



CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE – Finance/Policy/Justice Agenda
County of Champaign, Urbana, Illinois
Tuesday, January 18, 2011 – 6:00 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois

| | <u>Page Number</u> |
|---|--------------------|
| I. <u>Call To Order</u> | |
| II. <u>Roll Call</u> | |
| III. <u>Approval of Minutes</u> | |
| A. Committee of the Whole Minutes – November 9, 2010 | *1-19 |
| IV. <u>Approval of Agenda/Addenda</u> | |
| V. <u>Public Participation</u> | |
| VI. <u>Communications</u> | |
| VII. <u>Justice & Social Services:</u> | |
| A. <u>Monthly Reports</u> - Reports are available on each department's webpage at: http://www.co.champaign.il.us/COUNTYBD/deptrpts.htm | |
| 1. Animal Control – November 2010 | |
| 2. Emergency Management Agency – November & December 2010 | |
| 3. Probation & Court Services – November 2010 | |
| B. <u>Other Business</u> | |
| C. <u>Chair's Report</u> | |
| VIII. <u>Finance:</u> | |
| A. <u>Criminal Justice System Presentation on E-Ticketing</u> | |
| B. <u>Budget Amendments & Transfers</u> | |
| 1. Budget Amendment #11-00009 | *20 |
| Fund/Dept: 080 General Corporate – 042 Coroner | |
| Increased Appropriations: \$302 | |
| Increased Revenue: \$302 | |
| Reason: Reimbursed monies by family for indigent cremation. | |
| 2. Budget Amendment #11-00012 | *21 |
| Fund/Dept: 106 Public Safety Sales Tax Fund – 230 Justice System | |
| Technology Project | |
| Increased Appropriations: \$127,500 | |
| Increased Revenue: \$127,500 | |
| Reason: To pay for replacement of AS400 for New World and Jano System. | |

3. Budget Amendment #11-00013 *22
Fund/Dept: 080 General Corporate – 077 Zoning & Enforcement
Increased Appropriations: \$8,045
Increased Revenue: \$8,325
Reason: To reflect receipt of grant for a building code feasibility study.
4. Budget Transfer #11-00002 *23
Fund/Dept: 641 Access Initiative Grant – 053 Mental Health Board
Total Amount of Transfer: \$37,071
Reason: To cover proposed budget changes necessary to cover federal grant requirements for Access Initiative Project.

C. County Administrator

1. General Corporate Fund FY2010 Revenue/Expenditure Final Report
(*To Be Distributed*)
2. General Corporate Fund Budget Change Report (*To Be Distributed*)
3. Harris & Harris FY2010 Final Collections Report *24-27
4. Request for Approval of Funding for Redistricting Commission *28-37

D. Treasurer

1. Monthly Report – December 2010 *38-52

E. Auditor

1. Purchases Not Following Purchasing Policy (*Provided For Information Only – To Be Distributed*)
2. Monthly Report – December 2010 *53-60

F. Other Business

1. Agreement between the Champaign County Board and Land of Lincoln Legal Assistance Foundation *61-62

G. Chair’s Report

H. Designation of Items to be Placed on County Board Consent Agenda

IX. Policy, Personnel, & Appointments:

A. Appointments/Reappointments (* indicates Chair’s nominee where there is more than one applicant for an appointment)

1. Champaign County Mental Health Board – Two Vacancies Available – Terms from 1/28/2011 to 12/31/2014
 - William Gleason, Jr.* *63-64
 - Michael McClellan* *65-66
 - Elaine Fowler Palencia *67-69

2. Urbana-Champaign Sanitary District Board
 - a. Christopher Alix’s Resignation Letter *70
 - b. Appointment of Person to Complete Alix’s Term – Term From 1/28/2011 to 5/31/2013
 - Anthony Bruno *71-72
 - Jennifer Putman *73-77
 - Barbara Wysocki *78-79

3. Champaign-Urbana Mass Transit District Board – To Fill Vacancy Caused by death of John Chato – Term from 1/28/2011 to 12/31/2013
 - Margaret Chaplan *80-81
 - Bradley Diel *82-83

4. Locust Grove Cemetery Association
 - a. Leo Lafenhagen’s Resignation Letter *84
 - b. Appointment of Person to Complete Leo Lafenhagen’s Term – Term From 1/28/2011 to 6/30/2012
 - Francis Lafenhagen *85-86

- B. List of Appointments Expiring in 2011 (*Provided for Information Only*) *87-89

- C. County Administrator
 1. Vacant Positions Listing (*Provided for Information Only*) *90
 2. Request Approval for Release of RFP 2011-002 for Fiber Optics and Structured Cabling (*Provided as a Separate Document*)
 3. Request Approval for Release of RFP 2011-003 for Vending Services for Champaign County (*Provided as a Separate Document*)
 4. Request Approval for Release of RFP 2011-004 for Broker Services for Employee Health & Benefit Plans (*To Be Distributed*)
Closed Session Pursuant to 5 ILCS 120/2(c)1 to Consider Appointment, Employment Compensation, Discipline, Performance, or Dismissal of Specific Employees

- D. Other Business

- E. Chair’s Report

- F. Designation of Items to be Placed on County Board Consent Agenda

X. Adjourn

1
2
3
4
5
6
7
8
9

**CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE MINUTES**

10
11
12
13
14
15
16

**Finance/Policy, Personnel, & Appointments/Justice & Social Services
Tuesday, November 9, 2010
Lyle Shields Meeting Room, Brookens Administrative Center
1776 E. Washington St., Urbana, Illinois**

17
18
19
20
21
22
23
24

MEMBERS PRESENT: Carol Ammons, Jan Anderson, Steve Beckett, Ron Bensyl, Astrid Berkson, Thomas Betz, Chris Doenitz, Matthew Gladney, Stan James, John Jay, Brad Jones, Greg Knott, Alan Kurtz, Ralph Langenheim, Brendan McGinty, Diane Michaels, Steve Moser, Alan Nudo, Steve O'Connor, Michael Richards, Giraldo Rosales, Larry Sapp, Jonathan Schroeder, C. Pius Weibel, Barbara Wysocki

25
26

MEMBERS ABSENT: Lloyd Carter, Lorraine Cowart

27
28
29
30
31
32
33
34
35

OTHERS PRESENT: Kat Bork (Administrative Assistant), Deb Busey (County Administrator), Tony Fabri (Auditor), John Farney (County Clerk's Office), Darlene Kloepfel (RPC Social Services Director), Alan Reinhart (Facilities Director), Randall Rosenbaum (Public Defender), Mark Shelden (County Clerk), Dan Welch (Treasurer)

36
37

CALL TO ORDER

38
39
40
41

Betz called the Committee of the Whole meeting to order at 6:04 p.m.

