

CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE – Finance/Policy/Justice Agenda
County of Champaign, Urbana, Illinois
Tuesday, May 10, 2011 – 6:00 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois

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CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

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MEMORANDUM

TO: Brendan McGinty, Deputy Chair-Finance & MEMBERS OF THE CHAMPAIGN COUNTY BOARD COMMITTEE of the WHOLE

FROM: Deb Busey, County Administrator *Deb*

DATE: April 26, 2011

RE: REPORT & RECOMMENDATION from NURSING HOME BOARD OF DIRECTORS REGARDING the RETENTION of MPA

ISSUE

The Champaign County Nursing Home Board has conducted an evaluation of the performance of Management Performance Associates (MPA) in accordance with the terms of their contract. The Board has also approved a recommendation be forwarded to you to retain MPA with the renewal of their current contract for a second three-year term.

ATTACHMENTS

The following documents from the Nursing Home Board are included with this Agenda packet for your consideration, review and action:

1. Nursing Home Board Performance Evaluation of MPA
 - a. MPA Self Evaluation Report
2. Nursing Home Board recommended amendments for new MPA Contract
3. Current MPA Contract

On behalf of the Nursing Home Board of Directors, thank you for your attention to this issue.

NURSING HOME BOARD of DIRECTOR
PERFORMANCE EVALUATION of MPA

REPORT TO THE CHAMPAIGN COUNTY BOARD

The Nursing Home Board's MPA Performance Evaluation Sub-Committee met on Monday, March 21, 2011, to document the performance of MPA over the term of their contract to provide management services to the Champaign County Nursing Home from June 23, 2008 to the present time. Documents considered by the Sub-Committee in development of this report included:

1. MPA Contract
2. MPA CCNH Evaluation Report dated March 2011 and submitted by MPA
3. Nursing Home Financial Statements from 2006 through 2009

Based upon discussion and review of the relevant information, the Sub-Committee provided for the Nursing Home Board of Directors the following evaluation of the performance of MPA, which was formally adopted and approved by the Nursing Home Board on April 11, 2011. Each of the Primary Goals of the current MPA contract were evaluated, and rated based upon the following scale:

RATING SCALE:

Outstanding	5
Very Good	4
Satisfactory	3
Poor	2
Unsatisfactory	1

PRIMARY GOAL 1 – At all times acknowledge, and implement the mission of Home (defined in the Nursing Board Bylaws as approved by the Champaign County Board), which is exclusively under the direction of the Nursing Board.

RATING - 3

PRIMARY GOAL 2 – Provide an objective reporting channel to the Home through its Board of Directors.

RATING - 5

COMMENTS: *The Sub-Committee notes the regular and very thorough reporting provided by Mike Scavotto to all members of the Nursing Board, through documents presented at every Board of Directors meeting, and communications and updates provided to members of the Board between meetings.*

PRIMARY GOAL 3 - Promote strong administration and management controls between Home and Manager.

RATING - 4

COMMENTS: *The Sub-Committee documents that there is good strong communication from Mike Scavotto to Andrew Buffenbarger which enhances accomplishment of this goal.*

PRIMARY GOALS 4(a) & (j) – Maintain and strive to continually improve the operations of the Home to provide quality nursing and rehabilitation services, and take such other steps as are necessary to provide top quality care to all residents of Home.

RATING - 3.5

COMMENTS: *The Sub-Committee recognizes that the regulatory compliance requirements (excluding environmental regulations) can sometimes present an anomaly in this area. The relationship between administration and IDPH surveyors is a critical component to this goal. The Sub-Committee notes improvement in this area, but that it is still an important area for continuing development.*

PRIMARY GOAL 4(b) - Maintain and strive to continually improve the operations of the Home to maintain programs to promote the effective utilization of Home's services.

RATING - 4

COMMENTS: *The Sub-Committee recognizes success and accomplishment in the improvement of therapy services and the utilization of a Medical Director for the Home over the term of the current contract.*

The Sub-Committee would also express its opinion that failure to expand the Alzheimer's services is potentially a lost opportunity for the Home, and encourages MPA's continuing evaluation of this possibility for future business expansion.

PRIMARY GOAL 4(c) - Maintain and strive to continually improve the operations of the Home to maintain a deserved public image of excellence for Home.

RATING - 3.5

COMMENTS: *The Sub-Committee recognizes that some factors work against the Nursing Home in this arena – particularly media coverage of negatives when there are incidents stemming from IDPH reports and findings. However, the committee also notes that word of mouth recognition of the Nursing Home by those who are familiar with or have used its services is typically positive. Also of note are the positive ratings provided by residents and their families through the Pinnacle Surveys.*

*The Sub-Committee gives a score of **Incomplete** on development of an external marketing program over the term of this current contract, and encourages MPA to include this in its goals and objectives in the next contract term.*

PRIMARY GOAL 4(d) - Maintain and strive to continually improve the operation of the Home to maintain quality staffing of Home.

RATING - 3

COMMENTS: *The Sub-Committee notes positive steps that have been made in the achievement of this goal with the replacement of the Director of Nursing; the fact that grievances are significantly reduced over the three-year term; and the fact that absenteeism is dramatically improved – all of which are indicators of improvement of quality staffing at the Home.*

The Sub-Committee states concern with regard to this goal in that problems continue with the quality and level of supervision of the staff, as documented by turnover in key positions and lag time in filling supervisory positions. The Sub-Committee notes that supervision at the Administrator and DON level is strong, however notes weakness in strong and consistent

supervision at the middle-management level. Improved supervision will in itself improve quality staffing, and is noted as a necessary goal to achieve in the near future.

PRIMARY GOAL 4(e) - Maintain and strive to continually improve the operations of the Home to operate Home on a sound, self-supporting financial basis so that the Home is able to operate without County loans, within the property tax subsidy, and with the County being responsible for debt service.

RATING - 5

COMMENTS: *The Sub-Committee notes that MPA has actually exceeded this goal in that the operations are now on a sound, self-supporting financial basis, including the Nursing Home's taking on the debt service for the \$4 million construction bond issue.*

PRIMARY GOAL 4(f) - Maintain and strive to continually improve the operations of the Home to institute sound financial accounting systems in the Home.

RATING - 4

COMMENTS: *The Sub-Committee notes significant improvement in this area over the term of the MPA Contract, including MPA assuming primary responsibility for the accounting at a cost-savings in management of that responsibility for the Home.*

PRIMARY GOAL 4(g) - Maintain and strive to continually improve the operations of the Home to institute in Home internal fiscal controls through budgeting procedures.

RATING - 4.5

COMMENTS: *The Sub-Committee notes that the turnaround for the Nursing Home has been accomplished through increasing the census without increasing costs, accomplished through sound fiscal controls and budgeting management.*

PRIMARY GOALS 4(h & i) - Maintain and strive to continually improve the operations of the Home to prevent loss of revenues to Home through sound billing procedures, and to control the cash position of Home through sound collection methods.

RATING - 4.5

COMMENTS: *The Sub-Committee recognizes the implementation of Care Watch and improved coding as an accomplishment of this goal, and notes that as reported to the Nursing Home Board by Mike Scavotto, there is still room for ongoing improvement in this area.*

PRIMARY GOAL 4(k) - Maintain and strive to continually improve the operations of the Home to adhere to and fully cooperate with all applicable State and Federal rules and regulations, including but not limited to the Nursing Home Care Act.

RATING - 4

**TOTAL SCORE for OVERALL RATING –
RATING SCALE –**

Outstanding - 60
Very Good - 48
Satisfactory - 36
Poor - 24
Unsatisfactory - 12

MPA Total Score- 48

RECOMMENDATION:

The Nursing Home Board recommends Retention of MPA to provide management services to the Champaign County Nursing Home.

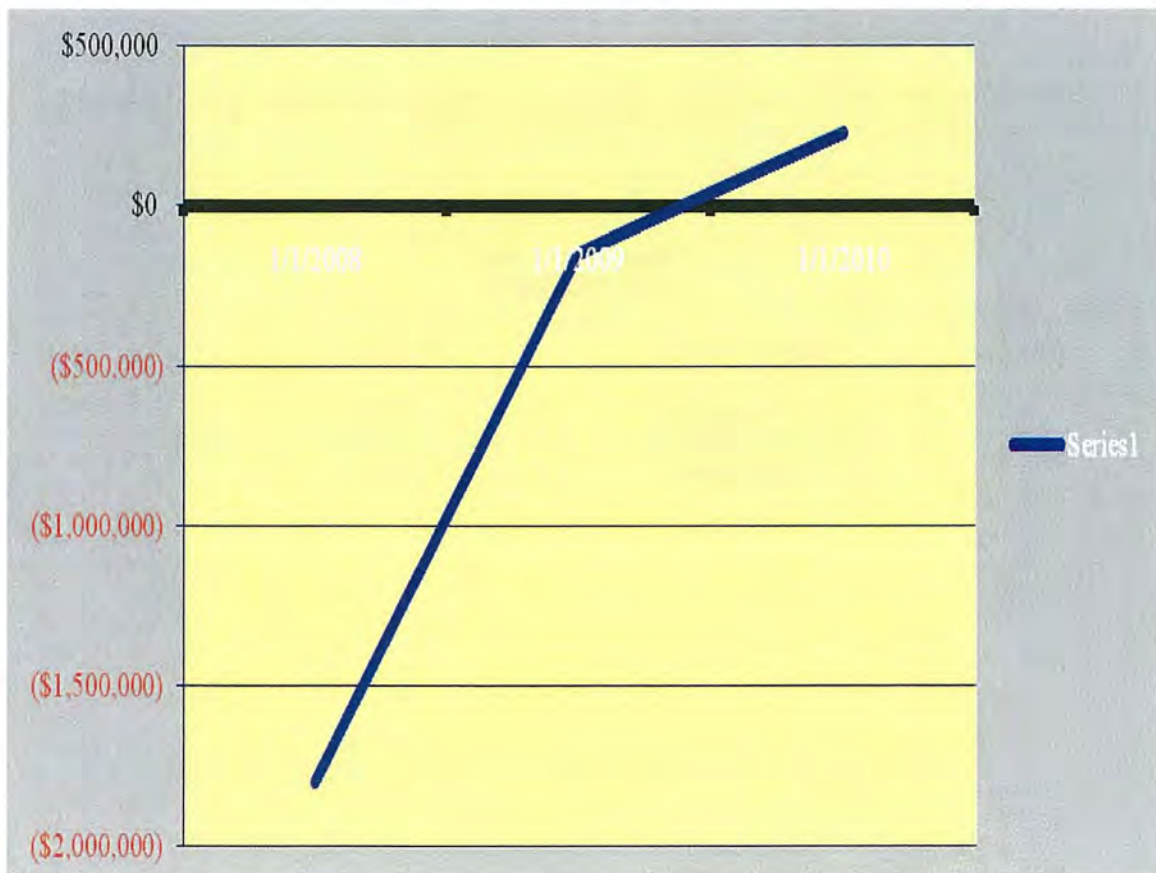
MPA CCNH Evaluation Report

Area: Finances

MPA reversed an operating loss from \$(1.8) million in fiscal 2008 to a loss of \$(150)k in fiscal 2009 to a gain of approximately \$230k in fiscal 2010. While making this financial progress, CCNH also assumed responsibility for several expense line items – interest and benefits -- formerly paid by the County. Moreover, CCNH is not expected to make debt service payments on the \$20 million bond issue; however, it has begun repaying the \$4.0 million emergency construction loan. The result is that CCNH is far closer to self-sufficiency today than at any time in recent history. Significantly, CCNH assumed more financial responsibility without any assured increase in its cash flow.

The financial progress CCNH has made in the past three years is reflected in the following graph. MPA's service began in July 2008.

Net Income Fiscal Years 2008-2010



Average daily census and payer mix improved during MPA's tenure. The following table underscores a significant change in payer mix. Increases in Medicare and Private Pay did not come at the expense of serving the Medicaid population. Indeed, Medicaid remains the dominant payer by a wide margin.

**Average Daily Census
&
Payer Mix
CCNH
June 2008 vs Feb 2011**

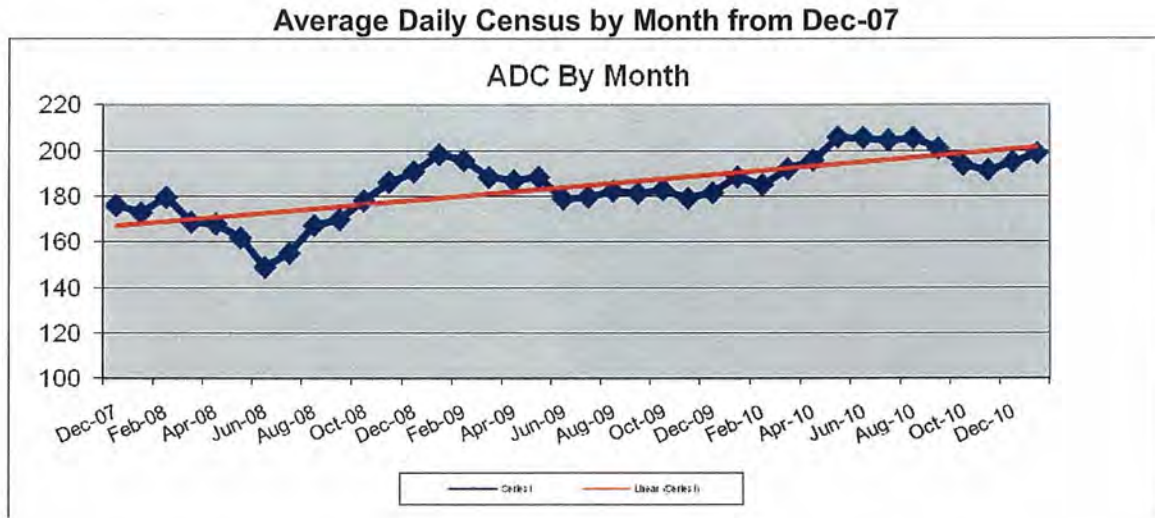
	June 2008	Feb 2011	Pct Change
ADC	148	200	35%
Medicaid	68%	51 %	(25)%
Medicare A	4%	11.9%	197.5%
Private Pay	28%	37.9%	35.4%
Total	100%	100%	

For another perspective on payer mix, and one proving the credence of the February 2011 figures, above, the percentages for Fiscal 2010 were:

**Payer Mix CCNH
FYE 11-30-2010**

Payer Class	Pct Total
Private Pay	36%
Medicaid	51%
Medicare A	12%

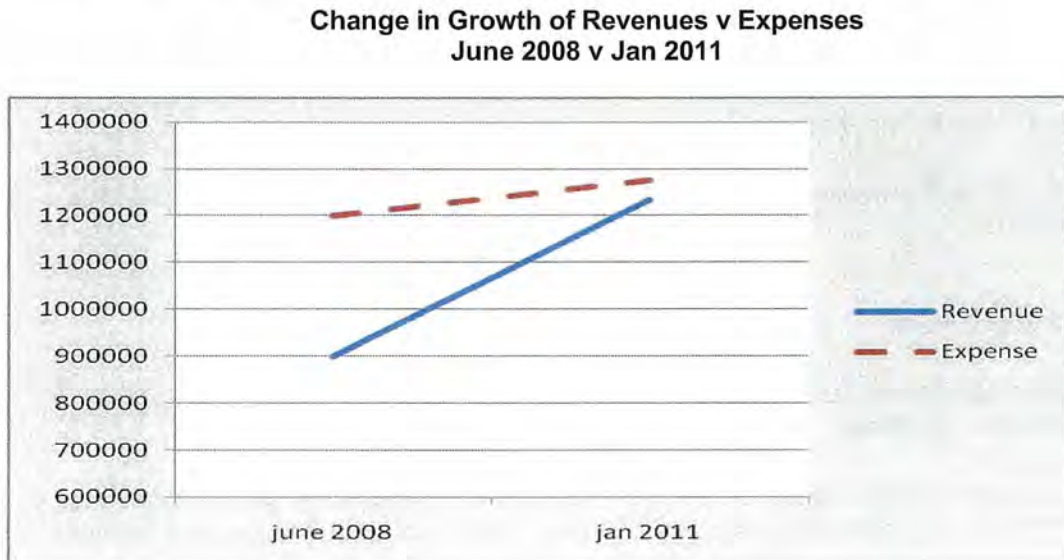
Over time, ADC has grown to the current level averaging 195. The historical low point was reached in June of 2008, just as MPA was coming on board:



Improvement in basic operating measures has been strong:

	June 2008	January 2011	Pct Chg
Revenues	\$891,936	\$1,232,462	38.2%
Expenses	\$1,199,077	\$1,276,453	6.5 %

The implications of these two macro indicators are that revenue has grown while expenses have advanced at a much more modest rate. In the following graph, the dashed line represents expenses and the solid line revenues.



Agency Nursing Costs were brought under tighter control. The following graph represents agency nursing costs from December 2009 thru January 2011:



When MPA began working with CCNH, Accounts Payables were experiencing significant past due problems. Many vendors were well past 120 days. Days outstanding have been reduced to 60. However, at the same time, more vendors are being paid on a current basis than was the case in 2008. We are developing additional documentation of improvement in cash management and will provide that information soon.

MPA streamlined the business functions; the redundant Business Manager/Controller position was replaced with MPA's Shared Financial Reporting at savings of approximately 40 percent. Financial reports are consistently reliable and timely.

