

CHAMPAIGN COUNTY BOARD
COMMITTEE OF THE WHOLE – Finance/Policy/Justice Agenda
County of Champaign, Urbana, Illinois
Tuesday, February 9, 2010 – 6:00 p.m.

Lyle Shields Meeting Room, Brookens Administrative Center
1776 East Washington Street, Urbana, Illinois

The Committee of the Whole will recess at 7:00 p.m. to hold a Public Hearing on the issue of the number of County Board members and single-member vs. multi-member districts.

	<u>Page Number</u>
I. <u>Call To Order</u>	
II. <u>Roll Call</u>	
III. <u>Approval of County Board Resolution to Meet as Committee of the Whole</u>	
IV. <u>Approval of Minutes</u>	
A. Committee of the Whole Minutes – January 12, 2010	*1-15
B. Legislative Budget Hearing Minutes – August 24, 2009	*16-26
V. <u>Approval of Agenda/Addenda</u>	
VI. <u>Public Participation</u>	
VII. <u>Communications</u>	
VIII. <u>Finance:</u>	
A. <u>Budget Amendments & Transfers</u>	
1. Budget Amendment #10-00026	*27
Fund/Dept: 614 Recorder's Automation Fund – 023 Recorder	
Increased Appropriations: \$24,888	
Increased Revenue: \$0	
Reason: To populate line item which should have been included in FY2010 Budget.	
2. Budget Amendment #10-00030	*28
Fund/Dept: 070 Nursing Home Construction Fund – 010 County Board	
Increased Appropriations: \$43,000	
Increased Revenue: \$0	
Reason: To appropriate remaining cash in Nursing Home Construction Fund for arbitration expenses and/or transfer back to General Corporate Fund to cover arbitration expenses paid out of General Corporate Fund.	
3. Budget Amendment #10-00031	*29
Fund/Dept: 080 General Corporate – 016 Administrative Services	
Increased Appropriations: \$13,123	
Increased Revenue: \$0	
Reason: To budget the required appropriation for Internet access services for the County's network with Illinois Century Network for 2010.	

4. Budget Amendment #10-00032 *30
Fund/Dept: 080 General Corporate – 071 Public Properties
Increased Appropriations: \$10,110
Increased Revenue: \$0
Reason: To pay for wireless radio kit (material and labor) to Gill Building.

- B. Hiring Freeze Waiver Request
1. Request to Fill State’s Attorney Support Enforcement Legal Secretary Position *31-32

- C. County Administrator
1. General Corporate Fund FY2010 Revenue/Expenditure Projection Report
(*To Be Distributed*)
2. General Corporate Fund Budget Change Report (*To Be Distributed*)
3. Harris & Harris Monthly Collections Report *33

- D. Nursing Home Financial Report – February 3, 2010 *34-52

- E. Treasurer
1. Monthly Report (*To Be Distributed*)
2. Resolution Authorizing the County Board Chair to Execute a Deed of
Conveyance, Permanent Parcel No. 15-025-0104 *53

- F. Auditor
1. Purchases Not Following Purchasing Policy (*Provided For Information Only*
– *To Be Distributed*)
2. Monthly Reports – December 2009 & January 2010 *54-69

- G. Other Business

- H. Chair’s Report

- I. Designation of Items to be Placed on County Board Consent Agenda

IX. Policy, Personnel, & Appointments:

- A. Administrator’s Report
1. Vacant Positions Listing (*Provided for Information Only*) *70
2. Request for Amendment to Ordinance No. 652 Establishing Information
Technology Resources Policy & Procedures. *71-72

- B. Treasurer
1. Request for Review of Account Clerk Position *73

- C. Other Business

- D. Chair’s Report

- E. Designation of Items to be Placed on County Board Consent Agenda

X. Justice & Social Services:

A. Monthly Reports - Reports are available on each department's webpage at:

<http://www.co.champaign.il.us/COUNTYBD/deptrpts.htm>

1. Animal Control – December 2009
2. Emergency Management Agency – Combined Report for December 2009/
January 2010
3. Head Start – September 2009, October 2009, November 2009, December 2009,
& January 2010
4. Probation & Court Services – December 2009
5. Public Defender – November 2009 & December 2009

B. Other Business

C. Chair's Report

D. Designation of Items to be Placed on County Board Consent Agenda

XI. Adjournment

1 **CHAMPAIGN COUNTY BOARD**
2 **COMMITTEE OF THE WHOLE MINUTES**
3

4
5 **Tuesday, January 12, 2010**
6 **Lyle Shields Meeting Room, Brookens Administrative Center**
7 **1776 E. Washington St., Urbana, Illinois**
8

9 **MEMBERS PRESENT:** Jan Anderson, Steve Beckett, Ron Bensyl, Thomas Betz, Lloyd
10 Carter, Chris Doenitz, Matthew Gladney, Stan James, John Jay,
11 Brad Jones, Alan Kurtz, Ralph Langenheim, Brendan McGinty,
12 Diane Michaels, Steve O'Connor, Giraldo Rosales, Larry Sapp,
13 Jonathan Schroeder, Samuel Smucker, C. Pius Weibel, Barbara
14 Wysocki
15

16 **MEMBERS ABSENT:** Carol Ammons, Lorraine Cowart, Greg Knott, Steve Moser,
17 Alan Nudo, Michael Richards
18

19 **OTHERS PRESENT:** Kat Bork (Administrative Secretary), Deb Busey (County
20 Administrator), Tony Fabri (Auditor), Kathleen Liffick (Head Start
21 Director), Elizabeth Murphy (RPC Chief Financial Officer), Randy
22 Rosenbaum (Public Defender), Dan Walsh (Sheriff)
23

24 **CALL TO ORDER**
25

26 Betz called the meeting to order at 6:03 p.m.
27

28 **ROLL CALL**
29

30 Bork called the roll. Anderson, Beckett, Bensyl, Betz, Carter, Doenitz, Gladney, James,
31 Jay, Jones, Kurtz, Langenheim, McGinty, Michaels, O'Connor, Rosales, Sapp, Schroeder,
32 Smucker, Weibel, and Wysocki were present at the time of roll call, establishing the presence of
33 a quorum.
34

35 **APPROVAL OF COUNTY BOARD RESOLUTION TO MEET AS COMMITTEE OF**
36 **THE WHOLE**
37

38 **MOTION** by Beckett to approve the County Board Resolution to meet as a committee of
39 the whole; seconded by Wysocki. **Motion carried with all ayes.**
40

41 **APPROVAL OF MINUTES**
42

43 **MOTION** by Sapp to approve the Finance Committee Minutes of November 5, 2009 and
44 December 10, 2009; Policy, Personnel, & Appointments Committee Minutes of November 4,
45 2009; and Justice & Social Services Committee Minutes of October 5, 2009; seconded by James.
46 **Motion carried with all ayes.**

47 **APPROVAL OF AGENDA/ADDENDA**

48
49 **MOTION** by Beckett to approve the agenda and two addenda; seconded by Wysocki.
50 **Motion carried with all ayes.**

51
52 **PUBLIC PARTICIPATION**

53
54 There was no public participation.

55
56 **COMMUNICATIONS**

57
58 There were no communications.

59
60 **FINANCE**

61 **Budget Amendments & Transfers**

62 Budget Amendment #10-00013, Budget Amendment #10-00018, Budget Amendment #10-
63 00019, Budget Amendment #10-00021, and Budget Amendment #10-00022

64
65 **MOTION** by Wysocki for an omnibus motion to recommend to the County Board
66 approval of Budget Amendment #10-00013 from Fund 075 Regional Planning Commission –
67 Department 859 Tenant Based Rental Assistance-Urbana for increased appropriations of
68 \$110,000 for the Emergency Shelter/Utilities line with increased revenue of \$110,000 from the
69 HUD-H.O.M.E. Investment Partnership line,
70 Budget Amendment #10-00018 from Fund 104 Early Childhood Fund – Department 609 Early
71 Head Start Expansion-ARRA for increased appropriations of \$105,148 for the Regular Full-Time
72 Employees line, \$222,336 for the Regular Part-Time Employees line, \$25,053 for the Social
73 Security-Employer line, \$27,771 for the IMRF-Employer Cost line, \$3,995 for the Workers’
74 Compensation Insurance line, \$6,902 for the Unemployment Insurance line, \$76,072 for the
75 Employee Health/Life Insurance line, \$50,000 for the Office Supplies line, \$2,500 for the Books,
76 Periodicals, and Manuals line, \$750 for the Postage, UPS, Federal Express line, \$500 for the
77 Food line, \$500 for the Medical Supplies line, \$1,000 for the Custodial Supplies line, \$1,000 for
78 the Gasoline and Oil line, \$2,500 for the Dietary Non-Food Supplies line, \$1,250 for the
79 Equipment Less Than \$1,000 line, \$5,000 for the Operational Supplies line, \$160,000 for the
80 School Supplies line, \$2,500 for the Audit and Accounting Fees line, \$15,000 for the Architect
81 Fees line, \$3,000 for the Medical/Dental/Mental Health line, \$2,500 for the Professional Services
82 line, \$5,000 for the Job-Required Travel Expense line, \$500 for the Field Trips/Activities line,
83 \$10,000 for the Insurance line, \$1,500 for the Computer Services line, \$5,000 for the Gas Service
84 line, \$5,000 for the Electric Service line, \$3,500 for the Water Service line, \$2,500 for the
85 Telephone Service line, \$2,000 for the Pest Control Service line, \$1,500 for the Waste Disposal
86 and Recycling line, \$1,000 for the Automobile Maintenance line, \$185,000 for the Non-County
87 Building Repair-Maintenance line, \$50,400 for the Facility/Office Rentals line, \$5,200 for the
88 Equipment Rentals line for a total increased appropriation of \$993,377 with increased revenue of
89 \$1,112,250 from the HHS-Head Start-American Recovery/Reinvestment line,
90 Budget Amendment #10-00019 from Fund 104 Early Childhood Fund – Department 609 Early
91 Head Start Expansion-ARRA for increased appropriations of \$3,000 for the Other Service by

92 Contract line, \$2,000 for the Legal Notices, Advertising line, \$36,929 for the Indirect
93 Costs/Overhead line, \$28,500 for the Conferences and Training line, \$1,250 for the Food Service
94 line, \$1,500 for the Landscaping Service/Maintenance line, \$3,500 for the Janitorial Services
95 line, \$1,000 for the Parent Activities/Travel line, \$750 for the Parking Lot/Sidewalk
96 Maintenance line, \$25,000 for the Automobiles, Vehicles line, \$5,000 for the Other Equipment
97 line, \$10,000 for the Furnishings, Office Equipment line for a total increased appropriation of
98 \$118,429 with no increased revenue,
99 Budget Amendment #10-00021 from Fund 104 Early Childhood Fund – Department 607
100 Infant/Toddler Full Day Head Start for increased appropriations of \$111,243 for the Regular
101 Full-Time Employees line, \$172,965 for the Regular Part-Time Employees line, \$21,742 for the
102 Social Security-Employer line, \$24,101 for the IMRF-Employer Cost line, \$4,529 for the
103 Workers' Compensation Insurance line, \$3,252 for the Unemployment Insurance line, \$61,596
104 for the Employee Health/Life Insurance line, \$500 for the Food line, \$1,000 for the Custodial
105 Supplies line, \$500 for the Dietary Non-Food Supplies line, \$1,500 for the Equipment Less Than
106 \$1,000 line, \$1,000 for the Medical/Dental/Mental Health line, \$500 for the Job-Required Travel
107 Expense line, \$5,500 for the Insurance line, \$1,500 for the Computer Services line, \$6,100 for
108 the Gas Service line, \$5,500 for the Electric Service line, \$2,500 for the Water Service line,
109 \$2,500 for the Telephone Service line, \$1,000 for the Pest Control Service line, \$1,000 for the
110 Waste Disposal and Recycling line, \$15,000 for the Non-County Building Repair-Maintenance
111 line, \$40,000 for the Facility/Office Rentals line, \$4,500 for the Equipment Rentals line, \$1,000
112 for the Other Service by Contract line, \$500 for the Legal Notices, Advertising line, \$15,000 for
113 the Indirect Costs/Overhead line, \$1,500 for the Conferences and Training line, \$2,500 for the
114 Janitorial Services line for a total increased appropriation of \$510,028 with increased revenue of
115 \$487,500 from the Illinois Department of Healthcare and Family Services line and \$25,000 from
116 the Child Day Care Charges line for a total increase in revenue of \$512,500, and
117 Budget Amendment #10-00022 from Fund 104 Early Childhood Fund – Department 647 Age 3-
118 5 Full Day Head Start for increased appropriations of \$25,000 for the Regular Full-Time
119 Employees line, \$30,000 for the Regular Part-Time Employees line, \$4,208 for the Social
120 Security-Employer line, \$4,664 for the IMRF-Employer Cost line, \$1,850 for the Workers'
121 Compensation Insurance line, \$1,500 for the Unemployment Insurance line, \$12,000 for the
122 Employee Health/Life Insurance line \$1,000 for the Food line, \$1,000 for the Custodial Supplies
123 line, \$1,000 for the Dietary Non-Food Supplies line, \$2,500 for the Equipment Less Than \$1,000
124 line, \$1,000 for the Operational Supplies line, \$1,500 for the Medical/Dental/Mental Health line,
125 \$500 for the Job-Required Travel Expense line, \$4,500 for the Insurance line, \$1,000 for the
126 Computer Services line, \$5,000 for the Gas Service line, \$3,500 for the Electric Service line,
127 \$1,500 for the Water Service line, \$2,000 for the Telephone Service line, \$1,000 for the Pest
128 Control Service line, \$1,000 for the Waste Disposal and Recycling line, \$15,000 for the Non-
129 County Building Repair-Maintenance line, \$19,500 for the Facility/Office Rentals line, \$3,000
130 for the Equipment Rentals line, \$1,000 for the Other Service by Contract line, \$500 for the Legal
131 Notices, Advertising line, \$15,000 for the Indirect Costs/Overhead line, \$1,500 for the
132 Conferences and Training line, \$2,000 for the Janitorial Services line for a total increased
133 appropriation of \$164,722 with increased revenue of \$150,000 from the Illinois Department of
134 Healthcare and Family Services line and \$15,000 from the Child Day Care Charges line for a
135 total increase in revenue of \$165,000. The motion was seconded by Beckett.
136

137 Wysocki asked for a description of the Tenant Based Rental Assistance Program,
138 including how much an individual can receive and the types of properties considered for
139 assistance. Neither Liffick nor Murphy were familiar enough with the Tenant Based Rental
140 Assistance Program to provide more information.

141
142 **Motion carried with all ayes.**

143
144 Budget Amendment #10-00017

145
146 **MOTION** by Beckett to recommend to the County Board approval of Budget
147 Amendment #10-00017 from Fund 080 General Corporate – Department 075 General County for
148 increased appropriations of \$25,000 for the Attorney Fees line with no increased revenue;
149 seconded by Weibel. **Motion carried with all ayes.**

150
151 Budget Amendment #10-00024

152
153 **MOTION** by Wysocki to recommend to the County Board approval of Budget
154 Amendment #10-00024 from Fund 105 Capital Asset Replacement Fund – Department 059
155 Facilities Planning for increased appropriations of \$15,000 for the Architect Fees line and
156 \$50,000 for the Engineering Fees line for a total increased appropriation of \$65,000 with no
157 increased revenue; seconded by Weibel.

158
159 James asked about the expenditure because he thought the A/E fees had been limited at
160 last week's Committee of the Whole meeting. Beckett verified the figures included both the
161 architect and engineering fees and were discussed at last week's meeting. The architect fees are
162 not to exceed \$15,000 and the engineering fees represented 10% of a \$500,000 project.

163
164 **Motion carried.**

165
166 Budget Amendment #10-00023

167
168 **MOTION** by Sapp to recommend to the County Board approval of Budget Amendment
169 #10-00023 from Fund 080 General Corporate – Department 071 Public Properties for increased
170 appropriations of \$15,000 for the Furnishings, Office Equipment line with no increased revenue;
171 seconded by Beckett.

172
173 Kurtz thought the pay station cost \$7,500, not \$15,000. Busey directed the County Board
174 members to the supporting documents provided at their desks, including an option describing the
175 cost of replacing the parking station with meters. The original pay station cost \$7,000.
176 Replacing the nonfunctioning pay station with another is the more economical option and is
177 recommended by the County Administrator. The budget amendment would cover costs up to
178 \$15,000 because the County is waiting to hear responses from two other vendors. The most
179 responsive and best solution will be selected when all vendors' responses are received.

180

181 Schroeder asked if a new pay station would fit in the same location as the existing station.
182 Busey answered that the enclosure will continue to be useful. James asked if this issue would
183 return to the Committee of the Whole. Busey explained the Facilities Director would make a
184 purchase following the Purchasing Policy once the money is appropriated.

185
186 **Motion carried.**

187
188 Budget Amendment #10-00025

189
190 **MOTION** by Schroeder to recommend to the County Board approval of Budget
191 Amendment #10-00025 from Fund 105 Capital Asset Replacement Fund – Department 059
192 Facilities Planning for increased appropriations of \$18,231 for the Engineering Fees line with no
193 increased revenue; seconded by Bensyl. **Motion carried with all ayes.**

194
195 Budget Transfer #09-00018

196
197 **MOTION** by Wysocki to recommend to the County Board approval of Budget Transfer
198 #09-00018 from Fund 080 General Corporate – Department 026 County Treasurer for a transfer
199 of \$1,252 to the Full-Time Employees line from the Stationary and Printing line and a transfer of
200 \$350 to the Full-Time Employees line from the Professional Services line; seconded by Beckett.
201 **Motion carried with all ayes.**

202
203 McGinty stated the originals of the budget amendments and transfer would be distributed
204 for only Finance Committee members to sign because there was insufficient room for all County
205 Board members to place their signatures.

206
207 **Hiring Freeze Waiver Requests**
208 Request to Fill Part-time Custodian Position

209
210 **MOTION** by Beckett to allow the Facilities Manager to fill a part-time Custodian
211 position after the three-month vacancy period is complete; seconded by Weibel. **Motion**
212 **carried.**

213
214 Request to Fill an Account Clerk Position in the Treasurer's Office

215
216 **MOTION** by Smucker to allow the Treasurer to fill an Account Clerk position after the
217 three-month vacancy period is complete; seconded by Beckett. **Motion carried with all ayes.**

218
219 Request to Fill Assistant Public Defender Position

220
221 **MOTION** by Beckett to allow the Public Defender to fill an Assistant Public Defender
222 position after the three-month vacancy period is complete; seconded by Kurtz.

223
224 Wysocki wanted to address all three requests regarding the hiring freeze. She was
225 disturbed because the hiring freeze was intended to keep a position open for three months and

226 then a department head could request it be filled if the position was necessary. She thought the
227 intention was not to fill every position following the initial three months, but to evaluate on an
228 individual basis if the department could manage without the position. These requests are to
229 allow department heads to begin advertising a position and immediately fill it once the initial
230 three months are complete.

231
232 Beckett knew the hiring freeze strongly affects the quality of service the Public
233 Defender's Office is able to give and he could not imagine the County Board would not approve
234 giving that office needed staffing. Busey reminded the Board that there are 30 fewer positions in
235 the General Corporate Fund today compared to a year ago. The hiring freeze was implemented
236 prior to positions being eliminated to reduce the FY2010 Budget. Busey believed almost all of
237 the departments are now operating at minimum required staffing levels to get their jobs done. In
238 comparison to other counties of similar size, most Champaign County General Corporate Fund
239 departments are at lower staffing levels than comparable counties. Holding a position vacant for
240 three months is difficult enough for a department at current staffing levels. She offered to
241 provide staffing level comparisons at the request of the County Board. Most department heads
242 would argue that they have already made as many personnel cuts as they could absorb and still
243 provide current levels of service. Wysocki asked Busey if the savings from the three-month
244 vacancies was enough to keep the budget on track. Busey answered yes.

245
246 Michaels said the County Board needs to be very careful adding position back to avoid
247 reaching the same previous staffing levels. Busey explained the 30 eliminated positions are not
248 budgeted and could not be added back by a department head without County Board approval.
249 The hiring freeze affects budgeted positions that become vacant during this fiscal year.

250
251 Langenheim stated the County could get along with less staff, but the services would be
252 affected. Each request should be judged on whether those services are truly needed. The
253 Treasurer's Account Clerk position and the Public Defender's attorney position are obviously
254 needed, but he was not convinced the part-time Custodian position was necessary.

255
256 **Motion carried with all ayes.**

257
258 **County Administrator**
259 **General Corporate Fund FY2009 Revenue/Expenditure Final Report**

260
261 Busey distributed her reports. The final FY2009 General Corporate Fund revenue was
262 \$1.7 million less than originally projected or 95% of the projected budget. There were shortfalls
263 in Non-Business Licenses & Permits line and State-Shared revenues. The income tax and
264 interfund transfers shortfalls were greater than anticipated. Overall revenue was down 7.7%
265 from FY2008. General Government and Fines revenues came in at 8.5% over FY2008. This is a
266 positive reflection on the criminal justice system offices operation.

