



**CHAMPAIGN COUNTY BOARD**  
**COMMITTEE OF THE WHOLE –Finance/Justice/Policy Agenda**  
*County of Champaign, Urbana, Illinois*  
*Tuesday, February 14, 2012 – 6:00 p.m.*

*Lyle Shields Meeting Room, Brookens Administrative Center*  
*1776 East Washington Street, Urbana, Illinois*

- I. Call To Order**
- II. Roll Call**
- III. Approval of Minutes**  
A. Committee of the Whole Minutes – January 17, 2012 **1-10**
- IV. Approval of Agenda/Addenda**
- V. Public Participation**
- VI. Communications**
- VII. Finance:**
- A. Budget Amendments & Transfers
1. Budget Transfer #12-00002 **11**  
Fund/Dept: 641 ACCESS Initiative-053 Mental Health Board  
Total Amount: \$237,736  
Reason: To Reduce Original Personnel Budget - Staffing Changes Were Made After December 1 to Allow for Staff to Work out of Contracting
2. Budget Amendment #12-00009 **12-13**  
Fund/Dept: 075 Regional Planning Commission-729 IDOT Traffic Signal Retiming  
Increased Appropriations: \$22,215  
Increased Revenue: \$22,215  
Reason: Analysis and Retiming of Additional Designated Signalized Intersections in Champaign, Urbana, and the U of I to Improve Safety. These Intersections were Selected Based on Crash and Injury Data and have been Approved by the Participating Local Agencies that Provided Local Match in the Prior Fiscal Year.
3. Budget Amendment #12-00010 **14**  
Fund/Dept: 080 General Corporate-041 States Attorney  
Increased Appropriations: \$3000  
Increased Revenue: None: from Fund Balance  
Reason: Amendment Required Due to Increase in Cost for Appellate Prosecutor Services Due to Champaign County's Increase in Population to 201,081
4. Budget Amendment #12-00011 **15**  
Fund/Dept: 303 Court Complex Construction Fund-010 County Board  
Increased Appropriations: \$63,200  
Increased Revenue: None: from Fund Balance  
Reason: To Cover All Project Costs for the Courthouse Sound & Video Arraignment System Replacement Project, and to Cover Overtime for the Sheriff's Office for Court

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 Security Personnel Monitoring the Building During Off-Hours Installation.

- B. Animal Control**
1. Request Approval of Revised Intergovernmental Agreement for Animal Control Services with the Village of Pesotum 16-17
  2. Request Approval of Intergovernmental Agreement for Animal Impound Services with the Village of Pesotum 18-21
- C. Children’s Advocacy Center**
1. Request Approval of Application & if Awarded, Renewal of Violent Crime Victims Assistance Grant for FY2013 22-53
  2. Request Approval of Application & if Awarded, Acceptance of Continued Grant Funding from the Illinois Criminal Justice Information Authority-Agreement #211216 54-84
- D. Sheriff**
1. Request Approval of Contract to Provide Special Police Services for the Village of St. Joseph 85-87
  2. Request Approval of Contract to Provide Special Police Services for the Village of Philo 88-91
  3. Request Approval of Contract to Provide Special Police Services for the Village of Sidney 92-95
- E. States Attorney**
1. Request Approval of Application & if Awarded, Renewal of Violent Crime Victims Assistance Grant 96-130
- F. County Administrator**
1. General Corporate Fund FY2012 Budget Projection Report (*to be distributed*)
  2. General Corporate Fund Budget Change Report (*to be distributed*)
  3. Determination of Elected Official Salaries FY2013-FY2016
    - a. Administrator Recommendation Memo 131-135
    - b. Longevity of Elected Officials in Comparable Counties 136
    - c. FY2004 Elected Officials County Comparison 137
    - d. History of Champaign County Elected Official Salaries and Annual CPI Increases 138-139
    - e. Statutory Definitions of Elected Official Responsibilities:
      - (i) Auditor, Coroner, County Clerk, Recorder, Sheriff - <http://www.ilga.gov/legislation/ilcs/ilcs3.asp?ActID=750&ChapterID=12>
      - (ii) Circuit Clerk - <http://www.ilga.gov/legislation/ilcs/ilcs2.asp?ChapterID=50>
  4. Review of General Corporate Fund Balance and Additional Funding Requests for FY2012 140-142
  5. Resolution for the Abatement and Reduction of Taxes Heretofore Levied for the Payment of Bonds 143-146
- G. Auditor**
1. Monthly Report – January 2012 147-154
- H. Other Business**
1. Resolution Authorizing the Board Chair to Execute the Collective Bargaining Agreement 155

