

**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE – Highway/Finance/Policy Agenda**
County of Champaign, Urbana, Illinois
Tuesday, April 12, 2011 – 6:00 p.m.

*Lyle Shields Meeting Room, Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois*

Page Number

IX. Policy, Personnel, & Appointments:

- A. Appointments/Reappointments (** indicates Chair's nominee where there is more than one applicant for an appointment*)
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 2. Economic Development Corporation – Vacancy Created by Greg Knott's Resignation
 - Jonathan Schroeder
 3. Site Assessment Update Committee – Term from 4/22/2011 to 11/1/2011
 - Debra Griest *110-111
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 - Kyle Krapf *114
 4. Locust Grove Cemetery Association – To Complete the Term of Deceased Robert Rice –Term from 4/22/2011 to 6/30/2015
 - Dirk Rice *115-116
 5. Community Action Board – Term from 4/22/2011 to 12/1/2013
 - Yolanda Troutman-Davis *117-118
 6. Broadlands-Longview Fire Protection District – Term from 5/1/2011 to 4/30/2014
 - Brian Thode *119
 7. Eastern Prairie Fire Protection District – Term from 5/1/2011 to 4/30/2014
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 8. Edge-Scott Fire Protection District – Term from 5/1/2011 to 4/30/2014
 - Dorothea Hunt *121
 9. Ivesdale Fire Protection District – Term from 5/1/2011 to 4/30/2014
 - Denny Jayne *122
 10. Ludlow Fire Protection District – Term from 5/1/2011 to 4/30/2014
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11. Ogden-Royal Fire Protection District – Term from 5/1/2011 to 4/30/2014
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 - County Board Guidelines for Issuance of Industrial Revenue Bonds *137
 - Countryside School Application (*Separate Attachment*)
 - Resolution Authorizing the Issuance of Industrial Revenue Bonds for Countryside School *138-144
 - Notice of Public Hearing *145
- C. County Clerk
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 2. Request to Amend the Liquor Ordinance (*To Be Distributed*)

D. Other Business

E. Chair's Report

1. Discussion – Recommendations for County Board Rules Changes
 - Ammons Recommendation – Re-Alignment of COW Meetings
(*Separate Attachment*)
 - James Recommendation – Re-Establishment of Standing Committee System
(*Separate Attachment*)
2. Reapportionment Issues Discussion– Study Session on April 26th at 6:00 p.m.

F. Designation of Items to be Placed on County Board Consent Agenda

Bartell, Barickman & Powell, LLP
A T T O R N E Y S A T L A W

JASON S. BARTELL *
 JASON A. BARICKMAN
 MICHAEL A. POWELL **

KRISTIN BARICKMAN

* ALSO LICENSED IN INDIANA
 ** ALSO LICENSED IN MISSOURI

2919 CROSSING COURT, SUITE 10
 CHAMPAIGN, ILLINOIS 61822

207 W. JEFFERSON STREET, SUITE 602
 BLOOMINGTON, ILLINOIS 61701

REPLY TO:

CHAMPAIGN ADDRESS

TELEPHONE: 217/352-5900
 FACSIMILE: 217/352-0182
 jbarickman@bbplaw.com

March 22, 2011

Sent via facsimile to 217-384-3896 and U.S. Mail

Pius Weibel
 Champaign County
 1776 East Washington Street
 Urbana, IL 61802

RE: Aaron Esry

Dear Pius:

I am pleased to inform you that the Champaign County Republican Central Committee has selected Aaron Esry as our nominee to replace Greg Knott on the Champaign County Board, District #4. We look forward to a quick confirmation of Mr. Esry's nomination by the full County Board. Please contact me with any questions.

Very Truly Yours,

By: 

Jason A. Barickman, Chairman of the
 Champaign County Republican Party

JAB/jew

cc: Aaron Esry (via e-mail)
 Alan Nudo (via e-mail)

RECEIVED

MAR 23 2011

**CHAMPAIGN COUNTY
 ADMINISTRATIVE SERVICES**

SA Update Committee A Committee to Guide an Update of the Site Assessment (SA) Portion of the Champaign County Land Evaluation and Site Assessment (LESA) System

SA UPDATE COMMITTEE NOMINEE:

NAME: DEBRA GRIEST

PHONE: 217-367-4091 EMAIL: [REDACTED]

Check Box to Have Email Address Redacted on Public Documents

ADDRESS: 1802 Cindy Lynn Street Urbana IL 61802

NAME OF APPOINTMENT BODY: SA Update Committee

TITLE OF APPOINTMENT REQUESTED: SA Update Committee Member

BEGINNING DATE OF TERM REQUEST: April 1, 2011

ENDING DATE: November 1, 2011

Champaign County appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

The Champaign County Board

1. What experience and background do you have which you believe qualifies you for this appointment ?

Chair, Ch. Co. ZBA 5/99 to 11/08

2. What do you believe is the role of an SA Update Committee member and how do you envision carrying out the responsibilities of that role ?

To update the Ch Co LESA system to more effectively represent the land parcels in a manner that best differentiates appropriate recommendations for use and protection of best prime farmland.

SA Update Committee *A Committee to Guide an Update of the Site Assessment (SA) Portion of the Champaign County Land Evaluation and Site Assessment (LESA) System*

3. How familiar are you with the County's land use policies and land use regulations ?

Very familiar; applied the ChCo. land use policies and regulations to evaluate zoning requests and land use policy modification 1/99 to 11/2008.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the Champaign County SA Update Committee ? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes _____ No X If yes, please explain:

5. The maximum length of each Committee meeting will be approximately 1-1/2 hours. Please indicate which weekday morning(s) you would be available for an SA Update Committee meeting and which time of morning is your preferred meeting time:

	Weekday Morning(s) Available	Preferred a.m. Meeting Time
①	Friday	8:30 - 12
②	Monday	8:30 - 12
③	Tuesday	8:30 - 12

6. Would you be available to regularly attend the 3 or possibly 4 scheduled meetings of the SA Update Committee ?

Yes X No _____ If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Delia Gust
Signature

Date: 4/4/2011

SA Update Committee *A Committee to Guide an Update of the Site Assessment (SA) Portion of the Champaign County Land Evaluation and Site Assessment (LESA) System*

SA UPDATE COMMITTEE NOMINEE:

NAME:

Liz Jones (Elizabeth E. Jones)

PHONE:

217-369-9062

EMAIL:

liz.jones.broker@gmail.com

Check Box to Have Email Address Redacted on Public Documents

ADDRESS:

805 S. Jeffery Dr. Mahomet IL 61853

Street

City

State

Zip

NAME OF APPOINTMENT BODY: **SA Update Committee**

TITLE OF APPOINTMENT REQUESTED: **SA Update Committee Member**

BEGINNING DATE OF TERM REQUEST: **April 1, 2011**

ENDING DATE: **November 1, 2011**

Champaign County appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

The Champaign County Board

1. What experience and background do you have which you believe qualifies you for this appointment ?

1. As a Realtor in Champaign County for the past 20 years, my work has involved land development, business development, the sale of acreage, farms & stables as well as residential properties. Personally, I have developed land and bought and sold various types of real estate as well. Often, these transactions have involved working with the County, Cities or Villages to assure that clients are following governmental guidelines. I am familiar with the importance of soil quality and agriculture in our county as well as the need for communities to grow. Periodically attending Zoning Board meetings as well as other County events, I realize there is a variety of opinion on zoning issues. This background should help qualify me for this position.

2. What do you believe is the role of an SA Update Committee member and how do you envision carrying out the responsibilities of that role ?

2. I believe my first duty would be to familiarize myself with the history of Site Assessment in the County as well as the current ratings. I believe that my wide experience working with many people of various needs and goals should allow me to be a valuable member of this committee. It is my expectation that this committee needs members who understand the qualities of various soil types, location importance, agriculture and the natural tendency of cities to grow. Site Assessment seems to evolve so this committee will most likely encompass the future needs of the County as a whole in making these updates. These are skills that I use in my daily work as a Real Estate Broker.

SA Update Committee *A Committee to Guide an Update of the Site Assessment (SA) Portion of the Champaign County Land Evaluation and Site Assessment (LESA) System*

3. How familiar are you with the County's land use policies and land use regulations ?

3. I believe I am fairly familiar with the County's land use policies and land use regulations as I have researched so many scenarios for development or use when listing and selling properties.

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the Champaign County SA Update Committee ? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes _____ No If yes, please explain:

5. The maximum length of each Committee meeting will be approximately 1-1/2 hours. Please indicate which weekday morning(s) you would be available for an SA Update Committee meeting and which time of morning is your preferred meeting time:

Weekday Morning(s) Available	Preferred a.m. Meeting Time
Tuesday	9:00 or later
Thursday	9:00am or later
FRIDAY	9:00am or LATER

6. Would you be available to regularly attend the 3 or possibly 4 scheduled meetings of the SA Update Committee ?

Yes No _____ If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

Signature 

Date: 4-5-2011

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

Site Assessment Update Committee

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Kyle Krapf

ADDRESS: 809 Riverside Mahomet IL 61853
Street City State Zip Code

EMAIL: Krapf_Kyle@yahoo.com **PHONE:** (217) 377-6461

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Chairman of Champaign County Board

BEGINNING DATE OF TERM: _____ **ENDING DATE:** _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.**

1. What experience and background do you have which you believe qualifies you for this appointment?
-Chairman of Champaign Co. Farm Bureau Land Use Committee where I deal with similar issues as the County Board.
-Member of the Buckley Christ Lutheran School Board.
-Past Chairman of the Ag sub-committee of the Big-Small-All county wide divisioning process - how to use land, resources, expansion.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
I am familiar with the LESA system. Through my work with the Farm Bureau Land Use Committee, I understand the criteria used in establishing a score. I have a strong working relationship with the Soil and Water Conservation District and believe an update is in order.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)
Yes _____ No x If yes, please explain:

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APR 06 2011

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

Kyle Krapf
Signature
Date: 04/06/11

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Dirk H. Rice

ADDRESS: 1752 CR 800 N Philo IL 61864
Street City State Zip Code

EMAIL: ricefarm@prairie.net PHONE: 217-684-2198

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Locust Grove Cemetery Association

BEGINNING DATE OF TERM: _____ ENDING DATE: June 30, 2015

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I am a lifelong Philo resident. Someone in my family has served on the board of Locust Grove Cemetery since 1936 including my uncle grandfather and great-uncle. I wish to serve to make sure Philo continues.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

I have obtained a copy of the cemetery's 2010 annual report and studied it closely. I know all of the other board members and have all my life as well as the people the cemetery contracts for maintenance.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes _____ No If yes, please explain:

To have a cemetery that is well-maintained and runs efficiently

Dirk Rice
Signature

Date: 3-30-11

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APR 05 2011

Champaign County Board -

I am writing in regard to the replacement of Robert B. Rice as Trustee of the Locust Grove Cemetery Association in Philo. Robert passed away on March 7, 2011. It was Robert's wish to have his nephew, Dirk Rice, to replace him on the board.

At our annual meeting, held on March 16, 2011, this replacement was discussed and voted 4-0 in favor of recommending Dirk to be appointed as Trustee.

Thank you -

Gregory A. Burr secretary/treasurer
Locust Grove Cemetery Association

Gregory A. Burr

enclosed is Dirks appointment request form

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APR 05 2011

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

NAME: Yolanda Troutman-Davis PHONE 390-4398 FAX

ADDRESS 1716 W. University Champaign IL 61821
Street City State Zip Code

TITLE OF APPOINTMENT REQUESTED: Social Service Community Action Board member

BEGINNING DATE OF TERM REQUESTED: April 2011

ENDING DATE OF TERM REQUESTED: Dec 2013

Champaign County appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATES MUST COMPLETE AND SIGN APPLICATION.

THE CHAMPAIGN COUNTY BOARD.

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I am currently in the no limits program and I am proud to say that I have been involved in several programs in this agency. I believe that having this experience would qualify me.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

I believe that I would have the opportunity to participate in making decisions regarding social services

3. What is your knowledge of the district/association's operation, specifically property holdings and management, staff, taxes and fees?

I am not sure

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the board or commission for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

yes no

If yes, please explain.

5. Would you be available to regularly attend the scheduled meetings of board district?

yes no

If no, please explain.

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.

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MAR 28 2011

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

Goland Davis
Signature

3-4-11
Date

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Brian Thode

ADDRESS: 304 South Grant Broadlands IL 61816
Street City State Zip Code

EMAIL: thodetu@hotmail.com PHONE: 217-834-3455

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Broadlands Longview Fire Protection District

BEGINNING DATE OF TERM: May 1, 2011 ENDING DATE: April 30, 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

Twenty years owned and operated my own business
knowing how to manage a small business or fire district

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Have been involved with fire district over thirty years
making decisions. Former fire chief. Preparing
annual budget, appropriation ordinance, tax levy
and financial reports.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes No If yes, please explain:

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CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

Brian Thode
Signature

Date: 03-21-2011

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Linda Kates

ADDRESS: 2307 N. 5th Champaign IL 61822
Street City State Zip Code

EMAIL: lkates@lincolntrailinfo PHONE: (217) 493-0601

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Eastern Prairie Fire Protection Dist.