42
43

ROLL CALL

44
45
46
47

Bork called the roll. Anderson, Beckett, Bensyl, Berkson, Betz, Doenitz, Gladney, James, Jay, Jones, Knott, Kurtz, Langenheim, McGinty, Michaels, Moser, Nudo, O'Connor, Richards, Rosales, Sapp, Schroeder, and Wysocki were present at the time of roll call, establishing the presence of a quorum.

APPROVAL OF MINUTES

MOTION by Rosales to approve the Committee of the Whole minutes of October 12, 2010; Legislative Budget Hearings minutes of September 7, 2010; Legislative Budget Hearings minutes of September 14, 2010; seconded by James. **Motion carried with unanimous support.**

APPROVAL OF AGENDA/ADDENDA

MOTION by Langenheim to approve the agenda and the addendum; seconded by Kurtz. **Motion carried with unanimous support.**

48 **PUBLIC PARTICIPATION**

49
50 Jerry Watson, representing the Champaign County Farm Bureau, expressed concern about
51 the list of seven at-large appointees to the Redistricting Commission. His concern was that only one
52 person lived outside the Champaign-Urbana city limits in the unincorporated part of the county. He
53 stressed that the County Board is sole governance for unincorporated area of the county, unlike the
54 municipalities. He wanted the unincorporated area to be heard and represented. He was very
55 supportive of the redistricting process. Watson felt the original intent of the process was to remove
56 political association from the commission with the at-large members. Watson noted several
57 appointees have political ties.
58

59 Shirley Stillinger spoke about the proposed elimination of the helpdesk in the Champaign
60 County Courthouse. She understood the County was pinched for money, but did not understand
61 how the helpdesk's closure would help the general fund, since it is funded by the separate Law
62 Library Fund. She described the assistance the helpdesk has provided to people at the Courthouse.
63 She wanted information on why the Law Library money was no longer available made public. She
64 also asked that the County Board keep the helpdesk going long enough for people in the community
65 to find a way to continue this service, either with other funding or volunteers.
66

67 Barbara Kessel, representing the CU Citizens for Peace & Justice, distributed a handout
68 about legal helpdesks in Illinois counties.
69

70 Ammons entered the meeting at 6:12 p.m.
71

72 Kessel talked about the types of court cases which are not eligible for the Public Defender's
73 services. She encouraged some nongovernmental entity take over the legal helpdesk service.
74

75 George Wissmiller addressed his concerns about the Clinton landfill and how the company
76 is close to getting permits to haul PCBs from Chicago. The Clinton landfill is about 45 feet above
77 the Mahomet Aquifer. DeWitt County has held two referendums opposing the landfill. However,
78 the DeWitt County Board signed contracts with Peoria Disposal and is not opposing this issue.
79 Wissmiller encouraged the Champaign County Board to oppose the Clinton landfill expansion.
80

81 Weibel entered the meeting at 6:24 p.m.
82

83 David Holt asked the current County Board to renew a previous resolution opposing the
84 proposed chemical waste landfill over the Mahomet Aquifer in DeWitt County.
85

86 Melodye Rosales described her experience in trying to obtain legal assistance from the
87 Circuit Court, the Land of Lincoln Legal Services, and the Women's Shelter. She spoke well of the
88 assistance provided by the Courthouse's helpdesk that enabled people to avoid hiring lawyers. She
89 asked the County Board to change the budget and fund the Courthouse helpdesk.
90

91 Betz announced public participation was closed.
92
93

94 **COMMUNICATIONS**

95
96 Kurtz described the Mahomet Valley Water Authority meeting he attended about the
97 possible Clinton landfill pollution of the Mahomet Aquifer. He asked the Board to send a resolution
98 objecting to the Clinton landfill.
99

100 Jones and Sapp exited the meeting at 6:34 p.m. McGinty, Moser, and Bensyl exited the
101 meeting at 6:35 p.m. Moser returned to the meeting at 6:36 p.m. Jones returned to the meeting at
102 6:37 p.m.
103

104 Nudo commented that he and McGinty were putting forward guidelines for the Champaign
105 County 2011 reapportionment. The draft was available on the Board members' desks and would be
106 reviewed by the State's Attorney. He hoped to have the County Board discuss the issue and take
107 action taken in December.
108

109 Sapp and Bensyl returned to the meeting at 6:38 p.m.
110

111 **JUSTICE & SOCIAL SERVICES**

112
113 Betz asked for round of applause because it was Gladney's last night as the Justice & Social
114 Services Deputy Chair.
115

116 McGinty returned to the meeting at 6:40 p.m.
117

118 **Presentation of County-Wide Housing Study Results from Regional Planning Commission**

119
120 Kloeppel presented the preliminary results from the joint housing availability study between
121 the different jurisdictions that receive community developmental block funding and the Housing
122 Authority, all of which are HUD-funded organizations and governmental entities. She introduced
123 Brian Higgins and Ron Vote from the consulting firm hired for the study. Higgins explained they
124 are a market research firm based in Columbus, Ohio. An RFP was issued in April from the
125 community developmental block funded member agencies and the contract was awarded. The
126 project began in July and will be finished later in November. The firm looked at housing demand in
127 three segments: for sale single family homes, condominiums, and the rental market. They surveyed
128 the entire county to see the current activities. Higgins reviewed the preliminary results. There is a
129 housing surplus in Champaign County even if no new homes are built for several years. Higgins
130 answered the Board's questions about the firm's methodology.
131

