

CHAMPAIGN COUNTY BOARD COMMITTEE OF THE WHOLE MINUTES

Finance/Policy, Personnel, & Appointments/Justice & Social Services

Tuesday, November 9, 2010

Lyle Shields Meeting Room, Brookens Administrative Center

1776 E. Washington St., Urbana, Illinois

MEMBERS PRESENT: Carol Ammons, Jan Anderson, Steve Beckett, Ron Bensyl, Astrid Berkson, Thomas Betz, Chris Doenitz, Matthew Gladney, Stan James, John Jay, Brad Jones, Greg Knott, Alan Kurtz, Ralph Langenheim, Brendan McGinty, Diane Michaels, Steve Moser, Alan Nudo, Steve O'Connor, Michael Richards, Giraldo Rosales, Larry Sapp, Jonathan Schroeder, C. Pius Weibel, Barbara Wysocki

MEMBERS ABSENT: Lloyd Carter, Lorraine Cowart

OTHERS PRESENT: Kat Bork (Administrative Assistant), Deb Busey (County Administrator), Tony Fabri (Auditor), John Farney (County Clerk's Office), Darlene Kloepfel (RPC Social Services Director), Alan Reinhart (Facilities Director), Randall Rosenbaum (Public Defender), Mark Shelden (County Clerk), Dan Welch (Treasurer)

CALL TO ORDER

Betz called the Committee of the Whole meeting to order at 6:04 p.m.

ROLL CALL

Bork called the roll. Anderson, Beckett, Bensyl, Berkson, Betz, Doenitz, Gladney, James, Jay, Jones, Knott, Kurtz, Langenheim, McGinty, Michaels, Moser, Nudo, O'Connor, Richards, Rosales, Sapp, Schroeder, and Wysocki were present at the time of roll call, establishing the presence of a quorum.

APPROVAL OF MINUTES

MOTION by Rosales to approve the Committee of the Whole minutes of October 12, 2010; Legislative Budget Hearings minutes of September 7, 2010; Legislative Budget Hearings minutes of September 14, 2010; seconded by James. **Motion carried with unanimous support.**

APPROVAL OF AGENDA/ADDENDA

MOTION by Langenheim to approve the agenda and the addendum; seconded by Kurtz. **Motion carried with unanimous support.**

PUBLIC PARTICIPATION

Jerry Watson, representing the Champaign County Farm Bureau, expressed concern about the list of seven at-large appointees to the Redistricting Commission. His concern was that only one person lived outside the Champaign-Urbana city limits in the unincorporated part of the county. He stressed that the County Board is the sole governance for unincorporated areas of the county, unlike the municipalities. He wanted the unincorporated areas to be heard and represented. He was very supportive of the redistricting process. Watson felt the original intent of the process was to remove political association from the commission with the at-large members. Watson noted several appointees have political ties.

Shirley Stillinger spoke about the proposed elimination of the helpdesk in the Champaign County Courthouse. She understood the County was pinched for money, but did not understand how the helpdesk's closure would help the general fund, since it is funded by the separate Law Library Fund. She described the assistance the helpdesk has provided to people at the Courthouse. She wanted information on why the Law Library money was no longer available made public. She also asked that the County Board keep the helpdesk going long enough for people in the community to find a way to continue this service, either with other funding or volunteers.

Barbara Kessel, representing the CU Citizens for Peace & Justice, distributed a handout about legal helpdesks in Illinois counties.

Ammons entered the meeting at 6:12 p.m.

Kessel talked about the types of court cases which are not eligible for the Public Defender's services. She encouraged some nongovernmental entity take over the legal helpdesk service.

George Wissmiller addressed his concerns about the Clinton landfill and how the company is close to getting permits to haul PCBs from Chicago. The Clinton landfill is about 45 feet above the Mahomet Aquifer. DeWitt County has held two referendums opposing the landfill. However, the DeWitt County Board signed contracts with Peoria Disposal and is not opposing this issue. Wissmiller encouraged the Champaign County Board to oppose the Clinton landfill expansion.

Weibel entered the meeting at 6:24 p.m.

David Holt asked the current County Board to renew a previous resolution opposing the proposed chemical waste landfill over the Mahomet Aquifer in DeWitt County.

Melodye Rosales described her experience in trying to obtain legal assistance from the Circuit Court, the Land of Lincoln Legal Services, and the Women's Shelter. She spoke well of the assistance provided by the Courthouse's helpdesk that enabled people to avoid hiring lawyers. She asked the County Board to change the budget and fund the Courthouse helpdesk.

Betz announced public participation was closed.

COMMUNICATIONS

Kurtz described the Mahomet Valley Water Authority meeting he attended about the possible Clinton landfill pollution of the Mahomet Aquifer. He asked the Board to send a resolution objecting to the Clinton landfill.