BEGINNING DATE OF TERM: May 2011 ENDING DATE: April 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I have been on the EPFPD Board since 1999.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Volunteer Firedept.
424 Wilber Ave.
Usually 23-27 volunteers
From State & County
Fire Service Contracts

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes No X If yes, please explain:

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CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

Linda Kates
Signature

Date: 3-22-2011

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Dorothea M. Hunt

ADDRESS: 405 Ira Street Urbana Illinois 61802
Street City State Zip Code

EMAIL: d-hunt2@illinois.edu PHONE: (217) 367-4356

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Edge-Scott Fire Protection District (trustee)

BEGINNING DATE OF TERM: May 1, 2011 ENDING DATE: April 30, 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
I have been a trustee of the Edge-Scott F.P.D. since my original appointment in 1985. Having continuously served as secretary of the Board, I attend and participate in all Board meetings and maintain and oversee the District's records. To keep abreast of fire service issues, I regularly attend seminars held regionally for trustees, fire chiefs and officers as well as the Illinois Association of Fire Protection Districts' annual conference each year. Both the regional seminars and the annual state conference focus on the legal aspects of fire service and are invaluable to trustees.
2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
As the Fire Chief regularly reports to the Board of Trustees at the Board's monthly meetings, I keep well informed of the department's operations -- calls, needs, activities -- all facets. I have particular knowledge of the district's financial position -- not only by studying the treasurer's monthly reports, but also by preparing and presenting the annual budget and appropriation ordinance as well as the levy. I file all required documents with the county and I prepare all legal notices, submitting them to the News-Gazette for publication.
3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)
Yes No If yes, please explain:

Dorothea M. Hunt
Signature

Date: March 4, 2011

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Denny Spyle

ADDRESS: 302 COIBURN JURSDIE FL 61851
Street City State Zip Code

EMAIL: _____ PHONE: 722-4474

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Jurisdie Fire Protection Assn

BEGINNING DATE OF TERM: 5-1-11 ENDING DATE: 5-1-14

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

PREVIOUS APPOINTMENT TO BOARD

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

CURRENT BOARD MEMBER

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes _____ No X If yes, please explain:

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MAR 09 2011
CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

Denny Spyle
Signature
Date: 3-8-11

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: JAMES KIRK

ADDRESS: 3406 CR 1700E Ludlow IL 60949
Street City State Zip Code

EMAIL: bigjim1211@aol.com PHONE: 217-396-0261

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Ludlow Fire Protection District

BEGINNING DATE OF TERM: May 1, 2011 ENDING DATE: April 30, 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I HAVE BEEN WITH THE FIRE DEPT FOR 41 YRS, AS
FIRE FIGHTER, ASST CHIEF, CHIEF AND TRUSTEE SINCE
1985

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

IN MY LAST TERM, WE PASSED A REFERENDUM AND
BUILT A NEW FIRE STATION.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes No If yes, please explain:

James Kirk
Signature

Date: 2/26/11

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: JAMES D Vickers

ADDRESS: 103 Elvin Ogden IL 61859
Street City State Zip Code

EMAIL: _____ PHONE: _____

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Ogden Royal Fire Dist

BEGINNING DATE OF TERM: 5-1-11 ENDING DATE: 4-30-14

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

5th Term.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes _____ No If yes, please explain:

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MAR 14 2011

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

James D Vickers
Signature

Date: 3-12-11

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Raymond Hettinger

ADDRESS: 392 County Road 1300 E, Tolono, IL 61880
Street City State Zip Code

EMAIL: [REDACTED] PHONE: 217-867-2334 (cell 202-5148)
 Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Trustee (Pesotum Fire District)

BEGINNING DATE OF TERM: May 1, 2011 ENDING DATE: April 30, 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
- Have served 3 previous terms on this board
- Own and operate a successful grain farm in Champaign County.
- Previously served 12 years on the Villa Grove school board.
2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
In 2009 and 2010 the district received around \$69,000 in taxes from Champaign and Douglas counties, to operate and maintain the station house, 2 fire trucks, and 1 rescue vehicle.
3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)
Yes No If yes, please explain:

RECEIVED

MAR 24 2011

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

Raymond Hettinger
Signature
Date: 3/23/2011

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: KEVIN R CHALMERS

ADDRESS: 306 Emerald Lane Philo IL 61864-0036
Street City State Zip Code

EMAIL: A_Powers_98@yahoo.com PHONE: 684-9929

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Philo Fire Protection District

BEGINNING DATE OF TERM: 4/1/11 ENDING DATE: 4/30/14

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
3 years Philo Fire Protection District Trustee
10 years Philo Volunteer Firemen
10 years Financial Accountant
20 years business manager, supervisor
2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
I Kevin Chalmers have complete knowledge of the Philo Fire Protection Districts operations, Fiscal Reporting and Filing requirements to the County.
3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)
Yes No X If yes, please explain:

Kevin R Chalmers
Signature

Date: 2/19/2011

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Richard E. Miller

ADDRESS: 691 County Rd 1600 E, Philo, IL 61864
Street City State Zip Code

EMAIL: dmesimplicity@prairie.net.net PHONE: 217-684-2221

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Philo Fire District

BEGINNING DATE OF TERM: May 1, 2011 ENDING DATE: Apr 30, 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
 1. Life long resident of Philo Township / Philo Fire District
 2. 25 years as a volunteer Firemen / Past President Firemen's Assn.
 3. Current Philo Township Clerk for over 15 years. Experience with Levis, Budgets, board meetings and bill paying.
 4. Past board member and U.P. of Champaign County Farm Bureau
2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

As volunteer fire fighter for 25 yr, I have seen many changes in the department including the expansion of firehouse, addition of trucks and equipment, volunteers changes and officers. Being on the department gives me insight to the needs of the district and being a lifetime resident, I have a vested interest.
3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes No If yes, please explain:

RECEIVED

FEB 15 2011

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

Richard E. Miller
Signature

Date: 2-14-11

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: William B. Eckerty

ADDRESS: Post Office Box 21, 112 West Second Street, Sadorus, IL 61872
Street City State Zip Code

EMAIL: none PHONE: 217-778-6834

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Trustee, Sadorus Fire Protection District

BEGINNING DATE OF TERM: May 1, 2011 ENDING DATE: April 30, 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
I have been a volunteer firefighter in Sadorus for over 30 years, and a Trustee of the District more than 10. As District Treasurer, I am very familiar with the finances of the District.
2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
My experience listed above attests to my extensive and detailed knowledge of District operations and finances.
3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)
Yes x No If yes, please explain: My son, Marc Eckerty, is District Fire Chief
I recuse myself from personnel decisions involving him.

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MAR 23 2011

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

William B Eckerty
Signature
Date: 3-9-11

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: David E Bright

ADDRESS: 230 County Rd 3400 N Foosland IL 61845
Street City State Zip Code

EMAIL: dsbright02@illicom.net PHONE: (217) 369-3263

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Sangamon Valley Fire Protection Dist.

BEGINNING DATE OF TERM: 05/01/2011 ENDING DATE: 04/30/2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
I have been a member of Sangamon Valley Fire Protection District (SVFPD) since 1990. During that time I have served SVFPD as a firefighter and Assitant Chief. Additionally, I have 14 years of experience as a an elected trustee of Brown Township. My trustee background provides a knowledge of the budgeting process, and the need to be responsible to the taxpayers funding our district.
2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
As a member of SVFPD for 21 years, I have a excellent knowledge of the district operations, property holdings, staff and annual income/ expenses. Most important, I will have a good working relationship with the current trustees and staff. I feel we can work together to continue to provide excellent fire protection for our district.
3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)
Yes _____ No x If yes, please explain:

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MAR 22 2011

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

David Bright
Signature
Date: 3-22-11

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Chris Karr _____

ADDRESS: 1411 CR 300 E Seymour IL 61875
Street City State Zip Code

EMAIL: _____ PHONE: 217-
687-2602 _____

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Scott Fire Protection District _____

BEGINNING DATE OF TERM: May 1, 2011 _____ ENDING DATE: April 30, 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

- 9 years as Trustee and secretary of Scott Fire Protection District.
- Current President of Scott Fire Protection District
- 14 years serving on Monticello Grain Elevator Board as secretary .
- Worked with St. Louis Bank of Cooperatives.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

- Establish and adopt a tentative budget for the fiscal year.
- Adopt Final Fiscal year Budget.
- Levy monies collected for General, Insurance & Liability fund.
- Levy monies for Emergency Medical Fund.
- Divide monies between Bondville and Seymour Fire Departments.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes _____ No If yes, please explain:

Chris Karr

Chris Karr

Date MARCH 28, 2011

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Howard E marsh

ADDRESS: 1685 + 2200 E St. Joseph Ill 61873
Street City State Zip Code

EMAIL: _____ PHONE: 217 469-7539

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: St Joseph Stanton Fire Protection Dist.

BEGINNING DATE OF TERM: _____ ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
ON Fire Dept. 35 years, Have taken classes to be Fire Fighter II, Emergency Rescue Technician, Took EMT class and started the Rescue Squad in the District, sat on Truck committees was Lieutenant on Dept. was on Dept when started with 2 Single Pumpers to what have now, qualified in SCBA class, taught EMT classes + CPR classes and Paramedic for 23 years

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
Lived in St Joseph All Life along with Family, Brother + Father are Farmers, own my House and pay taxes in the District, Registered voter, Know lots of people in town and country, sit on Cemetery Board, helped with taxes to get rescue equipment, attend meetings Board + Fire Dept

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)
Yes _____ No X If yes, please explain:

Howard E marsh
Signature

Date: 12/14-2010

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: ANDREW K RICKARDS

ADDRESS: 226 E ETHEL ST. JOSEPH IL 61873
Street City State Zip Code

EMAIL: _____ PHONE: 217 469 8973

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: ST JOSEPH STANTON FIRE PROTECTION DIST

BEGINNING DATE OF TERM: _____ ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
*ALL READY ON BOARD
I AM ON URBANA FIRE DEPT DEUSEN BOARD, DRAVING WITH SOME INURSTMENTS
& RUN PAYROLL OF AROUND \$137,000.00 PER MONTH*
2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
I CURRENTLY AM SERVING ON THE BOARD & WANT TO CONTINUE
3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)
Yes _____ No X If yes, please explain:

RECEIVED

MAR 31 2011

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

AR
Signature

Date: 26 Mar 11

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: William D. (Bill) Kurth

ADDRESS: 100 West Eads Street / P O Box 411 Thomasboro IL 61878

Street City State Zip Code

EMAIL: [REDACTED] PHONE: 217-643-7191
217-979-2202 (c)

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Thomasboro Fire Protection District, Trustee

BEGINNING DATE OF TERM: May 1, 2011 ENDING DATE: April 30, 2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?

I have been an active member of the Thomasboro community for forty one years. I have served as the local ESDA coordinator, a member of the village board, superintendent of the elementary school district, and community service agency board member. These have provided experiences relative to the position as fire district trustee. Educational opportunities provided by the Illinois Association of Fire Protection Districts, including the recently implemented trustees training program as approved by the Office of the State Fire Marshall, have given me helpful knowledge for serving as a district trustee.

2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?

Having served as a fire fighter for the district for twenty-two years and district trustee for nineteen years I am aware of the districts' operations, property, personnel and finances.

3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes No X If yes, please explain:

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MAR 17 2011

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

Bill Kurth

Signature

Date: March 14, 2011

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: ANN JACK HALUZAK

ADDRESS: 603 E Washington Tolono IL 61880
Street City State Zip Code

EMAIL: [REDACTED] PHONE: (217) 485-5604

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Tolono Fire Protection District Trust

BEGINNING DATE OF TERM: May 1, 2011 ENDING DATE: _____

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
I have been a trustee for 6+ years, I have attended multiple training sessions to keep current on Illinois state statlaw. I work full time in the fire service.
2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
- Again, I ~~do~~ attend continuing education sessions and I do hold advanced trustee training certificate.
3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)
Yes No If yes, please explain:
My husband is Kenneth Haluzak. He is employed by the Sheriff's Office and serves as a Lt. on the TFPD.

