

**CHAMPAIGN COUNTY BOARD  
COMMITTEE OF THE WHOLE AGENDA**

*County of Champaign, Urbana, Illinois  
Tuesday, January 12, 2010 – 6:00 p.m.*

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*Lyle Shields Meeting Room, Brookens Administrative Center  
1776 East Washington Street, Urbana, Illinois*

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**Page Number**

- I. Call To Order**
- II. Roll Call**
- III. Approval of County Board Resolution to Meet as Committee of the Whole**
- IV. Approval of Minutes**
- A. Finance Committee Minutes
    - 1. November 5, 2009 \*1-9
    - 2. December 10, 2009 \*10-14
  - B. Policy, Personnel, & Appointments Committee Minutes – November 4, 2009 \*15-22
  - C. Justice & Social Services Committee Minutes – October 5, 2009 \*23-26
- V. Approval of Agenda/Addenda**
- VI. Public Participation**
- VII. Communications**
- VIII. Finance:**
- A. Budget Amendments & Transfers
    - 1. Budget Amendment #10-00013 \*27
      - Fund/Dept: 075 Regional Planning Commission – 859 Tenant Based Rental Assistance-Urbana
      - Increased Appropriations: \$110,000
      - Increased Revenue: \$110,000
      - Reason: To accommodate new contract with the City of Urbana for tenant based rental assistance for Champaign County residents. This program provides affordable housing assistance to low-income residents.
    - 2. Budget Amendment #10-00018 \*28-30
      - Fund/Dept: 104 Early Childhood Fund – 609 Early Head Start Expansion-ARRA
      - Increased Appropriations: \$993,377
      - Increased Revenue: \$1,112,250
      - Reason: Receipt of American Recovery & Reinvestment Act funds to expand Early Head Start services to 56 infants, toddlers, and pregnant women. This action awards funds for start-up and prorated operations through September 29, 2010. (See Budget Amendment #10-00019 for additional appropriations.)

3. Budget Amendment #10-00019 \*31-32  
Fund/Dept: 104 Early Childhood Fund – 609 Early Head Start Expansion-ARRA  
Increased Appropriations: \$118,429  
Increased Revenue: \$0  
Reason: Additional appropriations for Budget Amendment #10-00019.
  
4. Budget Amendment #10-00021 \*33-35  
Fund/Dept: 104 Early Childhood Fund – 607 Infant/Toddler Full Day Head Start  
Increased Appropriations: \$510,028  
Increased Revenue: \$512,500  
Reason: To provide for six additional full day classrooms under a new leasing structure at the Marilyn Queller Child Care Center. The infant/toddler full day programming will compliment the Early Head Start ARRA Expansion Grant by providing full day services to qualified families.
  
5. Budget Amendment #10-00022 \*36-38  
Fund/Dept: 104 Early Childhood Fund – 647 Age 3-5 Full Day Head Start  
Increased Appropriations: \$164,722  
Increased Revenue: \$165,000  
Reason: To provide for one additional full day classroom under a new leasing structure at the Marilyn Queller Child Care Center. The full day programming will compliment the Early Head Start ARRA Expansion Grant by providing full day services to qualified families.
  
6. Budget Amendment #10-00017 \*39  
Fund/Dept: 080 General Corporate – 075 General County  
Increased Appropriations: \$25,000  
Increased Revenue: \$0  
Reason: To appropriate funds required to pay outstanding expenses due to Nursing Home arbitration.
  
7. Budget Amendment #10-00024 \*40  
Fund/Dept: 105 Capital Asset Replacement Fund – 059 Facilities Planning  
Increased Appropriations: \$65,000  
Increased Revenue: \$0  
Reason: Amendment to architect fees to appropriate funds required for contract With IGW for County Clerk Election Storage Building. Amendment to engineering fees to appropriate funds required for contract with GHR for chiller replacement project at Downtown Correctional Center.
  
8. Budget Amendment #10-00023 \*41-42  
Fund/Dept: 080 General Corporate – 071 Public Properties  
Increased Appropriations: \$15,000  
Increased Revenue: \$0  
Reason: To appropriate funds for replacement of pay station at Courthouse parking lot.

- B. Hiring Freeze Waiver Requests
1. Request to Fill Part-time Custodian Position \*43
  2. Request to Fill an Account Clerk Position in the Treasurer’s Office \*44
  3. Request to Fill Assistant Public Defender Position \*45-46
- C. County Administrator
1. General Corporate Fund FY2009 Revenue/Expenditure Final Report  
(*To Be Distributed*)
  2. General Corporate Fund Budget Change Report (*To Be Distributed*)
  3. Approval of Amended Hiring Freeze Resolution \*47-50
  4. Determination of Funding for Downtown Correctional Center Chiller  
Replacement (*To Be Distributed*)
  5. Resolution Authorizing Loan to the General Corporate Fund from Probation  
Services Fees Fund \*51
  6. Resolution Authorizing Loan to the General Corporate Fund from Recorder  
Automation Fund \*52
- D. Nursing Home Financial Report – January 6, 2010 \*53-65
- E. Treasurer
1. Monthly Report (*To Be Distributed*)
  2. Resolution Authorizing the County Board Chair to Assign a Mobile Home  
Tax Sale Certificate of Purchase, Permanent Parcel No. 03-002-0029 \*66
- F. Auditor
1. Purchases Not Following Purchasing Policy (*Provided For Information Only  
– To Be Distributed*)
  2. Monthly Report – November 2009 \*67-74
- G. Other Business
- H. Chair’s Report
- I. Designation of Items to be Placed on County Board Consent Agenda
- IX. Policy, Personnel, & Appointments:**
- A. Appointments/Reappointments
1. Champaign Southwest Mass Transit District Board – One Available Position –  
Term From 1/22/2010 to 12/31/2014
    - Steven Holland \*75-76
  2. Champaign-Urbana Mass Transit District Board – One Available Position –  
Term From 1/22/2010 to 12/31/2014
    - Willard Broom \*77-78

3. Penfield Water District Board – To Complete Mary Miles’s (Deceased) Term  
From 1/22/2010 to 12/31/2014
  - Melquiadas Salcido \*79-80
4. Compiled List of All Appointments Expiring in 2010  
(*Provided for Information Only*) \*81-83

B. Recorder

1. Policy for Compliance with HB0547 and HB5586 \*84

C. Administrator’s Report

1. Vacant Positions Listing (*Provided for Information Only*) \*85

D. County Clerk Monthly Fees Report

2. October 2009 \*86
3. November 2009 \*87
4. December 2009 \*88
5. Semi-Annual Report \*89

E. Other Business

F. Chair’s Report

G. Designation of Items to be Placed on County Board Consent Agenda

**X. Justice & Social Services:**

A. Monthly Reports - Reports are available on each department’s webpage at:

<http://www.co.champaign.il.us/COUNTYBD/deptrpts.htm>

1. Animal Control – September 2009, October 2009, & November 2009
2. Coroner – August 2008, February 2009, & April 2009
3. Emergency Management Agency – October 2009 & November 2009
4. Probation & Court Services – September 2009, October 2009, & November 2009
5. Public Defender – August 2009, September 2009, & October 2009

B. Other Business

C. Chair’s Report

D. Designation of Items to be Placed on County Board Consent Agenda

**XI. Adjournment**

1 CHAMPAIGN COUNTY BOARD  
2 **COMMITTEE MINUTES**  
3

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4  
5 **FINANCE COMMITTEE**

6 **Thursday, November 5, 2009**

7 **Lyle Shields Meeting Room, Brookens Administrative Center**  
8 **1776 E. Washington St., Urbana**  
9

10 **MEMBERS PRESENT:** Thomas Betz, Chris Doenitz, Brad Jones, Steve Moser, Steve  
11 O'Connor, Michael Richards, Giraldo Rosales, Barbara Wysocki  
12

13 **MEMBERS ABSENT:** Brendan McGinty  
14

15 **OTHERS PRESENT:** Kat Bork (Administrative Secretary), Andrew Buffenbarger (Nursing  
16 Home Administrator), Deb Busey (County Administrator), Tony  
17 Fabri (Auditor), Alan Nudo (County Board Member), Dan Welch  
18 (Treasurer), C. Pius Weibel (County Board Chair)  
19

20 **CALL TO ORDER**  
21

22 Vice-Chair Rosales called the meeting to order at 7:00 p.m.  
23

24 **ROLL CALL**  
25

26 Bork called the roll. Betz, Doenitz, Jones, Moser, Richards, Rosales, and Wysocki were  
27 present at the time of roll call, establishing the presence of a quorum.  
28

29 **APPROVAL OF AGENDA/ADDENDUM**  
30

31 **MOTION** by Betz to approve the agenda and addendum; seconded by Wysocki.  
32

33 Rosales suggested a revision to the agenda by removing item IX H covering the Job Content  
34 Evaluation Committee recommendation for non-bargaining positions classifications. Betz and  
35 Wysocki agreed to accept the amendment as friendly.  
36

37 **Motion carried as amended with all ayes.**  
38

39 **APPROVAL OF MINUTES**  
40

41 **MOTION** by Betz to approve the Finance Committee minutes of October 8, 2009; seconded  
42 by Wysocki.  
43

44 Wysocki requested the verb "asked" be added to line 175.  
45

46 **Motion carried as amended with all ayes.**  
47

48 O'Connor entered the meeting at 7:02 p.m.  
49

50 **PUBLIC PARTICIPATION**  
51

52 There was no public participation.  
53

54 **BUDGET AMENDMENTS/TRANSFERS**

55 Budget Amendment #09-00095, Budget Amendment #09-00096, Budget Amendment #09-00098,  
56 Budget Amendment #09-00094, Budget Amendment #09-00097, Budget Amendment #09-00093  
57

58 **MOTION** by Betz for an omnibus motion to recommend to the County Board approval of  
59 Budget Amendment #09-00095 from Fund 075 Regional Planning Commission – Department 701  
60 Weatherization-HHS-Even Year for increased appropriations of \$75,000 for the Weatherization  
61 Labor line and \$75,000 for the Weatherization Materials line with increased revenue of \$150,000  
62 from the Health and Human Services-Home Energy Assistance Program line,  
63 Budget Amendment #09-00096 from Fund 075 Regional Planning Commission – Department 702  
64 Weatherization-Department of Energy-Even Year for increased appropriations of \$75,000 for the  
65 Weatherization Labor line and \$75,000 for the Weatherization Materials line with increased revenue  
66 of \$150,000 from the Department of Energy-Weatherization line,  
67 Budget Amendment #09-00098 from Fund 089 County Public Health Fund – Department 049  
68 Board of Health for increased appropriations of \$101,450 for the Professional Services line with  
69 increased revenue of \$101,450 from the HHS-Public Health Emergency Prepare line,  
70 Budget Amendment #09-00094 from Fund 080 General Corporate – Department 040 Sheriff for  
71 increased appropriations of \$9,450 for the Automobiles, Vehicles line and \$350 for the  
72 Automobiles, Vehicles line with increased revenue of \$9,800 from the Other Misc. Revenue line,  
73 Budget Amendment #09-00097 from Fund 080 General Corporate – Department 042 Coroner for  
74 increased appropriations of \$276 for the Indigent Burial line with increased revenue of \$276 from  
75 the Court Fees and Charges, and  
76 Budget Amendment #09-00093 from Fund 080 General Corporate – Department 010 County Board  
77 for increased appropriations of \$8,844 for the Appointed Official Salary line with no increased  
78 revenue; seconded by Moser. **Motion carried with all ayes.**  
79

80 Budget Transfer #09-00011  
81

82 **MOTION** by Betz to recommend to the County Board approval of Budget Transfer #09-  
83 00011 from Fund 081 Nursing Home – Department 430 Nursing Services to transfer \$300,000 to  
84 the Full-Time Employees line from the Contract Nursing Service line; seconded by Wysocki.  
85 **Motion carried with all ayes.**  
86

87 Budget Amendment #09-00101  
88

89 **MOTION** by Betz to recommend to the County Board approval of Budget Amendment  
90 #09-00101 from Fund 080 General Corporate – Department 026 County Treasurer for increased  
91 appropriations of \$15,000 for the Regular Full-Time Employees line with increased revenue of  
92 \$15,000 from the From Tax Sale Automation Fund 619 line; seconded by Moser.  
93

94 In response to Wysocki's question about the budget amendment, Busey explained  
95 automation fund was reimbursing the full-time employees line in accordance with the General  
96 Corporate budget cuts made in 2009.

97  
98 **Motion carried with all ayes.**

99  
100 Budget Transfer #09-00013

101  
102 **MOTION** by Wysocki to recommend to the County Board approval of Budget Transfer  
103 #09-00013 from Fund 619 Tax Sale Automation Fund – Department 026 County Treasurer to  
104 transfer \$15,000 to the General Corporate Fund 080 line from the Regular Full-Time Employees  
105 line; seconded by Betz. **Motion carried with all ayes.**

106  
107 **SHERIFF**

108 Contracts to Provide Special Police Service to the Villages of Philo, Sidney, and St. Joseph

109  
110 **MOTION** by Betz to approve the Contract to Provide Special Police Services to the Village  
111 of Philo, Contract to Provide Special Police Services to the Village of Sidney, and Contract to  
112 Provide Special Police Services to the Village of St. Joseph; seconded by Moser. **Motion carried**  
113 **with all ayes.**

114  
115 **REGIONAL PLANNING COMMISSION**

116 Ordinance Authorizing the Public Approval of the Issuance of Certain Collateralized Single Family  
117 Mortgage Revenue Bonds to Continue the First-Time Homebuyer Down Payment Assistance  
118 Program

119  
120 **MOTION** by Betz to approve the Ordinance Authorizing the Public Approval of the  
121 Issuance of Certain Collateralized Single Family Mortgage Revenue Bonds to Continue the First-  
122 Time Homebuyer Down Payment Assistance Program; seconded by Wysocki. **Motion carried**  
123 **with all ayes.**

124  
125 **COUNTY ADMINISTRATOR**

126 General Corporate Fund FY2009 Revenue/Expenditure Projection Report

127  
128 Busey distributed her reports to the committee. She reported the budget through the end of  
129 October looks substantially the same as it has in previous months. The sales and income tax  
130 revenues continue to be low. The local government fees and fines are performing fairly well. The  
131 General Corporate Fund budget should achieve 99% of this fiscal year's revenue. Busey expects  
132 the GCF will spend 97.6% of its total budget, meaning the budget will be under-spent by \$807,857.  
133 The ending budget appears to be revenue positive by about \$435,000. With the addition of the  
134 repayment of some Nursing Home's loans, the GCF balance projection is just under \$2.5 million.

135  
136 Jones inquired when the Harris & Harris contract would begin and the County would see  
137 some revenue. Busey stated the contract began in the last two weeks. The County gives each  
138 person thirty days to pay the amount owed before the account is turned over to Harris & Harris.  
139 She does not expect to see any revenue until January.

140 General Corporate Fund Budget Change Report

141  
142 Busey reported the major changes to the budget were done in February or considered one-  
143 time revenues and expenditures.  
144

145 Wysocki asked about the foundation gift made to the Sheriff's Office. Busey explained the  
146 gift was from a family who suffered the loss of two daughters in a DUI incident about five years  
147 ago. The family provided the gift to purchase more cameras for the squad cars several months ago.  
148

149 FY2010 Annual Budget and Appropriation Ordinance

150  
151 Busey provided a Budget in Brief to the committee, which offered a summary overview of  
152 the entire Champaign County FY2010 Budget. The entire budget has revenue of \$118,313,244 and  
153 expenditures of \$123,834,361.  
154

155 **MOTION** by Betz to approve the FY2010 Annual Budget and Appropriation Ordinance;  
156 seconded by Wysocki. **Motion carried with all ayes.**  
157

158 FY2010 Annual Tax Levy Ordinance

159  
160 **MOTION** by Betz to approve the FY2010 Annual Tax Levy Ordinance; seconded by  
161 Richards.  
162

163 Jones asked where salaries for the General Corporate departments not listed on Page 47  
164 were located. Busey explained only the costs covered by property taxes were listed. The other  
165 GCF offices are covered by other forms of revenues. The focus is on offices that do not have  
166 individual revenue from fees collection and have expenses that correlate to county-wide services.  
167

168 **Motion carried with all ayes.**  
169

170 Resolution Authorizing Loan from the Public Safety Sales Tax Fund to the General Corporate Fund

171  
172 **MOTION** by Betz to approve the Resolution Authorizing Loan from the Public Safety Sales  
173 Tax Fund to the General Corporate Fund; seconded by Jones.  
174

175 Jones questioned why this loan is being made when the GCF received settlement money  
176 from the Nursing Home. Busey stated the GCF continues to operate below its fund balance goal of  
177 12.5%. The best hope is that the GCF will end FY2009 with a fund balance of about 5-6%. The  
178 loan is for cash flow purposes due to the low fund balance. This year, the GCF had to borrow over  
179 \$3 million from other funds to ensure cash flow between December and May. Busey hopes this  
180 \$1.7 million loan from the Public Safety Sales Tax Fund will be the only loan needed in FY2010.  
181 Welch confirmed the GCF would pay back the \$1.59 million in outstanding loans and then borrow  
182 back up to \$1.7 million. He has worked on cash flow and hypothesized the GCF could reach April  
183 with only the \$1.7 million loan. He thought it would be likely that GCF would need a little more  
184 from other funds, but not to the extent of the FY2009 borrowing. The GCF could possibly need to  
185 borrow another \$1 million in FY2010.



186 **Motion carried with all ayes.**

187  
188 Resolution Authorizing Loan from the General Corporate Fund to the Nursing Home Fund

189  
190 Busey stated this was the renewal of the outstanding \$333,000 loan from the General  
191 Corporate Fund to the Nursing Home.

192  
193 **MOTION** by Betz to approve the Resolution Authorizing Loan from the General Corporate  
194 Fund to the Nursing Home Fund; seconded by Wysocki.

195  
196 Jones inquired about the consequences if the loan was not renewed. Busey did not believe  
197 the Nursing Home had the available cash to repay the loan. Jones was concerned this loan remains  
198 outstanding when the GCF has to borrow money. Busey confirmed this was an ongoing loan and it  
199 will be the second time the County Board has renewed this loan.

200  
201 Richards asked Buffenbarger about the Nursing Home's financial outlook in FY2010.  
202 Buffenbarger stated this was not new money, it was a carryover loan, and the Nursing Home intends  
203 to repay the loan over the course of FY2010. He explained the FY2010 Nursing Home budget is  
204 based on a higher census than is currently occupying the Nursing Home. He did not have any  
205 reason to believe the loan would not be repaid, provided the census rebounds to the budgeted target.  
206 Doenitz stated his biggest problem with the outstanding loan was that, in real world, a loan is called  
207 if it is not repaid. He wanted to know when the County would stop doing this. Busey stated that  
208 was up to the County Board members.

209  
210 **Motion carried with a vote of 5 to 3.** Betz, O'Connor, Richards, Rosales, and Wysocki  
211 voted in favor of the motion. Moser, Doenitz, and Jones voted against the motion.

212  
213 Maintenance Contract with Jano for Software Maintenance and Licensing of Integrated Justice  
214 Information Systems Technology

215  
216 Busey provided an updated version of the Jano maintenance agreement to the committee.  
217 She explained the changes from the version in the agenda packet included language about an  
218 upgrade impact on maintenance fees on Pages 6-7, under Number 3. Jano agreed to these terms and  
219 the contract has been reviewed by the County's legal counsel.

220  
221 **MOTION** by Betz to approve the Maintenance Contract with Jano for Software  
222 Maintenance and Licensing of Integrated Justice Information Systems Technology; seconded by  
223 Richards.

224  
225 Doenitz asked if this was really necessary. Busey confirmed it was and explained any  
226 software purchase requires payment for annual maintenance. The Jano System is completely  
227 implemented now and the County has been paying a flat annual maintenance on the system since  
228 2002. A new maintenance fee has been negotiated with a 4% increase in the first year, a 2%  
229 increase in the second year, and a 2.25% increase in the third year. Busey stated the County pays  
230 for the vendor to maintain the systems on all of its software. Doenitz asked for the cost of the Jano  
231 project. Busey said the entire project cost \$2.8 million in 2002.

232 Jones inquired if the Jano system was operational. Two months ago the committee was  
233 informed about fees that were not being collected at the Circuit Clerk's Office. Busey expressed it  
234 is a very complex system that covers six different criminal justice offices. She believed there will  
235 always be issues with the system doing everything it should. The technology consultant, who is  
236 working for the courts system, works on a daily basis with Jano Justice Systems, Inc. and issues are  
237 being resolved as they occur. Jones suggested Jano could make sure payments for traffic fines were  
238 correctly credited to accounts since the County is paying \$100,000 in annual maintenance fees. He  
239 wondered why such problems continued when the maintenance costs are being paid. Busey stated  
240 the justice technology group is aware about the unresolved issues and continues to work with Jano  
241 to address the problems. Weibel stated they do not know if the problem is a computer or human  
242 error, so it is difficult to judge whether it is Jano's problem or the problem of humans working with  
243 the system.

244  
245 **Motion carried with a vote of 5 to 3.** Betz, O'Connor, Richards, Rosales, and Wysocki  
246 voted in favor of the motion. Moser, Doenitz, and Jones voted against the motion.

247  
248 Job Content Evaluation Committee Recommendation for Classification of Non-Bargaining  
249 Positions – Excluding Nursing Home, RPC and Mental Health Board

250  
251 This item was removed from the agenda.

252  
253 **NURSING HOME**

254 Financial Report on the Nursing Home

255  
256 Busey announced the Nursing Home financial report was at the members' desks. The  
257 Nursing Home plans to issue tax anticipation warrants for FY2010.

258  
259 Authorization for the Issuance of Tax Anticipation Warrants

260  
261 **MOTION** by Betz to authorize the issuance of tax anticipation warrants on the Nursing  
262 Home property tax revenue for FY2010 in the amount of \$780,000; seconded by Wysocki.

263  
264 Richards asked if the tax anticipation warrants were being issued to specifically cover the  
265 Nursing Home's IMRF costs. Buffenbarger stated the warrants help the Nursing Home pay the  
266 FICA and IMRF costs and bring the accounts payable to a close, as required by the County.

267  
268 **Motion carried with all ayes.**

269  
270 **ADDENDUM**

271 Request to Change Salary Grade of the Nursing Home's Director of Social Services

272  
273 **MOTION** by Betz to change the salary grade of the Nursing Home's Director of Social  
274 Services; seconded by Wysocki.