Jones and Sapp exited the meeting at 6:34 p.m. McGinty, Moser, and Bensyl exited the meeting at 6:35 p.m. Moser returned to the meeting at 6:36 p.m. Jones returned to the meeting at 6:37 p.m.

Nudo commented that he and McGinty were putting forward guidelines for the Champaign County 2011 reapportionment. The draft was available on the Board members' desks and would be reviewed by the State's Attorney. He hoped to have the County Board discuss the issue and take action taken in December.

Sapp and Bensyl returned to the meeting at 6:38 p.m.

JUSTICE & SOCIAL SERVICES

Betz asked for round of applause because it was Gladney's last night as the Justice & Social Services Deputy Chair.

McGinty returned to the meeting at 6:40 p.m.

Presentation of County-Wide Housing Study Results from Regional Planning Commission

Kloepfel presented the preliminary results from the joint housing availability study between the different jurisdictions that receive community developmental block funding and the Housing Authority, all of which are HUD-funded organizations and governmental entities. She introduced Brian Higgins and Ron Vote from the consulting firm hired for the study. Higgins explained they are a market research firm based in Columbus, Ohio. An RFP was issued in April from the community developmental block funded member agencies and the contract was awarded. The project began in July and will be finished later in November. The firm looked at the housing demand in three segments: for sale single family homes, condominiums, and the rental market. They surveyed the entire county to see the current activities. Higgins reviewed the preliminary results. There is a housing surplus in Champaign County even if no new homes are built for several years. Higgins answered the Board's questions about the firm's methodology.

James exited the meeting at 6:58 p.m. and returned at 7:00 p.m.

Monthly Reports

MOTION by James to receive and place on file the Animal Control – September 2010, Emergency Management Agency – Combined September/October 2010, Head Start – September 2010, Probation & Court Services – September 2010, and Public Defender – July 2010 & August 2010 monthly reports; seconded by Jay. **Motion carried with unanimous support.**

Animal Control

Approval of Revised Intergovernmental Agreement for Animal Control Services with the City of Champaign

MOTION by Anderson; seconded by Kurtz

Anderson asked what changed in the agreement. Busey said there was a 3% cost adjustment for each year of the contract.

Motion carried with unanimous support.

Other Business

There was no other business.

Chair's Report

Gladney said it was a pleasure serving as the Justice & Social Services Deputy Chair and that he would miss the Board members.

Designation of Items to be Placed on County Board Consent Agenda

Agenda item 7.C.1 was designated for the consent agenda.

Weibel exited the meeting at 7:05 p.m.

COUNTY FACILITIES

Courthouse Exterior/Clock & Bell Tower Renovation Project

Project Update

Betz praised Beckett for the yeoman's job he has done in his 10 years as the Facilities Committee Chair and Deputy Chair. Betz listed the many projects and challenges Beckett handled over those 10 years. He described the Facilities Deputy Chair position as the toughest Board position next to the County Board Chair. The Board gave Beckett a round of applause.

MOTION by Langenheim to receive & place on file the project update; seconded by Rosales,

Beckett said he would like to close this project out with the current Board because all the work is done and the current Board has the institutional history with the project. There is one outstanding architect bill of \$20,000 that relates to the last change order the Board approved. Beckett explained the current state of the project budget and final paperwork. He asked to have an item closing out this project on the November County Board agenda if everything is complete.

Weibel re-entered the meeting at 7:08 p.m.

Beckett explained that about \$1 million remained in the Courthouse Construction Fund because the project has come in under budget. He encouraged the Board to apply the remaining money to the paying off the bonds issued for this project.

Ammons exited the meeting at 7:10 p.m.

Beckett did not think the remaining money should be diverted to anything else because it was intended for this project. Moser said he looked forward to closing out the project.

Ammons returned to the meeting at 7:14 p.m.

Motion carried with unanimous support.

Facilities Director

Physical Plant Monthly Reports – September 2010

MOTION by Jay to receive & place on file the Physical Plant September 2010 reports; seconded by Ammons. **Motion carried with unanimous support.**

Recommendation of Full Project Budget for 202 Art Bartell Construction Project

Beckett explained that when the County Board approved the contract for the 202 Art Bartell Construction Project there were questions about the total project cost. Busey and Reinhart prepared the memo in the agenda packet detailing the costs to address those questions.