MPA instituted an operating model for budgeting, including the key assumptions needed to return CCNH to fiscal health

Software capabilities were upgraded in finance and clinical systems (MDI) and MDS (CareWatch).

Area: Patient care

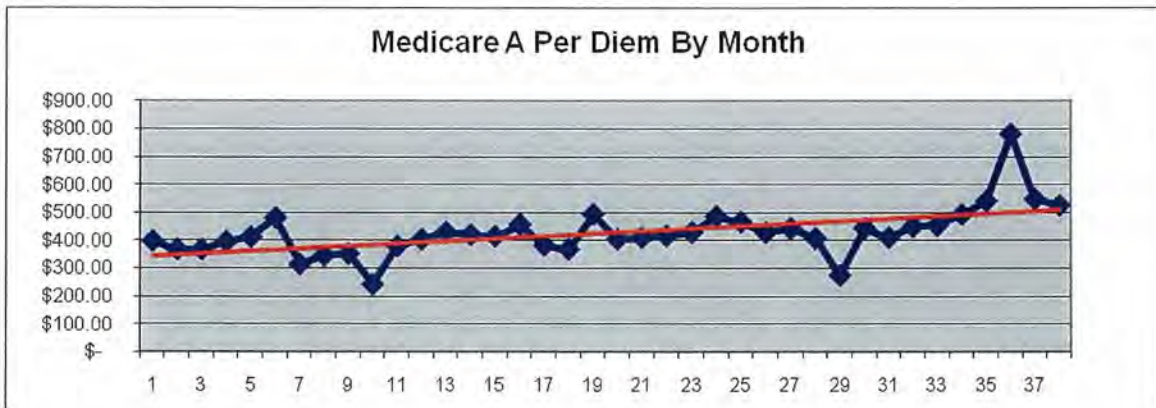
Under MPA leadership, CCNH evaluated and replaced the Director of Nursing with a seasoned clinical leader.

The dementia program was evaluated; as a result, new leadership was brought in and state-of-the-art programming was implemented. This re-making of dementia services remains a work-in-progress, but it is headed in the right direction.

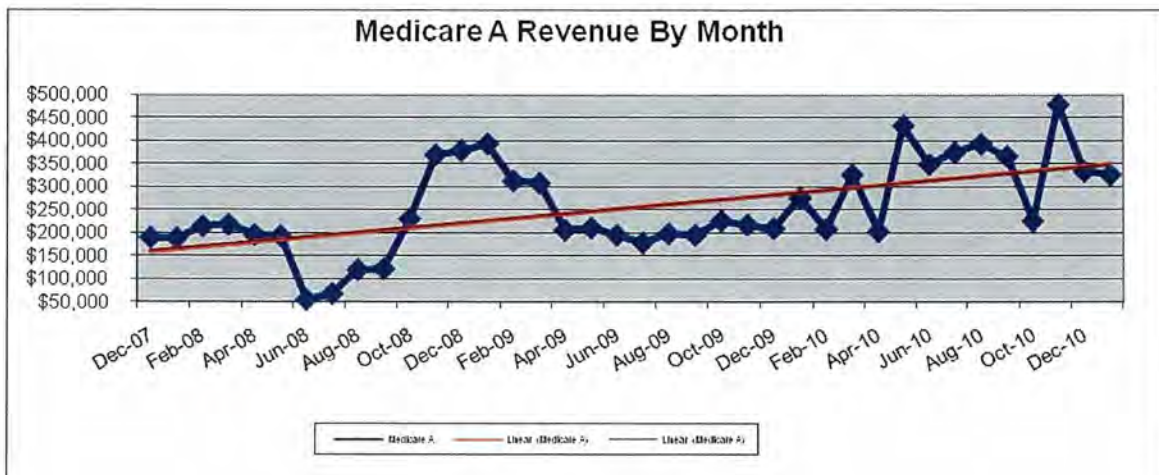
CCNH established the Code of Conduct which establishes standards for employees to relate to each other and to residents and families. The Code is included in employee orientation and in customer service training.

The position of Medical Director was created to coordinate clinical affairs and attend to residents as needed; the Medical Director reviewed clinical protocols provided by MPA for CHF and COPD; CCNH will be implementing new approaches to managing chronic disease like CHF and COPD

The former rehab vendor was replaced with Alliance Rehab, rejuvenating the rehab service. Per diem reimbursement increased consistently and the trend line is strongly positive. The last four months, Oct 2010 thru Jan 2011, have seen per diem revenues exceed \$500.



Moreover, the growth in Medicare A revenues has been positive. The following graph tracks CCNH's progress from a low point in 2008 through January 2011:



Performance thresholds were established for each indicator with the goal of creating strong quality outcomes. CCNH's quality measures earn 4 out of 5 stars in the CMS 5-

Star Rating system as a result. (CMS refers to the Federal Center for Medicare & Medicaid Services.) The CCNH Medical Director is now an active participant in reviewing clinical quality outcomes on a monthly basis, providing expert direction in monitoring the quality of our clinical systems. This area will always require vigilance.

CCNH also adopted the Commit to Quality program as a means of improving customer satisfaction. Under Commit to Quality, each department identifies critical satisfaction and performance measures; measures them routinely, and takes action to boost performance and future scores.

Area: Administrative Support

The governance process was streamlined. MPA provides on-going communication and information to the Nursing Board, allowing the Nursing Board to deal with big picture matters. MPA provides the Board with documentation for its operating decisions.

In the area of Customer Service, MPA established higher customer satisfaction scores (4.5 out of 5) as an organizational objective and an aspect of performance evaluation for all department-level managers. This objective represents a stiff challenge for CCNH.

The CCNH management team has benefitted from MPA-affiliated specialists in accounting, legal (contracting and compliance issues), and HR (discipline and documentation).

CCNH takes full advantage of the MPA leadership sessions where MPA-managed County homes exchange information on common problem areas and initiatives. The goal of the county-home network group is to establish a common basis for procedural reform. Currently work is being done to provide a common procedural approach for completing and using the data associated with the MDS. Another example is the shared compliance program under development. The move to consolidated medical direction is another initiative designed to bring better control over clinical activities to County homes; there are strong implications for cost control and process improvement here. In addition, network members benefit from IDPH experiences and survey reviews.

As noted above, MPA instituted Shared Financial Reporting in the business office and streamlined accounting procedures

Area: Human Resources

MPA researched and instituted the Predictive Index based on the experience of Cunningham Children's' Home, Champaign, improving the hiring process at CCNH.

HR training and documentation skills for department managers received heightened emphasis and dedicated support from MPA staff in HR matters involving grievances and disciplinary proceedings.

MPA enhanced CCNH's labor strategy emphasizing productivity, reduced absenteeism and less reliance on contract agency staffing.

MPA staff re-organized the HR function at CCNH: recruiting function; leave tracking; work comp management; time and attendance; tardiness and absenteeism call-ins; scheduling; employee in- and out-processing.

The number of grievances moving past the initial hearing stage to Level 2 is down and their seriousness has been reduced as the result of active steps to resolve via labor-management discussion and to improve the workforce.

Number of Grievances Moving to Level 2

	2009	2010
Grievances filed	59	26

More grievances are being resolved at the labor-management level and fewer grievances are being filed.

Productivity, in the form of reduced number of call-ins (unscheduled absences), is up markedly. The graph below presents progress made June 2009 thru January 2011. The trend is clearly down.

Unscheduled Absences per Month



RECOMMENDATION from the NURSING HOME BOARD of DIRECTORS to the CHAMPAIGN COUNTY BOARD for CHANGES TO MPA CONTRACT

(Recommendation for new language is noted in italics, recommendation for deletion is noted with strikethrough.)

II. PRIMARY GOAL

The primary goal of this Management Contract is the collective joint goal of the Home and Manager to:

1. At all times acknowledge, and implement the mission of Home *(defined in the Nursing Board Bylaws as approved by the Champaign County Board)*, which is exclusively under the direction of the Nursing Board;
2. Provide an objective reporting channel to the Home through its Board of Directors;
3. Promote strong administration and management controls between Home and Manager;
4. Maintain and strive to continually improve the operations of the Home to:
 - a. Provide quality nursing and rehabilitation services, *developed through a unified culture of quality shared by the Employer and Workforce at the Home;*
 - b. Maintain programs to promote the effective utilization of Home's services;
 - c. *Provide recommendations and planning for new or expanded services to be provided by the Home, which may include but are not limited to: dementia care; rehabilitation services, dialysis care;*
 - d. Maintain a deserved public image of excellence for Home, *including development of an appropriate external marketing program;*
 - e. Maintain quality staffing of Home, *with particular emphasis on*

development and expansion of the HR function in the Home's operation;

- f. Operate Home on a sound, self-supporting financial basis, *including the development of a documented long term plan for budgeting of capital expenditures;*
- g. Institute *and maintain* sound financial accounting systems in the Home;
- h. Institute *and maintain* internal fiscal controls through budgeting procedures;
- i. Prevent loss of revenues to Home through sound billing procedures;
- j. Control the cash position of Home through sound collection methods; and
- k. Adhere to and fully cooperate with all applicable State and Federal rules and regulations, including but not limited to the Nursing Home Care Act.

IV. MANAGER'S DUTIES

4.2 Administrator. Manager shall provide and employ a qualified health care executive acceptable to the ~~Champaign County Board~~ to act as Administrator for the Home, and Manager's provision of Administrator shall be a Home Expense. The compensation package for the Administrator shall be pre-approved by the Champaign County ~~Nursing Home Board of Directors Board~~, and will be contained in ~~Exhibit A~~ and shall be made a part of this Contract once the Administrator is hired. Manager may from time to time substitute a qualified Administrator, which substitution shall be approved by the ~~Champaign County Board~~.

VIII. TERM OF CONTRACT

This Contract shall be for a term of three (3) years, commencing on the 24th day of June, 2011, and expiring on the 30th day of June, 2014 (the "Term"). This Contract may

extend thereafter on a month-to-month basis by mutual agreement of the parties for a period not to exceed twelve (12) months.

This Contract may also be terminated during any contract Term by either party on one hundred and eighty (180) days advance written notice, provided that all fees, including reimbursable and out-of-pocket expenses, earned by Manager to the end of the one hundred and eighty (180) day notice period have been paid by Home. *This Contract may be terminated by Home on thirty (30) days notice for "Good Cause". Good Cause shall exist if Manager engages in acts or omissions constituting intentional wrongdoing or malfeasance, or if manager is convicted of a criminal violation involving fraud or dishonesty. The following shall not constitute Good Cause: (i) any action taken by Manager in connection with its duties under this Contract, if Manager acted in good faith and in a manner it reasonably believed to be in, and not opposed to, the best interest of the Home and had no reasonable cause to believe its conduct was unlawful; or (ii) any personal or policy disagreement between manager and Home or the Champaign County Board. After termination by Home for Good Cause, Manager's professional fees and duties to Home will cease; Home will continue to pay the salary and benefits package for the Administrator for a maximum of six (6) months, during which time Administrator will continue to serve the Home while manager uses its best efforts to find replacement employment for the Administrator.*

~~Home acknowledges that it faces difficult management problems and that Manager's efforts will be extraordinary, particularly in the first year of the contract term. In the event Home elects to terminate this Contract prior to the end of this Contract's first anniversary, Home shall pay a penalty of \$30,000, which payments shall be in addition~~

~~to any fees and/or expenses due Manager as of the effective date of termination. In the event Home elects to terminate this Contract prior to the end of this Contract's second anniversary, Home shall pay a penalty of \$25,000, which payments shall be in addition to any fees and/or expenses due Manager as of the effective date of termination. In the event Home elects to terminate this Contract prior to the end of this Contract's third anniversary, Home shall pay a penalty of \$15,000, which payments shall be in addition to any fees and/or expenses due Manager as of the effective date of termination.~~

~~After the first full year of this Management Contract, no penalty shall apply if the Champaign County Board is forced to lease the business of the Champaign County Nursing Home to another entity. Final agreement by the parties of this Contract is subject to the successful conclusion of the hearings now being conducted by the Illinois Department of Public Health of the Home. If any penalties imposed by the Illinois Department of Public Health interfere with the terms of this Contract, it may be declared null and void by either party.~~

MANAGEMENT CONTRACT

MANAGEMENT CONTRACT, made and entered into as of the 23rd day of June, 2008, by and between CHAMPAIGN COUNTY, an Illinois governmental entity owning and operating as Champaign County Nursing Home, (the "Home"), and MANAGEMENT PERFORMANCE ASSOCIATES, INC., a Missouri corporation, (the "Manager"),

W I T N E S S E T H:

Home operates and maintains in Champaign County, Illinois, a rehabilitation and nursing facility for the enhancement of the health of those in the community served by this healthcare facility.

Manager has access to a diversified staff of competent personnel, highly trained and experienced in the principal areas of business administration, and management services, encompassing the specific purpose of the Home, as hereinabove described.

NOW, THEREFORE, in consideration of the terms, conditions and covenants herein set forth, the Home and Manager hereby jointly agree as follows:

I. DEFINITIONS

For the purpose of this Contract, the following terms shall have the meanings ascribed thereto unless otherwise clearly required by the context in which such term is used.

1. Champaign County Board: The term "Champaign County Board" shall mean those elected representatives who comprise the Champaign County Board. At all times, the Champaign County Board shall represent the ultimate governing authority for

the Home. The Champaign County Board shall elect to have an Advisory Board be its point of contact for the services described in this Contract.

2. Approved Budget: The term "Approved Budget" shall mean the budget as approved as set out in Section 4.13-6 hereof.

3. Home: The term "Home" shall mean the 243-bed, rehabilitation and nursing center located at 500 South Art Bartell Drive, Urbana, Champaign County, Illinois, 61802 currently known as the Champaign County Nursing Home.

4. Home Expense: The term "Home Expense" shall mean an expense to be paid or incurred by Home in the normal course of business.

5. Management Fee: The term "Management Fee" shall mean the fee paid to Manager provided for in Section 6 hereof.

6. Manager: The term "Manager" shall mean Management Performance Associates, Inc., a Missouri corporation.

7. Primary Goal: The term "Primary Goal" shall mean the joint goal of the Home and Manager as herein set out in Section 2.

8. State: The term "State" shall mean the State of Illinois, unless otherwise specifically indicated.

9. Term: The term "Term" shall mean the duration of this Contract as set out in Section 8 hereof.

10. Contract: The term "Contract" shall mean this Management Contract made and entered into by Home and Manager.

11. Directors: The term "Directors" shall mean the members of the Champaign County Nursing Home Board of Directors or its designee.

12. Nursing Board: the term "Nursing Board" shall mean the Champaign County Nursing Home Board of Directors.

II. PRIMARY GOAL

The primary goal of this Management Contract is the collective joint goal of the Home and Manager to:

1. At all times acknowledge, and implement the mission of Home (*defined in the Nursing Board Bylaws as approved by the Champaign County Board*), which is exclusively under the direction of the Nursing Board;
2. Provide an objective reporting channel to the Home through its Board of Directors;
3. Promote strong administration and management controls between Home and Manager;
4. Maintain and strive to continually improve the operations of the Home to:
 - a. Provide quality nursing and rehabilitation services;
 - b. Maintain programs to promote the effective utilization of Home's services;
 - c. Maintain a deserved public image of excellence for Home;
 - d. Maintain quality staffing of Home;
 - e. Operate Home on a sound, self-supporting financial basis so that the Home is able to operate without County loans, within the property tax subsidy, and with the County being responsible for debt service;
 - f. Institute sound financial accounting systems in the Home;
 - g. Institute in Home internal fiscal controls through budgeting procedures;

- h. Prevent loss of revenues to Home through sound billing procedures;
- i. Control the cash position of Home through sound collection methods;
and
- j. Take such other steps as are necessary to provide top quality care to all residents of Home.
- k. Adhere to and fully cooperate with all applicable State and Federal rules and regulations, including but not limited to the Nursing Home Care Act

III. MANAGER OF OPERATIONS

By the terms of this Contract, and subject to all of the terms and conditions herein contained, Manager shall act for and on behalf of the Champaign County Board as sole Manager of the Home. At all times, however, the Home, by and through its Champaign County Board, shall retain and exercise the ultimate control and direction of the assets, policy and affairs of Home, including all medical, governance, and collective bargaining decisions, policies, and matters pertaining to Home, consistent with the primary purpose of Home hereinabove stated. Subject to the foregoing reservations of power to the Champaign County Board and Nursing Board, nothing in this Contract shall be construed to prohibit Manager from contracting with other parties to provide similar services to those being provided hereunder or any other service. Furthermore, nothing herein shall be construed as requiring Manager to maintain specific working hours. Manager shall maintain its own schedule so long as such schedule does not interfere with Manager's ability to meet its obligations hereunder.

IV. MANAGER'S DUTIES

Consistent with the provisions of this Contract and the Primary Goal, Manager shall assist Directors in Directors' supervision, management, and operation of Home which shall include the following:

4.1 General Responsibility. Consistent with the provisions of this Contract, Manager shall provide managerial services for Home, including the specific managerial and consulting services to Home as hereinafter set forth in this Section. As manager of Home, Manager shall have the general responsibility to implement all aspects of the operation of Home in accordance with established policies and procedures of the Champaign County Board and the Nursing Board, and shall have responsibility and commensurate authority for all such activities. Manager shall make monthly written reports to the Nursing Board and shall meet with the Nursing Board at least every two (2) months. The Manager shall also make an annual report to the Nursing Board. In the event Directors fail to establish such policies or procedures, for whatever reason, Manager may, but is in no way obligated to, establish such policies and procedures as Manager selects.