275  
276 It was Betz's understanding that the Nursing Home has been unable to retain a qualified  
277 individual for the Director of Social Services position; therefore, Buffenbarger was asking to

278 increase the salary in an effort to fill the position. Richards questioned why the Nursing Home was  
279 increasing its expenses at the same time it has to issue tax anticipation warrants. Betz stated the  
280 Nursing Home was required by law to have this position filled and will have to hire an outside  
281 consultant if someone is not hired. He argued the cost of hiring a consultant to temporarily fill the  
282 position would be vastly more expensive than the requested salary increase. Busey noted the  
283 requested salary range is the same range as similar positions in the Regional Planning Commission  
284 that carry similar expectations for skills, education, and job responsibilities. Jones objected to  
285 giving a salary increase when the financial report showed the Nursing Home lost \$178,000 in  
286 September and the national unemployment rate is at 10%. Buffenbarger commented the Job  
287 Content Evaluation Committee determined the salary for the Director of Social Services position  
288 over four years ago and nursing home regulations have evolved since then to require skilled nursing  
289 facilities to employ a licensed clinical social worker. A licensed clinical social worker for a skilled  
290 nursing facility the size of the Champaign County Nursing Home must have a master's degree and  
291 be professionally licensed. Buffenbarger found that comparable professional positions in RPC have  
292 to be paid more than the Nursing Home currently pays its Director of Social Services to attract  
293 qualified candidates. The Nursing Home's long-time Director of Social Services retired and a  
294 short-term replacement was found. The short-term replacement has resigned, so Buffenbarger is  
295 trying to find a new Director. The position's current salary grade is H and the request is to move  
296 the position up one grade to salary grade I. The position's current minimum and midpoint is  
297 \$34,000-\$43,000. If approved, the request would move the range to \$40,000-\$50,000. A  
298 comparable position in RPC has a range of \$49,000-\$61,000.  
299

300 Wysocki questioned Buffenbarger about how long the position has been open and how the  
301 search was being conducted. Buffenbarger explained the current Director of Social Services will  
302 leave on December 8, 2009. The position was vacant for about four months following the previous  
303 Director's retirement. Buffenbarger is finding the Nursing Home's recruiting efforts are not  
304 yielding much in attracting someone to fill the position. He confirmed the position's required  
305 qualifications have been increased by the Illinois Department of Public Health since he has been  
306 employed as the Nursing Home Administrator. Wysocki remarked this was another unfunded  
307 mandate from the state.  
308

309 Moser exited the meeting at 7:32 p.m.  
310

311 Richards asked how long the Nursing Home has been conducting a search to fill the  
312 position. Buffenbarger stated the current search had been ongoing for thirty days. The Nursing  
313 Home is having a hard time finding a specific type of social worker who understands nursing home  
314 regulations as well as having a master's degree and being professionally licensed.  
315

316 Rosales called for a voice vote and declared the motion carried with three dissenting votes.  
317

318 Moser re-entered the meeting at 7:33 p.m.  
319

320 Rosales called for a show of hands on the vote. **Motion failed with a vote of 4 to 4.** Betz,  
321 O'Connor, Rosales, and Wysocki voted in favor of the motion. Doenitz, Jones, Richards, and  
322 Moser voted against the motion.  
323

324 **TREASURER**  
325 **Monthly Report**

326  
327 Welch distributed his report to the committee. He explained this would be the second year  
328 the County has issued tax anticipation warrants for the Nursing Home. His office sent letters to 26  
329 banks inviting them to bid on the loan and only received 2-3 responses. The interest rate on last  
330 year's warrants was 3.2% on \$780,000. Welch stated his office would mail letters to 27 banks  
331 tomorrow and hope for a better response. Regarding cash flow, Welch posts all dollars coming in  
332 and going out of the GCF. The fund shows a positive balance in March, but it is not sufficiently  
333 positive to pay the March bills. Cash flow depends on when revenue is received. For example, the  
334 state is three months behind in sending the income tax revenue. He advised the GCF will need to  
335 borrow to keep cash flow moving in FY2010.

336  
337 The tax sale was held on October 28<sup>th</sup> with 1,071 parcels offered for sale. This number was  
338 up from 905 parcels in the previous year. The ending percentage of real estate tax collection after  
339 the tax sale was 99.44% or exactly the same percentage as in FY2008. Welch thought the number  
340 was skewed because there is about a \$1 million shown as outstanding from Provena that will not be  
341 collected until the Supreme Court case is decided. He noted interest rates continue to be dismal at  
342 best. The Treasurer had \$1.5 million in interest earnings last year and Welch predicted they would  
343 be lucky to receive over \$300,000 in interest earnings this year.

344  
345 **MOTION** by Jones to receive and place on file the Treasurer's October 2009 monthly  
346 report; seconded by Rosales. **Motion carried with all ayes.**

347  
348 **Resolution Authorizing the County Board Chair to Assign a Mobile Home Tax Sale Certificate of**  
349 **Purchase, Permanent Parcel No. 30-057-0002**

350  
351 Welch described the process under which a mobile home not sold at the tax sale is held and  
352 auctioned off to be turned into a tax generating property.

353  
354 **MOTION** by Betz to approve the Resolution Authorizing the County Board Chair to Assign  
355 a Mobile Home Tax Sale Certificate of Purchase, Permanent Parcel No. 30-057-0002; seconded by  
356 Wysocki. **Motion carried with all ayes.**

357  
358 **AUDITOR**  
359 **Purchases Not Following Purchasing Policy**

360  
361 The list of purchases not following the Purchasing Policy was provided for information.  
362 Fabri noted the list included a credit card bill paid without accompanying receipts and two FY2008  
363 expenditures paid in FY2009. The FY2008 bridge construction expenditures required IDOT to sign  
364 off and this approval was not received until a year after the project was completed.

365  
366 **Monthly Report for September 2009**

367  
368 **MOTION** by Betz to receive and place on file the Auditor's September 2009 monthly  
369 report; seconded by Jones. **Motion carried with all ayes.**

370

371 **CHAIR'S REPORT**

372

373 There was no Chair's Report.

374

375 **OTHER BUSINESS**

376

377

378

379

380

381

382

Betz spoke regarding the previous discussion of the Director of Social Services at the Nursing Home. He confirmed the current employee was leaving the position on December 8<sup>th</sup> and the Finance Committee would next meet on December 10<sup>th</sup>. He indicted the vote to not approve increasing position's salary range was very unwise because once the position is vacant; the Nursing Home will have to fill it using outside services that are vastly more expensive.

383

**DESIGNATION OF ITEMS TO BE PLACED ON COUNTY BOARD CONSENT AGENDA**

384

385

Agenda items 6A-I, 7A-C, 8A, 9C-E, 10B, & 11B were designated for the consent agenda.

386

387

**ADJOURNMENT**

388

389

Meeting adjourned at 7:44 p.m.

390

391

Respectfully submitted,

392

393

Kat Bork

394

Administrative Secretary

395

*Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

CHAMPAIGN COUNTY BOARD  
**COMMITTEE MINUTES**

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1 **FINANCE COMMITTEE**

2 **Thursday, December 10, 2009 – 7:00 p.m.**

3 **Brookens Administrative Center, Lyle Shields Meeting Room**

4 **1776 E. Washington, Urbana**

5  
6 **MEMBERS PRESENT:**

Betz, Jones, Moser, O'Connor, Rosales (Vice Chair), and  
Wysocki

8  
9 **MEMBERS ABSENT:**

Doenitz, Richards, and McGinty (Chair)

10  
11 **OTHERS PRESENT:**

Deb Busey (County Administrator), David DeThorne  
(Senior Assistant State's Attorney), Tony Fabri (Auditor),  
Joe Gordon (Probation & Court Services Director),  
Kay Rhodes (Administrative Secretary), Dan Welch  
(Treasurer)

15  
16 **CALL TO ORDER**

17  
18 Rosales called the meeting to order at 7:00 p.m.

19  
20 **ROLL CALL**

21  
22 Roll call established a quorum present.

23  
24 **APPROVAL OF AGENDA/ADDENDUM**

25  
26 **MOTION** by Betz to approve agenda and addendum; seconded by Wysocki. **Motion carried.**

27  
28 **PUBLIC PARTICIPATION**

29  
30 There was no public participation.

31  
32 **BUDGET AMENDMENTS/TRANSFERS**

33 Budget Amendments/Transfers 09-00105, 09-00106, 09-00107, 09-00110, 09-00015, 09-00016, 10-  
34 00001, 10-00008, 10-00002, 10-00005 and 09-00111

35  
36 **OMNIBUS MOTION** by Betz to approve budget amendments/transfers 09-00105, 09-00106,  
37 09-00107, 09-00110, 09-00015, 09-00016, 10-00001, 10-00008, 10-00002, and 10-00005 (Items 5A –  
38 J); seconded by Moser.

39  
40 Jones asked about Item 5B - budget amendment 09-00106. He asked why the attorney fees  
41 were not paid out of the nursing home construction fund. Busey explained the construction fund is out  
42 of cash. **Motion carried.**

43  
44 **MOTION** by Betz to approve budget amendment 09-00111 (Item 5K on addendum); seconded  
45 by Wysocki.

46 **Motion carried.**

---

47 **COURT SERVICES**

48 Request permanent waiver of hiring freeze, increase staffing & subsequent budget amendments; 10-  
49 00006 & 10-00007

50  
51 Gordon stated his office had received additional funding from the Administrative Office of the  
52 Illinois Courts. He explained he would like to use these funds to hire back 3 officers that were laid off.  
53 Gordon plans to reduce the capacity of the Juvenile Detention Center from 40 residents to 25. Gordon  
54 stated there are sufficient personnel now to manage 25 residents.

55  
56 Busey explained the first item for the committee's consideration is a permanent waiver of the  
57 hiring freeze for 23 positions at JDC. Busey explained JDC had 30 positions last year and seven  
58 positions were permanently cut. She said the request for waiver of the hiring freeze of the 23  
59 remaining positions is to ensure safety of operations at JDC. Court Services is making this request  
60 now so if a position were to become vacant it would not be necessary to ask for the board's approval  
61 in order to fill it.

62  
63 Busey explained Item B is a request to increase the staffing budget to 24 court services officer  
64 positions at JDC through February 28, 2010 because they will have three officers on medical leave.  
65 The 24<sup>th</sup> position is needed to cover this period.

66  
67 Busey explained Item C is a request to re-instate two full-time probation officer positions in  
68 Probation downtown not at JDC. The reinstated funding from the AOIC would fund these positions.  
69 Busey stated the Probation/Court Services department would remain compliant with the overall 6%  
70 cuts because this department cut much more than 6% when they lost the AOIC funding earlier this  
71 year. She explained Items D and E are necessary to accomplish items A, B, and C, if the committee  
72 concurs with the recommendations.

73  
74 **OMNIBUS MOTION** by Moser to approve Items 6A through E: seconded by O'Connor.

75  
76 Wysocki asked if Court Services was hiring back individuals who were laid off earlier. Gordon  
77 stated this is exactly what they are doing. Wysocki asked for clarification on the plans to reduce the  
78 capacity of the Juvenile Detention Center from 40 beds to 25. Gordon explained the facility is rated as  
79 a 40-bed facility. Gordon said the current staffing level of 23 officers is sufficient to maintain a 25-bed  
80 facility. Should the facility go above this level, minors will be placed on electronic monitoring. There  
81 will be a priority list of those minors to be released and monitored electronically.

82  
83 O'Connor asked if the electronic monitoring was totally at the discretion of JDC. Gordon  
84 explained all judiciary will receive a copy of the priority list, so they will know what individuals will  
85 be released on electronic monitoring should the need arise. Wysocki asked if they would continue to  
86 honor housing contracts with other entities. Gordon affirmed they would continue to honor contracts  
87 with other entities; however, the capacity at JDC will remain at 25 residents.

88  
89 **Motion carried with vote of 4 to 2.** Jones, Moser, O'Connor, and Rosales voted in favor of the  
90 motion. Betz and Wysocki voted against the motion.

91  
92

93 **PUBLIC PROPERTIES**

94 **Request for Waiver of Hiring Freeze**

95  
96 Busey stated if the hiring freeze were not waived for the part-time custodial position, it would  
97 be difficult to maintain the level of service. Jones asked if the custodial staffing level was considered  
98 before the Coroner's office move to the Gill Building. Busey explained the plans for Coroner's office  
99 move took place in September and October 2009 and the position became vacant on November 6,  
100 2009. The Coroner's move to the Gill Building anticipated a full custodial staff. Busey explained this  
101 position was not laid off; it is part of the current staffing level. Busey stated they need County Board  
102 approval to fill the position and waive the 3-month waiting period because there is an obligation to  
103 provide services for employees and tenants. If they cannot fill the position immediately, it could lead  
104 to over-time expenses, which could be more expensive.  
105

106 **MOTION** by Moser to approve the request for waiver of the hiring freeze; seconded by  
107 O'Connor. **Motion failed with a vote of 3 to 3.** Moser, O'Connor, and Rosales voted in favor of the  
108 motion. Betz, Jones, and Wysocki voted against the motion.  
109

110 **CIRCUIT COURT**

111  
112 **MOTION** by Betz to approve addendum to contract between Champaign County and Land of  
113 Lincoln Legal Assistance Foundation; seconded by Wysocki. **Motion carried.**  
114

115 **MOTION** by Betz to approve Budget Amendment 10-00011 for additional appropriation  
116 required to cover expenditure for Addendum to the Agreement between the Land of Lincoln Legal  
117 Assistance Foundation, Inc. and Champaign County; seconded by Wysocki. **Motion carried.**  
118

119 **STATE'S ATTORNEY**

120  
121 **MOTION** by Betz to approve a Resolution to Designate the Office of the State's Attorneys  
122 Appellate Prosecutor as Agent; seconded by Moser. **Motion carried.**  
123

124 **MOTION** by Betz to approve a Resolution Authorizing a Litigation Assistance Agreement  
125 between the County of Champaign and the Office of the State's Attorneys Appellate Prosecutor;  
126 seconded by Moser. **Motion carried.**  
127

128 **COUNTY ADMINISTRATOR**

129  
130 Busey reviewed the General Corporate Fund FY2009 Revenue/Expenditure Projection Report  
131 and the General Corporate Fund Budget Change Report distributed to the committee. Busey stated it  
132 looked as if the county would receive 98% of the budgeted revenue. Busey said the expenditures are at  
133 97%. This will leave a positive budget of \$182,000.00. Busey explained the county reached one goal,  
134 which was to maintain expenses within revenues. Busey noted the quarter cent sales tax fared better  
135 than the general sales tax because it does not include licensed vehicles. Busey stated the public safety  
136 sales tax is down by 6% for the year and the general county sales tax is down by 8%, which is in-line  
137 with the projections. Busey stated the Budget Change Report shows all the revenue/expenditure  
138 changes that have been approved and incorporated into the fiscal year budget.



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184

**MOTION** by Betz to receive and place on file the General Corporate Fund FY2009 Revenue/Expenditure Projection Report and the General Corporate Fund Budget Change Report; seconded by Wysocki. **Motion carried.**

Busey stated the County Clerk submitted a request to Salary Administration to waive his FY2010 salary increase. Busey said she did not believe it is possible to change an elected official's salary. Busey said the State's Attorney provided an opinion that concurred with this statement. Busey explained the opinion made by the State's Attorney reflects what some elected officials were told earlier this year when they sought to take a reduction in salary or waiver of an increase in salary. Busey stated the County Clerk has requested an opinion from the Attorney General's office.

Betz stated any opinion the Attorney General's office gives on this matter, is just an opinion. Betz explained the Supreme Court has already ruled on this matter and the State Constitution explicitly states an increase or decrease in salary for an elected officer for any unit of local government shall not take effect during the term for which that officer is elected.

Jones asked why the County Clerk did not want to make a donation, as other elected officials have done. Busey explained the County Clerk believed there could be potential income tax ramifications for him.

Busey stated that as the Salary Administrator, she has an obligation to pay elected officials as designated by the County Board, by taking their annual pay and dividing it into the number of paychecks per year. Busey explained the County Clerk has asked for an adjustment to his bi-weekly pay. Busey stated she could not do this unless the County Board provides her with direction to do so. Busey stated the County Clerk is not asking for a reduction in pay, he is requesting to have it paid to him differently.

**MOTION** by Betz to accept the opinion of the State's Attorney; seconded by Wysocki. **Motion carried.**

**TREASURER**

**MOTION** by Betz to accept and place on file the Treasurer's November 2009 report; seconded by Wysocki. **Motion carried.**

**AUDITOR**

**MOTION** by Betz to accept and place on file the Auditor's October 2009 report; seconded by Jones. **Motion carried.**

**CHAIR'S REPORT**

There was no Chair's report.

185 **OHER BUSINESS**

186

187           There was no other business.

188

189 **DESIGNATION OF ITEMS TO BE PLACED ON COUNTY BOARD CONSENT AGENDA**

190

191           Rosales designated agenda/addendum items 5A-K, 8A-B, and 9A-B for the consent agenda.

192

193 **ADJOURNMENT**

194

195           Meeting adjourned at 7:37 p.m.

196

197   Respectfully submitted,

198

199   Kay Rhodes

200   Administrative Secretary

201

202           *Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

1 CHAMPAIGN COUNTY BOARD  
2 **COMMITTEE MINUTES**  
3

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4  
5 **POLICY, PERSONNEL, & APPOINTMENTS COMMITTEE**

6 **Wednesday, November 4, 2009**

7 **Brookens Administrative Center, Lyle Shields Meeting Room**

8 **1776 E. Washington St., Urbana**  
9

10 7:00 p.m.

11  
12 **MEMBERS PRESENT:** Carol Ammons, Tom Betz (Chair), Matthew Gladney, Greg Knott,  
13 Alan Nudo, Jonathan Schroeder, C. Pius Weibel

14  
15 **MEMBERS ABSENT:** Brendan McGinty

16  
17 **OTHERS PRESENT:** Kat Bork (Administrative Secretary), Andrew Buffenbarger (Nursing  
18 Home Administrator), Deb Busey (County Administrator), Tony  
19 Fabri (Auditor), Stan James (County Board Member), Julian  
20 Rappaport (Board of Health President), Peter Tracy (Mental Health  
21 Board Executive Director), Amanda Tucker (HR Generalist), Barbara  
22 Wysocki (County Board Member)  
23

24 **CALL TO ORDER**

25  
26 Chair Betz called the meeting to order at 7:02 p.m.  
27

28 **ROLL CALL**

29  
30 Bork called the roll. Ammons, Betz, Gladney, Knott, Nudo, Schroeder, and Weibel were  
31 present at the time of the roll call, establishing the presence of a quorum.  
32

33 **APPROVAL OF AGENDA/ADDENDUM**

34  
35 **MOTION** by Weibel to approve the agenda and addendum; seconded by Ammons. **Motion**  
36 **carried with all ayes.**  
37

38 **APPROVAL OF MINUTES**

39  
40 **MOTION** by Knott to approve the Policy, Personnel, & Appointments Committee minutes  
41 of September 9, 2009 and October 7, 2009; seconded by Weibel. **Motion carried with all ayes.**  
42

43 **PUBLIC PARTICIPATION**

44  
45 There was no public participation.  
46  
47  
48

49 **CHAMPAIGN COUNTY BOARD OF HEALTH**

50 **Request Approval of Notice for Termination of Agreement Between County Board of Health and**  
51 **Champaign-Urbana Public Health District**

52  
53 **MOTION** by Nudo to approve issuing a notice of termination of the Agreement between  
54 the Champaign County Board of Health and the Champaign-Urbana Public Health District;  
55 seconded by Schroeder.

56  
57 Julian Rappaport, President of the Champaign County Board of Health, provided the  
58 committee with background information leading up to this request. The County Board of Health  
59 has found it necessary to refine its role as a partner in contracting with CUPHD to provide services  
60 to County residents. The current agreement as written does not allow for renegotiation, only for a  
61 termination notice issued twelve months in advance. The County Board of Health unanimously  
62 approved sending a termination notice for the agreement between the County and CUPHD at its  
63 October 27, 2009 meeting. The agreement requires the approval of both the Board of Health and  
64 the County Board to send a termination notice. Rappaport explained the Board of Health's  
65 intention is to use the next twelve months to renegotiate the agreement. The Board of Health has  
66 been working cooperatively with the Mental Health Board staff and the County Administrator.  
67 They plan to keep the County Board fully briefed on the negotiation process.

68  
69 Knott asked how the two entities arrived at this juncture, assuming from newspaper reports  
70 that it involves a financial discrepancy. Rappaport stated the current structural arrangement under  
71 the agreement between CUPHD and the County Board of Health completely shuts the County out of  
72 having any impact on policies for service delivery. The Board of Health has no capacity to evaluate  
73 the Public Health Administrator and is essentially presented with requests for payment from  
74 CUPHD. The CUPHD staff does not regard the County Board of Health as an entity to which they  
75 have to respond. An example of the problem is that the CUPHD budget request for FY2010 causes  
76 the Board of Health to approve a deficit budget for ongoing operational expenditures. The Board of  
77 Health has some reserve funds to cover the costs, but these will be quickly depleted. Under the  
78 present arrangement, the County Board of Health will soon become only a conduit for funds to pass  
79 to CUPHD instead of a board with policy influence. It would be irresponsible for a board of health  
80 to proceed in this manner. Knott asked how financially far apart the entities were. Rappaport stated  
81 CUPHD submitted a FY2010 budget for County services requesting an increase of over \$100,000.  
82 Some previously provided services were eliminated and the Board of Health agreed give CUPHD a  
83 substantial increase. The two entities continued to disagree and the final discrepancy amount was  
84 about \$40,000. The Board of Health has conceded to pay this \$40,000 difference in FY2010 based  
85 on legal advice regarding the agreement's language. The Board hopes to renegotiate the nature of  
86 this agreement and the relationship with CUPHD so the Board can influence policy and fiscal  
87 responsibility.

88  
89 In response to Knott's question about taxes, Busey explained the Champaign-Urbana  
90 residents pay a higher property tax for public health services than County residents, all of which  
91 goes to CUPHD. The County tax rate is less than three cents and the CUPHD rate is about thirteen  
92 cents. The County collects the less than three cents tax on all residents and then rebates the tax  
93 collected on residents within CUPHD's jurisdiction back to CUPHD. Busey confirmed residents  
94 were not being taxed twice because the County distributes the money it collects on Champaign-  
95 Urbana residents to CUPHD.

