



CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE – Highway/Finance/Policy Agenda
County of Champaign, Urbana, Illinois
Tuesday, April 12, 2011 – 6:00 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois

	<u>Page Number</u>
I. <u>Call To Order</u>	
II. <u>Roll Call</u>	
III. <u>Approval of Minutes</u>	
A. Committee of the Whole Minutes – March 8, 2011	*1-17
IV. <u>Approval of Agenda/Addenda</u>	
V. <u>Public Participation</u>	
VI. <u>Communications</u>	
VII. <u>Highway & Transportation:</u>	
A. <u>Monthly Reports</u>	
1. County & Township Motor Fuel Tax Claims – March 2011	*18
B. <u>County Engineer</u>	
1. Resolution Appropriating County Motor Fuel Tax Funds for County Roads Maintenance for the Period from January 1, 2011 thru December 31, 2011 – Section #11-00000-00-GM	*19-21
2. Resolution Appropriating County Motor Fuel Tax Funds for the Salary & Estimated Expenses of the County Engineer for the Period from December 1, 2010 thru November 30, 2011	*22-23
3. Resolution Authorizing County Board Chair to Sign a Local Agency Agreement for Federal Participation for County Highway 11 Bridge Project – Section #10-00960-00-BR	*24-29
4. Intergovernmental Agreement – Olympian Drive	*30-36
5. Intergovernmental Agreement – Lincoln Avenue	*37-45
C. <u>Other Business</u>	
D. <u>Chair’s Report</u>	
E. <u>Designation of Items to be Placed on County Board Consent Agenda</u>	

VIII. Finance:

A. Budget Amendments & Transfers

1. Budget Amendment #11-00018 *46
Fund/Dept: 080 General Corporate – 041 State’s Attorney
Increased Appropriations: \$33,759
Increased Revenue: \$90,000
Reason: Expenditure increase to accommodate FY2011 salary increases for non-bargaining employees pursuant to Resolution No. 7646. Revenue increase as a result of reinstatement of state salary reimbursement.

2. Budget Amendment #11-00019 *47
Fund/Dept: 675 Victim Advocacy Grant-ICJIA – 041 State’s Attorney
Increased Appropriations: \$877
Increased Revenue: \$3,699
Reason: Increase in grant for FY2011 since the time the budget was adopted will adequately cover the increase in personnel cost for the 2.5% wage increase for non-bargaining unit employees.

3. Budget Amendment #11-00020 *48
Fund/Dept: 105 Capital Asset Replacement Fund – 059 Facilities Planning
Increased Appropriations: \$81,611
Increased Revenue: \$0
Reason: Carryover of expenditure budget to complete ILEAS Roofing Project in FY2011.

4. Budget Amendment #11-00021 *49
Fund/Dept: 083 County Highway – 060 Highway
Increased Appropriations: \$8,000
Increased Revenue: \$0
Reason: Bonus for non-union personnel.

5. Budget Transfer #11-00005 *50
Fund/Dept: 080 General Corporate – 075 General County
080 General Corporate – 016 Administrative Services
080 General Corporate – 020 Auditor
080 General Corporate – 021 Board of Review
080 General Corporate – 022 County Clerk
080 General Corporate – 023 Recorder
Total Amount of Transfer: \$24,406
Reason: Transfer from contingency line to department budgets to accommodate FY2011 salary increases for non-bargaining employees pursuant to Resolution No. 7646 and Corrections employees pursuant to Resolution No. 7681.

6. Budget Transfer #11-00006 *51
Fund/Dept: 080 General Corporate – 075 General County
080 General Corporate – 025 Supervisor of Assessments
080 General Corporate – 026 County Treasurer
080 General Corporate – 030 Circuit Clerk
080 General Corporate – 031 Circuit Court
080 General Corporate – 036 Public Defender
Total Amount of Transfer: \$34,772
Reason: Transfer from contingency line to department budgets to accommodate FY2011 salary increases for non-bargaining employees pursuant to Resolution No. 7646 and Corrections employees pursuant to Resolution No. 7681.
7. Budget Transfer #11-00007 *52
Fund/Dept: 080 General Corporate – 075 General County
080 General Corporate – 043 Emergency Management Agency
080 General Corporate – 051 Juvenile Detention Center
080 General Corporate – 052 Court Services-Probation
080 General Corporate – 071 Public Properties
080 General Corporate – 077 Zoning & Enforcement
Total Amount of Transfer: \$25,146
Reason: Transfer from contingency line to department budgets to accommodate FY2011 salary increases for non-bargaining employees pursuant to Resolution No. 7646 and Corrections employees pursuant to Resolution No. 7681.
8. Budget Transfer #11-00009 *53
Fund/Dept: 080 General Corporate – 075 General County
080 General Corporate – 140 Correctional Center
080 General Corporate – 141 State’s Attorney Support Enforcement
Total Amount of Transfer: \$81,746
Reason: Transfer from contingency line to department budgets to accommodate FY2011 salary increases for non-bargaining employees pursuant to Resolution No. 7646 and Corrections employees pursuant to Resolution No. 7681.
- B. Court Services
1. Request Approval of Agreement for Health Care Services at the Juvenile Detention Center *54-70
2. Request Approval of Business Associate Agreement Between Health Professionals Ltd. & Champaign County *71-74
- C. State’s Attorney
1. Request Approval of Intergovernmental Agreement Between Illinois Department of Healthcare & Family Services & the State’s Attorney *75-78
- D. Nursing Home Board of Directors
1. Recommendation for Repayment of Nursing Home Loan *79

E. County Administrator

1. General Corporate Fund FY2011 Revenue/Expenditure Projection Report *(To Be Distributed)*
2. General Corporate Fund Budget Change Report *(To Be Distributed)*
3. Harris & Harris Monthly Report *(To Be Distributed)*
4. Recommendation for Amendment to Schedule of Authorized Positions *80-87

F. Treasurer

1. Monthly Report – March 2011 *88-100

G. Auditor

1. Purchases Not Following Purchasing Policy *(Provided For Information Only – To Be Distributed)*
2. Monthly Report – March 2011 *101-108