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FEB 25 2011

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

[Signature]
Signature

Date: 2/19/11

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM
Fire, Drainage, Cemetery, Water, & Farmland Assessment

PLEASE TYPE OR PRINT IN BLACK INK

NAME: Jeremy R. Mitchell

ADDRESS: 402 North Bourne Tolono IL 61880
Street City State Zip Code

EMAIL: [REDACTED] PHONE: 217-841-0192

Check Box to Have Email Address Redacted on Public Documents

NAME OF APPOINTMENT BODY OR BOARD: Tolono Fire Protection District Trustees

BEGINNING DATE OF TERM: 04/30/2011 ENDING DATE: 04/30/2014

The Champaign County Board appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

1. What experience and background do you have which you believe qualifies you for this appointment?
12 years of fire/rescue experience in Champaign County, including five years of experience as an officer of volunteer fire/rescue departments. National fire service educator; Master's of Public Administration degree concentrated in Disaster Management; Firefighter for the City of Champaign.
2. What is your knowledge of the appointed body's operations, property holdings, staff, taxes, and fees?
Member of Tolono FPD 2006-09; concerned about District's financial controls, capital project management and discipline in adhering to published, official budgets. Would also like to address lack of standardized training among staff and improve quality of service provision in the District.
3. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the appointed body for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)
Yes No If yes, please explain:

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MAR 15 2011

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

Jeremy R. Mitchell
Signature

Date: 03/15/11

**VACANT POSITIONS LISTED ON DATA BASE
APRIL 12, 2011**

FUND	DEPT.	POSITION TITLE	HOURLY RATE	REGULAR ANNUAL HOURS	REGULAR ANNUAL SALARY	FY2011 ANNUAL HOURS	FY2011 ANNUAL SALARY
80	16	MICROFILM SERVICES MANAGER	\$22.40	1950	\$43,680.00	1957.5	\$43,848.00
80	36	ASSISTANT PUBLIC DEFENDER	\$23.50	1950	\$45,825.00	1957.5	\$46,001.25
80	40	CLERK	\$11.51	1950	\$22,444.50	1957.5	\$22,530.83
80	40	DEPUTY SHERIFF--PATROL	\$20.82	2080	\$43,305.60	2088	\$43,472.16
80	40	DEPUTY SHERIFF--STREET CRIME	\$20.82	2080	\$43,305.60	2088	\$43,472.16
80	40	DEPUTY SHERIFF--PATROL	\$20.82	2080	\$43,305.60	2088	\$43,472.16
80	71	PART-TIME CUSTODIAN	\$10.16	1040	\$10,566.40	1044	\$10,607.04
80	77	ASSOCIATE PLANNER	\$17.66	1950	\$34,437.00	1957.5	\$34,569.45
80	140	DEPUTY SHERIFF--CORRECTIONS	\$18.30	2080	\$38,064.00	2088	\$38,210.40
80	140	LIEUTENANT - CORRECTIONS	\$35.13	2080	\$73,070.40	2088	\$73,351.44
80	140	PART-TIME MASTER CONTROL OFFICER	\$11.51	1040	\$11,970.40	1044	\$12,016.44
90	53	ADMINISTRATIVE COMPLIANCE SPEC	\$13.55	1950	\$26,422.50	1957.5	\$26,524.13
617	30	LEGAL CLERK	\$11.51	1950	\$22,444.50	1957.5	\$22,530.83
670	22	DEPUTY COUNTY CLERK	\$11.51	1040	\$11,970.40	1044	\$12,016.44
-- TOTAL --			\$249.20		\$470,811.90		\$472,622.73

CHAMPAIGN COUNTY

Guidelines for Application and Consideration for Issuance of Industrial Revenue Bonds

Pursuant to Champaign County's ability to provide for the issuance of revenue bonds as provided by the Illinois Compiled Statutes, Chapter 50, 445/1

Detailed information which must be provided in writing prior to the Champaign County Board's consideration of bond issuance:

1. The Nature of the Project Must be Well-Defined

The applicant should submit a complete description of the project, noting the full costs, the type of space to be constructed, any other funds to be used, the type of services to be offered, and any other specific aspects of the project which will be necessary to be known in order for the County Board to understand the objective of the project.

2. The Project Must Serve Some Public Good

The applicant must submit a short statement outlining the project's proposed benefit to the residents of Champaign County.

3. The Project Must be Located Appropriately

The applicant must demonstrate control of a site which meets all appropriate land development codes and any relevant licensing standards. At a minimum, including zoning and subdivision standards, drainage regulations and building codes.

4. The Bonds Must be Pre-Sold

Evidence must be provided by applicant that a buyer(s) has been identified and are committed to purchasing the bonds pending Champaign County Board approval.

5. The Project Must Proceed in Accordance with the Law

Evidence must be provided by applicant assuring the project meets all applicable Federal and State laws and any related procedures.

The information requested will be utilized by the Champaign County Board in their consideration of the issuance of Industrial Revenue Bonds. Providing all required information will not guarantee issuance of Industrial Revenue Bonds. The Champaign County Board reserves the right to accept or reject any request for issuance of Industrial Revenue Bonds.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE ISSUANCE OF CAPITAL IMPROVEMENT REVENUE BONDS, SERIES 2011 (COUNTRYSIDE SCHOOL PROJECT), OF THE COUNTY OF CHAMPAIGN, ILLINOIS; AUTHORIZING THE ISSUANCE OF THE BONDS; PROVIDING FOR THE PLEDGE OF REVENUES FOR THE PAYMENT OF THE BONDS; AUTHORIZING A LOAN AGREEMENT, A DISBURSEMENT AGREEMENT AND A TAX REGULATORY AGREEMENT APPROPRIATE FOR THE PROTECTION AND DISPOSITION OF SUCH REVENUES AND TO FURTHER SECURE THE BONDS; AND AUTHORIZING OTHER ACTIONS IN CONNECTION WITH THE ISSUANCE OF THE BONDS

WHEREAS, The County of Champaign, Illinois, a political subdivision, body politic and non-home rule unit duly organized and validly existing under the laws of the State of Illinois (the “**Issuer**”), including particularly the Counties Code (55 ILCS 5/1-1 *et seq.*) with authority also under the Industrial Building Revenue Bond Act (50 ILCS 445/1 *et seq.*), as supplemented and amended, including by Section 7 of Article VII (Local Government) of the Constitution of the State of Illinois, and by the Illinois Bond Replacement Act, the Registered Bond Act, and the Bond Authorization Act (collectively, the “**Enabling Act**”), is authorized and empowered among other things (a) to make loans to finance and refinance the acquisition, construction, installation and equipping of qualifying “**industrial projects**” under the Enabling Act, (b) to issue and sell its industrial development revenue bonds to provide moneys for such a loan and (c) to enact this resolution and execute and deliver the related agreements, documents and instruments hereinafter identified; and

WHEREAS, the Issuer hereby determines that to finance the acquisition, construction and installation of a performance gym, and related facilities, improvements and costs at 4301 West Kirby Avenue, in Champaign, Illinois (collectively, including related facilities, improvements and costs, the “**Project**”) will create or preserve jobs and employment opportunities and promote the health and economic welfare in the State of Illinois, and that the Issuer, through the issuance under this resolution of Capital Improvement Revenue Bonds, Series 2011 (Countryside School Project) (the “**Bonds**”), in not to exceed the aggregate principal amount of \$2,400,000, to finance the Project will be acting in the manner consistent with and in furtherance of the provisions of the Enabling Act.

NOW THEREFORE, BE IT RESOLVED BY THE COUNTY BOARD OF THE COUNTY OF CHAMPAIGN, ILLINOIS, as follows:

Section 1. Definitions. All defined terms used herein and those not otherwise defined herein shall have the respective meanings given to them in the Loan Agreement with respect to the Bonds (the “**Agreement**”) by and among the Issuer, Countryside School of Champaign/Urbana, Inc. (including successors and assigns, the “**Borrower**”), and Hickory Point Bank and Trust, fsb, Champaign, Illinois (including successors and assigns, the “**Lender**”).

Any reference herein to the Issuer, the County Board, the County Board Chairman, the County Administrator, the County Clerk, the County Treasurer (which terms herein shall mean and include any duly designated “**deputy**” or “**acting**” officer, as the case may be), or to any officers or other members thereof, shall include those which succeed to their functions, duties or responsibilities pursuant to or by operation of law or who are lawfully performing their functions.

Unless the context shall otherwise indicate, words importing the singular number shall include the plural number, and vice versa, and the terms “**hereof**,” “**hereby**,” “**hereto**,” “**hereunder**,” and similar terms, mean this resolution.

Section 2. Determinations of Issuer. The County Board hereby makes certain determinations, as follows: (a) pursuant to the Enabling Act the Project constitutes a qualifying “**industrial project**”, and is consistent with the provisions of the Enabling Act; and (b) the Issuer hereby reaffirms any initial intent to finance the Projects; and (c) the Issuer designates the Bonds as “**qualified tax-exempt obligations**” under Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the “**Code**”). The Issuer, after publishing notice of the public hearing in the *The News Gazette*, on April __, 2011, held and conducted the public hearing on April 21, 2011, and by this resolution approves and authorizes the issuance of the Bonds.

Section 3. Authorization of Bonds. It is hereby determined to be necessary to, and the Issuer shall, issue, sell and deliver, as provided herein and pursuant to the authority of the Enabling Act, the Bonds for the purpose of financing the Project, including authorized costs incidental thereto and of the financing thereof, all in accordance with the provisions of the Agreement. The Bonds shall each be designated: “**Capital Improvement Revenue Bond, Series 2011 (Countryside School Project)**”. The aggregate maximum principal amount of the Bonds to be issued hereunder and under the Agreement is not to exceed \$2.400,000.

Section 4. Terms and Execution of the Bonds. The Bonds shall be issued in the form and denomination, shall mature and bear interest, shall be numbered, dated and payable as provided in the Agreement. The Bonds shall be amortized over not to exceed a 30-year period and mature or come due at the times, in the manner and with the effect and have such terms, bear interest at the applicable rate or rates per annum (fixed and/or variable, subject to any rate limitation under applicable law), and be subject to mandatory and optional redemption, all to be as provided in the Agreement. The City Council hereby authorizes the rate or rates in effect from time to time on the Bonds in the manner and pursuant to the provisions of the Agreement. The Bonds shall be executed on behalf of the Issuer by the manual or facsimile signatures of the Mayor and City Clerk, under the Issuer’s seal (or a facsimile thereof). In case any officer whose signature or a facsimile thereof shall appear on the Bonds shall cease to be such officer before the issuance or delivery of the Bonds, such signature or facsimile thereof shall nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until after that time.

The form of the Bonds as set forth in the Agreement, subject to appropriate insertions and revisions unique to such series and in order to comply with the provisions of the

Agreement and the Enabling Act, is hereby approved, and when the same shall be executed on behalf of the Issuer by the appropriate officers thereof in the manner contemplated hereby and by the Agreement, in an aggregate principal amount of not to exceed \$2,400,000, shall represent the approved form of the Bonds of the Issuer.

Section 5. Sale of the Bonds. The Bonds are being sold through a private placement pursuant to the Agreement, and are hereby awarded to Hickory Point Bank and Trust, fsb, Champaign, Illinois (with authorization for participants or co-purchasers therein consistent with applicable law) at the purchase price set forth, and on the terms and conditions described, in the Agreement. The appropriate officers of the Issuer are authorized and directed to make on behalf of the Issuer the necessary arrangements to establish the date, location, procedure and conditions for the delivery of the Bonds to the Lender, and to take all steps necessary to effect due execution and delivery to the Lender of the Bonds (or typewritten bonds delivered in lieu of definitive Bonds, as the case may be) under the terms of this resolution, and the Agreement. It is hereby determined that the price for and the terms of the Bonds, and the sale thereof, all as provided in the Agreement, are in the best interests of the Issuer.

Section 6. Arbitrage Provisions. The Issuer will restrict, or cause to be restricted, the use of the proceeds of the Bonds in such manner and to such extent, if any, as may be necessary, after taking into account reasonable expectations at the time the Bonds are delivered to the Lender, so that they will not constitute arbitrage bonds under Section 148 of the Code. The County Board Chairman, County Administrator, County Clerk, County Treasurer or any other officer having responsibility with respect to the issuance of the Bonds, is authorized and directed, alone or in conjunction with the Borrower or any officer, employee, consultant or agent of the Borrower, to deliver a certificate for inclusion in the transcript of proceedings for the Bonds, setting forth the facts, estimates and circumstances and reasonable expectations pertaining to Section 148 of the Code and regulations thereunder. In its performance of these covenants, and other covenants of the Issuer pertaining to federal income tax laws, the Issuer may rely upon the written advice of nationally recognized bond counsel.

Section 7. Authorization of Agreement, Disbursement Agreement, Tax Regulatory Agreement, Bond Purchase Agreement and Related Documents to be Executed by the Issuer. In order to better secure the payment of the principal of, premium, if any, and interest on the Bonds as the same shall become due and payable, the County Board Chairman, County Administrator, County Clerk, County Treasurer or other officers, under the Issuer's seal, as the case may be, are authorized and directed to execute, acknowledge and deliver in the name and on behalf of the Issuer, the Agreement, the Disbursement Agreement, the Bond Purchase Agreement and the Tax Regulatory Agreement in substantially the forms submitted to the Issuer at the meeting of the County Board at which this resolution is adopted, which are hereby approved, with such changes therein not inconsistent with this resolution and not substantially adverse to the Issuer, as may be permitted by the Enabling Act and approved by the officers executing the same on behalf of the Issuer. The approval of such changes by such officers, and provided that they are not substantially adverse to the Issuer, shall be conclusively evidenced by the execution of such Agreement, Disbursement Agreement, Bond Purchase Agreement and Tax Regulatory Agreement by such officers. The Bonds and the Borrower's obligations under this Agreement shall be secured by a mortgage and security agreement as set forth in the Agreement.

The Issuer has not confirmed, and assumes no responsibility for, the accuracy, sufficiency or fairness of any representations, statements, reports, financial information, offering or disclosure documents or other information submitted to the Lender relating to the Bonds, the Projects, the Borrower or the history, businesses, properties, organization, management, financial condition, market area or any other matter relating to the Borrower and the Projects.

The County Board Chairman, County Administrator, County Clerk, County Treasurer and other appropriate officers of the Issuer are each hereby separately authorized to take any and all actions and to execute such financing statements, assignments, certificates and other instruments that may be necessary or appropriate in the opinion of Bond Counsel, in order to effect the issuance of and security for the Bonds and the intent of this resolution and the Agreement. The County Clerk, or other appropriate officer of the Issuer, shall certify a true transcript of all proceedings had with respect to the issuance of the Bonds, along with such information from the records of the Issuer as is necessary to determine the regularity and validity of the issuance of the Bonds.

Section 8. Covenants of Issuer. In addition to other covenants of the Issuer in this resolution, the Issuer further covenants and agrees as follows:

(a) Payment of Principal, Premium and Interest. The Issuer will, solely from the special and limited sources described herein or in the Agreement, and not otherwise, pay or cause to be paid the principal of, premium, if any, and interest on the Bonds on the dates, at the places, in the manner and with the effect provided herein, in the Agreement and in the Bonds.