96 Knott noted the two health departments have had a tough history. He asked Rappaport  
97 about a service delivery mechanism if the two entities separate. Rappaport stated the Board of  
98 Health would like to negotiate a reasonable agreement with CUPHD and simultaneously explore  
99 other options over the next year. The Board of Health will have the assistance of Bob Keller, a  
100 recently retired McLean County Public Health Administrator, through the Illinois Public Health  
101 Association to explore what options exist to improve its function.  
102

103 James, the County Board liaison on the Board of Health, concurred with Rappaport's  
104 description. It has been a long struggle to settle the budget and the Board of Health wants to  
105 provide services within the revenue it is projected to receive. The Board of Health was told by  
106 CUPHD that it would have to meet the costs and services determined by CUPHD for FY2010  
107 although it was more than the Board could afford. The Board of Health's goal is to negotiate a  
108 compromise and fine-tune the agreement.  
109

110 Nudo has had conversations with people familiar with the other side and did not sense the  
111 negotiation timeline was in CUPHD's vocabulary. He thought a split was desired and asked if that  
112 would be the end goal. Rappaport stated the Board of Health wanted to explore alternatives because  
113 they are otherwise helpless during negotiations. The Board of Health's intention is to reach an  
114 arrangement with CUPHD that works for both entities. It is structurally problematic to have two  
115 boards of health operating in Champaign County and they might move towards having a single  
116 board of health for Champaign County some day. It is not the Board of Health's intention to  
117 completely terminate the relationship with CUPHD. Nudo found it strange to terminate an  
118 agreement in order to renegotiate it. He did not understand why CUPHD and the County Board  
119 could not sit down like adults and put a negotiation timeline together. Betz pointed out the  
120 termination notice is a provision in the current agreement. James explained the communications  
121 have been ongoing for some time between the two boards and administration. The issue has  
122 reached a stalemate and CUPHD will not negotiate their charges. The only mechanism the Board of  
123 Health has under the agreement is a twelve-month termination notice.  
124

125 Knott inquired what CUPHD would lose if they are not the contractor for County services,  
126 including in the grant arena. Rappaport stated the County receives grants that are administrated by  
127 CUPHD and estimated the County programs represent 10% of CUPHD's budget. Busey added that  
128 the Board of Health pays CUPHD \$147,000 just in administrative costs.  
129

130 Ammons asked how the entities would relate over the next twelve months if the termination  
131 notice is issued. Rappaport stated the County Board of Health's aim is to confer with Bob Keller,  
132 CUPHD staff, and others to discuss options. They would begin negotiations immediately if  
133 CUPHD is willing. Ammons questioned if CUPHD was obligated to continue providing services  
134 should a notice be sent. Busey and Rappaport confirmed CUPHD is contractually required to  
135 provide services for twelve months and the Board of Health is paying CUPHD the full amount  
136 requested for those services.  
137

138 James expressed that without the termination notice the Board of Health would have no  
139 mechanism to renegotiate the agreement and would be in the exact same position for next year's  
140 budget process, which would mean making further cuts to programs. This notice is a mechanism  
141 for discussion. No one is slighting CUPHD by any means, but like any responsible board, they  
142 have to look at where the money is budgeted.

143 Betz spoke about the history between the County and CUPHD concerning disputes over the  
144 agreement. He did not want to move in a direction towards closing County public health programs  
145 because of a contract dispute. He thought there should be a single public health district and the real  
146 issue was the size of the tax levy. He would vote against issuing the notice to force a discussion at  
147 the County Board meeting. Betz ordered a roll call vote.  
148

149 **Motion carried with a vote of 5 to 1 with one abstention.** Ammons, Gladney, Knott,  
150 Nudo, and Schroeder voted in favor of the motion. Betz voted against the motion. Weibel  
151 abstained as a member of the CUPHD Board.  
152

### 153 APPOINTMENTS/REAPPOINTMENTS

#### 154 County Board District 2 to Fill Vacancy Caused by Kevin Hunt's Resignation

155

156 **MOTION** by Weibel to appoint Diane Michaels as a County Board Member in District 2 to  
157 fill the vacancy created by Kevin's Hunt's resignation for a term commencing November 19, 2009  
158 and ending November 30, 2010; seconded by Knott. **Motion carried with all ayes.**  
159

#### 160 Deputy Sheriff Merit Commission

161

162 **MOTION** by Weibel to appoint Kelly Griffith to the Deputy Sheriff Merit Commission for  
163 a term commencing December 1, 2009 and ending November 30, 2015; seconded by Knott.

164 **Motion carried with all ayes.**  
165

#### 166 Nursing Home Board of Directors

167

168 **MOTION** by Weibel to appoint Peter Czajkowski and Jason Hirsbrunner to the Nursing  
169 Home Board of Directors for terms commencing December 1, 2009 and ending November 30,  
170 2011; seconded by Knott. **Motion carried with all ayes.**  
171

#### 172 Zoning Board of Appeals

173

174 **MOTION** by Weibel to appoint Roger Miller to the Zoning Board of Appeals for a term  
175 commencing December 1, 2009 and ending November 30, 2014; seconded by Schroeder. **Motion**  
176 **carried with all ayes.**  
177

#### 178 Senior Services Advisory Committee

179

180 **MOTION** by Weibel to appoint Karen Bodnar, Tami Fruhling-Voges, Linda Hascall, Cathy  
181 Lentz, and Barbara Opperman to the Senior Services Advisory Committee for terms commencing  
182 December 1, 2009 and ending November 30, 2012; seconded by Knott. **Motion carried with all**  
183 **ayes.**  
184

#### 185 Bailey Memorial Cemetery Association

186

187 **MOTION** by Weibel to appoint James Wilson to the Bailey Memorial Cemetery  
188 Association for a term commencing November 20, 2009 and ending June 30, 2015; seconded by  
189 Knott. **Motion carried with all ayes.**

190 Harwood & Kerr Drainage District

191

192 **MOTION** by Weibel to appoint Larry Johnson to the Harwood & Kerr Drainage District for  
193 a term commencing November 20, 2009 and ending August 31, 2012; seconded by Knott. **Motion**  
194 **carried with all ayes.**

195

196 Pesotum Slough Special Drainage District

197

198 **MOTION** by Weibel to appoint Jeffrey Little to the Pesotum Slough Special Drainage  
199 District for a term commencing November 20, 2009 and ending August 31, 2012; seconded by  
200 Schroeder. **Motion carried with all ayes.**

201

202 **ADMINISTRATOR'S REPORT**

203 Vacant Positions Listing

204

205 The vacant positions listing was provided for information only.

206

207 Recommendation for County Board 2010 Calendar of Meetings

208

209 Busey requested a change to the calendar of meetings included in the agenda packet. The  
210 Tuesday, February 2<sup>nd</sup> meeting should be moved to Thursday, February 4<sup>th</sup> and the Tuesday,  
211 November 2<sup>nd</sup> meeting should be moved to Thursday, November 4<sup>th</sup> to accommodate elections.

212

213 **MOTION** by Ammons to approve the County Board 2010 Calendar of Meetings as  
214 amended; seconded by Weibel.

215

216 Weibel confirmed there were no conflicts with significant Jewish holidays or University of  
217 Illinois breaks in the 2010 calendar of meetings.

218

219 **Motion carried with all ayes.**

220

221 **COUNTY CLERK**

222

223 **MOTION** by Knott to receive and place on file the County Clerk fees report for September  
224 2009; seconded by Schroeder.

225

226 Fabri had a question about the vacant positions list. Betz stated he was out of order unless a  
227 committee member moved to suspend the rules.

228

229 **Motion carried with all ayes.**

230

231 **MOTION** By Nudo to suspend the rules; seconded by Schroder. **Motion carried with all**  
232 **ayes.**

233

234 Fabri asked why the IT Director position was not included on the vacant positions list when  
235 Winton Cape, who held that position, was no longer with the County. Busey corrected Fabri that  
236 Cape is still employed by the County until November 30<sup>th</sup>. Effective December 1<sup>st</sup>, Andy Rhodes,

237 who is currently the Business Applications Manager, will be the new IT Director. The Business  
238 Applications Manager position will be left vacant. One of the three IT management positions had to  
239 be cut and the mostly recently hired management person was terminated. The County needs an IT  
240 Director to continue functioning next year so Rhodes will be the Director when Cape exits after  
241 November 30<sup>th</sup>. Rhodes will be paid substantially less than Cape was.

242

### 243 LEGISLATIVE REPORT

244

245 There was no legislative report.

246

### 247 CHAIR'S REPORT

248 Determination of Whether to Hold December Policy Committee Meeting

249

250 **MOTION** by Knott to cancel the December committee meeting; seconded by Ammons.

251 **Motion carried with all ayes.**

252

### 253 OTHER BUSINESS

254 Selection of 2010 Martin Luther King Jr. Award Recipients

255

256 **MOTION** by Weibel to award the 2010 Martin Luther King Jr. – Doris Hoskins Prestigious  
257 Community Service Award to Edward Bland, Jr.; seconded by Ammons. **Motion carried with all**  
258 **ayes.**

259

260 **MOTION** by Weibel to award the 2010 Martin Luther King Jr. – James R. Burgess, Sr.  
261 Humanitarian Award to Joan Miller and, by extension, the League of Women Voters and the  
262 University of Illinois College of Law Trial Advocacy Program; seconded by Ammons. **Motion**  
263 **carried with all ayes.**

264

265 Wysocki, who submitted both nominations, wanted a sense from the committee of whether  
266 these awards could only be given to individuals. Betz thought they could go to organizations as  
267 well as individuals. He noted the Cities of Champaign and Urbana have recognized organizations  
268 with their MLK awards. Wysocki verified her intention was to commend the League of Women  
269 Voters and University of Illinois Trial Advocacy Program in addition to Joan Miller for their work  
270 on the Courtwatching Project. Betz thanked Wysocki for making such tremendous choices.

271

272 Review of County Board Chair Position

273

274 Nudo said he spoke with Scott Christensen from Winnebago County about their experience  
275 with having a county-wide elected Chair. Christensen was willing to speak to the committee in the  
276 future and Nudo felt there was merit to discussing a county-wide elected Chair position. He  
277 suggested inviting representatives from other counties with county-wide elected Chairs to share  
278 their perspective. Betz wanted to outline the statutory options, the salaries for county-wide elected  
279 Chairs, and an idea of what those Chairs spend on their campaigns. Betz suggested shoehorning the  
280 Chair issue into the February hearings on the County Board size.

281



282 Joint Meeting of Champaign and Urbana City Councils and the Champaign County Board for the  
283 Purpose of Discussing Legalized Video Gambling on Thursday, November 12, 2009, Tentative  
284 Location: Beckman Institute

285  
286 Weibel stated the joint meeting will be held next Thursday, but he is waiting to hear back  
287 from Laurel Prussing to confirm the location. He wrote letters to the potentially affected bars and  
288 restaurants in rural areas, along with the mayors of Mahomet, Ogden, and Gifford. Betz verified  
289 neither the cities nor the County are considering a resolution to stop video gambling at this time  
290 because the state has not issued any guidelines or enforcement regulations. The committee  
291 discussed the potential effects of video gambling.

292  
293 **ADDENDUM**

294 Request to Change Salary Grade of the Nursing Home's Director of Social Services

295  
296 **MOTION** by Weibel to forward the request to change the salary grade of the Nursing  
297 Home's Director of Social Services to the Finance Committee; seconded by Schroeder.

298  
299 Ammons inquired why this change should be approved during a fiscally strained time.  
300 Buffenbarger explained the Nursing Home is in the process of recruiting a Director of Social  
301 Services. He looked at positions in other County departments with similar responsibilities and  
302 education requirements to determine the current salary was low. The Nursing Home has been  
303 unsuccessfully recruiting for the position and Buffenbarger believes difficulty relates to the salary.  
304 The Regional Planning Commission has a similar position at a higher salary range, hence the  
305 request to change this position to salary grade I. The current salary range is \$34,000 to \$43,000 and  
306 the new range would be \$40,000 to \$50,000. Ammons was concerned with increasing a salary  
307 grade after the County budget had been cut. The IT Director position was upgraded to attract  
308 qualified candidates and it was one of the positions eliminated when the budget was cut. She asked  
309 if they would be in a similar situation with the Director of Social Services position. Busey clarified  
310 the 6% budget cuts were not applied to the Nursing Home because it is an enterprise fund with  
311 different funding sources than the General Corporate Fund. Busey clarified the County cut  
312 positions, not salaries. The request is to approve an exception to the Personnel Policy without the  
313 position undergoing the typical analysis process proscribed by the policy. The Nursing Home non-  
314 bargaining positions have not been re-evaluated for a long time and this request is a reflection of the  
315 fact that a re-evaluation needs to be done. Nudo asked about the previous Director's salary.  
316 Buffenbarger said the current Director's salary is \$43,000. This Director is a position required by  
317 the Illinois Administrative Code and routinely interacts with the Illinois Department of Public  
318 Health. The Nursing Home must have this position filled or Buffenbarger will have to hire a  
319 consultant. A consultant would cost considerably more than the higher salary grade.

320  
321 Betz ordered a roll call vote when the voice vote was inconclusive.

322  
323 **Motion carried with a vote of 5 to 2.** Betz, Gladney, Knott, Schroeder, and Weibel voted  
324 in favor of the motion. Ammons and Nudo voted against the motion.

325  
326 **DESIGNATION OF ITEMS TO BE PLACED ON COUNTY BOARD CONSENT AGENDA**

327  
328 Betz designated agenda items 7B-H, 8B, and 12A for the consent agenda.

329 **ADJOURNMENT**

330

331 Meeting was adjourned at 8:02 p.m.

332

333 Respectfully submitted,

334

335 Kat Bork

336 Administrative Secretary

337

338 *Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

CHAMPAIGN COUNTY BOARD  
**COMMITTEE MINUTES**

---

1 **JUSTICE & SOCIAL SERVICES COMMITTEE**

2 **Monday, October 5, 2009 – 7:00 p.m.**

3 **Brookens Administrative Center, Lyle Shields Meeting Room**

4 **1776 E. Washington, Urbana**

5  
6 **MEMBERS PRESENT:** Anderson, Carter, Gladney (Chair), James, Nudo,  
7 Rosales, Sapp, and Smucker

8  
9 **MEMBERS ABSENT:** None

10  
11 **OTHERS PRESENT:** Patricia Avery (CACJS Vice-Chair), Deb Busey (County  
12 Administrator), Leon Bryson (Extended Care Lead  
13 Therapist, Parenting with Love & Limits), Jennifer  
14 Putman (CACJS Member), Kay Rhodes (Administrative  
15 Secretary), Peter Tracy (Mental Health Board Director),  
16 James Warren (Front-end Lead Therapist, Parenting with  
17 Love & Limits), C. Pius Weibel (County Board Chair)

18 **CALL TO ORDER**

19  
20 Gladney called the meeting to order at 7:00 p.m.

21  
22 **ROLL CALL**

23  
24 Roll call established a quorum present.

25  
26 **APPROVAL OF AGENDA/ADDENDUM**

27  
28 **MOTION** by Carter to approve agenda; seconded by Rosales. **Motion carried.**

29  
30 **APPROVAL OF MINUTES**

31  
32 **MOTION** by Carter to approve Justice & Social Services Committee September 9, 2009  
33 minutes; seconded by Rosales. **Motion carried.**

34  
35 **PUBLIC PARTICIPATION**

36  
37 There was no public participation.

38  
39 **MONTHLY REPORTS**

40  
41 **OMNIBUS MOTION** by Rosales to receive and place on file Animal Control August 2009;  
42 Public Defender July 2009; Probation & Court Services August 2009; and Emergency Management Agency  
43 September 2009 reports; seconded by Carter.  
44

45 Nudo asked if it was normal to receive departmental reports a month or two behind the October  
46 meeting. Busey explained that the October agenda is prepared before the month of September ends, so  
47 receiving an August report is normal. **Motion carried.**  
48

#### 49 MENTAL HEALTH BOARD

50  
51 Peter Tracy, MHB Director, explained the Mental Health Board contracts with Prairie Center  
52 and the Mental Health Center to administer the Parenting with Love and Limits program. He  
53 introduced Leon Bryson, the PLL Supervisor at Prairie Center. The PLL program at Prairie Center is  
54 for extended care of youth who have had serious involvement with the juvenile justice system or other  
55 behavioral issues. Tracy explained that James Warren is the lead therapist for front-end care at the  
56 Mental Health Center. Tracy stated the extended care and front-end care therapists have gone through  
57 extensive training. He explained part of the therapist's training is working directly with the youth and  
58 their families.  
59

60 Bryson explained how the program works in detail. There are three extended care therapists.  
61 There are also three co-facilitators; one of them is Marla Elmore at the Juvenile Detention Center. The  
62 program standards are extremely strict. The therapist's work with the families is monitored. Therapists  
63 provide parents a coaching handbook, which contains specific information on some of the core issues  
64 families are facing, such as truancy, curfew, and lack of communication. These handbooks need to  
65 have up to date information and are reviewed frequently by supervisors to ensure this. The meetings  
66 are video taped for documentation purposes and the therapist's supervisor frequently reviews these  
67 videos. The therapists and co-facilitators also hold bi-weekly team meetings. Bryson distributed a  
68 summary of responses to focus questions by teens and parents of group six. As evidenced by some of  
69 the responses, the teens and the parents are gaining a great deal from the program. He stated they plan  
70 to graduate at least 103 families from PLL by June 30, 2010. There are many requirements in order for  
71 a family to successfully graduate from the PLL program. Examples of these are living in the home and  
72 obeying curfew, asking permission before leaving the home, school attendance, involvement in extra  
73 curricular activities and no further violations. The teen must also follow at least 80% of their  
74 behavioral contract set in place by PLL. Bryson stated PLL continues to receive referrals from many  
75 schools. Bryson has a meeting scheduled with numerous school administrators on November 10, 2009.  
76

77 Warren spoke about the front-end program of PLL at the Mental Health Center. Warren stated  
78 the front-end part of the PLL six-week program deals with families who have issues but the teens have  
79 not been involved in the juvenile justice system. PLL assists teens and families to write contracts  
80 based on what issues they want to work on. One example of a contract would be if the parents wanted  
81 more help around the house, specific tasks were listed for the teen to accomplish everyday. There are  
82 motivational rewards built into the contract, so the teen receives a reward as tasks are completed.  
83 Warren explained when specific expectations are in writing; it clears up any miscommunications.  
84

85 Tracy added that both Bryson and Warren are Masters level therapists and received intense  
86 specialized training for this program. Tracy explained that part of the PLL program provides for an  
87 independent research study. An outside evaluator reviews the amount of recidivism and other statistics  
88 over a period.  
89

90 Sapp asked if the program is running at full capacity and if there are any costs to families.  
91 Bryson explained they have not turned anyone away from the program and there is no cost to families.

92  
93 Anderson inquired if the schools provide information on truancy. Bryson said the schools do  
94 provide this information. PLL therapists work with any agency involved with the family in order to  
95 gather accurate information.

96  
97 Rosales asked if any demographical information was available for review such as race, gender,  
98 income, or single parent homes verses both parents in the home. Warren said they do not have any  
99 specific numbers for these categories. Tracy explained this data is being collected. Tracy stated most  
100 of their referrals come from either law enforcement agencies or the Juvenile Detention Center.

101  
102 Smucker asked what specifically makes this program succeed where other programs have not.  
103 Warren explained the PLL program is a streamlined six-week program as opposed to those that last 6  
104 months and beyond. They only focus on the resolution of one or two issues. This provides families  
105 with basic tools to address other issues in the future.

106  
107 Weibel asked how the SAMHSA Grant interfaces with the PLL program. Tracy explained the  
108 grant allows for expansion of the PLL program. It is also required that 75% of youth in this grant are  
109 PLL graduates.

110  
111 **MOTION** by Carter to receive and place on file a summary of responses to focus questions by  
112 PLL participants; seconded by Anderson. **Motion carried.**

113  
114 **CHAIR'S REPORT**

115  
116 Gladney introduced Patricia Avery, Vice Chair of the Citizens Advisory Committee on Jury  
117 Selection. Avery distributed the final version of the update report provided to the committee from the  
118 Chair of CACJS. **MOTION** by Sapp to approve and place on file the final version of the CACJS  
119 update report; seconded by Carter. **Motion carried.**

120  
121 Avery reviewed the highlights of the CACJS update report for the committee. The committee  
122 changed some of the wording on the jury selection questionnaire. The revised questionnaire will be  
123 available soon. Avery stated Judge Difanis and Roger Holland, Courts Administrator, raised a total of  
124 \$900.00 to help pay for radio ads promoting jury service. The Champaign County Bar Association  
125 contributed more than half of this amount. Avery stated Chair Ammons contacted Kimberlie Kranich,  
126 at WILL to assist in the development of a court instruction video that would feature well-known  
127 community figures to reach out to the African-American population. Avery stated Jury Commissioner;  
128 Wanda Adams invited the committee to attend the next jury commission meeting on October 14, 2009.  
129 Avery extended an invitation to the members of the Justice & Social Services Committee to attend the  
130 next meeting of the Citizens Advisory Committee on Jury Selection.

131  
132 Putman distributed a communication from a recent potential juror who did not have a good  
133 experience in the jury selection process. Judge Difanis and Roger Holland, Courts Administrator  
134 received a copy of the communication as well.

