

Documents Distributed to the County Board at the Meeting

Committee of the Whole August 2, 2011

Contents:

1. Intergovernmental Agreement Between the City of Urbana, the County of Champaign, & Urbana Township Concerning the Funding for the Replacement of the Salt Dome
Agenda Item VII.B.1 under Highway & Transportation
Pages 1-8
2. Planning & Zoning Monthly Reports for June & July 2011
Agenda Item IX.B under Environment & Land Use
Pages 9-38

AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE
CITY OF URBANA, THE COUNTY OF CHAMPAIGN, AND
URBANA TOWNSHIP CONCERNING THE FUNDING
FOR THE REPLACEMENT OF THE SALT DOME ROOF

This Agreement is entered into between the City of Urbana, Illinois, a municipal corporation (hereinafter referred to as "City"), the County of Champaign, a body politic (hereinafter referred to as "County"), and Urbana Township (hereinafter referred to as "Township"), on this _____ day of _____, 2011, in consideration of the following terms:

WHEREAS, Article VII, Section 10 of the Illinois Constitution authorizes the City, the County, and the Township to contract to perform and share services in any manner not prohibited by law; and

WHEREAS, the City, the County and the Township entered into a "Salt Dome Facility Agreement" on June 2, 1994 which outlines the responsibilities of each entity and is attached to this Agreement as Exhibit A; and

WHEREAS, the City, the County, and the Township find it to be in the best interest of the public to provide for the replacement of the salt dome roof, and

WHEREAS, the City, the County and the Township have agreed the replacement of the salt dome roof will be funded as outlined in the "Salt Storage Facility Agreement":

Champaign County:	57.10%
City of Urbana:	28.60%
Urbana Township Road District:	14.30%

NOW, THEREFORE, the City, the County, and the Township, in consideration of the mutual promises and covenants contained herein, agree as follows:

1. Contractor Selection. The County shall bid the project and award it to the lowest responsible bidder after approval by the County Engineer, the City Engineer and the Urbana Township Highway Commissioner.

2. Commencement of Work. The project is to be bid on August 8, 2011 and construction should be completed by December 1, 2011.

3. Invoices and Payments. The County will be responsible for the Project and will invoice the City and Township for their share of the Project costs. The Township shall pay invoices within 30 days of receipt. The City shall pay their share of the costs no later than July 15, 2012.

4. Further Actions. The City, the County and the Township agree to take any official action necessary to accomplish their respective obligations as set forth in this Agreement, including the passage of legally sufficient resolutions or ordinances, the

appropriation or budgeting of money, and any and all other undertakings set forth in this Agreement. The Chair of the County Board, the Mayor of the City, and the Township Road Commissioner of the Township, are authorized by the approval of this Agreement by the respective governing bodies of the County, the City, and the Township to execute any such documents necessary to carry out the terms of this Agreement. If the City or Township fail to take the actions necessary to accomplish their respective obligations as set forth in this Agreement including the passage of legally sufficient resolutions or ordinances, the appropriation or budgeting of money, and any and all other undertakings set forth in this Agreement then Paragraph 13 of Exhibit A shall govern and the relationship with respect to the salt dome shall be terminated between the County and the failing entity.

5. Effective Date of the Agreement. This Agreement shall be effective on the date of the last of the County Board, the City Council, or the Township to approve this Agreement.

6. Amendment. No amendment to this Agreement shall be effective unless it is in writing and signed by the parties hereto.

7. Notices. Notice with respect to any matter contained herein shall be sent first class and mailed to:

CITY:

Mayor
City of Urbana
400 S. Vine St.
Urbana, IL 61801

Public Works Director
City of Urbana
706 S. Glover Ave.
Urbana, IL 61802

TOWNSHIP:

Jim Prather, Township Highway Commissioner
Township of Urbana
2312 E. Perkins Road
Urbana, IL 61802

COUNTY:

County Board Chair
County of Champaign
1776 E. Washington
Urbana, IL 61802

County Engineer
County of Champaign
1776 E. Washington
Urbana, IL 61802

IN WITNESS WHEREOF, the parties execute this Agreement.

CITY OF URBANA, ILLINOIS

COUNTY OF CHAMPAIGN

BY: _____
Mayor

BY: _____
County Board Chair

ATTEST: _____
City Clerk

ATTEST: _____
County Clerk

Approved by:

Approved by:

City Attorney

Senior Assistant State's Attorney

Date of City Council Approval:

Date of County Board Approval:

TOWNSHIP OF URBANA

BY: _____
TOWNSHIP ROAD COMMISSIONER

DATE: _____

Exhibit A

05/05/94

SALT STORAGE FACILITY AGREEMENT

WHEREAS, the City of Urbana, Illinois (hereinafter called simply "CITY"), Champaign County (hereinafter called simply "COUNTY"), and Urbana Township Road District (hereinafter called simply "TOWNSHIP"), have reached an agreement concerning the participation of each of the entities in the construction and operation of a new salt storage facility to be located on the grounds of the Champaign County complex on East Washington Avenue in Urbana; and

WHEREAS, the parties have come to an agreement on the design, capacity, and shared use of such facility and are desirous of reducing their agreement to writing.

NOW THEREFORE, WITNESSETH:

FOR AND IN CONSIDERATION of the mutual promises herein made, it is agreed as follows:

1. That the estimated cost of the salt storage facility will amount to approximately Two Hundred Forty Two Thousand (\$242,000.00) Dollars. The parties agree that they shall each pay the costs of the construction of the salt storage facility in the percentages as set forth opposite their respective names below. However, if the total expected costs for the installation of the salt storage facility exceed one hundred and ten per cent (110%) of Two Hundred Forty Two Thousand (\$242,000.00) Dollars, as reflected in the "Statement of Bid Costs" provided for below, CITY or TOWNSHIP may cancel their obligation to pay their share by delivering a written notice of such election to each of the other two parties in accordance with the notice provisions of this agreement within ten (10) calendar days of the receipt of such "Statement of Bid Costs" from the COUNTY. If either CITY or TOWNSHIP shall withdraw from this agreement as stipulated, this agreement shall be considered null and void and any monies (but not the value of any contributions in-kind) which have been paid by either CITY or TOWNSHIP shall be refunded in full and neither CITY nor TOWNSHIP shall have any further rights or privileges connected with the salt storage facility.

Champaign County	57.10%
City of Urbana	28.60%
Urbana Township Road District	14.30%

2. "Statement of Bid Costs" as referred to herein shall be a document in writing signed by the Champaign County Engineer which

shall contain a statement of the bid costs of constructing the salt storage facility which shall list each and every payment to be made to each and every contractor or material person and professional services rendered in connection with the full completion of the project.

3. When so requested by the County Engineer, via a signed pay estimate, CITY and TOWNSHIP shall be liable for progress payments for the construction of the salt storage facility. Such requests for payment shall be paid by each respective agency to the COUNTY within thirty (30) days of receipt of request.

4. It is anticipated that some or all of the agencies to this agreement may supply in-kind labor and/or equipment towards the completion of this project. Such contributions will reduce the total project cost and such contributions will be considered as partial payment in lieu of those monies due and payable under section #1 and #3 above. The "value" of such contributions must be agreed, in advance and in writing, by all parties to this agreement.

5. All parties to this agreement shall mutually agree as to the design and configuration of the new salt storage facility. This design agreement and consent shall be reflected by the signature of the Champaign County Engineer, City of Urbana Director of Public Works, and Urbana Township Road Commissioner on the final set of bid specifications and technical drawings. No contractual obligations in connection with the salt storage facility shall be entered into by any party to this agreement without such prior written mutual consent.

