, transfer, and euthanasia of all animals delivered by the Village or citizens residing within the Village limits. The County will be solely responsible for the hiring and payment of facility personnel and veterinary services. The County is required to provide the services and other obligations in this agreement starting on the date its animal services facility opens or the date this agreement becomes effective, whichever date is later.

2. **Compliance With Laws; Inspections.** The County shall operate the facility in a humane and sanitary manner and in compliance with all applicable state and local laws, ordinances and regulations. The Chief of Police or his designee shall be entitled to inspect and examine the premises and to examine the records kept of impounded animals received from the Village to ensure compliance with this Agreement during normal business hours. Nothing contained herein shall make the Village responsible for the manner of operation or maintenance of the facilities.

3. **Hours of Operation; Access.** The facility shall be open to the public no less than eight (8)

hours per day, Monday through Friday, excluding County holidays. The facility shall be open to the public no less than three (3) hours per day on Saturday, excluding County holidays. The County shall set the exact hours of service. Village personnel shall have access to the facilities for the purpose of delivering impounded animals at all times. The County shall provide necessary keys, access cards and/or codes to the Village for such purposes. The Village shall be responsible for securing animals delivered and securing the facilities upon departure in the event no County staff is available.

4. **Equipment.** The County shall provide adequate facilities to house the animals delivered to it in a safe and sanitary manner. The County shall endeavor to maintain a minimum of one (1) run or cage for the proper housing and exercise of animals. The County shall maintain separate cages for animals of different species. The County shall have sufficient space to house the normal and customary number of animals that the Village generally needs held for animal control purposes. The Village must give advance notice to the County's Animal Control Director of any extraordinary event that would result in a large influx of animals, such as the arrest of an animal hoarder. The County will attempt to provide housing in such an extraordinary event but is unable to guarantee that housing will be provided to all animals in such a circumstance. If the County is unable to provide housing in such an extraordinary event, then the Village must find housing for any animals for which the County is unable to provide housing at the Village's expense. The County will notify the Village as soon as possible in the event it does not have the capacity to house and maintain animals pursuant to this Agreement.

5. **Notice of Delivery and Special Directions.** The Village shall notify the County as soon as practical of its intent to deliver animals to the facility for impound. The Village shall provide information concerning the nature of the impoundment and indicate any special directions it believes may be necessary for the proper handling, care and treatment of the animals. The County shall keep animals impounded for bite quarantine or that are infected with a contagious disease in isolation from all other animals as required by law or in the exercise of sound veterinary practices.

6. **Hold Orders; Orders of Destruction.** In the event a hold order is issued by the Village or a court of competent jurisdiction, the County shall hold the animal and shall not make it available for redemption, adoption or euthanasia without written consent of the Village or Court issuing the hold order. In the event an Order of Destruction is issued, the County shall humanely euthanize the subject animal(s) pursuant to the Order.

7. **Transfer of Ownership.** Animals delivered to the facility shall become the property of the County after one (1) of the following events occurs: after the expiration of any applicable redemption period; upon execution of an owner-relinquishment form by the animal's owner(s); after issuance of an order or other release authorizing the County to take ownership of the animal. The County is thereafter authorized to sell, adopt out, convey, euthanize or otherwise dispose of the animal in whatever manner it deems appropriate.

8. **Holding Times**. All animals impounded without identification shall be held for a period of five (5) business days. All animals with identification including, but not limited to, microchip, rabies registration tag, or personal identification tag, shall be held for a period of seven (7) business days.

9. **Fees.** The County is authorized to collect such fees and fines as authorized by the Champaign County Board and is authorized to collect fees and fines as stated in the Village's Code. All fines and fees collected on behalf of the Village shall be remitted monthly, to be received no later than the 15th day of each month, or as soon as reasonably practicable after receiving the invoice.

10. **Payment.** The Village shall pay boarding costs for animals impounded for the Village of Pesotum. The cost of each animal impounded is $10.00 per day of impoundment for each animal. The Village shall pay the County through the Department monthly on the 15th day of each month, or as soon as reasonably practicable after receiving the invoice.

11. **Records.** The County shall keep and maintain all required records in compliance with the Ordinances of the Village and the Statutes of the State of Illinois, which shall include but not be limited to complete financial records covering fees, fines and other charges as well as records of the type and number of animals impounded. The County shall provide a monthly report of the number of animals received and the final dispositions of the animals. The Village shall provide information concerning the status of pending cases upon request.

12. **Computer Records.** The parties shall endeavor to design/evaluate, procure, implement and maintain a computer records management program. Necessary data shall include: the number of animals housed and/or received on behalf of the Village of Pesotum, boarding dates, date of final disposition, type of disposition and any fees associated therewith. Such pertinent data shall be made part of the basis in determining costs associated with the impoundment services provided by the County.

13. **Agreement Terms.** This agreement shall continue in effect from year to year unless terminated by either party giving written notice to the other at least thirty (30) days prior to the annual renewal date, which shall occur annually on the anniversary of the effective date of this agreement. This agreement shall become effective on the date that the last party to this agreement signs it.

14. **Amendments.** This Agreement may be amended only by a written document signed by both parties. Any terms of this Agreement that by their nature extend after the end of the Agreement, whether by way of expiration or termination, will remain in effect until fulfilled. Any written notice that is required between the parties shall be sent through first class mail, return receipt requested to:

Village President
Village of Pesotum
P.O. Box 200
Pesotum, Illinois 61863

Champaign County Administrator
1776 East Washington Street
Urbana, Illinois 61801

[The Remainder of this Page is Intentionally Left Blank.

Signatures on Following Page.]

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date and year indicated herein.

VILLAGE OF PESOTUM An Illinois Municipal Corporation	CHAMPAIGN COUNTY
By: Cheryl D. Smith	By: _____
Date: Jan 4, 2012	Date: _____
ATTEST: Mary Hartney	ATTEST: _____
APPROVED AS TO FORM:	APPROVED AS TO FORM:
Elizabeth B. Megli Village Attorney	_____ State's Attorney's Office

CB 2011-_____

Champaign County Children's Advocacy Center

Protecting Our Children

January 27, 2012

Mr. Brendan McGinty, Chair
Finance Committee
Champaign County Board Office
Brookens Administrative Center
1776 E. Washington Street
Urbana, IL 61802

RE: Renewal of Violent Crime Victims Assistance Grant

Dear Mr. McGinty and Committee Members:

Enclosed for the Committee's consideration is a copy of our completed application for continued grant funding from the Violent Crime Victims Assistance Program administered by the Illinois Attorney General's Office. The deadline for submission of this application is February 3, 2012, and the funds will be awarded for the 12-month period beginning July 1, 2012. This application was approved by the CAC Governing Board at its meeting on January 26, 2012.

As you can see, we are requesting renewal of an existing grant. The Children's Advocacy Center has received a similar grant from the Illinois Attorney General's Office each year since January 2000. For State FY 2013 beginning July 1, 2012, we are requesting an increase in grant funding from $14,535 to $16,150. Please note that there is no match requirement for this grant and that acceptance of the grant requires no financial contribution by Champaign County. In addition, renewal of this grant was contemplated during preparation of the FY 2012 County budget; therefore, a budget amendment will not be necessary.

Also enclosed is the Champaign County Application Form For Grant Consideration, Acceptance, Renewal/Extension, together with the required Financial Impact Statement.

NATIONAL CHILDREN'S ALLIANCE®

ACCREDITED MEMBER

Champaign County Children's Advocacy Center
201 W. Kenyon Road, Suite 1 • Champaign, IL 61820 • Phone: 217.384.1266 • Fax: 217.344.1214

On behalf of the Children's Advocacy Center, I am requesting that the Committee approve the acceptance of this grant and forward its recommendation for acceptance to the full County Board.

Thank you for your time and consideration and I encourage you to contact me at 384-1266 if you have any questions or concerns regarding the enclosed application.

Very truly yours,

Michael B. Williams
Executive Director

Enclosures

CHAMPAIGN COUNTY
APPLICATION FORM FOR
GRANT CONSIDERATION, ACCEPTANCE, RENEWAL/EXTENSION

Department: Children's Advocacy Center

Grant Funding Agency: Illinois Attorney General

Amount of Grant: $16,150

Begin/End Dates for Grant Period: July 1, 2012 to June 30, 2013

Additional Staffing to be Provided by Grant: None

Application Deadline: February 3, 2012

Parent Committee Approval of Application: _____

Is this a new grant, or renewal or extension of an existing grant? Renewal

If renewal of existing grant, date grant was first obtained: January 2000

Will the implementation of this grant have an effect of increased work loads for other departments? (i.e. increased caseloads, filings, etc.) _____ yes __X__ no

If yes, please summarize the anticipated impact: _____

Does the implementation of this grant require additional office space for your department that is not provided by the grant? _____ yes __X__ no

If yes, please summarize the anticipated space need: _____

Please check the following condition which applies to this grant application:

__X__ The activity or service provided can be terminated in the event the grant revenues are discontinued.

_____ The activity should, or could be, assumed by County (or specific fund) general and recurring operating funds. Departments are encouraged to seek additional sources or revenue to support the services prior to expiration of grant funding.

This Grant Application Form must be accompanied by a Financial Impact Statement. (See back of form)

All staff positions supported by these grant funds will exist only for the term award of grant, unless specific action is taken by the County Board to extend the position.

DATE: January 27, 2012 **SIGNED:** Michael Bruno

Department Head

* *

Notice of Award of Grant Received on _____

Approved by Parent Committee: _____

Approved by County Board: _____

Approved by Grant Executive Committee: _____

COUNTY OF CHAMPAIGN

FINANCIAL IMPACT STATEMENT

Resolution/Ordinance _____
(circle one)

Current Year Annual Expenditre Estimate:

Number of Positions 1 (partial) Personnel $ 16.150

Commodities: $_____

Contractual: $_____

Capital: $_____

Long Term Expenditure Estimate: $16.150 per annum

Current Year Annual Revenue Estimate: $14.535

Long Term Revenue Estimate: $16.150 per annum

Parent Committee Approval/Recommendation to County Board

Justice & Social Services Committee
Name of Parent Committee

_____
Date

APPLICATION COVER SHEET

OFFICE OF THE ATTORNEY GENERAL
VIOLENT CRIME VICTIMS ASSISTANCE PROGRAM
FY13 GRANT APPLICATION

APPLICANT ORGANIZATION:

1. AGENCY NAME: Champaign County Children's Advocacy Center

ADDRESS: 201 W. Kenyon Road, Suite 1

CITY: Champaign

ZIP CODE: 61820

TELEPHONE: (217) 384-1266

FAX #: (217) 344-1214

E-MAIL: mwilliams@co.champaign.il.us

FEIN #: 37-6006910

CHARITABLE TRUST #: N/A

NAME OF CHIEF EXECUTIVE OFFICER/EXECUTIVE DIRECTOR/STATE'S ATTORNEY: State's Attorney Julia Rietz, CAC Board Chair
(Type name)

NAME OF CHIEF FINANCIAL OFFICER: Dr. Kathleen Buetow, Secretary/Treasurer
(Type name)

GRANT CONTACT PERSON: Michael B. Williams
(Type name)

PHONE # (217) 384-1266

E-MAIL: mwilliams@co.champaign.il.us

2. FY 12 AMOUNT FUNDED: $14,535

FY13 AMOUNT REQUESTED: $16,150

FY12 VCVA GRANT NUMBER (if applicable): 12-0400

3. **ORGANIZATION TYPE:**

__X__ Government Entity
_____ Not-for-profit Corporation

DESCRIBE YOUR SERVICE AREA:
Urban_X_ Suburban_X_ Rural_X_

NUMBER OF YEARS AGENCY HAS PROVIDED VICTIM SERVICES:

11

5. **COUNTIES SERVED:**

Champaign

6. **IMPORTANT NOTICE:**
This state office is requesting disclosure of information that is necessary to accomplish the statutory purpose as outlined under 725 ILCS 240/ et seq. FAILURE TO PROVIDE ALL OF THE REQUESTED INFORMATION MAY PREVENT THIS APPLICATION FROM BEING PROCESSED.

7. **APPLICANT CERTIFICATION:**

To the best of my knowledge, the date and statements in this application are true and correct and the application complies with all format requirements. The applicant agrees to comply with all state/federal statutes and rules/regulations applicable to the program.

AUTHORIZED OFFICIAL:

Michael B. Williams
Typed Name

Executive Director
Title

Michael B Williams
Signature

January 27, 2012
Date

AGENCY REQUIREMENTS:

The agency applying for funding certifies that they have developed and implemented the following requirements (please check). Target dates must be included for those which are yet to be developed. **If a requirement does not apply to your agency, please indicate why it does not.** Copies must be available for inspection.

X Reasonable accommodation policy for persons with disabilities. (Compliance with ADA requirements.)

X Written policies for a drug free workplace.

X Written policies for non discrimination.

X Written procedures for client intake.

X Written policies for client rights.

___ Written policies for volunteer training. **PLEASE SEE COMMENTS BELOW**

X Written personnel policies and procedures.

X Rules to govern conflict of interest situations.

N/A Fee schedule with detailed charges for specific victim services.

Comments: The only volunteers who work directly with clients are our interns. The CAC Executive Director orients interns as to the operations and policies of the CAC and is responsible for the ongoing training, supervision and evaluation of those interns. Interns also work under the direction of the CAC Case Manager and are supervised by Therapist Joanna Kling, M.Ed., LCPC while working with support group participants. The CAC does not charge fees for victim services.

Signature _____
Michael B. Williams

Executive Director
Title

January 27, 2012
Date

AGENCY HISTORY AND PURPOSE

Summarize your agency's history and purpose including the program for which funding is sought. Please include any new initiatives in the past year. **No more than ONE (1) page, including this page.** Do **not** delete these directions.

In 1999, the Champaign County Child Advocacy Advisory Board initiated the task of establishing a Children's Advocacy Center. Under the direction of its 14-member Governing Board, which includes representatives of the State's Attorney's Office, all major law enforcement agencies, the Illinois Department of Children and Family Services, and the Court Services Department, as well as medical, mental health, and education professionals, the Champaign County Children's Advocacy Center (CAC) pursues its mission of coordinating a timely, comprehensive, and multidisciplinary response to allegations of child sexual and serious physical abuse in a safe, agency-neutral, child-focused setting. The Champaign County CAC facilitates investigations, makes medical and treatment referrals, and assists with any consequent legal proceedings in order to protect and support the children it serves and their families.

In March 2000, the first Executive Director was hired and formal interviews of child victims began in August 2000. In December 2000, renovations began on a County-owned building that was to become the first permanent home for the Center. Renovations were completed in August 2001 and the CAC moved to the site in east Urbana later that month. The CAC's first Case Manager was hired in September 2001. In September 2007, the CAC relocated to its present facility in Champaign. The building is owned by the Champaign-Urbana Public Health District, with whom we have entered into a three-year, renewable lease. The physical layout of the Center enables the CAC to meet its goal of providing support for victimized children and their families in a welcoming, child-focused setting.

PROGRAM DESCRIPTION

Provide a detailed description of the victim/witness program for which funding is sought. Describe your geographic service area and any programmatic service limitations/restrictions. Include a description of the direct services provided by the program. **No more than TWO (2) pages including this page.** Do **not** delete these directions.

The Champaign County Children's Advocacy Center was established to facilitate a multidisciplinary response to allegations of sexual and serious physical abuse of minors under the age of 18 who live in, have lived in, or who are currently located in Champaign County. The Center is available 24 hours per day, 7 days per week and CAC staff can be reached by pager after normal business hours.

CAC services are designed to facilitate joint investigations, reduce the trauma of repeated victim interviews, and initiate victim and family healing. The CAC provides assigned personnel designated for the investigation and coordination of services for victims of child sexual and serious physical abuse. The CAC Case Manager provides comprehensive case management services which include: establishing social histories with victims and families; identifying areas of concern and areas of need for making referrals; scheduling medical evaluations for children whenever appropriate and providing appropriate information in order to expedite the evaluation process and to minimize distress to the child; identifying community resources and making appropriate referrals for needed services; providing ongoing support; assessing progress in securing services and meeting recovery related goals; assisting with consequent legal proceedings; participating in pre- and post-interview debriefings; and coordinating case-specific staffings and monthly Multidisciplinary Team Case Review meetings.

Through a grant provided by the Illinois Criminal Justice Information Authority, the CAC offers crisis intervention counseling services to clients of the Center and their non-

offending family members. These services are provided by two licensed therapists and include: crisis intervention assessment; short-term crisis intervention counseling and emotional support; information and education for appropriate parental intervention; referrals to and linkage with appropriate mental health services; and support for parents and other non-offending family members in addressing their own needs in the aftermath of child abuse. Crisis intervention counseling services are offered at no cost to clients. The Case Manager works closely with our crisis intervention counselors to coordinate the effective delivery of services and to ensure that children and their families are linked with appropriate long-term therapeutic and other services in as expeditious a manner as possible. The CAC periodically offers a support group for a segment of our client population. In 2011, the support group focused on female victims ages 8-11.

The CAC maintains a comprehensive computerized tracking system to receive and coordinate information concerning child sexual and serious physical abuse. The Case Manager is responsible for inputting data and maintaining the Center's computerized database. The CAC coordinates regular peer review for investigators who conduct child forensic interviews at the Center. Local peer review is held approximately three times per year. Regional peer review is scheduled semi-annually. Finally, the CAC promotes interdisciplinary communication, participates in and coordinates community education and prevention services, and facilitates specialized training for personnel from local law enforcement departments, child welfare agencies, and social service providers.

In February 2009, the Champaign County CAC was re-accredited by the National Children's Alliance. Accreditation by the NCA is recognition that the Center has achieved a level of multidisciplinary collaboration and coordinated service delivery that significantly improves the experience and well being of children who are subject to child abuse intervention.

CLIENTS SERVED

Define the victim service population of the program for which funding is sought (eg. persons to whom services will be provided). Indicate any services specifically directed to underserved populations. Specify any and all services provided to witnesses and significant others. Explain any age, income, or geographic limitations for clients served. **No more than ONE (1) page, including this page.** Do **not** delete these directions.

The Champaign County CAC was established to facilitate a multidisciplinary response to allegations of sexual as well as serious physical abuse of minors under the age of 18 who live in, have lived in, or who are currently located in Champaign County. Cases are referred to the CAC by local law enforcement agencies and by the Urbana Field Office of the Illinois Department of Children and Family Services. Although the Center was established for the coordination of child sexual and serious physical abuse cases in Champaign County, interview rooms are also available to any investigator who needs to interview child victims/witnesses of other serious crimes. The Center also makes its facilities available to investigators from area counties not currently served by a children's advocacy center (i.e., Ford and Vermilion counties).

The CAC provides services to a diversified target population regardless of race, color, age, religion, national origin, ancestry, gender, marital status, sexual orientation, physical or mental challenges, socio-economic status or any other cultural descriptors. There are no income limitations set by the Center and it is important to note that CAC services are offered free of charge to all children referred to the Center and their non-offending family members, regardless of whether or not a disclosure of abuse is made. No victim or family member referred through the Multidisciplinary Team process is denied services based on inability to pay.

In order to better serve non-English speaking clients, the CAC has a Networking Agreement with the East Central Illinois Refugee Mutual Assistance Center. We also make available Spanish-language materials describing the services offered by the CAC.

COMMUNITY NEEDS AND RESPONSES

Describe the community support for and involvement with your program. Describe functioning work relationships with other service providers within the community. List any memberships in multidisciplinary organizations/coalitions. Indicate participation in any record/data exchange systems. List the agencies with which you have current networking agreements/MOUs. **New or developing programs should describe their memorandum of intent for proposed network of working relationships, including target dates for implementation. No more than ONE (1) page, including this page.** Do **not** delete these directions.

The Champaign County Children's Advocacy Center has enjoyed enthusiastic community support since its inception. Funding for the Center has been provided by Carle Foundation, the Champaign County Mental Health Board, the Children's Advocacy Centers of Illinois, the Office of the Illinois Attorney General, the Illinois Criminal Justice Information Authority, the Illinois Department of Children and Family Services, the Junior League of Champaign-Urbana, the National Children's Alliance, Target Stores Community Giving Program, Wal-Mart Stores, and various other civic organizations and private donors.

The CAC maintains close working relationships with local law enforcement agencies, the State's Attorney's Office and the Urbana Field Office of DCFS, which facilitates the tracking of pending cases throughout the investigative and court processes. The CAC also enjoys productive working relationships with many community-based social service organizations, enabling the Center to provide linkage and referrals to needed services for the children and families we serve. The CAC maintains memberships in the following organizations: the Champaign County Child Abuse Prevention Coalition, the Champaign Region Child Death Review Team, the Children's Advocacy Centers of Illinois, the Mental Health Agencies Council of Champaign County, and the National Children's Alliance. The Center has also entered into formal networking agreements with the Center for Women in Transition, Catholic Charities, Rape Advocacy, Counseling & Education Services, and the Refugee Mutual Assistance Center.

FUNDED PROGRAM GOALS

- The goals, objectives, performance measures, and activities of a grant proposal are inherently related.
- *Goals* are broad, general statements of a desired result or outcome of the program.
- *Objectives* are specific results or effects of a program's activities that must be achieved to reach the goals. Objectives must include *performance measures* that are *specific and measurable.* The performance measures identify quantifiable data that determine whether the goals and objectives were met.
- *Activities* are the specific steps taken to meet the objectives.
- **Use the following outline format in this section:**

I. Goal(s)

A. Objectives/Performance Measures

1. Activities

Each program must submit at least two (2) Goals with three (3) objectives for each Goal. NO MORE THAN THREE (3) PAGES, including this page.
Do **not** delete these directions.

I. Goal

All children under the age of 18 who live in, have lived in, or are currently located in Champaign County and are alleged to have been the victims of sexual and/or serious physical abuse will be interviewed in the safe, agency-neutral, child friendly environment at the Champaign County Children's Advocacy Center and will receive appropriate, individualized treatment referrals/services.

Objectives/Performance Measures

A. Approximately 175 children will be interviewed at the CAC during FY 2013.

B. The CAC Case Manager will provide comprehensive case management services to an average of 30 new children referred to the CAC each quarter.

C. The CAC Case Manager will refer an average of 60 clients to community-based services each quarter.

D. The CAC will provide crisis intervention counseling services to 40 clients per quarter.

Activities

1. CAC staff will be available 24 hours per day, 7 days per week in order to facilitate interviews at the Center and to initiate the service provision process.
2. In those instances when a child is interviewed outside the CAC, the Case Manager will contact the child's parent/guardian to offer and initiate services for the child and his/her family.
3. The CAC Case Manager will maintain familiarity with other agencies in the community-based system of care, will participate in trainings designed to improve her ability to provide services to child victims and their non-

offending family members/significant others, and will actively seek resources and services designed to address the needs of our client population.

4. The Executive Director and Case Manager will staff all cases prior to closure. The Case Manager will review each case to evaluate, among other things: services offered to the family, whether or not the family has accepted those services and/or has experienced any barriers or impediments to the delivery of services, any additional service referrals which might assist the family, any recommendations made by the Multidisciplinary Team, and the status of any criminal or juvenile court proceedings. If after that evaluation the Case Manager determines that the case is eligible for closure, she will discuss that recommendation with the CAC Executive Director, who will grant final approval for closure. The CAC will track the number of cases closed each month.
5. The CAC will hold monthly MDT Case Review Meetings and will document the dates on which meetings are held, the number of cases reviewed, the names and numbers of individuals in attendance, the agencies represented, and the status of each case reviewed. The CAC Case Manager will use the CAC database to document case review meetings in individual case records.

II. Goal

Ensure that all interviews conducted at the Champaign County Children's Advocacy Center are conducted in a manner which is legally sound, of a neutral, fact-finding nature, and coordinated to avoid duplicative interviewing.

Objectives/Performance Measures

A. All investigators who conduct interviews at the CAC will have completed a course in child forensic interviewing.

B. Investigators conducting child forensic interviews at the CAC will participate in local and regional peer review.

C. The CAC will hire a full-time forensic interviewer.

Activities

1. The CAC Executive Director will maintain a database documenting forensic interviewing training completed by investigators assigned to conduct interviews at the CAC.
2. The CAC Executive Director will work with law enforcement and DCFS supervisory personnel to ensure that investigators in need of forensic interviewing training receive the requisite training prior to conducting interviews at the CAC. When possible, the CAC will coordinate forensic interviewing training through the Children's Advocacy Centers of Illinois utilizing the *Finding Words Illinois* training program.
3. The CAC Executive Director will coordinate and facilitate local peer review sessions at least three times per year as well as semi-annual regional peer review sessions.

4. The CAC Executive Director will document the dates of peer review sessions, the names of investigators in attendance, and which investigators submitted interviews for review.
5. The CAC Executive Director will identify and secure a stable, renewable source of funding to pay the salary and fringe benefits for a full-time forensic interviewer at the CAC.
6. The CAC Executive Director will work with the County Job Evaluation Committee to establish a Job Description and to determine an appropriate salary range.
7. The CAC Executive Director will recruit and hire a full-time forensic interviewer.

DATA ELEMENTS

To report a program's achievements, each program must collect data. Please list the number of victims served by the program from July 1, 2010, through June 30, 2011. DO NOT include non-offending significant others or witnesses.

No more than ONE (1) page, including this page. Do **not** delete these directions.

Crime	**Number of Victims Served**
Assault	
Battery	
Child Abuse	3
Child Neglect	
Child Sexual Assault	153
Criminal Neglect of the Elderly	
Domestic Violence	
Elder Abuse	
Hate/Bias Crime	
Homicide Survivor	
Sexual Assault/Abuse (Adult)	
Stalking	
Other (specify)	

CONTINUING PROJECTS ONLY - PROGRESS SUMMARY

For programs requesting continuing funding, report the progress that has been achieved with the goals and objectives in the current grant award. Please list the Goals and Objectives from the FY12 application and describe the progress for each one.
No more than TWO (2) pages, including this page. Do **not** delete these directions.

GOAL #1:
All children under the age of 18 who live in, have lived in, or are currently located in Champaign County and are alleged to have been the victims of sexual and/or serious physical abuse will be interviewed in the safe, agency-neutral, child friendly environment at the Champaign County Children's Advocacy Center and will receive appropriate, individualized treatment referrals/services.

