

**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE – Finance/Policy/Justice Agenda**
County of Champaign, Urbana, Illinois
Tuesday, May 10, 2011 – 6:00 p.m.

*Lyle Shields Meeting Room, Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois*

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CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
PLEASE TYPE OR PRINT IN BLACK INK

NAME: Laura Sandefur

ADDRESS: 304 East Main, Box 219 Royal, IL 61871

EMAIL: _____ **PHONE:** 217/583-3146

Check Box to Have Email Address Redacted on Public Documents

PARTY AFFILIATION:(Please check one) Democrat

Republican

Other, please explain: _____

NAME OF APPOINTMENT BODY OR BOARD: Champaign County Board of Review

BEGINNING DATE OF TERM: June 1, 2011 **ENDING DATE:** May 31, 2013

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I am a Multi Term Board of Review Member and a Multi Term BOR Chair. I hold a CIAO designation along with an Illinois Real Estate Appraisal License.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The Board of Review accepts and holds hearings on assessment complaints from July 1 to September 10. After September 10, members research values on each complaint filed, thereafter issuing a written decision.

Other duties of the Board of Review include the following: intra-County equalization of property values, representing the County in all State of Illinois Property Tax Appeal Board proceedings, adding omitted properties to the tax rolls, acting on exemption requests and performing sales ratio studies.

- 3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

As a multi term BOR member, I have served as both the Chair and the Secretary of the BOR. I am intimately acquainted with the day to day operations of the BOR, as well as the tax cycle here in Champaign County. I have an established working relationship with local assessors as well as county staff in all the offices that comprise our tax cycle.

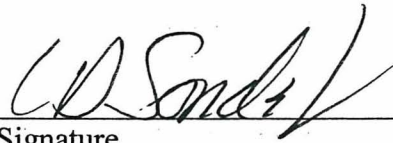
- 4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes _____ No X _____ If yes, please explain:

- 5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes X _____ No _____ If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature

4/5/11

Date

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

Having been on this committee for two years and watching it for 19 years on the County Board I know what the duties are.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes _____ No x _____ If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes x _____ No _____ If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

RECEIVED

MAR 04 2011

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

Alice Moore
Signature

2/27/11
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: DIANA LENIK

ADDRESS: 1110 S. MATTIS CHAMPAIGN IL 61821
Street City State Zip Code

EMAIL: dslenik@gmail.com PHONE: 356-7082

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: U-C SANITARY DISTRICT

BEGINNING DATE OF TERM: JUNE 1, 2011 ENDING DATE: MAY 31, 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I AM CURRENTLY SERVING AS PRESIDENT OF THIS BOARD, I AM COMPLETING MY THIRD THREE YEAR TERM, I HAVE MISSED ONLY THREE MEETINGS IN NINE YEARS, AND BELIEVE I HAVE DILIGENTLY ATTENDED TO UC-SD BUSINESS BY BEING PREPARED AND KEEPING UP ON THE ISSUES THAT COME BEFORE US.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

THE ROLE OF THE TRUSTEE IS TO PROVIDE PUBLIC INPUT INTO THIS AGENCY BUT PERMIT THE STAFF TO HANDLE DAY-TO-DAY MANAGEMENT. I DO NOT HAVE THE TECHNICAL EXPERTISE TO DO THEIR JOBS (NOR SHOULD I) BUT THE OVERALL²³ WORKING OF THE →

AGENCY IN MATTERS SUCH AS PERSONNEL
POLICY, UNION NEGOTIATIONS, ETC. SHOULD
BE CONSISTENT WITH OTHER PUBLIC BOARDS
AND THAT IS THE ROLE OF THE TRUSTEE,

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

AGAIN, I HAVE SERVED ON THIS BOARD FOR NINE YEARS AND HAVE VOTED ON BUDGETS, LARGE IMPROVEMENT PROJECTS, ACQUISITIONS OF PROPERTY (THROUGH PURCHASE AND EMINENT DOMAIN) AND RATE INCREASES, WE ARE NOW SEARCHING FOR A NEW EXECUTIVE DIRECTOR, AND I FEEL MY EXPERIENCE AS TRUSTEE WOULD BE HELPFUL

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes ___ No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No ___ If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Diana Lenik
Signature

February 20, 2011
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: William A. Glithero

ADDRESS: 13 Sherwood Ct Champaign IL 61820
Street City State Zip Code

EMAIL: w.glithero@shglobal.net PHONE: 356-4315
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Urban-Champaign Sanitary Dist

BEGINNING DATE OF TERM: upon appt. ENDING DATE: May 31, 2013

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

See attached

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?


4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes _____ No X If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes X No _____ If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



Signature
3/5/11

Date

1. What experience and background do you have which you believe qualifies you for this appointment?

I have been very involved with my local municipal governments for the past 15 years. I was a member and 2 term chair for the City of Champaign Neighborhood Services Board. For the past 6 years I have been a member of the Champaign Human Relations Commission. I have served as president of my local neighborhood organization. I helped organize the neighborhood cleanup with the city. I have worked extensively with multiple departments with both Champaign and Urbana to further projects to improve the environment in our communities. I have been included with various hiring panels as a citizen for hires within the city. I also served as chair for the TIMES Center board. Prior to my public service, I was the operator of several local businesses. In this capacity, I was responsible for personnel, logistics, and financial matters. Through these experiences, I have learned how things work. I have a good working relationship with many of the levels of government and individuals that make up the backbone of our county. I feel that my breath of experiences would well suit me as a member of this board.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of the role?

I believe that board members should first and foremost be responsible to the public. Every effort should be made to be a good steward of tax payer money. I would work with the management of the District, and the County Board, to maintain expellant service to the community while keeping costs under control. The role of a board member should not be the day to day operations. That will be left to the professionals that do the actual work of the District. The role would be a larger picture view, assisting the

management and employees to do the job effectively, efficiently, and safely.

3. What is your knowledge of the appointed body's operations, specifically property holdings, and management, staff, taxes, fees?

As a 35 year resident of Champaign County, I have a property owner's knowledge of the Sanitary District. I have studied the pertinent ordinances and have a working knowledge of those. I know that the district has two major facilities, one located in Urbana, the other in Champaign. I know the district operates multiple interceptor sewers and pumping stations that transport the wastewater to the plants. I am familiar with the taxes and fees associated with the district. I am not, at this time, familiar with the management and staff, but that is a situation that would be addressed upon appointment.