6. It is agreed that all decisions and authority regarding the construction of the salt storage facility shall rest with the COUNTY and neither CITY nor TOWNSHIP shall have any right to direct the contractor(s) concerning any work to be done on the salt storage facility.

7. The COUNTY agrees to bid the construction and installation of the salt storage facility in accordance with all applicable Champaign County and State of Illinois purchasing guidelines and statutory requirements.

8. Each of the parties shall have the right to remove road salt from the storage facility any hour of the day and any day of the week. The COUNTY agrees to provide access to a front end loader or other similar vehicle to be made available to all agencies (and their employees) for purposes of loading their respective agencies's vehicles with road salt.

9. Every fall season each agency will prepay the COUNTY for up to the following quantities of road salt times actual cost per ton:

Champaign County	2,000 ton
City of Urbana	1,000 ton
Urbana Township	500 ton

The COUNTY shall endeavor to purchase road salt under the State of Illinois Joint Purchase Agreement or from whatever other source exists that would be of least cost.

In the month of May of each year the COUNTY shall tabulate the actual tonnage used and recorded by each respective agency and apply that usage quantity against the previous prepaid amount. Each respective agency shall pay for that quantity of salt used that exceeds the amount set forth above, or shall receive a credit for the amount of salt used that was less than the amount set forth above. Any credits shall be applied against the required prepayment for the following year. If money is due the COUNTY for salt used over the allotment, such amount shall be paid to the COUNTY within thirty (30) days of receiving such billing from the COUNTY.

10. Any costs incurred by the COUNTY for repair, maintenance, and insurance of the salt storage facility shall be billed to each respective agency in the month of May of each year using the same percentage sharing of cost as detailed in item #1 of this agreement. If the cumulative repair, maintenance and insurance costs for any given calendar year shall exceed five thousand dollars (\$5,000.00), CITY and TOWNSHIP shall not be liable for any additional sums unless all parties to this agreement mutually agree to such expenditures in writing.

11. Each agency agrees to maintain reasonable and adequate truck and general liability insurance at all times.

12. In the event of a catastrophic event in which the salt storage facility is damaged beyond reasonable repair and the parties to this agreement are unable to reach mutual agreement on the reconstruction of such a facility, the insurance proceeds, if any and after any and all cleanup costs, shall be distributed to the parties using the formula detailed in item #1 of this agreement at which time this agreement shall be considered terminated.

13. At any time during the life of this agreement either CITY or TOWNSHIP may choose to terminate participating in the shared use of the salt storage facility. Upon written notice to such effect, in accordance with the notice provisions of this agreement, such relationship shall be considered terminated, however the

relationship will continue in effect for its full term for the remaining agencies with maintenance and repair costs, as detailed in item #10 of this agreement, appropriately adjusted to reflect a new pro rata arrangement. Any agency withdrawing from this agreement shall be liable for any salt usage and/or maintenance/repair costs as called for in items #9 and #10 of this agreement appropriately adjusted to the date of their withdrawal, and thereafter shall have no obligation or liability for any costs associated with the operation of the salt storage facility. Under no circumstances shall CITY or TOWNSHIP be entitled to a refund of any portion whatsoever of the construction costs as called for in item #1 of this agreement, no matter when such withdrawal shall occur. It is fully acknowledged that the salt storage facility is the sole property of the COUNTY and that CITY and TOWNSHIP are being provided access and use of such facility by this agreement but that ownership of the facility and the land below remains with the COUNTY.

14. It is the intent of the parties to this agreement to solicit construction bids in early summer of 1994 with the storage facility fully operational by early to late fall, 1994. If firm contracts for construction, within the dollar limitations as set forth in item #1 of this agreement and with completion of the facility occurring within one hundred and eighty (180) days of bid award, does not occur, this agreement shall be null and void.

15. This agreement shall be for a term of thirty (30) years from the date of the last entity that executes it, as evidenced by the dates set forth below the signature of its officer or such further length of time until the facility is determined non-functional by an independent certified structural engineer. Any notice to be delivered to any of the parties under this agreement, shall be in writing and regarded as received the day it is actually delivered, either by hand delivery or U.S. mails, when addressed as follows:

Champaign County
1905 E. Main
Urbana. Illinois 61801

City of Urbana
City Clerk Office
400 S. Vine
Urbana, Illinois 61801

Urbana Township Road District
2312 Perkins Road
Urbana, Illinois 61801

16. It is agreed that if CITY does not budget the sum of \$70,000.00 for it's obligation under this agreement in it's 1994/1995 budget the CITY'S obligations hereunder shall lapse.

EXECUTED this 27th day of May, 1994

CHAMPAIGN COUNTY
BOARD CHAIRPERSON

By: [Signature]

EXECUTED this 2nd day of June, 1994

CITY OF URBANA, ILLINOIS

By: [Signature]
Mayor

Attest: _____
City Clerk

EXECUTED this 31 day of MAY, 1994

URBANA TOWNSHIP ROAD DISTRICT

By: [Signature]

MONTHLY REPORT for JUNE 2011¹

Champaign
County
Department of

**PLANNING &
ZONING**

Brookens
Administrative Center
1776 E. Washington Street
Urbana, Illinois 61802

(217) 384-3708

Zoning Cases

The distribution of cases filed, completed, and pending is detailed in Table 1. Four zoning cases were filed in June and 2 cases were filed in June 2010. The average number of cases filed in June in the preceding five years is 5.0.

Two ZBA meetings were held in June and no cases were finalized. One ZBA meeting was held in June 2010 and no case was completed but one case was withdrawn. The average number of cases finalized in June in the preceding five years is 2.6.

By the end of June there were 12 cases pending. By the end of June 2010 there were 8 cases pending.

Table 1. Zoning Case Activity in June 2011

Type of Case	June 2011 2 ZBA meetings		June 2010 1 ZBA meeting	
	Cases Filed	Cases Completed	Cases Filed	Cases Completed
Variance	2	0	0	1***
SFHA Variance	0	0	0	0
Special Use	1	0	1	0
Map Amendment	0	0	1	0
Text Amendment	0	0	0	0
Change of Non-conforming Use	0	0	0	0
Administrative Variance	0	0	0	0
Interpretation / Appeal	1	0	0	0
TOTALS	4	0	2	1
Total cases filed (fiscal year to date)	15 cases		15 cases	
Total cases completed (fiscal year to date)	8 cases**		13 cases†	
Case pending*	12 cases**		8 cases	
* Cases pending includes all cases continued and new cases filed <u>but not decided</u>				
** One case has been withdrawn in FY2011 without a public hearing				
*** Case 657-V-09 was withdrawn in June 2010				
† Cases completed for FY2010 were misreported previously				

¹ Note that approved absences, sick days, and the continued loss of an Associate Planner resulted in an average staffing of 75% or the equivalent of less than 4.0 staff members (of the 5 authorized) present for each of the 22 work days in June.

Subdivisions

There was no County subdivision application, review, or recording in June. One municipal subdivision was reviewed for compliance with County zoning in June.

Zoning Use Permits

A detailed breakdown of permitting activity appears in Table 2. A list of all Zoning Use Permits issued for the month is at Appendix A. Permitting activity in June can be summarized as follows:

- There were 26 permits for 20 structures in June compared to 13 permits for 7 structures in June 2010. The five-year average for permits in June in the preceding five years is 22.8.
- Three months in the last 8 months (January 2011, February 2011, September 2010) have exceeded the five-year average for number of permits.
- The average turnaround (review) time for complete initial residential permit applications in June was 9.23 days.
- The reported value for construction authorized in permits for June was \$2,851,400 compared to \$1,096,600 in June 2010. The five-year average reported value for authorized construction in June is \$1,831,266.
- Only four other months (February 2011, August and May 2010 and March 2009) in the last 29 months have equaled or exceeded the five-year average for reported value of construction.
- The County collected \$7,155 in fees for June compared to \$1,677 in June 2010. The five-year average for fees collected in June is \$4,848.
- Fees equaled or exceeded the five-year average for collected permit fees in only three other months (August 2010 and December and March 2009) in the last 26 months.
- There were also 8 lot split inquiries and more than 382 other zoning inquiries in June.
- Two sets of ZBA meeting minutes were completed in June.
- Permitting staff continued to help in the absence of an Associate Planner in June.