Between the FOP Labor Council for Corrections Sergeants, the Champaign County Board  
and the Sheriff of Champaign County

I. Chair’s Report

J. Designation of Items to be Placed on County Board Consent Agenda

**VIII. Justice & Social Services:**

A. Agency Presentation – Court Services & Probation – Joe Gordon

B. Monthly Reports – all reports are available on each department’s webpage through the department reports page at: <http://www.co.champaign.il.us/COUNTYBD/deptrpts.htm>

1. Emergency Management Agency – January 2012
2. Head Start – January 2012
3. Probation & Court Services – December 2011
4. Public Defender – November 2011 and December 2011

C. Emergency Management Agency

1. Request Approval of Application and If Awarded, Acceptance of Hazardous Materials  
Emergency Preparedness (HMEP) Grant 156-162

D. Other Business

1. Establishment of Citizens Advisory Committee/Task Force to Garner Together Impactors  
in Social Justice System to Present Information Regarding Improvements and  
Implementing Suggestions in the Jailing Communities Report

E. Chair’s Report

F. Designation of Items to be Placed on the County Board Consent Agenda

**IX. Policy, Personnel, & Appointments:**

A. Appointments/Reappointments

1. Resignation of Yuki Llewellyn from the CUMTD Board 163-164  
(*Provided for Information Only*)
2. Appointment of \_\_\_\_\_ to the CUMTD Board to fill one Vacancy  
Term 1/1/2012-12/31/2016
3. Resignation of Robert Reese from Mount Olive Cemetery Association 165  
(*Provided for Information Only*)
4. Appointment of Jack Knott to the Mount Olive Cemetery Association to Fill an 166  
Unexpired Term Ending 6/30/2014
5. Appointment of James Prather to the Mount Olive Cemetery Association to Fill an 167  
Unexpired Term Ending 6/30/2017
6. Resignations of County Board Members Alan Nudo and Brad Jones 168-169
7. Appointment of Jeff Kibler to fill the unexpired term of Alan Nudo, District 3 170
8. Appointment of Max Mitchell to fill the unexpired term of Brad Jones, District 3 171
9. Appointment of Ron Bensyl to the Nursing Home Board of Directors to fill the unexpired 172  
term of Alan Nudo
10. Appointment of Diane Michaels to the Lincoln Exhibits Committee to fill the unexpired 173  
term of Alan Nudo

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11. Appointment of John Jay to the Labor Committee to fill the unexpired term of Alan Nudo	174
12. Appointment of Astrid Berkson to the Veterans’ Assistance Commission Committee to Replace Carol Ammons	175
B. <u>Regional Planning Commission</u>	176-188
1. Request Approval of RPC Revised Purchasing Policy	
C. <u>Strategic Planning Committee</u>	
1. Recommendation for Approval of Champaign County Strategic Plan 2012 Update	189-191
D. <u>County Administrator</u>	192
1. Vacant Positions Listing ( <i>Provided for information only</i> )	
E. <u>County Clerk</u>	193
1. Monthly Report- January 2012	
F. <u>Other Business</u>	
1. Proposal for Local Food Policy Council	
a. 2009 Press Release	194-198
b. Draft II	199-204
G. <u>Chair’s Report</u>	
H. <u>Designation of Items to be Placed on County Board Consent Agenda</u>	
X. <u>Other Business</u>	
XI. <u>Adjourn</u>	

1 **CHAMPAIGN COUNTY BOARD**  
2 **COMMITTEE OF THE WHOLE MINUTES**  
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4  
5 **Justice & Social Services/Finance/Policy, Personnel, & Appointments**  
6 **Tuesday, January 17, 2012**  
7 **Lyle Shields Meeting Room, Brookens Administrative Center**  
8 **1776 E. Washington St., Urbana, Illinois**  
9