267
268 On the expenditure side, Busey reported the budget was under spent by \$1.375 million.
269 This meant 96% of the budget was spent. The GCF spent 8.5% less than in FY2008. The
270 FY2009 deficit was \$543,855, which was higher than what has been projected for the past

271 several months. The GCF ending balance is \$1,520,772 or 4.64%. This is an improvement from
272 the start of the fiscal year. Busey documented the anticipated revenues not received in FY2009
273 on Page 4. These included \$134,000 in interfund transfers that will be executed in the next
274 month. Reminders were sent to departments. The County has historically received twelve
275 months of income and use tax from the state and this year the County only received ten months.
276 This is a shortfall of about \$367,000. Busey predicted the FY2010 budget should hold true if the
277 County can continue holding the line on expenses and the revenue does not continue to decrease.
278

279 Jones asked how much of the fines revenue was obtained by the Harris & Harris firm
280 contracted to collect unpaid court fees and fines. Busey said none of the reported revenue was
281 generated by Harris & Harris. The County is just starting to receive revenue from the firm's
282 contract. She promised the County Board would receive a monthly report on this revenue.
283

284 **MOTION** by Jones to receive and place on file the County Administrator's General
285 Corporate Fund FY2009 Revenue/Expenditure Final Report; seconded by Kurtz. **Motion**
286 **carried with all ayes.**
287

288 General Corporate Fund Budget Change Report
289

290 Busey reported the FY2010 Budget had increased by 0.5%. Most of the changes involve
291 re-encumbering funds.
292

293 **MOTION** by Rosales to receive and place on file the County Administrator's budget
294 change report; seconded by James. **Motion carried with all ayes.**
295

296 Approval of Amended Hiring Freeze Resolution
297

298 Busey recommended a change to the Hiring Freeze Resolution because there has been
299 some discussion about the hiring freeze's intention. This change states a department head who
300 has an employee leave may have internal movement within the department to affect the best
301 operation and manage within the departmental budget. For example, the Circuit Clerk requested
302 to fill a Translator/Legal Clerk position last April without leaving the position vacant. The
303 Circuit Clerk had another Legal Clerk who had the ability to be the Translator. The Finance
304 Committee effectively told the Circuit Clerk she had the ability to promote the current employee
305 to the Translator/Legal Clerk position and leave the Legal Clerk position vacant under the terms
306 of the hiring freeze. This is how Busey as Personnel Director has interpreted the hiring freeze
307 policy throughout the past year.
308

309 **MOTION** by Beckett to approve the amended Hiring Freeze Resolution; seconded by
310 Rosales.
311

312 Betz requested a roll call vote.
313

314 **Motion carried with a vote of 17 to 4.** Anderson, Beckett, Bensyl, Doenitz, Gladney,
315 James, Jay, Jones, Kurtz, Langenheim, McGinty, Michaels, Rosales, Sapp, Schroeder, Weibel,

316 and Wysocki voted in favor of the motion. Betz, Carter, O'Connor, and Smucker voted against
317 the motion.

318

319 Determination of Funding for Downtown Correctional Center Chiller Replacement

320

321 Busey supplemented the information provided at the last Committee of the Whole
322 meeting with a memo from the Sheriff and funding options. The Board asked to hear from
323 Sheriff on this issue.

324

325 Walsh spoke about how problems exist with the Downtown Correctional Center facility
326 and he would not advise putting a lot of money into a facility without a long-term benefit. He
327 thought it was reasonable to proceed with only Phase 1 of the chiller replacement. He thought
328 the prisoner housing could be managed in the short-term if the chiller breaks down, but it does
329 not take a lot for prisoner numbers to increase. Busey explained they are recommending only
330 Phase 1 of project, which is the replacement of the chiller and tower. There is existing back-up
331 equipment, though it is not new. Alan Reinhart, the Facilities Director, has a similar opinion to
332 the Sheriff's. The new chiller will be under warranty and if the total system fails it will be
333 subject to replacement under the warranty. The worst case scenario is that a part fails and it
334 takes a week to replace. In this case, the Sheriff offered an operational solution to temporarily
335 move the downtown prisoners to the Satellite Jail. The Board approved Phases 1-3 at the last
336 Committee of the Whole meeting under Facilities. Busey asked for the recommendation to be
337 amended to approve Phase 1 with an estimated cost of \$200,000. This will have an impact on
338 the budget amendment because the engineering fees will be less. This project must move
339 forward to replace the chiller before the warm weather arrives. Busey identified three funding
340 options for the \$200,000: 1. the General Corporate Fund, 2. the Public Safety Sales Tax Fund, or
341 3. the issuance of debt. Busey recommended paying for the project from the Public Safety Sales
342 Tax Fund. She does not recommend the other options because the General Corporate Fund
343 balance is not healthy and issuing debt would cost about \$80,000. She provided an overview of
344 the Public Safety Sales Tax Fund budget. This expenditure would have a marginal impact on the
345 future capability of this fund to absorb additional debt. The Public Safety Sales Tax Fund
346 projections have always included issuing debt to replace the Downtown Correctional Center at
347 the Satellite Jail in 2013.

348

349 **MOTION** by Beckett to proceed with and fund only Phase 1 of the Downtown
350 Correctional Center Chiller Replacement from the Public Safety Sales Tax Fund; seconded by
351 Wysocki

352

353 Smucker inquired about the other two phases. Busey stated the other phases involved
354 replacing the second chiller and efficiency upgrades. Considerable repair has been completed on
355 the second chiller in the last year and it remains operational. Walsh described how the facility
356 has some built-in redundancies. The second chiller is smaller and insufficient to cool the entire
357 facility when the temperature reaches above 70 degrees. If the new big chiller fails, the Sheriff
358 will try to house the downtown inmates at the Satellite Jail until the big chiller is repaired.

359

360 James expressed reservations about “piece-mealing” the work when Phase 1 still leaves
361 the facility tied into two systems that have to work together. He said the County Board needed
362 time to digest this issue and consider using the Public Safety Sales Tax Fund. He was tired of
363 supporting expensive projects and wanted the County to look at the bigger issue to see how all
364 facilities projects tie together.

365
366 In response to Carter’s questions about the chiller issue, McGinty and Beckett described
367 the thorough discussion held at last week’s Committee of the Whole meeting. Beckett stressed
368 that the Downtown Correctional Center must have an effective cooling system when the warm
369 weather comes.

370
371 Michaels asked what the optimal situation would be for the chiller system. Beckett stated
372 the cost for all three phases was over \$500,000. Phase 1 would be effective and the County
373 could implement the recommended Phases 2 and 3 at a later time. The County Board made a
374 commitment to all three phases at the January 5th meeting with the realization that the finances
375 would have to be determined.

376
377 James said last week’s discussion was brief and he was worried about any project after
378 the problems with the Nursing Home HVAC system. He understood this was a life safety issue,
379 but he wondered if the County would have to spend more money to redo the work in a few years.
380 He wanted the Board to really look at projects to determine whether they were important enough
381 to be done. He asked to let the engineer give the County Board a good report with some figures
382 on the phases before making any decisions. He did not see how waiting a month would cause
383 any problems.

384
385 Smucker asked whether doing the project in piecemeal would be more expensive. Busey
386 stated Jim Gleason provided a memo in last week’s agenda packet, including cost information.
387 She believed Gleason assumed the County would only proceed with Phase 1 and his estimates
388 are based on what he knows at this time. Gleason’s timeframe showed the project must start
389 this month to be completed by mid-May. Smucker asked Busey if Phase 2 could be funded next
390 year. Busey said it did not make sense to spend the money for the second and third phases if
391 Phase 1 could work for five years and the County Board might consider a different use for the
392 building. She concurred with the Sheriff’s recommendation to not put \$500,000 into the
393 downtown building when the County Board has talked about replacing that operation by adding
394 onto the Satellite Jail.

395
396 Jay stated the bigger problem is the County Board has not assessed adequate funding to
397 maintain the buildings it has constructed. This will continue to be a problem until the issue is
398 addressed and he urged the Board to think about it.

399
400 Carter asked if the Board was allowed to ask the engineer some questions. Beckett stated
401 Jim Gleason attended last week’s meeting for the Facilities Committee discussion. Kurtz asked
402 for Gleason to be invited to the full Board meeting if his schedule permits. Carter spoke about
403 spending money to finish the Courthouse.

404

405 **MOTION** by Doenitz to call the question; seconded by James. **Motion carried with all**
406 **ayes.**

407

408 **Motion carried to proceed with and fund only Phase 1 of the Downtown**
409 **Correctional Center Chiller Replacement from the Public Safety Sales Tax Fund.**

410

411 Resolution Authorizing Loan to the General Corporate Fund from Probation Services Fees Fund
412 and Resolution Authorizing Loan to the General Corporate Fund from Recorder Automation
413 Fund

414

415 Busey recommended authorizing these loans to the General Corporate Fund in the
416 amount of \$600,000 from the Probation Services Fees Fund and in the amount of \$400,000 from
417 the Recorder Automation Fund after reviewing the GCF's cash flow with the Treasurer. They
418 anticipate GCF cash flow may require these additional loans to get through May 2010.

419

420 Kurtz exited the meeting at 6:59 p.m.

421

422 **MOTION** by Beckett to approve the Resolution Authorizing Loan to the General
423 Corporate Fund from Probation Services Fees Fund and the Resolution Authorizing Loan to the
424 General Corporate Fund from Recorder Automation Fund; seconded by Langenheim. **Motion**
425 **carried with all ayes.**

426

427 **Nursing Home Financial Report – January 6, 2010**

428

429 McGinty noted the Nursing Home is projected to lose \$180,000 this year compared to
430 losing \$1.8 million last year. This is an improvement, but work still needs to be done. Agency
431 costs in the Nursing Department, which has been a concern for years, are dropping. The census
432 is critical to the operation's success and it will need to be increased. Anderson reported that
433 Mike Scavatto statement that today's Nursing Home census was 189.

434

435 Langenheim exited the meeting at 7:01 p.m.

436

437 **MOTION** by James to receive and place on file the Nursing Home Financial Report –
438 January 6, 2010; seconded by Wysocki. **Motion carried with all ayes.**

439

440 **Treasurer**
441 **Monthly Report**

442

443 The Treasurer's report was distributed. The Treasurer was unable to attend tonight's
444 meeting.

445

446 **MOTION** by Jones to receive and place on file the Treasurer's December 2009 report;
447 seconded by Wysocki. **Motion carried with all ayes.**

448

449 Resolution Authorizing the County Board Chair to Assign a Mobile Home Tax Sale Certificate
450 of Purchase, Permanent Parcel No. 03-002-0029

451
452 **MOTION** by Wysocki to approve the Resolution Authorizing the County Board Chair to
453 Assign a Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel No. 03-002-0029;
454 seconded by Doenitz. **Motion carried with all ayes.**

455
456 Kurtz re-entered the meeting at 7:03 p.m.

457
458 **Auditor**
459 **Purchases Not Following Purchasing Policy**

460
461 The purchases not following Purchasing Policy list was distributed only for information.
462 Fabri stated most of the items represented the change from FY2009 to FY2010. All departments
463 are given thirty days to clear out the previous fiscal year.

464
465 O'Connor inquired about how RPC could make a \$1,400 appliance purchase on a Sears
466 commercial account without being in accordance with the Purchasing Policy. Fabri said the
467 department had the authority to make the purchase. He thought the only reason that item was on
468 the list was because it was purchased in FY2009 and the Auditor's Office did not receive the
469 voucher until FY2010. O'Connor was not comfortable with people being able to make
470 purchases at Sears without the County Board finding out until under the fact. Fabri stated the
471 County Board adopted a credit card policy that allows the Auditor's Office less control than in
472 prior years.

473
474 Langenheim re-entered the meeting at 7:04 p.m.

475
476 **Monthly Report – November 2009**

477
478 **MOTION** by Jones to receive and place on file the Auditor's November 2009 report;
479 seconded by Rosales. **Motion carried with all ayes.**

480
481 **Other Business**

482
483 Smucker reiterated the request for Jim Gleason to attend the January County Board
484 meeting to answer further questions about the chiller issue.

485
486 **Chair's Report**

487
488 There was no Chair's report.

489
490 **Designation of Items to be Placed on County Board Consent Agenda**

491
492 McGinty designated agenda items VIII A1-6 & 9-10, C5-6, & E2 for the consent agenda.

493

494 **POLICY, PERSONNEL, & APPOINTMENTS**

495 **Appointments/Reappointments**

496 **Champaign Southwest Mass Transit District Board**

497

498 **MOTION** by Weibel to appoint Steven Holland to the Champaign Southwest Mass
499 Transit District Board for a term commencing January 22, 2010 and ending December 31, 2014;
500 seconded by Schroeder.

501

502 Beckett questioned if there were any other applicants for the appointment. Weibel
503 confirmed Holland was the only applicant. Beckett noted that when the County Board made the
504 appointment of Edward Vaughan, Jr. to this body a year ago, Vaughan represented that the
505 Champaign Southwest Mass Transit District Board would look into addressing the transportation
506 needs of residents within their jurisdiction. He was concerned after reading in the newspaper
507 that the Champaign Southwest Mass Transit District Board meets only to raise enough money to
508 pay their lawyers and is not addressing anyone's transportation needs. Weibel concurred with
509 Beckett's recollection. Beckett asked what would happen if the County Board does not approve
510 this appointment. Weibel promised to research the question and have an answer by the Board
511 meeting. Anderson was also concerned that the Champaign Southwest Mass Transit District
512 Board was proud they collected \$40,000 in taxes to pay their lawyers and did not provide any
513 services to residents. Kurtz thought the district was in litigation and was waiting on a court
514 ruling as to whether this district could exist. Langenheim said he would vote against it because
515 he does not support maintaining a dog in the manger. Smucker recalled that Edward Vaughan,
516 Jr. answered a direct question from Beckett that the district was going to research ways to
517 provide services during the prior meeting. If this was not on the district's agenda, he would not
518 support another appointment. James thought the current appointment of Steven Holland will
519 continue unless someone else was appointed to the Champaign Southwest Mass Transit District
520 Board.

521

522 **Motion carried.**

523

524 **Champaign-Urbana Mass Transit District Board**

525

526 **MOTION** by Weibel to appoint Willard Broom to the Champaign-Urbana Mass Transit
527 District Board for a term commencing January 22, 2010 and ending December 31, 2014;
528 seconded by James. **Motion carried with all ayes.**

529

530 **Penfield Water District Board**

531

532 **MOTION** by Weibel to appoint Melquiadas Salcido to the Penfield Water District Board
533 to complete the term left vacant by the death of Mary Miles commencing January 22, 2010 and
534 ending May 31, 2014; seconded by James. **Motion carried with all ayes.**

535

536

537

538

539 Compiled List of All Appointments Expiring in 2010

540

541 James asked if any of the appointed positions on list were paid positions. Betz said it was
542 very rare for any appointed positions to receive payment. The sanitary districts and mass transit
543 districts provide a stipend similar to the per diem receive by County Board members.

544

545 **Recorder**

546 Policy for Compliance with HB0547 and HB5586

547

548 **MOTION** by James to approve the Recorder's policy for compliance with HB0547 and
549 HB5586; seconded by Weibel. **Motion carried with all ayes.**

550

551 **Administrator's Report**

552 Vacant Positions Listing

553

554 The vacant positions listing was provided for information only.

555

556 **County Clerk Monthly Fees Report**

557

558 **MOTION** by Kurtz to receive and place on file the County Clerk monthly fees reports
559 for October 2009, November 2009, and December 2009, and the semi-annual report; seconded
560 by Langenheim. **Motion carried with all ayes.**

561

562 **Other Business**

563

564 There was no other business.

565

566 **Chair's Report**

567 Draft Ordinance Establishing the Number of County Board Members & Establishment of Single
568 Member Districts

569

570 Betz said the draft ordinance was not for discussion tonight. The Policy, Personnel, &
571 Appointments Committee has a schedule for discussing topics of County Board reform and the
572 size and structure of the Board is the next item. He stated any member may propose matters for
573 the public hearing during the recess of the February 9th Committee of the Whole meeting. Betz
574 wanted to announce the public hearing to various groups such as the league of Women Voters,
575 the Urban League, the Farm Bureau, and the Institute of Government Affairs at the University of
576 Illinois.

577

578 Anderson asked if the County Board would vote on the ordinance or other proposal in
579 February. Betz did not plan on it being an actionable agenda items because the Board needs to
580 hear from the people before making a decision. Sapp inquired how Board members could make
581 recommendations if the item would not be actionable. Betz said the Board could take a straw
582 poll or do any number of things. He anticipated Board members would propose other ordinances
583 in terms of Board size and composition. He viewed this as a fermentation study process to

584 gather information. Carter wanted to know who had problem with size of the County Board.
585 Betz reminded him of the Policy Committee's ongoing discussion reform issues that has
586 occurred over many months. This is the next item on the list of reform topics for consideration.
587

588 Beckett asked if the county-wide elected Chair issue would be on a future agenda. Betz
589 thought that issue would be better addressed in March. Beckett inquired about redistricting.
590 Betz said redistricting was not one of the structural options because they have no census data.
591 Beckett asked if the County Board could begin discussion about redistricting without census
592 data. Betz said the Board could have that discussion. McGinty was also interested in a
593 redistricting discussion. He has contacted Professor Rich, the Director of the University of
594 Illinois Institute of Government and Public Affairs, in an effort to take some of the politics out of
595 the discussion and make it as scientific as possible. Rich has helped the County before with the
596 strategic planning process and McGinty recommended involving his office. Betz reiterated that
597 the draft ordinance's intention was to generate discussion, not to be the sole option. He
598 encouraged Board members to submit other proposals. James stated he would also like to talk
599 about redistricting issues and redrawing lines.
600

601 Public Hearing Date Regarding Draft Ordinance

602
603 The public hearing about the number of County Board members and the establishment of
604 single-member districts is scheduled for February 9th at 7:00 p.m. It will occur during the recess
605 of the February 9th Committee of Whole meeting.
606

607 Designation of Items to be Placed on County Board Consent Agenda

608
609 Betz designated agenda items IX A2-3 & B1 for the consent agenda.
610

611 JUSTICE & SOCIAL SERVICES

612 Monthly Reports

613
614 **MOTION** by Rosales to received and place on file the Animal Control – September
615 2009, October 2009, & November 2009; Coroner – August 2008, February 2009, & April 2009;
616 EMA October 2009 & November 2009; Probation & Court Services – September 2009, October
617 2009, & November 2009; & Public Defender – August 2009, September 2009, & October 2009
618 monthly reports; seconded by James. **Motion carried with all ayes.**
619

620 Other Business

621
622 There was no other business.
623

624 Chair's Report

625
626 Gladney reminded the Board that the MLK Celebration would be held January 15th at
627 4:00 p.m. at the Hilton Garden Inn in Champaign. The Citizens Advisory Committee on Jury
628 Selection would meet on January 22nd at 5:00 p.m.

629 **Designation of Items to be Placed on County Board Consent Agenda**

630

631

No items were designated for the consent agenda.

632

633 **ADJOURNMENT**

634

635

MOTION by James to adjourn; seconded by Rosales. **Motion carried with all ayes.**

636

The meeting was adjourned at 7:25 p.m.

637

638

Respectfully submitted,

639

640

Kat Bork

641

Administrative Secretary

642

643

Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.

1 CHAMPAIGN COUNTY BOARD
2 **BUDGET HEARING MINUTES**
3

4
5 **LEGISLATIVE BUDGET HEARINGS**

6 **Monday, August 24, 2009**

7 **Brookens Administrative Center, Lyle Shields Meeting Room**

8 **1776 E. Washington St., Urbana**
9

10 6:30 p.m.