H. Other Business

I. Chair’s Report

J. Designation of Items to be Placed on County Board Consent Agenda

IX. **Policy, Personnel, & Appointments:**

A. Appointments/Reappointments *(* indicates Chair’s nominee where there is more than one applicant for an appointment)*

1. County Board District 4 – Vacancy Created by Greg Knott’s Resignation
Term from 4/22/2011 to 11/30/2012
 - Aaron Esry *109
2. Economic Development Corporation – Vacancy Created by Greg Knott’s Resignation
 - Jonathan Schroeder
3. Site Assessment Update Committee – Term from 4/22/2011 to 11/1/2011
 - Debra Griest *110-111
 - Liz Jones *112-113
 - Kyle Krapf *114
4. Locust Grove Cemetery Association – To Complete the Term of Deceased Robert Rice –Term from 4/22/2011 to 6/30/2015
 - Dirk Rice *115-116
5. Community Action Board – Term from 4/22/2011 to 12/1/2013
 - Yolanda Troutman-Davis *117-118

6. Broadlands-Longview Fire Protection District – Term from 5/1/2011 to 4/30/2014
 - Brian Thode *119
7. Eastern Prairie Fire Protection District – Term from 5/1/2011 to 4/30/2014
 - Linda Kates *120
8. Edge-Scott Fire Protection District – Term from 5/1/2011 to 4/30/2014
 - Dorothea Hunt *121
9. Ivesdale Fire Protection District – Term from 5/1/2011 to 4/30/2014
 - Denny Jayne *122
10. Ludlow Fire Protection District – Term from 5/1/2011 to 4/30/2014
 - James Kirk *123
11. Ogden-Royal Fire Protection District – Term from 5/1/2011 to 4/30/2014
 - James Vickers *124
12. Pesotum Fire Protection District – Term from 5/1/2011 to 4/30/2014
 - Raymond Hettinger *125
13. Philo Fire Protection District – **One Vacancy Available** – Term from 5/1/2011 to 4/30/2014
 - Kevin Chalmers *126
 - Richard Miller *127
14. Sadorus Fire Protection District – Term from 5/1/2011 to 4/30/2014
 - William Eckerty *128
15. Sangamon Valley Fire Protection District – Term from 5/1/2011 to 4/30/2014
 - David Bright *129
16. Scott Fire Protection District – Term from 5/1/2011 to 4/30/2014
 - Chris Karr *130
17. St. Joseph-Stanton Fire Protection District – **One Vacancy Available** – Term from 5/1/2011 to 4/30/2014
 - Howard Marsh *131
 - Andrew Rickords *132
18. Thomasboro Fire Protection District – Term from 5/1/2011 to 4/30/2014
 - William Kurth *133

19. Tolono Fire Protection District – **One Vacancy Available** – Term from
5/1/2011 to 4/30/2014

- Ann Jack Haluzak *134
- Jeremy Mitchell *135

B. County Administrator

1. Vacant Positions Listing (*Provided for Information Only*) *136
2. Request from Countryside School for Issuance of Industrial Revenue Bonds
 - County Board Guidelines for Issuance of Industrial Revenue Bonds *137
 - Countryside School Application (*Separate Attachment*)
 - Resolution Authorizing the Issuance of Industrial Revenue Bonds for Countryside School *138-144
 - Notice of Public Hearing *145

C. County Clerk

1. Monthly Fees Report – March 2011 *146
2. Request to Amend the Liquor Ordinance (*To Be Distributed*)

D. Other Business

E. Chair's Report

1. Discussion – Recommendations for County Board Rules Changes
 - Ammons Recommendation – Re-Alignment of COW Meetings (*Separate Attachment*)
 - James Recommendation – Re-Establishment of Standing Committee System (*Separate Attachment*)
2. Reapportionment Issues Discussion– Study Session on April 26th at 6:00 p.m.

F. Designation of Items to be Placed on County Board Consent Agenda

X. Strategic Planning Committee

- A. Update on Strategic Planning Process

XI. Other Business

- A. Closed Session Pursuant to 5 ILCS 120/2 (c) (11) to Consider Pending Litigation Against Champaign County

XII. Adjourn

1 **CHAMPAIGN COUNTY BOARD**
2 **COMMITTEE OF THE WHOLE MINUTES**
3

4
5 **Finance/Policy, Personnel, & Appointments/Justice & Social Services**
6 **Tuesday, March 8, 2011**
7 **Lyle Shields Meeting Room, Brookens Administrative Center**
8 **1776 E. Washington St., Urbana, Illinois**
9

10 **MEMBERS PRESENT:** Christopher Alix, Carol Ammons, Jan Anderson, Ron Bensyl,
11 Astrid Berkson, Thomas Betz, Lloyd Carter, Lorraine Cowart,
12 Stephanie Holderfield, Stan James, Alan Kurtz, Ralph
13 Langenheim, Brendan McGinty, Diane Michaels, Alan Nudo,
14 Steve O'Connor, Pattsy Petrie, James Quisenberry, Michael
15 Richards, Giraldo Rosales, Larry Sapp, Jonathan Schroeder, C.
16 Pius Weibel
17

18 **MEMBERS ABSENT:** John Jay, Brad Jones, Steve Moser
19

20 **OTHERS PRESENT:** Kat Bork (Administrative Assistant), Deb Busey (County
21 Administrator), John Farney (County Clerk's Office), Joseph
22 Gordon (Court Services Director), John Hall (Planning & Zoning
23 Director), Roger Holland (Court Administrator), Lt. Greg Mills
24 (Sheriff's Office), Susan Monte (RPC County Planner), Alan
25 Reinhart (Facilities Director), Randall Rosenbaum (Public
26 Defender), Dan Welch (Treasurer)
27

28 **CALL TO ORDER**
29

30 Weibel called the meeting to order at 6:03 p.m.
31

32 **ROLL CALL**
33

34 Bork called the roll. Alix, Ammons, Anderson, Bensyl, Berkson, Betz, Carter, Cowart,
35 Holderfield, James, Kurtz, Langenheim, McGinty, Michaels, Nudo, O'Connor, Petrie,
36 Quisenberry, Richards, Rosales, Sapp, Schroeder, and Weibel were present at the time of roll
37 call, establishing the presence of a quorum. Weibel announced the Jay was absent due to illness
38 and Moser was out of town.
39

40 **APPROVAL OF MINUTES**
41

42 **MOTION** by Rosales to approve the Committee of the Whole minutes of February 15,
43 2011; seconded by Anderson.
44

45 Weibel announced a correction to the last page of the February 15th minutes was
46 presented to the Board on the lilac page at their desks. Petrie said she asked for data from the

47 Nursing Home consultant at the February 15th meeting. Weibel said this vote was about whether
48 the minutes were accurate or not.