10 **MEMBERS PRESENT:** Christopher Alix, Carol Ammons, Jan Anderson, Ron Bensyl,  
11 Thomas Betz, Astrid Berkson, Lloyd Carter, Lorraine Cowart,  
12 Aaron Esry, Stephanie Holderfield, Stan James, John Jay, Brad  
13 Jones, Alan Kurtz, Ralph Langenheim, Gary Maxwell, Brendan  
14 McGinty, Diane Michaels, Alan Nudo, Steve O'Connor, Patti  
15 Petrie, James Quisenberry, Michael Richards, Giraldo Rosales,  
16 Jonathan Schroeder, C. Pius Weibel  
17

18 **MEMBERS ABSENT:** Steve Moser  
19

20 **OTHERS PRESENT:** Deb Busey (County Administrator), Joe Gordon (Director of  
21 Probation & Court Services), Gordy Hulten (County Clerk), Duane  
22 Northrup (Coroner), Tracy Parsons (ACCESS Initiative Project  
23 Director), Alan Reinhart (Facilities Director), Kay Rhodes  
24 (Administrative Assistant), Peter Tracy (Executive Director of  
25 MHB/DDB), (Dan Welch (Treasurer)  
26

27 **CALL TO ORDER**  
28

29 Weibel called the meeting to order at 6:05 p.m.  
30

31 **ROLL CALL**  
32

33 Rhodes called the roll. Alix, Ammons, Anderson, Bensyl, Berkson, Betz, Carter, Cowart,  
34 Esry, Holderfield, James, Jay, Jones, Kurtz, Langenheim, Maxwell, McGinty, Michaels, Nudo,  
35 O'Connor, Petrie, Quisenberry, Rosales, Schroeder, and Weibel were present at the time of roll  
36 call, establishing the presence of a quorum.  
37

38 **APPROVAL OF MINUTES**  
39

40 **MOTION** by Jay to approve the November 8, 2011 Committee of the Whole minutes;  
41 seconded by James. Anderson said she had voted yes on the second roll call vote for the  
42 Intergovernmental Agreement Regarding the Clinton Landfill Permit. Rhodes stated she would  
43 check the recording for any discrepancy. **Motion carried with unanimous support.**  
44

45 **APPROVAL OF AGENDA/ADDENDA**  
46

47           **MOTION** by Rosales to approve the agenda; seconded by Cowart. **Motion carried with**  
48 **unanimous support.**

49  
50 **PUBLIC PARTICIPATION**

51  
52           There was no public participation.

53  
54 **COMMUNICATIONS**

55  
56           There were no communications.

57  
58 **JUSTICE & SOCIAL SERVICES**

59 **Agency Presentation – Juvenile Delinquency Grants Programs & ACCESS Initiative**

60  
61           Tracy provided an overview of the Juvenile Delinquency Grants and ACCESS Initiative,  
62 which the Mental Health Board administers. Tracy explained ACCESS Initiative is a federal  
63 grant through the Department of Human Services and the primary goal is to build a system of  
64 care for youth in the community. He said it was a trauma and justice focused system for youth  
65 with mental health issues who are in the juvenile justice system, many of whom are also in the  
66 child welfare system. He explained this is a six-year project and they were in the third year.  
67 Tracy stated they were first required to design the project and the second phase is to create  
68 family driven and youth guided programs. They were in the beginning stages of this. Tracy  
69 explained they also provide wrap around services, which not only look at the youth's mental  
70 health needs, but also other needs as well. Tracy said they had developed a logic model, which  
71 had been federally approved. This guides the direction of the project. He said the federal  
72 government would perform a site visit in April 2012.

73  
74           Tracy said the Delinquency Prevention Grant Fund program funded through the Quarter-  
75 Cent Sales Tax was turned over to the Mental Health Board in 2005. Tracy explained at that time  
76 they created a Quarter-Cent Administration Team which included the States Attorney, the  
77 Probation & Court Services Director, and the Superintendent of the Juvenile Detention Center.  
78 This team distributed the funds between two contracted agencies. The Regional Planning  
79 Commission receives approximately \$140,000 annually for their diversion program and the Don  
80 Moyer Boys and Girls Club receives about \$70,000 annually for their after-school program,  
81 JUMP. Tracy stated although funding had gone down in recent years, the level of services had  
82 not. He explained the Mental Health Board has supplemented the programs funding to maintain  
83 the original funding level.