(b) Performance of Covenants, Authority and Actions. The Issuer will at all times faithfully observe and perform all agreements, covenants, undertakings, stipulations and provisions contained in the Bonds, Tax Regulatory Agreement, Disbursement Agreement, Bond Purchase Agreement and Agreement, and in all proceedings of the Issuer pertaining to the Bonds. The Issuer warrants and covenants that it is, and upon delivery of the Bonds will be, duly authorized by the laws of the State of Illinois, including particularly and without limitation the Enabling Act, to issue the Bonds and to execute the Agreement, the Disbursement Agreement, the Bond Purchase Agreement, the Tax Regulatory Agreement, and all other documents to be executed by it, to provide for the security for payment of the principal of, premium, if any, and interest on the Bonds in the manner and to the extent herein and in the Agreement set forth; that all actions on its part for the issuance of the Bonds and execution and delivery of the Agreement, the Disbursement Agreement, the Bond Purchase Agreement, the Tax Regulatory Agreement, and all other documents to be executed by it in connection with the issuance of the Bonds, have been or will be duly and effectively taken; and that the Bonds will be the valid and enforceable special and limited obligations of the Issuer according to the terms thereof. Each provision of this resolution, the Agreement, the Tax Regulatory Agreement, and the Bonds, and all other documents to be executed by the Issuer in connection with the issuance of the Bonds, is binding upon each officer of the Issuer as may from time to time have the authority under law to take such actions as may be necessary to perform all or any part of the duty required by such provision; and each duty of the Issuer and of its officers and employees undertaken pursuant to

such proceedings for the Bonds is established as a duty of the Issuer and of each such officer and employee having authority to perform such duty.

Section 9. No Personal Liability. No recourse under or upon any obligation, covenant, acceptance or agreement contained in this resolution, or in the Bonds, or in the Agreement, the Disbursement Agreement, the Bond Purchase Agreement or the Tax Regulatory Agreement, or under any judgment which maybe obtained against the Issuer or by the enforcement of any assessment or by any legal or equitable proceeding by virtue of any constitution or statute or otherwise, or under any circumstances, shall be had against the County Board Chairman, County Administrator, County Clerk, County Treasurer, any member of the Corporate Authorities or any other officer of the Issuer as such, past, present, or future, either directly or through the Issuer, or otherwise, for the payment for or to the Issuer or any receiver thereof, or for or to any owner of the Bonds, or otherwise, of any sum that may be due and unpaid by the Issuer upon any of the Bonds. Any and all personal liability of every nature, whether at common law or in equity, or by statute or by constitution or otherwise, of any such officer, as such, to respond by reason of any act or omission on his or her part, or otherwise, for, directly or indirectly, the payment for or to the Issuer or any receiver thereof, or for or to the owner or any holder of any Bonds, or otherwise, of any sum that may remain due and unpaid upon the Bonds, shall be deemed to be expressly waived and released as a condition of and consideration for the execution and delivery of the Agreement, the Disbursement Agreement, the Bond Purchase Agreement, the Tax Regulatory Agreement, the issuance of the Bonds, and related documents and instruments.

Section 10. No Debt or Tax Pledge. Nothing in this resolution, the Agreement, the Bonds or any other agreement or instrument to the contrary notwithstanding, neither this resolution, the Bonds, the Agreement, the Disbursement Agreement, the Bond Purchase Agreement nor the Tax Regulatory Agreement shall represent or constitute a debt or pledge of the faith and credit of the taxing power of the Issuer or the State of Illinois or other political subdivision thereof, and the Bonds shall contain on the face thereof a statement to that effect.

Section 11. Severability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

Section 12. Open Meetings. The City Council hereby finds and determines that all actions relative to the adoption of this resolution were taken in open meetings of the City Council, and that all deliberations of the City Council and of its committees, if any, which resulted in formal action, were in meetings open to the public and otherwise in full compliance with applicable law, including the Open Meetings Act (5 ILCS 120/1 *et seq.*).

Section 13. Compliance with IRC Section 147(f). For purposes of complying with Section 147(f) of the Code, the County Board (as elected officers) hereby approves the issuance of the Bonds up to the maximum aggregate principal amount of \$2,400,000 to be loaned to the Borrower for financing the Project.

Section 14. Effective Date. This resolution shall take effect and be in force immediately upon its adoption and approval. This resolution shall be effective upon adoption by the County Board. This resolution also constitutes a “**reimbursement**” action under Section 1.150-2 of the Income Tax Regulations.

Upon motion by County Board Member, _____,
seconded by County Board Member, _____, adopted
this ____ day of _____, 2011, by the affirmative roll call vote (all in physical attendance),
as follows:

Voting “yes” (names): _____

Voting “no” (names): _____

Absent (names): _____

County Clerk, as *ex officio* Clerk to the
County Board

County Board Chairman

STATE OF ILLINOIS)
) SS.
COUNTY OF CHAMPAIGN)

CERTIFICATION OF RESOLUTION

I, Gordy Hulten, do hereby certify that I am the duly selected, qualified and acting County Clerk of The County of Champaign, Illinois, a political subdivision, body politic and non-home rule unit duly organized and validly existing under the laws of the State of Illinois (the “**Issuer**”), and as such official I am the keeper of the records and files of the Issuer and of the County Board of the Issuer (the “**Corporate Authorities**”).

I do further certify that the attached resolution constitutes a full, true and correct excerpt from the proceedings of the meeting of the Issuer’s Corporate Authorities held on April 21, 2011, insofar as same relates to the adoption of Resolution No. _____, entitled:

A RESOLUTION AUTHORIZING THE ISSUANCE OF CAPITAL IMPROVEMENT REVENUE BONDS, SERIES 2011 (COUNTRYSIDE SCHOOL PROJECT), OF THE COUNTY OF CHAMPAIGN, ILLINOIS; AUTHORIZING THE ISSUANCE OF THE BONDS; PROVIDING FOR THE PLEDGE OF REVENUES FOR THE PAYMENT OF THE BONDS; AUTHORIZING A LOAN AGREEMENT, A DISBURSEMENT AGREEMENT AND A TAX REGULATORY AGREEMENT APPROPRIATE FOR THE PROTECTION AND DISPOSITION OF SUCH REVENUES AND TO FURTHER SECURE THE BONDS; AND AUTHORIZING OTHER ACTIONS IN CONNECTION WITH THE ISSUANCE OF THE BONDS

a true, correct and complete copy of which resolution as adopted at such meeting appears in the minutes of such meeting and is hereto attached. Such resolution was adopted and approved on the date and as therein set forth.

I do further certify that the deliberations of the Corporate Authorities on the adoption of the above resolution were taken openly, that the vote on the adoption of such resolution was taken openly, that such meeting was held at a specified time and place convenient to the public, that notice of such meeting was duly given to all of the news media requesting such notice, that the agenda for the meeting was duly posted at the Administrative Center at least 48 hours prior to the meeting; that such meeting was called and held in strict compliance with the provisions of the open meetings laws of the State of Illinois, as amended, and that the Corporate Authorities have complied with all of the applicable provisions of such laws, the Counties Code and such laws and their procedural rules in the adoption of such resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of The County of Champaign, Illinois, this ____ day of _____, 2011.

(SEAL)

County Clerk

NOTICE OF PUBLIC HEARING

PROPOSED BORROWER: Countryside School of Champaign/Urbana, Inc., an Illinois not-for-profit corporation (including related parties or an entity to be formed by it)

PROPOSED PROJECT: acquisition, construction and installation of a performance gym, to be located at 4301 West Kirby Avenue, in Champaign, Illinois.

PROPOSED ISSUER: The County of Champaign, Illinois.

MAXIMUM BOND AMOUNT: \$2,400,000. **PUBLIC HEARING:** April 21, 2011 at 6:45 p.m. in the County Board's meeting room at Brookens Administration Center, 1776 E. Washington Street, in Urbana, Illinois.

The Corporate Authorities of the Proposed Issuer will hold and conduct a public hearing related to the issuance by the Issuer of up to the above Maximum Bond Amount of industrial project revenue bonds to assist the Borrower in financing the Project or reimbursing certain previously incurred Project costs. The bonds are to be payable solely by revenues to be generated by or on behalf of the Borrower and Project-related facilities. The Issuer's credit will not be involved. At the hearing all interest persons will be allowed to comment orally or in writing concerning the Project and the proposed issuance of the bonds.

/s/ Gordy Hulten _____

County Clerk

NOTE TO THE PUBLISHER: Please publish once at least 14 days before the above hearing date. Please check with Kurt P. Froehlich, Esq., Bond Counsel (217) 359-6469 as to any blanks. Send your statement to: Countryside School of Champaign/Urbana, Inc., 4301 West Kirby Avenue, Champaign, Illinois 61822 and two certificates of publication (with the notice copy) to Evans, Froehlich & Beth, 44 E. Main Street, Suite 310, Champaign, Illinois 61820-3649.



Gordy Hulten
Champaign County Clerk
Champaign County, Illinois

1776 East Washington Street
Urbana, IL 61802
Email: mail@champaigncountyclerk.com
Website: www.champaigncountyclerk.com

Vital Records: (217)384-3720
Elections: (217)384-3724
Fax: (217)384-1241
TTY: (217)384-8601

COUNTY CLERK
MONTHLY REPORT
MARCH
2011

Liquor Licenses & Permits	10.00
Marriage License	1,110.00
Interests	44.51
State Reimbursements	-
Vital Clerk Fees	14,670.20
Tax Clerk Fees	6,635.07
Refunds of Overpayments	-
TOTAL	22,469.78
Additional Clerk Fees	2,269.00

RECEIVED

APR 06 2011

CHAMPAIGN COUNTY
ADMINISTRATIVE SERVICES

COUNTRYSIDE SCHOOL

4301 West Kirby Avenue Champaign, Illinois 61822-6164 217-355-1253
www.countrysideschool.org Fax: 217-355-7492



April 1, 2011

Deb Busey
County Administrator
Brookens Administrative Center
1776 East Washington
Urbana, IL 61802

Dear Deb:

Countryside School, an accredited, independent, not-for-profit, nonsectarian school, was incorporated in 1992. The main school building was built in 1997, and a small office addition took place in 2001, with a larger expansion adding more classroom space in 2005. The current enrollment is 148 students in K-8th grade. Champaign County previously issued bonds to the school to help finance the original construction.

Countryside School is in the process of expanding again with the addition of a full-sized gymnasium, incorporating a performance arts stage, and a catering kitchen, some offices and associated storage space.

Countryside School would like to apply to Champaign County Board for issuance of Industrial Revenue Bonds in the amount of 2.4M to assist with the financing of this project. Attached please find narratives and documentation to support Champaign County's guidelines for consideration for issuance of the bonds.

Please feel free to contact me if you need additional information or clarification of the materials submitted. Thank you for your consideration.

Sincerely,

Vivian Carpenter
Business Manager

Nature of the Project

To further fulfill the school mission, "Joy in learning, excellence in education", Countryside School is adding a full sized gymnasium including an enhanced performing arts stage. This addition will allow us to expand and improve the sports and performance arts programs, central to Countryside education.

The 13,480 square foot gymnasium/performance space addition will consist of a high school sized gym, an enhanced performance stage, a catering kitchen, locker/changing rooms, storage areas and office space. (see Attachment A1)

The gym consists of a wood floor with clearances around the court for improved safety. Four side swing-up basketball goals and volleyball posts allow for ample practice and competitive game space.

Enhancements to the performing arts stage include blackout shades, platform rigging, performance lighting, and audio reinforcements as well as up-house and down-house acoustical draperies in the audience chamber.

The catering kitchen allows the opportunity for hot catered meal service and concession offerings during events. The locker/changing rooms will be utilized during sporting events and will double as 'green' rooms during art performances.

The project includes paving the existing gravel parking lot as well as adding a second paved parking lot. The new parking lot includes a second curb cut along Kirby Avenue. Both parking lots will be well lit and landscaped, improving the safety and aesthetics of the property. A storm water management plan routes water to a dry detention pond on the northwest corner of the property.

The cost of the project is \$3,699,915. Architect fees, insurance, permits, fundraising expenses, equipment costs and other owner costs bring the total cost of the project to 4.5M. Countryside School launched the public phase of a capital campaign on April 3, 2011. To date the school has fund-raised \$2M towards the \$4.5M project total. School reserve funds can cover at least \$100K, which leaves the amount to finance at \$2.4M. The school anticipates that the ongoing capital campaign will reduce the long-term financing below this amount, but given current pledged donations the requirement for financing at project initiation is \$2.4M.

Public Good

Countryside School has provided an excellent academic option for our community since 1992. Countryside is the only independent, not-for-profit, non-sectarian K-8 school in Champaign County and this project will help this unique community asset deliver on the school mission, "Joy in learning, excellence in education" to our current and future students. We are often a critical deciding factor for families who desire an independent school education as they consider job relocation to and from the Champaign-Urbana community.

In addition to providing an excellent community resource, this project will benefit the residents of Champaign County by stimulating the local economy and creating both short and long term jobs. Short term, the project will create a sizable construction project through the middle of 2012, utilizing mainly local contractors and vendors, with wages at prevailing rates. Long term, the school plans to hire additional staff to help maintain the new building. This project allows for future expansion of the school and the hiring of additional teachers and staff.