11
12 **MEMBERS PRESENT:** Carol Ammons, Jan Anderson, Steve Beckett, Tom Betz, Chris
13 Doenitz, Stan James, John Jay, Brad Jones, Alan Kurtz, Ralph
14 Langenheim, Steve Moser, Steve O'Connor, Michael Richards,
15 Samuel Smucker, C. Pius Weibel, Barbara Wysocki
16

17 **MEMBERS ABSENT:** Ron Bensyl, Lloyd Carter, Lorraine Cowart, Matthew Gladney,
18 Kevin Hunt, Greg Knott, Brendan McGinty, Alan Nudo, Giraldo
19 Rosales, Larry Sapp, Jonathan Schroeder
20

21 **OTHERS PRESENT:** Jeff Blue (County Engineer), Kat Bork (Administrative Secretary),
22 Deb Busey (County Administrator), Nancy Crawford (Mental Health
23 Board Comptroller), Cameron Moore (RPC Executive Director),
24 Elizabeth Murphy (RPC Chief Financial Officer), John Peterson
25 (Board of Health Treasurer), Julian Rappaport (Board of Health
26 President), Deborah Townsend (Mental Health Board President),
27 Peter Tracy (Mental Health Board & Developmental Disabilities
28 Board Executive Director)
29

30 **CALL TO ORDER**

31
32 The meeting was called to order at 6:35 p.m. by Wysocki, in the absence of Finance Chair
33 McGinty, Finance Vice-Chair Rosales, and County Board Chair Weibel.
34

35 **MOTION** by Betz to nominate Wysocki to act as Chair; seconded by Doenitz. **Motion**
36 **carried with all ayes.**
37

38 **ROLL CALL**

39
40 Bork called the roll. Ammons, Anderson, Beckett, Betz, Doenitz, James, Jay, Jones, Kurtz,
41 Langenheim, Moser, O'Connor, Richards, Smucker, and Wysocki were present at the time of the
42 roll call. Wysocki declared a quorum and proceeded with the meeting.
43

44 **APPROVAL OF AGENDA/ADDENDUM**

45
46 **MOTION** by Betz to approve the agenda; seconded by Moser. **Motion carried with all**
47 **ayes.**

48 **BUDGET PRESENTATIONS**

49 **Champaign County Mental Health Board & Developmental Disabilities Board**

50
51 Peter Tracy (Mental Health Board & Developmental Disabilities Board Executive Director)
52 and Deb Townsend (Mental Health Board President) began the presentation and introduced Nancy
53 Crawford (Mental Health Board Comptroller). They described the operations of the Mental Health
54 Board and Developmental Disabilities Board, along with how they administer the Delinquency
55 Prevention Grants and Drug Court Fund on behalf of the County Board. Tracy gave an overview of
56 the how the state budget crisis has negatively impacted mental health, substance abuse,
57 developmental disabilities providers in Champaign County. It was thought last year was as bad as it
58 could get, but this year's budget is abysmal. All the service agencies contracting with the Mental
59 Health Board and Developmental Disabilities Board are operating in climate of almost total
60 financial uncertainty. The budget passed by the General Assembly has a sunset clause contingent
61 on passing a tax increase in December or January. Should the tax increase not occur, the agencies
62 will be subject to huge budget reductions from the State of Illinois and FY2011 looks to be worse.
63 If there is an income tax increase, it would only make up for evaporating federal stimulus money.
64

65 Tracy stated agencies have sustained 15% cuts and the State of Illinois's lengthened
66 payment cycle continues to be a problem. Some providers in Champaign County have not yet been
67 paid for services provided in February 2009. Another major issue is a reliance on Medicaid for
68 funding. The question becomes what happens to people with significant clinical needs who are not
69 Medicaid eligible. Tracy is seeing the state take over everything that formerly was community
70 based responsibility and management. The community based agencies have seen a conversion from
71 grants to fees for services. The mental health system is being run by a managed care company. The
72 cumulative impact is lowered morale, additional fragmentation of services, program gaps, reduced
73 collaboration, and less service capacity for people in poverty. The Mental Health Board and
74 Developmental Disabilities Board have attempted to perform a balanced combination of damage
75 control and implementation of initiatives important to the community. Both boards passed a
76 resolution in July allowing money to be redirected to fill gaps and try to maintain service capacity in
77 the community. They are working with many agencies on contract amendments to allow flexible
78 movement of money to cover where the state funding has dropped off. The boards remain
79 committed to an evidence based practice in Champaign County for juvenile justice through the
80 Parenting With Love and Limits Program. It is a joint project with the State's Attorney, Court
81 Services, and the Juvenile Detention Center. They have attempted to maximize how local dollars
82 are used to maintain direct services. They are trying to monitor what is going on in state
83 government to ensure Champaign County gets its fair share. Tracy has always been concerned that
84 the state will attempt to withdraw funding because the County has significant local dollars.
85

86 Tracy spoke about service integration and collaboration, including the memorandums of
87 understanding with other entities. They have an MOU with the County Board to administer the
88 Juvenile Delinquency Grants funded by the Quarter Center for Public Safety Tax. This funding has
89 been integrated with Mental Health Board money to implement the Parenting With Love & Limits
90 Program. The evidence based practice has proven effective through research and the State's
91 Attorney has also vetted the process. The program will address front end and deep end cases for
92 juveniles in the juvenile justice system. This program will serve about 228 kids this year. Part of
93 the purchase was a program evaluation by an outside evaluator. The boards also have a MOU with
94 the County Board to manage the Drug Court funds and contracts with providers of services to Drug

95 Court clients. The MOU with the County Board of Health involves collaboration on integration of
96 physical and behavioral health. The Board of Health and the Mental Health Board are co-funding a
97 perinatal depression related project delivered by the Crisis Nursery. The Mental Health Board
98 expanded this program into the Cities of Champaign and Urbana. They also contract with the
99 Children's Advocacy Center and provided additional funding for CAC's clinical services this year
100 due to cuts in the state contract. The boards have contracts with the Regional Planning Commission
101 to work on the senior services and delinquency prevention programs. A significant portion of this
102 year's Quarter Cent for Juvenile Delinquency money is going to RPC to manage the Parenting With
103 Love & Limits project.
104

105 In the arena of attempting to obtain more money, the Mental Health Board has submitted an
106 application for federal funding through the Substance Abuse Mental Health Service Administration
107 (SAMHSA). The application is for a grant in the amount of \$9.5 million over six years to fund a
108 system of care for youth in Champaign County. This will be the fourth time the Mental Health
109 Board has applied for this funding and they hope to hear a response within a month. Tracy spoke
110 about the anti-stigma alliance in Champaign County. Both boards work with a variety of local
111 agencies on anti-stigma issues, primarily sponsoring a film at the Roger Ebert Film Festival and
112 hosting the Developmental Disabilities Expo at Lincoln Square in October. Tracy opened the floor
113 to any questions.
114

115 Beckett asked when the County Board would receive an evaluation report on the Parenting
116 with Love & Limits Program. Tracy stated the evaluation will take place after the program operates
117 for a year. The external evaluator is a Florida company who will look at case data and a control
118 group to match existing clients with past clients who were not in the program to compare outcomes.
119

120 Wysocki inquired why the Mental Health Board has not received the SAMHSA Grant in the
121 past and what improved their chances this time. Tracy stated they were close last time with scores
122 right on the borderline. It seems no one receives these grants the first time an application is
123 submitted. They changed the individuals who authored the application submission and worked
124 closely with McHenry County, who has won the grant, to gain technical assistance about the
125 process. He reminded the Board that the first application was tossed out because of a failure by the
126 State of Illinois. The state wants to take a cut of the grant funding before they will allow the
127 application to be submitted. He was not sure why the other applications failed, but the grants are
128 highly competitive. Wysocki asked what senior services are funded through the Mental Health
129 Board's collaboration with RPC. Tracy said it was primarily related to providing transportation and
130 assisting seniors in a variety of things. A grant of \$26,000 is given by the MHB to RPC to support
131 their services.
132

133 James asked if the funds list used by the state was set up to rate a person's need for services.
134 Tracy said that was correct and it is now being used to allocate money. James said state money
135 should never be counted on until it is in the bank. He did not see why it is so hard for an ordinance
136 to be written with enough teeth to prevent funding being used towards other avenues. Tracy stated
137 the funds list was the Prioritization of Urgency of Need for Services (PUNS). It was originally
138 intended be a way to track the need for developmental disability services. The state was going to
139 use PUNS as a way to essentially get additional revenue to support the needed services. Now
140 PUNS's purpose seems to have shifted to the state using at as a way to determine who gets services.
141

142 **MOTION** by Betz to receive and place on file the Mental Health Board & Developmental
143 Disabilities Board budget presentation; seconded by Richards. **Motion carried with all ayes.**

144

145 Champaign County Board of Health

146

147 Julian Rappaport (Board of Health President) and John Peterson (Board of Health Treasurer)
148 presented the County Board of Health (BOH) budget. The BOH met as a committee of the whole
149 during the FY2010 budget process to ensure the board was fully informed of the difficult decisions
150 they had to make. Peterson described how the BOH contracts for all of its services through other
151 agencies, most notably the Champaign-Urbana Public Health District (CUPHD). The allocation to
152 CUPHD for services is the largest expenditure of the BOH's budget. Peterson provided history on
153 the budget process with CUPHD over the last couple of years. The decision was made last year to
154 do an incremental budget over previous year because CUPHD did not have the proper accounting
155 measures in place to present the BOH with a proper budget reflecting true costs following the
156 termination of the CUPHD Administrator and the promotion of Julie Pryde to Acting Administrator.
157 This was the first year the BOH was given an accounting and a budget request based on what
158 CUPHD had determined its costs were for providing services. There has been a dispute over the
159 high administrative costs CUPHD is charging the BOH. Peterson felt the negotiations have been
160 strenuous, but honest at all times. Busey has provided assistance to the BOH with its budget
161 process and prepared the budget materials distributed tonight. In this first year of using internal
162 accounting practices, CUPHD requested an almost 30% increase in funding over the previous year.

163

164 The BOH approved a budget last week that included \$637,606 to fund the CUPHD contract.
165 The BOH funded the Smile Healthy program for child dental services in the amount of \$111,042.
166 The BOH also collaborates with the Mental Health Board to jointly fund a perinatal depression
167 program through Crisis Nursery. Both the Smile Healthy and Mental Health Board programs took a
168 cut because of the BOH's inability to fund the programs at the same amount as the previous year.
169 The BOH completely cut the mobile unit program that went to rural areas in FY2010. The County
170 Board is no longer subsidizing BOH activities as it has for the last five years. The BOH has made
171 some tough cuts to several programs. They have had strong conversations with CUPHD about
172 facing the reality of the BOH's limited funding and its inability to afford the same services it had in
173 previous years. Peterson referred to the BOH budget for the CUPHD contract as an offer at this
174 point because CUPHD has not responded about whether they will continue to provide services for
175 that dollar amount. The BOH is facing a budget where it will have to spend fund balance on
176 operating revenues. The BOH set a 25% fund balance goal and budgeted for an anticipated expense
177 of \$125,000 for H1N1 vaccination costs. The H1N1 funding was an estimate because CUPHD has
178 not provided any information on the anticipated cost of providing vaccinations to County residents.
179 The Board was told this week the state will provide some vaccination funding. The BOH faces the
180 challenge of maintaining a reserve balance sufficient to cover emergency public health costs, such
181 as TB cases or disease outbreaks.

182

183 Rappaport spoke about the structure of having two public health departments in one county
184 and the challenges in deciding how to carry out good public health services in the County. A
185 structural conflict of interest exists because the BOH contracts with CUPHD for services while the
186 CUPHD Administrator also serves as the Administrator for the BOH. This causes a conflict of
187 interest when both entities have the same Administrator while CUPHD seeks to increase the

188 revenue it receives from the BOH at the same time the BOH needs to stretch their revenues as far as
189 possible.

190
191 Weibel entered the hearing at 7:14 p.m.

192
193 The BOH is carefully looking at CUPHD's accounting because there may be disagreements
194 about how much the BOH should be charged for administrative costs opposed to direct services.
195 Rappaport emphasized there is no doubt CUPHD's accounting is above board. The BOH has found
196 that it is in the weakest possible position structurally because CUPHD staff are only responsible to
197 the CUPHD Board and the BOH has zero negotiating power. The BOH has tried to sit down and
198 have conversations with the CUPHD Board. The BOH was informed by the CUPHD Board that
199 policies are set by CUPHD staff and any issues would have to be worked out with the staff.
200 Rappaport wanted to inform the County Board that the County Board of Health is in an entirely
201 non-negotiable situation unless it researches other ways to provide public health services, such as
202 contracting with neighboring counties' public health departments. The BOH needs to gather
203 comparative information on providing public health services. Rappaport said this was all in the
204 context of the BOH being very underfunded for a county of this size. It is difficult to plan a budget
205 when the funding request from the largest contractor significantly changes from one year to the
206 next. Rappaport spoke about the BOH's Senior Wellness Program that had to cut to accommodate
207 CUPHD's request for a large increase to provide core services. He described the importance of
208 investing in child dental services through Smile Healthy as a preventative measure against later
209 physical ailments and the 16.59% cut made to that program for FY2010. The Crisis Nursery
210 perinatal depression program jointly funded with the Mental Health Board came about because
211 mental health and physical health are intertwined as good public health practice. The relationship
212 between the BOH and Mental Health Board has been very positive.

213
214 James, as the County Board liaison to the BOH, stated part of the problem was that CUPHD
215 told the BOH they were being undercharged for years. CUPHD has new software that they claim
216 does a better job of tracking individual employees' time. He concurred the BOH made deep cuts to
217 some of its programs, including the mobile unit program and the Senior Wellness Program through
218 RPC. James explained the State's Attorney's Office gave the BOH an opinion on the agreement
219 between CUPHD and the BOH. A sticking point between the entities has been how much service
220 the BOH is legally required to render as core services. James said he wants to see the BOH get
221 bang for the buck through actual services provided to residents like a shot or medicine being
222 administered. He said staff costs are outrageous everywhere and the money available to provide
223 services only comes after the staff, building, and utility costs are paid. James agreed with
224 Rappaport's statement that County public health is drastically underfunded, but there will never be
225 enough money no matter how much people are taxed. The BOH made hard choices through a long
226 budget process with a lot of assistance from Busey. James thought the BOH proposed was a fair
227 budget. He felt agencies should work together to serve the people to the best of their needs and not
228 be nitpicking over \$20,000 more to keep certain staff people. James clarified that the cut to Smile
229 Healthy was 14%, not 16%. Busey explained 16.59% cut was made to Smile Healthy's request for
230 FY2010 funding. The FY2010 funding requests were the starting point for all three entities.

231
232 Ammons exited the meeting at 7:21 p.m.

233

234 Wysocki asked if the Champaign County Board of Health and Mental Health Board were
235 the only contributors to the Crisis Nursery perinatal depression program. Rappaport explained the
236 two boards are the sole funding for that program at Crisis Nursery. The BOH was interested in
237 outreach to the County areas for mental health services. Crisis Nursery's childcare services are
238 funded by other sources. Wysocki asked if there was any data that individuals in need of such a
239 program are equally distributed between the two cities and the unincorporated areas of the County.
240 Rappaport explained the two boards' funding goes entirely for services in the County, not the Cities
241 of Champaign and Urbana. The program has a target to serve 25 clients, which is the parent
242 experiencing perinatal depression. The babies and associated family members are also positively
243 affected by the program. Crisis Nursery has an interesting way in providing service so it affects a
244 multiplier from the target person. The program finished its first year and is collecting
245 comprehensive, careful data to review. The program was designed to provide outreach and services
246 not previously offered to residents in the County outside of the cities. Rappaport and Peterson did
247 not think the services would be there after next year because the BOH will not be able to afford it.
248

249 Moser questioned if the BOH would head to Piatt County or Douglas County for an
250 alternative to CUPHD. Peterson said the BOH might go in both directions. The major problem
251 with County services is the travel time and they might work with several counties to cover the full
252 area. Moser asked if Vermilion County, Ford County, or Iroquois County had been approached.
253 Peterson said no counties had been approached yet.
254

255 Kurtz suggested talking to Al Anderson at the Champaign Consortium about how the
256 consortium works as example. Peterson explained the BOH's major expense is food inspections
257 and other services offered through CUPHD's Environmental Health Division. The difference
258 between revenues generated by fees charged to restaurants and the costs associated with providing
259 inspections is in the neighborhood of \$145,000. Restaurant inspections are a core service so the
260 BOH will take a look at fees to recoup some of the shortfall. He did not believe the BOH could
261 recoup the full amount of the shortfall by increasing fees.
262

263 Betz thought the fundamental problem was that there were two public health districts in
264 Champaign County instead of a single public health department for the whole county. Rappaport
265 thought having two districts was a major structural problem out of which a lot of other issues grow.
266 Betz asked if there had been any exploration into creating a unified department. Rappaport stated
267 the BOH was ready for explore it, but there did not seem to be any interest from CUPHD. It would
268 ultimately become a political issue. Rappaport described some of the professional qualifications
269 required to serve on the nine-person BOH, including that two members have to be licensed
270 physicians and one member has to be a dentist. The CUPHD Board consists of three members who
271 are on the board because they hold elected offices. The CUPHD Board is made up of the County
272 Board Chair, the Cunningham Township Supervisor, and the City of Champaign Township
273 Supervisor. A study was done by a consultant about that unification issue and Rappaport said the
274 report could be obtained from Bork.
275

276 Weibel, who is a CUPHD Board member, acknowledged that the issue of combining the two
277 public health boards has been on his mind and he is interested in the subject. It was even on his
278 campaign brochure when he first ran for County Board. He did not think the CUPHD Board has
279 ever been asked if it wants to merge with the County Board of Health. The biggest obstacle is that
280 CUPHD has a much higher tax rate than the County BOH. The County tax rate is three cents while

281 the CUPHD rate is thirteen cents. He noted that CUPHD has acquired significant grants, including
282 a grant to study pandemic influenza and another to combat H1N1 in Champaign County. James
283 added the state grants go to both districts. He said the attendance at BOH meetings of some
284 working professionals can be sparse so the board needs to have a good balance. Anderson remarked
285 that she hears a lot of support for a single public health district in Champaign County from her
286 constituents.

287
288 **MOTION** by Betz to receive and place on file the Champaign County Board of Health
289 budget presentation; seconded by Richards. **Motion carried with all ayes.**

290
291 Richards exited the meeting at 7:36 p.m.

292
293 RPC & Related Funds

294
295 Cameron Moore and Betty Murphy were present to represent the Regional Planning
296 Commission and distributed the RPC budget document. Moore directed the County Board's
297 attention to the FY2010 budget summary on Page 5. The 2010 summary accounts for five regional
298 planning commission funds and accommodates the receipt and disbursement of over \$26 million in
299 about 115 departments in 11 major program areas. Federal and state grants account for about 85%
300 of the RPC budget. Salary and fringe benefit costs comprise 65% of budgeted expenditures. Moore
301 does expect staffing levels to stay within the 175-180 range.

302
303 Richards re-entered the meeting at 7:41 p.m.

304
305 Moore described specific things that impact the County budget, including the Champaign
306 County Planning Contract for Professional Services. RPC is requesting \$76,481 or 0% increase
307 from the previous year for the Planning Contract. This allows no accommodation for staff salary
308 adjustments. No inflationary increase is being requested for RPC membership dues. The dues in
309 FY2010 will be over \$22,000. The County provides matching funds for the Senior Services
310 Program, which will see a 6% decrease for a total of \$23,000. Moore noted the Mental Health
311 Board provides about \$26,000 in support for this program. These local matching funds support
312 about \$300,000 in additional federal, state, and local support for enhanced senior services in
313 Champaign County.

314
315 Moore spoke about the Champaign-Urbana Urban Area Transportation Study (CUUATS),
316 which is the federally designated metropolitan planning organization for Champaign County. In
317 order to receive federal funding, local matching funds have to be provided and these are expected to
318 increase by 5% or \$25,000 this year. The matching funds are provided by the Highway Department
319 and leverages about \$473,000 in state and federal funds. The County's support for the Court
320 Diversion program to keep young first-time offenders out of the court system in the long-term
321 received an increase from the Mental Health Board increase. It is part of a growing collaboration
322 between RPC and MHB. RPC also provides police training with state grants and matching funds
323 from participating police agencies in Champaign County and neighboring counties. This \$6,000
324 expenditure comes out of the Sheriff's budget. The GIS Consortium continues to grow and mature.
325 The County funding will be flat at over \$214,000 for the GIS Consortium. These funds are
326 generated by the Recorder's fees. The Assessment Mapping Project is budgeted at \$21,700 or a 0%

327 increase from the previous year. The GIS Special Projects budget is \$35,000. Moore offered to
328 entertain questions.

329
330 Betz request a budget projection for Head Start in a year's time. Moore explained RPC has
331 seen increased revenue of about \$5.02 million in the last four months. About \$2.9 million is short-
332 term federal stimulus money. Non-stimulus grants comprise \$2.1 million of the total. RPC receives
333 both stimulus and non-stimulus funding for Head Start and the federal revenue has increased. State
334 funding comprises 10-11% of the Head Start budget and RPC saw a 10% reduction in the grant
335 from the Illinois State Board of Education. Moore sensed there will be deeper cuts next year. He
336 recently met with union leaders to describe Head Start's financial condition. Moore expected the
337 Illinois State Board of Education funds to be a target for significant budget cuts. RPC has
338 submitted an application for additional federal money available for Head Start expansion. If it is
339 approved, the annual Head Start budget will increase by \$1 million to provide for more families.
340

341 Moser asked about the failure rate and history of the revolving economic loans. Murphy
342 stated RPC received Community Development Assistance Program money from the state to
343 capitalize these loan funds eighteen to twenty years ago. The \$1 million in CDAP money was used
344 to set up a revolving loan fund to lend money in the County outside of Champaign and Urbana. The
345 Community Services Block Grant was used to build the loan funds. The Economic Development
346 Loan Fund current balance is about \$6 million with \$5.7 million in outstanding loans. The interest
347 and principle payments received continue to expand the loan funds. RPC has experienced some bad
348 loans and write-offs. The default rate has been 2-3% or up to 5% in bad years. These funds provide
349 riskier financing to small businesses where banks would not complete the deal without some public
350 financing. A job creation or retention element is required. All the losses are sustained by the fund
351 because it is self-perpetuating. Moser asked how many loans are in arrears since the economy
352 tanked. Moore said 10 out of 55 loan clients are non-performing in the current loan portfolio. This
353 means these clients are at least three months behind in payments and RPC continues to work with
354 them to restructure their payments. He described the loan process and how most of the loans come
355 from banks that will only make part of a risky small business loan. RPC loans part of the money
356 and takes a second position behind the bank. It encourages banks to make loans they would not
357 normally make due to a lack of collateral. If the loans are defaulted, then there may not be enough
358 money generated to repay RPC.
359

360 **MOTION** by Betz to receive and place on file the RPC & Related Funds budget
361 presentation; seconded by Moser. **Motion carried with all ayes.**
362

363 Moser exited the meeting at 7:53 p.m.
364

365 Champaign County Highway
366

367 Jeff Blue distributed the Champaign County Highway budget presentation manual to the
368 County Board members.
369

370 Moser re-entered the meeting at 7:55 p.m.
371

372 Blue reviewed the Highway Department's mission statement and organizational chart with
373 the 23 Highway Department employees. A Mechanic position has been added since last year to

374 work on fleet maintenance for other County departments. Beckett inquired about the number of
375 positions because the budget document lists 26 full-time and 6 part-time positions in Highway.
376 Blue explained those are the number of authorized positions. Only 23 full-time positions are filled
377 at this time. One part-time position is usually filled in the summer to perform construction
378 inspection plus the snowbirds in the winter. Blue stated the Highway Department draws money
379 from many different funds, including the County Highway Fund, the County Bridge Fund, the
380 County Motor Fuel Tax Fund, and the Federal-Aid Matching Tax Fund. Blue has been told the
381 Motor Fuel Tax Fund will be increased by 15% through one of the state capital bills. The increase
382 is only guaranteed for five years and comes with a new law requiring 80,000-pound trucks be
383 allowed on all public roadways, including county and township roads, unless otherwise posted.
384 Postings would have to be put up at every intersection, meaning a substantial magnitude of signs.
385