84  
85           Petrie asked when the ACCESS Initiative meetings occur. Parsons explained the meeting  
86 information would be posted to the website monthly. Petrie asked Parsons what the total amount  
87 of the grant was. Parsons stated it was \$9 million over six years. Parsons stated they must re-  
88 apply for the grant annually. Ammons said she wanted to see the program evaluation report.  
89 Parsons would provide a copy of the most recent annual evaluation report.

90

91 Betz inquired if any recidivism assessment had been performed because the reasoning  
92 behind the use of the Quarter-Cent was for prevention of recidivism and he wanted to see data  
93 that proved it was working. Tracy explained before the Parenting with Love and Limits program,  
94 they were tracking this and the recidivism rate was thirty-five percent. Tracy explained their  
95 concern was that the youth were not engaged in the treatment process and thirty-five percent was  
96 the status quo. Tracy explained this is why programs such as PLL and ACCESS Initiative have  
97 been bought in. The Quarter-Cent Administration Team would discuss another recidivism  
98 assessment at the next meeting using the data they have collected since the new programs  
99 became operational.

100  
101 James asked if the total number of referrals since the inception of the program three years  
102 ago was seventy-one. Parsons confirmed the total number was seventy-one. James asked how  
103 long a juvenile remains in the ACCESS Initiative program once admitted and although the  
104 program is grant funded, he was concerned about the expenditure amount on each youth and the  
105 ultimate outcome. Parsons explained wrap around services provide cost savings by bringing in  
106 the schools, child welfare, and court services programs to work together. Parsons stated the court  
107 system also saves money if the youth does not return to the system. James was concerned about  
108 the overlap of services anytime there were multiple agencies and felt agency coordination was  
109 important to avoid this issue and create cost savings whenever possible. Parsons said given the  
110 state of the economy, funding had been significantly reduced across the board.

111  
112 Berkson asked how the public could obtain copies of the evaluation reports. Tracy stated  
113 the reports are written by the U of I researchers who are independent from the Mental Health  
114 Board and he did not know how the U of I would handle these reports. Parsons felt that once the  
115 reports are made available to them they could post them on the website. Michaels asked what  
116 percentage of the grant funding goes toward the administration of the program. Tracy said the  
117 first year the amount received was \$1 million and twenty percent or \$200,000 went to the U of I  
118 and then the State of Illinois received ten to fifteen percent and so the actual amount of funding  
119 received by ACCESS Initiative was approximately \$678,000. Tracy said the second year the  
120 total grant funding was \$1.5 million and each year the U of I and the State receive a percentage.  
121 Michaels asked for the total amount that ACCESS Initiative actually received in the past three  
122 years and how much of this amount went towards administrative costs. Tracy stated they  
123 received approximately \$2 million in three years and the Mental Health Board does not receive  
124 compensation for the administration of this program.

125  
126 Alix asked how often the coordinating council meets. Parsons said the meeting was  
127 originally scheduled for January but was cancelled. Alix asked if a schedule of the council  
128 meetings were posted. Parsons explained they are working towards a more defined schedule.

129  
130 Rosales asked if Parsons was aware that he was the County Board Liaison because he had  
131 received no information regarding the ACCESS Initiative Coordinating Council. Parsons stated  
132 Rosales would be notified of any future meetings and receive agenda packets. Rosales asked  
133 what would happen upon completion of the six-year project. Parsons hoped the project would  
134 result in an infrastructure of core agencies that would continue the work. Tracy explained they  
135 are required to have a sustainability plan in place and have been in contact with McHenry

136 County, which just completed its six-year project. Rosales asked what the Mental Health Board's  
137 current financial commitment was to project ACCESS and the initiatives out of the SAMHSA  
138 grant. Tracy said it was approximately \$1 million. Tracy said as the project continues and each  
139 year federal funding decreases as the Mental Health Board support increases, it would be a  
140 challenge to provide an adequate match. Tracy stated if they could not do this, federal funding  
141 would decrease. Rosales asked what staffing costs were involved. Tracy said his time was free;  
142 the auditor performs check writing and then a couple of Mental Health Board staff members  
143 perform a limited amount of work.  
144

145 Tracy explained they did not have a sustainability plan at this time; however, it appeared  
146 the Mental Health Board would need to contribute \$1 million per year to sustain the project.  
147 Tracy explained ACCESS Initiative reported to the Mental Health Board. Upon his request,  
148 Carter would receive notice of the next Coordinating Council meeting.  
149