Objectives/Performance Measures

A. Approximately 185 children will be interviewed at the CAC during FY 2012.
B. The CAC Case Manager will provide comprehensive case management services to an average of 10-12 new children referred to the CAC each month.
C. The CAC Case Manager will make an average of 30 referrals for community-based services each month.
D. The CAC will provide crisis intervention counseling services to 30 clients per quarter.

Progress: CAC staff continues to be available 24 hours per day, 7 days per week in order to facilitate interviews at the Center and to initiate the service provision process.

During the first two quarters of the current grant year (July 1 through December 31, 2011), a total of 76 unduplicated children were interviewed at the Children's Advocacy Center. An unduplicated child is defined as a child not already receiving CAC services at the time of intake. The number of unduplicated children interviewed at the CAC during the first six months of FY 2012 represents 41.1% of our annual projection.

The CAC Case Manager provided case management services to 57 new child victims referred to the CAC during the reporting period (an average of 9.5 new children per month). In addition, the CAC Case Manager referred 68 clients (31 new and 37 ongoing) for community-based services during the First Quarter and 72 clients (26 new and 46 ongoing) for those services during the Second Quarter (an average of 23.3 clients per month). At the end of the Second Quarter, the CAC Case Manager was providing ongoing services to a total of 127 children representing 112 separate family units. A total of 69 cases were closed during the reporting period. Each of those cases was staffed by the Executive Director and the CAC Manager prior to closure.

In addition, 62 new clients (27 children and 35 of their non-offending family members) received crisis intervention counseling services during the first two quarters of FY 2012. Also, 17 ongoing clients received crisis intervention services in the First Quarter and 19 ongoing clients received those services in the Second Quarter. These services are provided at no cost to clients and are funded by a grant from the Illinois Criminal Justice Information Authority.

A Multidisciplinary Team Case Review Meeting was held each month during the first two quarters. A total of 61 cases were reviewed and an average of 14 Team members attended each MDT Case Review Meeting. Attendance and case status was documented at each meeting and was entered in individual case records using the CAC database.

GOAL #2:
Ensure that all interviews conducted at the Champaign County Children's Advocacy Center are conducted in a manner which is legally sound, of a neutral, fact-finding nature, and coordinated to avoid duplicative interviewing.

Objectives/Performance Measures

D. All investigators who conduct interviews at the CAC will have completed a course in child forensic interviewing.

E. Investigators conducting child forensic interviews at the CAC will participate in local and regional peer review.

F. The CAC will hire a full-time forensic interviewer.

Progress: During the week of October 3-7, 2011, three members of the CAC Multidisciplinary Team completed *Finding Words Illinois*. The CAC Executive Director maintains a database documenting forensic interviewing training completed by investigators assigned to conduct interviews at the CAC.

Regional peer review for child forensic interviewers was held on September 15, 2011 and was hosted by the CAC of East Central Illinois in Charleston. In addition to the Champaign County CAC, our region includes the CAC of East Central Illinois (Charleston), Healing Harbor CAC (Robinson), and the Macon County CAC. Champaign County CAC Executive Director Mike Williams served as facilitator for the regional peer review session and a total of 13 individuals attended. The Team reviewed two child forensic interviews. Unfortunately, no investigators from Champaign County were able to attend. The CAC Governing Board subsequently discussed the peer review process, including the difficulty departments have in meeting the time and travel requirements for regional peer review. The Board concluded that investigators who conduct interviews at the Champaign County CAC will, at a minimum, participate in local peer review. The CAC will continue to advise supervisory DCFS and law enforcement personnel of future regional peer review sessions and will encourage attendance by investigators, whenever possible. There has been some discussion about rotating regional peer review among the four participating sites, which would mean that regional peer review could be held in Champaign County approximately once per year. Local peer review for forensic interviewers was held on November 9, 2011 and was hosted by the State's Attorney's Office. Three investigators attended the peer review session, which was facilitated by CAC Executive Director Mike Williams, and the Team reviewed two child forensic interviews. The next local peer review session will be scheduled for sometime in early 2012.

The Children's Advocacy Center has not yet been able to identify and secure a stable, renewable source of funding to pay the salary and fringe benefits for a full-time forensic interviewer at the CAC; accordingly, no progress has been made towards meeting that objective.

CONTINUING PROGRAMS ONLY – FY12 BUDGET PAGE

If you received a VCVA grant in FY12, please include the Budget page from your Grant Agreement behind this page.

EXHIBIT A
VIOLENT CRIMES VICTIM ASSISTANCE GRANT
PROJECT BUDGET

PERSONNEL:

SALARIES	$14,535.00
BENEFITS	$
CONTRACTUAL EMPLOYMENT	$0.00
PROFESSIONAL INSURANCE	$0.00
OTHER	$0.00
TOTAL PERSONNEL	$14,535.00

OPERATING EXPENSES:

CONTRACTUAL SERVICES	$0.00
SUPPLIES	$0.00
PRINTING	$0.00
OTHER	$0.00
TOTAL OPERATING EXPENSES	$0.00

TRAVEL:

TRAVEL	$0.00
TRAINING - ATTENDANCE	$0.00
TRAINING - HOSTING	$0.00
TOTAL TRAVEL EXPENSES	$0.00

TOTAL EXPENSES	$14,535.00

Funding Sources for Victim Service Programs

(Include all funding for victim service programs within the organization. Do not include this funding request. The figures shown below are for the period of July 1, 2010 to June 30, 2011.)

FUNDING SOURCE	AMOUNT	COMMENTS*
Local Funding	$37,080	.45
Private Funding/Contributions	$9,000	.03
U.S. Department of Justice (VAWA or other)	$	
United Way	$	
State Appropriations *(do not include VCVA funding)*	$	
Department of Mental Health	$	
Dept. of Children and Family Services	$68,425	.75
Department of Human Services -Federal and State	$	
Department of Health -Federal and State	$	
Dues, Program Fees, Misc.	$	
VOCA Funding	$50,338	.08
ICJIA	$	
State Coalition	$	
Other: National Children's Alliance	$10,000	.21
Other: Investment Interest	$11	
TOTAL	$174,854	1.52

*Please indicate in the "comments" column the number of Full Time Equivalent positions that each grant funds.

BUDGET WORKSHEETS

Instructions: The proposed budget should include each item for which funding is requested. All sections of the worksheet must be completed. Budget totals must match amount requested and narrative totals. Complete narratives detailing each requested line item and reflecting how those grant funds will be used to accomplish the goals and objectives of the proposal on each worksheet. Please note: the budget narrative is included at the bottom of the budget worksheets and must be completed for each requested item. Please do not attach a separate budget narrative page.

OVERALL BUDGET SUMMARY

CATEGORY	VCVA FUNDS REQUESTED	OTHER FUNDING FOR THIS PROGRAM	TOTAL PROGRAM COST
A. Personnel	$16,150.00	$19,300.25	$35,450.25
B. Personnel Benefits	0.00	0.00	0.00
C. Contractual	0.00	0.00	0.00
D. Supplies	0.00	0.00	0.00
E. Printing	0.00	0.00	0.00
F. Other	0.00	0.00	0.00
F. Travel	0.00	0.00	0.00
G. Training	0.00	0.00	0.00
TOTAL	$16,150.00	$19,300.25	$35,450.25

PERSONNEL

Instructions: For each requested position, list the job title. List the **total** annual salary* and **total** benefits for this position. List the **total** number of hours this position works in a regular workweek. Determine the number of hours the position will dedicate to VCVA work. List the amount of salary and benefits requested from VCVA funds. List the total request of VCVA funds for this position.

Job Title	Total Annual Salary	Benefits	Total # Hours / Week	% Time on VCVA Service	VCVA Salary Amount Requested	VCVA Benefits Amount Requested	Total VCVA Request
Case Manager	$35,450.25	$14,027.15	37.50	45.6% 17.1 hours/ Week	$16,150.00	$0.00	$16,150.00
TOTAL PERSONNEL BUDGET					$16,150.00	$0.00	$16,150.00

***Total annual salary**: This is the total amount the employee receives from all sources, including other grants, county funds, general agency funds, etc.

Personnel Budget Narrative: The estimated FY 2013 salary for the Case Manager ($35,450.25) is based on an hourly rate of $17.92 for the period 07/01/2012 to 11/30/2012 (110 days X 7.5 hours/day X $17.92/hour = $14,784.00) and $18.37 (2.5% increase) from 12/01/2012 to 06/30/2013 (150 days X 7.5 hours/day X $18.37/hour = $20,666.25). We are requesting $16,150.00 from the Illinois Attorney General to pay a portion of the Case Manager's salary (45.6%). The remainder of the Case Manager's salary will be funded through grants from the Illinois Criminal Justice Information Authority, the Illinois Department of Children & Family Services and the National Children's Alliance. The Case Manager works through and with local investigative and service provision agencies to coordinate and facilitate investigations, provides comprehensive case management services to children referred to the Center and their non-offending family members, and provides support for child victims and their families throughout consequent legal proceedings. The importance of the work of the Case Manager cannot be overstated. The fact that users of the Center can count on the almost immediate availability of CAC staff to facilitate interviews and the assurance that children and their families will receive appropriate follow-up services are crucial to the continued support of the CAC by it partners on the Multidisciplinary Team and in the community.

OPERATING EXPENSES

Instructions: List any contractual services requested. Identify all supplies to be purchased by type and amount. Itemize all printing costs and include quantities to be produced. List details of any other requested funds not covered by previous categories. This must be specific.

Contractual Services			
Type (Specify)	**Total Amount**		**VCVA Amount**
		Contractual Services Subtotal	**0.00**

Supplies			
Type (Specify)	**Cost/Month**	**# of months**	**VCVA Amount**
		Supplies Subtotal	**0.00**

Printing Expenses			
Type (Specify)	**Total Cost**		**VCVA Amount**
		Printing Subtotal	**0.00**

Other Operating Expenses			
Type (Specify)	**Total Cost**		**VCVA Amount**
		Other Subtotal	**0.00**
		Total Operating Expenses	**0.00**

Operating Expense Budget Narrative:

TRAVEL AND TRAINING

Instructions: List travel costs for clients and staff and indicate the reason for travel. Indicate the purpose of the training, personnel to attend and anticipated outcomes.

Travel				
	Type	**Cost/Month**	**# of Months**	**VCVA Amount Requested**
Program Staff				
Client Transportation				
Other (Specify)				
			Travel Subtotal	**0.00**
Trainings – Attendance				
	Total Cost	**# of people**	**# of days**	**VCVA Amount Requested**
Travel				
Per Diem				
Lodging				
Registration				
Other (Specify)				
			Subtotal Training - Attendance	**0.00**
Trainings – Hosting				
	Total Cost	**# of people**	**# of days**	**VCVA Amount Requested**
Facilities				
Speaker Fees				
Supplies				
Materials				
Other (Specify)				
			Subtotal Training - Hosting	**0.00**
			Total Travel-Training Expenses	**0.00**

Travel Narrative:

CHAMPAIGN COUNTY CHILDREN'S ADVOCACY CENTER

CURRENT BOARD MEMBER LIST

NAME	ADDRESS	PHONE	EMPLOYER	TERM ENDS
Chairman: Julia Rietz, State's Attorney	Courthouse, 101 E. Main Street, Urbana, IL 61801	384-3733	State's Attorney's Office	November, 2012
Secretary: Dr. Kathleen Buetow	1818 E. Windsor Road, Urbana, IL 61802	255-9700	Carle Clinic	November, 2012
Treasurer: Dr. Kathleen Buetow	1818 E. Windsor Road, Urbana, IL 61802	255-9700	Carle Clinic	November, 2012
Tamela Atwood, Child Protection Supervisor	508 S. Race Street, Urbana, IL 61801	278-5400	Illinois Department of Children & Family Services	
Interim Chief Jeff Christiansen	1110 W. Springfield Avenue, Urbana, IL 61801	333-1216	University of Illinois Police Department	
Chief Patrick Connolly	400 S. Vine Street, Urbana, IL 61801	384-2330	Urbana Police Department	
Chief Paul Farber	109 E. Grove Street, Rantoul, IL 61866	893-0988	Rantoul Police Department	
Juli Kartel, Director of Youth & Family Services	1801 Fox Drive, Champaign, IL 61820	398-8080	Community Elements	
Joseph Gordon, Director	Courthouse, 101 E. Main Street, Urbana, IL 61801	384-3753	Champaign County Probation & Court Services Department	
Lt. Greg Lindemulder	2125 S. First Street, Champaign, IL 61820	278-5000	Illinois State Police - Investigations - Zone 5	
Chief Michael Metzler	303 E. Oak Street, Mahomet, IL 61853	586-5533	Mahomet Police Department	
Interim Chief Holly Nearing	82 E. University Avenue, Champaign, IL 61820	351-4552	Champaign Police Department	
Jane Quinlan, Superintendent	200 S. Fredrick Street, Rantoul, IL 61866	893-3219	Regional Office of Education	
Dr. Deborah Townsend	809 W. Clark Street, Champaign, IL 61820	352-8885	Champaign County Mental Health Board	
Sheriff Daniel Walsh	204 E. Main Street, Urbana, IL 61801	384-1204	Champaign County Sheriff's Office	

Revised January 2011

Julia R. Rietz
State's Attorney

Courthouse
101 East Main Street
P. O. Box 785
Urbana, Illinois 61801
Phone (217) 384-3733
Fax (217) 384-3816
email: statesatty@co.champaign.il.us

Office of
State's Attorney
Champaign County, Illinois

January 6, 2012

Office of the Illinois Attorney General
Violent Crime Victims Assistance Program
100 W. Randolph, 13th Floor
Chicago, IL 60601
ATTN: Kathy Carroll, Director VCVA/AVN

Dear Ms. Carroll:

I am writing in support of the Champaign County Children's Advocacy Center's application for Violent Crimes Victims Assistance fund administered through your office for fiscal year 2013.

The Attorney General's Office Violent Crime Victims Assistance program has consistently provided grant funding for the Champaign County Children's Advocacy Center for the past several years. The proceeds of that grant have been instrumental in allowing the Champaign County Children's Advocacy Center to provide vital services to child sexual abuse victims in Champaign County. In keeping with the Attorney General's focus on funding direct services, fiscal year 2013 grant funds, will be allocated to pay a portion of the Case Manager's salary. For fiscal year 2013, the Champaign County Children's Advocacy Center is requesting an increase over previously allocated funds. This increase is necessary for the Children's Advocacy Center to continue to provide services as the agency is facing increased expenses and relies on funding sources such as the Violent Crime Victims Assistance program as one of its sole sources of revenue.

The Case Manager works directly with the victims and families in these serious and difficult cases. The Case Manager assists the victims and families with obtaining counseling, advocates on their behalf, and assists in guiding them through what can be a very complicated and long process. In Champaign County, we are proud to be able to provide this service to our citizens. We very much appreciate the assistance the Attorney General's Office has provided in funding this program. As State's Attorney, I am confident that if approved, violent crime victims assistance funds will be well spent and will help us ensure the continued positive difference the Champaign County Children's Advocacy Center has made in the lives of abused children in Champaign County.

Thank you for your consideration. Feel free to contact me with any questions you might have or any additional information you might need.

Sincerely yours,

Julia R. Rietz
State's Attorney of Champaign County

JRR:jo

Pat Quinn
Governor

Richard H. Calica
Acting Director

DCFS

Illinois Department of Children & Family Services

January 25, 2012

The Honorable Lisa Madigan
Illinois Attorney General
100 W. Randolph Street
Chicago, IL 60601

The Champaign County Advocacy Center (CAC) is an invaluable resource to our community. It has been both an honor and privilege to work with a team of such highly dedicated professionals. I am thrilled to have spend the last several years working together to meet the needs of children and families in this community. The CAC advocates for a community based partnership dedicated to a team approach focused on pursuing the truth in Child Abuse Investigations.

The CAC provides an array of services to victims and their families. In my current role as Acting Child Protection Manger, I have had the opportunity to rotate through out several counties in the state of Illinois. I can honestly say that the services provided at the CAC are top notch in comparison with all others. The Center allows for a safe, child friendly place to interview victims of some of the most heinous crimes committed against children. Everyone who walks in always feels at home. The coordination and collaboration which is done at this Center has been instrumental in the successful prosecution of many child abuse cases. They have helped prevent a number of children from testifying in open court and suffering further system induced trauma. For this and many other reasons, I fully support the work being done at the Champaign County Advocacy Center. They are an integral part of to the work we do with children and an asset the community.

If you need any further information, please contact me at 217 278-5400.

Sincerely,

Tamela D. Atwood

Tamela Atwood, MSW
Acting Child Protection Manager
DCFS
508 S. Race Street
Urbana, Il 61801

CHAMPAIGN COUNTY MENTAL HEALTH BOARD

CHAMPAIGN COUNTY BOARD FOR CARE AND TREATMENT OF PERSONS WITH A DEVELOPMENTAL DISABILITY

December 14, 2011

The Honorable Lisa Madigan
Illinois Attorney General
100 West Randolph Street
Chicago, Illinois 60601

Dear Attorney General:

I am writing to express my support for the 2013 renewal application to the Champaign County Children's Advocacy Center. The application seeks to secure funding for the ongoing operation of the Children's Advocacy Center (CAC) in the amount of $16,150, restoring the 10% cut in FY2012 funding.

The Champaign County Mental Health Board believes in the mission and vision of the Children's Advocacy Center legislation and the work of our local CAC. We are currently providing funding to support operations. The funding sought in the FY2013 application is essential to the continuing development of this program in Champaign County.

We ask that you give this application full consideration and approve the funding requested so that the vital work of the CAC may continue.

Sincerely,

Peter Tracy
Executive Director

BROOKENS ADMINISTRATIVE CENTER • 1776 E. WASHINGTON STREET • URBANA, ILLINOIS 61802

PHONE (217) 367-5703 • FAX (217) 367-5741

Champaign County
Job Description

Job Title: Case Manager
Department: Children's Advocacy Center
Reports To: Executive Director
FLSA Status: Exempt
Grade Range: G
Prepared Date: August, 2009

SUMMARY Works through local agency and service providers to facilitate investigations, medical and treatment referrals, and ongoing legal proceedings to support child victims of sexual and serious physical abuse and their families.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Works with agencies and service providers to facilitate case coordination and information sharing.

Refers child victims and their families to appropriate community agencies such as crisis intervention; legal advocacy; counseling agencies for medical, mental, physical, social and educational needs.

Maintains case records and provides assistance with appropriate documentation.

Works closely with law enforcement agencies, schools, health, and welfare agencies.

Assists with prevention/education curriculum development and presentations.

SUPERVISORY RESPONSIBILITIES May provide some direct supervision to interns and volunteers.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE Bachelor's degree (B.A.) from a four-year college or university and a major in social work or a related field. Previous experience in criminal justice, human services and professional training in child abuse is recommended.

LANGUAGE SKILLS Ability to read and interpret documents such as law enforcement reports, government or agency regulations and legal interpretations. Ability to write reports and business correspondence. Ability to speak effectively before individuals, public groups and employees of the organization.

MATHEMATICAL SKILLS Ability to calculate figures and amounts such as discounts, interest, commissions, proportions and percentages.

REASONING ABILITY Ability to solve practical problems and deal with a variety of variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS As required.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an

employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is frequently required to stand; walk; sit; use hands to finger, handle or feel; reach with hands and arms; and talk; or hear. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and distance vision.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the primary functions of this job. Normal office conditions. Occasionally will do home or on-site visits. The noise level in the work environment is usually moderate.

January 27, 2012

Mr. Brendan M. McGinty, Chairman
Finance Committee
Champaign County Board Office
Brookens Administrative Center
1776 E. Washington Street
Urbana, IL 61802

RE: Application for Continued Grant Funding from
the Illinois Criminal Justice Information Authority
Agreement #211216

Dear Mr. McGinty and Committee Members:

Enclosed for the Committee's consideration is a copy of our Application for continued grant funding from the Child Advocacy Center Services program funded by the Illinois Criminal Justice Information Authority (the "Authority"). The Application consists of a Cover Sheet, a Program Narrative (Exhibit A), and a Program Budget (Exhibit B). Grant funding in the amount of $50,338 beginning March 1, 2012 has been approved by the Authority, contingent upon execution of an Agreement between the Authority and Champaign County. The Children's Advocacy Center has received funding for this program since 2002.

As you can see, we will be contracting with two local therapists to provide crisis intervention services to clients of the Children's Advocacy Center. The therapists are self-employed and will not be employees of Champaign County, the Children's Advocacy Center, or the Illinois Criminal Justice Information Authority. Furthermore, the required match will be met by contributing a portion of the CAC Case Manager's salary that is paid by non-federal sources. Accordingly, acceptance of this grant will have no financial impact on the County of Champaign. In addition, we anticipated receipt of this grant and included it in our County FY 2012 budget request; therefore, a Budget Amendment will not be necessary.

Also enclosed is the Champaign County Application Form For Grant Consideration, Acceptance, Renewal/Extension, together with the required Financial Impact Statement.

NATIONAL CHILDREN'S ALLIANCE®

ACCREDITED MEMBER

Champaign County Children's Advocacy Center
201 W. Kenyon Road, Suite 1 • Champaign, IL 61820 • Phone: 217.384.1266 • Fax: 217.344.1214

On behalf of the Children's Advocacy Center, I am requesting that the Committee approve the acceptance of this grant and forward its recommendation for acceptance to the full County Board. We will, of course, notify the County Board Chair upon receipt of the Agreement.

Thank you for your time and consideration and I encourage you to contact me at 384-1266 if you have any questions or concerns regarding the enclosed Application.

Very truly yours,

Michael B. Williams
Executive Director

Enclosures

CHAMPAIGN COUNTY
APPLICATION FORM FOR
GRANT CONSIDERATION, ACCEPTANCE, RENEWAL/EXTENSION

Department: Chlidren's Advocacy Center

Grant Funding Agency: Illinois Criminal Justice Information Authority

Amount of Grant: $50,338

Begin/End Dates for Grant Period: March 1, 2012 - February 28, 2013

Additional Staffing to be Provided by Grant: None

Application Deadline: February 13, 2012

Parent Committee Approval of Application: _____

Is this a new grant, or renewal or extension of an existing grant? Renewal

If renewal of existing grant, date grant was first obtained: 2002

Will the implementation of this grant have an effect of increased work loads for other departments? (i.e. increased caseloads, filings, etc.) _____ yes X no

If yes, please summarize the anticipated impact: _____

Does the implementation of this grant require additional office space for your department that is not provided by the grant? _____ yes X no

If yes, please summarize the anticipated space need: _____

Please check the following condition which applies to this grant application:

X The activity or service provided can be terminated in the event the grant revenues are discontinued.

_____ The activity should, or could be, assumed by County (or specific fund) general and recurring operating funds. Departments are encouraged to seek additional sources or revenue to support the services prior to expiration of grant funding.

This Grant Application Form must be accompanied by a Financial Impact Statement. (See back of form)

All staff positions supported by these grant funds will exist only for the term award of grant, unless specific action is taken by the County Board to extend the position.

DATE: January 27, 2012 **SIGNED:** Michael Bateman
Department Head

* *

Notice of Award of Grant Received on _____
Approved by Parent Committee: _____
Approved by County Board: _____
Approved by Grant Executive Committee: _____

COUNTY OF CHAMPAIGN

FINANCIAL IMPACT STATEMENT

Resolution/Ordinance _____
(circle one)

Current Year Annual Expenditre Estimate:

Number of Positions 1 (partial) Personnel $ 7.000

Commodities: $_____

Contractual: $ 43.338

Capital: $_____

Long Term Expenditure Estimate: $50.338

Current Year Annual Revenue Estimate: $50,338

Long Term Revenue Estimate: $50.338

Parent Committee Approval/Recommendation to County Board

Justice & Social Services Committee
Name of Parent Committee

_____
Date

COVER PAGE

PROGRAM TITLE:	Child Advocacy Center Services
AGREEMENT NUMBER:	211216
PREVIOUS AGREEMENT NUMBER(S):	202216, 204216, 205216, 207216, 208216, 209216, 210216
ESTIMATED START DATE:	March 1, 2012
SOURCES OF PROGRAM FUNDING:	
FUND: VOCA FFY 2011 Funds:	$ 50,338
Matching Funds:	$ 12,585
Over-Matching Funds:	$ 0
Total:	**$ 62,923**
IMPLEMENTING AGENCY'S NAME:	Champaign County on behalf of the Champaign County Children's Advocacy Center
ADDRESS (This address must be the physical address that is registered with CCR and include nine digit zip code):	1776 E. Washington Street Urbana, IL 61802-4578
IMPLEMENTING AGENCY'S AUTHORIZED OFFICIAL:	C. Pius Weibel
TITLE:	County Board Chairman
FEDERAL EMPLOYER IDENTIFICATION NUMBER:	37-6006910
IMPLEMENTING AGENCY'S DUNS NUMBER:	097322861
IMPLEMENTING AGENCY'S CCR REGISTRATION EXPIRATION DATE:	03/28/2012
IMPLEMENTING AGENCY'S CAGE CODE:	4VB73
PROGRAM FINANCIAL OFFICER:	Daniel J. Welch
TITLE:	County Treasurer
TELEPHONE:	(217) 384-3743
PROGRAM AGENCY'S NAME:	Champaign County Children's Advocacy Center
PROGRAM AGENCY'S ADDRESS (This address must be the physical address that is registered with CCR and include the nine digit zip code):	201 W. Kenyon Road, Suite 1 Champaign, IL 61820-7807
PROGRAM AGENCY'S AUTHORIZED OFFICAL:	Michael B. Williams
TITLE:	Executive Director
PROGRAM AGENCY'S DUNS	828835137
PROGRAM AGENCY'S CCR EXPIRATION DATE	09/15/2012
PROGRAM AGENCY'S CAGE CODE	5EVU0
FISCAL CONTACT PERSON:	Michael B. Williams
AGENCY:	Champaign County Children's

	Advocacy Center
TITLE:	Executive Director
TELEPHONE:	(217) 384-1266
FAX:	(217) 344-1214
E-MAIL:	mwilliams@co.champaign.il.us
PROGRAM CONTACT PERSON:	Michael B. Williams
TITLE:	Executive Director
TELEPHONE:	(217) 384-1266
FAX:	(217) 344-1214
E-MAIL:	mwilliams@co.champaign.il.us
PROGRAM AGENCY'S CONGRESSIONAL DISTRICT (This must be based on the nine digit zip code registered with CCR. The district can be located by using this link http://www.elections.il.gov/DistrictLocator/DistrictOfficialSearchByZip.aspx.):	15th
PRIMARY AREA OF PERFORMANCE (This should be completed if grant activities are taking place in a location other than the Program Agency's office registered with CCR. This needs to be an address with a nine digit zip. If locations are the same please mark "N/A"):	N/A
PRIMARY AREA OF PERFORMANCE'S CONGRESSIONAL DISTRICT (This must be based on the nine digit zip code listed above. The district can be located by using this link http://www.elections.il.gov/DistrictLocator/DistrictOfficialSearchByZip.aspx. If the place of performance is the same as the Program Agency's address listed in CCR please mark "N/A"):	N/A
Question 1) Are more than 80% of the Program Agency's revenue from the federal government:	No
Question 2) Are the Program Agency's federal revenue more than $25,000,000?:	No
Question 3) Are the Program Agency's top five compensated officers compensation not available through the Securities and Exchange Commission or the Internal Revenue Service?:	No
If the answer to all of the three above questions is yes, then please list the five highest compensated officers and their compensation.	
NAME	**COMPENSATION**

VICTIMS OF CRIME ACT
EXHIBIT A:
PROGRAM NARRATIVE
Standard Non-InfoNet Reporting

I. Description of organization

1. Program Agency Name: Champaign County Children's Advocacy Center
Mailing Address: 201 W. Kenyon Road, Suite 1, Champaign, IL 61820-7807
Telephone number: (217) 384-1266

2. Please provide the following information for your VOCA program service area (attachments are acceptable).

A. List the county(ies) or municipality(ies) served by your VOCA program.
Champaign

B. Federal Congressional District number(s) 15th
C. State Senatorial District number(s) 52nd, 53rd, 55th
D. State Representative District number(s) 103rd, 104th, 105th, 110th

These districts can be found by visiting the Illinois State Board of Elections website.