4.2 Administrator. Manager shall provide and employ a qualified health care executive acceptable to the Champaign County Board to act as Administrator for the Home and Manager's provision of Administrator shall be a Home Expense. The compensation package for the Administrator shall be pre-approved by the Champaign County Board and will be contained in Exhibit A and shall be made a part of this Contract once the Administrator is hired. Manager may from time to time substitute a

qualified Administrator, which substitution shall be approved by the Champaign County Board.

4.3 Manager's Consultants. Manager shall make available to, or obtain the services for, the Home for consultation and advice to the extent deemed appropriate by Manager, the current staff specialists of or available to Manager in areas of operations of facilities similar to Home, including accounting, budgeting, finance, human resources, government programs, insurance, marketing, productivity management, public health surveillance, systems, and procedures, third party reimbursement, and special consultants in other areas of operations as Manager may have available in the future. All expenses under this Section shall be a Manager Expense.

4.4 Special Consultants. Should Directors request a type, form, or level of special consultant, including, but not limited to, underwriters, bond counsel, expert witnesses or other reasonably necessary consultants, which Manager cannot fully provide, or cause to be provided, Manager shall endeavor to locate and make available such special consultant service, the cost of which, including, but not limited to, application fees and license fees, shall be a Home Expense. Legal Services, other than those routinely provided by the Champaign County State's Attorney, will be subject to the prior approval by the State's Attorney and will also be a Home Expense. Manager shall provide Home recording and documentation of all such consultant service so performed including a full description of the services performed and the duration of attendance within Home. Such consultant service is expressly limited to personal consulting exclusive of any obligation to provide equipment or products, including data processing.

4.5 Contracts. Manager shall advise and assist Home in securing and retaining contracts in the name and for the account of Home with such individuals or entities necessary for the proper and efficient functioning of Home, the cost of which shall be a Home Expense.

4.6 Equipment and Supplies. During the Term, Manager shall cause to be obtained equipment and supplies appropriate for operation of the Home, the cost of which shall be a Home Expense.

4.7 Labor Organization. At the request of the Home, Manager shall advise and assist Home in any matter involving the possible unionization of the employees of Home and in negotiations with any labor union lawfully entitled to represent the employees of Home.

4.8 Maintenance and Repair. Manager shall keep the Home in good working order and condition and make all necessary and proper repairs in and to Home, its furnishings and equipment, the cost of which shall be a Home Expense.

4.9 Regulatory and Contractual Requirements. Subject to the direction and consent of the Nursing Board, Manager shall attempt to cause all things to be done in and about Home reasonably necessary to comply with the requirements of any applicable constitution, statute, ordinance, law, rule, regulation, or order of any governmental or regulatory body respecting the use of Home or the construction, maintenance, or operation thereof. Subject to the direction and consent of the Nursing Board, Manager shall further cause to be discharged all duties with respect to the operation of Home required by any applicable standard, interpretation, ruling, or

regulation of the United States Department of Health and Human Services, the Illinois Department of Health, or of any other governmental agency, or entity exercising authority to administer, regulate, accredit, or otherwise set standards for facilities such as Home, the cost of which shall be a Home Expense.

4.10 Insurance. Manager shall periodically review the insurance program of Home and make recommendations with respect thereto to the Champaign County Board. The Champaign County Board shall negotiate a contract or contracts for, and keep in full force and effect, all policies of insurance of the type, extent, and cost of coverage which is consistent with sound management of the Home, insuring the Home, and the Champaign County Board thereof, and Manager with limits of coverage of not less than \$5,000,000.00 per occurrence and \$5,000,000.00 in the aggregate, against the risks customarily insured against by such a Home, the cost of which insurance shall be a Home Expense. Such insurance shall include coverages for building and contents, comprehensive general liability, professional liability, directors' and officers' liability, blanket fidelity bond coverage, boiler explosion, comprehensive automobile liability, statutory workers' compensation coverage, and excess liability coverage, which coverage shall name Manger as an additional insured. Certificates of insurance (and any renewals thereof) evidencing such coverage, cancelable only upon not less than ten (10) days prior written notice, shall be delivered to Directors and Manager as soon as practicable after the date hereof (and any renewal date of such insurance policies). The Champaign County Board may fulfill any or all of its obligations hereunder through a program of self-insurance, the details of which shall be reviewed with Manager.

Manager shall obtain a business owner's comprehensive general liability policy of insurance in an amount not less than \$1,000,000.00 combined single limit naming Champaign County, Illinois, and its Board as additional insured and will provide the Champaign County Board with a copy of the endorsement and proof of insurance, cancelable only upon not less than ten (10) days prior written notice, the cost of which insurance shall be a Manager Expense.

4.11 Legal Actions. Manager shall advise and assist the Home, and the Champaign County Board thereof, in instituting or defending all actions by or against third parties arising out of the operation of Home during the Term, the cost of which shall be a Home Expense.

4.12 Compliance with Third-Party Payor Requirements. Manager recognizes that Home is a participant in various third-party payment programs, including Medicare and Medicaid, which participation is essential to the financial viability of Home. Therefore, in connection with the subject matter of this Contract, Manager agrees to fully cooperate with Home to meet all reasonable requirements for participation and payment associated with such third-party payment program, including the matters more specifically discussed in Section 4.12 below.

4.13 Third-Party Payment Programs. Home shall properly prepare, sign, and timely file all claims, cost reports, or other documentation required by the Medicare Program, Medicaid Program, and any other third-party payor for the operations of the Home prior to or during the Term. Home shall be solely liable for, and shall hold Manager harmless from, any underpayments or overpayments made to Home by any

third-party payor attributable to any period prior to the commencement of the Term and for any and all recapture or other charges by any such payor attendant to the transactions herein contemplated or the actions of Home.

Pursuant to Section 1861(v)(1)(II) of the Social Security Act, as amended,

Manager agrees:

- (i) until the expiration of four years after the furnishing of such services pursuant to this contract, the Manager shall make available, upon written request to the Secretary, or upon request to the Comptroller General, or any of their duly authorized representatives, the contract, and books, documents, and records of Manager that are necessary to certify the nature and extent of such costs, and
- (ii) if Manager carries out any of the duties of the contract through a subcontract, with a value or cost of \$10,000 or more over a twelve-month period, with a related organization, such subcontract shall contain a clause to the effect that until the expiration of four years after the furnishing of such services pursuant to such subcontract, the related organization shall make available, upon written request to the Secretary, or upon request to the Comptroller General, or any of their duly authorized representatives, the subcontract, and books, documents, and records of such organization that are necessary to verify the nature and extent of such costs. In addition, Manager agrees to make available to Home such information and records as Home may reasonably request to facilitate Home's compliance with the Medicare Conditions of Participation and to facilitate Homes' substantiation of its as reasonable costs in accordance with the requirements applicable to Home pursuant to 42 C.F.R. Subpart D of Part 405 and Subpart C of Part 420.

4.14 Financial Affairs. This Section sets forth in more particularity certain financial matters involving Home and Manager:

4.14-1 Charges. From time to time, Manager will recommend to the Nursing Board for approval the overall rate structure of Home including patient room charges, charges for all ancillary services, charges for supplies, medication, and special services, and all such charges shall take into account

the financial obligations of Home and the level of rates at other comparable facilities and the importance of providing care at a low cost, all considered in a manner most likely to achieve the Primary Goal. Consistent with the foregoing, the Champaign County Board, with the recommendation of the Nursing Board based upon the advice of Manager, shall have the exclusive authority to approve the rates and charges for services rendered by Home. Recognizing that a reasonable charge structure may, in certain events, fail to fully satisfy all expenses associated with the Home, in this connection it shall be the duty of the Champaign County Board to charge sufficient rates for services rendered by Home, to the extent practicable, and to utilize all other available sources of revenues other than donor restricted funds, so that Home revenues will be produced sufficient to pay all expenses in connection with the ownership, operation, and maintenance of Home, and to pay the principal and interest on Home's outstanding debts, if any.

4.14-2 Reports. Manager shall keep the Nursing Board informed as to the financial status, condition, and operation of Home with monthly written reports.

4.14-3 Credits and Collections. Manager shall recommend to the Champaign County Board policies and procedures for a sound, feasible, and prudent credit and accounts receivable programs. Upon approval by the Champaign County Board of said program, Manager shall implement the same by taking all reasonable steps necessary to effectuate timely bills by Home including the issuance of invoices, statements for services rendered, and materials furnished by Home, the collection of accounts and monies owed to

Home, including the referral of all legal proceedings necessary, the cost of which shall be a Home expense.

4.14-4 Payment of Accounts and Indebtedness. Manager shall recommend to the Nursing Board policies and procedures for a sound, feasible, and prudent accounts payable program. Upon approval by the Nursing Board of said program, Manager shall implement same by taking all necessary steps to prepare and transmit all checks, vouchers, and other documents necessary for the payment of payroll, trade accounts, amounts due on short- and long-term indebtedness, taxes, rents, and all other obligations of the Home.

4.14-5 Accounting and Financial Records. Manager shall establish and administer accounting procedures and controls, and systems, for the development, preparation, and safekeeping of records and books of accounting relating to the business and financial affairs of Home, in accord with generally accepted accounting principles.

4.14-6 Budget. Annually, Manager shall prepare and submit to the Nursing Board with subsequent submittal to the Champaign County Board in writing a capital expenditure and operating budget (the "Budget") for the Home's next fiscal year at a time specified by the Champaign County Board or its designee prior to the commencement thereof. Said budget shall set forth (a) a detailed program of capital expenditures, designating same as mandatory or desirable; (b) an estimate of operating revenues and expenses including the Management Fee (Section 6 herein); (c) an explanation of any anticipated

changes in the Home's utilization, payroll rate, and positions, non-wage cost increases; and (d) all other factors differing significantly from the then current fiscal year. The Nursing Board and Manager shall consider the proposed budget in joint conferences, and upon approval by the Nursing Board shall be submitted to the Champaign County Board for its approval which, when approved, shall be known as the "Approved Budget." Manager shall operate the Home as therein provided by the "Approved Budget," so that the actual reviews, costs, and expenses of the operation and maintenance of Home during any applicable period of the fiscal year shall be consistent with the Approved Budget. The inclusion of any item within the Approved Budget shall constitute all necessary approval of Champaign County Board for Manager to expend Home funds for the budgeted item.

4.14-7 Access. Champaign County Board shall have the right at all reasonable times to audit, examine, and make copies of books of account maintained by Manager applicable to Home. Such right may be exercised through any agent or employee designated by Champaign County Board or by an independent public accountant.

V. COVENANTS NOT TO HIRE

During the term of this contract and for a period of two (2) years following the termination of this Contract, except with regard to the Administrator as noted in the paragraph below, Home shall not employ, except with the written consent of Manager, any person whom Manager has provided who also was an employee of Manager or any

business entity affiliated with Manager in any capacity whatsoever.

After the term of this Contract, the Nursing Board may wish to return Home to in-house management. Manager agrees to facilitate an orderly transition up to and including the transfer of the Administrator to the Champaign County payroll.

VI. MANAGEMENT FEE

For the services rendered hereunder by Manager and as a Home Expense, Home shall pay Manager as a Management Fee the amount of \$180,000 per year, payable in monthly payments of \$15,000.00 in advance. In addition to the Management Fee, direct costs of Manager for travel expenses, incurred in carrying out the duties this Contract shall be reimbursed separately by Home on a monthly basis subject to the terms of the Champaign County Travel Policy and monthly review by the Nursing Board.

The Management Fee shall be adjusted annually, effective as of the end of each twelve month period (the "Anniversary Date"), in an amount equal to the percentage increase in the Consumer Price Index as calculated below:

As promptly as practicable after each Anniversary Date of this Contract, the parties shall compute the increase, if any, in the Consumer Price Index For All Urban Consumers, U.S. City Average, All Items (1982-1984 = 100), published by the Bureau of Labor Statistics of the United States Department of Labor ("Index"), over such Index for the preceding Anniversary Date of this Contract; provided, however, that the total adjustment to the Management Fee during the initial term of this Contract shall not exceed ten percent (10%).

The Index number for the month immediately preceding the date of this Contract shall be the "Base Index Number," and the corresponding Index number for the same month immediately preceding the Anniversary Date for which the computation is made

shall be the "Current Index Number."

The Current Index Number shall be divided by the Base Index Number; from the quotient thereof there shall be subtracted the integer 1, and any resulting positive number shall be deemed to be the percentage of increase in the commencement date of this Contract and the Anniversary Date as of which such increase is computed.

If publication of the Index upon which the increase is based shall be adjusted in any respect by the Bureau of Labor Statistics, this computation shall be adjusted appropriately, and if the publication of such Index shall be discontinued, the parties shall agree upon

another appropriate index to use for the purposes of such annual increase.

Any increase in the Management Fee determined hereunder shall apply during the Contract Year beginning with the Anniversary Date as of which such increase is computed. Until such increase is determined and agreed upon by the parties, Manager shall continue payments of the monthly Management Fee as determined for the prior Contract Year, and the increase, when determined, shall be payable retroactively to the beginning of the Current Contract Year.

VII. INDEMNITY

7.1 Indemnity. Home shall indemnify, defend and hold Manager harmless from and against all liabilities, expenses (including costs and attorneys' fees), judgments and amounts paid in settlement which may be imposed upon or reasonably incurred by Manager in connection with or resulting from any claim made against Manager, or any action, suit, proceeding or investigation in which Manager may be involved by reason of Manager's provision of services to Home, whether or not Manager continues to provide

services to Home at or after the time of such claim, action, suit, proceeding or investigation, provided that Manager's conduct shall not be finally judged to be willful or wanton misconduct, malfeasance or negligence. To be entitled to such indemnification, Manager shall give Home prompt written notice of the assertion by a third-party of any claim with respect to which Manager might bring a claim for indemnification and in all events must have provided such notice to Home within the applicable period for defense of such claim by Home. Home shall have the duty, at Home's own expense, to defend and litigate any such third-party claims.

Manager agrees to indemnify and hold harmless County and its employees from any claims by the Internal Revenue Service, Illinois Department of Revenue, Illinois Municipal Retirement Fund or any federal or state unemployment agency, as a result of this Contract resulting from the employment by Manager of any of its employees, including legal fees and costs, court costs and any other litigation expenses.

VIII. TERM OF CONTRACT

This Contract shall be for a term of three (3) years, commencing on the 23rd day of June, 2008, and expiring on the 23 of June, 2011 (the "Term"). This Contract may extend thereafter on a month-to-month basis by mutual agreement of the parties for a period not to exceed twelve (12) months.

This Contract may also be terminated during any contract Term by either party on one hundred and eighty (180) days advance written notice, provided that all fees, including

reimbursables and out-of-pocket expenses, earned by Manager to the end of the one hundred and eighty (180) day notice period have been paid by Home.

Home acknowledges that it faces difficult management problems and that Manager's efforts will be extraordinary, particularly in the first year of the contract term. In the event Home elects to terminate this Contract prior to the end of this Contract's first anniversary, Home shall pay a penalty of \$30,000, which payments shall be in addition to any fees and/or expenses due Manager as of the effective date of termination. In the event Home elects to terminate this Contract prior to the end of this Contract's second anniversary, Home shall pay a penalty of \$25,000, which payments shall be in addition to any fees and/or expenses due Manager as of the effective date of termination. In the event Home elects to terminate this Contract prior to the end of this Contract's third anniversary, Home shall pay a penalty of \$15,000, which payments shall be in addition to any fees and/or expenses due Manager as of the effective date of termination.

After the first full year of this Management Contract, no penalty shall apply if the Champaign County Board is forced to lease the business of the Champaign County Nursing Home to another entity. Final agreement by the parties of this Contract is subject to the successful conclusion of the hearings now being conducted by the Illinois Department of Public Health of the Home. If any penalties imposed by the Illinois Department of Public Health interfere with the terms of this Contract, it may be declared null and void by either party.

IX. MISCELLANEOUS

9.1 Proprietary Items and Access. The systems, methods, procedures, and controls

employed by Manager in the performance of this Contract are proprietary in nature, shall be and remain the property of Manager, and shall not at any time be utilized, distributed, copied, or otherwise employed by Home except in the operation of Home. Manager shall have complete access to the records of Home in order that it may carry out its obligations hereunder, and shall keep confidential any such information designated as confidential by Home or by law.

9.2 Additional Assurances. The provisions of this Contract shall be self-operative and shall not require further agreement by the parties except as may be herein specifically provided to the contrary; provided, however, at the request of any party, the party requested shall execute such additional instruments and take such additional acts as the requesting party may deem necessary to effectuate this Contract.

9.3 Consents, Approvals, and Discretion. Except as herein expressly provided to the contrary, whenever this Contract requires any consent or approval to be given by either party or either party must or may exercise discretion, the parties agree that such consent or approval shall not be unreasonably withheld or delayed and such discretion shall be reasonably exercised.

9.4 Legal Fees and Costs. In the event of any litigation to enforce any provision of this Contract, the prevailing party shall be entitled to reasonable attorney's fees and costs as may be judicially determined.

9.5 Benefit/Assignment. This Contract shall inure to the benefit of and be binding upon the parties hereto and their respective legal representatives, successors, and assigns, provided, however, that no party may assign this Contract or any or all of its rights or obligations hereunder (except by operation of law) without the prior written

consent of the other party, which shall not be unreasonably withheld.