386 Kurtz asked if the 15% MFT increase will offset the additional damage to roads caused by
387 heavier trucks. Blue verified the Highway Department would have to triple its funds to offset
388 continuous road use by 80,000-pound trucks. The continuous use would significantly reduce the
389 lifespan of bridges and roads. There are specifically designed 80,000-pound truck routes built with
390 the help of state money for that purpose. The gas tax would not be increased to fund the 15%
391 increase; it is capital money being put into the Motor Fuel Tax (MFT) Fund for local agencies.
392 Blue has not seen any of this money because the state has not sold the capital bonds. It is entirely
393 dependent on the state giving the County the money and Blue does not know how secure that is.
394

395 Blue stated the County has a Federal-Aid Matching Tax Fund with a minimal 0.0002% levy.
396 This fund is kept open should it ever be needed. Township road districts get their own MFT money
397 for roads and bridges. The Township Bridge Program funding is taken off the top of MFT funds,
398 prior to the distribution to local entities. The Highway Department receives about \$328,000/year
399 from the Township Bridge Program to build township bridges. The Highway Department also
400 receives about \$178,000 from a federal bridge replacement program through IDOT. Blue stated the
401 County participates in CUUATS to fund projects in urbanized areas. CUUATS receives \$1.1
402 million/year to fund projects that include Curtis Road, Windsor Road, and the future Olympian
403 Drive. These projects are voted on by the CUUATS Policy Committee and scheduled through RPC
404 and CUUATS.
405

406 The County Highway Fund projected FY2010 budget for property tax is about \$1.8 million.
407 Highway is a separate fund outside of the General Corporate Fund. Other revenues are transfers
408 from the Motor Fuel Tax Fund. Blue bills the MFT Fund for renting Highway equipment and
409 engineering services on township bridge projects and MFT projects. This generates about \$427,000
410 in revenues. The Highway Department receives a transfer from the General Corporate Fund for
411 fleet maintenance of General Corporate vehicles. The monthly transfer will cover the salary and
412 fringe benefits of the newly hired Mechanic. The individual GCF departments will be billed for the
413 cost of any parts by Highway. Highway buys parts at a 50% discount. Blue thought the fleet
414 maintenance shop in the new Highway facility is saving the County quite a bit of money. Jones
415 asked which departments participate in fleet maintenance and if the Coroner did. Blue stated every
416 County department that owns vehicles comes to Highway for maintenance, including the Coroner.
417

418 On the expenditure side, Blue said the \$1.6 million personnel costs come out of the County
419 Highway Fund. This fund generally pays for employees, commodities, and heavy equipment
420 maintenance. Blue predicts the move to the new building will cause a \$40,000-50,000 drop in

421 heavy equipment maintenance. Almost the entire capital budget is heavy equipment. Blue
422 budgeted for replacing a dump truck and is looking at purchasing the City of Urbana's old vactor
423 truck in 2010. The vactor truck will be a tremendous help in maintaining catch basins and culvers.
424

425 Blue would like to maintain an \$800,000 County Highway Fund balance, but the projected
426 2010 fund balance is \$368,048. With available funding the Highway Department can undertake
427 performing engineering services for one serious road project per year. This year it was the
428 Monticello Road. The designing of bridge projects will drop significantly in FY2010 because the
429 County is ahead on projects and has already spent all the Township Bridge Fund money. No actual
430 roadway projects were awarded in 2009. Blue stating the department did a lot of ditch and shoulder
431 repairs, in addition to mowing roadsides. Blue hopes to have approval for the Federal Aid Sign
432 Replacement Program to replace all deficient signs in both the County and township systems at no
433 cost to the County or township. This will involve thousands of signs and they will hopefully take
434 delivery during the late fall and winter. Highway is out about \$400,000 in road surface
435 maintenance and has not done any seal coat work this year. Blue anticipated doing more seal
436 coating next year with the pavement management study. He is due to get the report on what road
437 maintenance is needed at any time. He foresees 60-65 days of snow plowing conditions each year.
438 In the five-year expenditures, Blue is trying to keep a balanced budget, but the fund balance will not
439 grow to where he would like it to be. On Pages 22-24, Blue provided a department vehicle
440 inventory. It will cost \$200,000/year to keep this equipment in shape.
441

442 The County Bridge Fund's purpose is to repair and replace County bridges. The 5-year
443 expenditures show a majority of the 2010 bridge work will be on County bridges because they are
444 so far ahead on township bridge work. Significantly more money will go towards township bridges
445 in 2011. The County Bridge Fund pays for minor culvert projects too. Bridge projects typically
446 involve a 50/50 cost share with townships. The County buys the materials and the township
447 supplies the labor.
448

449 The Motor Fuel Tax Fund shows expenditures higher than revenues. Blue knew this was
450 coming with the Windsor Road and Curtis Road projects. The Highway Safety Improvement
451 Project on Curtis Road will need \$3 million from the MFT Fund. They have been working on the
452 right-of-way acquisition on this project for the last 3-4 months. They are down to negotiating with
453 a couple of landowners.
454

455 Kurtz exited the meeting at 8:22 p.m.
456

457 The major MFT projects in 2010 will be Windsor Road, Curtis Road, and Monticello Road.
458 The County will put \$700,000 into Curtis Road, \$625,000 into Windsor Road, and \$3.15 million
459 into Monticello Road. Blue stated the Windsor Road payments will be complete in 2011. The
460 County will be making payments to the City of Champaign through 2013 for the Curtis Road
461 project. This is a part of the resolution passed by the County Board to allocate 35% of MFT to
462 fringe road projects. Both the municipals have taken this very seriously.
463

464 Beckett asked for confirmation that the fringe road projects are finite and that there will be a
465 point in time when there will be no more fringe road project. Blue said no. Beckett asked if this
466 was a blank check into the future. Blue said it was passed by resolution that 35% of the County's
467 MFT revenue stream would go to fringe road projects. Beckett thought the 2004 agreement

468 identified those specific fringe road projects to be funded. Once those projects are over, he
469 understood that would achieve total execution of the 2004 fringe road agreement. Blue confirmed
470 that was what the fringe road agreement said and it would be around 2016 or 2018 before all those
471 projects are finished. Whoever is sitting on the County Board will decide what happens when the
472 projects are complete.

473
474 Langenheim asked if the extension of Curtis Road to First Street or the Curtis Road overpass
475 were included in these figures. Blue stated neither project was included in his budget. A resolution
476 was passed by the County Board, CUUATS, and every municipality designating Olympian Drive as
477 the number one priority following the completion of this phase of the Curtis Road project.
478 Langenheim asked about the Tolono overpass. Blue believed it was close to being funded.

479
480 Moser asked if the County Board could do anything to keep wind farm related trucks off the
481 Champaign County roads and keep them in Ford County. Blue stated he has not been contacted by
482 a wind farm company about a road use agreement. There are a lot of rumors going around about
483 wind farms.

484
485 Beckett exited the meeting at 8:31 p.m.
486

487 Jones asked Blue to put together numbers showing how much money the County is saving
488 with the new Highway facility and fleet maintenance program. Blue said Busey would have to
489 provide what the departments used to spend on vehicle maintenance. Busey stated the amount spent
490 by the General Corporate Fund in 2010 will be approximately the same as GCF has spent in the
491 past. The Sheriff's fleet is definitely aging as he goes year after year without being able to replace
492 vehicles on the regular fleet replacement plan. This will make it difficult to draw a true comparison.
493

494 James inquired how the change in the Highway facility's square footage affected the utility
495 costs. Blue said the new facility was quadruple the size of the previous building. It would be tough
496 to compare the first year's utilities cost because Highway had many operational problems this year
497 with things not working right and pumps constantly running. He wanted to wait a year to compare
498 costs. Blue said he recently learned the air compressor designated by the architect was significantly
499 oversized for the building and it has been costing \$600 a month to run. Blue planned to replace the
500 air compressor with a smaller unit and sell the big one.

501
502 **MOTION** by Betz to receive and place on file the Champaign County Highway Department
503 budget presentation; seconded by Doenitz. **Motion carried with all ayes.**
504

505 **ADJOURNMENT**
506

507 Meeting was adjourned at 8:38 p.m.
508

509 Respectfully submitted,
510

511 Kat Bork
512 Administrative Secretary
513

514 *Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

FUND 614 RECORDER'S AUTOMATION FND DEPARTMENT 023 RECORDER

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
614-023-571.80 TO GENERAL CORP FUND 080	80,297	80,297	105,185	24,888
TOTALS	80,297	80,297	105,185	24,888

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: TO POPULATE LINE ITEM WHICH SHOULD HAVE BEEN INCLUDED IN 2009/2010 BUDGET

DATE SUBMITTED:

1/11/10

AUTHORIZED SIGNATURE

Barbara L. Greaser

* PLEASE SIGN IN BLUE INK **

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

FUND 070 NURSING HOME CONSTR FUND DEPARTMENT 010 COUNTY BOARD

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
070-010-533.07 PROFESSIONAL SERVICES	0	0	43,000	43,000
TOTALS	0	0	43,000	43,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: TO APPROPRIATE REMAINING CASH IN NURSING HOME CONSTRUCTION FUND FOR ARBITRATION EXPENSES AND/OR TRANSFER BACK TO GENERAL CORPORATE FUND TO COVER ARBITRATION EXPENSES PAID OUT OF GENERAL CORPORATE FUND.

DATE SUBMITTED: <p align="center">1-28-10</p>	AUTHORIZED SIGNATURE <p align="center"><i>Dana L. Bush</i></p>	** PLEASE SIGN IN BLUE INK **
--	---	-------------------------------

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

REQUEST FOR BUDGET AMENDMENT

BA NO. 10-00031

FUND 080 GENERAL CORPORATE

DEPARTMENT 016 ADMINISTRATIVE SERVICES

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-016-533.29 COMPUTER SERVICES	6,000	6,000	19,123	13,123
TOTALS	6,000	6,000	19,123	13,123

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: TO BUDGET THE REQUIRED APPROPRIATION FOR INTERNET ACCESS SERVICES FOR THE COUNTY'S NETWORK WITH ILLINOIS CENTURY NETWORK FOR 2010.

DATE SUBMITTED: <u>1-29-2010</u>	AUTHORIZED SIGNATURE <i>Debra L. Busby</i>	** PLEASE SIGN IN BLUE INK **
---	---	-------------------------------

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

REQUEST FOR BUDGET AMENDMENT

BA NO. 10-00032

FUND 080 GENERAL CORPORATE

DEPARTMENT 071 PUBLIC PROPERTIES

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-071-534.84 400 N BROADWAY REPAIR-MNT	940	1,350	11,460	10,110
TOTALS	940	1,350	11,460	10,110

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: TO PAY FOR WIRELESS RADIO KIT (MATERIAL AND LABOR) TO GILL BUILDING

DATE SUBMITTED: <u>2/2/2010</u>	AUTHORIZED SIGNATURE <u>Alan Reinhart</u>	** PLEASE SIGN IN BLUE INK **
------------------------------------	--	-------------------------------

APPROVED BY BUDGET & FINANCE COMMITTEE: _____ DATE: _____

Julia R. Rietz
State's Attorney



Courthouse
101 East Main Street
P. O. Box 785
Urbana, Illinois 61801
Phone (217) 384-3733
Fax (217) 384-3816
email: statesatty@co.champaign.il.us

**Office of
State's Attorney
Champaign County, Illinois**

February 1, 2010

Brendan McGinty
Chairperson
Finance Committee
County Board Office
Brookens Administrative Center
1776 E. Washington Street
Urbana, IL 61802

Re: Filling Legal Secretary position
State's Attorney Support Enforcement budget

Dear Chairperson:

We are requesting authorization from the Finance committee to fill a Legal Secretary position in the State's Attorney's Child Support Enforcement Division. On January 28, 2010, the current secretary in this position notified my staff that she is retiring effective Friday, February 12, 2010. This position is a bargaining unit position.

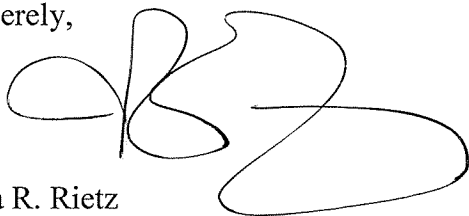
It is vital that this position be filled as soon as possible. As you know, the Support Enforcement Division, through our contract with the Illinois Department of Health and Family Services, is responsible for collecting child support payments for indigent custodial parents. It is a high volume department, and each staff member is responsible for ensuring that the cases are processed in a timely fashion as required by our contract. Due to state budget constraints, we have had to make some cuts in this division. We must have this position filled as soon as possible in order to meet operational needs and contractual requirements.

Although the Support Enforcement division of the State's Attorney's office is designated as a General Corporate Fund department, the program itself is funded through a contract with the Illinois Department of Health and Family Services. Salaries, benefits and fringes are covered by that contract. Accordingly, Champaign County will not achieve any savings by waiting three months to fill the position as any savings would be returned to the state pursuant to our contract.

February 1, 2010
Page Two

We respectfully request that this committee approve our request to fill this Legal Secretary position immediately in light of our operational needs and in light of the fact that funding for this position does not affect the General Corporate fund.

Sincerely,

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end, positioned to the right of the word "Sincerely,".

Julia R. Rietz
State's Attorney

Harris Harris - Champaign County Collection Report

Agency Summary						
Agency Name	Total Payments	December	January	February	March	April
City of Champaign	\$57.84	\$0.00	\$57.84	\$0.00	\$0.00	\$0.00
City of Urbana	\$28.92	\$0.00	\$28.92	\$0.00	\$0.00	\$0.00
Totals:	\$86.76	\$0.00	\$86.76	\$0.00	\$0.00	\$0.00

General Corp Summary						
Account	Account Name	County Line #	Total Payments	December	January	
5222	County Traffic (38.675%)	080-030-341.36	\$75.42	\$0.00	\$75.42	
5215	Notices Mailed First Class	080-030-341.36	\$4.00	\$0.00	\$4.00	
Totals:			\$79.42	\$0.00	\$79.42	

To: Board of Directors
Champaign County Nursing Home

From: M.A. Scavotto
Manager

Date: February 3, 2010

Re: Management Report

As I write this update, census is at 191; census has been as high as 192 in recent weeks. As you will see from the statistics (below), we had more admits than discharges in December.

Here's what's happened on admissions and discharges.

	Oct-09	Nov-09	Dec-09
Admits			
Pvt Pay/Insurance	4	9	12
Medicare A	12	12	18
Medicaid	1	0	1
Total	17	21	31
Discharges			
Pvt Pay/Insurance	8	15	11
Medicare A	10	6	11
Medicaid	2	4	4
Total	20	25	26

December's results reflect a loss of \$(25)k.

Private Pay revenues were exceptionally strong in December at \$454k; our previous high was \$474k in August. December's Private Pay revenue was about \$90k higher than November; the per diem was \$203, which is the highest we have seen for CCNH. Below, I have listed the major payer classes below and you'll see right away that Medicaid and Medicare revenues are down while Private Pay is up:

	Nov-09	Dec-09	variance
Med A	\$ 217,712	\$ 209,875	\$ (7,837)
Med B	\$ 77,796	\$ 39,154	\$ (38,642)
Medicaid	\$ 416,057	\$ 377,223	\$ (38,834)
Pvt Pay	\$ 364,372	\$ 454,765	\$ 93,393

Expenses were up over November by about \$93k, but were still well below our trend. Agency usage was back down to \$54k and CCNH continues to make great progress in this.

Average daily census has not been steady. The pattern for the year has been:

**CCNH Average Daily Census
FY 2009, Dec thru November
without bedholds**

Dec	190.9
Jan 09	198.4
Feb	195.8
Mar	188.4
Apr	186.9
May	188.6
June	178.9
July	179.8
Aug	182.4
Sept	181.5
Oct	183
Nov	179.2
Dec	187.7

There is no question that census is better than when we first began the turnaround effort. CCNH is a large facility with high fixed cost load; as a result, it has a high break-even point. Census remains the critical factor in improving CCNH's position.

Medicare days were 451 in December for an ADC of 15, far lower than what we'd like to have. For comparison, Medicare days were 528 in October and dropped to 448 in November. The highest Medicare load CCNH has experienced was 938 (ADC 30.2) in January 2009. There can be no question that CCNH is in a Medicare slump, and needs to rebuild its referral base. Here's the pattern:

Dec	884	July	442
Jan 09	938	Aug	485
Feb	755	Sep	470
Mar	675	Oct	528
Apr	540	Nov	448
May	573	Dec	451
June	396		

In October, Medicare A revenues were \$226k, a step up from September's \$196k. November's revenues were \$218k and dropped to \$210k in December. Compare the results for Medicare A for the last seven months versus the start of the fiscal year; we have been mired right around \$200k and haven't been able to get back to earlier levels, which approximated \$400k.

Medicare A Revenues

First 4 months

Dec	\$379k
Jan-09	\$396k
Feb	\$313k
Mar	\$308k

Last 7 Months

May	\$211k
June	\$195k
July	\$179k
Aug	\$198k
Sep	\$196k
Oct	\$226k
Nov	\$218k
Dec	\$209k

Medicare referral activity at CCNH has been up and we continue to hear positive comments from Carle on the changes that we have implemented.

Medicare B just plain tanked to \$39k in December and represents one of the lowest Part B revenue performances on record for CCNH. Med B has been impossible to predict and continues to display wide swings.

August's private pay revenues were a record \$474k. December's results were just a bit short of that figure at \$455k. The per diem was an excellent \$202 – a record for CCNH.

In October, Medicaid census jumped 12 percent, which was a huge increase; revenues were lower because of the discontinuation of the IGT expense. November's figures include an amount for October's portion of the certified costs, meaning that October should be higher and November should be lower. December's revenues are correct and indicate a decrease over the prior two months:

Medicaid Revenues Compared

Month	Net Revenues	Chg	Days	Chg
April	\$633k		2885	
May	\$596k	(5.8)%	2941	1.9%
June	\$497k	(16.6)%	2725	(7.3)%
July	\$538k	8.2%	2791	2.4%
Aug	\$511k	(5)%	2652	(5)%
Sep	\$561k	9.8%	2818	6.3%
Oct*	\$382k	(32)%	3160	12.1%
Nov	\$416k [^]	8.9%	2837	(10.2)%
Dec	\$377k	(9.4)	2937	3.5%

**Medicaid revenues now recorded at net.*

[^] Includes October's portion of certified costs

CCNH's payer mix continues to move in a direction that is, overall, positive. The following table provides the comparisons in this significant change:

Comparative Payer Mix CCNH

	Dec-07 thru June	Sep-08 thru Dec-09
Medicaid	62%	52.1%
Medicare	9%	10.3%
Pvt Pay	29%	37.6%
Totals	100%	100%

From the standpoint of market position, CCNH's payer mix is headed in the right direction. We need more Medicare and some predictability for Private Pay and Medicaid.

The Medicare per diem in June rebounded and reached \$492, an historical high for CCNH. In July, we left the rarified atmosphere for a more conventional per diem of \$404. August was up a little to \$409. For September, we posted \$416 and \$428 for October. November soared to \$486. December saw \$465.

For the three months ended December 2009, the results of operations are posted below.

**Last Three Months w/Property Tax and County
Overhead Allocated Monthly**

	Oct-09	Nov-09	Dec-09
Medicare A	\$226,202	\$217,712	\$209,875
Medicare B	\$84,619	\$77,796	\$39,154
Medicaid	\$382,392	\$416,057	\$377,223
Pvt Pay	\$377,729	\$365,342	\$454,765
Adult Day-Private	\$8,731	\$6,225	\$5,567
Adult Day-TXX	\$11,731	\$11,760	\$14,146
Miscellaneous	\$7,798	\$56,362	\$5,257
Property Tax	\$78,902	\$73,034	\$81,437
All Revenues	\$1,178,104	\$1,224,288	\$1,187,423
All Expenses	\$1,189,130	\$1,147,424	\$1,212,081
Net Income/(Loss)	\$(11,026)	\$76,864	\$(24,657)
Census	5673	5377	5632
Change		-5.2%	4.7%
ADC	183.0	179.2	187.7
Change		-2.1%	4.7%
FTE	191.7	186.0	194.5

For the past three months, patient service revenues have essentially been flat, averaging \$1,100,000.

Cash position remains tight and this should come as no surprise as census targets have not materialized. At December 31, cash on the balance sheet was at \$872k. Current cash balance is \$543k (2-1-010) following a payroll.

The following graphs provide a comparative statement of position for CCNH through December 2009.