Sapp recalled the discussions over this new type of turnkey building and the costs. The County Clerk and Coroner were consulted to ensure the building would have the features they needed. It was known there was going to be additional costs for the fiber optic loop and storm drainage work, which were not included in the original building estimates. He did not realize the construction of the storm water drainage connection would cost almost \$450,000. Sapp was concerned with the budget items listed in the memo, including having Physical Plant staff construct a maintenance area build-out after the building's construction was complete. The build-out adds \$30,000 to the project budget and Sapp wondered why this information was not included in the meeting where Reinhart conferred with the other impacted departments. Sapp understood the building was supposed to be complete right after construction for the needs of the three involved departments. Reinhart answered that the entire concept of the maintenance area was left out of the project scope because Physical Plant can complete the necessary work in-house for less money than what a contractor would charge. The \$30,000 is an estimate for the cost of the build-out materials; it was not a remodeling project. Sapp appreciated that things were being done in-house to save money, but strongly felt that such information needs to be shared with the County Board. Some of the costs listed in the memo were surprising to him. One of his major concerns was the \$13,300 listed for IGW Consultation Services on Page 40 of the agenda packet. He thought the Board was asked to approve constructing this new type of building and all the architect and consultant fees were included in the cost of the building. Beckett said the \$13,300 was a part of the contract approved with IGW not to exceed \$20,000. It was not a new item. Busey explained the first four

bullet pointed items were not included in the initial total because they are paid for out of the General Corporate Fund.

James considered a turnkey operation to be a ready building once the keys are handed over. He was a big supporter of doing in-house work, but felt the Board should have been notified of those costs up front. He recommended the Board sit down and consider a complete request and not rush into the project or have the information given out in a piecemeal fashion. He did not think the building needed to be constructed immediately.

Beckett remarked how Busey estimated this project's cost at \$2.2 million at the last meeting because of all the items that needed to be included in the project. The Board members wanted more details about the costs breakdown and this memo provides the information. The items are logical for a building project. The \$447,457 price tag for the East Campus site storm drainage bothered him because he not think the drainage problems would be of that magnitude after the Scottswood project. Busey's estimate for the project budget remained right on target.

Jay asked why the drainage work cost was so high at \$447,457. Reinhart said he talked with the Berns Clancy & Associates firm, who has worked on the County's storm drainage since the conception of the East Campus design years ago. This was number the firm provided. Jay recalled the drainage problems that occurred with the Nursing Home construction project and asked about the pond. Beckett thought the problem was that the East Campus has two watersheds. He knew some drainage work was going to be done with this project, but the cost presented tonight boggled his mind.

Jay wanted to know if the costs involved a hard hook-up to get the water off the County's property or if it was paying for a retention cell. Reinhart said the basic concept was 75% hard hook-up and another very small retention area by east Main Street.

Schroeder assumed the drainage work was required to obtain a building permit from the City of Urbana. Reinhart stated he did not know if this was required by the City of Urbana for the construction of the building. He was asked to find out the cost involved if the drainage work is required and this is that number. Schroeder asked if there was any way to acquire some grant money to help pay for the project as was done for the Scottswood hook-up and maybe delay the project until grant funding could be obtained. Beckett answered that grant funding was unknown. There is a deadline for this project because of the existing Gill Building lease.

Ammons asked how the drainage work changed the initial figures the Board discussed.

Sapp exited the meeting at 7:25 p.m. Moser, Schroeder and Richards exited the meeting at 7:26 p.m.

Busey explained that information is in the memo on Page 101 of the agenda packet. The project was always estimated as \$2.2 million. The hard numbers are actually \$200,000 under the initial estimate. She understood that the East Campus storm drainage work is what the County would have to do for this project or a future building project to meet the full requirements for MPDES. Reinhart believed that was correct. Busey recommended the Board go ahead and do the

work even if the City of Urbana did not require it for this project's building permit so the East Campus is in full compliance with the known regulatory requirements.

Sapp returned to the meeting at 7:27 p.m.

Ammons thought the initial project was under \$2 million. Busey said they knew there would be owner costs (in addition to the contractor costs to construct the building) to complete the East Campus development, such as drainage and fiber connectivity. The construction contract costs were estimated \$1,355,000 and the additional owner costs and bond issuance costs brought the project estimate up \$1,992, 993. Busey provided an analysis in the agenda packet of a bond issuance that had a 15 or 20 year repayment schedule.

Richards re-entered the meeting at 7:28 p.m.

Busey recommended a 15 year repayment period because it will save the County money in interest payments. The estimated cost for the 15 years bonds is \$176,000 per year. The County currently pays \$120,000 per year for the Gill Building lease that houses the same functions that will be placed in the new facility. The County has entered into two new leases in the last year that will generate new revenue totaling \$58,000. The combination of current rent payment and new revenue covers the annual bond payment at 15 years.

Moser and Schroeder re-entered the meeting at 7:30 p.m.