132 James exited the meeting at 6:58 p.m. and returned at 7:00 p.m.
133

134 **Monthly Reports**

135
136 **MOTION** by James to receive and place on file the Animal Control – September 2010,
137 Emergency Management Agency – Combined September/October 2010, Head Start – September
138 2010, Probation & Court Services – September 2010, and Public Defender – July 2010 & August
139 2010 monthly reports; seconded by Jay. **Motion carried with unanimous support.**

140 **Animal Control**

141 **Approval of Revised Intergovernmental Agreement for Animal Control Services with the City of**
142 **Champaign**

143
144 **MOTION** by Anderson; seconded by Kurtz

145
146 Anderson asked what changed in the agreement. Busey said there was a 3% cost adjustment
147 for each year of the contract.

148
149 **Motion carried with unanimous support.**

150
151 **Other Business**

152
153 There was no other business.

154
155 **Chair's Report**

156
157 Gladney said it was a pleasure serving as the Justice & Social Services Deputy Chair and
158 that he would miss the Board members.

159
160 **Designation of Items to be Placed on County Board Consent Agenda**

161
162 Agenda item 7.C.1 was designated for the consent agenda.

163
164 Weibel exited the meeting at 7:05 p.m.

165
166 **COUNTY FACILITIES**

167 **Courthouse Exterior/Clock & Bell Tower Renovation Project**
168 **Project Update**

169
170 Betz praised Beckett for the yeoman's job he has done in his 10 years as the Facilities
171 Committee Chair and Deputy Chair. Betz listed the many projects and challenges Beckett handled
172 over those 10 years. He described the Facilities Deputy Chair position as the toughest Board
173 position next to the County Board Chair. The Board gave Beckett a round of applause.

174
175 **MOTION** by Langenheim to receive & place on file the project update; seconded by
176 Rosales,

177
178 Beckett said he would like to close this project out with the current Board because all the
179 work is done and the current Board has the institutional history with the project. There is one
180 outstanding architect bill of \$20,000 that relates the last change order the Board approved. Beckett
181 explained the current state of the project budget and final paperwork. He asked to have an item
182 closing out this project on the November County Board agenda if everything is complete.

183
184 Weibel re-entered the meeting at 7:08 p.m.

185

186 Beckett explained that about \$1 million remained in the Courthouse Construction Fund
187 because the project has come in under budget. He encouraged the Board to apply the remaining
188 money to the paying off the bonds issued for this project.

189
190 Ammons exited the meeting at 7:10 p.m.

191
192 Beckett did not think the remaining money should be diverted to anything else because it
193 was intended for this project. Moser said he looked forward to closing out the project.

194
195 Ammons returned to the meeting at 7:14 p.m.

196
197 **Motion carried with unanimous support.**

198
199 **Facilities Director**

200 **Physical Plant Monthly Reports – September 2010**

201
202 **MOTION** by Jay to receive & place on file the Physical Plant September 2010 reports;
203 seconded by Ammons. **Motion carried with unanimous support.**

204
205 **Recommendation of Full Project Budget for 202 Art Bartell Construction Project**

206
207 Beckett explained that when the County Board approved the contract for the 202 Art Bartell
208 Construction Project there were questions about the total project cost. Busey and Reinhart prepared
209 the memo in the agenda packet detailing the costs to address those questions.

210
211 Sapp recalled the discussions over this new type of turnkey building and the costs. The
212 County Clerk and Coroner were consulted to ensure the building would have the features they
213 needed. It was known there was going to be additional costs for the fiber optic loop and storm
214 drainage work, which were not included in the original building estimates. He did not realize the
215 construction of the storm water drainage connection would cost almost \$450,000. Sapp was
216 concerned with the budget items listed in the memo, including having Physical Plant staff construct
217 a maintenance area build-out after the building's construction was complete. The build-out adds
218 \$30,000 to the project budget and Sapp wondered why was this information was not included in the
219 meeting where Reinhart conferred with the other impacted departments. Sapp understood the
220 building was supposed to be complete right after construction for the needs of the three involved
221 departments. Reinhart answered that the entire concept of the maintenance area was left out of the
222 project scope because Physical Plant can complete the necessary work in-house for less money than
223 what a contractor would charge. The \$30,000 is an estimate for the cost of the build-out materials; it
224 was not a remodeling project. Sapp appreciated that things were being done in-house to save
225 money, but strongly felt that information needs to be shared with the County Board. Some of the
226 costs were surprising to him. One of his major concerns was the \$13,300 listed for IGW
227 Consultation Services on Page 40 of the agenda packet. He thought the Board was asked to approve
228 constructing this new type of building and all the architect and consultant fees were included in the
229 cost of the building. Beckett said the \$13,300 was a part of the contract approved with IGW not to
230 exceed \$20,000. It was not a new item. Busey explained the first four bullet pointed items were not
231 included in the initial total because they are paid for out of the General Corporate Fund.

232 James considered a turnkey operation to be a ready building once the keys are handed over.
233 He was a big supporter of doing in-house work, but felt the Board should have received those costs
234 up front. He recommended the Board sit down and consider a complete request and not rush into
235 the project or have the information given out in a piecemeal fashion. He did not think the building
236 needed to be constructed immediately.

237
238 Beckett remarked how Busey estimated this project's cost at \$2.2 million at the last meeting
239 because of all the items that needed to be included in the project. The Board members wanted more
240 details about the costs and this memo provides the information. The items are logical for a building
241 project. The \$447,457 price tag for the East Campus site storm drainage bothered him because he
242 not think the drainage problems would be of that magnitude after the Scottswood project. Busey's
243 estimate for the project budget remained right on target.