9.6 Accounting Date. The transactions contemplated hereby shall be effective for accounting purposes as of the effective date of this Contract.

9.7 No Brokerage. The parties represent to each other that no broker has in any way been contracted in connection with the transactions contemplated hereby. Each party agrees to indemnify each other party from and against all loss, cost, damage, or expense arising out of claims for fees or commissions of brokers employed or alleged to have been employed by such indemnifying party.

9.8 Cost of Transaction. (i) Home will pay the fees, expenses, and disbursements of the Champaign County Board and its agents, representatives, accountants, and counsel incurred in connection with the subject matter hereof and any amendments hereto; and (ii) Manager will pay the fees, expenses, and disbursements of Manager and its agents, representatives, accountants, and counsel incurred in connection with the subject matter hereof and any amendments hereto.

9.9 Waiver of Breach. The waiver by either party of breach or violation of any provision of this Contract shall not operate as, or be construed to be, a waiver of any subsequent breach of the same or other provision hereof.

9.10 Notice. Any notice, demand, or communication required, permitted, or desired to be given hereunder shall be deemed effectively given when personally delivered or mailed by prepaid certified mail, return receipts requested, addressed as follows:

Home: Champaign County Administrator
Brookens Administrative Center

1776 E. Washington
Urbana, IL 61802

Manager: Management Performance Associates
Woods Mill Towers
14323 South Outer Forty, Suite 501 South
Chesterfield, Missouri 63017

or to such other address, and to the attention of such other person or officer as any party may designate, with copies thereof to the respective counsel thereof as notified by such party.

9.11 Severability. In the event any provision of this Contract is held to be invalid, illegal, or unenforceable for any reason and in any respect, such invalidity, illegality, or unenforceability shall in no event affect, prejudice, or disturb the validity of the remainder of this Contract, which shall be in full force and effect, enforceable in accordance with its terms.

9.12 Gender and Number. Whenever the context of this Contract requires, the gender of all words herein shall include the masculine, feminine, and neuter, and the number of all words herein shall include the singular and plural.

9.13 Divisions and Headings. The divisions of this Contract into sections and subsections and the use of captions and headings in connection therewith are solely for convenience and shall have no legal effect whatsoever in construing the provisions of this contract.

9.14 Entire Agreement/Amendment. Except as otherwise expressly agreed in writing by the parties, this Contract supersedes all previous contracts, and constitutes the entire agreement of whatsoever kind or nature existing between or among the parties

respecting the within subject matter and no party shall be entitled to other benefits than those specified herein. As between or among the parties, no oral statements or prior written material not specifically incorporated herein shall be of any force and effect. All prior representations or agreements, whether written or oral, not expressly incorporated herein, as superseded, and no changes in or additions to this Contract shall be recognized unless and until made in writing and signed by all parties hereto. This Contract may be executed in two or more counterparts, each and all of which shall be deemed an original and all of which together shall constitute but one and the same instrument.

9.15 Governance. This Contract shall be governed by the laws of Illinois.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed in multiple originals by their duly authorized officers, all as of the day and year first above written.

COUNTY OF CHAMPAIGN

By: C. Pius Weibel
C. Pius Weibel, County Board Chair

ATTEST:

By: Mark Shelden
Mark Shelden, County Clerk

MANAGER:

MANAGEMENT PERFORMANCE ASSOCIATES

By: M. Brown
Signature

President
Title

Exhibit A

Compensation Package for Administrator

Administrator: Andrew Buffenbarger

Start Date: As determined by Champaign County Human Resources

Base Salary: \$88,150.40

Payrolls: Bi-monthly, 15th & last day of month

Increases: Anniversary date, performance-based

Vacation: Two weeks

Holidays: Usual & Customary: New Year's, Memorial, Independence, Labor, Thanksgiving, Christmas

Retirement: 401k; maximum of 15 percent of base salary (after first full year of employment)

Health Insurance: Cost of family plan reimbursed
Initial premium is \$622.00 monthly

Severance/Outplacement: Three (3) months salary and benefits

Cost Item	Annually	Bi-Monthly
Base Salary	\$88,150.40	\$3,672.93
Employer FICA at 6.2%	\$ 5,465.32	\$ 227.72
Employer Medicare at 1.45%	\$ 1,278.18	\$ 53.26
Employer FUTA	\$ Actual experience allocated	\$
Employer SUI	\$ Actual Illinois experience allocated	\$
Total Routine Employment Costs	\$94,893.91	\$ 3,953.91
Maximum 401k at 15%	\$13,222.56	\$ 550.94
Estimated Total Annual Cost*	\$108,116.47	\$ 4,504.85

*Excluding health insurance

First Amendment to Management Contract

THIS FIRST AMENDMENT TO MANAGEMENT CONTRACT is made and entered into as of the 18th day of March 2010 by and between the Champaign County Board, acting on behalf of the County of Champaign, a body politic and corporate owning and operating as Champaign County Nursing Home (the "Home"), and Management Performance Associates, Inc., a Missouri corporation (the "Manager").

RECITALS

- a. The parties hereto have previously entered that certain Management Contract dated as of July 1, 2008, which contract expires on June 20, 2011;
- b. The parties desire to amend the Management Contract for the purpose of changing certain terms and conditions as set forth below.

WITNESSETH

NOW, THEREFORE, the parties agree as follows:


1. **Section IV, Manager's Duties**, is amended by adding a new section 4.14-8, Management of the Business Office:

Manager shall be responsible for providing the financial reporting to include monthly income statements and balance sheets. Manager shall be further responsible for assisting Home in the application of generally accepted accounting principles, for directing Home personnel in the application of accounting procedures, and for improving the effectiveness of Home's accounting methods.

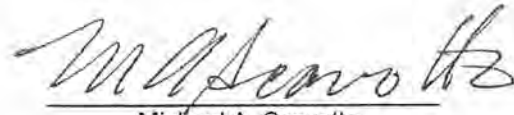
2. **Section VI, Management Fee,** is amended by adding after the first paragraph:

Pursuant to Section 4.14-8, Management of the Business Office (above), Manager shall invoice Home the amount of \$60,000 per year, payable in monthly payments of \$5,000.00 in advance. Manager will invoice this service under the line item MPA Business Systems. In addition to the Management Fee, direct costs of Manager for travel expenses, incurred in carrying out the duties of this Contract shall be reimbursed separately by Home on a monthly basis subject to the terms of the Champaign County Travel Policy and monthly review by the Nursing Board.

IN WITNESS THEREOF, the undersigned have executed this FIRST AMENDMENT TO MANAGEMENT CONTRACT as of the day and year first written above.



C. Pius Weibel
Chair
Champaign County Board



Michael A. Scavotto
President
Management Performance
Associates, Inc.

Date: March 19, 2010

Date: 3-18-2010

Champaign County Nursing Home Facility Message

To: C. Pius Wiebel, Chair
Champaign County Board
From: Andrew Buffenbarger, Administrator
Re: IDOT van grant application

May 3, 2011

The IDOT releases a grant each year to pay for handicap-accessible vans for organizations serving the elderly and disabled. Champaign County Nursing Home has successfully completed the application process and been awarded three wheelchair accessible vans over the last four years. We are preparing for the next grant application round and request your permission to participate in the application process.

The Champaign County Nursing Home and Adult Day Care use wheelchair accessible vans Monday through Friday to transport residents to physician appointments, attend local events, and assist clients to and from home. Our current fleet includes one minivan and four 12-passenger vans. Two of the large vans have in excess of 100,000 miles and require routine service. The IDOT grant request is for one new 12-passenger van to replace one of our older vehicles.

Vans equipped with a wheelchair lift are commonly priced from \$50,000-\$60,000. The van we are requesting has a market value of \$53,000. The grant covers the entire cost of the van, excluding title and registration. We anticipate the total cost of acquiring the van will be \$150.

The grant requires that an individual be granted permission by our governing body to sign the application and accept the vehicle if awarded. The resolution being considered grants me the authority to apply for the grant and accept the vehicle on behalf of Champaign County as we have in the last three application rounds. We look forward to participating again and appreciate your consideration of this request.

RESOLUTION NO.

RESOLUTION AUTHORIZING APPLICATION FOR A PUBLIC TRANSPORTATION CAPITAL ASSISTANCE GRANT UNDER THE ILLINOIS DEPARTMENT OF TRANSPORTATION'S GENERAL AUTHORITY TO MAKE SUCH GRANTS

WHEREAS, The provision and improvement of public transportation facilities is essential to the development of a safe, efficient, functional public transportation system; and

WHEREAS, The Illinois Department of Transportation has the authority to make such Grants and makes funds available to offset certain capital costs of a private non-profit, general public transportation system or an IDOT Certified Public Provider transportation system providing specialized paratransit service; and

WHEREAS, Grants for said funds will impose certain obligations upon the recipient;

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County:

Section 1. That an application be made to the Division of Public and Intermodal Transportation, Department of Transportation, State of Illinois, for a financial assistance grant under the Illinois Department of Transportation's general authority to make such Grants, for the purpose of off-setting certain public transportation facility capital costs of the Champaign County Nursing Home.

Section 2. That Nursing Home Administrator of the Champaign County Nursing Home is hereby authorized and directed to execute and file on behalf of the Champaign County Nursing Home such application.

Section 3. That the Nursing Home Administrator of the Champaign County Nursing Home is authorized to furnish such additional information as may be required by the Division of Public and Intermodal Transportation in connection with the aforesaid application for said Grant.

Section 4. That Nursing Home Administrator of the Champaign County Nursing Home is hereby authorized and directed to execute and file on behalf of the Champaign County Nursing Home all required Grant Agreements with the Illinois Department of Transportation.

PRESENTED, ADOPTED, APPROVED, AND RECORDED This 19th day of May, A.D. 2011.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board

RESOLUTION NO. 7574

RESOLUTION APPROVING THE APPLICATION FOR AND, IF AWARDED, ACCEPTANCE
OF THE IDOT GRANT FOR THE CHAMPAIGN COUNTY NURSING HOME

WHEREAS, The Champaign County Nursing Home has received notification from the Illinois Department of Transportation (hereinafter "IDOT") that grant funding is available for handicapped accessible vans for organizations serving the elderly and disabled; and

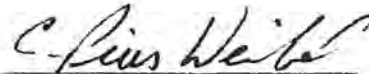
WHEREAS, The Champaign County Nursing Home has successfully completed and been awarded three wheelchair accessible vans over the last four years and is applying for a van with a market value of \$53,000.00 in the next grant application process; and

WHEREAS, The IDOT grant would cover the entire cost of the handicapped accessible van, excluding title and registration; and

WHEREAS, The Champaign County Nursing Home and Adult Day Care use wheelchair accessible vans on Monday through Friday to transport residents to physician appointments, attend local events, and assist clients to and from home;

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County that the application for the Illinois Department of Transportation Grant to purchase a handicapped accessible van is hereby approved and, if awarded, accepted for the Champaign County Nursing Home.

PRESENTED, ADOPTED, APPROVED, AND RECORDED This 18th day of November, A.D. 2010.



C. Pius Weibel, Chair
Champaign County Board

ATTEST:



Mark Sheldon, County Clerk
and ex-officio Clerk of the
Champaign County Board

TO: Brendan McGinty, Finance Committee Chair
FROM: Cameron Moore, Chief Executive Officer *CM*
DATE: April 27, 2011
RE: USDA Intermediary Relending Program

The Champaign County Regional Planning Commission is requesting Finance Committee and County Board authorization to participate in the United States Department of Agriculture Intermediary Relending Program (IRP). RPC seeks to add the IRP program to our family of loan programs to support the growth of existing and new businesses in our region.

The IRP program differs from our existing loan programs in that it is specifically targeted to rural communities and businesses in the six county region served by the East Central Illinois Economic Development, which is also administered by RPC. The IRP program will enable us to make loans of between \$15,000 and \$250,000 to businesses located in rural areas and communities of less than 25,000, as well as to communities of less than 25,000, in the counties of Champaign, Douglas, Ford, Iroquois, Piatt and Vermillion.

USDA capitalizes this program differently than other state and federal agencies. They loan funds to an intermediary – in this case Champaign County RPC – at very favorable terms. The intermediary then loans the money to eligible applicants at higher interest rate than they are charged and the interest and principal payments received cover repayment of the loan from USDA and the cost to administer the IRP program.

Champaign County RPC has been approved by USDA for a \$750,000 loan for 30 years at 1% interest. RPC intend to “match” this amount with \$250,000 from an existing loan program to create a total rural loan pool of \$1 million. We have three years to build a loan portfolio before payments to USDA begin.

We recommend that the County Board approve the Ordinance to effect the Intermediary Relending Program with USDA and all other relevant documents necessary to establish IRP program at RPC to serve the rural areas of our region.

RESOLUTION NO. _____

A RESOLUTION OF THE COUNTY OF CHAMPAIGN, ILLINOIS CONCERNING THE INTERMEDIARY RELENDING PROGRAM OF THE UNITED STATES DEPARTMENT OF AGRICULTURE, ACTING THROUGH RURAL DEVELOPMENT (RD), AUTHORIZING AND PROVIDING FOR LOAN DOCUMENTS BY AND BETWEEN THE COUNTY AND RD AND BY AND BETWEEN THE COUNTY, ACTING THROUGH THE CHAMPAIGN COUNTY REGIONAL PLANNING COMMISSION AND BORROWERS IN CONNECTION WITH SUCH INTERMEDIARY RELENDING PROGRAM

WHEREAS, The County of Champaign, Illinois (the “**County**”) is authorized and empowered by the Constitution and laws of the State of Illinois, including the power and authority of the County as a non-home rule unit under Section 7 (Counties and Municipalities Other Than Home Rule Units) of Article VII (Local Government) of the Constitution of Illinois and the Counties Code (55 ILCS 5/1-1 *et. seq.*, including without limitation Division 5-14. Regional Planning), the Industrial Building Revenue Bond Act, the Intergovernmental Cooperation Act, the Local Government Debt Reform Act and Section 10 (Intergovernmental Cooperation) of Article VII (Local Government) of the Constitution of Illinois (as supplemented and amended collectively, the “**Act**”) to finance and refinance the acquisition, construction and installation of residential, commercial, business, industrial, manufacturing, and other capital facilities (howsoever specified from time to time by proceedings supplemental to this resolution, the applicable “**Project**”); and

WHEREAS, the County has applied to and made arrangements with the United States Department of Agriculture, acting through Rural Development (including any successor entity, the “**Government**”), concerning the financing of Projects in connection with the Government’s Intermediary Relending Loan Program (the “**Program**”) in the aggregate principal amount of \$750,000 to be borrowed from the Government, plus \$250,000 from the Champaign County Regional Planning Commission (the “**RPC**”) for the County’s contribution, with respect to which the County has received from the Government a letter of conditions dated July 9, 2009 (as supplemented and amended, including January 4, 2011, the “**Conditions Letter**”) over the signature of the State Director for Illinois of Rural Development (“**RD**”) and has executed and delivered, or will execute and deliver, a Letter of Intent to Meet Conditions over the signature of the County Board Chairman (Form FmHA 442-46, as modified and completed, the “**Letter of Intent**”); and

WHEREAS, to effect the Program and comply with certain terms and conditions of the Conditions Letter, the County will enter into, execute and deliver at the Government’s request or direction, as applicable, an Intermediary Relending Program Promissory Note (FmHA Form RD 4274-3) (as modified and completed, the “**RD Note**”), an Intermediary Relending Program Loan Agreement (FmHA Form RD 4274-3) (as modified and completed, the “**RD Loan Agreement**”), and an Intermediary Relending Program Security Agreement (the “**RD**

Security Agreement") and hereby authorizes with respect to the financing of each Project, as applicable, an Assignment of Security Interest [Basic Form, as appropriately modified and completed] (as modified and completed, the "**RD Security Interest Assignment**") and an Assignment of Mortgage [Basic Form] (as appropriately modified and completed, the "**RD Mortgage Assignment**"); and

WHEREAS, the County Board hereby finds and determines that the Program and the loans to Borrowers (each a "**Loan**") for Projects are in the County's best interests with respect to economic and community development, the reduction of unemployment and enhancement of the County's sales and property tax base; and

WHEREAS, further to effect the Program and each Loan, RPC will enter into, execute and deliver with respect to each individual, partnership, association, corporation or other entity borrowing funds under the Program (as the case may be, each a "**Borrower**"), as applicable, a loan agreement (the "**Loan Agreement**"), a promissory note (the "**Note**"), a mortgage and/or security agreement (the "**Mortgage**" and/or "**Security Agreement**") and, in appropriate cases to be determined by the RPC, a Guaranty Agreement (the "**Guaranty**"); and

WHEREAS, under Division 5-14 of the Counties Code the County Board is authorized to appropriate to the RPC commission from any funds under its control and not otherwise appropriated, such sums as the County Board determines, and within the amounts so appropriated, the RPC, for the County, shall have authority, with the concurrence of the County Board, which is hereby given, to accept, receive and expend funds, grants and services from the federal government, or its agencies, which would include funds from the Program for Loans, and to contract with respect to such funds from whatever source derived.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF THE COUNTY OF CHAMPAIGN, ILLINOIS, as follows:

Section 1. Definitions. The words and terms defined from place to place in this resolution, including above in the preambles, shall have the same meanings for all purposes of this resolution, unless the context requires a different meaning. Certain definitions are as follows:

"**RD Documents**" means, collectively, and without limitation, as applicable, the RD Loan Agreement, the RD Note, the RD Security Agreement, the RD Security Interest Assignment and the RD Mortgage Assignment.