Ammons asked if there was any contingency in the budget if there are any unexpected expenses. Busey verified there was no contingency line, but was confident we will be able to make it work within the presented budget.

Michaels inquired when it will be know how much the storm drainage work will actually cost. Reinhart answered that a contract with an engineering firm would have to be bid, negotiated, and signed before the actual total costs could be know.

Bensyl asked if this information could have been provided last month when the Board was given the contract to approve. He would prefer the detailed information being given before the Board considers a project, instead of after. Busey explained they were still working on putting together all of the information when the Board met last month. The scheduling of this project and process by which it was approved was discussed.

MOTION by Rosales to approve the recommendation of the full project budget for 202 Art Bartell Construction Project; seconded by Wysocki.

Nudo said he would abstain from the vote because of his relationship with the potential developer of the building. Busey clarified the Board was only voting on the issues presented on Pages 40-41 of the agenda packet. The Board was not voting on a contract with Roessler Construction. Michaels asked if the vote was about the \$590,000 amount or the whole thing, because she was not in favor of the whole thing. Beckett confirmed they were voting on the \$590,000 and the vote on the bond issue would occur later.

Motion carried.

Update – ILEAS Roof Project

Reinhart announced Advance Wayne Cain Roofing has removed and replaced 60 shingles and the project is moving along well. No major structural damage has been found, though some minor pieces of plywood had to be replaced.

County Administrator

Lease Agreement between the County of Champaign and the Illinois Attorney General

MOTION by Ammons to approve the Lease Agreement between the County of Champaign and the Illinois Attorney General; seconded by James.

Jay inquired whether the County was getting all the rent it could with the lease. Busey stated the calculator for annual rent increase is the CPI factor used for the PTELL calculation. If the CPI is negative, the rent stays the same and there is a 5% cap on any increase.

Motion carried with unanimous support.

Lease Agreement between the County of Champaign and the Champaign County Humane Society

MOTION by Kurtz to approve the Lease Agreement between the County of Champaign and the Champaign County Humane Society; seconded by Richards.

James stated, so everyone was clear, this was only a land lease. Nudo asked about the land's value. Beckett said an appraisal was done and the same methodology was used for the U.S. Army lease.

Motion carried with unanimous support.

Beckett thanked everyone for their work, especially the individual member of the Facilities Committee who tackled the Nursing Home Construction Project.

POLICY, PERSONNEL, & APPOINTMENTS

Nursing Home Board of Directors

Request Approval of Revised Nursing Home Personnel Policy

MOTION by McGinty to approve the revised Nursing Home Personnel Policy; seconded by Moser.

Jones exited the meeting at 7:40 p.m.

In answer to Wysocki's questions, Busey explained the Nursing Home planned to use a predictive index to prescreen applicants to better align individuals with available jobs. New employees sign a receipt verifying they had received the Personnel Policy and other orientation

materials. Employees are also given time off to vote, in compliance with state law. The Personnel Policy applies to the non-bargaining employees. The same issues are addressed in the labor contract for the union employees.

Jones returned to the meeting at 7:43 p.m. and Gladney exited 7:43 p.m.

Motion carried with unanimous support.

Appointments/Reappointments
Redistricting Commission

MOTION by Weibel to appoint Anthony Ackerman, Terrance Archibald, Augustus Hallmon, Wendy Harris, Diana Herriott, Esther Patt, Richard Winkel, Jr., Ron Bensyl, Jonathan Schroeder, Alan Kurtz, and Michael Richards to the Champaign County Redistricting Commission; seconded by Langenheim.

Rosales asked for the names of the other County Board members who applied for the commission. Weibel stated Rosales was the only other County Board member to apply other than the ones appointed to the commission.

Gladney returned to the meeting at 7:47 p.m.

Board discussed the Board Chair's selections for the Redistricting Commission. Several members thanked Weibel for the time he took to interview the applicants and select the Redistricting Commission's membership.

Motion carried with a roll call vote of 23 to 2. Anderson, Beckett, Berkson, Betz, Doenitz, Gladney, James, Jay, Jones, Knott, Kurtz, Langenheim, McGinty, Michaels, Moser, Nudo, O'Connor, Richards, Rosales, Sapp, Schroeder, Weibel, and Wysocki voted in favor of the motion. Ammons and Bensyl voted against the motion.

Nursing Home Board of Directors

MOTION by Weibel to appoint Mary Ellen O'Shaughnessey to the Nursing Home Board of Directors for a term beginning December 1, 2010 and ending November 30, 2012; seconded by James.

Betz disclosed that he has known Mary Ellen O'Shaughnessey for 24 years and she has campaigned for him.

Motion carried with unanimous support.

MOTION by Weibel to appoint Robert Palinkas to the Nursing Home Board of Directors for a term beginning December 1, 2010 and ending November 30, 2012; seconded by Anderson.