244
245 Jay asked why the drainage work cost was so high at \$447,457. Reinhart said he talked with
246 the Berns Clancy & Associates firm, who has worked on the County's storm drainage since the
247 conception of the East Campus design years ago. This was number the firm provided. Jay recalled
248 the drainage problems that occurred with the Nursing Home construction project and asked about
249 the pond. Beckett thought the problem was that the East Campus has two watersheds. He knew
250 some drainage work was going to be done with this project, but the cost presented tonight boggled
251 his mind.

252
253 Jay wanted to know if the costs involved a hard hook-up to get the water off the County's
254 property or if it was paying for a retention cell. Reinhart said the basic concept was 75% hard
255 hook-up and another very small retention area by east Main Street.

256
257 Schroeder assumed the drainage work was required to obtain a building permit from the City
258 of Urbana. Reinhart stated he did not know if this was required by the City of Urbana for the
259 construction of the building. He was asked to find out the cost involved if the drainage work is
260 required and this is that number. Schroeder asked if there was any way to acquire some grant
261 money to help pay for the project as was done for the Scottswood hook-up and maybe delay the
262 project until grant funding could be obtained. Beckett answered that grant funding was unknown.
263 There is a deadline for this project because of the existing Gill Building lease.

264
265 Ammons asked how the drainage work changed the initial figures the Board discussed.

266
267 Sapp exited the meeting at 7:25 p.m. Moser, Schroeder and Richards exited the meeting at
268 7:26 p.m.

269
270 Busey explained that information is in the agenda packet in the memo on Page 101. The
271 project was always estimated as \$2.2 million. The hard numbers are actually \$200,000 under the
272 initial estimate. She understood that the East Campus storm drainage work is what the County
273 would have to be with this project or a future building project to meet the full requirements for
274 MPDES. Reinhart believed that was correct.

275
276 Sapp returned to the meeting at 7:27 p.m.

277

278 Busey recommended the Board go ahead and doing the work even if the City of Urbana did
279 not require it for this project's building permit so the East Campus is in full compliance with the
280 known regulatory requirements.

281
282 Ammons thought the initial project was under \$2 million. Busey said they knew there
283 would be owner costs (in addition to the contractor costs to construct the building) to complete the
284 East Campus development, such as drainage and fiber connectivity. The construction contract costs
285 were estimated \$1,355,000 and the additional owner costs and bond issuance costs brought the
286 project estimate up \$1,992, 993. Busey provided an analysis in the agenda packet of a bond
287 issuance that had a 15 or 20 year repayment schedule.

288
289 Richards re-entered the meeting at 7:28 p.m.

290
291 Busey recommended a 15 year repayment period because it will save the County money in
292 interest payments. The estimated cost for the 15 years bonds is \$176,000 per year. The County
293 currently pays \$120,000 per year for the Gill Building lease that houses the same functions that will
294 be placed in the new facility. The County has entered into two new leases in the last year that will
295 generate new revenue totaling \$58,000. The combination of current rent payment and new revenue
296 covers the annual bond payment at 15 years.

297
298 Moser and Schroeder re-entered the meeting at 7:30 p.m.

299
300 Ammons asked if there was any contingency in the budget if there are any unexpected
301 expenses. Busey verified there was no contingency line, but was confident we will be able to make
302 it work within the presented budget.

303
304 Michaels inquired when it will be know how much the storm drainage work will actually
305 cost. Reinhart answered that a contract with an engineering firm would have to be bid, negotiated,
306 and signed before the actual total costs could be know.

307
308 Bensyl asked if this information could have been provided last month when the Board was
309 given the contract to approve. He would prefer the detailed information being given before the
310 Board considers a project, instead of after. Busey explained they were still working on putting
311 together all of the information when the Board met last month. The scheduling of this project and
312 process by which it was approved was discussed.

313
314 **MOTION** by Rosales to approve the recommendation of the full project budget for 202 Art
315 Bartell Construction Project; seconded by Wysocki.

316
317 Nudo said he would abstain from the vote because of his relationship with the potential
318 developer of the building. Busey clarified the Board was only voting on the issues presented on
319 Pages 40-41 of the agenda packet. The Board was not voting on a contract with Roessler
320 Construction. Michaels asked if the vote was about the \$590,000 amount or the whole thing,
321 because she was not in favor of the whole thing. Beckett confirmed they were voting on the
322 \$590,000 and the vote on the bond issue would occur later.

323

324 **Motion carried.**

325

326 Update – ILEAS Roof Project

327

328 Reinhart announced Advance Wayne Cain Roofing has removed and replaced 60 shingles
329 and the project is moving along well. No major structural damage has been found, though some
330 minor pieces of plywood had to be replaced.

331

332 **County Administrator**

333 Lease Agreement between the County of Champaign and the Illinois Attorney General

334

335 **MOTION** by Ammons to approve the Lease Agreement between the County of Champaign
336 and the Illinois Attorney General; seconded by James.

337

338 Jay inquired whether the County was getting all the rent it could with the lease. Busey
339 stated the calculator for annual rent increase is the CPI factor used for the PTELL calculation. If the
340 CPI is negative, the rent stays the same and there is a 5% cap on any increase.

341

342 **Motion carried with unanimous support.**

343

344 Lease Agreement between the County of Champaign and the Champaign County Humane Society

345

346 **MOTION** by Kurtz to approve the Lease Agreement between the County of Champaign and
347 the Champaign County Humane Society; seconded by Richards.

348

349 James stated, so everyone was clear, this was only a land lease. Nudo asked about the land's
350 value. Beckett said an appraisal was done and the same methodology was used for the U.S. Army
351 lease.

352

353 **Motion carried with unanimous support.**

354

355 Beckett thanked everyone for their work, especially the individual member of the Facilities
356 Committee who tackled the Nursing Home Construction Project.

357

358 **POLICY, PERSONNEL, & APPOINTMENTS**

359 **Nursing Home Board of Directors**

360 Request Approval of Revised Nursing Home Personnel Policy

361

362 **MOTION** by McGinty to approve the revised Nursing Home Personnel Policy; seconded by
363 Moser.