150 Nudo asked if previous meeting minutes were posted on their website. Parsons said they  
151 were not. Nudo felt this was part of the open meetings act and they should be posted. Nudo asked  
152 for clarification on the basic service ACCESS Initiative provides. Parsons explained they receive  
153 referrals from the Champaign, Urbana, and Rantoul schools, as well as the juvenile justice  
154 system. They then work with the youth and families to refer them to agencies and services for  
155 assistance. Nudo asked if ACCESS Initiative had moved their offices. Parsons indicated they had  
156 not, although they do lease a space at the Community Elements Building on Park Street. Nudo  
157 asked if the Mental Health Board could absorb the costs of the ACCESS program once the  
158 federal grant is gone or if a funding request would come to the County Board. Tracy explained  
159 that decision would be up to the Mental Health Board. Tracy has committed to \$1 million annual  
160 funding for ACCESS Initiative with the approval of the Mental Health Board. They had no plans  
161 to increase the funding level because there are many other areas they are responsible for such as,  
162 substance abuse and developmental disabilities.  
163

164 Cowart asked about the percentage of funds received by the U of I. Tracy explained the  
165 disbursement of the grant funds are a part of the grant agreement and is required.  
166

167 Holderfield asked for clarification on whether the seventy-one referrals represented the  
168 youth alone or the families as well. Parsons explained the number represented the number of  
169 youth, which have been referred to the project, but they also work with their families. She asked  
170 out of the 71 youth, there were 26 closed referrals and of those 11 were non-responsive, 6 were  
171 in the Illinois Department of Juvenile Justice, 5 declined services, 3 no longer reside in the  
172 County, and 1 was not eligible; once they are entered into the system, is there a follow-up  
173 system, or are they just closed. Parsons stated that once they reach closure, there is no further  
174 contact. They actually work with 150 youth in the wrap around services. Parsons explained the  
175 program funds were not all directed at the 71 youth. They have a list of agency programs and  
176 services they are financing. Holderfield stated her focus was not on the numbers as much as on  
177 the youth. She was concerned youth would fall through the cracks once their cases are closed  
178 without any further follow-up. Parsons stated they actually have approximately 400-500 youth  
179 that have passed through the program. Parsons clarified that if a case is listed as closed it means  
180 they have exhausted all means to keep the youth and families involved.



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Rosales asked when the 2005 Memorandum of Understanding would be updated. He also wanted to know if any part of the Quarter-Cent went towards the ACCESS project. Tracy indicated none of the Quarter-Cent goes to the ACCESS program. Tracy explained the Quarter-Cent totals up to approximately \$203,000 and the administrative team makes the decision regarding how these funds are distributed.

**OMNIBUS MOTION** by James to receive and place on file the reports for Emergency Management Agency-December 2011, Head Start-December 2011, and Probation & Court Services-November 2011; seconded by Cowart. **Motion carried with unanimous support.**

Probation & Court Services 2012 Annual Plan

Richards explained the annual plan is in the County Board Chair's office and available for review. **MOTION** by Weibel to accept the 2012 Probation & Court Services Annual Plan and place on file; seconded by Anderson. Busey explained the Board was being asked to accept and place the annual plan on file. She stated the Administrative Office of the Illinois Courts Probation Services Division actually approves the annual plan, not the County Board. **Motion carried with unanimous support.**

Other Business

Petrie requested that the monthly reports of the Emergency Management Agency contain information that is more detailed.

Chair's Report

Richards said he had asked the Emergency Management Agency to submit monthly reports with more detail. He had also made a request to the Animal Control Director to provide comments along with the Animal Control monthly reports. Richards announced the Jury Commission would begin more programming on WBCP in order to reach out to the community.

Designation of Items to be Placed on the County Board Consent Agenda

There were no items.