"**Borrower Documents**" means, as applicable with respect to each Loan: a loan agreement, note, mortgage, security agreement, guaranty and other loan documentation.

Section 2. Preambles. The matters set forth in the preambles to this resolution are true and correct and are incorporated into this Section 2 by this reference as though set out in full at this place without limiting the forgoing, the County hereby authorizes the RPC in its name to effect and administer the Program and related Loans for and on behalf of the County from funds appropriated to the RPC by the County.

Section 3. Program Approval. The County hereby finds and determines that the Program is desirable, necessary and in the County's best interests. The Program and the County's involvement and participation in the Program, including through the RPC's administration and effecting Loans, are hereby authorized, approved, ratified and confirmed. In connection with the Program, the Conditions Letter and the Letter of Intent are hereby authorized, approved, ratified and confirmed, as the case may be. The County acknowledges that paragraph 3., entitled "**Contribution**" of the Conditions Letter provides:

"The County of Champaign will contribute \$250,000 into the IRP. If, at any time, the IRP fund does not produce sufficient revenue to pay necessary operating expenses and repay the government loan on schedule, Champaign County will be expected to make up the shortage if legally permissible." The Contribution on behalf of the County will be by the RPC.

Section 4. Authorization of Documents. In order to give effect to the Program and the Loans, the Conditions Letter and the RD Documents, with such changes therein as the officers executing them shall approve, such approval being conclusive of the approval by the County Board, shall be and are hereby ratified, confirmed and approved, the County Board Chairman and County Clerk, as applicable, are authorized to accept the Conditions Letter and to execute and deliver the Letter of Intent and such RD Documents for and on behalf of the County, and any prior execution and delivery is hereby ratified, confirmed and approved; and upon the execution thereof by the other party or parties thereto, as the case may be, the appropriate officers, agents, attorneys and employees of the County are authorized to take all supplemental actions, including the acceptance, execution and delivery of related supplemental opinions, certificates, agreements and instruments not inconsistent with this resolution, desirable or necessary to implement and otherwise give full effect thereto. In connection with each individual Loan, individual Borrower and individual Project, the Borrower Documents in that connection, upon review and approval by the Government, which shall be conclusively approved by the Government funding the particular Loan, as provided in the Conditions Letter, shall be individually approved by RPC supplemental to this resolution. The RPC Executive Director and other appropriate officers, agents, employees and attorneys of and for PRC are authorized to take all supplemental actions, including the acceptance, execution and delivery of the applicable Borrower Accounts and related supplemental opinions, certificates, agreements and instruments not inconsistent with this resolution, desirable or necessary to implement and otherwise give full effect to each Loan.

Section 5. Performance. The County Board Chairman and County Clerk, County Treasurer and other appropriate officers, employees, legal counsel and representatives of the County, including the RPC and its officers, employees, attorneys and representatives, for and on behalf of the County and the RPC be, and each of them hereby is, authorized and directed to do any and all things necessary to effect the performance of all obligations of the County and RPC under and pursuant to this resolution, the execution and delivery of the applicable Borrower Documents, the Conditions Letter, the Letter of Intent and other RD Documents, and the performance of all other acts of whatever nature necessary to effect and carry out the authority conferred by this resolution. The County Board Chairman, County Administrator, County Clerk, State's Attorney and County Treasurer be, and they are hereby, further authorized and directed

for and on behalf of the County and the RPC officers, employees, counsel and representatives be, and they are hereby, further authorized and directed for and on behalf of the RPC, to execute all papers, documents, certificates and other instruments that may be required for the carrying out of the authority conferred by this resolution or to evidence such authority and to exercise and otherwise take all necessary action to the full realization of the rights, accomplishments and purposes of the County and the RPC under, as applicable, the Borrower Documents, the Conditions Letter, the Letter of Intent and other RD Documents and to discharge all of the obligations of the County and the RPC thereunder and hereunder. The RPC's officers, employees, counsel and representatives shall be and are hereby designated as the authorized representatives of the County in connection with the acceptance of Notes and other Borrower Documents, and, together with the County Board Chairman, County Administrator, County Treasurer are the officials of the County charged with giving effect to the Letter of Intent and the issuance of the RD Note and other RD Documents for each Loan, without any other authority from the County Board than this resolution.

Section 6. Contract. To the extent lawful, the provisions of this resolution shall constitute a contract between the County and the Government with respect to the RD Note, the Conditions Letter and other RD Documents; and after the issuance of the RD Note no material modification, alteration, or amendment or supplement to the provisions of this resolution, including with respect to authorization of Borrower Documents in connection with each particular Loan, shall be made in any manner except with the written consent or approval of the applicable District Director, Assistant District Director, Rural Development Specialist or other loan representative of the Government until such time as all principal installments of, and interest on the RD Note shall have been paid in full. The RD Documents and the Borrower Documents constitute special and limited obligations of and in respect of the County under applicable law.

Section 7. Satisfaction and Discharge. All obligations of the County under the RD Documents and this resolution shall terminate and such instruments shall cease to be of further effect, and the Government shall cancel the RD Note and deliver it to the County when: **(a)** all expenses of the County and the Government related thereto shall have been paid; **(b)** the County shall have performed all of its covenants and promises and the RD Documents and in this resolution as it relates to the Government; and **(c)** all principal installments of and interest on the RD Note have been paid.

Section 8. Severability. If any section, paragraph, clause or provision of this resolution shall be ruled by any court or agency of competent jurisdiction to be invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the remaining provisions hereof.

Section 9. Captions. The captions or headings of this resolution are for convenience of reference only and in no way define, limit or describe the scope or intent of any provision of this resolution.

Section 10. Conflict. All ordinances, resolutions, and orders, or parts thereof, in conflict with the provisions of this resolution, are, to the extent of such conflict, hereby repealed, and this resolution shall be in full force and effect upon its passage and approval.

Upon motion by _____, seconded by _____, adopted at a regular meeting of the County Board of The County of Champaign, Illinois, held on the _____ day of _____, 2011, by roll call vote, as follows:

For (names): _____

Against (names): _____

Absent (names): _____

County Board Chairman

ATTEST:

County Clerk, as *ex officio* Clerk to
the County Board

(SEAL)

STATE OF ILLINOIS)
)
COUNTY OF CHAMPAIGN)

CERTIFICATION OF RESOLUTION

I, Gordy Hulten, do hereby certify that I am the duly selected, qualified and acting County Clerk of The County of Champaign, Illinois (the "County"), and as such official I am the keeper of the records and files of the County and of the County Board (the "Corporate Authorities").

I do further certify that the attached resolution constitutes a full, true and correct excerpt from the proceedings of the meeting of the Corporate Authorities held on the ____ day of _____, 2011, insofar as same relates to the adoption of Resolution No. _____ entitled:

A RESOLUTION OF THE COUNTY OF CHAMPAIGN, ILLINOIS CONCERNING THE INTERMEDIARY RELENDING PROGRAM OF THE UNITED STATES DEPARTMENT OF AGRICULTURE, ACTING THROUGH RURAL DEVELOPMENT (RD), AUTHORIZING AND PROVIDING FOR LOAN DOCUMENTS BY AND BETWEEN THE COUNTY AND RD AND BY AND BETWEEN THE COUNTY, ACTING THROUGH THE CHAMPAIGN COUNTY REGIONAL PLANNING COMMISSION AND BORROWERS IN CONNECTION WITH SUCH INTERMEDIARY RELENDING PROGRAM,

a true, correct and complete copy of which resolution as adopted at such meeting appears in the minutes of such meeting and is hereto attached. Such resolution was adopted and approved on the date thereon set forth by not less than an affirmative vote of a majority of the Corporate Authorities and approved by the County Board Chairman on the date indicated thereon.

I do further certify that the deliberations of the Corporate Authorities on the adoption of the above resolution were taken openly, that the vote on the adoption of such resolution was taken openly and was preceded by a public recital of the nature of the mattering being considered and such other information as would inform the public of the business being conducted, that the agenda for such meeting was duly posted at the County Offices (Brookens Administrative Center) at least 48 hours prior to the meeting, that such meeting was held at a specified time and place convenient to the public, that notice of such meeting was duly given to all of the news media requesting such notice, that such meeting was called and held in strict compliance with the provisions of the open meetings laws of the State of Illinois, as amended, and the Counties Code, as amended, and that the Corporate Authorities have complied with all of the applicable provisions of such open meeting laws and such Code and their procedural rules in the adoption of such resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of The County of Champaign, Illinois, this ____ day of _____, 2011.

(SEAL)

County Clerk



Gordy Hulten
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

MEMORANDUM

TO: Champaign County Board Chairman Pius Weibel
Champaign County Administrator Deb Busey

FROM: Champaign County Clerk Gordy Hulten

DATE: May 3, 2011

SUBJECT: Voter Registration State Grant Acceptance Agreement

I am seeking approval by the County Board of an Acceptance Agreement with the Illinois State Board of Election for a 2011 Voter Registration State Grant (VRSG) in the amount of \$10,000.00. A copy of the Acceptance Agreement is attached to this memo.

The VRSG is to assist with maintenance and other costs associated with Champaign County's voter registration system in order to ensure communication with the Centralized Statewide Voter Registration System as required by the Help America Vote Act (HAVA) of 2002.

In 2010, our office requested \$20,000 from the Illinois State Board of Elections pursuant to this grant program. Given the State's budget difficulties, we have been notified that we will be receiving half of our original request. If further funds are made available, we will pursue them.

The Acceptance Agreement requires us to use the funds for expenditures not previously covered by other grants.

The County has previously accepted VRSG funds in 2008, 2009 and 2010, in amounts varying from \$71,350 to \$10,000.

RESOLUTION NO. ____

RESOLUTION AUTHORIZING AN ACCEPTANCE AGREEMENT BETWEEN
CHAMPAIGN COUNTY AND THE ILLINOIS STATE BOARD OF ELECTIONS FOR A
VOTER REGISTRATION STATE GRANT

WHEREAS, The Champaign County Clerk's Office is receiving a Voter Registration State Grant and has been notified it is eligible to receive an amount of \$10,000.00 (TEN THOUSAND AND 00/100 DOLLARS) to assist in the maintenance and other associated costs involved for Champaign County's voter registration system to communicate with the Centralized Statewide Voter Registration System; and

WHEREAS, The Illinois State Board of Elections and Champaign County both have responsibilities under Help America Vote Act as to spending the grant for its intended purposes and tracking expenditures not previously covered or reimbursed by the Help America Vote Act grant funds; and

WHEREAS, An Acceptance Agreement outlining the responsibilities of Champaign County has been prepared;

NOW, THEREFORE, BE IT RESOLVED that the County Board of Champaign County authorizes the County Board Chair to enter into the Voter Registration State Grant Acceptance Agreement with the Illinois State Board of Elections.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 19th day of May, A.D. 2011.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Gordy Hulten, County Clerk
and ex-officio Clerk of the
Champaign County Board



**Illinois State Board of Elections
Voter Registration State Grant 2011
Acceptance Agreement**



You are receiving a grant from the Illinois State Board of Elections. Generally stated; the purpose of this grant is to assist in the maintenance and other costs associated with your voter registration system in order for it to communicate with the Centralized Statewide Voter Registration System as required by Title III Section 303 of the Help America Vote Act of 2002. Your election jurisdiction received previous information regarding the amount your jurisdiction is entitled to, which will be distributed in a lump sum payment after the Illinois State Board of Elections has received copies of all current documented expenditures. It is important to note that only documented expenditures and/or obligations to expend are eligible for reimbursement. Your election jurisdiction, Champaign County, is eligible to receive an amount of \$10,000.00 (*ten thousand dollars and 00/100*), which will be distributed in a lump sum payment. If your expenses exceed this amount and funding is available, you may be able to take advantage of a second reimbursement which may be sent in a second payment.

The State Board of Elections and you, the Election Authority, have responsibilities both as to spending the monies for the intended purposes and tracking expenditures not previously covered or reimbursed by the HAVA funded VR Grant or other grant monies. By accepting this money, you agree to send copies of all future documented expenditures and/or obligations to expend for audit purposes in accordance with generally accepted auditing standards.

Purchases made from this fund shall become the responsibility and property of the Election Authority, not the State Board of Elections. All property control and custody responsibilities will be assumed by the Election Authority. Likewise, the Election Authority agrees that all future costs related to maintenance, repairs, and upgrades to equipment or property purchased with these grant funds shall be the sole responsibility of the Election Authority, not the State Board of Elections. While future maintenance funds have been requested by the State Board of Elections for this purpose, there are no guarantees as to the availability of said funding.

As a condition of receipt of this grant, the Election Authority agrees to comply with the provisions of the Business Enterprise for Minorities, Females, and Persons with Disabilities Act (30 ILCS 575/) and the equal employment practices of the Illinois Human Rights Act (775 ILCS 5/2-105).

THIS GRANT IS SUBJECT TO THE ILLINOIS GRANT FUNDS RECOVERY ACT (30 ILCS 705/1, et seq.). THEREFORE, ANY UNSPENT PORTION OF THE GRANT THAT REMAINS AFTER 30 DAYS MUST BE RETURNED WITH INTEREST TO THE STATE BOARD OF ELECTIONS IMMEDIATELY. ANY MISSPENT OR IMPROPERLY HELD GRANT FUNDS ARE SUBJECT TO RECOVERY BY THE STATE BOARD OF ELECTIONS.

Election authorities that fail to pay their vendors for qualifying expenses within the 30-day time period as specified by the terms of this Agreement and underlying federal rule shall become liable to the State Board of Elections for interest penalties for failing to meet the 30-day interval (unless the applicable grant amount, or any unused portion thereof, is returned to the State before the 30-day period has elapsed). An election authority failing to meet this 30-day requirement will be liable for interest at the rate applicable to the State's payments to its vendors under the terms of the State Prompt Payment Act (30ILCS 540). The interest calculation for this mandatory reimbursement is based on the historical interest rates earned by the State HAVA fund and paid by the State Treasurer during the specific time periods the money was improperly held by the local jurisdiction. The election authority assessed this interest penalty must remit the penalty amount to the State Board of Elections within 30 days of receipt of notice from SBE. Such interest payment shall be identified separately from any grant returns or other refunds.

By signing this document, you certify that you agree to use the grant funds provided for the purposes articulated above and certify that you understand and agree to the record keeping and documentation requirements set forth above. **Further, you certify that you will return to the SBE any of the unspent funds remaining within thirty days after receipt of such funds as noted above.** For purposes of this paragraph, the unspent funds shall be considered timely returned if it is actually received in either of the SBE offices (Chicago or Springfield) within 30

Voter Registration State Grant 2011
Acceptance Agreement

days of receipt or, if received beyond such 30-day period, the envelope containing the unspent funds is postmarked within such 30-day period. If the postmark on the envelope containing the unspent funds is missing or illegible, the return of the unspent funds will be considered timely if such envelope is received by the SBE no later than 5 business days following the end of such 30-day period.

Any violations of this agreement may be reported to appropriate legal authorities for review and appropriate action.

**Chairman of County Board or Board of Election
Commissioners Authorized Agent**

Signature _____

Printed Name _____

Date _____

Election Authority Authorized Agent

Signature _____

Printed Name _____

Date _____

Illinois State Board of Elections

Signature _____

Printed Name Rupert T. Borgsmiller, Executive Director

Date _____



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 EAST WASHINGTON
URBANA, IL 61802
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ADMINISTRATIVE SUPPORT
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MEMORANDUM

TO: Brendan McGinty, Deputy Chair-Finance & MEMBERS OF THE CHAMPAIGN COUNTY BOARD COMMITTEE of the WHOLE

FROM: Deb Busey, County Administrator *Deb*

DATE: April 27, 2011

RE: MEMORANDUM in SUPPORT OF BUDGET TRANSFER #11-00011

ISSUE

The establishment of a separate department budget for Information Technology (IT) operations within county government.

REPORT

Since the establishment of the Administrative Services Department in 1993, the budget for what was then called Data Processing was combined with the budget for administrative services, which has evolved to include purchasing, HR management, budget management and support to the County Board. With the evolution of information technology and its prominent role in government operations over this last almost twenty-year period, it becomes increasingly important that the County be able to identify the true cost of its IT infrastructure, operation and maintenance.

In 2007, Maximus conducted an IT Assessment Report for Champaign County. Recommendations for organizational structure – including the establishment of an IT Director's position, and establishment of an IT Governance process have been adopted and implemented. In order to appropriately document the cost of IT operations, it is recommended at this time that all staffing and operating costs for County's IT be separated from the other Administrative Services costs so that we can conduct better ongoing assessment, analysis, trend identification, and budget preparation for County IT operations which support all county offices.

To that end, Budget Transfer #11-00011 moves all IT related expenses for the 2nd half of FY2011 from the Administrative Services Budget to a separate budget within the General Corporate Fund for the establishment of a County IT Department Budget. This will then give us a good basis for also establishing the full FY2012 budget for the IT Department with the FY2012 budget development process which will begin in June.

REQUESTED ACTION

The Finance Committee of the Whole recommends to the County Board approval of Budget Transfer 11-00011.