364

365 Jones exited the meeting at 7:40 p.m.

366

367 In answer to Wysocki's questions, Busey explained the Nursing Home planned to use a
368 predictive index to prescreen applicants to better align individuals with available jobs. New
369 employees sign a receipt verifying they had received the Personnel Policy and other orientation

370 materials. Employees are also given time off to vote, in compliance with state law. The Personnel
371 Policy applies to the non-bargaining employees. The same issues are addressed in the labor
372 contract for the union employees.

373

374 Jones returned to the meeting at 7:43 p.m. and Gladney exited 7:43 p.m.

375

376 **Motion carried with unanimous support.**

377

378 **Appointments/Reappointments**

379 **Redistricting Commission**

380

381 **MOTION** by Weibel to appoint Anthony Ackerman, Terrance Archibald, Augustus
382 Hallmon, Wendy Harris, Diana Herriott, Esther Patt, Richard Winkel, Jr., Ron Bensyl, Jonathan
383 Schroeder, Alan Kurtz, and Michael Richards to the Champaign County Redistricting Commission;
384 seconded by Langenheim.

385

386 Rosales asked for the names of the other County Board members who applied for the
387 commission. Weibel stated Rosales was the only other County Board member to apply other than
388 the ones appointed to the commission.

389

390 Gladney returned to the meeting at 7:47 p.m.

391

392 Board discussed the Board Chair's selections for the Redistricting Commission. Several
393 members thanked Weibel for the time he took to interview the applicants and select the
394 Redistricting Commission's membership.

395

396 **Motion carried with a roll call vote of 23 to 2.** Anderson, Beckett, Berkson, Betz,
397 Doenitz, Gladney, James, Jay, Jones, Knott, Kurtz, Langenheim, McGinty, Michaels, Moser, Nudo,
398 O'Connor, Richards, Rosales, Sapp, Schroeder, Weibel, and Wysocki voted in favor of the motion.
399 Ammons and Bensyl voted against the motion.

400

401 **Nursing Home Board of Directors**

402

403 **MOTION** by Weibel to appoint Mary Ellen O'Shaughnessey to the Nursing Home Board of
404 Directors for a term beginning December 1, 2010 and ending November 30, 2012; seconded by
405 James.

406

407 Betz disclosed that he has known Mary Ellen O'Shaughnessey for 24 years and she has
408 campaigned for him.

409

410 **Motion carried with unanimous support.**

411

412 **MOTION** by Weibel to appoint Robert Palinkas to the Nursing Home Board of Directors
413 for a term beginning December 1, 2010 and ending November 30, 2012; seconded by Anderson.

414

415 Weibel pointed out Palinkas does not reside in Champaign County, but the NHBOD bylaws
416 say a Director can live outside the county as long as he or she is fully employed within the county.
417 Palinkas is fully employed at the McKinley Center and meets the requirement.
418

419 **Motion carried.**

420

421 Public Aid Appeals Committee

422

423 **MOTION** by Weibel to appoint Carol Elliott and James Rusk to the Public Aid Appeals
424 Committee for terms beginning December 1, 2010 and ending November 30, 2012; seconded by
425 Wysocki. **Motion carried with unanimous support.**

426

427 Drainage District #2 of the Town of Scott

428

429 **MOTION** by Weibel to appoint Roger Armstrong to the Drainage District #2 of the Town
430 of Scott for a term beginning November 19, 2010 and ending August 31, 2013; seconded by Jay.

431 **Motion carried with unanimous support.**

432

433 Nelson-Moore-Fairfield Drainage District

434

435 **MOTION** by Weibel to appoint John Heiser to the Nelson-Moore-Fairfield Drainage
436 District for a term beginning November 19, 2010 and ending August 31, 2013; seconded by
437 Schroeder. **Motion carried with unanimous support.**

438

439 County Administrator

440 Vacant Positions Listing

441

442 The vacant positions listing was provided for information only.

443

444 County Board FY2011 Calendar of Meetings

445

446 Busey explained dates have been reserved for almost monthly County Board study sessions,
447 should they be needed. The January meeting cycle starts a week later than normal because of the
448 holidays. The November meetings cycle start on the first Tuesday to avoid Thanksgiving. Busey
449 asked the Board to consider moving the December County Board meeting to Tuesday, December
450 20th because the 22nd is the day before a four-day weekend. Any action the Board approved on the
451 22nd would have to wait to be implemented if the date is not moved. This goes along with the
452 County closing out the fiscal year budgets and submitting final amendments for the previous fiscal
453 year budget. The April election date was avoided by moving the first Committee of the Whole
454 meeting to Thursday.

455

456 Weibel said the University of Illinois's spring break will be March 21-25 and requested the
457 March County Board meeting be moved from that same week. Busey said that change would
458 eliminate the possibility for a study session at the end of February.

459

460 **MOTION** Beckett to approve the County Board FY2011 Calendar of Meetings; seconded
461 by Wysocki

462
463 **Weibel asked to move the March County Board meeting to March 17th and the**
464 **December County Board meeting to December 20th. Beckett and Wysocki agreed to consider**
465 **the amendments as friendly.**

466
467 **Motion carried as amended with unanimous support.**
468

469 **County Clerk**

470 Request Approval of Liquor Ordinance Amendments

471
472 **MOTION** by Beckett to approve the Liquor Ordinance amendments requested by the
473 County Clerk; seconded by James.

474
475 **MOTION** by Weibel to divide the question; seconded by Langenheim. Weibel stated no
476 discussion was allowed on a motion to divide the question.

477
478 **MOTION** by Beckett to suspend the rules so Weibel could explain why he was moving to
479 divide the question; seconded by McGinty. **Motion carried with unanimous support.**

480
481 Weibel said he wanted to divide the recommendations into parts to be voted on individually.
482 The reason is that the recommendation from the County's legal counsel is different from the County
483 Clerk's fourth recommendation. Weibel wanted the fourth recommendation deferred until Mark
484 Shelden and the County's legal counsel agreed on a recommendation. The Board discussed the
485 differences and deferring the item until hearing more from legal counsel. Weibel suggested Shelden
486 talk to the County's legal counsel.