Weibel pointed out Palinkas does not reside in Champaign County, but the Nursing Home Board of Directors bylaws say a Director can live outside the county as long as he or she is fully employed within the county. Palinkas is fully employed at the McKinley Center and meets the requirements to serve on the Nursing Home Board of Directors.

Motion carried.

Public Aid Appeals Committee

MOTION by Weibel to appoint Carol Elliott and James Rusk to the Public Aid Appeals Committee for terms beginning December 1, 2010 and ending November 30, 2012; seconded by Wysocki. **Motion carried with unanimous support.**

Drainage District #2 of the Town of Scott

MOTION by Weibel to appoint Roger Armstrong to the Drainage District #2 of the Town of Scott for a term beginning November 19, 2010 and ending August 31, 2013; seconded by Jay. **Motion carried with unanimous support.**

Nelson-Moore-Fairfield Drainage District

MOTION by Weibel to appoint John Heiser to the Nelson-Moore-Fairfield Drainage District for a term beginning November 19, 2010 and ending August 31, 2013; seconded by Schroeder. **Motion carried with unanimous support.**

County Administrator

Vacant Positions Listing

The vacant positions listing was provided for information only.

County Board FY2011 Calendar of Meetings

Busey explained dates have been reserved for almost monthly County Board study sessions, should they be needed. The January meeting cycle starts a week later than normal because of the holidays. The November meetings cycle start on the first Tuesday to avoid Thanksgiving. Busey asked the Board to consider moving the December County Board meeting to Tuesday, December 20th because the 22nd is the day before a four-day weekend. Any action the Board approved on the 22nd would have to wait to be implemented if the date is not moved. This goes along with the County closing out the fiscal year budgets and submitting final amendments for the previous fiscal year budget. The April election date was avoided by moving the first Committee of the Whole meeting to Thursday.

Weibel said the University of Illinois's spring break will be March 21-25 and requested the March County Board meeting be moved from that same week. Busey said that change would eliminate the possibility for a study session at the end of February.

MOTION Beckett to approve the County Board FY2011 Calendar of Meetings; seconded by Wysocki

Weibel asked to move the March County Board meeting to March 17th and the December County Board meeting to December 20th. Beckett and Wysocki agreed to consider the amendments as friendly.

Motion carried as amended with unanimous support.

County Clerk

Request Approval of Liquor Ordinance Amendments

MOTION by Beckett to approve the Liquor Ordinance amendments requested by the County Clerk; seconded by James.

MOTION by Weibel to divide the question; seconded by Langenheim. Weibel stated no discussion was allowed on a motion to divide the question.

MOTION by Beckett to suspend the rules so Weibel could explain why he was moving to divide the question; seconded by McGinty. **Motion carried with unanimous support.**

Weibel said he wanted to divide the recommendations into parts to be voted on individually. The reason is that the recommendation from the County's legal counsel is different from the County Clerk's fourth request for an ordinance amendment. Weibel wanted the fourth request deferred until Mark Shelden and the County's legal counsel agreed on a recommendation. The Board discussed the differences and deferring the item until hearing more from legal counsel. Weibel suggested Shelden talk to the County's legal counsel.

Doenitz and Sapp exited the meeting at 8:35 p.m.

Knott asked Shelden to comment on his request. Shelden said the Sheriff is not authorized to do background checks. The state police do background checks and charge for this service. Shelden described the hassles his office goes through in organizing the application materials. The County Clerk volunteered to take over the liquor license process six months ago and would love to give it back because his staff spends too much time trying to manage the bureaucracy. He was trying to reduce the bureaucracy of the license procedure for applicants and especially for his office. His requests were to make the Liquor Ordinance reflect past practices because the ordinance has not been followed. He had no objection to the item being deferred.

Moser exited the meeting at 8:37 p.m.

Betz wanted to defer this item in order to obtain the County's legal counsel's rationale. **Weibel withdrew his motion to divide the question.**

MOTION by Weibel to defer the item; seconded by Langenheim. Betz said the Board could now discuss the motion to defer, not the merits of the request.

Anderson asked about the time when applicants apply for liquor licenses. Sheldon thought the licenses take affect July 1st. They arrive throughout the year.

Michaels exited the meeting at 8:39 p.m.

Betz reminded the Board the discussion was limited to the merits of deferral.

Motion carried to defer with unanimous support.

Board of Review Report

MOTION by Ammons to receive and place on file the Board of Review report; seconded by Richards. **Motion carried with unanimous support.**

Other Business

There was no other business.

Chair's Report

There was no Chair's report.

Moser returned to the meeting at 8:40 p.m.