136 Rosales asked if the complaints from the potential juror had been addressed. Gladney stated  
137 that the Courts Administrator contacted this person and sent a formal letter of apology.  
138

139 Nudo felt the key to greater participation in the jury selection process by the youth of the  
140 community is education. Nudo said a DVD created to appeal to the youth in the community is a good  
141 idea and Jane Quinlan, Superintendent of the Regional Office of Education, is willing to set this up in  
142 all Champaign County schools.  
143

144 Rosales thanked CACJS for their work.  
145

146 **OHER BUSINESS**

147  
148 There was no other business.  
149

150 **DESIGNATION OF ITEMS TO BE PLACED ON COUNTY BOARD CONSENT AGENDA**

151  
152 There were no items designated for the Consent Agenda.  
153

154 **ADJOURNMENT**

155  
156 Meeting adjourned at 8:50 p.m.  
157

158 Respectfully submitted,  
159

160 Kay Rhodes  
161 Administrative Secretary  
162

163 *Secy's note: The minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.*

FUND 075 REGIONAL PLANNING COMM

DEPARTMENT 859 TENANT BSD RENT ASST-URBA

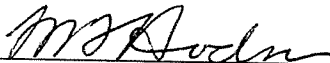
**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
075-859-534.38 EMRGNCY SHELTER/UTILITIES	0	0	110,000	110,000
TOTALS	0	0	110,000	110,000

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
075-859-331.16 HUD-H.O.M.E. INV PRTRNSHP	0	0	110,000	110,000
TOTALS	0	0	110,000	110,000

**EXPLANATION:** TO ACCOMMODATE NEW CONTRACT WITH THE CITY OF URBANA FOR TENANT BASED RENTAL ASSISTANCE FOR CHAMPAIGN COUNTY RESIDENTS. THIS PROGRAM PROVIDES AFFORDABLE HOUSING ASSISTANCE TO LOW-INCOME RESIDENTS.

DATE SUBMITTED: <u>12.22.09</u>	AUTHORIZED SIGNATURE <b>** PLEASE SIGN IN BLUE INK **</b> 
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APPROVED BY BUDGET & FINANCE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_


FUND 104 EARLY CHILDHOOD FUND

DEPARTMENT 609 EARLY HDST EXPANSION-ARRA

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	993,377	993,377

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	1,112,250	1,112,250

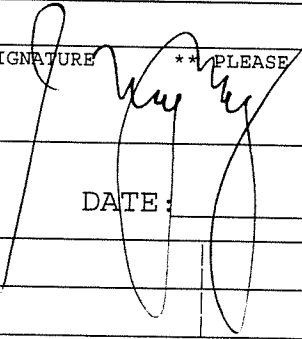
**EXPLANATION:** RECEIPT OF AMERICAN RECOVERY & REINVESTMENT ACT FUNDS TO EXPAND EARLY HEAD START SERVICES TO 56 INFANTS, TODDLERS, AND PREGNANT WOMEN. THIS ACTION AWARDS FUNDS FOR START-UP AND PRORATED OPERATIONS THROUGH SEPTEMBER 29, 2010. (SEE BA 10 00019 FOR ADDITIONAL APPROPRIATIONS)

DATE SUBMITTED:

1-5-10

AUTHORIZED SIGNATURE

\*\*PLEASE SIGN IN BLUE INK\*\*



APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:



**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
104-609-511.03 REG. FULL-TIME EMPLOYEES	0	0	105,148	105,148
104-609-511.04 REG. PART-TIME EMPLOYEES	0	0	222,336	222,336
104-609-513.01 SOCIAL SECURITY-EMPLOYER	0	0	25,053	25,053
104-609-513.02 IMRF - EMPLOYER COST	0	0	27,771	27,771
104-609-513.04 WORKERS' COMPENSATION INS	0	0	3,995	3,995
104-609-513.05 UNEMPLOYMENT INSURANCE	0	0	6,902	6,902
104-609-513.06 EMPLOYEE HEALTH/LIFE INS	0	0	76,072	76,072
104-609-522.02 OFFICE SUPPLIES	0	0	50,000	50,000
104-609-522.03 BOOKS, PERIODICALS & MAN.	0	0	2,500	2,500
104-609-522.06 POSTAGE, UPS, FED EXPRESS	0	0	750	750
104-609-522.10 FOOD	0	0	500	500
104-609-522.11 MEDICAL SUPPLIES	0	0	500	500
104-609-522.14 CUSTODIAL SUPPLIES	0	0	1,000	1,000
104-609-522.15 GASOLINE & OIL	0	0	1,000	1,000
104-609-522.25 DIETARY NON-FOOD SUPPLIES	0	0	2,500	2,500
104-609-522.44 EQUIPMENT LESS THAN \$1000	0	0	1,250	1,250
104-609-522.93 OPERATIONAL SUPPLIES	0	0	5,000	5,000
104-609-522.96 SCHOOL SUPPLIES	0	0	160,000	160,000
TOTALS	0	0	692,277	692,277

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
104-609-332.19 HHS-HD START-AM RCV/REINV	0	0	1,112,250	1,112,250
TOTALS	0	0	1,112,250	1,112,250

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
104-609-533.01 AUDIT & ACCOUNTING FEES	0	0	2,500	2,500
104-609-533.02 ARCHITECT FEES	0	0	15,000	15,000
104-609-533.06 MEDICAL/DENTAL/MENTL HLTH	0	0	3,000	3,000
104-609-533.07 PROFESSIONAL SERVICES	0	0	2,500	2,500
104-609-533.12 JOB-REQUIRED TRAVEL EXP	0	0	5,000	5,000
104-609-533.17 FIELD TRIPS / ACTIVITIES	0	0	500	500
104-609-533.20 INSURANCE	0	0	10,000	10,000
104-609-533.29 COMPUTER SERVICES	0	0	1,500	1,500
104-609-533.30 GAS SERVICE	0	0	5,000	5,000
104-609-533.31 ELECTRIC SERVICE	0	0	5,000	5,000
104-609-533.32 WATER SERVICE	0	0	3,500	3,500
104-609-533.33 TELEPHONE SERVICE	0	0	2,500	2,500
104-609-533.34 PEST CONTROL SERVICE	0	0	2,000	2,000
104-609-533.36 WASTE DISPOSAL & RECYCLNG	0	0	1,500	1,500
104-609-533.40 AUTOMOBILE MAINTENANCE	0	0	1,000	1,000
104-609-533.45 NON-CNTY BLDG REPAIR-MNT	0	0	185,000	185,000
104-609-533.50 FACILITY/OFFICE RENTALS	0	0	50,400	50,400
104-609-533.51 EQUIPMENT RENTALS	0	0	5,200	5,200
TOTALS	0	0	301,100	301,100

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
TOTALS	0	0	0	0

FUND 104 EARLY CHILDHOOD FUND

DEPARTMENT 609 EARLY HDST EXPANSION-ARRA

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	0	0	118,429	118,429

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: ADDITIONAL APPROPRIATIONS FOR BA 10 00018

DATE SUBMITTED:

1-5-10

AUTHORIZED SIGNATURE

\*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:



FUND 104 EARLY CHILDHOOD FUND

DEPARTMENT 607 INF/TODDLR FULL DAY HD ST

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	278,750	278,750	788,778	510,028

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	297,000	297,000	809,500	512,500

**EXPLANATION:** TO PROVIDE FOR SIX ADDITIONAL FULL DAY CLASSROOMS UNDER A NEW LEASING STRUCTURE AT THE MARILYN QUELLER CHILD CARE CENTER. THE INFANT/TODDLER FULL DAY PROGRAMMING WILL COMPLIMENT THE EARLY HEAD START ARRA EXPANSION GRANT BY PROVIDING FULL DAY SERVICES TO QUALIFIED FAMILIES.

DATE SUBMITTED: 1-6-10 AUTHORIZED SIGNATURE [Signature] \*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_



**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
104-607-533.33 TELEPHONE SERVICE	0	0	2,500	2,500
104-607-533.34 PEST CONTROL SERVICE	0	0	1,000	1,000
104-607-533.36 WASTE DISPOSAL & RECYCLNG	0	0	1,000	1,000
104-607-533.45 NON-CNTY BLDG REPAIR-MNT	0	0	15,000	15,000
104-607-533.50 FACILITY/OFFICE RENTALS	0	0	40,000	40,000
104-607-533.51 EQUIPMENT RENTALS	0	0	4,500	4,500
104-607-533.52 OTHER SERVICE BY CONTRACT	0	0	1,000	1,000
104-607-533.70 LEGAL NOTICES, ADVERTISING	250	250	750	500
104-607-533.87 INDIRECT COSTS / OVERHEAD	75,000	75,000	90,000	15,000
104-607-533.95 CONFERENCES & TRAINING	2,000	2,000	3,500	1,500
104-607-534.59 JANITORIAL SERVICES	0	0	2,500	2,500
TOTALS	77,250	77,250	161,750	84,500

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
TOTALS	0	0	0	0

FUND 104 EARLY CHILDHOOD FUND

DEPARTMENT 647 AGE 3-5 FULL DAY HD START

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	285,500	285,500	450,222	164,722

**INCREASED REVENUE BUDGET:**

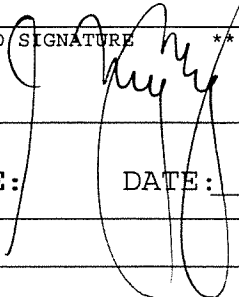
ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
See attached				
TOTALS	300,000	300,000	465,000	165,000

**EXPLANATION:** TO PROVIDE FOR ONE ADDITIONAL FULL DAY CLASSROOM UNDER A NEW LEASING STRUCTURE AT THE MARILYN QUELLER CHILD CARE CENTER. THE FULL DAY PROGRAMMING WILL COMPLIMENT THE EARLY HEAD START ARRA EXPANSION GRANT BY PROVIDING FULL DAY SERVICES TO QUALIFIED FAMILIES.

DATE SUBMITTED:

1-6-10

AUTHORIZED SIGNATURE



\*\* PLEASE SIGN IN BLUE INK \*\*

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:





**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
104-647-533.32 WATER SERVICE	0	0	1,500	1,500
104-647-533.33 TELEPHONE SERVICE	0	0	2,000	2,000
104-647-533.34 PEST CONTROL SERVICE	0	0	1,000	1,000
104-647-533.36 WASTE DISPOSAL & RECYCLNG	0	0	1,000	1,000
104-647-533.45 NON-CNTY BLDG REPAIR-MNT	0	0	15,000	15,000
104-647-533.50 FACILITY/OFFICE RENTALS	0	0	19,500	19,500
104-647-533.51 EQUIPMENT RENTALS	0	0	3,000	3,000
104-647-533.52 OTHER SERVICE BY CONTRACT	0	0	1,000	1,000
104-647-533.70 LEGAL NOTICES, ADVERTISING	0	0	500	500
104-647-533.87 INDIRECT COSTS / OVERHEAD	75,000	75,000	90,000	15,000
104-647-533.95 CONFERENCES & TRAINING	0	0	1,500	1,500
104-647-534.59 JANITORIAL SERVICES	0	0	2,000	2,000
TOTALS	75,000	75,000	138,000	63,000

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
TOTALS	0	0	0	0

REQUEST FOR BUDGET AMENDMENT

BA NO. 10-00017

FUND 080 GENERAL CORPORATE

DEPARTMENT 075 GENERAL COUNTY

INCREASED APPROPRIATIONS:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-075-533.03 ATTORNEY FEES	0	0	25,000	25,000
TOTALS	0	0	25,000	25,000

INCREASED REVENUE BUDGET:

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

EXPLANATION: TO APPROPRIATE FUNDS REQUIRED TO PAY OUTSTANDING EXPENSES DUE TO NURSING HOME ARBITRATION.

DATE SUBMITTED:

12-30-09

AUTHORIZED SIGNATURE

\*\* PLEASE SIGN IN BLUE INK \*\*

*Denial Busby*

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:

FUND 105 CAPITAL ASSET REPLCMT FND DEPARTMENT 059 FACILITIES PLANNING

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
105-059-533.02 ARCHITECT FEES	0	0	15,000	15,000
105-059-533.04 ENGINEERING FEES	0	0	50,000	50,000
TOTALS	0	0	65,000	65,000

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

**EXPLANATION:** AMENDMENT TO ARCHITECT FEES TO APPROPRIATE FUNDS REQUIRED FOR CONTRACT WITH IGW FOR COUNTY CLERK ELECTION STORAGE BUILDING. AMENDMENT TO ENGINEERING FEES TO APPROPRIATE FUNDS REQUIRED FOR CONTRACT WITH GHR FOR CHILLER REPLACEMENT PROJECT AT DOWNTOWN CORRECTIONAL CENTER.

DATE SUBMITTED:

1-6-10

AUTHORIZED SIGNATURE

\*\* PLEASE SIGN IN BLUE INK \*\*

*Debra L. Busby*

APPROVED BY BUDGET & FINANCE COMMITTEE:

DATE:


FUND 080 GENERAL CORPORATE

DEPARTMENT 071 PUBLIC PROPERTIES

**INCREASED APPROPRIATIONS:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
080-071-544.33 FURNISHINGS, OFFICE EQUIP	0	0	15,000	15,000
TOTALS	0	0	15,000	15,000

**INCREASED REVENUE BUDGET:**

ACCT. NUMBER & TITLE	BEGINNING BUDGET AS OF 12/1	CURRENT BUDGET	BUDGET IF REQUEST IS APPROVED	INCREASE (DECREASE) REQUESTED
None: from Fund Balance				
TOTALS	0	0	0	0

**EXPLANATION:** TO APPROPRIATE FUNDS FOR REPLACEMENT OF PAY STATION AT COURT-  
HOUSE PARKING LOT.

DATE SUBMITTED:  1-6-10	AUTHORIZED SIGNATURE  <i>Debra L. Busby</i>	** PLEASE SIGN IN BLUE INK **
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APPROVED BY BUDGET & FINANCE COMMITTEE: \_\_\_\_\_ DATE: \_\_\_\_\_


**COURTHOUSE PARKING LOT PAYSTATION INFORMATION**

**Paystation** was purchased from Duncan Parking Technologies in December 2003

Cost of machine, ancillary equipment and shipping **\$7,665.72**

(Installation by Physical Plant Employees)

<b>Expenses</b>	<b>Year</b>	<b>Amount</b>
	2006	315.61
	2007	\$2,118.02
	2008	\$4,683.02
	2009	\$697.11
<b>Total Material</b>		<b>\$7,813.76</b>

**Cash Revenue**

	2004	\$11,330.15
	2005	\$21,219.86
	2006	\$20,892.57
	2007	\$18,778.95
	2008	\$15,907.48
	2009	\$19,633.93
<b>Total Revenue</b>		<b>\$107,762.94</b>

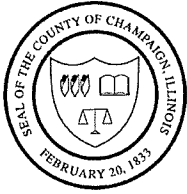
**Net Gain** **\$92,283.46**

**Duo-Gard Shelter** was purchased in February 2008

Cost of shelter and shipping **16,526.70**

(Installation by Physical Plant Employees)

**Total Net Gain** **\$75,756.76**



## CHAMPAIGN COUNTY ADMINISTRATIVE SERVICES

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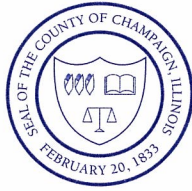
1776 EAST WASHINGTON  
URBANA, IL 61802  
(217) 384-3776  
(217) 384-3765 – PHYSICAL PLANT  
(217) 384-3896 – FAX  
(217) 384-3864 – TDD  
Website: [www.co.champaign.il.us](http://www.co.champaign.il.us)

ADMINISTRATIVE SUPPORT  
DATA PROCESSING  
MICROGRAPHICS  
PURCHASING  
PHYSICAL PLANT  
SALARY ADMINISTRATION

To: Finance Committee  
From: Alan Reinhart  
Date: January 6, 2010  
Re: Request to fill Custodian Position

The Physical Plant is requesting approval to fill a Part-time Custodian position effective February 6, 2010. This position, assigned at the Satellite Jail, became vacant November 6, 2009. Filling this position is necessary as out-lying buildings from Brookens and the Courthouse are staffed minimally with one part-time position to each building. Janitorial services are beginning to decline from pulling staff to cover this vacant position and to cover for those individuals out ill or on vacation.

Thank you for your consideration.



**Daniel J. Welch**  
COUNTY TREASURER  
CHAMPAIGN COUNTY, ILLINOIS

BROOKENS CENTER  
1776 E. WASHINGTON ST.  
URBANA, ILLINOIS 61802-4581

PHONE: (217) 384-3743  
FAX: (217) 384-3777  
EMAIL: treasurer@co.champaign.il.us

To: Brendan McGinty, Chair and Members of the Finance Committee

From: Dan Welch, County Treasurer

Date: December 28, 2009

Re: Request Approval to Fill an Open Position

Dear Mr. McGinty,

First, I am not requesting a waiver of the hiring freeze. My office lost an employee due to retirement on November 30, 2009. This retirement reduces my staff to 3 employees, which in my opinion is the bare minimum number of employees I need to cover the office. This certainly stretches our ability to cover any period of sickness or vacations. Despite the low numbers we will honor the County Board request that all county departments keep any position open for 3 months following a departure. This will mean maintaining the current staff numbers until March 1, 2010.

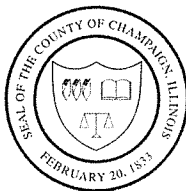
I am requesting the authority to fill the open position as of March 1, 2010 and to start the process of filling the position in February 2010. I would like to take the month of February to advertise and interview any candidates for the position, with a target of March 1, 2010 for having the new employee hired.

I appreciate the consideration of the committee.

Sincerely,

  
Dan Welch  
County Treasurer





**OFFICE OF THE PUBLIC DEFENDER**  
CHAMPAIGN COUNTY, ILLINOIS

Brendan McGinty  
Chair of the Finance Committee

Pius Weibel  
Chair of the Champaign County Board

January 6, 2009

Re: Request to fill vacant position  
after freeze period

Dear Mr. McGinty and Mr. Weibel:

I am requesting permission from the Finance Committee and the Champaign County Board to fill one of my attorney positions after completion of the 3-month hiring freeze period. Presiding Judge Thomas Difanis supports my request. Please see his attached letter.

Emily Monroe resigned from my office, effective Nov. 30, 2009. The 3-month freeze period would expire at the end of February 2010. My attorneys normally have caseloads that are very high. During the past several months, my attorneys have worked diligently to cover her felony caseload but it has been very stressful, causing attorneys to take over new cases and to cover more than their usual number of courtrooms. Many of Ms. Monroe's felony cases have been continued which puts more burden on the entire criminal justice system. It is imperative that I be able to fill her position as soon as the freeze period expires.

I would note that I will be losing another attorney at the end of February 2010 due to activation in the military reserves. Due to budget concerns, I will not be filling his vacancy while he is gone. Therefore, if my request to fill Ms. Monroe's position is denied, our office would effectively be down two attorneys.

If you have any questions or concerns, feel free to contact me at your convenience. Thank you.

Respectfully,


Randall Rosenbaum

**Thomas J. Difanis**  
CIRCUIT JUDGE  
COURTHOUSE  
101 East Main Street  
URBANA, ILLINOIS 61801-2772

SIXTH JUDICIAL CIRCUIT  
CHAMPAIGN COUNTY

TELEPHONE 384-3704  
AREA CODE 217

TO: C. Pius Weibel, Champaign County Board Chair  
Brendan McGinty, Champaign County Finance Committee Chair  
Deb Busey, County Administrator

FROM: Thomas J. Difanis, Presiding Judge 

DATE: January 5, 2010

RE: Public Defender Vacancy

I write to support the Public Defender's request for the filling of an Assistant Public Defender position beginning March 1, 2010. The Public Defender's Office has had a vacancy for an Assistant Public Defender position since one of his staff resigned in early December. Mr. Rosenbaum is requesting County Board approval to fill that the position on March 1, 2010.

Mr. Rosenbaum and his staff have performed admirably during the past several weeks in dealing with the staffing shortage. However, a member of Mr. Rosenbaum's staff will begin military service in the middle of February. Without the filling of the current vacancy, the Public Defender's Office will be without two attorneys. This shortage will exacerbate the current challenges the Public Defender's Office faces each day. Mr. Rosenbaum's staff has worked diligently to maintain their caseload and provide representation for the defendants previously represented by the attorney who resigned. However, representing these additional clients has greatly increased the pressure on the remaining attorneys and caused difficulties for the Court in accommodating attorneys who are scheduled to be in multiple courtrooms at the same time. Morale in the Public Defender's Office continues to be low and some attorneys in Mr. Rosenbaum's office are seeking employment elsewhere.

Although the Court Administrator, the Public Defender and I are well aware of the financial challenges facing the County, we have a Constitutional mandate to provide legal representation to those who cannot otherwise afford it. As such, it is imperative that Mr. Rosenbaum be allowed to fill this position after the expiration of the three-month freeze so that defendants receive the representation they are entitled to.

I strongly encourage the County Board to approve Mr. Rosenbaum's request to fill the Assistant Public Defender position on March 1, 2010.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION ESTABLISHING A HIRING FREEZE FOR CHAMPAIGN COUNTY DEPARTMENTS and OFFICES FUNDED THROUGH THE GENERAL CORPORATE FUND and RESCINDING RESOLUTION NO. 6888**

**WHEREAS**, approximately 70% of the Champaign County General Corporate Fund budget is appropriated for the payment of salary and benefits of the employees of Champaign County; and

**WHEREAS**, the Champaign County Board acknowledges the increases in personnel costs require constant monitoring to ensure that those costs do not increase at a rate outpacing the revenues available to the County Board to cover those costs; and

**WHEREAS**, the Champaign County Board deems it advisable to avoid unnecessary expenditure for salaries and benefits from the General Corporate Fund;

**WHEREAS**, in furtherance of monitoring personnel costs, the Champaign County Board deems it necessary to adopt a hiring freeze for the departments and offices funded through the General Corporate Fund;

**NOW, THEREFORE BE IT RESOLVED** by the Champaign County Board that a hiring freeze for the departments and offices funded through the Champaign County General Corporate Fund is hereby enacted within the following parameters:

1. When a Champaign County General Corporate Fund employee leaves employment with the County, the affected Department shall maintain a vacant position within the Department for a period of at least three months, before advertising and posting a position for new hire. This does not limit the department head or elected official from management of the department's internal operations through movement of employees to positions within that department, including appointment of current employees to the position vacated by the departing employee, to ensure the appropriate operation of the department, but does require that after internal movement occurs the position last vacated remain vacant and that no new employees are hired, pursuant to the terms of this Resolution; and

2. Any position funded by the Champaign County General Corporate Fund which is now or hereafter becomes vacant pursuant to the terms stated in Paragraph 1 of this Resolution, shall remain vacant for a period of at least three months, unless the department or office receives the consent of the Champaign County Board Finance Committee to fill the position sooner; and
3. Any position funded by the Champaign County General Corporate Fund which has been vacant for a period of at least three months pursuant to the terms stated in Paragraph 1 of this Resolution may be filled if the affected department head or elected official has obtained the approval of the Champaign County Board Finance Committee to fill the position;

**BE IT FURTHER RESOLVED** by the County Board of Champaign County, that Resolution No. 6888 Establishing a Hiring Freeze for Champaign County Departments and Offices Funded through the General Corporate Fund, previously adopted by the County Board on February 19, 2009, is hereby rescinded.