Zoning Compliance Inspections

A list of the Zoning Compliance Certificates approved in June is included as Appendix B. Compliance inspection activity in June can be summarized as follows:

- 70 compliance inspections were made in June and the total inspections so far in FY2011 is 97.
- 53 compliance certificates were cleared in June. Note that a compliance certificate should be authorized no longer than 12 months after the permit was issued so this compares to the total of 7

TABLE 2. PERMIT ACTIVITY JUNE, 2011

PERMITS	CURRENT MONTH			FISCAL YEAR TO DATE		
	#	Total Fee	\$ Value	#	Total Fee	\$ Value
AGRICULTURAL:						
Residential		N.A.		1	N.A.	400,000
Other		N.A.		7	N.A.	420,214
SINGLE FAMILY Residential:						
New - Site Built	5	3,057	1,022,300	13	7,776	2,958,300
Manufactured				1	369	160,000
Additions	7	600	156,400	16	2,355	677,500
Accessory to Residential	5	999	85,000	18	3,234	263,495
TWO-FAMILY Residential						
Average turn-around time for permit approval	9.23 days					
MULTI - FAMILY Residential						
HOME OCCUPATION:						
Rural	2	66	0	4	132	0
Neighborhood		N.A.		5	N.A.	0
COMMERCIAL:						
New	2	2,132	1,575,000	4	3,788	1,806,000
Other				2	674	178,982
INDUSTRIAL:						
New						
Other						
OTHER USES:						
New						
Other				2	100	36,000
SIGNS	1	105	500	2	105	1,700
TOWERS (Includes Acc. Bldg.)				2	0	100,000
OTHER PERMITS	4	196	12,200	7	490	12,800
TOTAL	26/20	\$7,155	\$2,851,400	84/68	\$19,023	7,014,991

*26 permits were issued for 20 structures during June, 2011

◇84 permits have been issued for 68 structures since December, 2010 (FY 12/2010 - 11/2011)

NOTE: Home occupations and other permits (change of use, temporary use) total 16 since December, 2010, (this number is not included in the total # of structures).

permits for structures in June 2010. Thus, the backlog of compliance inspections decreased in June.

- Inspections have cleared compliance for a total of 90 permits so far this fiscal year (since December 1, 2010) which averages to about 3.0 completed compliance inspections per week for FY2011. The FY2011 budget anticipates a total of 516 compliance inspections for an average of 9.9 inspections per week.

Zoning and Nuisance Enforcement

Table 3 contains the detailed breakdown of enforcement activity for June 2011 that can be summarized as follows:

- 12 new complaints were received in June compared to 10 in June 2010. 7 of the 12 complaints were referred to other agencies in June and 4 were referred in June 2010.
- 39 enforcement inspections were conducted in June compared to 27 in June 2010.
- Six contacts were made prior to written notification in June and two were made in June 2010.
- 45 initial investigation inquiries were made in June for an average of 4.0 per week in June and 5.8 per week for the fiscal year. The FY2011 budget had anticipated an average of 6.5 initial investigation inquiries per week.
- 2 First Notices and 2 Final Notices were issued in June compared to no First Notices and no Final Notices in June 2010. The FY2011 budget had anticipated a total of 60 First Notices and so far there has been a total of only 16 First Notices (27% of that total) by the end of the June.
- No case was referred to the State's Attorney in June and no cases were referred in June 2010.
- 11 cases were resolved in June compared to 3 cases that were resolved in June 2010.
- 540 cases remain open at the end of June compared to 546 open cases at the end of June 2010. Recently the number of cases was as low as 531 in March 2011 and 515 cases in May 2008.

APPENDICES

- A Zoning Use Permits Authorized**
- B Zoning Compliance Certificates Issued in June**

TABLE 3. ENFORCEMENT ACTIVITY FOR JUNE, 2011

	FY 2010 Enforcement	December, 2010	January, 2011	February, 2011	March, 2011	April, 2011	May, 2011	June, 2011	TOTALS FOR FY 11
Complaints Received	99	2	6	3	10	13	7	12	53
Initial Complaints Referred to Other Agencies	15	0	0	0	1	0	1	7	9
TOTAL CASES INCLUDING PREVIOUS YEARS									
Inspections	347	8	15	23	27	35	15	39	162
Phone or On-Site Contact Prior to Written Notification	24	0	0	1	2	0	4	6	13
1st Notices Issued	40	2	2	3	4	3	0	2	16
Final Notices Issued	14	0	0	1	0	0	1	2	4
Referrals to State's Attorney's Office	5	1	0	0	1	0	0	0	2
Cases Resolved ¹	119	1	0	10	32	6	6	11	66
Open Cases ²	553	554	560	553	531	538	539	540	540*/**

¹Resolved cases are cases that have been inspected, notice given, and violation is gone, or inspection has occurred and no violation has been found to occur on the property.

²Open Cases are unresolved cases, and include any cases referred to the State's Attorney's Office or new complaints not yet investigated.

*Open Cases include the previous number of open cases plus the number of new complaints received in the current month less the number of cases resolved in that same month.

**The 540 open cases include 27 cases that have been referred to the State's Attorney's Office, 15 cases that involve properties where kennels are being operated and will be addressed in the Zoning Ordinance revision process, and 8 cases that involve floodplain matters which brings the total of open cases to 490.

APPENDIX A. ZONING USE PERMITS AUTHORIZED DURING JUNE, 2011

<u>NUMBER</u>	<u>LOCATION</u>	<u>NAME</u>	<u>DATE IN/ DATE OUT</u>	<u>PROJECT</u>
111-05-01	Pending Special Use Permit			
221-05-01	Pending resolution of violation RHO			
345-05-01	Under review			
26-06-02	Under review			
88-06-01	More information needed RHO			
118-06-02	Under review			
277-06-02	More information needed FP			
82-07-01	Need IDNR response FP			
192-07-02	More information needed FP			
219-07-01	More information needed			
219-07-02	More information needed RHO			
250-07-02	More information needed			
320-07-01	More information needed FP			
18-08-01	Under review			
137-08-01	Under review			
187-08-02	Under review			
235-08-01	More information needed, possible Variance			
235-08-02	More information needed, possible Variance			
237-08-01	Under review			
266-08-01	Variance needed			
310-08-01	Under review, possible RRO, subdivision issues			
12-09-01	Under review			
147-09-01	Under review			