**FINANCE**

Budget Amendments/Transfers

Budget Amendment #12-00004

**MOTION** by Weibel to recommend to the County Board approval of Budget Amendment 12-00004 for Fund/Dept: 089 County Public Health Fund-049 Board of Health with

225 Increased Appropriations of \$62,898 and no Increased Revenue, from Fund Balance; seconded  
226 by Berkson. **Motion carried with unanimous support.**

227

228 Budget Amendment #12-00005

229

230 **MOTION** by Cowart to recommend to the County Board approval of Budget  
231 Amendment #12-00005 for Fund/Dept: 080 General Corporate-010 County Board with Increased  
232 Appropriations of \$14,000 and no Increased Revenue, from Fund Balance; seconded by Rosales.  
233 Petrie stated although she supported participation in the intergovernmental agreement to  
234 challenge the EPA decision regarding the Clinton Landfill Permit application, she could not  
235 support the motion to approve a flat amount of \$14,000. She explained she had recommended  
236 funding in smaller increments. Alix requested a roll call vote. Schroeder would not support the  
237 motion to allocate this dollar amount either even though he did support participation. **Motion**  
238 **carried with a roll call vote of 20-5.** Berkson, Betz, Carter, Cowart, Esry, Holderfield, Jay,  
239 Jones, Kurtz, Langenheim, Maxwell, McGinty, Nudo, O'Connor, Quisenberry, Richards,  
240 Rosales, Alix, Anderson, and Bensyl voted in favor of the motion and James, Michaels, Petrie,  
241 Schroeder, and Ammons voted against it. Weibel abstained due to a conflict of interest.

242

243 Budget Amendment #12-00006

244

245 **MOTION** by Bensyl to recommend to the County Board approval of Budget  
246 Amendment #12-00006 for Fund/Dept: 105 Capital Asset Replacement Fund-059 Facilities  
247 Planning with Increased Appropriations of \$29,483 and no Increased Revenue, from Fund  
248 Balance; seconded by Betz. **Motion carried with unanimous support.**

249

250 County Administrator

251 General Corporate Fund FY2011 Budget Final/Adjusted Report

252 General Corporate Fund Budget Change Report

253 Recommendation for Elected Official Salaries 2013-2016

254 Recommendation for Consolidation of Special Revenue Funds

255

256 Busey explained the General Corporate Fund FY2011 Final and Adjusted reports. Busey  
257 said the Final report showed state reimbursements over what was budgeted by \$585,417 because  
258 the County received a payment from the State on December 20, 2011 for a full quarter of  
259 reimbursement for Court Services salaries of \$535,000. The expectation had been that this  
260 revenue would be posted to the FY2012 Budget. Since it was not, this line item would show a  
261 deficit for the entire year of \$535,000 and this is how it will appear in the Comprehensive  
262 Accounting Financial Report. This makes it look as if the County ended the FY2011 with a \$1.2  
263 million surplus, but this is not the case. Busey directed their attention to the adjusted report,  
264 which showed the line item for state reimbursements with a \$50,000 surplus. Busey also  
265 reminded everyone that the County received a one-time rental payment from ILEAS of  
266 \$400,000. Busey stated the total revenue for FY2011 was 0.4% more than revenue for FY2010.  
267 She also pointed out that the County received \$250,000 less in FY2011 Fees and Fines than in  
268 FY2010.

269

270 Busey said although the County under spent regular personnel by almost \$250,000 and  
271 across the board, the County spent \$470,500 more in FY2011 actual than in FY2010 actual. This  
272 is approximately a 1.5% increase in expenditures. Busey said the County ended FY2011 with a  
273 \$700,000 surplus and would place the Fund Balance at \$3.6 million, but after the subtraction of  
274 the loan to the nursing home, the Fund Balance is \$3.2 million. She said the County has done  
275 very well to come from a 6% Fund Balance back up to 10% over the last couple of years. Kurtz  
276 recognized Busey for her excellent work on the County budget.

277  
278 Richards asked what amount the Fund Balance needed to be in order to cover all normal  
279 contingencies. Busey said she discussed this with the Treasurer and they both believe the County  
280 can manage through April without the General Corporate Fund having to borrow. She explained  
281 that last year they borrowed \$3 million as early as December.