Attn: County Board

This is to inform the County Board
that Wayne Busboom is resigning
from the position of Beaver Lake
Drainage Commissioner on April 11, 2011

Wayne Busboom

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APR 11 2011

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: DANIEL Ehler

ADDRESS: 2505 Cty Rd 1800E Thomasboro IL 61878
Street City State Zip Code

EMAIL: dehler26@aol.com PHONE: _____

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: BEAVER LAKE DRAINAGE DISTRICT

BEGINNING DATE OF TERM: 2011 ENDING DATE: 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
Life long resident of Thomasboro. Property owner in Champaign County. Have been involved with agriculture all my life. Currently land owner with property in the Beaver Lake Drainage District and know how important a good drainage system means to having a good yield.
2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
Limited but know how taxes help maintainance.
3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)
Yes _____ No X If yes, please explain:

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APR 18 2011

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

Daniel Ehler
Signature

Date: 4-1-2011

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: FRANK HOWARD

ADDRESS: 1105 OLENDR MAHOMET IL 61853
Street City State Zip Code

EMAIL: fhoward@live.com PHONE: 217-586-5771

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Planning + Zoning Appeals Board

BEGINNING DATE OF TERM: _____ ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have been in business for 40 years. In that time, I have worked as a one man operation to having a crew of over 30 men. My driving force has always been to expect a quality product from myself down to the most inexperienced man on my crew. If that view could not be embraced by my employees they were dismissed even if I had to complete the job on my own.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe it is the role of any elected or appointed person is to look out for the people they serve. I believe every person has a valuable place in society and should be treated that way. It will be my intent not to dictate my or anyone else's opinion to those I serve but to allow each person an open forum to present their (over)

values and opinions. This will be my priority as I judge each case on the rights of that person and the effect those rights will have on the rights of others.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I have little knowledge at this time concerning these issues. However, I am very proactive. My goal in every endeavor I undertake is to have a working knowledge of my job that will produce a superior product. This will require me to not only educate myself for my task but also that (over)

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes No If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

Yes No If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

RECEIVED

APR 08 2011

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

Frank E Howard
Signature

4/6/11
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Brad Passalacqua

ADDRESS: 921 County Road 900E CHAMPAIGN IL 61822
Street City State Zip Code

EMAIL: [REDACTED] PHONE: 217 778 0119

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Zoning board of appeals

BEGINNING DATE OF TERM: Any ENDING DATE: Any

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, A CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have built or remodeled 10 homes Through this
I have dealt with permits, variances, drainage,
set backs & easements. I have managed
Dick Butler Roofing for 20 years working
in and around Champaign county as well as
North to Buckley and South to Elftingham. I have
worked in many of the townships of Champaign Co.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

One should be a good steward of our land
and administer policy with fairness and
foresight into the future. I would carry
out that role by being an active member
of the ZBA and working to find good solutions
to issues with fellow board members.

3. What is your knowledge of the appointed body's operations, specifically property holdings and management, staff, taxes, fees?

I am aware that there are fees for special permits & variances. I have applied for and received a variance for one of my past properties.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes ___ No X If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the appointed body?

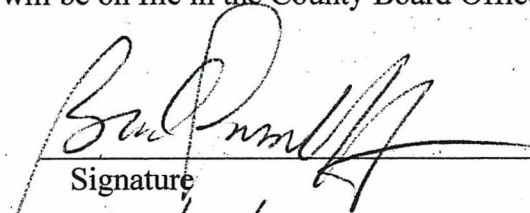
Yes X No ___ If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

RECEIVED

APR 08 2011

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES



Signature

4/6/2011

Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: STEVE PARRISH

ADDRESS: 117 EAST ST P.O. Box 83 Penfield IL 61862
Street City State Zip Code

EMAIL: _____ PHONE: (217) 390-8968

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: TRUSTEE

BEGINNING DATE OF TERM: 5-31-11 ENDING DATE: 5-31-15

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

HAVE BEEN ON WATER BOARD FOR 8 YRS
HAVE LIVED IN PENFIELD FOR 74 YRS
~~IS A TRUSTEE~~

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

OWN MY OWN HOUSE IN TOWN OF PENFIELD
FARMED IN PENFIELD AREA FOR 16 YEARS

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes _____ No X If yes, please explain:



Signature

Date: 4-28-11

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Paul W. Clinebell

ADDRESS: 1312 E. Wildwood Lane Mahomet IL 61853
Street City State Zip Code

EMAIL: hpcbell@net66.com **PHONE:** (217)586-3130

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Sangamon Valley Public Water District

BEGINNING DATE OF TERM: June 1, 2011 **ENDING DATE:** May 31, 2016

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment?

I have been a consulting engineer for more than 40 years. During this time I have done rate studies, reports, plans and specifications for Water and Wastewater Systems for Cities, Villages and Water Districts. Thus, I have technical knowledge and experience with most of the activities of Sangamon Valley Public Water District.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

As a Board Member of S.V.P.W.D. for 23 years, I have a thorough knowledge of the operation, property holdings, staff and rate structure for this District.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes No If yes, please explain:

I am retired from full time work as a consulting engineer but have helped McClure Engineers of Ottawa, IL part time with special assignments. McClure has no work or involvement with S.V.P.W.D. so there is no conflict of interest.