487
488 Doenitz and Sapp exited the meeting at 8:35 p.m.

489
490 Knott asked Shelden to comment on his request. Shelden said the Sheriff is not authorized
491 to do background checks. The state police do background checks and charge for this service.
492 Shelden described the hassles his office goes through in organizing the application materials. The
493 County Clerk volunteered to take over the liquor license process six months ago and would love to
494 give it back because his staff spends too much time trying to manage the bureaucracy. He was
495 trying to reduce the bureaucracy of the license procedure for applicants and especially for his office.
496 His requests were to make the Liquor Ordinance reflect past practices because the ordinance has not
497 been followed. He had no objection to the item being deferred.

498
499 Moser exited the meeting at 8:37 p.m.

500
501 Betz wanted to defer this item in order to obtain the County's legal counsel's rationale.
502 **Weibel withdrew his motion to divide the question.**

503
504 **MOTION** by Weibel to defer the item; seconded by Langenheim. Betz said the Board
505 could now discuss the motion to defer, not the merits of the request.

506 Anderson asked about the time when applicants apply for liquor licenses. Shelden thought
507 the licenses take affect July 1st. They arrive throughout the year.

508
509 Michaels exited the meeting at 8:39 p.m.

510
511 Betz reminded the Board the discussion was limited to the merits of deferral.

512
513 **Motion carried to defer with unanimous support.**
514

515 **Board of Review Report**

516
517 **MOTION** by Ammons to receive and place on file the Board of Review report; seconded by
518 Richards. **Motion carried with unanimous support.**

519 **Other Business**

520
521 There was no other business.

522 523 **Chair's Report**

524
525 There was no Chair's report.

526
527 Moser returned to the meeting at 8:40 p.m.

528 529 **Designation of Items to be Placed on County Board Consent Agenda**

530
531 Agenda items 9.A.1, B.2-5, C.2 were designated for the consent agenda.

532
533 Weibel, Knott, and Langenheim exited at the meeting at 8:41 p.m. Michaels returned at 8:41
534 p.m. Sapp returned at 8:42 p.m.

535 536 **FINANCE**

537
538
539 Betz thanked McGinty for his service as the Deputy Chair of Finance and his efficient
540 handling of budget items. The Board applauded McGinty.

541
542 Busey asked McGinty to address the Public Defender's request to waive the hiring freeze
543 first because Rosenbaum has been waiting throughout the entire meeting.

544 545 **Budget Amendments & Transfers**

546 **Budget Amendment #10-00091 and Budget Amendment #10-00092**

547
548 **MOTION** by Ammons to recommend to the County Board approval of Budget Amendment
549 #10-00091 from Fund 080 General Corporate – Department 023 Recorder for increased
550 appropriations of \$80,000 for the Purchase Document Stamps line with increased revenue of
551 \$120,000 from the Rental Housing Support Fee line and Budget Amendment #10-00092 from Fund

552 080 General Corporate – Department 023 Recorder for increased appropriations of \$35,000 for the
553 Rental HSG Fee Remittance line with increased revenue of \$38,500 from the Rental Housing
554 Support Fee line; seconded by Kurtz.

555
556 Wysocki asked if home sales had increased. Busey the additional document stamps
557 purchase might real estate transactions have increased, not necessarily home sales.

558
559 **Motion carried with unanimous support.**

560
561 Weibel returned to the meeting at 8:43 p.m.

562
563 Budget Amendment #10-00093

564
565 **MOTION** by Anderson to recommend to the County Board approval of Budget
566 Amendment #10-00093 from Fund 109 Delinquent Prevention Grant Fund – Department 053
567 Mental Health Board for increased appropriations of \$8,811 for the Contributions and Grants line
568 with increased revenue of \$650 from the Investment Interest line; seconded by Ammons. **Motion**
569 **carried with unanimous support.**

570
571 Budget Amendment #10-00090

572
573 **MOTION** by James to recommend to the County Board approval of Budget Amendment
574 #10-00090 from Fund 105 Capital Asset Replacement Fund – Department 059 Facilities Planning
575 for increased appropriations of \$14,150 for the 1701 Main Building Construction/Improvement line
576 with no increased revenue; seconded by Kurtz. **Motion carried with unanimous support.**

577
578 Langenheim returned to the meeting at 8:45 p.m.

579
580 Budget Amendment #10-00089

581
582 **MOTION** by Wysocki to recommend to the County Board approval of Budget Amendment
583 #10-00089 from Fund 091 Animal Control – Department 047 Animal Control for increased
584 appropriations of \$10,922 for the IMRF-Early Retirement Obligation line with no increased
585 revenue; seconded by James.

586
587 James wanted to know what the ERI was. Busey stated it is the debt for the early retirement
588 incentive the County offered in 2003. Animal Control had an individual who took ERI, so the
589 department has an annual debt obligation to pay and failed to budget for it in FY2010. Jones asked
590 how Animal Control failed to budget for the ERI and when the total ERI would be paid off. Busey
591 said it was simply a mistake and that the ERI will be paid off in 2013.

592
593 Wysocki exited the meeting at 8:46 p.m.

594
595 **Motion carried with unanimous support.**

596
597

598 Budget Amendment #10-00094

599

600

601

602

603

604

605

606

607

608

609

610

611

612

613

614

615

616

617

618

619

620

621

622

623

624

625

626

627

628

629

630

631

632

633

634

635

636

637

638

639

640

641

642

643

MOTION by Moser to recommend to the County Board approval of Budget Amendment #10-00094 from Fund 091 Animal Control – Department 047 Animal Control for increased appropriations of \$2,600 for the IMRF- Employer Cost line with no increased revenue; seconded by Anderson.

Richards asked if the amendment was related to the change in the IMRF rate the County Board approved. Busey confirmed it was and the County now knows how many the departments amounts changed with the mid-year rate increase.

Motion carried with unanimous support.