282  
283 **MOTION** by Jones to accept and place on file the FY2011 final/adjusted budget report  
284 and final budget change report; seconded by Kurtz. **Motion carried with unanimous support.**

285  
286 Busey explained she provided a memorandum about setting the elected officials salaries  
287 for 2013-2016. She said the salaries must be set by May 2012. McGinty asked how often the  
288 Board sets salaries for elected officials. Busey explained the process takes place every two years,  
289 however every two years the salaries are set for a different group of elected officials. This results  
290 in salaries that are set once every four years for each elected office. Busey said the salaries have  
291 been set as early as August and as late as May. Busey explained historically, setting salaries for  
292 elected officials has been approached in a business-like manner. Busey said it took a long time to  
293 bring internal equity to all the elected official salaries based on the Employer's Association  
294 evaluation of job functions for each office. She explained the Circuit Clerk, County Clerk, and  
295 Treasurer are grouped together in a higher classification than the Auditor, Coroner, and the  
296 Recorder, who are also grouped together in classification. She explained the salaries for these  
297 two groups are set in different two-year rotations and this did not cause an issue until FY2011,  
298 when the County Clerk, Treasurer, and Sheriff –who were elected in 2010-had salaries set at  
299 increases of 0% in FY2011; 0% in FY2012; and CPI up to 2% in FY2013 and also in FY2014.  
300 This has resulted in the smaller classified group of the Auditor, Coroner, and the Recorder to  
301 surpass the County Clerk and the Treasurer. It also caused the Circuit Clerk salary, which is  
302 supposed to be equal to that of the County Clerk and Treasurer to surpass the others.

303  
304 Betz asked for information regarding the longevity of the elected officials in the  
305 comparable counties. Alix stated in the private sector the salary is set to attract qualified  
306 applicants however in this case, he could not control who is hired, enforce any performance  
307 standards, require any qualifications, or fire them. He felt the salary had little bearing because  
308 there is always interest in elected offices. Petrie said the comparables did not provide the  
309 information she needed to make a decision. She asked for comparable county office information  
310 on operational costs and the number of employees. She added retirement and benefit costs  
311 should be considered because it is based on thirty-seven percent of their salary. Berkson agreed  
312 with Betz that this was an appropriate time to cut back these salaries because some of the  
313 positions would not have an incumbent. Betz requested staff to come back to the Board with  
314 information regarding the longevity of comparable county elected officials. Ammons disagreed

315 because the salaries should be set based on the position and not the person. Jay agreed with  
316 Ammons that the decision should be made based on the office and not personalities. Jay did not  
317 agree with automatic raises though. He felt if the office had a workload that warranted a raise  
318 only then it should be given. Betz explained his reasoning behind his request for longevity  
319 information. He said the salaries of the comparable county elected officials did not begin with  
320 the amount of compensation they receive now. It increased over time. McGinty said based on the  
321 discussion, Busey would research the longevity of the comparable county officials and report her  
322 findings. Maxwell was not concerned with the achievement of external equity with other  
323 counties because each has its own circumstance. Nudo felt it was important to consider each  
324 county's salary history since 2004 to see what the overall increase was over time. Nudo felt the  
325 same counties should not be used for comparables repeatedly.

326  
327 Busey informed the Board the particular counties are utilized because they resemble  
328 Champaign County in terms of population and are the only counties in this population group.  
329 These are central Illinois counties and their office operations should match those of Champaign  
330 County.

331  
332 Discussion followed. **MOTION** by Schroeder to defer the recommendation for 2013-  
333 2016 elected official salaries; seconded by Betz. **Motion carried.**

334  
335 Budget Amendments #12-00007 & #12-00008

336  
337 Busey explained the Chief Deputy Auditor requested the consolidation of special revenue  
338 funds to remain in compliance with Statement 54 of the Governmental Accounting Standards  
339 Board.

340  
341 **OMNIBUS MOTION** by Alix to recommend County Board approval of **Budget**  
342 **Amendment #12-00007** for Fund/Dept: 677 Juvenile Intervention Services-052 Court Services  
343 with Increased Appropriations of \$3,000 and no Increased Revenue, from Fund Balance and  
344 **Budget Amendment #12-00008** for Fund/Dept: 618 Probation Services-Fund-051 Juvenile  
345 Detention Center with Increased Appropriations of \$13,000 and Increased Revenue of \$13,000;  
346 seconded by Holderfield. **Motion carried with unanimous support.**

347 Auditor  
348 Monthly Report-December 2011

349  
350 **MOTION** by Jones to receive and place on file the December 2011 report; seconded by  
351 Nudo. **Motion carried with unanimous support.**

352  
353 Treasurer  
354 Monthly Report-December 2011 & Annual Report

355  
356 Welch said the County began the collection of Public Safety Sales Tax in September  
357 1999 and over the years collected over \$49 million.