The new gymnasium will provide space for hosting athletic tournaments for area schools and districts. The space offers the possibility of new venue for community groups and organizations in need of a performance stage or gym facility.

In addition, the additional curb cut along Kirby Avenue will alleviate traffic congestion during the peak AM drop-off and PM pick-up times.

Appropriately Located

Countryside School is located in the Trails of Brittany subdivision (see attachments A2 and A3). Bailey Edward Design, the project architects, have designed the project in compliance with the appropriate governing codes and standards (see attachment A4).

Bonds Pre-Sold

Hickory Point Bank has committed to purchasing the Industrial Revenue Bonds. The commitment letter to Countryside School from Hickory Point bank is available for review, upon request. Countryside School's current mortgage financing and main banking services are through Hickory Point Bank.

Project in Accordance with the Law

Countryside School is currently in compliance with all applicable laws and procedures and fully expects to meet such requirements in the future. Located within the limits of the City of Champaign the school is subject to City of Champaign codes.

Countryside School is fully accredited by ISACS (Independent Schools Association of Central States) and therefore is subject to their review as well. Non compliance with laws and/or procedures would result in non-renewal of the accreditation.



Countryside School K - 8

Joy in Learning, Excellence in Education

Gym and Performing Arts Center

Countryside School
Champaign, IL



This 13,000 SF addition to the school will house a high school-sized gym with regulation basketball and volleyball courts; a permanent raised stage with professional theatrical lighting and sound; changing rooms; restrooms; catering kitchen with concessions area; and office space.

Proposed improvements also include a new paved parking lot to the west and the paving of the existing east lot with enhanced security lighting and landscaping.

Total project budget:	\$4.5 million
Additional space provided:	13,000 SF
Completion date:	August 2012

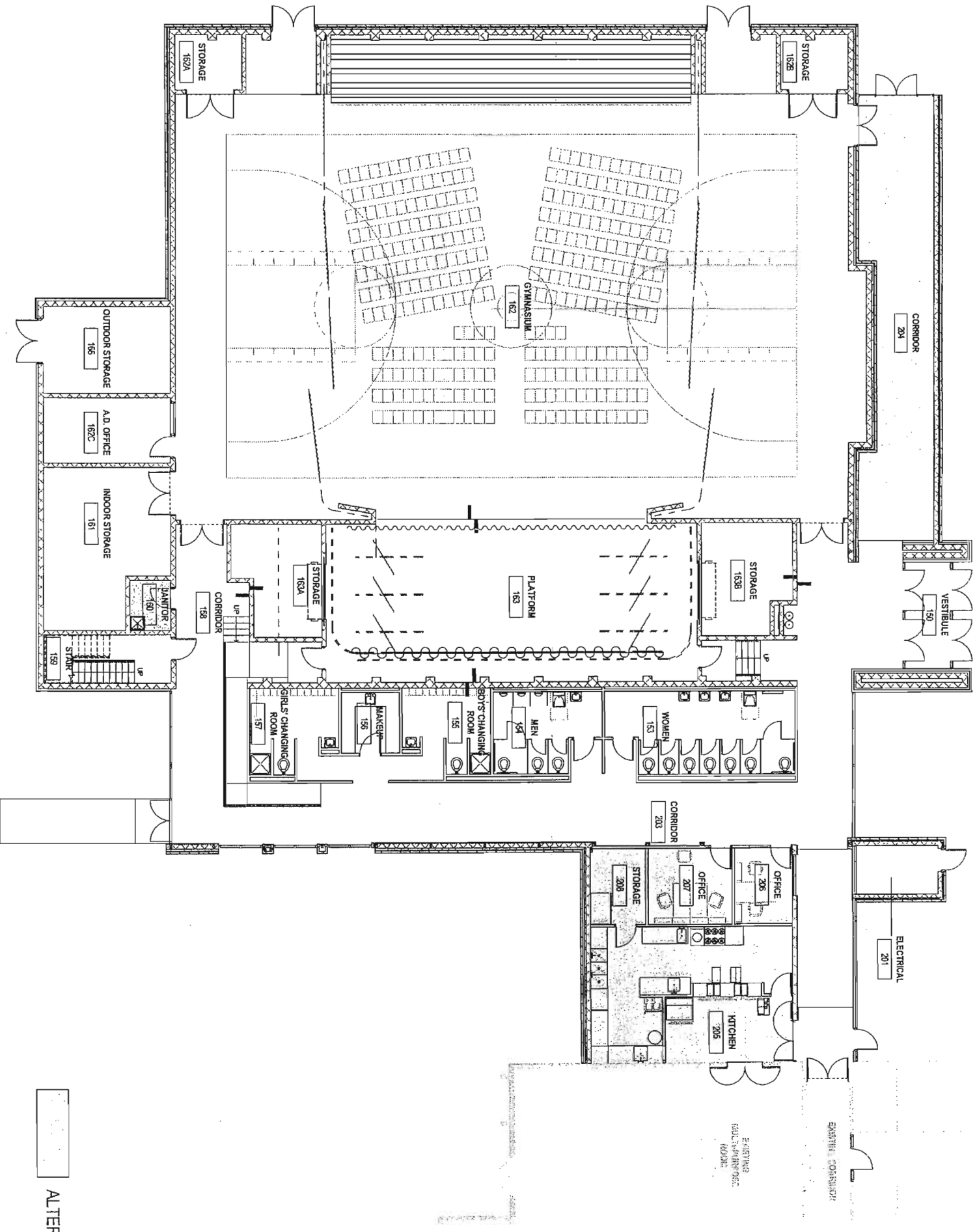
Architect:	Bailey Edward Design
Structural Engineer:	Frauenhoffer & Associates
Civil Engineer:	Berns, Clancy & Associates
Mech/Elec/Plumb/FP Engineer:	Affiliated Engineers
General Contractor:	Broeren Russo

About Countryside School:

Countryside School is a non-profit, independent school for grades K-8 that offers a broad, hands-on curriculum.

Founded:	1992 - celebrating 19 years of excellence
Mission:	<i>Joy in Learning, Excellence in Education</i>
Enrollment:	148 students (88 in Elementary, 60 in Middle School)
Average Class Size:	12-15 students
Status:	Non-profit 501(c) (3)
Accreditations:	Independent Schools Association of Central States, North Central Association, National Association of Independent Schools

Countryside School 4301 W. Kirby Avenue, Champaign, IL 61822
217.355.1253 www.countrysideschool.org

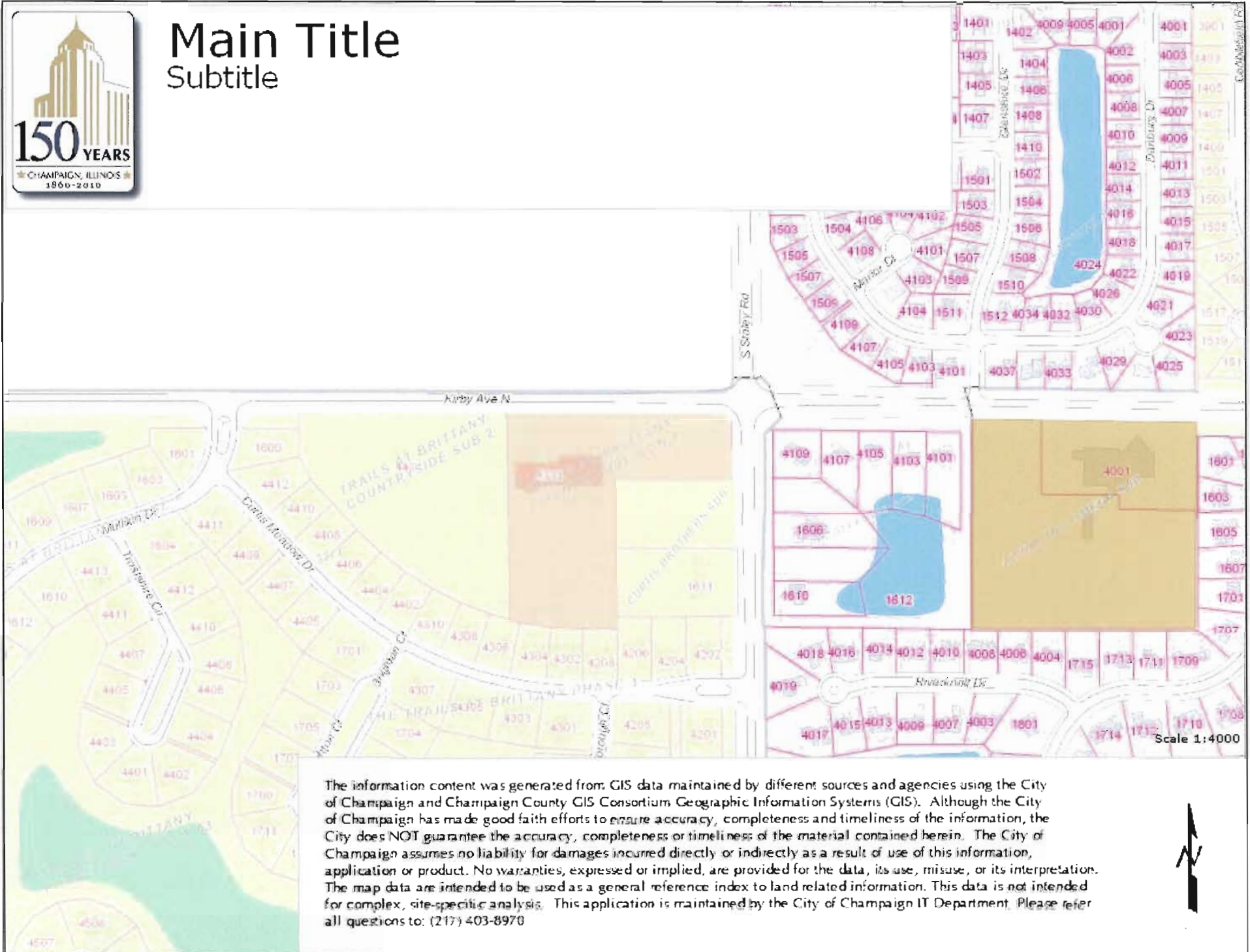


ALTERNATE BID WORK



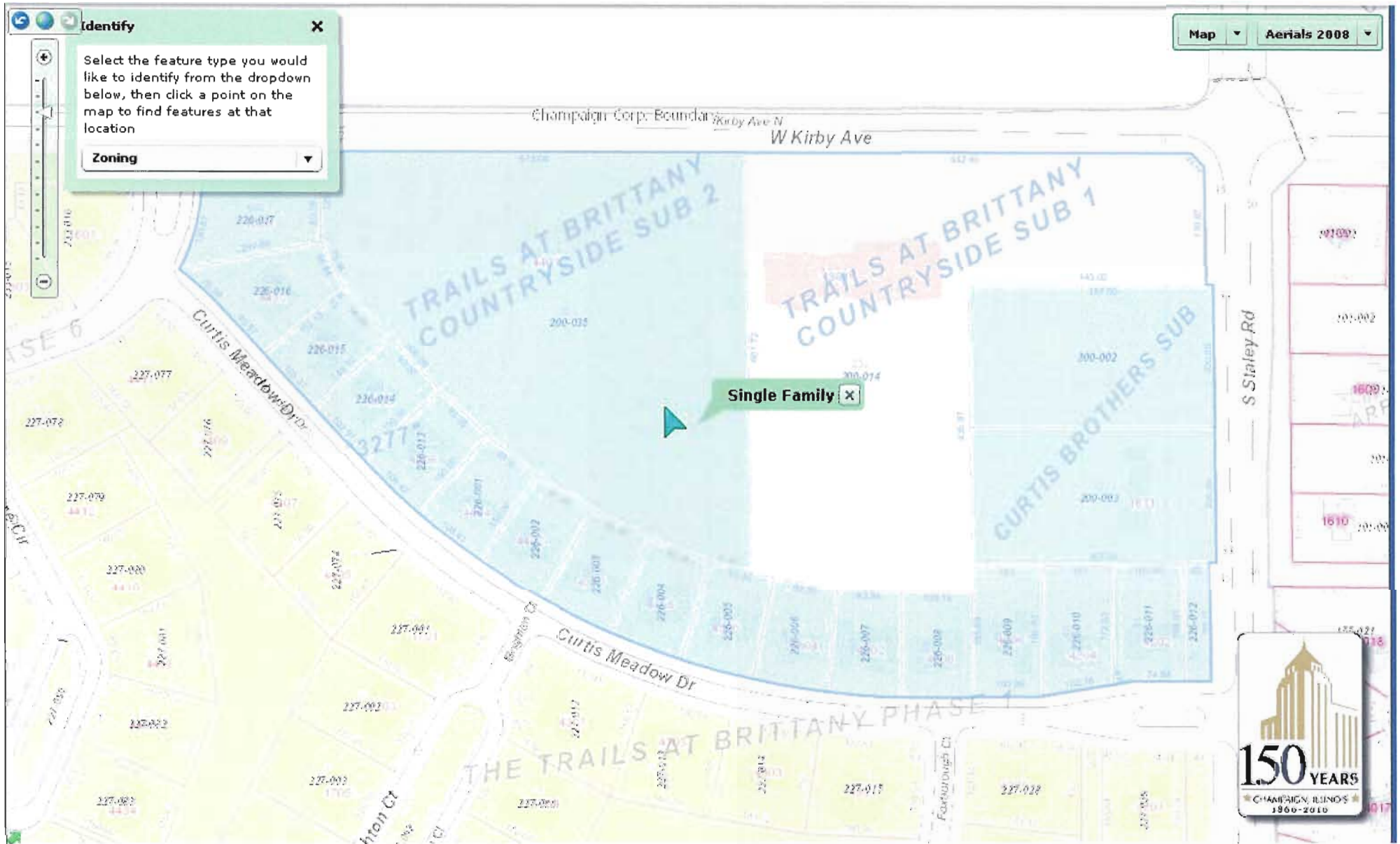
Main Title

Subtitle



The information content was generated from GIS data maintained by different sources and agencies using the City of Champaign and Champaign County GIS Consortium Geographic Information Systems (GIS). Although the City of Champaign has made good faith efforts to ensure accuracy, completeness and timeliness of the information, the City does NOT guarantee the accuracy, completeness or timeliness of the material contained herein. The City of Champaign assumes no liability for damages incurred directly or indirectly as a result of use of this information, application or product. No warranties, expressed or implied, are provided for the data, its use, misuse, or its interpretation. The map data are intended to be used as a general reference index to land related information. This data is not intended for complex, site-specific analysis. This application is maintained by the City of Champaign IT Department. Please refer all questions to: (217) 403-8970