RECEIVED

FEB 28 2011

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

Paul W Clinebell

Signature

Date: Feb 24, 2011

**VACANT POSITIONS LISTED ON DATA BASE
MAY 10,2011**

FUND	DEPT.	POSITION TITLE	HOURLY RATE	REGULAR ANNUAL HOURS	REGULAR ANNUAL SALARY	FY2011 ANNUAL HOURS	FY2011 ANNUAL SALARY
80	40	CLERK	\$11.51	1950	\$22,444.50	1957.5	\$22,530.83
80	40	DEPUTY SHERIFF--PATROL	\$20.82	2080	\$43,305.60	2088	\$43,472.16
80	71	BUILDINGS & GROUNDS MANAGER	\$23.50	2080	\$48,880.00	2088	\$49,068.00
80	71	PART-TIME CUSTODIAN	\$10.16	1040	\$10,566.40	1044	\$10,607.04
80	77	ASSOCIATE PLANNER	\$17.66	1950	\$34,437.00	1957.5	\$34,569.45
80	140	DEPUTY SHERIFF--CORRECTIONS	\$18.30	2080	\$38,064.00	2088	\$38,210.40
80	140	DEPUTY SHERIFF--CORRECTIONS	\$18.30	2080	\$38,064.00	2088	\$38,210.40
80	140	DEPUTY SHERIFF--CORRECTIONS	\$18.30	2080	\$38,064.00	2088	\$38,210.40
80	140	DEPUTY SHERIFF--CORRECTIONS	\$18.30	2080	\$38,064.00	2088	\$38,210.40
80	140	LIEUTENANT - CORRECTIONS	\$35.13	2080	\$73,070.40	2088	\$73,351.44
80	141	LEGAL SECRETARY	\$13.55	1950	\$26,422.50	1957.5	\$26,524.13
90	53	ADMINISTRATIVE COMPLIANCE SPEC	\$13.55	1950	\$26,422.50	1957.5	\$26,524.13
617	30	LEGAL CLERK	\$11.51	1950	\$22,444.50	1957.5	\$22,530.83
670	22	DEPUTY COUNTY CLERK	\$11.51	1040	\$11,970.40	1044	\$12,016.44
-- TOTAL --			\$242.10		\$472,219.80		\$474,036.05



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 EAST WASHINGTON
URBANA, IL 61802
(217) 384-3776
(217) 384-3765 – PHYSICAL PLANT
(217) 384-3896 – FAX
(217) 384-3864 – TDD
Website: www.co.champaign.il.us

ADMINISTRATIVE SUPPORT
DATA PROCESSING
MICROGRAPHICS
PURCHASING
PHYSICAL PLANT
SALARY ADMINISTRATION

MEMORANDUM

TO: Carol Ammons, Deputy Chair, Policy, Personnel & Appointments and
CHAMPAIGN COUNTY BOARD - COMMITTEE of the WHOLE

FROM: Deb Busey, County Administrator *Deb*

DATE: April 26, 2011

RE: Health Insurance Committee

ISSUE

The determination of health insurance and ancillary employee benefit plans have historically been recommended by the County's broker directly to the Insurance Specialist and County Administrator, with final approval provided by the County Board. The intent here is to expand that process so that there is greater participation of employee representatives and the County Board in the preliminary steps of negotiating and selecting plans and plan designs, to ultimately be recommended for labor contract negotiations and approval by the County Board.

RECOMMENDED PROCESS

A Health Insurance Broker Selection Committee was established earlier this year to provide a recommendation on the selection of a broker to be hired to represent the County in the negotiation of health insurance and related employee benefits plans. The members of that committee were:

AFSCME - 1 Representative – John Farney, County Clerk
FOP - 1 Representative – Bryan Mennenga, Sheriff's Office
Non-Bargaining - 1 Representative – Elizabeth Murphy, RPC
County Board - Astrid Berkson and Larry Sapp
County Administrator – Deb Busey
Insurance Specialist - Debbie Chow

We would like to continue working with this core group of representatives on the Health Insurance Committee, and expand it to also include one additional employee representative from AFSCME, FOP

and Non-Bargaining. At this time, the bargaining agents have agreed and have designated the additional members as follows:

AFSCME – Debbie Young, Circuit Clerk Unit

FOP – Ed Sexton, Court Services Unit

In addition, I have asked Amanda Tucker, HR Generalist, to participate as the additional non-bargaining representative. With these additions, the Health Insurance Committee will be comprised of ten members.

The Health Insurance Committee will meet with the County's broker – John Malachowski – on a regular basis. At these meetings, Mr. Malochowski will review with the committee the County's current utilization of health insurance with its providers, and potential development of wellness program planning and other initiatives related to health insurance. During the months from May through August, the committee will be working closely with the broker in the evaluation of current benefit structures, and requests for proposals for health insurance plans to be developed and implemented for the ensuing fiscal year. Ultimately, the goal will be for the committee to reach consensus for a recommendation to be forwarded to the County Board and to the county's labor unions of employee health insurance and related benefits plans to be adopted for the ensuing fiscal year. With that said, it is important to note that the work of the committee is not itself subject to negotiation. However, any recommendations made by the committee that are accepted by the Board will still be subject to negotiation with the bargaining units. Participation by the unions in this committee does not require the unions ultimately agree on the terms proposed by the committee and formally offered by the Board during negotiations, but the process increases the likelihood of acceptance by the unions as they will have been involved in development of the recommendations.

REQUESTED ACTION:

The Policy, Personnel & Appointments Committee approves the County Board Chair's appointment of two county board members to the Health Insurance Committee.

Thank you for your consideration of this recommendation.



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 EAST WASHINGTON
URBANA, IL 61802
(217) 384-3776
(217) 384-3765 – PHYSICAL PLANT
(217) 384-3896 – FAX
(217) 384-3864 – TDD
Website: www.co.champaign.il.us

ADMINISTRATIVE SUPPORT
INFORMATION TECHNOLOGY
MICROGRAPHICS
PURCHASING
PHYSICAL PLANT
SALARY ADMINISTRATION

MEMORANDUM

To: Carol Ammons, Deputy Chair-Policy, Personnel & Appointments, and Members of the Champaign County Board Committee of the Whole

From: Alan Reinhart, Facilities Director

Date: April 29, 2011

Re: Request to Issue RFP 2011-006 for Mail Services

ISSUE:

Approval of Policy, Personnel & Appointments Committee to release RFP for Mail Services, in compliance with Champaign County Purchasing Policy Section E-3-c.

REPORT:

Since November, 2000 Champaign County has used the services of a single mail processor for the outgoing daily mail of Champaign County Offices. This service allows the County to obtain a much lower bulk postage rate because of the quantity of mail the service provider processes every day – not only for the County but for numerous other businesses and agencies. The benefit of contracting for mail services is that the savings in the enhanced bulk postage costs is greater than the cost of having the mail services provider process the mail for the County.

A competitive request for proposal has not been previously issued by Champaign County for this service. To ensure compliance with the County's Purchasing Policy and appropriately continue with a contract for these services, we recommend the issuance of an RFP for Mail Services at this time. The proposed RFP is attached to this Memorandum for your information.