358

359           **MOTION** by Rosales to receive and place on file the December 2011 report and the  
360 Annual report; seconded by James. **Motion carried with unanimous support.**

361  
362           There was no Chair's report or other business.

363  
364           Designation of Items to be Placed on County Board Consent Agenda

365  
366           Items A1, A3, and B4 were designated for the County Board Consent Agenda.

367  
368           **POLICY, PERSONNEL, & APPOINTMENTS**

369           Appointments/Reappointments

370  
371           **MOTION** by Weibel to appoint Wanda Hadden to the Crow Cemetery Association for  
372 an unexpired term ending 6/30/2017; seconded by Schroeder. **Motion carried with unanimous**  
373 **support.**

374  
375           County Administrator

376           Recommendation for Award of Contract for Courthouse Sound  
377 & Video Arraignment Systems

378  
379           **MOTION** by James to recommend approval to the County Board of the Award of  
380 Contract for the Courthouse Sound and Video Arraignment Systems pursuant to RFP 2012-001;  
381 seconded by Berkson. James asked for verification that everyone involved in the project agreed  
382 with the decision. Reinhart confirmed the selection was unanimous. Busey pointed out that all  
383 the bids including the one recommended for award came in over the established budget of  
384 \$100,000. Upon approval of the award of contract, they would investigate all the ancillary costs  
385 for this project and place a budget amendment on the February agenda to appropriate the balance  
386 of what would be needed to complete the project. Busey reminded the Board that the Courts  
387 Construction Fund had a balance of \$300,000 and only \$100,000 had been appropriated.  
388 Ammons asked how the Courts Construction Fund would be replenished. Busey explained these  
389 funds were designated only for Courts Construction items and the funds would not be  
390 replenished. Quisenberry stated some of the ancillary costs could be attributed to power  
391 protection. **Motion carried with unanimous support.**

392  
393           County Clerk

394           Monthly Report-December 2011

395           Establish Place of Election

396           **MOTION** by Betz to receive and place on file the December 2011 report; seconded by  
397 Langenheim. **Motion carried with unanimous support.**

398  
399           **MOTION** by Jones to recommend approval to the County Board for the establishment of  
400 a place of election for the City of Champaign #34; seconded by Cowart. Quisenberry asked why  
401 the request was brought to the Board at this point. Hulten explained that after the April election  
402 they had received voter complaints that the Parkland College theater lobby space was not  
403 suitable for voting. Parkland College agreed to make the Tony Noel Agriculture Center available

404 for voting purposes. This building is a much larger space, it has adequate parking space, and it is  
405 much easier to secure. **Motion carried with unanimous support.**

406

407 Other Business

408 Municipal Electricity Aggregation for Residential & Small Business

409

410 Weibel explained he created a draft letter to explore the possibilities of collaborating with  
411 other municipalities of the County on Municipal Electricity Aggregation. Weibel provided this  
412 draft simply for information and asked if anyone objected to this. There were no objections.

413

414 Petrie directed the Board's attention to a draft proposal for establishing a Champaign  
415 County Local Food Policy Council. Petrie explained she wanted to provide enough time for  
416 feedback and comments on the draft because, with permission, she would request that the  
417 finalized proposal be placed on the February agenda. She had also shared the letter with city  
418 council officials, the Farm Bureau, and other individuals within the County involved in the issue  
419 of local food policy.

420

421 Chair's Report

422

423 There was no Chair's report.

424

425 Designation of Items to be Placed on County Board Consent Agenda

426

427 Items A1, C2, D1, and D2 were designated to be placed on the County Board Consent  
428 Agenda.

429

430 **OTHER BUSINESS**

431 Illinois Environmental Protection Agency Public Notice

432

433 Weibel read the Public Notice from the Illinois Environmental Protection Agency  
434 regarding the proposed renewal of the Clean Air Act Permit Program permit for The Peoples Gas  
435 Light and Coke Company near Fisher. The Illinois EPA is accepting comments on the permit  
436 until February 3, 2012.

437

438 Berkson requested a legal opinion before the County Board meeting on whether it was  
439 acceptable to switch contractors on the Storm Water project.

440

441 The meeting adjourned at 8:07 p.m.

442

443 Respectfully submitted,

444

445

446 Kay Rhodes

447 Administrative Assistant

448

449 *Please note the minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*