**PRESENTED, ADOPTED, APPROVED and RECORDED** this 21<sup>st</sup> day of January, A.D. 2010.

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C. Pius Weibel, Chair  
Champaign County Board

ATTEST:

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Mark Shelden, County Clerk and  
*Ex-Officio* Clerk of the County Board

**RESOLUTION NO. 6888**

**A RESOLUTION ESTABLISHING A HIRING FREEZE FOR CHAMPAIGN  
COUNTY DEPARTMENTS AND OFFICES FUNDED THROUGH THE  
GENERAL CORPORATE FUND**

**WHEREAS**, approximately 70% of the Champaign County General Corporate Fund budget is appropriated for the payment of salary and benefits of the employees of Champaign County; and

**WHEREAS**, the Champaign County Board acknowledges the increases in personnel costs require constant monitoring to ensure that those costs do not increase at a rate outpacing the revenues available to the County Board to cover those costs; and

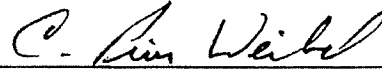
**WHEREAS**, the Champaign County Board deems it advisable to avoid unnecessary expenditure for salaries and benefits from the General Corporate Fund;

**WHEREAS**, in furtherance of monitoring personnel costs, the Champaign County Board deems it necessary to adopt a hiring freeze for the departments and offices funded through the General Corporate Fund;

**NOW, THEREFORE BE IT RESOLVED** by the Champaign County Board that a hiring freeze for the departments and offices funded through the Champaign County General Corporate Fund is hereby enacted within the following parameters:

1. Any position funded by the Champaign County General Corporate Fund which is now or hereafter becomes vacant shall remain vacant for a period of at least three months, unless the department or office receives the consent of the Champaign County Board Finance Committee to fill the position sooner; and
2. Any position funded by the Champaign County General Corporate Fund which has been vacant for a period of at least three months may be filled if the affected department head or elected official has obtained the approval of the Champaign County Board Finance Committee to fill the position.

**PRESENTED, ADOPTED, APPROVED and RECORDED** this 19<sup>th</sup> day of  
February, A.D. 2009.



\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST:



\_\_\_\_\_  
Mark Shelden, County Clerk and  
*Ex-Officio* Clerk of the County Board

RESOLUTION NO.

AUTHORIZATION FOR LOAN TO THE GENERAL CORPORATE FUND FROM THE  
PROBATION SERVICE FEES FUND

WHEREAS, The General Corporate Fund may need a loan of up to \$600,000 for a period not to exceed twelve months to cover cash shortfalls; and

WHEREAS, The Probation Service Fees Fund has adequate reserves to make this short-term loan; and

WHEREAS, The FY2010 tax levy for the General Corporate Fund is \$7,673,860 and there are no outstanding tax anticipation warrants or notes;

NOW, THEREFORE, BE IT RESOLVED That pursuant to 55 ILCS 5/5-1006.5, 55 ILCS 5/5-1016, 55 ILCS 5/3-10014, and the authority recognized in Gates V. Sweiter, 347 Ill. 353, 179 NE 837 (1932), the Champaign County Board approves a loan of up to \$600,000 from the Probation Service Fees Fund to the General Corporate Fund for a period not to exceed twelve months; and

BE IT FURTHER RESOLVED By the Champaign County Board that the County Board acknowledges the approval of this loan is also subject to the approval of the Administrative Office of the Illinois Courts and Chief Judge of the Sixth Judicial Circuit; and

BE IT FURTHER RESOLVED That the County Auditor and County Treasurer are hereby authorized and requested to advance the above sum and to repay this advance within twelve months from the General Corporate Fund.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of January, A.D. 2010.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Mark Sheldon, County Clerk  
and ex-officio Clerk of the  
Champaign County Board

RESOLUTION NO.

AUTHORIZATION FOR LOAN TO THE GENERAL CORPORATE FUND FROM THE  
RECORDER AUTOMATION FUND

WHEREAS, The General Corporate Fund may need a loan of up to \$400,000 for a period not to exceed twelve months to cover cash shortfalls; and

WHEREAS, The Recorder Automation Fund has adequate reserves to make this short-term loan; and

WHEREAS, The FY2010 tax levy for the General Corporate Fund is \$7,673,860 and there are no outstanding tax anticipation warrants or notes;

NOW, THEREFORE, BE IT RESOLVED That pursuant to 55 ILCS 5/5-1006.5, 55 ILCS 5/5-1016, 55 ILCS 5/3-10014, and the authority recognized in Gates V. Sweiter, 347 Ill. 353, 179 NE 837 (1932), the Champaign County Board approves a loan of up to \$400,000 from the Recorder Automation Fund to the General Corporate Fund for a period not to exceed twelve months; and

BE IT FURTHER RESOLVED By the Champaign County Board that the County Board acknowledges the approval of this loan is also subject to the approval of the Champaign County Recorder; and

BE IT FURTHER RESOLVED That the County Auditor and County Treasurer are hereby authorized and requested to advance the above sum and to repay this advance within twelve months from the General Corporate Fund.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21<sup>st</sup> day of January, A.D. 2010.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Mark Sheldon, County Clerk  
and ex-officio Clerk of the  
Champaign County Board



To: Board of Directors  
Champaign County Nursing Home

From: M.A. Scavotto  
Manager

Date: January 6, 2010

Re: Management Report

As I write this update, census is at 184; census reached a low of 172 over the Christmas holiday season, but was back up quickly. As you will see from the statistics (below), we had more admits than discharges in December.

Here's what's happened on admissions and discharges.

	Oct-09	Nov-09	Dec-09
<b>Admits</b>			
Pvt Pay/Insurance	4	9	16
Medicare A	12	12	14
Medicaid	1	0	1
<b>Total</b>	<b>17</b>	<b>21</b>	<b>31</b>
<b>Discharges</b>			
Pvt Pay/Insurance	8	15	15
Medicare A	10	6	8
Medicaid	2	4	2
<b>Total</b>	<b>20</b>	<b>25</b>	<b>25</b>

November's results reflect a gain of \$77k. Included in this amount is \$45k in Medicaid representing the Federal portion of CCNH's certified costs for October and November; in other words, we really did not lose money in October, and didn't make as much in November – but both months were profitable.

***Special Note:** the situation with Medicaid is still fluid. We know what the Standard Rate is for the 4<sup>th</sup> quarter 09. We do not know what the final Federal portion will be under an intergovernmental arrangement; we know that State HFS is adamantly opposed to increasing the proposed 25 percent; so, we'll have to see if County homes can generate any political power.*

*Keep in mind that managing under the Standard Rate is new to CCNH and requires a new set of skills, which we are learning. The Standard Rate changes quarterly. We know*

*that the rate for the next quarter will be less. Medicaid revenues will be much less consistent under this new program.*

Private Pay revenues were down by \$12k over October; the per diem was \$175, which is on the low side but realistic. Below, I have listed the major payer classes below and you'll see right away that Medicaid revenues are up while other revenue classes are down:

	<b>Oct-09</b>	<b>Nov-09</b>	<b>variance</b>
Med A	\$ 226,202	\$ 217,712	\$ (8,490)
Med B	\$ 84,619	\$ 77,796	\$ (6,823)
Medicaid	\$ 382,392	\$ 416,057	\$ 33,665
Pvt Pay	\$ 377,729	\$ 364,342	\$ (13,387)

Expenses were down from October by over \$40k. However, agency usage spiked to \$69k from October's low of \$52k. Nonetheless, total nursing expenses were below October's level.

Average daily census has not been steady. The pattern for the year has been:

**CCNH Average Daily Census  
FY 2009, Dec thru November  
without bedholds**

Dec	190.9
Jan 09	198.4
Feb	195.8
Mar	188.4
Apr	186.9
May	188.6
June	178.9
July	179.8
Aug	182.4
Sept	181.5
Oct	183
Nov	179.2

There is no question that census is better than when we first began the turnaround effort. CCNH is a large facility with high fixed cost load; as a result, it has a high break-even point. Census remains the critical factor in improving CCNH's position.

Medicare days were 528 in October and dropped to 448 in November. In April, Medicare days totaled 540, the lowest we have seen since September 2008. Medicare days

rebounded in May to 573 – better, but nothing to rave about. June slumped to 396, which is the lowest we have experienced since August 08 where the average was 341. July’s Medicare A was better at 442, ADC 14.3. Despite the fact that the last three months have each experienced higher Medicare volumes, there is no question that CCNH is in a Medicare slump, as are all of the other area providers. Here’s the pattern:

Dec	884	June	396
Jan 09	938	July	442
Feb	755	Aug	485
Mar	675	Sep	470
Apr	540	Oct	528
May	573	Nov	448

In October, Medicare A revenues were \$226k, a step up from September’s \$196k. November’s revenues were \$218k. July thru September were the low points for the fiscal year. Nonetheless, we are still experiencing the significant downturn in hospital activity. Compare the results for Medicare A for the last four months versus the start of the fiscal year; we have been mired right around \$200k and haven’t been able to get back to earlier levels, which approximated \$400k.

#### Medicare A Revenues

First 4 months		Last 6 Months	
Dec	\$379k	May	\$211k
Jan-09	\$396k	June	\$195k
Feb	\$313k	July	\$179k
Mar	\$308k	Aug	\$198k
		Sep	\$196k
		Oct	\$226k
		Nov	\$218k

Volumes at the hospitals are up and CCNH is rebuilding its admission function. Referrals have been up and Carle is reporting that previous problems have been resolved.

Medicare B fell to \$44k in September; in October we were up significantly to \$85k. November dropped a bit to \$78k, but that is still up over July- September. Med B has been impossible to predict and continues to display wide swings. Thankfully, we have been staying on the upside.

August’s private pay revenues were a record \$474k. In September, they tanked to \$320k; October was up by \$59k to \$378k. In November, private pay revenues dropped a bit to 365k. The per diem was \$175 – not great, but acceptable.

*In October, Medicaid census jumped 12 percent, which was a huge increase*; revenues were lower because of the discontinuation of the IGT expense. However, the increase in Medicaid days cannot be considered favorable from a financial perspective. In November, Medicaid returned to lower levels, but it still represents CCNH's largest source of revenue. The following table shows CCNH's experience over the last several months:

<b>Medicaid Revenues Compared</b>				
<b>Month</b>	<b>Net Revenues</b>	<b>Chg</b>	<b>Days</b>	<b>Chg</b>
April	\$633k		2885	
May	\$596k	(5.8)%	2941	1.9%
June	\$497k	(16.6)%	2725	(7.3)%
July	\$538k	8.2%	2791	2.4%
Aug	\$511k	(5)%	2652	(5)%
Sep	\$561k	9.8%	2818	6.3%
Oct*	\$382k	(32)%	3160	12.1%
Nov	\$416	(8.9)%	2837	(10.2)%

*\*Medicaid revenues now recorded at net.*

CCNH's payer mix continues to move in a direction that is, overall, positive. The following table provides the comparisons in this significant change:

<b>Comparative Payer Mix CCNH</b>		
	<b>Dec-07 thru June</b>	<b>Sep-08 thru Nov-09</b>
Medicaid	62%	53.2%
Medicare	9%	10.3%
Pvt Pay	29%	36.5%
<b>Totals</b>	<b>100%</b>	<b>100%</b>

From the standpoint of market position, CCNH's payer mix is headed in the right direction. We need more Medicare and some predictability for Private Pay and Medicaid.

The Medicare per diem in June rebounded and reached \$492, an historical high for CCNH. In July, we left the rarified atmosphere for a more conventional per diem of \$404. August was up a little to \$409. For September, we posted \$416 and \$428 for October. November soared to \$486.

For the five months ended November 2009, the results of operations are posted below.

**Last Five Months w/Property Tax and  
County  
Overhead Allocated Monthly**

	<b>Jul-09</b>	<b>Aug-09</b>	<b>Sep-09</b>	<b>Oct-09</b>	<b>Nov-09</b>
Medicare A	\$178,572	\$198,262	\$195,592	\$226,202	\$217,712
Medicare B	\$73,677	\$51,502	\$43,799	\$84,619	\$77,796
Medicaid	\$537,788	\$511,756	\$561,197	\$382,392	\$416,057
Pvt Pay	\$464,582	\$473,858	\$319,169	\$377,729	\$365,342
Adult Day-Private	\$5,826	\$5,085	\$9,642	\$8,731	\$6,225
Adult Day-TXX	\$13,050	\$11,716	\$11,226	\$11,731	\$11,760
Miscellaneous	\$17,353	\$13,461	\$9,711	\$7,798	\$56,362
Property Tax	\$78,902	\$78,902	\$78,902	\$78,902	\$73,034
All Revenues	\$1,369,750	\$1,344,541	\$1,229,237	\$1,178,104	\$1,224,288
All Expenses	\$1,367,604	\$1,325,796	\$1,407,752	\$1,189,130	\$1,147,424
Net Income/(Loss)	\$2,145	\$18,746	\$(178,514)	\$(11,026)	\$76,864
Census	5575	5654	5444	5673	5377
Change		1.4%	-3.7%	4.2%	-5.2%
ADC	179.8	182.4	181.5	183.0	179.2
Change		1.4%	-0.5%	0.8%	-2.1%
FTE	203.3	185.5	184.5	191.7	186.0

May's patient service revenue was \$1.298 million; this was better than April's by a paltry \$9k, but April was a shorter month. June's patient service revenue tanked to \$1.124 million; July's was back up to \$1.273 million. August was a bit lower at \$1.252 million. September took a noticeable dive to \$1.155 million, a decline of \$(97)k. October was lower yet; however, the elimination of the IGT appears to be the cause as Medicaid days were higher in October. Considering November's lower census, patient service revenues were on a par with October; keep in mind that the \$45k representing the Federal portion of certified costs includes an amount for October.

Cash position remains tight and this should come as no surprise as census targets have not materialized. At December 30, cash was at \$820k. We project cash at \$719k at January 31 2010.

The following graphs provide a comparative statement of position for CCNH through October 2009.

The solid line is a trend line for the displayed data and it should appear in red on your computers. (These graphs will display best when viewed on your screens.)

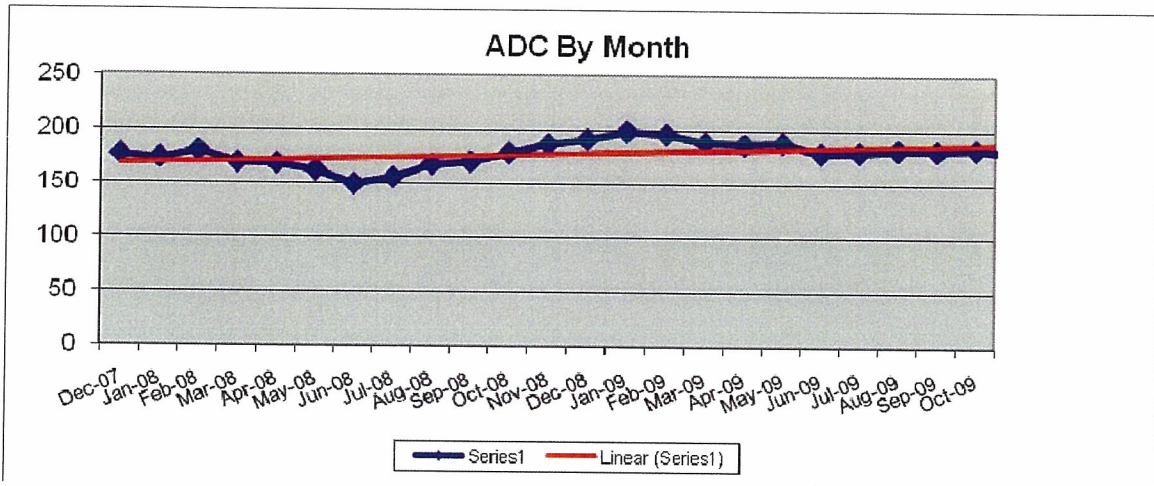
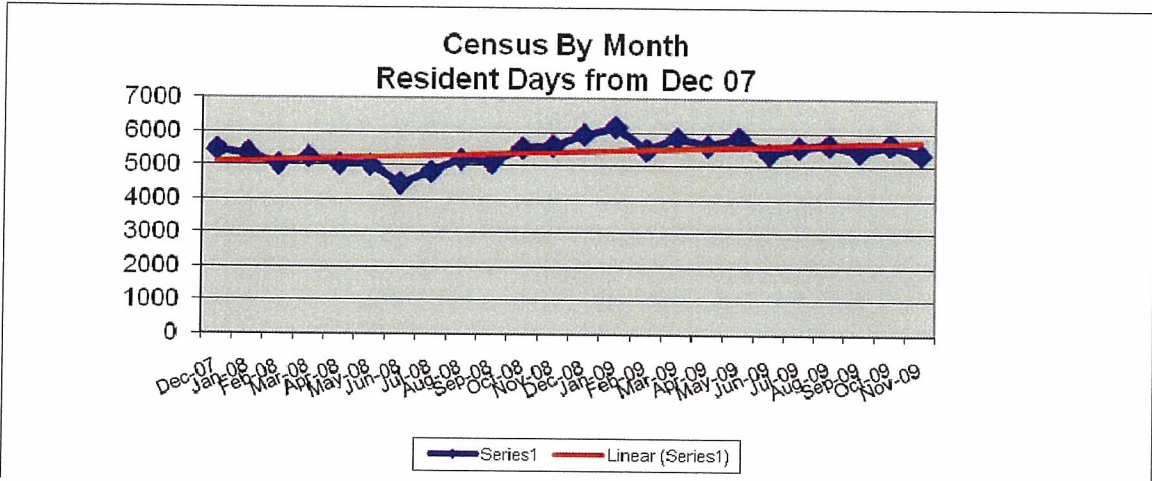
## Census

Census continues to receive a lot of attention. Our target of 208 has proven to be elusive. So much of our volume is hospital-generated and both Carle and Provena are experiencing wide swings in occupancy. We know that other homes are also experiencing lower census. Lately, however, activity at the hospitals has increased, but CCNH's census has continued to languish in the low 180s.

The fiscal year got off to a good start, building to a high of 6150 resident days (ADC 198) in Jan-09. Census has since tailed off.

### Current Census by Payer by Month (without bedholds)

Month	Pvt Pay	Medicaid	Medicare	Total
Aug	1707	3140	341	5188
Sep	1587	3003	505	5095
Oct	1796	3069	607	5472
Nov	1704	3070	917	5691
Dec	1788	3246	884	5918
Jan-09	1906	3306	938	6150
Feb-09	1773	2955	755	5483
Mar-09	2102	3064	675	5841
Apr-09	2183	2885	540	5608
May-09	2332	2941	573	5846
June-09	2248	2725	396	5369
July-09	2342	2791	442	5575
Aug-09	2517	2652	485	5654
Sep-09	2156	2818	470	5444
Oct-09	1985	3160	528	5673
Nov-09	2092	2837	448	5377



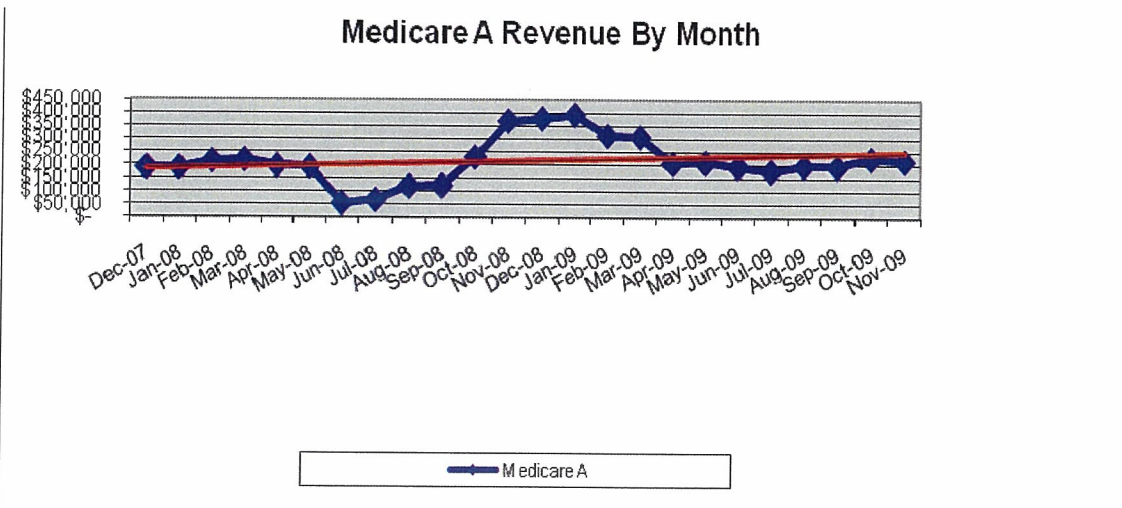
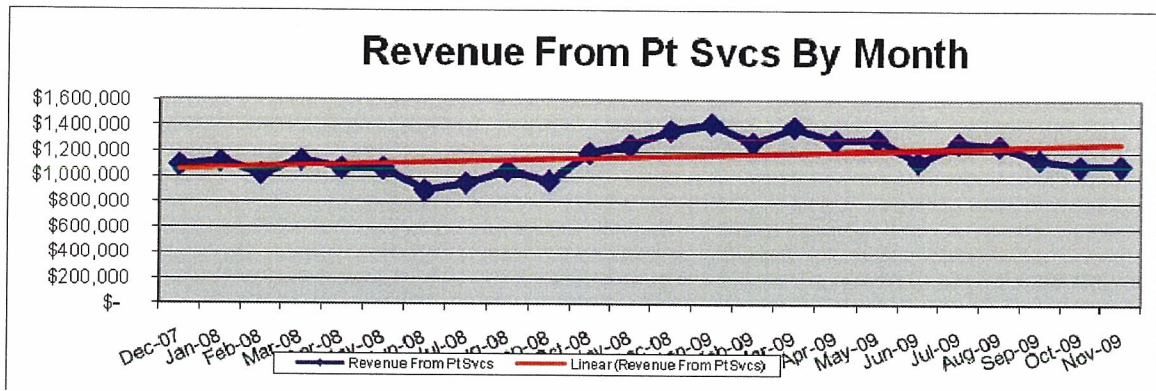
**Revenues**

Since April, we have witnessed a sharp drop in Medicare A. The obvious cause is lower discharge activity at the local hospitals. For December thru March, Medicare A was over \$300k per month; since April, Medicare A revenues are down considerably – over \$100k per month in June and July. The thing we need most is census.