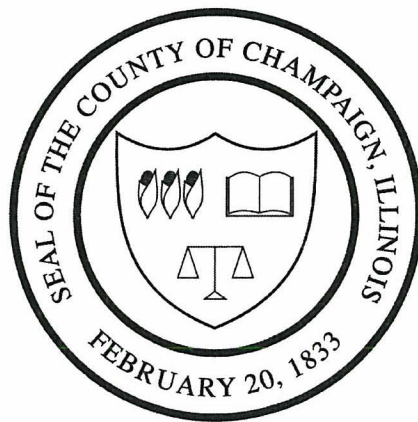
REQUESTED ACTION

The Policy, Personnel & Appointments Committee of the Whole authorizes the release of RFP2011-006 for Mail Services for Champaign County.

Thank you for your consideration.

attachment

CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES



REQUEST FOR PROPOSAL: 2011-006

MAIL SERVICES

Sealed Proposal Due Date: Wednesday, June 1, 2011 - 10:00 a.m.

**REQUEST FOR PROPOSAL: RFP 2011-006
MAIL SERVICES**

May 11, 2011

On behalf of the County Board, I invite you to furnish a proposal in accordance with the General Requirements and Submittal Request requirements as documented herein. Carefully read the attached documents and follow the procedures as outlined in order to be considered for award of contract for this project. Electronic version of these documents is also available at the Administrative Services Department page on the County website at www.co.champaign.il.us.

Sealed Proposals: All technical proposal are to be submitted as outlined. To be considered for the award of contract, vendors will deliver one (1) original, five (5) hard copies and one (1) digital/electronic copy of the Response to the following address:

Champaign County Administrative Services
Brookens Administrative Center
1776 East Washington St.
Attn: Alan Reinhart, Facilities Director
Urbana, Illinois 61802

By 10:00 a.m. on Wednesday, June 1, 2011

**All proposals shall be delivered in a sealed envelope clearly marked “SEALED
PROPOSAL – RFP 2011-006 - Mail Services”**

**The proposal shall include the entire response to this Request for Proposal document and
any amendments which may subsequently be issued.**

**Proposal received after the above stated time will be considered a late quote and will not be
accepted.**

Please direct questions regarding the proposal package to Ranae Wolken, Building Services Assistant, at 217-384-3765 or rwolken@co.champaign.il.us.

Cordially yours,

Alan Reinhart
Facilities Director

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I. INTRODUCTION

The County of Champaign is requesting proposals for Mail Services as outlined in the following specifications.

Selection Process Champaign County may, in its discretion, require one or more service providers to make presentations to the evaluation team, or appear before its evaluation team for an interview. During such interview, the service provider may be required to orally and otherwise present its proposal and to respond in detail to any questions posed. Additional meetings may be held to clarify issues or to address comments, as deemed appropriate. Service providers will be notified in advance of the time and format of such meetings. Since Champaign County may choose to award a contract without engaging in discussions or negotiations, the Proposals submitted shall define the service provider's best offer for performance of the services described in this RFP.

The commencement of such discussions, however, does not signify a commitment by Champaign County to execute a contract or to continue discussions. Champaign County can terminate discussions at any time and for any reason.

Champaign County will consider the RFP at its June 14th meeting of the Committee of the Whole, and, if approved, a contract will be approved by the County Board on June 23, 2011. Champaign County reserves the right to waive any minor informalities or irregularities, which do not go to the heart of the proposal or prejudice other offers, or to reject, for good and compelling reasons, any and all proposals submitted. Conditional proposals, or those which take exception to the Request for Proposals, will be considered non-responsive and will be rejected. All addenda to this information package will be posted online at the County's website.

Should a service provider find discrepancies or omissions in this RFP or any other documents provided by Champaign County, the service provider should immediately notify the County of such potential discrepancy in writing via email as noted above, and a written addendum will be made available, via the Internet, if the County determines clarification necessary.

Champaign County has an equal opportunity purchasing policy. The County seeks to ensure that all segments of the business community have access to supplying the goods and services needed by County programs. The County affirmatively works to encourage utilization of minority business enterprise in our procurement activities. The County provides equal opportunity for all businesses and does not discriminate against any service provider regardless of race, color, religion, age, sex and national origin or disability. The service provider shall comply with the County's purchasing policy. Champaign County reserves the right to reject any and/or all proposals in connection with this project and to waive formalities in a proposal.

II. INSTRUCTIONS to PROPOSERS

1. All proposals must be submitted to:

Alan Reinhart, Facilities Director
Brookens Administrative Center
1776 East Washington Street
Urbana, IL 61802

All questions regarding the proposal shall be directed in writing to (FAX or email accepted):

Ranae Wolken, Building Services Assistant
Brookens Administrative Center
1776 East Washington Street
Urbana, IL 61802
FAX: 217-384-3896
Email: rwolken@co.champaign.il.us

2. All responses to this RFP must be delivered in a sealed envelope clearly labeled "RFP 2011-006 – Mail Services". All proposals must be received by 10:00 a.m. on Wednesday, June 1, 2011. One (1) original, five (5) hard copies, and one (1) digital/electronic copy of your response to this RFP must be submitted. Proposals arriving after the deadline will not be accepted.
3. Proposals should be prepared simply and economically, providing a straight forward, concise description of provider capabilities to satisfy the requirements of this RFP. Emphasis should be on completeness and clarity of content.
4. An authorized representative of the firm must complete and sign the proposal.
5. The Facilities Director or his representative will notify appropriate Agents if the County wishes to interview them and will establish the timeline for those interviews.
6. Failure to comply with any part of the RFP may result in rejection of the proposal as non-responsive.
7. In submitting qualifications, it is understood by the undersigned that the right is reserved by the County of Champaign to accept any qualifications, to reject any and all qualifications, and to waive any irregularities or informalities which are in the best interest of the County of Champaign.

III. MINIMUM QUALIFICATIONS

Provide the following:

1. Describe demonstrated competency in performing services as defined in this RFP.
2. Describe successful history of providing mail and/or record management and storage services or similar services.

Service provider shall procure all necessary permits and licenses and abide by all applicable laws, regulations and ordinances of all Federal, State, and local governments in which work under any resulting contract is performed. These minimal requirements must be met prior to award of contract if your company is selected, before your company's qualifications will be considered.