Thank you for your consideration of this recommendation.

attachments

REQUEST FOR BUDGET TRANSFER
NEEDING CHAMPAIGN COUNTY BOARD APPROVAL

BT NO. 11-00011

FUND 080 GENERAL CORPORATE
080 GENERAL CORPORATE

DEPARTMENT 016 ADMINISTRATIVE SERVICES
028 INFORMATION TECHNOLOGY

TO LINE ITEM:

FROM LINE ITEM:

NUMBER/TITLE	\$ AMOUNT	NUMBER/TITLE
080-028-511.03 REG. FULL-TIME EMPLOYEES	219,407.	080-016-511.03 REG. FULL-TIME EMPLOYEES
080-028-522.06 POSTAGE, UPS, FED EXPRESS	125.	080-016-522.06 POSTAGE, UPS, FED EXPRESS
080-028-522.93 OPERATIONAL SUPPLIES	7,422.	080-016-522.93 OPERATIONAL SUPPLIES
080-028-533.29 COMPUTER SERVICES	7,418.	080-016-533.29 COMPUTER SERVICES
080-028-533.33 TELEPHONE SERVICE	12,209.	080-016-533.33 TELEPHONE SERVICE
080-028-533.42 EQUIPMENT MAINTENANCE	1,294.	080-016-533.42 EQUIPMENT MAINTENANCE
080-028-533.85 PHOTOCOPY SERVICES	92,740.	080-016-533.85 PHOTOCOPY SERVICES
080-028-533.93 DUES AND LICENSES	42.	080-016-533.93 DUES AND LICENSES

EXPLANATION: TO MOVE MONEY FROM ADMINISTRATIVE SERVICES DEPARTMENT IN ORDER TO ESTABLISH A SEPARATE DEPARTMENT FOR IT DIVISION FOR REMAINDER OF FY2011.

DATE SUBMITTED: 4-25-2011


AUTHORIZED SIGNATURE

APPROVED BY PARENT COMMITTEE: _____ DATE: _____

* PLEASE SIGN IN BLUE INK *

APPROVED BY BUDGET AND FINANCE COMMITTEE: _____ DATE: _____



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

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ADMINISTRATIVE SUPPORT
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MEMORANDUM

TO: Brendan McGinty, Deputy Chair-Finance & MEMBERS OF THE CHAMPAIGN COUNTY BOARD COMMITTEE of the WHOLE

FROM: Deb Busey, County Administrator *Deb*

DATE: May 4, 2011

RE: EXPLANATION of PROPOSED CHANGE TO ANNUAL BUDGET HEARING PROCESS

ISSUE

This Memorandum is to explain a proposed change to the system of legislative budget hearings conducted by the County Board for the annual budget preparation process.

REPORT

Over the past several years, the County Board has conducted legislative budget hearings over a series of 2-3 evening meetings to receive general information and overviews for the major funds budget proposals for the ensuing fiscal year. I am recommending a change to this process to enable more direct engagement by the County Board in the budget review process, said review to be conducted at a departmental level, instead of a fund overview level.

However, with 28 different department or fund budgets to review and 27 board members, it would be virtually impossible to have presentations by all departments to all board members. This proposal is that interested county board members sign up to serve as budget reviewers for individual department budgets – potentially serving on up to 3 different department budget reviews. We would then conduct these budget presentations over a 3-day period, from 8:30am to 4:30pm on August 30th, 31st, and September 1st. These review meetings would be open meetings, and board members who are not assigned to serve as reviewers for individual budgets would still be welcome to attend any presentations they would like to see. However, we would be assured that at least two county board members are present to receive budget information at a department

level, which will certainly be more concrete and specific than the general budget presentations that have been given at the legislative budget hearings over the past several years.

A comprehensive budget overview will still be provided to the Board at the time the Board receives and approves the budget.

Attached to this Memorandum is a tentative schedule to provide an idea of how the budget review meetings would be scheduled. This is a DRAFT at this point, and would not be finalized until you approve this change in budget process, and we are able to fine-tune with individual department heads and county board budget reviewers the best schedule to meet individual calendar requirements.

If the board authorizes approval of this change in process, we will also have a sign-up sheet distributed to each of you, to provide you with the opportunity to sign up to be a budget reviewer for specific department budgets. Each board member will be encouraged to specify their top five choices of department budgets they would like to be assigned to review, and the Finance Chair will then appoint two board members to each department as reviewers for that department.

REQUESTED ACTION

The Finance Committee of the Whole approves the recommendation to change the County Board Budget Review Process from Legislative Budget Hearings, to individual department budget presentations to appointed county board budget reviewers.

Thank you for your consideration of this recommendation.

attachment

CHAMPAIGN COUNTY BOARD FY2012 BUDGET REVIEW SCHEDULE

DEPARTMENT	Date & Time of Review	Designated County Board Reviewers
Auditor	August 30th - 8:30am	
Recorder	August 30th - 9:00am	
Supervisor of Assessments	August 30th - 9:30am	
Board of Review	August 30th - 10:00am	
Mental Health Board	August 30th - 10:30am	
ACCESS Initiative	August 30th - 11:00am	
Treasurer	August 30th - 1:00pm	
County Clerk	August 30th - 1:30pm	
IT Department	August 30th - 2:00pm	
Physical Plant	August 30th - 2:30pm	
Administrative Services	August 30th - 3:00pm	
County Board	August 30th - 3:30pm	
Planning & Zoning	August 31st - 8:30am	
RPC	August 31st - 9:00am	
RPC-Head Start	August 31st - 9:30am	
Highway	August 31st - 10:30am	
Animal Control	August 31st - 11:30am	
EMA	August 31st - 1:00pm	
Coroner	August 31st - 1:30pm	
Sheriff	August 31st - 2:00pm	
State's Attorney	August 31st - 3:00pm	
Circuit Court	August 31st - 3:30pm	
Circuit Clerk	August 31st - 4:00pm	
Probation & Court Services	September 1st - 8:30am	
Public Defender	September 1st - 9:00am	
Cooperative Extension	September 1st - 9:30am	
Regional Office of Education	September 1st - 10:00am	
Nursing Home	September 1st - 10:30am	
County Administrator - County Board Special Revenue Fund Budgets	September 1st - 1:00pm	



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ADMINISTRATIVE SUPPORT
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SALARY ADMINISTRATION

MEMORANDUM

TO: Brendan McGinty, Deputy Chair-Finance & MEMBERS OF THE CHAMPAIGN COUNTY BOARD COMMITTEE of the WHOLE

FROM: Deb Busey, County Administrator *Deb*

DATE: May 4, 2011

RE: RESOLUTION ESTABLISHING THE BUDGET PROCESS FOR FY2012

ISSUE

Each year in May, the County Board approves the Annual Budget Process Resolution, establishing direction for the preparation of the ensuing fiscal year budget.

REPORT

The Budget Process Resolution establishes the calendar for budget development, and provides specific direction to General Corporate Fund Departments and all other revenue funds for preparation, and expenditure limitation requirements as determined by the County Board. The Resolution also includes direction to the County Administrator as to funding for the Capital Asset Replacement Fund, appropriation for the General Corporate Fund Contingent Line, and direction for preparation of property tax calculations for all funds.

In previous years, the Annual Budget Process Resolution also included statement of the County's Financial Policies. This is not included this year, as I intend to present a separate resolution to the County Board defining the County's Financial Policies, which should then only be required to be amended from time to time, as the County Board may direct changes to those policies. It is unnecessary to include those policies with the Annual Budget Process Resolution.

Salary Administration will present, pursuant to the County Personnel Policy, a recommendation in June for non-bargaining salary increases to be included in the FY2012 budget. As noted in the

Budget Process Resolution, Administrative Services Salary Administration will then be responsible for entering the personnel salary information into each of the department budgets.

REQUESTED ACTION

The Finance Committee of the Whole recommends to the County Board approval of the Resolution Establishing the Budget Process for FY2012.

Thank you for your consideration of this recommendation.

attachment

RESOLUTION NO.

RESOLUTION ESTABLISHING THE BUDGET PROCESS for FY2012

WHEREAS, the Champaign County Board determines it appropriate to establish a formal process for the compilation, presentation, approval and execution of the annual budget; and

WHEREAS, based on the anticipated receipt of revenues and expenditure appropriations for FY2011, and the need for careful study of both revenues and expenditures for FY2012, the Finance Committee recommends guidelines and policies for the process and development of the FY2012 annual budget;

NOW, THEREFORE, BE IT RESOLVED, by the County Board of Champaign County, Illinois, that the following guidelines are hereby adopted and shall be adhered to by the County Administrator and Champaign County departments in the submission, review, preparation and implementation of the Fiscal Year 2012 Budget:

Budget Development Process

Department budget requests shall be performance-based and focused on goals, objectives and performance indicators.

The FY2012 budget development process schedule is established as follows:

June 8, 2011	Budget Instruction and Training Seminar for Department Budget Preparers
June 8, 2011	Instructions for FY2012 Budget Submission sent to outside agencies
July 8, 2011	FY2012 Budgets DUE from Departments
July 11-29, 2011	Department Budget Reviews by County Administrator
August 1-20, 2010	Tax Revenues & Other Revenue Estimates Finalized
August 30, 2011 – September 1, 2011	Individual Department Budget Presentations to County Board Budget Reviewers – 8:30am – 4:30pm each day
September 13, 2011	County Administrator Report to Finance Committee of FY2012 Budget Overview and Decision Points for Committee Direction
October 11, 2011	Administrator Preliminary Summary Budget Recommendation presented to Finance Committee to be forwarded to County Board
October 20, 2011	County Board Truth in Taxation Public Hearing

October 20, 2011	County Board – Receive & Place on File FY2012 Budget Recommendation
November 8, 2011	Finance Committee approval of Final FY2012 Budget
November 17, 2011	County Board approves Final FY2012 Budget & FY2012 Tax Levy Ordinance

General Corporate Fund Budget Requests

General Corporate Fund Departments Budgets are to be prepared as follows:

- a. Include department operation analysis and planning documentation to include objectives and performance indicators;
- b. Revenue lines - Document, evaluate and project revenues for department with the inclusion of recommendation for fee increases or modifications of revenue structure proposed, if warranted;
- c. Non-personnel expenditure lines - To be prepared with incorporation of 0% total change from the original FY2011 department budget, with the following exceptions:
 - a. Contractual increases required by competitively negotiated contracts for services;
 - b. Documented need for increase in commodities lines based on FY2011 utilization and cost increases;
- d. Personnel expenditure lines – Administrative Services Salary Administration staff will enter salary information based upon negotiated labor contracts and County Board direction for non-bargaining salary administration.

Non-General Corporate Fund Budget Requests

All non-General Corporate Fund Budgets are to be prepared as follows:

- a. FY2012 budget to be presented within the County Board's definition of balanced budget;
- b. To include fund balance information including goal statements and explanation for any variance in ending fund balance;
- c. Documentation and analysis of operations, expenditures and revenues; and strategic planning information regarding FY2012 objectives and anticipated performance indicators.

Capital Asset Replacement Fund

The County Board directs that the Capital Asset Replacement Fund be presented with re-establishment of full funding for future reserve for all items currently included and covered by the Fund.

Contingency Fund

The County Board directs that the FY2012 Contingency line item be appropriated at 0.5% of the total General Corporate Fund FY2012 appropriation.

Property Tax Revenue

The County Board directs the preparation of the property tax revenue for FY2012 be calculated in accordance with the Property Tax Extension Limitation Law.

Form of the Budget

The final Budget document must include the following, showing specific amounts:

- Statement of financial information including prior year revenue and expenditure totals, and current year and ensuing year revenue and expenditure projections;
- Statement of all moneys in the county treasury unexpended at the termination of the last fiscal year;
- Statement of all outstanding obligations or liabilities of the county incurred in any preceding fiscal year;
- Any additional information required by state law.

PRESENTED, ADOPTED, APPROVED and RECORDED this 19th day of June, A.D. 2011.

C. Pius Weibel, Chair
Champaign County Board

ATTEST:

Gordy Hulten, County Clerk and
Ex-Officio Clerk of the County Board

**Champaign County Treasurer
Monthly Financial Report
April 2011**

**Champaign County Committee of the Whole
May 10, 2011**

Champaign County Treasurer's Fund Balance Report:				
Daniel J. Welch, Champaign County Treasurer				Page 1
April 30, 2011	Fund	Certificate of	Cash	Illinois Funds
Fund Name	Balance	Deposit		(Incl. in Cash)
074-Nursing Home Bond Debt Service	\$1,401,398.76	\$0.00	\$1,401,398.76	Combined Trust & Agency
075 - Regional Planning Commission	\$351,402.22	\$0.00	\$351,402.22	Combined RPC
076 - Tort Immunity	(\$988,226.33)	\$0.00	(\$988,226.33)	Combined Trust & Agency
080 - General Corporate	(\$54,971.51)	\$0.00	(\$54,971.51)	Combined Gen Corp
081 - Nursing Home (Enterprise)	\$671,854.58	\$0.00	\$671,854.58	\$471,799.36
083 - County Highway	(\$459,180.24)	\$0.00	(\$459,180.24)	Combined Highway
084 - County Bridge	\$1,545,027.59	\$0.00	\$1,545,027.59	Combined Highway
085 - County Motor Fuel	\$4,137,758.29	\$0.00	\$4,137,758.29	Combined Highway
086 - Township Motor Fuel	\$2,336,132.98	\$800,000.00	\$1,536,132.98	Combined Highway
087 - Township Bridge	\$230,353.72	\$0.00	\$230,353.72	Combined Highway
088 - I.M.R.F.	(\$98,823.18)	\$0.00	(\$98,823.18)	Combined Trust & Agency
089 - Public Health	\$143,570.76	\$0.00	\$143,570.76	Combined Trust & Agency
090 - Mental Health	\$465,573.00	\$0.00	\$465,573.00	Combined Trust & Agency
091 - Animal Control	\$50,972.81	\$0.00	\$50,972.81	Combined Trust & Agency
092 - Law Library	\$95,604.32	\$0.00	\$95,604.32	Combined Trust & Agency
094 - Payroll	\$0.00	\$0.00	\$0.00	N/A
095 - Inheritance	\$0.10	\$0.00	\$0.10	Combined Trust & Agency
097 - Estate	\$30,575.78	\$0.00	\$30,575.78	Combined Trust & Agency
098 - Accounts Payable	\$0.00	\$0.00	\$0.00	N/A
103 - Highway Federal Matching	\$342,903.93	\$0.00	\$342,903.93	Combined Highway
104 - Head Start	\$1,118,082.65	\$0.00	\$1,118,082.65	Combined RPC
105 - Capital Equipment Replacement	\$1,011,129.37	\$0.00	\$1,011,129.37	Combined Gen Corp
106 - Public Safety Sales Tax	\$1,837,456.79	\$0.00	\$1,837,456.79	Combined Trust & Agency
107 - Geographic Information System	\$275,769.64	\$0.00	\$275,769.64	Combined Trust & Agency
108 Developmental Disability	\$42,950.78	\$0.00	\$42,950.78	Combined Trust & Agency

Champaign County Treasurer's Fund Balance Report:				
Daniel J. Welch, Champaign County Treasurer				Page 2
April 30, 2011	Fund Balance	Certificate of Deposit	Cash	Illinois Funds (Incl. in Cash)
Fund Name				
109 Delinquency Prevention Grant	\$36,508.48	\$0.00	\$36,508.48	Combined Trust & Agency
188 - Social Security	(\$132,955.71)	\$0.00	(\$132,955.71)	Combined Trust & Agency
303 - Court Complex Construction	\$998,925.17	\$0.00	\$998,925.17	Combined Construction
304 - Highway Facility Construction	\$155,107.78	\$0.00	\$155,107.78	Combined Construction
305 - Art Bartell Construction	\$763,539.18	\$0.00	\$763,539.18	Combined Trust & Agency
350 - Highway Bond Debt Service	\$519.94	\$0.00	\$519.94	N/A
474 - RPC / USDA Loan	\$250,217.07	\$0.00	\$250,217.07	Combined RPC
475 - R.P.C. Economic Development Loans	\$1,151,823.91	\$0.00	\$1,151,823.91	Combined Trust & Agency
476 - Self-Funded Insurance	\$1,580,529.87	\$0.00	\$1,580,529.87	Combined Trust & Agency
610 - Working Cash	\$377,896.11	\$0.00	\$377,896.11	Combined Trust & Agency
611 - Co. Clerk Death Certificate Surcharge	\$0.00	\$0.00	\$0.00	Combined Trust & Agency
612 - Sheriff Drug Forfeitures	\$77,745.41	\$0.00	\$77,745.41	Combined Trust & Agency
613 - Court's Automation	\$221,730.92	\$0.00	\$221,730.92	Combined Trust & Agency
614 - Recorder's Automation	\$566,452.95	\$0.00	\$566,452.95	Combined Trust & Agency
617 - Child Support Service	\$538,598.42	\$0.00	\$538,598.42	Combined Trust & Agency
618 - Probation Services	\$547,175.07	\$0.00	\$547,175.07	Combined Trust & Agency
619 - Tax Sale Automation	\$54,715.35	\$0.00	\$54,715.35	Combined Trust & Agency
620 - Health-Hospital Insurance	\$140,862.88	\$0.00	\$140,862.88	Combined Trust & Agency
621 - State Attorney Drug Forfeiture	\$28,268.03	\$0.00	\$28,268.03	Combined Trust & Agency
627 - Property Tax Interest Fee	\$102,055.87	\$0.00	\$102,055.87	Combined Trust & Agency
628 - Election Assistance / Accessibility	\$5,172.99	\$0.00	\$5,172.99	Combined Trust & Agency
629 - Courthouse Museum	\$1,291.52	\$0.00	\$1,291.52	Combined Trust & Agency
630 - Circuit Clerk Administration	\$115,512.24	\$0.00	\$115,512.24	Combined Trust & Agency
631 Shf Fed Assesst Forfeitures	\$0.00	\$0.00	\$0.00	Combined Trust & Agency
632 Cir Clk electronic Citations	\$2,821.13	\$0.00	\$2,821.13	Combined Trust & Agency
641 - Access Initiative Grant	\$854,070.69	\$0.00	\$854,070.69	Combined Trust & Agency
658 - Jail Commissary	\$302,972.53	\$0.00	\$302,972.53	Combined Trust & Agency