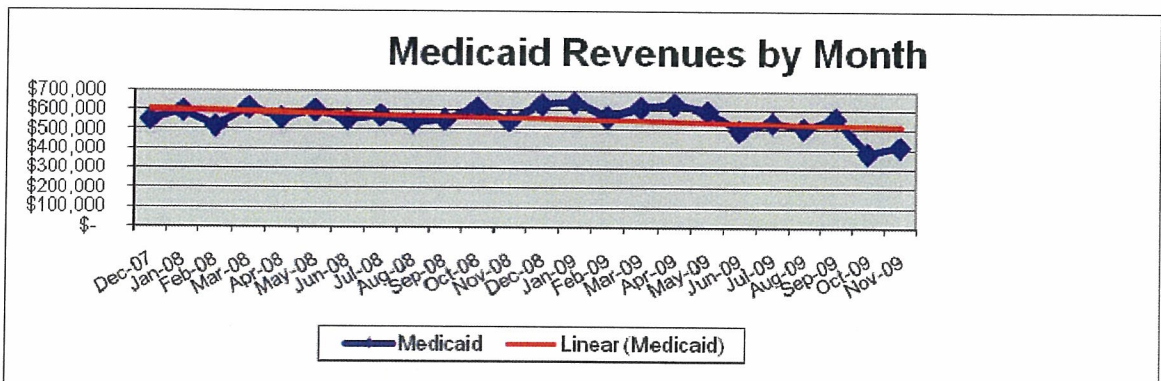
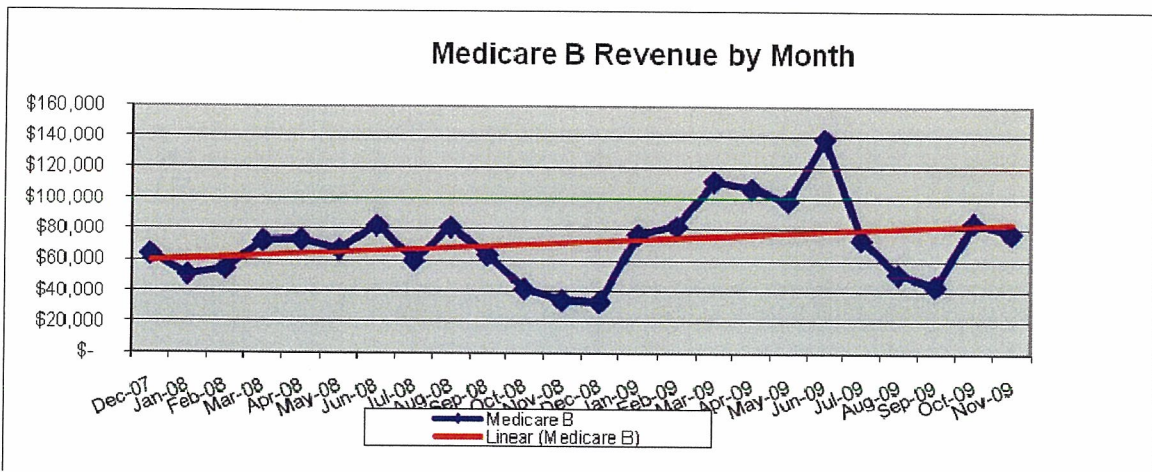
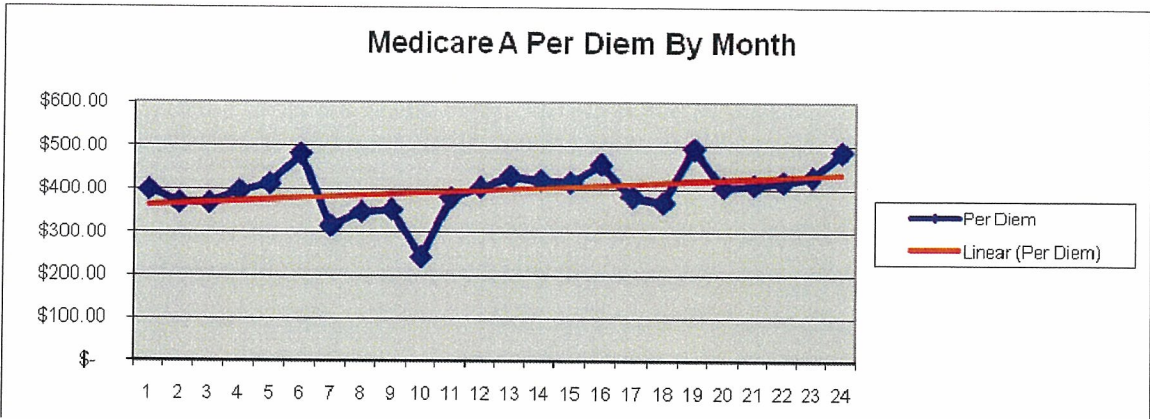
The Medicare per diem is a critical factor in building a better revenue base and we have significant improvements to make in our performance. The graph indicates that CCNH’s Medicare per diem was at acceptable levels prior to June 2008 at roughly \$400. The per diem dropped precipitously in June 08 when admission sanctions were imposed. Since that time, the per diem has recovered somewhat, only to drop miserably in September. October saw a per diem of \$379. April 09 dropped to \$381 and May was even lower at \$367. Performance rebounded with June coming in at \$493 (a record), July at \$404,

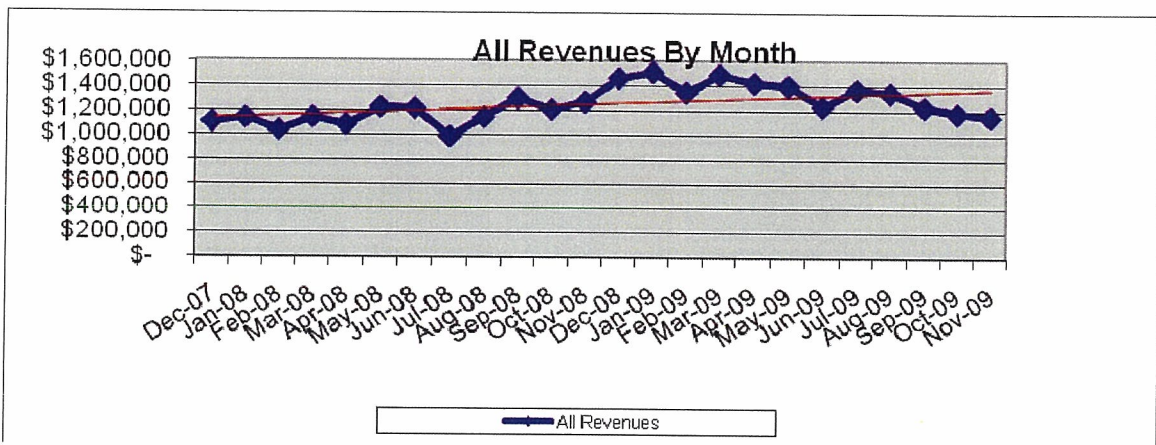
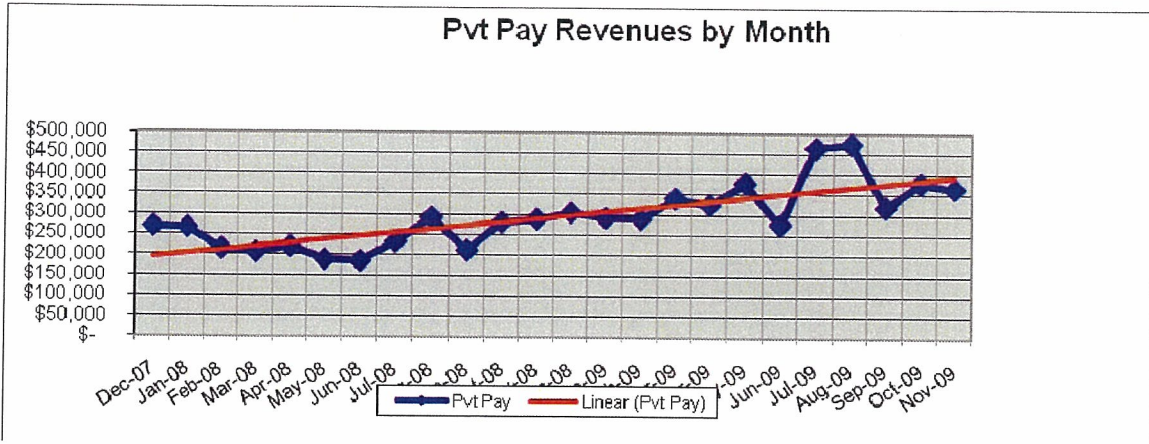
August at \$408, September at \$416, and October at \$428. In November, the per diem result (\$486) was outstanding. The trend line in Medicare A remains positive, but barely so. Also, take a look at the chart for Part B revenue; this classification continues to defy classification.

For the most part, Medicaid revenues continue to be stable, but we experienced a significant decrease in June. July came back somewhat but we still ran less than our historical average. August was lower still, but September experienced an increase to \$561k – the highest level since May 09. Private Pay revenues for July and August were very strong with August at a record level; September saw a huge decline of over \$(140)k. Interestingly, Private Pay rebounded in October despite a drop in days, indicating that CCNH benefited from higher Private Pay per diem.



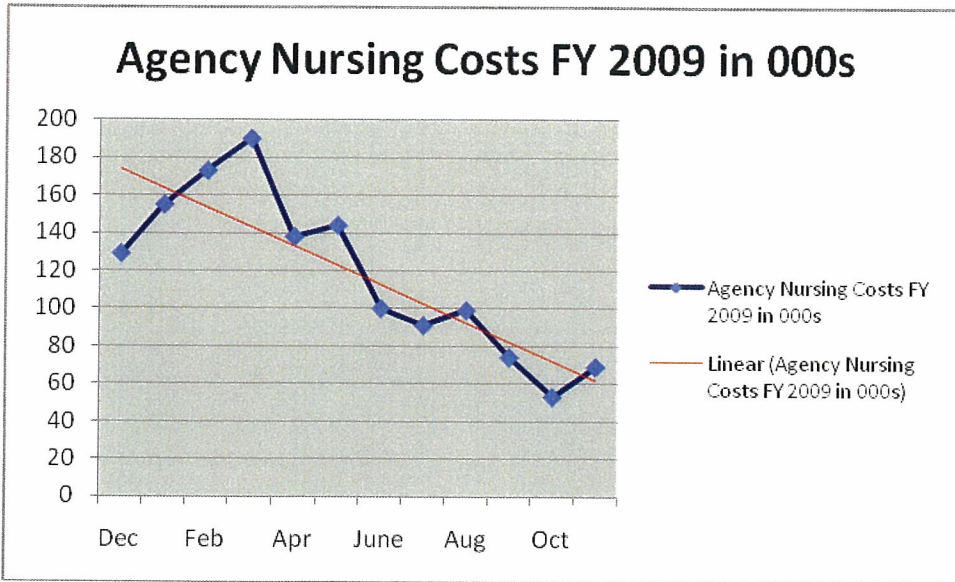






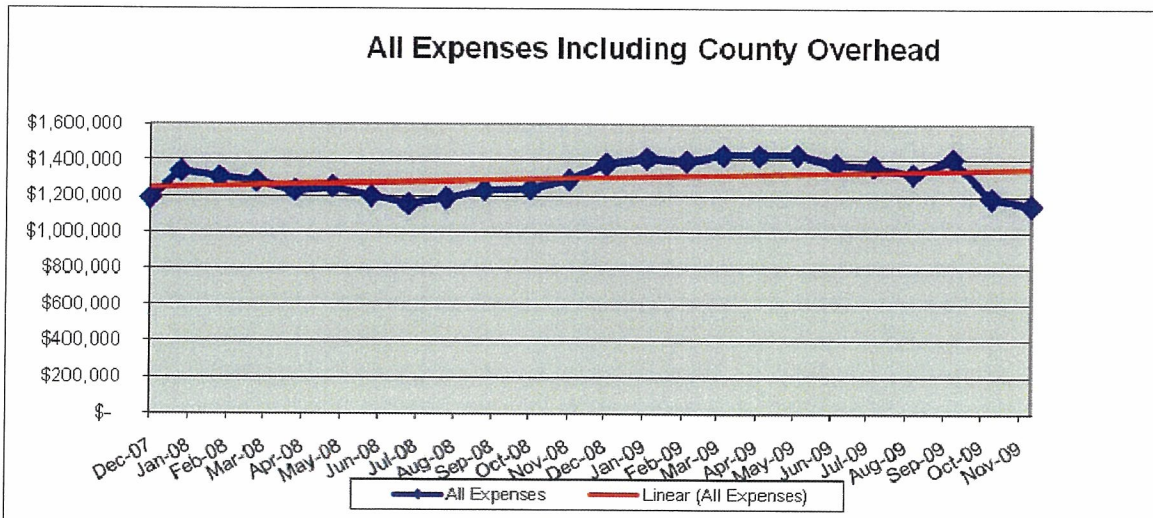
## Expenses

CCNH's expense control continues to be pretty solid. We continue to do much better retaining staff and, as a result, agency expense continues to be held in check. For October, agency expense came in at \$52k; November spiked to \$69k. However, November expenses were about \$40k lower than October and, in Nursing, expenses were also lower than October by about \$3k.



There are some big variable expense items that we watch closely. Examples are food, drugs, medical supplies. Rehab costs are also variable, and they are set by contract. Utilities represent a fixed cost; there is not much we can do to dramatically alter the cost incurred for gas, electric, and water.

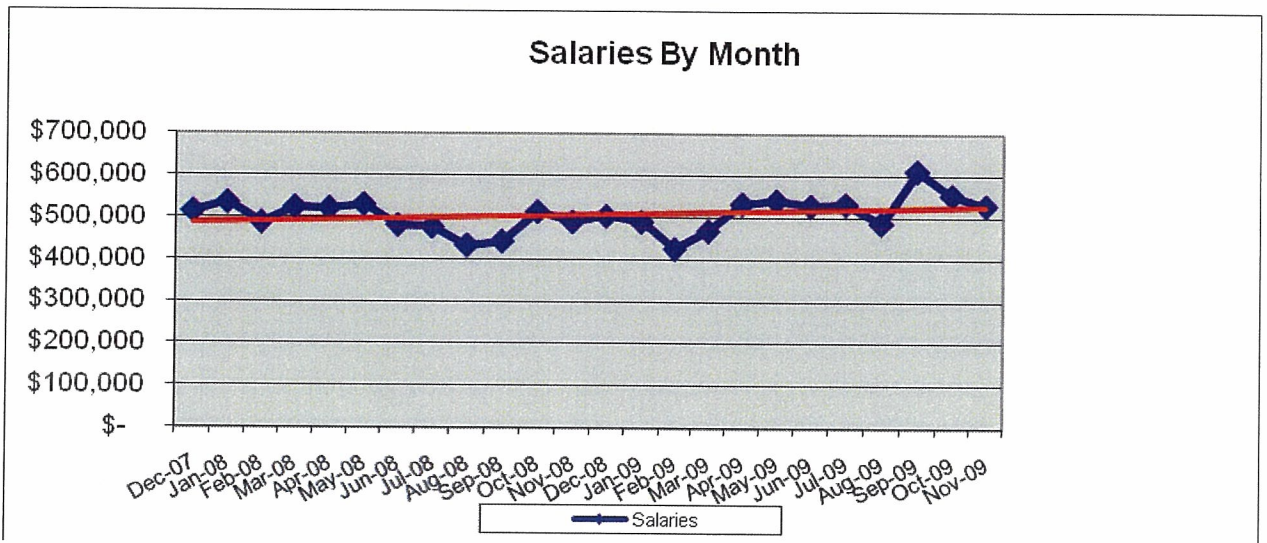
With only a few exceptions, expenses were within reasonable limits.



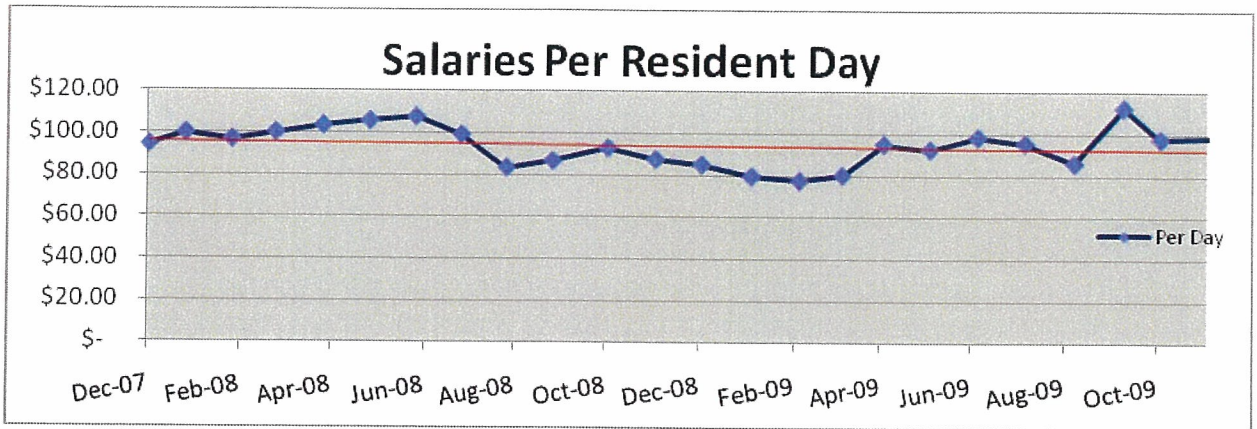
Salaries continue to be our biggest cost. The raw salary data, adjusted for the accrual method of accounting, is:

Month	Salaries	Month	Salaries
Dec 07	\$513,472	Dec 08	\$502,788
Jan 08	\$533,987	Jan-09	\$489,013
Feb 08	\$485,964	Feb-09	\$424,740
Mar 08	\$522,836	Mar-09	\$467,998
Apr 08	\$520,501	Apr-09	\$532,809
May 08	\$529,580	May-09	\$540,868
Jun 08	\$480,220	June-09	\$528,199
Jul 08	\$476,495	July-09	\$532,309
Aug 08	\$432,380	Aug-09	\$486,386
Sep 08	\$441,682	Sep-09	\$612,111
Oct 08	\$512,667	Oct-09	\$553,784
Nov 08	\$488,561	Nov-09	\$529,584

For the period January 08 through May 08, salaries averaged \$518,574. For the current fiscal year, CCNH is averaging \$517k per month. As we drop CCNH's dependency on agency staff, our own staffing costs are increasing. Graphically, the salary relationship is presented below.



It is no secret that we have been staffing up in the nursing department. You can see what happens when volume (census) dips in a healthcare facility. Fixed costs *per day*, which – I would argue -include a large portion of total salaries, increase when volume declines, and that is the pattern we are seeing below. September's extraordinary labor items also served to increase our costs, but we retreated back to more normal levels in October.



**Summary**

Census continues to be the big determinant of success and we have experienced some recent drops which have been sobering. We witnessed wide swings in revenues by payer and lack consistency. CCNH took a big hit in Private Pay in September, closing down 361 days over August. October rebounded with an increase in Medicare A and B volumes, a higher Medicaid rate plus additional Medicaid volume, and a higher Private Pay per diem. November essentially mirrored October.

Think census and think Medicare. These are the key ingredients to a better position for CCNH.

Preliminary figures indicate that CCNH closed fiscal 2009 at a loss of \$(106)k. It's possible that this estimate will change, but it should change by a material amount. As a point of comparison, we closed last fiscal year (11-30-08) with a loss of \$(1.8) million. I think it is safe to say we have made some progress.

RESOLUTION NO.

RESOLUTION AUTHORIZING THE COUNTY BOARD CHAIR TO ASSIGN A MOBILE HOME TAX SALE CERTIFICATE OF PURCHASE, PERMANENT PARCEL NUMBER 03-002-0029

WHEREAS, The County of Champaign, as Trustee for the Taxing Districts, has undertaken a program to collect delinquent mobile home taxes, pursuant to the authority of 35 ILCS 516/35; and

WHEREAS, Pursuant to this program, the County of Champaign has obtained a Tax Sale Certificate of Purchase as to the following described mobile home:

4809 Windsor Rd #B3

Permanent Parcel Number: 03-002-0029

As described in certificate(s): 15 sold on October 2006; and

WHEREAS, Pursuant to public auction sales, Mike Matthews, Purchaser, has deposited the total sum of \$665.00 for the purchase of the said Certificate of Purchase and has requested that the County of Champaign assign to said Purchaser the said Certificate of Purchase and all of the rights of Champaign to obtain a Tax Certificate of Title as to the said mobile home and further, from said payment the County shall receive \$250.00 as a return for its Certificate of Purchase. The County Clerk shall receive \$0.00 for cancellation of Certificate and to reimburse for the charges advanced therefrom; the Auctioneer shall receive \$0.00 for services rendered; the Illinois Secretary of State shall receive the sum of \$65.00 for issuance of the Tax Certificate Title to said Purchaser; and the remainder shall be the sums due the Tax Agent for his services; and

WHEREAS, It appears to the Committee of the Whole that Champaign County and its taxing districts will be best served by assigning its said Tax Sale Certificate of Purchase to said Purchaser in exchange for the aforesaid payment;

NOW, THEREFORE, BE IT RESOLVED By the County Board of Champaign County, Illinois, that the County Board Chair is authorized to assigned the abovesaid Tax Sale Certificate of Purchase, as to the above described mobile home in exchange for payment to the Treasurer of Champaign County Illinois, of the sum of \$250.00, which shall be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

PRESENTED, ADOPTED, APPROVED, AND RECORDED this 21st day of January, 2010.