Evidence of adequate insurance; a Certificate of Insurance or letter from your insurance carrier:

1. Automobile Liability – minimum \$1,000,000;

2. Professional Liability – minimum \$1,000,000;
3. Commercial General Liability – minimum \$1,000,000;
4. Electronic Errors and Omissions Liability – minimum \$1,000,000;
5. Worker's Compensation and Service Providers Liability – State of Illinois statutory requirements.
6. County Business Licenses, if applicable
7. Secretary of State Certificate of Authority, if applicable;
8. Articles of Incorporation, in applicable.

IV. TERMS and CONDITIONS

1. The County reserves the right, at its sole discretion, to terminate this process at any time, or reject any and all proposals without penalty, prior to the execution of a contract acceptable to the County. Final selection will be based on the proposal which best meets the requirements set forth in the RFP and are in the best interests of Champaign County.
2. The County reserves the right to request clarification of information submitted and to request additional information of one or more applicants.
3. Any proposal may be withdrawn up until the date and time set above for the opening of proposals. Any proposal not so withdrawn shall constitute an irrevocable offer, for a period of 90 days, to provide the County the services set forth in the attached specifications, or until one or more of the proposals have been approved by the County, whichever occurs first.
4. Any agreement or contract resulting from the acceptance of a proposal shall be on forms supplied by the Vendor and approved by the County and shall contain, as a minimum, all applicable provisions of the RFP. The County reserves the right to reject any agreement that does not conform to the RFP and any County requirements for agreements and contracts.
5. The County shall not be responsible for any costs incurred by the firm in preparing, submitting, or presenting its responses to the Request for Proposals.
6. The successful Proposer will be required to provide evidence of insurance for General Liability, Employers Liability, and Errors and Omissions Insurance. The firm will also be required to provide workers' compensation insurance in accordance with Illinois State Law.

V. SELECTION CRITERIA

The County will screen all proposals and generally evaluate them on the criteria outlined below:

1. Responsiveness: The County will consider the material submitted by the proposed to determine whether the proposer is in compliance with the RFP.
2. Responsibility: The County will consider the material submitted by the proposer and other evidence it may obtain to determine the firm's demonstrated ability to market and administer a program for a county the size of Champaign with similar scope of activities.
3. The accuracy of the firm's perception of the County's needs for mail services.
4. Proposed cost schedule provided by firm for scope of services proposed.

5. Satisfactory local experience and references.
6. The availability of other related support services.
7. Any other information provided that the County deems valuable.

VI. BACKGROUND INFORMATION

The County of Champaign has a population of 195,671 according to 2009 US Census data estimates. The County has an average of 1,275 pieces of outgoing mail daily. Special mail projects can include, but are not limited to, an annual property tax bill mailing in excess of 72,700 pieces. Other smaller special mailings include voter registration information and property assessment notices.

The policy making body is the twenty-seven (27) member County Board. The FY2011 approved General Corporate Fund operating budget is \$30,920,984. The County's fiscal year is from December 1 through November 30.

VII. SCOPE of SERVICES DESIRED

To provide the most appropriate and cost effective method to save expenses related to postage, processing, mailing and any other related functions and continually evaluate all functions to determine areas of improvement.

The scope of this contract is for the mail services. This will be accomplished by working in close relationship with Champaign County Administrative Services.

1. Pick up County's outgoing mail at a specified time on the following designated days: Monday, through Friday, with the exception of holidays when the County buildings are closed.
2. Provide a processing system for applying postage on special projects and delivering the mail to the United States Post Office.
3. Provide all the necessary materials for bar coding and sorting the mail according to the requirements of the United States Postal Service.
4. Provide the County with a system to account for all mail handled.
5. Invoice the County on a regularly scheduled timeframe.
6. Provide bonding of service provider employees to the amount of \$50,000.
7. Provide insurance on valuable papers to cover the cost of reconstruction of any mail destroyed while in the custody of the service provider.

The contract may be for the term of three (3) years with the option to renew up to two (2) additional one-year terms, unless earlier terminated pursuant to the terms and conditions of the contract. The proposed service price shall remain in effect for the duration of the contract.

Mail volume is defined as the total number of pre-sort, flats and drop box mail.

Champaign County's normal business hours are 8:00 a.m. to 4:30 p.m., Monday through Friday. Champaign County observes holidays and is closed during said holidays.

VIII. PROPOSAL FORMAT

The proposal **must** be presented in the order as described below. To be considered substantive, the proposal must respond to all requirements of this part of the RFP. Any other information thought to be relevant, but not applicable to the enumerated categories, should be provided as an appendix to the proposal.

1. Provide a brief company history and description including the size and number of employees. Include a management organizational chart of your overall organization, showing director and officer positions and names and the reporting structure. Include job descriptions of key individuals who will be assigned to work with the County and provide minimum qualifications, experience and background checks required for each position used in the organizational chart. Describe the ownership structure of your organization, including any significant or controlling equity holders. Lastly, briefly describe your organization's customer service philosophy and describe how it is communicated and reinforced throughout the organization.
2. Provide credit rating and indicate whether or not the service provider (and/or predecessor, guarantor or subcontractor) has declared bankruptcy within the last five (5) years.

Financial Information - Service provider must have the following financial information requested readily available and have the ability to provide it to the County, without exception, within twenty-four (24) hours upon request during the proposal evaluation process. Do not include the financial information requested in this section with your proposal submission. Annual audited finance report for each of the past five (5) fiscal years, prepared in accordance with Generally Accepted Accounting Principles (GAAP), and all relevant notes. All credit reports, credit bulletins, and any other published statements by the most recognized agencies (Standard & Poors Rating Group, Moody, Investor Services, Dun & Bradstreet, and Value Line) that have been issued or published about the entity within the past five (5) years.

3. A response to each item set forth in the "Scope of Services Desired" in Section VII and a description of how your firm will approach deliver of those services.
4. Include cost schedule for services listed in "Scope of Services Desired"
5. At least three references from current public sector clients, including contact names, addresses and telephone numbers.