APPENDIX A. ZONING USE PERMITS AUTHORIZED DURING JUNE, 2011

357-09-01	Under review			
RHO				
41-10-01	Pending Special Use Permit			
54-10-01	Under review			
251-10-01	Variance needed			
03-11-01	Zoning Case required			
10-11-01	More information required			
26-11-01	Under review			
66-11-01	More information needed			
77-11-02	More information needed, possible Variance			
80-11-02	A tract of land being a	Brian Biddle	03/21/11	establish a Rural Home
RHO	Part of the NE 1/4 of the		06/07/11	Occupation, <i>Biddle Turf and</i>
AG-1	SW 1/4 of Section 25, Sidney Township; 2329 CR 750N, Homer, IL PIN: 24-28-25-300-013			<i>Tree Care</i>
91-11-02	A tract of land located in	Chris and Craig Graham	04/01/11	construct a sunroom addition
AG-1	the SE 1/4 of Section 7, Hensley Township; 2231 CR 765E, Champaign, Illinois PIN: 12-14-07-400-012		06/21/11	to an existing single family residence and to authorize an in-ground swimming pool and a detached storage shed
116-11-02	A tract of land being a	Brandon Roberts	04/26/11	construct a breezeway
AG-1	part of the SW 1/4 of the SW 1/4 of the NW 1/4 of Section 21, Ogden Township; 2076 CR 2050N, Ogden, Illinois PIN: 17-18-21-100-006		06/06/11	addition to an existing single family home to an existing detached garage
				CASE: 686-V-11
123-11-01	A tract of land located in	Keith and Sara Kelley	05/02/11	construct an addition to an
R-1	the NW 1/4 of the SE 1/4 of Section 3, Urbana Township; 2802 Holcomb Dr., Urbana, IL PIN: 30-21-03-402-022 & 018		06/10/11	existing single family home
129-11-03	Lot question with Urbana			

APPENDIX A. ZONING USE PERMITS AUTHORIZED DURING JUNE, 2011

138-11-01 R-1	Lot 171, Edgewood 13 th Subdivision, Section 10, Urbana Township; 308 N. Smith Road, Urbana, Illinois PIN: 30-21-10-304-006	Robert and Becky Martin	05/18/11 06/06/11	construct a covered porch addition to an existing single family home
139-11-01 R-1	Lot 11, O.L. Johnson's 4 th Subdivision, Section 3, Urbana Township; 2407 Mary Lou Drive, Urbana, Illinois PIN: 30-21-03-328-009	Charles Glass	05/19/11 06/02/11	place an above ground swimming pool with non-climbable fence with self-closing, self-latching gate around top edge of pool
140-11-01 I-2	A tract of land located in the SE 1/4 of the SW 1/4 of Section 32, Harwood Township, immediately East of Bell Helmets; 1930 CR 3000N, Rantoul, Illinois PIN: 11-04-32-300-007	Kelly Kocher	05/20/11 06/14/11	erect a freestanding sign
144-11-01 I-2	A tract of land consisting of 3.5 acres in the SE 1/4 of the SW 1/4 and a tract of land consisting of 8.2 acres in the SW 1/4 of the SE 1/4 of Section 6, Urbana Township; 1414 W. Anthony Drive, Urbana, Illinois PIN: 30-21-06-100-011 & 251-003	Champaign Asphalt Company, LLC	05/24/11 06/14/11	construct an equipment storage shed
146-11-01 AG-2	Lot 15, Westbrook Estates Subdivision, Section 8, Mahomet Township; 1506 W. Brookside Lane, Mahomet, Illinois PIN: 15-13-08-402-004	Eric and Michelle Bonham	05/26/11 06/06/11	construct a single family home with attached garage

APPENDIX A. ZONING USE PERMITS AUTHORIZED DURING JUNE, 2011

147-11-01 AG-1	A tract of land located in Part of the SW 1/4 of the Fractional NW 1/4 of Section 19, Stanton Township; 2052 CR 1800E, Urbana, Illinois PIN: 27-16-19-100-011	Derek Deem	05/27/11 06/14/11	construct a single family home with attached garage and authorize a previously constructed detached storage shed/garage
147-11-02 B-2	Part of the SW 1/4 of Section 16, Scott Township; 304 S. Main Street, Seymour, Illinois PIN: 23-19-16-300-018	Seymour Volunteer Fire Department	05/27/11 06/14/11	establish a Temporary Use for a Fireworks Display, July 4, 2011, rain date July 5, 2011
147-11-03 AG-1	A tract of land located in Part of the NE 1/4 of Section 34, Philo Township; 674 CR 1500E, Tolono, Illinois PIN: 19-27-34-100-008	William and Susan Ward	05/27/11 06/14/11	construct a single family home with attached garage
151-11-01 CR	Tract 1 of the Stephens Section 6 Survey, Section 6, South Homer Township; 2559 CR 1200N, Homer, Illinois PIN: 26-30-06-200-011	Dave and Dianda Easter	05/31/11 06/14/11	construct a single family home with attached garage
151-11-02 RHO AG-1	A tract of land located in Part of the SW 1/4 of the Fractional NW 1/4 of Section 19, Stanton Township; 2052 CR 1800E, Urbana, Illinois PIN: 27-16-19-100-011	Derek Deem	05/31/11 06/14/11	establish a Rural Home Occupation, <i>Deem's Landscaping</i>
151-11-03 R-1	A tract of land located in the SW 1/4 of Section 21, Champaign Township; 2000 Byrnebruk Drive, Champaign, Illinois PIN: 03-20-21-300-011	Lincolnshire Fields Country Club	05/31/11 06/07/11	construct a new poolhouse/snack bar, a new swimming pool and convert the existing snack bar to a pump house

APPENDIX A. ZONING USE PERMITS AUTHORIZED DURING JUNE, 2011

152-11-01 R-3	Lot 19 of Parkside Subdivision, Section 21, Champaign Township; 3308 Halifax Drive, Champaign, Illinois PIN: 03-20-21-203-012	Kurt Salmon	06/01/11 06/21/11	construct a covered front porch addition to an existing duplex
153-11-01 AG-2	Lot 1, Denhart's 1 st Subdivision, Section 13, St. Joseph Township; 1202 Peters Drive, St. Joseph, Illinois PIN: 28-22-13-152-001	Michael C. Dilley, Jr.	06/02/11 06/21/11	construct an addition to an existing single family home
157-11-01	A tract of land located in the NE 1/4 of Section 32, Newcomb Township; 169 CR 2500N, Mahomet, Illinois PIN: 16-07-32-200-004	Rollae D. Keller	06/06/11 06/28/11	place a manufactured home on the subject property to be used as a storage shed
157-11-02 R-1	Lot 88, Windsor Park 3 rd Subdivision, Section 25, Champaign Township; 5 Bloomfield Court, Champaign, Illinois PIN: 03-20-25-102-016	Cecil Billingsley	06/06/11 06/21/11	construct a sunroom addition to an existing single family home
157-11-03 I-1	Lots 8, 9 10, 11, 12, & 13 of Westwood Trace Subdivision; NE Corner of Staley Road and Springfield Avenue, Champaign, Illinois PIN: 03-20-09-351-003, 004 & 008	Jeff Scott/WBGL Radio	06/06/11 06/21/11	establish a Temporary Use for an outdoor concert July 8, 2011 from 6 pm to 9 pm
158-11-01	Floodplain information required			
161-11-01 AG-2	Lot 4 of the McClellan/Drennan 1 st Subdivision, Section 32, Somerset Township; 104 W. Oaks Road, Urbana, Illinois PIN: 25-15-32-251-009	Ronald McClellan	06/10/11 06/21/11	construct a detached garage