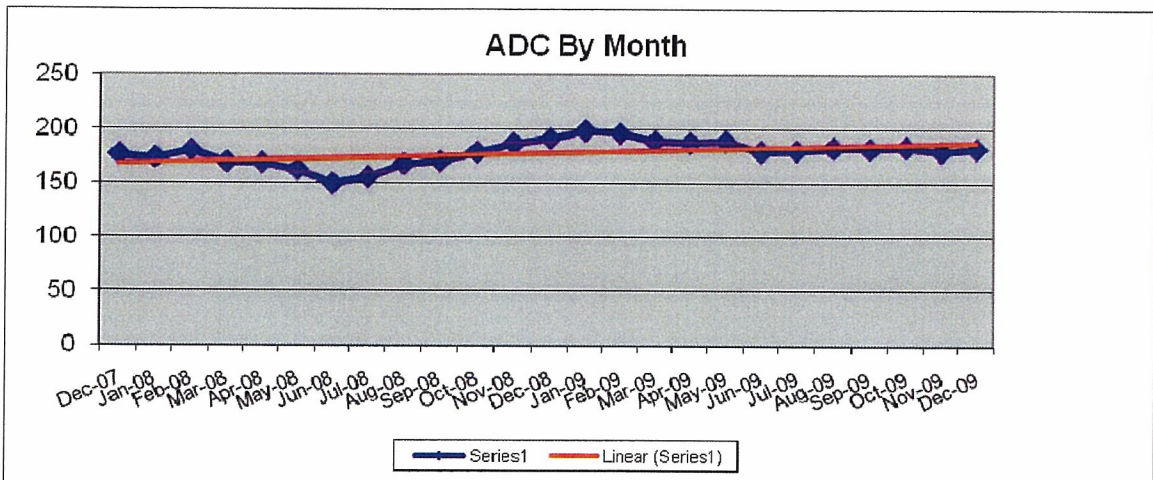
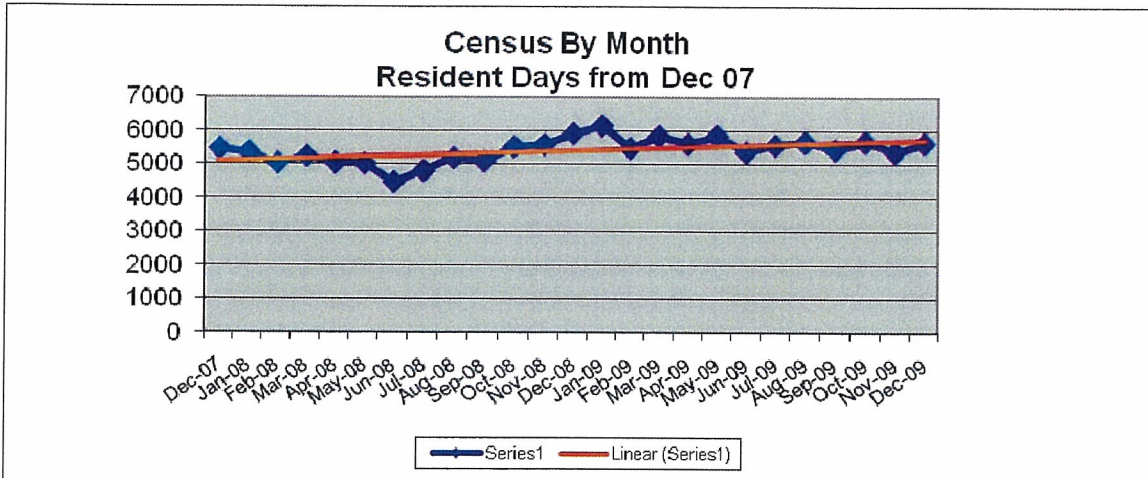
The solid line is a trend line for the displayed data and it should appear in red on your computers. (These graphs will display best when viewed on your screens.)

Census

Census continues to receive a lot of attention. The fiscal year got off to a good start, building to a high of 6150 resident days (ADC 198) in Jan-09. Census has since tailed off.

Current Census by Payer by Month (without bedholds)

Month	Pvt Pay	Medicaid	Medicare	Total
Aug	1707	3140	341	5188
Sep	1587	3003	505	5095
Oct	1796	3069	607	5472
Nov	1704	3070	917	5691
Dec	1788	3246	884	5918
Jan-09	1906	3306	938	6150
Feb-09	1773	2955	755	5483
Mar-09	2102	3064	675	5841
Apr-09	2183	2885	540	5608
May-09	2332	2941	573	5846
June-09	2248	2725	396	5369
July-09	2342	2791	442	5575
Aug-09	2517	2652	485	5654
Sep-09	2156	2818	470	5444
Oct-09	1985	3160	528	5673
Nov-09	2092	2837	448	5377
Dec-09	2244	2937	451	5632



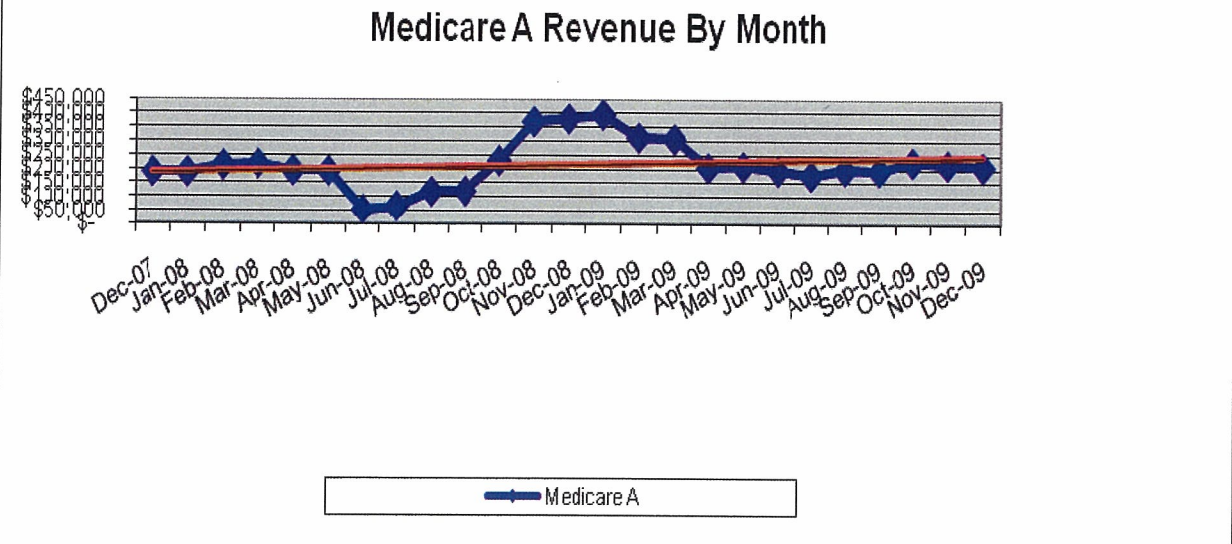
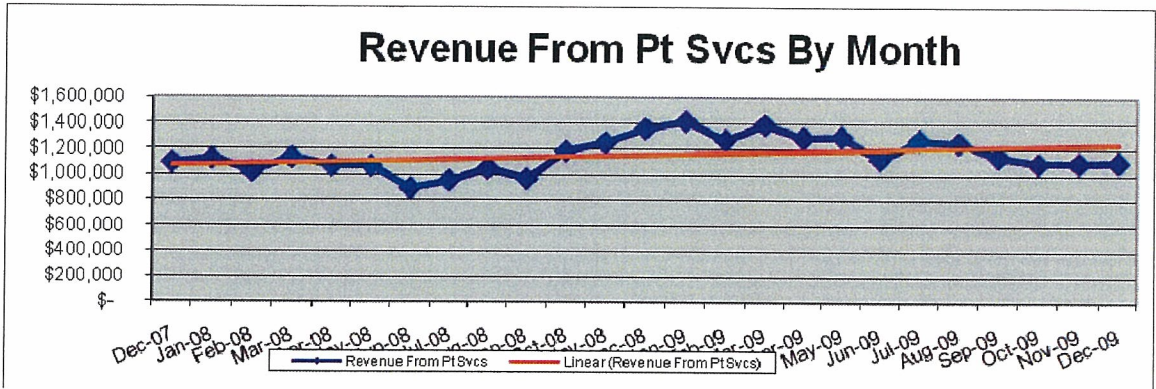
Revenues

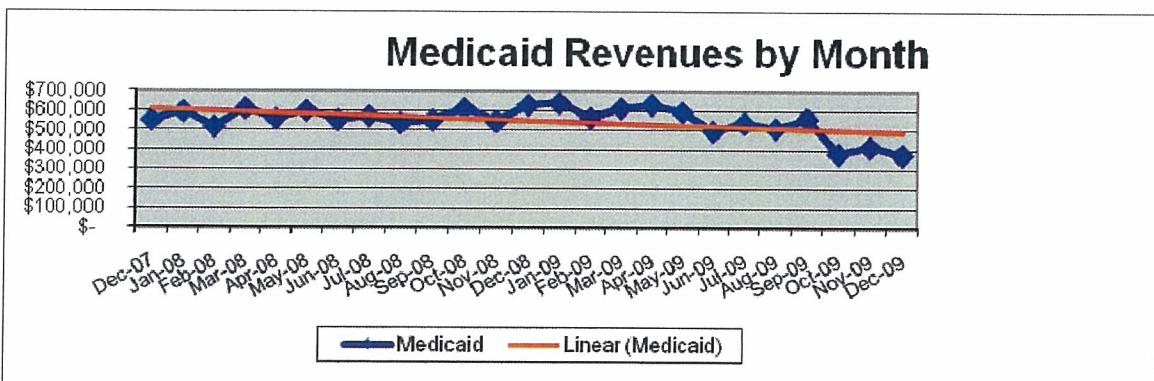
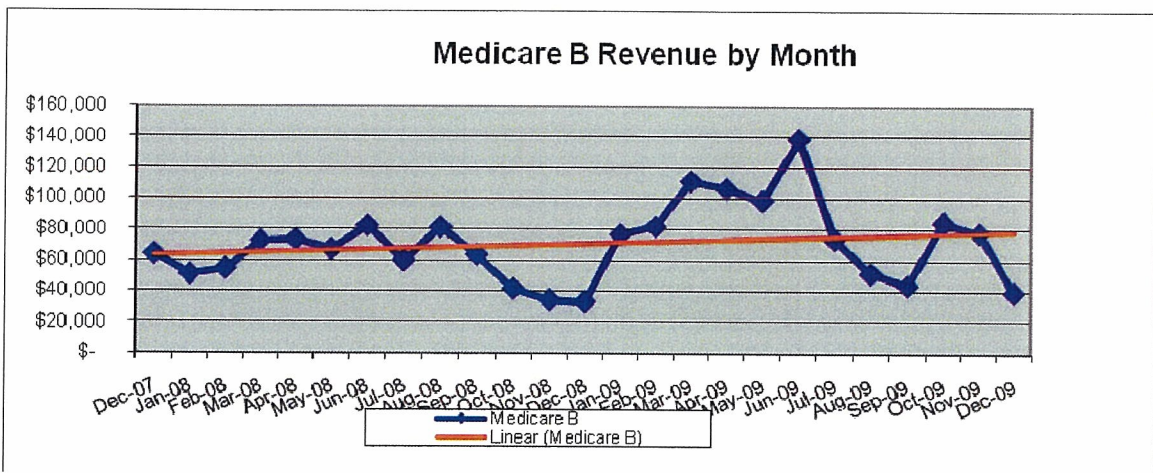
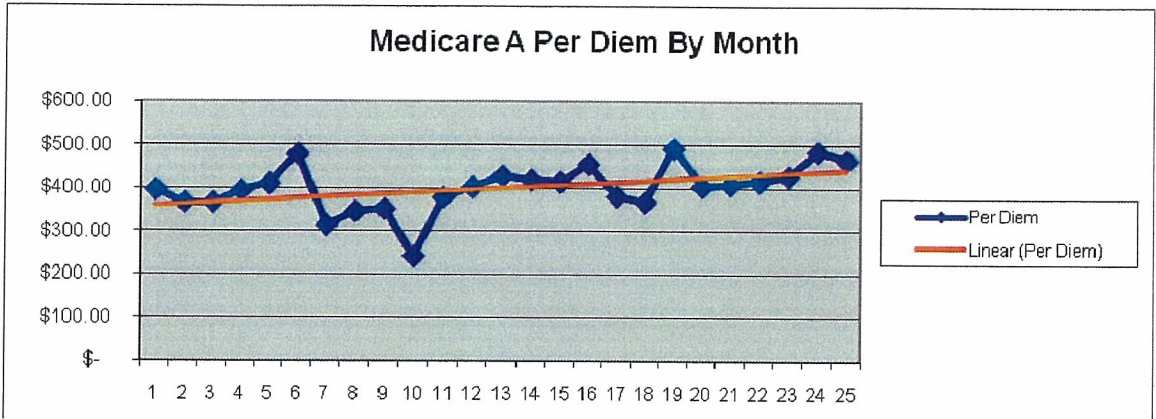
Since April, we have witnessed a sharp drop in Medicare A. The obvious cause is lower discharge activity at the local hospitals. For December thru March, Medicare A was over \$300k per month; since April, Medicare A revenues are down considerably – over \$100k per month in June and July. The thing we need most is census.

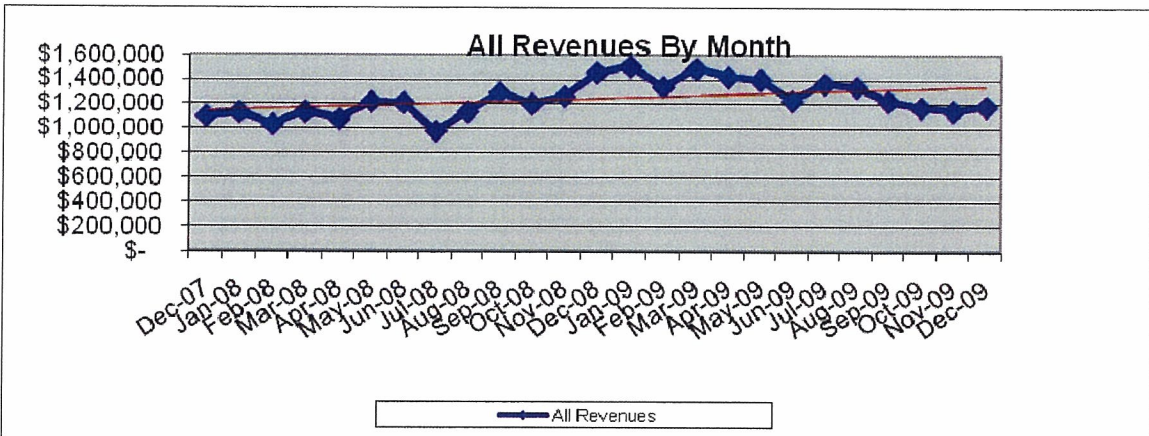
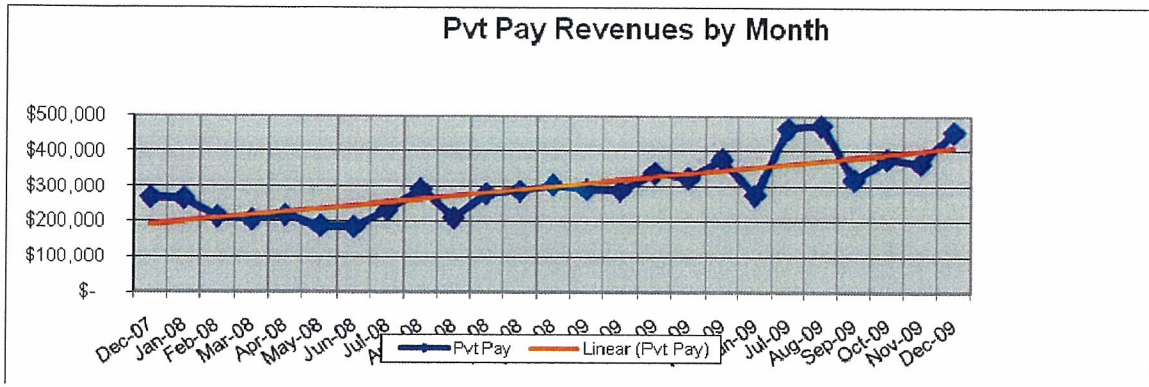
The Medicare per diem is a critical factor in building a better revenue base and we have significant improvements to make in our performance. For November and December, the per diem has been up - \$486 and \$465, respectively.

The trend line in Medicare A remains flat and that is a negative factor. Medicare census remains a critical ingredient to success and it also remains elusive. Also, take a look at the chart for Part B revenue; this classification continues to defy classification.

For the most part, Medicaid revenues continue to be stable. You will see from the graph that Medicaid revenues dived with the elimination of the old IGT program. For the past three months, Medicaid revenues have been stable with a small increase in November.

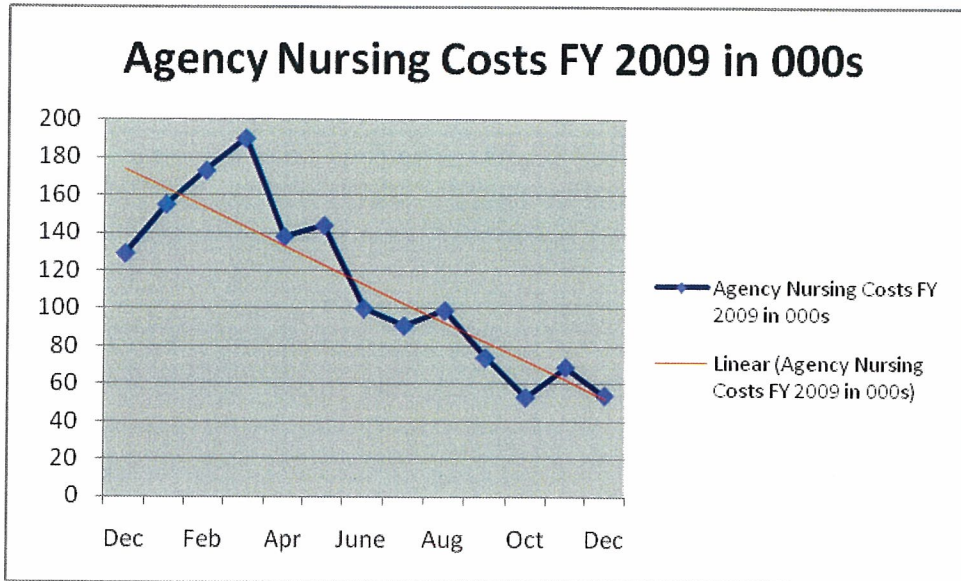






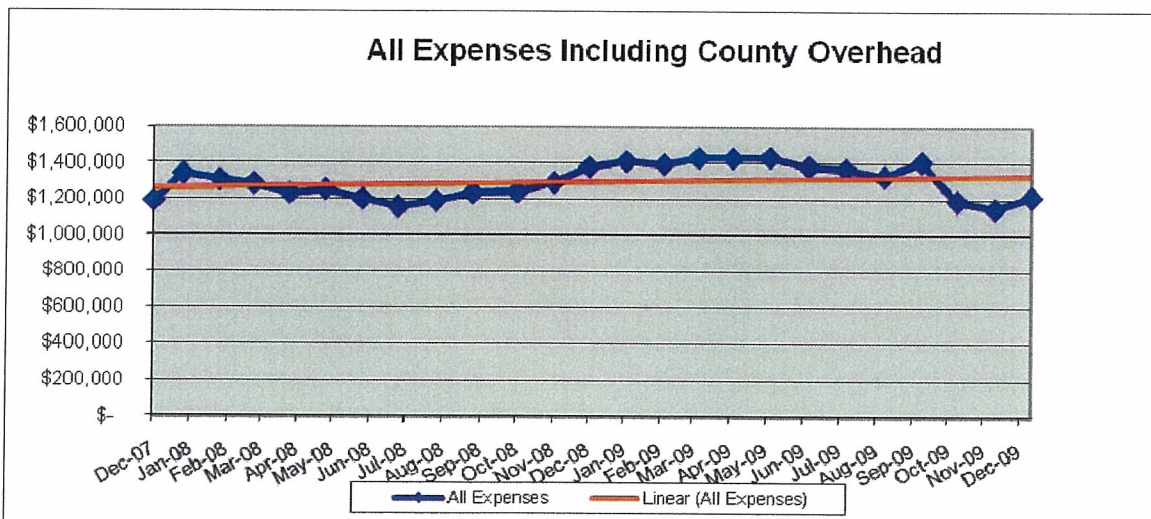
Expenses

CCNH's expense control continues to be pretty solid. We continue to do much better retaining staff and, as a result, agency expense continues to be held in check. For December, agency expense came in at \$54k. December expenses were about \$93k higher than November but still below our historical average for the year.



There are some big variable expense items that we watch closely. Examples are food, drugs, medical supplies. Rehab costs are also variable, and they are set by contract. Utilities represent a fixed cost; there is not much we can do to dramatically alter the cost incurred for gas, electric, and water.

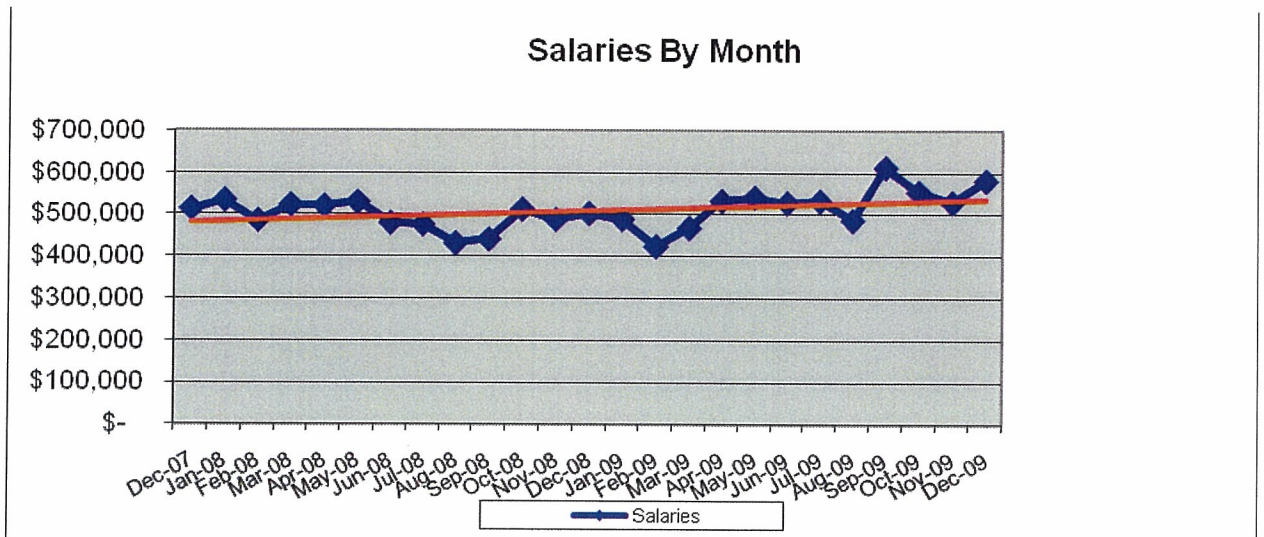
With only a few exceptions, expenses were within reasonable limits. The last three months reflect the elimination of the transfer expense associated with IGT program.