COUNTRYSIDE SCHOOL GYMNASIUM AND PERFORMING ARTS ADDITION

GOVERNING CODES & STANDARDS:

- INTERNATIONAL BUILDING CODE 2009
- INTERNATIONAL FIRE CODE 2006
- ILLINOIS ACCESSIBILITY CODE (IAC) 1997
- ILLINOIS STATE PLUMBING CODE 2004
- ADA - AMERICANS WITH DISABILITIES ACT
- INTERNATIONAL MECHANICAL CODE 2006
- AMERICANS WITH DISABILITIES ACT (ADA)
- AMERICAN GAS ASSOCIATION (AGA)
- AMERICAN NATIONAL STANDARD INSTITUTE (ANSI)
- ANSI C2 - NATIONAL ELECTRICAL SAFETY CODE
- AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR CONDITIONING ENGINEERS (ASHRAE)
- AMERICAN SOCIETY OF MECHANICAL ENGINEERS (ASME)
- ASME BOILER AND PRESSURE VESSEL CODE
- ASME CSD-1
- AMERICAN STANDARD TESTING MATERIALS (ASTM)
- ILLINOIS DEPARTMENT OF PUBLIC HEALTH (IDPH)
- NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) STANDARDS

- SHEET METAL AND AIR CONDITIONING CONTRACTORS NATIONAL ASSOCIATION (SMACNA)
- UNDERWRITERS' LABORATORIES, INC. (UL)
- ICEA - STANDARDS FOR WIRE AND CABLE
- IEEE STANDARDS
- IESNA STANDARDS
- NEMA STANDARDS
- ILLINOIS ENERGY CONSERVATION CODE (IECC) - ASHRAE 90.1

2004 ILLINOIS PLUMBING CODE BUILDING TYPE: ASSEMBLY (A-4)		
TOTAL: 550 OCCUPANTS; 275 MALE OCCUPANTS, 275 FEMALE OCCUPANTS		
	REQUIRED FIXTURES	PROVIDED FIXTURES
WC MALE:	3	4
WC FEMALE:	5	7
URINAL MALE:	3	3
LAV MALE:	2	3
LAV FEMALE:	2	5
LAV UNISEX:	0	1
SHOWER MALE:	0	1
SHOWER FEMALE:	0	1
DRINKING FOUNTAIN:	2 SETS	2 SETS
SERVICE SINK:	1 PER FLOOR	1 PER FLOOR



1103 S. MATTIS AVENUE
CHAMPAIGN, ILLINOIS 61821

PHONE: 217-363-3375
E-MAIL: INFO@BEDESIGN.COM

STRUCTURAL ENGINEER:

FRAUENHOFER

FRAUENHOFER & ASSOCIATES
3002 CROSSING COURT
CHAMPAIGN, IL 61822
PHONE: 217-351-6268

MECH / ELEC / PLUMBING / FP ENGINEER:

AEI Affiliated Engineers

AFFILIATED ENGINEERS, INC.
701 DEVONSHIRE DRIVE, BLDG C
SUITE 209
CHAMPAIGN, IL 61820
PHONE: 217-363-3894

CIVIL ENGINEER:



BERNS, CLANCY AND ASSOCIATES
ENGINEERS • SURVEYORS • PLANNERS

405 EAST MAIN STREET
P.O. BOX 755
URBANA, IL 61803
PHONE: 217-384-1144

ISSUED FOR CONSTRUCTION

6		
5		
4		
3		
2		
1		
NO.	REVISIONS / SUBMISSIONS	DATE

COUNTRYSIDE SCHOOL GYMNASIUM & PERFORMING ARTS ADDITION
4301 WEST KIRBY AVENUE, CHAMPAIGN, IL 61822

ABBREVIATIONS, SYMBOLS & CODE ANALYSIS

DATE: JANUARY 14, 2011

SEAL: STATE OF ILLINOIS, ELLEN B. DICKSON, ARCHITECT, No. 0113391

PROJECT NO: 1004
DRAWN BY: GRW
DRAWING NO: 1001

Attch 1 ... A-U

ITEM	ISSUE	CHAPTER / SECTION	REQUIREMENT / ALLOWABLE	ACTUAL
PART 1 - BUILDING REQUIREMENTS				
1.01	OCCUPANCY CLASSIFICATION	3 (303.1)	N/A	A-4
	OCCUPANCY CATEGORY - STRUCTURAL	TABLE 1604.5	N/A	CATEGORY III
	BUILDING OCCUPANCY	N/A	N/A	N/A
1.02	HEIGHT AND AREA LIMITATIONS	TABLE 503	N/A	II-B
	NUMBER OF STORIES	TABLE 503	2	1
	AUTOMATIC SPRINKLER SYSTEM HEIGHT INCREASE	5 (504.2)		+1 STORY, +20 FEET
	HEIGHT	TABLE 503	55 FEET	40 FEET
	AREA (PER STORY)	TABLE 503	9,900 S.F.	15,162 S.F.
	AREA MODIFICATION	5 (506.3)	--	--
	SPRINKLER SYSTEM INCREASE	--	300% = 38,000 S.F.	--
1.03	TYPES OF CONSTRUCTION	TABLE 601	N/A	II - B
1.04	REQUIRED HOURS OF FIRE RESISTANCE			
	EXTERIOR BEARING WALLS	TABLE 601	0 HR	0 HR
	INTERIOR BEARING WALLS	TABLE 601	0 HR	0 HR
	FLOOR CONSTRUCTION	TABLE 601	0 HR	0 HR
	STRUCTURAL FRAME	TABLE 601	0 HR	0 HR
	ROOF CONSTRUCTION	TABLE 601	0 HR	0 HR
	CORRIDOR (OCCUPANCY LOAD > 30 PEOPLE)	TABLE 1017.1	1 HR	1 HR
1.05	OPENING PROTECTIVES			
	DOOR AT 2 HOUR WALLS	TABLE 715.4	1 1/2 HR	1 1/2 HR
	DOOR AT 1 HOUR FIRE PARTITION CORRIDOR AND STORAGE WALLS	TABLE 715.4	20 MIN	20 MIN
	DOOR AT EXTERIOR WALLS	TABLE 715.4	0 HR	0 HR
1.06	INCIDENTAL USE AREAS			
	BOILER ROOM	TABLE 508.2.5	1 HR	FIRE EXTINGUISHING SYSTEM
	STORAGE > 100 S. F.	TABLE 508.2.5	1 HR OR PROVIDE AUTOMATIC FIRE EXTINGUISHING SYSTEM IF LARGEST PIECE OF EQUIPMENT >15 PSI AND 10 HPWR	FIRE EXTINGUISHING SYSTEM

ITEM	ISSUE	CHAPTER / SECTION	REQUIREMENT / ALLOWABLE	ACTUAL
PART 2 - EXIT REQUIREMENTS				
2.01	FIRE ALARM BOXES	9 (907.2.2)	GROUP A OCCUPANCY > 300	SEE ELECTRICAL SHEETS
		IFC 907.2.1/IFC 907.2.2	REQUIRED	SEE ELECTRICAL SHEETS
2.02	SMOKE DETECTORS	9 (907.2.18.1)	N/A	N/A
	MEANS OF EGRESS ILLUMINATION	10 (1006.1)	REQUIRED	SEE ELECTRICAL SHEETS
2.03	EXIT SIGNS	10 (1011.1)	REQUIRED	PROVIDED
2.04	TACTILE EXIT SIGNS	10 (1011.3)	REQUIRED	SEE A9-1
2.05	PORTABLE FIRE EXTINGUISHERS	IFC 9 (906.1)	MAX DISTANCE TO EXTINGUISHER = 75	SEE G1-1
2.06	EMERGENCY LIGHTING			
	ILLUMINATION LEVEL	10 (1006.2)	MIN (1) FT CANDLE WITH EMERGENCY POWER	SEE ELECTRICAL SHEETS
	ILLUMINATION EMERGENCY POWER	10 (1006.3)	REQUIRED	SEE ELECTRICAL SHEETS
2.07	MAXIMUM COMMON PATH OF EGRESS TRAVEL	10 (1014.3)	100 FT MAX WITH SPRINKLER	94 FT.
2.08	MAXIMUM TRAVEL DISTANCE TO AN EXIT ACCESS	TABLE 1016.1	300 FT MAX WITH SPRINKLER	146 FT
2.09	MAXIMUM DEAD END CORRIDOR DISTANCE	10 (1016.4)	50 FT MAX WITH SPRINKLER	N/A
2.10	EXIT DOOR CAPACITY	10 (1005.1)	PER TYPICAL 36" WIDE DOOR LEAF = 367.2 PER OCCUPANT = 180 OCCUPANTS NOMINAL	SEE G1-1

PART 3 - ACCESSIBILITY				
3.01	PARKING REQUIREMENTS - ACCESSIBLE SPACES	TABLE 1108.1	BASE BID: 4 ALT. BID: 1	BASE BID: 5 ALT. BID: 0
3.02	VAN ACCESSIBLE PARKING	11 (1106.5)	1 FOR EVERY SIX ACCESSIBLE	N/A

PROPOSED CHANGES TO COUNTY BOARD RULES

SUBMITTED by CAROL AMMONS

RE-ALIGNMENT FROM TWO MONTHLY COW MEETINGS
To
THREE MONTHLY COW MEETINGS

*(Recommended Deletions to Current Rules are noted in Yellow
Recommended Additions to Current Rules are noted in Blue)*

Consideration of this proposed Rules Change to be on the Agenda for
the Policy, Personnel & Appointments Committee on
April 12, 2011

B. MEETINGS OF COMMITTEE OF THE WHOLE

1. The schedule for regular monthly Committee of the Whole meetings during a two-year County Board session shall be approved by the County Board at its first meeting in December of each even-numbered year. Notices of all meetings shall be placed on the calendar of the Champaign County Board. Any changes of meeting dates and times must be submitted to the County Administrator in time to be placed on the weekly County Calendar, in strict compliance with the notice requirements of the Illinois Open Meetings Act.
2. All members present at a Committee of the Whole Meeting shall vote on all action items presented on that agenda.
3. The Committee of the Whole shall be scheduled as follows:
 - a) The first Committee of the Whole Meeting of each month shall be held on the Tuesday following the first Monday of the month and shall take up matters pertaining to ~~County Facilities, Highway & Transportation,~~ and Environment and Land Use ~~and Justice and Social Services~~. The chair of this meeting shall be determined by the County Board Chair, but shall be one of the Deputy Chairs with business before the Committee of the Whole that evening. The other Deputy Chairs will report out the business of their Area of Responsibility.
 - b) The second Committee of the Whole Meeting of each month shall be held on the ~~Tuesday~~ ~~Thursday~~ following the ~~second~~ ~~first~~ Monday of the month and shall take up matters pertaining to ~~Finance,~~ Policy, Personnel, & Appointments ~~and Highway and Transportation~~ ~~Justice & Social Services~~. The chair of this meeting shall be determined by the County Board Chair, but shall be one of the Deputy Chairs with business before the Committee of the Whole that evening. The other Deputy Chairs will report out the business of their Area of Responsibility
 - c) The ~~second~~ ~~third~~ Committee of the Whole Meeting of each month shall be held on the Tuesday following the second Monday of the month and shall take up matters pertaining to ~~Finance, Policy, Personnel, & Appointments, Justice & Social Services~~ ~~and County Facilities~~. The chair of this meeting shall be determined by the County Board Chair, but shall be one of the Deputy Chairs with business before the Committee of the Whole that evening. The other Deputy Chairs will report out the business of their Area of Responsibility.
4. Items acted on at the Committee of the Whole Meetings shall then be forwarded to the regularly scheduled monthly County Board Meeting, held on the Thursday following the third Monday of the month, for final County Board approval.