Champaign County Treasurer's Fund Balance Report:				
Daniel J. Welch, Champaign County Treasurer				Page 3
April 30, 2011	Fund	Certificate of	Cash	Illinois Funds
Fund Name	Balance	Deposit		(Incl. in Cash)
659 - Arrestee's Medical Costs	\$64,484.91	\$0.00	\$64,484.91	Combined Trust & Agency
667 - Property Condemnations	\$44,441.23	\$0.00	\$44,441.23	Combined Trust & Agency
670 - County Clerk Automation	\$31,289.74	\$0.00	\$31,289.74	Combined Trust & Agency
671 - Court Document Storage	\$309,477.42	\$0.00	\$309,477.42	Combined Trust & Agency
675 - Victim Advocacy Grant	(\$3,466.42)	\$0.00	(\$3,466.42)	Combined Trust & Agency
676 - Solid Waste Management	\$66,848.53	\$0.00	\$66,848.53	Combined Trust & Agency
677 - Juvenile Intervention Services	\$12,499.71	\$0.00	\$12,499.71	Combined Trust & Agency
679 - Child Advocacy Center	(\$5,563.70)	\$0.00	(\$5,563.70)	Combined Trust & Agency
681 - Juvenile Information Sharing Grant	\$3,202.21	\$0.00	\$3,202.21	Combined Trust & Agency
685 - Drug Court Program Grnt.	\$49,852.65	\$0.00	\$49,852.65	Combined Trust & Agency
699 - Garnishments	\$445.80	\$0.00	\$445.80	Combined Trust & Agency
850 - GIS Joint Venture	\$129,705.36	\$0.00	\$129,705.36	Combined RPC
General Corporate Combined IIFunds				\$688,189.73
R.P.C. Combined IIFunds				\$2,128,299.06
Highway Combined IIFunds				\$7,308,919.06
Construction Combined IIFunds				\$1,896,043.95
Trust & Agency Combined IIFunds				\$7,622,108.87
Grand Totals	\$23,932,092.05	\$800,000.00	\$23,132,092.05	\$20,115,360.03

Monthly Portfolio Management Summary

April 2011

Daniel J. Welch-Champaign County Treasurer

Investment Type	# Accounts	Amount	% of Portfolio	
Certificates of Deposit	0	\$0.00	0.00%	
Bank Accounts	9	\$3,016,732.02	13.04%	
Illinois Funds Investment Pool	6	\$20,115,360.03	86.96%	
Totals				
		\$23,132,092.05	100.00%	
Certificates of Deposit:	# CD's	Avg. Rate	Amount	Avg. Term
Current Month Purchases	0	0.000%	\$0.00	
Portfolio	0	0.000%	\$0.00	
Investment Aging Report - Days	# CD's	Amount	% of Portfolio	
1 - 30	0	\$0.00	ERR	
31 - 60	0	\$0.00	ERR	
61 - 90	0	\$0.00	ERR	
91 - 180	0	\$0.00	ERR	
181+	0	\$0.00	ERR	
Totals				
	0	\$0.00	ERR	

Illinois Funds Average Daily Yield:

	April 2011	April 2010
Money Market Fund	0.045%	0.123%

Revenue Report for General Corporate Fund			2011		April		Daniel J. Welch - Champaign County Treasurer		
Collection	One Cent	Quarter Cent	Income	Personal Prop.	Local Use	OTB	County Auto		Totals
Period	Sales Tax	Sales Tax	Tax	Replace Tax	Tax		Rental Tax		
Jan.2011	\$98,236.22	\$418,063.46	\$222,830.02	\$93,207.42	\$36,558.80	\$3,041.07	\$613.37		\$872,550.36
% Change	18.98%	8.44%	-6.99%	-17.75%	38.31%	-16.97%	-58.16%		2.35%
Feb.2011	\$84,535.27	\$419,125.34		\$0.00	\$57,553.23	\$3,150.65	\$518.42		\$564,882.91
% Change	-4.27%	2.85%	-100.00%	N/A	26.66%	-30.22%	-48.21%		-29.45%
Mar.2011	\$100,434.51	\$509,529.83		\$51,561.45	\$35,198.47	\$3,263.67	\$558.61		\$700,546.54
% Change	14.64%	5.32%	-100.00%	16.68%	30.18%	-34.15%	-52.62%		-13.07%
Apr.2011	\$72,219.97	\$340,198.89		\$187,070.67			\$461.55		\$599,951.08
% Change	7.98%	1.39%	-100.00%	13.76%	-100.00%	-100.00%	-59.01%		-28.56%
May.2011									\$0.00
% Change	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%		-100.00%
Jun.2011				\$0.00					\$0.00
% Change	-100.00%	-100.00%	-100.00%	N/A	-100.00%	-100.00%	-100.00%		-100.00%
Jul.2011									\$0.00
% Change	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%		-100.00%
Aug.2011									\$0.00
% Change	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%		-100.00%
Sep.2011				\$0.00					\$0.00
% Change	-100.00%	-100.00%	-100.00%	N/A	-100.00%	-100.00%	-100.00%		-100.00%
Oct.2011									\$0.00
% Change	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%		-100.00%
Nov.2011				\$0.00					\$0.00
% Change	-100.00%	-100.00%	-100.00%	N/A	-100.00%	-100.00%	-100.00%		-100.00%
Dec.2011									\$0.00
% Change	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%		-100.00%
Totals:	\$355,425.97	\$1,686,917.52	\$222,830.02	\$331,839.54	\$129,310.50	\$9,455.39	\$2,151.95		\$2,737,930.89

Champaign County Public Safety Sales Tax - Monthly Report			
Daniel J. Welch, County Treasurer		April	
January 1, 2011 to December 31, 2011			
Year 12		Total to Date:	\$46,127,412.44
Month/Year		13th Payment	Totals
Jan.11	\$366,252.45		\$366,252.45
% Change	4.12%		
Feb.11	\$379,372.44		\$379,372.44
% Change	2.87%		
Mar.11	\$465,632.31		\$465,632.31
% Change	5.93%		
Apr.11	\$304,191.73		\$304,191.73
% Change	0.90%		
May.11			\$0.00
% Change	-100.00%		
Jun.11			\$0.00
% Change	-100.00%		
Jul.11			\$0.00
% Change	-100.00%		
Aug.11			\$0.00
% Change	-100.00%		
Sep.11			\$0.00
% Change	-100.00%		
Oct.11			\$0.00
% Change	-100.00%		
Nov.11			\$0.00
% Change	-100.00%		
Dec.11			\$0.00
% Change	-100.00%		
Totals	\$1,515,448.93	\$0.00	\$1,515,448.93

Champaign County Hotel / Motel Tax Collections

Daniel J. Welch-Champaign County Treasurer

April

2011 Collection Period	Motel 6	Sweet Dreams Bed & Breakfast	Totals
Jan. 2011	\$513.56	\$0.00	\$513.56
Feb. 2011	\$1,599.88	\$6.25	\$1,606.13
Mar. 2011	\$1,589.59	\$0.00	\$1,589.59
Apr. 2011	\$1,727.34	\$0.00	\$1,727.34
May. 2011			\$0.00
Jun. 2011			\$0.00
Jul. 2011			\$0.00
Aug. 2011			\$0.00
Sep. 2011			\$0.00
Oct. 2011			\$0.00
Nov. 2011			\$0.00
Dec. 2011			\$0.00
Totals:	\$5,430.37	\$6.25	\$5,436.62

Outstanding Inter-Fund Loans

April 2011

Daniel J. Welch, Champaign County Treasurer

Date	FROM: Fund Number	Fund Name	Amount	TO: Fund Number	Fund Name
11/18/2010	080	General Corporate	\$333,142.00	081	Nursing Home
04/19/2011	106	Public Safety	\$1,000,000.00	80	General Corporate

\$1,333,142.00

Outstanding Loan Amounts By Fund:

April 2011

Fund Number	Fund Name	Amount
081	Nursing Home	\$333,142.00
80	General Corporate	\$1,000,000.00
Total Outstanding		\$1,333,142.00

County Collector Fund Balances as of the end of				April 2011
Daniel J. Welch County Treasurer				
Accounts	Balance as of March 2011	Receipts	Distribution	Current Balance
Real Estate	\$0.00	\$0.00	\$0.00	\$0.00
Mobile Home	\$61,574.80	\$97,783.94	\$84.00	\$159,274.74
Back Taxes	\$1,464.78	\$514.08	\$0.00	\$1,978.86
Interest/Penalty	\$4,555.30	\$6,760.18	\$4,555.30	\$6,760.18
Advance Payments	\$2,581,915.46	\$0.00	\$0.00	\$2,581,915.46
Transfer	\$0.00	\$42,871.04	\$42,871.04	\$0.00
Collector Interest	\$321.60	\$166.06	\$0.00	\$487.66
Special Taxes	\$0.00	\$0.00	\$0.00	\$0.00
Due to Taxing District	\$26,097.31	\$40,071.37	\$0.00	\$66,168.68
Pollution Control	\$0.00	\$0.00	\$0.00	\$0.00
Railroads	\$0.00	\$0.00	\$0.00	\$0.00
Cost	\$0.00	\$0.00	\$0.00	\$0.00
Over/Short	\$18,605.35	\$0.60	\$0.00	\$18,605.95
Duplicate Payments	\$0.00	\$0.00	\$0.00	\$0.00
Due from Taxing District	(\$22,114.34)	\$0.00	\$75,455.24	(\$97,569.58)
Partial Payments	\$12,988.36	\$1,045.61	\$832.23	\$13,201.74
Pilot	\$0.00	\$0.00	\$0.00	\$0.00
R.E. Distribution	\$0.00	\$0.00	\$0.00	\$0.00
R.E./Drainage Distribution	\$0.00	\$0.00	\$0.00	\$0.00
Delinquent Tax Trustee	\$6,590.57	\$0.00	\$177.28	\$6,413.29
Unclaimed Property	\$6,672.88	\$0.00	\$0.00	\$6,672.88
City of Champaign Streetscape	\$0.00	\$0.00	\$0.00	\$0.00
Credit Card Returns	\$0.00	\$0.00	\$0.00	\$0.00
Tax Sale Registration Fee	\$0.00	\$0.00	\$0.00	\$0.00
=====	=====	=====	=====	=====
Totals	\$2,698,672.07	\$189,212.88	\$123,975.09	\$2,763,909.86
Balance to:				\$2,763,909.86
				\$0.00

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 4/30/11

FUND	NAME	FY 2010				FY 2011						
		-BUDGET-	-BUDGET-	ACTUALS		BEGINNING (12/01/10)	BUDGET CURRENT (AS OF 4/30/11)	CHANGE	ACTUALS			
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %				CURRENT MONTH	YEAR-TO DATE	YTD %	
074	2003 NURS HM BOND DBT SRV											
	REVENUE	1,613,047	668	1,602,386	99	1,609,484	1,609,484	0	144	777		
	EXPENDITURE	1,580,884	0	1,579,884	100	1,577,515	1,577,515	0	0	188,566	12	
075	REGIONAL PLANNING COMM											
	REVENUE	20,883,514	1,007,028	11,072,193	53	13,758,053	13,758,053	0	688,232	3,930,157	29	
	EXPENDITURE	21,466,718	1,030,464	11,287,334	53	14,697,853	14,697,853	0	871,922	3,887,251	26	
076	TORT IMMUNITY TAX FUND											
	REVENUE	1,080,548	0	1,075,408	100	1,118,682	1,118,682	0	0	283		
	EXPENDITURE	1,399,500	175,723	1,375,950	98	1,337,000	1,337,000	0	211,411	379,633	28	

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 4/30/11

FUND	NAME	FY 2010				FY 2011					
		-BUDGET- FINAL	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %	BEGINNING (12/01/10)	BUDGET CURRENT (AS OF 4/30/11)	CHANGE	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %
080	GENERAL CORPORATE										
010	COUNTY BOARD										
	REVENUE	329,468	3,980	313,714	95	329,468	336,968	7,500	4,929	79,826	24
	EXPENDITURE	250,178	15,656	246,181	98	256,165	263,665	7,500	18,028	129,256	49
013	DEBT SERVICE										
	REVENUE	714,050	33,790	405,824	57	710,688	710,688	0	33,602	134,409	19
	EXPENDITURE	405,674	0	404,208	100	403,796	403,796	0	0	235,254	58
016	ADMINISTRATIVE SERVICES										
	REVENUE	143,132	5,582	141,141	99	144,426	144,426	0	4,414	16,873	12
	EXPENDITURE	1,407,267	81,207	1,333,048	95	1,377,515	1,392,870	15,355	168,907	569,888	41
017	COOPERATIVE EXTENSION SRV										
	REVENUE	416,962	0	417,065	100	399,056	399,056	0	0	1	
	EXPENDITURE	417,415	0	417,413	100	399,056	399,056	0	0	1	
020	AUDITOR										
	REVENUE	109,200	4,196	118,676	109	107,604	107,604	0	0	28,313	26
	EXPENDITURE	304,309	27,059	303,259	100	312,694	316,270	3,576	27,771	121,784	39
021	BOARD OF REVIEW										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	108,555	8,908	107,713	99	114,736	116,490	1,754	13,531	47,935	41
022	COUNTY CLERK										
	REVENUE	319,598	23,173	326,013	102	266,000	266,000	0	22,470	97,328	37
	EXPENDITURE	877,791	41,214	844,194	96	799,562	802,421	2,859	122,592	358,178	45
023	RECORDER										
	REVENUE	1,718,268	124,781	1,609,412	94	1,423,928	1,423,928	0	103,005	509,449	36
	EXPENDITURE	993,268	153,099	941,892	95	857,669	858,531	862	152,552	397,915	46
025	SUPERVISOR OF ASSESSMENT										
	REVENUE	61,308	0	55,383	90	42,675	42,675	0	0	13,157	31
	EXPENDITURE	322,642	23,493	306,426	95	404,873	407,771	2,898	27,367	116,755	29
026	COUNTY TREASURER										
	REVENUE	646,515	25,236	700,139	108	764,950	764,950	0	4,938	10,435	1
	EXPENDITURE	255,297	23,316	244,197	96	249,686	250,959	1,273	21,189	99,994	40
030	CIRCUIT CLERK										
	REVENUE	2,347,650	181,196	1,957,632	83	2,112,645	2,112,645	0	179,098	656,480	31
	EXPENDITURE	1,048,408	79,441	1,046,179	100	1,091,160	1,092,002	842	79,522	377,986	35
031	CIRCUIT COURT										
	REVENUE	20,000	0	730	4	1,000	1,000	0	0	50	5
	EXPENDITURE	1,041,357	94,976	1,028,774	99	1,012,227	1,015,281	3,054	67,364	381,642	38
032	JURY COMMISSION										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	39,094	1,881	24,266	62	31,563	31,563	0	2,400	10,175	32

AUDITOR'S REPORT TO COUNTY BOARD
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FUND	NAME	FY 2010				FY 2011					
		-BUDGET-	ACTUALS			BEGINNING (12/01/10)	-BUDGET-	CHANGE	ACTUALS		
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %		CURRENT (AS OF 4/30/11)		CURRENT MONTH	YEAR-TO DATE	YTD %
080	GENERAL CORPORATE	(CONTINUED)									
036	PUBLIC DEFENDER										
	REVENUE	141,295	9,376	231,526	164	127,358	127,358	0	15,395	73,964	58
	EXPENDITURE	972,083	78,631	969,669	100	980,762	995,463	14,701	86,435	381,917	38
040	SHERIFF										
	REVENUE	996,473	118,880	968,116	97	936,465	936,465	0	137,184	380,163	41
	EXPENDITURE	4,319,663	359,577	4,183,604	97	4,420,164	4,431,818	11,654	360,006	1,551,347	35
041	STATES ATTORNEY										
	REVENUE	1,444,765	120,072	1,525,244	106	1,379,978	1,469,978	90,000	101,914	441,779	30
	EXPENDITURE	2,020,672	155,748	2,009,148	99	2,019,161	2,052,920	33,759	184,712	808,462	39
042	CORONER										
	REVENUE	25,000	1,399	22,226	89	14,100	14,402	302	353	13,226	92
	EXPENDITURE	451,216	31,575	440,753	98	452,966	453,268	302	34,921	158,493	35
043	EMERGENCY MANAGEMENT AGCY										
	REVENUE	226,149	0	124,408	55	32,000	51,548	19,548	0	117,966	229
	EXPENDITURE	306,881	9,758	271,023	88	113,068	134,104	21,036	7,068	49,544	37
051	JUVENILE DETENTION CENTER										
	REVENUE	886,803	2,421	956,173	108	935,549	935,549	0	0	376,884	40
	EXPENDITURE	1,566,842	119,239	1,546,362	99	1,582,476	1,591,873	9,397	129,983	593,780	37
052	COURT SERVICES -PROBATION										
	REVENUE	527,305	0	561,832	107	477,232	477,232	0	0	154,642	32
	EXPENDITURE	1,422,639	108,713	1,409,928	99	1,410,584	1,417,201	6,617	112,715	521,439	37
057	DEPUTY SHERIFF MERIT COMM										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	20,859	337	13,189	63	20,025	20,025	0	2,543	5,786	29
071	PUBLIC PROPERTIES										
	REVENUE	1,452,181	96,510	1,300,930	90	1,515,167	1,576,091	60,924	121,426	766,849	49
	EXPENDITURE	2,982,602	193,841	2,759,469	93	2,744,068	2,807,995	63,927	207,326	992,462	35
075	GENERAL COUNTY										
	REVENUE	18,062,638	1,339,134	18,233,471	101	17,855,635	17,855,635	0	909,156	3,697,323	21
	EXPENDITURE	2,843,112	208,018	2,784,449	98	3,251,019	3,084,949	166,070	274,512	1,192,605	39
077	ZONING AND ENFORCEMENT										
	REVENUE	87,912	8,114	36,523	42	50,700	59,025	8,325	7,900	12,129	21
	EXPENDITURE	357,927	29,653	351,325	98	333,467	346,153	12,686	26,092	111,084	32
124	REGIONAL OFFICE EDUCATION										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	217,772	0	207,572	95	209,062	209,062	0	0	33,211	16
130	CIRC CLK SUPPORT ENFORCE										
	REVENUE	61,515	0	64,080	104	57,883	57,883	0	0	12,338	21
	EXPENDITURE	47,570	3,679	45,306	95	48,784	48,784	0	3,846	17,415	36