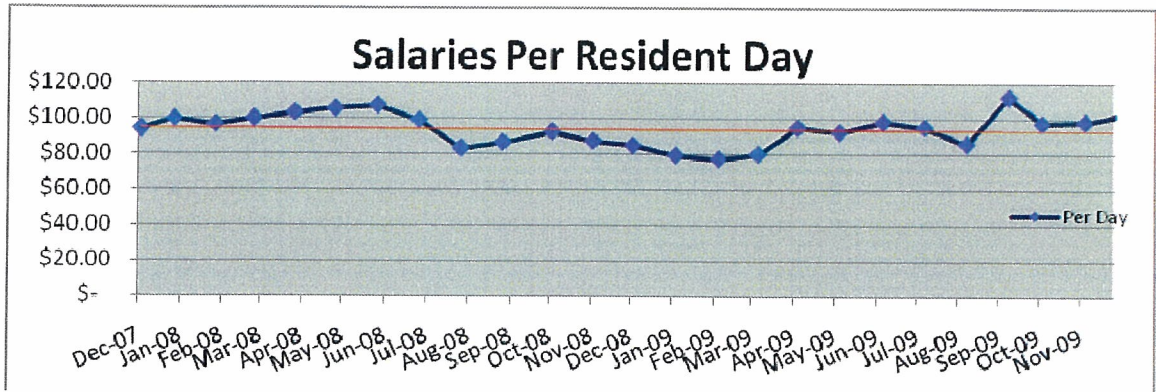
Salaries continue to be our biggest cost. The raw salary data, adjusted for the accrual method of accounting, is:

Month	Salaries	Month	Salaries
Dec 07	\$513,472	Dec 08	\$502,788
Jan 08	\$533,987	Jan-09	\$489,013
Feb 08	\$485,964	Feb-09	\$424,740
Mar 08	\$522,836	Mar-09	\$467,998
Apr 08	\$520,501	Apr-09	\$532,809
May 08	\$529,580	May-09	\$540,868
Jun 08	\$480,220	June-09	\$528,199
Jul 08	\$476,495	July-09	\$532,309
Aug 08	\$432,380	Aug-09	\$486,386
Sep 08	\$441,682	Sep-09	\$612,111
Oct 08	\$512,667	Oct-09	\$553,784
Nov 08	\$488,561	Nov-09	\$529,584
		Dec-09	\$580,930

For the period January 08 through May 08, salaries averaged \$518,574. For the current fiscal year, CCNH averaged \$514k. For the last three months, the average was \$554k, quite a bit higher with December representing an exceptionally high month at \$581k. As we drop CCNH's dependency on agency staff, our own staffing costs are increasing. Graphically, the salary relationship is presented below.



It is no secret that we have been staffing up in the nursing department. You can see what happens when volume (census) dips in a healthcare facility. Fixed costs *per day*, which – I would argue -include a large portion of total salaries, increase when volume declines, and that is the pattern we are seeing below. September's extraordinary labor items also served to increase our costs, but we retreated back to more normal levels in October.



Summary

Census continues to be the big determinant of success. We continue to experience wide swings in revenues by payer and this results in inconsistency. This pattern continues to be a drain on sustained revenue improvement.

Think census and think Medicare. These are the key ingredients to a better position for CCNH. Last December, ADC was 190.9; December 09 was 187.7.

Preliminary figures indicate that CCNH closed fiscal 2009 at a loss of \$(136)k. As a point of comparison, we closed last fiscal year (11-30-08) with a loss of \$(1.8) million. I think it is safe to say we have made some progress. For 2010, if we can sustain the current payer mix at a higher census level, CCNH's operating position will strengthen.

To: Board of Directors
CCNH Nursing Home Board
From: M. A. Scavotto
Manager
Re: Draft Organizational Objectives
Date: January 20, 2010

Please take a look at the attached objectives and give me your feedback. Please consider this a work-in-progress and not a final product; this is especially true of the dashboard and quality measures, as well as some of the HR indicators of effectiveness. The more feedback I get before the next meeting, the better will be the discussion.

If you were to ask me to specify the primary responsibilities of governance, I would list the following:

1. Quality of Services
2. Strategy
3. Financing
4. Policy

I consider these equally important and I believe each responsibility includes oversight. I approached writing CCNH's organizational objectives from this governance perspective. Simply stated, we have so many things to accomplish that we cannot possibly write a list of objectives that meets all of our needs. Rather, I have drafted objectives that are compatible with an overall direction for CCNH and which reflect over-riding priorities in each area.

In the attachment, I suggest that marketing is our strategic initiative. I am not implying that there are no other aspects to strategy; rather, I am suggesting that we have reached the point in CCNH's organizational development that we can codify our marketing approach and begin to satisfy a huge need.

The same can be said for Human Resources. Our deficits in this area are substantial and we'll never be finished developing our skills. The objective is intended to provide a guide towards building a credible HR function and improving employee relations.

These organizational objectives are directional in nature; they are not activity-oriented, nor are they steeped in procedure. Procedures will be refined as we work our way through each objective; for example, as we discover better ways of managing the acuity-based reimbursement system, we'll update the procedures.

Let me know what you think via return e-mail or telephone.

Objectives for CCNH

I. Quality of Medical Services

- a. Integrate Medical Director into daily operations at CCNH; move as many residents as possible to direct supervision by Medical Director (consolidate medical direction)
- b. Develop a sub-acute service or its equivalent
- c. Develop state-of-the-art dementia program; position CCNH as market leader in dementia (programming, media, community education, client service)

Recruit director (accomplished January 2010)

Develop program

Promote program featuring education about dementia, caregiving

Use Adult Day Care as a gateway or feeder

- d. Improve IDPH regulatory position

No survey cycle problems

No G-level deficiencies or fines

Programmatic Quality Initiative: Commitment to Quality

Objective: Advance quality initiative from infancy to maturity

Method: Develop overall quality goals, separate action items into subcommittees, communicate goals and responsibilities with Department Leaders, measure and track progress.

Outcome	Action	Responsible	Completion Date
Develop quality goals	Define quality indicators with expected results.	Andrew B, Karen Noffke, Traci Heiden	2/28/10
Define sub-committee responsibilities	Draft responsibility statement. Separate quality indicators into sub-committee responsibilities.	Andrew B, Karen Noffke, Traci Heiden	3/31/10
Draft program parameters for each sub-committee	Define information used to derive quality indicator results. Develop meeting schedule and expected output including meeting minutes, completed measurement tools, actions to resolve variances from expected outcomes.	Andrew B, Karen Noffke, Traci Heiden	3/31/10
Draft measurement tools	Prepare tracking tools for each indicator.	Andrew B, Karen Noffke, Traci Heiden	4/30/10
Draft central tracking mechanism	Summary report for the central Quality Committee used during monthly review.	Andrew B, Karen Noffke, Traci Heiden	4/30/10
Launch meeting with Department Leaders	Present prepared information, responsibilities, assign sub-committee members, schedule meetings for FY10.	Andrew B	4/30/10
Program inception	Begin sub-committee and central Quality Committee reviews.	Andrew B	5/31/10
Quality indicator performance within established thresholds	Complete above. Monthly monitoring, review of quality indicators, refinement of variance reporting procedure, document steps of the Quality Process, develop Quality training manual to embed program in CCNH culture.	Quality Committee Andrew B, Karen Noffke, Traci Heiden	11/30/10

II. **Strategy**

- a. Improve reputation and community image of CCNH
 - Consistent rankings of 4.5 or better on Pinnacle scores
 - Management evaluations tied to customer satisfaction

- b. Strengthen CCNH position versus competitors

Measures of effectiveness:

- ADC
- Medicare load
- Private pay mix

- c. Improve coding capabilities for Medicare and Medicaid

- Comparative reimbursement per diems
- Quarterly Medicaid rate history for the nursing component

Programmatic Strategy Initiative: Marketing

Objective: Develop a sustainable, fluid marketing plan; get census to 195 or better and maintain it

Method:

- a. Hire a Marketing/Admissions Director, draft a marketing plan that includes communications and positioning.
- b. Identify referral targets; track activities and effectiveness.
- c. Develop positioning statement for communications plan; adopt identity materials that complement the positioning statement; incorporate identity package into all CCNH communications
- d. Identify media placements and message; determine most effective means of communicating CCNH's position including Web opportunities
- e. TBD.... Research on public image and recognition

Measures of effectiveness:

ADC at 195 or better

III. **Financing**

- a. Strengthen CCNH balance sheet
- b. Develop cash reserves so that CCNH has a cash surplus of \$1m (this will take some time)
- c. Create a positive current ratio

Programmatic Financing Initiative: Integrate clinical and financial information to achieve maximum reimbursement

Objective: Identify those information support activities that promote coding effectiveness using the Minimum Data Set

Method: Develop a standard set of procedures that optimizes CCNH's ability to identify and respond to the most critical clinical needs of residents; capture those needs on the Minimum Data Set and measure CCNH's effectiveness.

Measures of effectiveness:

Number of default assessments
Number of logic errors that go uncorrected
Quarterly change in the Medicaid Standard Rate

IV. **Policy**

- a. Implement corporate compliance including red flags identity theft program
- b. Emphasize management development as a means of improving labor-mgt relations and productivity

Improved employee screening leading to lower turnover
More rigorous employee evaluations, training, and supervision
Reduced call-ins and higher productivity ratio
Fewer grievances; better in-house resolution of problems
Commitment to employee recognition

Programmatic Policy Initiative: Human Resources

Objective: Advance the skill level of CCNH supervisors through management development and on-the-job experience; specific emphasis shall be placed on verbal and written communication skills, documentation of events worthy of either discipline or recognition, and consistent, even-handed enforcement of CCNH policies.

Method: Provide development opportunities through supervisory workshops, in-service education sessions, and practice sessions to build skills in documentation and in investigation, grievance and policy analysis, and CCNH-wide assessments of HR strengths and weaknesses. When feasible, add an experienced HR specialist to the management staff or provide the equivalent talent via a consultant.

Measures of effectiveness:

Nature of grievances filed and experience in handling them (attests to strength of management's documentation and investigation skills)

Consistency in documentation and in employee evaluation

Employee acquisition, retention and turnover by department (includes use of the Predictive Index)

RESOLUTION NO.

RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO EXECUTE A DEED OF CONVEYANCE, PERMANENT PARCEL NUMBER 15-025-0104

WHEREAS, The County of Champaign has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which taxes on such real property have not been paid, pursuant to the authority of 35 ILCS 200/21-90; and

WHEREAS, Pursuant to this program, the County of Champaign has obtained an interest in the following described mobile home:

Candlewood Estates VIN: 3U3812891AB 1996; 01160
Permanent Parcel Number: 15-025-0104
As described in certificate(s): 95 sold on October 27, 2006
Commonly known as: 104 Carroll

and it appears to the Finance Committee that it would be to the best interest of the County to dispose of its interest in said property, by reconveyance, to the owner of a former interest in said property; and

WHEREAS, American Homes/Kim, has paid \$1,432.72 for the full amount of taxes involved and a request for reconveyance has been presented to the Finance Committee, at the same time it has been determined that the County shall receive \$795.10 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$45.00 for cancellation of Certificate(s) and to reimburse the Revolving Account the charges advanced from this account, and the Recorder of Deeds shall receive \$0.00 for recording. The remainder is the amount due the agent under his services. The total paid by Purchaser is \$1,432.72.

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, that the County Board Chair be authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described mobile home for the sum of \$795.10 to be paid to the Treasurer of Champaign County Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 18th day of February, 2010.

C. Pius Weibel, Chair
Champaign County Board

ATTEST: _____
Mark Shelden, County Clerk
and ex-officio Clerk of the County Board

AUDITOR'S REPORT TO COUNTY BOARD
 PERIOD ENDING 12/31/09

FUND	NAME	FY 2009				FY 2010						
		-BUDGET-	ACTUALS			-BUDGET-	ACTUALS					
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	BEGINNING (12/01/09)	CURRENT (AS OF 12/31/09)	CHANGE	CURRENT MONTH	YEAR-TO DATE	YTD %	
071	1995 JAIL BOND DEBT SERV											
	REVENUE	1,015,825	1,003,938	1,015,912	100	864,188	864,188	0	861,688	861,688	100	
	EXPENDITURE	1,016,110	0	1,016,110	100	863,688	863,688	0	0	0		
074	2003 NURS HM BOND DBT SRV											
	REVENUE	1,639,722	657	1,607,491	98	1,613,047	1,613,047	0	857	857		
	EXPENDITURE	1,579,940	0	1,579,940	100	1,580,884	1,580,884	0	0	0		
075	REGIONAL PLANNING COMM											
	REVENUE	18,852,243	261,163	10,048,689	53	18,164,014	18,214,014	50,000	187,345	187,345	1	
	EXPENDITURE	19,712,935	218,572	9,910,256	50	18,597,718	18,647,718	50,000	582,937	582,937	3	
076	TORT IMMUNITY TAX FUND											
	REVENUE	1,055,711	0	1,050,120	99	1,080,548	1,080,548	0	517	517		
	EXPENDITURE	1,270,224	0	1,202,267	95	1,280,500	1,280,500	0	386	386		

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 12/31/09

FUND	NAME	F Y 2 0 0 9				F Y 2 0 1 0						
		-BUDGET-	ACTUALS			BUDGET			ACTUALS			
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	BEGINNING (12/01/09)	CURRENT (AS OF 12/31/09)	CHANGE	CURRENT MONTH	YEAR-TO DATE	YTD %	
080	GENERAL CORPORATE											
010	COUNTY BOARD											
	REVENUE	308,468	0	332,537	108	329,468	329,468	0	75	75		
	EXPENDITURE	367,867	44,117	356,172	97	267,169	267,169	0	45,100	45,100	17	
013	DEBT SERVICE											
	REVENUE	710,740	0	407,792	57	714,050	714,050	0	0	0		
	EXPENDITURE	400,945	0	400,945	100	405,674	405,674	0	0	0		
016	ADMINISTRATIVE SERVICES											
	REVENUE	147,532	359	139,329	94	143,132	143,132	0	260	260		
	EXPENDITURE	1,567,157	48,748	1,525,499	97	1,434,636	1,434,636	0	64,112	64,112	4	
017	COOPERATIVE EXTENSION SRV											
	REVENUE	458,320	0	440,891	96	415,683	415,683	0	217	217		
	EXPENDITURE	458,320	0	456,647	100	415,683	415,683	0	0	0		
020	AUDITOR											
	REVENUE	96,000	0	85,139	89	105,004	105,004	0	0	0		
	EXPENDITURE	301,634	14,171	300,280	100	302,576	302,576	0	24,812	24,812	8	
021	BOARD OF REVIEW											
	REVENUE	0	0	0		0	0	0	0	0		
	EXPENDITURE	116,910	4,360	113,658	97	109,415	109,415	0	7,682	7,682	7	
022	COUNTY CLERK											
	REVENUE	268,475	0	315,625	118	252,730	252,730	0	0	0		
	EXPENDITURE	872,306	23,985	794,830	91	845,887	845,887	0	61,709	61,709	7	
023	RECORDER											
	REVENUE	2,002,888	96,265	1,670,167	83	1,552,297	1,552,297	0	127,853	127,853	8	
	EXPENDITURE	1,069,134	8,156	908,762	85	878,268	878,268	0	18,035	18,035	2	
025	SUPERVISOR OF ASSESSMENT											
	REVENUE	65,558	36	50,246	77	61,308	61,308	0	26	26		
	EXPENDITURE	342,103	13,629	331,921	97	334,167	334,167	0	21,511	21,511	6	
026	COUNTY TREASURER											
	REVENUE	644,800	21,648	833,671	129	646,515	646,515	0	86	86		
	EXPENDITURE	261,336	12,754	260,203	100	264,152	264,152	0	19,045	19,045	7	
030	CIRCUIT CLERK											
	REVENUE	1,979,500	0	2,105,437	106	2,347,650	2,347,650	0	0	0		
	EXPENDITURE	1,172,088	44,199	1,150,290	98	1,134,811	1,134,811	0	76,354	76,354	7	
031	CIRCUIT COURT											
	REVENUE	69,217	0	79,839	115	20,000	20,000	0	0	0		
	EXPENDITURE	1,173,666	59,166	1,145,334	98	1,074,354	1,074,354	0	79,794	79,794	7	
032	JURY COMMISSION											
	REVENUE	0	0	0		0	0	0	0	0		
	EXPENDITURE	39,094	1,419	28,676	73	39,094	39,094	0	1,392	1,392	4	

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 12/31/09

FUND	NAME	F Y 2 0 0 9				F Y 2 0 1 0					
		-BUDGET-	ACTUALS			-BUDGET-			ACTUALS		
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	BEGINNING (12/01/09)	CURRENT (AS OF 12/31/09)	CHANGE	CURRENT MONTH	YEAR-TO DATE	YTD %
080	GENERAL CORPORATE	(CONTINUED)									
036	PUBLIC DEFENDER										
	REVENUE	122,295	0	116,107	95	141,295	141,295	0	0	0	
	EXPENDITURE	1,069,023	48,217	1,062,474	99	1,011,523	1,011,523	0	80,720	80,720	8
040	SHERIFF										
	REVENUE	1,129,198	35,208	1,229,738	109	996,473	996,473	0	10,741	10,741	1
	EXPENDITURE	4,526,204	166,806	4,378,168	97	4,457,254	4,457,254	0	305,554	305,554	7
041	STATES ATTORNEY										
	REVENUE	1,377,776	0	1,363,168	99	1,441,765	1,441,765	0	0	0	
	EXPENDITURE	2,295,535	98,562	2,266,263	99	2,095,395	2,095,395	0	159,196	159,196	8
042	CORONER										
	REVENUE	27,613	4,415	27,886	101	25,000	25,000	0	0	0	
	EXPENDITURE	479,061	18,142	468,940	98	463,660	463,660	0	26,890	26,890	6
043	EMERGENCY MANAGEMENT AGCY										
	REVENUE	107,293	0	33,454	31	32,000	86,000	54,000	0	0	
	EXPENDITURE	187,440	4,311	124,326	66	117,780	171,780	54,000	7,772	7,772	5
051	JUVENILE DETENTION CENTER										
	REVENUE	1,174,333	0	1,150,221	98	866,303	886,803	20,500	0	0	
	EXPENDITURE	1,819,566	65,286	1,783,075	98	1,577,323	1,633,294	55,971	120,010	120,010	7
052	COURT SERVICES -PROBATION										
	REVENUE	675,528	0	566,011	84	452,305	527,305	75,000	0	0	
	EXPENDITURE	1,397,775	55,332	1,384,253	99	1,439,997	1,468,585	28,588	100,882	100,882	7
057	DEPUTY SHERIFF MERIT COMM										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	24,208	0	23,045	95	20,859	20,859	0	0	0	
071	PUBLIC PROPERTIES										
	REVENUE	1,486,551	18,856	1,761,362	118	1,446,382	1,446,382	0	11,812	11,812	1
	EXPENDITURE	3,268,669	95,667	2,978,472	91	2,961,211	2,967,910	6,699	107,900	107,900	4
075	GENERAL COUNTY										
	REVENUE	19,612,442	4,195	18,115,147	92	18,062,638	18,062,638	0	4,489	4,489	
	EXPENDITURE	3,783,394	203,927	3,747,913	99	2,937,520	2,948,461	10,941	211,674	211,674	7
077	ZONING AND ENFORCEMENT										
	REVENUE	168,496	2,342	68,919	41	87,912	87,912	0	1,214	1,214	1
	EXPENDITURE	435,063	10,563	378,653	87	350,103	350,103	0	18,272	18,272	5
124	REGIONAL OFFICE EDUCATION										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	231,672	0	220,538	95	217,772	217,772	0	0	0	
130	CIRC CLK SUPPORT ENFORCE										
	REVENUE	61,515	0	66,655	108	61,515	61,515	0	0	0	
	EXPENDITURE	50,494	1,762	44,017	87	47,570	47,570	0	3,078	3,078	6

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 12/31/09

FUND	NAME	FY 2009				FY 2010					
		-BUDGET-		ACTUALS		-BUDGET-			ACTUALS-		
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	BEGINNING (12/01/09)	CURRENT (AS OF 12/31/09)	CHANGE	CURRENT MONTH	YEAR-TO DATE	YTD %
080	GENERAL CORPORATE	(CONTINUED)									
140	CORRECTIONAL CENTER										
	REVENUE	841,634	3,709	901,098	107	867,800	867,800	0	12,823	12,823	1
	EXPENDITURE	6,036,125	285,958	5,774,054	96	5,874,498	5,874,498	0	435,995	435,995	7
141	STS ATTY SUPPORT ENFORCE										
	REVENUE	382,157	0	350,568	92	385,386	385,386	0	0	0	
	EXPENDITURE	383,523	13,879	347,462	91	375,588	375,588	0	23,838	23,838	6
TOTAL	GENERAL CORPORATE										
	REVENUE	33,918,329	0	32,211,007	95	31,454,611	31,604,111	149,500	169,596	169,596	1
	EXPENDITURE	34,130,312	13,879	32,754,870	96	31,453,939	31,610,138	156,199	2,021,327	2,021,327	6