Budget Amendment #10-00095

MOTION by Jones to recommend to the County Board approval of Budget Amendment #10-00095 from Fund 076 Tort Immunity Tax Fund – Department 075 General County for increased appropriations of \$65,000 for the Workers' Compensation Insurance line with no increased revenue; seconded by Ammons.

Michaels asked if the amendment reflected an increase because she thought the County was caught up on IMRF payments. Busey said this amendment concerned workers' compensation, not IMRF.

Motion carried with unanimous support.

Budget Transfer #10-00010

MOTION by Jay to recommend to the County Board approval of Budget Transfer #10-00010 from Fund 679 Child Advocacy Center – Department 179 Child Advocacy Center for a transfer of \$1,050 to the IMRF Employer Cost line from the Professional Services lines; seconded by Moser. **Motion carried with unanimous support.**

Request to Waive Hiring Freeze

Public Defender Request to Waive Hiring Freeze for Assistant Public Defender Position

MOTION by Beckett to approve waiving the hiring freeze for the Assistant Public Defender position; seconded by Richards. **Motion carried with unanimous support.**

State's Attorney

Request Approval of Application for and, if Awarded, Acceptance of FY2011 Victim Advocacy Grant Renewal

MOTION by James to approve the application for and, if awarded, acceptance of FY2011 Victim Advocacy Grant renewal; seconded by Michaels. **Motion carried with unanimous support.**

644 **Nursing Home**

645 **Request Approval of Application for and, if Awarded, Acceptance of FY2011 IDOT Grant**

646

647 Wysocki returned to the meeting at 8:50 p.m.

648

649 **MOTION** by James to approve the Nursing Home's application for and, if awarded,
650 acceptance of FY2011 IDOT Grant; seconded by Jay.

651

652 Richards thought the Nursing Home's previous applications for such grants were
653 unsuccessful. Busey corrected him that the Nursing Home had been awarded similar grants in the
654 past. The Nursing Home's fleet of buses is basically all provided by these types of grants.

655

656 **Motion carried with unanimous support.**

657

658 **County Administrator**

659 **General Corporate Fund FY2010 Revenue/Expenditure Projection Report**

660

661 Busey stated her reports were in the green packet provided at the Board's desks. The GCF
662 projection report is substantially the same as it was last month, with a little improvement. The
663 County received a distribution from the City of Urbana of \$118,299 from the 2002-2003 property
664 tax appeal with Provena. Busey considers this one-time revenue that will remain in the GCF. She
665 projected the current shortfall at \$630,000 over budgeted revenue. The expenditure side is
666 improved by about \$100,000. She projected it ending at \$624,000 under budget. That would bring
667 the CGF to a positive ending position of \$869,346 for FY2010. This would end the year with a 9%
668 fund balance if the outstanding Nursing Home loan is ignored.

669

670 Gladney exited the meeting at 8:51 p.m.

671

672 **General Corporate Fund Budget Change Report**

673

674 There was no budget change report because there were no changes to the budget.

675

676 **Harris & Harris Monthly Collections Report**

677

678 Busey summarized that the Harris & Harris collections have benefited the GCF by
679 \$169,323, year-to-date. The total revenue for all the agencies that have seen revenue from these
680 collections is \$798,739. Even so, the General Government Fees line remains under budget is the
681 revenue it has generated this year.

682

683 **MOTION** by Ammons to receive and place on file the County Administrator's reports and
684 the Harris & Harris Collections Report; seconded by Jones. **Motion carried with unanimous**
685 **support.**

686

687 Knott returned to the meeting at 8:53 p.m.

688

689 Resolution Authorizing Renewal of a Loan from the General Corporate Fund to the Nursing Home
690 Fund

691
692 **MOTION** by Beckett to approve the Resolution Authorizing Renewal of a Loan from the
693 General Corporate Fund to the Nursing Home Fund; seconded by James.
694

695 James asked how long this loan of \$333,142 has been on the books. Busey confirmed the
696 length of time was three years.
697

698 **Motion carried with unanimous support.**
699

700 Authorization for Loan to the General Corporate Fund from the Public Safety Sales Tax Fund
701

702 **MOTION** by Langenheim to authorize a loan to the General Corporate Fund from the
703 Public Safety Sales Tax Fund in the amount of \$1,657,573; seconded by Wysocki. **Motion carried**
704 **with unanimous support.**
705

706 Resolution to Approve FY2011 Plan for Use of the General Corporate Fund One-Time Revenues
707

708 Busey explained how the resolution detailed how any one-time revenues would be spent in
709 FY2011 if received.
710

711 **MOTION** by Nudo to approve the Resolution to Approve FY2011 Plan for Use of the
712 General Corporate Fund One-Time Revenues; seconded by Beckett.
713

714 Nudo asked if any one-time revenues were anticipated, such as revenue from Harris &
715 Harris collections. Busey stated the Harris & Harris collections were built into the operating budget
716 for a three-year period and are not one-time revenues. An example of one-time revenue is the
717 money recently received from Urbana from the Provena property tax case. The 2013 rent payment
718 from ILEAS will be treated as one-time revenue. Any excess of revenue to expenditure in FY2010
719 should be considered one-time revenue and left in the General Corporate Fund.
720

721 **Motion carried with unanimous support.**
722

723 FY2011 Annual Tax Levy Ordinance
724

725 **MOTION** by Wysocki to approve the FY2011 Annual Tax Levy Ordinance; seconded by
726 Ammons. **Motion carried with unanimous support.**
727

728 FY2011 Annual Budget & Appropriation Ordinance
729

730 **MOTION** by James to approve the FY2011 Annual Budget & Appropriation Ordinance;
731 seconded by Bensyl.
732

733 Busey described a change that has been made since the budget was placed on file. The
734 change was \$36,000 in revenue and expenditure in the Developmental Disabilities Fund. This alters
735 the totals from what they were in October.
736