APPENDIX A. ZONING USE PERMITS AUTHORIZED DURING JUNE, 2011

161-11-02	The West 3 acres of the E ½ of the N 24 acres of the NE ¼ of the SW ¼ of Section 34, Somer Township; 2405 E. Oaks Road, Urbana, Illinois PIN: 25-15-34-300-003	Peter Lenzini	06/10/11 06/24/11	construct a detached garage
164-11-01	Lot 83, Wiltshire Estates 6 th Subdivision, Section 13, St. Joseph Township; 610 Glenwood Drive, St. Joseph, Illinois PIN: 28-22-13-327-013	Mike Birt	06/13/11 06/28/11	construct a single family home with attached garage
165-11-01	Survey required			
166-11-01	Variance required			
167-11-01	Lot 2, Fippen-Wolf Subdivision, Section 22, St. Joseph Township; 1436 CR 2150E, St. Joseph, Illinois PIN: 28-22-22-400-030	Todd and Kendra Pence	06/16/11 06/24/11	construct an in-ground swimming pool
167-11-02 CR	A tract of land comprising 270 acres in the S ½ of Section 11 and the N ½ of Section 14, Mahomet Township; 405 N. And 109 S. Lake of the Woods Road, Mahomet, Illinois PIN: 15-13-11-376-002	Champaign County Forest Preserve District	06/16/11 06/23/11	establish a Temporary Use for a Fireworks Display, July 4, 2011, rain date July 5, 2011
168-11-01 FP	Under review			
168-11-02	Lots 1 and 2 of Hamilton Subdivision, Section 24, Scott Township; 558 CR 1400N, Champaign, IL PIN: 23-19-24-400-006 & 007	Mark Hamilton	06/17/11 06/24/11	establish a Temporary Use for a Fireworks Display, July 3, 2011 (rain date July 4, 2011)
171-11-01	More information required			
171-11-02	More information required			

APPENDIX A. ZONING USE PERMITS AUTHORIZED DURING JUNE, 2011

174-11-01	Under review
174-11-02	Under review
174-11-03	Under review
178-11-01	Under review
178-11-02	More information RHO required
178-11-03	Under review
181-11-01	Under review

APPENDIX B: ZONING COMPLIANCE CERTIFICATES ISSUED DURING JUNE, 2011

<u>DATE</u>	<u>LOCATION</u>	<u>PROJECT</u>
06/20/11 124-10-01	A tract of land located in the SE Corner of the SE 1/4 of the SE 1/4 of Section 34, Condit Township; 1038 CR 2400N, Champaign, IL PIN: Part of 07-08-34-400-003	a single family home with attached garage and a detached storage shed for agriculture equipment
06/23/11 76-10-01	A tract of land located in the NW 1/4 of the SW 1/4 of Section 1, Ludlow Township; 3558 CR 1700E, Ludlow, Illinois PIN: 14-03-01-100-003	a covered front porch addition to an existing single family home
06/23/11 80-11-01	A tract of land located in the SW Corner of the SE 1/4 of Section 26, St. Joseph Township; 2254 CR 1300N, St. Joseph, Illinois PIN: Pt. of 28-22-26-451-005	a detached storage shed/garage
06/28/11 69-11-01	Lot 89, Edgewood 6 th Subdivision, Section 10, Urbana Township; 2405 John Drive, Urbana, Illinois PIN: 30-21-10-328-006	a garage addition to an existing single family home
06/29/11 280-10-01	Lot 3, Silver Trio Subdivision, Section 3, Philo Township; 1582 CR 1100N, Urbana, Illinois PIN: 19-27-03-400-012	a single family home with attached garage
06/29/11 82-11-01	Lot 1, Walter Sandwell 4 th Subdivision, Section 33, Philo Township; 1482 CR 600N, Tolono, Illinois PIN: 19-27-33-400-022	a detached storage shed
06/29/11 28-11-01	Two tracts of land comprising 120 acres being the E 1/2 of the SE 1/4 and the E 1/2 of the W 1/2 of the SE 1/4 of Section 28, Sadorus Township; 147 CR 300E, Sadorus, Illinois PIN: 22-31-28-400-003 & 006	a detached storage shed for agriculture purposes

APPENDIX B: ZONING COMPLIANCE CERTIFICATES ISSUED DURING JUNE, 2011

06/29/11 243-10-01	Lots 8, 9, and the East ½ of Lot 10, Irwin's 2 nd Addition of the Town of Longview, Section 34, Raymond Township; 302 Hancock, Longview, Illinois PIN: 21-34-34-301-010, 011, 012	an addition to an existing detached garage
06/29/11 123-10-01	A tract of land located in the NW ¼ of Section 19, Sidney Township; 1815 CR 900N, Philo, Illinois PIN: 24-28-19-100-006	a detached storage building
06/29/11 104-10-02	Lot 1, Wolf Creek Subdivision, Section 30, South Homer Township; 2582A Homer Lake Road, Homer, Illinois PIN: 17-24-30-276-010	a single family home with attached garage
06/29/11 80-11-03	A tract of land located in the W ½ of the NE ¼ of Section 7, Ayers Township; No address assigned (Anne Killian, property owner) PIN: 01-36-07-200-001	a Meteorological (test wind) Tower
06/29/11 312-10-01	A tract of land located in the N ½ of the SE ¼ of Section 20, Ayers Township; 237 CR 2700E, Allerton, Illinois PIN: 01-36-20-400-001	a Meteorological (test wind) Tower
06/29/11 279-10-01	A tract in the NW ¼ of Section 4, Raymond Township; 548 CR 2000E, Sidney, Illinois PIN: 21-34-04-100-007	a detached agriculture storage shed
06/29/11 55-11-01	A tract of land located in the SE Corner of the SE ¼ of Section 10, Sidney Township; 2196 CR 1000N, Sidney, Illinois PIN: 24-28-10-400-010	a covered patio addition to an existing single family home

APPENDIX B: ZONING COMPLIANCE CERTIFICATES ISSUED DURING JUNE, 2011

06/30/11 29-04-01	A tract of land located in the NE 1/4 of Section 8, Philo Township; 1373 CR 1100N, Philo, Illinois PIN: 19-27-08-200-011	a storage shed for agriculture equipment
06/30/11 278-05-01	Lot 90, Wiltshire Estates 6 th Subdivision, Section 13, St. Joseph Township; 609 Country Acres Road, St. Joseph, Illinois PIN: 28-22-13-327-009	a single family home with attached garage
06/30/11 41-06-02	Lot 89, Wiltshire Estates 7 th Subdivision, Section 13, St. Joseph Township; 607 Country Acres Road, St. Joseph, IL PIN: 28-22-13-327-008	a single family home with attached garage
06/30/11 176-07-02	Lot 80, Wiltshire Estates 6 th Subdivision, Section 13, St. Joseph Township; 1407 Brunswick Court, St. Joseph, IL PIN: 28-22-13-304-027	a single family home with attached garage
06/30/11 150-07-01	Lot 99, Wiltshire Estates 7 th Subdivision, Section 13, St. Joseph Township; 1402 Dover Drive, St. Joseph, Illinois PIN: 28-22-13-304-032	a single family home with attached garage
06/30/11 60-08-01	Lot 133, Wiltshire Estates 8 th Subdivision, Section 13, St. Joseph Township; 704 W. Nottingham Drive, St. Joseph, IL PIN: 28-22-13-328-016	a single family home with attached garage
06/30/11 70-05-01	Lot 114, Wiltshire Estates 8 th Subdivision, Section 13, St. Joseph Township; 705 Nottingham Drive, St. Joseph, IL PIN: 28-22-13-329-015	a single family home with attached garage

APPENDIX B: ZONING COMPLIANCE CERTIFICATES ISSUED DURING JUNE, 2011

06/30/11 136-05-01	Lot 117, Wiltshire Estates 8 th Subdivision, Section 13, St. Joseph Township; 1401 Nottingham Drive, St. Joseph, IL PIN: 28-22-13-329-012	a single family home with attached garage
06/30/11 257-05-01	Lot 130, Wiltshire Estates 8 th Subdivision, Section 13, St. Joseph Township; 1404 Nottingham Drive, St. Joseph, IL PIN: 28-22-13-328-013	a single family home with attached garage
06/30/11 42-05-01	Lot 109, Wiltshire Estates 7 th Subdivision, Section 13, St. Joseph Township; 1503 Dover Drive, St. Joseph, Illinois PIN: 28-22-13-328-006	a single family home with attached garage
06/30/11 173-05-04	Lot 129, Wiltshire 8 th Subdivision, Section 13, St. Joseph Township; 1500 Nottingham Drive, St. Joseph, Illinois PIN: 28-22-13-328-016	a single family home with attached garage
06/30/11 10-06-01	Lot 92, Wiltshire Estates 7 th Subdivision, Section 13, St. Joseph Township; 1506 Dover Drive, St. Joseph, Illinois PIN: 28-22-13-327-020	a single family home with attached garage
06/30/11 300-05-01	Lot 94, Wiltshire 7 th Plat Subdivision, Section 13, St. Joseph Township; 1502 Dover Drive, St. Joseph, Illinois PIN: 28-22-13-327-018	a single family home with attached garage
06/30/11 30-06-01	Lot 96, Wiltshire Estates Subdivision, Section 13, St. Joseph Township; 1408 Dover Drive, St. Joseph, Illinois PIN: 28-22-13-304-035	a single family home with attached garage