Type of program agency (Check one)

A. Criminal justice government*
- ☐ Law Enforcement
- ☐ Court
- ☐ Prosecution
- ☐ Corrections
- ☐ Probation
- ☐ Other (specify) _____

B. Non-criminal justice government
- ☐ Social Services
- ☐ Hospital
- ☐ Mental Health
- ☐ Public Housing
- ☒ Other (specify) Children's Advocacy Center

C. Private: Non-profit
- ☐ Hospital
- ☐ Shelter
- ☐ Rape Crisis
- ☐ Mental Health
- ☐ Religious Organization
- ☐ Other (specify): _____

D. Other: Describe _____

***If your agency is a governmental unit, such as law enforcement or prosecution, please provide a short description of how the activities described within this application have been coordinated with the victim service providers in the community served. Include letters of support from all agencies listed as part of the application.**

Victim advocacy services are provided to child victims and their non-offending family members by the Case Manager, the Crisis Intervention Counselors, and other area advocacy programs. Those services include assistance with obtaining protective orders, legal advocacy, housing, public assistance, domestic violence intervention, and transportation. Community-based programs providing advocacy services include, but are not limited to: A Woman's Place/Center for Women in Transition, Rape Advocacy, Counseling and Education Services (R.A.C.E.S.), and the Victim Advocacy and Child Victim-Witness programs of the Champaign County State's Attorney's Office. The CAC Case Manager and the Crisis Intervention Counselors maintain information on community-based advocacy services and make that information available to clients receiving services from the Children's Advocacy Center.

All cases resulting in criminal prosecution also receive services through the Child Victim-Witness and Victim Advocacy programs of the Champaign County State's Attorney's Office. The Child Victim-Witness program schedules meetings to familiarize the victim with the criminal court process in order to make court proceedings more understandable and less frightening to children and their families. These meetings can be held at the CAC and may also include tours of the courthouse facilities, including the courtroom where the child may be called upon to testify. Through these meetings, Child Victim-Witness Counselors attempt to assess the child victim's ability to function within the court proceedings. Child

Victim-Witness Counselors also accompany children and their families to hearings, providing support and advocacy throughout all consequent legal proceedings.

The State's Attorney's Victim Advocacy program initiates and maintains written, telephone, and/or personal contact with victims of criminal cases filed by the State's Attorney's Office and the staff of that program provides guidance and support to victims throughout their involvement with the criminal justice system, which may include accompanying crime victims to court. The Victim Advocacy program also identifies and refers victims to appropriate community-based services and develops and distributes informational brochures for use by crime victims.

If your agency is not able to coordinate these activities with a victim service agency please explain why.

3. Purpose of VOCA funds: (select one)

☐ Start a new victim services project

☒ Continue a VOCA funded victim project funded in a previous year

☐ Expand or Enhance an existing project not funded by VOCA in a previous year.

☐ Technology

4.

Crime Victim Assistance Funds Awarded: $50,338

Grant Number: 211216

Project Begin Date: March 1, 2012

Project End Date: February 28, 2013

5. These VOCA funds will primarily be used to: (check one)

☐ Expand services into a new geographic area

☐ Serve additional victim populations

☐ Other (specify)

☐ Offer new types of services

☒ Continue existing services to crime victims

6. For this victims' services program indicate the number of VOCA funded paid staff, full-time equivalent* (FTE) 1.20

* FTE is calculated by the number of hours worked in a week divided by the average work week for your organization. This number will match the total on Question 3a on page 5.

7. Volunteers used in <u>any</u> capacity throughout your agency should be counted and reported.

Does your organization use volunteers?

☒ Yes – complete part A & B

☐ No – complete the volunteer waiver certification included in the continuation packet.

A. How many Full-time Equivalent (FTE) volunteer staff are used by your agency as a whole, not just the VOCA funded program?

.10

B. What activities do they perform?

Volunteers coordinate the child victim support group program and provide assistance to the Children's Advocacy Center's Case Manager. In addition, all members of the Governing Board of the Children's Advocacy Center serve without compensation.

8. Identify the amount of the VOCA-Funds allocated to serve victims accordingly.

ALL GENERAL CRIME $

OR

Child Abuse (includes child sex abuse) $ 50,338

Domestic violence	$
Sexual assault	$
Underserved	
DUI/DWI crashes	$
Survivors of homicide victims	$
Assault and/or Battery	$
Adults molested as children	$
Elder abuse	$
Robbery	$
Other violent crime (specify)	$
TOTAL (should match question #4.)	$ 50,338

9. Sub-grant Match (financial support from other sources for this program):

Value of In Kind Match	$
Cash Match	$
Total	$ 0

10. Please provide the total amounts of funding allocated to All Victim Services based on your agency's current fiscal year budget:

Other Federal funds (excluding these VOCA funds)	$ 10,000
VOCA funds (award amount)	$ 50,338
State	$ 82,960
Local	$ 37,080
Other	$ 7,500

☒ This agency certifies that it receives over $500,000 in federal funds agency wide and it is required to have an A-133 Audit.

11. Identify the victims to be served through this VOCA-Funded project (include match funded activities) by checking the type of crime(s) At least one must be selected.

- ☒ Child Physical Abuse
- ☒ Child Sexual Abuse
- ☐ DUI/DWI Crashes
- ☐ Domestic Violence
- ☐ Adult Sexual Assault
- ☐ Elder Abuse
- ☐ Adults molested as children
- ☐ Survivors of homicide victims
- ☐ Robbery
- ☐ Assault
- ☐ Other Violent Crimes (specify)
- ☐ Other (Specify)

12. Check the services to be provided by this VOCA – funded project. **Check all that apply**

- ☒ Crisis Counseling
- ☒ Follow Up Contact
- ☐ Therapy
- ☐ Group Treatment
- ☐ Crisis Hotline Counseling
- ☐ Shelter/Safe House
- ☒ Information and Referral (In person)
- ☐ Criminal Justice Support/Advocacy
- ☐ Emergency Financial Assistance
- ☐ Emergency Legal Advocacy
- X Assistance in Filling Compensation Claims*
- ☐ Personal Advocacy
- ☒ Telephone Contacts (Information and Referral)
- ☒ Other (Specify) Case Management and Information and Referral (Written)

*Assistance in filling compensation claims is **MANDATORY**

II. Summary of organization

In this section, we are trying to gain a general sense of your organization's activities, NOT solely the program for which you are seeking VOCA funds.

1. Please provide a *brief* description of your entire organization, including details of different units and staffing.

The Champaign County Children's Advocacy Center (the "Center" or "CAC") coordinates a timely, comprehensive and multidisciplinary response to allegations of sexual assault and serious physical abuse of minors under age 18 who live in, have lived in, or who are currently located in Champaign County, in a safe, agency-neutral, child-focused setting. The CAC faciliates forensic interviews of children who may be victims of sexual assault or serious physical abuse, offers medical, treatment and support services referrals to children and their families, and assists with any consequent legal proceedings in order to protect and support victimized children and their families.

2. Besides the services funded through this VOCA grant, what (if any) other victim services does your agency provide? Include examples of how these services are coordinated with the VOCA funded activities.

From its facilities at 201 W. Kenyon Road in Champaign, the Champaign County Children's Advocacy Center provides a safe, agency-netural space with assigned personnel designated for the investigation and coordination of services for victims of child sexual assault and serious physical abuse. These services are designed to faciliate joint investigations, reduce the trauma of repeated victim interviews, and initiate victim and family healing. While referrals to the CAC can come from any number of sources, investigations can only be initiated by law enforcement agencies and/or the Illinois Department of Children and Family Services. The Children's Advocacy Center is available 24 hours per day, 7 days per week in order to facilitate investigations and to initiate the service provision process. Center staff can be reached by pager after normal business hours.

In addition to providing comprehensive case management and crisis intervention counseling services, the Children's Advocacy Center assists in scheduling specialized medical evaluations; offers child victim support groups; maintains a comprehensive tracking system to receive and coordinate information concerning child sexual assault and serious physical abuse; coordinates monthly Multidisciplinary Team case review meetings and conducts other periodic reviews of open cases to ensure that victims and their families are receiving adequate support and appropriate community services; coordinates and facilitates local and regional peer review for investigators who conduct child forensic interviews; participates in and coordinates community education and prevention services; and facilitates and funds, whenever possible, specialized training for personnel from local law enforcement departments, child welfare agencies, and social service providers.

The victim services offered by the Children's Advocacy Center are coordinated by the Case Manager and Crisis Intervention Counselors, all of whom engage in VOCA-funded activities. Whenever possible, one of our Crisis Intervention Counselors is present at the Children's Advocacy Center while the child is being interviewed. The Case Manager and the Crisis Intervention Counselor collaborate in the information gathering (social history) process with parents/caregivers of children being interviewed. In this way, we hope to establish an immediate connection between the family and the Crisis Intervention Counselor, which we hope will

encourage a greater level of engagement with ongoing services.

3. Please indicate the total number of staff dedicated to all victim services at your organization, not just this VOCA funded program.

Type of staff	Number of staff
Number of staff providing direct service. *(Do not include managerial and support staff in this count).*	1
Number of managerial staff	1
Number of administrative support staff	0

4. Does this program make a special effort to target any un-served or underserved populations?

☒ Yes – check all un-served/underserved populations being targeted
☐ No – skip to Section III

☐ American Indian
☐ Asian
☐ Black or African American
☐ Elderly
☐ Hispanic or Latino
☐ Homeless or living in poverty
☐ Immigrants, refugees, or asylum seekers
☐ Other (specify): _____

☐ Lesbian, gay, bisexual, transgender
☐ People with disabilities
☐ Limited English proficiency
☐ Mental health issues
☐ Substance abuse issues
☐ Rural areas
☒ Children

III. Summary of Program

This section will help us understand the program for which you are seeking VOCA funds. This must include all direct services to be provided to crime victims with VOCA and match funds. **Do not** include a description of activities that will not be funded with VOCA or match funds.

1. Description of program: Please provide a description of your VOCA funded program. Include information on any efforts to target underserved victim populations listed above that are served by this program, such as minority, elderly or disabled populations.

   Crisis Intervention Counseling: This program provides child victims and their non-offending family members with immediate, short-term crisis intervention counseling and support to reduce the severity of the crisis following a report of child sexual assault or serious physical abuse. VOCA funded services are not provided to offenders. The Children's Advocacy Center contracts with two licensed therapists to provide crisis intervention counseling services. Crisis intervention counseling provides victims with a sense of safety and security, allows them the chance for ventilation and validation, and gives them accurate information, prediction and preparation for the future. Crisis intervention services include: crisis intervention assessments for child victims and their non-offending family members; crisis counseling and emotional support in the short-term; education, information and referral; and linkage to long-term treatment, when appropriate. The Crisis Intervention Counselors also participate in pre- and post-interview debriefings and Multidisciplinary Team case review meetings. In most cases, crisis intervention counseling services are provided for a period of 6-8 weeks following the forensic interview, or until the client has been linked with long-term mental health services, if deemed appropriate.

   Case Management Services: The Case Manager provides comprehensive case management services which include: establishing social histories with victims and families, identifying areas of concern and areas of need for making referrals, identifying community resources for assisting victims and families, making appropriate referrals for needed services, providing ongoing support and information, assessing progress in securing appropriate services and meeting recovery-related goals, assisting with consequent legal proceedings, facilitating follow-up interviews, and participating in pre-and post-interview case debriefings and Multidisciplinary Team case review meetings.

2. Who oversees this program? Please include position titles and duties. (Do not include personal information.)

Michael B. Williams, Executive Director. As Executive Director, Mr. Williams oversees the daily operations of the Children's Advocacy Center and directs the administrative functions of the agency to ensure the provision of a coordinated, timely, comprehensive and multidisciplinary response to allegations of child sexual assault and serious physical abuse in a safe, agency-neutral, child-focused setting.

3. Staff
   a. Report the total number of FTE* staff funded by the VOCA grant. Report staff by title. Include employees who are part-time and/or only partially funded with this grant as well as program funded consultants/contractors. Include employees who are funded with any required grant match. Report all FTEs in decimals, not percentages.

Title of Staff Person	Full Time Equivalent	% time on VOCA funded program
Example: Advocate	*.50*	*100*

Case Manager	1.0	55%
Crisis Intervention Counselor (Contractual)	.10	10%
Crisis Intervention Counselor (Contracutal)	.10	10%
TOTAL (should equal #6 on pg. 2)	1.20	

*FTE is calculated by the number of hours worked in a week divided by the average work week for your organization.

b. What are the primary qualifications (e.g. education, language skills etc.) of program–funded staff?

Crisis Intervention Counselors: Qualifications include a minimum of a Master's of Social Work or related degree from an accredited college or university, or a Bachelor's of Social Work or related degree and three years' experience counseling with sexually abused children. Although not required, a Master's Degree is preferred. In addition, licensure as a Licensed Clinical Social Worker or Licensed Clinical Professional Counselor is recommended. Additional qualifications include:

1. The ability to communicate orally and in writing.
2. Experience working with children and families in crisis, preferably those who have been impacted by sexual or serious physical abuse.
3. Completion of 60 hours of specialized training in child sexual abuse and related issues within three (3) months of the start date of the contract.
4. Training in working with child victims of sexual and serious physical abuse and their non-offending family members.
5. Prior experience collaborating with local social service providers.
6. Any relevant licensure.

Case Manager: Qualifications included a Bachelor's degree from a four-year college or university and a major in social work or a related field. Previous experience in criminal justice, human services and professional training in child abuse is recommended.

c. Please attach an updated job description for each position including duties and qualifications. **If this position is not 100% VOCA-funded, asterisk the duties that apply to this program on the job description.**

Victims Compensation Program

As a condition of receiving VOCA funds the Office on Victims of Crime (OVC) mandates that programs receiving VOCA funds must notify* all victims of the VOCA Victims Compensation program administered through the Office of the Illinois Attorney General.

4. Please explain how your agency informs victims of the VOCA Victims' Compensation program.

The Champaign County Children's Advocacy Center has posted on the wall of the conference room a poster from the Illinois Attorney General's Office explaining financial assistance for victims of violent crime available under the provisions of the Illinois Crime Victims

Compensation Act. The poster is visible to all families visiting the Children's Advocacy Center and includes a toll free telephone number for the Crime Victims Services Division of the Illinois Attorney General's Office. As part of our intake process, the Case Manager also provides parents with Fact Sheets about Crime Victims Compensation, including answers to frequently asked questions by sexual assault victims.

Finally, the Case Manager provides families with applications for financial assistance available through the Crime Victims Compensation Fund and assists families with completing and filing those applications.

*Notification is defined as simply advertising the Victims' Compensation program through posters or brochures publicly visible in the agency's office. Other options include: providing information and referrals concerning the program and assistance with the application.

IV. Statement of Problem

This section will help us understand why your program is important to crime victims that come into contact with your agency as well as the community you serve. This section should document the problem(s) the organization continues to face and justify a need for continued funding.

1. Use the table below to identify the crime(s) this program will target and provide three years of county level data for your service area. If your program does not target a specific type of crime please include the three highest crime rates for the jurisdiction your program serves. Data for Index offenses are available on the Illinois Criminal Justice Information Authority's website or the publication, *Crime in Illinois,* produced by the Illinois State Police (ISP).

2007-2009

Type of crime: **Child Sexual Abuse**			Type of crime: **Child (Physical) Abuse/Neglect**			Type of crime:		
2007	2008	2009	2007	2008	2009	2007	2008	2009
150	132	125	1,820	1,784	1,930			

* If multiple counties are served by your VOCA funded program please list the counties served here, and accumulate the crime numbers above. NOTE: The source for the crime numbers above is the Illinois Department of Children and Family Services (DCFS) Child Abuse and Neglect Annual Statistical Reports for FY 2007-2009. In their numbers for Child Abuse/Neglect, DCFS does not distinguish reports of serious physical abuse.

2. What is the problem(s) your VOCA funded program has identified through its contact with the victim population served that **this program** addresses? *(What do crime victims need that they would not get if not for the services provided through this program?)*

Crisis Intervention Counseling: Prior to the advent of the crisis intervention services program in December 2002, the CAC Case Manager assessed child abuse victims referred to the CAC and their non-offending family members for referrals to mental health services. If a referral was deemed appropriate in a particular case, the CAC Case Manager contacted the Mental Health Center and scheduled an appointment for the child victim and their primary caregiver. Although the Mental Health Center made every effort to accommodate our requests for mental health assessments in as timely a manner as possible, escalating demand for their services coupled with cuts in Medicaid and other funding sources made it impossible for the Mental Health Center to provide those services to CAC clients at anything approaching the necessary level. The crisis intervention services program was designed to bridge this gap and ensure that clients receive effective, quality intervention services as expeditiously as possible.

The continued need for this program became acutely evident in October 2009 following the Mental Health Center's decision not to renew their contract with the CAC. While the CAC was restructuring the crisis intervention services program, the CAC Case Manager attempted to link clients with existing community-based mental health services. Unfortunately, we found that those services are limited, especially for those clients who rely on Medicaid for payment, and oftentimes involved waiting lists.

The crisis intervention counseling services program allows us to eliminate this gap in services by providing a qualified, trained specialist who offers direct crisis intervention counseling services to victims and their families during the interval between assessment and linkage with long-term mental health services, if appropriate. The period following the report of child sexual abuse and the onset of services is often fraught with anxiety for victims and their families and they are often without adequate resources, financial or emotional, to cope with the attendant stresses following the disclosure of abuse. Even for those clients who possess adequate financial resources to pay for counseling services, those services are not always immediately available.

Making direct crisis intervention services available immediately and at no cost to clients is critical to meeting our goal of initiating victim and family healing as soon as possible. Without the crisis intervention services program, many of our clients would not have received services or would have experienced a lengthy delay before the onset of services.

Case Management Services: The CAC Case Manager works through and with local investigative and service provision agencies to coordinate and facilitate investigations, provides comprehensive case management services to children referred to the Center and their non-offending family members, makes medical, treatment and other support services referrals, and provides support for child victims and their families throughout consequent legal proceedings.

The CAC Case Manager is a dedicated advocate for child victims and their non-offending family members and helps them wade through the often overwhelming and complicated legal and social service systems. The fact that users of the Center can count on the almost immediate availability of CAC staff to facilitate interviews at the Center and the assurance that clients will receive appropriate follow-up services is crucial to the continued support of the CAC by its partners on the Multidisciplinary Team and in the community. Anecdotal information gathered through periodic surveys of CAC clients and Team members indicates a continuing high level of satisfaction with the services provided by the CAC and its staff.

3. Use the space below to provide any anecdotal information based on the experiences of agency staff or other sources within your jurisdiction that may highlight the crime(s) and victims served through this program. *Please do not use names or any other information that would identify a specific victim.*

Below are anecdotes provided by Crisis Intervention Counselors Christine Washo and Joanna Kling which illustrate the services being provided to victims of child sexual abuse through the VOCA-funded program:

1.) "I am providing counseling services to the family of a 6-year-old boy who was sexually abused by his uncle. Although there has only been one session with the boy to date, there have been many contacts with the parents who are struggling greatly with what happened to their son. Sessions with them have allowed them to express their anger about the abuse, the father's extended family's response to the situation and the system's handling of the investigation and reporting. Sessions have also processed their guilt, provided suggestions of how to appropriately channel their anger while remaining supportive of their son and helped them find balance between keeping children safe and keeping them within eye-shot 24/7. The dynamics of sexual abuse within families and children's coping skills in general were discussed. Overall stress management and self-care were also emphasized as this family has few resources and consists of three young children, a pregnant mother and an over-worked father."

2.) "S. is a 15-year-old Hispanic female who was referred to the Children's Advocacy Center due to reporting being sexually molested by her mother's paramour. It was later discovered that she was also being molested by at least 3 other males. The sexual abuse had been going on since she was 6 years old. S.'s mother reported there is conflict between her and her daughter due to S.'s behavior at home and at school. S.'s mother reported that S. had been getting into fights at school and did not do her chores at home. Mother also disapproves of S.'s boyfriend who is not in school.

"I met with S. and her mother for the first time at my office. They were transported by their DCFS caseworker. S.'s mother speaks limited English, but is able to communicate adequately in session. Initially, S. wanted her mother to be in the room with her for counseling. We discussed such topics as S.'s fear of her perpetrators and whether they had been arrested or were still in the community. S. stated she felt better when she knew that they were in custody in Mexico. Although S. appeared to be depressed with a fairly flat affect, her mother was tearful during our sessions. We worked on establishing rapport for at least 4 sessions as S. was understandably guarded.

"A breakthrough occurred during the third session when I asked S.'s mother whether she had ever been sexually abused and she disclosed she had been raped by a stranger in Mexico when she was in her 20s and was a maid at a hotel. Mother stated that she had never told anyone about this assault. It appeared that S. softened somewhat toward her mother after the disclosure, and that S. could accept more support from her mother than she had before.

"S. met individually with me for our last 2 sessions. At our last session, she really opened up about her relationship with her boyfriend and appeared much more comfortable with talking to me. I am hopeful that this will lead to S. being able to talk more about how the sexual abuse has affected her, and will help begin her healing journey."

The CAC surveys parents/caregivers of children referrred to the Children's Advocacy Center on a quarterly basis. The results are an important vehicle for assessing the level of consumer satisfaction with the services being provided by the CAC and for ensuring that we are responding to the needs of the children and families. The overwhelming number of responses reflected a high level of satisfaction by consumers. Many of the respondents highlight the caring, compassionate services provided by Case Manager Elaine Mitchell. The following are representative comments:

"I am glad to have the Children's Advocacy Center in Champaign County. Without their help, I would not know how to access all the helpful resources for my child and to get justice for her. Thank you from the bottom of my heart." "

"No matter when or why I called Elaine she was helpful. She was patient, sympathetic and encouraging in one of the hardest times of my life. When all others seemed against me or not concerned, she validated my feelings and gave me hope. Thank you, Elaine!"

V. Goals and Objectives

This section provides an overview of your program's accomplishments during the current performance period, and also helps us learn about what helped or hindered your program during this time. *(This section should provide guidance as to whether objectives or program strategies should be modified for the upcoming year.)*

A universal goal was developed for your current grant program. Please indicate the goal that was chosen for your current performance period.

Goal: To provide direct services to (check one) for the purpose of alleviating trauma and suffering incurred from victimization.

☐ All crime victims ☒ Child Victims of Sexual Assault and Serious Physical Abuse and their Non-Offending Family Members or Significant Others

(Sub-population of crime victims. This should match the crime(s) indicated in Section: IV)

If completing this section prior to the end of the program performance period please estimate.

(Objective) Service Provided	Number identified from prior performance period.	Number of clients that actually received this service.*	Objective met?* Yes or No	Number for upcoming performance period.
a. Crisis Counseling	180	191	Yes	180
b. Follow Up Contact	480	586	Yes	500
c. Therapy	N/A	N/A	N/A	N/A
d. Group Treatment	N/A	N/A	N/A	N/A
e. Crisis Hotline Counseling	N/A	N/A	N/A	N/A
f. Shelter/Safe House	N/A	N/A	N/A	N/A
g. Information and Referral (In person)	80	124	Yes	90
h. Criminal Justice Support / Advocacy	N/A	N/A	N/A	N/A
i. Emergency Financial Assistance	N/A	N/A	N/A	N/A
j. Emergency Legal Advocacy	N/A	N/A	N/A	N/A
k. Personal Advocacy	N/A	N/A	N/A	N/A
l. Telephone Contacts (Information and Referral)	120	145	Yes	125
m. Other (specify): Case Management	240	316	Yes	275
n. Other (specify): Written Information & Referral	100	123	Yes	100

*If you did not meet the objective(s) listed above, please detail each objective not met.

1. What were the successes of your program during the current performance period? Include any anecdotal information that may highlight the crime(s) and victims served through this program. D*o not use names or other information that would identify a specific victim.*

The success of this program is evidenced by the number of individuals who received services. From March 1, 2011 through December 31, 2011, 119 new child victims and 126 of their significant others received VOCA-funded services. In addition, an average of 25 ongoing children and 117 ongoing significant others received services each quarter. Please see the preceding section for breakdowns of the specific services provided. The CAC Case Manager and the Crisis Intervention Counselors are integral and respected members of the Multidisciplinary Team and the crisis intervention services program allows the CAC to provide services to a number of individuals far beyond that which we could accommodate given our current staffing level.

As previously noted, the CAC surveys its clients on a quarterly basis. The survey is not funded by VOCA. As part of that survey, we ask clients to assess the services provided to them by the CAC, including those provided by the Crisis Intervention Counselors. Respondents are asked whether they "feel that the Crisis Intervention Counselor was helpful." Of the 22 responses received during 2011, 14 respondents answered that question "Yes, all of the time," and eight did not answer. When asked for additional comments, one parent remarked: "Everyone was great through the whole process. They were all very informative and helpful. Thank you for providing the services that you do. Chris Washo is an excellent counselor. [My daughter] is going to continue seeing her."