IX. RFP 2011-006 SCHEDULE

May 11, 2011	RFP Released
June 1, 2011 – 10:00am	RFP Responses Due
June 1, 2011 – 10:30am	RFP Opening – Lyle Shields Meeting Room, Brookens Administrative Center
June 2-10, 2011	Evaluation of Responses by Evaluation Team (Facilities Director, Building Services Assistant, County Administrator, County Treasurer)
June 14, 2011 – 6:00pm	Policy, Personnel & Appointments Committee of the Whole – Receives Recommendation for Award of Contract from Evaluation Team
June 23, 2011 – 7:00pm	County Board Meeting – Adoption of Contract with Awarded Vendor

RESOLUTION NO. _____

RESOLUTION APPROVING THE PROCLAMATION DESIGNATING THE WEEK OF
MAY 1ST AS NATIONAL CORRECTIONAL OFFICER WEEK

WHEREAS, The Congress and President of the United States have designated the week of May 1st as National Correctional Officer Memorial Week; and

WHEREAS, The members of the Champaign County Sheriff's Office play an essential role in the Criminal Justice System; and

WHEREAS, The Champaign County Sheriff has submitted the Proclamation Designating the week of May 1st as National Correctional Officer Week to the County Board in honor of those correctional officers;

NOW, THEREFORE, IT IS RESOLVED by the Champaign County Board that the Proclamation Designating the week of May 1st as National Correctional Officer Week is hereby approved.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of May, A.D. 2011.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. _____

RESOLUTION APPROVING THE PROCLAMATION DESIGNATING THE WEEK OF
MAY 15th AS NATIONAL POLICE WEEK

WHEREAS, The Congress and President of the United States have designated May 20th as Peace Officers' Memorial Day, and the week in which May 15th falls as National Police Week; and

WHEREAS, The members of the Champaign County Sheriff's Office play an essential role in safeguarding the rights and freedoms of the citizens of Champaign County; and

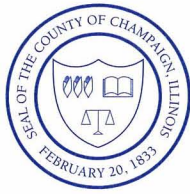
WHEREAS, The Champaign County Sheriff has submitted the Proclamation Designating the week of May 15th as National Police Week to the County Board in honor of those police officers;

NOW, THEREFORE, IT IS RESOLVED by the Champaign County Board that the Proclamation Designating the week of May 15th as National Police Week is hereby approved.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of May, A.D. 2011.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board



Daniel J. Welch
COUNTY TREASURER
CHAMPAIGN COUNTY, ILLINOIS

BROOKENS CENTER
1776 E. WASHINGTON ST.
URBANA, ILLINOIS 61802-4581

PHONE: (217) 384-3743
FAX: (217) 384-3777
EMAIL: treasurer@co.champaign.il.us

Date: May 2, 2011

To: Brendan McGinty, Chair of Finance Committee of the Whole

From: Dan Welch, Champaign County Treasurer

Issue:

Proposed legislation to better regulate Tax Sales of delinquent property taxes in Illinois. Opposition to HB1218 and Support for SB1710.

Report:

Madison County is a large county near St. Louis. Former Madison County treasurer Fred Bathon was discovered to have created rules for his annual tax sales that favored tax purchasers who had contributed to his campaigns for treasurer. These same rules greatly harmed those who he should have been protecting, namely the tax payers of Madison County.

In Illinois tax sales, the lowest bid is the winning bid. The bids can be as high as 18% and as low as 0%. The Madison County treasurer did not allow any underbidding which meant that only bids of 18% were recognized. A newspaper analysis of the last 3 tax sales under Bathon revealed that the average tax sale bid for each of the 3 years was 18%. By comparison, the average bid in Champaign County for the same 3 years was 1.1%, 1.7% and 1.3%. The tax purchasers who won these bids were also found to have contributed \$146,000 to Bathon's campaign fund. Mr. Bathon is now the focus of an investigation by the Illinois Attorney General.

In reaction to these abuses, members of the Illinois House from the Madison County area have introduced and eventually were successful in passing HB1218. This legislation was strongly opposed by the Illinois County Treasurers Association (of which I am the current President), the Illinois Tax Purchasers Association and the Illinois Association of County Board Members. The legislations failed to recognize that one size does not fit all



Daniel J. Welch
COUNTY TREASURER
CHAMPAIGN COUNTY, ILLINOIS

BROOKENS CENTER
1776 E. WASHINGTON ST.
URBANA, ILLINOIS 61802-4581

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FAX: (217) 384-3777
EMAIL: treasurer@co.champaign.il.us

counties in Illinois. Counties with populations under 50,000 represent 71 of the 102 counties in the state. HB1218 imposes regulations on all counties which will cost many thousands of dollars each year. It requires the publication of vastly more delinquent tax payer names and for the first time addresses, mandatory automation of tax sales, mandatory video taping of those sales, extends the hours of operation in treasurers offices and requires publication of delinquent tax payer names on county web sites (which not all counties have).

A much more favorable bill is SB1710. Senator Haine has worked with the Treasurers Association to come up with a bill with common sense regulation which recognizes the size of counties and also recognizes the fact that it was the action of 1 treasurer out of 102 which brought about these abuses. SB1710 certainly adds regulation to the tax sale process, but does not overreact to the actions which occurred in Madison County and nowhere else. It contains reporting requirements which will be available to the public and also allows for court appeals for tax payers who feel that their interests were not protected. It also requires video taping of all tax sales.

Requested:

The Finance Committee of the Whole recommends to the County Board opposition to HB1218 and support for SB1710 and further requests that a letter of support be sent on behalf of the County Board to the State Senators who represent Champaign County.



Gordy Hulten
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

COUNTY CLERK
MONTHLY REPORT
APRIL
2011

Liquor Licenses & Permits	-
Marriage License	1,185.00
Interests	53.83
State Reimbursements	-
Vital Clerk Fees	13,987.50
Tax Clerk Fees	5,819.48
Refunds of Overpayments	17.79
TOTAL	21,063.60
Additional Clerk Fees	2,099.00

RECEIVED

MAY 03 2011

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

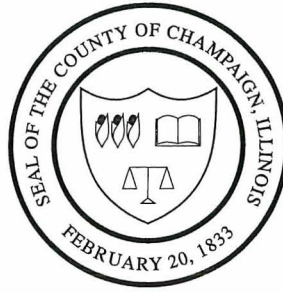
C. Pius Weibel

Chair

email: cweibel@co.champaign.il.us

Thomas E. Betz

Vice-Chair



Brookens Administrative Center
1776 East Washington Street
Urbana, Illinois 61802
Phone (217) 384-3772
Fax (217) 384-3896

**Office of
County Board
Champaign County, Illinois**

MEMORANDUM

TO: MEMBERS of the CHAMPAIGN COUNTY BOARD

**FROM: Carol Ammons, Deputy Chair-Policy, Personnel & Appointments
Pius Weibel, County Board Chair**

DATE: May 2, 2011

**RE: APPORTIONMENT PLAN ORDINANCE – COMPENSATION FOR
BOARD MEMBERS**

ISSUE:

The Compensation to be paid to County Board Members to be included in the Ordinance Adopting the 2011 Apportionment Plan.