APPENDIX B: ZONING COMPLIANCE CERTIFICATES ISSUED DURING JUNE, 2011

06/30/11 60-02-02	Lot 6, Busboom Wiltshire 1 st Subdivision, Section 13, St. Joseph Township; 1534 CR 2300E, St. Joseph, Illinois PIN: 28-22-13-302-001	a detached garage
06/30/11 314-05-01	Lot 91, Wiltshire Estates 6 th Subdivision, Section 13, St. Joseph Township; 611 Country Acres Road, St. Joseph, Illinois PIN: 28-22-13-327-010	a detached garage
06/30/11 294-04-01	Lot 91, Wiltshire Estates 6 th Subdivision, Section 13, St. Joseph Township; 611 Country Acres Road, St. Joseph, Illinois PIN: 28-22-13-327-010	a single family home with attached garage
06/30/11 52-06-01	Lot 603, Wiltshire Estates 6 th Subdivision, Section 13, St. Joseph Township; 603 Country Acres Road, St. Joseph, Illinois PIN: 28-22-13-3327-005	a single family home with attached garage
06/30/11 85-08-01	Lot 76, Wiltshire Estates 6 th Subdivision, Section 13, St. Joseph Township; 1402 Brunswick Court, St. Joseph, IL PIN: 28-22-13-304-022	a detached garage
06/30/11 171-05-01	Lot 104, Wiltshire Estates 7 th Subdivision, Section 13, St. Joseph Township; 702 W. Nottingham Drive, St. Joseph, IL PIN: 28-22-13-328-001	an in-ground swimming pool with a 4' non-climbable fence with a self-closing, self-latching gate
06/30/11 244-06-02	Lot 116, Wiltshire Estates 8 th Subdivision, Section 13, St. Joseph Township; 709 Nottingham Drive, St. Joseph, IL PIN: 28-22-13-329-013	a single family home with attached garage

APPENDIX B: ZONING COMPLIANCE CERTIFICATES ISSUED DURING JUNE, 2011

06/30/11 326-10-01	Lot 119, Wiltshire Estates 7 th Subdivision, Section 13, St. Joseph Township; 1405 Nottingham Drive, St. Joseph, IL PIN: 28-22-13-329-010	an above ground swimming pool with a 4' non-climbable fence with a self-closing, self-latching gate
06/30/11 172-05-01	Lot 119, Wiltshire Estates 7 th Subdivision, Section 13, St. Joseph Township; 1405 Nottingham Drive, St. Joseph, IL PIN: 28-22-13-329-010	a single family home with attached garage
06/30/11 134-07-03	Lot 125, Wiltshire Estates 8 th Subdivision, Section 13, St. Joseph Township; 1606 Nottingham Drive, St. Joseph, IL PIN: 28-22-13-329-004	a single family home with attached garage
06/30/11 133-05-01	Lot 127, Wiltshire Estates 8 th Subdivision, Section 13, St. Joseph Township; 1605 Nottingham Drive, St. Joseph, IL PIN: 28-22-13-328-009	a single family home with attached garage and an in-ground swimming pool with a 4' non-climbable fence with self-closing, self-latching gate
06/30/011 141-08-02	Lot 121, Wiltshire Estates 8 th Subdivision, Section 13, St. Joseph Township; 1501 Nottingham Drive, St. Joseph, IL PIN: 28-22-13-329-008	a single family home with attached garage
06/30/011 244-05-01	Lot 122, Wiltshire Estates 8 th Subdivision, Section 13, St. Joseph Township; 1503 Nottingham Drive, St. Joseph, IL PIN: 28-22-13-329-007	a single family home with attached garage
06/30/11 93-06-01	Lot 93, Wiltshire Estates 7 th Subdivision, Section 13, St. Joseph Township; 1504 Dover Drive, St. Joseph, Illinois PIN: 28-22-13-327-019	a single family home with attached garage

APPENDIX B: ZONING COMPLIANCE CERTIFICATES ISSUED DURING JUNE, 2011

06/30/11	Lot 95, Wiltshire Estates 7 th Subdivision, Section 13, St.	a single family home with attached garage
272-04-01	Joseph Township; 1500 Dover Drive, St. Joseph, Illinois PIN: 28-22-13-327-017	
06/30/11	Lot 106, Wiltshire Estates 7 th Subdivision, Section 13, St.	a single family home with attached garage
109-05-01	Joseph Township; 1403 Dover Drive, St. Joseph, Illinois PIN: 28-22-13-328-003	
06/30/11	Lot 97, Wiltshire Estates 6 th Subdivision, Section 13, St.	a single family home with attached garage
18-06-01	Joseph Township; 1406 Dover Drive, St. Joseph, Illinois PIN: 28-22-13-304-034	
06/30/11	Lot 98, Wiltshire Estates 7 th Subdivision, Section 13, St.	a single family home with attached garage
296-07-03	Joseph Township; 1404 Dover Drive, St. Joseph, Illinois PIN: 28-22-13-304-033	
06/30/11	Lot 58, Busboom Wiltshire Estates 4 th Subdivision, Section	an addition to an existing attached garage
79-04-02	13, St. Joseph Township; 1305 Dover Drive, St. Joseph, Illinois PIN: 28-22-13-306-003	
06/30/11	Lot 40, Busboom Wiltshire Estates 4 th Subdivision, Section	a garage addition to an existing single family home with attached garage
131-07-01	13, St. Joseph Township; 1304 Bradford Circle, St. Joseph, IL PIN: 28-22-13-304-007	
06/30/11	Lot 7, Wiltshire Subdivision, Section 13, St. Joseph Township;	a room addition and a detached garage
343-02-01	704 Wiltshire Drive, St. Joseph, IL PIN: 28-22-13-302-002	

APPENDIX B: ZONING COMPLIANCE CERTIFICATES ISSUED DURING JUNE, 2011

06/30/11 176-07-03	A part of Lot 1 of a Subdivision of the SE 1/4 of the NE 1/4 of Section 27, St. Joseph Township; 1371 CR 2200E, St. Joseph, IL PIN: 28-22-27-200-005	a detached storage shed
06/30/11 79-07-02	Lot 103, Sjuts Rural Subdivision, Section 2, St. Joseph Township; 1755 CR 2275E, St. Joseph, IL PIN: 28-22-02-200-012	a single family home with attached garage and detached garage
06/30/11 88-08-01FP	Lots 153 and 154, Woodard's Heather Hills 6 th Plat, Section 2, St. Joseph Township; 2248 Heather Hills Drive, St. Joseph, IL PIN: 28-22-02-152-012 & 013	place fill in mapped Zone A, Special Flood Hazard Area
06/30/11 258-00-01	Lot 58 of the 3 rd Plat of Woodard's Heather Hills Subdivision and a tract of land in the SW 1/4 of the SW 1/4 of Section 2, St. Joseph Township; 2242 Heather Hills Drive, St. Joseph, Illinois PIN: 28-22-02-152-016 & 019	a detached garage

MONTHLY REPORT for JULY 2011¹

Champaign
County
Department of

**PLANNING &
ZONING**

Brookens
Administrative Center
1776 E. Washington Street
Urbana, Illinois 61802

(217) 384-3708

Zoning Cases

The distribution of cases filed, completed, and pending is detailed in Table 1. One zoning case was filed in July and 2 cases were filed in July 2010. The average number of cases filed in July in the preceding five years is 2.6.