When asked whether they "feel that the CAC Case Manager was helpful," 19 respondents answered that question "Yes, all of the time," one respondent answered "Yes, most of the time," and two did not answer. The following is representative of comments made by respondents: "I would like to especially thank and compliment Elaine on a superb job, an attentive approach, and a very understanding perspective of [my daughter's] and my family's situation. I believe she truly loves children and her job and the safety and growth of their welfare."

We also believe that the crisis intervention services program assists us in making better decisions with respect to which children and families are in need of and receptive to long-term mental health services and we are doing a better job linking families with those services. Prior to the advent of the crisis intervention services program in 2002, almost every child interviewed at the CAC was referred to the Mental Health Center for an assessment. In many cases, weeks passed before the assessment could be completed. Children and their families then waited several more weeks until services could be initiated. This gap in services was acutely evident during the four-month period (November 2009-February 2010) when direct crisis intervention counseling services were not available through the Children's Advocacy Center. During that time, the CAC was restructuring the program and we ultimately moved from contracting for services with an agency (the Mental Health Center) to contracting with two local therapists.

The crisis intervention services program has allowed us to divert from an already overburdened system those children and families for whom long-term mental health services are not appropriate or necessary. With many families who have participated in this program, such linkage has not been necessary due to the stabilizing influence of timely crisis intervention services. With other families, however, timely linkage with long-term services has proven to be a significant factor in the families' ability to overcome the crisis related to the abuse of a child.

2. What barriers did you experience in implementing your program during the current

performance period? How did you respond to them? Include any anecdotal information that may highlight the crime(s) and victims served through this program. *Please do not use names or other information that would identify a specific victim or a particular person.*

The single most significant barrier to the provision of crisis intervention counseling services continues to be the lack of engagement in those services on the part of some families. Whenever possible, the crisis intervention assessment is initiated at the Children's Advocacy Center in conjunction with the forensic interview by the investigative team and the information gathering (social history) process conducted by the CAC Case Manager. In this way, we hope to establish an immediate connection between the family and the Crisis Intervention Counselor which we hope will lead to a greater level of engagement with ongoing services. The Crisis Intervention Counselors also utilize multiple written and telephone contacts in an attempt to increase client participation in services. In addition, both of our Crisis Intervention Counselors maintain non-traditional office hours in order to accommodate those clients whose schedules do not permit them to access services during normal working hours.

After moving to a more office-based service provision model in 2010, we have been sensitive to transportation and other access barriers. Although clients are assigned to Crisis Intervention Counselors on a rotating basis, those clients who have indicated that they have transportation difficulties are referred to the Counselor closest to their home. Clients are also provided with information on the availability of public transportation and the CAC is able to provide bus tokens for any client lacking the financial resources for public transportation.

The CAC Case Manager and Crisis Intervention Counselors will continue to be alert to access barriers and will seek innovative solutions for helping families overcome those difficulties so that they and their children can fully engage in crisis counseling services.

3. Is there anything else you would like us to know based on your experiences with the current performance period? If so, please describe here.

   No.

VI. Program Implementation

The problem statement describes the issue(s) to be addressed in the following year. This section will tell us how these ends are going to be accomplished by describing how the **VOCA grant as well as match funded activities** will be implemented in clear, logical detail and should explain how your program will achieve its goals and objectives and work to resolve the issues addressed.

1. Please describe the specific activities each staff member (federal and match funded) under **this program** will provide to crime victims and explain how those activities benefit your target population.

Crisis Intervention Counseling: Counselors assigned to this project will ensure that child victims referred to the Children's Advocacy Center and their non-offending family members or significant others receive immediate, short-term services and support to reduce the severity of the crisis. The Crisis Intervention Counselors will provide the victims and their families with identification of, referrals to, and linkage with all necessary and appropriate mental health services; short-term crisis intervention counseling designed to address the immediate effects of the crisis and to reduce the severity of the crisis both for the victims and their families; emotional support in the short-term as the victims and their families attempt to cope with the aftereffects of sexual or serious physical abuse; information about behaviors exhibited by victimized children and strategies for appropriate parental intervention and support; and support for parents and other family members in addressing their own needs in the aftermath of child abuse. In most cases, crisis intervention counseling services will be provided for a period of 6-8 weeks following the forensic interview, or until the client is linked with long-term mental health services, if deemed appropriate.

Crisis intervention counseling services benefit the target population by ensuring that children and their families can begin the healing and recovery process with minimal, if any, delay and without the need to endure a waiting list before the onset of services. Whenever possible, the crisis intervention assessment is initiated at the Children's Advocacy Center in conjunction with the forensic interview by the investigative team and the information gathering (social history) process conducted by the CAC Case Manager. In this way, we hope to establish an immediate connection between the family and the Crisis Intervention Counselor which we hope will lead to a greater level of engagement with ongoing services.

Case Management Services: The CAC Case Manager will provide comprehensive case management services which include establishing social histories with victims and families; identifying areas of concern and areas of need for making referrals; making appropriate referrals for needed services; identifying community resources for victims and families; providing ongoing support; assessing progress in securing appropriate services and meeting recovery-related goals; assisting with consequent legal proceedings; facilitating follow up-interviews; and participating in pre- and post-interview case debriefings and Multidisciplinary Team Case Review meetings.

By working through and with local agency and service providers to facilitate investigations, making medical, treatment and other support services referrals, and assisting with consequent legal proceedings, the CAC Case Manager helps to support child victims of sexual and serious physical abuse and their families. The CAC Case Manager serves as a single point of contact for clients as they attempt to navigate the oftentimes confusing and complicated legal and social service systems and ensures that children and families receive the critical help they need as soon

as possible.

2. Explain how the issues or barriers to the implementation of the program that you listed above in Section V, question 2, will be addressed during the new program period?

We will continue to be aware of and sensitive to transportation issues and other access barriers and will seek innovative and cost-effective solutions for helping families overcome those difficulties so that they and their children can fully engage in services.

3. What training needs have you identified for the staff funded under this program?

It is imperative that Crisis Intervention Counselors and the Children's Advocacy Center's Case Manager maintain an awareness and understanding of current and emerging local, State and national issues and resources related to child sexual and serious physical abuse, as well as victims' rights and services. Crisis intervention services provided by the Children's Advocacy Center must also meet the National Children's Alliance's accreditation standards for specialized trauma-focused mental health services.

4. How will you address those training needs? If unable to address those needs, please explain why.

Limited funding severely hinders our ability to address training needs. Nevertheless, the Children's Advocacy Center will continue to search for local, low-cost training opportunities to ensure that the Crisis Intervention Counselors and Case Manager receive training designed to enhance their ability to work with abused children and their non-offending family members. In order to maximize available resources, the Children's Advocacy Center partners with other agencies whenever possible to reduce training costs. One such avenue is free "streaming education calls" made available through the National Children's Alliance. Another no-cost training opportunity is the quarterly Victim Advocate Journal Club Call sponsored by the Midwest Regional Children's Advocacy Center. The Children's Advocacy Center also has access to low-cost training offered through the Children's Advocacy Centers of Illinois.

5. If VOCA funds were not available, has your organization developed a plan for the continuation of this program? Please explain.

The Children's Advocacy Center has no other funding available for these services and would likely discontinue the crisis intervention counseling program if VOCA funding were not available. In that event, child victims and their non-offending family members would no longer have access to immediate, no-cost crisis intervention counseling services and would, most likely, be placed on a waiting list for services at Community Elements (formerly the Mental Health Center) or referred for counseling services at our local rape crisis center.

In addition, without VOCA funding, the CAC would face a deficit in available funding for the Case Manager's salary and we would have to consider reducing the Case Manager's hours by approximately 20%. The use of VOCA funds allows us to maintain services at the current level.

VII. Implementation Schedule

The implementation schedule should be used as a planning tool for the program and should reflect a realistic projection of how the program will proceed. The Implementation Schedule should indicate: the VOCA funded activities and services that will be provided; the month the activity/service begins; the month the activity/service is completed; the personnel responsible for each activity/service; and the frequency with which the activity/service will be provided. Please use the following implementation schedule form using examples as a guide.

Activity	Month Begun	Month Completed	Personnel Responsible	Frequency
Example: Distribute Brochures	*Month 1*	*Ongoing*	*Volunteers*	*As needed*
Example: Hire Medical Advocate	*Month 1*	*Month 2*	*Coordinator*	*N/A*
Example: Provide Support Groups	*Month 2*	*Month 12*	*Advocate*	*Weekly*
Provide Crisis Counseling Services	Month 1	Ongoing	Crisis Intervention Counselors	As Needed
Provide Follow-Up Contact	Month 1	Ongoing	CAC Case Manager	As Needed
Provide In-Person Information and Referral Services	Month 1	Ongoing	CAC Case Manager	As Needed
Provide Telephone Information and Referral Services	Month 1	Ongoing	CAC Case Manager	As Needed
Provide Case Management Services	Month 1	Ongoing	CAC Case Manager	As Needed
Provide Written Information and Referral Services	Month 1	Ongoing	CAC Case Manager	As Needed

EXHIBIT B: BUDGET
IDENTIFICATION OF SOURCES OF FUNDING

Implementing Agency: Champaign Co. on behalf of Champaign Co. Children's Advocacy Center
Agreement #: 211216

	SOURCE		AMOUNT
Federal Amount:	Grant Fund: Victim of Crime Act Funds FFY: 11		$50,338
		Subtotal:	$50,338
Match:			$12,585
		Subtotal:	$12,585
Over Match:	Champaign Co. on behalf of Champaign Co. Children's Advocacy C		$0
		Subtotal:	$0
	GRAND TOTAL		**$62,923**

Budget & Budget Narrative Champaign Co. on behalf of Champaign Co. Children's Advocacy Agreement# 211216

PERSONNEL SERVICES Job Title	Annual Salary	# Months On Program	% Time On Program	Federal Amount	Match Contribution	Total Cost
CAC Case Manager	$ 35,294.00	12	55%	$ 7,000.00	$ 12,585.00	$ 19,585.00
	$ -			$ -	$ -	$ -
	$ -			$ -	$ -	$ -
	$ -			$ -	$ -	$ -
	$ -			$ -	$ -	$ -
	$ -			$ -	$ -	$ -
	$ -			$ -	$ -	$ -
		Total FTE	0.55	$ -	$ -	$ -
			Total Salary	$ 7,000.00	$ 12,585.00	$ 19,585.00
			Fringe Benefits (Use figure from Fringe Benefit Worksheet)	$ -	$ -	$ -
			TOTAL PERSONNEL SERVICES	$ 7,000.00	$ 12,585.00	$ 19,585.00

Budget Narrative for Personnel. Please give a brief description for each line of the Personnel Services Budget.

(See Attached Budget Instructions)

NOTE: The dollar amounts above have been rounded to the nearest whole dollar.

The CAC Case Manager's salary for the period March 1, 2012 to February 28, 2013 is calculated as follows:

197 days (March 1, 2012-November 30, 2012) X 7.5 hours/day = 1,477.50 hours X $17.92/hour = $26,476.80

64 days (December 1, 2012-February 28, 2013) X 7.5 hours/day = 480.00 hours X $18.37/hour (2.5% increase) = $8,817.60

Total salary = $35,294.40

The portion of the CAC Case Manager's salary to be contributed as Match is from sources other than federal funding (i.e., the Illinois Attorney General and the Illinois Department of Children & Family Services).

The CAC Case Manager provides comprehensive case management services to children referred to the Center and their non-offending family members. Please see Exhibit A-Program Narrative (Section II. 2.) for details regarding those services.

Without VOCA funding, the CAC would face a $7,000.00 deficit in regular funding for the Case Manager's salary and would have to consider reducing the Case Manager's annual hours by approximately 20.0%. The use of VOCA funds will allow us to maintain services at the current level.

EQUIPMENT Item	Cost per Unit	# of Units	Pro-rated Share	Federal Amount	Match Contribution	Total Cost
	$ -			$ -	$ -	$ -
	$ -			$ -	$ -	$ -
	$ -			$ -	$ -	$ -
	$ -			$ -	$ -	$ -
	$ -			$ -	$ -	$ -
	$ -			$ -	$ -	$ -
	$ -			$ -	$ -	$ -
	$ -			$ -	$ -	$ -
			TOTAL EQUIPMENT COST	$ -	$ -	$ -

*** For Equipment Budgets over $5000, the Authority must be notified prior to the disposal of any equipment.**

Budget Narrative for Equipment. Please give a brief description for each line of the Equipment Budget.

(See Attached Budget Instructions)

COMMODITIES Item	Cost / Month	# of Months	Federal Amount	Match Contribution	Total Cost
	$ -		$ -	$ -	$ -
	$ -		$ -	$ -	$ -
	$ -		$ -	$ -	$ -
	$ -		$ -	$ -	$ -
	$ -		$ -	$ -	$ -
	$ -		$ -	$ -	$ -
	$ -		$ -	$ -	$ -
		TOTAL COMMODITIES COST	$ -	$ -	$ -

Budget Narrative for Commodities. Please give a brief description for each line of the Commodities Budget.

(See Attached Budget Instructions)

TRAVEL	Cost/Mile	# of Miles/mo	# of Months	Federal Amount	Match Contribution	Total Cost
Program Staff Mileage*	$ -			$ -	$ -	$ -
	$ -			$ -	$ -	$ -
	$ -			$ -	$ -	$ -
Conference Travel**	Cost/ person	# of people	# of days	$ -	$ -	$ -
Airfare	$ -			$ -	$ -	$ -
PerDiem	$ -			$ -	$ -	$ -
Lodging	$ -			$ -	$ -	$ -
Other (Specify)	$ -			$ -	$ -	$ -
* State rate is calculated at $.51/mile. If agency rate is lower use that lower rate.						
** Out of State Travel requires prior Authority approval.			TOTAL TRAVEL COST	$ -	$ -	$ -

Budget Narrative for Travel. Please give a brief description for each line of the Travel Budget.

(See Attached Budget Instructions)

Budget & Budget Narrative Champaign Co. on behalf of Champaign Co. Children's Advocacy Agreement# 211216

CONTRACTUAL	Cost/month	Dollar/hour	# of hours per month	Pro-rated Share	Federal Amount	Match Contribution	Total Cost
Cell Service	$ -				$ -	$ -	$ -
Telephone Service	$ -				$ -	$ -	$ -
	$ -				$ -	$ -	$ -
Conference Registration Fees	$ -				$ -	$ -	$ -
Other: (Specify)	$ -				$ -	$ -	$ -
Other (Specify)	$ -				$ -	$ -	$ -
Use Boxes Below for Contractual Personnel					$ -	$ -	$ -
Crisis Intervention Counselors (Direct Services)		$ 119.88	28.5		$ 41,021.00	$ -	$ 41,021.00
Crisis Intervention Counselors (Attendance at Multidisciplinary Team Case Review Meetings and Other Staffings)		$ 77.24	2.5		$ 2,317.00	$ -	$ 2,317.00
		$ -			$ -	$ -	$ -
				TOTAL CONTRACTUAL COST	$ 43,338.00	$ -	$ 43,338.00

Budget Narrative for Contractual. Please give a brief description for each line of the Contractual Budget.

(See Attached Budget Instructions)

NOTE: The Federal amount for Direct Services above has been adjusted so that estimated costs are in accordance with billing rates and available funding and have been rounded to the nearest whole dollar.

The Champaign County Children's Advocacy Center (CAC) will continue to contract with two licensed therapists to provide crisis intervention counseling services to children referred to the CAC and their non-offending family members or significant others as described in the Program Narrative. These services will be made available pursuant to a Contract with each therapist and will be billed at the following rates:

Direct Services will be billed at the rate of $119.88 per hour.

Attendance at Multidisciplinary Team Case Review Meetings and Other Staffings will be billed at the rate of $77.24 per hour.

The above rates were determined using rates for similar services published in the State of Illinois Community Mental Health Services Service Definition and Reimbursement Guide, dated 07/01/2011.

We estimate that the Crisis Intervention Counselors will spend a combined 342 hours annually providing direct crisis intervention counseling services and 30 hours annually attending Multidisciplinary Team Case Review Meetings and Other Staffings.

The Crisis Intervention Counselors provide immediate, short-term crisis intervention counseling and support to child victims and their non-offending family members and significant others in order to reduce the severity of the crisis following a report of child sexual assault or serious physical abuse. Please see Section III of the Program Narrative for more details regarding these services.

GRAND TOTAL	Federal Amount	Match Contribution	Total Cost
PERSONNEL SERVICES	$ 7,000.00	$ 12,585.00	$ 19,585.00
EQUIPMENT	$ -	$ -	$ -
COMMODITIES	$ -	$ -	$ -
TRAVEL	$ -	$ -	$ -
CONTRACTUAL	$ 43,338.00	$ -	$ 43,338.00
TOTAL COST	$ 50,338.00	$ 12,585.00	$ 62,923.00

All procurements must be competitive

CONTRACT TO PROVIDE SPECIAL POLICE SERVICES

Part-Time Patrol/Village of St. Joseph
12/1/2011 – 11/30/2013

This contract is made this ____ day of _____, 2012, by and between the Village of St. Joseph, Illinois, the County of Champaign, and the Sheriff of Champaign County, Illinois.

WHEREAS, the Village of St. Joseph is within the boundaries of the County of Champaign, and desires more frequent law enforcement patrol of its community than the Sheriff of Champaign County is able to provide: and

WHEREAS, agreements for intergovernmental cooperation in providing law enforcement protection to the citizens of Illinois are encouraged by Article VII, Section 10 of the Illinois Constitute and the Intergovernmental Cooperation Act of Illinois, Illinois Compiled Statutes, Chapter 5, Section 220/1 et. seg.

NOW, THEREFORE, it is agreed by and between the parties as follows:

1. Beginning on or about December 1, 2011 and continuing until November 30, 2013, the Sheriff of Champaign County shall cause the Village to be patrolled between 7 and 8 hours each day. This patrol will mostly be conducted between the hours of 3:00 p.m. and 11:00 p.m. Reasonable effort will be made to have one deputy's primary responsibility to patrol the Village of St. Joseph for six months at a time. On the days he/she is not working, other shifts may be used to obtain the patrol time.

From December 1, 2011 through November 30, 2012, the Village shall pay the Sheriff $388.40 per day for this patrol.

From December 1, 2012 through November 30, 2013, the Village shall pay the Sheriff $402.00 per day for this patrol.

2. The parties acknowledge that the price of gasoline is volatile and a significant expense to the Sheriff. The parties agree to the below listed schedule. Should the price of gasoline, at anytime during a week, exceed the $/gallon as shown, the Village will pay the Sheriff the amount shown for each mile driven pursuant to this contract. Miles driven pursuant to this contract will include miles driven in the Village and to and from the Sheriff's Office and/or jail and/or Courthouse when the purpose is to drop off paperwork or prisoners generated pursuant to this contract miles driven will not include between the deputy's house and the Village. The "gasoline benchmark station" shall be the Mobil Station located at 507 W. University Avenue, Urbana or such primary provider as designated by the Sheriff.

$2.50/gallon	5¢ per mile
$3.00/gallon	10¢
$3.50/gallon	12¢
$4.00/gallon	15¢
$4.50/gallon	18¢
$5.00/gallon	20¢

$5.50/gallon	23¢
$6.00/gallon or above	The parties may meet and renegotiate this contract

Sheriff may employ any gas/mileage saving measures in the Village as are employed by other deputies.

3. Patrol time for the Deputy assigned to Village contract time shall include patrol, traffic stops, answering calls, writing Village generated reports, transporting Village generated prisoners and paperwork, State's Attorney conferences and Courthouse time (only for Village generated matters and only if the Deputy happens to be on duty) and other Sheriff's police related activities.

The Sheriff will absorb any overtime charges for case preparation, Courthouse time, and any overtime should a Village matter require the Deputy assigned to work beyond his 8 hours. Beyond the "contract time" the Sheriff may provide all other services and personnel as requested by the Village at the following rate:

December 1, 2011 – November 30, 2013.....$66.50 per hour

4. The County shall bill the Village each calendar month for the costs incurred by the County in the previous calendar month. An itemized statement of the expenses billed shall be included in such billings with 30 days of receiving each bill. Payment shall be delivered to the Champaign County Sheriff, and time is of the essence.

5. The County of Champaign shall insure any deputy or his equipment serving pursuant to this agreement, as are all other Deputy Sheriffs of the County of Champaign and their equipment.

6. The deputies who will perform the law enforcement services for the Village shall be designated by the Champaign County Sheriff, and will be subject to his control and direction, as are all other Deputy Sheriffs. The Village shall not and may not exercise control or direction of the deputy in the performance of his duties. The Village may, however, from time to time, request that the Champaign County Sheriff consider concentrating patrols within specific locations or areas of the Village and the Sheriff will make reasonable efforts to do so. Except for emergencies only the Mayor or the Public Health & Safety Chair shall communicate Village requests/concerns to the Sheriff or his designee.

7. The Champaign County Sheriff shall maintain a radio communication system such that Sheriff's cars patrolling the Village can communicate with METCAD and other Sheriff vehicles. Deputy Sheriffs patrolling or answering calls in the Village may use space designated by the Village in its Village Hall to interview witnesses and suspects and to attend to their personal needs.

8. The Champaign County Sheriff shall direct the deputies rendering police services to the Village to maintain a record of the time during which said services are provided.

9. The Sheriff shall maintain a file and record system for processing all data relative to the incidents of arrest, reports of crime and disposition of all cases which occur with the Village and such report shall be integrated with the Sheriff's master files. A report summary of such data shall be submitted to the Village no later than the last working day of each month, immediately following the month during which the patrol services were provided.

10. The Sheriff may, from time to time, at his discretion, provide intensive traffic control measures within the Village. Such traffic control measures shall include the use of radar and related devices. All fines and forfeitures collected within the Village by the Sheriff's deputies shall be distributed in accordance with applicable provision of the Illinois Compiled Statutes. If a Sheriff's deputy shall issue any citation or make any arrest in the Village for a violation of a Village ordinance, the Village shall be responsible to prosecute the same through its own Village attorneys. The Sheriff's deputies shall cooperate in such prosecutions to the extent they are witnesses.

11. Discipline of the designated deputies serving the Village shall be the responsibility of the Sheriff and the Champaign County Sheriff's Office Merit Commission.

12. The Sheriff will establish an orientation program for the designated peace officers concerning their duties and responsibilities especially regarding ordinances the Village wants enforced.

13. This agreement may be extended for such period of time as shall be agreed upon by the parties in writing.

14. This agreement shall not be effective unless and until the County Board of the County of Champaign, Illinois, shall approve the agreement, authorize its representative to executive the contract.

IN WITNESS WHEREOF, the authorized officers of the respective parties have hereinto set their hands and seals on the day first above written.

Chair, Champaign County Board
Champaign County, Illinois

_____
C. Pius Weibel

_____
Date

Attest:

_____
Gordy Hulten, County Clerk

Sheriff
Champaign County, Illinois

_____
Dan Walsh

_____
Date

Village of St. Joseph

_____
Mayor B.J. Hackler

_____
Date

Attest:

_____
Village Clerk

CONTRACT TO PROVIDE SPECIAL POLICE SERVICES

Part-Time Patrol/Village of Philo
2/1/2012 – 11/30/2014

This contract is made this _____ day of _____ 2012, by and between the Village of Philo, Illinois, (hereinafter referred to as the Village) the County of Champaign, (hereinafter referred to as the County) and the Sheriff of Champaign County, Illinois (hereinafter referred to as the Sheriff).

WHEREAS, the Village of Philo is within the boundaries of the County of Champaign, and desires more frequent law enforcement patrol of its community than the Sheriff of Champaign County is able to provide: and

WHEREAS, agreements for intergovernmental cooperation in providing law enforcement protection to the citizens of Illinois are encouraged by Article VII, Section 10 of the Illinois Constitute and the Intergovernmental Cooperation Act of Illinois, Illinois Compiled Statutes, Chapter 5, Section 220/1 et. seg.

NOW, THEREFORE, it is agreed by and between the parties as follows:

1. Beginning on or about February 1, 2012 and continuing until November 30, 2012, the Sheriff of Champaign County shall cause the Village to be patrolled no less than 8 hours each week.

From February 1, 2012 through November 30, 2012, the Village shall pay the Sheriff $ 55.35 per hour for this patrol.

From December 1, 2012 through November 30, 2013, the Village shall pay the Sheriff $ 57.28 per hour for this patrol.

From December 1, 2013 through November 30, 2014, the Village shall pay the Sheriff $ 59.14 per hour for this patrol.

2. The parties acknowledge that the price of gasoline is volatile and a significant expense to the Sheriff. The parties agree to the below listed schedule. Should the price of gasoline, at anytime during a week, exceed the $/gallon as shown, the Village will pay the Sheriff the amount shown for each mile driven pursuant to this contract. Miles driven pursuant to this contract will include miles driven in the Village and to and from the Sheriff's Office and/or jail and/or Courthouse when the purpose is to drop off paperwork or prisoners generated pursuant to this contract. Miles driven will not include between the deputy's house and the Village. The "gasoline benchmark station" shall be the Mobil Station located at 507 W. University Avenue, Urbana or such primary provider as designated by the Sheriff.

$2.50/gallon	5¢ per mile

$3.00/gallon	10¢
$3.50/gallon	12¢
$4.00/gallon	15¢
$4.50/gallon	18¢
$5.00/gallon	20¢
$5.50/gallon	23¢
$6.00/gallon or above	The parties may meet and renegotiate this contract

Sheriff may employ any gas/mileage saving measures in the Village as are employed by other deputies.

3. Patrol time for the Deputy assigned to Village contract time shall include patrol, traffic stops, answering calls, writing Village generated reports, transporting Village generated prisoners and paperwork, State's Attorney conferences and Courthouse time (only for Village generated matters and only if the Deputy happens to be on duty) and other Sheriff's police related activities.

The Sheriff will absorb any overtime charges for case preparation, Courthouse time, and any overtime should a Village matter require the Deputy assigned to work beyond his 8 hours. Beyond the "contract time" the Sheriff shall provide all other services and personnel as he has in the past. These services would include response to calls received by METCAD for police assistance as well as routine patrol activities within the Village.