49

50 **Motion carried with unanimous support.**

51

52 **APPROVAL OF AGENDA/ADDENDA**

53

54 **MOTION** by Rosales to approve the agenda; seconded by James. **Motion carried with**
55 **unanimous support.**

56

57 **PUBLIC PARTICIPATION**

58

59 Mark Thompson spoke about property rights. He wanted individual owners to decide
60 what they would do on their property not the County Board.

61

62 Weibel closed public participation after verifying no one else wished to speak.

63

64 **COMMUNICATIONS**

65

66 There were no communications.

67

68 **JUSTICE & SOCIAL SERVICES**

69 **Department Reporting Presentations**

70 **Court Services**

71

72 Joseph Gordon distributed a handout comparing three months of Court Services' case
73 activity (both juveniles and adults) in November 2010, December 2010, and January 2011. He
74 described how the juvenile court is active and seeing more females in the system. The most
75 active age group for juvenile cases is the 14-15 year olds. Programming has to be adjusted to
76 address these issues. The numbers are remaining fairly consistent with typically 150 juveniles
77 under court orders over a 12-month period.

78

79 Gordon explained that the adult division has seen an active number of intakes in this
80 quarter. The adult division is also experiencing a fair number of females in the criminal justice
81 system. The largest adult age group involved in criminal cases is the 21-30 year olds. Gordon
82 offered to answer any questions from Board members.

83

84 Betz inquired if the Court Services Department kept statistics with racial breakdowns.
85 Gordon answered that they did. Typically, the breakdown is about 50/50 between Caucasians
86 and African-Americans on the criminal side. On the juvenile side, approximately 60-65% of
87 offenders are African-Americans. Rosales asked if those racial stats were available online.
88 Gordon verified the monthly reports with those statistics are on the website. Busey added that
89 the Court Services Annual Report is on file in the Administrative Services Department. Any
90 Board member who wants to see it can do so by visiting the department.

91

92 Betz wanted to see a breakdown on racial statistics on juveniles given station adjustments
93 and those that go on into the Juvenile Detention Center. Gordon said the formal station
94 adjustments are handled by police departments, not Court Services, so those numbers are not
95 tracked by his department. There is an active station adjustment system in Champaign County
96 and Court Services coordinates with local police departments. Betz asked Gordon to obtain
97 those statistics from the police departments. Gordon offered to report back next month.
98

99 Petrie asked if Gordon had any breakdown measuring the effectiveness of probation. She
100 further asked if any juveniles on probation were repeat offenders. Gordon stated the department
101 does not track juveniles after 3 years. It is not unusual for a juvenile to have repeated
102 probationary periods.
103

104 Betz questioned how public schools funnel into the juvenile criminal system. Gordon
105 responded that the school resource officers and police departments compile reports. The officers
106 almost always do a formal station adjustment and that could be the end of the matter. The
107 juvenile could be referred to an agency that reports back to the police department. It is not
108 uncommon for a juvenile to have another station adjustment a few months later. The intention is
109 to keep minor offenses out of the criminal justice system. Betz asked how minor offenses are
110 classified if they are treated differently for different groups. He thought programs need to
111 address this perception. Gordon was not aware that was a perception. A minor is not brought to
112 the Juvenile Detention Center unless it is a domestic incident and the minor needs to go into
113 respite care. Court Services has a scoring instrument to review and score juveniles. It takes a
114 certain score for a juvenile to be detained. Even if the situation involves a felony, a juvenile may
115 not be detained. Generally speaking, a misdemeanor offender is not detained.
116

117 Public Defender

118

119 Randall Rosenbaum distributed a comparison of the number of Public Defender staff and
120 caseloads between Champaign County and McLean County. He spoke about the Public
121 Defender's Office and the challenges they face. The Public Defender is appointed by the
122 judiciary and Rosenbaum has occupied the position for 13 years. The judiciary decides how
123 many Assistant Public Defenders he is allowed and County Board sets his budget. Public
124 Defenders represent those who cannot afford attorneys in criminal cases. Cases are assigned to
125 attorneys out of arraignment court and monthly status meetings are held. The vast majority of
126 cases are resolved by plea bargains with the State's Attorney's Office. Assistant Public
127 Defenders are very active in court. They represent people at the trial level only. The office has
128 13 attorneys and 3 support staff. They rely heavily on interns. The office is personnel heavy
129 without a lot of commodities, so making budget cuts is challenging. Rosenbaum emphasized
130 that his staff does a good job and hopes the budget looks better over the next several years. He
131 hoped this Board would help his office with more resources.
132

133 Sapp exited the meeting at 6:37 p.m.
134

135 Petrie said the Public Defender's November 2010 report was listed on the agenda but it
136 was not accessible on the website. Rosenbaum said the report contained corrected data and that

137 his secretary would resend it tomorrow. Petrie asked why the County Board has only received
138 monthly report thru November 2010 when it is March 2011. Rosenbaum said his office
139 submitted the December 2010 report yesterday. Petrie commented on the steady increasing trend
140 for juvenile delinquency cases. Rosenbaum answered that he has no control over the number of
141 filings. This statistic may reflect something in the community and society. The increase in cases
142 has affected the functioning of his office.