737 Wysocki asked about the requests to restore the \$12,000 for the Courthouse self-help center.
738 Busey explained that funding came from the Law Library Fund budget, which is spent at the
739 discretionary of the Presiding Judge, not the County Board. When the self-help center was initiated,
740 Busey did not think that the Presiding Judge committed to funding it forever. It was anticipated that
741 the Law Library would fund the self-help center for one or two years to get the project off the
742 ground. The Law Library Fund has been deficit spending for the last two years and they are trying
743 to restore a balanced budget. The Law Library Fund balance will be reduced by \$50,000 this year
744 because of additional reimbursement of expenses such as Westlaw for the Court-related offices to
745 help with the County's budget deficit. This spending will also be reduced next year. Busey does
746 not view the Law Library Fund as a continuing source to pay for the self-help desk and the County
747 Board ultimately does not make the decision on how those funds are spent.
748

749 Wysocki inquired if it was possible this self-help center could be funded from outside
750 sources. Busey said it could be and that is a question for the Land of Lincoln Legal Services, who
751 is operating this program. The Land of Lincoln Legal Services could charge a fee for providing
752 these services to customers. At one time Kurtz suggested charging a \$5 fee per user.
753

754 Ammons suggested using the revenue remaining in the Courthouse Construction Fund for
755 the self-help center. Busey explained the County only had that money because bonds were issued.
756 It has to be used for construction related to the Courthouse or to repay the bonds.
757

758 Kurtz talked to the Public Defender about trying to save this program by charging each user
759 a fee of \$5-\$6. Kurtz was going to go into discussions with the Judge Difanis and the State's
760 Attorney to see if the \$12,000 can be found or a fee assessed.
761

762 James hoped that the type of things Kurtz was describing would be discussed with the full
763 Board so all members are on the same page. When a Board member has an idea like Kurtz's, it
764 would be appropriate to run it by Weibel, the County Board Chair, because it was unfair to leave the
765 other Board members in the dark. Kurtz said he was not intending to usurp the Board's authority
766 and agreed to go through the proper channels in the future.
767

768 Richards said he was going to look into amending the resolution about one-time GCF
769 revenue in FY2011 to include \$12,000 for the self-help center if another way to fund it is not found.
770

771 **Motion carried with unanimous support.**

772 Resolution Reallocating Recovery Zone Facility Bond Allocation to the Illinois Finance Authority
773

774 **MOTION** by James to approve the Resolution Reallocating Recovery Zone Facility Bond
775 Allocation to the Illinois Finance Authority; seconded by Wysocki. **Motion carried with**
776 **unanimous support.**
777

778 Gladney returned to the meeting at 9:02 p.m.

779 Ordinance Authorizing the Issuance of General Obligation (Limited Debt) Tax Certificates, Series
780 2010A, to Finance County Facilities for the County of Champaign, Illinois, & Providing the Details
781 of Such Certificates, & Related Matters

782
783 Busey stated this was effectively the bond issue for the \$1.9 million for the new facility.

784
785 **MOTION** by Beckett to approve the Ordinance Authorizing the Issuance of General
786 Obligation (Limited Debt) Tax Certificates, Series 2010A, to Finance County Facilities for the
787 County of Champaign, Illinois, & Providing the Details of Such Certificates, & Related Matters;
788 seconded by Sapp. **Motion carried.**

789
790 Approval of Installment Purchase Agreement (Series 2010A)

791
792 Busey stated the agreement would enable the Series 2010A debt certificates to be sold in
793 \$5,000 increments. It is a better way to set up the bond issue.

794
795 **MOTION** by Beckett to approve the Installment Purchase Agreement (Series 2010A);
796 seconded by Wysocki. **Motion carried.**

797
798 Ordinance of the County of Champaign, Illinois, Providing for the Issuance of General Obligation
799 Refunding Bonds, Series 2010B, Providing the Details of Such Bonds & for a Levy of Taxes to Pay
800 the Principal of & Interest on Such Bonds, & Related Matters

801
802 Busey explained this was the refunding of the 2003 Nursing Home bonds, which will
803 generate interest savings for the County of about \$300,000.

804
805 **MOTION** by Beckett to approve the Ordinance of the County of Champaign, Illinois,
806 Providing for the Issuance of General Obligation Refunding Bonds, Series 2010B, Providing the
807 Details of Such Bonds & for a Levy of Taxes to Pay the Principal of & Interest on Such Bonds, &
808 Related Matters; seconded by Nudo.

809
810 **Motion carried with unanimous support.**

811
812 Approval of Authorization for the Issuance of Tax Anticipation Warrants

813
814 **MOTION** by Jones to authorize the issuance of the tax anticipation warrants for the
815 Champaign County Nursing Home; seconded by Wysocki.

816
817 **Motion carried.**

818
819 **Treasurer**
820 Monthly Report – October 2010

821
822 Welch provided a final report on the real estate taxes. The taxes are 99.4% collected. This
823 is the highest percentage collected. Welch paid back two loans this month from the Recorder and

824 Court Services automation funds to the GCF. Welch described the history of the property tax
825 money with Provena as it has moved through the courts.

826
827 **MOTION** by Rosales to receive and place on file the Treasurer's October 2010 report;
828 seconded by Nudo. **Motion carried with unanimous support.**

829

830 **Auditor**

831 **Purchases Not Following Purchasing Policy**

832

833 The list was distributed to the Board at the start of the meeting.

834

835 **Monthly Report – October 2010**

836

837 **MOTION** by Weibel to receive and place on file the Auditor's October 2010 monthly
838 report; seconded by. **Motion carried with unanimous support.**

839

840 **Other Business**

841

842 There was no other business.

843

844 **Chair's Report**

845

846 There was no Chair's report.

847

848 **Designation of Items to be Placed on County Board Consent Agenda**

849

850 Agenda items 10.A.1-9, C.1, D.1, E.4-9, & E.12 were designated for the consent agenda.

851

852 **RECESS**

853

854 Betz recessed the meeting at 9:09 p.m.

855

856 Respectfully submitted,

857

858 Kat Bork

859 Administrative Assistant

860

861 *Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*