At the request of the Village, the Sheriff may contract for additional services and personnel at the following rate:

February 1, 2012 – November 30, 2012 … …$66.50 per hour
December 1, 2012 – November 30, 2013……$66.50 per hour
December 1, 2013 – November 30, 2014 ….. $68.82 per hour

4. The County shall bill the Village each calendar month for the costs incurred by the County in the previous calendar month. An itemized statement of the expenses billed shall be included in such billings with 30 days of receiving each bill. Payment shall be delivered to the Champaign County Sheriff, and time is of the essence.

5. The County of Champaign shall insure any deputy or his equipment serving pursuant to this agreement, as are all other Deputy Sheriffs of the County of Champaign and their equipment.

6. The deputies who will perform the law enforcement services for the Village shall be designated by the Champaign County Sheriff, and will be subject to his control and direction, as are all other Deputy Sheriffs. The Village shall not and may not exercise control or direction of the deputy in the performance of his duties. The Village may, however, from time to time, request that the Champaign

County Sheriff consider concentrating patrols within specific locations or areas of the Village and the Sheriff will make reasonable efforts to do so. Except for emergencies only the Mayor or the Village Manager shall communicate Village requests/concerns to the Sheriff or his designee.

7. The Champaign County Sheriff shall maintain a radio communication system such that Sheriff's cars patrolling the Village can communicate with METCAD and other Sheriff vehicles.

8. The Champaign County Sheriff shall direct the deputies rendering police services to the Village to maintain a record of the time during which said services are provided.

9. The Sheriff shall maintain a file and record system for processing all data relative to the incidents of arrest, reports of crime and disposition of all cases which occur with the Village and such report shall be integrated with the Sheriff's master files. A report summary of such data shall be submitted to the Village no later than the last working day of each month, immediately following the month during which the patrol services were provided.

10. The Sheriff may, from time to time, at his discretion, provide intensive traffic control measures within the Village. Such traffic control measures shall include the use of radar and related devices. All fines and forfeitures collected within the Village by the Sheriff's deputies shall be distributed in accordance with applicable provision of the Illinois Compiled Statutes. If a Sheriff's deputy shall issue any citation or make any arrest in the Village for a violation of a Village ordinance, the Village shall be responsible to prosecute the same through its own Village attorneys. The Sheriff's deputies shall cooperate in such prosecutions to the extent they are witnesses.

11. Discipline of the designated deputies serving the Village shall be the responsibility of the Sheriff and the Champaign County Sheriff's Office Merit Commission.

12. Either the Sheriff, on behalf of himself and the County, or the Village, may send a written notice of breach of contract to the other party, which said notice shall allow the other party 20 calendar days to correct the said breach. Failure by the breaching party to correct the said breach of contract within the 20 day period shall allow the non-breaching party to terminate this contract upon the provision of a written notice of termination delivered to the office of the Village Manger, should the Village be the breaching party, or to the office of the Sheriff, should the Sheriff be the breaching party.

Either the Sheriff, on behalf of himself and the County, or the Village, may terminate this contract without cause by giving 90 day written notice to the other

party, with the said notice to be delivered to either the office of the Village Manager of the office of the Sheriff.

This contract may be extended by mutual written agreement of the parties.

13. This agreement shall not be effective unless and until the County Board of the County of Champaign, Illinois, and the Village Board shall approve the agreement, authorize its representative to executive the contract.

IN WITNESS WHEREOF, the authorized officers of the respective parties have hereinto set their hands and seals on the day first above written.

Chair, Champaign County Board
Champaign County, Illinois

_____
C. Pius Weibel

_____
Date

Attest:

_____
Gordy Hulten, County Clerk

Sheriff
Champaign County, Illinois

_____
Dan Walsh

_____
Date

Village of Philo

_____
Mayor Craig Eckert

Attest:

_____
Village Clerk

CONTRACT TO PROVIDE SPECIAL POLICE SERVICES
Part-Time Patrol/Village of Sidney
2/1/2012 – 11/30/2014

This contract is made this ____ day of _____. 2012, by and between the Village of Sidney, Illinois, (hereinafter referred to as the Village) the County of Champaign, (hereinafter referred to as the County) and the Sheriff of Champaign County, Illinois (hereinafter referred to as the Sheriff).

WHEREAS, the Village of Sidney is within the boundaries of the County of Champaign, and desires more frequent law enforcement patrol of its community than the Sheriff of Champaign County is not able to provide: and

WHEREAS, agreements for intergovernmental cooperation in providing law enforcement protection to the citizens of Illinois are encouraged by Article VII, Section 10 of the Illinois Constitute and the Intergovernmental Cooperation Act of Illinois, Illinois Compiled Statutes, Chapter 5, Section 220/1 et. seg.

NOW, THEREFORE, it is agreed by and between the parties as follows:

1. Beginning on or about February 1, 2012 and continuing until November 30, 2014, the Sheriff of Champaign County shall cause the Village to be patrolled no less than 7 hours each week.

From February 1, 2012 through November 30, 2012, the Village shall pay the Sheriff $ 55.35 per hour for this patrol.

From December 1, 2012 through November 30, 2013, the Village shall pay the Sheriff $ 57.28 per hour for this patrol.

From December 1, 2013 through November 30, 2014, the Village shall pay the Sheriff $ 59.14 per hour for this patrol.

2. The parties acknowledge that the price of gasoline is volatile and a significant expense to the Sheriff. The parties agree to the below listed schedule. Should the price of gasoline, at anytime during a week, exceed the $/gallon as shown, the Village will pay the Sheriff the amount shown for each mile driven pursuant to this contract. Miles driven pursuant to this contract will include miles driven in the Village and to and from the Sheriff's Office and/or jail and/or Courthouse when the purpose is to drop off paperwork or prisoners generated pursuant to this contract. Miles driven will not include between the deputy's house and the Village. The "gasoline benchmark station" shall be the Mobil Station located at 507 W. University Avenue, Urbana or such primary provider as designated by the Sheriff.

$2.50/gallon	5¢ per mile

$3.00/gallon	10¢
$3.50/gallon	12¢
$4.00/gallon	15¢
$4.50/gallon	18¢
$5.00/gallon	20¢
$5.50/gallon	23¢
$6.00/gallon or above	The parties may meet and renegotiate this contract

Sheriff may employ any gas/mileage saving measures in the Village as are employed by other deputies.

3. Patrol time for the Deputy assigned to Village contract time shall include patrol, traffic stops, answering calls, writing Village generated reports, transporting Village generated prisoners and paperwork, State's Attorney conferences and Courthouse time (only for Village generated matters and only if the Deputy happens to be on duty) and other Sheriff's police related activities.

The Sheriff will absorb any overtime charges for case preparation, Courthouse time, and any overtime should a Village matter require the Deputy assigned to work beyond his 8 hours. Beyond the "contract time" the Sheriff shall provide all other services and personnel as he has in the past. These services would include response to calls received by METCAD for police assistance as well as routine patrol activities within the Village.

At the request of the Village, the Sheriff may contract for additional services and personnel at the following rate:

February 1, 2012 – November 30, 2012.....$66.50 per hour
December 1, 2012 – November 30, 2013 .....$66.50 per hour
December 1, 2013 – November 30, 2014 .....$68.82 per hour

4. The County shall bill the Village each calendar month for the costs incurred by the County in the previous calendar month. An itemized statement of the expenses billed shall be included in such billings with 30 days of receiving each bill. Payment shall be delivered to the Champaign County Sheriff, and time is of the essence.

5. The County of Champaign shall insure any deputy or his equipment serving pursuant to this agreement, as are all other Deputy Sheriffs of the County of Champaign and their equipment.

6. The deputies who will perform the law enforcement services for the Village shall be designated by the Champaign County Sheriff, and will be subject to his control and direction, as are all other Deputy Sheriffs. The Village shall not and may not exercise control or direction of the deputy in the performance of his duties. The Village may, however, from time to time, request that the Champaign

County Sheriff consider concentrating patrols within specific locations or areas of the Village and the Sheriff will make reasonable efforts to do so. Except for emergencies only the Mayor or the Village Manager shall communicate Village requests/concerns to the Sheriff or his designee.

7. The Champaign County Sheriff shall maintain a radio communication system such that Sheriff's cars patrolling the Village can communicate with METCAD and other Sheriff vehicles.

8. The Champaign County Sheriff shall direct the deputies rendering police services to the Village to maintain a record of the time during which said services are provided.

9. The Sheriff shall maintain a file and record system for processing all data relative to the incidents of arrest, reports of crime and disposition of all cases which occur with the Village and such report shall be integrated with the Sheriff's master files. A report summary of such data shall be submitted to the Village no later than the last working day of each month, immediately following the month during which the patrol services were provided.

10. The Sheriff may, from time to time, at his discretion, provide intensive traffic control measures within the Village. Such traffic control measures shall include the use of radar and related devices. All fines and forfeitures collected within the Village by the Sheriff's deputies shall be distributed in accordance with applicable provision of the Illinois Compiled Statutes. If a Sheriff's deputy shall issue any citation or make any arrest in the Village for a violation of a Village ordinance, the Village shall be responsible to prosecute the same through its own Village attorneys. The Sheriff's deputies shall cooperate in such prosecutions to the extent they are witnesses.

11. Discipline of the designated deputies serving the Village shall be the responsibility of the Sheriff and the Champaign County Sheriff's Office Merit Commission.

12. Either the Sheriff, on behalf of himself and the County, or the Village, may send a written notice of breach of contract to the other party, which said notice shall allow the other party 20 calendar days to correct the said breach. Failure by the breaching party to correct the said breach of contract within the 20 day period shall allow the non-breaching party to terminate this contract upon the provision of a written notice of termination delivered to the office of the Village Manger, should the Village be the breaching party, or to the office of the Sheriff, should the Sheriff be the breaching party.

Either the Sheriff, on behalf of himself and the County, or the Village, may terminate this contract without cause by giving 90 day written notice to the other

party, with the said notice to be delivered to either the office of the Village Manager of the office of the Sheriff.

This contract may be extended by mutual written agreement of the parties.

13. This agreement shall not be effective unless and until the County Board of the County of Champaign, Illinois, and the Village Board shall approve the agreement, authorize its representative to executive the contract.

IN WITNESS WHEREOF, the authorized officers of the respective parties have hereinto set their hands and seals on the day first above written.

Chair, Champaign County Board
Champaign County, Illinois

_____
C. Pius Weibel

_____
Date

Attest:

_____
Gordy Hulten, County Clerk

Sheriff
Champaign County, Illinois

_____
Dan Walsh

_____
Date

Village of Sidney

_____
Mayor John Finn

Attest:

_____
Village Clerk

Julia R. Rietz
State's Attorney

Courthouse
101 East Main Street
P. O. Box 785
Urbana, Illinois 61801
Phone (217) 384-3733
Fax (217) 384-3816
email: statesatty@co.champaign.il.us

Office of
State's Attorney
Champaign County, Illinois

February 6, 2012

Brendan McGinty
Deputy Chair - Finance
Champaign County Board
Brookens Administrative Center
1776 E. Washington Street
Urbana, IL 61802

Re: Renewal of Violent Crime Victims Assistance Grant

Dear Deputy Chair McGinty and Committee Members:

Enclosed for the Committee's consideration is a copy of our application for grant funding from the Violent Crime Victims Assistance Program through the Illinois Attorney General's Office. Grant funds will be awarded for the 12-month period beginning July 1, 2012 – June 30, 2013. We are requesting continuation of an existing grant in the amount of $24,700. The proceeds of this grant partially fund the salary of a Victim Witness Advocate in this office. The State's Attorney's Office first obtained this grant December 5, 1985.

Also, please find enclosed the Champaign County Application Form for Grant Consideration, Acceptance, Renewal/Extension, together with the required Financial Impact Statement.

On behalf of the Champaign County State's Attorney's Office, I respectfully request that the Committee approve the renewal of the grant and forward the recommendation to the County Board.

Sincerely,

Julia R. Rietz
State's Attorney

Enclosure

CHAMPAIGN COUNTY
APPLICATION FORM FOR
GRANT CONSIDERATION, ACCEPTANCE, RENEWAL/EXTENSION

Department: 041 - State's Attorney

Grant Funding Agency: Office of the Illinois Attorney General

Amount of Grant: $24,700

Begin/End Dates for Grant Period: July 1, 2012 - June 30, 2013

Additional Staffing to be Provided by Grant: 1

Application Deadline: February 3, 2012

Parent Committee Approval of Application: Finance

Is this a new grant, or renewal or extension of an existing grant? Renewal

If renewal of existing grant, date grant was first obtained: December 5, 1985

Will the implementation of this grant have an effect of increased work loads for other departments? (i.e. increased caseloads, filings, etc.) ____ yes __X__ no

If yes, please summarize the anticipated impact: ____________

Does the implementation of this grant require additional office space for your department that is not provided by the grant? ____ yes __X__ no

If yes, please summarize the anticipated space need: ____________

Please check the following condition which applies to this grant application:

____ The activity or service provided can be terminated in the event the grant revenues are discontinued.

__X__ The activity should, or could be, assumed by County (or specific fund) general and recurring operating funds. Departments are encouraged to seek additional sources or revenue to support the services prior to expiration of grant funding.

This Grant Application Form must be accompanied by a Financial Impact Statement. (See back of form)

All staff positions supported by these grant funds will exist only for the term award of grant, unless specific action is taken by the County Board to extend the position.

DATE: February 6, 2012 **SIGNED:** ____________
Department Head

* * *

Notice of Award of Grant Received on ____________
Approved by Parent Committee: ____________
Approved by County Board: ____________
Approved by Grant Executive Committee: ____________

COUNTY OF CHAMPAIGN

FINANCIAL IMPACT STATEMENT

Resolution/Ordinance _____
(circle one)

Current Year Annual Expenditure Estimate:

Number of Positions 1

Personnel $ $50,923 (Salary & Fringes)
*Grant funds $24,700
*Proceeds of the grant partially fund salary of Victim Witness Advocate

Commodities: $_____

Contractual: $_____

Capital: $_____

Long Term Expenditure Estimate:

FY'13 Remainder of estimated salary after revenue expended $11,692
FY'13 Estimated Fringes $14,531

Current Year Annual Revenue Estimate:

$24,700 (July 1, 2012 - June 30, 2013)

Long Term Revenue Estimate:

$24,700 (July 1 - June 30)

Parent Committee Approval/Recommendation to County Board

_____ _____
Name of Parent Committee *Date*

APPLICATION COVER SHEET

OFFICE OF THE ATTORNEY GENERAL
VIOLENT CRIME VICTIMS ASSISTANCE PROGRAM
FY13 GRANT APPLICATION

APPLICANT ORGANIZATION: _____

1. AGENCY NAME: Champaign County State's Attorney's Office

ADDRESS: 101 E. Main Street

_____

CITY: Urbana

ZIP CODE: 61801

TELEPHONE: (217) 384-3733

FAX #: (217) 384-3816

E-MAIL: schapin@co.champaign.il.us

FEIN #: 376006910

CHARITABLE TRUST #: _____

NAME OF CHIEF EXECUTIVE OFFICER/EXECUTIVE DIRECTOR/STATE'S ATTORNEY: Julia Rietz
(Type name)

NAME OF CHIEF FINANCIAL OFFICER: Daniel Welch
(Type name)

GRANT CONTACT PERSON: Susan Chapin
(Type name)

PHONE # (217) 384-3733

E-MAIL: schapin@co.champaign.il.us

2. FY12 AMOUNT FUNDED: $22,230.00

FY13 AMOUNT REQUESTED: $24,700.00

FY12 VCVA GRANT NUMBER (if applicable): 12-0410

3. **ORGANIZATION TYPE:**

_✓_ Government Entity
_____ Not-for-profit Corporation

DESCRIBE YOUR SERVICE AREA:
Urban_✓_ Suburban____ Rural____

NUMBER OF YEARS AGENCY HAS PROVIDED VICTIM SERVICES:

26

5. **COUNTIES SERVED:**

Champaign

6. **IMPORTANT NOTICE:**
This state office is requesting disclosure of information that is necessary to accomplish the statutory purpose as outlined under 725 ILCS 240/ et seq. FAILURE TO PROVIDE ALL OF THE REQUESTED INFORMATION MAY PREVENT THIS APPLICATION FROM BEING PROCESSED.

7. **APPLICANT CERTIFICATION:**

To the best of my knowledge, the date and statements in this application are true and correct and the application complies with all format requirements. The applicant agrees to comply with all state/federal statutes and rules/regulations applicable to the program.

AUTHORIZED OFFICIAL:

Julia Rietz
Typed Name

State's Attorney
Title

Signature

Date

AGENCY REQUIREMENTS:

The agency applying for funding certifies that they have developed and implemented the following requirements (please check). Target dates must be included for those which are yet to be developed. **If a requirement does not apply to your agency, please indicate why it does not.** Copies must be available for inspection.

✓ Reasonable accommodation policy for persons with disabilities. (Compliance with ADA requirements.)

✓ Written policies for a drug free workplace.

✓ Written policies for non discrimination.

✓ Written procedures for client intake.

✓ Written policies for client rights.

✓ Written policies for volunteer training.

✓ Written personnel policies and procedures.

✓ Rules to govern conflict of interest situations.

____ Fee schedule with detailed charges for specific victim services.

Comments: The Champaign County State's Attorney's Office is exempt from assessing fees for services provided by the Victim Witness Advocate.

Signature: _____

State's Attorney 2.2.12

Title Date

AGENCY HISTORY AND PURPOSE

Summarize your agency's history and purpose including the program for which funding is sought. Please include any new initiatives in the past year. **No more than ONE (1) page, including this page.** Do **not** delete these directions.

The Champaign County State's Attorney's Office (CCSO) is responsible for two primary functions: prosecuting state criminal cases occurring in Champaign County, and providing legal representation to Champaign County government agencies.

CCSO began providing advocacy and support to crime victims over 26 years ago. Our commitment to helping crime victims through the court process has historically gone beyond what is required by state statute. Our Victim Services division provides assistance to victims of all varieties of offenses, including simple traffic matters, property crimes, financial crimes and identity theft, juvenile crime, domestic violence, child sexual and physical abuse, DUI fatalities, sexual assault and homicide. We recognize that crime victims find themselves caught up in an unfamiliar system at a time of crisis. Our goal is to help all crime victims through the court process by providing information, assistance, referrals to outside resources, and comfort during their time of crisis.

In recognition of VCVA's focus on victims of violent crime, VCVA funding for FY 2013 will again be designated for the advocate responsible for felony domestic violence offenses and juvenile delinquency cases. CCSO has a strong commitment to the prosecution of domestic violence as evidenced by our aggressive use of available felony charges. Juvenile delinquency has also been a main focus of our office, and though not required by statute, we provide services to victims of juvenile offenders.

PROGRAM DESCRIPTION

Provide a detailed description of the victim/witness program for which funding is sought. Describe your geographic service area and any programmatic service limitations/restrictions. Include a description of the direct services provided by the program. **No more than TWO (2) pages including this page.** Do **not** delete these directions.

CCSO's Victim Services unit provides services to victims and witnesses in felony, misdemeanor and traffic cases filed in Champaign County. Our geographic service area is mainly Champaign County, however crime victims may reside outside of Champaign County, or because of the transient nature of our university community, may move away while their case is pending. Services are available to victims regardless of residency.

At case initiation, advocates are the first point of contact between crime victims and the judicial system. Our victim advocates go beyond what is required by Illinois state statute both with regard to the information and services provided and with regard to the type of offenses covered. Advocates provide all crime victims with written notification of charges filed and scheduled court dates, an explanation of court proceedings, and notification of the Illinois Crime Victim's Bill of Rights.

Advocates may make direct contact with victims or family members immediately following a more serious crime. Advocates update victims on case status and court dates, arrange and attend pre-trial interviews between victims and prosecutors, provide referrals to counseling or aid services, gather documentation of restitution and provide referrals to the Attorney General's Crime Victim's Compensation Fund, and assist victims with victim impact statements. When cases are resolved by plea negotiations, advocates advise victims of the resolution in writing, prior to the plea date. When cases go to trial or pre-trial motion hearings are held, advocates accompany victims and family

members to court and act as liaisons between victims and prosecutors. At the close of each case, advocates provide victims with a dispositional letter explaining the outcome of the case and an explanation of restitution payments, return of evidence, or Department of Corrections contact information, when applicable. Throughout the course of each case, victim advocates are available by phone, email, or in person to provide case updates, referrals for counseling or other services, or simply to provide an outlet for victims to express their emotions and concerns during the course of a traumatic and unfamiliar process. Additionally, advocates are responsible for providing emergency services to victims and members of the public who drop in to the State's Attorney's Office in need of advocacy and assistance.

The VCVA funded advocate covers two areas: felony domestic violence cases and juvenile delinquency cases. In addition to the general duties outlined above, this advocate is responsible for serving the unique needs of domestic violence victims and of victims of juvenile crime. The felony domestic violence caseload covers repeat offender cases, cases involving serious physical injury, stalking, strangling, and unlawful restraint. The advocate is specially trained to handle the unique circumstances of these cases, with the goal of helping the victim break the cycle of violence and find independence from the abusive partner.

The juvenile caseload has particular challenges as well. The advocate is called upon to help the family as a whole, with the goal being to reunite and maintain the family, even in domestic violence situations. This caseload also includes victims of juvenile sex offenders who are often family members. This caseload includes battery cases that may involve victims who are also involved in the juvenile justice system as offenders.

CLIENTS SERVED

Define the victim service population of the program for which funding is sought (eg. persons to whom services will be provided). Indicate any services specifically directed to underserved populations. Specify any and all services provided to witnesses and significant others. Explain any age, income, or geographic limitations for clients served. **No more than ONE (1) page, including this page.** Do **not** delete these directions.

Champaign County is located in East Central Illinois, and is the 10th largest county in Illinois with a population of approximately 201,000. Champaign County is geographically diverse, with large urban areas, growing bedroom communities, and numerous small towns and rural populations. Champaign County is home to the University of Illinois at Urbana-Champaign. For 10 months of each year our population increases with the addition of 36,000 university students. Tens of thousands of visitors come to Champaign County each year to participate in university events such as athletic events, concerts and conventions. Champaign County is ethnically diverse. African-Americans make up approximately 12% of the Champaign County population. Our university community brings a wide variety of international students and their family members. Outside of the university, Champaign County is home to significant and growing Asian and Hispanic communities as well.

Advocacy services are available to all victims and witnesses in criminal cases filed in Champaign County without limitation to age, income or residence. Advocates are specially trained to handle certain types of offenses, such as domestic violence, child sexual or physical abuse, or DUI fatalities. Additionally, the unit employs a Spanish-speaking advocate who is available to provide services for our growing Hispanic population. Responsibilities within the unit are divided by case type.

COMMUNITY NEEDS AND RESPONSES

Describe the community support for and involvement with your program. Describe functioning work relationships with other service providers within the community. List any memberships in multidisciplinary organizations/coalitions. Indicate participation in any record/data exchange systems. List the agencies with which you have current networking agreements/MOUs. **New or developing programs should describe their memorandum of intent for proposed network of working relationships, including target dates for implementation. No more than ONE (1) page, including this page.** Do **not** delete these directions.

The Victim Advocacy Program works closely with local agencies such as Champaign County Children's Advocacy Center; Champaign County Crimestoppers; MADD – (Mother's Against Drunk Driving); The Center for Women In Transition and A Women's Fund; Rape Advocacy, Counseling and Education Services; the University of Illinois; the Illinois Department of Children and Family Service; the Committee on Aging; the Champaign County Mental Health Center; Champaign County Regional Planning Commission; and Champaign County Triad/S.A.L.T. – (Seniors and Lawmen Together). These agencies act as referral sources for crime victims in need of specialized services. Advocates also work with all local law enforcement agencies to assist victims when investigations are ongoing prior to filing of formal charges.

The FY2013 funded advocate participates in the following committees and councils: Illinois Prosecutor based Victim Assistants Association; the Illinois Family Violence Coordinating Council; and the Sixth Judicial Circuit Family Violence Council.

FUNDED PROGRAM GOALS

- The goals, objectives, performance measures, and activities of a grant proposal are inherently related.
- *Goals* are broad, general statements of a desired result or outcome of the program.
- *Objectives* are specific results or effects of a program's activities that must be achieved to reach the goals. Objectives must include *performance measures* that are *specific and measurable.* The performance measures identify quantifiable data that determine whether the goals and objectives were met.
- *Activities* are the specific steps taken to meet the objectives.
- **Use the following outline format in this section:**
  - **I. Goal(s)**
    - **A. Objectives/Performance Measures**
      - **1. Activities**

Each program must submit at least two (2) Goals with three (3) objectives for each Goal. NO MORE THAN THREE (3) PAGES, including this page.
Do **not** delete these directions.

I. Goal – Collection of restitution: the advocate is responsible for collecting restitution information from crime victims. Without documented proof of financial loss prosecutors are unable to seek restitution on behalf of victims. The advocate plays an essential role in this process as the advocate is the contact point between victims and assigned prosecutors.

A. Objective/Performance Measure: increased collection of restitution data from victims

1. Activities: Advocate will provide initial restitution information to all victims
2. Activities: Advocate will follow up with victims who do not respond to initial restitution information requests with letters and direct phone calls
3. Activities: If victims have not responded to initial efforts, prior to resolution of cases, advocate will follow up with victims to ensure that victims are not seeking restitution

B. Objective/Performance Measure: increased restitution orders in criminal cases

1. Activities: Advocate will ensure that the prosecutor is aware of restitution information provided by victims upon receipt
2. Activities: Advocate will follow up with prosecutors prior to resolution of cases to ensure that restitution is included in any plea negotiations
3. Activities: Advocate will follow up with prosecutors after trial to ensure that restitution is included in sentencing proceedings

C. Objective/Performance Measure: increased restitution collection in criminal cases

1. Activities: Advocate will track offender compliance with court-ordered restitution
2. Activities: Advocate will report non-compliance with court-ordered restitution to prosecutors for further proceedings
3. Activities: Advocate will track collection efforts following non-compliance

2. Goal– Improve victim notification process in cases with outstanding warrants:
The notification process generally begins following the offender's first appearance in court. If an offender fails to appear for his/her initial court appearance, or if a warrant is issued to secure the offender's appearance, the victim may not be contacted until the offender is arrested on the outstanding warrant. These victims are unaware of the status of their cases or of their rights as crime victims until the offender is located and arrested.