143
144 Ammons wanted to understand why the State's Attorney's Office and Public Defender's
145 Office, which are both funded by the County, are not equitable. Rosenbaum explained that the
146 State's Attorney's Office has more attorneys because it handles civil matters for the County
147 Board as well as prosecuting all criminal cases, including those with clients represented by
148 private attorney. The Public Defender's Office only represents criminal cases for eligible
149 defendants. Rosenbaum would never expect to have the same number of attorneys has the
150 State's Attorney's Office. Ammons knows the Public Defender's Office does the best job it can
151 and spoke about seeing Public Defender clients waiting in the Courthouse halls. She remarked
152 the County Board has a responsibility to retain the Public Defender's attorneys and increase the
153 number of attorneys in that office. Rosenbaum responded that there are few complaints about
154 the way his attorneys do their jobs. The complaints he hears are mostly about clients having
155 difficulty in finding time to meet with an attorney. Attorneys are frequently in court and their
156 available time might not easily correlate with the clients' availability. Rosenbaum continued to
157 answer questions about the functions of his office.

158
159 Holderfield asked if the office kept statistics on the cases involving university students.
160 Rosenbaum stated his office does not keep those types of statistics. The Public Defender's
161 Office will represent students charged with felonies who cannot afford an attorney. The
162 University of Illinois students pay fees for the UI's own legal staff to represent students charged
163 with misdemeanors. Betz remarked that he keeps statistics on the use of UI Student Legal
164 Services since 1978 for misdemeanors and other cases on his website. University students are
165 the single lowest risk population for misdemeanors or felonies in Champaign County. Students
166 are more likely to be victims of crimes rather than criminals.

167
168 **Monthly Reports**

169
170 **MOTION** by Ammons to receive and place on file the Animal Control January 2011,
171 Head Start February 2011, Probation & Court Services January 2011, and Public Defender
172 November 2010 monthly reports; seconded by Quisenberry.

173
174 Sapp returned to the meeting at 6:50 p.m.

175
176 Petrie requested that Richards ask the Head Start staff why the decision was made to
177 eliminate expenditures by major categories. She thought it would be helpful for the County
178 Board to see the expenditures by major categories. Richards said those categories will be broken
179 down in the budget and he would inquire further with Head Start.

180
181 Nudo exited the meeting at 6:51 p.m.

182 Michaels and Cowart attended the Head Start meeting and they talked about how the
183 expenditures were listed. She thought Head Start staff would be working on simplifying this
184 information.

185
186 Alix do not think the County Board could receive and place on file the Public Defender
187 November 2010 report because it has not been delivered. He asked if Ammons would withdraw
188 that report from her motion as a friendly amendment. Ammons thought the Public Defender's
189 presentation earlier in the meeting was the report. Richards described the difference between the
190 monthly reports and the quarterly report presentation made by the Public Defender.

191
192 Nudo returned to the meeting and Betz exited at 6:52 p.m.

193
194 Busey said the November 2010 report will be online tomorrow. Weibel stated the Board
195 did not have to see the report to receive and place it on file. Ammons wanted to receive and
196 place on file all the monthly reports.

197
198 **MOTION** by Alix to exclude the Public Defender November 2010 report because it had
199 not been received; seconded by Michaels.

200
201 The Board discussed the motion.

202
203 **Motion failed to remove the Public Defender report from the original motion.**

204
205 **Motion carried to receive and place on file the monthly reports.**

206
207 **Other Business**

208
209 There was no other business.

210
211 **Chair's Report**

212
213 There was no Chair's report.

214
215 **ENVIRONMENT & LAND USE**

216 **Direction to Zoning Administrator Regarding Proposed Zoning Ordinance Text**

217 **Amendments**

218 **Request to Amend the Champaign County Zoning Ordinance to Implement Land Resource**
219 **Management Plan Policies 4.1.5, 4.1.7, and 4.1.9**

220
221 Betz returned to the meeting at 6:58 p.m.

222
223 **MOTION** by Anderson for a preliminary recommendation to amend the Champaign
224 County Zoning Ordinance to implement Land Resource Management Plan Policies 4.1.5, 4.1.7,
225 and 4.1.9; seconded by Rosales.

226

227 Hall wanted to be clear on what motion was made. The materials in the agenda packet
228 give three alternative policies. He asked which policy was the being moved and the staff needs
229 guidance on Policy 4.1.9, which was mislabeled as 4.1.7 in the packet. The current ordinance
230 includes an exemption for 35-acre or greater lots. There is no limit on those lots. Policy 4.1.9 is
231 intended to let the County Board reaffirm that 35-acre minimum, increase it, or shrink it. Hall
232 said he needed some number from the Board for 4.1.9.

233
234 Kurtz wanted the 4.1.5 compromise on Page 82 to be selected. He felt this was a
235 compromise reached with the Farm Bureau. He asked if any Board member wanted to change
236 the 35-acre minimum exemption on 4.1.9.

237
238 Ammons asked Hall to give her the layman's definition of what the difference is in
239 changing the exemption from 35 to 38 acres. Hall explained it would require a person to buy
240 more acreage to build a home and claim it as agriculture. From a land use perspective, this
241 means there will be slightly fewer lots, if the exemption is increased to 38 acres. He thought the
242 Board's concern should be whether allowing 35-acre lots to be created with no limit would result
243 in too many non-farm homes in the rural areas. He described the practical impact of the lot size
244 on a mortgage and continued to answer Ammons's questions about the amendments.

245
246 Kurtz announced that Brad Uken from the Farm Bureau called him before this meeting
247 and restated the Farm Bureau's position that they wanted 80 acres in this policy.

248
249 Ammons and Quisenberry exited the meeting at 7:10 p.m.

250
251 Holderfield asked if the farming community as a whole was exempt from this ordinance
252 and Hall verified that was true. The only thing in the new Zoning Ordinance that applies to
253 farmers is the setback from the street. Holderfield gave a hypothetical situation wherein a non-
254 farmer purchases a 35-acre lot from a farmer and would probably have to utilize agriculture
255 commercial lending versus the conventional FHA/Freddie Mac financing. This lot would be
256 more restrictive to the average buyer who wants to buy land to hunt or build a home.