\_\_\_\_\_  
C. Pius Weibel, Chair  
Champaign County Board

ATTEST: \_\_\_\_\_  
Mark Shelden, County Clerk  
and ex-officio Clerk of the County Board

AUDITOR'S REPORT TO COUNTY BOARD  
PERIOD ENDING 11/30/09

FUND	NAME	F Y 2 0 0 8				F Y 2 0 0 9					
		-BUDGET-	ACTUALS			BUDGET			ACTUALS		
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	BEGINNING (12/01/08)	CURRENT (AS OF 11/30/09)	CHANGE	CURRENT MONTH	YEAR-TO DATE	YTD %
070	NURSING HOME CONSTR FUND										
	REVENUE	35,000	208	16,910	48	12,565	12,565	0	279	225,801	1797
	EXPENDITURE	825,254	26,336	548,028	66	394,392	394,392	0	7,859	306,967	78
071	1995 JAIL BOND DEBT SERV										
	REVENUE	1,014,813	7	1,014,971	100	1,015,825	1,015,825	0	1	1,015,910	100
	EXPENDITURE	1,015,813	0	1,015,298	100	1,015,625	1,016,110	485	0	1,016,110	100
074	2003 NURS HM BOND DBT SRV										
	REVENUE	1,638,159	8,219	1,644,803	100	1,639,722	1,639,722	0	68,515	1,605,546	98
	EXPENDITURE	1,586,915	0	1,585,915	100	1,579,940	1,579,940	0	0	1,423,161	90
075	REGIONAL PLANNING COMM										
	REVENUE	14,103,298	426,274	8,009,798	57	14,006,193	18,852,243	4,846,050	627,021	8,786,052	47
	EXPENDITURE	14,018,383	747,701	8,369,345	60	14,597,821	19,712,935	5,115,114	599,842	8,875,032	45
076	TORT IMMUNITY TAX FUND										
	REVENUE	989,740	319	983,483	99	1,055,711	1,055,711	0	44,543	1,048,680	99
	EXPENDITURE	989,629	461,127	988,260	100	1,055,224	1,240,224	185,000	57,546	1,115,332	90

AUDITOR'S REPORT TO COUNTY BOARD  
PERIOD ENDING 11/30/09

FUND	NAME	FY 2008				FY 2009						
		-BUDGET-	ACTUALS			BEGINNING (12/01/08)	BUDGET		CHANGE	ACTUALS		
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %		CURRENT OF11/30/09)	CURRENT MONTH		YEAR-TO DATE	YTD %	
080	GENERAL CORPORATE											
010	COUNTY BOARD											
	REVENUE	294,218	65,583	305,061	104	308,468	308,468	0	5,163	326,098	106	
	EXPENDITURE	353,267	22,206	325,380	92	397,023	367,867	29,156-	15,769	348,215	95	
013	DEBT SERVICE											
	REVENUE	311,787	34,067	409,228	131	710,740	710,740	0	33,952	374,003	53	
	EXPENDITURE	409,697	50,462	407,231	99	400,365	400,945	580	47,758	400,945	100	
016	ADMINISTRATIVE SERVICES											
	REVENUE	174,351	55,645	142,217	82	147,532	147,532	0	50,333	107,518	73	
	EXPENDITURE	1,548,813	87,881	1,489,541	96	1,588,179	1,567,157	21,022-	111,242	1,462,761	93	
017	COOPERATIVE EXTENSION SRV											
	REVENUE	423,623	0	424,173	100	442,216	458,320	16,104	18,715	440,520	96	
	EXPENDITURE	423,623	0	408,246	96	442,216	458,320	16,104	18,715	456,575	100	
020	AUDITOR											
	REVENUE	96,000	0	79,095	82	96,000	96,000	0	0	20,695	22	
	EXPENDITURE	287,265	20,790	277,008	96	304,234	301,634	2,600-	23,937	291,211	97	
021	BOARD OF REVIEW											
	REVENUE	0	0	0		0	0	0	0	0		
	EXPENDITURE	115,576	7,957	110,638	96	119,070	116,910	2,160-	8,196	109,125	93	
022	COUNTY CLERK											
	REVENUE	352,182	30,600	287,437	82	247,930	268,475	20,545	17,719	301,392	112	
	EXPENDITURE	1,004,262	95,717	1,003,937	100	895,228	872,306	22,922-	56,507	750,596	86	
023	RECORDER											
	REVENUE	2,432,302	94,026	1,917,626	79	2,338,000	2,002,888	335,112-	127,294	1,660,646	83	
	EXPENDITURE	1,435,726	146,621	1,242,292	87	1,430,255	1,069,134	361,121-	29,736	886,998	83	
025	SUPERVISOR OF ASSESSMENT											
	REVENUE	37,737	5,353	30,044	80	65,558	65,558	0	89	20,374	31	
	EXPENDITURE	378,625	26,214	343,745	91	388,239	342,103	46,136-	23,101	316,765	93	
026	COUNTY TREASURER											
	REVENUE	613,500	260,629	771,953	126	614,800	644,800	30,000	384,279	806,667	125	
	EXPENDITURE	250,340	18,704	248,147	99	261,591	261,336	255-	22,772	251,633	96	
030	CIRCUIT CLERK											
	REVENUE	2,163,000	229,855	1,948,269	90	2,090,423	1,979,500	110,923-	177,761	1,932,482	98	
	EXPENDITURE	1,124,228	102,393	1,116,630	99	1,183,784	1,172,088	11,696-	97,265	1,067,614	91	
031	CIRCUIT COURT											
	REVENUE	44,961	41	25,557	57	10,000	69,217	59,217	300	17,215	25	
	EXPENDITURE	1,085,907	71,575	1,096,119	101	1,132,956	1,173,666	40,710	83,118	1,092,718	93	
032	JURY COMMISSION											
	REVENUE	0	0	0		0	0	0	0	0		
	EXPENDITURE	32,972	2,004	24,779	75	39,094	39,094	0	2,072	27,875	71	



AUDITOR'S REPORT TO COUNTY BOARD  
PERIOD ENDING 11/30/09

FUND	NAME	FY 2008				FY 2009					
		-BUDGET-	ACTUALS			BEGINNING (12/01/08)	BUDGET CURRENT (AS OF 11/30/09)	CHANGE	ACTUALS		
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %				CURRENT MONTH	YEAR-TO DATE	YTD %
080	GENERAL CORPORATE	(CONTINUED)									
036	PUBLIC DEFENDER										
	REVENUE	120,200	1,454	104,909	87	122,295	122,295	0	5,138	112,022	92
	EXPENDITURE	1,052,461	79,159	1,046,445	99	1,087,680	1,069,023	18,657-	82,553	1,013,916	95
040	SHERIFF										
	REVENUE	896,209	201,237	926,591	103	1,054,903	1,129,198	74,295	75,081	1,150,034	102
	EXPENDITURE	4,569,797	357,130	4,529,894	99	4,610,660	4,527,454	83,206-	406,814	4,167,749	92
041	STATES ATTORNEY										
	REVENUE	1,515,017	141,732	1,282,265	85	1,585,606	1,377,776	207,830-	147,844	1,286,542	93
	EXPENDITURE	2,255,204	173,519	2,240,126	99	2,326,525	2,295,535	30,990-	171,892	2,179,425	95
042	CORONER										
	REVENUE	24,310	1,938	25,568	105	21,500	27,613	6,113	1,777	27,034	98
	EXPENDITURE	491,103	32,165	490,589	100	470,699	476,561	5,862	36,083	442,314	93
043	EMERGENCY MANAGEMENT AGCY										
	REVENUE	53,293	0	29,532	55	40,000	107,293	67,293	0	33,454	31
	EXPENDITURE	137,048	7,835	108,740	79	127,791	187,440	59,649	8,619	119,857	64
051	JUVENILE DETENTION CENTER										
	REVENUE	1,065,720	3,615	977,009	92	1,174,333	1,174,333	0	5,679	1,140,853	97
	EXPENDITURE	1,778,788	118,365	1,711,056	96	1,842,107	1,819,566	22,541-	129,219	1,705,124	94
052	COURT SERVICES -PROBATION										
	REVENUE	652,684	0	495,248	76	675,528	675,528	0	0	566,011	84
	EXPENDITURE	1,423,932	106,160	1,375,985	97	1,473,317	1,397,775	75,542-	106,102	1,323,399	95
057	DEPUTY SHERIFF MERIT COMM										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	22,722	2,434	17,693	78	22,722	22,958	236	0	21,437	93
071	PUBLIC PROPERTIES										
	REVENUE	3,044,464	1,704,690	4,141,942	136	1,437,115	1,486,551	49,436	187,353	1,710,873	115
	EXPENDITURE	5,931,489	234,166	5,745,941	97	3,100,666	3,268,669	168,003	184,526	2,811,069	86
075	GENERAL COUNTY										
	REVENUE	18,407,080	665,435	18,277,566	99	19,251,289	19,612,442	361,153	844,740	17,403,706	89
	EXPENDITURE	2,630,771	179,730	2,524,041	96	2,929,748	3,708,394	778,646	240,041	3,604,658	97
077	ZONING AND ENFORCEMENT										
	REVENUE	89,400	4,551	74,382	83	168,496	168,496	0	4,575	44,310	26
	EXPENDITURE	409,682	34,816	384,544	94	437,705	435,063	2,642-	27,150	355,450	82
124	REGIONAL OFFICE EDUCATION										
	REVENUE	0	0	0		0	0	0	0	0	
	EXPENDITURE	224,616	35,559	213,351	95	231,672	231,672	0	0	147,025	63
130	CIRC CLK SUPPORT ENFORCE										
	REVENUE	56,489	0	33,420	59	61,515	61,515	0	9,044	66,655	108
	EXPENDITURE	48,666	3,272	41,905	86	50,744	50,494	250-	3,386	42,178	84

AUDITOR'S REPORT TO COUNTY BOARD  
PERIOD ENDING 11/30/09

FUND	NAME	F Y 2 0 0 8				F Y 2 0 0 9							
		-BUDGET-	ACTUALS			-BUDGET-	ACTUALS			CHANGE	CURRENT MONTH	YEAR-TO DATE	YTD %
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	BEGINNING (12/01/08)	CURRENT (AS OF 11/30/09)	CURRENT MONTH	YEAR-TO DATE				
080	GENERAL CORPORATE	(CONTINUED)											
140	CORRECTIONAL CENTER												
	REVENUE	914,991	110,764	741,717	81	841,634	841,634	0	66,664	828,782	98		
	EXPENDITURE	5,966,108	415,657	5,835,630	98	6,208,392	6,036,125	172,267-	413,350	5,499,475	91		
141	STS ATTY SUPPORT ENFORCE												
	REVENUE	392,372	21,721	366,973	94	382,157	382,157	0	25,639	302,018	79		
	EXPENDITURE	393,284	31,808	372,796	95	385,376	383,523	1,853-	22,992	334,352	87		
TOTAL	GENERAL CORPORATE												
	REVENUE	34,175,890	21,721	33,817,782	99	33,888,038	33,918,329	30,291	2,189,139	30,679,904	90		
	EXPENDITURE	35,785,972	31,808	34,732,429	97	33,888,038	34,052,812	164,774	2,372,915	31,230,459	92		

AUDITOR'S REPORT TO COUNTY BOARD  
PERIOD ENDING 11/30/09

FUND	NAME	FY 2008				FY 2009					
		-BUDGET-		ACTUALS		BUDGET			ACTUALS		
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	BEGINNING (12/01/08)	CURRENT (AS OF 11/30/09)	CHANGE	CURRENT MONTH	YEAR-TO DATE	YTD %
081	NURSING HOME										
	REVENUE	15,796,618	1,198,838	13,261,846	84	16,689,164	16,773,212	84,048	40,841	11,278,113	67
	EXPENDITURE	15,762,828	881,319	14,918,932	95	16,103,795	16,415,201	311,406	1,011,666	14,392,489	88
083	COUNTY HIGHWAY										
	REVENUE	2,464,793	19,629	2,322,621	94	2,567,879	2,567,879	0	99,354	2,244,443	87
	EXPENDITURE	2,779,411	309,906	2,574,442	93	2,502,732	2,548,832	46,100	292,021	2,265,505	89
084	COUNTY BRIDGE										
	REVENUE	969,338	911	982,528	101	1,019,779	1,019,779	0	39,900	999,573	98
	EXPENDITURE	1,972,000	2,406	1,820,532	92	1,003,300	1,003,300	0	0	910,068	91
085	COUNTY MOTOR FUEL TAX										
	REVENUE	3,105,655	213,483	2,949,980	95	3,107,882	3,107,882	0	148,063	2,518,727	81
	EXPENDITURE	3,906,781	503,742	3,769,383	96	4,236,601	4,236,705	104	189,598	1,676,359	40
088	ILL.MUNICIPAL RETIREMENT										
	REVENUE	3,623,748	138,933	3,526,389	97	3,595,326	3,595,326	0	261,792	3,295,006	92
	EXPENDITURE	3,618,128	484,984	3,568,376	99	3,590,074	3,590,074	0	485,019	3,400,405	95
089	COUNTY PUBLIC HEALTH FUND										
	REVENUE	1,388,492	19,939	1,295,883	93	1,322,802	1,442,165	119,363	82,120	1,264,929	88
	EXPENDITURE	1,402,153	11,549	1,319,642	94	1,360,176	1,494,122	133,946	71,381	1,210,195	81
090	MENTAL HEALTH										
	REVENUE	3,536,993	93,609	3,595,510	102	3,796,052	3,796,052	0	175,688	3,811,545	100
	EXPENDITURE	3,557,992	271,289	3,477,703	98	3,796,052	3,803,490	7,438	303,007	3,589,832	94
091	ANIMAL CONTROL										
	REVENUE	477,096	33,590	498,100	104	499,956	503,156	3,200	38,779	457,422	91
	EXPENDITURE	528,402	37,952	475,384	90	568,763	571,963	3,200	46,967	446,327	78
092	LAW LIBRARY										
	REVENUE	70,975	6,594	75,446	106	92,150	92,150	0	5,681	65,673	71
	EXPENDITURE	72,412	6,223	65,461	90	94,462	98,217	3,755	4,535	70,518	72
103	HWY FED AID MATCHING FUND										
	REVENUE	6,419	460	15,278	238	22,040	22,040	0	349	9,602	44
	EXPENDITURE	0	0	0		0	0	0	0	0	
104	EARLY CHILDHOOD FUND										
	REVENUE	7,824,915	443,924	5,166,662	66	7,762,750	8,009,250	246,500	583,781	4,772,820	60
	EXPENDITURE	7,738,528	472,439	5,215,531	67	7,643,535	7,985,035	341,500	459,728	4,778,526	60
105	CAPITAL ASSET REPLCMT FND										
	REVENUE	464,921	12,678	155,062	33	138,943	138,943	0	10,432	16,553	12
	EXPENDITURE	689,692	37,347	380,252	55	111,205	139,205	28,000	4,294	110,182	79
106	PUBL SAFETY SALES TAX FND										
	REVENUE	4,831,155	489,266	4,719,560	98	4,823,871	4,839,471	15,600	382,521	3,985,670	82
	EXPENDITURE	5,700,228	1,754,565	5,262,117	92	5,046,355	5,353,741	307,386	226,490	5,244,868	98
107	GEOGRAPHIC INF SYSTM FUND										
	REVENUE	317,000	21,293	298,689	94	301,650	301,650	0	21,064	297,239	99
	EXPENDITURE	564,774	42,685	471,655	84	352,641	352,641	0	26,158	279,390	79

AUDITOR'S REPORT TO COUNTY BOARD  
PERIOD ENDING 11/30/09

FUND	NAME	FY 2008				FY 2009					
		-BUDGET-	ACTUALS			BEGINNING	BUDGET	CHANGE	ACTUALS		
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	(12/01/08)	(AS OF 11/30/09)		CURRENT MONTH	YEAR-TO DATE	YTD %
108	DEVLPMNTL DISABILITY FUND										
	REVENUE	3,177,930	2,264	3,184,839	100	3,399,515	3,399,515	0	177,201	3,406,341	100
	EXPENDITURE	3,242,513	212,911	3,220,424	99	3,399,515	3,399,515	0	273,694	3,376,329	99
109	DELINQ PREVENTN GRNT FUND										
	REVENUE	214,529	135	220,473	103	222,768	222,768	0	12	225,967	101
	EXPENDITURE	214,529	11,833	206,082	96	222,768	222,768	0	19,551	221,378	99
188	SOCIAL SECURITY FUND										
	REVENUE	2,402,070	55,363	2,381,913	99	2,409,288	2,509,175	99,887	107,129	2,152,887	86
	EXPENDITURE	2,474,648	190,681	2,462,003	99	2,409,288	2,509,175	99,887	197,567	2,432,277	97
303	COURT COMPLEX CONSTR FUND										
	REVENUE	125,000	1,359	215,956	173	125,000	125,000	0	2,213	188,867	151
	EXPENDITURE	4,644,067	947,193	3,346,596	72	4,659,995	4,659,995	0	121,202	3,026,836	65
304	HIGHWAY FACILTY CONST FND										
	REVENUE	807,000	188	745,536	92	300	300	0	15	417,747	9249
	EXPENDITURE	2,280,243	2,314	1,884,975	83	250,000	250,000	0	40,603	219,664	88
350	HWY FACIL BOND DEBT SERV										
	REVENUE	48,175	106,755	213,976	444	202,406	202,406	0	47,763	148,820	74
	EXPENDITURE	48,175	495	42,428	88	201,925	201,925	0	495	200,420	99
474	RPC USDA REVOLVING LOANS										
	REVENUE	0	0	0		0	761,000	761,000	0	0	
	EXPENDITURE	0	0	0		0	21,000	21,000	0	0	
475	RPC ECON DEVELOPMNT LOANS										
	REVENUE	1,471,000	45,182	437,327	30	1,077,500	1,716,500	639,000	168,784	468,915	27
	EXPENDITURE	908,700	101,401	245,990	27	703,500	990,500	287,000	8,315	100,994	10
476	SELF-FUNDED INSURANCE										
	REVENUE	1,488,535	745,632	1,582,415	106	1,473,657	1,516,702	43,045	89,779	1,650,600	109
	EXPENDITURE	1,901,887	70,243	1,488,008	78	1,819,488	1,862,533	43,045	47,372	1,206,393	65
610	WORKING CASH FUND										
	REVENUE	12,000	381	11,452	95	11,000	11,000	0	29	847	8
	EXPENDITURE	12,000	0	11,452	95	11,000	11,000	0	0	0	
611	COUNTY CLK SURCHARGE FUND										
	REVENUE	4,000	1,254	5,136	128	10,000	10,000	0	767	8,020	80
	EXPENDITURE	10,000	685	4,847	48	10,000	10,000	0	767	8,541	85
612	SHERIFF DRUG FORFEITURES										
	REVENUE	26,000	47	13,458	52	31,700	31,700	0	5	24,096	76
	EXPENDITURE	50,769	78	42,689	84	33,621	33,621	0	2,756	23,592	70
613	COURT'S AUTOMATION FUND										
	REVENUE	200,000	22,100	166,545	83	180,000	180,000	0	13,254	151,896	84
	EXPENDITURE	274,353	0	198,198	72	145,153	184,153	39,000	853	167,195	91
614	RECORDER'S AUTOMATION FND										
	REVENUE	208,000	17,198	229,912	111	215,000	215,000	0	16,388	220,206	102
	EXPENDITURE	261,021	13,300	244,455	94	305,896	328,784	22,888	14,333	205,068	62

AUDITOR'S REPORT TO COUNTY BOARD  
PERIOD ENDING 11/30/09

FUND	NAME	FY 2008				FY 2009					
		-BUDGET-	ACTUALS			BUDGET			ACTUALS		
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	BEGINNING (12/01/08)	CURRENT (AS OF 11/30/09)	CHANGE	CURRENT MONTH	YEAR-TO DATE	YTD %
617	CHILD SUPPORT SERV FUND										
	REVENUE	75,000	3,994	69,682	93	70,000	70,000	0	5,132	57,136	82
	EXPENDITURE	84,598	2,153	31,403	37	61,348	61,348	0	630	24,078	39
618	PROBATION SERVICES FUND										
	REVENUE	264,000	35,772	314,085	119	284,000	284,000	0	22,272	264,124	93
	EXPENDITURE	361,300	154,604	280,302	78	295,900	456,717	160,817	23,140	362,502	79
619	TAX SALE AUTOMATION FUND										
	REVENUE	22,300	12,763	27,116	122	25,000	25,000	0	1,701	36,275	145
	EXPENDITURE	29,771	359	29,791	100	36,571	51,571	15,000	21,905	40,423	78
620	HEALTH-HOSP. INSURANCE										
	REVENUE	4,960,915	374,021	4,637,908	93	4,970,000	4,970,000	0	395,112	4,818,748	97
	EXPENDITURE	4,869,508	375,802	4,642,971	95	4,970,000	4,970,000	0	397,992	4,824,282	97
621	STS ATTY DRUG FORFEITURES										
	REVENUE	25,000	17	16,534	66	25,000	25,000	0	2	24,582	98
	EXPENDITURE	25,000	14,180	16,752	67	25,000	25,000	0	20,945	23,829	95
627	PROPERTY TAX INT FEE FUND										
	REVENUE	41,000	1,646	49,852	122	49,000	49,000	0	576	68,724	140
	EXPENDITURE	57,713	0	57,712	100	49,100	49,100	0	0	0	0
628	ELECTN ASSIST/ACCESSIBLTY										
	REVENUE	167,382	46	144,800	87	100,000	100,000	0	2	51,950	52
	EXPENDITURE	212,332	0	155,443	73	100,000	100,000	0	0	59,527	60
629	COUNTY HISTORICAL FUND										
	REVENUE	0	1	27		50	50	0	0	3	6
	EXPENDITURE	0	0	0		0	0	0	0	0	
630	CIR CLK OPERATION & ADMIN										
	REVENUE	0	1,769	7,328		0	0	0	875	9,612	
	EXPENDITURE	0	0	0		0	0	0	0	0	
658	JAIL COMMISSARY										
	REVENUE	99,000	2,222	31,233	32	31,000	31,000	0	3,645	25,538	82
	EXPENDITURE	79,870	267	18,071	23	24,950	24,950	0	735	12,609	51
659	COUNTY JAIL MEDICAL COSTS										
	REVENUE	35,000	3,855	30,343	87	32,000	32,000	0	2,780	34,845	109
	EXPENDITURE	22,200	0	0		22,000	122,000	100,000	0	100,000	82
670	COUNTY CLK AUTOMATION FND										
	REVENUE	48,500	4,180	53,922	111	24,000	81,757	57,757	2,140	71,294	87
	EXPENDITURE	126,365	28,285	99,709	79	86,990	106,990	20,000	5,072	60,157	56
671	COURT DOCUMENT STORAGE FD										
	REVENUE	213,000	22,048	176,122	83	185,000	185,000	0	13,051	154,121	83
	EXPENDITURE	456,751	10,766	297,318	65	356,333	356,333	0	31,609	294,804	83
672	CRT SERV DRUG FORFEITURES										
	REVENUE	60	0	38	63	0	0	0	0	0	
	EXPENDITURE	2,480	1,964	1,964	79	0	0	0	0	0	