A. Objective/Performance Measure: Advocate will track warrants issued on initial charges

1. Activity: create a tracking system for newly issued charges

B. Objective/Performance Measure: Advocate will track warrants issued after offender's failure to appear in ongoing cases

1. Activity: create a tracking system for ongoing cases with failure to appear warrants

C. Objective/Performance Measure: Advocate will ensure that victims are notified and provided with information after warrants are issued

1. Activity: create victim notification letter providing information on case status and rights for victims when warrants are issued for offenders
2. Activity: create tracking system for warrants to assist advocate in notifying victim when offender is arrested on an outstanding warrant and court process resumes

DATA ELEMENTS

To report a program's achievements, each program must collect data. Please list the number of victims served by the program from July 1, 2010, through June 30, 2011. DO NOT include non-offending significant others or witnesses.

No more than ONE (1) page, including this page. Do **not** delete these directions.

Crime	Number of Victims Served
Assault	38
Battery	125
Child Abuse	1
Child Neglect	0
Child Sexual Assault	0
Criminal Neglect of the Elderly	0
Domestic Violence	31
Elder Abuse	0
Hate/Bias Crime	0
Homicide Survivor	0
Sexual Assault/Abuse (Adult)	0
Stalking	0
Other (specify) Home Inv., DUI w/Death/Injury, Dom Viol, Unl Video	53

CONTINUING PROGRAMS ONLY - PROGRESS SUMMARY

For programs requesting continuing funding, report the progress that has been achieved with the goals and objectives in the current grant award. Please list the Goals and Objectives from the FY12 application and describe the progress for each one.
No more than TWO (2) pages, including this page. Do **not** delete these directions.

GOALS	OBJECTIVES
Collection of restitution	A. Advocate has provided initial restitution information to all victims, followed up with direct phone calls to victims who did not respond to the initial request and, in cases where restitution was not requested, verified no restitution was being sought.
To date, 'A' and 'B' are on-going.	B. Advocate has informed the prosecutors of all restitution sought by victims, followed up with prosecutors prior to any plea negotiation or agreement, and followed up with prosecutors to ensure restitution is included in sentencing proceedings.
To date, 'C' has not been completed.	C. Advocate will track offender compliance with court-ordered restitution, report non-compliance to prosecutors and will track collection efforts following non-compliance.
Improve victim notification concerning warrants	A. Advocate will track warrants issued on initial charges by creating a tracking system.
To date, 'A' and 'B' have not been completed.	B. Advocate will track failure to appear warrants by created a tracking system.
	C. Advocate will ensure that victims are notified and provided with information after warrants are issued by creating a contact letter and a tracking system for notification when the offender is arrested on the warrant.
To date, 'C' has been partially completed and is on-going.	

CONTINUING PROGRAMS ONLY – FY12 BUDGET PAGE

If you received a VCVA grant in FY12, please include the Budget page from your Grant Agreement behind this page.

EXHIBIT A
VIOLENT CRIMES VICTIM ASSISTANCE GRANT
PROJECT BUDGET

PERSONNEL:

SALARIES	$22,230.00
BENEFITS	$
CONTRACTUAL EMPLOYMENT	$0.00
PROFESSIONAL INSURANCE	$0.00
OTHER	$0.00
TOTAL PERSONNEL	$22,230.00

OPERATING EXPENSES:

CONTRACTUAL SERVICES	$0.00
SUPPLIES	$0.00
PRINTING	$0.00
OTHER	$0.00
TOTAL OPERATING EXPENSES	$0.00

TRAVEL:

TRAVEL	$0.00
TRAINING - ATTENDANCE	$0.00
TRAINING - HOSTING	$0.00
TOTAL TRAVEL EXPENSES	$ 0.00

TOTAL EXPENSES	$22,230.00

Funding Sources for Victim Service Programs

(Include all funding for victim service programs within the organization. Do not include this funding request. The figures shown below are for the period of July 1, 2010, to June 31, 2011.)

FUNDING SOURCE	AMOUNT	COMMENTS*
Local Funding	$ 138,043.00	2.75
Private Funding/Contributions	$	
U.S. Department of Justice (VAWA or other)	$	
United Way	$	
State Appropriations *(do not include VCVA funding)*	$	
Department of Mental Health	$	
Dept. of Children and Family Services	$	
Department of Human Services - Federal and State	$	
Department of Health - Federal and State	$	
Dues, Program Fees, Misc.	$	
VOCA Funding	$ 34,525.00	1*
ICJIA		*same position w ICJIA
State Coalition		
Other:	$	
	$	
TOTAL	$ 172,568.00	

*Please indicate in the "comments" column the number of Full Time Equivalent positions that each grant funds.

BUDGET WORKSHEETS

Instructions: The proposed budget should include each item for which funding is requested. All sections of the worksheet must be completed. Budget totals must match amount requested and narrative totals. Complete narratives detailing each requested line item and reflecting how those grant funds will be used to accomplish the goals and objectives of the proposal on each worksheet. Please note: the budget narrative is included at the bottom of the budget worksheets and must be completed for each requested item. Please do not attach a separate budget narrative page.

OVERALL BUDGET SUMMARY

CATEGORY	VCVA FUNDS REQUESTED	OTHER FUNDING FOR THIS PROGRAM	TOTAL PROGRAM COST
A. Personnel	24,700.00	11,691.80	36,391.80
B. Personnel Benefits	0.00	0.00	0.00
C. Contractual	0.00	0.00	0.00
D. Supplies	0.00	0.00	0.00
E. Printing	0.00	0.00	0.00
F. Other	0.00	0.00	0.00
F. Travel	0.00	0.00	0.00
G. Training	0.00	0.00	0.00
TOTAL	24,700.00	11,691.80	36,391.80

PERSONNEL

Instructions: For each requested position, list the job title. List the **total** annual salary* and **total** benefits for this position. List the **total** number of hours this position works in a regular workweek. Determine the number of hours the position will dedicate to VCVA work. List the amount of salary and benefits requested from VCVA funds. List the total request of VCVA funds for this position.

Job Title	Total Annual Salary	Benefits	Total # Hours / Week	% Time on VCVA Service	VCVA Salary Amount Requested	VCVA Benefits Amount Requested	Total VCVA Request
Victim Witness Advocate	36,391.80	14,530.62	30	73	$24,700.00	0.00	24,700.00
							0.00
							0.00
							0.00
							0.00
							0.00
TOTAL PERSONNEL BUDGET					$24,700.00	0.00	24,700.00

***Total annual salary**: This is the total amount the employee receives from all sources, including other grants, county funds, general agency funds, etc.

Personnel Budget Narrative:

The estimated FY 2013 salary for the Victim Witness Advocate ($36,391.80) is based on an hourly rate of $22.93 for the period 07/01/2012 to 11/30/2012 (110 days X 6.0 hours/day X $22.93/hour = $15,133.80) and $23.62 (3.0% increase) from 12/01/2012 to 06/30/2013 (150 days X 6.0 hours/day X $23.62/hour = $21,258.00). We are requesting $24,700 from the Illinois Attorney General to pay a portion of the Victim Witness Advocate's salary (73%). The remainder of the Victim Witness Advocate's salary will be funded by Champaign County. Please note that the Victim Witness Advocate's hours continue to be reduced from working 37.50 hours per week to 30 hours per week which began on June 1, 2010 due to budget cuts here in Champaign County. This position received a 3% increase on December 1, 2011 which is the first salary increase in two years. The funding of this grant is essential to the existence of this position. The Victim Witness Advocate is able to provide direct services such as information, referrals and other appropriate assistance to crime victims, their families and witnesses.

OPERATING EXPENSES

Instructions: List any contractual services requested. Identify all supplies to be purchased by type and amount. Itemize all printing costs and include quantities to be produced. List details of any other requested funds not covered by previous categories. This must be specific.

Contractual Services			
Type (Specify)	**Total Amount**		**VCVA Amount**
			$0.00
		Contractual Services Subtotal	$0.00

Supplies			
Type (Specify)	**Cost/Month**	**# of months**	**VCVA Amount**
			$0.00
			$0.00
		Supplies Subtotal	$0.00

Printing Expenses			
Type (Specify)	**Total Cost**		**VCVA Amount**
			$0.00
		Printing Subtotal	$0.00

Other Operating Expenses			
Type (Specify)	**Total Cost**		**VCVA Amount**
			$0.00
		Other Subtotal	$0.00
		Total Operating Expenses	$0.00

Operating Expense Budget Narrative:

TRAVEL AND TRAINING

Instructions: List travel costs for clients and staff and indicate the reason for travel. Indicate the purpose of the training, personnel to attend and anticipated outcomes.

Travel				
	Type	**Cost/Month**	**# of Months**	**VCVA Amount Requested**
Program Staff				$0.00
Client Transportation				
Other (Specify)				
			Travel Subtotal	$0.00
Trainings - Attendance				
	Total Cost	**# of people**	**# of days**	**VCVA Amount Requested**
Travel				$0.00
Per Diem				
Lodging				
Registration				
Other (Specify)				
			Subtotal Training - Attendance	$0.00
Trainings - Hosting				
	Total Cost	**# of people**	**# of days**	**VCVA Amount Requested**
Facilities				$0.00
Speaker Fees				
Supplies				
Materials				
Other (Specify)				
			Subtotal Training - Hosting	$0.00
			Total Travel-Training Expenses	$0.00

Travel Narrative:

Reset Form Print

Updated 1/17/2012

Champaign County Board Members
2010-2012

DISTRICT 1

R - Stephanie Holderfield
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Mahomet IL 61853
Email: ccbdistrict1@gmail.com

R - John D. Jay –
Assistant Deputy Chair of Highway & Transportation
Assistant Deputy Chair of County Facilities
Home: 302 W. Main
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Office: Corn Belt Fire Dept.
506 East Main St.
Mahomet IL 61853
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Fax: 586-5042 (office)
Cell: 841-1014
Email: jjay@mchsi.com

R - Gary W Maxwell -
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R - Ron Bensyl

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R - Stan James

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Urbana IL 61801
Office: 333-9053
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Deputy Chair of Finance

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	Urbana IL 61803
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Email:	brendan@brendanmcginty.com

D - James Quisenberry

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	Urbana IL 61801
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Cell:	840-6200
Email:	james@jamesquisenberry.com

The Center for Women in Transition
TRANSITIONS

| 508 East Church Street Champaign, IL 61820

January 3, 2012

Lisa Madigan, Illinois Attorney General
Office of Illinois Attorney General
500 South Second Street
Springfield, IL 62706

Dear Attorney General Madigan:

We are writing this letter in support of VCVA Grant Application submitted by the Champaign County State's Attorney's Office. The Center for Women in Transition, through the domestic violence program A Woman's Place, is an important partner to the advocates at the State's Attorney's Office. Our two organizations work together closely regarding domestic violence cases, and we regularly refer victims to them for assistance in matters outside our scope of service.

Domestic violence continues to be a problem in this community, and the Champaign County State's Attorney's Office works closely with The Center for Women in Transition to alleviate these problems. Please feel free to contact me if you need additional information.

Sincerely,

John Sullivan
Executive Director

(217) 352-7151 | cuhomeless.com

Family Service

Enriching lives across the generations

January 17, 2012

Lisa Madigan
Illinois Attorney General
Violent Crime Victims Assistance Program
100 West Randolph
Chicago, Illinois 60601

CHILDREN FIRST

COUNSELING

FIRST CALL FOR HELP

RSVP—RETIRED & SENIOR VOLUNTEER PROGRAM

SELF-HELP CENTER

SENIOR RESOURCE CENTER:

Caregiver Support

HomeCare

Meals on Wheels

Senior Counseling & Advocacy

Senior Protective Services

Senior Transportation

Dear Attorney General Madigan:

The Family Service Senior Resource Center continues to support the Champaign County State's Attorney Victims Advocacy application for continued funding under the Illinois Attorney General's Violent Crime Victims Assistance Program.

We have been fortunate to have the support and cooperation of the Champaign County State's Attorney Victims Advocacy Foundation in advocating for senior victims in this community. The staff provide information and consultation to our staff who work with elderly victims. These victims many times are unable to navigate the court system without the help of the Victims Advocate. The Champaign County State's Attorney Victims Advocacy continues to offer valuable service to the community by offering assistance to community organizations that work with victims.

We strongly support and recommend their application for continued funding. Their services are vital in meeting the needs of elderly victims.

Sincerely,

Rosanna McLain
Director
Senior Resource Center

405 South State Street Champaign, Illinois 61820-5196 PHONE: 217-352-0099 FAX: 217-352-9512 www.famservcc.org

Rape
Advocacy
Counseling &
Education
Services

145-A Lincoln Square
Urbana, IL 61801
Office: 217-344-6298
Fax: 217-344-6604
24-Hour Hotline: 217-384-4444

January 18, 2012

Lisa Madigan
Illinois Attorney General
Violent Crime Victims Assistance Program
100 West Randolph
Chicago, IL 60601

Dear Ms. Madigan:

I write this letter to express our support of the Victim/Witness Advocate Program at the Champaign County State Attorney's Office.

As the primary advocate with the rape crisis center serving Champaign County, I work regularly with victims whose cases have been referred to the state attorney's office for charging decisions. The victim/witness advocates provide our survivors and their families with crucial updates regarding the progress of their case when it gets to their office. They provide a valuable connection between survivors and the state's attorney assigned to their case, in the event the case results in criminal charges and a possible trial.

Regardless of the charging decision outcome, the victim/witness advocates provide referrals to community resources to assist victims with the aftermath of the crime. Our office has received referrals from the victim/witness advocates, allowing crime victims another avenue through which they can begin to deal with what has happened to them and/or their family members.

Our center appreciates and values the services the victim/witness advocates provide to the members of our community. We fully support the continued funding for this program.

Sincerely,

Tricia M. Crowder

Tricia M. Crowder, MA
Primary Advocate

cc: file

Champaign County
Job Description

Job Title: Victim Witness Advocate
Department: State's Attorney
Reports To: State's Attorney
FLSA Status: Exempt
Grade Range: G
Prepared Date: August, 2009

SUMMARY Initiates and maintains contact with victims of criminal cases filed by the State's Attorney's Office. Provides guidance and support while victims are involved in the criminal justice system.

PRIMARY DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Responsible for the day-to-day operations of the Victim Witness Services Program and reports to the State's Attorney regarding the program's progress. With the advice and approval of the State's Attorney, formulates and implements procedures and recommends polices designed to enhance the effectiveness of the program and to further the goals, policies and initiatives of the State's Attorney.

Initiates victim contacts. Provides information, referrals and other appropriate assistance to victims, including walk-in and call-in victims.

Sets goals for Victim/Witness Program including development of programs which will inform the public about the program.

Develops and presents programs for groups, including police departments, regarding the program and the services which are provided. Develops program brochures and other publications.

Accompanies victims to court.

Establishes contact with law enforcement and victim-oriented social service agencies.

Reviews new cases daily to determine victim contact needs.

Provides education and training about victim services to Victim/Witness Program staff and the State's Attorney's staff.

Collects, maintains and analyzes statistical data on victims, nature of offenses and program services which were provided.

Prepares grant applications and quarterly and annual progress reports.

May be responsible for maintaining LEADS certification and running criminal history checks.

SUPERVISORY RESPONSIBILITIES This position has limited supervisory responsibilities.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each

primary duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

EDUCATION and/or EXPERIENCE Bachelor's degree (B. A.) from a four-year college or university with a major in social work or a related field. One to three years previous experience in criminal justice and victim rights is beneficial; or equivalent combination of education and experience.

LANGUAGE SKILLS Ability to read and interpret documents such as law enforcement reports, governmental or agency regulations and legal interpretations. Ability to write reports, business correspondence and policy and procedure recommendations. Ability to speak effectively before individuals, public groups and employees of the organization.

MATHEMATICAL SKILLS Ability to calculate figures and amounts such as discounts, interest, commissions, proportions and percentages.

REASONING ABILITY Ability to solve practical problems and deal with a variety of variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS As required.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the primary functions of this job. While performing the duties of this job, the employee is occasionally required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; and talk; or hear. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the primary functions of this job. Normal office conditions. Occasionally will do home or on-site visits. The noise level in the work environment is usually moderate.

CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 EAST WASHINGTON
URBANA, IL 61802
(217) 384-3776
(217) 384-3765 – PHYSICAL PLANT
(217) 384-3896 – FAX
(217) 384-3864 – TDD
Website: www.co.champaign.il.us

ADMINISTRATIVE SUPPORT
DATA PROCESSING
MICROGRAPHICS
PURCHASING
PHYSICAL PLANT
SALARY ADMINISTRATION

MEMORANDUM

TO: **Brendan McGinty, Chair of the Finance Committee and MEMBERS OF THE COUNTY BOARD**

FROM: **Deb Busey, County Administrator**

DATE: **January 11, 2012**

RE: **ELECTED OFFICIAL SALARIES**

ISSUE

The issue before you is the designation of the salaries to be paid to Champaign County elected officials to be elected in November 2012. By statute, you are required to designate and approve these salaries in May – at least 180 days before the terms of office for these officials begin.

HISTORY and ANALYSIS

Comparison with Other Counties

In matters of salary administration, Champaign County utilizes comparisons with the four similarly-sized Illinois Counties – Sangamon, Peoria, McLean and Rock Island. Following is a comparison of the 2012 salaries of elected officials in the five counties:

	Champaign County	Peoria County	McLean County	Sangamon County	Rock Island County
Position Title	**FY2012**	**FY2012**	**FY2012**	**FY2012**	**FY2012**
County Clerk	$83,275	$90,551	$86,908	$92,340	$82,500
Treasurer	$83,275	$90,551	$86,908	$92,340	$82,500
Sheriff	$104,132	$108,942	$93,241	$104,800	$92,500
Board Chair	$29,274	$16,000	$10,245	$26,872	$97,000
Circuit Clerk	$90,070	$88,775	$94,905	$96,410	$90,000
Auditor	$86,328	$88,775	$86,493	$92,340	$93,200
Coroner	$86,328	$88,775	$90,386	$92,340	$90,000
Recorder	$86,328	$88,775	$90,386	$92,340	$90,000

	Champaign County as % of Comp Counties Average	Champaign Compared to Peoria County	Champaign Compared to McLean County	Champaign Compared to Sangamon County	Champaign Compared to Rock Island County
County Clerk	94.55%	91.96%	95.82%	90.18%	100.94%
Treasurer	94.55%	91.96%	95.82%	90.18%	100.94%
Sheriff	104.27%	95.58%	111.68%	99.36%	112.57%
Board Chair	78.00%	182.96%	285.74%	108.94%	30.18%
Circuit Clerk	97.35%	101.46%	94.91%	90.18%	100.08%
Auditor	95.71%	97.24%	99.81%	93.49%	92.63%
Coroner	95.52%	97.24%	95.51%	93.49%	95.92%
Recorder	95.52%	97.24%	95.51%	93.49%	95.92%

As demonstrated above, with the exception of the Sheriff, the County's salaries are lower than the average of the four comparable counties, and in most instances lower than each comparable county on an individual basis as well. Based on the 2010 census, Champaign County is the largest of these five counties.

Champaign County History

Beginning in 2004, Champaign County classified the six elected positions, excluding the Sheriff and Board Chair, into two groups or classifications. The first group included the County Clerk, Treasurer and Circuit Clerk, and the second group included the Auditor, Coroner and Recorder. The positions in the first group are considered to be larger positions in terms of classification, based upon the responsibilities assigned to the office. As such, the classification plan placed the compensation of the positions in the second group at 96% of the compensation for the positions in the first group. Because of the offset in years in which the salaries are set for the two groups of elected officials, the intended internal equity was achieved in FY2009 and FY2010, as documented below.

Champaign County	FY2009 - 12/1/2008	FY2010 - 12/1/2009
County Clerk	$80,458.56	$83,274.62
Treasurer	$80,458.56	$83,274.62
Sheriff	$100,610.12	$104,131.56
Board Chair	$29,274.00	$29,274.00
Circuit Clerk	$80,459.00	$83,275.00
Auditor	$76,745.00	$79,815.00
Coroner	$76,745.00	$79,815.00
Recorder	$76,745.00	$79,815.00

However, this system of internal equity has been compromised since FY2011, when the County Clerk, Treasurer and Sheriff – who were elected in 2010 – had salaries set at increases of 0% in FY2011; 0% in FY2012; and CPI up to 2% in FY2013; and CPI up to 2% in FY2014; while at the same time the Circuit Clerk, Auditor, Recorder and Coroner who were elected in 2008

received increases of 4% for FY2011 and 4% for FY2012. As demonstrated below, this has caused the smaller classified positions of Auditor, Coroner and Recorder to surpass the County Clerk and Treasurer, and the Circuit Clerk which was equal to the County Clerk and Treasurer has also surpassed both of those.

Champaign County	FY2009 - 12/1/2008	FY2010 - 12/1/2009	FY2011 - 12/1/2010	FY2012 - 12/1/2011
County Clerk	$80,458.56	$83,274.62	$83,274.62	$83,274.62
Treasurer	$80,458.56	$83,274.62	$83,274.62	$83,274.62
Sheriff	$100,610.12	$104,131.56	$104,131.56	$104,131.56
Board Chair	$29,274.00	$29,274.00	$29,274.00	$29,274.00
Circuit Clerk	$80,459.00	$83,275.00	$86,606.00	$90,070.00
Auditor	$76,745.00	$79,815.00	$83,007.00	$86,328.00
Coroner	$76,745.00	$79,815.00	$83,007.00	$86,328.00
Recorder	$76,745.00	$79,815.00	$83,007.00	$86,328.00

Analysis

To restore the internal equity that existed in FY2009 and FY2010, the County Board should give consideration to what it currently considers reasonable wage increases, and although it cannot bind a future board, what it anticipates will be considered reasonable in 2014 when next setting the salaries for the County Clerk, Treasurer and Sheriff. Obviously, of the options outlined below, the higher percentage increases adopted by the Board will enable greater equity with the comparable county elected official salaries, which is an important secondary consideration – following consideration of internal equity for the eight Champaign County elected officials.

To demonstrate options for setting the four-year term of salaries for the 2012 elected officials (Group A – Circuit Clerk, Coroner, Recorder, Auditor), I am also including the information regarding what increase would be required for setting salaries in 2014 for the elected officials (Group B – County Clerk, Treasurer, Sheriff) to preserve/reinstate a system of internal equity among the County's elected officials.

In each of the options below, you are making a decision at this time for Group A only. FY2013 and FY2014 for Group B have already been established; and FY2015 and FY2016 for Group B will be determined by the Board in 2014. The following are potential options:

Option 1:

Option 1	FY2013	FY2014	FY2015	FY2016
Group A	0%	0%	0%	0%
Group B	2%	2%	***2%***	***2%***

OPTION 1	**FY2012 - 12/1/2011**	**FY2013 - 12/1/2012**	**FY2014 - 12/1/2013**	**FY2015 - 12/1/2014**	**FY2016 - 12/1/2015**
GROUP A					
Circuit Clerk	$90,070.00	*$90,070.00*	*$90,070.00*	*$90,070.00*	*$90,070.00*
Auditor	$86,328.00	*$86,328.00*	*$86,328.00*	*$86,328.00*	*$86,328.00*
Coroner	$86,328.00	*$86,328.00*	*$86,328.00*	*$86,328.00*	*$86,328.00*
Recorder	$86,328.00	*$86,328.00*	*$86,328.00*	*$86,328.00*	*$86,328.00*
Board Chair	$29,274.00	*$29,274.00*	*$29,274.00*	*$29,859.48*	*$30,456.67*
GROUP B					
County Clerk	$83,274.62	$84,940.11	$86,638.91	*$88,371.69*	*$90,139.13*
Treasurer	$83,274.62	$84,940.11	$86,638.91	*$88,371.69*	*$90,139.13*
Sheriff	$104,131.56	$106,214.19	$108,338.48	*$110,505.24*	*$112,715.35*

Option 2	**FY2013**	**FY2014**	**FY2015**	**FY2016**
Group A	0%	0%	1%	1%
Group B	2%	2%	***3%***	***3%***

OPTION 2	**FY2012 - 12/1/2011**	**FY2013 - 12/1/2012**	**FY2014 - 12/1/2013**	**FY2015 - 12/1/2014**	**FY2016 - 12/1/2015**
GROUP A					
Circuit Clerk	$90,070.00	*$90,070.00*	*$90,070.00*	*$90,970.70*	*$91,880.41*
Auditor	$86,328.00	*$86,328.00*	*$86,328.00*	*$87,191.28*	*$88,063.19*
Coroner	$86,328.00	*$86,328.00*	*$86,328.00*	*$87,191.28*	*$88,063.19*
Recorder	$86,328.00	*$86,328.00*	*$86,328.00*	*$87,191.28*	*$88,063.19*
Board Chair	$29,274.00	*$29,274.00*	*$29,274.00*	*$30,152.22*	*$31,056.79*
GROUP B					
County Clerk	$83,274.62	$84,940.11	$86,638.91	*$89,238.08*	*$91,915.22*
Treasurer	$83,274.62	$84,940.11	$86,638.91	*$89,238.08*	*$91,022.84*
Sheriff	$104,131.56	$106,214.19	$108,338.48	*$111,588.63*	*$114,936.29*

Option 3	**FY2013**	**FY2014**	**FY2015**	**FY2016**
Group A	0%	0%	2%	2%
Group B	2%	2%	***4%***	***4%***

OPTION 3	**FY2012 - 12/1/2011**	**FY2013 - 12/1/2012**	**FY2014 - 12/1/2013**	**FY2015 - 12/1/2014**	**FY2016 - 12/1/2015**
GROUP A					
Circuit Clerk	$90,070.00	*$90,070.00*	*$90,070.00*	*$91,871.40*	*$93,708.83*
Auditor	$86,328.00	*$86,328.00*	*$86,328.00*	*$88,054.56*	*$89,815.65*
Coroner	$86,328.00	*$86,328.00*	*$86,328.00*	*$88,054.56*	*$89,815.65*
Recorder	$86,328.00	*$86,328.00*	*$86,328.00*	*$88,054.56*	*$89,815.65*
Board Chair	$29,274.00	*$29,274.00*	*$29,274.00*	*$30,444.96*	*$31,662.76*
GROUP B					
County Clerk	$83,274.62	$84,940.11	$86,638.91	*$90,104.47*	*$93,708.65*
Treasurer	$83,274.62	$84,940.11	$86,638.91	*$90,104.47*	*$93,708.65*
Sheriff	$104,131.56	$106,214.19	$108,338.48	*$112,672.01*	*$117,178.89*

RECOMMENDED ACTION:

I recommend the Board adopt one of the three options listed above to reinstate internal equity of salaries among the County's elected officials. When considering which option to adopt, the Board should consider the following two critical factors:

1. Option 3 provides the best opportunity to move towards greater equity with the four outside County comparables where Champaign County salaries are currently low;

2. In consideration of the three options, the County Board is encouraged to consider the impact of the 2012 salary decision for Group A on the decision that will be required to be made by the Board in 2014 for Group B. While that 2014 decision rests solely with the Board seated at that future date, you are probably in the best position to judge what may be acceptable to that Board at that time.