257
258 Weibel exited the meeting at 7:12 p.m.

259
260 Hall thought that was relevant to the purchase of 35-acre tracts. The current Zoning
261 Ordinance does not limit the number of 35-acre tracts that can be created. He pointed out that
262 the amendment for 4.1.5 plugs the mortgage lot loophole in the existing ordinance. The current
263 ordinance does not say that a lot created for mortgage purposes counts as one of these lots. The
264 amendment makes it very clear that a lot created for mortgage purposes counts as either 1 or 2
265 lots that can be created.

266
267 Ammons returned to the meeting at 7:13 p.m.

268
269 The Board discussed the alternatives that had been presented.

270
271 Weibel returned to the meeting at 7:14 p.m.

272 **MOTION** by Alix to defer this item because it is a technical amendment and he was not
273 comfortable regarding the possible unintended consequences. He wanted the County staff and
274 relevant stakeholders to be satisfied that they understand the implications of the amendment.
275 The motion was seconded by McGinty

276
277 The Board discussed whether or not to defer this item. Langenheim requested a roll call
278 vote.

279 Ammons exited the meeting at 7:23 p.m.

280
281 Alix remarked that the Farm Bureau was still clarifying its position on this amendment as
282 of 2 hours ago. The reason he was requesting a deferment was because the stakeholders do not
283 seem to have sorted this issue out for themselves.

284
285 Schroeder asked when the item would be addressed and what Alix would like staff to
286 further define. Alix said the deferment was to the next Committee of the Whole meeting with
287 ELUC and he would speak to staff to clarify his concerns that have recently arisen based on
288 stakeholders' comments. He encouraged other members to do the same. Kurtz stated the staff is
289 open to any Board member who wants to discuss the issue and the Board has been at this for
290 months. McGinty noted that Brad Uken called Kurtz privately after the Democratic Caucus and
291 the information was not shared at caucus. He has seen these interest groups change their mind
292 and wanted solidification before moving forward. Schroeder said he would like to hear from the
293 Farm Bureau Board itself, not a small committee.

294
295 Ammons and Sapp returned to the meeting at 7:27 p.m.

296
297 Langenheim called the question.

298
299 **Motion carried to defer with a vote of 13 to 9.** Alix, Bensyl, Holderfield, James,
300 McGinty, Michaels, Nudo, O'Connor, Petrie, Richards, Sapp, Schroeder, and Weibel voted in
301 favor of the motion. Ammons, Anderson, Berkson, Betz, Carter, Cowart, Kurtz, Langenheim,
302 and Rosales voted against the motion.

303
304 James exited the meeting at 7:33 p.m.

305
306 Kurtz encouraged the County Board members to contact staff with any questions in order
307 to complete this item next month. Bensyl said one of the problems is that things change or are
308 only disclosed at the meetings. One Board member should not drive the decisions of this Board
309 and Kurtz agreed.

310
311 Request to Amend the Champaign County Zoning Ordinance to Implement Land Resource
312 Management Plan Policies 4.1.6 and 4.3.1-4.3.4

313
314 **MOTION** by Holderfield to proceed with the amendment process including staff's
315 recommendation to substitute the word "availability" where it occurs with regard to public
316 services; seconded by Rosales.

317 Hall explained a change was made on Page 88 to reduce the proposed finding regarding
318 public services and gets rid of "adequacy" and only talks about "availability". The adequacy and
319 safety of roads was retained because IDOT has clear, published guidelines that are easy to apply
320 in a general way for road adequacy.

321

322 **Motion carried.**

323

324 Request to Amend the Champaign County Zoning Ordinance to Implement Land Resource
325 Management Plan Objective 4.4 by adding a Special Use Permit for the RRO

326

327 **MOTION** by Anderson to proceed with the amendment process; seconded by
328 Langenheim.

329

330 Hall explained they decided to separate the special use permit from the special use permit
331 standard conditions.

332

333 James returned to the meeting at 7:35 p.m.

334

335 Alix asked if any RRO would require a special use permit on the basis of the State's
336 Attorney's opinion. Hall said an RRO is relevant to a specific plan by its very nature. They
337 would never suggest the County condition any other rezoning on a plan.

338

339 **Motion carried with unanimous support.**

340

341 Request to Amend the Champaign County Zoning Ordinance to Implement Land Resource
342 Management Plan Objective 4.4 by Adding Standard Conditions for the Special Use Permit for
343 the RRO

344

345 **MOTION** by Ammons to proceed with the amendment process; seconded by Anderson.

346

347 Hall explained this amendment proposes the seven conditions discussed at the study
348 session. The County Board is telling the subsequent dividers this is what the County Board
349 expects as minimum conditions. There is nothing like this is the current ordinance, regarding
350 when a new street or other access to lots should be proposed. Support for any of the seven
351 conditions would be a big improvement over the existing situation.

352

353 Petrie convened a conversation she had with Professor Reynolds about the Zoning
354 Ordinance. She did not think the RRO section of the ordinance was in a user-friendly format.
355 She would approve the seven criteria with the hope that the work program, previously approved
356 by the County Board, would be adjusted to include the creation of a procedural flowchart for
357 anyone considering an RRO.

358

359 **Motion carried.**

360

361

362 **Other Business**

363 **Request for Letter of Support for Senate Bill 2195**

364

365 Hall explained that Senate Bill 2195 proposes to amend existing legislation to allow for a
366 process by which certain counties could adopt storm water management fees. Champaign
367 County is in a class of counties not even discussed in this bill until Page 116. Champaign
368 County is subject to the Illinois General EPDES Permit No. ILR40. The process allowed by this
369 change would be very complicated and would involve a degree of cooperation with
370 municipalities that has never been seen. Hall did not think this was necessary in Champaign
371 County right now and was more suitable for counties like Kankakee County. The bill completely
372 exempts farmland and drainage districts.

373 **MOTION** by Nudo to defer; seconded by James.

374

375 Berkson asked why the County Board was discussing this legislation. Hall responded
376 that the County Board Chair was contacted by a person who wrote the legislation to have the
377 Board consider it. The Board discussed the deferment versus what information is known about
378 the legislation.