AUDITOR'S REPORT TO COUNTY BOARD  
PERIOD ENDING 11/30/09

FUND	NAME	F Y 2 0 0 8				F Y 2 0 0 9						
		-BUDGET-	ACTUALS			BEGINNING	BUDGET	CHANGE	ACTUALS			
		FINAL	CURRENT MONTH	YEAR-TO DATE	YTD %	(12/01/08)	(AS OF 11/30/09)		CURRENT MONTH	YEAR-TO DATE	YTD %	
675	VICTIM ADVOCACY GRT-ICJIA											
	REVENUE	43,077	0	31,907	74	44,133	44,133	0	1,164	44,535	101	
	EXPENDITURE	42,394	3,230	42,235	100	43,830	43,830	0	3,342	41,775	95	
676	SOLID WASTE MANAGEMENT											
	REVENUE	9,034	3,238	7,480	83	4,900	4,900	0	855	2,478	51	
	EXPENDITURE	10,809	3,368	10,088	93	5,675	5,675	0	1,736	4,456	79	
677	JUV INTERVENTION SERVICES											
	REVENUE	500	2,097	2,822	564	500	500	0	1	40	8	
	EXPENDITURE	8,000	6,050	7,033	88	5,000	15,000	10,000	0	6,024	40	
679	CHILD ADVOCACY CENTER											
	REVENUE	217,199	29,098	215,041	99	202,410	215,852	13,442	5,972	187,742	87	
	EXPENDITURE	227,508	16,190	217,188	95	203,852	217,294	13,442	16,564	196,694	91	
681	JUV INF SHARING SYS GRANT											
	REVENUE	14,000	2	9,373	67	11,872	11,872	0	1	5,107	43	
	EXPENDITURE	14,000	0	10,450	75	11,872	11,872	0	0	0		
685	DRUG COURTS PROGRAM GRANT											
	REVENUE	82,648	5,073	67,196	81	31,500	31,500	0	1,849	23,310	74	
	EXPENDITURE	90,770	4,167	53,233	59	31,500	31,500	0	0	7,875	25	
850	GEOG INF SYS JOINT VENTUR											
	REVENUE	542,638	21,685	534,742	99	579,692	579,692	0	21,765	385,234	66	
	EXPENDITURE	645,803	74,034	468,364	73	552,775	552,775	0	31,332	340,590	62	
TOTAL ALL FUNDS	REVENUE	13,879,510	4,868,330	106,448,111	767	13,386,489	20,345,672	6,959,183	5,922,097	93,709,815	461	
	EXPENDITURE	26,205,372	8,428,531	113,221,049	432	19,995,576	27,475,863	7,480,287	7,441,536	99,930,037	364	

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE PRINT IN BLACK INK

NAME: Steven J. Holland PHONE: 214-0993 FAX: \_\_\_\_\_

ADDRESS: 2205 Mullikin Dr. Champaign IL 61822  
Street City State Zip

PARTY AFFILIATION: (Please check one)  Democrat  Republican  Other, please explain: Independent

NAME OF APPOINTMENT BODY OR BOARD: CSWMTD

TITLE OF APPOINTMENT REQUESTED: Board Member

BEGINNING DATE OF TERM REQUEST: Jan 1, 2010 ENDING DATE: Jan 1, 2013

Champaign County appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

The Champaign County Board

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have a degree in Urban Planning, and have been involved with the relevant issues even before the creation of the CSWMTD.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

The role is to bring as wisdom, foresight, and common sense to the operation of any public body. As pertains to this board, I have already formulated a number of possible transportation options, should the courts ultimately rule in favor of the CSWMTD.

3. What is your knowledge of the district/association's operations, specifically property holdings and management, staff, taxes, fees?

*We have no property holdings or management staff; all Board members of CSWMTD are given financial reports by the ~~Pres~~ Treasurer. This consist mostly of account balances, expenses, tax anticipation warrants, etc.*

4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the board or commission for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes  No

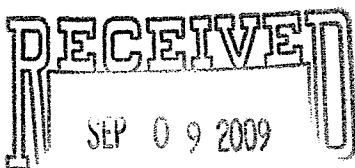
If yes, please explain:

5. Would you be available to regularly attend the scheduled meeting of the Board district?

Yes  No

If no, please explain:

The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



ADMINISTRATIVE SERVICES

*J. [Signature]*  
Signature

Date: 9/6/09



CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

PLEASE PRINT IN BLACK INK

NAME: Willard Broom PHONE: 384-5580 FAX:

ADDRESS: 801 S. Race Urbana IL 61801
Street City State Zip

PARTY AFFILIATION: (Please check one) x Democrat [ ] Republican [ ] Other, please explain:

NAME OF APPOINTMENT BODY OR BOARD: C-U Mass Transit District Board of Trustees

TITLE OF APPOINTMENT REQUESTED: Trustee

BEGINNING DATE OF TERM REQUEST: Jan. 1, 2010 ENDING DATE: Dec. 31, 2015

Champaign County appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATE MUST COMPLETE AND SIGN THIS APPLICATION.

The Champaign County Board

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

In my 30+ years at the University of Illinois, I learned how to function effectively in large, complex organizations. Delivery of high-quality service with integrity and efficiency was always a goal in my administrative work. At times I have been dependent on MTD for transit and believe I have an understanding and appreciation for the service it provides.

Since 2005 I believe I have been an engaged and effective member of the Board and currently serve as Chair. I was involved in negotiating an agreement with the Village of Savoy that outlined the future relationship between the Village and the MTD, ending a contentious period between the two units of government. We have also paired with the City of Champaign in honoring transportation policy through the annexations in Southwest Champaign. This annexation, while contentious, has been affirmed as proper by the court.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

Put simply the Board's role is to set policy, establish a budget and supervise the Managing Director. In this role it is important to be accessible for public input and to reach out to others involved in supporting transit and mobility. It is not the role of a Trustee to be involved in day-to-day matters.

I believe my years on the Board have been consistent with this view of the Board's role.

- 3. What is your knowledge of the district/association's operations, specifically property holdings and management, staff, taxes, fees?

\_I have been on the Board since 2005 and have worked with almost every, if not every, member of the management team. Budgets, tax levies and property stewardship have all been part of my efforts. I am particularly proud of advancing a system of property repair and renovation that will help protect the district from crisis management.

Unlike many units of government, the C-U MTD has a rather lengthy planning horizon and builds resources to accomplish these plans. It is a wonderful place to work and the men and women who work at MTD are extremely competent, provide outstanding customer service and are treated as valued members in the effort to improve mobility in our community.

Safety programs and training are second to none at the MTD. This area continues to receive increasing attention and resources. C-U MTD recently expanded service and lowered the cost of annual passes and other passes—this is totally the opposite direction of transit systems across the USA that are lowering services and raising fares. MTD's careful stewardship of resources is a major reason for the ability to make these improvements.

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- 4. Can you think of any relationship or other reason that might possibly constitute a conflict of interest if you are selected to serve on the board or commission for which you are applying? (This question is not meant to disqualify you; it is only intended to provide information.)

Yes \_\_\_\_\_ No x \_\_\_\_\_

If yes, please explain:

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- 5. Would you be available to regularly attend the scheduled meeting of the Board district?

Yes x No \_\_\_\_\_

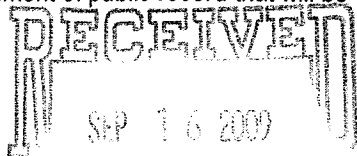
If no, please explain:

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The facts set forth in my application for appointment are true and complete. I understand this application is a document of public record that will be on file in the County Board Office.



**ADMINISTRATIVE  
SERVICES**

\_\_\_\_\_  
Signature

Date: 9/11/09

CHAMPAIGN COUNTY APPOINTMENT REQUEST FORM

Name Melquiadas Melquiadas M. SALCIDO Phone (217) 377-2015 FAX# \_\_\_\_\_

Address 301 West Street Penfield IL 61862  
Street City State Zip

PO Box 174

Title of Appointment Requested Trustee - Penfield Water Dist

Term Requested Beginning Date: 10-19-09 Ending Date: 05-31-14

Champaign County appreciates your interest in serving your community. A clear understanding of your background and philosophies will assist the County Board in establishing your qualifications. Please complete the following questions by typing or legibly printing your response. **IN ORDER TO BE CONSIDERED FOR APPOINTMENT, OR REAPPOINTMENT, CANDIDATES MUST COMPLETE AND SIGN APPLICATION.**

THE CHAMPAIGN COUNTY BOARD

1. What experience and background do you have which you believe qualifies you for this appointment/reappointment?

I have been a maintenance specialist for ten years. My duties as an electrician, Mechanic, Welder, Machinist, and other duties would make me a good candidate. I also worked in oilfield drilling for 10 years which gives me some knowledge in wells, pumps, and plumbing.

2. What do you believe is the role of a trustee/commissioner/board member and how do you envision carrying out the responsibilities of that role?

To assist the water board in any problems that may arise, such as break downs, meter readings. Also to be a voice in our community (small as it is), to be able to share suggestions with other members.

3. What is your knowledge of the district/association's operations, specifically property holdings and management, staff, taxes and fees?

My knowledge of our water dist. is just what I've been told by other members of Pentfield Water member. As for knowledge of property holdings if I need to know about a rule, I can always look it up, Taxes and Fees we all pay them, and helping them stay affordable is my reason for joining Water Dist.

4. Are you aware of any conflict of interest you may have which would prevent you from being appointed as a trustee/commissioner/board member, or in performing any of the duties, of trustee/commissioner/board member?

Yes No  
 Yes  No  
If yes, please explain.

5. Will you be available to regularly attend the scheduled meetings of board/district?

Yes No  
 Yes  No  
If no, please explain.

Any ~~the~~ time I am not at work.

The facts set forth in my application for appointment are true and complete. You are hereby authorized to make any investigation of my personal history and financial record. I understand that I have the right to make a written request within a reasonable time to receive additional information about the nature and scope of any such investigation.

Melquades Salcido  
Signature  
10/19/09  
Date

## **Appointments Expiring During the Next 12 Months - 2010**

**Appointments expiring on February 28, 2010 (only one appointee from each of the appointed bodies listed is expiring unless otherwise indicated):**

Champaign County Lincoln Exhibits Committee

**Appointments expiring on March 31, 2010 (only one appointee from each of the appointed bodies listed is expiring unless otherwise indicated):**

Champaign County Liquor Advisory Commission (3 appointees)

**Appointments expiring on April 30, 2010 (only one appointee from each of the appointed bodies listed is expiring unless otherwise indicated):**

Broadlands-Longview Fire Protection District

Eastern Prairie Fire Protection District

Edge-Scott Fire Protection District

Ivesdale Fire Protection District

Ludlow Fire Protection District

Ogden-Royal Fire Protection District

Pesotum Fire Protection District

Philo Fire Protection District

Sadorus Fire Protection District

Sangamon Valley Fire Protection District

Scott Fire Protection District

St. Joseph-Stanton Fire Protection District

Thomasboro Fire Protection District

Windsor Park Fire Protection District

**Appointments expiring on May 31, 2010 (only one appointee from each of the appointed bodies listed is expiring unless otherwise indicated):**

Champaign County Board of Review (2 appointees)

Sangamon Valley Public Water District

Dewey Community Public Water District (2 appointees)

Penfield Water District

Urbana-Champaign Sanitary District

**Appointments expiring on June 30, 2010 (only one appointee from each of the appointed bodies listed is expiring unless otherwise indicated):**

Champaign County Board of Health (3 appointees)

Champaign County Developmental Disabilities Board

Champaign County Forest Preserve Board

Davis Memorial Cemetery (3 appointees)

**Appointments expiring on June 30, 2010, continued**

East Lawn Memorial Burial Park Association  
Prairie View Cemetery Association  
Stearns Cemetery

**Appointments expiring on August 31, 2010 (only one appointee from each of the appointed bodies listed is expiring unless otherwise indicated):**

Beaver Lake Drainage District  
Blackford Slough Drainage District  
Conrad & Fisher Mutual Drainage District  
Drainage District #2 Town of Scott  
Drainage District #10 Town of Ogden  
Fountain Head Drainage District  
Harwood & Kerr Drainage District  
Kankakee Drainage District  
Kerr & Compromise Drainage District  
Longbranch Mutual Drainage District  
Lower Big Slough Drainage District  
Nelson-Moore-Fairfield Drainage District  
Okaw Drainage District  
Owl Creek Drainage District  
Pesotum Slough Special Drainage District  
Prairie Creek Drainage District  
Raup Drainage District  
Salt Fork Drainage District  
Sangamon & Drummer Drainage District  
Silver Creek Drainage District  
Somerset #1 Drainage District  
South Fork Drainage District  
St. Joseph #3 Drainage District  
St. Joseph #4 Drainage District  
St. Joseph #5 Drainage District  
St. Joseph #6 Drainage District  
Triple Fork Drainage District  
Two Mile Slough Drainage District  
Union Drainage District #1 of Philo & Crittenden  
Union Drainage District #1 of Philo & Urbana  
Union Drainage District #2 of St. Joseph & Ogden  
Union Drainage District #3 of South Homer & Sidney  
Union Drainage District of Stanton & Ogden Townships  
Upper Embarras River Basin Drainage District  
Willow Branch Drainage District  
Wrisk Drainage District

**Appointments expiring on November 30, 2010 (only one appointee from each of the appointed bodies listed is expiring unless otherwise indicated):**

Champaign County Nursing Home Board of Directors (3 appointees, 2 of whom are County Board Members)  
Public Aid Appeals Committee (3 appointees)  
Champaign County Zoning Board of Appeals

**Appointments expiring on December 31, 2010 (only one appointee from each of the appointed bodies listed is expiring unless otherwise indicated):**

Champaign Southwest Mass Transit District Board  
Champaign-Urbana Mass Transit District Board (2 appointees)  
Champaign County Mental Health Board (2 appointees)  
Community Services Block Grant Board (3 appointees)

**Bodies With a Current Vacancy as of January 1, 2010**

Bailey Memorial Cemetery Association  
Craw Cemetery  
Davis Memorial Cemetery  
Dewey Community Public Water District  
East Lawn Memorial Burial Park Association (3 vacancies)  
Harwood & Kerr Drainage District  
Pesotum Consolidated Drainage District  
Stearns Cemetery  
Thomasboro Fire Protection District  
Tolono Fire Protection District  
Triple Fork Drainage District  
Union Drainage District #2 of St. Joseph & Ogden  
West Branch Drainage District

POLICY FOR COMPLIANCE WITH HB0547 AND HB5586

In compliance with HB0547 (2009) and HB5586 (2008), regarding access to social security numbers and both the redaction of social security numbers from all records publicly displayed on a website and the redaction of other personal identifiable information displayed on any internet website maintained by the recorder upon request by any person, the County Recorder of

\_\_\_\_\_ County submits the following policy.

By the date of \_\_\_\_\_, the Recorder's office of \_\_\_\_\_ County will:

1. Ensure that all members of our staff who have the responsibility of recording documents or searching and viewing document records, will be fully trained to identify social security numbers, both in current documents that are submitted for recording and in documents that have been scanned into the Recorder's office imaging system. This training will include instruction in how to protect the confidentiality of these social security numbers.
2. Ensure that only staff members who have been trained as noted in number 1 above shall be permitted access to any records that may contain social security numbers.

*NOTE: Items 3-5 below apply to Recorders' offices that publicly display document records on a website.*

3. Have the technology in place that will provide for the identification and redaction of any personal identifiable information, including social security numbers, employer taxpayer identification number, driver's license number, State identification number, passport number, checking account number, savings account number, credit card number, debit card number, and personal identification (PIN) code, from any record that is viewable on the website maintained by the County Recorder. Recognizing the fact that county recorders will not be liable for any claims arising from unintentional or inadvertent violations of Section 3-5047 of HB5586, the Recorder's office will, however, take all reasonable steps to ensure that all social security numbers that may be viewable on the internet are redacted.
4. Have the capability to respond to any person's request to remove his or her social security number, or any other personal identifiable information, from any document that displays on the County Recorder's website.
5. Ensure that all members of the Recorder's office staff who have the responsibility of recording documents or searching and viewing document records, will be trained in the method of manually redacting, on the document image, any social security numbers that the imaging system may not have automatically redacted.

And, by the date of \_\_\_\_\_, the Recorder's office will have processed for redaction of social security numbers all document records that are viewable on the internet. By this date, the ability to manually verify this redaction will also be available, as well as the ability to manually redact any other personal identifiable information requested by any person.

Dated: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_



Prepared By: E. Boatz  
12/28/09

**VACANT POSITIONS LISTED ON DATA BASE  
AS OF DECEMBER 26, 2009**

FUND	DEPT.	POSITION TITLE	HOURLY RATE	REGULAR ANNUAL HOURS	REGULAR ANNUAL SALARY	FY2009 ANNUAL HOURS	FY2009 ANNUAL SALARY
80	25	APPRAISER ANALYST	\$18.70	1950	\$36,465.00	1957.5	\$36,605.25
80	26	ACCOUNT CLERK	\$13.55	1950	\$26,422.50	1957.5	\$26,524.13
80	30	LEGAL CLERK	\$11.51	1950	\$22,444.50	1957.5	\$22,530.83
80	36	SENIOR ASSISTANT PUBLIC DEFENDER	\$26.95	1950	\$52,552.50	1957.5	\$52,754.63
80	42	CHIEF DEPUTY CORONER	\$17.66	2080	\$36,732.80	1957.5	\$34,569.45
80	51	COURT SERVICES OFFICER	\$19.14	2080	\$39,811.20	1957.5	\$37,466.55
80	52	COURT SERVICES OFFICER	\$17.12	2080	\$35,609.60	1957.5	\$33,512.40
80	71	PART-TIME CUSTODIAN	\$10.16	1040	\$10,566.40	1044	\$10,607.04
80	140	CLERK	\$11.51	1950	\$22,444.50	1957.5	\$22,530.83
80	140	DEPUTY SHERIFF--CORRECTIONS	\$18.30	2080	\$38,064.00	2088	\$38,210.40
91	47	ANIMAL CONTROL WARDEN	\$14.53	2080	\$30,222.40	2088	\$30,338.64
670	22	DEPUTY COUNTY CLERK	\$11.51	1040	\$11,970.40	1044	\$12,016.44
-- TOTAL --			\$190.64		\$363,305.80		\$357,666.57



**Mark Shelden**  
**Champaign County Clerk**  
Champaign County, Illinois

1776 East Washington Street  
Urbana, IL 61802

Email: [mail@champaigncountyclerk.com](mailto:mail@champaigncountyclerk.com)  
Website: [www.champaigncountyclerk.com](http://www.champaigncountyclerk.com)

Vital Statistics: (217) 384-3720  
Elections: (217) 384-3724  
Fax: (217) 384-1241  
TTY: (217) 384-8601

**COUNTY CLERK**  
**MONTHLY REPORT**  
**OCTOBER**  
**2009**

Liquor Licenses & Permits	20.00
Marriage License	1,485.00
Interests	21.16
State Reimbursements	-
Vital Clerk Fees	9,658.00
Tax Clerk Fees	6,534.31
Refunds of Overpayments	<u>141.81</u>
<b>TOTAL</b>	<b>17,860.28</b>
Additional Clerk Fees	1,702.00

**FILED**

NOV 04 2009

*Mark Shelden*  
CHAMPAIGN COUNTY CLERK



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**Champaign County Clerk**  
Champaign County, Illinois

1776 East Washington Street  
Urbana, IL 61802

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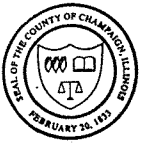
**COUNTY CLERK**  
**MONTHLY REPORT**  
**NOVEMBER**  
**2009**

Liquor Licenses & Permits	-
Marriage License	930.00
Interests	54.72
State Reimbursements	-
Vital Clerk Fees	8,379.71
Tax Clerk Fees	4,869.51
Refunds of Overpayments	<u>27.54</u>
<b>TOTAL</b>	<b>14,261.48</b>
Additional Clerk Fees	1,484.00

**FILED**

DEC 01 2009

*Mark Shelden*  
CHAMPAIGN COUNTY CLERK



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 Champaign County, Illinois

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 Urbana, IL 61802

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**COUNTY CLERK**  
**MONTHLY REPORT**  
**DECEMBER**  
**2010**

Liquor Licenses & Permits	1,225.00
Marriage License	1,170.00
Interests	57.28
State Reimbursements	-
Vital Clerk Fees	7,266.75
Tax Clerk Fees	4,961.00
Refunds of Overpayments	<u>390.77</u>
<b>TOTAL</b>	<b>15,070.80</b>
Additional Clerk Fees	1,260.00

**FILED**

JAN 04 2010

*Mark Shelden*  
 CHAMPAIGN COUNTY CLERK



**Mark Shelden**  
**Champaign County Clerk**  
 Champaign County, Illinois

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 Urbana, IL 61802  
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**SEMI-ANNUAL REPORT**  
**November-09**

Liquor Licenses & Permits	147.00
Marriage License	10,935.00
Interests	215.16
State Reimbursements	41,265.00
Vital Clerk Fees	68,708.33
Tax Clerk Fees	19,835.82
Refunds of Overpayments	<u>790.92</u>
<b>TOTAL</b>	<b>141,897.23</b>
 Additional Clerk Fees	 12,482.00

State of Illinois     )  
                               ) SS  
 Champaign County )

I, Mark Shelden, do solemnly swear that the foregoing account is in all respects true, according to the best of my knowledge and belief; and that I have neither received nor directly or indirectly agreed to receive, or be paid for my own or another's benefit, any other money, article or consideration than therein stated, nor am I entitled to any fee or emolument for the period therein mentioned, other than those therein specified.

Signed this 3rd day  
 of June, A.D. 2009

  
 \_\_\_\_\_  
 MARK SHELDEN  
 Champaign County Clerk