As previously stated, it will be necessary for the County Board to adopt a decision regarding this issue no later than the May 24, 2012 County Board Meeting.

Thank you for your consideration of this issue. Please feel free to contact me with regard to any questions or concerns you may have.

xc: Champaign County Elected Officials

Champaign County - Population 201,081	FY2012 - 12/1/2011	Current Incumbent Date of Office
County Clerk	$83,274.62	January-11
Treasurer	$83,274.62	December-98
Sheriff	$104,131.58	December-02
Board Chair	$29,274.00	December-06
Circuit Clerk	$90,070.00	March-91
Auditor	$86,328.00	January-07
Coroner	$86,328.00	December-04
Recorder	$86,328.00	December-96

Peoria County - Population 186,494	FY2012 - 12/1/2011	Current Incumbent Date of Office
County Clerk	$95,252	December-06
Treasurer	$95,252	December-98
Sheriff	$113,306	June-02
Board Chair	$16,000	April-09
Circuit Clerk	*$88,775*	September-05
Auditor	*$88,775*	January-07
Coroner	*$88,775*	December-04
Recorder	*$88,775*	March-10

Sangamon County - Population 197,465	FY2012 - 12/1/2011	Current Incumbent Date of Office
County Clerk	$92,340.00	February-93
Treasurer	$92,340.00	December-02
Sheriff	$104,800.00	July-94
Board Chair	$27,200.00	February-00
Circuit Clerk	$96,410.00	December-96
Auditor	$92,340.00	December-02
Coroner	$92,340.00	May-11
Recorder	$92,340.00	December-08

McLean County - Population 169,572	FY2012 - 12/1/2011	Current Incumbent Date of Office
County Clerk	$86,908	December-10
Treasurer	$86,908	March-03
Sheriff	$93,241	December-06
Board Chair	$10,245	August-07
Circuit Clerk	$94,905	December-08
Auditor	$86,493	June-09
Coroner	$90,386	December-00
Recorder	$90,386	December-04

Rock Island - Population 147,546	FY2012 - 12/1/2011	Current Incumbent Date of Office
County Clerk	$82,500.00	December-10
Treasurer	$82,500.00	December-10
Sheriff	$92,500.00	December-10
Board Chair	$97,000.00	December-02
Circuit Clerk	$90,000.00	December-00
Auditor	$90,000.00	May-11
Coroner	$90,000.00	December-08
Recorder	$90,000.00	December-92

NINE COUNTY SALARY COMPARISON
ELECTED OFFICIALS - FY2004

Title		***Sheriff***	***Treasurer***	***Clerk***	***Circuit Clerk***	***Coroner***	***Auditor***	***Recorder***
Rank	Population (Rank)	3rd	5th	5th	6th	6th	6th	6th
Sangamon	188,951 (1)	$ 83,000	$ 67,998	$ 70,200	$ 74,001	$ 65,200	$ 65,200	$ 65,585
Peoria	183,433 (2)	$ 85,228	$ 70,840	$ 70,840	$ 70,160	$ 70,160	$ 61,373	$ 61,373
Champaign	**179,669 (3)**	**$ 77,250**	**$ 61,800**	**$ 61,800**	**$ 53,060**	**$ 50,938**	**$ 50,938**	**$ 50,938**
McLean	150,433 (4)	$ 68,130	$ 63,502	$ 63,502	$ 68,684	$ 65,413	$ 65,413	$ 65,413
Rock Island	149,374 (5)	$ 77,250	$ 66,565	$ 66,565	$ 65,563	$ 65,563	$ 65,563	$ 65,563
Tazewell	128,485 (6)	$ 58,673	$ 43,977	$ 43,977	$ 43,977	$ 40,120	$ 42,242	$ 40,120
Macon	114,706 (7)	$ 66,507	$ 58,295	$ 56,324	$ 62,447	$ 62,447	$ 62,447	$ 62,447
LaSalle	111,509 (8)	$ 53,000	$ 41,000	$ 41,000	$ 43,500	$ 43,500	$ 43,500	$ 43,500
Kankakee	103,833 (9)	$ 63,103	$ 46,043	$ 46,043	$ 48,846	$ 48,846	$ 48,846	$ 48,846
Top 5 Avg			***$ 66,141***	***$ 66,581***	***$ 66,294***	***$ 63,455***	***$ 61,697***	***$ 61,774***

Champaign County Elected Official Salary History

	12/1/1986	% Inc	12/1/1987	% Inc	12/1/1988	% Inc	12/1/1989	% Inc	12/1/1990	% Inc	12/1/1991	% Inc
CPI		**1.90%**		**3.60%**		**4.10%**		**4.80%**		**6.10%**		**3.10%**
County Clerk	$28,132		$29,692	5.55%	$31,356	5.60%	$33,098	5.56%	$37,749	14.05%	$39,644	5.02%
Treasurer	$30,542		$32,058	4.96%	$33,670	5.03%	$35,334	4.94%	$37,109	5.02%	$38,961	4.99%
Sheriff	$43,008		$45,166	5.02%	$47,428	5.01%	$49,794	4.99%	$52,291	5.01%	$54,912	5.01%
Board Chair	$32,994		$32,994	0.00%	$35,304	7.00%	$37,069	5.00%	$18,000	-51.44%	$18,500	2.78%
Circuit Clerk	$28,500		$28,500	0.00%	$30,739	7.86%	$32,452	5.57%	$34,249	5.54%	$36,137	5.51%
Auditor	$32,000		$32,000	0.00%	$34,240	7.00%	$35,952	5.00%	$47,749	32.81%	$39,637	-16.99%
Coroner	$25,000		$25,000	0.00%	$26,750	7.00%	$38,088	42.39%	$29,492	-22.57%	$30,966	5.00%
Recorder	$30,000		$30,000	0.00%	$32,100	7.00%	$33,705	5.00%	$35,390	5.00%	$37,159	5.00%
Annual Total	***$250,176***		***$255,410***	***2.09%***	***$271,587***		***$295,492***	***8.80%***	***$292,029***	***-1.17%***	***$295,916***	***1.33%***

	12/1/1992	% Inc	12/1/1993	% Inc	12/1/1994	% Inc	12/1/1995	% Inc	12/1/1996	% Inc	12/1/1997	% Inc
CPI		**2.90%**		**2.70%**		**2.70%**		**2.50%**		**3.30%**		**1.70%**
County Clerk	$41,633	5.02%	$43,719	5.01%	$45,026	2.99%	$46,371	2.99%	$47,756	2.99%	$49,179	2.98%
Treasurer	$40,911	5.01%	$42,959	5.01%	$44,246	3.00%	$45,572	3.00%	$46,937	3.00%	$48,341	2.99%
Sheriff	$57,658	5.00%	$60,549	5.01%	$62,358	2.99%	$64,230	3.00%	$66,165	3.01%	$68,141	2.99%
Board Chair	$22,500	21.62%	$23,171	2.98%	$23,868	3.01%	$24,586	3.01%	$24,000	-2.38%	$24,000	0.00%
Circuit Clerk	$37,226	3.01%	$38,337	2.98%	$39,488	3.00%	$40,677	3.01%	$44,000	8.17%	$44,000	0.00%
Auditor	$40,833	3.02%	$42,062	3.01%	$43,329	3.01%	$44,636	3.02%	$47,000	5.30%	$47,000	0.00%
Coroner	$38,279	23.62%	$39,429	3.00%	$40,619	3.02%	$41,828	2.98%	$43,500	4.00%	$43,500	0.00%
Recorder	$38,279	3.01%	$39,429	3.00%	$40,619	3.02%	$41,828	2.98%	$36,000	-13.93%	$36,000	0.00%
Annual Total	***$317,319***	***7.23%***	***$329,655***	***3.89%***	***$339,553***	***3.00%***	***$349,728***	***3.00%***	***$355,358***	***1.61%***	***$360,161***	***1.35%***

	12/1/1998	% Inc	12/1/1999	% Inc	12/1/2000	% Inc	12/1/2001	% Inc	12/1/2002	% Inc	12/1/2003	% Inc
CPI		**1.60%**		**2.70%**		**3.40%**		**1.60%**		**2.40%**		**1.90%**
County Clerk	$50,700	3.09%	$50,700	0.00%	$50,700	0.00%	$50,700	0.00%	$60,000	18.34%	$61,800	3.00%
Treasurer	$50,000	3.43%	$50,000	0.00%	$50,000	0.00%	$50,000	0.00%	$60,000	20.00%	$61,800	3.00%
Sheriff	$73,000	7.13%	$73,000	0.00%	$73,000	0.00%	$73,000	0.00%	$75,000	2.74%	$77,250	3.00%
Board Chair	$24,000	0.00%	$24,000	0.00%	$24,000	0.00%	$24,480	2.00%	$25,000	2.12%	$25,750	3.00%
Circuit Clerk	$44,000	0.00%	$44,000	0.00%	$50,000	13.64%	$51,000	2.00%	$52,020	2.00%	$53,060	2.00%
Auditor	$47,000	0.00%	$47,000	0.00%	$48,000	2.13%	$48,960	2.00%	$49,939	2.00%	$50,938	2.00%
Coroner	$43,500	0.00%	$43,500	0.00%	$48,000	10.34%	$48,960	2.00%	$49,939	2.00%	$50,938	2.00%
Recorder	$36,000	0.00%	$36,000	0.00%	$48,000	33.33%	$48,960	2.00%	$49,939	2.00%	$50,938	2.00%
Annual Total	***$368,200***	***2.23%***	***$368,200***	***0.00%***	***$391,700***	***6.38%***	***$396,060***	***1.11%***	***$421,837***	***6.51%***	***$432,474***	***2.52%***

Champaign County Elected Official Salary History

	12/1/2004	% Inc	12/1/2005		12/1/2006		12/1/2007		12/1/2008		12/1/2009	
CPI		**3.30%**		**3.40%**		**2.50%**		**4.08%**		**0.10%**		**2.70%**
County Clerk	$63,654	3.00%	$65,564	3.00%	$75,109	14.56%	$77,738	3.50%	$80,459	3.50%	$83,275	3.50%
Treasurer	$63,654	3.00%	$65,564	3.00%	$75,109	14.56%	$77,738	3.50%	$80,459	3.50%	$83,275	3.50%
Sheriff	$79,568	3.00%	$81,955	3.00%	$93,920	14.60%	$97,208	3.50%	$100,610	3.50%	$104,132	3.50%
Board Chair	$26,523	3.00%	$27,318	3.00%	$28,274	3.50%	$29,264	3.50%	$29,274	0.04%	$29,274	0.00%
Circuit Clerk	$56,747	6.95%	$60,691	6.95%	$64,909	6.95%	$68,790	5.98%	$80,459	16.96%	$83,275	3.50%
Auditor	$53,357	4.75%	$55,891	4.75%	$58,546	4.75%	$61,327	4.75%	$76,745	25.14%	$79,815	4.00%
Coroner	$53,357	4.75%	$55,891	4.75%	$58,546	4.75%	$61,327	4.75%	$76,745	25.14%	$79,815	4.00%
Recorder	$53,357	4.75%	$55,891	4.75%	$58,546	4.75%	$61,327	4.75%	$76,745	25.14%	$79,815	4.00%
Annual Total	***$450,217***	***4.10%***	***$468,765***	***4.12%***	***$512,959***	***9.43%***	***$534,718***	***4.24%***	***$601,495***	***12.49%***	***$622,675***	***3.52%***

	12/1/2010	% Inc	12/1/2011		12/1/2012		12/1/2013		12/1/2014		12/1/2015	
CPI		**1.50%**		**3.00%**								
County Clerk	$83,275	0.00%	$83,275	0.00%	$84,940	2.00%	$86,639	2.00%	$88,372	2.00%	$90,139	2.00%
Treasurer	$83,275	0.00%	$83,275	0.00%	$84,940	2.00%	$86,639	2.00%	$88,372	2.00%	$90,139	2.00%
Sheriff	$104,132	0.00%	$104,132	0.00%	$106,214	2.00%	$108,338	2.00%	$110,505	2.00%	$112,715	2.00%
Board Chair	$29,274	0.00%	$29,274	0.00%	***$29,274***	***0.00%***	$29,274	***0.00%***	***$29,859***	2.00%	***$30,457***	***2.00%***
Circuit Clerk	$86,606	4.00%	$90,070	4.00%	***$90,070***	***0.00%***	***$90,070***	***0.00%***	***$90,070***	0.00%	***$90,070***	***0.00%***
Auditor	$83,007	4.00%	$86,328	4.00%	***$86,328***	***0.00%***	***$86,328***	***0.00%***	***$86,328***	0.00%	***$86,328***	***0.00%***
Coroner	$83,007	4.00%	$86,328	4.00%	***$86,328***	***0.00%***	***$86,328***	***0.00%***	***$86,328***	0.00%	***$86,328***	***0.00%***
Recorder	$83,007	4.00%	$86,328	4.00%	***$86,328***	***0.00%***	***$86,328***	***0.00%***	***$86,328***	0.00%	***$86,328***	***0.00%***
Annual Total	***$635,582***	***2.07%***	***$649,009***	***2.11%***	***$654,422***	***0.83%***	***$659,944***	***0.84%***	***$666,162***	***0.94%***	***$672,504***	***0.95%***

% Increase FY1988/FY2012	Avg Annual Increase - FY1988-FY2012	TOTAL $ INC from FY2004 - FY2012	TOTAL % INC from FY2004 - FY2012	Total Impact of CPI Increase from FY2004 - FY2012
CPI	**2.83%**			
County Clerk	4.53%	$21,474.62	34.75%	22.47%
Treasurer	4.18%	$21,474.62	34.75%	
Sheriff	3.64%	$26,881.56	34.80%	
County Board Chair	0.51%	$3,524.00	13.69%	
Circuit Clerk	4.31%	$37,010.00	69.75%	
Auditor	3.49%	$35,390.00	69.48%	
Coroner	4.86%	$35,390.00	69.48%	
Recorder	3.76%	$35,390.00	69.48%	

CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 EAST WASHINGTON
URBANA, IL 61802
(217) 384-3776
(217) 384-3765 – PHYSICAL PLANT
(217) 384-3896 – FAX
(217) 384-3864 – TDD
Website: www.co.champaign.il.us

ADMINISTRATIVE SUPPORT
INFORMATION TECHNOLOGY
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PHYSICAL PLANT
SALARY ADMINISTRATION

MEMORANDUM

TO: **Brendan McGinty, Deputy Chair – Finance, and Members of the Champaign County Board Committee of the Whole**

FROM: **Deb Busey, County Administrator** Deb

DATE: **February 8, 2012**

RE: **REVIEW of ADDITIONAL FY2012 FUNDING REQUESTS**

ISSUE

An additional step in the FY2012 budget process included requesting the General Corporate Fund Department Heads and Officials to provide an overview of new or additional funding requests they have for the future operation of their offices. After asking these departments to cut budgets two years in a row, the County Board sought to obtain an operational needs assessment of the departments to provide insight in future funding prioritization and decision making. The requests presented for FY2012 include:

Department	Project Title	FY2012
Regional Office of Education	Reinstate Truancy Services Program cut by State	$45,000
Supervisor of Assessments	Purchase of CAMA Software for Assessment System	$24,500
Public Defender	Staffing Increase- Request for Part-Time Investigator	$10,000
Sheriff	Squad Car Cameras	$155,000
State's Attorney	Reinstate Staffing Budget of Positions that were cut in FY2010 and FY2011	$76,069
Coroner	Purchase of Freezer for Morgue Facility	$38,000
Physical Plant	County Board Room Update-Audio/Video System & Furnishings	$98,579
Physical Plant	Purchase & Install Generator for Brookens Administrative Center	$561,000
TOTAL ALL REQUESTS		***$1,008,148***

At the time the County Board reviewed the additional funding requests, there was no ability of the General Corporate Fund to absorb any of the additional requests within the FY2012 projected budget. However, the County Board concurred that it would review and re-evaluate these requests in February 2012, towards the end of the first fiscal quarter of FY2012. At that time, it was anticipated that if the FY2011 General Corporate Fund budget ended at a fund balance with at a level above 10% of the FY2012 budget, the County Board would consider again whether or not any of the presented additional funding requests could be added to the FY2012 budget.

REPORT

The beginning FY2012 General Corporate Fund Balance (after adjustment for the outstanding Nursing Home Loan of $333,127 and FY2012 revenue payment for salary reimbursement in the amount of $534,790 that was posted to the FY2011 revenue) is $3,268,664 or 10.32% of the FY2012 Expenditure Budget of $31,660,183.

The dollar value of the 0.32% which is over the required 10% fund balance goal is $102,645.

The total General Corporate Fund Revenue received in FY2011 was $31,347,993 (again, after subtracting out the FY2012 salary reimbursement payment of $534,790 posted to FY2011) which is a $126,887 or 0.4% increase over the total revenue received in FY2010.

RECOMMENDATION

Given the limited growth in General Corporate Fund revenue, and the fact that at a minimum, there will be increases in wages and health insurance for existing employees in FY2013, my recommendation is that the Board should not approve any of the requests for additional funding that result in recurring, ongoing expenditures in future years.

If the Board limits its consideration of the additional funding requests that are one-time expenditures only, the four non-recurring expenditure requests include the following:

Department	Project Title	FY2012
Regional Office of Education	Reinstate Truancy Services Program cut by State	$45,000
Sheriff	Squad Car Cameras	$155,000
Coroner	Purchase of Freezer for Morgue Facility	$38,000
Physical Plant	County Board Room Update-Audio/Video System & Furnishings	$98,579
Physical Plant	Purchase & Install Generator for Brookens Administrative Center	$561,000
TOTAL ALL REQUESTS		***$897,579***

With the existing allowance of $102,645 that could be appropriated in FY2012, the County Board has numerous options which could be considered:

Option A:
Do not approve funding for any additional requests at this time.

Option B:
Adopt funding for the Regional Office of Education Truancy Program and the Coroner Freezer for the Morgue for a total of $88,000.

Option C:
Adopt funding for partial purchase of squad car cameras for the Sheriff of up to $102,645.

Option D:
Approve funding for the County Board Room Update, including audio/video system and furnishings - $98,579.

Option E:
Fund only the Regional Office of Education Truancy Program for $45,000.

Option F:
Fund only the Coroner Freezer for $38,000.

Given the ongoing financial challenges the General Corporate Fund faces, I recommend the County Board consider Option A, or no action on this issue at this point.

Thank you for your consideration of this issue.

RESOLUTION NO.

RESOLUTION FOR THE ABATEMENT AND REDUCTION OF TAXES HERETOFORE LEVIED FOR THE PAYMENT OF BONDS

WHEREAS, The Champaign County Board has heretofore adopted Ordinance No. 592, An Ordinance Authorizing the Issuance of $23,800,000 General Obligation (Public Safety Sales Tax Alternate Revenue Source) Bonds, Series 1999, of the County of Champaign, Illinois; and

WHEREAS, The Champaign County Board has heretofore adopted Ordinance No. 605, An Ordinance Authorizing the Issuance of $5,000,000 General Obligation (Public Safety Sales Tax Alternate Revenue Source) Bonds, Series 1999, of the County of Champaign, Illinois; and

WHEREAS, The Champaign County Board has heretofore adopted Resolution No. 4765, a Resolution Authorizing the Issuance of General Obligation Refunding Bonds, Series 2004A, and General Obligation Refunding Bonds (Public Safety Sales Tax Alternate Revenue Source), Series 2004B, of the County of Champaign, Illinois; and

WHEREAS, The Champaign County Board has heretofore adopted Resolution No. 4920, a Resolution Authorizing the Issuance of General Obligation Refunding Bonds, Series 2005A, and General Obligation Refunding Bonds (Public Safety Sales Tax Alternate Revenue Source), Series 2005B, of the County of Champaign, Illinois; and

WHEREAS, The Champaign County Board has heretofore adopted Ordinance No. 774, An Ordinance Authorizing the Issuance of $2,450,000 Taxable General Obligation Bonds (Alternate Revenue Source), Series 2006, of the County of Champaign, Illinois; and

WHEREAS, The Champaign County Board has heretofore adopted Ordinance No. 786, An Ordinance Authorizing the Issuance of $4,000,000 General Obligation (General Sales Tax Alternate Revenue Source) Bonds, Series 2006A, of the County of Champaign, Illinois; and

WHEREAS, The Champaign County Board has heretofore adopted Ordinance No. 817, An Ordinance Authorizing the Issuance of $5,955,000 General Obligation (Public Safety Sales Tax Alternate Revenue Source) Bonds, Series 2007A, of the County of Champaign, Illinois; and

WHEREAS, The Champaign County Board has heretofore adopted Ordinance No. 817, An Ordinance Authorizing the Issuance of $1,480,000 General Obligation (General Sales Tax Alternate Revenue Source) Bonds, Series 2007B, of the County of Champaign, Illinois; and

WHEREAS, The Champaign County Board has determined that pursuant to the collection of the public safety sales tax in the calendar year 2011, an abatement of the 2011 Levy of Taxes in the amount of $400,125 to pay the principal of and interest on the General Obligation Bonds, Series 1999 as adopted with Ordinance No. 592 is appropriate, and that said abatement shall be in the amount of $400,125; and

WHEREAS, The Champaign County Board has determined that pursuant to the collection of the public safety sales tax in the calendar year 2011, an abatement of the 2011 Levy of Taxes in the amount of $1,160,000 to pay the principal of and interest on the General Obligation Bonds, Series 2000 as adopted with Ordinance No. 605 is appropriate, and that said abatement shall be in the amount of $1,160,000; and

WHEREAS, The Champaign County Board has determined that an abatement of the 2011 Levy of Taxes in the amount of $2,025,000 to pay the principal of and interest on the General Obligation Refunding Bonds, Series 2004A as adopted with Resolution No. 4765 is appropriate, and that said abatement shall be in the amount of $2,025,000; and

WHEREAS, The Champaign County Board has determined that pursuant to the collection of the public safety sales tax in calendar year 2011, an abatement of the 2011 Levy of Taxes in the amount of $1,160,000 to pay the principal of and interest on the General Obligation Refunding Bonds (Public Safety Sales Tax Alternate Revenue Source), Series 2004B as adopted with Resolution No. 4765 is appropriate, and that said abatement shall be in the amount of $1,160,000 and

WHEREAS, The Champaign County Board has determined that an abatement of the 2011 Levy of Taxes in the amount of $748,838 to pay the principal of and interest on the General Obligation Bonds, Series 2005A as adopted with Resolution No. 4920 is appropriate, and that said abatement shall be in the amount of $748,838; and

WHEREAS, The Champaign County Board has determined that pursuant to the collection of the public safety sales tax in the calendar year 2011, an abatement of the 2011 Levy of Taxes in the amount of $2,011,210 to pay the principal of and interest on the General Obligation Bonds, Series 2005B as adopted with Resolution No. 4920 is appropriate, and that said abatement shall be in the amount of $2,011,210; and

WHEREAS, The Champaign County Board has determined that an abatement of the 2011 Levy of Taxes in the amount of $600,000 to pay the principal of and interest on the General Obligation Bonds, Series 2006 as adopted with Ordinance No. 774 is appropriate, and that said abatement shall be in the amount of $600,000; and

WHEREAS, The Champaign County Board has determined that an abatement of the 2011 Levy of Taxes in the amount of $307,103 to pay the principal of and interest on the General Obligation Bonds, Series 2006A as adopted with Ordinance No. 786 is appropriate, and that said abatement shall be in the amount of $307,103; and

WHEREAS, The Champaign County Board has determined that pursuant to the collection of the public safety sales tax in the calendar year 2011, an abatement of the 2011 Levy of Taxes in the amount of $461,889 to pay the principal of and interest on the General Obligation Bonds (Public Safety Sales Taxes Alternate Revenue Source), Series 2007A as adopted with Ordinance No. 817 is appropriate, and that said abatement shall be in the amount of $461,889; and

WHEREAS, The Champaign County Board has determined that an abatement of the 2011 Levy of Taxes in the amount of $202,825 to pay the principal of and interest on the General Obligation Bonds (General Sales Taxes Alternate Revenue Source), Series 2007B as adopted with Ordinance No. 817 is appropriate, and that said abatement shall be in the amount of $202,825;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the 2011 payment of bonds due pursuant to Ordinance No. 592, said abatement to be in the amount of $400,125; and

BE IT FURTHER RESOLVED that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the RY2011 payment of bonds due pursuant to Ordinance No. 605, said abatement to be in the amount of $1,160,000; and

BE IT FURTHER RESOLVED that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the RY2011 payment of the 2004A bonds due pursuant to Resolution No. 4765, said abatement to be in the amount of $2,025,000; and

BE IT FURTHER RESOLVED that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the RY2011 payment of the 2004B bonds due pursuant to Resolution No. 4765, said abatement to be in the amount of $1,160,000; and

BE IT FURTHER RESOLVED that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the RY2011 payment of the 2005A bonds due pursuant to Resolution No. 4920, said abatement to be in the amount of $748,838; and

BE IT FURTHER RESOLVED that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the RY2011 payment of the 2005B bonds due pursuant to Resolution No. 4920, said abatement to be in the amount of $2,011,210; and

BE IT FURTHER RESOLVED that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the RY2011 payment of the bonds due pursuant to Ordinance No. 774, said abatement to be in the amount of $600,000; and

BE IT FURTHER RESOLVED that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the RY2011 payment of the bonds due pursuant to Ordinance No. 786, said abatement to be in the amount of $307,103; and

BE IT FURTHER RESOLVED that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the RY2011 payment of the 2007A bonds due pursuant to Ordinance No. 817, said abatement to be in the amount of $461,889; and

BE IT FURTHER RESOLVED that the Champaign County Board directs the Champaign County Clerk to abate and reduce the taxes heretofore levied for the RY2011 payment of the 2007B bonds due pursuant to Ordinance No. 817, said abatement to be in the amount of $202,825.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 23rd day of February, A.D. 2012.