Designation of Items to be Placed on County Board Consent Agenda

Agenda items 9.A.1, B.2-5, C.2 were designated for the consent agenda.

Weibel, Knott, and Langenheim exited at the meeting at 8:41 p.m. Michaels returned at 8:41 p.m. Sapp returned at 8:42 p.m.

FINANCE

Betz thanked McGinty for his service as the Deputy Chair of Finance and his efficient handling of budget items. The Board applauded McGinty.

Busey asked McGinty to address the Public Defender's request to waive the hiring freeze first because Rosenbaum has been waiting throughout the entire meeting.

Budget Amendments & Transfers

Budget Amendment #10-00091 and Budget Amendment #10-00092

MOTION by Ammons to recommend to the County Board approval of Budget Amendment #10-00091 from Fund 080 General Corporate – Department 023 Recorder for increased appropriations of \$80,000 for the Purchase Document Stamps line with increased revenue of \$120,000 from the Rental Housing Support Fee line and Budget Amendment #10-00092 from Fund

080 General Corporate – Department 023 Recorder for increased appropriations of \$35,000 for the Rental HSG Fee Remittance line with increased revenue of \$38,500 from the Rental Housing Support Fee line; seconded by Kurtz.

Wysocki asked if home sales had increased. Busey noted the additional document stamps purchase suggest real estate transactions have increased, not necessarily home sales.

Motion carried with unanimous support.

Weibel returned to the meeting at 8:43 p.m.

Budget Amendment #10-00093

MOTION by Anderson to recommend to the County Board approval of Budget Amendment #10-00093 from Fund 109 Delinquent Prevention Grant Fund – Department 053 Mental Health Board for increased appropriations of \$8,811 for the Contributions and Grants line with increased revenue of \$650 from the Investment Interest line; seconded by Ammons. **Motion carried with unanimous support.**

Budget Amendment #10-00090

MOTION by James to recommend to the County Board approval of Budget Amendment #10-00090 from Fund 105 Capital Asset Replacement Fund – Department 059 Facilities Planning for increased appropriations of \$14,150 for the 1701 Main Building Construction/Improvement line with no increased revenue; seconded by Kurtz. **Motion carried with unanimous support.**

Langenheim returned to the meeting at 8:45 p.m.

Budget Amendment #10-00089

MOTION by Wysocki to recommend to the County Board approval of Budget Amendment #10-00089 from Fund 091 Animal Control – Department 047 Animal Control for increased appropriations of \$10,922 for the IMRF-Early Retirement Obligation line with no increased revenue; seconded by James.

James wanted to know what the ERI was. Busey stated it is the debt for the early retirement incentive the County offered in 2003. Animal Control had an individual who took ERI, so the department has an annual debt obligation to pay and failed to budget for it in FY2010. Jones asked how Animal Control failed to budget for the ERI and when the total ERI would be paid off. Busey said it was simply a mistake and that the ERI will be paid off in 2013.

Wysocki exited the meeting at 8:46 p.m.

Motion carried with unanimous support.

Budget Amendment #10-00094

MOTION by Moser to recommend to the County Board approval of Budget Amendment #10-00094 from Fund 091 Animal Control – Department 047 Animal Control for increased appropriations of \$2,600 for the IMRF- Employer Cost line with no increased revenue; seconded by Anderson.

Richards asked if the amendment was related to the change in the IMRF rate the County Board approved. Busey confirmed it was and the County now knows how many the departments amounts changed with the mid-year rate increase.

Motion carried with unanimous support.

Budget Amendment #10-00095

MOTION by Jones to recommend to the County Board approval of Budget Amendment #10-00095 from Fund 076 Tort Immunity Tax Fund – Department 075 General County for increased appropriations of \$65,000 for the Workers' Compensation Insurance line with no increased revenue; seconded by Ammons.

Michaels asked if the amendment reflected an increase because she thought the County was caught up on IMRF payments. Busey said this amendment concerned workers' compensation, not IMRF.

Motion carried with unanimous support.

Budget Transfer #10-00010

MOTION by Jay to recommend to the County Board approval of Budget Transfer #10-00010 from Fund 679 Child Advocacy Center – Department 179 Child Advocacy Center for a transfer of \$1,050 to the IMRF Employer Cost line from the Professional Services lines; seconded by Moser. **Motion carried with unanimous support.**

Request to Waive Hiring Freeze

Public Defender Request to Waive Hiring Freeze for Assistant Public Defender Position

MOTION by Beckett to approve waiving the hiring freeze for the Assistant Public Defender position; seconded by Richards. **Motion carried with unanimous support.**

State's Attorney

Request Approval of Application for and, if Awarded, Acceptance of FY2011 Victim Advocacy Grant Renewal

MOTION by James to approve the application for and, if awarded, acceptance of FY2011 Victim Advocacy Grant renewal; seconded by Michaels. **Motion carried with unanimous support.**

Nursing Home

Request Approval of Application for and, if Awarded, Acceptance of FY2011 IDOT Grant

Wysocki returned to the meeting at 8:50 p.m.