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FUND	NAME	FY 2010				FY 2011					
		-BUDGET-	ACTUALS			BEGINNING (12/01/10)	-BUDGET-		ACTUALS		
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %		CURRENT	CHANGE	CURRENT MONTH	YEAR-TO DATE	YTD %
080	GENERAL CORPORATE	(CONTINUED)									
140	CORRECTIONAL CENTER										
	REVENUE	884,634	65,016	824,730	93	865,216	865,216	0	60,975	273,132	32
	EXPENDITURE	5,723,357	456,301	5,581,041	98	5,651,518	5,730,135	78,617	450,045	2,125,656	37
141	STS ATTY SUPPORT ENFORCE										
	REVENUE	390,446	0	326,124	84	371,261	371,261	0	25,803	111,410	30
	EXPENDITURE	376,948	29,217	354,775	94	373,158	376,637	3,479	31,447	126,739	34
TOTAL	GENERAL CORPORATE										
	REVENUE	32,013,267	0	31,221,112	98	30,920,984	31,107,583	186,599	1,732,562	7,978,126	26
	EXPENDITURE	31,101,398	29,217	30,175,363	97	30,920,984	31,051,062	130,078	2,612,874	11,516,703	37

AUDITOR'S REPORT TO COUNTY BOARD
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FUND	NAME	FY 2010				FY 2011					
		-BUDGET- FINAL	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %	BEGINNING (12/01/10)	BUDGET CURRENT (AS OF 4/30/11)	CHANGE	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %
081	NURSING HOME REVENUE	16,911,132	5,984	14,512,516	86	15,296,331	15,296,331	0	17,583	3,446,994	23
	EXPENDITURE	16,905,875	912,514	14,840,629	88	15,796,464	15,796,464	0	999,572	4,672,821	30
083	COUNTY HIGHWAY REVENUE	2,815,371	12,776	2,743,552	97	2,448,713	2,448,713	0	18,094	80,370	3
	EXPENDITURE	2,764,482	148,159	2,638,186	95	2,452,131	2,567,891	115,760	168,144	958,442	37
084	COUNTY BRIDGE REVENUE	1,034,533	101	1,061,741	103	1,058,646	1,058,646	0	3,235	137,392	13
	EXPENDITURE	1,021,000	3,109	703,103	69	1,031,000	1,031,000	0	6,246	70,883	7
085	COUNTY MOTOR FUEL TAX REVENUE	3,599,143	265,246	3,305,767	92	2,721,643	2,721,643	0	164,082	656,146	24
	EXPENDITURE	7,054,240	149,207	6,954,922	99	3,775,404	3,775,404	0	45,626	1,632,507	43
088	ILL.MUNICIPAL RETIREMENT REVENUE	4,010,261	45,246	4,072,605	102	4,883,414	4,883,414	0	110,011	597,779	12
	EXPENDITURE	4,356,701	273,895	4,393,970	101	4,884,984	4,884,984	0	321,374	1,635,796	33
089	COUNTY PUBLIC HEALTH FUND REVENUE	1,416,409	31,195	1,414,810	100	1,304,310	1,304,310	0	14,567	107,430	8
	EXPENDITURE	1,490,352	148,124	1,387,537	93	1,304,310	1,304,310	0	60,566	249,882	19
090	MENTAL HEALTH REVENUE	3,882,334	49,937	3,886,519	100	4,000,037	4,000,037	0	28,741	164,489	4
	EXPENDITURE	3,882,334	287,473	3,759,847	97	4,000,037	4,000,037	0	287,059	1,544,462	39
091	ANIMAL CONTROL REVENUE	487,149	58,870	422,350	87	483,149	483,149	0	63,913	246,840	51
	EXPENDITURE	557,172	35,212	525,309	94	524,007	524,007	0	38,963	171,643	33
092	LAW LIBRARY REVENUE	111,257	5,571	68,295	61	68,225	68,225	0	6,220	22,645	33
	EXPENDITURE	114,257	5,454	103,634	91	81,190	81,190	0	4,714	19,265	24
103	HWY FED AID MATCHING FUND REVENUE	12,145	30	8,356	69	8,323	8,323	0	24	118	1
	EXPENDITURE	0	0	0		0	0	0	0	0	
104	EARLY CHILDHOOD FUND REVENUE	10,805,850	401,836	6,850,889	63	7,279,475	7,279,475	0	540,822	2,474,263	34
	EXPENDITURE	10,820,621	441,522	6,355,249	59	7,275,125	7,275,125	0	536,574	2,389,052	33
105	CAPITAL ASSET REPLCMT FND REVENUE	695,292	44	925,507	133	273,511	273,511	0	57	10,230	4
	EXPENDITURE	1,128,035	55,185	612,239	54	868,872	956,983	88,111	108,347	183,709	19
106	PUBL SAFETY SALES TAX FND REVENUE	4,351,686	301,863	4,318,507	99	4,384,903	4,512,403	127,500	304,449	1,516,868	34
	EXPENDITURE	5,198,129	77,157	4,921,846	95	4,083,632	4,211,132	127,500	68,176	2,219,359	53
107	GEOGRAPHIC INF SYSTM FUND REVENUE	296,250	20,663	276,405	93	282,100	282,100	0	31	65,576	23
	EXPENDITURE	311,836	21,754	309,667	99	316,162	316,162	0	30,126	109,404	35

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FUND	NAME	FY 2010				FY 2011					
		-BUDGET- FINAL	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %	BEGINNING (12/01/10)	-BUDGET- CURRENT (AS OF 4/30/11)	CHANGE	CURRENT MONTH	ACTUALS YEAR-TO DATE	YTD %
108	DEVLPMNTL DISABILITY FUND										
	REVENUE	3,463,084	780	3,456,030	100	3,585,739	3,585,739	0	45	448	
	EXPENDITURE	3,499,084	310,324	3,495,499	100	3,585,739	3,588,739	3,000	293,476	1,462,808	41
109	DELINQ PREVENTN GRNT FUND										
	REVENUE	216,734	34	216,761	100	203,116	203,116	0	6	43	
	EXPENDITURE	224,895	19,805	224,895	100	203,116	203,116	0	17,608	88,040	43
188	SOCIAL SECURITY FUND										
	REVENUE	2,564,667	41,661	2,579,423	101	2,770,393	2,770,393	0	87,170	398,048	14
	EXPENDITURE	2,559,417	195,451	2,547,136	100	2,766,542	2,766,542	0	207,402	979,670	35
303	COURT COMPLEX CONSTR FUND										
	REVENUE	192,000	133	111,028	58	1,200	1,200	0	71	330	28
	EXPENDITURE	558,631	4,029	533,489	95	0	0	0	0	0	
304	HIGHWAY FACILTY CONST FND										
	REVENUE	0	15	276		0	0	0	11	50	
	EXPENDITURE	0	0	0		0	0	0	0	0	
305	202 ART BARTELL BLDG CNST										
	REVENUE	0	0	0		2,200,200	2,200,200	0	92	2,004,730	91
	EXPENDITURE	0	0	0		2,200,000	2,200,000	0	314,161	1,241,192	56
350	HWY FACIL BOND DEBT SERV										
	REVENUE	201,289	0	202,072	100	199,663	199,663	0	0	15	
	EXPENDITURE	200,869	0	199,364	99	199,600	199,600	0	0	175,394	88
474	RPC USDA REVOLVING LOANS										
	REVENUE	772,000	0	250,142	32	551,750	551,750	0	19	75	
	EXPENDITURE	280,000	0	0		115,000	115,000	0	0	0	
475	RPC ECON DEVELOPMNT LOANS										
	REVENUE	1,052,250	16,471	668,812	64	521,700	521,700	0	19,715	178,161	34
	EXPENDITURE	725,000	7,705	416,968	58	525,000	525,000	0	5,373	51,173	10
476	SELF-FUNDED INSURANCE										
	REVENUE	1,624,096	156,998	2,102,269	129	1,913,500	1,930,717	17,217	95,773	393,161	20
	EXPENDITURE	2,136,032	28,334	1,438,326	67	1,848,889	1,866,106	17,217	35,618	873,216	47
610	WORKING CASH FUND										
	REVENUE	4,500	183	2,062	46	1,700	1,700	0	39	182	11
	EXPENDITURE	4,500	0	2,975	66	1,700	1,700	0	0	0	
611	COUNTY CLK SURCHARGE FUND										
	REVENUE	12,000	716	8,169	68	12,000	12,000	0	638	2,146	18
	EXPENDITURE	12,000	716	8,169	68	12,000	12,000	0	638	2,146	18
612	SHERIFF DRUG FORFEITURES										
	REVENUE	31,700	29	44,052	139	20,375	20,375	0	8	38	
	EXPENDITURE	33,335	1,273	23,422	70	28,333	28,333	0	1,000	1,652	6
613	COURT'S AUTOMATION FUND										
	REVENUE	324,200	26,597	281,064	87	286,800	286,800	0	25,176	88,662	31
	EXPENDITURE	268,289	9,951	265,078	99	384,742	384,742	0	19,403	156,752	41

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FUND	NAME	FY 2010				FY 2011						
		-BUDGET-	CURRENT MONTH	ACTUALS		BEGINNING (12/01/10)	BUDGET-		CHANGE	ACTUALS		
		FINAL		YEAR-TO DATE	YTD %		CURRENT (AS OF 4/30/11)	CURRENT MONTH		YEAR-TO DATE	YTD %	
614	RECORDER'S AUTOMATION FND											
	REVENUE	195,000	16,205	215,811	111	182,500	182,500	0	59	53,624	29	
	EXPENDITURE	293,918	7,235	252,941	86	260,764	260,764	0	17,264	95,638	37	
617	CHILD SUPPORT SERV FUND											
	REVENUE	58,000	4,595	56,433	97	52,500	52,500	0	5,725	19,301	37	
	EXPENDITURE	128,288	2,910	57,166	45	150,240	150,240	0	843	10,647	7	
618	PROBATION SERVICES FUND											
	REVENUE	265,200	52,958	425,525	160	363,500	363,500	0	49,549	155,624	43	
	EXPENDITURE	663,143	9,589	501,337	76	414,414	414,414	0	12,647	278,665	67	
619	TAX SALE AUTOMATION FUND											
	REVENUE	27,850	1,813	32,140	115	36,840	36,840	0	4,544	7,252	20	
	EXPENDITURE	47,064	17,381	35,698	76	40,933	40,933	0	0	310	1	
620	HEALTH-HOSP. INSURANCE											
	REVENUE	5,372,972	400,472	4,813,205	90	5,640,158	5,640,158	0	434,153	2,166,284	38	
	EXPENDITURE	5,393,885	401,442	4,827,189	89	5,640,158	5,640,158	0	870,279	2,171,088	38	
621	STS ATTY DRUG FORFEITURES											
	REVENUE	27,000	2,827	28,217	105	27,000	27,000	0	13	10,783	40	
	EXPENDITURE	27,000	377	15,038	56	27,000	27,000	0	56	275	1	
627	PROPERTY TAX INT FEE FUND											
	REVENUE	49,100	366	60,000	122	61,000	61,000	0	850	1,795	3	
	EXPENDITURE	121,100	0	121,100	100	60,100	60,100	0	0	0		
628	ELECTN ASSIST/ACCESSIBLTY											
	REVENUE	117,130	17,777	147,093	126	100,000	100,000	0	1	27,969	28	
	EXPENDITURE	176,000	0	147,033	84	100,000	100,000	0	0	27,963	28	
629	COUNTY HISTORICAL FUND											
	REVENUE	25	1	7	28	25	25	0	0	1	4	
	EXPENDITURE	0	0	0		0	0	0	0	0		
630	CIR CLK OPERATION & ADMIN											
	REVENUE	75,000	18,511	88,489	118	84,300	84,300	0	13,779	46,591	55	
	EXPENDITURE	50,000	0	38,078	76	88,145	88,145	0	0	0		
632	CIR CLK ELCTRNC CITATIONS											
	REVENUE	0	0	0		0	0	0	1,311	2,821		
	EXPENDITURE	0	0	0		0	0	0	0	0		
641	ACCESS INITIATIVE GRANT											
	REVENUE	679,596	164	1,223,117	180	1,078,424	1,078,424	0	97	325,443	30	
	EXPENDITURE	679,597	18,124	436,968	64	1,083,424	1,083,424	0	54,956	257,523	24	
658	JAIL COMMISSARY											
	REVENUE	26,000	138	30,339	117	26,000	26,000	0	5,187	9,955	38	
	EXPENDITURE	24,950	1,275	13,362	54	24,950	24,950	0	845	6,146	25	
659	COUNTY JAIL MEDICAL COSTS											
	REVENUE	32,000	4,405	34,017	106	30,500	30,500	0	3,147	11,205	37	
	EXPENDITURE	22,000	0	20,000	91	46,016	46,016	0	0	0		

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FUND	NAME	FY 2010				FY 2011						
		-BUDGET-	-BUDGET-	ACTUALS	YTD %	BEGINNING	BUDGET	CHANGE	-BUDGET-	ACTUALS	YTD %	
		FINAL	CURRENT MONTH	YEAR-TO DATE		(12/01/10)	CURRENT (AS OF 4/30/11)		CURRENT MONTH	YEAR-TO DATE		
670	COUNTY CLK AUTOMATION FND											
	REVENUE	40,250	3,422	53,758	134	20,100	20,100	0	2,857	37,197	185	
	EXPENDITURE	84,540	5,534	79,367	94	81,975	81,975	0	13,493	38,998	48	
671	COURT DOCUMENT STORAGE FD											
	REVENUE	179,000	15,899	155,290	87	157,000	157,000	0	13,515	47,366	30	
	EXPENDITURE	320,146	6,870	242,210	76	278,348	278,348	0	29,874	65,733	24	
675	VICTIM ADVOCACY GRT-ICJIA											
	REVENUE	43,914	1	40,810	93	34,991	38,690	3,699	0	16,041	41	
	EXPENDITURE	43,614	3,342	39,302	90	34,891	35,768	877	3,551	13,911	39	
676	SOLID WASTE MANAGEMENT											
	REVENUE	7,125	33	1,016	14	1,700	1,700	0	7	1,282	75	
	EXPENDITURE	8,379	0	2,958	35	5,450	5,450	0	0	0		
677	JUV INTERVENTION SERVICES											
	REVENUE	50	6	68	136	50	50	0	1	6	12	
	EXPENDITURE	10,000	0	0		10,000	10,000	0	0	0		
679	CHILD ADVOCACY CENTER											
	REVENUE	217,035	20,903	191,556	88	218,621	218,621	0	8,327	29,579	14	
	EXPENDITURE	211,751	13,932	164,614	78	216,617	216,617	0	16,157	66,829	31	
681	JUV INF SHARING SYS GRANT											
	REVENUE	11,250	1	2,134	19	11,250	11,250	0	0	2		
	EXPENDITURE	11,250	0	5,788	51	11,250	11,250	0	0	0		
685	DRUG COURTS PROGRAM											
	REVENUE	21,500	2,588	24,266	113	21,500	21,500	0	2,126	9,402	44	
	EXPENDITURE	21,500	0	0		21,500	21,500	0	0	15,000	70	
850	GEOG INF SYS JOINT VENTUR											
	REVENUE	487,117	19,424	407,644	84	469,239	469,239	0	40,120	171,524	37	
	EXPENDITURE	505,547	32,152	410,152	81	468,350	468,350	0	64,134	197,888	42	
TOTAL ALL FUNDS	REVENUE	25,448,066	3,547,459	113,486,525	446	12,785,317	13,120,332	335,015	4,506,898	27,653,619	211	
	EXPENDITURE	31,594,002	4,951,600	111,946,389	354	15,861,856	16,344,399	482,543	8,350,472	40,108,035	245	