Two ZBA meetings were held in July and two cases were finalized. two ZBA meetings were held in July 2010 and one case was completed. The average number of cases finalized in July in the preceding five years is 2.6 (the same as case filed).

By the end of July there were 11 cases pending. By the end of July 2010 there were 9 cases pending.

Table 1. Zoning Case Activity in July 2011

Type of Case	July 2011 2 ZBA meetings		July 2010 2 ZBA meeting	
	Cases Filed	Cases Completed	Cases Filed	Cases Completed
Variance	0	0	2	0
SFHA Variance	0	0	0	0
Special Use	1	0	0	0
Map Amendment	0	0	0	0
Text Amendment	0	2	0	1
Change of Non-conforming Use	0	0	0	0
Administrative Variance	0	0	0	0
Interpretation / Appeal	0	0	0	0
TOTALS	1	2	2	1
Total cases filed (fiscal year to date)	16 cases		17 cases	
Total cases completed (fiscal year to date)	10 cases**		14 cases	
Case pending*	11 cases**		9 cases	
* Cases pending includes all cases continued and new cases filed <u>but not decided</u>				
** One case has been withdrawn in FY2011 without a public hearing				

¹ Note that approved absences, sick days, and the continued loss of an Associate Planner resulted in an average staffing of 72% or the equivalent of less than 4.0 staff members (of the 5 authorized) present for each of the 19 work days in July.

Subdivisions

There was no County subdivision application, review, or recording in July. One municipal subdivision was reviewed for compliance with County zoning in July.

Zoning Use Permits

A detailed breakdown of permitting activity appears in Table 2. A list of all Zoning Use Permits issued for the month is at Appendix A. Permitting activity in July can be summarized as follows:

- There were 14 permits for 12 structures in July compared to 8 permits for 8 structures in July 2010. The five-year average for permits in July in the preceding five years is 23.6.
- Three months in the last 9 months (January 2011, February 2011, September 2010) have exceeded the five-year average for number of permits.
- The average turnaround (review) time for complete initial residential permit applications in July was 5.8 days.
- The reported value for construction authorized in permits for July was \$396,453 compared to \$865,800 in July 2010. The five-year average reported value for authorized construction in July is \$1,904,955.
- Only five months (June 2011, February 2011, August and May 2010 and March 2009) in the last 30 months have equaled or exceeded the five-year average for reported value of construction.
- The County collected \$1,954 in fees for July compared to \$2,784 in July 2010. The five-year average for fees collected in July is \$5,346.
- Fees equaled or exceeded the five-year average for collected permit fees in only four other months (June 2011, August 2010, and December and March 2009) in the last 27 months.
- There were also 9 lot split inquiries and more than 270 other zoning inquiries in July.
- No ZBA meeting minutes were prepared in July.
- Permitting staff continued to help in the absence of an Associate Planner in July particularly with the wind farm special use permit application (Case 696-S-11) that was received on July 1 and dominated three of the four weeks in July. Staff also prepared three sets of documents of record for a court case.

Zoning Compliance Inspections

A list of the Zoning Compliance Certificates approved in July is included as Appendix B. Compliance inspection activity in July can be summarized as follows:

- 24 compliance inspections were made in July and the total inspections so far in FY2011 is 121.

TABLE 2. PERMIT ACTIVITY JULY, 2011

PERMITS	CURRENT MONTH			FISCAL YEAR TO DATE		
	#	Total Fee	\$ Value	#	Total Fee	\$ Value
AGRICULTURAL: Residential	1	N.A.	164,253	2	N.A.	564,253
Other	2	N.A.	65,000	9	N.A.	485,214
SINGLE FAMILY Residential:						
New - Site Built				13	7,776	2,958,300
Manufactured				1	369	160,000
Additions	4	372	68,000	20	2,727	745,500
	4	1,269	92,200	22	4,503	355,695
TWO-FAMILY Residential						
Average turn-around time for permit approval			5.8 days			
MULTI - FAMILY Residential						
HOME OCCUPATION: Rural	1	33	0	5	165	0
Neighborhood		N.A.		5	N.A.	0
COMMERCIAL: New				4	3,788	1,806,000
Other				2	674	178,982
INDUSTRIAL: New						
Other						
OTHER USES: New						
Other				2	100	36,000
SIGNS	1	180	7,000	3	285	8,700
TOWERS (Includes Acc. Bldg.)				2	0	100,000
OTHER PERMITS	1	100	0	8	590	12,800
TOTAL	14/12	\$1,954	\$396,453	98/80	\$20,977	\$7,411,444

*14 permits were issued for 12 structures during July, 2011

◇ 98 permits have been issued for 80 structures since December, 2010 (FY 12/2010 - 11/2011)

NOTE: Home occupations and other permits (change of use, temporary use) total 18 since December, 2010, (this number is not included in the total # of structures).

Planning & Zoning Monthly Report

JULY 2011

- 24 compliance certificates were cleared in July. Note that a compliance certificate should be authorized no longer than 12 months after the permit was issued so this compares to the total of 8 permits for structures in July 2010. Thus, the backlog of compliance inspections decreased slightly in July.
- Inspections have cleared compliance for a total of 71 permits so far this fiscal year (since December 1, 2010) which averages to about 2.1 completed compliance inspections per week for FY2011. The FY2011 budget anticipates a total of 516 compliance inspections for an average of 9.9 inspections per week.

Zoning and Nuisance Enforcement

Table 3 contains the detailed breakdown of enforcement activity for July 2011 that can be summarized as follows:

- 8 new complaints were received in July compared to 11 in July 2010. 4 of the 8 complaints were referred to other agencies in July and 2 were referred in July 2010.
- 45 enforcement inspections were conducted in July compared to 30 in July 2010.
- 2 contacts were made prior to written notification in July and 2 were made in July 2010.
- 47 initial investigation inquiries were made in July for an average of 12.0 per week in July and 6.6 per week for the fiscal year. The FY2011 budget had anticipated an average of 6.5 initial investigation inquiries per week.
- 2 First Notices and no Final Notices were issued in July compared to 4 First Notices and no Final Notices in July 2010. The FY2011 budget had anticipated a total of 60 First Notices and so far there has been a total of only 18 First Notices (30% of that total) by the end of the July.
- No case was referred to the State's Attorney in July and no cases were referred in July 2010.
- 9 cases were resolved in July compared to 6 cases that were resolved in July 2010.
- 539 cases remain open at the end of July compared to 551 open cases at the end of July 2010. Recently the number of cases was as low as 531 in March 2011 and 515 cases in May 2008.