MOTION by James to approve the Nursing Home's application for and, if awarded, acceptance of FY2011 IDOT Grant; seconded by Jay.

Richards thought the Nursing Home's previous applications for such grants were unsuccessful. Busey corrected him that the Nursing Home had been awarded similar grants in the past. The Nursing Home's fleet of buses is basically all provided by these types of grants.

Motion carried with unanimous support.

County Administrator

General Corporate Fund FY2010 Revenue/Expenditure Projection Report

Busey stated her reports were in the green packet provided at the Board's desks. The GCF projection report is substantially the same as it was last month, with a little improvement. The County received a distribution from the City of Urbana of \$118,299 as a result of the 2002-2003 property tax appeal with Provena. Busey considers this one-time revenue that will remain in the GCF. She projected the current shortfall at \$630,000 over budgeted revenue. The expenditure side is improved by about \$100,000. She projected it ending at \$624,000 under budget. That would bring the CGF to a positive ending position of \$869,346 for FY2010. This would end the year with a 9% fund balance if the outstanding Nursing Home loan is ignored.

Gladney exited the meeting at 8:51 p.m.

General Corporate Fund Budget Change Report

There was no budget change report because there were no changes to the budget.

Harris & Harris Monthly Collections Report

Busey summarized that the Harris & Harris collections have benefited the GCF by \$169,323, year-to-date. The total revenue for all the agencies that have seen revenue from these collections is \$798,739. Even so, the General Government Fees line remains under budget is the revenue it has generated this year.

MOTION by Ammons to receive and place on file the County Administrator's reports and the Harris & Harris Collections Report; seconded by Jones. **Motion carried with unanimous support.**

Knott returned to the meeting at 8:53 p.m.

Resolution Authorizing Renewal of a Loan from the General Corporate Fund to the Nursing Home Fund

MOTION by Beckett to approve the Resolution Authorizing Renewal of a Loan from the General Corporate Fund to the Nursing Home Fund; seconded by James.

James asked how long this loan of \$333,142 has been on the books. Busey confirmed the length of time was three years.

Motion carried with unanimous support.

Authorization for Loan to the General Corporate Fund from the Public Safety Sales Tax Fund

MOTION by Langenheim to authorize a loan to the General Corporate Fund from the Public Safety Sales Tax Fund in the amount of \$1,657,573; seconded by Wysocki. **Motion carried with unanimous support.**

Resolution to Approve FY2011 Plan for Use of the General Corporate Fund One-Time Revenues

Busey explained how the resolution detailed how any one-time revenues would be spent in FY2011 if received.

MOTION by Nudo to approve the Resolution to Approve FY2011 Plan for Use of the General Corporate Fund One-Time Revenues; seconded by Beckett.

Nudo asked if any one-time revenues were anticipated, such as revenue from Harris & Harris collections. Busey stated the Harris & Harris collections were built into the operating budget for a three-year period and are not one-time revenues. An example of one-time revenue is the money recently received from Urbana from the Provena property tax case. The 2013 rent payment from ILEAS will be treated as one-time revenue. Any excess of revenue to expenditure in FY2010 should be considered one-time revenue and left in the General Corporate Fund.

Motion carried with unanimous support.

FY2011 Annual Tax Levy Ordinance

MOTION by Wysocki to approve the FY2011 Annual Tax Levy Ordinance; seconded by Ammons. **Motion carried with unanimous support.**

FY2011 Annual Budget & Appropriation Ordinance

MOTION by James to approve the FY2011 Annual Budget & Appropriation Ordinance; seconded by Bensyl.

Busey described a change that has been made since the budget was placed on file. The change was \$36,000 in revenue and expenditure in the Developmental Disabilities Fund. This alters the totals from what they were in October.

Wysocki asked about the requests to restore the \$12,000 for the Courthouse self-help center. Busey explained that funding came from the Law Library Fund budget, which is spent at the discretionary of the Presiding Judge, not the County Board. When the self-help center was initiated, Busey did not think that the Presiding Judge committed to funding it forever. It was anticipated that the Law Library would fund the self-help center for one or two years to get the project off the ground. The Law Library Fund has been deficit spending for the last two years and they are trying to restore a balanced budget. The Law Library Fund balance will be reduced by \$50,000 this year because of additional reimbursement of expenses such as Westlaw for the Court-related offices to help with the County's budget deficit. This spending will also be reduced next year. Busey does not view the Law Library Fund as a continuing source to pay for the self-help desk and the County Board ultimately does not make the decision on how those funds are spent.