REPORT:

The attached Ordinance establishing the 2011 Apportionment Plan relating to all areas of reapportionment other than the map, includes continuing compensation for Board Members on a per diem basis, but re-defines the per diem as follows:

\$80 per diem – For all Standing Committee, Committee of the Whole, regular County Board and County Board Study Sessions

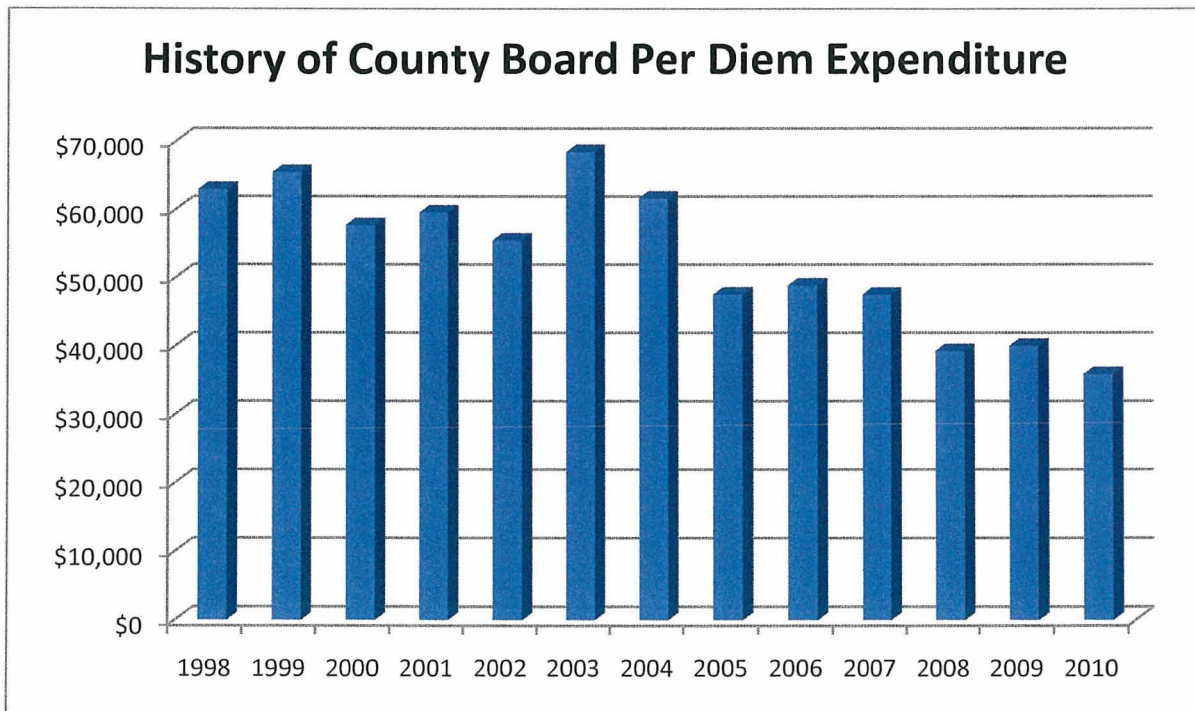
\$45 per diem – For all Special Committees, Sub-Committees, attendance at labor negotiating sessions, attendance of chairs and vice-chairs at agenda preparation sessions, and any other special County Board meetings that may be determined by the County Board.

Following is a graph depicting the comparison between the current compensation and proposed compensation structures:

	Current - \$45 Per Diem - 4 Mtgs/Month	Proposed - \$80 Per Diem - 4 Mtgs/Month	% Change	\$ Change
Per Diem for Regular Meetings	\$58,320.00	\$84,480.00	44.86%	\$26,160
	Current - \$45 Per Diem - 125 Special Per Diems/Year	Proposed - \$45 Per Diem - 125 Special Per Diems/Year		
Per Diem for Special Meetings	\$5,625.00	\$5,625.00	0.00%	\$0
Mileage – Standard IRS Rate	\$7,200.00	\$7,200.00	0.00%	\$0
TOTAL	\$71,145.00	\$97,305.00	36.77%	\$26,160

It should be noted, that these numbers are estimates, based on average historical number of meetings scheduled each year, and based upon 100% attendance.

The following chart demonstrates the variation that can occur. This chart sets out the historical expenditure for county board per diems from 1998 through 2010 – over which period the per diem was always set at \$45. The variations are the result of: (a) changing from a structure of eight standing committees to six standing committees during this term; (b) the number of committees each board member was assigned to; and (c) the variations in attendance by board members for their assigned committees each year.



As you consider the overall proposed increase of 37% with this per diem increase recommendation, there is some value in recognizing there is a 48% variance in the highest year of per diem payment and lowest year of per diem payment over the last 13 years, when the per diem amount remained the same.

ORDINANCE NO.

ORDINANCE ESTABLISHING THE CHAMPAIGN COUNTY 2011 APPORTIONMENT PLAN

WHEREAS, The Champaign County Board recognizes that Champaign County has a population of less than 3,000,000 inhabitants and operates under the township form of government, and is thereby required pursuant to 55 ILCS 5/2-3002 to adopt an apportionment plan every ten years designating the following: the size of the county board to be elected the number of county board districts and whether board members shall be elected from single-member districts, multi-member districts, or at-large; the process by which the county board chair shall be selected; and the form of compensation to be paid to board members; and

WHEREAS, The Champaign County Board has determined, pursuant to 55 ILCS 5/2-3002(a) that the 2011 apportionment plan for Champaign County directs the size of the county board to be elected in 2012 shall be 22 members; and

WHEREAS, The Champaign County Board has determined pursuant to 55 ILCS 5/2-3002(a) that the 2011 apportionment plan for Champaign County directs that county board members in 2012 shall be elected by 11 county board districts with 2 members elected from each district; and