PROPOSED CHANGES TO COUNTY BOARD RULES

SUBMITTED by STAN JAMES

**ELIMINATION of COMMITTEE of the WHOLE MEETING STRUCTURE
and
ESTABLISHMENT OF 3 STANDING COMMITTEES**

*(Recommended Deletions to Current Rules are noted in **Yellow**
Recommended Additions to Current Rules are noted in **Blue**)*

**Consideration of this proposed Rules Change to be on the Agenda for the
Policy, Personnel & Appointments Committee on
April 12, 2011**

RESOLUTION NO. 7143

**A RESOLUTION THAT SUPERSEDES RESOLUTION NO. 4070
ON ESTABLISHMENT OF ORGANIZATION, DUTIES, RULES, POLICIES, AND
PROCEDURES OF THE CHAMPAIGN COUNTY BOARD**

Adopted by the Champaign County Board on October 20, 2009
Revised March 18, 2010
Revised August 19, 2010
Revised September 23, 2010

WHEREAS, The Champaign County Board by Resolution No. 4070, which superseded Resolution Numbers 743, 993, 1107, 3416, 3864 established the organization, duties, rules, policies and procedures of the Champaign County Board; and

WHEREAS, The Champaign County Board has determined that Resolution 4070 requires revision;

NOW, THEREFORE, BE IT RESOLVED by the Champaign County Board that the following rules shall govern the organization, duties, rules, policies and procedures of the Champaign County Board, except as otherwise required by law, and shall supersede all previous resolutions concerning the same matters adopted by the Champaign County Board.

Organization and Duties of the County Board

1. County Board

The governing body of Champaign County, Illinois, as legally constituted, shall be known as the Champaign County Board (hereinafter "Board"). The number of members of the Board, number of County Board Districts and number of members representing each district shall be determined by the Board, effective on or before July 1, 2001 and every ten years thereafter, as required by statute. Every member of the County Board shall be a member of the Committee of the Whole.

2. Biennial Organizational Meeting

Unless otherwise required by law, the Board shall hold an organizational meeting on the first Monday in December of each even numbered year, being the first meeting in the month following the month in which Board members are elected. Said meeting shall be chaired by the Board Chair, if still a member of the Board, otherwise by the Board Vice-Chair, if still a member of the Board. If neither the Board Chair nor Vice-Chair are then members of the Board, the meeting shall be chaired by a temporary Board Chair, selected by majority vote of the members present. At that meeting, the Board, by majority vote of the members present, shall first select from among its members a Board Chair, who shall preside over the remainder of the meeting. The Board shall next select from among its members a Vice Chair, by majority vote of the members present. The Board Chair shall then appoint, subject

to the advice and consent of majority of the members present, ~~Deputy~~ **Chairs** and ~~Assistant~~ **Vice** Chairs for each **Area of Responsibility** **Standing Committee**.

3. Chair

The Board shall be presided over by a Chair who shall be selected by the Board from among its members at the Organizational Meeting, for a term of two years. The term of the Chair shall commence upon selection by the Board and extend so long as the Chair remains a member of the Board or until a successor is selected by the Board at the next Organizational Meeting. In the event of the death, resignation, or extended disability of the Chair, the Board shall elect a successor as soon as practicable at a lawfully noticed and constituted meeting by a majority vote of the members present.

4. Vice-Chair

A Vice Chair, who shall be selected by the Board from its membership at the Organizational Meeting, for a term of two years, shall assume the duties of the Board Chair in the event of the absence of the Chair. In the event of the death, resignation, or extended disability of the Chair, the Vice Chair shall serve as Chair until the election of a new Chair by the Board. In the event of the death, resignation or extended disability of the Vice Chair, the Board shall elect a successor as soon as practicable at a lawfully noticed and constituted meeting by a majority vote of the members present.

5. Duties of County Board Chair

- A. The County Board Chair shall preside at all meetings of the Board ~~and meetings of Committee of the Whole.~~
- B. The County Board Chair shall appoint the ~~deputy and assistant deputies~~ **chairs and vice chairs** for each **Standing Committee** ~~area of County Board responsibility~~, subject to the advice and consent of the Board, and after receiving the advice of the respective party caucuses. To the greatest extent possible, appointments made by the County Board Chair shall reflect the expressed will of the party caucuses.
- C. Subject to the advice and consent of the Board, and after receiving the advice of the respective party caucuses, the County Board Chair may establish special committees and appoint their members, Chair and Vice Chair and fix the duration of their existence. To the greatest extent possible, such appointments by the County Board Chair shall reflect the expressed will of the party caucuses. Such special committees shall be dissolved upon the completion of a session of the Board, unless reappointed by the Chair with the advice and consent of the Board.
- D. All special committees and subcommittees shall be composed of members of each of the political parties represented on the Board, in approximate proportion to those parties' representation on the Board.
- E. The County Board Chair is an ex-officio member (non-voting unless assigned to the relevant committee) of all special committees and subcommittees.
- F. The County Board Chair shall be responsible for the proper and timely implementation of the resolutions, ordinances, and policies of the Board, and shall act in concert with the

- County Administrator to enforce the ordinances, orders, resolutions, and policies of the Board relevant to the operations of the Champaign County government.
- G. The County Board Chair shall be the Board liaison with the County Administrator.
 - H. The County Board Chair shall timely perform all duties set forth herein or otherwise imposed by action of the Board or by law.
 - I. The County Board Chair, in accordance with statute, shall, whenever a vacancy occurs, give notice of the vacancy to the County Central Committee of each political party within the County within three (3) days of the occurrence of the vacancy, and appoint a successor to that office who shall be of the same political party as that to which the holder of that office belonged when elected. Such appointments shall be subject to the approval of the Board. To the extent practical, such appointments shall be made within sixty (60) calendar days, unless otherwise required by law.
 - J. The County Board Chair shall direct that a weekly calendar be prepared indicating the date and place of all meetings of the Board and special committees. This calendar shall be distributed weekly, in advance, to all Board members, all news media which have filed an annual request under the Illinois Open Meetings Act, and to any citizen of the County who provides a written request. This calendar shall also be posted, in advance, in the lobbies of the Champaign County Courthouse and the Brookens Administrative Center.
 - K. The County Board Chair, in cooperation with ~~Deputy~~ **Committee** Chairs, the County Administrator, and the Administrative Services Department, shall be responsible for developing the agenda for each meeting. The County Board Chair shall designate a portion of the regular monthly County Board Meeting agenda as the Consent Agenda. Items included in the Consent Agenda shall be items that the County Board Chair believes will be unanimously adopted without discussion. Motions to go into closed session may not be included in the Consent Agenda.

6. Rules

- A. The business of the Board, ~~Committee of the Whole~~, **standing committees** and special committees or subcommittees shall be conducted in conformity with these Rules.
- B. Except otherwise required by these Rules or by statute, the conduct of all meetings of the Board, ~~Committee of the Whole~~, **standing committees**, and special committees or subcommittees shall be governed by *Roberts Rules of Order Newly Revised*.
- C. For the purpose of these Rules, a Session of the Board shall be for the two year period commencing with the biennial organizational meeting.
- D. Every item listed on a County Board, ~~Committee of the Whole~~, **standing committees**, or special or subcommittee agenda is considered to be an item subject to action unless it is listed as DISCUSSION or INFORMATION ONLY on the agenda.
- E. Whenever there is a tie vote on a main motion in special committee, subcommittee or ~~Committee of the Whole~~, **standing committees**, the matter is reported to the County Board for action as “without recommendation” out of special committee, subcommittee or ~~Committee of the Whole~~, **standing committee**. The Chair, ~~Deputy Chair~~, or upon a motion approved by the body, may request a straw poll (conducted by a show of hands) on an issue, without a binding vote, which will also be reported to the County Board for

action “without recommendation” from the special committee or ~~Committee of the Whole~~, **standing committees**.

- F. All meetings of the Board and special committees, and subcommittees shall be held in compliance with the terms of the Illinois Open Meetings Act.

7. Parliamentarian

- A. The County Board Chair may designate a Parliamentarian, who may be a member of the Board, or may rely on the advice of the State’s Attorney’s Office.
- B. The Parliamentarian, if any, shall advise the County Board Chair or Deputy Chair on any Rule when called upon to do so by the Chair.

8. Rule Changes

Written notice of any proposed change(s) to these Rules *is* to be presented to the Committee of the Whole at least fourteen (14) days prior to any consideration of such changes.

9. Suspension of Rules

Any Rule, except Rule 8 (Rule Changes), this Rule 9, herein, may be suspended for a specific question by a majority vote of the Board or Committee of the Whole members present, except as otherwise required by law.

10. Quorum

- A. A majority of the members of the Board, i.e. fourteen (14), shall constitute a quorum for the purpose of the transaction of business by the Board, ~~or Committee of the Whole~~.
- B. A majority of the number of the members appointed to a **standing committee**, special committee or subcommittee shall constitute a quorum of that committee.
- C. No business shall be conducted in the absence of a quorum.
- D. If, at any time during any meeting of the Board, ~~Committee of the Whole~~, **standing committee**, or any special committee or subcommittee, the number of members of the Board or special or subcommittee present falls below that constituting a quorum, that meeting shall cease and no further business be conducted until such time as a quorum is present.
- E. Any member of the Board or **standing**, special or subcommittee then meeting may, at any time, suggest the Chair shall immediately order a roll call to determine the presence or absence of a quorum, unless it is obvious to the Chair that a quorum is present.

11. Appointive Position – Procedures

- A. The Board Chair shall designate appointees to public boards, commissions and committees as required by statute or by action of the Board, subject to review and recommendation of the Committee of the Whole, and further subject to the advice and consent of the Board.

- B. On or before February 1 of each year, the Chair shall direct the preparation and distribution of a list of appointments expiring during the next twelve (12) months. This list shall be distributed to all Board members, all affected public boards, commissions, and committees, and any news media which has filed an annual request to receive public notices under the Illinois Open Meetings Act. That list shall be made available for public inspection and copying.
- C. All persons desiring to be considered for appointment to any such appointive office shall make written application to the Board Chair. Forms for those applications shall be approved by the Board Chair, who shall direct that they be made available at a place of County business reasonably convenient to the public.
- D. All Board members, public officials, and members of the public are encouraged to make recommendations for appointive offices by encouraging the timely submission of the necessary application to the Board Chair.
- E. The Board Chair shall direct that a press release be issued as to any appointive position(s) to be filled, which shall state where application forms may be obtained and delivered when complete, the deadline by which applications must be received, and any special qualifications required of persons appointed to that office.
- F. To the extent practicable, the Board Chair shall personally interview all applicants for such offices.

12. County Board Meetings

- A. As required by statute, the Board shall meet during the months of June and September of each year. The Biennial Organizational Meeting shall take place on the first Monday of December of each even numbered year. Unless otherwise scheduled in accordance with these Rules, the Board shall hold regular meetings on the Thursday following the third Monday of each month, (which shall include the required June and September meetings).
- B. Regular meetings of the Board shall begin at 7:00 p.m. unless otherwise scheduled in accordance with these Rules. ~~Committee of the Whole meetings of the Board shall begin at 6:00 p.m., unless otherwise scheduled in accordance with these Rules.~~
- C. A special meeting of the Board may be called, in accordance with 55 ILCS 5/2-1002, by written request of 1/3 of the membership of the Board, addressed to the Clerk of the Board (County Clerk) and specifying the time and place of the meeting. Upon receipt of such request, the Clerk shall immediately transmit written notice to each member of the Board and publish notice as required by law.
- D. Emergency meetings of the Board may be held only in accordance with Section 2.02 of the Illinois Open Meetings Act.
- E. Time for public participation shall be provided on the agenda for members of the public to be heard, on both the regular meeting of the County Board and Committee of the Whole meetings of the Board, as follows:
 - 1. Any person wishing to address the Board shall be allotted not more than five (5) minutes to do so.
 - 2. Unless waived by majority vote of the Board members present, the total time allotted for public participation shall not exceed sixty (60) minutes.

3. Members of the public wishing to speak at other times on the agenda may do so only if recognized by the Chair or by majority vote of the Board members present.
 4. No Board member shall be permitted to address the Board during the time reserved for public participation.
 5. Board members shall not engage in dialogue with members of the public during public participation.
- F. The Board Chair shall prepare an agenda for each meeting of the Board, which shall be sufficiently itemized to inform the Board and the public of the business to be considered by the Board. The following requirements shall apply to items to be considered by the Chair for placement on the Agenda:
1. Items proposed for consideration by the Board shall be submitted to Administrative Services on or before Noon on the Tuesday preceding the Board meeting.
 2. Any resolution or ordinance submitted shall be accompanied by a summary of its contents, unless it is so brief in nature that a summary is unnecessary.
 3. Only items first presented to Committee of the Whole or a special committee of the Board shall be placed on the agenda of the Board for action with the exception of:
 - a) Matters relating to pending litigation;
 - b) Correction of the form of matters previously presented to the Board;
 - c) Matters which the Board has, as a body, directed to be returned directly to the Board at a previous meeting;
 - d) Matters presented to the Board at its Biennial Organizational Meeting;
 - e) Collective bargaining and employment matters;
 - f) Purely procedural matters, such as scheduling meetings;
 - g) Announcements, and matters for consideration and not formal action; and
 - h) Emergency budget amendments.
- G. All meetings of the Board, ~~Committee of the Whole~~ *standing committees*, special committees, subcommittees, and informal or incidental meetings of these bodies (including those which may occur during party caucuses) shall be held in compliance with the Illinois Open Meetings Act. All meetings of the Board that are subject to the Open Meetings Act (including those meetings which may occur during party caucuses), shall be preserved by a tape recording, which at the close of the meeting shall be placed in the custody of the County Clerk for the possibility of Further review, as may be required by law. County Board and Committee ~~of the Whole~~ meeting minutes and proceedings will also be posted on the County's website.
- H. To the extent possible, seating of Board members shall be by district.