Wysocki inquired if it was possible this self-help center could be funded from outside sources. Busey said it could be and that is a question for the Land of Lincoln Legal Services, who is operating this program. The Land of Lincoln Legal Services could charge a fee for providing these services to customers. At one time Kurtz suggested charging a \$5 fee per user.

Ammons suggested using the revenue remaining in the Courthouse Construction Fund for the self-help center. Busey explained the County only had that money because bonds were issued. It has to be used for construction related to the Courthouse or to repay the bonds.

Kurtz talked to the Public Defender about trying to save this program by charging each user a fee of \$5-\$6. Kurtz was going to go into discussions with the Judge Difanis and the State's Attorney to see if the \$12,000 can be found or a fee assessed.

James hoped that the type of things Kurtz was describing would be discussed with the full Board so all members are on the same page. When a Board member has an idea like Kurtz's, it would be appropriate to run it by Weibel, as the County Board Chair, because it was unfair to leave the other Board members in the dark. Kurtz said he was not intending to usurp the Board's authority and agreed to go through the proper channels in the future.

Richards said he was going to look into amending the resolution about one-time GCF revenue in FY2011 to include \$12,000 for the self-help center if another way to fund it is not found.

Motion carried with unanimous support.
Resolution Reallocating Recovery Zone Facility Bond Allocation to the Illinois Finance Authority

MOTION by James to approve the Resolution Reallocating Recovery Zone Facility Bond Allocation to the Illinois Finance Authority; seconded by Wysocki. **Motion carried with unanimous support.**

Gladney returned to the meeting at 9:02 p.m.

Ordinance Authorizing the Issuance of General Obligation (Limited Debt) Tax Certificates, Series 2010A, to Finance County Facilities for the County of Champaign, Illinois, & Providing the Details of Such Certificates, & Related Matters

Busey stated this was effectively the bond issue for the \$1.9 million for the new facility.

MOTION by Beckett to approve the Ordinance Authorizing the Issuance of General Obligation (Limited Debt) Tax Certificates, Series 2010A, to Finance County Facilities for the County of Champaign, Illinois, & Providing the Details of Such Certificates, & Related Matters; seconded by Sapp. **Motion carried.**

Approval of Installment Purchase Agreement (Series 2010A)

Busey stated the agreement would enable the Series 2010A debt certificates to be sold in \$5,000 increments. It is a better way to set up the bond issue.

MOTION by Beckett to approve the Installment Purchase Agreement (Series 2010A); seconded by Wysocki. **Motion carried.**

Ordinance of the County of Champaign, Illinois, Providing for the Issuance of General Obligation Refunding Bonds, Series 2010B, Providing the Details of Such Bonds & for a Levy of Taxes to Pay the Principal of & Interest on Such Bonds, & Related Matters

Busey explained this was the refunding of the 2003 Nursing Home bonds, which will generate interest savings for the County of about \$300,000.

MOTION by Beckett to approve the Ordinance of the County of Champaign, Illinois, Providing for the Issuance of General Obligation Refunding Bonds, Series 2010B, Providing the Details of Such Bonds & for a Levy of Taxes to Pay the Principal of & Interest on Such Bonds, & Related Matters; seconded by Nudo.

Motion carried with unanimous support.

Approval of Authorization for the Issuance of Tax Anticipation Warrants

MOTION by Jones to authorize the issuance of the tax anticipation warrants for the Champaign County Nursing Home; seconded by Wysocki. **Motion carried.**

Treasurer

Monthly Report – October 2010

Welch provided a final report on the real estate taxes. The taxes are 99.4% collected. This is the highest percentage that has been collected. Welch paid back two loans this month from the Recorder and Court Services automation funds made to the GCF. Welch described the history of the property tax money with Provena as it has moved through the courts.

MOTION by Rosales to receive and place on file the Treasurer's October 2010 report; seconded by Nudo. **Motion carried with unanimous support.**

Auditor

Purchases Not Following Purchasing Policy

The list was distributed to the Board at the start of the meeting.

Monthly Report – October 2010

MOTION by Weibel to receive and place on file the Auditor's October 2010 monthly report; seconded by. **Motion carried with unanimous support.**

Other Business

There was no other business.

Chair's Report

There was no Chair's report.

Designation of Items to be Placed on County Board Consent Agenda

Agenda items 10.A.1-9, C.1, D.1, E.4-9, & E.12 were designated for the consent agenda.

RECESS

Betz recessed the meeting at 9:09 p.m.

Respectfully submitted,

Kat Bork
Administrative Assistant

Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.