WHEREAS, The Champaign County Board has determined pursuant to 55 ILCS 5/2-3007 that in 2012 the chairman of the county board shall continue to be elected by the members of the county board from its membership; and

WHEREAS, The Champaign County Board has determined pursuant to 55 ILCS 5/2-3008 that the 2011 apportionment plan directs that county board members shall continue to be compensated on a per diem basis, said per diem to be set at \$80 for meetings of the County Board, Committee of the Whole, Standing Committees, and County Board Study Sessions; and said per diem to be set at \$45 for all special meetings, to include special committees, sub-committees, labor negotiation sessions, agenda preparation meetings for chairs and vice-chairs; and any other special meetings designated by the County Board;

NOW, THEREFORE, BE IT ORDAINED by the County Board of Champaign County that the 2011 Apportionment Plan is adopted as follows:

Section 1: That the County Board to be elected under this apportionment plan consist of 22 members which number does not exceed the size of the County Board on October 2, 1969;

Section 2: That Champaign County be divided into 11 county board districts to be numbered from 1 through 11, and that there be 2 county board members elected from each district;

Section 3: That the county board chair shall continue to be elected by the members of the county board from its membership; and

Section 4: That the Champaign County Board Members shall continue to be compensated on a per diem basis, the per diems to be established as follows: per diem of \$80 for meetings of the County Board, Committee of the Whole, Standing Committees, and County Board Study Sessions; and per diem of \$45 for all special meetings, to include special committees, sub-committees, labor negotiation sessions, agenda preparation meetings for chairs and vice-chairs; and any other special meetings designated by the County Board

PRESENTED, PASSED, APPROVED, AND RECORDED this 19th day of May, A.D. 2011.

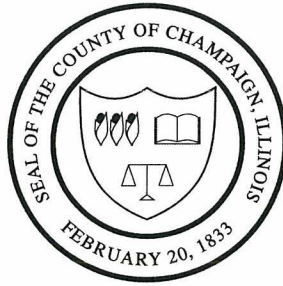
ATTEST:

C. Pius Weibel, Chair
Champaign County Board

Gordy Hulten, County Clerk and
Ex-officio Clerk of the County Board

C. Pius Weibel
Chair
Email: cweibel@co.champaign.il.us

Thomas E. Betz
Vice-Chair



Brookens Administrative Center
1776 East Washington Street
Urbana, Illinois 61802
Phone (217) 384-3772
Fax (217) 384-3896

**Office of
County Board
Champaign County, Illinois**

MEMORANDUM

TO: MEMBERS of the CHAMPAIGN COUNTY BOARD

FROM: Carol Ammons, Deputy Chair-Policy, Personnel & Appointments

DATE: May 2, 2011

RE: COUNTY BOARD RULES CHANGE

ISSUE:

Amendment to County Board Rule 14-B – Meetings of Committee of the Whole, to allow for three Committee of the Whole Meetings each month instead of the current two.

REPORT:

Pursuant to County Board Rule 8, I provided to all county board members the attached recommendation for amendment to the County Board Rules on March 17, 2011 – to ensure the 14 day advance notice required under Rule 8 was met. The recommendation is to change the current Committee of the Whole structure from two meetings per month to three meetings per month.

A second proposal for changing the committee structure back to six standing committees from the current Committee of the Whole structure was submitted by Board Member Stan James, and provided to all county board members on March 28, 2011.

Both proposals for rules changes were reviewed at the April 12th Policy, Personnel and Appointments Committee of the Whole Meeting. Pursuant to discussion at that meeting, a straw poll was taken, resulting in a clear majority indicating a preference for the version of the Rules Change that allows three Committee of the Whole Meetings each month, in lieu of the current structure of two Committee of the Whole Meetings per month.

The document outlining the required changes to the current rules is attached – old language is highlighted in yellow, and new language is highlighted in blue.

REQUESTED ACTION:

The Policy, Personnel and Appointments Committee of the Whole recommends amendment to Resolution No. 7143, Establishing Organization, Duties, Rules, Policies, and Procedures of the Champaign County Board, as documented in the Attachment to this Memorandum.

attachment

B. MEETINGS OF COMMITTEE OF THE WHOLE

1. The schedule for regular monthly Committee of the Whole meetings during a two-year County Board session shall be approved by the County Board at its first meeting in December of each even-numbered year. Notices of all meetings shall be placed on the calendar of the Champaign County Board. Any changes of meeting dates and times must be submitted to the County Administrator in time to be placed on the weekly County Calendar, in strict compliance with the notice requirements of the Illinois Open Meetings Act.
2. All members present at a Committee of the Whole Meeting shall vote on all action items presented on that agenda.
3. The Committee of the Whole shall be scheduled as follows:
 - a) The first Committee of the Whole Meeting of each month shall be held on the Tuesday following the first Monday of the month and shall take up matters pertaining to ~~County Facilities, Highway & Transportation,~~ ~~and~~ Environment and Land Use ~~and Justice and Social Services~~. The chair of this meeting shall be determined by the County Board Chair, but shall be one of the Deputy Chairs with business before the Committee of the Whole that evening. The other Deputy Chairs will report out the business of their Area of Responsibility.
 - b) The second Committee of the Whole Meeting of each month shall be held on the ~~Tuesday~~ ~~Thursday~~ following the ~~second~~ ~~first~~ Monday of the month and shall take up matters pertaining to ~~Finance,~~ Policy, Personnel, & Appointments ~~and Highway and Transportation~~ ~~Justice & Social Services~~. The chair of this meeting shall be determined by the County Board Chair, but shall be one of the Deputy Chairs with business before the Committee of the Whole that evening. The other Deputy Chairs will report out the business of their Area of Responsibility
 - c) The ~~second~~ ~~third~~ Committee of the Whole Meeting of each month shall be held on the Tuesday following the second Monday of the month and shall take up matters pertaining to Finance, ~~Policy, Personnel, & Appointments,~~ ~~Justice & Social Services~~ ~~and County Facilities~~. The chair of this meeting shall be determined by the County Board Chair, but shall be one of the Deputy Chairs with business before the Committee of the Whole that evening. The other Deputy Chairs will report out the business of their Area of Responsibility.
4. Items acted on at the Committee of the Whole Meetings shall then be forwarded to the regularly scheduled monthly County Board Meeting, held on the Thursday following the third Monday of the month, for final County Board approval.