379

380 **Motion carried to defer.**

381

382 Michaels exited the meeting at 7:49 p.m.

383

384 **POLICY, PERSONNEL, & APPOINTMENTS**

385 **Appointments/Reappointments**

386 **Forest Preserve District Board**

387

388 **MOTION** by Weibel to appoint Robert "Robin" Hall to the Champaign County Forest
389 Preserve District Board for a term from March 18, 2011 to June 30, 2014 to fill the vacancy
390 caused by Christopher White resignation; seconded by Anderson.

391

392 Weibel listed Robin Hall's qualifications for the appointment, including having been
393 head of the Champaign Park District for over 30 years. He has also worked with the Extension
394 Office and has a consulting business to help other park districts develop their programs. Petrie
395 asked Weibel if there were any other applicants for the position. Weibel confirmed the nominee
396 was the only applicant. If there were any other applicants, then they would be listed on the
397 agenda.

398

399 **Motion carried with unanimous support.**

400

401 Kurtz exited the meeting at 7:50 p.m.

402

403

404

405

406

407 Rural Transit Advisory Group

408

409 **MOTION** by Weibel to appoint Elaine Fowler Palencia to the Champaign County Rural
410 Transit Advisory Group for a term from March 18, 2011 to November 30, 2012; seconded by
411 Betz.

412

413 Weibel stated the group was looking for someone familiar with the needs of handicapped
414 residents in the County. Palencia has a handicapped family member and is familiar with the
415 obstacles that population faces.

416

417 **Motion carried with unanimous support.**

418

419 Wrisk Drainage District

420

421 **MOTION** by Weibel to appoint Dennis Riggs to the Wrisk Drainage District for a term
422 from March 18, 2011 to August 31, 2013; seconded by Schroeder. **Motion carried with**
423 **unanimous support.**

424

425 Kurtz returned to the meeting at 7:52 p.m.

426

427 County Administrator

428 Vacant Positions Listing

429

430 The vacant positions listing was provided for information only. Busey asked if the Board
431 could address the Sheriff's item before the County Administrator's items because Lt. Mills had
432 been present for quite some time to address any questions on the Sheriff's behalf. There was no
433 objection from the Board.

434

435 Recommendation for Award of Contract for Vending Services Pursuant to RFP 2011-003

436

437 Busey announced the recommendation was to award the vending services contract to
438 Pepsi.

439

440 **MOTION** by Langenheim to award the vending services contract to Pepsi; seconded by
441 Rosales.

442

443 In answer to Nudo's question, Busey confirmed the County has the option to audit
444 Pepsi's report. Anderson inquired about the missing commission figure on Page 12. Busey was
445 still working with legal counsel on this contract. The final version of the contract will be
446 presented at the County Board meeting. Betz asked what portion of this revenue is used for
447 employee recognition. Busey stated the General Corporate Fund vending revenue is about
448 \$18,000/year. About \$4,000/year is budgeted for the Employee Recognition Event to come
449 directly from these proceeds.

450

451 **Motion carried with unanimous support.**

452 Recommendation for Award of Contract for Employee Health Insurance & Related Benefits
453 Broker/Consultant Services pursuant to RFQ 2011-004
454

455 Busey stated the RFQ for Employee Health Insurance & Related Benefits
456 Broker/Consultant Services was released and nine responses were received. The evaluation team
457 shortlisted four firms after a review. The interviews for these firms are scheduled for tomorrow.
458 She asked the Board to allow the recommendation for award of contract to be taken directly to
459 the March 17th County Board meeting. The work will be completed in time for the County
460 Board meeting, but all the meetings could not be scheduled in time for tonight's meeting.
461

462 **MOTION** by Kurtz to send the award of contract recommendation directly to the March
463 17th County Board meeting; seconded by Alix.
464

465 Ammons asked if the Board would see the four finalists or only the firm selected for the
466 contract. Busey answered the firm that is selected will be presented to the Board. There are two
467 County Board members on the selection team, as well as an employee representative from each
468 of the three major employee groups, the County Administrator, and the Insurance Specialist.
469

470 Bensyl said he needed to abstain from the vote because of his employer submitted a
471 proposal for this RFQ.
472

473 Petrie said it would be helpful for the rest of the Board to know who the four finalists
474 were and asked about the contract's term. Busey said it would likely be a two-year contract with
475 reopeners available for a third and fourth year, subject to County Board approval. The contract
476 only ties the County to the broker who will negotiate the insurance rates. In response to other
477 questions, Busey listed the evaluation team members as Berkson, Sapp, John Farney (AFSCME),
478 Elizabeth Murphy (non-bargaining employees), Brian Mennega (FOP), Debbie Chow, and
479 Busey. The four shortlisted firms are Gallagher Benefit Services, Wells Fargo, CIBC of Illinois,
480 and Barham Benefit Group.
481

482 **Motion carried with Bensyl abstaining.**
483

484 Job Content Evaluation Committee Recommendation for Classification of Deputy Director of
485 EMA
486

487 Busey stated the Job Content Evaluation Committee has reviewed the proposed new
488 position. The committee's recommendation was that the position be classified in Grade Range I
489 and titled Deputy Director for EMA.
490

491 **MOTION** by Alix to forward the recommendation to Finance to establish and classify
492 the Deputy Director for EMA in Grade Range I; seconded by Carter.
493

494 Michaels asked where the salary would come from in the budget. Busey responded that a
495 clerical position was eliminated in EMA and that salary will cover the new position's salary.
496 Petrie asked if there was a place on the County's website where one can read the description of

497 the grade ranges. Busey replied that the information was available on the website as the FY2011
498 salary ranges. Ammons asked if EMA's budget will cover the position's salary, be it between
499 the minimum and midpoint of the salary range. Busey answered yes, because the new salary will
500 primarily be covered by the savings generated by eliminating the clerical position. Alix thought
501 the eliminated clerical position was paid less than the new position. Busey said the individual
502 who occupied the clerical position was paid \$40,000, which is the low end of the salary range for
503 the Deputy Director for EMA. Alix asked if EMA had the money available in its budget to cover
504 any new salary costs over \$40,000 and Busey confirmed EMA did have that money.