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 12/31/09

FUND	NAME	F Y 2 0 0 9				F Y 2 0 1 0						
		-BUDGET-	ACTUALS			-BUDGET-			ACTUALS			
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	BEGINNING (12/01/09)	CURRENT (AS OF 12/31/09)	CHANGE	CURRENT MONTH	YEAR-TO DATE	YTD %	
081	NURSING HOME											
	REVENUE	16,773,212	1,213	11,330,064	68	16,911,132	16,911,132	0	1,292	1,292		
	EXPENDITURE	16,415,201	396,037	15,674,328	95	16,905,875	16,905,875	0	657,602	657,602		4
083	COUNTY HIGHWAY											
	REVENUE	2,567,879	257	2,348,643	91	2,403,525	2,403,525	0	986	986		
	EXPENDITURE	2,548,832	74,953	2,422,355	95	2,360,908	2,360,908	0	153,961	153,961		7
084	COUNTY BRIDGE											
	REVENUE	1,019,779	0	1,000,484	98	1,034,533	1,034,533	0	463	463		
	EXPENDITURE	1,003,300	15,824	999,168	100	1,021,000	1,021,000	0	696	696		
085	COUNTY MOTOR FUEL TAX											
	REVENUE	3,107,882	1,928	2,752,118	89	3,599,143	3,599,143	0	0	0		
	EXPENDITURE	4,236,705	95,446	1,884,659	44	7,054,136	7,054,136	0	10,358	10,358		
088	ILL.MUNICIPAL RETIREMENT											
	REVENUE	3,595,326	739	3,588,609	100	3,886,339	3,886,339	0	32,108	32,108		1
	EXPENDITURE	3,590,074	130,320	3,534,666	98	3,980,000	3,980,000	0	0	0		
089	COUNTY PUBLIC HEALTH FUND											
	REVENUE	1,451,550	75,396	1,320,557	91	1,416,409	1,416,409	0	72,936	72,936		5
	EXPENDITURE	1,503,507	11,042	1,500,962	100	1,490,352	1,490,352	0	9,365	9,365		1
090	MENTAL HEALTH											
	REVENUE	3,796,052	26,048	3,814,984	100	3,882,334	3,882,334	0	27,017	27,017		1
	EXPENDITURE	3,803,490	254,973	3,623,190	95	3,882,334	3,882,334	0	315,138	315,138		8
091	ANIMAL CONTROL											
	REVENUE	503,156	22,552	474,336	94	487,149	487,149	0	35,591	35,591		7
	EXPENDITURE	571,963	15,668	471,379	82	543,650	543,650	0	20,539	20,539		4
092	LAW LIBRARY											
	REVENUE	92,150	0	71,128	77	111,257	111,257	0	0	0		
	EXPENDITURE	98,217	1,097	87,817	89	111,257	114,257	3,000	1,438	1,438		1
103	HWY FED AID MATCHING FUND											
	REVENUE	22,040	0	9,643	44	12,145	12,145	0	4	4		
	EXPENDITURE	0	0	0		0	0	0	0	0		
104	EARLY CHILDHOOD FUND											
	REVENUE	8,009,250	141,530	5,066,989	63	8,837,100	8,837,100	0	233,622	233,622		3
	EXPENDITURE	7,985,035	208,160	5,058,401	63	8,855,200	8,855,200	0	303,778	303,778		3
105	CAPITAL ASSET REPLCMT FND											
	REVENUE	138,943	0	121,976	88	495,292	495,292	0	0	0		
	EXPENDITURE	139,205	1,495	114,793	82	566,654	566,654	0	20,954	20,954		4
106	PUBL SAFETY SALES TAX FND											
	REVENUE	4,839,471	4,892	4,343,938	90	4,351,686	4,351,686	0	603	603		
	EXPENDITURE	5,353,741	1,127,201	5,327,807	100	4,998,129	4,998,129	0	903,422	903,422		18
107	GEOGRAPHIC INF SYSTM FUND											
	REVENUE	301,650	0	320,852	106	296,250	296,250	0	0	0		
	EXPENDITURE	352,641	0	349,831	99	311,836	311,836	0	17,854	17,854		6

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 12/31/09

FUND	NAME	FY 2009				FY 2010						
		-BUDGET-	ACTUALS			BUDGET			ACTUALS			
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	BEGINNING (12/01/09)	CURRENT (AS OF 12/31/09)	CHANGE	CURRENT MONTH	YEAR-TO DATE	YTD %	
108	DEVLPMNTL DISABILITY FUND											
	REVENUE	3,399,515	87	3,410,224	100	3,463,084	3,463,084	0	1,636	1,636		
	EXPENDITURE	3,399,515	275,375	3,386,071	100	3,463,084	3,463,084	0	282,146	282,146		8
109	DELINQ PREVENTN GRNT FUND											
	REVENUE	222,768	0	225,991	101	216,084	216,084	0	0	0		
	EXPENDITURE	222,768	10,160	221,378	99	216,084	216,084	0	13,718	13,718		6
188	SOCIAL SECURITY FUND											
	REVENUE	2,509,175	0	2,501,460	100	2,564,667	2,564,667	0	35,677	35,677		1
	EXPENDITURE	2,549,675	94,238	2,547,669	100	2,559,417	2,559,417	0	85,645	85,645		3
303	COURT COMPLEX CONSTR FUND											
	REVENUE	125,000	9,355	189,943	152	192,000	192,000	0	22,106	22,106		12
	EXPENDITURE	4,659,995	0	3,132,034	67	392,000	392,000	0	3,872	3,872		1
350	HWY FACIL BOND DEBT SERV											
	REVENUE	202,406	0	202,051	100	201,289	201,289	0	0	0		
	EXPENDITURE	201,925	0	200,420	99	200,869	200,869	0	0	0		
474	RPC USDA REVOLVING LOANS											
	REVENUE	761,000	0	0		772,000	772,000	0	0	0		
	EXPENDITURE	21,000	0	0		280,000	280,000	0	0	0		
475	RPC ECON DEVELOPMNT LOANS											
	REVENUE	1,716,500	4,698	479,614	28	1,052,250	1,052,250	0	1,618	1,618		
	EXPENDITURE	990,500	0	107,447	11	725,000	725,000	0	0	0		
476	SELF-FUNDED INSURANCE											
	REVENUE	1,516,702	0	1,784,571	118	1,484,500	1,484,500	0	0	0		
	EXPENDITURE	1,862,533	546,165	1,269,868	68	1,996,436	1,996,436	0	139,243	139,243		7
610	WORKING CASH FUND											
	REVENUE	11,000	0	913	8	4,500	4,500	0	0	0		
	EXPENDITURE	11,000	0	0		4,500	4,500	0	0	0		
611	COUNTY CLK SURCHARGE FUND											
	REVENUE	10,000	0	8,488	85	12,000	12,000	0	0	0		
	EXPENDITURE	10,000	0	9,009	90	12,000	12,000	0	0	0		
612	SHERIFF DRUG FORFEITURES											
	REVENUE	31,700	20,783	24,106	76	31,700	31,700	0	0	0		
	EXPENDITURE	33,621	1,071	23,791	71	33,335	33,335	0	647	647		2
613	COURT'S AUTOMATION FUND											
	REVENUE	180,000	0	162,451	90	324,200	324,200	0	0	0		
	EXPENDITURE	209,153	4,498	198,129	95	238,289	238,289	0	97,671	97,671		41
614	RECORDER'S AUTOMATION FND											
	REVENUE	215,000	201	239,143	111	195,000	195,000	0	45	45		
	EXPENDITURE	328,784	5,602	215,228	65	269,030	269,030	0	1,500	1,500		1
617	CHILD SUPPORT SERV FUND											
	REVENUE	70,000	0	62,014	89	58,000	58,000	0	0	0		
	EXPENDITURE	61,348	1,092	28,495	46	113,388	113,388	0	1,725	1,725		2

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 12/31/09

FUND	NAME	F Y 2 0 0 9				F Y 2 0 1 0					
		-BUDGET-	ACTUALS			-BUDGET-	ACTUALS			YTD %	
		FINAL	CURRENT MONTH	YEAR-TO DATE	BEGINNING (12/01/09)	CURRENT (AS OF 12/31/09)	CHANGE	CURRENT MONTH	YEAR-TO DATE		
618	PROBATION SERVICES FUND										
	REVENUE	284,000	227	290,093	102	265,200	265,200	0	150	150	
	EXPENDITURE	456,717	4,720	433,818	95	663,143	663,143	0	1,753	1,753	
619	TAX SALE AUTOMATION FUND										
	REVENUE	25,000	1,608	36,286	145	27,850	27,850	0	612	612	2
	EXPENDITURE	51,571	0	41,117	80	47,064	47,064	0	0	0	
620	HEALTH-HOSP. INSURANCE										
	REVENUE	4,970,000	406,529	4,824,400	97	5,372,972	5,372,972	0	414,520	414,520	8
	EXPENDITURE	4,970,000	404,419	4,825,652	97	5,393,885	5,393,885	0	411,699	411,699	8
621	STS ATTY DRUG FORFEITURES										
	REVENUE	25,000	5,219	25,074	100	27,000	27,000	0	3,454	3,454	13
	EXPENDITURE	25,000	11	23,829	95	27,000	27,000	0	45	45	
627	PROPERTY TAX INT FEE FUND										
	REVENUE	49,000	7,680	68,734	140	49,100	49,100	0	240	240	
	EXPENDITURE	61,000	0	0		49,100	49,100	0	0	0	
628	ELECTN ASSIST/ACCESSIBLTY										
	REVENUE	100,000	0	51,951	52	45,130	45,130	0	0	0	
	EXPENDITURE	100,000	0	59,527	60	53,000	53,000	0	0	0	
629	COUNTY HISTORICAL FUND										
	REVENUE	50	0	3	6	25	25	0	0	0	
	EXPENDITURE	0	0	0		0	0	0	0	0	
658	JAIL COMMISSARY										
	REVENUE	31,000	0	25,587	83	26,000	26,000	0	0	0	
	EXPENDITURE	24,950	187	13,450	54	24,950	24,950	0	0	0	
659	COUNTY JAIL MEDICAL COSTS										
	REVENUE	32,000	0	36,684	115	32,000	32,000	0	0	0	
	EXPENDITURE	122,000	0	100,000	82	22,000	22,000	0	0	0	
670	COUNTY CLK AUTOMATION FND										
	REVENUE	81,757	0	73,163	89	29,000	29,000	0	0	0	
	EXPENDITURE	106,990	844	63,205	59	60,540	60,540	0	4,112	4,112	7
671	COURT DOCUMENT STORAGE FD										
	REVENUE	185,000	0	164,688	89	179,000	179,000	0	0	0	
	EXPENDITURE	356,333	7,772	299,128	84	320,146	320,146	0	11,371	11,371	4
675	VICTIM ADVOCACY GRT-ICJIA										
	REVENUE	44,133	0	44,535	101	43,914	43,914	0	0	0	
	EXPENDITURE	43,830	1,671	43,613	100	43,614	43,614	0	3,175	3,175	7
676	SOLID WASTE MANAGEMENT										
	REVENUE	4,900	950	2,489	51	7,125	7,125	0	550	550	8
	EXPENDITURE	5,675	0	4,679	82	8,379	8,379	0	75	75	1
677	JUV INTERVENTION SERVICES										
	REVENUE	500	0	42	8	50	50	0	0	0	
	EXPENDITURE	15,000	0	6,024	40	10,000	10,000	0	0	0	

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 12/31/09

FUND	NAME	F Y 2 0 0 9				F Y 2 0 1 0					
		-BUDGET-	ACTUALS			-BUDGET-			ACTUALS		
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	BEGINNING (12/01/09)	CURRENT (AS OF 12/31/09)	CHANGE	CURRENT MONTH	YEAR-TO DATE	YTD %
679	CHILD ADVOCACY CENTER										
	REVENUE	215,852	3,140	193,446	90	217,035	217,035	0	6,491	6,491	3
	EXPENDITURE	217,294	5,221	202,223	93	211,751	211,751	0	9,288	9,288	4
681	JUV INF SHARING SYS GRANT										
	REVENUE	11,872	0	5,109	43	11,250	11,250	0	0	0	
	EXPENDITURE	11,872	0	0		11,250	11,250	0	1,116	1,116	10
685	DRUG COURTS PROGRAM GRANT										
	REVENUE	31,500	1,220	25,025	79	21,500	21,500	0	150	150	1
	EXPENDITURE	31,500	7,875	7,875	25	21,500	21,500	0	0	0	
850	GEOG INF SYS JOINT VENTUR										
	REVENUE	579,692	6,283	389,023	67	487,117	487,117	0	22,654	22,654	5
	EXPENDITURE	552,775	8,309	360,108	65	505,547	505,547	0	18,287	18,287	4
TOTAL ALL FUNDS	REVENUE	20,355,057	2,074,536	106,541,219	523	18,313,244	18,512,744	199,500	2,134,528	2,134,528	12
	EXPENDITURE	27,692,239	3,943,897	108,242,694	391	23,834,361	24,043,560	209,199	6,106,843	6,106,843	25

CHAMPAIGN COUNTY

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 1/31/10

FUND	NAME	F Y 2 0 0 9				F Y 2 0 1 0					
		<-----BUDGET----->		ACTUALS		<-----BUDGET----->			ACTUALS		
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	BEGINNING (12/01/09)	CURRENT (AS OF 1/31/10)	CHANGE	CURRENT MONTH	YEAR-TO DATE	YTD %
070	NURSING HOME CONSTR FUND										
	REVENUE	12,565	100	225,811	1797	0	0	0	8	8	
	EXPENDITURE	416,483	10,781	409,337	98	0	0	0	0	0	
071	1995 JAIL BOND DEBT SERV										
	REVENUE	1,015,825	271	1,015,912	100	864,188	864,188	0	239	861,927	100
	EXPENDITURE	1,016,110	1,003,938	1,016,110	100	863,688	863,688	0	861,688	861,688	100
074	2003 NURS HM BOND DBT SRV										
	REVENUE	1,639,722	70	1,607,491	98	1,613,047	1,613,047	0	751	1,608	
	EXPENDITURE	1,579,940	188,081	1,579,940	100	1,580,884	1,580,884	0	188,081	188,081	12
075	REGIONAL PLANNING COMM										
	REVENUE	18,852,243	816,715	10,020,661	53	18,164,014	18,324,014	160,000	604,179	791,524	4
	EXPENDITURE	19,712,935	855,240	9,909,657	50	18,597,718	18,757,718	160,000	827,572	1,410,504	8
076	TORT IMMUNITY TAX FUND										
	REVENUE	1,055,711	0	1,050,120	99	1,080,548	1,080,548	0	0	517	
	EXPENDITURE	1,270,224	32,164	1,202,267	95	1,280,500	1,280,500	0	60,561	60,946	5

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 1/31/10

FUND	NAME	F Y 2 0 0 9				F Y 2 0 1 0					
		-BUDGET- FINAL	ACTUALS CURRENT MONTH	ACTUALS YEAR-TO DATE	ACTUALS YTD %	BEGINNING (12/01/09)	BUDGET- CURRENT (AS OF 1/31/10)	CHANGE	ACTUALS CURRENT MONTH	ACTUALS YEAR-TO DATE	ACTUALS YTD %
080	GENERAL CORPORATE										
010	COUNTY BOARD										
	REVENUE	308,468	8,654	332,537	108	329,468	329,468	0	4,041	4,116	1
	EXPENDITURE	367,867	32,072	356,172	97	267,169	267,169	0	20,869	65,968	25
013	DEBT SERVICE										
	REVENUE	710,740	33,952	407,792	57	714,050	714,050	0	33,790	33,790	5
	EXPENDITURE	400,945	226,442	400,945	100	405,674	405,674	0	233,451	233,451	58
016	ADMINISTRATIVE SERVICES										
	REVENUE	147,532	2,215	139,329	94	143,132	143,132	0	5,509	5,769	4
	EXPENDITURE	1,567,157	192,215	1,525,499	97	1,434,636	1,434,636	0	171,108	235,220	16
017	COOPERATIVE EXTENSION SRV										
	REVENUE	458,320	0	440,891	96	415,683	415,683	0	0	217	
	EXPENDITURE	458,320	15,955	456,647	100	415,683	415,683	0	565	565	
020	AUDITOR										
	REVENUE	96,000	0	85,139	89	105,004	105,004	0	0	0	
	EXPENDITURE	301,634	34,052	300,280	100	302,576	302,576	0	22,999	47,810	16
021	BOARD OF REVIEW										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	116,910	12,469	113,658	97	109,415	109,415	0	10,271	17,952	16
022	COUNTY CLERK										
	REVENUE	268,475	30	315,625	118	252,730	252,730	0	14,680	14,680	6
	EXPENDITURE	872,306	67,494	794,830	91	845,887	845,887	0	45,553	107,262	13
023	RECORDER										
	REVENUE	2,002,888	103,180	1,670,167	83	1,552,297	1,552,297	0	76,601	204,453	13
	EXPENDITURE	1,069,134	30,853	908,762	85	878,268	878,268	0	156,313	174,348	20
025	SUPERVISOR OF ASSESSMENT										
	REVENUE	65,558	2,775	50,246	77	61,308	61,308	0	35	61	
	EXPENDITURE	342,103	38,970	331,921	97	334,167	334,167	0	23,039	44,550	13
026	COUNTY TREASURER										
	REVENUE	644,800	1,709	833,671	129	646,515	646,515	0	7,845	7,931	1
	EXPENDITURE	261,336	27,511	260,203	100	264,152	264,152	0	15,946	34,991	13
030	CIRCUIT CLERK										
	REVENUE	1,979,500	184,565	2,105,437	106	2,347,650	2,347,650	0	161,633	161,633	7
	EXPENDITURE	1,172,088	123,280	1,150,290	98	1,134,811	1,134,811	0	77,368	153,721	14
031	CIRCUIT COURT										
	REVENUE	69,217	0	79,839	115	20,000	20,000	0	0	0	
	EXPENDITURE	1,173,666	110,583	1,145,334	98	1,074,354	1,074,354	0	97,475	177,267	16
032	JURY COMMISSION										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	39,094	2,074	28,676	73	39,094	39,094	0	1,791	3,183	8

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 1/31/10

FUND	NAME	FY 2009				FY 2010					
		-BUDGET-	ACTUALS			-BUDGET-			ACTUALS		
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	BEGINNING (12/01/09)	CURRENT (AS OF 1/31/10)	CHANGE	CURRENT MONTH	YEAR-TO DATE	YTD %
080	GENERAL CORPORATE	(CONTINUED)									
036	PUBLIC DEFENDER										
	REVENUE	122,295	10,205	116,107	95	141,295	141,295	0	4,555	4,555	3
	EXPENDITURE	1,069,023	126,303	1,062,474	99	1,011,523	1,011,523	0	75,240	155,960	15
040	SHERIFF										
	REVENUE	1,129,198	92,213	1,229,738	109	996,473	996,473	0	26,791	37,532	4
	EXPENDITURE	4,526,204	517,322	4,378,168	97	4,457,254	4,457,254	0	301,491	607,045	14
041	STATES ATTORNEY										
	REVENUE	1,377,776	226,865	1,363,168	99	1,441,765	1,441,765	0	82,763	82,763	6
	EXPENDITURE	2,295,535	280,034	2,266,263	99	2,095,395	2,095,395	0	179,565	338,763	16
042	CORONER										
	REVENUE	27,613	2,330	27,886	101	25,000	25,000	0	978	978	4
	EXPENDITURE	479,061	48,569	468,940	98	463,660	463,660	0	26,580	53,469	12
043	EMERGENCY MANAGEMENT AGCY										
	REVENUE	107,293	0	33,454	31	32,000	86,000	54,000	7,277	7,277	8
	EXPENDITURE	187,440	12,403	124,326	66	117,780	171,780	54,000	8,836	16,608	10
051	JUVENILE DETENTION CENTER										
	REVENUE	1,174,333	275,600	1,150,221	98	866,303	886,803	20,500	261,569	261,569	29
	EXPENDITURE	1,819,566	199,316	1,783,075	98	1,577,323	1,633,294	55,971	122,764	242,774	15
052	COURT SERVICES -PROBATION										
	REVENUE	675,528	131,306	566,011	84	452,305	527,305	75,000	235,287	235,287	45
	EXPENDITURE	1,397,775	166,137	1,384,253	99	1,439,997	1,468,585	28,588	106,934	207,816	14
057	DEPUTY SHERIFF MERIT COMM										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	24,208	3,786	23,045	95	20,859	20,859	0	722	722	3
071	PUBLIC PROPERTIES										
	REVENUE	1,486,551	28,733	1,761,362	118	1,446,382	1,446,382	0	16,577	28,389	2
	EXPENDITURE	3,268,669	288,263	2,978,472	91	2,961,211	2,982,910	21,699	218,398	326,303	11
075	GENERAL COUNTY										
	REVENUE	19,612,442	688,312	18,115,147	92	18,062,638	18,062,638	0	990,701	995,190	6
	EXPENDITURE	3,783,394	265,272	3,747,913	99	2,937,520	2,978,461	40,941	200,967	412,641	14
077	ZONING AND ENFORCEMENT										
	REVENUE	168,496	0	68,919	41	87,912	87,912	0	10	1,224	1
	EXPENDITURE	435,063	36,397	378,653	87	350,103	350,103	0	20,440	38,711	11
124	REGIONAL OFFICE EDUCATION										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	231,672	0	220,538	95	217,772	217,772	0	0	0	
130	CIRC CLK SUPPORT ENFORCE										
	REVENUE	61,515	0	66,655	108	61,515	61,515	0	0	0	
	EXPENDITURE	50,494	4,643	44,017	87	47,570	47,570	0	3,233	6,310	13