APPENDICES

A Zoning Use Permits Authorized

TABLE 3. ENFORCEMENT ACTIVITY FOR JULY, 2011

	FY 2010 Enforcement	December, 2010	January, 2011	February, 2011	March, 2011	April, 2011	May, 2011	June, 2011	July, 2011	TOTALS FOR FY 11
Complaints Received	99	2	6	3	10	13	7	12	8	61
Initial Complaints Referred to Other Agencies	15	0	0	0	1	0	1	7	4	13
TOTAL CASES INCLUDING PREVIOUS YEARS										
Inspections	347	8	15	23	27	35	15	39	45	207
Phone or On-Site Contact Prior to Written Notification	24	0	0	1	2	0	4	6	2	15
1st Notices Issued	40	2	2	3	4	3	0	2	2	18
Final Notices Issued	14	0	0	1	0	0	1	2	0	4
Referrals to State's Attorney's Office	5	1	0	0	1	0	0	0	0	2
Cases Resolved ¹	119	1	0	10	32	6	6	11	9	75
Open Cases ²	553	554	560	553	531	538	539	540	539	539*/**

¹Resolved cases are cases that have been inspected, notice given, and violation is gone, or inspection has occurred and no violation has been found to occur on the property.

²Open Cases are unresolved cases, and include any cases referred to the State's Attorney's Office or new complaints not yet investigated.

*Open Cases include the previous number of open cases plus the number of new complaints received in the current month less the number of cases resolved in that same month.

**The 539 open cases include 27 cases that have been referred to the State's Attorney's Office, 15 cases that involve properties where kennels are being operated and will be addressed in the Zoning Ordinance revision process, and 8 cases that involve floodplain matters which brings the total of open cases to 489.

APPENDIX A. ZONING USE PERMITS AUTHORIZED DURING JULY, 2011

<u>NUMBER</u>	<u>LOCATION</u>	<u>NAME</u>	<u>DATE IN/ DATE OUT</u>	<u>PROJECT</u>
111-05-01	Pending Special Use Permit			
221-05-01	Pending resolution of violation			
RHO				
345-05-01	Under review			
26-06-02	Under review			
88-06-01	More information needed			
RHO				
118-06-02	Under review			
277-06-02	More information needed			
FP				
82-07-01	Need IDNR response			
FP				
192-07-02	More information needed			
FP				
219-07-01	More information needed			
219-07-02	More information needed			
RHO				
250-07-02	More information needed			
320-07-01	More information needed			
FP				
18-08-01	Under review			
137-08-01	Under review			
187-08-02	Under review			
235-08-01	More information needed, possible Variance			
235-08-02	More information needed, possible Variance			
237-08-01	Under review			
266-08-01	Variance needed			
310-08-01	Under review, possible RRO, subdivision issues			
12-09-01	Under review			
147-09-01	Under review			

APPENDIX A. ZONING USE PERMITS AUTHORIZED DURING JULY, 2011

357-09-01	Under review			
RHO				
41-10-01	Pending Special Use Permit			
54-10-01	Under review			
251-10-01	Variance needed			
03-11-01	Zoning Case required			
10-11-01	More information required			
26-11-01	Under review			
66-11-01	More information needed			
77-11-02	More information needed, possible Variance			
129-11-03	A tract of land in the S ½ of the W ½ of the NE 1/4 of Section 6, Urbana Township; 1302 W. Anthony Dr., Urbana, IL PIN: 30-21-06-201-006	Multipak Development Corp. (Owner)/Sigma Aldrich (Lessee)	05/09/11 07/06/11	erect a freestanding sign for Sigma Aldrich
I-1				
158-11-01	Tract A and Tract B of a Survey of Part of the W ½ of the NW 1/4 of Section 26, Newcomb Township; 401B CR 2600N, Mahomet, IL PIN: 16-07-26-100-012	Duane and Teresa Foster	06/07/11 07/13/11	construct a detached storage shed
CR				
165-11-01	Tract 1, Tract 2 of the Atkins Plat of Survey and Tract 3 of the Plat of Shike Survey, Section 14, Sadorus Township; 491 CR 400N, Sadorus, Illinois PIN: 22-31-14-200-008	Daniel Shike	06/14/11 07/12/11	construct a detached shed for agriculture animals and the equipment necessary to care for them
CR				

APPENDIX A. ZONING USE PERMITS AUTHORIZED DURING JULY, 2011

165-11-01 FP R-1	A part of the SE 1/4 of Section 21, Champaign Township; 2000 Byrnebruk Drive, Champaign, Illinois PIN: 03-20-21-428-006	Lincolnshire Fields Country Club	06/17/11 07/06/11	place fill in an existing stagnant lake and grade to drain through existing concrete spillway
166-11-01	Variance required			
168-11-01 FP	Under review			
171-11-01	More information required			
171-11-02 AG-1	A 1.55 acre tract of land located in the NW 1/4 of Section 31, Brown Township; 6 CR 3050N, Foosland, Illinois PIN: 02-01-31-151-003	Douglas and Lynda Watterson	06/20/11 07/05/11	construct a detached storage shed
174-11-01 AG-1	Lot 101, Dunlap Estates Subdivision, Section 25, Mahomet Township; 4001 N. Barker Road, Champaign, Illinois PIN: 15-13-25-400-002	John Dunlap	06/23/11 07/12/11	place a manufactured home with attached garage on the subject property
174-11-02 R-1	Lot 27, Bolls Third Subdivision, Section 24, Hensley Township; 68 John Lane, Champaign, Illinois PIN: 12-14-24-476-004	Stephen Moore	06/23/11 07/12/11	construct a garage addition to an existing single family home with attached garage
174-11-03 R-1	Lot 103, Wiltshire Estates 7 th Subdivision, Section 13, St. Joseph Township; 703 Nottingham Drive, St. Joseph, Illinois PIN: 28-22-13-306-007	Don and Melissa Owens	06/23/11 07/12/11	place an in-ground swimming pool with 4' non-climbable fence with self-closing, self-latching gate
178-11-01	Under review			

APPENDIX A. ZONING USE PERMITS AUTHORIZED DURING JULY, 2011

178-11-02	More information RHO required			
178-11-03	Under review			
181-11-01	Lot 2 of a Replat of Marlow Subdivision, Section 18, East Bend Township; 677 CR 3350N, Fisher, Illinois PIN: 10-02-18-200-017	William and Pamela Davis	06/30/11 07/13/11	authorize construction of a previously constructed sunroom addition to an existing single family home
189-11-01	A tract of land located in the NE 1/4 of Section 8, immediately South of the Seventh Day Adventist Sub. No. 2, Section 20, Champaign Township; 600 N. Rising Road, Champaign, Illinois PIN: 03-20-08-102-003	Von and Deborah Young	07/08/11 07/13/11	construct a detached storage shed
189-11-02	The West 100' of Lot 4, Block 2 of Busey's Sub. of Part of the NW 1/4 of the NE 1/4 of Section 15, Urbana Township; 2905 E. Main St., Urbana, IL PIN: 30-21-15-205-007	Micah Baird	07/08/11 07/26/11	construct a second story addition to an existing detached storage shed
189-11-03	Lot 4, Summerfield Place Subdivision, Section 32, Champaign Township; 4212 Summerfield Road, Champaign, Illinois PIN: 03-20-32-329-010	Thomas and Teri Skaggs	07/08/11 07/13/11	construct an addition to an existing detached garage

APPENDIX A. ZONING USE PERMITS AUTHORIZED DURING JULY, 2011

192-11-01 RHO CR	Tract A and Tract B of a Survey of Part of the W ½ of the NW ¼ of Section 26, Newcomb Township; 401B CR 2600N, Mahomet, IL PIN: 16-07-26-100-012	Duane and Teresa Foster	07/11/11 07/13/11	Establish a Rural Home Occupation, Mello Carriers, Inc.
193-11-01 RHO	Under review			
194-11-01 CR	The East ½ of the SE ¼ of Section 15, Crittenden Township; 1582 CR 300N, Tolono, Illinois PIN: 08-33-15-400-005	Ted Rund	07/13/11 07/25/11	construct a detached storage building for agriculture purposes
196-11-01	Under review			
199-11-01	Under review			
201-11-01	Under review			
203-11-01 RHO	Under review			
206-11-01 FP	Under review			