_____
C. Pius Weibel, Chair
Champaign County Board

ATTEST:

_____
Gordy Hulten, County Clerk and
Ex-Officio Clerk of the County Board

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 1/31/12

FUND	NAME	F Y 2 0 1 1 -BUDGET- FINAL	ACTUALS CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %	F Y 2 0 1 2 BUDGET BEGINNING (12/01/11)	BUDGET CURRENT (AS OF 1/31/12)	CHANGE	ACTUALS CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %
074	2003 NURS HM BOND DBT SRV										
	REVENUE	6,232,737	240	6,228,809	100	1,471,363	1,471,363	0	170	170	
	EXPENDITURE	6,200,768	188,081	6,089,431	98	1,625,258	1,625,258	0	356,086	356,086	22
075	REGIONAL PLANNING COMM										
	REVENUE	15,287,304	971,221	11,032,025	72	12,721,628	12,721,628	0	892,873	975,385	8
	EXPENDITURE	16,227,104	814,901	10,878,683	67	14,065,165	14,065,165	0	891,287	1,464,956	10
076	TORT IMMUNITY TAX FUND										
	REVENUE	1,118,682	280	1,116,592	100	1,147,135	1,147,135	0	0	0	
	EXPENDITURE	1,502,000	32,318	1,444,791	96	1,495,040	1,495,040	0	37,968	59,025	4

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 1/31/12

FUND	NAME	FY2011 -BUDGET- FINAL	FY2011 ACTUALS CURRENT MONTH	FY2011 ACTUALS YEAR-TO DATE	FY2011 YTD %	FY2012 BUDGET BEGINNING (12/01/11)	FY2012 BUDGET CURRENT (AS OF 1/31/12)	FY2012 BUDGET CHANGE	FY2012 ACTUALS CURRENT MONTH	FY2012 ACTUALS YEAR-TO DATE	FY2012 YTD %
080	GENERAL CORPORATE										
	010 COUNTY BOARD										
	REVENUE	336,968	4,712	310,456	92	313,750	313,750	0	7,734	12,034	4
	EXPENDITURE	271,833	16,755	268,806	99	290,151	304,151	14,000	22,576	81,515	27
	013 DEBT SERVICE										
	REVENUE	710,688	33,602	403,209	57	708,708	708,708	0	33,586	33,586	5
	EXPENDITURE	403,261	235,254	401,526	100	401,437	401,437	0	236,954	236,954	59
	016 ADMINISTRATIVE SERVICES										
	REVENUE	144,426	6,052	56,397	39	83,220	83,220	0	3,700	3,700	4
	EXPENDITURE	1,011,941	71,492	975,286	96	613,248	613,248	0	89,832	109,113	18
	017 COOPERATIVE EXTENSION SRV										
	REVENUE	399,056	0	398,945	100	408,991	408,991	0	0	0	
	EXPENDITURE	399,056	0	398,766	100	408,991	408,991	0	179	179	
	020 AUDITOR										
	REVENUE	111,504	25,713	157,207	141	102,600	102,600	0	0	0	
	EXPENDITURE	326,688	21,960	324,871	99	336,757	336,757	0	24,669	49,934	15
	021 BOARD OF REVIEW										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	122,317	8,078	121,320	99	117,567	117,567	0	8,864	17,540	15
	022 COUNTY CLERK										
	REVENUE	275,462	25,543	338,335	123	302,330	302,330	0	26,451	26,451	9
	EXPENDITURE	847,550	82,468	814,307	96	961,264	961,264	0	78,596	134,897	14
	023 RECORDER										
	REVENUE	1,484,928	109,810	1,522,730	103	1,425,703	1,425,703	0	151,692	281,025	20
	EXPENDITURE	916,331	159,586	909,236	99	864,951	864,951	0	37,580	175,093	20
	025 SUPERVISOR OF ASSESSMENT										
	REVENUE	42,675	2	62,112	146	35,293	35,293	0	2,748	2,770	8
	EXPENDITURE	411,093	20,889	378,382	92	353,768	353,768	0	27,483	48,185	14
	026 COUNTY TREASURER										
	REVENUE	764,950	1,624	707,053	92	713,100	713,100	0	4,442	4,572	1
	EXPENDITURE	253,367	18,105	252,902	100	258,101	258,101	0	17,783	37,381	14
	028 INFORMATION TECHNOLOGY										
	REVENUE	0	0	94,023	N.A.	107,586	107,586	0	493	549	1
	EXPENDITURE	401,317	0	385,179	96	803,111	803,111	0	64,645	101,530	13
	030 CIRCUIT CLERK										
	REVENUE	2,112,645	156,834	1,968,722	93	2,024,500	2,024,500	0	141,985	141,985	7
	EXPENDITURE	1,114,804	74,068	1,090,988	98	1,091,741	1,091,741	0	78,544	149,313	14
	031 CIRCUIT COURT										
	REVENUE	1,000	0	328	33	0	0	0	0	0	
	EXPENDITURE	1,030,427	84,573	1,026,101	100	1,039,084	1,039,084	0	94,963	165,526	16

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 1/31/12

FUND	NAME	FY 2011 -BUDGET- FINAL	FY 2011 ACTUALS CURRENT MONTH	FY 2011 ACTUALS YEAR-TO DATE	FY 2011 YTD %	FY 2012 BUDGET BEGINNING (12/01/11)	FY 2012 BUDGET CURRENT (AS OF 1/31/12)	FY 2012 BUDGET CHANGE	FY 2012 ACTUALS CURRENT MONTH	FY 2012 ACTUALS YEAR-TO DATE	FY 2012 YTD %
080	GENERAL CORPORATE	(CONTINUED)									
	032 JURY COMMISSION										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	32,147	1,847	24,347	76	32,289	32,289	0	1,556	3,029	9
	036 PUBLIC DEFENDER										
	REVENUE	127,358	8,664	215,518	169	235,289	235,289	0	7,245	7,245	3
	EXPENDITURE	997,362	71,925	988,407	99	1,045,091	1,045,091	0	79,864	157,511	15
	040 SHERIFF										
	REVENUE	936,465	72,706	1,005,365	107	964,300	964,300	0	124,210	153,919	16
	EXPENDITURE	4,510,219	353,303	4,376,712	97	4,449,876	4,451,876	2,000	391,779	655,708	15
	041 STATES ATTORNEY										
	REVENUE	1,469,978	91,118	1,249,391	85	1,433,808	1,433,808	0	109,520	109,613	8
	EXPENDITURE	2,060,516	176,934	2,041,115	99	2,085,798	2,085,798	0	183,633	325,358	16
	042 CORONER										
	REVENUE	42,726	2,425	46,354	108	51,250	51,250	0	3,358	3,358	7
	EXPENDITURE	500,197	32,037	499,190	100	460,412	460,412	0	44,871	71,840	16
	043 EMERGENCY MANAGEMENT AGCY										
	REVENUE	51,548	0	157,791	306	52,000	52,000	0	0	25	
	EXPENDITURE	146,650	8,176	129,123	88	123,783	123,783	0	6,360	9,946	8
	051 JUVENILE DETENTION CENTER										
	REVENUE	935,549	124,354	1,309,009	140	932,749	932,749	0	1,764	1,764	
	EXPENDITURE	1,592,312	119,510	1,562,014	98	1,594,329	1,594,329	0	120,912	230,432	14
	052 COURT SERVICES -PROBATION										
	REVENUE	477,232	22,576	634,412	133	477,232	477,232	0	0	0	
	EXPENDITURE	1,418,905	103,737	1,396,318	98	1,421,419	1,421,419	0	107,373	197,365	14
	057 DEPUTY SHERIFF MERIT COMM										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	22,672	422	21,666	96	20,025	20,025	0	1,205	1,205	6
	071 PUBLIC PROPERTIES										
	REVENUE	1,615,593	442,824	1,769,973	110	1,315,676	1,315,676	0	88,827	109,862	8
	EXPENDITURE	2,897,517	174,733	2,815,823	97	2,919,840	2,919,840	0	357,120	439,291	15
	075 GENERAL COUNTY										
	REVENUE	17,855,635	855,870	18,244,617	102	18,438,984	18,438,984	0	907,766	907,946	5
	EXPENDITURE	3,052,119	60,850	2,914,420	95	3,212,767	3,212,767	0	212,307	487,636	15
	077 ZONING AND ENFORCEMENT										
	REVENUE	59,025	33	56,643	96	170,700	170,700	0	0	1,704	1
	EXPENDITURE	346,153	15,666	296,127	86	336,077	336,077	0	17,882	35,403	11
	124 REGIONAL OFFICE EDUCATION										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	209,062	0	199,267	95	213,214	213,214	0	0	0	

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 1/31/12

FUND	NAME	FY 2011 -BUDGET- FINAL	FY 2011 ACTUALS CURRENT MONTH	FY 2011 ACTUALS YEAR-TO DATE	FY 2011 YTD %	FY 2012 BUDGET BEGINNING (12/01/11)	FY 2012 BUDGET CURRENT (AS OF 1/31/12)	FY 2012 BUDGET CHANGE	FY 2012 ACTUALS CURRENT MONTH	FY 2012 ACTUALS YEAR-TO DATE	FY 2012 YTD %
080	GENERAL CORPORATE	(CONTINUED)									
130	CIRC CLK SUPPORT ENFORCE										
	REVENUE	57,883	0	50,962	88	57,883	57,883	0	0	0	
	EXPENDITURE	50,077	2,968	47,509	95	50,521	50,521	0	3,649	6,601	13
140	CORRECTIONAL CENTER										
	REVENUE	865,216	62,280	781,916	90	825,016	825,016	0	47,464	51,007	6
	EXPENDITURE	5,667,813	428,742	5,634,852	99	5,785,215	5,783,215	2,000-	471,820	746,223	13
141	STS ATTY SUPPORT ENFORCE										
	REVENUE	371,261	24,532	341,321	92	371,024	371,024	0	25,686	25,686	7
	EXPENDITURE	379,084	23,448	351,305	93	369,356	369,356	0	25,690	45,310	12
TOTAL	GENERAL CORPORATE										
	REVENUE	31,249,771	24,532	31,882,790	102	31,551,692	31,551,692	0	1,688,671	1,878,801	6
	EXPENDITURE	31,392,790	23,448	30,645,865	98	31,660,183	31,674,183	14,000	2,808,689	4,720,018	15

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 1/31/12

FUND	NAME	FY 2011 -BUDGET- FINAL	FY 2011 ACTUALS CURRENT MONTH	FY 2011 ACTUALS YEAR-TO DATE	FY 2011 YTD %	FY 2012 BUDGET BEGINNING (12/01/11)	FY 2012 BUDGET CURRENT (AS OF 1/31/12)	FY 2012 BUDGET CHANGE	FY 2012 ACTUALS CURRENT MONTH	FY 2012 ACTUALS YEAR-TO DATE	FY 2012 YTD %
081	NURSING HOME										
	REVENUE	15,296,331	1,303	14,234,071	93	14,997,726	14,997,726	0	873	2,055	
	EXPENDITURE	15,796,464	1,010,443	14,219,895	90	14,522,511	14,522,511	0	1,358,461	1,925,988	13
083	COUNTY HIGHWAY										
	REVENUE	2,771,924	3,408	2,476,351	89	2,647,044	2,647,044	0	6,879	144,298	5
	EXPENDITURE	2,891,102	166,514	2,818,844	98	2,645,862	2,645,862	0	147,978	257,943	10
084	COUNTY BRIDGE										
	REVENUE	1,058,646	96,700	1,132,453	107	1,067,174	1,067,174	0	139	139	
	EXPENDITURE	1,031,000	18,136	458,330	44	1,066,000	1,066,000	0	151,806	151,806	14
085	COUNTY MOTOR FUEL TAX										
	REVENUE	2,721,643	166,124	2,846,127	105	2,827,876	2,827,876	0	169,862	169,862	6
	EXPENDITURE	3,775,404	1,153,692	3,466,038	92	2,827,205	2,827,205	0	113,802	124,814	4
088	ILL.MUNICIPAL RETIREMENT										
	REVENUE	4,883,414	200,117	4,711,298	96	4,839,122	4,839,122	0	234,005	271,639	6
	EXPENDITURE	4,884,984	680,878	4,646,775	95	4,820,774	4,820,774	0	680,699	680,699	14
089	COUNTY PUBLIC HEALTH FUND										
	REVENUE	1,304,310	16,928	1,285,544	99	1,317,053	1,317,053	0	137,038	201,338	15
	EXPENDITURE	1,304,310	4,812	1,291,485	99	1,316,561	1,379,459	62,898	62,762	70,262	5
090	MENTAL HEALTH										
	REVENUE	4,079,037	43,125	4,116,528	101	4,060,124	4,060,124	0	28,535	53,802	1
	EXPENDITURE	4,079,037	318,501	3,943,061	97	4,060,124	4,060,124	0	325,182	613,309	15
091	ANIMAL CONTROL										
	REVENUE	483,649	20,409	574,015	119	584,765	584,765	0	34,284	67,644	12
	EXPENDITURE	530,109	31,297	509,893	96	579,741	579,741	0	42,499	65,293	11
092	LAW LIBRARY										
	REVENUE	68,225	6,046	65,943	97	68,100	68,100	0	4,648	4,648	7
	EXPENDITURE	84,256	1,892	83,486	99	74,282	74,282	0	6,310	7,717	10
103	HWY FED AID MATCHING FUND										
	REVENUE	8,323	35	8,453	102	7,303	7,303	0	84	84	1
	EXPENDITURE	0	0	0		0	0	0	0	0	
104	EARLY CHILDHOOD FUND										
	REVENUE	7,279,475	392,511	6,999,175	96	7,859,795	7,859,795	0	539,828	680,690	9
	EXPENDITURE	7,275,125	386,872	6,425,494	88	7,779,740	7,779,740	0	570,354	919,205	12
105	CAPITAL ASSET REPLCMT FND										
	REVENUE	273,511	10,014	201,978	74	243,290	243,290	0	10,058	10,058	4
	EXPENDITURE	956,983	7,820	484,666	51	843,747	873,230	29,483	27,515	38,076	4
106	PUBL SAFETY SALES TAX FND										
	REVENUE	4,512,403	366,635	4,538,937	101	4,508,507	4,508,507	0	369,147	369,147	8
	EXPENDITURE	4,211,132	1,797,936	3,930,362	93	4,428,826	4,658,826	230,000	2,725,320	2,725,320	58
107	GEOGRAPHIC INF SYSTM FUND										
	REVENUE	282,100	26,037	252,926	90	252,000	252,000	0	23,388	23,388	9
	EXPENDITURE	316,162	17,854	311,004	98	272,860	272,860	0	21,534	39,388	14

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 1/31/12

FUND	NAME	FY 2011 -BUDGET- FINAL	FY 2011 ACTUALS CURRENT MONTH	FY 2011 ACTUALS YEAR-TO DATE	FY 2011 YTD %	FY 2012 BUDGET BEGINNING (12/01/11)	FY 2012 BUDGET CURRENT (AS OF 1/31/12)	FY 2012 BUDGET CHANGE	FY 2012 ACTUALS CURRENT MONTH	FY 2012 ACTUALS YEAR-TO DATE	FY 2012 YTD %
108	DEVLPMNTL DISABILITY FUND										
	REVENUE	3,585,739	208	3,575,053	100	3,677,507	3,677,507	0	136	136	
	EXPENDITURE	3,588,739	290,092	3,550,078	99	3,675,382	3,675,382	0	295,901	588,635	16
109	DELINQ PREVENTN GRNT FUND										
	REVENUE	203,116	18	203,220	100	203,116	203,116	0	12	12	
	EXPENDITURE	203,116	17,608	199,626	98	203,116	203,116	0	17,608	35,216	17
188	SOCIAL SECURITY FUND										
	REVENUE	2,770,393	95,790	2,573,369	93	2,778,005	2,778,005	0	90,616	121,316	4
	EXPENDITURE	2,766,542	199,991	2,596,306	94	2,774,005	2,774,005	0	302,937	371,739	13
303	COURT COMPLEX CONSTR FUND										
	REVENUE	1,200	96	622	52	2,000	2,000	0	63	63	3
	EXPENDITURE	0	0	0		100,000	100,000	0	275	275	
304	HIGHWAY FACILTY CONST FND										
	REVENUE	0	15	89		450	450	0	10	10	2
	EXPENDITURE	0	0	0		0	0	0	0	0	
305	202 ART BARTELL BLDG CNST										
	REVENUE	2,200,200	2,004,483	2,004,881	91	250	250	0	30	30	12
	EXPENDITURE	2,200,000	1,178	1,541,819	70	472,816	472,816	0	0	0	
350	HWY FACIL BOND DEBT SERV										
	REVENUE	199,663	15	199,968	100	202,995	202,995	0	10	10	
	EXPENDITURE	199,600	175,394	198,095	99	198,119	198,119	0	177,206	177,206	89
474	RPC USDA REVOLVING LOANS										
	REVENUE	551,750	19	225		500,000	500,000	0	19	19	
	EXPENDITURE	115,000	0	333		110,000	110,000	0	0	0	
475	RPC ECON DEVELOPMNT LOANS										
	REVENUE	521,700	18,312	365,288	70	438,450	438,450	0	17,762	23,994	5
	EXPENDITURE	525,000	8,186	155,984	30	438,000	438,000	0	7,156	7,156	2
476	SELF-FUNDED INSURANCE										
	REVENUE	1,955,373	48,789	2,038,360	104	2,137,800	2,137,800	0	49,396	84,332	4
	EXPENDITURE	1,890,762	16,572	1,429,723	76	1,912,613	1,912,613	0	20,783	691,320	36
610	WORKING CASH FUND										
	REVENUE	1,700	65	383	23	400	400	0	42	42	11
	EXPENDITURE	1,700	0	383	23	400	400	0	0	0	
611	COUNTY CLK SURCHARGE FUND										
	REVENUE	12,000	535	9,348	78	8,500	8,500	0	758	758	9
	EXPENDITURE	12,000	535	9,348	78	8,500	8,500	0	758	758	9
612	SHERIFF DRUG FORFEITURES										
	REVENUE	20,375	14	2,034	10	20,085	20,085	0	313	313	2
	EXPENDITURE	28,333	0	22,302	79	30,280	30,280	0	1,422	1,482	5
613	COURT'S AUTOMATION FUND										
	REVENUE	289,399	22,023	256,168	89	250,250	250,250	0	19,079	19,079	8
	EXPENDITURE	387,495	8,207	383,552	99	347,373	347,373	0	96,158	106,824	31

AUDITOR'S REPORT TO COUNTY BOARD
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FUND	NAME	FY 2011 -BUDGET- FINAL	FY 2011 ACTUALS CURRENT MONTH	FY 2011 ACTUALS YEAR-TO DATE	FY 2011 YTD %	FY 2012 BUDGET BEGINNING (12/01/11)	FY 2012 BUDGET CURRENT (AS OF 1/31/12)	FY 2012 BUDGET CHANGE	FY 2012 ACTUALS CURRENT MONTH	FY 2012 ACTUALS YEAR-TO DATE	FY 2012 YTD %
614	RECORDER'S AUTOMATION FND										
	REVENUE	182,500	20,074	202,998	111	208,700	208,700	0	20,654	20,654	10
	EXPENDITURE	260,764	10,032	241,813	93	265,638	265,638	0	59,658	61,541	23
617	CHILD SUPPORT SERV FUND										
	REVENUE	52,500	3,837	42,246	80	600	600	0	280	280	47
	EXPENDITURE	150,240	2,192	48,306	32	102,435	102,435	0	3,987	6,688	7
618	PROBATION SERVICES FUND										
	REVENUE	363,500	25,755	424,916	117	401,500	414,500	13,000	38,025	38,115	9
	EXPENDITURE	431,404	165,258	428,377	99	468,075	481,075	13,000	23,348	24,724	5
619	TAX SALE AUTOMATION FUND										
	REVENUE	36,840	78	35,363	96	32,355	32,355	0	262	391	1
	EXPENDITURE	40,933	0	27,606	67	40,899	40,899	0	5,289	5,289	13
620	HEALTH-LIFE INSURANCE										
	REVENUE	5,640,158	90,541	5,118,854	91	5,128,766	5,128,766	0	439,200	868,886	17
	EXPENDITURE	5,640,158	604	5,111,453	91	5,128,738	5,128,738	0	426,784	843,069	16
621	STS ATTY DRUG FORFEITURES										
	REVENUE	55,000	2,852	59,968	109	27,040	27,040	0	1,816	1,816	7
	EXPENDITURE	65,100	56	64,307	99	27,000	27,000	0	60	120	
627	PROPERTY TAX INT FEE FUND										
	REVENUE	61,000	143	71,278	117	60,120	60,120	0	376	616	1
	EXPENDITURE	60,100	0	60,100	100	60,120	60,120	0	11,439	11,439	19
628	ELECTN ASSIST/ACCESSIBLTY										
	REVENUE	100,000	27,965	37,972	38	168,339	168,339	0	2,371	2,371	1
	EXPENDITURE	100,000	0	37,963	38	168,339	168,339	0	2,370	2,370	1
629	COUNTY HISTORICAL FUND										
	REVENUE	25	0	1	4	10	10	0	500	500	5000
	EXPENDITURE	0	0	0		0	0	0	0	0	
630	CIR CLK OPERATION & ADMIN										
	REVENUE	84,300	4,919	104,865	124	120,100	120,100	0	6,723	6,723	6
	EXPENDITURE	88,145	0	80,347	91	120,000	120,000	0	0	0	
632	CIR CLK ELCTRNC CITATIONS										
	REVENUE	0	0	12,653		0	0	0	1,516	1,516	
	EXPENDITURE	0	0	0		0	0	0	0	0	
641	ACCESS INITIATIVE GRANT										
	REVENUE	1,078,424	142	904,860	84	1,502,531	1,502,531	0	289,653	289,653	19
	EXPENDITURE	1,466,464	41,748	1,257,730	86	1,502,531	1,502,531	0	83,475	144,338	10
658	JAIL COMMISSARY										
	REVENUE	26,000	3,098	28,516	110	26,000	26,000	0	6,249	6,249	24
	EXPENDITURE	24,950	3,013	22,201	89	26,000	26,000	0	3,039	3,039	12
659	COUNTY JAIL MEDICAL COSTS										
	REVENUE	30,500	2,213	28,232	93	30,500	30,500	0	2,339	2,339	8
	EXPENDITURE	46,016	0	46,016	100	46,016	46,016	0	0	0	

AUDITOR'S REPORT TO COUNTY BOARD
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670	COUNTY CLK AUTOMATION FND										
	REVENUE	20,100	1,690	76,983	383	30,000	30,000	0	1,821	1,821	6
	EXPENDITURE	109,937	6,211	79,053	72	33,525	33,525	0	1,988	3,311	10
671	COURT DOCUMENT STORAGE FD										
	REVENUE	157,000	11,317	133,423	85	135,240	135,240	0	9,912	9,912	7
	EXPENDITURE	278,348	7,232	167,755	60	220,685	220,685	0	5,419	15,176	7
675	VICTIM ADVOCACY GRT-ICJIA										
	REVENUE	38,690	0	35,634	92	38,690	38,690	0	0	0	
	EXPENDITURE	35,768	2,674	35,801	100	36,078	36,078	0	2,926	5,164	14
676	SOLID WASTE MANAGEMENT										
	REVENUE	1,700	111	1,318	78	1,600	1,600	0	157	1,657	104
	EXPENDITURE	5,450	0	0		2,875	2,875	0	0	204	7
677	JUV INTERVENTION SERVICES										
	REVENUE	50	2	13	26	15	15	0	1	1	7
	EXPENDITURE	10,000	0	0		10,000	13,000	3,000	0	0	
679	CHILD ADVOCACY CENTER										
	REVENUE	218,621	3,095	165,659	76	191,903	191,903	0	3,633	7,934	4
	EXPENDITURE	216,617	12,134	180,357	83	196,131	196,131	0	13,332	24,280	12
681	JUV INF SHARING SYS GRANT										
	REVENUE	11,250	1	6,985	62	11,812	11,812	0	818	818	7
	EXPENDITURE	11,250	0	7,276	65	11,812	11,812	0	848	848	7
685	DRUG COURTS PROGRAM										
	REVENUE	21,500	1,664	21,836	102	21,535	121,535	100,000	1,755	1,855	2
	EXPENDITURE	21,500	15,000	15,000	70	21,535	121,535	100,000	32	32	
850	GEOG INF SYS JOINT VENTUR										
	REVENUE	512,942	22,353	559,168	109	470,297	470,297	0	18,795	36,649	8
	EXPENDITURE	512,053	29,972	496,459	97	469,770	469,770	0	54,124	75,962	16
TOTAL ALL FUNDS	REVENUE	19,916,693	4,942,196	117,292,593	589	10,999,158	11,112,158	113,000	5,165,584	6,404,018	58
	EXPENDITURE	23,952,214	7,816,308	112,653,889	470	13,312,685	13,765,066	452,381	11,946,574	17,428,110	127

RESOLUTION NO.

RESOLUTION APPROVING AGREEMENT BETWEEN THE CHAMPAIGN COUNTY BOARD, THE SHERIFF, AND THE ILLINOIS FRATERNAL ORDER OF POLICE CORRECTIONS SERGEANTS DIVISION FOR DECEMBER 1, 2009 – NOVEMBER 30, 2012

WHEREAS, The Champaign County Board and the Sheriff have negotiated with the Illinois Fraternal Order of Police (FOP), the sole and exclusive bargaining agent for the Corrections Sergeants Division; and

WHEREAS, The parties have completed negotiations as to the terms and conditions of employment for the Corrections Sergeants Division employees who are members of the bargaining unit for the period from December 1, 2009 through November 30, 2012;

NOW, THEREFORE, BE IT RESOLVED, By the Champaign County Board, Champaign County, Illinois, that the Collective Bargaining Agreement for the Correction Sergeants Division Between the Champaign County Board, the Sheriff of Champaign County, and the Illinois Fraternal Order of Police is hereby approved; and

BE IT FURTHER RESOLVED, by the Champaign County Board, that C. Pius Weibel, Chair of the Champaign County Board, is hereby authorized to execute the Collective Bargaining Agreement for the Corrections Sergeants Division, on behalf of the Champaign County Board.

PRESENTED, PASSED, APPROVED, AND RECORDED this 23rd day of February A.D. 2012.

_____
C. Pius Weibel, Chair
Champaign County Board

ATTEST:

_____
Gordy Hulten, County Clerk and
Ex-Officio Clerk of the County Board