CHAMPAIGN COUNTY

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 1/31/10

FUND	NAME	F Y 2 0 0 9				F Y 2 0 1 0					
		-BUDGET-	ACTUALS			-BUDGET-	ACTUALS				
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	BEGINNING (12/01/09)	CURRENT (AS OF 1/31/10)	CHANGE	CURRENT MONTH	YEAR-TO DATE	YTD %
080	GENERAL CORPORATE	(CONTINUED)									
140	CORRECTIONAL CENTER										
	REVENUE	841,634	52,428	901,098	107	867,800	867,800	0	52,792	65,616	8
	EXPENDITURE	6,036,125	669,339	5,774,054	96	5,874,498	5,874,498	0	406,389	842,383	14
141	STS ATTY SUPPORT ENFORCE										
	REVENUE	382,157	27,904	350,568	92	385,386	385,386	0	0	0	
	EXPENDITURE	383,523	36,763	347,462	91	375,588	375,588	0	24,515	48,352	13
TOTAL	GENERAL CORPORATE										
	REVENUE	33,918,329	27,904	32,211,007	95	31,454,611	31,604,111	149,500	1,983,434	2,153,030	7
	EXPENDITURE	34,130,312	36,763	32,754,870	96	31,453,939	31,655,138	201,199	2,572,822	4,594,145	15

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 1/31/10

FUND	NAME	FY 2009				FY 2010						
		-BUDGET-	ACTUALS	YEAR-TO DATE	YTD %	BEGINNING	-BUDGET-	CHANGE	ACTUALS	YEAR-TO DATE	YTD %	
		FINAL	CURRENT MONTH			(12/01/09)	CURRENT (AS OF 1/31/10)		CURRENT MONTH			
081	NURSING HOME											
	REVENUE	16,773,212	1,382,546	11,330,064	68	16,911,132	16,911,132	0	1,019	2,311		
	EXPENDITURE	16,415,201	1,547,358	15,674,328	95	16,905,875	16,905,875	0	1,010,762	1,668,361	10	
083	COUNTY HIGHWAY											
	REVENUE	2,567,879	2,636	2,348,643	91	2,403,525	2,403,525	0	20,802	21,788	1	
	EXPENDITURE	2,548,832	209,506	2,422,355	95	2,360,908	2,360,908	0	183,923	337,882	14	
084	COUNTY BRIDGE											
	REVENUE	1,019,779	5,063	1,000,484	98	1,034,533	1,034,533	0	1,551	2,014		
	EXPENDITURE	1,003,300	19,239	999,168	100	1,021,000	1,021,000	0	130	826		
085	COUNTY MOTOR FUEL TAX											
	REVENUE	3,107,882	234,807	2,752,118	89	3,599,143	3,599,143	0	179,947	179,947	5	
	EXPENDITURE	4,236,705	168,350	1,884,659	44	7,054,136	7,054,136	0	47,743	58,099	1	
088	ILL.MUNICIPAL RETIREMENT											
	REVENUE	3,595,326	144,523	3,588,609	100	3,886,339	3,886,339	0	133,007	165,115	4	
	EXPENDITURE	3,590,074	368,844	3,534,666	98	3,980,000	3,980,000	0	621,040	621,040	16	
089	COUNTY PUBLIC HEALTH FUND											
	REVENUE	1,451,550	72,806	1,320,557	91	1,416,409	1,416,409	0	78,890	151,826	11	
	EXPENDITURE	1,503,507	50,693	1,500,962	100	1,490,352	1,490,352	0	19,326	28,692	2	
090	MENTAL HEALTH											
	REVENUE	3,796,052	52,199	3,814,984	100	3,882,334	3,882,334	0	25,406	52,422	1	
	EXPENDITURE	3,803,490	442,849	3,623,190	95	3,882,334	3,882,334	0	260,849	575,987	15	
091	ANIMAL CONTROL											
	REVENUE	503,156	21,473	474,336	94	487,149	487,149	0	34,239	69,829	14	
	EXPENDITURE	571,963	43,832	471,379	82	543,650	543,650	0	30,501	51,038	9	
092	LAW LIBRARY											
	REVENUE	92,150	5,001	71,128	77	111,257	111,257	0	5,105	5,105	5	
	EXPENDITURE	98,217	6,198	87,817	89	111,257	114,257	3,000	6,395	7,833	7	
103	HWY FED AID MATCHING FUND											
	REVENUE	22,040	16	9,643	44	12,145	12,145	0	24	28		
	EXPENDITURE	0	0	0		0	0	0	0	0		
104	EARLY CHILDHOOD FUND											
	REVENUE	8,009,250	440,357	5,066,989	63	8,837,100	10,626,850	1,789,750	398,228	631,849	6	
	EXPENDITURE	7,985,035	507,784	5,058,401	63	8,855,200	10,641,756	1,786,556	396,645	700,423	7	
105	CAPITAL ASSET REPLCMT FND											
	REVENUE	138,943	852	121,976	88	495,292	695,292	200,000	10,254	10,254	1	
	EXPENDITURE	139,205	0	114,793	82	566,654	849,885	283,231	8,393	29,347	3	
106	PUBL SAFETY SALES TAX FND											
	REVENUE	4,839,471	366,091	4,343,938	90	4,351,686	4,351,686	0	351,869	352,471	8	
	EXPENDITURE	5,353,741	1,527,417	5,327,807	100	4,998,129	5,198,129	200,000	1,746,920	2,650,342	51	
107	GEOGRAPHIC INF SYSTM FUND											
	REVENUE	301,650	17,124	320,852	106	296,250	296,250	0	22,936	22,936	8	
	EXPENDITURE	352,641	22,054	349,831	99	311,836	311,836	0	21,338	39,192	13	

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 1/31/10

FUND	NAME	F Y 2 0 0 9				F Y 2 0 1 0						
		-BUDGET-	CURRENT MONTH	ACTUALS		BEGINNING (12/01/09)	BUDGET		CHANGE	ACTUALS		
		FINAL		YEAR-TO DATE	YTD %		AS OF 1/31/10	CURRENT MONTH		YEAR-TO DATE	YTD %	
108	DEVLPMNTL DISABILITY FUND											
	REVENUE	3,399,515	2,241	3,410,224	100	3,463,084	3,463,084	0	1,304	2,940		
	EXPENDITURE	3,399,515	554,270	3,386,071	100	3,463,084	3,463,084	0	292,070	574,216	17	
109	DELINQ PREVENTN GRNT FUND											
	REVENUE	222,768	63	225,991	101	216,084	216,084	0	65	65		
	EXPENDITURE	222,768	21,987	221,378	99	216,084	216,084	0	13,718	27,436	13	
188	SOCIAL SECURITY FUND											
	REVENUE	2,509,175	38,570	2,501,460	100	2,564,667	2,564,667	0	20,913	56,590	2	
	EXPENDITURE	2,549,675	199,137	2,547,669	100	2,559,417	2,559,417	0	201,903	287,547	11	
303	COURT COMPLEX CONSTR FUND											
	REVENUE	125,000	16,181	189,943	152	192,000	192,000	0	152	22,258	12	
	EXPENDITURE	4,659,995	308,255	3,132,034	67	392,000	392,000	0	184	4,056	1	
304	HIGHWAY FACILTY CONST FND											
	REVENUE	300	3	417,764	9255	0	0	0	16	16		
	EXPENDITURE	250,000	0	219,664	88	0	0	0	0	0		
350	HWY FACIL BOND DEBT SERV											
	REVENUE	202,406	46	202,051	100	201,289	201,289	0	47	47		
	EXPENDITURE	201,925	171,450	200,420	99	200,869	200,869	0	173,475	173,475	86	
474	RPC USDA REVOLVING LOANS											
	REVENUE	761,000	0	0		772,000	772,000	0	0	0		
	EXPENDITURE	21,000	0	0		280,000	280,000	0	0	0		
475	RPC ECON DEVELOPMNT LOANS											
	REVENUE	1,716,500	30,953	479,614	28	1,052,250	1,052,250	0	73,810	75,428	7	
	EXPENDITURE	990,500	10,822	107,447	11	725,000	725,000	0	5,610	5,610	1	
476	SELF-FUNDED INSURANCE											
	REVENUE	1,516,702	63,011	1,784,184	118	1,484,500	1,484,500	0	92,742	92,742	6	
	EXPENDITURE	1,862,533	66,562	1,269,868	68	1,996,436	1,996,436	0	524,893	664,136	33	
610	WORKING CASH FUND											
	REVENUE	11,000	204	913	8	4,500	4,500	0	206	206	5	
	EXPENDITURE	11,000	0	0		4,500	4,500	0	913	913	20	
611	COUNTY CLK SURCHARGE FUND											
	REVENUE	10,000	0	8,488	85	12,000	12,000	0	534	534	4	
	EXPENDITURE	10,000	521	9,009	90	12,000	12,000	0	534	534	4	
612	SHERIFF DRUG FORFEITURES											
	REVENUE	31,700	36	24,106	76	31,700	31,700	0	32	32		
	EXPENDITURE	33,621	1,929	23,791	71	33,335	33,335	0	122	769	2	
613	COURT'S AUTOMATION FUND											
	REVENUE	180,000	14,905	162,451	90	324,200	324,200	0	21,527	21,527	7	
	EXPENDITURE	209,153	3,553	198,129	95	238,289	238,289	0	7,256	104,927	44	
614	RECORDER'S AUTOMATION FND											
	REVENUE	215,000	15,419	239,143	111	195,000	195,000	0	18,338	18,384	9	
	EXPENDITURE	328,784	26,339	215,228	65	269,030	269,030	0	61,071	62,571	23	

AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 1/31/10

FUND	NAME	FY 2009				FY 2010					
		-BUDGET-	ACTUALS			BUDGET			ACTUALS		
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	BEGINNING (12/01/09)	CURRENT (AS OF 1/31/10)	CHANGE	CURRENT MONTH	YEAR-TO DATE	YTD %
617	CHILD SUPPORT SERV FUND										
	REVENUE	70,000	6,157	62,014	89	58,000	58,000	0	4,649	4,649	8
	EXPENDITURE	61,348	3,039	28,495	46	113,388	113,388	0	1,885	3,610	3
618	PROBATION SERVICES FUND										
	REVENUE	284,000	21,020	290,093	102	265,200	265,200	0	27,741	27,891	11
	EXPENDITURE	456,717	7,763	433,818	95	663,143	663,143	0	332,275	334,028	50
619	TAX SALE AUTOMATION FUND										
	REVENUE	25,000	89	36,286	145	27,850	27,850	0	169	781	3
	EXPENDITURE	51,571	331	41,117	80	47,064	47,064	0	120	120	
620	HEALTH-HOSP. INSURANCE										
	REVENUE	4,970,000	409,557	4,824,400	97	5,372,972	5,372,972	0	401,850	816,371	15
	EXPENDITURE	4,970,000	410,493	4,825,652	97	5,393,885	5,393,885	0	405,227	816,927	15
621	STS ATTY DRUG FORFEITURES										
	REVENUE	25,000	3	25,074	100	27,000	27,000	0	3	3,457	13
	EXPENDITURE	25,000	68	23,829	95	27,000	27,000	0	45	90	
627	PROPERTY TAX INT FEE FUND										
	REVENUE	49,000	16	68,734	140	49,100	49,100	0	274	514	1
	EXPENDITURE	61,000	0	0		49,100	49,100	0	49,100	49,100	100
628	ELECTN ASSIST/ACCESSIBLTY										
	REVENUE	100,000	41,852	51,951	52	45,130	45,130	0	3	3	
	EXPENDITURE	100,000	0	59,527	60	53,000	53,000	0	0	0	
629	COUNTY HISTORICAL FUND										
	REVENUE	50	1	3	6	25	25	0	1	1	4
	EXPENDITURE	0	0	0		0	0	0	0	0	
630	CIR CLK OPERATION & ADMIN										
	REVENUE	0	1,000	10,227		0	0	0	934	934	
	EXPENDITURE	0	0	0		0	0	0	0	0	
658	JAIL COMMISSARY										
	REVENUE	31,000	3,082	25,587	83	26,000	26,000	0	1,999	1,999	8
	EXPENDITURE	24,950	5,044	13,450	54	24,950	24,950	0	723	723	3
659	COUNTY JAIL MEDICAL COSTS										
	REVENUE	32,000	2,793	36,684	115	32,000	32,000	0	2,871	2,871	9
	EXPENDITURE	122,000	0	100,000	82	22,000	22,000	0	0	0	
670	COUNTY CLK AUTOMATION FND										
	REVENUE	81,757	21	73,163	89	29,000	29,000	0	1,731	1,731	6
	EXPENDITURE	106,990	11,194	63,205	59	60,540	60,540	0	4,664	8,775	14
671	COURT DOCUMENT STORAGE FD										
	REVENUE	185,000	16,361	164,688	89	179,000	179,000	0	12,601	12,601	7
	EXPENDITURE	356,333	66,194	299,128	84	320,146	320,146	0	7,352	18,724	6
675	VICTIM ADVOCACY GRT-ICJIA										
	REVENUE	44,133	0	44,535	101	43,914	43,914	0	10,360	10,360	24
	EXPENDITURE	43,830	5,013	43,613	100	43,614	43,614	0	3,342	6,517	15

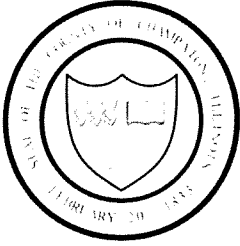
AUDITOR'S REPORT TO COUNTY BOARD
PERIOD ENDING 1/31/10

FUND	NAME	F Y 2 0 0 9				F Y 2 0 1 0							
		-BUDGET-	ACTUALS			-BUDGET-	ACTUALS			CHANGE	CURRENT MONTH	YEAR-TO DATE	YTD %
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	BEGINNING (12/01/09)	CURRENT (AS OF 1/31/10)	BEGINNING (12/01/09)	CURRENT (AS OF 1/31/10)				
676	SOLID WASTE MANAGEMENT												
	REVENUE	4,900	238	2,489	51	7,125	7,125	0	37	587	8		
	EXPENDITURE	5,675	0	4,679	82	8,379	8,379	0	0	75	1		
677	JUV INTERVENTION SERVICES												
	REVENUE	500	10	42	8	50	50	0	7	7	14		
	EXPENDITURE	15,000	0	6,024	40	10,000	10,000	0	0	0			
679	CHILD ADVOCACY CENTER												
	REVENUE	215,852	6,184	193,446	90	217,035	217,035	0	20,699	27,190	13		
	EXPENDITURE	217,294	23,804	202,223	93	211,751	211,751	0	9,556	18,843	9		
681	JUV INF SHARING SYS GRANT												
	REVENUE	11,872	1	5,109	43	11,250	11,250	0	3	3			
	EXPENDITURE	11,872	0	0		11,250	11,250	0	0	1,116	10		
685	DRUG COURTS PROGRAM												
	REVENUE	31,500	2,170	25,025	79	21,500	21,500	0	2,023	2,173	10		
	EXPENDITURE	31,500	0	7,875	25	21,500	21,500	0	0	0			
850	GEOG INF SYS JOINT VENTUR												
	REVENUE	579,692	23,706	389,023	67	487,117	487,117	0	21,101	43,755	9		
	EXPENDITURE	552,775	28,168	360,108	65	505,547	505,547	0	30,370	48,657	10		
TOTAL ALL FUNDS	REVENUE	20,355,057	4,625,681	106,512,804	523	18,313,244	20,612,494	2,299,250	4,590,630	6,725,156	33		
	EXPENDITURE	27,692,239	9,097,009	108,242,095	391	23,834,361	26,468,347	2,633,986	10,991,097	17,097,921	65		

Prepared By: E. Boatz
1/29/10

**VACANT POSITIONS LISTED ON DATA BASE
AS OF JANUARY 29, 2010**

FUND	DEPT.	POSITION TITLE	HOURLY RATE	REGULAR ANNUAL HOURS	REGULAR ANNUAL SALARY	FY2009 ANNUAL HOURS	FY2009 ANNUAL SALARY
80	21	BOARD OF REVIEW MEMBER	\$22.40	1560	\$34,944.00	1566	\$35,078.40
80	25	APPRAISER ANALYST	\$18.70	1950	\$36,465.00	1957.5	\$36,605.25
80	26	ACCOUNT CLERK	\$13.55	1950	\$26,422.50	1957.5	\$26,524.13
80	30	LEGAL CLERK	\$11.51	1950	\$22,444.50	1957.5	\$22,530.83
80	36	SENIOR ASSISTANT PUBLIC DEFENDER	\$26.95	1950	\$52,552.50	1957.5	\$52,754.63
80	40	DEPUTY SHERIFF--PATROL	\$20.82	2080	\$43,305.60	2088	\$43,472.16
80	42	CHIEF DEPUTY CORONER	\$17.66	2080	\$36,732.80	2088	\$36,874.08
80	51	COURT SERVICES OFFICER	\$19.14	1950	\$37,323.00	1957.5	\$37,466.55
80	52	COURT SERVICES OFFICER	\$17.12	1950	\$33,384.00	1957.5	\$33,512.40
80	71	PART-TIME CUSTODIAN	\$10.16	1040	\$10,566.40	1044	\$10,607.04
80	140	CLERK	\$11.51	1950	\$22,444.50	1957.5	\$22,530.83
80	140	DEPUTY SHERIFF--CORRECTIONS	\$18.30	2080	\$38,064.00	2088	\$38,210.40
80	140	P.T. MASTER CONTROL OFFICER	\$11.51	1040	\$11,970.40	1044	\$12,016.44
670	22	DEPUTY COUNTY CLERK	\$11.51	1040	\$11,970.40	1044	\$12,016.44
-- TOTAL --			\$230.84		\$418,589.60		\$420,199.56



CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

1776 EAST WASHINGTON
URBANA, IL 61802
(217) 384-3776
(217) 384-3765 – PHYSICAL PLANT
(217) 384-3896 – FAX
(217) 384-3864 – TDD
Website: www.co.champaign.il.us

ADMINISTRATIVE SUPPORT
DATA PROCESSING
MICROGRAPHICS
PURCHASING
PHYSICAL PLANT
SALARY ADMINISTRATION

MEMORANDUM

TO: Tom Betz, Chair – Policy, Personnel & Appointments Committee and Members of the Champaign County Board Committee of the Whole

FROM: Deb Busey, County Administrator

DATE: January 29, 2010

RE: Amendment to Ordinance No. 652 – An Ordinance Establishing Information Technology Resources (ITR) Policy & Procedures

As the County's utilization of the internet for business continues to expand, we have identified a section of the County's ITR Policy for which we recommend amendment. This recommendation is also prompted by a recent change implemented by our internet services provider – the Illinois Century Network (ICN) which will require the County to pay for internet access that has historically been provided by ICN at no cost to the County. To keep the cost down by subscribing to a bandwidth that meets the County's business needs, we recommend the following language be added to the ITR Policy to limit employee utilization of bandwidth for personal, non-business related use.

RECOMMENDATION:

The Policy, Personnel & Appointments Committee recommends to the County Board approval of Amendment to Ordinance No. 652 with the addition of the following language to Section IV, Item G:

9. All County employees and representatives are prohibited from accessing any streaming media programs, feeds, material and content unless the subject matter being streamed is directly required for fulfilling job responsibilities. No streaming media sites are to be accessed nor are any streaming media programs or applications to be downloaded, installed and/or operated by end users for entertainment purposes using organization-provided computers, servers, systems and/or networks.

Websites that provide streaming media services that are prohibited (unless used for expressly permitted activities) include, but are not limited to:

- *Google Video*
- *iFilm*
- *YouTube*
- *Fancast*
- *Hulu*
- *Sirius/XM*
- *Dizzler*
- *Sports sites such as ESPN360.com and MLB-TV*
- *Any radio or television station that offer audio or video streaming*

Streaming media programs and devices prohibited from operation within the organization or on any organization equipment or network (unless used for expressly permitted activities) include, but are not limited to:

- *Apple Computer, Inc.'s QuickTime*
- *DivXNetworks, Inc.'s DivX Player*
- *Listen.com, Inc.'s Rhapsody*
- *Microsoft Corp.'s Windows Media Player*
- *Nullsoft, Inc.'s SHOUTcast and Winamp*
- *Orb Networks, Inc.'s Orb Audio or Orb TV*
- *RealNetworks, Inc.'s RealOne Player*
- *Sling Media's Slingbox*
- *Yahoo, Inc.'s LAUNCHcastBearShare*

The organization's computer systems and network are to be used only for fulfilling business activities. Legitimate streaming media use, such as might be required for conducting research, investigation or training, constitutes acceptable use.

Thank you for your consideration of this recommendation. We will be present at your meeting on February 9, 2010 to address any additional questions or concerns you may have.



Daniel J. Welch
COUNTY TREASURER
CHAMPAIGN COUNTY, ILLINOIS

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January 26, 2010

To: Tom Betz, Chair & Members of the Policy Committee

From: Dan Welch, County Treasurer

Re: Request for Review of Account Clerk Position

I am requesting your approval to submit one of my Account Clerk positions to the Job Content Evaluation Committee for evaluation and review. I have had very little turnover on my staff except for one of my two Account Clerk positions. Now due to a recent retirement in my office that position is once again open. At my staff's suggestion, I believe we can operate more efficiently by adding more responsibilities to one of the Account Clerk positions and make it a Senior Account Clerk position. The added responsibilities will be significant. I want to ensure that this change in responsibility is appropriately documented in the evaluation and resulting classification of this position.

Thank you for your consideration of this request.

Dan Welch
County Treasurer