13. **Order of Business – County Board, ~~Committee of the Whole~~, & Special Committee Meetings**

- A. The Chair shall call the meeting to order at the time scheduled for the meeting or as soon thereafter as it shall appear that a quorum is present.
- B. Prior to the conduct of any other business, the Chair shall direct that the roll be called if a quorum is present and, if so, the meeting shall immediately proceed according to the designated order of business.
- C. The Order of Business for each regular meeting of the Board shall be as follows:

- Call to Order
- Roll Call
- Prayer and Pledge of Allegiance
- Read Notice of Meeting
- Approval of Agenda and Addendum
- Approval of the Consent Agenda
- Public Participation
- Communications
- Approval of Minutes of Previous Meeting(s) (if not approved as part of the Consent Agenda)
- Areas of Responsibility Reports
- Other Business
- New Business
- Adjournment

- ~~D. The order of business for meetings of Committee of the Whole shall include the following:~~

- ~~Call to Order~~
- ~~Roll Call~~
- ~~Approval of Minutes of Previous Meeting(s)~~
- ~~Approval of Agenda/Addenda~~
- ~~Public Participation~~
- ~~Communications~~
- ~~Areas of Responsibility Items:~~
 - ~~— New Business~~
 - ~~— Other Business~~
 - ~~— Chair's Reports~~
- ~~Adjournment~~

- E. The order of business for meetings of **standing committees**, special committees and subcommittees shall include the following:

- Call to Order
- Roll Call
- Approval of Minutes of Previous Meeting(s)
- Approval of Addendum
- Public Participation
- Communications

Other Business
New Business
Adjournment

- F. All questions regarding the priority of business shall be decided by the Chair, subject to appeal to the Board or special committee or subcommittee.
- G. The Chair shall decide all questions of order and procedure, subject to appeal to the Board.
- H. Breaks or recesses shall be taken at the discretion and by declaration of the Chair.

14. Recognition of Members of the Board, Committee of the Whole, and Others

- A. Each member of the Board, shall have the privilege of the floor upon seeking and obtaining recognition by the Chair. ~~In meetings of the Committee of the Whole, the County Board Chair shall designate who shall preside over all sections of the Agenda except for the specified areas of Deputy Chair responsibilities, where the relevant Deputy Chair shall preside.~~
- B. No member of the Board, ~~Committee of the Whole,~~ **standing committee**, special committee or subcommittee may speak twice on the same question until all members wishing to be heard have spoken, unless otherwise recognized by the Chair.
- C. The Chair shall determine the order in which members shall be recognized, however, **standing**, special and subcommittee chairs or designees of the special or subcommittee reporting to the Board on behalf of their committee shall be heard first on those matters.
- D. No member who has the floor shall be interrupted except for the following:
 - 1. By a call to order by the Chair;
 - 2. By an objection to the introduction of the question;
 - 3. By a call for a point of order;
 - 4. A Question of Privilege;
 - 5. A Parliamentary inquiry.
- E. The appearance of elected and appointed officials of Champaign County and other persons requested to appear before the Board, ~~Committee of the Whole,~~ **standing committees**, special committee or subcommittee shall not be subject to the limitations regarding public participation and shall be recognized at the discretion of the Chair.

15. Motions, Resolutions, Ordinances, Voting and Roll Call – County Board Meetings

- A. Motions shall be stated by the mover. No motion shall be debated before it has received a second, except motions placed before the Board by vote or consensus of a committee.
- B. Except as herein specified or as required by Statute, all motions may be adopted by majority vote of the members present.
- C. Every member of the Board present shall be given the opportunity to vote on all questions. There shall be no “absentee” or “proxy” voting on any question.
- D. In a case where a member, except the County Board Chair, abstains, the member shall state the reason and the facts shall be noted in the minutes of the Board. If the County

Board Chair abstains in a voice vote or to break a tie, the Chair must state the reason for the abstention.

- E. The vote on all propositions to appropriate money, approve the annual budget and tax levy, issue bonds and fix salaries, shall be by roll call vote which shall be recorded in the minutes of the meeting.
- F. Transfers from one appropriation of any one fund to another of the same fund not affecting the total amount appropriated, and appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the Board by a two-thirds (2/3) vote of ALL the members constituting such Board (i.e. 18); the vote to be taken by ayes and nays and entered on the record of the meeting, as required by 55 ILCS 5/6-1003.
- G. A roll call vote shall be called on any question upon the demand of any two members. The Roll Call shall be in alphabetical order and shall be advanced one name each meeting, with the County Board Chair always voting last. This shall be recorded in the minutes.
- H. A motion before the Board may be withdrawn by the proposer with the consent of the second at any time prior to the adoption of an amendment to the motion or vote of the Board on the motion.
- I. Any Board member may request assistance in drafting resolutions and may receive assistance in preparation through the County Administrator or Administrative Services Department.
- J. Prior to approval of the Consent Agenda and upon the request of any County Board member, any item(s) in the Consent Agenda shall be removed and returned to the appropriate **Area of Responsibility** **standing committee report**. Such a request does not require a reason, a second, or a vote. Items may not be added to the Consent Agenda during the meeting.
- K. The Consent Agenda shall be approved by roll call vote without debate or discussion.

16. **Areas of County Board Responsibilities** **Standing Committees**

A. STRUCTURE OF AREAS OF RESPONSIBILITY COMMITTEES

- 1. The following shall be the **Areas of Responsibility** **standing committees** of the Champaign County Board:

- Finance **& Policy, Personnel & Appointments** Committee
- County Facilities **& Justice & Social Services** Committee
- ~~Policy, Personnel, & Appointments Committee~~
- Environment & Land Use **& Highway & Transportation** Committee
- ~~Highway & Transportation Committee~~
- ~~Justice & Social Services Committee~~

- 2. **Each standing committee of the Champaign County Board shall be composed of nine (9) members. Standing committees shall be composed of members of each of the political parties represented on the Board, in approximate proportion to those parties' representation on the Board.**

B. MEETINGS OF COMMITTEE OF THE WHOLE ~~STANDING COMMITTEES~~

1. The schedule for regular monthly Committee ~~of the Whole~~ meetings during a two-year County Board session shall be approved by the County Board at its first meeting in December of each even-numbered year. Notices of all meetings shall be placed on the calendar of the Champaign County Board. Any changes of meeting dates and times must be submitted to the County Administrators in time to be placed on the weekly County Calendar, in strict compliance with the notice requirements of the Illinois Open Meetings Act.
2. ~~All members present at a Committee of the Whole Meeting shall vote on all committee action items presented on that agenda.~~
3. The ~~Standing Committee Meetings of the Whole~~ shall be scheduled ~~on the following days of each month – Tuesday following the first Monday of the month; Thursday following the first Monday of the month; and Tuesday following the second Monday of the month; as follows:~~
 1. ~~The first Committee of the Whole Meeting of each month shall be held on the Tuesday following the First Monday of the Month and shall take up matters pertaining to County Facilities, Highway & Transportation, and Environment and Land Use. The chair of this meeting shall be determined by the County Board Chair, but shall be one of the Deputy Chairs with business before the Committee of the Whole that evening. The other Deputy Chairs will report out the business of their Area of Responsibility.~~
 2. ~~The second Committee of the Whole Meeting of each month shall be held on the Tuesday following the second Monday of the Month and shall take up matters pertaining to Finance, Policy, Personnel & Appointments, Justice & social Services. The chair of this meeting shall be determined by the County Board Chair, but shall be one of the Deputy Chairs with business before the Committee of the Whole that evening. The other Deputy Chairs will report out the business of their Area of Responsibility.~~
4. Items acted on at the Committee ~~of the Whole~~ Meetings shall then be forwarded to the regularly scheduled monthly County Board Meeting, held on the Thursday following the third Monday of the month, for final County Board approval.

D. DUTIES OF ~~DEPUTY COMMITTEE~~ CHAIR

1. The Deputy ~~Committee~~ Chair may vote on all motions before the Committee ~~of the Whole~~.
2. The Deputy ~~Committee~~ Chair, in cooperation with the County Board Chair, the County Administrator, and the appropriate department head, shall be responsible for developing the agenda for each meeting.
3. The Deputy ~~Committee~~ Chair shall notify the Administrative Services Department of any changes in the time and date of all meetings.
4. The Deputy ~~Committee~~ Chair shall notify the Administrative Services Department, in a timely manner, of any recommendations or actions requiring County Board action.

5. The Deputy **Committee** Chair, with the approval of the majority of the Board members, may designate a subcommittee of one or more members and a Subcommittee Chair to conduct specific duties.
6. In the absence of a Deputy **Committee** Chair, the Assistant Deputy **Vice** Chair shall serve in the Deputy **Committee** Chair's stead.

E. AREAS OF RESPONSIBILITY **STANDING COMMITTEES: DUTIES AND ROLES**

1. Finance & Policy, Personnel & Appointments Committee
 - a) Establishes process with County Administrator for annual budget preparation.
 - b) Plans overall county long-range needs, including consideration of the County's information technology systems and infrastructure.
 - c) Plans overall budget, in view of department proposal and County needs.
 - d) Convenes a public hearing on the preliminary budget in compliance with legal requirements.
 - e) Reviews departments' budgets and reports to the Board any recommendations necessary for the reasonable adherence to the budget.
 - f) Prepares and submits final budget to the Board.
 - g) Confers with the County Treasurer to determine the proper and legal investment and deposit of County funds.
 - h) Approves transfer of funds on line item accounts as necessary.
 - i) Evaluates distribution of funds and appropriation of expenditures within the County with the goal to achieve maximum efficiency and economy within the government structure.
 - j) Receives periodic reports on status of employees' bargaining units: reviews collective bargaining contracts prior to expiration and recommends approval of negotiated tentative agreements to full County Board.
 - k) Receives, reviews, and considers recommendation to the County Board from the Champaign County Salary Administrator regarding position classification, evaluation, salary administration and County staffing.
 - l) Reviews and recommends Champaign County Financial Policies annually.
 - m) Reviews and acts upon all appointments recommended by the County Board Chair.
 - n) Develops, maintains and recommends County policies, in compliance with federal and state regulation.
 - o) Accepts and reviews reports for County Administrator, County Board Chair and County Clerk.
 - p) Receives bids and recommends award of contract for county-wide purchasing.
 - q) Receives, reviews, and makes recommendations from subcommittees.
 - r) Serves as final step for hearing process in grievance procedures as provided in Champaign County Personnel Policy.
 - s) Responsible for reviewing and recommending positions on state and federal legislation impacting the County.
 - t) Receives, reviews, and considers requests from department heads and recommendations from Champaign County Salary Administrator regarding

position classification and evaluation, and forwards recommendations to Finance Committee of the Whole, and/or County Board, pursuant to the terms of the Champaign County Personnel Policy.

2. County Facilities & *Justice & Social Services Committee*
 - a) Reviews and approves construction and remodeling, maintenance and operation of County buildings, property and recreational land, in compliance with all federal and state requirements.
 - b) Reviews topics involving acquisition, leasing and disposition of real property for the County.
 - c) Establishes, plans, and approves long-range goals and development of plans for County facilities.
 - d) Provides overall supervision of matters relating to County facilities.
 - e) Considers issues and receives reports from the Champaign County Mental Health Board, Cooperative Extension Services Board, RPC Head Start, RPC Senior Services, Regional Office of Education, Children's Advocacy Center and Community Services Board.
 - f) Works with the County Sheriff on all matters pertaining to adult correctional programs and policies.
 - g) Confers with Circuit Judges on operation of courts and court related offices and agencies.
 - h) Considers programs and receives reports involving Courts, Circuit Clerk, State's Attorney, Public Defender, Court Services, Coroner, Animal Control and Emergency Management Agency departments.

3. Environment & Land Use & *Highway & Transportation Committee*
 - a) Works with the Regional Planning Commission and other units of government to meet the need for regional planning and zoning.
 - b) Makes recommendations for guidance and control of the future economic development of the County.
 - c) Drafts rules and regulations for subdivisions.
 - d) Acts on approval of plats.
 - e) Issues various licenses as established by the Board.
 - f) Cable television oversights.
 - g) Solid Waste oversights.
 - h) Reviews and recommends policies and actions regarding all zoning and enforcement issues.
 - i) Establishes and approves long range plans for County roads and highway construction.
 - j) Provides overall supervision of matters relating to County roads, bridges and rights-of-way.
 - k) Approves all highway construction plans.
 - l) Considers acquisition and disposition of County Highway equipment and materials.

17. Per Diem

- A. Per diem payments shall be established by the County Board for each term of office and shall prevail throughout that term of office including any replacement Board members.
- B. Per diem shall be determined by the County Board biennially in advance of the election of new Board members.
- C. No more than one per diem shall apply on any given calendar day.
- D. The Chair of a special committee or subcommittee, by affixing his or her signature on the attendance sheet, certifies that those members signing the sheet were present and participating in at least the majority of such meeting.
- E. Board members shall be reimbursed for mileage for attendance at meetings and events approved on the basis of the rate established by the County Board. Mileage for a second meeting on any one day shall be chargeable.
- F. In the absence of a quorum at a duly called meeting, those members attending the called meeting shall be entitled to per diem and mileage.
- G. Champaign County Board members are to receive per diems for subcommittee or special committee meetings of which they are members on the same basis as they receive per diems for County Board meetings.

18. Effective Date

This Resolution shall become effective upon approval.

PRESENTED, ADOPTED, APPROVED, AND RECORDED This 20th day of October, A.D. 2009.

C. Pius, Weibel, Chair
Champaign County Board

ATTEST:

Mark Shelden, County Clerk and
Ex-Officio Clerk of the County Board