505
506 **Motion carried with unanimous support.**

507
508 **Sheriff**

509 **Request for Letter of Opposition to House Bill 1293 – Sheriff's Mortgage Foreclosure Sale**
510 **Revenue**

511
512 **MOTION** by Weibel for the County Board Chair to send letters of opposition to House
513 Bill 1293 – Sheriff's Mortgage Foreclosure Sale Revenue; seconded by Richards.

514
515 Lt. Mills was asked by Sheriff Walsh to present information about the bill and the reasons
516 why he opposes it. The current bill is similar to House Bill 5055, which was made into law last
517 year. The current procedure is for the Sheriff's Office to process foreclosure sales until
518 completion. The Sheriff's Office receives revenue for these services, amounting to \$127,800 in
519 FY2009 and \$130,000 in FY2010. This represents half of the Sheriff's fees revenue.

520
521 Michaels returned to the meeting at 7:53 p.m.

522
523 Mills stated the proposed House Bill 1293 would remove the Sheriff's responsibility and
524 transfer it to a private entity, who would also receive the revenue. The Sheriff's Office acts an
525 independent and unbiased representative of the court in handling the foreclosure sale process.
526 The Sheriff's Office is not allowed to bid and the process is accessible to the public. This could
527 be lost as the bill transfers the process to a private entity. One reason given to support this bill is
528 a claim that the Sheriff's Office unnecessarily delays the sales. The reality is that the foreclosure
529 sales are held every second and fourth Friday when the appropriate paperwork is received. The
530 Sheriff was urging the County Board to oppose this bill.

531
532 Richards commented that the foreclosure system does not need to be made any easier.
533 He viewed the Sheriff's involvement as a check on banks that needs to be continued. Weibel
534 asked where the revenue comes from and Mills answered that the current fee of \$600 was
535 statutorily required to be paid by the person who purchases the property, usually a bank. Betz
536 noted some banks have sold loans in foreclosure situations so many times that discovering the
537 actual parties at a later date is problematic. The current process is open to the public, unlike the
538 banking industry. Berkson remarked that the sales are court ordered and a matter for law
539 enforcement. She did not support any more privatization of law enforcement activities.

541 Weibel explained, for the benefit of new Board members, that a letter of opposition
542 would be sent to the legislators for areas of Champaign County, as well as the Senate majority
543 and minority leaders. Betz asked the Chair to also send the letter to Representative Lou Lang.
544

545 Holderfield concurred with the Sheriff's recommendation to oppose the bill as someone
546 who has participated in numerous foreclosure sales. Keeping the process with the Sheriff's
547 Office will help maintain a fair and open foreclosure process. Many of the problems with
548 foreclosure process stems from the asset management company, not the Sheriff's Office.
549

550 **Motion carried with unanimous support.**

551
552 **County Clerk**

553 **Monthly Fees Report – February 2011**

554
555 **MOTION** by Betz to receive and place on file the County Clerk's monthly fess report for
556 February 2011; seconded by Richards. **Motion carried with unanimous support.**

557
558 **Other Business**

559
560 There was no other business.

561
562 **Chair's Report**

563 **Recommended Rules Change for Alignment of Committee of the Whole Meetings**

564
565 Ammons wanted to entertain a motion to accept the proposed rules changes. Busey
566 stated the proposal could not be voted on tonight because the County Board Rules require that
567 any rules changes be presented to the County Board at least 14 days in advance. The Board
568 could vote on this issue in April. The item was on the agenda for discussion.
569

570 James thought adding a meeting would increase the expenditure for County Board per
571 diems and would require more staff time to be spent on meetings. He preferred the previous
572 committee structure before the change to Committee of the Whole. He was uncertain if he could
573 support the proposed changes because they would increase the travel pay and per diems made to
574 County Board members. If the Board has money available to increase its reimbursement, then
575 they should look at giving the money to those who work for the Board.
576

577 The Board members discussed the pros and cons of changing the meeting structure.
578 Berkson asked how much more another monthly meeting would cost. Busey said the meetings
579 costs about \$1,800 to reimburse the Board members when all attend. Rosales noted the per
580 diems for a third meeting alone would cost an additional \$14,580 per year, not including the
581 expense of Board member mileage reimbursement or staff time. Ammons reminded the Board
582 that Champaign County has one of the lowest paid county boards and they voted to not increase
583 their per diem rate when they increased the per diems of other boards. The Board continued to
584 discuss the meeting structure. Busey stated the County Board Rules changes are proposed by
585 Board members. If a member wants to propose a rules change and needs help, then she is happy

586 to provide assistance. She advised the Board to be aware any proposal has to be in all the Board
587 members' hands 14 days before it can be considered. This proposal will be on April 12th
588 Committee of the Whole agenda. Petrie asked if a matrix comparison of various meetings
589 structure could be prepared. Ammons said she would will follow-up with Busey.

590
591 Cowart exited the meeting at 8:44 p.m.

592
593 **Designation of Items to be Placed on County Board Consent Agenda**

594
595 Agenda items 9.A.1-3 & B.2 were designated for the consent agenda.

596
597 **FINANCE**

598 **Budget Amendments & Transfers**

599 **Budget Amendment #11-00016**

600
601 **MOTION** by Kurtz to recommend to the County Board approval of Budget Amendment
602 #11-00016 from Fund 105 Capital Asset Replacement Fund – Department 042 Coroner for
603 increased appropriations of \$6,500 for the Automobiles, Vehicles line with no increased revenue;
604 seconded by Rosales. **Motion carried with unanimous support.**

605
606 **State's Attorney**

607 **Request Approval of Application for and, if Awarded, Acceptance of Violent Crime Victims**
608 **Assistance Grant**

609
610 **MOTION** by Langenheim to approve the application for and, if awarded, acceptance of
611 Violent Crime Victims Assistance Grant; seconded by James. **Motion carried with unanimous**
612 **support.**

613
614 Petrie exited the meeting at 8:48 p.m.

615
616 **Treasurer**

617 **Monthly Report**

618
619 The Treasurer distributed his report and the Board applauded Welch for staying thru the
620 long meeting. Welch announced the General Corporate Fund has not had to borrow from other
621 funds so far. He thanked Petrie for coming to visit his office and invited the other members to
622 come learn more about the Treasurer's Office.

623
624 **MOTION** by Kurtz to receive and place on file the Treasurer's February 2011 report;
625 seconded by Alix. **Motion carried with unanimous support.**

626
627
628
629
630

631 **Auditor**

632 **Purchases Not Following Purchasing Policy**

633

634 No list of purchases was provided because the Auditor was not present. Alix asked if the
635 list would be available online. McGinty said the Auditor should provide it at the full Board
636 meeting

637

638 **Monthly Report – February 2011**

639

640 **MOTION** by Langenheim to receive and place on file the Auditor's February 2011
641 monthly report; seconded by Berkson. **Motion carried with unanimous support.**

642

643 **County Administrator**

644 **General Corporate Fund FY2011 Revenue/Expenditure Projection Report**

645

646 Busey stated the GCF is doing well, although it is still early in the fiscal year. The sales
647 taxes and income taxes are coming in at a stable rate. At this point, the GCF is projected to end
648 the year above budget by 2%. This report gains greater credibility by May or June. The GCF
649 expenditures budget is being underspent in just about every area except Purchase Documents
650 Stamps, which correlates to increased revenue on the first page. The projection is the budget will
651 be underspent by \$760,000. The GCF could end the fiscal at its fund balance goal even with the
652 outstanding loan to the Nursing Home.

653

654 **General Corporate Fund Budget Change Report**

655

656 Busey commented this report has not changed since last month.

657 Petrie and Cowart returned to the meeting at 8:52 p.m.

658

659 **Harris & Harris Monthly Collections Report**

660

661 Busey announced the collections report is looking quite good with the GCF receiving
662 \$46,617 year-to-date. James asked if these collections were from the older outstanding accounts.
663 Busey explained there is \$20 million owed to the County in back fines and fees ordered by the
664 courts system. Ammons asked if all the fees collected go the GCF. Busey said no, the report
665 shows the total collections and the portion of the total amount that goes to GCF. These
666 collections are distributed to various agencies and police departments. A total of \$250,000 has
667 been collected in three months for all agencies on Champaign County cases. Of that amount,
668 \$46,617 went to the GCF and the balance goes to other agencies or funds. Ammons asked if this
669 was unbudgeted revenue. Busey said this revenue was built into the operating budget as part of
670 the projected GCF revenue. It is expected to take Harris & Harris at least three years to collect
671 the outstanding fees and fines.

672

673 Michaels inquired about the situation with revenue from the State of Illinois. Busey
674 answered that the state is starting to catch up on the income tax payments and sales tax revenue
675 is looking good.

676 Busey answered Alix's questions about the County's history with Harris & Harris,
677 including how selecting and engaging the firm was a decision made by the State's Attorney.
678 Nudo noted the end user pays a fee to the firm, so the County has no expenses for the collections.
679 James recalled that the State's Attorney assigned an employee to collect the fees and fines.
680 Busey confirmed that one of the responsibilities of a Paralegal position in the State's Attorney's
681 Office is to work on current collections. The collections sent to Harris & Harris have typically
682 been unpaid for at least 60 to 90 days. James asked for a running total each year in order to see
683 what amount has been collected versus what was outstanding. Busey agreed to provide that
684 information.

685
686 **MOTION** by Holderfield to receive and place on file the County Administrator's reports
687 and the Harris & Harris report; seconded by James. **Motion carried with unanimous support.**

688
689 Recommendation for Approval of Creation and Classification for New Position – Deputy
690 Director for EMA

691
692 **MOTION** by Alix to approve the establishment of the Deputy Director for EMA position
693 classified in Grade Range I, effective April 1, 2011; seconded by Anderson. **Motion carried**
694 **with unanimous support.**

695
696 Resolution Establishing FY2011 Salary Increase for Non-Bargaining Employees

697
698 A revised resolution was distributed to the County Board.

699
700 **MOTION** by Langenheim to approve the revised Resolution Establishing FY2011 Salary
701 Increase for Non-Bargaining Employees; seconded by Berkson.

702
703 Alix inquired about the impact for exempt employees, whose salary increase will not be
704 permanent. Busey hoped the salary planning for next year will make the 2.5% increases
705 permanent by adding it to these employees' base salary. A recommendation for salary
706 administration for non-bargaining employees in FY2012 will be presented to the Board in May.

707
708 Schroeder exited the meeting at 8:59 p.m.

709
710 **Motion carried with unanimous support.**

711
712 Other Business

713
714 Weibel reminded the Board that the County Board will have its photo taken at 6:30
715 before the March County Board meeting.

716
717 Chair's Report

718
719 There was no Chair's report.

720

721 **Designation of Items to be Placed on County Board Consent Agenda**

722
723 Agenda items 10.A.1, B.1, & E.4-5 were designated for the consent agenda.
724

725 **CLOSED SESSION MINUTES**

726 **Approval of Closed Session Minutes – February 15, 2011**

727
728 **MOTION** by Holderfield to approve the Committee of the Whole minutes of February
729 15, 2011; seconded by Ammons. **Motion carried with unanimous support.**
730

731 **Semi-Annual Review of Closed Session Minutes**

732
733 **MOTION** by Weibel or all closed session minutes to remain closed; seconded by Alix.
734

735 Weibel explained that he and David DeThorne are looking at ways to review the closed
736 session minutes. Ammons said she would vote against the motion because the Board has been
737 talking for a long time about placing some parameters on how long the minutes remain closed.
738

739 **Motion carried.**

740
741 **ADJOURN**

742
743 The meeting was adjourned the meeting at 9:02 p.m.
744

745 Respectfully submitted,

746
747 Kat Bork

748 Administrative Assistant

749
750 *Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*